# Vision

## A More Equitable and Inclusive Montgomery County



MARC ELRICH

### Thriving Youth and Families

Children need great schools, supportive families, and caring communities to help them succeed in life. We can give them the start they need by providing adequate funding for public schools, access to affordable early childhood education and expanded high school options, and support for programs that relieve stress on families through increased access to affordable housing and better-paying jobs.

### A Growing Economy

A healthy business community is essential to our success. We will reinvigorate the county's direct involvement in economic activities by re-examining our regulations to make sure they are sensible, fair, and efficient; opening support centers that help both new and existing businesses; and developing an incubator and innovation climate to help local entrepreneurs bring their ideas into the world.

### A Greener County

We recognize the urgency of global warming and will take concrete steps to address climate change. County government has committed to zero Greenhouse Gas emissions by 2035, an ambitious – but achievable – target. We will reduce our footprint by pursuing clean energy, energy efficiency, enhanced building design, reduction of waste, and developing a better transit system for our residents.

### Easier Commutes

Moving people and goods more efficiently is an economic imperative and is essential to our quality of life. We will reduce traffic congestion by improving transit options, supporting Metro, encouraging telecommuting and implementing common-sense road improvements.

### A More Affordable and Welcoming County

We will focus on initiatives that make Montgomery County a place where all residents can pursue their dreams regardless of race, ethnicity, age or economic circumstances.

### Safe Neighborhoods

We will address crime and pedestrian safety issues and seek input from communities across the county on ways to address these issues. We plan to enhance opportunities for walking, biking, and creating neighborhood gathering places.

### Effective, Sustainable Government

We will partner with county employees to make County Government more cost-effective and to deliver services more efficiently and responsively.

**www.montgomerycountymd.gov**

# About Montgomery County

Montgomery County was established by the State Convention in 1776, and from its establishment until 1948, the Montgomery County government functioned under the County Commission system. In 1948, the voters adopted a charter giving the County home rule and a council-manager form of government. In 1968, the voters approved a new charter providing for separate legislative and executive branches of government, with legislative power vested in an elected County Council and executive power in an elected County Executive. The new charter became effective with the election of the County Executive and Council in November 1970. The Montgomery County Council is composed of nine members, four of whom are elected by all voters in the County. The remaining five Councilmembers are each elected from one of five Councilmanic districts.

Montgomery County contains 491 square miles (or 317,000 acres) of land area. The County population was 1,058,810 as of July 2017, consisting of 43.80 percent White (non-Hispanic) and 56.20 percent cultural minorities. About 32.60 percent of Maryland's foreign-born population resided in Montgomery County in 2017.

The 2017 median household income was $103,235. According to the Bureau of Labor Statistics (BLS), the County's estimated labor force for December 2018 is 557,856 with an unemployment rate of 2.60 percent. Montgomery County is an employment center with 61.50 percent of employment occupied by persons residing and working in the County. For the 2018 Fall enrollment, 162,680 pupils were registered in the County's schools.



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# FY20 Approved Operating Budget and FY20-FY25 Public Services Program

## July 2019

## County Executive

Marc Elrich

County Council Members:

Nancy Navarro, President

Sidney Katz, Vice President

Gabe Albornoz

Andrew Friedson

Evan Glass

Tom Hucker

Will Jawando

Craig Rice

Hans Riemer

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# Credits

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Marc Elrich

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Andrew Kleine

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**DEPUTY CHIEF ADMINISTRATIVE OFFICER**
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**DIRECTOR, DEPARTMENT OF FINANCE**
Michael Coveyou

**DIRECTOR, OFFICE OF HUMAN RESOURCES**
Karen Plucinski (Acting)

**DIRECTOR, OFFICE OF PUBLIC INFORMATION**
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Richard D. Taylor and Staff: George Burnham, John W. Frocke, Karen Helms, Alex Imirie, Mark Mangona, Karen Parmelee,




**The Government Finance Officers Association of the United States and Canada (GFOA) presented an award of Distinguished Presentation to Montgomery County Government, Maryland for its annual budget for the fiscal year beginning July 1, 2018.**

**In order to receive this award a governmental unit must publish a document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communication device.**

**The award is valid for the period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.**

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* Reflects reorganizations and/or new sections. Please refer to the specific sections for additional information
** Included only in the recommended version of the budget publication

# OFFICE OF THE COUNTY EXECUTIVE
# ROCKVILLE, MARYLAND 20850

Marc Elrich
*County Executive*

## MEMORANDUM

28-Jun-19

TO: Interested Readers

FROM: Marc Elrich, County Executive 

SUBJECT: FY20 Operating and Capital Budgets

And FY20-25 Capital Improvements Program (CIP)

These publications contain the Approved FY20 Operating and Capital Budgets and amendments to the FY19-24 Capital Improvements Program (CIP) for Montgomery County.

I applaud and appreciate the Council's unanimous support for the County's $5.8 billion operating budget that endorses 99.7 percent of my initial proposal. The total Council approved FY20 Operating Budget from all sources of funds is an increase of $180.7 million or 3.2 percent from the approved FY19 Budget. The approved tax-supported Operating Budget is $5.033 billion, an increase of $147.8 million or 3.0 percent from the approved FY19 Budget. The budget reflects a property tax rate of $0.9786 per $100 of assessed value. This property tax rate is within the County's Charter Limit.

The approved amendments to the FY19-24 Capital Improvements Program for Montgomery County includes $4.370 billion for important Montgomery County Public Schools, Montgomery County Government, Montgomery College, Maryland-National Capital Park and Planning Commission, Housing Opportunities Commission, and Revenue Authority projects. Additionally, $1.537 billion has been approved for the FY20-25 CIP for the Washington Suburban Sanitary Commission.

As detailed in the budget highlights and in the appropriate departmental sections, the Approved FY20 Operating and Capital Budgets continue to support my priority outcomes:

- Thriving Youth and Families
- A Growing Economy

• A Greener County

• Easier Commutes

• More Affordable and Welcoming County

• Safe Neighborhoods

• Effective, Sustainable Government

The Approved FY20 Operating Budget addresses the most pressing needs of our growing community in a fiscally responsible manner. The operating budget includes funding for the Montgomery County Public Schools and Montgomery College; the operating budget also contains funding for a new Early Care and Education initiative. During the next year, we will expand our public safety priorities and protect safety net services that are critical to our most vulnerable neighbors. In light of the current climate of fiscal uncertainty, the Approved Operating Budget continues to build operating reserves toward the County's target level of ten percent of adjusted governmental revenues by FY20 which means lower contributions in future budgets.

Additional information about these budgets can be obtained by visiting the Office of Management and Budget webpage at www.montgomerycountymd.gov/omb. This website provides a searchable, user-friendly means of accessing detailed budget information regarding the Approved Operating and Capital Budgets and CIP. Please call the Office of Management and Budget at 240-777-2800 for further information.

I am looking forward to working with all of you to make Montgomery County better for all.

# Message from the Council President



This year, in the Fiscal Year 2020 Operating Budget and Amendments to the Fiscal Years 2019-24 Capital Improvements Program, the Council balanced the County's fiscal realities with our shared values while building on the services that our residents rely on. Our budget holds the line on property taxes and continues the tradition of fiscal responsibility that has allowed us to maintain the County's AAA bond rating that is the hallmark of well-run governments and meeting the target for the County's reserves.

One of our County's highest priorities is education. This year we funded 100 percent of our school system's $2.68 billion operating budget request to continue making progress in reducing class size and closing the achievement gap. These actions demonstrate our commitment to addressing the critical needs of our growing school system.

The Council continued its commitment to funding early childhood education and pre-K. The combined total for Head Start and pre-K programs in the Department of Health and Human Services and Montgomery County Public Schools is $84.1 million, including $7 million to fund the Early Care and Education Initiative, which was one of my top priorities. The Council also added funds to expand after school programs aimed at serving vulnerable populations and narrowing the achievement gap.

The Council's budget also reflects the importance of Montgomery College, which currently supports more than 58,000 students, with funding of $314.7 million.

The Council added $122,514 to fund two new school resource officer positions to protect students. The budget also includes two recruit classes totaling 44 officers and restores funding for six police officer positions that were lapsed last year. The budget also includes 20 new firefighter positions.

We also took steps to strengthen our economy. The operating budget funds more than $5 million to support the work of the Montgomery County Economic Development Corporation. The Council allocated $1.7 million in funding for WorkSource Montgomery, which implements the County's workforce development policies to promote job growth and attract talent. The Council funded approximately $3 million for the County's incubator programs. This includes funding for a FY20 incubator study, additional funding to support biohealth programs and the Wheaton Small Business Technical Assistance Program.

The Council funded nearly $65.2 million for the Housing Initiative Fund for affordable housing. This includes both funding appropriated to the operating and capital portions of the Housing Initiative Fund (HIF). The Council also added more than $1 million to expand the Kids Ride Free program to cover all bus service hours.

I want to thank my Council colleagues and the Council staff for their hard work. Thank you also to the County Executive and his staff, and to the governing boards and staff of M-NCPPC, WSSC, MCPS and Montgomery College. Together we have produced a budget that is fiscally responsible, reflects the County's values and strengthens core government services that make our County an extraordinary place to live, work and raise a family.

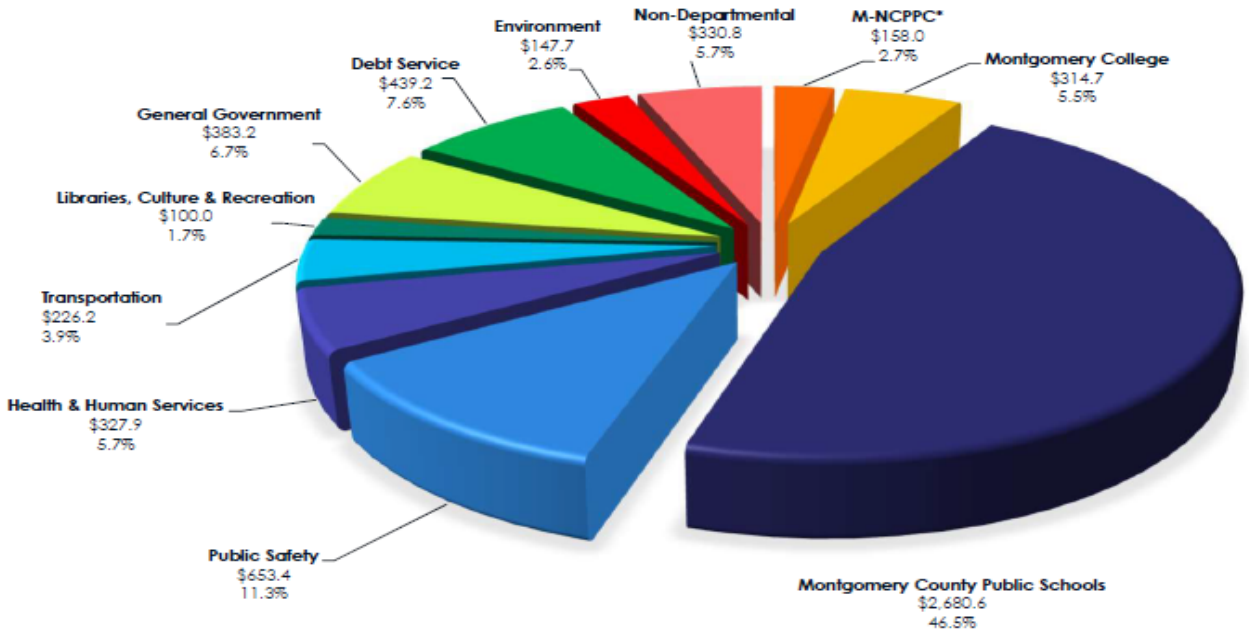


Nancy Navarro
President, Montgomery County Council

# FY20 Expenditures by Function (millions)

**WHERE THE MONEY GOES**

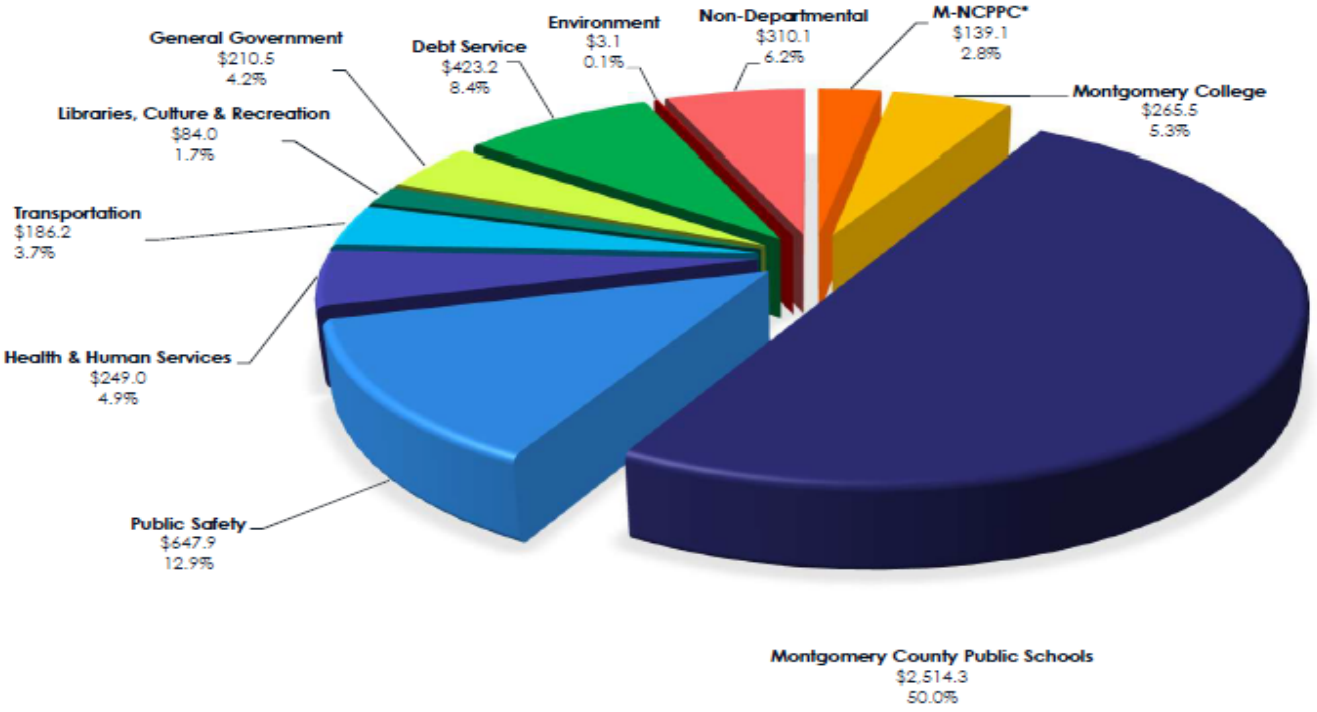
**TOTAL EXPENDITURES - $5,761.7**




*Total M-NCPPC includes $6.8 million debt service.

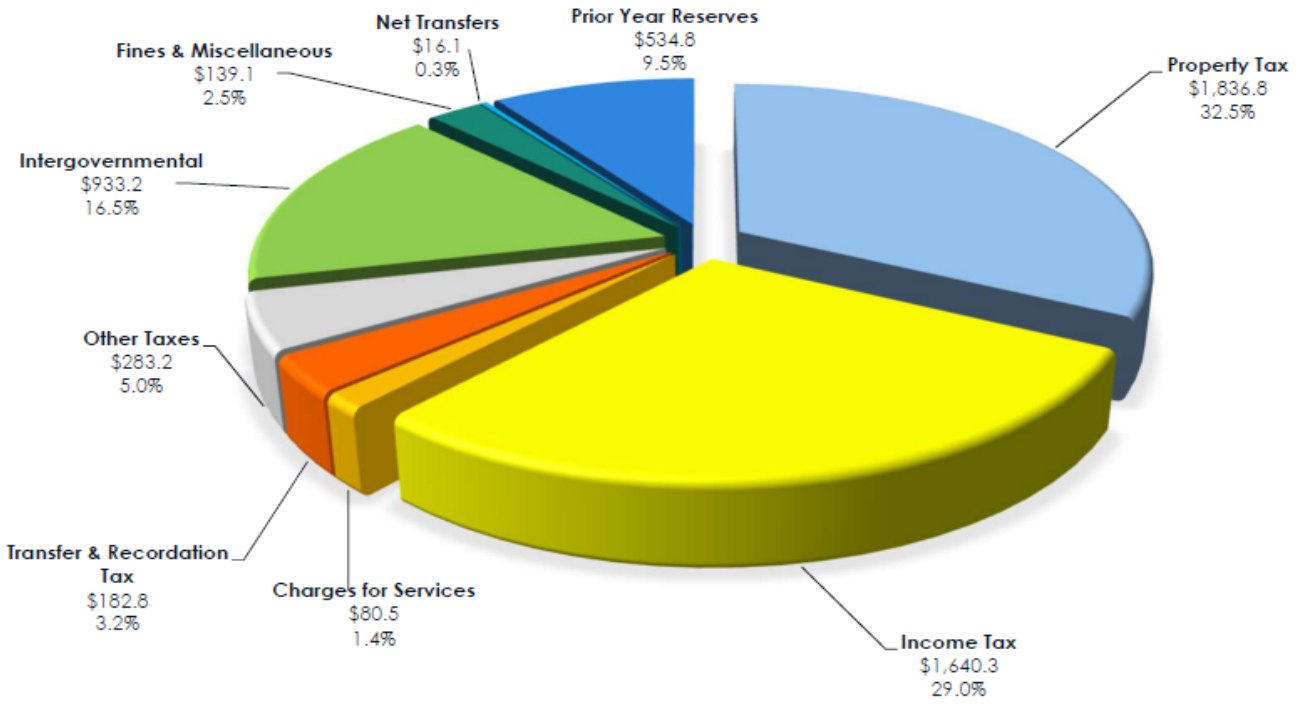
# FY20 Expenditures by Function (millions)

**TAX SUPPORTED EXPENDITURES - $5,032.9**



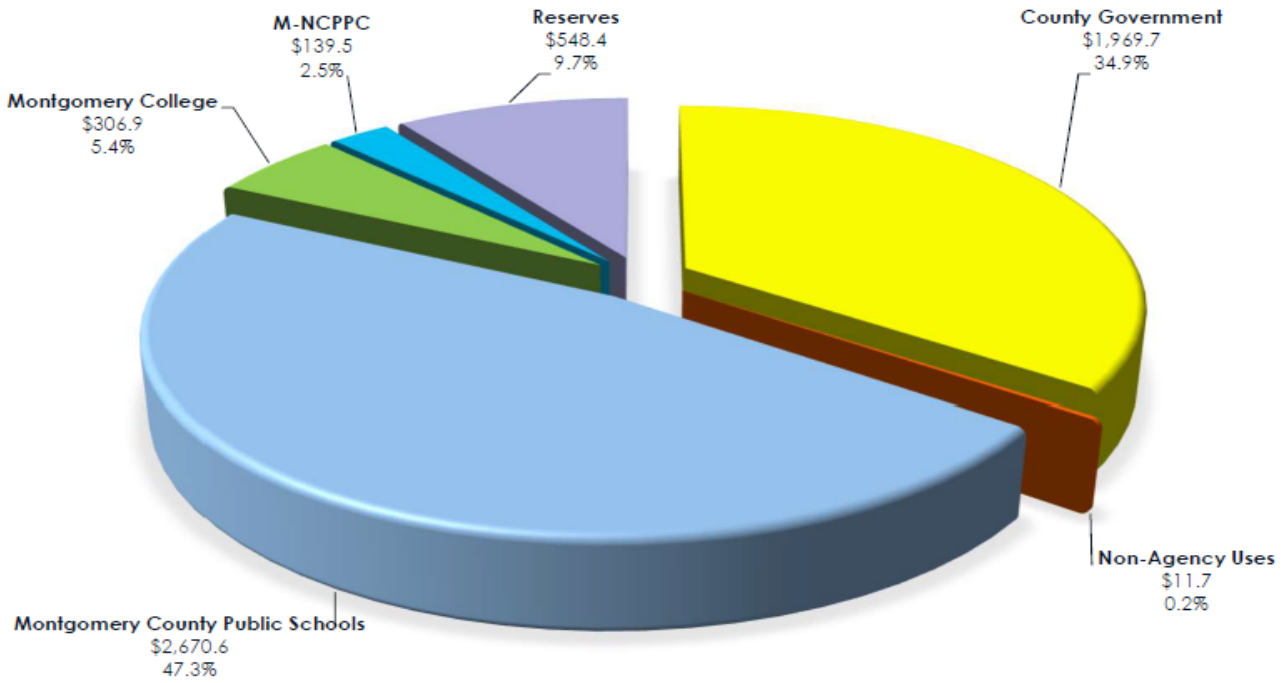
# FY20 Tax Supported Agencies and Funds (millions)

**WHERE THE MONEY COMES FROM** | **TOTAL APPROVED RESOURCES - $5,646.8**




# FY20 Tax Supported Agencies and Funds (millions)

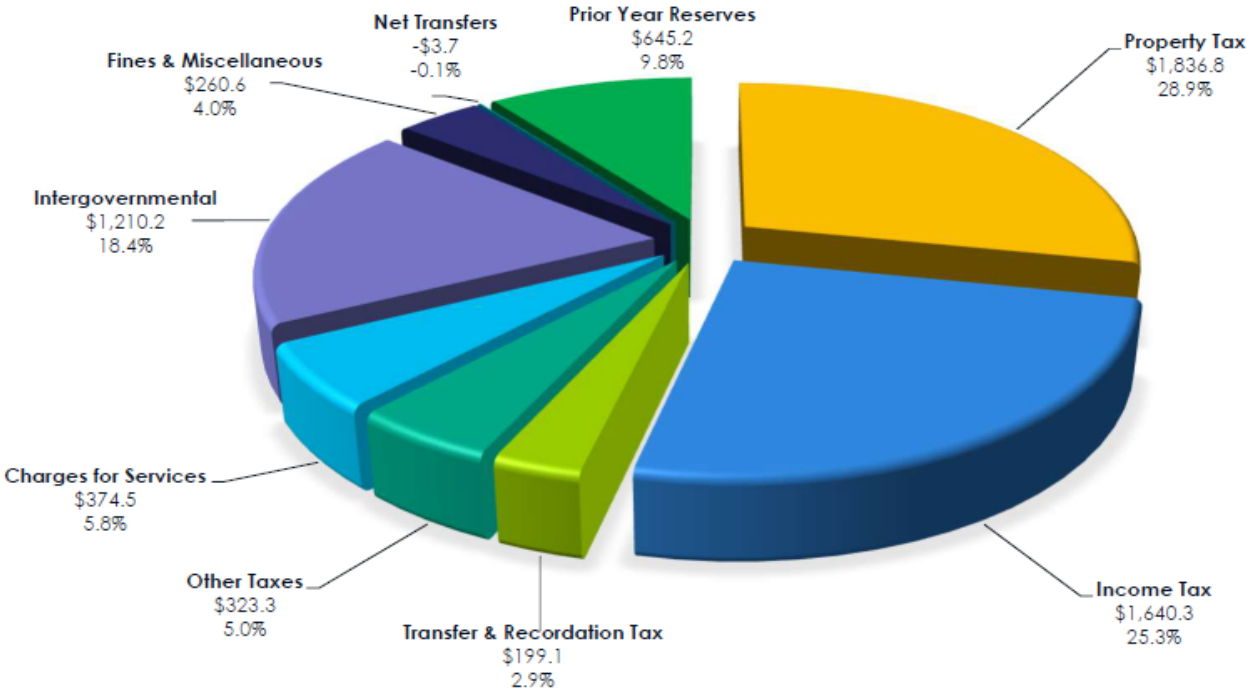
**WHERE THE MONEY GOES*** | **TOTAL APPROVED USES of FUNDS - $5,646.8**




* This total covers the full Operating Budget and funds to the CIP, Debt Service, and Reserves. Of this amount $5,032,976,398 is approved in the Operating Budget.

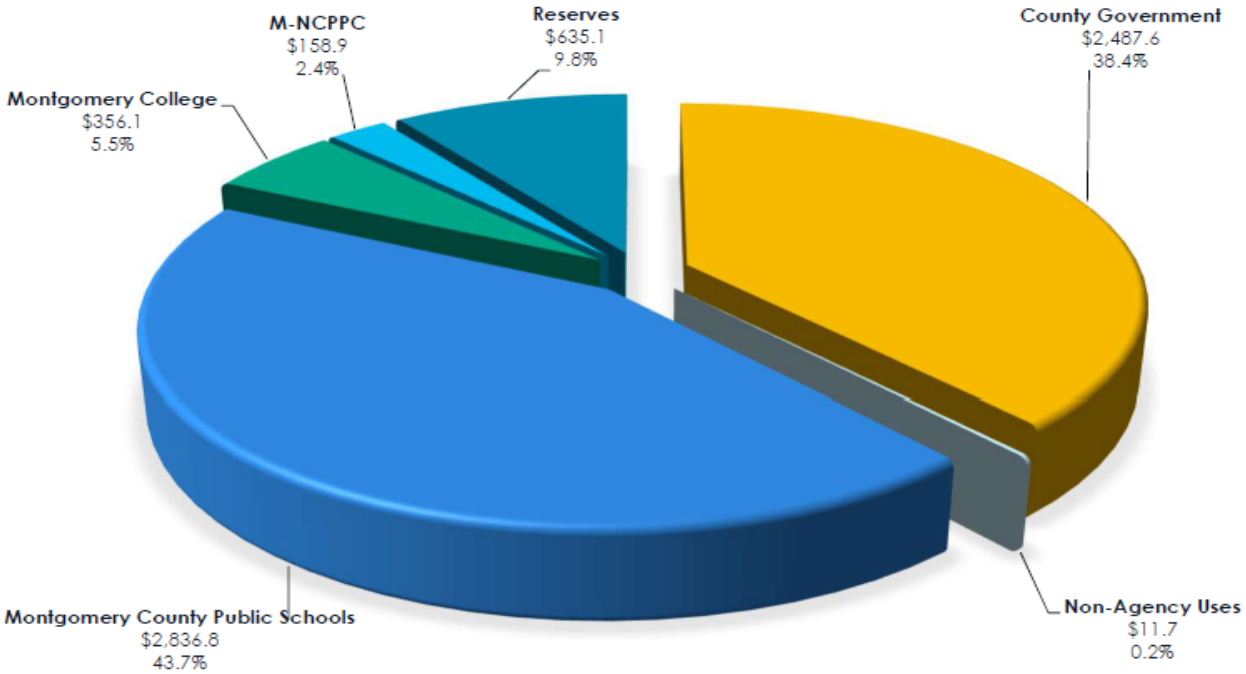
# FY20 All Agencies / All Funds (millions)

**WHERE THE MONEY COMES FROM** | **TOTAL APPROVED RESOURCES - $6,486.3**




# FY20 All Agencies / All Funds (millions)

**WHERE THE MONEY GOES*** | **TOTAL APPROVED USES OF FUNDS: $6,486.3**




* This total covers the full Operating Budget and funds to the CIP, Debt Service, and Reserves. Of this amount $5,761,652,902 is approved in the Operating Budget.

# How to Read the Budget

## INTRODUCTION

The County's Approved Operating Budget and Public Services Program (PSP) contains a comprehensive picture of the County's budget year beginning July 1, including changes from the previous fiscal year, department accomplishments and initiatives, and performance measures.

***NOTE** Throughout this publication you will see the following fiscal year references, the specific years are listed below:*

- **Last Year / Prior Year** - Fiscal Year **2018**
- **Current Year** - Fiscal Year **2019**
- **Next Year** - Fiscal Year **2020**

Consistent with the County Charter, the County Executive makes recommendations on the operating budget for all County departments, offices, and agencies. However, recognizing the Charter-defined roles, the Executive defers significantly to Legislative and Judicial Branch agencies. Questions regarding the recommended budgets for Legislative Branch departments should be directed to Mary Jane Berry, 240-777-7930.

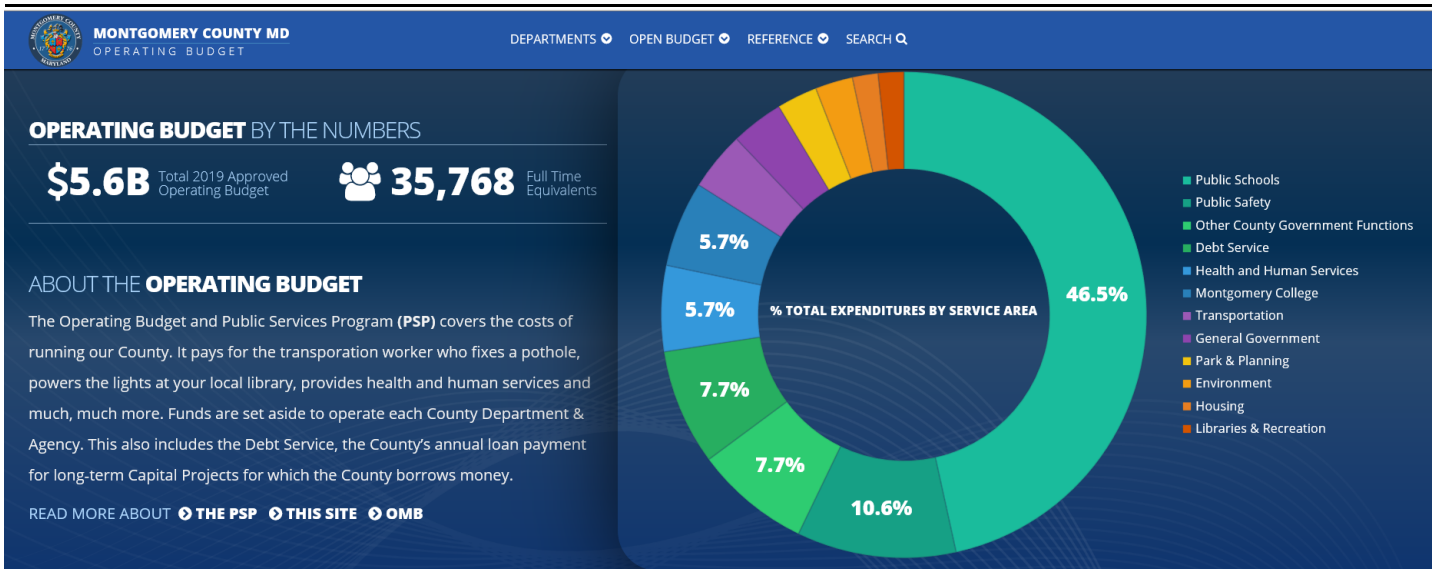
## OPEN BUDGET

To replace, consolidate, and enhance numerous failing legacy financial systems, the Office of Management and Budget (OMB) developed an in-house budget analysis and statistical information application called BASIS. Using an intuitive and accessible user-interface design, BASIS provides residents, analysts, departments, and management with instant access to budget and performance data in a clear and concise fashion. This scalable solution ensures evolving budget needs are met in a cost-effective manner.

Open BASIS Budget Features Include:

- Interactive charts, visualizations, tables, maps and videos;
- A Custom Google Search Engine for fast results finding;
- Downloadable Publications, Individual Sections/Chapters;
- Filter Previous Years' Data and Content;
- Export & Discover data, tables and visualizations;
- Mobile (works on smartphones, tablets and desktops);
- American with Disabilities Act (ADA) Compliant; and
- Instantly translatable into 90+ languages.

For more, please visit the following website: **http://montgomerycountymd.gov/openbudget.**




# BALANCING ACT TOOL

Beginning with the FY20 operating budget development, the Office of Management and Budget (OMB) implemented a new, interactive budget simulation tool, Balancing Act. This tool gives residents the opportunity to provide direct input in how they would prioritize County spending by trying their hand at balancing the County's budget. For FY20, over 3,000 individuals provided input through the budget simulation tool, and over 60 individuals participated in an interactive budget forum hosted by OMB. Results from the budget simulation and forum were shared with the County Executive and Chief Administrative Officer and were taken into consideration when developing the Executive's FY20 Recommended Budget.

# CONTENTS OF THE OPERATING BUDGET DOCUMENT

The major components of the Approved Operating Budget and Public Services Program are described below in order of appearance in this document.

## County Executive's Budget Message and Highlights

The County Executive's message summarizes the financial status of the County, major recommended expenditure priorities for the upcoming fiscal year, and how the budget is funded. The highlights provide a listing of major program initiatives and changes recommended in the Executive's budget.

## County Council President's Budget Message

The Council President's message summarizes the Council's approval of the comprehensive six-year program for Public Services and fiscal policy.

## Operating Budget Process**

This chapter provides a brief introduction and refers to the legal requirements for the annual budget process, and includes descriptions of government structure and government accounting methods and funds.

## Fiscal Policy**

This chapter describes the policies of Montgomery County government with respect to taxes, spending, and debt management, including short-term policies and initiatives. The purpose of fiscal policy is to provide guidance for sound public practice in the planning and financing of public expenditures, including the policy assumptions under which budget and tax decisions are made.

## Revenues**

This chapter provides assumptions used to project revenues for funding the budget, including:

- demographic, economic, and fiscal trends that identify potential impacts on the County's overall expenditure requirements and revenues over the next six years; and
- detailed information and estimates on revenue categories and major sources of funds.

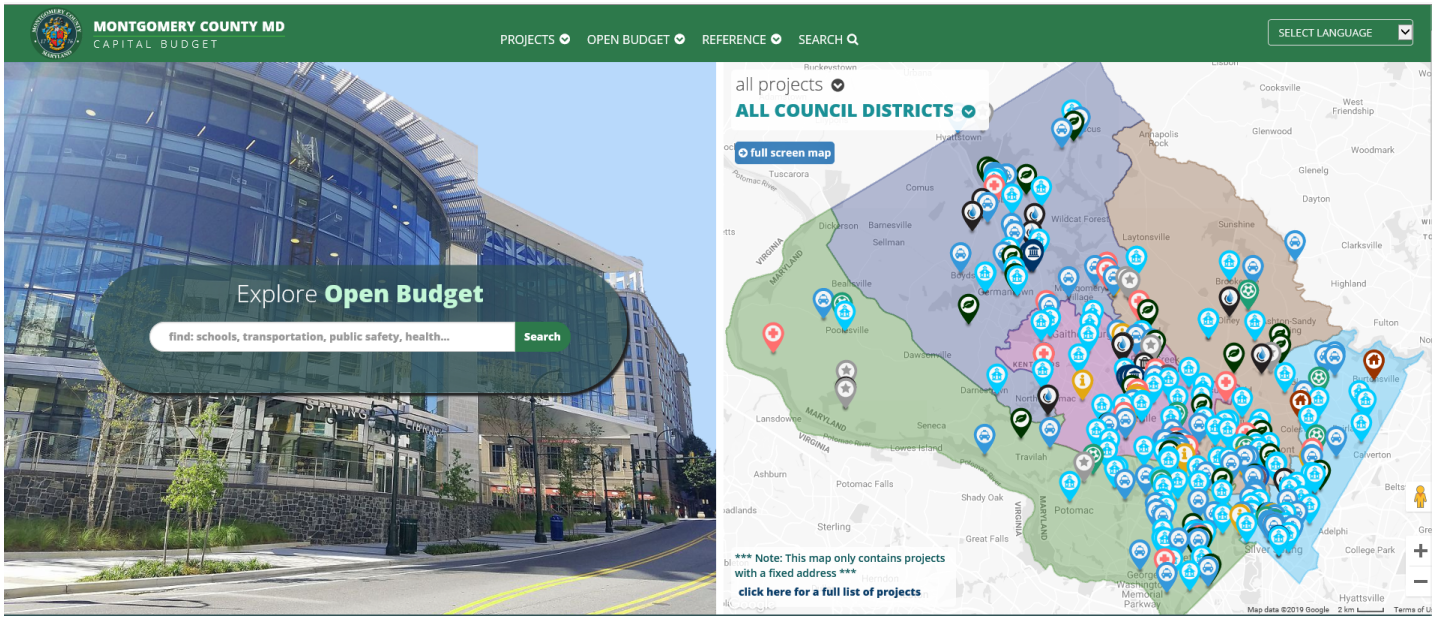
## Capital Improvements Program (CIP)**

This chapter describes the impacts of the annual Capital Budget and biennial Capital Improvements Program (CIP) on the Operating Budget and six-year Public Services Program (PSP), including a list of major CIP projects and funding sources for all agencies. The six-year CIP implies on-going commitment of resources in the PSP for: long- and short-term debt service; cash for non-debt eligible expenditures and debt avoidance; and costs to equip, open, staff, and maintain newly constructed facilities.

If you are interested in information about a the capital budget, please use our Open Capital Budget website which includes the folllowing features:

- Breakdown of projects by category, sub-category, council district, planning area, regional service area and status;
- Interactive map with filtering capabilities by project type and location;
- Complete project details filterable by year and version, including downloadable Project Description Forms (PDF) and data;
- Comprehensive Capital Budget schedules, reports, and chapters;
- Robust Search Engine for quickly finding results;
- ADA compliant, works on any device / browser.

**The information is available at [montgomerycountymd.gov/capitalbudget](montgomerycountymd.gov/capitalbudget).**




## Debt Service

Debt service is the amount the County must pay each year for the principal and interest on the County's bonded and other indebtedness. Debt service is presented both in terms of the specific bond allocations by category and fund and by sources of revenue, including six-year projections of debt service requirements.

## Workforce/Compensation**

This chapter includes detailed information about negotiated settlements with certified employee bargaining units and unrepresented employees. General data related to group insurance, disability protection, and employee retirement plans are also presented.

## Agency Summaries

The County Executive is required by the Charter to include recommendations on agency budgets for which the County Council sets tax rates or approves budgets. The Executive recommends expenditure levels and funding support, where applicable, for the budgets of the Montgomery County Public Schools, Montgomery College, the Montgomery County and bi-county (central administration) portions of the Maryland-National Capital Park and Planning Commission (M-NCPPC), and the Montgomery County and bi-county portions of the Washington Suburban Sanitary Commission (WSSC). A summary of the Housing Opportunities Commission budget is also included, containing the Executive's recommended operating budget appropriation. In addition, a section describing the Montgomery County Revenue Authority is provided, as copies of the Revenue Authority budget are not available until after May 1 of each calendar year, as required by County Code.

## County Government Approved Department Budgets

The approved budgets for departments and offices of the County Government are provided for the following:

- Legislative Branch (the County Council and legislative offices and boards);
- Judicial Branch (Circuit Court and State's Attorney); and
- Executive Branch (departments with functions related to general government; public safety; transportation; health and

human services; libraries, culture, and recreation; community development and housing; environment; and other county functions).

The presentations include: the department's mission statement; the relationship to the County's priority outcomes; accomplishments and initiatives; performance measures; description and cost of programs; approved expenditure, revenue, and workforce allocations for the department; approved changes from the previous fiscal year's budget; charges to other departments, and information about future fiscal impacts. For more detailed information about department displays, see the section on "Department Budget Presentations" below.

### Non-Departmental Accounts (NDAs)

The Non-Departmental Accounts section contains expenses essential to the operation of the County government which either do not fall within the functional assignment of any department or agency or provide for expenditures related to more than one department or agency. Examples include various grants to municipal governments, contributions to other funds, County government memberships (e.g., Maryland Association of Counties), and certain legally-mandated programs. Responsibility for administration of NDAs is assigned by the Chief Administrative Officer to specific departments. Although classified as an NDA, all utilities expenditures of the County government are displayed in a separate section to provide combined data on costs by energy type and user departments.

### Budget Summary Schedules

The Summary Schedules section contains aggregate fiscal data for all agencies for which the County Council sets tax rates, makes levies, or approves programs and/or budgets. The schedules include expenditure and funding totals by agency, department, government function, and source of funding, with both dollar amounts and staffing (i.e. full-time equivalents (FTEs) and positions). Revenues are described and detailed by agency, fund, and type. Ten-year historical trends are also included for major expenditure categories, revenue sources, the government workforce, and tax rates.

### Glossary**

The Glossary contains definitions of terms and acronyms commonly used throughout both the PSP and CIP budget documents.

## DEPARTMENT BUDGET PRESENTATIONS

For each department within Montgomery County government and for most agency summaries, the budget presentation includes:

**Mission Statement**: the overall purpose of the department (or major division), including the goals or results it expects to achieve for the community or its function in the County government.

**Budget Overview**: recommended appropriations for the department, with changes from the prior fiscal year, in dollars, full time equivalents, and percentage change.

**County Priority Outcomes**: denotes which of the County Executive's seven priority outcomes relate to the department.

**Performance Measures**: provides key measures that apply to the department as a whole or to multiple programs. Each measure gives actual data for the past two completed fiscal years, an estimate for the current fiscal year, and targets for the

next two fiscal years. These targets represent the department's principal performance goals. Program performance measures that relate to only one program are listed with the relevant program as noted below.

**Initiatives**: provides anticipated results of the recommended funding for next fiscal year.

**Accomplishments**: provides a summary of major department accomplishments completed in the last year.

**Productivity Improvements & Innovations**: provides a summary of major department innovations and operational efficiencies completed in the last year.

**Collaboration and Partnerships**: provides a summary of major multi-department and agency efforts completed in the last year .

**Program Contacts**: department and Office of Management and Budget (OMB) contacts for the budget, including phone numbers.

**Program Descriptions**: provides a descriptive narrative of the program, including, as applicable:

- Nature, functions, and features of program activity;
- The public need to which the program responds;
- Who or what benefits from the program activity; and
- What the resources allocated will provide to the community.

**Program Performance Measures**: lists performance measures that apply to only one of the department's programs. Actual performance data are shown for the previous two fiscal years, as well as estimates for the current fiscal year and targets for the next two fiscal years. The FY19 and FY20 figures represent performance goals for the relevant program.

**Program Approved Changes**: a table displays the approved program expenditures and FTEs compared to the prior fiscal year, including an itemization of key changes within individual programs based on approved budget actions. Budget changes that relate to a unique program are listed individually within each program approved changes chart. Budget changes that affect more than one program, such as compensation changes, are summarized in a multi-program adjustment item for each affected program.

**Budget Summary**: summary data for the department, including actual expenditures for the prior fiscal year, the approved budget and estimated expenditures for the current fiscal year, and the approved budget for the coming fiscal year. The presentation includes, by fund, expenditures within appropriation category (Personnel Costs, Operating Expenses, Capital Outlay, and Debt Service); personnel requirements (full-time and part-time positions and FTEs); and related revenue sources. Appropriation categories and related components within the Budget Summary include:

- Salaries and Wages: The cost of all salary expenses for both full-time and part-time positions, including other personnel cost adjustments (e.g., overtime, shift differential, multilingual pay, etc.)
- Employee Benefits: Social security, group insurance, and retirement. Additional information regarding employee benefits may be found in the Workforce/Compensation chapter of this document.
- Operating Expenses: Those costs required to support the operations of the agency, including such items as contracted services, printing, motor pool, and office supplies.
- Debt Service (for M-NCPPC, Parking Lot Districts, Solid Waste Disposal, Liquor Control, and Montgomery Housing Initiative funds only): The annual payment of principal and interest on bonded indebtedness (for both general obligation and other debt) incurred by departments/agencies funded by a Special or Enterprise fund.

- Capital Outlay: Funding for the acquisition of fixed assets that have a value of $10,000 or more and a useful life of more than one year.

Personnel categories within the Budget Summary include full- and part-time positions as well as full-time equivalents (FTEs). FTEs reflect staff time charged to the department's operating budget. One FTE is the equivalent to 2,080 work hours or 260 workdays.

Related revenues listed in the Budget Summary are generated or received by the department as a direct result of its activities. These include user fees, permits and licenses, grants, intergovernmental aid and reimbursements, and other miscellaneous revenues.

**Approved Changes**: describes department-wide expenditure and FTE changes from the current year's approved budget to next fiscal year's recommended budget. The crosswalk includes:

- Additional items funded in next year's approved budget for new or expanded services;
- Decreases from current year's approved budget relating to reduction in service or elimination of one-time funding in the base for printers, servers, etc.;
- Proposed compensation adjustments;
- Group insurance and retirement rate adjustments;
- Rate adjustments for other expenses such as motor pool, printing and mail, risk management, etc.;
- Increases or reductions in charges to or from other departments (including charges to the CIP);
- Shifts in resources to another department;
- Other personnel cost adjustments, including changes related to annualization of current year increments; position or job class reclassifications; staff turnover; and lapse changes; and
- Other operating expense changes, including inflation adjustments for contracts, rent, etc.

The presentation is organized under two categories: first by items with service impacts, then by other adjustments with no service impacts. Under each category, the items are organized by largest to smallest dollar value change. For items that affect a single program, the name of the relevant program is shown in parentheses. If no program is shown, the adjustment affects several programs.

A verb precedes each recommended crosswalk item. The following verbs describe *service impact changes*:

| Verb and Definition |
| --- |
| **Add** - New funding for services that presently do not exist. |
| **Enhance** - More funding for an existing service or improvement to the quality of an existing service. |
| **Eliminate** - Total elimination of an existing service, with no anticipation of the service being provided by another entity. |
| **Reduce** - Reduction in funding, but not elimination of an existing service. |
| **Restore -** To reverse a previous recommendation to Shift or Reduce a service. |
| **Replace** - County assumption of responsibilities previously provided by a non-county entity or funded by a restricted grant (e.g. Federal/State/private). |

The following verbs describe other adjustments with *no service impact changes*:

| Verb and Definition |
| --- |

| |
|---|
| **Increase Cost** - Additional expenditures to provide the same quantity and scope of existing services (e.g., compensation or benefit increases). |
| **Decrease Cost** - Reduction in cost without service impact (e.g., elimination of one-time items approved in the current fiscal year). |
| **Re-align** - budget adjustment with no impact on service due to more efficient service delivery or change in service demand. |
| **Shift** - The transfer of service delivery and attendant costs between County Government departments; or elimination or reduction of a service, with the anticipation that the service will be provided by another entity (e.g., State, private sector). |
| **Technical Adjustment -** Used to indicate shifts between expenditure categories or changes in FTEs with no net budget impact. |

**Program Summary**: listing of each program, including current fiscal year approved and next fiscal year's approved expenditures and FTEs.

**Charges to Other Departments**: provides listing of Personnel and Operating Expenses charged to other departments or to the capital budget. The amounts in the table are not reflected in the expenditure or FTE figures displayed in the Budget Summary.

**Future Fiscal Impacts**: provides potential future fiscal impacts of the department's programs by fund over a six-year period when measured against the approved budget for the next fiscal year.

**Annualization of Personnel Costs**: identifies next fiscal year's annualized cost for the lapsed portion of new approved positions as most new positions are budgeted for only a portion of the fiscal year.

**Six-Year Public Services Fiscal Plan**: estimates of costs over the six-year planning period are included as overall projections of total resources and use of resources for many Montgomery County non-tax supported funds such as the Permitting Services Fund and Solid Waste Disposal and Collection Funds. These figures are based on major known commitments, and the projected assumptions are explained.

**Service Maps and Other Exhibits**: additional information (e.g., location of Police, Fire, Library, or Recreation facilities) relevant to the department is provided, as applicable.

** Included only in the Recommended version of the Budget Publication

# Debt Service

| APPROVED FY20 BUDGET | FULL TIME EQUIVALENTS |
|---|---|
| $439,224,240 | 0.00 |

## MISSION STATEMENT

This section provides budget data for the repayment of general obligation bond issues, and other long- and short-term financing for public facilities, equipment, and infrastructure in the Debt Service Fund for all tax supported County agencies (Montgomery County Government, Maryland-National Capital Park and Planning Commission, Montgomery County Public Schools, and Montgomery College), as well as other associated costs. Non-tax supported debt repayment related to the Montgomery Housing Initiative Property Acquisition Fund and Water Quality Protection bonds are also included.

## BUDGET OVERVIEW

The total approved FY20 Operating Budget for Debt Service is $439,224,240 an increase of $10,150,130 or 2.4 percent from the FY19 approved budget of $429,074,110. This amount includes long-term lease expenditures of $3,200,100, short-term financing of $18,139,000 and other long-term debt of $20,367,960. The budget excludes $54,400 in debt service, which is appropriated in a non-tax supported fund.

***FY20 Approved Changes***

The Debt Service appropriation increase of 2.4 percent is primarily due to additional financing needs for General Obligation (G.O.) Bonds and other Long-Term debt.

G.O. Bonds are issued by the County to finance a major portion of the construction of long-lived additions or improvements to the County's publicly-owned infrastructure. The County's budget and fiscal plan for these improvements is known as the Capital Improvements Program (CIP) and is published separately from the Operating Budget and Public Services Program. Currently, G.O. Bonds are anticipated to fund approximately 38.7 percent of the County's capital expenditures for the six years of the Amended FY19-24 CIP. Other long-term debt includes financing for the Silver Spring Music Venue, Incubators, Site II Acquisition, Affordable Housing (MHI Property Acquisition), Stormwater Management (Water Quality Protection Bonds), and Energy Performance Contracting.

Long-term leases are similar to debt service in that they are long-term commitments of County funds for the construction or purchase of long-lived assets. They are displayed and appropriated within the Debt Service Fund. Short-term financing, where the payments represent a substantial County commitment for the acquisition of assets which have a shorter life, but still result in a substantial asset, are also displayed and appropriated within this Fund.

The FY20 Debt Service budget is predicated on the bond issuance requirements in the Amended CIP, adjusted for inflation. An interest cost of 5.5 percent was budgeted for the Fall 2019 issuance. Projected interest rates for bond issues for FY20 through FY25 are based on market expectations for coupon rates, which drive actual debt service costs. Under these projections and assumptions, total Debt Service will increase from $439.2 million in FY20 to $500.7 million by FY25.

## PROGRAM CONTACTS

Contact Jacqueline Carter of the Department of Finance at 240.777.8979 or Christopher Mullin of the Office of Management and Budget at 240.777.2772 for more information regarding this department's operating budget.

## BUDGET SUMMARY

| | Actual FY18 | Budget FY19 | Estimate FY19 | Approved FY20 | %Chg Bud/App |
|---|---|---|---|---|---|
| **DEBT SERVICE** | | | | | |
| EXPENDITURES | | | | | |
| Salaries and Wages | 0 | 0 | 0 | 0 | — |
| Employee Benefits | 0 | 0 | 0 | 0 | — |
| **Debt Service Personnel Costs** | **0** | **0** | **0** | **0** | **—** |
| Debt Service G.O Bonds | 364,263,579 | 389,165,690 | 386,330,027 | 397,517,180 | 2.2 % |
| Debt Service Other | 20,382,798 | 24,258,310 | 23,547,680 | 25,721,460 | 6.0 % |
| **Debt Service Expenditures** | **384,646,377** | **413,424,000** | **409,877,707** | **423,238,640** | **2.4 %** |
| PERSONNEL | | | | | |
| Full-Time | 0 | 0 | 0 | 0 | — |
| Part-Time | 0 | 0 | 0 | 0 | — |
| FTEs | 0.00 | 0.00 | 0.00 | 0.00 | — |
| REVENUES | | | | | |
| Federal Grants | 5,656,650 | 5,359,380 | 5,464,240 | 3,864,760 | -27.9 % |
| Investment Income | 1,272,378 | 0 | 0 | 0 | — |
| Miscellaneous Revenues | 59,194 | 5,637,100 | 5,450,290 | 3,446,260 | -38.9 % |
| Premium on General Obligation Bonds | 17,973,769 | 20,724,940 | 20,400,240 | 14,281,670 | -31.1 % |
| **Debt Service Revenues** | **24,961,991** | **31,721,420** | **31,314,770** | **21,592,690** | **-31.9 %** |
| **DEBT SERVICE - NON-TAX SUPPORTED** | | | | | |
| EXPENDITURES | | | | | |
| Salaries and Wages | 0 | 0 | 0 | 0 | — |
| Employee Benefits | 0 | 0 | 0 | 0 | — |
| **Debt Service - Non-Tax Supported Personnel Costs** | **0** | **0** | **0** | **0** | **—** |
| Debt Service Other | 13,306,065 | 15,650,110 | 14,837,130 | 15,985,600 | 2.1 % |
| **Debt Service - Non-Tax Supported Expenditures** | **13,306,065** | **15,650,110** | **14,837,130** | **15,985,600** | **2.1 %** |
| PERSONNEL | | | | | |
| Full-Time | 0 | 0 | 0 | 0 | — |
| Part-Time | 0 | 0 | 0 | 0 | — |

# BUDGET SUMMARY

| | Actual FY18 | Budget FY19 | Estimate FY19 | Approved FY20 | %Chg Bud/App |
|---|---|---|---|---|---|
| FTEs | 0.00 | 0.00 | 0.00 | 0.00 | — |
| REVENUES | | | | | |

## DEPARTMENT TOTALS

| | | | | | |
|---|---|---|---|---|---|
| **Total Expenditures** | **397,952,442** | **429,074,110** | **424,714,837** | **439,224,240** | **2.4 %** |
| **Total Full-Time Positions** | **0** | **0** | **0** | **0** | **—** |
| **Total Part-Time Positions** | **0** | **0** | **0** | **0** | **—** |
| **Total FTEs** | **0.00** | **0.00** | **0.00** | **0.00** | **—** |
| **Total Revenues** | **24,961,991** | **31,721,420** | **31,314,770** | **21,592,690** | **-31.9 %** |

## DEBT SERVICE - GENERAL OBLIGATION BONDS, LONG & SHORT TERM LEASES AND OTHER DEBT

| | Actual FY17 | Actual FY18 | Budget FY19 | Estimated FY19 | Approved FY20 | % Chg App/App | App % GO Bonds |
|---|---|---|---|---|---|---|---|
| **GO BOND DEBT SERVICE EXPENDITURES** | | | | | | | |
| General County | 58,302,269 | 61,573,861 | 70,037,020 | 68,467,542 | 71,907,760 | | 18.6% |
| Roads & Storm Drains | 70,310,726 | 74,528,705 | 77,869,410 | 77,508,499 | 79,373,220 | | 20.6% |
| Public Housing | 62,475 | 60,055 | 58,330 | 58,335 | 58,330 | | 0.0% |
| Parks | 8,227,409 | 8,984,883 | 9,417,240 | 9,333,582 | 9,754,070 | | 2.5% |
| Public Schools | 148,735,322 | 150,398,822 | 154,958,720 | 154,402,936 | 154,898,510 | | 40.2% |
| Montgomery College | 23,487,154 | 24,610,342 | 26,017,730 | 26,342,614 | 27,855,450 | | 7.2% |
| Bond Anticipation Notes/Commercial Paper | 2,148,047 | 3,672,862 | 7,650,000 | 7,650,000 | 8,062,500 | | |
| Bond Anticipation Notes/Liquidity & Remarketing | 2,103,596 | 2,269,555 | 2,800,000 | 2,502,000 | 2,600,000 | | |
| Cost of Issuance | 711,478 | 940,998 | 1,047,100 | 900,000 | 1,071,200 | | |
| **Total General Fund** | 314,088,476 | 327,040,083 | 349,855,550 | 347,165,508 | 355,581,040 | 1.6% | 89.1% |
| Fire Tax District Fund | 7,283,040 | 7,524,661 | 7,873,730 | 7,825,087 | 8,005,050 | | 2.1% |
| Mass Transit Fund | 18,924,844 | 20,378,554 | 21,894,010 | 21,483,125 | 22,400,120 | | 5.8% |
| Recreation Fund | 8,192,300 | 9,320,281 | 9,542,400 | 9,856,307 | 11,530,970 | | 3.0% |
| **Total Tax Supported Other Funds** | 34,400,184 | 37,223,496 | 39,310,140 | 39,164,519 | 41,936,140 | 6.7% | 10.9% |
| **TOTAL TAX SUPPORTED** | 348,488,660 | 364,263,579 | 389,165,690 | 386,330,027 | 397,517,180 | 2.1% | 100.0% |
| **TOTAL GO BOND DEBT SERVICE EXPENDITURES** | 348,488,660 | 364,263,579 | 389,165,690 | 386,330,027 | 397,517,180 | 2.1% | 100.0% |
| **LONG-TERM LEASE EXPENDITURES** | | | | | | | |
| Revenue Authority - Conference Center | 988,534 | 986,634 | 989,440 | 989,440 | 991,850 | | |
| Revenue Authority - HHS Piccard Drive | 395,743 | - | - | - | - | | |
| Revenue Authority - Recreation Pools | 1,524,496 | 1,526,249 | 1,525,700 | 1,525,700 | - | | |
| Fire and Rescue Equipment | 3,715,800 | 3,717,900 | 500,000 | 618,250 | 2,018,250 | | |
| Fleet Equipment | - | - | - | - | 190,000 | | |
| **TOTAL LONG-TERM LEASE EXPENDITURES** | 6,624,572 | 6,230,782 | 3,015,140 | 3,133,390 | 3,200,100 | 6.1% | |
| **SHORT-TERM LEASE EXPENDITURES / FINANCING** | | | | | | | |
| Technology Modernization Project | 5,667,891 | 5,675,821 | 4,661,600 | 4,661,600 | 3,647,100 | | |
| Libraries System Modernization | 48,478 | 96,955 | 97,000 | 97,000 | 97,000 | | |
| Corrections Security System | - | - | 220,000 | 81,000 | 162,000 | | |
| Ride On Buses | 8,364,053 | 5,276,084 | 6,718,600 | 6,644,300 | 8,364,300 | | |
| Public Safety System Modernization | 3,157,691 | 988,120 | 4,228,200 | 3,566,300 | 3,566,300 | | |
| Fire Breathing Apparatus | - | - | 1,484,000 | 1,472,700 | 1,472,700 | | |
| Fuel Management System | 631,522 | 631,522 | 912,600 | 829,600 | 829,600 | | |
| **TOTAL SHORT-TERM LEASE EXPENDITURES** | 17,869,634 | 12,668,502 | 18,322,000 | 17,352,500 | 18,139,000 | -1.0% | |
| **OTHER LONG-TERM DEBT** | | | | | | | |
| Silver Spring Music Venue - **Tax supported** | 290,455 | 290,805 | 291,000 | 291,000 | 291,000 | | |
| Incubators - **Tax Supported** | - | - | - | - | 928,000 | | |
| Site II Acquisition - **Tax supported** | 400,000 | 400,000 | 1,238,900 | 1,238,900 | 1,238,900 | | |
| Energy Performance Leases QECBs - **Tax supported** | 325,332 | 326,126 | 728,080 | 641,360 | 659,970 | | |
| Energy Performance Leases Other - **Tax supported** | 112,659 | 466,583 | 663,190 | 890,530 | 1,264,490 | | |
| MHI-HUD Loan - **Non-Tax supported** | 61,274 | 59,021 | 56,750 | 56,750 | 54,400 | | |
| Water Quality Protection Charge Bonds - **Non-Tax supported** | 6,148,160 | 6,100,007 | 6,148,600 | 6,148,600 | 6,361,900 | | |
| MHI - Property Acquisition Fund - **Non-Tax supported** | 7,199,246 | 7,206,058 | 9,501,510 | 8,688,530 | 9,623,700 | | |
| **TOTAL OTHER LONG-TERM DEBT** | 14,537,125 | 14,848,600 | 18,628,030 | 17,955,670 | 20,422,360 | 9.6% | |
| **DEBT SERVICE EXPENDITURES** | | | | | | | |
| **Tax Supported** | **374,111,312** | **384,646,377** | **413,424,000** | **409,877,707** | **423,238,640** | **2.4%** | |
| **Non-Tax Supported - Other Long-term Debt** | **13,408,680** | **13,365,086** | **15,706,860** | **14,893,880** | **16,040,000** | | |
| **TOTAL DEBT SERVICE EXPENDITURES** | **387,519,992** | **398,011,463** | **429,130,860** | **424,771,587** | **439,278,640** | **2.4%** | |
| **GO BOND DEBT SERVICE FUNDING SOURCES** | | | | | | | |
| General Funds | 297,850,103 | 302,826,842 | 318,864,140 | 316,399,238 | 335,107,250 | | |
| BABs Crossover Funds with Escrow Agent | - | - | 5,179,100 | 5,179,100 | 2,589,550 | | |
| Other Interest: Installment Notes, Interest & Penalties | 76,713 | 1,272,378 | - | - | - | | |
| Federal Subsidy on General Obligation Bonds | 5,624,450 | 5,372,848 | 5,087,370 | 5,186,890 | 3,602,570 | | |
| Premium on General Obligation Bonds | 11,421,071 | 17,973,769 | 20,724,940 | 20,400,240 | 14,281,670 | | |
| **Total General Fund Sources** | 314,972,337 | 327,445,837 | 349,855,550 | 347,165,468 | 355,581,040 | | |
| Fire Tax District Funds | 7,124,641 | 7,524,661 | 7,873,730 | 7,825,087 | 8,005,050 | | |
| Mass Transit Fund | 18,517,146 | 19,739,278 | 21,894,010 | 21,483,125 | 22,400,120 | | |
| Recreation Fund | 7,828,616 | 8,914,525 | 9,542,400 | 9,856,307 | 11,530,970 | | |
| **Total Other Funding Sources** | 33,470,404 | 36,178,464 | 39,310,140 | 39,164,519 | 41,936,140 | | |
| **TOTAL GO BOND FUNDING SOURCES** | 348,442,741 | 363,624,301 | 389,165,690 | 386,329,987 | 397,517,180 | | |
| **NON GO BOND FUNDING SOURCES** | | | | | | | |
| General Funds | 11,315,267 | 9,527,325 | 12,387,400 | 11,908,630 | 11,727,710 | | |
| MHI Fund - HUD Loan | 61,274 | 59,021 | 56,750 | 56,750 | 54,400 | | |
| Water Quality Protection Fund | 6,148,160 | 6,100,007 | 6,148,600 | 6,148,600 | 6,361,900 | | |
| MHI - Property Acquisition Fund | 7,199,246 | 7,206,058 | 9,501,510 | 8,688,530 | 9,623,700 | | |
| Motor Pool Fund | - | - | - | - | 190,000 | | |
| Mass Transit Fund | 8,364,053 | 5,276,084 | 6,718,600 | 6,644,300 | 8,364,300 | | |
| Recreation Fund | 1,524,496 | 1,526,249 | 1,525,700 | 1,525,700 | - | | |
| Fire Tax District Fund | 4,347,322 | 4,349,422 | 2,896,600 | 2,920,550 | 4,320,550 | | |
| Federal Subsidy - QECBs | 65,494 | 283,802 | 272,010 | 277,350 | 262,190 | | |
| Capitalized Interest - Energy Performance Leases | 51,940 | 59,194 | 8,000 | 130,600 | 47,300 | | |
| Energy Performance Leases - PEPCO and Utility Rebate | - | - | - | 140,590 | 359,410 | | |
| Developer Payments - Site II | - | - | 450,000 | - | 450,000 | | |
| **TOTAL NON GO BOND FUNDING SOURCES** | 39,077,251 | 34,387,162 | 39,965,170 | 38,441,600 | 41,761,460 | | |
| **TOTAL FUNDING SOURCES** | **387,519,992** | **398,011,463** | **429,130,860** | **424,771,587** | **439,278,640** | | |
| **TOTAL GENERAL OBLIGATION BOND SALES** | | | | | | | |
| Actual and Estimated Bond Sales | 500,000,000 | 340,000,000 | 330,000,000 | 330,000,000 | 320,000,000 | | |
| Council SAG Approved Bond Funded Expenditures | 299,500,000 | 340,000,000 | 330,000,000 | 330,000,000 | 320,000,000 | | |

## DEBT SERVICE - GENERAL OBLIGATION BONDS, LONG & SHORT TERM LEASES AND OTHER DEBT

| | Approved FY20 | Projected FY21 | Projected FY22 | Projected FY23 | Projected FY24 | Projected FY25 |
|---|---|---|---|---|---|---|
| **GO BOND DEBT SERVICE EXPENDITURES** | | | | | | |
| General County | 71,907,760 | 74,125,970 | 74,164,290 | 74,837,460 | 81,217,290 | 82,017,540 |
| Roads & Storm Drains | 79,373,220 | 80,789,500 | 84,236,160 | 85,080,730 | 84,182,980 | 84,005,410 |
| Public Housing | 58,330 | 57,290 | 58,320 | 56,330 | 51,180 | 18,100 |
| Parks | 9,754,070 | 9,930,420 | 10,759,600 | 11,325,830 | 12,436,620 | 12,877,610 |
| Public Schools | 154,898,510 | 158,013,000 | 162,153,920 | 167,135,190 | 167,432,950 | 176,550,430 |
| Montgomery College | 27,855,450 | 28,042,480 | 28,429,170 | 29,968,060 | 31,806,980 | 33,408,790 |
| Bond Anticipation Notes/Commercial Paper | 8,062,500 | 8,250,000 | 8,325,000 | 8,662,500 | 9,112,500 | 9,862,500 |
| Bond Anticipation Notes/Liquidity & Remarketing | 2,600,000 | 2,600,000 | 2,600,000 | 2,600,000 | 2,600,000 | 2,600,000 |
| Cost of Issuance | 1,071,200 | 1,097,500 | 1,124,400 | 1,151,950 | 1,180,200 | 1,209,200 |
| **Total General Fund** | 355,581,040 | 362,906,160 | 371,850,860 | 380,818,050 | 390,020,700 | 402,549,580 |
| Fire Tax District Fund | 8,005,050 | 8,608,630 | 9,384,110 | 10,755,520 | 12,562,470 | 12,382,350 |
| Mass Transit Fund | 22,400,120 | 23,050,210 | 25,590,810 | 27,478,600 | 25,262,120 | 24,215,560 |
| Recreation Fund | 11,530,970 | 13,237,490 | 15,397,830 | 15,801,310 | 15,949,210 | 15,105,250 |
| **Total Tax Supported Other Funds** | 41,936,140 | 44,896,330 | 50,372,750 | 54,035,430 | 53,773,800 | 51,703,160 |
| **TOTAL TAX SUPPORTED** | 397,517,180 | 407,802,490 | 422,223,610 | 434,853,480 | 443,794,500 | 454,252,740 |
| **TOTAL GO BOND DEBT SERVICE EXPENDITURES** | 397,517,180 | 407,802,490 | 422,223,610 | 434,853,480 | 443,794,500 | 454,252,740 |
| **LONG-TERM LEASE EXPENDITURES** | | | | | | |
| Revenue Authority - Conference Center | 991,850 | 987,710 | 991,000 | 991,600 | - | - |
| Fire and Rescue Equipment | 2,018,250 | 3,626,250 | 4,618,250 | 4,968,250 | 5,343,250 | 5,868,250 |
| Fleet Equipment | 190,000 | 380,000 | 380,000 | 380,000 | 380,000 | 380,000 |
| **TOTAL LONG-TERM LEASE EXPENDITURES** | 3,200,100 | 4,993,960 | 5,989,250 | 6,339,850 | 5,723,250 | 6,248,250 |
| **SHORT-TERM LEASE EXPENDITURES / FINANCING** | | | | | | |
| Technology Modernization Project | 3,647,100 | 3,647,100 | 3,647,100 | 3,647,100 | 1,823,500 | - |
| Libraries System Modernization | 97,000 | 97,000 | 48,500 | - | - | - |
| Corrections Security System | 162,000 | 162,000 | 162,000 | 162,000 | 162,000 | 162,000 |
| Digital Evidence Data Storage | - | 162,500 | 162,500 | 162,500 | 162,500 | 162,500 |
| Ride On Buses | 8,364,300 | 11,284,300 | 8,458,100 | 7,432,300 | 6,719,000 | 4,640,000 |
| Intelligent Transit System | - | 1,960,000 | 1,960,000 | 1,960,000 | 1,960,000 | 1,960,000 |
| Public Safety System Modernization | 3,566,300 | 2,612,500 | 3,685,300 | 3,668,100 | 1,090,000 | 1,090,000 |
| Fire Breathing Apparatus | 1,472,700 | 1,472,700 | 1,472,700 | 1,472,700 | 1,472,700 | 1,472,700 |
| Fuel Management System | 829,600 | 513,800 | 198,000 | 198,000 | 198,000 | 198,000 |
| **TOTAL SHORT-TERM LEASE EXPENDITURES** | 18,139,000 | 21,911,900 | 19,794,200 | 18,702,700 | 13,587,700 | 9,685,200 |
| **OTHER LONG-TERM DEBT** | | | | | | |
| Silver Spring Music Venue - **Tax supported** | 291,000 | 294,100 | 292,000 | 294,100 | 291,000 | 292,000 |
| Site II Acquisition - **Tax supported** | 1,238,900 | 1,238,900 | 1,238,900 | 1,238,900 | 1,238,900 | 1,238,900 |
| Incubators - **Tax Supported** | 928,000 | 931,500 | 936,720 | 4,244,500 | - | - |
| Rockville Core - **Tax Supported** | - | 3,000,000 | 3,000,000 | 3,000,000 | 3,000,000 | 3,000,000 |
| Energy Performance Leases QECBs - **Tax supported** | 659,970 | 660,270 | 660,540 | 660,820 | 701,140 | 695,550 |
| Energy Performance Leases Other - **Tax supported** | 1,264,490 | 1,356,820 | 1,320,150 | 1,362,210 | 1,393,470 | 1,528,290 |
| Wheaton Redevelopment - **Non-Tax Supported** | - | 2,300,000 | 2,300,000 | 2,300,000 | 2,300,000 | 2,300,000 |
| MHI-HUD Loan - **Non-Tax supported** | 54,400 | 52,050 | 49,650 | 47,230 | 54,510 | - |
| Water Quality Protection Charge Bonds - **Non-Tax supported** | 6,361,900 | 7,376,550 | 8,186,800 | 8,887,400 | 9,541,250 | 9,547,950 |
| MHI - Property Acquisition Fund - **Non-Tax supported** | 9,623,700 | 11,921,700 | 11,918,400 | 11,918,500 | 11,922,900 | 11,916,800 |
| **TOTAL OTHER LONG-TERM DEBT** | 20,422,360 | 29,131,890 | 29,903,160 | 33,953,660 | 30,443,170 | 30,519,490 |
| **DEBT SERVICE EXPENDITURES** | | | | | | |
| **Tax Supported** | **423,238,640** | **442,189,940** | **455,455,370** | **470,696,560** | **469,729,960** | **476,940,930** |
| **Non-Tax Supported - Other Long-term Debt** | **16,040,000** | **21,650,300** | **22,454,850** | **23,153,130** | **23,818,660** | **23,764,750** |
| **TOTAL DEBT SERVICE EXPENDITURES** | **439,278,640** | **463,840,240** | **477,910,220** | **493,849,690** | **493,548,620** | **500,705,680** |
| **GO BOND DEBT SERVICE FUNDING SOURCES** | | | | | | |
| General Funds | 335,107,250 | 360,591,330 | 369,624,160 | 378,722,090 | 387,924,740 | 400,453,620 |
| BABs Crossover Funds with Escrow Agent | 2,589,550 | - | - | - | - | - |
| Federal Subsidy on General Obligation Bonds | 3,602,570 | 2,226,700 | 2,226,700 | 2,095,960 | 2,095,960 | 2,095,960 |
| Premium on General Obligation Bonds | 14,281,670 | 88,130 | - | - | - | - |
| **Total General Fund Sources** | 355,581,040 | 362,906,160 | 371,850,860 | 380,818,050 | 390,020,700 | 402,549,580 |
| Fire Tax District Fund | 8,005,050 | 8,608,630 | 9,384,110 | 10,755,520 | 12,562,470 | 12,382,350 |
| Mass Transit Fund | 22,400,120 | 23,050,210 | 25,590,810 | 27,478,600 | 25,262,120 | 24,215,560 |
| Recreation Fund | 11,530,970 | 13,237,490 | 15,397,830 | 15,801,310 | 15,949,210 | 15,105,250 |
| **Total Other Funding Sources** | 41,936,140 | 44,896,330 | 50,372,750 | 54,035,430 | 53,773,800 | 51,703,160 |
| **TOTAL GO BOND FUNDING SOURCES** | 397,517,180 | 407,802,490 | 422,223,610 | 434,853,480 | 443,794,500 | 454,252,740 |
| **NON GO BOND FUNDING SOURCES** | | | | | | |
| General Funds | 11,727,710 | 14,447,470 | 15,451,360 | 18,748,570 | 9,190,190 | 7,509,250 |
| MHI Fund - HUD Loan | 54,400 | 52,050 | 49,650 | 47,230 | 54,510 | - |
| Water Quality Protection Fund | 6,361,900 | 7,376,550 | 8,186,800 | 8,887,400 | 9,541,250 | 9,547,950 |
| MHI - Property Acquisition Fund | 9,623,700 | 11,921,700 | 11,918,400 | 11,918,500 | 11,922,900 | 11,916,800 |
| Non-tax funds - Wheaton Redevelopment | 0 | 2,300,000 | 2,300,000 | 2,300,000 | 2,300,000 | 2,300,000 |
| Motor Pool Fund | 190,000 | 380,000 | 380,000 | 380,000 | 380,000 | 380,000 |
| Mass Transit Fund | 8,364,300 | 13,244,300 | 10,418,100 | 9,392,300 | 8,679,000 | 6,600,000 |
| Fire Tax District Fund | 4,320,550 | 5,612,750 | 6,288,950 | 6,638,950 | 7,013,950 | 7,538,950 |
| Federal Subsidy - QECBs | 262,190 | 252,930 | 243,350 | 233,260 | 222,320 | 209,990 |
| Capitalized Interest - Energy Performance Leases | 47,300 | - | - | - | - | - |
| Energy Performance Leases - PEPCO and Utility Rebate | 359,410 | - | - | - | - | - |
| Developer Payments - Site II | 450,000 | 450,000 | 450,000 | 450,000 | 450,000 | 450,000 |
| **TOTAL NON GO BOND FUNDING SOURCES** | 41,761,460 | 56,037,750 | 55,686,610 | 58,996,210 | 49,754,120 | 46,452,940 |
| **TOTAL FUNDING SOURCES** | **439,278,640** | **463,840,240** | **477,910,220** | **493,849,690** | **493,548,620** | **500,705,680** |
| **TOTAL GENERAL OBLIGATION BOND SALES** | | | | | | |
| Estimated Bond Sales | 320,000,000 | 320,000,000 | 310,000,000 | 290,000,000 | 290,000,000 | 290,000,000 |
| Council SAG Approved Bond Funded Expenditures | 320,000,000 | 320,000,000 | 310,000,000 | 290,000,000 | 290,000,000 | 290,000,000 |
| **ESTIMATED INTEREST RATE** | 5.50% | 5.50% | 5.50% | 5.50% | 5.50% | 5.50% |

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# Montgomery County Government

## MISSION STATEMENT

The mission of the Montgomery County Government is to provide for the peace, good governance, health, safety, and welfare of the County in accordance with, and under authority of, the Constitution and laws of Maryland, and the Montgomery County Charter. To accomplish this mission, the Montgomery County Government provides: Public laws and oversight through the County Council and the offices and boards of the Legislative Branch; the administration of judicial offices; and public programs, services, and infrastructure through the County Executive and departments, offices, boards, and commissions within the Executive Branch.

## BUDGET OVERVIEW

The total approved FY20 Operating Budget for the County Government is $2,169,140,669, an increase of $82,987,583 or 4.0 percent from the FY19 Approved Budget of $2,086,153,086 (excludes debt service). The total approved FY20 tax supported operating budget for the County Government is $1,690,818,831 an increase of $63,624,231 or 3.9 percent from the FY19 approved tax supported budget of $1,627,194,600.

The County Government is the agency responsible for providing general services to residents. To do this, the agency is organized functionally into departments, offices, boards, and commissions which undertake all activities and operations of the government. County Government accounting information is organized by fund; this includes both tax supported and non-tax supported special funds, which either encompass an entire department or portions thereof. Detailed budget presentations on each of these organizational units and funds are displayed, organized by function, in the following sections of this document.

### Government Functions

The County Government functions organize departments, offices, boards, and commissions by related activity. The functions of the Montgomery County Government are:

- General Government
- Public Safety
- Transportation
- Health and Human Services
- Libraries, Culture and Recreation
- Community Development and Housing
- Environment
- Other County Functions

### Government Funds

County government funds are typically categorized by tax supported and non-tax supported funds. Tax supported funds are financed through Countywide taxes or special tax rates assessed on a geographic area encompassing the users of the respective services. In addition to taxes, these funds are also supported by intergovernmental aid, user fees, and other resources. Non-tax supported funds include enterprise funds and grants. Enterprise funds are operations that are financed and operated in a manner similar to private enterprise.The cost of providing these functions is primarily recovered through user charges.

## PROGRAM CONTACTS

Contact Richard Madaleno of the Office of Management and Budget at 240.777.2800 for more information regarding the County's operating budget.

# Montgomery County Public Schools

| APPROVED FY20 BUDGET | FULL TIME EQUIVALENTS |
|---|---|
| $2,680,574,773 | 22,867.11 |

## MISSION STATEMENT

The Montgomery County Public Schools (MCPS) operates a Countywide system of public schools for students from pre-kindergarten through high school. For the 2018-19 school year (FY19), 163,123 students in pre-kindergarten classes through Grade 12 attend 206 separate public educational facilities. For the 2019-20 school year (FY20), enrollment is estimated to be 164,296 students.

## BUDGET OVERVIEW

The total approved FY20 Operating Budget for Montgomery County Public Schools is $2,680.6 million, an increase of $84.1 million or 3.24 percent from the FY19 approved budget of $2,596.4 million.

**Tax Supported Funding for the Public Schools**

For FY20, the total tax-supported portion of the approved Operating Budget (excluding grants and enterprise funds) is $2,514.3 million, an increase of $70.2 million or 2.9 percent over the FY19 Approved Operating Budget of $2,444.1 million. In FY20, County revenue will provide 69.7 percent of the public schools' tax supported Operating Budget.

The table below summarizes the contributions to MCPS programs that are appropriated in other departments or agencies.

| Additional County Support for MCPS in FY20 | |
|---|---|
| **MCPS Budget (in millions)** | **$2,680.6** |
| Additional County funding (not included in MCPS budget) | |
| • Debt service on school construction bonds | $154.9 |
| • Pre-funding retiree health benefits | $78.5 |
| • Support services | $72.4 |
| • Technology modernization | $10.7 |
| **Total additional County funding** | **$316.6** |
| **Total expenditures for MCPS** | **$2,997.2** |
| Sources: Approved FY20 Operating and Capital Budgets | |

Additional information regarding the MCPS budget is available in the FY20 MCPS Operating Budget adopted by the Board of Education. Copies of the budget are available at Montgomery County libraries, on the MCPS website, and, upon request, from the

school system.

## COUNTY PRIORITY OUTCOMES

While this program area supports all seven of the County Executive's Priority Outcomes, the following is emphasized:

- **Thriving Youth and Families**

## PROGRAM CONTACTS

Contact Nicola Diamond of the Montgomery County Public Schools at 240.314.3888 or Bruce Meier of the Office of Management and Budget at 240.777.2785 for more information regarding this agency's operating budget.

## BUDGET SUMMARY

| | Actual FY18 | Budget FY19 | Estimate FY19 | Approved FY20 | %Chg Bud/App |
|---|---|---|---|---|---|
| **CURRENT FUND MCPS** | | | | | |
| EXPENDITURES | | | | | |
| Salaries and Wages | 0 | 0 | 0 | 0 | — |
| Employee Benefits | 0 | 0 | 0 | 0 | — |
| **Current Fund MCPS Personnel Costs** | **0** | **0** | **0** | **0** | **—** |
| Operating Expenses | 2,368,650,903 | 2,444,080,162 | 2,425,928,761 | 2,514,314,537 | 2.9 % |
| **Current Fund MCPS Expenditures** | **2,368,650,903** | **2,444,080,162** | **2,425,928,761** | **2,514,314,537** | **2.9 %** |
| PERSONNEL | | | | | |
| Full-Time | 0 | 0 | 0 | 0 | — |
| Part-Time | 0 | 0 | 0 | 0 | — |
| FTEs | 21,090.64 | 21,254.35 | 21,254.35 | 21,649.85 | 1.9 % |
| REVENUES | | | | | |
| Basic State Aid | 338,744,661 | 351,744,825 | 351,744,825 | 368,197,235 | 4.7 % |
| Federal Revenues | 104,794 | 150,000 | 150,000 | 100,000 | -33.3 % |
| Foster Care/Miscellaneous | 242,513 | 140,000 | 140,000 | 200,000 | 42.9 % |
| GCEI - Geographic Cost of Education Index | 36,854,599 | 37,711,769 | 37,711,769 | 38,902,207 | 3.2 % |
| Kirwan Commission | 0 | 0 | 0 | 24,424,464 | — |
| Students With Disabilities | 56,526,981 | 58,955,879 | 58,955,879 | 60,956,743 | 3.4 % |
| Thornton Legislation | 204,758,509 | 215,138,780 | 215,138,780 | 219,907,148 | 2.2 % |
| Transportation | 42,090,090 | 43,244,528 | 43,244,528 | 46,449,499 | 7.4 % |
| Tuition-Other Sources | 3,326,736 | 3,366,736 | 3,366,736 | 3,370,000 | 0.1 % |
| **Current Fund MCPS Revenues** | **682,648,883** | **710,452,517** | **710,452,517** | **762,507,296** | **7.3 %** |
| **GRANT FUND MCPS** | | | | | |
| EXPENDITURES | | | | | |
| Salaries and Wages | 0 | 0 | 0 | 0 | — |

## BUDGET SUMMARY

| | Actual FY18 | Budget FY19 | Estimate FY19 | Approved FY20 | %Chg Bud/App |
|---|---|---|---|---|---|
| Employee Benefits | 0 | 0 | 0 | 0 | — |
| **Grant Fund MCPS Personnel Costs** | **0** | **0** | **0** | **0** | **—** |
| Operating Expenses | 82,395,422 | 83,728,498 | 83,728,498 | 89,498,471 | 6.9 % |
| **Grant Fund MCPS Expenditures** | **82,395,422** | **83,728,498** | **83,728,498** | **89,498,471** | **6.9 %** |
| PERSONNEL | | | | | |
| Full-Time | 0 | 0 | 0 | 0 | — |
| Part-Time | 0 | 0 | 0 | 0 | — |
| FTEs | 558.37 | 557.59 | 557.59 | 570.94 | 2.4 % |
| REVENUES | | | | | |
| Federal Grants | 76,798,000 | 75,964,327 | 75,964,327 | 79,558,409 | 4.7 % |
| Private Grants | 2,788,290 | 6,731,204 | 6,731,204 | 6,731,204 | — |
| State Grants | 2,809,132 | 1,032,967 | 1,032,967 | 3,208,858 | 210.6 % |
| **Grant Fund MCPS Revenues** | **82,395,422** | **83,728,498** | **83,728,498** | **89,498,471** | **6.9 %** |

## FOOD SERVICE FUND

| | | | | | |
|---|---|---|---|---|---|
| EXPENDITURES | | | | | |
| Salaries and Wages | 0 | 0 | 0 | 0 | — |
| Employee Benefits | 0 | 0 | 0 | 0 | — |
| **Food Service Fund Personnel Costs** | **0** | **0** | **0** | **0** | **—** |
| Operating Expenses | 57,733,700 | 56,219,199 | 56,219,199 | 58,107,965 | 3.4 % |
| **Food Service Fund Expenditures** | **57,733,700** | **56,219,199** | **56,219,199** | **58,107,965** | **3.4 %** |
| PERSONNEL | | | | | |
| Full-Time | 0 | 0 | 0 | 0 | — |
| Part-Time | 0 | 0 | 0 | 0 | — |
| FTEs | 593.32 | 598.32 | 598.32 | 604.32 | 1.0 % |
| REVENUES | | | | | |
| Federal Food | 41,872,671 | 36,910,793 | 36,910,793 | 38,276,538 | 3.7 % |
| Miscellaneous: Investment Income | 9,358 | 0 | 0 | 0 | — |
| Sale of Meals | 17,476,818 | 17,078,839 | 17,078,839 | 17,588,383 | 3.0 % |
| State Food | 2,179,972 | 2,229,567 | 2,229,567 | 2,243,044 | 0.6 % |
| **Food Service Fund Revenues** | **61,538,819** | **56,219,199** | **56,219,199** | **58,107,965** | **3.4 %** |

## REAL ESTATE FUND

| | | | | | |
|---|---|---|---|---|---|
| EXPENDITURES | | | | | |
| Salaries and Wages | 0 | 0 | 0 | 0 | — |
| Employee Benefits | 0 | 0 | 0 | 0 | — |
| **Real Estate Fund Personnel Costs** | **0** | **0** | **0** | **0** | **—** |
| Operating Expenses | 3,360,543 | 3,952,935 | 3,952,935 | 3,966,407 | 0.3 % |
| **Real Estate Fund Expenditures** | **3,360,543** | **3,952,935** | **3,952,935** | **3,966,407** | **0.3 %** |

## BUDGET SUMMARY

| | Actual FY18 | Budget FY19 | Estimate FY19 | Approved FY20 | %Chg Bud/App |
|---|---|---|---|---|---|
| PERSONNEL | | | | | |
| Full-Time | 0 | 0 | 0 | 0 | — |
| Part-Time | 0 | 0 | 0 | 0 | — |
| FTEs | 12.00 | 12.00 | 12.00 | 12.00 | — |
| REVENUES | | | | | |
| Real Estate Fund | 3,536,111 | 3,952,935 | 3,952,935 | 3,966,407 | 0.3 % |
| **Real Estate Fund Revenues** | **3,536,111** | **3,952,935** | **3,952,935** | **3,966,407** | **0.3 %** |

## FIELD TRIP FUND

| | | | | | |
|---|---|---|---|---|---|
| EXPENDITURES | | | | | |
| Salaries and Wages | 0 | 0 | 0 | 0 | — |
| Employee Benefits | 0 | 0 | 0 | 0 | — |
| **Field Trip Fund Personnel Costs** | **0** | **0** | **0** | **0** | **—** |
| Operating Expenses | 2,196,677 | 2,530,246 | 2,530,246 | 2,736,949 | 8.2 % |
| **Field Trip Fund Expenditures** | **2,196,677** | **2,530,246** | **2,530,246** | **2,736,949** | **8.2 %** |
| PERSONNEL | | | | | |
| Full-Time | 0 | 0 | 0 | 0 | — |
| Part-Time | 0 | 0 | 0 | 0 | — |
| FTEs | 4.50 | 4.50 | 4.50 | 4.50 | — |
| REVENUES | | | | | |
| Field Trip Fees | 2,148,783 | 2,530,246 | 2,530,246 | 2,736,949 | 8.2 % |
| **Field Trip Fund Revenues** | **2,148,783** | **2,530,246** | **2,530,246** | **2,736,949** | **8.2 %** |

## ENTREPRENEURIAL ACTIVITIES FUND

| | | | | | |
|---|---|---|---|---|---|
| EXPENDITURES | | | | | |
| Salaries and Wages | 0 | 0 | 0 | 0 | — |
| Employee Benefits | 0 | 0 | 0 | 0 | — |
| **Entrepreneurial Activities Fund Personnel Costs** | **0** | **0** | **0** | **0** | **—** |
| Operating Expenses | 8,766,263 | 4,140,738 | 9,740,738 | 10,150,669 | 145.1 % |
| **Entrepreneurial Activities Fund Expenditures** | **8,766,263** | **4,140,738** | **9,740,738** | **10,150,669** | **145.1 %** |
| PERSONNEL | | | | | |
| Full-Time | 0 | 0 | 0 | 0 | — |
| Part-Time | 0 | 0 | 0 | 0 | — |
| FTEs | 12.00 | 12.00 | 12.00 | 12.00 | — |
| REVENUES | | | | | |
| Entrepreneurial Activities Fee | 2,328,200 | 2,140,738 | 2,140,738 | 2,150,669 | 0.5 % |
| **Entrepreneurial Activities Fund Revenues** | **2,328,200** | **2,140,738** | **2,140,738** | **2,150,669** | **0.5 %** |

## INSTRUCTIONAL TELEVISION FUND

## BUDGET SUMMARY

| | Actual FY18 | Budget FY19 | Estimate FY19 | Approved FY20 | %Chg Bud/App |
|---|---|---|---|---|---|
| EXPENDITURES | | | | | |
| Salaries and Wages | 0 | 0 | 0 | 0 | — |
| Employee Benefits | 0 | 0 | 0 | 0 | — |
| **Instructional Television Fund Personnel Costs** | **0** | **0** | **0** | **0** | **—** |
| Operating Expenses | 1,680,588 | 1,789,941 | 1,789,941 | 1,799,775 | 0.6 % |
| **Instructional Television Fund Expenditures** | **1,680,588** | **1,789,941** | **1,789,941** | **1,799,775** | **0.5 %** |
| PERSONNEL | | | | | |
| Full-Time | 0 | 0 | 0 | 0 | — |
| Part-Time | 0 | 0 | 0 | 0 | — |
| FTEs | 13.50 | 13.50 | 13.50 | 13.50 | — |
| REVENUES | | | | | |

## DEPARTMENT TOTALS

| | | | | | |
|---|---|---|---|---|---|
| **Total Expenditures** | **2,524,784,096** | **2,596,441,719** | **2,583,890,318** | **2,680,574,773** | **3.2 %** |
| **Total Full-Time Positions** | **0** | **0** | **0** | **0** | **—** |
| **Total Part-Time Positions** | **0** | **0** | **0** | **0** | **—** |
| **Total FTEs** | **22,284.33** | **22,452.26** | **22,452.26** | **22,867.11** | **1.8 %** |
| **Total Revenues** | **834,596,218** | **859,024,133** | **859,024,133** | **918,967,757** | **7.0 %** |

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# Montgomery College

| APPROVED FY20 BUDGET | FULL TIME EQUIVALENTS |
|---|---|
| $314,681,186 | 1,910.85 |

## MISSION STATEMENT

Montgomery College provides postsecondary educational programs from campuses located in Takoma Park/Silver Spring, Rockville, and Germantown. It serves four broad groups of students:

- those who want the first two years of a university education, either for an associate's degree or preparatory to another program;
- those who want to prepare for a career that does not require a bachelor's degree;
- highly capable high school juniors and seniors who participate in special programs; and
- adults who want to continue their education, either to improve job skills or for personal enrichment.

## BUDGET OVERVIEW

The total approved FY20 Operating Budget for Montgomery College is $314.7 million, a decrease of $1.4 million, or 0.4 percent, from the FY19 approved budget of $316.0 million. Related revenues, not including the County contribution, are approximately $164.3 million, a decrease of 0.8 percent from the approved FY19 budget. The County contribution totals $145.1 million, an increase of $3.1 million, or 2.2 percent, over FY19. Finally, $1.2 million was added to the College's non-tax supported grant fund request based on updated estimates provided by the institution.

Montgomery College's approved budget is not detailed in this document. That budget may be found on the College's web site at www.montgomerycollege.edu/Departments/budget or obtained by contacting the Office of Management and Budget, Montgomery College, 9221 Corporate Boulevard, Rockville, Maryland 20850, phone 240.567.7292.

## COUNTY PRIORITY OUTCOMES

While this program area supports all seven of the County Executive's Priority Outcomes, the following are emphasized:

- **Thriving Youth and Families**
- **A Growing Economy**

## PROGRAM CONTACTS

Contact Linda Hickey of the Montgomery College at 240.567.7292 or Richard H. Harris of the Office of Management and Budget at 240.777.2795 for more information regarding this agency's operating budget.

# BUDGET SUMMARY

| | Actual FY18 | Budget FY19 | Estimate FY19 | Approved FY20 | %Chg Bud/App |
|---|---|---|---|---|---|
| **CURRENT FUND MC** | | | | | |
| EXPENDITURES | | | | | |
| Salaries and Wages | 0 | 0 | 0 | 0 | — |
| Employee Benefits | 0 | 0 | 0 | 0 | — |
| **Current Fund MC Personnel Costs** | **0** | **0** | **0** | **0** | **—** |
| Operating Expenses | 257,588,741 | 264,799,723 | 260,492,785 | 264,768,350 | — |
| **Current Fund MC Expenditures** | **257,588,741** | **264,799,723** | **260,492,785** | **264,768,350** | **—** |
| PERSONNEL | | | | | |
| Full-Time | 0 | 0 | 0 | 0 | — |
| Part-Time | 0 | 0 | 0 | 0 | — |
| FTEs | 1,802.10 | 1,810.10 | 1,810.10 | 1,803.35 | -0.4 % |
| REVENUES | | | | | |
| Current Fund: Interest | 214,006 | 155,000 | 200,000 | 155,000 | — |
| Current Fund: Other Revenue | 3,180,582 | 1,459,000 | 654,411 | 1,459,000 | — |
| Current Fund: Performing Arts Center | 93,681 | 135,000 | 75,000 | 135,000 | — |
| Fed. State & Priv. Gifts & Grants | 320,665 | 325,000 | 300,000 | 325,000 | — |
| Other Student Fees: Current Fund | 1,278,420 | 1,294,428 | 1,248,973 | 1,269,277 | -1.9 % |
| State Aid | 35,794,377 | 36,589,976 | 36,589,976 | 37,213,559 | 1.7 % |
| Tuition and Fees: Current Fund | 75,800,825 | 76,892,107 | 74,191,966 | 74,591,370 | -3.0 % |
| **Current Fund MC Revenues** | **116,682,556** | **116,850,511** | **113,260,326** | **115,148,206** | **-1.5 %** |
| **EMERGENCY REPAIR FUND** | | | | | |
| EXPENDITURES | | | | | |
| Salaries and Wages | 0 | 0 | 0 | 0 | — |
| Employee Benefits | 0 | 0 | 0 | 0 | — |
| **Emergency Repair Fund Personnel Costs** | **0** | **0** | **0** | **0** | **—** |
| Operating Expenses | 227,562 | 350,000 | 340,000 | 300,000 | -14.3 % |
| **Emergency Repair Fund Expenditures** | **227,562** | **350,000** | **340,000** | **300,000** | **-14.3 %** |
| PERSONNEL | | | | | |
| Full-Time | 0 | 0 | 0 | 0 | — |
| Part-Time | 0 | 0 | 0 | 0 | — |
| FTEs | 0.00 | 0.00 | 0.00 | 0.00 | — |
| REVENUES | | | | | |
| EPMRF: Investment Income Non-Pooled | 11,311 | 0 | 11,500 | 15,000 | — |
| **Emergency Repair Fund Revenues** | **11,311** | **0** | **11,500** | **15,000** | **—** |
| **GRANT FUND MC** | | | | | |
| EXPENDITURES | | | | | |

## BUDGET SUMMARY

| | Actual FY18 | Budget FY19 | Estimate FY19 | Approved FY20 | %Chg Bud/App |
|---|---|---|---|---|---|
| Salaries and Wages | 0 | 0 | 0 | 0 | — |
| Employee Benefits | 0 | 0 | 0 | 0 | — |
| **Grant Fund MC Personnel Costs** | **0** | **0** | **0** | **0** | **—** |
| Operating Expenses | 14,638,692 | 21,922,000 | 12,780,904 | 21,147,000 | -3.5 % |
| **Grant Fund MC Expenditures** | **14,638,692** | **21,922,000** | **12,780,904** | **21,147,000** | **-3.5 %** |
| PERSONNEL | | | | | |
| Full-Time | 0 | 0 | 0 | 0 | — |
| Part-Time | 0 | 0 | 0 | 0 | — |
| FTEs | 0.00 | 0.00 | 0.00 | 0.00 | — |
| REVENUES | | | | | |
| Federal/State/Private Grants | 15,402,836 | 21,922,000 | 12,780,904 | 21,147,000 | -3.5 % |
| **Grant Fund MC Revenues** | **15,402,836** | **21,922,000** | **12,780,904** | **21,147,000** | **-3.5 %** |

## AUXILIARY FUND

| | | | | | |
|---|---|---|---|---|---|
| EXPENDITURES | | | | | |
| Salaries and Wages | 0 | 0 | 0 | 0 | — |
| Employee Benefits | 0 | 0 | 0 | 0 | — |
| **Auxiliary Fund Personnel Costs** | **0** | **0** | **0** | **0** | **—** |
| Operating Expenses | 1,138,976 | 1,700,000 | 981,194 | 1,729,300 | 1.7 % |
| **Auxiliary Fund Expenditures** | **1,138,976** | **1,700,000** | **981,194** | **1,729,300** | **1.7 %** |
| PERSONNEL | | | | | |
| Full-Time | 0 | 0 | 0 | 0 | — |
| Part-Time | 0 | 0 | 0 | 0 | — |
| FTEs | 10.00 | 10.00 | 10.00 | 2.00 | -80.0 % |
| REVENUES | | | | | |
| Auxiliary Fund: Interest Income | 20,739 | 5,000 | 23,000 | 20,000 | 300.0 % |
| Other Revenues: Miscellaneous | 959,728 | 865,220 | 916,300 | 900,220 | 4.0 % |
| Sales | 1,806,573 | 1,364,000 | 1,246,646 | 1,018,000 | -25.4 % |
| **Auxiliary Fund Revenues** | **2,787,040** | **2,234,220** | **2,185,946** | **1,938,220** | **-13.2 %** |

## WORKFORCE DEVELOPMENT & CONTINUING ED

| | | | | | |
|---|---|---|---|---|---|
| EXPENDITURES | | | | | |
| Salaries and Wages | 0 | 0 | 0 | 0 | — |
| Employee Benefits | 0 | 0 | 0 | 0 | — |
| **Workforce Development & Continuing Ed Personnel Costs** | **0** | **0** | **0** | **0** | **—** |
| Operating Expenses | 15,090,693 | 17,677,384 | 16,565,175 | 18,372,215 | 3.9 % |
| **Workforce Development & Continuing Ed Expenditures** | **15,090,693** | **17,677,384** | **16,565,175** | **18,372,215** | **3.9 %** |
| PERSONNEL | | | | | |
| Full-Time | 0 | 0 | 0 | 0 | — |

## BUDGET SUMMARY

| | Actual FY18 | Budget FY19 | Estimate FY19 | Approved FY20 | %Chg Bud/App |
|---|---|---|---|---|---|
| Part-Time | 0 | 0 | 0 | 0 | — |
| FTEs | 93.50 | 93.50 | 93.50 | 93.50 | — |
| REVENUES | | | | | |
| Other Revenues: Interest | 28,616 | 20,000 | 50,000 | 50,000 | 150.0 % |
| Other Revenues; Miscellaneous | 140,024 | 80,000 | 350,000 | 0 | -100.0 % |
| State Aid | 6,717,202 | 7,336,869 | 7,336,869 | 8,041,559 | 9.6 % |
| Tuition and Fees: Continuing Education | 9,434,811 | 10,700,000 | 9,500,000 | 10,900,000 | 1.9 % |
| **Workforce Development & Continuing Ed Revenues** | **16,320,653** | **18,136,869** | **17,236,869** | **18,991,559** | **4.7 %** |

## CABLE TELEVISION FUND

| | | | | | |
|---|---|---|---|---|---|
| EXPENDITURES | | | | | |
| Salaries and Wages | 0 | 0 | 0 | 0 | — |
| Employee Benefits | 0 | 0 | 0 | 0 | — |
| **Cable Television Fund Personnel Costs** | **0** | **0** | **0** | **0** | **—** |
| Operating Expenses | 1,660,500 | 1,726,867 | 1,705,000 | 1,764,321 | 2.2 % |
| **Cable Television Fund Expenditures** | **1,660,500** | **1,726,867** | **1,705,000** | **1,764,321** | **2.2 %** |
| PERSONNEL | | | | | |
| Full-Time | 0 | 0 | 0 | 0 | — |
| Part-Time | 0 | 0 | 0 | 0 | — |
| FTEs | 11.00 | 11.00 | 11.00 | 11.00 | — |
| REVENUES | | | | | |
| Cable: Other Revenue | 5,718 | 0 | 5,000 | 0 | — |
| **Cable Television Fund Revenues** | **5,718** | **0** | **5,000** | **0** | **—** |

## ENDOWMENT FUND

| | | | | | |
|---|---|---|---|---|---|
| EXPENDITURES | | | | | |
| Salaries and Wages | 0 | 0 | 0 | 0 | — |
| Employee Benefits | 0 | 0 | 0 | 0 | — |
| **Endowment Fund Personnel Costs** | **0** | **0** | **0** | **0** | **—** |
| Operating Expenses | 0 | 263,000 | 0 | 0 | -100.0 % |
| **Endowment Fund Expenditures** | **0** | **263,000** | **0** | **0** | **-100.0 %** |
| PERSONNEL | | | | | |
| Full-Time | 0 | 0 | 0 | 0 | — |
| Part-Time | 0 | 0 | 0 | 0 | — |
| FTEs | 0.00 | 0.00 | 0.00 | 0.00 | — |
| REVENUES | | | | | |
| Interest | 11,504 | 7,250 | 11,500 | 11,500 | 58.6 % |
| **Endowment Fund Revenues** | **11,504** | **7,250** | **11,500** | **11,500** | **58.6 %** |

# BUDGET SUMMARY

| | Actual FY18 | Budget FY19 | Estimate FY19 | Approved FY20 | %Chg Bud/App |
|---|---|---|---|---|---|
| **MAJOR FACILITIES RESERVE FUND** | | | | | |
| EXPENDITURES | | | | | |
| Salaries and Wages | 0 | 0 | 0 | 0 | — |
| Employee Benefits | 0 | 0 | 0 | 0 | — |
| **Major Facilities Reserve Fund Personnel Costs** | **0** | **0** | **0** | **0** | **—** |
| Operating Expenses | 1,708,406 | 3,000,000 | 1,708,006 | 2,000,000 | -33.3 % |
| **Major Facilities Reserve Fund Expenditures** | **1,708,406** | **3,000,000** | **1,708,006** | **2,000,000** | **-33.3 %** |
| PERSONNEL | | | | | |
| Full-Time | 0 | 0 | 0 | 0 | — |
| Part-Time | 0 | 0 | 0 | 0 | — |
| FTEs | 0.00 | 0.00 | 0.00 | 0.00 | — |
| REVENUES | | | | | |
| Interest Income | 189,366 | 110,000 | 200,000 | 200,000 | 81.8 % |
| Student Fees | 2,240,841 | 2,700,000 | 3,000,000 | 3,125,000 | 15.7 % |
| **Major Facilities Reserve Fund Revenues** | **2,430,207** | **2,810,000** | **3,200,000** | **3,325,000** | **18.3 %** |
| **MC GRANTS TAX SUPPORTED FUND** | | | | | |
| EXPENDITURES | | | | | |
| Salaries and Wages | 0 | 0 | 0 | 0 | — |
| Employee Benefits | 0 | 0 | 0 | 0 | — |
| **MC Grants Tax Supported Fund Personnel Costs** | **0** | **0** | **0** | **0** | **—** |
| Operating Expenses | 400,000 | 400,000 | 400,000 | 400,000 | — |
| **MC Grants Tax Supported Fund Expenditures** | **400,000** | **400,000** | **400,000** | **400,000** | **—** |
| PERSONNEL | | | | | |
| Full-Time | 0 | 0 | 0 | 0 | — |
| Part-Time | 0 | 0 | 0 | 0 | — |
| FTEs | 0.00 | 0.00 | 0.00 | 0.00 | — |
| REVENUES | | | | | |
| **TRANSPORTATION FUND** | | | | | |
| EXPENDITURES | | | | | |
| Salaries and Wages | 0 | 0 | 0 | 0 | — |
| Employee Benefits | 0 | 0 | 0 | 0 | — |
| **Transportation Fund Personnel Costs** | **0** | **0** | **0** | **0** | **—** |
| Operating Expenses | 4,093,914 | 4,200,000 | 4,121,884 | 4,200,000 | — |
| **Transportation Fund Expenditures** | **4,093,914** | **4,200,000** | **4,121,884** | **4,200,000** | **—** |
| PERSONNEL | | | | | |
| Full-Time | 0 | 0 | 0 | 0 | — |
| Part-Time | 0 | 0 | 0 | 0 | — |

## BUDGET SUMMARY

| | Actual FY18 | Budget FY19 | Estimate FY19 | Approved FY20 | %Chg Bud/App |
|---|---|---|---|---|---|
| FTEs | 1.00 | 1.00 | 1.00 | 1.00 | — |
| REVENUES | | | | | |
| Miscellaneous Other | 312,570 | 239,213 | 257,013 | 338,000 | 41.3 % |
| Student Fees | 3,432,928 | 3,380,217 | 3,486,674 | 3,365,000 | -0.5 % |
| **Transportation Fund Revenues** | **3,745,498** | **3,619,430** | **3,743,687** | **3,703,000** | **2.3 %** |
| DEPARTMENT TOTALS | | | | | |
| **Total Expenditures** | **296,547,484** | **316,038,974** | **299,094,948** | **314,681,186** | **-0.4 %** |
| **Total Full-Time Positions** | **0** | **0** | **0** | **0** | **—** |
| **Total Part-Time Positions** | **0** | **0** | **0** | **0** | **—** |
| **Total FTEs** | **1,917.60** | **1,925.60** | **1,925.60** | **1,910.85** | **-0.8 %** |
| **Total Revenues** | **157,397,323** | **165,580,280** | **152,435,732** | **164,279,485** | **-0.8 %** |

# PERFORMANCE MEASURES FOR MONTGOMERY COLLEGE

Montgomery College collects and reports a range of data to comply with State and Federal requirements, to assess and improve the effectiveness of the College's programs, and to inform the community and local policymakers of progress in meeting performance goals. The following selection of data and performance indicators are provided to assist the County Executive and County Council with their annual review of the College's operating budget.

*Updated January 2019*

## INPUT INDICATORS

| | Yr 1 | Yr 2 | Yr 3 | Yr 4 | Yr 5 | Change | |
|---|---|---|---|---|---|---|---|
| **FISCAL YEAR STUDENTS** | **FY14** | **FY15** | **FY16** | **FY17** | **FY18** | **Yr 5 vs Yr 1** | **Yr 5 vs Yr 4** |
| *Fiscal Year Unduplicated Credit Students* | 36,238 | 35,527 | 34,410 | 32,752 | 31,342 | -13.5% | -4.3% |
| *Fiscal Year Unduplicated Students in WD&CE* | 24,713 | 22,244 | 23,164 | 24,064 | 24,609 | -0.4% | 2.3% |
| *FY Unduplicated Credit + WD&CE Students at MC* | 59,389 | 56,228 | 56,001 | 55,243 | 54,335 | -8.5% | -1.6% |
| *Fiscal Year FTEs for Credit Students* | 17,269 | 16,803 | 16,323 | 15,515 | 14,686 | -15.0% | -5.3% |
| *Fiscal Year FTEs for WD&CE Students* | 4,139 | 3,647 | 4,125 | 4,228 | 4,365 | 5.5% | 3.2% |
| **FALL SEMESTER CREDIT STUDENTS** | **Fall 2014** | **Fall 2015** | **Fall 2016** | **Fall 2017** | **Fall 2018** | **Yr 5 vs Yr 1** | **Yr 5 vs Yr 4** |
| *Total fall semester enrollment* | 25,517 | 25,320 | 23,916 | 22,875 | 21,720 | -14.9% | -5.0% |
| *New to College* | 4,795 | 4,796 | 4,383 | 4,228 | 4,034 | -15.9% | -4.6% |
| Recent MCPS Graduates | 2,658 | 2,592 | 2,494 | 2,507 | 2,446 | -8.0% | -2.4% |
| Reason for Attending | | | | | | | |
| *Degree Seeking* | *1,970* | *1,621* | *1,554* | *1,710* | *1,724* | -12.5% | 0.8% |
| *Transfer* | *282* | *534* | *495* | *271* | *239* | -15.2% | -11.8% |
| *Early Placement* | *207* | *246* | *249* | *329* | *296* | 43.0% | -10.0% |
| *Certificate Seeking* | *59* | *82* | *83* | *92* | *64* | 8.5% | -30.4% |
| *Continuing Education* | *12* | *1* | *2* | *4* | *21* | 75.0% | 425.0% |
| *Personal Interest* | *7* | *5* | *8* | *5* | *1* | -85.7% | -80.0% |
| *MD Dream Act* | *103* | *98* | *99* | *92* | *96* | -6.8% | 4.3% |
| *Other* | *18* | *5* | *4* | *4* | *5* | -72.2% | 25.0% |
| *Continuing/Returning* | 18,646 | 18,496 | 17,721 | 16,790 | 15,798 | -15.3% | -5.9% |
| *Transfer-In or "Visiting"* | 1,541 | 944 | 1,294 | 1,214 | 1,178 | -23.6% | -3.0% |
| *Dual Enrollment - MC and High School* | 535 | 485 | 518 | 643 | 710 | 32.7% | 10.4% |
| *Attending Full-Time* | 8,931 | 8,890 | 8,493 | 8,060 | 7,571 | -15.2% | -6.1% |
| *Average Hours Enrolled* | 9.03 | 9.04 | 9.08 | 9.00 | 9.06 | 0.3% | 0.7% |
| *Receiving Pell Grants* | 8,397 | 7,952 | 7,459 | 7,248 | 6,171 | -26.5% | -14.9% |
| *Receiving any Financial Aid* | 12,651 | 11,915 | 11,468 | 10,971 | 8,438 | -33.3% | -23.1% |
| *New-Needing "Preparatory" Coursework* | 3,684 | 3,743 | 3,150 | 2,680 | 1,897 | -48.5% | -29.2% |
| *"Foreign" by NCES definitions* | 2,251 | 2,295 | 2,253 | 2,269 | 2,121 | -5.8% | -6.5% |
| *Asian* | 3,617 | 3,547 | 3,395 | 3,344 | 3,105 | -14.2% | -7.1% |
| *Black* | 8,139 | 8,014 | 7,541 | 7,084 | 6,693 | -17.8% | -5.5% |
| *Hispanic* | 6,237 | 6,610 | 6,550 | 6,552 | 6,389 | 2.4% | -2.5% |
| *White* | 7,065 | 6,616 | 5,975 | 5,429 | 5,077 | -28.1% | -6.5% |
| *Multi-Race, Other, Unknown* | 459 | 533 | 455 | 466 | 456 | -0.7% | -2.1% |

| | Yr 1 | Yr 2 | Yr 3 | Yr 4 | Yr 5 | Change | |
|---|---|---|---|---|---|---|---|
| **CREDIT COURSES AND ENROLLMENTS** | **Fall 2014** | **Fall 2015** | **Fall 2016** | **Fall 2017** | **Fall 2018** | **Yr 5 vs Yr 1** | **Yr 5 vs Yr 4** |
| *Fall Semester Course Enrollments* | 70,856 | 70,356 | 66,605 | 62,817 | 60,249 | -15.0% | -4.1% |
| *Fall - Number of Separate Courses* | 712 | 717 | 699 | 672 | 671 | -5.8% | -0.1% |
| *Fall - Number of Course Sections* | 3,697 | 3,751 | 3,549 | 3,232 | 3,173 | -14.2% | -1.8% |

# PERFORMANCE MEASURES FOR MONTGOMERY COLLEGE

| EMPLOYEES | Yr 1 Fall 2014 | Yr 2 Fall 2015 | Yr 3 Fall 2016 | Yr 4 Fall 2017 | Yr 5 Fall 2018 | Change Yr 5 vs Yr 1 | Change Yr 5 vs Yr 4 |
|---|---|---|---|---|---|---|---|
| *Administrators* | 86 | 85 | 83 | 86 | 83 | *-3.5%* | *-3.5%* |
| *Instructional Faculty* | 1,450 | 1,452 | 1,404 | 1,331 | 1,324 | *-8.7%* | *-0.5%* |
| *Non-Instructional Faculty* | 100 | 86 | 92 | 90 | 84 | *-16.0%* | *-6.7%* |
| *Professional, Technical, and Support Staff* | 1,315 | 1,326 | 1,278 | 1,309 | 1,339 | *1.8%* | *2.3%* |
| | 2,951 | 2,949 | 2,857 | 2,816 | 2,830 | *-4.1%* | *0.5%* |

| WORKFORCE DEVELOPMENT & CONTINUING EDUCATION | Yr 1 FY14 | Yr 2 FY15 | Yr 3 FY16 | Yr 4 FY17 | Yr 5 FY18 | Change Yr 5 vs Yr 1 | Change Yr 5 vs Yr 4 |
|---|---|---|---|---|---|---|---|
| FY Unduplicated Students | | | | | | | |
| *Workforce Development courses* | 10,790 | 9,079 | 10,060 | 10,206 | 10,946 | *1.4%* | *7.3%* |
| *Contract Training courses* | 4,378 | 3,114 | 4,004 | 3,902 | 5,045 | *15.2%* | *29.3%* |
| *Industry-Based Certification courses* | 5,665 | 4,972 | 5,432 | 5,517 | 5,270 | *-7.0%* | *-4.5%* |
| *Adult Basic Educ., ESOL, Literacy courses* | 6,852 | 6,545 | 6,619 | 7,009 | 5,942 | *-13.3%* | *-15.2%* |
| *All Specifically Grant-Funded programs/courses* | *n/a* | *n/a* | *n/a* | *n/a* | 6,467 | | |
| *Apprenticeship Programs* | 930 | 919 | 906 | 908 | 991 | *6.6%* | *9.1%* |
| *Allied Health/Health Careers courses* | 1,410 | 982 | 961 | 1,170 | 1,099 | *-22.1%* | *-6.1%* |

## OUTPUT INDICATORS - Credit Programs

| FALL-TO-FALL NEW STUDENT RETENTION RATES | Yr 1 Fall 2013 | Yr 2 Fall 2014 | Yr 3 Fall 2015 | Yr 4 Fall 2016 | Yr 5 Fall 2017 | % Point Change Yr 5 vs Yr 1 | % Point Change Yr 5 vs Yr 4 |
|---|---|---|---|---|---|---|---|
| *All New Students* | 61.9% | 67.4% | 64.7% | 65.4% | 64.7% | *2.8* | *-0.7* |
| *Developmental Students* | 65.9% | 68.8% | 66.2% | 64.6% | 63.7% | *-2.3* | *-1.0* |
| *College-Ready Students* | 63.0% | 65.4% | 62.4% | 67.1% | 66.4% | *3.4* | *-0.8* |
| *Pell Grant Recipients* | 69.0% | 71.5% | 67.8% | 68.6% | 66.7% | *-2.3* | *-1.9* |
| *Began as Full-Time* | 74.0% | 77.3% | 75.6% | 74.7% | 74.8% | *0.8* | *0.1* |
| *Began as Part-Time* | 51.3% | 55.6% | 52.8% | 54.1% | 51.4% | *0.1* | *-2.7* |
| *Asian* | 71.3% | 77.1% | 77.6% | 76.4% | 74.9% | *3.6* | *-1.5* |
| *Black* | 61.1% | 60.6% | 60.8% | 62.5% | 62.8% | *1.7* | *0.3* |
| *Hispanic* | 67.5% | 71.3% | 66.8% | 67.1% | 63.8% | *-3.7* | *-3.3* |
| *White* | 52.9% | 64.6% | 59.5% | 60.3% | 62.1% | *9.2* | *1.8* |
| *Multi-Race, Other, Unknown* | 61.6% | 68.0% | 56.3% | 64.2% | 53.6% | *-8.0* | *-10.6* |

| FOUR-YEAR GRADUATION-TRANSFER RATES | Yr 1 Enter Fall 2009 | Yr 2 Enter Fall 2010 | Yr 3 Enter Fall 2011 | Yr 4 Enter Fall 2012 | Yr 5 Enter Fall 2013 | % Point Change Yr 5 vs Yr 1 | % Point Change Yr 5 vs Yr 4 |
|---|---|---|---|---|---|---|---|
| *All New Students* | 52.1% | 49.8% | 47.5% | 45.6% | 48.2% | *-3.9* | *2.6* |
| *College-Ready* | 70.9% | 68.5% | 68.5% | 68.5% | 67.7% | *-3.2* | *-0.8* |
| *Developmental Completers* | 65.7% | 47.9% | 46.7% | 44.0% | 54.6% | *-11.1* | *10.6* |
| *Developmental Non-Completers* | 25.6% | 28.0% | 29.0% | 18.5% | 23.3% | *-2.3* | *4.8* |
| *Pell Grant Recipients* | *n/a* | 47.6% | 44.5% | 42.9% | 42.1% | *n/a* | *-0.8* |
| *Asian* | 62.7% | 62.0% | 59.9% | 55.7% | 59.9% | *-2.8* | *4.2* |
| *Black* | 49.8% | 42.4% | 49.1% | 39.7% | 45.3% | *-4.5* | *5.6* |
| *Hispanic* | 43.3% | 44.7% | 34.6% | 34.2% | 38.0% | *-5.3* | *3.8* |
| *White* | 57.4% | 55.3% | 52.8% | 56.9% | 58.4% | *1.0* | *1.5* |

# PERFORMANCE MEASURES FOR MONTGOMERY COLLEGE

| GRADUATION / AWARDS / TRANSFERS | Yr 1 FY14 | Yr 2 FY15 | Yr 3 FY16 | Yr 4 FY17 | Yr 5 FY18 | Change Yr 5 vs Yr 1 | Change Yr 5 vs Yr 4 |
|---|---|---|---|---|---|---|---|
| *Fiscal Year Graduates* | 2,646 | 2,933 | 2,770 | 2,733 | 2,723 | *2.9%* | *-0.4%* |
| *Fiscal Year Awards* | 2,676 | 2,973 | 2,843 | 2,833 | 2,885 | *7.8%* | *1.8%* |
| *[Associate Degrees]* | 2,358 | 2,658 | 2,556 | 2,612 | 2,576 | *9.2%* | *-1.4%* |
| *[Certificates]* | 297 | 284 | 287 | 213 | 303 | *2.0%* | *42.3%* |
| *Transfers to 4-Year Institutions* | | | | | | | |
| *[MC Graduate]* | 1,691 | 1,245 | 1,954 | 1,866 | 1,519 | *-10.2%* | *-18.6%* |
| *[12+ Credits, but not Graduate]* | 3,106 | 3,981 | 2,973 | 2,293 | 2,598 | *-16.4%* | *13.3%* |

| DEVELOPMENTAL METRICS | Yr 1 Fall 2010 | Yr 2 Fall 2011 | Yr 3 Fall 2012 | Yr 4 Fall 2013 | Yr 5 Fall 2014 | Change Yr 5 vs Yr 1 | Change Yr 5 vs Yr 4 |
|---|---|---|---|---|---|---|---|
| *New Students Needing Developmental* | 3,096 | 3,032 | 2,922 | 3,036 | | | |
| *Asian* | 287 | 260 | 235 | 226 | | | |
| *Black* | 1,022 | 1,073 | 1,007 | 1,024 | | | |
| *Hispanic* | 862 | 873 | 896 | 1,011 | | | |
| *White* | 866 | 768 | 728 | 677 | | | |
| *Completed Developmental in Four Years* | 2,046 | 1,992 | 1,867 | 1,548 | | *Data not yet available* | |
| *New Students Needing Developmental Math* | *Data not available* | | | 1,517 | | | |
| *New Students Completing Developmental Math in Year 1* | | | | 712 | | | |

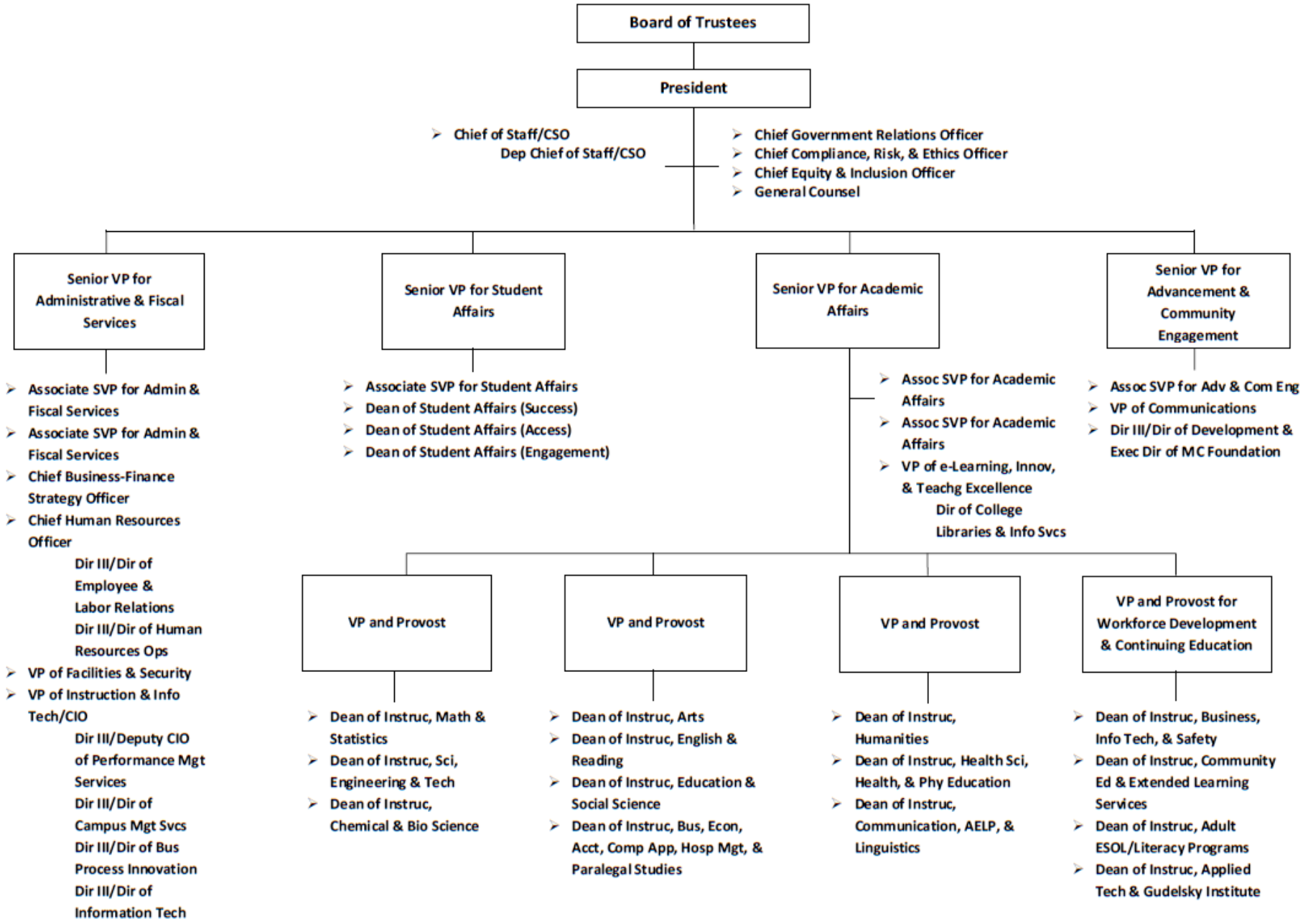
## OUTPUT INDICATORS - Workforce Development & Continuing Education

| COURSE / STUDENT SUCCESS RATES | Yr 1 FY14 | Yr 2 FY15 | Yr 3 FY16 | Yr 4 FY17 | Yr 5 FY18 | Change Yr 5 vs Yr 3 | Change Yr 5 vs Yr 4 |
|---|---|---|---|---|---|---|---|
| *Workforce Development Certificate Completers - Students / Courses* | n/a | n/a | 3,910<br>6,263 | n/a | 4,213<br>6,658 | 7.7%<br>6.3% | *n/a* |

| | | | | | | % Point Change Yr 5 vs Yr 1 | % Point Change Yr 5 vs Yr 4 |
|---|---|---|---|---|---|---|---|
| *Selected Health Career Program Students Obtaining Certification-Percent Successful* | n/a | 79.2% | 87.3% | 85.7% | 92.0% | *n/a* | *6.3%* |
| *Percent Selected [ Other Programs ] Students Obtaining Certification* | *Recommend elimination (or begin next cycle)* | | | | | | |
| *Number of WD&CE Students Subsequently Enrolled in Credit Courses* | | | 4,029 | 3,919 | 3,210 | n/a | -18.1% |
| *Percent Grant-funded Programs/Courses Students that Complete* | *Recommend elimination (or begin next reporting cycle)* | | | | | | |
| *Percent Apprenticeship Program Completers within 4 Years* | *Recommend elimination--Cohorts not established for tracking* | | | | | | |
| *Number of Apprenticeship Program Graduates* | 135 | 135 | 119 | 136 | 159 | *17.8%* | *16.9%* |

# Montgomery College Organizational Chart

March 11, 2019



# Maryland-National Capital Park and Planning Commission

| APPROVED FY20 BUDGET | FULL TIME EQUIVALENTS |
|---|---|
| $158,032,034 | 1,102.41 |

## MISSION STATEMENT

The Maryland-National Capital Park and Planning Commission (M-NCPPC) in Montgomery County manages physical growth and plans communities; protects and stewards natural, cultural, and historical resources; and provides leisure and recreational experiences.

## BUDGET OVERVIEW

### Park Fund

The FY20 Approved Budget is $106,645,961 including debt service of $6,624,410, with an associated real property tax rate of $0.0560 per $100 of assessed value and a personal property tax rate of $0.1400 per $100 of assessed value for the Park Fund. The FY20 Approved budget includes a transfer of $100,000 from the Cable Fund to support the Connected Parks initiative.

### Administration Fund

The FY20 Approved Budget is $32,344,879 with an associated real property tax rate of $0.0170 per $100 of assessed value and a personal property tax rate of $0.0425 per $100 of assessed value for the Administration Fund.

### Advance Land Acquisition (ALA) Debt Service

The FY20 Approved Budget for ALA debt service funding is $145,200, with an associated real property tax rate of $0.0010 per $100 of assessed value and a personal property tax rate of $0.0025 per $100 of assessed value for ALA debt service.

### Grant Fund

The FY20 Approved Budget is $550,000; $400,000 of which is associated with the Park Fund and $150,000 of which is associated with the Administration Fund.

### Enterprise Fund

The FY20 Approved Budget is $9,697,934.

### Property Management Fund

The FY20 Approved Budget is $1,563,320.

### Special Revenue Funds

The FY20 Approved Budget is $7,084,740.

### CIP Current Revenue

In addition, this department's Capital Improvements Program (CIP) requires Current Revenue Funding.

## PROGRAM CONTACTS

Contact John Kroll of the Maryland-National Capital Park and Planning Commission at 301.454.1731 or Jennifer Nordin of the Office of Management and Budget at 240.777.2779 for more information regarding this agency's operating budget.

## BUDGET SUMMARY

| | Actual FY18 | Budget FY19 | Estimate FY19 | Approved FY20 | %Chg Bud/App |
|---|---|---|---|---|---|
| **ADMINISTRATION FUND** | | | | | |
| EXPENDITURES | | | | | |
| Salaries and Wages | 0 | 0 | 0 | 0 | — |
| Employee Benefits | 0 | 0 | 0 | 0 | — |
| **Administration Fund Personnel Costs** | **0** | **0** | **0** | **0** | **—** |
| Operating Expenses | 28,929,197 | 31,617,007 | 31,169,717 | 32,344,879 | 2.3 % |
| **Administration Fund Expenditures** | **28,929,197** | **31,617,007** | **31,169,717** | **32,344,879** | **2.3 %** |
| PERSONNEL | | | | | |
| Full-Time | 0 | 0 | 0 | 0 | — |
| Part-Time | 0 | 0 | 0 | 0 | — |
| FTEs | 183.59 | 186.11 | 186.11 | 185.76 | -0.2 % |
| REVENUES | | | | | |
| Intergovernmental | 404,630 | 391,700 | 391,700 | 403,500 | 3.0 % |
| Investment Income | 218,044 | 100,000 | 100,000 | 100,000 | — |
| Miscellaneous | 6,948 | 0 | 0 | 0 | — |
| Property Tax | 28,695,052 | 27,343,775 | 27,046,895 | 30,516,309 | 11.6 % |
| User Fees | 283,777 | 204,200 | 204,200 | 198,400 | -2.8 % |
| **Administration Fund Revenues** | **29,608,451** | **28,039,675** | **27,742,795** | **31,218,209** | **11.3 %** |
| **PARK FUND** | | | | | |

## BUDGET SUMMARY

| | Actual FY18 | Budget FY19 | Estimate FY19 | Approved FY20 | %Chg Bud/App |
|---|---|---|---|---|---|
| EXPENDITURES | | | | | |
| Salaries and Wages | 0 | 0 | 0 | 0 | — |
| Employee Benefits | 0 | 0 | 0 | 0 | — |
| **Park Fund Personnel Costs** | **0** | **0** | **0** | **0** | **—** |
| Operating Expenses | 93,411,248 | 96,648,926 | 95,377,184 | 100,021,551 | 3.5 % |
| Debt Service Other | 5,428,913 | 6,461,285 | 6,461,285 | 6,624,410 | 2.5 % |
| **Park Fund Expenditures** | **98,840,161** | **103,110,211** | **101,838,469** | **106,645,961** | **3.4 %** |
| PERSONNEL | | | | | |
| Full-Time | 0 | 0 | 0 | 0 | — |
| Part-Time | 0 | 0 | 0 | 0 | — |
| FTEs | 731.30 | 737.00 | 737.00 | 756.00 | 2.6 % |
| REVENUES | | | | | |
| Facility User Fees | 2,914,730 | 2,947,100 | 2,947,100 | 3,216,214 | 9.1 % |
| Intergovernmental | 3,184,641 | 3,344,909 | 3,344,909 | 3,422,473 | 2.3 % |
| Investment Income | 162,228 | 40,000 | 40,000 | 60,000 | 50.0 % |
| Investment Income: CIP | 29,269 | 25,000 | 25,000 | 40,000 | 60.0 % |
| Miscellaneous | 126,282 | 117,100 | 117,100 | 115,800 | -1.1 % |
| Property Tax | 92,415,781 | 92,898,722 | 91,890,091 | 100,524,312 | 8.2 % |
| **Park Fund Revenues** | **98,832,931** | **99,372,831** | **98,364,200** | **107,378,799** | **8.1 %** |

## ALA DEBT SERVICE FUND

| | | | | | |
|---|---|---|---|---|---|
| EXPENDITURES | | | | | |
| Salaries and Wages | 0 | 0 | 0 | 0 | — |
| Employee Benefits | 0 | 0 | 0 | 0 | — |
| **ALA Debt Service Fund Personnel Costs** | **0** | **0** | **0** | **0** | **—** |
| Debt Service Other | 154,050 | 152,850 | 152,850 | 145,200 | -5.0 % |
| **ALA Debt Service Fund Expenditures** | **154,050** | **152,850** | **152,850** | **145,200** | **-5.0 %** |
| PERSONNEL | | | | | |
| Full-Time | 0 | 0 | 0 | 0 | — |
| Part-Time | 0 | 0 | 0 | 0 | — |
| FTEs | 0.00 | 0.00 | 0.00 | 0.00 | — |
| REVENUES | | | | | |
| Property Tax | 1,929,019 | 2,024,928 | 2,004,420 | 2,075,264 | 2.5 % |
| **ALA Debt Service Fund Revenues** | **1,929,019** | **2,024,928** | **2,004,420** | **2,075,264** | **2.5 %** |

## GRANT FUND MNCPPC

| | | | | | |
|---|---|---|---|---|---|
| EXPENDITURES | | | | | |
| Salaries and Wages | 0 | 0 | 0 | 0 | — |
| Employee Benefits | 0 | 0 | 0 | 0 | — |

## BUDGET SUMMARY

| | Actual FY18 | Budget FY19 | Estimate FY19 | Approved FY20 | %Chg Bud/App |
|---|---|---|---|---|---|
| **Grant Fund MNCPPC Personnel Costs** | **0** | **0** | **0** | **0** | **—** |
| Operating Expenses | 28,849 | 550,000 | 550,000 | 550,000 | — |
| **Grant Fund MNCPPC Expenditures** | **28,849** | **550,000** | **550,000** | **550,000** | **—** |
| PERSONNEL | | | | | |
| Full-Time | 0 | 0 | 0 | 0 | — |
| Part-Time | 0 | 0 | 0 | 0 | — |
| FTEs | 0.00 | 0.00 | 0.00 | 0.00 | — |
| REVENUES | | | | | |
| Administration Fund Grants | 0 | 150,000 | 150,000 | 150,000 | — |
| Park Fund Grants | 28,849 | 400,000 | 400,000 | 400,000 | — |
| **Grant Fund MNCPPC Revenues** | **28,849** | **550,000** | **550,000** | **550,000** | **—** |

## ENTERPRISE FUND

| | | | | | |
|---|---|---|---|---|---|
| EXPENDITURES | | | | | |
| Salaries and Wages | 0 | 0 | 0 | 0 | — |
| Employee Benefits | 0 | 0 | 0 | 0 | — |
| **Enterprise Fund Personnel Costs** | **0** | **0** | **0** | **0** | **—** |
| Operating Expenses | 9,438,986 | 9,746,959 | 9,602,028 | 9,697,934 | -0.5 % |
| **Enterprise Fund Expenditures** | **9,438,986** | **9,746,959** | **9,602,028** | **9,697,934** | **-0.5 %** |
| PERSONNEL | | | | | |
| Full-Time | 0 | 0 | 0 | 0 | — |
| Part-Time | 0 | 0 | 0 | 0 | — |
| FTEs | 126.70 | 125.40 | 125.40 | 120.70 | -3.8 % |
| REVENUES | | | | | |
| Fees and Charges | 6,629,294 | 6,337,960 | 6,380,575 | 6,470,275 | 2.1 % |
| Merchandise Sales | 812,503 | 755,600 | 797,250 | 854,350 | 13.1 % |
| Miscellaneous | 774,314 | 711,225 | 795,371 | 777,622 | 9.3 % |
| Non-Operating Revenues/Interest | 251,568 | 110,000 | 176,700 | 200,000 | 81.8 % |
| Rentals | 3,257,273 | 3,311,177 | 3,203,884 | 3,294,795 | -0.5 % |
| **Enterprise Fund Revenues** | **11,724,952** | **11,225,962** | **11,353,780** | **11,597,042** | **3.3 %** |

## PROP MGMT MNCPPC

| | | | | | |
|---|---|---|---|---|---|
| EXPENDITURES | | | | | |
| Salaries and Wages | 0 | 0 | 0 | 0 | — |
| Employee Benefits | 0 | 0 | 0 | 0 | — |
| **Prop Mgmt MNCPPC Personnel Costs** | **0** | **0** | **0** | **0** | **—** |
| Operating Expenses | 1,264,471 | 1,528,240 | 1,458,424 | 1,563,320 | 2.3 % |
| **Prop Mgmt MNCPPC Expenditures** | **1,264,471** | **1,528,240** | **1,458,424** | **1,563,320** | **2.3 %** |
| PERSONNEL | | | | | |

## BUDGET SUMMARY

| | Actual FY18 | Budget FY19 | Estimate FY19 | Approved FY20 | %Chg Bud/App |
|---|---|---|---|---|---|
| Full-Time | 0 | 0 | 0 | 0 | — |
| Part-Time | 0 | 0 | 0 | 0 | — |
| FTEs | 7.00 | 7.00 | 7.00 | 5.80 | -17.1 % |
| REVENUES | | | | | |
| Investment Income | 14,717 | 8,000 | 8,000 | 10,000 | 25.0 % |
| Miscellaneous | 7,010 | 0 | 0 | 0 | — |
| Rental Income | 1,240,159 | 1,424,800 | 1,354,984 | 1,456,600 | 2.2 % |
| **Prop Mgmt MNCPPC Revenues** | **1,261,886** | **1,432,800** | **1,362,984** | **1,466,600** | **2.4 %** |
| SPECIAL REVENUE FUNDS | | | | | |
| EXPENDITURES | | | | | |
| Salaries and Wages | 0 | 0 | 0 | 0 | — |
| Employee Benefits | 0 | 0 | 0 | 0 | — |
| **Special Revenue Funds Personnel Costs** | **0** | **0** | **0** | **0** | **—** |
| Operating Expenses | 5,379,406 | 6,519,833 | 5,932,304 | 7,084,740 | 8.7 % |
| **Special Revenue Funds Expenditures** | **5,379,406** | **6,519,833** | **5,932,304** | **7,084,740** | **8.7 %** |
| PERSONNEL | | | | | |
| Full-Time | 0 | 0 | 0 | 0 | — |
| Part-Time | 0 | 0 | 0 | 0 | — |
| FTEs | 32.05 | 34.15 | 34.15 | 34.15 | — |
| REVENUES | | | | | |
| Intergovernmental | 251,089 | 360,000 | 419,865 | 296,730 | -17.6 % |
| Investment Income | 62,814 | 28,000 | 35,980 | 55,000 | 96.4 % |
| Miscellaneous | 343,960 | 149,900 | 201,550 | 239,400 | 59.7 % |
| Service Charges | 4,806,733 | 3,167,430 | 3,126,881 | 3,198,043 | 1.0 % |
| **Special Revenue Funds Revenues** | **5,464,596** | **3,705,330** | **3,784,276** | **3,789,173** | **2.3 %** |
| DEPARTMENT TOTALS | | | | | |
| **Total Expenditures** | **144,035,120** | **153,225,100** | **150,703,792** | **158,032,034** | **3.1 %** |
| **Total Full-Time Positions** | **0** | **0** | **0** | **0** | **—** |
| **Total Part-Time Positions** | **0** | **0** | **0** | **0** | **—** |
| **Total FTEs** | **1,080.64** | **1,089.66** | **1,089.66** | **1,102.41** | **1.2 %** |
| **Total Revenues** | **148,850,684** | **146,351,526** | **145,162,455** | **158,075,087** | **8.0 %** |

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# Housing Opportunities Commission

## MISSION STATEMENT

The mission of the Housing Opportunities Commission (HOC) is to provide affordable and supportive housing services that enhance the lives of low and moderate-income families and individuals throughout Montgomery County, Maryland, so that:

• no one in the County lives in substandard housing;

• families and communities are strengthened;

• an efficient and productive environment that fosters trust, open communication, and mutual respect is established; and

• advocates, providers, and community members can collaborate to maintain support for all the work of the Commission.

## BUDGET OVERVIEW

Complete information regarding the budget of the HOC is available by contacting the Legislative and Public Affairs Division of the Commission at 240.627.9400. Copies of the budget are available online at www.hocmc.org.

The FY20 Approved appropriation in the Non-Departmental Account for services to be provided by the HOC is $6,788,049. The Department of Finance reflects the amount as a transfer in the County's financial statements. This amount represents an increase of $107,779 from the FY19 approved budget of $6,680,270.

In addition, this department's Capital Improvements Program (CIP) requires Current Revenue funding.

## PROGRAM CONTACTS

Contact Terri Fowler of the Housing Opportunities Commission at 240.627.9507 or Pofen Salem of the Office of Management and Budget at 240.777.2773 for more information regarding this agency's operating budget.

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# Revenue Authority

## MISSION STATEMENT

The purpose of the Montgomery County Revenue Authority is to own and operate self-sustaining projects to support the County's education, economic development, human services, recreation, and transportation needs through enterprises conducted within its authority as a public corporation. To accomplish its goals, the Authority engages in activities to:

- Construct, improve, equip, furnish, and maintain projects devoted wholly or partially for the public good, use, or general welfare;
- Initiate public projects designed to stimulate employment or economic growth;
- Develop and operate recreational facilities in the County; and
- Assist in financing County government projects through the issuance of Revenue Authority bonds or other debt.

## Agency Description

The Revenue Authority is an instrumentality of Montgomery County and a public corporation created in accordance with State law in 1957 to construct and operate a variety of self-supporting projects. In 1992, State legislation authorized Montgomery County to establish the Revenue Authority in local law. In December 1992, the County Council enacted legislation that recreated the Revenue Authority in local law (Montgomery County Code Chapter 42), and the operations of the existing Authority were assumed. The Revenue Authority Board of Directors consists of six members, five of whom serve five-year staggered terms, and are appointed by the County Executive, subject to confirmation by the County Council. In 1998, the County Council amended County Code Chapter 42 to add the Chief Administrative Officer (CAO) to the Board as a non-voting member. The Revenue Authority is authorized to issue its own revenue bonds which are repaid solely from funds of, and revenues received by, the Authority. General tax receipts are not used for either the retirement of debt for projects developed and operated by the Authority or for the Authority's operating costs. Authority projects and debt are tax-exempt under State law unless declared taxable by the Authority. The Revenue Authority publishes an annual report, and is required to publish its annual budget by May 1 of each year.

## Budgetary Requirements

The six-year Capital Improvements Program (CIP) of the Revenue Authority is subject to Executive review and Council approval, with further Executive approval required prior to the start of any specific project. Operating costs of maintaining, preparing, and operating Authority projects, including payment of principal and interest on bonds issued, are funded from rates, tolls, rents, and charges to users of its projects, such as golf course fees. The Revenue Authority Board of Directors reviews Operating Budget recommendations of its staff during April, publishes its budget by May 1, and adopts an Operating Budget for the forthcoming fiscal year by July 1.

## PROGRAM CONTACTS

Contact Keith Miller, Chief Executive Officer of the Revenue Authority at 301.762.9080 or Jane Mukira of the Office of Management and Budget at 240.777.2754 for more information regarding this agency's operating budget.

# Washington Suburban Sanitary Commission

## MISSION STATEMENT

The Washington Suburban Sanitary Commission (WSSC) is a bi-county governmental agency established in 1918 by an Act of the Maryland General Assembly. It is charged with the responsibility of providing water and sanitary sewer service within the Washington Suburban Sanitary District, which includes most of Montgomery and Prince George's Counties. In Montgomery County, only the Town of Poolesville and portions of the City of Rockville are outside of the District.

## WSSC'S APPROVED BUDGET

The total approved FY20 Operating Budget for the Washington Suburban Sanitary Commission is $817,393,026, an increase of $35,812,227 or 4.6 percent from the FY19 approved budget of $781,580,799. The total approved FY20 Capital Budget is $638,526,104, a decrease of $17,799,846 or 2.7 percent from the FY19 approved budget of $656,325,950.

WSSC's approved budget is not detailed in this document. The Commission's budget can be obtained from WSSC's Budget Group at the WSSC Headquarters Building, 14501 Sweitzer Lane, Laurel, Maryland 20707 (phone 301.206.8110) or from their website at http://www.wsscwater.com.

## PROGRAM CONTACTS

Contact Letitia Carolina-Powell of the Washington Suburban Sanitary Commission at 301.206.8379 or Trevor Lobaugh of the Office of Management and Budget at 240.777.2763 for more information regarding this agency's operating budget.

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# County Council

| APPROVED FY20 BUDGET | FULL TIME EQUIVALENTS |
|---|---|
| $12,413,415 | 85.18 |

MARLENE MICHAELSON, EXECUTIVE DIRECTOR

## MISSION STATEMENT

The mission of the County Council is to legislate for the peace, good government, health, safety, and welfare of Montgomery County and establish policies under which a system of public administration and finance provides services effectively, efficiently, and equitably.

## BUDGET OVERVIEW

The total approved FY20 Operating Budget for the County Council is $12,413,415, an increase of $766,890 or 6.58 percent from the FY19 Approved Budget of $11,646,525. Personnel Costs comprise 93.75 percent of the budget for 92 full-time position(s) and four part-time position(s), and a total of 85.18 FTEs. Total FTEs may include seasonal or temporary positions and may also reflect workforce charged to or from other departments or funds. Operating Expenses account for the remaining 6.25 percent of the FY20 budget.

Consistent with the County Charter, the County Executive makes recommendations on the operating budget for all County departments, offices, and agencies. However, recognizing the Charter-defined roles, the Executive defers significantly to Legislative and Judicial Branch agencies. Questions regarding the approved budgets for Legislative Branch departments should be directed to Mary Jane Berry, 240-777-7930.

## PROGRAM CONTACTS

Contact Mary Jane Berry of the County Council at 240.777.7930 or Philip Weeda of the Office of Management and Budget at 240.777.2780 for more information regarding this department's operating budget.

## PROGRAM DESCRIPTIONS

### Councilmember Offices

The nine elected County Councilmembers enact all local laws, oversee zoning and planning, appropriate funding for the budgets of public agencies, establish spending affordability guidelines, set property tax rates, and meet as the County Board of Health. The Council holds regular weekly sessions, conducts public hearings, and worksessions throughout the year. Each Councilmember serves on two of the following six Council Committees: Education and Culture; Health and Human Services; Government Operations and Fiscal Policy; Planning, Housing, and Economic Development; Public Safety; and Transportation and

Environment. Five Councilmembers are elected by district, and four are elected Countywide. Councilmembers have staffs which are responsible for carrying out their work programs. The County Charter provides for a Confidential Aide for each Councilmember. Staff may consist of interns, analysts, legislative services coordinators, legislative senior aides, and other administrative personnel.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **5,838,854** | **47.50** |
| Increase Cost: FY19 Mid-Year Staff Adjustments | 232,607 | 1.90 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 237,054 | 0.20 |
| **FY20 Approved** | **6,308,515** | **49.60** |

## Council Staff Operations

Council Staff Operations is responsible for four activities in support of the Council: Legislative Program, Planning, and Budget; Legislative Information Services and Council Communications Office; Office of the Clerk of the Council; and Administration.

Legislative Program, Planning, and Budget staff perform research and analysis on issues before the Council and prepare written reports and recommendations for all agenda items at Council sessions and Committee meetings. Staff also respond to requests from individual Councilmembers for research, legal advice, and data relevant to their work program. Staff draft legislation and resolutions for Council action; analyze reports, bills, plans, and budgets forwarded to the Council by the County Executive and County agencies; and advise Councilmembers on issues related to the Council work program. Personnel in this unit provide staffing for the Charter Review Commission and other groups created by the Council and represent the Council at meetings held on issues before the Council.

Legislative Information Services and Council Communications Office staff perform the public relations function of the Council. In order to facilitate two-way communication between the Council and County residents, staff prepare informational materials, serve as first-line telephone contact with the public, provide information about the legislative process, update the Council's website, and produce programs for the County's cable channel. Staff inform Councilmembers of the views of citizens through a correspondence control system, telephone tabulation system, and documentation of petitions. Legislative Information Services arranges for and provides notice of public hearings, and assembles packets of background material for Councilmembers, the press, and the public.

The Office of the Clerk of the Council prepares and maintains all official records of the Council; attends meetings of the Council; writes minutes; processes resolutions and legislation; prepares Council and Committee agendas; arranges for both regular and special meetings; and tracks sunset, expiration, and deadline dates of legislation and regulations.

Administration performs the Council's personnel, procurement, payroll, and budgetary functions; provides supervision; manages the automation system for the legislative branch; monitors inventory and office space; coordinates program issues; and serves as the liaison between Councilmembers and program staff. The staff in this unit contribute to the Legislative Program, Planning, and Budget work program. The administrative staff also provide staff orientation, training for the automation and telephone systems, backup support for all programs, volunteer coordination, and receptionist coverage for Councilmember offices.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **5,807,671** | **35.78** |
| Increase Cost: Operating Expenses | 118,022 | 0.00 |
| Decrease Cost: Printing Costs | (35,622) | 0.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 214,829 | (0.20) |
| **FY20 Approved** | **6,104,900** | **35.58** |

## BUDGET SUMMARY

| | Actual FY18 | Budget FY19 | Estimate FY19 | Approved FY20 | %Chg Bud/App |
|---|---|---|---|---|---|
| **COUNTY GENERAL FUND** | | | | | |
| EXPENDITURES | | | | | |
| Salaries and Wages | 8,536,107 | 8,381,772 | 8,529,462 | 8,877,838 | 5.9 % |
| Employee Benefits | 2,691,128 | 2,567,701 | 2,585,926 | 2,759,825 | 7.5 % |
| **County General Fund Personnel Costs** | **11,227,235** | **10,949,473** | **11,115,388** | **11,637,663** | **6.3 %** |
| Operating Expenses | 693,268 | 697,052 | 575,000 | 775,752 | 11.3 % |
| **County General Fund Expenditures** | **11,920,503** | **11,646,525** | **11,690,388** | **12,413,415** | **6.6 %** |
| PERSONNEL | | | | | |
| Full-Time | 88 | 88 | 88 | 92 | 4.6 % |
| Part-Time | 5 | 5 | 5 | 4 | -20.0 % |
| FTEs | 83.10 | 83.28 | 83.28 | 85.18 | 2.3 % |
| REVENUES | | | | | |
| Other Charges/Fees | (20) | 0 | 0 | 0 | — |
| **County General Fund Revenues** | **(20)** | **0** | **0** | **0** | **—** |

## FY20 APPROVED CHANGES

| | Expenditures | FTEs |
|---|---|---|
| **COUNTY GENERAL FUND** | | |
| **FY19 ORIGINAL APPROPRIATION** | **11,646,525** | **83.28** |
| **Other Adjustments (with no service impacts)** | | |
| Increase Cost: FY20 Compensation Adjustment | 232,680 | 0.00 |
| Increase Cost: FY19 Mid-Year Staff Adjustments [Councilmember Offices] | 232,607 | 1.90 |
| Increase Cost: Restore One-Time Lapse Increase | 150,000 | 0.00 |
| Increase Cost: Operating Expenses [Council Staff Operations] | 118,022 | 0.00 |
| Increase Cost: Annualization of FY19 Personnel Costs | 47,295 | 0.00 |
| Increase Cost: Retirement Adjustment | 25,608 | 0.00 |
| Shift: Annualization of ESRI Enterprise Agreement - Shift to DTS | (3,700) | 0.00 |
| Decrease Cost: Printing Costs [Council Staff Operations] | (35,622) | 0.00 |
| **FY20 APPROVED** | **12,413,415** | **85.18** |

## PROGRAM SUMMARY

| Program Name | FY19 APPR Expenditures | FY19 APPR FTEs | FY20 APPR Expenditures | FY20 APPR FTEs |
|---|---|---|---|---|
| Councilmember Offices | 5,838,854 | 47.50 | 6,308,515 | 49.60 |
| Council Staff Operations | 5,807,671 | 35.78 | 6,104,900 | 35.58 |
| **Total** | **11,646,525** | **83.28** | **12,413,415** | **85.18** |

## CHARGES TO OTHER DEPARTMENTS

| Charged Department | Charged Fund | FY19 Total$ | FY19 FTES | FY20 Total$ | FY20 FTES |
|---|---|---|---|---|---|
| **COUNTY GENERAL FUND** | | | | | |
| NDA - Legislative Branch Communications Outreach | General Fund | 228,912 | 2.00 | 328,421 | 3.00 |
| Cable Television Communications Plan | Cable TV | 620,398 | 5.00 | 636,775 | 5.00 |
| | **Total** | **849,310** | **7.00** | **965,196** | **8.00** |

## FUTURE FISCAL IMPACTS

CC APPROVED ($000S)

| Title | FY20 | FY21 | FY22 | FY23 | FY24 | FY25 |
|---|---|---|---|---|---|---|
| **COUNTY GENERAL FUND** | | | | | | |
| **EXPENDITURES** | | | | | | |
| **FY20 Approved** | **12,413** | **12,413** | **12,413** | **12,413** | **12,413** | **12,413** |
| No inflation or compensation change is included in outyear projections. | | | | | | |
| **Labor Contracts** | **0** | **110** | **110** | **110** | **110** | **110** |
| These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items. | | | | | | |
| **Subtotal Expenditures** | **12,413** | **12,523** | **12,523** | **12,523** | **12,523** | **12,523** |

# Board of Appeals

| APPROVED FY20 BUDGET | FULL TIME EQUIVALENTS |
|---|---|
| $560,413 | 3.50 |

BARBARA JAY, EXECUTIVE DIRECTOR

## MISSION STATEMENT

The mission of the Board of Appeals is to implement the flexibility provided in the Zoning Ordinance as approved by the County Council, and to assist County residents in understanding and participating in the variance, administrative appeal, special exception modification, and conditional use appeal processes.

## BUDGET OVERVIEW

The total approved FY20 Operating Budget for the Board of Appeals is $560,413, a decrease of $18,817 or 3.25 percent from the FY19 Approved Budget of $579,230. Personnel Costs comprise 93.53 percent of the budget for three full-time position(s) and no part-time position(s), and a total of 3.50 FTEs. Total FTEs may include seasonal or temporary positions and may also reflect workforce charged to or from other departments or funds. Operating Expenses account for the remaining 6.47 percent of the FY20 budget.

Consistent with the County Charter, the County Executive makes recommendations on the operating budget for all County departments, offices and agencies. However, recognizing the Charter-designed roles, the Executive defers significantly to the Legislative and Judicial Branch agencies. Questions regarding the approved budgets for Legislative Branch departments should be directed to Mary Jane Berry, 240-777-7930.

## COUNTY PRIORITY OUTCOMES

While this program area supports all seven of the County Executive's Priority Outcomes, the following is emphasized:

- **Effective, Sustainable Government**

## DEPARTMENT PERFORMANCE MEASURES

Performance measures for this department are included below (where applicable). The FY19 estimates reflect funding based on the FY19 Approved Budget. The FY20 and FY21 figures are performance targets based on the FY20 Approved Budget and funding for comparable service levels in FY21.

| Measure | Actual | Actual | Estimated | Target | Target |
|---|---|---|---|---|---|

| | FY17 | FY18 | FY19 | FY20 | FY21 |
|---|---|---|---|---|---|
| ***Program Measures*** | | | | | |
| Number of Administrative Appeals filed | 5 | 10 | 10 | 10 | 10 |
| Number of pre-hearing conferences held | 6 | 9 | 9 | 9 | 9 |
| Number of Administrative Appeals heard | 3 | 4 | 4 | 4 | 4 |
| Number of Administrative Appeals decided | 5 | 8 | 8 | 8 | 8 |
| Average days to Administrative Appeals hearing notice [1] | 16 | 15 | 15 | 15 | 15 |
| Average days to Administrative Appeals hearing (minimum of 30 days notice required) [2] | 54 | 61 | 61 | 61 | 61 |
| Average days to issue written Administrative Appeals decisions (within 45 days of close of record unless extended) [3] | 28 | 28 | 28 | 28 | 28 |
| Number of Variances filed | 27 | 30 | 30 | 30 | 30 |
| Number of Variances heard | 22 | 38 | 38 | 38 | 38 |
| Number of Variances decided | 21 | 38 | 38 | 38 | 38 |
| Average days to Variance hearing notice | 10 | 16 | 16 | 16 | 16 |
| Average days to Variance hearing (within 60 days of accepting application) [4] | 42 | 50 | 50 | 50 | 50 |
| Average days to issue Variance decision (within 30 days of close of record unless extended) [5] | 14 | 9 | 9 | 9 | 9 |
| Number of requests for Oral Argument in Conditional Use cases [6] | 2 | 1 | 1 | 1 | 1 |
| Number of requests for Oral Argument granted | 1 | 0 | 0 | 0 | 0 |
| Number of Conditional Use cases decided | 2 | 1 | 1 | 1 | 1 |
| Average days to issue Conditional Use decision (must issue within 30 days of voting on the matter unless extended) | 16 | 13 | 13 | 13 | 13 |
| Number of Circuit Court appeals processed | 7 | 1 | 1 | 1 | 1 |
| Number of Worksessions held | 22 | 24 | 24 | 24 | 24 |
| Number of Administrative Actions taken [7] | 167 | 146 | 146 | 146 | 146 |
| Average days to Worksession Resolutions | 16 | 13 | 13 | 13 | 13 |

**1** *County Code requires mailing of written notice a minimum of 30 days before the scheduled hearing date.*

**2** *County Code requires that the hearing on an administrative appeal be held no fewer than 30 days after issuance of written notice of the hearing.*

**3** *Board of Appeals Rule 9.1 requires issuance of administrative appeal opinions within 45 days of close of record.*

**4** *Section 59-7.3.2.C of the Zoning Ordinance requires the Board to schedule a hearing within 60 days after receiving an application.*

**5** *Board of Appeals Rule 9.1 requires issuance of variance opinions within 30 days of close of record.*

**6** *The Board has appellate jurisdiction over all conditional use cases in which oral argument is requested.*

**7** *Matters considered and/or decided at worksessions include, but are not limited to, preliminary motions in Administrative Appeals, requests for major modifications (following the issuance of a report and recommendation by the Office of Zoning and Administrative Hearings) and administrative modifications of existing special exceptions, requests for by-right hearings, requests for oral argument regarding appeals of conditional use decisions, requests for the revocation of special exceptions, requests for the reconsideration of earlier Board decisions, requests for show cause hearings, complaints regarding the operation of special exceptions, inspection reports from the Department of Permitting Services and the Department of Housing and Community Affairs regarding such complaints, and the submission of documents fulfilling various Board-imposed reporting requirements.*

## PROGRAM CONTACTS

Contact Barbara Jay of the Board of Appeals at 240.777.6604 or Philip Weeda of the Office of Management and Budget at 240.777.2780 for more information regarding this department's operating budget.

## PROGRAM DESCRIPTIONS

## Zoning Related Hearings and Administrative Appeals

The Board of Appeals hears requests for variances as provided in the Zoning Ordinance. Development standards for each zone are set by the Zoning Ordinance. Variances from these standards require approval by the Board. In addition, the Board hears appeals of conditional uses decided by the Hearing Examiner, as provided in the Zoning Ordinance. The Board of Appeals also holds hearings and rules on appeals from administrative actions of certain governmental departments and agencies, as provided in the County Code. Finally, the Board considers modifications to those special exceptions that were filed or approved before the October 30, 2014 changes to the Zoning Ordinance.

## BUDGET SUMMARY

| | Actual FY18 | Budget FY19 | Estimate FY19 | Approved FY20 | %Chg Bud/App |
|---|---|---|---|---|---|
| **COUNTY GENERAL FUND** | | | | | |
| EXPENDITURES | | | | | |
| Salaries and Wages | 407,232 | 418,455 | 412,939 | 422,344 | 0.9 % |
| Employee Benefits | 92,431 | 95,548 | 96,395 | 101,830 | 6.6 % |
| **County General Fund Personnel Costs** | **499,663** | **514,003** | **509,334** | **524,174** | **2.0 %** |
| Operating Expenses | 31,470 | 65,227 | 48,528 | 36,239 | -44.4 % |
| **County General Fund Expenditures** | **531,133** | **579,230** | **557,862** | **560,413** | **-3.2 %** |
| PERSONNEL | | | | | |
| Full-Time | 3 | 3 | 3 | 3 | — |
| Part-Time | 0 | 0 | 0 | 0 | — |
| FTEs | 3.50 | 3.50 | 3.50 | 3.50 | — |
| REVENUES | | | | | |
| Board of Appeals Fees | 195,374 | 164,413 | 164,413 | 164,413 | — |
| Other Charges/Fees | 2,516 | 0 | 0 | 0 | — |
| **County General Fund Revenues** | **197,890** | **164,413** | **164,413** | **164,413** | **—** |

## FY20 APPROVED CHANGES

| | Expenditures | FTEs |
|---|---|---|
| **COUNTY GENERAL FUND** | | |
| **FY19 ORIGINAL APPROPRIATION** | **579,230** | **3.50** |
| **Other Adjustments (with no service impacts)** | | |
| Increase Cost: FY20 Compensation Adjustment | 12,946 | 0.00 |
| Increase Cost: Retirement Adjustment | 1,120 | 0.00 |
| Increase Cost: Board Member Stipend Increases | 689 | 0.00 |
| Decrease Cost: Mail Services [Zoning Related Hearings and Administrative Appeals] | (1,272) | 0.00 |
| Decrease Cost: Annualization of FY19 Personnel Costs | (4,584) | 0.00 |
| Decrease Cost: Printing Services [Zoning Related Hearings and Administrative Appeals] | (7,716) | 0.00 |
| Decrease Cost: Elimination of One-Time Items Approved in FY19 | (20,000) | 0.00 |

## FY20 APPROVED CHANGES

| | Expenditures | FTEs |
|---|---|---|
| **FY20 APPROVED** | **560,413** | **3.50** |

## FUTURE FISCAL IMPACTS

CC APPROVED ($000S)

| Title | FY20 | FY21 | FY22 | FY23 | FY24 | FY25 |
|---|---|---|---|---|---|---|
| **COUNTY GENERAL FUND** | | | | | | |
| **EXPENDITURES** | | | | | | |
| **FY20 Approved** | **560** | **560** | **560** | **560** | **560** | **560** |
| No inflation or compensation change is included in outyear projections. | | | | | | |
| **Labor Contracts** | **0** | **7** | **7** | **7** | **7** | **7** |
| These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items. | | | | | | |
| **Subtotal Expenditures** | **560** | **567** | **567** | **567** | **567** | **567** |

# Inspector General

| APPROVED FY20 BUDGET | FULL TIME EQUIVALENTS |
|---|---|
| $1,231,797 | 7.00 |

EDWARD L. BLANSITT III, INSPECTOR GENERAL

## MISSION STATEMENT

The mission of the Office of the Inspector General (OIG) is to promote the effectiveness and efficiency of programs and operations of County government and independent County agencies, prevent and detect fraud, waste, and abuse in government activities, and propose ways to increase the legal, fiscal, and ethical accountability of County government and County-funded agencies.

## BUDGET OVERVIEW

The total approved FY20 Operating Budget for the Office of Inspector General is $1,231,797, an increase of $91,207 or 8.00 percent from the FY19 Approved Budget of $1,140,590. Personnel Costs comprise 93.78 percent of the budget for six full-time position(s) and no part-time position(s), and a total of 7.00 FTEs. Total FTEs may include seasonal or temporary positions and may also reflect workforce charged to or from other departments or funds. Operating Expenses account for the remaining 6.22 percent of the FY20 budget.

Consistent with the County Charter, the County Executive makes recommendations on the operating budget for all County departments, offices, and agencies. However, recognizing the Charter-defined roles, the Executive defers significantly to Legislative and Judicial Branch agencies. Questions regarding the approved budgets for Legislative Branch departments should be directed to Mary Jane Berry, 240-777-7930.

## COUNTY PRIORITY OUTCOMES

While this program area supports all seven of the County Executive's Priority Outcomes, the following are emphasized:

- **Thriving Youth and Families**
- **Effective, Sustainable Government**
- **A Growing Economy**

## DEPARTMENT PERFORMANCE MEASURES

Performance measures for this department are included below (where applicable). The FY19 estimates reflect funding based on the FY19 Approved Budget. The FY20 and FY21 figures are performance targets based on the FY20 Approved Budget and funding for comparable service levels in FY21.

| Measure | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| ***Program Measures*** | | | | | |
| Percent of complaints reviewed and action initiated within 5 business days | 97% | 94% | 95% | 95% | 95% |
| Percent of initial inquiries (with no reports or memo) completed within 60 days [1] | 79% | 79% | N/A | N/A | N/A |
| Percent of initial inquiries (with no reports or memo) completed within 20 days [2] | N/A | N/A | 80% | 80% | 80% |
| Percent of audit/inspection/investigation reports completed within 180 days [3] | 50% | 53% | N/A | N/A | N/A |
| Percent of audit/inspection/investigation reports completed within 8 months [4] | N/A | N/A | 60% | 60% | 60% |

[1] *The performance measure for percent of initial inquiries completed changed beginning in FY19. This line reports the actual performance under the current target measurement of 79 percent.*

[2] *With the introduction of the Office of Inspector General's (OIG) 2017 revised Procedures Manual, the OIG has redefined the point at which an initial inquiry is either closed or reclassified as an audit, inspection, investigation, evaluation, or review. This change has the effect of moving detailed analysis work, previously completed during the preliminary inquiry stage, to the audit/inspection/investigation stage of our work.*

[3] *The performance measure for percent of audit/inspection/investigation reports completed changed beginning in FY19. This line reports the actual performance under the current target measurement of 50 percent.*

[4] *With the introduction of the Office of Inspector General's (OIG) 2017 revised Procedures Manual, and in coordination with the above change, the OIG is extending the time to conclude audit, inspection, investigation, evaluation, or review work by two months. This change is consistent with both the transfer of detailed analysis work from the preliminary inquiry to the audit/inspection/investigation stage of our work, and the historic timeframes for completing audit work given available staffing resources.*

## ACCOMPLISHMENTS

- ☑ The OIG publicly issued three reports; one advisory memorandum; and one preliminary inquiry memorandum to the County government during FY18. One additional Confidential Investigative Report was provided to the Ethics Commission as a result of investigative work the OIG completed at the Commission's request.
- ☑ The OIG completed 33 preliminary inquiries and referrals during the year that addressed Complainant allegations of fraud, waste, abuse, or the effectiveness and efficiency of programs and operations of County government or independent County agencies.

## COLLABORATION AND PARTNERSHIPS

### Collaborations and Partnerships

The OIG maintains memberships with the Association of Inspectors General (AIG), the Association of Government Accountants (AGA), and the Association of Local Government Auditors (ALGA) which enhance overall performance and broaden our staff's professional perspective. During FY18, the County's Inspector General served as the First Vice President of the District of Columbia Chapter of AIG. OIG staff members also voluntarily participate in the success of the AIG local Chapter. The Investigative Analyst serves on the AIG local Chapter Training Committee, and the Investigative Analyst worked with the AIG National Office to maintain the website for the AIG local chapter.

## PROGRAM CONTACTS

Contact Edward L. Blansitt III of the Office of Inspector General at 240.777.8240 or Philip Weeda of the Office of Management and Budget at 240.777.2780 for more information regarding this department's operating budget.

## PROGRAM DESCRIPTIONS

## Inspector General

The Inspector General conducts independent audits, reviews, and investigations; receives and investigates credible complaints; reports possible violations of the law to law enforcement or another appropriate organization; notifies the County Council and County Executive of serious problems in programs; reviews legislation and regulations to strengthen controls and increase accountability; and submits reports with recommendations to appropriate officials. The Inspector General periodically conducts projects jointly with other government agencies and contractors.

## BUDGET SUMMARY

| | Actual FY18 | Budget FY19 | Estimate FY19 | Approved FY20 | %Chg Bud/App |
|---|---|---|---|---|---|
| **COUNTY GENERAL FUND** | | | | | |
| EXPENDITURES | | | | | |
| Salaries and Wages | 816,595 | 910,643 | 893,534 | 964,098 | 5.9 % |
| Employee Benefits | 160,453 | 185,610 | 185,610 | 191,025 | 2.9 % |
| **County General Fund Personnel Costs** | **977,048** | **1,096,253** | **1,079,144** | **1,155,123** | **5.4 %** |
| Operating Expenses | 13,718 | 44,337 | 44,337 | 76,674 | 72.9 % |
| **County General Fund Expenditures** | **990,766** | **1,140,590** | **1,123,481** | **1,231,797** | **8.0 %** |
| PERSONNEL | | | | | |
| Full-Time | 6 | 6 | 6 | 6 | — |
| Part-Time | 0 | 0 | 0 | 0 | — |
| FTEs | 7.00 | 7.00 | 7.00 | 7.00 | — |

## FY20 APPROVED CHANGES

| | Expenditures | FTEs |
|---|---|---|
| **COUNTY GENERAL FUND** | | |
| **FY19 ORIGINAL APPROPRIATION** | **1,140,590** | **7.00** |
| **Other Adjustments (with no service impacts)** | | |
| Increase Cost: Compensation Adjustment for Deputy Inspector General Position [Inspector General] | 59,779 | 0.00 |
| Increase Cost: Contracted Audit/Investigation Consultant Services [Inspector General] | 32,337 | 0.00 |
| Increase Cost: FY20 Compensation Adjustment | 29,023 | 0.00 |
| Restore: FY20 Pooled Position Salaries [Inspector General] | 17,513 | 0.00 |
| Increase Cost: Personnel Adjustments [Inspector General] | 16,673 | 0.00 |
| Increase Cost: Retirement Adjustment | 2,915 | 0.00 |
| Decrease Cost: Annualization of FY19 Personnel Costs | (67,033) | 0.00 |
| **FY20 APPROVED** | **1,231,797** | **7.00** |

## FUTURE FISCAL IMPACTS

CC APPROVED ($000S)

| Title | FY20 | FY21 | FY22 | FY23 | FY24 | FY25 |
|---|---|---|---|---|---|---|
| **COUNTY GENERAL FUND** | | | | | | |
| **EXPENDITURES** | | | | | | |
| **FY20 Approved** | **1,232** | **1,232** | **1,232** | **1,232** | **1,232** | **1,232** |
| No inflation or compensation change is included in outyear projections. | | | | | | |
| **Annualization of Positions Approved in FY20** | **0** | **18** | **18** | **18** | **18** | **18** |
| New positions in the FY20 budget are generally assumed to be filled at least two months after the fiscal year begins. Therefore, the above amounts reflect annualization of these positions in the outyears. | | | | | | |
| **Restore One-Time Lapse Increase** | **0** | **67** | **67** | **67** | **67** | **67** |
| Restoration of one-time lapse adjustment in the budget development year | | | | | | |
| **Labor Contracts** | **0** | **18** | **18** | **18** | **18** | **18** |
| These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items. | | | | | | |
| **Subtotal Expenditures** | **1,232** | **1,335** | **1,335** | **1,335** | **1,335** | **1,335** |

## ANNUALIZATION OF PERSONNEL COSTS AND FTES

| | FY20 Approved | | FY21 Annualized | |
|---|---|---|---|---|
| | Expenditures | FTEs | Expenditures | FTEs |
| FY20 Pooled Position Salaries | 17,513 | 0.00 | 35,026 | 0.00 |
| **Total** | **17,513** | **0.00** | **35,026** | **0.00** |

# Legislative Oversight

| APPROVED FY20 BUDGET | FULL TIME EQUIVALENTS |
|---|---|
| $1,877,511 | 11.67 |

CHRIS CIHLAR, DIRECTOR

## MISSION STATEMENT

The mission of the Office of Legislative Oversight (OLO) is to determine the effectiveness of legislation enacted by the County Council and to make findings and recommendations concerning the performance, management, and operation of programs and functions for which funds are appropriated or approved by the Council.

## BUDGET OVERVIEW

The total approved FY20 Operating Budget for the Office of Legislative Oversight is $1,877,511, an increase of $133,424 or 7.65 percent from the FY19 Approved Budget of $1,744,087. Personnel Costs comprise 97.62 percent of the budget for 12 full-time position(s) and no part-time position(s), and a total of 11.67 FTEs. Total FTEs may include seasonal or temporary positions and may also reflect workforce charged to or from other departments or funds. Operating Expenses account for the remaining 2.38 percent of the FY20 budget.

Consistent with the County Charter, the County Executive makes recommendations on the operating budget for all County departments, offices, and agencies. However, recognizing the Charter-defined roles, the Executive defers significantly to Legislative and Judicial Branch agencies. Questions regarding the approved budgets for Legislative Branch departments should be directed to Mary Jane Berry, 240-777-7930.

## COUNTY PRIORITY OUTCOMES

While this program area supports all seven of the County Executive's Priority Outcomes, the following is emphasized:

- **Effective, Sustainable Government**

## ACCOMPLISHMENTS

- ☑ Completed a report that summarized the Maryland State Department of Assessments and Taxation practices for out-of-cycle residential property assessments.
- ☑ Completed a report that reviewed the use of reverse auction purchasing for Montgomery County procurements and other jurisdictions.
- ☑ Completed a report that provided information on the use of social impact bonds across the country, with a focus on early childhood education.

- ☑ Completed a report that summarized the County Executive and Council community grants programs, including legislative history, data trends, and feedback from stakeholders. The report also included summaries of the practices of other jurisdictions.
- ☑ Completed a report on the retiree health benefits, including a description of revised reporting rules, identification of major cost drivers, and an assessment of opportunities to control future year costs.
- ☑ Completed a report that examined dollars awarded for County Government service contracts, the size of the service contractor workforce, and contractor wages. OLO found that the County does not collect or require vendors to report data on contractor wages nor does it count the number of contractors on service contracts. Additionally, OLO found that the Police department does not currently have established procedures to monitor active contractors or to deactivate ID cards when contractors leave County service.
- ☑ Continued to assist the Council, MCPS, and the County Office of Intergovernmental Relations by analyzing alternative State aid funding models to determine how different provisions would impact funding to MCPS.

## PROGRAM CONTACTS

Contact Chris Cihlar of the Office of Legislative Oversight at 240.777.7987 or Philip Weeda of the Office of Management and Budget at 240.777.2780 for more information regarding this department's operating budget.

## PROGRAM DESCRIPTIONS

### ✳ Legislative Oversight

The Office of Legislative Oversight (OLO) conducts program evaluations, base budget reviews, and other special studies in accordance with a Council-approved work program, as well as overseeing audits. OLO studies the effectiveness of legislation enacted by the Council and makes findings and recommendations concerning the performance, management, and operation of programs and functions for which funds are approved or appropriated by the Council. OLO is also the designated administrator for the Council's audit contracts, as required under Section 315 of the County Charter.

## BUDGET SUMMARY

| | Actual FY18 | Budget FY19 | Estimate FY19 | Approved FY20 | %Chg Bud/App |
|---|---|---|---|---|---|
| **COUNTY GENERAL FUND** | | | | | |
| EXPENDITURES | | | | | |
| Salaries and Wages | 1,258,928 | 1,234,226 | 1,389,758 | 1,409,350 | 14.2 % |
| Employee Benefits | 384,938 | 365,227 | 404,678 | 423,527 | 16.0 % |
| **County General Fund Personnel Costs** | **1,643,866** | **1,599,453** | **1,794,436** | **1,832,877** | **14.6 %** |
| Operating Expenses | 29,088 | 144,634 | 144,634 | 44,634 | -69.1 % |
| **County General Fund Expenditures** | **1,672,954** | **1,744,087** | **1,939,070** | **1,877,511** | **7.7 %** |
| PERSONNEL | | | | | |
| Full-Time | 11 | 12 | 12 | 12 | — |
| Part-Time | 0 | 0 | 0 | 0 | — |

## BUDGET SUMMARY

| | Actual FY18 | Budget FY19 | Estimate FY19 | Approved FY20 | %Chg Bud/App |
|---|---|---|---|---|---|
| FTEs | 11.00 | 11.67 | 11.67 | 11.67 | — |

## FY20 APPROVED CHANGES

| | Expenditures | FTEs |
|---|---|---|
| **COUNTY GENERAL FUND** | | |
| **FY19 ORIGINAL APPROPRIATION** | **1,744,087** | **11.67** |
| **Other Adjustments (with no service impacts)** | | |
| Increase Cost: Annualization of FY19 Personnel Costs | 119,491 | 0.00 |
| Increase Cost: Restore One-Time Lapse Increase | 66,707 | 0.00 |
| Increase Cost: FY20 Compensation Adjustment | 41,614 | 0.00 |
| Increase Cost: Retirement Adjustment | 5,612 | 0.00 |
| Decrease Cost: Elimination of One-Time Items Approved in FY19 | (100,000) | 0.00 |
| **FY20 APPROVED** | **1,877,511** | **11.67** |

## CHARGES TO OTHER DEPARTMENTS

| Charged Department | Charged Fund | FY19 Total$ | FY19 FTES | FY20 Total$ | FY20 FTES |
|---|---|---|---|---|---|
| **COUNTY GENERAL FUND** | | | | | |
| NDA - Independent Audit | General Fund | 53,424 | 0.33 | 57,136 | 0.33 |

## FUTURE FISCAL IMPACTS

CC APPROVED ($000S)

| Title | FY20 | FY21 | FY22 | FY23 | FY24 | FY25 |
|---|---|---|---|---|---|---|
| **COUNTY GENERAL FUND** | | | | | | |
| **EXPENDITURES** | | | | | | |
| **FY20 Approved** | **1,878** | **1,878** | **1,878** | **1,878** | **1,878** | **1,878** |
| No inflation or compensation change is included in outyear projections. | | | | | | |
| **Labor Contracts** | **0** | **23** | **23** | **23** | **23** | **23** |
| These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items. | | | | | | |
| **Subtotal Expenditures** | **1,878** | **1,901** | **1,901** | **1,901** | **1,901** | **1,901** |

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# Merit System Protection Board

| APPROVED FY20 BUDGET | FULL TIME EQUIVALENTS |
|---|---|
| $258,138 | 1.50 |

BRUCE MARTIN, EXECUTIVE DIRECTOR

## MISSION STATEMENT

The mission of the Merit System Protection Board is to oversee the merit system and protect employee and job applicant rights guaranteed under the merit system law.

## BUDGET OVERVIEW

The total approved FY20 Operating Budget for the Merit System Protection Board is $258,138, an increase of $8,449 or 3.38 percent from the FY19 Approved Budget of $249,689. Personnel Costs comprise 94.38 percent of the budget for no full-time position(s) and two part-time position(s), and a total of 1.50 FTEs. Total FTEs may include seasonal or temporary positions and may also reflect workforce charged to or from other departments or funds. Operating Expenses account for the remaining 5.62 percent of the FY20 budget.

Consistent with the County Charter, the County Executive makes recommendations on the operating budget for all County departments, offices, and agencies. However, recognizing the Charter-defined roles, the Executive defers significantly to Legislative and Judicial Branch agencies. Questions regarding the approved budgets for Legislative Branch departments should be directed to Mary Jane Berry, 240-777-7930.

## COUNTY PRIORITY OUTCOMES

While this program area supports all seven of the County Executive's Priority Outcomes, the following is emphasized:

- **Effective, Sustainable Government**

## PROGRAM CONTACTS

Contact Bruce Martin of the Merit System Protection Board at 240.777.6622 or Philip Weeda of the Office of Management and Budget at 240.777.2780 for more information regarding this department's operating budget.

## PROGRAM DESCRIPTIONS

## Merit System Oversight

The Merit System Protection Board oversees the merit system and protects employee and job applicant rights guaranteed under the merit system, conducts or authorizes periodic audits of the classification system, comments on any proposed changes in the merit system law or regulations, reviews the need to amend laws or regulations, and adjudicates appeals from grievances, removals, demotions, and suspensions upon request of the employee. Personnel Management Oversight includes investigations, audits, or special studies of all aspects of the merit system. The Board also publishes an annual report.

## BUDGET SUMMARY

| | Actual FY18 | Budget FY19 | Estimate FY19 | Approved FY20 | %Chg Bud/App |
|---|---|---|---|---|---|
| **COUNTY GENERAL FUND** | | | | | |
| EXPENDITURES | | | | | |
| Salaries and Wages | 183,745 | 190,487 | 192,608 | 192,384 | 1.0 % |
| Employee Benefits | 46,604 | 48,698 | 48,954 | 51,250 | 5.2 % |
| **County General Fund Personnel Costs** | **230,349** | **239,185** | **241,562** | **243,634** | **1.9 %** |
| Operating Expenses | 6,774 | 10,504 | 10,504 | 14,504 | 38.1 % |
| **County General Fund Expenditures** | **237,123** | **249,689** | **252,066** | **258,138** | **3.4 %** |
| PERSONNEL | | | | | |
| Full-Time | 0 | 0 | 0 | 0 | — |
| Part-Time | 2 | 2 | 2 | 2 | — |
| FTEs | 1.50 | 1.50 | 1.50 | 1.50 | — |

## FY20 APPROVED CHANGES

| | Expenditures | FTEs |
|---|---|---|
| **COUNTY GENERAL FUND** | | |
| **FY19 ORIGINAL APPROPRIATION** | **249,689** | **1.50** |
| **Other Adjustments (with no service impacts)** | | |
| Increase Cost: FY20 Compensation Adjustment | 5,791 | 0.00 |
| Increase Cost: Transcript Costs [Merit System Oversight] | 4,000 | 0.00 |
| Decrease Cost: Annualization of FY19 Personnel Costs | (1,342) | 0.00 |
| **FY20 APPROVED** | **258,138** | **1.50** |

## FUTURE FISCAL IMPACTS

CC APPROVED ($000S)

| Title | FY20 | FY21 | FY22 | FY23 | FY24 | FY25 |
|---|---|---|---|---|---|---|
| **COUNTY GENERAL FUND** | | | | | | |
| **EXPENDITURES** | | | | | | |
| **FY20 Approved** | **258** | **258** | **258** | **258** | **258** | **258** |

## FUTURE FISCAL IMPACTS

CC APPROVED ($000S)

| Title | FY20 | FY21 | FY22 | FY23 | FY24 | FY25 |
|---|---|---|---|---|---|---|
| No inflation or compensation change is included in outyear projections. | | | | | | |
| **Labor Contracts** | **0** | **3** | **3** | **3** | **3** | **3** |
| These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items. | | | | | | |
| **Subtotal Expenditures** | **258** | **261** | **261** | **261** | **261** | **261** |

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# Zoning and Administrative Hearings

| APPROVED FY20 BUDGET | FULL TIME EQUIVALENTS |
|---|---|
| $683,583 | 4.00 |

MARTIN GROSSMAN, DIRECTOR

## MISSION STATEMENT

The mission of the Office of Zoning and Administrative Hearings (OZAH) is to conduct due process hearings in land use and other administrative matters in a manner that protects the rights of the participants, provides a complete record in each case, results in a thorough and balanced report or decision and serves the public interest.

## BUDGET OVERVIEW

The total approved FY20 Operating Budget for the Office of Zoning and Administrative Hearings is $683,583, a decrease of $20,476 or 2.91 percent from the FY19 Approved Budget of $704,059. Personnel Costs comprise 91.23 percent of the budget for four full-time position(s) and no part-time position(s), and a total of 4.00 FTEs. Total FTEs may include seasonal or temporary positions and may also reflect workforce charged to or from other departments or funds. Operating Expenses account for the remaining 8.77 percent of the FY20 budget.

Consistent with the County Charter, the County Executive makes recommendations on the operating budget for all County departments, offices, and agencies. However, recognizing the Charter-defined roles, the Executive defers significantly to Legislative and Judicial Branch agencies. Questions regarding the approved budgets for Legislative Branch departments should be directed to Mary Jane Berry, 240-777-7930.

## COUNTY PRIORITY OUTCOMES

While this program area supports all seven of the County Executive's Priority Outcomes, the following is emphasized:

- **Effective, Sustainable Government**

## DEPARTMENT PERFORMANCE MEASURES

Performance measures for this department are included below (where applicable). The FY19 estimates reflect funding based on the FY19 Approved Budget. The FY20 and FY21 figures are performance targets based on the FY20 Approved Budget and funding for comparable service levels in FY21.

| Measure | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|

| Measure | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| ***Program Measures*** | | | | | |
| Average time from filing a case until the first hearing date is scheduled (months) [1] | 4 | 4 | 4 | 4 | 4 |
| Number of Hearing Examiner decisions overturned on appeal [2] | 0 | 0 | 0 | 0 | 0 |
| Percentage of all legal deadlines and requirements met | 100 | 100 | 100 | 100 | 100 |
| Percentage of Hearing Examiner recommendations accepted by County Council, the Human Rights Commission, the CAO, and the Board of Registration and the percentage of Hearing Examiner decisions upheld by the Board of Appeals | 100 | 100 | 100 | 100 | 100 |
| Total cases completed [3] | 32 | 25 | 25 | 25 | 25 |

[1] *Hearings in land-use cases are initially scheduled within 4 months of filing. When the hearings are delayed, it is almost always at the request of the applicant to accomplish changes in the applicant's plans required by the Planning Department.*

[2] *At this time, no OZAH cases are pending in the courts. The Maryland Court of Special Appeals upheld the findings of OZAH Hearing Examiners in three cases in FY18. One of the cases is a human rights matter (Erik Belfiore v. Merchant Link, LLC, 236 Md. App. 32, 180 A.3d 230 (2018)). Two are land use cases (Brandywine Senior Living at Potomac LLC, et al. v. Ronald A. Paul., 237 Md.App. 195, 184 A.3d 48 (2018); and Costco Wholesale Corp. v. Montgomery County, Maryland, et al., Ct of Special Appeals No. 2450, OZAH Case No. S-2863).*

[3] *The number of new cases filed in FY18 (25) was a decrease from FY17 (33), but slightly greater than the number of cases filed in FY16 (24). The current projections for new cases for future fiscal years is estimated to be 25 per year.*

## PROGRAM CONTACTS

Contact Martin Grossman of the Office of Zoning and Administrative Hearings at 240.777.6667 or Philip Weeda of the Office of Management and Budget at 240.777.2780 for more information regarding this department's operating budget.

## PROGRAM DESCRIPTIONS

### Zoning and Administrative Hearings

The Hearing Examiner receives applications for certain zoning matters decided by the County Council; schedules and conducts public hearings; prepares and issues reports and recommendations for County Council action; receives applications, hears and decides special exception and conditional use cases; schedules and conducts referral hearings from other departments, such as the Commission on Human Rights and the Commission on Common Ownership Communities; adjudicates objections from findings of the Department of Housing and Community Affairs regarding accessory apartment applications; maintains administrative records for public inspection; collects zoning application fees; responds to public inquiries on zoning, special exception, and conditional use cases; and works with other County agencies in the preparation, revision, and review of procedural rules, fee schedules, and zoning text amendments.

## BUDGET SUMMARY

| | Actual FY18 | Budget FY19 | Estimate FY19 | Approved FY20 | %Chg Bud/App |
|---|---|---|---|---|---|
| **COUNTY GENERAL FUND** | | | | | |
| **EXPENDITURES** | | | | | |
| Salaries and Wages | 486,261 | 496,191 | 509,506 | 505,227 | 1.8 % |
| Employee Benefits | 103,515 | 110,000 | 114,016 | 118,381 | 7.6 % |

## BUDGET SUMMARY

| | Actual FY18 | Budget FY19 | Estimate FY19 | Approved FY20 | %Chg Bud/App |
|---|---|---|---|---|---|
| **County General Fund Personnel Costs** | **589,776** | **606,191** | **623,522** | **623,608** | **2.9 %** |
| Operating Expenses | 76,303 | 97,868 | 36,115 | 59,975 | -38.7 % |
| **County General Fund Expenditures** | **666,079** | **704,059** | **659,637** | **683,583** | **-2.9 %** |
| PERSONNEL | | | | | |
| Full-Time | 4 | 4 | 4 | 4 | — |
| Part-Time | 0 | 0 | 0 | 0 | — |
| FTEs | 4.00 | 4.00 | 4.00 | 4.00 | — |
| REVENUES | | | | | |
| Other Charges/Fees | 5,000 | 0 | 0 | 0 | — |
| Zoning Fees | 48,886 | 65,000 | 65,000 | 65,000 | — |
| **County General Fund Revenues** | **53,886** | **65,000** | **65,000** | **65,000** | **—** |

## FY20 APPROVED CHANGES

| | Expenditures | FTEs |
|---|---|---|
| **COUNTY GENERAL FUND** | | |
| **FY19 ORIGINAL APPROPRIATION** | **704,059** | **4.00** |
| **Other Adjustments (with no service impacts)** | | |
| Increase Cost: FY20 Compensation Adjustment | 11,227 | 0.00 |
| Increase Cost: Annualization of FY19 Personnel Costs | 3,275 | 0.00 |
| Increase Cost: Retirement Adjustment | 2,915 | 0.00 |
| Decrease Cost: Temporary Clerical Services [Zoning and Administrative Hearings] | (1,000) | 0.00 |
| Decrease Cost: Contract Hearing Examiners [Zoning and Administrative Hearings] | (4,824) | 0.00 |
| Decrease Cost: Transcription Services [Zoning and Administrative Hearings] | (8,000) | 0.00 |
| Decrease Cost: Elimination of One-Time Items Approved in FY19 | (10,000) | 0.00 |
| Decrease Cost: Consultant Services [Zoning and Administrative Hearings] | (14,069) | 0.00 |
| **FY20 APPROVED** | **683,583** | **4.00** |

## FUTURE FISCAL IMPACTS

CC APPROVED ($000S)

| Title | FY20 | FY21 | FY22 | FY23 | FY24 | FY25 |
|---|---|---|---|---|---|---|
| **COUNTY GENERAL FUND** | | | | | | |
| **EXPENDITURES** | | | | | | |
| **FY20 Approved** | **684** | **684** | **684** | **684** | **684** | **684** |
| No inflation or compensation change is included in outyear projections. | | | | | | |
| **Labor Contracts** | **0** | **5** | **5** | **5** | **5** | **5** |
| These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items. | | | | | | |

## FUTURE FISCAL IMPACTS

CC APPROVED ($000S)

| Title | FY20 | FY21 | FY22 | FY23 | FY24 | FY25 |
|---|---|---|---|---|---|---|
| **Subtotal Expenditures** | **684** | **689** | **689** | **689** | **689** | **689** |

# Circuit Court

| APPROVED FY20 BUDGET | FULL TIME EQUIVALENTS |
|---|---|
| $15,260,413 | 119.50 |

ROBERT A. GREENBERG, ADMINISTRATIVE JUDGE

## MISSION STATEMENT

The mission of the Circuit Court is to serve Sixth Judicial Circuit residents in the determination of litigation in serious criminal matters, substantive civil cases, domestic cases, and child support cases in accordance with the United States and Maryland Constitutions while administering justice in an honest, fair, and efficient manner.

## BUDGET OVERVIEW

The total approved FY20 Operating Budget for the Circuit Court is $15,260,413, an increase of $659,786 or 4.52 percent from the FY19 Approved Budget of $14,600,627. Personnel Costs comprise 82.53 percent of the budget for 117 full-time position(s) and five part-time position(s), and a total of 119.50 FTEs. Total FTEs may include seasonal or temporary positions and may also reflect workforce charged to or from other departments or funds. Operating Expenses account for the remaining 17.47 percent of the FY20 budget.

Consistent with the County Charter, the County Executive makes recommendations on the operating budget for all County departments, offices, and agencies. However, recognizing the Charter-defined roles, the Executive defers significantly to Legislative and Judicial Branch agencies. Questions regarding the approved budgets for Judicial Branch departments should be directed to Judy Rupp, jrupp@mcccourt.com.

## COUNTY PRIORITY OUTCOMES

While this program area supports all seven of the County Executive's Priority Outcomes, the following are emphasized:

- **Thriving Youth and Families**
- **Effective, Sustainable Government**
- **Safe Neighborhoods**

## DEPARTMENT PERFORMANCE MEASURES

Performance measures for this department are included below (where applicable), with multi-program measures displayed at the front of this section and program-specific measures shown with the relevant program. The FY19 estimates reflect funding based on the FY19 Approved Budget. The FY20 and FY21 figures are performance targets based on the FY20 Approved Budget and funding for comparable service levels in FY21.

## ACCOMPLISHMENTS

- ☑ During FY18, the Montgomery County Circuit Court processed over 35,000 original and reopened case filings and over 36,000 terminations. The Circuit Court also held approximately 39,200 hearings and 1,850 trials.
- ☑ Reviewed and audited 914 Fiduciary Reports filed by court-appointed guardians and trustees, as well as monitored the filings of 252 Inventory Reports, 976 Fiduciary Reports, and 983 Annual Reports.
- ☑ The Court's Family Law Self-Help Center received 10,313 visits, a 3.6 percent increase from FY17 (9,959 visits). The center also provides evening service every Tuesday, and 569 clients were served in FY18.
- ☑ Kids Spot, the Court's child waiting area, served 1,046 children between the ages of 2 and 12 in FY18.
- ☑ Participated in the Maryland Judiciary's Maryland Electronic Courts (MDEC) initiative to transition from the court's legacy case management system to the new Statewide system. Activities include review and comment on scope/solution documentation, fit gap tracking, data migration planning, data/code mapping, and internal planning meetings.

## INNOVATIONS AND PRODUCTIVITY IMPROVEMENTS

- ✹ Updated information on the juror summons, improved the juror information packet, and revised the jury survey to improve Jury Office communication. To assist potential jurors, added new juror information to the hotline on high volume days and created instructional videos.
- ✹ Created easy-to-use electronic forms for guardians as they prepare the property annual report. These forms automatically calculate financial data and present drop-down windows to reduce accounting errors or missing information.

## PROGRAM CONTACTS

Contact Judy Rupp of the Circuit Court at 240.777.9103 or Trevor Lobaugh of the Office of Management and Budget at 240.777.2763 for more information regarding this department's operating budget.

## PROGRAM DESCRIPTIONS

### ✹ Family Magistrates

Family Magistrates are qualified individuals appointed by the Judges of the Circuit Court to hear family matters and make reports and recommendations based on testimony and analysis of the testimony received at hearings. Family Division Judges continue to review the recommendations, make rulings, and issue orders based on the recommendations of the Family Magistrates and any exceptions filed.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **390,395** | **6.00** |
| Increase Cost: Restore One-time Lapse Increase | 92,000 | 0.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 172,566 | 1.00 |
| **FY20 Approved** | **654,961** | **7.00** |

## Administration

The Administrative Office of the Circuit Court serves as a conduit for many operations of the Court. The Court Administrator's role is to facilitate the administrative functions of the Court and to develop policies to enhance systems performance, while maintaining the independence of the Judiciary. Basic functions performed by the Court Administrator and staff include the following: fiscal administration of the budget, human resources, case flow management and statistics, technology management, information management, jury management, space management, intergovernmental liaison, and public information.

The Trial Court Researchers, funded in part by the Trial Court Research Partnership Grant, provide research and statistical support for judiciary-wide research projects; prepare reports based on statistics and other data collected from the Montgomery County Circuit Court; establish links to national research/statistical sources relative to courts; and analyze court-wide programs, functions, and organizations to determine whether current management systems accomplish objectives efficiently.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Case Filings (includes re-opened cases) | | | | | |
| Criminal (including District Court appeals) | 6,565 | 6,414 | 6,790 | 6,838 | 6,887 |
| Civil (including Registrar of Wills, District Court appeals) | 10,950 | 11,168 | 12,399 | 12,388 | 12,377 |
| Domestic Relations | 14,868 | 14,211 | 15,335 | 15,462 | 15,589 |
| Juvenile (including Delinquency, CINA, and TPR) | 3,101 | 3,434 | 2,332 | 2,141 | 1,950 |
| TOTAL Case Filings | 35,484 | 35,227 | 36,856 | 36,829 | 36,803 |
| Case Terminations (includes re-opened cases) | | | | | |
| Criminal | 6,518 | 6,427 | 6,759 | 6,804 | 6,848 |
| Civil | 11,112 | 11,785 | 12,870 | 12,894 | 12,919 |
| Domestic Relations | 14,428 | 14,448 | 15,409 | 15,550 | 15,690 |
| Juvenile | 3,016 | 3,475 | 2,402 | 2,225 | 2,048 |
| TOTAL Case Terminations | 35,074 | 36,135 | 37,440 | 37,473 | 37,505 |
| Case Clearance Rate (includes re-opened cases) | | | | | |
| Criminal | 99% | 100% | 100% | 100% | 99% |
| Civil | 101% | 106% | 104% | 104% | 104% |
| Domestic Relations | 97% | 102% | 100% | 101% | 101% |
| Juvenile | 97% | 101% | 103% | 104% | 105% |
| OVERALL Case Clearance Rate | 99% | 103% | 102% | 102% | 102% |
| Total Trials | 1,503 | 1,853 | 1,668 | 1,705 | 1,744 |

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **3,324,951** | **10.20** |
| Technical Adj: Realign Drug Court Grant Budget with Grant Award | 72,163 | (0.20) |
| Increase Cost: MDEC Data Migration and Testing | 50,000 | 0.00 |
| Technical Adj: Realign Drug Court Grant Budget with Grant Award | 15,209 | 0.20 |
| Technical Adj: Realign Trial Research Budget with Grant Award | 410 | 0.06 |
| Technical Adj: Realign Trial Research Budget with Grant Award | (3,090) | (0.06) |
| Re-align: Realign Evaluation Services Budget Based on Past Actuals | (20,000) | 0.00 |
| Re-align: Realign Child Care Services Budget Based on Past Actuals | (50,000) | 0.00 |
| Re-align: Realign Arbitration Services Budget Based on Past Actuals | (73,000) | 0.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | (238,652) | 0.40 |
| **FY20 Approved** | **3,077,991** | **10.60** |

## Adjudication

Adjudication encompasses support staff for the Judiciary and Differentiated Case Management (DCM). Conceptually, this division monitors case assignments (criminal, civil, and family cases), provides expedited case disposition for incarcerated offenders, and provides supervision consistent with the complexity of each case filed. Adjudication and DCM improves the efficiency of case processing and reduces the demand for judicial intervention at various stages of litigation. To minimize case delay, each case is assigned to an appropriate track that allows for the performance of pre-trial tasks and allocates the appropriate level of judicial intervention. Tracks are monitored for performance and are evaluated based on established performance measures.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **3,386,840** | **33.00** |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 204,851 | 0.50 |
| **FY20 Approved** | **3,591,691** | **33.50** |

## Case Assignment

The Assignment Office schedules and maintains all hearings, trials, and motion dates as well as special event dates for Judges and Family Magistrates of the Court, and ensures that these events are scheduled in accordance with the Court's DCM plans. The Assignment Office maintains all scheduling information related to criminal indictments and information; criminal jury demands and appeals; civil, juvenile, and family trial assignments; civil, family, and juvenile motions; and bench warrants. The Assignment Office also manages all courtroom information sheets, locates all files for assigned calendars, reviews each file, and delivers files.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **1,302,554** | **14.00** |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 64,001 | 0.00 |
| **FY20 Approved** | **1,366,555** | **14.00** |

## Jury

The Jury Office manages prospective and active jurors for civil and criminal proceedings. In accordance with Maryland Courts and Judicial Proceedings, Title 8, every citizen may serve as a juror and must serve when summoned. The Jury Commissioner and staff dispatch questionnaires to prospective jurors using information gathered from voter registration and Motor Vehicle Administration listings. The Jury Commissioner maintains a qualified jury pool from the individuals who are determined to be qualified as jurors under Maryland Courts and Judicial Proceedings § 8-207.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **714,438** | **4.50** |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | (34,037) | (0.50) |
| **FY20 Approved** | **680,401** | **4.00** |

## Family Division Services

This program provides a variety of services for children and families, most of them funded by the Family Law Grant. Services include case managers that provide day-to-day management of cases between family magistrates, judges, counsel, and litigants; custody mediation involving litigants in an effort to obtain a settlement of custody issues prior to litigation; the Family Law Self Help Center staffed by attorneys to help individuals representing themselves in uncomplicated family law cases involving divorce, custody and child support; psychological evaluations when psychological testing is necessary as an adjunct to arriving at a decision in the best interest of the children; best interest attorney appointments to specifically represent the interests of children; and operating expenses associated with managing the division.

Family Division Services also handles adoption investigations, as well as child custody and visitation evaluations. After the establishment of a Court Order, independent evaluations for child custody and visitation and adoption investigations are conducted by Court staff possessing substantial experience in social science or suitable credentials in the field of social work. The evaluator meets with the litigants and children and interviews professionals and collateral references to ascertain the appropriate custodial situation for the children.

The Juvenile Division is also a part of Family Division Services and is responsible for oversight of delinquency petitions, Child in Need of Assistance (CINA) petitions, Termination of Parental Rights (TPR) petitions, Voluntary Placement petitions, and Petitions for Peace Orders. These matters, which are governed by strict statutory timeframes, require a high degree of judicial oversight by the Court on a long term basis.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **889,941** | **9.00** |
| Technical Adj: Realign Family Law Grant Budget with Grant Award | 148,769 | 1.08 |
| Add: Add Paralegal Specialist to Support Juvenile Magistrate | 74,474 | 1.00 |
| Technical Adj: Realign Family Law Grant Budget with Grant Award | 35,166 | (1.08) |
| Technical Adj: Grant Reconciliation Adjustment | 0 | 0.11 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | (88,605) | (0.28) |
| **FY20 Approved** | **1,059,745** | **9.83** |

## Technical Services

Technical Services manages the central recording location that electronically records all courtroom and hearing room proceedings for the Circuit Court. All video conferencing between the Circuit Court, District Court, Montgomery County Detention Center, and Montgomery County Correctional Facility is handled through this division. This equipment is used on a daily basis in order to conduct bond hearings via a video connection. Copies of court transcripts are purchased through this division. The Court's website and internal servers for the Court and Clerk's Office are administered by Technical Services.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **1,307,586** | **12.00** |
| Increase Cost: Add IT Specialist II Position to serve as Database Administrator | 80,392 | 1.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 17,002 | 0.00 |
| **FY20 Approved** | **1,404,980** | **13.00** |

## Law Library

The Law Library supports the research activities of the Court, the Bar, and the public and is the only law library open to the public in Montgomery County. The Library has a comprehensive collection of law, including U.S. statutes and the codes of Maryland, Washington, D.C., Virginia, and local ordinances. It has a complete collection of judicial opinions and a variety of subject treatises and reference materials. The Law Library also offers free access to the major on-line legal databases. Library staff are available to answer questions regarding the library and its collection but cannot give legal opinions or advice. The staff will provide limited assistance over the telephone and by e-mail.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **471,084** | **3.00** |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | (1,113) | 0.00 |
| **FY20 Approved** | **469,971** | **3.00** |

## Trust and Guardianships

The Trust Office administers the case files for fiduciary entities (primarily guardianships) who are required to comply with the reporting requirements set forth in the Maryland Court Rules, Title 10, Guardians and Other Fiduciaries. The reports required to be filed include the Inventory and Information Report and Annual Fiduciary Report for guardianships of the property of a minor or disabled person and the Annual Report of the guardianship of the person. The Trust Clerk examines the Annual Fiduciary Reports filed and prepares the Report of Trust Clerk for the Court.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **194,699** | **2.00** |
| Enhance: Add Part-time Administrative Aide to Cover Increased Trust Office Workload | 23,501 | 0.50 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 13,540 | 0.00 |
| **FY20 Approved** | **231,740** | **2.50** |

## Grants

The Family Law Grant is funded by the State and provides services to families to reduce conflict and introduce the parties involved in litigation to problem-solving techniques to help reduce future litigation. See the Family Division Services Program for a description of the services supported by this grant.

The Trial Court Research Partnership Grant supports one Trial Court Researcher assigned to the Administration Program. This individual provides research, analysis, statistical support, and related reports on County and judiciary-wide research projects.

The Montgomery County Adult Drug Court is funded by the State through a grant from the Office of Problem Solving Courts. The mission of the Adult Drug Court is to eliminate drug abuse, crime, and their consequences by forging continuing partnerships with the Court, health treatment providers, concerned community organizations, and law enforcement. By leveraging its partnerships and its authority, the Court directs substance-abusing offenders into evaluation and treatment to achieve personal responsibility and productive citizenship.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **2,618,139** | **23.30** |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 104,239 | (1.23) |
| **FY20 Approved** | **2,722,378** | **22.07** |

## BUDGET SUMMARY

| | Actual FY18 | Budget FY19 | Estimate FY19 | Approved FY20 | %Chg Bud/App |
|---|---|---|---|---|---|
| **COUNTY GENERAL FUND** | | | | | |
| EXPENDITURES | | | | | |
| Salaries and Wages | 6,916,497 | 7,201,338 | 7,095,069 | 7,584,937 | 5.3 % |
| Employee Benefits | 2,479,937 | 2,341,256 | 2,428,618 | 2,605,082 | 11.3 % |
| **County General Fund Personnel Costs** | **9,396,434** | **9,542,594** | **9,523,687** | **10,190,019** | **6.8 %** |
| Operating Expenses | 2,408,794 | 2,439,894 | 2,745,620 | 2,348,016 | -3.8 % |
| **County General Fund Expenditures** | **11,805,228** | **11,982,488** | **12,269,307** | **12,538,035** | **4.6 %** |
| PERSONNEL | | | | | |
| Full-Time | 91 | 92 | 92 | 94 | 2.2 % |
| Part-Time | 3 | 3 | 3 | 4 | 33.3 % |
| FTEs | 92.70 | 93.70 | 93.70 | 97.43 | 4.0 % |
| REVENUES | | | | | |
| Miscellaneous Revenues | 55,235 | 55,230 | 55,235 | 55,230 | — |
| State Jury Fee Reimbursement | 491,220 | 404,245 | 482,785 | 482,785 | 19.4 % |
| **County General Fund Revenues** | **546,455** | **459,475** | **538,020** | **538,015** | **17.1 %** |
| **GRANT FUND - MCG** | | | | | |
| EXPENDITURES | | | | | |
| Salaries and Wages | 1,700,908 | 1,812,155 | 1,812,155 | 1,830,992 | 1.0 % |
| Employee Benefits | 503,863 | 570,498 | 570,498 | 573,307 | 0.5 % |
| **Grant Fund - MCG Personnel Costs** | **2,204,771** | **2,382,653** | **2,382,653** | **2,404,299** | **0.9 %** |
| Operating Expenses | 215,555 | 235,486 | 235,486 | 318,079 | 35.1 % |
| **Grant Fund - MCG Expenditures** | **2,420,326** | **2,618,139** | **2,618,139** | **2,722,378** | **4.0 %** |
| PERSONNEL | | | | | |
| Full-Time | 23 | 23 | 23 | 23 | — |
| Part-Time | 1 | 1 | 1 | 1 | — |
| FTEs | 23.30 | 23.30 | 23.30 | 22.07 | -5.3 % |
| REVENUES | | | | | |
| State Grants | 2,420,589 | 2,618,139 | 2,618,139 | 2,722,378 | 4.0 % |
| **Grant Fund - MCG Revenues** | **2,420,589** | **2,618,139** | **2,618,139** | **2,722,378** | **4.0 %** |
| **DEPARTMENT TOTALS** | | | | | |
| **Total Expenditures** | **14,225,554** | **14,600,627** | **14,887,446** | **15,260,413** | **4.5 %** |

## BUDGET SUMMARY

| | Actual FY18 | Budget FY19 | Estimate FY19 | Approved FY20 | %Chg Bud/App |
|---|---|---|---|---|---|
| **Total Full-Time Positions** | **114** | **115** | **115** | **117** | **1.7 %** |
| **Total Part-Time Positions** | **4** | **4** | **4** | **5** | **25.0 %** |
| **Total FTEs** | **116.00** | **117.00** | **117.00** | **119.50** | **2.1 %** |
| **Total Revenues** | **2,967,044** | **3,077,614** | **3,156,159** | **3,260,393** | **5.9 %** |

## FY20 APPROVED CHANGES

| | Expenditures | FTEs |
|---|---|---|
| **COUNTY GENERAL FUND** | | |
| **FY19 ORIGINAL APPROPRIATION** | **11,982,488** | **93.70** |
| **Changes (with service impacts)** | | |
| Add: Add Paralegal Specialist to Support Juvenile Magistrate [Family Division Services] | 74,474 | 1.00 |
| Enhance: Add Part-time Administrative Aide to Cover Increased Trust Office Workload [Trust and Guardianships] | 23,501 | 0.50 |
| **Other Adjustments (with no service impacts)** | | |
| Increase Cost: FY20 Compensation Adjustment | 320,358 | 0.00 |
| Increase Cost: Annualization of FY19 Personnel Costs | 174,826 | 0.00 |
| Technical Adj: Realign Family Law Grant Budget with Grant Award [Family Division Services] | 148,769 | 1.08 |
| Increase Cost: Restore One-time Lapse Increase [Family Magistrates] | 92,000 | 0.00 |
| Increase Cost: Add IT Specialist II Position to serve as Database Administrator [Technical Services] | 80,392 | 1.00 |
| Increase Cost: MDEC Data Migration and Testing [Administration] | 50,000 | 0.00 |
| Technical Adj: Realign Drug Court Grant Budget with Grant Award [Administration] | 15,209 | 0.20 |
| Increase Cost: Retirement Adjustment | 10,236 | 0.00 |
| Increase Cost: Motor Pool Adjustment | 1,122 | 0.00 |
| Technical Adj: Realign Trial Research Budget with Grant Award [Administration] | 410 | 0.06 |
| Technical Adj: Grant Reconciliation Adjustment | (17,733) | (0.11) |
| Re-align: Realign Evaluation Services Budget Based on Past Actuals [Administration] | (20,000) | 0.00 |
| Re-align: Realign Child Care Services Budget Based on Past Actuals [Administration] | (50,000) | 0.00 |
| Re-align: Realign Arbitration Services Budget Based on Past Actuals [Administration] | (73,000) | 0.00 |
| Decrease Cost: Turnover Savings | (96,650) | 0.00 |
| Decrease Cost: Savings from Proposed Reclassifications to Offset New Position Additions | (178,367) | 0.00 |
| **FY20 APPROVED** | **12,538,035** | **97.43** |
| **GRANT FUND - MCG** | | |
| **FY19 ORIGINAL APPROPRIATION** | **2,618,139** | **23.30** |
| **Other Adjustments (with no service impacts)** | | |
| Technical Adj: Realign Drug Court Grant Budget with Grant Award [Administration] | 72,163 | (0.20) |
| Technical Adj: Realign Family Law Grant Budget with Grant Award [Family Division Services] | 35,166 | (1.08) |

## FY20 APPROVED CHANGES

| | Expenditures | FTEs |
|---|---|---|
| Technical Adj: Grant Reconciliation Adjustment [Family Division Services] | 0 | 0.11 |
| Technical Adj: Realign Trial Research Budget with Grant Award [Administration] | (3,090) | (0.06) |
| **FY20 APPROVED** | **2,722,378** | **22.07** |

## PROGRAM SUMMARY

| Program Name | FY19 APPR Expenditures | FY19 APPR FTEs | FY20 APPR Expenditures | FY20 APPR FTEs |
|---|---|---|---|---|
| Family Magistrates | 390,395 | 6.00 | 654,961 | 7.00 |
| Administration | 3,324,951 | 10.20 | 3,077,991 | 10.60 |
| Adjudication | 3,386,840 | 33.00 | 3,591,691 | 33.50 |
| Case Assignment | 1,302,554 | 14.00 | 1,366,555 | 14.00 |
| Jury | 714,438 | 4.50 | 680,401 | 4.00 |
| Family Division Services | 889,941 | 9.00 | 1,059,745 | 9.83 |
| Technical Services | 1,307,586 | 12.00 | 1,404,980 | 13.00 |
| Law Library | 471,084 | 3.00 | 469,971 | 3.00 |
| Trust and Guardianships | 194,699 | 2.00 | 231,740 | 2.50 |
| Grants | 2,618,139 | 23.30 | 2,722,378 | 22.07 |
| **Total** | **14,600,627** | **117.00** | **15,260,413** | **119.50** |

## FUTURE FISCAL IMPACTS

CC APPROVED ($000S)

| Title | FY20 | FY21 | FY22 | FY23 | FY24 | FY25 |
|---|---|---|---|---|---|---|
| **COUNTY GENERAL FUND** | | | | | | |
| **EXPENDITURES** | | | | | | |
| **FY20 Approved** | **12,538** | **12,538** | **12,538** | **12,538** | **12,538** | **12,538** |
| No inflation or compensation change is included in outyear projections. | | | | | | |
| **Annualization of Positions Approved in FY20** | **0** | **89** | **89** | **89** | **89** | **89** |
| New positions in the FY20 budget are generally assumed to be filled at least two months after the fiscal year begins. Therefore, the above amounts reflect annualization of these positions in the outyears. | | | | | | |
| **Labor Contracts** | **0** | **180** | **180** | **180** | **180** | **180** |
| These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items. | | | | | | |
| **Subtotal Expenditures** | **12,538** | **12,807** | **12,807** | **12,807** | **12,807** | **12,807** |

## ANNUALIZATION OF PERSONNEL COSTS AND FTES

| | FY20 Approved | | FY21 Annualized | |
|---|---|---|---|---|
| | Expenditures | FTEs | Expenditures | FTEs |

## ANNUALIZATION OF PERSONNEL COSTS AND FTES

| | FY20 Approved | | FY21 Annualized | |
|---|---|---|---|---|
| | Expenditures | FTEs | Expenditures | FTEs |
| Add Paralegal Specialist to Support Juvenile Magistrate | 74,474 | 1.00 | 110,391 | 1.00 |
| Add IT Specialist II Position to serve as Database Administrator | 80,392 | 1.00 | 117,041 | 1.00 |
| Add Part-time Administrative Aide to Cover Increased Trust Office Workload | 23,501 | 0.50 | 39,761 | 0.50 |
| **Total** | **178,367** | **2.50** | **267,193** | **2.50** |

# State's Attorney

| APPROVED FY20 BUDGET | FULL TIME EQUIVALENTS |
|---|---|
| $18,841,668 | 153.85 |

JOHN MCCARTHY, STATE'S ATTORNEY

## MISSION STATEMENT

The State's Attorney's Office is a constitutionally created independent agency. The mission of the State's Attorney's Office is to serve the public interest through the fair and honest administration of justice by exercising its responsibilities to: prosecute criminal violations in Montgomery County, educate the public with regard to criminal justice issues, provide training to lawyers for future service, address inequality and promote fairness in the criminal justice system, ensure access to the criminal justice system, promote professional relations with judges and attorneys, and further the efficient use of criminal justice resources.

## BUDGET OVERVIEW

The total approved FY20 Operating Budget for the State's Attorney's Office is $18,841,668, an increase of $721,614 or 3.98 percent from the FY19 Approved Budget of $18,120,054. Personnel Costs comprise 95.90 percent of the budget for 147 full-time position(s) and 11 part-time position(s), and a total of 153.85 FTEs. Total FTEs may include seasonal or temporary positions and may also reflect workforce charged to or from other departments or funds. Operating Expenses account for the remaining 4.10 percent of the FY20 budget.

Consistent with the County Charter, the County Executive makes recommendations on the operating budget for all County departments, offices, and agencies. However, recognizing the Charter-defined roles, the Executive defers significantly to Legislative and Judicial Branch agencies. Questions regarding the approved budgets for Judicial Branch departments should be directed to Lisa Russo, 240-777-7407.

## COUNTY PRIORITY OUTCOMES

While this program area supports all seven of the County Executive's Priority Outcomes, the following is emphasized:

- **Safe Neighborhoods**

## DEPARTMENT PERFORMANCE MEASURES

Performance measures for this department are included below (where applicable), with multi-program measures displayed at the front of this section and program-specific measures shown with the relevant program. The FY19 estimates reflect funding based on the FY19 Approved Budget. The FY20 and FY21 figures are performance targets based on the FY20 Approved Budget and funding for

comparable service levels in FY21.

## ACCOMPLISHMENTS

- ☑ During the 2018 school year, the State's Attorney's Office had 50 law school interns and three fellows who donated over 15,700 hours of their time to the office. These students help screen cases, conduct legal research, contact victims and witnesses, and prepare cases for trial. Their service equates to over 7.5 full time positions.
- ☑ The Mental Health Courts in Montgomery County's Circuit and District Courts opened in December 2016 and January 2017 respectively. The Mental Health Courts have graduated 23 people, and only one participant has recidivated.

## PROGRAM CONTACTS

Contact Lisa Russo of the State's Attorney's Office at 240.777.7407 or Trevor Lobaugh of the Office of Management and Budget at 240.777.2763 for more information regarding this department's operating budget.

## PROGRAM DESCRIPTIONS

### ✺ Administration

Staff provides central services in areas of budget, personnel, automated systems management, general office management, and public information. In addition, staff coordinates efforts and initiatives with other criminal justice agencies.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **1,849,606** | **14.00** |
| Increase Cost: Purchase 100 Adobe Acrobat Annual Subscriptions | 15,000 | 0.00 |
| Decrease Cost: Turnover Savings | (32,616) | 0.00 |
| Decrease Cost: Lapse Secretary to State's Attorney Position | (64,544) | 0.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 56,843 | (1.15) |
| **FY20 Approved** | **1,824,289** | **12.85** |

### ✺ Circuit Court Prosecution

The Circuit Court Prosecution program reviews cases for possible filing in the Circuit Court by presenting these cases to the Grand Jury for indictment or filing a Circuit Court information (charging document). After charges are filed, the State's Attorney's Office litigates these cases to disposition. Senior Assistant State's Attorneys provide support and guidance to ongoing police investigations and conduct Grand Jury investigations of major felony, drug distribution, gang crimes, Internet crimes, and environmental cases. The Family Violence Unit prosecutes crimes of domestic violence, child abuse, and elder abuse. Appeals and demands for jury trials in District Court cases are litigated in the Circuit Court.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Number of community outreach presentations on teen dating | 36 | 27 | 30 | 30 | 30 |
| Number of community outreach presentations on Internet safety / cyberbullying | 124 | 111 | 120 | 120 | 120 |
| Number of students reached through community outreach presentations in schools | 12,685 | 6,500 | 6,500 | 6,500 | 6,500 |

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Number of community outreach presentations for Seniors | 39 | 40 | 40 | 40 | 40 |

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **7,975,327** | **62.72** |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 666,386 | 2.28 |
| **FY20 Approved** | **8,641,713** | **65.00** |

## Juvenile Court Prosecution

The Juvenile Court Prosecution program prosecutes criminal violations committed by juvenile offenders in Montgomery County and performs a preliminary review of all cases in which a juvenile is charged with a violent crime. This includes cases which have been reviewed by the Juvenile Services Administration and then referred to the State's Attorney's Office. In such cases, formal charges are filed where appropriate, and litigated to disposition in the Juvenile Court, attempting to obtain restitution for victims when possible. This program also provides administrative support to Teen Court, a Countywide peer adjudication initiative for non-violent juvenile offenses.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Number of students participating in the Truancy Prevention Program | 312 | 318 | 320 | 320 | 320 |
| Percent of Truancy Prevention Program participants showing at least 60% improvement in unexcused absences | 56 | 48 | 50 | 50 | 50 |
| Number of teens referred to the Teen Court program | 323 | 310 | 300 | 300 | 300 |
| Percent of teens who declined to participate in the Teen Court program | 18 | 17 | 17 | 17 | 17 |
| Percent of Teen Court participants who successfully complete the program requirements | 80 | 76 | 76 | 76 | 76 |
| Number of juvenile cases screened for mediation | 27 | 33 | 35 | 35 | 35 |
| Percent of juvenile cases screened resulting in mediations | 12 | 6 | 10 | 10 | 10 |
| Percent of juvenile mediations in which an agreement is reached | 12 | 100 | 90 | 90 | 90 |

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **1,899,752** | **16.50** |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 208,813 | 1.00 |
| **FY20 Approved** | **2,108,565** | **17.50** |

## District Court Prosecution

The District Court Prosecution program prosecutes criminal cases including misdemeanor arrests, citizen complaints, and serious or incarcerable traffic offenses. The State's Attorney's Office has also implemented a Domestic Violence docket in District Court to ensure that assault cases of a domestic nature and violations of protective orders are given special attention.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Number of adult cases screened for mediation | 178 | 240 | 250 | 250 | 250 |
| Percent of adult cases screened resulting in mediations | 53 | 30 | 45 | 45 | 45 |
| Percent of adult mediations in which an agreement is reached | 83 | 90 | 85 | 85 | 85 |

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Adult mediations: Total actual restitution vs. Total restitution requested | $97,595 of $104,015 | $84,666 of $84,666 | N/A | N/A | N/A |

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **2,729,068** | **25.38** |
| Technical Adj: Reallocation of FTEs for GVRG Gun Violence Reduction Grant | 0 | (0.02) |
| Technical Adj: Reallocation of FTEs for VAWA STOP Violence Against Women Grant | 0 | (0.02) |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | (136,180) | 0.28 |
| **FY20 Approved** | **2,592,888** | **25.62** |

## District Court Screening and Mediation

The District Court Screening program resolves cases before the trial date by contacting victims and witnesses to determine what outcome they would like to obtain from the criminal justice system. This program relies on volunteers and is supervised by permanent staff. It provides victim/witness assistance by delivering information about the criminal justice system to victims and witnesses whose cases are expected to go to trial. The Pre-Trial Mediation program is designed to resolve non-violent disputes between individuals. Trained volunteers and a mediation specialist work to resolve issues and reduce to writing an agreement by which all sides will abide.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **1,435,076** | **14.50** |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | (43,454) | (1.00) |
| **FY20 Approved** | **1,391,622** | **13.50** |

## Victim/Witness Court Assistance

This program assists victims in criminal cases that have been designated as "victim-intensive" by virtue of the vulnerability of the victim or the type of crime. Victims receive direct court assistance from a Victim/Witness Coordinator. The coordinator guides the victim through the judicial process, provides assistance where necessary, and makes referrals to other County agencies as needed. In all other cases, Assistant State's Attorneys provide information and assistance to victims and witnesses. This program is staffed with permanent and volunteer personnel.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **555,443** | **6.00** |
| Add: Replace Lost State Grant Funding for One Senior Legal Assistant in the Gang Unit | 75,441 | 1.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | (114,335) | (1.87) |
| **FY20 Approved** | **516,549** | **5.13** |

## Major Fraud and Special Investigations

The Major Fraud and Special Investigations Division investigates allegations of complex financial crimes such as real estate and

other business investment fraud schemes for which the Police Department is unable to provide investigative resources. The division also investigates allegations of thefts involving attorneys stealing from clients, financial exploitation of elderly victims, and misconduct by public officials. When these investigations support criminal charges, the cases are charged, generally in the Circuit Court, and litigated to disposition by Senior Assistant State's Attorneys. A significant part of this program is attempting to obtain restitution for victims and businesses that have lost money in these complex cases. Program staff also provides guidance to police officers and investigators from other agencies in situations where financial crimes may be suspected.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **483,977** | **5.00** |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 43,583 | 0.00 |
| **FY20 Approved** | **527,560** | **5.00** |

## Prosecution Management

Prosecution Management staff coordinate case loads; schedule docket assignments; receive visitors; direct phone calls; and enter and audit data in the Criminal Justice Information System (CJIS) for the Circuit, District, and Juvenile Courts.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **1,191,805** | **9.25** |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 46,677 | 0.00 |
| **FY20 Approved** | **1,238,482** | **9.25** |

## BUDGET SUMMARY

| | Actual FY18 | Budget FY19 | Estimate FY19 | Approved FY20 | %Chg Bud/App |
|---|---|---|---|---|---|
| **COUNTY GENERAL FUND** | | | | | |
| EXPENDITURES | | | | | |
| Salaries and Wages | 12,434,309 | 12,861,431 | 12,907,284 | 13,370,509 | 4.0 % |
| Employee Benefits | 3,825,687 | 4,161,705 | 3,980,042 | 4,426,108 | 6.4 % |
| **County General Fund Personnel Costs** | **16,259,996** | **17,023,136** | **16,887,326** | **17,796,617** | **4.5 %** |
| Operating Expenses | 1,015,816 | 820,174 | 1,083,574 | 773,325 | -5.7 % |
| Capital Outlay | 11,521 | 0 | 0 | 0 | — |
| **County General Fund Expenditures** | **17,287,333** | **17,843,310** | **17,970,900** | **18,569,942** | **4.1 %** |
| PERSONNEL | | | | | |
| Full-Time | 138 | 142 | 142 | 143 | 0.7 % |
| Part-Time | 10 | 10 | 10 | 10 | — |
| FTEs | 146.37 | 150.25 | 150.25 | 150.98 | 0.5 % |
| REVENUES | | | | | |
| Discovery Materials | 0 | 7,000 | 0 | 0 | -100.0 % |
| Miscellaneous Revenues | 691 | 0 | 3,527 | 0 | — |
| Other Charges/Fees | 3,800 | 4,200 | 3,800 | 3,800 | -9.5 % |

## BUDGET SUMMARY

| | Actual FY18 | Budget FY19 | Estimate FY19 | Approved FY20 | %Chg Bud/App |
|---|---|---|---|---|---|
| **County General Fund Revenues** | **4,491** | **11,200** | **7,327** | **3,800** | **-66.1 %** |
| **GRANT FUND - MCG** | | | | | |
| EXPENDITURES | | | | | |
| Salaries and Wages | 226,108 | 202,955 | 202,955 | 198,509 | -2.2 % |
| Employee Benefits | 62,843 | 73,789 | 73,789 | 73,217 | -0.8 % |
| **Grant Fund - MCG Personnel Costs** | **288,951** | **276,744** | **276,744** | **271,726** | **-1.8 %** |
| Operating Expenses | 30,079 | 0 | 0 | 0 | — |
| **Grant Fund - MCG Expenditures** | **319,030** | **276,744** | **276,744** | **271,726** | **-1.8 %** |
| PERSONNEL | | | | | |
| Full-Time | 2 | 4 | 4 | 4 | — |
| Part-Time | 1 | 1 | 1 | 1 | — |
| FTEs | 0.98 | 3.10 | 3.10 | 2.87 | -7.4 % |
| REVENUES | | | | | |
| Federal Grants | 166,246 | 0 | 0 | 0 | — |
| State Grants | 151,968 | 276,744 | 276,744 | 271,726 | -1.8 % |
| **Grant Fund - MCG Revenues** | **318,214** | **276,744** | **276,744** | **271,726** | **-1.8 %** |
| **DEPARTMENT TOTALS** | | | | | |
| **Total Expenditures** | **17,606,363** | **18,120,054** | **18,247,644** | **18,841,668** | **4.0 %** |
| **Total Full-Time Positions** | **140** | **146** | **146** | **147** | **0.7 %** |
| **Total Part-Time Positions** | **11** | **11** | **11** | **11** | **—** |
| **Total FTEs** | **147.35** | **153.35** | **153.35** | **153.85** | **0.3 %** |
| **Total Revenues** | **322,705** | **287,944** | **284,071** | **275,526** | **-4.3 %** |

## FY20 APPROVED CHANGES

| | Expenditures | FTEs |
|---|---|---|
| **COUNTY GENERAL FUND** | | |
| **FY19 ORIGINAL APPROPRIATION** | **17,843,310** | **150.25** |
| **Changes (with service impacts)** | | |
| Add: Replace Lost State Grant Funding for One Senior Legal Assistant in the Gang Unit [Victim/Witness Court Assistance] | 75,441 | 1.00 |
| **Other Adjustments (with no service impacts)** | | |
| Increase Cost: FY20 Compensation Adjustment | 551,625 | 0.00 |
| Increase Cost: Annualization of FY19 Personnel Costs | 347,394 | 0.00 |
| Increase Cost: State's Attorney's Office Salary Plan | 90,195 | 0.00 |
| Increase Cost: Purchase 100 Adobe Acrobat Annual Subscriptions [Administration] | 15,000 | 0.00 |
| Increase Cost: Retirement Adjustment | 9,595 | 0.00 |

## FY20 APPROVED CHANGES

| | Expenditures | FTEs |
|---|---|---|
| Increase Cost: Motor Pool Adjustment | 3,833 | 0.00 |
| Increase Cost: Mandated Salary Adjustment, Section 2-123A (b) | 2,539 | 0.00 |
| Technical Adj: Reallocation of Grant Fund FTEs | 0 | 0.24 |
| Technical Adj: Grant Reconciliation Adjustment | (828) | (0.01) |
| Technical Adj: Changes in Net-Gross Charges to Police | (26,580) | (0.50) |
| Decrease Cost: Turnover Savings [Administration] | (32,616) | 0.00 |
| Decrease Cost: Lapse Secretary to State's Attorney Position [Administration] | (64,544) | 0.00 |
| Decrease Cost: Elimination of One-Time Items Approved in FY19 | (65,682) | 0.00 |
| Decrease Cost: Turnover Savings | (178,740) | 0.00 |
| **FY20 APPROVED** | **18,569,942** | **150.98** |

**GRANT FUND - MCG**

| | | |
|---|---|---|
| **FY19 ORIGINAL APPROPRIATION** | **276,744** | **3.10** |
| **Other Adjustments (with no service impacts)** | | |
| Technical Adj: Reallocation of FTEs for GVRG Gun Violence Reduction Grant [District Court Prosecution] | 0 | (0.02) |
| Technical Adj: Reallocation of FTEs for VAWA STOP Violence Against Women Grant [District Court Prosecution] | 0 | (0.02) |
| Technical Adj: Grant Reconciliation | 0 | 0.01 |
| Technical Adj: Reallocation of FTEs for VOCA Victim Services Grant | 0 | (0.22) |
| Technical Adj: Reallocation of FTEs for Drug Court Grant | 0 | 0.02 |
| Technical Adj: Reduction of VOCA Victim Services Award | (5,018) | 0.00 |
| **FY20 APPROVED** | **271,726** | **2.87** |

## PROGRAM SUMMARY

| Program Name | FY19 APPR Expenditures | FY19 APPR FTEs | FY20 APPR Expenditures | FY20 APPR FTEs |
|---|---|---|---|---|
| Administration | 1,849,606 | 14.00 | 1,824,289 | 12.85 |
| Circuit Court Prosecution | 7,975,327 | 62.72 | 8,641,713 | 65.00 |
| Juvenile Court Prosecution | 1,899,752 | 16.50 | 2,108,565 | 17.50 |
| District Court Prosecution | 2,729,068 | 25.38 | 2,592,888 | 25.62 |
| District Court Screening and Mediation | 1,435,076 | 14.50 | 1,391,622 | 13.50 |
| Victim/Witness Court Assistance | 555,443 | 6.00 | 516,549 | 5.13 |
| Major Fraud and Special Investigations | 483,977 | 5.00 | 527,560 | 5.00 |
| Prosecution Management | 1,191,805 | 9.25 | 1,238,482 | 9.25 |
| **Total** | **18,120,054** | **153.35** | **18,841,668** | **153.85** |

## CHARGES TO OTHER DEPARTMENTS

| Charged Department | Charged Fund | FY19 Total$ | FY19 FTES | FY20 Total$ | FY20 FTES |
|---|---|---|---|---|---|
| **COUNTY GENERAL FUND** | | | | | |
| Police | General Fund | 114,663 | 0.50 | 141,516 | 1.00 |

## FUTURE FISCAL IMPACTS

CC APPROVED ($000S)

| Title | FY20 | FY21 | FY22 | FY23 | FY24 | FY25 |
|---|---|---|---|---|---|---|
| **COUNTY GENERAL FUND** | | | | | | |
| **EXPENDITURES** | | | | | | |
| **FY20 Approved** | **18,570** | **18,570** | **18,570** | **18,570** | **18,570** | **18,570** |
| No inflation or compensation change is included in outyear projections. | | | | | | |
| **Restore One-Time Lapse Increase** | **0** | **65** | **65** | **65** | **65** | **65** |
| Restoration of one-time lapse adjustment in the budget development year | | | | | | |
| **Labor Contracts** | **0** | **317** | **317** | **317** | **317** | **317** |
| These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items. | | | | | | |
| **Subtotal Expenditures** | **18,570** | **18,952** | **18,952** | **18,952** | **18,952** | **18,952** |

# County Executive

| APPROVED FY20 BUDGET | FULL TIME EQUIVALENTS |
|---|---|
| $5,911,544 | 34.50 |

MARC ELRICH, COUNTY EXECUTIVE

## MISSION STATEMENT

The Office of the County Executive provides political leadership to the community and administrative direction to the County's departments and offices. The Office is committed to providing accurate, timely, and effective support to the County Executive and the Chief Administrative Officer (CAO) as they carry out their responsibilities to residents and employees of Montgomery County in an atmosphere that is characterized by excellence, efficiency, openness, equity, and integrity.

## BUDGET OVERVIEW

The total approved FY20 Operating Budget for the Office of the County Executive is $5,911,544, an increase of $113,622 or 1.96 percent from the FY19 Approved Budget of $5,797,922. Personnel Costs comprise 87.28 percent of the budget for 34 full-time position(s) and six part-time position(s), and a total of 34.50 FTEs. Total FTEs may include seasonal or temporary positions and may also reflect workforce charged to or from other departments or funds. Operating Expenses account for the remaining 12.72 percent of the FY20 budget.

County Priority Outcomes

The Office of the County Executive administers and supports all seven of the County Executive's Priority Outcomes.

1. Thriving Youth and Families
2. A Growing Economy
3. A Greener County
4. Easier Commutes
5. A More Affordable and Welcoming County
6. Safe Neighborhoods
7. Effective Sustainable Government

Performance Measures

The primary focus of the Office of the County Executive is to provide policy direction, reinforce accountability, and ensure the achievement of results for our residents. In support of these objectives, this office primarily uses the following tools to measure the effectiveness of the policy directions provided to County departments:

1. Departmental performance agreements, headline performance measures, and outcome budget program performance measures that are reviewed and monitored on a routine basis;

2. The County Executive has outlined seven priority outcomes, 21 key indicators of County performance and quality of life, and seven teams involved in developing and implementing strategies to improve performance.

## PROGRAM CONTACTS

Contact Sonetta Neufville of the Office of the County Executive at 240.777.2516 or Jane Mukira of the Office of Management and Budget at 240.777.2754 for more information regarding this department's operating budget.

## PROGRAM DESCRIPTIONS

### County Executive - Policy Planning and Development

The County Executive oversees the enforcement of the laws of Montgomery County and provides executive direction to all departments and offices of the County government. The County Executive develops policies; proposes services, programs, budgets, and legislation to the County Council; adopts Executive Orders and Regulations; and appoints citizens to boards, committees, and commissions.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **1,240,210** | **8.00** |
| Increase Cost: Restore One-Time Lapse Increase | 158,295 | 0.00 |
| Increase Cost: Motor Pool Adjustment | 1,239 | 0.00 |
| Decrease Cost: Abolish Senior Executive Administrative Aide Position | (101,582) | (1.00) |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 34,181 | 0.00 |
| **FY20 Approved** | **1,332,343** | **7.00** |

### CAO - Supervision & Management of Executive Branch Departments

The Chief Administrative Officer (CAO) oversees the operations and services of all departments and offices of the Executive Branch. The CAO also advises the County Executive on all administrative and government operations/service related matters and coordinates final review and decision-making on policies, programs, service delivery, budgets, legislation, regulations and related matters. The CAO uses the following to carry out his responsibilities: 1) The Office of Performance and Innovation (formerly CountyStat) provides data analytics services and support for ongoing monitoring and measurement of the effectiveness and

efficiency of County government services to improve performance, reinforce accountability and focus on results. 2) The Innovation Manager leads the County's Lean process improvement efforts by coaching and training County employees to identify, analyze, and reengineer business processes to be more efficient, customer-friendly, and cost-effective. The Innovation Manager will also ensure effective utilization of the innovation fund. 3) The Constituent Services section coordinates responses to correspondence and electronic mail from our residents and identifies community/residents' concerns that require special attention/response. 4) The Criminal Justice Coordinating Commission (CJCC) seeks to enhance cooperation among the agencies involved in the criminal justice system in Montgomery County and to ensure that they address the issues facing the system. 5) CAO staff acts as a facilitator for strategic economic commercial development projects and resolves conflicts that arise during the entitlement and permitting process. The staff works with public and private-sector entities, including State and County agencies, utility companies, community groups, and facilitates the resolution of obstacles to the successful implementation of County Master Plans and will also identify systemic changes needed to create a more efficient, predictable, and transparent development review and approval system. 6) The Planning Implementation Coordinator manages the implementation of the White Flint Sector Plan to ensure that the various public and private elements of the Plan are met. The Planning Implementation Coordinator also manages the implementation of the White Oak Master Plan to ensure that the area becomes established as the Science Gateway envisioned by the County Executive and County Council.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **3,701,996** | **24.50** |
| Add: FY19 Mid-Year Change Chief Labor Relations Officer Position | 209,250 | 1.00 |
| Add: FY19 Mid-Year Change- Chief Equity Officer Position | 209,250 | 1.00 |
| Add: FY19 Mid-Year Change - Chief Digital Officer Position | 115,933 | 0.60 |
| Increase Cost: COG-GARE Regional Cohort - Training | 10,000 | 0.00 |
| Technical Adj: Re-align FTE | 0 | 0.40 |
| Decrease Cost: Professional Services Contracts | (54,500) | 0.00 |
| Decrease Cost: FY19 Mid-Year Personnel Changes | (97,849) | 0.00 |
| Technical Adj: FY19 Mid-Year Change - Abolish Senior Information Technology Specialist | (115,933) | (1.00) |
| Shift: Business Solutions Group Shifted to Community Engagement Cluster | (356,741) | (2.00) |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 98,526 | 0.00 |
| **FY20 Approved** | **3,719,932** | **24.50** |

## Internal Audit

The Internal Audit program provides independent strategic risk-based auditing services. The core function of this program is to improve internal controls and provide reasonable assurance of reliable financial reporting; effective and efficient operations; legal and regulatory compliance; fraud investigations and deterrence; and the safeguarding of County assets.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **553,478** | **1.00** |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | (12,638) | 0.00 |
| **FY20 Approved** | **540,840** | **1.00** |

## Administration

The Administration program provides budget development and analysis, fiscal and inventory control, personnel and payroll management, training and supervision, procurement, and contract administration.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **302,238** | **2.00** |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 16,191 | 0.00 |
| **FY20 Approved** | **318,429** | **2.00** |

## BUDGET SUMMARY

| | Actual FY18 | Budget FY19 | Estimate FY19 | Approved FY20 | %Chg Bud/App |
|---|---|---|---|---|---|
| **COUNTY GENERAL FUND** | | | | | |
| EXPENDITURES | | | | | |
| Salaries and Wages | 3,694,448 | 3,863,169 | 4,267,057 | 3,996,046 | 3.4 % |
| Employee Benefits | 1,131,583 | 1,149,789 | 1,117,233 | 1,163,795 | 1.2 % |
| **County General Fund Personnel Costs** | **4,826,031** | **5,012,958** | **5,384,290** | **5,159,841** | **2.9 %** |
| Operating Expenses | 745,067 | 784,964 | 681,130 | 751,703 | -4.2 % |
| **County General Fund Expenditures** | **5,571,098** | **5,797,922** | **6,065,420** | **5,911,544** | **2.0 %** |
| PERSONNEL | | | | | |
| Full-Time | 36 | 36 | 36 | 34 | -5.6 % |
| Part-Time | 5 | 5 | 5 | 6 | 20.0 % |
| FTEs | 35.50 | 35.50 | 35.50 | 34.50 | -2.8 % |
| **County General Fund Revenues** | **0** | **0** | **0** | **0** | **—** |
| **GRANT FUND - MCG** | | | | | |
| EXPENDITURES | | | | | |
| Salaries and Wages | 101,360 | 0 | 0 | 0 | — |
| Employee Benefits | 15,722 | 0 | 0 | 0 | — |
| **Grant Fund - MCG Personnel Costs** | **117,082** | **0** | **0** | **0** | **—** |
| Operating Expenses | 50,741 | 0 | 0 | 0 | — |
| **Grant Fund - MCG Expenditures** | **167,823** | **0** | **0** | **0** | **—** |
| PERSONNEL | | | | | |
| Full-Time | 1 | 0 | 0 | 0 | — |
| Part-Time | 0 | 0 | 0 | 0 | — |
| FTEs | 1.00 | 0.00 | 0.00 | 0.00 | — |
| REVENUES | | | | | |
| Federal Grants | 168,002 | 0 | 0 | 0 | — |
| State Grants | (360) | 0 | 0 | 0 | — |
| **Grant Fund - MCG Revenues** | **167,642** | **0** | **0** | **0** | **—** |

## BUDGET SUMMARY

| | Actual FY18 | Budget FY19 | Estimate FY19 | Approved FY20 | %Chg Bud/App |
|---|---|---|---|---|---|
| **DEPARTMENT TOTALS** | | | | | |
| **Total Expenditures** | **5,738,921** | **5,797,922** | **6,065,420** | **5,911,544** | **2.0 %** |
| **Total Full-Time Positions** | **37** | **36** | **36** | **34** | **-5.6 %** |
| **Total Part-Time Positions** | **5** | **5** | **5** | **6** | **20.0 %** |
| **Total FTEs** | **36.50** | **35.50** | **35.50** | **34.50** | **-2.8 %** |
| **Total Revenues** | **167,642** | **0** | **0** | **0** | **—** |

## FY20 APPROVED CHANGES

| | Expenditures | FTEs |
|---|---|---|
| **COUNTY GENERAL FUND** | | |
| **FY19 ORIGINAL APPROPRIATION** | **5,797,922** | **35.50** |
| **Changes (with service impacts)** | | |
| Add: FY19 Mid-Year Change Chief Labor Relations Officer Position [CAO - Supervision & Management of Executive Branch Departments] | 209,250 | 1.00 |
| Add: FY19 Mid-Year Change- Chief Equity Officer Position [CAO - Supervision & Management of Executive Branch Departments] | 209,250 | 1.00 |
| Add: FY19 Mid-Year Change - Chief Digital Officer Position [CAO - Supervision & Management of Executive Branch Departments] | 115,933 | 0.60 |
| **Other Adjustments (with no service impacts)** | | |
| Increase Cost: Restore One-Time Lapse Increase [County Executive - Policy Planning and Development] | 158,295 | 0.00 |
| Increase Cost: FY20 Compensation Adjustment | 85,736 | 0.00 |
| Increase Cost: Annualization of FY19 Personnel Costs | 40,406 | 0.00 |
| Increase Cost: COG-GARE Regional Cohort - Training [CAO - Supervision & Management of Executive Branch Departments] | 10,000 | 0.00 |
| Increase Cost: Retirement Adjustment | 5,118 | 0.00 |
| Increase Cost: Intranet Quorum for Boards | 5,000 | 0.00 |
| Increase Cost: Motor Pool Adjustment [County Executive - Policy Planning and Development] | 1,239 | 0.00 |
| Technical Adj: Re-align FTE [CAO - Supervision & Management of Executive Branch Departments] | 0 | 0.40 |
| Decrease Cost: Professional Services Contracts [CAO - Supervision & Management of Executive Branch Departments] | (54,500) | 0.00 |
| Decrease Cost: FY19 Mid-Year Personnel Changes [CAO - Supervision & Management of Executive Branch Departments] | (97,849) | 0.00 |
| Decrease Cost: Abolish Senior Executive Administrative Aide Position [County Executive - Policy Planning and Development] | (101,582) | (1.00) |
| Technical Adj: FY19 Mid-Year Change - Abolish Senior Information Technology Specialist [CAO - Supervision & Management of Executive Branch Departments] | (115,933) | (1.00) |
| Shift: Business Solutions Group Shifted to Community Engagement Cluster [CAO - Supervision & Management of Executive Branch Departments] | (356,741) | (2.00) |
| **FY20 APPROVED** | **5,911,544** | **34.50** |

## FY20 APPROVED CHANGES

| | Expenditures | FTEs |
|---|---|---|
| **GRANT FUND - MCG** | | |
| **FY19 ORIGINAL APPROPRIATION** | **0** | **0.00** |
| **FY20 APPROVED** | **0** | **0.00** |

## PROGRAM SUMMARY

| Program Name | FY19 APPR Expenditures | FY19 APPR FTEs | FY20 APPR Expenditures | FY20 APPR FTEs |
|---|---|---|---|---|
| County Executive - Policy Planning and Development | 1,240,210 | 8.00 | 1,332,343 | 7.00 |
| CAO - Supervision & Management of Executive Branch Departments | 3,701,996 | 24.50 | 3,719,932 | 24.50 |
| Internal Audit | 553,478 | 1.00 | 540,840 | 1.00 |
| Administration | 302,238 | 2.00 | 318,429 | 2.00 |
| **Total** | **5,797,922** | **35.50** | **5,911,544** | **34.50** |

## CHARGES TO OTHER DEPARTMENTS

| Charged Department | Charged Fund | FY19 Total$ | FY19 FTES | FY20 Total$ | FY20 FTES |
|---|---|---|---|---|---|
| **COUNTY GENERAL FUND** | | | | | |
| Permitting Services | Permitting Services | 206,365 | 1.00 | 199,985 | 1.00 |
| CIP | Capital Fund | 326,273 | 2.00 | 263,092 | 1.60 |
| **Total** | | **532,638** | **3.00** | **463,077** | **2.60** |

## FUTURE FISCAL IMPACTS

CC APPROVED ($000S)

| Title | FY20 | FY21 | FY22 | FY23 | FY24 | FY25 |
|---|---|---|---|---|---|---|
| **COUNTY GENERAL FUND** | | | | | | |
| **EXPENDITURES** | | | | | | |
| **FY20 Approved** | **5,912** | **5,912** | **5,912** | **5,912** | **5,912** | **5,912** |
| No inflation or compensation change is included in outyear projections. | | | | | | |
| **Labor Contracts** | **0** | **36** | **36** | **36** | **36** | **36** |
| These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items. | | | | | | |
| **Subtotal Expenditures** | **5,912** | **5,948** | **5,948** | **5,948** | **5,948** | **5,948** |

# Board of Elections

| APPROVED FY20 BUDGET | FULL TIME EQUIVALENTS |
|---|---|
| $8,234,266 | 56.35 |

MARGARET JURGENSEN, ELECTIONS DIRECTOR

## MISSION STATEMENT

The mission of the Board of Elections is to register voters, conduct elections, assist persons seeking elective office with candidate filings and campaign fund reports, assist citizens seeking to place questions on the ballot, and preserve election data.

## BUDGET OVERVIEW

The total approved FY20 Operating Budget for the Montgomery County Board of Elections is $8,234,266, an increase of $160,844 or 1.99 percent from the FY19 Approved Budget of $8,073,422. Personnel Costs comprise 52.67 percent of the budget for 29 full-time position(s) and two part-time position(s), and a total of 56.35 FTEs. Total FTEs may include seasonal or temporary positions and may also reflect workforce charged to or from other departments or funds. Operating Expenses account for the remaining 47.33 percent of the FY20 budget.

## COUNTY PRIORITY OUTCOMES

While this program area supports all seven of the County Executive's Priority Outcomes, the following are emphasized:

- **Thriving Youth and Families**
- **Effective, Sustainable Government**

## DEPARTMENT PERFORMANCE MEASURES

Performance measures for this department are included below (where applicable), with multi-program measures displayed at the front of this section and program-specific measures shown with the relevant program. The FY19 estimates reflect funding based on the FY19 Approved Budget. The FY20 and FY21 figures are performance targets based on the FY20 Approved Budget and funding for comparable service levels in FY21.

## ACCOMPLISHMENTS

- ☑ RECORD TURNOUT GUBERNATORIAL ELECTION - In FY19, more than 400,000 voters cast ballots in the Gubernatorial General Election - shattering the previous record of 308,429 voters who turned out for a gubernatorial general election in 2006.

- ☑ HAND RECOUNT OF PAPER BALLOTS - In FY19, the Board and staff conducted two hand recounts in the Democratic primary for County Executive and in the Democratic primary for the House of Delegates in Legislative District 16. During the recount, staff created new procedures and set precedents for how recounts will likely be conducted using paper ballots in the future.
- ☑ EXPANDED OUTREACH TO ENLIST 16 YEAR OLD ELECTION JUDGES - The Board expanded its award-winning Future Vote Program and leveraged a new state law allowing 16 year old students the choice of either Student Service Learning Hours or a paid stipend as an Election Judge. The Board's staff visited every high school to recruit and engage a record number of students in the program.

