
Montgomery College

MISSION STATEMENT

Montgomery Community College provides postsecondary educational programs from campuses located in Takoma Park/Silver Spring, Rockville, and Germantown. It serves four broad groups of students:

- Those who want the first two years of a university education, either for an associate's degree or preparatory to another program;
- Those who want to prepare for a career not requiring a bachelor's degree;
- Highly capable high school juniors and seniors who participate in special programs; and
- Adults who want to continue their education, either to improve job skills or for personal enrichment.

BUDGET OVERVIEW

The total recommended FY13 Operating Budget for Montgomery College is \$267.5 million, a decrease of \$0.5 million or 0.2 percent from the FY12 approved budget of \$268.0 million. The County Executive recommendation funds 100% of the College's tax supported request and establishes an affordable and sustainable level of support. Within the recommended funding for the College, the County Executive is assuming that the Board of Trustees is providing only one time compensation increases that do not add to the base compensation budget.

Related Current Fund revenues (excluding the County contribution) are \$118.6 million, which represents an increase of \$5.6 million or 4.9 percent from the approved FY12 budget.

The College has closed an operating budget gap of almost \$5 million with a modest tuition increase, use of fund balance yielded from previous years austerity measures, savings from the restructuring of health benefits, and meeting increased enrollment needs with part time rather than full time staff.

In addition to the total recommended Operating Budget for the College, the agency's Capital Improvement Program (CIP) requires current revenue funding. Approximately \$6.6 million in FY13 current revenues is recommended in the FY13-18 CIP.

Montgomery College's budget request is not detailed in this document. The College budget request may be obtained by contacting the Office of Budget and Management Studies, Montgomery College, 900 Hungerford Drive, Room 345, Rockville, Maryland 20850, phone 240.567.7290 or may be found on the College's web site at www.montgomerycollege.edu/Departments/budget.

State law requires the Board of Trustees and the President to prepare and submit operating and capital budgets to the County Council. The operating budget request is normally submitted to the Council and County Executive in January each year. After final action by the Council in May, the Board adopts the approved budget in June. The College's approved budget is included in the Approved FY13 Operating and Capital Budgets and is prepared by the Office of Management and Budget in July.

The College prepared an FY13 budget without requesting additional tax supported county funds. The College focused on priorities and reduced and reallocated funds to support essential efforts. There are no salary increases in the requested budget.

Spending Affordability Guidelines

In February 2012, the Council approved FY13 Spending Affordability Guidelines (SAG) of \$137.5 million (net of tuition) for the tax supported funds of Montgomery College. The Board of Trustees has requested \$132.9 million, which is \$4.6 million or 3.3 percent below the guideline. The County Executive recommends the Board's request, an appropriation of \$132.9 million (net of tuition) for the tax supported funds.

Enrollment

Enrollment is projected by the College to increase in FY13 to its highest level ever. Since FY97, enrollment has increased each year and is estimated by the College for FY13 at 18,293 full-time equivalent (FTE) students in credit programs. An FTE student for one year is calculated as the total number of credit hours divided by 30. The College projects a 1.4 percent increase in FY13 in FTE student enrollment, compared to its FY12 estimate, and expects average annual enrollment to grow by one percent from FY13 to FY17. The College's projections assume approval of the proposed renovation and construction schedule in the Capital Improvements Program.

Tuition

For FY13, the College request is based on an increase of \$2 per semester hour, from \$110 to \$112, for County residents; a \$4 per semester hour increase for State residents to \$229; and a \$6 per semester hour increase for out-of-state residents to \$314. The consolidated fee for all students would remain at 20 percent.

Tuition and other student fees represent approximately 38 percent of the revenue proposed by the College to fund the FY13 budget.

State Funding

The total amount of State funding assumed in the Executive's Recommended FY13 budget is estimated to be \$35.9 million. It is comprised of \$30.2 million allocated to the Current Fund and \$5.7 million to the Workforce and Development Fund. The College allocates formula funds to the Current Fund and Continuing Education Fund based on the proportionate share of FTE students for most University System of Maryland institutions.

Tax Supported Funds

The County Executive recommends the Board's request, a total appropriation of \$218.4 million in the three tax supported funds (Current, Emergency Plant Maintenance and Repair, and Tax Supported Grants). This amount is an increase of \$0.4 million or 0.2 percent more than the \$218.0 million approved in FY12.

