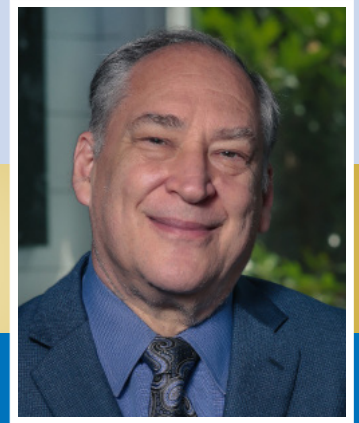




# Vision

## A More Equitable and Inclusive Montgomery County



*Marc Elrich*  
MARC ELRICH

### Thriving Youth and Families

Children need great schools, supportive families, and caring communities to help them succeed in life. We can give them the start they need by providing adequate funding for public schools, access to affordable early childhood education and expanded high school options, and support for programs that relieve stress on families through increased access to affordable housing and better-paying jobs.

### A Growing Economy

A healthy business community is essential to our success. We will reinvigorate the county's direct involvement in economic activities by re-examining our regulations to make sure they are sensible, fair, and efficient; opening support centers that help both new and existing businesses; and developing an incubator and innovation climate to help local entrepreneurs bring their ideas into the world.

### A Greener County

We recognize the urgency of global warming and will take concrete steps to address climate change. County government has committed to zero Greenhouse Gas emissions by 2035, an ambitious – but achievable – target. We will reduce our footprint by pursuing clean energy, energy efficiency, enhanced building design, reduction of waste, and developing a better transit system for our residents.

### Easier Commutes

Moving people and goods more efficiently is an economic imperative and is essential to our quality of life. We will reduce traffic congestion by improving transit options, supporting Metro, encouraging telecommuting and implementing common-sense road improvements.

### An Affordable and Welcoming County for a Lifetime

We will focus on initiatives that make Montgomery County a place where all residents can pursue their dreams regardless of race, ethnicity, age or economic circumstances.

### Safe Neighborhoods

We will address crime and pedestrian safety issues and seek input from communities across the county on ways to address these issues. We plan to enhance opportunities for walking, biking, and creating neighborhood gathering places.

### Effective, Sustainable Government

We will partner with county employees to make County Government more cost-effective and to deliver services more efficiently and responsively.



# About Montgomery County

---

Montgomery County was established by the State Convention in 1776, and from its establishment until 1948, the Montgomery County government functioned under the County Commission system. In 1948, the voters adopted a charter giving the County home rule and a council-manager form of government. In 1968, the voters approved a new charter providing for separate legislative and executive branches of government, with legislative power vested in an elected County Council and executive power in an elected County Executive. The new charter became effective with the election of the County Executive and Council in November 1970. Currently, the Montgomery County Council is composed of eleven members, four of whom are elected by all voters in the County. The remaining seven Councilmembers are each elected from one of seven Councilmanic districts.

Montgomery County contains 491 square miles (or 317,000 acres) of land area. The County population was 1,054,827 as of July 2022, consisting of 42.2 percent White (non-Hispanic) and 57.8 percent cultural minorities. About 32.5 percent of the population is foreign-born.

The 2021 median household income was \$112,854. According to the Maryland Department of Labor, the County's estimated labor force for December 2022 was 531,391 with an unemployment rate of 2.8 percent. Montgomery County is an employment center with 43.1 percent of persons residing in the County also working in the County. For the 2022 fall enrollment, 160,554 pupils were registered in the County's schools.



---

THIS PAGE INTENTIONALLY LEFT BLANK



# FY24 Approved Operating Budget and FY24-FY29 Public Services Program

---

**June 2023**

## **County Executive**

Marc Elrich

County Council Members:

Evan Glass, President

Andrew Friedson, Vice President

Gabe Albornoz

Marilyn Balcombe

Natali Fani-Gonza'lez

Will Jawando

Sidney Katz

Dawn Luedtke

Kristin Mink

Laurie-Anne Sayles

Kate Stewart





# Credits

---

## COUNTY EXECUTIVE

Marc Elrich

## CHIEF ADMINISTRATIVE OFFICER

Richard S. Madaleno

## SPECIAL ASSISTANTS TO THE COUNTY EXECUTIVE

Claire Iseli, Beatriz Otero-Lemos, Deborah Spielberg, Dale Tibbitts

## DEPUTY CHIEF ADMINISTRATIVE OFFICER

Fariba Kassiri

## ASSISTANT CHIEF ADMINISTRATIVE OFFICERS

Earl Stoddard, Jake Weissmann, Sonia Mora

## DIRECTOR, OFFICE OF MANAGEMENT AND BUDGET

Jennifer Bryant

## DIRECTOR, DEPARTMENT OF FINANCE

Michael J. Coveyou

## DIRECTOR, OFFICE OF HUMAN RESOURCES

Traci Anderson

## DIRECTOR, OFFICE OF PUBLIC INFORMATION

Barry Hudson

## DIRECTOR, OFFICE OF RACIAL EQUITY AND SOCIAL JUSTICE

Tiffany Ward

## OMB MANAGERS

Mary Beck, Dieter Klinger, Christopher Mullin, Corey Orlosky,  
Crystal B. Sallee, Rachel Silberman, Thomas Tippet, Joshua Watters

## PROFESSIONAL STAFF

---

Eva Acevedo	Richard H. Harris	Julie Knight	Jane Mukira
Gregory Bruno	Karen Hawkins	Sailaja Krishnamurthy	Gary Nalven
Anita Aryeetey	Dennis Hetman	Deborah Lambert	Eliot Padison
Jacqueline Carter	Katy Bryant Higgins	Alyce Leach	Grace Pedersen
David Crow	Timothy Hughes	Seamus McNamara	David Platt
Sarah Dickinson	Kathleen Hynes	Katherine Medina	Abdul Rauf
Todd Fawley-King	Shantee Jackson	Rekha Menon	Joby Sebastian
Nancy Feldman	Veronica Jaua	Chrissy Mireles	Alicia Singh
Derrick Harrigan	Victoria Kirkman	Taman Morris	Natasha Wilkerson

---

## TECHNICAL SUPPORT

David Jeo

---

## **PRINTING**

Richard D. Taylor and Staff: George Burnham, John W. Frocke, Sir Gaylord Gandia, Karen Helms, Alex Imirie, Mark Mangona, Karen Parmelee, Edwin John Delos Reyes, John A. Schmehl, and Nicholas Shell



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**Montgomery County  
Maryland**

For the Fiscal Year Beginning  
**July 1, 2022**

*Christopher P. Morill*

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented an award of Distinguished Presentation to Montgomery County Government, Maryland for its annual budget for the fiscal year beginning July 1, 2022.

In order to receive this award a governmental unit must publish a document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communication device.