## INNOVATIONS AND PRODUCTIVITY IMPROVEMENTS

- FASTER INTAKE OF ABSENTEE BALLOTS - Coordination of incoming absentee ballots was streamlined and an increased number of staff were assigned to perform data entry, improving the customer experience for voters seeking information on the status of their ballot.
- FASTER PAYMENT TO ELECTION JUDGES - Streamlining procedures and shifting staff resources, the turnaround time for processing payroll payments decreased from six to five weeks in the 2018 Gubernatorial Election. Election Judges received their stipend payments a week earlier.

## COLLABORATION AND PARTNERSHIPS

### Use of Emergency Management Communications Platform on Election Day

The Board has dramatically improved its field support, responsiveness, and ability to communicate swiftly and effectively with up to 250 polling places on Election Day, at no additional cost to County taxpayers. The Office of Emergency Management and Homeland Security offered the use of its public alert notification system, which can also be used for targeted communication and text response. During the 2016 Presidential Election, the Board experimented with a pilot project, expanded its use in the 2018 Gubernatorial Election, and intends to expand this partnership to communicate with employees and with early voting sites for the 2020 Presidential Election.

Partners

Office of Emergency Management and Homeland Security

## PROGRAM CONTACTS

Contact Margaret A. Jurgensen of the Montgomery County Board of Elections at 240.777.8523 or Crystal B. Sallee of the Office of Management and Budget at 240.777.2778 for more information regarding this department's operating budget.

## PROGRAM DESCRIPTIONS

### Voter Registration Services

The Voter Registration Services program provides clerical and administrative support to register new voters, maintains the currency of information in the official registry, and provides clerical and administrative support to process requests for absentee ballots. The Federal Help America Vote Act mandated the establishment of a statewide voter registration database (MDVOTERS)

that occurred in 2006, moving the County voter registration database to a statewide platform under the aegis of the State Board of Elections. In addition, this program processes all changes of name, address, and party affiliation, and maintains a delete file, removing voters for reasons of death, felony conviction, ineligibility for jury duty, moving out of the jurisdiction, and other valid legal reasons. The program provides legally-required training for volunteer registrars; responds to various voter and candidate requests for voter registration applications, listings, and CDs of registered voters; verifies nominating or referenda petitions submitted; and issues and canvasses absentee and provisional ballots. Implementation of the National Voter Registration Act of 1993 requires all motor vehicle and State social service agencies to solicit voter registration applications and information changes from every client or customer resulting in an increase in the number of applications and changes received for processing, many of which require research to clarify inaccurate or incomplete information. The program also tracks returned mail and sends a second mailing in order to accurately maintain the database.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Number of active registered voters (000s) | 657 | 644 | 655 | 680 | 700 |
| Number of voter registration transactions (000s) | 685 | 690 | 695 | 700 | 705 |
| Number of provisional ballots issued on election day(s) | 12,757 | 3,634 | 10,496 | 9,000 | 12,000 |
| Number of absentee ballots requested (000s) | 63 | 14.9 | 47.0 | 55 | 70 |
| Number of absentee ballots voted/returned (000s) | 50.5 | 10.6 | 37.4 | 25.0 | 60.0 |

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **1,563,921** | **18.20** |
| Increase Cost: Technical Adjustment | 3,652 | 0.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 670 | (0.83) |
| **FY20 Approved** | **1,568,243** | **17.37** |

## Election Operations

The Election Operations program provides administrative, clerical, and technical support for the conduct of local, state, and federal elections. The Election Operations program assists individuals seeking elective office with candidate filings; delineates and maintains accurate precinct boundaries; prepares and produces various district and precinct maps; administers the results of redistricting; acquires and maintains required polling places; surveys and monitors compliance of handicapped accessibility at all polling places; obtains and provides all polling place supplies and logistics to properly equip the polling places for voting; develops training materials; and recruits and trains election judges to staff early voting sites and polling places.

The Election Operations program conducts an election each fiscal year, according to a four-year election cycle. Year One: Gubernatorial Primary Election (FY18) / Year Two: Gubernatorial General Election (FY19) / Year Three: Presidential Primary Election (FY20) / Year Four: Presidential General Election (FY21).

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Number of designated polling place equivalents per election | 312 | 324 | 324 | 327 | 327 |
| Percent of polling places opening on time | 100% | 100% | 100% | 100% | 100% |
| Percent of provisional ballots that were issued because of a clerical error | 0% | 0% | 0% | 0% | 0% |
| Percent of election judge compliance with chain of custody procedure | 100 | 100 | 100 | 100 | 100 |
| Number of election judges recruited, trained, and placed per election | 3,556 | 2,979 | 3,432 | 3,800 | 4,000 |

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **3,114,564** | **20.53** |
| Increase Cost: Voting Equipment | 85,000 | 0.00 |
| Increase Cost: Staffing | 40,000 | 0.00 |
| Decrease Cost: Site Rental for Early Voting | (4,950) | 0.00 |
| Reduce: Operating Expenses | (41,500) | 0.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | (23,512) | 0.00 |
| **FY20 Approved** | **3,169,602** | **20.53** |

## Administration

The Administration program of the Board of Elections includes budget development; fiscal control; administration of personnel and contractual issues; procurement; program planning and evaluation; and coordination and cooperation with Federal, State, and local government agencies, elected officials, and political organizations. This includes ensuring that the requirements of Section 203 of the Voting Rights Act are met by providing all election related materials in both English and Spanish languages. The program is also responsible for providing accessible voting for all registered voters and coordinating all technology needs and activities with the State and County technology systems. Finally, the program is responsible for programming and coordinating resources for a voting system comprised of voting machines, express poll books, and printers and required peripheral equipment for deployment to polling places and early voting centers within Montgomery County.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Percent of required voting units per precinct that were operable on election day | 100% | 100% | 100% | 100% | 100% |
| Number of electronic poll books prepared and used on election days | 1,064 | 1,059 | 1,059 | 1,174 | 1,174 |
| Number of voting booths prepared and used on election days | 4,515 | 3.283 | 3,283 | 3,687 | 3,687 |
| Total ballots cast (000s) | 482 | 158 | 414 | 310 | 500 |

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **3,394,937** | **17.45** |
| Increase Cost: Electronic Poll Book Maintenance | 176,974 | 0.00 |
| Increase Cost: Board Members - Stipend | 5,250 | 0.00 |
| Decrease Cost: Sample Ballot/Shredding Fees | (11,000) | 0.00 |
| Technical Adj: FY19 Mid-Year Staffing Changes | (13,158) | 0.17 |
| Decrease Cost: Operating Expenses | (252,078) | 0.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 195,496 | 0.83 |
| **FY20 Approved** | **3,496,421** | **18.45** |

## BUDGET SUMMARY

| | Actual FY18 | Budget FY19 | Estimate FY19 | Approved FY20 | %Chg Bud/App |
|---|---|---|---|---|---|
| **COUNTY GENERAL FUND** | | | | | |
| **EXPENDITURES** | | | | | |
| Salaries and Wages | 3,292,254 | 3,301,886 | 3,954,344 | 3,460,569 | 4.8 % |

## BUDGET SUMMARY

| | Actual FY18 | Budget FY19 | Estimate FY19 | Approved FY20 | %Chg Bud/App |
|---|---|---|---|---|---|
| Employee Benefits | 771,442 | 817,310 | 891,895 | 876,467 | 7.2 % |
| **County General Fund Personnel Costs** | **4,063,696** | **4,119,196** | **4,846,239** | **4,337,036** | **5.3 %** |
| Operating Expenses | 4,035,541 | 3,954,226 | 3,702,092 | 3,897,230 | -1.4 % |
| **County General Fund Expenditures** | **8,099,237** | **8,073,422** | **8,548,331** | **8,234,266** | **2.0 %** |
| PERSONNEL | | | | | |
| Full-Time | 28 | 28 | 28 | 29 | 3.6 % |
| Part-Time | 3 | 3 | 3 | 2 | -33.3 % |
| FTEs | 56.18 | 56.18 | 56.18 | 56.35 | 0.3 % |
| REVENUES | | | | | |
| Other Charges/Fees | 8,048 | 10,000 | 10,000 | 10,000 | — |
| **County General Fund Revenues** | **8,048** | **10,000** | **10,000** | **10,000** | **—** |

## FY20 APPROVED CHANGES

| | | Expenditures | FTEs |
|---|---|---|---|
| **COUNTY GENERAL FUND** | | | |
| | **FY19 ORIGINAL APPROPRIATION** | **8,073,422** | **56.18** |
| **Changes (with service impacts)** | | | |
| Reduce: Operating Expenses (Keys & Locks) | | (8,000) | 0.00 |
| Reduce: Operating Expenses [Election Operations] | | (41,500) | 0.00 |
| **Other Adjustments (with no service impacts)** | | | |
| Increase Cost: Electronic Poll Book Maintenance [Administration] | | 176,974 | 0.00 |
| Increase Cost: FY20 Compensation Adjustment | | 108,439 | 0.00 |
| Increase Cost: Voting Equipment [Election Operations] | | 85,000 | 0.00 |
| Increase Cost: Annualization of FY19 Personnel Costs | | 69,699 | 0.00 |
| Increase Cost: Staffing [Election Operations] | | 40,000 | 0.00 |
| Increase Cost: Board Members - Stipend [Administration] | | 5,250 | 0.00 |
| Increase Cost: Retirement Adjustment | | 3,958 | 0.00 |
| Increase Cost: Technical Adjustment [Voter Registration Services] | | 3,652 | 0.00 |
| Decrease Cost: Motor Pool Adjustment | | (1,442) | 0.00 |
| Decrease Cost: Site Rental for Early Voting [Election Operations] | | (4,950) | 0.00 |
| Decrease Cost: Sample Ballot/Shredding Fees [Administration] | | (11,000) | 0.00 |
| Technical Adj: FY19 Mid-Year Staffing Changes [Administration] | | (13,158) | 0.17 |
| Decrease Cost: Operating Expenses [Administration] | | (252,078) | 0.00 |
| | **FY20 APPROVED** | **8,234,266** | **56.35** |

## PROGRAM SUMMARY

| Program Name | FY19 APPR Expenditures | FY19 APPR FTEs | FY20 APPR Expenditures | FY20 APPR FTEs |
|---|---|---|---|---|
| Voter Registration Services | 1,563,921 | 18.20 | 1,568,243 | 17.37 |
| Election Operations | 3,114,564 | 20.53 | 3,169,602 | 20.53 |
| Administration | 3,394,937 | 17.45 | 3,496,421 | 18.45 |
| **Total** | **8,073,422** | **56.18** | **8,234,266** | **56.35** |

## FUTURE FISCAL IMPACTS

CC APPROVED ($000S)

| Title | FY20 | FY21 | FY22 | FY23 | FY24 | FY25 |
|---|---|---|---|---|---|---|
| **COUNTY GENERAL FUND** | | | | | | |
| **EXPENDITURES** | | | | | | |
| **FY20 Approved** | **8,234** | **8,234** | **8,234** | **8,234** | **8,234** | **8,234** |
| No inflation or compensation change is included in outyear projections. | | | | | | |
| **Labor Contracts** | **0** | **55** | **55** | **55** | **55** | **55** |
| These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items. | | | | | | |
| **Subtotal Expenditures** | **8,234** | **8,289** | **8,289** | **8,289** | **8,289** | **8,289** |

# Community Engagement Cluster

| APPROVED FY20 BUDGET | FULL TIME EQUIVALENTS |
|---|---|
| $4,807,268 | 32.00 |

FARIBA KASSIRI, DEPUTY CHIEF ADMINISTRATIVE OFFICER

## MISSION STATEMENT

The Community Engagement Cluster (CEC) works to build stronger, more informed, and inclusive communities. The Cluster is responsible for strengthening Montgomery County's commitment to civic engagement and community service by engaging residents, organizations, businesses and other community groups. The Cluster maximizes communities' assets - time, talents, and other resources - working collaboratively to address and resolve community issues.

The cluster is a combination of the five Regional Services Centers, the Commission for Women, and the Office of Community Partnerships, including the Gilchrist Center and the Volunteer Center, that has been operating as one unit since July 1, 2011. As a cluster, these offices/functions have combined facilities, resources, and support staff while retaining staff expertise and experience, as well as most of the objectives of the separate entities involved.

## BUDGET OVERVIEW

The total approved FY20 Operating Budget for the Community Engagement Cluster is $4,807,268, an increase of $958,186 or 24.89 percent from the FY19 Approved Budget of $3,849,082. Personnel Costs comprise 84.08 percent of the budget for 27 full-time position(s) and ten part-time position(s), and a total of 32.00 FTEs. Total FTEs may include seasonal or temporary positions and may also reflect workforce charged to or from other departments or funds. Operating Expenses account for the remaining 15.92 percent of the FY20 budget.

## COUNTY PRIORITY OUTCOMES

While this program area supports all seven of the County Executive's Priority Outcomes, the following are emphasized:

- **Thriving Youth and Families**
- **A Greener County**
- **Effective, Sustainable Government**

## DEPARTMENT PERFORMANCE MEASURES

Performance measures for this department are included below (where applicable), with multi-program measures displayed at the front

of this section and program-specific measures shown with the relevant program. The FY19 estimates reflect funding based on the FY19 Approved Budget. The FY20 and FY21 figures are performance targets based on the FY20 Approved Budget and funding for comparable service levels in FY21.

## ACCOMPLISHMENTS

- ☑ Produced and distributed, through the Montgomery County Commission for Women (CFW), "A Tale of Two Counties: The Status of Women in Montgomery County 2018." The report is an update to the 2007 Status of Women Report and covers the following: Women and the Economy, Women and Health, Women and Poverty, Women and Politics, Women and Education, and Women and Public Safety. The report's findings were covered by WAMU, the Bethesda Beat, and WDVM.
- ☑ Organized the 39th Annual Women's Legislative Briefing in January 2019, hosted by CFW.
- ☑ Offered 30 seminars, serving over several hundred residents through CFW programming. Consistent with the CFW's commitment to impact and aligning its work to a set of clear priorities that reflect the needs of the community, the programming committee crafted a mission for its engagement through seminars and workshops: To enrich the lives of women and families by Informing, Educating, Empowering, and Supporting residents of the County.
- ☑ Supported and provided leadership, through CFW, the Montgomery County Human Trafficking Prevention Committee (Committee). The 2018 accomplishments of the Committee include: (1) creation of victim referral cards that are distributed by the Vice Unit of the Montgomery County Police Department, (2) completion of a written report that provides an overview of findings from a survey of Montgomery County hotels concerning their human trafficking training practices, and (3) reviewed and inspected "bodyworks" establishments to ensure they were not fronts for sex trafficking.
- ☑ Served 8,057 residents through volunteer-taught classes such as English for Speakers of Other Languages (ESOL), Spanish, computer skills, or job search skills; 5,253 residents through information and referral services; and 3,570 residents through partner organization programs such as ESOL and citizenship preparation classes via the Gilchrist Center in FY18.
- ☑ Designed and implemented a new data tracking system for the Gilchrist Center, in partnership with Department of Technology Services. The new system uses tablets making customer information collection much more accurate, effective, and efficient. The new automated system received a National Association of Counties Achievement Award, which is awarded to outstanding programs of the year.
- ☑ Recognized as one of four U.S. communities for the Welcoming Communities Transatlantic Exchange Program, the U.S.-Germany exchange program for immigrant integration practitioners. The Gilchrist Center led the initiative on behalf of the County. The German delegation stayed for four days in Montgomery County to learn best immigrant integration practices, visiting MCPS, Linkages to Learning, Impact Silver Spring, Montgomery College, etc. The Montgomery County team of four visited German cities in November 2018 as part of the program.
- ☑ Hosted a delegation of six British cities to Montgomery County in May 2018 through the University of Oxford's Inclusive Cities Program to learn about best welcoming practices and exchange ideas with Montgomery County's immigrant integration practitioners.
- ☑ Continued to strengthen the culture of giving and serving in Montgomery County by connecting volunteers with critical community needs through the Montgomery County Volunteer Center (MCVC). For the Community Service Week 2018 and Martin Luther King Day 2019, 5,819 volunteers engaged 171 different projects. Three new partners hosted MLK Day project sites in 2019. More than 1,100 local nonprofit and government agencies have active accounts on MCVC website listing volunteer opportunities, including 207 agency accounts created in 2018. More than 15,000 volunteers have created accounts on the website to respond to volunteer opportunities, 9,454 volunteer accounts were created in 2018. A total of 20,417 referrals were made through the website in 2018. Continued and built on the partnership with MCPS to manage Student Service Learning volunteer opportunities for all students in middle and high school. Provided monthly capacity building trainings for agencies attended by 268 nonprofit professionals in 2018. The new 50+ Volunteer Network program

interviewed 209 volunteers and matched skilled volunteers with 147 opportunities at nonprofit and government agencies. In FY18, volunteers with the Tax Aide Program of RSVP completed 4,972 tax returns for 6,448 low to moderate income residents, resulting in total tax refunds of $4,601,275.

- ☑ Distributed $25,000 in neighborhood matching funds through the Regional Services Centers (RSCs) to over 30 grassroots-based neighborhood groups to undertake hyper-local small events to build communities and strengthen networks across racial and social divides, including block parties, special neighborhood gatherings, and community conversations.
- ☑ Improved the Mid-County Regional Service Office website and upgraded the weekly e-newsletter which has a subscription of over 2,000 with an open rate of 25 - 29 percent. The Silver Spring Regional Services Center (SSRSC) also increased its eNewsletter subscription to over 6,000; and now lists it on NextDoor.com with an additional 9,000 subscribers.
- ☑ Strengthened opportunities for civic engagement and communication with county government from the Upcounty Regional Office by assisting the Germantown Alliance in their mission to be a recognized and credible voice for the Germantown community of 100,000 residents; and by introducing strategies for developing a Clarksburg Clothing Closet that will serve Upcounty residents, especially those entering and returning to the workforce.
- ☑ Guided a successful strategy from the Upcounty Regional Office that included assistance from Landlord-Tenant Affairs and CASA de Maryland to improve the relationship between Middlebrook Gardens' 500+ residents and their property management company.
- ☑ Led a multi-agency and community partnership effort through the East County Regional Service Center (ECRSC) to hold the Second Annual East County Job Fair which brought together 65 public and private recruiters and 706 job seekers. Over 200 participants attended a series of workshops designed to promote small business development.
- ☑ Joined, organized, and provided leadership to three Neighborhood Action Teams with the SSRSC: Oakview Community; Progress Place Environs; and Downtown Safety.
- ☑ Organized eight listening sessions for over 1,300 residents across the county over a period of four weeks through the Office of Community Partnerships (OCP) to assist the transition process of the County Executive's Office. Helped to organize and staff the transition team meetings along with other administrative support. Partners for the listening sessions included Community Use of Public Facilities, Department of Recreation, and Montgomery Community Media.

## COLLABORATION AND PARTNERSHIPS

### Citizens Corners

OCP launched countywide Citizenship Corners in partnership with Montgomery County Public Libraries and the Gilchrist Immigrant Resource Center as part of a national bipartisan effort to encourage eligible immigrants to apply for U.S. citizenship, with information provided in a number of languages.

Partners

Department of Public Libraries

### Thriving Germantown Initiative

The Upcounty Regional Office continued to work with the Thriving Germantown Initiative to help secure $1 million in State funds toward establishing a service delivery hub that will co-locate several nonprofit providers who will deliver direct services to Germantown residents in need. The initiative currently has 27 nonprofit, private, and government partners who are collaboratively assessing families' needs, determining risks, tracking the success of referrals made for service, and identifying trend data.

Partners

Department of Health and Human Services, Montgomery County Public Schools, Non-Profits

### Safety and Security in Germantown

The Upcounty Regional Office partnered with the Boys and Girls Club of Greater Washington and Montgomery County Police to improve safety and security measures at the organization's Montgomery County facility in Germantown.

Partners

Department of Police, Non-Profits

### Merchant and Small Business Assistance

The SSRSC is at the forefront of efforts to mitigate the impact on merchants and small businesses of the Purple Line and other construction work in the Regional Area. This has included bringing together the owners of business adjacent to the Studio Plaza development and others in Fenton Village, particularly Bonifant Street; working with the Long Branch Business League and the City of Takoma and the Takoma Langley Crossroads Development Authority in Langley Park; assisting the neighborhoods surrounding the Montgomery Hills and Brookville Road commercial hubs. The mitigation efforts have included setting up direct financial assistance to businesses impacted by County projects; increased way-finding signage; improved presence in social media; and directing access to technical assistance and other resources.

Partners

Department of Environmental Protection, Department of Permitting Services, Department of Police, Department of Transportation, Urban Districts, Non-Profits

## PROGRAM CONTACTS

Contact Fariba Kassiri of the Community Engagement Cluster at 240.777.2512 or Corey Orlosky of the Office of Management and Budget at 240.777.2762 for more information regarding this department's operating budget.

## PROGRAM DESCRIPTIONS

### Community Partnership

The Office of Community Partnerships (OCP) is a bridge among our diverse community residents and organizations and the County government. The staff provides outreach and liaison services to ethnic, multilingual, and multicultural communities; works closely with the County's nonprofit and faith community organizations; and coordinates a number of community-building events throughout the year. The Volunteer Center connects residents and businesses to volunteer assignments with hundreds of nonprofits across Montgomery County.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **1,216,270** | **8.00** |
| Add: County Match - Maryland State Census Grant Program | 96,536 | 0.00 |
| Enhance: Enhance African Affairs Liaison support | 55,720 | 0.50 |
| Re-align: Grant Budget Adjustment | (2,855) | 0.00 |

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| Decrease Cost: OCP Events | (30,000) | 0.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 17,017 | 0.00 |
| **FY20 Approved** | **1,352,688** | **8.50** |

## Gilchrist Center

The Charles W. Gilchrist Center for Cultural Diversity is the County's Welcome Center for newcomers and helps to build the network of immigrant service providers in the County. The Center offers various immigrant integration services at various locations throughout the County that prepare residents to contribute to our economy and our community.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Overall participant satisfaction with their experience at the Gilchrist Center (scale 1-5) | 4.8 | 4.7 | 4.8 | 4.8 | 4.8 |
| Overall satisfaction of participants in Gilchrist Center classes (scale 1-5) | 4.8 | 4.8 | 4.8 | 4.8 | 4.8 |

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **463,612** | **5.50** |
| Add: Mid-Year Position for Gilchrist Center | 116,475 | 1.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | (33,415) | 0.00 |
| **FY20 Approved** | **546,672** | **6.50** |

## Commission for Women

The Commission for Women's mission is to identify gender-based inequities in laws, policies, practices and procedures, and to advocate remedies by advising the public and local, state, and federal agencies on issues of concern to women, including organizing events relating to these issues.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Overall satisfaction of the Commissioners with the effectiveness of the CFW's identification of needs, problems and issues for the women of Montgomery County and the advocacy of resolution of these issues (scale 1-5) | 4.7 | 4.4 | 4.7 | 4.7 | 4.7 |

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **177,382** | **1.00** |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 12,345 | 0.00 |
| **FY20 Approved** | **189,727** | **1.00** |

## Regional Services Centers

The County has five Regional Services Centers: Bethesda-Chevy Chase, Eastern Montgomery, Mid-County, Silver Spring, and Upcounty. The Regional Directors in each of the County's five regions work with their respective regional citizens advisory boards, residents, community groups, businesses, and other public agencies to proactively seek and gather information and assess community needs, problems, and issues in order to provide effective and timely input representing their regions in policy

discussions and liaising between Montgomery County and its residents. The Regional Directors of the Silver Spring, Wheaton and Bethesda/Chevy Chase regions provide oversight of the operations of their respective Urban Districts.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Overall satisfaction of Regional Citizen Advisory Boards with the effectiveness and timeliness of the Centers' service as liaisons between County residents and the government (scale 1-5) | 4.3 | 4.6 | 4.6 | 4.6 | 4.7 |
| Overall satisfaction of Regional Citizen Advisory Boards with the effectiveness of the Centers' assessment of community needs, problems and issues (scale 1-5) | 4.3 | 4.3 | 4.3 | 4.4 | 4.5 |

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **1,183,873** | **5.00** |
| Shift: Funding from County Executive's Office for Business Solutions Group | 356,741 | 2.00 |
| Add: Regional Business Hub Program | 229,583 | 3.00 |
| Add: Additional Regional Services Center Capacity | 171,440 | 2.00 |
| Decrease Cost: Marketing/Promotion | (20,000) | 0.00 |
| Decrease Cost: White Flint project | (20,000) | 0.00 |
| Decrease Cost: Other Special Functions | (25,000) | 0.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 78,604 | 0.00 |
| **FY20 Approved** | **1,955,241** | **12.00** |

## Administration

Administrative Management for the Community Engagement Cluster (CEC) handles all aspects of budget, procurement, financial, contracts/grants, personnel, and administrative matters of the CEC units (Regional Services Centers, Commission for Women, Office of Community Partnerships, including the Gilchrist Center and the Volunteer Center). In addition, the responsibilities of this unit include implementing the CEC's shared resource model related to various duties pertaining to the Advisory Boards, Committees and Commissions, community outreach, community events, database and webpage development and maintenance, newsletters, and many other vital community related functions.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **807,945** | **4.00** |
| Decrease Cost: Miscellaneous Operating Expenses | (36,770) | 0.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | (8,235) | 0.00 |
| **FY20 Approved** | **762,940** | **4.00** |

## BUDGET SUMMARY

| | Actual FY18 | Budget FY19 | Estimate FY19 | Approved FY20 | %Chg Bud/App |
|---|---|---|---|---|---|
| **COUNTY GENERAL FUND** | | | | | |
| **EXPENDITURES** | | | | | |
| Salaries and Wages | 2,276,992 | 2,387,094 | 2,334,847 | 3,067,171 | 28.5 % |
| Employee Benefits | 581,065 | 698,630 | 565,225 | 910,508 | 30.3 % |

## BUDGET SUMMARY

| | Actual FY18 | Budget FY19 | Estimate FY19 | Approved FY20 | %Chg Bud/App |
|---|---|---|---|---|---|
| **County General Fund Personnel Costs** | **2,858,057** | **3,085,724** | **2,900,072** | **3,977,679** | **28.9 %** |
| Operating Expenses | 810,852 | 696,038 | 839,312 | 765,124 | 9.9 % |
| **County General Fund Expenditures** | **3,668,909** | **3,781,762** | **3,739,384** | **4,742,803** | **25.4 %** |
| PERSONNEL | | | | | |
| Full-Time | 17 | 18 | 18 | 26 | 44.4 % |
| Part-Time | 6 | 9 | 9 | 10 | 11.1 % |
| FTEs | 22.85 | 22.85 | 22.85 | 31.35 | 37.2 % |
| REVENUES | | | | | |
| Facility Rental Fees | 5,714 | 10,500 | 10,500 | 10,500 | — |
| Miscellaneous Revenues | 2,500 | 0 | 710 | 0 | — |
| Other Charges/Fees | (30) | 0 | 0 | 0 | — |
| Parking Fees | (3,600) | 0 | 0 | 0 | — |
| Recreation Fees | 5,400 | 0 | 0 | 0 | — |
| **County General Fund Revenues** | **9,984** | **10,500** | **11,210** | **10,500** | **—** |
| **GRANT FUND - MCG** | | | | | |
| EXPENDITURES | | | | | |
| Salaries and Wages | 42,200 | 52,084 | 52,084 | 47,676 | -8.5 % |
| Employee Benefits | 11,163 | 15,236 | 15,236 | 16,789 | 10.2 % |
| **Grant Fund - MCG Personnel Costs** | **53,363** | **67,320** | **67,320** | **64,465** | **-4.2 %** |
| Operating Expenses | 14,579 | 0 | 0 | 0 | — |
| **Grant Fund - MCG Expenditures** | **67,942** | **67,320** | **67,320** | **64,465** | **-4.2 %** |
| PERSONNEL | | | | | |
| Full-Time | 1 | 1 | 1 | 1 | — |
| Part-Time | 0 | 0 | 0 | 0 | — |
| FTEs | 0.65 | 0.65 | 0.65 | 0.65 | — |
| REVENUES | | | | | |
| Federal Grants | 52,465 | 67,320 | 67,320 | 64,465 | -4.2 % |
| State Grants | 33,257 | 0 | 0 | 0 | — |
| **Grant Fund - MCG Revenues** | **85,722** | **67,320** | **67,320** | **64,465** | **-4.2 %** |
| **DEPARTMENT TOTALS** | | | | | |
| **Total Expenditures** | **3,736,851** | **3,849,082** | **3,806,704** | **4,807,268** | **24.9 %** |
| **Total Full-Time Positions** | **18** | **19** | **19** | **27** | **42.1 %** |
| **Total Part-Time Positions** | **6** | **9** | **9** | **10** | **11.1 %** |
| **Total FTEs** | **23.50** | **23.50** | **23.50** | **32.00** | **36.2 %** |
| **Total Revenues** | **95,706** | **77,820** | **78,530** | **74,965** | **-3.7 %** |

## FY20 APPROVED CHANGES

| | Expenditures | FTEs |
|---|---|---|
| **COUNTY GENERAL FUND** | | |
| **FY19 ORIGINAL APPROPRIATION** | **3,781,762** | **22.85** |
| **Changes (with service impacts)** | | |
| Add: Regional Business Hub Program [Regional Services Centers] | 229,583 | 3.00 |
| Add: Additional Regional Services Center Capacity [Regional Services Centers] | 171,440 | 2.00 |
| Add: Mid-Year Position for Gilchrist Center [Gilchrist Center] | 116,475 | 1.00 |
| Add: County Match - Maryland State Census Grant Program [Community Partnership] | 96,536 | 0.00 |
| Enhance: Enhance African Affairs Liaison support [Community Partnership] | 55,720 | 0.50 |
| **Other Adjustments (with no service impacts)** | | |
| Shift: Funding from County Executive's Office for Business Solutions Group [Regional Services Centers] | 356,741 | 2.00 |
| Increase Cost: FY20 Compensation Adjustment | 61,311 | 0.00 |
| Increase Cost: Retirement Adjustment | 6,399 | 0.00 |
| Decrease Cost: Annualization of FY19 Personnel Costs | (1,394) | 0.00 |
| Decrease Cost: Marketing/Promotion [Regional Services Centers] | (20,000) | 0.00 |
| Decrease Cost: White Flint project [Regional Services Centers] | (20,000) | 0.00 |
| Decrease Cost: Other Special Functions [Regional Services Centers] | (25,000) | 0.00 |
| Decrease Cost: OCP Events [Community Partnership] | (30,000) | 0.00 |
| Decrease Cost: Miscellaneous Operating Expenses [Administration] | (36,770) | 0.00 |
| **FY20 APPROVED** | **4,742,803** | **31.35** |
| **GRANT FUND - MCG** | | |
| **FY19 ORIGINAL APPROPRIATION** | **67,320** | **0.65** |
| **Other Adjustments (with no service impacts)** | | |
| Re-align: Grant Budget Adjustment [Community Partnership] | (2,855) | 0.00 |
| **FY20 APPROVED** | **64,465** | **0.65** |

## PROGRAM SUMMARY

| Program Name | FY19 APPR Expenditures | FY19 APPR FTEs | FY20 APPR Expenditures | FY20 APPR FTEs |
|---|---|---|---|---|
| Community Partnership | 1,216,270 | 8.00 | 1,352,688 | 8.50 |
| Gilchrist Center | 463,612 | 5.50 | 546,672 | 6.50 |
| Commission for Women | 177,382 | 1.00 | 189,727 | 1.00 |
| Regional Services Centers | 1,183,873 | 5.00 | 1,955,241 | 12.00 |
| Administration | 807,945 | 4.00 | 762,940 | 4.00 |
| **Total** | **3,849,082** | **23.50** | **4,807,268** | **32.00** |

## FUTURE FISCAL IMPACTS

CC APPROVED ($000S)

| Title | FY20 | FY21 | FY22 | FY23 | FY24 | FY25 |
|---|---|---|---|---|---|---|
| **COUNTY GENERAL FUND** | | | | | | |
| **EXPENDITURES** | | | | | | |
| **FY20 Approved** | **4,743** | **4,743** | **4,743** | **4,743** | **4,743** | **4,743** |
| No inflation or compensation change is included in outyear projections. | | | | | | |
| **Annualization of Positions Approved in FY20** | **0** | **129** | **129** | **129** | **129** | **129** |
| New positions in the FY20 budget are generally assumed to be filled at least two months after the fiscal year begins. Therefore, the above amounts reflect annualization of these positions in the outyears. | | | | | | |
| **Elimination of One-Time Items Approved in FY20** | **0** | **(131)** | **(131)** | **(131)** | **(131)** | **(131)** |
| Items recommended for one-time funding in FY20, including Census Grant match, and operating expenses associated with new positions, will be eliminated from the base in the outyears. | | | | | | |
| **Labor Contracts** | **0** | **27** | **27** | **27** | **27** | **27** |
| These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items. | | | | | | |
| **Subtotal Expenditures** | **4,743** | **4,768** | **4,768** | **4,768** | **4,768** | **4,768** |

## ANNUALIZATION OF PERSONNEL COSTS AND FTES

| | FY20 Approved | | FY21 Annualized | |
|---|---|---|---|---|
| | Expenditures | FTEs | Expenditures | FTEs |
| Additional Positions for Regional Business Hub Program | 146,360 | 2.00 | 195,140 | 2.00 |
| Additional Regional Services Center Capacity - Tranche 1 | 80,000 | 1.00 | 110,000 | 1.00 |
| Additional Regional Services Center Capacity - Tranche 2 | 80,000 | 1.00 | 110,000 | 1.00 |
| Enhance African Affairs Liaison support | 50,000 | 0.50 | 70,000 | 0.50 |
| **Total** | **356,360** | **4.50** | **485,140** | **4.50** |

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# County Attorney

| APPROVED FY20 BUDGET | FULL TIME EQUIVALENTS |
|---|---|
| $6,341,969 | 43.20 |

MARC HANSEN, COUNTY ATTORNEY

## MISSION STATEMENT

The mission of the Office of the County Attorney is to act as the Chief Legal Officer of Montgomery County Government and to conduct all its legal business.

## BUDGET OVERVIEW

The total approved FY20 Operating Budget for the Office of the County Attorney is $6,341,969, an increase of $152,444 or 2.46 percent from the FY19 Approved Budget of $6,189,525. Personnel Costs comprise 88.77 percent of the budget for 76 full-time position(s) and two part-time position(s), and a total of 43.20 FTEs. Total FTEs may include seasonal or temporary positions and may also reflect workforce charged to or from other departments or funds. Operating Expenses account for the remaining 11.23 percent of the FY20 budget.

## COUNTY PRIORITY OUTCOMES

While this program area supports all seven of the County Executive's Priority Outcomes, the following is emphasized:

- **Effective, Sustainable Government**

## DEPARTMENT PERFORMANCE MEASURES

Performance measures for this department are included below (where applicable), with multi-program measures displayed at the front of this section and program-specific measures shown with the relevant program. The FY19 estimates reflect funding based on the FY19 Approved Budget. The FY20 and FY21 figures are performance targets based on the FY20 Approved Budget and funding for comparable service levels in FY21.

## INITIATIVES

- Pursuing litigation against opioid manufacturers and distributors.
- Pursuing litigation for violations of the Fair Housing Act against lenders for discriminatory practices that led to the housing market crash in 2008-2010.
- Pursue litigation against the Federal Communications Commission (FCC) in connection with recently issued FCC orders regarding the construction of a 5G network.

## ACCOMPLISHMENTS

- ☑ Argued before the U.S Court of Appeals for the 4th Circuit defending a Federal District Court's grant of the County's motion to dismiss Pulte Home's claim for $168,000,000.
- ☑ County prevailed in a seven-year long series of trials/hearings against a claim that the County violated the Rehabilitation Act/American with Disabilities Act in the U.S. District Court for Maryland. Argued the case before the U.S. Court of Appeals for the 4th Circuit defending the verdict rendered by the District Court in favor of the County.
- ☑ Maryland Court of Special Appeals affirmed the Tax Court's denial of Lockheed Martin's $1.3 million refund claim for the hotel/motel tax paid by Lockheed Martin to the County.

## PROGRAM CONTACTS

Contact Carolyn Kilgariff of the Office of the County Attorney at 240.777.6766 or Naeem Mia of the Office of Management and Budget at 240.777.2786 for more information regarding this department's operating budget.

## PROGRAM DESCRIPTIONS

### ✺ Insurance Defense Litigation

Provides legal defense for cases involving Montgomery County and 14 local government Self-Insurance Fund participants (including the Montgomery County Board of Education, City of Rockville, Maryland-National Capital Park and Planning Commission, Montgomery College, and the Housing Opportunities Commission) and all of their employees. The attorneys appear regularly before State and Federal courts in Maryland and the District of Columbia for trials and oral arguments and before the Workers' Compensation Commission. These cases involve litigation in the following areas: common law torts, police civil rights claims, other Federal and State civil rights - constitutional torts, Americans with Disabilities Act, Individuals with Disabilities Education Act, workers' compensation, and employment discrimination.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Number of workers' compensation hearings [1] | 1,901 | 2,055 | 1,984 | 1,984 | 1,984 |
| Worker's compensation cases: Total net gain to the County ($000) | 3,299 | 2,584 | 2,966 | 2,966 | 2,966 |
| Last settlement amount demanded by plaintiff ($000) | $46,864 | $658,906 | $324,135 | $324,135 | $324,135 |
| Total paid to plaintiff by the County ($000) | $94 | $91.8 | $110 | $110 | $110 |
| Ratio amount paid by County vs. amount demanded by the plaintiff | 0.20 | 0.014 | 0.08 | 0.08 | 0.08 |
| Total number of settlements | 27 | 19 | 26 | 26 | 26 |
| Number of judgments paid | 2 | 7 | 6 | 6 | 6 |
| Number of judgments in County's favor | 43 | 44 | 46 | 46 | 46 |
| Self-insurance fund litigation: Win/loss ratio | 96% | 86% | 89% | 89% | 89% |
| Code enforcement - Win/loss ratio | 98.67% | 99.2% | 98.4% | 98.4% | 98.4% |
| Code enforcement collected ($000) | $553 | $578 | $482 | $482 | $482 |

[1] *The increase in workers compensation hearings in FY18 correlates to the increase in work-related injuries, which can be attributed to more safety concerns and less resources dedicated to injury prevention.*

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **91,362** | **1.00** |

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 41,809 | 0.25 |
| **FY20 Approved** | **133,171** | **1.25** |

## Health and Human Services

The attorneys in this division act as counsel and give legal advice to the Department of Health and Human Services. The attorneys represent Child Welfare Services in the Juvenile Court, in cases involving child abuse and child neglect, and Aging and Disability Services in the Circuit Court, in adult guardianship cases.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Number of children in need of assistance (CINA) or guardianship hearings | 2,476 | 2,618 | 2,444 | 2,444 | 2,444 |
| Number of adoptions granted | 15 | 19 | 19 | 19 | 19 |
| Number of CINA cases closed | 168 | 182 | 175 | 175 | 175 |
| Number of new adoption petitions filed | 17 | 19 | 19 | 19 | 19 |
| Number of new CINA petitions filed | 170 | 193 | 178 | 178 | 178 |
| Number of new termination of parental rights (TPR) petitions filed [1] | 46 | 22 | 32 | 32 | 32 |
| Number of termination of parents rights (TPR's) granted [2] | 38 | 32 | 29 | 29 | 29 |
| Child welfare litigation - ratio of termination of parental rights (TPR) and child in need of assistance (CINA) adjudicated granted or denied | 100% | 99.5% | 99.8% | 99.8% | 99.8% |

[1] *The number of Termination of Parental Rights petitions filed is determined by the number of times the court challenges a child's plan for reunification to adoption. The increased number of adoption cases in FY17 could reflect more serious cases coming into Juvenile Court where reunification with a parent cannot be achieved and/or more cases with sibling groups. The increase in the number of petitions filed reflect the judges' commitment to permanency in Juvenile Court.*

[2] *The number of Termination of Parental Rights petitions filed is determined by the number of times the court challenges a child's plan for reunification to adoption. The increased number of adoption cases could reflect more serious cases coming into Juvenile Court where reunification with a parent cannot be achieved and/or more cases with sibling groups. The increase in the number of petitions filed reflect the judges' commitment to permanency in Juvenile Court.*

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **1,254,681** | **7.10** |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | (55,097) | 0.00 |
| **FY20 Approved** | **1,199,584** | **7.10** |

## Finance and Procurement

Acts as counsel and provides legal advice to the County Executive, County Council, and to several County departments, agencies, boards, and commissions. The Division represents the County Government in tax and procurement matters before State, Federal, and local administrative agencies and courts; drafts and reviews agreements, legislation, regulations, and other legal documents; conducts negotiations; and prepares and issues legal opinions.

Beginning in FY20, the Public Interest Representation program is merged with the Finance and Procurement program.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Debt collection - collected/total referred ratio | 189.0% | 191.0% | 164.0% | 164.0% | 164.0% |

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Debt collection - cost/revenue ratio [1] | 3.1% | 2.7% | 3.2% | 3.2% | 3.2% |
| Debt collection ($000) | $14,814 | $17,889 | $15,545 | $15,545 | $15,545 |
| Forfeitures collected ($000) | $217.73 | $286.00 | $295.00 | $295.00 | $295.00 |

[1] *This measure indicates the labor cost spent on collection. This is an indicator designed to show that the County is able to keep the collection cost low compared to outside private industry.*

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **450,435** | **4.00** |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 727,058 | 7.50 |
| **FY20 Approved** | **1,177,493** | **11.50** |

## Support Services

Provide administrative, research, and technical guidance and support to divisions within the Department. Allows for an equitable distribution of work assignments, to cross-train staff, and to evaluate fairly the performance of the staff. Provides administrative support to the Risk Management Fund, and revenue support to the Risk Management Fund, Revenue Authority, and Solid Waste Fund.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **378,296** | **4.70** |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 35,947 | 0.00 |
| **FY20 Approved** | **414,243** | **4.70** |

## Human Resources

Attorneys act as counsel and give legal advice to the following agencies: Montgomery County Fire and Rescue Service, Ethics Commission, Board of Investment Trustees, Office of Human Resources, Department of Correction and Rehabilitation, Office of Public Information, Department of Transportation (Transit Services Division, Taxicab Unit), Human Rights Commission, Board of Appeals, and the Police Department (Internal Affairs Division). Attorneys also defend or prosecute contested cases involving the County, and their employees, while pending before State and Federal appellate courts.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **1,067,301** | **7.25** |
| Shift: Net-Gross Charge County Attorney Position to Police | (71,833) | (0.50) |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 144,518 | 0.75 |
| **FY20 Approved** | **1,139,986** | **7.50** |

## Zoning, Land Use and Economic Development

Represents and advises the County Executive, the County Council, and various County departments, including the Department

of General Services, the Department of Transportation, the Department of Housing and Community Affairs, and the Department of Public Libraries. Represents and advises agencies and commissions, including the Historic Preservation Commission, the Revenue Authority, Community Use of Public Facilities, and the Cable Compliance Commission. Advises the County Executive and County Council regarding telecommunications and cable matters. Represents the County with respect to land acquisitions and real estate transactions. Represents the County before Federal, State, and administrative courts. Drafts legal opinions and amendments to the County code and County regulations.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **165,614** | **2.70** |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 14,684 | (1.80) |
| **FY20 Approved** | **180,298** | **0.90** |

## Public Interest Representation

The Office of the County Attorney provides litigation and other legal services to County agencies and departments in support of their mission to promote general welfare and protect vulnerable citizens. The Office of the County Attorney acts as counsel and provides legal advice to the Police Department, the Department of Emergency Management and Homeland Security, Environmental Protection, Permitting Services, and the Office of Consumer Affairs and Recreation. It also provides counsel to the Office of Landlord and Tenant Affairs, the Historic Preservation Commission, and the Inspector General's Office. The Office of the County Attorney also drafts and reviews agreements, legislation, regulations and other legal documents. Attorneys conduct negotiations, issue legal opinions, and testify before public bodies. The Office of the County Attorney is responsible for the processing and prosecution of code enforcement violations from all departments, agencies, boards and commissions which are presented in the District Court of Maryland. The Collection Unit collects all fees owed to Montgomery County that have been referred to the County Attorney, including past-due property taxes, personal property taxes, code enforcement judgments, subrogation claims, bounced checks, unpaid fines, and miscellaneous amounts billed to the County.

Beginning in FY20, this program's functions are incorporated into the Finance and Procurement program.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **635,698** | **6.50** |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | (635,698) | (6.50) |
| **FY20 Approved** | **0** | **0.00** |

## Administration

Provides internal personnel, financial, and operational management for the Office of the County Attorney.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Overall average rating from Internal Customer Satisfaction Survey | 3.40 | 3.39 | 3.40 | 3.40 | 3.40 |

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **1,664,275** | **7.50** |

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| Increase Cost: Westlaw Research and Library Subscription | 20,000 | 0.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | (55,483) | 0.00 |
| **FY20 Approved** | **1,628,792** | **7.50** |

## Goverment Operations and Appeals

Drafts and reviews County and State legislation; represents the County in legal challenges to its legislative acts; drafts and coordinates formal legal advice given by the Office of the County Attorney; provides legal assistance to the Office of Management and Budget, Ethics Commission, Office of the Inspector General, and the Charter Review Commission; provides legal guidance on the Open Meetings Act and the Public Information Act; oversees the publication of the County Code; and provides legal guidance to the Special Assistant to the Executive for Boards, Committees, and Commissions.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Percent of appeals in the Appellate Court won | 94.73% | 87.00% | 92.00% | 92.00% | 92.00% |
| Appeals lost | 1 | 2 | 1 | 1 | 1 |
| Appeals won | 18 | 13 | 17 | 17 | 17 |

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **481,863** | **2.75** |
| Increase Cost: Cloud eDiscovery Application | 20,000 | 0.00 |
| Increase Cost: ProLaw Case Management Licenses | 3,000 | 0.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | (36,461) | 0.00 |
| **FY20 Approved** | **468,402** | **2.75** |

## BUDGET SUMMARY

| | Actual FY18 | Budget FY19 | Estimate FY19 | Approved FY20 | %Chg Bud/App |
|---|---|---|---|---|---|
| **COUNTY GENERAL FUND** | | | | | |
| EXPENDITURES | | | | | |
| Salaries and Wages | 4,525,565 | 4,201,208 | 4,402,147 | 4,281,032 | 1.9 % |
| Employee Benefits | 1,449,359 | 1,319,035 | 1,404,721 | 1,348,655 | 2.3 % |
| **County General Fund Personnel Costs** | **5,974,924** | **5,520,243** | **5,806,868** | **5,629,687** | **2.0 %** |
| Operating Expenses | 781,352 | 669,282 | 676,868 | 712,282 | 6.4 % |
| **County General Fund Expenditures** | **6,756,276** | **6,189,525** | **6,483,736** | **6,341,969** | **2.5 %** |
| PERSONNEL | | | | | |
| Full-Time | 76 | 76 | 76 | 76 | — |
| Part-Time | 2 | 2 | 2 | 2 | — |
| FTEs | 44.75 | 43.50 | 43.50 | 43.20 | -0.7 % |
| REVENUES | | | | | |
| Federal Financial Participation Reimbursements | 287,358 | 250,000 | 250,000 | 250,000 | — |

## BUDGET SUMMARY

| | Actual FY18 | Budget FY19 | Estimate FY19 | Approved FY20 | %Chg Bud/App |
|---|---|---|---|---|---|
| Other Charges/Fees | (693) | 75,000 | 75,000 | 0 | -100.0 % |
| Other Intergovernmental | 45,691 | 45,630 | 48,230 | 45,630 | — |
| **County General Fund Revenues** | **332,356** | **370,630** | **373,230** | **295,630** | **-20.2 %** |

## FY20 APPROVED CHANGES

| | Expenditures | FTEs |
|---|---|---|
| **COUNTY GENERAL FUND** | | |
| **FY19 ORIGINAL APPROPRIATION** | **6,189,525** | **43.50** |
| **Other Adjustments (with no service impacts)** | | |
| Increase Cost: FY20 Compensation Adjustment | 163,040 | 0.00 |
| Re-align: Adjust Budget for County Attorney to Address Structural Budget Deficiencies (reduce lapse) | 150,000 | 0.00 |
| Increase Cost: Restore One-Time Lapse Increase | 21,467 | 0.00 |
| Increase Cost: Westlaw Research and Library Subscription [Administration] | 20,000 | 0.00 |
| Increase Cost: Cloud eDiscovery Application [Goverment Operations and Appeals] | 20,000 | 0.00 |
| Increase Cost: Retirement Adjustment | 9,609 | 0.00 |
| Increase Cost: ProLaw Case Management Licenses [Goverment Operations and Appeals] | 3,000 | 0.00 |
| Technical Adj: Adjusted Charges to Other Departments | 0 | 0.20 |
| Shift: Net-Gross Charge County Attorney Position to Police [Human Resources] | (71,833) | (0.50) |
| Decrease Cost: Annualization of FY19 Personnel Costs | (162,839) | 0.00 |
| **FY20 APPROVED** | **6,341,969** | **43.20** |

## PROGRAM SUMMARY

| Program Name | FY19 APPR Expenditures | FY19 APPR FTEs | FY20 APPR Expenditures | FY20 APPR FTEs |
|---|---|---|---|---|
| Insurance Defense Litigation | 91,362 | 1.00 | 133,171 | 1.25 |
| Health and Human Services | 1,254,681 | 7.10 | 1,199,584 | 7.10 |
| Finance and Procurement | 450,435 | 4.00 | 1,177,493 | 11.50 |
| Support Services | 378,296 | 4.70 | 414,243 | 4.70 |
| Human Resources | 1,067,301 | 7.25 | 1,139,986 | 7.50 |
| Zoning, Land Use and Economic Development | 165,614 | 2.70 | 180,298 | 0.90 |
| Public Interest Representation | 635,698 | 6.50 | 0 | 0.00 |
| Administration | 1,664,275 | 7.50 | 1,628,792 | 7.50 |
| Goverment Operations and Appeals | 481,863 | 2.75 | 468,402 | 2.75 |
| **Total** | **6,189,525** | **43.50** | **6,341,969** | **43.20** |

## CHARGES TO OTHER DEPARTMENTS

| Charged Department | Charged Fund | FY19 Total$ | FY19 FTES | FY20 Total$ | FY20 FTES |
|---|---|---|---|---|---|
| **COUNTY GENERAL FUND** | | | | | |
| Board of Appeals | General Fund | 68,344 | 0.50 | 72,871 | 0.50 |
| Intergovernmental Relations | General Fund | 27,653 | 0.30 | 28,637 | 0.30 |
| Finance | General Fund | 144,059 | 1.05 | 172,276 | 1.05 |
| Finance | Risk Management (Self Insurance - ISF) | 2,997,116 | 20.50 | 3,111,743 | 20.50 |
| Human Resources | Employee Health Self Insurance | 18,009 | 0.10 | 18,475 | 0.10 |
| Correction and Rehabilitation | General Fund | 126,412 | 1.00 | 133,894 | 1.00 |
| Police | General Fund | 0 | 0.00 | 71,933 | 0.50 |
| Parking District Services | Bethesda Parking | 23,534 | 0.10 | 24,084 | 0.10 |
| Parking District Services | Silver Spring Parking | 47,068 | 0.20 | 28,812 | 0.20 |
| Health and Human Services | Grant Fund | 194,294 | 2.40 | 194,294 | 2.40 |
| Permitting Services | Permitting Services | 217,598 | 1.00 | 222,744 | 1.00 |
| Housing and Community Affairs | General Fund | 87,614 | 0.50 | 92,093 | 0.50 |
| Housing and Community Affairs | Montgomery Housing Initiative | 175,228 | 1.00 | 181,040 | 1.00 |
| Solid Waste Services | Solid Waste Disposal | 135,067 | 0.75 | 138,565 | 0.75 |
| Solid Waste Services | Solid Waste Collection | 45,022 | 0.25 | 46,188 | 0.25 |
| CIP | Capital Fund | 465,494 | 3.00 | 463,658 | 2.80 |
| NDA - Montgomery County Employee Retirement Plans | General Fund | 18,009 | 0.10 | 18,475 | 0.10 |
| NDA - Montgomery County Employee Retirement Plans | Employees Retirement Savings Plan (RSP) | 18,009 | 0.10 | 18,475 | 0.10 |
| NDA - Montgomery County Employee Retirement Plans | Retirement Fund (ERS) | 75,638 | 0.42 | 77,597 | 0.42 |
| NDA - Retiree Health Benefits Trust | Retiree Health Benefits Trust Fund | 30,615 | 0.17 | 31,408 | 0.17 |
| NDA - Retiree Health Benefits Trust | RSP-Disability Benefits (LTD2) | 10,805 | 0.06 | 11,085 | 0.06 |
| Cable Television Communications Plan | Cable TV | 117,671 | 0.50 | 120,420 | 0.50 |
| | **Total** | **5,043,259** | **34.00** | **5,278,767** | **34.30** |

## FUTURE FISCAL IMPACTS

CC APPROVED ($000S)

| Title | FY20 | FY21 | FY22 | FY23 | FY24 | FY25 |
|---|---|---|---|---|---|---|
| **COUNTY GENERAL FUND** | | | | | | |
| **EXPENDITURES** | | | | | | |
| **FY20 Approved** | **6,342** | **6,342** | **6,342** | **6,342** | **6,342** | **6,342** |
| No inflation or compensation change is included in outyear projections. | | | | | | |
| **Labor Contracts** | **0** | **89** | **89** | **89** | **89** | **89** |
| These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items. | | | | | | |

## FUTURE FISCAL IMPACTS

CC APPROVED ($000S)

| Title | FY20 | FY21 | FY22 | FY23 | FY24 | FY25 |
|---|---|---|---|---|---|---|
| **Subtotal Expenditures** | **6,342** | **6,431** | **6,431** | **6,431** | **6,431** | **6,431** |

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# Ethics Commission

| APPROVED FY20 BUDGET | FULL TIME EQUIVALENTS |
|---|---|
| $467,326 | 3.00 |

ROBERT W. COBB, DIRECTOR

## MISSION STATEMENT

The Ethics Commission exercises authorities granted to it under the Public Ethics Law to promote the public's trust of County government and to ensure the impartiality of County employees, including elected officials, in the execution of their responsibilities.

## BUDGET OVERVIEW

The total approved FY20 Operating Budget for the Ethics Commission is $467,326, an increase of $4,043 or 0.87 percent from the FY19 Approved Budget of $463,283. Personnel Costs comprise 91.68 percent of the budget for three full-time position(s) and no part-time position(s), and a total of 3.00 FTEs. Total FTEs may include seasonal or temporary positions and may also reflect workforce charged to or from other departments or funds. Operating Expenses account for the remaining 8.32 percent of the FY20 budget.

## COUNTY PRIORITY OUTCOMES

While this program area supports all seven of the County Executive's Priority Outcomes, the following is emphasized:

- **Effective, Sustainable Government**

## DEPARTMENT PERFORMANCE MEASURES

Performance measures for this department are included below (where applicable). The FY19 estimates reflect funding based on the FY19 Approved Budget. The FY20 and FY21 figures are performance targets based on the FY20 Approved Budget and funding for comparable service levels in FY21.

| Measure | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| ***Program Measures*** | | | | | |
| Percentage of Executive Branch public financial disclosure filers in compliance with ethics training requirement | NA | 99% | 99% | 99% | 99% |
| Number of financial disclosure statements required (calendar year) | 1,768 | 1,786 | 1,786 | 1,786 | 1,786 |
| Number of formal opinions, waivers and guidance (calendar year) | 22 | 15 | 15 | 15 | 15 |
| Number of lobbyists registered (calendar year) | 270 | 172 | 172 | 172 | 172 |
| Number of lobbyist activity reports (calendar year) | 405 | 259 | 259 | 259 | 259 |
| Number of outside employment requests processed (calendar year) | 1,045 | 882 | 882 | 882 | 882 |

## ACCOMPLISHMENTS

- ☑ Based on initiatives of the Ethics Commission, the County Council amended the County's public ethics law and approved regulations the Ethics Commission submitted addressing employee conduct and ethics program administration.
- ☑ More than 99% of executive branch public financial disclosure filers attended mandatory ethics training between May 17, 2017 and July 1, 2018.

## INNOVATIONS AND PRODUCTIVITY IMPROVEMENTS

- The Commission worked with the Department of Technology Services (DTS) to develop and implement an electronic payment system to collect lobbying registration fees.
- With the assistance of the DTS, the Commission initiated changes to the outside employment online system and the lobbying registration and activity reporting system based on amendments to the ethics law and newly approved regulations. These changes will improve the operation of ethics programs and facilitate use of the online systems.

## PROGRAM CONTACTS

Contact Robert Cobb, Director of the Ethics Commission at 240.777.6674 or Naeem Mia of the Office of Management and Budget at 240.777.2776 for more information regarding this department's operating budget.

## PROGRAM DESCRIPTIONS

### Ethics Program Compliance

Financial Disclosure: The Public Ethics Law requires filing of financial disclosure reports by certain County employees. The Ethics Commission administers the electronic filing system for reporting and coordinates with the Office of Human Resources and all County agencies regarding the status of filers. It resolves all anomalous circumstances and questions from filers that routinely arise associated with the filing of financial disclosure reports and the system designed for that purpose.

Outside Employment: The Public Ethics Law requires that County employees obtain approval from the Ethics Commission prior to engaging in any employment other than County employment. The Ethics Commission administers an online process pursuant to which requests are made and reviewed by the employee's agency. The Ethics Commission staff prepares all requests for consideration by the Ethics Commission, including obtaining additional information from requestors and County agencies and conducting preliminary legal analysis of requests. The Ethics Commission approves requests, as appropriate, setting conditions on approval as necessary to ensure compliance with ethics requirements, and staff notifies requestors by letter of the disposition of requests. The Ethics Commission publishes and updates approved outside employment information required to be made public by the Public Ethics Law.

Lobbying: The Public Ethics Law requires certain persons who spend or receive over $500 to communicate with County officials and employees to register as lobbyists and to file semi-annual activity reports with the Ethics Commission. Annual registration fees are required and are paid to the Ethics Commission and processed and deposited in the General Fund. The Ethics

Commission publishes and updates information required to be made public by the Public Ethics Law.

Complaints, Investigations, and Hearings: Pursuant to the Public Ethics Laws, the Ethics Commission receives complaints and, as appropriate, conducts investigations, and/or hearings; makes findings; and imposes sanctions and penalties if warranted.

Advisory Opinions, Waivers, and Advice: In accordance with the Public Ethics Law, the Ethics Commission answers inquiries on the application of the Public Ethics Law, publishes opinions, and grants waivers of Ethics Law requirements, as appropriate.

Education: The Ethics Commission conducts public education and other information programs regarding the Public Ethics Law.

Legislative and Regulatory: The Ethics Commission recommends and prepares new ethics legislation and regulations.

Coordination and Outreach: The Staff of the Ethics Commission coordinates with the Office of the County Attorney and the Office of the Inspector General as necessary on legal and investigative matters. The staff also serves as the principal public resource on the County's Ethics Laws, including managing a website that reflects Ethics Commission programs, activities, and publications such as annual reports, approvals of outside employment requests, lobbying data, and waivers and opinions.

Administration: The staff of the Ethics Commission is responsible for ensuring that Ethics Commission meetings are conducted in accordance with the Open Meetings Act and other applicable law, and the Ethics Commission members are informed and advised as to all material matters under their jurisdiction, Ethics Commission staff is also responsible for budget, procurement, human resources, and resource management for the operation of the office in accordance with Montgomery County policies.

## BUDGET SUMMARY

| | Actual FY18 | Budget FY19 | Estimate FY19 | Approved FY20 | %Chg Bud/App |
|---|---|---|---|---|---|
| **COUNTY GENERAL FUND** | | | | | |
| EXPENDITURES | | | | | |
| Salaries and Wages | 320,982 | 325,812 | 332,662 | 342,874 | 5.2 % |
| Employee Benefits | 77,054 | 78,588 | 81,500 | 85,569 | 8.9 % |
| **County General Fund Personnel Costs** | **398,036** | **404,400** | **414,162** | **428,443** | **5.9 %** |
| Operating Expenses | 33,180 | 58,883 | 21,105 | 38,883 | -34.0 % |
| **County General Fund Expenditures** | **431,216** | **463,283** | **435,267** | **467,326** | **0.9 %** |
| PERSONNEL | | | | | |
| Full-Time | 3 | 3 | 3 | 3 | — |
| Part-Time | 0 | 0 | 0 | 0 | — |
| FTEs | 3.00 | 3.00 | 3.00 | 3.00 | — |
| REVENUES | | | | | |
| Miscellaneous Revenues | 23,875 | 30,000 | 30,000 | 30,000 | — |
| **County General Fund Revenues** | **23,875** | **30,000** | **30,000** | **30,000** | **—** |

## FY20 APPROVED CHANGES

| | Expenditures | FTEs |
|---|---|---|
| **COUNTY GENERAL FUND** | | |
| **FY19 ORIGINAL APPROPRIATION** | **463,283** | **3.00** |
| **Other Adjustments (with no service impacts)** | | |
| Increase Cost: Annualization of FY19 Personnel Costs | 13,638 | 0.00 |
| Increase Cost: FY20 Compensation Adjustment | 8,275 | 0.00 |
| Increase Cost: Retirement Adjustment | 2,130 | 0.00 |
| Decrease Cost: Elimination of One-Time Items Approved in FY19 | (20,000) | 0.00 |
| **FY20 APPROVED** | **467,326** | **3.00** |

## FUTURE FISCAL IMPACTS

CC APPROVED ($000S)

| Title | FY20 | FY21 | FY22 | FY23 | FY24 | FY25 |
|---|---|---|---|---|---|---|
| **COUNTY GENERAL FUND** | | | | | | |
| **EXPENDITURES** | | | | | | |
| **FY20 Approved** | **467** | **467** | **467** | **467** | **467** | **467** |
| No inflation or compensation change is included in outyear projections. | | | | | | |
| **Labor Contracts** | **0** | **4** | **4** | **4** | **4** | **4** |
| These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items. | | | | | | |
| **Subtotal Expenditures** | **467** | **471** | **471** | **471** | **471** | **471** |

# Finance

| APPROVED FY20 BUDGET | FULL TIME EQUIVALENTS |
|---|---|
| $89,545,281 | 130.79 |

MICHAEL COVEYOU, ACTING DIRECTOR

## MISSION STATEMENT

The mission of the Department of Finance is to prudently manage financial operations, recommend and implement sound fiscal policies, safeguard public assets, and encourage a safe environment on public property.

## BUDGET OVERVIEW

The total approved FY20 Operating Budget for the Department of Finance is $89,545,281, an increase of $5,603,016 or 6.67 percent from the FY19 Approved Budget of $83,942,265. Personnel Costs comprise 19.58 percent of the budget for 135 full-time position(s) and no part-time position(s), and a total of 130.79 FTEs. Total FTEs may include seasonal or temporary positions and may also reflect workforce charged to or from other departments or funds. Operating Expenses account for the remaining 80.42 percent of the FY20 budget.

The Finance Operating Budget is comprised of a General Fund component (the Director's Office and the Divisions of Fiscal Management, Treasury and Controller) and the Division of Risk Management, which is funded by the Liability and Property Coverage Self-Insurance Fund. The total approved FY20 Operating Budget for the General Fund component is $15,525,952 an increase of $1,027,935 or 7.09 percent over the FY19 approved budget of $14,498,017. Personnel Costs comprise approximately 82.38 percent of the General Fund budget for 124 full-time positions. A total of 98.92 FTEs includes these positions as well as any seasonal, temporary, and positions charged to or from other departments or funds. Operating Expenses account for the remaining 17.62 percent of the budget.

The total FY20 Operating Budget for the Self-Insurance Fund component of Finance (Risk Management) is $74,019,329, an increase of $4,575,081 or 6.59 percent over the FY19 approved budget of $69,444,248. Personnel Costs comprise approximately 6.41 percent of the Self-Insurance Fund budget for 11 full-time positions. A total of 31.87 FTEs includes these positions as well as any seasonal, temporary, and positions charged to or from other departments or funds. Operating Expenses account for the remaining 93.59 percent of the budget. Included in the total FTEs are 20.50 FTEs charged to the Self-Insurance Fund by the Office of the County Attorney and 0.37 FTE charged by the General Fund component of Finance (Controller Division) for services provided in support of Risk Management.

## COUNTY PRIORITY OUTCOMES

While this program area supports all seven of the County Executive's Priority Outcomes, the following are emphasized:

- **Effective, Sustainable Government**
- **A Growing Economy**

## DEPARTMENT PERFORMANCE MEASURES

Performance measures for this department are included below (where applicable), with multi-program measures displayed at the front of this section and program-specific measures shown with the relevant program. The FY19 estimates reflect funding based on the FY19 Approved Budget. The FY20 and FY21 figures are performance targets based on the FY20 Approved Budget and funding for comparable service levels in FY21.

## INITIATIVES

- Upgrading Kronos Workforce TimeKeeper (MCTIME) from Version 6.2 to Version 8.2.
- Upgrading Kronos Telestaff scheduling system for Fire Rescue Service.
- Replacing the custom in-house real and personal property tax web billing applications with Citizens Self Service from Tyler Technologies.
- Implementing electronic timeclocks for the retail and warehouse division at the Department of Liquor Control.
- Upgrading Accounts Payable forensics software to monitor and verify payments to vendors.
- The Department of Finance will be implementing credit card and electronic payment solutions and re-engineering existing solutions that will decrease the total cost of ownership for the County. This will entail creating a centralized payment portal, automating processes, reducing the level of effort for on-boarding departments that wish to process credit cards, and collaborating with the merchant service provider to reduce transaction costs.
- Risk Management is actively working with FM Global, the Montgomery County Self Insurance Program's property insurance carrier, to present training to program members' maintenance staff to decrease property losses due to human factors.
- Risk Management is working with the Office of the County Attorney and the commercial excess insurance carrier to improve claim reporting and update claim handling guidelines.

## ACCOMPLISHMENTS

- ☑ Retained the County's AAA bond rating from all three major credit rating agencies in the fall of 2018.
- ☑ Received the Government Finance Officers Association's (GFOA) Certificate of Achievement for Excellence in Financial Reporting for the FY17 Comprehensive Annual Financial Report (CAFR).
- ☑ Received the GFOA award for Outstanding Achievement in Popular Annual Financial Reporting for producing the County's first Popular Annual Financial Report (PAFR) in FY17.
- ☑ Successfully issued $330 million in General Obligation bonds in FY19 with an interest rate (True Interest Cost) of 3.28 percent.
- ☑ Received a perfect score across all six divisions for the Office of Emergency Management and Homeland Security end of year Continuity of Operations Planning (COOP) status for 2017.
- ☑ The average daily investment portfolio increased from $845 million in FY17 to $871 million in FY18. Investment income jumped from $6.0 million in FY17 to over $11.7 million in FY18, with an average portfolio yield of 1.34 percent in FY18

(compared to 0.71 percent in FY17). This 1.34 percent average yield also compares favorably versus the benchmark yield of 1.29 percent (S&P Local Government Index).

- ☑ The County's Commercial Property Assessed Clean Energy Program (C-PACE), completed its first project in December of 2016, which was also the first C-PACE Project to be completed in the State. The Program currently has 12 completed projects with a total of $8.4 million in C-PACE financing. To date, the County has completed more projects, in both volume and total financed value, than all other Maryland counties combined.
- ☑ During the inaugural 2018 election cycle of the County's Public Election Fund Program, there were 68 candidates who appeared on the 2018 County Council and County Executive election ballots, 40 of those candidates filed an intent to participate in the program with 23 candidates qualifying for the Program and receiving approximately $5.25 million in matching public funds. Of the 10 elected offices eligible to participate in the Program, 7 of those offices were attained by a candidate who participated in the PEF Program, including the highest elected office of County Executive.
- ☑ Performed a security assessment of all County operations that accept credit card payments to ensure that each organization is operating in a Payment Card Industry Data Security Standard (PCI-DSS) compliant manner.
- ☑ Risk Management staff issued a new insurance broker contract with minimal cost increases.
- ☑ Risk Management held the 4th Montgomery County Self Insurance Program Annual Meeting and celebrated the 40th anniversary of the founding of the Montgomery County Self Insurance Program and its years of service to the County and member agencies.

## INNOVATIONS AND PRODUCTIVITY IMPROVEMENTS

- MUNIS, the County's property tax billing system, was successfully upgraded from version 9.4 to 11.3 in mid-March 2018. Preparations are being made to migrate from the County's on-premise environment to the Cloud.
- A test instance of the MUNIS Citizen Self Service module (version 11.3) has been implemented and is in the process of being reviewed, tested, and validated.
- Implemented a document management system for streamlining property tax credit for military retirees and senior residents.
- Implemented a Kronos Telestaff scheduling system for the Department of Corrections and Rehabilitation.
- Continued exploration for the use of Robotic Processing Automation software to perform repetitive and manually intensive jobs on software platforms that do not allow automation. This reduces staffing costs and increases accuracy.

## COLLABORATION AND PARTNERSHIPS

- Disaster Recovery and Continuity of Enterprise Financial Systems

  Collaborated with the Department of Technology Services and the Office of Emergency Management and Homeland Security (OEMHS) to secure grant funding for OEMHS to assist in formulating a strategy to address disaster recovery and operational continuity of the County's critical enterprise financial systems in the event of a prolonged outage. $300K of grant funding has already been secured. This grant will be used to develop a disaster recovery and continuity of operation solution for the County's ERP system.

  Partners

  Office of Emergency Management and Homeland Security, Department of Technology Services

### Implement Online Credit Card & E-check Payment Options

Assisted the following departments and programs with implementing an on-line credit card and e-check payment option: Health and Human Services (HHS) Short Term Rental and Child Care/Proclass, Department of Liquor Control (DLC) Solicitor, iStore Ads, and DLC Licensees.

Partners

Department of Health and Human Services, Department of Liquor Control

## PROGRAM CONTACTS

Contact Jedediah Millard of the Department of Finance at 240.777.8855 or Anita Aryeetey of the Office of Management and Budget at 240.777.2784 for more information regarding this department's operating budget.

## PROGRAM DESCRIPTIONS

### Fiscal Management

This program provides effective management of County capital and operating funds and the fiscal analysis and issue management associated with master plan development, economic development, and legislative issues. It is also responsible for accurate revenue and economic forecasting and publishing reports on economic and revenue analysis on a monthly and quarterly basis for dissemination to the County Council and public. One of the program's primary goals is to maintain the County's AAA General Obligation Bond debt rating and to actively invest the County's working capital to minimize risk while generating maximum investment income.

Program objectives related to debt and cash management include managing the timely and economic issuance of short- and long-term financial obligations; developing and maintaining strong rating agency and investor relations; preparing accurate and timely financing documents, including the County's Annual Information Statement; ensuring strict compliance with disclosure requirements; coordinating bond counsel review; providing high-quality consulting services for County agencies, managers, staff, elected officials, and residents on issues related to debt and cash management; and managing the County's relationship with the banking and investment community.

Program objectives related to policy and fiscal projects include the proactive development of intergovernmental policy alternatives and recommendations, including necessary local and State legislation and regulations; fiscal and economic impact analysis for local and State legislation; fiscal impact analysis and effective management associated with the financing and implementation aspects of Master and Sector Plans; implementing and managing new County initiatives such as the Public Election Fund and Commercial Property Assessed Clean Energy (C-PACE) programs; managing a variety of economic development initiatives that support the growth and/or expansion of economic opportunities in the County; and high quality financial consulting services for County agencies, managers, staff, elected officials, and residents.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Bond Rating - Rating given to Montgomery County by Fitch, Moody's, and Standard and Poor's (Bond ratings are a measure of the quality and safety of a bond and are based on the issuer's financial condition) | AAA | AAA | AAA | AAA | AAA |
| Interest Rate - True Interest Cost for Montgomery County General Obligation Bonds (the most common debt instrument used by the County) [1] | 3.5% | 1.7% | 3.3% | 3.3% | 3.3% |
| Interest Rate Benchmarking - County General Obligation (GO) vs. Municipal Market Data Index (basis point spread) [2] | 30.0 | 3.0 | 0 | 0 | 0 |
| Investment Return - Rate of return on Montgomery County's investments | 0.71% | 1.34% | 1.70% | 2.20% | 2.20% |
| Investment Return Benchmarking - County Return vs. S&P Local Government Investment Pool Index (basis point spread) | 12 | 18 | 12 | 12 | 12 |
| Revenue forecasting - Percent variance between actual revenue and projected revenue | -0.67% | -3.31% | 0% | 0% | 0% |

[1] *Did not have a 20 year metric for FY18 as there was not a County issuance with this time horizon, 1.726% reflects true interest cost available for 10-year debt issuance.*

[2] *FY17 value abnormally larger due to the volatile rate environment after the presidential election in when rates went up 75 bps between the election (November 6) and Christmas. This disproportionately affected the longer maturities. The County was above MMD by 5 basis points (bps) for 2017 and 2018 maturities, but greater than 25 bps above in later years. FY18 is a return to a more stable interest rate environment.*

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **1,947,371** | **11.00** |
| Add: Ten Year Fiscal Plan Consultant | 100,000 | 0.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 135,128 | 1.00 |
| **FY20 Approved** | **2,182,499** | **12.00** |

## Information Technology

This program provides planning, direction, and support for finance and core business systems, technology, and business processes to support effective and efficient achievement of the Department's mission. Activities are proactively coordinated with the Department of Technology Services, other County departments, vendors, and Department staff to ensure consistency of Department systems and financial controls with countywide automation policies and standards and with appropriate financial control standards. The program oversees and coordinates business requirements analysis, development, selection, procurement, implementation, maintenance, administration, security, project management, and training on and reporting from the Finance Department's automated systems and applications. This program is also responsible for managing data integrity associated with daily and year-end processing, providing timely response to customer questions and proactive troubleshooting of financial transaction issues, supporting continuity of Finance Department business operations, managing service contracts and vendor relationships, and providing responses to FOIA-related and auditor requests of Finance.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **1,399,903** | **3.00** |
| Increase Cost: IT Financial Systems Applications - Ongoing Maintenance | 268,710 | 0.00 |
| Increase Cost: Annual PCI and ACH Industry Compliance | 5,890 | 0.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | (27,320) | 0.00 |
| **FY20 Approved** | **1,647,183** | **3.00** |

## Accounts Payable

This program is responsible for timely and accurate payments to vendors for goods and services provided to the County; complying with County policies and procedures; and carrying out State and Federal reporting requirements. Payments to vendors are initiated and approved by individual departments. The Accounts Payable program is responsible for review and final approval of payments of $10,000 or more, as well as most refunds and other non-expenditure disbursements. Payments under $10,000 are individually reviewed and approved by operating departments subject to post-payment audits by Accounts Payable.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Procurement Card rebate revenue generated | 607,388 | 724,221 | 750,000 | 775,000 | 800,000 |

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **824,964** | **7.75** |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 148,655 | 1.13 |
| **FY20 Approved** | **973,619** | **8.88** |

## Accounts Receivable

This program is responsible for the timely receipt and accounting for monies due to the County from residents, businesses, and government agencies. In conjunction with the implementation of the Enterprise Resource Planning (ERP) system and associated best practices, this program provides for development of standardized policies and procedures, and provision of services including invoicing/billing, collection, accounting, reconciliation, and reporting reconciliation of monies due. This program will provide greater accountability through improved reporting, enhanced tracking of payment trends, and increased opportunities for maximizing collectability.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **315,803** | **5.50** |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 208,660 | 0.50 |
| **FY20 Approved** | **524,463** | **6.00** |

## General Accounting

This program is responsible for the analysis, interpretation, and presentation of the County's financial position and results of operations through timely, accurate, and professional financial reports. These reports provide public assurance as to the accountability and integrity of the use of County resources; adherence to budgetary policies established by management; and compliance with Federal, State, and County mandates. The program prepares the Comprehensive Annual Financial Report, Debt Service Booklet, as well as numerous other standardized and specialized reports. This program also provides high quality, timely service to County departments through analysis and technical assistance and through preparation, review, and approval of financial transactions.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Receive the Government Finance Officers Association (GFOA) Certificate of | Received | Expected | Expected | Expected | Expected |

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Achievement for Excellence in Financial Reporting [1] | | | | | |

[1] *The County has been awarded this certificate more times than any other county in the nation (FY17 = 48 times)*

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **2,066,436** | **16.65** |
| Decrease Cost: Eliminate Accountant Auditor Reclass | (81,304) | 0.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | (5,247) | (0.66) |
| **FY20 Approved** | **1,979,885** | **15.99** |

## Grants Accounting

This program is responsible for the analysis, interpretation, and presentation of the County's financial position relating to grants through timely, accurate, and professional financial reports. These reports provide public assurance as to the accountability and integrity of the use of Federal, State, and other outside resources; adherence to budgetary policies established by management; and compliance with Federal, State, and County mandates. The program prepares the Single Audit Report on expenditures of Federal awards, and the State Uniform Financial Report, as well as numerous other standardized and specialized reports. This program also provides high quality, timely service to County departments through analysis and technical assistance, and through preparation, review, and approval of grant financial transactions.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **624,527** | **5.00** |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | (66,535) | 0.00 |
| **FY20 Approved** | **557,992** | **5.00** |

## Payroll

This program is responsible for managing and maintaining the County's payroll system and functions as prescribed by Federal, State, and County laws, and local regulations. The program provides timely and accurate payroll disbursements to County employees, accounts for payroll deductions, issues W-2 statements to account for pre-tax and post-tax benefits, maintains official payroll and leave records, and responds to internal and external inquiries. The program proactively operates in conjunction with other County departments to maintain and develop efficient and effective improvements to the personnel/payroll.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Pension and long-term disability (LTD2) payroll payments processed | 61,119 | 63,064 | 65,000 | 65,000 | 65,000 |

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **1,274,277** | **10.00** |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 21,709 | 0.00 |
| **FY20 Approved** | **1,295,986** | **10.00** |

## Tax Operations

This program is responsible for the timely and accurate collection and processing of all County administered taxes, including property taxes (which are the County's largest revenue source), transfer and recordation taxes (relating to real property transfers and recordation of instruments of writing), and several excise taxes (fuel/energy, telephone, hotel/motel, carryout bags, electronic cigarettes). The program is also responsible for the administration of the County's Working Families Income Supplement program, the Public Advocate for Assessments and Taxation (Public Advocate) program, and numerous tax credit, deferral, and assistance programs. The property tax portion of this program provides the calculation and distribution of tax bills; accounting and distribution of tax collections to the State of Maryland, municipalities, and other entities; collection of delinquent accounts through the tax lien sale process; and communication of and access to tax and account information by attorneys and title companies for preparation of property settlements; and customer service assistance to the public for complex tax-related matters and issues. The transfer and recordation tax portion of this program ensures that all other taxes, fees, and charges associated with the property tax account are paid in full prior to recording of the deed for that property by the State of Maryland. The Public Advocate program provides an independent review of State-determined property assessment valuations for fairness and accuracy and, therefore, protects the public interest by acting on behalf of the taxpayers and the County.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Property tax accounts billed | 371,866 | 376,553 | 378,000 | 380,000 | 382,000 |

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **1,780,331** | **18.10** |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 213,084 | 0.05 |
| **FY20 Approved** | **1,993,415** | **18.15** |

## Treasury Operations

This program is responsible for providing coordination and oversight of treasury operations and customer services through the cashiering function. All money received by the County, directly through the Treasury cashiering operation, from other County agencies, or through the internet and bank lockbox operation, is processed, administered, and recorded in a timely fashion in the County's accounting system. This program handles property, transfer and recordation, and excise taxes; fines and fees; and offers specific employee services, such as the fare media pass. Functioning as a banking operation, the tellers are a primary provider of person-to-person customer service to County residents.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Cashier transactions processed | 107,921 | 116,916 | 110,000 | 110,000 | 110,000 |

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **454,216** | **4.90** |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 22,549 | 0.00 |
| **FY20 Approved** | **476,765** | **4.90** |

## Insurance

The Montgomery County Self-Insurance Program, established under County Code 20-37, provides comprehensive property and casualty insurance for the County and participating agencies. The program is funded through contributions from the agencies, which are based upon an annual actuarial analysis of their exposures and outstanding and projected future claims. The program provides accurate and timely insurance and risk management advice to County Departments and participating agencies and reduces County and participating agency exposure to risk by: comparing the cost of commercially available coverage to evaluate the best method of funding exposure to loss; transferring contractual risk under indemnification/hold harmless agreements; recommending and reviewing contractual insurance requirements for County vendors; avoiding risk; and purchasing commercial insurance policies.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Workers Compensation - Cost per $100 of payroll | 3.34 | 2.88 | 2.91 | 2.91 | 2.91 |
| Workers Compensation - Number of Montgomery County Government cases resulting in lost work time | 485 | 554 | 575 | 590 | 590 |

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **64,767,608** | **4.00** |
| Increase Cost: Claims Expense Increase Estimated by Actuary | 3,506,520 | 0.00 |
| Increase Cost: Commercial Insurance Premiums Increase Provided by Insurance Broker | 840,585 | 0.00 |
| Increase Cost: Claims Service Contract Administrative Costs | 180,296 | 0.00 |
| Decrease Cost: New Broker Service Contract | (52,600) | 0.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | (348,764) | 0.00 |
| **FY20 Approved** | **68,893,645** | **4.00** |

## Occupational Safety and Health

This program operates a proactive safety program and coordinates reporting to Federal and State regulatory agencies on health and safety issues. The State-required injury reports and the mandated safety training and record keeping are completed by the Safety Section of Risk Management on schedule. The program responds promptly to inspections and queries from the Maryland Occupational Safety and Health Administration. Accident prevention programs are conducted, and continuous training is provided in loss prevention and loss control to promote a safe and healthy work environment for County employees. The program also employs proactive computer-based training for personal and facility safety.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Training classes conducted by Safety and Health Specialists [1] | 2,120 | 1,469 | 2,000 | 2,100 | 2,100 |

[1] *Late in FY17, online training was initiated to complement in-person classes. The decrease in FY18 is related to the roll-out of the new online training program and the fact that DGS completed biennial OSHA training in FY17.*

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **801,329** | **3.00** |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | (37,315) | 0.00 |
| **FY20 Approved** | **764,014** | **3.00** |

## Legal Services

This program funds activities of the Office of the County Attorney, which provides legal services including investigation, negotiation, and litigation on behalf of the County and agencies that participate in the Self-Insurance Program.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **2,997,116** | **20.50** |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 114,628 | 0.00 |
| **FY20 Approved** | **3,111,744** | **20.50** |

## Operations and Administration

This program includes operational support for the Department as well as the administrative portions of the Director's Office, the Division of the Controller, the Treasury Division, and the Division of Risk Management. The program provides support for efficient, effective, and timely accomplishment of the Department's mission, including budget development and oversight, personnel administration, strategic planning, and contract administration. The program provides high quality consulting services for County agencies, managers, staff, elected officials, and residents. This program also includes the Financial Analysis, Audit, and Compliance (FAAC) section of the Controller's Division. This section is responsible for performing extensive financial analysis to improve financial reporting, advancing functions in Oracle EBS financial modules, posting audits of financial transactions, and ensuring compliance with Department and Countywide policies.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **4,688,384** | **17.37** |
| Increase Cost: Annualization of Audit and Compliance Resources | 365,522 | 3.00 |
| Decrease Cost: Abolish M1 (Deputy Director) position | (217,342) | (1.00) |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 307,507 | 0.00 |
| **FY20 Approved** | **5,144,071** | **19.37** |

## BUDGET SUMMARY

| | Actual FY18 | Budget FY19 | Estimate FY19 | Approved FY20 | %Chg Bud/App |
|---|---|---|---|---|---|
| COUNTY GENERAL FUND | | | | | |
| EXPENDITURES | | | | | |
| Salaries and Wages | 7,287,518 | 9,560,198 | 7,813,548 | 9,948,205 | 4.1 % |
| Employee Benefits | 2,774,431 | 2,556,976 | 2,834,381 | 2,842,233 | 11.2 % |
| **County General Fund Personnel Costs** | **10,061,949** | **12,117,174** | **10,647,929** | **12,790,438** | **5.6 %** |
| Operating Expenses | 4,032,409 | 2,380,843 | 3,711,456 | 2,735,514 | 14.9 % |
| **County General Fund Expenditures** | **14,094,358** | **14,498,017** | **14,359,385** | **15,525,952** | **7.1 %** |
| PERSONNEL | | | | | |
| Full-Time | 121 | 121 | 121 | 124 | 2.5 % |
| Part-Time | 0 | 0 | 0 | 0 | — |

## BUDGET SUMMARY

| | Actual FY18 | Budget FY19 | Estimate FY19 | Approved FY20 | %Chg Bud/App |
|---|---|---|---|---|---|
| FTEs | 93.90 | 94.90 | 94.90 | 98.92 | 4.2 % |
| REVENUES | | | | | |
| Miscellaneous Revenues | 737,340 | 507,000 | 730,000 | 700,000 | 38.1 % |
| Other Charges/Fees | 385,121 | 366,300 | 522,500 | 514,500 | 40.5 % |
| Other Fines/Forfeitures | 17,953 | 5,000 | 10,000 | 15,000 | 200.0 % |
| Other Intergovernmental | 369,659 | 418,000 | 417,000 | 473,970 | 13.4 % |
| **County General Fund Revenues** | **1,510,073** | **1,296,300** | **1,679,500** | **1,703,470** | **31.4 %** |

## SELF INSURANCE INTERNAL SERVICE FUND

| | | | | | |
|---|---|---|---|---|---|
| EXPENDITURES | | | | | |
| Salaries and Wages | 3,218,759 | 3,575,288 | 2,693,212 | 3,671,599 | 2.7 % |
| Employee Benefits | 1,077,269 | 1,065,787 | 837,092 | 1,074,954 | 0.9 % |
| **Self Insurance Internal Service Fund Personnel Costs** | **4,296,028** | **4,641,075** | **3,530,304** | **4,746,553** | **2.3 %** |
| Operating Expenses | 57,217,309 | 64,803,173 | 64,958,304 | 69,272,776 | 6.9 % |
| **Self Insurance Internal Service Fund Expenditures** | **61,513,337** | **69,444,248** | **68,488,608** | **74,019,329** | **6.6 %** |
| PERSONNEL | | | | | |
| Full-Time | 11 | 11 | 11 | 11 | — |
| Part-Time | 0 | 0 | 0 | 0 | — |
| FTEs | 31.12 | 31.87 | 31.87 | 31.87 | — |
| REVENUES | | | | | |
| Investment Income | 2,065,271 | 850,000 | 850,000 | 1,000,000 | 17.6 % |
| Miscellaneous Revenues | 4,017,631 | 0 | 1,000,000 | 1,000,000 | — |
| Self Insurance Revenues | 67,295,886 | 69,423,933 | 68,423,933 | 73,404,480 | 5.7 % |
| **Self Insurance Internal Service Fund Revenues** | **73,378,788** | **70,273,933** | **70,273,933** | **75,404,480** | **7.3 %** |

## DEPARTMENT TOTALS

| | | | | | |
|---|---|---|---|---|---|
| **Total Expenditures** | **75,607,695** | **83,942,265** | **82,847,993** | **89,545,281** | **6.7 %** |
| **Total Full-Time Positions** | **132** | **132** | **132** | **135** | **2.3 %** |
| **Total Part-Time Positions** | **0** | **0** | **0** | **0** | **—** |
| **Total FTEs** | **125.02** | **126.77** | **126.77** | **130.79** | **3.2 %** |
| **Total Revenues** | **74,888,861** | **71,570,233** | **71,953,433** | **77,107,950** | **7.7 %** |

## FY20 APPROVED CHANGES

| | Expenditures | FTEs |
|---|---|---|
| **COUNTY GENERAL FUND** | | |
| **FY19 ORIGINAL APPROPRIATION** | **14,498,017** | **94.90** |
| **Changes (with service impacts)** | | |
| Add: Ten Year Fiscal Plan Consultant [Fiscal Management] | 100,000 | 0.00 |

## FY20 APPROVED CHANGES

| | Expenditures | FTEs |
|---|---|---|
| **Other Adjustments (with no service impacts)** | | |
| Increase Cost: Annualization of Audit and Compliance Resources [Operations and Administration] | 365,522 | 3.00 |
| Increase Cost: FY20 Compensation Adjustment | 351,057 | 0.00 |
| Increase Cost: Restore One-Time Lapse Increase | 342,963 | 0.00 |
| Increase Cost: IT Financial Systems Applications - Ongoing Maintenance [Information Technology] | 268,710 | 0.00 |
| Increase Cost: Annualization of FY19 Personnel Costs | 143,854 | 0.00 |
| Increase Cost: Retirement Adjustment | 28,091 | 0.00 |
| Increase Cost: Annualization of FY19 Operating Expenses | 17,481 | 0.00 |
| Increase Cost: Annual PCI and ACH Industry Compliance [Information Technology] | 5,890 | 0.00 |
| Technical Adj: Realign Montgomery County Employee Retirement Plans (MCERP) and Department of Liquor Control (DLC) Chargebacks to Reflect Actual Service Levels. | 0 | 2.02 |
| Decrease Cost: Chargeback for Billing, Collection, and Processing Services for Non-Tax Funds | (1,712) | 0.00 |
| Decrease Cost: Contractual Resources for Indirect Cost Analysis and Services | (14,000) | 0.00 |
| Decrease Cost: Eliminate Accountant Auditor Reclass [General Accounting] | (81,304) | 0.00 |
| Decrease Cost: Abolish M1 (Deputy Director) position [Operations and Administration] | (217,342) | (1.00) |
| Decrease Cost: Lapse Adjusted to Reflect Actual Rate | (281,275) | 0.00 |
| **FY20 APPROVED** | **15,525,952** | **98.92** |

**SELF INSURANCE INTERNAL SERVICE FUND**

| | | |
|---|---|---|
| **FY19 ORIGINAL APPROPRIATION** | **69,444,248** | **31.87** |
| **Other Adjustments (with no service impacts)** | | |
| Increase Cost: Claims Expense Increase Estimated by Actuary [Insurance] | 3,506,520 | 0.00 |
| Increase Cost: Commercial Insurance Premiums Increase Provided by Insurance Broker [Insurance] | 840,585 | 0.00 |
| Increase Cost: Claims Service Contract Administrative Costs [Insurance] | 180,296 | 0.00 |
| Increase Cost: FY20 Compensation Adjustment | 110,905 | 0.00 |
| Increase Cost: Retirement Adjustment | 5,986 | 0.00 |
| Increase Cost: Motor Pool Adjustment | 2,049 | 0.00 |
| Increase Cost: Rent Costs for Move to New Offices | 603 | 0.00 |
| Decrease Cost: OPEB Adjustment | (7,850) | 0.00 |
| Decrease Cost: Annualization of FY19 Personnel Costs | (11,413) | 0.00 |
| Decrease Cost: New Broker Service Contract [Insurance] | (52,600) | 0.00 |
| **FY20 APPROVED** | **74,019,329** | **31.87** |

## PROGRAM SUMMARY

| Program Name | FY19 APPR Expenditures | FY19 APPR FTEs | FY20 APPR Expenditures | FY20 APPR FTEs |
|---|---|---|---|---|
| Fiscal Management | 1,947,371 | 11.00 | 2,182,499 | 12.00 |
| Information Technology | 1,399,903 | 3.00 | 1,647,183 | 3.00 |

## PROGRAM SUMMARY

| Program Name | FY19 APPR Expenditures | FY19 APPR FTEs | FY20 APPR Expenditures | FY20 APPR FTEs |
|---|---|---|---|---|
| Accounts Payable | 824,964 | 7.75 | 973,619 | 8.88 |
| Accounts Receivable | 315,803 | 5.50 | 524,463 | 6.00 |
| General Accounting | 2,066,436 | 16.65 | 1,979,885 | 15.99 |
| Grants Accounting | 624,527 | 5.00 | 557,992 | 5.00 |
| Payroll | 1,274,277 | 10.00 | 1,295,986 | 10.00 |
| Tax Operations | 1,780,331 | 18.10 | 1,993,415 | 18.15 |
| Treasury Operations | 454,216 | 4.90 | 476,765 | 4.90 |
| Insurance | 64,767,608 | 4.00 | 68,893,645 | 4.00 |
| Occupational Safety and Health | 801,329 | 3.00 | 764,014 | 3.00 |
| Legal Services | 2,997,116 | 20.50 | 3,111,744 | 20.50 |
| Operations and Administration | 4,688,384 | 17.37 | 5,144,071 | 19.37 |
| **Total** | **83,942,265** | **126.77** | **89,545,281** | **130.79** |

## CHARGES TO OTHER DEPARTMENTS

| Charged Department | Charged Fund | FY19 Total$ | FY19 FTES | FY20 Total$ | FY20 FTES |
|---|---|---|---|---|---|
| **COUNTY GENERAL FUND** | | | | | |
| Human Resources | Employee Health Self Insurance | 122,040 | 0.75 | 126,880 | 0.75 |
| Human Resources | Retiree Health Benefits Trust Fund | 35,150 | 0.25 | 37,110 | 0.25 |
| General Services | Central Duplicating (Printing & Mail) | 6,430 | 0.05 | 6,760 | 0.05 |
| Transportation | Leaf Vacuuming | 244,750 | 0.43 | 245,720 | 0.43 |
| Parking District Services | Bethesda Parking | 30,870 | 0.24 | 32,500 | 0.24 |
| Parking District Services | Silver Spring Parking | 34,940 | 0.27 | 36,800 | 0.27 |
| Parking District Services | Wheaton Parking | 11,750 | 0.09 | 12,370 | 0.09 |
| Community Use of Public Facilities | Community Use of Public Facilities | 47,460 | 0.37 | 49,950 | 0.37 |
| Recreation | Recreation | 41,840 | 0.33 | 44,010 | 0.33 |
| Permitting Services | Permitting Services | 12,550 | 0.10 | 13,200 | 0.10 |
| Environmental Protection | Water Quality Protection | 959,652 | 6.00 | 961,595 | 6.00 |
| Solid Waste Services | Solid Waste Disposal | 582,708 | 4.38 | 587,636 | 4.38 |
| Solid Waste Services | Solid Waste Collection | 270,550 | 0.64 | 271,466 | 0.64 |
| Liquor Control | Liquor | 1,026,081 | 8.00 | 815,361 | 6.50 |
| CIP | Capital Fund | 152,412 | 1.00 | 151,872 | 1.00 |
| Non-Departmental Accounts | Employees Retirement Savings Plan (RSP) | 12,246 | 0.10 | 0 | 0.00 |
| Non-Departmental Accounts | Retirement Fund (ERS) | 68,852 | 0.54 | 40,152 | 0.30 |
| Non-Departmental Accounts | Retiree Health Benefits Trust Fund | 2,406 | 0.02 | 4,708 | 0.05 |
| Non-Departmental Accounts | BIT 457 Deferred Comp. Plan | 6,626 | 0.06 | 0 | 0.00 |
| Non-Departmental Accounts | RSP-Disability Benefits (LTD2) | 22,480 | 0.16 | 1,480 | 0.01 |

## CHARGES TO OTHER DEPARTMENTS

| Charged Department | Charged Fund | FY19 Total$ | FY19 FTES | FY20 Total$ | FY20 FTES |
|---|---|---|---|---|---|
| NDA - Conference Center | General Fund | 145,549 | 1.00 | 156,599 | 1.00 |
| NDA - Incubator Programs - Economic Development Partnership | General Fund | 0 | 0.00 | 111,288 | 1.00 |
| Economic Development Fund | Economic Development Fund | 152,412 | 1.00 | 157,046 | 1.00 |
| | **Total** | **3,989,754** | **25.78** | **3,864,503** | **24.76** |

## FUTURE FISCAL IMPACTS

CC APPROVED ($000S)

| Title | FY20 | FY21 | FY22 | FY23 | FY24 | FY25 |
|---|---|---|---|---|---|---|
| **COUNTY GENERAL FUND** | | | | | | |
| **EXPENDITURES** | | | | | | |
| **FY20 Approved** | **15,526** | **15,526** | **15,526** | **15,526** | **15,526** | **15,526** |
| No inflation or compensation change is included in outyear projections. | | | | | | |
| **Elimination of One-Time Items Approved in FY20** | **0** | **(23)** | **(23)** | **(23)** | **(23)** | **(23)** |
| Items recommended for one-time funding in FY20, including operating expenses for the Compliance Unit, will be eliminated from the base in the outyears. | | | | | | |
| **Restore One-Time Lapse Increase** | **0** | **281** | **281** | **281** | **281** | **281** |
| Restoration of one-time lapse adjustment in the budget development year | | | | | | |
| **Labor Contracts** | **0** | **138** | **138** | **138** | **138** | **138** |
| These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items. | | | | | | |
| **Subtotal Expenditures** | **15,526** | **15,922** | **15,922** | **15,922** | **15,922** | **15,922** |
| **SELF INSURANCE INTERNAL SERVICE FUND** | | | | | | |
| **EXPENDITURES** | | | | | | |
| **FY20 Approved** | **74,019** | **74,019** | **74,019** | **74,019** | **74,019** | **74,019** |
| No inflation or compensation change is included in outyear projections. | | | | | | |
| **Retiree Health Insurance Pre-funding** | **0** | **0** | **(1)** | **(4)** | **(6)** | **(8)** |
| **Labor Contracts** | **0** | **52** | **52** | **52** | **52** | **52** |
| These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items. | | | | | | |
| **Subtotal Expenditures** | **74,019** | **74,071** | **74,070** | **74,067** | **74,065** | **74,063** |

# General Services

| APPROVED FY20 BUDGET | FULL TIME EQUIVALENTS |
|---|---|
| $40,294,134 | 169.30 |

DAVID DISE, DIRECTOR

## MISSION STATEMENT

The Department of General Services (DGS) proactively serves the diverse business and service requirements of all County departments, providing a single point of government-to-government service, enabling departments to successfully complete their respective missions, and thereby, adding value to the services performed by Montgomery County to County residents.

## BUDGET OVERVIEW

The total approved FY20 Operating Budget for the Department of General Services is $40,294,134, an increase of $2,164,176 or 5.68 percent from the FY19 Approved Budget of $38,129,958. Personnel Costs comprise 43.64 percent of the budget for 232 full-time position(s) and one part-time position(s), and a total of 169.30 FTEs. Total FTEs may include seasonal or temporary positions and may also reflect workforce charged to or from other departments or funds. Operating Expenses account for the remaining 56.36 percent of the FY20 budget.

In addition, this department's Capital Improvements Program (CIP) requires Current Revenue funding.

## COUNTY PRIORITY OUTCOMES

While this program area supports all seven of the County Executive's Priority Outcomes, the following are emphasized:

- **A Greener County**
- **Effective, Sustainable Government**
- **A Growing Economy**

## DEPARTMENT PERFORMANCE MEASURES

Performance measures for this department are included below (where applicable), with multi-program measures displayed at the front of this section and program-specific measures shown with the relevant program. The FY19 estimates reflect funding based on the FY19 Approved Budget. The FY20 and FY21 figures are performance targets based on the FY20 Approved Budget and funding for comparable service levels in FY21.

| Measure | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|

| Measure | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| ***Multi-Program Measures*** | | | | | |
| Internal customer satisfaction: Average score given to all DGS operations in a survey across Montgomery County Government (4 point scale) | 3.13 | 3.07 | 3.09 | 3.11 | 3.12 |
| Building Design and Construction: Percent of total approved project budget used | 97.8% | 98.8% | 100.0% | 100.0% | 100.0% |
| Building Design and Construction: Percent of total approved construction budget used | 100.4% | 94.3% | 100.0% | 100.0% | 100.0% |

## ACCOMPLISHMENTS

- ☑ Installed microgrids at the Public Safety Headquarters (PSHQ) and the Montgomery County Correctional Facility (MCCF) that now produce clean energy and low-carbon energy to meet the energy needs of these crucial facilities, and enable them to operate independent of the energy grid during normal operations and prolonged power outages.
- ☑ Reviewed and revised the County's Emergency Operations Plan for compliance with the Americans with Disabilities Act, and presented training for staff designated to work emergency shelters in the event of a disaster or severe weather emergency. Expanded the services for effective communication with people who are deaf or hard of hearing by providing assistive listening systems in County meeting rooms. As of June 30, 2018, twenty-six (26) assistive listening devices have been installed in County buildings and six (6) portable systems have been procured for use by departments using other meeting rooms.
- ☑ Lead the County's efforts to install 7.6 megawatts of solar and other clean energy technologies on County facilities. To date, the program has produced enough clean energy to power more than 800 homes and to lower greenhouse gas emissions as much as planting 192,000 trees.
- ☑ Substantially completed building envelope, lighting, HVAC, HVAC controls, and water conservation retrofits at the Pre-Release Center, Longwood Community Center, Twinbrook Library, Kensington Park Library, and the Silver Spring Health Center that are expected to save the County $240,439 per year. This includes installing a Combined Heat and Power system at the Pre-Release Center.
- ☑ Multifunction Printers - Eliminated more than 1,000,000 pages being printed (676,666 pages deleted; 406,108 pages expired). Saved or reduced more than 1,382,397 gallons of water, 51,803 lbs. of carbon dioxide and 55 trees. Records Management and Imaging - Shredded 234,178 lbs.

## COLLABORATION AND PARTNERSHIPS

### Americans with Disabilities Act

Supported the Department of Technology Services to improve the accessibility of the County's website, including creating accessible map solutions to replace older non-accessible static maps.

### Office of Energy and Sustainability

Continue to coordinate the public use of $41 million in direct financial benefits and other policy commitments as a result of the merger of Pepco Holdings Incorporated and Exelon Corporation. Financial benefits included seed capital for the nation's first Green Bank, funding for low- and moderate-income housing weatherization, workforce development, and other programs.

Implemented two nationally recognized microgrid projects under a public-private partnership. The Public Safety Headquarters (PSHQ) and the Montgomery County Correctional Facility (MCCF) projects combine clean and low-carbon technologies to allow the facilities to operate independently from the utility grid. Received 2018 NACo Achievement Award for this initiative.

Continue to coordinate the policy and public benefits from the merger of Altagas Ltd and WGL holdings to benefit public infrastructure, multifamily housing, and other uses.

### Planning and Development

Secured $80 million in private investment in FY18, and a cumulative investment of $178 million since FY14.

Creation of 502 total new housing units including 123 units of affordable housing.

### Building Design & Construction

Received 2018 NACo Achievement Award for authoring a Project Mangement Handbook for Project Managers and Consultants.

### Glen Echo Park

An agreement with the National Park Service was executed July 20, 2018. The Cooperative Agreement delegates all management and operation at Glen Echo Park to Montgomery County. Doing so ensures the Park's operation during federal closures and ensures continuity of programming, as well as timely building and grounds maintenance.

## PROGRAM CONTACTS

Contact Angela Dizelos of the Department of General Services at 240.777.6028 or Naeem Mia of the Office of Management and Budget at 240.777.2786 for more information regarding this department's operating budget.

## PROGRAM DESCRIPTIONS

### Central Duplicating, Imaging, Archiving, & Mail Services

This program provides timely and efficient document management to County Government through: high-speed digital printing services, desktop and electronic publishing, high-speed color digital printing, full service bindery, large format and banner printing, digital imaging, and electronic and physical archiving of County records. The program administers and manages the countywide paper and copier contracts. A full service mail operation processes all classes of incoming, interoffice, and outgoing mail to the U.S. Postal Service and County departments and agencies.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **8,146,754** | **34.07** |
| Increase Cost: Conversion of Part Time Mail Clerk to Full Time Printer Apprentice | 24,291 | 0.50 |
| Decrease Cost: Contract Cost Savings | (50,000) | 0.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 101,176 | 0.00 |

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY20 Approved** | **8,222,221** | **34.57** |

## Real Estate Program

This program provides for leasing, site acquisition/disposition, space management, and site evaluation. The leasing function recommends, plans, coordinates, implements, and administers the leasing of real property for both revenue and expense leases, including closed school facilities, at the best economic and operational value to the County. Site acquisition is the purchase of property for County use and disposition is the sale or lease of surplus property. The space management function provides for the efficient and aesthetic utilization of space in County-owned and leased facilities. The site evaluation function provides technical support to site evaluation committees for Capital Improvements Program (CIP) projects.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Real Estate: Average amount Montgomery County pays in rent (in dollars per square foot) | 28.64 | 19.34 | 19.92 | 20.52 | 21.13 |
| County rent vs. average market rent for leased space [1] | 29.91 | 26.88 | N/A | N/A | N/A |

[1] *For competitiveness, DGS does not provide real estate projections for future years.*

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **986,463** | **7.00** |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 31,416 | 0.00 |
| **FY20 Approved** | **1,017,879** | **7.00** |

## Energy and Sustainability

The Energy and Sustainability (ES) program is responsible for facilitating comprehensive energy and sustainability strategies across County operations. It leads the County's green government programs which crosscuts County Departments and DGS Divisions. ES specifically implements or facilitates programs to improve energy efficiency, expand clean energy use, promote sustainable sites, enable clean transportation, encourage environmentally preferable purchasing, and foster resource saving behaviors by County employees. These initiatives foster collaboration, leadership, innovation, and performance measurement to ensure the County delivers the highest quality services at the lowest environmental impact.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Environmental Stewardship: Carbon footprint from facilities and fleet operations (in metric ton carbon dioxide equivalents) [1] | -31,177 | -41,554 | 0 | 0 | 0 |

[1] *Negative net carbon values indicate that the County's greenhouse gas emission reductions due to efficiency, renewable energy initiatives and greenhouse gas offsets exceed its annual emissions. The County government's policy is to achieve zero emissions from its direct operations. The County's renewable energy and carbon offset purchases are planned several years in advance based on estimated consumption. Growth in County consumption has been dramatically lower than forecast. DGS has begun reducing its purchase of renewable energy credits in 2019 to more accurately reflect the amount of offsets necessary to achieve zero emissions.*

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **794,079** | **5.00** |

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 16,995 | 0.00 |
| **FY20 Approved** | **811,074** | **5.00** |

## Facilities Management

The Division of Facilities Management's mission is to provide for the comprehensive planning and delivery of maintenance services and oversight of building-related operations at County facilities used by County staff and residents. Components of these programs are routine, preventive, and corrective maintenance; housekeeping; grounds maintenance; recycling; building structure and envelope maintenance; electrical/mechanical systems operations and maintenance; small to mid-sized remodeling projects; snow removal; damage repair from snow, wind, rain, and storm events; and customer service. Through the Building Automation Systems, technicians implement an energy management program to monitor and maintain heating and cooling systems, ensuring the most efficient use of these services. In addition, Facilities Management oversees moving services and several comprehensive Capital Improvements Program (CIP) projects aimed at sustaining efficient and reliable facility operations to protect and extend the life of the County's investment in facilities and equipment.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Facilities Maintenance: Quarterly Work Order Completion | N/A | 67% | 87% | 87% | 87% |
| Facilities Maintenance: Number of hours offline for heating / cooling systems | 25 | 11 | 11 | 10 | 10 |
| Condition of non-critical building systems and aesthetics: Dollars of custodial and ground maintenance on all County properties ($000) [1] | 6,616 | 6150 | 6566 | 8030 | 8030 |
| Facilities: Customer rating of the aesthetics and comfort of County-maintained buildings (5 point scale) | 3.82 | 3.76 | 3.76 | 3.76 | 3.76 |

[1] *Dollars reflect budget numbers.*

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **25,084,036** | **108.70** |
| Enhance: Maintenance budget for new facilities | 1,066,800 | 0.00 |
| Increase Cost: Adjust budget for Overtime to address structural budget deficiencies | 309,733 | 0.00 |
| Increase Cost: Code Compliance: Small Arms Firing Range Lead Abatement and HVAC Maintenance (EnviroSmart) | 260,610 | 0.00 |
| Increase Cost: Adjust budget for Lapse to address structural budget deficiencies | 181,867 | 0.00 |
| Reduce: American Film Institute Contract | (33,594) | 0.00 |
| Decrease Cost: Savings from replacing Alternative Community Service Workers with contractors | (152,520) | (1.00) |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 205,650 | 0.00 |
| **FY20 Approved** | **26,922,582** | **107.70** |

## Administration

The Administration program provides services in three key areas: 1) The Director's Office provides overall leadership for the Department including policy development, strategic planning, emergency preparedness and operations, accountability, service integration, performance measures, and customer service; 2) The Office of Planning and Development in the Director's Office

oversees the County Executive's Smart Growth Initiative and other key strategic capital initiatives; 3) The Division of Central Services provides oversight and direction for the preparation and monitoring of the Operating and Capital Improvements Program (CIP) budgets for the Department; payment processing; management and administration of information technology; oversight of all personnel activities; and oversight and management for compliance with the Americans with Disabilities Act (ADA), increasing access to County facilities for residents and employees with disabilities. The Division of Central Services also handles administration of the day-to-day operations of the Department including direct service delivery, training, and oversight of procurements and contract management for the Department.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **3,118,626** | **15.03** |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 201,752 | 0.00 |
| **FY20 Approved** | **3,320,378** | **15.03** |

## Building Design and Construction

This program provides for the overall management of the Department's Capital Improvements Program (CIP) for facilities. This program includes the comprehensive, timely, economic, and environmentally efficient planning, design, and construction of buildings for County use, as well as public venues owned by the County. This program also provides comprehensive architectural and engineering services from planning through design. Functional elements include programming, contract administration, planning management, design management, and project management. Each County project includes an array of sustainable features to reduce the impact of the facility on the environment and lifecycle costs. These features are derived from an integrated design process that evaluates each measure, such as energy efficiency, onsite renewables environmental site design, and enhanced monitoring, collectively reducing utility and other costs. The planning and design of facilities follows best practices in project design and construction estimating and the timely delivery of facilities based on project schedules in the County CIP. This program is fully charged to the CIP.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **0** | **0.00** |
| **FY20 Approved** | **0** | **0.00** |

## BUDGET SUMMARY

| | Actual FY18 | Budget FY19 | Estimate FY19 | Approved FY20 | %Chg Bud/App |
|---|---|---|---|---|---|
| COUNTY GENERAL FUND | | | | | |
| EXPENDITURES | | | | | |
| Salaries and Wages | 11,020,619 | 10,000,231 | 11,022,132 | 10,784,069 | 7.8 % |
| Employee Benefits | 3,882,044 | 3,673,744 | 3,921,496 | 3,844,650 | 4.7 % |
| **County General Fund Personnel Costs** | **14,902,663** | **13,673,975** | **14,943,628** | **14,628,719** | **7.0 %** |
| Operating Expenses | 20,509,091 | 16,309,229 | 20,227,697 | 17,443,194 | 7.0 % |
| **County General Fund Expenditures** | **35,411,754** | **29,983,204** | **35,171,325** | **32,071,913** | **7.0 %** |

## BUDGET SUMMARY

| | Actual FY18 | Budget FY19 | Estimate FY19 | Approved FY20 | %Chg Bud/App |
|---|---|---|---|---|---|
| PERSONNEL | | | | | |
| Full-Time | 198 | 198 | 198 | 198 | — |
| Part-Time | 1 | 1 | 1 | 1 | — |
| FTEs | 136.93 | 135.73 | 135.73 | 134.73 | -0.7 % |
| REVENUES | | | | | |
| Miscellaneous Revenues | 107,717 | 120,000 | 120,000 | 120,000 | — |
| **County General Fund Revenues** | **107,717** | **120,000** | **120,000** | **120,000** | **—** |

## PRINTING & MAIL INTERNAL SERVICE FUND

| | | | | | |
|---|---|---|---|---|---|
| EXPENDITURES | | | | | |
| Salaries and Wages | 1,878,330 | 2,027,443 | 1,914,071 | 2,121,425 | 4.6 % |
| Employee Benefits | 713,832 | 800,386 | 758,734 | 832,381 | 4.0 % |
| **Printing & Mail Internal Service Fund Personnel Costs** | **2,592,162** | **2,827,829** | **2,672,805** | **2,953,806** | **4.5 %** |
| Operating Expenses | 5,205,241 | 4,959,515 | 4,929,515 | 4,909,005 | -1.0 % |
| Capital Outlay | 94,159 | 359,410 | 359,410 | 359,410 | — |
| **Printing & Mail Internal Service Fund Expenditures** | **7,891,562** | **8,146,754** | **7,961,730** | **8,222,221** | **0.9 %** |
| PERSONNEL | | | | | |
| Full-Time | 33 | 33 | 33 | 34 | 3.0 % |
| Part-Time | 1 | 1 | 1 | 0 | -100.0 % |
| FTEs | 34.07 | 34.07 | 34.07 | 34.57 | 1.5 % |
| REVENUES | | | | | |
| Imaging/Archiving Revenues | 1,488,631 | 1,508,760 | 1,508,760 | 1,508,760 | — |
| Investment Income | 21,418 | 7,804 | 7,804 | 7,804 | — |
| Mail Revenues | 1,976,757 | 2,246,857 | 2,246,857 | 2,246,857 | — |
| Other Charges/Fees | 1,945,012 | 1,843,208 | 1,843,208 | 1,843,208 | — |
| Print Revenues | 2,383,107 | 2,538,079 | 2,538,079 | 2,488,079 | -2.0 % |
| **Printing & Mail Internal Service Fund Revenues** | **7,814,925** | **8,144,708** | **8,144,708** | **8,094,708** | **-0.6 %** |

## GRANT FUND - MCG

| | | | | | |
|---|---|---|---|---|---|
| EXPENDITURES | | | | | |
| Salaries and Wages | 0 | 0 | 0 | 0 | — |
| Employee Benefits | 0 | 0 | 0 | 0 | — |
| **Grant Fund - MCG Personnel Costs** | **0** | **0** | **0** | **0** | **—** |
| Operating Expenses | 150,000 | 0 | 0 | 0 | — |
| **Grant Fund - MCG Expenditures** | **150,000** | **0** | **0** | **0** | **—** |
| PERSONNEL | | | | | |
| Full-Time | 0 | 0 | 0 | 0 | — |
| Part-Time | 0 | 0 | 0 | 0 | — |
| FTEs | 0.00 | 0.00 | 0.00 | 0.00 | — |

## BUDGET SUMMARY

| | Actual FY18 | Budget FY19 | Estimate FY19 | Approved FY20 | %Chg Bud/App |
|---|---|---|---|---|---|
| REVENUES | | | | | |
| State Grants | 150,000 | 0 | 0 | 0 | — |
| **Grant Fund - MCG Revenues** | **150,000** | **0** | **0** | **0** | **—** |

## DEPARTMENT TOTALS

| | | | | | |
|---|---|---|---|---|---|
| **Total Expenditures** | **43,453,316** | **38,129,958** | **43,133,055** | **40,294,134** | **5.7 %** |
| **Total Full-Time Positions** | **231** | **231** | **231** | **232** | **0.4 %** |
| **Total Part-Time Positions** | **2** | **2** | **2** | **1** | **-50.0 %** |
| **Total FTEs** | **171.00** | **169.80** | **169.80** | **169.30** | **-0.3 %** |
| **Total Revenues** | **8,072,642** | **8,264,708** | **8,264,708** | **8,214,708** | **-0.6 %** |

## FY20 APPROVED CHANGES

| | Expenditures | FTEs |
|---|---|---|
| **COUNTY GENERAL FUND** | | |
| **FY19 ORIGINAL APPROPRIATION** | **29,983,204** | **135.73** |
| **Changes (with service impacts)** | | |
| Enhance: Maintenance budget for new facilities [Facilities Management] | 1,066,800 | 0.00 |
| Reduce: American Film Institute Contract [Facilities Management] | (33,594) | 0.00 |
| **Other Adjustments (with no service impacts)** | | |
| Increase Cost: FY20 Compensation Adjustment | 432,109 | 0.00 |
| Increase Cost: Adjust budget for Overtime to address structural budget deficiencies [Facilities Management] | 309,733 | 0.00 |
| Increase Cost: Code Compliance: Small Arms Firing Range Lead Abatement and HVAC Maintenance (EnviroSmart) [Facilities Management] | 260,610 | 0.00 |
| Increase Cost: Adjust budget for Lapse to address structural budget deficiencies [Facilities Management] | 181,867 | 0.00 |
| Increase Cost: Motor Pool Adjustment | 68,011 | 0.00 |
| Increase Cost: Annualization of FY19 Personnel Costs | 20,098 | 0.00 |
| Increase Cost: Retirement Adjustment | 10,937 | 0.00 |
| Shift: Annualization of ESRI Enterprise Agreement - Shift to DTS | (800) | 0.00 |
| Shift: Recognize Community Use of Public Facilities budget for reimbursement of selected Facilities Maintenance costs | (74,542) | 0.00 |
| Decrease Cost: Savings from replacing Alternative Community Service Workers with contractors [Facilities Management] | (152,520) | (1.00) |
| **FY20 APPROVED** | **32,071,913** | **134.73** |
| **PRINTING & MAIL INTERNAL SERVICE FUND** | | |
| **FY19 ORIGINAL APPROPRIATION** | **8,146,754** | **34.07** |
| **Other Adjustments (with no service impacts)** | | |
| Increase Cost: FY20 Compensation Adjustment | 103,813 | 0.00 |

## FY20 APPROVED CHANGES

| | Expenditures | FTEs |
|---|---|---|
| Increase Cost: Conversion of Part Time Mail Clerk to Full Time Printer Apprentice [Central Duplicating, Imaging, Archiving, & Mail Services] | 24,291 | 0.50 |
| Increase Cost: Motor Pool Adjustment | 13,920 | 0.00 |
| Increase Cost: Retirement Adjustment | 6,345 | 0.00 |
| Decrease Cost: Annualization of FY19 Personnel Costs | (8,472) | 0.00 |
| Decrease Cost: OPEB Adjustment | (14,430) | 0.00 |
| Decrease Cost: Contract Cost Savings [Central Duplicating, Imaging, Archiving, & Mail Services] | (50,000) | 0.00 |
| **FY20 APPROVED** | **8,222,221** | **34.57** |

## PROGRAM SUMMARY

| Program Name | FY19 APPR Expenditures | FY19 APPR FTEs | FY20 APPR Expenditures | FY20 APPR FTEs |
|---|---|---|---|---|
| Central Duplicating, Imaging, Archiving, & Mail Services | 8,146,754 | 34.07 | 8,222,221 | 34.57 |
| Real Estate Program | 986,463 | 7.00 | 1,017,879 | 7.00 |
| Energy and Sustainability | 794,079 | 5.00 | 811,074 | 5.00 |
| Facilities Management | 25,084,036 | 108.70 | 26,922,582 | 107.70 |
| Administration | 3,118,626 | 15.03 | 3,320,378 | 15.03 |
| Building Design and Construction | 0 | 0.00 | 0 | 0.00 |
| **Total** | **38,129,958** | **169.80** | **40,294,134** | **169.30** |

## CHARGES TO OTHER DEPARTMENTS

| Charged Department | Charged Fund | FY19 Total$ | FY19 FTES | FY20 Total$ | FY20 FTES |
|---|---|---|---|---|---|
| **COUNTY GENERAL FUND** | | | | | |
| General Services | Central Duplicating (Printing & Mail) | 53,699 | 0.52 | 56,241 | 0.52 |
| Fleet Management Services | Motor Pool | 620,472 | 2.80 | 636,303 | 2.80 |
| Solid Waste Services | Solid Waste Disposal | 48,223 | 0.10 | 68,652 | 0.10 |
| Liquor Control | Liquor | 568,265 | 1.20 | 564,025 | 1.20 |
| CIP | Capital Fund | 8,170,329 | 55.65 | 8,190,054 | 55.65 |
| Not Defined | Not Defined | 749,029 | 3.50 | 749,029 | 3.50 |
| | **Total** | **10,210,017** | **63.77** | **10,264,304** | **63.77** |

## FUTURE FISCAL IMPACTS

CC APPROVED ($000S)

| Title | FY20 | FY21 | FY22 | FY23 | FY24 | FY25 |
|---|---|---|---|---|---|---|
| **COUNTY GENERAL FUND** | | | | | | |

## FUTURE FISCAL IMPACTS

CC APPROVED ($000S)

| Title | FY20 | FY21 | FY22 | FY23 | FY24 | FY25 |
|---|---|---|---|---|---|---|
| **EXPENDITURES** | | | | | | |
| **FY20 Approved** | **32,072** | **32,072** | **32,072** | **32,072** | **32,072** | **32,072** |
| No inflation or compensation change is included in outyear projections. | | | | | | |
| **Labor Contracts** | **0** | **118** | **118** | **118** | **118** | **118** |
| These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items. | | | | | | |
| **Subtotal Expenditures** | **32,072** | **32,191** | **32,191** | **32,191** | **32,191** | **32,191** |
| **PRINTING & MAIL INTERNAL SERVICE FUND** | | | | | | |
| **EXPENDITURES** | | | | | | |
| **FY20 Approved** | **8,222** | **8,222** | **8,222** | **8,222** | **8,222** | **8,222** |
| No inflation or compensation change is included in outyear projections. | | | | | | |
| **Retiree Health Insurance Pre-funding** | **0** | **(1)** | **(2)** | **(12)** | **(19)** | **(24)** |
| **Labor Contracts** | **0** | **32** | **32** | **32** | **32** | **32** |
| These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items. | | | | | | |
| **Subtotal Expenditures** | **8,222** | **8,253** | **8,252** | **8,242** | **8,235** | **8,230** |

# Fleet Management Services

| APPROVED FY20 BUDGET | FULL TIME EQUIVALENTS |
|---|---|
| $84,759,177 | 211.10 |

DAVID DISE, DIRECTOR

## MISSION STATEMENT

The mission of the Department of General Services Division of Fleet Management Services (DFMS, Motor Pool Internal Service Fund) is to plan for, acquire, maintain, and dispose of the County's fleet of motor vehicles, buses, heavy equipment, and other vehicular equipment in support of the transportation and service delivery needs of all County departments. The Division maintains its four shop locations and thirteen fuel sites, and operates out of six depots Countywide.

## BUDGET OVERVIEW

The total approved FY20 Operating Budget for the Division of Fleet Management Services is $84,759,177, an increase of $10,961,059 or 14.85 percent from the FY19 Approved Budget of $73,798,118. Personnel Costs comprise 28.41 percent of the budget for 208 full-time position(s) and no part-time position(s), and a total of 211.10 FTEs. Total FTEs may include seasonal or temporary positions and may also reflect workforce charged to or from other departments or funds. Operating Expenses account for the remaining 71.59 percent of the FY20 budget.

## COUNTY PRIORITY OUTCOMES

While this program area supports all seven of the County Executive's Priority Outcomes, the following are emphasized:

- **Easier Commutes**
- **A Greener County**
- **Effective, Sustainable Government**

## DEPARTMENT PERFORMANCE MEASURES

Performance measures for this department are included below (where applicable), with multi-program measures displayed at the front of this section and program-specific measures shown with the relevant program. The FY19 estimates reflect funding based on the FY19 Approved Budget. The FY20 and FY21 figures are performance targets based on the FY20 Approved Budget and funding for comparable service levels in FY21.

## INITIATIVES

- ***Articulated Bus Maintenance Bay Retrofit*** - DFMS is retrofitting four current maintenance bays at the Equipment

Maintenance and Transit Operations Center (EMTOC) to allow for fleet management support of Transit's future Ride On 60-foot articulated buses. The retrofitting will not only allow Fleet to service the 60-foot buses, but will also increase capacity to meet future transit fleet levels.

- ***Reverse Auction Contract*** - DFMS generated a Request for Proposal (RFP) which resulted in a Reverse Auction Contract. The goal of this contract is to provide reverse auction services for the procurement of fuel as well as other energy procurements. The contract is expandable to support other commodities and services throughout the County. The costs of reverse auction services are not billed to the County but are passed on to the awardee.

## ACCOMPLISHMENTS

- ***Achieved Significant Improvements in Inventory Parts Handling*** - The Parts fill rate ended the year at 88 percent and the Parts stock turns improved to 2.07. The annual Parts inventory had the best ever year-end variance at .02 percent.
- ***Material Handling Upgrade (Space Saver)*** - The existing material handling equipment at the Brookville Maintenance Facility (BMF) received the first phase of upgraded technology for the operating system of the Space Saver's automated parts shelving system. The upgrade allows for the continued use of this material handling equipment that provides more efficient parts storage and processing.
- ***Expansion of Automated Tool Boxes, Computerized Cabinet/Locker Systems*** - Due to the successful results of the initial installation of Automated Tool Boxes at the Equipment Maintenance and Transit Operations Center (EMTOC) in maximizing tool availability for repairs while minimizing tool losses, an additional automated tool box was added to the EMTOC transit operations.

## INNOVATIONS AND PRODUCTIVITY IMPROVEMENTS

- ***Implemented a Preventive Maintenance (PM) Contractor-based Business Model*** - An increased emphasis was placed on Preventive Maintenance (PM) to reduce bus repair costs and to prepare for a replacement campaign for major components, which impacted the PM scheduling. To address these areas and to increase capacity to meet PM requirements, DFMS implemented a new PM Business Model.
- ***Developed and Implemented a Recall Tracking Tool*** - Utilizing SharePoint, DFMS developed and implemented a Recall Tracking Tool which reduced the Recall Corrective Action timeline and allowed for better information on where vehicles were in the process. This also improved the overall management of the contractor.

## COLLABORATION AND PARTNERSHIPS

- Acquisition of New Complements of Transit Buses for Expansion of Routes and Services
  Montgomery County is adding new types of buses to the fleet (Rapid Transit Buses, Microbuses, Electric Buses, and 60-foot Articulated Buses). In conjunction with the Department of Transportation (DOT) Division of Transit Services, DFMS developed specifications and completed a Request for Proposals (RFP). During the build cycle, DFMS will participate in on-site inspections.

## PROGRAM CONTACTS

Contact Peggy Lynch of the Division of Fleet Management Services at 240.777.5759 or Naeem Mia of the Office of Management and Budget at 240.777.2786 for more information regarding this department's operating budget.

# PROGRAM DESCRIPTIONS

## Heavy Equipment and Automotive Services

This program is responsible for the maintenance and repair of the heavy equipment fleet which includes heavy dump trucks, straight trucks, construction equipment, snow plows, leafers, mowers, backhoes, hydraulic excavators, and other specialized pieces of equipment. In addition, the program is responsible for the maintenance and repair of the automotive fleet which includes all administrative vehicles, public safety vehicles, vans, and light trucks. The maintenance and repair service for the automotive and light truck fleet is provided through contractual services at the Seven Locks maintenance facility.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Fleet Maintenance and Operations: Mean distance between failure: Administrative light equipment (in miles) | 20,523 | 11,847 | 12,500 | 12,500 | 12,500 |
| Fleet Maintenance and Operations: Mean distance between failure: Heavy equipment (in miles) [1] | 33,349 | 13,778 | 18,500 | 18,500 | 18,500 |
| Fleet Maintenance and Operations: Mean distance between failure: Public Safety light equipment (in miles) | 27,487 | 24,893 | 25,800 | 25,800 | 25,800 |
| Heavy equipment fleet availability | 90.00 | 89.00 | 89.00 | 89.00 | 89.00 |
| Percentage of customers satisfied with police vehicle maintenance | 97.0 | 96.0 | 97.0 | 97.0 | 97.0 |
| Police vehicle fleet availability | 97.0 | 96 | 97 | 97 | 97 |
| Turnaround Time: Average amount of time equipment is unavailable for operations during each shop visit: Administrative Vehicles (in days) | 0.6 | 0.82 | 1.0 | 1.0 | 1.0 |
| Turnaround Time: Average amount of time equipment is unavailable for operations during each shop visit: Heavy Equipment (in days) | 3.2 | 1.7 | 3.0 | 3.0 | 3.0 |
| Turnaround Time: Average amount of time equipment is unavailable for operations during each shop visit: Public Safety light equipment (in days) | 2.2 | 2.3 | 1.5 | 1.5 | 1.5 |

[1] *The methodology for calculating mileage was changed at the end of FY17, that took into account the average fuel economy for vehicles in the same class.*

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **13,165,751** | **39.00** |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 973,891 | 0.00 |
| **FY20 Approved** | **14,139,642** | **39.00** |

## Transit Equipment Services

This program is responsible for the scheduled and non-scheduled maintenance and repair of the Ride On Bus fleet at three locations.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Average days out of service per bus for parts | 2.84 | 2.09 | 3.0 | 3.0 | 3.0 |
| Fleet Maintenance and Operations: Mean distance between failure: Transit equipment (in miles) [1] | 17,565 | 14,762 | 12,000 | 12,000 | 12,000 |

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Turnaround Time: Average amount of time equipment is unavailable for operations during each shop visit: Transit equipment (in days) | 1.8 | 1.6 | 2.0 | 2.0 | 2.0 |

[1] *The Federal Transit Administration requirement is 12,000 miles.*

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **18,508,109** | **112.00** |
| Enhance: US 29 FLASH Operating Costs | 1,934,176 | 6.00 |
| Increase Cost: Bus Service Lanes | 533,627 | 0.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | (451,480) | 0.00 |
| **FY20 Approved** | **20,524,432** | **118.00** |

## Management Services

This program provides policy development and planning; operational, personnel, and administrative oversight; and support for division activities. Management Services is the central coordinator for the County on environmental stewardship and energy-related matters pertaining to emissions and motor fuel to include alternative fuels and applicable State and Federal legislation and fuel management oversight. Additionally, the program oversees the parts inventory, facilities management coordination, and vehicle acquisition and disposal functions.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Clean Air Commitment - Gallons of alternative fuels used [1] | 1,499,289 | 1,479,278 | 1,500,000 | 1,600,000 | 1,600,000 |
| Clean Air Commitment - Gallons of diesel/unleaded used | 4,976,010 | 4,942,973 | 5,000,0000 | 4,900,000 | 4,900,000 |
| Fiscal inventory parts turn rate | 2.27 | 2.07 | 2.0 | 2.0 | 2.0 |
| Percentage of workorders completed without delay for parts | 85.0 | 88.0 | 85.0 | 85.0 | 85.0 |

[1] *The measurement for gallons of alternative fuels used is in Gasoline Gallon Equivalents.*

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **31,659,813** | **19.10** |
| Increase Cost: Fuel price adjustment | 1,908,482 | 0.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 1,638,525 | (1.00) |
| **FY20 Approved** | **35,206,820** | **18.10** |

## Administrative Services

This program includes the preparation and monitoring of the division operating and capital budgets. The program also oversees financial management of the Motor Pool Internal Service Fund; payment processing; solicitations and contracts; and computer and office automation system activities.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **10,464,445** | **36.00** |
| Increase Cost: Vehicle Replacement | 4,243,428 | 0.00 |
| Increase Cost: Vehicle Replacements funded by Insurance Reimbursement | 687,425 | 0.00 |
| Technical Adj: Net To Gross Adjustment | 0 | (1.00) |

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | (507,015) | 1.00 |
| **FY20 Approved** | **14,888,283** | **36.00** |

## BUDGET SUMMARY

| | Actual FY18 | Budget FY19 | Estimate FY19 | Approved FY20 | %Chg Bud/App |
|---|---|---|---|---|---|
| **MOTOR POOL INTERNAL SERVICE FUND** | | | | | |
| EXPENDITURES | | | | | |
| Salaries and Wages | 16,349,546 | 17,033,601 | 16,777,987 | 18,405,281 | 8.1 % |
| Employee Benefits | 5,034,894 | 5,291,786 | 5,188,902 | 5,675,053 | 7.2 % |
| **Motor Pool Internal Service Fund Personnel Costs** | **21,384,440** | **22,325,387** | **21,966,889** | **24,080,334** | **7.9 %** |
| Operating Expenses | 47,373,247 | 46,586,497 | 48,208,758 | 50,588,492 | 8.6 % |
| Capital Outlay | 6,372,601 | 4,823,774 | 4,823,774 | 10,027,891 | 107.9 % |
| Debt Service Other | 0 | 62,460 | 62,460 | 62,460 | — |
| **Motor Pool Internal Service Fund Expenditures** | **75,130,288** | **73,798,118** | **75,061,881** | **84,759,177** | **14.9 %** |
| PERSONNEL | | | | | |
| Full-Time | 200 | 202 | 202 | 208 | 3.0 % |
| Part-Time | 0 | 0 | 0 | 0 | — |
| FTEs | 204.10 | 206.10 | 206.10 | 211.10 | 2.4 % |
| REVENUES | | | | | |
| Insurance Recoveries | 1,601,658 | 1,587,425 | 1,800,000 | 1,787,425 | 12.6 % |
| Investment Income | 159,331 | 157,780 | 314,130 | 157,780 | — |
| Miscellaneous Revenues | 2,025,272 | 1,203,000 | 1,203,000 | 203,000 | -83.1 % |
| Motor Pool Charges/Fees | 77,672,207 | 72,950,295 | 72,950,295 | 77,032,289 | 5.6 % |
| **Motor Pool Internal Service Fund Revenues** | **81,458,468** | **75,898,500** | **76,267,425** | **79,180,494** | **4.3 %** |

## FY20 APPROVED CHANGES

| | Expenditures | FTEs |
|---|---|---|
| **MOTOR POOL INTERNAL SERVICE FUND** | | |
| **FY19 ORIGINAL APPROPRIATION** | **73,798,118** | **206.10** |
| **Changes (with service impacts)** | | |
| Enhance: US 29 FLASH Operating Costs [Transit Equipment Services] | 1,934,176 | 6.00 |
| **Other Adjustments (with no service impacts)** | | |
| Increase Cost: Vehicle Replacement [Administrative Services] | 4,243,428 | 0.00 |
| Increase Cost: Fuel price adjustment [Management Services] | 1,908,482 | 0.00 |
| Increase Cost: FY20 Compensation Adjustment | 749,926 | 0.00 |
| Increase Cost: Vehicle Replacements funded by Insurance Reimbursement [Administrative Services] | 687,425 | 0.00 |
| Increase Cost: Wage Equity Study impact | 546,885 | 0.00 |

## FY20 APPROVED CHANGES

| | Expenditures | FTEs |
|---|---|---|
| Increase Cost: Bus Service Lanes [Transit Equipment Services] | 533,627 | 0.00 |
| Increase Cost: Adjust budget for Overtime to address structural budget deficiencies | 344,791 | 0.00 |
| Increase Cost: Risk Management Adjustment | 259,819 | 0.00 |
| Increase Cost: Retirement Adjustment | 25,251 | 0.00 |
| Increase Cost: Motor Pool Adjustment | 18,534 | 0.00 |
| Technical Adj: Net To Gross Adjustment [Administrative Services] | 0 | (1.00) |
| Decrease Cost: Annualization of FY19 Personnel Costs | (62,895) | 0.00 |
| Decrease Cost: OPEB Adjustment | (228,390) | 0.00 |
| **FY20 APPROVED** | **84,759,177** | **211.10** |

## PROGRAM SUMMARY

| Program Name | FY19 APPR Expenditures | FY19 APPR FTEs | FY20 APPR Expenditures | FY20 APPR FTEs |
|---|---|---|---|---|
| Heavy Equipment and Automotive Services | 13,165,751 | 39.00 | 14,139,642 | 39.00 |
| Transit Equipment Services | 18,508,109 | 112.00 | 20,524,432 | 118.00 |
| Management Services | 31,659,813 | 19.10 | 35,206,820 | 18.10 |
| Administrative Services | 10,464,445 | 36.00 | 14,888,283 | 36.00 |
| **Total** | **73,798,118** | **206.10** | **84,759,177** | **211.10** |

## FUTURE FISCAL IMPACTS

CC APPROVED ($000S)

| Title | FY20 | FY21 | FY22 | FY23 | FY24 | FY25 |
|---|---|---|---|---|---|---|
| **MOTOR POOL INTERNAL SERVICE FUND** | | | | | | |
| **EXPENDITURES** | | | | | | |
| **FY20 Approved** | **84,759** | **84,759** | **84,759** | **84,759** | **84,759** | **84,759** |
| No inflation or compensation change is included in outyear projections. | | | | | | |
| **BRT support - net annualization and one-time** | **0** | **(155)** | **(155)** | **(155)** | **(155)** | **(155)** |
| **Retiree Health Insurance Pre-funding** | **0** | **(3)** | **(10)** | **(69)** | **(110)** | **(140)** |
| **Labor Contracts** | **0** | **268** | **268** | **268** | **268** | **268** |
| These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items. | | | | | | |
| **Subtotal Expenditures** | **84,759** | **84,869** | **84,862** | **84,803** | **84,762** | **84,732** |

# Human Resources

| APPROVED FY20 BUDGET | FULL TIME EQUIVALENTS |
|---|---|
| $281,767,739 | 68.65 |

KAREN PLUCINSKI, ACTING DIRECTOR

## MISSION STATEMENT

To foster excellence in people by providing quality human resources services to our employees, partners, and the community.

## BUDGET OVERVIEW

The total approved FY20 Operating Budget for the Office of Human Resources is $281,767,739, an increase of $14,337,248 or 5.36 percent from the FY19 Approved Budget of $267,430,491. Personnel Costs comprise 3.18 percent of the budget for 68 full-time position(s) and two part-time position(s), and a total of 68.65 FTEs. Total FTEs may include seasonal or temporary positions and may also reflect workforce charged to or from other departments or funds. Operating Expenses account for the remaining 96.82 percent of the FY20 budget.

The Office of Human Resources Budget is comprised of a General Fund component of $8,911,421 and a Employee Health Benefit Self Insurance Fund component of $272,856,318.

## COUNTY PRIORITY OUTCOMES

While this program area supports all seven of the County Executive's Priority Outcomes, the following is emphasized:

- **Effective, Sustainable Government**

## DEPARTMENT PERFORMANCE MEASURES

Performance measures for this department are included below (where applicable), with multi-program measures displayed at the front of this section and program-specific measures shown with the relevant program. The FY19 estimates reflect funding based on the FY19 Approved Budget. The FY20 and FY21 figures are performance targets based on the FY20 Approved Budget and funding for comparable service levels in FY21.

| Measure | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| ***Multi-Program Measures*** | | | | | |
| Average customer satisfaction rating (1-4) on the yearly internal customer survey of County managers | 3.09 | 3.07 | 3.10 | 3.30 | 3.50 |

## INITIATIVES

- Creating an automated training notification for Managers and HR Liaisons to monitor employees compliance with mandatory trainings.
- Developing on-line, computer-based learning strategies to complement existing instructor lead training. Piloting Preventing Workplace Harassment training in Spring 2019.
- Initiated the formal bid process to procure contracts for a new pharmacy benefits manager, Flexible Spending Account and Direct Bill/COBRA Administrator with the goal to obtain products and services at prices that are competitive for each service area.
- Create a cross-functional project team to develop and execute a comprehensive background investigation policy and procedures.
- Research innovative ways of on-boarding and expediting college and high school students interested in internship opportunities within County government.
- Increase focus and awareness on mental health issues and design program offerings for various County agencies based on their needs.
- Expand wellness program offerings for high-risk employee populations to address key topics including managing stress, weight loss strategies, and diabetes prevention and measures to combat the disease.
- Offer programs that encompass all dimensions of wellbeing including emotional, financial, intellectual, occupational, physical, social, and spiritual.
- Initiate project to move toward a paperless Benefits Open Enrollment process to allow employees greater flexibility when considering changes to or signing up for new benefits during annual Open Enrollment.

## ACCOMPLISHMENTS

- ☑ Received the Alliance for Workplace Excellence Awards including the Workplace Seal of Approval, Health and Wellness Seal of Approval, Diversity Champion Award, Ecoleadership Award, Best Practices Supporting Workers' of All Abilities Award, and Best Practices Supporting 50+ Award.
- ☑ Implemented group insurance contracts with new dental, life, vision, and long-term disability vendors, which resulted in savings to the County and additional value added benefits not previously offered, including hearing aid discounts and legal services.
- ☑ Provided employability skills training and workplace internships for 57 participants through the Project SEARCH program since September 2012, with an employment rate for Montgomery County and partners of 60 percent (26 positions).
- ☑ Enhanced the Lieutenant's promotional exam process for the Department of Correction and Rehabilitation to increase the pool of well-qualified candidates.
- ☑ Enhanced marketing materials used at Career Fairs and proactively outreached to universities and professional associations to strengthen and attract a diverse and well-qualified pool of candidates for Montgomery County positions.
- ☑ Trained over 200 MLS managers on effectively using Conflict Facilitation techniques as part of the County's informal dispute resolution processes.
- ☑ Expanded Wellness webinar library to allow shift workers to participate in on-line webinars at a time that is convenient for their schedules.
- ☑ Increased Virgin Pulse platform enrollment from 54.6 percent to 60 percent and engagement remains steady at about 50 percent, placing the County above all of the Contractor's average book of business in both categories.

- ☑ Created and implemented the Police Leadership Service Compensation Plan through Executive Regulation, which amended the Code of Maryland Regulations to create a new Police Leadership (PLS) salary schedule to include sworn police managers' schedule and aligned salary increases with performance.
- ☑ Developed a comprehensive leadership development strategy to support key business priorities and enable County leadership and management to perform at their fullest potential in delivering quality services to our residents in a time of rising demands for service and constrained resources. In the past six months, over 1,000 managers participated in the MLS LEADS program offerings.

## INNOVATIONS AND PRODUCTIVITY IMPROVEMENTS

- Implemented an automated process for granting Merit Status to probationary employees that removed the requirement for HR Liaisons to process individual memos for each employee at the time they are granted Merit status.
- Implemented the Temporary and Probationary Promotional Oracle fields and dashboards to ensure HR Liaisons have the necessary tools to track and manage all promoted employees.
- Created a service level agreement with departmental hiring managers to provide the eligible list of candidates within seven to ten business days.
- Trained over 75 percent of the HR Liaison community on the Wage Equity Guidelines to improve productivity and timeline for approvals.

## PROGRAM CONTACTS

Contact Jennifer Shovlin of the Office of Human Resources at 240.777.5039 or Corey Orlosky of the Office of Management and Budget at 240.777.2762 for more information regarding this department's operating budget.

## PROGRAM DESCRIPTIONS

### Director's Office

The Director's Office provides services to the Department: executive management and recruitment; policy direction; strategic and financial planning; communications and public relations; and resources management. In addition, the Office provides consultation services on human resources matters to the County Executive and other department directors. The Director's Office is responsible for human resources policy development and planning, the administration of human resources programs, ensuring the integrity of the merit system, and directing the design and implementation of new initiatives to better serve customers and improve organizational performance. The Director's Office is also responsible for the departmental human capital strategy, which focuses on improving automation, customer service, cultural change, and communication as recommended by key partners and stakeholders.

The Director's Office is comprised of the following.

- Information Technology - provides management and oversight of the Department's information technology initiatives.
- Administrative Services - provides management and oversight of the Office's procurement of goods and services, budget

preparation, administration, and financial management of the employee health benefits fund, and management over the Records Management Section. The team also remits payments to benefit program carriers and third party administrators, approves invoices, and remits bills to employees and retirees as necessary.

- Communications and Strategic Planning - provides management and coordination of communications strategies, website content management, and the Department's strategic initiatives.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **2,687,509** | **19.40** |
| Decrease Cost: Office Supplies | (3,885) | 0.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 357,426 | 2.00 |
| **FY20 Approved** | **3,041,050** | **21.40** |

## Business Operations and Performance

The Business Operations and Performance Division is comprised of the Classification, Compensation, Training and Organizational Development, and Workforce Performance teams. The Classification and Compensation team reviews and evaluates the duties and responsibilities of individual positions and occupational classes in response to employee, department, and union requests to assure that positions are correctly assigned at comparable grade levels. This team also ensures that employees are accurately and appropriately compensated through technical analysis and equitable application of compensation systems and procedures. The team designs compensation plans and provides leadership to departments on performance-based pay. The Classification and Compensation team is also responsible for oversight and administration of the County's compensation policies.

Workforce Performance consists of the Rewarding Excellence and Performance Management team. Rewarding Excellence is a process that encourages, mentors, and coaches front-line employees to work together as a team to implement improvement initiatives within Montgomery County Government. Performance management is a continuous process, which includes creating performance appraisals, observing and documenting performance and behavior, providing feedback, coaching, mentoring, and evaluating employees. The goal is to help employees and supervisors achieve Montgomery County's overall vision of efficient, effective, innovative, and responsive delivery of quality services.

The Training and Organizational Development team provides training, workforce planning, and organizational effectiveness programs and activities that increase the knowledge, skills, and abilities of the County's workforce. The team offers professional development opportunities to employees and managers through online learning and instructor-led classes and designs performance improvement strategies and specialized training to meet specific departmental needs. The team also designs short- and long-term business strategies to create required professional competencies, enhance organizational performance and effectiveness, and champions organizational change efforts to support the County's objectives.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Customer satisfaction with training: Percentage who found training helpful to job | 93.1 | 92.0 | 93.0 | 93.0 | 93.0 |

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **2,617,465** | **14.75** |
| Decrease Cost: Management Training Programs | (19,870) | 0.00 |
| Decrease Cost: Partial Suspension of Senior Fellows Program | (50,000) | (0.50) |
| Decrease Cost: Tuition Assistance | (50,000) | 0.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | (256,954) | (1.75) |
| **FY20 Approved** | **2,240,641** | **12.50** |

## Recruitment and Selection

The Recruitment and Selection team is responsible for attracting, hiring, promoting, and retaining candidates for County departments and agencies that result in a highly skilled, competent, and diverse workforce. The team engages in a wide variety of outreach activities designed to ensure quality and diversity in the candidate population including recruitment planning, guidance, and advisory services to departments and agencies on selection and hiring. In addition, the team conducts new employee orientation; administers reductions-in-force; designs and administers public safety promotional examinations and other employment tests; administers the County's internship, fellowship, and volunteer programs; manages the County's Disability Employment Initiatives; and provides selection guidelines training on interviewing and selecting employees.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Average satisfaction score (1-5) of departments with pools of candidates for positions, based on a survey of hiring managers | 4.5 | 4.5 | 4.6 | 4.6 | 4.7 |
| Average number of days to fill a vacant County position | 83 | 91 | 90 | 89 | 85 |

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **1,516,677** | **10.40** |
| Eliminate: Abolish M1 Position (General Fund) | (107,281) | (0.40) |
| Eliminate: Abolish M1 Position (Employee Health Self Insurance Fund) | (160,922) | (0.60) |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 340,799 | 1.00 |
| **FY20 Approved** | **1,589,273** | **10.40** |

## Labor and Employee Relations

Labor and Employee Relations consists of two teams: Labor and Employee Relations and Occupational Medical Services. The Labor and Employee Relations team is designed to support County managers in the areas of advice and training on labor issues, advice on related personnel policies and procedures, and the negotiation of collective bargaining agreements including competitive compensation and benefits. The Labor and Employee Relations team helps lead the collective bargaining process and provides early intervention strategies for workplace disputes to ensure that managers comply with contractual and legal requirements and improve employee labor relations.

The Occupational Medical Services team (OMS) (including Fire and Rescue Occupational Medical Services) provides multi-disciplinary occupational medical services, such as work-related medical and safety-hazard assessments to promote the health, wellness, and productivity of the County workforce. OMS also administers the County's drug and alcohol and centralized Family

and Medical Leave programs. The Labor and Employee Relations team also includes the County's Disability Program Manager who administers the County's Americans with Disabilities Act (ADA) program.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Percentage of grievances resolved before reaching third party neutral | 93 | 98 | 98 | 98 | 98 |

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **3,159,638** | **8.00** |
| Enhance: OMS Contractor Support | 223,225 | 0.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | (123,717) | (1.00) |
| **FY20 Approved** | **3,259,146** | **7.00** |

## EEO Compliance and Diversity Management

The Equal Employment Opportunity (EEO) and Diversity Management team ensures compliance with local, State, and Federal discrimination laws, as well as MCPR Section, 5 related to Equal Employment Opportunity. The Division provides mandatory and customized training to employees and managers concerning equal employment and diversity management. The training also extends to civilian and public safety employees. The Division is responsible for mandated Federal and State EEO-related reporting requirements, EEO certifications, data/statistical analyses, and other EEO related reporting compliance associated with grant funding. The Division's primary responsibility is EEO compliance as it relates to the investigation of EEO complaints, monitoring departmental investigations, providing guidance and assistance to managers/supervisors related to EEO matters and resolution of EEO issues/complaints including mediation and reaching amicable resolution of EEO complaints.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **428,893** | **3.00** |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 9,937 | 0.00 |
| **FY20 Approved** | **438,830** | **3.00** |

## Health & Employee Welfare

The Health Insurance team manages and administers the County's health and welfare plans in accordance with County policy and local, State, and Federal laws. In addition to maintaining operations associated with annual open enrollment and program eligibility, the team provides customer service, communications, education, and counseling to County employees, participating County agency employees, retirees, and their dependents (over 45,000 total people) in a manner that ensures an understanding of program provisions and their value as part of total compensation.

The Wellness Program uses a dynamic, comprehensive, and data-driven strategy to promote employee engagement in health and well-being. The Wellness Program provides employee wellness activities such as health screenings, educational seminars, wellness and fitness classes, and incentive programs, and utilizes communication channels such as web, social media, and a monthly newsletter.

The Stress Management team promotes the emotional, mental, and physical well-being of Montgomery County Police

Department employees and their family members through counseling, training, consultation services, and peer support.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **257,020,309** | **15.35** |
| Increase Cost: Claims Expenditure Adjustment | 14,222,066 | 0.00 |
| Increase Cost: Adjustment to Administrative Operating Expenses | 129,640 | 0.00 |
| Shift: Position Transfer - from HHS to Police Stress Management | 114,241 | 1.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | (287,457) | (2.00) |
| **FY20 Approved** | **271,198,799** | **14.35** |

## BUDGET SUMMARY

| | Actual FY18 | Budget FY19 | Estimate FY19 | Approved FY20 | %Chg Bud/App |
|---|---|---|---|---|---|
| **COUNTY GENERAL FUND** | | | | | |
| EXPENDITURES | | | | | |
| Salaries and Wages | 4,280,772 | 4,633,971 | 4,363,375 | 4,676,270 | 0.9 % |
| Employee Benefits | 1,121,508 | 1,288,279 | 1,160,121 | 1,339,111 | 4.0 % |
| **County General Fund Personnel Costs** | **5,402,280** | **5,922,250** | **5,523,496** | **6,015,381** | **1.6 %** |
| Operating Expenses | 2,786,833 | 2,833,442 | 2,947,333 | 2,896,040 | 2.2 % |
| **County General Fund Expenditures** | **8,189,113** | **8,755,692** | **8,470,829** | **8,911,421** | **1.8 %** |
| PERSONNEL | | | | | |
| Full-Time | 68 | 69 | 69 | 68 | -1.5 % |
| Part-Time | 3 | 3 | 3 | 2 | -33.3 % |
| FTEs | 44.65 | 45.65 | 45.65 | 45.00 | -1.4 % |
| **County General Fund Revenues** | **0** | **0** | **0** | **0** | **—** |
| **EMPLOYEE HEALTH SELF INSURANCE** | | | | | |
| EXPENDITURES | | | | | |
| Salaries and Wages | 1,924,142 | 2,490,300 | 2,105,783 | 2,270,128 | -8.8 % |
| Employee Benefits | 496,135 | 638,354 | 490,298 | 688,339 | 7.8 % |
| **Employee Health Self Insurance Personnel Costs** | **2,420,277** | **3,128,654** | **2,596,081** | **2,958,467** | **-5.4 %** |
| Operating Expenses | 241,872,087 | 255,546,145 | 246,678,859 | 269,897,851 | 5.6 % |
| **Employee Health Self Insurance Expenditures** | **244,292,364** | **258,674,799** | **249,274,940** | **272,856,318** | **5.5 %** |
| PERSONNEL | | | | | |
| Full-Time | 0 | 0 | 0 | 0 | — |
| Part-Time | 0 | 0 | 0 | 0 | — |
| FTEs | 25.25 | 25.25 | 25.25 | 23.65 | -6.3 % |
| REVENUES | | | | | |
| Investment Income | 267,611 | 204,660 | 527,600 | 562,010 | 174.6 % |
| Medicaid/Medicare Reimbursement | 1,236,005 | 0 | 0 | 0 | — |
| Other Charges/Fees | 6,512,529 | 0 | 0 | 0 | — |
| Self Insurance Employee Health Income | 64,309,242 | 261,465,858 | 260,184,453 | 281,967,908 | 7.8 % |

## BUDGET SUMMARY

| | Actual FY18 | Budget FY19 | Estimate FY19 | Approved FY20 | %Chg Bud/App |
|---|---|---|---|---|---|
| **Employee Health Self Insurance Revenues** | **72,325,387** | **261,670,518** | **260,712,053** | **282,529,918** | **8.0 %** |
| **GRANT FUND - MCG** | | | | | |
| EXPENDITURES | | | | | |
| Salaries and Wages | 0 | 0 | 0 | 0 | — |
| Employee Benefits | 0 | 0 | 0 | 0 | — |
| **Grant Fund - MCG Personnel Costs** | **0** | **0** | **0** | **0** | **—** |
| Operating Expenses | 7,676 | 0 | 0 | 0 | — |
| **Grant Fund - MCG Expenditures** | **7,676** | **0** | **0** | **0** | **—** |
| PERSONNEL | | | | | |
| Full-Time | 0 | 0 | 0 | 0 | — |
| Part-Time | 0 | 0 | 0 | 0 | — |
| FTEs | 0.00 | 0.00 | 0.00 | 0.00 | — |
| REVENUES | | | | | |
| Miscellaneous Revenues | 7,676 | 0 | 0 | 0 | — |
| **Grant Fund - MCG Revenues** | **7,676** | **0** | **0** | **0** | **—** |
| **DEPARTMENT TOTALS** | | | | | |
| **Total Expenditures** | **252,489,153** | **267,430,491** | **257,745,769** | **281,767,739** | **5.4 %** |
| **Total Full-Time Positions** | **68** | **69** | **69** | **68** | **-1.4 %** |
| **Total Part-Time Positions** | **3** | **3** | **3** | **2** | **-33.3 %** |
| **Total FTEs** | **69.90** | **70.90** | **70.90** | **68.65** | **-3.2 %** |
| **Total Revenues** | **72,333,063** | **261,670,518** | **260,712,053** | **282,529,918** | **8.0 %** |

## FY20 APPROVED CHANGES

| | Expenditures | FTEs |
|---|---|---|
| **COUNTY GENERAL FUND** | | |
| **FY19 ORIGINAL APPROPRIATION** | **8,755,692** | **45.65** |
| **Changes (with service impacts)** | | |
| Enhance: OMS Contractor Support [Labor and Employee Relations] | 223,225 | 0.00 |
| Eliminate: Abolish M1 Position (General Fund) [Recruitment and Selection] | (107,281) | (0.40) |
| Reduce: Labor Negotiations Support | (176,473) | (1.00) |
| **Other Adjustments (with no service impacts)** | | |
| Increase Cost: FY20 Compensation Adjustment | 137,199 | 0.00 |
| Shift: Position Transfer - from HHS to Police Stress Management [Health & Employee Welfare] | 114,241 | 1.00 |
| Increase Cost: Annualization of FY19 Personnel Costs | 74,759 | 0.25 |
| Increase Cost: Retirement Adjustment | 13,814 | 0.00 |
| Decrease Cost: Office Supplies [Director's Office] | (3,885) | 0.00 |

## FY20 APPROVED CHANGES

| | Expenditures | FTEs |
|---|---|---|
| Decrease Cost: Management Training Programs [Business Operations and Performance] | (19,870) | 0.00 |
| Decrease Cost: Partial Suspension of Senior Fellows Program [Business Operations and Performance] | (50,000) | (0.50) |
| Decrease Cost: Tuition Assistance [Business Operations and Performance] | (50,000) | 0.00 |
| **FY20 APPROVED** | **8,911,421** | **45.00** |

**EMPLOYEE HEALTH SELF INSURANCE**

| | | |
|---|---|---|
| **FY19 ORIGINAL APPROPRIATION** | **258,674,799** | **25.25** |
| **Changes (with service impacts)** | | |
| Eliminate: Abolish M1 Position (Employee Health Self Insurance Fund) [Recruitment and Selection] | (160,922) | (0.60) |
| **Other Adjustments (with no service impacts)** | | |
| Increase Cost: Claims Expenditure Adjustment [Health & Employee Welfare] | 14,222,066 | 0.00 |
| Increase Cost: Adjustment to Administrative Operating Expenses [Health & Employee Welfare] | 129,640 | 0.00 |
| Increase Cost: FY20 Compensation Adjustment | 71,975 | 0.00 |
| Increase Cost: Retirement Adjustment | 7,943 | 0.00 |
| Decrease Cost: Annualization of FY19 Personnel Costs | (89,183) | (1.00) |
| **FY20 APPROVED** | **272,856,318** | **23.65** |

## PROGRAM SUMMARY

| Program Name | FY19 APPR Expenditures | FY19 APPR FTEs | FY20 APPR Expenditures | FY20 APPR FTEs |
|---|---|---|---|---|
| Director's Office | 2,687,509 | 19.40 | 3,041,050 | 21.40 |
| Business Operations and Performance | 2,617,465 | 14.75 | 2,240,641 | 12.50 |
| Recruitment and Selection | 1,516,677 | 10.40 | 1,589,273 | 10.40 |
| Labor and Employee Relations | 3,159,638 | 8.00 | 3,259,146 | 7.00 |
| EEO Compliance and Diversity Management | 428,893 | 3.00 | 438,830 | 3.00 |
| Health & Employee Welfare | 257,020,309 | 15.35 | 271,198,799 | 14.35 |
| **Total** | **267,430,491** | **70.90** | **281,767,739** | **68.65** |

## CHARGES TO OTHER DEPARTMENTS

| Charged Department | Charged Fund | FY19 Total$ | FY19 FTES | FY20 Total$ | FY20 FTES |
|---|---|---|---|---|---|
| **COUNTY GENERAL FUND** | | | | | |
| Fire and Rescue Service | Fire | 1,423,318 | 0.00 | 1,591,025 | 0.00 |
| Police | General Fund | 295,333 | 2.00 | 307,101 | 2.00 |
| NDA - Montgomery County Employee Retirement Plans | Employees Retirement Savings Plan (RSP) | 24,209 | 0.20 | 26,071 | 0.20 |

## CHARGES TO OTHER DEPARTMENTS

| Charged Department | Charged Fund | FY19 Total$ | FY19 FTES | FY20 Total$ | FY20 FTES |
|---|---|---|---|---|---|
| NDA - Montgomery County Employee Retirement Plans | Retirement Fund (ERS) | 207,290 | 0.40 | 185,851 | 0.40 |
| NDA - Montgomery County Employee Retirement Plans | Non-Appropriated Funds | 34,740 | 0.00 | 26,390 | 0.00 |
| | **Total** | **1,984,890** | **2.60** | **2,136,438** | **2.60** |

## FUTURE FISCAL IMPACTS

CC APPROVED ($000S)

| Title | FY20 | FY21 | FY22 | FY23 | FY24 | FY25 |
|---|---|---|---|---|---|---|
| **COUNTY GENERAL FUND** | | | | | | |
| **EXPENDITURES** | | | | | | |
| **FY20 Approved** | **8,911** | **8,911** | **8,911** | **8,911** | **8,911** | **8,911** |
| No inflation or compensation change is included in outyear projections. | | | | | | |
| **Labor Contracts** | **0** | **68** | **68** | **68** | **68** | **68** |
| These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items. | | | | | | |
| **Subtotal Expenditures** | **8,911** | **8,979** | **8,979** | **8,979** | **8,979** | **8,979** |
| **EMPLOYEE HEALTH SELF INSURANCE** | | | | | | |
| **EXPENDITURES** | | | | | | |
| **FY20 Approved** | **272,856** | **272,856** | **272,856** | **272,856** | **272,856** | **272,856** |
| No inflation or compensation change is included in outyear projections. | | | | | | |
| **Labor Contracts** | **0** | **36** | **36** | **36** | **36** | **36** |
| These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items. | | | | | | |
| **Subtotal Expenditures** | **272,856** | **272,892** | **272,892** | **272,892** | **272,892** | **272,892** |

# Human Rights

| APPROVED FY20 BUDGET | FULL TIME EQUIVALENTS |
|---|---|
| $1,282,630 | 8.60 |

JAMES STOWE, DIRECTOR

## MISSION STATEMENT

The mission of the Office of Human Rights is to enforce County anti-discrimination laws in housing, commercial real estate, employment, public accommodations and intimidation; and promote increased understanding and tolerance among diverse groups.

## BUDGET OVERVIEW

The total approved FY20 Operating Budget for the Office of Human Rights is $1,282,630, an increase of $35,583 or 2.85 percent from the FY19 Approved Budget of $1,247,047. Personnel Costs comprise 88.85 percent of the budget for eight full-time position(s) and no part-time position(s), and a total of 8.60 FTEs. Total FTEs may include seasonal or temporary positions and may also reflect workforce charged to or from other departments or funds. Operating Expenses account for the remaining 11.15 percent of the FY20 budget.

## COUNTY PRIORITY OUTCOMES

While this program area supports all seven of the County Executive's Priority Outcomes, the following are emphasized:

- **Thriving Youth and Families**
- **Effective, Sustainable Government**

## DEPARTMENT PERFORMANCE MEASURES

Performance measures for this department are included below (where applicable), with multi-program measures displayed at the front of this section and program-specific measures shown with the relevant program. The FY19 estimates reflect funding based on the FY19 Approved Budget. The FY20 and FY21 figures are performance targets based on the FY20 Approved Budget and funding for comparable service levels in FY21.

## ACCOMPLISHMENTS

- ☑ Held the One-Stop Fair Housing workshop for housing providers, realtors, rental agents, and real estate professionals with a focus on local, State, and Federal fair housing laws and the 50th Anniversary of the Federal Fair Housing Act of 1968, and 51st Anniversary of the Montgomery County Open Housing Law of 1967.

- ☑ Held the One-Stop Fair Employment workshop for County private and public employers with a focus on new local laws and State and Federal employment case law.
- ☑ Planned and coordinated the Sixth Annual Friendship Unity Picnic with the Committee on Hate Violence, advocating for community unity across racial, religious, and cultural lines; building awareness of the Partnership Fund, which supports victims of hate violence incidents. This event was very important as the Office continued to see an increase of reported incidents of hate and violence.
- ☑ Successfully mediated and conciliated complaints in excess of $1.5 million. Other cases were investigated and closed consistent with performance measure requirements.

## PROGRAM CONTACTS

Contact James Stowe of the Office of Human Rights at 240.777.8490 or Phil Weeda of the Office of Management and Budget at 240.777.2780 for more information regarding this department's operating budget.

## PROGRAM DESCRIPTIONS

### ✺ Compliance

This program investigates and resolves formal complaints of discrimination in employment, housing, commercial and residential real estate transactions, public accommodations, and intimidations through a formal complaint process or mediation.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Percent of cases that have completed their investigation within 15 months | 95% | 95% | 100% | 100% | 100% |
| Percent of cases that have a Letter of Determination issued within 30 days of completed investigation by investigator | 100% | 100% | 100% | 100% | 100% |
| Percent of referred cases that are mediated successfully | 50% | 65% | 50% | 50% | 50% |
| Percent reduction (or increase) in the average closeout time of cases (formal complaints) over the prior year | 5% | 5% | 5% | 5% | 5% |
| Percent of cases in backlog status (cases not closed within 15 months) | 5% | 5% | 5% | 5% | 5% |

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **886,626** | **6.00** |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 17,489 | 0.00 |
| **FY20 Approved** | **904,115** | **6.00** |

### ✺ Community Mediation and Public Affairs

This program supports and promotes the Human Rights Commission and Committee on Hate Violence on their outreach and education efforts. Participate in, or in partnership with other local/State/Federal offices, conduct various forums to promote increased understanding and tolerance among diverse groups.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Overall satisfaction of the Commissioners with the HRC's advocacy for human and civil rights issues (scale of 1-5) | 4.7 | 4.8 | 4.8 | 4.8 | 4.8 |

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **43,448** | **0.50** |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 2,611 | 0.00 |
| **FY20 Approved** | **46,059** | **0.50** |

## Fair Housing

This program monitors the County's Fair Housing Ordinance through the Interagency Fair Housing Work Group in order to coordinate the activity of County departments, offices, and agencies to prevent housing discrimination and to perform testing of housing providers. The Office investigates and seeks to resolve housing discrimination complaints.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Percent of housing providers in full compliance with Fair Housing Laws based on the Office of Human Rights-selected matched pair testing [1] | 90% | N/A | 95% | 95% | 95% |

[1] *Testing was suspended for budget considerations.*

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **60,957** | **1.10** |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 3,239 | 0.00 |
| **FY20 Approved** | **64,196** | **1.10** |

## Administration

This program provides overall direction of the office, administration of the budget, personnel, procurement, automation, and support services. Also provided in this program is funding for human relations awards and programs.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **256,016** | **1.00** |
| Decrease Cost: Contract Services | (20,932) | 0.00 |
| Decrease Cost: Part-time Salaries | (28,950) | 0.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 62,126 | 0.00 |
| **FY20 Approved** | **268,260** | **1.00** |

# BUDGET SUMMARY

| | Actual FY18 | Budget FY19 | Estimate FY19 | Approved FY20 | %Chg Bud/App |
|---|---|---|---|---|---|

## COUNTY GENERAL FUND

## BUDGET SUMMARY

| | Actual FY18 | Budget FY19 | Estimate FY19 | Approved FY20 | %Chg Bud/App |
|---|---|---|---|---|---|
| EXPENDITURES | | | | | |
| Salaries and Wages | 830,572 | 849,218 | 865,313 | 879,308 | 3.5 % |
| Employee Benefits | 235,189 | 237,192 | 244,958 | 260,246 | 9.7 % |
| **County General Fund Personnel Costs** | **1,065,761** | **1,086,410** | **1,110,271** | **1,139,554** | **4.9 %** |
| Operating Expenses | 121,274 | 160,637 | 160,637 | 143,076 | -10.9 % |
| **County General Fund Expenditures** | **1,187,035** | **1,247,047** | **1,270,908** | **1,282,630** | **2.9 %** |
| PERSONNEL | | | | | |
| Full-Time | 8 | 8 | 8 | 8 | — |
| Part-Time | 0 | 0 | 0 | 0 | — |
| FTEs | 8.60 | 8.60 | 8.60 | 8.60 | — |
| REVENUES | | | | | |
| EEOC Reimbursement | 121,540 | 55,000 | 59,200 | 59,200 | 7.6 % |
| Miscellaneous Revenues | 99 | 0 | 829 | 0 | — |
| **County General Fund Revenues** | **121,639** | **55,000** | **60,029** | **59,200** | **7.6 %** |

## FY20 APPROVED CHANGES

| | Expenditures | FTEs |
|---|---|---|
| **COUNTY GENERAL FUND** | | |
| **FY19 ORIGINAL APPROPRIATION** | **1,247,047** | **8.60** |
| **Other Adjustments (with no service impacts)** | | |
| Increase Cost: FY20 Compensation Adjustment | 31,280 | 0.00 |
| Increase Cost: Restore One-Time Lapse Increase | 28,950 | 0.00 |
| Increase Cost: Annualization of FY19 Personnel Costs | 20,158 | 0.00 |
| Increase Cost: Biennial Hall of Fame Event | 2,500 | 0.00 |
| Increase Cost: Retirement Adjustment | 1,706 | 0.00 |
| Increase Cost: Motor Pool Adjustment | 871 | 0.00 |
| Decrease Cost: Contract Services [Administration] | (20,932) | 0.00 |
| Decrease Cost: Part-time Salaries [Administration] | (28,950) | 0.00 |
| **FY20 APPROVED** | **1,282,630** | **8.60** |

## PROGRAM SUMMARY

| Program Name | FY19 APPR Expenditures | FY19 APPR FTEs | FY20 APPR Expenditures | FY20 APPR FTEs |
|---|---|---|---|---|
| Compliance | 886,626 | 6.00 | 904,115 | 6.00 |
| Community Mediation and Public Affairs | 43,448 | 0.50 | 46,059 | 0.50 |
| Fair Housing | 60,957 | 1.10 | 64,196 | 1.10 |

## PROGRAM SUMMARY

| Program Name | FY19 APPR Expenditures | FY19 APPR FTEs | FY20 APPR Expenditures | FY20 APPR FTEs |
|---|---|---|---|---|
| Administration | 256,016 | 1.00 | 268,260 | 1.00 |
| **Total** | **1,247,047** | **8.60** | **1,282,630** | **8.60** |

## FUTURE FISCAL IMPACTS

CC APPROVED ($000S)

| Title | FY20 | FY21 | FY22 | FY23 | FY24 | FY25 |
|---|---|---|---|---|---|---|
| **COUNTY GENERAL FUND** | | | | | | |
| **EXPENDITURES** | | | | | | |
| **FY20 Approved** | **1,283** | **1,283** | **1,283** | **1,283** | **1,283** | **1,283** |
| No inflation or compensation change is included in outyear projections. | | | | | | |
| **Labor Contracts** | **0** | **12** | **12** | **12** | **12** | **12** |
| These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items. | | | | | | |
| **Subtotal Expenditures** | **1,283** | **1,295** | **1,295** | **1,295** | **1,295** | **1,295** |

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# Intergovernmental Relations

| APPROVED FY20 BUDGET | FULL TIME EQUIVALENTS |
|---|---|
| $1,146,071 | 5.30 |

MELANIE WENGER, DIRECTOR

## MISSION STATEMENT

The mission of the Office of Intergovernmental Relations is to represent County interests at the regional, State, and Federal levels; to prepare the annual State Legislative Program; to prepare the annual Federal priorities request; and to be the liaison with State Government, and the County's State and Congressional delegations. The Office of Intergovernmental Relations is the lead Executive Branch agency representing the County in the Maryland Association of Counties and the National Association of Counties.

## BUDGET OVERVIEW

The total approved FY20 Operating Budget for the Office of Intergovernmental Relations is $1,146,071, a decrease of $106,088 or 8.47 percent from the FY19 Approved Budget of $1,252,159. Personnel Costs comprise 81.79 percent of the budget for five full-time position(s) and no part-time position(s), and a total of 5.30 FTEs. Total FTEs may include seasonal or temporary positions and may also reflect workforce charged to or from other departments or funds. Operating Expenses account for the remaining 18.21 percent of the FY20 budget.

## DEPARTMENT PERFORMANCE MEASURES

Performance measures for this department are included below (where applicable). The FY19 estimates reflect funding based on the FY19 Approved Budget. The FY20 and FY21 figures are performance targets based on the FY20 Approved Budget and funding for comparable service levels in FY21.

| Measure | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| ***Program Measures*** | | | | | |
| Number of bills for which a County fiscal estimate was requested by the State Department of Legislative Services [1] | 431 | 524 | 436 | 436 | 436 |
| Number of formal position statements prepared [2] | 253 | 285 | 252 | 252 | 252 |
| Percent of State legislative package where Intergovernmental Relations position prevailed [3] | 92% | 89% | 89% | 89% | 89% |
| Percent of State priorities fully realized [4] | 80% | 61% | 61% | 61% | 61% |
| Total direct State aid ($ millions) | 752 | 782 | 816 | 816 | 816 |
| Total State retirement payments ($ millions) | 179 | 168 | 170 | 170 | 170 |

| Measure | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| General Assembly bills identified as of potential interest to the County and analyzed by the Office of Intergovernmental Relations [5] | 856 | 1243 | 992 | 992 | 992 |

[1] *Projections are based on the mathematical average of the last three years' actual figures.*

[2] *Projections are based on the mathematical average of the last three years' numbers rounded to the nearest 5.*

[3] *Fixed Projections at 80%*

[4] *Fixed Projections at 60%*

[5] *Projections are based on the mathematical average of the last three years' actual numbers.*

## INITIATIVES

- Continue to enhance collaboration with the County Executive, County Council, County departments, independent agencies (Montgomery County Public Schools, Washington Suburban Sanitary Commission, Maryland-National Capital Park and Planning Commission, Montgomery College, Revenue Authority, and Housing Opportunities Commission), and the County's various Boards, Committees, and Commissions to enhance: (1) the process for developing Federal and State priorities to maximize opportunities; and (2) Federal and State advocacy efforts regarding legal, legislative, fiscal and regulatory matters.
- Continue to enhance the Office of Intergovernmental Relations' Legislative Tracking System to maximize its workflow management and public information capabilities.

## ACCOMPLISHMENTS

- Secured $59.7 million in State grants for capital funding for school facilities.
- Secured $38.7 million in State grants for capital improvements at higher education facilities.
- Secured an increase of $34 million in direct State aid, primarily for K-12 Education.
- Secured a new $167 million annual stream of funding for Maryland's share of the Washington Metropolitan Area Transit Authority (WMATA) subsidy to support maintenance and system improvement.
- Secured $10 million for the first and second installment of a four-year $20 million retention incentive package for Marriott International to construct its new headquarters in Montgomery County.
- Secured a second $1 million down payment in State funding for the Poolesville Economic Development Project.
- Obtained a grandfather clause in Statewide paid sick leave legislation that preserves the County's authority to implement its own local sick and safe leave law.
- Obtained legislation that delays for two years the County's obligation to repay the State for local income tax refunds required by the *Wynne* case, which allows the County to postpone approximately $143 million in repayments.
- Obtained legislation strengthening WMATA's governing board (Metro Board of Directors) by requiring that one of the State's two principal board members be the Maryland Secretary of Transportation or the Secretary's designee.
- Worked collaboratively with Montgomery County Police Department (MCPD) and Maryland Association of Counties (MACo) to obtain legislation creating the Commission to Advance the Next Generation of 911 Across Maryland.
- Worked collaboratively with the Office of the County Attorney (OCA), MACo, Maryland Municipal League (MML), and Local Government Insurance Trust (LGIT) to successfully oppose a bill that would have increased the County's liability for attorney's fees.

- ☑ Worked collaboratively with the Department of Technology Services (DTS), OCA, MACo and MML to successfully oppose a bill that would have preempted local authority regarding "small cell" wireless facilities.
- ☑ Worked collaboratively with DTS and MACo to expand the scope of the Rural Broadband Task Force to include the County's Agricultural Reserve.
- ☑ Worked collaboratively with Office of Emergency Management and Homeland Security (OEMHS), Revenue Authority, Public Information, DTS, OCA, MACo, and MML to amend the Maryland Public Information Act to allow the County to protect the privacy of residents and business by keeping email addresses and telephone numbers confidential.
- ☑ Collaborated with Department of General Services, OCA, Congressional Delegation, National Park Service, and Department of the Interior to negotiate a new 10-year cooperative management agreement for Glen Echo Park that preserves a local-Federal partnership benefiting County residents and the Washington, D.C. metropolitan area and protecting nationally significant Federal property.
- ☑ Worked collaboratively with Congressional Delegation to obtain legislation extending Small Business Innovation Research (SBIR) and Small Business Technology Transfer (STTR) programs that support technology development, commercialization, job creation, and economic growth in the biotech sector.

## INNOVATIONS AND PRODUCTIVITY IMPROVEMENTS

- ✹ Collaborated with the Universities at Shady Grove to host a student intern who contributed significantly to the County's legislative advocacy efforts.
- ✹ Improved efficiency in Federal advocacy efforts by terminating a $100,000 contract for outside consultant services and absorbing those responsibilities by increasing a 0.8 staff position to full-time.
- ✹ Improved the public interface of the Office of Intergovernmental Relations' (OIR) website, including a direct link to OIR's Legislative Tracking System that provides easy access to legislative history and County position statements for bills tracked by OIR.
- ✹ Continued to participate in training, education, and networking opportunities at the local, State and federal levels, including programs and opportunities sponsored by MACo, NACo, Maryland State Bar Association, Maryland Governmental Relations Association, Montgomery County Chamber of Commerce, and Telecommunity.

## COLLABORATION AND PARTNERSHIPS

✻ Collaboration

As reflected under "Accomplishments," the Office of Intergovernmental Relations continued to collaborate extensively throughout the year with the County Executive, County Council, Department Directors, departmental liaisons and other key staff, independent agencies, the County's many Boards, Committees and Commissions, and other stakeholders involved in Federal and State matters.

## PROGRAM CONTACTS

Contact Wanda Wells of the Office of Intergovernmental Relations at 240.777.6550 or Naeem Mia of the Office of Management and Budget at 240.777.2786 for more information regarding this department's operating budget.

# PROGRAM DESCRIPTIONS

## Intergovernmental Relations

The Office of Intergovernmental Relations advocates on behalf of the County before the Maryland General Assembly; Governor; and State administrative agencies, task forces, and committees. It responds to legislation, regulations, or other policy issues involving nearby counties and states, municipalities within the County, regional agencies, the District of Columbia, and the Federal government. Staff analyzes and evaluates legislation before the Maryland General Assembly and prepares written comments and testimony. Staff also analyzes County department requests for legislation and participates in the drafting of legislation or amendments. In addition, the Office of Intergovernmental Relations serves as the County's liaison to our Congressional delegation and advocates on Federal legislation and grant funding opportunities of interest to the County.

## BUDGET SUMMARY

| | Actual FY18 | Budget FY19 | Estimate FY19 | Approved FY20 | %Chg Bud/App |
|---|---|---|---|---|---|
| **COUNTY GENERAL FUND** | | | | | |
| EXPENDITURES | | | | | |
| Salaries and Wages | 739,035 | 736,659 | 756,536 | 754,793 | 2.5 % |
| Employee Benefits | 170,952 | 168,398 | 174,983 | 182,629 | 8.5 % |
| **County General Fund Personnel Costs** | **909,987** | **905,057** | **931,519** | **937,422** | **3.6 %** |
| Operating Expenses | 181,624 | 316,432 | 287,535 | 193,314 | -38.9 % |
| **County General Fund Expenditures** | **1,091,611** | **1,221,489** | **1,219,054** | **1,130,736** | **-7.4 %** |
| PERSONNEL | | | | | |
| Full-Time | 4 | 5 | 5 | 5 | — |
| Part-Time | 1 | 0 | 0 | 0 | — |
| FTEs | 5.10 | 5.30 | 5.30 | 5.30 | — |
| REVENUES | | | | | |
| Miscellaneous Revenues | 239 | 0 | 0 | 0 | — |
| **County General Fund Revenues** | **239** | **0** | **0** | **0** | **—** |
| **GRANT FUND - MCG** | | | | | |
| EXPENDITURES | | | | | |
| Salaries and Wages | 0 | 0 | 0 | 0 | — |
| Employee Benefits | 0 | 0 | 0 | 0 | — |
| **Grant Fund - MCG Personnel Costs** | **0** | **0** | **0** | **0** | **—** |
| Operating Expenses | 30,666 | 30,670 | 30,670 | 15,335 | -50.0 % |
| **Grant Fund - MCG Expenditures** | **30,666** | **30,670** | **30,670** | **15,335** | **-50.0 %** |
| PERSONNEL | | | | | |
| Full-Time | 0 | 0 | 0 | 0 | — |
| Part-Time | 0 | 0 | 0 | 0 | — |

## BUDGET SUMMARY

| | Actual FY18 | Budget FY19 | Estimate FY19 | Approved FY20 | %Chg Bud/App |
|---|---|---|---|---|---|
| FTEs | 0.00 | 0.00 | 0.00 | 0.00 | — |
| REVENUES | | | | | |
| State Grants | 30,666 | 30,670 | 30,670 | 15,335 | -50.0 % |
| **Grant Fund - MCG Revenues** | **30,666** | **30,670** | **30,670** | **15,335** | **-50.0 %** |
| DEPARTMENT TOTALS | | | | | |
| **Total Expenditures** | **1,122,277** | **1,252,159** | **1,249,724** | **1,146,071** | **-8.5 %** |
| **Total Full-Time Positions** | **4** | **5** | **5** | **5** | **—** |
| **Total Part-Time Positions** | **1** | **0** | **0** | **0** | **—** |
| **Total FTEs** | **5.10** | **5.30** | **5.30** | **5.30** | **—** |
| **Total Revenues** | **30,905** | **30,670** | **30,670** | **15,335** | **-50.0 %** |

## FY20 APPROVED CHANGES

| | Expenditures | FTEs |
|---|---|---|
| **COUNTY GENERAL FUND** | | |
| **FY19 ORIGINAL APPROPRIATION** | **1,221,489** | **5.30** |
| **Other Adjustments (with no service impacts)** | | |
| Increase Cost: FY20 Compensation Adjustment | 16,831 | 0.00 |
| Increase Cost: Annualization of FY19 Personnel Costs | 10,113 | 0.00 |
| Increase Cost: Retirement Adjustment | 5,421 | 0.00 |
| Increase Cost: Legislation Tracking System | 3,700 | 0.00 |
| Decrease Cost: Professional Services [Intergovernmental Relations] | (1,818) | 0.00 |
| Decrease Cost: Elimination of One-Time Items Approved in FY19 | (125,000) | 0.00 |
| **FY20 APPROVED** | **1,130,736** | **5.30** |
| **GRANT FUND - MCG** | | |
| **FY19 ORIGINAL APPROPRIATION** | **30,670** | **0.00** |
| **Federal/State Programs** | | |
| Reduce: Reduction in State Aid/Expenses | (15,335) | 0.00 |
| **FY20 APPROVED** | **15,335** | **0.00** |

## FUTURE FISCAL IMPACTS

CC APPROVED ($000S)

| Title | FY20 | FY21 | FY22 | FY23 | FY24 | FY25 |
|---|---|---|---|---|---|---|
| **COUNTY GENERAL FUND** | | | | | | |

## FUTURE FISCAL IMPACTS

CC APPROVED ($000S)

| Title | FY20 | FY21 | FY22 | FY23 | FY24 | FY25 |
|---|---|---|---|---|---|---|
| **EXPENDITURES** | | | | | | |
| **FY20 Approved** | **1,131** | **1,131** | **1,131** | **1,131** | **1,131** | **1,131** |
| No inflation or compensation change is included in outyear projections. | | | | | | |
| **Labor Contracts** | **0** | **9** | **9** | **9** | **9** | **9** |
| These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items. | | | | | | |
| **Subtotal Expenditures** | **1,131** | **1,140** | **1,140** | **1,140** | **1,140** | **1,140** |

# Management and Budget

| APPROVED FY20 BUDGET | FULL TIME EQUIVALENTS |
|---|---|
| $5,206,287 | 33.25 |

RICHARD S. MADALENO, DIRECTOR

## MISSION STATEMENT

The mission of the Office of Management and Budget (OMB) is to offer a broad-based, objective perspective on a range of public and fiscal policies to the County Executive, County Council, and other County partners. The analytical work performed in OMB provides policymakers with data and options for informed decisions. The Office supports and enhances the effective operation of County government, ensuring funds are spent in the most fiscally prudent and socially responsible way. OMB also ensures that departmental expenditures are made in accordance with Executive polices and Council appropriations, consistent with the County Charter.

## BUDGET OVERVIEW

The total approved FY20 Operating Budget for the Office of Management and Budget is $5,206,287, an increase of $285,982 or 5.81 percent from the FY19 Approved Budget of $4,920,305. Personnel Costs comprise 95.97 percent of the budget for 33 full-time position(s) and one part-time position(s), and a total of 33.25 FTEs. Total FTEs may include seasonal or temporary positions and may also reflect workforce charged to or from other departments or funds. Operating Expenses account for the remaining 4.03 percent of the FY20 budget.

## COUNTY PRIORITY OUTCOMES

While this program area supports all seven of the County Executive's Priority Outcomes, the following is emphasized:

- **Effective, Sustainable Government**

## DEPARTMENT PERFORMANCE MEASURES

Performance measures for this department are included below (where applicable). The FY19 estimates reflect funding based on the FY19 Approved Budget. The FY20 and FY21 figures are performance targets based on the FY20 Approved Budget and funding for comparable service levels in FY21.

| Measure | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| ***Program Measures*** | | | | | |
| Overall Government Finance Officers Association (GFOA) Distinguished Budget Presentation Award ratings - percent rated outstanding or proficient [1] | 98.9 | 96.8 | 98.0 | 98.0 | 98.0 |
| Percentage of respondents rating OMB services as good or very good on the OMB Customer Survey for the budget process [2] | 88.9 | 73.1 | 85.0 | 90.0 | 90.0 |

| Measure | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Percentage of respondents rating the ability of OMB staff to provide effective support in solving problems as good or very good on the OMB Customer Survey for the budget process | 85.1 | 79.1 | 85.0 | 90.0 | 90.0 |
| Percentage of respondents rating the quality of OMB training and instructional materials as good or very good on the OMB Customer Survey for the budget process | 96.0 | 94.1 | 96.0 | 96.0 | 96.0 |
| Number of budget preparation and system trainings conducted by OMB [3] | 8 | 12 | 11 | 14 | 8 |

[1] *The fiscal year shown for GFOA rating corresponds to the fiscal year during which the budget was prepared (e.g. FY17 GFOA results apply to FY18 budget document, which was prepared during FY17).*

[2] *The Fiscal year shown in connection with all OMB Customer Survey results corresponds to the fiscal year during which the budget was prepared (e.g. FY17 results apply to the process of preparing the FY18 budget, which occurred during FY17).*

[3] *Increase in even numbered fiscal years due to increased CIP trainings during the development of a full CIP.*

## INITIATIVES

- Similar to the two-year Capital Improvement Plan cycle, OMB will implement a two-year Public Services Program cycle beginning in FY21. This approach will allow departments and decision makers to better plan, evaluate, and realign County funding to ensure that funds are being spent in the most efficient and effective way possible.
- In an effort to layout a comprehensive blueprint to tackle the County's fiscal challenges over the next decade, OMB will work with other departments to prepare a ten-year financial plan.
- In FY19, OMB implemented Phase I of the online budgeting tool, *A Balancing Act.* OMB will initiate Phase II with the implementation of the Taxpayer Receipt module. *A Balancing Act* is an interactive tool which allows the County to communicate financial information to residents and solicit their feedback. It increases transparency, accountability, and community member participation. With the implementation of the Taxpayer Receipt module, residents can prepare a simulated "receipt" showing how their taxes are used.
- Designing and developing Operating Budget Workforce Module. This module will replace the remaining Hyperion functionality for better data integrity, ease of use, and reduced server footprint and cost. The system is being developed in-house at limited additional cost to the County. The new module will be available for use in the FY21-22 Operating Budget.
- Designing and developing new BASIS and Open Budget dashboards that display and track department operating budgets to the County Executive's priority outcomes and respective performance measures.

## ACCOMPLISHMENTS

- ☑ Developed options for County Executive decisions to close the FY20 Budget gap of $186.9 million and produce a balanced budget while preserving critical services and advancing key County policies.
- ☑ Developed and implemented a $45.9 million Savings Plan to close the gap caused by FY18 year end deficit and FY19 revenue shortfalls.
- ☑ Provided analysis to the County Executive and County Council to address significant expected shortfalls in impact taxes without impacting planned support for Montgomery County Public Schools (MCPS) capital projects. Prudent reductions in planned General Obligation bond debt for FY19-24 moved the County toward a more sustainable debt level and contributed to AAA ratings from all three credit rating agencies
- ☑ Conducted comparative Program of Requirements analysis resulting in project and debt service efficiencies, programmatic improvements, and enhanced collaboration between co-locating agencies for projects included in the CIP.

- ☑ Developed and implemented new Operating Budget BASIS Planning Module that is used to formulate all expenses and revenues for the operating budget. The module replaced Hyperion Planning functionality for better ease of use coupled with enhanced reports.
- ☑ Continued outreach efforts to promote open data, government transparency, budgeting processes, and to solicit community input into the development of the Operating and CIP budgets. Information and training sessions were held to inform community members and non-profit organizations of the community grant application system. A budget overview and process presentation was conducted for members of the Mid-County Citizen Advisory Board. Operating budget forums were held in conjunction with the County Executive's Office and the five Regional Services Centers. Interactive Budget Forum workshop featuring *A Balancing Act* was held to directly involve residents and receive their input on budgeting priorities. BASIS and Open Budget presentations were conducted for visiting dignitaries from Cambodia, Croatia and World Bank.
- ☑ Received three NACo awards in FY19 for the following initiatives: development and implementation of the on-line Capital Open Budget information tool; development and implementation of the on-line Operating Open Budget information tool; and development and implementation of the CIP Budget Analytical Statistical Information System (CIP-BASIS).

## INNOVATIONS AND PRODUCTIVITY IMPROVEMENTS

- ✹ Implemented new BASIS Operating Budget planning modules used by departments to develop and submit budgets. The new modules streamlined processes and added functionalities.

## COLLABORATION AND PARTNERSHIPS

### Operating Budget Forums

Operating budget forums were held in conjunction with the County Executive's Office and the five Regional Services Centers.

Partners

Community Engagement Cluster, Office of the County Executive

### Cross Departmental Issue Coordination

OMB facilititated operating budget cluster meetings to promote collaboration, information sharing, cost-savings, and efficiency among departments. Specific areas of focus included: Safe Neighborhoods; Thriving Youth and Families; Digital Evidence Management and e-Discovery; Pedestrian Safety/Vision Zero; and Technology.

### Project Search

Partnered with the Office of Human Resources to provide opportunities for Project Search participants to intern at OMB. Since 2013, OMB has hosted eight Project Search participants and hired two of those participants to permanent positions.

Partners

Office of Human Resources

### Collective Bargaining

OMB, in partnership with the Office of Human Resources, County Attorney, Finance, Police, and Fire & Rescue Service served on the County's collective bargaining negotiating team.

Partners

Office of the County Attorney, Department of Finance, Montgomery County Fire and Rescue Service, Office of Human Resources, Department of Police

### Community Grant Outreach Forums

OMB partnered with staff from the County Council to conduct three information and training sessions on the County's Community Grant application and award process. The sessions were held across the County and were attended by 310 representatives from community non-profit organizations.

Partners

County Council

### Tranisition Workshops

OMB provided support and assistance at the County Executive's Transition Outcome Team meetings.

Partners

Office of the County Executive

## PROGRAM CONTACTS

Contact Amy Wilson of the Office of Management and Budget at 240.777.2775 for more information regarding this department's operating budget.

## PROGRAM DESCRIPTIONS

### Budget Preparation and Administration

Staff in the Budget Preparation and Administration program serve the County by preparing the County's Operating Budget, Public Services Program, Capital Budget, and Capital Improvement Program ensuring compliance with the County Charter and the decisions of elected officials. fiscal projections prepared by OMB are used by County elected officials in setting policy for the County, and help maintain the County's AAA bond rating.

OMB staff support County partners in fiscal management and policy development, resource management, collective bargaining negotiations, management and performance analyses, fiscal impact analyses of legislation and regulations, development and monitoring of user fees and other revenue sources, and the review of grant applications and contract compliance. To ensure prudent fiscal stewardship, OMB offers several training sessions for County partners throughout the year and provides support for the County Executive's budget forums with County residents. OMB is frequently recognized by the Government Finance Officers Association for its high-quality budget publications.

OMB provides representation on a number of committees including the Contract Review Committee, Interagency Group on Energy and Utilities Management, the Board of Investment Trustees, the Diversity Council, the Telecommunications Transmission Facility Coordinating Group, the Labor Relations Policy Committee, the ERP Steering Committee, the Information Technology Policy Advisory Committee, the Public Safety System Modernization Project, the Housing Loan Review

Committee, the Collaboration Council of Montgomery County, and the Rapid Transit Steering Committee.

## BUDGET SUMMARY

| | Actual FY18 | Budget FY19 | Estimate FY19 | Approved FY20 | %Chg Bud/App |
|---|---|---|---|---|---|
| **COUNTY GENERAL FUND** | | | | | |
| EXPENDITURES | | | | | |
| Salaries and Wages | 3,622,689 | 3,904,607 | 3,632,804 | 3,950,086 | 1.2 % |
| Employee Benefits | 1,084,606 | 915,698 | 1,010,742 | 1,046,201 | 14.3 % |
| **County General Fund Personnel Costs** | **4,707,295** | **4,820,305** | **4,643,546** | **4,996,287** | **3.7 %** |
| Operating Expenses | 104,524 | 100,000 | 131,655 | 210,000 | 110.0 % |
| **County General Fund Expenditures** | **4,811,819** | **4,920,305** | **4,775,201** | **5,206,287** | **5.8 %** |
| PERSONNEL | | | | | |
| Full-Time | 32 | 33 | 33 | 33 | — |
| Part-Time | 1 | 1 | 1 | 1 | — |
| FTEs | 32.25 | 33.25 | 33.25 | 33.25 | — |

## FY20 APPROVED CHANGES

| | Expenditures | FTEs |
|---|---|---|
| **COUNTY GENERAL FUND** | | |
| **FY19 ORIGINAL APPROPRIATION** | **4,920,305** | **33.25** |
| **Changes (with service impacts)** | | |
| Add: Contractual IT Support [Budget Preparation and Administration] | 100,000 | 0.00 |
| Add: Budget Management Tool (A Balancing Act) [Budget Preparation and Administration] | 10,000 | 0.00 |
| **Other Adjustments (with no service impacts)** | | |
| Increase Cost: Restore One-Time Lapse Increase [Budget Preparation and Administration] | 194,713 | 0.00 |
| Increase Cost: FY20 Compensation Adjustment | 121,335 | 0.00 |
| Increase Cost: Retirement Adjustment | 11,018 | 0.00 |
| Decrease Cost: Annualization of FY19 Personnel Costs | (14,988) | 0.00 |
| Decrease Cost: Increase lapse and turnover savings [Budget Preparation and Administration] | (136,096) | 0.00 |
| **FY20 APPROVED** | **5,206,287** | **33.25** |

## CHARGES TO OTHER DEPARTMENTS

| Charged Department | Charged Fund | FY19 Total$ | FY19 FTES | FY20 Total$ | FY20 FTES |
|---|---|---|---|---|---|
| **COUNTY GENERAL FUND** | | | | | |
| Human Resources | Employee Health Self Insurance | 79,213 | 0.50 | 85,371 | 0.50 |

## FUTURE FISCAL IMPACTS

CC APPROVED ($000S)

| Title | FY20 | FY21 | FY22 | FY23 | FY24 | FY25 |
|---|---|---|---|---|---|---|
| **COUNTY GENERAL FUND** | | | | | | |
| **EXPENDITURES** | | | | | | |
| **FY20 Approved** | **5,206** | **5,206** | **5,206** | **5,206** | **5,206** | **5,206** |
| No inflation or compensation change is included in outyear projections. | | | | | | |
| **Elimination of One-Time Items Approved in FY20** | **0** | **(100)** | **(100)** | **(100)** | **(100)** | **(100)** |
| Items recommended for one-time funding in FY20, including contractual IT support, will be eliminated from the base in the outyears. | | | | | | |
| **Restore One-Time Lapse Increase** | **0** | **136** | **136** | **136** | **136** | **136** |
| Restoration of one-time lapse adjustment in the budget development year | | | | | | |
| **Labor Contracts** | **0** | **67** | **67** | **67** | **67** | **67** |
| These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items. | | | | | | |
| **Subtotal Expenditures** | **5,206** | **5,309** | **5,309** | **5,309** | **5,309** | **5,309** |

# Procurement

| APPROVED FY20 BUDGET | FULL TIME EQUIVALENTS |
|---|---|
| $4,465,617 | 34.90 |

AVINASH G. SHETTY, DIRECTOR

## MISSION STATEMENT

The Office of Procurement is a cabinet-level department with a mission to preserve the public trust and ensure the integrity of the County's procurement process through the efficient and cost effectiveness of the procurement of goods, services, and construction for all Executive Branch departments and agencies. The Office of Procurement ensures compliance with all related laws, regulations, and policies. The Office of Procurement focuses on identifying opportunities for improvement of inter-and intra-departmental purchasing processes and implementation of recognized best practices to increase organizational efficacy, promote transparency, improve accountability, and facilitate compliance. In its interactions with all County departments and agencies, external governmental agencies, members of the business community and the general public, the Office of Procurement serves as a resource for policy and program initiatives involving public contracting.

## BUDGET OVERVIEW

The total approved FY20 Operating Budget for the Office of Procurement is $4,465,617, an increase of $20,248 or 0.46 percent from the FY19 Approved Budget of $4,445,369. Personnel Costs comprise 92.38 percent of the budget for 35 full-time position(s) and two part-time position(s), and a total of 34.90 FTEs. Total FTEs may include seasonal or temporary positions and may also reflect workforce charged to or from other departments or funds. Operating Expenses account for the remaining 7.62 percent of the FY20 budget.

## COUNTY PRIORITY OUTCOMES

While this program area supports all seven of the County Executive's Priority Outcomes, the following are emphasized:

- **Effective, Sustainable Government**
- **A Growing Economy**

## DEPARTMENT PERFORMANCE MEASURES

Performance measures for this department are included below (where applicable), with multi-program measures displayed at the front of this section and program-specific measures shown with the relevant program. The FY19 estimates reflect funding based on the FY19 Approved Budget. The FY20 and FY21 figures are performance targets based on the FY20 Approved Budget and funding for comparable service levels in FY21.

## INITIATIVES

- Developing an implementation plan for delivering information regarding the status of procurement solicitation awards using voice technology through Open Data to increase transparency and further departmental goals.

## ACCOMPLISHMENTS

- ☑ Developed a new Request for Proposal (RFP) template with Department of Transportation (DOT) and the Office of the County Attorney (OCA) for awarding projects utilizing Construction Manager At Risk (CMAR) methodology; streamlined process/checklist for submission/issuance of projects under the Small Construction Task Order Contracts; and developed an additional template to streamline contract renewals for lower-threshold community grants.
- ☑ Procurement received the 2018 Achievement of Excellence in Procurement (AEP) Award for its demonstration of innovation, professionalism, E-Procurement, productivity, and leadership with a strong dedication to the advancement of the public procurement professional from the National Procurement Institute as well as the 2018 Public Access Partner Award from the Women Presidents' Educational Organization (WPEO) in recognition of the importance the Office of Procurement places on supply chain diversity in our business strategies.
- ☑ Encumbered $198 million to Minority, Female, and Disabled (MFD) Owned Business Program vendors, comprising 23.5 percent of eligible spending in FY18 and $115 million to Local Small Business Reserve Program (LSBRP) vendors, comprising 26.8 percent of eligible spending in FY18.
- ☑ Focused on outreach efforts and validating/certifying MFD and LSBRP vendors-hosting or attending 31 outreach and networking events.
- ☑ Hosted Second Annual Procurement Forum, and First Spring Round Table Event for Business Matchmaking.
- ☑ In 2018, the Office of Procurement conducted a series of Procurement Overview and Compliance trainings to further professional development and to strengthen networking and collaboration between contract administrators, peers, and procurement staff on contract issues.

## INNOVATIONS AND PRODUCTIVITY IMPROVEMENTS

- The Division of Business Relations and Compliance has used social media to impact the discovery by entrepreneurs of new opportunities for growth. Through email distribution of newsletters and encouraging participation in networking/business matchmaking events, as well as instructional business certification events, the minority, local, and small business vendor community serving Montgomery County has increased.
- Forty percent of contract awards were given to first time contractors.
- Developed two pre-approved Community Grant contract templates (different dollar thresholds) for Countywide use.
- Processed 81 percent of FY18 Community Grant Awards by September 1.

## COLLABORATION AND PARTNERSHIPS

- Prevailing Wage Workshop

On March 7, 2018, the Office of Procurement coordinated an event for staff to offer brief remarks at the Silver Spring Library regarding the mission of the Prevailing Wage Program and the importance of complying with the Prevailing Wage Law.

### Super Matchmaker Conference

On March 29, 2018, the Division of Business Relations and Compliance participated in a business matchmaking event for current and potential entrepreneurs in collaboration with the Capital Regional Minority Suppliers.

Partners

Non-Profits

### Introduction to Government Contracting

On April 18, 2018, the Division of Business Relations and Compliance (BRC) collaborated with the Asian American Chamber of Commerce at the Lerch, Early and Brewer Chartered Bethesda Law Firm as a resource to provide information on the BRC mission and accomplishments.

Partners

Non-Profits

### Government Procurement Conference

On April 19, 2018, the Division of Procurement Operations collaborated with the Federal Government at the Walter E. Washington Convention Center in Washington, D.C. to provide information and literature during Business matchmaking sessions.

### Washington Surburban Sanitary Commission (WSSC) to Business

On April 27, 2018, the Division of Business Relations and Compliance collaborated with the Washington Suburban Sanitary Commission (WSSC) at the WSSC Tap into Business event to offer information and technical assistance at a booth.

Partners

Washington Suburban Sanitary Commission

### How To Do Business With Montgomery County

On June 19, 2018, the Division of Business Relations and Compliance collaborated with the Maryland Procurement Technical Assistance Center (PTAC) at the Small Business Resource Center in Baltimore, Maryland for a presentation by staff and to provide information and technical assistance.

Partners

Non-Profits

### Educational and Business Planning Events

The following were hosted or presented in part by the Division of Business Relations and Compliance:

September 20, 2017 and February 28, 2018 - Minority Business Enterprise (MBE), Disadvantaged Business Enterprise, Airport Disadvantage Business Enterprise, Small Business Enterprise Certification Workshops for Minority Businesses.

October 3, 2017 the Division of Business Relations and Compliance delivered programmatic information in Hanover,

Maryland at the MBE Application Assistance Workshop that was a collaboration with the Maryland Department of Transportation (MDOT).

Partners

Non-Profits

## PROGRAM CONTACTS

Contact Marsha Watkins Thomas of the Office of Procurement at 240.777.9954 or Jane Mukira of the Office of Management and Budget at 240.777.2754 for more information regarding this department's operating budget.

## PROGRAM DESCRIPTIONS

### Procurement Operations

The core components of this program are to purchase goods, services, and construction required by County departments in the most timely and cost-effective manner possible. Program staff assist departments in the development of procurement strategies and documents to ensure a competitive, transparent, and fair procurement process in accordance with the County Code and the Procurement Regulations. Program staff also educate vendors about the County's procurement process and procedures.

Procurement staff also provides County departments with training, assistance, and guidance of department contract administrators. Procurement Specialists develop contract administration procedures, research vendors, review contracts, and recommend revisions to County procurement policies and regulations to streamline the procurement process. In addition, testimony and other evidence regarding claims and contract disputes with contractors are reviewed to resolve issues.

Procurement staff participates with local, State, and national procurement purchasing associations to promote and teach continuing procurement education and learning credits, latest industry trends, latest source selection methods, and cooperative purchases. Staff also participates in and leads recognized professional purchasing organizations at the local, State, and national levels.

The Information Technology (IT) staff provides support to develop and maintain information systems for the department's business operations. This includes purchase and maintenance of IT equipment, service and support for major end-use systems on a Countywide basis. IT management of applications, databases, systems, and department website design and maintenance is included in this program as well as coordination with the County's Department of Technology Services.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Percentage of procurements completed in agreed upon time [1] | 81 | 82 | 80 | 80 | 80 |
| Percent of procurements meeting agreed-upon timeline (Construction) | 87% | 94% | 85% | 85% | 85% |
| Percent of procurements meeting agreed-upon timeline (IFB) | 76% | 77% | 76% | 75% | 75% |
| Percent of procurements meeting agreed-upon timeline (RFP) | 81% | 77% | 75% | 75% | 75% |

[1] *This figure represents the average for the following: Invitation For Bid - 77%; Request For Proposals - 77%; and Construction - 94% for FY18.*

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **3,332,010** | **25.40** |
| Decrease Cost: Lapse Part Time Procurement Specialist II | (45,600) | 0.00 |
| Decrease Cost: Abolish Manager I | (266,063) | (1.00) |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 180,969 | 0.00 |
| **FY20 Approved** | **3,201,316** | **24.40** |

## Business Relations and Compliance

The mission of the Division of Business Relations and Compliance (BRC) is to plan and implement programmatic strategies to expand business opportunities for minority, female, and disabled business owners as well as Montgomery County small businesses. The office administers the County's Wage Requirements and Prevailing Wage programs for service and construction contracts. The DBRC is responsible for ensuring County government contracting compliance with the socioeconomic laws, programs, and policies of the County.

-Minority, Female, and Disabled Persons (MFD): The MFD program objectives focus on ensuring that contracts awarded by the County include equitable participation by certified minority, female, or disabled-owned businesses. The program identifies MFD firms, encourages and coordinates their participation in the procurement process through community outreach and internal seminars, and monitors contracts subject to MFD participation to ensure compliance.

-Local Small Business Reserve Program (LSBRP): The Local Small Business Reserve Program ensures that County departments award a minimum of 20 percent of total eligible contract dollars for goods, services, or construction to registered local small businesses. The program certifies local small businesses that meet the requirements set by law, assists County departments in identifying contracting opportunities and solicitations appropriate for LSBRP competition, and provides training and networking to help local small businesses compete with businesses of similar size and resources for County contracts to strengthen the local small business sector.

-Wage Requirements Law (WRL): The Wage Requirements Law program ensures that County contractors and subcontractors pay employees a "living wage" in compliance with the annually adjusted rate established by the Maryland State Commissioner of Labor and Industry for the Montgomery County region.

-Prevailing Wage Law (PWL): The Prevailing Wage Law is patterned after the Federal Davis-Bacon and State of Maryland's prevailing wage laws. It requires the local prevailing wage be paid to workers on County financed construction contracts. The prevailing wage rate is a rate paid for comparable work in the private sector within the County. The rates are calculated by the State, based on surveys of construction company employers.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Business Relations and Compliance: Percentage of contract dollars awarded to LSBs | 25 | 26.8 | 25 | 25 | 25 |
| Percent of LSBs who apply for LSB certification and are certified | 56.5% | 64.6% | 60% | 60% | 60% |
| Number of LSBs who apply for LSB certification and are certified | 599 | 676 | 720 | 760 | 800 |
| Percent of County contract dollars that are awarded to certified MFD vendors (measured against County goals for each category) | 23% | 23.5% | 23% | 23% | 23% |

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Value of County contracts awarded to local small businesses ($s) | 93,408 | 115,362 | 100,000 | 100,000 | 100,000 |
| Percent of registered vendors that are certified MFD-owned businesses | 4.85% | 4.21% | 5% | 5% | 5% |
| Enforcement: Number of instances that employees/workers are found to be underpaid under the Wage Requirements Law (WRL) | 95 | 2 | 10 | 10 | 10 |
| Enforcement: Number of instances that employees/workers are found to be underpaid under the Prevailing Wage Law (PWL) | 185 | 84 | 50 | 50 | 50 |
| Enforcement: Dollars returned to workers as result of enforcement actions taken by Procurement | $190,600 | $27,334 | $50,000 | $50,000 | $50,000 |

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **962,561** | **5.50** |
| Add: New Program Manager I Position (Bill 6-18) | 88,359 | 1.00 |
| Increase Cost: Reclass Program Specialist II to Program Manager I | 13,816 | 0.00 |
| Increase Cost: Contract Costs | 2,400 | 0.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 34,139 | 0.00 |
| **FY20 Approved** | **1,101,275** | **6.50** |

## Procurement Services

The Procurement Services section provides for departmental direction, oversight, and support for the Contract Review Committee, analysis, budget preparation, and monitoring. This section also manages contract scanning activities for documents, contracts, and subsequent contract actions, manages archiving standards, and provides departmental customer service assistance. Additionally, it centrally coordinates departmental training and tracking including national certifications and re-certification, expenditure control, escrow management, human resources activities, management of departmental knowledge based articles and MC311 service requests, and coordination of interpreter services for departmental activities or customer needs.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **150,798** | **4.00** |
| Decrease Cost: Lapse Office Services Coordinator | (70,216) | 0.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 82,444 | 0.00 |
| **FY20 Approved** | **163,026** | **4.00** |

## BUDGET SUMMARY

| | Actual FY18 | Budget FY19 | Estimate FY19 | Approved FY20 | %Chg Bud/App |
|---|---|---|---|---|---|
| COUNTY GENERAL FUND | | | | | |
| EXPENDITURES | | | | | |
| Salaries and Wages | 3,037,102 | 3,065,607 | 2,997,568 | 3,007,640 | -1.9 % |
| Employee Benefits | 1,034,723 | 1,044,594 | 1,022,954 | 1,117,675 | 7.0 % |
| **County General Fund Personnel Costs** | **4,071,825** | **4,110,201** | **4,020,522** | **4,125,315** | **0.4 %** |
| Operating Expenses | 424,825 | 335,168 | 284,213 | 340,302 | 1.5 % |

## BUDGET SUMMARY

| | Actual FY18 | Budget FY19 | Estimate FY19 | Approved FY20 | %Chg Bud/App |
|---|---|---|---|---|---|
| Capital Outlay | 1,217 | 0 | 0 | 0 | — |
| **County General Fund Expenditures** | **4,497,867** | **4,445,369** | **4,304,735** | **4,465,617** | **0.5 %** |
| PERSONNEL | | | | | |
| Full-Time | 35 | 35 | 35 | 35 | — |
| Part-Time | 2 | 2 | 2 | 2 | — |
| FTEs | 34.90 | 34.90 | 34.90 | 34.90 | — |
| REVENUES | | | | | |
| Other Fines & Forfeitures | 32,609 | 0 | 0 | 0 | — |
| **County General Fund Revenues** | **32,609** | **0** | **0** | **0** | **—** |

## FY20 APPROVED CHANGES

| | Expenditures | FTEs |
|---|---|---|
| **COUNTY GENERAL FUND** | | |
| **FY19 ORIGINAL APPROPRIATION** | **4,445,369** | **34.90** |
| **Changes (with service impacts)** | | |
| Add: New Program Manager I Position (Bill 6-18) [Business Relations and Compliance] | 88,359 | 1.00 |
| **Other Adjustments (with no service impacts)** | | |
| Increase Cost: Restore One-Time Lapse Increase | 115,816 | 0.00 |
| Increase Cost: FY20 Compensation Adjustment | 111,311 | 0.00 |
| Increase Cost: Annualization of FY19 Personnel Costs | 64,513 | 0.00 |
| Increase Cost: Reclass Program Specialist II to Program Manager I [Business Relations and Compliance] | 13,816 | 0.00 |
| Increase Cost: Retirement Adjustment | 5,912 | 0.00 |
| Increase Cost: Contract Costs [Business Relations and Compliance] | 2,400 | 0.00 |
| Decrease Cost: Lapse Part Time Procurement Specialist II [Procurement Operations] | (45,600) | 0.00 |
| Decrease Cost: Lapse Office Services Coordinator [Procurement Services] | (70,216) | 0.00 |
| Decrease Cost: Abolish Manager I [Procurement Operations] | (266,063) | (1.00) |
| **FY20 APPROVED** | **4,465,617** | **34.90** |

## PROGRAM SUMMARY

| Program Name | FY19 APPR Expenditures | FY19 APPR FTEs | FY20 APPR Expenditures | FY20 APPR FTEs |
|---|---|---|---|---|
| Procurement Operations | 3,332,010 | 25.40 | 3,201,316 | 24.40 |
| Business Relations and Compliance | 962,561 | 5.50 | 1,101,275 | 6.50 |
| Procurement Services | 150,798 | 4.00 | 163,026 | 4.00 |
| **Total** | **4,445,369** | **34.90** | **4,465,617** | **34.90** |

## CHARGES TO OTHER DEPARTMENTS

| Charged Department | Charged Fund | | FY19 Total$ | FY19 FTES | FY20 Total$ | FY20 FTES |
|---|---|---|---|---|---|---|
| **COUNTY GENERAL FUND** | | | | | | |
| Fleet Management Services | Motor Pool | | 40,636 | 0.30 | 41,716 | 0.30 |
| Parking District Services | Bethesda Parking | | 6,775 | 0.05 | 7,002 | 0.05 |
| Parking District Services | Silver Spring Parking | | 6,775 | 0.05 | 7,002 | 0.05 |
| Transit Services | Mass Transit | | 27,091 | 0.20 | 27,810 | 0.20 |
| Solid Waste Services | Solid Waste Disposal | | 67,727 | 0.50 | 69,526 | 0.50 |
| | | **Total** | **149,004** | **1.10** | **153,056** | **1.10** |

## FUTURE FISCAL IMPACTS

CC APPROVED ($000S)

| Title | FY20 | FY21 | FY22 | FY23 | FY24 | FY25 |
|---|---|---|---|---|---|---|
| **COUNTY GENERAL FUND** | | | | | | |
| **EXPENDITURES** | | | | | | |
| **FY20 Approved** | **4,466** | **4,466** | **4,466** | **4,466** | **4,466** | **4,466** |
| No inflation or compensation change is included in outyear projections. | | | | | | |
| **Restore One-Time Lapse Increase** | **0** | **116** | **116** | **116** | **116** | **116** |
| Restoration of one-time lapse adjustment in the budget development year | | | | | | |
| **Labor Contracts** | **0** | **33** | **33** | **33** | **33** | **33** |
| These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items. | | | | | | |
| **Subtotal Expenditures** | **4,466** | **4,615** | **4,615** | **4,615** | **4,615** | **4,615** |

# Public Information

| APPROVED FY20 BUDGET | FULL TIME EQUIVALENTS |
|---|---|
| $5,369,312 | 52.60 |

BARRY HUDSON, DIRECTOR

## MISSION STATEMENT

The mission of the Office of Public Information (PIO) is to provide timely, accurate, and effective communication with the public. PIO works with the County Executive, departments and agencies, media, County employees, the County Council and other elected officials, businesses, civic groups, and every other segment of the Montgomery County community. PIO provides information through the mass media, social media, Internet, presentations, publications and graphics, cable television programming, and telephone and electronic requests for information and assistance via the MC311 Customer Service Center.

## BUDGET OVERVIEW

The total approved FY20 Operating Budget for the Office of Public Information is $5,369,312, an increase of $7,881 or 0.15 percent from the FY19 Approved Budget of $5,361,431. Personnel Costs comprise 96.45 percent of the budget for 70 full-time position(s) and one part-time position(s), and a total of 52.60 FTEs. Total FTEs may include seasonal or temporary positions and may also reflect workforce charged to or from other departments or funds. Operating Expenses account for the remaining 3.55 percent of the FY20 budget.

## COUNTY PRIORITY OUTCOMES

While this program area supports all seven of the County Executive's Priority Outcomes, the following is emphasized:

- **Effective, Sustainable Government**

## DEPARTMENT PERFORMANCE MEASURES

Performance measures for this department are included below (where applicable), with multi-program measures displayed at the front of this section and program-specific measures shown with the relevant program. The FY19 estimates reflect funding based on the FY19 Approved Budget. The FY20 and FY21 figures are performance targets based on the FY20 Approved Budget and funding for comparable service levels in FY21.

| Measure | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| ***Multi-Program Measures*** | | | | | |
| Internal County staff satisfaction with PIO services (scale of 1 [lowest] to 4 [highest]) | 3.23 | 3.22 | 3.25 | 3.25 | 3.25 |

## INITIATIVES

- The Public Information Office (PIO) installed digital displays in the Executive Office Building (EOB) cafeteria in addition to the EOB Lobby, Regional Service Centers, and the Takoma Park/East Silver Spring Center to provide information about County Government events, programs, and services. During FY20-FY22, PIO plans to install 145 more digital signage screens in 75 County facilities.

## ACCOMPLISHMENTS

- Increased direct communication with residents, businesses, and partner organizations through social media sites: YouTube; Facebook; and Twitter - expanded Twitter to more than 73,500 followers and expanded distribution lists for electronic publications such as "The Paperless Airplane" which now reaches more than 240,000 households. MC311 collaborates with the Public Information Office to respond to resident requests for services and information via phone, email, and social media.
- The MC311 Customer Service Center has shown continued growth in online presence and on social media: 12.58 percent increase in web-based requests for service over FY17. Eight percent increase in social media requests for service (Twitter) over FY17.
- The MC311 Customer Service Center implemented an enhanced protocol to address departmental needs for Siebel service request and dashboard management training. An online registration process through Siebel has streamlined the request and scheduling process for the three multi-skilled level classroom training sessions. Service requests can be submitted on line 24 hours a day/7 days a week using MC311's online web portal. The change has increased training attendance and improved responsiveness and tracking.

## INNOVATIONS AND PRODUCTIVITY IMPROVEMENTS

- The Public Information Office interacts with residents about County issues, programs, and services through press releases; media advisories, on line chats, town hall meetings, news and other public events, the County website, email and online newsletters, English and Spanish radio shows, YouTube, Facebook, Flickr, Periscope, Twitter and Nextdoor. PIO's sustained interaction with residents, businesses, and other stakeholders through these vehicles helps ensure message proliferation and feedback, which factors into the improvement of future communication efforts.
- MC311 has a robust "Work From Home" program for eligible customer service representatives. The program allows the call center to quickly activate during weather or public safety events to assure staff are available to handle incoming calls. In addition, it increases productivity and boosts employee morale. Customer Services Representatives are also able to create service requests remotely when they attend community events. It allows customers to create service requests on the spot.

## COLLABORATION AND PARTNERSHIPS

### County's Small Business Assistance Program

The Public Information Office and the Wheaton Urban District Advisory Committee have been working with other departments including Transportation, Finance, Recreation, and the Mid-County Regional Services Office, to inform area businesses of eligibility for the County's Small Business Assistance program during the construction of the new 14-story County office building in Wheaton. PIO is undertaking a major, ongoing, multi-faceted effort to keep residents in the community updated on the project's progress, and to make them aware that businesses are open during construction.

### Partners

Community Engagement Cluster, Department of Finance, Department of Recreation, Department of Transportation

### Montgomery County Services

MC311's Community Engagement Team has partnered with multiple County departments to educate County residents of the wide range of services offered through Montgomery County Government. MC311 has implemented strategies to engage customers through face-to-face meetings, public forums, and social media. By utilizing partnerships with libraries, home owners associations, neighborhood associations, and other similiar entities, the Community Engagement Team has taken the "*311 experience*" to the community.

Partners

Community Engagement Cluster, Department of Health and Human Services, Department of Public Libraries

## PROGRAM CONTACTS

Contact Leslie Hamm of the Office of Public Information at 240.773.3565 or Jane Mukira of the Office of Management and Budget at 240.777.2754 for more information regarding this department's operating budget.

## PROGRAM DESCRIPTIONS

### Web Content and Graphic Management

The four major functions of this program include:

- Providing creative and technical support to Public Relations, Cable Programming, MC311, and to departments.
- Developing and overseeing the County's graphic identity program to ensure consistency in the County's printed communication for the public. The program develops printing guidelines for departments in accordance with Administrative Procedure 1-7, Use of the Montgomery County Coat of Arms, Logotype and Emblem, and Public Communication Guide.
- Managing the growth and activity on the County's website and the MC311 web portal, which involves the development of policies and procedures for adding information to the website, as well as providing a leadership role in internet management.
- Producing artwork and design services for publications, fliers, decals, exhibits, charts, maps, and other promotional and educational products. Graphic artists provide advice to departments in cost-effective and attractive ways to meet project requirements and objectives.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **146,687** | **1.00** |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 7,512 | 0.00 |
| **FY20 Approved** | **154,199** | **1.00** |

Note(s):

### Public Relations

Under this program, the Office of Public Information:

- Educates and informs residents about County issues, programs, and services through press releases, media advisories, news, public events, the County website, e-mail and online newsletters, YouTube, Facebook, and Twitter.
- Works directly with media organizations to ensure that reporters and editors have accurate and timely information about County issues, programs, and services.
- Develops promotional campaigns to increase awareness of critical issues such as pedestrian safety and emergency preparedness.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Total utilization of direct resident communication systems - web, YouTube, video, podcasts, Facebook, Twitter (in millions) | 92 | 123 | 210 | 270 | 270 |
| Total attendance at press conferences and press events | 3,632 | 5,826 | 6,000 | 7,000 | 7,000 |
| Number of press events | 35 | 57 | 60 | 70 | 70 |
| Number of press requests under the MPIA | 8 | 32 | 15 | 20 | 20 |
| Percentage of Maryland Public Information Act (MPIA) requests completed within 30 days | 85 | 85 | 90 | 90 | 90 |

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **1,357,047** | **8.65** |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 45,595 | 0.00 |
| **FY20 Approved** | **1,402,642** | **8.65** |

## MC311 Customer Service Center

MC311 is a key strategic, enterprise-wide initiative that provides the public with a single three-digit number (311) to call for County information and service. In addition, it provides the County with a sophisticated ability to count, track, and respond to resident requests. MC311 provides the general public with a higher quality of service delivery and accountability, while helping the Government achieve operational efficiencies.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| MC311 - Average amount of time it takes to reach a Customer Service Representative after the Welcome Announcement (in seconds) [1] | N/A | N/A | 20 | 20 | 20 |
| MC311 - Percent customer satisfaction rating | 86% | 85% | 86% | 87% | 88% |
| Cost per customer contact (in dollars) (salary expenditures divided by the total number of customer contacts by phone, web portal, mobile-enabled portal, Twitter) | $4.02 | $3.80 | $3.90 | $3.90 | $3.90 |
| Average rate of Service Requests created on the MC311 website and the mobile enabled portal | 32.25% | 36.92% | 34% | 34% | 34% |
| Average rate of first call resolution (customer requests closed in one call divided by total calls answered at the call center) | 72.17% | 72.61% | 73.5% | 75% | 75% |
| Average rate of calls that come into 311, but are not answered by a Customer Service Representative (CSR) [2] | N/A | 8.14% | 4.12% | 4.00% | 4.00% |
| Average rate of callers requesting to speak Spanish | 4.12% | 3.76% | 4.12% | 4.00% | 4.00% |

[1] *There is a gap in data from August, 2016 - October, 2017, due to technical issues, therefore actuals for FY17 and FY18 are not available. Two new CSR positions created in FY17 were filled in FY18.*

[2] *The CSC stats for FY17 Actual are not verified. They were impacted during the move of the CSC in FY17. DTS is working on a resolution with Avaya.*

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **3,857,697** | **40.85** |
| Enhance: Shift funding from Operating Expenses to Personnel Costs in FY19, to support two Customer Service Representative I Positions | 143,313 | 2.00 |
| Re-align: Increase due to reduction in chargeback to HHS (0.10 FTE) | 12,174 | 0.10 |
| Re-align: Shift funding from Operating Expenses to Personnel Costs in FY19, to support two Customer Service Representative I Positions | (143,313) | 0.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | (57,400) | 0.00 |
| **FY20 Approved** | **3,812,471** | **42.95** |

## BUDGET SUMMARY

| | Actual FY18 | Budget FY19 | Estimate FY19 | Approved FY20 | %Chg Bud/App |
|---|---|---|---|---|---|
| **COUNTY GENERAL FUND** | | | | | |
| EXPENDITURES | | | | | |
| Salaries and Wages | 3,466,122 | 3,805,609 | 3,803,109 | 3,881,740 | 2.0 % |
| Employee Benefits | 1,118,274 | 1,222,832 | 1,216,778 | 1,297,218 | 6.1 % |
| **County General Fund Personnel Costs** | **4,584,396** | **5,028,441** | **5,019,887** | **5,178,958** | **3.0 %** |
| Operating Expenses | 588,739 | 332,990 | 260,494 | 190,354 | -42.8 % |
| **County General Fund Expenditures** | **5,173,135** | **5,361,431** | **5,280,381** | **5,369,312** | **0.1 %** |
| PERSONNEL | | | | | |
| Full-Time | 63 | 68 | 68 | 70 | 2.9 % |
| Part-Time | 0 | 1 | 1 | 1 | — |
| FTEs | 44.90 | 50.50 | 50.50 | 52.60 | 4.2 % |
| **County General Fund Revenues** | **0** | **0** | **0** | **0** | **—** |

## FY20 APPROVED CHANGES

| | Expenditures | FTEs |
|---|---|---|
| **COUNTY GENERAL FUND** | | |
| **FY19 ORIGINAL APPROPRIATION** | **5,361,431** | **50.50** |
| **Changes (with service impacts)** | | |
| Enhance: Shift funding from Operating Expenses to Personnel Costs in FY19, to support two Customer Service Representative I Positions [MC311 Customer Service Center] | 143,313 | 2.00 |
| **Other Adjustments (with no service impacts)** | | |
| Increase Cost: FY20 Compensation Adjustment | 146,433 | 0.00 |
| Re-align: Increase due to reduction in chargeback to HHS (0.10 FTE) [MC311 Customer Service Center] | 12,174 | 0.10 |
| Increase Cost: Retirement Adjustment | 9,391 | 0.00 |
| Increase Cost: Motor Pool Adjustment | 677 | 0.00 |
| Re-align: Shift funding from Operating Expenses to Personnel Costs in FY19, to support two Customer Service Representative I Positions [MC311 Customer Service Center] | (143,313) | 0.00 |
| Decrease Cost: Annualization of FY19 Personnel Costs | (160,794) | 0.00 |

## FY20 APPROVED CHANGES

| | Expenditures | FTEs |
|---|---|---|
| **FY20 APPROVED** | **5,369,312** | **52.60** |

## PROGRAM SUMMARY

| Program Name | FY19 APPR Expenditures | FY19 APPR FTEs | FY20 APPR Expenditures | FY20 APPR FTEs |
|---|---|---|---|---|
| Web Content and Graphic Management | 146,687 | 1.00 | 154,199 | 1.00 |
| Public Relations | 1,357,047 | 8.65 | 1,402,642 | 8.65 |
| MC311 Customer Service Center | 3,857,697 | 40.85 | 3,812,471 | 42.95 |
| **Total** | **5,361,431** | **50.50** | **5,369,312** | **52.60** |

## CHARGES TO OTHER DEPARTMENTS

| Charged Department | Charged Fund | FY19 Total$ | FY19 FTES | FY20 Total$ | FY20 FTES |
|---|---|---|---|---|---|
| **COUNTY GENERAL FUND** | | | | | |
| Human Resources | Employee Health Self Insurance | 4,500 | 0.00 | 4,500 | 0.00 |
| Health and Human Services | General Fund | 142,095 | 1.60 | 137,824 | 1.50 |
| Permitting Services | Permitting Services | 245,064 | 2.90 | 260,999 | 2.90 |
| Housing and Community Affairs | Montgomery Housing Initiative | 62,304 | 0.90 | 66,092 | 0.90 |
| Solid Waste Services | Solid Waste Disposal | 366,693 | 4.75 | 384,586 | 4.75 |
| Solid Waste Services | Solid Waste Collection | 96,968 | 1.25 | 98,983 | 1.25 |
| Cable Television Communications Plan | Cable TV | 799,381 | 6.60 | 837,172 | 6.60 |
| | **Total** | **1,717,005** | **18.00** | **1,790,156** | **17.90** |

## FUTURE FISCAL IMPACTS

CC APPROVED ($000S)

| Title | FY20 | FY21 | FY22 | FY23 | FY24 | FY25 |
|---|---|---|---|---|---|---|
| **COUNTY GENERAL FUND** | | | | | | |
| **EXPENDITURES** | | | | | | |
| **FY20 Approved** | **5,369** | **5,369** | **5,369** | **5,369** | **5,369** | **5,369** |
| No inflation or compensation change is included in outyear projections. | | | | | | |
| **Labor Contracts** | **0** | **71** | **71** | **71** | **71** | **71** |
| These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items. | | | | | | |
| **Subtotal Expenditures** | **5,369** | **5,440** | **5,440** | **5,440** | **5,440** | **5,440** |

# Technology Services

| APPROVED FY20 BUDGET | FULL TIME EQUIVALENTS |
|---|---|
| $43,873,164 | 167.25 |

H. N. (SONNY) SEGAL, CHIEF INFORMATION OFFICER

## MISSION STATEMENT

The mission of the Department of Technology Services (DTS) is to be responsive, collaborative, and innovative in providing technology solutions and services to facilitate the delivery of a wide range of services in all branches of government. The department strives to provide its solutions and services in a cost effective, timely, high quality, and secure manner to reduce service times, avoid cost, reduce information security risk, and improve the quality of County services through automation-assisted process improvement.

- DTS is responsive by providing solutions and services to internal and external partners, customers and constituents, when and where they are needed; and securely enabling County employees to provide quality services and information to internal entities, residents, and businesses.
- DTS is collaborative as it partners with internal customers, external agencies, and the public and private sectors to increase the productivity of County government, businesses, and residents; and, to assist with technology-enabled economic, workforce development, and digital equity initiatives.
- DTS is innovative as it identifies and implements technology solutions to business needs that enhance value and enable continuous measurable improvement.

## BUDGET OVERVIEW

The total approved FY20 Operating Budget for the Department of Technology Services is $43,873,164, an increase of $1,701,199 or 4.03 percent from the FY19 Approved Budget of $42,171,965. Personnel Costs comprise 54.78 percent of the budget for 174 full-time position(s) and two part-time position(s), and a total of 167.25 FTEs. Total FTEs may include seasonal or temporary positions and may also reflect workforce charged to or from other departments or funds. Operating Expenses account for the remaining 45.22 percent of the FY20 budget.

In addition, this department's Capital Improvements Program (CIP) requires Current Revenue funding.

## COUNTY PRIORITY OUTCOMES

While this program area supports all seven of the County Executive's Priority Outcomes, the following is emphasized:

**Effective, Sustainable Government**

## DEPARTMENT PERFORMANCE MEASURES

Performance measures for this department are included below (where applicable), with multi-program measures displayed at the front of this section and program-specific measures shown with the relevant program. The FY19 estimates reflect funding based on the FY19 Approved Budget. The FY20 and FY21 figures are performance targets based on the FY20 Approved Budget and funding for comparable service levels in FY21.

| Measure | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| ***Multi-Program Measures*** | | | | | |
| Average customer satisfaction rating (1-4) on the yearly internal customer survey of County managers | 3.23 | 3.24 | TBD | TBD | TBD |

## ACCOMPLISHMENTS

- ☑ Awarded the "Large Digital Counties Award" from the Center for Digital Government and NACo; six NACo awards; and six Public Technology Institute awards.
- ☑ Responded to 32,000+ IT Help Desk calls and tickets.
- ☑ Improved customer experience on County websites by implementing "responsive design" which enables websites to adjust to tablet and cellphone screens.
- ☑ Reduced vulnerabilities through aggressive software patching, computer re-imaging, and internet blocking.
- ☑ Published the FiberNet Master Plan which identifies the strategic needs of each County agency; planned and in-progress projects; and priority capital investments.
- ☑ Conducted the first Interagency Technology Policy and Coordination Committee (ITPCC) Cyber Security Awareness Month.
- ☑ Improved information security for all County data stored on OneDrive and SharePoint.
- ☑ Implemented a cyber security dashboard to easily share status updates and issues with County departments.
- ☑ Improved access to public Wi-Fi by upgrading wireless infrastructure in County facilities.

## INNOVATIONS AND PRODUCTIVITY IMPROVEMENTS

- ✹ The Employee Productivity Solutions Team (EPS) developed SharePoint solutions to improve collaboration and workflow automation and trained department "champions" to scale the practice.
- ✹ Improved customer experiences for Department of Liquor Control (DLC) licensees by improving the iStore interface.
- ✹ Implemented technology solutions, including scanning and voice picking, to improve speed and accuracy in the DLC warehouse.
- ✹ Implemented workflow changes in the employee appraisal process to achieve efficiencies and workforce satisfaction.

## PROGRAM CONTACTS

Contact Helen Ni of the Department of Technology Services at 240.777.2807 or Jennifer Nordin of the Office of Management and Budget at 240.777.2779 for more information regarding this department's operating budget.

# PROGRAM DESCRIPTIONS

## Enterprise Systems and Operations Division (ESOD)

The Enterprise Systems and Operations Division (ESOD) designs, implements, and maintains a secure and reliable data center and server and cloud infrastructures for County business systems, County staff, contractors, suppliers, and volunteers. The Division manages infrastructure for enterprise-wide business systems including Enterprise Resource Planning (ERP), MC311, and MCTime. ESOD operates enterprise data centers and manages enterprise cloud-based solutions, office productivity, collaboration systems, the enterprise directory and identity management systems, enterprise file and print systems, enterprise image archiving and records management, and hundreds of enterprise and department servers (web, application, and database), including ongoing patching and remediation of the servers to maintain and improve functionality and security of the County IT infrastructure. ESOD manages and provides support for the Public Safety Data System and multiple aspects of the 911 operations. ESOD also manages the Enterprise Services Bus (ESB) that serves as the County's data highway for easy systems interfacing and secure, very high-speed data transfers between enterprise and department systems, with both internal systems and external systems, including the many systems participating in the open data program.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Enterprise applications system availability (%) [1] | 99.997 | 99.970 | 99.997 | 99.997 | 99.997 |
| Number of Enterprise Service Bus data transfers (monthly average) | 209,620 | 205,023 | 210,000 | 215,000 | 220,000 |

[1] *Enterprise Applications System Availability is the availability of the following applications: ERP's Oracle EBS system, ERP's Oracle EBS self-service system, MC311 system, MC311 self-service system, MCG Internet Portal, Department of Recreation's Class system*

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **12,407,859** | **42.00** |
| Enhance: Off-site data center capacity | 120,000 | 0.00 |
| Decrease Cost: Lapse two Sr. IT Specialists and one Technology Expert | (340,517) | 0.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 721,182 | (4.00) |
| **FY20 Approved** | **12,908,524** | **38.00** |

## Enterprise Telecommunications and Services Division (ETSD)

The Enterprise Telecommunications and Services Division (ETSD) provides reliable, modern, and integrated communications services and solutions for County government departments and agencies including MC311. PBX Telecommunications Services is responsible for the programming, operation, and maintenance of the County's telephone system and related services, e.g., voicemail, call distribution. Radio Communications Services is responsible for the operation and maintenance of the County's 800 MHZ radio and mobile communications systems and infrastructures which predominantly support public safety agencies.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Average number of workdays to complete telecom requests | 7.4 | 9.6 | 7.0 | 7.0 | 7.0 |

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **6,777,188** | **26.00** |

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| Decrease Cost: Lapse one Program Manager II and one Sr. IT Specialist | (218,580) | 0.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | (1,699,308) | (8.00) |
| **FY20 Approved** | **4,859,300** | **18.00** |

## Enterprise Applications and Solutions Division (EASD)

The Enterprise Applications and Solutions Division (EASD) delivers and maintains solutions through web-based applications, data services, and geographic information systems. EASD also provides oversight for the Device Client Management (DCM) program and the County's IT Help Desk. The Web and Mobile Applications Team supports the County's digital government initiatives including website management and openMontgomery. Digital government provides cost-effective services at greater convenience to residents and employees through the use of modern web technologies. The Data Services Team leads the County's Open Data program and oversees the execution of its implementation plan. The Geographic Information Systems Team designs and implements applications for County departments, designs and develops custom maps and web-based mapping applications, and maintains the accuracy and currency of the Montgomery County Street Centerlines database and related data layers. The Employee Productivity Solutions (EPS) Team is focused on helping the departments improve processes and automate workflows and approvals to minimize output variability, improve service quality, and reduce government processing times. The EPS also provides the departments with extensive training in the new productivity tools sets (e.g., Office365, OneDrive, SharePoint for collaboration). The DCM Team oversees the replacement of personal computers and manages software patching, distribution and enterprise anti-malware systems, including ongoing remediation of computers to maintain and improve security of the County IT infrastructure. In addition, the DCM Team administers the DCM and IT equipment maintenance contracts and provides general IT support directly to departments and employees through the County's IT Help Desk.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Percent of DTS Help Desk requests that are resolved on the first call | 97.2 | 97.0 | 97.0 | 97.0 | 97.0 |
| Open Data - Number of datasets published | 47 | 46 | 50 | 50 | 50 |

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **7,201,244** | **36.75** |
| Enhance: ESRI Enterprise Agreement | 192,617 | 0.00 |
| Decrease Cost: Lapse two Sr. IT Specialists and one Manager III | (352,300) | 0.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 1,526,068 | 8.00 |
| **FY20 Approved** | **8,567,629** | **44.75** |

## Office of the Chief Operating Officer (COO)

The Office of the Chief Operating Officer (COO) provides operational leadership and strategies for the development and delivery of County government's technology solutions planning through the Project Management Office (PMO). The COO oversees the day-to-day operations of the Department's operating divisions in support of all enterprise and departmental systems and

infrastructures. The COO also manages Enterprise Architecture Planning functions to ensure cost-effective Countywide IT investment. The PMO reviews and provides input to the departments' technology funding requests; organizes and chairs regular meetings of the Technology Managers Operations Group (TOMG) comprised of departmental IT staff; provides IT project managers to cross-departmental projects; enunciates project management standards and best practices; encourages project management certification; and coordinates the activities of DTS' Account Managers that are assigned groups of user departments. The Management Services Team is responsible for department administrative support including budgeting and financial processing, human resources management, procurement, and facilities management.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **2,800,013** | **18.50** |
| Shift: 1.5 FTEs from the Public Safety Systems Modernization (PSSM) capital project | 202,613 | 1.50 |
| Decrease Cost: Lapse one IT Specialist III, one Sr. IT Specialist, and one Program Manager | (356,982) | 0.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 1,493,595 | 4.00 |
| **FY20 Approved** | **4,139,239** | **24.00** |

## Office of the Chief Information Officer (CIO)

The Office of the Chief Information Officer (CIO) manages the Department of Technology Services, provides technology leadership, develops technology and information security plans, provides policy direction, and overseas high value programs, initiatives, and organization units including the Enterprise Information Security Office (EISO), the Public Safety Systems Modernization (PSSM) Program, the Office of Broadband Programs; the Integrated Criminal Justice Information System (IJIS) Program Office; and the Enterprise Data Management initiative. In addition, the CIO chairs the County government's Information Technology Policy Advisory Committee (IPAC); represents the County on the CIO Subcommittee of the Council-appointed Interagency Technology Policy Coordinating Committee (ITPCC); represents the County at the regional level (e.g., Metropolitan Washington Council of Governments CIO Committee); represents the County at the State level (e.g., the Governor's technology related boards, and the Maryland Association of Counties (MACO) IT Affiliate); and, represents the County at the National level (e.g., the National Association of Counties and the Public Technology Institute).

The EISO governs enterprise information security risk management, data security assessments and audits, policy and procedure development, and sensitive data architecture design, provides security training to County employees through an Enterprise Security Awareness Training program, and rapidly responds to information security and privacy incidents that may affect confidentiality, integrity, and/or availability of the County's information assets and data. Additionally, the EISO is responsible for oversight in various information security compliance mandates, such as the Health Insurance Portability and Accountability Act (HIPAA), the Maryland Security and Protection of Information Act (SPIA), and various other State and Federal information security laws. The PSSM Program encompasses the modernization of the Computer Aided Dispatch (CAD) system, the Law Enforcement Records Management (LE-RMS) system, the Fire Station Alerting (FSA) system, and the mobile Radio Communications Infrastructure (RSI). The IJIS Program facilitates the exchange of criminal justice data between Montgomery County Agencies (e.g., Police, Sheriff, Corrections, State's Attorney's Office, Health and Human Services, District and Circuit Court), the State of Maryland, and the Federal Government. The IJIS Program Office is responsible for assisting departments with creating process efficiencies and aligning their information technology (IT) needs with the overall County enterprise strategy, State and Federal laws, and criminal justice management best practices. The Enterprise Data Management initiative is led by the Chief Data Officer (CDO) and ensures the County's structured and unstructured data is inventoried, cleansed, available, and

secured for use in business decision making, continuous service improvement, operational governance, planning, and transparency. Activities include data cataloging, normalization, architecting, securing, sharing, and analysis to facilitate County government efficiency through the institutionalization of data-driven decision-making. The CDO works closely with CountyStat, the County's performance management office to develop and institutionalize data analytics capabilities across the County and to market on-going comprehensive data analytics tools and techniques for specific outcomes. The CDO defines and oversees how the department captures, maintains, and applies data and information to support key processes.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| IT Security - Average security vulnerabilities per device | 17.7 | 12.9 | 10.0 | 8.0 | 7.0 |

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **4,648,365** | **9.00** |
| Enhance: Contract staff - Integrated Justice Information System (IJIS) maintenance and enhancements | 100,000 | 0.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | (17,392) | 0.00 |
| **FY20 Approved** | **4,730,973** | **9.00** |

## Enterprise Resource Planning Division (ERPD)

The Enterprise Resource Planning Division (ERPD) is responsible for providing critical business management support capabilities to County government's core business functions including financial management, human capital management, budgeting, procurement, supply chain management and enterprise change management. ERPD provides this support through its use of the Oracle Corporation's E-Business Suite (EBS) and Oracle Business Intelligence Enterprise Edition (OBIEE) platforms customized for County use. The ERPD partners with user departments and external stakeholders (e.g., suppliers and retail licensees) to meet operational needs, adapt to the ongoing and changing environment; reengineer business processes to improve efficiency; implement new initiatives; and stay abreast of platform enhancements and improvements to the County's ERP systems. ERPD is comprised of business analysts and software developers required to develop complex solutions to drive continuous service delivery and improvement. Operations supported include those in the Department of Liquor Control (e.g. order management and warehouse functions).

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| ERP Business Intelligence usage (number of queries) | 239,988 | 236,073 | 230,000 | 220,000 | 210,000 |
| ERP financial transactions (in millions) | 312.0 | 316.2 | 320.0 | 325.0 | 330.0 |

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **8,137,296** | **32.50** |
| Decrease Cost: Lapse one Sr. IT Specialist and one Functional Business Analyst | (189,655) | 0.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 316,867 | 0.00 |
| **FY20 Approved** | **8,264,508** | **32.50** |

## Office of Broadband Programs (OBP)

The Office of Broadband Programs (OBP) is responsible for Countywide broadband governance, planning, implementation, and operations; encouraging broadband related economic development; and enabling digital equity initiatives. This Office leads the County Executive's ultraMontgomery initiative; manages the County's cable television and telecommunications franchise agreements and the Cable Revenue Fund; ensures that consumer cable and broadband services are of high quality; communications providers comply with safety and construction codes; enforces cable and broadband customer service requirements; promotes community and civic engagement through Public, Educational, and Government (PEG) programming utilizing multi-media platforms; and manages the County's fiber optic network and related broadband services.

The goals of the ultraMontgomery program are to grow knowledge-based jobs that rely on always-on, ultra high-speed broadband networks (e.g., in biohealth/bioscience, advanced technologies, cybersecurity, media, financial services, federal agencies, and research & development), encourage broadband abundance and innovation in the County, and to increase digital equity for all County residents, businesses, and entrepreneurs. Only ultraMontgomery is reflected below. Other OBP programs are detailed in the Cable Television Communications Plan section of this publication.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **200,000** | **1.00** |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 202,991 | 0.00 |
| **FY20 Approved** | **402,991** | **1.00** |

## BUDGET SUMMARY

| | Actual FY18 | Budget FY19 | Estimate FY19 | Approved FY20 | %Chg Bud/App |
|---|---|---|---|---|---|
| **COUNTY GENERAL FUND** | | | | | |
| EXPENDITURES | | | | | |
| Salaries and Wages | 15,622,430 | 18,083,569 | 15,818,009 | 18,726,985 | 3.6 % |
| Employee Benefits | 4,480,077 | 5,237,552 | 4,443,191 | 5,306,889 | 1.3 % |
| **County General Fund Personnel Costs** | **20,102,507** | **23,321,121** | **20,261,200** | **24,033,874** | **3.1 %** |
| Operating Expenses | 21,039,382 | 18,730,544 | 20,094,026 | 19,718,990 | 5.3 % |
| Capital Outlay | 0 | 120,300 | 120,300 | 120,300 | — |
| **County General Fund Expenditures** | **41,141,889** | **42,171,965** | **40,475,526** | **43,873,164** | **4.0 %** |
| PERSONNEL | | | | | |
| Full-Time | 176 | 174 | 174 | 174 | — |
| Part-Time | 2 | 2 | 2 | 2 | — |
| FTEs | 168.40 | 165.75 | 165.75 | 167.25 | 0.9 % |
| REVENUES | | | | | |
| Miscellaneous Revenues | (22,873) | 0 | 0 | 0 | — |
| **County General Fund Revenues** | **(22,873)** | **0** | **0** | **0** | **—** |

## FY20 APPROVED CHANGES

| | Expenditures | FTEs |
|---|---|---|

## FY20 APPROVED CHANGES

| | Expenditures | FTEs |
|---|---|---|
| **COUNTY GENERAL FUND** | | |
| **FY19 ORIGINAL APPROPRIATION** | **42,171,965** | **165.75** |
| **Changes (with service impacts)** | | |
| Enhance: ESRI Enterprise Agreement [Enterprise Applications and Solutions Division (EASD)] | 192,617 | 0.00 |
| Enhance: Off-site data center capacity [Enterprise Systems and Operations Division (ESOD)] | 120,000 | 0.00 |
| Enhance: Contract staff - Integrated Justice Information System (IJIS) maintenance and enhancements [Office of the Chief Information Officer (CIO)] | 100,000 | 0.00 |
| **Other Adjustments (with no service impacts)** | | |
| Increase Cost: Restore One-Time Lapse Increase | 1,243,125 | 0.00 |
| Increase Cost: Software maintenance increases | 521,629 | 0.00 |
| Increase Cost: FY20 Compensation Adjustment | 511,323 | 0.00 |
| Shift: 1.5 FTEs from the Public Safety Systems Modernization (PSSM) capital project [Office of the Chief Operating Officer (COO)] | 202,613 | 1.50 |
| Increase Cost: Annualization of FY19 Personnel Costs | 177,114 | 0.00 |
| Increase Cost: Motor Pool Adjustment | 54,200 | 0.00 |
| Increase Cost: Retirement Adjustment | 36,612 | 0.00 |
| Decrease Cost: Lapse one Sr. IT Specialist and one Functional Business Analyst [Enterprise Resource Planning Division (ERPD)] | (189,655) | 0.00 |
| Decrease Cost: Lapse one Program Manager II and one Sr. IT Specialist [Enterprise Telecommunications and Services Division (ETSD)] | (218,580) | 0.00 |
| Decrease Cost: Lapse two Sr. IT Specialists and one Technology Expert [Enterprise Systems and Operations Division (ESOD)] | (340,517) | 0.00 |
| Decrease Cost: Lapse two Sr. IT Specialists and one Manager III [Enterprise Applications and Solutions Division (EASD)] | (352,300) | 0.00 |
| Decrease Cost: Lapse one IT Specialist III, one Sr. IT Specialist, and one Program Manager [Office of the Chief Operating Officer (COO)] | (356,982) | 0.00 |
| **FY20 APPROVED** | **43,873,164** | **167.25** |

## PROGRAM SUMMARY

| Program Name | FY19 APPR Expenditures | FY19 APPR FTEs | FY20 APPR Expenditures | FY20 APPR FTEs |
|---|---|---|---|---|
| Enterprise Systems and Operations Division (ESOD) | 12,407,859 | 42.00 | 12,908,524 | 38.00 |
| Enterprise Telecommunications and Services Division (ETSD) | 6,777,188 | 26.00 | 4,859,300 | 18.00 |
| Enterprise Applications and Solutions Division (EASD) | 7,201,244 | 36.75 | 8,567,629 | 44.75 |
| Office of the Chief Operating Officer (COO) | 2,800,013 | 18.50 | 4,139,239 | 24.00 |
| Office of the Chief Information Officer (CIO) | 4,648,365 | 9.00 | 4,730,973 | 9.00 |
| Enterprise Resource Planning Division (ERPD) | 8,137,296 | 32.50 | 8,264,508 | 32.50 |
| Office of Broadband Programs (OBP) | 200,000 | 1.00 | 402,991 | 1.00 |
| **Total** | **42,171,965** | **165.75** | **43,873,164** | **167.25** |

## CHARGES TO OTHER DEPARTMENTS

| Charged Department | Charged Fund | | FY19 Total$ | FY19 FTES | FY20 Total$ | FY20 FTES |
|---|---|---|---|---|---|---|
| **COUNTY GENERAL FUND** | | | | | | |
| Human Resources | Employee Health Self Insurance | | 395,325 | 0.00 | 395,325 | 0.00 |
| Liquor Control | Liquor | | 1,194,351 | 0.00 | 1,049,691 | 0.00 |
| CIP | Capital Fund | | 754,012 | 4.50 | 504,731 | 3.00 |
| NDA - Retiree Health Benefits Trust | Retirement Fund (ERS) | | 134,314 | 0.00 | 135,433 | 0.00 |
| | | **Total** | **2,478,002** | **4.50** | **2,085,180** | **3.00** |

## FUTURE FISCAL IMPACTS

CC APPROVED ($000S)

| Title | FY20 | FY21 | FY22 | FY23 | FY24 | FY25 |
|---|---|---|---|---|---|---|
| **COUNTY GENERAL FUND** | | | | | | |
| **EXPENDITURES** | | | | | | |
| **FY20 Approved** | **43,873** | **43,873** | **43,873** | **43,873** | **43,873** | **43,873** |
| No inflation or compensation change is included in outyear projections. | | | | | | |
| **Elimination of One-Time Items Approved in FY20** | **0** | **(100)** | **(100)** | **(100)** | **(100)** | **(100)** |
| Items recommended for one-time funding in FY20, including IJIS contractors, will be eliminated from the base in the outyears. | | | | | | |
| **Restore One-Time Lapse Increase** | **0** | **1,458** | **1,458** | **1,458** | **1,458** | **1,458** |
| Restoration of one-time lapse adjustment in the budget development year | | | | | | |
| **Labor Contracts** | **0** | **225** | **225** | **225** | **225** | **225** |
| These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items. | | | | | | |
| **Subtotal Expenditures** | **43,873** | **45,456** | **45,456** | **45,456** | **45,456** | **45,456** |

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# Urban Districts

| APPROVED FY20 BUDGET | FULL TIME EQUIVALENTS |
|---|---|
| $9,110,898 | 58.60 |

FARIBA KASSIRI, DEPUTY CHIEF ADMINISTRATIVE OFFICER

## MISSION STATEMENT

Urban Districts support and enhance the County's unincorporated downtowns (Bethesda, Silver Spring, and Wheaton) as prosperous, livable urban centers by maintaining streetscape and its investments; providing additional public amenities such as plantings, seating, shelters, and works of art; promoting the commercial and residential interests of these areas; and programming cultural and community activities.