Current Fund

In the Current Fund, the County Executive is recommending the Board's request, an appropriation of \$217.6 million, an increase of \$0.4 million or 0.2 percent more than the \$217.2 million approved in FY12. This recommendation is based on the College's estimated tuition and fees, which includes the rise in tuition rates noted above. Although these higher rates are incorporated in the budget request, the Board has not yet acted to approve them. The Executive's recommendation fully funds the Board's request. The Board did not request, and the Executive's budget does not fund, general wage adjustments or merit increases for College employees.

Emergency Plant Maintenance and Repair Fund

The Emergency Plant Maintenance and Repair Fund provides for unanticipated expenditures to make emergency repairs not funded elsewhere in the budget. The County Executive recommends the Board's request, an appropriation of \$350,000, the same level as the FY12 approved budget.

Tax Supported Grant Fund

The Tax-Supported Grant Fund provides for community needs not met elsewhere. The County Executive recommends the Board's request, an appropriation of \$400,000 to support the College's adult literacy programs.

Other Funds

Cable Television

The County Executive recommends an appropriation of \$1.2 million for the Cable Television Fund, which provides for production and operation of the College's higher education channel on the County's cable system. The requested amount would provide instructional programs and public service offerings by the College to the community. Additional detail on the College's Cable budget can be found in the Cable Communications Plan in this volume.

Special Funds

The College's Workforce Development and Continuing Education Fund is supported by a combination of student tuition and fees and State reimbursements, which are based on the FTE student enrollment in the academic year that occurred two years prior to the current year. The County Executive recognizes the importance of higher education to the economic development of Montgomery County and recommends the Board's request, an appropriation of \$16.1 million for this Fund, the level requested by the College and the amount approved in FY12.

The Auxiliary Enterprises Fund includes the Bookstore, the Child Care Center, and Food Services, and is supported by revenue earned from these activities. The College requests and the County Executive recommends an appropriation of \$6.4 million for this fund, a decrease of 1.4 percent from the amount approved in FY12.

The Grants and Contracts Fund includes grants and contracts received by the College from all sources. The College requests and the County Executive recommends an appropriation of \$20.2 million for this fund.

LINKAGE TO COUNTY RESULT AREAS

While this program area supports all eight of the County Result Areas, the following are emphasized:

- ❖ *Children Prepared to Live and Learn*
- ❖ *Strong and Vibrant Economy*
- ❖ *Vital Living for All of Our Residents*

PROGRAM CONTACTS

Contact Donna Dimon of the Montgomery College at 240.567.7294 or Bruce R. Meier of the Office of Management and Budget at 240.777.2785 for more information regarding this agency's operating budget.

BUDGET SUMMARY

	Actual FY11	Budget FY12	Estimated FY12	Recommended FY13	% Chg Bud/Rec
CURRENT FUND MC					
EXPENDITURES					
Salaries and Wages	0	0	0	0	—
Employee Benefits	0	0	0	0	—
Current Fund MC Personnel Costs	0	0	0	0	—
Operating Expenses	212,235,350	217,254,776	214,039,390	217,636,599	0.2%
Capital Outlay	0	0	0	0	—
Current Fund MC Expenditures	212,235,350	217,254,776	214,039,390	217,636,599	0.2%
PERSONNEL					
Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
FTEs	1,772.90	1,711.10	1,711.10	1,711.10	—
REVENUES					
Current Fund: Interest	66,128	75,000	65,300	90,000	20.0%
Current Fund: Other Revenue	1,009,341	800,000	1,081,463	800,000	—
Current Fund: Performing Arts Center	98,719	100,000	108,736	110,000	10.0%
Fed. State & Priv. Gifts & Grants	291,620	300,000	298,600	300,000	—
Other Student Fees: Current Fund	1,399,201	1,503,473	1,500,000	1,600,435	6.4%
State Aid	30,610,336	29,788,628	29,788,628	30,209,281	1.4%
Tuition and Fees: Current Fund	78,730,708	80,464,800	81,670,836	85,462,717	6.2%
Current Fund MC Revenues	112,206,053	113,031,901	114,513,563	118,572,433	4.9%
EMERGENCY REPAIR FUND					
EXPENDITURES					
Salaries and Wages	0	0	0	0	—
Employee Benefits	0	0	0	0	—
Emergency Repair Fund Personnel Costs	0	0	0	0	—
Operating Expenses	136,589	350,000	140,000	350,000	—
Capital Outlay	0	0	0	0	—
Emergency Repair Fund Expenditures	136,589	350,000	140,000	350,000	—
PERSONNEL					
Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
FTEs	0.00	0.00	0.00	0.00	—
REVENUES					
EPMRF: Investment Income Non-Pooled	226	0	225	0	—
Emergency Repair Fund Revenues	226	0	225	0	—
GRANT FUND MC					
EXPENDITURES					
Salaries and Wages	0	0	0	0	—
Employee Benefits	0	0	0	0	—
Grant Fund MC Personnel Costs	0	0	0	0	—
Operating Expenses	8,502,885	21,033,000	8,750,000	20,163,000	-4.1%
Capital Outlay	0	0	0	0	—
Grant Fund MC Expenditures	8,502,885	21,033,000	8,750,000	20,163,000	-4.1%

