
Transportation

MISSION STATEMENT

The mission of the Department of Transportation (DOT) programs supported by the General Fund is to provide an effective and efficient transportation system to ensure the safe and convenient movement of persons and vehicles on County roads; to plan, design, and coordinate development and construction of transportation and pedestrian routes to maintain the County's transportation infrastructure; to operate and maintain the traffic signal system and road network in a safe and efficient manner; and to develop and implement transportation policies to maximize efficient service delivery. The General Fund supports programs in the Division of Traffic Engineering and Operations, the Division of Parking Management, the Division of Highway Maintenance, the Division of Transportation Engineering, the Division of Transit Services, and the Director's Office.

BUDGET OVERVIEW

The total recommended FY14 Operating Budget for the Department of Transportation is \$45,671,721, a decrease of \$936,468 or 2.0 percent from the FY13 Approved Budget of \$46,608,189. Personnel Costs comprise 48.4 percent of the budget for 443 full-time positions and eight part-time positions. A total of 273.15 FTEs includes these positions as well as any seasonal, temporary, and positions charged to or from other departments or funds. Operating Expenses account for the remaining 51.6 percent of the FY14 budget.

In addition, this department's Capital Improvements Program (CIP) requires Current Revenue funding.

LINKAGE TO COUNTY RESULT AREAS

While this program area supports all eight of the County Result Areas, the following are emphasized:

- ❖ ***A Responsive, Accountable County Government***
- ❖ ***An Effective and Efficient Transportation Network***
- ❖ ***Healthy and Sustainable Neighborhoods***
- ❖ ***Safe Streets and Secure Neighborhoods***
- ❖ ***Vital Living for All of Our Residents***

DEPARTMENT PERFORMANCE MEASURES

Performance measures for this department are included below, with multi-program measures displayed at the front of this section and program-specific measures shown with the relevant program. The FY13 estimates reflect funding based on the FY13 approved budget. The FY14 and FY15 figures are performance targets based on the FY14 recommended budget and funding for comparable service levels in FY15.

ACCOMPLISHMENTS AND INITIATIVES

- ❖ ***Responded to 14 winter storm events in FY12***
- ❖ ***Responded to June 29, 2012 Derecho event, which included extensive debris cleanup, clearing approximately 200 roads closed countywide, and disposal of approximately 200,000 cubic yards of tree debris***
- ❖ ***Pedestrian collisions were reduced by eight percent in calendar year 2011 with serious injury collisions down eight percent as well***
- ❖ ***Repaired five major storm drain pipe failures in FY12***
- ❖ ***Completed resurfacing and preventive maintenance of 360 miles of roadway in FY12, 27 lane miles of curb and gutter, and 34 miles of sidewalk repairs***

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- ❖ **Closed over 11,000 service requests received from MC311**
 - ❖ **Repaired 2,440 potholes, pruned 2,600 trees and removed 2,700 trees**
 - ❖ **The Refresh Montgomery program was completed in June, collecting 71 tons of trash and debris along 143 lane miles of the County's gateway and primary roads**
 - ❖ **Completed six Renew Montgomery projects in FY12 and a major roadway rehabilitation in the Forest Glen Estates neighborhood**
 - ❖ **Re-timed 66 pedestrian signals from 4.0 feet per second to 3.5 feet per second walking speed to improve pedestrian safety**
 - ❖ **Completed Phase IIA conversion of Traffic Signal System Modernization (TSSM) project**
 - ❖ **Completed Traffic Calming projects on Waring Station Road, Cedar Lane, Jones Bridge Road, and Spartan Road**
 - ❖ **Repaired 518 streetlights which were knocked down**
 - ❖ **Fabricated and installed 5,500 signs**
 - ❖ **Provided traffic control for 14 community events**
 - ❖ **Completed leaf vacuuming effort before the end of calendar year 2011, disposing of 125,928 cubic yards of leaf material in 29 work days**
 - ❖ **Investigated 59 drainage assistance requests and constructed 11 storm drain improvement projects**
 - ❖ **Received NACO Achievement Award for Arcola Avenue partnership project with Department of Environmental Protection**
 - ❖ **Continuing efforts to initiate Transit Signal Priority on Ride On buses**
 - ❖ **Initiated Accessible Pedestrian Signal retrofit effort**
 - ❖ **Continue next phase of Traffic Signal System Modernization including installing Uninterrupted Power Supply at remaining County-owned intersections, adding flashers and beacons to the system, and replacing housing cabinets**
 - ❖ **Implement bikesharing in Mid-County (Shady Grove Life Sciences Center and a portion of Rockville) and Downcounty in areas surrounding the two legs of Metro's Red Line (Takoma Park, Silver Spring, Friendship Heights, Bethesda and Medical Center)**
 - ❖ **Replace paper permits in the residential parking permit program with a virtual license plate system.**
 - ❖ **Productivity Improvements**
 - **Implemented DOT's Navigation Guided Plowing Project using navigation devices to guide drivers on snow plow routes, resulting in more efficient effort. The project was awarded the NACO Achievement Awards for 2012 and the County Engineers Association of Maryland Award of Merit for 2012**
 - **Expanded use of salt brine in pre-treating 966 lane miles of primary/arterial roads in the winter to reduce costs of mobilizing staff and equipment**
 - **Two teams developed concepts to recover funds from damage done to County traffic signals due to traffic accidents and selling County scrap metal**

PROGRAM CONTACTS

Contact Al Roshdieh of the Department of Transportation at 240.777.7170 or Brady Goldsmith of the Office of Management and Budget at 240.777.2793 for more information regarding this department's operating budget.