## BUDGET OVERVIEW

The total approved FY20 Operating Budget for the Urban Districts is $9,110,898, a decrease of $45,507 or 0.50 percent from the FY19 Approved Budget of $9,156,405. Personnel Costs comprise 46.30 percent of the budget for 60 full-time position(s) and one part-time position(s), and a total of 58.60 FTEs. Total FTEs may include seasonal or temporary positions and may also reflect workforce charged to or from other departments or funds. Operating Expenses account for the remaining 53.70 percent of the FY20 budget.

## COUNTY PRIORITY OUTCOMES

While this program area supports all seven of the County Executive's Priority Outcomes, the following are emphasized:

- **Thriving Youth and Families**
- **A Greener County**
- **Effective, Sustainable Government**
- **Safe Neighborhoods**
- **A Growing Economy**

## DEPARTMENT PERFORMANCE MEASURES

Performance measures for this department are included below (where applicable), with multi-program measures displayed at the front of this section and program-specific measures shown with the relevant program. The FY19 estimates reflect funding based on the FY19 Approved Budget. The FY20 and FY21 figures are performance targets based on the FY20 Approved Budget and funding for comparable service levels in FY21.

| Measure | Actual | Actual | Estimated | Target | Target |
|---|---|---|---|---|---|

| | FY17 | FY18 | FY19 | FY20 | FY21 |
|---|---|---|---|---|---|
| ***Multi-Program Measures*** | | | | | |
| BETHESDA URBAN DISTRICT - Overall satisfaction of Urban Districts Advisory Board with the "value added" of the UD Hospitality team (scale 1-5) | 4.2 | 4.9 | 4.9 | 4.9 | 4.9 |
| SILVER SPRING URBAN DISTRICT - Overall satisfaction of Urban Districts Advisory Board with the "value added" of the UD Hospitality team (scale 1-5) | 4.3 | 4.25 | 4.3 | 4.3 | 4.3 |
| WHEATON URBAN DISTRICT - Overall satisfaction of Urban Districts Advisory Board with the "value added" of the UD Hospitality team (scale 1-5) [1] | 4.5 | 4.5 | 4.5 | 4.5 | 4.5 |

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## ACCOMPLISHMENTS

- ☑ Bethesda Urban District (BUD) worked with the Department of Permitting Services and the Department of Transportation (DOT) to coordinate the review of traffic management plans for new development, and improve communication with developers and the public over the impact during construction of the Marriott International Headquarters.
- ☑ Supported events on Veterans Plaza in the Silver Spring Urban District (SSUD) by coordinating set-up prior to each event and clearing the venue following each event.
- ☑ Wheaton Urban District (WUD) participated and supported a feasibility study for a Wheaton Arts/Cultural Facility, working with the Department of General Services (DGS), external consultants, and a stakeholder group of artists, businesses, and residents. The process included focus groups, town halls, community survey, numerous one-on-one interviews, benchmarking of other arts facilities, and a market analysis.
- ☑ As a result of an increase in pedestrian fatalities in and near Wheaton, WUD partnered with DOT, the Montgomery County Department of Police, Maryland State Highway Administration (MSHA), Public Information Office, and CountyStat for a pedestrian education and enforcement campaign that engaged residents, businesses, Westfield Mall, and various community groups. WUD continues to work with MSHA and DOT on re-engineering strategies in the Wheaton downtown area.

## PROGRAM CONTACTS

Contact Ken Hartman of the Urban Districts at 240.777.8206 or Lindsay Lucas of the Office of Management and Budget at 240.777.2766 for more information regarding this department's operating budget.

## PROGRAM DESCRIPTIONS

### ✺ Promotion of Community and Business Activities

This program enhances the quality of life in the Urban Districts and surrounding communities; fosters a strong, vibrant business climate within each Urban District; and creates a positive image and a sense of identity for the Districts. These goals are accomplished through sponsorship of community events that may include festivals, concerts, and parades; the installation of seasonal banners, unique signs, holiday decorations, and other amenities to give each District a sense of place; and the development and distribution of newsletters, brochures, and other promotional material highlighting the Districts. Each Urban District develops its programs with the active participation of its advisory committee or Urban District Corporation.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| BETHESDA URBAN DISTRICT - Overall satisfaction of Urban Districts Advisory Board with urban district's marketing and promotion (scale 1-5) | 4.8 | 4.8 | 4.8 | 4.8 | 4.8 |

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| BETHESDA URBAN DISTRICT - Average number of website sessions per month | 35,000 | 30000 | 30000 | 30000 | 30000 |
| BETHESDA URBAN DISTRICT - Number of social media followers | 11,000 | 12,500 | 13,500 | 14,500 | 15,500 |
| SILVER SPRING URBAN DISTRICT - Overall satisfaction of Urban Districts Advisory Board with urban district's marketing and promotion (scale 1-5) | 3.8 | 3 | 3.1 | 3.2 | 3.3 |
| SILVER SPRING URBAN DISTRICT - Average number of website sessions per month | 112,000 | 116,000 | 116,000 | 120,000 | 120,000 |
| SILVER SPRING URBAN DISTRICT - Number of social media followers | 6,800 | 11,658 | 12,000 | 13,000 | 14,000 |
| WHEATON URBAN DISTRICT - Overall satisfaction of Urban Districts Advisory Board with urban district's marketing and promotion (scale 1-5) | 4.1 | 3.75 | 3.8 | 3.8 | 3.8 |
| WHEATON URBAN DISTRICT - Average number of website sessions per month | 35,000 | 37,000 | 40,000 | 41,000 | 42,000 |
| WHEATON URBAN DISTRICT - Number of social media followers | 2,883 | 3,062 | 3,660 | 4,150 | 4,650 |

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **3,582,418** | **30.95** |
| Reduce: TGIF Concert Series | (10,000) | 0.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 195,378 | 1.00 |
| **FY20 Approved** | **3,767,796** | **31.95** |

## Sidewalk Repair

This program provides for the removal and replacement of deteriorated concrete and brick walks and curbs in the Urban Districts.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **443,969** | **0.00** |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | (300,000) | 0.00 |
| **FY20 Approved** | **143,969** | **0.00** |

## Streetscape Maintenance

This program provides maintenance of, and improvement to, the streetscape amenities within each Urban District. Various service levels include litter collection, sidewalk maintenance, trash receptacle service at least three times a week, mowing and snow removal as needed, lighting maintenance, maintenance of planted/landscaped areas, and street sweeping.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| BETHESDA URBAN DISTRICT - Overall satisfaction of Urban Districts Advisory Board with cleanliness levels of Urban District maintained (scale 1-5) | 5.0 | 4.9 | 4.9 | 4.9 | 4.9 |
| SILVER SPRING URBAN DISTRICT - Overall satisfaction of Urban Districts Advisory Board with cleanliness levels of Urban District maintained (scale 1-5) | 3.3 | 3.25 | 3.3 | 3.3 | 3.3 |
| WHEATON URBAN DISTRICT - Overall satisfaction of Urban Districts Advisory Board with cleanliness levels of Urban District maintained (scale 1-5) | 4.7 | 4.8 | 4.8 | 4.8 | 4.8 |

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **1,861,114** | **0.00** |
| Decrease Cost: Streetscape Maintenance | (2,024) | 0.00 |
| Reduce: Street Maintenance - Seasonal Flowers | (7,151) | 0.00 |

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | (3,000) | 0.00 |
| **FY20 Approved** | **1,848,939** | **0.00** |

## Tree Maintenance

This program provides pruning, planting, fertilization, necessary spraying, replacement, watering, mulching, and tree base cleaning in the Urban Districts.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| BETHESDA URBAN DISTRICT - Overall satisfaction of Urban Districts Advisory Board with urban district's landscape maintenance (scale 1-5) | 4.8 | 4.9 | 4.9 | 4.9 | 4.9 |
| SILVER SPRING URBAN DISTRICT - Overall satisfaction of Urban Districts Advisory Board with urban district's landscape maintenance (scale 1-5) | 3.3 | 3 | 3.0 | 3.2 | 3.5 |
| WHEATON URBAN DISTRICT - Overall satisfaction of Urban Districts Advisory Board with urban district's landscape maintenance (scale 1-5) | 4.7 | 4.75 | | | |

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **123,885** | **0.00** |
| **FY20 Approved** | **123,885** | **0.00** |

## Enhanced Security

This program provides safeguards against property theft, vandalism, and personal security in the Silver Spring and Wheaton Urban Districts. The goal of the program is to provide an enhanced level of protection and reduce the perception of crime through the use of the Safe Team as the eyes and ears of County Police and as a uniformed visual presence to create a safe and secure environment. Safe Team members also act as "ambassadors" providing information, directions, first aid and CPR, and roadside assistance to residents, visitors, and the business community.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **1,228,088** | **18.35** |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 59,816 | (1.00) |
| **FY20 Approved** | **1,287,904** | **17.35** |

## Administration

This program provides staff support for contract administration, the Urban District Advisory Committees, and for the administration of Urban District corporations. This program also provides for budget preparation and monitoring, payment authorization, records maintenance, and the Bethesda Circulator contract.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **1,916,931** | **9.30** |
| Decrease Cost: Lapse Equipment Operator Position | (25,990) | 0.00 |

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 47,464 | 0.00 |
| **FY20 Approved** | **1,938,405** | **9.30** |

## BUDGET SUMMARY

| | Actual FY18 | Budget FY19 | Estimate FY19 | Approved FY20 | %Chg Bud/App |
|---|---|---|---|---|---|
| **URBAN DISTRICT - BETHESDA** | | | | | |
| EXPENDITURES | | | | | |
| Salaries and Wages | 36,936 | 82,729 | 75,208 | 79,274 | -4.2 % |
| Employee Benefits | 39,462 | 47,113 | 51,859 | 25,699 | -45.5 % |
| **Urban District - Bethesda Personnel Costs** | **76,398** | **129,842** | **127,067** | **104,973** | **-19.2 %** |
| Operating Expenses | 3,037,686 | 3,184,063 | 3,174,833 | 3,196,162 | 0.4 % |
| **Urban District - Bethesda Expenditures** | **3,114,084** | **3,313,905** | **3,301,900** | **3,301,135** | **-0.4 %** |
| PERSONNEL | | | | | |
| Full-Time | 1 | 1 | 1 | 1 | — |
| Part-Time | 0 | 0 | 0 | 0 | — |
| FTEs | 1.00 | 1.00 | 1.00 | 1.00 | — |
| REVENUES | | | | | |
| Optional Method Development | 184,576 | 189,877 | 189,877 | 194,567 | 2.5 % |
| Property Tax | 663,674 | 717,614 | 704,078 | 728,825 | 1.6 % |
| **Urban District - Bethesda Revenues** | **848,250** | **907,491** | **893,955** | **923,392** | **1.8 %** |
| **URBAN DISTRICT - SILVER SPRING** | | | | | |
| EXPENDITURES | | | | | |
| Salaries and Wages | 1,681,069 | 1,739,256 | 1,721,265 | 1,785,339 | 2.7 % |
| Employee Benefits | 725,108 | 773,446 | 738,559 | 825,242 | 6.7 % |
| **Urban District - Silver Spring Personnel Costs** | **2,406,177** | **2,512,702** | **2,459,824** | **2,610,581** | **3.9 %** |
| Operating Expenses | 1,006,121 | 1,340,728 | 1,340,728 | 1,117,190 | -16.7 % |
| **Urban District - Silver Spring Expenditures** | **3,412,298** | **3,853,430** | **3,800,552** | **3,727,771** | **-3.3 %** |
| PERSONNEL | | | | | |
| Full-Time | 37 | 37 | 37 | 37 | — |
| Part-Time | 0 | 0 | 0 | 0 | — |
| FTEs | 34.90 | 34.90 | 34.90 | 34.90 | — |
| REVENUES | | | | | |
| Optional Method Development | 158,212 | 150,000 | 150,000 | 150,000 | — |
| Property Tax | 791,407 | 931,139 | 968,997 | 1,003,131 | 7.7 % |
| **Urban District - Silver Spring Revenues** | **949,619** | **1,081,139** | **1,118,997** | **1,153,131** | **6.7 %** |
| **URBAN DISTRICT - WHEATON** | | | | | |
| EXPENDITURES | | | | | |

## BUDGET SUMMARY

| | Actual FY18 | Budget FY19 | Estimate FY19 | Approved FY20 | %Chg Bud/App |
|---|---|---|---|---|---|
| Salaries and Wages | 1,040,316 | 1,044,785 | 1,014,449 | 1,060,322 | 1.5 % |
| Employee Benefits | 399,040 | 425,190 | 425,192 | 442,074 | 4.0 % |
| **Urban District - Wheaton Personnel Costs** | **1,439,356** | **1,469,975** | **1,439,641** | **1,502,396** | **2.2 %** |
| Operating Expenses | 458,528 | 519,095 | 519,095 | 579,596 | 11.7 % |
| **Urban District - Wheaton Expenditures** | **1,897,884** | **1,989,070** | **1,958,736** | **2,081,992** | **4.7 %** |
| PERSONNEL | | | | | |
| Full-Time | 22 | 22 | 22 | 22 | — |
| Part-Time | 1 | 1 | 1 | 1 | — |
| FTEs | 22.70 | 22.70 | 22.70 | 22.70 | — |
| REVENUES | | | | | |
| Investment Income | 0 | 7,250 | 0 | 0 | -100.0 % |
| Property Tax | 206,184 | 237,229 | 252,372 | 261,217 | 10.1 % |
| **Urban District - Wheaton Revenues** | **206,184** | **244,479** | **252,372** | **261,217** | **6.8 %** |

## DEPARTMENT TOTALS

| | | | | | |
|---|---|---|---|---|---|
| **Total Expenditures** | **8,424,266** | **9,156,405** | **9,061,188** | **9,110,898** | **-0.5 %** |
| **Total Full-Time Positions** | **60** | **60** | **60** | **60** | **—** |
| **Total Part-Time Positions** | **1** | **1** | **1** | **1** | **—** |
| **Total FTEs** | **58.60** | **58.60** | **58.60** | **58.60** | **—** |
| **Total Revenues** | **2,004,053** | **2,233,109** | **2,265,324** | **2,337,740** | **4.7 %** |

## FY20 APPROVED CHANGES

| | Expenditures | FTEs |
|---|---|---|
| **URBAN DISTRICT - BETHESDA** | | |
| **FY19 ORIGINAL APPROPRIATION** | **3,313,905** | **1.00** |
| **Other Adjustments (with no service impacts)** | | |
| Increase Cost: Risk Management Adjustment | 62,051 | 0.00 |
| Increase Cost: FY20 Compensation Adjustment | 4,311 | 0.00 |
| Increase Cost: Motor Pool Adjustment | 2,072 | 0.00 |
| Decrease Cost: Streetscape Maintenance [Streetscape Maintenance] | (2,024) | 0.00 |
| Decrease Cost: Annualization of FY19 Personnel Costs | (29,180) | 0.00 |
| Decrease Cost: Elimination of One-Time Items Approved in FY19 | (50,000) | 0.00 |
| **FY20 APPROVED** | **3,301,135** | **1.00** |
| **URBAN DISTRICT - SILVER SPRING** | | |
| **FY19 ORIGINAL APPROPRIATION** | **3,853,430** | **34.90** |
| **Other Adjustments (with no service impacts)** | | |

## FY20 APPROVED CHANGES

| | Expenditures | FTEs |
|---|---|---|
| Increase Cost: FY20 Compensation Adjustment | 85,631 | 0.00 |
| Increase Cost: Risk Management Adjustment | 75,466 | 0.00 |
| Increase Cost: Annualization of FY19 Personnel Costs | 34,555 | 0.00 |
| Increase Cost: Retirement Adjustment | 3,683 | 0.00 |
| Increase Cost: Motor Pool Adjustment | 996 | 0.00 |
| Decrease Cost: Lapse Equipment Operator Position [Administration] | (25,990) | 0.00 |
| Decrease Cost: Elimination of One-Time Items Approved in FY19 | (300,000) | 0.00 |
| **FY20 APPROVED** | **3,727,771** | **34.90** |

**URBAN DISTRICT - WHEATON**

| | | |
|---|---|---|
| **FY19 ORIGINAL APPROPRIATION** | **1,989,070** | **22.70** |
| **Changes (with service impacts)** | | |
| Reduce: Street Maintenance - Seasonal Flowers [Streetscape Maintenance] | (7,151) | 0.00 |
| Reduce: TGIF Concert Series [Promotion of Community and Business Activities] | (10,000) | 0.00 |
| Reduce: Lapse Public Service Worker Positon | (43,862) | 0.00 |
| **Other Adjustments (with no service impacts)** | | |
| Increase Cost: FY20 Compensation Adjustment | 54,016 | 0.00 |
| Increase Cost: Risk Management Adjustment | 35,353 | 0.00 |
| Increase Cost: Motor Pool Adjustment | 31,094 | 0.00 |
| Increase Cost: Annualization of FY19 Personnel Costs | 19,936 | 0.00 |
| Increase Cost: Event Planning - Permits | 11,205 | 0.00 |
| Increase Cost: Retirement Adjustment | 2,331 | 0.00 |
| **FY20 APPROVED** | **2,081,992** | **22.70** |

## PROGRAM SUMMARY

| Program Name | FY19 APPR Expenditures | FY19 APPR FTEs | FY20 APPR Expenditures | FY20 APPR FTEs |
|---|---|---|---|---|
| Promotion of Community and Business Activities | 3,582,418 | 30.95 | 3,767,796 | 31.95 |
| Sidewalk Repair | 443,969 | 0.00 | 143,969 | 0.00 |
| Streetscape Maintenance | 1,861,114 | 0.00 | 1,848,939 | 0.00 |
| Tree Maintenance | 123,885 | 0.00 | 123,885 | 0.00 |
| Enhanced Security | 1,228,088 | 18.35 | 1,287,904 | 17.35 |
| Administration | 1,916,931 | 9.30 | 1,938,405 | 9.30 |
| **Total** | **9,156,405** | **58.60** | **9,110,898** | **58.60** |

## CHARGES TO OTHER DEPARTMENTS

| Charged Department | Charged Fund | FY19 Total$ | FY19 FTES | FY20 Total$ | FY20 FTES |
|---|---|---|---|---|---|
| **URBAN DISTRICT - SILVER SPRING** | | | | | |
| Parking District Services | Silver Spring Parking | 0 | 0.00 | 165,230 | 3.00 |

## FUTURE FISCAL IMPACTS

CC APPROVED ($000S)

| Title | FY20 | FY21 | FY22 | FY23 | FY24 | FY25 |
|---|---|---|---|---|---|---|
| **URBAN DISTRICT - BETHESDA** | | | | | | |
| **EXPENDITURES** | | | | | | |
| **FY20 Approved** | **3,301** | **3,301** | **3,301** | **3,301** | **3,301** | **3,301** |
| No inflation or compensation change is included in outyear projections. | | | | | | |
| **Labor Contracts** | **0** | **3** | **3** | **3** | **3** | **3** |
| These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items. | | | | | | |
| **Subtotal Expenditures** | **3,301** | **3,304** | **3,304** | **3,304** | **3,304** | **3,304** |
| **URBAN DISTRICT - SILVER SPRING** | | | | | | |
| **EXPENDITURES** | | | | | | |
| **FY20 Approved** | **3,728** | **3,728** | **3,728** | **3,728** | **3,728** | **3,728** |
| No inflation or compensation change is included in outyear projections. | | | | | | |
| **Restore One-Time Lapse Increase** | **0** | **26** | **26** | **26** | **26** | **26** |
| Restoration of one-time lapse adjustment in the budget development year | | | | | | |
| **Labor Contracts** | **0** | **34** | **34** | **34** | **34** | **34** |
| These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items. | | | | | | |
| **Subtotal Expenditures** | **3,728** | **3,789** | **3,789** | **3,789** | **3,789** | **3,789** |
| **URBAN DISTRICT - WHEATON** | | | | | | |
| **EXPENDITURES** | | | | | | |
| **FY20 Approved** | **2,082** | **2,082** | **2,082** | **2,082** | **2,082** | **2,082** |
| No inflation or compensation change is included in outyear projections. | | | | | | |
| **Elimination of One-Time Items Approved in FY20** | **0** | **17** | **17** | **17** | **17** | **17** |
| Items recommended for one-time funding in FY20, including (fill in major item names based on your Competition List), will be eliminated from the base in the outyears. | | | | | | |
| **Restore One-Time Lapse Increase** | **0** | **44** | **44** | **44** | **44** | **44** |
| Restoration of one-time lapse adjustment in the budget development year | | | | | | |
| **Labor Contracts** | **0** | **23** | **23** | **23** | **23** | **23** |
| These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items. | | | | | | |
| **Subtotal Expenditures** | **2,082** | **2,166** | **2,166** | **2,166** | **2,166** | **2,166** |

# Consumer Protection

| APPROVED FY20 BUDGET | FULL TIME EQUIVALENTS |
|---|---|
| $2,378,717 | 16.60 |

ERIC FRIEDMAN, DIRECTOR

## MISSION STATEMENT

The mission of the Office of Consumer Protection (OCP) is to enforce consumer protection laws prohibiting unfair and deceptive business acts or practices to ensure a fair marketplace for consumers and businesses. Activities include complaint resolution, law enforcement, education, legislation, advocacy, and outreach to vulnerable consumers.

## BUDGET OVERVIEW

The total approved FY20 Operating Budget for the Office of Consumer Protection is $2,378,717, an increase of $41,577 or 1.78 percent from the FY19 Approved Budget of $2,337,140. Personnel Costs comprise 94.86 percent of the budget for 17 full-time position(s) and one part-time position(s), and a total of 16.60 FTEs. Total FTEs may include seasonal or temporary positions and may also reflect workforce charged to or from other departments or funds. Operating Expenses account for the remaining 5.14 percent of the FY20 budget.

## COUNTY PRIORITY OUTCOMES

While this program area supports all seven of the County Executive's Priority Outcomes, the following are emphasized:

- **Thriving Youth and Families**
- **Effective, Sustainable Government**
- **A Growing Economy**

## DEPARTMENT PERFORMANCE MEASURES

Performance measures for this department are included below (where applicable). The FY19 estimates reflect funding based on the FY19 Approved Budget. The FY20 and FY21 figures are performance targets based on the FY20 Approved Budget and funding for comparable service levels in FY21.

| Measure | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| ***Program Measures*** | | | | | |
| Restitution received as a percent of restitution asked for by the consumer and validated by the assigned OCP case investigator | 83% | 94.7% | 85% | 85% | 85% |
| Average OCP customer satisfaction rating - Manner in which the customer's case was handled (1-4 scale) based on customer satisfaction survey | 3.1 | 3.1 | 4 | 4 | 4 |

| Measure | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Average OCP customer satisfaction rating - Outcome of the customer's case (1-4 scale) based on customer satisfaction survey | 2.9 | 2.9 | 3.3 | 3.4 | 3.5 |
| Average time in workdays to investigate and close a written complaint (All complaints) | 51 | 76 | 75 | 70 | 65 |
| Average time in workdays to investigate and close a written complaint (> $5,000) | 78 | 103 | 100 | 95 | 90 |
| Average time in workdays to investigate and close a written complaint ($1,001 - $5,000) | 78 | 90 | 88 | 85 | 80 |
| Average time in workdays to investigate and close a written complaint ($101 - $1,000) | 52 | 60 | 60 | 58 | 57 |
| Average time in workdays to investigate and close a written complaint (< $100) | 56 | 102 | 80 | 70 | 60 |
| Percent of consumer protection cases closed that are resolved by OCP | 60% | 54% | 56% | 58% | 60% |
| Media Coverage - Percent of news releases receiving media coverage, including print news, television and radio | 100% | 100% | 100% | 100% | 100% |
| Media Coverage - Number of times media outlets, including print news, television and radio, seek out OCP's expertise | 24 | 19 | 19 | 20 | 22 |

## INITIATIVES

- OCP co-hosted several multi-agency consumer protection forums with elected officials. OCP engaged in outreach enhancements by co-sponsoring a forum at Bethesda-Chevy Chase High School with U.S. Senator Chris Van Hollen and Maryland Attorney General Brian Frosh. In addition, OCP co-sponsored a "ConsumerFest" outreach event at the Silver Spring Civic Center with Congressman Jaime Raskin and Maryland Attorney General Brian Frosh.
- OCP launched a new program to provide expert mediation services to Montgomery County businesses for free as an option to resolve disputes without the time and expense associated with litigation in court.
- After nearly two years of investigation and research into the home improvement industry, OCP has prepared a report and press release regarding the dangers of relying on online referral services.

## ACCOMPLISHMENTS

- ☑ OCP conducted an in-depth investigation on new home builders and initiated a hearing process to take action against new home builders who were found to be in violation of County and State consumer protection laws and numerous building code violations.
- ☑ OCP successfully filed several Application for Statement of Charges to initiate criminal action against unlicensed home improvement contractors that have victimized consumers in Montgomery County.
- ☑ The Maryland Financial Consumer Protection Commission was established to monitor changes related to the Federal Consumer Financial Protection Bureau and in the marketplace, and to make recommendations to the Governor, Maryland General Assembly, and Maryland Congressional Delegation. Based in part upon sharing information provided by OCP, the Commission published an initial report which resulted in the introduction and passage of state legislation to protect consumers.

## INNOVATIONS AND PRODUCTIVITY IMPROVEMENTS

- With assistance from the Department of Permitting Services (DPS), OCP conducted research regarding compliance with Montgomery County's new home building licensing and permitting laws and identified long-standing compliance issues in the industry. OCP assisted in drafting Bill 31-18, New Home Warranty and Builder Licensing - Amendments to revise Montgomery County's new home builder registration law and to better coordinate enforcement responsibility between DPS and OCP.

- OCP continues to work with the Department of Technology Services (DTS) to onboard the licensing program into the Complaint and Licensing Management System (CALMS). To date, DTS has converted the Secondhand Personal Property Dealers License, the Motor Vehicle Repair & Towing Registration, and the Radio Television and Electrical Appliance Registration.
- OCP and DTS continue to support the "forms automation" initiative by automating the OCP's speaker request form, volunteer application form, the Maryland Public Information Act (MPIA) request form, and the complaint form into Spanish.
- OCP, with assistance from DTS, has installed a public computer for consumers to file complaints, and merchants to fill out applications for the licensing program.

## COLLABORATION AND PARTNERSHIPS

### Business Eviction and Response Team Program (B.E.R.T.)

OCP collaborated with the Montgomery County's Sheriff's Office regarding the award-winning Business Eviction Response Team (B.E.R.T.) program to safeguard and return personal property to consumers after the eviction process concluded.

Partners
Sheriff's Office

### "Scambuster" Videos and Alerts

OCP's consumers participated in the "Scambuster" videos and alerts that are created by County Cable Montgomery. In these videos, the consumers explain how they were faced with a scam, how they recognized the scam, and how they were able to "bust" the scam and not become a victim.

Partners
Office of Broadband Programs

## PROGRAM CONTACTS

Contact Marsha Carter of the Office of Consumer Protection at 240.777.3686 or Crystal B. Sallee of the Office of Management and Budget at 240.777.2778 for more information regarding this department's operating budget.

## PROGRAM DESCRIPTIONS

### Consumer Protection

OCP receives and investigates complaints and initiates its own investigations of deceptive or unfair trade practices against consumers. Staff resolves disputes between consumers and merchants, identifies violations of County, State, and Federal consumer protection laws, and makes referrals to other agencies when appropriate. Complaint categories include automotive

sales/repairs, new home construction, home improvement repairs, predatory financial practices, credit and collection practices, telemarketing, and retail sales.

OCP issues subpoenas to compel the production of documents or compel the attendance of witnesses. The Office is authorized to hold hearings, administer oaths, and issue civil citations for violations of consumer protection laws. Special investigations are conducted and may result in settlement agreements or abatement orders, or in transmitting cases to the Office of the County Attorney for appropriate legal action. Investigators initiate charges for criminal prosecutions by the Office of the State's Attorney, and investigators also testify in court as expert witnesses. In addition, the Office engages in consumer advocacy by testifying before County, State, and Federal legislative bodies and by drafting new legislation to protect consumers.

OCP develops and conducts consumer education programs. The Office issues press releases through the Office of Public Information, holds press conferences, and publishes consumer brochures. Staff responds to requests for information regarding consumer protection rights and remedies. Staff makes presentations at schools; community, business and civic group meetings; and frequently appear on television and radio news programs. The Office maintains a webpage containing consumer protection information, a record of the number of complaints received against merchants, and consumer alerts. Outreach efforts include initiatives to better address the needs of vulnerable consumers, underserved communities, and residents with limited English proficiency. The Office also works with the Advisory Committee on Consumer Protection.

OCP is responsible for licensing or registering automobile repair and towing businesses; new homebuilders; radio, television, and electrical appliance repair shops; and secondhand personal property dealers.

## BUDGET SUMMARY

| | Actual FY18 | Budget FY19 | Estimate FY19 | Approved FY20 | %Chg Bud/App |
|---|---|---|---|---|---|
| **COUNTY GENERAL FUND** | | | | | |
| EXPENDITURES | | | | | |
| Salaries and Wages | 1,392,532 | 1,574,368 | 1,561,356 | 1,640,200 | 4.2 % |
| Employee Benefits | 593,304 | 567,188 | 569,002 | 616,236 | 8.7 % |
| **County General Fund Personnel Costs** | **1,985,836** | **2,141,556** | **2,130,358** | **2,256,436** | **5.4 %** |
| Operating Expenses | 171,833 | 195,584 | 172,496 | 122,281 | -37.5 % |
| **County General Fund Expenditures** | **2,157,669** | **2,337,140** | **2,302,854** | **2,378,717** | **1.8 %** |
| PERSONNEL | | | | | |
| Full-Time | 17 | 17 | 17 | 17 | — |
| Part-Time | 1 | 1 | 1 | 1 | — |
| FTEs | 16.60 | 16.60 | 16.60 | 16.60 | — |
| REVENUES | | | | | |
| Common Ownership Community Fees | 4,738 | 0 | 0 | 0 | — |
| Miscellaneous Revenues | 640 | 0 | 0 | 0 | — |
| New Home Builder's License | 141,680 | 139,500 | 139,500 | 143,000 | 2.5 % |
| Other Fines/Forfeitures | 50 | 1,000 | 1,000 | 1,000 | — |

## BUDGET SUMMARY

| | Actual FY18 | Budget FY19 | Estimate FY19 | Approved FY20 | %Chg Bud/App |
|---|---|---|---|---|---|
| Other Licenses/Permits | 51,248 | 60,000 | 60,000 | 60,000 | — |
| **County General Fund Revenues** | **198,356** | **200,500** | **200,500** | **204,000** | **1.7 %** |

## FY20 APPROVED CHANGES

| | Expenditures | FTEs |
|---|---|---|
| **COUNTY GENERAL FUND** | | |
| **FY19 ORIGINAL APPROPRIATION** | **2,337,140** | **16.60** |
| **Other Adjustments (with no service impacts)** | | |
| Increase Cost: Annualization of FY19 Personnel Costs | 60,066 | 0.00 |
| Increase Cost: Restore One-Time Lapse Increase and Professional Services | 55,842 | 0.00 |
| Increase Cost: FY20 Compensation Adjustment | 54,395 | 0.00 |
| Increase Cost: Retirement Adjustment | 1,876 | 0.00 |
| Decrease Cost: Lapse Part-time, Vacant Admininstrative Specialist I Position [Consumer Protection] | (51,524) | 0.00 |
| Decrease Cost: Operating Expenses [Consumer Protection] | (79,078) | 0.00 |
| **FY20 APPROVED** | **2,378,717** | **16.60** |

## CHARGES TO OTHER DEPARTMENTS

| Charged Department | Charged Fund | FY19 Total$ | FY19 FTES | FY20 Total$ | FY20 FTES |
|---|---|---|---|---|---|
| **COUNTY GENERAL FUND** | | | | | |
| Fire and Rescue Service | Fire | 74,750 | 1.00 | 79,276 | 1.00 |

## FUTURE FISCAL IMPACTS

CC APPROVED ($000S)

| Title | FY20 | FY21 | FY22 | FY23 | FY24 | FY25 |
|---|---|---|---|---|---|---|
| **COUNTY GENERAL FUND** | | | | | | |
| **EXPENDITURES** | | | | | | |
| **FY20 Approved** | **2,379** | **2,379** | **2,379** | **2,379** | **2,379** | **2,379** |
| No inflation or compensation change is included in outyear projections. | | | | | | |
| **Labor Contracts** | **0** | **20** | **20** | **20** | **20** | **20** |
| These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items. | | | | | | |
| **Subtotal Expenditures** | **2,379** | **2,399** | **2,399** | **2,399** | **2,399** | **2,399** |

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# Correction and Rehabilitation

| APPROVED FY20 BUDGET | FULL TIME EQUIVALENTS |
|---|---|
| $70,615,070 | 535.57 |

ANGELA TALLEY, ACTING DIRECTOR

## MISSION STATEMENT

The mission of the Department of Correction and Rehabilitation (DOCR) is to protect and serve the residents of Montgomery County and the general public by providing progressive and comprehensive correctional, rehabilitative, and community re-entry services. These functions are achieved through the operation of well-managed and effective correctional programs, including: the use of pre-trial supervision; secure incarceration; community treatment; reintegration programs; highly accountable security methods and procedures in each operating unit and program; and effective, progressive administration and management oversight.

## BUDGET OVERVIEW

The total approved FY20 Operating Budget for the Department of Correction and Rehabilitation is $70,615,070, an increase of $4,336,252 or 6.54 percent from the FY19 Approved Budget of $66,278,818. Personnel Costs comprise 89.64 percent of the budget for 533 full-time position(s) and no part-time position(s), and a total of 535.57 FTEs. Total FTEs may include seasonal or temporary positions and may also reflect workforce charged to or from other departments or funds. Operating Expenses account for the remaining 10.36 percent of the FY20 budget.

## COUNTY PRIORITY OUTCOMES

While this program area supports all seven of the County Executive's Priority Outcomes, the following is emphasized:

- **Safe Neighborhoods**

## DEPARTMENT PERFORMANCE MEASURES

Performance measures for this department are included below (where applicable), with multi-program measures displayed at the front of this section and program-specific measures shown with the relevant program. The FY19 estimates reflect funding based on the FY19 Approved Budget. The FY20 and FY21 figures are performance targets based on the FY20 Approved Budget and funding for comparable service levels in FY21.

| Measure | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| ***Multi-Program Measures*** | | | | | |
| Zero tolerance security incidents - Number of inappropriate releases of an inmate | 1 | 4 | 0 | 0 | 0 |
| Zero tolerance security incidents - Number of inappropriate inmate releases remedied | 1 | 4 | 0 | 0 | 0 |
| Zero tolerance security incidents - Number of inmate suicides | 0 | 0 | 2 | 0 | 0 |

| Measure | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Zero tolerance security incidents - Number of substantiated sexual misconduct or Prison Rape Elimination Act (PREA) incidents | 4 | 4 | 0 | 0 | 0 |

## INITIATIVES

- Continue developing Departmental data dashboards to produce timely and accessible critical information for the purpose of improved monitoring and analysis of operational issues, tracking outcomes, creating priorities, and making substantive decisions.
- Customized a new training initiative for staff succession planning and training, "Leadership Beyond the Bars."
- Development of a separate WiFi network for the expansion of secure inmate education and training.
- Continue Phase III of ADA remediation upgrades to Pre-Release Center housing units, medical unit and other accessible upgrades.
- Planning for the Pre-Release Center Refresh Project (Completion Date-Winter 2019).
- Construction of the Pre-Release Center Dietary Kitchen Project (Underway-Completion Summer 2019).

## ACCOMPLISHMENTS

- ☑ Rebranded and rededicated the Model Learning Center, DOCR's education program with Montgomery College and Montgomery County Public Schools.
- ☑ Received the Maryland Commission on Correctional Standards Recognition of Achievement Award for 100% compliance with standards for Community Corrections Facility (March 2018).
- ☑ Continued utilization and expansion of tablet learning technology for inmate education and resources, receiving the National Association of Counties Award for "Reentry Tablet Program" at Montgomery County Correctional Facility.
- ☑ Total upgrade and configuration of Central Control at the Montgomery County Correctional Facility.
- ☑ Pre-Release and Reentry Services completed the Prison Rape Elimination Act (PREA) audit inspection (March 2018).
- ☑ Established on-site Temporary Cash Assistance (TCA) eligibility screenings and healthcare enrollments for Pre-Release and Reentry Services' participants.
- ☑ Pre-Release Center facility roof replacement.

## INNOVATIONS AND PRODUCTIVITY IMPROVEMENTS

- Initial rollout of the DOCR Jail Management System (JMS) in collaboration with the Department of Technology Services. This is a major information technology system which improves efficiencies of operations throughout our department. This is a County-driven platform. Recently implemented modules meet the requirements for diminution and restitution changes required by the Maryland Justice Reinvestment Act.
- Implementation of the TeleStaff system for electronic schedule management and staff deployment, creating enhanced utilization review of human resources.

- Completed the microgrid installation at the Montgomery County Correctional Facility which interfaces with the large solar project previously completed. Solar and other advanced energy technologies on County facilities provide energy independence, environmental protection, and cost savings. The project received State and National accolades.
- DOCR Internet and Intranet sites updated to provide important information to County employees, as well as providing transparent and relatable information about our operations to citizens.
- Completed energy saving ESCO upgrades at the Pre-Release Center, a 144-bed community correctional facility.

## PROGRAM CONTACTS

Contact Kaye Beckley of the Department of Correction and Rehabilitation at 240.773.9908 or Rachel Silberman of the Office of Management and Budget at 240.777.2770 for more information regarding this department's operating budget.

## PROGRAM DESCRIPTIONS

### Management Services Division

Management Services Division serves an advisory function to DOCR and implements performance accountability programs and general management practices. The Division is comprised of Human Resources, Background Investigations and Training, Budget, Procurement, Employee Health, Welfare and Safety, Fiscal Management, Information Technology, Capital Improvement Projects (CIP), and Special Projects.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **3,410,048** | **25.00** |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 177,593 | (1.00) |
| **FY20 Approved** | **3,587,641** | **24.00** |

### Director's Office

The Director's Office provides oversight and direction for all DOCR activities in coordination with the Chief Administrative Officer and County Executive.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Accreditation standards met from the Maryland Commission on Correctional Standards and the American Correctional Association | 100% | 100% | 100% | 100% | 100% |

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **902,119** | **6.00** |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 21,970 | 0.00 |
| **FY20 Approved** | **924,089** | **6.00** |

## Pre-Release and Re-entry Services

The Pre-Release and Re-entry Services Division (PRRS) provides community-based residential and non-residential alternatives to secure confinement for sentenced adult offenders in which they engage in work, treatment, education, family involvement, and other services to prepare them for release. The program primarily serves inmates who are within one year of release and who are sentenced to DOCR. In addition, the program also provides re-entry services to Federal and State sentenced inmates and Federal probationers who are within one year of release and who are returning to Montgomery County and the greater Washington Metro area upon release.

The residential program, located at the 144-bed Pre-Release Center in Rockville, has a capacity to serve individuals who live within the Center's one female and three male housing units. The non-residential Home Confinement program allows individuals to live in their homes, although they are required to report to the Pre-Release Center several times a week for drug testing and for meetings with counselors.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Security incidents - Number of residents absconded from Community Corrections custody | 6 | 4 | 0 | 0 | 0 |
| Security incidents - Number of residents absconded from custody returned to Community Corrections | 6 | 4 | 0 | 0 | 0 |
| Percentage of offenders from Pre-Release and Re-Entry Services employed at time served | 72% | 77% | 75% | 75% | 75% |

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **6,435,551** | **56.18** |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 174,687 | (1.00) |
| **FY20 Approved** | **6,610,238** | **55.18** |

## Pre-Trial Services

The Pre-Trial Services (PTS) Division is responsible for assessing newly arrested defendants for the possibility of release from incarceration while awaiting trial and for follow-through while supervising those defendants safely in the community. The PTS Division also supervises those defendants who are offered diversion from trial in return for satisfactorily completing a community service or substance abuse program. There are four independent programs within the Division: Pre-Trial Assessment Unit, Pre-Trial Supervision Unit, Alternative Community Service Program (ACS), and Intervention Program for Substance Abusers (IPSA).

The Pre-Trial Assessment Unit is housed at the Montgomery County Detention Center and is responsible for assessing those who have been newly arrested and have been unable to make bond. Staff verifies personal information, analyzes criminal histories, and formulates recommendations to the Court to enable the Judge to make informed bond decisions. Recommendations are made with public safety as the main priority following the national models of assessment for the judicial system.

The Pre-Trial Supervision Unit provides monitoring of court-ordered conditions to offenders released to the community while awaiting trial. Advanced technology such as GPS tracking and Radio Frequency Curfew equipment are used to monitor offenders' movements in the community. Drug testing is also performed. Violations of release conditions are immediately reported to the Court for possible re-incarceration.

The diversion programs, ACS and IPSA, are predominantly for first-time misdemeanant offenders who will ultimately have their charges expunged following successful completion of one of these programs. Community service, drug education, and treatment are core functions of these programs. There is an administrative fee with these programs.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Court appearance rate while under supervision | 95.6% | 95.3% | 95.7% | 95.7% | 95.7% |

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **4,380,260** | **39.00** |
| Increase Cost: Adjust Budget for Electronic Monitoring to Address Structural Budget Deficiencies | 98,000 | 0.00 |
| Increase Cost: Drug Testing | 75,000 | 0.00 |
| Reduce: Security Staffing at Pre-Trial Services from 2 to 1 Officers | (86,893) | (1.00) |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 640,183 | 1.00 |
| **FY20 Approved** | **5,106,550** | **39.00** |

## Detention Services

Under the supervision of the Warden, Detention Services is responsible for the operation of two detention facilities, the Montgomery County Detention Center (MCDC) located in Rockville, and the Montgomery County Correctional Facility (MCCF) located in Clarksburg.

MCDC is responsible for the intake, reception, and diagnostic functions of the Department including law enforcement processing of adult male and female offenders arrested in Montgomery County. The facility has the capacity to accommodate approximately 200 inmates. Over 12,000 offenders annually arrive at MCDC's Central Processing Unit (CPU) for arrest processing.

MCDC conducts psychological screening, medical screening, and risk assessment to determine the appropriate classification level of inmates and provides for the initial care, custody, and security of inmates for up to 72 hours prior to transfer to MCCF. At MCDC, bond hearings are conducted by the Maryland District Court Commissioners. They also determine eligibility of offenders for legal representation by the Public Defender Office.

Following an initial intake at MCDC, inmates may transfer to the 1,029-bed Montgomery County Correctional Facility (MCCF), normally within 72 hours. MCCF is responsible for the custody and care of male and female offenders who are either in a pre-trial status or serving sentences of up to 18 months. Progressive and comprehensive correctional services and programs are provided to all inmates covering substance abuse treatment, mental health issues, cognitive behavioral modification programs, education, life skills, and workforce development.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Zero Tolerance security incidents - Number of jail escapes | 0 | 0 | 0 | 0 | 0 |
| Self-growth and development programs - Percent of inmates at the Montgomery County Correctional Facility (MCCF) participating in programs | 70% | 77% | 73% | 73% | 73% |

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **51,150,840** | **411.64** |
| Increase Cost: Adjust Budget for Medical Expenses to Address Structural Budget Deficiencies | 430,000 | 0.00 |
| Increase Cost: Adjust Budget for Food to Address Structural Budget Deficiencies | 300,000 | 0.00 |
| Shift: One-stop Job Center/Re-entry Program | 119,000 | 0.00 |
| Increase Cost: Fund TB Nurse Previously Funded by a Grant | 102,000 | 0.75 |
| Decrease Cost: Library Costs that can be Absorbed by Inmate Special Revenue Fund | (15,800) | 0.00 |
| Reduce: Eliminate Maintenance Officer | (76,893) | (1.00) |
| Reduce: Eliminate Supply Officer | (76,893) | (1.00) |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 2,454,298 | 1.00 |
| **FY20 Approved** | **54,386,552** | **411.39** |

## BUDGET SUMMARY

| | Actual FY18 | Budget FY19 | Estimate FY19 | Approved FY20 | %Chg Bud/App |
|---|---|---|---|---|---|
| **COUNTY GENERAL FUND** | | | | | |
| EXPENDITURES | | | | | |
| Salaries and Wages | 45,891,660 | 44,883,610 | 47,693,185 | 47,723,596 | 6.3 % |
| Employee Benefits | 14,464,906 | 14,994,299 | 14,686,371 | 15,573,326 | 3.9 % |
| **County General Fund Personnel Costs** | **60,356,566** | **59,877,909** | **62,379,556** | **63,296,922** | **5.7 %** |
| Operating Expenses | 7,542,347 | 6,400,909 | 8,673,654 | 7,318,148 | 14.3 % |
| Capital Outlay | 24,990 | 0 | 0 | 0 | — |
| **County General Fund Expenditures** | **67,923,903** | **66,278,818** | **71,053,210** | **70,615,070** | **6.5 %** |
| PERSONNEL | | | | | |
| Full-Time | 538 | 538 | 538 | 533 | -0.9 % |
| Part-Time | 0 | 0 | 0 | 0 | — |
| FTEs | 537.82 | 537.82 | 537.82 | 535.57 | -0.4 % |
| REVENUES | | | | | |
| Alternative Community Services | 320,251 | 385,000 | 385,000 | 385,000 | — |
| Care of Federal/State Prisoners | 924,801 | 1,160,000 | 1,160,000 | 1,160,000 | — |
| Home Confinement Fees | 29,218 | 30,000 | 30,000 | 30,000 | — |
| Illegal Alien Inmate Reimbursement | 0 | 600,000 | 0 | 0 | -100.0 % |
| Miscellaneous Revenues | 1,130 | 0 | 566 | 0 | — |
| Other Charges/Fees | 49,535 | 75,100 | 75,100 | 75,100 | — |
| Other Intergovernmental | 145,846 | 120,000 | 120,000 | 120,000 | — |
| Other Licenses and Permits | 39 | 0 | 0 | 0 | — |
| Substance Abusers Intervention Program (IPSA) | 79,949 | 74,000 | 74,000 | 74,000 | — |

## BUDGET SUMMARY

| | Actual FY18 | Budget FY19 | Estimate FY19 | Approved FY20 | %Chg Bud/App |
|---|---|---|---|---|---|
| **County General Fund Revenues** | **1,550,769** | **2,444,100** | **1,844,666** | **1,844,100** | **-24.5 %** |

## FY20 APPROVED CHANGES

| | Expenditures | FTEs |
|---|---|---|
| **COUNTY GENERAL FUND** | | |
| **FY19 ORIGINAL APPROPRIATION** | **66,278,818** | **537.82** |
| **Changes (with service impacts)** | | |
| Reduce: Eliminate Maintenance Officer [Detention Services] | (76,893) | (1.00) |
| Reduce: Eliminate Supply Officer [Detention Services] | (76,893) | (1.00) |
| Reduce: Security Staffing at Pre-Trial Services from 2 to 1 Officers [Pre-Trial Services] | (86,893) | (1.00) |
| **Other Adjustments (with no service impacts)** | | |
| Increase Cost: FY20 Compensation Adjustment | 1,774,999 | 0.00 |
| Restore: One-Time Lapse Increase to Address Structural Budget Deficiencies | 1,200,000 | 0.00 |
| Increase Cost: Annualization of FY19 Personnel Costs | 835,220 | 0.00 |
| Increase Cost: Adjust Budget for Medical Expenses to Address Structural Budget Deficiencies [Detention Services] | 430,000 | 0.00 |
| Increase Cost: Adjust Budget for Food to Address Structural Budget Deficiencies [Detention Services] | 300,000 | 0.00 |
| Increase Cost: Substance Abuse Testing Kits | 135,139 | 0.00 |
| Shift: One-stop Job Center/Re-entry Program [Detention Services] | 119,000 | 0.00 |
| Increase Cost: Fund TB Nurse Previously Funded by a Grant [Detention Services] | 102,000 | 0.75 |
| Increase Cost: Adjust Budget for Electronic Monitoring to Address Structural Budget Deficiencies [Pre-Trial Services] | 98,000 | 0.00 |
| Increase Cost: Drug Testing [Pre-Trial Services] | 75,000 | 0.00 |
| Increase Cost: Motor Pool Adjustment | 20,353 | 0.00 |
| Decrease Cost: Library Costs that can be Absorbed by Inmate Special Revenue Fund [Detention Services] | (15,800) | 0.00 |
| Decrease Cost: Elimination of One-Time Items Approved in FY19 | (75,000) | 0.00 |
| Decrease Cost: Pharmacy Reduction to Reflect a Change in How Medication is Administered | (169,453) | 0.00 |
| Decrease Cost: Retirement Adjustment | (252,527) | 0.00 |
| **FY20 APPROVED** | **70,615,070** | **535.57** |

## PROGRAM SUMMARY

| Program Name | FY19 APPR Expenditures | FY19 APPR FTEs | FY20 APPR Expenditures | FY20 APPR FTEs |
|---|---|---|---|---|
| Management Services Division | 3,410,048 | 25.00 | 3,587,641 | 24.00 |
| Director's Office | 902,119 | 6.00 | 924,089 | 6.00 |
| Pre-Release and Re-entry Services | 6,435,551 | 56.18 | 6,610,238 | 55.18 |
| Pre-Trial Services | 4,380,260 | 39.00 | 5,106,550 | 39.00 |

## PROGRAM SUMMARY

| Program Name | FY19 APPR Expenditures | FY19 APPR FTEs | FY20 APPR Expenditures | FY20 APPR FTEs |
|---|---|---|---|---|
| Detention Services | 51,150,840 | 411.64 | 54,386,552 | 411.39 |
| **Total** | **66,278,818** | **537.82** | **70,615,070** | **535.57** |

## CHARGES TO OTHER DEPARTMENTS

| Charged Department | Charged Fund | FY19 Total$ | FY19 FTES | FY20 Total$ | FY20 FTES |
|---|---|---|---|---|---|
| **COUNTY GENERAL FUND** | | | | | |
| General Services | General Fund | 84,021 | 1.00 | 0 | 0.00 |
| Fleet Management Services | Motor Pool | 110,539 | 1.00 | 0 | 0.00 |
| | **Total** | **194,560** | **2.00** | **0** | **0.00** |

## FUTURE FISCAL IMPACTS

CC APPROVED ($000S)

| Title | FY20 | FY21 | FY22 | FY23 | FY24 | FY25 |
|---|---|---|---|---|---|---|
| **COUNTY GENERAL FUND** | | | | | | |
| **EXPENDITURES** | | | | | | |
| **FY20 Approved** | **70,615** | **70,615** | **70,615** | **70,615** | **70,615** | **70,615** |
| No inflation or compensation change is included in outyear projections. | | | | | | |
| **Labor Contracts** | **0** | **671** | **671** | **671** | **671** | **671** |
| These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items. | | | | | | |
| **Subtotal Expenditures** | **70,615** | **71,286** | **71,286** | **71,286** | **71,286** | **71,286** |

# Emergency Management and Homeland Security

| APPROVED FY20 BUDGET | FULL TIME EQUIVALENTS |
|---|---|
| $2,366,713 | 16.30 |

DR. EARL STODDARD, DIRECTOR

## MISSION STATEMENT

It is the mission of the Office of Emergency Management and Homeland Security (OEMHS) to plan, coordinate, prevent, prepare, and protect against major threats that may harm, disrupt, or destroy our communities, commerce, and institutions; and to effectively manage and coordinate the County's unified response, mitigation, and recovery from the consequences of such disasters or events should they occur. Key objectives are to:

- Coordinate County plans and actions to minimize harm to residents, employees, and visitors in Montgomery County before, during, and after emergencies.
- Coordinate the services, protection, and contingency plans for sustained operations of County facilities.
- Coordinate and provide public education to ensure the resilience of our communities during disasters.
- Coordinate homeland security policies and priorities, including grant-seeking, management, and reporting.

## BUDGET OVERVIEW

The total approved FY20 Operating Budget for the Office of Emergency Management and Homeland Security is $2,366,713, an increase of $200,854 or 9.27 percent from the FY19 Approved Budget of $2,165,859. Personnel Costs comprise 89.42 percent of the budget for 15 full-time position(s) and one part-time position(s), and a total of 16.30 FTEs. Total FTEs may include seasonal or temporary positions and may also reflect workforce charged to or from other departments or funds. Operating Expenses account for the remaining 10.58 percent of the FY20 budget.

## COUNTY PRIORITY OUTCOMES

While this program area supports all seven of the County Executive's Priority Outcomes, the following are emphasized:

- **Effective, Sustainable Government**
- **Safe Neighborhoods**

## DEPARTMENT PERFORMANCE MEASURES

Performance measures for this department are included below (where applicable), with multi-program measures displayed at the front of this section and program-specific measures shown with the relevant program. The FY19 estimates reflect funding based on the FY19 Approved Budget. The FY20 and FY21 figures are performance targets based on the FY20 Approved Budget and funding for comparable service levels in FY21.

## INITIATIVES

- Integration of the Montgomery County Fire and Rescue Service Community Emergency Response Team (CERT) into OEMHS plans and field operations.
- Reconstituted of the Local Emergency Planning Council (LEPC) including expansion of members and the complete overhaul of its bylaws.
- Expansion of OEMHS field deployment capabilities, including support of neighboring jurisdictions, such as Howard County's response to flooding in Ellicott City in 2018.

## ACCOMPLISHMENTS

- ☑ Full implementation of the Extreme Temperature strategy, including use of emergency alerts and integration with Montgomery County Police Department animal services regulations.
- ☑ Development and implementation of a snow protocol for status of County Government, including notification of employees and residents about changes to the status of government due to inclement weather.
- ☑ Complete revision of the County's Emergency Operations Plan.
- ☑ Complete revision of the Hazard Mitigation Plan as required by the Federal Emergency Management Agency on a five-year cycle.
- ☑ Completed the Volunteer and Donations Management Plan, and facilitated the development of a Community Organizations Active in Disaster (COAD) group and held monthly meetings.
- ☑ Conducted numerous preparedness presentations and trainings for the general public and specific vulnerable communities. Added new programs including "You are the Help until Help Arrives" and "Stop the Bleed".
- ☑ Coordinated a complex integration of a full-scale regional emergency preparedness exercise including regional hospitals, Montgomery College, and the County's Emergency Management Group. The exercise included an active shooter scenario at Montgomery College, which tested the College's response plans and the hospitals' surge capacity.
- ☑ Managed 39 Homeland Security grant projects across two Federal fiscal years. Projects included the purchase of equipment and supplies, as well as contractor and personnel support for County and municipal law enforcement, Montgomery County Fire and Rescue Service (MCFRS) , Department of General Service (DGS), Department of Transportation (DOT), and Department of Correction and Rehabilitation (DCOR).

## INNOVATIONS AND PRODUCTIVITY IMPROVEMENTS

- OEMHS created a special Alert Notification Network for use by the Board of Elections staff during the 2018 primary and general elections. This alert group was set up to communicate information with staff in 230 polling places by email, text, and

voice.

- In coordination with MCFRS, OEMHS improved the capability of the Emergency Operations Center (EOC) to send and receive radio communication on both the 700 and 800 MHz frequencies. The EOC now has seven radio consoles installed to primarily serve Police, MCFRS, DOT, DGS, and OEMHS; they can also be used to communicate with municipality responders.

## COLLABORATION AND PARTNERSHIPS

### Integration of Community Emergency Response Team into OEMHS Plans

Integration of the MCFRS Community Emergency Response Team into OEMHS plans and field operations, including volunteer and donations management planning.

Partners

Montgomery County Fire and Rescue Service

## PROGRAM CONTACTS

Contact Michael Goldfarb of the Office of Emergency Management and Homeland Security at 240.777.2333 or Lindsay Lucas of the Office of Management and Budget at 240.777.2766 for more information regarding this department's operating budget.

## PROGRAM DESCRIPTIONS

### Emergency Management Planning, Response & Recovery

This program plans for consequence management, mitigation, and response to natural and man-made disasters, including terrorist events that may involve chemical, biological, radiological/nuclear, or explosive/incendiary devices. Activities involve compliance with Federal and State requirements for emergency management planning and operations; logistics support, administration, and finance coordination; serving as the liaison with Federal, State, regional, and local agencies; sheltering and relief support; coordination of regional policy-level decision making and public information dissemination; and public education. Regional coordination is provided through the emergency support functions of the regional, State, and Federal agencies as outlined in the Regional and National Response Framework. The Emergency Management Group (EMG) is supported by this program when it activates to the Emergency Operations Center (EOC) in response to emergencies.

Elements of this program include:

- Emergency Operation Plan updates, training, and implementation.
- Planning, coordination, and operation of information and communication systems in the EOC to support the EMG in consequence management, resource allocation, logistics and mutual aid support, and decision-making.
- Establishment and maintenance of an asset management inventory of available resources that can be used to support an EMG response and recovery operation, including resources from private and non-profit organizations.
- Public health coordination of hospitals for disaster and terrorist event response.

- Coordination for public health planning for large-scale mass population medical dispensing, and strategies for isolation and quarantine for management of disease outbreaks, if required.
- Coordination of Fire, Police, Public Health Services, Transportation, and other appropriate County departments and agencies regarding incident command systems and training/certification on the use and application of the National Incident Management System.
- Coordination and management of volunteers and communications organizations that can support disaster response - the Radio Amateur Civil Emergency Service and Civil Air Patrol.
- Support and management for the Local Emergency Planning Council regarding "community right to know" requirements and providing advice and recommendations to the County Executive and County Council regarding the storage of certain hazardous materials in the County.
- Management of the County's Hazardous Permitting Program, in conjunction with Federal law, regarding the licensing and permitting of facilities and the handling and storage of certain regulated hazardous materials.
- Coordination of multi-discipline exercises with the County and regional partners.
- Maintenance of the EOC and the information and situation awareness systems therein.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Available capacity for overnight shelter | 8,987 | 8,987 | 8,987 | 9,300 | 9,500 |
| Percentage of County residents subscribed to Alert Montgomery (by device) based on 2012 U.S. Census population of 1,004,709 | 17.1 | 20.0 | 21.0 | 22.0 | 23.0 |
| Percentage of Emergency Alerts sent within 20 minutes of information received by the OEMHS between 9-5 M-F | 100 | 100 | 100 | 100 | 100 |
| Percentage of Emergency Management Accreditation standards met by the County [1] | 100 | 100 | 100 | 100 | 100 |
| Percentage of Emergency Management Operations Center primary systems availability | 99 | 99 | 100 | 100 | 100 |
| Percentage of County employees that meet National Incident Management Systems requirements [2] | 100 | 100 | 75 | 80 | 85 |
| Percentage of Principal County Departments and Offices with a COOP plan score of 2.5 or higher [3] | 74 | 71 | 74 | 75 | 76 |
| Percentage of County Facility Emergency Action Plans reviewed within 90 days of submission/contract | 100 | 100 | 100 | 100 | 100 |
| Percentage of employees who have completed Employee Emergency Training or Workplace Violence Level | 15 | 16 | 17 | 18 | 19 |
| Percentage of the County's 19 municipalities participating in Federal Emergency Management Agency's National Flood Insurance Program | 89 | 84 | 84 | 84 | 84 |

[1] *In FY15, Montgomery County became the twelfth county in the country (and the first in Maryland) to become accredited by the Emergency Management Accreditation Program.*

[2] *OEMHS has (FY17 & FY18) focused on verifying the NIMS compliance for Montgomery County Police, Fire and OEMHS. In FY19, the focus will shift to approximately 28 additional County agencies. We fully expect that reaching compliance with agencies such as HHS, DOT, DGS, DLC and others may take some time.*

[3] *Drop from FY17 to FY18 is due to a change in the scoring formula that added participation in monthly drills to the score.*

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **1,630,964** | **12.30** |
| Decrease Cost: Partial Year Lapse of the Volunteer and Donations Management Coordinator | (25,679) | 0.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | (21,015) | (0.70) |
| **FY20 Approved** | **1,584,270** | **11.60** |

## Administration

This program includes planning, directing, managing, and operating the OEMHS as well as other administrative duties, including centralized application for and management of homeland security and related grants. Development of homeland security policies, protocol, and priorities is managed through the Homeland Security Directorate, chaired by the Director of OEMHS.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **534,895** | **3.00** |
| Technical Adj: Administrative Specialist Position | 99,411 | 0.78 |
| Increase Cost: Administrative Specialist Position | 21,172 | 0.22 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 126,965 | 0.70 |
| **FY20 Approved** | **782,443** | **4.70** |

## BUDGET SUMMARY

| | Actual FY18 | Budget FY19 | Estimate FY19 | Approved FY20 | %Chg Bud/App |
|---|---|---|---|---|---|
| **COUNTY GENERAL FUND** | | | | | |
| EXPENDITURES | | | | | |
| Salaries and Wages | 816,055 | 840,171 | 851,095 | 875,970 | 4.3 % |
| Employee Benefits | 225,742 | 255,026 | 247,703 | 277,864 | 9.0 % |
| **County General Fund Personnel Costs** | **1,041,797** | **1,095,197** | **1,098,798** | **1,153,834** | **5.4 %** |
| Operating Expenses | 161,562 | 248,171 | 216,989 | 250,328 | 0.9 % |
| **County General Fund Expenditures** | **1,203,359** | **1,343,368** | **1,315,787** | **1,404,162** | **4.5 %** |
| PERSONNEL | | | | | |
| Full-Time | 8 | 8 | 8 | 9 | 12.5 % |
| Part-Time | 1 | 1 | 1 | 1 | — |
| FTEs | 8.60 | 8.60 | 8.60 | 8.82 | 2.6 % |
| REVENUES | | | | | |
| Hazardous Materials Permits | 780,885 | 865,000 | 865,000 | 865,000 | — |
| Other Charges/Fees | 102,300 | 0 | 51,867 | 0 | — |
| **County General Fund Revenues** | **883,185** | **865,000** | **916,867** | **865,000** | **—** |
| **GRANT FUND - MCG** | | | | | |
| EXPENDITURES | | | | | |
| Salaries and Wages | 700,555 | 624,739 | 624,739 | 737,087 | 18.0 % |
| Employee Benefits | 178,035 | 197,752 | 197,752 | 225,464 | 14.0 % |
| **Grant Fund - MCG Personnel Costs** | **878,590** | **822,491** | **822,491** | **962,551** | **17.0 %** |
| Operating Expenses | 8,163,161 | 0 | 0 | 0 | — |
| **Grant Fund - MCG Expenditures** | **9,041,751** | **822,491** | **822,491** | **962,551** | **17.0 %** |
| PERSONNEL | | | | | |
| Full-Time | 6 | 6 | 6 | 6 | — |

## BUDGET SUMMARY

| | Actual FY18 | Budget FY19 | Estimate FY19 | Approved FY20 | %Chg Bud/App |
|---|---|---|---|---|---|
| Part-Time | 0 | 0 | 0 | 0 | — |
| FTEs | 6.70 | 6.70 | 6.70 | 7.48 | 11.6 % |
| REVENUES | | | | | |
| Federal Grants | 7,289,649 | 822,491 | 822,491 | 962,551 | 17.0 % |
| State Grants | (45,420) | 0 | 0 | 0 | — |
| **Grant Fund - MCG Revenues** | **7,244,229** | **822,491** | **822,491** | **962,551** | **17.0 %** |

## DEPARTMENT TOTALS

| | | | | | |
|---|---|---|---|---|---|
| **Total Expenditures** | **10,245,110** | **2,165,859** | **2,138,278** | **2,366,713** | **9.3 %** |
| **Total Full-Time Positions** | **14** | **14** | **14** | **15** | **7.1 %** |
| **Total Part-Time Positions** | **1** | **1** | **1** | **1** | **—** |
| **Total FTEs** | **15.30** | **15.30** | **15.30** | **16.30** | **6.5 %** |
| **Total Revenues** | **8,127,414** | **1,687,491** | **1,739,358** | **1,827,551** | **8.3 %** |

## FY20 APPROVED CHANGES

| | Expenditures | FTEs |
|---|---|---|
| **COUNTY GENERAL FUND** | | |
| **FY19 ORIGINAL APPROPRIATION** | **1,343,368** | **8.60** |
| **Other Adjustments (with no service impacts)** | | |
| Increase Cost: Annualization of FY19 Personnel Costs | 35,153 | 0.00 |
| Increase Cost: FY20 Compensation Adjustment | 26,842 | 0.00 |
| Increase Cost: Administrative Specialist Position [Administration] | 21,172 | 0.22 |
| Increase Cost: Motor Pool Adjustment | 2,157 | 0.00 |
| Increase Cost: Retirement Adjustment | 1,149 | 0.00 |
| Decrease Cost: Partial Year Lapse of the Volunteer and Donations Management Coordinator [Emergency Management Planning, Response & Recovery] | (25,679) | 0.00 |
| **FY20 APPROVED** | **1,404,162** | **8.82** |
| **GRANT FUND - MCG** | | |
| **FY19 ORIGINAL APPROPRIATION** | **822,491** | **6.70** |
| **Other Adjustments (with no service impacts)** | | |
| Technical Adj: Administrative Specialist Position [Administration] | 99,411 | 0.78 |
| Increase Cost: Annualization of FY19 Personnel Costs | 34,193 | 0.00 |
| Increase Cost: Annualization of FY19 Operating Expenses | 6,456 | 0.00 |
| **FY20 APPROVED** | **962,551** | **7.48** |

## PROGRAM SUMMARY

| Program Name | FY19 APPR Expenditures | FY19 APPR FTEs | FY20 APPR Expenditures | FY20 APPR FTEs |
|---|---|---|---|---|
| Emergency Management Planning, Response & Recovery | 1,630,964 | 12.30 | 1,584,270 | 11.60 |
| Administration | 534,895 | 3.00 | 782,443 | 4.70 |
| **Total** | **2,165,859** | **15.30** | **2,366,713** | **16.30** |

## FUTURE FISCAL IMPACTS

CC APPROVED ($000S)

| Title | FY20 | FY21 | FY22 | FY23 | FY24 | FY25 |
|---|---|---|---|---|---|---|
| **COUNTY GENERAL FUND** | | | | | | |
| **EXPENDITURES** | | | | | | |
| **FY20 Approved** | **1,404** | **1,404** | **1,404** | **1,404** | **1,404** | **1,404** |
| No inflation or compensation change is included in outyear projections. | | | | | | |
| **Restore One-Time Lapse Increase** | **(26)** | **26** | **26** | **26** | **26** | **26** |
| Restoration of one-time lapse adjustment in FY20. | | | | | | |
| **Labor Contracts** | **0** | **14** | **14** | **14** | **14** | **14** |
| These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items. | | | | | | |
| **Subtotal Expenditures** | **1,378** | **1,444** | **1,444** | **1,444** | **1,444** | **1,444** |

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# Fire and Rescue Service

| APPROVED FY20 BUDGET | FULL TIME EQUIVALENTS |
|---|---|
| $223,250,459 | 1,318.26 |

SCOTT GOLDSTEIN, FIRE CHIEF

## MISSION STATEMENT

The mission of the Montgomery County Fire and Rescue Service (MCFRS) is to provide maximum protection of lives, property, and the environment with comprehensive risk reduction programs and safe and effective emergency response provided by highly skilled career and volunteer service providers representing the County's diverse population.

MCFRS consists of the Office of the Fire Chief; Division of Operations; Division of Human Resources; Division of Fiscal Management; Division of Support Services; Division of Volunteer and Community Services; the Fire and Emergency Services Commission; and 19 Local Fire and Rescue Departments (LFRD). MCFRS operates 37 fire and rescue stations and several satellite offices.

## BUDGET OVERVIEW

The total approved FY20 Operating Budget for the Montgomery County Fire and Rescue Service is $223,250,459, an increase of $5,250,252 or 2.41 percent from the FY19 Approved Budget of $218,000,207. Personnel Costs comprise 83.62 percent of the budget for 1,317 full-time positions and no part-time positions, and a total of 1,318.26 FTEs. Total FTEs may include seasonal or temporary positions and may also reflect workforce charges to or from other departments or funds. Operating Expenses account for the remaining 16.38 percent of the FY19 budget.

The Debt Service for the Fire Tax District Fund is appropriated in the Debt Service Fund and is, therefore, not displayed in this section. To pay for the Debt Service, a transfer of funds from the Fire Tax District Fund to the Debt Service Fund of $7,873,730 for General Obligation debt and $2,896,600 for other debt is required.

In addition, this department's Capital Improvements Program (CIP) requires Current Revenue funding.

## COUNTY PRIORITY OUTCOMES

While this program area supports all seven of the County Executive's Priority Outcomes, the following is emphasized:

- **Safe Neighborhoods**

## DEPARTMENT PERFORMANCE MEASURES

Performance measures for this department are included below (where applicable), with multi-program measures displayed at the front of this section and program-specific measures shown with the relevant program. The FY19 estimates reflect funding based on the FY19 Approved Budget. The FY20 and FY21 figures are performance targets based on the FY20 Approved Budget and funding for comparable service levels in FY21.

## INITIATIVES

- Continue implementation of the Mobile Integrated Healthcare program which aims to reduce ambulance transports and emergency room visits by directing patients with high Emergency Medical Services (EMS) utilization to ongoing, supportive health and human services programs. Under the program, civilians will be hired to replace uniform staff, outreach to opiate overdose patients will begin, and 250 patients will be served. The top five institutional super-users will be addressed.

## ACCOMPLISHMENTS

- Completed a twelve-year effort to staff all 35 engines with four personnel, allowing for a more rapid fire attack as well as reduced response times to medical calls. The fourth person on each engine is a paramedic, which expands the availability of paramedics throughout the County and results in paramedics arriving to medical calls more quickly than they did prior to four-person staffing when they were solely on medic units.
- Achieved five-year reaccreditation -- MCFRS is one of nearly 250 agencies worldwide with this distinction and is only one of two internationally accredited combination (career and volunteer) fire and rescue departments in Maryland. The accreditation model provides an extensive organizational review, self-assessment and evaluation process that enables fire and emergency service agencies to examine performance levels and compare them to industry best practices.
- In the latest Montgomery County Resident Survey, MCFRS received 95 percent positive ratings for fire service and 94 percent positive ratings for ambulance and emergency medical service.
- The Public Safety Training Academy conducted two six-month recruit classes in FY 2018, training 69 firefighter recruits who graduated and began serving in the field.
- Added weekday staffing, four personnel, at Burtonsville Station 15 to reduce failures to respond.
- Worked with CountyStat to update the report that calculates the number of employees required to staff a shift position in each operational area. This is an important factor in the explanation of personnel costs.
- Launched new scheduling website and upgraded to web-based scheduling system allowing full access to staffing data off-site.

## INNOVATIONS AND PRODUCTIVITY IMPROVEMENTS

- Staffing two engines with four-person staffing with the recently-awarded Federal Staffing for Adequate Fire and Emergency Response (SAFER) Grant.
- Utilized Federal funds awarded through the Assistance to Firefighters Grant to purchase a flashover simulator, which allows firefighters at the training academy to train in realistic live-fire exercises.
- Hazardous materials team increased radiation detection capability through the "Securing the Cities" grant program.
- Continued civilianization of call-taking and dispatching operations at the Emergency Communications Center.
- Introduced County-supported software to manage leave selection process for all uniform personnel.

## PROGRAM CONTACTS

Contact Dominic Del Pozzo of the Montgomery County Fire and Rescue Service at 240.777.2236 or Rachel Silberman of the Office of Management and Budget at 240.777.2770 for more information regarding this department's operating budget.

## PROGRAM DESCRIPTIONS

### Office of the Fire Chief

The Fire Chief has the ultimate responsibility for the overall management, direction, planning, and coordination of all MCFRS programs and operations. The Office of the Fire Chief manages the overall service needs and delivery requirements of MCFRS including fire and rescue master planning, resource deployment plans, and the overall strategic direction for MCFRS; develops and recommends capital improvement projects; manages and integrates information technology into the MCFRS' business processes; and recommends policy initiatives and programs to the County Executive.

The Office of the Fire Chief includes the Internal Affairs Section and the Planning Section. The internal affairs office investigates complaints and serious violations of the personnel regulations and department policy and conducts procedural background investigations of applicants for firefighter/rescuer positions. The planning office analyzes risk and historical emergency incident activity and considers it along with development and growth to project strategic resource needs, facility placement, special operational requirements, and future workforce levels. The Planning Office develops planning documents such as the Fire, Rescue, Emergency Medical Services, and Community Risk Reduction Master Plan, and the Montgomery County Fire and Rescue Service's Annual Strategic Plan. In addition, considerable mapping and geographic incident data analysis is provided by the Planning Office.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Commission on Fire Accreditation International (CFAI) core competencies met during FY14-FY18 accreditation cycle [1] | 100% | 100% | NA | NA | NA |

[1] *MCFRS was awarded accredited status by the Commission on Fire Accreditation International on August 9, 2018 and will remain in effect for a period of five years.*

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **3,192,418** | **12.00** |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | (13,877) | 0.00 |
| **FY20 Approved** | **3,178,541** | **12.00** |

### Operations

The Operations Division is the organizational component of the MCFRS that is responsible for the day-to-day delivery of critical Emergency Medical Services (EMS), Fire Suppression, and Technical Rescue mitigation to the residents and visitors of Montgomery County. The Division's personnel also assist the Division of Volunteer and Community Services by performing a wide variety of non-emergency services that are focused on public education and community risk reduction.

The overall responsibility for Fire and Rescue Service operations lies directly with the Fire Chief. The Division Chief of Operations is assigned by the Fire Chief to manage the Division. The career and volunteer components of the combined service work in an "Integrated Emergency Command Structure" that defines the authority and responsibility for all members of the service. MCFRS responds to approximately 120,000 emergency incidents annually. Requests for emergency medical assistance comprise the majority of those incidents, approximately 90,000 calls annually resulting in the transport of 70,000 people to local hospitals. There are 27,000 fire incidents, technical rescue, and hazardous materials incidents annually.

The Operations Division is organized into four major sections, including Field Operations, Emergency Communications Center (ECC), Special Operations, and Emergency Medical and Integrated Healthcare Services. MCFRS personnel operate from 37 Fire and Rescue stations. Thirty-five engines, 16 aerial units, 6 heavy rescue squads, 12 ALS medic units, 2 paramedic chase cars, and 30 Basic Life Support (BLS) ambulances make up the primary fleet of first response apparatus. There are additional units that can be placed in service with available volunteer or recalled career personnel to increase the MCFRS capability.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| EMS cardiac care: Percentage of STEMI patients with door-to-balloon (D2B) time less than or equal to 90 minutes | 92.3% | 93.6% | 94.0% | 95.0% | 95.0% |
| EMS cardiac care: Percentage of cardiac arrest patients with return of spontaneous circulation (ROSC) | 32.7% | 34.9% | 36.0% | 37.0% | 38.0% |
| EMS stroke care: Percentage of stroke patients with EMS to door (E2D) time less than or equal to 30 minutes | 83.9% | 84.0% | 85.0% | 86.0% | 87.0% |
| 90th percentile arrival time for first Advanced Life Support (ALS) unit in metropolitan areas of the County | 10:28 | 10:27 | 10:10 | 9:50 | 9:30 |
| 90th percentile arrival time for first Advanced Life Support (ALS) unit in urban areas of the County | 11:12 | 11:09 | 10:55 | 10:35 | 10:15 |
| 90th percentile arrival time for first Advanced Life Support (ALS) unit in suburban areas of the County | 11:27 | 11:02 | 10:50 | 10:40 | 10:30 |
| 90th percentile arrival time for first Advanced Life Support (ALS) unit in rural areas of the County | 12:44 | 13:04 | 12:40 | 12:20 | 12:00 |
| 90th percentile arrival time for first engine to structure fire in metropolitan areas of the County | 9:11 | 9:55 | 9:20 | 8:45 | 8:00 |
| 90th percentile arrival time for first engine to structure fire in urban areas of the County | 10:03 | 10:47 | 10:00 | 9:15 | 8:30 |
| 90th percentile arrival time for first engine to structure fire in suburban areas of the County | 10:43 | 10:08 | 9:45 | 9:20 | 8:55 |
| 90th percentile arrival time for first engine to structure fire in rural areas of the County | 13:02 | 13:49 | 13:00 | 12:00 | 10:55 |
| Percent of residential structure fires confined to the room of origin | 81% | 85.5% | 86% | 86.5% | 87% |
| Number of residential fire deaths per 100,000 residents | 0.9 | 0.0 | 0.2 | 0.3 | 0.4 |
| Number of residential fire injuries per 100,000 residents | 6.0 | 2.9 | 3.0 | 3.1 | 3.2 |

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **159,520,360** | **1,172.30** |
| Increase Cost: Adjust budget for Overtime to Address Structural Budget Deficiencies | 2,184,000 | 0.00 |
| Replace: FY16 SAFER grant | 203,444 | 0.00 |
| Increase Cost: Adjust Complement to Address Structural Budget Deficiency | 179,700 | 20.00 |
| Enhance: Address Wheaton Rescue Squad Failures to Respond during shift changes | 174,736 | 0.00 |
| Technical Adj: Technical Adjustment/FY16 SAFER Grant | 0 | 2.00 |
| Replace: FY16 SAFER Grant shifted to Fire fund | (170,150) | (2.00) |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 1,181,197 | 0.00 |
| **FY20 Approved** | **163,273,287** | **1,192.30** |

## Support Services

The Division of Support Services provides central administrative and management service and direction for support functions across the department. Core services include logistics, facilities, and information technology.

The logistics function consists of property and supply, fleet operations, and fleet maintenance. The Property and Supply Section handles the uniform and protective clothing and self-contained breathing apparatus needs for career and volunteer fire and rescue personnel. This includes the procurement, order placement, receipt, storage, inventory, and distribution of a wide array of items, as well as related contract and budget administration and invoice processing. The section coordinates special services such as uniform tailoring and alterations, shoe repair, and protective clothing inspection, cleaning, and repair.

Maintenance of MCFRS heavy apparatus is performed and managed by the Fleet Operations Section. The section ensures compliance with State and Federal regulations pertaining to emissions, inspections, and safe vehicle operation.

The Fleet Support Section handles the acquisition and disposal of County-owned apparatus as well as assisting LFRD's with acquisition of apparatus. The section selects, acquires, maintains and repairs tools, equipment, hose, and appliances used by fire and rescue personnel. Fleet support also purchases and manages fuel for the department.

The Facilities Section is responsible for providing fire and rescue facilities that are properly constructed and maintained to enable all elements of the MCFRS to meet their mission. This includes construction of new stations, renovation of existing facilities, and overall monitoring of the department's infrastructure.

The Information Technology (IT) Section is responsible for development, implementation, and ongoing support of all IT needs for the department. This section ensures compliance with all Department of Technology Services requirements, assists with Computer Aided Dispatch, directs the Data Warehouse, and maintains desktops, and firehouse reporting and inventory control software.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **12,168,069** | **52.60** |
| Increase Cost: Station alerting maintenance contract | 141,000 | 0.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 4,305,424 | 0.00 |
| **FY20 Approved** | **16,614,493** | **52.60** |

Note(s): *Reflects the transfers from Fiscal Management (of $2.1 million) for vehicle maintenance and fuel, funded by the Emergency Medical Service Transport fee.*

## Human Resources Division

The Division of Human Resources handles hiring, promotional test administration, labor relations, discipline process, pay and benefits, occupational safety, collision review, health and wellness, recruit training, continuing education, and in-service training. The Division is comprised of the following organizational components: employee services/human resources; workforce recruiting; medical; behavioral health; health and safety; and training. The Employee Services/Human Resources Section is responsible for all personnel and labor related issues in MCFRS. Responsibilities of the section include conducting promotional exams, hiring and discipline; advising the Chief and Division Chiefs on personnel and labor matters; participating in the collective bargaining process;

and representing MCFRS in mediation, arbitration, alternative dispute resolution, and at the Merit System Protection Board. Staff in the Employee Services Section also act as a department liaison between the County's Office of Human Resources and County Attorney's Office.

The fire and rescue workforce recruiting component provides all levels of marketing, advertising, and community interaction for the purpose of attracting qualified candidates to staff the Fire and Rescue Service as compensated employees and volunteers. Recruiting staff develop public service announcements and attend job fairs, community functions, and events under the banner of the Montgomery County Fire and Rescue Service.

Fire Rescue Occupational Medical Section (FROMS) was established in 2001. The intent is to provide a fire-specific focus on MCFRS health needs. Services provided by FROMS include entry level physicals, annual physicals, injury care, return to work exams, fitness for duty exams, vaccinations, and follow-up evaluation as necessary. FROMS also monitors employees injured on the job to ensure appropriate care and timely return to work.

The behavioral and mental health of MCFRS fire and rescue personnel and their families is addressed by the Behavioral Health Section. A staff psychologist provides direct clinical services to MCFRS personnel and trains and assists with the Critical Incident Stress Management Team (CISM). The staff psychologist also trains and educates fire and rescue personnel on matters relating to behavioral health.

The Health and Safety Section ensures the occupational health and safety of personnel through management, accountability, and enforcement of safety policies and procedures in all aspects of fire and rescue activities. The program develops and promotes proactive prevention initiatives to reduce injuries to personnel and damage to property by engaging in root cause analysis and monitoring performance. The section is responsible for the annual personal injury investigations, apparatus/vehicle collision investigations, and near miss and line-of-duty death investigations. Safety Officers manage apparatus safety, Personal Protection Envelope (PPE), station safety inspections, live fire training, special projects, and safety-related training programs.

The Fire and Rescue Training Academy is responsible for the development and delivery of all fire, rescue, and emergency medical training for MCFRS personnel. The Training Academy is an accredited institution that provides entry-level and advanced levels of training, education, and certification to MCFRS personnel. All training programs comply with applicable Federal, State, and County requirements. The training is conducted to ensure that each Firefighter/Rescuer has the necessary skills, competencies, and practical experiences required to effectively perform the duties of his/her position within the organization.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **28,201,307** | **36.26** |
| Increase Cost: Occupational Medical Services | 276,015 | 0.00 |
| Decrease Cost: Risk Management Adjustment | (1,461,282) | 0.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 1,693,022 | 0.00 |
| **FY20 Approved** | **28,709,062** | **36.26** |

## Fiscal Management

The Division of Fiscal Management is responsible for the overall management of the MCFRS operating budget; the management and administration of State and Federal funding; management oversight of the EMS reimbursement program; accounts payable; accounts receivable; and contract management and development.

The Budget and Grants Section handles budget development and management; grant coordination, administration and close-out; expenditure and revenue analysis and tracking; ordering and payment for office and station supplies; and department-wide financial procedures.

The Emergency Medical Services Transport (EMST) Reimbursement Section manages the department's ambulance transport reimbursement program. The section reviews patient care reports, ensures compliance with various local and federal regulations, manages a large contract, reconciles revenues, distributes and tracks EMST revenues that are sent to the 19 volunteer departments and monitors the expenditure of EMST reimbursement funds by MCFRS.

The Procurement Section advises and assists in the acquisition of all goods and services for the department. The expertise on procurement procedures and regulations resides in this section, which develops and administers contracts throughout MCFRS. All payments and purchase orders are entered and approved by the Procurement Section, and the section coordinates and oversees the department's purchasing card accounts.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **11,548,080** | **15.10** |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | (6,544,108) | 0.00 |
| **FY20 Approved** | **5,003,972** | **15.10** |

Note(s): *Reflects the transfer to Support Services of $2.1 million for vehicle maintenance and fuel, funded by the Emergency Medical Service Transport fee.; and the transfer of $2.7 million to Volunteer Services for the disbursement of fifteen percent of net Emergency Medical Service Transport revenues to Fire Departments.*

## Volunteer Services

The Division of Volunteer and Community Services manages and coordinates the department's community outreach efforts and provides support and volunteer advocacy, oversight, mediation, and enforcement of MCFRS policies, coordination and technical assistance, incentives, and administrative services to support the Local Fire and Rescue Departments (LFRD) within MCFRS. This program promotes consistent and balanced integration of the activities of volunteer and career firefighters and rescuers; promotes recruitment and retention of volunteers, assists LFRDs in training, risk management, the formulation and standardization of LFRD/MCFRS business plans, use and maintenance of fire and rescue apparatus, budget preparation, and formulating department-wide policy. The program makes recommendations to the Fire Chief, monitors legislative and regulatory actions involving volunteer activities, and informs the affected groups. The program provides additional opportunities for people to volunteer, including the creation of a Mobile Volunteer Personnel Corps.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Child safety seat inspections survey - percent of respondents who were overall satisfied | 99.4% | 99.2% | 100% | 100% | 100% |

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **3,369,973** | **10.00** |
| Increase Cost: Length of Service Awards Program | 266,000 | 0.00 |
| Increase Cost: Volunteer Contract | 25,309 | 0.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 2,809,822 | 0.00 |
| **FY20 Approved** | **6,471,104** | **10.00** |

Note(s): *Reflects the transfer ($2.7 million) from Fiscal Management for the disbursement of fifteen percent of net Emergency Medical Service Transport revenues to Fire Departments.*

## BUDGET SUMMARY

| | Actual FY18 | Budget FY19 | Estimate FY19 | Approved FY20 | %Chg Bud/App |
|---|---|---|---|---|---|
| **FIRE** | | | | | |
| EXPENDITURES | | | | | |
| Salaries and Wages | 135,096,828 | 131,107,493 | 138,616,710 | 135,290,532 | 3.2 % |
| Employee Benefits | 49,161,786 | 49,009,885 | 49,903,463 | 50,974,727 | 4.0 % |
| **Fire Personnel Costs** | **184,258,614** | **180,117,378** | **188,520,173** | **186,265,259** | **3.4 %** |
| Operating Expenses | 45,602,162 | 37,293,839 | 44,230,830 | 36,566,360 | -2.0 % |
| Capital Outlay | 10,956 | 0 | 0 | 0 | — |
| **Fire Expenditures** | **229,871,732** | **217,411,217** | **232,751,003** | **222,831,619** | **2.5 %** |
| PERSONNEL | | | | | |
| Full-Time | 1,285 | 1,290 | 1,290 | 1,312 | 1.7 % |
| Part-Time | 1 | 0 | 0 | 0 | — |
| FTEs | 1,286.76 | 1,291.26 | 1,291.26 | 1,313.26 | 1.7 % |
| REVENUES | | | | | |
| EMS Reimbursement-Ambulance Fee | 21,087,021 | 19,500,000 | 19,500,000 | 19,500,000 | — |
| Investment Income | 11,662 | 710,760 | 22,990 | 24,490 | -96.6 % |
| Miscellaneous Revenues | 204,286 | 244,882 | 244,882 | 244,882 | — |
| Other Charges/Fees | 3,189 | 0 | 0 | 0 | — |
| Other Intergovernmental | 0 | 0 | 198,622 | 198,622 | — |
| Property Tax | 210,007,261 | 215,654,797 | 213,470,661 | 221,638,239 | 2.8 % |
| State Fire/Rescue 508 Funds | 1,961,675 | 0 | 1,963,432 | 0 | — |
| **Fire Revenues** | **233,275,094** | **236,110,439** | **235,400,587** | **241,606,233** | **2.3 %** |
| **GRANT FUND - MCG** | | | | | |
| EXPENDITURES | | | | | |
| Salaries and Wages | 1,318,766 | 441,465 | 441,465 | 268,815 | -39.1 % |
| Employee Benefits | 219,936 | 147,525 | 147,525 | 150,025 | 1.7 % |
| **Grant Fund - MCG Personnel Costs** | **1,538,702** | **588,990** | **588,990** | **418,840** | **-28.9 %** |
| Operating Expenses | 992,428 | 0 | 0 | 0 | — |
| **Grant Fund - MCG Expenditures** | **2,531,130** | **588,990** | **588,990** | **418,840** | **-28.9 %** |

## BUDGET SUMMARY

| | Actual FY18 | Budget FY19 | Estimate FY19 | Approved FY20 | %Chg Bud/App |
|---|---|---|---|---|---|
| PERSONNEL | | | | | |
| Full-Time | 0 | 7 | 7 | 5 | -28.6 % |
| Part-Time | 0 | 0 | 0 | 0 | — |
| FTEs | 0.00 | 7.00 | 7.00 | 5.00 | -28.6 % |
| REVENUES | | | | | |
| Federal Grants | 2,096,417 | 588,990 | 588,990 | 418,840 | -28.9 % |
| State Grants | 34,594 | 0 | 0 | 0 | — |
| **Grant Fund - MCG Revenues** | **2,131,011** | **588,990** | **588,990** | **418,840** | **-28.9 %** |

## DEPARTMENT TOTALS

| | | | | | |
|---|---|---|---|---|---|
| **Total Expenditures** | **232,402,862** | **218,000,207** | **233,339,993** | **223,250,459** | **2.4 %** |
| **Total Full-Time Positions** | **1,285** | **1,297** | **1,297** | **1,317** | **1.5 %** |
| **Total Part-Time Positions** | **1** | **0** | **0** | **0** | **—** |
| **Total FTEs** | **1,286.76** | **1,298.26** | **1,298.26** | **1,318.26** | **1.5 %** |
| **Total Revenues** | **235,406,105** | **236,699,429** | **235,989,577** | **242,025,073** | **2.2 %** |

## FY20 APPROVED CHANGES

| | Expenditures | FTEs |
|---|---|---|
| **FIRE** | | |
| **FY19 ORIGINAL APPROPRIATION** | **217,411,217** | **1,291.26** |
| **Changes (with service impacts)** | | |
| Enhance: Address Wheaton Rescue Squad Failures to Respond during shift changes [Operations] | 174,736 | 0.00 |
| **Other Adjustments (with no service impacts)** | | |
| Increase Cost: FY20 Compensation Adjustment | 4,983,742 | 0.00 |
| Increase Cost: Adjust budget for Overtime to Address Structural Budget Deficiencies [Operations] | 2,184,000 | 0.00 |
| Increase Cost: Annualization of FY19 Lapsed Positions | 320,730 | 0.00 |
| Increase Cost: Occupational Medical Services [Human Resources Division] | 276,015 | 0.00 |
| Increase Cost: Length of Service Awards Program [Volunteer Services] | 266,000 | 0.00 |
| Replace: FY16 SAFER grant [Operations] | 203,444 | 0.00 |
| Increase Cost: Adjust Complement to Address Structural Budget Deficiency [Operations] | 179,700 | 20.00 |
| Increase Cost: Station alerting maintenance contract [Support Services] | 141,000 | 0.00 |
| Increase Cost: Motor Pool Adjustment | 32,302 | 0.00 |
| Increase Cost: Volunteer Contract [Volunteer Services] | 25,309 | 0.00 |
| Technical Adj: Technical Adjustment/FY16 SAFER Grant [Operations] | 0 | 2.00 |
| Shift: Annualization of ESRI Enterprise Agreement - Shift to DTS | (1,900) | 0.00 |
| Decrease Cost: Retirement Adjustment | (239,469) | 0.00 |
| Decrease Cost: Holiday Pay - Number of Holidays | (380,000) | 0.00 |
| Decrease Cost: Elimination of One-Time Items Approved in FY19 | (568,020) | 0.00 |

## FY20 APPROVED CHANGES

| | Expenditures | FTEs |
|---|---|---|
| Decrease Cost: Annualization of FY19 Personnel Costs | (715,905) | 0.00 |
| Decrease Cost: Risk Management Adjustment [Human Resources Division] | (1,461,282) | 0.00 |
| **FY20 APPROVED** | **222,831,619** | **1,313.26** |
| **GRANT FUND - MCG** | | |
| **FY19 ORIGINAL APPROPRIATION** | **588,990** | **7.00** |
| **Other Adjustments (with no service impacts)** | | |
| Replace: FY16 SAFER Grant shifted to Fire fund [Operations] | (170,150) | (2.00) |
| **FY20 APPROVED** | **418,840** | **5.00** |

## PROGRAM SUMMARY

| Program Name | FY19 APPR Expenditures | FY19 APPR FTEs | FY20 APPR Expenditures | FY20 APPR FTEs |
|---|---|---|---|---|
| Office of the Fire Chief | 3,192,418 | 12.00 | 3,178,541 | 12.00 |
| Operations | 159,520,360 | 1,172.30 | 163,273,287 | 1,192.30 |
| Support Services | 12,168,069 | 52.60 | 16,614,493 | 52.60 |
| Human Resources Division | 28,201,307 | 36.26 | 28,709,062 | 36.26 |
| Fiscal Management | 11,548,080 | 15.10 | 5,003,972 | 15.10 |
| Volunteer Services | 3,369,973 | 10.00 | 6,471,104 | 10.00 |
| **Total** | **218,000,207** | **1,298.26** | **223,250,459** | **1,318.26** |

## FUTURE FISCAL IMPACTS

CC APPROVED ($000S)

| Title | FY20 | FY21 | FY22 | FY23 | FY24 | FY25 |
|---|---|---|---|---|---|---|
| **FIRE** | | | | | | |
| **EXPENDITURES** | | | | | | |
| **FY20 Approved** | **222,832** | **222,832** | **222,832** | **222,832** | **222,832** | **222,832** |
| No inflation or compensation change is included in outyear projections. | | | | | | |
| **Annualization of Positions Approved in FY20** | **0** | **2,167** | **2,167** | **2,167** | **2,167** | **2,167** |
| New uniform positions in the FY20 budget are filled at the end of the Recruit Class. Therefore, the above amounts reflect annualization of these positions in the outyears. | | | | | | |
| **Labor Contracts** | **0** | **1,787** | **1,787** | **1,787** | **1,787** | **1,787** |
| These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items. | | | | | | |
| **Clarksburg Fire Station (P450300)** | **0** | **0** | **153** | **203** | **203** | **203** |
| **MKC - Kensington FS #25 (P450903)** | **0** | **106** | **106** | **106** | **106** | **106** |

## FUTURE FISCAL IMPACTS

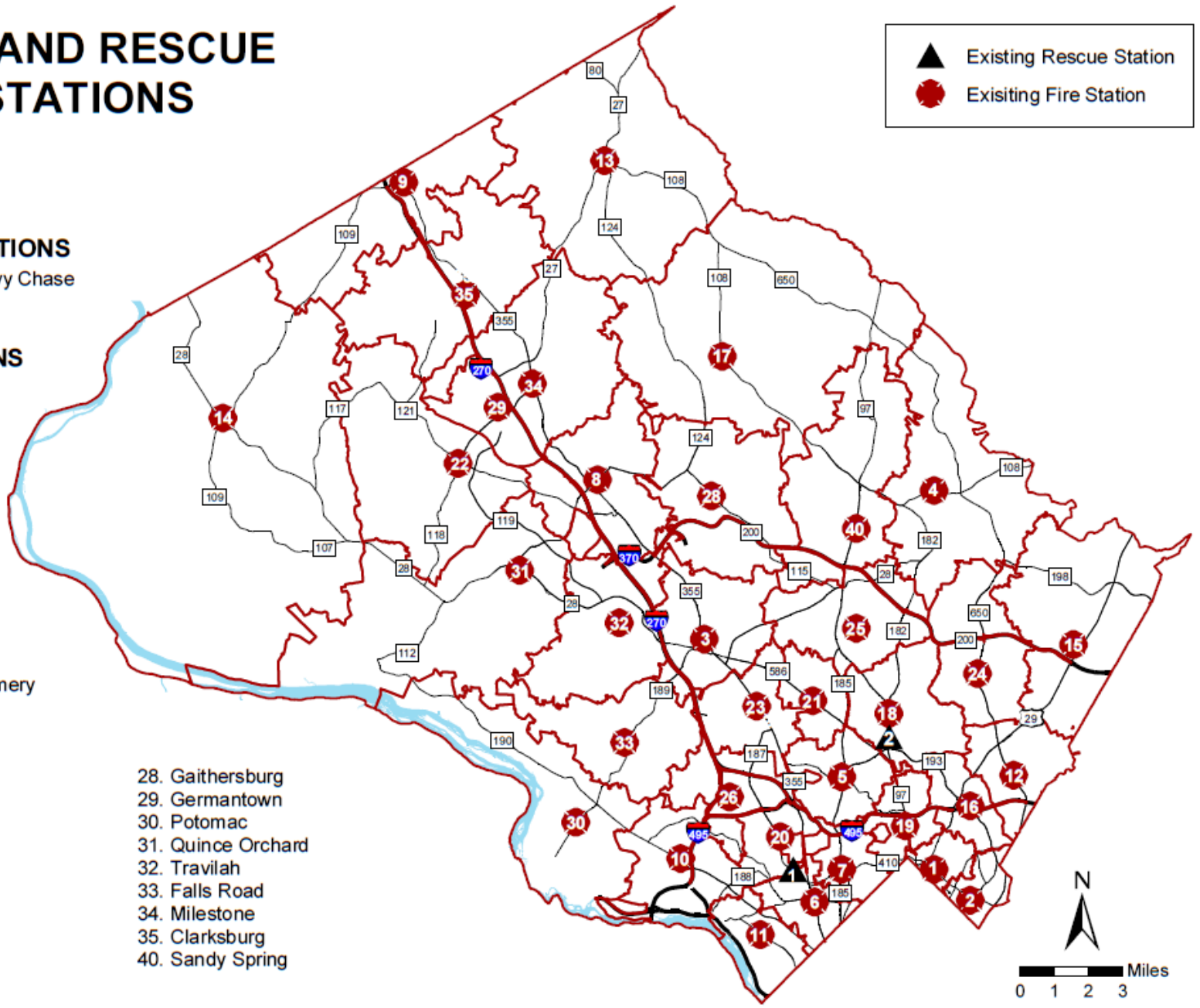
CC APPROVED ($000S)

| Title | FY20 | FY21 | FY22 | FY23 | FY24 | FY25 |
|---|---|---|---|---|---|---|
| **White Flint Fire Station #23 (P451502)** | **0** | **0** | **0** | **144** | **144** | **144** |
| **Subtotal Expenditures** | **222,832** | **226,892** | **227,045** | **227,239** | **227,239** | **227,239** |

## ANNUALIZATION OF PERSONNEL COSTS AND FTES

| | FY20 Approved | | FY21 Annualized | |
|---|---|---|---|---|
| | Expenditures | FTEs | Expenditures | FTEs |
| Adjust Complement to Address Structural Budget Deficiency | 119,700 | 20.00 | 2,286,989 | 20.00 |
| **Total** | **119,700** | **20.00** | **2,286,989** | **20.00** |

# FIRE AND RESCUE STATIONS




## RESCUE STATIONS

1. Bethesda- Chevy Chase
2. Wheaton

## FIRE STATIONS

1. Silver Spring
2. Takoma Park
3. Rockville
4. Sandy Spring
5. Kensington
6. Bethesda
7. Chevy Chase
8. Gaithersburg
9. Hyattstown
10. Cabin John
11. Glen Echo
12. Hillandale
13. Damascus
14. Upper Montgomery
15. Burtonsville
16. Silver Spring
17. Laytonsville
18. Glenmont
19. Silver Spring
20. Bethesda
21. Parkland
22. Kingsview
23. Twinbrook
24. Hillandale
25. Aspen Hill
26. Bethesda
28. Gaithersburg
29. Germantown
30. Potomac
31. Quince Orchard
32. Travilah
33. Falls Road
34. Milestone
35. Clarksburg
40. Sandy Spring

# Police

| APPROVED FY20 BUDGET | FULL TIME EQUIVALENTS |
|---|---|
| $295,327,329 | 1,972.26 |

MARCUS G. JONES, ACTING CHIEF OF POLICE

## MISSION STATEMENT

The mission of the Montgomery County Police Department (MCPD) is to safeguard life and property, preserve the peace, prevent and detect crime, enforce the law, and protect the rights of all citizens. The Department is committed to working in partnership with the community to identify and resolve issues that impact public safety.

**Community Policing Philosophy**

MCPD embraces the concept of community policing as a philosophy and an organizational strategy. This approach allows the police and the community to work closely together in creative ways to solve the problems of crime or fear of crime, address physical and social disorder, and advance the overall quality of life in the community. This philosophy rests on the belief that the community deserves input into the process and that solutions to today's community problems require both the public and the police to address neighborhood concerns beyond a narrow focus on individual crime incidents. These partnerships and strategies have allowed the Department to address community concerns quickly, to improve the Department's ability to communicate with and better serve the community, and to enhance the Department's ability to accomplish its mission.

## BUDGET OVERVIEW

The total approved FY20 Operating Budget for the Department of Police is $295,327,329, an increase of $15,288,998 or 5.46 percent from the FY19 Approved Budget of $280,038,331. Personnel Costs comprise 83.21 percent of the budget for 1,905 full-time position(s) and 199 part-time position(s), and a total of 1,972.26 FTEs. Total FTEs may include seasonal or temporary positions and may also reflect workforce charged to or from other departments or funds. Operating Expenses account for the remaining 16.79 percent of the FY20 budget.

## COUNTY PRIORITY OUTCOMES

While this program area supports all seven of the County Executive's Priority Outcomes, the following are emphasized:

- **Effective, Sustainable Government**
- **Safe Neighborhoods**

## DEPARTMENT PERFORMANCE MEASURES

Performance measures for this department are included below (where applicable), with multi-program measures displayed at the front of this section and program-specific measures shown with the relevant program. The FY19 estimates reflect funding based on the FY19 Approved Budget. The FY20 and FY21 figures are performance targets based on the FY20 Approved Budget and funding for comparable service levels in FY21.

| Measure | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| ***Multi-Program Measures*** | | | | | |
| Average emergency 911 call response time (minutes) | 8:35 | 8:21 | 8:15 | 8:09 | 8:03 |
| Crime investigation and closure rate: Homicide | 82% | 87% | 86% | 86% | 86% |
| Crime investigation and closure rate: Rape | 70% | 51% | 68.3% | 68.3% | 68.3% |
| Crime investigation and closure rate: Robbery | 41% | 38% | 40% | 40% | 40% |
| Crime investigation and closure rate: Aggravated Assaults | 61% | 58% | 61% | 61% | 61% |
| Crime investigation and closure rate: Burglary | 27% | 26% | 25% | 25% | 25% |

## INITIATIVES

- Add a Forensic Scientist for the Crime Lab to ensure evidence is tested in a timely manner.
- Add two School Resource Officers to enhance school safety in the County.
- Purchase 250 dashboard video cameras to ensure community trust in the County's policing.
- Add a position to prepare dashboard camera and body-worn camera footage for release when requested through the Maryland Public Information Act.
- Transition animal-related emergency calls to the Animal Services Division during peak animal-related call times.

## ACCOMPLISHMENTS

- ☑ Re-established the Community Engagement Division to maximize and enhance outreach and engagement efforts throughout the County.
- ☑ MCPD was awarded reaccreditation for the seventh time by the Commission on Advanced Law Enforcement Accreditation (CALEA).
- ☑ The Crime Lab has completed the accreditation process through the American Society of Crime Laboratory Directors (ASCLAD).

## INNOVATIONS AND PRODUCTIVITY IMPROVEMENTS

- Over the past year, the Department has initiated or completed the following technology enhancements:
  - complete the upgrade to enhance the radio infrastructure,
  - complete Text-to-911 installation (integration pending), and
  - implemented a new records management system.

- Reorganize and strengthen the Prescription Drug Disposal Program as a demonstration of the Department's commitment to reducing the amount of prescription drugs in the home, as unused medications create a public health and safety concern.

## COLLABORATION AND PARTNERSHIPS

### Vision Zero

Continue to collaborate with the County government partners; the State Highway Administration; and several other associations, committees, and offices in the second year of the two-year Vision Zero action plan.

Partners

County Council, Office of Emergency Management and Homeland Security, Department of Health and Human Services, Department of Transportation, Maryland-National Capital Park and Planning Commission, Non-Profits

### Helping Victims of Domestic Violence

MCPD continues to be a partner in the Family Justice Center, which offers comprehensive services for victims of domestic violence.

Partners

Department of Correction and Rehabilitation, Department of Health and Human Services, Sheriff's Office, State's Attorney's Office, Non-Profits

### Police Cadet Program

The Department continues to partner with Montgomery College to maintain the Montgomery County Police Cadet Program.

Partners

Montgomery College

### School Resource Officer (SRO) Program & Critical Incident Response Training

Partnership with the Montgomery County Public Schools to operate a School Resource Officer (SRO) program and provide training related to critical incident response.

Partners

Montgomery County Public Schools

### Mental Health and Substance Abuse

Ongoing partnerships with HHS to provide critical services including support to the Crisis Intervention Team; the Opiate Overdose Response Program; and the Stop, Triage, Engage, Educate, and Rehabilitate (STEER) program, which deflects low-risk individuals with substance use disorders away from the criminal justice system and directly into community-based treatment.

Partners

Department of Health and Human Services

### Keeping Seniors Safe Program

Partnership between the Montgomery County Commission on Aging and the MCPD Volunteer Resources Sections to

administer the Keeping Seniors Safe program, which is designed to increase awareness of safety issues within the senior community and provide related guidance and resources to seniors.

Partners

Department of Health and Human Services

### Embracing Diversity

Expanded community partnerships through the Office of the Chief, including the African American, Asian, Hispanic, Latino, and LGBTQ liaison committees, and the Interfaith community working group. The partnerships help aid investigations and responses to the increase in the number of bias incidents in the County.

Partners

Office of Human Rights

## PROGRAM CONTACTS

Contact Neil Shorb of the Department of Police at 240.773.5237 or Richard H. Harris of the Office of Management and Budget at 240.777.2795 for more information regarding this department's operating budget.

## PROGRAM DESCRIPTIONS

### Office of the Chief

The Office of the Chief has responsibility for the overall management, direction, planning, and coordination of all MCPD programs and operations. The Chief is responsible for administering the Department in accordance with applicable laws and regulations, and ensuring that organizational objectives are met.

The Internal Affairs Division (IAD) is organizationally located in the Office of the Chief. The Department strives to maintain a relationship of trust and confidence with the community that it serves. A critical part of maintaining this level of trust is through an effective and sound disciplinary process, and objectively investigating complaints of misconduct. The IAD manages this process and ensures that each complaint is thoroughly reviewed and investigated so that corrective action is taken on sustained cases for improper conduct, and employees are safeguarded from unwarranted criticism for properly engaging in their duties.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **2,289,072** | **12.00** |
| Add: New Charge from County Attorney | 71,833 | 0.50 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | (47,140) | (1.00) |
| **FY20 Approved** | **2,313,765** | **11.50** |

### Patrol Services

The Patrol Services Bureau (PSB) is responsible for providing direct police patrol services to the public through the six District

Stations. Personnel provide initial response to incidents; identify crime, traffic, and community hot spots; and work in partnership with residents to solve problems of mutual concern. This bureau provides specially trained units such as the District Traffic Section, Special Assignment Team (SAT), District Community Action Team (DCAT), and School Resource Officers (SROs) to support preventive methods of crime suppression through planning, education, and community involvement, and to actively pursue and apprehend those involved in serious and high-risk crimes. In addition, the Community Engagement Division (CED) is responsible for outreach throughout the County to engage citizens in their neighborhoods, places of worship, and in the business community.

The District Traffic Sections enforce traffic laws and support efforts for overall collision reduction. The Special Assignment Teams employ undercover surveillance as an effective crime fighting tool in situations such as drug and weapons offenses and where the mitigation of crime trends are enhanced by the deployment of officers in street clothes. The DCATs are deployed to conduct targeted enforcement operations in response to identified crime increases and crime trends. These teams engage the community in community policing efforts to sustain improvements achieved through joint partnership efforts. The SROs are deployed in public high schools for protection while also providing mentoring, mediation, and educational services to all stakeholders in the school system with the goal of preventing crimes before they occur.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **115,048,710** | **934.50** |
| Restore: One-time Savings for FY19 Salaries and Operating Expense for 6 Sworn Positions | 1,031,339 | 0.00 |
| Add: Two School Resource Officers for Middle Schools | 122,514 | 2.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 2,893,027 | (11.50) |
| **FY20 Approved** | **119,095,590** | **925.00** |

## Field Services

The Field Services Bureau (FSB) is responsible for providing specialized services in several key service delivery functions, necessary for safely and effectively executing both routine and complex field operations. The FSB consists of the following divisions: the Special Operations Division, the Traffic Division, the Public Information Office, the Animal Services Division, the Security Services Division, and the Crisis Response and Support Division.

The Special Operations Division consists of the Special Weapons and Tactical Team (SWAT), Canine Unit, the Special Events Response Team (SERT), the Emergency Services Unit (ESU), and the Managed Search Operations Team (MSOT).

The Traffic Division focuses on enforcement of traffic laws, investigation of serious traffic collisions, and providing safety education for students and the general public. This division consists of the Automated Traffic Enforcement Section, the School Safety Section, and Special Traffic Operations Section, which includes four specialized units: Alcohol Initiatives Unit (AIU), Collision Reconstruction Unit (CRU), Commercial Vehicle Unit, and the Chemical Test for Alcohol Unit.

The Department's Public Information Office provides information to the public on matters of interest and safety through timely and accurate reports using traditional media routes and the latest social media trends.

The Animal Services Division is charged with responding to citizen complaints regarding animals that may endanger the public or cause public nuisances, and animals in need of protection. The Division also operates the Animal Services and Adoption Center

facility, which provides housing and care to animals in need, and an adoption program that seeks to place those animals with appropriate caregivers.

The Security Services Division provides security staffing at various County facilities to prevent or mitigate disorder and/or disruption. The Division is also responsible for providing executive protection duties for the County Executive.

The Crisis Response and Support Division is responsible for coordinating the duties of the various support teams, programs, and organizations that provide specialized support to the Department and/or the community during times of crisis or special needs.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Number of traffic collisions in Montgomery County | 23,400 | 21,666 | 21,341 | 21,021 | 20,706 |

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **44,260,371** | **285.20** |
| Enhance: New County Security Officers at Progress Place | 313,323 | 5.00 |
| Increase Cost: Annualization of School Safety Program Contractors | 67,663 | 0.00 |
| Enhance: Security at Progress Place - Security Cameras | 43,000 | 0.00 |
| Technical Adj: FTE Adjustment | 0 | (1.00) |
| Decrease Cost: Align Contract Security Cost in the Council Office Building to Staffed Hours | (48,496) | 0.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 1,816,554 | 3.00 |
| **FY20 Approved** | **46,452,415** | **292.20** |

## Investigative Services

The Investigative Services Bureau is the primary investigative branch for serious and violent crime in Montgomery County. Detectives are assigned to one of the four divisions in this Bureau and are responsible for investigations leading to the detection, identification, apprehension, and prosecution of persons responsible for committing serious crimes in the County. The Bureau is comprised of four major divisions.

The Criminal Investigations Division is responsible for investigating a wide range of property crimes and crimes against persons. This Division consists of the District Investigative Section (fully operational investigative units at each district station), the Financial Crimes Section (fraud, pawn, and electronic crimes), and the Central Auto Theft Section. The Crime Laboratory and the Forensic Services Section is also a part of the Criminal Investigations Division.

The Major Crimes Division includes the Homicide Section, the Robbery Section, the Fugitive Section, the Victim/Witness Assistance Section, and the Missing Persons/Cold Case Section.

The Special Investigations Division consists of two sections: the Criminal Enterprise Section and the Drug Enforcement Section. The Criminal Enterprise Section includes the Repeat Offender Unit, the Vice/Intelligence Unit, the Criminal Street Gang Unit, and the Electronic/Technical Surveillance Unit. The Drug Enforcement Section provides investigative capabilities in pharmaceuticals, asset forfeiture, and multi-level drug enforcement involving the participation of Federal, State, and local agencies. It also includes the Firearms Investigations Unit.

The Special Victims Investigations Division consists of: the Child Abuse/Sexual Assault Section, the Missing Persons/Runaway

Section, the Domestic Violence/Elder Abuse Section, the Sex Offender Unit, the Polygraph Unit, and the Child Exploitation Section. The Division is responsible for investigating sex crimes against children and adults, physical child abuse, runaways, missing children, felony domestic violence, elder abuse, and registration violations of sex offenders.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **39,920,930** | **297.00** |
| Add: Forensic Scientist for Crime Lab | 82,701 | 1.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 714,550 | (9.00) |
| **FY20 Approved** | **40,718,181** | **289.00** |

## Management Services

The Management Services Bureau provides crucial administrative and management support services to the Department and technical support to police operations through various types of technology, analysis, education, training, and maintenance of active and historical records and warrants. The Bureau is comprised of nine divisions.

The Management and Budget Division is responsible for preparation and management of the Department's operating budget, financial matters, fleet management, grants, supplies and equipment, contracts and procurement, the Vehicle Recovery Section, and the False Alarm Reduction Section.

The Communications Division is responsible to answer all 911 calls in Montgomery County, as well as non-emergency police service calls. Calls are screened, redirected, and dispatched as necessary.

The Information Management and Technology Division provides leadership and strategic direction on law enforcement technology issues and leads the Department's technology innovations. This Division includes the Field Services Section, which manages service and support for the Department's mobile data computers (MDC) and other state systems and applications; the Records Section, which is the clearinghouse for criminal histories, court orders, crash reports, crime statistics, and includes the Message Routing Unit, Warrant Control Unit, Data Systems Unit, and the Records Management Unit; and the Technology Section, which is responsible for the evaluation, procurement, installation, and maintenance of all hardware, software, and wireless systems used by the Department.

The Employee Health and Wellness Division is responsible for promoting the health and well being of Department personnel; coordinating the administration of the Worker's Compensation program; and coordinating other initiatives with the County's Division of Risk Management.

The Personnel Division handles recruitment and selection of police-specific job classes; provides technical assistance to the Chief of Police and Executive Staff on all personnel matters; coordinates the development and administration of all promotional examinations with the Office of Human Resources; and conducts pre-employment background investigations for all Police Department personnel.

The Training and Education Division is responsible for the training and performance evaluation of police recruits, developing and providing in-service training for sworn officers and civilian employees, managing other programs including the Leadership Development Program, the Police Explorer Program, and the Citizens Academy.

The Policy and Planning Division is responsible for policy development and promulgation, maintaining accreditation under the Commission on Accreditation for Law Enforcement Agencies (CALEA) standards, conducting inspections and audits of Department units, and coordination of short- and long-term planning for the agency.

The Legal and Labor Relations Division is responsible for serving as a liaison with employee unions, investigation and response to employee grievances, training of supervisors in labor relations, and serving on the County negotiation team.

The Capital Projects and Facilities Division is responsible for managing the Department's facilities and the Capital Improvements Program (CIP).

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Average time to answer 911 calls (seconds) | 8.0 | 4.0 | 5.0 | 5.0 | 5.0 |

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **78,519,248** | **429.25** |
| Increase Cost: Towing Charge Pass-through Expense | 1,000,000 | 0.00 |
| Increase Cost: Annualization of Next Generation 911 and Text to 911 Contract | 717,294 | 0.00 |
| Add: Dashboard Camera Video System -- 100 New Units, 150 Replacement Units | 533,066 | 0.00 |
| Add: IT Specialist II for Body Worn Camera Redaction | 76,682 | 1.00 |
| Increase Cost: Adjust Charges from State's Attorney | 26,580 | 0.50 |
| Increase Cost: Convert GIS Contractor to IT Specialist II | 5,030 | 1.00 |
| Increase Cost: Convert Redaction Contractor to County Position | 1,345 | 1.00 |
| Technical Adj: FTEs Associated with Four Cadets Added in FY18 | 0 | 1.31 |
| Technical Adj: Term Position Approved as a Mid-year Action in FY19 | 0 | 1.00 |
| Decrease Cost: Convert School Bus Camera Program Contractor to County Position | (33,026) | 1.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 5,901,159 | 18.50 |
| **FY20 Approved** | **86,747,378** | **454.56** |

## BUDGET SUMMARY

| | Actual FY18 | Budget FY19 | Estimate FY19 | Approved FY20 | %Chg Bud/App |
|---|---|---|---|---|---|
| **COUNTY GENERAL FUND** | | | | | |
| EXPENDITURES | | | | | |
| Salaries and Wages | 167,889,254 | 174,376,900 | 172,249,009 | 182,613,346 | 4.7 % |
| Employee Benefits | 57,841,885 | 60,057,183 | 59,320,026 | 62,982,130 | 4.9 % |
| **County General Fund Personnel Costs** | **225,731,139** | **234,434,083** | **231,569,035** | **245,595,476** | **4.8 %** |
| Operating Expenses | 44,769,085 | 45,439,248 | 44,625,441 | 49,489,341 | 8.9 % |
| Capital Outlay | 240,142 | 0 | 0 | 77,512 | — |
| **County General Fund Expenditures** | **270,740,366** | **279,873,331** | **276,194,476** | **295,162,329** | **5.5 %** |
| PERSONNEL | | | | | |
| Full-Time | 1,887 | 1,891 | 1,891 | 1,904 | 0.7 % |
| Part-Time | 195 | 197 | 197 | 199 | 1.0 % |

## BUDGET SUMMARY

| | Actual FY18 | Budget FY19 | Estimate FY19 | Approved FY20 | %Chg Bud/App |
|---|---|---|---|---|---|
| FTEs | 1,949.30 | 1,956.95 | 1,956.95 | 1,971.26 | 0.7 % |
| REVENUES | | | | | |
| Emergency 911 | 7,742,320 | 7,000,000 | 7,000,000 | 12,000,000 | 71.4 % |
| Miscellaneous Revenues | 142,464 | 150,000 | 690,843 | 650,000 | 333.3 % |
| Motor Pool - Insurance Recoveries | 37,640 | 0 | 0 | 0 | — |
| Other Charges/Fees | 2,052,606 | 1,800,000 | 2,000,000 | 2,226,000 | 23.7 % |
| Other Fines/Forfeitures | 7,606,690 | 2,274,500 | 7,938,867 | 8,309,500 | 265.3 % |
| Other Intergovernmental | (677,382) | 250,000 | 250,000 | 250,000 | — |
| Other Licenses/Permits | 87,816 | 76,300 | 76,300 | 76,300 | — |
| Parking Fines | 14,546 | 10,500 | 10,500 | 1,010,500 | — |
| Pet Licenses | 351,272 | 650,000 | 650,000 | 650,000 | — |
| Photo Red Light Citations | 3,894,499 | 4,600,000 | 4,600,000 | 4,600,000 | — |
| Speed Camera Citations | 15,954,868 | 18,985,000 | 18,985,000 | 18,985,000 | — |
| State Aid: Police Protection | 14,167,756 | 14,180,847 | 14,180,847 | 14,324,844 | 1.0 % |
| Vehicle/Bike Auction Proceeds | 1,138,476 | 900,000 | 900,000 | 900,000 | — |
| **County General Fund Revenues** | **52,513,571** | **50,877,147** | **57,282,357** | **63,982,144** | **25.8 %** |

## GRANT FUND - MCG

| | | | | | |
|---|---|---|---|---|---|
| EXPENDITURES | | | | | |
| Salaries and Wages | 433,451 | 97,718 | 97,718 | 95,545 | -2.2 % |
| Employee Benefits | 65,781 | 50,282 | 50,282 | 52,455 | 4.3 % |
| **Grant Fund - MCG Personnel Costs** | **499,232** | **148,000** | **148,000** | **148,000** | **—** |
| Operating Expenses | 434,603 | 17,000 | 17,000 | 17,000 | — |
| **Grant Fund - MCG Expenditures** | **933,835** | **165,000** | **165,000** | **165,000** | **—** |
| PERSONNEL | | | | | |
| Full-Time | 1 | 1 | 1 | 1 | — |
| Part-Time | 0 | 0 | 0 | 0 | — |
| FTEs | 1.00 | 1.00 | 1.00 | 1.00 | — |
| REVENUES | | | | | |
| Federal Grants | 279,866 | 0 | 0 | 0 | — |
| Miscellaneous Revenues | 4,518 | 0 | 0 | 0 | — |
| State Grants | 471,027 | 165,000 | 165,000 | 165,000 | — |
| **Grant Fund - MCG Revenues** | **755,411** | **165,000** | **165,000** | **165,000** | **—** |

## DEPARTMENT TOTALS

| | | | | | |
|---|---|---|---|---|---|
| **Total Expenditures** | **271,674,201** | **280,038,331** | **276,359,476** | **295,327,329** | **5.5 %** |
| **Total Full-Time Positions** | **1,888** | **1,892** | **1,892** | **1,905** | **0.7 %** |
| **Total Part-Time Positions** | **195** | **197** | **197** | **199** | **1.0 %** |
| **Total FTEs** | **1,950.30** | **1,957.95** | **1,957.95** | **1,972.26** | **0.7 %** |

## BUDGET SUMMARY

| | Actual FY18 | Budget FY19 | Estimate FY19 | Approved FY20 | %Chg Bud/App |
|---|---|---|---|---|---|
| **Total Revenues** | **53,268,982** | **51,042,147** | **57,447,357** | **64,147,144** | **25.7 %** |

## FY20 APPROVED CHANGES

| | Expenditures | FTEs |
|---|---|---|
| **COUNTY GENERAL FUND** | | |
| **FY19 ORIGINAL APPROPRIATION** | **279,873,331** | **1,956.95** |
| **Changes (with service impacts)** | | |
| Add: Dashboard Camera Video System -- 100 New Units, 150 Replacement Units [Management Services] | 533,066 | 0.00 |
| Enhance: New County Security Officers at Progress Place [Field Services] | 313,323 | 5.00 |
| Add: Two School Resource Officers for Middle Schools [Patrol Services] | 122,514 | 2.00 |
| Add: Forensic Scientist for Crime Lab [Investigative Services] | 82,701 | 1.00 |
| Add: Equipment for Vehicles Associated With New Officers Added in FY19 Winter Class | 77,512 | 0.00 |
| Add: IT Specialist II for Body Worn Camera Redaction [Management Services] | 76,682 | 1.00 |
| Add: New Charge from County Attorney [Office of the Chief] | 71,833 | 0.50 |
| Enhance: Security at Progress Place - Security Cameras [Field Services] | 43,000 | 0.00 |
| **Other Adjustments (with no service impacts)** | | |
| Increase Cost: FY20 Compensation Adjustment | 7,804,849 | 0.00 |
| Increase Cost: Annualization of FY19 Personnel Costs | 2,762,070 | 0.00 |
| Increase Cost: Motor Pool Adjustment | 1,275,007 | 0.00 |
| Restore: One-time Savings for FY19 Salaries and Operating Expense for 6 Sworn Positions [Patrol Services] | 1,031,339 | 0.00 |
| Increase Cost: Towing Charge Pass-through Expense [Management Services] | 1,000,000 | 0.00 |
| Increase Cost: Annualization of Next Generation 911 and Text to 911 Contract [Management Services] | 717,294 | 0.00 |
| Restore: One-time Reduction in Operating Expenses | 619,000 | 0.00 |
| Increase Cost: PLS Pay for Performance (Increase to Base Pay) | 335,789 | 0.00 |
| Restore: One-time Lapse Increase | 119,861 | 0.00 |
| Increase Cost: Annualization of School Safety Program Contractors [Field Services] | 67,663 | 0.00 |
| Increase Cost: Operating Expenses for New Officers Added in FY19 Winter Class | 63,979 | 0.00 |
| Increase Cost: Adjust Charges from State's Attorney [Management Services] | 26,580 | 0.50 |
| Increase Cost: Convert GIS Contractor to IT Specialist II [Management Services] | 5,030 | 1.00 |
| Increase Cost: Convert Redaction Contractor to County Position [Management Services] | 1,345 | 1.00 |
| Technical Adj: Term Position Approved as a Mid-year Action in FY19 [Management Services] | 0 | 1.00 |
| Technical Adj: FTEs Associated with Four Cadets Added in FY18 [Management Services] | 0 | 1.31 |
| Technical Adj: FTE Adjustment [Field Services] | 0 | (1.00) |
| Decrease Cost: Retirement Adjustment | (6,685) | 0.00 |
| Shift: Funds for Annualization of ESRI Enterprise Agreement to DTS | (9,950) | 0.00 |
| Decrease Cost: Convert School Bus Camera Program Contractor to County Position [Management Services] | (33,026) | 1.00 |
| Decrease Cost: Align Contract Security Cost in the Council Office Building to Staffed Hours [Field Services] | (48,496) | 0.00 |

## FY20 APPROVED CHANGES

| | Expenditures | FTEs |
|---|---|---|
| Decrease Cost: Elimination of One-Time Items Approved in FY19 | (143,225) | 0.00 |
| Decrease Cost: Align Lapse Budget to Vacancies | (1,620,057) | 0.00 |
| **FY20 APPROVED** | **295,162,329** | **1,971.26** |

**GRANT FUND - MCG**

| | | |
|---|---|---|
| **FY19 ORIGINAL APPROPRIATION** | **165,000** | **1.00** |
| **FY20 APPROVED** | **165,000** | **1.00** |

## PROGRAM SUMMARY

| Program Name | FY19 APPR Expenditures | FY19 APPR FTEs | FY20 APPR Expenditures | FY20 APPR FTEs |
|---|---|---|---|---|
| Office of the Chief | 2,289,072 | 12.00 | 2,313,765 | 11.50 |
| Patrol Services | 115,048,710 | 934.50 | 119,095,590 | 925.00 |
| Field Services | 44,260,371 | 285.20 | 46,452,415 | 292.20 |
| Investigative Services | 39,920,930 | 297.00 | 40,718,181 | 289.00 |
| Management Services | 78,519,248 | 429.25 | 86,747,378 | 454.56 |
| **Total** | **280,038,331** | **1,957.95** | **295,327,329** | **1,972.26** |

## CHARGES TO OTHER DEPARTMENTS

| Charged Department | Charged Fund | FY19 Total$ | FY19 FTES | FY20 Total$ | FY20 FTES |
|---|---|---|---|---|---|
| **COUNTY GENERAL FUND** | | | | | |
| Emergency Management and Homeland Security | Grant Fund | 125,000 | 0.70 | 120,000 | 0.70 |

## FUTURE FISCAL IMPACTS

CC APPROVED ($000S)

| Title | FY20 | FY21 | FY22 | FY23 | FY24 | FY25 |
|---|---|---|---|---|---|---|
| **COUNTY GENERAL FUND** | | | | | | |
| **EXPENDITURES** | | | | | | |
| **FY20 Approved** | **295,162** | **295,162** | **295,162** | **295,162** | **295,162** | **295,162** |
| No inflation or compensation change is included in outyear projections. | | | | | | |
| **Annualization of Positions Approved in FY20** | **0** | **315** | **315** | **315** | **315** | **315** |
| New positions in the FY20 budget are generally assumed to be filled at least three months after the fiscal year begins. Therefore, the above amounts reflect annualization of these positions in the outyears. | | | | | | |
| **Elimination of One-Time Items Approved in FY20** | **0** | **(533)** | **(533)** | **(533)** | **(533)** | **(533)** |

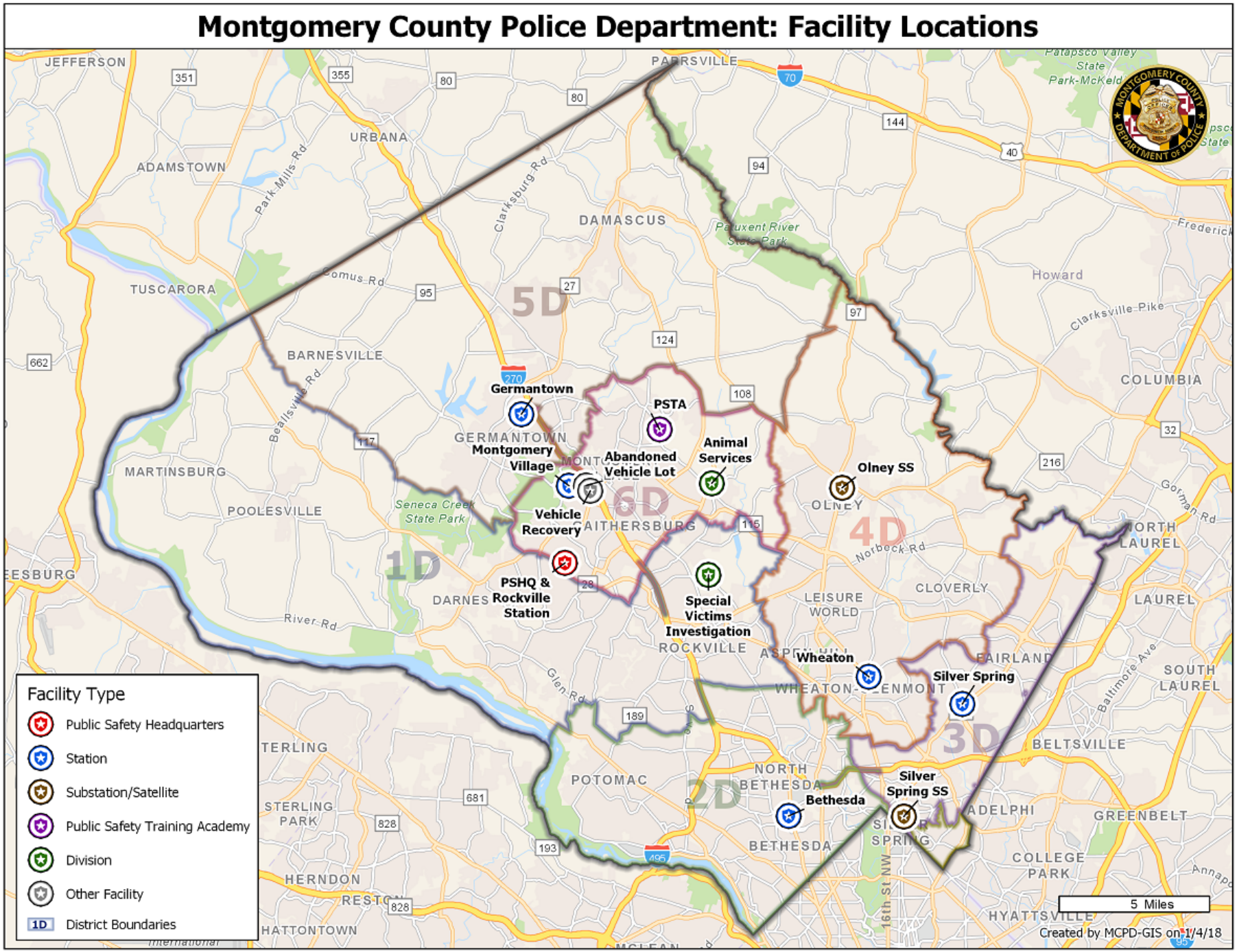
## FUTURE FISCAL IMPACTS

CC APPROVED ($000S)

| Title | FY20 | FY21 | FY22 | FY23 | FY24 | FY25 |
|---|---|---|---|---|---|---|
| Items recommended for one-time funding in FY20, including equipment for new vehicles, mobile video cameras, equipment for new positions, and security cameras at Progress Place, will be eliminated from the base in the outyears. | | | | | | |
| **Savings From Contractual Conversions** | **0** | **(93)** | **(93)** | **(93)** | **(93)** | **(93)** |
| This item represents operating expense savings for the three contractual conversions in the County Executive's budget. | | | | | | |
| **Vehicles for New Officer Positions Added in FY20** | **0** | **54** | **0** | **0** | **0** | **0** |
| This represents the cost of new vehicles for the two new officer positions added in the FY20 budget. | | | | | | |
| **Labor Contracts** | **0** | **1,457** | **1,457** | **1,457** | **1,457** | **1,457** |
| These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items. | | | | | | |
| **Subtotal Expenditures** | **295,162** | **296,362** | **296,308** | **296,308** | **296,308** | **296,308** |

## ANNUALIZATION OF PERSONNEL COSTS AND FTES

| | FY20 Approved | | FY21 Annualized | |
|---|---|---|---|---|
| | Expenditures | FTEs | Expenditures | FTEs |
| Forensic Scientist for Crime Lab | 77,701 | 1.00 | 103,601 | 1.00 |
| IT Specialist II for Body Worn Camera Redaction | 71,682 | 1.00 | 95,576 | 1.00 |
| Convert School Bus Camera Program Contractor to County Position | 71,682 | 1.00 | 95,576 | 1.00 |
| Convert Redaction Contractor to County Position | 84,025 | 1.00 | 112,033 | 1.00 |
| Convert GIS Contractor to IT Specialist II | 84,025 | 1.00 | 112,033 | 1.00 |
| New County Security Officers at Progress Place | 296,706 | 5.00 | 386,848 | 5.00 |
| Two School Resource Officers for Middle Schools | 88,052 | 2.00 | 183,442 | 2.00 |
| **Total** | **773,873** | **12.00** | **1,089,109** | **12.00** |


Montgomery County Police Department: Facility Locations
Germantown
PSTA
Montgomery Village
Abandoned Vehicle Lot
Animal Services
Olney SS
Vehicle Recovery
PSHQ & Rockville Station
Special Victims Investigation
Wheaton
Silver Spring
Bethesda
Silver Spring SS
5D
6D
4D
1D
2D
3D
Facility Type
Public Safety Headquarters
Station
Substation/Satellite
Public Safety Training Academy
Division
Other Facility
1D District Boundaries
5 Miles
Created by MCPD-GIS on 1/4/18

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# Sheriff

| APPROVED FY20 BUDGET | FULL TIME EQUIVALENTS |
|---|---|
| $25,380,840 | 192.80 |

DARREN POPKIN, SHERIFF

## MISSION STATEMENT

The mission of the Sheriff's Office is to provide general law enforcement, judicial enforcement, and specialized public safety services to the residents of Montgomery County in a lawful, fair, impartial, and non-discriminatory manner; and to ensure that Court mandates are carried out with respect for individual rights and freedoms. The Sheriff's Office is committed to establishing and maintaining cooperative working relationships with all other law enforcement, governmental, and criminal justice agencies, and the Courts to ensure that the residents of Montgomery County receive the full range of law enforcement services required for a safe and orderly society.

## BUDGET OVERVIEW

The total approved FY20 Operating Budget for the Sheriff's Office is $25,380,840, an increase of $1,221,310 or 5.06 percent from the FY19 Approved Budget of $24,159,530. Personnel Costs comprise 86.46 percent of the budget for 190 full-time position(s) and five part-time position(s), and a total of 192.80 FTEs. Total FTEs may include seasonal or temporary positions and may also reflect workforce charged to or from other departments or funds. Operating Expenses account for the remaining 13.54 percent of the FY20 budget.

## COUNTY PRIORITY OUTCOMES

While this program area supports all seven of the County Executive's Priority Outcomes, the following are emphasized:

- **Effective, Sustainable Government**
- **Safe Neighborhoods**

## DEPARTMENT PERFORMANCE MEASURES

Performance measures for this department are included below (where applicable), with multi-program measures displayed at the front of this section and program-specific measures shown with the relevant program. The FY19 estimates reflect funding based on the FY19 Approved Budget. The FY20 and FY21 figures are performance targets based on the FY20 Approved Budget and funding for comparable service levels in FY21.

## INITIATIVES

- The Family Justice Center will continue working with Montgomery County Police and the Humane Society to create a

collaborative temporary boarding/fostering program for pets of domestic violence victims.

- Add two new deputy positions to accommodate increased workload from new Circuit Court magistrate position.
- The Family Justice Center will partner with the Education and Outreach Committee of the Domestic Violence Coordinating Council to adapt the Expect Respect presentation to other audiences, including sixth and seventh graders, parents, and professionals who work with youth.
- In FY20, the Family Justice Center will partner with the Domestic Violence Coordinating Council Education and Outreach Committee to create Family Justice Center information cards for placement on County Ride On buses.

## ACCOMPLISHMENTS

- ☑ In 2018, the Montgomery County Assessment of Lethality and Emergency Response Team (ALERT) continued collaboration on cases identified as having an elevated risk of lethality. This multi-disciplinary team flagged cases for ALERT and worked together in real time to ensure coordinated intervention, victim safety, and offender accountability.
- ☑ The Family Justice Center welcomed Pro Bono Counseling Project (PBCP) as an off-site partner. The PBCP ensures that Maryland families and individuals with limited resources in need of mental health care are linked with licensed mental health professionals who provide care on a volunteer basis.
- ☑ The Family Justice Center, in collaboration with Domestic Violence Coordinating Council and Montgomery County Public Schools (MCPS), helped coordinate the Ninth Annual Choose Respect Montgomery Healthy Teen Dating Conference, highlighting warning signs of abusive relationships, bystander intervention, and resources available in the community for those involved in abusive relationships. The event was attended by 500 teens, parents, youth service providers, educators, and volunteers.
- ☑ To promote awareness of the Family Justice Center, the Domestic Violence Coordinating Council Education and Outreach Committee developed multi-language information cards. The card states, "Are you afraid of your partner? Free help is available," in the most commonly spoken languages in Montgomery County.
- ☑ During FY 2018, volunteers and interns contributed over 3,000 hours at the Family Justice Center.

## PROGRAM CONTACTS

Contact Mary Lou Wirdzek of the Sheriff's Office at 240.777.7078 or Richard H. Harris of the Office of Management and Budget at 240.777.2795 for more information regarding this department's operating budget.

## PROGRAM DESCRIPTIONS

### ✳ Administration

This division provides general administrative support to the Sheriff's Office including personnel and labor relation matters, planning and policy, training, background investigations, payroll, purchasing, internal investigations, automation, grants, and budget-related functions. The Administrative Division provides technical support for the Sheriff's Records Management System (E*Justice). The Administrative Division also oversees the Sheriff's compliance with recognized accreditation standards. The Assistant Sheriffs direct research and development of policies, procedures, and regulations to meet professional standards developed for law enforcement agencies.

The Assistant Sheriffs also oversee internal investigations, represent the Sheriff's Office in legislative matters, and provide legal direction. The Sheriff's Office participates in school functions, civic association meetings, and serves on commissions and committees. The Sheriff's Office serves on applicant, promotional, and disciplinary boards of other public safety agencies. Administrative personnel organize and teach in-service and specialized deputy training and periodic weapons qualification, as required by the Maryland Police Training Commission. The Sheriff's Office also participates in law enforcement task forces and units such as the Special Response Team, Special Events Response Team, and Hostage Negotiation Team in cooperation with the Montgomery County Police Department, Montgomery County Fire and Rescue Service, and other law enforcement agencies; and in responses to mutual-aid calls as necessary.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Number of Interim and Temporary Peace Orders served [1] | 2397 | 2345 | 2820 | 3000 | 3200 |
| Number of safety check violations resulting in arrest [2] | 1 | 4 | 3 | 4 | 5 |
| Number of weapons seized as a result of Protective Orders | 119 | 142 | 252 | 275 | 300 |

[1] *The Sheriff's Office is required to immediately serve Court issued Peace and Protective orders in cases where petitioners seek protection from abuse. Each year, a higher number of Interim and Temporary Orders are received that require full processing through State and Federal law enforcement databases prior to physical service of the orders on the respondent.*

[2] *Safety checks involve efforts by Sheriff's deputies to ensure that victims are safe and court orders are being obeyed after the issuance of an Interim or Temporary Order. Safety checks are conducted by site visit or phone.*

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **5,384,142** | **23.87** |
| Add: New IT Position for Body Worn Camera Program | 105,195 | 1.00 |
| Increase Cost: Annualization of Body Worn Camera Program | 75,141 | 0.00 |
| Increase Cost: Adjust Budget for Ballistic Vests to Address Structural Budget Deficiencies | 24,329 | 0.00 |
| Increase Cost: Replace Five Outdated Automated External Defibrillators | 11,500 | 0.00 |
| Increase Cost: Accreditation for Law Enforcement Agencies | 7,500 | 0.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 1,068,409 | 5.30 |
| **FY20 Approved** | **6,676,216** | **30.17** |

## Courtroom/Courthouse Security and Transport

The Sheriff's Office is responsible for transporting inmates between the Montgomery County Correctional Facility (MCCF), Montgomery County Detention Center (MCDC), and various jails and court-holding facilities, as well as to and from healthcare facilities. The Sheriff's Office also guards inmates while at these facilities. When a writ is received from other counties, deputies are required to transport MCDC and MCCF inmates to other Maryland District and Circuit Courts. The Sheriff's Office administers temporary detention facilities in the Silver Spring and Rockville District Courts, the Circuit Court for adult inmates as well as the Juvenile Court holding facility located in the South Tower of the Circuit Court complex.

The Sheriff's Office provides security for the County's Circuit Court and operates X-ray machines and magnetometers to screen visitors entering the buildings at three public entrances. The Sheriff's Office uses trained canines to detect explosives, weapons, and to serve as a general crime deterrent within the courthouses.

The Sheriff's Office Canine Section is also the primary responder for explosive device detection calls, Monday through Friday and

responds to mutual-aid calls from the Montgomery County Police Department, Montgomery County Fire and Rescue Service, and other law enforcement agencies as necessary.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **9,218,031** | **77.50** |
| Enhance: Two New Sheriff's Deputies | 135,722 | 2.00 |
| Increase Cost: Security Contract | 40,000 | 0.00 |
| Increase Cost: Canine Program Support (Training Materials and Ballistic Vest Replacement) | 14,500 | 0.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | (654,595) | (5.62) |
| **FY20 Approved** | **8,753,658** | **73.88** |

## Civil Process

The Sheriff's Office is mandated to serve all civil processes as directed by the Courts or private litigants and file returns to the Court. These papers include summonses, subpoenas, failure-to-pay rent notices, and other court documents. The Civil Process function is supported by deputies, who research and serve papers, and by administrative staff, who maintain the tracking process. The Sheriff's Office also executes court-ordered attachments, personal and real property seizures, and replevins (a civil action to recover property wrongfully held). As a final step in resolution of a court judgment, the Sheriff's Office conducts sales of seized or attached property. In the case of evictions, the Sheriff's Office restores real property to property owners by evicting tenants and their possessions as directed by the Court. When appropriate, tenants are referred to human service agencies.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **2,533,615** | **24.14** |
| Technical Adj: Change in Child Support Administration Grant | 143,869 | 0.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 27,513 | 0.36 |
| **FY20 Approved** | **2,704,997** | **24.50** |

## Criminal Process/Warrants and Extraditions

The Sheriff's Office is responsible for serving District Court civil warrants, District Court criminal warrants associated with domestic violence, all Circuit Court warrants, both adult and juvenile, and Child Support Enforcement warrants. The Warrant Section maintains on-line warrants in the following systems: Maryland Electronic Telecommunications Enforcement Resource System (METERS), National Crime Information Center (NCIC), and E*Justice. METERS and NCIC are used to share data with other State and Federal systems. E*Justice is a local database used by Montgomery County law enforcement agencies to track warrants. It also interfaces with the Law Enforcement Information Exchange to enable data sharing with law enforcement agencies in the National Capital Region. The Sheriff's Office also conducts investigations to locate and apprehend those fugitives for whom the Sheriff's Office holds a warrant. In addition, the Sheriff's Office is responsible for returning fugitives to Montgomery County from other jurisdictions for outstanding Circuit Court warrants and processing those fugitives when returned.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **2,423,437** | **21.00** |

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 186,538 | 1.00 |
| **FY20 Approved** | **2,609,975** | **22.00** |

## Domestic Violence

The Sheriff's Office is the lead agency in Montgomery County for serving court orders related to domestic violence, including Protective and Peace Orders. The Office is also responsible for serving Child Custody Orders. The Sheriff's Office Domestic Violence Section serves domestic violence court orders 24 hours a day, seven days a week. The Section works collectively with other County agencies to ensure that the petitioners are referred to essential County services available to them and their families. In an effort to enhance protection for the victims of domestic violence, the Sheriff's Office offers cellular phones to domestic violence victims. The Sheriff's Office also serves Emergency Evaluation Petitions that include obtaining custody and transporting residents to the hospital for court ordered mental evaluation.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **4,600,305** | **43.29** |
| Increase Cost: Reallocation of Grant Fund FTEs | 0 | 0.04 |
| Technical Adj: Reallocation of Grant Fund FTEs | 0 | (0.04) |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 35,689 | (1.04) |
| **FY20 Approved** | **4,635,994** | **42.25** |

## BUDGET SUMMARY

| | Actual FY18 | Budget FY19 | Estimate FY19 | Approved FY20 | %Chg Bud/App |
|---|---|---|---|---|---|
| **COUNTY GENERAL FUND** | | | | | |
| EXPENDITURES | | | | | |
| Salaries and Wages | 15,740,718 | 15,268,915 | 16,092,230 | 15,947,481 | 4.4 % |
| Employee Benefits | 5,087,419 | 5,112,838 | 5,177,569 | 5,280,079 | 3.3 % |
| **County General Fund Personnel Costs** | **20,828,137** | **20,381,753** | **21,269,799** | **21,227,560** | **4.1 %** |
| Operating Expenses | 3,023,954 | 2,930,816 | 2,956,239 | 3,162,450 | 7.9 % |
| **County General Fund Expenditures** | **23,852,091** | **23,312,569** | **24,226,038** | **24,390,010** | **4.6 %** |
| PERSONNEL | | | | | |
| Full-Time | 179 | 179 | 179 | 182 | 1.7 % |
| Part-Time | 5 | 5 | 5 | 5 | — |
| FTEs | 184.88 | 184.93 | 184.93 | 187.89 | 1.6 % |
| REVENUES | | | | | |
| Facility Rental Fees | 0 | 500 | 500 | 500 | — |
| Miscellaneous Revenues | 0 | 4,000 | 96,302 | 4,000 | — |
| Other Charges/Fees | 64,657 | 20,000 | 20,000 | 20,000 | — |
| Other Intergovernmental | 15,303 | 20,460 | 20,460 | 20,460 | — |

## BUDGET SUMMARY

| | Actual FY18 | Budget FY19 | Estimate FY19 | Approved FY20 | %Chg Bud/App |
|---|---|---|---|---|---|
| Sheriff Fees | 971,265 | 1,200,000 | 1,200,000 | 1,200,000 | — |
| **County General Fund Revenues** | **1,051,225** | **1,244,960** | **1,337,262** | **1,244,960** | **—** |
| **GRANT FUND - MCG** | | | | | |
| EXPENDITURES | | | | | |
| Salaries and Wages | 564,859 | 427,351 | 427,351 | 556,757 | 30.3 % |
| Employee Benefits | 230,922 | 146,348 | 146,348 | 160,811 | 9.9 % |
| **Grant Fund - MCG Personnel Costs** | **795,781** | **573,699** | **573,699** | **717,568** | **25.1 %** |
| Operating Expenses | 112,429 | 273,262 | 273,262 | 273,262 | — |
| **Grant Fund - MCG Expenditures** | **908,210** | **846,961** | **846,961** | **990,830** | **17.0 %** |
| PERSONNEL | | | | | |
| Full-Time | 8 | 8 | 8 | 8 | — |
| Part-Time | 0 | 0 | 0 | 0 | — |
| FTEs | 4.92 | 4.87 | 4.87 | 4.91 | 0.8 % |
| REVENUES | | | | | |
| Federal Grants | 828,511 | 846,961 | 846,961 | 990,830 | 17.0 % |
| Miscellaneous Revenues | 21,752 | 0 | 0 | 0 | — |
| State Grants | 30,432 | 0 | 0 | 0 | — |
| **Grant Fund - MCG Revenues** | **880,695** | **846,961** | **846,961** | **990,830** | **17.0 %** |
| **DEPARTMENT TOTALS** | | | | | |
| **Total Expenditures** | **24,760,301** | **24,159,530** | **25,072,999** | **25,380,840** | **5.1 %** |
| **Total Full-Time Positions** | **187** | **187** | **187** | **190** | **1.6 %** |
| **Total Part-Time Positions** | **5** | **5** | **5** | **5** | **—** |
| **Total FTEs** | **189.80** | **189.80** | **189.80** | **192.80** | **1.6 %** |
| **Total Revenues** | **1,931,920** | **2,091,921** | **2,184,223** | **2,235,790** | **6.9 %** |

## FY20 APPROVED CHANGES

| | Expenditures | FTEs |
|---|---|---|
| **COUNTY GENERAL FUND** | | |
| **FY19 ORIGINAL APPROPRIATION** | **23,312,569** | **184.93** |
| **Changes (with service impacts)** | | |
| Enhance: Two New Sheriff's Deputies [Courtroom/Courthouse Security and Transport] | 135,722 | 2.00 |
| Add: New IT Position for Body Worn Camera Program [Administration] | 105,195 | 1.00 |
| Reduce: Budget Six Fewer Recruits for Deputy Sheriff Recruit Training to Align With Staffing Needs | (278,796) | 0.00 |
| **Other Adjustments (with no service impacts)** | | |
| Increase Cost: FY20 Compensation Adjustment | 700,044 | 0.00 |
| Increase Cost: Annualization of FY19 Personnel Costs | 202,998 | 0.00 |

## FY20 APPROVED CHANGES

| | Expenditures | FTEs |
|---|---|---|
| Increase Cost: Restore One-Time Lapse Increase | 90,185 | 0.00 |
| Increase Cost: Promotional Exams | 80,000 | 0.00 |
| Increase Cost: Annualization of Body Worn Camera Program [Administration] | 75,141 | 0.00 |
| Increase Cost: Motor Pool Adjustment | 72,646 | 0.00 |
| Increase Cost: Security Contract [Courtroom/Courthouse Security and Transport] | 40,000 | 0.00 |
| Increase Cost: Adjust Budget for Ballistic Vests to Address Structural Budget Deficiencies [Administration] | 24,329 | 0.00 |
| Increase Cost: Canine Program Support (Training Materials and Ballistic Vest Replacement) [Courtroom/Courthouse Security and Transport] | 14,500 | 0.00 |
| Increase Cost: Replace Five Outdated Automated External Defibrillators [Administration] | 11,500 | 0.00 |
| Increase Cost: Accreditation for Law Enforcement Agencies [Administration] | 7,500 | 0.00 |
| Technical Adj: Reallocation of Grant Fund FTEs [Domestic Violence] | 0 | (0.04) |
| Decrease Cost: Retirement Adjustment | (90,935) | 0.00 |
| Decrease Cost: Elimination of One-Time Items Approved in FY19 | (112,588) | 0.00 |
| **FY20 APPROVED** | **24,390,010** | **187.89** |

**GRANT FUND - MCG**

| | | |
|---|---|---|
| **FY19 ORIGINAL APPROPRIATION** | **846,961** | **4.87** |
| **Other Adjustments (with no service impacts)** | | |
| Technical Adj: Change in Child Support Administration Grant [Civil Process] | 143,869 | 0.00 |
| Increase Cost: Reallocation of Grant Fund FTEs [Domestic Violence] | 0 | 0.04 |
| **FY20 APPROVED** | **990,830** | **4.91** |

## PROGRAM SUMMARY

| Program Name | FY19 APPR Expenditures | FY19 APPR FTEs | FY20 APPR Expenditures | FY20 APPR FTEs |
|---|---|---|---|---|
| Administration | 5,384,142 | 23.87 | 6,676,216 | 30.17 |
| Courtroom/Courthouse Security and Transport | 9,218,031 | 77.50 | 8,753,658 | 73.88 |
| Civil Process | 2,533,615 | 24.14 | 2,704,997 | 24.50 |
| Criminal Process/Warrants and Extraditions | 2,423,437 | 21.00 | 2,609,975 | 22.00 |
| Domestic Violence | 4,600,305 | 43.29 | 4,635,994 | 42.25 |
| **Total** | **24,159,530** | **189.80** | **25,380,840** | **192.80** |

## FUTURE FISCAL IMPACTS

CC APPROVED ($000S)

| Title | FY20 | FY21 | FY22 | FY23 | FY24 | FY25 |
|---|---|---|---|---|---|---|
| **COUNTY GENERAL FUND** | | | | | | |

## FUTURE FISCAL IMPACTS

CC APPROVED ($000S)

| Title | FY20 | FY21 | FY22 | FY23 | FY24 | FY25 |
|---|---|---|---|---|---|---|
| **EXPENDITURES** | | | | | | |
| **FY20 Approved** | **24,390** | **24,390** | **24,390** | **24,390** | **24,390** | **24,390** |
| No inflation or compensation change is included in outyear projections. | | | | | | |
| **Annualization of Positions Approved in FY20** | **0** | **72** | **72** | **72** | **72** | **72** |
| The new deputy positions added in FY20 are budgeted to start in the Winter recruit training class. This represents the full annualized personnel costs for the positions in FY21. | | | | | | |
| **Elimination of One-Time Items Approved in FY20** | **0** | **(151)** | **(151)** | **(151)** | **(151)** | **(151)** |
| Items recommended for one-time funding in FY20, including funding for promotional exams, automated external defibrillators, and accreditation will be eliminated from the base in the outyears. | | | | | | |
| **Promotional Exams** | **0** | **(80)** | **0** | **(80)** | **0** | **(80)** |
| Promotional exams are offered every other year, and will occur in FY22. | | | | | | |
| **Labor Contracts** | **0** | **301** | **301** | **301** | **301** | **301** |
| These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items. | | | | | | |
| **Subtotal Expenditures** | **24,390** | **24,532** | **24,612** | **24,532** | **24,612** | **24,532** |

## ANNUALIZATION OF PERSONNEL COSTS AND FTES

| | FY20 Approved | | FY21 Annualized | |
|---|---|---|---|---|
| | Expenditures | FTEs | Expenditures | FTEs |
| Two New Sheriff's Deputies | 93,116 | 2.00 | 165,170 | 2.00 |
| **Total** | **93,116** | **2.00** | **165,170** | **2.00** |

# Transportation

| APPROVED FY20 BUDGET | FULL TIME EQUIVALENTS |
|---|---|
| $52,812,183 | 286.80 |

AL ROSHDIEH, DIRECTOR

## MISSION STATEMENT

The mission of the Department of Transportation's (DOT) General Fund supported programs is to provide an effective and efficient transportation system to ensure the safe and convenient movement of persons and vehicles on County roads; to plan, design, and coordinate development and construction of transportation and pedestrian routes; to operate and maintain the traffic signal system and road network in a safe and efficient manner; and to develop and implement transportation policies to maximize efficient service delivery. The General Fund supports programs in the Division of Traffic Engineering and Operations, the Division of Parking Management, the Division of Highway Maintenance, the Division of Transportation Engineering, the Division of Transit Services, and the Director's Office.

## BUDGET OVERVIEW

The total approved FY20 Operating Budget for the Department of Transportation is $52,812,183, an increase of $793,380 or 1.53 percent from the FY19 Approved Budget of $52,018,803. Personnel Costs comprise 51.85 percent of the budget for 458 full-time position(s) and eight part-time position(s), and a total of 286.80 FTEs. Total FTEs may include seasonal or temporary positions and may also reflect workforce charged to or from other departments or funds. Operating Expenses account for the remaining 48.15 percent of the FY20 budget.

In addition, this department's Capital Improvements Program (CIP) requires Current Revenue funding.

## COUNTY PRIORITY OUTCOMES

While this program area supports all seven of the County Executive's Priority Outcomes, the following are emphasized:

- **Thriving Youth and Families**
- **Easier Commutes**
- **A Greener County**
- **Effective, Sustainable Government**
- **Safe Neighborhoods**

## DEPARTMENT PERFORMANCE MEASURES

Performance measures for this department are included below (where applicable), with multi-program measures displayed at the front

of this section and program-specific measures shown with the relevant program. The FY19 estimates reflect funding based on the FY19 Approved Budget. The FY20 and FY21 figures are performance targets based on the FY20 Approved Budget and funding for comparable service levels in FY21.

## ACCOMPLISHMENTS

- ☑ Completed 27,325 linear feet of sidewalk.
- ☑ Completed biennial inspections of 220 bridges and renovations for 25 bridges.
- ☑ Resurfaced 178 lane miles between the Residential Resurfacing, Depot Patching and Paving, Permanent Patching, and Slurry Seal CIP programs.
- ☑ Completed major bridge and/or storm drain improvement projects along Kinster Drive, Valley Wood Drive, West Lake Terrace, Twig Road, Bel Pre Road, Connecticut Avenue, and Barnes Road.
- ☑ Pruned 9,576 Trees, removed 3,601 trees and 3,153 stumps, planted 1,709 trees, and responded to 401 foliage work orders.
- ☑ Responded to 15 storm events totaling roughly 16 inches of snow accumulation. Utilized approximately 55,000 tons of salt and treated roughly 5,200 lane miles of road.
- ☑ The annual leafing collection program collected over 109,114 cubic yards of leaf debris, and the annual sweeping program swept 4,055 miles of road and removed 643 tons of debris.
- ☑ Repaired/restored 120 vehicle sensors for optimal traffic signal operation.
- ☑ Re-timed 64 traffic signals to implement new pedestrian crossing timing and vehicle clearance timing standards.
- ☑ Built and activated HAWK beacons at Muddy Branch and Harmony Hall, MacArthur and Dunrobbin, Randolph and Livingston, Aspen Hill Road and Northgate Shopping Center, Democracy and Walter Johnson HS, and Willard and The Hills Plaza, which were among the first of their kind in Montgomery County.
- ☑ Repaired eight signal cabinet knockdowns and 30 signal pole knockdowns to ensure continuity of traffic operations
- ☑ Deployed Adaptive Traffic Control pilot at ten locations along Montrose Road and Montrose Parkway to ensure operations flow through the corridor.
- ☑ Replaced Uninterrupted Power Supply (UPS) systems at 67 locations as part of UPS life-cycle equipment replacement which is critical to ensure signal operation and safety during power outages.
- ☑ Repaired 7,650 streetlight outages, replaced 425 knocked down streetlights, and installed 744 new streetlights Countywide to ensure visibility for motorists and pedestrians.
- ☑ Installed 566 crosswalks and 529 stop bars to ensure safe, designated crossings for pedestrians.
- ☑ Installed pedestal beacon flashers at Schaeffer Road, Black Rock Road, MD 118 (Germantown Road), and MD 28 (Darnestown Road) along the PEPCO Natural Trail to improve pedestrian safety.

## PROGRAM CONTACTS

Contact Fred Lees of the Department of Transportation at 240.777.2196 or Brady Goldsmith of the Office of Management and Budget at 240.777.2793 for more information regarding this department's operating budget.

# PROGRAM DESCRIPTIONS

## Automation

The Automation Program provides staffing, material, and support to develop and maintain information systems in support of the Department's business operations. This includes the purchase and maintenance of IT equipment, service and support for major business systems, strategic visioning and analysis for planned IT investments, and day-to-day end use support. In addition, this program provides for coordination with the Department of Technology Services.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **505,585** | **2.85** |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 22,060 | 0.00 |
| **FY20 Approved** | **527,645** | **2.85** |

## Bike Share

This program provides for the planning, management and operation of the Capital Bikeshare Program in Montgomery County. The purpose of this program is to develop additional options for short trips, promote the use of transit and contribute to a more pedestrian and bicycle-friendly environment. This includes management and operation of the Capital Bikeshare Network throughout Montgomery County; planning and implementation of new stations, technology, and operations; and coordination with the five regional partners in Capital Bikeshare, as well as municipalities within Montgomery County.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **1,808,106** | **1.00** |
| Decrease Cost: Improve Bikeshare Program Efficiency | (200,000) | 0.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 1,620 | 0.00 |
| **FY20 Approved** | **1,609,726** | **1.00** |

## Bridge Maintenance

This program provides for the basic maintenance of bridges and box culverts along County-maintained roadways, including removal of debris under and around bridges; wall and abutment repainting; trimming trees and mowing banks around bridge approaches; and guardrail repair. Minor asphalt repairs and resurfacing of bridges and bridge approaches are also included.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **182,423** | **1.04** |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 3,346 | 0.00 |
| **FY20 Approved** | **185,769** | **1.04** |

## Transportation Engineering and Management Services

This program oversees a portion of the transportation programs, monitors and evaluates standards, investigates complaints, and implements strategies to maximize cost savings. This program is also responsible for the personnel, budget, and finance functions of several divisions in the Department of Transportation, providing essential services to the Department and serving as a point of contact for other departments.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **1,005,845** | **8.00** |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 38,169 | 0.00 |
| **FY20 Approved** | **1,044,014** | **8.00** |

## Parking Outside the Parking Districts

This program administers, operates, and maintains the parking program outside the Parking Districts. Included in this program are residential permit parking and peak hour traffic enforcement. The residential permit parking program is responsible for the sale of parking permits and parking enforcement in these areas. Participation in the program is requested through a petition of the majority of the citizens who live in that area. The program is designed to mitigate the adverse impact of commuters parking in residential areas. Peak hour traffic enforcement in the Bethesda and Silver Spring Central Business Districts assures the availability of travel lanes during peak traffic periods. The program is also responsible for the management of County employee parking in the Rockville core.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **1,077,627** | **1.60** |
| Increase Cost: Residential Permit Program | 50,000 | 0.00 |
| Decrease Cost: Software Maintenance | (50,034) | 0.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 1,961 | 0.00 |
| **FY20 Approved** | **1,079,554** | **1.60** |

## Resurfacing

This program provides for the contracted pavement surface treatment of the County's residential and rural roadway infrastructure.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Percent of primary/arterial road quality rated good or better | 52% | 52% | 43% | 36% | 30% |
| Percent of rural/residential road quality rated good or better | 48% | 50% | 44% | 38% | 35% |
| Percentage of annual requirement for residential resurfacing funded | 47% | 39% | 43% | 38% | 42% |

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **2,614,410** | **0.00** |
| **FY20 Approved** | **2,614,410** | **0.00** |

## Roadway and Related Maintenance

Roadway maintenance includes hot mix asphalt road patching (temporary and permanent roadway repairs, skin patching, and crack sealing); shoulder maintenance; and storm drain maintenance, including erosion repairs, roadway ditch and channel repairs, cleaning enclosed storm drains, and repair and/or replacement of drainage pipes. Related activities include: mowing; roadside vegetation clearing and grubbing; traffic barrier repair and replacement; street cleaning; regrading and reshaping dirt/gravel roads; and temporary maintenance of curbs, gutters, and sidewalks. Starting in FY07, DOT began providing routine maintenance of roadway, bridges, and storm drain surfaces, and other miscellaneous items for Park roads.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **16,077,505** | **122.72** |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 599,679 | 1.01 |
| **FY20 Approved** | **16,677,184** | **123.73** |

## Snow Removal/Wind/Rain Storms

This program is responsible for the removal of storm debris within County right-of-ways and snow from County roadways. This includes plowing and applying salt and sand; equipment preparation and cleanup from snow storms; and wind and rain storm cleanup. Efforts to improve the County's snow removal operation have included public snow plow mapping and snow summit conferences; equipping other County vehicles with plows; and using a variety of contracts to assist in clearing streets. Expenditures over the budgeted program amount for this purpose will be covered by the Snow Removal and Storm Cleanup NDA.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **3,417,377** | **24.78** |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 46,326 | 0.00 |
| **FY20 Approved** | **3,463,703** | **24.78** |

## Streetlighting

This program is responsible for investigation of citizen requests for new or upgraded streetlights; design or review of plans for streetlight installations on existing roads, bikeways and pedestrian facilities, and projects that are included in the CIP; coordination and inspection of streetlight installations and maintenance by utility companies; maintenance of all County-owned streetlights by contract; and inspection of contractual maintenance and repair work.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **618,767** | **0.30** |
| Decrease Cost: Savings from Lower Maintenance Costs for LED Streetlights | (100,000) | 0.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 424 | 0.00 |
| **FY20 Approved** | **519,191** | **0.30** |

## Traffic Planning

This program provides for traffic engineering and safety review of road construction projects in the CIP and for review of master plans, preliminary development plans, and road geometric standards from a pedestrian, bicycle, and traffic engineering and safety standpoint. The program also conducts studies to identify small scale projects to improve the capacity and safety of intersections at spot locations throughout the County, the design of conceptual plans for such improvements, as well as the review of development plans and coordination of all such reviews within the Department of Transportation; reviews traffic and pedestrian impact studies for the Local Transportation Area Review process; and oversees the preparation, review, approval, and monitoring of development-related transportation mitigation agreements.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **650,495** | **5.00** |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 6,897 | 1.00 |
| **FY20 Approved** | **657,392** | **6.00** |

## Traffic and Pedestrian Safety

This program provides for engineering studies to evaluate and address concerns about pedestrian and traffic safety and parking issues on neighborhood streets, arterial roads, and major roadways. Data on speed, vehicular and pedestrian volumes, geometric conditions, and collision records are collected and analyzed. Plans are developed to enhance neighborhood and school zone safety, maintain livable residential environments, and provide safe and efficient traffic flow as well as safe pedestrian access on arterial and major roads.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Average number of days to respond to requests for traffic studies | 62 | 22 | 25 | 30 | 35 |
| Number of traffic studies pending | 265 | 273 | 270 | 270 | 270 |

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **1,998,579** | **12.60** |
| Add: Pedestrian Safety Audit | 100,000 | 0.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | (147,379) | (1.07) |
| **FY20 Approved** | **1,951,200** | **11.53** |

## Traffic Sign and Marking

This program provides for engineering investigations of citizen complaints about traffic signs, street names, pavement markings (centerline, lane lines, edge lines, crosswalks, raised pavement markers, etc.) and inadequate visibility at intersections. It also designs, reviews, and inspects traffic control plans for CIP road projects and for permit work performed in right-of-ways. This program includes fabrication and/or purchase of signs; installation and maintenance of all traffic and pedestrian signs and street name signs (including special advance street name signs); repair or replacement of damaged signs; installation and maintenance of all pavement markings; safety-related trimming of roadside foliage obstructing traffic control devices; and day-to-day management of the traffic materials and supplies inventory. This program is also responsible for the issuance of permits for use of County roads and rights-of-ways for special events such as parades, races, and block parties.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **2,129,446** | **10.20** |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 194,637 | 0.57 |
| **FY20 Approved** | **2,324,083** | **10.77** |

## Traffic Signals & Advanced Transportation Mgmt System

This program provides for the general engineering and maintenance activities associated with the design, construction, and maintenance of traffic signals, the Advanced Transportation Management System (ATMS), and the communication infrastructure that supports these programs and the County's fiber optic network. Included in this program are proactive and reactive maintenance of the field devices and related components such as traffic signals, flashers, traffic surveillance cameras, variable message signs, travelers' advisory radio sites, twisted pair copper interconnect, and fiber optic cable and hub sites; and support of the Traffic Signal, ATMS, and FiberNet CIP projects. This includes provision of testimony for the County in court cases involving traffic signals.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| The backlog of signalized intersections with a malfunctioning sensor | 136 | 93 | 110 | 110 | 110 |

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **1,944,269** | **8.12** |
| Decrease Cost: Extend Replacement Cycle of LED Traffic Signals by One Year Based on Experience | (405,500) | 0.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | (33,774) | 0.00 |
| **FY20 Approved** | **1,504,995** | **8.12** |

## Transportation Community Outreach

The Transportation Community Outreach program's objective is to inform County residents of DOT's services, programs, and procedures; enhance their understanding of the Department's organization and responsibilities; enhance their ability to contact directly the appropriate DOT office; and provide feedback so DOT can improve its services. Staff works with the Public Information Office to respond to media inquiries. Staff refers and follows up on residents' concerns; attends community meetings; and convenes action group meetings at the request of the Regional Services Center directors. Significant components of this program are the coordination of Renew Montgomery, a neighborhood revitalization program, and the Keep Montgomery County Beautiful program, which includes the Adopt-A-Road program, a beautification grants program, and annual beautification awards.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **238,120** | **1.00** |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 4,922 | 0.00 |
| **FY20 Approved** | **243,042** | **1.00** |

## Property Acquisition

This program is responsible for acquiring land for transportation capital projects. Property Acquisition staff works with licensed real estate appraisers and other real estate professionals to assess a property's fair market value and provide just compensation to property owners from whom land and/or other property rights are taken for public use. In addition to land acquisition, this program administers the abandonment of rights-of-ways that are no longer needed for present or anticipated future public use.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **89,256** | **0.60** |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 3,199 | 0.00 |
| **FY20 Approved** | **92,455** | **0.60** |

## Transportation Planning

The Transportation Engineering Planning Unit manages the Facility Planning, Bicycle and Pedestrian Priority Area and the Annual Bikeways programs. Prior to a capital project being funded for design and construction, it must first undergo Facility Planning. The planning process examines multi-modal transportation improvements that are in compliance with area master plans to meet the forecasted conditions. These analyses are performed at a higher level of detail than what is provided during the master plan process. Facility Planning culminates with a project prospectus report and preliminary design plan which allows projects to compete for funding as a stand-alone CIP. Bicycle and Pedestrian Priority Areas (BIPPA) are identified geographical areas in Montgomery County, where the enhancement of pedestrian and bicyclist traffic and safety is a priority. The objective of the BIPPA program is to improve safe bicyclist and pedestrian access to support cohesive neighborhoods and vibrant communities. The Annual Bikeways Program plans, designs and constructs bikeways, shared use paths, and wayfinding throughout the County. The purpose of this project is to develop the bikeway network specified by master plans and those requested by the community to provide access to commuter rail, mass transit, employment centers, recreational and educational facilities, and other major attractions.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **79,830** | **0.55** |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 3,254 | 0.00 |
| **FY20 Approved** | **83,084** | **0.55** |

## Transportation Design

This program provides for the development of engineering construction plans and specifications for all transportation-related projects in the County's Capital Improvements Program (CIP). This includes the planning, surveying, and designing of roads, bridges, traffic improvements, pedestrian, bicycle and mass transit facilities, and storm drains; as well as the inventory, inspection, renovation, preservation, and rehabilitation of existing bridges. All of these plans are environmentally sound and aesthetically pleasing and meet applicable local, State, and Federal laws and regulations.

| Program Performance Measures | Actual | Actual | Estimated | Target | Target |
|---|---|---|---|---|---|

| | FY17 | FY18 | FY19 | FY20 | FY21 |
|---|---|---|---|---|---|
| Linear feet of sidewalk construction completed (000) [1] | 24 | 27 | 20 | 20 | 20 |

[1] *The cost per linear foot of sidewalk can increase dramatically if retaining walls or the acquisition of right-of-way is required. This significantly impacts the linear feet constructed per year.*

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **770,162** | **1.86** |
| Decrease Cost: Adjust Bridge Load Testing Based on Testing Needs | (150,000) | 0.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 82,389 | 0.43 |
| **FY20 Approved** | **702,551** | **2.29** |

## Transportation Construction

This program provides overall construction contract administration, construction management and inspection of the Department's transportation CIP projects. This includes performing constructability reviews, preparing and awarding construction contracts, monitoring construction expenditures and schedules, processing contract payments, providing construction inspection, and inspecting and testing materials used in capital projects. It measures and controls the quality of manufactured construction materials incorporated into the transportation infrastructure.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Transportation capital improvement projects completed within 10% of the cost estimate | 75% | 75% | 90% | 90% | 90% |
| Transportation capital improvement projects completed within 3 months of projected timeline | 50% | 25% | 75% | 75% | 75% |

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **172,417** | **0.85** |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 13,368 | 0.00 |
| **FY20 Approved** | **185,785** | **0.85** |

## Traffic Management and Operations

The Traffic Management and Operations program provides for the daily operations of the County's transportation management program that includes operations of the Transportation Management Center (TMC), the computerized traffic signal system, and multi-agency incident management response and special event traffic management. This program also provides hardware and software for the TMC's computer and network infrastructure and investigation of citizen complaints about traffic signal timing, synchronization, and optimization.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **1,674,956** | **7.30** |
| Increase Cost: Uninterrupted Power Supply (UPS) Unit Maintenance | 11,250 | 0.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 139,379 | 0.50 |
| **FY20 Approved** | **1,825,585** | **7.80** |

## Transportation Policy

This program provides for the integration of all transportation plans, projects, and programs to ensure Department-wide coordination and consistency. The program provides a strategic planning framework for the identification and prioritization of new County and State capital operating transportation projects and programs. The program advocates and explains the County's transportation priorities to the Council and State Delegation. This program also includes a liaison role and active participation with local and regional bodies such as the Washington Metropolitan Area Transit Authority (WMATA), Maryland-National Capital Park and Planning Commission (M-NCPPC), the Metropolitan Washington Council of Governments (COG), the Transportation Planning Board (TPB), and the Maryland Department of Transportation. This program involves active participation in the master planning process in order to advance transportation priorities and ensure the ability to implement proposed initiatives. The development of transportation policy, legislation, and infrastructure financing proposals are included in this program, such as administration of the Impact Tax Program, development and negotiation of participation agreements with private developers, and the Development Approval Payment program.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **556,660** | **3.00** |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 15,143 | 0.75 |
| **FY20 Approved** | **571,803** | **3.75** |

## Tree Maintenance

The operating budget portion of the Tree Maintenance program provides for emergency tree maintenance services in the public rights-of-way. The program provides priority area-wide emergency tree and stump removal and pruning to ensure the safety of pedestrians and cyclists, minimize damage to property, and provide adequate road clearance and sign, signal, and streetlight visibility for motorists. Starting in FY07, the street tree planting function was transferred to DOT as part of the overall Tree Maintenance program.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **4,697,223** | **18.37** |
| Reduce: Stump Removal - 421 Stumps will still be Removed | (79,000) | 0.00 |
| Reduce: Tree Planting - 1,622 Trees will still be Planted | (175,000) | 0.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 79,978 | 0.00 |
| **FY20 Approved** | **4,523,201** | **18.37** |

Note(s): *Total tree maintenance program reductions across all budgets and the Street Tree Preservation CIP project amount to only 4 percent in FY20.*

## Vacuum Leaf Collection

The Vacuum Leaf Collection program provides two vacuum leaf collections to the residents in the Leaf Vacuuming District during the late fall/winter months. Vacuum leaf collection is an enhanced service which complements homeowner responsibilities related to the collection of the high volume of leaves generated in this part of the County. This program is supported by a separate leaf

vacuum collection fee that is charged to residential property owners in the Leaf Vacuuming District.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **6,204,721** | **31.03** |
| Increase Cost: Finance Chargeback for Property Tax Billing | 4,375 | 0.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 317,357 | 0.00 |
| **FY20 Approved** | **6,526,453** | **31.03** |

## Administration

The Director's Office provides overall leadership for the Department, including policy development, planning, accountability, service integration, customer service, and the formation of partnerships. It also handles administration of the day-to-day operations of the Department, including direct service delivery, budget and fiscal management oversight (capital and operating), training, contract management, logistics and facilities support, human resources management, and information technology. In addition, administration staff coordinates the departmental review of proposed State legislation and provides a liaison between the County and WMATA. As previously mentioned, the Department consists of five divisions: the Division of Traffic Engineering and Operations, the Division of Parking Management, the Division of Highway Maintenance, the Division of Transportation Planning, and the Division of Transit Services.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **3,505,024** | **20.53** |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 394,334 | 0.31 |
| **FY20 Approved** | **3,899,358** | **20.84** |

## BUDGET SUMMARY

| | Actual FY18 | Budget FY19 | Estimate FY19 | Approved FY20 | %Chg Bud/App |
|---|---|---|---|---|---|
| **COUNTY GENERAL FUND** | | | | | |
| EXPENDITURES | | | | | |
| Salaries and Wages | 17,608,668 | 16,246,455 | 16,137,184 | 17,137,636 | 5.5 % |
| Employee Benefits | 6,201,790 | 6,404,906 | 6,085,343 | 6,600,867 | 3.1 % |
| **County General Fund Personnel Costs** | **23,810,458** | **22,651,361** | **22,222,527** | **23,738,503** | **4.8 %** |
| Operating Expenses | 38,354,080 | 23,162,721 | 37,805,888 | 22,442,285 | -3.1 % |
| Capital Outlay | 24,770 | 0 | 0 | 0 | — |
| **County General Fund Expenditures** | **62,189,308** | **45,814,082** | **60,028,415** | **46,180,788** | **0.8 %** |
| PERSONNEL | | | | | |
| Full-Time | 457 | 457 | 457 | 457 | — |
| Part-Time | 8 | 8 | 8 | 8 | — |

## BUDGET SUMMARY

| | Actual FY18 | Budget FY19 | Estimate FY19 | Approved FY20 | %Chg Bud/App |
|---|---|---|---|---|---|
| FTEs | 252.27 | 252.27 | 252.27 | 255.02 | 1.1 % |
| REVENUES | | | | | |
| Bus Advertising | 6,250 | 0 | 18,750 | 0 | — |
| Federal Grants | 733,750 | 0 | 0 | 0 | — |
| Miscellaneous Revenues | 403,408 | 230,900 | 230,900 | 230,900 | — |
| Motor Pool Charges/Fees | 7,432 | 0 | 4,377 | 0 | — |
| Other Charges/Fees | 914,226 | 800,000 | 875,000 | 675,000 | -15.6 % |
| Other Fines/Forfeitures | 6,325 | 0 | 0 | 0 | — |
| Other Intergovernmental | 1,727,668 | 4,043,312 | 4,043,312 | 0 | -100.0 % |
| Parking Fees | 187,423 | 210,000 | 210,000 | 210,000 | — |
| Parking Fines | 1,472,405 | 0 | 0 | 0 | — |
| Residential Parking Permits | 14,331 | 24,000 | 24,000 | 24,000 | — |
| State Aid: Highway User | 3,674,021 | 3,764,808 | 3,821,454 | 8,218,086 | 118.3 % |
| State Grants | 0 | 650,000 | 650,000 | 650,000 | — |
| Street Tree Planting | 147,676 | 75,000 | 75,000 | 75,000 | — |
| Subdivision Plan Review | 258,074 | 300,000 | 300,000 | 300,000 | — |
| Traffic Signals Maintenance | 0 | 994,000 | 994,000 | 994,000 | — |
| **County General Fund Revenues** | **9,552,989** | **11,092,020** | **11,246,793** | **11,376,986** | **2.6 %** |

## LEAF VACUUMING

| | | | | | |
|---|---|---|---|---|---|
| EXPENDITURES | | | | | |
| Salaries and Wages | 2,487,831 | 2,599,150 | 2,282,868 | 2,691,675 | 3.6 % |
| Employee Benefits | 712,171 | 811,998 | 695,751 | 845,422 | 4.1 % |
| **Leaf Vacuuming Personnel Costs** | **3,200,002** | **3,411,148** | **2,978,619** | **3,537,097** | **3.7 %** |
| Operating Expenses | 3,058,227 | 2,793,573 | 2,981,819 | 2,989,356 | 7.0 % |
| **Leaf Vacuuming Expenditures** | **6,258,229** | **6,204,721** | **5,960,438** | **6,526,453** | **5.2 %** |
| PERSONNEL | | | | | |
| Full-Time | 0 | 0 | 0 | 0 | — |
| Part-Time | 0 | 0 | 0 | 0 | — |
| FTEs | 31.03 | 31.03 | 31.03 | 31.03 | — |
| REVENUES | | | | | |
| Investment Income | 16,350 | 20,750 | 20,750 | 26,850 | 29.4 % |
| Leaf Vaccuum Collection Fees | 7,229,947 | 7,595,788 | 7,595,788 | 7,988,714 | 5.2 % |
| Other Charges/Fees | 11,332 | 0 | 0 | 0 | — |
| Systems Benefit Charge | (12) | 0 | 0 | 0 | — |
| **Leaf Vacuuming Revenues** | **7,257,617** | **7,616,538** | **7,616,538** | **8,015,564** | **5.2 %** |

## GRANT FUND - MCG

| | | | | | |
|---|---|---|---|---|---|
| EXPENDITURES | | | | | |

## BUDGET SUMMARY

| | Actual FY18 | Budget FY19 | Estimate FY19 | Approved FY20 | %Chg Bud/App |
|---|---|---|---|---|---|
| Salaries and Wages | 0 | 0 | 0 | 82,209 | — |
| Employee Benefits | 0 | 0 | 0 | 22,733 | — |
| **Grant Fund - MCG Personnel Costs** | **0** | **0** | **0** | **104,942** | **—** |
| **Grant Fund - MCG Expenditures** | **0** | **0** | **0** | **104,942** | **—** |
| PERSONNEL | | | | | |
| Full-Time | 0 | 0 | 0 | 1 | — |
| Part-Time | 0 | 0 | 0 | 0 | — |
| FTEs | 0.00 | 0.00 | 0.00 | 0.75 | — |
| REVENUES | | | | | |
| State Grants | 0 | 0 | 0 | 104,942 | — |
| **Grant Fund - MCG Revenues** | **0** | **0** | **0** | **104,942** | **—** |

## DEPARTMENT TOTALS

| | | | | | |
|---|---|---|---|---|---|
| **Total Expenditures** | **68,447,537** | **52,018,803** | **65,988,853** | **52,812,183** | **1.5 %** |
| **Total Full-Time Positions** | **457** | **457** | **457** | **458** | **0.2 %** |
| **Total Part-Time Positions** | **8** | **8** | **8** | **8** | **—** |
| **Total FTEs** | **283.30** | **283.30** | **283.30** | **286.80** | **1.2 %** |
| **Total Revenues** | **16,810,606** | **18,708,558** | **18,863,331** | **19,497,492** | **4.2 %** |

## FY20 APPROVED CHANGES

| | Expenditures | FTEs |
|---|---|---|
| **COUNTY GENERAL FUND** | | |
| **FY19 ORIGINAL APPROPRIATION** | **45,814,082** | **252.27** |
| **Changes (with service impacts)** | | |
| Add: Pedestrian Safety Audit [Traffic and Pedestrian Safety] | 100,000 | 0.00 |
| Reduce: Stump Removal - 421 Stumps will still be Removed [Tree Maintenance] | (79,000) | 0.00 |
| Reduce: Tree Planting - 1,622 Trees will still be Planted [Tree Maintenance] | (175,000) | 0.00 |
| **Other Adjustments (with no service impacts)** | | |
| Increase Cost: FY20 Compensation Adjustment | 817,061 | 0.00 |
| Increase Cost: Annualization of FY19 Personnel Costs | 315,090 | 2.75 |
| Increase Cost: Motor Pool Adjustment | 287,308 | 0.00 |
| Increase Cost: Residential Permit Program [Parking Outside the Parking Districts] | 50,000 | 0.00 |
| Increase Cost: Retirement Adjustment | 28,020 | 0.00 |
| Increase Cost: Uninterrupted Power Supply (UPS) Unit Maintenance [Traffic Management and Operations] | 11,250 | 0.00 |
| Increase Cost: Maintenance of Newly Accepted Subdivision Roads | 7,740 | 0.00 |
| Shift: Annualization of ESRI Enterprise Agreement - Shift to DTS | (17,200) | 0.00 |
| Decrease Cost: Software Maintenance [Parking Outside the Parking Districts] | (50,034) | 0.00 |
| Decrease Cost: Personnel Savings | (73,029) | 0.00 |

## FY20 APPROVED CHANGES

| | Expenditures | FTEs |
|---|---|---|
| Decrease Cost: Savings from Lower Maintenance Costs for LED Streetlights [Streetlighting] | (100,000) | 0.00 |
| Decrease Cost: Adjust Bridge Load Testing Based on Testing Needs [Transportation Design] | (150,000) | 0.00 |
| Decrease Cost: Improve Bikeshare Program Efficiency [Bike Share] | (200,000) | 0.00 |
| Decrease Cost: Extend Replacement Cycle of LED Traffic Signals by One Year Based on Experience [Traffic Signals & Advanced Transportation Mgmt System] | (405,500) | 0.00 |
| **FY20 APPROVED** | **46,180,788** | **255.02** |

**LEAF VACUUMING**

| | | |
|---|---|---|
| **FY19 ORIGINAL APPROPRIATION** | **6,204,721** | **31.03** |
| **Other Adjustments (with no service impacts)** | | |
| Increase Cost: Motor Pool Adjustment | 191,408 | 0.00 |
| Increase Cost: FY20 Compensation Adjustment | 86,586 | 0.00 |
| Increase Cost: Annualization of FY19 Personnel Costs | 36,113 | 0.00 |
| Increase Cost: Finance Chargeback for Property Tax Billing [Vacuum Leaf Collection] | 4,375 | 0.00 |
| Increase Cost: Retirement Adjustment | 3,250 | 0.00 |
| **FY20 APPROVED** | **6,526,453** | **31.03** |

**GRANT FUND - MCG**

| | | |
|---|---|---|
| **FY19 ORIGINAL APPROPRIATION** | **0** | **0.00** |
| **Federal/State Programs** | | |
| Enhance: Base Realignment and Closure (BRAC) Grant Increase | 104,942 | 0.75 |
| **FY20 APPROVED** | **104,942** | **0.75** |

## PROGRAM SUMMARY

| Program Name | FY19 APPR Expenditures | FY19 APPR FTEs | FY20 APPR Expenditures | FY20 APPR FTEs |
|---|---|---|---|---|
| Automation | 505,585 | 2.85 | 527,645 | 2.85 |
| Bike Share | 1,808,106 | 1.00 | 1,609,726 | 1.00 |
| Bridge Maintenance | 182,423 | 1.04 | 185,769 | 1.04 |
| Transportation Engineering and Management Services | 1,005,845 | 8.00 | 1,044,014 | 8.00 |
| Parking Outside the Parking Districts | 1,077,627 | 1.60 | 1,079,554 | 1.60 |
| Resurfacing | 2,614,410 | 0.00 | 2,614,410 | 0.00 |
| Roadway and Related Maintenance | 16,077,505 | 122.72 | 16,677,184 | 123.73 |
| Snow Removal/Wind/Rain Storms | 3,417,377 | 24.78 | 3,463,703 | 24.78 |
| Streetlighting | 618,767 | 0.30 | 519,191 | 0.30 |
| Traffic Planning | 650,495 | 5.00 | 657,392 | 6.00 |
| Traffic and Pedestrian Safety | 1,998,579 | 12.60 | 1,951,200 | 11.53 |

## PROGRAM SUMMARY

| Program Name | FY19 APPR Expenditures | FY19 APPR FTEs | FY20 APPR Expenditures | FY20 APPR FTEs |
|---|---|---|---|---|
| Traffic Sign and Marking | 2,129,446 | 10.20 | 2,324,083 | 10.77 |
| Traffic Signals & Advanced Transportation Mgmt System | 1,944,269 | 8.12 | 1,504,995 | 8.12 |
| Transportation Community Outreach | 238,120 | 1.00 | 243,042 | 1.00 |
| Property Acquisition | 89,256 | 0.60 | 92,455 | 0.60 |
| Transportation Planning | 79,830 | 0.55 | 83,084 | 0.55 |
| Transportation Design | 770,162 | 1.86 | 702,551 | 2.29 |
| Transportation Construction | 172,417 | 0.85 | 185,785 | 0.85 |
| Traffic Management and Operations | 1,674,956 | 7.30 | 1,825,585 | 7.80 |
| Transportation Policy | 556,660 | 3.00 | 571,803 | 3.75 |
| Tree Maintenance | 4,697,223 | 18.37 | 4,523,201 | 18.37 |
| Vacuum Leaf Collection | 6,204,721 | 31.03 | 6,526,453 | 31.03 |
| Administration | 3,505,024 | 20.53 | 3,899,358 | 20.84 |
| **Total** | **52,018,803** | **283.30** | **52,812,183** | **286.80** |

## CHARGES TO OTHER DEPARTMENTS

| Charged Department | Charged Fund | FY19 Total$ | FY19 FTES | FY20 Total$ | FY20 FTES |
|---|---|---|---|---|---|
| **COUNTY GENERAL FUND** | | | | | |
| Urban Districts | Bethesda Urban District | 30,000 | 0.00 | 30,000 | 0.00 |
| Urban Districts | Silver Spring Urban District | 25,000 | 0.00 | 25,000 | 0.00 |
| Urban Districts | Wheaton Urban District | 12,900 | 0.00 | 12,900 | 0.00 |
| Transit Services | Mass Transit | 194,640 | 1.00 | 0 | 1.00 |
| Permitting Services | Permitting Services | 207,203 | 0.75 | 0 | 0.00 |
| Environmental Protection | Water Quality Protection | 4,103,822 | 32.29 | 4,122,161 | 32.29 |
| Solid Waste Services | Solid Waste Disposal | 278,502 | 2.90 | 283,891 | 2.90 |
| CIP | Capital Fund | 14,798,044 | 148.24 | 14,942,956 | 146.23 |
| Cable Television Communications Plan | Cable TV | 1,226,768 | 0.75 | 1,230,170 | 0.75 |
| | **Total** | **20,876,879** | **185.93** | **20,647,078** | **183.17** |

## FUTURE FISCAL IMPACTS

CC APPROVED ($000S)

| Title | FY20 | FY21 | FY22 | FY23 | FY24 | FY25 |
|---|---|---|---|---|---|---|
| **COUNTY GENERAL FUND** | | | | | | |
| **EXPENDITURES** | | | | | | |
| **FY20 Approved** | **46,181** | **46,181** | **46,181** | **46,181** | **46,181** | **46,181** |
| No inflation or compensation change is included in outyear projections. | | | | | | |

## FUTURE FISCAL IMPACTS

CC APPROVED ($000S)

| Title | FY20 | FY21 | FY22 | FY23 | FY24 | FY25 |
|---|---|---|---|---|---|---|
| **Labor Contracts** | **0** | **326** | **326** | **326** | **326** | **326** |
| These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items. | | | | | | |
| **Subtotal Expenditures** | **46,181** | **46,507** | **46,507** | **46,507** | **46,507** | **46,507** |
| **LEAF VACUUMING** | | | | | | |
| **EXPENDITURES** | | | | | | |
| **FY20 Approved** | **6,526** | **6,526** | **6,526** | **6,526** | **6,526** | **6,526** |
| No inflation or compensation change is included in outyear projections. | | | | | | |
| **Labor Contracts** | **0** | **33** | **33** | **33** | **33** | **33** |
| These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items. | | | | | | |
| **Subtotal Expenditures** | **6,526** | **6,560** | **6,560** | **6,560** | **6,560** | **6,560** |

| FY20-25 PUBLIC SERVICES PROGRAM: FISCAL PLAN | Vacuum Leaf Collection | | | | | | |
|---|---|---|---|---|---|---|---|
| FISCAL PROJECTIONS | FY19 ESTIMATE | FY20 REC | FY21 PROJECTION | FY22 PROJECTION | FY23 PROJECTION | FY24 PROJECTION | FY25 PROJECTION |
| ASSUMPTIONS | | | | | | | |
| Indirect Cost Rate | 18.23% | 20.45% | 20.45% | 20.45% | 20.45% | 20.45% | 20.45% |
| CPI (Fiscal Year) | 2.2% | 2.3% | 2.5% | 2.7% | 2.7% | 2.7% | 2.7% |
| Investment Income Yield | 2.3% | 2.5% | 2.5% | 2.5% | 2.5% | 2.5% | 2.5% |
| % of leaves attributed to single-family households | 97.2% | 97.2% | 97.2% | 97.2% | 97.2% | 97.2% | 97.2% |
| % of leave attributed to multi-family units and townhome units | 2.8% | 2.8% | 2.8% | 2.8% | 2.8% | 2.8% | 2.8% |
| Charges per single-family household | $ 102.93 | $ 108.16 | $ 120.31 | $ 124.09 | $ 127.10 | $ 129.64 | $ 132.74 |
| BEGINNING FUND BALANCE | 356,062 | 393,534 | 214,601 | 246,779 | 238,672 | 270,565 | 302,458 |
| REVENUES | | | | | | | |
| Charges For Services | 7,595,788 | 7,988,714 | 8,886,176 | 9,165,350 | 9,387,871 | 9,575,176 | 9,804,922 |
| Miscellaneous | 20,750 | 26,850 | 32,950 | 39,050 | 39,050 | 39,050 | 39,050 |
| Subtotal Revenues | 7,616,538 | 8,015,564 | 8,919,126 | 9,204,400 | 9,426,921 | 9,614,226 | 9,843,972 |
| INTERFUND TRANSFERS (Net Non-CIP) | (1,376,852) | (1,655,833) | (2,379,152) | (2,515,985) | (2,504,307) | (2,491,781) | (2,515,311) |
| Transfers To The General Fund | (621,852) | (725,833) | (751,862) | (773,459) | (795,681) | (818,549) | (842,079) |
| Indirect Costs | (621,852) | (725,833) | (751,862) | (773,459) | (795,681) | (818,549) | (842,079) |
| Transfers To Special Fds: Non-Tax + ISF | (755,000) | (930,000) | (1,627,290) | (1,742,526) | (1,708,626) | (1,673,232) | (1,673,232) |
| To Solid Waste Dispsoal Fund | (755,000) | (930,000) | (1,627,290) | (1,742,526) | (1,708,626) | (1,673,232) | (1,673,232) |
| TOTAL RESOURCES | 6,595,748 | 6,753,265 | 6,754,575 | 6,935,194 | 7,161,286 | 7,393,010 | 7,631,119 |
| PSP OPER. BUDGET APPROP/ EXP'S. | | | | | | | |
| Operating Budget | (6,202,214) | (6,538,664) | (6,472,798) | (6,661,524) | (6,855,723) | (7,055,554) | (7,261,180) |
| Labor Agreement | n/a | 0 | (34,998) | (34,998) | (34,998) | (34,998) | (34,998) |
| Subtotal PSP Oper Budget Approp / Exp's | (6,202,214) | (6,538,664) | (6,507,796) | (6,696,522) | (6,890,721) | (7,090,552) | (7,296,178) |
| TOTAL USE OF RESOURCES | (6,202,214) | (6,538,664) | (6,507,796) | (6,696,522) | (6,890,721) | (7,090,552) | (7,296,178) |
| YEAR END FUND BALANCE | 393,534 | 214,601 | 246,779 | 238,672 | 270,565 | 302,458 | 334,941 |
| END-OF-YEAR RESERVES AS A PERCENT OF RESOURCES | 6.0% | 3.2% | 3.7% | 3.4% | 3.8% | 4.1% | 4.4% |

**Assumptions:**

Assumptions:

1. Leaf Vacuuming rates are adjusted to achieve cost recovery.
2. The Vacuum Leaf Collection fund balance policy target is $250,000. In future years, rates will be adjusted annually to fund the approved service program and to maintain the appropriate ending balance.

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# Parking District Services

| APPROVED FY20 BUDGET | FULL TIME EQUIVALENTS |
|---|---|
| $28,262,161 | 48.53 |

AL ROSHDIEH, DIRECTOR

## MISSION STATEMENT

The mission of Parking District Services is to:

- Support the role of public parking in commercial areas throughout the County, as parking management is an important tool for achieving public objectives of economic development and transportation management;
- Support the comprehensive development of the Silver Spring, Bethesda, and Wheaton central business districts and promote their economic growth and stability by supplying a sufficient number of parking spaces to accommodate that segment of the public demand which is neither provided for by development nor served by alternative travel modes;
- Promote and complement a total transportation system through the careful balance of rates and parking supply to encourage the use of the most efficient and economical transportation modes available; and
- Develop and implement parking management strategies designed to maximize the usage of the available parking supply in order to enhance the economic development of specific central business districts.

## BUDGET OVERVIEW

The total approved FY20 Operating Budget for the Parking Districts is $28,262,161, an increase of $432,895 or 1.56 percent from the FY19 Approved Budget of $27,829,266. Personnel Costs comprise 19.32 percent of the budget for 53 full-time position(s) and no part-time position(s), and a total of 48.53 FTEs. Total FTEs may include seasonal or temporary positions and may also reflect workforce charged to or from other departments or funds. Operating Expenses account for the remaining 80.68 percent of the FY20 budget.

In addition, this department's Capital Improvements Program (CIP) requires Current Revenue funding.

## COUNTY PRIORITY OUTCOMES

While this program area supports all seven of the County Executive's Priority Outcomes, the following are emphasized:

- **Easier Commutes**
- **Effective, Sustainable Government**
- **A Growing Economy**

## DEPARTMENT PERFORMANCE MEASURES

Performance measures for this department are included below (where applicable), with multi-program measures displayed at the front of this section and program-specific measures shown with the relevant program. The FY19 estimates reflect funding based on the FY19 Approved Budget. The FY20 and FY21 figures are performance targets based on the FY20 Approved Budget and funding for comparable service levels in FY21.

## INITIATIVES

- Upgrade and consolidate control and monitoring systems for electrical, elevators, communications, and ventilation systems.
- Management of the Bethesda facility improvements including payment system upgrades, machine location plan, and sign replacements.
- Conversion of parking cashier system to pay-on-foot system in all Parking Lot Districts (PLDs).
- Joint development partnership with Fairfield Residential Company, LLC to redevelop Fenton Village Public Parking (Lot 3) into a vibrant mixed-use development at Studio Plaza with public parking spaces.
- Implement installation of new LED light fixtures in parking garages to improve lighting and energy efficiency.
- Implementing garage automation systems to effectively monitor electrical and mechanical systems to enhance service delivery.
- Improve customer service experience based on increased staffing hours in gated facilities.
- Improvements in the Residential Permit Parking program to offer both digital and paper-based options to improve service delivery to customers.

## ACCOMPLISHMENTS

- ☑ Managed the Wheaton Redevelopment program in through supporting of construction throughout the slab waterproofing and slab concrete construction phases; contract administration and oversight; employee parking plan; parking and construction mitigation and closure activities including community outreach and communication.
- ☑ Initiated the design and procurement of LED light fixtures to improve garage lighting and promote energy efficiency. LED lights are environmentally friendly, operate on low voltage, and improve the safety of our facilities.
- ☑ Installation of new multi-space meters in Parking Lot Districts that provide customers multiple and convenient payment options (coins, bills, credit card, and pay-by-cell) and a customer friendly parking experience.
- ☑ Executed Memorandum of Agreement for on-street parking in the Pike and Rose Development. Successful installation of multi-space meters and parking signage in readiness for collection of parking fees and enforcement of parking regulations.
- ☑ Managed the relocation of the historic building to a lot in Bethesda to facilitate development of residential units and construction of the Purple Line.
- ☑ Completed the Bethesda Parking Demand Study to assess current and future public parking supply and demand conditions.

## INNOVATIONS AND PRODUCTIVITY IMPROVEMENTS

- Upgraded payment systems and introducing vehicle occupancy and counting systems in various high-demand parking garages

in Bethesda and Silver Spring.

- Began Wheaton Core Employee Parking Management Initiative in preparation of County Departments and functions move to Downtown Wheaton.
- Started the development of the parking inventory database, website improvements, work order and customer services process improvements.
- Converted all gated facilities in Silver Spring and Bethesda to 24/7 garage management access.
- Converted single space metered garages in Silver Spring to new multi-space machines with pay-by-space payment option.

## PROGRAM CONTACTS

Contact Jose Thommana of the Parking Districts at 240.777.8732 or Lindsay Lucas of the Office of Management and Budget at 240.777.2766 for more information regarding this department's operating budget.

## PROGRAM DESCRIPTIONS

### Administration

This program supports the Parking Services Program objectives through the management of Information Technology and customer service to optimize organizational effectiveness and the delivery of services to the public. Additionally, the program strategically plans for all components of the redevelopment of Parking Lot District (PLD) real property to promote the economic growth and stability of associated urban districts. The program's responsibilities are for drafting and releasing Requests for Development Proposals; generating property appraisals; negotiations and overseeing the execution of General Development Agreements; and Purchase Sales Agreements, including related development documents. The program also leads project management efforts including design and construction of PLD real property as part of mixed-use redevelopment projects.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **1,086,220** | **8.70** |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | (208,838) | (2.28) |
| **FY20 Approved** | **877,382** | **6.42** |

### Financial Management

The Financial Management Program has overall responsibility for the recordation, reconciliation, and audit of all parking district revenue. In addition, this program has primary responsibility for the development and execution of the Division Budget and Capital Improvements Program in coordination with other programs and the associated Six-Year Fiscal Cash Flows for the Parking Lot District enterprise funds. Also included are accounts payable and procurement actions. It is also responsible for revenue bond debt, fixed assets, and utilities programs. This program serves as the primary point of contact for the Department of Finance in the preparation of the annual financial statements of the three Parking Lot District enterprise funds and in responding to any inquiries from the auditors of those statements.

| Program Performance Measures | Actual | Actual | Estimated | Target | Target |
|---|---|---|---|---|---|

| | FY17 | FY18 | FY19 | FY20 | FY21 |
|---|---|---|---|---|---|
| Customer satisfaction rate for Parking Lot Districts (PLDs) [1] | N/A | 4.7 | N/A | 4.7 | N/A |
| Parking Management cost efficiency (ratio of expenses to revenues) | 70 | 66 | 69 | 69 | 69 |
| Parking Management revenue generated ($ millions) | 37.7 | 36.7 | 36.7 | 36.7 | 36.7 |
| Parking Management operating expenditures ($ millions) | 26.4 | 24.2 | 25.7 | 25.7 | 25.7 |

[1] *Rating on a scale of 1 to 5 with the number 5 representing highest score. Scores from prior years are not shown due to a significant change in survey methodology in FY18.*

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **9,044,512** | **5.10** |
| Re-align: Debt Service Adjustment | (12,794) | 0.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 447,001 | 0.38 |
| **FY20 Approved** | **9,478,719** | **5.48** |

## Engineering and Capital Management

The Capital Projects Team provides engineering and project management for the design and construction of new parking facilities, including mixed-use projects. The program also includes renovating and improving existing parking facilities to ensure the preservation and integrity of the parking system and its continued service to the public. This program also evaluates energy usage and recommends and implements improvements that reduce the amount of energy used by off-street facilities. The Planning Team administers advertising in PLD garages, outreach to users, and the Division's innovation initiatives. Additionally, the program participates in planning for all components of the growth and redevelopment of PLD properties to promote economic growth and stability of associated urban districts. This is done using short-term demand studies and long-term strategic plans and usage projections.

The Maintenance Team provides the maintenance of all parking lots, garages, and surrounding grounds. Facilities maintenance is programmed at a level which is designed to ensure the operational integrity of the facilities and the safety of parking patrons. Maintenance of parking facilities includes: snow and ice removal; housekeeping services; equipment maintenance for elevators, electrical systems, and heating, ventilation, and air conditioning systems (HVAC); facility repairs for maintenance of damaged glass, asphalt, concrete, plumbing, painting, space stripes, graffiti, doorframes, brick and block, meter posts, and woodwork due to vandalism, use, and age; and grounds-keeping services.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **6,674,809** | **19.50** |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 533,767 | 1.90 |
| **FY20 Approved** | **7,208,576** | **21.40** |

## Parking Operations

This unit has overall responsibility for the collection and processing of all parking revenue, including revenue from individual meters, automated pay stations, cashiered facilities, parking permits, and parking fines. Additionally, it provides support to the Mass Transit Fund in the processing of bus revenue for deposit. The program is also responsible for the management of the parking citation database and provides management of the appeal process for all parking tickets written within the County.

Parking Operations maintains regularly scheduled parking enforcement patrols in all PLDs, residential permit areas outside the PLDs, and other designated County facilities. In addition, this program provides a comprehensive meter maintenance program to ensure all meter devices function properly. Augmenting the public safety mission of the Montgomery County Police Department, this unit also provides contract security guard services for parking facilities to detect and report theft, vandalism, and threats to personal security. Security support is also provided by the Silver Spring Clean and Safe Team. Parking Operations also manages and executes the Parking Outside the Parking Districts Program funded by the County's General Fund.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **11,023,725** | **15.23** |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | (326,241) | 0.00 |
| **FY20 Approved** | **10,697,484** | **15.23** |

## BUDGET SUMMARY

| | Actual FY18 | Budget FY19 | Estimate FY19 | Approved FY20 | %Chg Bud/App |
|---|---|---|---|---|---|
| **PARKING DISTRICT - BETHESDA** | | | | | |
| EXPENDITURES | | | | | |
| Salaries and Wages | 1,563,873 | 1,681,710 | 1,571,798 | 1,754,161 | 4.3 % |
| Employee Benefits | 579,694 | 591,079 | 560,698 | 635,890 | 7.6 % |
| **Parking District - Bethesda Personnel Costs** | **2,143,567** | **2,272,789** | **2,132,496** | **2,390,051** | **5.2 %** |
| Operating Expenses | 7,480,563 | 7,990,045 | 8,134,803 | 7,972,550 | -0.2 % |
| Capital Outlay | 22,884 | 0 | 0 | 0 | — |
| Debt Service Other | 4,654,646 | 4,653,194 | 4,653,194 | 4,640,400 | -0.3 % |
| **Parking District - Bethesda Expenditures** | **14,301,660** | **14,916,028** | **14,920,493** | **15,003,001** | **0.6 %** |
| PERSONNEL | | | | | |
| Full-Time | 29 | 29 | 29 | 29 | — |
| Part-Time | 0 | 0 | 0 | 0 | — |
| FTEs | 19.88 | 19.88 | 19.88 | 20.39 | 2.6 % |
| REVENUES | | | | | |
| Investment Income | 203,887 | 173,490 | 401,970 | 428,190 | 146.8 % |
| Miscellaneous Revenues | 173,796 | 284,120 | 284,120 | 284,120 | — |
| Parking Fees | 15,191,580 | 15,555,081 | 15,555,081 | 15,555,081 | — |
| Parking Fines | 4,052,617 | 3,250,000 | 3,250,000 | 3,250,000 | — |
| Property Rentals | 1,191,278 | 75,000 | 75,000 | 75,000 | — |
| Property Tax | (9,483) | 0 | 0 | 0 | — |
| **Parking District - Bethesda Revenues** | **20,803,675** | **19,337,691** | **19,566,171** | **19,592,391** | **1.3 %** |
| **PARKING DISTRICT - SILVER SPRING** | | | | | |
| EXPENDITURES | | | | | |
| Salaries and Wages | 1,603,731 | 1,897,809 | 1,613,790 | 1,956,863 | 3.1 % |
| Employee Benefits | 584,955 | 692,583 | 587,540 | 710,773 | 2.6 % |

## BUDGET SUMMARY

| | Actual FY18 | Budget FY19 | Estimate FY19 | Approved FY20 | %Chg Bud/App |
|---|---|---|---|---|---|
| **Parking District - Silver Spring Personnel Costs** | **2,188,686** | **2,590,392** | **2,201,330** | **2,667,636** | **3.0 %** |
| Operating Expenses | 8,134,454 | 8,917,139 | 9,169,618 | 8,992,222 | 0.8 % |
| Capital Outlay | 32,541 | 0 | 0 | 0 | — |
| **Parking District - Silver Spring Expenditures** | **10,355,681** | **11,507,531** | **11,370,948** | **11,659,858** | **1.3 %** |
| PERSONNEL | | | | | |
| Full-Time | 21 | 21 | 21 | 21 | — |
| Part-Time | 0 | 0 | 0 | 0 | — |
| FTEs | 25.23 | 25.23 | 25.23 | 24.72 | -2.0 % |
| REVENUES | | | | | |
| Investment Income | 220,702 | 282,980 | 435,120 | 226,457 | -20.0 % |
| Miscellaneous Revenues | 221,146 | 0 | 0 | 0 | — |
| Parking Fees | 11,985,981 | 10,663,333 | 10,663,333 | 10,840,413 | 1.7 % |
| Parking Fines | 2,087,849 | 1,897,689 | 1,897,689 | 1,897,689 | — |
| Property Rentals | 21,045 | 0 | 0 | 0 | — |
| Property Tax | (7,696) | 0 | 0 | 0 | — |
| **Parking District - Silver Spring Revenues** | **14,529,027** | **12,844,002** | **12,996,142** | **12,964,559** | **0.9 %** |
| PARKING DISTRICT - WHEATON | | | | | |
| EXPENDITURES | | | | | |
| Salaries and Wages | 266,778 | 284,682 | 263,637 | 293,738 | 3.2 % |
| Employee Benefits | 98,121 | 102,302 | 94,147 | 108,306 | 5.9 % |
| **Parking District - Wheaton Personnel Costs** | **364,899** | **386,984** | **357,784** | **402,044** | **3.9 %** |
| Operating Expenses | 714,381 | 1,018,723 | 1,047,852 | 1,197,258 | 17.5 % |
| Capital Outlay | 4,818 | 0 | 0 | 0 | — |
| **Parking District - Wheaton Expenditures** | **1,084,098** | **1,405,707** | **1,405,636** | **1,599,302** | **13.8 %** |
| PERSONNEL | | | | | |
| Full-Time | 3 | 3 | 3 | 3 | — |
| Part-Time | 0 | 0 | 0 | 0 | — |
| FTEs | 3.42 | 3.42 | 3.42 | 3.42 | — |
| REVENUES | | | | | |
| Investment Income | 9,858 | 13,980 | 19,440 | 21,885 | 56.5 % |
| Miscellaneous Revenues | 15,027 | 0 | 0 | 0 | — |
| Parking Fees | 811,227 | 725,000 | 725,000 | 725,000 | — |
| Parking Fines | 429,421 | 476,000 | 476,000 | 476,000 | — |
| Property Tax | (388) | 0 | 0 | 0 | — |
| **Parking District - Wheaton Revenues** | **1,265,145** | **1,214,980** | **1,220,440** | **1,222,885** | **0.7 %** |
| DEPARTMENT TOTALS | | | | | |
| **Total Expenditures** | **25,741,439** | **27,829,266** | **27,697,077** | **28,262,161** | **1.6 %** |

## BUDGET SUMMARY

| | Actual FY18 | Budget FY19 | Estimate FY19 | Approved FY20 | %Chg Bud/App |
|---|---|---|---|---|---|
| **Total Full-Time Positions** | **53** | **53** | **53** | **53** | **—** |
| **Total Part-Time Positions** | **0** | **0** | **0** | **0** | **—** |
| **Total FTEs** | **48.53** | **48.53** | **48.53** | **48.53** | **—** |
| **Total Revenues** | **36,597,847** | **33,396,673** | **33,782,753** | **33,779,835** | **1.1 %** |

## FY20 APPROVED CHANGES

| | Expenditures | FTEs |
|---|---|---|
| **PARKING DISTRICT - BETHESDA** | | |
| **FY19 ORIGINAL APPROPRIATION** | **14,916,028** | **19.88** |
| **Other Adjustments (with no service impacts)** | | |
| Increase Cost: FY20 Compensation Adjustment | 67,490 | 0.00 |
| Re-align: Reallocation of Personnel to Reflect Actual Work Demand | 40,224 | 0.51 |
| Increase Cost: Motor Pool Adjustment | 15,856 | 0.00 |
| Increase Cost: Annualization of FY19 Personnel Costs | 6,242 | 0.00 |
| Increase Cost: Retirement Adjustment | 3,306 | 0.00 |
| Increase Cost: Risk Management Adjustment | 919 | 0.00 |
| Re-align: Debt Service Adjustment [Financial Management] | (12,794) | 0.00 |
| Decrease Cost: OPEB Adjustment | (34,270) | 0.00 |
| **FY20 APPROVED** | **15,003,001** | **20.39** |
| **PARKING DISTRICT - SILVER SPRING** | | |
| **FY19 ORIGINAL APPROPRIATION** | **11,507,531** | **25.23** |
| **Other Adjustments (with no service impacts)** | | |
| Increase Cost: FY20 Compensation Adjustment | 71,040 | 0.00 |
| Increase Cost: Garage 3: Asset placed in service | 65,968 | 0.00 |
| Increase Cost: Annualization of FY19 Personnel Costs | 43,029 | 0.00 |
| Increase Cost: Multi-spaces Meters Service and Maintenance | 28,000 | 0.00 |
| Increase Cost: Retirement Adjustment | 3,399 | 0.00 |
| Increase Cost: Risk Management Adjustment | 785 | 0.00 |
| Decrease Cost: OPEB Adjustment | (19,670) | 0.00 |
| Re-align: Reallocation of Personnel to Reflect Actual Work Demand | (40,224) | (0.51) |
| **FY20 APPROVED** | **11,659,858** | **24.72** |
| **PARKING DISTRICT - MONTGOMERY HILLS** | | |
| **FY19 ORIGINAL APPROPRIATION** | **0** | **0.00** |

## FY20 APPROVED CHANGES

| | Expenditures | FTEs |
|---|---|---|
| **FY20 APPROVED** | **0** | **0.00** |
| **PARKING DISTRICT - WHEATON** | | |
| **FY19 ORIGINAL APPROPRIATION** | **1,405,707** | **3.42** |
| **Other Adjustments (with no service impacts)** | | |
| Increase Cost: Garage 13: Asset placed in service | 173,600 | 0.00 |
| Increase Cost: FY20 Compensation Adjustment | 11,000 | 0.00 |
| Increase Cost: Multi-space Meters Service and Maintenance | 8,400 | 0.00 |
| Increase Cost: Annualization of FY19 Personnel Costs | 3,580 | 0.00 |
| Increase Cost: Retirement Adjustment | 480 | 0.00 |
| Increase Cost: Risk Management Adjustment | 85 | 0.00 |
| Decrease Cost: OPEB Adjustment | (3,550) | 0.00 |
| **FY20 APPROVED** | **1,599,302** | **3.42** |

## PROGRAM SUMMARY

| Program Name | FY19 APPR Expenditures | FY19 APPR FTEs | FY20 APPR Expenditures | FY20 APPR FTEs |
|---|---|---|---|---|
| Administration | 1,086,220 | 8.70 | 877,382 | 6.42 |
| Financial Management | 9,044,512 | 5.10 | 9,478,719 | 5.48 |
| Engineering and Capital Management | 6,674,809 | 19.50 | 7,208,576 | 21.40 |
| Parking Operations | 11,023,725 | 15.23 | 10,697,484 | 15.23 |
| **Total** | **27,829,266** | **48.53** | **28,262,161** | **48.53** |

## FUTURE FISCAL IMPACTS

CC APPROVED ($000S)

| Title | FY20 | FY21 | FY22 | FY23 | FY24 | FY25 |
|---|---|---|---|---|---|---|
| **PARKING DISTRICT - BETHESDA** | | | | | | |
| **EXPENDITURES** | | | | | | |
| **FY20 Approved** | **15,003** | **15,003** | **15,003** | **15,003** | **15,003** | **15,003** |
| No inflation or compensation change is included in outyear projections. | | | | | | |
| **Retiree Health Insurance Pre-funding** | **0** | **0** | **(1)** | **(10)** | **(16)** | **(20)** |
| **Labor Contracts** | **0** | **30** | **30** | **30** | **30** | **30** |
| These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items. | | | | | | |
| **Subtotal Expenditures** | **15,003** | **15,032** | **15,031** | **15,022** | **15,016** | **15,012** |

## FUTURE FISCAL IMPACTS

CC APPROVED ($000S)

| Title | FY20 | FY21 | FY22 | FY23 | FY24 | FY25 |
|---|---|---|---|---|---|---|
| **PARKING DISTRICT - SILVER SPRING** | | | | | | |
| **EXPENDITURES** | | | | | | |
| **FY20 Approved** | **11,660** | **11,660** | **11,660** | **11,660** | **11,660** | **11,660** |
| No inflation or compensation change is included in outyear projections. | | | | | | |
| **Retiree Health Insurance Pre-funding** | **0** | **0** | **(1)** | **(7)** | **(11)** | **(15)** |
| **Labor Contracts** | **0** | **31** | **31** | **31** | **31** | **31** |
| These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items. | | | | | | |
| **Subtotal Expenditures** | **11,660** | **11,691** | **11,690** | **11,684** | **11,680** | **11,676** |
| **Subtotal Expenditures** | **0** | **0** | **0** | **0** | **0** | **0** |
| **PARKING DISTRICT - WHEATON** | | | | | | |
| **EXPENDITURES** | | | | | | |
| **FY20 Approved** | **1,599** | **1,599** | **1,599** | **1,599** | **1,599** | **1,599** |
| No inflation or compensation change is included in outyear projections. | | | | | | |
| **Retiree Health Insurance Pre-funding** | **0** | **0** | **0** | **(1)** | **(2)** | **(2)** |
| **Labor Contracts** | **0** | **5** | **5** | **5** | **5** | **5** |
| These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items. | | | | | | |
| **Subtotal Expenditures** | **1,599** | **1,604** | **1,604** | **1,603** | **1,602** | **1,602** |

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# Transit Services

| APPROVED FY20 BUDGET | FULL TIME EQUIVALENTS |
|---|---|
| $145,128,227 | 908.87 |

AL ROSHDIEH, DIRECTOR

## MISSION STATEMENT

The mission of the Division of Transit Services is to provide an effective mix of public transportation services in Montgomery County.

## BUDGET OVERVIEW

The total approved FY20 Operating Budget for the Division of Transit Services is $145,128,227, an increase of $7,532,050 or 5.47 percent from the FY19 Approved Budget of $137,596,177. Personnel Costs comprise 57.38 percent of the budget for 886 full-time position(s) and no part-time position(s), and a total of 908.87 FTEs. Total FTEs may include seasonal or temporary positions and may also reflect workforce charged to or from other departments or funds. Operating Expenses account for the remaining 42.62 percent of the FY20 budget.

The general obligation bond Debt Service for the Mass Transit Fund is appropriated in the Debt Service Fund and is not displayed in this section. To pay for the Debt Service, a transfer of funds from the Mass Transit Fund to the Debt Service Fund of $22,400,120 is required.

In addition, this department's Capital Improvements Program (CIP) requires Current Revenue funding.

## COUNTY PRIORITY OUTCOMES

While this program area supports all seven of the County Executive's Priority Outcomes, the following are emphasized:

- **Thriving Youth and Families**
- **Easier Commutes**
- **A Greener County**

## DEPARTMENT PERFORMANCE MEASURES

Performance measures for this department are included below (where applicable), with multi-program measures displayed at the front of this section and program-specific measures shown with the relevant program. The FY19 estimates reflect funding based on the FY19 Approved Budget. The FY20 and FY21 figures are performance targets based on the FY20 Approved Budget and funding for comparable service levels in FY21.

## INITIATIVES

- Implement new limited stop FLASH service on US 29 between the Burtonsville Park-and-Ride Lot and the Silver Spring Transit Center in May 2020. The line will include 18 new station platforms with a fleet of 16 60-foot articulated buses. Service will run from 5:30 am - midnight seven days a week with 7.5 minute headways in the morning and afternoon peak periods and 15 minutes at all other times.
- Expand the Kids Ride Free Program from 2pm to 8pm weekdays to all bus service hours.
- Implement Ride On FLEX bus service in Spring 2019 . This will be a demand response service. There will be three geofenced zones- Rockville, Glenmont, and Wheaton. This service will operate with smaller circulator buses as they are more reasonable and flexible to operate along small neighborhood roads. The opportunity to get closer into the neighborhoods and utilize a new "app" to arrange for pickup should attract new riders and revitalize transit use in the areas.
- Ride On is rolling out its new computer aided dispatch/automatic vehicle location (CAD/AVL) system. The CAD/AVL system provides critical real time bus fleet information. The CAD/AVL system provides schedule adherence, route adherence, traveler information output and fleet management. The new CAD/AVL system is fully integrated to transit planning software and Real Time.

## ACCOMPLISHMENTS

- ☑ Extended Route 75 Germantown MARC station during weekday peak periods.
- ☑ Obtained a Federal grant to support infrastructure and purchase costs for new electric buses in FY20.
- ☑ Ride On's new Route 129 (US29) limited stop bus service connecting to the Silver Spring Transit Center began in early calendar year 2018.
- ☑ Forty-two Ride On bus shelters are now solar powered. The bus shelters are located in areas where electric utilities do not have nearby power connections. The solar power provides safety lighting, and there are plans to install solar equipment in 10 additional shelters. Overall, 10 pecent of all shelters will be solar powered.
- ☑ Real Time signs are in over 80 locations displaying real time bus arrival/departure information.

## PROGRAM CONTACTS

Contact Darlene Flynn of the Division of Transit Services at 240.777.5807 or Brady Goldsmith of the Office of Management and Budget at 240.777.2793 for more information regarding this department's operating budget.

## PROGRAM DESCRIPTIONS

### ✳ Passenger Facilities

The Passenger Facilities program provides for the safe, comfortable, clean, and accessible entry for transit customers into the transit system. The program is responsible for supervising the construction and maintenance of bus shelters and the collection of the County's share of revenues generated through advertising sales. It is also responsible for the purchase, installation, maintenance and replacement of all equipment, including but not limited to bus benches, trash receptacles, transit information display units, and

other passenger amenities. The program installs and maintains all system signage, including poles and bus stop flags.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **1,385,063** | **5.00** |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 118,137 | 0.00 |
| **FY20 Approved** | **1,503,200** | **5.00** |

## Medicaid and Senior Programs

Medicaid and Senior Special Transportation Programs provide: transportation to and from medical appointments for Medicaid participants, a user-side subsidy program (Call-n-Ride) that provides travel options for low-income elderly and disabled, and outreach and information on public private transportation programs available to seniors and persons with disabilities.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **8,108,630** | **12.50** |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 32,740 | 0.00 |
| **FY20 Approved** | **8,141,370** | **12.50** |

## Ride On

Fixed-route bus service is provided by the Ride On system throughout the County. Ride On operates primarily in neighborhoods and provides a collector and distributor service to the major transfer points and transit centers in the County. Ride On supplements and coordinates the County's mass transit services with Metrobus and Metrorail service, which is provided by the Washington Metropolitan Area Transit Authority. The Ride On transit system operates and manages more than 78 routes; maintains a strategic plan for replacement of the bus fleet; trains new bus operators, provides continuing safety, remedial, and refresher instruction for existing operators; and coordinates activities with a state of the art Central Communications Center, which also operates Ride On's computer-aided dispatch/automatic vehicle location system.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Hours of service | 1,144,238 | 1,179,961 | 1,196,243 | 1,217,615 | 1,254,792 |
| Number of reported collisions between Ride On buses and a person or object, per 100,000 miles driven | 3.6 | 3.6 | 3.6 | 3.6 | 3.6 |
| On time performance for Ride On buses | 88.5% | 88.2% | 88.7% | 89.2% | 89.7% |
| Passengers per hour of service | 20.1 | 18.3 | 18.3 | 18.2 | 18.4 |
| Passengers transported (millions) | 22.984 | 21.59 | 21.83 | 22.13 | 23.05 |
| Ride On passengers transported per capita (Ratio of the number of passengers boarding a Ride On bus within a fiscal year and Montgomery County's population) [1] | 23.0 | 21.5 | 21.6 | 21.8 | 22.6 |
| Percent of Ride On customers who report a satisfactory customer service experience | N/A | N/A | TBD | TBD | TBD |
| Ride On complaints per 100,000 bus riders | 20.5 | 23.1 | 21.9 | 20.8 | 20.5 |

[1] *Definition: This measure is calculated annually comparing the number of Ride On passengers to the Montgomery County Population. It indicates whether Ride On is maintaining a constant share of Montgomery County residents.*

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **112,038,994** | **802.49** |
| Add: US 29 FLASH Operating Costs | 1,487,740 | 37.00 |
| Enhance: Kids Ride Free to all Bus Service Hours | 401,083 | 0.00 |
| Increase Cost: Farebox Parts to Ensure Revenue Collection | 300,000 | 0.00 |
| Increase Cost: Kids Ride Free/Seniors Ride Free to Reflect Actual Charges | 134,575 | 0.00 |
| Technical Adj: Technical Adjustment Staffing | 0 | 0.10 |
| Decrease Cost: Elimination of Bus Detours due to Lytonsville Place Bridge Reopening | (273,962) | 0.00 |
| Reduce: Frequency of Buses on Three Routes | (415,030) | (3.60) |
| Eliminate: Rock Spring Business Park Express Bus Service | (443,000) | 0.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 4,572,122 | (1.19) |
| **FY20 Approved** | **117,802,522** | **834.80** |

## Commuter Services

The Commuter Services Section promotes alternatives to the single occupant vehicle -- including transit, car/vanpooling, biking, walking, and telework-- to reduce traffic congestion and improve air quality. Programs and services are concentrated in the County's five Transportation Management Districts: Silver Spring, Friendship Heights, Bethesda, North Bethesda and Greater Shady Grove, and in the Wheaton Transportation Planning and Policy area. Commuting information and assistance is also provided to businesses, employees, and residents throughout the County. Programs are developed to support use of transportation options and the section coordinates with other local, state and regional agencies on efforts to improve effectiveness of those options.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **3,998,521** | **16.39** |
| Increase Cost: COG Grant Increase (Commuter Services) | 9,126 | 0.00 |
| Technical Adj: Technical Adjustment Staffing | (83,017) | (1.00) |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 525,330 | 1.20 |
| **FY20 Approved** | **4,449,960** | **16.59** |

## Taxi Regulation

The Taxi Regulation program is responsible for issuance, enforcement, renewal, and management of passenger vehicle licenses and taxicab driver IDs. This program administers the taxicab regulation, licensing, and permit activities of Chapter 53 of the Montgomery County Code.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **689,849** | **5.00** |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 26,699 | 0.00 |
| **FY20 Approved** | **716,548** | **5.00** |

## Customer Service

The Customer Service program is the interface between Ride On's service delivery and customer information. In addition to managing the distribution of paper transit timetables, web sites are maintained and updated, and real time information is provided through various media (phone, web, mobile apps and signs). System information is provided by way of electronic system maps and informational displays inside and outside of buses and bus stop shelters. As needed, public forums are arranged for proposed service changes.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **2,133,004** | **5.63** |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 552,919 | (0.01) |
| **FY20 Approved** | **2,685,923** | **5.62** |

## Transit Operations Planning

The Transit Operations Planning program provides comprehensive, coordinated, and integrated services to assure the County's transit needs are met. To accomplish this objective, the program plans and schedules Ride On service, evaluates and develops Ride On routes; adjusts schedules three times a year, and coordinates bus service with the Washington Metropolitan Area Transit Authority.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **2,908,810** | **7.00** |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | (462,254) | 0.00 |
| **FY20 Approved** | **2,446,556** | **7.00** |

## Transit Parking Facility Maintenance

The Transit Parking Facility Maintenance program funds the operation and maintenance of the Park and Ride Lots as well as Transit Centers. The Division of Parking Management Operations section provides and manages the maintenance services.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **400,221** | **1.28** |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 5,388 | 0.00 |
| **FY20 Approved** | **405,609** | **1.28** |

## Fixed Costs

The Fixed Costs program contains certain cost items that involve long-term funding commitments independent of the annual scope of program costs. Fixed costs included in this category are utility payments and insurance. Casualty insurance for Ride On is provided through the Division of Risk Management. The costs are required or "fixed" based on the existence of the programs, but the actual amount is based on anticipated rates and the proposed size and scope of the related unit or program.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **2,486,471** | **0.00** |
| Increase Cost: Risk Management Adjustment | 643,794 | 0.00 |
| **FY20 Approved** | **3,130,265** | **0.00** |

## Administration

The Administration program provides general management, planning, supervision, and support for the Division. It performs financial management tasks, administers contracts, manages grants, provides personnel management functions, and provides Montgomery County's financial support to the Washington Suburban Transit Commission.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **3,446,614** | **21.08** |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 399,660 | 0.00 |
| **FY20 Approved** | **3,846,274** | **21.08** |

## BUDGET SUMMARY

| | Actual FY18 | Budget FY19 | Estimate FY19 | Approved FY20 | %Chg Bud/App |
|---|---|---|---|---|---|
| **MASS TRANSIT** | | | | | |
| EXPENDITURES | | | | | |
| Salaries and Wages | 54,687,001 | 57,539,911 | 57,896,011 | 60,382,596 | 4.9 % |
| Employee Benefits | 17,875,219 | 19,925,853 | 19,109,208 | 21,271,877 | 6.8 % |
| **Mass Transit Personnel Costs** | **72,562,220** | **77,465,764** | **77,005,219** | **81,654,473** | **5.4 %** |
| Operating Expenses | 55,339,625 | 55,025,283 | 57,736,986 | 58,273,998 | 5.9 % |
| Capital Outlay | 115,491 | 26,000 | 0 | 111,500 | 328.9 % |
| **Mass Transit Expenditures** | **128,017,336** | **132,517,047** | **134,742,205** | **140,039,971** | **5.7 %** |
| PERSONNEL | | | | | |
| Full-Time | 840 | 844 | 844 | 871 | 3.2 % |
| Part-Time | 0 | 0 | 0 | 0 | — |
| FTEs | 857.98 | 863.27 | 863.27 | 895.77 | 3.8 % |
| REVENUES | | | | | |
| Bus Advertising | 953,434 | 1,007,900 | 935,000 | 935,000 | -7.2 % |
| Insurance Recoveries | 171,016 | 0 | 0 | 0 | — |
| Investment Income | 0 | 551,830 | 0 | 0 | -100.0 % |
| Miscellaneous Revenues | 50,082 | 0 | 0 | 0 | — |
| Motor Pool Charges/Fees | 623,391 | 0 | 0 | 0 | — |
| Other Charges/Fees | 3,143,668 | 2,492,142 | 2,492,142 | 2,492,442 | — |
| Other Fines/Forfeitures | 7,542 | 0 | 0 | 0 | — |
| Parking Fees | 775,453 | 661,385 | 720,000 | 720,000 | 8.9 % |
| Parking Fines | 603,792 | 405,000 | 525,000 | 525,000 | 29.6 % |

## BUDGET SUMMARY

| | Actual FY18 | Budget FY19 | Estimate FY19 | Approved FY20 | %Chg Bud/App |
|---|---|---|---|---|---|
| Property Tax | 111,853,469 | 100,841,399 | 99,820,084 | 139,457,768 | 38.3 % |
| Recreation Fees | 3,849 | 0 | 0 | 0 | — |
| Ride On Fare Revenue | 21,661,527 | 21,708,654 | 20,647,875 | 20,022,517 | -7.8 % |
| State Aid: Call N' Ride | 387,911 | 387,911 | 379,107 | 379,107 | -2.3 % |
| State Aid: Damascus Fixed Route | 309,958 | 309,950 | 309,950 | 309,950 | — |
| State Aid: Ride On | 39,711,634 | 39,628,000 | 40,628,000 | 40,628,000 | 2.5 % |
| Taxi Licensing Fees | 493,912 | 425,000 | 400,000 | 400,000 | -5.9 % |
| **Mass Transit Revenues** | **180,750,638** | **168,419,171** | **166,857,158** | **205,869,784** | **22.2 %** |
| **GRANT FUND - MCG** | | | | | |
| EXPENDITURES | | | | | |
| Salaries and Wages | 1,133,988 | 1,322,697 | 1,322,697 | 1,305,248 | -1.3 % |
| Employee Benefits | 393,805 | 296,065 | 296,065 | 315,939 | 6.7 % |
| **Grant Fund - MCG Personnel Costs** | **1,527,793** | **1,618,762** | **1,618,762** | **1,621,187** | **0.1 %** |
| Operating Expenses | 3,411,502 | 3,460,368 | 3,460,368 | 3,467,069 | 0.2 % |
| **Grant Fund - MCG Expenditures** | **4,939,295** | **5,079,130** | **5,079,130** | **5,088,256** | **0.2 %** |
| PERSONNEL | | | | | |
| Full-Time | 17 | 15 | 15 | 15 | — |
| Part-Time | 0 | 0 | 0 | 0 | — |
| FTEs | 16.39 | 13.10 | 13.10 | 13.10 | — |
| REVENUES | | | | | |
| Federal Grants | 2,227,357 | 1,939,693 | 1,939,693 | 1,939,693 | — |
| State Grants | 1,115,995 | 3,139,437 | 3,139,437 | 3,148,563 | 0.3 % |
| **Grant Fund - MCG Revenues** | **3,343,352** | **5,079,130** | **5,079,130** | **5,088,256** | **0.2 %** |
| **DEPARTMENT TOTALS** | | | | | |
| **Total Expenditures** | **132,956,631** | **137,596,177** | **139,821,335** | **145,128,227** | **5.5 %** |
| **Total Full-Time Positions** | **857** | **859** | **859** | **886** | **3.1 %** |
| **Total Part-Time Positions** | **0** | **0** | **0** | **0** | **—** |
| **Total FTEs** | **874.37** | **876.37** | **876.37** | **908.87** | **3.7 %** |
| **Total Revenues** | **184,093,990** | **173,498,301** | **171,936,288** | **210,958,040** | **21.6 %** |

## FY20 APPROVED CHANGES

| | Expenditures | FTEs |
|---|---|---|
| **MASS TRANSIT** | | |
| **FY19 ORIGINAL APPROPRIATION** | **132,517,047** | **863.27** |
| **Changes (with service impacts)** | | |
| Add: US 29 FLASH Operating Costs [Ride On] | 1,487,740 | 37.00 |

## FY20 APPROVED CHANGES

| | Expenditures | FTEs |
|---|---|---|
| Enhance: Kids Ride Free to all Bus Service Hours [Ride On] | 401,083 | 0.00 |
| Add: Annualization of Route 52 Restructuring | 192,027 | 0.00 |
| Add: Annualization of Route 75 Extension | 35,608 | 0.00 |
| Reduce: Frequency of Buses on Three Routes [Ride On] | (415,030) | (3.60) |
| Eliminate: Rock Spring Business Park Express Bus Service [Ride On] | (443,000) | 0.00 |
| **Other Adjustments (with no service impacts)** | | |
| Increase Cost: FY20 Compensation Adjustment | 2,548,753 | 0.00 |
| Increase Cost: Motor Pool Adjustment | 1,460,495 | 0.00 |
| Increase Cost: Annualization of FY19 Personnel Costs | 1,115,363 | 0.00 |
| Increase Cost: Risk Management Adjustment [Fixed Costs] | 643,794 | 0.00 |
| Increase Cost: Farebox Parts to Ensure Revenue Collection [Ride On] | 300,000 | 0.00 |
| Increase Cost: Kids Ride Free/Seniors Ride Free to Reflect Actual Charges [Ride On] | 134,575 | 0.00 |
| Increase Cost: Retirement Adjustment | 123,456 | 0.00 |
| Increase Cost: Nicholson Court (Lease) | 117,100 | 0.00 |
| Increase Cost: Annualization of FY19 Lapsed Positions | 49,286 | 0.00 |
| Increase Cost: County Share of Administrative Costs of the Washington Suburban Transit Commission (WSTC) | 38,653 | 0.00 |
| Increase Cost: North Bethesda Transportation Management District Contract | 34,000 | 0.00 |
| Increase Cost: TMD Biennial reports | 20,000 | 0.00 |
| Increase Cost: Mobile Commuter Store Contract | 20,000 | 0.00 |
| Increase Cost: Bethesda Transportation Management District Contract | 16,000 | 0.00 |
| Technical Adj: Technical Adjustment Staffing [Ride On] | 0 | 0.10 |
| Technical Adj: Technical Adjustment Staffing [Commuter Services] | (83,017) | (1.00) |
| Decrease Cost: Elimination of Bus Detours due to Lytonsville Place Bridge Reopening [Ride On] | (273,962) | 0.00 |
| **FY20 APPROVED** | **140,039,971** | **895.77** |

**GRANT FUND - MCG**

| | | |
|---|---|---|
| **FY19 ORIGINAL APPROPRIATION** | **5,079,130** | **13.10** |
| **Other Adjustments (with no service impacts)** | | |
| Increase Cost: COG Grant Increase (Commuter Services) [Commuter Services] | 9,126 | 0.00 |
| **FY20 APPROVED** | **5,088,256** | **13.10** |

## PROGRAM SUMMARY

| Program Name | FY19 APPR Expenditures | FY19 APPR FTEs | FY20 APPR Expenditures | FY20 APPR FTEs |
|---|---|---|---|---|
| Passenger Facilities | 1,385,063 | 5.00 | 1,503,200 | 5.00 |
| Medicaid and Senior Programs | 8,108,630 | 12.50 | 8,141,370 | 12.50 |
| Ride On | 112,038,994 | 802.49 | 117,802,522 | 834.80 |

## PROGRAM SUMMARY

| Program Name | FY19 APPR Expenditures | FY19 APPR FTEs | FY20 APPR Expenditures | FY20 APPR FTEs |
|---|---|---|---|---|
| Commuter Services | 3,998,521 | 16.39 | 4,449,960 | 16.59 |
| Taxi Regulation | 689,849 | 5.00 | 716,548 | 5.00 |
| Customer Service | 2,133,004 | 5.63 | 2,685,923 | 5.62 |
| Transit Operations Planning | 2,908,810 | 7.00 | 2,446,556 | 7.00 |
| Transit Parking Facility Maintenance | 400,221 | 1.28 | 405,609 | 1.28 |
| Fixed Costs | 2,486,471 | 0.00 | 3,130,265 | 0.00 |
| Administration | 3,446,614 | 21.08 | 3,846,274 | 21.08 |
| **Total** | **137,596,177** | **876.37** | **145,128,227** | **908.87** |

## CHARGES TO OTHER DEPARTMENTS

| Charged Department | Charged Fund | FY19 Total$ | FY19 FTES | FY20 Total$ | FY20 FTES |
|---|---|---|---|---|---|
| **MASS TRANSIT** | | | | | |
| Health and Human Services | General Fund | 282,694 | 0.00 | 282,694 | 0.00 |

## FUTURE FISCAL IMPACTS

CC APPROVED ($000S)

| Title | FY20 | FY21 | FY22 | FY23 | FY24 | FY25 |
|---|---|---|---|---|---|---|
| **MASS TRANSIT** | | | | | | |
| **EXPENDITURES** | | | | | | |
| **FY20 Approved** | **140,040** | **140,040** | **140,040** | **140,040** | **140,040** | **140,040** |
| No inflation or compensation change is included in outyear projections. | | | | | | |
| **Annualization of Positions Approved in FY20** | **0** | **1,612** | **1,612** | **1,612** | **1,612** | **1,612** |
| New positions in the FY20 budget are generally assumed to be filled at least two months after the fiscal year begins. Therefore, the above amounts reflect annualization of these positions in the outyears. | | | | | | |
| **Annualization of Bus Frequency Reductions** | **0** | **(111)** | **(111)** | **(111)** | **(111)** | **(111)** |
| Reflect full year of savings for frequency reductions implemented in September 2019. | | | | | | |
| **US 29 FLASH Operating Costs** | **0** | **1,422** | **1,422** | **1,422** | **1,422** | **1,422** |
| US 29 FLASH limited stop service is projected to begin operations in May 2020. | | | | | | |
| **Labor Contracts** | **0** | **971** | **971** | **971** | **971** | **971** |
| These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items. | | | | | | |
| **Subtotal Expenditures** | **140,040** | **143,934** | **143,934** | **143,934** | **143,934** | **143,934** |

## ANNUALIZATION OF PERSONNEL COSTS AND FTES

| | FY20 Approved Expenditures | FTEs | FY21 Annualized Expenditures | FTEs |
|---|---|---|---|---|

## ANNUALIZATION OF PERSONNEL COSTS AND FTES

| | FY20 Approved Expenditures | FTEs | FY21 Annualized Expenditures | FTEs |
|---|---|---|---|---|
| US 29 FLASH Operating Costs | 792,040 | 37.00 | 2,403,904 | 37.00 |
| **Total** | **792,040** | **37.00** | **2,403,904** | **37.00** |

# Health and Human Services

| APPROVED FY20 BUDGET | FULL TIME EQUIVALENTS |
|---|---|
| $327,947,503 | 1,683.09 |

RAYMOND L. CROWEL, PSY.D., DIRECTOR

## MISSION STATEMENT

The Department of Health and Human Services (HHS) assures delivery of a full array of services to address the somatic and behavioral health, economic and housing security, and other emergent needs of Montgomery County residents. To achieve this, the Department (directly and/or via a network of community partners) develops and implements policies, procedures, programs, and services that: 1) offer customer-focused direct care and supports; 2) maximize financial and staffing resources to deliver services through effective management, coordination, and pursuit of strategic funding opportunities; 3) pilot and evaluate innovative approaches to service delivery and systems integration; and 4) develop, enhance, and maintain a broad network of community-based organizations, public agencies, and private entities to promote and sustain partnerships, which increase the availability of needed services.

## BUDGET OVERVIEW

The total approved FY20 Operating Budget for the Department of Health and Human Services is $327,947,503, an increase of $8,714,190 or 2.73 percent from the FY19 Approved Budget of $319,233,313. Personnel Costs comprise 55.95 percent of the budget for 1,445 full-time position(s) and 342 part-time position(s), and a total of 1,683.09 FTEs. Total FTEs may include seasonal or temporary positions and may also reflect workforce charged to or from other departments or funds. Operating Expenses account for the remaining 44.05 percent of the FY20 budget.

## COUNTY PRIORITY OUTCOMES

While this program area supports all seven of the County Executive's Priority Outcomes, the following are emphasized:

- **A More Affordable and Welcoming Community**
- **Thriving Youth and Families**
- **A Greener County**
- **Effective, Sustainable Government**
- **Safe Neighborhoods**

## DEPARTMENT PERFORMANCE MEASURES

Performance measures for this department are included below (where applicable), with multi-program measures displayed at the front of this section and program-specific measures shown with the relevant program. The FY19 estimates reflect funding based on the FY19 Approved Budget. The FY20 and FY21 figures are performance targets based on the FY20 Approved Budget and funding for comparable service levels in FY21.

| Measure | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| ***Multi-Program Measures*** | | | | | |
| Weighted percentage of HHS customers satisfied with the services they received from HHS staff | 98 | 98 | 97 | 97 | 97 |
| Weighted composite of HHS client cases that demonstrate beneficial impact from received services: Improved health and wellness (1-100 scale) | 56 | 51 | 55 | 55 | 55 |
| Weighted composite score of HHS client cases that demonstrate beneficial impact from received services: Greater independence (1-100 scale) | 82 | 87 | 90 | 90 | 90 |
| Weighted composite score of HHS client cases that demonstrate beneficial impact from received services: Risk mitigation (1-100 scale) | 77 | 75 | 80 | 80 | 80 |
| Percentage of client cases needing assistance with multiple services for which effective team formation is documented (Service Integration Cases) [1] | 90 | 90 | 93 | 93 | 93 |
| Percentage of client cases needing assistance with multiple services for which effective team functioning is documented (Service Integration Cases) [2] | 80 | 84 | 85 | 85 | 85 |
| Status of findings from major audits - Percentage of findings fully or substantially completed | 44 | 44 | 50 | 60 | 70 |

[1] *The goal is for integrated service delivery to begin at any point of entry into Department services, and represent an on-going process throughout the client's involvement with HHS.*

[2] *The goal is for integrated service delivery to begin at any point of entry into Department services, and represent an on-going process throughout the client's involvement with HHS.*

## INITIATIVES

- Funding was provided for a new Senior Home Sharing Program. In FY20, this pilot program will connect senior home providers who have a spare room with home seekers interested in a long-term housing option. This home sharing arrangement can work when renters find it difficult to find affordable rental housing and home providers either need extra income or prefer living with another person who can offer social connection and/or assist with tasks, errands, and costs related to property maintenance.
- An additional $1 million was provided permanent supportive housing services to sustain the County's commitment to end chronic homelessness.
- In FY18, Trauma Services opened a supervised visitation and exchange program called the Safe Passage Center. The Safe Passage Center provides supervised visits and exchange services to families with a domestic violence protective order and families undergoing contentious divorces, if ordered by a judge. This program reduces stress to domestic violence victims and keeps children safe and secure during their visits with the non-custodial parent
- Provide funding for school health room staff for new school facilities and to implement the Maryland Atticus Act related to vision and hearing screening for children.
- Increase the hours of operation for the County's Secured Monitored Exchange and Supervised Visitation Center from 28 to 38 hours per week.
- For the Healthcare for the Uninsured Program, funding was provided to increase the number of encounters for Montgomery Cares by 2,000, enhance Care for Kids medical and dental services, provide additional immunizations for Montgomery Cares clients, increase the income eligibility threshold for clients in the Maternity Partnership Program, expand specialty care for Montgomery Cares clients, and increase the per visit reimbursement rate for Montgomery Cares.