The award is valid for the period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

---



# Table of Contents

## Approved FY24 Operating Budget and FY24-29 Public Services Program

### County Executive's Message | Council President's Message

Budget Highlights**	1-1	Emergency Management and Homeland Security	48-1
How to Read the Budget	2-1	Fire and Rescue Service	49-1
Operating Budget Process**	3-1	Police*	50-1
Fiscal Policy**	4-1	Sheriff	51-1
Revenues**	5-1	<b>Transportation</b>	
Capital Improvements Program (CIP)**	6-1	Transportation	52-1
Debt Service	7-1	Parking District Services	53-1
Workforce/Compensation**	8-1	Transit Services	54-1
<b>Agency Summaries</b>		<b>Health and Human Services</b>	
Montgomery County Government	9-1	Overview	55-1
Montgomery County Public Schools	10-1	Aging and Disability Services	56-1
Montgomery College	11-1	Behavioral Health and Crisis Services	57-1
Maryland-National Capital Park and Planning Commission	12-1	Children, Youth and Family Services	58-1
Housing Opportunities Commission	13-1	Public Health Services	59-1
Revenue Authority	14-1	Services to End and Prevent Homelessness	60-1
WSSC Water	15-1	Administration and Support	61-1
<b>Legislative Branch</b>		<b>Libraries, Culture, and Recreation</b>	
County Council	16-1	Community Use of Public Facilities	62-1
Board of Appeals	17-1	Public Libraries	63-1
Inspector General	18-1	Recreation	64-1
Legislative Oversight	19-1	<b>Community Development and Housing</b>	
Merit System Protection Board	20-1	Agriculture	65-1
Zoning and Administrative Hearings	21-1	Economic Development Fund	66-1
Peoples' Counsel*	22-1	Housing and Community Affairs	67-1
<b>Judicial Branch</b>		Permitting Services*	68-1
Circuit Court	23-1	<b>Environment</b>	
State's Attorney	24-1	Environmental Protection	69-1
<b>General Government</b>		Recycling and Resource Management	70-1
County Executive	25-1	<b>Other County Government Functions</b>	
Board of Elections	26-1	Alcohol Beverage Services	71-1
Community Engagement*	27-1	Cable Communications Plan*	72-1
County Attorney	28-1	Non-Departmental Accounts	73-1
Ethics Commission	29-1	Utilities	74-1
Finance	30-1	<b>Multi-Agency Initiatives</b>	
Fleet Management Services	31-1	Climate Change	75-1
General Services	32-1	Racial Equity & Social Justice	76-1
Food Systems Resilience	33-1	Services for Seniors	77-1
Grants Management*	34-1	Affordable Housing	78-1
Human Resources	35-1	Vision Zero	79-1
Human Rights	36-1	Community Grants to Base Budget	80-1
Intergovernmental Relations	37-1	<b>Budget Summary Schedules</b>	
Labor Relations	38-1	Multi-Agency Summaries (Schedules A)	81-1
Management and Budget	39-1	Expenditures (Schedules B)	82-1
Procurement	40-1	Revenues (Schedules C)	83-1
Public Information	41-1	Workforce (Schedules D)	84-1
Racial Equity and Social Justice	42-1	Property Taxes (Schedules E)	85-1
Technology and Enterprise Business Solutions*	43-1	History (Schedules F)	86-1
Urban Districts	44-1	<b>Other</b>	
<b>Public Safety</b>		Operating Budget Resolutions	87-1
Animal Services	45-1		
Consumer Protection	46-1		
Correction and Rehabilitation	47-1		

---

\* Reflects reorganizations and/or new sections. Please refer to the specific sections for additional information  
\*\* Included only in the recommended version of the budget publication

---

# Message from the County Executive

These publications contain the approved FY24 Operating and Capital Budgets for Montgomery County. While the County Council chose to use one-time funding to fund its on-going needs, I am pleased to report that 98 percent of my proposed budget remains intact.

This budget recognizes the significant impact that the pandemic has had on County residents and the need for the County to continue to fund vital services for our residents even as Federal support has ended. In addition, this budget makes targeted investments in programs that will strengthen the ability of families, individuals, businesses, and community partners to face challenges that lie ahead. In particular, this budget makes a significant investment in quality education, which is a bedrock of this County and key to our collective futures.

Thanks to the strength of our local economy, supplemented by the aid we received from the State and Federal governments, the County's revenue streams substantially outperformed our fiscally prudent revenue projections for both FY22 and FY23. Looking forward, economic indicators are signaling that a mild recession could take place later this year. Fortunately, strong capital gains attributed to tax returns from calendar year 2021 have resulted in income taxes producing greater than forecasted year-end reserves, which has resulted in a FY23 year-end reserve of 14 percent of revenues. This is well beyond our policy to hold ten percent of revenues in reserve.

Based on projections, the County will end FY24 with reserves totaling \$714.7 million, or 11.6 percent of the County's revenues. This amount is 1.6 percent or \$96.5 million more than needed to meet the County's policy of maintaining 10 percent of revenues in reserve.

As is well known, COVID has taken a tremendous toll on our students and their teachers. The needs to address the learning as well as social and emotional losses of our students are staggering. Our per pupil spending, when adjusted for inflation, has gone down since 2010. We are only spending 80 percent of what we previously spent on our schools. The difference in our spending is not just teacher salaries. It is also program levels and the staffing we support. According to 2022 Maryland Comprehensive Assessment Program test results, only 31 percent of Montgomery County Public School (MCPS) students scored proficient in math, and 53 percent scored proficient in English. Our students need more support in their learning.

While I proposed a \$223.3 million increase to the MCPS budget to fully fund the unprecedented need in our schools, the Council ultimately only approved \$156.4 million, which is partially funded through a 4.7 cent increase in the property tax rate. The gap in funding created by the Council's action will need to be addressed in future years to ensure that our students have access to the best education possible.

Like many public and private sector employers throughout the region and the nation, the Montgomery County Government is faced with an unprecedented competitive labor market. To recruit and retain the best public servants for our residents, I negotiated robust packages with our labor partners. I appreciate that the Council fully funded my negotiated labor agreements with the County's workforce, including our school health nurses, Ride On bus drivers, social workers, firefighters, police officers, and many other dedicated employees. Without this additional support, we would continue to lose ground when competing in this labor market for the highest quality workers.