PROGRAM DESCRIPTIONS

Automation

The Automation Program provides staffing, material, and support to develop and maintain information systems in support of the Department's business operations. This includes purchase and maintenance of IT equipment, service and support for major business systems, strategic visioning and analysis for planned IT investments, and day-to-day end use support. In addition, this program provides for coordination with the County Department of Technology Services.

FY14 Recommended Changes	Expenditures	FTEs
FY13 Approved	451,185	2.90
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	-315	0.00
FY14 CE Recommended	450,870	2.90

BikeShare

This program administers and operates the BikeShare program in the County. The purpose of this program is developing additional options for short trips, promoting the use of transit and contributing to a more pedestrian and bicycle-friendly atmosphere. This includes managing implementation of the County's system, administering the operation of the system, and coordinating with other regional BikeShare programs.

FY14 Recommended Changes	Expenditures	FTEs
FY13 Approved	0	0.00
Enhance: Bikeshare operating expenses	1,008,150	1.15
FY14 CE Recommended	1,008,150	1.15

Bridge Maintenance

This program provides for the basic maintenance of bridges and box culverts along County-maintained roadways, including removal of debris under and around bridges; wall and abutment repainting; trimming trees and mowing banks around bridge approaches; and guardrail repair. Minor asphalt repairs and resurfacing of bridges and bridge approaches are also included.

FY14 Recommended Changes	Expenditures	FTEs
FY13 Approved	183,842	1.00
Enhance: Inspection of Short Span Bridges	10,000	0.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	-16,192	0.10
FY14 CE Recommended	177,650	1.10

Transportation Engineering and Management Services

This program oversees a portion of the transportation programs, monitors and evaluates standards, investigates complaints, and implements strategies to maximize cost savings. This program is also responsible for the personnel, budget, and finance functions of several divisions in the Department of Transportation, providing essential services to the Department and serving as a point of contact for other departments.

FY14 Recommended Changes	Expenditures	FTEs
FY13 Approved	314,816	3.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	1,024	0.00
FY14 CE Recommended	315,840	3.00

Noise Abatement Districts

The Bradley and Cabin John Noise Abatement Special Taxation Districts were created in 1991 to levy a tax to defray certain ineligible State costs associated with the construction of noise barriers along the Capital Beltway that will benefit the properties in the districts. Proceeds of the tax are used to reimburse the County for debt service related to the general obligation bond proceeds which were initially used to finance the construction. The program also involves evaluation and negotiations with new communities that desire to explore their eligibility for establishment of new Noise Abatement Districts and coordination with the State Highway Administration.

FY14 Recommended Changes	Expenditures	FTEs
FY13 Approved	0	0.00
FY14 CE Recommended	0	0.00

Parking Outside the Parking Districts

This program administers, operates, and maintains the parking program outside the Parking Districts. Included in this program are residential permit parking and peak hour traffic enforcement. The residential permit parking program is responsible for the sale of parking permits and parking enforcement in these areas. Participation in the program is requested through a petition of the majority of the citizens who live in that area. The program is designed to mitigate the adverse impact of commuters parking in residential areas. Peak hour traffic enforcement in the Bethesda and Silver Spring Central Business Districts assures the availability of travel lanes during peak traffic periods. The program is also responsible for the management of County employee parking in the Rockville core.

FY14 Recommended Changes	Expenditures	FTEs
FY13 Approved	949,762	1.60
Enhance: Residential Permit Parking Program	165,241	0.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	2,067	0.00
FY14 CE Recommended	1,117,070	1.60

Resurfacing

This program provides for the contracted pavement surface treatment of the County's residential and rural roadway infrastructure.

Program Performance Measures	Actual FY11	Actual FY12	Estimated FY13	Target FY14	Target FY15
Percentage of annual requirement for residential resurfacing funded ¹	64%	44%	90%	26%	41%
Percent of primary/arterial road quality rated fair or better ²	67%	64%	64%	61%	57%
Percent of rural/residential road quality rated fair or better ³	41%	44%	42%	39%	36%

¹ Based upon the Pavement Management System, the percentages shown above are based on funding needs to maintain the current Pavement Condition Index (PCI).

² The FY13-FY15 % are the same as submitted on the 10/9/12 County Stat Report. These percent's are subject to change with respect to the outcomes of current county wide pavement condition assessments.

³ The FY13-FY15 % are the same as submitted on the 10/9/12 County Stat Report. These percent's are subject to change with respect to the outcomes of current county wide pavement condition assessments.

FY14 Recommended Changes	Expenditures	FTEs
FY13 Approved	1,789,410	0.00
FY14 CE Recommended	1,789,410	0.00

Roadway and Related Maintenance

Roadway maintenance includes hot mix asphalt road patching (temporary and permanent roadway repairs, skin patching, and crack sealing); shoulder maintenance; and storm drain maintenance, including erosion repairs, roadway ditch and channel repairs, cleaning enclosed storm drains, and repair and/or replacement of drainage pipes. Related activities include: mowing; roadside vegetation clearing and grubbing; traffic barrier repair and replacement; street cleaning; regrading and reshaping dirt/gravel roads; and temporary maintenance of curbs, gutters, and sidewalks.