	Actual FY11	Budget FY12	Estimated FY12	Recommended FY13	% Chg Bud/Rec
PERSONNEL					
Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
FTEs	0.00	0.00	0.00	0.00	—
REVENUES					
Federal/State/Private Grants	8,502,885	21,033,000	8,750,000	20,163,000	-4.1%
Grant Fund MC Revenues	8,502,885	21,033,000	8,750,000	20,163,000	-4.1%
AUXILIARY FUND					
EXPENDITURES					
Salaries and Wages	0	0	0	0	—
Employee Benefits	0	0	0	0	—
Auxiliary Fund Personnel Costs	0	0	0	0	—
Operating Expenses	4,210,739	6,451,173	4,805,964	6,359,564	-1.4%
Capital Outlay	0	0	0	0	—
Auxiliary Fund Expenditures	4,210,739	6,451,173	4,805,964	6,359,564	-1.4%
PERSONNEL					
Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
FTEs	50.00	50.00	50.00	50.00	—
REVENUES					
Auxiliary Fund: Interest Income	10,321	5,000	6,380	12,000	140.0%
Other Revenues: Miscellaneous	184,079	1,418,000	425,345	1,454,727	2.6%
Other Revenues: Performing Arts Center	372,063	400,000	287,000	400,000	—
Sales	3,960,487	4,467,230	3,852,570	4,369,819	-2.2%
Auxiliary Fund Revenues	4,526,950	6,290,230	4,571,295	6,236,546	-0.9%
WORKFORCE DEVELOPMENT & CONTINUING ED					
EXPENDITURES					
Salaries and Wages	0	0	0	0	—
Employee Benefits	0	0	0	0	—
Workforce Development & Continuing Ed Personnel Costs	0	0	0	0	—
Operating Expenses	11,949,264	16,136,583	12,524,000	16,136,500	0.0%
Capital Outlay	0	0	0	0	—
Workforce Development & Continuing Ed Expenditures	11,949,264	16,136,583	12,524,000	16,136,500	0.0%
PERSONNEL					
Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
FTEs	84.00	84.00	84.00	85.00	1.2%
REVENUES					
Other Revenues: Interest	66,073	15,000	30,000	15,000	—
Other Revenues; Miscellaneous	67,526	563,292	20,000	350,000	-37.9%
State Aid	4,372,136	5,193,844	5,193,844	5,718,501	10.1%
Tuition and Fees: Continuing Education	6,189,295	8,250,000	6,700,000	8,485,000	2.8%
Workforce Development & Continuing Ed Revenues	10,695,030	14,022,136	11,943,844	14,568,501	3.9%
CABLE TELEVISION FUND					
EXPENDITURES					
Salaries and Wages	0	0	0	0	—
Employee Benefits	0	0	0	0	—
Cable Television Fund Personnel Costs	0	0	0	0	—
Operating Expenses	1,268,947	1,230,000	1,230,000	1,244,850	1.2%
Capital Outlay	0	0	0	0	—
Cable Television Fund Expenditures	1,268,947	1,230,000	1,230,000	1,244,850	1.2%
PERSONNEL					
Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
FTEs	11.00	11.00	11.00	10.00	-9.1%
REVENUES					
Cable: Other Revenue	8,072	0	1,500	0	—
Cable Television Fund Revenues	8,072	0	1,500	0	—
ENDOWMENT FUND					
EXPENDITURES					
Salaries and Wages	0	0	0	0	—
Employee Benefits	0	0	0	0	—
Endowment Fund Personnel Costs	0	0	0	0	—