Other highlights in the approved FY24 Operating Budget include:

- Approximately \$131.6 million to expand the preservation and production of affordable housing (including \$65.3 million for the Montgomery Housing Initiative, \$32.0 million for the Affordable Housing Acquisition and Preservation project, \$30.2 million for the Naturally Occurring Affordable Housing capital project, and \$4.1 million in Federal grants);

- 
- A \$20,000 hiring bonus for new police officers;
  - Funding to reopen Pre-Release and Reentry Services Center;
  - Additional mental health support for Department of Correction and Rehabilitation personnel;
  - Leveraging funds from the State's Emergency Service Transporter Supplemental Payment Program to provide several service enhancements for the Montgomery County Fire and Rescue Service;
  - Additional funding for Montgomery County Public Libraries to fill additional librarian positions and improve customer service;
  - Continuing the "Free in 23" initiative that provides free recreation fitness passes to residents;
  - Fully funding Montgomery College's budget request;
  - \$3.7 million for the University of Maryland Institute for Health Computing project at the North Bethesda Metro Station;
  - \$6.0 million for the Montgomery County Economic Development Corporation;
  - \$3.5 million for the Economic Development Fund;
  - \$2.0 million for WorkSource Montgomery;
  - \$550,000 for the Department of Recreation to operate two additional Excel Beyond the Bell sites at Harriet Tubman and Watkins Mills Elementary Schools;
  - \$450,000 increase to the TeenWorks program;
  - \$730,000 for the Children's Opportunity Alliance;
  - \$7.4 million to reshape the County's Working Families Income Supplement to match a total of 70% of Federal EITC (when combined with State EITC);
  - A four percent increase to the County's supplemental payment program to service providers of developmentally disabled residents and a two percent increase to adult medical day care providers;
  - \$6.45 million in Federal ARPA funds to continue in FY24 the Food Staples Program that directly provides food to individuals and families most in need;
  - \$2 million increase to Montgomery Cares reimbursement rates that will begin to right-size the County's share of the total cost of care;
  - Significant funding increases for the African American Health Program (\$800,000), Latino Health Initiative (\$950,000), Asian American Health Initiative (\$775,000), and Black Physicians Health Network (\$1 million);
  - \$735,000 increase for the third year of the Guaranteed Income Pilot Program;
  - \$1.1 million to fund new Office of Food Systems Resilience;
  - Record funding to address climate change - \$268.7 million total in both the operating and capital budgets;
  - \$18.6 million for the Montgomery County Green Bank;
  - \$61.2 million for Vision Zero traffic, bicyclist, and pedestrian efforts;
  - Maintaining Ride On service at current levels pending recommendations of the "Ride On Reimagined" study;
  - Expanding the capacity of Office of Grants Management by adding two staff members;
  - A three percent inflationary adjustment for nonprofit service provider contracts across County government;
  - Reforming the community grants process based on community and provider input;
  - Establishing multiple rounds of funding for the community grants programs that will be awarded throughout the year;
  - Providing bridge funding for nonprofits currently funded in the community grants budget; and
  - \$2 million for capital cost sharing community grants.

Developing the capital budget was challenging this year due to significant cost escalation related to supply chain

---

problems and construction market conditions compounded by projected decreases in recordation tax revenues related to higher interest rates and the slowing housing market. Fortunately, increased funding from land sale proceeds, State and Federal funding, and increased recordation tax rates to support school construction helped mitigate the need to delay or reduce previously approved projects.

The approved amended FY23-28 Capital Improvements Program (CIP) includes funding for a number of important projects including:

- \$1.9 billion in funding for MCPS facilities, a \$136.8 million, or 7.7 percent increase over the previously approved budget. I am particularly pleased that the CIP will fund: 1) a new Burtonsville Elementary School to replace the current, inadequate, undersized school; 2) a new materials warehouse, freeing up the current Rockville site for redevelopment; and 3) maintain the MCPS proposed construction schedule for 28 school projects (new schools, renovations, and additions) while also leveraging an estimated \$582.7 million in State aid.
- Construction funding for the Wheaton Arts and Cultural Center;
- Increased State and Federal funding for a bus rapid transit (BRT) network, shopping center and parking lot redevelopment in Burtonsville, MD 198 sidewalk improvements, streetlighting, traffic signals, agricultural land easements, faÃ§ade easement upgrades in White Oak, and upgrading internet connections for low-income residents; and
- Expansion of the High School Wellness Center program to additional schools and a new, full Linkages to Learning center at Greencastle Elementary School.

Additional information about these budgets can be obtained by visiting the Office of Management and Budget webpage at <https://www.montgomerycountymd.gov/omb/>. This website provides a searchable, user-friendly means of accessing detailed budget information regarding the approved Operating and Capital Budgets and CIP. Please call the Office of Management and Budget at 240-777-2800 for further information.

Developing a budget for a County of more than one million people is a complicated process and is a balancing act between community needs and fiscal realities. While the Council and I did not agree on every item, this budget ultimately makes significant investments in education, our County's workforce, our well-established social safety net, public safety, affordable housing, climate change, and infrastructure. This is a strong and vibrant community, and we are leveraging our tremendous strengths to make sure that our continued recovery from the pandemic allows us to operate more efficiently, environmentally, and equitably.



Marc Elrich  
County Executive, Montgomery County



---

# Message from the Council President

This budget makes historic investments in education and in meeting the needs of our residents and our workforce. We achieved these goals by reducing the proposed property tax, finding efficiencies in government operations and making strategic investments to keep Montgomery County moving forward. Today, the Council approved the County's \$6.7 billion Fiscal Year 2024 Operating Budget and \$5.7 billion amended FY23-28 Capital Improvements Program (CIP) to fund essential needs in our community.



The 11 members of the Council had very different views and opinions on this budget. Some wanted higher taxes, some wanted lower. This is what democracy looks like. The end result was one of consensus, recognizing that we all supported the labor contracts of our county and school employees, maintaining a strong social safety net, and preserving our reserve fund.

While there may be disagreements about the details of the budget, there should be no disagreement that this budget process has been more transparent than any other in recent memory. Each committee chair reported their recommendations to the full Council in open, televised meetings and I abolished the omnibus budget consent calendar.

I directed Council staff to identify and publicly report proposed increases from the County Executive and the committees, and each staff report was readily available to the public.

Our apolitical, professional Council staff worked with each of our offices to discern the will of this body. Some Councilmembers wanted to spend less and have a lower tax rate, while others wanted to spend more, which would have placed a higher tax burden on our residents. The end result is one of consensus, with an overwhelming majority supporting every aspect of the \$6.7 billion budget that makes significant investments in education, our workforce and essential services for residents. This didn't leave us with much room for discretionary spending.

Moreover, I extended the time for the public to testify in person and virtually and increased the number of speakers for our budget public hearings, with 166 residents testifying and thousands more calling, emailing and tweeting their thoughts.

The Council's budget deliberations carefully balanced our strong and steadfast commitment to our students and teachers with our residents' many other priorities, while also upholding our responsibility to be fiscal stewards of taxpayer dollars. The Council ensured resources were maintained to honor the County's long-term commitment to its retired employees and to fully fund the County's reserves. At the same time, we reduced the County Executive's proposed 10-cent property tax rate by more than half to a 4.7-cent increase per \$100 of assessed value. This reduces the tax burden on property owners by approximately \$118 million while also funding MCPS at the largest year-to-year increase since the Great Recession.

At the end of the day, this Council, as a body, has chosen to take a path of consensus - balancing our fiduciary responsibilities with the needs of our residents.

This budget upholds our commitment to investing in key priority areas.

A heavy emphasis on this budget went toward ensuring our most vulnerable populations were safe, healthy and housed. As the Council's former lead on Homelessness and Vulnerable Communities, I'm proud of the more than \$480 million dedicated to the Department of Health and Human Services (DHHS), which invests in our safety net programs, including increased funding for food security and shelters.