Starting in FY07, DOT began providing routine maintenance of roadway, bridges, and storm drain surfaces and other miscellaneous items for Park roads.

FY14 Recommended Changes	Expenditures	FTEs
FY13 Approved	17,998,262	111.25
Increase Cost: Newly Accepted Subdivision Roads	82,500	0.00
Increase Cost: Maintenance of completed transportation projects	51,000	0.00
Shift: Storm Drain maintenance costs to the Water Quality Protection Fund	-1,079,113	-2.29
Decrease Cost: Motor Pool Adjustment	-1,189,172	0.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	-84,896	11.64
FY14 CE Recommended	15,778,581	120.60

Snow Removal/Wind/Rain Storms

This program includes the removal of storm debris within right of ways and snow from County roadways. This includes plowing and applying salt and sand; equipment preparation and cleanup from snow storms; and wind and rain storm cleanup. Efforts to improve the County's snow removal operation have included public snow plow mapping, snow summit conferences; equipping other County vehicles with plows; and using a variety of contracts to assist in clearing streets. Expenditures over the budgeted program amount for this purpose will be covered by the Snow Removal and Storm Cleanup NDA.

FY14 Recommended Changes	Expenditures	FTEs
FY13 Approved	3,271,988	23.70
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	-57,928	1.00
FY14 CE Recommended	3,214,060	24.70

Streetlighting

This program includes investigation of citizen requests for new or upgraded streetlights; design or review of plans for streetlight installations on existing roads, bikeways and pedestrian facilities, and projects that are included in the CIP; coordination and inspection of streetlight installations and maintenance by utility companies; maintenance of all County-owned streetlights by contract; and inspection of contractual maintenance and repair work.

FY14 Recommended Changes	Expenditures	FTEs
FY13 Approved	514,530	0.50
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	6,340	0.00
FY14 CE Recommended	520,870	0.50

Traffic Planning

This program provides for traffic engineering and safety review of road construction projects in the CIP; review of master plans, preliminary development plans, and road geometric standards from a pedestrian, bicycle, and traffic engineering and safety standpoint. The program also includes studies to identify small scale projects to improve the capacity and safety of intersections at spot locations throughout the County, the design of conceptual plans for such improvements, as well as the review of development plans and coordination of all such reviews within the Department of Transportation; review of traffic and pedestrian impact studies for the Local Area Review process; and development, review, approval, and monitoring of development-related transportation mitigation agreements.

FY14 Recommended Changes	Expenditures	FTEs
FY13 Approved	355,488	2.80
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	33,972	1.30
FY14 CE Recommended	389,460	4.10

Traffic and Pedestrian Safety

This program provides for engineering studies to evaluate and address concerns about pedestrian and traffic safety and parking issues on neighborhood streets, arterial, and major roadways. Data on speed, vehicular and pedestrian volumes, geometric conditions and collision records are collected and analyzed. Plans are developed to enhance neighborhood and school zone safety, maintain livable residential environments, and provide safe and efficient traffic flow as well as safe pedestrian access on arterial and major roads.

Program Performance Measures	Actual FY11	Actual FY12	Estimated FY13	Target FY14	Target FY15
Average number of days to respond to requests for traffic studies ¹	49	55	61	67	67
Number of traffic studies pending	225	240	255	270	270

¹ Reflects reduction in consultant services.

FY14 Recommended Changes	Expenditures	FTEs
FY13 Approved	1,540,217	11.40
Increase Cost: Safe Routes to Schools reflecting decrease in State grant funding	16,500	0.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	2,643	0.10
FY14 CE Recommended	1,559,360	11.50

Traffic Sign & Marking

This program includes conducting engineering investigations of citizen complaints about traffic signs, street name signs, pavement markings (centerlines, lane lines, edge lines, crosswalks, raised pavement markers, etc.), and inadequate visibility at intersections. It also includes design, review, and field inspection of traffic control plans for CIP road projects and for permit work performed in right-of-ways. The program includes fabrication and/or purchase of signs; installation and maintenance of all traffic and pedestrian signs, and street name signs (including special advance street name signs); repair or replacement of damaged signs; installation and maintenance of all pavement markings; safety-related trimming of roadside foliage obstructing traffic control devices; and day-to-day management of the traffic materials and supplies inventory. This program is also responsible for the issuance of permits for use of County roads and rights-of-ways for special events such as parades, races, and block parties.

FY14 Recommended Changes	Expenditures	FTEs
FY13 Approved	2,040,223	11.30
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	65,537	0.50
FY14 CE Recommended	2,105,760	11.80

Traffic Signals & Advanced Transportation Mgmt. Syst.