- Provide a three percent inflationary increase to non-profit service provider contracts.
- For behavioral health services, funding was provided to expand EveryMind's text and chat supportive listening services from 9PM to 12AM daily, and to provide two additional mental health therapists in County schools.
- Enhance services for clients of the African-American Health Program, Asian-American Health Initiative, and Latino Health Initiative to continue to reduce health disparities in those communities.

## ACCOMPLISHMENTS

- ☑ The Montgomery County Vietnam Veterans Memorial Wall opened in Rockville on May 21, 2018. The Memorial includes the names of 130 County service members who lost their lives or were reported missing in action in Vietnam during the war. Over 400 people attended the event, including dozens of Vietnam War Veterans.
- ☑ Bone Builders, a popular fall prevention and bone strengthening program, tripled in size. The program is primarily held at County Recreation Centers and is facilitated using minimal staff time and dedicated volunteer leaders.
- ☑ Linkages to Learning (LTL) is one of four programs highlighted in Montgomery County's winning application to the 2018 Welcoming Communities Transatlantic Exchange (WCTE), an international network that shares welcoming initiatives to integrate newcomers in their communities. In November 2018, LTL conducted local site visits with peers in Germany and attended a final conference to collectively discuss lessons learned and strategies for the application of welcoming initiatives in both countries.
- ☑ The East County Opportunity Zone Project continues to build a network that supports workforce development, health and wellness, and parent engagement in an under-served community. It has provided assistance with eviction prevention, utility disconnection prevention, childcare services, vocational employment assistance, senior services, behavioral health services, and assistance with somatic health.
- ☑ The Early Childhood Services ChildLink Program conducted the Pregnant and Parenting Teen Speaker Series at a total of 5 high schools in FY18, serving a total of 83 teens. The series will expand to six high schools in FY19. This program is one of the Department's two generation poverty alleviation strategies.
- ☑ The Welcome Back Center of Suburban Maryland offered services to internationally trained health professionals - including 80 nurses, 20 behavioral health professionals, and 3 physicians - who are working towards licensure and/or certification in the healthcare field to secure jobs in Maryland. Program clients hired as Registered Nurses saw a 282 percent increase in wages on average.
- ☑ In FY18, the African American Health Program (AAHP) expanded Healing Our Village (HOV) into community outreach engagement sites - 1,391 individuals received blood glucose, blood pressure, and BMI screening at community events. HOV's expansion of services includes one-on-one counseling at places such as apartment complexes, churches, post offices, and other sites.
- ☑ The Asian American Health Initiative (AAHI) released volume three in their mental health photo-novel series, entitled "More Than Just Stress," which communicates issues around Asian American adolescent mental health to parents and community leaders and provides youth with resources to address mental health challenges.
- ☑ In FY18, School Health Services (SHS) case managed 17,833 children in Montgomery County Public Schools with chronic health conditions, including asthma, diabetes, and life-threatening allergic reactions. SHS also handled 642,237 student visits to Montgomery County Public Schools (MCPS) health rooms, which resulted in 88 percent of children returning to class.
- ☑ The Maternity Partnership Program provided prenatal care to 1,557 County women through partnerships with hospital-based clinics, plus home visiting case management provided by County staff. The program continues to have excellent health outcomes, with 96 percent of the babies born to women delivering through Maternity Partnership program

having a healthy birth weight.

- ☑ In partnership with the Interagency Commission on Homelessness, the Inside (not Outside) Initiative was launched with the goal of ending chronic homelessness in the County. Chronic homelessness is defined as long-term homelessness for people with disabilities. In FY18, 250 chronically homeless individuals were placed in permanent housing. This is more than twice as many people housed than in FY17.
- ☑ The Department participated in the State-wide Rapid Rehousing Learning Collaborative sponsored by the Maryland Department of Housing and Community Development, the National Alliance to End Homelessness, and the University of Maryland. Through this collaboration, the County's Rapid Rehousing program placed 21 households in permanent housing in less than 100 days.

## INNOVATIONS AND PRODUCTIVITY IMPROVEMENTS

- ✹ The Mobile Integrated Health program matches high utilizers of emergency medical services (EMS) with public and private social services. The program is a partnership between the Montgomery County Fire and Rescue Service and Adult Protective Services (APS) in collaboration with several hospitals and other social care agencies. The program has reduced EMS transports and corresponding Emergency Department usage by approximately 50 percent for this population.
- ✹ The Department initiated a Medication Management Program within the County in partnership with the Montgomery County Fire and Rescue and Emergency Medical Services (EMS). EMS has a trusted relationship with County residents and is therefore well-positioned to introduce the Medication Management program to residents who might benefit from the program.
- ✹ During FY 2018, the Adult Behavioral Health Program connected 75 percent of clients with a primary care provider and continued to develop collaborative work relationships with the Primary Care Clinics.
- ✹ Children, Youth, and Family Services (CYF) and Montgomery County Public Schools (MCPS) have developed a shared data platform to review and monitor the educational status of youth. The two programs piloted are Linkages to Learning (LTL) and Child Welfare Services (CWS) foster care. The goal is to ensure early intervention services are provided when there are educational concerns, maintain close collaborative contact between staff in both agencies, and promote academic achievement/success among our youth.
- ✹ Child Welfare Services has developed a Transitioning Youth Learning Collaborative (LC), focused on older youth (ages 17-21) in foster care. The LC goal is to enhance the preparation and readiness of youth who are aging out of the Child Welfare system by developing a County-wide collaboration of service providers that can work together to ensure that youth aging out-of-care possess the necessary skills to sustain independence and to realize their full potential.
- ✹ The Child Care Resource and Referral Center implemented an outreach campaign entitled "Growing Family Child Care Opportunities" to support family child care providers interested in starting a family child care home and to advise parents on the importance of choosing licensed care. By the end of FY18, 18 new providers were registered with the State. Each of these providers will work closely with peer mentors, trainers, and the Quality Enhancement Specialist for Family Child Care to build their programs to meet quality standards and to sustain their small businesses.
- ✹ The Asian American Health Initiative (AAHI) released a Mental Health Toolkit, entitled "Staying Well and Living Fully," that aims to provide culturally competent, reliable information about mental health for community leaders and members to share with their respective communities. The toolkits are train-the-trainer materials meant to empower community leaders.
- ✹ The Community Action Agency partnered with CountyStat to integrate datasets from its Self-Sufficiency Standard for Maryland 2016 report together with Census population data to create an online dashboard, the Interactive Self-Sufficiency Standard 2016. This award winning, interactive tool graphically depicts the income required to support various family types. This tool assists policy-makers and community partners in better understanding the profile of Montgomery residents living

above and below the Self Sufficiency Standard.

- Care for Kids provided primary healthcare services for 5,531 uninsured children. In FY18, the program piloted Behavioral Health services that included bilingual substance abuse treatment and integrated behavioral health in pediatric primary care. The goal is to expand the pilot and ensure access to Behavioral Health for all Care for Kids children.
- Services to End and Prevent Homelessness underwent a reorganization to increase effectiveness and efficiency in service delivery. This process renamed the service area to one that better aligns with the goal of making homelessness rare, brief, and one-time only.
- Partnered with Pathways to Housing to apply for a Grant for the Benefit of Homeless Individuals from the Substance Abuse Mental Health Services Administration. The group was awarded $398,929 to hire an integrated team to provide homeless street outreach.

## COLLABORATION AND PARTNERSHIPS

### Data Sharing Platform with Montgomery County Public Schools

Children, Youth, and Family Services and MCPS have developed a shared data platform to review and monitor the educational status of youth. The two programs piloted are Linkages to Learning (LTL) and Child Welfare Services foster care. The goal is to ensure early intervention services are provided when there are educational concerns, maintain close collaborative contact between staff in both agencies, and promote academic achievement/success among our students.

Partners
Montgomery County Public Schools

### East County Opportunity Zone Network

The East County Opportunity Zone Project continues to build a network that supports workforce development, health and wellness, and parent engagement in an under-served community. It has provided assistance with eviction prevention, utility disconnection prevention, childcare services, vocational employment assistance, senior services, behavioral health services, and assistance with somatic health.

Partners
Department of Recreation, Non-Profits

### Homelessness Coordinated Entry System

Services to End and Prevent Homelessness worked with the Continuum of Care system, a County-wide public-private partnership, to implement a strategy for prioritizing individuals and families for housing and services based on their needs. The new Coordinated Entry System maximizes resources by using a common assessment tool to assign the most appropriate housing intervention based on a household's vulnerability.

Partners
Non-Profits

### Circle Time with Friends

Early Childhood Services ChildLink partnered with Montgomery County Public Libraries and the Department of Recreation

to raise the importance and awareness of early literacy by offering Circle Time with Friends. This forum allows parents and caregivers to interact with their children through reading and participating in activities and allows children to learn social skills by interacting with their peers. The program will be expanded to other recreation centers.

Partners

Department of Public Libraries, Department of Recreation

### Volunteer Income Tax Assistance

The Community Action Agency Volunteer Income Tax Assistance program (VITA) served 1,936 households, helping individuals and families receive almost $5 million in tax refunds, including $1.3 million in Earned Income Tax Credit (EITC) refunds. Seventy-seven volunteers supported the program, giving over 2,100 hours.

Partners

Non-Profits

## PROGRAM CONTACTS

Contact Victoria Buckland of the Department of Health and Human Services at 240.777.1211 or Joshua Watters of the Office of Management and Budget at 240.777.2800 for more information regarding this department's operating budget.

## BUDGET SUMMARY

| | Actual FY18 | Budget FY19 | Estimate FY19 | Approved FY20 | %Chg Bud/App |
|---|---|---|---|---|---|
| **COUNTY GENERAL FUND** | | | | | |
| EXPENDITURES | | | | | |
| Salaries and Wages | 88,725,986 | 95,569,784 | 93,410,055 | 101,387,684 | 6.1 % |
| Employee Benefits | 32,353,279 | 32,986,976 | 31,969,644 | 35,199,634 | 6.7 % |
| **County General Fund Personnel Costs** | **121,079,265** | **128,556,760** | **125,379,699** | **136,587,318** | **6.2 %** |
| Operating Expenses | 107,412,299 | 111,540,984 | 111,154,487 | 112,399,931 | 0.8 % |
| **County General Fund Expenditures** | **228,491,564** | **240,097,744** | **236,534,186** | **248,987,249** | **3.7 %** |
| PERSONNEL | | | | | |
| Full-Time | 852 | 879 | 879 | 885 | 0.7 % |
| Part-Time | 309 | 313 | 313 | 312 | -0.3 % |
| FTEs | 1,211.74 | 1,237.71 | 1,237.71 | 1,247.31 | 0.8 % |
| REVENUES | | | | | |
| Core Health Services Funding | 2,957,863 | 4,554,327 | 4,554,327 | 4,554,327 | — |
| Federal Financial Participation Reimbursements | 14,353,114 | 14,333,640 | 15,395,700 | 15,395,700 | 7.4 % |
| Health and Human Services Fees | 1,169,318 | 1,100,000 | 1,163,850 | 1,163,850 | 5.8 % |
| Health Inspection: Restaurants | 1,849,395 | 2,000,000 | 1,828,560 | 1,828,560 | -8.6 % |
| Health Inspections: Living Facilities | 267,452 | 254,470 | 247,650 | 247,650 | -2.7 % |

## BUDGET SUMMARY

| | Actual FY18 | Budget FY19 | Estimate FY19 | Approved FY20 | %Chg Bud/App |
|---|---|---|---|---|---|
| Health Inspections: Swimming Pools | 550,445 | 566,250 | 549,770 | 549,770 | -2.9 % |
| Marriage Licenses | 241,065 | 300,000 | 240,000 | 240,000 | -20.0 % |
| Medicaid/Medicare Reimbursement | 4,352,087 | 2,341,220 | 2,637,820 | 1,866,750 | -20.3 % |
| Miscellaneous Revenues | 250 | 100,000 | 0 | 0 | -100.0 % |
| Nursing Home Reimbursement | 849,559 | 697,130 | 775,860 | 775,860 | 11.3 % |
| Other Charges/Fees | 474,037 | 435,550 | 393,650 | 412,470 | -5.3 % |
| Other Fines/Forfeitures | 3,975 | 1,650 | 3,500 | 1,650 | — |
| Other Intergovernmental | 2,319,774 | 3,483,090 | 3,966,630 | 4,082,518 | 17.2 % |
| Other Licenses/Permits | 69,184 | 263,230 | 261,430 | 261,430 | -0.7 % |
| **County General Fund Revenues** | **29,457,518** | **30,430,557** | **32,018,747** | **31,380,535** | **3.1 %** |

## GRANT FUND - MCG

| EXPENDITURES | | | | | |
|---|---|---|---|---|---|
| Salaries and Wages | 34,599,288 | 34,428,593 | 34,428,593 | 34,423,620 | — |
| Employee Benefits | 12,162,762 | 12,423,692 | 12,423,692 | 12,471,788 | 0.4 % |
| **Grant Fund - MCG Personnel Costs** | **46,762,050** | **46,852,285** | **46,852,285** | **46,895,408** | **0.1 %** |
| Operating Expenses | 38,693,208 | 32,283,284 | 32,283,284 | 32,064,846 | -0.7 % |
| **Grant Fund - MCG Expenditures** | **85,455,258** | **79,135,569** | **79,135,569** | **78,960,254** | **-0.2 %** |
| PERSONNEL | | | | | |
| Full-Time | 557 | 554 | 554 | 560 | 1.1 % |
| Part-Time | 36 | 29 | 29 | 30 | 3.5 % |
| FTEs | 436.97 | 432.65 | 432.65 | 435.78 | 0.7 % |
| REVENUES | | | | | |
| Federal Grants | 26,562,152 | 21,364,867 | 21,364,867 | 20,880,523 | -2.3 % |
| HB669 Social Services State Reimbursement | 37,533,949 | 37,731,200 | 37,731,200 | 37,778,633 | 0.1 % |
| Miscellaneous Revenues | 630,344 | 0 | 0 | 231,664 | — |
| State Grants | 19,039,535 | 20,039,502 | 20,039,502 | 20,069,434 | 0.1 % |
| **Grant Fund - MCG Revenues** | **83,765,980** | **79,135,569** | **79,135,569** | **78,960,254** | **-0.2 %** |

## DEPARTMENT TOTALS

| | | | | | |
|---|---|---|---|---|---|
| **Total Expenditures** | **313,946,822** | **319,233,313** | **315,669,755** | **327,947,503** | **2.7 %** |
| **Total Full-Time Positions** | **1,409** | **1,433** | **1,433** | **1,445** | **0.8 %** |
| **Total Part-Time Positions** | **345** | **342** | **342** | **342** | **—** |
| **Total FTEs** | **1,648.71** | **1,670.36** | **1,670.36** | **1,683.09** | **0.8 %** |
| **Total Revenues** | **113,223,498** | **109,566,126** | **111,154,316** | **110,340,789** | **0.7 %** |

## FY20 APPROVED CHANGES

| | Expenditures | FTEs |
|---|---|---|
| **COUNTY GENERAL FUND** | | |

## FY20 APPROVED CHANGES

| | Expenditures | FTEs |
|---|---|---|
| **FY19 ORIGINAL APPROPRIATION** | **240,097,744** | **1,237.71** |
| **Changes (with service impacts)** | | |
| Enhance: Permanent Supportive Housing Funding to Sustain the County's Commitment to End Chronic Homelessness [Permanent Housing] | 1,000,000 | 0.00 |
| Enhance: Funding for School Health Room Staff for New School Facilities [School Health Services] | 456,287 | 4.79 |
| Enhance: School Based Mental Health Services [Child & Adolescent School & Community Based Services] | 200,000 | 0.00 |
| Enhance: Increase Secured Monitored Exchange and Supervised Visitation Center Hours of Operation from 28 to 38 Hours per Week [Forensic Services - Adult] | 175,000 | 0.00 |
| Enhance: Enhance Legal Representation for Residents Detained for Deportation Proceedings [Office of the Director] | 170,000 | 0.00 |
| Enhance: Increase Number of Montgomery Cares Encounters by 2,000 [Health Care for the Uninsured] | 161,400 | 0.00 |
| Add: Expand Crittenton Services to East County (Matching Funds) [Chief Children, Youth & Families] | 150,000 | 0.00 |
| Enhance: Montgomery Cares Immunizations [Health Care for the Uninsured] | 100,000 | 0.00 |
| Enhance: Care for Kids Medical and Dental Services [Health Care for the Uninsured] | 100,000 | 0.00 |
| Add: Senior Home Sharing Pilot Program [Senior Community Services] | 87,000 | 0.00 |
| Enhance: Provide Funding to Open the New Linkages to Learning Center at Maryvale Elementary School [Linkages To Learning] | 80,000 | 1.00 |
| Enhance: Linkages to Learning Program Enhancements at Summit Hall and Kemp Mill Elementary Schools [Linkages To Learning] | 75,646 | 0.50 |
| Add: Implementation of Atticus Act (Vision and Hearing Screening for Children) [School Health Services] | 71,339 | 0.62 |
| Enhance: Increase Income Eligibility Threshold for the Maternity Partnership Program [Health Care for the Uninsured] | 62,800 | 0.00 |
| Enhance: Montgomery Cares Specialty Care [Health Care for the Uninsured] | 55,000 | 0.00 |
| Enhance: Expand Everymind's Text and Chat Supportive Listening Services [24-Hours Crisis Center] | 54,750 | 0.00 |
| Enhance: Latino Health Initiative Program Enhancement [Office of Community Affairs] | 50,000 | 0.00 |
| Enhance: Asian American Health Initiative Program Enhancement [Office of Community Affairs] | 50,000 | 0.00 |
| Enhance: African American Health Program Enhancement [Office of Community Affairs] | 50,000 | 0.00 |
| **Other Adjustments (with no service impacts)** | | |
| Increase Cost: FY20 Compensation Adjustment | 4,419,714 | 0.00 |
| Increase Cost: Annualization of FY19 Personnel Costs | 1,788,046 | 0.00 |
| Increase Cost: Three Percent Inflationary Increase to Non-Profit Service Provider Contracts | 1,354,230 | 0.00 |
| Increase Cost: Home Care Services Contract [Home Care Services] | 490,000 | 0.00 |
| Increase Cost: Adjust Budget for the Community First Choice Nurse Monitoring Program to Address Structural Budget Deficiencies [Home & Community Based MA Waiver Services] | 483,918 | 0.00 |
| Increase Cost: Adjust Budget for the Enterprise Integrated Case Management System and Electronic Health Records System to Address Structural Budget Deficiencies [Office of the Chief Operating Officer] | 420,000 | 0.00 |
| Increase Cost: Adjust Budget for In-person Interpretation and Translation Service to Address Structural Budget Deficiencies | 288,000 | 0.00 |
| Increase Cost: Risk Management Adjustment | 220,518 | 0.00 |
| Increase Cost: Annualization of FY19 Lapsed Positions | 201,070 | 0.00 |
| Increase Cost: Retirement Adjustment | 196,446 | 0.00 |

## FY20 APPROVED CHANGES

| | Expenditures | FTEs |
|---|---|---|
| Increase Cost: African American Health Program Enhancements (Annualization of FY19 Special Appropriation, Resolution 18-1302) [Office of Community Affairs] | 158,500 | 0.00 |
| Increase Cost: Increase Montgomery Cares Reimbursement Rate by Two Dollars per Visit [Health Care for the Uninsured] | 155,950 | 0.00 |
| Increase Cost: Annualization of Adult Drug Court Therapist Costs [Specialty Behavioral Health Services] | 99,980 | 1.00 |
| Increase Cost: Respite Care Rate [Respite Care] | 69,446 | 0.00 |
| Increase Cost: Adjust Budget for Crossroads Youth Opportunity Center to Address Structural Budget Deficiencies [Positive Youth Development] | 50,569 | 0.00 |
| Increase Cost: Inflationary Increase to African American Health Program Service Provider Contract [Office of Community Affairs] | 39,000 | 0.00 |
| Increase Cost: Motor Pool Adjustment | 37,795 | 0.00 |
| Increase Cost: Replace Grant Funding Reduction for Volunteer Income Tax Assistance Program with General Funds [Office of Community Affairs] | 22,120 | 0.00 |
| Increase Cost: Health Department Accreditation Fee [Chief Public Health] | 14,000 | 0.00 |
| Technical Adj: Technical Adjustment | 0 | 3.68 |
| Re-align: Adjust Funding for Maternity Partnership Program to Reflect Service Demand [Health Care for the Uninsured] | (102,050) | 0.00 |
| Shift: Position Transfer from HHS to OHR [Office of the Director] | (114,241) | (1.00) |
| Decrease Cost: Eliminate a Long-term Vacant Medical Doctor Position [Tuberculosis Program] | (124,550) | (1.00) |
| Re-align: Office of the Chief Operating Officer Administrative Overhead | (127,713) | 0.00 |
| Decrease Cost: Adjust Residential Rehabilitation General Fund Supplement [Behavioral Health Planning & Management] | (200,109) | 0.00 |
| Decrease Cost: Delay Implementation of the Youth Drop-in Center [Homeless Single Adult Services] | (246,500) | 0.00 |
| Shift: Transfer Management of Conservation Corps Contract to the Department of Environmental Protection [Behavioral Health Planning & Management] | (324,177) | 0.00 |
| Decrease Cost: Elimination of the Handicap Rental Assistance General Fund Supplement [Permanent Housing] | (329,679) | 0.00 |
| Re-align: Adjust Funding for Working Parents Assistance Program to Account for Decreased Utilization due to State Child Care Subsidy Enhancements [Child Care Subsidies] | (3,200,000) | 0.00 |
| **FY20 APPROVED** | **248,987,249** | **1,247.30** |

### GRANT FUND - MCG

| | | |
|---|---|---|
| **FY19 ORIGINAL APPROPRIATION** | **79,135,569** | **432.65** |
| **Federal/State Programs** | | |
| Enhance: Pregnant Women and Children - MD Kids Grant Funds | 535,893 | (2.00) |
| Enhance: Group Senior Assisted Housing Grant Funds | 361,657 | 0.00 |
| Enhance: Services to End and Prevent Homelessness Grant Funds | 285,080 | 0.00 |
| Enhance: Kresge Foundation Opportunity Ecosystems Grant Funds | 231,664 | 0.00 |
| Add: New Babies Born Healthy Grant Funds | 200,000 | 1.00 |
| Reduce: State Reductions to Cancer Grant Funds | (132,036) | (2.00) |
| **Other Adjustments (with no service impacts)** | | |
| Technical Adj: Technical Adjustment | 336,476 | (4.40) |

## FY20 APPROVED CHANGES

| | Expenditures | FTEs |
|---|---|---|
| Increase Cost: Change in Funding Allocation for Sexual Assault Rape Crisis funds - Victims of Crime Act (VOCA) - Rape Crisis Intervention Grant Funds [Trauma Services] | 201,978 | 0.00 |
| Increase Cost: Increase Cost to Senior Care Grant Funds [Assessment & Continuing Case Management Services] | 199,525 | 0.00 |
| Increase Cost: House Bill 669 Grant Funds | 47,433 | 17.04 |
| Technical Adj: Funding Shift for Community Mental Health Grant Funds [Behavioral Health Planning & Management] | 0 | (6.71) |
| Decrease Cost: STD/HIV Grant Funds [STD/HIV Prevention & Treatment Program] | (66,430) | 0.20 |
| Shift: MFP Opt. Counseling Grant Funds [Home & Community Based MA Waiver Services] | (96,250) | 0.00 |
| Decrease Cost: Change in Award Term of Victims of Crime/General Grant Funds [Trauma Services] | (280,509) | 0.00 |
| Re-align: Infants and Toddlers Consolidated Local Implementation Grant (CLIG) Funds [Infants & Toddlers] | (1,999,796) | 0.00 |
| **FY20 APPROVED** | **78,960,254** | **435.78** |

## FUNCTION SUMMARY

| Program Name | FY19 APPR Expenditures | FY19 APPR FTEs | FY20 APPR Expenditures | FY20 APPR FTEs |
|---|---|---|---|---|
| Aging and Disability Services | 51,641,899 | 173.09 | 54,549,082 | 173.09 |
| Behavioral Health and Crisis Services | 45,894,990 | 221.45 | 45,481,514 | 218.25 |
| Children, Youth and Family Services | 86,946,818 | 547.73 | 86,249,584 | 551.23 |
| Public Health Services | 74,727,198 | 495.74 | 77,258,146 | 502.77 |
| Services to End and Prevent Homelessness | 22,814,493 | 70.50 | 24,534,614 | 76.50 |
| Administration and Support | 37,207,915 | 161.85 | 39,874,563 | 161.25 |
| **Total** | **319,233,313** | **1,670.36** | **327,947,503** | **1,683.09** |

## CHARGES TO OTHER DEPARTMENTS

| Charged Department | Charged Fund | FY19 Total$ | FY19 FTES | FY20 Total$ | FY20 FTES |
|---|---|---|---|---|---|
| **COUNTY GENERAL FUND** | | | | | |
| Correction and Rehabilitation | General Fund | 0 | 0.00 | 106,538 | 0.75 |
| Police | General Fund | 73,369 | 1.00 | 100,770 | 1.00 |
| | **Total** | **73,369** | **1.00** | **207,308** | **1.75** |

## FUTURE FISCAL IMPACTS

CC APPROVED ($000S)

| Title | FY20 | FY21 | FY22 | FY23 | FY24 | FY25 |
|---|---|---|---|---|---|---|
| **COUNTY GENERAL FUND** | | | | | | |
| **EXPENDITURES** | | | | | | |

## FUTURE FISCAL IMPACTS

CC APPROVED ($000S)

| Title | FY20 | FY21 | FY22 | FY23 | FY24 | FY25 |
|---|---|---|---|---|---|---|
| **FY20 Approved** | **248,987** | **248,987** | **248,987** | **248,987** | **248,987** | **248,987** |
| No inflation or compensation change is included in outyear projections. | | | | | | |
| **Restore One-Time Lapse Increase** | **0** | **398** | **398** | **398** | **398** | **398** |
| Restore lapse of the Youth Drop-in Center and partial year lapse of the Senior Home Sharing Pilot Program. | | | | | | |
| **Labor Contracts** | **0** | **1,558** | **1,558** | **1,558** | **1,558** | **1,558** |
| These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items. | | | | | | |
| **Subtotal Expenditures** | **248,987** | **250,942** | **250,942** | **250,942** | **250,942** | **250,942** |

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# Aging and Disability Services

| APPROVED FY20 BUDGET | FULL TIME EQUIVALENTS |
|---|---|
| $54,549,082 | 173.09 |

VICTORIA BUCKLAND, ACTING DIRECTOR

## FUNCTION

The staff of Aging and Disability Services shares the Montgomery County vision, where seniors, persons with disabilities, and their families are fully participating members of our community. The mission of this service area is to affirm the dignity and value of seniors, persons with disabilities, and their families by offering a wide range of information, home and community-based support services, protections, and opportunities, which promote choice, independence, and inclusion.

## PROGRAM CONTACTS

Contact Odile Brunetto of the HHS - Aging and Disability Services at 240.777.4565 or Joshua Watters of the Office of Management and Budget at 240.777.2768 for more information regarding this department's operating budget.

## PROGRAM DESCRIPTIONS

### Chief Aging & Disability Services

This program area provides leadership and direction for administration of Aging and Disability Services.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **463,505** | **3.00** |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 11,418 | 0.00 |
| **FY20 Approved** | **474,923** | **3.00** |

### Aging & Disability Resource Unit

This program area assists seniors, persons with disabilities, and their families, in defining service needs, locating required services, and facilitating the application process to access services.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Percentage of callers to the Aging and Disability Resource Unit that received the referrals/information they need | 95 | 96 | 95 | 95 | 95 |

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **985,502** | **9.00** |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 14,911 | 0.00 |
| **FY20 Approved** | **1,000,413** | **9.00** |

## Home & Community Based MA Waiver Services

This program area administers and operates Maryland's Long-Term Care Medicaid program, Community First Choice (CFC). CFC Supports Planners and Nurse Monitors provide a continuum of services designed to allow people of all ages and in need of long-term care to live in the community, rather than in institutions.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **2,713,267** | **10.00** |
| Increase Cost: Adjust Budget for the Community First Choice Nurse Monitoring Program to Address Structural Budget Deficiencies | 483,918 | 0.00 |
| Shift: MFP Opt. Counseling Grant Funds | (96,250) | 0.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 159,967 | 1.00 |
| **FY20 Approved** | **3,260,902** | **11.00** |

## Assessment & Continuing Case Management Services

This program area provides multi-disciplinary assessments, care planning, and case management services to frail seniors and adults with disabilities to remedy and prevent abuse, neglect, self-neglect, financial exploitation, or inappropriate institutionalization. Services include Adult Protective Services, Social Services to Adults, and the Public Guardianship Program.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Percentage of seniors and adults with disabilities that avoid institutional placement while receiving case management services | 94 | 94 | 94 | 94 | 94 |
| Number on Social Services to Adults (SSTA) waiting list | 205 | 256 | 328 | 400 | 472 |

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **9,994,396** | **69.55** |
| Increase Cost: Increase Cost to Senior Care Grant Funds | 199,525 | 0.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 614,074 | 0.00 |
| **FY20 Approved** | **10,807,995** | **69.55** |

## Community Support Network for People with Disabilities

Community Support Network for People with Disabilities (CSN) provides services that enable individuals to remain in their home or in the least restrictive environment and provides general support, guidance, and assistance to clients with developmental disabilities and their families. This program area coordinates and monitors services and supports (including crisis management, intervention, and school-to-work transition assistance) to clients with developmental disabilities eligible to receive services through the State Developmental Disabilities Administration (Coordination of Community Services Program); provides service

coordination to eligible young people funded under the Maryland Home and Community Based Services Waiver for Children with Autism Spectrum Disorder (Autism Waiver Program); and provides financial assistance to State-funded providers who serve adults with developmental disabilities. The My Turn program provides summer camp placements, support, and programmatic/financial assistance to families with children with developmental disabilities ages three to 13 years old. The Customized Employment Public Intern program provides supported employment for adults with developmental disabilities. CSN also conducts site visits to group homes that serve developmentally disabled clients in the County and monitors contracts that provide services to people with various disabilities including visual and hearing impairments.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Percentage of adults with developmental disabilities provided case management services that remain at the same level of independence after receiving supportive services in the Coordination of Community Services Program [1] | 100 | 100 | 99 | 99 | 99 |

[1] *This program was restored in the FY16 budget. The program has a cap of 500 clients.*

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **22,288,023** | **36.75** |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 227,033 | 0.00 |
| **FY20 Approved** | **22,515,056** | **36.75** |

## Assisted Living Services

This program area provides subsidies and case management for low-income seniors who live in group homes for the frail elderly, and adult foster care homes for frail seniors and adults with disabilities.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Assisted Living Services - Percentage of clients remaining in community placement (i.e., not entering institutional setting) [1] | 95 | 96 | 96 | 96 | 96 |

[1] *Assisted Living Services derives referrals from Adult Protective Services, which is constantly receiving new cases. The percentage of clients served is projected to remain at 96 percent from FY19-FY21.*

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **2,465,550** | **7.57** |
| Enhance: Group Senior Assisted Housing Grant Funds | 361,657 | 0.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 50,420 | 0.00 |
| **FY20 Approved** | **2,877,627** | **7.57** |

## Home Care Services

This program area provides personal care assistance to seniors and eligible adults with disabilities who are unable to manage independently due to physical and/or mental impairments. Home Care Services prevent abuse, neglect, and exploitation of vulnerable adults, and enhance overall quality of life by providing personal care, chore assistance, therapeutic support, self-care education, and escorted transportation.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Home Care Services - Number of clients served annually [1] | 326 | 279 | 315 | 315 | 315 |
| Home Care Services - Percentage of clients with no unmet personal care needs | 94 | 95 | 95 | 95 | 95 |

[1] *In FY18, the Occupational Therapy budget was not funded, causing the number served to decline. The shift of Social Service to Adults (SSTA) to do APS Cases resulted in the decline in the number of referrals to Home Care Program.*

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **4,420,444** | **15.00** |
| Increase Cost: Home Care Services Contract | 490,000 | 0.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 35,301 | 0.00 |
| **FY20 Approved** | **4,945,745** | **15.00** |

## Ombudsman Services

This program area investigates and resolves complaints made by residents, staff, and family members in nursing homes and assisted living facilities for seniors and people with disabilities.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Ombudsman Services - Percentage of complaints resolved and partially resolved [1] | 90 | 90 | 88 | 88 | 88 |

[1] *The forecast for a decrease is due to a mandated migration to new software for data collection and reduction in volunteer workforce to assist in complaint resolution. All numbers reported are based on the Federal Fiscal Year Calendar (October 1 - September 30), which means that FY18 numbers are still projections, as are FY19, 20, and 21.*

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **893,432** | **7.50** |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 52,482 | 0.00 |
| **FY20 Approved** | **945,914** | **7.50** |

## Respite Care

This program area provides temporary, occasional care of frail seniors, adults and children with disabilities, and children with severe behavioral and/or medical issues to give relief to families and other primary caregivers.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Percentage of customers that report a reduction in stress/caregiver burden as a result of receiving respite services | 98 | 100 | 99 | 99 | 99 |

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **1,246,661** | **0.00** |
| Increase Cost: Respite Care Rate | 69,446 | 0.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 31,442 | 0.00 |
| **FY20 Approved** | **1,347,549** | **0.00** |

## Senior Community Services

This program area provides funds for services that help seniors remain independent in the community including: providing technical assistance to community "villages", services for caregivers, legal services, representative payee services, health insurance counseling, "visitor" services, grocery shopping, transportation and mobility management, subsidized employment, and other services.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Percentage of Representative Payee clients who report that the volunteer money management service has enabled them to have adequate funds for shelter, food, medical care, and clothes | 93 | 97 | 97 | 97 | 97 |

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **3,014,579** | **10.22** |
| Add: Senior Home Sharing Pilot Program | 87,000 | 0.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 109,514 | 0.00 |
| **FY20 Approved** | **3,211,093** | **10.22** |

## Senior Nutrition Program

This program area provides lunches to seniors at sites around the County and provides home-delivered meals, nutrition education, and physical fitness activities. It is administered in cooperation with a variety of public, private, and non-profit organizations.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Number of unduplicated customers served in the Senior Nutrition Program [1] | 5,760 | 5,236 | 5,743 | 5,743 | 5,743 |

[1] *All numbers reported are based on the Federal Fiscal Year Calendar (October 1 - September 30), which means that FY18 numbers are still projections, as are FY19, 20, and 21. Numbers for FY18 and after are calculated using revised instructions from the Maryland Department of Aging that now excludes certain home delivered meal participants, resulting in a lower number.*

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **3,156,540** | **4.50** |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 5,325 | (1.00) |
| **FY20 Approved** | **3,161,865** | **3.50** |

## PROGRAM SUMMARY

| Program Name | FY19 APPR Expenditures | FY19 APPR FTEs | FY20 APPR Expenditures | FY20 APPR FTEs |
|---|---|---|---|---|
| Aging & Disability Resource Unit | 985,502 | 9.00 | 1,000,413 | 9.00 |
| Assessment & Continuing Case Management Services | 9,994,396 | 69.55 | 10,807,995 | 69.55 |
| Chief Aging & Disability Services | 463,505 | 3.00 | 474,923 | 3.00 |

## PROGRAM SUMMARY

| Program Name | FY19 APPR Expenditures | FY19 APPR FTEs | FY20 APPR Expenditures | FY20 APPR FTEs |
|---|---|---|---|---|
| Home & Community Based MA Waiver Services | 2,713,267 | 10.00 | 3,260,902 | 11.00 |
| Community Support Network for People with Disabilities | 22,288,023 | 36.75 | 22,515,056 | 36.75 |
| Assisted Living Services | 2,465,550 | 7.57 | 2,877,627 | 7.57 |
| Home Care Services | 4,420,444 | 15.00 | 4,945,745 | 15.00 |
| Ombudsman Services | 893,432 | 7.50 | 945,914 | 7.50 |
| Respite Care | 1,246,661 | 0.00 | 1,347,549 | 0.00 |
| Senior Community Services | 3,014,579 | 10.22 | 3,211,093 | 10.22 |
| Senior Nutrition Program | 3,156,540 | 4.50 | 3,161,865 | 3.50 |
| **Total** | **51,641,899** | **173.09** | **54,549,082** | **173.09** |

# Behavioral Health and Crisis Services

| APPROVED FY20 BUDGET | FULL TIME EQUIVALENTS |
|---|---|
| $45,481,514 | 218.25 |

VICTORIA BUCKLAND, ACTING DIRECTOR

## FUNCTION

The mission of Behavioral Health and Crisis Services (BHCS) is to promote the behavioral health and well-being of Montgomery County residents. BHCS works to promote mental wellness, prevent substance abuse and suicide, and to ensure access to a comprehensive treatment and recovery system of effective services and support for children, youth and families, adults, and seniors in crisis or with behavioral health needs. BHCS is committed to ensuring culturally and linguistically competent care and the use of evidence-based or best practices along a continuum of care. BHCS works with the State's Behavioral Health Administration, HHS service areas, County agencies, and the community to provide strength-based and integrated services to persons in need.

## PROGRAM CONTACTS

Contact Raymond L. Crowel of the HHS - Behavioral Health and Crisis Services at 240.777.1058 or Lindsay Lucas of the Office of Management and Budget at 240.777.2766 for more information regarding this department's operating budget.

## PROGRAM DESCRIPTIONS

### Chief Behavioral Health & Crisis Services

This program provides leadership, oversight, and guidance for the administration of Behavioral Health and Crisis Services; and coordinates the strategic alignment and development of the County Behavioral Health continuum.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **562,744** | **3.50** |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 252,396 | 0.50 |
| **FY20 Approved** | **815,140** | **4.00** |

### Behavioral Health Planning & Management

As the State mandated local mental health authority, this program is responsible for planning, management, and monitoring of public behavioral health services for children with serious, social, emotional and behavioral health challenges, adults with a serious

and persistent mental illness, and seniors living with behavioral health needs. The functions include developing and managing a full range of treatment and rehabilitation services including services for persons with co-occurring mental illness and substance abuse disorders, homeless persons, and persons who have been incarcerated and/or are on conditional release. Services include the ongoing development of a resiliency and recovery oriented continuum of services that provide for consumer choice and empowerment. This program now manages all service area contracts.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Percent of children served by the continuum of behavioral health services that demonstrate higher degree of social connectedness and emotional wellness as demonstrated by positive outcomes in housing, quality of life, legal encounter, and employment/education | 93 | 93 | 94 | 94 | 94 |
| Percent of adults served by the continuum of behavioral health services that demonstrate higher degree of social connectedness and emotional wellness as demonstrated by positive outcomes in housing, quality of life, legal encounter, and employment/education | 78 | 79 | 77 | 77 | 77 |

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **8,979,683** | **20.50** |
| Technical Adj: Funding Shift for Community Mental Health Grant Funds | 0 | (6.71) |
| Decrease Cost: Adjust Residential Rehabilitation General Fund Supplement | (200,109) | 0.00 |
| Shift: Transfer Management of Conservation Corps Contract to the Department of Environmental Protection | (324,177) | 0.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 1,318,394 | 9.21 |
| **FY20 Approved** | **9,773,791** | **23.00** |

## 24-Hours Crisis Center

This program provides telephone, walk-in, mobile crisis outreach, and crisis residential services to persons experiencing situational, emotional, or mental health crises. The Crisis Center provides all services, twenty-four hours/day seven days/week. Much of the work of the Crisis Center focuses on providing the least restrictive community-based service appropriate to the client's situation. Many of the services provided are alternatives to more traditional mental health services. Psychiatric crisis resources are used to prevent hospitalizations and suicides. Disaster mental health services include crisis management and consultation for disasters and community crises. The Crisis Center coordinates the mental health response during disasters and community critical incidents. During the off-hours (after 5:00 p.m., weekends, and holidays), crisis back-up services are provided for various health and human services needs when the clients' primary service providers are not available.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Percentage of students identified by schools to be at risk that are stabilized utilizing community resources without hospital intervention | 94 | 95 | 95 | 95 | 95 |

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **5,322,200** | **36.90** |
| Enhance: Expand Everymind's Text and Chat Supportive Listening Services | 54,750 | 0.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | (197,293) | 0.00 |
| **FY20 Approved** | **5,179,657** | **36.90** |

## Mental Health Services Seniors & Persons with Disabilities

This program provides mental health outreach services for seniors who cannot, or will not, access office-based services as well as persons experiencing caregiver stress. It provides Prevention and Early Intervention services for seniors by providing drop in groups at senior centers; psycho education; consultation to assisted living providers, Housing Opportunities Commission resident counselors, and senior center directors; and mental health training to providers of services for seniors. This program also provides mental health services to persons who are deaf or hearing impaired.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Percentage of surveyed homebound seniors reporting an improvement in their quality of life as measured by Mental Health Statistics Improvement Program Consumer Survey Scale [1] | 84 | 90 | 84 | 84 | 84 |

[1] *The clients evaluated are those who were evaluated by clinicians during face-to-face visits or by clinician impression after discharge.*

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **788,126** | **1.00** |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | (530,100) | 0.00 |
| **FY20 Approved** | **258,026** | **1.00** |

## Treatment Services - Admin

Provides overall management of the Federal and State Behavioral Health Administration grant and Medicaid funded community-based programs, and oversees operations of the addiction continuum of private providers.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Percentage of decrease in substance abuse for patients completing treatment (Level 1 Outpatient Treatment) [1] | 90 | 98 | 90 | 90 | 90 |

[1] *Percent decrease in substance abuse goal is set at 74 percent by the State of Maryland.*

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **4,918,817** | **3.00** |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | (1,942,089) | 0.00 |
| **FY20 Approved** | **2,976,728** | **3.00** |

## Access To Behavioral Health Services

Access to Behavioral Health Services connects uninsured and low-income consumers with mental health and/or substance abuse problems to the appropriate community services. Staff provide information and referral, and behavioral health screenings and assessments. To provide effective engagement in needed services, program staff also provide short-term case management and psychiatric services to vulnerable clients such as those recently discharged from a psychiatric hospital or jail until they can be linked to a community outpatient mental health program. More intensive social work services are provided to individuals with serious mental illness to ensure effective engagement in needed services and sufficient community supports to reduce negative outcomes, and foster the wellness and recovery of the consumer. The program offers services at a central office and is collocated with HHS Income Supports offices and the Department of Correction and Rehabilitation Pre-trial Services. The Federal/State

Projects for Assistance in Transition from Homelessness funds some services to target the re-entry needs of mentally-ill individuals in the criminal justice system. The Urine Monitoring Program serves clients referred by the courts, social service agencies, or behavioral health providers, and others required to submit to breathalyzer and urine surveillance or who require or request such screening and testing to support recovery from substance abuse.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **3,608,268** | **30.00** |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | (26,139) | (1.00) |
| **FY20 Approved** | **3,582,129** | **29.00** |

## Forensic Services - Adult

Adult Forensic Services is composed of four programs: Clinical Assessment and Transition Services (CATS); Jail Addiction Services (JAS); Stop, Triage, Engage, Educate, Rehabilitate (STEER); and, the Mental Health Court (MHC) Team. CATS has two components: (1) assessment and post-booking diversion services within 24 hours of booking to inmates with behavioral health issues upon entry into the Montgomery County Detention Center; and (2) discharge planning for inmates who are being released from the Correctional Facilities by assessing inmates' behavioral health needs and coordinating access to services in the community. JAS is an ASAM II.5 level jail-based residential addiction treatment program for inmates who suffer from substance related disorders at the Montgomery County Correctional Facility. The STEER program responds with referrals to treatment for minor offenders referred by: (1) the police in lieu of criminal charges; and (2) victims of overdose. The MHC Team provides clinical assessment, care planning, and care-coordination to the clients of Mental Health Court.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Percentage of successful Jail Addiction Services clients that were not reincarcerated in the Montgomery County Correctional Facility within the next fiscal year following program completion | 75 | 77 | 75 | 75 | 75 |
| Percent of clients who successfully graduate from Mental Health Court | N/A | 54 | 54 | 54 | 54 |
| STEER - Percent of individuals who engage in treatment as evidenced by attending the first treatment appointment and also remain active at 60 days after starting treatment [1] | N/A | 42 | 42 | 42 | 42 |

[1] *Percent remaining active after 30 days is 68 percent.*

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **3,313,902** | **26.00** |
| Enhance: Increase Secured Monitored Exchange and Supervised Visitation Center Hours of Operation from 28 to 38 Hours per Week | 175,000 | 0.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 251,544 | 2.00 |
| **FY20 Approved** | **3,740,446** | **28.00** |

## Outpatient Behavioral Health Services - Adult

Adult Outpatient Behavioral Health Services provides comprehensive addiction, mental health outpatient, and intensive outpatient services to adult residents of Montgomery County who have co-occurring substance and mental health disorders.

Priority is given to serving vulnerable persons including intravenous drug users; women who are pregnant or have young children; and those who lack health insurance, are homeless, or medically compromised. Many program participants are also involved with the criminal justice system or have chronic medical conditions such as diabetes or HIV/AIDS. The Adult Behavioral Health program accepts referrals from Access to Behavioral Health Services and Avery Road Treatment Center. Services include a comprehensive range of substance abuse and mental health programs including assessment and diagnostic evaluation, group and individual treatment, psychotropic medication evaluation and monitoring, family support, and case management services. Services are individualized with the adult being a partner in all treatment decisions. Service capacity includes treatment for adults with Limited English Proficiency and those with specialized cultural and language needs. Peer-led and other Recovery Support Services are offered at each site.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Percent of clients who reported decreased emotional distress and improvement in depressive symptoms [1] | 73 | 65 | 73 | 73 | 73 |

[1] *This measure was newly developed for FY16 from previous years to better measure and report outcomes, based on two sub-domain scores from BASIS 24 (Depression and Emotional Lability).*

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **2,919,709** | **20.25** |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | (946,467) | (8.75) |
| **FY20 Approved** | **1,973,242** | **11.50** |

## Outpatient Behavioral Health Services - Child

Child and Adolescent Outpatient Behavioral Health Services offers comprehensive substance use prevention, substance use and mental health screenings, mental health treatment, and care coordination services for Montgomery County youth and their families, including for the most vulnerable. Services are individualized, child-focused, family-driven, culturally and linguistically appropriate, and accessible via office, school, and community-based settings. The program strives to serve the behavioral health needs of youth and families along a continuum of care from prevention to treatment. There are two outpatient behavioral health clinics that provide assessment, psychiatric treatment, and individual and family therapy for children and adolescents with emotional and behavioral issues. The Home-Based Treatment Team provides mobile treatment specifically for children and families involved with Child Welfare Service, while Family Intervention Services (previously known as the Violence Prevention Initiative) serves youth and families involved with the Department of Juvenile Services. The Prevention Program works to prevent substance use and suicide, and promotes healthy behaviors and lifestyles. In addition, Screening and Assessment Services for Children and Adolescents (SASCA) provides substance use and mental health screening and referral for Montgomery County youth, and collaborates with the State's Attorney's Office and the Montgomery County Police Department to divert youth from involvement with the Department of Juvenile Services.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Percentage of offenders under age 18 that are diverted to substance abuse education or mental health treatment programs who do not re-enter the correction system within 12 months of being assessed compliant with requirements [1] | 90 | 92 | 90 | 90 | 90 |

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Percentage of clients who showed symptom reduction at posttest or upon discharge | 65 | 70 | 75 | 75 | 75 |

[1] *This measure is by definition a 12-month follow-up of clients, so actual FY17 data reports recidivism rate for clients who completed substance abuse education and /or behavioral health treatment programs in FY16.*

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **7,044,942** | **29.75** |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 820,158 | 0.00 |
| **FY20 Approved** | **7,865,100** | **29.75** |

## Trauma Services

Trauma Services is comprised of two programs: The Abused Persons Program (APP) for partner violence and The Victim Assistance and Sexual Assault Program (VASAP) for sexual assaults and general/violent crimes, including services to surviving family members of homicide and tragic/traumatic deaths. Trauma Services provides comprehensive, individualized and culturally appropriate clinical and victim assistance services to domestic violence victims and offenders, sexual assault victims, and victims of general crime of all ages. All victims may be assessed and receive counseling, victim advocacy, and psychiatric care, as well as a variety of specialty services geared to their particular need. Programming for domestic violence, sexual violence, and human trafficking victims also includes information and referral, lethality assessments, crisis intervention, safety planning, and placement in emergency shelters. Services are provided on-site at the Family Justice Center, at 1301 Piccard Drive, and at 8818 Georgia Avenue. Programs for victims of sexual assault include outreach twenty-four hours a day, seven days a week through volunteer support to rape and sexual assault victims at hospitals and police stations, where they provide information, referrals, crisis intervention, and linkage to counseling.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Percentage of adult victims of sexual assault and general crime that show a decrease in symptoms (as measured by Post-Traumatic Stress Disorder Checklist - Civilian clinical scales) [1] | 85 | 94 | 90 | 90 | 90 |
| Percentage of child victims of sexual assault and general crime that show a decrease in symptoms (as measured by the Child's Reaction to Traumatic Events Scale clinical scales) [2] | 81 | 95 | 90 | 90 | 90 |
| Percentage of clients receiving therapy that demonstrate improvement on a domestic violence rating scale [3] | 91 | 89 | 90 | 90 | 90 |

[1] *Post Traumatic Stress Disorder Check List- Civilian(PCL-C) was developed by Weathers, Litz, Huska, & Keene National Center for PTSD-Behavioral Science Division.*

[2] *Child's Reaction to Traumatic Events Scale (CRTES) Scale was developed by Russell T. Jones, Ph.D, Stress and Coping Lab, Department of Psychology, Virginia Tech University.*

[3] *Rating scale developed by Jacqueline Dienemann and Jacquelyn Campbell, Johns Hopkins University, School of Nursing, March 1999.*

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **5,852,845** | **29.55** |
| Increase Cost: Change in Funding Allocation for Sexual Assault Rape Crisis funds - Victims of Crime Act (VOCA) - Rape Crisis Intervention Grant Funds | 201,978 | 0.00 |
| Decrease Cost: Change in Award Term of Victims of Crime/General Grant Funds | (280,509) | 0.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 460,159 | 0.00 |

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY20 Approved** | **6,234,473** | **29.55** |

## Specialty Behavioral Health Services

Specialty Behavioral Health Services is comprised of the Adult Drug Court Program and the Medication Assisted Treatment Program (MAT). The Adult Drug Court program is a collaborative effort between the Department of Health and Human Services, Circuit Court, Office of the Public Defender, State's Attorney's Office, Department of Corrections and Rehabilitation, Adult Probation and Parole, Montgomery County Police Department, and the Montgomery County Sheriff's Office. It provides intensive outpatient treatment services to chronic substance abusing offenders who are before the Circuit Court for violation of probation and /or new criminal offenses. The MAT program serves adult residents of Montgomery County who are diagnosed with substance use disorders. Individuals served in MAT have a history of opioid dependence, are uninsured or on Medical Assistance, and have not been able to succeed in other treatment settings. The MAT program is a comprehensive opioid treatment program and methadone maintenance. Both MAT and the Adult Drug Court Treatment Program provide psychiatric treatment services for those with co-occurring mental health disorders. Treatment services include individual, group, and family therapy; drug testing; case management; crisis services; discharge planning; and pharmacotherapy.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **2,583,754** | **21.00** |
| Increase Cost: Annualization of Adult Drug Court Therapist Costs | 99,980 | 1.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 399,048 | 0.55 |
| **FY20 Approved** | **3,082,782** | **22.55** |

## PROGRAM SUMMARY

| Program Name | FY19 APPR Expenditures | FY19 APPR FTEs | FY20 APPR Expenditures | FY20 APPR FTEs |
|---|---|---|---|---|
| 24-Hours Crisis Center | 5,322,200 | 36.90 | 5,179,657 | 36.90 |
| Behavioral Health Planning & Management | 8,979,683 | 20.50 | 9,773,791 | 23.00 |
| Chief Behavioral Health & Crisis Services | 562,744 | 3.50 | 815,140 | 4.00 |
| Mental Health Services Seniors & Persons with Disabilities | 788,126 | 1.00 | 258,026 | 1.00 |
| Treatment Services - Admin | 4,918,817 | 3.00 | 2,976,728 | 3.00 |
| Access To Behavioral Health Services | 3,608,268 | 30.00 | 3,582,129 | 29.00 |
| Forensic Services - Adult | 3,313,902 | 26.00 | 3,740,446 | 28.00 |
| Outpatient Behavioral Health Services - Adult | 2,919,709 | 20.25 | 1,973,242 | 11.50 |
| Outpatient Behavioral Health Services - Child | 7,044,942 | 29.75 | 7,865,100 | 29.75 |
| Trauma Services | 5,852,845 | 29.55 | 6,234,473 | 29.55 |
| Specialty Behavioral Health Services | 2,583,754 | 21.00 | 3,082,782 | 22.55 |
| **Total** | **45,894,990** | **221.45** | **45,481,514** | **218.25** |

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# Children, Youth and Family Services

| APPROVED FY20 BUDGET | FULL TIME EQUIVALENTS |
|---|---|
| $86,249,584 | 551.23 |

VICTORIA BUCKLAND, ACTING DIRECTOR

## FUNCTION

The mission of Children, Youth, and Family Services is to promote opportunities for children to grow up safe, healthy, ready for school, and for families and individuals to achieve well being and self sufficiency. This mission is realized through the provision of protection, prevention, intervention, and treatment services for children and their families, and through educational, support, and financial assistance for parents, caretakers, and individuals. These services work to build on the strengths of both the individual and the community in addressing issues of child development, abuse, neglect, health, and economic security.

## PROGRAM CONTACTS

Contact JoAnn Barnes of the HHS - Children, Youth and Family Services at 240.777.1223 or Lindsay Lucas of the Office of Management and Budget at 240.777.2766 for more information regarding this department's operating budget.

## PROGRAM DESCRIPTIONS

### Chief Children, Youth & Families

This program provides leadership and direction for the administration of Children, Youth, and Family Services.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **808,499** | **4.50** |
| Add: Expand Crittenton Services to East County (Matching Funds) | 150,000 | 0.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 488,102 | 2.00 |
| **FY20 Approved** | **1,446,601** | **6.50** |

### Child & Adolescent School & Community Based Services

Services provided through this program are delivered through contracts with community-based partners and include community empowerment efforts, single-parent family services, family services, youth services, and family outreach efforts. The program also provides for the coordination, planning, and implementation of a number of key interagency initiatives among public and

private agencies in the community to meet the needs of children, youth, and their families. The cluster projects and East County Initiative help families in crisis through a multi-agency approach, connecting them to resources for homelessness, mental health, food stamps and other social services to reduce barriers to school engagement, and supporting improved school achievement.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **3,839,469** | **10.50** |
| Enhance: School Based Mental Health Services | 200,000 | 0.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 275,843 | 0.00 |
| **FY20 Approved** | **4,315,312** | **10.50** |

## Infants & Toddlers

This program provides evaluation, assessment, family support, and early intervention services to families with children from birth up to four years of age (or five years of age when there is a concern about development, or when a developmental delay is documented). The services are delivered using a family-centered approach and are provided by staff employed by Montgomery County Public Schools, HHS, and private community service providers.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Number of children served | 5,208 | 5,260 | 5,000 | 5,000 | 5,000 |
| Percentage of Infants and Toddlers families that understand their child's special needs | 98 | 98 | 99 | 99 | 99 |

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **6,528,338** | **24.53** |
| Re-align: Infants and Toddlers Consolidated Local Implementation Grant (CLIG) Funds | (1,999,796) | 0.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 85 | 0.00 |
| **FY20 Approved** | **4,528,627** | **24.53** |

## Child Welfare Services

This program provides protective, rehabilitative, and supportive services for children who are maltreated and for their families. This program also provides supportive and financial help to relatives, foster parents, and adoptive parents. Investigations, protective services, kinship care, foster care, adoption, and in-home services are also provided through this program. In-Home Services provide social services to families with children who are at risk of removal from home due to neglect or abuse.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Percentage of families receiving in-home services that do not have a child protective service investigation with an abuse or neglect finding within one year after receiving services | 93 | 98 | 98 | 98 | 98 |

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **24,517,421** | **204.80** |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 1,163,189 | 0.00 |
| **FY20 Approved** | **25,680,610** | **204.80** |

## Linkages To Learning

Linkages to Learning is a community school partnership with an integrated focus on health, social services, and community development and engagement to support student learning, strong families, and healthy communities. Linkages to Learning services include comprehensive behavioral health and social wraparound services to mitigate the effects of poverty and reduce non-academic barriers to learning. This program is a partnership among the Department of Health and Human Services, Montgomery County Public Schools, and local public and private non-profit agencies. Services are provided in elementary and middle school communities with high indicators of poverty.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Percentage of Linkages to Learning clients receiving mental health services that report at termination of treatment, a demonstrated maintained or improved status [1] | 72 | 75 | 75 | 75 | 75 |
| Percentage of clients satisfied with services | 98 | 98 | 98 | 98 | 98 |

[1] *A new assessment instrument was implemented by the program in FY18. Therefore, FY18 should be considered a new baseline as the content of the measure has substantially changed.*

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **6,577,360** | **5.00** |
| Enhance: Provide Funding to Open the New Linkages to Learning Center at Maryvale Elementary School | 80,000 | 1.00 |
| Enhance: Linkages to Learning Program Enhancements at Summit Hall and Kemp Mill Elementary Schools | 75,646 | 0.50 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 221,356 | 0.00 |
| **FY20 Approved** | **6,954,362** | **6.50** |

## Positive Youth Development

This program focuses on providing culturally-based and trauma-informed positive youth development services, including violence prevention; gang prevention; and intervention for those youth who are at-risk of gang involvement and those already involved in gang activity; and youth and their families who may have been involved in or exposed to violence. The key elements include a youth violence prevention coordinator who manages and monitors the Up-County and Down-County Youth Opportunity Centers, four High School Wellness Centers, the Safe Space Program, and the Street Outreach Network. Services and supports are provided through community based work, community education, and partnerships. This program works closely with the Police Department, MCPS, State's Attorney's Office, Recreation Department, other HHS divisions, Libraries, and other community groups to address gang and youth violence issues throughout the County.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **6,474,469** | **18.00** |
| Increase Cost: Adjust Budget for Crossroads Youth Opportunity Center to Address Structural Budget Deficiencies | 50,569 | 0.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 128,180 | 0.00 |
| **FY20 Approved** | **6,653,218** | **18.00** |

## Early Childhood Services

This program focuses on increasing the quality of early care and education programs available to young children throughout the County through technical assistance, consultation, and training for child care providers. Family Support Services' focus is on the development of strategies to increase the supply of quality early care, education programs, and services. Services are delivered through contracts between HHS, the State, and private non-profits that support parents as their children's first teacher. The services include parent engagement activities; home visits; health and parenting education; screening of children to identify special needs; and family support; primarily targeting families and children with risk factors such as poverty, health issues, and isolation.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Percentage of families that are receiving parent support services that do not have involvement with child welfare by the time the child is five years old [1] | 100 | 100 | 100 | 100 | 100 |

[1] *The first report in each fiscal year is for six months of data. This data point is updated mid-year after the second six months is reported. The data listed for FY17 represents a full year of data.*

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **4,135,462** | **13.50** |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 259,525 | 0.00 |
| **FY20 Approved** | **4,394,987** | **13.50** |

## Child Care Subsidies

The Child Care Subsidies program and its functions have been merged into the Office of Eligibility and Support Services.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Number of families authorized to receive a subsidy [1] | 763 | 732 | 732 | 732 | 732 |

[1] *Changes to the tables were implemented in FY16. We have had lower participation rates due to the overall cost of care and finding a provider with space or willing to accept the county payment.*

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **6,571,023** | **7.50** |
| Re-align: Adjust Funding for Working Parents Assistance Program to Account for Decreased Utilization due to State Child Care Subsidy Enhancements | (3,200,000) | 0.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 18,738 | 0.00 |
| **FY20 Approved** | **3,389,761** | **7.50** |

## Office of Eligibility and Support Services

The Office of Eligibility and Support Services (OESS) serves low-income families and individuals facing significant challenges in meeting basic needs to include food, medical coverage, shelter, and child care. The Child Care Subsidies program and its functions have been merged into OESS. OESS determines eligibility for Temporary Cash Assistance (TCA); Temporary Disability Assistance Program (TDAP); Refugee Cash Assistance; Supplemental Nutrition Assistance Program (SNAP- formerly known as Food Stamps); Medical Assistance for the Aged, Blind, and Disabled (including long-term care); and the Affordable Care Act which includes Community Medical Assistance, Maryland Children's Health Program, Medical Assistance for Families and

Children and Refugee Medical Assistance. This program also administers the County's Working Parents Assistance (WPA) Program that provides child care subsidy for county residents who are over the income eligibility for Maryland Child Care Subsidy Program (CCSP) and determines eligibility for the County's healthcare for the uninsured (Maternity Partnership, Care for Kids, Senior Dental Program, and Montgomery Cares).

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Twelve month work participation rate for work-eligible Temporary Cash Assistance (TCA) recipients in federally defined work activities | 46 | 43 | 50 | 50 | 50 |
| Percentage increase in families accessing Food Stamps as a support to self sufficiency measured as the number of families applying for Food Stamp assistance (compared to FY05 as the base year) | 200 | 189 | 180 | 180 | 180 |

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **27,494,777** | **259.40** |
| Enhance: Pregnant Women and Children - MD Kids Grant Funds | 535,893 | (2.00) |
| Enhance: Kresge Foundation Opportunity Ecosystems Grant Funds | 231,664 | 0.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 623,772 | 2.00 |
| **FY20 Approved** | **28,886,106** | **259.40** |

## PROGRAM SUMMARY

| Program Name | FY19 APPR Expenditures | FY19 APPR FTEs | FY20 APPR Expenditures | FY20 APPR FTEs |
|---|---|---|---|---|
| Chief Children, Youth & Families | 808,499 | 4.50 | 1,446,601 | 6.50 |
| Child & Adolescent School & Community Based Services | 3,839,469 | 10.50 | 4,315,312 | 10.50 |
| Infants & Toddlers | 6,528,338 | 24.53 | 4,528,627 | 24.53 |
| Child Welfare Services | 24,517,421 | 204.80 | 25,680,610 | 204.80 |
| Linkages To Learning | 6,577,360 | 5.00 | 6,954,362 | 6.50 |
| Positive Youth Development | 6,474,469 | 18.00 | 6,653,218 | 18.00 |
| Early Childhood Services | 4,135,462 | 13.50 | 4,394,987 | 13.50 |
| Child Care Subsidies | 6,571,023 | 7.50 | 3,389,761 | 7.50 |
| Office of Eligibility and Support Services | 27,494,777 | 259.40 | 28,886,106 | 259.40 |
| **Total** | **86,946,818** | **547.73** | **86,249,584** | **551.23** |

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# Public Health Services

| APPROVED FY20 BUDGET | FULL TIME EQUIVALENTS |
|---|---|
| $77,258,146 | 502.77 |

VICTORIA BUCKLAND, ACTING DIRECTOR

## FUNCTION

The functions of the Public Health Services programs are to protect and promote the health and safety of County residents. This is accomplished by monitoring health status and implementing intervention strategies to contain or prevent disease (including bio-terrorism and emerging diseases); fostering public-private partnerships, which increase access to health services; developing and implementing programs and strategies to address health needs; providing individual and community level health education; evaluating the effectiveness of select programs and strategies; and licensing and inspecting facilities and institutions affecting public health and safety.

## PROGRAM CONTACTS

Contact Travis Gayles of the HHS - Public Health Services at 240.777.1211 or Joshua Watters of the Office of Management and Budget at 240.777.2768 for more information regarding this department's operating budget.

## PROGRAM DESCRIPTIONS

### Communicable Disease & Epidemiology

Communicable Disease and Epidemiology is responsible for investigations, management, and control of the spread of over 65 infectious diseases as stipulated by Maryland law, including: rabies; hepatitis A, B, and C; salmonellosis; measles; cholera; legionellosis; and Lyme disease. Emerging pathogens, such as Zika, are addressed with aggressive surveillance efforts and collaboration with State agencies of Agriculture, Health, and the Environment. Control measures for disease outbreaks in high-risk populations, such as long-term care facilities, are implemented to prevent further spread of diseases to others. Educational programs are provided to groups that serve persons at risk for infectious diseases (homeless shelters, nursing homes, day care centers, etc.). The program also provides vital records administration and birth/death certificate issuance. Immunizations, outreach, and education are available to residents, private medical providers, schools, childcare providers, and other community groups.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Percent of investigations on reportable communicable diseases that follow appropriate protocols to limit further spread of the disease [1] | 100 | 100 | 100 | 100 | 100 |

[1] *The data reported are for the calendar year (CY) and represent year to date (YTD) as of the date of the report.*

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **1,814,518** | **14.50** |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | (11,580) | 1.00 |
| **FY20 Approved** | **1,802,938** | **15.50** |

## Tuberculosis Program

This program includes: testing persons for exposure to tuberculosis (TB), treating active cases, identifying persons at risk of developing TB, performing contact studies to determine who may have been exposed to an infectious person, and medication therapy. A treatment plan is developed for each diagnosed patient and the patient receives supervised medication therapy. Special programs are provided to high-risk populations such as the homeless, addicted persons, incarcerated persons, and persons living in high-density areas of foreign-born populations. The Migrant Health Program is also provided in compliance with Federal laws governing migrant laborers.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Percentage of clients with active infectious tuberculosis that receive and are scheduled to complete Directly Observed Therapy and successfully complete the treatment regimen | 96 | 97 | 97 | 97 | 97 |

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **1,908,400** | **17.00** |
| Decrease Cost: Eliminate a Long-term Vacant Medical Doctor Position | (124,550) | (1.00) |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 65,027 | (1.75) |
| **FY20 Approved** | **1,848,877** | **14.25** |

## STD/HIV Prevention & Treatment Program

The Sexually Transmitted Diseases (STD)/Human Immunodeficiency Virus (HIV) Program provides diagnosis and treatment to those who have contracted STDs. Contacts of infected patients are confidentially notified and referred for treatment. HIV counseling and testing is provided, with referral for medical and psychosocial support services if the test is positive. The HIV program provides primary medical care through all stages of HIV/AIDS, medication, and a broad spectrum of case management support services. Other services include home/hospice care, coordination of a regional HIV dental clinic, and housing services through the Housing Opportunities for People with AIDS program. This program also includes an HIV Dental Program, which provides comprehensive oral health services to HIV-positive clients.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **8,067,349** | **43.20** |
| Decrease Cost: STD/HIV Grant Funds | (66,430) | 0.20 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 16,502 | (1.00) |
| **FY20 Approved** | **8,017,421** | **42.40** |

## Public Health Emergency Preparedness & Response Program

This program is responsible for the planning, readiness, and response activities of a public health emergency or bio-terrorism threat. Planning efforts are made in collaboration with the County Emergency Management Group; the Office of Emergency Management and Homeland Security; the Department of Fire and Rescue Service; the Police Department; hospitals; and a variety of other County, State, regional, and Federal agencies. Efforts are targeted at training and staff development, communication strategies, emergency response drills, partnerships, resources and equipment, the establishment of disease surveillance systems, mass immunization clinics, medication dispensing sites, and readiness.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Percentage of Public Health Services (PHS) programs with Continuity of Operations (COOP) plans that have been reviewed and updated within the past 12 months | 100 | 100 | 100 | 100 | 100 |

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **1,285,495** | **8.40** |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | (48,114) | 0.00 |
| **FY20 Approved** | **1,237,381** | **8.40** |

## Health Care & Group Residential Services

This program inspects and licenses nursing homes, domiciliary homes (large assisted living facilities with less intensive care than nursing homes), and group homes serving children, elderly, and mentally ill to ensure compliance with County, State, and Federal laws and regulations. Staff responds to complaints and provides advice and consultations to licensees to maintain high standards of care.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Percentage of nursing homes with actual harm deficiencies | 13 | 20 | 20 | 20 | 20 |

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **1,488,373** | **12.00** |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 216 | 0.00 |
| **FY20 Approved** | **1,488,589** | **12.00** |

## Cancer & Tobacco Prevention

The Tobacco Use Prevention and Cessation Program and the Cancer Prevention, Education, Screening and Treatment Program are two programs funded through the State Cigarette Restitution Fund. State funding supports coordination activities among community groups for outreach, screenings, education, and treatment. Each program has established coalitions consisting of public health partners, community-based organizations, hospitals, and other existing resources that work collaboratively to implement either tobacco-control programs or the statewide goal of early detection and elimination of cancer disparities.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **1,241,218** | **3.00** |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | (2,843) | 2.40 |

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY20 Approved** | **1,238,375** | **5.40** |

## Women's Health Services

This program provides care coordination services for women and children in the Medical Assistance-managed care program. Referral services are provided for individuals with specific health issues (i.e., sexually transmitted diseases). Screening for early detection of breast cancer and cervical cancer including gynecological examinations, clinical breast examinations, mammograms, ultrasounds of the breast and related case management services are offered through the Women's Cancer Control Program to eligible women aged forty years and older.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **2,782,811** | **21.15** |
| Reduce: State Reductions to Cancer Grant Funds | (132,036) | (2.00) |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 26,900 | 2.10 |
| **FY20 Approved** | **2,677,675** | **21.25** |

## Chief Public Health

This program area provides leadership and direction for the administration of Public Health Services. Service area administration also includes Health Planning and Epidemiology, the Community Health Improvement Process (Healthy Montgomery) and Special Projects, as well as oversight for medical clinical volunteers, the Commission on Health, contracts, grants, and partnership development.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **1,738,827** | **12.00** |
| Increase Cost: Health Department Accreditation Fee | 14,000 | 0.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | (124,873) | (1.00) |
| **FY20 Approved** | **1,627,954** | **11.00** |

## Health Promotion and Prevention

The program's mission is to provide health information to the community to help change attitudes and behaviors to improve the population health. The program develops and distributes health education materials and information to County residents, including HHS clients, that helps them prevent the onset of chronic diseases, and to practice healthy behaviors and lifestyles. The emphasis is on health literacy, early access to preventive care and screening, and raising awareness through special events and campaigns. The program features an educational kiosk to help clients access health information, a calendar of health observances, printed materials, social media posting, and targeted outreach events.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **0** | **0.00** |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 16,800 | 0.00 |
| **FY20 Approved** | **16,800** | **0.00** |

## Health Care for the Uninsured

This program area includes the Montgomery Cares, Care for Kids, and Maternity Partnership programs. Through public-private partnerships, these programs provide primary health care services for low-income uninsured children, adults, pregnant women, and the homeless, using private pediatricians, a network of safety net clinics, obstetricians, and hospitals, along with other health care providers. This program area also provides care coordination to uninsured children and adolescents with chronic or handicapping conditions needing specialty diagnostic, medical, and surgical treatment.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Percent of vulnerable populations that have a primary care visit - Children [1] | 61 | 71 | 71 | 71 | 71 |
| Percent of vulnerable populations that have a primary care visit - Adults [2] | 27 | 44 | 44 | 44 | 44 |
| Percentage of healthy birth weight babies (greater than or equal to 2,500 grams) born to pregnant women in the Maternity Partnership Program | 97 | 96 | 96 | 96 | 96 |

[1] *Changes in the number of uninsured children accessing health care are unpredictable due to the influx of unaccompanied minors and potential changes to the Federal policies for MCHIP.*

[2] *Changes in the number of people accessing health care are unpredictable due to the unknown impact and potential changes to the Federal policies for obtaining coverage through Medicaid, Medicare and other insurance through ACA.*

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **14,419,500** | **5.00** |
| Enhance: Increase Number of Montgomery Cares Encounters by 2,000 | 161,400 | 0.00 |
| Increase Cost: Increase Montgomery Cares Reimbursement Rate by Two Dollars per Visit | 155,950 | 0.00 |
| Enhance: Care for Kids Medical and Dental Services | 100,000 | 0.00 |
| Enhance: Montgomery Cares Immunizations | 100,000 | 0.00 |
| Enhance: Increase Income Eligibility Threshold for the Maternity Partnership Program | 62,800 | 0.00 |
| Enhance: Montgomery Cares Specialty Care | 55,000 | 0.00 |
| Re-align: Adjust Funding for Maternity Partnership Program to Reflect Service Demand | (102,050) | 0.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | (105,563) | (1.00) |
| **FY20 Approved** | **14,847,037** | **4.00** |

## Community Health Services

Community Health Services provides preventive health access services to uninsured and underinsured populations, using a family-centered approach. Services include nurse case management and home visits to targeted populations such as pregnant women, pregnant and parenting teens, children up to one year of age, and at-risk infants. Other services include staffing support for immunization clinics, STD services, and pregnancy testing in regional health centers.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Percentage of Infants At Risk (IAR) referrals that received a follow-up visit within 10 days by Community Health Service (CHS) nurse [1] | 82 | 95 | 90 | 90 | 90 |

[1] *Based on the implementation of the electronic health record and the resultant improved data collection, FY17 should be considered the new baseline year and is not comparable with prior years.*

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **4,774,040** | **42.60** |
| Add: New Babies Born Healthy Grant Funds | 200,000 | 1.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 450,675 | 2.00 |
| **FY20 Approved** | **5,424,715** | **45.60** |

## Dental Services

This program provides dental services to promote oral health in five dental clinics. Services include instruction in preventive health practices, primary assessments, targeted dental services, and emergency services. Services are provided to income-eligible Montgomery County children, pregnant women, adults, and seniors.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Dental Services - Percentage of children that complete their dental treatment plan [1] | 46 | 32 | 32 | 32 | 32 |

[1] *Some reasons for the low percentage include: (1) There is a 2-3 month wait to get a dental appointment; (2) Parents cancel appointments or do not show for a variety of reasons; (3) Rampant caries in our child population often necessitate 6 or 7 appointments to complete treatment (average number of visits to complete is three); and (4) A small number (about 200) are completed at a specialist's office and are not reflected in the statistic.*

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **2,870,301** | **16.00** |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 138,400 | 1.00 |
| **FY20 Approved** | **3,008,701** | **17.00** |

## Environmental Health Regulatory Services

This program issues permits for and inspects a variety of activities to protect the public health by ensuring that sanitation standards are met and maintained, and that there is minimal risk of injuries or spread of vector, food, and waterborne diseases in facilities licensed by the program. This program also enforces nutritional restrictions on trans-fat in foods and menu labeling regulations. Food service establishments, swimming pools, health-care facilities, group homes, private educational facilities for children and adults, and a variety of other facilities used by the public are inspected and licensed. Inspections are conducted for compliance with health and safety standards established by the County and by State of Maryland laws and regulations. The County's rat control ordinance and smoking prohibitions and restrictions are enforced under this program. Complaints made by the public are investigated and orders for correction are issued as appropriate.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Percentage of swimming pools found to be in compliance upon regular inspection | 93 | 92 | 90 | 90 | 90 |

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **3,698,499** | **31.00** |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 8,386 | (0.50) |
| **FY20 Approved** | **3,706,885** | **30.50** |

## School Health Services

This program provides health services to students in Montgomery County Public Schools (MCPS). These services include: first aid and emergency care; health appraisal; medication and treatment administration; health counseling, consultation, and education; referral for medical, psychological, and behavioral problems; case management for students with acute and chronic health conditions, and pregnant and parenting teens; and hearing, vision, and Lead Certification screenings. Immunizations and tuberculosis screenings are administered at School Health Services Centers, primarily to international students enrolling in MCPS. Primary health care, provided by nurse practitioners and physicians, is provided to students enrolled at one of the County's School Based Health Centers or High School Wellness Centers. Head Start-Health Services is a collaborative effort of HHS, Office of Community Affairs, School Health Services, MCPS, and contracted community-based child care centers to provide comprehensive pre-kindergarten services to Federally eligible three and four year old children.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Percent of students that return to class and are ready to learn after a health room visit | 87 | 88 | 87 | 87 | 87 |

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **28,637,867** | **269.89** |
| Enhance: Funding for School Health Room Staff for New School Facilities | 456,287 | 4.79 |
| Add: Implementation of Atticus Act (Vision and Hearing Screening for Children) | 71,339 | 0.62 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 1,149,305 | 0.17 |
| **FY20 Approved** | **30,314,798** | **275.47** |

## PROGRAM SUMMARY

| Program Name | FY19 APPR Expenditures | FY19 APPR FTEs | FY20 APPR Expenditures | FY20 APPR FTEs |
|---|---|---|---|---|
| Cancer & Tobacco Prevention | 1,241,218 | 3.00 | 1,238,375 | 5.40 |
| Chief Public Health | 1,738,827 | 12.00 | 1,627,954 | 11.00 |
| Communicable Disease & Epidemiology | 1,814,518 | 14.50 | 1,802,938 | 15.50 |
| Health Care & Group Residential Services | 1,488,373 | 12.00 | 1,488,589 | 12.00 |
| Health Promotion and Prevention | 0 | 0.00 | 16,800 | 0.00 |
| Public Health Emergency Preparedness & Response Program | 1,285,495 | 8.40 | 1,237,381 | 8.40 |
| STD/HIV Prevention & Treatment Program | 8,067,349 | 43.20 | 8,017,421 | 42.40 |
| Tuberculosis Program | 1,908,400 | 17.00 | 1,848,877 | 14.25 |
| Women's Health Services | 2,782,811 | 21.15 | 2,677,675 | 21.25 |
| Health Care for the Uninsured | 14,419,500 | 5.00 | 14,847,037 | 4.00 |
| Community Health Services | 4,774,040 | 42.60 | 5,424,715 | 45.60 |

## PROGRAM SUMMARY

| Program Name | FY19 APPR Expenditures | FY19 APPR FTEs | FY20 APPR Expenditures | FY20 APPR FTEs |
|---|---|---|---|---|
| Dental Services | 2,870,301 | 16.00 | 3,008,701 | 17.00 |
| Environmental Health Regulatory Services | 3,698,499 | 31.00 | 3,706,885 | 30.50 |
| School Health Services | 28,637,867 | 269.89 | 30,314,798 | 275.47 |
| **Total** | **74,727,198** | **495.74** | **77,258,146** | **502.77** |

# Services to End and Prevent Homelessness

| APPROVED FY20 BUDGET | FULL TIME EQUIVALENTS |
|---|---|
| $24,534,614 | 76.50 |

VICTORIA BUCKLAND, ACTING DIRECTOR

## FUNCTION

The vision of the staff of Services to End and Prevent Homelessness (SEPH) is a community where all persons have access to safe, affordable housing and the opportunity to achieve a higher quality of life. The mission of SEPH is to make homelessness a rare, brief, and non-recurring event by operating from a Housing First philosophy. Housing First recognizes that people are most successful when they have choice in housing and seeks to eliminate barriers such as sobriety requirements or treatment compliance. SEPH provides a full continuum of services including housing stabilization, homeless diversion, and permanent housing; and employs evidence-based and promising practices. The mission cannot be achieved without collaborating with public and private partners through the Interagency Commission on Homelessness. Special needs populations include veterans, both individuals and families, persons with behavioral health challenges, individuals with developmental disabilities, and transitioning youth and seniors with disabilities experiencing or at risk of homelessness.

## PROGRAM CONTACTS

Contact Amanda Harris of the HHS - Services to End and Prevent Homelessness at 240.777.1179 or Joshua Watters of the Office of Management and Budget at 240.777.2768 for more information regarding this department's operating budget.

## PROGRAM DESCRIPTIONS

### Homeless Family Services

Homeless Family Services provides emergency shelter and transitional housing to families with children experiencing homelessness. Services include intake and assessment, case management, and housing location to link families experiencing homelessness to housing, behavioral health, financial, and legal programs. All services are housing focused with a goal of connecting families with permanent housing as quickly as possible and removing systemic barriers to accessing housing and services. All homeless service providers participate in the Coordinated Entry System which uses a coordinated assessment to prioritize families for housing.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Percentage of households remaining housed at least 12 months after placement in permanent supportive housing | 95 | 99 | 90 | 92 | 95 |

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **4,105,720** | **11.90** |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | (257,114) | (2.00) |
| **FY20 Approved** | **3,848,606** | **9.90** |

## Chief Special Needs Housing

This program provides leadership and direction for the administration of Services to End and Prevent Homelessness, and advises the Interagency Commission on Homelessness (ICH) and Montgomery County Continuum of Care (CoC).

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **730,253** | **3.00** |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 264,842 | 1.00 |
| **FY20 Approved** | **995,095** | **4.00** |

## Permanent Housing

Permanent Supportive Housing provides permanent housing and long-term support services to single adults and families. The single adult or head of household must have a documented disability. Flexible and individualized case management services are provided to support clients in maintaining housing and fostering independence. All permanent supportive housing programs use a Housing First approach where housing is offered without preconditions such as sobriety or treatment compliance.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **5,783,546** | **10.50** |
| Enhance: Permanent Supportive Housing Funding to Sustain the County's Commitment to End Chronic Homelessness | 1,000,000 | 0.00 |
| Decrease Cost: Elimination of the Handicap Rental Assistance General Fund Supplement | (329,679) | 0.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | (128,528) | (2.00) |
| **FY20 Approved** | **6,325,339** | **8.50** |

## Homeless Single Adult Services

Homeless Single Adult Services provides emergency shelter, street outreach, safe haven, and transitional housing to adults experiencing homelessness. Services include street outreach and engagement, comprehensive needs assessments, and case management to link persons experiencing homelessness to housing, behavioral health, financial, and legal programs. All services are housing-focused with a goal of connecting adults with permanent housing as quickly as possible and removing systemic barriers to accessing housing and services. All homeless service providers participate in the Coordinated Entry System which uses a coordinated assessment to prioritize individuals for housing.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Average length of stay in days by homeless families in emergency shelter [1] | 92 | 79 | 70 | 65 | 60 |
| Number of families placed in emergency shelters [2] | 124 | 144 | 140 | 151 | 164 |

[1] *The Montgomery County Continuum of Care has implemented a coordinated entry system for families experiencing homelessness with a goal of connecting households to permanent housing as quickly as possible. Emergency shelter staff have changed their approach to service delivery. Additionally, SEPH's Rapid Rehousing program expansion created greater access to permanent housing for families exiting emergency shelter.*

[2] *There is a direct correlation between the number of days in family emergency shelter and the number of households served. The shorter the length of stay in shelter, the more households can be served in shelter.*

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **4,693,713** | **2.00** |
| Decrease Cost: Delay Implementation of the Youth Drop-in Center | (246,500) | 0.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 206,427 | 0.00 |
| **FY20 Approved** | **4,653,640** | **2.00** |

## Prevention

Homelessness Prevention provides intake and assessment for County households that are experiencing a housing-related emergency. The program's focus is on crisis intervention and prevention. State and County grants are provided to prevent evictions and utility cut offs. Additionally, referrals are made for income support programs such as Temporary Cash Assistance. Case Management services are provided to help at-risk households develop and implement plans to prevent a future housing crisis.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Average number of households receiving a shallow rental subsidy each month | 1,720 | 1,691 | 1,700 | 1,700 | 1,700 |

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **6,281,789** | **39.10** |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 1,086,468 | 9.00 |
| **FY20 Approved** | **7,368,257** | **48.10** |

## Diversion

Homelessness Diversion provides conflict resolution, mediation, financial assistance and case management to County residents experiencing homelessness. The program's focus is to divert individuals and families from the homeless system by finding creative resolutions to their housing crisis. Unlike homelessness prevention services, diversion is only offered to households who do not have an active lease.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **150,000** | **0.00** |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 89,701 | 0.00 |
| **FY20 Approved** | **239,701** | **0.00** |

## Healthcare for the Homeless

Healthcare for the Homeless provides medical and dental services to individuals experiencing homelessness in emergency shelters, street outreach, and transitional housing. Medical services are also provided to individuals and families served in permanent supportive housing programs. Healthcare for the Homeless is committed to reducing the health disparities for people experiencing homelessness by providing low barrier access to services and reducing re-admissions to hospitals.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **1,069,472** | **4.00** |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 34,504 | 0.00 |
| **FY20 Approved** | **1,103,976** | **4.00** |

## PROGRAM SUMMARY

| Program Name | FY19 APPR Expenditures | FY19 APPR FTEs | FY20 APPR Expenditures | FY20 APPR FTEs |
|---|---|---|---|---|
| Chief Special Needs Housing | 730,253 | 3.00 | 995,095 | 4.00 |
| Homeless Family Services | 4,105,720 | 11.90 | 3,848,606 | 9.90 |
| Permanent Housing | 5,783,546 | 10.50 | 6,325,339 | 8.50 |
| Homeless Single Adult Services | 4,693,713 | 2.00 | 4,653,640 | 2.00 |
| Prevention | 6,281,789 | 39.10 | 7,368,257 | 48.10 |
| Diversion | 150,000 | 0.00 | 239,701 | 0.00 |
| Healthcare for the Homeless | 1,069,472 | 4.00 | 1,103,976 | 4.00 |
| **Total** | **22,814,493** | **70.50** | **24,534,614** | **76.50** |

# Administration and Support

| APPROVED FY20 BUDGET | FULL TIME EQUIVALENTS |
|---|---|
| $39,874,563 | 161.25 |

VICTORIA BUCKLAND, ACTING DIRECTOR

## FUNCTION

The function of Administration and Support Services is to provide overall leadership, administration, and direction to the Department of Health and Human Services (HHS), while providing an efficient system of support services to ensure effective management and delivery of services.

## PROGRAM CONTACTS

Contact Victoria Buckland of the HHS - Administration and Support at 240.777.1211 or Joshua Watters of the Office of Management and Budget at 240.777.2768 for more information regarding this department's operating budget.

## PROGRAM DESCRIPTIONS

### Office of the Director

The Office of the Director provides comprehensive leadership and direction for the Department, including policy development and implementation, planning and accountability, service integration, customer service, the formation and maintenance of partnerships with non-governmental service providers, and human resource management. Further, the Office of the Director facilitates external liaison and communications, provides overall guidance and leadership of health and social service initiatives, and ensures compliance with relevant laws and regulations including the Americans with Disabilities Act (ADA) and the Health Insurance Portability and Accountability Act (HIPAA).

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **5,252,683** | **27.85** |
| Enhance: Enhance Legal Representation for Residents Detained for Deportation Proceedings | 170,000 | 0.00 |
| Shift: Position Transfer from HHS to OHR | (114,241) | (1.00) |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 170,951 | (0.10) |
| **FY20 Approved** | **5,479,393** | **26.75** |

### Office of the Chief Operating Officer

This Office provides overall administration of the day-to-day operations of the Department, including direct service delivery,

budget and fiscal management oversight, contract management, logistics and facilities support, and information technology support and development.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **21,891,096** | **91.50** |
| Increase Cost: Adjust Budget for the Enterprise Integrated Case Management System and Electronic Health Records System to Address Structural Budget Deficiencies | 420,000 | 0.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 1,048,376 | 0.50 |
| **FY20 Approved** | **23,359,472** | **92.00** |

## Office of Community Affairs

This Office supports the Department's vision of building a healthy, safe, and strong community. Its mission is to promote health equity, improve quality of services, and increase individual and family self-sufficiency, especially among racial and ethnic minorities and low-income communities. The Office accomplishes its mission by fostering strong partnerships to provide education, outreach, system navigation, effective referrals, language assistance, and policy advocacy. It consists of the Community Action Agency, Head Start, Takoma-East Silver Spring (TESS) Center, the Leadership Institute of Equity and Elimination of Disparities, the African American Health Program, the Latino Health Initiative, and the Asian American Health Initiative.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Percentage of African Americans who demonstrate an increase in knowledge after taking diabetes education classes [1] | N/A | 85 | 90 | 90 | 90 |
| Percentage of changes in health behaviors as a result of the Latino Youth Wellness Program | 58 | 54 | 56 | 57 | 57 |
| Percentage of individuals who accessed services as a result of contacting the Asian American Health Initiative (AAHI) Patient Navigator Program Multilingual Health Information and Referral Telephone Line | 95 | 99 | 95 | 95 | 95 |

[1] *This measure was revised during FY18. As the mechanism for measurement has changed, FY18 should be considered a new baseline year.*

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **10,064,136** | **42.50** |
| Increase Cost: African American Health Program Enhancements (Annualization of FY19 Special Appropriation, Resolution 18-1302) | 158,500 | 0.00 |
| Enhance: African American Health Program Enhancement | 50,000 | 0.00 |
| Enhance: Asian American Health Initiative Program Enhancement | 50,000 | 0.00 |
| Enhance: Latino Health Initiative Program Enhancement | 50,000 | 0.00 |
| Increase Cost: Inflationary Increase to African American Health Program Service Provider Contract | 39,000 | 0.00 |
| Increase Cost: Replace Grant Funding Reduction for Volunteer Income Tax Assistance Program with General Funds | 22,120 | 0.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 601,942 | 0.00 |
| **FY20 Approved** | **11,035,698** | **42.50** |

# PROGRAM SUMMARY

| Program Name | FY19 APPR Expenditures | FY19 APPR FTEs | FY20 APPR Expenditures | FY20 APPR FTEs |
|---|---|---|---|---|
| Office of the Director | 5,252,683 | 27.85 | 5,479,393 | 26.75 |
| Office of the Chief Operating Officer | 21,891,096 | 91.50 | 23,359,472 | 92.00 |
| Office of Community Affairs | 10,064,136 | 42.50 | 11,035,698 | 42.50 |
| **Total** | **37,207,915** | **161.85** | **39,874,563** | **161.25** |

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# Community Use of Public Facilities

| APPROVED FY20 BUDGET | FULL TIME EQUIVALENTS |
|---|---|
| $11,942,523 | 31.27 |

RAMONA BELL-PEARSON, DIRECTOR

## MISSION STATEMENT

The mission of the Office of Community Use of Public Facilities (CUPF) is to maximize the community's use of schools and other public facilities and to identify and facilitate activities and programs that respond to the community's needs without disrupting the instructional program of the Montgomery County Public Schools or County operations.

## BUDGET OVERVIEW

The total approved FY20 Operating Budget for the Office of Community Use of Public Facilities is $11,942,523, an increase of $22,624 or 0.19 percent from the FY19 Approved Budget of $11,919,899. Personnel Costs comprise 29.40 percent of the budget for 30 full-time position(s) and one part-time position(s), and a total of 31.27 FTEs. Total FTEs may include seasonal or temporary positions and may also reflect workforce charged to or from other departments or funds. Operating Expenses account for the remaining 70.60 percent of the FY20 budget.

## COUNTY PRIORITY OUTCOMES

While this program area supports all seven of the County Executive's Priority Outcomes, the following are emphasized:

- **Thriving Youth and Families**
- **A Greener County**
- **Effective, Sustainable Government**

## DEPARTMENT PERFORMANCE MEASURES

Performance measures for this department are included below (where applicable). The FY19 estimates reflect funding based on the FY19 Approved Budget. The FY20 and FY21 figures are performance targets based on the FY20 Approved Budget and funding for comparable service levels in FY21.

| Measure | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| ***Program Measures*** | | | | | |
| Percentage of available time in school auditoriums, gyms, all purpose rooms/cafeterias used by the community | 45 | 42 | 45 | 45 | 45 |

| Measure | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Percentage of available use time in County buildings used by the community [1] | 47 | 46 | 46 | 46 | 46 |
| Percentage of Interagency Coordinating Board (ICB) members satisfied with CUPF's support of ICB | 100 | 100 | 95 | 95 | 95 |
| Percentage of School Childcare Selection Committee members who felt the selection process resulted in placement of a highly-qualified provider | 82% | 96% | 90% | 90% | 90% |
| Hours of paid school use | 563,754 | 557,539 | 560,000 | 560,000 | 560,000 |
| Hours of paid school field use | 63,023 | 63,039 | 64,000 | 64,000 | 64,000 |
| Hours of paid community use on Maryland National Capital Park and Planning Commission (M-NCPPC) fields [2] | 107,792 | 102,613 | 97,737 | 105,000 | 105,000 |
| Hours of use for government buildings | 15,789 | 10,467 | 11,500 | 11,500 | 11,500 |
| Hours of paid community use in Silver Spring Civic Building at Veterans Plaza [3] | 11,924 | 12,331 | 12,500 | 12,500 | 12,500 |
| Percentage of school, field, and government building users satisfied with the reservation process | 83 | 92 | 90 | 90 | 90 |
| Percentage of government building free use | 88 | 88 | 90 | 90 | 90 |

[1] *Several County Buildings are fully or partially unavailable due to construction, "refreshes" or maintenance to include: Wheaton Regional Library, Council Office Building, and Mid-County Government Center.*

[2] *The hours of paid community use on M-NCPPC fields estimate was down in FY19 as compared to actual FY18 and target for FY20. This is explained by the fact that the number of credits issued to customers was very high related to unavailability of fields for use during the FY19 period due to a higher than usual rainy season. In addition there were many fields taken out of use by MCPS due to renovations and upgrades.*

[3] *Silver Spring Civic Building (SSCB) is an early voting and election site. Usually elections will reduce hours of use at the SSCB. However, in FY18, this impact was more than offset by the elimination of free use of the plaza which allowed more paid use.*

## INITIATIVES

- The co-location of the Community Use of Public Facilities, County Recreation and Montgomery Parks in the new Wheaton building will enhance collaboration and improve customer access to the shared activity registration and facility reservation system, while simultaneously supporting the growth of the Wheaton community.

## ACCOMPLISHMENTS

- Enhanced safety and playability conditions on school ballfields as a result of a $1,000,000 cumulative contribution for the renovation of school ballfields by Montgomery Parks, M-NCPPC. Initial FY17 and FY18 work plans that carried into FY19 resulted in the renovation of 22 fields at 9 school locations. 16 new ballfields at 5 locations were added in FY19 for renovation.
- Enhanced the community's awareness of the role of the Interagency Coordinating Board (ICB) and CUPF's mission using social media and assignment of dedicated staff. In addition to distributing monthly newsletters, participating in community events, and providing information on its website, CUPF posts regularly on the County's NextDoor social media account, which has over 100,000 followers.
- Assisted a total of 78 groups, of which 45% were new users, who received support in their use of the Silver Spring Civic Building and Veterans Plaza through the Community Access Program during FY18.
- Contributed $840,000 between FY17 and FY18 to the security and maintenance at 20 County locations with installation of security cameras, furniture, equipment, and flooring replacements. Another $500,000 has been allocated during FY19 for work at 12 locations with similar improvements.

## COLLABORATION AND PARTNERSHIPS

- ActiveMontgomery

Community Use of Public Facilities, Montgomery County Department of Recreation, and M-NCPPC Montgomery Parks share the same cloud-based software solution for activity registration and facility reservation. Each contribute to the salary of a Senior Information Technology Specialist who serves as the System Administrator and liaison with the software vendor, in addition to a County Senior Accountant to manage the distribution of funds. Representatives from each entity participate on various committees to make decisions that impact the operations of the other partners. Recreation, Parks, and CUPF are currently working together on a Governance Group for the purpose of selecting a replacement vendor for ActiveMONTGOMERY. The Group will solicit, select, integrate, and transition the new vendor into a joint operating system to serve the needs of all three Agencies.

Partners

Department of Recreation, Maryland-National Capital Park and Planning Commission

### Community Use of Public Facilities

The Community Use of Public Facilities (CUPF) works with various entities to enable the community to use public facilities for a variety of activities when not in use by the tenant organization. This includes schools, public libraries, Montgomery Park fields, and meeting rooms in County buildings. CUPF reimburses the Montgomery County Board of Education for the cost impacts of community use, funds two subsidy programs, returns funds to the general fund, and contributes to special maintenance projects.

Partners

County Council, Department of General Services, Department of Police, Department of Public Libraries, Maryland-National Capital Park and Planning Commission, Montgomery County Public Schools

## PROGRAM CONTACTS

Contact Ramona Bell-Pearson of the Office of Community Use of Public Facilities at 240.777.2722 or Deborah Lambert of the Office of Management and Budget at 240.777.2794 for more information regarding this department's operating budget.

## PROGRAM DESCRIPTIONS

### Community Access to Public Space

This program provides community organizations and public agencies with access to public schools and government facilities for community services, programs, and events. Services performed by staff in support of this function include: user education training; centralized scheduling of schools, M-NCPPC fields, libraries, regional service centers, County government meeting rooms, and the Silver Spring Civic Building; managing on-line customer facility requests; administering connectivity to the facility database for school and County staff; information and referral; and problem and conflict resolution. Working with MCPS staff, PTAs, and community-based committees in the implementation and review of facility use policies and procedures is an integral component of this program. This program also provides: 1.) general management and staff support to the Interagency Coordinating Board (ICB), which is CUPF's policy-making authority, and its Citizens' Advisory Committee; and 2.) administration for community use operations, including financial processes and budgeting for the Community Use Enterprise Fund. The County's General Fund supports limited free use of facilities to qualifying organizations in accordance with ICB policy.

## BUDGET SUMMARY

| | Actual FY18 | Budget FY19 | Estimate FY19 | Approved FY20 | %Chg Bud/App |
|---|---|---|---|---|---|
| **COMMUNITY USE OF PUBLIC FACILITIES** | | | | | |
| EXPENDITURES | | | | | |
| Salaries and Wages | 2,344,063 | 2,503,476 | 2,391,626 | 2,638,520 | 5.4 % |
| Employee Benefits | 761,244 | 842,937 | 795,211 | 872,558 | 3.5 % |
| **Community Use of Public Facilities Personnel Costs** | **3,105,307** | **3,346,413** | **3,186,837** | **3,511,078** | **4.9 %** |
| Operating Expenses | 8,416,825 | 8,573,486 | 8,457,441 | 8,431,445 | -1.7 % |
| **Community Use of Public Facilities Expenditures** | **11,522,132** | **11,919,899** | **11,644,278** | **11,942,523** | **0.2 %** |
| PERSONNEL | | | | | |
| Full-Time | 29 | 30 | 30 | 30 | — |
| Part-Time | 1 | 1 | 1 | 1 | — |
| FTEs | 30.07 | 31.07 | 31.07 | 31.27 | 0.6 % |
| REVENUES | | | | | |
| Facility Rental Fees | 11,782,129 | 11,512,996 | 11,431,922 | 11,926,753 | 3.6 % |
| Investment Income | 161,425 | 108,083 | 108,083 | 104,195 | -3.6 % |
| **Community Use of Public Facilities Revenues** | **11,943,554** | **11,621,079** | **11,540,005** | **12,030,948** | **3.5 %** |

## FY20 APPROVED CHANGES

| | Expenditures | FTEs |
|---|---|---|
| **COMMUNITY USE OF PUBLIC FACILITIES** | | |
| **FY19 ORIGINAL APPROPRIATION** | **11,919,899** | **31.07** |
| **Changes (with service impacts)** | | |
| Enhance: Audio Visual Equipment Installation for the Silver Spring Civic Building [Community Access to Public Space] | 130,000 | 0.00 |
| **Other Adjustments (with no service impacts)** | | |
| Increase Cost: Equipment and Synthetic Turf Fees Returned to MCPS | 106,423 | 0.00 |
| Increase Cost: FY20 Compensation Adjustment | 99,493 | 0.00 |
| Increase Cost: Utility Reimbursements to MCPS | 77,207 | 0.00 |
| Increase Cost: MCPS Reimbursable Staff Costs | 46,365 | 0.00 |
| Increase Cost: Annualization of FY19 Personnel Costs | 33,687 | 0.00 |
| Increase Cost: ActiveMONTGOMERY Transaction Fees | 19,432 | 0.00 |
| Increase Cost: Security Services at SSCB | 15,440 | 0.00 |
| Increase Cost: Office Lease (Rockville) | 11,866 | 0.00 |
| Increase Cost: Retirement Adjustment | 5,619 | 0.00 |
| Increase Cost: ActiveMONTGOMERY System Administrator | 3,251 | 0.00 |
| Increase Cost: Motor Pool Adjustment | 171 | 0.00 |
| Technical Adj: Adjustment for ActiveMONTGOMERY System Administrator Net to Gross [Community Access to Public Space] | 0 | 0.20 |

## FY20 APPROVED CHANGES

| | Expenditures | FTEs |
|---|---|---|
| Decrease Cost: OPEB Adjustment | (26,330) | 0.00 |
| Decrease Cost: Eliminate funding for one-time special maintenance at Silver Spring Civic Building and other highly used government buildings | (500,000) | 0.00 |
| **FY20 APPROVED** | **11,942,523** | **31.27** |

## FUTURE FISCAL IMPACTS

CC APPROVED ($000S)

| Title | FY20 | FY21 | FY22 | FY23 | FY24 | FY25 |
|---|---|---|---|---|---|---|
| **COMMUNITY USE OF PUBLIC FACILITIES** | | | | | | |
| **EXPENDITURES** | | | | | | |
| **FY20 Approved** | **11,943** | **11,943** | **11,943** | **11,943** | **11,943** | **11,943** |
| No inflation or compensation change is included in outyear projections. | | | | | | |
| **Elimination of One-Time Items Approved in FY20** | **0** | **(130)** | **(130)** | **(130)** | **(130)** | **(130)** |
| Items recommended for one-time funding in FY20, including the installation of audio visual equipment for the Silver Spring Civic Building, will be eliminated from the base in the outyears. | | | | | | |
| **MCPS Reimbursable Custodial Costs** | **0** | **0** | **4** | **7** | **10** | **14** |
| CUPF is required to reimburse MCPS for the custodial supply costs of community use. | | | | | | |
| **MCPS Reimbursable Maintenance Costs** | **0** | **0** | **10** | **22** | **33** | **44** |
| CUPF is required to reimburse MCPS for the maintenance costs of community use. | | | | | | |
| **MCPS Reimbursable Staff Costs** | **0** | **13** | **26** | **39** | **52** | **66** |
| CUPF is required to reimburse MCPS for the cost impacts of community use. Reimbursements to MCPS for staff, maintenance, and supplies are periodically adjusted to reflect increases in those costs. | | | | | | |
| **MCPS Reimbursable Utility Costs** | **0** | **74** | **152** | **231** | **314** | **397** |
| These amounts reflect the projected future cost of reimbursing MCPS for utilities. | | | | | | |
| **Retiree Health Insurance Pre-funding** | **0** | **(1)** | **(2)** | **(11)** | **(17)** | **(21)** |
| **Savings from Replacement of ActiveMONTGOMERY with Replacement System** | **0** | **(72)** | **(145)** | **(145)** | **(145)** | **(145)** |
| Reduction in transaction fees, overtime, and use of temporary staff resulting from the replacement of ActiveMONTGOMERY with a new system. | | | | | | |
| **Security Services at SSCB** | **0** | **6** | **12** | **19** | **25** | **31** |
| Security services at the Silver Spring Civic Building | | | | | | |
| **Two Year Term Extension for Fiscal Assistant Position** | **0** | **0** | **(83)** | **(83)** | **(83)** | **(83)** |
| The Fiscal Assistant is shared with County Recreation to support online activity registration and facility reservation database. | | | | | | |
| **Wheaton Redevelopment** | **0** | **197** | **190** | **180** | **171** | **171** |
| Expenses at the Wheaton facility include utilities, maintenance, parking, and debt service net of savings from the current 255 Rockville Pike office lease. | | | | | | |
| **Labor Contracts** | **0** | **44** | **44** | **44** | **44** | **44** |
| These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items. | | | | | | |

## FUTURE FISCAL IMPACTS

CC APPROVED ($000S)

| Title | FY20 | FY21 | FY22 | FY23 | FY24 | FY25 |
|---|---|---|---|---|---|---|
| **Subtotal Expenditures** | **11,943** | **12,073** | **12,020** | **12,115** | **12,216** | **12,330** |

# Public Libraries

| APPROVED FY20 BUDGET | FULL TIME EQUIVALENTS |
|---|---|
| $43,064,563 | 404.01 |

ANITA VASSALLO, ACTING DIRECTOR

## MISSION STATEMENT

Montgomery County Public Libraries (MCPL) offers free and equal access to services and resources that connect the people of Montgomery County to ideas and information which sustain and enrich their lives.

MCPL's Vision: Our diverse community of lifelong learners finds MCPL to be an open, inviting, and vital gateway to the information, ideas, and enrichment that strengthens our County. A diverse, highly qualified staff continually assesses community needs and interests to support, encourage, and inspire our customers.

MCPL's Values: MCPL believes in the right of all to learn and to grow. We value intellectual freedom, accountability, quality service, diversity, fairness, professional ethics, integrity of information, and respect for our customers, our community, and ourselves. We are a learning organization that functions openly by exploring new ideas and using the collective talent, knowledge, and creativity of employees at all levels.

## BUDGET OVERVIEW

The total approved FY20 Operating Budget for the Department of Public Libraries is $43,064,563, an increase of $204,448 or 0.48 percent from the FY19 Approved Budget of $42,860,115. Personnel Costs comprise 79.91 percent of the budget for 232 full-time position(s) and 210 part-time position(s), and a total of 404.01 FTEs. Total FTEs may include seasonal or temporary positions and may also reflect workforce charged to or from other departments or funds. Operating Expenses account for the remaining 20.09 percent of the FY20 budget.

In addition, this department's Capital Improvements Program (CIP) requires Current Revenue funding.

## COUNTY PRIORITY OUTCOMES

While this program area supports all seven of the County Executive's Priority Outcomes, the following are emphasized:

- **Thriving Youth and Families**
- **A Greener County**
- **Effective, Sustainable Government**
- **A Growing Economy**

## DEPARTMENT PERFORMANCE MEASURES

Performance measures for this department are included below (where applicable), with multi-program measures displayed at the front of this section and program-specific measures shown with the relevant program. The FY19 estimates reflect funding based on the FY19 Approved Budget. The FY20 and FY21 figures are performance targets based on the FY20 Approved Budget and funding for comparable service levels in FY21.

| Measure | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| ***Multi-Program Measures*** | | | | | |
| Total use of library services (number of services provided) [1] | 26,546,388 | 33,025,441 | 34,907,891 | 37,524,334 | 40,309,066 |
| Average annual use of library services for children, for each child under 5 in the County [2] | 51.7 | 50.5 | 57.5 | 66.6 | 77.0 |
| Total use of library adult learning programs, services, and events [3] | 179,512 | 137,886 | 149,468 | 165,012 | 182,173 |
| Average cost per total library usage [4] | $1.57 | $1.29 | $1.30 | $1.44 | $1.46 |

[1] *Total use of library services includes circulation, visits, program and event attendance, information questions answered, and use of technology, among a range of services available in MCPL branches and online.*

[2] *Average number of uses of library services for each child under age 5 includes the circulation of picture books and other early literacy material, use of Go! Kits, attendance at story times and other programs designed for pre-school age children.*

[3] *This measure shows the total use of services for adult learning such as English conversation clubs, business counseling, book groups, online courses, and bilingual programs. Projections are based upon observed increases in use, strategic use of programming resources, and MCPL's Strategic Plan Goal to increase workforce development materials and programs through the work of a targeted position to promote workforce development programming. Reduction from FY17 to FY18 was related to a number of branches that were closed for refresh during FY18. One branch was closed for twelve months; one branch was closed for eight months; one branch was closed for five months; and two branches were closed for one month each. Also, work was done with database vendors in FY18 to obtain timely, accurate statistics for online classes enrollment and resource use.*

[4] *This measure shows the total use of library services in relation to MCPL's budget.*

## INITIATIVES

- Expand hours at Damascus and Long Branch Libraries in FY20.
- Initiated the Early Literacy Reading Program "1,000 Books Before Kindergarten."
- Launched the Library of Things, which provides musical instruments for loan (September 2018).
- Designed and launched the website for Maryland's Deaf Culture Digital Library that is coordinated by Montgomery County.
- Piloted a program for Sensory Storytimes which will provide specialized programs to children with developmental differences.
- Launched Citizenship Corners as part of the Montgomery County's Cities for Citizenship Initiative that provides citizenship classes and sessions at selected branches.

## ACCOMPLISHMENTS

- ☑ Awarded the 2018 Top Innovator Honorable Mention Award from the Urban Libraries Council for "Reading and Educating to Advance Lives: REAL Change," a partnership with the Jewish Council for the Aging (JCA) and Health and Human Services (HHS) volunteers who read with children in the HHS benefits office.
- ☑ Awarded 2018 NACo Achievement Awards for:

- Sharing Our Voice through Podcasting;
- The REAL Program; and
- Engaging a Community in Energy Savings.

☑ Implemented the National Endowment for the Arts (NEA) Big Read with programs and events throughout Montgomery County.

☑ Participated in One Maryland One Book hosting author Chimamanda Ngozi Adichie.

☑ Hosted First Vinyl Day - "Just for the Record Event" (April 2018), a celebration of vinyl music, its culture, art, and sound.

☑ Launched the Books@Home service which provides books by mail to residents who cannot visit a library.

☑ Launched the Internet to Go program which lends laptops and wireless hotspots for use at home.

☑ Hired a Program Specialist for the Deaf Culture Digital Library to assist in coordinating programs for the deaf community and provide information to the community and outside agencies.

☑ Workforce Development:

- Launched HIRE (Helping Individuals Reach Employment) at Rockville Memorial Library in collaboration with WorkSource Montgomery;
- Graduated 12 students from our Career Online High School program;
- Launched LearningExpress Library which offers online resources for academic and career success (November 2017); and
- Montgomery County Public Libraries (MCPL) hosted events that connected entrepreneurs to experts to expand their businesses.

☑ Completed refresh projects at the Quince Orchard (December 2017), Connie Morella (April 2018), and White Oak (April 2018) libraries.

## INNOVATIONS AND PRODUCTIVITY IMPROVEMENTS

✹ Launched comprehensive process improvement in the Collection Management unit to reduce backlogs and make materials available to customers more quickly.

✹ Piloting Transfer Utility in Collection software at four locations to reduce waste and better tailor branch collections to their local communities.

## COLLABORATION AND PARTNERSHIPS

✻ Educational Literacy

Educational classes such as English as a Second Language (ESL), citizenship classes, English conversation clubs, and tutoring spaces are offered to residents at libraries. Language learning materials are provided in a variety of formats and languages enabling communities to learn more about different cultures while sharing information. Residents are offered informative programs that cultivate an appreciation of individual and collective histories and inter-generational awareness.

Partners

Community Engagement Cluster, Montgomery College, Non-Profits

### Connected Communities

Ensure that all middle school students at MCPS have the opportunity to have a library card. Engage children and families with informative programs, library tours, and events that cultivate an appreciation of libraries and volunteer opportunities.

Partners

Montgomery County Public Schools, Non-Profits

### Strong and Vibrant Montgomery

Provided workforce development programs targeting job seekers to include workshops on job search strategies, successful interviewing, resume writing, applying for jobs with Montgomery County, LinkedIn Bootcamps, and career re-entry seminar series for women. Business programs offer classes in English and Spanish for entrepreneurs and small business owners on starting a business, business finance basics, social media for small businesses, building a website for small business, and an online high school diploma program. Financial Literacy offerings include programs on divorce and money, financial planning 101, envisioning your financial future, planning for retirement, entrepreneurship, and protecting against identity theft. The Health and Human Services (HHS) Safe Spaces program at two branches offers a location for late night activities for at-risk teenagers.

Partners

Office of Consumer Protection, Office of Human Resources, Non-Profits

### Technology and Programming

Media labs engage youth and older adults in using digital media, music, and multimedia production as a form of expression and developing their programming skills in libraries. Technology training classes for older adults in English and Spanish are available at several libraries. Residents are provided with programs that inspire and foster innovative thinking, technology, makerspace, and Science, Technology, Engineering, Art, and Mathematics (STEAM) programming.

Partners

Department of Technology Services, Non-Profits

## PROGRAM CONTACTS

Contact Anita Vassallo of the Department of Public Libraries at 240.777.0012 or Deborah Lambert of the Office of Management and Budget at 240.777.2794 for more information regarding this department's operating budget.

## PROGRAM DESCRIPTIONS

### Library Services to the Public

MCPL consists of 22 library sites including the Noyes Library for Young Children, the Montgomery County Correctional Facility Library, and the Materials Management Center.

Library services are available to all County residents, Maryland residents, and those working in Montgomery County, free of charge. Library customers use MCPL services including information services for children and adults delivered in person, over the telephone, by chat, in the stacks, and outside the walls; a Public Access Catalog for access to indices and full text materials; automated phone renewal and online catalog and customer account access (24 hours, 7 days a week); programming for children, teens, seniors, and adults; technologies such as 3D printers, digital labs, makerspaces, Science, Technology, Engineering, and Mathematics (STEM) kits, loanable laptops and eReaders, meeting rooms, and collaboration spaces for public use.

The Assistant Director team oversees and supports the day-to-day operations of MCPL's branches.

- The Assistant Director for Collection and Technology oversees four branches, the Collection Management and Inter-Library Loan divisions, the Digital Strategies unit, the Technology Management unit, the Deaf Culture Digital Library, social media, digital media labs, and special projects.
- The Assistant Director for Facilities and Americans with Disabilities Act (ADA) oversees nine branches, ADA compliance, refresh project coordination, facilities maintenance, workplace safety, continuity of operations, and is liaison to the Department of General Services.
- The Assistant Director for Outreach and Programs oversees nine branches, workforce development, early literacy, marketing and branding, outreach, policies and procedures, partnership programs, after-school programs, Summer Read and Learn events, and program funding.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Number of items checked out (circulation) and materials used in a library | 11,218,955 | 10,010,963 | 9,820,755 | 9,830,576 | 10,027,188 |
| Number of library visits | 4,621,274 | 4,523,133 | 4,550,272 | 4,668,579 | 4,789,962 |
| Information questions answered | 2,069,558 | 2,701,442 | 3,425,428 | 4,343,442 | 5,507,484 |
| Total hours of rooms booked | 146,442 | 135,514 | 147,710 | 161,003 | 175,439 |

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **28,409,010** | **337.91** |
| Enhance: Public Service Hours at Damascus and Long Branch Libraries | 215,788 | 5.00 |
| Add: Staff to Re-open Wheaton Library Offset by Lapse Adjustment Based Upon Experience | 0 | 3.50 |
| Decrease Cost: Elimination of Lease for Wheaton Interim Library | (215,424) | 0.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 1,356,737 | (0.50) |
| **FY20 Approved** | **29,766,111** | **345.91** |

Note(s): *Reallocation of staff from Library Services to the Public to Collection Management.*

## Administration, Outreach, and Support Services

The Office of the Director has the responsibility for the overall management and leadership of the department. The Director's Office also oversees strategic planning and evaluation of services, public relations with the community, marketing the department's services, partnerships, Memoranda of Understanding (MOUs), and the Library Board. The Director's Office directly manages the Human Resources and Accountability Unit, the Business Office, and three Assistant Directors.

- The Human Resources and Accountability Management unit oversees human resources, staff development and training,

Sunday and Substitute Services, planning and evaluation, data and statistics, customer accounts, circulation services, workplace competency, Equal Employment Opportunity (EEO) issues, recruitment and training, staff recognition, and labor/management relations.

- The Business Office oversees preparation and management of the Department's budget, contracts and procurement, fiscal administration including Materials Management's Fiscal Unit (Drivers, Acquisition), revenue, grants, equipment management, and Council liaison.

Through interviews, focus groups, and meetings with community representatives, a strategic plan was developed which identified ways of creating vital, thriving communities to support County residents and the County Executive's core values. MCPL's strategic plan positions MCPL as a resource to build Literate, Connected, Strong and Vibrant, and Delighted communities.

- Literate Montgomery - MCPL will provide opportunities to encourage language and life-skills literacies and lifelong learning through Early Literacy, English Language Literacy, Health Literacy, Financial Literacy, Digital Literacy, Environmental Literacy, and Lifelong Learning.
- Connected Montgomery - MCPL will provide opportunities to encourage inclusive and engaging communities through diversity programs, civic engagement, customer reach, and collaborative spaces.
- Strong and Vibrant Montgomery - MCPL will provide opportunities to develop, increase, and hone workforce skills that will enhance skills for gainful employment, job seekers, and business support.
- Delighted Montgomery - MCPL will provide exceptional customer experience by supporting and training staff, and reinforcing our infrastructure through enhanced programming, inviting spaces, responsive materials processes, effective information service, 21st century technology, effective partnerships, enhancing staff skills and support, and engagement with the community.

Montgomery County Public Libraries is committed to providing state-of-the art library facilities and new models of service to encourage lifelong learning and to meet the needs of a diverse population whose needs are changing rapidly.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Attendance at library programs | 261,299 | 288,793 | 319,116 | 359,005 | 403,881 |
| Number of visits to the library's homepage | 3,543,252 | 3,394,632 | 3,401,421 | 3,408,223 | 3,415,039 |

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **4,413,629** | **28.00** |
| Shift: Operating Budget Impact from 21st Century Library Enhancements CIP Project to FY20 Public Libraries' Operating Budget | 117,439 | 0.00 |
| Decrease Cost: Department Wide Salary Lapse Increase | (1,713,370) | 0.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 109,462 | 0.00 |
| **FY20 Approved** | **2,927,160** | **28.00** |

## Collection Management

The Collection Management program provides for the selection, acquisition, cataloging, processing, and delivery of library content and materials, including electronic resources, eBooks, and eAudiobooks.

- The Collection Development Unit is responsible for planning and inclusion of new formats and the evaluation of collections in relation to community information needs. Collections are purchased for English learners, as well as collections in Spanish, Chinese, Vietnamese, French, Korean, Russian, Farsi, and Amharic.
- The materials delivery service delivers new materials, customer requested items, and returned materials among MCPL branches and between several jurisdictions in the region.
- The cataloging and processing unit prepares all library materials for use in the branches.
- The inter-library loan service provides opportunities for Montgomery County cardholders to use materials from public library systems throughout Maryland, from out-of-state public libraries, and from academic and special libraries throughout the world.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Library electronic database usage | 908,595 | 943,878 | 981,633 | 1,020,898 | 1,061,733 |
| eBooks and eAudioBooks borrowed | 1,307,096 | 1,318,951 | 1,424,467 | 1,538,424 | 1,661,497 |

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **10,037,476** | **29.60** |
| Increase Cost: SirsiDynix Contract | 13,928 | 0.00 |
| Increase Cost: Community Services for Autistic Adults and Children | 10,800 | 0.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 309,088 | 0.50 |
| **FY20 Approved** | **10,371,292** | **30.10** |

Note(s): *Reallocation of staff from Library Services to the Public to Collection Management.*

## BUDGET SUMMARY

| | Actual FY18 | Budget FY19 | Estimate FY19 | Approved FY20 | %Chg Bud/App |
|---|---|---|---|---|---|
| **COUNTY GENERAL FUND** | | | | | |
| EXPENDITURES | | | | | |
| Salaries and Wages | 22,649,068 | 23,793,826 | 23,026,783 | 24,049,441 | 1.1 % |
| Employee Benefits | 9,509,411 | 10,118,938 | 9,382,415 | 10,146,857 | 0.3 % |
| **County General Fund Personnel Costs** | **32,158,479** | **33,912,764** | **32,409,198** | **34,196,298** | **0.8 %** |
| Operating Expenses | 8,364,109 | 8,641,774 | 8,261,773 | 8,562,688 | -0.9 % |
| **County General Fund Expenditures** | **40,522,588** | **42,554,538** | **40,670,971** | **42,758,986** | **0.5 %** |
| PERSONNEL | | | | | |
| Full-Time | 220 | 220 | 220 | 230 | 4.6 % |
| Part-Time | 212 | 213 | 213 | 210 | -1.4 % |
| FTEs | 392.06 | 392.31 | 392.31 | 400.81 | 2.2 % |
| REVENUES | | | | | |
| Library Fees | 21,496 | 20,000 | 20,000 | 20,000 | — |

## BUDGET SUMMARY

| | Actual FY18 | Budget FY19 | Estimate FY19 | Approved FY20 | %Chg Bud/App |
|---|---|---|---|---|---|
| Library Fines | 604,019 | 870,000 | 870,000 | 500,000 | -42.5 % |
| Miscellaneous Revenues | 342,762 | 280,000 | 280,000 | 280,000 | — |
| Parking Fees | 17,855 | 80,000 | 80,000 | 80,000 | — |
| State Reimbursement: Library Operations | 3,139,619 | 3,236,000 | 3,236,000 | 3,388,000 | 4.7 % |
| State Reimbursement: Library Staff Retirement | 3,815,138 | 3,194,819 | 3,194,819 | 3,295,000 | 3.1 % |
| **County General Fund Revenues** | **7,940,889** | **7,680,819** | **7,680,819** | **7,563,000** | **-1.5 %** |

## GRANT FUND - MCG

| | | | | | |
|---|---|---|---|---|---|
| EXPENDITURES | | | | | |
| Salaries and Wages | 49,876 | 171,263 | 171,263 | 171,555 | 0.2 % |
| Employee Benefits | 16,035 | 42,764 | 42,764 | 45,553 | 6.5 % |
| **Grant Fund - MCG Personnel Costs** | **65,911** | **214,027** | **214,027** | **217,108** | **1.4 %** |
| Operating Expenses | 69,218 | 91,550 | 91,550 | 88,469 | -3.4 % |
| **Grant Fund - MCG Expenditures** | **135,129** | **305,577** | **305,577** | **305,577** | **—** |
| PERSONNEL | | | | | |
| Full-Time | 2 | 2 | 2 | 2 | — |
| Part-Time | 0 | 0 | 0 | 0 | — |
| FTEs | 3.20 | 3.20 | 3.20 | 3.20 | — |
| REVENUES | | | | | |
| Federal Grants | 33,413 | 0 | 0 | 0 | — |
| State Grants | 104,950 | 305,577 | 305,577 | 305,577 | — |
| **Grant Fund - MCG Revenues** | **138,363** | **305,577** | **305,577** | **305,577** | **—** |

## DEPARTMENT TOTALS

| | | | | | |
|---|---|---|---|---|---|
| **Total Expenditures** | **40,657,717** | **42,860,115** | **40,976,548** | **43,064,563** | **0.5 %** |
| **Total Full-Time Positions** | **222** | **222** | **222** | **232** | **4.5 %** |
| **Total Part-Time Positions** | **212** | **213** | **213** | **210** | **-1.4 %** |
| **Total FTEs** | **395.26** | **395.51** | **395.51** | **404.01** | **2.1 %** |
| **Total Revenues** | **8,079,252** | **7,986,396** | **7,986,396** | **7,868,577** | **-1.5 %** |

## FY20 APPROVED CHANGES

| | Expenditures | FTEs |
|---|---|---|
| **COUNTY GENERAL FUND** | | |
| **FY19 ORIGINAL APPROPRIATION** | **42,554,538** | **392.31** |
| **Changes (with service impacts)** | | |
| Enhance: Public Service Hours at Damascus and Long Branch Libraries [Library Services to the Public] | 215,788 | 5.00 |
| Add: Staff to Re-open Wheaton Library Offset by Lapse Adjustment Based Upon Experience [Library Services to the Public] | 0 | 3.50 |

## FY20 APPROVED CHANGES

| | Expenditures | FTEs |
|---|---|---|
| **Other Adjustments (with no service impacts)** | | |
| Increase Cost: FY20 Compensation Adjustment | 1,208,070 | 0.00 |
| Increase Cost: Annualization of FY19 Personnel Costs | 540,258 | 0.00 |
| Shift: Operating Budget Impact from 21st Century Library Enhancements CIP Project to FY20 Public Libraries' Operating Budget [Administration, Outreach, and Support Services] | 117,439 | 0.00 |
| Increase Cost: Retirement Adjustment | 32,788 | 0.00 |
| Increase Cost: SirsiDynix Contract [Collection Management] | 13,928 | 0.00 |
| Increase Cost: Community Services for Autistic Adults and Children [Collection Management] | 10,800 | 0.00 |
| Decrease Cost: Motor Pool Adjustment | (5,829) | 0.00 |
| Decrease Cost: Elimination of Lease for Wheaton Interim Library [Library Services to the Public] | (215,424) | 0.00 |
| Decrease Cost: Department Wide Salary Lapse Increase [Administration, Outreach, and Support Services] | (1,713,370) | 0.00 |
| **FY20 APPROVED** | **42,758,986** | **400.81** |

**GRANT FUND - MCG**

| | | |
|---|---|---|
| **FY19 ORIGINAL APPROPRIATION** | **305,577** | **3.20** |
| **FY20 APPROVED** | **305,577** | **3.20** |

## PROGRAM SUMMARY

| Program Name | FY19 APPR Expenditures | FY19 APPR FTEs | FY20 APPR Expenditures | FY20 APPR FTEs |
|---|---|---|---|---|
| Library Services to the Public | 28,409,010 | 337.91 | 29,766,111 | 345.91 |
| Administration, Outreach, and Support Services | 4,413,629 | 28.00 | 2,927,160 | 28.00 |
| Collection Management | 10,037,476 | 29.60 | 10,371,292 | 30.10 |
| **Total** | **42,860,115** | **395.51** | **43,064,563** | **404.01** |

## CHARGES TO OTHER DEPARTMENTS

| Charged Department | Charged Fund | FY19 Total$ | FY19 FTES | FY20 Total$ | FY20 FTES |
|---|---|---|---|---|---|
| **COUNTY GENERAL FUND** | | | | | |
| Correction and Rehabilitation | General Fund | 173,468 | 1.70 | 173,128 | 1.70 |

## FUTURE FISCAL IMPACTS

CC APPROVED ($000S)

| Title | FY20 | FY21 | FY22 | FY23 | FY24 | FY25 |
|---|---|---|---|---|---|---|
| **COUNTY GENERAL FUND** | | | | | | |
| **EXPENDITURES** | | | | | | |

## FUTURE FISCAL IMPACTS

CC APPROVED ($000S)

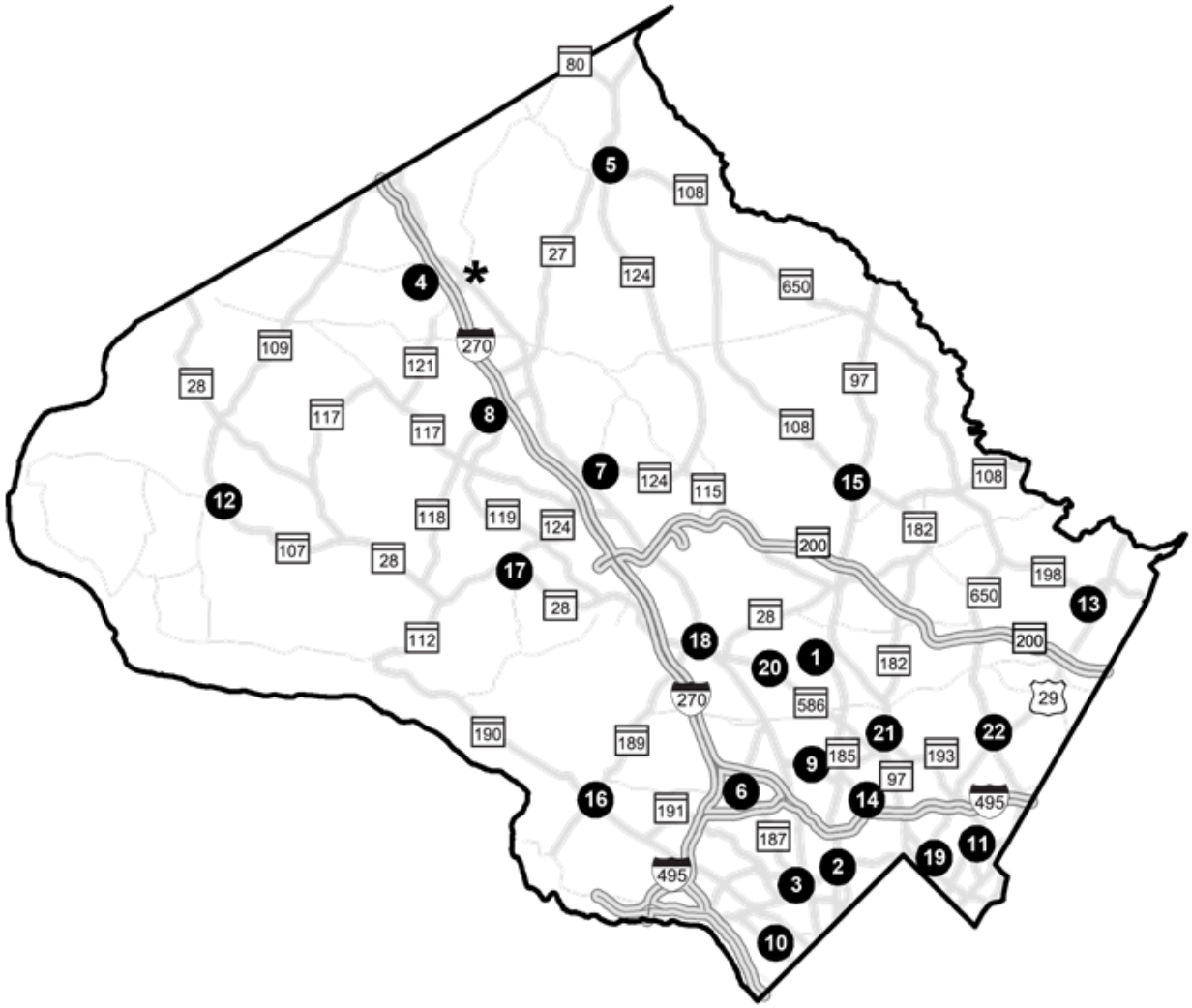
| Title | FY20 | FY21 | FY22 | FY23 | FY24 | FY25 |
|---|---|---|---|---|---|---|
| **FY20 Approved** | **42,759** | **42,759** | **42,759** | **42,759** | **42,759** | **42,759** |
| No inflation or compensation change is included in outyear projections. | | | | | | |
| **Annualization of Positions Approved in FY20** | **0** | **241** | **241** | **241** | **241** | **241** |
| New positions in the FY20 budget are generally assumed to be filled after the fiscal year begins. Therefore, the above amounts reflect annualization of these positions in the outyears. | | | | | | |
| **CSAAC** | **0** | **7** | **14** | **14** | **14** | **14** |
| This is the increase in Libraries' contract with Community Services for Autistic Adults and Children (CSAAC) that provides staff for book sorting services. | | | | | | |
| **SirsiDynix Contract** | **0** | **6** | **6** | **6** | **6** | **6** |
| Maintenance contract increase for Montgomery County Public Libraries' Integrated Library System (SirsiDynix) per the contract agreement. | | | | | | |
| **Labor Contracts** | **0** | **411** | **411** | **411** | **411** | **411** |
| These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items. | | | | | | |
| **Subtotal Expenditures** | **42,759** | **43,424** | **43,431** | **43,431** | **43,431** | **43,431** |

## ANNUALIZATION OF PERSONNEL COSTS AND FTES

| | FY20 Approved | | FY21 Annualized | |
|---|---|---|---|---|
| | Expenditures | FTEs | Expenditures | FTEs |
| Additional Staff to Re-open Wheaton Library | 273,361 | 3.50 | 298,212 | 3.50 |
| Public Service Hours at Damascus and Long Branch Libraries | 215,788 | 5.00 | 431,575 | 5.00 |
| **Total** | **489,149** | **8.50** | **729,787** | **8.50** |

# Montgomery County, Maryland

## Public Libraries




1. Aspen Hill ❖
2. Chevy Chase
3. Connie Morella ❖
4. Correctional Facility
5. Damascus ❖
6. Davis
7. Gaithersburg ❖
8. Germantown ❖
9. Kensington Park
10. Little Falls
11. Long Branch ❖
12. Maggie Nightingale
13. Marilyn J Praisner ❖
14. Noyes Library for Young Children
15. Olney ❖
16. Potomac
17. Quince Orchard ❖
18. Rockville Memorial ❖
19. Silver Spring ❖
20. Twinbrook
21. Wheaton ❖
22. White Oak ❖

* Clarksburg (Proposed)

❖ Open on Sundays

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# Recreation

| APPROVED FY20 BUDGET | FULL TIME EQUIVALENTS |
|---|---|
| $44,885,621 | 490.38 |

ROBIN RILEY, DIRECTOR

## MISSION STATEMENT

The mission of the Department of Recreation is to provide high quality, diverse, and accessible programs, services, and facilities that enhance the quality of life for all ages, cultures, and abilities.

## BUDGET OVERVIEW

The total approved FY20 Operating Budget for the Department of Recreation is $44,885,621, an increase of $6,100,569 or 15.73 percent from the FY19 Approved Budget of $38,785,052. Personnel Costs comprise 60.28 percent of the budget for 148 full-time position(s) and 11 part-time position(s), and a total of 490.38 FTEs. Total FTEs may include seasonal or temporary positions and may also reflect workforce charged to or from other departments or funds. Operating Expenses account for the remaining 39.72 percent of the FY20 budget.

The Debt Service for the Recreation Fund is appropriated in the Debt Service Fund and is, therefore, not displayed in this section. To pay for the Debt Service, a transfer of funds from the Recreation fund to the Debt Service Fund of $11,530,970 is required to cover General Obligation bond costs. Additionally, it should be noted that prior to FY20 the Department managed a Recreation Activities Agency Fund (RAAF). This Fund was designated for handling contracted programs and services and was entirely revenue supported. The net proceeds of these activities were accounted for in the Tax Supported Recreation Fund. Due to requirements in Governmental Accounting Standards Board (GASB) Statement 84, "Fiduciary Activities", the RAAF will be discontinued beginning in FY20. Because of Recreation's objective to flexibly respond to customer demands for Recreation activities formerly accounted for in the RAAF, a new Non-Tax Supported Recreation Fund has been established.

The increase in FY20 funding is from the opening of the new, expanded Wheaton Community Recreation Center, the establishment of the new Non-Tax Supported Recreation Fund, the expansion of the Excel Beyond the Bell for Elementary School program to four additional elementary schools, the expansion of the RecXtra program to three additional Middle Schools, the expansion of hours at six Recreation Centers, and the expansion of the County's Employee Wellness and Recreation Program to Montgomery County Public School (MCPS) employees.

In addition, this department's Capital Improvements Program (CIP) requires Current Revenue funding.

## COUNTY PRIORITY OUTCOMES

While this program area supports all seven of the County Executive's Priority Outcomes, the following are emphasized:

- **Thriving Youth and Families**
- **A Greener County**

## DEPARTMENT PERFORMANCE MEASURES

Performance measures for this department are included below (where applicable), with multi-program measures displayed at the front of this section and program-specific measures shown with the relevant program. The FY19 estimates reflect funding based on the FY19 Approved Budget. The FY20 and FY21 figures are performance targets based on the FY20 Approved Budget and funding for comparable service levels in FY21.

| Measure | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| ***Multi-Program Measures*** | | | | | |
| Total percent of County residents registered through the Department of Recreation | 8.3% | 9.92% | 10% | 10% | 10% |
| Percentage of Recreation Registrants using ActiveMontgomery | 65% | 88.4% | 90% | 95% | 95% |

## INITIATIVES

- Expand the Excel Beyond the Bell (EBB) for Elementary School program to four additional elementary schools and the RecXtra program to three additional middle schools in FY20.
- Expansion of Friday and Saturday evening hours at the following six recreation centers in FY20:
  - Wheaton Community Recreation Center;
  - Good Hope Neighborhood Recreation Center;
  - Long Branch Community Recreation Center;
  - White Oak Community Recreation Center;
  - Plum Gar Community Recreation Center; and
  - East County Community Recreation Center.
- Expansion of the County's Employee Wellness and Recreation Program to Montgomery County Public School (MCPS) employees in FY20.
- Senior Programs is working with Senior Planet Montgomery and TeenWorks to provide free technology classes for seniors with teens providing the training/instruction on a one-on-one basis. Over 900 seniors participated in the classes in 2017-2018.
- Senior Programs is working with the Age-Friendly Montgomery Health and Wellness Committee to expand Falls Prevention and Medication Management Programs at all senior centers.
- Recognizing the growing demand for adult pickleball in Montgomery County, Countywide Sports initiated a three-day tournament to gain interest in the sport and has successfully received interest and participation from Active Adults ages 50 to 75 engaged as teams and individual competitors. This program has blossomed to one of the most sought after classes offered by the department.

## ACCOMPLISHMENTS

- ☑ Montgomery County Recreation received eight NACo (National Association of Counties) Awards in 2018 in recognition of

innovative County Government programs. The department received more awards in the Parks and Recreation category than any other county in the nation:

- Advancing Youth Development Training in partnership with the Collaboration Council;
- Dream Academy;
- Fashion Boot Camp in partnership with Cultural Communications;
- HerTime2Shine;
- MoCo's Got Talent;
- Second Thursday Silver Spring Dance;
- Soccer4Change in partnership with Identity, City of Gaithersburg, and HHS Street Outreach Network; and
- Water Safety Day in partnership with the Cities of Gaithersburg and Rockville.

☑ Successfully implemented an East County Sports Initiative engaging community youth in track and field programming and competitive sports.

☑ Grand Re-opening of the Good Hope Neighborhood Recreation Center in October 2018. The new 14,000 square foot center includes a brand new gymnasium/theater, an exercise/weight room, game room, and larger activity/social gathering space. In addition to the sports and fitness programs and social activities, the center will partner with Strathmore to enhance recreational offerings by adding innovative art, music, and educational activities, as well as live performances.

☑ The Aquatics and Youth Development Teams implemented the Summer Leadership Challenge Lifeguarding Camp providing an opportunity for youth aged 14+ to prepare for lifeguarding. Campers were provided an opportunity to experience SCUBA diving.

☑ Senior Programs has continued to expand the Bone Builders Exercise Program now offering 25 classes at 15 of our Recreation facilities throughout the county.

## INNOVATIONS AND PRODUCTIVITY IMPROVEMENTS

✹ Redesigned the Recreation Department website featuring streamlined menus; simplified site navigation; a responsive layout for all platforms, including cell phones and tablets; updated detailed information about hundreds of Montgomery County Recreation activities; new detailed information about senior centers, aquatic centers, and recreation centers, including center-specific calendars of events; and an optimized search engine.The new design uses modern performance techniques to improve webpage loading speed, and a new shorter domain name allows the department to build brand awareness and increase engagement. Visit the new site at mocorec.com

✹ Aquatics implemented a listening session with stakeholders to provide an opportunity for swimmers to meet and provide feedback on facilities and programs, extending our efforts to improve customer service and facility access.

✹ Our Information Technology Services division delivered new multimedia screens for nine locations to better improve meetings and afterschool activities. These screens are able to be monitored and managed by IT staff and will provide the latest in technology to our participants.

✹ Our Information Technology Services division implemented a mobile people counting system for less than 1/10th the expected price. This system allows for greater accuracy in attendance, which allows Business Services to identify concerns in membership usage and tracking, improving departmental productivity.

## COLLABORATION AND PARTNERSHIPS

### ActiveMontgomery

In partnership with Community Use of Public Facilities and Montgomery County Parks, ActiveMontgomery provides residents with online registration and access to programs, classes, events, and facility use. This system streamlines operations providing customers and constituents with ease of use encouraging community participation.

Partners

Office of Community Use of Public Facilities, Maryland-National Capital Park and Planning Commission

### Excel Beyond the Bell

In partnership with MCPS and the Collaboration Council, the Excel Beyond the Bell program serves over 2,400 youth and is continuously growing to help close the achievement opportunity gap among MCPS students.

Partners

Montgomery County Public Schools, Non-Profits

### TeenWorks

- In partnership with the Maryland Park Service, Conservation Jobs Corps (CJC), and the Maryland-National Capital Park and Planning Commission (M-NCPPC), TeenWorks prepares young people for jobs in an increasingly green economy through conservation and environmental stewardship. The program provides participants ages 14-17 with opportunities for skills development, personal growth, and the satisfaction of completing projects that benefit our County and State natural resources.
- In partnership with Maryland's Promise and the National Center for Children and Families, TeenWorks ensures vulnerable youth receive priority referrals for youth employment opportunities.
- Partnership between Seniors and TeenWorks to employ youth to provide computer literacy training to seniors.
- In partnership with the Hispanic Business Foundation, TeenWorks provides employability and financial literacy skills to newly arrived Latino youth who earn a stipend for participation.

Partners

Department of Technology Services, Maryland-National Capital Park and Planning Commission, Montgomery County Public Schools, Non-Profits

### Maryland Senior Olympics

The Senior Programs Team continues to work with MD Senior Olympics, Inc., other county and state recreation departments, MNCPPC, and a number of senior sports organization to program 28 Senior Olympic events throughout the County and State on an annual basis.

Partners

Maryland-National Capital Park and Planning Commission, Non-Profits

### Proactive Prevention Strategy

In partnership with Montgomery County Police, we seek to strengthen the relationship between youth and law enforcement to enhance trust and understanding within communities, discuss neighborhood issues, and deter youth from engaging in risky

behavior. Police are participating in an arts-based initiative through the Excel Beyond the Bell program.

Partners

Department of Police, Non-Profits

### Youth Soccer Partnerships

Montgomery County Recreation's expanded soccer program (Soccer4Change) targets vulnerable youth with Identity, the City of Gaithersburg, and the Department of Health and Human Services' Street Outreach Network to provide instruction, coaching, transportation, enrichment, and other program supports to ensure youth are healthy, connected, and productive during out-of-school time. The partners work to remove barriers by building program schedules conducive to working youth, providing bilingual staff, providing free uniforms and transportation to address barriers that often prevent students from participating in school-based programs.

Partners

Department of Health and Human Services, Non-Profits

### Senior Transportation

The Senior Programs Team works closely with the Department of Transportation (DOT) and the Department of Health and Human Services Aging and Disability Services to provide coordinated and efficient transportation services to seniors living in the county. This includes transportation to five senior centers and four Active Adult program locations.

Partners

Department of Health and Human Services, Department of Transportation

### Partnership with First Tee of Greater Washington

First Tee of Greater Washington offers free golf instruction to 4th and 5th grade participants in Recreation's Club Adventure program in the East County area. Instruction includes driving range skills and putting green practice that provide participants a first time golf experience.

Partners

Non-Profits

### Medication Take-Back Program

This program partners with Police and HHS Aging and Disability Services to encourage seniors to bring in old or expired medications so that they can be disposed of properly. A pharmacist is often present to answer medication-related questions.

Partners

Department of Health and Human Services, Department of Police

### Coffee with a Cop

This program has expanded from its pilot launch in 2016 from one initial location to multiple sites. Montgomery County Police designed the program for seniors to speak with a Community Liaison Officer in an informal and relaxed setting, to answer questions, share information, and report any concerns regarding criminal activity.

Partners

Department of Police

## PROGRAM CONTACTS

Contact Ginny Horvath of the Department of Recreation at 240.777.6842 or Deborah Lambert of the Office of Management and Budget at 240.777.2794 for more information regarding this department's operating budget.

## PROGRAM DESCRIPTIONS

### Administration/Policy Management

The Department's administration staff provides the management and supervisory oversight to accomplish the agency's mission, goals, and objectives. This team includes the Department's senior managers and staff who provide policy development, accountability, evaluation, and planning.

Capital Programs (CIP): Within the Office of the Director, this staff manages the Department's long-range facility planning efforts and the Capital Improvement Program, or CIP, including the development of new facilities and the renovation and modernization of existing recreation facilities.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **2,058,938** | **13.89** |
| Increase Cost: Risk Management Adjustment | 132,586 | 0.00 |
| Increase Cost: Motor Pool Adjustment | 35,945 | 0.00 |
| Decrease Cost: Turnover Savings from Filling Division Chief Administration and IT Position | (67,646) | 0.00 |
| Decrease Cost: Reallocate One Recreation Specialist to Re-open Wheaton Community Recreation Center | (85,000) | 0.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 27,502 | (1.00) |
| **FY20 Approved** | **2,102,325** | **12.89** |

### Aquatics

The Aquatics programs provide recreational, fitness, instructional, competitive, therapeutic, and rehabilitative water activities that serve all residents. The broad ranges of programming include lessons, instructional wellness classes, and competitive programming such as dive and swim teams. Facilities also host a wide variety of local, regional, and national events and competitions each year. The Department operates seven regional outdoor pools and four indoor aquatics facilities. The Piney Branch Elementary School Pool is operated through a contract with Adventist Community Services.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **6,673,138** | **120.18** |
| Shift: Recreation Activities Expenses from Recreation Agency Fund to Aquatics Program in the Recreation Tax Supported Fund | 915,000 | 0.00 |
| Reduce: Impact of Temporary Closure of MLK Indoor Swim Center for Renovation | (25,600) | 0.00 |

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 173,287 | 0.00 |
| **FY20 Approved** | **7,735,825** | **120.18** |

## Countywide Programs

The Countywide Programs team offers recreation and skill development opportunities for all ages in leisure areas such as classes in arts, dance, music, exercise and fitness; sports leagues, clinics, and tournaments; therapeutic recreation programs and inclusion services; summer camps, clinics, and fun centers; trips and tours; and special events. Classes, programs, and leagues are scheduled across the entire County in recreation centers, public schools, parks, and other public and private facilities. Countywide program listings and registration details can be found in the Montgomery County Guide to Recreation and Parks Programs, which is published four times a year, or online at www.ActiveMontgomery.org.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Number of people with disabilities served by Therapeutic Recreation Programs | 1,597 | 1,406 | 1,500 | 1,500 | 1,500 |

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **6,059,592** | **78.84** |
| Increase Cost: Funding for Permits for Special Events | 20,260 | 0.00 |
| Increase Cost: Existing Contractual Increase: Fireworks | 5,222 | 0.00 |
| Decrease Cost: Department Wide Summer Program Training From Two Days to a Half Day With The Remaining Training Held at Individual Recreation Centers | (22,382) | 0.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 411,965 | 1.70 |
| **FY20 Approved** | **6,474,657** | **80.54** |

## Recreation Outreach Services

**Events:** The Department of Recreation coordinates special events and other activities, which offer a variety of benefits, including enhancing a sense of community, encouraging family participation, and providing a positive image of the County. These special events offer opportunities for interaction among the various segments of our multi-cultural community and provide a chance to celebrate our rich cultural diversity. Several of the Department's larger events are the Fourth of July Celebrations and Pike's Peek Road Race.

**Partnerships:** The Department partners with many County and outside agencies and organizations to provide various leisure opportunities for the residents of the County. More formal partnerships and contracts include the Arts and Humanities Council, Public Arts Trust, Black Rock Center for the Arts, and Black Box Theatre in Silver Spring.

**Services to Special Populations:** The Therapeutic Recreation Team provides accessible leisure, educational, and personal development activities for individuals with disabilities through mainstreaming and adaptive programs. The Department has staff trained to develop and implement accessible leisure, educational, and personal skill development activities for individuals with disabilities through mainstreaming inclusion, community integration, and adaptive programs. The Department offers programs including classes, camps, sports, and activities, which enhance the lives of individuals with disabilities and provide support for the families of participants, ages pre-school through adult. The activities available to residents with disabilities through the Department are often the only opportunities these individuals have for leisure activities since community options are limited.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **545,033** | **5.92** |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | (98,374) | (1.00) |
| **FY20 Approved** | **446,659** | **4.92** |

## Recreation Regions and Community Centers

The Department has 22 recreation centers, located throughout the County. The Wheaton Library and Community Recreation Center is currently under construction. These community recreation centers provide facilities and programs featuring leisure activities, social interaction, family participation, and community civic involvement, as well as promote community cohesion and identity.

The centers are designed to support sports, fitness, dance, community/social activities, and arts programs. Activities include instructional programs, organized competitions, performances and exhibitions, recreational clubs and hobby groups, and accessibility initiatives for special populations. Center spaces are available for community activities, party rentals, receptions, and civic group meetings. User fees are charged for room rentals, special programs, fitness room memberships, and services offered at each facility. Designated sites offer afterschool programs for children and youth, such as Club Adventure and Club Friday, at affordable prices.

The section is divided into three geographic service areas. Area supervisors and staff plan and coordinate recreation services and activities in their area. They also assist with the delivery of services, perform customer assessments of programs, and provide staff who serve as liaisons with schools and community groups in the area. Area staff also manage local community-based activities, such as community days, festivals, and other special events.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **6,508,694** | **100.02** |
| Add: Re-open Expanded Wheaton Community Recreation Center | 515,543 | 3.96 |
| Reduce: Close Facilities for President's Day and Veteran's Day Due to Low Usage | (26,953) | (0.88) |
| Reduce: Operating Expenses in Regional Management | (40,729) | 0.00 |
| Reduce: Operating Funding in Facilities for Community, Holiday, and Special Events While Maintaining Core Facility Operations, Ongoing Programs, and One Large Community Event Per Center | (165,648) | 0.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 79,498 | 1.63 |
| **FY20 Approved** | **6,870,405** | **104.73** |

## Senior Adult Programs

The Seniors Program offers services for adults age 55 and above including senior centers, neighborhood programs, classes, sports and fitness, trips, and special programs. A wide range of opportunities are designed to meet the needs of those who are very active to those who are isolated and more vulnerable. Senior programs are offered in 13 recreation centers, inclusive of classes, special events, and Senior Sneakers Program.

**Senior Centers:** The Department-operated senior centers are open five to six days per week and provide social, physical, recreational, educational, and community oriented activities. Recreation opportunities range from organized classes such as fitness, art, and computer skills to more informal activities such as billiards, discussion groups, and guest speakers. These centers are focal points for the delivery of recreation, community, and health-related services to senior adults.

**Transportation:** The Department provides a combination of curb-to-curb and fixed route transportation shuttles to five senior centers Monday to Thursday. County residents 55 and over are eligible for this program if they are within the service area for one of the centers. Senior centers in this program include: Damascus, Holiday Park, Margaret Schweinhaut, Long Branch, and White Oak. Also available are mini trips to local attractions and businesses. These trips are generally local and scheduled for a few hours in length.

**55+ Active Adult Programs:** These programs serve active senior individuals who meet in community recreation centers or other facilities near their homes one to two days each week. These programs offer special interest classes, trips, social activities, and food services at selected sites.

Although not listed specifically under the Senior Programs section, the Department offers a wide variety of programming for baby boomers and Senior Adults through the classes, trips and tours, aquatics, and sports teams. It is also the organizer, promoter, and registrar for the Maryland Senior Olympics.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **2,152,225** | **27.20** |
| Shift: Services Provided by a Volunteer to a County-Provided Clarksburg Senior Program | 11,500 | 0.28 |
| Reduce: Operating Expenses for Programming in Senior Centers | (40,317) | 0.00 |
| Decrease Cost: Realign Seasonal Staff Assignments, Make More Effective Use of Resources Through More Broad Training in All Program Elements Occurring in a Facility, and More Effective Staff Scheduling | (60,084) | (1.90) |
| Decrease Cost: Reallocate MD Senior Olympics Recreation Coordinator Responsibilities to Other Seniors and County Wide Staff | (78,601) | 0.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 179,131 | 1.50 |
| **FY20 Approved** | **2,163,854** | **27.08** |

## Youth Development

In support of the County Executive's Thriving Youth and Families priority, Montgomery County Department of Recreation's Youth Development Team is generating an enhanced and vibrant approach to service delivery, which focuses on equity, reaching out to all young people while targeting vulnerable youth. Program staff work to change the landscape of communities by tackling pressing and diverse issues, reducing barriers to participation, and improving access to high quality out-of-school time opportunities through programs such as RecZone, Excel Beyond the Bell (EBB) for Elementary and Middle Schools, RecXtra, and TeenWorks.

The Youth Development Team uses recreation to ensure young people are healthy, connected, and productive during out-of-school time. The positive youth development strategies work to meet youth where they are and include opportunities, programs,

and services which emphasize active and healthy living, youth leadership and social equity, engagement in learning, workforce readiness, and connection to caring adult role models. Programs take place in elementary schools, middle schools, high schools, recreation centers, public spaces, and neighborhoods across the County.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Percentage of youth registered in positive youth development programs who report program participation benefits | 98.7% | 98% | 98% | 98% | 98% |

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **7,107,807** | **97.84** |
| Enhance: Expand the Excel Beyond the Bell for Elementary School Program to Four Additional Elementary Schools | 769,782 | 16.78 |
| Increase Cost: Annualization of Operating Expenses for Excel Beyond the Bell (EBB) Elementary School Program Expansion for Gaithersburg and Oakview Elementary Schools From Half a Year to a Full Year | 196,100 | 0.00 |
| Enhance: Expand the RecXtra Program to Three Additional Middle Schools | 157,211 | 2.00 |
| Decrease Cost: Collaboration Council Contract | (24,880) | 0.00 |
| Reduce: Single Youth Events While Maintaining More Impactful Ongoing Programming | (57,495) | (0.78) |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 275,396 | 0.00 |
| **FY20 Approved** | **8,423,921** | **115.84** |

## Business Services

The Business Services Team is the Department's infrastructure support team furnishing overall operational and/or specialized services on a daily basis. The team is comprised of five unique work units including Human Resources, Contracts, Finance, Budget and Customer Service.

The Business Services Team is responsible for implementing procedures and policies; auditing and re-engineering business processes; developing and managing the budget at the department level; drafting, negotiating and executing contracts; organizing and controlling the department finances and managing a robust financial assistance program that allows thousands of low-income resident to have access to programs/services; management of personnel/payroll processes for merit and seasonal staff; and maintaining effective communications with the general public to process registrations and provide them with information to address inquiries regarding programs/services.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Utilization rate of Recreation Department Financial Assistance Program (Dollars used) [1] | 74% | 88.4% | 90% | 90% | 90% |

[1] *Dollars used vs dollars allocated*

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **2,547,507** | **22.55** |
| Shift: Recreation Activities Expenses from Recreation Agency Fund to Business Services in the Recreation Tax Supported Fund | 2,685,000 | 0.00 |
| Decrease Cost: Front Desk Customer Services Seasonal Staff Efficiencies in Business Services Group | (20,000) | (0.65) |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | (1,143,595) | (6.00) |

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY20 Approved** | **4,068,912** | **15.90** |

Note(s): *In the FY19 budget, Business Services included technology services. In FY20, Technology Services was broken out from Business Services into a stand alone program.*

## Technology Services

The primary mission of Information Technology Services is to provide excellent infrastructure, support, and innovation in the delivery of information technology products and services to enable and empower the recreation constituency, both internal and external.

Continuous improvement, service to others, stewardship of resources, knowledge expansion and application, and relationship development are all critical to successful accomplishment of the Information Technology Service mission and goals.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **0** | **0.00** |
| Decrease Cost: IT Training and Projects | (18,233) | 0.00 |
| Decrease Cost: More Effective Use of IT Resources, Using Shared Rather Than Single Use Printers and Copiers, and Single Work Station Computers Rather Than Both Laptop and Desktop Work Stations | (20,600) | 0.00 |
| Shift: Prorated ActiveMONTGOMERY System Administrator Costs to CUPF | (25,866) | (0.20) |
| Decrease Cost: Reduce Number of Recreation Guides Published Due to Online Presence | (65,000) | 0.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 1,162,973 | 7.00 |
| **FY20 Approved** | **1,033,274** | **6.80** |

Note(s): *In the FY19 budget, Business Services included technology services. In FY20, Technology Services was broken out from Business Services into a stand alone program.*

## Planned Lifecycle Asset Replacement

Planned Lifecycle Asset Replacement (PLAR) provides funding for a lifecycle replacement program to protect the department's investment in facilities and equipment and to sustain efficient and reliable facility maintenance and operations. The program is targeted at slowing the deterioration of the equipment and structures in department facilities. Specifically, the program includes interior space modifications, security system enhancements, refinishing gymnasium floors and bleachers, and the repair/replacement of furniture, fixtures, and equipment in the department's facilities.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **896,142** | **0.50** |
| Increase Cost: Planned Lifecycle Asset Replacement (PLAR) | 1,127 | 0.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 127,631 | 1.00 |
| **FY20 Approved** | **1,024,900** | **1.50** |

## Fixed Costs

Fixed Costs include costs associated with utilities, property insurance, Workers' Compensation insurance, and grants to the City

of Takoma Park.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **4,235,976** | **0.00** |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 304,913 | 0.00 |
| **FY20 Approved** | **4,540,889** | **0.00** |

## BUDGET SUMMARY

| | Actual FY18 | Budget FY19 | Estimate FY19 | Approved FY20 | %Chg Bud/App |
|---|---|---|---|---|---|
| **RECREATION** | | | | | |
| EXPENDITURES | | | | | |
| Salaries and Wages | 19,200,655 | 20,463,744 | 19,690,279 | 21,930,649 | 7.2 % |
| Employee Benefits | 4,487,106 | 4,755,680 | 4,626,716 | 5,048,757 | 6.2 % |
| **Recreation Personnel Costs** | **23,687,761** | **25,219,424** | **24,316,995** | **26,979,406** | **7.0 %** |
| Operating Expenses | 12,716,210 | 13,486,555 | 12,955,383 | 14,227,142 | 5.5 % |
| Capital Outlay | 34,750 | 0 | 0 | 0 | — |
| **Recreation Expenditures** | **36,438,721** | **38,705,979** | **37,272,378** | **41,206,548** | **6.5 %** |
| PERSONNEL | | | | | |
| Full-Time | 139 | 141 | 141 | 148 | 5.0 % |
| Part-Time | 10 | 11 | 11 | 11 | — |
| FTEs | 461.67 | 464.23 | 464.23 | 487.67 | 5.1 % |
| REVENUES | | | | | |
| Facility Rental Fees | 786,810 | 794,600 | 794,600 | 833,850 | 4.9 % |
| Investment Income | 0 | 72,240 | 0 | 0 | -100.0 % |
| Miscellaneous Revenues | 170,253 | 84,365 | 84,365 | 84,365 | — |
| Miscellaneous Revenues - Parks ActiveNet | 0 | 45,232 | 45,232 | 45,232 | — |
| Property Tax | 40,286,138 | 44,785,455 | 44,305,451 | 47,136,146 | 5.2 % |
| Recreation Fee Subsidy | 0 | (800,000) | (800,000) | (800,000) | — |
| Recreation Fees | 9,711,188 | 10,585,942 | 10,585,942 | 5,844,942 | -44.8 % |
| **Recreation Revenues** | **50,954,389** | **55,567,834** | **55,015,590** | **53,144,535** | **-4.4 %** |
| **RECREATION NON-TAX SUPPORTED** | | | | | |
| EXPENDITURES | | | | | |
| Salaries and Wages | 0 | 0 | 0 | 0 | — |
| Employee Benefits | 0 | 0 | 0 | 0 | — |
| **Recreation Non-Tax Supported Personnel Costs** | **0** | **0** | **0** | **0** | **—** |
| Operating Expenses | 0 | 0 | 0 | 3,600,000 | — |
| **Recreation Non-Tax Supported Expenditures** | **0** | **0** | **0** | **3,600,000** | **—** |
| PERSONNEL | | | | | |
| Full-Time | 0 | 0 | 0 | 0 | — |

## BUDGET SUMMARY

| | Actual FY18 | Budget FY19 | Estimate FY19 | Approved FY20 | %Chg Bud/App |
|---|---|---|---|---|---|
| Part-Time | 0 | 0 | 0 | 0 | — |
| FTEs | 0.00 | 0.00 | 0.00 | 0.00 | — |
| REVENUES | | | | | |
| Recreation Fees | 0 | 0 | 0 | 8,100,000 | — |
| **Recreation Non-Tax Supported Revenues** | **0** | **0** | **0** | **8,100,000** | **—** |

## GRANT FUND - MCG

| | | | | | |
|---|---|---|---|---|---|
| EXPENDITURES | | | | | |
| Salaries and Wages | 59,497 | 73,454 | 73,454 | 73,454 | — |
| Employee Benefits | 6,941 | 5,619 | 5,619 | 5,619 | — |
| **Grant Fund - MCG Personnel Costs** | **66,438** | **79,073** | **79,073** | **79,073** | **—** |
| Operating Expenses | (1,177) | 0 | 0 | 0 | — |
| **Grant Fund - MCG Expenditures** | **65,261** | **79,073** | **79,073** | **79,073** | **—** |
| PERSONNEL | | | | | |
| Full-Time | 0 | 0 | 0 | 0 | — |
| Part-Time | 0 | 0 | 0 | 0 | — |
| FTEs | 3.12 | 2.71 | 2.71 | 2.71 | — |
| REVENUES | | | | | |
| Federal Grants | 0 | 79,073 | 79,073 | 79,073 | — |
| **Grant Fund - MCG Revenues** | **0** | **79,073** | **79,073** | **79,073** | **—** |

## DEPARTMENT TOTALS

| | | | | | |
|---|---|---|---|---|---|
| **Total Expenditures** | **36,503,982** | **38,785,052** | **37,351,451** | **44,885,621** | **15.7 %** |
| **Total Full-Time Positions** | **139** | **141** | **141** | **148** | **5.0 %** |
| **Total Part-Time Positions** | **10** | **11** | **11** | **11** | **—** |
| **Total FTEs** | **464.79** | **466.94** | **466.94** | **490.38** | **5.0 %** |
| **Total Revenues** | **50,954,389** | **55,646,907** | **55,094,663** | **61,323,608** | **10.2 %** |

## FY20 APPROVED CHANGES

| | Expenditures | FTEs |
|---|---|---|
| **RECREATION** | | |
| **FY19 ORIGINAL APPROPRIATION** | **38,705,979** | **464.23** |
| **Changes (with service impacts)** | | |
| Enhance: Expand the Excel Beyond the Bell for Elementary School Program to Four Additional Elementary Schools [Youth Development] | 769,782 | 16.78 |
| Add: Re-open Expanded Wheaton Community Recreation Center [Recreation Regions and Community Centers] | 515,543 | 3.96 |
| Enhance: Expanded Friday and Saturday Evening Hours and Youth Programming at Six Recreation Centers -- Wheaton, Good Hope, Long Branch, White Oak, Plum Gar, and East County | 239,550 | 3.83 |

## FY20 APPROVED CHANGES

| | Expenditures | FTEs |
|---|---|---|
| Enhance: Expand the RecXtra Program to Three Additional Middle Schools [Youth Development] | 157,211 | 2.00 |
| Reduce: Impact of Temporary Closure of MLK Indoor Swim Center for Renovation [Aquatics] | (25,600) | 0.00 |
| Reduce: Close Facilities for President's Day and Veteran's Day Due to Low Usage [Recreation Regions and Community Centers] | (26,953) | (0.88) |
| Reduce: Operating Expenses for Programming in Senior Centers [Senior Adult Programs] | (40,317) | 0.00 |
| Reduce: Operating Expenses in Regional Management [Recreation Regions and Community Centers] | (40,729) | 0.00 |
| Reduce: Single Youth Events While Maintaining More Impactful Ongoing Programming [Youth Development] | (57,495) | (0.78) |
| Reduce: Operating Funding in Facilities for Community, Holiday, and Special Events While Maintaining Core Facility Operations, Ongoing Programs, and One Large Community Event Per Center [Recreation Regions and Community Centers] | (165,648) | 0.00 |
| **Other Adjustments (with no service impacts)** | | |
| Increase Cost: FY20 Compensation Adjustment | 832,427 | 0.00 |
| Increase Cost: Annualization of Operating Expenses for Excel Beyond the Bell (EBB) Elementary School Program Expansion for Gaithersburg and Oakview Elementary Schools From Half a Year to a Full Year [Youth Development] | 196,100 | 0.00 |
| Increase Cost: Annualization of FY19 Personnel Costs | 184,433 | 0.00 |
| Increase Cost: Risk Management Adjustment [Administration/Policy Management] | 132,586 | 0.00 |
| Increase Cost: Expands the County's Wellness and Recreation Program by Providing Free Total Recreation Passes to MCPS Employees | 117,021 | 1.00 |
| Increase Cost: Annualization of FY19 Lapsed Positions | 112,047 | 0.00 |
| Increase Cost: Motor Pool Adjustment [Administration/Policy Management] | 35,945 | 0.00 |
| Increase Cost: Retirement Adjustment | 26,938 | 0.00 |
| Increase Cost: Funding for Permits for Special Events [Countywide Programs] | 20,260 | 0.00 |
| Shift: Services Provided by a Volunteer to a County-Provided Clarksburg Senior Program [Senior Adult Programs] | 11,500 | 0.28 |
| Increase Cost: Existing Contractual Increase: Fireworks [Countywide Programs] | 5,222 | 0.00 |
| Increase Cost: Planned Lifecycle Asset Replacement (PLAR) [Planned Lifecycle Asset Replacement] | 1,127 | 0.00 |
| Decrease Cost: Elimination of One-Time Items Approved in FY19 | (12,089) | 0.00 |
| Decrease Cost: IT Training and Projects [Technology Services] | (18,233) | 0.00 |
| Decrease Cost: Front Desk Customer Services Seasonal Staff Efficiencies in Business Services Group [Business Services] | (20,000) | (0.65) |
| Decrease Cost: More Effective Use of IT Resources, Using Shared Rather Than Single Use Printers and Copiers, and Single Work Station Computers Rather Than Both Laptop and Desktop Work Stations [Technology Services] | (20,600) | 0.00 |
| Decrease Cost: Department Wide Summer Program Training From Two Days to a Half Day With The Remaining Training Held at Individual Recreation Centers [Countywide Programs] | (22,382) | 0.00 |
| Decrease Cost: Collaboration Council Contract [Youth Development] | (24,880) | 0.00 |
| Shift: Prorated ActiveMONTGOMERY System Administrator Costs to CUPF [Technology Services] | (25,866) | (0.20) |
| Decrease Cost: Realign Seasonal Staff Assignments, Make More Effective Use of Resources Through More Broad Training in All Program Elements Occurring in a Facility, and More Effective Staff Scheduling [Senior Adult Programs] | (60,084) | (1.90) |
| Decrease Cost: Reduce Number of Recreation Guides Published Due to Online Presence [Technology Services] | (65,000) | 0.00 |
| Decrease Cost: Turnover Savings from Filling Division Chief Administration and IT Position [Administration/Policy Management] | (67,646) | 0.00 |

## FY20 APPROVED CHANGES

| | Expenditures | FTEs |
|---|---|---|
| Decrease Cost: Reallocate MD Senior Olympics Recreation Coordinator Responsibilities to Other Seniors and County Wide Staff [Senior Adult Programs] | (78,601) | 0.00 |
| Decrease Cost: Reallocate One Recreation Specialist to Re-open Wheaton Community Recreation Center [Administration/Policy Management] | (85,000) | 0.00 |
| **FY20 APPROVED** | **41,206,548** | **487.67** |

**RECREATION NON-TAX SUPPORTED**

| | | |
|---|---|---|
| **FY19 ORIGINAL APPROPRIATION** | **0** | **0.00** |
| **Other Adjustments (with no service impacts)** | | |
| Shift: Recreation Activities Expenses from Recreation Agency Fund to Business Services in the Recreation Tax Supported Fund [Business Services] | 2,685,000 | 0.00 |
| Shift: Recreation Activities Expenses from Recreation Agency Fund to Aquatics Program in the Recreation Tax Supported Fund [Aquatics] | 915,000 | 0.00 |
| **FY20 APPROVED** | **3,600,000** | **0.00** |

**GRANT FUND - MCG**

| | | |
|---|---|---|
| **FY19 ORIGINAL APPROPRIATION** | **79,073** | **2.71** |
| **FY20 APPROVED** | **79,073** | **2.71** |

## PROGRAM SUMMARY

| Program Name | FY19 APPR Expenditures | FY19 APPR FTEs | FY20 APPR Expenditures | FY20 APPR FTEs |
|---|---|---|---|---|
| Administration/Policy Management | 2,058,938 | 13.89 | 2,102,325 | 12.89 |
| Aquatics | 6,673,138 | 120.18 | 7,735,825 | 120.18 |
| Countywide Programs | 6,059,592 | 78.84 | 6,474,657 | 80.54 |
| Recreation Outreach Services | 545,033 | 5.92 | 446,659 | 4.92 |
| Recreation Regions and Community Centers | 6,508,694 | 100.02 | 6,870,405 | 104.73 |
| Senior Adult Programs | 2,152,225 | 27.20 | 2,163,854 | 27.08 |
| Youth Development | 7,107,807 | 97.84 | 8,423,921 | 115.84 |
| Business Services | 2,547,507 | 22.55 | 4,068,912 | 15.90 |
| Technology Services | 0 | 0.00 | 1,033,274 | 6.80 |
| Planned Lifecycle Asset Replacement | 896,142 | 0.50 | 1,024,900 | 1.50 |
| Fixed Costs | 4,235,976 | 0.00 | 4,540,889 | 0.00 |
| **Total** | **38,785,052** | **466.94** | **44,885,621** | **490.38** |

## CHARGES TO OTHER DEPARTMENTS

| Charged Department | Charged Fund | FY19 Total$ | FY19 FTES | FY20 Total$ | FY20 FTES |
|---|---|---|---|---|---|
| **RECREATION** | | | | | |
| Urban Districts | Silver Spring Urban District | 154,611 | 0.90 | 154,063 | 0.90 |
| Community Use of Public Facilities | Community Use of Public Facilities | 0 | 0.00 | 27,581 | 0.20 |
| CIP | Capital Fund | 65,955 | 0.50 | 68,172 | 0.50 |
| | **Total** | **220,566** | **1.40** | **249,816** | **1.60** |

## FUTURE FISCAL IMPACTS

CC APPROVED ($000S)

| Title | FY20 | FY21 | FY22 | FY23 | FY24 | FY25 |
|---|---|---|---|---|---|---|
| **RECREATION** | | | | | | |
| **EXPENDITURES** | | | | | | |
| **FY20 Approved** | **41,207** | **41,207** | **41,207** | **41,207** | **41,207** | **41,207** |
| No inflation or compensation change is included in outyear projections. | | | | | | |
| **Annualization of Positions Approved in FY20** | **0** | **293** | **293** | **293** | **293** | **293** |
| New positions in the FY20 budget are generally assumed to be filled at least two months after the fiscal year begins. Therefore, the above amounts reflect annualization of these positions in the outyears. | | | | | | |
| **Elimination of One-Time Items Approved in FY20** | **0** | **(40)** | **(40)** | **(40)** | **(40)** | **(40)** |
| Items recommended for one-time funding in FY20, including one time costs associated with the opening of the Wheaton Recreation Center, will be eliminated from the base in the outyears. | | | | | | |
| **Annualization of Operating Expenses for Excel Beyond the Bell (EBB) Elementary School Program Expansion** | **0** | **346** | **346** | **346** | **346** | **346** |
| Annualizes the operating expenses associated with the expansion of the Excel Beyond the Bell (EBB) for Elementary School program to four additional elementary schools. | | | | | | |
| **Savings from Replacement of ActiveMONTGOMERY Shared Agency Booking System** | **0** | **(54)** | **(107)** | **(107)** | **(107)** | **(107)** |
| Represents the savings in transaction fees from the replacement of the ActiveMONTGOMERY shared booking system used by Recreation, Community Use of Public Facilities, and Parks. | | | | | | |
| **Wheaton Redevelopment Office Move** | **0** | **383** | **388** | **388** | **388** | **388** |
| The Department of Recreation's move to the Wheaton Redevelopment facility is assumed to be in FY21. Expenses at the Wheaton facility include utilities, maintenance, and parking. | | | | | | |
| **Labor Contracts** | **0** | **213** | **213** | **213** | **213** | **213** |
| These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items. | | | | | | |
| **Martin Luther King, Jr. Indoor Swim Center Renovation (P721902)** | **0** | **90** | **90** | **90** | **90** | **90** |
| Reflects the impact from the temporary closure of this facility for renovations in FY19 and FY20. | | | | | | |
| **South County Regional Recreation and Aquatic Center (P721701)** | **0** | **0** | **1,487** | **2,974** | **2,974** | **2,974** |
| Reflects the opening of this facility in FY22. | | | | | | |
| **Subtotal Expenditures** | **41,207** | **42,438** | **43,877** | **45,364** | **45,364** | **45,364** |
| **RECREATION NON-TAX SUPPORTED** | | | | | | |

## FUTURE FISCAL IMPACTS

CC APPROVED ($000S)

| Title | FY20 | FY21 | FY22 | FY23 | FY24 | FY25 |
|---|---|---|---|---|---|---|
| **EXPENDITURES** | | | | | | |
| **FY20 Approved** | **3,600** | **3,600** | **3,600** | **3,600** | **3,600** | **3,600** |
| No inflation or compensation change is included in outyear projections. | | | | | | |
| **Subtotal Expenditures** | **3,600** | **3,600** | **3,600** | **3,600** | **3,600** | **3,600** |

## ANNUALIZATION OF PERSONNEL COSTS AND FTES

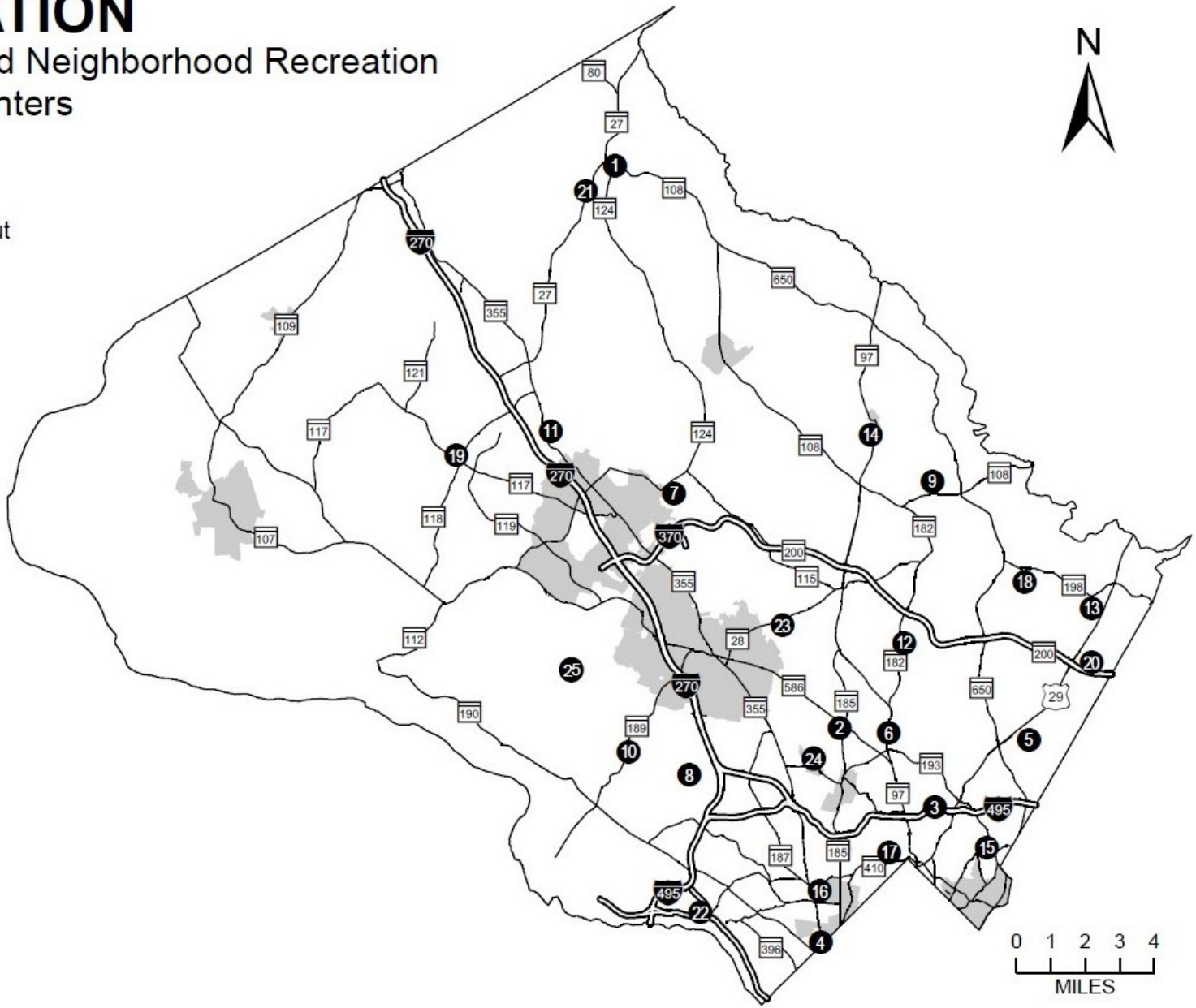
| | FY20 Approved | | FY21 Annualized | |
|---|---|---|---|---|
| | Expenditures | FTEs | Expenditures | FTEs |
| Wheaton Recreation Center Re-Opening Base | 40,637 | 1.11 | 44,331 | 1.11 |
| Wheaton Recreation Center Re-Opening Increase Hours/Week from 67 to 70 | 5,254 | 0.12 | 5,732 | 0.12 |
| Wheaton Recreation Center Re-Opening - Increase Week Operations from 48 to 52 | 4,693 | 0.11 | 5,120 | 0.11 |
| Wheaton Recreation Center Re-Opening Add Seasonal Staff for Second Floor Coverage | 26,582 | 0.62 | 28,999 | 0.62 |
| Expanded Friday and Saturday Evening Hours and Youth Programming at Six Recreation Centers -- Wheaton, Good Hope, Long Branch, White Oak, Plum Gar, and East County | 179,550 | 3.83 | 205,000 | 3.83 |
| Two New Excel Beyond the Bell for Elementary School Sites | 191,741 | 8.39 | 321,947 | 8.39 |
| Two New Excel Beyond the Bell for Elementary School Sites | 191,741 | 8.39 | 321,947 | 8.39 |
| **Total** | **640,198** | **22.57** | **933,076** | **22.57** |

# RECREATION

## Community and Neighborhood Recreation and Senior Centers

Senior Centers
1. Damascus
2. Holiday Park
3. Margaret Schweinhaut
5. White Oak
15. Long Branch
25. North Potomac

Recreation Centers
4. Wisconsin Place
5. White Oak
6. Wheaton
7. Upper County
8. Scotland
9. Ross Boddy
10. Potomac
11. Plum Gar
12. Mid-County
13. Marilyn Praisner
14. Longwood
15. Long Branch
16. Jane Lawton
17. Gwendolyn Coffield
18. Good Hope
19. Germantown
20. East County
21. Damascus
22. Clara Barton
23. Bauer Drive
24. Ken Gar
25. Nancy H. Dacek North Potomac

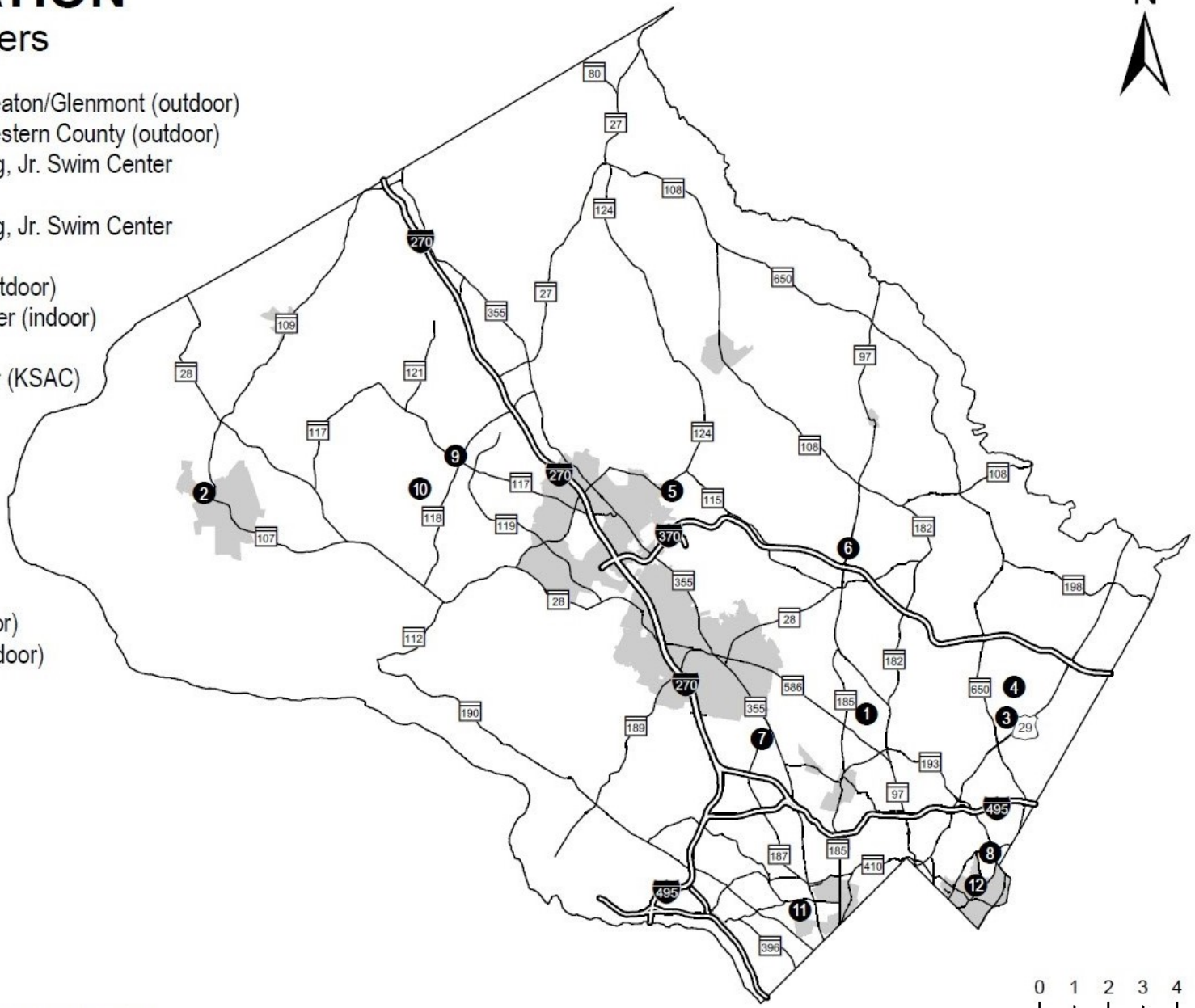



Map produced by: Montgomery County DTS GIS Team, Jan., 2018

# RECREATION

## Aquatic Centers

1. Hector Ayala Wheaton/Glenmont (outdoor)
2. Sarah E. Auer Western County (outdoor)
3. Martin Luther King, Jr. Swim Center (indoor)
4. Martin Luther King, Jr. Swim Center (outdoor)
5. Upper County (outdoor)
6. Olney Swim Center (indoor)
7. Kennedy-Shriver Aquatic Center (KSAC) (indoor)
8. Long Branch (outdoor)
9. Germantown (outdoor)
10. Germantown (indoor)
11. Bethesda (outdoor)
12. Piney Branch (indoor)




Map produced by DTS-GIS, MCG, Dec.,2017

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# Agriculture

| APPROVED FY20 BUDGET | FULL TIME EQUIVALENTS |
|---|---|
| $1,006,372 | 4.15 |

JEREMY V. CRISS, DIRECTOR

## MISSION STATEMENT

The Office of Agriculture (OAG) was created in July 2016 and exists to promote agriculture as a viable component of the County's economic sector, as well as to preserve farmland as a resource for future agricultural production. The goal of the OAG is to promote Montgomery County as a leader in the agricultural industry by providing support to our farm community and working to educate our residents.

## BUDGET OVERVIEW

The total approved FY20 Operating Budget for the Office of Agriculture is $1,006,372, an increase of $34,185 or 3.52 percent from the FY19 Approved Budget of $972,187. Personnel Costs comprise 68.08 percent of the budget for eight full-time position(s) and one part-time position(s), and a total of 4.15 FTEs. Total FTEs may include seasonal or temporary positions and may also reflect workforce charged to or from other departments or funds. Operating Expenses account for the remaining 31.92 percent of the FY20 budget.

## COUNTY PRIORITY OUTCOMES

While this program area supports all seven of the County Executive's Priority Outcomes, the following are emphasized:

- **Thriving Youth and Families**
- **A Greener County**
- **A Growing Economy**

## INITIATIVES

- The OAG began working with the County's Department of Technology Services to create a new website. The re-designed site is envisioned to be more interactive and aesthetic and will better meet the objectives of educating the public about the County's Agricultural Reserve and agricultural industry, serving as a resource for both farmers and residents, and promoting our farms and agricultural businesses.

## ACCOMPLISHMENTS

- ☑ On July 20th, the OAG hosted Montgomery County Farmers and County Officials at an event to recognize and celebrate the County's 50 years of Conservation Tillage. Councilmembers Craig Rice and Sidney Katz presented a Proclamation to Robert Raver, a retired extension agent honoring him as the "Father of no-till agriculture in Montgomery County."
- ☑ The OAG organized its 29th Annual Farm Tour and Harvest Sale. This event was a huge success based on feedback from the participating farms like Kingsbury' s Orchard who wrote, "Thanks to all of you for a very successful 2018 Farm Tour! We had hundreds of customers here at Kingbury's Orchard including many new faces. Saturday was our busiest day of the summer. You did an outstanding job of getting the word out, and we appreciate all of your hard work and support for farmers in Montgomery County."
- ☑ In August 2018, the OAG along with agriculture agency partners shared an exhibit tent at the Montgomery County Fair to educate the public about the Agricultural Reserve, the County agricultural industry, and the opportunities that exist to obtain fresh, local food. The OAG tent received a blue ribbon champion award for its educational display.
- ☑ On September 25th, the OAG and Montgomery County Soil Conservation District hosted Secretary Joseph Bartenfelder, along with other officials from the Maryland Department of Agriculture to a tour of several County farms including: Brooke Grove Farm (an equestrian facility), Pleasant Valley Farm (a commodity and produce farm), Waredaca Brewery (the County's first Farm brewery), and Rockhill Orchard and Woodbourne Creamery (the County's only fully robotic dairy). The tour provided the Secretary a first hand look at the diversity of Montgomery County agriculture, as well as, providing the opportunity for the farmers to meet and speak directly with MDA officials about their operations.
- ☑ From October 8 through October 26, 2018, approximately 4,000 fourth grade students and teachers visited the Agricultural History Farm Park to participate in the Close Encounters with Agriculture (CEWA) Program. This multi-phased, interactive program consists of three educational tracks (the environment, nutrition, and agriculture) that are conducted by the staff of OAG and its agency partners. The evaluation responses received from the participating MCPS and private schools illustrated the programs success. This year, the County Cable Office filmed parts of the program to produce a segment that will be featured in their Montgomery Heartland series.
- ☑ The OAG and DTS received a National Association of Counties (NaCo) award for the interative GIS based map of the farms participating in the 2018 Farm Tour and Harvest Sale.

## COLLABORATION AND PARTNERSHIPS

### Cost Share Program

The OAG is partnering with Maryland Agricultural & Resource Based Industry Development Corporation (MARBIDCO) to provide a cost share grant program for farmers. This is a public-private partnership that assists farmers in cost sharing a portion of the installation cost of deer fence and other agricultural needs.

### Sugarland Road Broadband Pilot Project

The Office of Agriculture is continuing its partnership (which began in 2013) with Department of Technology Services (DTS) and Comcast to obtain the easements required for future phases of the project. Phase I is expected to be completed in late Summer 2019.

Additional information can be found at: https://montgomerycountymd.gov/cable/Sugarland/sugarland-comcast.html.

#### Partners

Department of Technology Services

### Agricultural land preservation funding

The Office of Agriculture is collaborating with the County Delegation, the Office of Intergovernmental Relations and the Department of Finance to identify a long term, sustainable source of funding for the County's Agricultural Preservation Program.

Partners

Department of Finance, Office of Intergovernmental Relations

## PROGRAM CONTACTS

Contact Jeremy Criss of the Office of Agriculture at 240-590-2830 or Jane Mukira of the Office of Management and Budget at 240-777-2754 for more information regarding this department's operating budget.

## PROGRAM DESCRIPTIONS

### Agricultural Services

OAG is responsible for the coordination of programs offered by its partner agencies, which are all co-located at the Agricultural History Farm Park in Derwood. These Federal, State, and local partners include University of Maryland-Extension, the Montgomery Soil Conservation District, the Natural Resource Conservation Service, and the Farm Service Agency. In addition to program coordination, the OAG serves in a variety of capacities to provide the following services: implement agricultural policies and programs; technical assistance to farmers; manage Agricultural Education programs; financial and staff support to our partner agencies; serve as a liaison between the Executive Branch and the agricultural community via the Agricultural Advisory, Agricultural Preservation, and Montgomery County Farm Bureau Boards; oversee the various land preservation programs; co-sponsor farmers' markets, an annual farm tour, and other activities that promote agricultural businesses and products; and provide mentoring and specialized business training programs.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Acres of land under easements inspected by Agricultural Services | 2,429 | 3,650 | 3,650 | 3,650 | 3,650 |
| Number of farm businesses assisted | 325 | 649 | 390 | 390 | 390 |

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **582,721** | **2.25** |
| Increase Cost: Maryland Agricultural and Resource-Based Industry Development Corporation (MARBIDCO) | 15,000 | 0.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 12,868 | 0.00 |
| **FY20 Approved** | **610,589** | **2.25** |

### Soil Conservation

The Montgomery Soil Conservation District (MSCD) is a political subdivision of the State staffed by County, State, and Federal employees. Staff members assist farmers and agricultural landowners with resource concerns on their land. The mission of the Soil

Conservation District is to improve the quality of the air, soil, water and ultimately the Chesapeake Bay watershed by providing technical assistance to rural landowners with conservation planning, the protection of resources through the implementation of best management practices and conservation education outreach. The District also assists local stake holders to achieve State mandated nutrient reduction goals for agricultural land as part of the Chesapeake Bay Total Maximum Daily Load (TMDL). The technical assistance provided by the District is accomplished through a variety of Federal, State, and local cost-share programs that help fund projects to prevent soil erosion, improve water quality ,and fund District operations. The MSCD participates in education and outreach programs throughout the year for elementary school students, local farmers ,and landowners. The MSCD receives funding from the Department of Environmental Protection (DEP) through the Water Quality Protection Charge. This funding is used to implement conservation practices required to meet Montgomery County's Watershed Implementation Plan (WIP), which is the rural equivalent to the County's MS4 Permit for the urban area.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **232,245** | **1.90** |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 6,317 | 0.00 |
| **FY20 Approved** | **238,562** | **1.90** |

## University of Maryland-Extension (UMD-Extention)

The Montgomery County Extension Office serves as the agricultural outreach and education component of the University of Maryland Extension. This agency is funded cooperatively through local, State, and Federal governments. Farmers, families, and youth are the primary audiences of the Extension Office. Educational programs for farmers include raising crops and livestock, protecting the environment, farm and business management, marketing commodities, and pest management. Programs for families and youth include: home horticulture, family budgeting, and consumer education, with a focus on promoting positive parenting, nutrition education and healthy lifestyles, leadership development, and traditional 4-H youth development programs. The Extension Office's professional staff has an extensive network of volunteers to assist them in program delivery. Extension Office staff manage a diverse group of over 3,000 volunteers to respond to over 100,000 information requests each year. Outreach education programs are delivered informally through one-on-one contacts, telephone assistance, the Internet, classes and workshops, field days, radio, television, and print media.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **157,221** | **0.00** |
| **FY20 Approved** | **157,221** | **0.00** |

## BUDGET SUMMARY

| | Actual FY18 | Budget FY19 | Estimate FY19 | Approved FY20 | %Chg Bud/App |
|---|---|---|---|---|---|
| COUNTY GENERAL FUND | | | | | |

## BUDGET SUMMARY

| | Actual FY18 | Budget FY19 | Estimate FY19 | Approved FY20 | %Chg Bud/App |
|---|---|---|---|---|---|
| EXPENDITURES | | | | | |
| Salaries and Wages | 444,710 | 501,356 | 465,882 | 512,205 | 2.2 % |
| Employee Benefits | 161,395 | 165,626 | 162,329 | 172,884 | 4.4 % |
| **County General Fund Personnel Costs** | **606,105** | **666,982** | **628,211** | **685,089** | **2.7 %** |
| Operating Expenses | 319,717 | 305,205 | 310,516 | 321,283 | 5.3 % |
| **County General Fund Expenditures** | **925,822** | **972,187** | **938,727** | **1,006,372** | **3.5 %** |
| PERSONNEL | | | | | |
| Full-Time | 8 | 8 | 8 | 8 | — |
| Part-Time | 1 | 1 | 1 | 1 | — |
| FTEs | 4.15 | 4.15 | 4.15 | 4.15 | — |
| REVENUES | | | | | |
| Miscellaneous Revenues | 4,905 | 0 | 0 | 0 | — |
| Other Intergovernmental | 72,199 | 97,000 | 97,000 | 97,000 | — |
| **County General Fund Revenues** | **77,104** | **97,000** | **97,000** | **97,000** | **—** |

## FY20 APPROVED CHANGES

| | Expenditures | FTEs |
|---|---|---|
| **COUNTY GENERAL FUND** | | |
| **FY19 ORIGINAL APPROPRIATION** | **972,187** | **4.15** |
| **Other Adjustments (with no service impacts)** | | |
| Increase Cost: FY20 Compensation Adjustment | 15,031 | 0.00 |
| Increase Cost: Maryland Agricultural and Resource-Based Industry Development Corporation (MARBIDCO) [Agricultural Services] | 15,000 | 0.00 |
| Increase Cost: Annualization of FY19 Personnel Costs | 2,654 | 0.00 |
| Increase Cost: Motor Pool Adjustment | 1,078 | 0.00 |
| Increase Cost: Retirement Adjustment | 422 | 0.00 |
| **FY20 APPROVED** | **1,006,372** | **4.15** |

## PROGRAM SUMMARY

| Program Name | FY19 APPR Expenditures | FY19 APPR FTEs | FY20 APPR Expenditures | FY20 APPR FTEs |
|---|---|---|---|---|
| Agricultural Services | 582,721 | 2.25 | 610,589 | 2.25 |
| Soil Conservation | 232,245 | 1.90 | 238,562 | 1.90 |
| University of Maryland-Extension (UMD-Extention) | 157,221 | 0.00 | 157,221 | 0.00 |
| **Total** | **972,187** | **4.15** | **1,006,372** | **4.15** |

## CHARGES TO OTHER DEPARTMENTS

| Charged Department | Charged Fund | | FY19 Total$ | FY19 FTES | FY20 Total$ | FY20 FTES |
|---|---|---|---|---|---|---|
| **COUNTY GENERAL FUND** | | | | | | |
| Environmental Protection | Water Quality Protection | | 325,715 | 2.10 | 361,902 | 2.10 |
| CIP | Capital Fund | | 227,766 | 2.25 | 222,762 | 2.25 |
| | | **Total** | **553,481** | **4.35** | **584,664** | **4.35** |

## FUTURE FISCAL IMPACTS

CC APPROVED ($000S)

| Title | FY20 | FY21 | FY22 | FY23 | FY24 | FY25 |
|---|---|---|---|---|---|---|
| **COUNTY GENERAL FUND** | | | | | | |
| **EXPENDITURES** | | | | | | |
| **FY20 Approved** | **1,006** | **1,006** | **1,006** | **1,006** | **1,006** | **1,006** |
| No inflation or compensation change is included in outyear projections. | | | | | | |
| **Labor Contracts** | **0** | **7** | **7** | **7** | **7** | **7** |
| These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items. | | | | | | |
| **Subtotal Expenditures** | **1,006** | **1,013** | **1,013** | **1,013** | **1,013** | **1,013** |

# Economic Development Fund

| APPROVED FY20 BUDGET | FULL TIME EQUIVALENTS |
|---|---|
| $5,439,361 | 1.00 |

MICHAEL COVEYOU, ACTING DIRECTOR

## MISSION STATEMENT

The mission of the Economic Development Fund (EDF) is to assist private employers who are located, plan to locate, or substantially expand operations in the County. Each program under the EDF is administered by the Department of Finance. EDF staff work in conjunction with the Montgomery County Economic Development Corporation (MCEDC), a nonprofit economic development organization created by the County in 2015, to identify prospects for many of these programs.

## BUDGET OVERVIEW

The total approved FY20 Operating Budget for the Economic Development Fund is $5,439,361, an increase of $897,582 or 19.76 percent from the FY19 Approved Budget of $4,541,779. Personnel Costs comprise 2.89 percent of the budget for no full-time position(s) and no part-time position(s), and a total of 1.00 FTEs. Total FTEs may include seasonal or temporary positions and may also reflect workforce charged to or from other departments or funds. Operating Expenses account for the remaining 97.11 percent of the FY20 budget.

## COUNTY PRIORITY OUTCOMES

While this program area supports all seven of the County Executive's Priority Outcomes, the following are emphasized:

- **A Greener County**
- **A Growing Economy**

## INITIATIVES

- Provide needed funds to the Small Business Assistance Program to continue assisting eligible businesses adversely impacted by the County's Wheaton Redevelopment project.
- Add funds to the Impact Assistance Fund to support eligible businesses impacted by a redevelopment project in certain designated County areas.
- Add funds to implement economic development grant agreements for retention and expansion of jobs and business activities that will support economic growth in Montgomery County.

## ACCOMPLISHMENTS

- ☑ A new local Small Business Innovation Research and Small Business Technology Transfer (SBIR/STTR) Matching Grant Fund program was established in FY19 to support Montgomery County companies who were awarded a Federal SBIR or STTR Phase I or Phase II grant from the National Institutes of Health (NIH) and conduct at least 51 percent of its research and development operations in the County. This program made awards to 13 qualified companies through the end of 2018, including nine Phase I awards and four Phase II awards.
- ☑ In FY18, a microlending program was created to provide loans ranging from $500 to $15,000 for County residents needing additional help to start or grow a small business. From December 2017 through July 2018, 28 microloans were made for a total of $100,400 to local small businesses in a variety of industries, including: food services, tax preparation services, painting/construction, and photography.
- ☑ Beginning in FY18, the County established a Small Business Assistance Program to provide financial and technical assistance for small businesses in downtown Wheaton adversely impact by the Wheaton Redevelopment project. Through the end of 2018, more than $537,000 in financial assistance was provided to 17 impacted businesses.
- ☑ The Impact Assistance Fund provides financial assistance and/or technical assistance to certain financially healthy small businesses in designated areas of the County that are adversely impacted by a redevelopment project initiated by the County, a redevelopment project located on County-owned property, or a redevelopment project constructed by a private entity for use in whole or in part by the County as a public facility. Currently, assistance is available for businesses in Silver Spring that are impacted by the Studio Plaza redevelopment project and in Bethesda for businesses that are impacted by the Bethesda Metro Station redevelopment project. Through February 2019, nine companies have received disbursements for a total of $225,000 in financial assistance.
- ☑ EDF staff worked with MCEDC and the State of Maryland to offer an EDF grant of $200,000 to attract Autolus Therapeutics, an European biopharmaceutical cell therapy company working on cancer treatments. The company will build an 85,000 square foot office, lab, and manufacturing facility in Rockville, bringing 200 jobs to the County.
- ☑ The first microbrewery MOVE (Make Office Vacancies Extinct) grant was awarded to True Respite Brewing Company, LLC to help with its upfront production costs. The company leases over 9,550 square feet of Class B office space in Rockville, and approximately 75 percent of the space is dedicated for production facility.
- ☑ The first small business revolving loan ($75,000 loan in 2015) provided to a microbrewery, Denizen's Brewing Company, was repaid in full in 2018. The loan helped the company create 32 jobs in the Montgomery County.

## PROGRAM CONTACTS

Contact Jedediah Millard of the Department of Finance at 240.777.8855 or Pofen Salem of the Office of Management and Budget at 240.777.2773 for more information regarding this fund.

## PROGRAM DESCRIPTIONS

### ✳ Economic Development Grant and Loan Program

The Economic Development Grant and Loan Program was established in FY96 to assist private employers who will either retain jobs already in the County or create additional jobs in the County through the expansion of current operations or relocation of new operations in the County. This program is administered by the Department of Finance through its Fiscal Management Division. MCEDC identifies and develops prospects that meet the criteria for a grant or loan from the Economic Development Fund (EDF) and works with Finance to develop an assistance package. Frequently, MCEDC and Finance work in close cooperation and coordination with the State of Maryland. The County Executive submits an annual report by March 15 on the

status and use of the EDF as required by Chapter 20-76 (b) of the Montgomery County Code.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **3,041,779** | **1.00** |
| Increase Cost: Funding Disbursement Based on Prior Host Hotels & Resorts Agreement | 300,000 | 0.00 |
| Increase Cost: Funding Disbursement Based on Prior Booz Allen Hamilton Agreement | 250,000 | 0.00 |
| Enhance: Impact Assistance Fund | 150,000 | 0.00 |
| Increase Cost: Restore One-time Undesignated Funding Used for the Design of Facade Improvements in the Glenmont Commercial Area | 32,300 | 0.00 |
| Decrease Cost: Adjust Funding for ByteGrid Agreement | (39,258) | 0.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 4,540 | 0.00 |
| **FY20 Approved** | **3,739,361** | **1.00** |

## MOVE Program

The MOVE Program, part of the Economic Development Fund, is designed to accelerate business attraction, thereby reducing vacant office spaces in the County. It also provides an additional benefit for leasing vacant office space and renovating aging commercial buildings in targeted areas of the County. The program is limited to businesses that are new to the County, including craft breweries, cideries, wineries, and distillers that occupy class A and B office space.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **750,000** | **0.00** |
| **FY20 Approved** | **750,000** | **0.00** |

## Biotech Credit Supplement

The Biotech Credit Supplement Program authorizes the County to provide a local supplement to the State of Maryland's Biotechnology Investment Tax Credit Program. Applicants that have received final tax credits under the State program and have invested in a company that has located its headquarters and base operations in Montgomery County are eligible for a 'piggyback' grant payment from the County of up to 50 percent of the State tax credit, with the final amount dependent and subject to the annual appropriations by the County Council.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **500,000** | **0.00** |
| **FY20 Approved** | **500,000** | **0.00** |

## Small Business Assistance Program

The Small Business Assistance Program (SBAP) assists certain small businesses located in the County who are adversely impacted by a County-funded redevelopment project or a redevelopment project located on County-owned property, as required by Bill 6-12 adopted by the Montgomery County Council in 2012. Currently, affected small businesses located near Parking Lot 13 in Wheaton are eligible under this program.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **250,000** | **0.00** |
| Enhance: Small Business Assistance Program | 200,000 | 0.00 |
| **FY20 Approved** | **450,000** | **0.00** |

## BUDGET SUMMARY

| | Actual FY18 | Budget FY19 | Estimate FY19 | Approved FY20 | %Chg Bud/App |
|---|---|---|---|---|---|
| ECONOMIC DEVELOPMENT FUND | | | | | |
| EXPENDITURES | | | | | |
| Salaries and Wages | 117,151 | 121,752 | 122,019 | 124,300 | 2.1 % |
| Employee Benefits | 28,746 | 30,660 | 30,279 | 32,746 | 6.8 % |
| **Economic Development Fund Personnel Costs** | **145,897** | **152,412** | **152,298** | **157,046** | **3.0 %** |
| Operating Expenses | 3,617,835 | 4,389,367 | 8,553,051 | 5,282,315 | 20.3 % |
| **Economic Development Fund Expenditures** | **3,763,732** | **4,541,779** | **8,705,349** | **5,439,361** | **19.8 %** |
| PERSONNEL | | | | | |
| Full-Time | 0 | 0 | 0 | 0 | — |
| Part-Time | 0 | 0 | 0 | 0 | — |
| FTEs | 1.00 | 1.00 | 1.00 | 1.00 | — |
| REVENUES | | | | | |
| Investment Income | 75,712 | 61,290 | 149,270 | 159,010 | 159.4 % |
| Loan Payments | 616,560 | 134,438 | 134,438 | 134,438 | — |
| Miscellaneous Revenues | 26,000 | 0 | 0 | 0 | — |
| **Economic Development Fund Revenues** | **718,272** | **195,728** | **283,708** | **293,448** | **49.9 %** |

## FY20 APPROVED CHANGES

| | Expenditures | FTEs |
|---|---|---|
| **ECONOMIC DEVELOPMENT FUND** | | |
| **FY19 ORIGINAL APPROPRIATION** | **4,541,779** | **1.00** |
| **Changes (with service impacts)** | | |
| Enhance: Small Business Assistance Program [Small Business Assistance Program] | 200,000 | 0.00 |
| Enhance: Impact Assistance Fund [Economic Development Grant and Loan Program] | 150,000 | 0.00 |
| **Other Adjustments (with no service impacts)** | | |
| Increase Cost: Funding Disbursement Based on Prior Host Hotels & Resorts Agreement [Economic Development Grant and Loan Program] | 300,000 | 0.00 |
| Increase Cost: Funding Disbursement Based on Prior Booz Allen Hamilton Agreement [Economic Development Grant and Loan Program] | 250,000 | 0.00 |
| Increase Cost: Restore One-time Undesignated Funding Used for the Design of Facade Improvements in the Glenmont Commercial Area [Economic Development Grant and Loan Program] | 32,300 | 0.00 |
| Increase Cost: FY20 Compensation Adjustment | 4,540 | 0.00 |
| Decrease Cost: Adjust Funding for ByteGrid Agreement [Economic Development Grant and Loan Program] | (39,258) | 0.00 |

## FY20 APPROVED CHANGES

| | Expenditures | FTEs |
|---|---|---|
| **FY20 APPROVED** | **5,439,361** | **1.00** |

# PROGRAM SUMMARY

| Program Name | FY19 APPR Expenditures | FY19 APPR FTEs | FY20 APPR Expenditures | FY20 APPR FTEs |
|---|---|---|---|---|
| Economic Development Grant and Loan Program | 3,041,779 | 1.00 | 3,739,361 | 1.00 |
| MOVE Program | 750,000 | 0.00 | 750,000 | 0.00 |
| Biotech Credit Supplement | 500,000 | 0.00 | 500,000 | 0.00 |
| Small Business Assistance Program | 250,000 | 0.00 | 450,000 | 0.00 |
| **Total** | **4,541,779** | **1.00** | **5,439,361** | **1.00** |

## CHARGES TO OTHER DEPARTMENTS

| Charged Department | Charged Fund | FY19 Total$ | FY19 FTES | FY20 Total$ | FY20 FTES |
|---|---|---|---|---|---|
| **ECONOMIC DEVELOPMENT FUND** | | | | | |
| CIP | Capital Fund | 120,000 | 1.00 | 120,000 | 1.00 |

## FUTURE FISCAL IMPACTS

CC APPROVED ($000S)

| Title | FY20 | FY21 | FY22 | FY23 | FY24 | FY25 |
|---|---|---|---|---|---|---|
| **ECONOMIC DEVELOPMENT FUND** | | | | | | |
| **EXPENDITURES** | | | | | | |
| **FY20 Approved** | **5,439** | **5,439** | **5,439** | **5,439** | **5,439** | **5,439** |
| No inflation or compensation change is included in outyear projections. | | | | | | |
| **Labor Contracts** | **0** | **2** | **2** | **2** | **2** | **2** |
| These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items. | | | | | | |
| **Subtotal Expenditures** | **5,439** | **5,441** | **5,441** | **5,441** | **5,441** | **5,441** |

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# Housing and Community Affairs

| APPROVED FY20 BUDGET | FULL TIME EQUIVALENTS |
|---|---|
| $58,760,909 | 100.70 |

TIM GOETZINGER, ACTING DIRECTOR

## MISSION STATEMENT

The mission of the Department of Housing and Community Affairs (DHCA) is to prevent and correct problems that contribute to the physical decline of residential and commercial areas; ensure fair and equitable relations between landlords and tenants; increase the supply of affordable housing; and maintain existing housing in a safe and sanitary condition.

## BUDGET OVERVIEW

The total approved FY20 Operating Budget for the Department of Housing and Community Affairs is $58,760,909, an increase of $7,196,170 or 13.96 percent from the FY19 Approved Budget of $51,564,739. Personnel Costs comprise 19.92 percent of the budget for 106 full-time position(s) and one part-time position(s), and a total of 100.70 FTEs. Total FTEs may include seasonal or temporary positions and may also reflect workforce charged to or from other departments or funds. Operating Expenses and Debt Service account for the remaining 80.08 percent of the FY20 budget.

DHCA expects the total signed agreements for affordable housing projects through the PILOT program to abate $18.2 million in taxes in FY20.

In addition, this department's Capital Improvements Program (CIP) requires Current Revenue funding.

## COUNTY PRIORITY OUTCOMES

While this program area supports all seven of the County Executive's Priority Outcomes, the following are emphasized:

- **A More Affordable and Welcoming Community**
- **A Greener County**
- **Effective, Sustainable Government**

## DEPARTMENT PERFORMANCE MEASURES

Performance measures for this department are included below (where applicable), with multi-program measures displayed at the front of this section and program-specific measures shown with the relevant program. The FY19 estimates reflect funding based on the FY19

Approved Budget. The FY20 and FY21 figures are performance targets based on the FY20 Approved Budget and funding for comparable service levels in FY21.

## INITIATIVES

- Invest $68.05 million in affordable housing, including an additional $4.77 million loan repayments reallocated in FY19 and $22 million in FY20 for the Affordable Housing Acquisition and Preservation CIP project. This increases dedicated funding and provides for renovation of distressed housing, the acquisition and preservation of affordable housing units, creation of housing units for special needs residents, services to the "Building Neighborhoods to Call Home" and "Housing First," and creation of mixed-income housing.
- Provide new resources to support tenant advocacy and eviction prevention, increase housing code staffing, provide outreach and education activities related to community policing and housing code enforcement workshops for tenants and landlords, and innovate code enforcement technology improvements to enhance and streamline the housing code inspections process.
- Provide new resources to enhance housing code enforcement efforts on single-family rental homes and accessory apartment units.
- Continue to protect lower-income residents of the Route 29/Castle Boulevard corridor from rent increases by working with nonprofits to identify and preserve at-risk, naturally-occurring affordable housing (NOAH) and actively engaging purchasers with Rental Agreements to preserve affordable rents.
- Continue to actively underwrite affordable housing loans to preserve and produce affordable housing. Seven developments including two senior and five family projects, have already been identified for consideration. These developments would preserve or produce 1,500 total and 700 affordable units.
- Expand neighborhood revitalization activities to additional low-moderate income areas throughout the County. Identify and study new possible residential and commercial target areas.
- Modernize the Moderately Priced Dwelling Unit (MPDU) Program. Features will include a refreshed website, new MPDU Pricing Standards, better collaboration with partners, streamlined sale and resale offering procedures, and improved realtor compliance with sales requirements.
- Collaborate with Health and Human Services (HHS) and the Housing Opportunities Commission (HOC) to provide rental assistance programs to the residents who need it the most. Approximately 3,300 households were assisted in FY19 and over 3,500 are projected to be assisted in FY20. A renewed focus will be on eviction prevention, including targeted assistance and financial literacy seminars in areas experiencing high evictions.
- Manage funding from Federal grants (i.e., Community Development Block Grant - CDBG, the HOME Investment Partnership Grant, and the Emergency Solutions Grant), which provide funding for affordable housing, housing rehabilitation, commercial revitalization, focused neighborhood assistance, public services, and preventing homelessness.

## ACCOMPLISHMENTS

- ☑ Closed 22 multifamily loans providing $103.7 million in county support which will preserve or produce 3,254 total units of which 1,982 units will be affordable. Investments included ten senior housing developments, nine multifamily housing developments for families, two special needs projects, and one distressed community project.
- ☑ Launched the Montgomery County Homeowner Energy Efficiency Program. Administered by Habitat Metro Maryland, this program provides free energy-efficiency upgrades to eligible residents.
- ☑ Continued providing downpayment and closing cost assistance through the Montgomery Homeownership Program. This partnership with the State helps to make the dream of homeownership a reality.

- ☑ Partnered with Department of Permitting Services and nonprofits to create a new "Design for Life" program providing visitability and accessibility grants for lower-income seniors and families.
- ☑ Awarded a State Community Legacy grant to help fund the Kimberly Place Balcony Replacement and Drainage Improvement project.
- ☑ Improved Common Ownership Community (COC) Program operations. Updated Decisions and Orders (D&O) manual and created a searchable database for all D&O's, rolled out new website, streamlined and automated the complaint process and updated the mandatory Director Training creating new training modules on insurance and risk management, compliance and legal obligations.
- ☑ Completed the first comprehensive revisions to the MPDU law and Executive Regulation since 2004.

## INNOVATIONS AND PRODUCTIVITY IMPROVEMENTS

- Deployed a new Internet-facing affordable housing search application called 'Rental Guide.' The Rental Guide leverages the most recent web application development standards providing users with an intuitive and efficient interface. The application emphasizes speed, accuracy, and responsiveness.
- Completed the Housing Inspection iOS app. The app is designed to speed the inspection process to support and integrate seamlessly with Code Enforcement's case management system.
- Developed a new case management system (CMS) for the Office of Landlord-Tenant Affairs and the Office of Common Ownership Communities (COC) providing a rich set of productivity-enhancing features, more robust data validation, an exhaustive collection of reports, and integration with other DHCA core systems such as Licensing and Registration and Code Enforcement.
- Created a fully digitized COC program by utilizing the new COC CMS and new eReaders that are loaded with all applicable COC guides, training materials, laws and regulations. Monthly meeting packets and cases files are downloaded to the eReaders. This furthers the County's goal of promoting environmental and fiscal stewardship by reducing printing/production costs and ensuring that all members have everything needed in one place.
- Committed to using cloud-based services in accordance to the County's own vision. The Department is already leveraging the County's Azure file storage instance. DHCA-IT is also exploring Amazon Web Services (AWS) Elastic Cloud to support its application development activities.

## COLLABORATION AND PARTNERSHIPS

### Rental Assistance

Utilize resources from the MHI fund to support rental assistance programs in DHCA, HHS, and the HOC. Over 3,500 households are projected to be assisted in FY20.

#### Partners

Department of Health and Human Services, Housing Opportunities Commission

### State & Federal Agencies

DHCA works closely with the Maryland Department of Housing and Community Development; the Maryland Department of Labor, Licensing, and Regulation; the Maryland-National Capital Park and Planning Commission; the U. S. Department of

Housing and Urban Development; and other regulatory agencies regarding a variety of housing-related issues.

### Agreement Between DEP (Solid Waste) and DHCA (Housing Code Enforcement)

This agreement states that DHCA is responsible for the enforcement of laws, rules, and regulations governing storage of solid waste and recyclable materials located on residential property in Montgomery County, other than that which has been placed at the curb for collections. It is estimated that 150 tons of trash was removed as a result of the clean and lien program and the Alternative Community Service (ACS) concentrated neighborhood efforts of litter removal from bi-weekly collection of street debris in targeted neighborhoods and streets.

Partners

Department of Environmental Protection

### Delegation of Enforcement Authority and MOU between DPS and DHCA

Through this agreement, inspectors from either department can cite violations of either Chapter 26 or Chapter 59, eliminating the need for duplicative and unnecessary inspections. This is a more efficient use of staff resources and enhances customer service by minimizing the confusion inherent in requiring the involvement of both departments to resolve a single complaint.

Partners

Department of Permitting Services

### Code Enforcement Task Force Initiative

Participate in an informal Code Enforcement Task Force initiative established by the County Police, Community Policing Division to address severe violations requiring a joint effort to gain compliance.

Partners

Department of Police

### Montgomery College, HHS, Community Partners

Landlord Tenant Affairs worked with the Department's Senior Fellow to conduct workshops regarding seniors and their unique housing issues and to develop a course regarding management in senior buildings that is currently being taught at Montgomery College in Rockville, in partnership with Montgomery County HHS, Montgomery College, and our community partners.

Partners

Department of Health and Human Services, Montgomery College, Non-Profits

### Health and Human Services

The MPDU program is finalizing procedures with HHS to give priority for rental MPDUs to persons exiting homelessness, and is working to increase the number of nonprofit organizations signing MPDU master leases to serve lower income households.

Partners

Department of Health and Human Services

## PROGRAM CONTACTS

Contact Tim Goetzinger of the Department of Housing and Community Affairs at 240.777.3728 or Pofen Salem of the Office of Management and Budget at 240.777.2773 for more information regarding this department's operating budget.

## PROGRAM DESCRIPTIONS

### Multi-Family Housing Programs

This program creates and preserves affordable multi-family housing units. Loans are made to the HOC, nonprofit organizations, property owners, and for-profit developers. This program provides funding to:

• preserve existing affordable housing units;

• construct and acquire affordable housing units;

• rehabilitate existing rental housing stock;

• participate in housing or mixed-use developments that will include affordable housing;

• acquire land to produce affordable housing; and

• provide low-income rental housing assistance.

Major funding for these projects is provided from the Montgomery Housing Initiative Fund, the Federal HOME Grant, the Federal Community Development Block Grant, and State grants. The program emphasizes the leveraging of County funds with other public and private funds in undertaking these activities.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Total affordable housing units preserved [1] | 2,951 | 4,390 | 4,900 | 4,750 | 4,950 |
| Total affordable housing units produced | 1,724 | 1,525 | 1,616 | 1,538 | 1,277 |
| Cost per unit of affordable housing units produced | 24,127 | 33,603 | 33,536 | 28,118 | 25,425 |
| Cost per unit of affordable housing units preserved | 4,255 | 5,035 | 13,566 | 7,264 | 7,325 |

[1] *Preservation increases projected in FY18-20 due to increases in MHI rental assistance funding.*

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **34,588,014** | **6.90** |
| Increase Cost: Affordable Housing Initiative | 3,380,752 | 0.00 |
| Re-align: Rental Assistance Program (Estimated Increase in Recordation Tax Premium Revenue) | 2,121,420 | 0.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | (65,376) | 0.00 |
| **FY20 Approved** | **40,024,810** | **6.90** |

### Affordable Housing Programs

This program creates and preserves affordable single-family housing units. It enforces Chapter 25A of the County Code to ensure that Moderately Priced Dwelling Units (MPDUs) are provided and monitored for resale control. The Code requires that 12.5 percent to 15.0 percent of an approved development of 20 dwelling units or more be MPDUs, depending on the amount of density bonus achieved. The housing units produced are marketed at controlled prices, which makes them affordable to moderate-income households. Additional single-family (SF) housing programs provide funding to replace and rehabilitate single-family housing units, and rehabilitate group homes (GH) for the special needs population. In addition, this program is responsible for the Work Force Housing Program.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Number of housing units improved/rehabilitated [1] | 7 | 3 | 120 | 120 | 120 |

[1] *Projected increases beginning FY20 are the result operating a new local weatherization program.*

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **852,235** | **8.50** |
| Enhance: Provide Funding to Support Two Unfunded Full-time Positions for Implementation of MPDU Amendments | 135,540 | 2.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | (62,693) | 0.00 |
| **FY20 Approved** | **925,082** | **10.50** |

## Housing Code Enforcement

This program enforces Chapter 26 of the County Code, *Housing Maintenance*, by inspecting rental condominiums, multi-family apartments, and single-family housing to ensure safe and sanitary conditions; Chapter 48, *Solid Wastes*; and Chapter 58, *Weeds*, the County's residential weeds and rubbish codes. Approximately 80 percent of the single-family inspections result from tenant and/or neighbor complaints; other inspections are the result of concentrated code enforcement efforts in specific areas. The multi-family inspections are based on a requirement for triennial inspections and in response to tenant and/or neighbor complaints. This program is supported by the collection of single-family and apartment/condominium licensing fees.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Percent of cases that achieve voluntary compliance in code enforcement cases before a citation is written | 96 | 96.5 | 96.5 | 96.5 | 96.5 |
| Number of housing code enforcement repeat offenses: More than 2 cases in a 2 year period | 109 | 84 | 90 | 85 | 80 |

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **3,679,627** | **35.50** |
| Enhance: Increase Single Family/Accessory Apartment Licensing Fees for Three Code Enforcement Inspectors | 233,595 | 3.00 |
| Enhance: Funding for Two Vacant Lapsed Housing Code Inspector Positions | 144,450 | 0.00 |
| Add: Enhance the Housing Code Inspections Delivery System and Routing | 100,000 | 0.00 |
| Increase Cost: Motor Pool Adjustment | 29,709 | 0.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 153,098 | 0.00 |
| **FY20 Approved** | **4,340,479** | **38.50** |

## Grants Administration - Federal Programs

Staff provides management and oversight to ensure compliance with all regulatory requirements for Federal funding awarded to Montgomery County by the U.S. Department of Housing and Urban Development (HUD) for the Community Development Block Grant, the HOME Investment Partnership Grant, and the Emergency Solutions Grant programs. Funds from these programs support both operating activities and capital projects. Activities funded may include property acquisition, new construction, housing rehabilitation, commercial area revitalization, and handicapped accessibility improvements. Staff administers contracts with the cities of Rockville and Takoma Park, as well as nonprofit organizations awarded funding to provide a variety of public services involving assistance to low-income persons.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Number of contracts awarded and monitored | 40 | 42 | 42 | 42 | 42 |

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **5,791,605** | **5.70** |
| Add: Adjustment to Grant Amounts - Increased Loan Repayments | 1,000,000 | 0.00 |
| Add: Community Development Block Grant: CASA de Maryland, Inc. - Bilingual Volunteer Income Tax Assistance Program | 45,000 | 0.00 |
| Add: Community Development Block Grant: Legal Aid Bureau, Inc. - General Operating Support for Montgomery County Maryland Legal Aid | 45,000 | 0.00 |
| Add: Community Development Block Grant: Montgomery County Coalition for the Homeless, Inc. - Assessment Center Employment Specialist | 45,000 | 0.00 |
| Add: Community Development Block Grant: Montgomery Housing Partnership, Inc. - Long Branch Middle School Afterschool Program | 45,000 | 0.00 |
| Add: Community Development Block Grant: Per Scholas, Inc. - NCR IT Job Training | 45,000 | 0.00 |
| Add: Community Development block Grant: The Ethiopian Community Center, Inc. - African Immigrant Workforce Development Program | 45,000 | 0.00 |
| Add: Community Development Block Grant: Interfaith Works, Inc. (IW) - Community Engagement and Volunteer Coordinator for IW's Clothing Center | 44,503 | 0.00 |
| Add: Community Development Block Grant: Latin American Youth Center, Inc. - Workforce Training for Re-entry Youth | 44,452 | 0.00 |
| Add: Community Development Block Grant: Interfaith Works, Inc. - Resource Coordinator for IW Connections | 40,543 | 0.00 |
| Add: Community Development Block Grant: Mobile Medical Care, Inc. - New Family Planning Options for Low-Income Women | 37,500 | 0.00 |
| Add: Community Development Block Grant: A Wider Circle, Inc. - Workforce Development Program | 34,103 | 0.00 |
| Add: Community Development Block Grant: NAMI Montgomery County (MD), Inc. - Mental Health Programs for Low-Income Latino Residents | 30,000 | 0.00 |
| Add: Community Development Block Grant: Boys & Girls Clubs of Greater Washington, Inc. - STEAM Program for Montgomery County Youth | 26,696 | 0.00 |
| Add: Community Development Block Grant: Community Ministries of Rockville, Inc. - REAP: Rockville Emergency Assistance Program | 23,852 | 0.00 |
| Add: Community Development Block Grant: Bethesda Cares - Housing Stabilization and Dynamic Retention | 18,000 | 0.00 |
| Add: Community Development Block Grant: The Shepherd's Table, Inc. - Food Services Program | 15,351 | 0.00 |
| Add: Community Development Block Grant: Horizons Greater Washington, Inc. - Horizons Academic Program | 15,000 | 0.00 |
| Decrease Cost: HOC Housing Quality Standard Inspections | (81,315) | 0.00 |
| Eliminate: DOE Weatherization Program | (300,000) | 0.00 |

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| Decrease Cost: Adjustment for Individual Grants | (600,000) | 0.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | (78,013) | 0.00 |
| **FY20 Approved** | **6,332,277** | **5.70** |

## Landlord-Tenant Mediation

This program ensures fair and equitable relations between landlords and tenants and encourages the maintenance and improvement of housing. Activities including mediating and arbitrating disputes; providing information and technical assistance to all parties; and taking legal action as necessary, including referring unresolved complaints to the Montgomery County Commission on Landlord-Tenant Affairs.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Percent of landlord/tenant cases mediated successfully (not referred to the Commission) | 98 | 99 | 98 | 98 | 98 |
| Average length of time required to conciliate landlord/tenant disputes that do not go to the Landlord Tenant Commission: Single-family disputes (workdays) | 50 | 50 | 50 | 50 | 50 |
| Average length of time required to conciliate landlord/tenant disputes that do not go to the Landlord Tenant Commission: Multi-family disputes (workdays) | 42 | 40 | 40 | 40 | 40 |

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **1,063,541** | **8.00** |
| Enhance: Provide Funds to Expand Tenant Advocacy and Support Services | 218,000 | 0.00 |
| Add: Tenant Advocacy Services | 102,647 | 0.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 42,169 | 0.00 |
| **FY20 Approved** | **1,426,357** | **8.00** |

## Neighborhood Revitalization

This program provides planning and implementation for neighborhood revitalization in targeted areas. Activities include commercial revitalization (physical and economic) in both local retail centers and central business districts as well as assistance to address other community concerns, including issues related to housing and public services. Primary funding for these activities is provided from the County's Capital Improvements Program and from other Federal and State funds, including Community Development Block Grants and State Community Legacy Grants.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **1,875,081** | **8.60** |
| Shift: Two Unfunded Positions to be Funded by the MHI for Implementation of MPDU Amendments | 0 | (2.00) |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | (4,614) | 0.00 |
| **FY20 Approved** | **1,870,467** | **6.60** |

## Licensing and Registration

This program issues licenses to all rental housing (apartments, condominiums, and single-family) and registers all housing units

within common ownership communities.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Number of rental licenses issued | 101,810 | 103,831 | 105,600 | 107,475 | 109,100 |

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **442,765** | **3.20** |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 13,061 | 0.00 |
| **FY20 Approved** | **455,826** | **3.20** |

Note(s): *Expenses in the Licensing and Registration program related to Common Ownership Communities (COC) activities have been shifted to the COC program.*

## Housing Administration

This program provides management and oversight to support activities within the housing division including single and multi-family housing programs, and landlord tenant mediation. This program was formerly included as part of Housing Development and Loan Programs.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **627,618** | **3.55** |
| Increase Cost: Provide Funding for Conversion of an Office Clerk Position from Part-time to Full-time | 14,500 | 0.25 |
| Decrease Cost: Miscellaneous Operating Expenses | (102,647) | 0.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | (42,746) | 0.15 |
| **FY20 Approved** | **496,725** | **3.95** |

## Administration

This program provides overall direction, administration, and managerial support to the Department. Activities include budgeting, financial management, asset management, personnel management and administration, program oversight, training, automated systems management, and policy/program development and implementation.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **1,989,376** | **13.35** |
| Increase Cost: Reclassify Vacant Position to Support Creation of the Deputy Director/Chief Operation Officer Position | 93,190 | (0.15) |
| Increase Cost: Reclassify Vacant Position to Support Creation of the Deputy Director/Chief Operation Officer Position | 79,770 | 0.15 |
| Add: Enhance Tenant-Landlord Outreach and Educational Activities | 74,365 | 0.00 |
| Decrease Cost: Operating Expenses to Offset Personnel Cost Increase | (93,190) | 0.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 49,851 | (0.15) |
| **FY20 Approved** | **2,193,362** | **13.20** |

## Common Ownership Community Program

This program ensures fair and equitable relations between the governing bodies of homeowner associations, condominium associations, and cooperatives, and the individuals living within these common ownership communities, and encourages the maintenance and improvement of housing. Activities include mediating and arbitrating disputes; providing information and technical assistance to all parties; and taking legal action as necessary, including referring unresolved complaints to the Montgomery County Commission on Common Ownership Communities.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Percent of Commission on Common Ownership Communities (CCOC) cases resolved prior to a hearing [1] | 77 | 45 | 50 | 55 | 60 |

[1] *CCOC moved from the Office of Consumer Protection to the Department of Housing and Community Affairs in FY17.*

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **654,877** | **4.15** |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 40,647 | 0.00 |
| **FY20 Approved** | **695,524** | **4.15** |

Note(s): *In FY19, DHCA charges staff oversight ($85,185, 0.55 FTE) to the Common Ownership Community Program.*

## BUDGET SUMMARY

| | Actual FY18 | Budget FY19 | Estimate FY19 | Approved FY20 | %Chg Bud/App |
|---|---|---|---|---|---|
| **COUNTY GENERAL FUND** | | | | | |
| EXPENDITURES | | | | | |
| Salaries and Wages | 4,472,999 | 4,593,905 | 4,619,483 | 5,118,117 | 11.4 % |
| Employee Benefits | 1,601,091 | 1,665,449 | 1,635,119 | 1,885,472 | 13.2 % |
| **County General Fund Personnel Costs** | **6,074,090** | **6,259,354** | **6,254,602** | **7,003,589** | **11.9 %** |
| Operating Expenses | 840,756 | 1,260,056 | 1,168,851 | 1,399,519 | 11.1 % |
| Capital Outlay | 5,155 | 0 | 0 | 0 | — |
| **County General Fund Expenditures** | **6,920,001** | **7,519,410** | **7,423,453** | **8,403,108** | **11.8 %** |
| PERSONNEL | | | | | |
| Full-Time | 101 | 102 | 102 | 106 | 3.9 % |
| Part-Time | 3 | 2 | 2 | 1 | -50.0 % |
| FTEs | 59.25 | 59.25 | 59.25 | 62.65 | 5.7 % |
| REVENUES | | | | | |
| Board of Appeals Fees | 4,875 | 9,000 | 9,000 | 6,000 | -33.3 % |
| Common Ownership Community Fees | 711,065 | 685,125 | 685,125 | 715,000 | 4.4 % |
| Landlord-Tennant Fees | 5,794,643 | 6,418,250 | 6,418,250 | 6,278,180 | -2.2 % |
| Miscellaneous Revenues | (16,465) | 20,000 | 20,000 | 6,500 | -67.5 % |
| Other Charges/Fees | 7,203 | 104,300 | 104,300 | 75,600 | -27.5 % |
| Other Fines/Forfeitures | 29,145 | 40,000 | 40,000 | 40,000 | — |

## BUDGET SUMMARY

| | Actual FY18 | Budget FY19 | Estimate FY19 | Approved FY20 | %Chg Bud/App |
|---|---|---|---|---|---|
| Other Licenses/Permits | 0 | 0 | 0 | 813,420 | — |
| **County General Fund Revenues** | **6,530,466** | **7,276,675** | **7,276,675** | **7,934,700** | **9.0 %** |

## MONTGOMERY HOUSING INITIATIVE

| EXPENDITURES | | | | | |
|---|---|---|---|---|---|
| Salaries and Wages | 1,438,848 | 1,513,163 | 1,354,556 | 1,700,781 | 12.4 % |
| Employee Benefits | 468,656 | 522,722 | 460,563 | 616,499 | 17.9 % |
| **Montgomery Housing Initiative Personnel Costs** | **1,907,504** | **2,035,885** | **1,815,119** | **2,317,280** | **13.8 %** |
| Operating Expenses | 36,997,699 | 33,553,905 | 35,642,126 | 38,966,297 | 16.1 % |
| Debt Service Other | 59,021 | 0 | 56,750 | 0 | — |
| **Montgomery Housing Initiative Expenditures** | **38,964,224** | **35,589,790** | **37,513,995** | **41,283,577** | **16.0 %** |
| PERSONNEL | | | | | |
| Full-Time | 0 | 0 | 0 | 0 | — |
| Part-Time | 0 | 0 | 0 | 0 | — |
| FTEs | 14.70 | 15.20 | 15.20 | 17.05 | 12.2 % |
| REVENUES | | | | | |
| Asset Management Fee | 34,842 | 70,200 | 70,200 | 70,200 | — |
| Commitment Fee | 0 | 200,000 | 200,000 | 200,000 | — |
| Investment Income | 2,841,976 | 3,010,190 | 2,595,950 | 2,765,250 | -8.1 % |
| Loan Payments | 1,515,876 | 2,375,000 | 2,375,000 | 2,700,000 | 13.7 % |
| MHI Transfer Tax | 24 | 225,000 | 225,000 | 100,000 | -55.6 % |
| Miscellaneous Revenues | 6,433 | 75,006 | 75,006 | 75,006 | — |
| MPDU Alternative Payments | 0 | 0 | 0 | 360,000 | — |
| MPDU Revenues | 3,366,178 | 1,250,000 | 1,250,000 | 1,250,000 | — |
| Other Financing Sources | 16,021 | 56,750 | 56,750 | 56,750 | — |
| Recordation Tax | 12,936,278 | 14,246,142 | 16,170,347 | 16,367,562 | 14.9 % |
| **Montgomery Housing Initiative Revenues** | **20,717,628** | **21,508,288** | **23,018,253** | **23,944,768** | **11.3 %** |

## GRANT FUND - MCG

| EXPENDITURES | | | | | |
|---|---|---|---|---|---|
| Salaries and Wages | 1,535,656 | 1,722,307 | 1,722,307 | 1,778,599 | 3.3 % |
| Employee Benefits | 533,414 | 561,218 | 561,218 | 603,863 | 7.6 % |
| **Grant Fund - MCG Personnel Costs** | **2,069,070** | **2,283,525** | **2,283,525** | **2,382,462** | **4.3 %** |
| Operating Expenses | 7,255,396 | 6,172,014 | 6,172,014 | 6,691,762 | 8.4 % |
| **Grant Fund - MCG Expenditures** | **9,324,466** | **8,455,539** | **8,455,539** | **9,074,224** | **7.3 %** |
| PERSONNEL | | | | | |
| Full-Time | 0 | 0 | 0 | 0 | — |
| Part-Time | 0 | 0 | 0 | 0 | — |
| FTEs | 23.00 | 23.00 | 23.00 | 21.00 | -8.7 % |

## BUDGET SUMMARY

| | Actual FY18 | Budget FY19 | Estimate FY19 | Approved FY20 | %Chg Bud/App |
|---|---|---|---|---|---|
| REVENUES | | | | | |
| Federal Grants | 7,278,096 | 6,816,697 | 6,816,697 | 6,816,697 | — |
| Investment Income | 395,471 | 0 | 0 | 0 | — |
| Loan Payments | 793,490 | 1,000,000 | 1,000,000 | 2,000,000 | 100.0 % |
| Miscellaneous Revenues | 54,140 | 0 | 0 | 0 | — |
| Other Charges/Fees | 480 | 0 | 0 | 0 | — |
| Other Intergovernmental | 180,301 | 338,842 | 338,842 | 257,527 | -24.0 % |
| State Grants | 37,425 | 300,000 | 300,000 | 0 | -100.0 % |
| **Grant Fund - MCG Revenues** | **8,739,403** | **8,455,539** | **8,455,539** | **9,074,224** | **7.3 %** |

## DEPARTMENT TOTALS

| | | | | | |
|---|---|---|---|---|---|
| **Total Expenditures** | **55,208,691** | **51,564,739** | **53,392,987** | **58,760,909** | **14.0 %** |
| **Total Full-Time Positions** | **101** | **102** | **102** | **106** | **3.9 %** |
| **Total Part-Time Positions** | **3** | **2** | **2** | **1** | **-50.0 %** |
| **Total FTEs** | **96.95** | **97.45** | **97.45** | **100.70** | **3.3 %** |
| **Total Revenues** | **35,987,497** | **37,240,502** | **38,750,467** | **40,953,692** | **10.0 %** |

## FY20 APPROVED CHANGES

| | Expenditures | FTEs |
|---|---|---|
| **COUNTY GENERAL FUND** | | |
| **FY19 ORIGINAL APPROPRIATION** | **7,519,410** | **59.25** |
| **Changes (with service impacts)** | | |
| Enhance: Increase Single Family/Accessory Apartment Licensing Fees for Three Code Enforcement Inspectors [Housing Code Enforcement] | 233,595 | 3.00 |
| Enhance: Provide Funds to Expand Tenant Advocacy and Support Services [Landlord-Tenant Mediation] | 218,000 | 0.00 |
| Enhance: Funding for Two Vacant Lapsed Housing Code Inspector Positions [Housing Code Enforcement] | 144,450 | 0.00 |
| Add: Tenant Advocacy Services [Landlord-Tenant Mediation] | 102,647 | 0.00 |
| Add: Enhance the Housing Code Inspections Delivery System and Routing [Housing Code Enforcement] | 100,000 | 0.00 |
| Add: Enhance Tenant-Landlord Outreach and Educational Activities [Administration] | 74,365 | 0.00 |
| **Other Adjustments (with no service impacts)** | | |
| Increase Cost: FY20 Compensation Adjustment | 207,927 | 0.00 |
| Increase Cost: Annualization of FY19 Personnel Costs | 96,512 | 0.00 |
| Increase Cost: Reclassify Vacant Position to Support Creation of the Deputy Director/Chief Operation Officer Position [Administration] | 79,770 | 0.15 |
| Increase Cost: Motor Pool Adjustment [Housing Code Enforcement] | 29,709 | 0.00 |
| Increase Cost: Provide Funding for Conversion of an Office Clerk Position from Part-time to Full-time [Housing Administration] | 14,500 | 0.25 |
| Increase Cost: Retirement Adjustment | 6,251 | 0.00 |
| Decrease Cost: Savings from Turnover | (14,500) | 0.00 |

## FY20 APPROVED CHANGES

| | Expenditures | FTEs |
|---|---|---|
| Decrease Cost: Elimination of One-Time Items Approved in FY19 | (32,300) | 0.00 |
| Decrease Cost: Miscellaneous Operating Expenses [Housing Administration] | (102,647) | 0.00 |
| Decrease Cost: Lapse Position | (125,277) | 0.00 |
| Decrease Cost: Operating Expenses | (149,304) | 0.00 |
| **FY20 APPROVED** | **8,403,108** | **62.65** |

### MONTGOMERY HOUSING INITIATIVE

| | | |
|---|---|---|
| **FY19 ORIGINAL APPROPRIATION** | **35,589,790** | **15.20** |
| **Changes (with service impacts)** | | |
| Enhance: Provide Funding to Support Two Unfunded Full-time Positions for Implementation of MPDU Amendments [Affordable Housing Programs] | 135,540 | 2.00 |
| **Other Adjustments (with no service impacts)** | | |
| Increase Cost: Affordable Housing Initiative [Multi-Family Housing Programs] | 3,380,752 | 0.00 |
| Re-align: Rental Assistance Program (Estimated Increase in Recordation Tax Premium Revenue) [Multi-Family Housing Programs] | 2,121,420 | 0.00 |
| Increase Cost: Reclassify Vacant Position to Support Creation of the Deputy Director/Chief Operation Officer Position [Administration] | 93,190 | (0.15) |
| Increase Cost: FY20 Compensation Adjustment | 49,545 | 0.00 |
| Increase Cost: Annualization of FY19 Personnel Costs | 4,865 | 0.00 |
| Increase Cost: Retirement Adjustment | 1,665 | 0.00 |
| Decrease Cost: Operating Expenses to Offset Personnel Cost Increase [Administration] | (93,190) | 0.00 |
| **FY20 APPROVED** | **41,283,577** | **17.05** |

### GRANT FUND - MCG

| | | |
|---|---|---|
| **FY19 ORIGINAL APPROPRIATION** | **8,455,539** | **23.00** |
| **Federal/State Programs** | | |
| Add: Adjustment to Grant Amounts - Increased Loan Repayments | 1,000,000 | 0.00 |
| Add: Community Development Block Grant: Montgomery County Coalition for the Homeless, Inc. - Assessment Center Employment Specialist | 45,000 | 0.00 |
| Add: Community Development Block Grant: Montgomery Housing Partnership, Inc. - Long Branch Middle School Afterschool Program | 45,000 | 0.00 |
| Add: Community Development Block Grant: Per Scholas, Inc. - NCR IT Job Training | 45,000 | 0.00 |
| Add: Community Development Block Grant: CASA de Maryland, Inc. - Bilingual Volunteer Income Tax Assistance Program | 45,000 | 0.00 |
| Add: Community Development block Grant: The Ethiopian Community Center, Inc. - African Immigrant Workforce Development Program | 45,000 | 0.00 |
| Add: Community Development Block Grant: Legal Aid Bureau, Inc. - General Operating Support for Montgomery County Maryland Legal Aid | 45,000 | 0.00 |
| Add: Community Development Block Grant: Interfaith Works, Inc. (IW) - Community Engagement and Volunteer Coordinator for IW's Clothing Center | 44,503 | 0.00 |

## FY20 APPROVED CHANGES

| | Expenditures | FTEs |
|---|---|---|
| Add: Community Development Block Grant: Latin American Youth Center, Inc. - Workforce Training for Re-entry Youth | 44,452 | 0.00 |
| Add: Community Development Block Grant: Interfaith Works, Inc. - Resource Coordinator for IW Connections | 40,543 | 0.00 |
| Add: Community Development Block Grant: Mobile Medical Care, Inc. - New Family Planning Options for Low-Income Women | 37,500 | 0.00 |
| Add: Community Development Block Grant: A Wider Circle, Inc. - Workforce Development Program | 34,103 | 0.00 |
| Add: Community Development Block Grant: NAMI Montgomery County (MD), Inc. - Mental Health Programs for Low-Income Latino Residents | 30,000 | 0.00 |
| Add: Community Development Block Grant: Boys & Girls Clubs of Greater Washington, Inc. - STEAM Program for Montgomery County Youth | 26,696 | 0.00 |
| Add: Community Development Block Grant: Community Ministries of Rockville, Inc. - REAP: Rockville Emergency Assistance Program | 23,852 | 0.00 |
| Add: Community Development Block Grant: Bethesda Cares - Housing Stabilization and Dynamic Retention | 18,000 | 0.00 |
| Add: Community Development Block Grant: The Shepherd's Table, Inc. - Food Services Program | 15,351 | 0.00 |
| Add: Community Development Block Grant: Horizons Greater Washington, Inc. - Horizons Academic Program | 15,000 | 0.00 |
| Eliminate: DOE Weatherization Program | (300,000) | 0.00 |
| **Other Adjustments (with no service impacts)** | | |
| Shift: Two Unfunded Positions to be Funded by the MHI for Implementation of MPDU Amendments [Neighborhood Revitalization] | 0 | (2.00) |
| Decrease Cost: HOC Housing Quality Standard Inspections [Grants Administration - Federal Programs] | (81,315) | 0.00 |
| Decrease Cost: Adjustment for Individual Grants [Grants Administration - Federal Programs] | (600,000) | 0.00 |
| **FY20 APPROVED** | **9,074,224** | **21.00** |

## PROGRAM SUMMARY

| Program Name | FY19 APPR Expenditures | FY19 APPR FTEs | FY20 APPR Expenditures | FY20 APPR FTEs |
|---|---|---|---|---|
| Multi-Family Housing Programs | 34,588,014 | 6.90 | 40,024,810 | 6.90 |
| Affordable Housing Programs | 852,235 | 8.50 | 925,082 | 10.50 |
| Housing Code Enforcement | 3,679,627 | 35.50 | 4,340,479 | 38.50 |
| Grants Administration - Federal Programs | 5,791,605 | 5.70 | 6,332,277 | 5.70 |
| Landlord-Tenant Mediation | 1,063,541 | 8.00 | 1,426,357 | 8.00 |
| Neighborhood Revitalization | 1,875,081 | 8.60 | 1,870,467 | 6.60 |
| Licensing and Registration | 442,765 | 3.20 | 455,826 | 3.20 |
| Housing Administration | 627,618 | 3.55 | 496,725 | 3.95 |
| Administration | 1,989,376 | 13.35 | 2,193,362 | 13.20 |
| Common Ownership Community Program | 654,877 | 4.15 | 695,524 | 4.15 |
| **Total** | **51,564,739** | **97.45** | **58,760,909** | **100.70** |

## CHARGES TO OTHER DEPARTMENTS

| Charged Department | Charged Fund | | FY19 Total$ | FY19 FTES | FY20 Total$ | FY20 FTES |
|---|---|---|---|---|---|---|
| **COUNTY GENERAL FUND** | | | | | | |
| Permitting Services | Permitting Services | | 123,982 | 1.00 | 128,103 | 1.00 |
| Solid Waste Services | Solid Waste Disposal | | 811,530 | 5.50 | 831,165 | 5.50 |
| CIP | Capital Fund | | 187,834 | 1.70 | 193,668 | 1.70 |
| | | **Total** | **1,123,346** | **8.20** | **1,152,936** | **8.20** |

## FUTURE FISCAL IMPACTS

CC APPROVED ($000S)

| Title | FY20 | FY21 | FY22 | FY23 | FY24 | FY25 |
|---|---|---|---|---|---|---|
| **COUNTY GENERAL FUND** | | | | | | |
| **EXPENDITURES** | | | | | | |
| **FY20 Approved** | **8,403** | **8,403** | **8,403** | **8,403** | **8,403** | **8,403** |
| No inflation or compensation change is included in outyear projections. | | | | | | |
| **Annualization of Positions Approved in FY20** | **0** | **148** | **148** | **148** | **148** | **148** |
| New positions in the FY20 budget are generally assumed to be filled at least two months after the fiscal year begins. Therefore, the above amounts reflect annualization of these positions in the outyears. | | | | | | |
| **Elimination of One-Time Items Approved in FY20** | **0** | **(14)** | **(14)** | **(14)** | **(14)** | **(14)** |
| Items recommended for one-time funding in FY20, including personal laptops and mobile phones, will be eliminated from the base in the outyears. | | | | | | |
| **Labor Contracts** | **0** | **73** | **73** | **73** | **73** | **73** |
| These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items. | | | | | | |
| **Subtotal Expenditures** | **8,403** | **8,610** | **8,610** | **8,610** | **8,610** | **8,610** |
| **MONTGOMERY HOUSING INITIATIVE** | | | | | | |
| **EXPENDITURES** | | | | | | |
| **FY20 Approved** | **41,284** | **41,284** | **41,284** | **41,284** | **41,284** | **41,284** |
| No inflation or compensation change is included in outyear projections. | | | | | | |
| **Annualization of Positions Approved in FY20** | **0** | **66** | **66** | **66** | **66** | **66** |
| New positions in the FY20 budget are generally assumed to be filled at least two months after the fiscal year begins. Therefore, the above amounts reflect annualization of these positions in the outyears. | | | | | | |
| **Elimination of One-Time Items Approved in FY20** | **0** | **(24)** | **(24)** | **(24)** | **(24)** | **(24)** |
| Items recommended for one-time funding in FY20, including (fill in major item names based on your Competition List), will be eliminated from the base in the outyears. | | | | | | |
| **Labor Contracts** | **0** | **12** | **12** | **12** | **12** | **12** |
| These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items. | | | | | | |
| **Subtotal Expenditures** | **41,284** | **41,338** | **41,338** | **41,338** | **41,338** | **41,338** |

## ANNUALIZATION OF PERSONNEL COSTS AND FTES

| | FY20 Approved | | FY21 Annualized | |
|---|---|---|---|---|
| | Expenditures | FTEs | Expenditures | FTEs |
| Enhance Tenant-Landlord Outreach and Educational Activities | 72,660 | 0.00 | 96,880 | 0.00 |
| Funding for Two Vacant Lapsed Housing Code Inspector Positions | 123,730 | 0.00 | 164,973 | 0.00 |
| Reclassify Vacant Position to Support Creation of the Deputy Director/Chief Operation Officer Position | 74,190 | 0.15 | 94,501 | 0.15 |
| Provide Funding to Support Two Unfunded Full-time Positions for Implementation of MPDU Amendments | 132,130 | 2.00 | 176,170 | 2.00 |
| Reclassify Vacant Position to Support Creation of the Deputy Director/Chief Operation Officer Position | 93,190 | (0.15) | 115,499 | (0.15) |
| Increase Single Family/Accessory Apartment Licensing Fees for Three Code Enforcement Inspectors | 185,595 | 3.00 | 247,461 | 3.00 |
| **Total** | **681,495** | **5.00** | **895,484** | **5.00** |

# Permitting Services

| APPROVED FY20 BUDGET | FULL TIME EQUIVALENTS |
|---|---|
| $41,888,787 | 246.00 |

HADI MANSOURI, ACTING DIRECTOR

## MISSION STATEMENT

The Department of Permitting Services' (DPS) primary mission is to promote the health, safety, welfare, and economic well-being of residents, businesses, and communities of Montgomery County with timely, professional, transparent, and consistent review and processing of plans and permits and through inspections of structures, rights-of-way, and development. DPS protects the public through application and enforcement of national, state and, local codes for fire and life safety, electrical, mechanical, energy, accessibility, building, and other public safety and zoning codes. DPS protects residential and business communities and users of public rights-of-way through inspections of work within public rights-of-way to assure adherence to approved site plans and special exceptions. DPS strives to promote economic well-being and customer service through ongoing process improvements, timely response, and service, while ensuring that structures are safe for occupants and visitors, sustainable for future generations and that development is consistent with requirements to protect the environment.