We're making significant investments in advancing our housing goals, with \$77 million dedicated to our Department

---

of Housing and Community Affairs, including investments that will bring more housing and more affordable housing in the County. The Council supported the production and preservation of affordable housing by allocating \$57 million to the Housing Initiative Fund (HIF) and \$8 million to the Housing Opportunities Commission, which works to provide affordable housing and supportive services to low- and moderate-income families.

The Council's newly formed Economic Development Committee has been sharply focused on ensuring that Montgomery County is open for business by putting real investments into action.

Tens of millions in this year's budget will directly help bolster our local economy and will help accelerate business development across the County, including \$3.2 million for the County's incubators and economic partnerships, \$3.5 million for the County's Economic Development Fund, and \$6 million to Montgomery County's Economic Development Corporation, which helps connect businesses locating to or expanding in the County to critical resources and services. Plus, over \$1.2 million is designated to support Black and Latino-owned businesses in Montgomery County.

This budget dedicates \$270 million toward improving our transportation networks, including funding toward Vision Zero and road safety improvements. This will help make our roads safer for everyone, because no one should have to live with the pain of losing a loved one on our roadways.

Plus, the Council made historic investments to build a more resilient economy and environment, including \$9 million for the Department of Environmental Protection (DEP) and \$18.6 million to the Montgomery County Green Bank, which helps County homeowners, businesses and property owners make affordable energy efficiency and clean energy investments in their properties.

We're continuing to invest in efforts to strengthen public safety and ensure that everyone feels welcome, seen and safe in Montgomery County. We're upholding our commitment to advancing racial equity and social justice. The Council increased funding for the Office of Racial Equity and Social Justice and are continuing our support for the outstanding work of our Minority Health Initiatives, Black Physicians Network and other programs. Putting together a budget of this magnitude and complexity is always challenging, but this budget took a higher level of scrutiny and discipline than any previous year that I can recall. It takes an all-hands-on deck approach and is a true collaborative process.

I am proud of the way that the Council worked through this budget and focused on the diverse needs of our residents. The work continues.



Evan Glass  
President, Montgomery County Council



# Debt Service

## APPROVED FY24 BUDGET

\$468,319,940

## FULL TIME EQUIVALENTS

0.00

## MISSION STATEMENT

This section provides budget data for the repayment of general obligation bond issues, and other long- and short-term financing for public facilities, equipment, and infrastructure in the Debt Service Fund for all tax supported County agencies (Montgomery County Government, Maryland-National Capital Park and Planning Commission, Montgomery County Public Schools, and Montgomery College), as well as other associated costs. Non-tax supported debt repayment related to the Montgomery Housing Initiative Property Acquisition Fund, and Water Quality Protection bonds are also included.

## BUDGET OVERVIEW

The total approved FY24 Operating Budget for Debt Service is \$468,319,940, an increase of \$4,412,175 or 0.95 percent from the FY23 approved budget of \$463,907,765. This amount includes long-term lease expenditures of \$2,691,500, short-term financing of \$7,865,400 and other long-term debt of \$45,885,670. The budget excludes \$54,510 in debt service, which is appropriated in a non-tax supported fund.

### *FY24 Approved Changes*

The Debt Service appropriation increase of 0.95 percent is primarily due to additional long-term debt.

G.O. Bonds are issued by the County to finance a major portion of the construction of long-lived additions or improvements to the County's publicly-owned infrastructure. The County's budget and fiscal plan for these improvements is known as the Capital Improvements Program (CIP) and is published separately from the Operating Budget and Public Services Program. Currently, G.O. Bonds are anticipated to fund approximately 31.3 percent of the County's capital expenditures for the six years of the Amended FY23-28 CIP. Other long-term debt includes financing for the Silver Spring Music Venue, Incubators, Affordable Housing (MHI Property Acquisition), Stormwater Management (Water Quality Protection Bonds), Wheaton Redevelopment, Rockville Core, and Energy Performance Contracting.

Long-term leases are similar to debt service in that they are long-term commitments of County funds for the construction or purchase of long-lived assets. They are displayed and appropriated within the Debt Service Fund. Short-term financing, where the payments represent a substantial County commitment for the acquisition of assets which have a shorter life, but still result in a substantial asset, are also displayed and appropriated within this Fund.

The FY24 Debt Service budget is predicated on the bond issuance requirements in the Approved CIP, adjusted for inflation. An interest cost of 5.0 percent was budgeted for the Fall 2023 issuance. Projected interest rates for bond issues for FY24 through FY29 are based

on market expectations for coupon rates, which drive actual debt service costs. Under these projections and assumptions, total Debt Service will increase from \$468.3 million in FY24 to \$530.4 million by FY29.

## PROGRAM CONTACTS

Contact Jacqueline Carter of the Department of Finance at 240.777.8979 or Anita Aryeetey of the Office of Management and Budget at 240.777.2784 for more information regarding this department's operating budget.

## BUDGET SUMMARY

	Actual FY22	Budget FY23	Estimate FY23	Approved FY24	%Chg Bud/App
<b>DEBT SERVICE</b>					
<b>EXPENDITURES</b>					
Salaries and Wages	0	0	0	0	—
Employee Benefits	0	0	0	0	—
<b>Debt Service Personnel Costs</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>—</b>
Debt Service G.O Bonds	384,850,193	400,658,260	400,025,680	411,931,880	2.8 %
Debt Service Other	27,513,960	34,536,905	31,499,605	27,459,560	-20.5 %
<b>Debt Service Expenditures</b>	<b>412,364,153</b>	<b>435,195,165</b>	<b>431,525,285</b>	<b>439,391,440</b>	<b>1.0 %</b>
<b>PERSONNEL</b>					
Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
FTEs	0.00	0.00	0.00	0.00	—
<b>REVENUES</b>					
Premium on General Obligation Bonds	3,638,343	3,462,510	3,462,511	1,712,185	-50.6 %
Federal Grants	234,843	243,350	230,630	241,600	-0.7 %
<b>Debt Service Revenues</b>	<b>3,873,186</b>	<b>3,705,860</b>	<b>3,693,141</b>	<b>1,953,785</b>	<b>-47.3 %</b>
<b>GRANT FUND - MCG</b>					
<b>EXPENDITURES</b>					
Salaries and Wages	0	0	0	0	—
Employee Benefits	0	0	0	0	—
<b>Grant Fund - MCG Personnel Costs</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>—</b>
Operating Expenses	424,931	0	0	0	—
<b>Grant Fund - MCG Expenditures</b>	<b>424,931</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>—</b>
<b>PERSONNEL</b>					
Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
FTEs	0.00	0.00	0.00	0.00	—
<b>REVENUES</b>					
Federal Grants	424,931	0	0	0	—

## BUDGET SUMMARY

	Actual FY22	Budget FY23	Estimate FY23	Approved FY24	%Chg Bud/App
<b>Grant Fund - MCG Revenues</b>	<b>424,931</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>—</b>