This program provides for the general engineering and maintenance activities associated with the design, construction, and maintenance of traffic signals, the Advanced Transportation Management System (ATMS), and the communication infrastructure that supports these programs and the County's fiber optic based network. Included in this program are proactive and reactive maintenance of the field devices and related components such as traffic signals, flashers, traffic surveillance cameras, variable message signs, travelers' advisory radio sites, twisted pair copper interconnect, and fiber optic cable and hub sites; and support of the Traffic Signal, ATMS, and FiberNet CIP projects. This program also includes provision of testimony for the County in court cases involving traffic signals.

Program Performance Measures	Actual FY11	Actual FY12	Estimated FY13	Target FY14	Target FY15
The backlog of signalized intersections with a malfunctioning sensor ¹	74	112	172	210	210

¹ Assumes no funding in FY 13. Funding resumes in FY 14.

FY14 Recommended Changes	Expenditures	FTEs
FY13 Approved	2,127,418	6.40
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	6,092	0.50
FY14 CE Recommended	2,133,510	6.90

Property Acquisition

This program is responsible for acquiring land for transportation capital projects and includes land acquisitions for other departments on an as-needed basis. This program includes administering the abandonment of rights-of-ways which have been or currently are in public use.

FY14 Recommended Changes	Expenditures	FTEs
FY13 Approved	92,673	0.60
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	4,447	0.00
FY14 CE Recommended	97,120	0.60

Transportation Community Outreach

The Transportation Community Outreach program objective is to inform County residents of DOT's services, programs, and procedures; enhance their understanding of the department's organization and responsibilities; enhance their ability to contact directly the appropriate DOT office; and provide feedback so DOT can improve its services. Staff works with the Public Information Office to respond to media inquiries. Staff refers and follows up on residents' concerns; attends community meetings; and convenes action group meetings at the request of the Regional Services Center directors. Significant components of this program are the coordination of Renew Montgomery, a neighborhood revitalization program, and the Keep Montgomery County Beautiful program, which includes the Adopt-A-Road program, a beautification grants program, and annual beautification awards.

FY14 Recommended Changes	Expenditures	FTEs
FY13 Approved	207,396	1.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	684	0.00
FY14 CE Recommended	208,080	1.00

Transportation Planning and Design

This program provides for the development of engineering construction plans and specifications for all transportation-related projects in the County's Capital Improvements Program (CIP). This includes planning, surveying, designing of roads, bridges, traffic improvements, pedestrian, bicycle and mass transit facilities, and storm drains; as well as the inventory, inspection, renovation, preservation and rehabilitation of existing bridges. All of these plans are environmentally sound and aesthetically pleasing and meet applicable local, State, and Federal laws and regulations.

Program Performance Measures	Actual FY11	Actual FY12	Estimated FY13	Target FY14	Target FY15
Linear feet of sidewalk construction completed (000) ¹	31	34	34	34	34
Percentage of customers satisfied with new capital projects ²	90.0	90.0	90.0	90.0	90.0

¹ Sidewalk Construction is funded by CIP.

² Outreach is for CIP projects.

FY14 Recommended Changes	Expenditures	FTEs
FY13 Approved	430,439	1.90
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	-26,439	-0.20
FY14 CE Recommended	404,000	1.70

Transportation Construction

This program provides overall construction administration and inspection of the Department's transportation CIP projects. This includes preparing and awarding construction contracts, monitoring construction expenditures and schedules, processing contract payments, providing construction inspection, and inspecting and testing materials used in capital projects. It measures and controls the quality of manufactured construction materials incorporated into the transportation infrastructure. This program also includes materials (manufacturing) plant inspections and testing of materials for work performed by private developers under permit with the County.

Program Performance Measures	Actual FY11	Actual FY12	Estimated FY13	Target FY14	Target FY15
Transportation Capital Improvement Projects completed within 10% of the cost estimate in the original Project Description Form	75	100	75	75	75
Transportation Capital Improvement Projects completed within 3 months of projected timeline on Project Description Form	75	70	75	75	75

FY14 Recommended Changes	Expenditures	FTEs
FY13 Approved	268,178	0.80
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	-6,678	0.10
FY14 CE Recommended	261,500	0.90

Transportation Management and Operations

This program provides for the daily operations of the County's transportation management program to include operations of the Transportation Management Center (TMC), the computerized traffic signal system, the aerial surveillance sub-program, and multi-agency incident management response and special event traffic management. This program also provides hardware and software support for the TMC's computer and network infrastructure, and investigation of citizen complaints about traffic signal timing, synchronization and optimization.

FY14 Recommended Changes	Expenditures	FTEs
FY13 Approved	1,361,819	7.90
Increase Cost: Traffic Signals - Uninterrupted Power Supply Maintenance	45,000	0.00

	Expenditures	FTEs
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	-15,939	-0.40
FY14 CE Recommended	1,390,880	7.50

Transportation Policy

This program provides for the integration of all transportation plans, projects, and programs to ensure Department-wide coordination and consistency. The program provides a strategic planning framework for the identification and prioritization of new capital and operating transportation projects and programs for implementation at the County and State levels. The program advocates and explains the County's transportation priorities to the Council and State Delegation. This program also includes a liaison role and active participation with local and regional bodies such as WMATA, M-NCPPC, the Metropolitan Washington Council of Governments (COG), the Transportation Planning Board (TPB), and the Maryland Department of Transportation. This program involves active participation in the master planning process in order to advance transportation priorities and ensure the ability to implement proposed initiatives. The development of transportation policy, legislation, and infrastructure financing proposals are included in this program, including administration of the Impact Tax Program, development and negotiation of participation agreements with private developers, and the Development Approval Payment program.