	Actual FY11	Budget FY12	Estimated FY12	Recommended FY13	% Chg Bud/Rec
Operating Expenses	14,897	250,000	10,000	263,000	5.2%
Capital Outlay	0	0	0	0	—
Endowment Fund Expenditures	14,897	250,000	10,000	263,000	5.2%
PERSONNEL					
Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
FTEs	0.00	0.00	0.00	0.00	—
REVENUES					
Interest	0	5,000	2,000	1,000	-80.0%
Endowment Fund Revenues	0	5,000	2,000	1,000	-80.0%
MAJOR FACILITIES RESERVE FUND					
EXPENDITURES					
Salaries and Wages	0	0	0	0	—
Employee Benefits	0	0	0	0	—
Major Facilities Reserve Fund Personnel Costs	0	0	0	0	—
Operating Expenses	2,348,756	2,400,000	2,349,756	2,400,000	—
Capital Outlay	0	0	0	0	—
Major Facilities Reserve Fund Expenditures	2,348,756	2,400,000	2,349,756	2,400,000	—
PERSONNEL					
Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
FTEs	0.00	0.00	0.00	0.00	—
REVENUES					
Interest Income	27,795	22,000	17,165	20,000	-9.1%
Student Fees	3,266,747	3,300,000	2,919,795	3,300,000	—
Major Facilities Reserve Fund Revenues	3,294,542	3,322,000	2,936,960	3,320,000	-0.1%
MC GRANTS TAX SUPPORTED FUND					
EXPENDITURES					
Salaries and Wages	0	0	0	0	—
Employee Benefits	0	0	0	0	—
MC Grants Tax Supported Fund Personnel Costs	0	0	0	0	—
Operating Expenses	400,000	400,000	400,000	400,000	—
Capital Outlay	0	0	0	0	—
MC Grants Tax Supported Fund Expenditures	400,000	400,000	400,000	400,000	—
PERSONNEL					
Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
FTEs	0.00	0.00	0.00	0.00	—
TRANSPORTATION FUND					
EXPENDITURES					
Salaries and Wages	0	0	0	0	—
Employee Benefits	0	0	0	0	—
Transportation Fund Personnel Costs	0	0	0	0	—
Operating Expenses	2,025,202	2,500,000	2,241,281	2,500,000	—
Capital Outlay	0	0	0	0	—
Transportation Fund Expenditures	2,025,202	2,500,000	2,241,281	2,500,000	—
PERSONNEL					
Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
FTEs	1.00	1.00	1.00	1.00	—
REVENUES					
Miscellaneous Other	247,896	199,550	195,704	250,000	25.3%
Student Fees	2,466,400	2,294,770	2,144,336	2,500,000	8.9%
Transportation Fund Revenues	2,714,296	2,494,320	2,340,040	2,750,000	10.3%
DEPARTMENT TOTALS					
Total Expenditures	243,092,629	268,005,532	246,490,391	267,453,513	-0.2%
Total Full-Time Positions	0	0	0	0	—
Total Part-Time Positions	0	0	0	0	—
Total FTEs	1,918.90	1,857.10	1,857.10	1,857.10	—
Total Revenues	141,948,054	160,198,587	145,059,427	165,611,480	3.4%

PERFORMANCE MEASURES FOR MONTGOMERY COLLEGE

The Maryland Higher Education Commission (MHEC) requires an annual report ("Performance Accountability Report" [PAR]) from the state's community colleges that updates institutional progress on several broad goals that are part of the State Plan for Postsecondary Education. Those goals are accompanied by 35 Indicators on which community colleges set targets ("benchmarks") for the end of the five-year cycle, which will be the report issued in July, 2016 and will reflect data through FY 2015 or Fall 2015, as appropriate. A selection of some of those Indicators is provided here as Performance Measures for Montgomery College.