### DEBT SERVICE - NON-TAX SUPPORTED

#### EXPENDITURES

Salaries and Wages	0	0	0	0	—
Employee Benefits	0	0	0	0	—
<b>Debt Service - Non-Tax Supported Personnel Costs</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>—</b>
Debt Service Other	20,024,523	28,712,600	24,106,600	28,928,500	0.8 %
<b>Debt Service - Non-Tax Supported Expenditures</b>	<b>20,024,523</b>	<b>28,712,600</b>	<b>24,106,600</b>	<b>28,928,500</b>	<b>0.8 %</b>

#### PERSONNEL

Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
FTEs	0.00	0.00	0.00	0.00	—

#### REVENUES

<b>Debt Service - Non-Tax Supported Revenues</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>—</b>
--	----------	----------	----------	----------	----------

### DEPARTMENT TOTALS

<b>Total Expenditures</b>	<b>432,813,607</b>	<b>463,907,765</b>	<b>455,631,885</b>	<b>468,319,940</b>	<b>1.0 %</b>
<b>Total Full-Time Positions</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>—</b>
<b>Total Part-Time Positions</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>—</b>
<b>Total FTEs</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>—</b>
<b>Total Revenues</b>	<b>4,298,117</b>	<b>3,705,860</b>	<b>3,693,141</b>	<b>1,953,785</b>	<b>-47.3 %</b>

DEBT SERVICE - GENERAL OBLIGATION BONDS, LONG & SHORT TERM LEASES AND OTHER DEBT							
	Actual FY21	Actual FY22	Approved FY23	Estimated FY23	Approved FY24	% Chg App/App	App % GO Bonds
<b>GO BOND DEBT SERVICE EXPENDITURES</b>							
General County	72,406,533	73,142,299	73,669,270	75,109,092	82,724,440		20.6%
Roads & Storm Drains	77,448,929	80,264,802	81,692,170	81,877,426	84,555,130		21.1%
Public Housing	49,823	52,050	50,060	50,055	46,640		0.0%
Parks	9,304,075	9,427,541	9,610,150	9,572,880	10,365,560		2.6%
Public Schools	150,934,211	152,822,199	157,349,580	156,657,508	149,963,800		37.4%
Montgomery College	27,610,768	27,606,896	28,754,980	28,918,315	30,214,960		7.5%
Bond Anticipation Notes/Commercial Paper	551,912	363,149	4,725,000	3,605,000	7,000,000		
Bond Anticipation Notes/Liquidity & Remarketing	3,245,430	2,707,828	2,720,000	2,500,000	2,900,000		
Cost of Issuance	417,748	657,702	1,033,000	900,000	920,000		
Line(s) of Credit	992,500	148,055	-	-	-		
<b>Total General Fund</b>	<b>342,961,929</b>	<b>347,192,321</b>	<b>359,604,190</b>	<b>359,190,274</b>	<b>368,690,530</b>	<b>2.5%</b>	<b>89.2%</b>
Fire Tax District Fund	7,732,894	7,461,899	8,253,840	8,208,702	9,311,730		2.3%
Mass Transit Fund	19,187,126	20,182,065	22,146,340	22,073,786	22,579,220		5.6%
Recreation Fund	9,917,452	10,013,908	10,653,890	10,552,918	11,350,400		2.8%
<b>Total Tax Supported Other Funds</b>	<b>36,837,472</b>	<b>37,657,872</b>	<b>41,064,070</b>	<b>40,835,406</b>	<b>43,241,350</b>	<b>5.3%</b>	<b>10.8%</b>
<b>TOTAL TAX SUPPORTED</b>	<b>379,799,401</b>	<b>384,850,193</b>	<b>400,658,260</b>	<b>400,025,680</b>	<b>411,931,880</b>	<b>2.8%</b>	<b>100.0%</b>
<b>TOTAL GO BOND DEBT SERVICE EXPENDITURES</b>	<b>379,799,401</b>	<b>384,850,193</b>	<b>400,658,260</b>	<b>400,025,680</b>	<b>411,931,880</b>	<b>2.8%</b>	<b>100.0%</b>
<b>LONG-TERM LEASE EXPENDITURES</b>							
Revenue Authority - Conference Center	987,709	990,977	991,600	991,600	-		
Revenue Authority - Crossvines Project	-	-	860,200	860,200	860,200		
Fire and Rescue Equipment	-	35,996	725,000	740,300	1,831,300		
<b>TOTAL LONG-TERM LEASE EXPENDITURES</b>	<b>987,709</b>	<b>1,026,973</b>	<b>2,576,800</b>	<b>2,592,100</b>	<b>2,691,500</b>	<b>4.5%</b>	
<b>SHORT-TERM LEASE EXPENDITURES</b>							
Technology Modernization Project	3,646,948	3,646,948	3,647,100	3,647,100	1,823,500		
Libraries System Modernization	96,955	48,479	-	-	-		
Digital Evidence Data Storage	153,888	247,627	247,800	247,800	247,800		
Ride On Buses	5,244,330	1,738,182	712,400	712,400	712,400		
Public Safety System Modernization	1,322,586	17,200	320,200	26,700	968,700		
Fire Breathing Apparatus	1,045,422	-	-	-	-		
Fuel Management System	414,706	-	-	-	-		
Transit System Radios	-	-	375,000	-	315,000		
Police Body Armor	-	-	225,300	-	240,000		
Intelligent Transit System	-	-	960,000	-	1,030,000		
Fire Defibrillators	-	-	151,300	-	290,000		
Radio Lifecycle Replacement	-	-	1,047,500	-	2,238,000		