## BUDGET OVERVIEW

The total approved FY20 Operating Budget for the Department of Permitting Services is $41,888,787, an increase of $1,654,557 or 4.11 percent from the FY19 Approved Budget of $40,234,230. Personnel Costs comprise 75.32 percent of the budget for 239 full-time position(s) and two part-time position(s), and a total of 246.00 FTEs. Total FTEs may include seasonal or temporary positions and may also reflect workforce charged to or from other departments or funds. Operating Expenses account for the remaining 24.68 percent of the FY20 budget.

## COUNTY PRIORITY OUTCOMES

While this program area supports all seven of the County Executive's Priority Outcomes, the following are emphasized:

- **Easier Commutes**
- **A Greener County**
- **Effective, Sustainable Government**
- **A Growing Economy**

## DEPARTMENT PERFORMANCE MEASURES

Performance measures for this department are included below (where applicable), with multi-program measures displayed at the front

of this section and program-specific measures shown with the relevant program. The FY19 estimates reflect funding based on the FY19 Approved Budget. The FY20 and FY21 figures are performance targets based on the FY20 Approved Budget and funding for comparable service levels in FY21.

The department combines department and applicant time components when measuring "total time to issue a permit." These times may be impacted by satisfaction of related preconditions such as sediment control submissions, approvals, and outside agency approvals.

## INITIATIVES

- Implementing 4Business Initiative to improve services to businesses.
- Benchmarking building code regulations.
- Upgrading and expanding electronic services.
- Improving inspection services through technology.
- Enhancing construction coordination and constructability review.
- Working on Code Official Development Program in order to develop qualified code officials as part of a succession plan to address an oncoming shortage of code officials.
- Initiating public relations and outreach program.
- Developing standard pre-loaded right-of-way and sediment control inspections.
- Working with the Tower Committee and the industry to develop a simplified application process, through a uniform stealth design for small cell towers, to meet Federal Communications Commission's ( FCC) required timeline.

## ACCOMPLISHMENTS

- ☑ Integrated Fire Code Compliance into DPS permit system, document imaging system, licensing and eServices.
- ☑ Launched restructured impact taxes and new Local Area Transportation Improvement Payment.
- ☑ Facilitated and assisted major projects: United Therapeutics Unisphere -- 120,000 sf Net Zero Building; Glenstone Museum - acclaimed museum and sustainability center; Marriott World Headquarters; The Wilson and The Elm; Wheaton Redevelopment Project (georthermal); Chevy Chase Lake mixed use project; Elizabeth Square; County 911 Antennas; Adventist Hospital; Artomatic; Top Golf; Pike and Rose Beach; Quicken Loans Golf Tournament.
- ☑ Maintained plan reviews in less than 30 days, residential solar permits in five days, record plat in approximately 2-3 days, sign permits in approximately one day and next day inspections.
- ☑ Implemented the International Green Construction Code to reduce the County's carbon footprint.
- ☑ Implemented many new zoning text amendments, including craft breweries, wireless towers, design for life, etc.
- ☑ Addressed wide-spread community electrical deficiencies; coordinated complex construction activities; addressed unpermitted vehicles in communities; dealt with unlicensed kennel breeding and sales; eliminated illegal slaughterhouse; filed suit to address illegal tunneling; issued zoning citations to combat human trafficking; responded to thousands of illegal signs; etc.
- ☑ Partnered with the Department of Technology Services (DTS) to develop a Construction Activity Website showing open commercial construction, demolition, and right-of-way permits by map and satellite.

- ☑ Developed a database of on-site well and septic systems.

## INNOVATIONS AND PRODUCTIVITY IMPROVEMENTS

- New customer and business friendly website featuring easy to follow, step by step, instructions to obtaining permits.
- Combined event use and occupancy permit to save review time and applicants' money.
- Upgraded to newest Project Dox platform that will allow DPS to launch additional electronic plans submissions.
- Digitized microfiche records to facilitate the approximately 6,000 Public Information Act requests received each year.

## COLLABORATION AND PARTNERSHIPS

### Private and Public Projects

Collaborated extensively to help numerous private and public projects successfully open including, but not limited to United Therapeutics' new Net Zero Building; Oliver T. Carr's very complex project interfacing with the Purple Line, the Capital Crescent Trail, and the new Bethesda Metro platform; the Elizabeth House; Jezreel Housing; Chevy Chase Lake; the Wheaton Redevelopment Office Building; Marriott's new World Headquarters, etc.

Partners

Office of the County Executive, Department of General Services, Department of Housing and Community Affairs, Department of Transportation, Maryland-National Capital Park and Planning Commission, Non-Profits

### Improve Quality of Plans

Collaborated with the Association of Structural Engineers Metro Washington to improve the quality of plans and to develop a checklist of necessary information for demolition projects to avoid demolition/alteration related collapses.

### Assisted Communities to Resolve Life Safety Property Issues

Assisted communities to resolve life safety property issues, including dangerous electrical feeds, unsafe structures, aging condo and HOA infrastructure, illegal and unsafe site work, etc.

Partners

Community Engagement Cluster, Department of Housing and Community Affairs

### Assessing Terrorism Risks on Public Streets

Assessed terrorism risks on public streets and sidewalks and strategies to minimize these risks, including sidewalk cafe regulations.

Partners

Office of the County Executive, Department of Police, Division of Transit Services, Department of Transportation, Maryland-National Capital Park and Planning Commission

### Maryland Sustainable Growth Commission

Collaborating with Maryland Department of Environment, other jurisdictions, and stakeholders on the Maryland Sustainable

Growth Commission.

Partners

Department of Environmental Protection

## PROGRAM CONTACTS

Contact Barbara Suter of the Department of Permitting Services at 240.777.6244 or Alison Dollar of the Office of Management and Budget at 240.777.2769 for more information regarding this department's operating budget.

## PROGRAM DESCRIPTIONS

### Land Development

The Land Development Program is responsible for ensuring the protection of the County's land and water resources and for the protection of the environment and the safety of residents and businesses through its engineering and inspection functions related to stormwater management; sediment control; floodplain management; special protection areas; well-and-septic systems approval; storm drain design and construction; roadside tree protection; tree canopy enhancement; record plat approval; fire department access; and compliance and work in the public right-of-way.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Right-of-way Permits -- DPS average review time (in days) [1] | 5.84 | 4.74 | 5 | 5 | 5 |
| Sediment Control Permits - DPS average review time (in days) | 23.06 | 19.45 | 25 | 25 | 25 |
| Septic Permits -- DPS average review time (in days) | 27.18 | 18.95 | 10 | 10 | 10 |
| Well Permits -- DPS average review time (in days) | 15.63 | 12.53 | 10 | 10 | 10 |
| Record Plats -- DPS average review time (in days) | 6.7 | 2.3 | 7 | 7 | 7 |
| Sediment Control Enforcement -- Percentage of Inspections in compliance with code/law | 94.9% | 94.9% | 95% | 95% | 95% |
| Successful Maryland Department of the Environment (MDE) Delegation of Review of Sediment Control and Storm-Water Management | N/A | Yes | N/A | Yes | |

[1] *Projections are dependent upon volumes of work, other tasks, staffing, and staff availability. It is our estimation of an outside reasonable commitment that can be met under varying work volumes and circumstances. When performance indicators are specified in days, they are calendar days and not work days.*

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **8,350,527** | **63.25** |
| Increase Cost: MLS III- Sediment Control Land Development | 131,379 | 1.00 |
| Decrease Cost: Charges for Lab Services for Asphalt Testing | (192,400) | (0.75) |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 278,718 | 0.00 |
| **FY20 Approved** | **8,568,224** | **63.50** |

### Residential Building Construction & Intake

The Residential Building and Intake Program is responsible for ensuring public safety through the effective application of

residential building, structural, electrical, mechanical, and energy conservation construction codes. This is accomplished through plan reviews and construction inspections. This program processes all commercial, fire protection, and residential permit applications, handles construction complaints, and aids in recovery during natural and other disasters and incidents.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Residential (home) Permits -- Additions -- Average total time (in days) [1] | 22.61 | 26.62 | 20 | 20 | 20 |
| Residential (home) Permits -- Additions -- DPS average review time (in days) | 12.22 | 11.12 | 6 | 6 | 6 |
| Residential (home) Permits -- New Construction -- Average total time (in days) | 55.33 | 64.57 | 60 | 60 | 60 |
| Residential (home) Permits -- New Construction -- DPS average review time (in days) | 23.02 | 20.52 | 16 | 16 | 16 |
| Residential (home) Fast Track -- Percentage of permits serviced within 2.5 hours | 92.58% | 95.44% | 96% | 96% | 96% |
| Insurance Services Office (ISO) building code effectiveness grading schedule score which measures the quality of the County's building codes and performance in enforcing them: One- and two-family dwellings, score range of 1 to 10 (1=best) | 3 | 3 | 3 | 3 | 2 |
| Mechanical Permits -- Percentage of walk-in service permit within 2 hours | 98.8% | 99.01% | 98% | 98% | 98% |
| Electrical Permits -- Percentage of walk-in service permit within 2 hours | 94.9% | 96.69% | 98% | 98% | 98% |

[1] *Projections are dependent upon volumes of work, other tasks, staffing, and staff availability. It is our estimation of an outside reasonable commitment that can be met under varying work volumes and circumstances. When performance indicators are specified in days, they are calendar days and not work days.*

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **4,986,066** | **40.90** |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 298,957 | 0.00 |
| **FY20 Approved** | **5,285,023** | **40.90** |

## Commercial Building Construction

The Commercial Construction program is responsible for ensuring public safety through the effective application of commercial building, structural, electrical, mechanical, fire-safety, and energy conservation codes and standards. This is accomplished through plan reviews and construction inspections for compliance with approved plans and codes. This program processes applications for and issues Building, Mechanical and Electrical Permits. The program also handles construction complaints during natural and other disasters and provides assistance in disaster recovery.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Commercial Permits -- Additions -- Average total time (in days) [1] | 106.58 | 112 | 60 | 60 | 60 |
| Commercial Permits -- Additions -- DPS average review time (in days) | 28.84 | 33.05 | 35 | 35 | 35 |
| Commercial Permits -- New Construction -- Average total time (in days) | 72.34 | 79.38 | 85 | 85 | 85 |
| Commercial Permits -- New Construction -- DPS average review time (in days) | 30.43 | 19.87 | 55 | 55 | 55 |
| Commercial Fast Track -- Percentage of permits serviced within 2.5 hours | 81.17% | 75.9% | 80% | 80% | 80% |
| Insurance Services Office (ISO) building code effectiveness grading schedule score which measures the quality of the County's building codes and performance in enforcing them: Commercial structural, score within a range of 1-10 (1=best) | 3 | 3 | 3 | 3 | 2 |
| Building Construction Inspections -- Percentage occurring on scheduled day | 98.2% | 98.51% | 98% | 98% | 98% |

[1] *Projections are dependent upon volumes of work, other tasks, staffing, and staff availability. It is our estimation of an outside reasonable commitment that can be met under varying work volumes and circumstances. When performance indicators are specified in days, they are calendar days and not work days.*

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **5,340,627** | **42.50** |
| Increase Cost: MLS III- International Green Building to Assist the County in Meeting its Goal of Reducing Greenhouse Emissions by 2035. | 131,379 | 1.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 240,801 | 0.00 |
| **FY20 Approved** | **5,712,807** | **43.50** |

## Administration

The Administration program provides policy development and leadership for all programs within the Department. Staff specialists are responsible for a full range of administrative, financial, and budgetary tasks, including daily operations, revenue collection (fees and development taxes and charges), reporting and management, automation, human resources, fleet management, training, safety, quality assurance, legislative coordination, space management, historic files maintenance, and management services. This program provides outreach, customer service satisfaction and case management, which coordinates DPS disciplines engaged in plan reviews on complex projects or projects needing a higher level of assistance such as "green tape" projects (i.e., affordable housing; and areas such as the Silver Spring, Wheaton, and Long Branch enterprise zones; strategic economic development projects; strategic redevelopment areas such as White Flint, and faith-based institutions). This program receives complaints, processes information requests, maintains the DPS website, publishes the DPS newsletter, and coordinates outreach events and seminars for residents, civic organizations, and professionals.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Complaint resolution -- Average number of days from complaint filing to final resolution [1] | 7.93 | 9.63 | 12 | 12 | 12 |
| Complaint response -- Average number of days from the complaint being filed to first inspection contact with customer | 1.98 | 4.06 | 3 | 3 | 3 |
| MPIA responses - Percentage of information requests responded to within 30 days after receipt by DPS | 90.0% | 71% | 90% | 90% | 90% |

[1] *Projections are dependent upon volumes of work, other tasks, staffing, and staff availability. It is our estimation of an outside reasonable commitment that can be met under varying work volumes and circumstances. When performance indicators are specified in days, they are calendar days and not work days.*

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **12,608,898** | **30.10** |
| Increase Cost: IT Replacement Servers | 460,000 | 0.00 |
| Increase Cost: Imaging Operators for IT Section | 106,122 | 3.00 |
| Increase Cost: Increase in Rent | 73,821 | 0.00 |
| Shift: Annualization of ESRI Enterprise Agreement - Shift to DTS | (6,100) | 0.00 |
| Decrease Cost: Decrease Temporary Clerical Contractors | (118,123) | 0.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 55,474 | 0.00 |
| **FY20 Approved** | **13,180,092** | **33.10** |

## Zoning and Site Plan Enforcement

The Zoning and Site Plan Enforcement program protects the quality of life in Montgomery County and the public health, safety,

welfare, and comfort through the effective application and enforcement of zoning code standards and Maryland-National Capital Park and Planning Commission certified site plan requirements. This division reviews plans prior to permit issuance, conducts inspections, and investigates and responds to complaints to administer and enforce the zoning standards established by Chapter 59 of the Montgomery County Code. This program regulates the size, shape, height, and mass of a building; the uses that are allowed on the property; and signage.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **4,447,634** | **32.00** |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 168,458 | 0.00 |
| **FY20 Approved** | **4,616,092** | **32.00** |

## Fire Prevention and Code Compliance

The Fire Prevention and Fire Code Compliance program is responsible for ensuring public safety through enforcement of the National Fire Codes and Standards, the Montgomery County Fire Code and the Maryland State Fire Prevention Codes. For new construction, this is done through plans review, permits issuance and inspections of fire protection systems and fire alarm systems. For existing occupied facilities, the program is responsible for preventive inspections. This program issues Fire Code Compliance permits and operational permits for all businesses, schools, multi-family buildings, healthcare facilities, places of worship and all other commercial buildings or occupancies. This program responds to and investigates code violations through a complaints program.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Fire Protection (Sprinkler Permits) -- Average total time (in days) [1] | 11.71 | 6.9 | 12 | 12 | 12 |
| Fire Protection (Sprinkler Permits) -- DPS average review time (in days) | 4.97 | 2.4 | 6 | 6 | 6 |

[1] *Projections are dependent upon volumes of work, other tasks, staffing, and staff availability. It is our estimation of an outside reasonable commitment that can be met under varying work volumes and circumstances. When performance indicators are specified in days, they are calendar days and not work days.*

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **4,500,478** | **35.00** |
| Decrease Cost: Eliminate Two Permitting & Code Enforcement Inspectors Due to Program Efficiencies | (189,244) | (2.00) |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 215,315 | 0.00 |
| **FY20 Approved** | **4,526,549** | **33.00** |

# BUDGET SUMMARY

| | Actual FY18 | Budget FY19 | Estimate FY19 | Approved FY20 | %Chg Bud/App |
|---|---|---|---|---|---|
| **PERMITTING SERVICES** | | | | | |
| **EXPENDITURES** | | | | | |
| Salaries and Wages | 21,632,995 | 22,475,069 | 22,627,788 | 23,531,841 | 4.7 % |

## BUDGET SUMMARY

| | Actual FY18 | Budget FY19 | Estimate FY19 | Approved FY20 | %Chg Bud/App |
|---|---|---|---|---|---|
| Employee Benefits | 7,468,242 | 7,592,432 | 7,665,757 | 8,020,750 | 5.6 % |
| **Permitting Services Personnel Costs** | **29,101,237** | **30,067,501** | **30,293,545** | **31,552,591** | **4.9 %** |
| Operating Expenses | 8,015,810 | 10,166,729 | 8,790,769 | 10,295,570 | 1.3 % |
| Capital Outlay | 0 | 0 | 0 | 40,626 | — |
| Debt Service G.O Bonds | 166 | 0 | 0 | 0 | — |
| **Permitting Services Expenditures** | **37,117,213** | **40,234,230** | **39,084,314** | **41,888,787** | **4.1 %** |
| PERSONNEL | | | | | |
| Full-Time | 236 | 236 | 236 | 239 | 1.3 % |
| Part-Time | 2 | 2 | 2 | 2 | — |
| FTEs | 243.75 | 243.75 | 243.75 | 246.00 | 0.9 % |
| REVENUES | | | | | |
| Automation Enhancement Fee | 151,365 | 95,437 | 0 | 0 | -100.0 % |
| Building Permits | 24,986,876 | 22,106,143 | 23,088,344 | 24,261,450 | 9.7 % |
| Electrical Permits and Licenses | 4,275,846 | 4,534,810 | 4,079,479 | 4,200,000 | -7.4 % |
| Fire Code Compliance | 0 | 0 | 0 | 1,187,437 | — |
| Fire Code Enforcement Permits | 2,632,197 | 2,415,946 | 2,988,310 | 2,405,943 | -0.4 % |
| Grading/Storm Drains/Paving/Driveway Permits | 4,088,911 | 3,697,727 | 4,387,046 | 4,200,000 | 13.6 % |
| Information Requests | 0 | 0 | 127,075 | 0 | — |
| Investment Income | 560,411 | 776,730 | 880,000 | 880,000 | 13.3 % |
| Mechanical Construction Permit | 1,856,330 | 1,569,836 | 1,552,508 | 1,648,328 | 5.0 % |
| Miscellaneous Revenues | 89,982 | 0 | 0 | 0 | — |
| Occupancy Permits | 604,572 | 603,695 | 611,951 | 633,880 | 5.0 % |
| Other Charges/Fees | 754,110 | 1,244,027 | 674,564 | 1,661,907 | 33.6 % |
| Other Fines/Forfeitures | 110,305 | 89,772 | 97,050 | 89,772 | — |
| Other Licenses/Permits | 442,935 | 594,672 | 608,994 | 638,329 | 7.3 % |
| Sediment Control Permits | 3,338,786 | 3,811,233 | 2,772,528 | 3,101,270 | -18.6 % |
| Sign Permits | 220,587 | 191,776 | 241,083 | 262,500 | 36.9 % |
| Special Exception Fee | 205,536 | 230,549 | 230,549 | 242,076 | 5.0 % |
| Stormwater Mgmt and Water Quality Plan Fee | 310,046 | 284,702 | 254,702 | 288,814 | 1.4 % |
| Well and Septic | 357,790 | 274,308 | 318,113 | 274,308 | — |
| **Permitting Services Revenues** | **44,986,585** | **42,521,363** | **42,912,296** | **45,976,014** | **8.1 %** |

## GRANT FUND - MCG

EXPENDITURES

| | | | | | |
|---|---|---|---|---|---|
| Salaries and Wages | 2,933 | 0 | 0 | 0 | — |
| Employee Benefits | 772 | 0 | 0 | 0 | — |
| **Grant Fund - MCG Personnel Costs** | **3,705** | **0** | **0** | **0** | **—** |
| Operating Expenses | 27,146 | 0 | 0 | 0 | — |
| **Grant Fund - MCG Expenditures** | **30,851** | **0** | **0** | **0** | **—** |

## BUDGET SUMMARY

| | Actual FY18 | Budget FY19 | Estimate FY19 | Approved FY20 | %Chg Bud/App |
|---|---|---|---|---|---|
| PERSONNEL | | | | | |
| Full-Time | 0 | 0 | 0 | 0 | — |
| Part-Time | 0 | 0 | 0 | 0 | — |
| FTEs | 0.00 | 0.00 | 0.00 | 0.00 | — |
| REVENUES | | | | | |
| State Grants | 27,146 | 0 | 0 | 0 | — |
| **Grant Fund - MCG Revenues** | **27,146** | **0** | **0** | **0** | **—** |

## DEPARTMENT TOTALS

| | | | | | |
|---|---|---|---|---|---|
| **Total Expenditures** | **37,148,064** | **40,234,230** | **39,084,314** | **41,888,787** | **4.1 %** |
| **Total Full-Time Positions** | **236** | **236** | **236** | **239** | **1.3 %** |
| **Total Part-Time Positions** | **2** | **2** | **2** | **2** | **—** |
| **Total FTEs** | **243.75** | **243.75** | **243.75** | **246.00** | **0.9 %** |
| **Total Revenues** | **45,013,731** | **42,521,363** | **42,912,296** | **45,976,014** | **8.1 %** |

## FY20 APPROVED CHANGES

| | Expenditures | FTEs |
|---|---|---|
| **PERMITTING SERVICES** | | |
| **FY19 ORIGINAL APPROPRIATION** | **40,234,230** | **243.75** |
| **Other Adjustments (with no service impacts)** | | |
| Increase Cost: FY20 Compensation Adjustment | 920,309 | 0.00 |
| Increase Cost: IT Replacement Servers [Administration] | 460,000 | 0.00 |
| Increase Cost: Annualization of FY19 Personnel Costs | 436,150 | 0.00 |
| Increase Cost: MLS III- Sediment Control Land Development [Land Development] | 131,379 | 1.00 |
| Increase Cost: MLS III- International Green Building to Assist the County in Meeting its Goal of Reducing Greenhouse Emissions by 2035. [Commercial Building Construction] | 131,379 | 1.00 |
| Increase Cost: Imaging Operators for IT Section [Administration] | 106,122 | 3.00 |
| Increase Cost: Increase in Rent [Administration] | 73,821 | 0.00 |
| Increase Cost: Risk Management Adjustment | 60,346 | 0.00 |
| Increase Cost: Retirement Adjustment | 48,395 | 0.00 |
| Increase Cost: Motor Pool Adjustment | 44,262 | 0.00 |
| Increase Cost: IT Maintenance Costs | 29,491 | 0.00 |
| Shift: Annualization of ESRI Enterprise Agreement - Shift to DTS [Administration] | (6,100) | 0.00 |
| Decrease Cost: Decrease Temporary Clerical Contractors [Administration] | (118,123) | 0.00 |
| Decrease Cost: Eliminate Two Permitting & Code Enforcement Inspectors Due to Program Efficiencies [Fire Prevention and Code Compliance] | (189,244) | (2.00) |
| Decrease Cost: Charges for Lab Services for Asphalt Testing [Land Development] | (192,400) | (0.75) |
| Decrease Cost: OPEB Adjustment | (281,230) | 0.00 |

## FY20 APPROVED CHANGES

| | Expenditures | FTEs |
|---|---|---|
| **FY20 APPROVED** | **41,888,787** | **246.00** |

## PROGRAM SUMMARY

| Program Name | FY19 APPR Expenditures | FY19 APPR FTEs | FY20 APPR Expenditures | FY20 APPR FTEs |
|---|---|---|---|---|
| Land Development | 8,350,527 | 63.25 | 8,568,224 | 63.50 |
| Residential Building Construction & Intake | 4,986,066 | 40.90 | 5,285,023 | 40.90 |
| Commercial Building Construction | 5,340,627 | 42.50 | 5,712,807 | 43.50 |
| Administration | 12,608,898 | 30.10 | 13,180,092 | 33.10 |
| Zoning and Site Plan Enforcement | 4,447,634 | 32.00 | 4,616,092 | 32.00 |
| Fire Prevention and Code Compliance | 4,500,478 | 35.00 | 4,526,549 | 33.00 |
| **Total** | **40,234,230** | **243.75** | **41,888,787** | **246.00** |

## FUTURE FISCAL IMPACTS

CC APPROVED ($000S)

| Title | FY20 | FY21 | FY22 | FY23 | FY24 | FY25 |
|---|---|---|---|---|---|---|
| **PERMITTING SERVICES** | | | | | | |
| **EXPENDITURES** | | | | | | |
| **FY20 Approved** | **41,889** | **41,889** | **41,889** | **41,889** | **41,889** | **41,889** |
| No inflation or compensation change is included in outyear projections. | | | | | | |
| **Annualization of Positions Approved in FY20** | **0** | **79** | **79** | **79** | **79** | **79** |
| New positions in the FY20 budget are generally assumed to be filled at least two months after the fiscal year begins. Therefore, the above amounts reflect annualization of these positions in the outyears. | | | | | | |
| **Elimination of One-Time Items Approved in FY20** | **0** | **(12)** | **(12)** | **(12)** | **(12)** | **(12)** |
| Items recommended for one-time funding due to the creation of two positions in FY20 ( laptops, cell phones, supplies, cubicles/furniture), will be eliminated from the base in the outyears. | | | | | | |
| **IT Maintenance Costs** | **0** | **3** | **7** | **7** | **9** | **9** |
| Represents additional maintenance costs for the system upgrades and post-warranty maintenance for servers, scanners, and printers. | | | | | | |
| **IT Replacement Plan** | **0** | **(460)** | **60** | **100** | **(160)** | **0** |
| Key components of Permitting Service's technology replacement plan include: FY20 six servers for $460,000, FY22 $60,000 in printers, and FY23 $160,000 in Scanners. | | | | | | |
| **Retiree Health Insurance Pre-funding** | **0** | **(4)** | **(12)** | **(81)** | **(129)** | **(165)** |
| **Labor Contracts** | **0** | **273** | **273** | **273** | **273** | **273** |
| These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items. | | | | | | |
| **Subtotal Expenditures** | **41,889** | **41,768** | **42,284** | **42,255** | **41,949** | **42,073** |

## ANNUALIZATION OF PERSONNEL COSTS AND FTES

| | FY20 Approved | | FY21 Annualized | |
|---|---|---|---|---|
| | Expenditures | FTEs | Expenditures | FTEs |
| MLS III- International Green Building to Assist the County in Meeting its Goal of Reducing Greenhouse Emissions by 2035. | 125,379 | 1.00 | 164,936 | 1.00 |
| MLS III- Sediment Control Land Development | 125,379 | 1.00 | 164,936 | 1.00 |
| **Total** | **250,758** | **2.00** | **329,872** | **2.00** |

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# Environmental Protection

| APPROVED FY20 BUDGET | FULL TIME EQUIVALENTS |
|---|---|
| $31,950,532 | 109.87 |

ADAM ORTIZ, DIRECTOR

## MISSION STATEMENT

The mission of the Department of Environmental Protection (DEP) is to enhance the quality of life in our community by protecting and improving Montgomery County's air, water, and land in a sustainable way while fostering smart growth, a thriving economy, and healthy communities.

## BUDGET OVERVIEW

The total approved FY20 Operating Budget for the Department of Environmental Protection is $31,950,532, an increase of $1,242,167 or 4.05 percent from the FY19 Approved Budget of $30,708,365. Personnel Costs comprise 37.63 percent of the budget for 92 full-time position(s) and one part-time position(s), and a total of 109.87 FTEs. Total FTEs may include seasonal or temporary positions and may also reflect workforce charged to or from other departments or funds. Operating Expenses account for the remaining 62.37 percent of the FY20 budget.

The debt service for the Water Quality Protection Fund is appropriated in the Debt Service Fund and is, therefore, not displayed in this section. To pay for the debt service, a transfer of funds from the Water Quality Protection Fund to the Debt Service Fund of $6,148,600 for Water Quality Protection bonds is required in FY19.

In addition, this department's Capital Improvements Program (CIP) requires Current Revenue funding.

## COUNTY PRIORITY OUTCOMES

While this program area supports all seven of the County Executive's Priority Outcomes, the following are emphasized:

- **A Greener County**
- **Effective, Sustainable Government**

## DEPARTMENT PERFORMANCE MEASURES

Performance measures for this department are included below (where applicable), with multi-program measures displayed at the front of this section and program-specific measures shown with the relevant program. The FY19 estimates reflect funding based on the FY19 Approved Budget. The FY20 and FY21 figures are performance targets based on the FY20 Approved Budget and funding for comparable service levels in FY21.

## INITIATIVES

- Identify opportunities for enhanced coordination between the Department of Environmental Protection, the Department of Transportation, the Department of General Services, the Department of Permitting Services, Montgomery County Public Schools, municipalities, and the Maryland-National Capital Park and Planning Commission to integrate activities and requirements in preparation for the next National Pollutant Discharge Elimination Municipal Separate Storm Sewer System (MS4) permit that will be issued to the County in 2019.
- DEP, along with the Department of Health and Human Services and a variety of community service providers, are developing an "energy coach" network to connect County residents and businesses with resources related to energy efficiency and energy assistance.
- Establish partnerships with the Latin American Youth Council and the Conservation Corps to have youth assist DEP with the maintenance of green infrastructure and the dissemination of information about energy saving initiatives.

## ACCOMPLISHMENTS

- ☑ Successfully met the requirements of the Consent Decree and the 2010 MS4 permit, in Calendar Year 2018 by completing the impervious surface restoration requirement and implementing and identifying stormwater management controls for an additional 3,781 acres.
- ☑ Fulfilled the Supplemental Environmental Project requirement of the Consent Decree in Calendar Year 18 by completing the construction of two bioretention practices and one rain garden at Olney Elementary School. A celebration of this accomplishment was held on site with the County Executive, students, teachers, PTA representatives, Maryland Department of the Environment, local watershed groups, and parents.
- ☑ During FY18, the County's Commercial Property Assessed Clean Energy (C-PACE) Financing program accepted an additional ten projects, resulting in the implementation of more than $6 million in privately funded improvements to commercial buildings.
- ☑ Continued planting trees through Tree Montgomery utilizing funds provided by the Tree Canopy Law. The total number of shade trees planted through the program is more than 2,200, earning over 7 acres of impervious area restored under the MS4 permit.
- ☑ Responded to over 1,800 environmental complaints and requests related to air, water quality, illegal dumping, noise, and other environmental compliance issues in FY18.
- ☑ As part of the multi-agency Montgomery County Climate Mobilization Workgroup, submitted a comprehensive report outlining 100+ measures to move the County toward decarbonization by 2035, a goal established by the County Council through a December 2017 resolution.
- ☑ Since 2016, DEP's Residential Energy Program has engaged more than 20,000 residents at over 250 events about ways to reduce their energy use and save money. Events have been held at congregations, libraries, senior centers, schools, and Manna food distribution sites in an effort to reach a wide variety of residents. In addition to discussions about ways to save energy, activities have included swapping inefficient incandescent light bulbs for energy saving LEDs, and helping residents sign up for Quick Home Energy Checkups from their electric utility.

## INNOVATIONS AND PRODUCTIVITY IMPROVEMENTS

- ✹ Enhanced partnerships with other County agencies, State agencies, and utilities to include restoration credit in the County's MS4 permit that was delivered by other agencies.

- DEP is automating the assignment of preventative maintenance and inspection schedules for over 16,000 stormwater management assets. Preventative maintenance schedules will be assigned based on geographic location and property lines which will lead to increased efficiencies in completing preventative maintenance inspections required by the MS4 permit.
- Modified the bag tax reporting database by adding a linkage with the State Business Licensing database. This connection will give DEP and Finance a better mechanism to identify the potential vendors that are not reporting.
- Developed the Tree Montgomery database to manage all aspects of the Tree Montgomery program, including tracking customer applications, providing planting locations and tree species to the planting contractor, and coordinating after-care service.
- As of January 2018, DEP's Stormwater Facility Maintenance Program continues to conduct a triennial maintenance and inspection program of underground facilities as required by State and local law and the MS4 NPDES permit. The results of previously conducted annual inspections determined that they were no longer necessary.

## PROGRAM CONTACTS

Contact Patty Bubar of the Department of Environmental Protection at 240.777.7786 or Trevor Lobaugh of the Office of Management and Budget at 240.777.2763 for more information regarding this department's operating budget.

## PROGRAM DESCRIPTIONS

### Watershed Management Operations

The Watershed Management Operations Division manages, inspects, and ensures the operational effectiveness of over 16,000 stormwater management facilities, and is also responsible for the structural maintenance of over 5,000 of these facilities.

The Watershed Management Operations Division supports watershed-based monitoring, planning, policy development, and reporting to achieve County stream protection goals (Montgomery County Code Chapter 19, Article IV) and comply with the federal Clean Water Act NPDES Municipal Separate Storm Sewer System (MS4) permit. Program staff conducts baseline stream monitoring, storm drain discharge monitoring, and public outreach activities that increase awareness and promote citizen involvement in stream stewardship. The program also assesses land development impacts on water resources and the effectiveness of best management practices that mitigate those impacts within the County's designated "Special Protection Areas."

Revenue for this program is generated by the Water Quality Protection Charge, applied to all residential and non-residential properties except for those owned by the State and County government and those in the cities of Gaithersburg, Rockville, and Takoma Park.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Amount of total nitrogen loads reduced or controlled (pounds / year) [1] | 19,414 | 22,117 | 23,978 | 25,840 | 27,701 |
| Amount of total phosphorus loads reduced or controlled (pounds / year) [2] | 8,541 | 11,547 | 13,047 | 14,548 | 16,048 |
| County watershed stream quality Index of Biological Integrity (IBI) score | 60.4 | 62.4 | 63.1 | 63.9 | 64.7 |
| Stormwater facility maintenance compliance rate | 79% | 87% | 89% | 89% | 89% |

[1] *This measure has been modified to prepare to align with a new model based on guidance from the Maryland Department of the Environment to be consistent with other jurisdictions.*

[2] *This measure has been modified to prepare to align with a new model based on guidance from the Maryland Department of the Environment to be consistent with other jurisdictions.*

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **27,878,765** | **91.47** |
| Increase Cost: M-NCPPC WQPF Allocation Increase | 89,364 | 0.00 |
| Increase Cost: Add Accountant III Position | 74,269 | 1.00 |
| Increase Cost: Increase in Agriculture Chargeback | 36,187 | 0.00 |
| Increase Cost: Add Part-time Planning Technician Position to Digitize Stormwater Facility Information | 29,784 | 0.50 |
| Increase Cost: Increased Cost for DOT Storm Drains Chargeback | 18,339 | 0.00 |
| Decrease Cost: Reduced Cost for Property Tax Billing Chargeback | (1,980) | 0.00 |
| Shift: Annualization of ESRI Enterprise Agreement - Shift to DTS | (17,800) | 0.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 652,759 | 0.20 |
| **FY20 Approved** | **28,759,687** | **93.17** |

## Environmental Policy and Compliance

The Division of Environmental Policy and Compliance develops and implements integrated programs which protect and enhance the County's environmental resources and promote sustainable practices by residents, businesses, and the County government. The division analyzes, develops, and implements programs related to air quality, energy conservation and renewable energy, forest and tree resources, and other sustainability issues. The division also helps formulate and enforce County laws and regulations related to air and water pollution, illegal dumping, noise control, pesticides, and other environmental issues. Finally, the division is responsible for environmental monitoring of the County's solid waste facilities; coordination of responses on all legislative referrals at the local, state, and federal levels; and participation on local and regional task forces, committees, and various advisory groups.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Average number of days to resolve incoming complaints | 30 | 36 | 36 | 36 | 36 |
| Percent of customers who rated themselves as satisfied with DEP response to environmental complaints | 67% | 75% | 70% | 70% | 70% |

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **2,044,277** | **11.44** |
| Shift: Shift Champion Trees Publication from Department of Agriculture | 5,000 | 0.00 |
| Decrease Cost: Lapse of Project Manager II, Data and Analysis Position | (42,749) | 0.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 110,357 | 0.00 |
| **FY20 Approved** | **2,116,885** | **11.44** |

## Administration

The Office of the Director provides leadership on policy development, implementation, and administration for all departmental programs and management services. The Director's Office is also responsible for planning, development, and administration of water supply and wastewater policies for the County, as well as development of the State-required Montgomery County Comprehensive Water Supply and Sewerage System Plan, in order to ensure that the County's management of water and wastewater protects public health and the environment. The Director's Office generates the Water Quality Protection Charge

revenue and rate, and manages integration of the Water Quality Protection Charge funds, bond issuance funds, and other County funds with program and permit requirements. The Director's Office provides IT support, including geographical information systems and services, procurement, budget, human resources, and other management services to implement capital and non-capital programs.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **785,323** | **5.06** |
| Shift: Shift Management of Conservation Corps Contract from HHS to DEP to Support Non-Water Quality Related Costs | 287,087 | 0.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 1,550 | 0.20 |
| **FY20 Approved** | **1,073,960** | **5.26** |

## BUDGET SUMMARY

| | Actual FY18 | Budget FY19 | Estimate FY19 | Approved FY20 | %Chg Bud/App |
|---|---|---|---|---|---|
| **COUNTY GENERAL FUND** | | | | | |
| EXPENDITURES | | | | | |
| Salaries and Wages | 1,366,547 | 1,499,769 | 1,174,060 | 1,584,064 | 5.6 % |
| Employee Benefits | 458,413 | 521,215 | 411,650 | 505,077 | -3.1 % |
| **County General Fund Personnel Costs** | **1,824,960** | **2,020,984** | **1,585,710** | **2,089,141** | **3.4 %** |
| Operating Expenses | 275,795 | 741,917 | 776,534 | 1,035,004 | 39.5 % |
| **County General Fund Expenditures** | **2,100,755** | **2,762,901** | **2,362,244** | **3,124,145** | **13.1 %** |
| PERSONNEL | | | | | |
| Full-Time | 46 | 46 | 46 | 46 | — |
| Part-Time | 0 | 0 | 0 | 0 | — |
| FTEs | 16.50 | 16.50 | 16.50 | 16.70 | 1.2 % |
| REVENUES | | | | | |
| Other Charges/Fees | 25,300 | 40,400 | 40,400 | 60,400 | 49.5 % |
| Other Fines/Forfeitures | 21,375 | 10,000 | 10,000 | 15,000 | 50.0 % |
| Other Licenses/Permits | 13,050 | 9,000 | 10,000 | 10,000 | 11.1 % |
| Tree Canopy | 819,250 | 500,000 | 500,000 | 500,000 | — |
| **County General Fund Revenues** | **878,975** | **559,400** | **560,400** | **585,400** | **4.6 %** |
| **WATER QUALITY PROTECTION FUND** | | | | | |
| EXPENDITURES | | | | | |
| Salaries and Wages | 6,628,578 | 7,212,255 | 6,428,727 | 7,476,220 | 3.7 % |
| Employee Benefits | 1,995,137 | 2,328,123 | 2,009,841 | 2,456,943 | 5.5 % |
| **Water Quality Protection Fund Personnel Costs** | **8,623,715** | **9,540,378** | **8,438,568** | **9,933,163** | **4.1 %** |
| Operating Expenses | 16,512,249 | 18,405,086 | 17,065,431 | 18,893,224 | 2.7 % |
| Capital Outlay | 21,134 | 0 | 0 | 0 | — |
| **Water Quality Protection Fund Expenditures** | **25,157,098** | **27,945,464** | **25,503,999** | **28,826,387** | **3.2 %** |

## BUDGET SUMMARY

| | Actual FY18 | Budget FY19 | Estimate FY19 | Approved FY20 | %Chg Bud/App |
|---|---|---|---|---|---|
| PERSONNEL | | | | | |
| Full-Time | 53 | 45 | 45 | 46 | 2.2 % |
| Part-Time | 0 | 0 | 0 | 1 | — |
| FTEs | 91.47 | 91.47 | 91.47 | 93.17 | 1.9 % |
| REVENUES | | | | | |
| Bag Tax | 2,574,126 | 2,471,921 | 2,471,921 | 2,471,921 | — |
| Investment Income | 444,772 | 333,980 | 876,880 | 934,070 | 179.7 % |
| Other Charges/Fees | 97,920 | 50,000 | 200,000 | 50,000 | — |
| Water Quality Protection Charge | 37,811,709 | 37,415,935 | 37,415,935 | 37,515,190 | 0.3 % |
| **Water Quality Protection Fund Revenues** | **40,928,527** | **40,271,836** | **40,964,736** | **40,971,181** | **1.7 %** |

## DEPARTMENT TOTALS

| | | | | | |
|---|---|---|---|---|---|
| **Total Expenditures** | **27,257,853** | **30,708,365** | **27,866,243** | **31,950,532** | **4.0 %** |
| **Total Full-Time Positions** | **99** | **91** | **91** | **92** | **1.1 %** |
| **Total Part-Time Positions** | **0** | **0** | **0** | **1** | **—** |
| **Total FTEs** | **107.97** | **107.97** | **107.97** | **109.87** | **1.8 %** |
| **Total Revenues** | **41,807,502** | **40,831,236** | **41,525,136** | **41,556,581** | **1.8 %** |

## FY20 APPROVED CHANGES

| | Expenditures | FTEs |
|---|---|---|
| **COUNTY GENERAL FUND** | | |
| **FY19 ORIGINAL APPROPRIATION** | **2,762,901** | **16.50** |
| **Other Adjustments (with no service impacts)** | | |
| Shift: Shift Management of Conservation Corps Contract from HHS to DEP to Support Non-Water Quality Related Costs [Administration] | 287,087 | 0.00 |
| Increase Cost: Restore One-Time Lapse Increase | 80,172 | 0.00 |
| Increase Cost: FY20 Compensation Adjustment | 54,151 | 0.00 |
| Technical Adj: Reflect Prior Addition of Public Services Intern Position | 6,948 | 0.20 |
| Shift: Shift Champion Trees Publication from Department of Agriculture [Environmental Policy and Compliance] | 5,000 | 0.00 |
| Increase Cost: Motor Pool Adjustment | 1,000 | 0.00 |
| Increase Cost: Retirement Adjustment | 364 | 0.00 |
| Decrease Cost: Annualization of FY19 Personnel Costs | (30,729) | 0.00 |
| Decrease Cost: Lapse of Project Manager II, Data and Analysis Position [Environmental Policy and Compliance] | (42,749) | 0.00 |
| **FY20 APPROVED** | **3,124,145** | **16.70** |
| **WATER QUALITY PROTECTION FUND** | | |
| **FY19 ORIGINAL APPROPRIATION** | **27,945,464** | **91.47** |

## FY20 APPROVED CHANGES

| | Expenditures | FTEs |
|---|---|---|
| **Other Adjustments (with no service impacts)** | | |
| Shift: Shift Management of Conservation Corps Contract from HHS to DEP to Support Green Infrastructure Maintenance and Outreach | 287,089 | 0.00 |
| Increase Cost: FY20 Compensation Adjustment | 175,116 | 0.00 |
| Increase Cost: M-NCPPC WQPF Allocation Increase [Watershed Management Operations] | 89,364 | 0.00 |
| Increase Cost: Annualization of FY19 Personnel Costs | 88,614 | 0.00 |
| Increase Cost: Add Accountant III Position [Watershed Management Operations] | 74,269 | 1.00 |
| Increase Cost: Increase in Agriculture Chargeback [Watershed Management Operations] | 36,187 | 0.00 |
| Increase Cost: Increased Payments to Municipalities for Stormwater Pollution Control Services | 36,000 | 0.00 |
| Increase Cost: Building Rent Escalation | 34,070 | 0.00 |
| Increase Cost: Add Part-time Planning Technician Position to Digitize Stormwater Facility Information [Watershed Management Operations] | 29,784 | 0.50 |
| Increase Cost: Increased Cost for DOT Storm Drains Chargeback [Watershed Management Operations] | 18,339 | 0.00 |
| Increase Cost: Motor Pool Adjustment | 17,557 | 0.00 |
| Increase Cost: Retirement Adjustment | 7,366 | 0.00 |
| Technical Adj: Reflect Prior Addition of Public Services Intern Position | 6,948 | 0.20 |
| Decrease Cost: Reduced Cost for Property Tax Billing Chargeback [Watershed Management Operations] | (1,980) | 0.00 |
| Shift: Annualization of ESRI Enterprise Agreement - Shift to DTS [Watershed Management Operations] | (17,800) | 0.00 |
| **FY20 APPROVED** | **28,826,387** | **93.17** |

## PROGRAM SUMMARY

| Program Name | FY19 APPR Expenditures | FY19 APPR FTEs | FY20 APPR Expenditures | FY20 APPR FTEs |
|---|---|---|---|---|
| Watershed Management Operations | 27,878,765 | 91.47 | 28,759,687 | 93.17 |
| Environmental Policy and Compliance | 2,044,277 | 11.44 | 2,116,885 | 11.44 |
| Administration | 785,323 | 5.06 | 1,073,960 | 5.26 |
| **Total** | **30,708,365** | **107.97** | **31,950,532** | **109.87** |

## CHARGES TO OTHER DEPARTMENTS

| Charged Department | Charged Fund | FY19 Total$ | FY19 FTES | FY20 Total$ | FY20 FTES |
|---|---|---|---|---|---|
| **WATER QUALITY PROTECTION FUND** | | | | | |
| CIP | Capital Fund | 2,552,445 | 19.20 | 2,580,971 | 19.20 |

## FUTURE FISCAL IMPACTS

CC APPROVED ($000S)

| Title | FY20 | FY21 | FY22 | FY23 | FY24 | FY25 |
|---|---|---|---|---|---|---|
| **COUNTY GENERAL FUND** | | | | | | |

## FUTURE FISCAL IMPACTS

CC APPROVED ($000S)

| Title | FY20 | FY21 | FY22 | FY23 | FY24 | FY25 |
|---|---|---|---|---|---|---|
| **EXPENDITURES** | | | | | | |
| **FY20 Approved** | **3,124** | **3,124** | **3,124** | **3,124** | **3,124** | **3,124** |
| No inflation or compensation change is included in outyear projections. | | | | | | |
| **Labor Contracts** | **0** | **19** | **19** | **19** | **19** | **19** |
| These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items. | | | | | | |
| **Subtotal Expenditures** | **3,124** | **3,143** | **3,143** | **3,143** | **3,143** | **3,143** |
| **WATER QUALITY PROTECTION FUND** | | | | | | |
| **EXPENDITURES** | | | | | | |
| **FY20 Approved** | **28,826** | **28,826** | **28,826** | **28,826** | **28,826** | **28,826** |
| No inflation or compensation change is included in outyear projections. | | | | | | |
| **Annualization of Positions Approved in FY20** | **0** | **33** | **33** | **33** | **33** | **33** |
| New positions in the FY20 budget are generally assumed to be filled at least two months after the fiscal year begins. Therefore, the above amounts reflect annualization of these positions in the outyears. | | | | | | |
| **Building Lease Operating Budget Impacts** | **0** | **(550)** | **(733)** | **(733)** | **(733)** | **(733)** |
| Reduction of lease costs in FY21 - FY24 to reflect move to Wheaton in Fall 2020 | | | | | | |
| **Increased Payments to Municipalities for Stormwater Pollution Control Services** | **0** | **16** | **33** | **52** | **72** | **94** |
| Increased Payments to Municipalities for Stormwater Pollution Control Services | | | | | | |
| **Maintenance of New and Newly Transferred Facilities** | **0** | **114** | **780** | **821** | **696** | **696** |
| **Wheaton Redevelopment Project Operating Budget Impacts** | **0** | **1,266** | **1,266** | **1,266** | **1,266** | **1,266** |
| These figures represent the total impact (debt service and operating expenses net of lease savings) of the Wheaton Redevelopment project on the Water Quality Protection Fund. | | | | | | |
| **Labor Contracts** | **0** | **65** | **65** | **65** | **65** | **65** |
| These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items. | | | | | | |
| **Operating Budget Impacts of CIP Projects** | **0** | **20** | **5** | **35** | **50** | **50** |
| These figures represent the Operating Budget Impacts of Stormwater Management Projects in the FY19-24 CIP. | | | | | | |
| **Subtotal Expenditures** | **28,826** | **29,790** | **30,275** | **30,365** | **30,275** | **30,297** |

## ANNUALIZATION OF PERSONNEL COSTS AND FTES

| | FY20 Approved | | FY21 Annualized | |
|---|---|---|---|---|
| | Expenditures | FTEs | Expenditures | FTEs |
| Add Accountant III Position | 74,269 | 1.00 | 98,525 | 1.00 |
| Add Part-time Planning Technician Position to Digitize Stormwater Facility Information | 29,784 | 0.50 | 38,988 | 0.50 |
| **Total** | **104,053** | **1.50** | **137,513** | **1.50** |

# Solid Waste Services

| APPROVED FY20 BUDGET | FULL TIME EQUIVALENTS |
|---|---|
| $115,733,825 | 106.24 |

ADAM ORTIZ, DIRECTOR

## MISSION STATEMENT

The mission of the Department of Environmental Protection (DEP) is to enhance the quality of life in our community by protecting and improving Montgomery County's air, water, and land in a sustainable way while fostering smart growth, a thriving economy, and healthy communities.

## BUDGET OVERVIEW

The total approved FY20 Operating Budget for the Division of Solid Waste Services is $115,733,825, an increase of $5,773,463 or 5.25 percent from the FY19 Approved Budget of $109,960,362. Personnel Costs comprise 10.70 percent of the budget for 80 full-time position(s) and two part-time position(s), and a total of 106.24 FTEs. Total FTEs may include seasonal or temporary positions and may also reflect workforce charged to or from other departments or funds. Operating Expenses account for the remaining 89.30 percent of the FY20 budget.

## COUNTY PRIORITY OUTCOMES

While this program area supports all seven of the County Executive's Priority Outcomes, the following are emphasized:

- **A Greener County**
- **Effective, Sustainable Government**

## DEPARTMENT PERFORMANCE MEASURES

Performance measures for this department are included below (where applicable), with multi-program measures displayed at the front of this section and program-specific measures shown with the relevant program. The FY19 estimates reflect funding based on the FY19 Approved Budget. The FY20 and FY21 figures are performance targets based on the FY20 Approved Budget and funding for comparable service levels in FY21.

## INITIATIVES

- DEP will expand its efforts to make it feasible and conducive for businesses that generate food scraps to source separate food scraps, contract for recycling collection service, and recycle more. Specific alternatives for this processing capacity are still being identified, and the costs are being determined. Additional alternatives for processing larger volumes of food waste in future years continue to be evaluated, including the construction of aerobic or anaerobic food scrap processing systems in

Montgomery County.

- As a result of the Shady Grove Transfer Station facility condition assessment, DEP will improve the safe and effective operations of its facilities by improving fire detection and suppression systems, traffic queuing and flow, roadway markings, and tipping floor unloading procedures. These latter improvements will decrease queuing time and expedite on-site traffic flow.

## ACCOMPLISHMENTS

- DEP completed its work to develop the Strategic Plan to Advance Composting, Compost Use, and Food Scraps Diversion, and the report was published in April 2018. In developing this plan, DEP brought together over 200 stakeholders representing the public and private sectors, to gain valuable expertise and insight, and work together toward consensus on a broad range of relevant issues.

## INNOVATIONS AND PRODUCTIVITY IMPROVEMENTS

- The Transfer Station received permission from the Maryland Department of the Environment (MDE) to conduct a four-month paint freezing pilot program in FY19. Freezing paint changes the state of the product from a liquid waste to a solid waste, permits the frozen paint to be disposed of on the Transfer Station tipping floor, and eliminates the need to contract out the processing and disposal of the paint.
- DEP is working with Finance and a software developer to implement a credit card system at the Transfer Station which is expected to be operational by the end of FY19. The new transaction method will expedite traffic flow at the Shady Grove Scale House.

## PROGRAM CONTACTS

Contact Patty Bubar of the Division of Solid Waste Services at 240.777.7786 or Trevor Lobaugh of the Office of Management and Budget at 240.777.2763 for more information regarding this department's operating budget.

## PROGRAM DESCRIPTIONS

### Food Waste Organics Recycling

This program is designed to promote recycling of food scraps as part of the County's overall effort to increase recycling, and to reduce the amount of food waste within the County. The program includes initiatives to recycle food scraps and other acceptable organic materials, generated by the single-family residential, multi-family residential, and commercial sectors, through composting and/or other technologies; and to stimulate the demand for the finished recycled product by encouraging its use.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **667,000** | **1.00** |
| Enhance: Increased Support for Commercial Organic Food Waste Program | 489,000 | 0.00 |
| Decrease Cost: Elimination of One-time Organic Food Waste Capital Equipment Costs | (25,000) | 0.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | (128,720) | 0.00 |
| **FY20 Approved** | **1,002,280** | **1.00** |

## Administration and Support

Provides support to the Department's operations, programs, and mission. It provides overall management and policy direction to core professional services like budget and financial management, contract management, and information technology services management. The program's mission is to:

- Develop and evaluate CIP and operating budgets in a strategic and economically responsible manner for fair and equitable rate structures;
- Maintain solid waste enterprise funds in a financially prudent manner through efficient financial management;
- Efficiently manage and execute all procurement requests on a timely basis and at the best possible value;
- Review and develop policies and procedures that strengthen internal controls;
- Identify efficiencies across the department using metrics, quantitative and financial models, and forecasting tools to analyze the fiscal impact of proposed changes; and
- Identify technology solutions that bring significant value to business processes and improve operating efficiencies.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **3,552,879** | **20.02** |
| Increase Cost: Personnel Cost Increases Due to Position Being Filled at Higher Than Budgeted Level | 98,499 | 0.00 |
| Increase Cost: Minor Information Technology Increases | 14,271 | 0.00 |
| Increase Cost: Minor Operating Increases- Administration | 1,021 | 0.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 114,062 | 0.00 |
| **FY20 Approved** | **3,780,732** | **20.02** |

## Commercial Recycling

This program provides for mandatory commercial sector recycling and waste reduction for all businesses, as well as the review of recycling and waste reduction plans and annual reports from all large and medium-sized businesses and targeted small businesses. Through this program, technical support, assistance, education, outreach, and training is provided to the commercial sector in the areas of waste reduction, reuse, recycling, and buying recycled products. This program also provides for enforcement of the County's recycling regulations and other requirements of the County Code as they apply to non-residential waste generators. All program initiatives and services also apply to not-for-profit organizations, as well as Federal, State, and local government facilities.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Non-residential recycling (tonnages) | 331,969 | 339,031 | 348,261 | 361,799 | 373,472 |
| Number of site visits to provide recycling assistance to businesses [1] | 8,079 | 5,378 | 6,750 | 6,750 | 6,750 |

[1] *Staffing vacancies impacted performance in FY18.*

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **1,943,761** | **10.00** |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 64,722 | 0.00 |

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY20 Approved** | **2,008,483** | **10.00** |

## Enforcement

Enforcement provided by the Department of Housing and Community Affairs under this program consists of six related components. Staff respond to resident complaints dealing with: storage and removal of solid waste; illegal solid waste dumping activities in the County; storage of unregistered vehicles on private property throughout the County; storage of inoperable vehicles on private property; improper screening of dumpsters, particularly those in shopping areas; and control and regulation of weeds throughout the County. The program includes a "Clean and Lien" component, which provides for the removal by the Department of Transportation of dangerous or unsightly trash, perimeter grass, and weeds on properties which the owners have failed to maintain as required. Also under this program, DEP provides surface and subsurface environmental compliance monitoring at all County solid waste facilities, and reviews reports of air monitoring of the Resource Recovery Facility (RRF).

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **1,318,857** | **9.93** |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 37,090 | 0.00 |
| **FY20 Approved** | **1,355,947** | **9.93** |

## Dickerson Compost Facility

This program includes all processing, transporting, composting, and marketing of yard trim received by the County, including leaves received from the County's Leaf Vacuuming Program. Processing includes grinding brush to produce mulch at the Transfer Station, located in Derwood; and for hauling leaves and grass from the Transfer Station to the Composting Facility, located in Dickerson. Composting of all leaves and grass produces a high-quality soil amendment which is sold wholesale as LeafGro in bulk and bagged forms. The budget is net of wholesale receipts.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **5,400,227** | **1.15** |
| Decrease Cost: Yard Trim Composting | (16,741) | 0.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | (54,456) | 0.00 |
| **FY20 Approved** | **5,329,030** | **1.15** |

## Dickerson Master Plan Implementation

This program provides for the implementation of the Dickerson Solid Waste Facilities Master Plan. This plan identifies the environmental, community, and operational effects of solid waste facilities in the Dickerson area (the RRF, the Site 2 Landfill, and the Compost Facility) and outlines policies and actions to mitigate those effects.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **150,787** | **0.51** |
| Decrease Cost: Minor Operating Expense Decreases in Dickerson Master Plan Program | (6,739) | 0.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | (59,747) | 0.00 |
| **FY20 Approved** | **84,301** | **0.51** |

## Gude Landfill

The purpose of this program is to monitor air and water quality around the landfill, maintain stormwater management and erosion control structures, maintain site roads, and manage the landfill gas through collection and flaring systems. In addition, the program encompasses all operational functions necessary to maintain the Gude Landfill, which closed in 1982, in an environmentally sound and cost-effective manner. In addition, remediation is mandated by MDE to minimize potentially adverse environmental impacts, and to design post-closure uses for the site that serve the community. The engineering design of the Gude Landfill Remediation CIP is underway.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **708,733** | **1.00** |
| Increase Cost: Gude Landfill | 76,189 | 0.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | (29,381) | 0.00 |
| **FY20 Approved** | **755,541** | **1.00** |

## Household & Small Quantity Hazardous Waste Management

This program funds a contractor to receive, sort, pack, ship, and properly dispose of household hazardous waste such as flammable products, insecticides, mercury, and reactive and corrosive chemicals. These products are brought in by residents and processed at State and Federally-approved hazardous waste treatment, storage, and disposal facilities. This program includes outreach to educate residents regarding the potential dangers of certain household products and to reduce generation of hazardous waste; it also helps businesses that qualify as small-quantity generators of hazardous waste by providing them with an economical and environmentally safe disposal option. The materials are handled through the County's hazardous waste contractor and permitted hazardous waste management facilities.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **1,089,626** | **0.00** |
| Increase Cost: Household Hazardous Waste Contract Increase | 90,320 | 0.00 |
| **FY20 Approved** | **1,179,946** | **0.00** |

## Multi-Family Recycling

This program provides for mandatory recycling and waste reduction for multi-family properties. Program efforts include technical support, assistance, education, outreach and training about waste reduction, reuse, recycling and buying recycled products, in addition to the review and monitoring of waste reduction and recycling plans and annual reports. This program also provides for

enforcement of the County's recycling regulations and other requirements of the County Code, as they apply to multi-family waste generators.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Multi-family recycling (tonnages) | 28,220 | 29,228 | 30,384 | 31,373 | 32,355 |

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **977,513** | **5.00** |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 14,363 | 0.00 |
| **FY20 Approved** | **991,876** | **5.00** |

## Oaks Landfill

This program maintains the closed Oaks Landfill in an environmentally sound and cost-effective manner in accordance with applicable State and Federal regulations. Mandated duties under this program include maintaining monitoring wells for landfill gas and water quality around the landfill; managing landfill gas through collection, flaring, and gas-to-energy systems; maintaining leachate storage and pretreatment facilities; and performing other required site maintenance. This program also provides for the acceptance and treatment of waste generated by the cleanout of storm water oil/grit separators.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **1,772,535** | **1.23** |
| Increase Cost: Oaks Landfill Contractual Increases | 362,371 | 0.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 7,033 | 0.00 |
| **FY20 Approved** | **2,141,939** | **1.23** |

## Out Of County Refuse Disposal

This program provides for the rail shipment of ash residue that is designated for recycling from the RRF to Fulton Rail Yard near Richmond, Virginia, where it is unloaded and transported by truck to the Old Dominion Landfill, a contracted landfill where the ash is processed for further metals removal and recycling. Ash is beneficially reused as alternate daily cover and road base within the lined areas of Old Dominion Landfill and other modern landfill facilities. This program also provides for the shipment of nonprocessible waste, such as construction material and, if necessary, bypass waste, from the Transfer Station to either recycling facilities, rubble landfills, or other contracted landfills.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **12,883,686** | **1.00** |
| Increase Cost: Increases in Out Of County Hauling Rates and Tonnage | 1,016,465 | 0.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 2,982 | 0.00 |
| **FY20 Approved** | **13,903,133** | **1.00** |

## Recycling Outreach And Education

This program provides for broadly educating everyone living, visiting, and working in the County about waste reduction, reuse, recycling, buying recycled products, backyard and on-site composting, and grasscycling, and the need to comply with applicable County laws. Public education is an important effort which supports solid waste program goals and ensures the success of recycling initiatives and progress to achieve the County's recycling goal.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Percent of total municipal solid waste recycled [1] | 61.0% | 61.8% | 62.7% | 63.8% | 64.4% |
| Total recycling (tonnage) | 616,732 | 633,060 | 649,633 | 668,865 | 682,777 |
| Single-family recycling (tonnages) | 256,552 | 264,801 | 270,988 | 275,693 | 276,949 |

[1] *This reporting is performed on a calendar year basis. CY18 data is a projection.*

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **578,100** | **2.00** |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 11,763 | 0.00 |
| **FY20 Approved** | **589,863** | **2.00** |

## Satellite Sites

This program provides for the operation of a satellite drop-off site at the Poolesville Highway Services Depot. Residents can bring bulky materials to this site. The site, which operates only on Saturday, provides drop-off for bulky waste items as a convenience to County residents and reduces the incidence of roadside dumping. The material that is collected is then transported to the Transfer Station in Derwood.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **244,490** | **1.70** |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 4,177 | 0.00 |
| **FY20 Approved** | **248,667** | **1.70** |

## Transfer Station

The purpose of this program is to provide a receiving, processing, and shipping facility for municipal solid waste generated within the County. In addition to regular trash, waste that is handled or recycled includes scrap metal, oil and anti-freeze, textiles, car batteries, and construction material. County staff operates the scale-house and oversees general operations, while contractors provide for the receipt and transfer of waste and operate the public unloading facility and recycling drop-off areas. This program includes enforcement of the County's ban on delivery of recyclables mixed with trash delivered for disposal and the inspection and licensing of waste collection vehicles; and provides for the regulation and enforcement of certain provisions of Chapter 48 of the County Code, including licensing requirements for refuse and recycling commercial collectors, and haulers of solid waste and recyclables.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Number of customers dropping off household hazardous waste at the Transfer Station | 108,540 | 125,160 | 127,663 | 130,216 | 132,821 |

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **8,695,754** | **14.00** |
| Increase Cost: Recycling Activities at Transfer Station IGA-Contract | 181,815 | 0.00 |
| Decrease Cost: Transfer Station Capital Equipment and Operating Expenses | (578,514) | 0.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 117,215 | 0.00 |
| **FY20 Approved** | **8,416,270** | **14.00** |

## Yard Trim Reduction

The purpose of this program is to provide education and training to residents, multi-family properties, and businesses to reduce the amount of yard trim materials (grass, leaves, and brush) generated and also to manage what is generated on-site through grasscycling, backyard, or on-site composting, thus reducing the amount of yard trim materials that must be collected, transported, and managed at the County's Yard Trim Composting Facility near Dickerson or at private compost facilities.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **75,504** | **0.00** |
| **FY20 Approved** | **75,504** | **0.00** |

## Recycling Center

This program provides for the separation, processing, and marketing of recyclable materials (mixed paper, cardboard, aluminum, glass, metal, and plastic). The Recycling Center receives recyclable material collected under the County curbside collection program, as well as some materials from municipalities and multi-family properties and non-residential properties which have established recycling programs. The materials are then sorted and shipped to markets for recycling. This program also provides for the management of the County's residential and some non-residential mixed paper recycling. A Paper Processing Facility was added and began operations on May 1, 2017, to improve separation and marketing of commodities into mixed paper and corrugated paper. Mixed paper includes newspaper, corrugated containers, kraft paper bags, magazines, telephone directories, and mail.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **7,235,054** | **4.50** |
| Enhance: Recycling Center Front-end Comingled Processing Line Equipment Replacement | 1,817,000 | 0.00 |
| Increase Cost: Increase in Comingled and Paper Recycling Costs to Address Safety and Meet Terms of Service Agreements | 1,067,598 | 0.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 32,628 | 0.00 |
| **FY20 Approved** | **10,152,280** | **4.50** |

## Residential Collection

This program administers Countywide contracts with private collectors for collection of residential refuse and recyclables, and responds to the service needs of residents. Staff processes service requests from MC311 to ensure timely fulfillment by collection contractors. This program also provides for enforcement of the County's recycling regulations as they apply to single-family waste generators, and enforcement of relevant parts of Chapter 48 of the County Code.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Average number of recycling collections missed per week, not picked up within 24 hours | 62.5 | 20.3 | 15.0 | 10.0 | 7.0 |
| Average number of refuse collections missed per week, not picked up within 24 hours | 17.4 | 11.9 | 11.0 | 10.0 | 10.0 |

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **35,412,972** | **29.00** |
| Increase Cost: Residential Recycling Collection Contract Increase | 271,905 | 0.00 |
| Increase Cost: Increase in Refuse Collection Contract Costs | 160,168 | 0.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 182,962 | 0.00 |
| **FY20 Approved** | **36,028,007** | **29.00** |

## Resource Recovery Facility & Related Waste Transfer

This program provides for the operation of the Montgomery County Resource Recovery Facility (RRF). The RRF serves as the primary disposal facility for non-recycled waste generated in the County. Renewable energy in the form of electricity is generated by the combustion of municipal solid waste and is sold into the competitive energy market. Ferrous metals are recovered and recycled. Extensive environmental and operational monitoring is conducted to meet contractual obligations and all applicable regulatory standards. This program also includes costs for related operations at the Transfer Station and for transportation of waste from the Transfer Station to the RRF.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Percent of total municipal solid waste sent to landfill [1] | 17.3% | 11.7% | 11% | 10.1% | 10.1% |

[1] *There was an increase in the amount of waste that was sent to the landfill in FY17 due to tonnage that was bypassed as a result of the fire at the Resource Recovery Facility.*

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **26,565,489** | **1.20** |
| Increase Cost: RRF Operating Increase to Meet Service Agreement | 1,757,682 | 0.00 |
| Increase Cost: Increase in RRF Commercial Insurance | 125,365 | 0.00 |
| Decrease Cost: FY20 REC Revenue in RRF Budget | (1,435,000) | 0.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | (27,704) | 0.00 |
| **FY20 Approved** | **26,985,832** | **1.20** |

## Site 2

This program provides for the management of properties acquired for a potential future landfill. All properties are leased and/or

used by private residents. Management activities include the inspection, evaluation, and maintenance of leased agricultural land, single-family dwellings, and agricultural buildings. Activities are coordinated with the Department of General Services as needed.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **159,036** | **0.40** |
| Decrease Cost: Site 2 Landfill | (853) | 0.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 1,183 | 0.00 |
| **FY20 Approved** | **159,366** | **0.40** |

## Support for Recycling Volunteers

The mission of this program is to recruit and retain recycling volunteers to augment available staff resources to educate the general public and thereby improve participation in waste reduction, reuse, recycling, and buying recycled programs. This resident-to-resident and peer-to-peer contact is very effective in motivating people living, visiting, and working in the County to actively participate more in recycling.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **144,140** | **0.00** |
| Increase Cost: Support for Recycling Volunteers | 2,543 | 0.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | (2) | 0.00 |
| **FY20 Approved** | **146,681** | **0.00** |

## Waste System Planning

This program supports the planning and development of solid waste programs in accordance with the mandates of the County's Ten-Year Comprehensive Solid Waste Management Plan. This may include evaluating existing source reduction, recycling, composting, collection, and disposal programs and policies with the intent of achieving solid waste program goals.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **384,219** | **2.60** |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 13,928 | 0.00 |
| **FY20 Approved** | **398,147** | **2.60** |

## BUDGET SUMMARY

| | Actual FY18 | Budget FY19 | Estimate FY19 | Approved FY20 | %Chg Bud/App |
|---|---|---|---|---|---|
| **SOLID WASTE DISPOSAL** | | | | | |
| EXPENDITURES | | | | | |
| Salaries and Wages | 7,503,589 | 7,758,121 | 7,152,485 | 8,004,639 | 3.2 % |

## BUDGET SUMMARY

| | Actual FY18 | Budget FY19 | Estimate FY19 | Approved FY20 | %Chg Bud/App |
|---|---|---|---|---|---|
| Employee Benefits | 2,429,745 | 2,651,418 | 2,448,999 | 2,791,967 | 5.3 % |
| **Solid Waste Disposal Personnel Costs** | **9,933,334** | **10,409,539** | **9,601,484** | **10,796,606** | **3.7 %** |
| Operating Expenses | 80,513,668 | 85,096,778 | 84,266,778 | 90,374,283 | 6.2 % |
| Capital Outlay | 3,478,353 | 5,206,697 | 5,206,697 | 4,979,216 | -4.4 % |
| **Solid Waste Disposal Expenditures** | **93,925,355** | **100,713,014** | **99,074,959** | **106,150,105** | **5.4 %** |
| PERSONNEL | | | | | |
| Full-Time | 75 | 76 | 76 | 76 | — |
| Part-Time | 2 | 2 | 2 | 2 | — |
| FTEs | 93.68 | 94.78 | 94.78 | 94.78 | — |
| REVENUES | | | | | |
| Investment Income | 819,078 | 699,040 | 1,614,540 | 1,719,840 | 146.0 % |
| Miscellaneous Revenues | 552,541 | 25,000 | 427,700 | 45,000 | 80.0 % |
| Other Charges/Fees | 264,341 | 221,800 | 190,000 | 190,000 | -14.3 % |
| Other Fines/Forfeitures | 61,601 | 48,345 | 35,000 | 35,000 | -27.6 % |
| Other Intergovernmental | 0 | 5,000 | 0 | 0 | -100.0 % |
| Other Licenses/Permits | 8,570 | 13,145 | 10,000 | 10,000 | -23.9 % |
| Property Rentals | 34,717 | 35,526 | 38,500 | 38,500 | 8.4 % |
| Sale of Recycled Materials | 6,361,005 | 3,451,832 | 5,890,012 | 6,149,327 | 78.1 % |
| Solid Waste Disposal Fees/Operating Revenues | 26,672,619 | 27,433,357 | 29,292,699 | 29,119,333 | 6.1 % |
| Systems Benefit Charge | 66,218,344 | 66,493,614 | 66,232,245 | 68,439,293 | 2.9 % |
| **Solid Waste Disposal Revenues** | **100,992,816** | **98,426,659** | **103,730,696** | **105,746,293** | **7.4 %** |

## SOLID WASTE COLLECTION

| | | | | | |
|---|---|---|---|---|---|
| EXPENDITURES | | | | | |
| Salaries and Wages | 1,146,254 | 1,157,935 | 1,144,313 | 1,187,740 | 2.6 % |
| Employee Benefits | 316,137 | 385,641 | 381,104 | 404,544 | 4.9 % |
| **Solid Waste Collection Personnel Costs** | **1,462,391** | **1,543,576** | **1,525,417** | **1,592,284** | **3.2 %** |
| Operating Expenses | 6,411,560 | 7,703,772 | 7,638,772 | 7,991,436 | 3.7 % |
| **Solid Waste Collection Expenditures** | **7,873,951** | **9,247,348** | **9,164,189** | **9,583,720** | **3.6 %** |
| PERSONNEL | | | | | |
| Full-Time | 4 | 4 | 4 | 4 | — |
| Part-Time | 0 | 0 | 0 | 0 | — |
| FTEs | 11.46 | 11.46 | 11.46 | 11.46 | — |
| REVENUES | | | | | |
| Investment Income | 31,207 | 49,300 | 61,530 | 65,540 | 32.9 % |
| Other Charges/Fees | 10,335 | 0 | 0 | 0 | — |
| Systems Benefit Charge | 6,429,203 | 7,102,557 | 7,086,460 | 8,818,850 | 24.2 % |
| **Solid Waste Collection Revenues** | **6,470,745** | **7,151,857** | **7,147,990** | **8,884,390** | **24.2 %** |

## BUDGET SUMMARY

| | Actual FY18 | Budget FY19 | Estimate FY19 | Approved FY20 | %Chg Bud/App |
|---|---|---|---|---|---|
| **DEPARTMENT TOTALS** | | | | | |
| **Total Expenditures** | **101,799,306** | **109,960,362** | **108,239,148** | **115,733,825** | **5.3 %** |
| **Total Full-Time Positions** | **79** | **80** | **80** | **80** | **—** |
| **Total Part-Time Positions** | **2** | **2** | **2** | **2** | **—** |
| **Total FTEs** | **105.14** | **106.24** | **106.24** | **106.24** | **—** |
| **Total Revenues** | **107,463,561** | **105,578,516** | **110,878,686** | **114,630,683** | **8.6 %** |

## FY20 APPROVED CHANGES

| | Expenditures | FTEs |
|---|---|---|
| **SOLID WASTE DISPOSAL** | | |
| **FY19 ORIGINAL APPROPRIATION** | **100,713,014** | **94.78** |
| **Changes (with service impacts)** | | |
| Enhance: Recycling Center Front-end Comingled Processing Line Equipment Replacement [Recycling Center] | 1,817,000 | 0.00 |
| Enhance: Increased Support for Commercial Organic Food Waste Program [Food Waste Organics Recycling ] | 489,000 | 0.00 |
| Enhance: Increase Award to A Wider Circle | 25,000 | 0.00 |
| **Other Adjustments (with no service impacts)** | | |
| Increase Cost: RRF Operating Increase to Meet Service Agreement [Resource Recovery Facility & Related Waste Transfer] | 1,757,682 | 0.00 |
| Increase Cost: Increase in Comingled and Paper Recycling Costs to Address Safety and Meet Terms of Service Agreements [Recycling Center] | 1,067,598 | 0.00 |
| Increase Cost: Increases in Out Of County Hauling Rates and Tonnage [Out Of County Refuse Disposal] | 1,016,465 | 0.00 |
| Increase Cost: Oaks Landfill Contractual Increases [Oaks Landfill] | 362,371 | 0.00 |
| Increase Cost: Residential Recycling Collection Contract Increase [Residential Collection] | 271,905 | 0.00 |
| Increase Cost: FY20 Compensation Adjustment | 269,232 | 0.00 |
| Increase Cost: Recycling Activities at Transfer Station IGA-Contract [Transfer Station] | 181,815 | 0.00 |
| Increase Cost: Increase in RRF Commercial Insurance [Resource Recovery Facility & Related Waste Transfer] | 125,365 | 0.00 |
| Increase Cost: Annualization of FY19 Personnel Costs | 119,117 | 0.00 |
| Increase Cost: Personnel Cost Increases Due to Position Being Filled at Higher Than Budgeted Level [Administration and Support] | 98,499 | 0.00 |
| Increase Cost: Household Hazardous Waste Contract Increase [Household & Small Quantity Hazardous Waste Management] | 90,320 | 0.00 |
| Increase Cost: Gude Landfill [Gude Landfill] | 76,189 | 0.00 |
| Increase Cost: Risk Management Adjustment | 37,237 | 0.00 |
| Increase Cost: Motor Pool Adjustment | 34,308 | 0.00 |
| Increase Cost: Minor Information Technology Increases [Administration and Support] | 14,271 | 0.00 |
| Increase Cost: Charge Back from Finance | 13,488 | 0.00 |
| Increase Cost: Retirement Adjustment | 8,873 | 0.00 |
| Increase Cost: Support for Recycling Volunteers [Support for Recycling Volunteers] | 2,543 | 0.00 |

## FY20 APPROVED CHANGES

| | Expenditures | FTEs |
|---|---|---|
| Increase Cost: Other Miscellaneous Operating Costs | 1,713 | 0.00 |
| Increase Cost: Minor Operating Increases- Administration [Administration and Support] | 1,021 | 0.00 |
| Decrease Cost: Site 2 Landfill [Site 2] | (853) | 0.00 |
| Shift: Annualization of ESRI Enterprise Agreement - Shift to DTS | (3,400) | 0.00 |
| Decrease Cost: Minor Operating Expense Decreases in Dickerson Master Plan Program [Dickerson Master Plan Implementation] | (6,739) | 0.00 |
| Decrease Cost: Yard Trim Composting [Dickerson Compost Facility] | (16,741) | 0.00 |
| Decrease Cost: Elimination of One-time Organic Food Waste Capital Equipment Costs [Food Waste Organics Recycling ] | (25,000) | 0.00 |
| Decrease Cost: OPEB Adjustment | (87,020) | 0.00 |
| Decrease Cost: Turnover Savings | (108,654) | 0.00 |
| Decrease Cost: Elimination of One-Time Items Approved in FY19 | (182,000) | 0.00 |
| Decrease Cost: Transfer Station Capital Equipment and Operating Expenses [Transfer Station] | (578,514) | 0.00 |
| Decrease Cost: FY20 REC Revenue in RRF Budget [Resource Recovery Facility & Related Waste Transfer] | (1,435,000) | 0.00 |
| **FY20 APPROVED** | **106,150,105** | **94.78** |

**SOLID WASTE COLLECTION**

| | | |
|---|---|---|
| **FY19 ORIGINAL APPROPRIATION** | **9,247,348** | **11.46** |
| **Other Adjustments (with no service impacts)** | | |
| Increase Cost: Increase in Refuse Collection Contract Costs [Residential Collection] | 160,168 | 0.00 |
| Increase Cost: Risk Management Adjustment | 118,519 | 0.00 |
| Increase Cost: FY20 Compensation Adjustment | 36,516 | 0.00 |
| Increase Cost: Annualization of FY19 Personnel Costs | 14,374 | 0.00 |
| Increase Cost: Motor Pool Adjustment | 6,260 | 0.00 |
| Increase Cost: Retirement Adjustment | 2,542 | 0.00 |
| Increase Cost: Increase Personnel Cost | 1,215 | 0.00 |
| Increase Cost: SWC Automation | 850 | 0.00 |
| Increase Cost: Increase in Finance Charge back - Property Tax Bills (Collection) | 658 | 0.00 |
| Decrease Cost: OPEB Adjustment | (4,730) | 0.00 |
| **FY20 APPROVED** | **9,583,720** | **11.46** |

## PROGRAM SUMMARY

| Program Name | FY19 APPR Expenditures | FY19 APPR FTEs | FY20 APPR Expenditures | FY20 APPR FTEs |
|---|---|---|---|---|
| Food Waste Organics Recycling | 667,000 | 1.00 | 1,002,280 | 1.00 |
| Administration and Support | 3,552,879 | 20.02 | 3,780,732 | 20.02 |
| Commercial Recycling | 1,943,761 | 10.00 | 2,008,483 | 10.00 |
| Enforcement | 1,318,857 | 9.93 | 1,355,947 | 9.93 |

## PROGRAM SUMMARY

| Program Name | FY19 APPR Expenditures | FY19 APPR FTEs | FY20 APPR Expenditures | FY20 APPR FTEs |
|---|---|---|---|---|
| Dickerson Compost Facility | 5,400,227 | 1.15 | 5,329,030 | 1.15 |
| Dickerson Master Plan Implementation | 150,787 | 0.51 | 84,301 | 0.51 |
| Gude Landfill | 708,733 | 1.00 | 755,541 | 1.00 |
| Household & Small Quantity Hazardous Waste Management | 1,089,626 | 0.00 | 1,179,946 | 0.00 |
| Multi-Family Recycling | 977,513 | 5.00 | 991,876 | 5.00 |
| Oaks Landfill | 1,772,535 | 1.23 | 2,141,939 | 1.23 |
| Out Of County Refuse Disposal | 12,883,686 | 1.00 | 13,903,133 | 1.00 |
| Recycling Outreach And Education | 578,100 | 2.00 | 589,863 | 2.00 |
| Satellite Sites | 244,490 | 1.70 | 248,667 | 1.70 |
| Transfer Station | 8,695,754 | 14.00 | 8,416,270 | 14.00 |
| Yard Trim Reduction | 75,504 | 0.00 | 75,504 | 0.00 |
| Recycling Center | 7,235,054 | 4.50 | 10,152,280 | 4.50 |
| Residential Collection | 35,412,972 | 29.00 | 36,028,007 | 29.00 |
| Resource Recovery Facility & Related Waste Transfer | 26,565,489 | 1.20 | 26,985,832 | 1.20 |
| Site 2 | 159,036 | 0.40 | 159,366 | 0.40 |
| Support for Recycling Volunteers | 144,140 | 0.00 | 146,681 | 0.00 |
| Waste System Planning | 384,219 | 2.60 | 398,147 | 2.60 |
| **Total** | **109,960,362** | **106.24** | **115,733,825** | **106.24** |

## CHARGES TO OTHER DEPARTMENTS

| Charged Department | Charged Fund | FY19 Total$ | FY19 FTES | FY20 Total$ | FY20 FTES |
|---|---|---|---|---|---|
| **SOLID WASTE DISPOSAL** | | | | | |
| General Services | General Fund | 251,749 | 0.00 | 254,618 | 0.00 |
| Parking District Services | Bethesda Parking | 69,558 | 0.00 | 68,959 | 0.00 |
| Parking District Services | Silver Spring Parking | 134,768 | 0.00 | 129,559 | 0.00 |
| Parking District Services | Montgomery Hills Parking | 0 | 0.00 | 0 | 0.00 |
| Parking District Services | Wheaton Parking | 13,042 | 0.00 | 12,538 | 0.00 |
| Liquor Control | Liquor | 19,649 | 0.00 | 20,069 | 0.00 |
| | **Total** | **488,766** | **0.00** | **485,743** | **0.00** |

## FUTURE FISCAL IMPACTS

CC APPROVED ($000S)

| Title | FY20 | FY21 | FY22 | FY23 | FY24 | FY25 |
|---|---|---|---|---|---|---|
| **SOLID WASTE DISPOSAL** | | | | | | |
| **EXPENDITURES** | | | | | | |

## FUTURE FISCAL IMPACTS

CC APPROVED ($000S)

| Title | FY20 | FY21 | FY22 | FY23 | FY24 | FY25 |
|---|---|---|---|---|---|---|
| **FY20 Approved** | **106,150** | **106,150** | **106,150** | **106,150** | **106,150** | **106,150** |
| No inflation or compensation change is included in outyear projections. | | | | | | |
| **Retiree Health Insurance Pre-funding** | **0** | **(1)** | **(4)** | **(26)** | **(42)** | **(54)** |
| **Labor Contracts** | **0** | **95** | **95** | **95** | **95** | **95** |
| These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items. | | | | | | |
| **Subtotal Expenditures** | **106,150** | **106,244** | **106,241** | **106,219** | **106,203** | **106,191** |
| **SOLID WASTE COLLECTION** | | | | | | |
| **EXPENDITURES** | | | | | | |
| **FY20 Approved** | **9,584** | **9,584** | **9,584** | **9,584** | **9,584** | **9,584** |
| No inflation or compensation change is included in outyear projections. | | | | | | |
| **Retiree Health Insurance Pre-funding** | **0** | **0** | **0** | **(1)** | **(2)** | **(3)** |
| **Labor Contracts** | **0** | **14** | **14** | **14** | **14** | **14** |
| These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items. | | | | | | |
| **Subtotal Expenditures** | **9,584** | **9,598** | **9,598** | **9,597** | **9,596** | **9,595** |

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# Cable Television Communications Plan

| APPROVED FY20 BUDGET | FULL TIME EQUIVALENTS |
|---|---|
| $16,372,005 | 30.85 |

H. N. (SONNY) SEGAL, CHIEF INFORMATION OFFICER

## MISSION STATEMENT

The mission of the Office of Broadband Programs is to effectively manage the County's cable television and telecommunications franchise agreements and the Cable Special Revenue Fund to ensure that: broadband services in Montgomery County are of high quality; cable and telecommunications providers comply with applicable safety and construction codes; cable customer service requirements and applicable consumer protection provisions are enforced; quality Public, Educational, and Governmental (PEG) cable programming is provided; FiberNet is expanded and operated to provide reliable voice, data, video and public safety communications to County government agencies; and a reliable and expedient process is provided for telecommunication carriers to establish transmission facilities in the County to speed deployment of services for residents while maintaining adequate public protection.

## BUDGET OVERVIEW

The total approved FY20 Operating Budget for the Office of Broadband Programs is $16,372,005, an increase of $178,793 or 1.10 percent from the FY19 Approved Budget of $16,193,212. Personnel Costs comprise 26.15 percent of the budget for 13 full-time position(s) and no part-time position(s), and a total of 30.85 FTEs. Total FTEs may include seasonal or temporary positions and may also reflect workforce charged to or from other departments or funds. Operating Expenses account for the remaining 73.85 percent of the FY20 budget.

The FY20 Cable Television Communications Plan includes five elements:

- the Office of Broadband Programs appropriation ($16,372,005);
- transfers to the General Fund for indirect costs ($879,676);
- transfers to Instructional Television (ITV) programs including Montgomery County Public Schools ($1,799,775) and Montgomery College ($1,764,321);
- transfers to the County Capital Improvements Programs including FiberNet ($3,750,000) and ultraMontgomery ($680,000); and
- a transfer to M-NCPPC for the Connected Parks initiative ($100,000).

In addition, this department's Capital Improvements Program (CIP) requires Current Revenue funding.

## COUNTY PRIORITY OUTCOMES

While this program area supports all seven of the County Executive's Priority Outcomes, the following are emphasized:

- **Thriving Youth and Families**
- **Easier Commutes**
- **A Greener County**
- **Effective, Sustainable Government**
- **A Growing Economy**

## DEPARTMENT PERFORMANCE MEASURES

Performance measures for this department are included below (where applicable), with multi-program measures displayed at the front of this section and program-specific measures shown with the relevant program. The FY19 estimates reflect funding based on the FY19 Approved Budget. The FY20 and FY21 figures are performance targets based on the FY20 Approved Budget and funding for comparable service levels in FY21.

## INITIATIVES

- Implement a marketing plan for the Public, Education, and Government (PEG) channels using the results of the viewership study, which was initiated to better understand viewing habits and preferences.
- Launch additional HD channels with Comcast and RCN.
- Develop marketing plan for FiberNet broadband services and fiber and conduit availability in Montgomery County.
- Apply for Federal funding and continue to support public/private partnerships to bring broadband to undeserved areas of the County's Agricultural Reserve.
- Support small-cell deployment in residential areas that reasonably balances meaningful public input into new deployments with the requirements of Federal and State law to enable provisions of new wireless communications services.
- Expand Senior Planet Montgomery and other public/private partnerships to support more digital economy and digital inclusion training for older adults and affordable access to internet-connected devices.
- Host business focused roundtables and events to improve access to robust and reliable high-speed broadband services in commercial buildings in the County.
- Increase community engagement and social media outreach.

## ACCOMPLISHMENTS

- ☑ Hosted first Broadband Summit to bring together building owners, property managers, broadband network service providers,

and businesses to discuss how to improve access to robust and reliable high-speed broadband services in commercial buildings in the County.

- ☑ Worked with County Council to enact legislation to enable streamlined deployment of small-cell installations in commercial and commercial/residential areas, where network capacity constraints are greatest.
- ☑ Developed online Transmission Facility Coordinating Group (TFCG) application filing system, to improve public engagement and review of communications antenna mapping, applications, and recommendations.
- ☑ Launched County Conduit Network to facilitate efficient use of scarce room in public rights-of-way to support underground installation of communications, reduce public disruptions from continuous construction, and speed access to broadband service in commercial buildings.
- ☑ In partnership with Comcast, started a pilot project to extend broadband and cable services into the Montgomery County Agricultural Reserve within the community of Sugarland Road. Construction began October 2018.
- ☑ Received multiple awards from the Alliance for Community Media (ACM), National Association of Telecommunications Officers and Advisors (NATOA) and Telly Awards.
- ☑ PEG channels provided live coverage of the 2018 Inauguration of the Montgomery County Executive and Montgomery County Council, the primary and general elections, and coverage of several candidate forums.
- ☑ Increased live social media coverage of Executive and County Council events.
- ☑ Launched Condado TV in December 2017 which aggregates Public, Education, and Government Spanish language programming.
- ☑ Montgomery Community Media (MCM) held the second annual "EPIC Awards" (Excellence in Programming and Innovative Content) to recognize the creators of outstanding and innovative multimedia content distributed on broadcast and/or broadband platforms.

## INNOVATIONS AND PRODUCTIVITY IMPROVEMENTS

- ✹ The efficiencies from the creation of the Office of Broadband Programs include staff synergy in cable and franchise administration, FiberNet, ultraMontgomery, video creation, and social media marketing, as well as resource sharing and co-location of administrative support, all of which will further enhance the initiatives for countywide broadband governance, planning, related economic development efforts, digital equity, and community engagement.

## PROGRAM CONTACTS

Contact Helen Ni of the Department of Technology Services at 240.777.2807 or Jennifer Nordin of the Office of Management and Budget at 240.777.2779 for more information regarding this department's operating budget.

## PROGRAM DESCRIPTIONS

### ✹ Cable Franchise Administration

The Office of Broadband Programs in the Department of Technology Services is responsible for administering the cable television agreements for the County and participating municipalities. The budget for franchise administration includes staff for cable management and enforcement, including cable and broadband complaint investigation, cable inspection and facilities testing, and

office operating expenses. Funds are used for engineering consulting services which require special expertise, such as engineering review of tower and antenna siting applications; IP-based interconnection of Public, Educational, and Government access (PEG) video signals and facilities; transmission facility digital and engineering upgrades; and the implementation of future technology and mobile video applications. Funds are also used to pay legal and financial consultants for work which requires special expertise, such as preparation of filings on behalf of the County before the Federal Communications Commission (FCC), analysis of legislative proposals, County representation in cable and telecommunications service negotiations, and rate regulation and franchise compliance matters.

The responsibilities associated with franchise administration include:

• Ensuring cable operator compliance with franchise financial, technical, and construction requirements and managing the cable franchise renewal and transfer process;

• Investigating and resolving cable and broadband subscriber and residential complaints;

• Collecting and administering franchise fees, grants, and other payments to the County and participating municipalities;

• Encouraging entry of competitive providers of telecommunications services and negotiating and reviewing proposed telecommunications franchises for use of the public rights-of-way;

• Directing and coordinating the Transmission Facilities Coordinating Committee;

• Supporting the Cable and Communications Advisory Committee and Cable Compliance Commission;

• Strategic planning for County Government cable and communications technology;

• Preparing the annual Cable Communications Plan; and

• Monitoring and working with the Office of Intergovernmental Relations to advocate for effective and reasonable State and Federal cable, broadband and telecommunications regulations and legislation.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Transmission facilities application process - Average number of days to process applications for siting wireless towers | 35 | 34 | 35 | 35 | 35 |
| Number of transmission facility applications processed | 422 | 242 | 300 | 350 | 350 |
| Percent of customers satisfied with Cable Office complaint handling | 94.2 | 94.3 | 94 | 94 | 94 |

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **1,474,985** | **8.50** |
| Add: Franchise fee negotiation preparation including a technical assessment of infrastructure, fee audit, needs assessment, and outside professional services (legal) | 205,000 | 0.00 |
| Enhance: Outside Professional Services (Legal) to address FCC initiatives and Federal litigation | 170,000 | 0.00 |
| Decrease Cost: Abolish one Manager II (Cable Administrator) | (135,800) | (1.00) |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 348,000 | 1.00 |
| **FY20 Approved** | **2,062,185** | **8.50** |

## Community Access to Cable

The Office Broadband Programs administers a contract with Montgomery Community Television, doing business as Montgomery Community Media (MCM), through which it operates two community media cable television channels and provides media technology training to County residents and community organizations. MCM produces independent, diverse and

informative cable programming for County residents. MCM's mission is to provide media, television production and technology training that empowers residents and organizations and provides them with the opportunity to interact, engage and influence the County government and the community by using the powerful media of television and the Internet.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Hours of first run locally produced, block, and acquired Montgomery Community Media (MCM) programming | 4,132 | 2,231 | 2,235 | 2,240 | 2,245 |
| Hours of Montgomery Community Media (MCM) volunteer effort in creating public access programming | 17,500 | 13,720 | 13,000 | 13,000 | 13,000 |

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **2,643,911** | **0.00** |
| Increase Cost: Community Access Labor Costs and Benefit Increase | 69,697 | 0.00 |
| Increase Cost: Community Access Facility Rent and Utility Increase | 33,322 | 0.00 |
| Decrease Cost: Operating Expenses | (11,000) | 0.00 |
| **FY20 Approved** | **2,735,930** | **0.00** |

## County Cable Montgomery

The Office of Broadband Programs manages services to support County Cable Montgomery (CCM), the government access channel. CCM programming includes live County Council sessions and committee meetings, press conferences, town hall meetings, special events, and programs highlighting County services and activities. Funding is provided to the Media Services, County Council, Office of Public Information (PIO), and Maryland-National Capital Park and Planning Commission (M-NCPPC) to develop programming. Funding is also provided for engineering staff for the Technical Operations Center which monitors the audio and video signals provided to the cable providers, administering contracts, providing liaison and support services for the PEG channels, and other digital and social media services for the Executive and Legislative Branches. Over 99 percent of all CCM programming is presented with closed captions. Highlights of programs are available on the County's YouTube channel. Spanish language programming is produced and all programming is available via web-streaming on the County's website.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Hours of first run locally produced, block, and acquired County Cable Montgomery (CCM) programming | 2,608 | 2,731 | 2,725 | 2,645 | 2,645 |

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **2,701,941** | **16.60** |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 226,231 | 1.00 |
| **FY20 Approved** | **2,928,172** | **17.60** |

## Cable Programming for Public Schools

Montgomery County Public Schools Television (MCPS-TV) is a full-service television and multimedia facility that produces TV programs for students, staff, parents, and the general community; many of which are produced in multiple languages to reach the district's growing multicultural community. MCPS-TV regular programming includes Board of Education meetings, Homework

HotlineLive!, staff training and development, live call-in and interactive programs, in-class student programs, student-produced programs, technology training, and televised instruction in a variety of academic content areas.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Hours of first run locally produced, block, and acquired Montgomery County Public Schools (MCPS) ITV programming | 426 | 421 | 429 | 438 | 446 |

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **0** | **0.00** |
| **FY20 Approved** | **0** | **0.00** |

## Cable Programming for Montgomery College

The Instructional Television (ITV) and Media Production Services Unit of Montgomery College is responsible for creating cable programming available on the Montgomery College educational cable channel as well as video programming and learning materials available as on-line content. Funds are used for staff, equipment, and operating expenses to provide digital media services to support student success (i.e., course completion, retention, graduation, and academic excellence), produce Spanish language programming, and to advance the mission of the entire College community. The cable and video programming features acquired and originally produced educational, informational and instructional programming which directly supports the College's distance learning and instructional programs, and to provide professional and workforce development and self-enrichment opportunities for the community. Additional funds are provided through the Montgomery College operating budget.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Hours of first run locally produced and acquired Montgomery College MC-ITV programming | 253 | 290 | 285 | 300 | 300 |
| Hours of Montgomery College student-assisted original programming | 139 | 175 | 150 | 150 | 150 |

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **0** | **0.00** |
| **FY20 Approved** | **0** | **0.00** |

## Municipal Support

Franchise and Public, Education, and Government (PEG) fees owed by cable operators to participating municipalities within Montgomery County are paid by cable operators to the County for administrative convenience and then redistributed by the County to the City of Rockville, the City of Takoma Park, and the Montgomery County Chapter of the Maryland Municipal League (MML). The County has a contractual obligation to pass through fees owed to municipalities and no discretion to alter these payments. Municipalities may use franchise fees for any purpose. Under the terms of the franchise agreements, participating municipalities must use PEG Access Operating Support funding to support PEG programming operations, and PEG capital support must be used for PEG and institutional network equipment, facilities and related capital expenditures.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **3,848,745** | **0.00** |

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| Decrease Cost: Municipal Pass Throughs including Capital Support, Franchise Fee Distribution, and PEG Operating Support | (285,145) | 0.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 300 | 0.00 |
| **FY20 Approved** | **3,563,900** | **0.00** |

## Public Education Government Access (PEG) Operations

The mission of the Public, Education, and Government (PEG) Governance Board is to facilitate collaboration among the local television access operators in providing and promoting the most effective PEG programming and media services to the Montgomery County community using current and emerging technologies. The PGB collaboratively works to expand community engagement, programming in languages other than English content produced by and for youth. The budget for PEG includes funds for the purchase of equipment; engineering support; promotion and outreach support to increase channel awareness and viewership; strategic planning; closed captioning, and Spanish language support; and general operating and administrative expenses. Federal law and cable franchise agreements restrict use of some funds to PEG and Institutional Network capital expenditures. These funds may be used to purchase PEG equipment and renovate or build PEG facilities.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **1,263,149** | **0.00** |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 40,000 | 0.00 |
| **FY20 Approved** | **1,303,149** | **0.00** |

## FiberNet

Funding from the Cable Special Revenue Fund is used to support Montgomery County's private communications network - FiberNet. FiberNet is a critical infrastructure asset that provides carrier-class voice, video, Internet access and data network services for Montgomery County Government, Montgomery County Public Schools (MCPS), Montgomery College, Housing Opportunities Commission (HOC), the Maryland-National Park and Planning Commission (M-NCPPC) and the Washington Suburban Sanitary Commission (WSSC). The County's public safety communications are also provided via FiberNet infrastructure. Additionally, FiberNet provides private network access to the State of Maryland and all of the local counties, municipalities and the District of Columbia. Expenditures cover the cost of network expansion, monitoring, management, and maintenance services. FiberNet is a Countywide multi-million dollar investment that is crucial to the daily operation of local government within the County and with its citizens, neighboring governments, and business partners.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| New sites added to FiberNet | 12 | 11 | 15 | 10 | 8 |

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **4,260,481** | **6.75** |
| Increase Cost: Dense Wave Division Multiplexing (DWDM) network equipment maintenance | 70,000 | 0.00 |
| Decrease Cost: Lapse one Sr. IT Specialist (six months) | (58,485) | 0.00 |

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| Decrease Cost: Operating Expenses | (254,635) | 0.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | (238,692) | (2.00) |
| **FY20 Approved** | **3,778,669** | **4.75** |

## BUDGET SUMMARY

| | Actual FY18 | Budget FY19 | Estimate FY19 | Approved FY20 | %Chg Bud/App |
|---|---|---|---|---|---|
| **CABLE TELEVISION** | | | | | |
| EXPENDITURES | | | | | |
| Salaries and Wages | 2,592,793 | 3,174,111 | 3,003,141 | 3,265,049 | 2.9 % |
| Employee Benefits | 861,515 | 975,473 | 931,556 | 1,016,089 | 4.2 % |
| **Cable Television Personnel Costs** | **3,454,308** | **4,149,584** | **3,934,697** | **4,281,138** | **3.2 %** |
| Operating Expenses | 10,985,189 | 12,043,628 | 11,982,133 | 12,090,867 | 0.4 % |
| **Cable Television Expenditures** | **14,439,497** | **16,193,212** | **15,916,830** | **16,372,005** | **1.1 %** |
| PERSONNEL | | | | | |
| Full-Time | 14 | 14 | 14 | 13 | -7.1 % |
| Part-Time | 0 | 0 | 0 | 0 | — |
| FTEs | 32.50 | 31.85 | 31.85 | 30.85 | -3.1 % |
| REVENUES | | | | | |
| Franchise Fees | 16,999,371 | 17,867,623 | 16,631,000 | 16,235,000 | -9.1 % |
| Gaithersburg PEG Contribution | 158,996 | 165,301 | 151,000 | 144,000 | -12.9 % |
| Investment Income | 125,012 | 106,720 | 107,000 | 263,000 | 146.4 % |
| PEG Capital Revenue | 6,272,943 | 6,644,000 | 6,018,000 | 5,932,000 | -10.7 % |
| PEG Operating Revenue | 3,967,041 | 4,013,296 | 3,946,000 | 3,848,000 | -4.1 % |
| Tower Application Fees | 139,000 | 150,000 | 150,000 | 150,000 | — |
| **Cable Television Revenues** | **27,662,363** | **28,946,940** | **27,003,000** | **26,572,000** | **-8.2 %** |

## FY20 APPROVED CHANGES

| | Expenditures | FTEs |
|---|---|---|
| **CABLE TELEVISION** | | |
| **FY19 ORIGINAL APPROPRIATION** | **16,193,212** | **31.85** |
| **Changes (with service impacts)** | | |
| Add: Franchise fee negotiation preparation including a technical assessment of infrastructure, fee audit, needs assessment, and outside professional services (legal) [Cable Franchise Administration] | 205,000 | 0.00 |
| Enhance: Outside Professional Services (Legal) to address FCC initiatives and Federal litigation [Cable Franchise Administration] | 170,000 | 0.00 |
| **Other Adjustments (with no service impacts)** | | |
| Increase Cost: Restore One-Time Lapse Increase | 135,008 | 0.00 |
| Increase Cost: FY20 Compensation Adjustment | 115,222 | 0.00 |

## FY20 APPROVED CHANGES

| | Expenditures | FTEs |
|---|---|---|
| Increase Cost: Dense Wave Division Multiplexing (DWDM) network equipment maintenance [FiberNet] | 70,000 | 0.00 |
| Increase Cost: Community Access Labor Costs and Benefit Increase [Community Access to Cable] | 69,697 | 0.00 |
| Increase Cost: Annualization of FY19 Personnel Costs | 65,965 | 0.00 |
| Increase Cost: Community Access Facility Rent and Utility Increase [Community Access to Cable] | 33,322 | 0.00 |
| Increase Cost: Passive Optical Network (PON) maintenance in facilities shared by County Agencies | 30,000 | 0.00 |
| Increase Cost: PEG Operating - Warranties and Maintenance Contracts | 20,000 | 0.00 |
| Increase Cost: Retirement Adjustment | 9,644 | 0.00 |
| Decrease Cost: Operating Expenses [Community Access to Cable] | (11,000) | 0.00 |
| Decrease Cost: Lapse one Sr. IT Specialist (six months) [FiberNet] | (58,485) | 0.00 |
| Decrease Cost: Abolish one Manager II (Cable Administrator) [Cable Franchise Administration] | (135,800) | (1.00) |
| Decrease Cost: Operating Expenses [FiberNet] | (254,635) | 0.00 |
| Decrease Cost: Municipal Pass Throughs including Capital Support, Franchise Fee Distribution, and PEG Operating Support [Municipal Support] | (285,145) | 0.00 |
| **FY20 APPROVED** | **16,372,005** | **30.85** |

## PROGRAM SUMMARY

| Program Name | FY19 APPR Expenditures | FY19 APPR FTEs | FY20 APPR Expenditures | FY20 APPR FTEs |
|---|---|---|---|---|
| Cable Franchise Administration | 1,474,985 | 8.50 | 2,062,185 | 8.50 |
| Community Access to Cable | 2,643,911 | 0.00 | 2,735,930 | 0.00 |
| County Cable Montgomery | 2,701,941 | 16.60 | 2,928,172 | 17.60 |
| Cable Programming for Public Schools | 0 | 0.00 | 0 | 0.00 |
| Cable Programming for Montgomery College | 0 | 0.00 | 0 | 0.00 |
| Municipal Support | 3,848,745 | 0.00 | 3,563,900 | 0.00 |
| Public Education Government Access (PEG) Operations | 1,263,149 | 0.00 | 1,303,149 | 0.00 |
| FiberNet | 4,260,481 | 6.75 | 3,778,669 | 4.75 |
| **Total** | **16,193,212** | **31.85** | **16,372,005** | **30.85** |

## FUTURE FISCAL IMPACTS

CC APPROVED ($000S)

| Title | FY20 | FY21 | FY22 | FY23 | FY24 | FY25 |
|---|---|---|---|---|---|---|
| **CABLE TELEVISION** | | | | | | |
| **EXPENDITURES** | | | | | | |
| **FY20 Approved** | **16,372** | **16,372** | **16,372** | **16,372** | **16,372** | **16,372** |
| No inflation or compensation change is included in outyear projections. | | | | | | |
| **Restore One-Time Lapse Increase** | **0** | **58** | **58** | **58** | **58** | **58** |
| Restoration of one-time lapse adjustment in the budget development year | | | | | | |

## FUTURE FISCAL IMPACTS

CC APPROVED ($000S)

| Title | FY20 | FY21 | FY22 | FY23 | FY24 | FY25 |
|---|---|---|---|---|---|---|
| **Labor Contracts** | **0** | **50** | **50** | **50** | **50** | **50** |
| These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items. | | | | | | |
| **Subtotal Expenditures** | **16,372** | **16,480** | **16,480** | **16,480** | **16,480** | **16,480** |

# Alcohol Beverage Services

| APPROVED FY20 BUDGET | FULL TIME EQUIVALENTS |
|---|---|
| $64,042,781 | 427.70 |

ROBERT DORFMAN, DIRECTOR

## MISSION STATEMENT

The mission of the Department of Liquor Control (DLC) is to provide licensing, wholesale and retail sales of beverage alcohol products, enforcement and effective education and training programs, while promoting moderation and responsible behavior in all phases of distribution and consumption. The Department diligently promotes, enforces, and obeys all laws and regulations governing beverage alcohol while generating revenue for the benefit of Montgomery County's General Fund. The Department strives to provide its customers with the added benefits inherent with the oversight provided by the Montgomery County Government.

## BUDGET OVERVIEW

The total approved FY20 Operating Budget for the Alcohol Beverage Services is $64,042,781, an increase of $52,330 or 0.08 percent from the FY19 Approved Budget of $63,990,451. Personnel Costs comprise 56.38 percent of the budget for 302 full-time position(s) and 138 part-time position(s), and a total of 427.70 FTEs. Total FTEs may include seasonal or temporary positions and may also reflect workforce charged to or from other departments or funds. Operating Expenses account for the remaining 43.62 percent of the FY20 budget.

In FY20, DLC will transfer $28.4 million to the General Fund and make $9.3 million in debt service payments on Liquor Control Revenue Bonds for a total contribution of $37.7 million. The above projections and proposed expenditures form the basis for working capital decisions concerning the Liquor Enterprise Fund.

The following information is provided to facilitate County Council and public input for final County Executive decisions on the determination of adequate working capital within, and use of resources in, the Liquor Enterprise Fund and net proceeds to be deposited to the General Fund. Consistent with Article 2B, Section 15-207, the County Executive must make resource allocation decisions for the Fund.

## COUNTY PRIORITY OUTCOMES

While this program area supports all seven of the County Executive's Priority Outcomes, the following are emphasized:

- **A Greener County**
- **Effective, Sustainable Government**

- **Safe Neighborhoods**
- **A Growing Economy**

## DEPARTMENT PERFORMANCE MEASURES

Performance measures for this department are included below (where applicable), with multi-program measures displayed at the front of this section and program-specific measures shown with the relevant program. The FY19 estimates reflect funding based on the FY19 Approved Budget. The FY20 and FY21 figures are performance targets based on the FY20 Approved Budget and funding for comparable service levels in FY21.

## INITIATIVES

- In FY20, DLC will transfer $28.4 million to the General Fund and make $9.3 million in debt service payments on Liquor Control Revenue Bonds for a total contribution of $37.7 million.
- Expand marketing and outreach efforts to promote many of the existing features of DLC services.
- Enhance store operations by renovating select stores, piloting new store concepts, and implementing a retail training program.

## ACCOMPLISHMENTS

- ☑ Hired a Chief of Retail Operations with a strong record of retail management experience, as well as a diverse background in building sales, improving customer experiences, and staff development and training.
- ☑ Completed County retail store resets to provide customized product selection and shelf placement.
- ☑ Awarded the NACo Achievement Awards during FY18 for four programs including:
  - "I Take It Personally Campaign" in the category of Public Safety;
  - "Pre-Licensing Program" in the category of Economic Development;
  - "Automated Lottery Program for Allocated Spirits" in the category of Information Technology; and
  - "Online Special Event Licenses" in the category of Information Technology.
- ☑ Awarded the 2018 National Best Practices Award from trade magazine *StateWays* for the "Best Alcohol Distribution Innovation" within control states in the U.S. and Canada.

## INNOVATIONS AND PRODUCTIVITY IMPROVEMENTS

- Implemented software to improve reporting, data analysis, and decision making capabilities.
- Implemented scanning and voice picking software to improve speed and accuracy in the DLC warehouse.

## COLLABORATION AND PARTNERSHIPS

- "I Take It Personally" Campaign
  DLC and Police launched a public awareness campaign to prevent drunk driving and patron over-consumption.

Partners

Department of Police

## PROGRAM CONTACTS

Contact Courtney Orsini of the Alcohol Beverage Services at 240.777.1921 or Jennifer Nordin of the Office of Management and Budget at 240.777.2779 for more information regarding this department's operating budget.

## PROGRAM DESCRIPTIONS

### Administration

This program provides accounting, financial, personnel, and information technology services for the department. Finance and accounting staff perform special analyses, reporting, and preparation and monitoring of the department's budget. Information and technology staff provide the design, operation, maintenance, and protection of all information technology initiatives for the department.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **15,568,948** | **22.70** |
| Increase Cost: IT Systems and Point of Sale (POS) | 67,297 | 0.00 |
| Decrease Cost: Finance Chargebacks | (204,510) | (1.50) |
| Decrease Cost: Debt Service | (2,110,600) | 0.00 |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 320,176 | 0.00 |
| **FY20 Approved** | **13,641,311** | **21.20** |

### Warehouse Operations

This program involves management of the County's beverage alcohol warehouse and includes the purchase, receipt, and storage of over 35,000 different stock and special order items.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Inventory as a percent of Cost of Goods Sold (COGS) | 15.6 | 15.0 | 15.0 | 15.0 | 15.0 |
| Inventory as a Percent of DLC Sales | 11.4 | 10.5 | 10.5 | 10.0 | 10.0 |

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **8,890,200** | **96.23** |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 851,625 | 1.00 |
| **FY20 Approved** | **9,741,825** | **97.23** |

### Delivery Operations

This program includes the distribution of distilled spirits, wine, and beer to licensed establishments and County retail stores.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **7,312,044** | **83.00** |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | (129,673) | 0.00 |
| **FY20 Approved** | **7,182,371** | **83.00** |

## Retail Sales Operations

This program oversees sales of distilled spirits, wine, and beer to retail customers through the operation of retail stores that are located throughout Montgomery County.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **29,001,691** | **224.88** |
| Decrease Cost: Retail Store Leases | (48,717) | 0.00 |
| Decrease Cost: Elimination of One-Time Items Approved in FY19 | (440,000) | 0.00 |
| Decrease Cost: Annualized Savings from Store Consolidation | (589,068) | (16.00) |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 2,215,901 | 2.00 |
| **FY20 Approved** | **30,139,807** | **210.88** |

## Licensure, Regulation and Education

This program includes issuance of beverage alcohol licenses; inspecting and investigating licensed facilities to ensure compliance with all applicable laws, rules, regulations; and serving as support staff and providing expert testimony at hearings for issuance, fining, suspension, or revocation of licenses. This program also encompasses community partnerships by defining issues and strategies, and monitoring efforts with various agencies, departments, civic organizations, businesses, and individuals to provide and coordinate innovative programs and measures to ensure safe and vibrant communities relative to the service and consumption of beverage alcohol.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Rating of licensees satisfied with Licensing Application Process (Average score on a 1-5 scale) | 4.7 | 4.5 | 5.0 | 5.0 | 5.0 |
| Annual alcohol compliance checks to minors (under 21) | 400 | 400 | 400 | 400 | 400 |
| Rating of Licensed Businesses satisfied with ALERT Training (Average Score on a 1-5 Scale) | 4.7 | 4.6 | 5.0 | 5.0 | 5.0 |

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **1,819,312** | **10.39** |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 119,015 | 1.00 |
| **FY20 Approved** | **1,938,327** | **11.39** |

## Office of the Director

This program provides the overall direction for the Department and leads the marketing and public relations efforts.

| Program Performance Measures | Actual FY17 | Actual FY18 | Estimated FY19 | Target FY20 | Target FY21 |
|---|---|---|---|---|---|
| Annual growth in DLC retail and wholesale sales (percent) | 1.3 | -0.4 | 1.0 | 1.0 | 1.0 |
| Gross profit margin of DLC retail and wholesale operations (percent) | 27.1 | 30.2 | 29.7 | 30.0 | 30.0 |

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **1,398,256** | **5.00** |
| Decrease Cost: Abolish Manager I (Deputy Director) | (268,203) | (1.00) |
| Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs. | 269,087 | 0.00 |
| **FY20 Approved** | **1,399,140** | **4.00** |

## BUDGET SUMMARY

| | Actual FY18 | Budget FY19 | Estimate FY19 | Approved FY20 | %Chg Bud/App |
|---|---|---|---|---|---|
| **LIQUOR CONTROL** | | | | | |
| EXPENDITURES | | | | | |
| Salaries and Wages | 27,035,265 | 25,293,311 | 26,597,139 | 26,110,171 | 3.2 % |
| Employee Benefits | 8,993,213 | 9,663,233 | 9,266,697 | 9,995,920 | 3.4 % |
| **Liquor Control Personnel Costs** | **36,028,478** | **34,956,544** | **35,863,836** | **36,106,091** | **3.3 %** |
| Operating Expenses | 21,064,981 | 17,136,826 | 18,712,401 | 17,235,209 | 0.6 % |
| Capital Outlay | 969,455 | 521,681 | 162,281 | 1,436,681 | 175.4 % |
| Debt Service Other | 9,914,805 | 11,375,400 | 10,829,500 | 9,264,800 | -18.6 % |
| **Liquor Control Expenditures** | **67,977,719** | **63,990,451** | **65,568,018** | **64,042,781** | **0.1 %** |
| PERSONNEL | | | | | |
| Full-Time | 305 | 307 | 307 | 302 | -1.6 % |
| Part-Time | 143 | 148 | 148 | 138 | -6.8 % |
| FTEs | 438.20 | 442.20 | 442.20 | 427.70 | -3.3 % |
| REVENUES | | | | | |
| Bag Tax | 7,213 | 0 | 0 | 0 | — |
| Investment Income | 50,539 | 183,160 | 38,870 | 41,410 | -77.4 % |
| Liquor Licenses | 1,706,715 | 1,570,197 | 1,768,247 | 1,732,993 | 10.4 % |
| Liquor Sales | 88,700,748 | 89,558,487 | 86,069,396 | 90,446,885 | 1.0 % |
| Miscellaneous Revenues | 232,643 | 0 | 0 | 0 | — |
| Other Charges/Fees | 22,091 | 8,740 | 22,959 | 23,418 | 167.9 % |
| Other Fines/Forfeitures | 225,926 | 220,560 | 316,916 | 316,916 | 43.7 % |
| Other Licenses/Permits | 72,000 | 156,000 | 156,000 | 159,229 | 2.1 % |
| **Liquor Control Revenues** | **91,017,875** | **91,697,144** | **88,372,388** | **92,720,851** | **1.1 %** |
| **GRANT FUND - MCG** | | | | | |
| EXPENDITURES | | | | | |

## BUDGET SUMMARY

| | Actual FY18 | Budget FY19 | Estimate FY19 | Approved FY20 | %Chg Bud/App |
|---|---|---|---|---|---|
| Salaries and Wages | 5,557 | 0 | 0 | 0 | — |
| Employee Benefits | 860 | 0 | 0 | 0 | — |
| **Grant Fund - MCG Personnel Costs** | **6,417** | **0** | **0** | **0** | **—** |
| Operating Expenses | 77,036 | 0 | 0 | 0 | — |
| **Grant Fund - MCG Expenditures** | **83,453** | **0** | **0** | **0** | **—** |
| PERSONNEL | | | | | |
| Full-Time | 0 | 0 | 0 | 0 | — |
| Part-Time | 0 | 0 | 0 | 0 | — |
| FTEs | 0.00 | 0.00 | 0.00 | 0.00 | — |
| REVENUES | | | | | |
| Miscellaneous Revenues | 76,699 | 0 | 0 | 0 | — |
| Other Intergovernmental | (125) | 0 | 0 | 0 | — |
| State Grants | 10,000 | 0 | 0 | 0 | — |
| **Grant Fund - MCG Revenues** | **86,574** | **0** | **0** | **0** | **—** |

## DEPARTMENT TOTALS

| | | | | | |
|---|---|---|---|---|---|
| **Total Expenditures** | **68,061,172** | **63,990,451** | **65,568,018** | **64,042,781** | **0.1 %** |
| **Total Full-Time Positions** | **305** | **307** | **307** | **302** | **-1.6 %** |
| **Total Part-Time Positions** | **143** | **148** | **148** | **138** | **-6.8 %** |
| **Total FTEs** | **438.20** | **442.20** | **442.20** | **427.70** | **-3.3 %** |
| **Total Revenues** | **91,104,449** | **91,697,144** | **88,372,388** | **92,720,851** | **1.1 %** |

## FY20 APPROVED CHANGES

| | Expenditures | FTEs |
|---|---|---|
| **LIQUOR CONTROL** | | |
| **FY19 ORIGINAL APPROPRIATION** | **63,990,451** | **442.20** |
| **Changes (with service impacts)** | | |
| Enhance: Operational Improvements | 2,110,600 | 4.00 |
| **Other Adjustments (with no service impacts)** | | |
| Increase Cost: FY20 Compensation Adjustment | 1,189,674 | 0.00 |
| Increase Cost: Restore One-Time Lapse Increase | 458,116 | 0.00 |
| Increase Cost: Restore One-Time Reduction in Operating Expenses | 250,000 | 0.00 |
| Increase Cost: Annualization of FY19 Personnel Costs | 225,850 | 0.00 |
| Increase Cost: Risk Management Adjustment | 86,144 | 0.00 |
| Increase Cost: IT Systems and Point of Sale (POS) [Administration] | 67,297 | 0.00 |
| Increase Cost: Retirement Adjustment | 59,541 | 0.00 |
| Decrease Cost: Retail Store Leases [Retail Sales Operations] | (48,717) | 0.00 |
| Decrease Cost: Motor Pool Adjustment | (190,994) | 0.00 |

## FY20 APPROVED CHANGES

| | Expenditures | FTEs |
|---|---|---|
| Decrease Cost: Finance Chargebacks [Administration] | (204,510) | (1.50) |
| Decrease Cost: Abolish Manager I (Deputy Director) [Office of the Director] | (268,203) | (1.00) |
| Decrease Cost: Elimination of One-Time Items Approved in FY19 [Retail Sales Operations] | (440,000) | 0.00 |
| Decrease Cost: OPEB Adjustment | (542,800) | 0.00 |
| Decrease Cost: Annualized Savings from Store Consolidation [Retail Sales Operations] | (589,068) | (16.00) |
| Decrease Cost: Debt Service [Administration] | (2,110,600) | 0.00 |
| **FY20 APPROVED** | **64,042,781** | **427.70** |

## PROGRAM SUMMARY

| Program Name | FY19 APPR Expenditures | FY19 APPR FTEs | FY20 APPR Expenditures | FY20 APPR FTEs |
|---|---|---|---|---|
| Administration | 15,568,948 | 22.70 | 13,641,311 | 21.20 |
| Warehouse Operations | 8,890,200 | 96.23 | 9,741,825 | 97.23 |
| Delivery Operations | 7,312,044 | 83.00 | 7,182,371 | 83.00 |
| Retail Sales Operations | 29,001,691 | 224.88 | 30,139,807 | 210.88 |
| Licensure, Regulation and Education | 1,819,312 | 10.39 | 1,938,327 | 11.39 |
| Office of the Director | 1,398,256 | 5.00 | 1,399,140 | 4.00 |
| **Total** | **63,990,451** | **442.20** | **64,042,781** | **427.70** |

## FUTURE FISCAL IMPACTS

CC APPROVED ($000S)

| Title | FY20 | FY21 | FY22 | FY23 | FY24 | FY25 |
|---|---|---|---|---|---|---|
| **LIQUOR CONTROL** | | | | | | |
| **EXPENDITURES** | | | | | | |
| **FY20 Approved** | **64,043** | **64,043** | **64,043** | **64,043** | **64,043** | **64,043** |
| No inflation or compensation change is included in outyear projections. | | | | | | |
| **Annualization of Positions Approved in FY20** | **0** | **70** | **70** | **70** | **70** | **70** |
| New positions in the FY20 budget are generally assumed to be filled at least two months after the fiscal year begins. Therefore, the above amounts reflect annualization of these positions in the outyears. | | | | | | |
| **Debt Service** | **0** | **912** | **1,590** | **1,216** | **1,006** | **946** |
| Debt service estimates include Liquor Control Revenue Bonds, Master Lease Agreements for Forklifts, Delivery Trucks, and ERP system. | | | | | | |
| **Retail Store Leases** | **0** | **279** | **423** | **570** | **719** | **907** |
| The leases for retail stores based on average annual increases per lease agreements (3.0%). | | | | | | |
| **Retiree Health Insurance Pre-funding** | **0** | **(7)** | **(22)** | **(155)** | **(248)** | **(315)** |
| **Labor Contracts** | **0** | **519** | **519** | **519** | **519** | **519** |
| These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items. | | | | | | |

## FUTURE FISCAL IMPACTS

CC APPROVED ($000S)

| Title | FY20 | FY21 | FY22 | FY23 | FY24 | FY25 |
|---|---|---|---|---|---|---|
| **Subtotal Expenditures** | **64,043** | **65,816** | **66,623** | **66,263** | **66,109** | **66,170** |

## ANNUALIZATION OF PERSONNEL COSTS AND FTES

| | FY20 Approved Expenditures | FTEs | FY21 Annualized Expenditures | FTEs |
|---|---|---|---|---|
| Staffing Changes | 278,147 | 4.00 | 347,684 | 4.00 |
| **Total** | **278,147** | **4.00** | **347,684** | **4.00** |

# Non-Departmental Accounts

| APPROVED FY20 BUDGET | FULL TIME EQUIVALENTS |
|---|---|
| $330,754,311 | 6.38 |

## MISSION STATEMENT

Non-Departmental Accounts (NDAs) contain expenditure items essential to the operation of the County government which do not fall within the functional assignment of any department or agency, or which provide for expenditures related to more than one department or agency. In FY20, 51 NDAs are funded. Three NDAs receive no new funding: Public Election Fund, Inauguration and Transition Fund, and Montgomery County Employee Retirement Plans and four new NDAs are established: Climate Change Planning, Early Care and Education, Innovation Fund, and Skills for the Future.

## BUDGET OVERVIEW

The total approved FY20 Operating Budget for the Non-Departmental Accounts is $330,754,311, an increase of $7,174,495 or 2.22 percent from the FY19 Approved Budget of $323,579,816. Personnel Costs comprise 0.90 percent of the budget for 20 full-time position(s) and no part-time position(s), and a total of 6.38 FTEs. Total FTEs may include seasonal or temporary positions and may also reflect workforce charged to or from other departments or funds. Operating Expenses account for the remaining 99.10 percent of the FY20 budget.

## PROGRAM CONTACTS

Contact Lindsay Lucas of the Office of Management and Budget at 240.777.2788 for more information regarding the operating budget for the Non-Departmental Accounts.

## PROGRAM DESCRIPTIONS

### Arts and Humanities Council

This NDA provides funding for the Arts and Humanities Council of Montgomery County (AHCMC), the County's designated local arts agency. Taxpayer support of the AHCMC includes general operating grants to arts and humanities organizations; program grants to arts and humanities organizations not receiving general operating support; project grants to individuals, scholars, groups, or small organizations; technical assistance and other support services for individuals and other organizations in the County; matching funds for awardees designated to match private donations, such as through power2give; and operating expenses for AHCMC. The County's contribution is implemented by a contract between the Department of Recreation and AHCMC.

Since 1976, AHCMC has been the County's designated local arts agency. The AHCMC, in partnership with the community,

cultivates and supports excellence in the arts and humanities, expands access to cultural expression, and contributes to economic vitality in the region. AHCMC provides leadership that sustains arts and humanities organizations, artists and scholars, and inspires participation in our County's cultural assets. Through its programs and services, AHCMC provides the infrastructure and support necessary to maintain a robust creative community that includes over 500 cultural organizations and 2,000 artists and scholars. AHCMC annually distributes grants to organizations and individuals to help fund enriching cultural activities in our County (www.creativemoco.com/grants/grants-awarded).

AHCMC is headquartered in Silver Spring and receives support from the Maryland State Arts Council, corporations, organizations and individuals.

Funding for maintenance of public art is allocated in the Public Arts Trust Capital Improvements Program (CIP) project.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **5,356,943** | **0.00** |
| Enhance: Undesignated Grants to Arts Nonprofits | 250,000 | 0.00 |
| Increase Cost: Three Percent Increase to Arts and Humanities Council's Nonprofit Service Provider Contract | 16,216 | 0.00 |
| **FY20 Approved** | **5,623,159** | **0.00** |

## Boards, Committees and Commissions

There are approximately 75 boards, committees, and commissions, created by law or resolution, which serve the County for a variety of purposes. These funds provide for the reimbursement of certain expenses incurred by eligible members of boards, committees, or commissions while on official business and/or for expenses related to the establishment of any new boards, committees, or commissions.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **22,950** | **0.00** |
| **FY20 Approved** | **22,950** | **0.00** |

## Charter Review Commission

Section 509 of the County Charter requires that a Charter Review Commission be appointed by the County Council every four years, within six months of the Council assuming office, for the purpose of reviewing the Charter for noteutial amendments. The Commission shall report at least once to the Council on the Commission's activities within one year after appointment. Commission reports shall be submitted no later than May 1 of every even-numbered year. The reports shall contain recommendations concerning proposed Charter amendments, if any. This NDA provides for the expenses of the Commission.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **150** | **0.00** |
| Increase Cost: Charter Review Commission - Biennial Workload Adjustment | 1,000 | 0.00 |
| **FY20 Approved** | **1,150** | **0.00** |

## Children's Opportunity Fund

The Children's Opportunity Fund (COF) NDA was established in partnership with the Greater Washington Community Foundation in May 2016. COF provides funding to support policy priorities that address the social determinants that impact the achievement gap for vulnerable children and the barriers faced by their families.

The Fund is supported by a Leadership Working Group made up of the County Executive, the Montgomery County Public School (MCPS) Superintendent, a member of the Board of Education, and a member of the County Council. This Leadership Working Group is staffed by the Executive Director/Consultant of COF and will advise the Fund's Steering Committee as to the policy priorities relating to children at risk of not succeeding in school, for the purpose of advising and guiding the Steering Committee in making recommendations for the Fund. The Steering Committee makes the award decisions.

The Steering Committee is comprised of the Director of the Department of Recreation, the Director of the Department of Health and Human Services, the MCPS Chief Academic Officer, the Executive Director of the Collaboration Council, the Executive Director of the Greater Washington Community Foundation, and the Director/Consultant to the Fund who was hired by the Greater Washington Community Foundation and serves as an ex-officio member. Evaluation and data driven decision-making is critical to the work of the Fund. The Fund will direct resources to County inter-agency and cross system collaborations, promote public-private partnerships, and identify new funding sources in collaboration with the Community Foundation to aggressively close the achievement gap in Montgomery County and impact the social-economic determinants that affect outcomes for children and their families.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **375,000** | **0.00** |
| **FY20 Approved** | **375,000** | **0.00** |

## Climate Change Planning

This NDA provides funding for the prioritization of greenhouse gas reduction strategies and the development of an implementation plan to meet the County's goal of an 80 percent reduction in greenhouse gas emissions by 2027 and a 100 percent reduction by 2035. Funding in this NDA can also be used to develop climate change adaptation strategies. Any excess appropriation available after the above work is completed may be used to fund other climate change-related initiatives

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **0** | **0.00** |
| Increase Cost: Climate Change Initiative | 400,000 | 0.00 |
| **FY20 Approved** | **400,000** | **0.00** |

## Community Grants: County Executive

This NDA provides one-time grants directly to organizations in the community. These community organizations are critical to an effective network of services and are often able to provide these services in a more cost-effective, culturally appropriate, and flexible way than County Government. They also are able to leverage community resources that may be unavailable to the County Government. A complete list of grantees is located below. Included in this NDA are:

• Community Grants: one-time grants to organizations that leverage Federal, State, and/or private funding or improve the quality of life for County residents. FY20 Community Grants are $9,018,603.

• Community Services Grants: one-time grants for capital purchases that support health and human service activities. FY20 Community Services Grants are $82,416.

Approved for Community Grants, but included as part of the Capital Budget within the Cost Sharing: MCG Project (CIP#720601) are listed as follows totaling $1,330,000: 7th Generation Foundation, Inc.: $25,000; A Wider Circle, Inc.: $100,000; CASA de Maryland, Inc.: $50,000; Charles E. Smith Jewish Day School of Greater Washington, Inc.: $50,000; Cornerstone Montgomery, Inc.: $50,000; Cura Personalis Project, Inc.: $10,000; EveryMind, Inc.: $75,000; Friends House Retirement Community, Inc.: $100,000; Jewish Foundation for Group Homes: $50,000; Manna Food Center, Inc.: $25,000; The Olney Theatre for the Arts, Inc.: $250,000; Round House Theatre: $250,000; The Arc Montgomery County, Inc.: $35,000; The Ivymount School, Inc.: $75,000; The Menare Foundation, Inc.: $10,000; Warrior Canine Connection, Inc.: $50,000; and YMCA of Metropolitan Washington: $125,000.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **8,761,504** | **0.00** |
| Add: Community Grant: A Wider Circle, Inc. (Provide support for the Workforce Development Program.) | 45,000 | 0.00 |
| Add: Community Grant: Adventist Community Services of Greater Washington, Inc. (Provide a free summer camp program for culturally, economically, and geographically disadvantaged youth of the East Montgomery County community. ) | 50,000 | 0.00 |
| Add: Community Grant: American Muslim Senior Society, Inc. (Provide tools, resources, and technical expertise for senior adults from diverse communities.) | 35,000 | 0.00 |
| Add: Community Grant: Asbury Foundation, Inc. (Provide support for the Gaithersburg Beloved Community Initiative.) | 12,000 | 0.00 |
| Add: Community Grant: Asian American LEAD (Provide social programs and academic development for low-income/underserved Asian Pacific American youth.) | 60,000 | 0.00 |
| Add: Community Grant: Asian Indians for Community Service, Inc. (Provide diabetes self-management training to Asian Americans who are diabetic, pre-diabetic, care-givers and family members through workshops.) | 15,000 | 0.00 |
| Add: Community Grant: Asian Pacific American Legal Resource Center (Provide legal assistance to low-income Asian immigrants seeking immigration relief.) | 30,000 | 0.00 |
| Add: Community Grant: Asylum Seeker Assistance Project (Provide a social service program to ensure asylum-seeking Montgomery County residents are able to meet their basic needs.) | 20,000 | 0.00 |
| Add: Community Grant: Audubon Naturalist Society of the Central Atlantic States, Inc. (Provide after-school outdoor education enrichment to children in grades 3-5 at five MCPS Title I schools.) | 10,000 | 0.00 |
| Add: Community Grant: Avery Road Alumni Association, Inc. (Provide peer services and needed life skills to those new in substance abuse recovery or in need.) | 20,000 | 0.00 |
| Add: Community Grant: Ayuda, Inc. (Provide legal interpretation and document translation services to ensure equal access to justice for limited-English proficient and Deaf community members. ) | 35,000 | 0.00 |
| Add: Community Grant: Bender JCC of Greater Washington (Provide kosher nutrition, health, and wellness services and socialization to at-risk seniors.) | 40,000 | 0.00 |
| Add: Community Grant: Bender JCC of Greater Washington (Provide transportation for the Camp JCC inclusion Program for children and young adults with disabilities.) | 25,000 | 0.00 |
| Add: Community Grant: Bethesda Green, Inc. (Provide support for the Be Impact Initiative, a sustainable impact management program.) | 10,000 | 0.00 |

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| Add: Community Grant: Bethesda Help, Inc. (Provide emergency food assistance.) | 8,000 | 0.00 |
| Add: Community Grant: Bethesda Metro Area Village (Provide for operating support.) | 15,000 | 0.00 |
| Add: Community Grant: Big Brothers Big Sisters of the National Capital Area (Provide a one-to-one mentoring program.) | 35,000 | 0.00 |
| Add: Community Grant: Boys & Girls Clubs of Greater Washington, Inc. (Provide an aftershool academic and career preparation program for at-risk up-county high school students.) | 25,000 | 0.00 |
| Add: Community Grant: Bradley Hills Village, Inc. (Provide for operating support.) | 10,000 | 0.00 |
| Add: Community Grant: C&O Canal Trust, Inc. (Provide for operating support.) | 30,000 | 0.00 |
| Add: Community Grant: Capital Area Food Bank (Provide low-income seniors with monthly groceries including shelf-stable items, fresh produce, and nutrition and health resources.) | 30,000 | 0.00 |
| Add: Community Grant: Caringmatters, Inc. (Provide effective delivery of end-of-life and bereavement services to the County's increasingly diverse population by removing culture and language barriers.) | 10,000 | 0.00 |
| Add: Community Grant: Carribean Help Center, Inc. (Provide for operating support.) | 20,000 | 0.00 |
| Add: Community Grant: CASA de Maryland, Inc. (Provide financial assistance to support citizenship-eligible legal permanent residents in attaining citizenship.) | 50,000 | 0.00 |
| Add: Community Grant: CASA de Maryland, Inc. (Provide outreach and education on the naturalization process, application assistance, and financial services.) | 30,000 | 0.00 |
| Add: Community Grant: CASA de Maryland, Inc. (Provide outreach, training, mentoring, and counseling to support current and aspiring business owners in formalizing and/or strengthening their businesses.) | 100,000 | 0.00 |
| Add: Community Grant: CASA de Maryland, Inc. (Provide social services, case management, and assistance in accessing benefits to low-income immigrants.) | 118,830 | 0.00 |
| Add: Community Grant: CASA de Maryland, Inc. (Provide support for the Immigration Legal Assistance Program.) | 100,000 | 0.00 |
| Add: Community Grant: CASA de Maryland, Inc. (Provide tenant outreach and education, legal services, and community-building activities to improve housing conditions, landlord-tenant relations, and public safety) | 15,000 | 0.00 |
| Add: Community Grant: CASA de Maryland, Inc. (Provide vocational training for low-income immigrant workers at the Rockville Welcome Center) | 45,000 | 0.00 |
| Add: Community Grant: Catholic Charities of the Archdiocese of Washington, Inc. (Provide a bilingual office supervisor to support emergency assistance, case management, and referral services.) | 58,853 | 0.00 |
| Add: Community Grant: Catholic Charities of the Archdiocese of Washington, Inc. (Provide a range of culturally competent social support services for Latino and immigrant residents in crisis.) | 48,926 | 0.00 |
| Add: Community Grant: Catholic Charities of the Archdiocese of Washington, Inc. (Provide administrative support for transitional housing and case management for chronically homeless adults.) | 48,651 | 0.00 |
| Add: Community Grant: Catholic Charities of the Archdiocese of Washington, Inc. (Provide employment and educational services to the low-income, largely immigrant community in Montgomery County.) | 56,096 | 0.00 |
| Add: Community Grant: Catholic Charities of the Archdiocese of Washington, Inc. (Provide employment referral services and job readiness workshops for Latino and new-immigrants residents.) | 54,539 | 0.00 |
| Add: Community Grant: Catholic Charities of the Archdiocese of Washington, Inc. (Provide nursing services and interest-based, community integration activities for adults with multiple and several disabilities.) | 45,000 | 0.00 |
| Add: Community Grant: Catholic Charities of the Archdiocese of Washington, Inc. (Provide pro-bono legal immigration services for survivors of violence and abuse through direct services and pro bono training for private attorneys.) | 15,000 | 0.00 |
| Add: Community Grant: Catholic Charities of the Archdiocese of Washington, Inc. (Provide services connecting low-income immigrants to medical, dental, health education, and social services.) | 40,248 | 0.00 |
| Add: Community Grant: Catholic Charities of the Archdiocese of Washington, Inc. (Provide Spanish literacy education for non-literate, Spanish-speaking Montgomery County immigrant residents. ) | 15,883 | 0.00 |
| Add: Community Grant: Catholic Charities of the Archdiocese of Washington, Inc. (Provide support for the Community Companions program.) | 150,000 | 0.00 |

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| Add: Community Grant: Catholic Charities of the Archdiocese of Washington, Inc. (Provide therapeutic, community-integrated services to children and youth with disabilities.) | 60,000 | 0.00 |
| Add: Community Grant: Cedar Ridge Community Church (Provide a food security and fresh produce program.) | 1,700 | 0.00 |
| Add: Community Grant: Center for Adoption Support and Education Inc. (Provide mental health/psychoeducational services to foster youth transitioning or recently transitioned to independence from County custody.) | 40,000 | 0.00 |
| Add: Community Grant: CentroNia, Inc. (Provide high-quality, full-day early childhood education to underserved children in Takoma Park, Maryland.) | 10,000 | 0.00 |
| Add: Community Grant: CentroNia, Inc. (Provide services to promote healthy habits in early learners through nutritional education and increased access to nourishing foods to children and adults.) | 13,470 | 0.00 |
| Add: Community Grant: Child Center and Adult Services, Inc. (Provide the Healthy Mothers Healthy Babies Program for low-income and uninsured women with perinatal depression) | 20,000 | 0.00 |
| Add: Community Grant: Chinese Culture and Community Service Center, Inc. (Provide essential health services to Chinese Americans with mental health concerns.) | 45,000 | 0.00 |
| Add: Community Grant: Chinese Culture and Community Service Center, Inc. (Provide support for the STOP B Program.) | 120,000 | 0.00 |
| Add: Community Grant: Circle of Rights, Inc. (Provide stroke prevention information to low-income County residents.) | 18,000 | 0.00 |
| Add: Community Grant: Coalition Homes Incorporated (Provide a service van to strengthen Coalition Home's capacity to maintain affordable housing units for individuals who have experienced homelessness.) | 34,140 | 0.00 |
| Add: Community Grant: CollegeTracks, Inc. (Provide services to low-income, first-generation-to-college students to enroll, persist, and graduate from college or technical school.) | 100,000 | 0.00 |
| Add: Community Grant: CollegeTracks, Inc. (Provide services to low-income, first-generation-to-college, high school students get admitted to college or technical school with enough financial aid to attend.) | 200,000 | 0.00 |
| Add: Community Grant: Columbia Lighthouse for the Blind, Inc. (Provide comprehensive rehabilitation services and Support Service Provider to Montgomery County residents who are deaf/blind.) | 25,000 | 0.00 |
| Add: Community Grant: Columbia Lightouse for the Blind (Provide independent living skills training to Montgomery County seniors suffering from vision loss.) | 10,000 | 0.00 |
| Add: Community Grant: Comfort Cases, Inc. (Provide new essential and comfort items to youth in foster care.) | 10,000 | 0.00 |
| Add: Community Grant: Community Bridges Incorporated (Provide mentoring, college and career planning, and mentoring support for low income girls and families.) | 55,000 | 0.00 |
| Add: Community Grant: Community Health and Empowerment through Education and Research, Inc (Provide free summer enrichment, learning, and meals program in a nurturing environment for low-income children in greater Takoma Park.) | 20,000 | 0.00 |
| Add: Community Grant: Community Health and Empowerment through Education and Research, Inc (Provide services that expand and coordinate food resources and connect vulnerable Long Branch residents to healthy food and other health and wellness resources.) | 25,000 | 0.00 |
| Add: Community Grant: Community Reach of Montgomery County, Inc. (formerly Community Ministries of Rockville, Inc.) (Provide financial assistance to residents facing eviction/utility termination, prescription cost assistance, and referrals for dental/vision services, clothing, and food.) | 15,000 | 0.00 |
| Add: Community Grant: Community Reach of Montgomery County, Inc. (formerly Community Ministries of Rockville, Inc.) (Provide immigrant education support through the Naturalization Program and childcare/tutoring for the children of our English Language education adult students.) | 5,000 | 0.00 |
| Add: Community Grant: Community Reach of Montgomery County, Inc. (formerly Community Ministries of Rockville, Inc.) (Provide permanent supportive housing for formerly homeless individuals at the Jefferson House Personal Living Quarters (men) and Rockland House (women).) | 20,000 | 0.00 |
| Add: Community Grant: Community Reach of Montgomery County, Inc. (formerly Community Ministries of Rockville, Inc.) (Provide weekly in-home care services, home repairs/maintenance, and case management to enable lower income seniors to age in place.) | 35,000 | 0.00 |

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| Add: Community Grant: Conflict Resolution Center of Montgomery County, Inc. (Provide conflict resolution services for schools, serving youth, families and school staff.) | 20,000 | 0.00 |
| Add: Community Grant: Conflict Resolution Center of Montgomery County, Inc. (Provide conflict resolution services to non-English-speaking residents through a program that provides services in Spanish and other languages.) | 13,260 | 0.00 |
| Add: Community Grant: Conflict Resolution Center of Montgomery County, Inc. (Provides conflict resolution services to assist seniors and their families in Montgomery County.) | 10,000 | 0.00 |
| Add: Community Grant: Court Watch Montgomery, Inc. (Provide court protections and services that reduce intimate partner violence.) | 25,000 | 0.00 |
| Add: Community Grant: Cultural & Diversity Enrichment Services-USA,Inc,, (CADES-USA) (Provide cultural and diversity enrichment education and leadership skills for economically disadvantaged youth. ) | 34,000 | 0.00 |
| Add: Community Grant: DC Diaper Bank (dba Greater DC Diaper Bank) (Provide support for low-income families and the community organizations that serve them by regularly supplying baby needs and hygiene products.) | 13,000 | 0.00 |
| Add: Community Grant: Devenio, Inc. (Provide a dance program for teens and adults with cognitive/developmental disabilities, marked by rigor, real opportunities to perform, and community-building experiences.) | 10,000 | 0.00 |
| Add: Community Grant: Disability Partnership Project (Provide adaptive equipment grants for persons with physical disabilities who need financial assistance to live independently in the community.) | 7,500 | 0.00 |
| Add: Community Grant: Easter Seals Serving DC\|MD\|VA, Inc. (Provide high quality medical adult day services extremely vulnerable Montgomery County low-income residents with special needs. ) | 25,000 | 0.00 |
| Add: Community Grant: Easter Seals Serving DC\|MD\|VA, Inc. (Provide inclusive early childhood education for children ages 6 weeks to 5 years in a unique intergenerational setting.) | 58,459 | 0.00 |
| Add: Community Grant: Eastern Montgomery Emergency Assistance Network (Provide emergency housing, utility or prescription assistance to referred customers in Eastern Montgomery County.) | 20,000 | 0.00 |
| Add: Community Grant: EduCare Support Services, Inc. (Provide supplemental food assistance to low-income families, seniors, persons with disabilities or chronic illness, and in other emergency situations.) | 60,000 | 0.00 |
| Add: Community Grant: Equipment Connections for Children (Provide support for the Equipment Donation Program.) | 10,000 | 0.00 |
| Add: Community Grant: Ethiopian Community Center in Maryland, Inc. (Provide legal and immigration stress management services to low income Ethiopian community and underprivileged residents of Montgomery County.) | 20,000 | 0.00 |
| Add: Community Grant: Ethiopian Community Center in Maryland, Inc. (Provide preventive health screening, testing, counseling, trainings, and workshop services to improve health awareness among low income resident families.) | 25,000 | 0.00 |
| Add: Community Grant: EveryMind, Inc. (Provide mental health first aid trainings to increase understanding of mental illness, addiction, and how to help someone in crisis.) | 35,000 | 0.00 |
| Add: Community Grant: EveryMind, Inc. (Provide suicide prevention and crisis intervention services.) | 25,000 | 0.00 |
| Add: Community Grant: EveryMind, Inc. (Provide the Serving Together program providing coordinated community resources for veterans, active duty service members, and their families.) | 150,000 | 0.00 |
| Add: Community Grant: Family Learning Solutions, Inc. (Provide career pathway through student internships, mentors/tutors facilitate peer academic/career readiness, leadership, community service for disconnected youth struggling with achievement. ) | 45,000 | 0.00 |
| Add: Community Grant: Family Services, Inc. (Provide support for the Neighborhood Safety Net Services Program to provide critical case management support to residents in Gaithersburg and East County.) | 100,000 | 0.00 |
| Add: Community Grant: Family Services, Inc. (Provide support for the Thriving Germantown Community HUB.) | 60,000 | 0.00 |
| Add: Community Grant: Family Services, Inc. (Provides academic, social, and emotional support during and after school for at-risk minority males at Gaithersburg Middle School.) | 40,000 | 0.00 |

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| Add: Community Grant: First African Methodist Episcopal Church of Gaithersburg, Inc. (Provide support for the SHARE food program for low-income families.) | 8,500 | 0.00 |
| Add: Community Grant: Florence Crittenton Services of Greater Washington (Provide a social and emotional learning program for middle school girls to develop skills that are essential for academic success.) | 35,000 | 0.00 |
| Add: Community Grant: Future Link, Inc. (Provide an extensive outreach program with individualized academic and career supports for at-risk youth.) | 34,100 | 0.00 |
| Add: Community Grant: Gaithersburg HELP, Inc. (Provide free rides to medical appointments and other essential destinations for seniors and persons with disabilities. ) | 8,000 | 0.00 |
| Add: Community Grant: Gaithersburg HELP, Inc. (Provide support for the basic needs of food, diapers, and formula for low-income residents in the Gaithersburg/Montgomery Village area.) | 35,000 | 0.00 |
| Add: Community Grant: Gandhi Brigade Incorporated (Provide youth leadership and employment potential through media training, community engagement, and community service. ) | 50,000 | 0.00 |
| Add: Community Grant: GapBuster, Inc. (Provide services to at-risk students, exposing them to the STEM fields and engaging them in a meaningful community service.) | 100,000 | 0.00 |
| Add: Community Grant: Generation Hope, LLC (Provide teen parents with tuition, support, mentoring, academic/life/professional skills, tutoring and case management to make college a reality.) | 15,000 | 0.00 |
| Add: Community Grant: Girls on the Run of Montgomery County, MD (Provide financial aid and shoes to under served girls in order for them participate in a positive youth development program. ) | 15,000 | 0.00 |
| Add: Community Grant: Great and Small (Provide operating support for equine-assisted activities serving individuals with special needs.) | 10,000 | 0.00 |
| Add: Community Grant: Greater Stonegate Village Incorporated (Provide for operating support.) | 10,000 | 0.00 |
| Add: Community Grant: Greater Washington Jewish Coalition Against Domestic Abuse (Provide clinical and legal services to victims of intimate partner violence, sexual assault, stalking, and elder abuse, in Montgomery County.) | 175,000 | 0.00 |
| Add: Community Grant: GrowingSoul, Inc. (Provide operating support for zero-waste solution for food production, recovery, processing, preservation, distribution and compost apprenticeship-training programs.) | 20,000 | 0.00 |
| Add: Community Grant: Habitat for Humanity Metro Maryland, Inc. (Provide funding to repair homes of low-income residents.) | 40,000 | 0.00 |
| Add: Community Grant: Hebrew Home of Greater Washington, Inc. (Provide operating support for the ElderSAFE Center.) | 50,000 | 0.00 |
| Add: Community Grant: Heritage Tourism Alliance of Montgomery County (Provide operating support for Heritage Montgomery.) | 100,000 | 0.00 |
| Add: Community Grant: Hispanic Business Foundation of Maryland, Inc. (Provide operating support to Wheaton/Kensington center for training, coaching and assisting minority small business owners.) | 22,000 | 0.00 |
| Add: Community Grant: Hispanic Business Foundation of Maryland, Inc. (Provide youth development services including after school paid internships to underserved high school students and tutoring/mentoring services.) | 30,000 | 0.00 |
| Add: Community Grant: Home Care Partners Inc. (Provide for home aide services to help low-income seniors and adults with disabilities remain at home.) | 40,000 | 0.00 |
| Add: Community Grant: Horizons Greater Washington (Provide for out-of-school time academic enrichment for low-income K-8th grade students, with an emphasis on literacy and STEAM.) | 10,000 | 0.00 |
| Add: Community Grant: Housing Unlimited, Inc. (Provide funding to expand the organization's permanent affordable housing for persons who are homeless and have psychiatric disabilities.) | 50,000 | 0.00 |
| Add: Community Grant: Identity, Inc. (Provide for case management services to connect Latino youth and families with resources for food, clothing, shelter, and other safety-net services) | 80,000 | 0.00 |
| Add: Community Grant: Identity, Inc. (Provide funding for the Saving Lives Through Soccer program.) | 130,000 | 0.00 |
| Add: Community Grant: Identity, Inc. (Provide support for the expansion of mental health counseling services to the families of low-income, high need Latino youth in Identity out-of-school-time programs) | 40,000 | 0.00 |

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| Add: Community Grant: Imagination Library Of Montgomery County, Maryland Inc (Provide support for mailing free, age-appropriate books to children from birth to age five.) | 10,000 | 0.00 |
| Add: Community Grant: Impact Silver Spring, Inc. (Provide a community-centered approach to shape, support, and grow a network of micro-businesses and worker-owned cooperatives in Montgomery County.) | 30,000 | 0.00 |
| Add: Community Grant: Impact Silver Spring, Inc. (Provide an out-of-school athletic program in Wheaton and Long Branch.) | 87,500 | 0.00 |
| Add: Community Grant: Impact Silver Spring, Inc. (Provides support for the Neighborhood Opportunity Network Initiative.) | 222,640 | 0.00 |
| Add: Community Grant: Interfaith Works, Inc. (Provide operational support for the Interfaith Works Women's Center.) | 50,000 | 0.00 |
| Add: Community Grant: Interfaith Works, Inc. (Provide support for the Interfaith Clothing Center.) | 40,000 | 0.00 |
| Add: Community Grant: Interfaith Works, Inc. (Provide support for the Interfaith Works Connections program.) | 40,000 | 0.00 |
| Add: Community Grant: Interfaith Works, Inc. (Provide support for the Vocational Services Program to provide job training and one-on-one counseling services for homeless and low-income individuals.) | 43,000 | 0.00 |
| Add: Community Grant: Interfaith Works, Inc. (Provide support to assist faith communities in meeting community needs.) | 77,308 | 0.00 |
| Add: Community Grant: Inwood House Development Corporation (Provide support for cleaning of apartments for disabled adults and seniors who are extremely low-income.) | 13,000 | 0.00 |
| Add: Community Grant: Jewish Council for the Aging of Greater Washington, Inc. (Provide expanding and enhancing volunteer driving in Montgomery County.) | 40,000 | 0.00 |
| Add: Community Grant: Jewish Council for the Aging of Greater Washington, Inc. (Provide funding for Interages to provide in-school and after-school intergenerational mentoring and tutoring for at-risk children and youth.) | 25,000 | 0.00 |
| Add: Community Grant: Jewish Council for the Aging of Greater Washington, Inc. (Provide funds to expand JCA's early memory loss program, Kensington Club, to an additional site) | 30,000 | 0.00 |
| Add: Community Grant: Jewish Council for the Aging of Greater Washington, Inc. (Provide support for the 50+ Employment Expo.) | 75,000 | 0.00 |
| Add: Community Grant: Jewish Council for the Aging of Greater Washington, Inc. (Provide support for the Career Gateway program for Montgomery County residents age 50 and over.) | 40,000 | 0.00 |
| Add: Community Grant: Jewish Social Service Agency (JSSA) (Provide support for an Employment Specialist.) | 42,500 | 0.00 |
| Add: Community Grant: Jewish Social Service Agency (JSSA) (Provide support for a Senior Services Case Manager to manage the daily living needs of frail seniors, allowing them to age in place.) | 41,200 | 0.00 |
| Add: Community Grant: Jewish Social Service Agency (JSSA) (Provide support for a social worker specializing in child and adolescent mental health, serving youth and members of their circle of care.) | 36,050 | 0.00 |
| Add: Community Grant: Jewish Social Service Agency (JSSA) (Provide support for a social worker specializing in early childhood and evidence-based interventions serving children under the age of seven.) | 56,650 | 0.00 |
| Add: Community Grant: Junior Achievement of Greater Washington (JAGW) (Provide an experiential financial literacy program for middle school students in Montgomery County. ) | 25,000 | 0.00 |
| Add: Community Grant: KEEN Greater DC LLC (Provide a free exercise/fitness program to youth with significant disabilities.) | 10,000 | 0.00 |
| Add: Community Grant: Kemp Mill Village Inc (Provide for operating support.) | 10,000 | 0.00 |
| Add: Community Grant: Kentlands Community Foundation, Inc. (Provide for operating support.) | 10,000 | 0.00 |
| Add: Community Grant: Kids In Need Distributors, Inc. (Provide weekend food to grades K-8 students who receive Free And Reduced Meals at MCPS schools.) | 15,000 | 0.00 |
| Add: Community Grant: KIND, Inc. d/b/a Kids in Need of Defense (Provide pro-bono legal services for unaccompanied immigrant and refugee minors.) | 40,000 | 0.00 |
| Add: Community Grant: KindWorks, Inc. (Provide for operating support.) | 30,000 | 0.00 |

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| Add: Community Grant: Korean Community Service Center Of Greater Washington, Inc. (Provide emergency financial assistance and wrap-around social services to low-income Asian American and immigrant residents.) | 20,000 | 0.00 |
| Add: Community Grant: Korean Community Service Center Of Greater Washington, Inc. (Provide social services, counseling, and continuing education for low-income senior Asian American and immigrant residents of Eastern Montgomery County.) | 10,000 | 0.00 |
| Add: Community Grant: Korean Community Service Center of Greater Washington, Inc. (Provide support for the Keystone Project to assist victims of domestic violence in the Korean community.) | 55,000 | 0.00 |
| Add: Community Grant: Korean Community Service Center Of Greater Washington, Inc. (Provide support for the Strengthening Asian Families through Empowerment and Services (SAFES) program.) | 55,000 | 0.00 |
| Add: Community Grant: Latin American Youth Center, Inc. (Provide a mentoring program for middle school boys of color.) | 45,000 | 0.00 |
| Add: Community Grant: Latino Economic Development Corporation of Washington, DC (Provide entrepreneurship, workforce training and support services to promote self-sufficiency of immigrant, refugee, and low-income women.) | 25,000 | 0.00 |
| Add: Community Grant: Leadership Montgomery Education Foundation, Inc. (Provide programs to build capacity to address racial disparities and to advance racial equity in Montgomery County.) | 20,000 | 0.00 |
| Add: Community Grant: League of Women Voters of Montgomery County, MD, Inc. (Provide a Spanish-language publication and provide voting assistance to Spanish-speakers.) | 10,000 | 0.00 |
| Add: Community Grant: Leveling The Playing Field, Inc. (Provide for operating support.) | 20,000 | 0.00 |
| Add: Community Grant: Leveling The Playing Field, Inc. (Provide resources to allow low-income children to enjoy the mental and physical benefits of youth sports participation.) | 25,000 | 0.00 |
| Add: Community Grant: Liberty's Promise, Inc. (Provide an after-school civic engagement program and internships program for low-income immigrant youth in Montgomery County.) | 65,000 | 0.00 |
| Add: Community Grant: Literacy Council of Montgomery County, MD, Inc. (Provide under-skilled and under-credentialed adults with workplace skills.) | 20,000 | 0.00 |
| Add: Community Grant: Little Falls Village Corp. (Provide for operating support. ) | 10,000 | 0.00 |
| Add: Community Grant: Lutheran Social Services of the National Capital Area, Inc. (Provide emergency assistance for rent, utilities, health care for newly arrived refugees.) | 30,000 | 0.00 |
| Add: Community Grant: Madison House Autism Foundation (Provide support for an Agricultural Education Coordinator.) | 25,000 | 0.00 |
| Add: Community Grant: Madison House Autism Foundation (Provide support for an Employment Specialist/Job Coach Supervisor to oversee job coaches and adults with autism in a community-based employment setting.) | 25,000 | 0.00 |
| Add: Community Grant: Manna Food Center, Inc. (Provide food support and nutrition education to under-served areas via a mobile kitchen and pop-up pantry.) | 30,000 | 0.00 |
| Add: Community Grant: Manna Food Center, Inc. (Provide healthy foods for weekend meals to elementary school students experiencing hunger and food insecurity.) | 40,000 | 0.00 |
| Add: Community Grant: Manna Food Center, Inc. (Provide locally grown produce to County residents experiencing food insecurity.) | 25,000 | 0.00 |
| Add: Community Grant: Mary's Center for Maternal and Child Care, Inc. (Provide integrated medical, behavioral, and wellness programming for uninsured and low-income County residents.) | 20,000 | 0.00 |
| Add: Community Grant: Maryland Senior Olympics Commission LTD (Provide for operating support.) | 25,000 | 0.00 |
| Add: Community Grant: Maryland/Israel Development Center Inc. (Provide support for promoting economic development between Montgomery County and Israel and attract Israeli high-tech, cyber security and bio-health companies to the County.) | 40,000 | 0.00 |
| Add: Community Grant: Mercy Health Clinic, Inc. (Provide primary and specialty care for low-income, uninsured patients, and patients with Medicaid.) | 50,000 | 0.00 |
| Add: Community Grant: MOCO KIDSCO, Inc. (Provide for operating support for the KID Museum.) | 60,000 | 0.00 |
| Add: Community Grant: Montgomery Countryside Alliance, Inc. (Provide for operating support.) | 10,000 | 0.00 |

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| Add: Community Grant: Montgomery County Family Justice Foundation, Inc. (Provide for operating support.) | 45,000 | 0.00 |
| Add: Community Grant: Montgomery County Food Council, Inc. (Provide for staff to support and expand Food Council initiatives to foster a healthy and sustainable local food system.) | 25,000 | 0.00 |
| Add: Community Grant: Montgomery County Muslim Foundation (Provide food assistance to low-income residents of Montgomery County.) | 110,000 | 0.00 |
| Add: Community Grant: Montgomery County Muslim Foundation (Provide services to seniors to meet their social, intellectual, mental, and physical health needs.) | 70,000 | 0.00 |
| Add: Community Grant: Montgomery County Muslim Foundation (Provide support for a youth empowerment program.) | 12,000 | 0.00 |
| Add: Community Grant: Montgomery Hospice, Inc. (Provide compassionate, specialized medical and emotional care for children with life-limiting illnesses, keeping children in their homes surrounded by family.) | 15,000 | 0.00 |
| Add: Community Grant: Montgomery Hospice, Inc. (Provide volunteer services to support terminally-ill patients and their families.) | 41,059 | 0.00 |
| Add: Community Grant: Montgomery Housing Partnership, Inc. (Provide support for the Great Achievers Toward Outstanding Results (GATOR) program for children in grades K-5.) | 158,718 | 0.00 |
| Add: Community Grant: Montgomery Sister Cities, Inc. (Provide for operating support.) | 18,600 | 0.00 |
| Add: Community Grant: NAMI Montgomery County (MD), Inc. (Provide educational classes, support groups and outreach presentations for caregivers of and individuals living with mental illness in Montgomery County.) | 15,000 | 0.00 |
| Add: Community Grant: NAMI Montgomery County (MD), Inc. (Provide mental health education and support for teachers and youth through presentations and an-evidence based suicide prevention program.) | 20,000 | 0.00 |
| Add: Community Grant: Nonprofit Montgomery, Inc. (Provide collaborative education and promotion of early care for children.) | 25,000 | 0.00 |
| Add: Community Grant: Nonprofit Montgomery, Inc. (Provide training for County nonprofits in program evaluation so they can better measure and assess program impact.) | 50,000 | 0.00 |
| Add: Community Grant: Nourish Now, Inc. (Provide for operating support for the Food Rescue Program.) | 20,000 | 0.00 |
| Add: Community Grant: Nourish Now, Inc. (Provide support for the Family Food Distribution Program, which provides direct food assistance to Low to Moderate Income (LMI) residents in the County.) | 30,000 | 0.00 |
| Add: Community Grant: Oasis Institute (Provide intergenerational literacy-based tutoring program serving older adults and students in grades K-5, located throughout Montgomery County.) | 19,800 | 0.00 |
| Add: Community Grant: Olney Help, Inc. (Provide emergency assistance for rent and utilities.) | 7,500 | 0.00 |
| Add: Community Grant: Olney Help, Inc. (Provide emergency food assistance delivered to households.) | 7,500 | 0.00 |
| Add: Community Grant: Olney Home For Life, Inc. (Provide free transportation, friendly daily calls, weekly visits, information events and social contact to seniors in Olney and surrounding areas.) | 12,000 | 0.00 |
| Add: Community Grant: One Montgomery Green, Inc (Provide for operating support.) | 55,000 | 0.00 |
| Add: Community Grant: Organization for Advancement of and Services for Individuals with Special Needs (OASIS), Inc. (Provide funding to create an interactive curriculum demonstrating sustainable farm practices to increase independent participation of disabled groups and volunteers at OASIS farms.) | 6,190 | 0.00 |
| Add: Community Grant: Parent Encouragement Program, Inc. (Provides parent education programs to low income Latino parents to empower their children to succeed in school and life.) | 20,000 | 0.00 |
| Add: Community Grant: Passion for Learning, Inc. (Provide Information and Communication Technology (ICT) and college readiness programs for low-income middle school students) | 30,000 | 0.00 |
| Add: Community Grant: Poolesville Area Senior Center, Inc (Provide for operating support.) | 20,800 | 0.00 |
| Add: Community Grant: Poolesville Green, Inc. (Provide environmental education and outreach program and to support the Poolesville Community Garden and PHS Green projects.) | 5,000 | 0.00 |
| Add: Community Grant: Potomac Community Resources, Inc. (Provide for operating support.) | 30,000 | 0.00 |

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| Add: Community Grant: Potomac Community Resources, Inc. (Provide respite care programs for Montgomery County teens and adults with profound to moderate intellectual and developmental disabilities.) | 28,000 | 0.00 |
| Add: Community Grant: Rebuilding Together Montgomery County, Inc. (Provide free critical home repairs, energy efficiency upgrades, and accessibility modifications to low-income homeowners throughout Montgomery County.) | 35,000 | 0.00 |
| Add: Community Grant: Red Wiggler Foundation, Inc. (Provide opportunities for people with and without disabilities to come together to work, learn, and grow healthy food.) | 35,000 | 0.00 |
| Add: Community Grant: Reginald S. Lourie Center for Infants and Young Children, Inc. (Provide for operating support.) | 115,000 | 0.00 |
| Add: Community Grant: Rockville Area Village Exchange, Inc (Provide funds, information, and operational financial support to establish community led villages in Rockville allowing seniors to age in place.) | 8,000 | 0.00 |
| Add: Community Grant: Rockville Bike Hub (Provide support for the City of Rockville's kid's community service bike giveaway in May 2020.) | 2,500 | 0.00 |
| Add: Community Grant: Rosaria Communities Foundation, Inc. (Provide independent living opportunities for people with intellectual and physical disabilities within an involved community. ) | 30,000 | 0.00 |
| Add: Community Grant: Scotland Storm Community Development Inc. (Provide free educational and athletic after-school and summer programs to underserved youth from the historic Scotland Community in Potomac, Maryland.) | 30,000 | 0.00 |
| Add: Community Grant: Silver Spring Town Center Inc. (Provide for operating support.) | 45,000 | 0.00 |
| Add: Community Grant: Silver Spring Village Inc. (Provide for operating support.) | 30,000 | 0.00 |
| Add: Community Grant: So What Else, Inc. (Provide educational and recreational after-school programs each semester for underserved East County youth. ) | 25,000 | 0.00 |
| Add: Community Grant: Spanish-Speaking Community of Maryland Inc. (Provide consultations with case managers to address essential needs of low-income, limited English proficient families and immigrants.) | 15,000 | 0.00 |
| Add: Community Grant: Spirit Club Foundation (Provide operating funds to develop and implement supportive exercise and fitness programs for people with disabilities.) | 15,000 | 0.00 |
| Add: Community Grant: St. Ann's Center for Children, Youth and Families (Provide housing and services for pregnant and parenting Montgomery County youth, and homeless Montgomery County women with young children.) | 25,000 | 0.00 |
| Add: Community Grant: St. Camillus Catholic Church (Provide nutritionally adequate, culturally appropriate food to be distributed to families in need.) | 25,000 | 0.00 |
| Add: Community Grant: St. Joseph's House, Ltd. (Provide home-based care provider for students with intellectual and developmental disabilities.) | 20,000 | 0.00 |
| Add: Community Grant: Stepping Stones Shelter Inc. (Provide emergency shelter to homeless families with children in Montgomery County.) | 35,923 | 0.00 |
| Add: Community Grant: Sunflower Bakery, Inc. (Provide skills training, employee development, and job search guidance and expand outreach to potential students and employers.) | 23,400 | 0.00 |
| Add: Community Grant: The ALS Association - DC/MD/VA Chapter, Inc. (Provide assistive technology to improve the quality of life and safety for people living with ALS and their families.) | 7,140 | 0.00 |
| Add: Community Grant: The CareerCatchers, Inc. (Provide individualized and sustained career counseling services to survivors of domestic violence and their families.) | 30,000 | 0.00 |
| Add: Community Grant: The Dwelling Place, Inc (Provide housing and case management to homeless families with children. ) | 25,000 | 0.00 |
| Add: Community Grant: The George B. Thomas, Sr. Learning Academy, Inc. (Provide support for the Rising Stars pre-K program.) | 21,944 | 0.00 |
| Add: Community Grant: The Ivymount School, Inc. (Provide vocational training and support for independent living for young adults with developmental disabilities through Project SEARCH Montgomery.) | 40,000 | 0.00 |

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| Add: Community Grant: The Montgomery County Coalition For The Homeless, Inc. (Provide 24/7 emergency shelter and supportive services.) | 120,000 | 0.00 |
| Add: Community Grant: The Muslim Community Center Inc. (Provide clinical case management for MediCare, Medicaid and uninsured Montgomery County residents.) | 25,000 | 0.00 |
| Add: Community Grant: The Muslim Community Center Inc. (Provide culturally and linguistically competent domestic violence awareness, prevention and counseling services for Muslims and people of all other faiths.) | 35,464 | 0.00 |
| Add: Community Grant: The Muslim Community Center Inc. (Provide for implementation of quality measures consistent with the standard of care for controlling diabetes and other chronic diseases.) | 30,000 | 0.00 |
| Add: Community Grant: The Muslim Community Center Inc. (Provide handicap access shuttle van transportation services for patients from major public transportation hubs in the area to the Clinic.) | 54,288 | 0.00 |
| Add: Community Grant: The National Capital Bnai Brith Assisted Housing Corporation (Provide payment for extremely low income residents who cannot afford the Medication Administration fee and/or overnight security fee.) | 25,500 | 0.00 |
| Add: Community Grant: The National Center for Children and Families (Provide emergency shelter and comprehensive services to support homeless families in their transition to stable housing in the community.) | 275,000 | 0.00 |
| Add: Community Grant: The National Center for Children and Families (Provide support for the Futurebound Transitional Housing program.) | 35,000 | 0.00 |
| Add: Community Grant: The Senior Connection of Montgomery County, Inc. (Provide for the expansion of a "one-call/one-click" transportation network for County seniors.) | 30,000 | 0.00 |
| Add: Community Grant: The Shepherd's Table, Inc. (Provide daily meals for individuals experiencing homelessness, food insecurity or in need of nourishment.) | 25,000 | 0.00 |
| Add: Community Grant: The Tree House Child Advocacy Center of Montgomery County MD Inc. (Provide in-home, trauma-informed therapy to children immediately upon their placement into the foster care system.) | 25,000 | 0.00 |
| Add: Community Grant: TLC-The Treatment & Learning Centers, Inc (Provide employment readiness skills for youth with disabilities.) | 7,774 | 0.00 |
| Add: Community Grant: Unity Christian Fellowship Incorporated (Provide support for the Educational and Life Skills Program activities to help Montgomery County youth excel academically and socially.) | 28,000 | 0.00 |
| Add: Community Grant: Unity Christian Fellowship Incorporated (Provide support for the Game Changer Conference for Young Males.) | 11,000 | 0.00 |
| Add: Community Grant: University of Maryland (Provide support for the Purple Line Corridor Coalition to lead the implementation of the Purple Line Community Development Agreement through a collective impact approach.) | 40,000 | 0.00 |
| Add: Community Grant: Upcounty Community Resources, Inc. (Provide for a weekend enrichment and respite program for individuals with developmental and intellectual disabilities.) | 55,000 | 0.00 |
| Add: Community Grant: Upper Montgomery Assistance Network, Inc. (Provide emergency financial assistance to families facing homelessness and utility loss.) | 10,000 | 0.00 |
| Add: Community Grant: Vietnamese Americans Services, Inc (Provide comprehensive health care program and improve access to behavioral health services of the Vietnamese Community in Montgomery County) | 25,000 | 0.00 |
| Add: Community Grant: Vietnamese Americans Services, Inc (Provide services to assist the emerging needs of seniors and disable peoples among the Vietnamese population.) | 35,000 | 0.00 |
| Add: Community Grant: Village of Takoma Park (Provide for operating support.) | 5,000 | 0.00 |
| Add: Community Grant: Villages of Kensington MD, Inc. (Provide for operating support.) | 10,000 | 0.00 |
| Add: Community Grant: Washington Youth Foundation, Inc. (Provide educational and academic support for low-income immigrant students.) | 50,000 | 0.00 |
| Add: Community Grant: Winter Growth, Inc. (Provide supportive services to functionally and/or cognitively impaired seniors to help them age safely and with dignity in their community. ) | 17,500 | 0.00 |

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| Add: Community Grant: Women Who Care Ministries, Inc. (Provide operating support for the Kids Weekend Meal Program.) | 190,000 | 0.00 |
| Add: Community Grant: WUMCO HELP INC. (Provide emergency assistance for rent/mortgage and utilities.) | 5,000 | 0.00 |
| Add: Community Grant: YMCA of Metropolitan Washington (Provide case management and training for volunteers in an intensive one-on-one mentoring program for court-involved male youth of color.) | 15,000 | 0.00 |
| Add: Community Services Grant: Asian Indians for Community Service, Inc. (AICS) (Provide funding for a printer/scanner.) | 700 | 0.00 |
| Add: Community Services Grant: Bethesda Metro Area Village, Inc. (Provide funding for a printer/scanner.) | 520 | 0.00 |
| Add: Community Services Grant: Boys & Girls Clubs of Greater Washington (Provide funding for HVAC repairs/replacement.) | 10,000 | 0.00 |
| Add: Community Services Grant: Community Reach of Montgomery County, Inc. (formerly Community Ministries of Rockville, Inc.) (Provide funding for technology equipment.) | 4,231 | 0.00 |
| Add: Community Services Grant: Interfaith Works (Provide for a photo identification card system and related supplies.) | 10,000 | 0.00 |
| Add: Community Services Grant: Liberty's Promise, Inc. (Provide funding for computers and related equipment.) | 9,219 | 0.00 |
| Add: Community Services Grant: Manna Food (Provide for a roll top freezer.) | 10,000 | 0.00 |
| Add: Community Services Grant: Partnership for Extraordinary Minds (xMinds) (Provide for a portable simultaneous interpretation system.) | 2,661 | 0.00 |
| Add: Community Services Grant: Rebuilding Together Montgomery County (Provide for tools and associated storage and security equipment.) | 9,085 | 0.00 |
| Add: Community Services Grant: Stepping Stones Shelter (Provide for refrigerators and ceiling repair.) | 10,000 | 0.00 |
| Add: Community Services Grant: The Montgomery County Coalition for the Homeless (Provide for electronic tablets and related expenses.) | 10,000 | 0.00 |
| Add: Community Services Grant: The Muslim Community Center - dba MCC Medical Clinic (Provide for furniture.) | 6,000 | 0.00 |
| Decrease Cost: Elimination of One-Time Items Approved in FY19 | (8,761,504) | 0.00 |
| **FY20 Approved** | **9,081,019** | **0.00** |

## Community Grants: County Council

Like the NDA - Community Grants: County Executive, this provides one-time grants directly to organizations in the community as determined by the County Council grants process.

Approved for grants, but included as part of the Capital Budget within the Cost Sharing: MCG Project (CIP#720601) are listed as follows, totaling $359,000: CASA de Maryland, Inc.: $100,000; Charles E. Smith Jewish Day School of Greater Washington, Inc.: $50,000; Jewish Foundation for Group Homes: $50,000; Manna Food Center, Inc.: $75,000; Potomac Community Resources, Inc.: $25,000; The Ivymount School, Inc.: $50,000; and The Menare Foundation, Inc.: $9,000.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **3,521,964** | **0.00** |
| Add: Community Grant: Adventist Community Services of Greater Washington, Inc. (Provide November and December holiday meals to economically vulnerable community members as part of the ACSGW Thrive Initiative.) | 10,000 | 0.00 |

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| Add: Community Grant: After School Dance Fund (Service at risk Latino students.) | 20,000 | 0.00 |
| Add: Community Grant: American Diversity Group. Inc. (Provide oral health treatment and education for elementary school students and the parents.) | 25,375 | 0.00 |
| Add: Community Grant: Asbury Foundation, Inc. (Provide support for the Gaithersburg Beloved Community Initiative.) | 5,000 | 0.00 |
| Add: Community Grant: Asian-Pacific Islander Domestic Violence Resource Project (Provide culturally and linguistically specific services to Asian/Pacific Islander residents of Montgomery County who are survivors of domestic/sexual violence.) | 25,000 | 0.00 |
| Add: Community Grant: Association of Climate Change Officers (Building staff competencies and community literacy/awareness increase capacity/willingness to support Council Resolution 18-974 and future County climate change plans.) | 30,000 | 0.00 |
| Add: Community Grant: Asylum Seeker Assistance Project Corporation (Provide a social service program to ensure asylum-seeking Montgomery County residents are able to meet their basic needs.) | 15,000 | 0.00 |
| Add: Community Grant: Ayuda, Inc. (Provide legal interpretation and document translation services to ensure equal access to justice for limited-English proficient and Deaf community members.) | 15,000 | 0.00 |
| Add: Community Grant: Bender JCC of Greater Washington (Bender JCC's Parkinson's Wellness Initiative improves the quality of life for individuals living with Parkinson's disease, their families and caregivers.) | 12,500 | 0.00 |
| Add: Community Grant: Bethesda Cares, Inc. (Provide emergency assistance for rent and utilities.) | 30,000 | 0.00 |
| Add: Community Grant: Bethesda Help, Inc. (Provide emergency assistance for rent, utilities and prescriptions to eligible residents of Southern Montgomery County.) | 6,000 | 0.00 |
| Add: Community Grant: Black Chamber of Commerce of Maryland (Provide technical assistance and training for minority business owners in Montgomery County.) | 2,500 | 0.00 |
| Add: Community Grant: Boys & Girls Clubs of Greater Washington, Inc. (Provide comprehensive after-school academic enrichment program to raise academic proficiency of underserved youth through homework assistance, tutoring, and reading time.) | 20,000 | 0.00 |
| Add: Community Grant: Boys & Girls Clubs of Greater Washington, Inc. (Provides year-two funding for a new Boys and Girls Club site for under-served, low-income youth in Montgomery Village.) | 70,000 | 0.00 |
| Add: Community Grant: Capital Area Asset Building Corporation (Provide financial education and coaching to Latinos of Montgomery County to increase liquid assets, mainstream banking and participation in EITC.) | 10,000 | 0.00 |
| Add: Community Grant: Capital Area Food Bank, Inc. (Provide healthy food to enrolled families through Family Markets, a school-based, client choice pantry program.) | 60,000 | 0.00 |
| Add: Community Grant: Capital Area Food Bank, Inc. (Provide low-income seniors with monthly groceries including shelf-stable items, fresh produce, and nutrition and health resources.) | 10,000 | 0.00 |
| Add: Community Grant: Carribean Help Center, Inc. (Provide for operating support.) | 10,000 | 0.00 |
| Add: Community Grant: Carribean Help Center, Inc. (Provides immigration services, public awareness and elderly assistance program.) | 40,000 | 0.00 |
| Add: Community Grant: CASA de Maryland, Inc. (Provide support for the Immigration Legal Assistance Program.) | 65,000 | 0.00 |
| Add: Community Grant: Catholic Charities of the Archdiocese of Washington, Inc. (Provide pro-bono legal immigration services for survivors of violence and abuse through direct services and pro bono training for private attorneys.) | 59,000 | 0.00 |
| Add: Community Grant: CentroNia, Inc. (Provide high-quality, full-day early childhood education to underserved children in Takoma Park, Maryland.) | 10,000 | 0.00 |
| Add: Community Grant: Charles Koiner Center for Urban Farming (Provide hands-on learning opportunities for students at the Koiner Farm.) | 18,250 | 0.00 |
| Add: Community Grant: Chinese Culture and Community Service Center, Inc. (Provide essential preventative health services and health screenings to low-income, uninsured and under-insured county residents through the CCACC health fair.) | 23,000 | 0.00 |

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| Add: Community Grant: CollegeTracks, Inc. (Provide services to low-income, first-generation-to-college students to enroll, persist, and graduate from college or technical school.) | 25,000 | 0.00 |
| Add: Community Grant: Collegiate Directions, Inc. (Provide comprehensive support for low-income, first generation students in Montgomery County to access and complete college.) | 27,500 | 0.00 |
| Add: Community Grant: Comfort Cases, Inc. (Provide new essential and comfort items to youth in foster care.) | 10,000 | 0.00 |
| Add: Community Grant: Community Bridges, Inc. (Provide mentoring, college and career planning, and mentoring support for low income girls and families.) | 5,000 | 0.00 |
| Add: Community Grant: Community Clinic, Inc. (Provide funding for electronic diagnostic equipment.) | 43,703 | 0.00 |
| Add: Community Grant: Community Health and Empowerment through Education and Research, Inc. (Provide free summer enrichment, learning, and meals program in a nurturing environment for low income children in greater Takoma Park.) | 25,000 | 0.00 |
| Add: Community Grant: Community Health and Empowerment through Education and Research, Inc. (Provide services that expand and coordinate food resources and connect vulnerable Long Branch residents to healthy food and other health and wellness resources.) | 5,000 | 0.00 |
| Add: Community Grant: Community Reach of Montgomery County, Inc. (formerly Community Ministries of Rockville, Inc.) (Enhance the Mansfield Kaseman Health Clinic's medical team with an in-house Medical Director.) | 60,000 | 0.00 |
| Add: Community Grant: Community Reach of Montgomery County, Inc. (formerly Community Ministries of Rockville, Inc.) (Enhancing access to healthcare through patient navigation, specialty care referrals, and health education.) | 65,000 | 0.00 |
| Add: Community Grant: Community Reach of Montgomery County, Inc. (formerly Community Ministries of Rockville, Inc.) (Provide financial assistance to residents facing eviction/utility termination, prescription cost assistance, and referrals for dental/vision services, clothing, and food.) | 3,200 | 0.00 |
| Add: Community Grant: Conflict Resolution Center of Montgomery County, Inc. (Provide conflict resolution services for schools, serving youth, families and school staff.) | 5,000 | 0.00 |
| Add: Community Grant: Court Watch Montgomery, Inc. (Provide court protections and services that reduce intimate partner violence.) | 5,000 | 0.00 |
| Add: Community Grant: Create Calm, Inc. (Provide enhanced education and leadership skills for socially disconnected young people through yoga and mindfulness classes and training.) | 10,000 | 0.00 |
| Add: Community Grant: Crossroads Community Food Network, Inc. (Expand an economic development program to support low-resource residents of the Takoma/Langley Crossroads in building successful local food businesses.) | 30,000 | 0.00 |
| Add: Community Grant: Crossroads Community Food Network, Inc. (Provide for the farmers market nutrition incentive program and complementary healthy eating education program.) | 40,000 | 0.00 |
| Add: Community Grant: DC & MD Justice for our Neighbors, Inc. (To provide high-quality immigration legal services to low-income immigrants.) | 20,000 | 0.00 |
| Add: Community Grant: DVS Legal Services, Inc. (Provide free legal representation to survivors of domestic violence for protective order and family law cases.) | 20,000 | 0.00 |
| Add: Community Grant: Elite Soccer Youth Development Academy, Inc. (Increase the number of children and youth who participate in a Soccer Academy and Educational and Leadership Youth Development Program.) | 95,000 | 0.00 |
| Add: Community Grant: Ethiopian Community Center in Maryland, Inc. (Provide for the senior DREAM program.) | 22,608 | 0.00 |
| Add: Community Grant: Ethiopian Community Center in Maryland, Inc. (Provide preventive health screening, testing, counseling, trainings, and workshop services to improve health awareness among low income resident families.) | 5,000 | 0.00 |
| Add: Community Grant: Ethiopian Community Center, Inc. (Provide workforce and youth development programs to improve employment, academic, and socio-emotional outcomes for Ethiopian residents in the County.) | 45,000 | 0.00 |
| Add: Community Grant: EveryMind, Inc. (Provide suicide prevention and crisis intervention services.) | 20,000 | 0.00 |

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| Add: Community Grant: FAIR Fund, Inc. (dba FAIR Girls) (Provide trafficking victims client-centered, trauma-informed case management, including safe housing, training community partners to create referral pathways.) | 30,000 | 0.00 |
| Add: Community Grant: Family Services, Inc. (Provide for the Creating Healthy Bonds program to reduce the impacts of parental incarceration on children and families of inmates at the Montgomery County Correctional Facility.) | 35,000 | 0.00 |
| Add: Community Grant: Family Services, Inc. (Provide support for the Thriving Germantown Community HUB.) | 20,000 | 0.00 |
| Add: Community Grant: Finding Your FootPrint Foundation, Inc. (Provide yoga, meditation, and self-care practices for youth dealing with day to day social and behavioral issues.) | 5,000 | 0.00 |
| Add: Community Grant: Florence Crittenton Services of Greater Washington (Deliver positive youth development program to empower vulnerable teen girls to overcome the obstacles to their academic and personal success.) | 55,000 | 0.00 |
| Add: Community Grant: Future Link, Inc. (Provide an extensive outreach program with individualized academic and career supports for at-risk youth.) | 5,000 | 0.00 |
| Add: Community Grant: Future Link, Inc. (Provide authentic internship work experiences for at-risk County youth keeping them motivated, persisting with their education, and on-track towards self-sufficiency.) | 27,300 | 0.00 |
| Add: Community Grant: Gaithersburg HELP, Inc. (Provide support for the basic needs of food, diapers, and formula for low-income residents in Gaithersburg/Montgomery Village area.) | 10,000 | 0.00 |
| Add: Community Grant: Gandhi Brigade, Inc. (Provide youth leadership and employment potential through media training, community engagement, and community service.) | 10,000 | 0.00 |
| Add: Community Grant: Greater Washington Jewish Coalition Against Domestic Abuse (Provide dating violence prevention programming to teens and young adults in Montgomery County.) | 20,000 | 0.00 |
| Add: Community Grant: House of Divine Guidance, Inc. (Provide emergency shelter for homeless women and children.) | 10,000 | 0.00 |
| Add: Community Grant: House of Ruth Maryland, Inc. (Sustain full-time family/child therapist presence at the Montgomery County Family Justice Center serving victims of intimate partner violence.) | 20,000 | 0.00 |
| Add: Community Grant: Housing Opportunities Community Partners, Inc. (Provide environmental science/STEM activities to low-income middle-school youth at summer day camps.) | 15,181 | 0.00 |
| Add: Community Grant: ICLEI Local Governments for Sustainability USA, Inc. (Provide analysis, recommendations, and implementation plan to assist Montgomery County in reducing greenhouse gas emissions.) | 30,000 | 0.00 |
| Add: Community Grant: Identity, Inc. (Provide for the expansion of the Family Reunification and Strengthening Program to stem the tide of youth and young adult gang involvement.) | 125,000 | 0.00 |
| Add: Community Grant: Identity, Inc. (Provide funding for the Saving Lives Through Soccer program.) | 20,000 | 0.00 |
| Add: Community Grant: InterFaith Conference of Metropolitan Washington (Provides for Montgomery County faith communities to engage in climate change education, mitigation, and adaptation work through grassroots organizing.) | 10,000 | 0.00 |
| Add: Community Grant: Interfaith Works, Inc. (Provide support for the Interfaith Clothing Center.) | 20,000 | 0.00 |
| Add: Community Grant: International Rescue Committee (IRC) Inc. (Provides for culturally proficient job placement and upgrade services with interpretation to ensure refugees residing in Montgomery County are economically self-sufficient.) | 30,000 | 0.00 |
| Add: Community Grant: Japanese Americans' Care Fund (Provides for Keiai-no-tsudoi, an annual gathering for Japanese American seniors and provide services for a new Maryland branch.) | 10,000 | 0.00 |
| Add: Community Grant: Jewish Council for the Aging of Greater Washington, Inc. (Provide funding for Interages to provide in-school and after-school intergenerational mentoring and tutoring for at-risk children and youth.) | 20,000 | 0.00 |
| Add: Community Grant: Kids In Need Distributors, Inc. (Provide weekend food to grades K-8 students who receive Free And Reduced Meals at MCPS schools.) | 5,000 | 0.00 |

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| Add: Community Grant: KIND, Inc. d/b/a Kids in Need of Defense (Provide pro-bono legal services for unaccompanied immigrant and refugee minors.) | 10,000 | 0.00 |
| Add: Community Grant: Latin American Youth Center, Inc. (Improve workforce readiness of youth ages 16-24 through internships, job readiness activities, industry-specific training and job placement services.) | 45,000 | 0.00 |
| Add: Community Grant: Latin American Youth Center, Inc. (Provide a mentoring program for middle school boys of color.) | 10,000 | 0.00 |
| Add: Community Grant: Latin American Youth Center, Inc. (Provide individual and family counseling, psychoeducational group sessions, and referrals to other mental health providers.) | 65,000 | 0.00 |
| Add: Community Grant: Leadership Montgomery Education Foundation, Inc. (Provide programs to build capacity to address racial disparities and to advance racial equity in Montgomery County.) | 20,000 | 0.00 |
| Add: Community Grant: Legal Aid Bureau, Inc. (Provide enhanced access to legal services for low-income families through a medical-legal partnership providing advocacy, outreach, and education.) | 40,000 | 0.00 |
| Add: Community Grant: Liberty's Promise, Inc. (Provide an after-school civic engagement program and internships program for low-income immigrant youth in Montgomery County.) | 37,050 | 0.00 |
| Add: Community Grant: Little Falls Village Corp. (Provide for operating support.) | 20,000 | 0.00 |
| Add: Community Grant: Lutheran Social Services of the National Capital Area, Inc. (Provide emergency assistance for rent, utilities, health care for newly arrived refugees.) | 12,000 | 0.00 |
| Add: Community Grant: Madison House Autism Foundation, Inc. (Provide support for Employment Specialist/Job Coach Supervisor to oversee job coaches and adults with autism in a community-based employment setting.) | 15,000 | 0.00 |
| Add: Community Grant: Manna Food Center, Inc. (Provide healthy foods for weekend meals to elementary school students experiencing hunger and food insecurity.) | 14,000 | 0.00 |
| Add: Community Grant: Mary's Center for Maternal and Child Care, Inc. (Provide integrated medical, behavioral, and wellness programming for uninsured and low-income County residents.) | 25,000 | 0.00 |
| Add: Community Grant: Meals On Wheels of Central Maryland, Inc. (Provide home-delivered meals and related services to home-bound seniors and disabled adults.) | 20,672 | 0.00 |
| Add: Community Grant: Mercy Health Clinic, Inc. (Provide support for the on-site pharmacy program serving low-income, uninsured adult residents of Montgomery County.) | 35,000 | 0.00 |
| Add: Community Grant: Mid-County United Ministries, Inc. (Provide emergency assistance for vital utility services for neediest neighbors in the highest poverty area.) | 25,000 | 0.00 |
| Add: Community Grant: Ministries United Silver Spring Takoma Park, Inc. (Provide housing, utilities, prescriptions, food and other types of assistance.) | 20,000 | 0.00 |
| Add: Community Grant: Mobile Medical Care, Inc. (Partially fund Specialty Care Coordinator to help low-income, uninsured patients access and navigate essential specialty health resources.) | 29,250 | 0.00 |
| Add: Community Grant: Mobile Medical Care, Inc. (Provide for development of a Quality Improvement program.) | 41,600 | 0.00 |
| Add: Community Grant: MOCO KIDSCO, Inc. (Provide low-income youth with access to high-quality, STEM programming through direct services to youth and teacher professional development.) | 100,000 | 0.00 |
| Add: Community Grant: MOCO KIDSCO, Inc. (Provide operating support for the KID Museum.) | 25,000 | 0.00 |
| Add: Community Grant: Montgomery County Family Justice Foundation, Inc. (Promote respect in teen dating relationships and to raise community awareness about the prevalence of teen dating violence.) | 5,000 | 0.00 |
| Add: Community Grant: Montgomery County Food Council, Inc. (Provide for staff to support and expand Food Council initiatives to foster a healthy and sustainable local food system.) | 35,000 | 0.00 |
| Add: Community Grant: Montgomery County Language Minority Health Project, Inc. (Facilitate cancer screenings through patient navigation.) | 50,000 | 0.00 |
| Add: Community Grant: Montgomery Hospice, Inc. (Provide compassionate, specialized medical and emotional care for children with life-limiting illnesses, keeping children in their homes surrounded by family.) | 5,000 | 0.00 |
| Add: Community Grant: Most Valuable Kids, Inc. (Provide for upgraded IT systems.) | 2,500 | 0.00 |

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| Add: Community Grant: Muslim Community Center, Inc. (Provide clinical case management for MediCare, Medicaid and uninsured Montgomery County residents.) | 11,000 | 0.00 |
| Add: Community Grant: Muslim Community Center, Inc. (Provide for increased access to quality eye care services for uninsured and underinsured Montgomery County residents.) | 24,940 | 0.00 |
| Add: Community Grant: Muslim Community Center, Inc. (Provide increased access to gynecological services for better cancer screening for uninsured and underinsured Montgomery County residents.) | 88,324 | 0.00 |
| Add: Community Grant: National Capital Bnai Brith Assisted Housing Corporation (Provide payment for extremely low income residents who cannot afford the Medication Administration fee and/or overnight security fee.) | 7,500 | 0.00 |
| Add: Community Grant: National Center for Children and Families, Inc. (Provide support for the Futurebound Transitional Housing program.) | 65,000 | 0.00 |
| Add: Community Grant: Nonprofit Montgomery, Inc. (Provide collaborative education and promotion of early care for children.) | 25,000 | 0.00 |
| Add: Community Grant: Nourish Now, Inc. (Provide food donations for at-risk youth.) | 5,000 | 0.00 |
| Add: Community Grant: Nourish Now, Inc. (Provide for operating support for the Food Rescue Program.) | 20,000 | 0.00 |
| Add: Community Grant: Nourish Now, Inc. (Provide support for the Family Food Distribution Program, which provides direct food assistance to Low to Moderate Income (LMI) residents in the County.) | 5,000 | 0.00 |
| Add: Community Grant: Nueva Vida, Inc. (Deliver physical and behavioral health education workshops and events for disadvantaged Latino families.) | 15,000 | 0.00 |
| Add: Community Grant: Olney Help, Inc. (Provide emergency assistance for rent and utilities.) | 2,500 | 0.00 |
| Add: Community Grant: Olney Help, Inc. (Provide emergency food assistance delivered to households.) | 7,500 | 0.00 |
| Add: Community Grant: Opening New Doors Foundation, Inc. (Provide comprehensive, intensive case management and therapeutic services to victims and survivors of domestic violence and their children.) | 35,000 | 0.00 |
| Add: Community Grant: Passion for Learning, Inc. (Provide Information and Communication Technology (ICT) and college readiness programs for low-income middle school students.) | 20,000 | 0.00 |
| Add: Community Grant: Per Scholas, Inc. (Technology education, access, training and job placement services for out-of-school young adults who are under- or unemployed.) | 50,000 | 0.00 |
| Add: Community Grant: Potomac Community Resources, Inc. (Provide respite care programs for Montgomery County teens and adults with profound to moderate intellectual and developmental disabilities.) | 5,000 | 0.00 |
| Add: Community Grant: Pride Youth Services, Inc. (Provide for African American youth to develop resiliency and self-efficacy skills necessary to live productive lives.) | 2,500 | 0.00 |
| Add: Community Grant: Queens Royal Priest Hood, Inc. (Provide a safe haven for disconnected youth to engage with programming and resources to address the high school dropout rate.) | 10,000 | 0.00 |
| Add: Community Grant: Rainbow Place Shelter for Homeless Women, Inc. (Provide overnight winter shelter to women experiencing homelessness.) | 45,000 | 0.00 |
| Add: Community Grant: Rebuilding Together Montgomery County, Inc. (Provide critical home repairs to low-income homeowners in Montgomery County.) | 30,000 | 0.00 |
| Add: Community Grant: Red Wiggler Foundation, Inc. (Provide opportunities for people with and without disabilities to come together to work, learn, and grow healthy food.) | 35,000 | 0.00 |
| Add: Community Grant: Retouch International Ministries (Provide an enrichment After School Program for girls in Montgomery County who are at risk of underachievement.) | 10,000 | 0.00 |
| Add: Community Grant: Rockville Help, Inc. (Provide emergency assistance with food, rent, security deposits, utilities, and prescriptions to families in need in Rockville, Maryland.) | 10,000 | 0.00 |
| Add: Community Grant: Spirit Club Foundation (Provide operating funds to develop and implement supportive exercise and fitness programs for people with disabilities.) | 10,000 | 0.00 |
| Add: Community Grant: Stepping Stones Shelter Inc. (To provide employment counseling to homeless and formerly homeless families, to enable them to find jobs and increase their income.) | 55,000 | 0.00 |
| Add: Community Grant: The Arc Montgomery County, Inc. (Provide medical child care tuition waivers for low- to moderate-income families experiencing temporary financial crises.) | 25,000 | 0.00 |

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| Add: Community Grant: The CareerCatchers, Inc. (Provide individualized and sustained career counseling services to survivors of domestic violence and their families.) | 30,000 | 0.00 |
| Add: Community Grant: The First Tee of Greater Washington (Provide social, fun, healthy, and life enhancing opportunities for girls to keep them engaged and enjoying golf in Montgomery County.) | 10,000 | 0.00 |
| Add: Community Grant: The Latino Student Fund (Provide academic support for PreK-12th grade Hispanic youth and their adult family members.) | 30,000 | 0.00 |
| Add: Community Grant: The Montgomery County Coalition for The Homeless, Inc. (Provide 24/7 emergency shelter and supportive services.) | 30,000 | 0.00 |
| Add: Community Grant: The Montgomery County Coalition for The Homeless, Inc. (Provide permanent supportive housing for formerly homeless adults in CHIP who were frequent users of costly emergency and corrections systems.) | 65,000 | 0.00 |
| Add: Community Grant: The Montgomery County Coalition for The Homeless, Inc. (Provide translation of program documents and providing portable technology to case managers.) | 20,000 | 0.00 |
| Add: Community Grant: The Senior Connection of Montgomery County, Inc. (Provide for the expansion of a "one-call/one-click" transportation network for County seniors.) | 20,000 | 0.00 |
| Add: Community Grant: The Tree House Child Advocacy Center of Montgomery County MD, Inc. (Provide forensic medical services for child victims of abuse and neglect.) | 50,000 | 0.00 |
| Add: Community Grant: Thor Teams, Inc. (Provide College and Career counseling services to low-income Damascus High School students.) | 10,000 | 0.00 |
| Add: Community Grant: Together Helping Unite God's Sons, Inc. (Provide school-based, culturally sensitive mentoring to disadvantaged youth.) | 20,000 | 0.00 |
| Add: Community Grant: Torture Abolition and Survivors Support Coalition International (Provide culturally-sensitive, trauma-informed legal representation and career development services for asylum seekers who are survivors of torture.) | 75,000 | 0.00 |
| Add: Community Grant: UNITY Youth Development Corporation (Provide academic and athletic financial assistance opportunities to low income, high risk families to include athletics, STEM, life skills and leadership.) | 51,610 | 0.00 |
| Add: Community Grant: Upcounty Community Resources, Inc. (Provide for a Weekend Enrichment & Respite Programs for individuals with Developmental and Intellectual Disabilities.) | 16,500 | 0.00 |
| Add: Community Grant: Upper Montgomery Assistance Network, Inc. (Provide emergency financial assistance to families facing homelessness and utility loss.) | 40,000 | 0.00 |
| Add: Community Grant: Us Helping Us, People Into Living, Inc. (Support a complimentary, comprehensive health screening program to assess health risks among Montgomery County residents.) | 40,000 | 0.00 |
| Add: Community Grant: Vietnamese Americans Services, Inc. (Provide comprehensive health care program and improve access to behavioral health services of the Vietnamese Community in Montgomery County.) | 25,400 | 0.00 |
| Add: Community Grant: Village of Takoma Park, Inc. (Provide for operating support.) | 5,000 | 0.00 |
| Add: Community Grant: Village Youth & Family Center, Inc. (Help marginalized middle school girls build a healthy sense of self, community and belonging through yoga and art.) | 5,000 | 0.00 |
| Add: Community Grant: Washington Area Bicyclist Association (Provide a youth bicycle safety program to Montgomery County's public school youth through the Excel Beyond the Bell after-school program.) | 30,000 | 0.00 |
| Add: Community Grant: WUMCO Help, Inc. (Provide emergency assistance for rent/mortgage and utilities.) | 5,000 | 0.00 |
| Add: Community Grant: YMCA of Metropolitan Washington, Inc. (Provide case management and training for volunteers in an intensive one-on-one mentoring program for court-involved male youth of color.) | 25,000 | 0.00 |
| Add: Community Grant: YMCA of Metropolitan Washington, Inc. (Provides at-risk youth with trauma-informed, academic-focused, out-of-school-time enrichment services, intensive homework help and mentoring, and other services for adults.) | 70,000 | 0.00 |
| Add: Community Grant: YMCA of Metropolitan Washington, Inc. (To establish Long Branch Collective Action for Youth initiative, a collaborative effort to improve agency coordination and outcomes for | 85,000 | 0.00 |

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| youth.) | | |
| Decrease Cost: Elimination of one-time items approved in FY19 | (3,521,964) | 0.00 |
| **FY20 Approved** | **3,795,963** | **0.00** |

## Compensation and Employee Benefit Adjustments

This NDA contains a General Fund appropriation and a non-tax appropriation, and provides funding for certain personnel costs related to adjustments in employee and retiree benefits; pay-for-performance awards for employees in the Management Leadership Service, Police Leadership Service, and non-represented employees; deferred compensation management; and unemployment insurance.

Non-Qualified Retirement Plan: This provides funding for that portion of a retiree's benefit payment that exceeds the Internal Revenue Code's §415 limits on payments from a qualified retirement plan. Payment of these benefits from the County's Employees' Retirement System (ERS) would jeopardize the qualified nature of the County's ERS. The amount in this NDA will vary based on future changes in the Consumer Price Index (CPI) affecting benefit payments, new retirees with a non-qualified level of benefits, and changes in Federal law governing the level of qualified benefits.

Deferred Compensation Management: These costs are for management expenses required for administration of the County's Deferred Compensation program. Management expenses include legal and consulting fees, office supplies, printing and postage, and County staff support.

Management Leadership Service Performance-Based Pay Awards: In FY99, the County implemented the Management Leadership Service (MLS), which includes high-level County employees with responsibility for developing and implementing policy and managing County programs and services. The MLS was formed for a number of reasons, including improving the quality and effectiveness of service delivery through management training, performance accountability, and appropriate compensation; providing organizational flexibility to respond to organizational needs; allowing managers to seek new challenges; and developing and encouraging a government-wide perspective among the County's managers. In FY19, the County implemented the Police Leadership Service (PLS) to include lieutenants and captains in the Department of Police. MLS and PLS employees are not eligible for service increments. Performance-Based awards for MLS and PLS employees are funded in FY20.

Unemployment Insurance: The County is self-insured for unemployment claims resulting from separations of service. Unemployment insurance is managed by the Office of Human Resources through a third party administrator who advises the County and monitors claims experience.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **2,812,598** | **1.31** |
| Increase Cost: FY20 Compensation Adjustment | 4,099 | 0.00 |
| Increase Cost: Retirement Adjustment | 865 | 0.00 |
| Re-align: Staffing Adjustment Between Deferred Compensation Management Funds | (31,177) | (0.26) |
| Reduce: Labor Negotiation Funding | (34,000) | 0.00 |
| **FY20 Approved** | **2,752,385** | **1.05** |

## Conference and Visitors Bureau

The Conference and Visitors Bureau (CVB) promotes Montgomery County as a destination for meetings/conferences, student group travel, group tours, leisure travel, and amateur sports events. The CVB develops and distributes publications on points of interest to tourists, implements public information campaigns promoting tourism and event facilitation in Montgomery County, and attends trade shows and sales missions in target markets. The CVB also serves as a resource center assisting small and large hospitality businesses considering new product development and/or expansions. The CVB coordinates with the Maryland Office of Tourism Development (Visit Maryland), Maryland Film Office, Capital Region USA (CRUSA), TEAM Maryland, and national and regional events to promote tourism growth, increased visitor spending, and visitation in Montgomery County. The CVB manages the tourism marketing grant provided annually by the Maryland Tourism Development Board. The CVB operates on contract with the Department of Finance. Funding is based on seven percent of the total hotel/motel tax revenues.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **1,556,519** | **0.00** |
| Increase Cost: Decreased Revenue from the Updated Hotel/Motel Taxes | 27,741 | 0.00 |
| **FY20 Approved** | **1,584,260** | **0.00** |

## Conference Center

Prior to FY06, the Conference Center NDA primarily provided for pre-opening expenses. Since the Conference Center opened in November 2004, the NDA has expanded its scope to fund:

- a full-time position to manage the operational and fiscal oversight of the Conference Center complex;
- non-routine repairs, alterations, improvements, renewals, and replacements; and
- the designated reserve required by the management agreement with Marriott International, Inc.

Funding is also included to reimburse the contractor for costs not covered by operations during accounting periods when losses occur. These costs will be offset by contractor payments to the County during accounting periods with operating gains. To ensure fiscal and operational accountability, a management audit is conducted every two years and the program budget is increased by $50,000 during the year such audit is scheduled. Revenues consisting of net operating income from the Conference Center and land rent from the hotel are deposited into the general fund. Twenty percent of the County's net proceeds from Conference Center operations is retained for investment in marketing and facility improvements to increase Conference Center usage. All proposed investment expenditures are reviewed and approved by the Conference Center Management Committee.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **601,464** | **1.00** |
| Increase Cost: Conference Center - Management Audit | 50,000 | 0.00 |
| Increase Cost: FY20 Compensation Adjustment | 5,020 | 0.00 |
| Increase Cost: Annualization of FY19 Personnel Costs | 4,021 | 0.00 |
| Increase Cost: Retirement Adjustment | 1,026 | 0.00 |
| **FY20 Approved** | **661,531** | **1.00** |

## Consolidated Retiree Health Benefit Trust - College

This NDA provides consolidated funding for Montgomery College's contribution to the Retiree Health Benefits Trust.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **2,845,000** | **0.00** |
| Increase Cost: County Contribution Based on Actuarial Valuation | 2,546,000 | 0.00 |
| **FY20 Approved** | **5,391,000** | **0.00** |

## Consolidated Retiree Health Benefit Trust - MCPS

This NDA provides consolidated funding for Montgomery County Public Schools' contribution to the Retiree Health Benefits Trust.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **79,405,000** | **0.00** |
| Increase Cost: Additional Contribution to the Retiree Health Benefits Trust for Prior Utilization | 9,000,000 | 0.00 |
| Decrease Cost: County Contribution Based on Actuarial Valuation | (9,872,000) | 0.00 |
| **FY20 Approved** | **78,533,000** | **0.00** |

## County Associations

This NDA funds Montgomery County membership dues to the National Association of Counties (NACo) and the Maryland Association of Counties (MACo).

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **74,728** | **0.00** |
| **FY20 Approved** | **74,728** | **0.00** |

## Device Client Management

The Device Client Management (DCM) program is based on a best-practices approach to maintaining a modern and cost effective computing environment in the County. The program reduces the Total Cost of Ownership (TCO) of personal computers (PCs) and laptops through standardization, asset management, and maintenance services. DCM includes the centralized management, support, and maintenance of PCs and targets the annual replacement of approximately one-fourth of managed PCs. The program also includes PC-related training and software. This NDA includes funding for Help Desk support, management, maintenance, and replacement of PCs.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **7,206,200** | **0.00** |
| Increase Cost: Restore one-time reduction in PC replacements | 800,000 | 0.00 |
| **FY20 Approved** | **8,006,200** | **0.00** |

## Early Care and Education

This NDA will support the Early Care and Education Initiative by providing resources for the expansion, access, and

sustainability of quality early care and education programs throughout the County. Its investments will be guided primarily by the recommendations of a four-year action plan developed by a cross agency working group with representatives from County Government, Montgomery County Public Schools, Montgomery College, and community partners.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **0** | **0.00** |
| Add: Early Care and Education Initiative | 7,000,000 | 0.00 |
| Shift: Funding to MCPS | (1,007,411) | 0.00 |
| **FY20 Approved** | **5,992,589** | **0.00** |

## Future Federal/State/Other Grants

This NDA enables the County to implement new grant-funded programs up to $200,000 each and provides funds for grant continuations and enhancements without having to process individual supplemental appropriations through the County Council. Upon approval by the County Executive, funds in this program are transferred to the receiving department's grant account.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **20,000,000** | **0.00** |
| **FY20 Approved** | **20,000,000** | **0.00** |

## Grants To Municipalities in Lieu Of Shares Tax

This NDA funds payments required in accordance with State law. The 1968 Session of the General Assembly revised the tax structure to include a County income tax. As part of this restructuring, the shared tax on banks and financial institutions was eliminated, and a provision was adopted which requires counties to pay annually to municipalities the amount ($28,020) that had been received by the municipalities in FY68.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **28,020** | **0.00** |
| **FY20 Approved** | **28,020** | **0.00** |

## Group Insurance Retirees

Group insurance is provided to retired County employees and survivors, as well as retirees of participating outside agencies. Employees hired before January 1, 1987, are eligible upon retirement to pay 20 percent of the premium for health and life insurance for the same number of years (after retirement) that they were eligible to participate in the group insurance plan as an active employee. The County government pays the remaining 80 percent of the premium. Thereafter, these retirees pay 100 percent of the premium. Employees hired before January 1, 1987, are also offered the option at retirement to convert from the 20/80 arrangement to a lifetime cost sharing option.

Employees hired after January 1, 1987, are eligible upon retirement for a lifetime cost sharing option under which the County pays 70 percent of the premium and the retiree pays 30 percent of the premium for life for retirees who were eligible to participate in the County group insurance plan for 15 or more years as active employees. Minimum participation eligibility of five

years as an active employee is necessary to be eligible for the lifetime plan. The County will pay 50 percent of the premium for retirees with five years of participation as an active employee. The County contribution to the payment of the premium increases by two percent for each additional year of participation up to the 70 percent maximum.

On March 5, 2002, the County Council approved a one-time opportunity for retirees still under the 20/80 arrangement with an expiration date to elect the lifetime cost sharing arrangement. The new percentage paid by the County for those electing this arrangement ranges from 50 percent to 68 percent, depending upon years of active eligibility under the plan and years since retirement. The cost sharing election process has been completed. The budget does not include employer contributions from participating outside agencies.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **41,642,478** | **0.00** |
| Increase Cost: Group Insurance Claims Costs Based on Actual Annual Claims | 4,470,522 | 0.00 |
| **FY20 Approved** | **46,113,000** | **0.00** |

## Historical Activities

This NDA provides funding for the Historical Society to support the Society's Education Program staff, educational and outreach programs for County residents, and to maintain the Historical Society's research library and museums.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **135,000** | **0.00** |
| Increase Cost: Operating Expenses | 15,000 | 0.00 |
| **FY20 Approved** | **150,000** | **0.00** |

## Homeowners' Association Road Maintenance Reimburse

This NDA provides a partial reimbursement to homeowners' associations (HOAs) for their maintenance of certain privately-owned roadways. The payment is currently restricted to through roadways, accessible to the public, which are one-quarter mile or longer and which provide vehicular access to more than four dwelling units. In FY97, an Executive Regulation was enacted allowing homeowners' associations to request that their roadways be deemed "private maintenance roads." This designation qualifies the HOAs for State reimbursement of their roadway maintenance costs. The County annually submits to the State its estimate of reimbursable miles, including those accepted as private maintenance roads. The State then reimburses the County and, subsequently, the County forwards the funds to HOAs.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **62,089** | **0.00** |
| **FY20 Approved** | **62,089** | **0.00** |

## Housing Opportunities Commission

The Housing Opportunities Commission of Montgomery County (HOC) is a public body corporate and politic duly organized under Division II of the Housing and Community Development Article of the Annotated Code of Maryland, commonly known

as the Housing Authorities Law. The Commission acts as a builder, developer, financier, owner, and manager of housing for people of low- and moderate- (eligible) income. The Commission also provides eligible families and individuals with affordable housing and supportive services.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **6,680,270** | **0.00** |
| Increase Cost: Annualization of Personnel Costs | 220,000 | 0.00 |
| Increase Cost: Reimbursement of Increased Rental License Fees for Acquisition of Additional Rental Units | 21,384 | 0.00 |
| Decrease Cost: Miscellaneous Operating Expenses to Meet the 2% Reduction Goal | (133,605) | 0.00 |
| **FY20 Approved** | **6,788,049** | **0.00** |

## Inauguration and Transition

The Montgomery County Charter provides for the quadrennial election of a County Executive and County Council. This NDA provides for a ceremony and smooth transition of the County Executive and County Council every four years.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **50,000** | **0.00** |
| Decrease Cost: Inauguration and Transition | (50,000) | 0.00 |
| **FY20 Approved** | **0** | **0.00** |

## Incubator Programs - Economic Development Partnership

This NDA provides for facility lease payments, program and portfolio management services for the County's Business Innovation Network (BIN) facilities, and program funding for the Business Incubator Without Walls Program (for the Down County area). The BIN consists of three physical locations: the Silver Spring Innovation Center (SSIC) on Georgia Avenue, the Rockville Innovation Center (RIC) in Rockville Town Square, (both owned by the County), and the Germantown Innovation Center (GIC, on the campus of Montgomery College under lease from the College Foundation until 2036). This NDA also supports the National Cybersecurity Center of Excellence (NCCoE), located at 9700 Great Seneca Highway in Rockville, as a partnership between the National Institute of Standards and Technology (NIST), the State of Maryland, and Montgomery County. The NDA also provides support for non-profit incubator organizations' operations, equipment, and training.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **3,584,971** | **0.00** |
| Re-align: Actual Operating Expenses for County Incubator Programs | 716,658 | 0.00 |
| Increase Cost: Provide Staff Support for Oversight and Management of County Incubator Contracts | 110,804 | 1.00 |
| Shift: Funding to Support a Regional Business Services Hub Program shifted to the Community Engagement Cluster | (229,583) | 0.00 |
| Decrease Cost: Continue FY19 Savings Plan to Reflect Reduction in the Biohealth Innovation Inc. Contract and Use Funds to Support Other County Programs | (229,677) | 0.00 |
| Shift: Debt Service for Rockville Incubator and NCCoE Shifted to the Debt Service Fund | (928,000) | 0.00 |
| **FY20 Approved** | **3,025,173** | **1.00** |

Note(s): *In FY20, $142,000 is allocated to fund the County incubator study, $40,740 is to evaluate the feasibility of a County-based Kitchen Incubator/Food Hall, $50,000 is to provide County funds to create a Biomanufacturing Industry Center on the campus of Universities at Shady*

*Grove supported by the National Institute for Innovation in Manufacturing Biophamaceuticals (NIMBL), and $200,000 is used to support biohealth programs or incubation of biohealth businesses in Montgomery County.*

## Independent Audit

Section 315 of the County Charter requires the County Council to contract with a Certified Public Accountant for an independent post audit of all financial records and actions of the County government, its officials, and employees. By County Resolution, the Office of Legislative Oversight is the designated administrator for this contract, which also includes an independent audit of the basic financial statement of the Employee Retirement Plans; an independent audit of the basic financial statements of the Montgomery County Union Employees Deferred Compensation Plan; and additional services related to reviews, tests, and certifications.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **420,820** | **0.33** |
| Increase Cost: Annualization of FY19 Personnel Costs | 3,208 | 0.00 |
| Increase Cost: FY20 Compensation Adjustment | 1,048 | 0.00 |
| Increase Cost: Retirement Adjustment | 388 | 0.00 |
| **FY20 Approved** | **425,464** | **0.33** |

## Innovation Fund

The Innovation Fund is a new revolving loan fund internal to Montgomery County Government. The fund will make loans on a rolling basis for internal departmental initiatives with strong potential to improve customer service and performance results while at the same time reducing budgetary costs and/or increasing County revenue within three to five years. The fund will be administered by the Office of Performance and Innovation (formerly CountyStat), which will coordinate a rigorous application, review and approval process. A committee made up of community members, administration officials, and County Council representatives will review loan applications and advise the Chief Administrative Officer.

The Innovation Fund will complement the County's new "Lean" business process improvement initiative. Lean reviews bring front-line workers and supervisors to the table to find efficiencies and improve customer service in pursuit of continuous improvement. While the goal of Lean is to achieve as much improvement as possible at little or no cost, reaching peak performance may require investment in technology, equipment, training, etc.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **0** | **0.00** |
| Add: Innovation Fund | 2,000,000 | 0.00 |
| Decrease Cost: Innovation Fund | (1,250,000) | 0.00 |
| **FY20 Approved** | **750,000** | **0.00** |

## Interagency Technology, Policy, and Coordination Commission

This NDA supports the operation of the Interagency Technology Policy and Coordination Committee (ITPCC). The ITPCC was chartered by the Montgomery County Council to promote strategic planning and coordination in the use of information technology across County agencies. The ITPCC reports biannually to the County Council. By regularly convening the agencies'

chief executive and chief information officers, the ITPCC provides an effective forum for the coordinated implementation of technology policies and guidelines. Additionally, the ITPCC facilitates interagency communication, the evaluation and sharing of new technologies, and advises policy makers on the strategic uses of technology.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **5,850** | **0.00** |
| Reduce: Operating Expenses | (2,850) | 0.00 |
| **FY20 Approved** | **3,000** | **0.00** |

## Leases

This NDA provides the funds necessary to lease privately owned real estate to accommodate County programs. Real property leased by the County includes office, warehouse, and retail space; child care space in schools; parking spaces; and space for communication antennas. Leasing property allows the County the flexibility to locate programs in the communities they serve and provides space for programs to operate when there is no County-owned space available. Further, it is an economical way to procure highly specialized, location sensitive, and/or temporary space. Currently, there are approximately 69 leased facilities. The inventory of leases is constantly shifting as new leases are added and existing leases are terminated.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **19,744,573** | **0.00** |
| Increase Cost: Annualization of 1401 Rockville Pike Lease | 1,276,887 | 0.00 |
| Increase Cost: Existing Rent increases | 412,999 | 0.00 |
| Increase Cost: Leases added in FY20 | 138,105 | 0.00 |
| Increase Cost: Wheaton Redevelopment Center operating costs | 75,000 | 0.00 |
| Increase Cost: Net increase in Chargebacks | 22,316 | 0.00 |
| Decrease Cost: End lease - DTS Antenna (Expenditure savings used as a resource to fund other CE Amendments) | (32,754) | 0.00 |
| Decrease Cost: Lease Negotiation savings | (75,764) | 0.00 |
| Decrease Cost: Reduced Maintenance Costs | (189,539) | 0.00 |
| Decrease Cost: African American Health Program Lease - Remove FY19 buildout cost | (225,000) | 0.00 |
| **FY20 Approved** | **21,146,823** | **0.00** |

## Legislative Branch Communications Outreach

This NDA provides funds to strengthen the capacity of five Legislative Branch offices (the Council Office, the Office of Legislative Oversight, the Board of Appeals, the Office of Zoning and Administrative Hearings, and the Office of the Inspector General) to inform constituent communities of issues that directly affect them and to ensure that these communities' concerns are effectively taken into account. Communications efforts supported by this NDA include expanded outreach in Spanish and other languages, greater use of web and social media resources, Open Government initiatives, and improved management of constituent requests.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **540,000** | **2.00** |
| Increase Cost: Operating Expenses | 200,000 | 0.00 |

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| Increase Cost: Annualization of Council-Approved FY19 Supplemental Appropriation | 140,213 | 1.00 |
| Increase Cost: FY20 Compensation Adjustment | 6,980 | 0.00 |
| Increase Cost: Retirement Adjustment | 814 | 0.00 |
| **FY20 Approved** | **888,007** | **3.00** |

## Metro Washington Council of Governments

The Metropolitan Washington Council of Governments (COG) is a voluntary association of major local governments in the Washington Metropolitan Area. COG seeks to provide regional answers to, and coordination of, area-wide issues such as air and water pollution, day care, housing, crime, water supply, land use, and transportation.

This NDA reflects Montgomery County's share of the organization's operation plus special COG initiatives. Additionally, the contribution supports the Cooperative Purchasing Program; the Anacostia Restoration Fund; and the Regional Environmental Fund.

As in previous years, the Washington Suburban Sanitary Commission will provide Montgomery County's contribution to support the Water Resources Management Planning Program and the Blue Plains Users Program.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **876,710** | **0.00** |
| Shift: Urban Area Security Initiative Grant: Police Replacement Funding | 510,382 | 0.00 |
| Shift: Urban Area Security Initiative Grant: Technology Services Replacement Funding | 146,839 | 0.00 |
| Increase Cost: Regional Homeland Security Support | 102,128 | 0.00 |
| Increase Cost: Anacostia Restoration Fund | 48,460 | 0.00 |
| **FY20 Approved** | **1,684,519** | **0.00** |

## Montgomery Coalition for Adult English Literacy

This NDA provides funding for the Montgomery Coalition for Adult English Literacy (MCAEL). MCAEL's mission is to strengthen the Countywide adult English literacy providers' network with resources, training, collaborations, and advocacy to support a thriving community and an effective workforce. Funding for MCAEL supports grants to 20 community organizations for 27 programs that provide adult English literacy classes. Additionally, MCAEL receives operating funding to provide technical assistance, training, and networking opportunities to over 65 community organizations that improve program quality and coordination and provide critical information for the community to educate and engage them about the need for and benefits from adult English literacy classes. The County's contribution is implemented by a contract between the Department of Public Libraries and MCAEL.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **1,757,058** | **0.00** |
| Enhance: MCAEL Grants to Adult English as a Second Other Languages (ESOL) Programs and MCAEL Operating Initiatives | 100,000 | 0.00 |
| **FY20 Approved** | **1,857,058** | **0.00** |

## Montgomery County Economic Development Corporation

This is the private non-profit corporation established by Council Bill 25-15 that serves as Montgomery County's lead economic development organization. The Economic Development Corporation is responsible for implementing the County's economic development strategic plan and related programs that include marketing, business retention and attraction, entrepreneurship, and promoting the development of the County's economic base.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **5,007,750** | **0.00** |
| **FY20 Approved** | **5,007,750** | **0.00** |

## Montgomery County Employee Retirement Plans

The mission of this NDA is to manage prudent investment programs for the members of the Employee Retirement Plans and their beneficiaries. Expenditures associated with this program are funded from the Employees' Retirement System (ERS), Retirement Savings Plan (RSP), and the General Fund on behalf of the Montgomery County Deferred Compensation Plan (DCP) trust funds and are, therefore, not appropriated here. This NDA manages the assets of the ERS through its investment managers in accordance with the Board's asset allocation strategy and investment guidelines. The Board also administers the investment programs for the RSP and DCP. The Board consists of 13 trustees including the Directors of Human Resources, Finance, and Management and Budget; the County Council Executive Director; one member recommended by each employee organization; one active employee not represented by an employee organization; one retired employee; two members of the public recommended by the County Council; and two members of the general public.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **0** | **0.00** |
| **FY20 Approved** | **0** | **0.00** |

## Motor Pool Fund Contribution

This NDA funds the acquisition of new, additional Motor Pool fleet vehicles, as opposed to replacement vehicles, which are financed through an established chargeback mechanism.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **876,939** | **0.00** |
| Increase Cost: Additional Police Vehicles for Positions New in FY19 | 123,861 | 0.00 |
| Enhance: Three Code Enforcement Inspector vehicles | 96,000 | 0.00 |
| Enhance: Cars for Two Housing Code Inspector Positions in Housing and Community Affairs | 64,000 | 0.00 |
| Increase Cost: Elimination of One-Time Items Approved in FY19 | (876,939) | 0.00 |
| **FY20 Approved** | **283,861** | **0.00** |

## Municipal Tax Duplication

The Montgomery County Tax Duplication Program, authorized by Chapter 30A of the Montgomery County Code, reimburses municipalities for those public services they provide that would otherwise be provided by the County. The current

reimbursement policy current reimbursement policy goes beyond State law, Section 6-305, which requires the County to provide to municipalities only the Property Tax funded portion of those costs. County Council Resolution No. 9-1752, enacted April 27, 1982, increased the scope of program coverage from street-related expenditures to include other public services, such as police supplemental aid, animal control, elderly transportation, parks maintenance, Board of Appeals, and Human Rights.

This program was reviewed in FY96 and technical formula amendments were proposed. The changes were approved, and payment calculations since then are prepared in accordance with County Council Resolution No. 13-650, adopted September 10, 1996. Specifically, as the exact payment amount for the current year cannot be determined until both municipal and County books are closed, reimbursements are based on the final audited cost of performing eligible services during the fiscal year two years prior to the budget year.

All payments are subject to appropriation under Sec. 30A-4, which states "All expenditures by the County under the authority of this chapter shall be subject to the limits of the funds appropriated by the County Council."

Also budgeted here are payments to municipalities of a share of the net revenues from County operated speed cameras in their jurisdictions. Payments are based on Memoranda of Understanding with each municipality.

Finally, payments to municipalities are also made from other sources, including Cable TV Franchise Fees, Grants in Lieu of Shares Tax, Non-Departmental Accounts, and as part of the County's Community Development Block Grant.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **8,322,008** | **0.00** |
| Decrease Cost: Reduce Projected Speed Camera Payments | (7,678) | 0.00 |
| **FY20 Approved** | **8,314,330** | **0.00** |

## Prisoner Medical Services

This NDA provides reimbursements to physicians and hospitals for medical care provided to individuals in the custody of any Montgomery County law enforcement agency, with the following exceptions:

• Offenders committed to the custody of the Department of Correction and Rehabilitation (DOCR) and receiving medical treatment paid for by the budget of that department,
• Medical treatment expenses covered by Workers' Compensation,
• Medical treatment expenses covered by personal medical insurance,
• Medical treatment expenses covered by the Federal Government,
• Medical treatment expenses covered by other appropriate and available outside resources.

The Department of Police manages this account with the assistance of the County Attorney. All bills are reviewed to determine the appropriateness of the medical expense reimbursement and to assess the responsible party for the medical expense.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| FY19 Approved | 20,000 | 0.00 |
| FY20 Approved | 20,000 | 0.00 |

## Public Elections Fund

Article IV of Chapter 16 of the County Code requires the Director of Finance to create a Public Election Fund to provide public campaign financing for qualified candidates for County Executive or County Council. The law is intended to encourage more candidates who do not have access to large contributions from interest groups or individuals to run for County elective offices. This NDA provides for the distribution of public contributions to qualified candidates in a contested election.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| FY19 Approved | 0 | 0.00 |
| FY20 Approved | 0 | 0.00 |

## Public Technology, Inc.

Funds are budgeted each year to continue membership in Public Technology, Inc. (PTI) as the County's research and development link with the National Association of Counties. Annual dues cover research and development assistance for innovative projects; access to a computerized information-sharing network; and membership in the Urban Consortium. The County participates in, and has received grants as a result of, initiatives in task forces on energy, solid waste, and telecommunications. PTI, as an organization, specializes in the research and assessment of ideas of interest to local governments for increasing efficiency, reducing costs, improving services, and solving problems. A current emphasis is on public enterprise, toward helping local governments identify and capture potential sales from products and information that are outcomes of government investment.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| FY19 Approved | 20,000 | 0.00 |
| FY20 Approved | 20,000 | 0.00 |

## Retiree Health Benefits Trust

Consolidated Retiree Health Benefits Trust: Beginning in FY08, the County implemented a plan to set aside funds for retiree health benefits, similar to the County's 50 year-old practice of prefunding for retiree pension benefits. Due to exponential growth in expected retiree health costs, the County had determined the cost of funding these benefits, which were being paid out as the bills came due, would become unaffordable. Setting aside money now and investing it in a Trust Fund, which is invested in a similar manner as the pension fund, not only is a prudent and responsible approach but will result in significant savings over the long term.

The County's approach to address retiree health benefits funding is to determine an amount which, if set aside on an annual basis and actively invested through a trust vehicle, will build up over time and provide sufficient funds to pay future retiree health benefits and any accrued interest on unfunded liability. This amount, known as an Actuarially Determined Contribution or "ADC", normally consists of two pieces - the annual amount the County would usually pay out for health benefits for current

retirees (the pay-as-you-go amount), plus the additional amount estimated to fund retirees' future health benefits (the pre-funding portion). The pay-as-you-go amount can be reasonably projected based on known facts about current retirees, and the pre-funding portion is estimated on an actuarial basis.

The County's policy is to pay the full amount of ADC each year. In FY11, the County Council enacted Bill 17-11 which established the Consolidated Retiree Health Benefits Trust. The Bill amended existing law and provided a funding mechanism to pay for other post employment benefits (OPEB) for employees of Montgomery County Public Schools and Montgomery County College. In FY15, the County and all other agencies implemented the Medicare Part D Employer Group Waiver Program for Medicare eligible retirees/survivors effective January 1, 2015. This has reduced retiree drug insurance costs and the County's OPEB liability. The County achieved full pre-funding in FY15, consistent with Council resolution No. 16-555. In FY19, these contributions were budgeted at $43.6 million (County General Fund), $79.4 million (MCPS Consolidated Trust), and $2.8 million (Montgomery College Consolidated Trust). Due to a significant shortfall of originally estimated tax revenues, the County initiated several cost containment measures to restore current year reserves. On a one-time basis, the County will reduce FY19 pre-funding to the Consolidated Trust by $89.6 million.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **43,562,660** | **0.00** |
| Decrease Cost: County Contribution Based on Actuarial Valuation | (8,881,830) | 0.00 |
| **FY20 Approved** | **34,680,830** | **0.00** |

## Risk Management (General Fund)

This NDA funds the General Fund contribution to the Liability and Property Coverage Self-Insurance Fund. The Self-Insurance Fund, managed by the Division of Risk Management in the Department of Finance, provides comprehensive insurance coverage to contributing agencies. Contribution levels are based on the results of an annual actuarial study. Special and Enterprise Funds, as well as outside agencies and other jurisdictions, contribute to the Self-Insurance Fund directly.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **17,417,251** | **0.00** |
| Increase Cost: Risk Management Adjustment | 2,374,272 | 0.00 |
| **FY20 Approved** | **19,791,523** | **0.00** |

## Rockville Parking District

This NDA provides funding towards the redevelopment of the City of Rockville Town Center and the establishment of a parking district. The funding reflects a payment from the County to the City of Rockville for County buildings in the Town Center development and is based on the commercial square footage of County buildings.

Also included are funds for the cost of library employee parking and the County's capital cost contribution for the garage facility as agreed in the General Development Agreement.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **415,000** | **0.00** |

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| Increase Cost: Rockville Parking District | 5,000 | 0.00 |
| **FY20 Approved** | **420,000** | **0.00** |

## Skills for the Future

The Skills for the Future Non-Departmental Account was established in May 2019 to provide funding for high-quality Science, Technology, Engineering, Arts, and Mathematics (STEAM) programming in both academic and recreational settings to low-income youth. The intent of this funding is to build a pipeline of technical talent that will ensure equitable access to high-paying jobs and allow Montgomery County to continue to offer one of the best educated work forces in the world. The Department of Recreation will administer these funds that will provide grants and pilot projects that give low-income youth access to STEAM programming.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **0** | **0.00** |
| Add: Skills for the Future Funding to Provide Science, Technology, Engineering, Arts, and Mathematics (STEAM) Programming for Youth | 250,000 | 0.00 |
| **FY20 Approved** | **250,000** | **0.00** |

## Snow Removal and Storm Cleanup

This NDA funds the snow removal and storm cleanup costs for the Department of Transportation and General Services above the budgeted amounts in these departments for this purpose. This program includes the removal of storm debris and snow from County roadways and facilities. This includes plowing, applying salt and sand, equipment preparation and cleanup from snow storms, and wind and rain storm cleanup.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **2,884,990** | **0.00** |
| Increase Cost: Additional Contingency Funding based on Historical Actuals | 5,000,000 | 0.00 |
| Reduce: Contingency | (5,000,000) | 0.00 |
| **FY20 Approved** | **2,884,990** | **0.00** |

## State Positions Supplement

This NDA provides for the County supplement to State salaries and fringe benefits for secretarial assistance for the resident judges of the Maryland Appellate Courts.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **60,756** | **0.00** |
| **FY20 Approved** | **60,756** | **0.00** |

## State Property Tax Services

This NDA reimburses the State for three programs that support the property tax billing administration conducted by the Department of Finance: the Montgomery County's Homeowners Credit Supplement, the Homestead Credit Certification Program, and the County's share of the cost of conducting property tax assessments by the State Department of Assessments and Taxation (SDAT).

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **3,565,615** | **0.00** |
| **FY20 Approved** | **3,565,615** | **0.00** |

## State Retirement Contribution

This NDA provides for the County's payment of two items to the State Retirement System:

- Maryland State Retirement System: Unfunded accrued liability, as established by the Maryland State Retirement System (MSRS), for employees hired prior to July 1, 1984, who are members of the MSRS (including former Department of Social Services employees hired prior to July 1, 1984), and for those who have retired (all County employees participated in the State Retirement System until 1965.) The County's contribution for this account is determined by State actuaries. Beginning in FY81, the amount due was placed on a 40-year amortization schedule.
- State Library Retirement: Accrued liability for retirement costs for three Montgomery County Public Library retirees who are receiving a State retirement benefit. These were County employees prior to 1966 who opted to stay in the State plan.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **1,520,522** | **0.00** |
| Increase Cost: State Retirement Contribution | 75,838 | 0.00 |
| **FY20 Approved** | **1,596,360** | **0.00** |

## Takoma Park Library Annual Payments

The annual amount provided in this NDA is a function of County expenditures for the Montgomery County Public Libraries (as a share of property tax-funded spending) and the City of Takoma Park's assessable base. The payment is authorized by Section 2-53 of the Montgomery County Code.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **164,058** | **0.00** |
| Increase Cost: Formula Projection Adjustment | 24,271 | 0.00 |
| **FY20 Approved** | **188,329** | **0.00** |

## Takoma Park Police Rebate

The County provides financial support to the City of Takoma Park for police protection services in accordance with provisions of the County Code. This provision was enacted in 1949 and provides a payment to the City for protective services for the County residents of the City of Takoma Park. The payment is based on a formula, which uses $0.048 per $100 of assessable base tax rate with "full value assessment" levied on real property.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **1,028,342** | **0.00** |
| Increase Cost: Formula Projection Adjustment | 98,423 | 0.00 |
| **FY20 Approved** | **1,126,765** | **0.00** |

## Telecommunications

This NDA provides the operating expenses appropriations for telecommunication charges incurred by departments, including land-line charges and Private Branch Exchange System (PBX) maintenance and support charges. Prior to FY17, the Department of Technology Services charged individual departments and funds for expenses incurred.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **5,356,382** | **0.00** |
| **FY20 Approved** | **5,356,382** | **0.00** |

## Vision Zero

This NDA provides for the planning and implementation of educational, enforcement, and engineering efforts to reduce the number of traffic related fatalities to zero. This could include activities such as targeted enforcement of distracted and aggressive driving; educational campaigns to increase driver awareness of pedestrians and bicyclists; or designing roadways to reduce conflicts and enhance safety.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **175,000** | **0.00** |
| **FY20 Approved** | **175,000** | **0.00** |

## Working Families Income Supplement

This NDA provides funds to supplement the State's Refundable Earned Income Tax Credit (EITC). The intent of the Working Families Income Supplement is to provide financial assistance to low-income working families in Montgomery County. The County, through the NDA, reimburses the State for the cost of the refund and related administrative expenses.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **23,305,090** | **0.00** |
| Decrease Cost: Align fund with historical usage and further anticipated reduced need. | (3,200,000) | 0.00 |
| **FY20 Approved** | **20,105,090** | **0.00** |

## WorkSource Montgomery, Inc

This is the private non-profit corporation authorized by Council Resolution 18-295 as the County's designated workforce development corporation. WorkSource Montgomery, Inc. has been designated to implement the County's workforce development policies established by the Workforce Development Board to promote job growth and talent attraction.

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|

| FY20 Approved Changes | Expenditures | FTEs |
|---|---|---|
| **FY19 Approved** | **1,809,594** | **0.00** |
| Shift: Funding Provided for Correction's One-Stop Job Center/Re-entry Program | (119,000) | 0.00 |
| **FY20 Approved** | **1,690,594** | **0.00** |

## BUDGET SUMMARY

| | Actual FY18 | Budget FY19 | Estimate FY19 | Approved FY20 | %Chg Bud/App |
|---|---|---|---|---|---|
| **COUNTY GENERAL FUND** | | | | | |
| EXPENDITURES | | | | | |
| Salaries and Wages | 571,552 | 2,149,601 | 635,763 | 2,226,225 | 3.6 % |
| Employee Benefits | 91,066 | 126,338 | 128,506 | 131,836 | 4.4 % |
| **County General Fund Personnel Costs** | **662,618** | **2,275,939** | **764,269** | **2,358,061** | **3.6 %** |
| Operating Expenses | 230,449,236 | 300,683,989 | 205,448,753 | 307,556,501 | 2.3 % |
| Capital Outlay | 0 | 0 | 0 | 219,861 | — |
| **County General Fund Expenditures** | **231,111,854** | **302,959,928** | **206,213,022** | **310,134,423** | **2.4 %** |
| PERSONNEL | | | | | |
| Full-Time | 17 | 18 | 18 | 20 | 11.1 % |
| Part-Time | 0 | 0 | 0 | 0 | — |
| FTEs | 4.21 | 4.64 | 4.64 | 6.38 | 37.5 % |
| REVENUES | | | | | |
| Conference Center - Net Proceeds | 2,050,075 | 1,300,000 | 2,000,000 | 2,000,000 | 53.8 % |
| Conference Center - Rental Income | 319,100 | 319,100 | 319,100 | 319,100 | — |
| Indirect Costs: Grants | 32 | 0 | 0 | 0 | — |
| Miscellaneous Revenues | 0 | 51,908 | 596,199 | 431,171 | 730.6 % |
| Property Rentals | 3,694,789 | 3,850,000 | 3,850,000 | 3,850,000 | — |
| **County General Fund Revenues** | **6,063,996** | **5,521,008** | **6,765,299** | **6,600,271** | **19.5 %** |
| **GRANT FUND - MCG** | | | | | |
| EXPENDITURES | | | | | |
| Salaries and Wages | 0 | 619,888 | 619,888 | 619,888 | — |
| Employee Benefits | 0 | 0 | 0 | 0 | — |
| **Grant Fund - MCG Personnel Costs** | **0** | **619,888** | **619,888** | **619,888** | **—** |
| Operating Expenses | 0 | 20,000,000 | 20,000,000 | 20,000,000 | — |
| **Grant Fund - MCG Expenditures** | **0** | **20,619,888** | **20,619,888** | **20,619,888** | **—** |
| PERSONNEL | | | | | |
| Full-Time | 0 | 0 | 0 | 0 | — |
| Part-Time | 0 | 0 | 0 | 0 | — |
| FTEs | 0.00 | 0.00 | 0.00 | 0.00 | — |
| REVENUES | | | | | |
| State Grants | 0 | 20,000,000 | 20,000,000 | 20,000,000 | — |
| **Grant Fund - MCG Revenues** | **0** | **20,000,000** | **20,000,000** | **20,000,000** | **—** |

## BUDGET SUMMARY

| | Actual FY18 | Budget FY19 | Estimate FY19 | Approved FY20 | %Chg Bud/App |
|---|---|---|---|---|---|
| **DEPARTMENT TOTALS** | | | | | |
| **Total Expenditures** | **231,111,854** | **323,579,816** | **226,832,910** | **330,754,311** | **2.2 %** |
| **Total Full-Time Positions** | **17** | **18** | **18** | **20** | **11.1 %** |
| **Total Part-Time Positions** | **0** | **0** | **0** | **0** | **—** |
| **Total FTEs** | **4.21** | **4.64** | **4.64** | **6.38** | **37.5 %** |
| **Total Revenues** | **29,740,384** | **25,521,008** | **26,765,299** | **26,600,271** | **4.2 %** |

## PROGRAM SUMMARY

| Program Name | FY19 APPR Expenditures | FY19 APPR FTEs | FY20 APPR Expenditures | FY20 APPR FTEs |
|---|---|---|---|---|
| Arts and Humanities Council | 5,356,943 | 0.00 | 5,623,159 | 0.00 |
| Boards, Committees and Commissions | 22,950 | 0.00 | 22,950 | 0.00 |
| Charter Review Commission | 150 | 0.00 | 1,150 | 0.00 |
| Children's Opportunity Fund | 375,000 | 0.00 | 375,000 | 0.00 |
| Climate Change Planning | 0 | 0.00 | 400,000 | 0.00 |
| Community Grants: County Executive | 8,761,504 | 0.00 | 9,081,019 | 0.00 |
| Community Grants: County Council | 3,521,964 | 0.00 | 3,795,963 | 0.00 |
| Compensation and Employee Benefit Adjustments | 2,812,598 | 1.31 | 2,752,385 | 1.05 |
| Conference and Visitors Bureau | 1,556,519 | 0.00 | 1,584,260 | 0.00 |
| Conference Center | 601,464 | 1.00 | 661,531 | 1.00 |
| Consolidated Retiree Health Benefit Trust - College | 2,845,000 | 0.00 | 5,391,000 | 0.00 |
| Consolidated Retiree Health Benefit Trust - MCPS | 79,405,000 | 0.00 | 78,533,000 | 0.00 |
| County Associations | 74,728 | 0.00 | 74,728 | 0.00 |
| Device Client Management | 7,206,200 | 0.00 | 8,006,200 | 0.00 |
| Early Care and Education | 0 | 0.00 | 5,992,589 | 0.00 |
| Future Federal/State/Other Grants | 20,000,000 | 0.00 | 20,000,000 | 0.00 |
| Grants To Municipalities in Lieu Of Shares Tax | 28,020 | 0.00 | 28,020 | 0.00 |
| Group Insurance Retirees | 41,642,478 | 0.00 | 46,113,000 | 0.00 |
| Historical Activities | 135,000 | 0.00 | 150,000 | 0.00 |
| Homeowners' Association Road Maintenance Reimburse | 62,089 | 0.00 | 62,089 | 0.00 |
| Housing Opportunities Commission | 6,680,270 | 0.00 | 6,788,049 | 0.00 |
| Inauguration and Transition | 50,000 | 0.00 | 0 | 0.00 |
| Incubator Programs - Economic Development Partnership | 3,584,971 | 0.00 | 3,025,173 | 1.00 |
| Independent Audit | 420,820 | 0.33 | 425,464 | 0.33 |
| Innovation Fund | 0 | 0.00 | 750,000 | 0.00 |
| Interagency Technology, Policy, and Coordination Commission | 5,850 | 0.00 | 3,000 | 0.00 |
| Leases | 19,744,573 | 0.00 | 21,146,823 | 0.00 |
| Legislative Branch Communications Outreach | 540,000 | 2.00 | 888,007 | 3.00 |

## PROGRAM SUMMARY

| Program Name | FY19 APPR Expenditures | FY19 APPR FTEs | FY20 APPR Expenditures | FY20 APPR FTEs |
|---|---|---|---|---|
| Metro Washington Council of Governments | 876,710 | 0.00 | 1,684,519 | 0.00 |
| Montgomery Coalition for Adult English Literacy | 1,757,058 | 0.00 | 1,857,058 | 0.00 |
| Montgomery County Economic Development Corporation | 5,007,750 | 0.00 | 5,007,750 | 0.00 |
| Montgomery County Employee Retirement Plans | 0 | 0.00 | 0 | 0.00 |
| Motor Pool Fund Contribution | 876,939 | 0.00 | 283,861 | 0.00 |
| Municipal Tax Duplication | 8,322,008 | 0.00 | 8,314,330 | 0.00 |
| Prisoner Medical Services | 20,000 | 0.00 | 20,000 | 0.00 |
| Public Elections Fund | 0 | 0.00 | 0 | 0.00 |
| Public Technology, Inc. | 20,000 | 0.00 | 20,000 | 0.00 |
| Retiree Health Benefits Trust | 43,562,660 | 0.00 | 34,680,830 | 0.00 |
| Risk Management (General Fund) | 17,417,251 | 0.00 | 19,791,523 | 0.00 |
| Rockville Parking District | 415,000 | 0.00 | 420,000 | 0.00 |
| Skills for the Future | 0 | 0.00 | 250,000 | 0.00 |
| Snow Removal and Storm Cleanup | 2,884,990 | 0.00 | 2,884,990 | 0.00 |
| State Positions Supplement | 60,756 | 0.00 | 60,756 | 0.00 |
| State Property Tax Services | 3,565,615 | 0.00 | 3,565,615 | 0.00 |
| State Retirement Contribution | 1,520,522 | 0.00 | 1,596,360 | 0.00 |
| Takoma Park Library Annual Payments | 164,058 | 0.00 | 188,329 | 0.00 |
| Takoma Park Police Rebate | 1,028,342 | 0.00 | 1,126,765 | 0.00 |
| Telecommunications | 5,356,382 | 0.00 | 5,356,382 | 0.00 |
| Vision Zero | 175,000 | 0.00 | 175,000 | 0.00 |
| Working Families Income Supplement | 23,305,090 | 0.00 | 20,105,090 | 0.00 |
| WorkSource Montgomery, Inc | 1,809,594 | 0.00 | 1,690,594 | 0.00 |
| **Total** | **323,579,816** | **4.64** | **330,754,311** | **6.38** |

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# Utilities

| APPROVED FY20 BUDGET | FULL TIME EQUIVALENTS |
|---|---|
| $25,977,301 | 0.00 |

DAVID DISE, DIRECTOR

## MISSION STATEMENT

The goals of the County Government relating to utility consumption are to:

- achieve energy savings by the elimination of wasteful or inefficient operation of building systems;
- continue improvements in energy efficiency in all County operations; and
- obtain required energy fuels at the most favorable cost to the County.

The Department of General Services manages the payment for over 1,500 separately metered utility accounts for these County facilities, streetlights, and traffic control signalized intersections.

**ACCOMPLISHMENTS**

- The County has installed 7.6 megawatts of solar and other clean energy technologies on County facilities. To date, the program has produced enough clean energy to power more than 800 homes and lowering greenhouse gas emissions as much as planting 192,000 trees.
- Installed microgrids at the Public Safety Headquarters and the Montgomery County Correctional Facility that now produce clean energy and low-carbon energy to meet the energy needs of these crucial facilities, and enable them to operate independent of the energy grid during normal operations and prolonged power outages.

## BUDGET OVERVIEW

The FY20 Approved Budget for the tax supported Utilities non-departmental account (NDA) is $25,977,301 a decrease of $258,445 or 0.99 percent from the FY19 Approved Budget of $26,235,746. Allocation of these utilities expenditures is approximately: electricity, 79.8 percent; natural gas, 7.4 percent; water and sewer, 12.1 percent; fuel oil, 0.3 percent; and propane, 0.2 percent.

The FY20 Approved Budget includes County government utilities expenditures for both tax and non-tax supported operations. Tax supported utilities expenditures related to the General Fund departments are budgeted in the Utilities NDA, while utilities expenditures related to special fund departments are budgeted in those funds. Some of these special funds, such as Recreation and portions of the Department of Transportation, are tax supported. Other special funds, such as Solid Waste, are not supported by taxes, but through user fees or charges for services.