FY14 Recommended Changes	Expenditures	FTEs
FY13 Approved	440,194	2.50
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	3,026	0.00
FY14 CE Recommended	443,220	2.50

Tree Maintenance

The operating budget portion of the Tree Maintenance program provides for emergency tree maintenance services in the public rights-of-way. The program provides priority area-wide emergency tree and stump removal and pruning to ensure the safety of pedestrians and cyclists, minimize damage to property, and provide adequate road clearance and sign, signal, and streetlight visibility for motorists. Starting in FY07, the street tree planting function was transferred to DOT as part of the overall Tree Maintenance program. The Department of Environmental Protection will continue to identify priority tree planting areas.

FY14 Recommended Changes	Expenditures	FTEs
FY13 Approved	3,525,744	11.60
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	55,156	3.00
FY14 CE Recommended	3,580,900	14.60

Vacuum Leaf Collection

The Vacuum Leaf Collection program provides two vacuum leaf collections to the residents in the Leaf Vacuuming District during the late fall/winter months. Vacuum leaf collection is an enhanced service which complements homeowner responsibilities related to the collection of the high volume of leaves generated in this part of the County. This program is supported by a separate leaf vacuum collection fee that is charged to property owners in the Leaf Vacuuming District.

FY14 Recommended Changes	Expenditures	FTEs
FY13 Approved	5,444,505	33.54
Increase Cost: FY14 Compensation Adjustment	66,636	0.00
Increase Cost: Retirement Adjustment	14,724	0.00
Increase Cost: Operating adjustment for consumer price index in contractual services	11,690	0.00
Increase Cost: Charges from Finance Property Tax Bills	3,060	0.00
Increase Cost: Other Labor Contract Costs	2,423	0.00
Decrease Cost: Group Insurance Adjustment	-11,074	0.00
Decrease Cost: Elimination of FY13 \$2,000 Lump Sum	-65,951	0.00
Decrease Cost: Alignment of personnel costs with the General Fund	-103,182	-2.70
Decrease Cost: Motor Pool Adjustment	-207,360	0.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	-171	-0.04
FY14 CE Recommended	5,155,300	30.80

Administration

The Director's Office provides overall leadership for the Department, including policy development, planning, accountability, service integration, customer service, and the formation of partnerships. It also handles administration of the day-to-day operations of the Department, including direct service delivery, budget and fiscal management oversight (capital and operating), training, contract management, logistics and facilities support, human resources management, and information technology. In addition, administration staff coordinates the departmental review of proposed State legislation and provides a liaison between the County and WMATA. The Department consists of five divisions: the Division of Traffic Engineering and Operations, the Division of Parking Management, the Division of Highway Maintenance, the Division of Transportation Planning, and the Division of Transit Services. The Administration program includes efforts of staff from all divisions of the Department.

FY14 Recommended Changes	Expenditures	FTEs
FY13 Approved	3,300,100	22.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	270,030	1.70
FY14 CE Recommended	3,570,130	23.70

BUDGET SUMMARY

	Actual FY12	Budget FY13	Estimated FY13	Recommended FY14	% Chg Bud/Rec
COUNTY GENERAL FUND					
EXPENDITURES					
Salaries and Wages	14,443,885	12,922,380	13,121,574	13,346,280	3.3%
Employee Benefits	5,603,379	6,019,673	6,125,347	5,858,821	-2.7%
County General Fund Personnel Costs	20,047,264	18,942,053	19,246,921	19,205,101	1.4%
Operating Expenses	20,697,772	22,186,289	23,447,674	21,293,989	-4.0%
Capital Outlay	0	0	0	0	—
County General Fund Expenditures	40,745,036	41,128,342	42,694,595	40,499,090	-1.5%
PERSONNEL					
Full-Time	441	441	441	443	0.5%
Part-Time	8	8	8	8	—
FTEs	207.30	223.65	223.65	242.07	8.2%
REVENUES					
Federal Grants	705,933	0	0	0	—
Miscellaneous Revenues	105,627	0	26,250	325,000	—
Motor Pool Charges/Fees	4,981	0	0	0	—
Other Charges/Fees	0	0	40,000	40,000	—
Parking Fees	147,723	168,274	204,024	188,000	11.7%
Parking Fines	1,214,024	0	0	0	—
Residential Parking Permits	195,400	216,580	216,580	216,580	—
State Aid: Highway User	1,937,903	3,347,550	3,269,964	3,438,906	2.7%
Subdivision Plan Review	542,629	225,000	149,250	200,000	-11.1%
Traffic Signals Maintenance	0	994,000	994,000	994,000	—
Other Fines/Forfeitures	9,884	0	0	0	—
County General Fund Revenues	4,864,104	4,951,404	4,900,068	5,402,486	9.1%
BRADLEY NOISE ABATEMENT					
EXPENDITURES					
Salaries and Wages	0	0	0	0	—
Employee Benefits	0	0	0	0	—
Bradley Noise Abatement Personnel Costs	0	0	0	0	—
Operating Expenses	0	0	0	0	—
Capital Outlay	0	0	0	0	—
Bradley Noise Abatement Expenditures	0	0	0	0	—
PERSONNEL					
Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
FTEs	0.00	0.00	0.00	0.00	—
REVENUES					
Property Tax	32,947	0	0	0	—
Bradley Noise Abatement Revenues	32,947	0	0	0	—