<b>TOTAL SHORT-TERM LEASE EXPENDITURES</b>	<b>11,924,835</b>	<b>5,698,436</b>	<b>7,686,600</b>	<b>4,634,000</b>	<b>7,865,400</b>	<b>2.3%</b>	
<b>OTHER LONG-TERM DEBT</b>							
Silver Spring Music Venue	294,055	72,476	215,700	215,700	214,900		
Incubators	931,759	936,714	4,244,500	4,244,500	-		
Site II Acquisition	1,238,855	-	-	-	-		
Rockville Core - Tax Supported	-	1,508,463	1,506,850	1,506,850	1,508,400		
Energy Performance Leases QECBs	646,218	646,537	660,820	660,820	823,700		
Energy Performance Leases Other	1,622,101	1,674,892	1,716,210	1,716,210	1,624,910		
Wheaton Redevelopment	-	2,143,545	2,358,300	2,358,300	2,358,100		
MHI-HUD Loan - Non-Tax supported	52,034	49,643	47,230	47,230	54,510		
Water Quality Protection Charge Bonds - Non-Tax supported	8,119,113	8,456,639	9,450,600	8,844,600	9,772,900		
MHI - Property Acquisition and Preservation Fund - Non-Tax supported	9,621,452	8,496,842	12,188,800	12,188,800	13,384,600		
MHI Production Fund - HOC - Non-Tax supported	-	3,071,042	7,073,200	3,073,200	5,771,000		
COP - Rockville Core - Tax supported	374,117	-	-	-	-		
COP - Wheaton Redevelopment - Non-Tax supported	584,882	211,999	-	-	-		
COPs - Fire SCBA and Apparatus	1,393,352	4,386,575	4,383,850	4,383,850	4,389,750		
COPs - Fleet Equipment	57,178	329,250	329,100	329,100	328,450		
COPs - Buses	2,904,832	6,033,150	6,022,925	6,022,925	5,317,500		
COPs - Fuel Management	94,756	188,800	187,400	187,400	185,800		
COPs - PSSM	1,237,780	2,504,800	2,496,500	2,496,500	-		
COPs - Corrections	154,733	151,350	151,350	151,350	151,150		
<b>TOTAL OTHER LONG-TERM DEBT</b>	<b>29,327,217</b>	<b>40,862,717</b>	<b>53,033,335</b>	<b>48,427,335</b>	<b>45,885,670</b>	<b>-13.5%</b>	
<b>DEBT SERVICE EXPENDITURES</b>							
Tax Supported	403,661,681	415,223,196	435,195,165	431,525,285	439,391,440	1.0%	
Non-Tax Supported - Other Long-term Debt	18,377,481	17,215,123	28,759,830	24,153,830	28,983,010		
<b>TOTAL DEBT SERVICE EXPENDITURES</b>	<b>422,039,162</b>	<b>432,438,319</b>	<b>463,954,995</b>	<b>455,679,115</b>	<b>468,374,450</b>	<b>1.0%</b>	
<b>GO BOND DEBT SERVICE FUNDING SOURCES</b>							
General Funds	339,132,535	343,525,028	356,141,680	355,727,763	366,978,345		
Federal Subsidy on General Obligation Bonds	1,141,184	-	-	-	-		
Federal Grants	992,500	-	-	-	-		
Premium on General Obligation Bonds	1,832,030	3,638,343	3,462,510	3,462,511	1,712,185		
<b>Total General Fund Sources</b>	<b>343,098,249</b>	<b>347,163,371</b>	<b>359,604,190</b>	<b>359,190,274</b>	<b>368,690,530</b>		
Fire Tax District Funds	7,648,423	7,476,684	8,253,840	8,208,702	9,311,730		
Mass Transit Fund	19,198,766	20,196,230	22,146,340	22,073,786	22,579,220		
Recreation Fund	9,853,966	10,013,908	10,653,890	10,552,918	11,350,400		
<b>Total Other Funding Sources</b>	<b>36,701,155</b>	<b>37,666,822</b>	<b>41,064,070</b>	<b>40,835,406</b>	<b>43,241,350</b>		
<b>TOTAL GO BOND FUNDING SOURCES</b>	<b>379,799,404</b>	<b>384,850,193</b>	<b>400,658,260</b>	<b>400,025,680</b>	<b>411,931,880</b>		
<b>NON GO BOND FUNDING SOURCES</b>							
General Funds	12,173,568	12,423,619	18,300,527	16,746,947	10,671,889		
MHI Fund - HUD Loan	52,034	49,643	47,230	47,230	54,510		
Water Quality Protection Fund	8,350,885	9,398,857	9,450,600	8,844,600	9,772,900		
MHI - Property Acquisition Fund	9,621,452	11,567,884	19,262,000	15,262,000	19,155,600		
Wheaton Redevelopment contributions	295,560	1,201,327	2,146,053	2,146,053	2,145,871		
Motor Pool Fund	57,178	518,050	516,500	516,500	514,250		
Mass Transit Fund	8,149,162	7,771,332	8,070,325	6,735,325	7,374,900		
Fire Tax District Fund	2,948,235	4,422,571	5,260,150	5,124,150	6,511,050		
Federal Subsidy - QECBs	51,046	234,843	243,350	230,630	241,600		
<b>TOTAL NON GO BOND FUNDING SOURCES</b>	<b>42,239,758</b>	<b>47,588,126</b>	<b>63,296,735</b>	<b>55,653,435</b>	<b>56,442,570</b>		
<b>TOTAL FUNDING SOURCES</b>	<b>422,039,162</b>	<b>432,438,319</b>	<b>463,954,995</b>	<b>455,679,115</b>	<b>468,374,450</b>		
<b>TOTAL GENERAL OBLIGATION BOND SALES</b>							
Actual and Estimated Bond Sales	340,000,000	310,000,000	300,000,000	280,000,000	300,000,000		
Council SAG Approved Bond Funded Expenditures	340,000,000	310,000,000	300,000,000	300,000,000	290,000,000		