Utilities expenditures are also found in the budgets of other County agencies: Montgomery County Public Schools (MCPS), Montgomery College, the Washington Suburban Sanitary Commission (WSSC), and the Maryland-National Capital Park and Planning Commission (M-NCPPC). The total utilities budget request for these "outside" agencies is $71,157,286 which includes the entire bi-county area of WSSC.

The FY20 Approved tax supported budget for Utilities Management, including both the General Fund NDA ($25,977,301) and the other tax supported funds ($3,883,272), is $29,860,573, an decrease of $133,618 or approximately 0.4 percent from the FY19 Approved utilities budget. The FY20 Approved Budget for non-tax supported utilities expenditures is $4,906,775, a decrease of $236,758 or approximately 4.6 percent from the FY19 Approved Budget.

In both the tax and non-tax supported funds, utilities expenditures result primarily from commodity unit costs due to market price fluctuations; consumption changes due to new facilities, systems, or services; and in some cases, a more precise alignment of budgeted costs with actual prior-year expenditures by utility type. Energy conservation and cost-saving measures (e.g., new building design, lighting technology, and energy and HVAC management systems) are assumed to offset increased utility consumption for new facilities and higher unit costs.

## COUNTY PRIORITY OUTCOMES

While this program area supports all seven of the County Executive's Priority Outcomes, the following are emphasized:

- **Easier Commutes**
- **Safe Neighborhoods**

## PROGRAM CONTACTS

Contact Angela Dizelos of the Department of General Services/Utilities Management at 240.777.6028 or Naeem Mia of the Office of Management and Budget at 240.777.2786 for more information regarding this department's operating budget.

## BUDGET SUMMARY

| | Actual FY18 | Budget FY19 | Estimate FY19 | Approved FY20 | %Chg Bud/App |
|---|---|---|---|---|---|
| **COUNTY GENERAL FUND** | | | | | |
| EXPENDITURES | | | | | |
| Salaries and Wages | 0 | 0 | 0 | 0 | — |
| Employee Benefits | 0 | 0 | 0 | 0 | — |
| **County General Fund Personnel Costs** | **0** | **0** | **0** | **0** | **—** |
| Operating Expenses | 24,662,067 | 26,235,746 | 25,586,582 | 25,977,301 | -1.0 % |
| **County General Fund Expenditures** | **24,662,067** | **26,235,746** | **25,586,582** | **25,977,301** | **-1.0 %** |
| PERSONNEL | | | | | |
| Full-Time | 0 | 0 | 0 | 0 | — |
| Part-Time | 0 | 0 | 0 | 0 | — |
| FTEs | 0.00 | 0.00 | 0.00 | 0.00 | — |

## FY20 APPROVED CHANGES

| | Expenditures | FTEs |
|---|---|---|
| **COUNTY GENERAL FUND** | | |
| **FY19 ORIGINAL APPROPRIATION** | **26,235,746** | **0.00** |
| **Other Adjustments (with no service impacts)** | | |
| Increase Cost: New facilities: Wheaton Library/Recreation Center, Kensington Fire Station addition, and Glen Echo Park [Utilities] | 356,555 | 0.00 |
| Decrease Cost: Energy Efficiency Savings [Utilities] | (615,000) | 0.00 |
| **FY20 APPROVED** | **25,977,301** | **0.00** |

## FUTURE FISCAL IMPACTS

CC APPROVED ($000S)

| Title | FY20 | FY21 | FY22 | FY23 | FY24 | FY25 |
|---|---|---|---|---|---|---|
| **COUNTY GENERAL FUND** | | | | | | |
| **EXPENDITURES** | | | | | | |
| **FY20 Approved** | **25,977** | **25,977** | **25,977** | **25,977** | **25,977** | **25,977** |
| No inflation or compensation change is included in outyear projections. | | | | | | |
| **Subtotal Expenditures** | **25,977** | **25,977** | **25,977** | **25,977** | **25,977** | **25,977** |

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# Multi-Agency Summary Schedules

The multi-agency summary schedules include data for Montgomery County Government (MCG), Montgomery County Public Schools (MCPS), Montgomery College, Maryland-National Capital Park and Planning Commission (M-NCPPC), and for Debt Service. Not included are: the Washington Suburban Sanitary Commission (WSSC), the Housing Opportunities Commission (HOC), and the Montgomery County Revenue Authority.

## SCHEDULE A, FISCAL SUMMARY BY FUND

This schedule presents information organized by tax supported funds, special funds, and enterprise (self-supporting) funds. More detail is shown for Montgomery County Government, which has more special funds, than is shown for the other agencies. Fund balances expected to be available to fund the coming budget are shown, along with the new revenues estimated for that year, the inter-fund transfers that affect the net revenue available, the County Council's approved appropriations, and the fund balances projected to be on hand at the end of the coming year.

## SCHEDULE A-A, SPENDING AFFORDABILITY COMPARISON

This schedule displays total tax supported resources, total tax supported appropriations, tax supported reserves and the total aggregate operating budget that fall under Spending Affordability Guidelines.

## SCHEDULE A-1, BUDGET SUMMARY BY AGENCY

This schedule displays a summary by agency, separating tax supported, grant supported, and self-supported fund appropriations for the coming fiscal year, and comparing them to the current fiscal year.

## SCHEDULE A-2, TAX SUPPORTED FUND BALANCES

This schedule summarizes the estimated fund balances for the end of the current fiscal year and the next fiscal year for all tax supported funds.

## SCHEDULE A-3, CAPITAL IMPROVEMENTS PROGRAM CURRENT REVENUE REQUIREMENTS

This schedule displays the current revenue requirements of County agencies, by fund, across the years of the Capital Improvements Program (CIP). Each year, specific CIP projects are funded with current revenues rather than with general obligation bonds or other revenue sources. The current revenue amount also includes pay as you go (PAYGO) contributions made as direct offsets to debt obligations to maintain the County's debt within safe boundaries. Inflation is an unallocated

amount to cover increased costs due to inflation.

## SCHEDULE A-4, FISCAL SUMMARY BY FUND

This schedule displays resources and use of resources data for all funds, including beginning and ending fund balance, revenues, transfers, expenditures, appropriations, and claims on fund.

## SCHEDULE A-5, INTER-FUND TRANSFERS

This schedule shows more detailed information concerning transfers to and from each fund by agency and fund type (tax or non-tax supported).

## SCHEDULE A-6, CONTRIBUTIONS TO/FROM OTHER FUNDS

This schedule displays necessary movements of funds between agencies to support appropriations.

# Schedule A

## FY20 APPROVED FISCAL SUMMARY BY FUND ($000)

| (A) Agencies By Fund | (B) FY19 Est Fund Bal | (C) FY20 Est Revenue | (D) Net Inter-Fund Transfers | (E) FY20 Total Resources | (F) CIP Current Revenue & PAYGO | (G) FY20 Operating Budget GO & LTL Debt Service | (H) FY20 Operating Budget Agy/Fund Approp. | (I) FY20 Operating Budget Total Approp. | (J) Total Use of Approp. | (K) Designated Fund Balance | (L) FY20 Projected Fund Bal. |
|---|---|---|---|---|---|---|---|---|---|---|---|
| **GENERAL FUND: TAX SUPPORTED** | | | | | | | | | | | |
| **County Government** | 164,154 | 3,546,240 | (341,171) | 3,369,224 | 35,261 | 228,751 | 1,272,190 | 1,500,941 | 1,536,202 | 1,918 | 0 |
| **Debt Service: Non-Agency** | 0 | 21,593 | 401,646 | 423,239 | 0 | 11,734 | 0 | 11,734 | 11,734 | 0 | 0 |
| **Montgomery County Public Schools** | 25,000 | 762,507 | 0 | 787,507 | 1,369 | 154,899 | 2,514,315 | 2,669,213 | 2,670,582 | 0 | 0 |
| **Montgomery College** | 7,517 | 115,163 | 1,500 | 124,180 | 13,584 | 27,855 | 265,468 | 293,324 | 306,908 | 0 | 0 |
| **SUBTOTAL GENERAL FUND** | **196,672** | **4,445,504** | **61,975** | **4,704,151** | **50,214** | **423,239** | **4,051,973** | **4,475,212** | **4,525,426** | **1,918** | **176,806** |
| **OTHER FUNDS: TAX SUPPORTED** | | | | | | | | | | | |
| **County Government** | | | | | | | | | | | |
| Urban Districts | 471 | 2,338 | 6,520 | 9,328 | 0 | 0 | 9,111 | 9,111 | 9,111 | 0 | 217 |
| Fire | (5,447) | 241,606 | (12,196) | 223,963 | 1,011 | 0 | 222,832 | 222,832 | 223,843 | 0 | 120 |
| Mass Transit | (4,851) | 205,870 | (46,927) | 154,091 | 13,889 | 0 | 140,040 | 140,040 | 153,929 | 0 | 162 |
| Recreation | 1,591 | 53,145 | (13,244) | 41,492 | 0 | 0 | 41,207 | 41,207 | 41,207 | 0 | 285 |
| Economic Development | 0 | 293 | 5,146 | 5,439 | 0 | 0 | 5,439 | 5,439 | 5,439 | 0 | 0 |
| M-NCPPC | 5,602 | 140,672 | (1,830) | 144,444 | 350 | 6,770 | 132,366 | 139,136 | 139,486 | 0 | 4,958 |
| **SUBTOTAL OTHER TAX SUPPORTED** | **(2,634)** | **643,924** | **(62,531)** | **578,758** | **15,250** | **6,770** | **550,995** | **557,764** | **573,014** | **0** | **5,744** |
| **TOTAL AVAIL. TAX SUPPORTED** | **194,037** | **5,089,428** | **(556)** | **5,282,909** | **65,464** | **430,008** | **4,602,968** | **5,032,976** | **5,098,440** | **1,918** | **182,550** |
| Revenue Stabilization (Designated) | 340,801 | 6,482 | 16,645 | 363,927 | 0 | 0 | 0 | 0 | 0 | 363,927 | 0 |
| **TOTAL TAX SUPPORTED (W RSF)** | **534,838** | **5,095,909** | **16,088** | **5,646,836** | **65,464** | **430,008** | **4,602,968** | **5,032,976** | **5,098,440** | **365,846** | **182,550** |
| **GRANT FUNDS** | | | | | | | | | | | |
| **County Government** | 0 | 119,223 | 0 | 119,223 | 0 | 0 | 119,843 | 119,843 | 119,843 | 0 | (620) |
| **Montgomery County Public Schools** | 0 | 89,498 | 0 | 89,498 | 0 | 0 | 89,498 | 89,498 | 89,498 | 0 | 0 |
| **Montgomery College** | 0 | 21,147 | 0 | 21,147 | 0 | 0 | 21,147 | 21,147 | 21,147 | 0 | 0 |
| **M-NCPPC** | 0 | 550 | 0 | 550 | 0 | 0 | 550 | 550 | 550 | 0 | 0 |
| **FEE SUPPORTED FUNDS** | | | | | | | | | | | |
| Cable TV | 89 | 26,572 | (4,544) | 22,117 | 4,430 | 0 | 16,372 | 16,372 | 20,802 | 0 | 1,315 |
| Montgomery Housing Initiative | 7,160 | 23,945 | 15,243 | 46,348 | 0 | 0 | 41,284 | 41,284 | 41,284 | 1,894 | 3,170 |
| Water Quality Protection Fund | 9,394 | 40,971 | (8,400) | 41,965 | 3,228 | 0 | 28,826 | 28,826 | 32,054 | 0 | 9,910 |
| Recreation-NonTax Supported | 2,000 | 8,100 | (4,500) | 5,600 | 0 | 0 | 3,600 | 3,600 | 3,600 | 0 | 2,000 |
| **ENTERPRISE FUNDS** | | | | | | | | | | | |
| **County Government** | | | | | | | | | | | |
| Community Use of Public Facilities | 4,797 | 12,031 | (769) | 16,059 | 863 | 0 | 11,943 | 11,943 | 12,806 | 32 | 3,221 |
| Parking Districts | 25,737 | 33,780 | (5,311) | 54,206 | 6,033 | 0 | 28,262 | 28,262 | 34,295 | 46 | 19,865 |
| Permitting Services | 14,351 | 45,976 | (6,588) | 53,739 | 0 | 0 | 41,889 | 41,889 | 41,889 | 252 | 11,598 |
| Solid Waste Collection | (2,453) | 8,884 | (332) | 6,099 | 0 | 0 | 9,584 | 9,584 | 9,584 | 11 | (3,495) |
| Solid Waste Disposal | 0 | 105,746 | (12) | 105,734 | 8,989 | 0 | 106,150 | 106,150 | 115,139 | (10,093) | 688 |
| Vacuum Leaf Collection | 394 | 8,016 | (1,656) | 6,753 | 0 | 0 | 6,526 | 6,526 | 6,526 | 0 | 227 |
| Liquor Control | 622 | 92,721 | (28,401) | 64,942 | 0 | 0 | 64,043 | 64,043 | 64,043 | 368 | 532 |
| Non-Tax Supported Debt Service | 0 | 0 | 15,986 | 15,986 | 0 | 15,986 | 0 | 15,986 | 15,986 | 0 | 0 |
| Montgomery County Public Schools | 12,916 | 66,962 | 9,800 | 89,678 | 0 | 0 | 76,762 | 76,762 | 76,762 | 0 | 12,916 |
| Montgomery College | 22,555 | 27,969 | (1,736) | 48,788 | 0 | 0 | 28,066 | 28,066 | 28,066 | 0 | 20,722 |
| M-NCPPC | 12,776 | 16,853 | 1,392 | 31,021 | 500 | 0 | 18,346 | 18,346 | 18,846 | 0 | 12,175 |
| **SUBTOTAL NON-TAX SUPPORTED** | **110,337** | **748,945** | **(19,828)** | **839,453** | **24,043** | **15,986** | **712,691** | **728,677** | **752,720** | **(7,490)** | **94,224** |

## FY20 APPROVED FISCAL SUMMARY BY FUND ($000)

| | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|
| TOTAL BUDGET (with Revenue Stabilization) | 645,175 | 5,844,854 | (3,740) | 6,486,290 | 89,507 | 445,994 | 5,315,659 | 5,761,653 | 5,851,160 | 358,355 | 276,774 |

# Schedule A-a

## SPENDING AFFORDABILITY COMPARISON

(Dollars in Millions )

| | A | B | C | D | E | F |
|---|---|---|---|---|---|---|
| | CATEGORY | FY19 CC Approved 5-24-18 | FY19 Estimate | FY20 CC SAG 2-12-19 | FY20 CC Approved 5-23-19 | FY20 % Chg App / App |
| 1 | Property Tax | 1,808.4 | 1,786.5 | | 1,836.8 | 1.6% |
| 2 | Income Tax | 1,585.2 | 1,542.9 | | 1,640.3 | 3.5% |
| 3 | Transfer/Recordation Tax | 162.9 | 180.6 | | 182.8 | 12.2% |
| 4 | Other Tax | 273.7 | 278.3 | | 283.2 | 3.5% |
| 5 | General State/Fed/Other Aid | 880.5 | 884.9 | | 933.2 | 6.0% |
| 6 | All Other Revenue | 217.6 | 225.2 | | 219.7 | 0.9% |
| 7 | **Revenues** | **4,928.3** | **4,898.4** | | **5,095.9** | **3.4%** |
| 8 | Net Transfers In (Out) | 34.9 | 26.1 | | 16.1 | -53.9% |
| 9 | Set Aside: Potential Supplementals | 0.0 | - | | - | n/a |
| 10 | Set Aside: Other Claims | 4.0 | 6.1 | | (1.9) | -148.0% |
| 11 | Beginning Reserve: Total | 488.4 | 461.5 | | 534.8 | 9.5% |
| 11a | Revenue Stabilization Fund | 308.3 | 308.7 | | 340.8 | 10.6% |
| 11b | Reserve: Undesignated | 180.1 | 152.8 | | 194.0 | 7.7% |
| 12 | **TOTAL RESOURCES** | **5,455.6** | **5,392.0** | | **5,644.9** | **3.5%** |
| 13 | **APPROPRIATIONS** | | | | | |
| 14 | **Capital Budget:** | | | | | |
| 15 | CIP Current Revenue | (35.6) | (29.5) | (78.7) | (33.5) | -6.0% |
| 16 | CIP PAYGO | (33.0) | (33.0) | (32.0) | (32.0) | -3.0% |
| 17 | **Operating Budget:** | | | | | |
| 18 | MCPS | (2,444.1) | (2,425.9) | (2,442.3) | (2,514.3) | 2.9% |
| 19 | College, Total | (265.5) | (261.2) | | (265.5) | 0.0% |
| 20 | Less College Tuition | 76.9 | 74.2 | | 74.6 | -3.0% |
| 21 | College, Net | (188.7) | (187.0) | (186.0) | (190.9) | 1.2% |
| 22 | County Government | (1,501.4) | (1,528.2) | (1,501.4) | (1,572.2) | 4.7% |
| 23 | M-NCPPC | (125.2) | (123.5) | (125.2) | (129.6) | 3.4% |
| 24 | Retiree Health Insurance Prefunding | (128.8) | (39.2) | (141.6) | (121.4) | -5.8% |
| 24 | Other: (Unallocated) / GAP | 0.0 | - | | 0.0 | n/a |
| 25 | **Total Operating Budget:** | **(4,465.1)** | **(4,378.2)** | | **(4,603.0)** | **3.1%** |
| 26 | **Debt Service:** | | | | | |
| 27 | All County Debt Service | (389.2) | (386.3) | (439.2) | (397.5) | 2.1% |
| 28 | M-NCPPC Debt Service | (6.6) | (6.6) | - | (6.8) | 2.4% |
| 29 | MCG Long Term Leases (b) | (24.3) | (23.5) | - | (25.7) | 6.0% |
| 30 | **TOTAL APPROPRIATIONS** | **(4,953.7)** | **(4,857.2)** | **(4,946.4)** | **(5,098.4)** | **2.9%** |
| 31 | (incl. Capital, Operating & Debt Service) | | | | | |
| 32 | **Aggregate Operating Budget** | **(4,876.8)** | **(4,783.0)** | **(4,946.4)** | **(5,023.8)** | **3.0%** |
| 33 | (excludes College tuition) | | | | | |
| 34 | Revenue Stabilization Fund (new $s) | (29.7) | (32.1) | | (23.1) | -22.1% |
| 35 | **Ending Reserve: Total** | **501.9** | **534.8** | | **546.5** | **8.9%** |
| 36a | Revenue Stabilization Fund | **338.0** | **340.8** | | **363.9** | **7.7%** |
| 36b | Ending Reserve: Designated | **0.0** | - | | - | **n/a** |
| 36c | Ending Reserve: Undesignated | **163.9** | **194.0** | | **182.6** | **11.4%** |
| 37 | **Maximum AOB without 6 votes** | **(4,857.3)** | | | **(4,977.6)** | |
| 38 | (Prior Year AOB + inflation as shown) | **1.26%** | | | **2.07%** | |

a) Based on latest revenue and expenditure estimates as prepared by Department of Finance and OMB.
b) Long term leases of Montgomery County Government are considered equivalent to debt service.

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# Schedule A-1

## BUDGET SUMMARY BY AGENCY

(in millions)

| (A) Fiscal Year | (B) Tax Supported | (C) Grant Supported | (D) Self Supported | (E) Grand Total |
|---|---|---|---|---|
| **MONTGOMERY COUNTY GOVERNMENT** | | | | |
| FY19 Approved | 1,627.2 | 119.1 | 339.9 | 2,086.2 |
| FY20 Approved | 1,690.8 | 119.8 | 358.5 | 2,169.1 |
| Percent Change From FY19 | 3.9% | 0.6% | 5.5% | 4.0% |
| **MONTGOMERY COUNTY PUBLIC SCHOOLS** | | | | |
| FY19 Approved | 2,444.1 | 83.7 | 68.6 | 2,596.4 |
| FY20 Approved | 2,514.3 | 89.5 | 76.8 | 2,680.6 |
| Percent Change From FY19 | 2.9% | 6.9% | 11.8% | 3.2% |
| **MONTGOMERY COLLEGE** | | | | |
| FY19 Approved | 265.5 | 21.9 | 28.6 | 316.0 |
| FY20 Approved | 265.5 | 21.1 | 28.1 | 314.7 |
| Percent Change From FY19 | ---- | -3.5% | -1.8% | -0.4% |
| **MARYLAND-NATIONAL CAPITAL PARK AND PLANNING COMMISSION** | | | | |
| FY19 Approved | 128.3 | 0.6 | 17.8 | 146.6 |
| FY20 Approved | 132.4 | 0.6 | 18.3 | 151.3 |
| Percent Change From FY19 | 3.2% | ---- | 3.1% | 3.2% |
| **ALL AGENCIES WITHOUT DEBT SERVICE** | | | | |
| FY19 Approved | 4,465.1 | 225.3 | 454.9 | 5,145.2 |
| FY20 Approved | 4,603.0 | 231.0 | 481.7 | 5,315.7 |
| Percent Change From FY19 | 3.1% | 2.6% | 5.9% | 3.3% |
| **DEBT SERVICE: GENERAL OBLIGATION & LONG TERM LEASES** | | | | |
| FY19 Approved | 420.0 | | 15.7 | 435.7 |
| FY20 Approved | 430.0 | | 16.0 | 446.0 |
| Percent Change From FY19 | 2.4% | ---- | 2.1% | 2.4% |
| **TOTAL BUDGETS** | | | | |
| FY19 Approved | 4,885.1 | 225.3 | 470.5 | 5,580.9 |
| FY20 Approved | 5,033.0 | 231.0 | 497.6 | 5,761.7 |
| Percent Change From FY19 | 3.0% | 2.6% | 5.8% | 3.2% |

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# Schedule A-2

## SCHEDULE A-2: TAX SUPPORTED FUND BALANCES
## Fiscal Year FY19

| | General Fund | Bethesda Urban | Sil Spr Urban | Wheaton Urban | Noise Abatement | Mass Transit | Fire |
|---|---|---|---|---|---|---|---|
| **Beginning Fund Balance** | 102,697,741 | 199,612 | (50,524) | 155,270 | 0 | 3,340,793 | (14,591,542) |
| Revenues | 3,449,301,149 | 893,955 | 1,118,997 | 252,372 | 0 | 166,857,158 | 235,400,587 |
| Net Transfers | (336,999,884) | 2,309,178 | 2,862,304 | 1,790,801 | 0 | (41,840,158) | 6,594,096 |
| TOTAL RESOURCES | 3,214,999,006 | 3,402,745 | 3,930,777 | 2,198,443 | 0 | 128,357,793 | 227,403,141 |
| Contributions | (1,851,361,372) | 0 | 0 | 0 | 0 | 0 | 0 |
| To CIP: Current Revenue | (63,650,000) | 0 | 0 | 0 | 0 | 1,533,000 | (99,000) |
| Expenditures | (1,141,912,158) | (3,301,900) | (3,800,552) | (1,958,736) | 0 | (134,742,205) | (232,751,003) |
| TOTAL USE OF RESOURCES | (3,056,923,530) | (3,301,900) | (3,800,552) | (1,958,736) | 0 | (133,209,205) | (232,850,003) |
| ESTIMATED FY19 ENDING FUND BALANCE | 158,075,476 | 100,845 | 130,225 | 239,707 | 0 | (4,851,412) | (5,446,862) |
| Less Designated Fund Balance | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Less Change in Designated Fund Balance | 6,078,830 | 0 | 0 | 0 | 0 | 0 | 0 |
| Less Claims on Fund Balance | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| **Projected Undesignated Fund Balance To Fund FY20** | **164,154,306** | **100,845** | **130,225** | **239,707** | **0** | **(4,851,412)** | **(5,446,862)** |

## SCHEDULE A-2: TAX SUPPORTED FUND BALANCES
## Fiscal Year FY20

| | General Fund | Bethesda Urban | Sil Spr Urban | Wheaton Urban | Noise Abatement | Mass Transit | Fire |
|---|---|---|---|---|---|---|---|
| **Beginning Fund Balance** | 164,154,306 | 100,845 | 130,225 | 239,707 | 0 | (4,851,412) | (5,446,862) |
| Revenues | 3,546,240,466 | 923,392 | 1,153,131 | 261,217 | 0 | 205,869,784 | 241,606,233 |
| Net Transfers | (341,170,623) | 2,348,585 | 2,533,484 | 1,637,736 | 0 | (46,926,982) | (12,196,350) |
| TOTAL RESOURCES | 3,369,224,149 | 3,372,822 | 3,816,840 | 2,138,660 | 0 | 154,091,390 | 223,963,021 |
| Contributions | (1,872,606,937) | 0 | 0 | 0 | 0 | 0 | 0 |
| To CIP: Current Revenue | (50,214,000) | 0 | 0 | 0 | 0 | (13,889,000) | (1,011,000) |
| Expenditures | (1,272,190,434) | (3,301,135) | (3,727,771) | (2,081,992) | 0 | (140,039,971) | (222,831,619) |
| TOTAL USE OF RESOURCES | (3,195,011,371) | (3,301,135) | (3,727,771) | (2,081,992) | 0 | (153,928,971) | (223,842,619) |
| ESTIMATED FY20 ENDING FUND BALANCE | 174,212,778 | 71,687 | 89,069 | 56,668 | 0 | 162,419 | 120,402 |
| Less Designated Fund Balance | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Less Change in Designated Fund Balance | (1,918,455) | 0 | 0 | 0 | 0 | 0 | 0 |
| Less Claims on Fund Balance | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| **Projected Undesignated Fund Balance To Fund FY21** | **172,294,323** | **71,687** | **89,069** | **56,668** | **0** | **162,419** | **120,402** |

# Schedule A-2

## SCHEDULE A-2: TAX SUPPORTED FUND BALANCES
## Fiscal Year FY19

| Recreation | Economic Development | Revenue Stabilization | Total MCG Tax Supported | Debt Service | MCPS | Montgomery College | M-NCPPC | Total All Tax Supported |
|---|---|---|---|---|---|---|---|---|
| 876,465 | 4,075,590 | 308,695,745 | 405,399,150 | 0 | 31,848,599 | 11,509,974 | 12,758,626 | 461,516,349 |
| 55,015,590 | 283,708 | 6,084,900 | 3,915,208,416 | 31,314,770 | 710,452,517 | 113,271,826 | 128,111,415 | 4,898,358,944 |
| (17,053,534) | 4,346,051 | 26,020,361 | (351,970,785) | 378,562,937 | 0 | 1,234,485 | (1,756,739) | 26,069,898 |
| 38,838,521 | 8,705,349 | 340,801,006 | 3,968,636,781 | 409,877,707 | 742,301,116 | 126,016,285 | 139,113,302 | 5,385,945,191 |
| 0 | 0 | 0 | (1,851,361,372) | 0 | 1,708,627,645 | 142,733,727 | 0 | 0 |
| 25,000 | 0 | 0 | (62,191,000) | 0 | 0 | 0 | (350,000) | (62,541,000) |
| (37,272,378) | (8,705,349) | 0 | (1,564,444,281) | (409,877,707) | (2,425,928,761) | (261,232,785) | (133,161,036) | (4,794,644,570) |
| (37,247,378) | (8,705,349) | 0 | (3,477,996,653) | (409,877,707) | (717,301,116) | (118,499,058) | (133,511,036) | (4,857,185,570) |
| 1,591,143 | 0 | 340,801,006 | 490,640,128 | 0 | 25,000,000 | 7,517,227 | 5,602,266 | 528,759,621 |
| 0 | 0 | (340,801,006) | (340,801,006) | 0 | 0 | 0 | 0 | (340,801,006) |
| 0 | 0 | 0 | 6,078,830 | 0 | 0 | 0 | 0 | 6,078,830 |
| 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 1,591,143 | 0 | 0 | 155,917,952 | 0 | 25,000,000 | 7,517,227 | 5,602,266 | 194,037,445 |

## SCHEDULE A-2: TAX SUPPORTED FUND BALANCES
## Fiscal Year FY20

| Recreation | Economic Development | Revenue Stabilization | Total MCG Tax Supported | Debt Service | MCPS | Montgomery College | M-NCPPC | Total All Tax Supported |
|---|---|---|---|---|---|---|---|---|
| 1,591,143 | 0 | 340,801,006 | 496,718,958 | 0 | 25,000,000 | 7,517,227 | 5,602,266 | 534,838,451 |
| 53,144,535 | 293,448 | 6,481,740 | 4,055,973,946 | 21,592,690 | 762,507,296 | 115,163,206 | 140,672,272 | 5,095,909,410 |
| (13,243,811) | 5,145,913 | 16,644,503 | (385,227,545) | 401,645,950 | 0 | 1,500,000 | (1,830,064) | 16,088,341 |
| 41,491,867 | 5,439,361 | 363,927,249 | 4,167,465,359 | 423,238,640 | 787,507,296 | 124,180,433 | 144,444,474 | 5,646,836,202 |
| 0 | 0 | 0 | (1,872,606,937) | 0 | 1,726,807,241 | 145,799,696 | 0 | 0 |
| 0 | 0 | 0 | (65,114,000) | 0 | 0 | 0 | (350,000) | (65,464,000) |
| (41,206,548) | (5,439,361) | 0 | (1,690,818,831) | (423,238,640) | (2,514,314,537) | (265,468,350) | (139,136,040) | (5,032,976,398) |
| (41,206,548) | (5,439,361) | 0 | (3,628,539,768) | (423,238,640) | (787,507,296) | (119,668,654) | (139,486,040) | (5,098,440,398) |
| 285,319 | 0 | 363,927,249 | 538,925,591 | 0 | 0 | 4,511,779 | 4,958,434 | 548,395,804 |
| 0 | 0 | (363,927,249) | (363,927,249) | 0 | 0 | 0 | 0 | (363,927,249) |
| 0 | 0 | 0 | (1,918,455) | 0 | 0 | 0 | 0 | (1,918,455) |
| 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 285,319 | 0 | 0 | 173,079,887 | 0 | 0 | 4,511,779 | 4,958,434 | 182,550,100 |

# Schedule A-3

## CURRENT REVENUE REQUIREMENTS FOR THE CAPITAL IMPROVEMENTS PROGRAM

May 23, 2019

| TAX SUPPORTED APPROPRIATIONS ($000s) | ACTUAL FY17 Exp | ACTUAL FY18 Exp | LATEST FY18 APPROVED | APPROVED 6 YR | APPROVED FY19 Approp. | APPROVED FY20 Approp. | APPROVED FY21 | APPROVED FY22 | APPROVED FY23 | APPROVED FY24 |
|---|---|---|---|---|---|---|---|---|---|---|
| GENERAL REVENUE SUPPORTED | | | | | | | | | | |
| MCG | 11,540 | 10,573 | 6,782 | 63,387 | 8,410 | (1,701) | 14,628 | 13,923 | 14,091 | 14,036 |
| M-NCPPC PARKS | 9,714 | 2,131 | 2,538 | 23,462 | 2,258 | 3,612 | 4,398 | 4,398 | 4,398 | 4,398 |
| PUBLIC SCHOOLS (MCPS) | 22,000 | 25,000 | 25,127 | 86,075 | 3,802 | 1,369 | 21,993 | 14,652 | 22,657 | 21,602 |
| MONTGOMERY COLLEGE | 14,132 | 12,709 | 15,084 | 85,581 | 11,661 | 13,584 | 13,084 | 14,384 | 16,434 | 16,434 |
| HOC | - | - | 2,550 | 8,100 | 1,250 | 1,350 | 1,750 | 1,250 | 1,250 | 1,250 |
| CIP PAYGO - REGULAR | 34,000 | 34,000 | 34,000 | 186,000 | 33,000 | 32,000 | 32,000 | 31,000 | 29,000 | 29,000 |
| CIP PAYGO - RSF CONTRIBUTION | - | - | - | - | - | - | - | - | - | - |
| TOTAL CIP PAYGO | 34,000 | 34,000 | 34,000 | 186,000 | 33,000 | 32,000 | 32,000 | 31,000 | 29,000 | 29,000 |
| SUBTOTAL | 91,386 | 84,413 | 86,081 | 452,605 | 60,381 | 50,214 | 87,853 | 79,607 | 87,830 | 86,720 |
| OTHER TAX SUPPORTED | | | | | | | | | | |
| MASS TRANSIT | 2,337 | 19,691 | 16,387 | 94,150 | (1,533) | 13,889 | 17,052 | 10,787 | 27,178 | 26,777 |
| FIRE CONSOLIDATED | 6,058 | - | 2,497 | 22,073 | 99 | 1,011 | 5,616 | 5,116 | 5,116 | 5,115 |
| M-NCPPC PARKS | 350 | 350 | 350 | 2,100 | 350 | 350 | 350 | 350 | 350 | 350 |
| RECREATION | 42 | - | - | (25) | (25) | - | - | - | - | - |
| URBAN DISTRICTS | - | - | - | - | - | - | - | - | - | - |
| ECONOMIC DEVELOPMENT FUND | - | - | - | 11,000 | - | - | 5,500 | 5,500 | - | - |
| SUBTOTAL | 8,787 | 20,041 | 19,234 | 129,298 | (1,109) | 15,250 | 28,518 | 21,753 | 32,644 | 32,242 |
| SUBTOTAL TAX SUPPORTED CURRENT REVENUE APPROPRIATION: | 100,173 | 104,453 | 105,315 | 581,903 | 59,272 | 65,464 | 116,371 | 101,360 | 120,474 | 118,962 |
| INFLATION | - | - | - | 23,261 | - | - | 2,135 | 3,728 | 7,447 | 9,951 |
| SUBTOTAL ALLOCATION: | - | - | - | 23,261 | - | - | 2,135 | 3,728 | 7,447 | 9,951 |
| TOTAL TAX SUPPORTED CURRENT REVENUE REQUIREMENT: | 100,173 | 104,453 | 105,315 | 605,164 | 59,272 | 65,464 | 118,506 | 105,088 | 127,921 | 128,913 |

| NON-TAX SUPPORTED EXPENDITURES ($000s) | ACTUAL FY17 Exp | ACTUAL FY18 Exp | LATEST FY18 Exp | APPROVED 6 YR | APPROVED FY19 | APPROVED FY20 | APPROVED FY21 | APPROVED FY22 | APPROVED FY23 | APPROVED FY24 |
|---|---|---|---|---|---|---|---|---|---|---|
| NON-TAX SUPPORTED | | | | | | | | | | |
| MONTGOMERY HOUSING INITIATIVE | - | - | - | - | - | - | - | - | - | - |
| PARKING DISTRICTS | 4,925 | 6,876 | 5,949 | 40,484 | 11,412 | 6,033 | 5,292 | 5,547 | 6,100 | 6,100 |
| SOLID WASTE DISPOSAL | - | 169 | 1,000 | 36,576 | 8,787 | 8,989 | 12,300 | 6,500 | - | - |
| PERMITTING SERVICES | - | 20,991 | 14,400 | 4,009 | 4,009 | | | - | - | - |
| M-NCPPC ENTERPRISE FUND | 664 | 2,012 | 1,050 | 8,525 | 4,125 | 4,000 | - | 400 | - | - |
| CABLE TV FUND | 4,373 | 3,040 | 4,670 | 25,727 | 4,520 | 4,430 | 4,249 | 4,176 | 4,176 | 4,176 |
| WATER QUALITY PROTECTION CHARGE | 4,217 | 13,943 | 5,413 | 26,237 | 5,090 | 3,228 | 4,306 | 4,186 | 5,396 | 4,031 |
| CUPF | | | | 1,917 | 750 | 863 | 304 | - | - | - |
| SUBTOTAL EXPENDITURES: | 14,179 | 47,033 | 32,482 | 143,475 | 38,693 | 27,543 | 26,451 | 20,809 | 15,672 | 14,307 |
| TOTAL CURRENT REVENUE REQUIREMENTS | 114,352 | 151,486 | 137,797 | 748,639 | 97,965 | 93,007 | 144,957 | 125,897 | 143,593 | 143,220 |

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# Schedule A-4

## Fiscal Summary By Fund

| | ACTUAL FY18 | BUDGET FY19 | EST FY19 | APPR FY20 | %CHG BUD/APPR |
|---|---|---|---|---|---|
| TAX SUPPORTED | | | | | |
| Montgomery County Government | | | | | |
| **County General Fund** | | | | | |
| **BEGINNING FUND BALANCE** | **118,366,481** | **132,980,862** | **102,697,741** | **164,154,306** | **23.4%** |
| REVENUES | | | | | |
| Taxes | 3,169,198,185 | 3,344,777,587 | 3,307,795,675 | 3,399,752,302 | 1.6% |
| Licenses & Permits | 11,256,619 | 12,688,000 | 12,432,460 | 13,109,310 | 3.3% |
| Charges for Services | 10,125,100 | 9,861,388 | 10,422,132 | 10,327,133 | 4.7% |
| Fines & Forfeitures | 29,660,686 | 28,672,650 | 34,443,867 | 35,452,650 | 23.6% |
| Intergovernmental | 61,969,999 | 66,353,528 | 67,845,444 | 72,994,130 | 10.0% |
| Investment Income | 463,356 | 89,190 | 1,467,040 | 1,562,720 | 1652.1% |
| Miscellaneous | 10,855,948 | 11,383,458 | 14,894,531 | 13,042,221 | 14.6% |
| Total REVENUES | 3,293,529,893 | 3,473,825,801 | 3,449,301,149 | 3,546,240,466 | 2.1% |
| NET INTER-FUND TRANSFERS | | | | | |
| From Non-Tax Supported Funds | 50,037,631 | 51,104,335 | 47,898,335 | 47,637,003 | -6.8% |
| To Non-Tax Supported Funds | (24,870,444) | (25,059,464) | (25,059,464) | (27,039,046) | 7.9% |
| From Tax Supported Funds | 31,804,877 | 23,036,214 | 22,226,214 | 24,903,321 | 8.1% |
| To Tax Supported Funds | (321,032,435) | (340,750,819) | (355,448,112) | (356,971,602) | 4.8% |
| From Internal Service Funds | 27,359,360 | 11,537,012 | 11,537,012 | 0 | -100.0% |
| To Revenue Stabilization Fund | (24,949,110) | (26,170,226) | (26,020,361) | (16,644,503) | -36.4% |
| To Component Units/Agencies | (10,801,310) | (6,533,508) | (12,133,508) | (13,055,796) | 99.8% |
| Total NET INTER-FUND TRANSFERS | (272,451,431) | (312,836,456) | (336,999,884) | (341,170,623) | 9.1% |
| CONTRIBUTIONS TO/FROM OTHER FUNDS | | | | | |
| To Tax Supported Funds | (1,803,264,410) | (1,851,361,372) | (1,851,361,372) | (1,872,606,937) | 1.1% |
| County Contribution to CIP Fund | (84,412,939) | (67,663,000) | (63,650,000) | (50,214,000) | -25.8% |
| Total CONTRIBUTIONS TO/FROM OTHER FUNDS | (1,887,677,349) | (1,919,024,372) | (1,915,011,372) | (1,922,820,937) | 0.2% |
| ***Total Resources*** | ***1,251,767,594*** | ***1,374,945,835*** | ***1,299,987,634*** | ***1,446,403,212*** | ***5.2%*** |
| APPROPRIATION/EXPENDITURE | | | | | |
| Appropriation/Expenditure | (1,148,037,783) | (1,224,862,173) | (1,141,912,158) | (1,272,190,434) | 3.9% |
| Adjustment for Prior Year Encumbrances/Reserves | (1,032,070) | 0 | 0 | 0 | ---- |
| Total APPROPRIATION/EXPENDITURE | (1,149,069,853) | (1,224,862,173) | (1,141,912,158) | (1,272,190,434) | 3.9% |
| CLAIMS ON FUND | | | | | |
| Change in Designated Reserves | 0 | 4,000,000 | 6,078,830 | 81,545 | -98.0% |
| Designated Reserves | 0 | 0 | 0 | (2,000,000) | ---- |
| Total CLAIMS ON FUND | 0 | 4,000,000 | 6,078,830 | (1,918,455) | -148.0% |
| ***Total Use of Resources*** | ***(1,149,069,853)*** | ***(1,220,862,173)*** | ***(1,135,833,328)*** | ***(1,274,108,889)*** | ***4.4%*** |
| **PROJECTED FUND BALANCE** | **102,697,741** | **154,083,662** | **164,154,306** | **172,294,323** | **11.8%** |
| **Bethesda Urban District** | | | | | |
| **BEGINNING FUND BALANCE** | **168,219** | **180,356** | **199,612** | **100,845** | **-44.1%** |
| REVENUES | | | | | |
| Taxes | 663,674 | 717,614 | 704,078 | 728,825 | 1.6% |
| Charges for Services | 184,576 | 189,877 | 189,877 | 194,567 | 2.5% |
| Total REVENUES | 848,250 | 907,491 | 893,955 | 923,392 | 1.8% |
| NET INTER-FUND TRANSFERS | | | | | |

## Fiscal Summary By Fund

| | ACTUAL FY18 | BUDGET FY19 | EST FY19 | APPR FY20 | %CHG BUD/APPR |
|---|---|---|---|---|---|
| From Non-Tax Supported Funds | 1,671,030 | 1,532,530 | 1,532,530 | 1,619,864 | 5.7% |
| From Tax Supported Funds | 650,318 | 800,318 | 800,318 | 750,318 | -6.2% |
| To Tax Supported Funds | (24,123) | (23,670) | (23,670) | (21,597) | -8.8% |
| Total NET INTER-FUND TRANSFERS | 2,297,225 | 2,309,178 | 2,309,178 | 2,348,585 | 1.7% |
| ***Total Resources*** | ***3,313,694*** | ***3,397,025*** | ***3,402,745*** | ***3,372,822*** | ***-0.7%*** |
| APPROPRIATION/EXPENDITURE | | | | | |
| Appropriation/Expenditure | (3,114,084) | (3,313,905) | (3,301,900) | (3,301,135) | -0.4% |
| Adjustment for Prior Year Encumbrances/Reserves | 2 | 0 | 0 | 0 | ---- |
| Total APPROPRIATION/EXPENDITURE | (3,114,082) | (3,313,905) | (3,301,900) | (3,301,135) | -0.4% |
| ***Total Use of Resources*** | ***(3,114,082)*** | ***(3,313,905)*** | ***(3,301,900)*** | ***(3,301,135)*** | ***-0.4%*** |
| **PROJECTED FUND BALANCE** | **199,612** | **83,120** | **100,845** | **71,687** | **-13.8%** |
| **Silver Spring Urban District** | | | | | |
| **BEGINNING FUND BALANCE** | **292,450** | **167** | **(50,524)** | **130,225** | **77879.0%** |
| REVENUES | | | | | |
| Taxes | 791,407 | 931,139 | 968,997 | 1,003,131 | 7.7% |
| Charges for Services | 158,212 | 150,000 | 150,000 | 150,000 | ---- |
| Total REVENUES | 949,619 | 1,081,139 | 1,118,997 | 1,153,131 | 6.7% |
| NET INTER-FUND TRANSFERS | | | | | |
| From Non-Tax Supported Funds | 1,989,710 | 2,780,710 | 2,780,710 | 2,529,843 | -9.0% |
| From Tax Supported Funds | 539,660 | 539,660 | 539,660 | 539,660 | ---- |
| To Tax Supported Funds | (423,230) | (458,066) | (458,066) | (536,019) | 17.0% |
| Total NET INTER-FUND TRANSFERS | 2,106,140 | 2,862,304 | 2,862,304 | 2,533,484 | -11.5% |
| ***Total Resources*** | ***3,348,209*** | ***3,943,610*** | ***3,930,777*** | ***3,816,840*** | ***-3.2%*** |
| APPROPRIATION/EXPENDITURE | | | | | |
| Appropriation/Expenditure | (3,412,298) | (3,853,430) | (3,800,552) | (3,727,771) | -3.3% |
| Adjustment for Prior Year Encumbrances/Reserves | 13,565 | 0 | 0 | 0 | ---- |
| Total APPROPRIATION/EXPENDITURE | (3,398,733) | (3,853,430) | (3,800,552) | (3,727,771) | -3.3% |
| ***Total Use of Resources*** | ***(3,398,733)*** | ***(3,853,430)*** | ***(3,800,552)*** | ***(3,727,771)*** | ***-3.3%*** |
| **PROJECTED FUND BALANCE** | **(50,524)** | **90,180** | **130,225** | **89,069** | **-1.2%** |
| **Wheaton Urban District** | | | | | |
| **BEGINNING FUND BALANCE** | **455,885** | **5,198** | **155,270** | **239,707** | **4511.5%** |
| REVENUES | | | | | |
| Taxes | 206,184 | 237,229 | 252,372 | 261,217 | 10.1% |
| Investment Income | 0 | 7,250 | 0 | 0 | -100.0% |
| Total REVENUES | 206,184 | 244,479 | 252,372 | 261,217 | 6.8% |
| NET INTER-FUND TRANSFERS | | | | | |
| From Non-Tax Supported Funds | 24,358 | 36,537 | 36,537 | 36,537 | ---- |
| From Tax Supported Funds | 1,464,240 | 2,022,240 | 2,022,240 | 1,909,741 | -5.6% |
| To Tax Supported Funds | (256,309) | (267,976) | (267,976) | (308,542) | 15.1% |
| Total NET INTER-FUND TRANSFERS | 1,232,289 | 1,790,801 | 1,790,801 | 1,637,736 | -8.5% |
| ***Total Resources*** | ***1,894,358*** | ***2,040,478*** | ***2,198,443*** | ***2,138,660*** | ***4.8%*** |
| APPROPRIATION/EXPENDITURE | | | | | |
| Appropriation/Expenditure | (1,897,884) | (1,989,070) | (1,958,736) | (2,081,992) | 4.7% |
| Adjustment for Prior Year Encumbrances/Reserves | 158,796 | 0 | 0 | 0 | ---- |
| Total APPROPRIATION/EXPENDITURE | (1,739,088) | (1,989,070) | (1,958,736) | (2,081,992) | 4.7% |
| ***Total Use of Resources*** | ***(1,739,088)*** | ***(1,989,070)*** | ***(1,958,736)*** | ***(2,081,992)*** | ***4.7%*** |
| **PROJECTED FUND BALANCE** | **155,270** | **51,408** | **239,707** | **56,668** | **10.2%** |
| **Mass Transit** | | | | | |
| **BEGINNING FUND BALANCE** | **14,348,879** | **7,112,641** | **3,340,793** | **(4,851,412)** | **-168.2%** |

## Fiscal Summary By Fund

| | ACTUAL FY18 | BUDGET FY19 | EST FY19 | APPR FY20 | %CHG BUD/APPR |
|---|---|---|---|---|---|
| REVENUES | | | | | |
| Taxes | 111,853,469 | 100,841,399 | 99,820,084 | 139,457,768 | 38.3% |
| Licenses & Permits | 493,912 | 425,000 | 400,000 | 400,000 | -5.9% |
| Charges for Services | 27,332,338 | 25,870,081 | 24,795,017 | 24,169,959 | -6.6% |
| Fines & Forfeitures | 611,334 | 405,000 | 525,000 | 525,000 | 29.6% |
| Intergovernmental | 40,409,503 | 40,325,861 | 41,317,057 | 41,317,057 | 2.5% |
| Investment Income | 0 | 551,830 | 0 | 0 | -100.0% |
| Miscellaneous | 50,082 | 0 | 0 | 0 | ---- |
| Total REVENUES | 180,750,638 | 168,419,171 | 166,857,158 | 205,869,784 | 22.2% |
| NET INTER-FUND TRANSFERS | | | | | |
| To Non-Tax Supported Funds | (340,000) | 0 | 0 | 0 | ---- |
| From Tax Supported Funds | 531,310 | 531,310 | 531,310 | 531,310 | ---- |
| To Tax Supported Funds | (48,170,514) | (42,856,653) | (42,371,468) | (47,458,292) | 10.7% |
| Total NET INTER-FUND TRANSFERS | (47,979,204) | (42,325,343) | (41,840,158) | (46,926,982) | 10.9% |
| ***Total Resources*** | ***147,120,313*** | ***133,206,469*** | ***128,357,793*** | ***154,091,390*** | ***15.7%*** |
| ***CIP CURRENT REVENUE*** | ***(19,690,519)*** | ***(494,000)*** | ***1,533,000*** | ***(13,889,000)*** | ***2711.5%*** |
| APPROPRIATION/EXPENDITURE | | | | | |
| Appropriation/Expenditure | (128,017,336) | (132,517,047) | (134,742,205) | (140,039,971) | 5.7% |
| Debt Service - Other | 0 | 0 | 0 | 0 | ---- |
| Adjustment for Prior Year Encumbrances/Reserves | 3,928,335 | 0 | 0 | 0 | ---- |
| Total APPROPRIATION/EXPENDITURE | (124,089,001) | (132,517,047) | (134,742,205) | (140,039,971) | 5.7% |
| ***Total Use of Resources*** | ***(143,779,520)*** | ***(133,011,047)*** | ***(133,209,205)*** | ***(153,928,971)*** | ***15.7%*** |
| **PROJECTED FUND BALANCE** | **3,340,793** | **195,422** | **(4,851,412)** | **162,419** | **-16.9%** |
| Fire | | | | | |
| **BEGINNING FUND BALANCE** | **(1,904,982)** | **(6,566,276)** | **(14,591,542)** | **(5,446,862)** | **-17.0%** |
| REVENUES | | | | | |
| Taxes | 210,007,261 | 215,654,797 | 213,470,661 | 221,638,239 | 2.8% |
| Charges for Services | 21,090,210 | 19,500,000 | 19,500,000 | 19,500,000 | ---- |
| Intergovernmental | 1,961,675 | 0 | 2,162,054 | 198,622 | ---- |
| Investment Income | 11,662 | 710,760 | 22,990 | 24,490 | -96.6% |
| Miscellaneous | 204,286 | 244,882 | 244,882 | 244,882 | ---- |
| Total REVENUES | 233,275,094 | 236,110,439 | 235,400,587 | 241,606,233 | 2.3% |
| NET INTER-FUND TRANSFERS | | | | | |
| From Tax Supported Funds | 250,000 | 250,000 | 17,890,965 | 250,000 | ---- |
| To Tax Supported Funds | (12,214,602) | (12,131,562) | (11,296,869) | (12,446,350) | 2.6% |
| Total NET INTER-FUND TRANSFERS | (11,964,602) | (11,881,562) | 6,594,096 | (12,196,350) | 2.6% |
| ***Total Resources*** | ***219,405,510*** | ***217,662,601*** | ***227,403,141*** | ***223,963,021*** | ***2.9%*** |
| ***CIP CURRENT REVENUE*** | ***0*** | ***(99,000)*** | ***(99,000)*** | ***(1,011,000)*** | ***921.2%*** |
| APPROPRIATION/EXPENDITURE | | | | | |
| Appropriation/Expenditure | (229,871,732) | (217,411,217) | (232,751,003) | (222,831,619) | 2.5% |
| Adjustment for Prior Year Encumbrances/Reserves | (4,125,320) | 0 | 0 | 0 | ---- |
| Total APPROPRIATION/EXPENDITURE | (233,997,052) | (217,411,217) | (232,751,003) | (222,831,619) | 2.5% |
| ***Total Use of Resources*** | ***(233,997,052)*** | ***(217,510,217)*** | ***(232,850,003)*** | ***(223,842,619)*** | ***2.9%*** |
| **PROJECTED FUND BALANCE** | **(14,591,542)** | **152,384** | **(5,446,862)** | **120,402** | **-21.0%** |
| Recreation | | | | | |
| **BEGINNING FUND BALANCE** | **3,002,120** | **126,743** | **876,465** | **1,591,143** | **1155.4%** |
| REVENUES | | | | | |
| Taxes | 40,286,138 | 44,785,455 | 44,305,451 | 47,136,146 | 5.2% |
| Charges for Services | 10,497,998 | 10,580,542 | 10,580,542 | 5,878,792 | -44.4% |
| Investment Income | 0 | 72,240 | 0 | 0 | -100.0% |
| Miscellaneous | 170,253 | 129,597 | 129,597 | 129,597 | ---- |

## Fiscal Summary By Fund

| | ACTUAL FY18 | BUDGET FY19 | EST FY19 | APPR FY20 | %CHG BUD/APPR |
|---|---|---|---|---|---|
| Total REVENUES | 50,954,389 | 55,567,834 | 55,015,590 | 53,144,535 | -4.4% |
| NET INTER-FUND TRANSFERS | | | | | |
| From Non-Tax Supported Funds | 0 | 0 | 0 | 4,500,000 | ---- |
| From Tax Supported Funds | 1,009,700 | 1,009,700 | 1,009,700 | 1,009,700 | ---- |
| To Tax Supported Funds | (17,835,605) | (17,749,327) | (18,063,234) | (18,753,511) | 5.7% |
| Total NET INTER-FUND TRANSFERS | (16,825,905) | (16,739,627) | (17,053,534) | (13,243,811) | -20.9% |
| ***Total Resources*** | ***37,130,604*** | ***38,954,950*** | ***38,838,521*** | ***41,491,867*** | ***6.5%*** |
| ***CIP CURRENT REVENUE*** | ***0*** | ***0*** | ***25,000*** | ***0*** | ***----*** |
| APPROPRIATION/EXPENDITURE | | | | | |
| Appropriation/Expenditure | (36,438,721) | (38,705,979) | (37,272,378) | (41,206,548) | 6.5% |
| Adjustment for Prior Year Encumbrances/Reserves | 184,582 | 0 | 0 | 0 | ---- |
| Total APPROPRIATION/EXPENDITURE | (36,254,139) | (38,705,979) | (37,272,378) | (41,206,548) | 6.5% |
| ***Total Use of Resources*** | ***(36,254,139)*** | ***(38,705,979)*** | ***(37,247,378)*** | ***(41,206,548)*** | ***6.5%*** |
| **PROJECTED FUND BALANCE** | **876,465** | **248,971** | **1,591,143** | **285,319** | **14.6%** |
| **Economic Development Fund** | | | | | |
| **BEGINNING FUND BALANCE** | **2,888,010** | **0** | **4,075,590** | **0** | **----** |
| REVENUES | | | | | |
| Investment Income | 75,712 | 61,290 | 149,270 | 159,010 | 159.4% |
| Miscellaneous | 642,560 | 134,438 | 134,438 | 134,438 | ---- |
| Total REVENUES | 718,272 | 195,728 | 283,708 | 293,448 | 49.9% |
| NET INTER-FUND TRANSFERS | | | | | |
| From Tax Supported Funds | 4,233,040 | 4,346,051 | 4,346,051 | 5,145,913 | 18.4% |
| Total NET INTER-FUND TRANSFERS | 4,233,040 | 4,346,051 | 4,346,051 | 5,145,913 | 18.4% |
| ***Total Resources*** | ***7,839,322*** | ***4,541,779*** | ***8,705,349*** | ***5,439,361*** | ***19.8%*** |
| APPROPRIATION/EXPENDITURE | | | | | |
| Appropriation/Expenditure | (3,763,732) | (4,541,779) | (8,705,349) | (5,439,361) | 19.8% |
| Adjustment for Prior Year Encumbrances/Reserves | 0 | 0 | 0 | 0 | ---- |
| Total APPROPRIATION/EXPENDITURE | (3,763,732) | (4,541,779) | (8,705,349) | (5,439,361) | 19.8% |
| ***Total Use of Resources*** | ***(3,763,732)*** | ***(4,541,779)*** | ***(8,705,349)*** | ***(5,439,361)*** | ***19.8%*** |
| **PROJECTED FUND BALANCE** | **4,075,590** | **0** | **0** | **0** | **----** |
| **Revenue Stabilization Fund** | | | | | |
| **BEGINNING FUND BALANCE** | **280,660,259** | **308,264,897** | **308,695,745** | **340,801,006** | **10.6%** |
| REVENUES | | | | | |
| Investment Income | 3,086,376 | 3,518,080 | 6,084,900 | 6,481,740 | 84.2% |
| Total REVENUES | 3,086,376 | 3,518,080 | 6,084,900 | 6,481,740 | 84.2% |
| NET INTER-FUND TRANSFERS | | | | | |
| From Tax Supported Funds | 24,949,110 | 26,170,226 | 26,020,361 | 16,644,503 | -36.4% |
| Total NET INTER-FUND TRANSFERS | 24,949,110 | 26,170,226 | 26,020,361 | 16,644,503 | -36.4% |
| ***Total Resources*** | ***308,695,745*** | ***337,953,203*** | ***340,801,006*** | ***363,927,249*** | ***7.7%*** |
| **DESIGNATED FUND BALANCE** | **308,695,745** | **337,953,203** | **340,801,006** | **363,927,249** | **7.7%** |
| Debt Service | | | | | |
| **Debt Service** | | | | | |
| **BEGINNING FUND BALANCE** | **0** | **0** | **0** | **0** | **----** |
| REVENUES | | | | | |
| Intergovernmental | 23,630,419 | 26,084,320 | 25,864,480 | 18,146,430 | -30.4% |
| Investment Income | 1,272,378 | 0 | 0 | 0 | ---- |
| Miscellaneous | 59,194 | 5,637,100 | 5,450,290 | 3,446,260 | -38.9% |
| Total REVENUES | 24,961,991 | 31,721,420 | 31,314,770 | 21,592,690 | -31.9% |

## Fiscal Summary By Fund

| | ACTUAL FY18 | BUDGET FY19 | EST FY19 | APPR FY20 | %CHG BUD/APPR |
|---|---|---|---|---|---|
| NET INTER-FUND TRANSFERS | | | | | |
| From Tax Supported Funds | 359,684,386 | 381,702,580 | 378,562,937 | 401,455,950 | 5.2% |
| From Internal Service Funds | 0 | 0 | 0 | 190,000 | ---- |
| Total NET INTER-FUND TRANSFERS | 359,684,386 | 381,702,580 | 378,562,937 | 401,645,950 | 5.2% |
| ***Total Resources*** | ***384,646,377*** | ***413,424,000*** | ***409,877,707*** | ***423,238,640*** | ***2.4%*** |
| APPROPRIATION/EXPENDITURE | | | | | |
| Debt Service - GO Bonds | (364,263,579) | (389,165,690) | (386,330,027) | (397,517,180) | 2.1% |
| Debt Service - Other | (20,382,798) | (24,258,310) | (23,547,680) | (25,721,460) | 6.0% |
| Total APPROPRIATION/EXPENDITURE | (384,646,377) | (413,424,000) | (409,877,707) | (423,238,640) | 2.4% |
| ***Total Use of Resources*** | ***(384,646,377)*** | ***(413,424,000)*** | ***(409,877,707)*** | ***(423,238,640)*** | ***2.4%*** |
| **PROJECTED FUND BALANCE** | **0** | **0** | **0** | **0** | **----** |
| Montgomery County Public Schools | | | | | |
| **Current Fund MCPS** | | | | | |
| **BEGINNING FUND BALANCE** | **26,459,296** | **25,000,000** | **31,848,599** | **25,000,000** | **----** |
| REVENUES | | | | | |
| Charges for Services | 3,326,736 | 3,366,736 | 3,366,736 | 3,370,000 | 0.1% |
| Intergovernmental | 679,322,147 | 707,085,781 | 707,085,781 | 759,137,296 | 7.4% |
| Total REVENUES | 682,648,883 | 710,452,517 | 710,452,517 | 762,507,296 | 7.3% |
| CONTRIBUTIONS TO/FROM OTHER FUNDS | | | | | |
| County Contribution to Current/Other Fund | 1,663,280,683 | 1,708,627,645 | 1,708,627,645 | 1,726,807,241 | 1.1% |
| County Contribution to CIP Fund | 25,000,000 | 4,132,000 | 7,071,000 | 1,369,000 | -66.9% |
| Total CONTRIBUTIONS TO/FROM OTHER FUNDS | 1,688,280,683 | 1,712,759,645 | 1,715,698,645 | 1,728,176,241 | 0.9% |
| ***Total Resources*** | ***2,397,388,862*** | ***2,448,212,162*** | ***2,457,999,761*** | ***2,515,683,537*** | ***2.8%*** |
| ***CIP CURRENT REVENUE*** | ***(25,000,000)*** | ***(4,132,000)*** | ***(7,071,000)*** | ***(1,369,000)*** | ***-66.9%*** |
| APPROPRIATION/EXPENDITURE | | | | | |
| Appropriation/Expenditure | (2,368,650,903) | (2,444,080,162) | (2,425,928,761) | (2,514,314,537) | 2.9% |
| Adjustment for Prior Year Encumbrances/Reserves | 28,110,640 | 0 | 0 | 0 | ---- |
| Total APPROPRIATION/EXPENDITURE | (2,340,540,263) | (2,444,080,162) | (2,425,928,761) | (2,514,314,537) | 2.9% |
| ***Total Use of Resources*** | ***(2,365,540,263)*** | ***(2,448,212,162)*** | ***(2,432,999,761)*** | ***(2,515,683,537)*** | ***2.8%*** |
| **PROJECTED FUND BALANCE** | **31,848,599** | **0** | **25,000,000** | **0** | **----** |
| Montgomery College | | | | | |
| **Current Fund MC** | | | | | |
| **BEGINNING FUND BALANCE** | **9,442,949** | **8,857,877** | **10,940,047** | **7,025,800** | **-20.7%** |
| REVENUES | | | | | |
| Charges for Services | 77,079,245 | 78,186,535 | 75,440,939 | 75,860,647 | -3.0% |
| Intergovernmental | 36,115,042 | 36,914,976 | 36,889,976 | 37,538,559 | 1.7% |
| Investment Income | 214,006 | 155,000 | 200,000 | 155,000 | ---- |
| Miscellaneous | 3,274,263 | 1,594,000 | 729,411 | 1,594,000 | ---- |
| Total REVENUES | 116,682,556 | 116,850,511 | 113,260,326 | 115,148,206 | -1.5% |
| NET INTER-FUND TRANSFERS | | | | | |
| From Non-Tax Supported Funds | 1,864,144 | 1,305,485 | 1,234,485 | 1,500,000 | 14.9% |
| Total NET INTER-FUND TRANSFERS | 1,864,144 | 1,305,485 | 1,234,485 | 1,500,000 | 14.9% |
| CONTRIBUTIONS TO/FROM OTHER FUNDS | | | | | |
| County Contribution to Current/Other Fund | 139,333,727 | 142,083,727 | 142,083,727 | 145,149,696 | 2.2% |
| County Contribution to CIP Fund | 12,709,286 | 13,561,000 | 11,661,000 | 13,584,000 | 0.2% |
| Total CONTRIBUTIONS TO/FROM OTHER FUNDS | 152,043,013 | 155,644,727 | 153,744,727 | 158,733,696 | 2.0% |
| ***Total Resources*** | ***280,032,662*** | ***282,658,600*** | ***279,179,585*** | ***282,407,702*** | ***-0.1%*** |
| ***CIP CURRENT REVENUE*** | ***(12,709,286)*** | ***(13,561,000)*** | ***(11,661,000)*** | ***(13,584,000)*** | ***0.2%*** |
| APPROPRIATION/EXPENDITURE | | | | | |
| Appropriation/Expenditure | (257,588,741) | (264,799,723) | (260,492,785) | (264,768,350) | ---- |

## Fiscal Summary By Fund

| | ACTUAL FY18 | BUDGET FY19 | EST FY19 | APPR FY20 | %CHG BUD/APPR |
|---|---|---|---|---|---|
| Adjustment for Prior Year Encumbrances/Reserves | 1,205,412 | 0 | 0 | 0 | ---- |
| Total APPROPRIATION/EXPENDITURE | (256,383,329) | (264,799,723) | (260,492,785) | (264,768,350) | ---- |
| ***Total Use of Resources*** | ***(269,092,615)*** | ***(278,360,723)*** | ***(272,153,785)*** | ***(278,352,350)*** | **----** |
| **PROJECTED FUND BALANCE** | **10,940,047** | **4,297,877** | **7,025,800** | **4,055,352** | **-5.6%** |
| Emergency Repair Fund | | | | | |
| **BEGINNING FUND BALANCE** | **536,178** | **493,178** | **569,927** | **491,427** | **-0.4%** |
| REVENUES | | | | | |
| Investment Income | 11,311 | 0 | 11,500 | 15,000 | ---- |
| Total REVENUES | 11,311 | 0 | 11,500 | 15,000 | ---- |
| CONTRIBUTIONS TO/FROM OTHER FUNDS | | | | | |
| County Contribution to Current/Other Fund | 250,000 | 250,000 | 250,000 | 250,000 | ---- |
| Total CONTRIBUTIONS TO/FROM OTHER FUNDS | 250,000 | 250,000 | 250,000 | 250,000 | ---- |
| ***Total Resources*** | ***797,489*** | ***743,178*** | ***831,427*** | ***756,427*** | ***1.8%*** |
| APPROPRIATION/EXPENDITURE | | | | | |
| Appropriation/Expenditure | (227,562) | (350,000) | (340,000) | (300,000) | -14.3% |
| Total APPROPRIATION/EXPENDITURE | (227,562) | (350,000) | (340,000) | (300,000) | -14.3% |
| ***Total Use of Resources*** | ***(227,562)*** | ***(350,000)*** | ***(340,000)*** | ***(300,000)*** | ***-14.3%*** |
| **PROJECTED FUND BALANCE** | **569,927** | **393,178** | **491,427** | **456,427** | **16.1%** |
| MC Grants Tax Supported Fund | | | | | |
| **BEGINNING FUND BALANCE** | **0** | **0** | **0** | **0** | **----** |
| CONTRIBUTIONS TO/FROM OTHER FUNDS | | | | | |
| County Contribution to Current/Other Fund | 400,000 | 400,000 | 400,000 | 400,000 | ---- |
| Total CONTRIBUTIONS TO/FROM OTHER FUNDS | 400,000 | 400,000 | 400,000 | 400,000 | ---- |
| ***Total Resources*** | ***400,000*** | ***400,000*** | ***400,000*** | ***400,000*** | **----** |
| APPROPRIATION/EXPENDITURE | | | | | |
| Appropriation/Expenditure | (400,000) | (400,000) | (400,000) | (400,000) | ---- |
| Total APPROPRIATION/EXPENDITURE | (400,000) | (400,000) | (400,000) | (400,000) | ---- |
| ***Total Use of Resources*** | ***(400,000)*** | ***(400,000)*** | ***(400,000)*** | ***(400,000)*** | **----** |
| **PROJECTED FUND BALANCE** | **0** | **0** | **0** | **0** | **----** |
| Maryland-National Capital Park and Planning Commission | | | | | |
| Administration Fund | | | | | |
| **BEGINNING FUND BALANCE** | **5,808,834** | **4,548,157** | **5,688,088** | **2,261,166** | **-50.3%** |
| REVENUES | | | | | |
| Taxes | 28,695,052 | 27,343,775 | 27,046,895 | 30,516,309 | 11.6% |
| Charges for Services | 283,777 | 204,200 | 204,200 | 198,400 | -2.8% |
| Intergovernmental | 404,630 | 391,700 | 391,700 | 403,500 | 3.0% |
| Investment Income | 218,044 | 100,000 | 100,000 | 100,000 | ---- |
| Miscellaneous | 6,948 | 0 | 0 | 0 | ---- |
| Total REVENUES | 29,608,451 | 28,039,675 | 27,742,795 | 31,218,209 | 11.3% |
| NET INTER-FUND TRANSFERS | | | | | |
| To Non-Tax Supported Funds | (300,000) | 0 | 0 | 0 | ---- |
| To Tax Supported Funds | (500,000) | 0 | 0 | (125,000) | ---- |
| Total NET INTER-FUND TRANSFERS | (800,000) | 0 | 0 | (125,000) | ---- |
| ***Total Resources*** | ***34,617,285*** | ***32,587,832*** | ***33,430,883*** | ***33,354,375*** | ***2.4%*** |
| APPROPRIATION/EXPENDITURE | | | | | |
| Appropriation/Expenditure | (28,929,197) | (31,617,007) | (31,169,717) | (32,344,879) | 2.3% |
| Adjustment for Prior Year Encumbrances/Reserves | 0 | 0 | 0 | 0 | ---- |
| Total APPROPRIATION/EXPENDITURE | (28,929,197) | (31,617,007) | (31,169,717) | (32,344,879) | 2.3% |
| ***Total Use of Resources*** | ***(28,929,197)*** | ***(31,617,007)*** | ***(31,169,717)*** | ***(32,344,879)*** | ***2.3%*** |

## Fiscal Summary By Fund

| | ACTUAL FY18 | BUDGET FY19 | EST FY19 | APPR FY20 | %CHG BUD/APPR |
|---|---|---|---|---|---|
| **PROJECTED FUND BALANCE** | **5,688,088** | **970,825** | **2,261,166** | **1,009,496** | **4.0%** |
| Park Fund | | | | | |
| **BEGINNING FUND BALANCE** | **6,893,750** | **7,351,183** | **7,065,369** | **3,341,100** | **-54.6%** |
| REVENUES | | | | | |
| Taxes | 92,415,781 | 92,898,722 | 91,890,091 | 100,524,312 | 8.2% |
| Charges for Services | 2,914,730 | 2,947,100 | 2,947,100 | 3,216,214 | 9.1% |
| Intergovernmental | 3,184,641 | 3,344,909 | 3,344,909 | 3,422,473 | 2.3% |
| Investment Income | 191,497 | 65,000 | 65,000 | 100,000 | 53.8% |
| Miscellaneous | 126,282 | 117,100 | 117,100 | 115,800 | -1.1% |
| Total REVENUES | 98,832,931 | 99,372,831 | 98,364,200 | 107,378,799 | 8.1% |
| NET INTER-FUND TRANSFERS | | | | | |
| From Tax Supported Funds | 500,000 | 100,000 | 100,000 | 225,000 | 125.0% |
| Total NET INTER-FUND TRANSFERS | 500,000 | 100,000 | 100,000 | 225,000 | 125.0% |
| ***Total Resources*** | ***106,226,681*** | ***106,824,014*** | ***105,529,569*** | ***110,944,899*** | ***3.9%*** |
| ***CIP CURRENT REVENUE*** | ***(350,000)*** | ***(350,000)*** | ***(350,000)*** | ***(350,000)*** | ***----*** |
| APPROPRIATION/EXPENDITURE | | | | | |
| Appropriation/Expenditure | (93,411,248) | (96,648,926) | (95,377,184) | (100,021,551) | 3.5% |
| Debt Service - Other | (5,428,913) | (6,461,285) | (6,461,285) | (6,624,410) | 2.5% |
| Adjustment for Prior Year Encumbrances/Reserves | 28,849 | 0 | 0 | 0 | ---- |
| Total APPROPRIATION/EXPENDITURE | (98,811,312) | (103,110,211) | (101,838,469) | (106,645,961) | 3.4% |
| ***Total Use of Resources*** | ***(99,161,312)*** | ***(103,460,211)*** | ***(102,188,469)*** | ***(106,995,961)*** | ***3.4%*** |
| **PROJECTED FUND BALANCE** | **7,065,369** | **3,363,803** | **3,341,100** | **3,948,938** | **17.4%** |
| ALA Debt Service Fund | | | | | |
| **BEGINNING FUND BALANCE** | **5,616** | **0** | **5,169** | **0** | **----** |
| REVENUES | | | | | |
| Taxes | 1,929,019 | 2,024,928 | 2,004,420 | 2,075,264 | 2.5% |
| Total REVENUES | 1,929,019 | 2,024,928 | 2,004,420 | 2,075,264 | 2.5% |
| NET INTER-FUND TRANSFERS | | | | | |
| To Internal Service Funds | (1,775,416) | (1,872,078) | (1,856,739) | (1,930,064) | 3.1% |
| Total NET INTER-FUND TRANSFERS | (1,775,416) | (1,872,078) | (1,856,739) | (1,930,064) | 3.1% |
| ***Total Resources*** | ***159,219*** | ***152,850*** | ***152,850*** | ***145,200*** | ***-5.0%*** |
| APPROPRIATION/EXPENDITURE | | | | | |
| Appropriation/Expenditure | (154,050) | (152,850) | (152,850) | (145,200) | -5.0% |
| Total APPROPRIATION/EXPENDITURE | (154,050) | (152,850) | (152,850) | (145,200) | -5.0% |
| ***Total Use of Resources*** | ***(154,050)*** | ***(152,850)*** | ***(152,850)*** | ***(145,200)*** | ***-5.0%*** |
| **PROJECTED FUND BALANCE** | **5,169** | **0** | **0** | **0** | **----** |
| NON-TAX SUPPORTED<br>Montgomery County Government | | | | | |
| Grant Fund MCG | | | | | |
| **BEGINNING FUND BALANCE** | **0** | **0** | **0** | **0** | **----** |
| REVENUES | | | | | |
| Charges for Services | 480 | 0 | 0 | 0 | ---- |
| Intergovernmental | 114,183,230 | 117,471,203 | 117,471,203 | 116,991,787 | -0.4% |
| Investment Income | 395,471 | 0 | 0 | 0 | ---- |
| Miscellaneous | 1,692,921 | 1,000,000 | 1,000,000 | 2,231,664 | 123.2% |
| Total REVENUES | 116,272,102 | 118,471,203 | 118,471,203 | 119,223,451 | 0.6% |
| NET INTER-FUND TRANSFERS | | | | | |
| From Tax Supported Funds | 340,000 | 0 | 0 | 0 | ---- |
| Total NET INTER-FUND TRANSFERS | 340,000 | 0 | 0 | 0 | ---- |

## Fiscal Summary By Fund

| | ACTUAL FY18 | BUDGET FY19 | EST FY19 | APPR FY20 | %CHG BUD/APPR |
|---|---|---|---|---|---|
| ***Total Resources*** | ***116,612,102*** | ***118,471,203*** | ***118,471,203*** | ***119,223,451*** | ***0.6%*** |
| APPROPRIATION/EXPENDITURE | | | | | |
| Appropriation/Expenditure | (116,612,102) | (119,091,091) | (119,091,091) | (119,843,339) | 0.6% |
| Total APPROPRIATION/EXPENDITURE | (116,612,102) | (119,091,091) | (119,091,091) | (119,843,339) | 0.6% |
| ***Total Use of Resources*** | ***(116,612,102)*** | ***(119,091,091)*** | ***(119,091,091)*** | ***(119,843,339)*** | ***0.6%*** |
| **PROJECTED FUND BALANCE** | **0** | **(619,888)** | **(619,888)** | **(619,888)** | **----** |
| **Water Quality Protection Fund** | | | | | |
| **BEGINNING FUND BALANCE** | **19,430,002** | **5,328,814** | **13,876,219** | **9,393,512** | **76.3%** |
| REVENUES | | | | | |
| Taxes | 40,385,835 | 39,887,856 | 39,887,856 | 39,987,111 | 0.2% |
| Charges for Services | 97,920 | 50,000 | 200,000 | 50,000 | ---- |
| Investment Income | 444,772 | 333,980 | 876,880 | 934,070 | 179.7% |
| Total REVENUES | 40,928,527 | 40,271,836 | 40,964,736 | 40,971,181 | 1.7% |
| NET INTER-FUND TRANSFERS | | | | | |
| To Non-Tax Supported Funds | (6,100,007) | (6,148,600) | (6,148,600) | (6,361,900) | 3.5% |
| To Tax Supported Funds | (1,611,261) | (1,752,361) | (1,752,361) | (2,037,980) | 16.3% |
| Total NET INTER-FUND TRANSFERS | (7,711,268) | (7,900,961) | (7,900,961) | (8,399,880) | 6.3% |
| ***Total Resources*** | ***52,647,261*** | ***37,699,689*** | ***46,939,994*** | ***41,964,813*** | ***11.3%*** |
| ***CIP CURRENT REVENUE*** | ***(13,943,493)*** | ***(5,390,000)*** | ***(4,750,000)*** | ***(3,228,000)*** | ***-40.1%*** |
| APPROPRIATION/EXPENDITURE | | | | | |
| Appropriation/Expenditure | (25,157,098) | (27,945,464) | (25,503,999) | (28,826,387) | 3.2% |
| Adjustment for Prior Year Encumbrances/Reserves | 329,549 | 0 | 0 | 0 | ---- |
| Total APPROPRIATION/EXPENDITURE | (24,827,549) | (27,945,464) | (25,503,999) | (28,826,387) | 3.2% |
| CLAIMS ON FUND | | | | | |
| Designated CIP Current Revenue Projects | 0 | 0 | (7,712,967) | 0 | ---- |
| Total CLAIMS ON FUND | 0 | 0 | (7,712,967) | 0 | ---- |
| ***Total Use of Resources*** | ***(38,771,042)*** | ***(33,335,464)*** | ***(37,966,966)*** | ***(32,054,387)*** | ***-3.8%*** |
| **PROJECTED FUND BALANCE** | **13,876,219** | **4,364,225** | **8,973,028** | **9,910,426** | **127.1%** |
| **Cable Television** | | | | | |
| **BEGINNING FUND BALANCE** | **6,030,856** | **1,959,617** | **443,135** | **88,970** | **-95.5%** |
| REVENUES | | | | | |
| Charges for Services | 27,537,351 | 28,840,220 | 26,896,000 | 26,309,000 | -8.8% |
| Investment Income | 125,012 | 106,720 | 107,000 | 263,000 | 146.4% |
| Total REVENUES | 27,662,363 | 28,946,940 | 27,003,000 | 26,572,000 | -8.2% |
| NET INTER-FUND TRANSFERS | | | | | |
| To Tax Supported Funds | (13,232,189) | (10,126,335) | (6,920,335) | (4,544,126) | -55.1% |
| Total NET INTER-FUND TRANSFERS | (13,232,189) | (10,126,335) | (6,920,335) | (4,544,126) | -55.1% |
| ***Total Resources*** | ***20,461,030*** | ***20,780,222*** | ***20,525,800*** | ***22,116,844*** | ***6.4%*** |
| ***CIP CURRENT REVENUE*** | ***(3,040,258)*** | ***(4,520,000)*** | ***(4,520,000)*** | ***(4,430,000)*** | ***-2.0%*** |
| APPROPRIATION/EXPENDITURE | | | | | |
| Appropriation/Expenditure | (14,439,497) | (16,193,212) | (15,916,830) | (16,372,005) | 1.1% |
| Adjustment for Prior Year Encumbrances/Reserves | (2,538,140) | 0 | 0 | 0 | ---- |
| Total APPROPRIATION/EXPENDITURE | (16,977,637) | (16,193,212) | (15,916,830) | (16,372,005) | 1.1% |
| ***Total Use of Resources*** | ***(20,017,895)*** | ***(20,713,212)*** | ***(20,436,830)*** | ***(20,802,005)*** | ***0.4%*** |
| **PROJECTED FUND BALANCE** | **443,135** | **67,010** | **88,970** | **1,314,839** | **1862.2%** |
| **Recreation Non-Tax Supported** | | | | | |
| **BEGINNING FUND BALANCE** | **0** | **0** | **0** | **2,000,000** | **----** |
| REVENUES | | | | | |

## Fiscal Summary By Fund

| | ACTUAL FY18 | BUDGET FY19 | EST FY19 | APPR FY20 | %CHG BUD/APPR |
|---|---|---|---|---|---|
| Charges for Services | 0 | 0 | 0 | 8,100,000 | ---- |
| Total REVENUES | 0 | 0 | 0 | 8,100,000 | ---- |
| NET INTER-FUND TRANSFERS | | | | | |
| To Tax Supported Funds | 0 | 0 | 0 | (4,500,000) | ---- |
| Total NET INTER-FUND TRANSFERS | 0 | 0 | 0 | (4,500,000) | ---- |
| ***Total Resources*** | ***0*** | ***0*** | ***0*** | ***5,600,000*** | **----** |
| APPROPRIATION/EXPENDITURE | | | | | |
| Appropriation/Expenditure | 0 | 0 | 0 | (3,600,000) | ---- |
| Total APPROPRIATION/EXPENDITURE | 0 | 0 | 0 | (3,600,000) | ---- |
| ***Total Use of Resources*** | ***0*** | ***0*** | ***0*** | ***(3,600,000)*** | **----** |
| **PROJECTED FUND BALANCE** | **0** | **0** | **0** | **2,000,000** | **----** |
| **Montgomery Housing Initiative** | | | | | |
| **BEGINNING FUND BALANCE** | **28,063,500** | **11,633,504** | **23,346,965** | **7,160,000** | **-38.5%** |
| REVENUES | | | | | |
| Taxes | 12,936,302 | 14,471,142 | 16,395,347 | 16,467,562 | 13.8% |
| Charges for Services | 34,842 | 70,200 | 70,200 | 70,200 | ---- |
| Investment Income | 2,841,976 | 3,010,190 | 2,595,950 | 2,765,250 | -8.1% |
| Miscellaneous | 4,904,508 | 3,956,756 | 3,956,756 | 4,641,756 | 17.3% |
| Total REVENUES | 20,717,628 | 21,508,288 | 23,018,253 | 23,944,768 | 11.3% |
| NET INTER-FUND TRANSFERS | | | | | |
| To Non-Tax Supported Funds | (7,266,113) | (9,501,510) | (8,688,530) | (9,623,700) | 1.3% |
| From Tax Supported Funds | 22,703,644 | 22,703,644 | 22,703,644 | 25,342,876 | 11.6% |
| To Tax Supported Funds | (329,848) | (371,142) | (371,142) | (476,191) | 28.3% |
| Total NET INTER-FUND TRANSFERS | 15,107,683 | 12,830,992 | 13,643,972 | 15,242,985 | 18.8% |
| ***Total Resources*** | ***63,888,811*** | ***45,972,784*** | ***60,009,190*** | ***46,347,753*** | ***0.8%*** |
| APPROPRIATION/EXPENDITURE | | | | | |
| Appropriation/Expenditure | (38,905,203) | (35,533,040) | (37,457,245) | (41,226,827) | 16.0% |
| Debt Service - Other | (59,021) | (56,750) | (56,750) | (56,750) | ---- |
| Adjustment for Prior Year Encumbrances/Reserves | (1,577,622) | 0 | 0 | 0 | ---- |
| Total APPROPRIATION/EXPENDITURE | (40,541,846) | (35,589,790) | (37,513,995) | (41,283,577) | 16.0% |
| CLAIMS ON FUND | | | | | |
| Set Aside: Future Needs | 0 | (6,292,994) | (15,335,195) | (1,894,176) | -69.9% |
| Total CLAIMS ON FUND | 0 | (6,292,994) | (15,335,195) | (1,894,176) | -69.9% |
| ***Total Use of Resources*** | ***(40,541,846)*** | ***(41,882,784)*** | ***(52,849,190)*** | ***(43,177,753)*** | ***3.1%*** |
| **PROJECTED FUND BALANCE** | **23,346,965** | **4,090,000** | **7,160,000** | **3,170,000** | **-22.5%** |
| **Community Use of Public Facilities** | | | | | |
| **BEGINNING UNRESTRICTED NET ASSETS** | **6,919,320** | **5,796,363** | **6,372,109** | **4,796,527** | **-17.2%** |
| REVENUES | | | | | |
| Charges for Services | 11,782,129 | 11,512,996 | 11,431,922 | 11,926,753 | 3.6% |
| Investment Income | 161,425 | 108,083 | 108,083 | 104,195 | -3.6% |
| Total REVENUES | 11,943,554 | 11,621,079 | 11,540,005 | 12,030,948 | 3.5% |
| NET INTER-FUND TRANSFERS | | | | | |
| From Tax Supported Funds | 160,000 | 160,000 | 160,000 | 160,000 | ---- |
| To Tax Supported Funds | (791,032) | (849,493) | (849,493) | (928,770) | 9.3% |
| Total NET INTER-FUND TRANSFERS | (631,032) | (689,493) | (689,493) | (768,770) | 11.5% |
| ***Total Resources*** | ***18,231,842*** | ***16,727,949*** | ***17,222,621*** | ***16,058,705*** | ***-4.0%*** |
| ***CIP CURRENT REVENUE*** | ***0*** | ***(750,000)*** | ***(750,000)*** | ***(863,000)*** | ***15.1%*** |
| APPROPRIATION/EXPENDITURE | | | | | |
| Appropriation/Expenditure | (11,522,132) | (11,919,899) | (11,644,278) | (11,942,523) | 0.2% |

## Fiscal Summary By Fund

| | ACTUAL FY18 | BUDGET FY19 | EST FY19 | APPR FY20 | %CHG BUD/APPR |
|---|---|---|---|---|---|
| Adjustment for Prior Year Encumbrances/Reserves | (337,601) | 0 | 0 | 0 | ---- |
| Pension Liability Restatement (GASB 68) | 0 | 0 | 0 | 0 | ---- |
| Total APPROPRIATION/EXPENDITURE | (11,859,733) | (11,919,899) | (11,644,278) | (11,942,523) | 0.2% |
| CLAIMS ON FUND | | | | | |
| Set Aside: Future Needs | 0 | 0 | (31,816) | (31,816) | ---- |
| Total CLAIMS ON FUND | 0 | 0 | (31,816) | (31,816) | ---- |
| ***Total Use of Resources*** | ***(11,859,733)*** | ***(12,669,899)*** | ***(12,426,094)*** | ***(12,837,339)*** | ***1.3%*** |
| **PROJECTED UNRESTRICTED NET ASSETS** | **6,372,109** | **4,058,050** | **4,796,527** | **3,221,366** | **-20.6%** |
| **Bethesda Parking District** | | | | | |
| **BEGINNING CASH BALANCE** | **15,478,181** | **15,622,919** | **17,600,624** | **16,057,513** | **2.8%** |
| REVENUES | | | | | |
| Taxes | (9,483) | 0 | 0 | 0 | ---- |
| Charges for Services | 15,191,580 | 15,555,081 | 15,555,081 | 15,555,081 | ---- |
| Fines & Forfeitures | 4,052,617 | 3,250,000 | 3,250,000 | 3,250,000 | ---- |
| Investment Income | 203,887 | 173,490 | 401,970 | 428,190 | 146.8% |
| Miscellaneous | 1,365,074 | 359,120 | 359,120 | 359,120 | ---- |
| Total REVENUES | 20,803,675 | 19,337,691 | 19,566,171 | 19,592,391 | 1.3% |
| NET INTER-FUND TRANSFERS | | | | | |
| To Non-Tax Supported Funds | 0 | (400,000) | (400,000) | (220,000) | -45.0% |
| To Tax Supported Funds | (2,078,355) | (1,959,658) | (1,959,658) | (2,111,137) | 7.7% |
| Total NET INTER-FUND TRANSFERS | (2,078,355) | (2,359,658) | (2,359,658) | (2,331,137) | -1.2% |
| ***Total Resources*** | ***34,203,501*** | ***32,600,952*** | ***34,807,137*** | ***33,318,767*** | ***2.2%*** |
| ***CIP CURRENT REVENUE*** | ***(2,853,046)*** | ***(5,155,000)*** | ***(3,805,562)*** | ***(3,790,000)*** | ***-26.5%*** |
| APPROPRIATION/EXPENDITURE | | | | | |
| Appropriation/Expenditure | (9,651,750) | (10,262,834) | (10,267,299) | (10,362,601) | 1.0% |
| Debt Service - Other | (4,649,910) | (4,653,194) | (4,653,194) | (4,640,400) | -0.3% |
| Adjustment for Prior Year Encumbrances/Reserves | 551,829 | 0 | 0 | 0 | ---- |
| Total APPROPRIATION/EXPENDITURE | (13,749,831) | (14,916,028) | (14,920,493) | (15,003,001) | 0.6% |
| CLAIMS ON FUND | | | | | |
| Designated CIP Current Revenue Projects | 0 | 0 | (23,569) | (23,569) | ---- |
| Total CLAIMS ON FUND | 0 | 0 | (23,569) | (23,569) | ---- |
| ***Total Use of Resources*** | ***(16,602,877)*** | ***(20,071,028)*** | ***(18,749,624)*** | ***(18,816,570)*** | ***-6.3%*** |
| **PROJECTED CASH BALANCE** | **17,600,624** | **12,529,924** | **16,057,513** | **14,502,197** | **15.7%** |
| **Silver Spring Parking District** | | | | | |
| **BEGINNING CASH BALANCE** | **18,231,218** | **13,132,931** | **16,891,415** | **8,762,031** | **-33.3%** |
| REVENUES | | | | | |
| Taxes | (7,696) | 0 | 0 | 0 | ---- |
| Charges for Services | 11,985,981 | 10,663,333 | 10,663,333 | 10,840,413 | 1.7% |
| Fines & Forfeitures | 2,087,849 | 1,897,689 | 1,897,689 | 1,897,689 | ---- |
| Investment Income | 220,702 | 282,980 | 435,120 | 226,457 | -20.0% |
| Miscellaneous | 242,191 | 0 | 0 | 0 | ---- |
| Total REVENUES | 14,529,027 | 12,844,002 | 12,996,142 | 12,964,559 | 0.9% |
| NET INTER-FUND TRANSFERS | | | | | |
| To Tax Supported Funds | (2,525,826) | (3,340,130) | (3,340,130) | (3,083,000) | -7.7% |
| Total NET INTER-FUND TRANSFERS | (2,525,826) | (3,340,130) | (3,340,130) | (3,083,000) | -7.7% |
| ***Total Resources*** | ***30,234,419*** | ***22,636,803*** | ***26,547,427*** | ***18,643,590*** | ***-17.6%*** |
| ***CIP CURRENT REVENUE*** | ***(3,879,877)*** | ***(6,100,000)*** | ***(6,395,593)*** | ***(2,086,000)*** | ***-65.8%*** |
| APPROPRIATION/EXPENDITURE | | | | | |
| Appropriation/Expenditure | (10,355,681) | (11,507,531) | (11,370,948) | (11,659,858) | 1.3% |
| Debt Service - Other | 0 | 0 | 0 | 0 | ---- |

## Fiscal Summary By Fund

| | ACTUAL FY18 | BUDGET FY19 | EST FY19 | APPR FY20 | %CHG BUD/APPR |
|---|---|---|---|---|---|
| Adjustment for Prior Year Encumbrances/Reserves | 892,554 | 0 | 0 | 0 | ---- |
| Total APPROPRIATION/EXPENDITURE | (9,463,127) | (11,507,531) | (11,370,948) | (11,659,858) | 1.3% |
| CLAIMS ON FUND | | | | | |
| Set Aside: Future Needs | 0 | 0 | (18,855) | (18,855) | ---- |
| Total CLAIMS ON FUND | 0 | 0 | (18,855) | (18,855) | ---- |
| ***Total Use of Resources*** | ***(13,343,004)*** | ***(17,607,531)*** | ***(17,785,396)*** | ***(13,764,713)*** | ***-21.8%*** |
| **PROJECTED CASH BALANCE** | **16,891,415** | **5,029,272** | **8,762,031** | **4,878,877** | **-3.0%** |
| **Wheaton Parking District** | | | | | |
| **BEGINNING CASH BALANCE** | **900,350** | **451,008** | **973,824** | **917,944** | **103.5%** |
| REVENUES | | | | | |
| Taxes | (388) | 0 | 0 | 0 | ---- |
| Charges for Services | 811,227 | 725,000 | 725,000 | 725,000 | ---- |
| Fines & Forfeitures | 429,421 | 476,000 | 476,000 | 476,000 | ---- |
| Investment Income | 9,858 | 13,980 | 19,440 | 21,885 | 56.5% |
| Miscellaneous | 15,027 | 0 | 0 | 0 | ---- |
| Total REVENUES | 1,265,145 | 1,214,980 | 1,220,440 | 1,222,885 | 0.7% |
| NET INTER-FUND TRANSFERS | | | | | |
| From Non-Tax Supported Funds | 0 | 400,000 | 400,000 | 220,000 | -45.0% |
| To Tax Supported Funds | (96,084) | (111,148) | (111,148) | (117,155) | 5.4% |
| Total NET INTER-FUND TRANSFERS | (96,084) | 288,852 | 288,852 | 102,845 | -64.4% |
| ***Total Resources*** | ***2,069,411*** | ***1,954,840*** | ***2,483,116*** | ***2,243,674*** | ***14.8%*** |
| ***CIP CURRENT REVENUE*** | ***(143,199)*** | ***(157,000)*** | ***(156,000)*** | ***(157,000)*** | ***----*** |
| APPROPRIATION/EXPENDITURE | | | | | |
| Appropriation/Expenditure | (1,084,098) | (1,405,707) | (1,405,636) | (1,599,302) | 13.8% |
| Adjustment for Prior Year Encumbrances/Reserves | 131,710 | 0 | 0 | 0 | ---- |
| Total APPROPRIATION/EXPENDITURE | (952,388) | (1,405,707) | (1,405,636) | (1,599,302) | 13.8% |
| CLAIMS ON FUND | | | | | |
| Set Aside: Future Needs | 0 | 0 | (3,536) | (3,536) | ---- |
| Total CLAIMS ON FUND | 0 | 0 | (3,536) | (3,536) | ---- |
| ***Total Use of Resources*** | ***(1,095,587)*** | ***(1,562,707)*** | ***(1,565,172)*** | ***(1,759,838)*** | ***12.6%*** |
| **PROJECTED CASH BALANCE** | **973,824** | **392,133** | **917,944** | **483,836** | **23.4%** |
| **Permitting Services** | | | | | |
| **BEGINNING UNRESTRICTED NET ASSETS** | **36,574,865** | **16,329,877** | **16,417,858** | **14,351,293** | **-12.1%** |
| REVENUES | | | | | |
| Licenses & Permits | 43,320,412 | 40,315,397 | 41,133,607 | 43,344,335 | 7.5% |
| Charges for Services | 905,475 | 1,339,464 | 801,639 | 1,661,907 | 24.1% |
| Fines & Forfeitures | 110,305 | 89,772 | 97,050 | 89,772 | ---- |
| Investment Income | 560,411 | 776,730 | 880,000 | 880,000 | 13.3% |
| Miscellaneous | 89,982 | 0 | 0 | 0 | ---- |
| Total REVENUES | 44,986,585 | 42,521,363 | 42,912,296 | 45,976,014 | 8.1% |
| NET INTER-FUND TRANSFERS | | | | | |
| To Tax Supported Funds | (5,236,021) | (5,642,377) | (5,642,377) | (6,588,136) | 16.8% |
| Total NET INTER-FUND TRANSFERS | (5,236,021) | (5,642,377) | (5,642,377) | (6,588,136) | 16.8% |
| ***Total Resources*** | ***76,325,429*** | ***53,208,863*** | ***53,687,777*** | ***53,739,171*** | ***1.0%*** |
| ***CIP CURRENT REVENUE*** | ***(20,991,000)*** | ***(4,009,000)*** | ***0*** | ***0*** | ***-100.0%*** |
| APPROPRIATION/EXPENDITURE | | | | | |
| Appropriation/Expenditure | (37,117,213) | (40,234,230) | (39,084,314) | (41,888,787) | 4.1% |
| Adjustment for Prior Year Encumbrances/Reserves | (1,799,358) | 0 | 0 | 0 | ---- |
| Pension Liability Restatement (GASB 68) | 0 | 0 | 0 | 0 | ---- |
| Total APPROPRIATION/EXPENDITURE | (38,916,571) | (40,234,230) | (39,084,314) | (41,888,787) | 4.1% |

## Fiscal Summary By Fund

| | ACTUAL FY18 | BUDGET FY19 | EST FY19 | APPR FY20 | %CHG BUD/APPR |
|---|---|---|---|---|---|
| CLAIMS ON FUND | | | | | |
| Set Aside: Future Needs | 0 | 0 | (252,170) | (252,170) | ---- |
| Total CLAIMS ON FUND | 0 | 0 | (252,170) | (252,170) | ---- |
| ***Total Use of Resources*** | ***(59,907,571)*** | ***(44,243,230)*** | ***(39,336,484)*** | ***(42,140,957)*** | ***-4.8%*** |
| **PROJECTED UNRESTRICTED NET ASSETS** | **16,417,858** | **8,965,633** | **14,351,293** | **11,598,214** | **29.4%** |
| Solid Waste Collection | | | | | |
| **BEGINNING RETAINED EARNINGS** | **1,534,806** | **3,439,935** | **(140,204)** | **(2,453,402)** | **-171.3%** |
| REVENUES | | | | | |
| Charges for Services | 6,439,538 | 7,102,557 | 7,086,460 | 8,818,850 | 24.2% |
| Investment Income | 31,207 | 49,300 | 61,530 | 65,540 | 32.9% |
| Total REVENUES | 6,470,745 | 7,151,857 | 7,147,990 | 8,884,390 | 24.2% |
| NET INTER-FUND TRANSFERS | | | | | |
| To Tax Supported Funds | (267,254) | (286,394) | (286,394) | (331,905) | 15.9% |
| Total NET INTER-FUND TRANSFERS | (267,254) | (286,394) | (286,394) | (331,905) | 15.9% |
| ***Total Resources*** | ***7,738,297*** | ***10,305,398*** | ***6,721,392*** | ***6,099,083*** | ***-40.8%*** |
| APPROPRIATION/EXPENDITURE | | | | | |
| Appropriation/Expenditure | (7,873,951) | (9,247,348) | (9,164,189) | (9,583,720) | 3.6% |
| Budget to GAAP Reconciliation | (9,108) | 0 | 0 | 0 | ---- |
| Pension Liability Restatement (GASB 68) | 0 | 0 | 0 | 0 | ---- |
| Current Year Encumbrances | 4,558 | 0 | 0 | 0 | ---- |
| Total APPROPRIATION/EXPENDITURE | (7,878,501) | (9,247,348) | (9,164,189) | (9,583,720) | 3.6% |
| CLAIMS ON FUND | | | | | |
| Set Aside: Future Needs | 0 | 0 | (10,605) | (10,605) | ---- |
| Total CLAIMS ON FUND | 0 | 0 | (10,605) | (10,605) | ---- |
| ***Total Use of Resources*** | ***(7,878,501)*** | ***(9,247,348)*** | ***(9,174,794)*** | ***(9,594,325)*** | ***3.8%*** |
| **ENDING RETAINED EARNINGS** | **(140,204)** | **1,058,050** | **(2,453,402)** | **(3,495,242)** | **-430.3%** |
| Solid Waste Disposal | | | | | |
| | **0** | **0** | **0** | **0** | **----** |
| REVENUES | | | | | |
| Licenses & Permits | 8,570 | 13,145 | 10,000 | 10,000 | -23.9% |
| Charges for Services | 99,516,309 | 97,600,603 | 101,604,956 | 103,897,953 | 6.5% |
| Fines & Forfeitures | 61,601 | 48,345 | 35,000 | 35,000 | -27.6% |
| Intergovernmental | 0 | 5,000 | 0 | 0 | -100.0% |
| Investment Income | 819,078 | 699,040 | 1,614,540 | 1,719,840 | 146.0% |
| Miscellaneous | 587,258 | 60,526 | 466,200 | 83,500 | 38.0% |
| Total REVENUES | 100,992,816 | 98,426,659 | 103,730,696 | 105,746,293 | 7.4% |
| NET INTER-FUND TRANSFERS | | | | | |
| From Non-Tax Supported Funds | 0 | 755,000 | 755,000 | 930,000 | 23.2% |
| From Tax Supported Funds | 2,006,800 | 2,195,820 | 2,195,820 | 1,536,170 | -30.0% |
| To Tax Supported Funds | (2,148,701) | (2,221,759) | (2,221,759) | (2,478,115) | 11.5% |
| Total NET INTER-FUND TRANSFERS | (141,901) | 729,061 | 729,061 | (11,945) | -101.6% |
| ***Total Resources*** | ***100,850,915*** | ***99,155,720*** | ***104,459,757*** | ***105,734,348*** | ***6.6%*** |
| ***CIP CURRENT REVENUE*** | ***(169,147)*** | ***(8,786,648)*** | ***(9,617,501)*** | ***(8,989,000)*** | ***2.3%*** |
| APPROPRIATION/EXPENDITURE | | | | | |
| Appropriation/Expenditure | (93,925,355) | (100,713,014) | (99,074,959) | (106,150,105) | 5.4% |
| Debt Service - Other | 0 | 0 | 0 | 0 | ---- |
| Less CY Accrued Closure Costs | (1,172,289) | 464,846 | (29,329) | (37,937) | -108.2% |
| Plus Payout of Appropriated Closure Costs | 1,403,854 | 1,706,853 | 3,037,707 | 10,215,518 | 498.5% |
| Pension Liability Restatement (GASB 68) | 0 | 0 | 0 | 0 | ---- |
| Total APPROPRIATION/EXPENDITURE | (93,693,790) | (98,541,315) | (96,066,581) | (95,972,524) | -2.6% |

## Fiscal Summary By Fund

| | ACTUAL FY18 | BUDGET FY19 | EST FY19 | APPR FY20 | %CHG BUD/APPR |
|---|---|---|---|---|---|
| CLAIMS ON FUND | | | | | |
| Set Aside: Future Needs | 0 | 0 | (84,842) | (84,842) | ---- |
| Total CLAIMS ON FUND | 0 | 0 | (84,842) | (84,842) | ---- |
| ***Total Use of Resources*** | ***(93,862,937)*** | ***(107,327,963)*** | ***(105,768,924)*** | ***(105,046,366)*** | ***-2.1%*** |
| **NET CHANGE** | **6,987,978** | **(8,172,243)** | **(1,309,167)** | **687,982** | **-108.4%** |
| Vacuum Leaf Collection | | | | | |
| **BEGINNING FUND BALANCE** | **(83,322)** | **226,612** | **356,062** | **393,534** | **73.7%** |
| REVENUES | | | | | |
| Charges for Services | 7,241,267 | 7,595,788 | 7,595,788 | 7,988,714 | 5.2% |
| Investment Income | 16,350 | 20,750 | 20,750 | 26,850 | 29.4% |
| Total REVENUES | 7,257,617 | 7,616,538 | 7,616,538 | 8,015,564 | 5.2% |
| NET INTER-FUND TRANSFERS | | | | | |
| To Non-Tax Supported Funds | 0 | (755,000) | (755,000) | (930,000) | 23.2% |
| To Tax Supported Funds | (577,855) | (621,852) | (621,852) | (725,833) | 16.7% |
| Total NET INTER-FUND TRANSFERS | (577,855) | (1,376,852) | (1,376,852) | (1,655,833) | 20.3% |
| ***Total Resources*** | ***6,596,440*** | ***6,466,298*** | ***6,595,748*** | ***6,753,265*** | ***4.4%*** |
| APPROPRIATION/EXPENDITURE | | | | | |
| Appropriation/Expenditure | (6,258,229) | (6,204,721) | (5,960,438) | (6,526,453) | 5.2% |
| Adjustment for Prior Year Encumbrances/Reserves | 17,851 | 0 | 0 | 0 | ---- |
| Pension Liability Restatement (GASB 68) | 0 | 0 | 0 | 0 | ---- |
| Total APPROPRIATION/EXPENDITURE | (6,240,378) | (6,204,721) | (5,960,438) | (6,526,453) | 5.2% |
| ***Total Use of Resources*** | ***(6,240,378)*** | ***(6,204,721)*** | ***(5,960,438)*** | ***(6,526,453)*** | ***5.2%*** |
| **PROJECTED FUND BALANCE** | **356,062** | **261,577** | **635,310** | **226,812** | **-13.3%** |
| Liquor Control | | | | | |
| **BEGINNING CASH BALANCE** | **2,427,629** | **2,600,580** | **6,356,749** | **622,003** | **-76.1%** |
| REVENUES | | | | | |
| Taxes | 7,213 | 0 | 0 | 0 | ---- |
| Licenses & Permits | 1,778,715 | 1,726,197 | 1,924,247 | 1,892,222 | 9.6% |
| Charges for Services | 22,091 | 8,740 | 22,959 | 23,418 | 167.9% |
| Fines & Forfeitures | 225,926 | 220,560 | 316,916 | 316,916 | 43.7% |
| Investment Income | 50,539 | 183,160 | 38,870 | 41,410 | -77.4% |
| Miscellaneous | 88,933,391 | 89,558,487 | 86,069,396 | 90,446,885 | 1.0% |
| Total REVENUES | 91,017,875 | 91,697,144 | 88,372,388 | 92,720,851 | 1.1% |
| NET INTER-FUND TRANSFERS | | | | | |
| To Tax Supported Funds | (24,828,303) | (28,171,463) | (28,171,463) | (28,400,899) | 0.8% |
| Total NET INTER-FUND TRANSFERS | (24,828,303) | (28,171,463) | (28,171,463) | (28,400,899) | 0.8% |
| ***Total Resources*** | ***68,617,201*** | ***66,126,261*** | ***66,557,674*** | ***64,941,955*** | ***-1.8%*** |
| APPROPRIATION/EXPENDITURE | | | | | |
| Appropriation/Expenditure | (58,062,914) | (52,615,051) | (54,738,518) | (54,777,981) | 4.1% |
| Debt Service - Other | (9,914,805) | (11,375,400) | (10,829,500) | (9,264,800) | -18.6% |
| Adjustment for Prior Year Encumbrances/Reserves | 5,717,267 | 0 | 0 | 0 | ---- |
| Future Expenditure Requirements | 0 | 0 | 0 | 0 | ---- |
| Bond Proceeds Applied to Debt Service | 0 | 0 | 0 | 0 | ---- |
| Master Lease Proceeds | 0 | 0 | 0 | 0 | ---- |
| Total APPROPRIATION/EXPENDITURE | (62,260,452) | (63,990,451) | (65,568,018) | (64,042,781) | 0.1% |
| CLAIMS ON FUND | | | | | |
| Set Aside: Future Needs | 0 | 0 | (367,653) | (367,653) | ---- |
| Total CLAIMS ON FUND | 0 | 0 | (367,653) | (367,653) | ---- |
| ***Total Use of Resources*** | ***(62,260,452)*** | ***(63,990,451)*** | ***(65,935,671)*** | ***(64,410,434)*** | ***0.7%*** |

## Fiscal Summary By Fund

| | ACTUAL FY18 | BUDGET FY19 | EST FY19 | APPR FY20 | %CHG BUD/APPR |
|---|---|---|---|---|---|
| **PROJECTED CASH BALANCE** | **6,356,749** | **2,135,810** | **622,003** | **531,521** | **-75.1%** |
| Debt Service | | | | | |
| Debt Service - Non-Tax Supported | | | | | |
| **BEGINNING FUND BALANCE** | **0** | **0** | **0** | **0** | **----** |
| NET INTER-FUND TRANSFERS | | | | | |
| From Non-Tax Supported Funds | 13,306,065 | 15,650,110 | 14,837,130 | 15,985,600 | 2.1% |
| Total NET INTER-FUND TRANSFERS | 13,306,065 | 15,650,110 | 14,837,130 | 15,985,600 | 2.1% |
| ***Total Resources*** | ***13,306,065*** | ***15,650,110*** | ***14,837,130*** | ***15,985,600*** | ***2.1%*** |
| APPROPRIATION/EXPENDITURE | | | | | |
| Debt Service - Other | (13,306,065) | (15,650,110) | (14,837,130) | (15,985,600) | 2.1% |
| Total APPROPRIATION/EXPENDITURE | (13,306,065) | (15,650,110) | (14,837,130) | (15,985,600) | 2.1% |
| ***Total Use of Resources*** | ***(13,306,065)*** | ***(15,650,110)*** | ***(14,837,130)*** | ***(15,985,600)*** | ***2.1%*** |
| **PROJECTED FUND BALANCE** | **0** | **0** | **0** | **0** | **----** |
| Montgomery County Public Schools | | | | | |
| Grant Fund MCPS | | | | | |
| **BEGINNING FUND BALANCE** | **0** | **0** | **0** | **0** | **----** |
| REVENUES | | | | | |
| Intergovernmental | 82,395,422 | 83,728,498 | 83,728,498 | 89,498,471 | 6.9% |
| Total REVENUES | 82,395,422 | 83,728,498 | 83,728,498 | 89,498,471 | 6.9% |
| ***Total Resources*** | ***82,395,422*** | ***83,728,498*** | ***83,728,498*** | ***89,498,471*** | ***6.9%*** |
| APPROPRIATION/EXPENDITURE | | | | | |
| Appropriation/Expenditure | (82,395,422) | (83,728,498) | (83,728,498) | (89,498,471) | 6.9% |
| Total APPROPRIATION/EXPENDITURE | (82,395,422) | (83,728,498) | (83,728,498) | (89,498,471) | 6.9% |
| ***Total Use of Resources*** | ***(82,395,422)*** | ***(83,728,498)*** | ***(83,728,498)*** | ***(89,498,471)*** | ***6.9%*** |
| **PROJECTED FUND BALANCE** | **0** | **0** | **0** | **0** | **----** |
| Food Service Fund | | | | | |
| **BEGINNING CASH BALANCE** | **10,422,081** | **10,422,081** | **11,817,449** | **11,817,449** | **13.4%** |
| REVENUES | | | | | |
| Charges for Services | 17,476,818 | 17,078,839 | 17,078,839 | 17,588,383 | 3.0% |
| Intergovernmental | 44,052,643 | 39,140,360 | 39,140,360 | 40,519,582 | 3.5% |
| Miscellaneous | 9,358 | 0 | 0 | 0 | ---- |
| Total REVENUES | 61,538,819 | 56,219,199 | 56,219,199 | 58,107,965 | 3.4% |
| ***Total Resources*** | ***71,960,900*** | ***66,641,280*** | ***68,036,648*** | ***69,925,414*** | ***4.9%*** |
| APPROPRIATION/EXPENDITURE | | | | | |
| Appropriation/Expenditure | (57,733,700) | (56,219,199) | (56,219,199) | (58,107,965) | 3.4% |
| Adjustment for Prior Year Encumbrances/Reserves | (2,409,751) | 0 | 0 | 0 | ---- |
| Total APPROPRIATION/EXPENDITURE | (60,143,451) | (56,219,199) | (56,219,199) | (58,107,965) | 3.4% |
| ***Total Use of Resources*** | ***(60,143,451)*** | ***(56,219,199)*** | ***(56,219,199)*** | ***(58,107,965)*** | ***3.4%*** |
| **PROJECTED CASH BALANCE** | **11,817,449** | **10,422,081** | **11,817,449** | **11,817,449** | **13.4%** |
| Real Estate Fund | | | | | |
| **BEGINNING CASH BALANCE** | **579,658** | **579,658** | **742,817** | **742,817** | **28.1%** |
| REVENUES | | | | | |
| Miscellaneous | 3,536,111 | 3,952,935 | 3,952,935 | 3,966,407 | 0.3% |
| Total REVENUES | 3,536,111 | 3,952,935 | 3,952,935 | 3,966,407 | 0.3% |
| ***Total Resources*** | ***4,115,769*** | ***4,532,593*** | ***4,695,752*** | ***4,709,224*** | ***3.9%*** |
| APPROPRIATION/EXPENDITURE | | | | | |
| Appropriation/Expenditure | (3,360,543) | (3,952,935) | (3,952,935) | (3,966,407) | 0.3% |
| Adjustment for Prior Year Encumbrances/Reserves | (12,409) | 0 | 0 | 0 | ---- |

## Fiscal Summary By Fund

| | ACTUAL FY18 | BUDGET FY19 | EST FY19 | APPR FY20 | %CHG BUD/APPR |
|---|---|---|---|---|---|
| Total APPROPRIATION/EXPENDITURE | (3,372,952) | (3,952,935) | (3,952,935) | (3,966,407) | 0.3% |
| ***Total Use of Resources*** | ***(3,372,952)*** | ***(3,952,935)*** | ***(3,952,935)*** | ***(3,966,407)*** | ***0.3%*** |
| **PROJECTED CASH BALANCE** | **742,817** | **579,658** | **742,817** | **742,817** | **28.1%** |
| Field Trip Fund | | | | | |
| **BEGINNING CASH BALANCE** | **480,807** | **480,807** | **339,212** | **339,212** | **-29.4%** |
| REVENUES | | | | | |
| Charges for Services | 2,148,783 | 2,530,246 | 2,530,246 | 2,736,949 | 8.2% |
| Total REVENUES | 2,148,783 | 2,530,246 | 2,530,246 | 2,736,949 | 8.2% |
| ***Total Resources*** | ***2,629,590*** | ***3,011,053*** | ***2,869,458*** | ***3,076,161*** | ***2.2%*** |
| APPROPRIATION/EXPENDITURE | | | | | |
| Appropriation/Expenditure | (2,196,677) | (2,530,246) | (2,530,246) | (2,736,949) | 8.2% |
| Adjustment for Prior Year Encumbrances/Reserves | (93,701) | 0 | 0 | 0 | ---- |
| Total APPROPRIATION/EXPENDITURE | (2,290,378) | (2,530,246) | (2,530,246) | (2,736,949) | 8.2% |
| ***Total Use of Resources*** | ***(2,290,378)*** | ***(2,530,246)*** | ***(2,530,246)*** | ***(2,736,949)*** | ***8.2%*** |
| **PROJECTED CASH BALANCE** | **339,212** | **480,807** | **339,212** | **339,212** | **-29.4%** |
| Entrepreneurial Activities Fund | | | | | |
| **BEGINNING CASH BALANCE** | **0** | **0** | **0** | **0** | **----** |
| REVENUES | | | | | |
| Charges for Services | 2,328,200 | 2,140,738 | 2,140,738 | 2,150,669 | 0.5% |
| Total REVENUES | 2,328,200 | 2,140,738 | 2,140,738 | 2,150,669 | 0.5% |
| NET INTER-FUND TRANSFERS | | | | | |
| From Tax Supported Funds | 6,529,381 | 2,000,000 | 7,600,000 | 8,000,000 | 300.0% |
| Total NET INTER-FUND TRANSFERS | 6,529,381 | 2,000,000 | 7,600,000 | 8,000,000 | 300.0% |
| ***Total Resources*** | ***8,857,581*** | ***4,140,738*** | ***9,740,738*** | ***10,150,669*** | ***145.1%*** |
| APPROPRIATION/EXPENDITURE | | | | | |
| Appropriation/Expenditure | (8,766,263) | (4,140,738) | (9,740,738) | (10,150,669) | 145.1% |
| Adjustment for Prior Year Encumbrances/Reserves | (91,318) | 0 | 0 | 0 | ---- |
| Total APPROPRIATION/EXPENDITURE | (8,857,581) | (4,140,738) | (9,740,738) | (10,150,669) | 145.1% |
| ***Total Use of Resources*** | ***(8,857,581)*** | ***(4,140,738)*** | ***(9,740,738)*** | ***(10,150,669)*** | ***145.1%*** |
| **PROJECTED CASH BALANCE** | **0** | **0** | **0** | **0** | **----** |
| Instructional Television Fund | | | | | |
| **BEGINNING CASH BALANCE** | **15,190** | **15,190** | **16,916** | **16,916** | **11.4%** |
| NET INTER-FUND TRANSFERS | | | | | |
| From Tax Supported Funds | 1,697,504 | 1,789,941 | 1,789,941 | 1,799,775 | 0.5% |
| Total NET INTER-FUND TRANSFERS | 1,697,504 | 1,789,941 | 1,789,941 | 1,799,775 | 0.5% |
| ***Total Resources*** | ***1,712,694*** | ***1,805,131*** | ***1,806,857*** | ***1,816,691*** | ***0.6%*** |
| APPROPRIATION/EXPENDITURE | | | | | |
| Appropriation/Expenditure | (1,680,588) | (1,789,941) | (1,789,941) | (1,799,775) | 0.5% |
| Adjustment for Prior Year Encumbrances/Reserves | (15,190) | 0 | 0 | 0 | ---- |
| Total APPROPRIATION/EXPENDITURE | (1,695,778) | (1,789,941) | (1,789,941) | (1,799,775) | 0.5% |
| ***Total Use of Resources*** | ***(1,695,778)*** | ***(1,789,941)*** | ***(1,789,941)*** | ***(1,799,775)*** | ***0.5%*** |
| **PROJECTED CASH BALANCE** | **16,916** | **15,190** | **16,916** | **16,916** | **11.4%** |
| Montgomery College | | | | | |
| Grant Fund MC | | | | | |
| **BEGINNING FUND BALANCE** | **0** | **0** | **0** | **0** | **----** |
| REVENUES | | | | | |
| Intergovernmental | 15,402,836 | 21,922,000 | 12,780,904 | 21,147,000 | -3.5% |
| Total REVENUES | 15,402,836 | 21,922,000 | 12,780,904 | 21,147,000 | -3.5% |

## Fiscal Summary By Fund

| | ACTUAL FY18 | BUDGET FY19 | EST FY19 | APPR FY20 | %CHG BUD/APPR |
|---|---|---|---|---|---|
| NET INTER-FUND TRANSFERS | | | | | |
| To Tax Supported Funds | (764,144) | 0 | 0 | 0 | ---- |
| Total NET INTER-FUND TRANSFERS | (764,144) | 0 | 0 | 0 | ---- |
| ***Total Resources*** | ***14,638,692*** | ***21,922,000*** | ***12,780,904*** | ***21,147,000*** | ***-3.5%*** |
| APPROPRIATION/EXPENDITURE | | | | | |
| Appropriation/Expenditure | (14,638,692) | (21,922,000) | (12,780,904) | (21,147,000) | -3.5% |
| Total APPROPRIATION/EXPENDITURE | (14,638,692) | (21,922,000) | (12,780,904) | (21,147,000) | -3.5% |
| ***Total Use of Resources*** | ***(14,638,692)*** | ***(21,922,000)*** | ***(12,780,904)*** | ***(21,147,000)*** | ***-3.5%*** |
| **PROJECTED FUND BALANCE** | **0** | **0** | **0** | **0** | **----** |
| **Endowment Fund** | | | | | |
| **BEGINNING FUND BALANCE** | **544,533** | **551,783** | **556,037** | **567,537** | **2.9%** |
| REVENUES | | | | | |
| Miscellaneous | 11,504 | 7,250 | 11,500 | 11,500 | 58.6% |
| Total REVENUES | 11,504 | 7,250 | 11,500 | 11,500 | 58.6% |
| ***Total Resources*** | ***556,037*** | ***559,033*** | ***567,537*** | ***579,037*** | ***3.6%*** |
| APPROPRIATION/EXPENDITURE | | | | | |
| Appropriation/Expenditure | 0 | (263,000) | 0 | 0 | -100.0% |
| Adjustment for Prior Year Encumbrances/Reserves | 0 | 0 | 0 | 0 | ---- |
| Total APPROPRIATION/EXPENDITURE | 0 | (263,000) | 0 | 0 | -100.0% |
| ***Total Use of Resources*** | ***0*** | ***(263,000)*** | ***0*** | ***0*** | ***-100.0%*** |
| **PROJECTED FUND BALANCE** | **556,037** | **296,033** | **567,537** | **579,037** | **95.6%** |
| **Workforce Development & Continuing Ed** | | | | | |
| **BEGINNING FUND BALANCE** | **913,358** | **990,358** | **2,262,070** | **2,474,279** | **149.8%** |
| REVENUES | | | | | |
| Charges for Services | 9,434,811 | 10,700,000 | 9,500,000 | 10,900,000 | 1.9% |
| Intergovernmental | 6,717,202 | 7,336,869 | 7,336,869 | 8,041,559 | 9.6% |
| Miscellaneous | 168,640 | 100,000 | 400,000 | 50,000 | -50.0% |
| Total REVENUES | 16,320,653 | 18,136,869 | 17,236,869 | 18,991,559 | 4.7% |
| NET INTER-FUND TRANSFERS | | | | | |
| To Tax Supported Funds | 0 | (459,485) | (459,485) | (1,000,000) | 117.6% |
| Total NET INTER-FUND TRANSFERS | 0 | (459,485) | (459,485) | (1,000,000) | 117.6% |
| ***Total Resources*** | ***17,234,011*** | ***18,667,742*** | ***19,039,454*** | ***20,465,838*** | ***9.6%*** |
| APPROPRIATION/EXPENDITURE | | | | | |
| Appropriation/Expenditure | (15,090,693) | (17,677,384) | (16,565,175) | (18,372,215) | 3.9% |
| Adjustment for Prior Year Encumbrances/Reserves | 118,752 | 0 | 0 | 0 | ---- |
| Total APPROPRIATION/EXPENDITURE | (14,971,941) | (17,677,384) | (16,565,175) | (18,372,215) | 3.9% |
| ***Total Use of Resources*** | ***(14,971,941)*** | ***(17,677,384)*** | ***(16,565,175)*** | ***(18,372,215)*** | ***3.9%*** |
| **PROJECTED FUND BALANCE** | **2,262,070** | **990,358** | **2,474,279** | **2,093,623** | **111.4%** |
| **Auxiliary Fund** | | | | | |
| **BEGINNING FUND BALANCE** | **2,229,308** | **2,344,509** | **2,777,372** | **3,207,124** | **36.8%** |
| REVENUES | | | | | |
| Charges for Services | 1,806,573 | 1,364,000 | 1,246,646 | 1,018,000 | -25.4% |
| Miscellaneous | 980,467 | 870,220 | 939,300 | 920,220 | 5.7% |
| Total REVENUES | 2,787,040 | 2,234,220 | 2,185,946 | 1,938,220 | -13.2% |
| NET INTER-FUND TRANSFERS | | | | | |
| To Tax Supported Funds | (1,100,000) | (846,000) | (775,000) | (500,000) | -40.9% |
| Total NET INTER-FUND TRANSFERS | (1,100,000) | (846,000) | (775,000) | (500,000) | -40.9% |
| ***Total Resources*** | ***3,916,348*** | ***3,732,729*** | ***4,188,318*** | ***4,645,344*** | ***24.4%*** |

## Fiscal Summary By Fund

| | ACTUAL FY18 | BUDGET FY19 | EST FY19 | APPR FY20 | %CHG BUD/APPR |
|---|---|---|---|---|---|
| APPROPRIATION/EXPENDITURE | | | | | |
| Appropriation/Expenditure | (1,138,976) | (1,700,000) | (981,194) | (1,729,300) | 1.7% |
| Adjustment for Prior Year Encumbrances/Reserves | 0 | 0 | 0 | 0 | ---- |
| Total APPROPRIATION/EXPENDITURE | (1,138,976) | (1,700,000) | (981,194) | (1,729,300) | 1.7% |
| ***Total Use of Resources*** | ***(1,138,976)*** | ***(1,700,000)*** | ***(981,194)*** | ***(1,729,300)*** | ***1.7%*** |
| **PROJECTED FUND BALANCE** | **2,777,372** | **2,032,729** | **3,207,124** | **2,916,044** | **43.5%** |
| **Cable Television Fund** | | | | | |
| **BEGINNING FUND BALANCE** | **90,426** | **119,871** | **123,982** | **150,849** | **25.8%** |
| REVENUES | | | | | |
| Miscellaneous | 5,718 | 0 | 5,000 | 0 | ---- |
| Total REVENUES | 5,718 | 0 | 5,000 | 0 | ---- |
| NET INTER-FUND TRANSFERS | | | | | |
| From Tax Supported Funds | 1,683,725 | 1,726,867 | 1,726,867 | 1,764,321 | 2.2% |
| Total NET INTER-FUND TRANSFERS | 1,683,725 | 1,726,867 | 1,726,867 | 1,764,321 | 2.2% |
| ***Total Resources*** | ***1,779,869*** | ***1,846,738*** | ***1,855,849*** | ***1,915,170*** | ***3.7%*** |
| APPROPRIATION/EXPENDITURE | | | | | |
| Appropriation/Expenditure | (1,660,500) | (1,726,867) | (1,705,000) | (1,764,321) | 2.2% |
| Adjustment for Prior Year Encumbrances/Reserves | 4,613 | 0 | 0 | 0 | ---- |
| Total APPROPRIATION/EXPENDITURE | (1,655,887) | (1,726,867) | (1,705,000) | (1,764,321) | 2.2% |
| ***Total Use of Resources*** | ***(1,655,887)*** | ***(1,726,867)*** | ***(1,705,000)*** | ***(1,764,321)*** | ***2.2%*** |
| **PROJECTED FUND BALANCE** | **123,982** | **119,871** | **150,849** | **150,849** | **25.8%** |
| **Major Facilities Reserve Fund** | | | | | |
| **BEGINNING FUND BALANCE** | **9,415,677** | **9,455,677** | **9,759,076** | **7,787,070** | **-17.6%** |
| REVENUES | | | | | |
| Charges for Services | 2,240,841 | 2,700,000 | 3,000,000 | 3,125,000 | 15.7% |
| Investment Income | 189,366 | 110,000 | 200,000 | 200,000 | 81.8% |
| Total REVENUES | 2,430,207 | 2,810,000 | 3,200,000 | 3,325,000 | 18.3% |
| NET INTER-FUND TRANSFERS | | | | | |
| To Non-Tax Supported Funds | (378,402) | (1,500,000) | (3,464,000) | (2,000,000) | 33.3% |
| Total NET INTER-FUND TRANSFERS | (378,402) | (1,500,000) | (3,464,000) | (2,000,000) | 33.3% |
| ***Total Resources*** | ***11,467,482*** | ***10,765,677*** | ***9,495,076*** | ***9,112,070*** | ***-15.4%*** |
| APPROPRIATION/EXPENDITURE | | | | | |
| Appropriation/Expenditure | (1,708,406) | (3,000,000) | (1,708,006) | (2,000,000) | -33.3% |
| Adjustment for Prior Year Encumbrances/Reserves | 0 | 0 | 0 | 0 | ---- |
| Total APPROPRIATION/EXPENDITURE | (1,708,406) | (3,000,000) | (1,708,006) | (2,000,000) | -33.3% |
| ***Total Use of Resources*** | ***(1,708,406)*** | ***(3,000,000)*** | ***(1,708,006)*** | ***(2,000,000)*** | ***-33.3%*** |
| **PROJECTED FUND BALANCE** | **9,759,076** | **7,765,677** | **7,787,070** | **7,112,070** | **-8.4%** |
| **Transportation Fund** | | | | | |
| **BEGINNING FUND BALANCE** | **9,285,067** | **8,437,067** | **8,750,161** | **8,367,664** | **-0.8%** |
| REVENUES | | | | | |
| Charges for Services | 3,432,928 | 3,380,217 | 3,486,674 | 3,365,000 | -0.5% |
| Miscellaneous | 312,570 | 239,213 | 257,013 | 338,000 | 41.3% |
| Total REVENUES | 3,745,498 | 3,619,430 | 3,743,687 | 3,703,000 | 2.3% |
| NET INTER-FUND TRANSFERS | | | | | |
| To Non-Tax Supported Funds | 0 | (500,000) | (4,300) | 0 | -100.0% |
| Total NET INTER-FUND TRANSFERS | 0 | (500,000) | (4,300) | 0 | -100.0% |
| ***Total Resources*** | ***13,030,565*** | ***11,556,497*** | ***12,489,548*** | ***12,070,664*** | ***4.4%*** |

## Fiscal Summary By Fund

| | ACTUAL FY18 | BUDGET FY19 | EST FY19 | APPR FY20 | %CHG BUD/APPR |
|---|---|---|---|---|---|
| APPROPRIATION/EXPENDITURE | | | | | |
| Appropriation/Expenditure | (4,093,914) | (4,200,000) | (4,121,884) | (4,200,000) | ---- |
| Adjustment for Prior Year Encumbrances/Reserves | (186,490) | 0 | 0 | 0 | ---- |
| Total APPROPRIATION/EXPENDITURE | (4,280,404) | (4,200,000) | (4,121,884) | (4,200,000) | ---- |
| ***Total Use of Resources*** | ***(4,280,404)*** | ***(4,200,000)*** | ***(4,121,884)*** | ***(4,200,000)*** | **----** |
| **PROJECTED FUND BALANCE** | **8,750,161** | **7,356,497** | **8,367,664** | **7,870,664** | **7.0%** |
| Maryland-National Capital Park and Planning Commission | | | | | |
| Grant Fund MNCPPC | | | | | |
| **BEGINNING FUND BALANCE** | **0** | **0** | **0** | **0** | **----** |
| REVENUES | | | | | |
| Intergovernmental | 28,849 | 550,000 | 550,000 | 550,000 | ---- |
| Total REVENUES | 28,849 | 550,000 | 550,000 | 550,000 | ---- |
| ***Total Resources*** | ***28,849*** | ***550,000*** | ***550,000*** | ***550,000*** | **----** |
| APPROPRIATION/EXPENDITURE | | | | | |
| Appropriation/Expenditure | (28,849) | (550,000) | (550,000) | (550,000) | ---- |
| Total APPROPRIATION/EXPENDITURE | (28,849) | (550,000) | (550,000) | (550,000) | ---- |
| ***Total Use of Resources*** | ***(28,849)*** | ***(550,000)*** | ***(550,000)*** | ***(550,000)*** | **----** |
| **PROJECTED FUND BALANCE** | **0** | **0** | **0** | **0** | **----** |
| Special Revenue Funds | | | | | |
| **BEGINNING FUND BALANCE** | **5,153,314** | **3,367,832** | **6,429,204** | **5,197,876** | **54.3%** |
| REVENUES | | | | | |
| Charges for Services | 4,806,733 | 3,167,430 | 3,126,881 | 3,198,043 | 1.0% |
| Intergovernmental | 251,089 | 360,000 | 419,865 | 296,730 | -17.6% |
| Investment Income | 62,814 | 28,000 | 35,980 | 55,000 | 96.4% |
| Miscellaneous | 343,960 | 149,900 | 201,550 | 239,400 | 59.7% |
| Total REVENUES | 5,464,596 | 3,705,330 | 3,784,276 | 3,789,173 | 2.3% |
| NET INTER-FUND TRANSFERS | | | | | |
| From Tax Supported Funds | 300,000 | 0 | 0 | 0 | ---- |
| From Component Units/Agencies | 890,700 | 916,700 | 916,700 | 1,391,700 | 51.8% |
| Total NET INTER-FUND TRANSFERS | 1,190,700 | 916,700 | 916,700 | 1,391,700 | 51.8% |
| ***Total Resources*** | ***11,808,610*** | ***7,989,862*** | ***11,130,180*** | ***10,378,749*** | ***29.9%*** |
| APPROPRIATION/EXPENDITURE | | | | | |
| Appropriation/Expenditure | (5,379,406) | (6,519,833) | (5,932,304) | (7,084,740) | 8.7% |
| Total APPROPRIATION/EXPENDITURE | (5,379,406) | (6,519,833) | (5,932,304) | (7,084,740) | 8.7% |
| ***Total Use of Resources*** | ***(5,379,406)*** | ***(6,519,833)*** | ***(5,932,304)*** | ***(7,084,740)*** | ***8.7%*** |
| **PROJECTED FUND BALANCE** | **6,429,204** | **1,470,029** | **5,197,876** | **3,294,009** | **124.1%** |
| Enterprise Fund | | | | | |
| **BEGINNING CASH BALANCE** | **8,408,670** | **8,856,881** | **9,062,718** | **6,689,470** | **-24.5%** |
| REVENUES | | | | | |
| Charges for Services | 10,699,070 | 10,404,737 | 10,381,709 | 10,619,420 | 2.1% |
| Miscellaneous | 1,025,882 | 821,225 | 972,071 | 977,622 | 19.0% |
| Total REVENUES | 11,724,952 | 11,225,962 | 11,353,780 | 11,597,042 | 3.3% |
| ***Total Resources*** | ***20,133,622*** | ***20,082,843*** | ***20,416,498*** | ***18,286,512*** | ***-8.9%*** |
| ***CIP CURRENT REVENUE*** | ***(2,012,478)*** | ***(4,125,000)*** | ***(4,125,000)*** | ***(500,000)*** | ***-87.9%*** |
| APPROPRIATION/EXPENDITURE | | | | | |
| Appropriation/Expenditure | (9,438,986) | (9,746,959) | (9,602,028) | (9,697,934) | -0.5% |
| Debt Service - Other | 0 | 0 | 0 | 0 | ---- |
| Changes In Working Capital | 380,560 | 0 | 0 | 0 | ---- |
| Total APPROPRIATION/EXPENDITURE | (9,058,426) | (9,746,959) | (9,602,028) | (9,697,934) | -0.5% |

## Fiscal Summary By Fund

| | ACTUAL FY18 | BUDGET FY19 | EST FY19 | APPR FY20 | %CHG BUD/APPR |
|---|---|---|---|---|---|
| ***Total Use of Resources*** | ***(11,070,904)*** | ***(13,871,959)*** | ***(13,727,028)*** | ***(10,197,934)*** | ***-26.5%*** |
| **PROJECTED CASH BALANCE** | **9,062,718** | **6,210,884** | **6,689,470** | **8,088,578** | **30.2%** |
| Prop Mgmt MNCPPC | | | | | |
| **BEGINNING FUND BALANCE** | **986,760** | **986,760** | **984,175** | **888,735** | **-9.9%** |
| REVENUES | | | | | |
| Charges for Services | 1,240,159 | 1,424,800 | 1,354,984 | 1,456,600 | 2.2% |
| Investment Income | 14,717 | 8,000 | 8,000 | 10,000 | 25.0% |
| Miscellaneous | 7,010 | 0 | 0 | 0 | ---- |
| Total REVENUES | 1,261,886 | 1,432,800 | 1,362,984 | 1,466,600 | 2.4% |
| ***Total Resources*** | ***2,248,646*** | ***2,419,560*** | ***2,347,159*** | ***2,355,335*** | ***-2.7%*** |
| APPROPRIATION/EXPENDITURE | | | | | |
| Appropriation/Expenditure | (1,264,471) | (1,528,240) | (1,458,424) | (1,563,320) | 2.3% |
| Adjustment for Prior Year Encumbrances/Reserves | 0 | 0 | 0 | 0 | ---- |
| Total APPROPRIATION/EXPENDITURE | (1,264,471) | (1,528,240) | (1,458,424) | (1,563,320) | 2.3% |
| ***Total Use of Resources*** | ***(1,264,471)*** | ***(1,528,240)*** | ***(1,458,424)*** | ***(1,563,320)*** | ***2.3%*** |
| **PROJECTED FUND BALANCE** | **984,175** | **891,320** | **888,735** | **792,015** | **-11.1%** |

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# Schedule A-5

## Inter-Fund Transfers

| | ACTUAL FY18 | BUDGET FY19 | EST FY19 | APPR FY20 | %CHG BUD/APPR |
|---|---|---|---|---|---|
| TAX SUPPORTED | | | | | |
| MONTGOMERY COUNTY GOVERNMENT | | | | | |
| COUNTY GENERAL FUND | | | | | |
| From Non-Tax Supported Funds | | | | | |
| From Bethesda Parking District: Overhead | 394,526 | 414,329 | 414,329 | 491,273 | 18.6% |
| From Bethesda Parking District: Telecommunications NDA | 12,799 | 12,799 | 12,799 | 0 | -100.0% |
| From Cable TV | 9,021,000 | 5,748,000 | 2,542,000 | 0 | -100.0% |
| From Cable TV: M-NCPPC Park Fund | 100,000 | 100,000 | 100,000 | 100,000 | ---- |
| From Cable TV: MC Cable Fund | 1,683,725 | 1,726,867 | 1,726,867 | 1,764,321 | 2.2% |
| From Cable TV: MCPS Instructional TV Fund | 1,697,504 | 1,789,941 | 1,789,941 | 1,799,775 | 0.5% |
| From Cable TV: Overhead | 725,001 | 756,568 | 756,568 | 880,030 | 16.3% |
| From Cable TV: Telecommunications NDA | 4,959 | 4,959 | 4,959 | 0 | -100.0% |
| From Community Use of Public Facilities: CAPP | 200,000 | 200,000 | 200,000 | 200,000 | ---- |
| From Community Use of Public Facilities: Other DCM | 7,330 | 7,330 | 7,330 | 7,330 | ---- |
| From Community Use of Public Facilities: Overhead | 551,499 | 609,960 | 609,960 | 721,440 | 18.3% |
| From Community Use of Public Facilities: Telecommunications NDA | 32,203 | 32,203 | 32,203 | 0 | -100.0% |
| From Liquor: Earnings Transfer | 21,163,320 | 24,506,777 | 24,506,777 | 24,774,980 | 1.1% |
| From Liquor: Overhead | 3,495,951 | 3,495,654 | 3,495,654 | 3,625,919 | 3.7% |
| From Liquor: Telecommunications NDA | 169,032 | 169,032 | 169,032 | 0 | -100.0% |
| From Montgomery Housing Initiative: Overhead | 329,848 | 371,142 | 371,142 | 476,191 | 28.3% |
| From Permitting Services: DCM | 109,020 | 109,020 | 109,020 | 109,020 | ---- |
| From Permitting Services: Overhead | 5,074,949 | 5,481,305 | 5,481,305 | 6,479,116 | 18.2% |
| From Permitting Services: Telecommunications NDA | 52,052 | 52,052 | 52,052 | 0 | -100.0% |
| From Silver Spring Parking District: Other | 5,000 | 5,000 | 5,000 | 5,000 | ---- |
| From Silver Spring Parking District: Overhead | 448,924 | 472,228 | 472,228 | 548,157 | 16.1% |
| From Silver Spring Parking District: Telecommunications NDA | 82,192 | 82,192 | 82,192 | 0 | -100.0% |
| From Solid Waste Collection: DCM | 5,000 | 5,000 | 5,000 | 5,000 | ---- |
| From Solid Waste Collection: Overhead | 262,254 | 281,394 | 281,394 | 326,905 | 16.2% |
| From Solid Waste Disposal: DCM | 23,380 | 23,380 | 23,380 | 23,380 | ---- |
| From Solid Waste Disposal: EOB Rent | 227,830 | 232,270 | 232,270 | 237,080 | 2.1% |
| From Solid Waste Disposal: Overhead | 1,829,041 | 1,897,659 | 1,897,659 | 2,217,655 | 16.9% |
| From Solid Waste Disposal: Telecommunications NDA | 68,450 | 68,450 | 68,450 | 0 | -100.0% |
| From Vacuum Leaf Collection: Overhead | 577,855 | 621,852 | 621,852 | 725,833 | 16.7% |
| From Water Quality Protection Fund: Overhead | 1,598,110 | 1,739,210 | 1,739,210 | 2,037,980 | 17.2% |
| From Water Quality Protection Fund: Telecommunications NDA | 13,151 | 13,151 | 13,151 | 0 | -100.0% |
| From Wheaton Parking Distirct: Telecommunications NDA | 4,064 | 4,064 | 4,064 | 0 | -100.0% |
| From Wheaton Parking District: Overhead | 67,662 | 70,547 | 70,547 | 80,618 | 14.3% |
| **TOTAL From Non-Tax Supported Funds** | **50,037,631** | **51,104,335** | **47,898,335** | **47,637,003** | **-6.8%** |
| From Tax Supported Funds | | | | | |
| From Bethesda Urban District: Overhead | 24,123 | 23,670 | 23,670 | 21,597 | -8.8% |
| From Fire District: DCM | 120,750 | 120,750 | 120,750 | 120,750 | ---- |
| From Fire District: Fund Balance Transfer | 0 | 810,000 | 0 | 0 | -100.0% |
| From Fire: Telecommunications NDA | 430,482 | 430,482 | 430,482 | 0 | -100.0% |
| From Mass Transit: Fund Balance Transfer | 10,211,200 | 0 | 0 | 0 | ---- |
| From Mass Transit: Overhead | 12,812,933 | 14,113,024 | 14,113,024 | 16,693,872 | 18.3% |
| From Mass Transit: Telecommunications NDA | 131,019 | 131,019 | 131,019 | 0 | -100.0% |
| From Recreation: Facility Maintenance Cost | 1,151,850 | 1,151,850 | 1,151,850 | 1,151,850 | ---- |
| From Recreation: Fund Balance Transfer | 1,125,000 | 0 | 0 | 0 | ---- |
| From Recreation: Other - DCM | 83,200 | 83,200 | 83,200 | 83,200 | ---- |
| From Recreation: Overhead | 4,139,791 | 4,551,187 | 4,551,187 | 5,376,131 | 18.1% |
| From Recreation: Telecommunications NDA | 283,630 | 283,630 | 283,630 | 0 | -100.0% |
| From Recreation:Custodial Cleaning Costs | 611,360 | 611,360 | 611,360 | 611,360 | ---- |
| From Silver Spring Urban District: Overhead | 423,230 | 458,066 | 458,066 | 536,019 | 17.0% |
| From Wheaton Urban District: Overhead | 256,309 | 267,976 | 267,976 | 308,542 | 15.1% |

## Inter-Fund Transfers

| | ACTUAL FY18 | BUDGET FY19 | EST FY19 | APPR FY20 | %CHG BUD/APPR |
|---|---|---|---|---|---|
| **TOTAL From Tax Supported Funds** | **31,804,877** | **23,036,214** | **22,226,214** | **24,903,321** | **8.1%** |
| To Non-Tax Supported Funds | | | | | |
| To Community Use of Public Facilities: Elections | (135,000) | (135,000) | (135,000) | (135,000) | ---- |
| To Community Use of Public Facilities:After School | (25,000) | (25,000) | (25,000) | (25,000) | ---- |
| To Montgomery Housing Initiative | (22,703,644) | (22,703,644) | (22,703,644) | (25,342,876) | 11.6% |
| To Solid Waste Disposal Fund | (2,006,800) | (2,195,820) | (2,195,820) | (1,536,170) | -30.0% |
| **TOTAL To Non-Tax Supported Funds** | **(24,870,444)** | **(25,059,464)** | **(25,059,464)** | **(27,039,046)** | **7.9%** |
| To Tax Supported Funds | | | | | |
| To Bethesda Urban District: Baseline Services | (650,318) | (800,318) | (800,318) | (750,318) | -6.2% |
| To Debt Service: GO Bonds | (302,826,842) | (318,864,140) | (316,399,238) | (335,107,250) | 5.1% |
| To Debt Service: Short and Long Term Leases | (9,527,325) | (12,387,400) | (11,908,630) | (11,727,710) | -5.3% |
| To Economic Development Fund | (4,233,040) | (4,346,051) | (4,346,051) | (5,145,913) | 18.4% |
| To Fire District: Fund Balance Transfer | 0 | 0 | (17,640,965) | 0 | ---- |
| To Fire: EMST Fee Payment for Uninsured Residents | (250,000) | (250,000) | (250,000) | (250,000) | ---- |
| To Mass Transit: Parking Tickets | (531,310) | (531,310) | (531,310) | (531,310) | ---- |
| To Recreation: ASACs | (120,990) | (120,990) | (120,990) | (120,990) | ---- |
| To Recreation: Countywide Services | (888,710) | (888,710) | (888,710) | (888,710) | ---- |
| To Silver Spring Urban District: Baseline Services | (539,660) | (539,660) | (539,660) | (539,660) | ---- |
| To Wheaton Urban District: Baseline Services | (76,090) | (76,090) | (76,090) | (76,090) | ---- |
| To Wheaton Urban District: Non-Baseline Services | (1,388,150) | (1,946,150) | (1,946,150) | (1,833,651) | -5.8% |
| **TOTAL To Tax Supported Funds** | **(321,032,435)** | **(340,750,819)** | **(355,448,112)** | **(356,971,602)** | **4.8%** |
| From Internal Service Funds | | | | | |
| From ISF: Central Duplicating | 0 | 32,700 | 32,700 | 0 | -100.0% |
| From ISF: Motor Pool | 5,954,591 | 1,000,000 | 1,000,000 | 0 | -100.0% |
| From Risk Management | 3,450,457 | 0 | 0 | 0 | ---- |
| From Risk Management: Telecommunications NDA | 4,312 | 4,312 | 4,312 | 0 | -100.0% |
| From: Employee Health Benefit Fund | 17,950,000 | 10,500,000 | 10,500,000 | 0 | -100.0% |
| **TOTAL From Internal Service Funds** | **27,359,360** | **11,537,012** | **11,537,012** | **0** | **-100.0%** |
| To Component Units/Agencies | | | | | |
| To M-NCPPC Park Fund | 0 | (100,000) | (100,000) | (100,000) | ---- |
| To MC: Cable TV Fund (Non-Tax) | (1,683,725) | (1,726,867) | (1,726,867) | (1,764,321) | 2.2% |
| To MCPS Entrepreneurial Activities Fund | (6,529,381) | (2,000,000) | (7,600,000) | (8,000,000) | 300.0% |
| To MCPS: Instructional Television Fund (Non-Tax) | (1,697,504) | (1,789,941) | (1,789,941) | (1,799,775) | 0.5% |
| To MNCPPC: Special Revenue Fund | (890,700) | (916,700) | (916,700) | (1,391,700) | 51.8% |
| **TOTAL To Component Units/Agencies** | **(10,801,310)** | **(6,533,508)** | **(12,133,508)** | **(13,055,796)** | **99.8%** |
| To Revenue Stabilization Fund | | | | | |
| To Revenue Stabilization Fund | (24,949,110) | (26,170,226) | (26,020,361) | (16,644,503) | -36.4% |
| **TOTAL To Revenue Stabilization Fund** | **(24,949,110)** | **(26,170,226)** | **(26,020,361)** | **(16,644,503)** | **-36.4%** |
| **TOTAL COUNTY GENERAL FUND** | **(272,451,431)** | **(312,836,456)** | **(336,999,884)** | **(341,170,623)** | **9.1%** |
| BETHESDA URBAN DISTRICT | | | | | |
| From Non-Tax Supported Funds | | | | | |
| From Parking District Fees | 1,671,030 | 1,532,530 | 1,532,530 | 1,619,864 | 5.7% |
| **TOTAL From Non-Tax Supported Funds** | **1,671,030** | **1,532,530** | **1,532,530** | **1,619,864** | **5.7%** |
| From Tax Supported Funds | | | | | |
| From General Fund: Baseline Services | 650,318 | 800,318 | 800,318 | 750,318 | -6.2% |
| **TOTAL From Tax Supported Funds** | **650,318** | **800,318** | **800,318** | **750,318** | **-6.2%** |
| To Tax Supported Funds | | | | | |
| To General Fund: Overhead | (24,123) | (23,670) | (23,670) | (21,597) | -8.8% |
| **TOTAL To Tax Supported Funds** | **(24,123)** | **(23,670)** | **(23,670)** | **(21,597)** | **-8.8%** |
| **TOTAL BETHESDA URBAN DISTRICT** | **2,297,225** | **2,309,178** | **2,309,178** | **2,348,585** | **1.7%** |
| SILVER SPRING URBAN DISTRICT | | | | | |
| From Non-Tax Supported Funds | | | | | |

## Inter-Fund Transfers

| | ACTUAL FY18 | BUDGET FY19 | EST FY19 | APPR FY20 | %CHG BUD/APPR |
|---|---|---|---|---|---|
| From Parking District Fees | 1,989,710 | 2,780,710 | 2,780,710 | 2,529,843 | -9.0% |
| **TOTAL From Non-Tax Supported Funds** | **1,989,710** | **2,780,710** | **2,780,710** | **2,529,843** | **-9.0%** |
| From Tax Supported Funds | | | | | |
| From General Fund: Baseline Services | 539,660 | 539,660 | 539,660 | 539,660 | ---- |
| **TOTAL From Tax Supported Funds** | **539,660** | **539,660** | **539,660** | **539,660** | **----** |
| To Tax Supported Funds | | | | | |
| To General Fund: Overhead | (423,230) | (458,066) | (458,066) | (536,019) | 17.0% |
| **TOTAL To Tax Supported Funds** | **(423,230)** | **(458,066)** | **(458,066)** | **(536,019)** | **17.0%** |
| **TOTAL SILVER SPRING URBAN DISTRICT** | **2,106,140** | **2,862,304** | **2,862,304** | **2,533,484** | **-11.5%** |
| WHEATON URBAN DISTRICT | | | | | |
| From Non-Tax Supported Funds | | | | | |
| From Parking District Fees | 24,358 | 36,537 | 36,537 | 36,537 | ---- |
| **TOTAL From Non-Tax Supported Funds** | **24,358** | **36,537** | **36,537** | **36,537** | **----** |
| From Tax Supported Funds | | | | | |
| From General Fund: Baseline Services | 76,090 | 76,090 | 76,090 | 76,090 | ---- |
| From General Fund: Non-Baseline Services | 1,388,150 | 1,946,150 | 1,946,150 | 1,833,651 | -5.8% |
| **TOTAL From Tax Supported Funds** | **1,464,240** | **2,022,240** | **2,022,240** | **1,909,741** | **-5.6%** |
| To Tax Supported Funds | | | | | |
| To General Fund: Overhead | (256,309) | (267,976) | (267,976) | (308,542) | 15.1% |
| **TOTAL To Tax Supported Funds** | **(256,309)** | **(267,976)** | **(267,976)** | **(308,542)** | **15.1%** |
| **TOTAL WHEATON URBAN DISTRICT** | **1,232,289** | **1,790,801** | **1,790,801** | **1,637,736** | **-8.5%** |
| MASS TRANSIT | | | | | |
| From Tax Supported Funds | | | | | |
| From General Fund: Parking Fines | 531,310 | 531,310 | 531,310 | 531,310 | ---- |
| **TOTAL From Tax Supported Funds** | **531,310** | **531,310** | **531,310** | **531,310** | **----** |
| To Non-Tax Supported Funds | | | | | |
| To Grants Fund: County Match | (340,000) | 0 | 0 | 0 | ---- |
| **TOTAL To Non-Tax Supported Funds** | **(340,000)** | **0** | **0** | **0** | **----** |
| To Tax Supported Funds | | | | | |
| To Debt Service: GO Bonds | (19,739,278) | (21,894,010) | (21,483,125) | (22,400,120) | 2.3% |
| To Debt Service: Long Term Lease | (5,276,084) | (6,718,600) | (6,644,300) | (8,364,300) | 24.5% |
| To General Fund: Fund Balance Transfer | (10,211,200) | 0 | 0 | 0 | ---- |
| To General Fund: Overhead | (12,812,933) | (14,113,024) | (14,113,024) | (16,693,872) | 18.3% |
| To General Fund: Telecommunications NDA | (131,019) | (131,019) | (131,019) | 0 | -100.0% |
| **TOTAL To Tax Supported Funds** | **(48,170,514)** | **(42,856,653)** | **(42,371,468)** | **(47,458,292)** | **10.7%** |
| **TOTAL MASS TRANSIT** | **(47,979,204)** | **(42,325,343)** | **(41,840,158)** | **(46,926,982)** | **10.9%** |
| FIRE | | | | | |
| From Tax Supported Funds | | | | | |
| From General Fund: Fund Balance Transfer | 0 | 0 | 17,640,965 | 0 | ---- |
| Tran Fr GF: EMST Fee Payment for Unisure Residents | 250,000 | 250,000 | 250,000 | 250,000 | ---- |
| **TOTAL From Tax Supported Funds** | **250,000** | **250,000** | **17,890,965** | **250,000** | **----** |
| To Tax Supported Funds | | | | | |
| To Debt Service: Fire & Rescue Equipment | (4,349,422) | (2,896,600) | (2,920,550) | (4,320,550) | 49.2% |
| To Debt Service: GO Bonds | (7,313,948) | (7,873,730) | (7,825,087) | (8,005,050) | 1.7% |
| To General Fund: DCM | (120,750) | (120,750) | (120,750) | (120,750) | ---- |
| To General Fund: Fund Balance Transfer | 0 | (810,000) | 0 | 0 | -100.0% |
| To General Fund: Telecommunications NDA | (430,482) | (430,482) | (430,482) | 0 | -100.0% |
| **TOTAL To Tax Supported Funds** | **(12,214,602)** | **(12,131,562)** | **(11,296,869)** | **(12,446,350)** | **2.6%** |
| **TOTAL FIRE** | **(11,964,602)** | **(11,881,562)** | **6,594,096** | **(12,196,350)** | **2.6%** |
| RECREATION | | | | | |

## Inter-Fund Transfers

| | ACTUAL FY18 | BUDGET FY19 | EST FY19 | APPR FY20 | %CHG BUD/APPR |
|---|---|---|---|---|---|
| From Non-Tax Supported Funds | | | | | |
| From Recreation Non Tax Fund | 0 | 0 | 0 | 4,500,000 | ---- |
| **TOTAL From Non-Tax Supported Funds** | **0** | **0** | **0** | **4,500,000** | **----** |
| From Tax Supported Funds | | | | | |
| From General Fund: ASACs | 120,990 | 120,990 | 120,990 | 120,990 | ---- |
| From General Fund: Countywide Services | 888,710 | 888,710 | 888,710 | 888,710 | ---- |
| **TOTAL From Tax Supported Funds** | **1,009,700** | **1,009,700** | **1,009,700** | **1,009,700** | **----** |
| To Tax Supported Funds | | | | | |
| To Debt Service: GO Bonds | (8,914,525) | (9,542,400) | (9,856,307) | (11,530,970) | 20.8% |
| To Debt Service: Long Term Lease | (1,526,249) | (1,525,700) | (1,525,700) | 0 | -100.0% |
| To General Fund: Custodial Cleaning Costs | (611,360) | (611,360) | (611,360) | (611,360) | ---- |
| To General Fund: Facility Maintenance Costs | (1,151,850) | (1,151,850) | (1,151,850) | (1,151,850) | ---- |
| To General Fund: Fund Balance Transfer | (1,125,000) | 0 | 0 | 0 | ---- |
| To General Fund: Other - DCM | (83,200) | (83,200) | (83,200) | (83,200) | ---- |
| To General Fund: Overhead | (4,139,791) | (4,551,187) | (4,551,187) | (5,376,131) | 18.1% |
| To General Fund: Telecommunications NDA | (283,630) | (283,630) | (283,630) | 0 | -100.0% |
| **TOTAL To Tax Supported Funds** | **(17,835,605)** | **(17,749,327)** | **(18,063,234)** | **(18,753,511)** | **5.7%** |
| **TOTAL RECREATION** | **(16,825,905)** | **(16,739,627)** | **(17,053,534)** | **(13,243,811)** | **-20.9%** |
| ECONOMIC DEVELOPMENT FUND | | | | | |
| From Tax Supported Funds | | | | | |
| Transfer from General Fund | 4,233,040 | 4,346,051 | 4,346,051 | 5,145,913 | 18.4% |
| **TOTAL From Tax Supported Funds** | **4,233,040** | **4,346,051** | **4,346,051** | **5,145,913** | **18.4%** |
| **TOTAL ECONOMIC DEVELOPMENT FUND** | **4,233,040** | **4,346,051** | **4,346,051** | **5,145,913** | **18.4%** |
| REVENUE STABILIZATION FUND | | | | | |
| **TOTAL REVENUE STABILIZATION FUND** | **24,949,110** | **26,170,226** | **26,020,361** | **16,644,503** | **-36.4%** |
| DEBT SERVICE | | | | | |
| DEBT SERVICE | | | | | |
| From Tax Supported Funds | | | | | |
| From Fire Fund (LTL) | 4,349,422 | 2,896,600 | 2,920,550 | 4,320,550 | 49.2% |
| From Fire Tax District | 7,524,661 | 7,873,730 | 7,825,087 | 8,005,050 | 1.7% |
| From General Fund: GO Bonds | 302,826,842 | 318,864,140 | 316,399,238 | 335,107,250 | 5.1% |
| From General Fund: Long Term Lease | 9,527,325 | 12,387,400 | 11,908,630 | 11,727,710 | -5.3% |
| From Mass Transit | 19,739,278 | 21,894,010 | 21,483,125 | 22,400,120 | 2.3% |
| From Mass Transit (LTL) | 5,276,084 | 6,718,600 | 6,644,300 | 8,364,300 | 24.5% |
| From Recreation | 8,914,525 | 9,542,400 | 9,856,307 | 11,530,970 | 20.8% |
| From Recreation Fund: Long Term Lease | 1,526,249 | 1,525,700 | 1,525,700 | 0 | -100.0% |
| **TOTAL From Tax Supported Funds** | **359,684,386** | **381,702,580** | **378,562,937** | **401,455,950** | **5.2%** |
| From Internal Service Funds | | | | | |
| From Motor Pool Fund | 0 | 0 | 0 | 190,000 | ---- |
| **TOTAL From Internal Service Funds** | **0** | **0** | **0** | **190,000** | **----** |
| **TOTAL DEBT SERVICE** | **359,684,386** | **381,702,580** | **378,562,937** | **401,645,950** | **5.2%** |
| MONTGOMERY COLLEGE | | | | | |
| CURRENT FUND MC | | | | | |
| From Non-Tax Supported Funds | | | | | |
| Non Mandatory Transfer (From Grant Fund) | 764,144 | 0 | 0 | 0 | ---- |
| Non Mandatory Transfer (from MC Auxiliary Fund) | 1,100,000 | 846,000 | 775,000 | 1,000,000 | 18.2% |
| Non Mandatory Transfer (from WDCE) | 0 | 459,485 | 459,485 | 500,000 | 8.8% |
| **TOTAL From Non-Tax Supported Funds** | **1,864,144** | **1,305,485** | **1,234,485** | **1,500,000** | **14.9%** |
| **TOTAL CURRENT FUND MC** | **1,864,144** | **1,305,485** | **1,234,485** | **1,500,000** | **14.9%** |
| MARYLAND-NATIONAL CAPITAL PARK AND PLANNING COMMISSION | | | | | |
| ADMINISTRATION FUND | | | | | |
| To Non-Tax Supported Funds | | | | | |

## Inter-Fund Transfers

| | ACTUAL FY18 | BUDGET FY19 | EST FY19 | APPR FY20 | %CHG BUD/APPR |
|---|---|---|---|---|---|
| Transfer to Special Revenue Fund | (300,000) | 0 | 0 | 0 | ---- |
| **TOTAL To Non-Tax Supported Funds** | **(300,000)** | **0** | **0** | **0** | **----** |
| To Tax Supported Funds | | | | | |
| Transfer To Park Fund | (500,000) | 0 | 0 | (125,000) | ---- |
| **TOTAL To Tax Supported Funds** | **(500,000)** | **0** | **0** | **(125,000)** | **----** |
| **TOTAL ADMINISTRATION FUND** | **(800,000)** | **0** | **0** | **(125,000)** | **----** |
| PARK FUND | | | | | |
| From Tax Supported Funds | | | | | |
| Transfer From Admin Fund | 500,000 | 0 | 0 | 125,000 | ---- |
| Transfer from General Fund | 0 | 100,000 | 100,000 | 100,000 | ---- |
| **TOTAL From Tax Supported Funds** | **500,000** | **100,000** | **100,000** | **225,000** | **125.0%** |
| **TOTAL PARK FUND** | **500,000** | **100,000** | **100,000** | **225,000** | **125.0%** |
| ALA DEBT SERVICE FUND | | | | | |
| To Internal Service Funds | | | | | |
| Transfer To/From ALARF Revolving Fund | (1,775,416) | (1,872,078) | (1,856,739) | (1,930,064) | 3.1% |
| **TOTAL To Internal Service Funds** | **(1,775,416)** | **(1,872,078)** | **(1,856,739)** | **(1,930,064)** | **3.1%** |
| **TOTAL ALA DEBT SERVICE FUND** | **(1,775,416)** | **(1,872,078)** | **(1,856,739)** | **(1,930,064)** | **3.1%** |
| **TOTAL TAX SUPPORTED** | **45,069,776** | **34,931,559** | **26,069,898** | **16,088,341** | **-53.9%** |
| NON-TAX SUPPORTED | | | | | |
| MONTGOMERY COUNTY GOVERNMENT | | | | | |
| WATER QUALITY PROTECTION FUND | | | | | |
| To Non-Tax Supported Funds | | | | | |
| To Debt Service - Non-Tax | (6,100,007) | (6,148,600) | (6,148,600) | (6,361,900) | 3.5% |
| **TOTAL To Non-Tax Supported Funds** | **(6,100,007)** | **(6,148,600)** | **(6,148,600)** | **(6,361,900)** | **3.5%** |
| To Tax Supported Funds | | | | | |
| To General Fund: Overhead | (1,598,110) | (1,739,210) | (1,739,210) | (2,037,980) | 17.2% |
| To General Fund: Telecommunications NDA | (13,151) | (13,151) | (13,151) | 0 | -100.0% |
| **TOTAL To Tax Supported Funds** | **(1,611,261)** | **(1,752,361)** | **(1,752,361)** | **(2,037,980)** | **16.3%** |
| **TOTAL WATER QUALITY PROTECTION FUND** | **(7,711,268)** | **(7,900,961)** | **(7,900,961)** | **(8,399,880)** | **6.3%** |
| GRANT FUND MCG | | | | | |
| From Tax Supported Funds | | | | | |
| From Mass Transit: County Match | 340,000 | 0 | 0 | 0 | ---- |
| **TOTAL From Tax Supported Funds** | **340,000** | **0** | **0** | **0** | **----** |
| **TOTAL GRANT FUND MCG** | **340,000** | **0** | **0** | **0** | **----** |
| CABLE TELEVISION | | | | | |
| To Tax Supported Funds | | | | | |
| To General Fund: M-NCPPC Park Fund | (100,000) | (100,000) | (100,000) | (100,000) | ---- |
| To General Fund: MC Cable Fund | (1,683,725) | (1,726,867) | (1,726,867) | (1,764,321) | 2.2% |
| To General Fund: MCPS Instructional TV Fund | (1,697,504) | (1,789,941) | (1,789,941) | (1,799,775) | 0.5% |
| To General Fund: Overhead | (725,001) | (756,568) | (756,568) | (880,030) | 16.3% |
| To General Fund: Telecommunications NDA | (4,959) | (4,959) | (4,959) | 0 | -100.0% |
| Transfer to General Fund | (9,021,000) | (5,748,000) | (2,542,000) | 0 | -100.0% |
| **TOTAL To Tax Supported Funds** | **(13,232,189)** | **(10,126,335)** | **(6,920,335)** | **(4,544,126)** | **-55.1%** |
| **TOTAL CABLE TELEVISION** | **(13,232,189)** | **(10,126,335)** | **(6,920,335)** | **(4,544,126)** | **-55.1%** |
| RECREATION NON-TAX SUPPORTED | | | | | |
| To Tax Supported Funds | | | | | |
| To Recreation Tax Supported Fund | 0 | 0 | 0 | (4,500,000) | ---- |
| **TOTAL To Tax Supported Funds** | **0** | **0** | **0** | **(4,500,000)** | **----** |
| **TOTAL RECREATION NON-TAX SUPPORTED** | **0** | **0** | **0** | **(4,500,000)** | **----** |

## Inter-Fund Transfers

| | ACTUAL FY18 | BUDGET FY19 | EST FY19 | APPR FY20 | %CHG BUD/APPR |
|---|---|---|---|---|---|
| MONTGOMERY HOUSING INITIATIVE | | | | | |
| From Tax Supported Funds | | | | | |
| From General Fund | 22,703,644 | 22,703,644 | 22,703,644 | 25,342,876 | 11.6% |
| **TOTAL From Tax Supported Funds** | **22,703,644** | **22,703,644** | **22,703,644** | **25,342,876** | **11.6%** |
| To Non-Tax Supported Funds | | | | | |
| To Non-Tax Supported Debt Service - Other | (7,266,113) | (9,501,510) | (8,688,530) | (9,623,700) | 1.3% |
| **TOTAL To Non-Tax Supported Funds** | **(7,266,113)** | **(9,501,510)** | **(8,688,530)** | **(9,623,700)** | **1.3%** |
| To Tax Supported Funds | | | | | |
| To General Fund: Overhead | (329,848) | (371,142) | (371,142) | (476,191) | 28.3% |
| **TOTAL To Tax Supported Funds** | **(329,848)** | **(371,142)** | **(371,142)** | **(476,191)** | **28.3%** |
| **TOTAL MONTGOMERY HOUSING INITIATIVE** | **15,107,683** | **12,830,992** | **13,643,972** | **15,242,985** | **18.8%** |
| COMMUNITY USE OF PUBLIC FACILITIES | | | | | |
| From Tax Supported Funds | | | | | |
| From General Fund: After School | 25,000 | 25,000 | 25,000 | 25,000 | ---- |
| From General Fund: Elections | 135,000 | 135,000 | 135,000 | 135,000 | ---- |
| **TOTAL From Tax Supported Funds** | **160,000** | **160,000** | **160,000** | **160,000** | **----** |
| To Tax Supported Funds | | | | | |
| To General Fund: CAPP | (200,000) | (200,000) | (200,000) | (200,000) | ---- |
| To General Fund: DCM | (7,330) | (7,330) | (7,330) | (7,330) | ---- |
| To General Fund: Overhead | (551,499) | (609,960) | (609,960) | (721,440) | 18.3% |
| To General Fund: Telecommunications NDA | (32,203) | (32,203) | (32,203) | 0 | -100.0% |
| **TOTAL To Tax Supported Funds** | **(791,032)** | **(849,493)** | **(849,493)** | **(928,770)** | **9.3%** |
| **TOTAL COMMUNITY USE OF PUBLIC FACILITIES** | **(631,032)** | **(689,493)** | **(689,493)** | **(768,770)** | **11.5%** |
| BETHESDA PARKING DISTRICT | | | | | |
| To Non-Tax Supported Funds | | | | | |
| To Wheaton PLD | 0 | (400,000) | (400,000) | (220,000) | -45.0% |
| **TOTAL To Non-Tax Supported Funds** | **0** | **(400,000)** | **(400,000)** | **(220,000)** | **-45.0%** |
| To Tax Supported Funds | | | | | |
| To General Fund: Overhead | (394,526) | (414,329) | (414,329) | (491,273) | 18.6% |
| To General Fund: Telecommunications NDA | (12,799) | (12,799) | (12,799) | 0 | -100.0% |
| To Urban District: Meter Revenue | (1,671,030) | (1,532,530) | (1,532,530) | (1,619,864) | 5.7% |
| **TOTAL To Tax Supported Funds** | **(2,078,355)** | **(1,959,658)** | **(1,959,658)** | **(2,111,137)** | **7.7%** |
| **TOTAL BETHESDA PARKING DISTRICT** | **(2,078,355)** | **(2,359,658)** | **(2,359,658)** | **(2,331,137)** | **-1.2%** |
| SILVER SPRING PARKING DISTRICT | | | | | |
| To Tax Supported Funds | | | | | |
| To General Fund: Other | (5,000) | (5,000) | (5,000) | (5,000) | ---- |
| To General Fund: Overhead | (448,924) | (472,228) | (472,228) | (548,157) | 16.1% |
| To General Fund: Telecommunications NDA | (82,192) | (82,192) | (82,192) | 0 | -100.0% |
| To Urban District: Meter Revenue | (1,989,710) | (2,780,710) | (2,780,710) | (2,529,843) | -9.0% |
| **TOTAL To Tax Supported Funds** | **(2,525,826)** | **(3,340,130)** | **(3,340,130)** | **(3,083,000)** | **-7.7%** |
| **TOTAL SILVER SPRING PARKING DISTRICT** | **(2,525,826)** | **(3,340,130)** | **(3,340,130)** | **(3,083,000)** | **-7.7%** |
| WHEATON PARKING DISTRICT | | | | | |
| From Non-Tax Supported Funds | | | | | |
| From Bethesda PLD | 0 | 400,000 | 400,000 | 220,000 | -45.0% |
| **TOTAL From Non-Tax Supported Funds** | **0** | **400,000** | **400,000** | **220,000** | **-45.0%** |
| To Tax Supported Funds | | | | | |
| To General Fund: Overhead | (67,662) | (70,547) | (70,547) | (80,618) | 14.3% |
| To General Fund: Telecommunications NDA | (4,064) | (4,064) | (4,064) | 0 | -100.0% |
| To Urban District: Meter Revenue | (24,358) | (36,537) | (36,537) | (36,537) | ---- |
| **TOTAL To Tax Supported Funds** | **(96,084)** | **(111,148)** | **(111,148)** | **(117,155)** | **5.4%** |

## Inter-Fund Transfers

| | ACTUAL FY18 | BUDGET FY19 | EST FY19 | APPR FY20 | %CHG BUD/APPR |
|---|---|---|---|---|---|
| **TOTAL WHEATON PARKING DISTRICT** | **(96,084)** | **288,852** | **288,852** | **102,845** | **-64.4%** |
| PERMITTING SERVICES | | | | | |
| To Tax Supported Funds | | | | | |
| To General Fund: DCM | (109,020) | (109,020) | (109,020) | (109,020) | ---- |
| To General Fund: Overhead | (5,074,949) | (5,481,305) | (5,481,305) | (6,479,116) | 18.2% |
| To General Fund: Telecommunications NDA | (52,052) | (52,052) | (52,052) | 0 | -100.0% |
| **TOTAL To Tax Supported Funds** | **(5,236,021)** | **(5,642,377)** | **(5,642,377)** | **(6,588,136)** | **16.8%** |
| **TOTAL PERMITTING SERVICES** | **(5,236,021)** | **(5,642,377)** | **(5,642,377)** | **(6,588,136)** | **16.8%** |
| SOLID WASTE COLLECTION | | | | | |
| To Tax Supported Funds | | | | | |
| To General Fund: DCM | (5,000) | (5,000) | (5,000) | (5,000) | ---- |
| To General Fund: Overhead | (262,254) | (281,394) | (281,394) | (326,905) | 16.2% |
| **TOTAL To Tax Supported Funds** | **(267,254)** | **(286,394)** | **(286,394)** | **(331,905)** | **15.9%** |
| **TOTAL SOLID WASTE COLLECTION** | **(267,254)** | **(286,394)** | **(286,394)** | **(331,905)** | **15.9%** |
| SOLID WASTE DISPOSAL | | | | | |
| From Non-Tax Supported Funds | | | | | |
| From Vacuum Leaf Collection | 0 | 755,000 | 755,000 | 930,000 | 23.2% |
| **TOTAL From Non-Tax Supported Funds** | **0** | **755,000** | **755,000** | **930,000** | **23.2%** |
| From Tax Supported Funds | | | | | |
| From General Fund: Tip Fee Charges | 2,006,800 | 2,195,820 | 2,195,820 | 1,536,170 | -30.0% |
| **TOTAL From Tax Supported Funds** | **2,006,800** | **2,195,820** | **2,195,820** | **1,536,170** | **-30.0%** |
| To Tax Supported Funds | | | | | |
| To General Fund: DCM | (23,380) | (23,380) | (23,380) | (23,380) | ---- |
| To General Fund: EOB Rent | (227,830) | (232,270) | (232,270) | (237,080) | 2.1% |
| To General Fund: Overhead | (1,829,041) | (1,897,659) | (1,897,659) | (2,217,655) | 16.9% |
| To General Fund: Telecommunications NDA | (68,450) | (68,450) | (68,450) | 0 | -100.0% |
| **TOTAL To Tax Supported Funds** | **(2,148,701)** | **(2,221,759)** | **(2,221,759)** | **(2,478,115)** | **11.5%** |
| **TOTAL SOLID WASTE DISPOSAL** | **(141,901)** | **729,061** | **729,061** | **(11,945)** | **-101.6%** |
| VACUUM LEAF COLLECTION | | | | | |
| To Non-Tax Supported Funds | | | | | |
| To Solid Waste Disposal Fund | 0 | (755,000) | (755,000) | (930,000) | 23.2% |
| **TOTAL To Non-Tax Supported Funds** | **0** | **(755,000)** | **(755,000)** | **(930,000)** | **23.2%** |
| To Tax Supported Funds | | | | | |
| To General Fund: Overhead | (577,855) | (621,852) | (621,852) | (725,833) | 16.7% |
| **TOTAL To Tax Supported Funds** | **(577,855)** | **(621,852)** | **(621,852)** | **(725,833)** | **16.7%** |
| **TOTAL VACUUM LEAF COLLECTION** | **(577,855)** | **(1,376,852)** | **(1,376,852)** | **(1,655,833)** | **20.3%** |
| LIQUOR CONTROL | | | | | |
| To Tax Supported Funds | | | | | |
| To General Fund: Earnings Transfer | (21,163,320) | (24,506,777) | (24,506,777) | (24,774,980) | 1.1% |
| To General Fund: Overhead | (3,495,951) | (3,495,654) | (3,495,654) | (3,625,919) | 3.7% |
| To General Fund: Telecommunications NDA | (169,032) | (169,032) | (169,032) | 0 | -100.0% |
| **TOTAL To Tax Supported Funds** | **(24,828,303)** | **(28,171,463)** | **(28,171,463)** | **(28,400,899)** | **0.8%** |
| **TOTAL LIQUOR CONTROL** | **(24,828,303)** | **(28,171,463)** | **(28,171,463)** | **(28,400,899)** | **0.8%** |
| EMPLOYEE HEALTH BENEFIT SELF INSURANCE FUND | | | | | |
| To Tax Supported Funds | | | | | |
| To: General Fund | (17,950,000) | (10,500,000) | (10,500,000) | 0 | -100.0% |
| **TOTAL To Tax Supported Funds** | **(17,950,000)** | **(10,500,000)** | **(10,500,000)** | **0** | **-100.0%** |
| **TOTAL EMPLOYEE HEALTH BENEFIT SELF INSURANCE FUND** | **(17,950,000)** | **(10,500,000)** | **(10,500,000)** | **0** | **-100.0%** |
| MOTOR POOL INTERNAL SERVICE FUND | | | | | |

## Inter-Fund Transfers

| | ACTUAL FY18 | BUDGET FY19 | EST FY19 | APPR FY20 | %CHG BUD/APPR |
|---|---|---|---|---|---|
| To Tax Supported Funds | | | | | |
| To Debt Service | 0 | 0 | 0 | (190,000) | ---- |
| To General Fund | (5,954,591) | (1,000,000) | (1,000,000) | 0 | -100.0% |
| **TOTAL To Tax Supported Funds** | **(5,954,591)** | **(1,000,000)** | **(1,000,000)** | **(190,000)** | **-81.0%** |
| **TOTAL MOTOR POOL INTERNAL SERVICE FUND** | **(5,954,591)** | **(1,000,000)** | **(1,000,000)** | **(190,000)** | **-81.0%** |
| PRINTING AND MAIL INTERNAL SERVICE FUND | | | | | |
| To Tax Supported Funds | | | | | |
| Transfer to General Fund | 0 | (32,700) | (32,700) | 0 | -100.0% |
| **TOTAL To Tax Supported Funds** | **0** | **(32,700)** | **(32,700)** | **0** | **-100.0%** |
| **TOTAL PRINTING AND MAIL INTERNAL SERVICE FUND** | **0** | **(32,700)** | **(32,700)** | **0** | **-100.0%** |
| SELF INSURANCE INTERNAL SERVICE FUND | | | | | |
| To Tax Supported Funds | | | | | |
| To General Fund | (3,450,457) | 0 | 0 | 0 | ---- |
| To General Fund: Telecommunications NDA | (4,312) | (4,312) | (4,312) | 0 | -100.0% |
| **TOTAL To Tax Supported Funds** | **(3,454,769)** | **(4,312)** | **(4,312)** | **0** | **-100.0%** |
| **TOTAL SELF INSURANCE INTERNAL SERVICE FUND** | **(3,454,769)** | **(4,312)** | **(4,312)** | **0** | **-100.0%** |
| DEBT SERVICE | | | | | |
| DEBT SERVICE - NON-TAX SUPPORTED | | | | | |
| From Non-Tax Supported Funds | | | | | |
| From Montgomery Housing Initiative: Other | 7,206,058 | 9,501,510 | 8,688,530 | 9,623,700 | 1.3% |
| From Water Quality Protection: Other Debt | 6,100,007 | 6,148,600 | 6,148,600 | 6,361,900 | 3.5% |
| **TOTAL From Non-Tax Supported Funds** | **13,306,065** | **15,650,110** | **14,837,130** | **15,985,600** | **2.1%** |
| **TOTAL DEBT SERVICE - NON-TAX SUPPORTED** | **13,306,065** | **15,650,110** | **14,837,130** | **15,985,600** | **2.1%** |
| MONTGOMERY COUNTY PUBLIC SCHOOLS | | | | | |
| ENTREPRENEURIAL ACTIVITIES FUND | | | | | |
| From Tax Supported Funds | | | | | |
| From General Fund | 6,529,381 | 2,000,000 | 7,600,000 | 8,000,000 | 300.0% |
| **TOTAL From Tax Supported Funds** | **6,529,381** | **2,000,000** | **7,600,000** | **8,000,000** | **300.0%** |
| **TOTAL ENTREPRENEURIAL ACTIVITIES FUND** | **6,529,381** | **2,000,000** | **7,600,000** | **8,000,000** | **300.0%** |
| INSTRUCTIONAL TELEVISION FUND | | | | | |
| From Tax Supported Funds | | | | | |
| From MCG General Fund | 1,697,504 | 1,789,941 | 1,789,941 | 1,799,775 | 0.5% |
| **TOTAL From Tax Supported Funds** | **1,697,504** | **1,789,941** | **1,789,941** | **1,799,775** | **0.5%** |
| **TOTAL INSTRUCTIONAL TELEVISION FUND** | **1,697,504** | **1,789,941** | **1,789,941** | **1,799,775** | **0.5%** |
| MONTGOMERY COLLEGE | | | | | |
| GRANT FUND MC | | | | | |
| To Tax Supported Funds | | | | | |
| Non Mandatory Transfer (to MC Current Fund) | (764,144) | 0 | 0 | 0 | ---- |
| **TOTAL To Tax Supported Funds** | **(764,144)** | **0** | **0** | **0** | **----** |
| **TOTAL GRANT FUND MC** | **(764,144)** | **0** | **0** | **0** | **----** |
| WORKFORCE DEVELOPMENT & CONTINUING ED | | | | | |
| To Tax Supported Funds | | | | | |
| Nonmandatory Transfer to Current Fund | 0 | (459,485) | (459,485) | (1,000,000) | 117.6% |
| **TOTAL To Tax Supported Funds** | **0** | **(459,485)** | **(459,485)** | **(1,000,000)** | **117.6%** |
| **TOTAL WORKFORCE DEVELOPMENT & CONTINUING ED** | **0** | **(459,485)** | **(459,485)** | **(1,000,000)** | **117.6%** |
| AUXILIARY FUND | | | | | |
| To Tax Supported Funds | | | | | |
| Non Mandatory Transfer (to MC Current Fund) | (1,100,000) | (846,000) | (775,000) | (500,000) | -40.9% |
| **TOTAL To Tax Supported Funds** | **(1,100,000)** | **(846,000)** | **(775,000)** | **(500,000)** | **-40.9%** |

## Inter-Fund Transfers

| | ACTUAL FY18 | BUDGET FY19 | EST FY19 | APPR FY20 | %CHG BUD/APPR |
|---|---|---|---|---|---|
| **TOTAL AUXILIARY FUND** | **(1,100,000)** | **(846,000)** | **(775,000)** | **(500,000)** | **-40.9%** |
| CABLE TELEVISION FUND | | | | | |
| From Tax Supported Funds | | | | | |
| From MCG: County Cable Plan | 1,683,725 | 1,726,867 | 1,726,867 | 1,764,321 | 2.2% |
| **TOTAL From Tax Supported Funds** | **1,683,725** | **1,726,867** | **1,726,867** | **1,764,321** | **2.2%** |
| **TOTAL CABLE TELEVISION FUND** | **1,683,725** | **1,726,867** | **1,726,867** | **1,764,321** | **2.2%** |
| MAJOR FACILITIES RESERVE FUND | | | | | |
| To Non-Tax Supported Funds | | | | | |
| Non-Mandatory Transfer | (378,402) | (1,500,000) | (3,464,000) | (2,000,000) | 33.3% |
| **TOTAL To Non-Tax Supported Funds** | **(378,402)** | **(1,500,000)** | **(3,464,000)** | **(2,000,000)** | **33.3%** |
| **TOTAL MAJOR FACILITIES RESERVE FUND** | **(378,402)** | **(1,500,000)** | **(3,464,000)** | **(2,000,000)** | **33.3%** |
| TRANSPORTATION FUND | | | | | |
| To Non-Tax Supported Funds | | | | | |
| Non-Mandatory Transfer | 0 | (500,000) | (4,300) | 0 | -100.0% |
| **TOTAL To Non-Tax Supported Funds** | **0** | **(500,000)** | **(4,300)** | **0** | **-100.0%** |
| **TOTAL TRANSPORTATION FUND** | **0** | **(500,000)** | **(4,300)** | **0** | **-100.0%** |
| MARYLAND-NATIONAL CAPITAL PARK AND PLANNING COMMISSION | | | | | |
| SPECIAL REVENUE FUNDS | | | | | |
| From Tax Supported Funds | | | | | |
| Transfer From Administration Fund | 300,000 | 0 | 0 | 0 | ---- |
| **TOTAL From Tax Supported Funds** | **300,000** | **0** | **0** | **0** | **----** |
| From Component Units/Agencies | | | | | |
| From County GF (Ballfields) | 890,700 | 916,700 | 916,700 | 1,391,700 | 51.8% |
| **TOTAL From Component Units/Agencies** | **890,700** | **916,700** | **916,700** | **1,391,700** | **51.8%** |
| **TOTAL SPECIAL REVENUE FUNDS** | **1,190,700** | **916,700** | **916,700** | **1,391,700** | **51.8%** |
| **TOTAL NON-TAX SUPPORTED** | **(47,072,936)** | **(38,803,637)** | **(31,394,937)** | **(20,018,405)** | **-48.4%** |
| SUMMARY | | | | | |
| **GRAND TOTAL ALL FUNDS/AGENCIES** | **(2,003,160)** | **(3,872,078)** | **(5,325,039)** | **(3,930,064)** | **1.5%** |

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# Schedule A-6

## Contribution To/From Other Funds

| | ACTUAL FY18 | BUDGET FY19 | EST FY19 | APPR FY20 | %CHG BUD/APPR |
|---|---|---|---|---|---|
| TAX SUPPORTED | | | | | |
| MONTGOMERY COUNTY GOVERNMENT | | | | | |
| **COUNTY GENERAL FUND** | | | | | |
| To Tax Supported Funds | | | | | |
| Contribution To MC: Current Fund | (139,333,727) | (142,083,727) | (142,083,727) | (145,149,696) | 2.2% |
| Contribution To MC: Emergency Plant Maint. | (250,000) | (250,000) | (250,000) | (250,000) | ---- |
| Contribution To MC: Grant Tax Supported Fund | (400,000) | (400,000) | (400,000) | (400,000) | ---- |
| Contribution To MCPS: Current Fund | (1,663,280,683) | (1,708,627,645) | (1,708,627,645) | (1,726,807,241) | 1.1% |
| **TOTAL To Tax Supported Funds** | **(1,803,264,410)** | **(1,851,361,372)** | **(1,851,361,372)** | **(1,872,606,937)** | **1.1%** |
| County Contribution to CIP Fund | | | | | |
| Contribution To CIP: PAYGO | (34,000,000) | (33,000,000) | (33,000,000) | (32,000,000) | -3.0% |
| Contribution To HOC: CIP | 0 | (1,850,000) | (1,250,000) | (1,350,000) | -27.0% |
| Contribution To MC: CIP | (12,709,286) | (13,561,000) | (11,661,000) | (13,584,000) | 0.2% |
| Contribution To MCG: CIP | (10,572,631) | (11,682,000) | (8,410,000) | 1,701,000 | -114.6% |
| Contribution To MCPS: CIP | (25,000,000) | (4,132,000) | (7,071,000) | (1,369,000) | -66.9% |
| Contribution To MNCPPC: Regional Parks CIP | (2,131,022) | (3,438,000) | (2,258,000) | (3,612,000) | 5.1% |
| **TOTAL County Contribution to CIP Fund** | **(84,412,939)** | **(67,663,000)** | **(63,650,000)** | **(50,214,000)** | **-25.8%** |
| **TOTAL COUNTY GENERAL FUND** | **(1,887,677,349)** | **(1,919,024,372)** | **(1,915,011,372)** | **(1,922,820,937)** | **0.2%** |
| **TOTAL MONTGOMERY COUNTY GOVERNMENT** | **(1,887,677,349)** | **(1,919,024,372)** | **(1,915,011,372)** | **(1,922,820,937)** | **0.2%** |
| MONTGOMERY COUNTY PUBLIC SCHOOLS | | | | | |
| **CURRENT FUND MCPS** | | | | | |
| County Contribution to Current/Other Fund | | | | | |
| County Contribution to Current Fund | 1,663,280,683 | 1,708,627,645 | 1,708,627,645 | 1,726,807,241 | 1.1% |
| **TOTAL County Contribution to Current/Other Fund** | **1,663,280,683** | **1,708,627,645** | **1,708,627,645** | **1,726,807,241** | **1.1%** |
| County Contribution to CIP Fund | | | | | |
| County Contribution to CIP | 25,000,000 | 4,132,000 | 7,071,000 | 1,369,000 | -66.9% |
| **TOTAL County Contribution to CIP Fund** | **25,000,000** | **4,132,000** | **7,071,000** | **1,369,000** | **-66.9%** |
| **TOTAL CURRENT FUND MCPS** | **1,688,280,683** | **1,712,759,645** | **1,715,698,645** | **1,728,176,241** | **0.9%** |
| **TOTAL MONTGOMERY COUNTY PUBLIC SCHOOLS** | **1,688,280,683** | **1,712,759,645** | **1,715,698,645** | **1,728,176,241** | **0.9%** |
| MONTGOMERY COLLEGE | | | | | |
| **CURRENT FUND MC** | | | | | |
| County Contribution to Current/Other Fund | | | | | |
| County Contribution to Current Fund | 139,333,727 | 142,083,727 | 142,083,727 | 145,149,696 | 2.2% |
| **TOTAL County Contribution to Current/Other Fund** | **139,333,727** | **142,083,727** | **142,083,727** | **145,149,696** | **2.2%** |
| County Contribution to CIP Fund | | | | | |
| County Contribution to CIP | 12,709,286 | 13,561,000 | 11,661,000 | 13,584,000 | 0.2% |
| **TOTAL County Contribution to CIP Fund** | **12,709,286** | **13,561,000** | **11,661,000** | **13,584,000** | **0.2%** |
| **TOTAL CURRENT FUND MC** | **152,043,013** | **155,644,727** | **153,744,727** | **158,733,696** | **2.0%** |
| **EMERGENCY REPAIR FUND** | | | | | |
| County Contribution to Current/Other Fund | | | | | |

## Contribution To/From Other Funds

| | ACTUAL FY18 | BUDGET FY19 | EST FY19 | APPR FY20 | %CHG BUD/APPR |
|---|---|---|---|---|---|
| EPMRF: County Contribution | 250,000 | 250,000 | 250,000 | 250,000 | ---- |
| **TOTAL County Contribution to Current/Other Fund** | **250,000** | **250,000** | **250,000** | **250,000** | **----** |
| **TOTAL EMERGENCY REPAIR FUND** | **250,000** | **250,000** | **250,000** | **250,000** | **----** |
| MC GRANTS TAX SUPPORTED FUND | | | | | |
| County Contribution to Current/Other Fund | | | | | |
| MC Grants Tax Supported: County Contribution | 400,000 | 400,000 | 400,000 | 400,000 | ---- |
| **TOTAL County Contribution to Current/Other Fund** | **400,000** | **400,000** | **400,000** | **400,000** | **----** |
| **TOTAL MC GRANTS TAX SUPPORTED FUND** | **400,000** | **400,000** | **400,000** | **400,000** | **----** |
| **TOTAL MONTGOMERY COLLEGE** | **152,693,013** | **156,294,727** | **154,394,727** | **159,383,696** | **2.0%** |
| **TOTAL TAX SUPPORTED** | **(46,703,653)** | **(49,970,000)** | **(44,918,000)** | **(35,261,000)** | **-29.4%** |
| SUMMARY | | | | | |
| **GRAND TOTAL ALL FUNDS/AGENCIES** | **(46,703,653)** | **(49,970,000)** | **(44,918,000)** | **(35,261,000)** | **-29.4%** |

# Expenditure Schedules

The expenditure schedules include data for the following County agencies: MCG, Debt Service, MCPS, Montgomery College, and M-NCPPC. Not included are: WSSC, HOC, and the Montgomery County Revenue Authority.

## SCHEDULE B-1, EXPENDITURES DETAILED BY TYPE

This schedule reports by fund type (tax or non-tax supported) for all agencies all expenditures for the operating budgets of MCG, Debt Service on County bonds issued for capital projects, MCPS, Montgomery College, and M NCPPC. The purpose of Schedule B 1 is to display the total cost of the government functions.

## SCHEDULE B-2, EXPENDITURES DETAILED BY AGENCY, GOVERNMENT FUNCTION, AND DEPARTMENT

This schedule gives an overview of the allocation of resources by agency and by function within MCG. The purpose of Schedule B-2 is to display the cost of government and the expenditures and budgets of the departments included in those functions regardless of fund type. This schedule reflects a categorization of functions that corresponds to department appropriations and is not intended to match the categorization of functions in the County's Comprehensive Annual Financial Report, which is reported at a more detailed program level.

## SCHEDULE B-3, EXPENDITURES DETAILED BY AGENCY, FUND TYPE, GOVERNMENT FUNCTION, AND DEPARTMENT

This schedule presents the total expenditures for all agencies and each department of MCG according to fund type. Because this schedule is organized by fund, there is no total expenditure figure for those departments whose activities appear in more than one fund (e.g., DHHS, DHCA). Consult Schedule B 2 for the total expenditures of these departments. This schedule reflects a categorization of functions that corresponds to department and fund appropriations and is not intended to match the categorization of functions in the County's Comprehensive Annual Financial Report, which is reported at a more detailed program level.

## SCHEDULE B-4, EXPENDITURES BY APPROPRIATION CATEGORY

This schedule summarizes MCG expenditures into the four appropriation categories presented on departmental Budget Summary pages: Personnel Costs, Operating Expenses, Debt Service (G.O. bonds and other), and Capital Outlay. The Internal Service Fund appropriations are included in the individual departments and, therefore, are not displayed.

## SCHEDULE B-5, MONTGOMERY COUNTY GOVERNMENT INTERNAL SERVICE FUNDS

Internal Service Funds record the financing of goods or services provided by one department to other departments on a cost reimbursement basis. The Internal Service Fund units charge back their costs to the users, so that the costs of these services are found in the appropriations of all departments. Because each department includes the Internal Service Funds' appropriations in its individual budget, these accounts are displayed separately to ensure that they are not double counted in the "Total Montgomery County Government" expenditures.

# Schedule B-1

## Expenditures Detailed By Type

| | ACTUAL FY18 | BUDGET FY19 | EST FY19 | APPR FY20 | %CHG BUD/APPR |
|---|---|---|---|---|---|
| TAX SUPPORTED | | | | | |
| Montgomery County Government General Fund | 1,148,037,783 | 1,224,862,173 | 1,141,912,158 | 1,272,190,434 | 3.9% |
| Montgomery County Government Special Funds | 406,515,787 | 402,332,427 | 422,532,123 | 418,628,397 | 4.1% |
| Debt Service Special Funds | 384,646,377 | 413,424,000 | 409,877,707 | 423,238,640 | 2.4% |
| Montgomery County Public Schools Current Fund | 2,368,650,903 | 2,444,080,162 | 2,425,928,761 | 2,514,314,537 | 2.9% |
| Montgomery College Current Fund | 257,588,741 | 264,799,723 | 260,492,785 | 264,768,350 | ---- |
| Montgomery College Special Funds | 627,562 | 750,000 | 740,000 | 700,000 | -6.7% |
| M-NCPPC Special Funds | 127,923,408 | 134,880,068 | 133,161,036 | 139,136,040 | 3.2% |
| TOTAL TAX SUPPORTED | 4,693,990,561 | 4,885,128,553 | 4,794,644,570 | 5,032,976,398 | 3.0% |
| NON-TAX SUPPORTED | | | | | |
| Montgomery County Government Enterprise Funds | 250,416,038 | 260,138,929 | 258,193,273 | 268,396,530 | 3.2% |
| Montgomery County Government Special Funds | 195,172,921 | 198,819,557 | 198,025,915 | 209,925,308 | 5.6% |
| Debt Service Special Funds | 13,306,065 | 15,650,110 | 14,837,130 | 15,985,600 | 2.1% |
| Montgomery County Public Schools Enterprise Funds | 73,737,771 | 68,633,059 | 74,233,059 | 76,761,765 | 11.8% |
| Montgomery County Public Schools Special Funds | 82,395,422 | 83,728,498 | 83,728,498 | 89,498,471 | 6.9% |
| Montgomery College Enterprise Funds | 23,692,489 | 28,304,251 | 25,081,259 | 28,065,836 | -0.8% |
| Montgomery College Special Funds | 14,638,692 | 22,185,000 | 12,780,904 | 21,147,000 | -4.7% |
| M-NCPPC Enterprise Funds | 16,082,863 | 17,795,032 | 16,992,756 | 18,345,994 | 3.1% |
| M-NCPPC Special Funds | 28,849 | 550,000 | 550,000 | 550,000 | ---- |
| TOTAL NON-TAX SUPPORTED | 669,471,110 | 695,804,436 | 684,422,794 | 728,676,504 | 4.7% |
| SUMMARY | | | | | |
| GRAND TOTAL ALL FUNDS/AGENCIES | 5,363,461,671 | 5,580,932,989 | 5,479,067,364 | 5,761,652,902 | 3.2% |

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# Schedule B-2

**Expenditures Detailed By Agency, Government Function and Department**

| | ACTUAL FY18 | BUDGET FY19 | EST FY19 | APPR FY20 | %CHG BUD/APPR |
|---|---|---|---|---|---|
| Montgomery County Government | | | | | |
| **General Government** | | | | | |
| Board of Appeals | 531,133 | 579,230 | 557,862 | 560,413 | -3.2% |
| Board of Elections | 8,099,237 | 8,073,422 | 8,548,331 | 8,234,266 | 2.0% |
| Circuit Court | 14,225,554 | 14,600,627 | 14,887,446 | 15,260,413 | 4.5% |
| Community Engagement Cluster | 3,736,851 | 3,849,082 | 3,806,704 | 4,807,268 | 24.9% |
| County Attorney | 6,756,276 | 6,189,525 | 6,483,736 | 6,341,969 | 2.5% |
| County Council | 11,920,503 | 11,646,525 | 11,690,388 | 12,413,415 | 6.6% |
| County Executive | 5,738,921 | 5,797,922 | 6,065,420 | 5,911,544 | 2.0% |
| Ethics Commission | 431,216 | 463,283 | 435,267 | 467,326 | 0.9% |
| Finance | 14,094,358 | 14,498,017 | 14,359,385 | 15,525,952 | 7.1% |
| General Services | 35,561,754 | 29,983,204 | 35,171,325 | 32,071,913 | 7.0% |
| Human Resources | 8,196,789 | 8,755,692 | 8,470,829 | 8,911,421 | 1.8% |
| Human Rights | 1,187,035 | 1,247,047 | 1,270,908 | 1,282,630 | 2.9% |
| Inspector General | 990,766 | 1,140,590 | 1,123,481 | 1,231,797 | 8.0% |
| Intergovernmental Relations | 1,122,277 | 1,252,159 | 1,249,724 | 1,146,071 | -8.5% |
| Legislative Oversight | 1,672,954 | 1,744,087 | 1,939,070 | 1,877,511 | 7.7% |
| Management and Budget | 4,811,819 | 4,920,305 | 4,775,201 | 5,206,287 | 5.8% |
| Merit System Protection Board | 237,123 | 249,689 | 252,066 | 258,138 | 3.4% |
| Procurement | 4,497,867 | 4,445,369 | 4,304,735 | 4,465,617 | 0.5% |
| Public Information | 5,173,135 | 5,361,431 | 5,280,381 | 5,369,312 | 0.1% |
| State's Attorney | 17,606,363 | 18,120,054 | 18,247,644 | 18,841,668 | 4.0% |
| Technology Services | 41,141,889 | 42,171,965 | 40,475,526 | 43,873,164 | 4.0% |
| Urban Districts | 8,424,266 | 9,156,405 | 9,061,188 | 9,110,898 | -0.5% |
| Zoning and Administrative Hearings | 666,079 | 704,059 | 659,637 | 683,583 | -2.9% |
| Total General Government | 196,824,165 | 194,949,689 | 199,116,254 | 203,852,576 | 4.6% |
| **Public Safety** | | | | | |
| Consumer Protection | 2,157,669 | 2,337,140 | 2,302,854 | 2,378,717 | 1.8% |
| Correction and Rehabilitation | 67,923,903 | 66,278,818 | 71,053,210 | 70,615,070 | 6.5% |
| Emergency Management and Homeland Security | 10,245,110 | 2,165,859 | 2,138,278 | 2,366,713 | 9.3% |
| Fire and Rescue Service | 232,402,862 | 218,000,207 | 233,339,993 | 223,250,459 | 2.4% |
| Police | 271,674,201 | 280,038,331 | 276,359,476 | 295,327,329 | 5.5% |
| Sheriff | 24,760,301 | 24,159,530 | 25,072,999 | 25,380,840 | 5.1% |
| Total Public Safety | 609,164,046 | 592,979,885 | 610,266,810 | 619,319,128 | 4.4% |
| **Transportation** | | | | | |
| Parking District Services | 25,741,439 | 27,829,266 | 27,697,077 | 28,262,161 | 1.6% |
| Transit Services | 132,956,631 | 137,596,177 | 139,821,335 | 145,128,227 | 5.5% |
| Transportation | 68,447,537 | 52,018,803 | 65,988,853 | 52,812,183 | 1.5% |
| Total Transportation | 227,145,607 | 217,444,246 | 233,507,265 | 226,202,571 | 4.0% |
| **Health and Human Services** | | | | | |
| Health and Human Services | 313,946,822 | 319,233,313 | 315,669,755 | 327,947,503 | 2.7% |
| **Libraries, Culture, and Recreation** | | | | | |
| Community Use of Public Facilities | 11,522,132 | 11,919,899 | 11,644,278 | 11,942,523 | 0.2% |
| Public Libraries | 40,657,717 | 42,860,115 | 40,976,548 | 43,064,563 | 0.5% |
| Recreation | 36,503,982 | 38,785,052 | 37,351,451 | 44,885,621 | 15.7% |
| Total Libraries, Culture, and Recreation | 88,683,831 | 93,565,066 | 89,972,277 | 99,892,707 | 6.8% |

## Expenditures Detailed By Agency, Government Function and Department

| | ACTUAL FY18 | BUDGET FY19 | EST FY19 | APPR FY20 | %CHG BUD/APPR |
|---|---|---|---|---|---|
| **Community Development and Housing** | | | | | |
| Agriculture | 925,822 | 972,187 | 938,727 | 1,006,372 | 3.5% |
| Economic Development Fund | 3,763,732 | 4,541,779 | 8,705,349 | 5,439,361 | 19.8% |
| Housing and Community Affairs | 55,208,691 | 51,564,739 | 53,392,987 | 58,760,909 | 14.0% |
| Permitting Services | 37,148,064 | 40,234,230 | 39,084,314 | 41,888,787 | 4.1% |
| Total Community Development and Housing | 97,046,309 | 97,312,935 | 102,121,377 | 107,095,429 | 10.1% |
| **Environment** | | | | | |
| Environmental Protection | 27,257,853 | 30,708,365 | 27,866,243 | 31,950,532 | 4.0% |
| Solid Waste Services | 101,799,306 | 109,960,362 | 108,239,148 | 115,733,825 | 5.3% |
| Total Environment | 129,057,159 | 140,668,727 | 136,105,391 | 147,684,357 | 5.0% |
| **Other County Government Functions** | | | | | |
| Cable Television Communications Plan | 14,439,497 | 16,193,212 | 15,916,830 | 16,372,005 | 1.1% |
| Liquor Control | 68,061,172 | 63,990,451 | 65,568,018 | 64,042,781 | 0.1% |
| Non-Departmental Accounts | 231,111,854 | 323,579,816 | 226,832,910 | 330,754,311 | 2.2% |
| Utilities | 24,662,067 | 26,235,746 | 25,586,582 | 25,977,301 | -1.0% |
| Total Other County Government Functions | 338,274,590 | 429,999,225 | 333,904,340 | 437,146,398 | 1.7% |
| TOTAL MONTGOMERY COUNTY GOVERNMENT | 2,000,142,529 | 2,086,153,086 | 2,020,663,469 | 2,169,140,669 | 4.0% |
| Debt Service | | | | | |
| Debt Service | 397,952,442 | 429,074,110 | 424,714,837 | 439,224,240 | 2.4% |
| Maryland-National Capital Park and Planning Commission | | | | | |
| Maryland-National Capital Park and Planning Commission | 144,035,120 | 153,225,100 | 150,703,792 | 158,032,034 | 3.1% |
| Montgomery College | | | | | |
| Montgomery College | 296,547,484 | 316,038,974 | 299,094,948 | 314,681,186 | -0.4% |
| Montgomery County Public Schools | | | | | |
| Montgomery County Public Schools | 2,524,784,096 | 2,596,441,719 | 2,583,890,318 | 2,680,574,773 | 3.2% |
| SUMMARY | | | | | |
| TOTAL EXPENDITURES ALL AGENCIES | 5,363,461,671 | 5,580,932,989 | 5,479,067,364 | 5,761,652,902 | 3.2% |

# Schedule B-3

**Expenditures Detailed By Agency, Fund Type, Government Function and Department**

| | ACTUAL FY18 | BUDGET FY19 | EST FY19 | APPR FY20 | %CHG BUD/APPR |
|---|---|---|---|---|---|
| MONTGOMERY COUNTY GOVERNMENT | | | | | |
| GENERAL FUND TAX SUPPORTED | | | | | |
| General Government | | | | | |
| Board of Appeals | 531,133 | 579,230 | 557,862 | 560,413 | -3.2% |
| Board of Elections | 8,099,237 | 8,073,422 | 8,548,331 | 8,234,266 | 2.0% |
| Circuit Court | 11,805,228 | 11,982,488 | 12,269,307 | 12,538,035 | 4.6% |
| Community Engagement Cluster | 3,668,909 | 3,781,762 | 3,739,384 | 4,742,803 | 25.4% |
| County Attorney | 6,756,276 | 6,189,525 | 6,483,736 | 6,341,969 | 2.5% |
| County Council | 11,920,503 | 11,646,525 | 11,690,388 | 12,413,415 | 6.6% |
| County Executive | 5,571,098 | 5,797,922 | 6,065,420 | 5,911,544 | 2.0% |
| Ethics Commission | 431,216 | 463,283 | 435,267 | 467,326 | 0.9% |
| Finance | 14,094,358 | 14,498,017 | 14,359,385 | 15,525,952 | 7.1% |
| General Services | 35,411,754 | 29,983,204 | 35,171,325 | 32,071,913 | 7.0% |
| Human Resources | 8,189,113 | 8,755,692 | 8,470,829 | 8,911,421 | 1.8% |
| Human Rights | 1,187,035 | 1,247,047 | 1,270,908 | 1,282,630 | 2.9% |
| Inspector General | 990,766 | 1,140,590 | 1,123,481 | 1,231,797 | 8.0% |
| Intergovernmental Relations | 1,091,611 | 1,221,489 | 1,219,054 | 1,130,736 | -7.4% |
| Legislative Oversight | 1,672,954 | 1,744,087 | 1,939,070 | 1,877,511 | 7.7% |
| Management and Budget | 4,811,819 | 4,920,305 | 4,775,201 | 5,206,287 | 5.8% |
| Merit System Protection Board | 237,123 | 249,689 | 252,066 | 258,138 | 3.4% |
| Procurement | 4,497,867 | 4,445,369 | 4,304,735 | 4,465,617 | 0.5% |
| Public Information | 5,173,135 | 5,361,431 | 5,280,381 | 5,369,312 | 0.1% |
| State's Attorney | 17,287,333 | 17,843,310 | 17,970,900 | 18,569,942 | 4.1% |
| Technology Services | 41,141,889 | 42,171,965 | 40,475,526 | 43,873,164 | 4.0% |
| Zoning and Administrative Hearings | 666,079 | 704,059 | 659,637 | 683,583 | -2.9% |
| Total General Government | 185,236,436 | 182,800,411 | 187,062,193 | 191,667,774 | 4.9% |
| Public Safety | | | | | |
| Consumer Protection | 2,157,669 | 2,337,140 | 2,302,854 | 2,378,717 | 1.8% |
| Correction and Rehabilitation | 67,923,903 | 66,278,818 | 71,053,210 | 70,615,070 | 6.5% |
| Emergency Management and Homeland Security | 1,203,359 | 1,343,368 | 1,315,787 | 1,404,162 | 4.5% |
| Police | 270,740,366 | 279,873,331 | 276,194,476 | 295,162,329 | 5.5% |
| Sheriff | 23,852,091 | 23,312,569 | 24,226,038 | 24,390,010 | 4.6% |
| Total Public Safety | 365,877,388 | 373,145,226 | 375,092,365 | 393,950,288 | 5.6% |
| Transportation | | | | | |
| Transportation | 62,189,308 | 45,814,082 | 60,028,415 | 46,180,788 | 0.8% |
| Health and Human Services | | | | | |
| Health and Human Services | 228,491,564 | 240,097,744 | 236,534,186 | 248,987,249 | 3.7% |
| Libraries, Culture, and Recreation | | | | | |
| Public Libraries | 40,522,588 | 42,554,538 | 40,670,971 | 42,758,986 | 0.5% |
| Community Development and Housing | | | | | |
| Agriculture | 925,822 | 972,187 | 938,727 | 1,006,372 | 3.5% |
| Housing and Community Affairs | 6,920,001 | 7,519,410 | 7,423,453 | 8,403,108 | 11.8% |
| Total Community Development and Housing | 7,845,823 | 8,491,597 | 8,362,180 | 9,409,480 | 10.8% |
| Environment | | | | | |
| Environmental Protection | 2,100,755 | 2,762,901 | 2,362,244 | 3,124,145 | 13.1% |
| Other County Government Functions | | | | | |
| Non-Departmental Accounts | 231,111,854 | 302,959,928 | 206,213,022 | 310,134,423 | 2.4% |
| Utilities | 24,662,067 | 26,235,746 | 25,586,582 | 25,977,301 | -1.0% |

**Expenditures Detailed By Agency, Fund Type, Government Function and Department**

| | ACTUAL FY18 | BUDGET FY19 | EST FY19 | APPR FY20 | % CHG BUD/APPR |
|---|---|---|---|---|---|
| Total Other County Government Functions | 255,773,921 | 329,195,674 | 231,799,604 | 336,111,724 | 2.1% |
| TOTAL GENERAL FUND TAX SUPPORTED | 1,148,037,783 | 1,224,862,173 | 1,141,912,158 | 1,272,190,434 | 3.9% |
| SPECIAL FUNDS TAX SUPPORTED | | | | | |
| General Government | | | | | |
| Urban Districts | 8,424,266 | 9,156,405 | 9,061,188 | 9,110,898 | -0.5% |
| Public Safety | | | | | |
| Fire and Rescue Service | 229,871,732 | 217,411,217 | 232,751,003 | 222,831,619 | 2.5% |
| Transportation | | | | | |
| Transit Services | 128,017,336 | 132,517,047 | 134,742,205 | 140,039,971 | 5.7% |
| Libraries, Culture, and Recreation | | | | | |
| Recreation | 36,438,721 | 38,705,979 | 37,272,378 | 41,206,548 | 6.5% |
| Community Development and Housing | | | | | |
| Economic Development Fund | 3,763,732 | 4,541,779 | 8,705,349 | 5,439,361 | 19.8% |
| ENTERPRISE FUNDS NON-TAX SUPPORTED | | | | | |
| Transportation | | | | | |
| Parking District Services | 25,741,439 | 27,829,266 | 27,697,077 | 28,262,161 | 1.6% |
| Transportation | 6,258,229 | 6,204,721 | 5,960,438 | 6,526,453 | 5.2% |
| Total Transportation | 31,999,668 | 34,033,987 | 33,657,515 | 34,788,614 | 2.2% |
| Libraries, Culture, and Recreation | | | | | |
| Community Use of Public Facilities | 11,522,132 | 11,919,899 | 11,644,278 | 11,942,523 | 0.2% |
| Community Development and Housing | | | | | |
| Permitting Services | 37,117,213 | 40,234,230 | 39,084,314 | 41,888,787 | 4.1% |
| Environment | | | | | |
| Solid Waste Services | 101,799,306 | 109,960,362 | 108,239,148 | 115,733,825 | 5.3% |
| Other County Government Functions | | | | | |
| Liquor Control | 67,977,719 | 63,990,451 | 65,568,018 | 64,042,781 | 0.1% |
| SPECIAL FUNDS NON-TAX SUPPORTED | | | | | |
| General Government | | | | | |
| Circuit Court | 2,420,326 | 2,618,139 | 2,618,139 | 2,722,378 | 4.0% |
| Community Engagement Cluster | 67,942 | 67,320 | 67,320 | 64,465 | -4.2% |
| County Executive | 167,823 | 0 | 0 | 0 | ---- |
| General Services | 150,000 | 0 | 0 | 0 | ---- |
| Human Resources | 7,676 | 0 | 0 | 0 | ---- |
| Intergovernmental Relations | 30,666 | 30,670 | 30,670 | 15,335 | -50.0% |
| State's Attorney | 319,030 | 276,744 | 276,744 | 271,726 | -1.8% |
| Total General Government | 3,163,463 | 2,992,873 | 2,992,873 | 3,073,904 | 2.7% |
| Public Safety | | | | | |
| Emergency Management and Homeland Security | 9,041,751 | 822,491 | 822,491 | 962,551 | 17.0% |
| Fire and Rescue Service | 2,531,130 | 588,990 | 588,990 | 418,840 | -28.9% |
| Police | 933,835 | 165,000 | 165,000 | 165,000 | ---- |
| Sheriff | 908,210 | 846,961 | 846,961 | 990,830 | 17.0% |
| Total Public Safety | 13,414,926 | 2,423,442 | 2,423,442 | 2,537,221 | 4.7% |
| Transportation | | | | | |
| Transit Services | 4,939,295 | 5,079,130 | 5,079,130 | 5,088,256 | 0.2% |
| Transportation | 0 | 0 | 0 | 104,942 | ---- |
| Total Transportation | 4,939,295 | 5,079,130 | 5,079,130 | 5,193,198 | 2.2% |

**Expenditures Detailed By Agency, Fund Type, Government Function and Department**

| | ACTUAL FY18 | BUDGET FY19 | EST FY19 | APPR FY20 | % CHG BUD/APPR |
|---|---|---|---|---|---|
| Health and Human Services | | | | | |
| Health and Human Services | 85,455,258 | 79,135,569 | 79,135,569 | 78,960,254 | -0.2% |
| Libraries, Culture, and Recreation | | | | | |
| Public Libraries | 135,129 | 305,577 | 305,577 | 305,577 | ---- |
| Recreation | 65,261 | 79,073 | 79,073 | 3,679,073 | 4552.8% |
| Total Libraries, Culture, and Recreation | 200,390 | 384,650 | 384,650 | 3,984,650 | 935.9% |
| Community Development and Housing | | | | | |
| Housing and Community Affairs | 48,288,690 | 44,045,329 | 45,969,534 | 50,357,801 | 14.3% |
| Permitting Services | 30,851 | 0 | 0 | 0 | ---- |
| Total Community Development and Housing | 48,319,541 | 44,045,329 | 45,969,534 | 50,357,801 | 14.3% |
| Environment | | | | | |
| Environmental Protection | 25,157,098 | 27,945,464 | 25,503,999 | 28,826,387 | 3.2% |
| Other County Government Functions | | | | | |
| Cable Television Communications Plan | 14,439,497 | 16,193,212 | 15,916,830 | 16,372,005 | 1.1% |
| Liquor Control | 83,453 | 0 | 0 | 0 | ---- |
| Non-Departmental Accounts | 0 | 20,619,888 | 20,619,888 | 20,619,888 | ---- |
| Total Other County Government Functions | 14,522,950 | 36,813,100 | 36,536,718 | 36,991,893 | 0.5% |
| TOTAL SPECIAL FUNDS NON-TAX SUPPORTED | 195,172,921 | 198,819,557 | 198,025,915 | 209,925,308 | 5.6% |
| TOTAL MONTGOMERY COUNTY GOVERNMENT | 2,000,142,529 | 2,086,153,086 | 2,020,663,469 | 2,169,140,669 | 4.0% |
| DEBT SERVICE | | | | | |
| DEBT SERVICE FUND TAX SUPPORTED | | | | | |
| Debt Service | 384,646,377 | 413,424,000 | 409,877,707 | 423,238,640 | 2.4% |
| SPECIAL FUNDS NON-TAX SUPPORTED | | | | | |
| Debt Service | 13,306,065 | 15,650,110 | 14,837,130 | 15,985,600 | 2.1% |
| TOTAL DEBT SERVICE | 397,952,442 | 429,074,110 | 424,714,837 | 439,224,240 | 2.4% |
| MONTGOMERY COUNTY PUBLIC SCHOOLS | | | | | |
| CURRENT FUND MCPS TAX SUPPORTED | | | | | |
| Montgomery County Public Schools | 2,368,650,903 | 2,444,080,162 | 2,425,928,761 | 2,514,314,537 | 2.9% |
| ENTREPRENEURIAL ACTIVITIES FUND NON-TAX SUPPORTED | | | | | |
| Montgomery County Public Schools | 8,766,263 | 4,140,738 | 9,740,738 | 10,150,669 | 145.1% |
| FIELD TRIP FUND NON-TAX SUPPORTED | | | | | |
| Montgomery County Public Schools | 2,196,677 | 2,530,246 | 2,530,246 | 2,736,949 | 8.2% |
| FOOD SERVICE FUND NON-TAX SUPPORTED | | | | | |
| Montgomery County Public Schools | 57,733,700 | 56,219,199 | 56,219,199 | 58,107,965 | 3.4% |
| INSTRUCTIONAL TELEVISION FUND NON-TAX SUPPORTED | | | | | |
| Montgomery County Public Schools | 1,680,588 | 1,789,941 | 1,789,941 | 1,799,775 | 0.5% |
| REAL ESTATE FUND NON-TAX SUPPORTED | | | | | |
| Montgomery County Public Schools | 3,360,543 | 3,952,935 | 3,952,935 | 3,966,407 | 0.3% |
| SPECIAL FUNDS NON-TAX SUPPORTED | | | | | |
| Montgomery County Public Schools | 82,395,422 | 83,728,498 | 83,728,498 | 89,498,471 | 6.9% |
| TOTAL MONTGOMERY COUNTY PUBLIC SCHOOLS | 2,524,784,096 | 2,596,441,719 | 2,583,890,318 | 2,680,574,773 | 3.2% |
| MONTGOMERY COLLEGE | | | | | |
| CURRENT FUND MC TAX SUPPORTED | | | | | |
| Montgomery College | 257,588,741 | 264,799,723 | 260,492,785 | 264,768,350 | ---- |
| SPECIAL FUNDS TAX SUPPORTED | | | | | |

**Expenditures Detailed By Agency, Fund Type, Government Function and Department**

| | ACTUAL FY18 | BUDGET FY19 | EST FY19 | APPR FY20 | % CHG BUD/APPR |
|---|---|---|---|---|---|
| Montgomery College | 627,562 | 750,000 | 740,000 | 700,000 | -6.7% |
| TOTAL SPECIAL FUNDS TAX SUPPORTED | 627,562 | 750,000 | 740,000 | 700,000 | -6.7% |
| AUXILIARY FUND NON-TAX SUPPORTED | | | | | |
| Montgomery College | 1,138,976 | 1,700,000 | 981,194 | 1,729,300 | 1.7% |
| CABLE TELEVISION FUND NON-TAX SUPPORTED | | | | | |
| Montgomery College | 1,660,500 | 1,726,867 | 1,705,000 | 1,764,321 | 2.2% |
| MAJOR FACILITIES RESERVE FUND NON-TAX SUPPORTED | | | | | |
| Montgomery College | 1,708,406 | 3,000,000 | 1,708,006 | 2,000,000 | -33.3% |
| SPECIAL FUNDS NON-TAX SUPPORTED | | | | | |
| Montgomery College | 14,638,692 | 22,185,000 | 12,780,904 | 21,147,000 | -4.7% |
| TOTAL SPECIAL FUNDS NON-TAX SUPPORTED | 14,638,692 | 22,185,000 | 12,780,904 | 21,147,000 | -4.7% |
| TRANSPORTATION FUND NON-TAX SUPPORTED | | | | | |
| Montgomery College | 4,093,914 | 4,200,000 | 4,121,884 | 4,200,000 | ---- |
| WORKFORCE DEVELOPMENT & CONTINUING ED NON-TAX SUPPORTED | | | | | |
| Montgomery College | 15,090,693 | 17,677,384 | 16,565,175 | 18,372,215 | 3.9% |
| TOTAL MONTGOMERY COLLEGE | 296,547,484 | 316,038,974 | 299,094,948 | 314,681,186 | -0.4% |
| MARYLAND-NATIONAL CAPITAL PARK AND PLANNING COMMISSION | | | | | |
| SPECIAL FUNDS TAX SUPPORTED | | | | | |
| Maryland-National Capital Park and Planning Commission | 127,923,408 | 134,880,068 | 133,161,036 | 139,136,040 | 3.2% |
| TOTAL SPECIAL FUNDS TAX SUPPORTED | 127,923,408 | 134,880,068 | 133,161,036 | 139,136,040 | 3.2% |
| ENTERPRISE FUND NON-TAX SUPPORTED | | | | | |
| Maryland-National Capital Park and Planning Commission | 9,438,986 | 9,746,959 | 9,602,028 | 9,697,934 | -0.5% |
| PROP MGMT MNCPPC NON-TAX SUPPORTED | | | | | |
| Maryland-National Capital Park and Planning Commission | 1,264,471 | 1,528,240 | 1,458,424 | 1,563,320 | 2.3% |
| SPECIAL FUNDS NON-TAX SUPPORTED | | | | | |
| Maryland-National Capital Park and Planning Commission | 28,849 | 550,000 | 550,000 | 550,000 | ---- |
| SPECIAL REVENUE FUNDS NON-TAX SUPPORTED | | | | | |
| Maryland-National Capital Park and Planning Commission | 5,379,406 | 6,519,833 | 5,932,304 | 7,084,740 | 8.7% |
| TOTAL M-NCPPC | 144,035,120 | 153,225,100 | 150,703,792 | 158,032,034 | 3.1% |
| SUMMARY | | | | | |
| **TOTAL EXPENDITURES ALL AGENCIES** | **5,363,461,671** | **5,580,932,989** | **5,479,067,364** | **5,761,652,902** | **3.2%** |

# Schedule B-4

## Expenditures By Appropriation Category

MONTGOMERY COUNTY GOVERNMENT

| | ACTUAL FY18 | BUDGET FY19 | EST FY19 | APPR FY20 | %CHG BUD/APPR |
|---|---|---|---|---|---|
| **GENERAL FUND TAX SUPPORTED** | | | | | |
| Personnel Costs | 620,913,224 | 644,972,385 | 635,919,790 | 677,570,576 | 5.1% |
| Operating Expenses | 526,816,764 | 579,769,488 | 505,872,068 | 594,202,185 | 2.5% |
| Debt Service G.O. Bonds | 0 | 0 | 0 | 0 | ---- |
| Debt Service Other | 0 | 0 | 0 | 0 | ---- |
| Capital Outlay | 307,795 | 120,300 | 120,300 | 417,673 | 247.2% |
| Total GENERAL FUND TAX SUPPORTED | 1,148,037,783 | 1,224,862,173 | 1,141,912,158 | 1,272,190,434 | 3.9% |
| **SPECIAL FUNDS TAX SUPPORTED** | | | | | |
| Personnel Costs | 284,576,423 | 287,067,497 | 294,021,217 | 299,274,134 | 4.3% |
| Operating Expenses | 121,778,167 | 115,238,930 | 128,510,906 | 119,242,763 | 3.5% |
| Debt Service G.O. Bonds | 0 | 0 | 0 | 0 | ---- |
| Debt Service Other | 0 | 0 | 0 | 0 | ---- |
| Capital Outlay | 161,197 | 26,000 | 0 | 111,500 | 328.8% |
| Total SPECIAL FUNDS TAX SUPPORTED | 406,515,787 | 402,332,427 | 422,532,123 | 418,628,397 | 4.1% |
| **GRANT FUND - MCG NON-TAX SUPPORTED** | | | | | |
| Personnel Costs | 56,877,856 | 56,527,457 | 56,527,457 | 56,907,517 | 0.7% |
| Operating Expenses | 59,734,246 | 62,563,634 | 62,563,634 | 62,935,822 | 0.6% |
| Debt Service G.O. Bonds | 0 | 0 | 0 | 0 | ---- |
| Debt Service Other | 0 | 0 | 0 | 0 | ---- |
| Capital Outlay | 0 | 0 | 0 | 0 | ---- |
| Total GRANT FUND - MCG NON-TAX SUPPORTED | 116,612,102 | 119,091,091 | 119,091,091 | 119,843,339 | 0.6% |
| **SPECIAL FUNDS NON-TAX SUPPORTED** | | | | | |
| Personnel Costs | 13,985,527 | 15,725,847 | 14,188,384 | 16,531,581 | 5.1% |
| Operating Expenses | 64,495,137 | 64,002,619 | 64,689,690 | 73,550,388 | 14.9% |
| Debt Service G.O. Bonds | 0 | 0 | 0 | 0 | ---- |
| Debt Service Other | 59,021 | 0 | 56,750 | 0 | ---- |
| Capital Outlay | 21,134 | 0 | 0 | 0 | ---- |
| Total SPECIAL FUNDS NON-TAX SUPPORTED | 78,560,819 | 79,728,466 | 78,934,824 | 90,081,969 | 13.0% |
| **ENTERPRISE FUNDS NON-TAX SUPPORTED** | | | | | |
| Personnel Costs | 87,527,901 | 88,984,886 | 88,141,348 | 92,555,478 | 4.0% |
| Operating Expenses | 143,810,469 | 149,397,071 | 149,200,253 | 155,479,329 | 4.1% |
| Debt Service G.O. Bonds | 166 | 0 | 0 | 0 | ---- |
| Debt Service Other | 14,569,451 | 16,028,594 | 15,482,694 | 13,905,200 | -13.2% |
| Capital Outlay | 4,508,051 | 5,728,378 | 5,368,978 | 6,456,523 | 12.7% |

## Expenditures By Appropriation Category

| | ACTUAL FY18 | BUDGET FY19 | EST FY19 | APPR FY20 | %CHG BUD/APPR |
|---|---|---|---|---|---|
| Total ENTERPRISE FUNDS NON-TAX SUPPORTED | 250,416,038 | 260,138,929 | 258,193,273 | 268,396,530 | 3.2% |
| SPECIAL FUNDS NON-TAX SUPPORTED | | | | | |
| Personnel Costs | 13,985,527 | 15,725,847 | 14,188,384 | 16,531,581 | 5.1% |
| Operating Expenses | 64,495,137 | 64,002,619 | 64,689,690 | 73,550,388 | 14.9% |
| Debt Service G.O. Bonds | 0 | 0 | 0 | 0 | ---- |
| Debt Service Other | 59,021 | 0 | 56,750 | 0 | ---- |
| Capital Outlay | 21,134 | 0 | 0 | 0 | ---- |
| Total SPECIAL FUNDS NON-TAX SUPPORTED | 78,560,819 | 79,728,466 | 78,934,824 | 90,081,969 | 13.0% |
| SUMMARY | | | | | |
| Total PERSONNEL COSTS | 1,063,880,931 | 1,093,278,072 | 1,088,798,196 | 1,142,839,286 | 4.5% |
| Total OPERATING EXPENSES | 916,634,783 | 970,971,742 | 910,836,551 | 1,005,410,487 | 3.5% |
| Total DEBT SERVICE G.O. BONDS | 166 | 0 | 0 | 0 | ---- |
| Total DEBT SERVICE OTHER | 14,628,472 | 16,028,594 | 15,539,444 | 13,905,200 | -13.2% |
| Total CAPITAL OUTLAY | 4,998,177 | 5,874,678 | 5,489,278 | 6,985,696 | 18.9% |
| Total MONTGOMERY COUNTY GOVERNMENT | 2,000,142,529 | 2,086,153,086 | 2,020,663,469 | 2,169,140,669 | 4.0% |
| PERCENT OF TOTAL BUDGET | | | | | |
| PERSONNEL COSTS | 53.2% | 52.4% | 53.9% | 52.7% | ---- |
| OPERATING EXPENSES | 45.8% | 46.5% | 45.1% | 46.4% | ---- |
| DEBT SERVICE G.O. BONDS | ---- | ---- | ---- | ---- | ---- |
| DEBT SERVICE OTHER | 0.7% | 0.8% | 0.8% | 0.6% | ---- |
| CAPITAL OUTLAY | 0.2% | 0.3% | 0.3% | 0.3% | ---- |

# Schedule B-5

**Montgomery County Government Internal Service Funds**

| | ACTUAL FY18 | BUDGET FY19 | EST FY19 | APPR FY20 | %CHG BUD/APPR |
|---|---|---|---|---|---|
| INTERNAL SERVICE FUNDS | | | | | |
| Employee Health Self Insurance | 244,292,364 | 258,674,799 | 249,274,940 | 272,856,318 | 5.5% |
| Motor Pool Internal Service Fund | 75,130,288 | 73,798,118 | 75,061,881 | 84,759,177 | 14.9% |
| Printing & Mail Internal Service Fund | 7,891,562 | 8,146,754 | 7,961,730 | 8,222,221 | 0.9% |
| Self Insurance Internal Service Fund | 61,513,337 | 69,444,248 | 68,488,608 | 74,019,329 | 6.6% |
| TOTAL INTERNAL SERVICE FUNDS | 388,827,551 | 410,063,919 | 400,787,159 | 439,857,045 | 7.3% |

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# Revenue Schedules

The revenue schedules include data for the following County agencies: MCG, Debt Service, MCPS, Montgomery College, and M-NCPPC. Not included are: WSSC, HOC, and the Montgomery County Revenue Authority. Note that the General Fund revenues contributed to capital projects (PAYGO) for several agencies are not reported on these schedules. State or Federal aid for capital projects is shown only in the CIP.

## SCHEDULE C-A, TAX SUPPORTED REVENUE SUMMARY

This schedule displays tax supported revenue by category and summarizes the calculation for adjusted governmental revenues.

## SCHEDULE C-1, REVENUES DETAILED BY FUND

This schedule reports by tax supported and non-tax supported fund type, for all agencies, all revenues received and used to fund the operating budgets of MCG, Debt Service on County bonds issued for capital projects, MCPS, Montgomery College, and M-NCPPC.

## SCHEDULE C-2, REVENUES DETAILED BY AGENCY

This schedule reports revenue by agency, including debt service on County bonds, and separates revenues by General Fund, special tax supported funds, special non-tax supported funds, and enterprise funds.

## SCHEDULE C-3, REVENUES DETAILED BY AGENCY AND TYPE

This schedule details all revenue by agency, fund type, and fund.