	Actual FY12	Budget FY13	Estimated FY13	Recommended FY14	% Chg Bud/Rec
CABIN JOHN NOISE ABATEMENT					
EXPENDITURES					
Salaries and Wages	0	0	0	0	—
Employee Benefits	0	0	0	0	—
Cabin John Noise Abatement Personnel Costs	0	0	0	0	—
Operating Expenses	0	0	0	0	—
Capital Outlay	0	0	0	0	—
Cabin John Noise Abatement Expenditures	0	0	0	0	—
PERSONNEL					
Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
FTEs	0.00	0.00	0.00	0.00	—
REVENUES					
Property Tax	8,152	1,050	979	0	—
Cabin John Noise Abatement Revenues	8,152	1,050	979	0	—
GRANT FUND MCG					
EXPENDITURES					
Salaries and Wages	29,464	23,825	23,825	12,404	-47.9%
Employee Benefits	6,838	11,685	11,685	4,924	-57.9%
Grant Fund MCG Personnel Costs	36,302	35,510	35,510	17,328	-51.2%
Operating Expenses	1,774	0	0	0	—
Capital Outlay	0	0	0	0	—
Grant Fund MCG Expenditures	38,076	35,510	35,510	17,328	-51.2%
PERSONNEL					
Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
FTEs	0.50	0.50	0.50	0.25	-50.0%
REVENUES					
State Grants	38,076	35,510	35,510	17,328	-51.2%
Grant Fund MCG Revenues	38,076	35,510	35,510	17,328	-51.2%
VACUUM LEAF COLLECTION					
EXPENDITURES					
Salaries and Wages	1,926,503	2,087,310	1,816,240	2,154,412	3.2%
Employee Benefits	580,209	881,707	529,648	718,181	-18.5%
Vacuum Leaf Collection Personnel Costs	2,506,712	2,969,017	2,345,888	2,872,593	-3.2%
Operating Expenses	2,438,478	2,475,320	2,309,379	2,282,710	-7.8%
Capital Outlay	0	0	0	0	—
Vacuum Leaf Collection Expenditures	4,945,190	5,444,337	4,655,267	5,155,303	-5.3%
PERSONNEL					
Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
FTEs	50.30	33.54	33.54	30.83	-8.1%
REVENUES					
Investment Income	12	4,000	0	4,000	—
Leaf Vacuum Collection Fees	6,546,154	6,545,529	6,545,529	6,526,619	-0.3%
Other Charges/Fees	13,772	0	0	0	—
Vacuum Leaf Collection Revenues	6,559,938	6,549,529	6,545,529	6,530,619	-0.3%
DEPARTMENT TOTALS					
Total Expenditures	45,728,302	46,608,189	47,385,372	45,671,721	-2.0%
Total Full-Time Positions	441	441	441	443	0.5%
Total Part-Time Positions	8	8	8	8	—
Total FTEs	258.10	257.69	257.69	273.15	6.0%
Total Revenues	11,503,217	11,537,493	11,482,086	11,950,433	3.6%

FY14 RECOMMENDED CHANGES

	Expenditures	FTEs
COUNTY GENERAL FUND		
FY13 ORIGINAL APPROPRIATION	41,128,342	223.65
<u>Changes (with service impacts)</u>		
Enhance: Bikeshare operating expenses [BikeShare]	1,008,150	1.15
Enhance: Residential Permit Parking Program [Parking Outside the Parking Districts]	165,241	0.00
Enhance: Inspection of Short Span Bridges [Bridge Maintenance]	10,000	0.00
<u>Other Adjustments (with no service impacts)</u>		
Increase Cost: FY14 Compensation Adjustment	668,021	0.00
Increase Cost: Retirement Adjustment	176,824	0.00
Increase Cost: Newly Accepted Subdivision Roads [Roadway and Related Maintenance]	82,500	0.00
Increase Cost: Maintenance of completed transportation projects [Roadway and Related Maintenance]	51,000	0.00
Increase Cost: Traffic Signals - Uninterrupted Power Supply Maintenance [Transportation Management and Operations]	45,000	0.00
Increase Cost: Other Labor Contract Costs	32,646	0.00
Increase Cost: Safe Routes to Schools reflecting decrease in State grant funding [Traffic and Pedestrian Safety]	16,500	0.00
Increase Cost: Printing and Mail Adjustment	8,885	0.00
Technical Adj: FTE Adjustment - no FTEs for lapse in new budget system	0	19.60
Decrease Cost: Group Insurance Adjustment	-10,595	0.00
Increase Cost: Annualization of FY13 Personnel Costs	-112,996	-0.04
Decrease Cost: Elimination of FY13 \$2,000 Lump Sum	-502,143	0.00
Shift: Storm Drain maintenance costs to the Water Quality Protection Fund [Roadway and Related Maintenance]	-1,079,113	-2.29
Decrease Cost: Motor Pool Adjustment [Roadway and Related Maintenance]	-1,189,172	0.00
FY14 RECOMMENDED:	40,499,090	242.07
GRANT FUND MCG		
FY13 ORIGINAL APPROPRIATION	35,510	0.50
<u>Other Adjustments (with no service impacts)</u>		
Decrease Cost: Reduction in Safe Routes to Schools Grant	-18,182	-0.25
FY14 RECOMMENDED:	17,328	0.25
VACUUM LEAF COLLECTION		
FY13 ORIGINAL APPROPRIATION	5,444,337	33.54
<u>Other Adjustments (with no service impacts)</u>		
Increase Cost: FY14 Compensation Adjustment [Vacuum Leaf Collection]	66,636	0.00
Increase Cost: Retirement Adjustment [Vacuum Leaf Collection]	14,724	0.00
Increase Cost: Operating adjustment for consumer price index in contractual services [Vacuum Leaf Collection]	11,690	0.00
Increase Cost: Charges from Finance Property Tax Bills [Vacuum Leaf Collection]	3,060	0.00
Increase Cost: Other Labor Contract Costs [Vacuum Leaf Collection]	2,423	0.00
Technical Adj: Adjustment in FTEs due to rounding	0	-0.01
Decrease Cost: Group Insurance Adjustment [Vacuum Leaf Collection]	-11,074	0.00
Decrease Cost: Elimination of FY13 \$2,000 Lump Sum [Vacuum Leaf Collection]	-65,951	0.00
Decrease Cost: Alignment of personnel costs with the General Fund [Vacuum Leaf Collection]	-103,182	-2.70
Decrease Cost: Motor Pool Adjustment [Vacuum Leaf Collection]	-207,360	0.00
FY14 RECOMMENDED:	5,155,303	30.83