Accessibility and Affordability

	<u>FY 2006</u>	<u>FY 2007</u>	<u>FY 2008</u>	<u>FY 2009</u>	<u>FY 2010</u>	<u>Target FY 2015</u>
Annual unduplicated headcount						
Credit Students	32,922	33,520	34,248	35,604	37,510	41,636
Non-credit Students	25,114	27,544	26,035	25,636	24,881	25,435
	<u>Fall 2006</u>	<u>Fall 2007</u>	<u>Fall 2008</u>	<u>Fall 2009</u>	<u>Fall 2010</u>	<u>Target - Fall 2015</u>
MC Share of Montgomery County Residents in MD Colleges	50.3%	48.7%	42.9%	49.4%	49.2%	52.0%
	<u>FY 2006</u>	<u>FY 2007</u>	<u>FY 2008</u>	<u>FY 2009</u>	<u>FY 2010</u>	<u>Target FY 2015</u>
Enrollment in online courses	7,971	8,461	8,997	9,989	11,384	15,234
	<u>FY 2006</u>	<u>FY 2008</u>	<u>FY 2009</u>	<u>FY 2010</u>	<u>FY 2011</u>	<u>Target FY 2015</u>
MC Tuition & Fees as pct. of MD public four-year colleges	53.9%	55.3%	55.9%	58.7%	56.7%	57.0%

Quality and Effectiveness

	<u>Grads of 2000</u>	<u>Grads of 2002</u>	<u>Grads of 2005</u>	<u>Grads of 2008</u>	<u>Grads of 2011</u>	<u>Grads of 2014</u>
Graduate satisfaction with educational goal achievement	99.0%	97.0%	93.0%	98.0%	n/a	92.0%
Graduate satisfaction with preparation for transfer	79.0%	88.0%	91.0%	77.4%	n/a	90.0%
	<u>Spring 2003</u>	<u>Spring 2005</u>	<u>Spring 2007</u>	<u>Spring 2009</u>	<u>Spring 2011</u>	<u>Spring 2015</u>
Non-returning students' goal attainment	79.0%	82.0%	74.0%	81.0%	n/a	82.0%

Diversity

	<u>Fall 2006</u>	<u>Fall 2007</u>	<u>Fall 2008</u>	<u>Fall 2009</u>	<u>Fall 2010</u>	<u>Fall 2015</u>
Minority student enrollment						
MC minority percent	53.5%	53.1%	56.4%	60.3%	64.2%	68.0%
Minority pct. of county adults	42.9%	43.5%	43.9%	45.6%	48.3%	
Minority percent of FT faculty	25.2%	27.5%	28.6%	28.2%	29.5%	32.0%
Minority percent of admin/prof.staff	38.6%	37.6%	38.0%	37.2%	38.4%	42.0%

PERFORMANCE MEASURES FOR MONTGOMERY COLLEGE

Economic Growth and Workforce Development

	Grads of 2000	Grads of 2002	Grads of 2005	Grads of 2008	Grads of 2011	Grads of 2014
Graduate satisfaction with job preparation	76.0%	79.0%	89.0%	83.0%	n/a	85.0%
	<u>FY 2006</u>	<u>FY 2007</u>	<u>FY 2008</u>	<u>FY 2009</u>	<u>FY 2010</u>	<u>FY 2015</u>
Licensure exam pass rates						
Radiologic Technology	100.0%	100.0%	100.0%	95.0%	94.0%	90.0%
Nursing	87.0%	93.3%	89.1%	91.3%	95.2%	90.0%
Physical Therapy Asst.	100.0%	77.0%	100.0%	64.0%	83.0%	80.0%
Contract Training Courses						
Annual unduplicated headcount	4,369	4,034	3,792	2,392	1,864	3,500
Annual enrollment in courses	6,124	6,329	5,907	4,993	4,202	6,000

Community Outreach and Impact

	<u>FY 2006</u>	<u>FY 2007</u>	<u>FY 2008</u>	<u>FY 2009</u>	<u>FY 2010</u>	<u>FY 2015</u>
Noncredit community service and lifelong learning						
Annual unduplicated headcount	10,914	14,909	13,282	11,113	9,508	12,000
Annual enrollment in courses	17,929	21,616	20,918	16,287	18,889	19,000
Noncredit basic skills and literacy						
Annual unduplicated headcount	6,330	6,450	6,449	6,252	6,619	6,400
Annual enrollment in courses	10,549	10,628	11,251	11,022	11,910	11,000

Effective Use of Public Funding

	<u>FY 2006</u>	<u>FY 2007</u>	<u>FY 2008</u>	<u>FY 2009</u>	<u>FY 2010</u>	<u>FY 2015</u>
Expenditures on Instruction as a percent of total expenditures	41.0%	40.4%	40.7%	41.2%	40.9%	41.0%
Expenditures on Instruction + Academic Support as percent of total	51.3%	50.9%	50.8%	51.8%	53.3%	54.0%

Montgomery College – Overall Structure