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# Schedule C-a

**REVENUE SUMMARY**
**TAX SUPPORTED BUDGETS**
**($ Millions )**

| | KEY REVENUE CATEGORIES | App. FY19 | Est. FY19 | % Chg. FY19-20 | % Chg. FY19-20 | App. FY20 | % Chg. FY20-21 | Projected FY21 | % Chg. FY21-22 | Projected FY22 | % Chg. FY22-23 | Projected FY23 | % Chg. FY23-24 | Projected FY24 | % Chg. FY24-25 | Projected FY25 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | **TAXES** | 5-24-18 | | App/App | Rec/Est | 5-23-19 | | | | | | | | | | |
| 1 | Property Tax | 1,808.4 | 1,786.5 | 1.6% | 2.8% | 1,836.8 | 3.1% | 1,893.8 | 3.1% | 1,951.9 | 3.5% | 2,020.5 | 3.5% | 2,091.4 | 3.3% | 2,160.8 |
| 2 | Income Tax | 1,585.2 | 1,542.9 | 3.5% | 6.3% | 1,640.3 | 3.8% | 1,702.9 | 3.5% | 1,762.6 | 4.6% | 1,843.2 | 4.8% | 1,930.8 | 4.7% | 2,021.1 |
| 3 | Transfer Tax | 109.5 | 124.8 | 15.3% | 1.2% | 126.3 | 0.5% | 127.0 | 2.1% | 129.7 | 3.0% | 133.6 | 4.9% | 140.1 | 4.5% | 146.4 |
| 4 | Recordation Tax | 53.4 | 55.8 | 5.7% | 1.2% | 56.5 | 0.5% | 56.8 | 2.1% | 58.0 | 3.0% | 59.7 | 4.9% | 62.6 | 4.5% | 65.4 |
| 5 | Energy Tax | 194.0 | 197.9 | 2.5% | 0.5% | 198.9 | -2.0% | 195.0 | 2.0% | 198.9 | -2.1% | 194.8 | 2.1% | 198.9 | -1.3% | 196.3 |
| 6 | Telephone Tax | 53.3 | 53.3 | 5.8% | 5.7% | 56.3 | -0.8% | 55.8 | -0.3% | 55.7 | 0.3% | 55.9 | -0.1% | 55.8 | -0.1% | 55.7 |
| 7 | Hotel/Motel Tax | 22.2 | 22.1 | 1.8% | 2.4% | 22.6 | 0.8% | 22.8 | 0.8% | 23.0 | 0.8% | 23.2 | 0.8% | 23.3 | 0.8% | 23.5 |
| 8 | Admissions Tax | 3.6 | 3.6 | 9.1% | 7.3% | 3.9 | 7.6% | 4.2 | 7.9% | 4.5 | 7.9% | 4.9 | 7.9% | 5.3 | 7.9% | 5.7 |
| 9 | E-Cigarette Tax | 0.7 | 1.4 | 120.3% | 3.9% | 1.4 | 3.8% | 1.5 | 3.7% | 1.5 | 3.6% | 1.6 | 3.5% | 1.7 | 3.5% | 1.7 |
| 10 | Total Local Taxes | 3,830.2 | 3,788.3 | 2.9% | 4.1% | 3,943.1 | 3.0% | 4,059.7 | 3.1% | 4,185.8 | 3.6% | 4,337.3 | 4.0% | 4,509.8 | 3.7% | 4,676.7 |
| | **INTERGOVERNMENTAL AID** | | | | | | | | | | | | | | | |
| 11 | Highway User | 3.8 | 3.8 | 118.3% | 115.1% | 8.2 | 0.0% | 8.2 | 0.0% | 8.2 | 0.0% | 8.2 | 0.0% | 8.2 | 0.0% | 8.2 |
| 12 | Police Protection | 14.2 | 14.2 | 1.0% | 1.0% | 14.3 | 0.0% | 14.3 | 0.0% | 14.3 | 0.0% | 14.3 | 0.0% | 14.3 | 0.0% | 14.3 |
| 13 | Libraries | 6.4 | 6.4 | 3.9% | 3.9% | 6.7 | 0.0% | 6.7 | 0.0% | 6.7 | 0.0% | 6.7 | 0.0% | 6.7 | 0.0% | 6.7 |
| 14 | Health Services Case Formula | 4.6 | 4.6 | 0.0% | 0.0% | 4.6 | 0.0% | 4.6 | 0.0% | 4.6 | 0.0% | 4.6 | 0.0% | 4.6 | 0.0% | 4.6 |
| 15 | Mass Transit | 40.3 | 41.3 | 2.5% | 0.0% | 41.3 | 0.0% | 41.3 | 0.0% | 41.3 | 0.0% | 41.3 | 0.0% | 41.3 | 0.0% | 41.3 |
| 16 | Public Schools | 706.9 | 706.9 | 7.4% | 7.4% | 759.0 | 0.0% | 759.0 | 0.0% | 759.0 | 0.0% | 759.0 | 0.0% | 759.0 | 0.0% | 759.0 |
| 17 | Community College | 36.6 | 36.6 | 1.7% | 1.7% | 37.2 | 0.0% | 37.2 | 0.0% | 37.2 | 0.0% | 37.2 | 0.0% | 37.2 | 0.0% | 37.2 |
| 18 | Other | 67.7 | 71.1 | -8.7% | -13.0% | 61.8 | -27.2% | 45.0 | -0.2% | 44.9 | 0.0% | 44.9 | 0.0% | 44.9 | 0.0% | 44.9 |
| 19 | Total Intergovernmental Aid | 880.5 | 884.9 | 6.0% | 5.5% | 933.2 | -1.8% | 916.4 | 0.0% | 916.3 | 0.0% | 916.3 | 0.0% | 916.3 | 0.0% | 916.3 |
| | **FEES AND FINES** | | | | | | | | | | | | | | | |
| 20 | Licenses & Permits | 13.1 | 12.8 | 3.0% | 5.3% | 13.5 | 1.5% | 13.7 | 1.5% | 13.9 | 1.5% | 14.1 | 1.5% | 14.3 | 1.5% | 14.6 |
| 21 | Charges for Services | 72.7 | 72.2 | -7.8% | -7.1% | 67.0 | 2.0% | 68.4 | 2.2% | 69.8 | 2.2% | 71.3 | 2.2% | 72.9 | 2.2% | 74.5 |
| 22 | Fines & Forfeitures | 29.1 | 35.0 | 23.7% | 2.9% | 36.0 | 1.6% | 36.6 | 1.6% | 37.1 | 1.6% | 37.7 | 1.6% | 38.3 | 1.6% | 38.9 |
| 23 | Montgomery College Tuition | 78.2 | 75.4 | -3.0% | 0.6% | 75.9 | 2.0% | 77.4 | 2.2% | 79.1 | 2.2% | 80.8 | 2.2% | 82.5 | 2.2% | 84.3 |
| 24 | Total Fees and Fines | 193.0 | 195.4 | -0.4% | -1.6% | 192.4 | 1.9% | 196.0 | 2.0% | 200.0 | 2.0% | 204.0 | 2.0% | 208.1 | 2.0% | 212.3 |
| | **MISCELLANEOUS** | | | | | | | | | | | | | | | |
| 25 | Investment Income | 5.3 | 8.1 | 61.3% | 6.1% | 8.6 | 0.0% | 8.6 | 0.1% | 8.6 | 0.0% | 8.6 | 0.0% | 8.6 | 0.0% | 8.6 |
| 26 | Other Miscellaneous | 19.2 | 21.7 | -2.77% | -13.79% | 18.7 | 2.5% | 19.2 | 2.7% | 19.7 | 2.7% | 20.2 | 2.7% | 20.8 | 2.7% | 21.3 |
| 27 | Total Miscellaneous | 24.6 | 29.8 | 11.1% | -8.4% | 27.3 | 1.7% | 27.8 | 1.9% | 28.3 | 1.9% | 28.8 | 1.9% | 29.4 | 1.9% | 29.9 |
| 28 | TOTAL REVENUES | 4,928.3 | 4,898.4 | 3.4% | 4.0% | 5,095.9 | 2.0% | 5,199.9 | 2.5% | 5,330.4 | 2.9% | 5,486.4 | 3.2% | 5,663.6 | 3.0% | 5,835.2 |
| | **Calculation for Adjusted Governmental Revenues** | | | | | | | | | | | | | | | |
| 29 | Total Tax Supported Revenues | 4,928.3 | 4,898.4 | 3.4% | 4.0% | 5,095.9 | 2.0% | 5,199.9 | 2.5% | 5,330.4 | 2.9% | 5,486.4 | 3.2% | 5,663.6 | 3.0% | 5,835.2 |
| 30 | Capital Projects Fund | 187.2 | 187.2 | -22.2% | -22.2% | 145.7 | -15.0% | 123.9 | 1.2% | 125.4 | 1.3% | 126.9 | 1.7% | 129.1 | 0.0% | 129.1 |
| 31 | Grants | 118.5 | 118.5 | 0.6% | 0.6% | 119.2 | 2.5% | 122.2 | 2.7% | 125.5 | 2.7% | 128.9 | 2.7% | 132.4 | 2.7% | 136.0 |
| 32 | MCG Adjusted Revenues | 5,234.0 | 5,204.1 | 2.4% | 3.0% | 5,360.9 | 1.6% | 5,446.0 | 2.5% | 5,581.3 | 2.9% | 5,742.3 | 3.2% | 5,925.0 | 3.0% | 6,100.2 |

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# Schedule C-1

## Revenues Detailed By Fund

| | ACTUAL FY18 | BUDGET FY19 | EST FY19 | APPR FY20 | %CHG BUD/APPR |
|---|---|---|---|---|---|
| TAX SUPPORTED | | | | | |
| Montgomery County Government General Fund | 3,293,529,893 | 3,473,825,801 | 3,449,301,149 | 3,546,240,466 | 2.1% |
| Montgomery County Government Special Funds | 470,788,822 | 466,044,361 | 465,907,267 | 509,733,480 | 9.4% |
| Debt Service Special Funds | 24,961,991 | 31,721,420 | 31,314,770 | 21,592,690 | -31.9% |
| Montgomery County Public Schools Current Fund | 682,648,883 | 710,452,517 | 710,452,517 | 762,507,296 | 7.3% |
| Montgomery College Current Fund | 116,682,556 | 116,850,511 | 113,260,326 | 115,148,206 | -1.5% |
| Montgomery College Special Funds | 11,311 | 0 | 11,500 | 15,000 | ---- |
| M-NCPPC Special Funds | 130,370,401 | 129,437,434 | 128,111,415 | 140,672,272 | 8.7% |
| TOTAL TAX SUPPORTED | 4,718,993,857 | 4,928,332,044 | 4,898,358,944 | 5,095,909,410 | 3.4% |
| NON-TAX SUPPORTED | | | | | |
| Montgomery County Government Enterprise Funds | 299,267,039 | 292,431,313 | 295,102,666 | 307,153,895 | 5.0% |
| Montgomery County Government Special Funds | 229,257,008 | 209,198,267 | 209,457,192 | 218,811,400 | 4.6% |
| Montgomery County Public Schools Enterprise Funds | 69,551,913 | 64,843,118 | 64,843,118 | 66,961,990 | 3.3% |
| Montgomery County Public Schools Special Funds | 82,395,422 | 83,728,498 | 83,728,498 | 89,498,471 | 6.9% |
| Montgomery College Enterprise Funds | 25,289,116 | 26,800,519 | 26,371,502 | 27,957,779 | 4.3% |
| Montgomery College Special Funds | 15,414,340 | 21,929,250 | 12,792,404 | 21,158,500 | -3.5% |
| M-NCPPC Enterprise Funds | 18,451,434 | 16,364,092 | 16,501,040 | 16,852,815 | 3.0% |
| M-NCPPC Special Funds | 28,849 | 550,000 | 550,000 | 550,000 | ---- |
| TOTAL NON-TAX SUPPORTED | 739,655,121 | 715,845,057 | 709,346,420 | 748,944,850 | 4.6% |
| SUMMARY | | | | | |
| GRAND TOTAL ALL FUNDS/AGENCIES | 5,458,648,978 | 5,644,177,101 | 5,607,705,364 | 5,844,854,260 | 3.6% |

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# Schedule C-2

## Revenues Detailed By Agency

| | ACTUAL FY18 | BUDGET FY19 | EST FY19 | APPR FY20 | %CHG BUD/APPR |
|---|---|---|---|---|---|
| MONTGOMERY COUNTY GOVERNMENT | | | | | |
| General Fund Tax Supported | 3,293,529,893 | 3,473,825,801 | 3,449,301,149 | 3,546,240,466 | ---- |
| Special Funds Tax Supported | 470,788,822 | 466,044,361 | 465,907,267 | 509,733,480 | 10.0% |
| Enterprise Funds Non-Tax Supported | 299,267,039 | 292,431,313 | 295,102,666 | 307,153,895 | 10.0% |
| Special Funds Non-Tax Supported | 229,257,008 | 209,198,267 | 209,457,192 | 218,811,400 | ---- |
| TOTAL MONTGOMERY COUNTY GOVERNMENT | 4,292,842,762 | 4,441,499,742 | 4,419,768,274 | 4,581,939,241 | ---- |
| DEBT SERVICE | | | | | |
| Debt Service Fund Tax Supported | 24,961,991 | 31,721,420 | 31,314,770 | 21,592,690 | -30.0% |
| TOTAL DEBT SERVICE | 24,961,991 | 31,721,420 | 31,314,770 | 21,592,690 | -30.0% |
| MONTGOMERY COUNTY PUBLIC SCHOOLS | | | | | |
| Current Fund Tax Supported | 682,648,883 | 710,452,517 | 710,452,517 | 762,507,296 | 10.0% |
| Enterprise Funds Non-Tax Supported | 69,551,913 | 64,843,118 | 64,843,118 | 66,961,990 | ---- |
| Special Funds Non-Tax Supported | 82,395,422 | 83,728,498 | 83,728,498 | 89,498,471 | 10.0% |
| TOTAL MONTGOMERY COUNTY PUBLIC SCHOOLS | 834,596,218 | 859,024,133 | 859,024,133 | 918,967,757 | 10.0% |
| MONTGOMERY COLLEGE | | | | | |
| Current Fund Tax Supported | 116,682,556 | 116,850,511 | 113,260,326 | 115,148,206 | ---- |
| Special Funds Tax Supported | 11,311 | 0 | 11,500 | 15,000 | ---- |
| Enterprise Funds Non-Tax Supported | 25,289,116 | 26,800,519 | 26,371,502 | 27,957,779 | ---- |
| Special Funds Non-Tax Supported | 15,414,340 | 21,929,250 | 12,792,404 | 21,158,500 | ---- |
| TOTAL MONTGOMERY COLLEGE | 157,397,323 | 165,580,280 | 152,435,732 | 164,279,485 | ---- |
| MARYLAND-NATIONAL CAPITAL PARK AND PLANNING COMMISSION | | | | | |
| Special Funds Tax Supported | 130,370,401 | 129,437,434 | 128,111,415 | 140,672,272 | 10.0% |
| Enterprise Funds Non-Tax Supported | 18,451,434 | 16,364,092 | 16,501,040 | 16,852,815 | ---- |
| Special Funds Non-Tax Supported | 28,849 | 550,000 | 550,000 | 550,000 | ---- |
| TOTAL M-NCPPC | 148,850,684 | 146,351,526 | 145,162,455 | 158,075,087 | 10.0% |
| SUMMARY | | | | | |
| GRAND TOTAL ALL FUNDS/AGENCIES | 5,458,648,978 | 5,644,177,101 | 5,607,705,364 | 5,844,854,260 | ---- |

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# Schedule C-3

## Revenues Detailed By Agency, Fund and Type

| | ACTUAL FY18 | BUDGET FY19 | EST FY19 | APPR FY20 | %CHG BUD/APPR |
|---|---|---|---|---|---|
| TAX SUPPORTED | | | | | |
| Montgomery County Government | | | | | |
| **County General Fund** | | | | | |
| **Taxes** | | | | | |
| Admissions Tax | 3,328,948 | 3,579,210 | 3,638,210 | 3,904,613 | 9.1% |
| County Income Tax | 1,469,251,059 | 1,585,159,299 | 1,542,918,907 | 1,640,319,299 | 3.5% |
| E-Cigarette Tax | 698,169 | 652,071 | 1,382,146 | 1,436,485 | 120.3% |
| Energy Tax | 197,200,021 | 193,982,138 | 197,854,676 | 198,918,812 | 2.5% |
| Hotel/Motel Tax | 21,033,479 | 22,235,992 | 22,108,386 | 22,632,286 | 1.8% |
| Property Tax | 1,267,497,974 | 1,322,969,280 | 1,306,030,948 | 1,293,461,734 | -2.2% |
| Real Property Transfer Tax | 109,452,764 | 109,540,000 | 124,790,000 | 126,310,000 | 15.3% |
| Recordation Tax | 49,135,140 | 53,406,507 | 55,772,040 | 56,452,241 | 5.7% |
| Telephone Tax | 51,600,631 | 53,253,090 | 53,300,362 | 56,316,832 | 5.8% |
| TOTAL TAXES | 3,169,198,185 | 3,344,777,587 | 3,307,795,675 | 3,399,752,302 | 1.6% |
| **Licenses & Permits** | | | | | |
| Clerk of the Court Business Licenses | 65,519 | 215,000 | 215,000 | 215,000 | ---- |
| Hazardous Materials Permits | 780,885 | 865,000 | 865,000 | 865,000 | ---- |
| Health Inspection: Restaurants | 1,849,395 | 2,000,000 | 1,828,560 | 1,828,560 | -8.6% |
| Health Inspections: Living Facilities | 267,452 | 254,470 | 247,650 | 247,650 | -2.7% |
| Health Inspections: Swimming Pools | 550,445 | 566,250 | 549,770 | 549,770 | -2.9% |
| Landlord-Tennant Fees | 5,794,643 | 6,418,250 | 6,418,250 | 6,278,180 | -2.2% |
| Marriage Licenses | 267,850 | 367,000 | 307,000 | 307,000 | -16.3% |
| New Home Builder's License | 141,680 | 139,500 | 139,500 | 143,000 | 2.5% |
| Other Licenses and Permits | 39 | 0 | 0 | 0 | ---- |
| Other Licenses/Permits | 301,371 | 408,530 | 407,730 | 1,221,150 | 198.9% |
| Pet Licenses | 351,272 | 650,000 | 650,000 | 650,000 | ---- |
| Residential Parking Permits | 14,331 | 24,000 | 24,000 | 24,000 | ---- |
| Trader's License | 871,737 | 780,000 | 780,000 | 780,000 | ---- |
| TOTAL LICENSES & PERMITS | 11,256,619 | 12,688,000 | 12,432,460 | 13,109,310 | 3.3% |
| **Charges for Services** | | | | | |
| Alternative Community Services | 320,251 | 385,000 | 385,000 | 385,000 | ---- |
| Board of Appeals Fees | 200,249 | 173,413 | 173,413 | 170,413 | -1.7% |
| Bus Advertising | 6,250 | 0 | 18,750 | 0 | ---- |
| Care of Federal/State Prisoners | 924,801 | 1,160,000 | 1,160,000 | 1,160,000 | ---- |
| Common Ownership Community Fees | 715,803 | 685,125 | 685,125 | 715,000 | 4.4% |
| Discovery Materials | 0 | 7,000 | 0 | 0 | -100.0% |
| Facility Rental Fees | 21,229 | 11,000 | 11,000 | 11,000 | ---- |
| Health and Human Services Fees | 1,169,318 | 1,100,000 | 1,163,850 | 1,163,850 | 5.8% |
| Home Confinement Fees | 29,218 | 30,000 | 30,000 | 30,000 | ---- |
| Library Fees | 9,109 | 20,000 | 20,000 | 20,000 | ---- |
| Motor Pool - Insurance Recoveries | 37,640 | 0 | 0 | 0 | ---- |
| Motor Pool Charges/Fees | 7,432 | 0 | 4,377 | 0 | ---- |
| Other Charges/Fees | 4,125,122 | 3,785,850 | 4,246,617 | 4,147,870 | 9.6% |
| Parking Fees | 228,178 | 290,000 | 310,000 | 310,000 | 6.9% |
| Recreation Fees | 5,400 | 0 | 0 | 0 | ---- |
| Sheriff Fees | 971,265 | 1,200,000 | 1,200,000 | 1,200,000 | ---- |
| Street Tree Planting | 147,676 | 75,000 | 75,000 | 75,000 | ---- |
| Subdivision Plan Review | 258,074 | 300,000 | 300,000 | 300,000 | ---- |

## Revenues Detailed By Agency, Fund and Type

| | ACTUAL FY18 | BUDGET FY19 | EST FY19 | APPR FY20 | %CHG BUD/APPR |
|---|---|---|---|---|---|
| Substance Abusers Intervention Program (IPSA) | 79,949 | 74,000 | 74,000 | 74,000 | ---- |
| Tree Canopy | 819,250 | 500,000 | 500,000 | 500,000 | ---- |
| Zoning Fees | 48,886 | 65,000 | 65,000 | 65,000 | ---- |
| TOTAL CHARGES FOR SERVICES | 10,125,100 | 9,861,388 | 10,422,132 | 10,327,133 | 4.7% |
| **Fines & Forfeitures** | | | | | |
| Library Fines | 604,019 | 870,000 | 870,000 | 500,000 | -42.5% |
| Other Fines & Forfeitures | 32,609 | 0 | 0 | 0 | ---- |
| Other Fines/Forfeitures | 7,687,740 | 2,907,150 | 8,578,367 | 8,957,150 | 208.1% |
| Parking Fines | 1,486,951 | 1,310,500 | 1,410,500 | 2,410,500 | 83.9% |
| Photo Red Light Citations | 3,894,499 | 4,600,000 | 4,600,000 | 4,600,000 | ---- |
| Speed Camera Citations | 15,954,868 | 18,985,000 | 18,985,000 | 18,985,000 | ---- |
| TOTAL FINES & FORFEITURES | 29,660,686 | 28,672,650 | 34,443,867 | 35,452,650 | 23.6% |
| **Intergovernmental** | | | | | |
| Core Health Services Funding | 2,957,863 | 4,554,327 | 4,554,327 | 4,554,327 | ---- |
| EEOC Reimbursement | 121,540 | 55,000 | 59,200 | 59,200 | 7.6% |
| Emergency 911 | 7,742,320 | 7,000,000 | 7,000,000 | 12,000,000 | 71.4% |
| Federal Financial Participation Reimbursements | 14,640,472 | 14,583,640 | 15,645,700 | 15,645,700 | 7.3% |
| Federal Grants | 733,750 | 0 | 0 | 0 | ---- |
| Illegal Alien Inmate Reimbursement | 0 | 600,000 | 0 | 0 | -100.0% |
| Indirect Costs: Grants | 1,164,279 | 1,200,000 | 1,200,000 | 1,200,000 | ---- |
| Medicaid/Medicare Reimbursement | 4,352,087 | 2,341,220 | 2,637,820 | 1,866,750 | -20.3% |
| Nursing Home Reimbursement | 849,559 | 1,047,130 | 1,125,860 | 1,125,860 | 7.5% |
| Other Intergovernmental | 4,120,375 | 8,547,492 | 9,062,632 | 5,189,578 | -39.3% |
| State Aid: Highway User | 3,674,021 | 3,764,808 | 3,821,454 | 8,218,086 | 118.3% |
| State Aid: Police Protection | 14,167,756 | 14,180,847 | 14,180,847 | 14,324,844 | 1.0% |
| State Grants | 0 | 650,000 | 650,000 | 650,000 | ---- |
| State Jury Fee Reimbursement | 491,220 | 404,245 | 482,785 | 482,785 | 19.4% |
| State Reimbursement: Library Operations | 3,139,619 | 3,236,000 | 3,236,000 | 3,388,000 | 4.7% |
| State Reimbursement: Library Staff Retirement | 3,815,138 | 3,194,819 | 3,194,819 | 3,295,000 | 3.1% |
| Traffic Signals Maintenance | 0 | 994,000 | 994,000 | 994,000 | ---- |
| TOTAL INTERGOVERNMENTAL | 61,969,999 | 66,353,528 | 67,845,444 | 72,994,130 | 10.0% |
| **Investment Income** | | | | | |
| Investment Income | 463,356 | 89,190 | 1,467,040 | 1,562,720 | 1652.1% |
| **Miscellaneous** | | | | | |
| Conference Center - Net Proceeds | 2,050,075 | 1,300,000 | 2,000,000 | 2,000,000 | 53.8% |
| Conference Center - Rental Income | 319,100 | 319,100 | 319,100 | 319,100 | ---- |
| Loan Payments | 63,192 | 35,000 | 35,000 | 35,000 | ---- |
| Miscellaneous Revenues | 3,590,316 | 4,979,358 | 7,790,431 | 5,938,121 | 19.3% |
| Property Rentals | 3,694,789 | 3,850,000 | 3,850,000 | 3,850,000 | ---- |
| Vehicle/Bike Auction Proceeds | 1,138,476 | 900,000 | 900,000 | 900,000 | ---- |
| TOTAL MISCELLANEOUS | 10,855,948 | 11,383,458 | 14,894,531 | 13,042,221 | 14.6% |
| TOTAL COUNTY GENERAL FUND | 3,293,529,893 | 3,473,825,801 | 3,449,301,149 | 3,546,240,466 | 2.1% |
| **Special Funds** | | | | | |
| **Bethesda Urban District** | | | | | |
| **Taxes** | | | | | |
| Property Tax | 663,674 | 717,614 | 704,078 | 728,825 | 1.6% |
| **Charges for Services** | | | | | |
| Optional Method Development | 184,576 | 189,877 | 189,877 | 194,567 | 2.5% |
| TOTAL BETHESDA URBAN DISTRICT | 848,250 | 907,491 | 893,955 | 923,392 | 1.8% |

**Revenues Detailed By Agency, Fund and Type**

| | ACTUAL FY18 | BUDGET FY19 | EST FY19 | APPR FY20 | %CHG BUD/APPR |
|---|---|---|---|---|---|
| Silver Spring Urban District | | | | | |
| Taxes | | | | | |
| Property Tax | 791,407 | 931,139 | 968,997 | 1,003,131 | 7.7% |
| Charges for Services | | | | | |
| Optional Method Development | 158,212 | 150,000 | 150,000 | 150,000 | ---- |
| TOTAL SILVER SPRING URBAN DISTRICT | 949,619 | 1,081,139 | 1,118,997 | 1,153,131 | 6.7% |
| Wheaton Urban District | | | | | |
| Taxes | | | | | |
| Property Tax | 206,184 | 237,229 | 252,372 | 261,217 | 10.1% |
| Investment Income | | | | | |
| Investment Income | 0 | 7,250 | 0 | 0 | -100.0% |
| TOTAL WHEATON URBAN DISTRICT | 206,184 | 244,479 | 252,372 | 261,217 | 6.8% |
| Mass Transit | | | | | |
| Taxes | | | | | |
| Property Tax | 111,853,469 | 100,841,399 | 99,820,084 | 139,457,768 | 38.3% |
| Licenses & Permits | | | | | |
| Taxi Licensing Fees | 493,912 | 425,000 | 400,000 | 400,000 | -5.9% |
| Charges for Services | | | | | |
| Bus Advertising | 953,434 | 1,007,900 | 935,000 | 935,000 | -7.2% |
| Insurance Recoveries | 171,016 | 0 | 0 | 0 | ---- |
| Motor Pool Charges/Fees | 623,391 | 0 | 0 | 0 | ---- |
| Other Charges/Fees | 3,143,668 | 2,492,142 | 2,492,142 | 2,492,442 | ---- |
| Parking Fees | 775,453 | 661,385 | 720,000 | 720,000 | 8.9% |
| Recreation Fees | 3,849 | 0 | 0 | 0 | ---- |
| Ride On Fare Revenue | 21,661,527 | 21,708,654 | 20,647,875 | 20,022,517 | -7.8% |
| TOTAL CHARGES FOR SERVICES | 27,332,338 | 25,870,081 | 24,795,017 | 24,169,959 | -6.6% |
| Fines & Forfeitures | | | | | |
| Other Fines/Forfeitures | 7,542 | 0 | 0 | 0 | ---- |
| Parking Fines | 603,792 | 405,000 | 525,000 | 525,000 | 29.6% |
| TOTAL FINES & FORFEITURES | 611,334 | 405,000 | 525,000 | 525,000 | 29.6% |
| Intergovernmental | | | | | |
| State Aid: Call N' Ride | 387,911 | 387,911 | 379,107 | 379,107 | -2.3% |
| State Aid: Damascus Fixed Route | 309,958 | 309,950 | 309,950 | 309,950 | ---- |
| State Aid: Ride On | 39,711,634 | 39,628,000 | 40,628,000 | 40,628,000 | 2.5% |
| TOTAL INTERGOVERNMENTAL | 40,409,503 | 40,325,861 | 41,317,057 | 41,317,057 | 2.5% |
| Investment Income | | | | | |
| Investment Income | 0 | 551,830 | 0 | 0 | -100.0% |
| Miscellaneous | | | | | |
| Miscellaneous Revenues | 50,082 | 0 | 0 | 0 | ---- |
| TOTAL MASS TRANSIT | 180,750,638 | 168,419,171 | 166,857,158 | 205,869,784 | 22.2% |
| Fire | | | | | |
| Taxes | | | | | |
| Property Tax | 210,007,261 | 215,654,797 | 213,470,661 | 221,638,239 | 2.8% |

## Revenues Detailed By Agency, Fund and Type

| | ACTUAL FY18 | BUDGET FY19 | EST FY19 | APPR FY20 | %CHG BUD/APPR |
|---|---|---|---|---|---|
| **Charges for Services** | | | | | |
| EMS Reimbursement-Ambulance Fee | 21,087,021 | 19,500,000 | 19,500,000 | 19,500,000 | ---- |
| Other Charges/Fees | 3,189 | 0 | 0 | 0 | ---- |
| TOTAL CHARGES FOR SERVICES | 21,090,210 | 19,500,000 | 19,500,000 | 19,500,000 | ---- |
| **Intergovernmental** | | | | | |
| Other Intergovernmental | 0 | 0 | 198,622 | 198,622 | ---- |
| State Fire/Rescue 508 Funds | 1,961,675 | 0 | 1,963,432 | 0 | ---- |
| TOTAL INTERGOVERNMENTAL | 1,961,675 | 0 | 2,162,054 | 198,622 | ---- |
| **Investment Income** | | | | | |
| Investment Income | 11,662 | 710,760 | 22,990 | 24,490 | -96.6% |
| **Miscellaneous** | | | | | |
| Miscellaneous Revenues | 204,286 | 244,882 | 244,882 | 244,882 | ---- |
| TOTAL FIRE | 233,275,094 | 236,110,439 | 235,400,587 | 241,606,233 | 2.3% |
| **Recreation** | | | | | |
| **Taxes** | | | | | |
| Property Tax | 40,286,138 | 44,785,455 | 44,305,451 | 47,136,146 | 5.2% |
| **Charges for Services** | | | | | |
| Facility Rental Fees | 786,810 | 794,600 | 794,600 | 833,850 | 4.9% |
| Recreation Fee Subsidy | 0 | (800,000) | (800,000) | (800,000) | ---- |
| Recreation Fees | 9,711,188 | 10,585,942 | 10,585,942 | 5,844,942 | -44.8% |
| TOTAL CHARGES FOR SERVICES | 10,497,998 | 10,580,542 | 10,580,542 | 5,878,792 | -44.4% |
| **Investment Income** | | | | | |
| Investment Income | 0 | 72,240 | 0 | 0 | -100.0% |
| **Miscellaneous** | | | | | |
| Miscellaneous Revenues | 170,253 | 84,365 | 84,365 | 84,365 | ---- |
| Miscellaneous Revenues - Parks ActiveNet | 0 | 45,232 | 45,232 | 45,232 | ---- |
| TOTAL MISCELLANEOUS | 170,253 | 129,597 | 129,597 | 129,597 | ---- |
| TOTAL RECREATION | 50,954,389 | 55,567,834 | 55,015,590 | 53,144,535 | -4.4% |
| **Economic Development Fund** | | | | | |
| **Investment Income** | | | | | |
| Investment Income | 75,712 | 61,290 | 149,270 | 159,010 | 159.4% |
| **Miscellaneous** | | | | | |
| Loan Payments | 616,560 | 134,438 | 134,438 | 134,438 | ---- |
| Miscellaneous Revenues | 26,000 | 0 | 0 | 0 | ---- |
| TOTAL MISCELLANEOUS | 642,560 | 134,438 | 134,438 | 134,438 | ---- |
| TOTAL ECONOMIC DEVELOPMENT FUND | 718,272 | 195,728 | 283,708 | 293,448 | 49.9% |
| **Revenue Stabilization** | | | | | |
| **Investment Income** | | | | | |
| Investment Income | 3,086,376 | 3,518,080 | 6,084,900 | 6,481,740 | 84.2% |
| TOTAL REVENUE STABILIZATION | 3,086,376 | 3,518,080 | 6,084,900 | 6,481,740 | 84.2% |
| TOTAL MONTGOMERY COUNTY GOVERNMENT | 3,764,318,715 | 3,939,870,162 | 3,915,208,416 | 4,055,973,946 | 2.9% |

Debt Service

## Revenues Detailed By Agency, Fund and Type

| | ACTUAL FY18 | BUDGET FY19 | EST FY19 | APPR FY20 | %CHG BUD/APPR |
|---|---|---|---|---|---|
| Debt Service Fund | | | | | |
| Debt Service | | | | | |
| Intergovernmental | | | | | |
| Federal Grants | 5,656,650 | 5,359,380 | 5,464,240 | 3,864,760 | -27.9% |
| Premium on General Obligation Bonds | 17,973,769 | 20,724,940 | 20,400,240 | 14,281,670 | -31.1% |
| TOTAL INTERGOVERNMENTAL | 23,630,419 | 26,084,320 | 25,864,480 | 18,146,430 | -30.4% |
| Investment Income | | | | | |
| Investment Income | 1,272,378 | 0 | 0 | 0 | ---- |
| Miscellaneous | | | | | |
| Miscellaneous Revenues | 59,194 | 5,637,100 | 5,450,290 | 3,446,260 | -38.9% |
| TOTAL DEBT SERVICE | 24,961,991 | 31,721,420 | 31,314,770 | 21,592,690 | -31.9% |
| TOTAL DEBT SERVICE | 24,961,991 | 31,721,420 | 31,314,770 | 21,592,690 | -31.9% |
| Montgomery County Public Schools | | | | | |
| Current Fund MCPS | | | | | |
| Charges for Services | | | | | |
| Tuition-Other Sources | 3,326,736 | 3,366,736 | 3,366,736 | 3,370,000 | 0.1% |
| Intergovernmental | | | | | |
| Basic State Aid | 338,744,661 | 351,744,825 | 351,744,825 | 368,197,235 | 4.7% |
| Federal Revenues | 104,794 | 150,000 | 150,000 | 100,000 | -33.3% |
| Foster Care/Miscellaneous | 242,513 | 140,000 | 140,000 | 200,000 | 42.9% |
| GCEI - Geographic Cost of Education Index | 36,854,599 | 37,711,769 | 37,711,769 | 38,902,207 | 3.2% |
| Kirwan Commission | 0 | 0 | 0 | 24,424,464 | ---- |
| Students With Disabilities | 56,526,981 | 58,955,879 | 58,955,879 | 60,956,743 | 3.4% |
| Thornton Legislation | 204,758,509 | 215,138,780 | 215,138,780 | 219,907,148 | 2.2% |
| Transportation | 42,090,090 | 43,244,528 | 43,244,528 | 46,449,499 | 7.4% |
| TOTAL INTERGOVERNMENTAL | 679,322,147 | 707,085,781 | 707,085,781 | 759,137,296 | 7.4% |
| TOTAL CURRENT FUND MCPS | 682,648,883 | 710,452,517 | 710,452,517 | 762,507,296 | 7.3% |
| TOTAL MONTGOMERY COUNTY PUBLIC SCHOOLS | 682,648,883 | 710,452,517 | 710,452,517 | 762,507,296 | 7.3% |
| Montgomery College | | | | | |
| Current Fund MC | | | | | |
| Charges for Services | | | | | |
| Other Student Fees: Current Fund | 1,278,420 | 1,294,428 | 1,248,973 | 1,269,277 | -1.9% |
| Tuition and Fees: Current Fund | 75,800,825 | 76,892,107 | 74,191,966 | 74,591,370 | -3.0% |
| TOTAL CHARGES FOR SERVICES | 77,079,245 | 78,186,535 | 75,440,939 | 75,860,647 | -3.0% |
| Intergovernmental | | | | | |
| Fed. State & Priv. Gifts & Grants | 320,665 | 325,000 | 300,000 | 325,000 | ---- |
| State Aid | 35,794,377 | 36,589,976 | 36,589,976 | 37,213,559 | 1.7% |
| TOTAL INTERGOVERNMENTAL | 36,115,042 | 36,914,976 | 36,889,976 | 37,538,559 | 1.7% |
| Investment Income | | | | | |
| Current Fund: Interest | 214,006 | 155,000 | 200,000 | 155,000 | ---- |
| Miscellaneous | | | | | |
| Current Fund: Other Revenue | 3,180,582 | 1,459,000 | 654,411 | 1,459,000 | ---- |
| Current Fund: Performing Arts Center | 93,681 | 135,000 | 75,000 | 135,000 | ---- |

## Revenues Detailed By Agency, Fund and Type

| | ACTUAL FY18 | BUDGET FY19 | EST FY19 | APPR FY20 | %CHG BUD/APPR |
|---|---|---|---|---|---|
| TOTAL MISCELLANEOUS | 3,274,263 | 1,594,000 | 729,411 | 1,594,000 | ---- |
| TOTAL CURRENT FUND MC | 116,682,556 | 116,850,511 | 113,260,326 | 115,148,206 | -1.5% |
| Special Funds | | | | | |
| Emergency Repair Fund | | | | | |
| Investment Income | | | | | |
| EPMRF: Investment Income Non-Pooled | 11,311 | 0 | 11,500 | 15,000 | ---- |
| TOTAL EMERGENCY REPAIR FUND | 11,311 | 0 | 11,500 | 15,000 | ---- |
| TOTAL MONTGOMERY COLLEGE | 116,693,867 | 116,850,511 | 113,271,826 | 115,163,206 | -1.4% |
| M-NCPPC | | | | | |
| Special Funds | | | | | |
| Administration Fund | | | | | |
| Taxes | | | | | |
| Property Tax | 28,695,052 | 27,343,775 | 27,046,895 | 30,516,309 | 11.6% |
| Charges for Services | | | | | |
| User Fees | 283,777 | 204,200 | 204,200 | 198,400 | -2.8% |
| Intergovernmental | | | | | |
| Intergovernmental | 404,630 | 391,700 | 391,700 | 403,500 | 3.0% |
| Investment Income | | | | | |
| Investment Income | 218,044 | 100,000 | 100,000 | 100,000 | ---- |
| Miscellaneous | | | | | |
| Miscellaneous | 6,948 | 0 | 0 | 0 | ---- |
| TOTAL ADMINISTRATION FUND | 29,608,451 | 28,039,675 | 27,742,795 | 31,218,209 | 11.3% |
| Park Fund | | | | | |
| Taxes | | | | | |
| Property Tax | 92,415,781 | 92,898,722 | 91,890,091 | 100,524,312 | 8.2% |
| Charges for Services | | | | | |
| Facility User Fees | 2,914,730 | 2,947,100 | 2,947,100 | 3,216,214 | 9.1% |
| Intergovernmental | | | | | |
| Intergovernmental | 3,184,641 | 3,344,909 | 3,344,909 | 3,422,473 | 2.3% |
| Investment Income | | | | | |
| Investment Income | 162,228 | 40,000 | 40,000 | 60,000 | 50.0% |
| Investment Income: CIP | 29,269 | 25,000 | 25,000 | 40,000 | 60.0% |
| TOTAL INVESTMENT INCOME | 191,497 | 65,000 | 65,000 | 100,000 | 53.8% |
| Miscellaneous | | | | | |
| Miscellaneous | 126,282 | 117,100 | 117,100 | 115,800 | -1.1% |
| TOTAL PARK FUND | 98,832,931 | 99,372,831 | 98,364,200 | 107,378,799 | 8.1% |
| ALA Debt Service Fund | | | | | |
| Taxes | | | | | |
| Property Tax | 1,929,019 | 2,024,928 | 2,004,420 | 2,075,264 | 2.5% |
| TOTAL ALA DEBT SERVICE FUND | 1,929,019 | 2,024,928 | 2,004,420 | 2,075,264 | 2.5% |

## Revenues Detailed By Agency, Fund and Type

| | ACTUAL FY18 | BUDGET FY19 | EST FY19 | APPR FY20 | %CHG BUD/APPR |
|---|---|---|---|---|---|
| TOTAL M-NCPPC | 130,370,401 | 129,437,434 | 128,111,415 | 140,672,272 | 8.7% |
| TOTAL TAX SUPPORTED | 4,718,993,857 | 4,928,332,044 | 4,898,358,944 | 5,095,909,410 | 3.4% |
| NON-TAX SUPPORTED | | | | | |
| Montgomery County Government | | | | | |
| Special Funds | | | | | |
| Grant Fund | | | | | |
| Charges for Services | | | | | |
| Other Charges/Fees | 480 | 0 | 0 | 0 | ---- |
| Intergovernmental | | | | | |
| Federal Grants | 49,686,374 | 32,526,092 | 32,526,092 | 32,152,672 | -1.1% |
| HB669 Social Services State Reimbursement | 37,533,949 | 37,731,200 | 37,731,200 | 37,778,633 | 0.1% |
| Other Intergovernmental | 180,176 | 338,842 | 338,842 | 257,527 | -24.0% |
| State Grants | 26,782,731 | 46,875,069 | 46,875,069 | 46,802,955 | -0.2% |
| TOTAL INTERGOVERNMENTAL | 114,183,230 | 117,471,203 | 117,471,203 | 116,991,787 | -0.4% |
| Investment Income | | | | | |
| Investment Income | 395,471 | 0 | 0 | 0 | ---- |
| Miscellaneous | | | | | |
| Loan Payments | 793,490 | 1,000,000 | 1,000,000 | 2,000,000 | 100.0% |
| Miscellaneous Revenues | 899,431 | 0 | 0 | 231,664 | ---- |
| TOTAL MISCELLANEOUS | 1,692,921 | 1,000,000 | 1,000,000 | 2,231,664 | 123.2% |
| TOTAL GRANT FUND | 116,272,102 | 118,471,203 | 118,471,203 | 119,223,451 | 0.6% |
| Cable TV | | | | | |
| Charges for Services | | | | | |
| Franchise Fees | 16,999,371 | 17,867,623 | 16,631,000 | 16,235,000 | -9.1% |
| Gaithersburg PEG Contribution | 158,996 | 165,301 | 151,000 | 144,000 | -12.9% |
| PEG Capital Revenue | 6,272,943 | 6,644,000 | 6,018,000 | 5,932,000 | -10.7% |
| PEG Operating Revenue | 3,967,041 | 4,013,296 | 3,946,000 | 3,848,000 | -4.1% |
| Tower Application Fees | 139,000 | 150,000 | 150,000 | 150,000 | ---- |
| TOTAL CHARGES FOR SERVICES | 27,537,351 | 28,840,220 | 26,896,000 | 26,309,000 | -8.8% |
| Investment Income | | | | | |
| Investment Income | 125,012 | 106,720 | 107,000 | 263,000 | 146.4% |
| TOTAL CABLE TV | 27,662,363 | 28,946,940 | 27,003,000 | 26,572,000 | -8.2% |
| Water Quality Protection | | | | | |
| Taxes | | | | | |
| Bag Tax | 2,574,126 | 2,471,921 | 2,471,921 | 2,471,921 | ---- |
| Water Quality Protection Charge | 37,811,709 | 37,415,935 | 37,415,935 | 37,515,190 | 0.3% |
| TOTAL TAXES | 40,385,835 | 39,887,856 | 39,887,856 | 39,987,111 | 0.2% |
| Charges for Services | | | | | |
| Other Charges/Fees | 97,920 | 50,000 | 200,000 | 50,000 | ---- |
| Investment Income | | | | | |
| Investment Income | 444,772 | 333,980 | 876,880 | 934,070 | 179.7% |
| TOTAL WATER QUALITY PROTECTION | 40,928,527 | 40,271,836 | 40,964,736 | 40,971,181 | 1.7% |
| Recreation Non-Tax Supported | | | | | |

## Revenues Detailed By Agency, Fund and Type

| | ACTUAL FY18 | BUDGET FY19 | EST FY19 | APPR FY20 | %CHG BUD/APPR |
|---|---|---|---|---|---|
| Charges for Services | | | | | |
| Recreation Fees | 0 | 0 | 0 | 8,100,000 | ---- |
| TOTAL RECREATION NON-TAX SUPPORTED | 0 | 0 | 0 | 8,100,000 | ---- |
| Montgomery Housing Initiative | | | | | |
| Taxes | | | | | |
| MHI Transfer Tax | 24 | 225,000 | 225,000 | 100,000 | -55.6% |
| Recordation Tax | 12,936,278 | 14,246,142 | 16,170,347 | 16,367,562 | 14.9% |
| TOTAL TAXES | 12,936,302 | 14,471,142 | 16,395,347 | 16,467,562 | 13.8% |
| Charges for Services | | | | | |
| Asset Management Fee | 34,842 | 70,200 | 70,200 | 70,200 | ---- |
| Investment Income | | | | | |
| Investment Income | 2,841,976 | 3,010,190 | 2,595,950 | 2,765,250 | -8.1% |
| Miscellaneous | | | | | |
| Commitment Fee | 0 | 200,000 | 200,000 | 200,000 | ---- |
| Loan Payments | 1,515,876 | 2,375,000 | 2,375,000 | 2,700,000 | 13.7% |
| Miscellaneous Revenues | 6,433 | 75,006 | 75,006 | 75,006 | ---- |
| MPDU Alternative Payments | 0 | 0 | 0 | 360,000 | ---- |
| MPDU Revenues | 3,366,178 | 1,250,000 | 1,250,000 | 1,250,000 | ---- |
| Other Financing Sources | 16,021 | 56,750 | 56,750 | 56,750 | ---- |
| TOTAL MISCELLANEOUS | 4,904,508 | 3,956,756 | 3,956,756 | 4,641,756 | 17.3% |
| TOTAL MONTGOMERY HOUSING INITIATIVE | 20,717,628 | 21,508,288 | 23,018,253 | 23,944,768 | 11.3% |
| Restricted Donations | | | | | |
| Miscellaneous | | | | | |
| Miscellaneous Revenues | 23,676,388 | 0 | 0 | 0 | ---- |
| TOTAL RESTRICTED DONATIONS | 23,676,388 | 0 | 0 | 0 | ---- |
| Enterprise Funds | | | | | |
| Community Use of Public Facilities | | | | | |
| Charges for Services | | | | | |
| Facility Rental Fees | 11,782,129 | 11,512,996 | 11,431,922 | 11,926,753 | 3.6% |
| Investment Income | | | | | |
| Investment Income | 161,425 | 108,083 | 108,083 | 104,195 | -3.6% |
| TOTAL COMMUNITY USE OF PUBLIC FACILITIES | 11,943,554 | 11,621,079 | 11,540,005 | 12,030,948 | 3.5% |
| Bethesda Parking | | | | | |
| Taxes | | | | | |
| Property Tax | (9,483) | 0 | 0 | 0 | ---- |
| Charges for Services | | | | | |
| Parking Fees | 15,191,580 | 15,555,081 | 15,555,081 | 15,555,081 | ---- |
| Fines & Forfeitures | | | | | |
| Parking Fines | 4,052,617 | 3,250,000 | 3,250,000 | 3,250,000 | ---- |
| Investment Income | | | | | |
| Investment Income | 203,887 | 173,490 | 401,970 | 428,190 | 146.8% |

## Revenues Detailed By Agency, Fund and Type

| | ACTUAL FY18 | BUDGET FY19 | EST FY19 | APPR FY20 | %CHG BUD/APPR |
|---|---|---|---|---|---|
| Miscellaneous | | | | | |
| Miscellaneous Revenues | 173,796 | 284,120 | 284,120 | 284,120 | ---- |
| Property Rentals | 1,191,278 | 75,000 | 75,000 | 75,000 | ---- |
| TOTAL MISCELLANEOUS | 1,365,074 | 359,120 | 359,120 | 359,120 | ---- |
| TOTAL BETHESDA PARKING | 20,803,675 | 19,337,691 | 19,566,171 | 19,592,391 | 1.3% |
| Silver Spring Parking | | | | | |
| Taxes | | | | | |
| Property Tax | (7,696) | 0 | 0 | 0 | ---- |
| Charges for Services | | | | | |
| Parking Fees | 11,985,981 | 10,663,333 | 10,663,333 | 10,840,413 | 1.7% |
| Fines & Forfeitures | | | | | |
| Parking Fines | 2,087,849 | 1,897,689 | 1,897,689 | 1,897,689 | ---- |
| Investment Income | | | | | |
| Investment Income | 220,702 | 282,980 | 435,120 | 226,457 | -20.0% |
| Miscellaneous | | | | | |
| Miscellaneous Revenues | 221,146 | 0 | 0 | 0 | ---- |
| Property Rentals | 21,045 | 0 | 0 | 0 | ---- |
| TOTAL MISCELLANEOUS | 242,191 | 0 | 0 | 0 | ---- |
| TOTAL SILVER SPRING PARKING | 14,529,027 | 12,844,002 | 12,996,142 | 12,964,559 | 0.9% |
| Wheaton Parking | | | | | |
| Taxes | | | | | |
| Property Tax | (388) | 0 | 0 | 0 | ---- |
| Charges for Services | | | | | |
| Parking Fees | 811,227 | 725,000 | 725,000 | 725,000 | ---- |
| Fines & Forfeitures | | | | | |
| Parking Fines | 429,421 | 476,000 | 476,000 | 476,000 | ---- |
| Investment Income | | | | | |
| Investment Income | 9,858 | 13,980 | 19,440 | 21,885 | 56.5% |
| Miscellaneous | | | | | |
| Miscellaneous Revenues | 15,027 | 0 | 0 | 0 | ---- |
| TOTAL WHEATON PARKING | 1,265,145 | 1,214,980 | 1,220,440 | 1,222,885 | 0.7% |
| Permitting Services | | | | | |
| Licenses & Permits | | | | | |
| Building Permits | 24,986,876 | 22,106,143 | 23,088,344 | 24,261,450 | 9.7% |
| Electrical Permits and Licenses | 4,275,846 | 4,534,810 | 4,079,479 | 4,200,000 | -7.4% |
| Fire Code Compliance | 0 | 0 | 0 | 1,187,437 | ---- |
| Fire Code Enforcement Permits | 2,632,197 | 2,415,946 | 2,988,310 | 2,405,943 | -0.4% |
| Grading/Storm Drains/Paving/Driveway Permits | 4,088,911 | 3,697,727 | 4,387,046 | 4,200,000 | 13.6% |
| Mechanical Construction Permit | 1,856,330 | 1,569,836 | 1,552,508 | 1,648,328 | 5.0% |
| Occupancy Permits | 604,572 | 603,695 | 611,951 | 633,880 | 5.0% |
| Other Licenses/Permits | 442,935 | 594,672 | 608,994 | 638,329 | 7.3% |
| Sediment Control Permits | 3,338,786 | 3,811,233 | 2,772,528 | 3,101,270 | -18.6% |
| Sign Permits | 220,587 | 191,776 | 241,083 | 262,500 | 36.9% |
| Special Exception Fee | 205,536 | 230,549 | 230,549 | 242,076 | 5.0% |
| Stormwater Mgmt and Water Quality Plan Fee | 310,046 | 284,702 | 254,702 | 288,814 | 1.4% |

## Revenues Detailed By Agency, Fund and Type

| | ACTUAL FY18 | BUDGET FY19 | EST FY19 | APPR FY20 | %CHG BUD/APPR |
|---|---|---|---|---|---|
| Well and Septic | 357,790 | 274,308 | 318,113 | 274,308 | ---- |
| TOTAL LICENSES & PERMITS | 43,320,412 | 40,315,397 | 41,133,607 | 43,344,335 | 7.5% |
| **Charges for Services** | | | | | |
| Automation Enhancement Fee | 151,365 | 95,437 | 0 | 0 | -100.0% |
| Information Requests | 0 | 0 | 127,075 | 0 | ---- |
| Other Charges/Fees | 754,110 | 1,244,027 | 674,564 | 1,661,907 | 33.6% |
| TOTAL CHARGES FOR SERVICES | 905,475 | 1,339,464 | 801,639 | 1,661,907 | 24.1% |
| **Fines & Forfeitures** | | | | | |
| Other Fines/Forfeitures | 110,305 | 89,772 | 97,050 | 89,772 | ---- |
| **Investment Income** | | | | | |
| Investment Income | 560,411 | 776,730 | 880,000 | 880,000 | 13.3% |
| **Miscellaneous** | | | | | |
| Miscellaneous Revenues | 89,982 | 0 | 0 | 0 | ---- |
| TOTAL PERMITTING SERVICES | 44,986,585 | 42,521,363 | 42,912,296 | 45,976,014 | 8.1% |
| **Solid Waste Collection** | | | | | |
| **Charges for Services** | | | | | |
| Other Charges/Fees | 10,335 | 0 | 0 | 0 | ---- |
| Systems Benefit Charge | 6,429,203 | 7,102,557 | 7,086,460 | 8,818,850 | 24.2% |
| TOTAL CHARGES FOR SERVICES | 6,439,538 | 7,102,557 | 7,086,460 | 8,818,850 | 24.2% |
| **Investment Income** | | | | | |
| Investment Income | 31,207 | 49,300 | 61,530 | 65,540 | 32.9% |
| TOTAL SOLID WASTE COLLECTION | 6,470,745 | 7,151,857 | 7,147,990 | 8,884,390 | 24.2% |
| **Solid Waste Disposal** | | | | | |
| **Licenses & Permits** | | | | | |
| Other Licenses/Permits | 8,570 | 13,145 | 10,000 | 10,000 | -23.9% |
| **Charges for Services** | | | | | |
| Other Charges/Fees | 264,341 | 221,800 | 190,000 | 190,000 | -14.3% |
| Sale of Recycled Materials | 6,361,005 | 3,451,832 | 5,890,012 | 6,149,327 | 78.1% |
| Solid Waste Disposal Fees/Operating Revenues | 26,672,619 | 27,433,357 | 29,292,699 | 29,119,333 | 6.1% |
| Systems Benefit Charge | 66,218,344 | 66,493,614 | 66,232,245 | 68,439,293 | 2.9% |
| TOTAL CHARGES FOR SERVICES | 99,516,309 | 97,600,603 | 101,604,956 | 103,897,953 | 6.5% |
| **Fines & Forfeitures** | | | | | |
| Other Fines/Forfeitures | 61,601 | 48,345 | 35,000 | 35,000 | -27.6% |
| **Intergovernmental** | | | | | |
| Other Intergovernmental | 0 | 5,000 | 0 | 0 | -100.0% |
| **Investment Income** | | | | | |
| Investment Income | 819,078 | 699,040 | 1,614,540 | 1,719,840 | 146.0% |
| **Miscellaneous** | | | | | |
| Miscellaneous Revenues | 552,541 | 25,000 | 427,700 | 45,000 | 80.0% |
| Property Rentals | 34,717 | 35,526 | 38,500 | 38,500 | 8.4% |
| TOTAL MISCELLANEOUS | 587,258 | 60,526 | 466,200 | 83,500 | 38.0% |
| TOTAL SOLID WASTE DISPOSAL | 100,992,816 | 98,426,659 | 103,730,696 | 105,746,293 | 7.4% |
| **Leaf Vacuuming** | | | | | |

## Revenues Detailed By Agency, Fund and Type

| | ACTUAL FY18 | BUDGET FY19 | EST FY19 | APPR FY20 | %CHG BUD/APPR |
|---|---|---|---|---|---|
| Charges for Services | | | | | |
| Leaf Vaccuum Collection Fees | 7,229,947 | 7,595,788 | 7,595,788 | 7,988,714 | 5.2% |
| Other Charges/Fees | 11,332 | 0 | 0 | 0 | ---- |
| Systems Benefit Charge | (12) | 0 | 0 | 0 | ---- |
| TOTAL CHARGES FOR SERVICES | 7,241,267 | 7,595,788 | 7,595,788 | 7,988,714 | 5.2% |
| Investment Income | | | | | |
| Investment Income | 16,350 | 20,750 | 20,750 | 26,850 | 29.4% |
| TOTAL LEAF VACUUMING | 7,257,617 | 7,616,538 | 7,616,538 | 8,015,564 | 5.2% |
| Liquor | | | | | |
| Taxes | | | | | |
| Bag Tax | 7,213 | 0 | 0 | 0 | ---- |
| Licenses & Permits | | | | | |
| Liquor Licenses | 1,706,715 | 1,570,197 | 1,768,247 | 1,732,993 | 10.4% |
| Other Licenses/Permits | 72,000 | 156,000 | 156,000 | 159,229 | 2.1% |
| TOTAL LICENSES & PERMITS | 1,778,715 | 1,726,197 | 1,924,247 | 1,892,222 | 9.6% |
| Charges for Services | | | | | |
| Other Charges/Fees | 22,091 | 8,740 | 22,959 | 23,418 | 167.9% |
| Fines & Forfeitures | | | | | |
| Other Fines/Forfeitures | 225,926 | 220,560 | 316,916 | 316,916 | 43.7% |
| Investment Income | | | | | |
| Investment Income | 50,539 | 183,160 | 38,870 | 41,410 | -77.4% |
| Miscellaneous | | | | | |
| Liquor Sales | 88,700,748 | 89,558,487 | 86,069,396 | 90,446,885 | 1.0% |
| Miscellaneous Revenues | 232,643 | 0 | 0 | 0 | ---- |
| TOTAL MISCELLANEOUS | 88,933,391 | 89,558,487 | 86,069,396 | 90,446,885 | 1.0% |
| TOTAL LIQUOR | 91,017,875 | 91,697,144 | 88,372,388 | 92,720,851 | 1.1% |
| TOTAL MONTGOMERY COUNTY GOVERNMENT | 528,524,047 | 501,629,580 | 504,559,858 | 525,965,295 | 4.9% |
| Montgomery County Public Schools | | | | | |
| Special Funds | | | | | |
| Grant Fund MCPS | | | | | |
| Intergovernmental | | | | | |
| Federal Grants | 76,798,000 | 75,964,327 | 75,964,327 | 79,558,409 | 4.7% |
| Private Grants | 2,788,290 | 6,731,204 | 6,731,204 | 6,731,204 | ---- |
| State Grants | 2,809,132 | 1,032,967 | 1,032,967 | 3,208,858 | 210.6% |
| TOTAL INTERGOVERNMENTAL | 82,395,422 | 83,728,498 | 83,728,498 | 89,498,471 | 6.9% |
| TOTAL GRANT FUND MCPS | 82,395,422 | 83,728,498 | 83,728,498 | 89,498,471 | 6.9% |
| Enterprise Funds | | | | | |
| Food Service Fund | | | | | |
| Charges for Services | | | | | |
| Sale of Meals | 17,476,818 | 17,078,839 | 17,078,839 | 17,588,383 | 3.0% |
| Intergovernmental | | | | | |

## Revenues Detailed By Agency, Fund and Type

| | ACTUAL FY18 | BUDGET FY19 | EST FY19 | APPR FY20 | %CHG BUD/APPR |
|---|---|---|---|---|---|
| Federal Food | 41,872,671 | 36,910,793 | 36,910,793 | 38,276,538 | 3.7% |
| State Food | 2,179,972 | 2,229,567 | 2,229,567 | 2,243,044 | 0.6% |
| TOTAL INTERGOVERNMENTAL | 44,052,643 | 39,140,360 | 39,140,360 | 40,519,582 | 3.5% |
| Miscellaneous | | | | | |
| Miscellaneous: Investment Income | 9,358 | 0 | 0 | 0 | ---- |
| TOTAL FOOD SERVICE FUND | 61,538,819 | 56,219,199 | 56,219,199 | 58,107,965 | 3.4% |
| Real Estate Fund | | | | | |
| Miscellaneous | | | | | |
| Real Estate Fund | 3,536,111 | 3,952,935 | 3,952,935 | 3,966,407 | 0.3% |
| TOTAL REAL ESTATE FUND | 3,536,111 | 3,952,935 | 3,952,935 | 3,966,407 | 0.3% |
| Field Trip Fund | | | | | |
| Charges for Services | | | | | |
| Field Trip Fees | 2,148,783 | 2,530,246 | 2,530,246 | 2,736,949 | 8.2% |
| TOTAL FIELD TRIP FUND | 2,148,783 | 2,530,246 | 2,530,246 | 2,736,949 | 8.2% |
| Entrepreneurial Activities Fund | | | | | |
| Charges for Services | | | | | |
| Entrepreneurial Activities Fee | 2,328,200 | 2,140,738 | 2,140,738 | 2,150,669 | 0.5% |
| TOTAL ENTREPRENEURIAL ACTIVITIES FUND | 2,328,200 | 2,140,738 | 2,140,738 | 2,150,669 | 0.5% |
| TOTAL MONTGOMERY COUNTY PUBLIC SCHOOLS | 151,947,335 | 148,571,616 | 148,571,616 | 156,460,461 | 5.3% |
| Montgomery College | | | | | |
| Special Funds | | | | | |
| Grant Fund MC | | | | | |
| Intergovernmental | | | | | |
| Federal/State/Private Grants | 15,402,836 | 21,922,000 | 12,780,904 | 21,147,000 | -3.5% |
| TOTAL GRANT FUND MC | 15,402,836 | 21,922,000 | 12,780,904 | 21,147,000 | -3.5% |
| Endowment Fund | | | | | |
| Miscellaneous | | | | | |
| Interest | 11,504 | 7,250 | 11,500 | 11,500 | 58.6% |
| TOTAL ENDOWMENT FUND | 11,504 | 7,250 | 11,500 | 11,500 | 58.6% |
| Enterprise Funds | | | | | |
| Workforce Development & Continuing Ed | | | | | |
| Charges for Services | | | | | |
| Tuition and Fees: Continuing Education | 9,434,811 | 10,700,000 | 9,500,000 | 10,900,000 | 1.9% |
| Intergovernmental | | | | | |
| State Aid | 6,717,202 | 7,336,869 | 7,336,869 | 8,041,559 | 9.6% |
| Miscellaneous | | | | | |
| Other Revenues: Interest | 28,616 | 20,000 | 50,000 | 50,000 | 150.0% |
| Other Revenues; Miscellaneous | 140,024 | 80,000 | 350,000 | 0 | -100.0% |
| TOTAL MISCELLANEOUS | 168,640 | 100,000 | 400,000 | 50,000 | -50.0% |

## Revenues Detailed By Agency, Fund and Type

| | ACTUAL FY18 | BUDGET FY19 | EST FY19 | APPR FY20 | %CHG BUD/APPR |
|---|---|---|---|---|---|
| TOTAL WORKFORCE DEVELOPMENT & CONTINUING ED | 16,320,653 | 18,136,869 | 17,236,869 | 18,991,559 | 4.7% |
| Auxiliary Fund | | | | | |
| Charges for Services | | | | | |
| Sales | 1,806,573 | 1,364,000 | 1,246,646 | 1,018,000 | -25.4% |
| Miscellaneous | | | | | |
| Auxiliary Fund: Interest Income | 20,739 | 5,000 | 23,000 | 20,000 | 300.0% |
| Other Revenues: Miscellaneous | 959,728 | 865,220 | 916,300 | 900,220 | 4.0% |
| TOTAL MISCELLANEOUS | 980,467 | 870,220 | 939,300 | 920,220 | 5.7% |
| TOTAL AUXILIARY FUND | 2,787,040 | 2,234,220 | 2,185,946 | 1,938,220 | -13.2% |
| Cable Television Fund | | | | | |
| Miscellaneous | | | | | |
| Cable: Other Revenue | 5,718 | 0 | 5,000 | 0 | ---- |
| TOTAL CABLE TELEVISION FUND | 5,718 | 0 | 5,000 | 0 | ---- |
| Major Facilities Reserve Fund | | | | | |
| Charges for Services | | | | | |
| Student Fees | 2,240,841 | 2,700,000 | 3,000,000 | 3,125,000 | 15.7% |
| Investment Income | | | | | |
| Interest Income | 189,366 | 110,000 | 200,000 | 200,000 | 81.8% |
| TOTAL MAJOR FACILITIES RESERVE FUND | 2,430,207 | 2,810,000 | 3,200,000 | 3,325,000 | 18.3% |
| Transportation Fund | | | | | |
| Charges for Services | | | | | |
| Student Fees | 3,432,928 | 3,380,217 | 3,486,674 | 3,365,000 | -0.5% |
| Miscellaneous | | | | | |
| Miscellaneous Other | 312,570 | 239,213 | 257,013 | 338,000 | 41.3% |
| TOTAL TRANSPORTATION FUND | 3,745,498 | 3,619,430 | 3,743,687 | 3,703,000 | 2.3% |
| TOTAL MONTGOMERY COLLEGE | 40,703,456 | 48,729,769 | 39,163,906 | 49,116,279 | 0.8% |
| M-NCPPC | | | | | |
| Special Funds | | | | | |
| Grant Fund MNCPPC | | | | | |
| Intergovernmental | | | | | |
| Administration Fund Grants | 0 | 150,000 | 150,000 | 150,000 | ---- |
| Park Fund Grants | 28,849 | 400,000 | 400,000 | 400,000 | ---- |
| TOTAL INTERGOVERNMENTAL | 28,849 | 550,000 | 550,000 | 550,000 | ---- |
| TOTAL GRANT FUND MNCPPC | 28,849 | 550,000 | 550,000 | 550,000 | ---- |
| Enterprise Funds | | | | | |
| Special Revenue Funds | | | | | |
| Charges for Services | | | | | |
| Service Charges | 4,806,733 | 3,167,430 | 3,126,881 | 3,198,043 | 1.0% |
| Intergovernmental | | | | | |

## Revenues Detailed By Agency, Fund and Type

| | ACTUAL FY18 | BUDGET FY19 | EST FY19 | APPR FY20 | %CHG BUD/APPR |
|---|---|---|---|---|---|
| Intergovernmental | 251,089 | 360,000 | 419,865 | 296,730 | -17.6% |
| **Investment Income** | | | | | |
| Investment Income | 62,814 | 28,000 | 35,980 | 55,000 | 96.4% |
| **Miscellaneous** | | | | | |
| Miscellaneous | 343,960 | 149,900 | 201,550 | 239,400 | 59.7% |
| TOTAL SPECIAL REVENUE FUNDS | 5,464,596 | 3,705,330 | 3,784,276 | 3,789,173 | 2.3% |
| **Enterprise Fund** | | | | | |
| **Charges for Services** | | | | | |
| Fees and Charges | 6,629,294 | 6,337,960 | 6,380,575 | 6,470,275 | 2.1% |
| Merchandise Sales | 812,503 | 755,600 | 797,250 | 854,350 | 13.1% |
| Rentals | 3,257,273 | 3,311,177 | 3,203,884 | 3,294,795 | -0.5% |
| TOTAL CHARGES FOR SERVICES | 10,699,070 | 10,404,737 | 10,381,709 | 10,619,420 | 2.1% |
| **Miscellaneous** | | | | | |
| Miscellaneous | 774,314 | 711,225 | 795,371 | 777,622 | 9.3% |
| Non-Operating Revenues/Interest | 251,568 | 110,000 | 176,700 | 200,000 | 81.8% |
| TOTAL MISCELLANEOUS | 1,025,882 | 821,225 | 972,071 | 977,622 | 19.0% |
| TOTAL ENTERPRISE FUND | 11,724,952 | 11,225,962 | 11,353,780 | 11,597,042 | 3.3% |
| **Prop Mgmt MNCPPC** | | | | | |
| **Charges for Services** | | | | | |
| Rental Income | 1,240,159 | 1,424,800 | 1,354,984 | 1,456,600 | 2.2% |
| **Investment Income** | | | | | |
| Investment Income | 14,717 | 8,000 | 8,000 | 10,000 | 25.0% |
| **Miscellaneous** | | | | | |
| Miscellaneous | 7,010 | 0 | 0 | 0 | ---- |
| TOTAL PROP MGMT MNCPPC | 1,261,886 | 1,432,800 | 1,362,984 | 1,466,600 | 2.4% |
| TOTAL M-NCPPC | 18,480,283 | 16,914,092 | 17,051,040 | 17,402,815 | 2.9% |
| TOTAL NON-TAX SUPPORTED | 739,655,121 | 715,845,057 | 709,346,420 | 748,944,850 | 4.6% |
| SUMMARY | | | | | |
| GRAND TOTAL ALL FUNDS/AGENCIES | 5,458,648,978 | 5,644,177,101 | 5,607,705,364 | 5,844,854,260 | 3.6% |

# Workforce Schedules

The workforce schedules include data for the following County agencies: MCG, MCPS, Montgomery College, and M NCPPC. Not included are: WSSC, HOC, and the Montgomery County Revenue Authority.

## SCHEDULE D-1, WORKFORCE DETAILED BY TYPE

This schedule reports by fund type, for all agencies, all positions and workyears attributed to the operating budgets of MCG, MCPS, Montgomery College, and M-NCPPC.

## SCHEDULE D-2, WORKFORCE DETAILED BY AGENCY, GOVERNMENT FUNCTION, AND DEPARTMENT

This schedule gives an overview of the allocation of staff by agency for all County agencies and by function within MCG. One workyear is the time that one full time employee will regularly work during an entire fiscal year. Part time employees are represented by fractions of a workyear. This schedule takes the functions displayed in Schedule D 1 and shows the positions and workyears of the departments by function. This table is useful for tracking the workyear history by government function.

## SCHEDULE D-3, WORKFORCE DETAILED BY AGENCY, FUND TYPE, GOVERNMENT FUNCTION, AND DEPARTMENT

This schedule presents the total positions and workyears for all agencies and each department of MCG according to function and fund type. Because this schedule is organized by fund type, there are no total position and workyear figures for those agencies whose activities are funded from multiple revenue sources (e.g., DHHS, DHCA). Consult Schedule D 2 for the total personnel of these departments.

*The Workyears (WYs) employment indicator changed to Full-Time Equivalents (FTEs). Tables throughout the book showing FTEs in prior years have not been converted to FTEs; they still reflect WYs and maintain the integrity of the previously approved budgets.*

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# Schedule D-1

## Workforce Detailed By Type

| | ACTUAL FY18 | BUDGET FY19 | EST FY19 | APPR FY20 | %CHG BUD/APPR |
|---|---|---|---|---|---|
| TAX SUPPORTED | | | | | |
| **Montgomery County Government General Fund** | | | | | |
| Full-Time Positions | 5,536 | 5,582 | 5,582 | 5,634 | 0.9% |
| Part-Time Positions | 781 | 790 | 790 | 787 | -0.4% |
| FTEs | 5,718.46 | 5,762.24 | 5,762.24 | 5,823.37 | 1.1% |
| **Montgomery County Government Special Funds** | | | | | |
| Full-Time Positions | 2,324 | 2,335 | 2,335 | 2,391 | 2.4% |
| Part-Time Positions | 12 | 12 | 12 | 12 | ---- |
| FTEs | 2,666.01 | 2,678.36 | 2,678.36 | 2,756.30 | 2.9% |
| **Montgomery County Public Schools Current Fund** | | | | | |
| Full-Time Positions | 0 | 0 | 0 | 0 | ---- |
| Part-Time Positions | 0 | 0 | 0 | 0 | ---- |
| FTEs | 21,090.64 | 21,254.35 | 21,254.35 | 21,649.85 | 1.9% |
| **Montgomery College Current Fund** | | | | | |
| Full-Time Positions | 0 | 0 | 0 | 0 | ---- |
| Part-Time Positions | 0 | 0 | 0 | 0 | ---- |
| FTEs | 1,802.10 | 1,810.10 | 1,810.10 | 1,803.35 | -0.4% |
| **Montgomery College Special Funds** | | | | | |
| Full-Time Positions | 0 | 0 | 0 | 0 | ---- |
| Part-Time Positions | 0 | 0 | 0 | 0 | ---- |
| FTEs | 0.00 | 0.00 | 0.00 | 0.00 | ---- |
| **M-NCPPC Special Funds** | | | | | |
| Full-Time Positions | 0 | 0 | 0 | 0 | ---- |
| Part-Time Positions | 0 | 0 | 0 | 0 | ---- |
| FTEs | 914.89 | 923.11 | 923.11 | 941.76 | 2.0% |
| Total Full-Time Positions | 7,860 | 7,917 | 7,917 | 8,025 | 1.4% |
| Total Part-Time Positions | 793 | 802 | 802 | 799 | -0.4% |
| Total FTEs | 32,192.10 | 32,428.16 | 32,428.16 | 32,974.63 | 1.7% |
| NON-TAX SUPPORTED | | | | | |
| **Montgomery County Government Enterprise Funds** | | | | | |
| Full-Time Positions | 702 | 706 | 706 | 704 | -0.3% |
| Part-Time Positions | 148 | 153 | 153 | 143 | -6.5% |
| FTEs | 896.72 | 902.82 | 902.82 | 890.77 | -1.3% |
| **Montgomery County Government Internal Service Funds** | | | | | |
| Full-Time Positions | 244 | 246 | 246 | 253 | 2.8% |
| Part-Time Positions | 1 | 1 | 1 | 0 | -100.0% |
| FTEs | 294.54 | 297.29 | 297.29 | 301.19 | 1.3% |
| **Montgomery County Government Special Funds** | | | | | |
| Full-Time Positions | 685 | 680 | 680 | 685 | 0.7% |
| Part-Time Positions | 38 | 31 | 31 | 33 | 6.5% |
| FTEs | 659.90 | 659.80 | 659.80 | 661.59 | 0.3% |
| **Montgomery County Public Schools Enterprise Funds** | | | | | |
| Full-Time Positions | 0 | 0 | 0 | 0 | ---- |
| Part-Time Positions | 0 | 0 | 0 | 0 | ---- |
| FTEs | 635.32 | 640.32 | 640.32 | 646.32 | 0.9% |
| **Montgomery County Public Schools Special Funds** | | | | | |

## Workforce Detailed By Type

| | ACTUAL FY18 | BUDGET FY19 | EST FY19 | APPR FY20 | %CHG BUD/APPR |
|---|---|---|---|---|---|
| Full-Time Positions | 0 | 0 | 0 | 0 | ---- |
| Part-Time Positions | 0 | 0 | 0 | 0 | ---- |
| FTEs | 558.37 | 557.59 | 557.59 | 570.94 | 2.4% |
| **Montgomery College Enterprise Funds** | | | | | |
| Full-Time Positions | 0 | 0 | 0 | 0 | ---- |
| Part-Time Positions | 0 | 0 | 0 | 0 | ---- |
| FTEs | 115.50 | 115.50 | 115.50 | 107.50 | -6.9% |
| **Montgomery College Special Funds** | | | | | |
| Full-Time Positions | 0 | 0 | 0 | 0 | ---- |
| Part-Time Positions | 0 | 0 | 0 | 0 | ---- |
| FTEs | 0.00 | 0.00 | 0.00 | 0.00 | ---- |
| **M-NCPPC Enterprise Funds** | | | | | |
| Full-Time Positions | 0 | 0 | 0 | 0 | ---- |
| Part-Time Positions | 0 | 0 | 0 | 0 | ---- |
| FTEs | 165.75 | 166.55 | 166.55 | 160.65 | -3.5% |
| **M-NCPPC Special Funds** | | | | | |
| Full-Time Positions | 0 | 0 | 0 | 0 | ---- |
| Part-Time Positions | 0 | 0 | 0 | 0 | ---- |
| FTEs | 0.00 | 0.00 | 0.00 | 0.00 | ---- |
| Total Full-Time Positions | 1,631 | 1,632 | 1,632 | 1,642 | 0.6% |
| Total Part-Time Positions | 187 | 185 | 185 | 176 | -4.9% |
| Total FTEs | 3,326.10 | 3,339.87 | 3,339.87 | 3,338.96 | ---- |

SUMMARY

| | | | | | |
|---|---|---|---|---|---|
| Total Full-Time Positions | 9,491 | 9,549 | 9,549 | 9,667 | 1.2% |
| Total Part-Time Positions | 980 | 987 | 987 | 975 | -1.2% |
| Total FTEs | 35,518.20 | 35,768.03 | 35,768.03 | 36,313.59 | 1.5% |

# Schedule D-2

## Workforce Detailed By Agency, Government Function and Department

| | ACTUAL FY18 | BUDGET FY19 | EST FY19 | APPR FY20 | %CHG BUD/APPR |
|---|---|---|---|---|---|
| Montgomery County Government | | | | | |
| **General Government** | | | | | |
| *Board of Appeals* | | | | | |
| Full-Time Positions | 3 | 3 | 3 | 3 | ---- |
| Part-Time Positions | 0 | 0 | 0 | 0 | ---- |
| FTEs | 3.50 | 3.50 | 3.50 | 3.50 | ---- |
| *Board of Elections* | | | | | |
| Full-Time Positions | 28 | 28 | 28 | 29 | 3.6% |
| Part-Time Positions | 3 | 3 | 3 | 2 | -33.3% |
| FTEs | 56.18 | 56.18 | 56.18 | 56.35 | 0.3% |
| *Circuit Court* | | | | | |
| Full-Time Positions | 114 | 115 | 115 | 117 | 1.7% |
| Part-Time Positions | 4 | 4 | 4 | 5 | 25.0% |
| FTEs | 116.00 | 117.00 | 117.00 | 119.50 | 2.1% |
| *Community Engagement Cluster* | | | | | |
| Full-Time Positions | 18 | 19 | 19 | 27 | 42.1% |
| Part-Time Positions | 6 | 9 | 9 | 10 | 11.1% |
| FTEs | 23.50 | 23.50 | 23.50 | 32.00 | 36.2% |
| *County Attorney* | | | | | |
| Full-Time Positions | 76 | 76 | 76 | 76 | ---- |
| Part-Time Positions | 2 | 2 | 2 | 2 | ---- |
| FTEs | 44.75 | 43.50 | 43.50 | 43.20 | -0.7% |
| *County Council* | | | | | |
| Full-Time Positions | 88 | 88 | 88 | 92 | 4.5% |
| Part-Time Positions | 5 | 5 | 5 | 4 | -20.0% |
| FTEs | 83.10 | 83.28 | 83.28 | 85.18 | 2.3% |
| *County Executive* | | | | | |
| Full-Time Positions | 37 | 36 | 36 | 34 | -5.6% |
| Part-Time Positions | 5 | 5 | 5 | 6 | 20.0% |
| FTEs | 36.50 | 35.50 | 35.50 | 34.50 | -2.8% |
| *Ethics Commission* | | | | | |
| Full-Time Positions | 3 | 3 | 3 | 3 | ---- |
| Part-Time Positions | 0 | 0 | 0 | 0 | ---- |
| FTEs | 3.00 | 3.00 | 3.00 | 3.00 | ---- |
| *Finance* | | | | | |
| Full-Time Positions | 132 | 132 | 132 | 135 | 2.3% |
| Part-Time Positions | 0 | 0 | 0 | 0 | ---- |
| FTEs | 125.02 | 126.77 | 126.77 | 130.79 | 3.2% |
| *Fleet Management Services* | | | | | |
| Full-Time Positions | 200 | 202 | 202 | 208 | 3.0% |
| Part-Time Positions | 0 | 0 | 0 | 0 | ---- |
| FTEs | 204.10 | 206.10 | 206.10 | 211.10 | 2.4% |
| *General Services* | | | | | |
| Full-Time Positions | 231 | 231 | 231 | 232 | 0.4% |
| Part-Time Positions | 2 | 2 | 2 | 1 | -50.0% |

## Workforce Detailed By Agency, Government Function and Department

| | ACTUAL FY18 | BUDGET FY19 | EST FY19 | APPR FY20 | %CHG BUD/APPR |
|---|---|---|---|---|---|
| FTEs | 171.00 | 169.80 | 169.80 | 169.30 | -0.3% |
| Human Resources | | | | | |
| Full-Time Positions | 68 | 69 | 69 | 68 | -1.4% |
| Part-Time Positions | 3 | 3 | 3 | 2 | -33.3% |
| FTEs | 69.90 | 70.90 | 70.90 | 68.65 | -3.2% |
| Human Rights | | | | | |
| Full-Time Positions | 8 | 8 | 8 | 8 | ---- |
| Part-Time Positions | 0 | 0 | 0 | 0 | ---- |
| FTEs | 8.60 | 8.60 | 8.60 | 8.60 | ---- |
| Inspector General | | | | | |
| Full-Time Positions | 6 | 6 | 6 | 6 | ---- |
| Part-Time Positions | 0 | 0 | 0 | 0 | ---- |
| FTEs | 7.00 | 7.00 | 7.00 | 7.00 | ---- |
| Intergovernmental Relations | | | | | |
| Full-Time Positions | 4 | 5 | 5 | 5 | ---- |
| Part-Time Positions | 1 | 0 | 0 | 0 | ---- |
| FTEs | 5.10 | 5.30 | 5.30 | 5.30 | ---- |
| Legislative Oversight | | | | | |
| Full-Time Positions | 11 | 12 | 12 | 12 | ---- |
| Part-Time Positions | 0 | 0 | 0 | 0 | ---- |
| FTEs | 11.00 | 11.67 | 11.67 | 11.67 | ---- |
| Management and Budget | | | | | |
| Full-Time Positions | 32 | 33 | 33 | 33 | ---- |
| Part-Time Positions | 1 | 1 | 1 | 1 | ---- |
| FTEs | 32.25 | 33.25 | 33.25 | 33.25 | ---- |
| Merit System Protection Board | | | | | |
| Full-Time Positions | 0 | 0 | 0 | 0 | ---- |
| Part-Time Positions | 2 | 2 | 2 | 2 | ---- |
| FTEs | 1.50 | 1.50 | 1.50 | 1.50 | ---- |
| Procurement | | | | | |
| Full-Time Positions | 35 | 35 | 35 | 35 | ---- |
| Part-Time Positions | 2 | 2 | 2 | 2 | ---- |
| FTEs | 34.90 | 34.90 | 34.90 | 34.90 | ---- |
| Public Information | | | | | |
| Full-Time Positions | 63 | 68 | 68 | 70 | 2.9% |
| Part-Time Positions | 0 | 1 | 1 | 1 | ---- |
| FTEs | 44.90 | 50.50 | 50.50 | 52.60 | 4.2% |
| State's Attorney | | | | | |
| Full-Time Positions | 140 | 146 | 146 | 147 | 0.7% |
| Part-Time Positions | 11 | 11 | 11 | 11 | ---- |
| FTEs | 147.35 | 153.35 | 153.35 | 153.85 | 0.3% |
| Technology Services | | | | | |
| Full-Time Positions | 176 | 174 | 174 | 174 | ---- |
| Part-Time Positions | 2 | 2 | 2 | 2 | ---- |
| FTEs | 168.40 | 165.75 | 165.75 | 167.25 | 0.9% |
| Urban Districts | | | | | |
| Full-Time Positions | 60 | 60 | 60 | 60 | ---- |
| Part-Time Positions | 1 | 1 | 1 | 1 | ---- |
| FTEs | 58.60 | 58.60 | 58.60 | 58.60 | ---- |
| Zoning and Administrative Hearings | | | | | |
| Full-Time Positions | 4 | 4 | 4 | 4 | ---- |

## Workforce Detailed By Agency, Government Function and Department

| | ACTUAL FY18 | BUDGET FY19 | EST FY19 | APPR FY20 | %CHG BUD/APPR |
|---|---|---|---|---|---|
| Part-Time Positions | 0 | 0 | 0 | 0 | ---- |
| FTEs | 4.00 | 4.00 | 4.00 | 4.00 | ---- |
| Total Full-Time Positions | 1,537 | 1,553 | 1,553 | 1,578 | 1.6% |
| Total Part-Time Positions | 50 | 53 | 53 | 52 | -1.9% |
| Total FTEs | 1,460.15 | 1,473.45 | 1,473.45 | 1,495.59 | 1.5% |
| **Public Safety** | | | | | |
| Consumer Protection | | | | | |
| Full-Time Positions | 17 | 17 | 17 | 17 | ---- |
| Part-Time Positions | 1 | 1 | 1 | 1 | ---- |
| FTEs | 16.60 | 16.60 | 16.60 | 16.60 | ---- |
| Correction and Rehabilitation | | | | | |
| Full-Time Positions | 538 | 538 | 538 | 533 | -0.9% |
| Part-Time Positions | 0 | 0 | 0 | 0 | ---- |
| FTEs | 537.82 | 537.82 | 537.82 | 535.57 | -0.4% |
| Emergency Management and Homeland Security | | | | | |
| Full-Time Positions | 14 | 14 | 14 | 15 | 7.1% |
| Part-Time Positions | 1 | 1 | 1 | 1 | ---- |
| FTEs | 15.30 | 15.30 | 15.30 | 16.30 | 6.5% |
| Fire and Rescue Service | | | | | |
| Full-Time Positions | 1,285 | 1,297 | 1,297 | 1,317 | 1.5% |
| Part-Time Positions | 1 | 0 | 0 | 0 | ---- |
| FTEs | 1,286.76 | 1,298.26 | 1,298.26 | 1,318.26 | 1.5% |
| Police | | | | | |
| Full-Time Positions | 1,888 | 1,892 | 1,892 | 1,905 | 0.7% |
| Part-Time Positions | 195 | 197 | 197 | 199 | 1.0% |
| FTEs | 1,950.30 | 1,957.95 | 1,957.95 | 1,972.26 | 0.7% |
| Sheriff | | | | | |
| Full-Time Positions | 187 | 187 | 187 | 190 | 1.6% |
| Part-Time Positions | 5 | 5 | 5 | 5 | ---- |
| FTEs | 189.80 | 189.80 | 189.80 | 192.80 | 1.6% |
| Total Full-Time Positions | 3,929 | 3,945 | 3,945 | 3,977 | 0.8% |
| Total Part-Time Positions | 203 | 204 | 204 | 206 | 1.0% |
| Total FTEs | 3,996.58 | 4,015.73 | 4,015.73 | 4,051.79 | 0.9% |
| **Transportation** | | | | | |
| Parking District Services | | | | | |
| Full-Time Positions | 53 | 53 | 53 | 53 | ---- |
| Part-Time Positions | 0 | 0 | 0 | 0 | ---- |
| FTEs | 48.53 | 48.53 | 48.53 | 48.53 | ---- |
| Transit Services | | | | | |
| Full-Time Positions | 857 | 859 | 859 | 886 | 3.1% |
| Part-Time Positions | 0 | 0 | 0 | 0 | ---- |
| FTEs | 874.37 | 876.37 | 876.37 | 908.87 | 3.7% |
| Transportation | | | | | |
| Full-Time Positions | 457 | 457 | 457 | 458 | 0.2% |
| Part-Time Positions | 8 | 8 | 8 | 8 | ---- |
| FTEs | 283.30 | 283.30 | 283.30 | 286.80 | 1.2% |
| Total Full-Time Positions | 1,367 | 1,369 | 1,369 | 1,397 | 2.0% |

## Workforce Detailed By Agency, Government Function and Department

| | ACTUAL FY18 | BUDGET FY19 | EST FY19 | APPR FY20 | %CHG BUD/APPR |
|---|---|---|---|---|---|
| Total Part-Time Positions | 8 | 8 | 8 | 8 | ---- |
| Total FTEs | 1,206.20 | 1,208.20 | 1,208.20 | 1,244.20 | 3.0% |
| **Health and Human Services** | | | | | |
| Health and Human Services | | | | | |
| Full-Time Positions | 1,409 | 1,433 | 1,433 | 1,445 | 0.8% |
| Part-Time Positions | 345 | 342 | 342 | 342 | ---- |
| FTEs | 1,648.71 | 1,670.36 | 1,670.36 | 1,683.09 | 0.8% |
| **Libraries, Culture, and Recreation** | | | | | |
| Community Use of Public Facilities | | | | | |
| Full-Time Positions | 29 | 30 | 30 | 30 | ---- |
| Part-Time Positions | 1 | 1 | 1 | 1 | ---- |
| FTEs | 30.07 | 31.07 | 31.07 | 31.27 | 0.6% |
| Public Libraries | | | | | |
| Full-Time Positions | 222 | 222 | 222 | 232 | 4.5% |
| Part-Time Positions | 212 | 213 | 213 | 210 | -1.4% |
| FTEs | 395.26 | 395.51 | 395.51 | 404.01 | 2.1% |
| Recreation | | | | | |
| Full-Time Positions | 139 | 141 | 141 | 148 | 5.0% |
| Part-Time Positions | 10 | 11 | 11 | 11 | ---- |
| FTEs | 464.79 | 466.94 | 466.94 | 490.38 | 5.0% |
| Total Full-Time Positions | 390 | 393 | 393 | 410 | 4.3% |
| Total Part-Time Positions | 223 | 225 | 225 | 222 | -1.3% |
| Total FTEs | 890.12 | 893.52 | 893.52 | 925.66 | 3.6% |
| **Community Development and Housing** | | | | | |
| Agriculture | | | | | |
| Full-Time Positions | 8 | 8 | 8 | 8 | ---- |
| Part-Time Positions | 1 | 1 | 1 | 1 | ---- |
| FTEs | 4.15 | 4.15 | 4.15 | 4.15 | ---- |
| Economic Development Fund | | | | | |
| Full-Time Positions | 0 | 0 | 0 | 0 | ---- |
| Part-Time Positions | 0 | 0 | 0 | 0 | ---- |
| FTEs | 1.00 | 1.00 | 1.00 | 1.00 | ---- |
| Housing and Community Affairs | | | | | |
| Full-Time Positions | 101 | 102 | 102 | 106 | 3.9% |
| Part-Time Positions | 3 | 2 | 2 | 1 | -50.0% |
| FTEs | 96.95 | 97.45 | 97.45 | 100.70 | 3.3% |
| Permitting Services | | | | | |
| Full-Time Positions | 236 | 236 | 236 | 239 | 1.3% |
| Part-Time Positions | 2 | 2 | 2 | 2 | ---- |
| FTEs | 243.75 | 243.75 | 243.75 | 246.00 | 0.9% |
| Total Full-Time Positions | 345 | 346 | 346 | 353 | 2.0% |
| Total Part-Time Positions | 6 | 5 | 5 | 4 | -20.0% |
| Total FTEs | 345.85 | 346.35 | 346.35 | 351.85 | 1.6% |
| **Environment** | | | | | |
| Environmental Protection | | | | | |

## Workforce Detailed By Agency, Government Function and Department

| | ACTUAL FY18 | BUDGET FY19 | EST FY19 | APPR FY20 | %CHG BUD/APPR |
|---|---|---|---|---|---|
| Full-Time Positions | 99 | 91 | 91 | 92 | 1.1% |
| Part-Time Positions | 0 | 0 | 0 | 1 | ---- |
| FTEs | 107.97 | 107.97 | 107.97 | 109.87 | 1.8% |
| Solid Waste Services | | | | | |
| Full-Time Positions | 79 | 80 | 80 | 80 | ---- |
| Part-Time Positions | 2 | 2 | 2 | 2 | ---- |
| FTEs | 105.14 | 106.24 | 106.24 | 106.24 | ---- |
| Total Full-Time Positions | 178 | 171 | 171 | 172 | 0.6% |
| Total Part-Time Positions | 2 | 2 | 2 | 3 | 50.0% |
| Total FTEs | 213.11 | 214.21 | 214.21 | 216.11 | 0.9% |
| **Other County Government Functions** | | | | | |
| Cable Television Communications Plan | | | | | |
| Full-Time Positions | 14 | 14 | 14 | 13 | -7.1% |
| Part-Time Positions | 0 | 0 | 0 | 0 | ---- |
| FTEs | 32.50 | 31.85 | 31.85 | 30.85 | -3.1% |
| Liquor Control | | | | | |
| Full-Time Positions | 305 | 307 | 307 | 302 | -1.6% |
| Part-Time Positions | 143 | 148 | 148 | 138 | -6.8% |
| FTEs | 438.20 | 442.20 | 442.20 | 427.70 | -3.3% |
| Non-Departmental Accounts | | | | | |
| Full-Time Positions | 17 | 18 | 18 | 20 | 11.1% |
| Part-Time Positions | 0 | 0 | 0 | 0 | ---- |
| FTEs | 4.21 | 4.64 | 4.64 | 6.38 | 37.5% |
| Utilities | | | | | |
| Full-Time Positions | 0 | 0 | 0 | 0 | ---- |
| Part-Time Positions | 0 | 0 | 0 | 0 | ---- |
| FTEs | 0.00 | 0.00 | 0.00 | 0.00 | ---- |
| Total Full-Time Positions | 336 | 339 | 339 | 335 | -1.2% |
| Total Part-Time Positions | 143 | 148 | 148 | 138 | -6.8% |
| Total FTEs | 474.91 | 478.69 | 478.69 | 464.93 | -2.9% |
| Total Full-Time Positions | 9,491 | 9,549 | 9,549 | 9,667 | 1.2% |
| Total Part-Time Positions | 980 | 987 | 987 | 975 | -1.2% |
| Total FTEs | 10,235.63 | 10,300.51 | 10,300.51 | 10,433.22 | 1.3% |
| Montgomery County Public Schools | | | | | |
| Montgomery County Public Schools | | | | | |
| Full-Time Positions | 0 | 0 | 0 | 0 | ---- |
| Part-Time Positions | 0 | 0 | 0 | 0 | ---- |
| FTEs | 22,284.33 | 22,452.26 | 22,452.26 | 22,867.11 | 1.8% |
| Montgomery College | | | | | |
| Montgomery College | | | | | |
| Full-Time Positions | 0 | 0 | 0 | 0 | ---- |
| Part-Time Positions | 0 | 0 | 0 | 0 | ---- |
| FTEs | 1,917.60 | 1,925.60 | 1,925.60 | 1,910.85 | -0.8% |
| M-NCPPC | | | | | |
| Maryland-National Capital Park and Planning Commission | | | | | |
| Full-Time Positions | 0 | 0 | 0 | 0 | ---- |
| Part-Time Positions | 0 | 0 | 0 | 0 | ---- |
| FTEs | 1,080.64 | 1,089.66 | 1,089.66 | 1,102.41 | 1.2% |

## Workforce Detailed By Agency, Government Function and Department

| | ACTUAL FY18 | BUDGET FY19 | EST FY19 | APPR FY20 | %CHG BUD/APPR |
|---|---|---|---|---|---|
| SUMMARY | | | | | |
| Total Full-Time Positions | 9,491 | 9,549 | 9,549 | 9,667 | 1.2% |
| Total Part-Time Positions | 980 | 987 | 987 | 975 | -1.2% |
| Total FTEs | 35,518.20 | 35,768.03 | 35,768.03 | 36,313.59 | 1.5% |

# Schedule D-3

## Workforce Detailed By Agency, Fund Type, Government Function and Department

| | ACTUAL FY18 | BUDGET FY19 | EST FY19 | APPR FY20 | %CHG BUD/APPR |
|---|---|---|---|---|---|
| Montgomery County Government | | | | | |
| **GENERAL FUND TAX SUPPORTED** | | | | | |
| **General Government** | | | | | |
| Board of Appeals | | | | | |
| Full-Time Positions | 3 | 3 | 3 | 3 | ---- |
| Part-Time Positions | 0 | 0 | 0 | 0 | ---- |
| FTEs | 3.50 | 3.50 | 3.50 | 3.50 | ---- |
| Board of Elections | | | | | |
| Full-Time Positions | 28 | 28 | 28 | 29 | 3.6% |
| Part-Time Positions | 3 | 3 | 3 | 2 | -33.3% |
| FTEs | 56.18 | 56.18 | 56.18 | 56.35 | 0.3% |
| Circuit Court | | | | | |
| Full-Time Positions | 91 | 92 | 92 | 94 | 2.2% |
| Part-Time Positions | 3 | 3 | 3 | 4 | 33.3% |
| FTEs | 92.70 | 93.70 | 93.70 | 97.43 | 4.0% |
| Community Engagement Cluster | | | | | |
| Full-Time Positions | 17 | 18 | 18 | 26 | 44.4% |
| Part-Time Positions | 6 | 9 | 9 | 10 | 11.1% |
| FTEs | 22.85 | 22.85 | 22.85 | 31.35 | 37.2% |
| County Attorney | | | | | |
| Full-Time Positions | 76 | 76 | 76 | 76 | ---- |
| Part-Time Positions | 2 | 2 | 2 | 2 | ---- |
| FTEs | 44.75 | 43.50 | 43.50 | 43.20 | -0.7% |
| County Council | | | | | |
| Full-Time Positions | 88 | 88 | 88 | 92 | 4.5% |
| Part-Time Positions | 5 | 5 | 5 | 4 | -20.0% |
| FTEs | 83.10 | 83.28 | 83.28 | 85.18 | 2.3% |
| County Executive | | | | | |
| Full-Time Positions | 36 | 36 | 36 | 34 | -5.6% |
| Part-Time Positions | 5 | 5 | 5 | 6 | 20.0% |
| FTEs | 35.50 | 35.50 | 35.50 | 34.50 | -2.8% |
| Ethics Commission | | | | | |
| Full-Time Positions | 3 | 3 | 3 | 3 | ---- |
| Part-Time Positions | 0 | 0 | 0 | 0 | ---- |
| FTEs | 3.00 | 3.00 | 3.00 | 3.00 | ---- |
| Finance | | | | | |
| Full-Time Positions | 121 | 121 | 121 | 124 | 2.5% |
| Part-Time Positions | 0 | 0 | 0 | 0 | ---- |
| FTEs | 93.90 | 94.90 | 94.90 | 98.92 | 4.2% |
| General Services | | | | | |
| Full-Time Positions | 198 | 198 | 198 | 198 | ---- |
| Part-Time Positions | 1 | 1 | 1 | 1 | ---- |
| FTEs | 136.93 | 135.73 | 135.73 | 134.73 | -0.7% |
| Human Resources | | | | | |
| Full-Time Positions | 68 | 69 | 69 | 68 | -1.4% |
| Part-Time Positions | 3 | 3 | 3 | 2 | -33.3% |
| FTEs | 44.65 | 45.65 | 45.65 | 45.00 | -1.4% |
| Human Rights | | | | | |
| Full-Time Positions | 8 | 8 | 8 | 8 | ---- |
| Part-Time Positions | 0 | 0 | 0 | 0 | ---- |

## Workforce Detailed By Agency, Fund Type, Government Function and Department

| | ACTUAL FY18 | BUDGET FY19 | EST FY19 | APPR FY20 | %CHG BUD/APPR |
|---|---|---|---|---|---|
| FTEs | 8.60 | 8.60 | 8.60 | 8.60 | ---- |
| Inspector General | | | | | |
| Full-Time Positions | 6 | 6 | 6 | 6 | ---- |
| Part-Time Positions | 0 | 0 | 0 | 0 | ---- |
| FTEs | 7.00 | 7.00 | 7.00 | 7.00 | ---- |
| Intergovernmental Relations | | | | | |
| Full-Time Positions | 4 | 5 | 5 | 5 | ---- |
| Part-Time Positions | 1 | 0 | 0 | 0 | ---- |
| FTEs | 5.10 | 5.30 | 5.30 | 5.30 | ---- |
| Legislative Oversight | | | | | |
| Full-Time Positions | 11 | 12 | 12 | 12 | ---- |
| Part-Time Positions | 0 | 0 | 0 | 0 | ---- |
| FTEs | 11.00 | 11.67 | 11.67 | 11.67 | ---- |
| Management and Budget | | | | | |
| Full-Time Positions | 32 | 33 | 33 | 33 | ---- |
| Part-Time Positions | 1 | 1 | 1 | 1 | ---- |
| FTEs | 32.25 | 33.25 | 33.25 | 33.25 | ---- |
| Merit System Protection Board | | | | | |
| Full-Time Positions | 0 | 0 | 0 | 0 | ---- |
| Part-Time Positions | 2 | 2 | 2 | 2 | ---- |
| FTEs | 1.50 | 1.50 | 1.50 | 1.50 | ---- |
| Procurement | | | | | |
| Full-Time Positions | 35 | 35 | 35 | 35 | ---- |
| Part-Time Positions | 2 | 2 | 2 | 2 | ---- |
| FTEs | 34.90 | 34.90 | 34.90 | 34.90 | ---- |
| Public Information | | | | | |
| Full-Time Positions | 63 | 68 | 68 | 70 | 2.9% |
| Part-Time Positions | 0 | 1 | 1 | 1 | ---- |
| FTEs | 44.90 | 50.50 | 50.50 | 52.60 | 4.2% |
| State's Attorney | | | | | |
| Full-Time Positions | 138 | 142 | 142 | 143 | 0.7% |
| Part-Time Positions | 10 | 10 | 10 | 10 | ---- |
| FTEs | 146.37 | 150.25 | 150.25 | 150.98 | 0.5% |
| Technology Services | | | | | |
| Full-Time Positions | 176 | 174 | 174 | 174 | ---- |
| Part-Time Positions | 2 | 2 | 2 | 2 | ---- |
| FTEs | 168.40 | 165.75 | 165.75 | 167.25 | 0.9% |
| Zoning and Administrative Hearings | | | | | |
| Full-Time Positions | 4 | 4 | 4 | 4 | ---- |
| Part-Time Positions | 0 | 0 | 0 | 0 | ---- |
| FTEs | 4.00 | 4.00 | 4.00 | 4.00 | ---- |
| ***Total Full-Time Positions*** | ***1,206*** | ***1,219*** | ***1,219*** | ***1,237*** | ***1.5%*** |
| ***Total Part-Time Positions*** | ***46*** | ***49*** | ***49*** | ***49*** | ***----*** |
| ***Total FTEs*** | ***1,081.08*** | ***1,090.51*** | ***1,090.51*** | ***1,110.21*** | ***1.8%*** |
| Public Safety | | | | | |
| Consumer Protection | | | | | |
| Full-Time Positions | 17 | 17 | 17 | 17 | ---- |
| Part-Time Positions | 1 | 1 | 1 | 1 | ---- |
| FTEs | 16.60 | 16.60 | 16.60 | 16.60 | ---- |
| Correction and Rehabilitation | | | | | |
| Full-Time Positions | 538 | 538 | 538 | 533 | -0.9% |
| Part-Time Positions | 0 | 0 | 0 | 0 | ---- |
| FTEs | 537.82 | 537.82 | 537.82 | 535.57 | -0.4% |
| Emergency Management and Homeland Security | | | | | |
| Full-Time Positions | 8 | 8 | 8 | 9 | 12.5% |
| Part-Time Positions | 1 | 1 | 1 | 1 | ---- |
| FTEs | 8.60 | 8.60 | 8.60 | 8.82 | 2.6% |

## Workforce Detailed By Agency, Fund Type, Government Function and Department

| | ACTUAL FY18 | BUDGET FY19 | EST FY19 | APPR FY20 | %CHG BUD/APPR |
|---|---|---|---|---|---|
| Police | | | | | |
| Full-Time Positions | 1,887 | 1,891 | 1,891 | 1,904 | 0.7% |
| Part-Time Positions | 195 | 197 | 197 | 199 | 1.0% |
| FTEs | 1,949.30 | 1,956.95 | 1,956.95 | 1,971.26 | 0.7% |
| Sheriff | | | | | |
| Full-Time Positions | 179 | 179 | 179 | 182 | 1.7% |
| Part-Time Positions | 5 | 5 | 5 | 5 | ---- |
| FTEs | 184.88 | 184.93 | 184.93 | 187.89 | 1.6% |
| ***Total Full-Time Positions*** | ***2,629*** | ***2,633*** | ***2,633*** | ***2,645*** | ***0.5%*** |
| ***Total Part-Time Positions*** | ***202*** | ***204*** | ***204*** | ***206*** | ***1.0%*** |
| ***Total FTEs*** | ***2,697.20*** | ***2,704.90*** | ***2,704.90*** | ***2,720.14*** | ***0.6%*** |
| **Transportation** | | | | | |
| Transportation | | | | | |
| Full-Time Positions | 457 | 457 | 457 | 457 | ---- |
| Part-Time Positions | 8 | 8 | 8 | 8 | ---- |
| FTEs | 252.27 | 252.27 | 252.27 | 255.02 | 1.1% |
| ***Total Full-Time Positions*** | ***457*** | ***457*** | ***457*** | ***457*** | ***----*** |
| ***Total Part-Time Positions*** | ***8*** | ***8*** | ***8*** | ***8*** | ***----*** |
| ***Total FTEs*** | ***252.27*** | ***252.27*** | ***252.27*** | ***255.02*** | ***1.1%*** |
| **Health and Human Services** | | | | | |
| Health and Human Services | | | | | |
| Full-Time Positions | 852 | 879 | 879 | 885 | 0.7% |
| Part-Time Positions | 309 | 313 | 313 | 312 | -0.3% |
| FTEs | 1,211.74 | 1,237.71 | 1,237.71 | 1,247.31 | 0.8% |
| **Libraries, Culture, and Recreation** | | | | | |
| Public Libraries | | | | | |
| Full-Time Positions | 220 | 220 | 220 | 230 | 4.5% |
| Part-Time Positions | 212 | 213 | 213 | 210 | -1.4% |
| FTEs | 392.06 | 392.31 | 392.31 | 400.81 | 2.2% |
| ***Total Full-Time Positions*** | ***220*** | ***220*** | ***220*** | ***230*** | ***4.5%*** |
| ***Total Part-Time Positions*** | ***212*** | ***213*** | ***213*** | ***210*** | ***-1.4%*** |
| ***Total FTEs*** | ***392.06*** | ***392.31*** | ***392.31*** | ***400.81*** | ***2.2%*** |
| **Community Development and Housing** | | | | | |
| Agriculture | | | | | |
| Full-Time Positions | 8 | 8 | 8 | 8 | ---- |
| Part-Time Positions | 1 | 1 | 1 | 1 | ---- |
| FTEs | 4.15 | 4.15 | 4.15 | 4.15 | ---- |
| Housing and Community Affairs | | | | | |
| Full-Time Positions | 101 | 102 | 102 | 106 | 3.9% |
| Part-Time Positions | 3 | 2 | 2 | 1 | -50.0% |
| FTEs | 59.25 | 59.25 | 59.25 | 62.65 | 5.7% |
| ***Total Full-Time Positions*** | ***109*** | ***110*** | ***110*** | ***114*** | ***3.6%*** |
| ***Total Part-Time Positions*** | ***4*** | ***3*** | ***3*** | ***2*** | ***-33.3%*** |
| ***Total FTEs*** | ***63.40*** | ***63.40*** | ***63.40*** | ***66.80*** | ***5.4%*** |
| **Environment** | | | | | |
| Environmental Protection | | | | | |
| Full-Time Positions | 46 | 46 | 46 | 46 | ---- |
| Part-Time Positions | 0 | 0 | 0 | 0 | ---- |
| FTEs | 16.50 | 16.50 | 16.50 | 16.70 | 1.2% |
| ***Total Full-Time Positions*** | ***46*** | ***46*** | ***46*** | ***46*** | ***----*** |
| ***Total Part-Time Positions*** | ***0*** | ***0*** | ***0*** | ***0*** | ***----*** |
| ***Total FTEs*** | ***16.50*** | ***16.50*** | ***16.50*** | ***16.70*** | ***1.2%*** |
| **Other County Government Functions** | | | | | |
| Non-Departmental Accounts | | | | | |

## Workforce Detailed By Agency, Fund Type, Government Function and Department

| | ACTUAL FY18 | BUDGET FY19 | EST FY19 | APPR FY20 | %CHG BUD/APPR |
|---|---|---|---|---|---|
| Full-Time Positions | 17 | 18 | 18 | 20 | 11.1% |
| Part-Time Positions | 0 | 0 | 0 | 0 | ---- |
| FTEs | 4.21 | 4.64 | 4.64 | 6.38 | 37.5% |
| Utilities | | | | | |
| Full-Time Positions | 0 | 0 | 0 | 0 | ---- |
| Part-Time Positions | 0 | 0 | 0 | 0 | ---- |
| FTEs | 0.00 | 0.00 | 0.00 | 0.00 | ---- |
| ***Total Full-Time Positions*** | ***17*** | ***18*** | ***18*** | ***20*** | ***11.1%*** |
| ***Total Part-Time Positions*** | ***0*** | ***0*** | ***0*** | ***0*** | ***----*** |
| ***Total FTEs*** | ***4.21*** | ***4.64*** | ***4.64*** | ***6.38*** | ***37.5%*** |
| Total Full-Time Positions | 5,536 | 5,582 | 5,582 | 5,634 | 0.9% |
| Total Part-Time Positions | 781 | 790 | 790 | 787 | -0.4% |
| Total FTEs | 5,718.46 | 5,762.24 | 5,762.24 | 5,823.37 | 1.1% |
| SPECIAL FUNDS TAX SUPPORTED | | | | | |
| General Government | | | | | |
| Urban Districts | | | | | |
| Full-Time Positions | 60 | 60 | 60 | 60 | ---- |
| Part-Time Positions | 1 | 1 | 1 | 1 | ---- |
| FTEs | 58.60 | 58.60 | 58.60 | 58.60 | ---- |
| ***Total Full-Time Positions*** | ***60*** | ***60*** | ***60*** | ***60*** | ***----*** |
| ***Total Part-Time Positions*** | ***1*** | ***1*** | ***1*** | ***1*** | ***----*** |
| ***Total FTEs*** | ***58.60*** | ***58.60*** | ***58.60*** | ***58.60*** | ***----*** |
| Public Safety | | | | | |
| Fire and Rescue Service | | | | | |
| Full-Time Positions | 1,285 | 1,290 | 1,290 | 1,312 | 1.7% |
| Part-Time Positions | 1 | 0 | 0 | 0 | ---- |
| FTEs | 1,286.76 | 1,291.26 | 1,291.26 | 1,313.26 | 1.7% |
| ***Total Full-Time Positions*** | ***1,285*** | ***1,290*** | ***1,290*** | ***1,312*** | ***1.7%*** |
| ***Total Part-Time Positions*** | ***1*** | ***0*** | ***0*** | ***0*** | ***----*** |
| ***Total FTEs*** | ***1,286.76*** | ***1,291.26*** | ***1,291.26*** | ***1,313.26*** | ***1.7%*** |
| Transportation | | | | | |
| Transit Services | | | | | |
| Full-Time Positions | 840 | 844 | 844 | 871 | 3.2% |
| Part-Time Positions | 0 | 0 | 0 | 0 | ---- |
| FTEs | 857.98 | 863.27 | 863.27 | 895.77 | 3.8% |
| Transportation | | | | | |
| Full-Time Positions | 0 | 0 | 0 | 0 | ---- |
| Part-Time Positions | 0 | 0 | 0 | 0 | ---- |
| FTEs | 0.00 | 0.00 | 0.00 | 0.00 | ---- |
| ***Total Full-Time Positions*** | ***840*** | ***844*** | ***844*** | ***871*** | ***3.2%*** |
| ***Total Part-Time Positions*** | ***0*** | ***0*** | ***0*** | ***0*** | ***----*** |
| ***Total FTEs*** | ***857.98*** | ***863.27*** | ***863.27*** | ***895.77*** | ***3.8%*** |
| Libraries, Culture, and Recreation | | | | | |
| Recreation | | | | | |
| Full-Time Positions | 139 | 141 | 141 | 148 | 5.0% |
| Part-Time Positions | 10 | 11 | 11 | 11 | ---- |
| FTEs | 461.67 | 464.23 | 464.23 | 487.67 | 5.0% |
| ***Total Full-Time Positions*** | ***139*** | ***141*** | ***141*** | ***148*** | ***5.0%*** |
| ***Total Part-Time Positions*** | ***10*** | ***11*** | ***11*** | ***11*** | ***----*** |
| ***Total FTEs*** | ***461.67*** | ***464.23*** | ***464.23*** | ***487.67*** | ***5.0%*** |
| Community Development and Housing | | | | | |
| Economic Development Fund | | | | | |

## Workforce Detailed By Agency, Fund Type, Government Function and Department

| | ACTUAL FY18 | BUDGET FY19 | EST FY19 | APPR FY20 | %CHG BUD/APPR |
|---|---|---|---|---|---|
| Full-Time Positions | 0 | 0 | 0 | 0 | ---- |
| Part-Time Positions | 0 | 0 | 0 | 0 | ---- |
| FTEs | 1.00 | 1.00 | 1.00 | 1.00 | ---- |
| ***Total Full-Time Positions*** | ***0*** | ***0*** | ***0*** | ***0*** | ***----*** |
| ***Total Part-Time Positions*** | ***0*** | ***0*** | ***0*** | ***0*** | ***----*** |
| ***Total FTEs*** | ***1.00*** | ***1.00*** | ***1.00*** | ***1.00*** | ***----*** |
| Total Full-Time Positions | 2,324 | 2,335 | 2,335 | 2,391 | 2.4% |
| Total Part-Time Positions | 12 | 12 | 12 | 12 | ---- |
| Total FTEs | 2,666.01 | 2,678.36 | 2,678.36 | 2,756.30 | 2.9% |
| SPECIAL FUNDS NON-TAX SUPPORTED | | | | | |
| General Government | | | | | |
| Circuit Court | | | | | |
| Full-Time Positions | 23 | 23 | 23 | 23 | ---- |
| Part-Time Positions | 1 | 1 | 1 | 1 | ---- |
| FTEs | 23.30 | 23.30 | 23.30 | 22.07 | -5.3% |
| Community Engagement Cluster | | | | | |
| Full-Time Positions | 1 | 1 | 1 | 1 | ---- |
| Part-Time Positions | 0 | 0 | 0 | 0 | ---- |
| FTEs | 0.65 | 0.65 | 0.65 | 0.65 | ---- |
| County Attorney | | | | | |
| Full-Time Positions | 0 | 0 | 0 | 0 | ---- |
| Part-Time Positions | 0 | 0 | 0 | 0 | ---- |
| FTEs | 0.00 | 0.00 | 0.00 | 0.00 | ---- |
| County Council | | | | | |
| Full-Time Positions | 0 | 0 | 0 | 0 | ---- |
| Part-Time Positions | 0 | 0 | 0 | 0 | ---- |
| FTEs | 0.00 | 0.00 | 0.00 | 0.00 | ---- |
| County Executive | | | | | |
| Full-Time Positions | 1 | 0 | 0 | 0 | ---- |
| Part-Time Positions | 0 | 0 | 0 | 0 | ---- |
| FTEs | 1.00 | 0.00 | 0.00 | 0.00 | ---- |
| General Services | | | | | |
| Full-Time Positions | 0 | 0 | 0 | 0 | ---- |
| Part-Time Positions | 0 | 0 | 0 | 0 | ---- |
| FTEs | 0.00 | 0.00 | 0.00 | 0.00 | ---- |
| Human Resources | | | | | |
| Full-Time Positions | 0 | 0 | 0 | 0 | ---- |
| Part-Time Positions | 0 | 0 | 0 | 0 | ---- |
| FTEs | 0.00 | 0.00 | 0.00 | 0.00 | ---- |
| Human Rights | | | | | |
| Full-Time Positions | 0 | 0 | 0 | 0 | ---- |
| Part-Time Positions | 0 | 0 | 0 | 0 | ---- |
| FTEs | 0.00 | 0.00 | 0.00 | 0.00 | ---- |
| Inspector General | | | | | |
| Full-Time Positions | 0 | 0 | 0 | 0 | ---- |
| Part-Time Positions | 0 | 0 | 0 | 0 | ---- |
| FTEs | 0.00 | 0.00 | 0.00 | 0.00 | ---- |
| Intergovernmental Relations | | | | | |
| Full-Time Positions | 0 | 0 | 0 | 0 | ---- |
| Part-Time Positions | 0 | 0 | 0 | 0 | ---- |
| FTEs | 0.00 | 0.00 | 0.00 | 0.00 | ---- |
| Legislative Oversight | | | | | |
| Full-Time Positions | 0 | 0 | 0 | 0 | ---- |
| Part-Time Positions | 0 | 0 | 0 | 0 | ---- |
| FTEs | 0.00 | 0.00 | 0.00 | 0.00 | ---- |

## Workforce Detailed By Agency, Fund Type, Government Function and Department

| | ACTUAL FY18 | BUDGET FY19 | EST FY19 | APPR FY20 | %CHG BUD/APPR |
|---|---|---|---|---|---|
| State's Attorney | | | | | |
| Full-Time Positions | 2 | 4 | 4 | 4 | ---- |
| Part-Time Positions | 1 | 1 | 1 | 1 | ---- |
| FTEs | 0.98 | 3.10 | 3.10 | 2.87 | -7.4% |
| Technology Services | | | | | |
| Full-Time Positions | 0 | 0 | 0 | 0 | ---- |
| Part-Time Positions | 0 | 0 | 0 | 0 | ---- |
| FTEs | 0.00 | 0.00 | 0.00 | 0.00 | ---- |
| Urban Districts | | | | | |
| Full-Time Positions | 0 | 0 | 0 | 0 | ---- |
| Part-Time Positions | 0 | 0 | 0 | 0 | ---- |
| FTEs | 0.00 | 0.00 | 0.00 | 0.00 | ---- |
| ***Total Full-Time Positions*** | ***27*** | ***28*** | ***28*** | ***28*** | ***----*** |
| ***Total Part-Time Positions*** | ***2*** | ***2*** | ***2*** | ***2*** | ***----*** |
| ***Total FTEs*** | ***25.93*** | ***27.05*** | ***27.05*** | ***25.59*** | ***-5.4%*** |
| **Public Safety** | | | | | |
| Emergency Management and Homeland Security | | | | | |
| Full-Time Positions | 6 | 6 | 6 | 6 | ---- |
| Part-Time Positions | 0 | 0 | 0 | 0 | ---- |
| FTEs | 6.70 | 6.70 | 6.70 | 7.48 | 11.6% |
| Fire and Rescue Service | | | | | |
| Full-Time Positions | 0 | 7 | 7 | 5 | -28.6% |
| Part-Time Positions | 0 | 0 | 0 | 0 | ---- |
| FTEs | 0.00 | 7.00 | 7.00 | 5.00 | -28.6% |
| Police | | | | | |
| Full-Time Positions | 1 | 1 | 1 | 1 | ---- |
| Part-Time Positions | 0 | 0 | 0 | 0 | ---- |
| FTEs | 1.00 | 1.00 | 1.00 | 1.00 | ---- |
| Sheriff | | | | | |
| Full-Time Positions | 8 | 8 | 8 | 8 | ---- |
| Part-Time Positions | 0 | 0 | 0 | 0 | ---- |
| FTEs | 4.92 | 4.87 | 4.87 | 4.91 | 0.8% |
| ***Total Full-Time Positions*** | ***15*** | ***22*** | ***22*** | ***20*** | ***-9.1%*** |
| ***Total Part-Time Positions*** | ***0*** | ***0*** | ***0*** | ***0*** | ***----*** |
| ***Total FTEs*** | ***12.62*** | ***19.57*** | ***19.57*** | ***18.39*** | ***-6.0%*** |
| **Transportation** | | | | | |
| Transit Services | | | | | |
| Full-Time Positions | 17 | 15 | 15 | 15 | ---- |
| Part-Time Positions | 0 | 0 | 0 | 0 | ---- |
| FTEs | 16.39 | 13.10 | 13.10 | 13.10 | ---- |
| Transportation | | | | | |
| Full-Time Positions | 0 | 0 | 0 | 1 | ---- |
| Part-Time Positions | 0 | 0 | 0 | 0 | ---- |
| FTEs | 0.00 | 0.00 | 0.00 | 0.75 | ---- |
| ***Total Full-Time Positions*** | ***17*** | ***15*** | ***15*** | ***16*** | ***6.7%*** |
| ***Total Part-Time Positions*** | ***0*** | ***0*** | ***0*** | ***0*** | ***----*** |
| ***Total FTEs*** | ***16.39*** | ***13.10*** | ***13.10*** | ***13.85*** | ***5.7%*** |
| **Health and Human Services** | | | | | |
| Health and Human Services | | | | | |
| Full-Time Positions | 557 | 554 | 554 | 560 | 1.1% |
| Part-Time Positions | 36 | 29 | 29 | 30 | 3.4% |
| FTEs | 436.97 | 432.65 | 432.65 | 435.78 | 0.7% |
| **Libraries, Culture, and Recreation** | | | | | |
| Public Libraries | | | | | |
| Full-Time Positions | 2 | 2 | 2 | 2 | ---- |

## Workforce Detailed By Agency, Fund Type, Government Function and Department

| | ACTUAL FY18 | BUDGET FY19 | EST FY19 | APPR FY20 | %CHG BUD/APPR |
|---|---|---|---|---|---|
| Part-Time Positions | 0 | 0 | 0 | 0 | ---- |
| FTEs | 3.20 | 3.20 | 3.20 | 3.20 | ---- |
| Recreation | | | | | |
| Full-Time Positions | 0 | 0 | 0 | 0 | ---- |
| Part-Time Positions | 0 | 0 | 0 | 0 | ---- |
| FTEs | 3.12 | 2.71 | 2.71 | 2.71 | ---- |
| ***Total Full-Time Positions*** | ***2*** | ***2*** | ***2*** | ***2*** | ***----*** |
| ***Total Part-Time Positions*** | ***0*** | ***0*** | ***0*** | ***0*** | ***----*** |
| ***Total FTEs*** | ***6.32*** | ***5.91*** | ***5.91*** | ***5.91*** | ***----*** |
| **Community Development and Housing** | | | | | |
| Housing and Community Affairs | | | | | |
| Full-Time Positions | 0 | 0 | 0 | 0 | ---- |
| Part-Time Positions | 0 | 0 | 0 | 0 | ---- |
| FTEs | 37.70 | 38.20 | 38.20 | 38.05 | -0.4% |
| Permitting Services | | | | | |
| Full-Time Positions | 0 | 0 | 0 | 0 | ---- |
| Part-Time Positions | 0 | 0 | 0 | 0 | ---- |
| FTEs | 0.00 | 0.00 | 0.00 | 0.00 | ---- |
| ***Total Full-Time Positions*** | ***0*** | ***0*** | ***0*** | ***0*** | ***----*** |
| ***Total Part-Time Positions*** | ***0*** | ***0*** | ***0*** | ***0*** | ***----*** |
| ***Total FTEs*** | ***37.70*** | ***38.20*** | ***38.20*** | ***38.05*** | ***-0.4%*** |
| **Environment** | | | | | |
| Environmental Protection | | | | | |
| Full-Time Positions | 53 | 45 | 45 | 46 | 2.2% |
| Part-Time Positions | 0 | 0 | 0 | 1 | ---- |
| FTEs | 91.47 | 91.47 | 91.47 | 93.17 | 1.9% |
| ***Total Full-Time Positions*** | ***53*** | ***45*** | ***45*** | ***46*** | ***2.2%*** |
| ***Total Part-Time Positions*** | ***0*** | ***0*** | ***0*** | ***1*** | ***----*** |
| ***Total FTEs*** | ***91.47*** | ***91.47*** | ***91.47*** | ***93.17*** | ***1.9%*** |
| **Other County Government Functions** | | | | | |
| Cable Television Communications Plan | | | | | |
| Full-Time Positions | 14 | 14 | 14 | 13 | -7.1% |
| Part-Time Positions | 0 | 0 | 0 | 0 | ---- |
| FTEs | 32.50 | 31.85 | 31.85 | 30.85 | -3.1% |
| Liquor Control | | | | | |
| Full-Time Positions | 0 | 0 | 0 | 0 | ---- |
| Part-Time Positions | 0 | 0 | 0 | 0 | ---- |
| FTEs | 0.00 | 0.00 | 0.00 | 0.00 | ---- |
| Non-Departmental Accounts | | | | | |
| Full-Time Positions | 0 | 0 | 0 | 0 | ---- |
| Part-Time Positions | 0 | 0 | 0 | 0 | ---- |
| FTEs | 0.00 | 0.00 | 0.00 | 0.00 | ---- |
| Utilities | | | | | |
| Full-Time Positions | 0 | 0 | 0 | 0 | ---- |
| Part-Time Positions | 0 | 0 | 0 | 0 | ---- |
| FTEs | 0.00 | 0.00 | 0.00 | 0.00 | ---- |
| ***Total Full-Time Positions*** | ***14*** | ***14*** | ***14*** | ***13*** | ***-7.1%*** |
| ***Total Part-Time Positions*** | ***0*** | ***0*** | ***0*** | ***0*** | ***----*** |
| ***Total FTEs*** | ***32.50*** | ***31.85*** | ***31.85*** | ***30.85*** | ***-3.1%*** |
| Total Full-Time Positions | 685 | 680 | 680 | 685 | 0.7% |
| Total Part-Time Positions | 38 | 31 | 31 | 33 | 6.5% |
| Total FTEs | 659.90 | 659.80 | 659.80 | 661.59 | 0.3% |

ENTERPRISE FUNDS NON-TAX SUPPORTED

## Workforce Detailed By Agency, Fund Type, Government Function and Department

| | ACTUAL FY18 | BUDGET FY19 | EST FY19 | APPR FY20 | %CHG BUD/APPR |
|---|---|---|---|---|---|
| **Transportation** | | | | | |
| Parking District Services | | | | | |
| Full-Time Positions | 53 | 53 | 53 | 53 | ---- |
| Part-Time Positions | 0 | 0 | 0 | 0 | ---- |
| FTEs | 48.53 | 48.53 | 48.53 | 48.53 | ---- |
| Transportation | | | | | |
| Full-Time Positions | 0 | 0 | 0 | 0 | ---- |
| Part-Time Positions | 0 | 0 | 0 | 0 | ---- |
| FTEs | 31.03 | 31.03 | 31.03 | 31.03 | ---- |
| **Libraries, Culture, and Recreation** | | | | | |
| Community Use of Public Facilities | | | | | |
| Full-Time Positions | 29 | 30 | 30 | 30 | ---- |
| Part-Time Positions | 1 | 1 | 1 | 1 | ---- |
| FTEs | 30.07 | 31.07 | 31.07 | 31.27 | 0.6% |
| **Community Development and Housing** | | | | | |
| Permitting Services | | | | | |
| Full-Time Positions | 236 | 236 | 236 | 239 | 1.3% |
| Part-Time Positions | 2 | 2 | 2 | 2 | ---- |
| FTEs | 243.75 | 243.75 | 243.75 | 246.00 | 0.9% |
| **Environment** | | | | | |
| Solid Waste Services | | | | | |
| Full-Time Positions | 79 | 80 | 80 | 80 | ---- |
| Part-Time Positions | 2 | 2 | 2 | 2 | ---- |
| FTEs | 105.14 | 106.24 | 106.24 | 106.24 | ---- |
| **Other County Government Functions** | | | | | |
| Liquor Control | | | | | |
| Full-Time Positions | 305 | 307 | 307 | 302 | -1.6% |
| Part-Time Positions | 143 | 148 | 148 | 138 | -6.8% |
| FTEs | 438.20 | 442.20 | 442.20 | 427.70 | -3.3% |
| Total Full-Time Positions | 702 | 706 | 706 | 704 | -0.3% |
| Total Part-Time Positions | 148 | 153 | 153 | 143 | -6.5% |
| Total FTEs | 896.72 | 902.82 | 902.82 | 890.77 | -1.3% |
| **INTERNAL SERVICE FUNDS NON-TAX SUPPORTED** | | | | | |
| Finance | | | | | |
| Full-Time Positions | 11 | 11 | 11 | 11 | ---- |
| Part-Time Positions | 0 | 0 | 0 | 0 | ---- |
| FTEs | 31.12 | 31.87 | 31.87 | 31.87 | ---- |
| Fleet Management Services | | | | | |
| Full-Time Positions | 200 | 202 | 202 | 208 | 3.0% |
| Part-Time Positions | 0 | 0 | 0 | 0 | ---- |
| FTEs | 204.10 | 206.10 | 206.10 | 211.10 | 2.4% |
| General Services | | | | | |
| Full-Time Positions | 33 | 33 | 33 | 34 | 3.0% |
| Part-Time Positions | 1 | 1 | 1 | 0 | -100.0% |
| FTEs | 34.07 | 34.07 | 34.07 | 34.57 | 1.5% |
| Human Resources | | | | | |
| Full-Time Positions | 0 | 0 | 0 | 0 | ---- |
| Part-Time Positions | 0 | 0 | 0 | 0 | ---- |
| FTEs | 25.25 | 25.25 | 25.25 | 23.65 | -6.3% |
| Total Full-Time Positions | 244 | 246 | 246 | 253 | 2.8% |

## Workforce Detailed By Agency, Fund Type, Government Function and Department

| | ACTUAL FY18 | BUDGET FY19 | EST FY19 | APPR FY20 | %CHG BUD/APPR |
|---|---|---|---|---|---|
| Total Part-Time Positions | 1 | 1 | 1 | 0 | -100.0% |
| Total FTEs | 294.54 | 297.29 | 297.29 | 301.19 | 1.3% |
| Total Full-Time Positions | 9,491 | 9,549 | 9,549 | 9,667 | 1.2% |
| Total Part-Time Positions | 980 | 987 | 987 | 975 | -1.2% |
| Total FTEs | 10,235.63 | 10,300.51 | 10,300.51 | 10,433.22 | 1.3% |
| Montgomery County Public Schools | | | | | |
| CURRENT FUND TAX SUPPORTED | | | | | |
| Montgomery County Public Schools | | | | | |
| Full-Time Positions | 0 | 0 | 0 | 0 | ---- |
| Part-Time Positions | 0 | 0 | 0 | 0 | ---- |
| FTEs | 21,090.64 | 21,254.35 | 21,254.35 | 21,649.85 | 1.9% |
| SPECIAL FUNDS NON-TAX SUPPORTED | | | | | |
| Montgomery County Public Schools | | | | | |
| Full-Time Positions | 0 | 0 | 0 | 0 | ---- |
| Part-Time Positions | 0 | 0 | 0 | 0 | ---- |
| FTEs | 558.37 | 557.59 | 557.59 | 570.94 | 2.4% |
| ENTERPRISE FUNDS NON-TAX SUPPORTED | | | | | |
| Montgomery County Public Schools | | | | | |
| Full-Time Positions | 0 | 0 | 0 | 0 | ---- |
| Part-Time Positions | 0 | 0 | 0 | 0 | ---- |
| FTEs | 635.32 | 640.32 | 640.32 | 646.32 | 0.9% |
| Total Full-Time Positions | 0 | 0 | 0 | 0 | ---- |
| Total Part-Time Positions | 0 | 0 | 0 | 0 | ---- |
| Total FTEs | 22,284.33 | 22,452.26 | 22,452.26 | 22,867.11 | 1.8% |
| Montgomery College | | | | | |
| SPECIAL FUNDS TAX SUPPORTED | | | | | |
| Montgomery College | | | | | |
| Full-Time Positions | 0 | 0 | 0 | 0 | ---- |
| Part-Time Positions | 0 | 0 | 0 | 0 | ---- |
| FTEs | 0.00 | 0.00 | 0.00 | 0.00 | ---- |
| CURRENT FUND TAX SUPPORTED | | | | | |
| Montgomery College | | | | | |
| Full-Time Positions | 0 | 0 | 0 | 0 | ---- |
| Part-Time Positions | 0 | 0 | 0 | 0 | ---- |
| FTEs | 1,802.10 | 1,810.10 | 1,810.10 | 1,803.35 | -0.4% |
| SPECIAL FUNDS NON-TAX SUPPORTED | | | | | |
| Montgomery College | | | | | |
| Full-Time Positions | 0 | 0 | 0 | 0 | ---- |
| Part-Time Positions | 0 | 0 | 0 | 0 | ---- |
| FTEs | 0.00 | 0.00 | 0.00 | 0.00 | ---- |
| ENTERPRISE FUNDS NON-TAX SUPPORTED | | | | | |
| Montgomery College | | | | | |
| Full-Time Positions | 0 | 0 | 0 | 0 | ---- |
| Part-Time Positions | 0 | 0 | 0 | 0 | ---- |
| FTEs | 115.50 | 115.50 | 115.50 | 107.50 | -6.9% |
| Total Full-Time Positions | 0 | 0 | 0 | 0 | ---- |
| Total Part-Time Positions | 0 | 0 | 0 | 0 | ---- |
| Total FTEs | 1,917.60 | 1,925.60 | 1,925.60 | 1,910.85 | -0.8% |

## Workforce Detailed By Agency, Fund Type, Government Function and Department

| | ACTUAL FY18 | BUDGET FY19 | EST FY19 | APPR FY20 | %CHG BUD/APPR |
|---|---|---|---|---|---|
| M-NCPPC | | | | | |
| SPECIAL FUNDS TAX SUPPORTED | | | | | |
| Maryland-National Capital Park and Planning Commission | | | | | |
| Full-Time Positions | 0 | 0 | 0 | 0 | ---- |
| Part-Time Positions | 0 | 0 | 0 | 0 | ---- |
| FTEs | 914.89 | 923.11 | 923.11 | 941.76 | 2.0% |
| SPECIAL FUNDS NON-TAX SUPPORTED | | | | | |
| Maryland-National Capital Park and Planning Commission | | | | | |
| Full-Time Positions | 0 | 0 | 0 | 0 | ---- |
| Part-Time Positions | 0 | 0 | 0 | 0 | ---- |
| FTEs | 0.00 | 0.00 | 0.00 | 0.00 | ---- |
| ENTERPRISE FUNDS NON-TAX SUPPORTED | | | | | |
| Maryland-National Capital Park and Planning Commission | | | | | |
| Full-Time Positions | 0 | 0 | 0 | 0 | ---- |
| Part-Time Positions | 0 | 0 | 0 | 0 | ---- |
| FTEs | 165.75 | 166.55 | 166.55 | 160.65 | -3.5% |
| Total Full-Time Positions | 0 | 0 | 0 | 0 | ---- |
| Total Part-Time Positions | 0 | 0 | 0 | 0 | ---- |
| Total FTEs | 1,080.64 | 1,089.66 | 1,089.66 | 1,102.41 | 1.2% |
| SUMMARY | | | | | |
| Total Full-Time Positions | 9,491 | 9,549 | 9,549 | 9,667 | 1.2% |
| Total Part-Time Positions | 980 | 987 | 987 | 975 | -1.2% |
| Total FTEs | 35,518.20 | 35,768.03 | 35,768.03 | 36,313.59 | 1.5% |

# Property Tax Schedules

## SCHEDULE E, TAXES AND USER CHARGES

This schedule displays taxes and user charges per household in the County.

## SCHEDULE E-1, ASSESSABLE TAX BASES

This schedule shows the value of property subject to the various property taxes levied in the County.

Special Districts have boundaries defined in law, and the taxes collected within them are dedicated to specific purposes. With three exceptions, the Special Districts apply to areas smaller than the entire County. The exceptions are the Mass Transit tax, Fire tax, and the Advance Land Acquisition Fund tax administered by M NCPPC, under the direction of the County Council. These three taxes are levied Countywide, just like the general County property tax and the State property tax.

Property taxes are collected by the County for the 23 municipalities and special taxing areas in the County. Municipal property taxes are levied by the municipalities, not the County, and are not included in this schedule.

Property owners pay taxes for several different Special Districts in addition to Countywide taxes. Schedule F-5 contains tax rates for the different Special Districts and Countywide taxes. Schedule E-1 shows the growth in the property bases in recent years. Increases in total property taxes paid by individual property owners result from changes in both property assessment and tax rates. Also shown are projections by the County Finance Department of the different tax bases.

Since FY01, the assessment of real property changed from 40 percent to 100 percent of full cash value as a result of the enactment of SB626, Chapter 80 of the Laws of 2000 "Truth in Taxation Ã¢â‚¬" Real Property Tax Assessments" by the Maryland Legislature.

## SCHEDULE E-2, PROPERTY TAX RATES

This schedule shows the current and historical tax rates applied to the tax bases described in Schedule E-1.

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# Schedule E

**FY19 and FY20 Taxes & User Charges for Average Household In Montgomery County**

| | FY19 | FY20 | $ CHG | % CHG |
|---|---|---|---|---|
| Property | $ 4,657 | $ 4,726 | $ 70 | 1.5% |
| Income | $ 4,022 | $ 4,221 | $ 199 | 4.9% |
| Other | $ 1,236 | $ 1,238 | $ 2 | 0.2% |
| **Total Taxes** | **$ 9,915** | **$ 10,186** | **$ 271** | **2.7%** |
| Water & Sewer | $ 856 | $ 871 | $ 15 | 1.8% |
| Solid Waste/Leaf Collection | $ 308 | $ 321 | $ 13 | 4.2% |
| **Total Charges** | **$ 1,164** | **$ 1,192** | **$ 28** | **2.4%** |
| **Total Taxes & Charges** | **$ 11,079** | **$ 11,378** | **$ 299** | **2.7%** |

Note (1): Average household tax burden computed as total estimated revenue divided by number of households. Number of households are revised estimates for CY19 and CY20 based on historical data from the American Community Survey, Census Bureau, and forecasts from Moody's Analytics and Woods and Poole Economics.

Note (2): Property taxes for FY19 and FY20 at adopted rates effective July 1, 2018 and July 1, 2019, respectively, and incorporate an income-tax offset credit for an owner-occupied home of $692 in FY19 and $692 in FY20.

Note (3): Other taxes include transfer, recordation, fuel/energy, telephone, admissions, e-cigarettes, and the water quality protection charge. The water quality protection charge is specified per equivalent residential unit and maintains the FY19 rate of $104.25.

Note (4): Tax & User Charges are not adjusted for inflation.

Note (5): Water & Sewer bill included an 5.0% water and sewer rate increase and no change in the Account Maintenance Fee. The amount assumes 165 gallons average daily consumption. The FY19 amount has been restated to reflect the 165 gallons average daily consumption.
Source: Fiscal Year FY20 Proposed Budget, Washington Suburban Sanitary Commission, page 2-4

Note (6): Totals may not add due to rounding

**Source: Montgomery County Department of Finance and Office of Management and Budget** **June 2019**

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# Schedule E-1

## ASSESSABLE TAX BASES - REAL and PERSONAL PROPERTY

| ASSESSABLE BASE (in billion $) | ACTUAL FY18 | BUDGET FY19 | PROJ. FY19 | BUDGET FY20 | PROJ. FY21 | PROJ. FY22 | PROJ. FY23 | PROJ. FY24 | PROJ. FY25 |
|---|---|---|---|---|---|---|---|---|---|
| Countywide | | | | | | | | | |
| Countywide: Real | 183.994 | 192.599 | 190.820 | 197.610 | 204.288 | 210.686 | 217.151 | 223.889 | 231.406 |
| Countywide: Personal | 4.189 | 4.238 | 4.318 | 4.452 | 4.632 | 4.798 | 4.963 | 5.134 | 5.315 |
| Special Districts | | | | | | | | | |
| Mass Transit: Real | 183.994 | 192.599 | 190.820 | 197.610 | 204.288 | 210.686 | 217.151 | 223.889 | 231.406 |
| Mass Transit: Personal | 4.189 | 4.238 | 4.318 | 4.452 | 4.632 | 4.798 | 4.963 | 5.134 | 5.315 |
| Fire: Real | 183.994 | 192.599 | 190.820 | 197.610 | 204.288 | 210.686 | 217.151 | 223.889 | 231.406 |
| Fire: Personal | 4.189 | 4.238 | 4.318 | 4.452 | 4.632 | 4.798 | 4.963 | 5.134 | 5.315 |
| Recreation: Real | 160.601 | 168.331 | 166.560 | 172.486 | 178.316 | 183.900 | 189.543 | 195.424 | 201.986 |
| Recreation: Personal | 3.451 | 3.440 | 3.557 | 3.668 | 3.816 | 3.953 | 4.088 | 4.229 | 4.379 |
| Storm Drainage: Real | 155.076 | 162.582 | 160.829 | 166.552 | 172.180 | 177.572 | 183.022 | 188.700 | 195.036 |
| Storm Drainage: Personal | 3.298 | 3.291 | 3.400 | 3.506 | 3.647 | 3.777 | 3.907 | 4.042 | 4.185 |
| M-NCPPC - Regional: Real | 159.617 | 167.323 | 165.539 | 171.429 | 177.223 | 182.773 | 188.382 | 194.227 | 200.748 |
| M-NCPPC - Regional: Personal | 3.436 | 3.426 | 3.542 | 3.652 | 3.799 | 3.935 | 4.071 | 4.211 | 4.359 |
| M-NCPPC - Metropolitan: Real | 159.617 | 167.323 | 165.539 | 171.429 | 177.223 | 182.773 | 188.382 | 194.227 | 200.748 |
| M-NCPPC - Metropolitan: Personal | 3.436 | 3.426 | 3.542 | 3.652 | 3.799 | 3.935 | 4.071 | 4.211 | 4.359 |
| M-NCPPC - Land Acquisition: Real | 183.994 | 192.599 | 190.820 | 197.610 | 204.288 | 210.686 | 217.151 | 223.889 | 231.406 |
| M-NCPPC - Land Acquisition: Personal | 4.189 | 4.238 | 4.318 | 4.452 | 4.632 | 4.798 | 4.963 | 5.134 | 5.315 |
| Urban Districts | | | | | | | | | |
| Bethesda: Real | 5.106 | 5.437 | 5.296 | 5.484 | 5.669 | 5.847 | 6.026 | 6.213 | 6.422 |
| Bethesda: Personal | 0.235 | 0.226 | 0.242 | 0.250 | 0.260 | 0.269 | 0.278 | 0.288 | 0.298 |
| Silver Spring: Real | 3.599 | 3.571 | 3.732 | 3.865 | 3.996 | 4.121 | 4.247 | 4.379 | 4.526 |
| Silver Spring: Personal | 0.127 | 0.129 | 0.131 | 0.136 | 0.141 | 0.146 | 0.151 | 0.156 | 0.162 |
| Wheaton: Real | 0.729 | 0.701 | 0.756 | 0.782 | 0.809 | 0.834 | 0.860 | 0.887 | 0.916 |
| Wheaton: Personal | 0.035 | 0.037 | 0.036 | 0.037 | 0.039 | 0.040 | 0.042 | 0.043 | 0.045 |
| Noise Abatement Districts | | | | | | | | | |
| Bradley: Real | 0.044 | 0.047 | 0.046 | 0.047 | 0.049 | 0.051 | 0.052 | 0.054 | 0.056 |
| Bradley: Personal | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 |
| Cabin John: Real | 0.011 | 0.012 | 0.012 | 0.012 | 0.013 | 0.013 | 0.013 | 0.014 | 0.014 |
| Cabin John: Personal | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 |
| Parking Districts | | | | | | | | | |
| Bethesda - Commercial: Real | 4.304 | 4.581 | 4.463 | 4.622 | 4.779 | 4.928 | 5.079 | 5.237 | 5.413 |
| Bethesda - Commercial: Personal | 0.200 | 0.189 | 0.206 | 0.212 | 0.221 | 0.229 | 0.237 | 0.245 | 0.253 |
| Bethesda - Unimproved: Real | 0.504 | 0.527 | 0.523 | 0.542 | 0.560 | 0.578 | 0.595 | 0.614 | 0.634 |
| Bethesda - Unimproved: Personal | 0.023 | 0.025 | 0.024 | 0.025 | 0.026 | 0.027 | 0.028 | 0.029 | 0.030 |
| Montgomery Hills - Commercial: Real | 0.046 | 0.051 | 0.047 | 0.049 | 0.051 | 0.052 | 0.054 | 0.056 | 0.058 |
| Montgomery Hills - Commercial: Personal | 0.002 | 0.003 | 0.002 | 0.002 | 0.002 | 0.002 | 0.002 | 0.002 | 0.003 |

| ASSESSABLE TAX BASES - REAL and PERSONAL PROPERTY | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| Montgomery Hills - Unimproved: Real | 0.001 | 0.001 | 0.001 | 0.001 | 0.001 | 0.001 | 0.001 | 0.001 | 0.001 |
| Montgomery Hills - Unimproved: Personal | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 | 0.000 |
| Silver Spring - Commercial: Real | 3.045 | 3.015 | 3.158 | 3.270 | 3.381 | 3.487 | 3.594 | 3.705 | 3.830 |
| Silver Spring - Commercial: Personal | 0.125 | 0.126 | 0.129 | 0.133 | 0.138 | 0.143 | 0.148 | 0.153 | 0.158 |
| Silver Spring - Unimproved: Real | 0.402 | 0.412 | 0.417 | 0.431 | 0.446 | 0.460 | 0.474 | 0.489 | 0.505 |
| Silver Spring - Unimproved: Personal | 0.001 | 0.001 | 0.001 | 0.001 | 0.002 | 0.002 | 0.002 | 0.002 | 0.002 |
| Wheaton - Commercial: Real | 0.401 | 0.395 | 0.416 | 0.431 | 0.446 | 0.460 | 0.474 | 0.489 | 0.505 |
| Wheaton - Commercial: Personal | 0.013 | 0.013 | 0.014 | 0.014 | 0.015 | 0.015 | 0.016 | 0.016 | 0.017 |
| Wheaton - Unimproved: Real | 0.005 | 0.007 | 0.005 | 0.005 | 0.006 | 0.006 | 0.006 | 0.006 | 0.006 |
| Wheaton - Unimproved: Personal | 0.004 | 0.004 | 0.004 | 0.004 | 0.004 | 0.004 | 0.004 | 0.004 | 0.005 |

# Schedule E-2

| PROPERTY TAX RATES | | | | |
|---|---|---|---|---|
| (dollars per $100 assessed value) | ACTUAL FY17 | ACTUAL FY18 | ACTUAL FY19 | APPR FY20 |
| Parking Districts | | | | |
| Wheaton - Unimproved: Real | 0.0000 | 0.0000 | 0.0000 | 0.0000 |
| Wheaton - Unimproved: Personal | 0.0000 | 0.0000 | 0.0000 | 0.0000 |
| Countywide | | | | |
| General Fund: Real | 0.7734 | 0.7484 | 0.7414 | 0.7166 |
| General Fund: Personal | 1.9335 | 1.8710 | 1.8535 | 1.7915 |
| State of Maryland: Real | 0.1120 | 0.1120 | 0.1120 | 0.1120 |
| State of Maryland: Personal | 0.0000 | 0.0000 | 0.0000 | 0.0000 |
| Countywide: Real | 0.8854 | 0.8604 | 0.8534 | 0.8286 |
| Countywide: Personal | 1.9335 | 1.8710 | 1.8535 | 1.7915 |
| Special Districts | | | | |
| Mass Transit: Real | 0.0520 | 0.0580 | 0.0498 | 0.0672 |
| Mass Transit: Personal | 0.1300 | 0.1450 | 0.1245 | 0.1680 |
| Fire: Real | 0.1140 | 0.1089 | 0.1065 | 0.1068 |
| Fire: Personal | 0.2850 | 0.2723 | 0.2663 | 0.2670 |
| Recreation: Real | 0.0230 | 0.0240 | 0.0254 | 0.0261 |
| Recreation: Personal | 0.0575 | 0.0600 | 0.0635 | 0.0653 |
| Storm Drainage: Real | 0.0030 | 0.0000 | 0.0000 | 0.0000 |
| Storm Drainage: Personal | 0.0075 | 0.0000 | 0.0000 | 0.0000 |
| Urban Districts | | | | |
| Bethesda: Real | 0.0120 | 0.0120 | 0.0120 | 0.0120 |
| Bethesda: Personal | 0.0300 | 0.0300 | 0.0300 | 0.0300 |
| Silver Spring: Real | 0.0240 | 0.0240 | 0.0240 | 0.0240 |
| Silver Spring: Personal | 0.0600 | 0.0600 | 0.0600 | 0.0600 |
| Wheaton: Real | 0.0300 | 0.0300 | 0.0300 | 0.0300 |
| Wheaton: Personal | 0.0750 | 0.0750 | 0.0750 | 0.0750 |
| M-NCPPC | | | | |
| Regional (Administration) | | | | |
| Mandatory: Real | 0.0120 | 0.0120 | 0.0120 | 0.0120 |
| Mandatory: Personal | 0.0300 | 0.0300 | 0.0300 | 0.0300 |
| Discretionary: Real | 0.0050 | 0.0052 | 0.0036 | 0.0050 |
| Discretionary: Personal | 0.0125 | 0.0130 | 0.0090 | 0.0125 |
| Metro (Parks) | | | | |
| Mandatory: Real | 0.0360 | 0.0360 | 0.0360 | 0.0360 |
| Mandatory: Personal | 0.0900 | 0.0900 | 0.0900 | 0.0900 |
| Maintenance: Real | 0.0080 | 0.0080 | 0.0080 | 0.0080 |
| Maintenance: Personal | 0.0200 | 0.0200 | 0.0200 | 0.0200 |

| PROPERTY TAX RATES | | | | |
|---|---|---|---|---|
| (dollars per $100 assessed value) | ACTUAL FY17 | ACTUAL FY18 | ACTUAL FY19 | APPR FY20 |
| Discretionary: Real | 0.0108 | 0.0114 | 0.0090 | 0.0120 |
| Discretionary: Personal | 0.0270 | 0.0285 | 0.0225 | 0.0300 |
| Advanced Land Acquisition: Real ** | 0.0010 | 0.0010 | 0.0010 | 0.0010 |
| Advanced Land Acquisition: Personal ** | 0.0025 | 0.0025 | 0.0025 | 0.0025 |
| Parking Districts | | | | |
| Bethesda - Commercial: Real | 0.0000 | 0.0000 | 0.0000 | 0.0000 |
| Bethesda - Commercial: Personal | 0.0000 | 0.0000 | 0.0000 | 0.0000 |
| Bethesda - Unimproved: Real | 0.0000 | 0.0000 | 0.0000 | 0.0000 |
| Bethesda - Unimproved: Personal | 0.0000 | 0.0000 | 0.0000 | 0.0000 |
| Montgomery Hills - Commercial: Real | 0.0000 | 0.0000 | 0.0000 | 0.0000 |
| Montgomery Hills - Commercial: Personal | 0.0000 | 0.0000 | 0.0000 | 0.0000 |
| Montgomery Hills - Unimproved: Real | 0.0000 | 0.0000 | 0.0000 | 0.0000 |
| Montgomery Hills - Unimproved: Personal | 0.0000 | 0.0000 | 0.0000 | 0.0000 |
| Silver Spring - Commercial: Real | 0.0000 | 0.0000 | 0.0000 | 0.0000 |
| Silver Spring - Commercial: Personal | 0.0000 | 0.0000 | 0.0000 | 0.0000 |
| Silver Spring - Unimproved: Real | 0.0000 | 0.0000 | 0.0000 | 0.0000 |
| Silver Spring - Unimproved: Personal | 0.0000 | 0.0000 | 0.0000 | 0.0000 |
| Wheaton - Commercial: Real | 0.0000 | 0.0000 | 0.0000 | 0.0000 |
| Wheaton - Commercial: Personal | 0.0000 | 0.0000 | 0.0000 | 0.0000 |

** On Countywide basis

# History Schedules

## SCHEDULE F-1, TEN YEAR HISTORY OF EXPENDITURES IN CURRENT AND DEFLATED DOLLARS

This schedule shows the growth in expenditures for four major agencies: MCG, MCPS, Montgomery College, and M NCPPC, in both current dollars and deflated to Fiscal Year 09. The purpose is to give a sense of the size of increases in real spending, with inflation removed.

## SCHEDULE F-2, TEN YEAR HISTORY OF REVENUE BY MAJOR CATEGORY

This schedule reports the revenues received by MCG, Debt Service, MCPS, Montgomery College, and M-NCPPC. The great majority of the revenues are collected by Montgomery County government, but the educational institutions do receive significant State aid plus revenues from tuition, food service, and other charges.

The columns showing the percent of total revenues represented by the major categories give a sense of the relative importance of different types of revenues and show changes over time.

## SCHEDULE F-3, TEN YEAR HISTORY OF COUNTY GOVERNMENT WORKYEARS BY FUNCTION

This schedule has two tables that display workforce history in different ways. The first displays MCG FTEs by function. The second table takes the workforce data in the first table and divides it by the estimated population for each year to show the annual change in the number of workers per 1,000 population. The purpose is to show how the size of the MCG workforce, by governmental function, is tracking the growth in population. The data in this table excludes FTEs provided by contract.

## SCHEDULE F-4, TEN YEAR HISTORY OF COUNTY AGENCIES WORKYEARS BY FUND

This schedule is similar to F-3 but displays MCG FTEs by fund over the ten years.

## SCHEDULE F-5, TEN YEAR HISTORY OF PROPERTY TAX RATES FOR TYPICAL PROPERTY OWNER

This schedule shows the tax rates per 100 dollars of assessed valuation paid by the typical property owner.

# SCHEDULE F-6, HISTORICAL ANALYSIS OF PROPERTY TAX RATES

This schedule shows the total average weighted property tax rate (i.e., the rate resulting from taking all rates approved by the County Council, all other municipal district tax rates, and the State of Maryland tax rate, and weighing them by their respective assessable bases related to the Countywide base).

*The Workyears (WYs) employment indicator changed to Full-Time Equivalents (FTEs). Tables throughout the book showing FTEs in prior years have not been converted to FTEs; they still reflect WYs and maintain the integrity of the previously approved budgets.*

# Schedule F-1

## TEN YEAR HISTORY OF EXPENDITURES IN CURRENT AND DEFLATED DOLLARS WITH FISCAL YEAR 11 AS BASE

(in millions)

| | ACTUAL FY11 | ACTUAL FY12 | ACTUAL FY13 | ACTUAL FY14 | ACTUAL FY15 | ACTUAL FY16 | ACTUAL FY17 | ACTUAL FY18 | APPR FY19 | APPR FY20 |
|---|---|---|---|---|---|---|---|---|---|---|
| **COUNTY GOVERNMENT** | | | | | | | | | | |
| General Fund | 848.5 | 891.9 | 1,014.7 | 1,118.0 | 1,146.6 | 1,162.0 | 1,163.6 | 1,148.0 | 1,224.9 | 1,272.2 |
| Expenditures in FY11$ | 848.5 | 866.8 | 970.1 | 1,051.7 | 1,071.6 | 1,076.9 | 1,066.5 | 1,035.2 | 1,084.9 | 1,104.3 |
| Special Funds: Tax Supported | 326.3 | 335.3 | 357.4 | 383.6 | 388.5 | 390.6 | 395.3 | 406.5 | 402.3 | 418.6 |
| Expenditures in FY11$ | 326.3 | 325.9 | 341.7 | 360.9 | 363.1 | 362.0 | 362.3 | 366.5 | 356.3 | 363.4 |
| Grant Fund: Non-Tax Supported | 112.7 | 114.7 | 103.5 | 111.4 | 116.7 | 114.5 | 111.4 | 116.6 | 119.1 | 119.8 |
| Expenditures in FY11$ | 112.7 | 111.5 | 98.9 | 104.8 | 109.1 | 106.1 | 102.1 | 105.1 | 105.5 | 104.0 |
| Special Funds: Non-Tax Supported | 244.5 | 250.9 | 266.9 | 269.7 | 298.8 | 308.4 | 306.3 | 329.0 | 339.9 | 358.5 |
| Expenditures in FY11$ | 244.5 | 243.8 | 255.2 | 253.7 | 279.3 | 285.8 | 280.8 | 296.7 | 301.1 | 311.2 |
| **TOTAL COUNTY GOVERNMENT** | **1,532.0** | **1,592.9** | **1,742.5** | **1,882.7** | **1,950.6** | **1,975.5** | **1,976.5** | **2,000.1** | **2,086.2** | **2,169.1** |
| Expenditures in FY11$ | 1,532.0 | 1,548.0 | 1,665.9 | 1,771.1 | 1,823.0 | 1,830.9 | 1,811.6 | 1,803.5 | 1,847.8 | 1,882.9 |
| **M. C. PUBLIC SCHOOLS(b)** | **2,099.1** | **2,103.4** | **2,192.7** | **2,246.4** | **2,283.1** | **2,321.5** | **2,456.1** | **2,524.8** | **2,596.4** | **2,680.6** |
| Expenditures in FY11$ | 2,099.1 | 2,044.1 | 2,096.3 | 2,113.3 | 2,133.7 | 2,151.5 | 2,251.2 | 2,276.6 | 2,299.7 | 2,326.9 |
| **MONTGOMERY COLLEGE(b)** | **243.1** | **245.6** | **245.1** | **257.0** | **274.7** | **287.4** | **293.7** | **296.5** | **316.0** | **314.7** |
| Expenditures in FY11$ | 243.1 | 238.7 | 234.3 | 241.8 | 256.7 | 266.4 | 269.2 | 267.4 | 279.9 | 273.2 |
| **M-NCPPC(b)** | **109.9** | **111.7** | **118.6** | **123.5** | **130.0** | **133.1** | **136.7** | **144.0** | **153.2** | **158.0** |
| Expenditures in FY11$ | 109.9 | 108.6 | 113.4 | 116.2 | 121.5 | 123.4 | 125.3 | 129.8 | 135.7 | 137.2 |
| **DEBT SERVICE(a)** | **258.2** | **276.5** | **298.3** | **307.5** | **342.7** | **348.5** | **387.5** | **398.0** | **429.1** | **439.2** |
| Expenditures in FY11$ | 258.2 | 268.7 | 285.2 | 289.3 | 320.3 | 323.0 | 355.2 | 358.9 | 380.1 | 381.3 |
| **TOTAL ALL AGENCIES** | **4,242.4** | **4,330.1** | **4,597.3** | **4,817.1** | **4,981.2** | **5,066.0** | **5,250.5** | **5,363.5** | **5,580.9** | **5,761.7** |
| Expenditures in FY11$ | 4,242.4 | 4,208.1 | 4,395.1 | 4,531.6 | 4,655.3 | 4,695.1 | 4,812.6 | 4,836.3 | 4,943.2 | 5,001.5 |
| **CPI - FISCAL YEAR 11 = 100** | **100.0** | **102.9** | **104.6** | **106.3** | **107.0** | **107.9** | **109.1** | **110.9** | **112.9** | **115.2** |
| **Fiscal Year Percent Change** | **----** | **2.9%** | **1.7%** | **1.7%** | **0.7%** | **0.9%** | **1.2%** | **1.8%** | **2%** | **2.3%** |

(a) Includes add-back of State closed school revenues.
(b) Includes tax supported and non-tax supported funds

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# Schedule F-2

## TEN YEAR HISTORY OF REVENUE BY MAJOR CATEGORY AND AS A PERCENT OF TOTAL REVENUE

(in millions)

| FISCAL YEAR | PROPERTY TAX | | INCOME TAX | | TRANSFER TAX | | OTHER TAXES | | LICENSES & PERMITS | | CHARGES FOR SERVICES | | INTERGOV .AID | | FINES & MISC REVENUE | | TOTAL REVENUE |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | $ | % | $ | % | $ | % | $ | % | $ | % | $ | % | $ | % | $ | % | $ |
| FY20 Approved | 1,836.8 | 31.4 | 1,640.3 | 28.1 | 199.1 | 3.4 | 323.3 | 5.5 | 58.8 | 1.0 | 395.0 | 6.8 | 1,210.2 | 20.7 | 181.4 | 3.1 | 5,844.9 |
| FY19 Estimate | 1,786.5 | 31.9 | 1,542.9 | 27.5 | 196.7 | 3.5 | 318.4 | 5.7 | 55.9 | 1.0 | 384.1 | 6.8 | 1,146.3 | 20.4 | 176.8 | 3.2 | 5,607.7 |
| FY19 Approved | 1,808.4 | 32.0 | 1,585.2 | 28.1 | 177.2 | 3.1 | 313.8 | 5.6 | 55.2 | 1.0 | 386.8 | 6.9 | 1,151.0 | 20.4 | 166.6 | 3.0 | 5,644.2 |
| FY18 Actual | 1,754.3 | 32.1 | 1,469.3 | 26.9 | 171.5 | 3.1 | 314.3 | 5.8 | 56.9 | 1.0 | 390.2 | 7.1 | 1,110.0 | 20.3 | 192.2 | 3.5 | 5,458.6 |
| FY17 Actual | 1,732.4 | 32.1 | 1,466.6 | 27.2 | 193.8 | 3.6 | 305.7 | 5.7 | 52.1 | 1.0 | 401.5 | 7.4 | 1,075.5 | 19.9 | 164.4 | 3.0 | 5,392.0 |
| FY16 Actual | 1,595.3 | 31.2 | 1,422.4 | 27.8 | 171.3 | 3.3 | 299.3 | 5.8 | 55.7 | 1.1 | 385.0 | 7.5 | 1,038.7 | 20.3 | 152.6 | 3.0 | 5,120.3 |
| FY15 Actual | 1,549.2 | 31.5 | 1,310.8 | 26.7 | 156.2 | 3.2 | 308.5 | 6.3 | 49.7 | 1.0 | 378.9 | 7.7 | 1,018.5 | 20.7 | 143.2 | 2.9 | 4,915.1 |
| FY14 Actual | 1,537.8 | 31.0 | 1,376.8 | 27.7 | 152.5 | 3.1 | 287.6 | 5.8 | 54.2 | 1.1 | 403.0 | 8.1 | 982.8 | 19.8 | 167.2 | 3.4 | 4,961.9 |
| FY13 Actual | 1,486.0 | 31.2 | 1,317.5 | 27.6 | 151.3 | 3.2 | 295.1 | 6.2 | 52.1 | 1.1 | 389.0 | 8.2 | 939.4 | 19.7 | 136.5 | 2.9 | 4,767.0 |
| FY12 Actual | 1,447.9 | 31.3 | 1,255.1 | 27.2 | 127.3 | 2.8 | 295.3 | 6.4 | 50.0 | 1.1 | 371.5 | 8.0 | 911.2 | 19.7 | 163.0 | 3.5 | 4,621.3 |
| FY11 Actual | 1,430.2 | 33.1 | 1,039.2 | 24.1 | 129.5 | 3.0 | 305.2 | 7.1 | 41.3 | 1.0 | 352.9 | 8.2 | 879.0 | 20.4 | 141.8 | 3.3 | 4,319.2 |

* Totals do not include uses of prior year reserves or transfers

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# Schedule F-3

## TEN YEAR HISTORY OF COUNTY GOVERNMENT FTEs BY FUNCTION

| Function | APPR FY11 | APPR FY12 | APPR FY13 | APPR FY14 | APPR FY15 | APPR FY16 | APPR FY17 | APPR FY18 | APPR FY19 | APPR FY20 |
|---|---|---|---|---|---|---|---|---|---|---|
| General Government | 948.50 | 944.60 | 985.48 | 1,012.51 | 1,046.59 | 1,096.31 | 1,112.55 | 1,146.20 | 1,151.67 | 1,167.91 |
| Public Safety | 3,482.30 | 3,546.90 | 3,520.15 | 3,579.19 | 3,669.91 | 3,709.53 | 3,743.63 | 3,790.18 | 3,809.33 | 3,842.39 |
| Transportation | 1,151.60 | 1,136.40 | 1,120.89 | 1,137.79 | 1,160.51 | 1,164.52 | 1,174.30 | 1,206.20 | 1,208.20 | 1,244.20 |
| Health & Human Services | 1,485.80 | 1,485.70 | 1,558.60 | 1,568.76 | 1,588.87 | 1,593.66 | 1,619.38 | 1,648.71 | 1,670.36 | 1,683.09 |
| Libraries, Culture & Recreation | 675.20 | 666.20 | 715.95 | 774.31 | 824.81 | 833.59 | 856.40 | 890.12 | 893.52 | 925.66 |
| Community Development & Housing | 263.50 | 262.20 | 293.15 | 306.20 | 318.20 | 326.20 | 332.75 | 345.85 | 346.35 | 351.85 |
| Environment | 151.20 | 187.10 | 193.98 | 195.09 | 200.49 | 204.79 | 210.81 | 213.11 | 214.21 | 216.11 |
| Non-Departmental Accounts | 2.60 | 1.60 | 1.65 | 3.88 | 4.08 | 4.23 | 4.18 | 4.21 | 4.64 | 6.38 |
| Liquor Control | 312.90 | 323.00 | 324.02 | 338.82 | 336.82 | 426.72 | 432.42 | 438.20 | 442.20 | 427.70 |
| **Subtotal** | **8,473.60** | **8,553.70** | **8,713.87** | **8,916.55** | **9,150.28** | **9,359.55** | **9,486.42** | **9,682.78** | **9,740.48** | **9,865.29** |
| Plus Council & Judicial Offices * | 486.90 | 481.80 | 513.68 | 528.73 | 528.56 | 535.96 | 544.86 | 552.85 | 560.03 | 567.93 |
| **TOTAL COUNTY GOVERNMENT** | **8,960.50** | **9,035.50** | **9,227.55** | **9,445.28** | **9,678.84** | **9,895.51** | **10,031.28** | **10,235.63** | **10,300.51** | **10,433.22** |
| **Government FTEs PER 1000 Population** | | | | | | | | | | |
| General Government | 0.98 | 0.97 | 0.99 | 1.01 | 1.03 | 1.07 | 1.07 | 1.08 | 1.08 | 1.07 |
| Public Safety | 3.58 | 3.62 | 3.53 | 3.55 | 3.60 | 3.60 | 3.60 | 3.57 | 3.58 | 3.53 |
| Transportation | 1.19 | 1.16 | 1.12 | 1.13 | 1.14 | 1.13 | 1.13 | 1.14 | 1.14 | 1.14 |
| Health & Human Services | 1.53 | 1.52 | 1.56 | 1.56 | 1.56 | 1.55 | 1.56 | 1.55 | 1.57 | 1.55 |
| Libraries, Culture & Recreation | 0.70 | 0.68 | 0.72 | 0.77 | 0.81 | 0.81 | 0.82 | 0.84 | 0.84 | 0.85 |
| Community Development & Housing | 0.27 | 0.27 | 0.29 | 0.30 | 0.31 | 0.32 | 0.32 | 0.33 | 0.33 | 0.32 |
| Environment | 0.16 | 0.19 | 0.19 | 0.19 | 0.20 | 0.20 | 0.20 | 0.20 | 0.20 | 0.20 |
| Non-Departmental Accounts | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.01 |
| Liquor Control | 0.32 | 0.33 | 0.32 | 0.34 | 0.33 | 0.41 | 0.42 | 0.41 | 0.42 | 0.39 |
| **Total County-Less Elective Offices** | **8.72** | **8.74** | **8.73** | **8.85** | **8.97** | **9.10** | **9.13** | **9.11** | **9.16** | **9.06** |
| Plus Council & Judicial Offices * | 0.50 | 0.49 | 0.51 | 0.52 | 0.52 | 0.52 | 0.52 | 0.52 | 0.53 | 0.52 |
| **TOTAL COUNTY GOVERNMENT** | **9.22** | **9.23** | **9.24** | **9.38** | **9.49** | **9.62** | **9.66** | **9.63** | **9.69** | **9.58** |
| **Population** | **971,400** | **978,700** | **998,540** | **1,007,311** | **1,020,000** | **1,029,000** | **1,038,500** | **1,062,500** | **1,063,510** | **1,088,823** |

* Includes official and staff of offices headed by elected officials.
Effective FY13, Workyears have been converted to Full-Time Equivalents(FTEs) and will no longer measure lapse and overtime.
Historical Workyears and Populations reflect the Original Approved Budget.

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# Schedule F-4

## TEN YEAR HISTORY OF COUNTY AGENCIES FTEs BY FUND

| | FY11 WORKYEARS | FY12 WORKYEARS | FY13 WORKYEARS | FY14 WORKYEARS | FY15 WORKYEARS | FY16 FTEs | FY17 FTEs | FY18 FTEs | FY19 FTEs | FY20 FTEs |
|---|---|---|---|---|---|---|---|---|---|---|
| **GENERAL FUND** | | | | | | | | | | |
| General Fund | 911.70 | 890.30 | 939.32 | 968.22 | 1,000.38 | 1,058.35 | 1,076.64 | 1,107.01 | 1,117.56 | 1,135.80 |
| Public Safety | 2,431.00 | 2,484.00 | 2,459.85 | 2,499.71 | 2,583.25 | 2,610.17 | 2,646.27 | 2,709.82 | 2,717.47 | 2,733.53 |
| Transportation | 252.90 | 207.80 | 224.15 | 242.31 | 244.17 | 248.17 | 252.27 | 252.27 | 252.27 | 255.77 |
| Health & Human Services | 1,485.80 | 1,485.70 | 1,558.60 | 1,568.76 | 1,588.87 | 1,593.66 | 1,619.38 | 1,648.71 | 1,670.36 | 1,683.09 |
| Libraries, Culture & Recreation | 290.90 | 288.00 | 313.96 | 349.94 | 384.56 | 388.56 | 386.56 | 395.26 | 395.51 | 404.01 |
| Community Development & Housing | 77.50 | 70.30 | 79.75 | 90.00 | 96.00 | 98.00 | 73.40 | 86.40 | 86.40 | 87.80 |
| Environment | 13.30 | 12.10 | 11.49 | 11.49 | 13.09 | 15.09 | 16.50 | 16.50 | 16.50 | 16.70 |
| Non-Departmental Accounts | 2.60 | 1.60 | 1.65 | 3.88 | 4.08 | 4.23 | 4.18 | 4.21 | 4.64 | 6.38 |
| **TOTAL GENERAL FUND **** | **5,465.70** | **5,439.80** | **5,588.77** | **5,734.31** | **5,914.40** | **6,016.23** | **6,075.20** | **6,220.18** | **6,260.71** | **6,323.08** |
| **SPECIAL FUNDS** | | | | | | | | | | |
| Urban Districts | 50.20 | 52.00 | 55.32 | 55.02 | 58.30 | 58.30 | 58.60 | 58.60 | 58.60 | 58.60 |
| Mass Transit | 802.60 | 830.30 | 814.41 | 816.06 | 835.62 | 836.19 | 842.47 | 874.37 | 876.37 | 908.87 |
| Fire Tax District | 1,235.00 | 1,243.00 | 1,253.80 | 1,281.56 | 1,286.56 | 1,299.26 | 1,302.76 | 1,286.76 | 1,298.26 | 1,318.26 |
| Recreation | 362.20 | 352.50 | 375.19 | 397.63 | 413.51 | 417.29 | 440.77 | 464.79 | 466.94 | 490.38 |
| Economic Development Fund | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Cable Television | 25.50 | 26.50 | 29.50 | 30.50 | 30.50 | 30.50 | 31.50 | 32.50 | 31.85 | 30.85 |
| Montgomery Housing Initiative | 12.00 | 13.10 | 14.80 | 14.70 | 14.70 | 14.70 | 14.70 | 14.70 | 15.20 | 17.05 |
| Water Quality Protection | 38.20 | 72.10 | 79.10 | 81.39 | 84.39 | 86.69 | 88.76 | 91.47 | 91.47 | 93.17 |
| Community Use of Public Facilities | 22.10 | 25.70 | 26.80 | 26.74 | 26.74 | 27.74 | 29.07 | 30.07 | 31.07 | 31.27 |
| Parking Districts | 45.80 | 48.00 | 48.79 | 48.59 | 49.89 | 49.33 | 48.53 | 48.53 | 48.53 | 48.53 |
| Permitting Services | 173.00 | 177.80 | 197.60 | 200.50 | 206.50 | 212.50 | 243.65 | 243.75 | 243.75 | 246.00 |
| Solid Waste Services | 99.70 | 102.90 | 103.39 | 102.21 | 103.01 | 103.01 | 105.55 | 105.14 | 106.24 | 106.24 |
| Vaccum Leaf Collection | 50.30 | 50.30 | 33.54 | 30.83 | 30.83 | 30.83 | 31.03 | 31.03 | 31.03 | 31.03 |
| Liquor Control | 312.90 | 323.00 | 324.02 | 338.82 | 336.82 | 426.72 | 432.42 | 438.20 | 442.20 | 427.70 |
| **TOTAL SPECIAL FUNDS** | **3,230.50** | **3,318.20** | **3,357.26** | **3,425.55** | **3,478.37** | **3,594.06** | **3,670.81** | **3,720.91** | **3,742.51** | **3,808.95** |
| **INTERNAL SERVICE FUNDS** | | | | | | | | | | |
| Employee Health Benefit Self Insurance | 11.50 | 12.70 | 16.15 | 20.25 | 20.85 | 21.25 | 22.30 | 25.25 | 25.25 | 23.65 |
| Motor Pool | 194.30 | 205.60 | 205.10 | 205.30 | 204.10 | 204.10 | 204.10 | 204.10 | 206.10 | 211.10 |
| Printing & Mail | 29.30 | 29.80 | 30.90 | 29.50 | 30.75 | 29.75 | 28.75 | 34.07 | 34.07 | 34.57 |
| Self Insurance | 29.20 | 29.40 | 29.37 | 30.37 | 30.37 | 30.12 | 30.12 | 31.12 | 31.87 | 31.87 |
| **TOTAL INTERNAL SERVICE FUNDS** | **264.30** | **277.50** | **281.52** | **285.42** | **286.07** | **285.22** | **285.27** | **294.54** | **297.29** | **301.19** |
| **TOTAL COUNTY GOVERNMENT** | **8,960.50** | **9,035.50** | **9,227.55** | **9,445.28** | **9,678.84** | **9,895.51** | **10,031.28** | **10,235.63** | **10,300.51** | **10,433.22** |
| **MONT. COUNTY PUBLIC SCHOOLS** | **20,743.70** | **20,609.70** | **20,841.75** | **21,241.85** | **21,579.89** | **21,850.60** | **22,248.73** | **22,284.33** | **22,452.26** | **22,867.11** |
| **MONTGOMERY COLLEGE** | **1,918.80** | **1,857.10** | **1,857.10** | **1,862.10** | **1,940.60** | **1,948.60** | **1,920.60** | **1,917.60** | **1,925.60** | **1,910.85** |
| **M-NCPPC** | **1,046.80** | **966.70** | **951.45** | **958.55** | **978.60** | **1,015.09** | **1,045.19** | **1,080.64** | **1,089.66** | **1,102.41** |
| **GRAND TOTAL** | **32,669.80** | **32,469.00** | **32,877.85** | **33,507.78** | **34,177.93** | **34,709.80** | **35,245.80** | **35,518.20** | **35,768.03** | **36,313.59** |

**Includes grant FTEs related to General Fund functions.

Prior to FY10 the Leaf Vacuum Fund was included in Solid Waste Services

Effective FY13, Workyears have been converted to Full-Time Equivalents (FTEs) and will no longer lapse and overtime. Historical Workyears reflect the Original Approved Budget

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# Schedule F-5

## TEN YEAR HISTORY OF PROPERTY TAX RATES FOR TYPICAL PROPERTY OWNER

**Tax Rate Per $100 Assessed Value**

| FISCAL YEAR | COUNTY | MASS TRANSIT | FIRE | RECREATION | STORM DRAINAGE | M -NCPPC | TOTAL COUNTY | STATE | TOTAL TAX RATE |
|---|---|---|---|---|---|---|---|---|---|
| **FY20 - Real** | 0.7166 | 0.0672 | 0.1068 | 0.0261 | n/a | 0.0740 | 0.9907 | 0.1120 | 1.1027 |
| **FY20 - Personal** | 1.7915 | 0.1680 | 0.2670 | 0.0653 | n/a | 0.1850 | 2.4768 | n/a | 2.4768 |
| **FY19 - Real** | 0.7414 | 0.0498 | 0.1065 | 0.0254 | n/a | 0.0696 | 0.9927 | 0.1120 | 1.1047 |
| **FY19 - Personal** | 1.8535 | 0.1245 | 0.2663 | 0.0635 | n/a | 0.1740 | 2.4817 | n/a | 2.4817 |
| **FY18 - Real** | 0.7484 | 0.0580 | 0.1089 | 0.0240 | n/a | 0.0736 | 1.0129 | 0.1120 | 1.1249 |
| **FY18 - Personal** | 1.8710 | 0.1450 | 0.2723 | 0.0600 | n/a | 0.1840 | 2.5323 | n/a | 2.5323 |
| **FY17 - Real** | 0.7734 | 0.0520 | 0.1140 | 0.0230 | 0.0030 | 0.0728 | 1.0382 | 0.1120 | 1.1502 |
| **FY17 - Personal** | 1.9335 | 0.1300 | 0.2850 | 0.0575 | 0.0075 | 0.1820 | 2.5955 | n/a | 2.5955 |
| **FY16 - Real** | 0.7230 | 0.0600 | 0.1160 | 0.0230 | 0.0030 | 0.0742 | 0.9992 | 0.1120 | 1.1112 |
| **FY16 - Personal** | 1.8075 | 0.1500 | 0.2900 | 0.0575 | 0.0075 | 0.1855 | 2.4980 | n/a | 2.4980 |
| **FY15 - Real** | 0.732 | 0.040 | 0.136 | 0.023 | 0.003 | 0.074 | 1.008 | 0.112 | 1.120 |
| **FY15 - Personal** | 1.830 | 0.100 | 0.340 | 0.058 | 0.008 | 0.185 | 2.520 | n/a | 2.520 |
| **FY14 - Real** | 0.759 | 0.042 | 0.125 | 0.020 | 0.003 | 0.072 | 1.021 | 0.112 | 1.133 |
| **FY14 - Personal** | 1.897 | 0.105 | 0.313 | 0.050 | 0.008 | 0.181 | 2.554 | n/a | 2.554 |
| **FY13 - Real** | 0.724 | 0.048 | 0.134 | 0.021 | 0.003 | 0.073 | 1.003 | 0.112 | 1.115 |
| **FY13 - Personal** | 1.810 | 0.120 | 0.335 | 0.052 | 0.008 | 0.183 | 2.508 | n/a | 2.508 |
| **FY12 - Real** | 0.713 | 0.038 | 0.121 | 0.018 | 0.003 | 0.066 | 0.959 | 0.112 | 1.071 |
| **FY12 - Personal** | 1.783 | 0.095 | 0.303 | 0.045 | 0.008 | 0.166 | 2.400 | n/a | 2.400 |
| **FY11 - Real** | 0.699 | 0.037 | 0.097 | 0.018 | 0.003 | 0.061 | 0.915 | 0.112 | 1.027 |
| **FY11 - Personal** | 1.747 | 0.092 | 0.242 | 0.045 | 0.007 | 0.153 | 2.286 | n/a | 2.286 |

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# Schedule F-6

## HISTORICAL ANALYSIS OF WEIGHTED REAL PROPERTY TAX RATES
### MONTGOMERY COUNTY
**Average Weighted Rate Per $100 of Assessed Value**

| Fiscal Year | Total | Maryland | Municipalities | Montgomery County |
|---|---|---|---|---|
| 2020 | $1.1353 | $0.1120 | $0.0447 | $0.9786 |
| 2019 | $1.1372 | $0.1120 | $0.0438 | $0.9814 |
| 2018 | $1.1582 | $0.1120 | $0.0450 | $1.0012 |
| 2017 | $1.1813 | $0.1120 | $0.0429 | $1.0264 |
| 2016 | $1.1420 | $0.1120 | $0.0430 | $0.9870 |
| 2015 | $1.152 | $0.112 | $0.044 | $0.996 |
| 2014 | $1.167 | $0.112 | $0.045 | $1.010 |
| 2013 | $1.148 | $0.112 | $0.045 | $0.991 |
| 2012 | $1.101 | $0.112 | $0.043 | $0.946 |
| 2011 | $1.060 | $0.112 | $0.044 | $0.904 |

Notes: "Montgomery County" is the weighted average of adopted rates for the tax-supported property revenues and do not include parking lot districts.

"Municipalities" are the weighted average of approximately 23 municipal districts and are based on adopted tax rates for FY20 and estimated taxable assessments for FY20.

**MONTGOMERY COUNTY DEPARTMENT OF FINANCE** **JUNE 2019**

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Resolution No.: 19-128
Introduced: May 23, 2019
Adopted: May 23, 2019

**COUNTY COUNCIL**
**FOR MONTGOMERY COUNTY, MARYLAND**

By: County Council

**SUBJECT**: Approval of and Appropriation for the FY 2020 Operating Budget of the Montgomery County Government

## Background

1. As required by Section 303 of the County Charter, the County Executive sent to the County Council the FY 2020 Operating Budget for the Montgomery County Government.

2. As required by Section 304 of the County Charter, notice of public hearing was given and a public hearing was held.

## Action

The County Council for Montgomery County, Maryland approves the following resolution:

1. The Council approves the FY 2020 Operating Budget for the Montgomery County Government and appropriates the funds as shown on the attachment to this resolution in the following sections.

   Section A: The General Fund Operating Budget contains the tax-supported, non-grant-funded appropriations for departmental and non-departmental General Fund accounts.

   Section B: The Special Revenue Funds Tax-Supported Budget contains the non-grant appropriations associated with all tax-supported Special Funds.

   Section C: The Debt Service Budget includes all tax-supported debt service on General Obligation Bonds for the General Fund and tax-supported Special Funds and all tax-supported expenditures for long term leases, short term leases, and other tax-supported and non-tax supported debt.

Section D: The Grant Fund Operating Budget contains the grant-funded appropriations for all tax-supported General Fund accounts and tax-supported Special Fund accounts of County Government. Any appropriation for and spending on any project funded by non-County funds is contingent on notice of receipt of the non-County funds.

Section E: The Special Revenue Funds Self-Supporting Funds Budget contains both grant and non-grant-funded appropriations for self-supporting (non-tax-supported) funds.

Section F: The Enterprise Funds Budget contains both grant and non-grant-funded appropriations for enterprise funds and the debt service appropriation for enterprise funds, and notes the total appropriations for the County's Risk Management Liability and Property Coverage Self-Insurance Fund and Employees Health Benefits Self-Insurance Fund.

2. This resolution re-appropriates or appropriates revenue received from non-County sources for programs funded in whole or in part from those non-County funds:

   (a) together with matching County funds, if any; and
   (b) to the extent that the program period approved by the non-County source requires more than one fiscal year to complete the grant program, under the terms of receipt of the non-County revenues.

3. This resolution re-appropriates the fund balances of the following funds:

   Central Duplicating Fund
   Economic Development Fund
   Housing Initiative Fund
   Motor Pool (DGS) Internal Service Fund
   Rehabilitation Loan Fund
   Restricted Donation Special Revenue Fund

4. This resolution re-appropriates the June 30, 2019 fund balance for the Drug Enforcement Forfeiture Fund permitting it to be spent in FY 2020. As required in Section 35-13B of the County Code, the Chief of Police must provide reports to the Executive and the Council on December 15, 2019 and March 15, 2020 regarding the unreserved fund balance, expenditures, and the approved budget for the Drug Enforcement Forfeiture Fund.

5. This resolution re-appropriates encumbered appropriations, permitting them to be spent in FY 2020. Any unencumbered appropriation lapses at the end of FY 2020, except as re-appropriated elsewhere in this resolution.

6. Section G of this resolution lists the entities designated to receive non-competitive contract awards under Section 11B-14(a)(4) of the County Code, which states: "A contract may be awarded without competition if the Chief Administrative Officer makes a written determination that the contract award serves a public purpose and a proposed contractor has been identified in a grant or appropriation resolution approved by the Council."

Appropriations for these awards are included in the departmental and non-departmental appropriations in Sections A through F. The Chief Administrative Officer has determined that the entities listed in Section G serve a public purpose and contract awards are in the public interest. The amounts listed in Section G are estimates only and may vary due to changed circumstances. The Council in Resolution 14-490 adopted the process to designate entities under this provision.

7. This resolution appropriates $17,562,175 to the Department of Health and Human Services to provide a payment to organizations providing direct services to clients of residential, community supported living arrangements, day habilitation, or supportive employment provided through the Developmental Disabilities Administration. In order to receive this payment, an organization must provide any documentation requested by the Department of Health and Human Services and the organization must be in compliance with the Montgomery County Minimum Wage law. Section G of this resolution includes entities eligible to receive this non-competitive payment.

8. This resolution appropriates $651,012 to the Department of Health and Human Services to provide a payment to organizations providing adult medical daycare services that accept Medicaid funding. In order to receive this payment, an organization must demonstrate to the Department it is licensed and in good standing with the Maryland Department of Health, Office of Healthcare Quality. The organization must provide any documentation requested by the Department to determine the use of the program by Medicaid funded County residents and the provider must be in compliance with the Montgomery County Minimum Wage law. Section G of this resolution includes entities eligible to receive this non-competitive payment.

9. If an error in the name of an entity or the stated purpose for a non-competitive contract identified in Section G does not alter the substance of the Chief Administrative Officer's determination and Council's approval of the award, the Director of the Office of Procurement may proceed with the non-competitive contract without an amendment to Section G. The Director of the Office of Procurement must notify the Council within 7 days after making each determination.

10. In the following agency budgets, the Council appropriates payments to the Risk Management Liability and Property Coverage Self-Insurance Fund. The Director of Finance must transfer the following amounts from the respective appropriations for County Government, the Montgomery County Public Schools, and Montgomery College to the Risk Management Liability and Property Coverage Self-Insurance Fund on or immediately after July 1, 2019. The Director of Finance must notify the Maryland-National Capital Park and Planning Commission that its contribution to the Fund is due on or immediately after July 1, 2019.

| | |
|---|---|
| $19,791,523 | County General Fund Risk Management Non-Departmental Account |
| 11,084,779 | County Special, Enterprise, and Internal Service Funds Contributions |
| 14,178,137 | Fire and Rescue System – Fire Tax District Funds |

| | |
|---|---|
| $22,998,587 | Montgomery County Public Schools |
| 2,099,625 | Montgomery College |
| 1,001,176 | Maryland- National Park and Planning Commission |

In addition to contributions from County Government and County and Bi-county agencies, the following contributions and revenues are expected to be realized in FY 2020.

| | |
|---|---|
| $1,423,878 | Housing Opportunities Commission |
| 176,436 | Montgomery County Revenue Authority |
| 503,991 | City of Gaithersburg |
| 30,286 | City of Rockville Housing Authority/Rockville Housing Enterprises |
| 48,043 | Bethesda Urban Partnership |
| 68,019 | Other Municipal Income |
| 2,000,000 | Other Income (includes investment income and recovered losses) |

These contributions and the fund balance are available to support a FY 2020 Risk Management Liability and Property Coverage Self-Insurance Fund appropriation of $75,404,480.

11. This resolution appropriates $20,000,000 for the Future Federal, State, or Other Grant Non-Departmental Account in the County Government Grant Fund to fund specific programs or activities designated in a grant, donation, contribution, reimbursement, or other non-County funding source received in FY 2020. When the County receives funds for a program from a non-County source, the County Executive may transfer appropriation from this Account to the appropriate fund for a department or office to support the program. The following conditions apply to the use of this transfer authority:

    (a) The program must not require any new FY 2020 tax-supported appropriation or future tax-supported County funds.
    (b) Subject to the balance in the account, any amount can be transferred in FY 2020 for any program which meets at least one of the following five conditions: (1) the amount is $200,000 or less; (2) the program was funded in FY 2019; (3) the program was included in the FY 2020 budget; (4) the program was funded by the Council in a supplemental or special appropriation in FY 2020; (5) the amount is funded by an insurance reimbursement that has been received; (6) the amount is funded by revenues from the State of Maryland Emergency Number Systems Board.
    (c) The Executive must notify the Council within 30 days after each transfer.

    The Department of Finance may transfer appropriation to the Restricted Donation Special Revenue Fund on a quarterly basis. The Council must approve a transfer for any individual donation which exceeds $200,000 unless the donation meets one of the conditions in subparagraph (b) of this paragraph. For FY 2020, the Department may transfer appropriation to the Restricted Donations Special Revenue Fund in order to

spend proceeds from the Pepco/Exelon Merger Proceeds for programs included in the conditions set forth in Order 86990 of the Maryland Public Service Commission.

The Executive must approve each transfer under this paragraph and must notify the Council within 30 days after each transfer. The Office of Management and Budget must maintain a record to ensure that the total appropriation is not exceeded.

The Executive may also transfer an appropriation from a specific department or office grant appropriation in the County Government Grant Fund to the Future Federal, State, or Other Grant Non-Departmental Account when a specific grant is less than the amount appropriated. The amount of the transfer must equal the difference between the amount appropriated and the grant award.

For FY 2020, the County Executive may transfer appropriation from this Non-Departmental Account to the Department of Police for expenses incurred as a part of an agreement with another governmental entity to fund law enforcement activities as requested or approved by that entity. The Executive must notify the Council in writing within 10 working days when this method of transfer is used for an amount that exceeds $200,000. The Executive must provide the notice required in Paragraph 17 in the case of an emergency response.

12. The Executive may transfer County matching funds within a department or office from the appropriate fund to an account for the same department or office in the Grant Fund when the grantor requires a County match.

13. When the County Government receives more non-County funds than were budgeted for a program which also receives some County funds:

    a) Council approval is not required to substitute the non-County funds for County funds. In this case, there is no change in the appropriation.
    b) Council approval is required to increase the appropriation. The Council may decide to substitute non-County funds for County funds instead of increasing the appropriation.

14. When the County Government receives official notice that government aid or grant funds will be less than was budgeted for a program:

    a) Council approval is required to substitute County tax-supported funds for non-County funds. In this case, there is no change in appropriation.
    b) The Executive must report to the Council any recommendation to reduce expenditures in an affected program to offset any loss of non-County funds. A reduction of 10% or less from the amount estimated in the FY 2019 approved budget for any grant or specific source of government aid may be reported through the report required in paragraph 11(c) of this resolution.

15. For FY 2020, funds for Federal Emergency Management Agency (FEMA) reimbursements of Urban Search and Rescue Team activities may be appropriated through a transfer from the Future Federal, State, or Other Grant Non-Departmental Account as provided in paragraph 11. In order to use this method of appropriation, the County Executive or a designee must forward a copy of each FEMA authorization letter to the Council President within 5 working days after the County receives the FEMA authorization.

16. For FY 2020, reimbursement payments from the Federal government for providing security through the Police Department on an overtime basis may be appropriated through a transfer from the Future Federal, State, or Other Grant Non-Departmental Account as provided in paragraph 11. In order to use this method of appropriation, the Executive must forward to the Council President a copy of a contract, memorandum, or letter from a Federal agency authorizing the County to provide such security. The Department must specify the amount of reimbursement funding, and the contract, letter, or memorandum must be forwarded within 5 working days after the County receives the authorization.

17. For FY 2020, reimbursement payments from Federal, state, or local governments for emergency response or assistance by Montgomery County departments or offices may be appropriated through a transfer from the Future Federal, State, or Other Grant Non-Departmental Account as provided in paragraph 11. In order to use this method of appropriation, the Executive must forward to the Council President a copy of the contract, memorandum, or letter from the Federal, state, or local agency authorizing the County to provide the requested assistance. The Executive must specify the amount of reimbursement funding and must forward the contract, letter, or memorandum within 5 working days after the County receives the authorization.

18. In Resolution No. 19-86, adopted April 30, 2019, the Council expressed its intent to appropriate the funds necessary to implement the collective bargaining agreement with the Fraternal Order of Police, Lodge 35 for July 1, 2019 through June 30, 2020. This resolution appropriates full funding for the following contract provisions for FY 2020.

    (a) 3.5% service increments for all eligible members on their anniversary date.
    (b) An additional 3.5% service increment payable on the first full pay period following July 1, 2019 for eligible members who were eligible for a service increment in either FY 2012 or FY2013 that the Council did not fund.
    (c) Tuition assistance cap at $135,000.
    (d) 3.5% longevity increments for eligible employees.
    (e) An additional 3.5% longevity step for eligible members after 16 years of service.
    (f) A $1,000 lump sum payment for eligible members who are not eligible for either the service increment described in paragraph (b) or the additional service increment described in paragraph (e) payable on the first full pay period following July 1, 2019.
    (g) An increase in the shoe allowance for members assigned to the Training Academy.
    (h) Cell phones for master police officers.
    (i) No general wage adjustment for any bargaining unit members.

This resolution appropriates funds in FY 2020 for the medical, dental, prescription drug, vision, long-term disability, and life insurance provisions as described in paragraph 32. This Resolution appropriates funds in FY 2020 for retirement benefits as required by law.

19. In Resolution No. 19-88, adopted April 30, 2019, the Council expressed its intent to appropriate the funds necessary to implement the collective bargaining agreement with Local 1664, Montgomery County Career Fire Fighters Association of the International Association of Fire Fighters, AFL-CIO for July 1, 2019 through June 30, 2020. This resolution appropriates full funding for the following contract provisions in FY 2020.

    (a) 2.4% general wage adjustment for all bargaining unit members on the first full pay period beginning after November 10, 2019.
    (b) 3.5% longevity increment for eligible bargaining unit members with 20 or 24 years of service.
    (c) 3.5% service increments for all eligible bargaining unit members on their anniversary.
    (d) Tuition Assistance.
    (e) Increase in assignment pay differential to 3.2% of defined salary.
    (f) Increase in the ALS provider differential to 15% of defined salary.
    (g) Increase in special duty differential for members assigned to EDD to $7,075.

    This resolution appropriates funds in FY 2020 for the medical, dental, prescription drug, vision, long-term disability, and life insurance provisions as described in paragraph 32. This resolution appropriates funds in FY 2020 for retirement benefits as required by law.

20. In Resolution No. 19-97, adopted May 13, 2019, the Council expressed its intent to appropriate the funds necessary to implement the renegotiated collective bargaining agreement with Local 1994, Municipal and County Government Employees Organization of the United Food and Commercial Workers, AFL-CIO (MCGEO) for the period July 1, 2019 through June 30, 2020, except for the group insurance provisions and the 1.25% FY 2011 service increment payable in July 2020 and the 1.25% FY 2011 service increment payable in July 2021. This resolution appropriates full funding for the following contract provisions in FY 2020.

    (a) 2.25% general wage adjustment payable on the first pay period after December 1, 2019.
    (b) 3.5% service increments for all eligible bargaining unit members on their anniversary date.
    (c) 1.0% service increment payable after January 1, 2020 for all eligible bargaining unit members who were eligible to receive a service increment in FY 2011 when the Council did not approve any FY 2011 wage increases for any County employees in May 2010.

(d) Longevity step increment of 2.5% for eligible bargaining unit members per the Agreement on the Correctional Officer and Deputy Sheriff Uniform salary schedules effective July 1, 2019.
(e) A $1,000 lump sum payment on July 1, 2019 for each member who is not eligible for a service increment in FY 2020.
(f) An increase in stand-by pay for Fire Marshals who must remain ready during off-duty hours.
(g) $3.25/hour training differential pay for bus operators, police telecommunicators, correctional officers, and deputy sheriffs while training new unit members.
(h) An increase to the Get-in Program Transit Subsidy to $75/month for all unit members.
(i) Administrative leave for unit members who donate an organ.
(j) Tuition Assistance maximum per member increase from $2,030 to $2,130.
(k) Cell phones for school health room nurses.
(l) Installation of emergency lighting and safety reflector striping on all transit coordinator road vehicles.
(m) All weather safety outerwear for transit coordinators.
(n) Rugged laptops for transit information techs.
(o) Additional $0.25 per hour for seasonal employees.

This resolution appropriates funds in FY 2020 for the medical, dental, prescription drug, vision, long-term disability, and life insurance provisions as described in paragraph 32. This resolution appropriates funds in FY 2020 for retirement benefits as required by law.

21. Effective the first full pay period after December 1, 2019 the Council approves a 2.25% general wage adjustment and adjustment to the minimum and maximum of each grade in the Salary Schedules for County Government non-represented employees. This resolution appropriates funds in FY 2020 for this purpose.

22. Effective the first full pay period that includes July 1, 2019 the minimum for Grades S1, S2, S3, S4, and S5 and the maximum for Grades S1, S2 and S3 of the Seasonal Salary Schedule will be adjusted to equal the County minimum wage for a large employer of $13.00 per hour that becomes effective July 1, 2019. Effective the first full pay period after July 1, 2019 the remaining hourly rates and hourly equivalents are increased by $0.25 per hour. This resolution appropriates funds in FY 2020 for this purpose.

23. Effective the first full pay period beginning after December 1, 2019 the Council approves a 2.25% general wage adjustment and adjustment to the minimum and maximum of each grade in the Salary Schedule for non-represented employees in the Management Leadership Service (MLS). This resolution appropriates funds in FY 2020 for this purpose.

24. Effective the first full pay period beginning after December 1, 2019 the Council approves a 2.25% general wage adjustment and adjustment to the minimum and maximum of each grade in the Salary Schedule for Police Management. This resolution appropriates funds in FY 2020 for this purpose.

25. Effective the first full pay period beginning after December 1, 2019 the Council approves a 2.25% general wage adjustment and adjustment to the minimum and maximum of each grade in the Salary Schedule for Sheriff Management. This resolution appropriates funds in FY 2020 for this purpose.

26. Effective the first full pay period beginning after December 1, 2019 the Council approves a 2.25% general wage adjustment and adjustment to the minimum and maximum of each grade in the Salary Schedule for Correctional Management. This resolution appropriates funds in FY 2020 for this purpose.

27. Effective the first full pay period beginning after November 10, 2019 the Council approves a 2.4% general wage adjustment and adjustment to the minimum and maximum of each grade in the Salary Schedule for Fire and Rescue Management. This resolution appropriates funds in FY 2020 for this purpose.

28. Effective the first full pay period beginning after December 1, 2019 the Council approves a 2.25% general wage adjustment to the minimum and maximum of each grade in the Salary Schedule for Medical Doctor. This resolution appropriates funds in FY 2020 for this purpose.

29. This resolution appropriates funding for a 3.5% service increment on an employee's anniversary and a 2% longevity increment at 20 years of service for County Government non-represented employees who are not in the Management Leadership Service (MLS) or the Police Leadership Service (PLS).

30. This resolution appropriates $1,984,118 for performance-based increases in lieu of service increments for non-represented employees in the Management Leadership Service (MLS) and the Police Leadership Service (PLS).

31. In Resolution No. 19-89, adopted April 30, 2019, the Council expressed its intent to appropriate the funds necessary to implement the third year of the Memorandum of Agreement between the Montgomery County Government and the Montgomery County Volunteer Fire and Rescue Association for the period from July 1, 2019, until June 30, 2020. This resolution appropriates full funding for the following provisions in FY 2020.

    (a) 50 gear sets for active volunteers at a cost of $135,000.
    (b) Article 12 - Option 1 nominal fee of $445 and an Option 2 nominal fee of $700 for active volunteers effective July 1, 2019.
    (c) Funding for training up to $15,000.
    (d) Volunteer Basic Orientation Course funding for a total of $21,000.
    (e) Side letter/MOU – an increase of 1.75% for a total of $255,037 for MCVFRA operating expenses.

32. This resolution appropriates funds for employee group insurance benefits for the fiscal year that begins on July 1, 2019. This appropriation is subject to the following conditions:

The following cost-sharing provisions must apply to each eligible County employee and each eligible employee of a participating agency whose active employees are paid through the County's payroll system. These provisions do not apply to any eligible employee of a participating agency that does not use the County's payroll system for active employees. These provisions do not apply to any eligible retired employee.

Group Insurance Premiums
(medical, prescription drug, dental, vision, life insurance, long-term disability insurance)

The County must pay 80% of the cost of the premiums, and each employee must pay 20% of the cost of the premiums, for a Health Maintenance Organization (HMO) medical plan, including any prescription drug plan that is bundled with an HMO medical plan.

The County must pay 75% of the cost of the premiums, and each employee must pay 25% of the cost of the premiums, for each benefit plan listed below:

- Point-of-Service (POS) medical plan;
- Stand-alone prescription drug plan (Standard Option plan);
- Dental;
- Vision;
- Basic Life insurance;
- Dependent Life insurance $2,000/$1,000/$100 tier; and
- Long-term disability insurance.

Each employee enrolled in the High Option prescription drug plan must also pay the difference between:

- the County contribution toward the cost of the premium for the Standard Option prescription drug plan; and
- the cost of the premium for the High Option prescription drug plan.

Optional Life insurance and Optional Dependent life insurance ($4,000/$2,000/$100 tier and $10,000/$5,000/$100 tier) remain at 100% paid by each employee.

Prescription Drug Benefits

The County's stand-alone prescription drug plans may also allow each employee to buy up to a 90-day supply of a maintenance medication at any retail pharmacy agreed on by the County and the PBM in addition to using the PBM's mail service pharmacy. An employee must pay a fee if a maintenance prescription is filled at a retail pharmacy other than a pharmacy agreed on by the County and the PBM. This fee is the difference between the mail order cost and the retail prescription cost. This fee is in addition to the corresponding co-payment.

The County's prescription drug plan must limit coverage for each participant to a maximum of 6 doses each month for any drug specifically approved by the Food and Drug

Administration for the treatment of erectile dysfunction. Medications currently approved for this purpose include sildenafil (Viagra), vardenafil (Levitra), and tadalafil (Cialis).

These changes to the prescription drug benefit must apply to each participant in the County's prescription drug plan, including each eligible retired employee, survivor, dependent, and employee of a participating agency. Each Medicare-eligible retiree or survivor must be in a Medicare Part D Employer Group Waiver Plan (EGWP) plus Wrap prescription drug plan.

Basic Life Insurance Benefit

For each full or part time employee eligible for life insurance coverage, the County must provide term life insurance coverage equal to the employee's earnings (as defined in the Group Insurance Certificate) rounded up to the nearest thousand dollars. The County will offer each eligible employee the opportunity to buy additional Optional Life Insurance at full cost during Open Enrollment.

For each full or part time employee eligible for life insurance coverage, the County must provide an accidental death and dismemberment (AD&D) benefit. The AD&D benefit includes:

- AD&D insurance of 8 times earnings, up to $600,000, for a loss of life that is a direct result of an accidental injury sustained in the performance of County employment. A lower amount may be payable for certain dismemberments resulting from accidental bodily injury.

- AD&D insurance of 4 times earnings, up to $300,000, for a loss of life that is not a direct result of an accidental injury sustained in the performance of County employment. A lower amount may be payable for certain dismemberments resulting from accidental bodily injury.

Modifications – Council approval

Any material change in any part of this paragraph or its application to any employee or group of employees, including any premium holiday or other waiver of premiums for County-provided health or life insurance, is subject to Council approval.

33. This resolution appropriates $34,680,830 to the Retiree Health Benefits Trust Non-Departmental Account. These funds must be deposited into the Trust created under County Code Section 33-159 for the payment of retiree health insurance benefits. These funds must only be used for the payment of retiree health insurance benefits.

34. This resolution appropriates $78,533,000 to the Consolidated Retiree Health Benefits Trust (MCPS) Non-Departmental Account and $5,391,000 to the Consolidated Retiree Health Benefits Trust (Montgomery College) Non-Departmental Account. These funds must be

deposited into the Trust created under County Code Section 33-159. These funds must only be used for the payment of retiree health insurance benefits. The Chief Administrative Officer is authorized to direct that up to $27,200,000 from the Consolidated Retiree Health Benefits Trust may be transferred to the Montgomery County Public Schools (MCPS) OPEB Trust as needed by MCPS for the payment of FY 2020 retiree health insurance benefits.

35. This resolution appropriates $272,856,318 as the FY 2020 Employee Health Benefit Self Insurance Fund Appropriation.

36. For FY 2020, this resolution appropriates $2,752,385 to the Compensation and Employee Benefits Adjustment Non-Departmental Account for the following purposes. The County Executive may transfer the entire amount appropriated in this NDA to County departments or offices as needed.

| | |
|---|---|
| MLS Pay for Performance Tax Supported | $1,364,230 |
| MLS Pay for Performance Non-Tax Supported | 619,888 |
| Unemployment Insurance | 400,000 |
| Non-qualified Retirement | 55,500 |
| Deferred Compensation Management | 196,767 |
| Collective Bargaining Actuarial Services | 116,000 |
| TOTAL | $2,752,385 |

37. The Council requests that the participating agencies continue the work of the Interagency Technology Policy and Coordination Committee (ITPCC) as described in Resolution 12-1758, adopted on July 26, 1994.

38. The Council requests that the participating agencies continue the work of the Interagency Procurement Coordinating Committee, the Interagency Public Information Working Group, the Interagency Committee on Energy and Utilities Management, and the Interagency Training Team, in efforts to share information, provide assistance, and cooperate on efficiencies and planning.

39. The Interagency Technology Fund (ITF) will have a balance of $0 at the beginning of FY 2020. The Council may make contributions to the ITF to support additional investments in technology as described in Council Resolution No. 16-475.

40. For FY 2020, the FiberNet chargeback requirement of the County Government is estimated to be $6,075,200.

41. For FY 2020, this resolution appropriates $64,042,781 to the Department of Liquor Control. During FY 2020, the Director of Finance must transfer to the General Fund all Liquor Control Fund "Income before Capital Contributions and Transfers" as defined in the Comprehensive Annual Financial Report. The County Council has estimated that this transfer will amount to at least $24,774,980.

42. For FY 2020 this resolution appropriates funds for the Montgomery County Fire and Rescue Service, which includes funds for the local fire and rescue departments and the Fire and Emergency Services Commission. This designation reflects the intent of Charter Section 306.

43. County tax funds appropriated for use by local fire and rescue departments must not be spent or encumbered, directly or indirectly, for legal fees or expenses related to pursuing any claim against County Government or any County agency, except as expressly agreed to by the Executive with prior advice and review by the Council as part of a settlement of a civil action to which the County is a party. The Fire Chief must adopt a policy to implement this paragraph and assure compliance by local fire and rescue departments through the annual financial audit process.

44. The County Executive or designee must submit a report to the Council not later than January 1, 2020 that includes for the period June 1 through November 30, 2019, and a second report not later than June 30, 2020 that includes for the period December 1, 2019 through May 30, 2020, the following data collected in collaboration with area hospitals:

    (a) The number of 911 calls for emergency medical services during the reporting period and a comparison to the number in this reporting period for the prior year;
    (b) The number and type of emergency medical services provided during the reporting period;
    (c) The mortality rates for County hospital for STEMI incidents, and a comparison to the rates in this reporting period for the prior year;
    (d) The number of patients arriving in hospital emergency rooms complaining of heart attack or stroke symptoms who did not arrive by ambulance and a comparison to the number in this reporting period for the prior year.
    (e) The number of invoices issued to collect revenue under this program and the average amount charged.
    (f) The number of EMS transports of out-of-County residents;
    (g) The number of hardship waivers requested and the number granted; and
    (h) The number and type of calls received by the Patient Advocate.

45. As required by County Code §21-23A(h)(3)(A), the County Fire and Rescue Service (MCFRS) must use the following procedure to allocate for the benefit of local fire and rescue departments (LFRD's) 15% of the net Emergency Medical Services Transport (EMST) Insurance Reimbursement Program revenue (after deducting costs of implementing the Reimbursement Program) appropriated in this resolution for the purposes authorized in §21-23A(h)(3)(A):

    (a) Each LFRD may apply for funds under an application process conducted by the Montgomery County Volunteer Fire and Rescue Association (MCVFRA). MCVFRA must forward the results of that process to the Fire Chief by a date set by the Fire Chief. In any disagreement between the MCVFRA and the Fire Chief about LFRD allocations and projects, both the MCVFRA President and the Fire Chief must take reasonable steps to resolve their disagreements before funds are

distributed. The Fire Chief must approve the final allocation for each LFRD and project.

(b) By October 15, 2019, MCFRS must distribute to LFRD's 15% of the actual amount of revenue received in the restricted EMST Reimbursement account attributable to FY 2019 (after deducting EMST Reimbursement Program implementation costs), as calculated by the Department of Finance.

(c) By April 15, 2020, MCFRS must distribute 15% of the actual amount of revenue received in the restricted EMST Reimbursement account attributable to FY 2020 from July 1, 2019 to December 31, 2019 (after deducting EMST Reimbursement Program implementation costs), as calculated by the Department of Finance after a mid-year reconciliation of the funds in the account.

(d) Any funds distributed under this procedure must be spent or encumbered by each LFRD to which funds are assigned no later than one calendar year after the last date funds are distributed (respectively, October 15, 2020 or April 15, 2021). Any funds that an LFRD does not encumber or spend by these dates automatically revert to MCFRS on October 15, 2020 or April 15, 2021 respectively. The Fire Chief must reallocate any funds reverted under this provision, consistent with this provision, §21-23A, and other applicable State and County laws, regulations, policies, and guidelines.

The County Executive or designee must report to the Council no later than October 15, 2019 and April 15, 2020: the total amount of funds in the restricted account; the total amount to be distributed to the LFRD's; each project and LFRD allocation; and the amounts distributed to and spent or encumbered by each LFRD to date, by project and fiscal year.

Any EMST Reimbursement Revenue attributable to FY 2020 that is not spent or encumbered by MCFRS by June 30, 2020, must remain in the restricted account and must not be spent unless re-appropriated for a use allowed under County Code §21-23A.

For FY 2020, it is expected that $19,500,000 of the appropriation to the Montgomery County Fire and Rescue Service will be supported by EMST Reimbursement Revenue from the restricted account. The Office of Management and Budget must transmit to the Council no later than March 15, 2020 the amount of revenue received, and amount billed from July 1, 2019 through February 28, 2020.

46. During FY 2020, the Director of Finance must transfer the following amounts from the General Fund to these Non-Tax Supported Funds:

| Amount | Fund |
|---|---|
| 1,536,170 | Solid Waste Disposal Fund |
| 25,342,876 | Montgomery Housing Initiative |
| 1,799,775 | MCPS Instructional Television Fund |
| 1,764,321 | Montgomery College: Cable TV Fund |
| 160,000 | Community Use of Public Facilities Elections and After School |

47. For FY 2020 this resolution appropriates $5,623,159 to the County Arts and Humanities Council Non-Departmental Account, which must be allocated as follows:

| Purpose | Amount |
|---|---|
| Operating Support Grants | $3,374,941 |
| Small/Mid-Size Organizations, Creative Projects, Arts Education, and Individual Artist/Scholar Grants | 854,574 |
| Advancement Grants | 295,094 |
| Administration | 556,735 |
| Arts and Humanities Matching Fund | 200,000 |
| Grants to Support Wheaton Arts and Entertainment District | 91,815 |
| Undesignated Grants | 250,000 |
| **Total Arts and Humanities Council NDA** | **$5,623,159** |

Of the funds appropriated for the administration of the Arts and Humanities Council, $25,000 must be used only to provide health insurance benefits for one or more of the Council's full-time employees. The Arts and Humanities Council's Board of Directors must determine how these benefits are provided. If the County Attorney finds that these employees' participation is consistent with Federal and County law, these funds may be used to buy health insurance for these employees through the County Government's Group Health Insurance program. These funds must not pay more than 80% of the cost of the premium of the health insurance coverage selected by the Arts and Humanities Council's Board of Directors.

48. As required by County Code Section 2-151(f), the Council recommends projected budgets for the Office of Inspector General of $1,231,797 in FY 2020, $1,231,797 in FY 2021, and $1,231,797 in FY 2022.

49. This resolution appropriates $25,342,876 from the General Fund as a contribution to the Montgomery Housing Initiative Fund (HIF). The FY 2020 appropriation, combined with the re-appropriation of the FY 2019 fund balance, loan repayments, investment income, and revolving resources available in the capital improvements program, is estimated to provide more than $65.1 million to acquire, rehabilitate, and preserve affordable housing, and implement the County's Housing First Plan that includes the Zero:2016 initiative to end Veteran homelessness and Inside (not Outside) initiative to end Chronic Homelessness

for individual adults. Resolution 15-110, *Dedicated Funding for Affordable Housing*, states that the County Executive will recommend and the Council will approve an allocation from the General Fund to the HIF an amount equivalent of 2.5% of actual General Fund property taxes from 2 years prior to the upcoming fiscal year. Resolution 16-143, *Source of Funding for Annual Appropriation to the HIF*, states that the source of funding for the amount equivalent to 2.5% of the actual property tax from 2 years prior must be from the General Fund and may not include MPDU resale recaptures, condominium transfer tax revenues, and end-of-year fund balance. For FY2020, this resolution does not appropriate an amount from the General Fund that is the equivalent of 2.5% of actual FY 2018 property taxes. An additional $5 million in FY 2020 resources has been provided to the HIF Revolving Program; as well as, $4.77 million in additional FY 2019 resources from loan repayments appropriated as an amendment to the Capital Improvements Program.

50. The Department of Housing and Community Affairs may allocate up to $2,000,000 from the Housing Initiative Fund for closing cost and down payment assistance programs.

51. The Director of Finance must maintain a record of all payment-in-lieu-of-taxes (PILOT) agreements currently in effect under the Tax-Property Article of the Maryland Code. The record must estimate (in current year dollars) the amount of property taxes abated for each agreement for each of the next 10 fiscal years. As authorized by County Code Section 52-24, the Director of Finance may sign payment-in-lieu-of-taxes agreements for affordable housing that abate annual property tax revenues, up to the following annual limits, for all properties not owned or operated by the Housing Opportunities Commission:

| Cumulative Maximum for Non-HOC PILOT Tax Abatements | |
|---|---|
| FY 20 | $18,162,389 |
| FY 21 | $19,070,508 |
| FY 22 | $20,024,034 |
| FY 23 | $20,624,755 |
| FY 24 | $21,243,497 |
| FY 25 | $21,880,802 |
| FY 26 | $22,537,226 |
| FY 27 | $23,213,343 |
| FY 28 | $23,909,743 |
| FY 29 | $25,105,230 |

The Director of Finance must not sign any payment-in-lieu-of-taxes agreement that would increase the total amount of abated property tax revenues above any of the listed annual limits without prior approval of the Council by resolution.

52. As required by Charter Section 209 and as a condition of spending any funds appropriated in this resolution, the Office of Management and Budget must provide to the Council the second and third quarterly budget analysis of department and office expenditures and revenues no later than 40 days after the end of the second and third fiscal quarters.

53. As a condition of spending any funds appropriated in this resolution and not disapproved or reduced under Charter Section 306, the Executive must transmit to the Council any recommended budget savings plan or similar action. As used in this paragraph, "similar action" includes any recommendation to spend less than 90% of the funds appropriated for any non-competitive contract award listed in Section G of this resolution. Any budget savings plan or similar action is subject to review and approval by the Council. This paragraph does not apply to any hiring freeze which applies to all or substantially all departments and offices of County Government. For FY 2020, the Chief Administrative Officer must transmit two status reports to the Council on identified positions receiving initial funding in FY 2020. The first report must be provided no later than August 30, 2019 and must identify whether a decision has been made to freeze a position or approve an exemption. The second report must provide the status for these positions as of November 8, 2019 and be transmitted no later than November 22, 2019. If a position is identified in the November report as having received an exemption, the report must also include the date the position was posted for recruitment. The Chief Administrative Officer must also notify the Council within 15 days of a decision to "freeze" a proposed procurement that would result in a new program being delayed or eliminated or result in a significant break in the operation of an ongoing program.

54. The County Executive must inform the Council within 30 days if the Executive has made any change in the fund balance policy for any non-tax supported fund in County Government or any addition or elimination of any non-tax supported fund in County Government.

55. As a condition of spending any funds appropriated in this resolution, each non-competitive contract awarded as a County Executive or County Council Community Grant must require each recipient to submit a brief report by August 21, 2020 describing the results achieved with the funds awarded. The report must be submitted electronically. The Office of Management and Budget must submit all reports to the Council by September 25, 2020.

56. As a condition of spending any funds appropriated in this resolution, the County Executive or a designee must transmit a report to the Council no later than September 30, 2019 on the status of executing the non-competitive contracts for County Executive and County Council Community Grants as of September 1, 2019. The report must identify each Community Grant that has not been fully executed and its status in the procurement process.

57. As a condition of spending any funds appropriated in this resolution, the Chief Administrative Officer must require any contractor that provides health and human services or recreation programs to enter and update appropriate information in the InfoMontgomery system. Any contactor receiving funds to provide food assistance is required to complete and submit the Montgomery County Food Council's Standardization Survey.

58. This resolution appropriates $2,884,990 to the Snow Removal and Storm Cleanup Non-Departmental Account. The County Executive may transfer the entire amount in this

NDA to the Department of General Services and Department of Transportation as needed. These funds must only be spent on costs incurred by either Department for snow removal and storm clean-up. Before funds are transferred from this NDA to the Department of Transportation, the Department must spend the $3,463,703 appropriated to the Department for snow removal and storm clean-up.

59. The Department of Environmental Protection may use Water Quality Protection Funds allocated for residential and non-residential Low Impact Development projects for a rebate program. This rebate program is intended to increase the range of incentives to encourage broader participation among residents and businesses in this component of the County's Water Quality Protection program.

60. In FY 2020, when the County Government decides that it will apply for a grant or respond to a granting agency on how it would spend a formula-awarded grant, the Chief Administrative Officer or his designee must notify the Executive Director of the Office of the County Council in writing of the name and purpose of the grant, the amount being requested or the formula-driven award amount, the name of the agency the application is directed to, the term of the grant, and the name of the department or departments that seek to receive the grant award. This requirement applies when any of the following conditions are met:

    - the application is for a new grant of more than $200,000 or formula-driven award of more than $200,000 for a new program;
    - the grant or award would require the appropriation of new tax-supported funds in FY 2020 or any future fiscal year; or
    - the grant application or proposal to spend formula-driven funds will create a new position in County Government.

    Upon request, the Chief Administrative Officer or his designee must send a copy of the grant application or a description of the proposed use of a formula-driven award to the Executive Director of the Office of the County Council within 3 working days after submitting it to the funding agency.

61. In FY 2020, when the County Government decides that it will execute a new lease or lease-purchase agreement that will annually exceed $500,000 in FY 2020 or any future fiscal year, or increase the cost of an existing lease or lease-purchase agreement annually by more than $500,000, the Chief Administrative Officer or his designee must notify the Executive Director of the Office of the County Council in writing, at least 14 days before executing the new or modified lease, of the location of the property that will be leased, the County programs that will occupy the leased space, and the cost of the lease in FY 2020 and future fiscal years. For any new lease, the cost should include the estimated cost for build-out and maintenance and utilities if this cost would be paid directly by the County and not the property owner. For any continuing lease, increases in costs for taxes and utilities are not subject to this provision.

62. This resolution appropriates $1,282,630 to the Office of Human Rights. The Office of Human Rights must continue to process cases alleging a violation of relevant State and Federal anti-discrimination laws in addition to cases alleging a violation of the County Human Rights Law.

63. As a condition of spending funds appropriated in this resolution, the Office of Human Resources, and each Department and Office of County Government, must provide accurate and timely information to the County Ethics Commission regarding the status of employees in the respective Department or Office that the Commission needs to administer the County Ethics Law and particularly the law's financial disclosure provisions.

64. This resolution appropriates funds in Sections A-F in the Personnel Cost category for the County Government contribution to employee retirement accounts and funds. These funds must be spent as provided in County Code Chapter 33 as amended by Expedited Bill 11-11, *Personnel – Retirement Plans – Contributions*.

65. The Council appropriates $3,825,973 from the Water Quality Protection Fund, which consists of $403,500 to the Maryland-National Capital Park and Planning Commission's Montgomery County Planning Department and $3,422,473 to the Department of Parks for expenses incurred to perform the following activities:

    (a) Maintenance and Management of Streams, Lakes, Ponds, Non-tidal Wetlands, and Stormwater Management Facilities;
    (b) Compliance with NPDES Permit for Industrial Sites;
    (c) Compliance with NPDES Municipal Permit for Small, Separate, Storm Sewer Systems;
    (d) Special Protection area reviews and enforcement (not covered by fees);
    (e) Developing and monitoring stream buffers;
    (f) Forest conservation enforcement in and abutting stream buffers;
    (g) Environmental sections on comprehensive master plans related to water quality; and,
    (h) Review of stormwater management concepts.

66. This resolution appropriates $25,977,301 to the Utilities Non-Departmental Account (NDA) for the cost of electricity, natural gas, and other energy-related use and operating costs. When the County executes an Energy Services Agreement or manages the project without the assistance of an Energy Services Company for capital renovations to energy related equipment to produce long-term utility savings in County facilities, the County Executive may transfer up to $5 million from this Account to the Debt Service Fund to pay principal and interest related to the energy-related equipment. The following conditions apply to the use of this transfer authority:

    (a) The program must not require any new FY 2020 tax-supported appropriation or future tax-supported funds.
    (b) The Department of Finance evaluates whether annual savings provided under the Energy Services Agreement or other County project should be guaranteed by the

County's contracted Energy Services Company or validated by other credible means to ensure that the savings and any additional revenue that result from the Energy Services Agreement are equal to or greater than the debt service costs related to the capital renovations over the life of the project financing.

(c) The Executive must notify the Council in writing within 30 days after each transfer.

67. This resolution appropriates $1,354,230 for inflation adjustments for tax-supported contractors with the Department of Health and Human Services (DHHS) and to eligible contractors with the Department of Housing and Community Affairs that are providing Special Needs Housing programs. Any inflation adjustment awarded under this paragraph must not exceed 3% of the total contract price. Any contract funded by a non-County grant is not eligible for an inflation adjustment under this paragraph. Each contractor must meet the following eligibility:

(a) Non-profit service provider, public entity, or
(b) Contract that provides meals on wheels, court appointed special advocates, direct mental health services to seniors, and homeless outreach.
(c) The increase is to the General Fund value of the contract (Grant Fund value not included).
(d) The contract must not be in its first performance period, unless a new contract has been executed as part of a DHHS administrative review, or have an automatic inflation adjustment built into the contract.
(e) This increase does not apply to contracts for Montgomery Cares (except administration) or Care for Kids (except for administration and the services associated with the Latino Health Initiative) as their budgets have been adjusted for expected FY 2020 levels of service.
(f) This increase does not apply to contracts that are a specific match to a grant.
(g) This increase does not apply to any payment to eligible organizations that serve persons with developmental disabilities as provided in Provision 7 or eligible providers of Adult Medical Day Care as provided in Provision 8.

This resolution appropriates $39,000 to provide up to a 3% inflation adjustment to the contract providing African American Health Program services.

68. This resolution appropriates $41,888,787 to the Department of Permitting Services. The Council's approved Fiscal Plan for the Department of Permitting Services Enterprise Fund estimates that in FY 2020 the County will receive $43,344,335 in revenues from licenses and permits and total revenues of $45,976,014. The end of year FY 2020 fund balance is estimated to be $11,598,214.

69. In FY 2020, The Director of Finance must transfer $3,000,000 in parking fee revenues from the Bethesda Parking Lot District to the Silver Spring Parking Lot District to repay the FY 2018 transfer that was made to cover a shortfall in operating funds.

70. In FY 2020, the Director of Finance must transfer $3,000,000 in parking fee revenues from the Silver Spring Parking Lot District to the Bethesda Parking Lot District to cover a shortfall in operating funds. The Council expects these funds to be repaid in FY 2021 through a transfer from the Bethesda Parking Lot District to the Silver Spring Parking Lot District.

71. In FY 2020, the Director of Finance must transfer $220,000 from the Bethesda Parking Lot District to the Wheaton Parking Lot District to cover a shortfall in operating funds. The Council expects these funds to be repaid by FY 2024 through a transfer from the Wheaton Parking Lot District to the Bethesda Parking Lot District.

72. This resolution appropriates $200,000 to the Incubator Non-Department Account (NDA). These funds must be used to support biohealth programs or incubation of biohealth businesses in Montgomery County.

73. This resolution appropriates $167,000 to the Economic Development Fund for the Meso Scale Diagnostics Economic Development Fund Agreement. The Department of Finance must not disburse funds for this purpose before the Council receives a memorandum from the Executive identifying certain amendments to the Meso Scale Diagnostics Economic Development Fund Agreement that would necessitate additional funding from Montgomery County.

74. This resolution re-appropriates the unencumbered balance of the $750,000 Special Appropriation to the Legislative Branch Communications Outreach Non-Departmental Account adopted on May 15, 2018 by Resolution No. 18-1117.

75. No funds appropriated in this resolution may be spent on a sponsorship of $10,000 or more. Expenditures on a sponsorship must not be divided into amounts less than $10,000 or funded by multiple departments or offices in order to avoid this requirement. The Chief Administrative Officer must also transmit to the Council quarterly reports within 15 days of the end of each fiscal quarter listing all expenditures on sponsorships.

76. The Executive must transmit to the County no later than August 15, 2019 a plan for the creation of a Regional Business Hub. The plan must detail how the $229,583 appropriated to the Community Engagement Cluster to create the program will be allocated, as well as the reporting structure and location assignment of any positions. The plan must also explain how the Business Solutions groups and the two new created Program Manager II positions in the Regional Services Centers will be leveraged to support the Regional Business Hub program. Program goals and outcome measures must also be provided in the plan.

77. This resolution appropriates $5,992,589 to the Early Care and Education Non-Departmental Account (NDA). The Executive must report quarterly on the expenditures/encumbrances from the NDA and provide notice at least ten (10) days before executing or encumbering and expenditure of $500,000 or more. The funds appropriated in the NDA must be placed in a General Fund account in which any unspent funds will be re-appropriated every year.

78. This resolution appropriates $250,000 to the Skills for the Future Non-Departmental Account (NDA) to support grants and pilot projects that give low-income youth access to high quality science, technology, engineering, arts, and mathematics (STEAM) programming. The Executive must report to the Council quarterly on the expenditures/encumbrances from the NDA. The funds appropriated in the NDA must be placed in a General Fund account in which any unspent funds will be re-appropriated every year.

79. This resolution appropriates $400,000 to the Climate Change Planning Non-Departmental Account (NDA). Funds in this NDA must be used for the prioritization of greenhouse gas reduction strategies, developing an implementation plan to meet the County's goal of an 80 percent reduction in greenhouse gas emissions by 2027 and a 100 percent reduction by 2035, and to develop climate change adaptation strategies. Only after the previously described work is completed may funds be used for other climate change-related initiatives.

This is a correct copy of Council action.

Megan Davey Limarzi, Esq.
Clerk of the Council

# FY20 OPERATING BUDGET FOR MONTGOMERY COUNTY GOVERNMENT

The Council approves and appropriates the following amounts.

| ORGANIZATION IDENTIFICATION | PERSONNEL COSTS | OPERATING EXPENSE | TOTAL |
|---|---|---|---|
| **SECTION A: GENERAL FUND (Tax Supported)** | | | |
| **GENERAL GOVERNMENT** | | | |
| COUNTY COUNCIL APPROPRIATION | 11,637,663 | 775,752 | 12,413,415 |
| BOARD OF APPEALS APPROPRIATION | 524,174 | 36,239 | 560,413 |
| OFFICE OF INSPECTOR GENERAL APPROPRIATION | 1,155,123 | 76,674 | 1,231,797 |
| OFFICE OF LEGISLATIVE OVERSIGHT APPROPRIATION | 1,832,877 | 44,634 | 1,877,511 |
| MERIT SYSTEM PROTECTION BOARD APPROPRIATION | 243,634 | 14,504 | 258,138 |
| OFFICE OF ZONING AND ADMINISTRATIVE HEARINGS APPROPRIATION | 623,608 | 59,975 | 683,583 |
| CIRCUIT COURT APPROPRIATION | 10,190,019 | 2,348,016 | 12,538,035 |
| STATE'S ATTORNEY'S OFFICE APPROPRIATION | 17,796,617 | 773,325 | 18,569,942 |
| MONTGOMERY COUNTY BOARD OF ELECTIONS APPROPRIATION | 4,337,036 | 3,897,230 | 8,234,266 |
| COMMUNITY ENGAGEMENT CLUSTER APPROPRIATION | 3,977,679 | 765,124 | 4,742,803 |
| OFFICE OF THE COUNTY ATTORNEY APPROPRIATION | 5,629,687 | 712,282 | 6,341,969 |
| OFFICE OF THE COUNTY EXECUTIVE APPROPRIATION | 5,159,841 | 751,703 | 5,911,544 |
| ETHICS COMMISSION APPROPRIATION | 428,443 | 38,883 | 467,326 |
| DEPARTMENT OF FINANCE APPROPRIATION | 12,790,438 | 2,735,514 | 15,525,952 |
| DEPARTMENT OF GENERAL SERVICES APPROPRIATION | 14,628,719 | 17,443,194 | 32,071,913 |
| OFFICE OF HUMAN RESOURCES APPROPRIATION | 6,015,381 | 2,896,040 | 8,911,421 |
| OFFICE OF HUMAN RIGHTS APPROPRIATION | 1,139,554 | 143,076 | 1,282,630 |
| OFFICE OF INTERGOVERNMENTAL RELATIONS APPROPRIATION | 937,422 | 193,314 | 1,130,736 |
| OFFICE OF MANAGEMENT AND BUDGET APPROPRIATION | 4,996,287 | 210,000 | 5,206,287 |
| OFFICE OF PROCUREMENT APPROPRIATION | 4,125,315 | 340,302 | 4,465,617 |
| OFFICE OF PUBLIC INFORMATION APPROPRIATION | 5,178,958 | 190,354 | 5,369,312 |
| DEPARTMENT OF TECHNOLOGY SERVICES APPROPRIATION | 24,033,874 | 19,839,290 | 43,873,164 |
| OFFICE OF CONSUMER PROTECTION APPROPRIATION | 2,256,436 | 122,281 | 2,378,717 |
| DEPARTMENT OF CORRECTION AND REHABILITATION APPROPRIATION | 63,296,922 | 7,318,148 | 70,615,070 |

| ORGANIZATION IDENTIFICATION | PERSONNEL COSTS | OPERATING EXPENSE | TOTAL |
|---|---|---|---|
| OFFICE OF EMERGENCY MANAGEMENT AND HOMELAND SECURITY APPROPRIATION | 1,153,834 | 250,328 | 1,404,162 |
| DEPARTMENT OF POLICE APPROPRIATION | 245,595,476 | 49,566,853 | 295,162,329 |
| SHERIFF'S OFFICE APPROPRIATION | 21,227,560 | 3,162,450 | 24,390,010 |
| DEPARTMENT OF TRANSPORTATION APPROPRIATION | 23,738,503 | 22,442,285 | 46,180,788 |
| DEPARTMENT OF HEALTH AND HUMAN SERVICES APPROPRIATION | 136,587,318 | 112,399,931 | 248,987,249 |
| DEPARTMENT OF PUBLIC LIBRARIES APPROPRIATION | 34,196,298 | 8,562,688 | 42,758,986 |
| OFFICE OF AGRICULTURE APPROPRIATION | 685,089 | 321,283 | 1,006,372 |
| DEPARTMENT OF HOUSING AND COMMUNITY AFFAIRS APPROPRIATION | 7,003,589 | 1,399,519 | 8,403,108 |
| DEPARTMENT OF ENVIRONMENTAL PROTECTION APPROPRIATION | 2,089,141 | 1,035,004 | 3,124,145 |
| **SUBTOTAL DEPARTMENTAL ACCOUNTS** | **675,212,515** | **260,866,195** | **936,078,710** |

| ORGANIZATION IDENTIFICATION | PERSONNEL COSTS | OPERATING EXPENSE | TOTAL |
|---|---|---|---|
| **NON-DEPARTMENTAL ACCOUNTS** | | | |
| ARTS AND HUMANITIES COUNCIL APPROPRIATION | 0 | 5,623,159 | 5,623,159 |
| BOARDS, COMMITTEES AND COMMISSIONS APPROPRIATION | 0 | 22,950 | 22,950 |
| CHARTER REVIEW COMMISSION APPROPRIATION | 0 | 1,150 | 1,150 |
| CHILDREN'S OPPORTUNITY FUND APPROPRIATION | 0 | 375,000 | 375,000 |
| CLIMATE CHANGE PLANNING APPROPRIATION | 0 | 400,000 | 400,000 |
| COMPENSATION AND EMPLOYEE BENEFIT ADJUSTMENTS APPROPRIATION | 1,535,017 | 597,480 | 2,132,497 |
| CONFERENCE AND VISITORS BUREAU APPROPRIATION | 0 | 1,584,260 | 1,584,260 |
| CONFERENCE CENTER APPROPRIATION | 155,616 | 505,915 | 661,531 |
| CONSOLIDATED RETIREE HEALTH BENEFIT TRUST - COLLEGE APPROPRIATION | 0 | 5,391,000 | 5,391,000 |
| CONSOLIDATED RETIREE HEALTH BENEFIT TRUST - MCPS APPROPRIATION | 0 | 78,533,000 | 78,533,000 |
| COUNTY ASSOCIATIONS APPROPRIATION | 0 | 74,728 | 74,728 |
| DEVICE CLIENT MANAGEMENT APPROPRIATION | 0 | 8,006,200 | 8,006,200 |
| EARLY CARE AND EDUCATION APPROPRIATION | 0 | 5,992,589 | 5,992,589 |
| GRANTS TO MUNICIPALITIES IN LIEU OF SHARES TAX APPROPRIATION | 0 | 28,020 | 28,020 |
| GROUP INSURANCE RETIREES APPROPRIATION | 0 | 46,113,000 | 46,113,000 |
| HISTORICAL ACTIVITIES APPROPRIATION | 0 | 150,000 | 150,000 |
| HOMEOWNERS' ASSOCIATION ROAD MAINTENANCE REIMB. APPROPRIATION | 0 | 62,089 | 62,089 |
| HOUSING OPPORTUNITIES COMMISSION APPROPRIATION | 0 | 6,788,049 | 6,788,049 |
| INCUBATOR PROGRAMS - ECONOMIC DEVELOPMENT PARTNERSHIP APPROPRIATION | 109,114 | 2,916,059 | 3,025,173 |
| INDEPENDENT AUDIT APPROPRIATION | 57,136 | 368,328 | 425,464 |
| INNOVATION FUND APPROPRIATION | 0 | 750,000 | 750,000 |
| INTERAGENCY TECHNOLOGY, POLICY, AND COORDINATION COMMISSION APPROPRIATION | 0 | 3,000 | 3,000 |
| LEASES APPROPRIATION | 100,000 | 21,046,823 | 21,146,823 |
| LEGISLATIVE BRANCH COMMUNICATIONS OUTREACH APPROPRIATION | 328,422 | 559,585 | 888,007 |
| METRO WASHINGTON COUNCIL OF GOVERNMENTS APPROPRIATION | 0 | 1,684,519 | 1,684,519 |
| MONTGOMERY COALITION FOR ADULT ENGLISH LITERACY APPROPRIATION | 0 | 1,857,058 | 1,857,058 |
| MONTGOMERY COUNTY ECONOMIC DEVELOPMENT CORPORATION APPROPRIATION | 0 | 5,007,750 | 5,007,750 |

| ORGANIZATION IDENTIFICATION | PERSONNEL COSTS | OPERATING EXPENSE | TOTAL |
|---|---|---|---|
| MOTOR POOL FUND CONTRIBUTION APPROPRIATION | 0 | 283,861 | 283,861 |
| MUNICIPAL TAX DUPLICATION APPROPRIATION | 0 | 8,314,330 | 8,314,330 |
| PRISONER MEDICAL SERVICES APPROPRIATION | 0 | 20,000 | 20,000 |
| PUBLIC TECHNOLOGY, INC. APPROPRIATION | 0 | 20,000 | 20,000 |
| RETIREE HEALTH BENEFITS TRUST APPROPRIATION | 0 | 34,680,830 | 34,680,830 |
| RISK MANAGEMENT (GENERAL FUND) APPROPRIATION | 0 | 19,791,523 | 19,791,523 |
| ROCKVILLE PARKING DISTRICT APPROPRIATION | 0 | 420,000 | 420,000 |
| SKILLS FOR THE FUTURE APPROPRIATION | 0 | 250,000 | 250,000 |
| SNOW REMOVAL AND STORM CLEANUP APPROPRIATION | 0 | 2,884,990 | 2,884,990 |
| STATE POSITIONS SUPPLEMENT APPROPRIATION | 60,756 | 0 | 60,756 |
| STATE PROPERTY TAX SERVICES APPROPRIATION | 12,000 | 3,553,615 | 3,565,615 |
| STATE RETIREMENT CONTRIBUTION APPROPRIATION | 0 | 1,596,360 | 1,596,360 |
| TAKOMA PARK LIBRARY ANNUAL PAYMENTS APPROPRIATION | 0 | 188,329 | 188,329 |
| TAKOMA PARK POLICE REBATE APPROPRIATION | 0 | 1,126,765 | 1,126,765 |
| TELECOMMUNICATIONS APPROPRIATION | 0 | 5,356,382 | 5,356,382 |
| VISION ZERO APPROPRIATION | 0 | 175,000 | 175,000 |
| WORKING FAMILIES INCOME SUPPLEMENT APPROPRIATION | 0 | 20,105,090 | 20,105,090 |
| WORKSOURCE MONTGOMERY, INC. APPROPRIATION | 0 | 1,690,594 | 1,690,594 |
| **Community Grants NDA:** | | | |
| COMMUNITY GRANTS: COUNTY COUNCIL APPROPRIATION | 0 | 3,795,963 | 3,795,963 |
| COMMUNITY GRANTS: COUNTY EXECUTIVE APPROPRIATION | 0 | 9,081,019 | 9,081,019 |
| **Community Grants NDA Total** | **0** | **12,876,982** | **12,876,982** |
| **SUBTOTAL NON-DEPARTMENTAL ACCOUNTS** | **2,358,061** | **307,776,362** | **310,134,423** |
| UTILITIES APPROPRIATION | 0 | 25,977,301 | 25,977,301 |
| **TOTAL NON-DEPARTMENTAL ACCOUNTS** | **2,358,061** | **333,753,663** | **336,111,724** |
| **TOTAL COUNTY GOVERNMENT GENERAL FUND TAX SUPPORTED APPROPRIATION** | **677,570,576** | **594,619,858** | **1,272,190,434** |

| ORGANIZATION IDENTIFICATION | PERSONNEL COSTS | OPERATING EXPENSE | TOTAL |
|---|---|---|---|
| **SECTION B: SPECIAL FUNDS: TAX SUPPORTED (Tax Supported)** | | | |
| URBAN DISTRICTS FUNDS | | | |
| BETHESDA URBAN DISTRICT APPROPRIATION | 104,973 | 3,196,162 | 3,301,135 |
| SILVER SPRING URBAN DISTRICT APPROPRIATION | 2,610,581 | 1,117,190 | 3,727,771 |
| WHEATON URBAN DISTRICT APPROPRIATION | 1,502,396 | 579,596 | 2,081,992 |
| **TOTAL URBAN DISTRICTS FUNDS APPROPRIATION** | **4,217,950** | **4,892,948** | **9,110,898** |
| DEPARTMENT OF TRANSPORTATION: | | | |
| MASS TRANSIT FUND | | | |
| DIVISION OF TRANSIT SERVICES APPROPRIATION | 81,654,473 | 58,243,449 | 139,897,922 |
| WSTC OPERATING CONTRIBUTION APPROPRIATION | 0 | 142,049 | 142,049 |
| **TOTAL MASS TRANSIT FUND APPROPRIATION** | **81,654,473** | **58,385,498** | **140,039,971** |
| FIRE AND RESCUE SYSTEM | | | |
| MONTGOMERY COUNTY FIRE AND RESCUE SERVICE | 186,265,259 | 36,566,360 | 222,831,619 |
| DEPARTMENT OF RECREATION | | | |
| RECREATION APPROPRIATION | 26,979,406 | 14,227,142 | 41,206,548 |
| DEPARTMENT OF FINANCE | | | |
| ECONOMIC DEVELOPMENT FUND APPROPRIATION | 157,046 | 5,282,315 | 5,439,361 |
| **TOTAL SPECIAL FUNDS: TAX SUPPORTED** | **299,274,134** | **119,354,263** | **418,628,397** |
| **TOTAL TAX SUPPORTED: GENERAL AND SPECIAL FUNDS** | **976,844,710** | **713,974,121** | **1,690,818,831** |

| ORGANIZATION IDENTIFICATION | PERSONNEL COSTS | OPERATING EXPENSE | TOTAL |
|---|---|---|---|
| **SECTION C: DEBT SERVICE** | | | |
| **GENERAL OBLIGATION BONDS (Tax Supported)** | | | |
| **GENERAL FUND: GENERAL OBLIGATION BONDS APPROPRIATIONS** | | | |
| GENERAL COUNTY | 0 | 71,907,760 | 71,907,760 |
| ROADS & STORM DRAINS | 0 | 79,373,220 | 79,373,220 |
| PUBLIC HOUSING | 0 | 58,330 | 58,330 |
| PARKS | 0 | 9,754,070 | 9,754,070 |
| PUBLIC SCHOOLS | 0 | 154,898,510 | 154,898,510 |
| MONTGOMERY COLLEGE | 0 | 27,855,450 | 27,855,450 |
| BOND ANTICIPATION NOTES/COMMERCIAL PAPER | 0 | 8,062,500 | 8,062,500 |
| BOND ANTICIPATION NOTES/LIQUIDITY & REMARKETING | 0 | 2,600,000 | 2,600,000 |
| COST OF ISSUANCE | 0 | 1,071,200 | 1,071,200 |
| **TOTAL GENERAL FUND: GENERAL OBLIGATION BONDS APPROPRIATION** | **0** | **355,581,040** | **355,581,040** |
| **SPECIAL FUNDS: GENERAL OBLIGATION BONDS APPROPRIATIONS** | | | |
| FIRE AND RESCUE DEBT SERVICE APPROPRIATION | 0 | 8,005,050 | 8,005,050 |
| MASS TRANSIT DEBT SERVICE APPROPRIATION | 0 | 22,400,120 | 22,400,120 |
| RECREATION DEBT SERVICE APPROPRIATION | 0 | 11,530,970 | 11,530,970 |
| **TOTAL SPECIAL FUNDS: GENERAL OBLIGATION BONDS APPROPRIATION** | **0** | **41,936,140** | **41,936,140** |
| **TOTAL TAX SUPPORTED DEBT SERVICE: GENERAL OBLIGATION BONDS APPROPRIATION** | **0** | **397,517,180** | **397,517,180** |

| ORGANIZATION IDENTIFICATION | PERSONNEL COSTS | OPERATING EXPENSE | TOTAL |
|---|---|---|---|
| **LONG & SHORT TERM LEASES AND OTHER DEBT (Tax Supported)** | | | |
| **GENERAL FUND APPROPRIATIONS** | | | |
| REVENUE AUTHORITY - CONFERENCE CENTER | 0 | 991,850 | 991,850 |
| CORRECTION SECURITY SYSTEM | 0 | 162,000 | 162,000 |
| TECHNOLOGY MODERNIZATION PROJECT | 0 | 3,647,100 | 3,647,100 |
| LIBRARIES PHONE SYSTEM MODERNIZATION | 0 | 97,000 | 97,000 |
| FLEET EQUIPMENT | 0 | 190,000 | 190,000 |
| PUBLIC SAFETY SYSTEM MODERNIZATION | 0 | 3,566,300 | 3,566,300 |
| SILVER SPRING MUSIC VENUE | 0 | 291,000 | 291,000 |
| SITE II ACQUISITION | 0 | 1,238,900 | 1,238,900 |
| QUALIFIED ENERGY CONSERVATION BOND | 0 | 1,924,460 | 1,924,460 |
| NDA INCUBATOR | 0 | 928,000 | 928,000 |
| **SPECIAL FUNDS APPROPRIATIONS** | | | |
| MASS TRANSIT | | | |
| RIDE ON BUSES | 0 | 8,364,300 | 8,364,300 |
| FIRE AND RESCUE | | | |
| FIRE AND RESCUE EQUIPMENT | 0 | 2,018,250 | 2,018,250 |
| FIRE AND RESCUE FUEL MANAGEMENT SYSTEM | 0 | 829,600 | 829,600 |
| FIRE AND RESCUE APPARATUS REPLACEMENT | 0 | 1,472,700 | 1,472,700 |
| **TOTAL TAX SUPPORTED DEBT SERVICE: LONG & SHORT TERM LEASES AND OTHER DEBT APPROPRIATION** | **0** | **25,721,460** | **25,721,460** |

| ORGANIZATION IDENTIFICATION | | PERSONNEL COSTS | OPERATING EXPENSE | TOTAL |
|---|---|---|---|---|
| **TOTAL TAX SUPPORTED DEBT SERVICE APPROPRIATION** | **0** | **423,238,640** | | **423,238,640** |
| **OTHER DEBT (Non-Tax Supported)** | | | | |
| MHI - PROPERTY ACQUISITION | 0 | 9,623,700 | | 9,623,700 |
| WATER QUALITY PROTECTION BONDS | 0 | 6,361,900 | | 6,361,900 |
| **TOTAL NON-TAX SUPPORTED DEBT SERVICE APPROPRIATION** | **0** | **15,985,600** | | **15,985,600** |
| **TOTAL DEBT SERVICE APPROPRIATION** | **0** | **439,224,240** | | **439,224,240** |

| ORGANIZATION IDENTIFICATION | PERSONNEL COSTS | OPERATING EXPENSE | TOTAL |
|---|---|---|---|
| **SECTION D: GRANT FUNDED OPERATING BUDGET (Non-Tax Supported)** | | | |
| **GRANT FUNDED GENERAL GOVERNMENT DEPARTMENTAL APPROPRIATIONS** | | | |
| CIRCUIT COURT APPROPRIATION | 2,404,299 | 318,079 | 2,722,378 |
| STATE'S ATTORNEY'S OFFICE APPROPRIATION | 271,726 | 0 | 271,726 |
| COMMUNITY ENGAGEMENT CLUSTER APPROPRIATION | 64,465 | 0 | 64,465 |
| OFFICE OF INTERGOVERNMENTAL RELATIONS APPROPRIATION | 0 | 15,335 | 15,335 |
| OFFICE OF EMERGENCY MANAGEMENT AND HOMELAND SECURITY APPROPRIATION | 962,551 | 0 | 962,551 |
| MONTGOMERY COUNTY FIRE AND RESCUE SERVICE APPROPRIATION | 418,840 | 0 | 418,840 |
| DEPARTMENT OF POLICE APPROPRIATION | 148,000 | 17,000 | 165,000 |
| SHERIFF'S OFFICE APPROPRIATION | 717,568 | 273,262 | 990,830 |
| DEPARTMENT OF TRANSPORTATION APPROPRIATION | 104,942 | 0 | 104,942 |
| DEPARTMENT OF HEALTH AND HUMAN SERVICES APPROPRIATION | 46,895,408 | 32,064,846 | 78,960,254 |
| DEPARTMENT OF PUBLIC LIBRARIES APPROPRIATION | 217,108 | 88,469 | 305,577 |
| DEPARTMENT OF RECREATION APPROPRIATION | 79,073 | 0 | 79,073 |
| DEPARTMENT OF HOUSING AND COMMUNITY AFFAIRS APPROPRIATION | 2,382,462 | 6,691,762 | 9,074,224 |
| **SUBTOTAL DEPARTMENTAL APPROPRIATION** | **54,666,442** | **39,468,753** | **94,135,195** |
| **GENERAL GOVERNMENT NON-DEPARTMENTAL ACCOUNTS** | | | |
| COMPENSATION AND EMPLOYEE BENEFIT ADJUSTMENTS APPROPRIATION | 619,888 | 0 | 619,888 |
| FUTURE FEDERAL/STATE/OTHER GRANTS APPROPRIATION | 0 | 20,000,000 | 20,000,000 |
| **SUBTOTAL NON-DEPARTMENTAL ACCOUNT APPROPRIATION** | **619,888** | **20,000,000** | **20,619,888** |
| **SUBTOTAL GRANT FUND GENERAL GOVERNMENT APPROPRIATION** | **55,286,330** | **59,468,753** | **114,755,083** |

| ORGANIZATION IDENTIFICATION | PERSONNEL COSTS | OPERATING EXPENSE | TOTAL |
|---|---|---|---|
| **GRANT FUNDED SPECIAL FUND APPROPRIATIONS** | | | |
| MASS TRANSIT FUND: | | | |
| DIVISION OF TRANSIT SERVICES APPROPRIATION | 1,621,187 | 3,467,069 | 5,088,256 |
| **SUBTOTAL GRANT FUNDED SPECIAL FUND APPROPRIATION** | **1,621,187** | **3,467,069** | **5,088,256** |
| **TOTAL GRANT FUND OPERATING BUDGET APPROPRIATION: GENERAL FUND AND SPECIAL FUND DEPARTMENTAL AND NON-DEPARTMENTAL ACCOUNTS** | **56,907,517** | **62,935,822** | **119,843,339** |

| ORGANIZATION IDENTIFICATION | PERSONNEL COSTS | OPERATING EXPENSE | TOTAL |
|---|---|---|---|
| **SECTION E: SPECIAL FUNDS: SELF SUPPORTED FUNDS (Non-Tax Supported)** | | | |
| RECREATION NON-TAX SUPPORTED FUND APPROPRIATION | 0 | 3,600,000 | 3,600,000 |
| WATER QUALITY PROTECTION FUND FUND APPROPRIATION | 9,933,163 | 18,893,224 | 28,826,387 |
| CABLE TELEVISION FUND APPROPRIATION<br>** The expenditure of these funds is controlled by the Cable Television Communication Plan | 4,281,138 | 12,090,867 | 16,372,005 |
| DEPARTMENT OF HOUSING AND COMMUNITY AFFAIRS | | | |
| MONTGOMERY HOUSING INITIATIVE FUND APPROPRIATION | 2,317,280 | 38,966,297 | 41,283,577 |
| **MONTGOMERY HOUSING INITIATIVE FUND APPROPRIATION** | **2,317,280** | **38,966,297** | **41,283,577** |
| **SECTION F: ENTERPRISE FUNDS (Non-Tax Supported)** | | | |
| DEPARTMENT OF TRANSPORTATION: | | | |
| PARKING DISTRICTS FUND: | | | |
| PARKING DISTRICT - BETHESDA APPROPRIATION | 2,390,051 | 7,972,550 | 10,362,601 |
| DEBT SERVICE APPROPRIATION | 0 | 4,640,400 | 4,640,400 |
| **BETHESDA PARKING DISTRICT APPROPRIATION** | **2,390,051** | **12,612,950** | **15,003,001** |
| PARKING DISTRICT - SILVER SPRING APPROPRIATION | 2,667,636 | 8,992,222 | 11,659,858 |
| PARKING DISTRICT - WHEATON APPROPRIATION | 402,044 | 1,197,258 | 1,599,302 |
| **TOTAL PARKING DISTRICTS FUND APPROPRIATION** | **5,459,731** | **22,802,430** | **28,262,161** |
| LEAF VACUUMING APPROPRIATION | 3,537,097 | 2,989,356 | 6,526,453 |
| COMMUNITY USE OF PUBLIC FACILITIES APPROPRIATION | 3,511,078 | 8,431,445 | 11,942,523 |
| PERMITTING SERVICES APPROPRIATION | 31,552,591 | 10,336,196 | 41,888,787 |
| SOLID WASTE DISPOSAL APPROPRIATION | 10,796,606 | 95,353,499 | 106,150,105 |
| SOLID WASTE COLLECTION APPROPRIATION | 1,592,284 | 7,991,436 | 9,583,720 |

| ORGANIZATION IDENTIFICATION | PERSONNEL COSTS | OPERATING EXPENSE | TOTAL |
|---|---|---|---|
| LIQUOR CONTROL FUND: | | | |
| LIQUOR CONTROL APPROPRIATION | 36,106,091 | 18,671,890 | 54,777,981 |
| DEBT SERVICE APPROPRIATION | 0 | 9,264,800 | 9,264,800 |
| **LIQUOR CONTROL APPROPRIATION** | **36,106,091** | **27,936,690** | **64,042,781** |
| **TOTAL NON-TAX SUPPORTED: SPECIAL AND ENTERPRISE FUNDS** | **109,087,059** | **249,391,440** | **358,478,499** |
| EMPLOYEE HEALTH SELF INSURANCE FUND APPROPRIATION | 2,958,467 | 269,897,851 | 272,856,318 |
| SELF INSURANCE INTERNAL SERVICE FUND FUND APPROPRIATION | 4,746,553 | 69,272,776 | 74,019,329 |

## Section G
# FY20 Non-Competitive Contract Award List

| Entity | Purpose | Amount | 1st Year on list |
|---|---|---|---|
| **Agriculture** | | | |
| Charles Koiner Center for Urban Farming | Provide hands-on learning opportunities for students at the Koiner Farm. | $18,250 | FY20 Community Grant: CC |
| Maryland Agricultural Education Foundation, Inc. | Provides for hands on science activities for MCPS elementary schools related to the "Food, Fiber and You, program". | $69,000 | FY16 |
| Montgomery Weed Control, Inc. | Provides for control and eradication of noxious weeds on public lands as required by State law. | $15,000 | FY02 or before |
| William F. Willard Farms, LLC | Provides for a program that helps to reduce the County's deer population and donate the harvested deer to local food banks for people in need. | $25,000 | FY02 or before |
| | **Subtotal:** | **$127,250** | |
| **Cable Television Communications Plan** | | | |
| Montgomery Community Television, Inc. (MCT), also referred to as Access Montgomery Television (AMTV) | Provides for two community media cable television channels and media technology training to County residents and community organizations. | $2,735,930 | Prior to FY02 |
| | **Subtotal:** | **$2,735,930** | |
| **Community Engagement Cluster** | | | |
| League of Women Voters of Montgomery County, MD, Inc. | Provide a Spanish-language publication and provide voting assistance to Spanish-speakers. | $10,000 | FY20 Community Grant: CE |
| Liberty's Promise, Inc. | Provide an after-school civic engagement program and internships program for low-income immigrant youth in Montgomery County. | $65,000 | FY20 Community Grant: CE |
| Liberty's Promise, Inc. | Provide an after-school civic engagement program and internships program for low-income immigrant youth in Montgomery County. | $37,050 | FY20 Community Grant: CC |
| Maryland/Israel Development Center, Inc. | Provide support for promoting economic development between Montgomery County and Israel and attract Israeli high-tech, cyber security and bio-health companies to the County. | $40,000 | FY20 Community Grant: CE |
| Montgomery Housing Partnership, Inc. | Provides for developing and implementing a market strategy to promote businesses in Long Branch and on Bonifant Street curing Purple Line Construction | $95,000 | FY19 |
| Montgomery Sister Cities, Inc. | Provide for operating support. | $18,600 | FY20 Community Grant: CE |
| Silver Spring Town Center Inc. | Provide for operating support. | $45,000 | FY20 Community Grant: CE |
| University of Maryland | Provide support for the Purple Line Corridor Coalition to lead the implementation of the Purple Line Community Development Agreement through a collective impact approach. | $40,000 | FY20 Community Grant: CE |
| | **Subtotal:** | **$350,650** | |
| **Correction and Rehabilitation** | | | |

| Entity | Purpose | Amount | 1st Year on list |
|---|---|---|---|
| Adventist HealthCare, Inc. d/b/a Adventist HealthCare Shady Grove Medical Center | Provides for hospital treatment of individuals under the custody of the Department of Corrections and Rehabilitation | $600,000 | FY02 or before |
| Catholic Charities of the Archdiocese of Washington, Inc. | Provides for the Prison Re-Entry Welcome Home Program | $51,150 | FY10 |
| Holy Cross Health, Inc. d/b/a Holy Cross Germantown Hospital | Provides for hospital treatment of individuals under the custody of the Department of Corrections and Rehabilitation | $250,000 | FY17 |
| Identity, Inc. a/k/a Identity of Maryland, Inc. | Provides for Spanish language support and community re-entry services | $91,850 | FY09 |
| Medical Faculty Associates, Inc. | Provides for hospital in-patient and emergency room radiological interpretation services for individuals under the custody of the Department of Corrections and Rehabilitation | $105,000 | FY02 or before |
| The ARC Montgomery County, Inc. | Provides for custodial services to the administrative areas at the Montgomery County Correctional Facility | $55,000 | FY12 |
| | **Subtotal:** | **$1,153,000** | |

## County Executive

| | | | |
|---|---|---|---|
| Montgomery County Economic Development Corporation | Provides for economic development efforts on behalf of Montgomery County as approved in Council Bill 25-15 | $5,007,750 | FY16 |
| WorkSource Montgomery, Inc. | Provides for workforce development services and the Rx for Employability Program | $1,889,594 | FY17 |
| | **Subtotal:** | **$6,897,344** | |

## Emergency Management and Homeland Security

| | | | |
|---|---|---|---|
| Allen Chapel AME Church, Inc. | Provides for a one-time grant to enhance security staffing and security preparations for faith-based facilities at higher risk of hate-based crimes. | $2,000 | FY19 |
| Clinton AME Zion Church, Inc. | Provides for a one-time grant to enhance security staffing and security preparations for faith-based facilities at higher risk of hate-based crimes. | $2,000 | FY19 |
| Guru Nanak Foundation of America | Provides for a one-time grant to enhance security staffing and security preparations for faith-based facilities at higher risk of hate-based crimes. | $4,750 | FY19 |
| International Society for Krishna Consciousness ISKCON of DC | Provides for a one-time grant to enhance security staffing and security preparations for faith-based facilities at higher risk of hate-based crimes. | $1,000 | FY19 |
| Islamic Community Center of Potomac, Inc. | Provides for a one-time grant to enhance security staffing and security preparations for faith-based facilities at higher risk of hate-based crimes. | $20,000 | FY19 |
| Islamic Education Center, Inc. | Provides for a one-time grant to enhance security staffing and security preparations for faith-based facilities at higher risk of hate-based crimes. | $20,000 | FY19 |
| Islamic Society of the Washington Area | Provides for a one-time grant to enhance security staffing and security preparations for faith-based facilities at higher risk of hate-based crimes. | $20,000 | FY19 |

| Entity | Purpose | Amount | 1st Year on list |
|---|---|---|---|
| Muslim Community Center, Inc. | Provides for a one-time grant to enhance security staffing and security preparations for faith-based facilities at higher risk of hate-based crimes. | $20,000 | FY19 |
| Olive Branch Community Church, Inc. | Provides for a one-time grant to enhance security staffing and security preparations for faith-based facilities at higher risk of hate-based crimes. | $1,000 | FY19 |
| Reid Temple AME Church | Provides for a one-time grant to enhance security staffing and security preparations for faith-based facilities at higher risk of hate-based crimes. | $4,750 | FY19 |
| Takoma Park Seventh-Day Adventist Church | Provides for a one-time grant to enhance security staffing and security preparations for faith-based facilities at higher risk of hate-based crimes. | $4,500 | FY19 |
| The Jewish Federation of Greater Washington, Inc. | Provides for a one-time grant to enhance security staffing and security preparations for faith-based facilities at higher risk of hate-based crimes. | $100,000 | FY19 |
| | **Subtotal:** | **$200,000** | |

## Environmental Protection

| | | | |
|---|---|---|---|
| Association of Climate Change Officers | Building staff competencies and community literacy/awareness increase capacity/willingness to support Council Resolution 18-974 and future County climate change plans. | $30,000 | FY20 Community Grant: CC |
| Bethesda Green, Inc. | Provide support for the Be Impact Initiative, a sustainable impact management program. | $10,000 | FY20 Community Grant: CE |
| C&O Canal Trust, Inc. | Provide for operating support. | $30,000 | FY20 Community Grant: CE |
| ICLEI Local Governments for Sustainability USA, Inc. | Provide analysis, recommendations, and implementation plan to assist Montgomery County in reducing greenhouse gas emissions. | $30,000 | FY20 Community Grant: CC |
| InterFaith Conference of Metropolitan Washington | Provides for Montgomery County faith communities to engage in climate change education, mitigation, and adaptation work through grassroots organizing. | $10,000 | FY20 Community Grant: CC |
| Montgomery Countryside Alliance, Inc. | Provide for operating support. | $10,000 | FY20 Community Grant: CE |
| Montgomery County Collaboration Council for Children, Youth and Families, Inc. | Provides for oversight and management of the Conservation Corps contract | $287,089 | FY07 |
| Montgomery County Collaboration Council for Children, Youth and Families, Inc. | Provides for oversight and management of the Conservation Corps contract | $287,087 | FY07 |
| One Montgomery Green, Inc. | Provide for Operating Support. | $55,000 | FY20 Community Grant: CE |
| Poolesville Green, Inc. | Provide environmental education and outreach program and to support the Poolesville Community Garden and PHS Green projects. | $5,000 | FY20 Community Grant: CE |
| | **Subtotal:** | **$754,176** | |

## Finance

| Entity | Purpose | Amount | 1st Year on list |
|---|---|---|---|
| Black Chamber of Commerce of Maryland | Provide technical assistance and training for minority business owners in Montgomery County. | $2,500 | FY20 Community Grant: CC |
| Bloomberg Finance L.P. | Provides for online investment information. | $50,000 | FY20 |
| Capital Area Asset Building Corporation | Provide financial education and coaching to Latinos of Montgomery County to increase liquid assets, mainstream banking and participation in EITC. | $10,000 | FY20 Community Grant: CC |
| Conference and Visitor's Bureau of Montgomery County, Maryland, Inc. | Promotes tourism in Montgomery County. | $1,584,250 | FY02 or before |
| CoStar Realty Information, Inc. | Provides for online real estate information for the business community in Montgomery County | $55,000 | FY02 or before |
| Crossroads Community Food Network, Inc. | Expand an economic development program to support low-resource residents of the Takoma/Langley Crossroads in building successful local food businesses. | $30,000 | FY20 Community Grant: CC |
| Dun & Bradstreet, Inc. | Provides for payee monitoring and verification. | $110,000 | FY20 |
| Foundation for the Asian Pacific American Chamber of Commerce, Inc. | Provides for operating support for outreach to businesses in the Asian Pacific community, to increase awareness of the various business assistance programs available. | $20,000 | FY18 |
| Hispanic Business Foundation of Maryland, Inc. | Provide operating support to Wheaton/Kensington center for training, coaching and assisting minority small business owners. | $22,000 | FY20 Community Grant: CE |
| Hispanic Chamber of Commerce Montgomery County, Inc. | Provides for operating support for outreach to businesses in the Hispanic business community to increase awareness of the various business assistance programs available. | $25,000 | FY18 |
| Latino Economic Development Corporation of Washington, D.C. | Provides for the Wheaton Incubator Without Walls | $208,000 | FY19 |
| Latino Economic Development Corporation of Washington, D.C. | Provides for training and technical assistance to small businesses | $125,000 | FY18 |
| Latino Economic Development Corporation of Washington, DC | Provide entrepreneurship, workforce training and support services to promote self-sufficiency of immigrant, refugee, and low-income women. | $25,000 | FY20 Community Grant: CE |
| Launch Workplaces, LLC | Provides for management and renovation of the Silver Spring Innovation Center | $356,000 | FY18 |
| Launch Workplaces, LLC | Provides for program and portfolio management at the Rockville and Germantown Innovation Centers. | $150,000 | FY20 |
| Montgomery County Food Hall Market, Inc. | Provides consulting services for the design, development and implementation of a county-based kitchen incubator and food hall, Comunidad Food Hall and Market. | $40,740 | FY20 |
| The Nonprofit Village Center, Inc. | Provides for operating support for an incubator for nonprofit organizations including shared office space, back office support, equipment, training, etc. | $185,000 | FY19 |

| Entity | Purpose | Amount | 1st Year on list |
|---|---|---|---|
| University of Maryland Enterprise Corporation | Provides for the creation of a Biomanufacturing Industry Center (BIC) at the Institute for Bioscience and Biotechnology Research (IBBR), located on the campus of the Universities at Shady Grove. | $50,000 | FY20 |
| | **Subtotal:** | **$3,048,490** | |