PROGRAM SUMMARY

Program Name	FY13 Approved		FY14 Recommended	
	Expenditures	FTEs	Expenditures	FTEs
Automation	451,185	2.90	450,870	2.90
BikeShare	0	0.00	1,008,150	1.15
Bridge Maintenance	183,842	1.00	177,650	1.10
Transportation Engineering and Management Services	314,816	3.00	315,840	3.00
Noise Abatement Districts	0	0.00	0	0.00
Parking Outside the Parking Districts	949,762	1.60	1,117,070	1.60
Resurfacing	1,789,410	0.00	1,789,410	0.00
Roadway and Related Maintenance	17,998,262	111.25	15,778,581	120.60
Snow Removal/Wind/Rain Storms	3,271,988	23.70	3,214,060	24.70
Streetlighting	514,530	0.50	520,870	0.50
Traffic Planning	355,488	2.80	389,460	4.10
Traffic and Pedestrian Safety	1,540,217	11.40	1,559,360	11.50
Traffic Sign & Marking	2,040,223	11.30	2,105,760	11.80
Traffic Signals & Advanced Transportation Mgmt. Syst.	2,127,418	6.40	2,133,510	6.90
Property Acquisition	92,673	0.60	97,120	0.60
Transportation Community Outreach	207,396	1.00	208,080	1.00
Transportation Planning and Design	430,439	1.90	404,000	1.70
Transportation Construction	268,178	0.80	261,500	0.90
Transportation Management and Operations	1,361,819	7.90	1,390,880	7.50
Transportation Policy	440,194	2.50	443,220	2.50
Tree Maintenance	3,525,744	11.60	3,580,900	14.60
Vacuum Leaf Collection	5,444,505	33.54	5,155,300	30.80
Administration	3,300,100	22.00	3,570,130	23.70
Total	46,608,189	257.69	45,671,721	273.15

CHARGES TO OTHER DEPARTMENTS

Charged Department	Charged Fund	FY13		FY14	
		Total\$	FTEs	Total\$	FTEs
COUNTY GENERAL FUND					
Cable Television	Cable Television	696,525	0.75	702,415	0.75
CIP	CIP	17,106,467	148.98	17,445,543	149.66
Environmental Protection	Water Quality Protection Fund	3,285,540	30.00	4,364,653	32.29
Solid Waste Services	Solid Waste Disposal	241,990	2.90	241,990	2.90
Transit Services	Mass Transit	171,270	1.00	171,270	1.00
Urban Districts	Bethesda Urban District	25,000	0.00	25,000	0.00
Urban Districts	Silver Spring Urban District	30,000	0.00	30,000	0.00
Urban Districts	Wheaton Urban District	12,900	0.00	12,900	0.00
Total		21,569,692	183.63	22,993,771	186.60

FUTURE FISCAL IMPACTS

Title	CE REC.			(\$000's)		
	FY14	FY15	FY16	FY17	FY18	FY19
This table is intended to present significant future fiscal impacts of the department's programs.						
COUNTY GENERAL FUND						
Expenditures						
FY14 Recommended	40,499	40,499	40,499	40,499	40,499	40,499
No inflation or compensation change is included in outyear projections.						
Labor Contracts	0	912	1,158	1,158	1,158	1,158
Labor contracts represent the estimated cost of general wage adjustments, new service increments, and associated benefits.						
Labor Contracts - Other	0	-1	-18	-18	-18	-18
These figures represent other negotiated items included in the labor agreements.						
Bikesharing Program	0	-133	-133	-133	-133	-133
Reduction of initial start-up costs						
Operating Budget Impacts for Selected Transportation Projects	0	221	538	666	837	837
These figures represent the impacts on the Operating Budget of projects included in the FY13-18 Amended Capital Improvements Program						
Subtotal Expenditures	40,499	41,498	42,044	42,172	42,343	42,343