DEBT SERVICE - GENERAL OBLIGATION BONDS, LONG & SHORT TERM LEASES AND OTHER DEBT						
	Approved FY24	Projected FY25	Projected FY26	Projected FY27	Projected FY28	Projected FY29
<b>GO BOND DEBT SERVICE EXPENDITURES</b>						
General County	82,724,440	85,421,370	86,682,500	88,087,090	93,767,370	99,407,960
Roads & Storm Drains	84,555,130	86,715,790	90,547,560	93,385,310	93,241,820	98,228,860
Public Housing	46,640	18,080	33,540	22,890	51,980	47,240
Parks	10,365,560	10,724,580	11,311,290	12,392,810	12,712,150	13,736,440
Public Schools	149,963,800	155,836,770	157,225,050	155,550,690	146,851,600	143,268,200
Montgomery College	30,214,960	31,268,230	31,318,590	31,808,430	34,507,560	37,508,940
Bond Anticipation Notes/Commercial Paper	7,000,000	6,000,000	6,000,000	6,500,000	6,500,000	6,500,000
Bond Anticipation Notes/Liquidity & Remarketing	2,900,000	2,900,000	2,900,000	2,900,000	2,900,000	2,900,000
Cost of Issuance	920,000	936,000	958,000	979,000	1,002,000	1,026,000
<b>Total General Fund</b>	<b>368,690,530</b>	<b>379,820,820</b>	<b>386,974,530</b>	<b>391,626,220</b>	<b>391,534,480</b>	<b>402,623,640</b>
Fire Tax District Fund	9,311,730	9,153,950	10,062,070	11,143,840	11,890,570	12,001,320
Mass Transit Fund	22,579,220	22,896,820	22,583,750	21,811,670	22,364,530	21,284,260
Recreation Fund	11,350,400	12,679,190	14,288,380	15,371,160	16,468,030	18,166,540
<b>Total Tax Supported Other Funds</b>	<b>43,241,350</b>	<b>44,729,760</b>	<b>46,934,180</b>	<b>48,326,670</b>	<b>50,721,130</b>	<b>51,452,120</b>
<b>TOTAL TAX SUPPORTED</b>	<b>411,931,880</b>	<b>424,550,580</b>	<b>433,908,710</b>	<b>439,952,890</b>	<b>442,255,610</b>	<b>454,075,760</b>
<b>TOTAL GO BOND DEBT SERVICE EXPENDITURES</b>	<b>411,931,880</b>	<b>424,550,580</b>	<b>433,908,710</b>	<b>439,952,890</b>	<b>442,255,610</b>	<b>454,075,760</b>
<b>LONG-TERM LEASE EXPENDITURES</b>						
Fire and Rescue Equipment	1,831,300	2,433,300	2,965,300	3,478,300	3,970,300	4,584,300
Revenue Authority - Crossvines Project	860,200	859,200	862,000	858,800	859,400	858,800
<b>TOTAL LONG-TERM LEASE EXPENDITURES</b>	<b>2,691,500</b>	<b>3,292,500</b>	<b>3,827,300</b>	<b>4,337,100</b>	<b>4,829,700</b>	<b>5,443,100</b>
<b>SHORT-TERM LEASE EXPENDITURES / FINANCING</b>						
Technology Modernization Project	1,823,500	-	-	-	-	-
Digital Evidence Data Storage	247,800	247,800	93,800	-	-	-
Ride On Buses	712,400	915,400	1,252,400	1,590,400	2,110,000	4,474,000
Intelligent Transit System	1,030,000	2,060,000	2,060,000	2,060,000	2,060,000	2,060,000
Public Safety System Modernization	968,700	968,700	968,700	968,700	942,000	-
Transit System Radios	315,000	630,000	630,000	630,000	630,000	315,000
Fire Defibrillators	290,000	290,000	290,000	290,000	290,000	-
Police Body Armor	240,000	240,000	240,000	240,000	240,000	-
Radio Lifecycle Replacement	2,238,000	4,708,000	7,518,000	8,141,000	9,241,000	7,003,000
<b>TOTAL SHORT-TERM LEASE EXPENDITURES</b>	<b>7,865,400</b>	<b>10,059,900</b>	<b>13,052,900</b>	<b>13,920,100</b>	<b>15,513,000</b>	<b>13,852,000</b>
<b>OTHER LONG-TERM DEBT</b>						
Silver Spring Music Venue	214,900	293,200	293,210	292,700	293,300	293,400
Rockville Core	1,508,400	1,507,900	1,505,400	1,505,750	1,508,750	1,509,250
Energy Performance Leases QECBs	823,700	823,700	823,700	823,700	823,700	823,700
Energy Performance Leases Other	1,624,910	1,654,140	1,689,430	1,703,470	1,749,600	1,781,135
Wheaton Redevelopment	2,358,100	2,354,800	2,358,300	2,358,300	2,354,800	2,357,600
MHI-HUD Loan - Non-Tax supported	54,510	-	-	-	-	-
Water Quality Protection Charge Bonds - Non-Tax supported	9,772,900	11,509,550	13,683,500	15,321,250	17,104,000	17,810,500
MHI - Property Acquisition and Preservation Fund - Non-Tax supported	13,384,600	15,421,220	19,621,490	22,672,100	22,672,700	22,670,500
MHI Production Fund - HOC - Non-Tax supported	5,771,000	7,069,500	7,072,100	7,070,300	7,068,800	7,072,900
COPs - Fire SCBA and Apparatus	4,389,750	4,388,650	2,401,500	2,398,050	2,398,050	2,398,650
COPs - Fleet Equipment	328,450	327,300	325,650	328,375	325,475	328,950
COPs - Buses	5,317,500	4,640,300	3,343,825	3,092,000	2,859,750	-
COPs - Fuel Management	185,800	189,000	-	-	-	-
COPs - Corrections	151,150	155,750	73,500	-	-	-
<b>TOTAL OTHER LONG-TERM DEBT</b>	<b>45,885,670</b>	<b>50,335,010</b>	<b>53,191,605</b>	<b>57,567,545</b>	<b>59,158,925</b>	<b>57,042,585</b>
<b>DEBT SERVICE EXPENDITURES</b>						
Tax Supported	439,391,440	454,237,720	463,603,425	470,713,985	474,911,735	482,859,545
Non-Tax Supported - Other Long-term Debt	28,983,010	34,000,270	40,377,090	45,063,650	46,845,500	47,553,900
<b>TOTAL DEBT SERVICE EXPENDITURES</b>	<b>468,374,450</b>	<b>488,237,990</b>	<b>503,980,515</b>	<b>515,777,635</b>	<b>521,757,235</b>	<b>530,413,445</b>
<b>GO BOND DEBT SERVICE FUNDING SOURCES</b>						
General Funds	368,698,345	379,820,820	386,974,530	391,626,220	391,534,480	402,623,640
Premium on General Obligation Bonds	1,712,185	-	-	-	-	-
<b>Total General Fund Sources</b>	<b>368,690,530</b>	<b>379,820,820</b>	<b>386,974,530</b>	<b>391,626,220</b>	<b>391,534,480</b>	<b>402,623,640</b>
Fire Tax District Fund	9,311,730	9,153,950	10,062,070	11,143,840	11,890,570	12,001,320
Mass Transit Fund	22,579,220	22,896,820	22,583,750	21,811,670	22,364,530	21,284,260
Recreation Fund	11,350,400	12,679,190	14,288,380	15,371,160	16,468,030	18,166,540
<b>Total Other Funding Sources</b>	<b>43,241,350</b>	<b>44,729,760</b>	<b>46,934,180</b>	<b>48,326,670</b>	<b>50,721,130</b>	<b>51,452,120</b>
<b>TOTAL GO BOND FUNDING SOURCES</b>	<b>411,931,880</b>	<b>424,550,580</b>	<b>433,908,710</b>	<b>439,952,890</b>	<b>442,255,610</b>	<b>454,075,760</b>
<b>NON GO BOND FUNDING SOURCES</b>						
General Funds	10,671,889	11,154,022	13,517,387	13,841,367	14,884,482	11,511,469
MHI Fund - HUD Loan	54,510	0	0	-	-	-
Water Quality Protection Fund	9,772,900	11,509,550	13,683,500	15,321,250	17,104,000	17,810,500
MHI - Property Acquisition Fund	19,155,600	22,490,720	26,693,590	29,742,400	29,741,500	29,743,400
Wheaton Redevelopment contributions	2,145,871	2,142,868	2,146,053	2,146,053	2,142,868	2,145,416
Motor Pool Fund	514,250	516,300	325,650	328,375	325,475	328,950
Mass Transit Fund	7,374,900	8,245,700	7,286,225	7,372,400	7,659,750	6,849,000
Fire Tax District Fund	6,511,050	7,111,950	5,656,800	6,167,900	6,658,350	6,980,950
Federal Subsidy - QECBs	241,600	228,300	214,500	200,200	185,200	170,000
Revenue Authority - Crossvines Project	-	288,000	548,100	704,800	800,000	800,000
<b>TOTAL NON GO BOND FUNDING SOURCES</b>	<b>56,442,570</b>	<b>63,687,410</b>	<b>70,071,805</b>	<b>75,824,745</b>	<b>79,501,625</b>	<b>76,337,685</b>
<b>TOTAL FUNDING SOURCES</b>	<b>468,374,450</b>	<b>488,237,990</b>	<b>503,980,515</b>	<b>515,777,635</b>	<b>521,757,235</b>	<b>530,413,445</b>
<b>TOTAL GENERAL OBLIGATION BOND SALES</b>						
Estimated Bond Sales	300,000,000	300,000,000	280,000,000	280,000,000	280,000,000	280,000,000
Council SAG Approved Bond Funded Expenditures	290,000,000	280,000,000	270,000,000	270,000,000	270,000,000	270,000,000
<b>ESTIMATED INTEREST RATE</b>	<b>5.00%</b>	<b>5.00%</b>	<b>5.00%</b>	<b>5.00%</b>	<b>5.00%</b>	<b>5.00%</b>

