



Library Refurbishment Level of Effort

(P711502)

Category	Culture and Recreation	Date Last Modified	12/23/20
SubCategory	Libraries	Administering Agency	General Services
Planning Area	Countywide	Status	Ongoing

EXPENDITURE SCHEDULE (\$000s)

Cost Elements	Total	Thru FY20	Rem FY20	Total 6 Years	FY 21	FY 22	FY 23	FY 24	FY 25	FY 26	Beyond 6 Years
Planning, Design and Supervision	9,004	3,548	-	5,456	732	812	850	969	1,134	959	-
Site Improvements and Utilities	67	67	-	-	-	-	-	-	-	-	-
Construction	20,920	6,350	277	13,933	1,496	2,377	2,434	2,649	2,267	2,710	360
Other	4,803	1,049	93	3,021	227	423	330	642	664	735	640
TOTAL EXPENDITURES	34,794	11,014	370	22,410	2,455	3,612	3,614	4,260	4,065	4,404	1,000

FUNDING SCHEDULE (\$000s)

Funding Source	Total	Thru FY20	Rem FY20	Total 6 Years	FY 21	FY 22	FY 23	FY 24	FY 25	FY 26	Beyond 6 Years
G.O. Bonds	30,872	8,127	370	21,375	1,939	3,112	3,595	4,260	4,065	4,404	1,000
Recordation Tax Premium (MCG)	1,035	-	-	1,035	516	500	19	-	-	-	-
State Aid	2,887	2,887	-	-	-	-	-	-	-	-	-
TOTAL FUNDING SOURCES	34,794	11,014	370	22,410	2,455	3,612	3,614	4,260	4,065	4,404	1,000

APPROPRIATION AND EXPENDITURE DATA (\$000s)

Appropriation FY 22 Request	3,304	Year First Appropriation	FY15
Cumulative Appropriation	15,952	Last FY's Cost Estimate	34,794
Expenditure / Encumbrances	11,494		
Unencumbered Balance	4,458		

PROJECT DESCRIPTION

The Library Refurbishment level of effort (LOE) project provides a structured process to modernize all 21 library branches over 20 years with new technologies and service delivery improvements which reflect the latest in 21st century library trends at much less costs than renovations. The improvements include renovated restrooms, creating group collaborations rooms, providing new sit / stand ergonomic service desks, prekindergarten early literacy display elements, new water fountains with bottle filling features, and a general refurbishment of new paint, carpet, and other flooring. With the addition of funding from the 21st Century Library Level of Effort project, electric connectivity at many tables and seating groups and loanable laptops are provided. Often other Level of Effort projects provide funding to address roof, mechanical / HVAC, window, and lighting repairs or replacements.

ESTIMATED SCHEDULE

The Library Refurbishment LOE started in FY15 with two refurbishments. In FY16, FY17, and FY18, a total of six libraries were refurbished. In FY19 and FY20, two libraries will be refurbished along with the facility assessment of a third and the design of a fourth. The schedule of refurbishments per fiscal year will then transition to completing the facility assessment of one library, design of one library, and the construction of one library per fiscal year. This will enable all 21 libraries to be refurbished by FY27 where the cycle would start over again. The Library Department identifies the libraries to be refurbished 18 months in advance before the planning and design begins, so that applications for state grant funding can be submitted. Notice identifying the specific library projects for the given fiscal year must be provided to Council at least 60 days before any funding is obligated or spent. The notice to Council includes the scope of work, cost estimate, and expenditure schedule for planning design and supervision, construction, and other costs by fiscal year.

PROJECT JUSTIFICATION

Until the implementation of these projects, many of the County Libraries have not been updated in 20 years. The Library Refurbishment LOE will ensure that all libraries are refurbished and updated on a scheduled basis. This will ensure that the libraries continue to meet the community's needs for programs, services, and facilities. The Library Refurbishment projects enable the County to update more libraries over a shorter period of time with less money than under the old approach of renovating only 1 or 2 libraries.

FISCAL NOTE

FY15 Supplemental in State Aid for \$387,000 was approved for this project for the refurbishment of Twinbrook (\$128,000) and Kensington Park (\$259,000) branches. FY16 Supplemental in State Aid for \$800,000 was approved for this project for the refurbishment of Davis (\$400,000) and Little Falls (\$400,000) branches. FY17 Supplemental in State Aid for \$1,500,000 was approved for this project for the refurbishment of Bethesda (\$500,000), Quince Orchard (\$500,000) and White Oak (\$500,000) branches. Amended FY18 for State Aid of \$200,000 for the refurbishment of Long Branch (\$100,000) and Marilyn Praisner (\$100,000) branches. Cost estimates will be refined after facility assessments are completed. Recordation Tax Premium will be used to cover costs to renovate the Maggie Nightingale Library.

DISCLOSURES

Expenditures will continue indefinitely. The County Executive asserts that this project conforms to the requirement of relevant local plans, as required by the Maryland Economic Growth, Resource Protection and Planning Act.

COORDINATION

Department of General Services, Department of Public Libraries, Maryland State Department of Education, and Department of Technology Services.