Title	CE REC.	(\$000's)				
	FY14	FY15	FY16	FY17	FY18	FY19
VACUUM LEAF COLLECTION						
Expenditures						
FY14 Recommended No inflation or compensation change is included in outyear projections.	5,155	5,155	5,155	5,155	5,155	5,155
Labor Contracts These figures represent the estimated cost of general wage adjustments, new service increments, and associated benefits.	0	95	124	124	124	124
Labor Contracts - Other These figures represent other negotiated items included in the labor agreements.	0	0	-2	-2	-2	-2
Subtotal Expenditures	5,155	5,251	5,277	5,277	5,277	5,277

FY14-19 PUBLIC SERVICES PROGRAM: FISCAL PLAN		Vacuum Leaf Collection					
FISCAL PROJECTIONS	FY13 ESTIMATE	FY14 REC	FY15 PROJECTION	FY16 PROJECTION	FY17 PROJECTION	FY18 PROJECTION	FY19 PROJECTION
ASSUMPTIONS							
Indirect Cost Rate	12.13%	15.69%	15.69%	15.69%	15.69%	15.69%	15.69%
CPI (Fiscal Year)	2.3%	2.3%	2.4%	2.7%	3.2%	3.5%	3.7%
Investment Income Yield	0.16%	0.19%	0.36%	0.75%	1.35%	1.80%	2.15%
Charge per single-family household	\$ 88.91	\$ 88.91	\$ 95.66	\$ 99.41	\$ 104.47	\$ 105.76	\$ 108.75
Charge per multi-family unit and townhome unit	\$ 3.83	\$ 3.54	\$ 3.81	\$ 3.96	\$ 4.16	\$ 4.21	\$ 4.33
Single-family households in leaf collection district	71,520	71,384	71,384	71,384	71,384	71,384	71,384
Multi-family units in leaf collection district	48,743	50,810	50,810	50,810	50,810	50,810	50,810
% of leaves attributed to multi-family units and townhome	2.80%	2.80%	2.80%	2.80%	2.80%	2.80%	2.80%
BEGINNING FUND BALANCE	1,563,431	1,764,113	1,774,957	1,590,513	1,347,356	1,356,585	1,320,058
REVENUES							
Charges For Services	6,545,529	6,526,619	7,022,180	7,297,491	7,668,856	7,763,482	7,983,017
Miscellaneous	0	4,000	4,000	4,000	4,000	4,000	4,000
Subtotal Revenues	6,545,529	6,530,619	7,026,180	7,301,491	7,672,856	7,767,482	7,987,017
INTERFUND TRANSFERS (Net Non-CIP)							
Transfers To The General Fund	(420,020)	(479,276)	(489,166)	(469,780)	(469,780)	(469,780)	(469,780)
Indirect Costs	(360,160)	(450,710)	(465,660)	(469,780)	(469,780)	(469,780)	(469,780)
Technology Modernization CIP	(59,860)	(28,566)	(23,506)	0	0	0	0
Transfers To Special Fds: Non-Tax + ISF	(892,410)	(885,196)	(1,416,107)	(1,543,570)	(1,431,970)	(1,314,490)	(1,295,370)
To Solid Waste Disposal Fund Compost Facility	(892,410)	(885,196)	(1,416,107)	(1,543,570)	(1,431,970)	(1,314,490)	(1,295,370)
TOTAL RESOURCES	6,796,530	6,930,260	6,895,863	6,878,654	7,118,463	7,339,796	7,541,926
PSP OPER. BUDGET APPROP/ EXP'S.							
Operating Budget	(4,655,267)	(5,155,303)	(5,210,093)	(5,409,773)	(5,640,353)	(5,898,213)	(6,184,933)
Labor Agreement	n/a	0	(95,257)	(121,525)	(121,525)	(121,525)	(121,525)
Subtotal PSP Oper Budget Approp / Exp's	(4,655,267)	(5,155,303)	(5,305,350)	(5,531,298)	(5,761,878)	(6,019,738)	(6,306,458)
OTHER CLAIMS ON FUND BALANCE	(377,150)	0	0	0	0	0	0
TOTAL USE OF RESOURCES	(5,032,417)	(5,155,303)	(5,305,350)	(5,531,298)	(5,761,878)	(6,019,738)	(6,306,458)
YEAR END FUND BALANCE	1,764,113	1,774,957	1,590,513	1,347,356	1,356,585	1,320,058	1,235,468
END-OF-YEAR RESERVES AS A							
PERCENT OF RESOURCES	26.0%	25.6%	23.1%	19.6%	19.1%	18.0%	16.4%
<p>Assumptions:</p> <p>1. Leaf vacuuming charges are adjusted to achieve cost recovery.</p> <p>2. The rates have been set to establish a fund balance of at least \$250,000, consistent with the fund balance policy developed in August 2004. In future years, rates will be adjusted annually to fund the approved service program and maintain the appropriate ending fund balance.</p>							