## General Services

| | | | |
|---|---|---|---|
| 7th Generation Foundation, Inc. | Provide capital improvements to a therapeutic farm animal sanctuary for children with neurodevelopmental disorders, anxiety, or trauma histories (carryover of FY19 $25,000 encumbrance) | $0 | FY19 Cost Sharing: MCG |
| 7th Generation Foundation, Inc. | Provide capital improvements to a therapeutic farm animal sanctuary for transitional age youth with mental health issues toward workforce development. | $25,000 | FY20 Cost Sharing: MCG |
| A Wider Circle, Inc. | Provide for the renovation of A Wider Circle headquarters (carryover of FY19 $100,000 encumbrance) | $0 | FY19 Cost Sharing: MCG |
| A Wider Circle, Inc. | Provides for renovation of headquarters (carryover of FY18 $50,000 encumbrance) | $0 | FY18 Cost Sharing: MCG |
| A Wider Circle, Inc. | Provides for renovation of recently-purchased headquarters (carryover of FY17 $50,000 encumbrance) | $0 | FY17 Cost Sharing: MCG |
| A Wider Circle, Inc. | Support headquarters renovation, increasing capacity to serve Montgomery County residents. | $100,000 | FY20 Cost Sharing: MCG |
| CASA de Maryland, Inc. | Provide for capital improvements at the Rockville Welcome Center (carryover of FY19 $100,000 encumbrance) | $0 | FY19 Cost Sharing: MCG |
| CASA de Maryland, Inc. | Provide for capital improvements at the Rockville Welcome Center. | $150,000 | FY20 Cost Sharing: MCG |
| Chabad of Bethesda, Inc. | Provides for perimeter enclosure (carryover of FY18 $10,000 encumbrance) | $0 | FY18 Cost Sharing: MCG |
| Charles E. Smith Jewish Day School of Greater Washington, Inc. | Provide increased safety and security for the school community by providing physical security enhancements to the Lower School campus (carryover of FY19 $20,000 encumbrance) | $0 | FY19 Cost Sharing: MCG |
| Charles E. Smith Jewish Day School of Greater Washington, Inc. | Provide increased safety and security for the school community by providing physical security enhancements to the Lower School campus. | $100,000 | FY20 Cost Sharing: MCG |
| Chinmaya Mission Washington Regional Center, Inc. | Provides for cameras; window film; communication equipment; electronic locks (carryover of FY18 $11,500 encumbrance) | $0 | FY18 Cost Sharing: MCG |
| Christ Congregational Church, Inc. | Provides for door replacement; locks & keys; iron grating for window well (carryover of FY18 $7,000 encumbrance) | $0 | FY18 Cost Sharing: MCG |
| Colesville Presbyterian Church | Provides for mag locks (carryover of FY18 $1,200 encumbrance) | $0 | FY18 Cost Sharing: MCG |

| Entity | Purpose | Amount | 1st Year on list |
|---|---|---|---|
| Congregation B'nai Tzedek | Provides for electronic door access controls (carryover of FY18 $10,000 encumbrance) | $0 | FY18 Cost Sharing: MCG |
| Cornerstone Montgomery, Inc. | Provide funding for planning and renovations/upgrades to the Southport facility in Bethesda. | $50,000 | FY20 Cost Sharing: MCG |
| Cura Personalis Project, Inc. | Provide funding for greenhouses and related supplies and equipment. | $10,000 | FY20 Cost Sharing: MCG |
| Easter Seals Serving DC\|MD\|VA, Inc. | Provide for the capital renovation to the Inter-Generational Center in Silver Spring to repair and prevent flooding and update playground (carryover of FY19 $50,000 encumbrance) | $0 | FY19 Cost Sharing: MCG |
| Evangelical Lutheran Church of the Redeemer, Damascus, Maryland | Provides for partial funding for window and door film (use of FY18 funds for faith based security grant) | $2,500 | FY18 Cost Sharing: MCG |
| EveryMind, Inc. | Provide support for improvements to EveryMind's headquarters facility. | $75,000 | FY20 Cost Sharing: MCG |
| Family Services, Inc. | Provide for construction of an UpCounty Nonprofit Hub (carryover of FY19 $100,000 encumbrance) | $0 | FY19 Cost Sharing: MCG |
| Friends House Retirement Community, Inc. | Provide funds for the Friends House expansion project. | $100,000 | FY20 Cost Sharing: MCG |
| Glen Echo Park Partnership for Arts and Culture, Inc. | Preserves its historic carousel and band organ (carryover of FY18 $98,161 encumbrance) | $0 | FY18 Cost Sharing: MCG |
| Glen Echo Park Partnership for Arts and Culture, Inc. | Provide for the preservation of the historic carousel building (carryover of FY19 $250,000 encumbrance) | $0 | FY19 Cost Sharing: MCG |
| Glen Echo Park Partnership for Arts and Culture, Inc. | Provides for the restoration of the historic Spanish Ballroom exterior. | $88,833 | FY20 Cost Sharing: MCG |
| Grand United Order of Odd Fellows Sandy Spring Lodge #6430, Inc. | Provide for the renovation of the Sandy Spring Odd Fellows Lodge (carryover of FY19 $15,000 encumbrance) | $0 | FY19 Cost Sharing: MCG |
| Guru Nanak Foundation of America, Inc. | Provides for exterior lighting; CCTV upgrade (carryover of FY18 $12,500 encumbrance) | $0 | FY18 Cost Sharing: MCG |
| Hebrew Home of Greater Washington, Inc. | Provide funding to ensure safety of Ring House residents by installing a generator that maintains power during power outage emergencies (carryover of FY19 $80,000 encumbrance) | $0 | FY19 Cost Sharing: MCG |
| Imagination Stage, Inc. | Provides for repairs of the HVAC control system, adds supplemental duct heaters, and replaces damaged flooring. | $41,150 | FY20 Cost Sharing: MCG |
| Islamic Center of Maryland, Inc. | Provides for alarm system (carryover of FY18 $19,620 encumbrance) | $0 | FY18 Cost Sharing: MCG |
| Islamic Supreme Council of America, Inc. a/k/a Islamic Supreme Council of America | Provides for exterior pole lights; motion sensors; intercoms (carryover of FY18 $8,476 encumbrance) | $0 | FY18 Cost Sharing: MCG |
| Jewish Council for the Aging of Greater Washington, Inc. | Provides for improvements for the safety, accessibility and utility of the JCA Bronfman Center and the Albert & Helen Misler Adult Day Center (carryover of FY16 $50,000 encumbrance) | $0 | FY16 Cost Sharing: MCG |

| Entity | Purpose | Amount | 1st Year on list |
|---|---|---|---|
| Jewish Council for the Aging of Greater Washington, Inc. | Provides for Improvements to the safety, accessibility and utility of the Albert & Helen Misler Adult Day Center (carryover of FY18 $50,000 encumbrance) | $0 | FY18 Cost Sharing: MCG |
| Jewish Foundation for Group Homes, Inc. | Provide funding for accessibility modifications to group homes to address structural/accessibility issues (carryover of FY19 $75,000 encumbrance) | $0 | FY19 Cost Sharing: MCG |
| Jewish Foundation for Group Homes, Inc. | Provides accessibility modifications to homes to address structural/accessibility issues (carryover of FY18 $100,000 encumbrance) | $0 | FY18 Cost Sharing: MCG |
| Jewish Foundation for Group Homes, Inc. | Provides one-time funding to purchase and renovate two apartments in an appropriate retirement community. | $100,000 | FY20 Cost Sharing: MCG |
| Manna Food Center, Inc. | Provide funding to expand warehouse capacity to increase services. | $100,000 | FY20 Cost Sharing: MCG |
| Manna Food Center, Inc. | Provides for construction, renovation, and equipment for Manna Food Center's East County Facility (carryover of FY19 $400,000 encumbrance) | $0 | FY19 Cost Sharing: MCG |
| Melvin J. Berman Hebrew Academy | Provide for the replacement of roofing (carryover of FY19 $75,000 encumbrance) | $0 | FY19 Cost Sharing: MCG |
| Metropolitan Ballet Theatre, Inc. | Provide for the build out of space for dance studios (carryover of FY19 $115,463 encumbrance) | $0 | FY19 Cost Sharing: MCG |
| Montgomery Community Television, Inc. | Provide for the enhancement of the media lab and instructional space at the Silver Spring satellite facility (carryover of FY19 $98,237 encumbrance) | $0 | FY19 Cost Sharing: MCG |
| Montgomery Community Television, Inc. | Provides for a professional grade audio booth to the Rockville studio, and enhancements to the new Silver Spring location. | $43,598 | FY20 Cost Sharing: MCG |
| Montgomery Community Television, Inc. | Renovates and updates editing booths and studios in its existing Rockville facility as well as builds an instructional space at the new Alexander House in downtown Silver Spring (carryover of FY18 $94,122 encumbrance). | $0 | FY18 Cost Sharing: MCG |
| Montgomery County Green Bank Corporation | Provides for the Contractor to expand programs, as defined in Article I, using appropriated funds from the mergers of Exelon Corporation and Pepco Holdings and Altagas Ltd and WGL Holdings, Inc. (carryover of FY19 $21,000,000 encumbrance) | $0 | FY19 or before |
| Ohev Sholom Talmud Torah Congregation, Inc. | Provides for upgrade/repair exterior lighting; motion sensors for lights (carryover of FY18 $1,800 encumbrance) | $0 | FY18 Cost Sharing: MCG |
| Potomac Community Resources, Inc. | Provide one-time funds for design/construction, including safety lighting, of an ADA-compliant pathway that allows community access for the individuals with developmental disabilities living in the PCR House. | $25,000 | FY20 Cost Sharing: MCG |

| Entity | Purpose | Amount | 1st Year on list |
|---|---|---|---|
| Rockville Science Center, Inc. | Provides matching funds for a State Bond Bill granted to the RSC in 2014 for the development of a facility (carryover of FY16 $15,000 encumbrance) | $0 | FY16 Cost Sharing: MCG |
| Round House Theatre, Inc. | Provide for the overhaul of the theatre's HVAC system (carryover of FY19 $250,000 encumbrance) | $0 | FY19 Cost Sharing: MCG |
| Round House Theatre, Inc. | Renovate Round House's Bethesda facility into a dynamic, flexible theatre that supports RHT's goal of becoming a nationally-recognized theatre (carryover of FY19 $250,000 encumbrance) | $0 | FY19 Cost Sharing: MCG |
| Round House Theatre, Inc. | Renovate Round House's Bethesda facility into a dynamic, flexible theatre that supports RHT's goal of becoming a nationally-recognized theatre. | $250,000 | FY20 Cost Sharing: MCG |
| Sandy Spring Museum, Inc. | Provides for improvements to the exterior of the museum's building and grounds. | $80,000 | FY20 Cost Sharing: MCG |
| Strathmore Hall Foundation, Inc. | Provides matching funds (G.O. Bonds) to a State grant for capital improvements to Strathmore Mansion (carryover of FY17 $1,398,000 encumbrance) | $0 | FY17 Cost Sharing: MCG |
| Sunflower Bakery, Inc. | Expand skilled employment training in a larger production kitchen to increase vocational opportunities for young adults/teens with learning differences (carryover of FY19 $450,000 encumbrance) | $0 | FY19 Cost Sharing: MCG |
| The American Film Institute, Inc., aka The American Film Institute | Provides for operating support for the Silver Theatre | $806,261 | FY02 or before |
| The ARC Montgomery County, Inc. | Provides capital support to isolate and/or replace asbestos-containing flooring in a child care facility. | $35,000 | FY20 Cost Sharing: MCG |
| The ARC Montgomery County, Inc. | Provides for fuel site cleaning and trash removal | $13,000 | FY02 or before |
| The Cambodian Buddhist Society, Inc. | Provides for video surveillance; outdoor lighting (carryover of FY18 $4,492 encumbrance) | $0 | FY18 Cost Sharing: MCG |
| The First Baptist Church of KenGar, Kensington | Provide funding to enhance safety and security at the First Baptist Church of KenGar (carryover of FY19 $10,000 encumbrance) | $0 | FY19 Cost Sharing: MCG |
| The Ivymount School, Inc. | Provide for the purchase and installation of one HVAC unit (carryover of FY19 $50,000 encumbrance) | $0 | FY19 Cost Sharing: MCG |
| The Ivymount School, Inc. | Provide for emergency preparedness systems and procedures to insure a safe environment for a vulnerable special education student population. | $125,000 | FY20 Cost Sharing: MCG |
| The Menare Foundation, Inc. | Provide for Farmhouse Restoration (carryover of FY19 $9,958 encumbrance) | $0 | FY19 Cost Sharing: MCG |
| The Menare Foundation, Inc. | Provides one-time funds to complete historic barn restorations. | $19,000 | FY20 Cost Sharing: MCG |
| The Muslim Community Center, Inc. | Provides for building a facility for at-risk seniors (carryover of FY15 $250,000 encumbrance) | $0 | FY15 Cost Sharing: MCG |

| Entity | Purpose | Amount | 1st Year on list |
|---|---|---|---|
| The Muslim Community Center, Inc. | Provides for gate cameras; pole lights (carryover of FY18 $14,836 encumbrance) | $0 | FY18 Cost Sharing: MCG |
| The Olney Theatre Center for the Arts, Inc. | Provide capital improvements to meet the community's growing demand for arts and education programs in our part of the County (carryover of FY19 $650,000 encumbrance) | $0 | FY19 Cost Sharing: MCG |
| The Olney Theatre Center for the Arts, Inc. | Provide capital improvements to meet the community's growing demand for arts and education programs. | $250,000 | FY20 Cost Sharing: MCG |
| The Olney Theatre Center for the Arts, Inc. | Provides building, sidewalk, and parking lot repairs, new fire alarm panels, and security lighting (carryover of FY19 $100,000 encumbrance) | $0 | FY19 Cost Sharing: MCG |
| The Zoroastrian Association of Metropolitan Washington, Inc. | Provides for security cameras; fencing (carryover of FY18 $7,500 encumbrance) | $0 | FY18 Cost Sharing: MCG |
| Tikvat Israel Congregation, Inc. | Provides for partial funding for upgrade to current camera system (carryover of FY18 $15,000 encumbrance) | $0 | FY18 Cost Sharing: MCG |
| Warrior Canine Connection, Inc. | Provide for repairs and renovations for WCC headquarters to continue to heal the visible and invisible wounds of combat veterans (carryover of FY19 $50,000 encumbrance) | $0 | FY19 Cost Sharing: MCG |
| Warrior Canine Connection, Inc. | Provide for repairs and renovations for WCC headquarters to continue to heal the visible and invisible wounds of combat veterans. | $50,000 | FY20 Cost Sharing: MCG |
| Warrior Canine Connection, Inc. | Provides for repairs and renovations for a new headquarters to continue healing the visible and invisable wounds of combat Veterans (carryover of FY18 $50,000 encumbrance) | $0 | FY18 Cost Sharing: MCG |
| Warrior Canine Connection, Inc. | Provides for repairs and renovations for a new headquarters to continue healing the visible and invisible wounds of combat Veterans (carryover of FY17 $50,000 encumbrance) | $0 | FY17 Cost Sharing: MCG |
| Yeshiva of Greater Washington, Inc. | Provides for partial funding for two-way radios; exterior entry door; exterior LED lighting; security window screens (carryover of FY18 $10,000 encumbrance) | $0 | FY18 Cost Sharing: MCG |
| Young Israel Shomrai Emunah of Greater Washington, Inc. | Provides for CCTV improvements; vehicle obstructions (carryover of FY18 $12,000 encumbrance) | $0 | FY18 Cost Sharing: MCG |
| Young Mens Christian Association of Metropolitan Washington (YMCA Bethesda-Chevy Chase) | Provide ADA compliant facilities in order to meet the needs of the elderly and disabled communities (carryover of FY18 $125,000 encumbrance) | $0 | FY18 Cost Sharing: MCG |
| Young Mens Christian Association of Metropolitan Washington (YMCA Bethesda-Chevy Chase) | Provide ADA compliant facilities to meet the needs of the elderly and disabled community (carryover of FY19 $125,000 encumbrance) | $0 | FY19 Cost Sharing: MCG |
| Young Mens Christian Association of Metropolitan Washington (YMCA Bethesda-Chevy Chase) | Provide ADA compliant facilities to meet the needs of the elderly and disabled community. | $125,000 | FY20 Cost Sharing: MCG |
| | **Subtotal:** | **$2,764,342** | |

| Entity | Purpose | Amount | 1st Year on list |
|---|---|---|---|
| **Health and Human Services** | | | |
| Adventist Healthcare, Inc. | Provide assisted living services for mental health consumers who are referred by the County. | $567,724 | FY15 |
| Alere North America, LLC | Provides HIV testing kits. | $60,000 | FY19 |
| Alzheimer's Disease and Related Disorders Association, Inc. | Provides for education and support for Alzheimer's disease sufferers and their caregivers, and resources to help the community better understand the disease. | $102,558 | FY10 |
| American Diversity Group. Inc. | Provide oral health treatment and education for elementary school students and the parents. | $25,375 | FY20 Community Grant: CC |
| American Muslim Senior Society, Inc. | Provide tools, resources, and technical expertise for senior adults from diverse communities. | $35,000 | FY20 Community Grant: CE |
| Asbury Foundation, Inc. | Provide support for the Gaithersburg Beloved Community Initiative. | $12,000 | FY20 Community Grant: CE |
| Asbury Foundation, Inc. | Provide support for the Gaithersburg Beloved Community Initiative. | $5,000 | FY20 Community Grant: CC |
| Asian American LEAD Leadership, Empowerment and Development for Youth and Family, Inc. | Provide social programs and academic development for low-income/underserved Asian Pacific American youth. | $60,000 | FY20 Community Grant: CE |
| Asian American LEAD Leadership, Empowerment and Development for Youth and Family, Inc. | Provides high quality academic enrichment programs including after-school tutoring and mentoring programs, which include parent engagement to 50 low-income students at multiple Montgomery County Public School sites. | $132,136 | FY10 |
| Asian Indians for Community Service, Inc. | Provide diabetes self-management training to Asian Americans who are diabetic, pre-diabetic, care-givers and family members through workshops. | $15,000 | FY20 Community Grant: CE |
| Asylum Seeker Assistance Project Corporation | Provide a social service program to ensure asylum-seeking Montgomery County residents are able to meet their basic needs. | $15,000 | FY20 Community Grant: CC |
| Asylum Seeker Assistance Project Corporation | Provide a social service program to ensure asylum-seeking Montgomery County residents are able to meet their basic needs. | $20,000 | FY20 Community Grant: CE |
| Avery Road Alumni Association, Inc. | Provide peer services and needed life skills to those new in substance abuse recovery or in need. | $20,000 | FY20 Community Grant: CE |
| Ayuda, Inc. | Provide legal interpretation and document translation services to ensure equal access to justice for limited-English proficient and Deaf community members. | $35,000 | FY20 Community Grant: CE |
| Ayuda, Inc. | Provide legal interpretation and document translation services to ensure equal access to justice for limited-English proficient and Deaf community members. | $15,000 | FY20 Community Grant: CC |
| Ayuda, Inc. | Provides legal assistance to County residents in non-citizen deportation or removal proceedings. | $144,000 | FY19 |

| Entity | Purpose | Amount | 1st Year on list |
|---|---|---|---|
| Bender JCC of Greater Washington, Inc. | Bender JCC's Parkinson's Wellness Initiative improves the quality of life for individuals living with Parkinson's disease, their families and caregivers. | $12,500 | FY20 Community Grant: CC |
| Bender JCC of Greater Washington, Inc. | Provide kosher nutrition, health and wellness services, and socialization to at-risk seniors. | $40,000 | FY20 Community Grant: CE |
| Bender JCC of Greater Washington, Inc. | Provides education about aging and vision issues to UpCounty residents. | $4,393 | FY02 or Before |
| Bender JCC of Greater Washington, Inc. | Provides transportation for the Camp JCC inclusion Program for children and young adults with disabilities. | $25,000 | FY20 Community Grant: CE |
| Best Buddies International, Inc. | Provides peer to peer mentoring activities for individuals with intellectual and developmental disabilities. | $34,767 | FY02 or Before |
| Bethesda Cares, Inc. | Housing-Rapid Rehousing Program targeting Veterans with and without disabilities and those who need ongoing rental assistance and social services support. | $275,013 | FY16 |
| Bethesda Cares, Inc. | Provide emergency assistance for rent and utilities. | $30,000 | FY20 Community Grant: CC |
| Bethesda Cares, Inc. | Provides homeless outreach services, eviction prevention assistance, utilities and daily lunches (Bethesda). Outreach services must be for Bethesda, North Bethesda, Kensington, North Kensington, Wheaton, Friendship Heights, Chevy Chase and Silver Spring. | $382,438 | FY02 or Before |
| Bethesda Help, Inc. | Provide emergency assistance for rent, utilities and prescriptions to eligible residents of Southern Montgomery County. | $6,000 | FY20 Community Grant: CC |
| Bethesda Help, Inc. | Provide emergency food assistance. | $8,000 | FY20 Community Grant: CE |
| Bethesda Metro Area Village, Inc. | Provide for operating support. | $15,000 | FY20 Community Grant: CE |
| Big Brothers Big Sisters of the National Capital Area, Inc. | Provide a one-to-one mentoring program. | $35,000 | FY20 Community Grant: CE |
| Boys & Girls Clubs of Greater Washington, Inc. | Provide an afterschool academic and career preparation program for at-risk up-county high school students. | $25,000 | FY20 Community Grant: CE |
| Boys & Girls Clubs of Greater Washington, Inc. | Provide comprehensive after-school academic enrichment program to raise academic proficiency of underserved youth through homework assistance, tutoring, and reading time. | $20,000 | FY20 Community Grant: CC |
| Boys & Girls Clubs of Greater Washington, Inc. | Provide funding for HVAC repairs/replacement. | $10,000 | FY20 Community Services Grant |
| Boys & Girls Clubs of Greater Washington, Inc. | Provides year-two funding for a new Boys and Girls Club site for under-served, low-income youth in Montgomery Village. | $70,000 | FY20 Community Grant: CC |
| Bradley Hills Village, Inc. | Provide for operating support. | $10,000 | FY20 Community Grant: CE |
| Capital Area Food Bank, Inc. | Provide healthy food to enrolled families through Family Markets, a school-based, client choice pantry program. | $60,000 | FY20 Community Grant: CC |

| Entity | Purpose | Amount | 1st Year on list |
|---|---|---|---|
| Capital Area Food Bank, Inc. | Provide low-income seniors with monthly groceries including shelf-stable items, fresh produce, and nutrition and health resources. | $10,000 | FY20 Community Grant: CC |
| Capital Area Food Bank, Inc. | Provide low-income seniors with monthly groceries including shelf-stable items, fresh produce, and nutrition and health resources. | $30,000 | FY20 Community Grant: CE |
| Capital Area Food Bank, Inc. | Provides for the Family Markets program (three sites) to serve 200 low income families at each of 27 Family Market events. | $103,913 | FY15 |
| CaringMatters, Inc. | Provide effective delivery of end-of-life and bereavement services to the County's increasingly diverse population by removing culture and language barriers. | $10,000 | FY20 Community Grant: CE |
| CaringMatters, Inc. (formerly Hospice Caring) | Provides volunteer visits to terminally ill individuals and their families and supports training of volunteers to help provide hospice caring services. | $12,365 | FY02 or Before |
| Carribean Help Center, Inc. | Provide for operating support. | $20,000 | FY20 Community Grant: CE |
| Carribean Help Center, Inc. | Provide for operating support. | $10,000 | FY20 Community Grant: CC |
| Carribean Help Center, Inc. | Provides immigration services, public awareness and elderly assistance program. | $40,000 | FY20 Community Grant: CC |
| Carribean Help Center, Inc. | Provides social service assistance to Caribbean and African immigrants. | $25,360 | FY02 or Before |
| CASA de Maryland, Inc. | Provide financial assistance to support citizenship-eligible legal permanent residents in attaining citizenship. | $50,000 | FY20 Community Grant: CE |
| CASA de Maryland, Inc. | Provide outreach and education on the naturalization process, application assistance, and financial services. | $30,000 | FY20 Community Grant: CE |
| CASA de Maryland, Inc. | Provide social services, case management, and assistance in accessing benefits to low-income immigrants. | $118,830 | FY20 Community Grant: CE |
| CASA de Maryland, Inc. | Provide support for the Immigration Legal Assistance Program. | $100,000 | FY20 Community Grant: CE |
| CASA de Maryland, Inc. | Provide support for the Immigration Legal Assistance Program. | $65,000 | FY20 Community Grant: CC |
| Catalpha Advertising and Design, Inc. | Provides a media advertising campaign to educate residents about rape and sexual assault. | $73,500 | FY10 |
| Catholic Charities of the Archdiocese of Washington, Inc. | Provides a Housing First program of affordable permanent housing in the form of Rapid Rehousing which offers "time limited" rental assistance and social services support. | $378,125 | FY19 |
| Catholic Charities of the Archdiocese of Washington, Inc. | Provide a bilingual office supervisor to support emergency assistance, case management, and referral services. | $58,853 | FY20 Community Grant: CE |
| Catholic Charities of the Archdiocese of Washington, Inc. | Provide administrative support for transitional housing and case management for chronically homeless adults. | $48,651 | FY20 Community Grant: CE |

| Entity | Purpose | Amount | 1st Year on list |
|---|---|---|---|
| Catholic Charities of the Archdiocese of Washington, Inc. | Provide employment referral services and job readiness workshops for Latino and new-immigrants residents. | $54,539 | FY20 Community Grant: CE |
| Catholic Charities of the Archdiocese of Washington, Inc. | Provide nursing services and interest-based, community integration activities for adults with multiple and several disabilities. | $45,000 | FY20 Community Grant: CE |
| Catholic Charities of the Archdiocese of Washington, Inc. | Provide Spanish literacy education for non-literate, Spanish-speaking Montgomery County immigrant residents. | $15,883 | FY20 Community Grant: CE |
| Catholic Charities of the Archdiocese of Washington, Inc. | Provide support for the Community Companions program. | $150,000 | FY20 Community Grant: CE |
| Catholic Charities of the Archdiocese of Washington, Inc. | Provide therapeutic, community-integrated services to children and youth with disabilities. | $60,000 | FY20 Community Grant: CE |
| Catholic Charities of the Archdiocese of Washington, Inc. | Provides a range of culturally competent social support services for Latino and immigrant residents in crisis. | $48,926 | FY20 Community Grant: CE |
| Catholic Charities of the Archdiocese of Washington, Inc. | Provides emergency assistance, including Family Support Specialists. | $203,832 | FY02 or Before |
| Catholic Charities of the Archdiocese of Washington, Inc. | Provides employment and educational services to the low-income, largely immigrant community in Montgomery County. | $56,096 | FY20 Community Grant: CE |
| Catholic Charities of the Archdiocese of Washington, Inc. | Provides for the Strong Families Initiative to build resilient families and positive youth in communities with high gang involvement. | $175,000 | FY18 |
| Catholic Charities of the Archdiocese of Washington, Inc. | Provides services to connect low-income immigrants to medical, dental, health education, and social services. | $40,248 | FY20 Community Grant: CE |
| Cedar Ridge Community Church, Inc. | Provide for a food insecurity and fresh produce program. | $1,700 | FY20 Community Grant: CE |
| Center for Adoption Support and Education Inc. | Provide mental health/psychoeducational services to foster youth transitioning or recently transitioned to independence from County custody. | $40,000 | FY20 Community Grant: CE |
| CentroNia, Inc. | Provide high-quality, full-day early childhood education to underserved children in Takoma Park, Maryland. | $10,000 | FY20 Community Grant: CE |
| CentroNia, Inc. | Provide high-quality, full-day early childhood education to underserved children in Takoma Park, Maryland. | $10,000 | FY20 Community Grant: CC |
| CentroNia, Inc. | Provide services to promote healthy habits in early learners through nutritional education and increased access to nourishing foods to children and adults. | $13,470 | FY20 Community Grant: CE |
| Child Center and Adult Services, Inc. | Provide the Healthy Mothers Healthy Babies Program for low-income and uninsured women with perinatal depression. | $20,000 | FY20 Community Grant: CE |
| Chinese Culture and Community Service Center, Inc. | Provide essential health services to Chinese Americans with mental health concerns. | $45,000 | FY20 Community Grant: CE |

| Entity | Purpose | Amount | 1st Year on list |
|---|---|---|---|
| Chinese Culture and Community Service Center, Inc. | Provide essential preventative health services and health screenings to low-income, uninsured and under-insured county residents through the CCACC health fair. | $23,000 | FY20 Community Grant: CC |
| Chinese Culture and Community Service Center, Inc. | Provide support for the STOP B Program. | $120,000 | FY20 Community Grant: CE |
| Circle of Rights, Inc. | Provide stroke prevention information to low-income County residents. | $18,000 | FY20 Community Grant: CE |
| Colesville Council of Community Congregations, Inc. | Provides a clothes closet (C-4) to provide clothing and household goods to low income families. | $0 | FY18 |
| Columbia Lighthouse for the Blind, Inc. | Provide comprehensive rehabilitation services and Support Service Provider to Montgomery County residents who are deaf/blind. | $25,000 | FY20 Community Grant: CE |
| Columbia Lighthouse for the Blind, Inc. | Provide independent living skills training to Montgomery County seniors suffering from vision loss. | $10,000 | FY20 Community Grant: CE |
| Comfort Cases, Inc. | Provide new essential and comfort items to youth in foster care. | $10,000 | FY20 Community Grant: CE |
| Comfort Cases, Inc. | Provide new essential and comfort items to youth in foster care. | $10,000 | FY20 Community Grant: CC |
| Commission on Accreditation of Rehabilitation Facilities | Provides for an accreditation survey of program(s) in HHS BHCS based on established international consensus standards. | $20,000 | FY18 |
| Community Bridges, Inc. | Provide mentoring, college and career planning, and mentoring support for low income girls and families. | $55,000 | FY20 Community Grant: CE |
| Community Bridges, Inc. | Provide mentoring, college and career planning, and mentoring support for low income girls and families. | $5,000 | FY20 Community Grant: CC |
| Community Bridges, Inc. | Provides for a program to help girls, between ages 8 and 19, from diverse backgrounds to become exceptional students, positive leaders and healthy young women. | $179,721 | FY02 or Before |
| Community Clinic, Inc. | Provide funding for electronic diagnostic equipment. | $43,703 | FY20 Community Grant: CC |
| Community Connections, Inc. | Provides residential rehabilitation services and support services for transition aged clients referred by Montgomery County. | $128,995 | FY02 or Before |
| Community Health and Empowerment through Education and Research, Inc. | Provide free summer enrichment, learning, and meals program in a nurturing environment for low income children in greater Takoma Park. | $20,000 | FY20 Community Grant: CE |
| Community Health and Empowerment through Education and Research, Inc. | Provide free summer enrichment, learning, and meals program in a nurturing environment for low income children in greater Takoma Park. | $25,000 | FY20 Community Grant: CC |
| Community Health and Empowerment through Education and Research, Inc. | Provide services that expand and coordinate food resources and connect vulnerable Long Branch residents to healthy food and other health and wellness resources. | $5,000 | FY20 Community Grant: CC |

| Entity | Purpose | Amount | 1st Year on list |
|---|---|---|---|
| Community Health and Empowerment through Education and Research, Inc. | Provide services that expand and coordinate food resources and connect vulnerable Long Branch residents to healthy food and other health and wellness resources. | $25,000 | FY20 Community Grant: CE |
| Community Reach of Montgomery County, Inc. (formerly Community Ministries of Rockville, Inc.) | Enhance the Mansfield Kaseman Health Clinic's medical team with an in-house Medical Director. | $60,000 | FY20 Community Grant: CC |
| Community Reach of Montgomery County, Inc. (formerly Community Ministries of Rockville, Inc.) | Enhancing access to healthcare through patient navigation, specialty care referrals, and health education. | $65,000 | FY20 Community Grant: CC |
| Community Reach of Montgomery County, Inc. (formerly Community Ministries of Rockville, Inc.) | Provide permanent supportive housing for formerly homeless individuals at the Jefferson House Personal Living Quarters (men) and Rockland House (women). | $20,000 | FY20 Community Grant: CE |
| Community Reach of Montgomery County, Inc. (formerly Community Ministries of Rockville, Inc.) | Provide weekly in-home care services, home repairs/maintenance, and case management to enable lower income seniors to age in place. | $35,000 | FY20 Community Grant: CE |
| Community Reach of Montgomery County, Inc. (formerly Community Ministries of Rockville, Inc.) | Support Immigrant Education through the Naturalization Program and childcare/tutoring for the children of the English Language education adult students. | $5,000 | FY20 Community Grant: CE |
| Conflict Resolution Center of Montgomery County, Inc. | Provide conflict resolution services for schools, serving youth, families and school staff. | $20,000 | FY20 Community Grant: CE |
| Conflict Resolution Center of Montgomery County, Inc. | Provide conflict resolution services for schools, serving youth, families and school staff. | $5,000 | FY20 Community Grant: CC |
| Conflict Resolution Center of Montgomery County, Inc. | Provide conflict resolution services to assist seniors and their families in Montgomery County. | $10,000 | FY20 Community Grant: CE |
| Conflict Resolution Center of Montgomery County, Inc. | Provide conflict resolution services to non-English-speaking residents through a program that provides services in Spanish and other languages. | $13,260 | FY20 Community Grant: CE |
| Cornerstone Montgomery, Inc. | Housing Support Services - Housing Coordinator & Housing Facilitator. | $137,600 | FY18 |
| Cornerstone Montgomery, Inc. | Provide case management services to consumers who do not meet the criteria for targeted case management services in the Maryland Public Mental Health System (PMHS). | $100,165 | FY16 |
| Cornerstone Montgomery, Inc. | Provides residential rehabilitation services for adults with serious mental illness by providing supervised living units. | $520,399 | FY02 or Before |
| Court Appointed Special Advocate Montgomery County, Maryland, Inc. | Provides court related services for at-risk youth referred by the County. | $115,675 | FY02 or Before |
| Crossroads Community Food Network, Inc. | Provide for the farmers market nutrition incentive program and complementary healthy eating education program. | $40,000 | FY20 Community Grant: CC |
| DC & MD Justice for our Neighbors, Inc. | To provide high-quality immigration legal services to low-income immigrants. | $20,000 | FY20 Community Grant: CC |
| Don Bosco Cristo Rey Work-Study of the Archdiocese of Washington, Inc. | Provides career mentoring and job skills training to at-risk youth through internship opportunities in certain County government departments. | $55,000 | FY16 |

| Entity | Purpose | Amount | 1st Year on list |
|---|---|---|---|
| Easter Seals Serving DC\|MD\|VA, Inc. | Provide high quality medical adult day services extremely vulnerable Montgomery County low-income residents with special needs. | $25,000 | FY20 Community Grant: CE |
| Easter Seals Serving DC\|MD\|VA, Inc. | Provide inclusive early childhood education for children ages 6 weeks to 5 years in a unique intergenerational setting. | $58,459 | FY20 Community Grant: CE |
| EduCare Support Services, Inc. | Provide supplemental food assistance to low-income families, seniors, persons with disabilities or chronic illness, and in other emergency situations. | $60,000 | FY20 Community Grant: CE |
| Ethiopian Community Center in Maryland, Inc. | Provide for the senior DREAM program. | $22,608 | FY20 Community Grant: CC |
| Ethiopian Community Center in Maryland, Inc. | Provide legal and immigration stress management services to low income Ethiopian community and underprivileged residents of Montgomery County. | $20,000 | FY20 Community Grant: CE |
| Ethiopian Community Center in Maryland, Inc. | Provide preventive health screening, testing, counseling, trainings, and workshop services to improve health awareness among low income resident families. | $25,000 | FY20 Community Grant: CE |
| Ethiopian Community Center in Maryland, Inc. | Provide preventive health screening, testing, counseling, trainings, and workshop services to improve health awareness among low income resident families. | $5,000 | FY20 Community Grant: CC |
| EveryMind, Inc. | Provide Mental Health First Aid trainings to increase understanding of mental illness, addiction, and how to help someone in crisis. | $35,000 | FY20 Community Grant: CE |
| EveryMind, Inc. | Provide suicide prevention and crisis intervention services. | $25,000 | FY20 Community Grant: CE |
| EveryMind, Inc. | Provide suicide prevention and crisis intervention services. | $20,000 | FY20 Community Grant: CC |
| EveryMind, Inc. | Provide support for the Serving Together program providing coordinated community resources for veterans, active duty service members, and their families. | $150,000 | FY20 Community Grant: CE |
| EveryMind, Inc. | Provides a confidential, supportive mental health hotline for County residents and a youth suicide prevention hotline. | $382,000 | FY02 or Before |
| EveryMind, Inc. | Provides increased outreach efforts, community education, community connectivity, service provision, and coordination specific to the Montgomery County military related community (Military Outreach Initiative). | $40,585 | FY13 |
| EveryMind, Inc. | Provides multicultural outreach services for Everymind Inc.'s New Capacity & Outreach for Multicultural Mental Health Opportunities Now program (N'Common). | $218,030 | FY07 |

| Entity | Purpose | Amount | 1st Year on list |
|---|---|---|---|
| EveryMind, Inc. | Provides state identification cards and birth certificates for individuals who are homeless and have a mental illness or a co-occurring substance use disorder in order to allow behavioral health, medical, entitlements, and other support services. | $72,345 | FY18 |
| FAIR Fund, Inc. (dba FAIR Girls) | Provide trafficking victims client-centered, trauma-informed case management, including safe housing, training community partners to create referral pathways. | $30,000 | FY20 Community Grant: CC |
| Family Learning Solutions, Inc. | Provide career pathway through student internships, mentors/tutors facilitate peer academic/career readiness, leadership, community-service for disconnected youth struggling with achievement. | $45,000 | FY20 Community Grant: CE |
| Family Learning Solutions, Inc. | Provides after-school Enrichment Program, mentoring/tutoring services and in-school positive youth development for 30 (9-12th grade) at-risk low-income primary and secondary students via Family Network Connections Program in the down-County area. | $57,790 | FY02 or Before |
| Family Services, Inc. | Provide academic, social, and emotional support during and after school for at-risk minority males at Gaithersburg Middle School. | $40,000 | FY20 Community Grant: CE |
| Family Services, Inc. | Provide for the Creating Healthy Bonds program to reduce the impacts of parental incarceration on children and families of inmates at the Montgomery County Correctional Facility. | $35,000 | FY20 Community Grant: CC |
| Family Services, Inc. | Provide support for the Neighborhood Safety Net Services Program to provide critical case management support to residents in Gaithersburg and East County. | $100,000 | FY20 Community Grant: CE |
| Family Services, Inc. | Provide support for the Thriving Germantown Community HUB. | $60,000 | FY20 Community Grant: CE |
| Family Services, Inc. | Provide support for the Thriving Germantown Community HUB. | $20,000 | FY20 Community Grant: CC |
| Family Services, Inc. | Provides a program of supervised visitation and monitored exchange of children for families with court orders requiring parents visits or exchanges of children to be supervised or monitored at a neutral and accessible location. | $528,906 | FY18 |
| Family Services, Inc. | Provides a substance abuse prevention program to high-risk children, their parents/guardians and siblings - "Dare to be You Program". | $149,682 | FY17 |
| Family Services, Inc. | Provides early intervention services for first time parents who are at risk for engaging in child abuse. Provides intensive home visitation services and home-based family support services. | $581,539 | FY06 |
| Family Services, Inc. | Provides for free comprehensive services to at-risk parents-to-be and parents with children aged birth to 48 months through the Family Discovery Center. | $110,103 | FY16 |

| Entity | Purpose | Amount | 1st Year on list |
|---|---|---|---|
| Family Services, Inc. | Provides residential rehabilitation services and support services for transition aged clients referred by Montgomery County. | $135,776 | FY02 or Before |
| Family Services, Inc. | Provides residential rehabilitation services for adults with serious and persistent mental illness. | $157,066 | FY02 or Before |
| Family Services, Inc. | Provides substance abuse prevention and recovery support services to adolescents and their families in Montgomery County. | $363,673 | FY13 |
| Family Services, Inc. | Provides the local matching funds required to maintain state funding for the state-certified Youth Services Bureau/Regional Youth Services Program administered by this vendor. | $28,545 | FY15 |
| First African Methodist Episcopal Church of Gaithersburg, Inc. | Provide support for the SHARE food program for low-income families. | $8,500 | FY20 Community Grant: CE |
| Florence Crittenton Home of Washington, DC t/a Crittenton Services of Greater Washington | Provides for two best-practice programs: The SNEAKERS program and The PEARLS Program. | $11,688 | FY13 |
| Florence Crittenton Services of Greater Washington | Deliver positive youth development program to empower vulnerable teen girls to overcome the obstacles to their academic and personal success. | $55,000 | FY20 Community Grant: CC |
| Florence Crittenton Services of Greater Washington | Provide a social and emotional learning program for middle school girls to develop skills that are essential for academic success. | $35,000 | FY20 Community Grant: CE |
| Gaithersburg HELP, Inc. | Provide free rides to medical appointments and other essential destinations for seniors and persons with disabilities. | $8,000 | FY20 Community Grant: CE |
| Gaithersburg HELP, Inc. | Provide support for the basic needs of food, diapers, and formula for low-income residents in Gaithersburg/Montgomery Village area. | $35,000 | FY20 Community Grant: CE |
| Gaithersburg HELP, Inc. | Provide support for the basic needs of food, diapers, and formula for low-income residents in Gaithersburg/Montgomery Village area. | $10,000 | FY20 Community Grant: CC |
| Generation Hope, LLC | Provide teen parents with tuition, support, mentoring, academic/life/professional skills, tutoring and case management to make college a reality. | $15,000 | FY20 Community Grant: CE |
| Greater Stonegate Village, Inc. | Provide for operating support. | $10,000 | FY20 Community Grant: CE |
| Greater Washington Community Foundation, Inc. | Provides for the administration of the entity and the awarding of grants through a competitive process that will support services aimed at supporting and stabilizing children, youth and families with their multiple needs aimed towards closing the achievement gap. | $630,000 | FY18 |
| GrowingSoul, Inc. | Provide operating support for zero-waste solution for food production, recovery, processing, preservation, distribution and compost apprenticeship-training programs. | $20,000 | FY20 Community Grant: CE |
| Health Management Consultants, LLC | Provides technical assistance to support CARF accreditation process. | $70,000 | FY19 |

| Entity | Purpose | Amount | 1st Year on list |
|---|---|---|---|
| Heart to Hand, Inc. | Provides for outreach and education for individuals affected by HIV/AIDS. | $100,000 | FY18 |
| Hebrew Home of Greater Washington, Inc. | Provide operating support for the ElderSAFE Center. | $50,000 | FY20 Community Grant: CE |
| HIAS, Inc. | Provides legal assistance to County residents in non-citizen deportation or removal proceedings. | $103,000 | FY19 |
| Holy Cross Health, Inc. | Provides cancer and tobacco outreach, education, screening, diagnostic and treatment services for the Cancer & Tobacco Program serving the low-income and minority populations. | $75,000 | FY03 |
| House of Divine Guidance, Inc. | Provide emergency shelter for homeless women and children. | $10,000 | FY20 Community Grant: CC |
| Housing Opportunities Commission | Provides special needs and support services for mentally ill adults. | $24,190 | FY07 |
| Identity, Inc. | Provide for case management services to connect Latino youth and families with resources for food, clothing, shelter, and other safety-net services. | $80,000 | FY20 Community Grant: CE |
| Identity, Inc. | Provide for the expansion of the Family Reunification and Strengthening Program to stem the tide of youth and young adult gang involvement. | $125,000 | FY20 Community Grant: CC |
| Identity, Inc. | Provide support for the expansion of mental health counseling services to the families of low-income, high need Latino youth in Identity out-of-school-time programs. | $40,000 | FY20 Community Grant: CE |
| Identity, Inc. | Provides positive youth development programming. | $357,798 | FY02 or Before |
| Imagination Library of Montgomery County, Maryland, Inc. | Provides for mailing free, age-appropriate books to children from birth to age five. | $10,000 | FY20 Community Grant: CE |
| Impact Silver Spring, Inc. | Provide support for the Neighborhood Opportunity Network Initiative. | $222,640 | FY20 Community Grant: CE |
| Impact Silver Spring, Inc. | Provides leadership training courses for Silver Spring residents. | $278,556 | FY02 or Before |
| Interfaith Works, Inc. | Provide for a photo identification card system and related supplies. | $10,000 | FY20 Community Services Grant |
| Interfaith Works, Inc. | Provide on-site security a the Day Program, Overflow, and Women's Shelter. | $52,020 | FY17 |
| Interfaith Works, Inc. | Provide operational support for the Interfaith Works Women's Center. | $50,000 | FY20 Community Grant: CE |
| Interfaith Works, Inc. | Provide Overnight Shelter Services 7 days a week 8:00 PM to 7:00 AM during Nov 01 - March 31. Case Management Services as needed. | $150,099 | FY06 |
| Interfaith Works, Inc. | Provide shelter services as cooling or warming centers for Hyperthermia and Hypothermia. Day program provides Vocational Services, Case Management, outreach and in-reach services. | $655,641 | FY02 or Before |
| Interfaith Works, Inc. | Provide support to assist faith communities in meeting community needs. | $77,308 | FY20 Community Grant: CE |

| Entity | Purpose | Amount | 1st Year on list |
|---|---|---|---|
| Interfaith Works, Inc. | Provides Eviction Prevention & Utility Assistance grants. | $143,643 | FY02 or Before |
| Interfaith Works, Inc. | Provides funding to collect and distribute of clothing to low income individuals. | $54,461 | FY02 or before |
| Interfaith Works, Inc. | Provides on-site security at Overflow and Women's Shelter. | $61,200 | FY13 |
| Interfaith Works, Inc. | Provides permanent supportive housing and supportive services to the most vulnerable and chronically homeless consumers. | $537,461 | FY05 |
| Interfaith Works, Inc. | Provides transitional housing for women with mental health diagnosis. Provides permanent supportive group housing for women with medical or psychiatric problems. | $520,602 | FY13 |
| International Rescue Committee (IRC) Inc. | Provides for culturally proficient job placement and upgrade services with interpretation to ensure refugees residing in Montgomery County are economically self-sufficient. | $30,000 | FY20 Community Grant: CC |
| Inwood House Development Corporation | Provide support for cleaning of apartments for disabled adults and seniors who are extremely low-income. | $13,000 | FY20 Community Grant: CE |
| Jewish Council for the Aging of Greater Washington, Inc. | Provide expanding and enhancing volunteer driving in Montgomery County. | $40,000 | FY20 Community Grant: CE |
| Jewish Council for the Aging of Greater Washington, Inc. | Provide funding for Interages to provide in-school and after-school intergenerational mentoring and tutoring for at-risk children and youth. | $25,000 | FY20 Community Grant: CE |
| Jewish Council for the Aging of Greater Washington, Inc. | Provide funding for Interages to provide in-school and after-school intergenerational mentoring and tutoring for at-risk children and youth. | $20,000 | FY20 Community Grant: CC |
| Jewish Council for the Aging of Greater Washington, Inc. | Provide funds to expand JCA's early memory loss program, Kensington Club, to an additional site. | $30,000 | FY20 Community Grant: CE |
| Jewish Council for the Aging of Greater Washington, Inc. | Provide support for the 50+ Employment Expo. | $75,000 | FY20 Community Grant: CE |
| Jewish Council for the Aging of Greater Washington, Inc. | Provide support for the Career Gateway program for Montgomery County residents age 50 and over. | $40,000 | FY20 Community Grant: CE |
| Jewish Council for the Aging of Greater Washington, Inc. | Provides a resource center on intergenerational programs and resources (this includes $100,000 from MCPS). | $214,527 | FY02 or Before |
| Jewish Council for the Aging of Greater Washington, Inc. | Provides subsidized employment in nonprofit agencies to adults 55 and older. | $44,151 | FY02 or Before |
| Jewish Council for the Aging of Greater Washington, Inc. | Provides support for the Escorted Transportation Program to meet the transportation needs of low income older adults and residents with disabilities and to fill the gaps not met by other programs and services. | $124,479 | FY14 |
| Jewish Foundation for Group Homes, Inc. | Provides 24-hour supervised, group living for an adult with a serious and persistent mental illness | $34,290 | FY02 or Before |

| Entity | Purpose | Amount | 1st Year on list |
|---|---|---|---|
| Jewish Social Service Agency (JSSA) | Provide support for a Senior Services Case Manager to manage the daily living needs of frail seniors, allowing them to age in place. | $41,200 | FY20 Community Grant: CE |
| Jewish Social Service Agency (JSSA) | Provide support for a social worker specializing in child and adolescent mental health, serving youth and members of their circle of care. | $36,050 | FY20 Community Grant: CE |
| Jewish Social Service Agency (JSSA) | Provide support for a social worker specializing in early childhood and evidence-based interventions serving children under the age of seven. | $56,650 | FY20 Community Grant: CE |
| Jewish Social Service Agency (JSSA) | Provide support for an Employment Specialist. | $42,500 | FY20 Community Grant: CE |
| Jewish Social Service Agency (JSSA) | Provides mental health and substance abuse prevention services and activities to low-income children and their families including assessment, diagnosis, psychotherapy, medication monitoring, and crisis intervention. | $53,100 | FY02 or Before |
| Kemp Mill Village, Inc. | Provide for operating support. | $10,000 | FY20 Community Grant: CE |
| Kentlands Community Foundation, Inc. | Provide for operating support. | $10,000 | FY20 Community Grant: CE |
| Kids In Need Distributors, Inc. | Provide weekend food to grades K-8 students who receive Free And Reduced Meals at MCPS schools. | $15,000 | FY20 Community Grant: CE |
| Kids In Need Distributors, Inc. | Provide weekend food to grades K-8 students who receive Free And Reduced Meals at MCPS schools. | $5,000 | FY20 Community Grant: CC |
| Kids in Need Distributors, Inc. | Provides for use of effective models to increase the number of Montgomery County Public School elementary students being served by the Weekend Food bag/ SmartSacks Program. | $71,000 | FY18 |
| Kids in Need Distributors, Inc. | Provides Weekend Food Bags / Smart Sacks Program - Expansion. | $52,020 | FY17 |
| KIND, Inc. d/b/a Kids in Need of Defense | Provide pro-bono legal services for unaccompanied immigrant and refugee minors. | $40,000 | FY20 Community Grant: CE |
| KIND, Inc. d/b/a Kids in Need of Defense | Provide pro-bono legal services for unaccompanied immigrant and refugee minors. | $10,000 | FY20 Community Grant: CC |
| KIND, Inc. d/b/a Kids in Need of Defense | Provides legal assistance to County residents in non-citizen deportation or removal proceedings | $123,000 | FY19 |
| KindWorks, Inc. | Provide for operating support. | $30,000 | FY20 Community Grant: CE |
| Korean Association of the State of Maryland Metropolitan Area, Inc. | Provides social services to Korean speaking people with limited English proficiency who reside in the County. | $29,283 | FY02 or Before |
| Korean Community Service Center Of Greater Washington, Inc. | Provide emergency financial assistance and wrap-around social services to low-income Asian American and immigrant residents. | $20,000 | FY20 Community Grant: CE |
| Korean Community Service Center Of Greater Washington, Inc. | Provide social services, counseling, and continuing education for low-income senior Asian American and immigrant residents of Eastern Montgomery County. | $10,000 | FY20 Community Grant: CE |

| Entity | Purpose | Amount | 1st Year on list |
|---|---|---|---|
| Korean Community Service Center of Greater Washington, Inc. | Provides outreach services to low-income Montgomery County residents with limited English proficiency. | $50,578 | FY07 |
| Korean Community Service Center Of Greater Washington, Inc. | Provides support for the Keystone Project to assist victims of domestic violence in the Korean community. | $55,000 | FY20 Community Grant: CE |
| Korean Community Service Center Of Greater Washington, Inc. | Provides support for the Strengthening Asian Families through Empowerment and Services (SAFES) program. | $55,000 | FY20 Community Grant: CE |
| Latin American Youth Center, Inc. | Provide individual and family counseling, psychoeducational group sessions, and referrals to other mental health providers. | $65,000 | FY20 Community Grant: CC |
| Latin American Youth Center, Inc. | Provides for Gang Prevention programs. | $155,685 | FY10 |
| Lead4Life, Inc. | Provides for Assistance to disconnected youth in East County to promote self-sufficiency. | $43,000 | FY18 |
| Leadership Montgomery Education Foundation, Inc. | Provide programs to build capacity to address racial disparities and to advance racial equity in Montgomery County. | $20,000 | FY20 Community Grant: CE |
| Leadership Montgomery Education Foundation, Inc. | Provide programs to build capacity to address racial disparities and to advance racial equity in Montgomery County. | $20,000 | FY20 Community Grant: CC |
| Legal Aid Bureau, Inc. | Provide enhanced access to legal services for low-income families through a medical-legal partnership providing advocacy, outreach, and education. | $40,000 | FY20 Community Grant: CC |
| Legal Aid Bureau, Inc. | Provides legal representation and consultation to seniors and focuses on legal issues related to benefits such as Social Security, Medicare, eviction, housing and nursing homes. | $76,830 | FY02 or Before |
| Liberty's Promise, Inc. | Provide funding for computers and related equipment. | $9,219 | FY20 Community Services Grant |
| Literacy Council of Montgomery County, MD, Inc. | Provide under-skilled and under-credentialed adults with workplace skills. | $20,000 | FY20 Community Grant: CE |
| Little Falls Village Corp. | Provide for operating support. | $10,000 | FY20 Community Grant: CE |
| Little Falls Village Corp. | Provide for operating support. | $20,000 | FY20 Community Grant: CC |
| Lt. Joseph P. Kennedy Institute, Inc. | Provides an ongoing program of after-school care of children, teens and young adults with multiple disabilities. | $78,288 | FY02 or Before |
| Lt. Joseph P. Kennedy Institute, Inc. | Provides an ongoing program of specialized services to adults with multiple disabilities. | $333,986 | FY02 or Before |
| Lutheran Social Services of the National Capital Area, Inc. | Provide emergency assistance for rent, utilities, health care for newly arrived refugees. | $30,000 | FY20 Community Grant: CE |
| Lutheran Social Services of the National Capital Area, Inc. | Provide emergency assistance for rent, utilities, health care for newly arrived refugees. | $12,000 | FY20 Community Grant: CC |
| Madison House Autism Foundation, Inc. | Provide support for an Agricultural Education Coordinator. | $25,000 | FY20 Community Grant: CE |

| Entity | Purpose | Amount | 1st Year on list |
|---|---|---|---|
| Madison House Autism Foundation, Inc. | Provide support for Employment Specialist/Job Coach Supervisor to oversee job coaches and adults with autism in a community-based employment setting. | $25,000 | FY20 Community Grant: CE |
| Madison House Autism Foundation, Inc. | Provide support for Employment Specialist/Job Coach Supervisor to oversee job coaches and adults with autism in a community-based employment setting. | $15,000 | FY20 Community Grant: CC |
| Manna Food | Provide for a roll top freezer. | $10,000 | FY20 Community Services Grant |
| Manna Food Center, Inc. | Provide food support and nutrition education to under-served areas via a mobile kitchen and pop-up pantry. | $30,000 | FY20 Community Grant: CE |
| Manna Food Center, Inc. | Provide healthy foods for weekend meals to elementary school students experiencing hunger and food insecurity. | $40,000 | FY20 Community Grant: CE |
| Manna Food Center, Inc. | Provide healthy foods for weekend meals to elementary school students experiencing hunger and food insecurity. | $14,000 | FY20 Community Grant: CC |
| Manna Food Center, Inc. | Provide locally grown produce to County residents experiencing food insecurity. | $25,000 | FY20 Community Grant: CE |
| Manna Food Center, Inc. | Provides distribution of food to hungry and low income residents of Montgomery County. | $243,785 | FY02 or Before |
| Manna Food Center, Inc. | Provides for use of effective models to increase the number of Montgomery County Public School elementary students being served by the Weekend Food bag/ SmartSacks Program. | $71,000 | FY18 |
| Manna Food Center, Inc. | Provides Weekend Food Bags / Smart Sacks Program - Expansion | $52,020 | FY17 |
| Mary's Center for Maternal and Child Care, Inc. | Provide integrated medical, behavioral, and wellness programming for uninsured and low-income County residents. | $20,000 | FY20 Community Grant: CE |
| Mary's Center for Maternal and Child Care, Inc. | Provide integrated medical, behavioral, and wellness programming for uninsured and low-income County residents. | $25,000 | FY20 Community Grant: CC |
| Maryland Farmers Market Association, Inc. | Provide an incentive program for Supplemental Nutrition Assistance Program (SNAP) recipients to shop at county farmers markets for local foods. | $27,689 | FY15 |
| Maryland Treatment Centers, Inc. | Provides a day treatment program for delinquent youth. | $428,835 | FY10 |
| Maryland Treatment Centers, Inc. | Provides comprehensive after-school substance abuse treatment to adolescents involved with Crossroads Youth Opportunity Center (CYOC) and the Up County Youth Opportunity Center (UCYOC). | $80,000 | FY13 |
| Maryland Vietnamese Mutual Association, Inc. | Provides various support services including tutoring, empowerment and mentoring (TEAM) Program, VPEP, GAPS and NAAS to the immigrant community in Montgomery County. | $73,991 | FY10 |

| Entity | Purpose | Amount | 1st Year on list |
|---|---|---|---|
| McFarland & Associates, Inc. | Provides for increased program staffing for the African American Health Program. | $217,500 | FY19 |
| Meals On Wheels of Central Maryland, Inc. | Provide home-delivered meals and related services to home-bound seniors and disabled adults. | $20,672 | FY20 Community Grant: CC |
| Mercy Health Clinic, Inc. | Provide primary and specialty care for low-income, uninsured patients, and patients with Medicaid. | $50,000 | FY20 Community Grant: CE |
| Mercy Health Clinic, Inc. | Provide support for the on-site pharmacy program serving low-income, uninsured adult residents of Montgomery County. | $35,000 | FY20 Community Grant: CC |
| Mid-County United Ministries, Inc. | Provide emergency assistance for vital utility services for neediest neighbors in the highest poverty area. | $25,000 | FY20 Community Grant: CC |
| Mid-County United Ministries, Inc. | Provides staffing to assist low-income residents who are experiencing housing related and other emergencies. | $20,146 | FY02 or Before |
| Ministries United Silver Spring Takoma Park, Inc. | Provide housing, utilities, prescriptions, food and other types of assistance. | $20,000 | FY20 Community Grant: CC |
| Mobile Medical Care, Inc. | Partially fund Specialty Care Coordinator to help low-income, uninsured patients access and navigate essential specialty health resources. | $29,250 | FY20 Community Grant: CC |
| Mobile Medical Care, Inc. | Provide for development of a Quality Improvement program. | $41,600 | FY20 Community Grant: CC |
| Montgomery County Collaboration Council for Children, Youth and Families, Inc. | Provide current information to Montgomery County residents on medical, legal, and behavioral issues and supports related to opioid and substance abuse. | $107,044 | FY17 |
| Montgomery County Collaboration Council for Children, Youth and Families, Inc. | Provides community based services for youth with intensive mental health needs and their families and wrap around services to prevent youth violence and gang activities | $890,205 | FY07 |
| Montgomery County Collaboration Council for Children, Youth and Families, Inc. | Provides for a Disproportionate Minority Contact Reduction Coordinator | $102,000 | FY18 |
| Montgomery County Collaboration Council for Children, Youth and Families, Inc. | Provides for administration and monitoring of funds locally designated for pathway to services; Montgomery County's local access mechanism (LAM), a single point of contact for families and providers to access services for children with severe social, emotional and behavioral problems | $52,020 | FY18 |
| Montgomery County Collaboration Council for Children, Youth and Families, Inc. | Provides for administration and monitoring of funds locally designated for state-certified Youth Service Bureaus (YSB): community-based and non-residential entities providing delinquency prevention; youth suicide prevention; drug and alcohol abuse prevention | $54,621 | FY18 |
| Montgomery County Collaboration Council for Children, Youth and Families, Inc. | Provides for implementation of Healthy Montgomery Behavioral Health Task Force recommendations. | $24,500 | FY18 |
| Montgomery County Collaboration Council for Children, Youth and Families, Inc. | Provides for InfoMontgomery | $104,425 | FY14 |

| Entity | Purpose | Amount | 1st Year on list |
|---|---|---|---|
| Montgomery County Collaboration Council for Children, Youth and Families, Inc. | Provides for operating support | $44,597 | FY14 |
| Montgomery County Collaboration Council for Children, Youth and Families, Inc. | Provides the Bridges to the Future program which expands and sustains the existing Child and Adolescent System of Care (SOC) by adding a specialized Child Crisis Stabilization Service to the current Crisis Services program to reach, engage, and provide services | $1,467,376 | FY17 |
| Montgomery County Federation of Families for Children's Mental Health, Inc. | Provides support services to children with mental, emotional, and behavioral disorders and their families | $345,695 | FY05 |
| Montgomery County Food Council, Inc. | Provide for staff to support and expand Food Council initiatives to foster a healthy and sustainable local food system. | $25,000 | FY20 Community Grant: CE |
| Montgomery County Food Council, Inc. | Provide for staff to support and expand Food Council initiatives to foster a healthy and sustainable local food system. | $35,000 | FY20 Community Grant: CC |
| Montgomery County Food Council, Inc. | Provides for continued planning, implementation and oversight of the "A Food Secure Montgomery" plan. | $80,000 | FY18 |
| Montgomery County Language Minority Health Project, Inc. | Facilitate cancer screenings through patient navigation. | $50,000 | FY20 Community Grant: CC |
| Montgomery County Maryland Bar Foundation, Inc. | Montgomery County Maryland Bar Foundation provides pro bono legal services to low income citizens of the County who have no other means to employ an attorney. Legal Services primarily include: consumer, family, and individual. | $54,677 | FY02 or Before |
| Montgomery County Muslim Foundation, Inc. | Provide food assistance to low-income residents of Montgomery County. | $110,000 | FY20 Community Grant: CE |
| Montgomery County Muslim Foundation, Inc. | Provide services to seniors to meet their social, intellectual, mental, and physical health needs. | $70,000 | FY20 Community Grant: CE |
| Montgomery County Muslim Foundation, Inc. | Provide support for a youth empowerment program. | $12,000 | FY20 Community Grant: CE |
| Montgomery Hospice, Inc. | Provide compassionate, specialized medical and emotional care for children with life-limiting illnesses, keeping children in their homes surrounded by family. | $15,000 | FY20 Community Grant: CE |
| Montgomery Hospice, Inc. | Provide compassionate, specialized medical and emotional care for children with life-limiting illnesses, keeping children in their homes surrounded by family. | $5,000 | FY20 Community Grant: CC |
| Montgomery Hospice, Inc. | Provide volunteer services to support terminally-ill patients and their families. | $41,059 | FY20 Community Grant: CE |
| Muslim Community Center, Inc. | Provide clinical case management for MediCare, Medicaid and uninsured Montgomery County residents. | $11,000 | FY20 Community Grant: CC |
| Muslim Community Center, Inc. | Provide for increased access to quality eye care services for uninsured and underinsured Montgomery County residents. | $24,940 | FY20 Community Grant: CC |

| Entity | Purpose | Amount | 1st Year on list |
|---|---|---|---|
| Muslim Community Center, Inc. | Provide increased access to gynecological services for better cancer screening for uninsured and underinsured Montgomery County residents. | $88,324 | FY20 Community Grant: CC |
| NAMI Montgomery County (MD), Inc. | Provide educational classes, support groups and outreach presentations for caregivers of and individuals living with mental illness in Montgomery County. | $15,000 | FY20 Community Grant: CE |
| NAMI Montgomery County (MD), Inc. | Provides a parent training program for families of individuals suffering from mental illness. | $8,350 | FY04 |
| NAMI Montgomery County (MD), Inc. | Provides mental health education and support for teachers and youth through presentations and an-evidence based suicide prevention program. | $20,000 | FY20 Community Grant: CE |
| National Capital Bnai Brith Assisted Housing Corporation | Provide payment for extremely low income residents who cannot afford the Medication Administration fee and/or overnight security fee. | $7,500 | FY20 Community Grant: CC |
| National Capital Bnai Brith Assisted Housing Corporation | Provides for a supplement by the Area Agency on Aging for the cost of one meal per day in Congregate Housing Service Program (CHSP) facilities. | $45,990 | FY18 |
| National Center for Children and Families, Inc. | Provide support for the Futurebound Transitional Housing program. | $65,000 | FY20 Community Grant: CC |
| National Compadres Network, Inc. | Provides for La Cultura Cura training to HHS SON staff and community leaders to help them implement the needed supports to serve youth who are at the highest. | $25,500 | FY18 |
| Nonprofit Montgomery, Inc. | Provide collaborative education and promotion of early care for children. | $25,000 | FY20 Community Grant: CE |
| Nonprofit Montgomery, Inc. | Provide collaborative education and promotion of early care for children. | $25,000 | FY20 Community Grant: CC |
| Nonprofit Montgomery, Inc. | Provide training for County nonprofits in program evaluation so they can better measure and assess program impact. | $50,000 | FY20 Community Grant: CE |
| Nonprofit Montgomery, Inc. | Provides for operating support for Nonprofit Montgomery. | $43,298 | FY15 |
| Nonprofit Montgomery, Inc. | Provides for the Financial Reporting and management Institute (FIRM). | $126,235 | FY15 |
| Nourish Now, Inc. | Provide food donations for at-risk youth. | $5,000 | FY20 Community Grant: CC |
| Nourish Now, Inc. | Provide for operating support for the Food Rescue Program. | $20,000 | FY20 Community Grant: CC |
| Nourish Now, Inc. | Provide for operating support for the Food Rescue Program. | $20,000 | FY20 Community Grant: CE |
| Nourish Now, Inc. | Provide support for the Family Food Distribution Program, which provides direct food assistance to Low to Moderate Income (LMI) residents in the County. | $30,000 | FY20 Community Grant: CE |
| Nourish Now, Inc. | Provide support for the Family Food Distribution Program, which provides direct food assistance to Low to Moderate Income (LMI) residents in the County. | $5,000 | FY20 Community Grant: CC |

| Entity | Purpose | Amount | 1st Year on list |
|---|---|---|---|
| Nueva Vida, Inc. | Deliver physical and behavioral health education workshops and events for disadvantaged Latino families. | $15,000 | FY20 Community Grant: CC |
| Olney Help, Inc. | Provide emergency assistance for rent and utilities. | $7,500 | FY20 Community Grant: CE |
| Olney Help, Inc. | Provide emergency assistance for rent and utilities. | $2,500 | FY20 Community Grant: CC |
| Olney Help, Inc. | Provide emergency food assistance delivered to households. | $7,500 | FY20 Community Grant: CC |
| Olney Help, Inc. | Provide emergency food assistance delivered to households. | $7,500 | FY20 Community Grant: CE |
| Olney Home For Life, Inc. | Provide free transportation, friendly daily calls, weekly visits, information events and social contact to seniors in Olney and surrounding areas. | $12,000 | FY20 Community Grant: CE |
| On Our Own of Montgomery County, Inc. | Provides a consumer-run drop-in center for mentally ill adults. | $224,394 | FY02 or Before |
| Organization for Advancement of and Services for Individuals with Special Needs (OASIS), Inc. | Provide funding to create an interactive curriculum demonstrating sustainable farm practices to increase independent participation of disabled groups and volunteers at OASIS farms. | $6,190 | FY20 Community Grant: CE |
| Parent Encouragement Program, Inc. | Provides parent education programs to low income Latino parents to empower their children to succeed in school and life. | $20,000 | FY20 Community Grant: CE |
| Partners in Care Foundation, Inc. | Provides for use of and technical support for the Contractor's online risk assessment and alert system for improving medication usage among seniors. | $10,000 | FY18 |
| Poolesville Area Senior Center, Inc. | Provide for operating support. | $20,800 | FY20 Community Grant: CE |
| Potomac Community Resources, Inc. | Provide for operating support. | $30,000 | FY20 Community Grant: CE |
| Potomac Community Resources, Inc. | Provide respite care programs for Montgomery County teens and adults with profound to moderate intellectual and developmental disabilities. | $5,000 | FY20 Community Grant: CC |
| Potomac Community Resources, Inc. | Provide respite care programs for Montgomery County teens and adults with profound to moderate intellectual and developmental disabilities. | $28,000 | FY20 Community Grant: CE |
| Potomac Community Resources, Inc. | Provides support services to people with developmental disabilities that helps them to participate in community activities. | $78,116 | FY02 or Before |
| Pride Youth Services, Inc. | Provide for African American youth to develop resiliency and self-efficacy skills necessary to live productive lives. | $2,500 | FY20 Community Grant: CC |
| Qiagen, LLC | Provides for Quantiferon-TB Gold Plus Tubes. | $20,000 | FY18 |
| Rainbow Place Shelter for Homeless Women, Inc. | Provide overnight winter shelter to women experiencing homelessness. | $45,000 | FY20 Community Grant: CC |
| Rainbow Place Shelter for Homeless Women, Inc. | Provides Seasonal Emergency Shelter for women at Rainbow Place. | $57,281 | FY02 or Before |
| Red Wiggler Foundation, Inc. | Provide opportunities for people with and without disabilities to come together to work, learn, and grow healthy food. | $35,000 | FY20 Community Grant: CE |

| Entity | Purpose | Amount | 1st Year on list |
|---|---|---|---|
| Red Wiggler Foundation, Inc. | Provide opportunities for people with and without disabilities to come together to work, learn, and grow healthy food. | $35,000 | FY20 Community Grant: CC |
| Reginald S. Lourie Center for Infants and Young Children, Inc. | Provide for operating support. | $115,000 | FY20 Community Grant: CE |
| Reginald S. Lourie Center for Infants and Young Children, Inc. | Provides a Therapeutic Nursery Program for children ages three and four who have significant delays in their social and emotional development who cannot be accommodated in a mainstream pre-school setting. | $163,210 | FY03 |
| Reginald S. Lourie Center for Infants and Young Children, Inc. | Provides Court Related Mental Health Services/ Attachment and Bonding Studies, Attachment Centered Evaluation and Treatment Services for Child Welfare Services. | $118,011 | FY03 |
| Relias, LLC | Provides the Behavioral Health Essential training package to support the Commission on Accreditation of Rehabilitation Facilities (CARF ) accreditation process. | $52,000 | FY18 |
| Rockville Area Village Exchange, Inc. | Provide funds, information and operational financial support to establish community led villages in Rockville allowing seniors to age in place. | $8,000 | FY20 Community Grant: CE |
| Rockville Help, Inc. | Provide emergency assistance with food, rent, security deposits, utilities, and prescriptions to families in need in Rockville, Maryland. | $10,000 | FY20 Community Grant: CC |
| Rosaria Communities Foundation, Inc. | Provide independent living opportunities for people with intellectual and physical disabilities within an involved community. | $30,000 | FY20 Community Grant: CE |
| Silver Spring Village, Inc. | Provide for operating support. | $30,000 | FY20 Community Grant: CE |
| Spanish-Speaking Community of Maryland, Inc. | Provide consultations with case managers to address essential needs of low-income, limited English proficient families and immigrants. | $15,000 | FY20 Community Grant: CE |
| Springvale Terrace, Inc. | Provides for a supplement by the Area Agency on Aging for the cost of one meal per day in Congregate Housing Service Program (CHSP) facilities. | $43,800 | FY18 |
| St. Ann's Center for Children, Youth and Families | Provide housing and services for pregnant and parenting Montgomery County youth, and homeless Montgomery County women with young children. | $25,000 | FY20 Community Grant: CE |
| St. Camillus Catholic Church | Provide nutritionally adequate, culturally appropriate food to be distributed to families in need. | $25,000 | FY20 Community Grant: CE |
| St. Joseph's House, Ltd. | Provide for home-based care provider for students with intellectual and developmental disabilities. | $20,000 | FY20 Community Grant: CE |
| Stepping Stones Shelter, Inc. | To provide employment counseling to homeless and formerly homeless families, to enable them to find jobs and increase their income. | $55,000 | FY20 Community Grant: CC |
| Stepping Stones Shelter, Inc. | Provide emergency shelter to homeless families with children in Montgomery County. | $35,923 | FY20 Community Grant: CE |

| Entity | Purpose | Amount | 1st Year on list |
|---|---|---|---|
| Stepping Stones Shelter, Inc. | Provide for refrigerators and ceiling repair. | $10,000 | FY20 Community Services Grant |
| Suburban Hospital, Inc. | Provides community cancer and tobacco outreach education, screening, diagnostic, and treatment services for the Cancer & Tobacco Program serving the low-income and minority populations. | $75,000 | FY03 |
| The Affiliated Sante Group, Inc. | Provide a program through operation of a consumer run drop in center, providing recovery-based services and social/recreational activities for adults recovering from the effects of a psychiatric illness at its Silver Spring location. | $115,580 | FY15 |
| The ALS Association - DC/MD/VA Chapter, Inc. | Provide assistive technology to improve the quality of life and safety for people living with ALS and their families. | $7,140 | FY20 Community Grant: CE |
| The Arc Montgomery County, Inc. | Provide medical child care tuition waivers for low- to moderate-income families experiencing temporary financial crises. | $25,000 | FY20 Community Grant: CC |
| The Arc Montgomery County, Inc. | Provides recreational services after school, all day during the summer, and on all Montgomery County holidays. | $60,141 | FY02 or Before |
| The BUILD Program Corporation | Provides for Crisis Intervention and Gang Intervention Training and Certification for gang intervention and youth violence intervention specialists. | $36,112 | FY15 |
| The Disability Partnership Project Corp. | Provide adaptive equipment grants for persons with physical disabilities who need financial assistance to live independently in the community. | $7,500 | FY20 Community Grant: CE |
| The Dwelling Place, Inc. | Provide housing and case management to homeless families with children. | $25,000 | FY20 Community Grant: CE |
| The Dwelling Place, Inc. | To provide for leasing cost for permanent housing program for families with children. | $13,128 | FY18 |
| The George B. Thomas, Sr. Learning Academy, Inc. | Provide support for the Rising Stars pre-K program. | $21,944 | FY20 Community Grant: CE |
| The George B. Thomas, Sr. Learning Academy, Inc. | Provides Saturday School for tutoring and mentoring to enhance the academic performance and achievement of children in grades 1 through 12. | $954,529 | FY03 |
| The Latino Student Fund | Provide academic support for PreK-12th grade Hispanic youth and their adult family members. | $30,000 | FY20 Community Grant: CC |
| The Metropolitan Washington Ear, Inc. | Provides access to current news and information to people who are blind, visually impaired, or have a physical disability. | $60,271 | FY02 or Before |
| The Montgomery County Coalition for the Homeless, Inc. | Case Management/support services for formerly homeless families in the Partnership for Permanent Housing | $252,193 | FY17 |
| The Montgomery County Coalition for the Homeless, Inc. | HUD Match (Keys First) provide Permanent Supportive Housing and supports. Includes case management and other supportive services to formerly chronically homeless single adults and families. | $88,672 | FY17 |

| Entity | Purpose | Amount | 1st Year on list |
|---|---|---|---|
| The Montgomery County Coalition For The Homeless, Inc. | Provide 24/7 emergency shelter and supportive services. | $120,000 | FY20 Community Grant: CE |
| The Montgomery County Coalition for The Homeless, Inc. | Provide 24/7 emergency shelter and supportive services. | $30,000 | FY20 Community Grant: CC |
| The Montgomery County Coalition for the Homeless, Inc. | Provide for electronic tablets and related expenses. | $10,000 | FY20 Community Services Grant |
| The Montgomery County Coalition for The Homeless, Inc. | Provide permanent supportive housing for formerly homeless adults in CHIP who were frequent users of costly emergency and corrections systems. | $65,000 | FY20 Community Grant: CC |
| The Montgomery County Coalition for The Homeless, Inc. | Provide translation of program documents and providing portable technology to case managers. | $20,000 | FY20 Community Grant: CC |
| The Montgomery County Coalition for the Homeless, Inc. | Provides permanent, and supportive housing for homeless persons. | $101,883 | FY03 |
| The Montgomery County Coalition for the Homeless, Inc. | Provides affordable, permanent, supportive housing to homeless individuals and families. | $2,105,460 | FY07 |
| The Montgomery County Coalition for the Homeless, Inc. | Provides emergency and overnight shelter and case management to homeless men. | $915,738 | FY02 or Before |
| The Montgomery County Coalition for the Homeless, Inc. | Provides for permanent supportive housing to most vulnerable and chronically homeless individuals. | $551,197 | FY13 |
| The Montgomery County Coalition for the Homeless, Inc. | Provides for security at the men's emergency and overnight shelter. | $51,000 | FY18 |
| The Montgomery County Coalition for the Homeless, Inc. | Provides funding for winter overflow shelters for homeless men. | $354,758 | FY13 |
| The Montgomery County Coalition for the Homeless, Inc. | Provides housing and support for chronically homeless persons (Home First Program) | $112,164 | FY07 |
| The Montgomery County Coalition for the Homeless, Inc. | Provides permanent support housing individuals and families (Seneca Heights Apartments). | $616,413 | FY05 |
| The Montgomery County Coalition for the Homeless, Inc. | Provides Permanent Supportive Housing targeting Veterans (Operation Homecoming) with and without disabilities and those who need ongoing rental assistance and social services support. | $475,861 | FY16 |
| The Montgomery County Coalition for the Homeless, Inc. | To provide permanent supportive affordable housing for formerly homeless individuals. | $545,838 | FY13 |
| The Muslim Community Center, Inc. | Provide clinical case management for MediCare, Medicaid and uninsured Montgomery County residents. | $25,000 | FY20 Community Grant: CE |
| The Muslim Community Center, Inc. | Provide for implementation of quality measures consistent with the standard of care for controlling diabetes and other chronic diseases. | $30,000 | FY20 Community Grant: CE |
| The Muslim Community Center, Inc. | Provide handicap access shuttle van transportation services for patients from major public transportation hubs in the area to the Clinic. | $54,288 | FY20 Community Grant: CE |
| The National Capital Bnai Brith Assisted Housing Corporation | Provide payment for extremely low income residents who cannot afford the Medication Administration fee and/or overnight security fee. | $25,500 | FY20 Community Grant: CE |

| Entity | Purpose | Amount | 1st Year on list |
|---|---|---|---|
| The National Center for Children and Families, Inc. | Provide emergency shelter and comprehensive services to support homeless families in their transition to stable housing in the community. | $275,000 | FY20 Community Grant: CE |
| The National Center for Children and Families, Inc. | Provide support for the Futurebound Transitional Housing program. | $35,000 | FY20 Community Grant: CE |
| The National Center for Children and Families, Inc. | Provides a cash match to Housing and Urban Development (HUD) Continuum of Care grants for supportive services to Permanent Housing. | $132,444 | FY10 |
| The National Center for Children and Families, Inc. | Provides for a count of youth that can be integrated into the Continuum of Care (COC) annual point in time count. | $49,498 | FY19 |
| The Oasis Institute Corp. | Provide intergenerational literacy-based tutoring program serving older adults and students in grades K-5, located throughout Montgomery County. | $19,800 | FY20 Community Grant: CE |
| The Primary Care Coalition of Montgomery County, Maryland, Inc. | Proivdes for colorectal cancer screening and treatment to low-income, uninsured adults residents of Montgomery County. The scope of work includes subcontracts with medical care providers and health care facilities which specialize in colorectal cancer | $325,500 | FY02 or Before |
| The Primary Care Coalition of Montgomery County, Maryland, Inc. | Provides community-based minority outreach and health education services (AAHI). | $478,610 | FY18 |
| The Primary Care Coalition of Montgomery County, Maryland, Inc. | Provides community-based minority outreach and health education services (LHI). | $306,341 | FY18 |
| The Primary Care Coalition of Montgomery County, Maryland, Inc. | Provides community-based minority outreach and health education services (LIEED). | $110,836 | FY18 |
| The Primary Care Coalition of Montgomery County, Maryland, Inc. | Provides for Care for Kids health program, plus specialty care coordination, teen pregnancy prevention. | $1,354,922 | FY02 or Before |
| The Primary Care Coalition of Montgomery County, Maryland, Inc. | Provides for community-based minority outreach and health education services. | $236,318 | FY02 or Before |
| The Primary Care Coalition of Montgomery County, Maryland, Inc. | Provides for specialty care coordination for children with chronic and serious medical conditions. | $80,000 | FY18 |
| The Primary Care Coalition of Montgomery County, Maryland, Inc. | Provides health care services for low-income, uninsured adults (Montgomery Cares). | $12,304,030 | FY02 or Before |
| The Primary Care Coalition of Montgomery County, Maryland, Inc. | Provides pharmaceutical support services for low-income persons with a mental illness. | $58,197 | FY03 |
| The Rock Creek Foundation for Mental Health, Inc. | Provides a highly supervised residential rehabilitation program for head-injured adults with a serious and persistent mental illness. | $209,560 | FY02 or Before |
| The Rock Creek Foundation for Mental Health, Inc. | Provides residential rehabilitation services for adults with mental illness. | $59,482 | FY02 or Before |
| The Senior Connection of Montgomery County, Inc. | Provide for the expansion of a "one-call/one-click" transportation network for County seniors. | $30,000 | FY20 Community Grant: CE |
| The Senior Connection of Montgomery County, Inc. | Provide for the expansion of a "one-call/one-click" transportation network for County seniors. | $20,000 | FY20 Community Grant: CC |

| Entity | Purpose | Amount | 1st Year on list |
|---|---|---|---|
| The Senior Connection of Montgomery County, Inc. | Provides supportive services to seniors in Montgomery County. | $118,784 | FY05 |
| The Shepherd's Table, Inc. | Provides Homeless In-Reach and Outreach services to homeless individuals at Progress Place. | $220,701 | FY02 or Before |
| The Tree House Child Advocacy Center of Montgomery County MD, Inc. | Provide forensic medical services for child victims of abuse and neglect. | $50,000 | FY20 Community Grant: CC |
| The Tree House Child Advocacy Center of Montgomery County, MD, Inc. | Provide in-home, trauma-informed therapy to children immediately upon their placement into the foster care system. | $25,000 | FY20 Community Grant: CE |
| The Tree House Child Advocacy Center of Montgomery County, MD, Inc. | Provides 'one stop' services to sexually and physically abused children. | $941,722 | FY18 |
| TLC-The Treatment and Learning Centers, Inc. | Provide employment readiness skills for youth with disabilities. | $7,774 | FY20 Community Grant: CE |
| Together Helping Unite God's Sons, Inc. | Provide school-based, culturally sensitive mentoring to disadvantaged youth. | $20,000 | FY20 Community Grant: CC |
| Torture Abolition and Survivors Support Coalition International | Provide culturally-sensitive, trauma-informed legal representation and career development services for asylum seekers who are survivors of torture. | $75,000 | FY20 Community Grant: CC |
| TransCen, Inc. | Provides support services for people with disabilities. | $36,137 | FY02 or Before |
| Upcounty Community Resources, Inc. | Provide for a Weekend Enrichment & Respite Programs for individuals with Developmental and Intellectual Disabilities. | $55,000 | FY20 Community Grant: CE |
| Upcounty Community Resources, Inc. | Provide for a Weekend Enrichment & Respite Programs for individuals with Developmental and Intellectual Disabilities. | $16,500 | FY20 Community Grant: CC |
| Upper Montgomery Assistance Network, Inc. | Provide emergency financial assistance to families facing homelessness and utility loss. | $40,000 | FY20 Community Grant: CC |
| Upper Montgomery Assistance Network, Inc. | Provide emergency financial assistance to families facing homelessness and utility loss. | $10,000 | FY20 Community Grant: CE |
| Us Helping Us, People Into Living Inc. | Support a complimentary, comprehensive health screening program to assess health risks among Montgomery County residents. | $40,000 | FY20 Community Grant: CC |
| Vietnamese Americans Services, Inc. | Provide comprehensive health care program and improve access to behavioral health services of the Vietnamese Community in Montgomery County. | $25,400 | FY20 Community Grant: CC |
| Vietnamese Americans Services, Inc. | Provide comprehensive health care program and improve access to behavioral health services of the Vietnamese Community in Montgomery County. | $25,000 | FY20 Community Grant: CE |
| Vietnamese Americans Services, Inc. | Provide services to assist the emerging needs of seniors and disable peoples among the Vietnamese population. | $35,000 | FY20 Community Grant: CE |
| Village of Takoma Park, Inc. | Provide for operating support. | $5,000 | FY20 Community Grant: CE |
| Village of Takoma Park, Inc. | Provide for operating support. | $5,000 | FY20 Community Grant: CC |

| Entity | Purpose | Amount | 1st Year on list |
|---|---|---|---|
| Villages of Kensington MD, Inc. | Provide for operating support. | $10,000 | FY20 Community Grant: CE |
| Washington Youth Foundation, Inc. | Provides a mentoring program for youth who are enrolled in secondary schools in Montgomery County. | $73,991 | FY10 |
| Washington Youth Foundation, Inc. | Provides after-school and weekend English and math tutoring program for low income students who have limited English proficiency in Montgomery County. | $49,987 | FY07 |
| Way Station, Inc. | Provides site-based and in-home respite care services to children and adolescents who are referred by the County or its designee. | $110,000 | FY05 |
| WellSky Corporation | Provides for updates, maintenance and enhancements for the HMIS. | $130,000 | FY20 |
| Winter Growth, Inc. | Provide supportive services to functionally and/or cognitively impaired seniors to help them age safely and with dignity in their community. | $17,500 | FY20 Community Grant: CE |
| Women Who Care Ministries, Inc. | Provide operating support for the Kids Weekend Meal Program. | $190,000 | FY20 Community Grant: CE |
| Women Who Care Ministries, Inc. | Provides for use of effective models to increase the number of Montgomery County Public School elementary students being served by the Weekend Food bag/ SmartSacks. | $71,000 | FY18 |
| Women Who Care Ministries, Inc. | Provides Weekend Food Bags / Smart Sacks Program - Expansion. | $52,020 | FY17 |
| WorkSource Montgomery, Inc. | Provides for employment and referral services to East County residents. | $149,940 | FY18 |
| WUMCO Help, Inc. | Provide emergency assistance for rent/mortgage and utilities. | $5,000 | FY20 Community Grant: CE |
| WUMCO Help, Inc. | Provide emergency assistance for rent/mortgage and utilities. | $5,000 | FY20 Community Grant: CC |
| YMCA of Metropolitan Washington, Inc. | Provide case management and training for volunteers in an intensive one-on-one mentoring program for court-involved male youth of color. | $15,000 | FY20 Community Grant: CE |
| YMCA of Metropolitan Washington, Inc. | Provide case management and training for volunteers in an intensive one-on-one mentoring program for court-involved male youth of color. | $25,000 | FY20 Community Grant: CC |
| YMCA of Metropolitan Washington, Inc. | Provides an after-school program for middle school youth in the high-risk community of Rosemary Hills. Program includes mentoring, life-skills training, homework help, and literacy improvement. | $116,495 | FY13 |
| YMCA of Metropolitan Washington, Inc. | Provides at-risk youth with trauma-informed, academic-focused, out-of-school-time enrichment services, intensive homework help and mentoring, and other services for adults. | $70,000 | FY20 Community Grant: CC |
| YMCA of Metropolitan Washington, Inc. | Provides mentors to children in foster homes for the Youth Links Mentoring Program. | $75,289 | FY02 or Before |

| Entity | Purpose | Amount | 1st Year on list |
|---|---|---|---|
| YMCA of Metropolitan Washington, Inc. | Provides the local matching funds required to maintain state funding for Regional Youth Services information and referral; youth, family and group counseling; parent education and community outreach. | $26,707 | FY15 |
| YMCA of Metropolitan Washington, Inc. | To establish Long Branch Collective Action for Youth initiative, a collaborative effort to improve agency coordination and outcomes for youth. | $85,000 | FY20 Community Grant: CC |
| YMCA of Metropolitan Washington, Inc. (Bethesda-Chevy Chase) | Provides for prevention, early intervention, and community development services to elementary, middle and high school-aged youth. | $63,898 | FY02 or Before |
| YMCA of Metropolitan Washington, Inc. (Silver Spring) | Provides after school activities and substance abuse prevention and delinquency services for youth in the Carroll Avenue/Quebec Terrace areas of Silver Spring. | $40,666 | FY02 or Before |
| | **Subtotal:** | **$51,829,891** | |

## Housing and Community Affairs

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| A Wider Circle, Inc. | Provide support for the Workforce Development Program. | $45,000 | FY20 Community Grant: CE |
| A Wider Circle, Inc. | Provides support for the Neighborhoods to Call Home program within the HIF | $225,000 | FY18 |
| Asian Pacific American Legal Resource | Provide legal assistance to low-income Asian immigrants seeking immigration relief. | $30,000 | FY20 Community Grant: CE |
| CASA de Maryland, Inc. | Provide outreach, training, mentoring, and counseling to support current and aspiring business owners in formalizing and/or strengthening their businesses. | $100,000 | FY20 Community Grant: CE |
| CASA de Maryland, Inc. | Provide tenant outreach and education, legal services, and community-building activities to improve housing conditions, landlord-tenant relations and public safety | $15,000 | FY20 Community Grant: CE |
| CASA de Maryland, Inc. | Provide vocational training for low-income immigrant workers at the Rockville Welcome Center | $45,000 | FY20 Community Grant: CE |
| CASA de Maryland, Inc. | Provides for Housing Initiative Funds (HIF) for tenant counseling and housing initiatives | $250,000 | FY04 |
| CASA de Maryland, Inc. | Provides for Housing Initiative Funds (HIF) for the Pine Ridge Community Center | $146,340 | FY06 |
| Coalition Homes, Inc. | Provide a service van to strengthen Coalition Homes' capacity to maintain affordable housing units for individuals who have experienced homelessness. | $34,140 | FY20 Community Grant: CE |
| CollegeTracks, Inc. | Provide services to low-income, first-generation-to-college high school students get admitted to college or technical school with enough financial aid to attend. | $200,000 | FY20 Community Grant: CE |
| CollegeTracks, Inc. | Provide services to low-income, first-generation-to-college students to enroll, persist, and graduate from college or technical school. | $100,000 | FY20 Community Grant: CE |

| Entity | Purpose | Amount | 1st Year on list |
|---|---|---|---|
| CollegeTracks, Inc. | Provide services to low-income, first-generation-to-college students to enroll, persist, and graduate from college or technical school. | $25,000 | FY20 Community Grant: CC |
| Collegiate Directions, Inc. | Provide comprehensive support for low-income, first generation students in Montgomery County to access and complete college. | $27,500 | FY20 Community Grant: CC |
| Community Reach of Montgomery County, Inc. (formerly Community Ministries of Rockville, Inc.) | Provide financial assistance to residents facing eviction/utility termination, prescription cost assistance, and referrals for dental/vision services, clothing, and food. | $3,200 | FY20 Community Grant: CC |
| Community Reach of Montgomery County, Inc. (formerly Community Ministries of Rockville, Inc.) | Provide financial assistance to residents facing eviction/utility termination, prescription cost assistance, and referrals for dental/vision services, clothing, and food. | $15,000 | FY20 Community Grant: CE |
| Cultural & Diversity Enrichment Services-USA,Inc. (CADES-USA) | Provide cultural and diversity enrichment education and leadership skills for economically disadvantaged youth. | $10,000 | FY20 |
| Cultural & Diversity Enrichment Services-USA,Inc. (CADES-USA) | Provide cultural and diversity enrichment education and leadership skills for economically disadvantaged youth. | $34,000 | FY20 Community Grant: CE |
| DC Diaper Bank (dba Greater DC Diaper Bank) | Provide support for low-income families and the community organizations that serve them by regularly supplying baby needs and hygiene products. | $13,000 | FY20 Community Grant: CE |
| Eastern Montgomery Emergency Assistance Network | Provide emergency housing, utility or prescription assistance to referred customers in Eastern Montgomery County. | $20,000 | FY20 Community Grant: CE |
| Ethiopian Community Center, Inc. | Provide workforce and youth development programs to improve employment, academic, and socio-emotional outcomes for Ethiopian residents in the County. | $45,000 | FY20 Community Grant: CC |
| Future Link, Inc. | Provide an extensive outreach program with individualized academic and career supports for at-risk youth. | $34,100 | FY20 Community Grant: CE |
| Future Link, Inc. | Provide an extensive outreach program with individualized academic and career supports for at-risk youth. | $5,000 | FY20 Community Grant: CC |
| Future Link, Inc. | Provide authentic internship work experiences for at-risk County youth keeping them motivated, persisting with their education, and on-track towards self-sufficiency. | $27,300 | FY20 Community Grant: CC |
| Habitat for Humanity Metro Maryland, Inc. | Provide funding to repair homes of low-income residents. | $40,000 | FY20 Community Grant: CE |
| Home Care Partners, Inc. | Provide home aide services to help low-income seniors and adults with disabilities remain at home. | $40,000 | FY20 Community Grant: CE |
| Housing Unlimited, Inc. | Provide funding to expand the organization's permanent affordable housing for persons who are homeless and have psychiatric disabilities. | $50,000 | FY20 Community Grant: CE |
| Housing Unlimited, Inc. | Provides for Community Housing Development Organization (CHDO) operating support | $18,400 | FY02 or before |

| Entity | Purpose | Amount | 1st Year on list |
|---|---|---|---|
| Interfaith Works, Inc. | Provide support for the Interfaith Clothing Center. | $20,000 | FY20 Community Grant: CC |
| Interfaith Works, Inc. | Provide support for the Interfaith Clothing Center. | $40,000 | FY20 Community Grant: CE |
| Interfaith Works, Inc. | Provide support for the Interfaith Works Connections program. | $40,000 | FY20 Community Grant: CE |
| Interfaith Works, Inc. | Provide support for the Vocational Services Program to provide job training and one-on-one counseling services for homeless and low-income individuals. | $43,000 | FY20 Community Grant: CE |
| Latin American Youth Center, Inc. | Improve workforce readiness of youth ages 16-24 through internships, job readiness activities, industry-specific training and job placement services. | $45,000 | FY20 Community Grant: CC |
| Latin American Youth Center, Inc. | Provide a mentoring program for middle school boys of color. | $10,000 | FY20 Community Grant: CC |
| Latin American Youth Center, Inc. | Provide a mentoring program for middle school boys of color. | $45,000 | FY20 Community Grant: CE |
| Montgomery County Historical Society, Inc. | Provides for education and outreach programs | $135,000 | FY02 or before |
| Montgomery Housing Partnership, Inc. | Provide funding for the Great Achievers Toward Outstanding Results (GATOR) program for children in grades K-5. | $25,000 | FY19 |
| Montgomery Housing Partnership, Inc. | Provide support for the Great Achievers Toward Outstanding Results (GATOR) program for children in grades K-5. | $158,718 | FY20 Community Grant: CE |
| Montgomery Housing Partnership, Inc. | Provides for Community Housing Development Organization (CHDO) operating support | $50,000 | FY02 or before |
| Montgomery Housing Partnership, Inc. | Provides for the Focused Neighborhood Revitalization Program | $120,000 | FY06 |
| Montgomery Housing Partnership, Inc. | Provides supportive services for owners and managers of multifamily rental properties with 50 or fewer units in Montgomery County. | $140,000 | FY05 |
| Rebuilding Together Montgomery County, Inc. | Provide critical home repairs to low-income homeowners in Montgomery County. | $30,000 | FY20 Community Grant: CC |
| Rebuilding Together Montgomery County, Inc. | Provide free critical home repairs, energy efficiency upgrades, and accessibility modifications to low-income homeowners throughout Montgomery County. | $35,000 | FY20 Community Grant: CE |
| Rebuilding Together Montgomery County, Inc. | Provides for assistance to low-income homeowners including home repairs, accessibility modifications, and referrals to other community resources | $300,000 | FY02 or before |
| Sunflower Bakery, Inc. | Provide skills training, employee development and job search guidance and expand outreach to potential students and employers. | $23,400 | FY20 Community Grant: CE |
| The Montgomery County Coalition for the Homeless, Inc. | Provides additional support for the Partnership for Permanent Housing (PPH) program within the HIF | $170,326 | FY18 |
| The Shepherd's Table, Inc. | Provides daily meals for individuals experiencing homelessness, food insecurity or in need of nourishment. | $25,000 | FY20 Community Grant: CE |

| Entity | Purpose | Amount | 1st Year on list |
|---|---|---|---|
| Washington Youth Foundation, Inc. | Provide educational and academic support for low-income immigrant students. | $50,000 | FY20 Community Grant: CE |
| | **Subtotal:** | **$3,103,424** | |
| **Human Resources** | | | |
| The Ivymount School, Inc. | Provide vocational training and support for independent living for young adults with developmental disabilities through Project SEARCH Montgomery. | $40,000 | FY20 Community Grant: CE |
| The Ivymount School, Inc. | Provides financial support for the Project SEARCH program | $30,000 | FY14 |
| TransCen, Inc. | Provides support for a public intern project for people with disabilities | $50,000 | FY14 |
| UnionSoft, LLC | Provides for an automated grievance tracking and document management system | $7,995 | FY14 |
| | **Subtotal:** | **$127,995** | |
| **NDA - Legislative Branch Communications Outreach** | | | |
| Educational Video in Spanish, Inc. | Provides for production and broadcast of four episodes of LÃ-nea Directa, the region's longest running television program dedicated to Latino public service | $20,000 | FY16 |
| | **Subtotal:** | **$20,000** | |
| **Parking District Services** | | | |
| Duncan Parking Technologies, Inc. | Provides for Duncan Electronic Parking Meters in County Parking Facilities | $28,000 | FY02 and Before |
| HUB Parking Technology USA, Inc. | Provides for maintenance services to existing Pay on Foot Equipment (Garage 11, 60, 61) | $286,000 | FY02 and Before |
| IPS Group, Inc. | Provides for Solar Powered Single Space Credit Card Enabled Meters | $340,000 | FY14 |
| IPT, LLC (Paylock) | Provides for Digital Permit Services System | $0 | FY14 |
| IPT, LLC (Paylock) | Provides for Self-Release Vehicle Immobilization Services | $0 | FY15 |
| | **Subtotal:** | **$654,000** | |
| **Police** | | | |
| Animal Welfare League of Montgomery County, Inc. | Provides for Low-Cost Spay/Neuter Support | $15,450 | FY13 |
| Second Chance Wildlife Center, Inc. | Provides for Operational Support for Wildlife | $70,000 | FY10 |
| | **Subtotal:** | **$85,450** | |
| **Public Libraries** | | | |
| Literacy Council of Montgomery County | Provides for free functional reading and writing lessons to adults who live or work in Montgomery County as well as English as a second language to foreign-born adults and tutor training for volunteer certification | $141,000 | FY02 or before |

| Entity | Purpose | Amount | 1st Year on list |
|---|---|---|---|
| Montgomery County Coalition for Adult English Literacy | Provides for strengthening the countywide adult English literacy network with resources, training, collaborations, and advocacy to support a thriving community and optimal workforce | $1,857,058 | FY08 |
| | **Subtotal:** | **$1,998,058** | |

## Recreation

| | | | |
|---|---|---|---|
| Adventist Community Services of Greater Washington, Inc. | Provide a free summer camp program for culturally, economically, and geographically disadvantaged youth of the East Montgomery County community. | $50,000 | FY20 Community Grant: CE |
| Adventist Community Services of Greater Washington, Inc. | Provide November and December holiday meals to economically vulnerable community members as part of the ACSGW Thrive Initiative. | $10,000 | FY20 Community Grant: CC |
| Adventist Community Services of Greater Washington, Inc. | Provides for operating support for the Piney Branch Pool | $150,000 | FY15 |
| After School Dance Fund | Service at risk Latino students. | $20,000 | FY20 Community Grant: CC |
| Audubon Naturalist Society of the Central Atlantic States, Inc. | Provide after-school outdoor education enrichment to children in grades 3-5 at five MCPS Title I schools. | $10,000 | FY20 Community Grant: CE |
| Create Calm, Inc. | Provide enhanced education and leadership skills for socially disconnected young people through yoga and mindfulness classes and training. | $10,000 | FY20 Community Grant: CC |
| Devenio, Inc. | Provide a dance program for teens and adults with cognitive/developmental disabilities, marked by rigor, real opportunities to perform, and community-building experiences. | $10,000 | FY20 Community Grant: CE |
| Elite Soccer Youth Development Academy, Inc. | Increase the number of children and youth who participate in a Soccer Academy and Educational and Leadership Youth Development Program. | $95,000 | FY20 Community Grant: CC |
| Equipment Connections for Children, Inc. | Provide support for the Equipment Donation Program. | $10,000 | FY20 Community Grant: CE |
| Finding Your FootPrint Foundation, Inc. | Provide yoga, meditation, and self-care practices for youth dealing with day to day social and behavioral issues. | $5,000 | FY20 Community Grant: CC |
| GapBuster, Inc. | Provide services to at-risk students, exposing them to the STEM fields and engaging them in a meaningful community service. | $100,000 | FY20 Community Grant: CE |
| Girls on the Run of Montgomery County, MD, Inc. | Provide financial aid and shoes to under served girls in order for them participate in a positive youth development program. | $15,000 | FY20 Community Grant: CE |
| Great and Small, Inc. A/K/A Great and Small | Provide operating support for equine-assisted activities serving individuals with special needs. | $10,000 | FY20 Community Grant: CE |
| Heritage Tourism Alliance of Montgomery County, Inc. | Provide operating support for Heritage Montgomery. | $100,000 | FY20 Community Grant: CE |

| Entity | Purpose | Amount | 1st Year on list |
|---|---|---|---|
| Hispanic Business Foundation of Maryland, Inc. | Provide youth development services including after school paid internships to underserved high school students and tutoring/mentoring services. | $30,000 | FY20 Community Grant: CE |
| Horizons of Washington, Inc. | Provide out-of-school time academic enrichment for low-income K-8th grade students, with an emphasis on literacy and STEAM. | $10,000 | FY20 Community Grant: CE |
| Housing Opportunities Community Partners, Inc. | Provide environmental science/STEM activities to low-income middle-school youth at summer day camps. | $15,181 | FY20 Community Grant: CC |
| Identity, Inc. | Provide funding for the Saving Lives Through Soccer program. | $20,000 | FY20 Community Grant: CC |
| Identity, Inc. | Provide funding for the Saving Lives Through Soccer program. | $130,000 | FY20 Community Grant: CE |
| Impact Silver Spring, Inc. | Provide a community-centered approach to shape, support, and grow a network of micro-businesses and worker-owned cooperatives in Montgomery County. | $30,000 | FY20 Community Grant: CE |
| Impact Silver Spring, Inc. | Provide an out-of-school athletic program in Wheaton and Long Branch. | $87,500 | FY20 Community Grant: CE |
| Interfaith Works, Inc. | Provides for Parent Leadership training and workshops for EBB Elementary staff, parents and school administration | $40,000 | FY19 |
| Japanese Americans' Care Fund, Inc. | Provides for Keiai-no-tsudoi, an annual gathering for Japanese American seniors and provide services for a new Maryland branch. | $10,000 | FY20 Community Grant: CC |
| Jewish Council for the Aging of Greater Washington, Inc. | Provides for bus services in areas that surround the five full-service senior centers | $455,300 | FY14 |
| Junior Achievement of Greater Washington, Inc. A/K/A Junior Achievement of Greater Washington | Provide an experiential financial literacy program for middle school students in Montgomery County. | $25,000 | FY20 Community Grant: CE |
| KEEN Greater DC, LLC | Provide a free exercise/fitness program to youth with significant disabilities. | $10,000 | FY20 Community Grant: CE |
| Leveling The Playing Field, Inc. | Provide for operating support. | $20,000 | FY20 Community Grant: CE |
| Leveling The Playing Field, Inc. | Provide resources to allow low-income kids to enjoy the mental and physical benefits of youth sports participation. | $25,000 | FY20 Community Grant: CE |
| Maryland Senior Olympics Commission, LTD | Provide for operating support. | $25,000 | FY20 Community Grant: CE |
| MOCO KIDSCO, Inc. dba KID Museum | Provide low-income youth with access to high-quality, STEM programming through direct services to youth and teacher professional development. | $100,000 | FY20 Community Grant: CC |
| MOCO KIDSCO, Inc. dba KID Museum | Provide operating support for the KID Museum. | $25,000 | FY20 Community Grant: CC |
| MOCO KIDSCO, Inc. dba KID Museum | Provide operating support for the KID Museum. | $60,000 | FY20 Community Grant: CE |
| Moco Kidsco, Inc. dba KID Museum | Provides for unique interactive experiences for elementary and middle school-aged children that integrate hands-on science, technology, engineering and art & math learning | $25,000 | FY18 |
| Montgomery County Collaboration Council for Children, Youth, and Families, Inc. | Provides for Excel Beyond the Bell programs | $171,000 | FY19 |

| Entity | Purpose | Amount | 1st Year on list |
|---|---|---|---|
| Montgomery County Collaboration Council for Children, Youth, and Families, Inc. | Provides for the Excel Beyond the Bell program | $421,120 | FY15 |
| Montgomery County Collaboration Council for Children, Youth, and Families, Inc. | Provides reporting for Excel Beyond the Bell programs | $5,000 | FY17 |
| Passion for Learning, Inc. | Provide Information and Communication Technology (ICT) and college readiness programs for low-income middle school students | $30,000 | FY20 Community Grant: CE |
| Passion for Learning, Inc. | Provide Information and Communication Technology (ICT) and college readiness programs for low-income middle school students. | $20,000 | FY20 Community Grant: CC |
| Per Scholas, Inc. | Technology education, access, training and job placement services for out-of-school young adults who are under- or unemployed. | $50,000 | FY20 Community Grant: CC |
| Queens Royal Priest Hood, Inc. | Provide a safe haven for disconnected youth to engage with programming and resources to address the high school dropout rate. | $10,000 | FY20 Community Grant: CC |
| Retouch International Ministries, Inc. | Provide an enrichment After School Program for girls in Montgomery County who are at risk of underachievement. | $10,000 | FY20 Community Grant: CC |
| Scotland Storm Community Development, Inc. | Provide free educational and athletic after-school and summer programs to underserved youth from the historic Scotland Community in Potomac, Maryland. | $30,000 | FY20 Community Grant: CE |
| So What Else, Inc. | Provide educational and recreational after-school programs each semester for underserved East County youth. | $25,000 | FY20 Community Grant: CE |
| Spirit Club Foundation, Inc. | Provide operating funds to develop and implement supportive exercise and fitness programs for people with disabilities. | $15,000 | FY20 Community Grant: CE |
| Spirit Club Foundation, Inc. | Provide operating funds to develop and implement supportive exercise and fitness programs for people with disabilities. | $10,000 | FY20 Community Grant: CC |
| The First Tee of Greater Washington, DC Corporation A/K/A First Tee of Washington, DC | Provide social, fun, healthy, and life enhancing opportunities for girls to keep them engaged and enjoying golf in Montgomery County. | $10,000 | FY20 Community Grant: CC |
| The Rockville Bike Hub, Inc. | Provide support for the City of Rockville's kid's community service bike giveaway in May 2020. | $2,500 | FY20 Community Grant: CE |
| Thor Teams, Inc. | Provide College and Career counseling services to low-income Damascus High School students. | $10,000 | FY20 Community Grant: CC |
| Unity Christian Fellowship, Inc. | Provide support for the Educational and Life Skills Program activities to help Montgomery County youth excel academically and socially. | $28,000 | FY20 Community Grant: CE |
| Unity Christian Fellowship, Inc. | Provide support for the Game Changer Conference for Young Males. | $11,000 | FY20 Community Grant: CE |

| Entity | Purpose | Amount | 1st Year on list |
|---|---|---|---|
| UNITY Youth Development Corporation | Provide academic and athletic financial assistance opportunities to low income, high risk families to include athletics, STEM, life skills and leadership. | $51,610 | FY20 Community Grant: CC |
| Village Youth & Family Center, Inc. | Help marginalized middle school girls build a healthy sense of self, community and belonging through yoga and art. | $5,000 | FY20 Community Grant: CC |
| Washington Area Bicyclist Association, Inc. | Provide a youth bicycle safety program to Montgomery County's public school youth through the Excel Beyond the Bell after-school program. | $30,000 | FY20 Community Grant: CC |
| | **Subtotal:** | **$2,683,211** | |

## Sheriff

| | | | |
|---|---|---|---|
| Asian-Pacific Islander Domestic Violence Resource Project | Provide culturally and linguistically specific services to Asian/Pacific Islander residents of Montgomery County who are survivors of domestic/sexual violence. | $25,000 | FY20 Community Grant: CC |
| Catholic Charities of the Archdiocese of Washington, Inc. | Provide pro-bono legal immigration services for survivors of violence and abuse through direct services and pro bono training for private attorneys. | $15,000 | FY20 Community Grant: CE |
| Catholic Charities of the Archdiocese of Washington, Inc. | Provide pro-bono legal immigration services for survivors of violence and abuse through direct services and pro bono training for private attorneys. | $59,000 | FY20 Community Grant: CC |
| Court Watch Montgomery, Inc. | Provide court protections and services that reduce intimate partner violence. | $25,000 | FY20 Community Grant: CE |
| Court Watch Montgomery, Inc. | Provide court protections and services that reduce intimate partner violence. | $5,000 | FY20 Community Grant: CC |
| DVS Legal Services, Inc. | Provide free legal representation to survivors of domestic violence for protective order and family law cases. | $20,000 | FY20 Community Grant: CC |
| Greater Washington Jewish Coalition Against Domestic Abuse | Provide clinical and legal services to victims of intimate partner violence, sexual assault, stalking, and elder abuse, in Montgomery County. | $175,000 | FY20 Community Grant: CE |
| Greater Washington Jewish Coalition Against Domestic Abuse | Provide dating violence prevention programming to teens and young adults in Montgomery County. | $20,000 | FY20 Community Grant: CC |
| House of Ruth Maryland, Inc. | Sustain full-time family/child therapist presence at the Montgomery County Family Justice Center serving victims of intimate partner violence. | $20,000 | FY20 Community Grant: CC |
| Montgomery County Family Justice Foundation, Inc. | Provide operating support. | $45,000 | FY20 Community Grant: CE |
| Montgomery County Family Justice Foundation, Inc. | Promote respect in teen dating relationships and to raise community awareness about the prevalence of teen dating violence. | $5,000 | FY20 Community Grant: CC |
| Muslim Community Center, Inc. | Provide culturally and linguistically competent domestic violence awareness, prevention and counseling services for Muslims and people of all other faiths. | $35,464 | FY20 Community Grant: CE |
| Opening New Doors Foundation, Inc. | Provide comprehensive, intensive case management and therapeutic services to victims and survivors of domestic violence and their children. | $35,000 | FY20 Community Grant: CC |

| Entity | Purpose | Amount | 1st Year on list |
|---|---|---|---|
| The CareerCatchers, Inc. | Provide individualized and sustained career counseling services to survivors of domestic violence and their families. | $30,000 | FY20 Community Grant: CE |
| The CareerCatchers, Inc. | Provide individualized and sustained career counseling services to survivors of domestic violence and their families. | $30,000 | FY20 Community Grant: CC |
| | **Subtotal:** | **$544,464** | |
| **Solid Waste Services** | | | |
| A Wider Circle | Provides for Waste Reduction through the pick-up of usable furniture and donation to families in need. | $164,920 | |
| | **Subtotal:** | **$164,920** | |
| **Technology Services** | | | |
| Gandhi Brigade, Inc. | Provide youth leadership and employment potential through media training, community engagement, and community service. | $10,000 | FY20 Community Grant: CC |
| Gandhi Brigade, Inc. | Provide youth leadership and employment potential through media training, community engagement, and community service. | $50,000 | FY20 Community Grant: CE |
| Gandhi Brigade, Inc. | Provides for the Youth Media Festival | $14,000 | FY13 |
| Most Valuable Kids, Inc. | Provide for upgraded IT systems. | $2,500 | FY20 Community Grant: CC |
| Older Adults Technology Services, Inc. | Provides for planning, design, and delivery of intensive high-quality technology training programs designed specifically for older adult learners | $220,582 | FY17 |
| | **Subtotal:** | **$297,082** | |
| **Transit Services** | | | |
| Jewish Council for the Aging of Greater Washington, Inc. | Provides for fixed route service to communities in Montgomery County (Tobytown,surrounding area. ) These areas do not have the density to warrant regular fixed route service. | $440,467 | FY17 |
| Jewish Council for the Aging of Greater Washington, Inc. | Provides for Transportation information referral through Connect-a-Ride connects an individual with services and other programs that are available | $153,860 | FY02 or before |
| Transportation Action Partnership | Provides for alternative transportation outreach to alleviate congestion, and thereby meet the Master Plan-stipulated mode share objective, manage parking needs N.Beth TMD | $606,190 | FY02 or before |
| | **Subtotal:** | **$1,200,517** | |
| **Transportation** | | | |
| Graffiti Abatement Partners, Inc. | Provides for graffiti abatement | $15,000 | FY02 or before |
| Montgomery Weed Control, Inc. | Provides for spraying of public lands and rights of way | $32,000 | FY02 or before |
| | **Subtotal:** | **$47,000** | |
| | **Total:** | **$80,787,194** | |

| Entity | Purpose | Amount | 1st Year on list |
|---|---|---|---|
| | **Developmentally Disabled Providers** | | |
| **Health and Human Services** | | | |
| Abilities Network, Inc. | Provides residential, vocational, supported employment, day habilitation, individual and family support services to persons with developmental disabilities. | $0 | FY02 or Before |
| Ardmore Enterprises, Inc. | Provides residential, vocational, supported employment, day habilitation, individual and family support services to persons with developmental disabilities. | $0 | FY18 |
| CALMRA, Inc. | Provides residential, vocational, supported employment, day habilitation, individual and family support services to persons with developmental disabilities. | $0 | FY02 or Before |
| Caroline Center, Inc. | Provides residential, vocational, supported employment, day habilitation, individual and family support services to persons with developmental disabilities. | $0 | FY02 or Before |
| CHI Centers, Inc. | Provides residential, vocational, supported employment, day habilitation, individual and family support services to persons with developmental disabilities. | $0 | FY02 or Before |
| Community Options, Inc. | Provides residential, vocational, supported employment, day habilitation, individual and family support services to persons with developmental disabilities. | $0 | FY16 |
| Community Services for Autistic Adults and Children, Inc. (CSAAC) | Provides residential, vocational, supported employment, day habilitation, individual and family support services to persons with developmental disabilities. | $0 | FY02 or Before |
| Community Support Services, Inc. | Provides residential, vocational, supported employment, day habilitation, individual and family support services to persons with developmental disabilities. | $0 | FY02 or Before |
| Compass, Inc. | Provides residential, vocational, supported employment, day habilitation, individual and family support services to persons with developmental disabilities. | $0 | FY02 or Before |
| Devotion Care, Inc. | Provides residential, vocational, supported employment, day habilitation, individual and family support services to persons with developmental disabilities. | $0 | FY17 |
| Family Service Foundation, Inc. | Provides residential, vocational, supported employment, day habilitation, individual and family support services to persons with developmental disabilities. | $0 | FY02 or Before |
| Full Citizenship of Maryland, Inc. | Provides residential, vocational, supported employment, day habilitation, individual and family support services to persons with developmental disabilities. | $0 | FY02 or Before |

| Entity | Purpose | Amount | 1st Year on list |
|---|---|---|---|
| Head Injury Rehabilitation and Referral Services, Inc. | Provides residential, vocational, supported employment, day habilitation, individual and family support services to persons with developmental disabilities. | $0 | FY02 or Before |
| IHCOS Care Associates, Inc. | Provides residential, vocational, supported employment, day habilitation, individual and family support services to persons with developmental disabilities. | $0 | FY16 |
| Inclusion Services, Inc. (formerly known as Sykesville Woods Services, Inc.) | Provides residential, vocational, supported employment, day habilitation, individual and family support services to persons with developmental disabilities. | $0 | FY16 |
| Jewish Foundation for Group Homes, Inc. | Provides residential, vocational, supported employment, day habilitation, individual and family support services to persons with developmental disabilities. | $0 | FY02 or Before |
| Jewish Social Service Agency (JSSA) | Provides residential, vocational, supported employment, day habilitation, individual and family support services to persons with developmental disabilities. | $0 | FY02 or Before |
| Jubilee Association of Maryland, Inc. | Provides residential, vocational, supported employment, day habilitation, individual and family support services to persons with developmental disabilities. | $0 | FY02 or Before |
| Lt. Joseph P. Kennedy Institute, Inc. | Provides residential, vocational, supported employment, day habilitation, individual and family support services to persons with developmental disabilities. | $0 | FY02 or Before |
| Medsource Community Services, Inc. | Provides residential, vocational, supported employment, day habilitation, individual and family support services to persons with developmental disabilities. | $0 | FY02 or Before |
| National Children's Center, Inc. | Provides residential, vocational, supported employment, day habilitation, individual and family support services to persons with developmental disabilities. | $0 | FY02 or Before |
| Q-Care, Inc. | Provides residential, vocational, supported employment, day habilitation, individual and family support services to persons with developmental disabilities. | $0 | FY16 |
| Rehabilitation Opportunities Inc. d/b/a Opportunities, Inc. | Provides residential, vocational, supported employment, day habilitation, individual and family support services to persons with developmental disabilities. | $0 | FY02 or Before |
| Saint Colette of Greater Washington, Inc. | Provides residential, vocational, supported employment, day habilitation, individual and family support services to persons with developmental disabilities. | $0 | FY10 |

| Entity | Purpose | Amount | 1st Year on list |
|---|---|---|---|
| SEEC Corporation (SEEC) | Provides residential, vocational, supported employment, day habilitation, individual and family support services to persons with developmental disabilities. | $0 | FY02 or Before |
| Target Community & Educational Services, Inc. | Provides residential, vocational, supported employment, day habilitation, individual and family support services to persons with developmental disabilities. | $0 | FY02 or Before |
| The Arc Montgomery County, Inc. | Provides residential, vocational, supported employment, day habilitation, individual and family support services to persons with developmental disabilities. | $0 | FY02 or Before |
| The Chimes, Inc. | Provides residential, vocational, supported employment, day habilitation, individual and family support services to persons with developmental disabilities. | $0 | FY02 or Before |
| The Rock Creek Foundation for Mental Health, Inc. | Provides residential, vocational, supported employment, day habilitation, individual and family support services to persons with developmental disabilities. | $0 | FY02 or Before |
| TLC-The Treatment and Learning Centers, Inc. | Provides residential, vocational, supported employment, day habilitation, individual and family support services to persons with developmental disabilities. | $0 | FY02 or Before |
| United Community Supports of Maryland (formerly LaTonya's House, Inc.) | Provides residential, vocational, supported employment, day habilitation, individual and family support services to persons with developmental disabilities. | $0 | FY16 |
| Work Opportunities Unlimited Contracts, Inc. | Provides residential, vocational, supported employment, day habilitation, individual and family support services to persons with developmental disabilities. | $0 | FY02 or Before |
| | **DD Providers Total** | **$17,562,175** | |

| Entity | Purpose | Amount | 1st Year on list |
|---|---|---|---|
| **Adult Medical Day Care Providers** | | | |
| **Health and Human Services** | | | |
| A-Plus Adult Medical Day Care Center Corporation | Provides for Adult Medical Daycare Services. | $0 | FY19 |
| Adult Day Health, Inc. | Provides for Adult Medical Daycare Services. | $0 | FY19 |
| Chinese Culture and Community Service Center, Inc. | Provides for Adult Medical Daycare Services. | $0 | FY19 |
| Easter Seals Serving DC/MD/VA, Inc. | Provides for Adult Medical Daycare Services. | $0 | FY19 |
| Evergreen Adult Medical Daycare Center, Inc. | Provides for Adult Medical Daycare Services. | $0 | FY19 |
| Holy Cross Health, Inc. | Provides for Adult Medical Daycare Services. | $0 | FY19 |
| Jasmine Medical Daycare Center, Inc. | Provides for Adult Medical Daycare Services. | $0 | FY19 |
| Jewish Council for the Aging of Greater Washington, Inc. | Provides for Adult Medical Daycare Services. | $0 | FY19 |
| JSK Care Group, LLC | Provides for Adult Medical Daycare Services. | $0 | FY19 |
| Loving Care, LLC | Provides for Adult Medical Daycare Services. | $0 | FY19 |
| Montgomery Adult Day Care, Inc. | Provides for Adult Medical Daycare Services. | $0 | FY19 |
| The Washington-McLaughlin Adult Day Care Center, Inc. | Provides for Adult Medical Daycare Services. | $0 | FY19 |
| Winter Growth, Inc. | Provides for Adult Medical Daycare Services. | $0 | FY19 |
| Worldshine International, LLC | Provides for Adult Medical Daycare Services. | $0 | FY19 |
| | **Adult Medical Day Care Providers Total** | **$651,012** | |
| | **Grand Total** | **$99,000,381** | |

Resolution No.: 19-129
Introduced: May 23, 2019
Adopted: May 23, 2019

**COUNTY COUNCIL**
**FOR MONTGOMERY COUNTY, MARYLAND**

By: County Council

**SUBJECT:** Approval of and Appropriation for the FY 2020 Operating Budget of the Montgomery County Public School System

## Background

1. As required by the Education Article, Sections 5-101 and 5-102 of the Maryland Code, the Board of Education sent to the County Executive and the County Council the FY 2020 Operating Budget for the Montgomery County Public School (MCPS) system as shown below.

2. The Executive sent to the Council his recommendations regarding this budget on March 15, 2019.

3. As required by Section 304 of the County Charter, the Council held public hearings on the Operating Budget and the Executive's recommendations on April 8, 9, 10, and May 7, 2019.

4. The appropriation in this resolution is based on the following projected revenues for FY 2020:

| | |
|---|---|
| State: | $ 759,838,149 |
| Federal: | $ 82,066,414 |
| Other: | $ 10,101,204 |
| Enterprise: | $ 74,961,990 |
| Special Revenue: | $ 1,799,775 |

5. This appropriation requires a local contribution of $1,726,807,241 to Montgomery County Public Schools.

6. Of the funds appropriated in this resolution, $61,086,328 is appropriated to meet the State's FY 2020 requirement for the County to fund the partial shift of teacher pension costs from the State to the County. The State requires that this payment be included in the calculation of the Maintenance of Effort requirement, and that the Montgomery County Public Schools must reimburse the State for this amount of teacher pension costs.

7. This resolution re-appropriates the full amount of FY 2019 MCPS Current Fund balance or $25,000,000 from the MCPS Current Fund balance, whichever amount is less.

8. The Superintendent submitted to the Council proposed changes by State category to meet the approved expenditure level as reflected in this appropriation.

## Action

The County Council for Montgomery County, Maryland approves the following resolution:

1. The Council approves the FY 2020 Operating Budget for the Montgomery County Public School system and appropriates the funds as shown below.

**FY 2020 OPERATING BUDGET FOR MONTGOMERY COUNTY PUBLIC SCHOOLS**

The Council approves and appropriates the following amounts:

| I. Current Funds | BOE Request February 2019 | Council (Reduction/ Addition) | Council Approved Budget |
|---|---|---|---|
| **Category** | | | |
| 1 Administration | 55,629,664 | 454,866 | 56,084,530 |
| 2 Mid-level Administration | 153,374,503 | 1,754,868 | 155,129,371 |
| 3 Instructional Salaries | 1,050,033,224 | 6,459,232 | 1,056,492,456 |
| 4 Textbooks and Instructional Supplies | 29,487,436 | 1,147,977 | 30,635,413 |
| 5 Other Instructional Costs | 18,312,918 | 1,319,971 | 19,632,889 |
| 6 Special Education | 356,354,363 | 5,739,804 | 362,094,167 |
| 7 Student Personnel Services | 13,517,793 | (1,231,476) | 12,286,317 |
| 8 Health Services | 1,590 | 1,196,914 | 1,198,504 |
| 9 Student Transportation | 112,473,796 | 782,312 | 113,256,108 |
| 10 Operation of Plant and Equipment | 143,369,412 | 565,141 | 143,934,553 |
| 11 Maintenance of Plant | 42,170,770 | 21,407 | 42,192,177 |
| 12 Fixed Charges | 609,599,663 | 364,131 | 609,963,794 |
| 14 Community Services | 905,337 | 7,392 | 912,729 |
| **Subtotal, including specific grants** | **2,585,230,469** | **18,582,539** | **2,603,813,008** |
| Less Specific Grants | 87,075,245 | 2,423,226 | 89,498,471 |
| **Subtotal, Spending Affordability** | **2,498,155,224** | **16,159,313** | **2,514,314,537** |
| **II. Enterprise Funds** | | | |
| 37 Instructional Television Fund | 1,811,775 | (12,000) | 1,799,775 |
| 51 Real Estate Management Fund | 3,966,407 | - | 3,966,407 |
| 61 Food and Nutritional Services Fund | 58,107,965 | - | 58,107,965 |
| 71 Field Trip Fund | 2,736,949 | - | 2,736,949 |
| 81 Entrepreneurial Fund | 10,150,669 | - | 10,150,669 |
| **Subtotal, Enterprise Funds** | **76,773,765** | **(12,000)** | **76,761,765** |
| **TOTAL BUDGET for MCPS** | **2,662,004,234** | **18,570,539** | **2,680,574,773** |

2. This resolution appropriates $6,731,204 for the account titled "Provision for Future Supported Projects", which provides funds for specific programs designated in a grant, contribution, reimbursement, or other non-county funding source received in FY 2020. When MCPS receives funds for a program from one of these sources, MCPS may transfer funds from this appropriation to the program. The following conditions are established on the use of this transfer authority:

   a) The program must not require any present or future County funds.

   b) Subject to the balance in the account, any amount can be transferred in FY 2020 for any program which meets at least one of the following four conditions: (1) the amount is $200,000 or less; (2) the program was funded in FY 2019; (3) the program was included in the FY 2020 budget; (4) the program was funded by the Council in a supplemental or special appropriation in FY 2020. Any program that does not meet one of these four conditions must be funded by a supplemental or special appropriation.

   c) MCPS must notify the Executive and the Council within 30 days after each transfer.

3. Any appropriation authorized in this resolution for any expenditure funded by non-County funds is contingent on the receipt of the non-County funds.

4. This resolution re-appropriates or appropriates revenue received from non-County sources for programs funded in whole or in part from those non-County funds:

   a) together with matching County funds, if any; and

   b) to the extent that the program period approved by the non-County source encompasses more than one fiscal year, in order to complete the grant program under the terms of receipt of the non-County revenues.

5. This resolution re-appropriates the fund balance of the Warehouse account.

6. The Council continues the procedure for transfers adopted in Resolution 12-889. This procedure applies only to the non-County portion of grant programs, and therefore only applies to those grant programs for which MCPS keeps separate accounts for County and non-County funds.

   a) The Council will not take action on these transfers, so the transfers will be automatically approved after 30 days, as provided by State law.

   b) MCPS staff must report each transfer to the Executive and the Council within 30 days after the transfer.

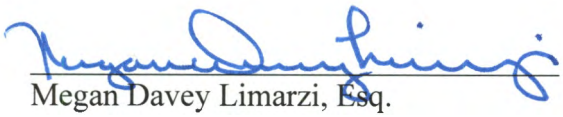
7. The following provision applies when MCPS receives more non-County funds than were budgeted for a project that also receives some County funds:

   a) Council approval is not required to substitute non-County funds for County funds. In this case, there is no change in the appropriation.

   b) Council approval is required to increase the appropriation. The Council may decide to substitute non-County funds for the County funds instead of increasing the appropriation.

8. This resolution re-appropriates encumbered appropriations, permitting them to be spent in FY 2020. Unencumbered appropriations lapse at the end of FY 2019 except as re-appropriated elsewhere in this resolution.

This is a correct copy of Council action.



Megan Davey Limarzi, Esq.
Clerk of the Council

Resolution No.: 19-130
Introduced: May 23, 2019
Adopted: May 23, 2019

**COUNTY COUNCIL**
**FOR MONTGOMERY COUNTY, MARYLAND**

By: County Council

**SUBJECT:** Approval of and Appropriation for the FY 2020 Operating Budget for Montgomery College

## Background

1. As required by the Education Article, Section 16-301 of the Maryland Code, the Board of Trustees sent to the County Executive and the County Council an FY 2020 Operating Budget for Montgomery College.

2. The Executive sent to the Council his recommendations regarding this budget.

3. As required by Section 304 of the County Charter, the Council held public hearing on the Operating Budget and the Executive's recommendations on April 8, 9, 10 and May 7, 2019.

4. The appropriation in this resolution is based on the following projected resources for all funds for FY 2020:

| | |
|---|---|
| Tax Supported: | |
| State Aid: | $37,213,559 |
| Tuition & Tuition Related Charges: | $74,591,370 |
| Other Student Fees: | $ 1,269,277 |
| Other Tax-supported Revenues: | $ 6,594,448 |
| Non-Tax Supported: | |
| Enterprise Funds: | $28,065,836 |
| Grants: | $21,147,000 |

5. This appropriation requires a local contribution of $145,799,696 to Montgomery College. The tax-supported appropriation is $265,468,350.

6. This resolution re-appropriates $2,970,448 of FY 2019 Montgomery College Current Fund Balance. This leaves Montgomery College with a budgeted reserve of $3,710,220 for FY 2020. This represents 3.0% of budgeted resources in the Current Fund, minus the County contribution, consistent with Council Resolution 17-312, *Reserve and Selected Fiscal Policies.*

**Action**

The County Council for Montgomery County, Maryland approves the following resolution:

1. The Council approves the FY 2020 Operating Budget for Montgomery College and appropriates the funds as shown on page 3 of this resolution.

2. Any appropriation for and spending on any project funded by non-County funds is contingent on the receipt of the non-County funds.

3. The Council re-appropriates encumbered appropriations, permitting them to be spent in FY 2020. Any unencumbered appropriation lapses at the end of FY 2019, except as re-appropriated elsewhere in this resolution.

**FY20 Montgomery College Operating Budget**

The Council approves and appropriates the following amounts.

| | | Tax-Supported Funds | | | | Non Tax-Supported Funds | | | | | | | | TOTAL ALL |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | Category | Current Fund | Grants | Maintenance and Repair | Sub-total tax-supported funds | WDCE[1] | Auxiliary Services | Cable TV | Grants | Transpor-tation | 50th Anniv. Endowment | Major Facilities Reserve Fund | Sub-total, non-tax supported funds | Grand Total |
| 10 | Instruction | 89,168,743 | | | 89,168,743 | 11,460,609 | | | | | | | 11,460,609 | 100,629,352 |
| 40 | Academic Support | 44,112,498 | | | 44,112,498 | 3,418,356 | | 1,764,321 | | | | | 5,182,677 | 49,295,175 |
| 50 | Student Services | 33,523,280 | | | 33,523,280 | 2,393,250 | | | | | | | 2,393,250 | 35,916,530 |
| 60 | Operations& Maintenanc | 43,811,794 | | 300,000 | 44,111,794 | 1,050,000 | | | | | | 2,000,000 | 3,050,000 | 47,161,794 |
| 70 | Institutional Support | 48,268,489 | | | 48,268,489 | | | | | | | | - | 48,268,489 |
| 80 | Scholarships/Fellowships | 5,883,546 | | | 5,883,546 | 50,000 | | | | | | | 50,000 | 5,933,546 |
| | Auxiliary Services | | | | | | 1,729,300 | | | 4,200,000 | | | 5,929,300 | 5,929,300 |
| | 50th Anniv Endowment | | | | - | | | | | | | | - | - |
| | Grants and Contracts | | 400,000 | | 400,000 | | | | 21,147,000 | | | | 21,147,000 | 21,547,000 |
| | TOTAL | 264,768,350 | 400,000 | 300,000 | 265,468,350 | 18,372,215 | 1,729,300 | 1,764,321 | 21,147,000 | 4,200,000 | - | 2,000,000 | 49,212,836 | 314,681,186 |

1 WDCE = Workforce Development and Continuing Education

4. The Council re-appropriates or appropriates revenue received from non-County sources for any program funded in whole or in part from those non-County funds:

   a) together with matching County funds, if any; and

   b) to the extent that the program period approved by the non-County source encompasses more than one fiscal year in order to complete the grant program, under the terms of receipt of non-County revenues.

5. The Council continues the procedure for transfers adopted in Resolution 12-890. This procedure applies only to the non-County portion of grant programs, and it applies only to those grant programs for which the College keeps separate accounts for County and non-County funds.

   a) The Council will not take action on these transfers, so the transfers will be automatically approved after 30 days, as provided by State law.

   b) College staff must report each transfer to the Executive and the Council within 30 days.

6. This resolution appropriates $1,500,000 for the account titled "Various State, Federal, & Private Grants & Contracts", which provides funds for specific programs designated in a grant, contribution, reimbursement, or other non-county funding source received in FY 2020. When the College receives funds for a program from one of these sources, the College may transfer funds from this appropriation to the program. The following conditions are established on the use of this transfer authority:

   a) The program must not require any present or future County funds.

   b) Subject to the balance in the account, any amount can be transferred in FY 2020 for any program which meets at least one of the following four conditions: (1) the amount is $200,000 or less; (2) the program was funded in FY 2019; (3) the program was included in the FY 2020 budget; (4) the program was funded by the Council in a supplemental or special appropriation in FY 2020. Any program that does not meet one of these four conditions must be funded by a supplemental or special appropriation.

   c) The College must notify the Executive and the Council within 30 days after each transfer.

This is a correct copy of Council action.

Megan Davey Limarzi, Esq.
Clerk of the Council

Resolution No: 19-131
Introduced: May 23, 2019
Adopted: May 23, 2019

**COUNTY COUNCIL**
**FOR MONTGOMERY COUNTY, MARYLAND**

By: County Council

**SUBJECT**: Approval of the Montgomery County Portion of the FY 2020 Maryland-National Capital Park and Planning Commission Operating Budget and Approval of the FY 2020 Planning Activities Workprogram

## Background

1. As required by the Maryland Code, Land Use Article, Section 18-104, the Maryland-National Capital Park and Planning Commission (M-NCPPC) sent to the County Executive the Montgomery County portion of the FY 2020 Operating Budget. The Planning Board also submitted to the Council the Semi-Annual Report, which includes the workprogram for Planning Activities in the Montgomery County Park and Planning Departments.

2. The Executive sent to the County Council the proposed budget with his recommendations.

3. As required by Section 304 of the County Charter, notice of a public hearing was given and a public hearing was held on the Operating Budget and the Executive's recommendations.

## Action

The County Council for Montgomery County, Maryland approves the following resolution for the Maryland-National Capital Park and Planning Commission:

1. The Council approves the FY 2020 Operating Budget in the amounts shown below.

**Part I. Administration Fund**

| | M-NCPPC Jan 2019 Request | Council Changes | | Distribution of Non-Departmental Labor Costs (Note 1) | Council Approved Expenditures |
|---|---|---|---|---|---|
| | | Additions | Subtractions | | |
| Commissioners' Office | 1,273,938 | | | 25,100 | 1,299,038 |
| **Planning Department** | | | | | |
| Planning Director's Office | 1,642,899 | | | 34,331 | 1,677,230 |
| Management Services | 2,336,285 | | | 39,334 | 2,375,619 |
| Functional Planning & Policy | 2,773,891 | | | 53,629 | 2,827,520 |
| Area 1 | 1,564,061 | | | 41,019 | 1,605,080 |
| Area 2 | 2,009,901 | | | 44,481 | 2,054,382 |
| Area 3 | 1,661,596 | | | 50,636 | 1,712,232 |
| Dev. Applications & Regulatory Coordination | 760,899 | | | 44,637 | 805,536 |
| Information Technology and Innovation | 3,565,029 | | | 38,122 | 3,603,151 |
| Research and Special Projects | 1,175,178 | | | 19,428 | 1,194,606 |
| Support Services **(Notes 4 & 5)** | 2,870,764 | | (152,330) | | 2,718,434 |
| **Subtotal Planning** | **20,360,503** | **-** | **(152,330)** | **365,617** | **20,573,790** |
| **Central Administrative Services** | | | | | |
| Department of Human Resources & Management | 2,349,179 | | | 43,998 | 2,393,177 |
| Department of Finance | 2,308,443 | | | 45,000 | 2,353,443 |
| Legal Department **(Note 6)** | 1,495,134 | | (50,942) | 42,968 | 1,487,160 |
| Merit System Board | 82,065 | | | 2,215 | 84,280 |
| Office of Inspector General | 280,088 | | | 5,555 | 285,643 |
| Corporate IT | 1,468,921 | | | 19,236 | 1,488,157 |
| Support Services **(Note 4)** | 643,676 | | | - | 643,676 |
| **Subtotal Central Administrative Services** | **8,627,506** | **-** | **(50,942)** | **158,972** | **8,735,536** |
| Nondepartmental **(Notes 1 & 2 & 3)** | 2,512,965 | | (226,761) | (549,689) | 1,736,515 |
| **Total Administration Fund** | **32,774,912** | **-** | **(430,033)** | **-** | **32,344,879** |

Note 1: The M-NCPPC Proposed Budget for FY20 contained budgeted labor cost targets for items under collective bargaining negotiations. These targets were budgeted in the Non-Departmental Account. With labor negotiations concluded this adjustment distributes the non-departmental budget authority to the applicable divisions. This only applies to the tax supported funds.

Note 2: Reductions in proposed funding for reclassification marker

Note 3: Reductions in OPEB Pay-Go

Note 4: Reductions in Capital Equipment Internal Service Fund debt service

Note 5: Reductions in Wheaton HQ OBI

Note 6: Increase in Legal Dept salary lapse

**Part II. Park Fund**

| | M-NCPPC Jan 2019 Request | Council Changes | | Distribution of Non-Departmental Labor Costs (Note 1) | Council Approved Expenditures |
|---|---|---|---|---|---|
| | | Additions | Subtractions | | |
| Director of Parks | 1,597,437 | | | 42,866 | 1,640,303 |
| Public Affairs & Community Partnerships | 3,367,344 | | | 60,665 | 3,428,009 |
| Management Services **(Note 9)** | 2,475,909 | | (68,107) | 49,529 | 2,457,331 |
| Information Technology & Innovation | 2,638,297 | | | 22,596 | 2,660,893 |
| Park Planning and Stewardship | 5,735,937 | | | 109,680 | 5,845,617 |
| Park Development | 3,946,371 | | | 135,787 | 4,082,158 |
| Park Police | 14,225,592 | | | 265,028 | 14,490,620 |
| Horticulture, Forestry & Environ. Education | 10,169,377 | | | 191,433 | 10,360,810 |
| Facilities Management **(Note 9)** | 12,783,909 | | (28,700) | 218,347 | 12,973,556 |
| Northern Parks **(Note 9)** | 10,437,196 | | (35,400) | 189,764 | 10,591,560 |
| Southern Parks **(Notes 8 & 9)** | 14,963,842 | | (186,800) | 270,308 | 15,047,350 |
| Support Services **(Notes 4 & 5)** | 11,699,742 | | (790,730) | | 10,909,012 |
| **Subtotal Park Operations** | **94,040,953** | - | **(1,109,737)** | **1,556,003** | **94,487,219** |
| Nondepartmental **(Notes 1 & 2 & 3)** | 7,785,931 | | (695,596) | (1,556,003) | 5,534,332 |
| Debt Service **(Note 7)** | 7,124,410 | | (500,000) | - | 6,624,410 |
| **Total Park Fund** | **108,951,294** | - | **(2,305,333)** | - | **106,645,961** |

Note 1: The M-NCPPC Proposed Budget for FY20 contained budgeted labor cost targets for items under collective bargaining negotiations. These targets were budgeted in the Non-Departmental Account. With labor negotiations concluded this adjustment distributes the non-departmental budget authority to the applicable divisions. This only applies to the tax supported funds.

Note 2: Reductions in proposed funding for reclassification marker

Note 3: Reductions in OPEB Pay-Go

Note 4: Reductions in Capital Equipment Internal Service Fund debt service

Note 5: Reductions in Wheaton HQ OBI

Note 7: Reduction in debt service

Note 8: Reduction of capital outlay; now funded from Capital Equipment ISF

Note 9: Increase of salary lapse

**Part III. Grants**

| | M-NCPPC Jan 2019 Request | Council Changes | | Distribution of Non-Departmental Labor Costs (Note 1) | Council Approved Expenditures |
|---|---|---|---|---|---|
| | | Additions | Subtractions | | |
| Admin Fund Future Grants | 150,000 | - | | | 150,000 |
| Park Fund Future Grants | 400,000 | - | | | 400,000 |
| **Total Expenditures** | **550,000** | - | | | **550,000** |

**Part IV. Self Supporting Funds**

| | M-NCPPC Jan 2019 Request | Council Changes | | Distribution of Non-Departmental Labor Costs (Note 1) | Council Approved Expenditures |
|---|---|---|---|---|---|
| | | Additions | Subtractions | | |
| Enterprise Fund **(Notes 2 & 3)** | 9,734,402 | - | (36,468) | | 9,697,934 |
| Property Management Fund **(Note 3)** | 1,566,600 | - | (3,280) | | 1,563,320 |
| **Total Expenditures** | **11,301,002** | - | **(39,748)** | - | **11,261,254** |

Note 2: Reductions in proposed funding for reclassification marker
Note 3: Reductions in OPEB Pay-Go

**Part V. Advanced Land Acquisition Debt Service Fund**

| | M-NCPPC Jan 2019 Request | Council Changes | | Distribution of Non-Departmental Labor Costs (Note 1) | Council Approved Expenditures |
|---|---|---|---|---|---|
| | | Additions | Subtractions | | |
| Debt Service | 145,200 | - | | | 145,200 |
| **Total Expenditures** | **145,200** | - | | - | **145,200** |

**Part VI. Internal Service Funds**

| | M-NCPPC Jan 2019 Request | Council Changes | | Distribution of Non-Departmental Labor Costs (Note 1) | Council Approved Expenditures |
|---|---|---|---|---|---|
| | | Additions | Subtractions | | |
| Risk Management Fund **(Notes 2 & 3)** | 3,000,335 | - | (2,633) | | 2,997,702 |
| Capital Equipment Fund | 4,610,355 | - | - | | 4,610,355 |
| CIO/CWIT Fund **(Note 3)** | 1,835,729 | | (2,065) | | 1,833,664 |
| Wheaton Headquarters Building Fund **(Note 5)** | 928,029 | - | (193,193) | | 734,836 |
| **Total Expenditures** | **10,374,448** | - | **(197,891)** | - | **10,176,557** |

Note 2: Reductions in proposed funding for reclassification marker
Note 3: Reductions in OPEB Pay-Go
Note 5: Reductions in Wheaton HQ OBI

**Part VII. Special Revenue Fund**

| | M-NCPPC Jan 2019 Request | Council Changes | | Distribution of Non-Departmental Labor Costs (Note 1) | Council Approved Expenditures |
|---|---|---|---|---|---|
| | | Additions | Subtractions | | |
| Park Activities | 2,861,133 | - | | | 2,861,133 |
| Planning Activities | 4,223,607 | - | | | 4,223,607 |
| **Total Expenditures** | **7,084,740** | - | - | - | **7,084,740** |

2. This resolution includes funds to provide (a) merit pay increments, (b) cost of living adjustments, and/or (c) lump sum payments that do not exceed the amount proposed in the Commission's FY 2020 budget.

3. The Council finds that seasonal labor is an essential part of staffing the Department of Parks. The Council supports the funding requested in the FY 2020 M-NCPPC budget for seasonal labor. The Department may also spend other funds on seasonal labor, as appropriate. The Council does not intend that seasonal employees be hired to replace existing full-time employees or to fill jobs that are appropriately filled by full-time employees, but otherwise should be used to the maximum extent possible to implement the Department's workprogram.

4. The Council requests that the Planning Board send to the Council and to the Executive, within 20 days after the end of each quarter, a budget report for that quarter.

5. The Council requests that the Planning Board send to the Council and to the Executive, within 20 days after the end of each quarter, a report of authorized positions (career and contractual) and filled versus vacant positions (career and contractual) on the first day of each month.

6. The Council appropriates $150,000 for Future Grants in the Administration Fund and $400,000 for Future Grants in the Park Fund, which provide funds for specific programs designated in a grant, contribution, reimbursement, or other non-county funding source received in FY 2020. If the actual amount received exceeds the limit in either the Administration or Park Fund, the Commission may use the total of $550,000 as the limit for both funds after notifying the Council in writing of this intent (including information on prospective grants). Whenever M-NCPPC receives funds for a program from a grant source, M-NCPPC may transfer funds from these appropriations to the program. The following conditions are established on the use of this transfer authority:

   a) The program must not require any present or future County funds.

   b) Subject to the balance in the account, any amount can be transferred in FY 2020 for any program that meets at least one of the following four conditions: (1) the amount is $200,000 or less; (2) the program was funded in FY 2019; (3) the program was included in the FY 2020 budget; (4) the program was funded by the Council in a supplemental or special appropriation in FY 2020. Any program that does not meet one of these four conditions must be funded in a supplemental or special appropriation.

   c) M-NCPPC must notify the Executive and the Council after each transfer within one month after the transfer occurs.

7. The Council approves the revenue transfer of $1,391,700 from the County Government General Fund to the Interagency Agreements Special Revenue Fund for maintenance of Montgomery County Public School fields.

8. The Council appropriates $3,825,973 from the Water Quality Protection Fund, which consists of $403,500 to the Planning Department and $3,422,473 to the Department of Parks, for expenses incurred to perform the following activities:

- Maintenance and Management of Streams, Lakes, Ponds, Non-tidal Wetlands, and Stormwater Management Facilities;
- Compliance with NPDES Permit for Industrial Sites;
- Compliance with NPDES Municipal Permit for Small, Separate, Storm Sewer Systems;
- Special Protection area reviews and enforcement (not covered by fees);
- Developing and monitoring stream buffers;
- Forest conservation reviews and enforcement in and abutting stream buffers;
- Environmental sections on comprehensive master plans related to water quality; and
- Review of stormwater management concepts.

9. The Council appropriates $100,000 from the Cable Fund to the Department of Parks for the Connected Parks initiative in FY20.

10. The Council does not approve a transfer from the Administration Fund to the Development Review Special Revenue Fund in FY2020.

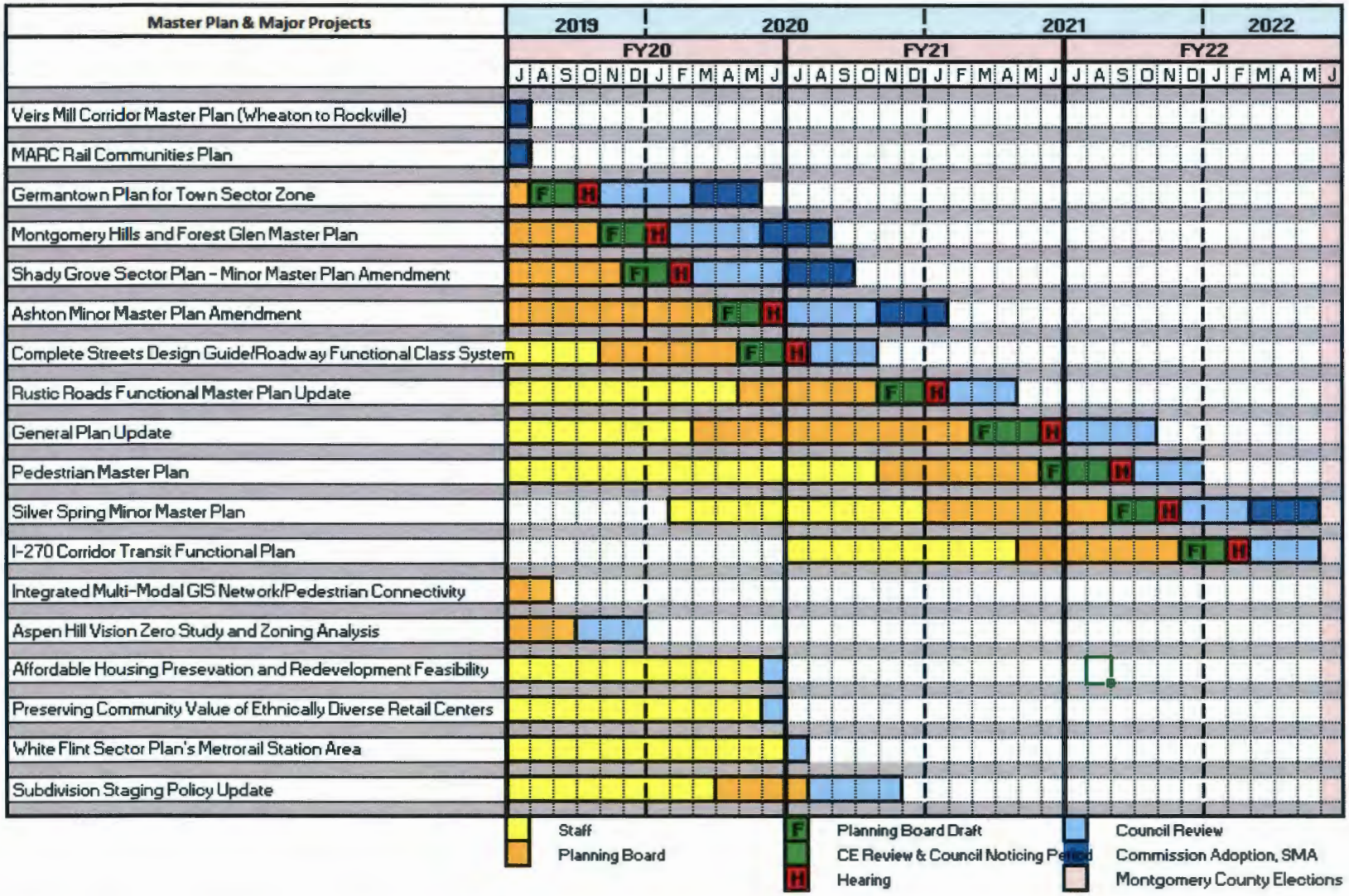
11. The Council approves the master plan schedule attached to this resolution.

This is a correct copy of Council action.

Megan Davey Limarzi, Esq.
Clerk of the Council

## FY20 Adopted Master Plan and Major Projects Schedule

**May 2019**



Resolution No.: 19-132
Introduced: May 23, 2019
Adopted: May 23, 2019

**COUNTY COUNCIL**
**FOR MONTGOMERY COUNTY, MARYLAND**

By: County Council

**SUBJECT:** Approval of the FY 2020 Administrative Expense Budget of the Washington Suburban Transit Commission

## Background

1. As required by Section 87-15 of the County Code, the Washington Suburban Transit Commission sent to the County Executive and to the County Council a FY 2020 administrative expense budget.

2. The Executive sent to the Council his recommendations regarding this budget.

3. As required by Section 304 of the County Charter, notice of public hearing was given, and a public hearing was held by the Council.

## Action

The County Council for Montgomery County, Maryland approves the following resolution for the Washington Suburban Transit Commission:

The Council approves the FY 2020 administrative expense budget in the amount of $459,143, of which $142,049 is the Montgomery County share.

This is a correct copy of Council action.

Megan Davey Limarzi, Esq.
Clerk of the Council

Resolution No.: 19-133
Introduced: May 23, 2019
Adopted: May 23, 2019

**COUNTY COUNCIL**
**FOR MONTGOMERY COUNTY, MARYLAND**

By: County Council

**SUBJECT:** Approval of the FY 2020 Aggregate Operating Budget

## Background

1. Section 305 of the County Charter requires the affirmative vote of 7 Councilmembers to approve the aggregate operating budget if that budget exceeds the adopted spending affordability guidelines then in effect. Section 305 excludes from the aggregate operating budget:
   - Specific grants;
   - Enterprise Funds;
   - Tuition and tuition-related charges at Montgomery College;
   - Washington Suburban Sanitary Commission.

2. Section 20-60 of the County Code requires the Council to set spending affordability guidelines by resolution no later than the second Tuesday in February. The guidelines must specify a ceiling on the aggregate operating budget for FY 2020.

3. Section 305 of the Charter requires that at least 6 Councilmembers must approve the aggregate operating budget if that budget exceeds the budget for the preceding year by more than the rate of inflation, as measured by the annual average increase in the Consumer Price Index for All Urban Consumers for the Washington-Arlington-Alexandria Core Based Statistical Area for the 12-month period preceding December 1, which was 2.07% percent for the 12-month period preceding December 1, 2018.

4. On May 24, 2018, in Resolution 18-1149, the Council approved the FY 2019 aggregate operating budget in the amount of $4,876,842,446. If that aggregate operating budget increased at the 2.07% percent rate of inflation for the 12-month period preceding December 1, 2018, it would be $4,977,605,850.

5. In Resolution No. 19-38 adopted February 12, 2019, the Council adopted the following spending affordability guideline for the FY 2020 aggregate operating budget.

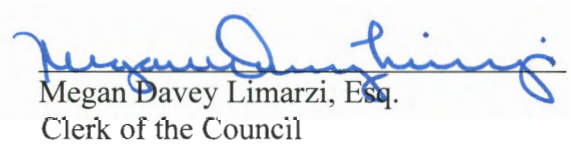
- FY 2020 ceiling on the aggregate operating budget $4,946,418,772

**Action**

The County Council for Montgomery County, Maryland approves the following resolution:

The Council approves the FY 2020 aggregate operating budget in the amount of $5,023,849,028, as calculated on the attached page. Because the FY 2020 aggregate operating budget exceeds the FY 2020 ceiling on the aggregate operating budget of $4,946,418,772, 7 affirmative votes are required to adopt this resolution.

This is a correct copy of Council action.



Megan Davey Limarzi, Esq.
Clerk of the Council

The FY 2020 aggregate operating budget excludes enterprise funds, specific grants, and tuition and tuition-related charges at the College and is calculated as follows.

| Fund or District | Appropriation ($) |
|---|---|
| General Fund | 1,272,190,434 |
| Fire District | 222,831,619 |
| Economic Development Fund | 5,439,361 |
| Mass Transit | 140,039,971 |
| Recreation District | 41,206,548 |
| Urban District | 9,110,898 |
| Montgomery County Public Schools | 2,514,314,537 |
| Montgomery College | 265,468,350 |
| Maryland-National Capital Park and Planning Commission: | |
| Administration Fund | 32,344,879 |
| Park Fund | 100,021,551 |
| Debt Service on County Bonds and Leases | 423,238,640 |
| Debt Service on Park Bonds | 6,769,610 |
| Current Revenue for the Capital Budget | 33,464,000 |
| Current Revenue for PAYGO | 32,000,000 |
| Total Appropriations | 5,098,440,398 |
| Less College Tuition and Tuition-Related Charges | (74,591,370) |
| **FY 2020 AGGREGATE OPERATING BUDGET** | **5,023,849,028** |
| | |
| SUMMARY: | |
| Montgomery County Public Schools | 2,514,314,537 |
| Montgomery College | 265,468,350 |
| County Government | 1,572,214,001 |
| Maryland-National Capital Park and Planning Commision | 129,554,174 |
| Retiree Health Insurance Pre-Funding | 121,417,086 |
| Debt Service on County Bonds and Park Bonds | 430,008,250 |
| Current Revenue and PAYGO for Capital Budget | 65,464,000 |
| Total Appropriations | 5,098,440,398 |
| Less College Tuition and Tuition-Related Charges | (74,591,370) |
| **FY 2020 AGGREGATE OPERATING BUDGET** | **5,023,849,028** |
| | |
| Aggregate Operating Budget for FY 2019 | 4,876,842,446 |
| $ increase | 147,006,582 |
| % change | 3.01% |

Resolution No.: 19-135
Introduced: May 23, 2019
Adopted: May 23, 2019

**COUNTY COUNCIL**
**FOR MONTGOMERY COUNTY, MARYLAND**

By: County Council

**SUBJECT:** Approval of the FY 2020 Capital and Operating Budgets for the Washington Suburban Sanitary Commission

**Background**

1. Section 17-202 of the Public Utilities Article of the Maryland Code requires the Washington Suburban Sanitary Commission (WSSC) each year to submit proposed capital and operating budgets to the County Executives of Montgomery and Prince George's Counties for their recommendations. The Executives in turn transmit the budgets to the respective County Councils for amendment and approval. Both Councils, through joint action, may recommend rates for water consumption and sewer use charges and ad valorem tax levies as the Councils deem necessary.

2. The Montgomery County Council on October 16, 2018, by Resolution No. 18-1264 recommended the following spending control limits for the FY20 Water and Sewer Capital and Operating Budgets:

| | |
|---|---|
| Water and Sewer Rate Increase | 5.0% |
| New Water and Sewer Debt | $385,527,000 |
| Water and Sewer Debt Service | $306,350,000 |
| Water and Sewer Operating Fund Expenditures | $798,953,000 |

3. The Prince George's County Council on October 16, 2018 by Resolution No. CR-079-2018 recommended the following limits.

| | |
|---|---|
| Water and Sewer Rate Increase | 5.0% |
| New Water and Sewer Debt | $385,527,000 |
| Water and Sewer Debt Service | $306,350,000 |
| Water and Sewer Operating Fund Expenditures | $798,953,000 |

4. In accordance with Section 17-202 of the Public Utilities Article of the Maryland Code, on March 1, 2019, the WSSC submitted to the Executives of Montgomery and Prince George's Counties its Proposed FY 2020 Budget, which included an FY 2020 Operating Budget totaling $817,393,026 and an FY 2020 Capital Budget totaling $638,526,104 as well as the record of the public hearing held by the Commission on the Proposed 2020 Budget. The

WSSC Water and Sewer portions of the FY 2020 Capital and Operating budgets assume the following:

| | |
|---|---|
| Water and Sewer Rate Increase | 5.0% |
| New Water and Sewer Debt | $384,910,100 |
| Water and Sewer Debt Service | $306,306,700 |
| Water and Sewer Operating Fund Expenditures | $802,619,402 |

5. The Executives of Montgomery and Prince George's Counties transmitted to the respective Councils their recommendations on the Commission's proposed budgets.

6. The Montgomery County Council advertised and held public hearings on the Commission's proposed budgets on the proposed CIP and the proposed operating budget on April 8, 9, and 10, 2019.

7. The Montgomery County Council recommended approval of the Commission's FY 2020 Operating and Capital Budgets with no changes. This recommendation was transmitted to the Prince George's County Council by letter dated May 7, 2019.

8. The Prince George's County Council advertised and held a public hearing on the Commission's proposed budgets on April 9, 2019

9. The Prince George's County Council recommended approval of the Commission's FY 2020 Operating and Capital Budgets with a $500,000 reduction in the budget for the Office of the Inspector General. This recommendation was transmitted to the Montgomery County Council by letter dated May 7, 2019.

10. On May 9, 2019, the Montgomery County and Prince George's County Councils jointly reviewed the Commission's FY 2020 Operating and Capital Budgets and approved the budgets with no changes.

## Action

The County Council for Montgomery County, Maryland approves the following resolution:

1. The following amounts and workyears are approved for the budget of the WSSC for the fiscal year beginning July 1, 2019 and ending June 30, 2020.

| | Operating | Capital |
|---|---|---|
| Salaries and Wages | $130,134,582 | $ 27,153,248 |
| Heat, Light & Power | 19,443,967 | -- |
| Regional Sewage Disposal | 59,000,000 | -- |
| Contract Work | -- | 383,331,778 |
| Consulting Engineers | -- | 58,072,500 |
| Contribution to Construction | | 66,280,000 |
| Contract Restoration | | 42,600,000 |
| Materials | | 20,636,035 |
| All Other Items | 257,915,778 | 40,452,543 |
| PAYGO | 31,016,000 | |
| Debt Service | 319,882,700 | |
| Total | $817,393,026 | $638,526,104 |

Workyears Authorized: 1,776

2. The Capital Budget includes the first year of the FY 2020-2025 Capital Improvements Program as detailed in Appendix A (Water) and Appendix B (Sewerage), which are attached and incorporated.

3. In adopting WSSC's FY 2020 operating budget, the Counties and the Commission recognize that although total operating debt service is $319,882,700 and equals 39.1% of the total operating budget, water and sewer operating debt service, the portion of debt service supported by water and sewer rate revenues, is $306,306,700 or 38.2% of the water and sewer operating budget.

4. The Montgomery County Council recommends that the Commission establish water consumption and sewer use rates and charges as detailed in Appendix C, effective July 1, 2019.

5. The Montgomery County Council recommends that the Commission establish the account maintenance fee for all customers as detailed in Appendix D, effective July 1, 2019.

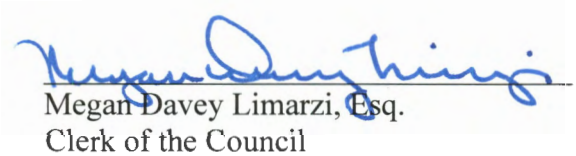
6. The Montgomery County Council recommends that the Commission establish the infrastructure investment fee for all customers as detailed in Appendix E, effective July 1, 2019.

7. The Commission may adopt certain miscellaneous fees and charges as detailed in Appendix F, effective July 1, 2019, and the Commission may delegate to the General Manager the authority to adopt any new fees and charges that may be needed between that date and adoption of the FY 2021 Budget.

8. Any supplement to the WSSC approved FY 2020 Budget must be submitted in accordance with §17-202 of the Public Utilities Article of the Maryland Code.

9. The Commission must acknowledge the recommendations of the respective County governing bodies regarding certain policies, procedures, and practices, and must:
   a) obtain the approval of both Councils before increasing operating expenditures above $817,393,026;
   b) obtain the approval of both Councils before transferring any funds from any approved expenditure category in the operating or capital budget which exceeds 5% of the approved amount. This transfer authority does not apply to the amount approved for debt service; and
   c) furnish monthly status reports to each Council and Executive on the fiscal and budgetary activities of the Commission under the approved operating and capital budgets, starting with the end of the first quarter of the fiscal year. These reports must be submitted not later than 45 days after the last day of each month.

This is a correct copy of Council action.



Megan Davey Limarzi, Esq.
Clerk of the Council

***FY'20 ESTIMATES FROM***
***SIX-YEAR CAPITAL IMPROVEMENTS PROGRAM - WATER***
***(In Thousands)***

| PROJECT NUMBER | PROJECT NAME | LAND AND RIGHTS OF WAY | PLANNING/ DESIGN FEES | CONSTRUCTION COSTS | OTHER COSTS | FY'20 TOTAL |
|---|---|---|---|---|---|---|
| ***MONTGOMERY COUNTY*** | | | | | | |
| W-3.02 | Olney Standpipe Replacement | $ - | $ 101 | $ 50 | $ 23 | $ 174 |
| W-46.15 | Clarksburg Elevated Water Storage Facility | - | 10 | - | 2 | 12 |
| W-46.24 | Clarksburg Area Stage 3 Water Main, Part 4 | - | 32 | 204 | 35 | 271 |
| W-46.25 | Clarksburg Area Stage 3 Water Main, Part 5 | - | - | 345 | 52 | 397 |
| W-90.04 | Brink Zone Reliability Improvements | - | 422 | 5,110 | 553 | 6,085 |
| W-113.20 | White Oak Water Augmentation | - | 300 | - | 45 | 345 |
| W-138.02 | Shady Grove Standpipe Replacement | - | 10 | - | 1 | 11 |
| | ***MONTGOMERY COUNTY SUBTOTALS*** | **$ -** | **$ 875** | **$ 5,709** | **$ 711** | **$ 7,295** |
| ***BI-COUNTY*** | | | | | | |
| W-73.22 | Potomac WFP Pre-Filter Chlorination & Air Scour Improvements | $ - | $ 680 | $ 6,593 | $ 727 | $ 8,000 |
| W-73.32 | Potomac WFP Main Zone Pipeline | - | 400 | - | 60 | 460 |
| W-73.33 | Potomac WFP Consent Decree Program | - | 3,500 | 6,000 | 475 | 9,975 |
| W-139.02 | Duckett & Brighton Dam Upgrades | - | 421 | 5,795 | 622 | 6,838 |
| W-161.01 | Large Diameter Water Pipe & Large Valve Rehabilitation Program | - | 5,861 | 32,601 | 1,923 | 40,385 |
| W-172.07 | Patuxent Raw Water Pipeline | - | 200 | 7,600 | 780 | 8,580 |
| W-172.08 | Rocky Gorge Pump Station Upgrade | - | 339 | 593 | 93 | 1,025 |
| W-202.00 | Land & Rights-of-Way Acquisition - Bi-County Water | 1,720 | - | - | - | 1,720 |
| | ***BI-COUNTY SUBTOTALS*** | **$ 1,720** | **$ 11,401** | **$ 59,182** | **$ 4,680** | **$ 76,983** |
| ***PRINCE GEORGE'S COUNTY*** | | | | | | |
| W-12.02 | Prince George's County HG415 Zone Water Main | $ - | $ 3 | $ 1,854 | $ 279 | $ 2,136 |
| W-34.02 | Old Branch Avenue Water Main | - | 150 | 6,000 | 616 | 6,766 |
| W-34.03 | Water Transmission Improvements 385B Pressure Zone | - | 3 | 1,000 | 100 | 1,103 |
| W-34.04 | Branch Avenue Water Transmission Improvements | - | 40 | 9,700 | 974 | 10,714 |
| W-34.05 | Marlboro Zone Reinforcement Main | - | 150 | 2,450 | 390 | 2,990 |
| W-62.05 | Clinton Zone Water Storage Facility Implementation | - | 50 | 325 | 38 | 413 |
| W-65.10 | St. Barnabas Elevated Tank Replacement | - | 11 | - | 1 | 12 |
| W-84.02 | Ritchie Marlboro Road Transmission Main & PRV | - | 2 | 20 | 3 | 25 |
| W-84.03 | Smith Home Farms Water Main | - | 66 | 315 | 57 | 438 |
| W-84.04 | Westphalia Town Center Water Main | - | 64 | 220 | 43 | 327 |
| W-84.05 | Prince George's County 450A Zone Water Main | - | 612 | - | 31 | 643 |
| W-93.01 | Konterra Town Center East Water Main | - | 81 | 540 | 93 | 714 |
| W-105.01 | Marlton Section 18 Water Main, Lake Marlton Avenue | - | 44 | 319 | 54 | 417 |
| W-111.05 | Hillmeade Road Water Main | - | 2 | 20 | 3 | 25 |
| W-120.14 | Villages of Timothy Water Main, Part 1 | - | 32 | 196 | 34 | 262 |
| W-137.03 | South Potomac Supply Improvement, Phase 2 | - | 620 | - | 31 | 651 |
| | ***PRINCE GEORGE'S COUNTY SUBTOTALS*** | **$ -** | **$ 1,930** | **$ 22,959** | **$ 2,747** | **$ 27,636** |
| | ***GRAND TOTAL WATER PROJECTS*** | **$ 1,720** | **$ 14,206** | **$ 87,850** | **$ 8,138** | **$ 111,914** |

***FY'20 ESTIMATES FROM***
***SIX-YEAR CAPITAL IMPROVEMENTS PROGRAM - SEWER***
***(In Thousands)***

| PROJECT NUMBER | PROJECT NAME | LAND AND RIGHTS OF WAY | PLANNING/ DESIGN FEES | CONSTRUCTION COSTS | OTHER COSTS | FY'20 TOTAL |
|---|---|---|---|---|---|---|
| ***MONTGOMERY COUNTY*** | | | | | | |
| S-84.60 | Cabin Branch Wastewater Pumping Station | - | 52 | 1,167 | 183 | 1,402 |
| S-84.61 | Cabin Branch WWPS Force Main | - | 34 | 148 | 27 | 209 |
| S-84.67 | Milestone Center Sewer Main | - | 126 | 315 | 66 | 507 |
| S-84.68 | Clarksburg Wastewater Pumping Station | - | 160 | 1,000 | 175 | 1,335 |
| S-84.69 | Clarksburg WWPS Force Main | - | 1 | 20 | 1 | 22 |
| S-85.21 | Shady Grove Station Sewer Augmentation | - | 15 | 1,068 | 162 | 1,245 |
| S-94.13 | Damascus Towne Center WWPS Replacement | - | 450 | - | 70 | 520 |
| S-94.14 | Spring Gardens WWPS Replacement | - | 800 | - | 121 | 921 |
| S-103.16 | Cabin John Trunk Sewer Relief | - | 257 | 1,307 | 156 | 1,720 |
| | ***MONTGOMERY COUNTY SUBTOTALS*** | **$ -** | **$ 1,895** | **$ 5,025** | **$ 961** | **$ 7,881** |
| ***BI-COUNTY*** | | | | | | |
| S-22.06 | Blue Plains WWTP: Liquid Train Projects, Part 2 | $ - | $ 2,294 | $ 20,311 | $ 226 | $ 22,831 |
| S-22.07 | Blue Plains WWTP: Biosolids Management, Part 2 | - | 1,498 | 8,565 | 101 | 10,164 |
| S-22.09 | Blue Plains WWTP: Plant-wide Projects | - | 2,558 | 7,825 | 104 | 10,487 |
| S-22.10 | Blue Plains WWTP: Enhanced Nutrient Removal | - | 942 | 550 | 15 | 1,507 |
| S-22.11 | Blue Plains: Pipelines & Appurtenances | - | 3,644 | 13,304 | 169 | 17,117 |
| S-103.02 | Piscataway WRRF Bio-Energy Project | - | 9,150 | 46,200 | 2,768 | 58,118 |
| S-170.08 | Septage Discharge Facility Planning & Implementation | - | 360 | 10,800 | 1,116 | 12,276 |
| S-170.09 | Trunk Sewer Reconstruction Program | - | 14,921 | 54,372 | 6,033 | 75,326 |
| S-203.00 | Land & Rights-of-Way Acquisition - Bi-County Sewer | 50 | - | - | - | 50 |
| | ***BI-COUNTY SUBTOTALS*** | **$ 50** | **$ 35,367** | **$ 161,927** | **$ 10,532** | **$ 207,876** |
| ***PRINCE GEORGE'S COUNTY*** | | | | | | |
| S-27.08 | Westphalia Town Center Sewer Main | $ - | $ 21 | $ 95 | $ 17 | $ 133 |
| S-43.02 | Broad Creek WWPS Augmentation | - | 159 | 3,480 | 182 | 3,821 |
| S-57.92 | Western Branch Facility Upgrade | - | 25 | 200 | 10 | 235 |
| S-68.01 | Landover Mall Redevelopment | - | 76 | 473 | 82 | 631 |
| S-75.19 | Brandywine Woods Wastewater Pumping Station | - | 14 | 47 | 9 | 70 |
| S-75.20 | Brandywine Woods WWPS Force Main | - | 8 | 52 | 9 | 69 |
| S-75.21 | Mattawoman WWTP Upgrades | - | - | 4,174 | - | 4,174 |
| S-77.20 | Parkway North Substation Replacemen | - | 150 | 2,000 | 323 | 2,473 |
| S-86.19 | Karington Subdivision Sewer | - | 3 | 155 | 24 | 182 |
| S-96.14 | Piscataway WRRF Facility Upgrades | - | 3,496 | 32,913 | 1,820 | 38,229 |
| S-131.05 | Pleasant Valley Sewer Main, Part 2 | - | 54 | 299 | 53 | 406 |
| S-131.07 | Pleasant Valley Sewer Main, Part 1 | - | 110 | 758 | 131 | 999 |
| S-131.10 | Fort Washington Forest No. 1 WWPS Augmentation | - | 74 | 541 | 92 | 707 |
| S-157.02 | Western Branch WRRF Process Train Improvements | - | 700 | 2,500 | 320 | 3,520 |
| | ***PRINCE GEORGE'S COUNTY SUBTOTALS*** | **$ -** | **$ 4,890** | **$ 47,687** | **$ 3,072** | **$ 55,649** |
| | ***GRAND TOTAL SEWER PROJECTS*** | **$ 50** | **$ 42,152** | **$ 214,639** | **$ 14,565** | **$ 271,406** |

## WATER AND SEWER RATE SCHEDULE
## APPROVED FOR IMPLEMENTATION July 1, 2019

| Average Daily Consumption by Customer Unit During Billing Period (Gallons Per Day) | FY 2020 July 1, 2019 Approved Water Rates Per 1,000 Gallons | FY 2020 July 1, 2019 Approved Sewer Rates Per 1,000 Gallons | Total Combined |
|---|---|---|---|
| 0 - 80.9999 | $ 5.09 | $ 6.80 | $ 11.89 |
| 81 - 165.9999 | 5.74 | 7.56 | 13.30 |
| 166 - 275.9999 | 6.62 | 9.47 | 16.09 |
| 276 & Greater | 7.76 | 12.50 | 20.26 |

Approved Flat Rate Sewer Charge - $125.00 per quarter

## ACCOUNT MAINTENANCE FEES
## APPROVED FOR IMPLEMENTATION JULY 1, 2019

| Meter Size | FY 2019 Approved Quarterly Charges | FY 2020 Approved Quarterly Charges |
|---|---|---|
| **Small Meters** | | |
| 5/8" to 1" | $ 16.00 | $ 16.00 |
| **Large Meters** | | |
| 1-1/2" | 16.00 | 16.00 |
| 2" | 27.00 | 27.00 |
| 3" | 66.00 | 66.00 |
| 4" | 142.00 | 142.00 |
| 6" | 154.00 | 154.00 |
| 8" | 200.00 | 200.00 |
| 10" | 246.00 | 246.00 |
| **Detector Check Meters** | | |
| 2" | 33.00 | 33.00 |
| 4" | 177.00 | 177.00 |
| 6" | 255.00 | 255.00 |
| 8" | 461.00 | 461.00 |
| 10" | 633.00 | 633.00 |
| **Fire Service Meters** | | |
| 4" | 182.00 | 182.00 |
| 6" | 293.00 | 293.00 |
| 8" | 452.00 | 452.00 |
| 10" | 682.00 | 682.00 |
| 12" | 989.00 | 989.00 |

This is a quarterly fee which is prorated based on the length of the billing cycle.

## INFRASTRUCTURE INVESTMENT FEES
## APPROVED FOR IMPLEMENTATION JULY 1, 2019

| Meter Size | FY 2019 Approved Quarterly Charges | FY 2020 Approved Quarterly Charges |
|---|---|---|
| **Small Meters** | | |
| 5/8" | $ 11.00 | $ 11.00 |
| 3/4" | 12.00 | 12.00 |
| 1" | 14.00 | 14.00 |
| **Large Meters** | | |
| 1-1/2" | 90.00 | 90.00 |
| 2" | 185.00 | 185.00 |
| 3" | 585.00 | 585.00 |
| 4" | 813.00 | 813.00 |
| 6" | 1,265.00 | 1,265.00 |
| 8" | 2,845.00 | 2,845.00 |
| 10" | 4,425.00 | 4,425.00 |
| **Fire Service Meters** | | |
| 4" | 499.00 | 499.00 |
| 6" | 616.00 | 616.00 |
| 8" | 2,524.00 | 2,524.00 |
| 10" | 2,714.00 | 2,714.00 |
| 12" | 5,214.00 | 5,214.00 |

This is a quarterly fee which is prorated based on the length of the billing cycle.

# FY 2020 APPROVED FEES AND CHARGES – EFFECTIVE JULY 1, 2019

| | Item | FY 2020 Approved Charge |
|---|---|---|
| 1 | **Inspection Fees - Water/Sewer Connection Hookup, Well/Septic Hookup** | |
| | Plumbing and Gasfitting Inspections | |
| | New Single Family Detached Dwellings | $ 919 |
| | New Attached Dwellings (townhouse/multiplex excluding apartments) | 919 |
| | All Other Residential: | |
| | Water/Well Hookup | 120 |
| | Meter Yoke Inspection (meter only installation) | 120 |
| | Water Hookup Converting from Well (includes 2 inspections) | 240 |
| | Sewer/Septic Hookup | 120 |
| | First Plumbing Fixture | 120 |
| | Each Additional Fixture | 46 |
| | SDC Credit Fixture Inspection (per fixture) | 44 |
| | Minimum Permit Fee | 220 |
| | Permit Reprocessing Fee | 66 |
| | Long Form Permit Refund Fee (1B write-up form) | 220 |
| | Long Form Permit Re-Issue Fee | 220 |
| | All Non-Residential: | |
| | Plan Review (without Permit Application) | |
| | 25 Fixtures or Less | 499 |
| | 26-200 Fixtures | 1,772 |
| | Over 200 Fixtures | 3,531 |
| | 2nd or 3rd Review (with or without Permit Application) | |
| | 25 Fixtures or Less | 173 |
| | 26-200 Fixtures | 397 |
| | Over 200 Fixtures | 846 |
| | Water/Well Hookup | 214 |
| | Meter Yoke Inspection (meter only installation) | 214 |
| | Sewer/Septic Hookup | 214 |
| | FOG Interceptor | 214 |
| | First Plumbing Fixture | 214 |
| | Each Additional Fixture | 55 |
| | SDC Credit Fixture Inspection (per fixture) | 44 |
| | Minimum Permit Fee | 306 |
| | Permit Reprocessing Fee | 65 |
| | Long Form Permit Refund Fee (1B write-up form) | 320 |
| | Long Form Permit Re-Issue Fee | 320 |

| | Item | FY 2020 Approved Charge |
|---|---|---|
| 2 | **Site Utility (On-Site) Review Fees** | |
| | Base Fee | $ 3,522 |
| | Additional Fee per 100 feet | 332 |
| | Minor (Waived) Site Utility (On-Site) Fee | 1,106 |
| 3 | **License Fees for the Regulated Trades** | |
| | Reciprocal Master Plumber, Gasfitter: | |
| | Initial Registration per type (2 years) | 112 |
| | Registration Renewal all types (2 years) | 96 |
| | Late Registration Renewal | 57 |
| | Examined Master Plumber, Gasfitter: | |
| | Initial Registration per type (4 years) | 118 |
| | Registration Renewal all types (4 years) | 118 |
| | Late Registration Renewal | 57 |
| | Cross-connection Technician Registration | 29 |
| | Sewer and Drain Registration and Renewal (2 years) | 46 |
| | Sewer and Drain Late Renewal Fee | 22 |
| | Journeyman License Registration: | |
| | Initial Registration (2 years) | 34 |
| | Registration Renewal (2 years) | 34 |
| | Late Registration Renewal | 23 |
| | License Transfer Fee | 31 |
| | License Replacement Fee | 17 |
| | Apprentice License Registration Renewal | 12 |
| 4 | **Short Form Permit Fee (up to 3 fixtures) – Non-Refundable** | 103 |
| 5 | **Fee for Sale of Copies of Plans, Plats, and 200' Reference Maps** | |
| | Xerographic bond paper copy (per sheet) | 6 |
| 6 | **Fee for Sale of WSSC Plumbing and Fuel Gas Code (Plumbing Code)** | |
| | Sale of Plumbing Regulation (per book) | 42 |

| | Item | FY 2020 Approved Charge |
|---|---|---|
| 7 | **Septic Hauler Discharge Permit Fees** | |
| | Category I Residential & Septic Waste & Grease | |
| | 1 - 49 gallons (per vehicle) | $ 255 |
| | 50 - 799 gallons (per vehicle) | 5,071 |
| | 800 - 2,999 gallons (per vehicle) | 14,464 |
| | 3,000 - gallons and up (per vehicle) | 34,307 |
| | January through June | 50% of fee |
| | Transfer and/or Replacement Permit Sticker | 118 |
| | Industrial/Special Waste Disposal Fee | 355/1,000 gallons |
| | Zero Discharge Permit Fee | 118 |
| | Temporary Discharge Permit Fee | 118 + Sewer Rate/1,000 gallons |
| | Sewer Rate - Hauled Waste (REVISED) | 43/1,000 gallons of truck capacity |
| 8 | **Long Form Permit Transfer Fee (with Inspection)** | 176 |
| 9 | **Small Meter Replacement (at Customer Request)** | 211 |
| 10 | **Meter Replacement Fees (Damaged or Stolen Meter)** | |
| | 5/8" Encoder (outside) | 150 |
| | 5/8" Encoder | 150 |
| | 3/4" Encoder (outside) | 151 |
| | 3/4" Encoder | 160 |
| | 1" Encoder (outside) | 196 |
| | 1" Encoder | 202 |
| | 1-1/2" Encoder | 750 |
| | 2" Standard | 1,100 |
| | 3" Compound | 3,190 |
| | 4" Compound | 3,960 |
| | 6" Compound | 5,830 |
| | 2" MVR | 1,210 |
| | 3" MVR | 2,296 |
| | 4" MVR | 3,216 |
| | 6" MVR | 4,970 |
| | 4" Fire Service Meter | 8,239 |
| | 6" Fire Service Meter | 9,874 |
| | 8" Fire Service Meter | 12,315 |
| | 10" Fire Service Meter | 14,225 |
| | 12" Fire Service Meter | 16,250 |

| | Item | FY 2020 Approved Charge |
|---|---|---|
| **11** | **Meter Testing Fees** | |
| | 5/8" to 1" | $ 261 |
| | 1-1/2" | 424 |
| | 2" and up | 473 |
| **12** | **Sub-Meter Installation Fees** | |
| | One-time Sub-Meter Charge - Small | 261 |
| | One-time Sub-Meter Charge - Large | 528 |
| | One-time Inspection Fee | 57 |
| | Minimum Permit Inspection Fee | 200 |
| **13** | **Tapper License Fees** | |
| | Permit Fee | 363 |
| | Duplicate | 36 |
| **14** | **Temporary Fire Hydrant Connection Fees** | |
| | 3/4" Meter - Deposit | |
| | 2 Weeks or Less w/approved payment record | 0 |
| | Over 2 Weeks/Less than 2 weeks w/unapproved payment record | 379 |
| | 3" Meter - Deposit | |
| | 2 Weeks or Less w/approved payment record | 0 |
| | Over 2 Weeks/Less than 2 weeks w/unapproved payment record | 2,420 |
| | Service Charge | |
| | 2 Weeks or Less (3/4" meter) | 62 |
| | 2 Weeks or Less (3" Meter) | 130 |
| | Over 2 Weeks (3/4" and 3" Meters) | 175 |
| | Water Consumption Charge - 3/4" Meter | Proposed rate for 1,000 gal ADC; $33 min. |
| | Water Consumption Charge - 3" Meter | Proposed rate for 1,000 gal ADC; $214 min. |
| | Late Fee for Return of Meter (per day) | 10 |
| | Fee on Unpaid Temporary Fire Hydrant Meter Billings | 1.5%/month |
| | Loss/Destruction of Meter | Replacement cost |
| | Loss/Destruction of Wrench | 40 |
| **15** | **Truck Inspection Fee w. Attached Fire Hydrant Meter (2 Years)** | 52 |
| **16** | **Water Turn-Off, Turn-On Fees** | |
| | Small Meter Turn-Off | 80 |
| | Small Meter Turn-On | 97 |
| | Large Meter Turn-Off | 203 |
| | Large Meter Turn-On | 241 |

| | Item | FY 2020 Approved Charge |
|---|---|---|
| 17 | **Feasibility Review Fees (WSSC Built)** | |
| | Feasibility Submission Fee (Non-refundable) | $ 1,780 |
| | Feasibility Review & Report Fee Deposit | 11,862 |
| | *(can be deferred as deficit when extension is completed)* | |
| 18 | **Industrial Discharge Control Program Fees By Category** | |
| | Industrial users subject to Categorical Pretreatment Standards | |
| | Less than 5,000 gpd (double visit) | 5,085 |
| | Greater than 5,000 gpd (double visit) | 7,792 |
| | Non-discharging Categorical Industries (zero discharge) | 1,370 |
| | Significant Industrial User | |
| | Less than 25,000 gpd (single visit - priority pollutant sampling) | 5,085 |
| | Greater than 25,000 gpd (double visit - priority pollutant sampling) | 7,792 |
| | Penalty Charge for Late Fee Payment | 5% of fee |
| 19 | **Fees for Sale of Contract Specifications, Contract Specification Books, Drawings, Design Manuals, Standard Details, and General Conditions** | |
| | Utility Contracts | 11-20 |
| | Facility Contracts | 40-450 |
| | Construction Standard Details | 60 |
| | Construction General Conditions & Standard Specifications | 53 |
| | SEP Construction General Conditions & Standard Specifications | 53 |
| | Procurement Specifications/Drawings/General Conditions | |
| | with Routine Specifications | No charge |
| | with Complex/Voluminous Specifications | 40-200 |
| 20 | **Watershed Use Permit Fees** | |
| | Boat Removal and Impoundment Fees | |
| | Boat/Craft Removal and Removal Fee | 103 |
| | Monthly Storage Fee for Removed Boats | 82 |
| | Watershed Use Permit Fees | |
| | Watershed Use Permit (January 1 - December 31) | 72 |
| | Single Day Watershed Use Permit | 6 |
| | Open Season Boat Mooring (March 15 – November 30) | 82 |
| | Rental for the Azalea Garden | 77/4 hours |
| | Rental for the Bio-Brick Pavilion | 77/4 hours |
| | Boarding Stable Entrance Permit | 258 |
| | Adjacent Landowner Entrance Permit | 82 |
| | Picnic Permit | |
| | Picnic Permit - groups of 1-5 persons | 6 |
| | Picnic Permit - groups of 6-10 persons | 12 |
| | Picnic Permit - groups of 11-15 persons | 19 |
| 21 | **Call Back Fee (small meters, plumbers)** | 93 |
| 22 | **Call Back Fee (large meters, plumbers)** | 262 |

| | Item | FY 2020 Approved Charge |
|---|---|---|
| 23 | **Missed Appointment Fees** | |
| | First Missed Appointment or Turn-On | $ 97 |
| | Each Additional Missed Appointment | 110 |
| 24 | **Connection Redemption Fee** | 44 |
| 25 | **Connection Abandonment Fees** | |
| | County Roads (Except Arterial Roads) - Water | 1,474 |
| | County Roads (Except Arterial Roads) - Sewer | 1,873 |
| | State Roads and County Arterial Roads - Water | 1,778 |
| | State Roads and County Arterial Roads - Sewer | 2,200 |
| 26 | **Fire Hydrant Inspection Fee (per hydrant)** | 137 |
| | Controlled Access Surcharge Fee | 26 |
| 27 | **Utility Erosion and Sediment Control Permit Fees** | |
| | Minor Projects (less than 125 linear ft OR less than 42 in. deep and 20 in. width) | 0.23/linear ft |
| | Major Projects | 0.34/linear ft |
| | Minimum for Major Projects | 124 |
| 28 | **Charge for Photocopies of WSSC Documents (per copied page, single side)** | |
| | Readily Avaliable Source Material | 0.30 |
| | Certified Copy of Readily Avaliable Source Material | 0.60 |
| | Scanning Documents | 0.30 |
| | *(A reasonable fee may be charged for time in excess of two hours expanded by WSSC in searching for requested records or preparing such records for inspection and copying.)* | |
| 29 | **Dishonored Check Fee & Electronic Payment Fee** | 46 |
| | (Applies to all dishonored checks and dishonored electronic payments) | |
| 30 | **Fire Hydrant Flow Test Fees** | |
| | No Current Test | 693 |
| | Current Test | 83 |
| 31 | **Shut Down/Charge Water Main Fee** | 1,177 |
| | Shut Down/Complex Water Main Fee | 2,144 |
| 32 | **Right-of Way Release Review Fee (per document)** | 1,236 |
| 33 | **Fees for Review and Inspection of Site Work Potentially Impacting WSSC Pipelines** | |
| | Simple Review | 399 |
| | Complex Review / Non-DR Developer Review | 2,615 |
| | Inspection for minor adjustment / Non-DR Developer (per inspection) | 266 |

| | Item | FY 2020 Approved Charge |
|---|---|---|
| 34 | **Fee for WSSC Pipeline Design Manual** | $ 90 |
| 35 | **Chlorination Confirmation Test Fee (first test)** | 247 |
| | Re-Test or Additional Tests (per hour) | 157 |
| 36 | **Meter Reinstallation Correction Fee** | 388 |
| 37 | **Sewer Meter Maintenance Fee (per year)** | 12,003 |
| | Quarterly Calibrations (per quarter) | 3,001 |
| 38 | **Discharge Authorization Permit Fees** | |
| | Significant Industrial User – Initial Permit (4 years) | 6,046 |
| | Significant Industrial User – Renewal (4 years) | 2,963 |
| | Initial zero-discharge CIU Permit (4 years) | 2,296 |
| | Reissued zero-discharge CIU Permit (4 years) | 1,531 |
| | Temporary Discharge Permit (Non – SIU) | 6,046 |
| 39 | **Sale of WSSD Laws** | |
| | Bound Volume | 83 |
| | Supplements | 42 |
| 40 | **Property Inspection Fee** | 115 |
| 41 | **Construction Services Fee** | 9.3% of WSSC unit cost estimate or 12.0% of contractor's cost estimate |
| | Re-Test or Additional Tests or Inspector Overtime (per hour) | 206 |
| 42 | **Design Review** | |
| | Development is more than 10 Residential Units or Commercial | 6,500 |
| | Development is 10 Residential Units or Less | 3,250 |
| 43 | **Pipeline Construction Division Review Fee for Additional Reviews of Contract Documents and As-Builts (per hour)** | 206 |
| 44 | **Extra Review Fees** | |
| | Per SEP Plan Review: | |
| | Minor Additional Reviews of Unsigned or Signed Plans (per review) | 1,202 |
| | Major/Splitting Additional Reviews of Unsigned or Signed Plans (per review) | 2,453 |
| | Per Site Utility Additional Signed or Unsigned Plan Review: | |
| | Site Utility | 1,458 |
| | Minor Utility | 379 |
| | Additional Review of Required Data (per application; HPA only) | 822 |

| | Item | FY 2020 Approved Charge |
|---|---|---|
| 45 | **Right-of-Way Acquisition and Condemnation for SEP Projects** | Reimbursement |
| 46 | **Hydraulic Planning Analysis and System Planning Forecast** | |
| | Modeling and Re-Modeling Fee - Up to 3 parts | 1,840 |
| | Modeling and Re-Modeling Fee - per part over 3 | 765 |
| | Pressure Sewer System Review Fee - per system | 367 |
| 47 | **Environmental Site Review Fee** | |
| | With Database Search Submitted by Applicant | 331 |
| 48 | **In-House Design Deposit** | Deposit |
| 49 | **Partial Release for Service Fee** | 1,398 |
| 50 | **Off-Property Service Connection Reimbursement** | Prevailing service connection fee |
| 51 | **Service Connection Application and Inspection Fee (per permit)** | 2,434/water and/or sewer connection |
| 52 | **Facilities Design Guideline Fee** | 40 |
| 53 | **Relocation Design Review Fees** | |
| | Relocation Design Review Fee | 6,500 |
| | Inspection Fee for MOU Project | 600 Minimum charge up to 4 hours |
| 54 | **Discharge Fees - Food Service Establishment (FSE)** | |
| | Full Permit FSE | 537 |
| | BMP Permit FSE | 152 |
| 55 | **Feasibility Review Fee for On-Site Takeover Projects** | 1,120 |
| 56 | **Credit Card Surcharge** | 2% of amount charged |
| | *(Applies to customer payment of any fee/charge by credit card (MasterCard and Visa) other than water and sewer billing.)* | |
| 57 | **Fee for the Preparation of Hold Harmless Agreement** | 1,228 |
| 58 | **Government Referred Plan Review Fees** | |
| | Major Development – Over 10 Units | 1,583 |
| | Minor Development – 10 or Less Units | 791 |
| | Re-Review Fee for Major Development | 791 |
| | Re-Review Fee for Minor Development | 396 |
| 59 | **Warehouse Restocking Fee** | 39 |

| | Item | FY 2020 Approved Charge |
|---|---|---|
| 60 | **Residential Outside Meter Housing Upgrade/Pipe Alteration** | $ 6,786 |
| 61 | **Fee for Transcribed Tape of a Hearing or Meeting** | Prevailing Fee Charged by Court Reporter |
| 62 | **Pre-Screen Fee All Plan Types (REVISED)** | 365 |
| 63 | **Cross Connection Fees** | |
| | Test Report Fee | 38 |
| | Base Fee for High Hazard Commercial Water Customer - per month | 16 |
| | Base Fee for All Other Commercial Water Customer- per month | 8 |
| 64 | **Site Utility Inspection Fees (Non-Minor)** | |
| | Base Fee | 1,133 |
| | Pipeline (per foot) | 6.00 |
| 65 | **Name/Transfer of Ownership Change Fee** | 250 |
| 66 | **Protest Filing Fee** | 770 |
| 67 | **Variance Review Fee (NEW)** | 1,238 |
| 68 | **Patuxent Watershed Civil Citation Fee (State Mandated)** | |
| | First Offense | 150 |
| | Each Additional Offense Within Calendar Year | 300 |
| 69 | **Civil Citation Fees - Sediment Control, Theft of Service, and Plumbing Civil Citations (State Mandated)** | |
| | First Offense | 250 |
| | Second Offense | 500 |
| | Third Offense | 750 |
| | Each Violation in Excess of Three | 1,000 |
| 70 | **Lobbyist Registration Fee (State Mandated)** | 100 |

Resolution No.: 19-136
Introduced: May 23, 2019
Adopted: May 23, 2019

**COUNTY COUNCIL**
**FOR MONTGOMERY COUNTY, MARYLAND**

By: County Council

**SUBJECT:** Approval of the FY 2020 Cable Communications Plan

## Background

1. Section 8A-27(a) of the County Code provides that "All access grants, franchise fees, and other moneys received by the County from any franchisee may be spent only under a budget approved by the Council and in accordance with the County Cable Communications Plan."

2. Section 8A-27(b) of the County Code provides that "The Cable Communications Plan must be proposed by the County Executive to the Council annually and may be amended at any time."

3. Section 6.2.2 of the 2016 Cable Franchise Agreement with Comcast of Potomac, LLC. provides that Comcast must pay a grant to the County of 3% of Gross Revenues each quarter to be used for Public Education Government (PEG) and institutional network capital expenses. Paragraph 8 of Exhibit D of the Franchise Agreement provides that this grant may be used for capital and non-capital support for PEG purposes, including expenditures on PEG and FiberNet.

4. Section 8(b)(1) of the 2016 Franchise Agreement with Starpower Communications, L.L.C, doing business as RCN, provides that Starpower must pay a grant to the County of 3% of Gross Revenues to the County to be used for PEG and Institutional Network. Paragraph 3 of Exhibit F of the Franchise Agreement provides that this grant may be used for capital or non-capital support for PEG purposes.

5. Section 6.2.2 of the 2006 Franchise Agreement with Verizon provides that Verizon must pay a grant to the County of 3% of Gross Revenues each quarter to be used for PEG and institutional network purposes.

6. Section 8 of the Franchise Agreement with Starpower (doing business as RCN) and Section 7 of the Franchise Agreements with Verizon and Comcast provides that each franchisee must pay, for the life of the franchise, a franchise fee of 5% of annual gross revenues.

## General Provisions

1. Purpose and Effect: This Cable Communications Plan constitutes the County's formal direction for the use of resources required to be provided under Sections 7 and 8 of the Franchise Agreements with Comcast and Starpower (doing business as RCN); and Sections 3, 6, and 7 of the Franchise Agreement with Verizon.

   In FY 2020, these resources must be deposited by the County in its Cable TV Special Revenue Fund, and this Cable Communications Plan directs the use of the revenues in this Fund.

2. Spending Authority under the Time Period Governed by This Plan: This Cable Communications Plan provides spending authority for FY 2020. Resources appropriated in FY 2020 that are not encumbered by the County on or before June 30, 2019 must remain in the Cable TV Special Revenue Fund and be available for spending in future years.

3. Carryover: Resources provided to the County as a result of the requirements of the Franchise Agreements with Comcast, Starpower (doing business as RCN), and Verizon, but not specifically allocated in the Cable Communications Plan to the General Fund, must remain in the Cable TV Special Revenue Fund and be available to be allocated in future years.

4. Future Fiscal Years: No estimate shown for any fiscal year after FY 2020 reflects any commitment or decision by the Council, and any such estimate should not be taken as prejudging any decision regarding activities or allocations, either in absolute or relative amounts, of expenditures for future years.

5. Management of Funds: All equipment, personnel, and other resources approved in the Cable Communications Plan for funding from the Cable TV Special Revenue Fund must be managed so that the resources are reasonably available to all users of the cable system and provide benefits to the subscribing public and the franchisee.

6. Affirmative Action and MFD Procurement Procedures: The Board of Directors of Montgomery Community Television, Inc. (MCT), doing business as Montgomery Community Media (MCM), must adopt and follow an Affirmative Action Plan and procedures for procurements from minority-, female-, and disabled-owned businesses (MFD) that take into account both the requirements of the Franchise Agreements with Comcast, Starpower (doing business as RCN), and Verizon and relevant provisions of the County Code.

7. Financial Disclosure: The County must not spend any FY 2020 funds allocated to MCT until all members of the Board of Directors and the Executive Director of MCT have filed a financial disclosure statement with the Ethics Commission for the 2018 calendar year.

8. Future Cable Plan strategy: The Executive must submit to the Government Operations and Fiscal Policy Committee a Public Education Government (PEG) Governance Board Strategic Plan that will frame FY 2021 budget allocations no later than January 15, 2020.

9. Reporting Requirements: The Executive must submit a separate quarterly fiscal report to the County Council detailing revenues received by source for the Cable Plan no later than 60 days after the end of each quarter. The Executive must transmit the second and third quarter budget analysis of the Office of Broadband Programs no later than 60 days after the end of the quarters previously referenced.

## FY 2020 Cable Communications Plan Description

The FY 2020 Cable Communications Plan provides funding for cable franchise administration (Department of Technology Services, County Attorney's Office, and outside professional services); for municipal equipment and support; for public, educational, and government access programming (Office of Public Information, Council, Montgomery College, Montgomery County Public Schools, and Montgomery Community Television, Inc.); for the Interagency Technology Fund (ITF); and for other miscellaneous cable-related activities.

The attached table details the approved expenditures from the Cable TV Special Revenue Fund for the following purposes in FY 2020:

Franchise Administration

A. Funds are allocated to the Department of Technology Services to administer the Franchise Agreements with Comcast, Starpower (doing business as RCN), and Verizon, including inspecting construction, testing signal quality, responding to residents' complaints, budgeting franchise fee and grant funds received from the cable operator, managing the contract to provide public access services, supporting an advisory committee, administering Federal Communications Commission rules and regulations, preparing for and negotiating franchise agreements, and advising elected officials on related policy matters.

B. Funds are allocated to the County Attorney's Office to support the in-house staff costs associated with advising the Department of Technology Services and elected officials on related matters.

C. Funds are allocated to hire outside professional services to advise or represent the County in areas of specialized telecommunications needs.

Municipal Support

D. Funds are allocated for sharing franchise fee revenue with the municipal co-franchisors in accordance with the formula in Section 8A-29 of the County Code.

E. Funds are allocated to support the 3 PEG channels allocated to (1) the City of Rockville; (2) the City of Takoma Park; and (3) the Montgomery County Chapter of the Maryland Municipal League. Funds are allocated from the Capital Equipment Support Grants, according to the requirements of Section 8(b)(1) of the Franchise Agreement with Starpower (doing business as RCN), the requirements of Section 6.2 of the Franchise Agreement with Comcast, the requirements of 6.2 of the Franchise Agreement with

Verizon, and from the PEG Support Fund. Funds are allocated from the PEG Support Fund to the extent that the Participating Municipalities meet all applicable matching-fund requirements in the Settlement Agreement.

County Government Access Programming

F. Funds are allocated for managing the County Government Channel, maintaining County Government Channel video equipment, closed captioning of County Government programming, and for the operation of the Technical Operations Center to monitor and adjust technical quality of PEG Programming.

Funds are allocated to the Office of Public Information for in-house staff and contractors to produce Executive Branch programming for the County Government Channel.

Funds are allocated to the Council for in-house staff and contractors to produce programming for the Council and Legislative Branch agencies.

Funds are allocated to the Montgomery County portion of the Maryland-National Capital Park and Planning Commission for contractors to provide cable-related services, including webcasting and services needed to produce programming for the Planning Board and the Parks Department.

Educational Access Programming

G. Funds are allocated to Montgomery College to produce educational programs and operate a cable channel with in-house staff.

H. Funds are allocated to Montgomery County Public Schools to produce educational programs for children, parents, and teachers; carry Board of Education meetings; and run other educational programming of interest to County residents.

Public Access Programming

I. Funds are allocated for Montgomery Community Television, Inc., to perform services in FY 2020 specified in its contract with the County, including the following:

(1) produce and schedule two public access channels, including disseminating information on the daily program schedule;
(2) train community producers and technicians in program production and assist residents and community organizations in developing locally produced or locally sponsored programming;
(3) provide and maintain a central access studio, field production equipment, and editing facilities for use by community producers in program production;
(4) maintain all video equipment provided to MCT or purchased by MCT with cable company or County funds;
(5) produce local interest and public affairs programming;
(6) promote and encourage programming representing a diversity of community interests and needs; and
(7) perform outreach and create programming in the down-county area.

PEG Network

J. For FY 2020, funds are allocated for PEG equipment replacement, for joint PEG programming/promotion, PEG network engineering and administration, closed captioning of select PEG programming, and for PEG programming to provide access to cable by community organizations.

The Council wishes to encourage the most cost-effective operations of the PEG Channels and has directed the PEG Governance Board to enhance the sharing of equipment, facilities, and personnel. All funds appropriated for PEG equipment replacement must be administered by the Office of Cable and Broadband Services. Before spending any funds for this purpose, the PEG Governance Board must report to the Council and the Executive on their plans for the purchase and allocation of replacement equipment. The Council intends that preference be given to purchases of equipment and facilities that can be shared by more than one PEG Channel.

The Council encourages the municipal co-franchisors to develop plans for purchasing equipment, using engineering expertise available from the other PEG Channels and the Office of Cable and Broadband Services, and acquiring equipment that facilitates the sharing of resources with other PEG channels.

Before the PEG Governance Board may spend funds allocated for PEG joint Programming/Promotion, the Governance Board must report its Work Plan for FY2020 to the Council and the Executive.

Institutional Telecommunications

K. The County continues to expand the FiberNet network to meet the telecommunications needs of County agency facilities. The Department of Technology Services must develop and implement a FiberNet buildout plan that identifies facilities with the greatest need for high-speed voice, data, and video transmissions and for which FiberNet offers lower cost service than private sector telecommunications providers. User agencies must notify the Council before paying any fee to or entering into any agreement with any private provider, if using FiberNet to serve specific facilities is more advantageous to the County. The Council will then consider if adjustments to the funded FiberNet buildout schedule are warranted to avoid paying excessive fees to private providers for telecommunications service to any specific facility.

Allocation of FiberNet fibers to Montgomery College from the County FiberNet is subject to a construction memorandum of understanding between the College and the County signed on December 26, 2012, as well as approval by the Interagency Technology Policy and Coordination Committee.

Support of the Interagency Technology Fund (ITF)

L. In FY 2020, the Interagency Technology Fund will not receive any funding to support priority projects as approved by the ITPCC. However, in support of the Interagency Technology Policy and Coordination Committee (ITPCC) work program, $100,000 is allocated to the Maryland National Capital Park and Planning Commission for the continuation of the "Connected Parks" project.

**Action**

The County Council for Montgomery County, Maryland approves the following resolution:

The Council approves the attached Cable Communications Plan as described in this resolution and appropriates cable communications grant resources and settlement funds as provided in the Cable Communications Plan and this resolution and any amendments to either that the Council adopts for FY 2020.

This is a correct copy of Council action.

Megan Davey Limarzi, Esq.
Clerk of the Council

| | FY20 CABLE COMMUNICATIONS PLAN (in $000's) | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|
| | | Act FY18 | APP FY19 | Est FY19 | CC Approved FY20 | Proj. FY21 | Proj. FY22 | Proj. FY23 | Proj. FY24 | Proj. FY25 |
| 1 | **BEGINNING FUND BALANCE** | **6,031** | **1,960** | **443** | **90** | **1,315** | **2,137** | **2,791** | **2,979** | **2,495** |
| 2 | **REVENUES** | | | | | | | | | |
| 3 | Franchise Fees | 16,999 | 17,868 | 16,631 | 16,235 | 15,944 | 15,692 | 15,455 | 15,245 | 14,997 |
| 4 | Gaithersburg PEG Contribution | 159 | 165 | 151 | 144 | 138 | 137 | 135 | 133 | 133 |
| 5 | PEG Operating Grant | 3,967 | 4,013 | 3,946 | 3,848 | 3,809 | 3,793 | 3,786 | 3,784 | 3,782 |
| 6 | PEG Capital Grant | 6,273 | 6,644 | 6,018 | 5,932 | 5,797 | 5,662 | 5,526 | 5,391 | 5,255 |
| 8 | Interest Earned | 125 | 107 | 107 | 263 | 263 | 263 | 263 | 263 | 263 |
| 9 | TFCG Application Review Fees | 139 | 150 | 150 | 150 | 243 | 250 | 250 | 250 | 251 |
| 10 | Miscellaneous | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 11 | **TOTAL ANNUAL REVENUES** | **27,662** | **28,947** | **27,003** | **26,572** | **26,194** | **25,797** | **25,415** | **25,066** | **24,681** |
| 12 | **TOTAL RESOURCES-CABLE FUND** | **33,693** | **30,907** | **27,446** | **26,662** | **27,509** | **27,934** | **28,206** | **28,045** | **27,176** |
| 13 | **EXPENDITURE OF RESTRICTED FUNDS** | | | | | | | | | |
| 14 | **A. EXPENDTITURE OF RESTRICTED CAPITAL FUNDS** | | | | | | | | | |
| 15 | **Municipal Capital Support** | | | | | | | | | |
| 16 | Rockville Equipment | 868 | 931 | 860 | 847 | 828 | 368 | 359 | 350 | 342 |
| 17 | Takoma Park Equipment | 203 | 217 | 201 | 198 | 193 | 189 | 184 | 180 | 175 |
| 18 | Municipal League Equipment | 203 | 217 | 201 | 198 | 193 | 189 | 184 | 180 | 175 |
| 19 | **SUBTOTAL** | **1,274** | **1,365** | **1,261** | **1,243** | **1,215** | **745** | **727** | **709** | **692** |
| 20 | PEG Capital | 724 | 759 | 759 | 759 | 759 | 759 | 759 | 759 | 759 |
| 21 | ultraMontgomery - CIP | 680 | 680 | 680 | 680 | 680 | 680 | 680 | 680 | 680 |
| 22 | FiberNet - CIP | 3,890 | 3,840 | 3,840 | 3,750 | 3,569 | 3,496 | 3,496 | 3,496 | 3,497 |
| 24 | (Must be greater or equal to Line 6) **SUBTOTAL** | **6,568** | **6,644** | **6,539** | **6,431** | **6,223** | **5,680** | **5,662** | **5,644** | **5,628** |
| 25 | **B. EXPENDITURE OF OTHER RESTRICTED FUNDS** | | | | | | | | | |
| 26 | **Municipal Franchise Fee Distribution** | | | | | | | | | |
| 27 | City of Rockville | 757 | 757 | 757 | 739 | 725 | 714 | 703 | 694 | 682 |
| 28 | City of Takoma Park | 233 | 268 | 233 | 227 | 223 | 220 | 216 | 213 | 210 |
| 29 | Other Municipalities | 248 | 243 | 256 | 250 | 246 | 242 | 238 | 235 | 231 |
| 30 | **SUBTOTAL** | **1,238** | **1,268** | **1,246** | **1,216** | **1,194** | **1,175** | **1,158** | **1,142** | **1,123** |
| 31 | **Municipal Operating Support** | | | | | | | | | |
| 32 | Rockville PEG Support | 270 | 300 | 256 | 250 | 248 | 247 | 246 | 246 | 246 |
| 33 | Takoma Park PEG Support | 447 | 458 | 438 | 428 | 423 | 421 | 421 | 420 | 420 |
| 34 | Muni. League PEG Support | 447 | 458 | 438 | 428 | 423 | 421 | 421 | 420 | 420 |
| 35 | **SUBTOTAL** | **1,164** | **1,215** | **1,133** | **1,105** | **1,094** | **1,089** | **1,087** | **1,087** | **1,086** |
| 36 | **SUBTOTAL** | **2,402** | **2,483** | **2,379** | **2,321** | **2,288** | **2,265** | **2,245** | **2,229** | **2,210** |
| 37 | **TOTAL EXPENDITURES OF RESTRICTED FUNDS** | **8,970** | **9,127** | **8,919** | **8,753** | **8,511** | **7,945** | **7,907** | **7,873** | **7,838** |
| 38 | **NET TOTAL ANNUAL REVENUES** | **18,692** | **19,820** | **18,084** | **17,819** | **17,683** | **17,852** | **17,508** | **17,193** | **16,843** |
| 39 | **NET TOTAL RESOURCES-CABLE FUND** | **24,723** | **21,780** | **18,527** | **17,909** | **18,998** | **19,989** | **20,299** | **20,172** | **19,338** |
| 40 | **EXPENDITURES OF NON-RESTRICTED FUNDS** | | | | | | | | | |
| 41 | **A. Transmission Facilities Coordinating Group** | | | | | | | | | |
| 42 | TFCG Application Review | 341 | 230 | 230 | 230 | 250 | 250 | 250 | 250 | 250 |
| 43 | **SUBTOTAL** | **341** | **230** | **230** | **230** | **250** | **250** | **250** | **250** | **250** |
| 44 | **B. FRANCHISE ADMINISTRATION** | | | | | | | | | |
| 45 | Personnel Costs - Cable Administration / OBP | 873 | 849 | 641 | 1,098 | 1,131 | 1,165 | 1,200 | 1,236 | 1,273 |
| 46 | Personnel Costs - DTS Administration | 20 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 47 | Personnel Costs - Charges for County Atty | 123 | 118 | 118 | 121 | 125 | 128 | 132 | 136 | 140 |
| 48 | Operating | 137 | 68 | 68 | 68 | 68 | 68 | 68 | 68 | 68 |
| 49 | Engineering & Inspection Services | 109 | 78 | 78 | 78 | 78 | 78 | 78 | 78 | 78 |
| 50 | Legal and Professional Services | 21 | 100 | 300 | 475 | 475 | 475 | 250 | 250 | 250 |
| 51 | **SUBTOTAL** | **1,283** | **1,212** | **1,204** | **1,839** | **1,876** | **1,913** | **1,727** | **1,767** | **1,808** |
| 52 | **SUBTOTAL** | **1,624** | **1,442** | **1,434** | **2,069** | **2,126** | **2,163** | **1,977** | **2,017** | **2,058** |
| 53 | **C. MONTGOMERY COUNTY GOVERNMENT - CCM** | | | | | | | | | |
| 54 | **Media Production & Engineering** | | | | | | | | | |
| 55 | Personnel Costs | 694 | 707 | 707 | 882 | 908 | 936 | 964 | 993 | 1,022 |
| 56 | Operating | 24 | 31 | 31 | 31 | 31 | 31 | 31 | 31 | 31 |
| 57 | Contracts - TV Production | 48 | 87 | 87 | 87 | 87 | 87 | 87 | 87 | 87 |
| 58 | New Media, Webstreaming & VOD Services | 44 | 58 | 58 | 58 | 58 | 58 | 58 | 58 | 58 |
| 59 | **SUBTOTAL** | **810** | **884** | **884** | **1,059** | **1,085** | **1,113** | **1,141** | **1,170** | **1,199** |
| 60 | **Public Information Office** | | | | | | | | | |
| 61 | Personnel Costs | 689 | 799 | 799 | 842 | 867 | 893 | 920 | 948 | 976 |
| 62 | Operating Expenses | 11 | 11 | 11 | 11 | 11 | 11 | 11 | 11 | 11 |
| 64 | **SUBTOTAL** | **700** | **811** | **811** | **853** | **879** | **905** | **931** | **959** | **987** |
| 65 | **County Council** | | | | | | | | | |
| 66 | Personnel Costs | 577 | 620 | 620 | 641 | 660 | 680 | 700 | 721 | 743 |
| 67 | Operating Expenses | 12 | 11 | 11 | 11 | 11 | 11 | 11 | 11 | 11 |
| 68 | Contracts - TV Production | 89 | 153 | 153 | 153 | 153 | 153 | 153 | 153 | 153 |
| 69 | General Sessions and Committee Meetings | 48 | 100 | 100 | 100 | 100 | 100 | 100 | 100 | 100 |
| 71 | **SUBTOTAL** | **726** | **884** | **884** | **904** | **924** | **943** | **964** | **985** | **1,006** |
| 72 | **MNCPPC** | | | | | | | | | |
| 73 | Contracts - TV Production | 99 | 99 | 99 | 99 | 99 | 99 | 99 | 99 | 99 |
| 74 | New Media, Webstreaming & VOD Services | 24 | 24 | 24 | 24 | 24 | 24 | 24 | 24 | 24 |
| 75 | **SUBTOTAL** | **123** | **123** | **123** | **123** | **123** | **123** | **123** | **123** | **123** |
| 76 | **SUBTOTAL** | **2,359** | **2,702** | **2,702** | **2,939** | **3,010** | **3,083** | **3,159** | **3,236** | **3,316** |

## FY20 CABLE COMMUNICATIONS PLAN (in $000's)

| | | Act FY18 | APP FY19 | Est FY19 | CC Approved FY20 | Proj. FY21 | Proj. FY22 | Proj. FY23 | Proj. FY24 | Proj. FY25 |
|---|---|---|---|---|---|---|---|---|---|---|
| 77 | **D. MONTGOMERY COLLEGE - MC ITV** | | | | | | | | | |
| 78 | Personnel Costs | 1,463 | 1,506 | 1,506 | 1,555 | 1,602 | 1,650 | 1,699 | 1,750 | 1,803 |
| 79 | Operating Expenses | 221 | 221 | 221 | 209 | 209 | 209 | 209 | 209 | 209 |
| 80 | **SUBTOTAL** | **1,684** | **1,727** | **1,727** | **1,764** | **1,811** | **1,859** | **1,908** | **1,959** | **2,012** |
| 81 | **E. PUBLIC SCHOOLS - MCPS ITV** | | | | | | | | | |
| 82 | Personnel Costs | 1,564 | 1,656 | 1,656 | 1,679 | 1,729 | 1,781 | 1,835 | 1,890 | 1,946 |
| 83 | Operating Expenses | 133 | 133 | 133 | 121 | 121 | 121 | 121 | 121 | 121 |
| 84 | **SUBTOTAL** | **1,697** | **1,790** | **1,789** | **1,800** | **1,851** | **1,903** | **1,956** | **2,011** | **2,068** |
| 85 | **F. COMMUNITY ACCESS PROGRAMMING** | | | | | | | | | |
| 86 | Personnel Costs | 2,095 | 2,096 | 2,096 | 2,166 | 2,231 | 2,298 | 2,367 | 2,438 | 2,511 |
| 87 | Operating Expenses | 65 | 65 | 65 | 54 | 54 | 54 | 54 | 54 | 54 |
| 88 | Rent & Utilities | 425 | 459 | 459 | 493 | 502 | 513 | 523 | 533 | 544 |
| 89 | New Media, Webstreaming & VOD Services | 23 | 23 | 23 | 23 | 23 | 23 | 23 | 23 | 23 |
| 90 | **SUBTOTAL** | **2,608** | **2,644** | **2,643** | **2,736** | **2,811** | **2,888** | **2,967** | **3,049** | **3,132** |
| 91 | **G. PEG OPERATING** | | | | | | | | | |
| 92 | Operating Expenses | 169 | 161 | 161 | 181 | 181 | 181 | 181 | 181 | 181 |
| 93 | Youth and Arts Community Media | 100 | 100 | 100 | 100 | 100 | 100 | 100 | 100 | 100 |
| 94 | Community Engagement | 91 | 91 | 91 | 91 | 91 | 91 | 91 | 91 | 91 |
| 95 | Closed Captioning | 151 | 163 | 163 | 163 | 163 | 163 | 163 | 163 | 163 |
| 96 | Technical Operations Center (TOC) | 5 | 9 | 9 | 9 | 9 | 9 | 9 | 9 | 9 |
| 98 | **SUBTOTAL** | **516** | **525** | **524** | **544** | **544** | **544** | **544** | **544** | **544** |
| 99 | **H. OPB FIBERNET OPERATING** | | | | | | | | | |
| 100 | FiberNet - Personnel Charges for DTS | 361 | 949 | 949 | 609 | 627 | 646 | 665 | 685 | 706 |
| 101 | FiberNet - Operations & Maintenance DTS | 1,276 | 1,329 | 1,329 | 1,374 | 1,374 | 1,374 | 1,374 | 1,374 | 1,374 |
| 102 | FiberNet - Network Operations Center | 858 | 910 | 910 | 910 | 910 | 910 | 910 | 910 | 910 |
| 103 | FiberNet - Personnel Charges for DOT | 116 | 106 | 106 | 109 | 112 | 116 | 119 | 123 | 126 |
| 104 | FiberNet - Operations & Maintenance DOT | 90 | 291 | 300 | 291 | 291 | 291 | 291 | 291 | 291 |
| 105 | FiberNet - Miss Utility (DOT) | 285 | 688 | 622 | 489 | 488 | 488 | 488 | 488 | 488 |
| 109 | **SUBTOTAL** | **2,986** | **4,273** | **4,216** | **3,782** | **3,803** | **3,825** | **3,848** | **3,871** | **3,895** |
| 110 | **I. COMPENSATION ADJUSTMENT** | | | | | | | | | |
| 111 | FY20 Collective Bargaining Agreement | | | | (21) | | | | | |
| 112 | **TOTAL EXPENDITURE OF UNRESTRICTED FUNDS** | **13,474** | **15,102** | **15,035** | **15,614** | **15,955** | **16,265** | **16,359** | **16,687** | **17,025** |
| 113 | **TOTAL EXPENDITURE OF RESTRICTED FUNDS** | **8,970** | **9,127** | **8,919** | **8,753** | **8,511** | **7,945** | **7,907** | **7,873** | **7,838** |
| 114 | **TOTAL EXPENDITURES - PROGRAMS** | **22,444** | **24,230** | **23,953** | **24,367** | **24,466** | **24,210** | **24,266** | **24,560** | **24,863** |
| 115 | **J. OTHER** | | | | | | | | | |
| 116 | Indirect Costs Transfer to Gen Fund | 725 | 756 | 756 | 880 | 906 | 933 | 961 | 990 | 1,020 |
| 117 | Telecom Transfer to the Gen Fund | 5 | 5 | 5 | 0 | 0 | 0 | 0 | 0 | 0 |
| 118 | Transfer to the General Fund | 9,021 | 5,208 | 1,906 | 0 | 0 | 0 | 0 | 0 | 0 |
| 119 | Legislative Community Communications NDA | 1,290 | 540 | 636 | 0 | 0 | 0 | 0 | 0 | 0 |
| 120 | Transfer to the Gen Fund-M-NCPPC | 100 | 100 | 100 | 100 | 0 | 0 | 0 | 0 | 0 |
| 121 | **SUBTOTAL** | **11,141** | **6,609** | **3,403** | **980** | **906** | **933** | **961** | **990** | **1,020** |
| 122 | **TOTAL EXPENDITURES** | **33,585** | **30,839** | **27,356** | **25,347** | **25,372** | **25,143** | **25,227** | **25,550** | **25,883** |
| 123 | **K. ADJUSTMENTS** | | | | | | | | | |
| 124 | Prior Year Adjustments | (335) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 125 | **TOTAL ADJUSTMENTS** | **(335)** | **0** | **0** | **0** | **0** | **0** | **0** | **0** | **0** |
| 126 | **FUND BALANCE** | **443** | **68** | **90** | **1,315** | **2,137** | **2,791** | **2,979** | **2,495** | **1,293** |
| 127 | **FUND BALANCE PER POLICY GUIDANCE** | **1,381** | **1,450** | **1,351** | **1,332** | **1,316** | **1,296** | **1,277** | **1,261** | **1,241** |
| 128 | **L. SUMMARY - EXPENDITURES BY FUNDING SOURCE** | | | | | | | | | |
| 129 | Transfer to Gen Fund-Indirect Costs | 725 | 756 | 756 | 880 | 906 | 933 | 961 | 990 | 1,020 |
| 130 | Transfer to Gen Fund-Mont Coll Cable Fund | 1,684 | 1,727 | 1,727 | 1,764 | 1,811 | 1,859 | 1,908 | 1,959 | 2,012 |
| 131 | Transfer to Gen Fund-Public Sch Cable Fund | 1,697 | 1,790 | 1,789 | 1,800 | 1,851 | 1,903 | 1,956 | 2,011 | 2,068 |
| 132 | Transfer to CIP Fund | 4,570 | 4,520 | 4,520 | 4,430 | 4,249 | 4,176 | 4,176 | 4,176 | 4,177 |
| 133 | Transfer to Gen Fund-Other | 9,021 | 5,208 | 1,906 | 0 | 0 | 0 | 0 | 0 | 0 |
| 134 | Transfer to Gen Fund-Telecom | 5 | 5 | 5 | 0 | 0 | 0 | 0 | 0 | 0 |
| 135 | Transfer to the General Fund-Legislative Branch NDA | 1,290 | 540 | 636 | 0 | 0 | 0 | 0 | 0 | 0 |
| 136 | Transfer to the Gen Fund-M-NCPPC | 100 | 100 | 100 | 100 | 0 | 0 | 0 | 0 | 0 |
| 137 | **FUND TRANSFERS SUBTOTAL** | **19,092** | **14,646** | **11,439** | **8,974** | **8,816** | **8,870** | **9,001** | **9,136** | **9,276** |
| 138 | **Cable Fund Expenditure of Unrestricted Funds** | **10,093** | **11,586** | **11,519** | **12,050** | **12,294** | **12,503** | **12,495** | **12,717** | **12,946** |
| 139 | **Cable Fund Direct Expenditures** | **14,493** | **16,193** | **15,917** | **16,372** | **16,555** | **16,273** | **16,226** | **16,414** | **16,607** |
| 140 | **Cable Fund Personnel** | **3,453** | **4,150** | **3,941** | **4,281** | **4,431** | **4,564** | **4,701** | **4,842** | **4,987** |
| 141 | **Cable Fund Operating** | **11,040** | **12,044** | **11,976** | **12,092** | **12,125** | **11,709** | **11,525** | **11,573** | **11,620** |

Notes:
1. These revenues and expenditures reflect the FY20 Approved budget. The projected future expenditures, revenues, transfers, and fund balances may vary based on changes not assumed here to fee or tax rates, usage, inflation, future labor agreements, and other factors.
2. Franchise Fee revenue projections are based on a forecast developed by the Department of Finance.
3. Transfers to the General Fund Other and the Legislative Branch NDA have been eliminated in FY20 due to declining revenues and fund balance policy guidelines.
4. Franchise fees and PEG revenues are subject to municipal pass-through payment.
5. Restricted revenue and expenditures: Certain Cable Fund revenues, required in excess of the federal limit on franchise fees, and corresponding expenditures (Municipal Franchise Fees/Pass-throughs, PEG Capital/Equipment Grants, and PEG Operating Revenue) are contractually required by franchise, municipal, and settlement agreements, and by the County C ode, and may only be used for permissible federal purposes and in a manner consistent with applicable agreements.
6. Municipal payments are estimates. Actual payments will be calculated based upon actual revenue received, subscriber number s and formulas specified within the Municipal MOU's.
7. Montgomery Community Television, Inc., d/b/a Montgomery Community Media, is designated as a sole source contractor to prov ide community access media services.
8. Fund balance per policy guidance is calculated as 8% of total non-restricted revenues (franchise fees, tower fees, and investment income).
9. The Cable Fund makes a fund transfer to Montgomery College and MCPS to support MCPS ITV and MC ITV.
10. Subtotals may be adjusted due to rounding.

#19 - Property Tax Rates –Does not require 9 affirmative votes

Resolution No.: 19-137
Introduced: May 23, 2019
Adopted: May 23, 2019

**COUNTY COUNCIL**
**FOR MONTGOMERY COUNTY, MARYLAND**

By: County Council

**SUBJECT:** Tax Levy Resolution - Fiscal Year 2020

**Action**

The County Council for Montgomery County, Maryland approves the following resolution:

1. In accordance with Chapters 14 and 52 of the County Code and the Tax-Property Article of the Maryland Code, the Council sets the following tax rates and other charges on all assessable real and personal property for FY 2020. The rates are in dollars per $100 of assessed value. In accordance with the Tax-Property Article, the tax rate for personal property is 2.5 times the tax rate for real property.

| **DISTRICT or AREA** | **FOR THE USE OF:** | **Rate in $ per $100** | |
|---|---|---|---|
| Montgomery County | | **Real** | **Personal** |
| | General County, MCPS, and Montgomery College | 0.7166 | 1.7915 |
| | | | |
| **Special Districts** | | | |
| Washington Suburban Transit | County - for mass transit facilities and services, including administrative expenses of Washington Suburban Transit Commission | 0.0672 | 0.1680 |
| | | | |
| Fire Tax | County | 0.1068 | 0.2670 |
| | | | |
| Recreation | County | 0.0261 | 0.0653 |
| | | | |
| Storm Drainage | County | 0.0000 | 0.0000 |
| | | | |
| Sanitary | WSSC Front Foot Benefit Charges | WSSC estimate | |

**Urban Districts**

| | | Rate in $ per $100 | |
|---|---|---|---|
| | | **Real** | **Personal** |
| Bethesda | County | 0.0120 | 0.0300 |
| | | | |
| Silver Spring | County | 0.0240 | 0.0600 |
| | | | |
| Wheaton | County | 0.0300 | 0.0750 |

**Noise Abatement Districts**

| | | | |
|---|---|---|---|
| Bradley | County | 0.0000 | 0.0000 |
| | | | |
| Cabin John | County | 0.0000 | 0.0000 |

**Parking Lot Districts**

1. On property used for commercial or industrial purposes

| | | | |
|---|---|---|---|
| Bethesda | County | 0.0000 | 0.0000 |
| | | | |
| Silver Spring | County | 0.0000 | 0.0000 |
| | | | |
| Wheaton | County | 0.0000 | 0.0000 |

2. On property zoned or recommended for commercial or industrial purposes, but not so used

| | | | |
|---|---|---|---|
| Bethesda | County | 0.0000 | 0.0000 |
| | | | |
| Silver Spring | County | 0.0000 | 0.0000 |
| | | | |
| Wheaton | County | 0.0000 | 0.0000 |

**Maryland-National Capital Park & Planning Commission in Montgomery County**

| | | | | Rate in $ per $100 | |
|---|---|---|---|---|---|
| | | | | Real | Personal |
| Montgomery County | I. Advance Land Acquisition Revolving Fund | | | 0.0010 | 0.0025 |
| | | | | | |
| Metropolitan District | | | | | |
| | II. Park Fund | Real | Personal | | |
| | Mandatory | 0.0360 | 0.0900 | | |
| | Maintenance | 0.0080 | 0.0200 | | |
| | Discretionary | 0.0120 | 0.0300 | | |
| | Total Metropolitan District Tax Rate | | | 0.0560 | 0.1400 |
| | | | | | |
| Regional District | III. Administration Fund | | | | |
| | Mandatory | 0.0120 | 0.0300 | | |
| | Discretionary | 0.0050 | 0.0125 | | |
| | Total Regional District Tax Rate | | | 0.0170 | 0.0425 |

**Local Special Taxing Districts**

| | | | |
|---|---|---|---|
| Battery Park | Citizens Association | 0.0400 | 0.1000 |
| | | | |
| Oakmont | Citizens' Committee | 0.0400 | 0.1000 |
| | | | |
| Village of Drummond | Citizens' Committee | 0.0480 | 0.1200 |
| | | | |
| Village of Friendship Heights | Village Council | 0.0400 | 0.0400 |

**County Development Districts and Special Taxing Districts**

| District | Special tax per $100 of assessed value | Special benefit assessment per Equivalent Dwelling Unit. |
|---|---|---|
| Kingsview Village Center | $0.074 | $165.54 |
| West Germantown | $0.153 | $0.00 |
| White Flint | $0.1103 | $0.00 |

2. Section 305 of the County Charter requires 9 affirmative votes if the property tax revenue in FY 2020 from real property that existed in FY 2019 (with certain exceptions listed in Section 305) increases more than the rate of inflation. The property tax levied under this resolution will result in a revenue increase that does not exceed the rate of inflation. Therefore, 9 affirmative votes are not required to adopt this resolution.

3. The State of Maryland adopted the following tax rates on all assessable real property for FY 2020. The rates are expressed in dollars per $100 of assessed value.

| | |
|---|---|
| On the real property of public utilities | $0.280 |
| On all other real property | $0.112 |

4. Section 310 of the Charter limits the target reserve in the General Fund planned for the end of FY 2020 to a maximum of 5% of the revenue in the General Fund in FY 2019. The Office of Management and Budget estimates that revenue in the General Fund in FY 2019 will be $3,449.3 million, and 5% of this is $172.5 million. The target reserve in the General Fund planned for the end of FY 2020 does not exceed the Charter limit.

5. The constant yield tax rate requirement applies only to the General Fund tax rate for real property. The State calculated this rate to be $0.7346 for FY 2020. On April 2, 2019, in Resolution 19-64, the Council stated its intent to consider a General Fund rate of $0.7702, which exceeds the constant yield tax rate. The Council placed an advertisement of this intent in a newspaper of general circulation, and the Council held the public hearing on April 23, 2019. The Council sets the General Fund rate at $0.7166 for FY 2020.

This is a correct copy of Council action.

Megan Davey Limarzi, Esq.
Clerk of the Council

Resolution No.: 19-138
Introduced: May 23, 2019
Adopted: May 23, 2019

**COUNTY COUNCIL**
**FOR MONTGOMERY COUNTY, MARYLAND**

By: County Council

**SUBJECT:** Authority to Substitute Current Revenue for General Obligation Bonds in FY 2020

## Background

1. On January 15, 2019, the County Executive recommended that the County Council approve the use of $32.0 million of current revenue to replace general obligation bonds in FY 2020 for projects included in the Capital Improvements Program for FY 2019-2024.

2. The Council reviewed the Executive's proposed budgets and approved amendments as authorized by the County Charter.

3. On May 16, 2019, the Council assumed that $32.0 million in current revenue would be substituted for general obligation bonds in FY 2020.

## Action

The County Council for Montgomery County, Maryland approves the following resolution:

1. The Council authorizes the Executive to substitute $32.0 million in General Fund current revenue for general obligation bonds in FY 2020. These funds can be substituted for general obligation bond funds for any project which is funded with County general obligation bonds and for which the debt service is appropriated from a tax-supported fund.

2. The Executive must notify the Council not later than 30 days after each substitution.

This is a correct copy of Council action.

Megan Davey Limarzi, Esq.
Clerk of the Council

Resolution No.: 19-139
Introduced: April 2, 2019
Adopted: May 23, 2019

**COUNTY COUNCIL**
**FOR MONTGOMERY COUNTY, MARYLAND**

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By: Council President at the request of the County Executive

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**SUBJECT:** Property Tax Credit for Income Tax Offset

## Background

1. County Code Section 52-86 authorizes the County Council by resolution to set the rate or amount of the property tax credit to offset certain income tax revenues resulting from a County income tax rate higher than 2.6%.

2. The County Executive has recommended the amount of property tax credit under County Code Section 52-86 for the tax year beginning July 1, 2019 to be $692 for each eligible taxpayer.

3. A public hearing was held on April 23, 2019.

## Action

The County Council for Montgomery County, Maryland approves the following action:

The amount of the property tax credit under County Code Section 52-86 for the tax year beginning July 1, 2019 is $692 for each eligible taxpayer.

This is a correct copy of Council action.

Megan Davey Limarzi, Esq.
Clerk of the Council

Resolution No.: 19-148
Introduced: June 18, 2019
Adopted: June 25, 2019

**COUNTY COUNCIL**
**FOR MONTGOMERY COUNTY, MARYLAND**

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Lead Sponsor: Government Operations and Fiscal Policy Committee

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**SUBJECT**: Approval of the County's Tax Supported Fiscal Plan Summary for the FY20-25 Public Services Program

## Background

1. Section 302 of the County Charter states in part: *The County Executive shall submit to the Council, not later than March 15 of each year, comprehensive six-year programs for public services and fiscal policy. The six-year programs shall require a vote of at least five Councilmembers for approval or modification. Final Council approval of the six-year programs shall occur at or about the date of budget approval.*

2. Starting in 1992, the Council's Government Operations and Fiscal Policy Committee (known until December 2010 as the Management and Fiscal Policy Committee) has collaborated with the Office of Management and Budget and the Department of Finance to develop and refine County fiscal projections. The result has been continuous improvement in how best to display such factors as economic and demographic assumptions, individual agency funds, major known commitments, illustrative expenditure pressures, gaps between projected revenues and expenditures, and productivity improvements. This work has also increased the County's ability to harmonize the fiscal planning methodologies of the four tax supported agencies. Each version of the fiscal projections, or six-year fiscal plan, is a snapshot in time that reflects the best estimate of future revenues and expenditures as of that moment, as well as a specific set of fiscal policy assumptions.

3. On June 29, 2010 the Council approved policies on reserve and other fiscal matters in Resolution No. 16-1415. Action clause 5 states: *The County should adopt a fiscal plan that is structurally balanced, and that limits expenditures and other uses of resources to annually available revenues. The fiscal plan should also separately display reserves at policy levels, including additions to reserves to reach policy level goals.* On November 29, 2011 the Council strengthened these policies in Resolution No. 17-312, which retained the fiscal plan language and replaced the earlier resolution.

4. Pursuant to these policies, on June 29, 2010 the Council approved the Tax Supported Fiscal Plan Summary for the FY11-16 Public Services Program in Resolution No. 16-1416. On June 28, 2011 the Council approved the Tax Supported Fiscal Plan Summary for the FY12-17 Public Services Program in Resolution No. 17-184. On June 26, 2012 the Council approved the Tax Supported Fiscal Plan Summary for the FY13-18 Public Services Program in Resolution No. 17-479. On June 25, 2013 the Council approved the Tax Supported Fiscal Plan Summary for the FY14-19 Public Services Program in Resolution No. 17-800. On June 17, 2014 the Council approved the Tax Supported Fiscal Plan Summary for the FY15-20 Public Services Program in Resolution No. 17-1137. On June 30, 2015 the Council approved the Tax Supported Fiscal Plan Summary for the FY16-21 Public Services Program in Resolution No. 18-205. On June 28, 2016 the Council approved the Tax Supported Fiscal Plan Summary for the FY17-22 Public Services Program in Resolution No. 18-544. On June 27, 2017 the Council approved the Tax Supported Fiscal Plan Summary for the FY18-23 Public Services Program in Resolution No. 18-863. On June 19, 2018 the Council approved the Tax Supported Fiscal Plan Summary for the FY19-24 Public Services Program in Resolution No. 18-1166.

5. On June 18, 2019 the Council introduced a resolution on the Tax Supported Fiscal Plan Summary for the FY20-25 Public Services Program. On June 20, 2019 the Government Operations and Fiscal Policy Committee reviewed the Fiscal Plan Summary.

## Action

The County Council for Montgomery County, Maryland approves the Tax Supported Fiscal Plan Summary for the FY20-25 Public Services Program, as outlined on the attached pages. This summary reflects:

(1) current information on projected revenues and non-agency expenditures for the six-year period, which must be updated as conditions change. To keep abreast of changed conditions the Council regularly reviews reports on economic indicators, revenue estimates, and other fiscal data.

(2) the policy on expanded County reserves established in Resolution No. 17-312 and the amendments to the Revenue Stabilization Fund law in Bill 36-10, which the Council approved on June 29, 2010.

(3) other specific fiscal assumptions listed in the summary.

This is a correct copy of Council action.

Megan Davey Limarzi, Esq.
Clerk of the Council

# County Council Approved FY20-25 Public Services Program

## Tax Supported Fiscal Plan Summary

($ in Millions)

| | | App. FY19 | Est. FY19 | % Chg. FY19-20 | App. FY20 | % Chg. FY20-21 | Projected FY21 | % Chg. FY21-22 | Projected FY22 | % Chg. FY22-23 | Projected FY23 | % Chg. FY23-24 | Projected FY24 | % Chg. FY24-25 | Projected FY25 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | 5-24-18 | | App/App | 5-23-19 | | | | | | | | | | |
| | **Total Revenues** | | | | | | | | | | | | | | |
| 1 | Property Tax | 1,808.4 | 1,786.5 | 1.6% | 1,836.8 | 3.1% | 1,893.8 | 3.1% | 1,951.9 | 3.5% | 2,020.5 | 3.5% | 2,091.4 | 3.3% | 2,160.8 |
| 2 | Income Tax | 1,585.2 | 1,542.9 | 3.5% | 1,640.3 | 3.8% | 1,702.9 | 3.5% | 1,762.6 | 4.6% | 1,843.2 | 4.8% | 1,930.8 | 4.7% | 2,021.1 |
| 3 | Transfer/Recordation Tax | 162.9 | 180.6 | 12.2% | 182.8 | 0.5% | 183.7 | 2.1% | 187.7 | 3.0% | 193.3 | 4.9% | 202.7 | 4.5% | 211.8 |
| 4 | Other Taxes | 273.7 | 278.3 | 3.5% | 283.2 | -1.4% | 279.3 | 1.6% | 283.7 | -1.2% | 280.3 | 1.6% | 284.9 | -0.7% | 283.0 |
| 5 | Other Revenues | 1,098.1 | 1,110.1 | 5.0% | 1,152.8 | -1.1% | 1,140.2 | 0.4% | 1,144.6 | 0.4% | 1,149.1 | 0.4% | 1,153.8 | 0.4% | 1,158.5 |
| 6 | **Total Revenues** | **4,928.3** | **4,898.4** | **3.4%** | **5,095.9** | **2.0%** | **5,199.9** | **2.5%** | **5,330.4** | **2.9%** | **5,486.4** | **3.2%** | **5,663.6** | **3.0%** | **5,835.2** |
| 7 | | | | | | | | | | | | | | | |
| 8 | **Net Transfers In (Out)** | **34.9** | **26.1** | **-53.9%** | **16.1** | **2.5%** | **16.5** | **2.7%** | **16.9** | **2.7%** | **17.4** | **2.7%** | **17.9** | **2.7%** | **18.4** |
| 9 | **Total Revenues and Transfers Available** | **4,963.3** | **4,924.4** | **3.0%** | **5,112.0** | **2.0%** | **5,216.4** | **2.5%** | **5,347.3** | **2.9%** | **5,503.8** | **3.2%** | **5,681.4** | **3.0%** | **5,853.6** |
| 10 | | | | | | | | | | | | | | | |
| 11 | **Non-Operating Budget Use of Revenues** | | | | | | | | | | | | | | |
| 12 | Debt Service | 420.0 | 416.5 | 2.4% | 430.0 | 4.6% | 449.6 | 3.0% | 463.0 | 3.4% | 478.7 | -0.2% | 477.8 | 1.6% | 485.5 |
| 13 | PAYGO | 33.0 | 33.0 | -3.0% | 32.0 | 0.0% | 32.0 | -3.1% | 31.0 | -6.5% | 29.0 | 0.0% | 29.0 | 0.0% | 29.0 |
| 14 | CIP Current Revenue | 35.6 | 29.5 | -6.0% | 33.5 | 158.5% | 86.5 | -14.4% | 74.1 | 33.5% | 98.9 | 1.0% | 99.9 | 0.0% | 99.9 |
| 15 | Change in Other Reserves | -37.3 | -20.2 | 47.3% | -19.6 | 100.9% | 0.2 | 1.3% | 0.2 | 15.6% | 0.2 | 6.1% | 0.2 | -0.3% | 0.2 |
| 16 | Contribution to General Fund Undesignated Reserves | 21.1 | 61.5 | -61.4% | 8.1 | -38.4% | 5.0 | 0.7% | 5.1 | 9.1% | 5.5 | 20.2% | 6.6 | 15.4% | 7.6 |
| 17 | Contribution to Revenue Stabilization Reserves | 29.7 | 32.1 | -22.1% | 23.1 | -82.7% | 4.0 | 100.0% | 8.0 | 35.6% | 10.9 | 12.4% | 12.2 | -15.6% | 10.3 |
| 18 | Set Aside for other uses (supplemental appropriations) | -4.0 | -6.1 | 148.0% | 1.9 | 942.5% | 20.0 | 0.0% | 20.0 | 0.0% | 20.0 | 0.0% | 20.0 | 0.0% | 20.0 |
| 19 | **Total Other Uses of Resources** | **498.2** | **546.3** | **2.2%** | **509.0** | **17.3%** | **597.3** | **0.7%** | **601.3** | **7.0%** | **643.2** | **0.4%** | **645.8** | **1.1%** | **652.6** |
| 20 | **Available to Allocate to Agencies (Total Revenues+Net Transfers-Total Other Uses)** | **4,465.1** | **4,378.2** | **3.1%** | **4,603.0** | **0.3%** | **4,619.1** | **2.7%** | **4,746.0** | **2.4%** | **4,860.6** | **3.6%** | **5,035.6** | **3.3%** | **5,201.0** |
| 21 | | | | | | | | | | | | | | | |
| 22 | **Agency Uses** | | | | | | | | | | | | | | |
| 23 | | | | | | | | | | | | | | | |
| 24 | Montgomery County Public Schools (MCPS) | 2,444.1 | 2,425.9 | 2.9% | 2,514.3 | | | | | | | | | | |
| 25 | Montgomery College (MC) | 265.5 | 261.2 | 0.0% | 265.5 | | | | | | | | | | |
| 26 | MNCPPC (w/o Debt Service) | 128.3 | 126.5 | 3.2% | 132.4 | | | | | | | | | | |
| 27 | MCG | 1,627.2 | 1,564.4 | 3.9% | 1,690.8 | | | | | | | | | | |
| 28 | **Agency Uses** | **4,465.1** | **4,378.2** | **3.1%** | **4,603.0** | **0.3%** | **4,619.1** | **2.7%** | **4,746.0** | **2.4%** | **4,860.6** | **3.6%** | **5,035.6** | **3.3%** | **5,201.0** |
| 29 | **Total Uses** | **4,963.3** | **4,924.4** | **3.0%** | **5,112.0** | **2.0%** | **5,216.4** | **2.5%** | **5,347.3** | **2.9%** | **5,503.8** | **3.2%** | **5,681.4** | **3.0%** | **5,853.6** |
| 30 | **(Gap)/Available** | **0.0** | **0.0** | | **0.0** | | **0.0** | | **0.0** | | **0.0** | | **0.0** | | **0.0** |

Assumptions:

1. Property taxes are at the Charter Limit with a $692 credit. Other taxes are at current rates.
2. Reserve contributions are consistent with legal requirements and the minimum policy target.
3. PAYGO, debt service, and current revenue reflect the Amended FY19-24 Capital Improvements Program.
4. State Aid, including MCPS and Montgomery College, is not projected to increase from FY20-25.

# County Council Approved FY20-25 Public Services Program

## Tax Supported Fiscal Plan Summary

($ in Millions)

| | App. FY19 | Est. FY19 | % Chg. FY19-20 App/App | App. FY20 | % Chg. FY20-21 | Projected FY21 | % Chg. FY21-22 | Projected FY22 | % Chg. FY22-23 | Projected FY23 | % Chg. FY23-24 | Projected FY24 | % Chg. FY24-25 | Projected FY25 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **Beginning Reserves** | | | | | | | | | | | | | | |
| **Unrestricted General Fund** | 133.0 | 102.7 | 23.4% | 164.2 | 5.0% | 172.3 | 2.9% | 177.3 | 2.9% | 182.4 | 3.0% | 187.9 | 3.5% | 194.5 |
| **Revenue Stabilization Fund** | 308.3 | 308.7 | 10.6% | 340.8 | 6.8% | 363.9 | 1.1% | 367.9 | 2.2% | 375.9 | 2.9% | 386.8 | 3.2% | 399.0 |
| **Total Reserves** | 441.2 | 411.4 | 14.4% | 505.0 | 6.2% | 536.2 | 1.7% | 545.2 | 2.4% | 558.3 | 2.9% | 574.7 | 3.3% | 593.5 |
| **Additions to Reserves** | | | | | | | | | | | | | | |
| **Unrestricted General Fund** | 21.1 | 61.5 | -61.4% | 8.1 | -38.4% | 5.0 | 0.7% | 5.1 | 9.1% | 5.5 | 20.2% | 6.6 | 15.4% | 7.6 |
| **Revenue Stabilization Fund** | 29.7 | 32.1 | -22.1% | 23.1 | -82.7% | 4.0 | 100.0% | 8.0 | 35.6% | 10.9 | 12.4% | 12.2 | -15.6% | 10.3 |
| **Total Change in Reserves** | 50.8 | 93.6 | -38.4% | 31.3 | -71.2% | 9.0 | 44.8% | 13.1 | 25.4% | 16.4 | 15.1% | 18.8 | -4.7% | 17.9 |
| **Ending Reserves** | | | | | | | | | | | | | | |
| **Unrestricted General Fund** | 154.1 | 164.2 | 11.8% | 172.3 | 2.9% | 177.3 | 2.9% | 182.4 | 3.0% | 187.9 | 3.5% | 194.5 | 3.9% | 202.2 |
| **Revenue Stabilization Fund** | 338.0 | 340.8 | 7.7% | 363.9 | 1.1% | 367.9 | 2.2% | 375.9 | 2.9% | 386.8 | 3.2% | 399.0 | 2.6% | 409.3 |
| **Total Reserves** | 492.0 | 505.0 | 9.0% | 536.2 | 1.7% | 545.2 | 2.4% | 558.3 | 2.9% | 574.7 | 3.3% | 593.5 | 3.0% | 611.4 |
| **Reserves as a % of Adjusted Governmental Revenues** | **9.4%** | **9.7%** | | **10.0%** | | **10.0%** | | **10.0%** | | **10.0%** | | **10.0%** | | **10.0%** |
| **Other Reserves** | | | | | | | | | | | | | | |
| **Montgomery College** | 4.7 | 7.5 | -3.8% | 4.5 | 0.0% | 4.5 | 0.0% | 4.5 | 0.0% | 4.5 | 0.0% | 4.5 | 0.0% | 4.5 |
| **M-NCPPC** | 4.3 | 5.6 | 14.4% | 5.0 | 3.1% | 5.1 | 3.1% | 5.3 | 3.5% | 5.5 | 3.5% | 5.6 | 3.3% | 5.8 |
| **MCPS** | 0.0 | 25.0 | n/a | 0.0 | n/a | 0.0 | n/a | 0.0 | n/a | 0.0 | n/a | 0.0 | n/a | 0.0 |
| **MCG Special Funds** | 0.8 | -8.2 | -4.4% | 0.8 | 2.9% | 0.8 | 2.9% | 0.8 | 3.0% | 0.9 | 3.5% | 0.9 | 3.9% | 0.9 |
| **MCG + Agency Reserves as a % of Adjusted Govt Revenues** | **9.6%** | **10.3%** | | **10.2%** | | **10.2%** | | **10.2%** | | **10.2%** | | **10.2%** | | **10.2%** |
| **Retiree Health Insurance Pre-Funding** | | | | | | | | | | | | | | |
| Montgomery County Public Schools (MCPS) | **79.4** | **27.2** | | **78.5** | | **85.0** | | **89.2** | | **88.2** | | **87.7** | | **81.1** |
| Montgomery College (MC) | **2.8** | **0.0** | | **5.4** | | **5.5** | | **5.6** | | **5.4** | | **5.3** | | **5.2** |
| MNCPPC | **3.0** | **3.0** | | **2.8** | | **2.7** | | **2.6** | | **2.6** | | **2.5** | | **2.5** |
| MCG | **43.6** | **9.0** | | **34.7** | | **34.5** | | **34.3** | | **31.7** | | **29.9** | | **28.6** |
| **Subtotal Retiree Health Insurance Pre-Funding** | **128.8** | **39.2** | | **121.4** | | **127.7** | | **131.6** | | **128.0** | | **125.5** | | **117.4** |
| **Adjusted Governmental Revenues** | | | | | | | | | | | | | | |
| **Total Tax Supported Revenues** | **4,928.3** | **4,898.4** | **3.4%** | **5,095.9** | **2.0%** | **5,199.9** | **2.5%** | **5,330.4** | **2.9%** | **5,486.4** | **3.2%** | **5,663.6** | **3.0%** | **5,835.2** |
| **Capital Projects Fund** | **187.2** | **187.2** | **-22.2%** | **145.7** | **-15.0%** | **123.9** | **1.2%** | **125.4** | **1.3%** | **126.9** | **1.7%** | **129.1** | **0.0%** | **129.1** |
| **Grants** | **118.5** | **118.5** | **0.6%** | **119.2** | **2.5%** | **122.2** | **2.7%** | **125.5** | **2.7%** | **128.9** | **2.7%** | **132.4** | **2.7%** | **136.0** |
| **Total Adjusted Governmental Revenues** | **5,234.0** | **5,204.1** | **2.4%** | **5,360.9** | **1.6%** | **5,446.0** | **2.5%** | **5,581.3** | **2.9%** | **5,742.3** | **3.2%** | **5,925.0** | **3.0%** | **6,100.2** |