---

THIS PAGE INTENTIONALLY LEFT BLANK





# Montgomery County Government

## MISSION STATEMENT

The mission of the Montgomery County Government is to provide for the peace, good governance, health, safety, and welfare of the County in accordance with, and under authority of, the Constitution and laws of Maryland, and the Montgomery County Charter. To accomplish this mission, the Montgomery County Government provides: Public laws and oversight through the County Council and the offices and boards of the Legislative Branch; the administration of judicial offices; and public programs, services, and infrastructure through the County Executive and departments, offices, boards, and commissions within the Executive Branch.

## BUDGET OVERVIEW

The total approved FY24 Operating Budget for the County Government is \$2,590,600,847, an increase of \$130,664,091 or 5.3 percent from the FY23 approved budget of \$2,459,936,756 (excludes debt service). The total approved FY24 tax supported operating budget for the County Government is \$2,019,955,652, an increase of \$124,841,797 or 6.6 percent from the FY23 approved tax supported budget of \$1,895,113,855.

The County Government is the agency responsible for providing general services to residents. To do this, the agency is organized functionally into departments, offices, boards, and commissions which undertake all activities and operations of the government. County Government accounting information is organized by fund; this includes both tax supported and non-tax supported special funds, which either encompass an entire department or portions thereof. Detailed budget presentations on each of these organizational units and funds are displayed, organized by function, in the following sections of this document.

### Government Functions

The County Government functions organize departments, offices, boards, and commissions by related activity. The functions of the Montgomery County Government are:

- General Government
- Public Safety
- Transportation
- Health and Human Services
- Libraries, Culture, and Recreation
- Community Development and Housing
- Environment
- Other County Functions

---

## Government Funds

County government funds are typically categorized by tax supported and non-tax supported funds. Tax supported funds are financed through Countywide taxes or special tax rates assessed on a geographic area encompassing the users of the respective services. In addition to taxes, these funds are also supported by inter-governmental aid, user fees, and other resources. Non-tax supported funds include enterprise funds and grants. Enterprise funds are operations that are financed and operated in a manner similar to private enterprise. The cost of providing these functions is primarily recovered through user charges.

## PROGRAM CONTACTS

Contact Jennifer Bryant of the Office of Management and Budget at 240.777.2800 for more information regarding the County's operating budget.



# Montgomery County Public Schools

## APPROVED FY24 BUDGET

\$3,165,007,511

## FULL TIME EQUIVALENTS

24,529.33

## MISSION STATEMENT

The Montgomery County Public Schools (MCPS) operates a countywide system of public schools for students from pre-kindergarten through high school. For the 2022-2023 school year (FY23), 159,997 students in prekindergarten classes through Grade 12 attend 210 separate public educational facilities. For the 2023-24 school year (FY24), enrollment is estimated to be 161,831 students.

## BUDGET OVERVIEW

The total approved FY24 Operating Budget for Montgomery County Public Schools is \$3,165.0 million, an increase of \$225.0 million or 8.4 percent from the FY23 Approved budget of \$2,920.0 million.

### Tax Supported Funding for the Public Schools

For FY24, the total tax-supported portion of the approved Operating Budget (excluding grants and enterprise funds) is \$2,954.0 million, an increase of \$224.3 million or 8.2 percent compared to the FY23 Approved Operating Budget of \$2,729.7 million. In FY24, County revenue will provide 67.6 percent of the public schools' tax supported Operating Budget. Of this, \$104.8 million is provided by a new supplementary schools property tax of 4.7 cents authorized under State Law (§5-104 of the Education Article). State Law permits counties to increase a property tax rate above a limit imposed by a charter by a majority vote of the council for the sole purpose of funding the approved budget of the county Board of Education. All revenue generated under a supplementary school funding property tax must be allocated to schools.

The table below summarizes the contributions to MCPS programs that are appropriated in other departments or agencies.

Additional County Support for MCPS in FY24	
<b>MCPS Budget (in millions)</b>	<b>\$3,165.0</b>
Additional County funding (not included in MCPS budget)	
• Debt service on school construction bonds	\$150.0
• Pre-funding retiree health benefits	\$62.3
• Support services	\$132.4
• Technology modernization	\$26.7
<b>Total additional County funding</b>	<b>\$371.3</b>
<b>Total expenditures for MCPS</b>	<b>\$3,536.3</b>
Sources: CC Approved FY24 Operating and Capital Budgets	
Numbers may not sum due to rounding.	

Additional information regarding the MCPS budget is available in the FY24 MCPS Operating Budget adopted by the Board of Education. Copies of the budget are available at Montgomery County libraries, on the MCPS website, and upon request from the school system.

## COUNTY PRIORITY OUTCOMES

While this program area supports all seven of the County Executive's Priority Outcomes, the following is emphasized:



**Thriving Youth and Families**

## PROGRAM CONTACTS

Contact Ivon Alfonso-Windsor of the Montgomery County Public Schools at 240-740-3037 or Richard H. Harris of the Office of Management and Budget at 240.777.2795 for more information regarding this agency's operating budget.

## BUDGET SUMMARY

	Actual FY22	Budget FY23	Estimate FY23	Approved FY24	%Chg Bud/App
<b>CURRENT FUND MCPS</b>					
<b>EXPENDITURES</b>					
Salaries and Wages	0	0	0	0	—
Employee Benefits	0	0	0	0	—
<b>Current Fund MCPS Personnel Costs</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>—</b>
Operating Expenses	2,574,233,991	2,729,660,177	2,717,555,327	2,954,000,292	8.2 %
<b>Current Fund MCPS Expenditures</b>	<b>2,574,233,991</b>	<b>2,729,660,177</b>	<b>2,717,555,327</b>	<b>2,954,000,292</b>	<b>8.2 %</b>
<b>PERSONNEL</b>					
Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
FTEs	22,399.34	22,623.50	22,623.50	23,242.56	2.7 %
<b>REVENUES</b>					
Tuition-Other Sources	2,259,933	1,259,933	1,259,933	1,259,933	—
Basic State Aid	384,201,699	424,688,660	424,688,660	415,772,353	-2.1 %

## BUDGET SUMMARY

	Actual FY22	Budget FY23	Estimate FY23	Approved FY24	%Chg Bud/App
Federal Revenues	100,000	100,000	100,000	100,000	—
Foster Care/Miscellaneous	180,000	180,000	180,000	180,000	—
GCEI - Geographic Cost of Education Index	39,382,053	42,290,391	42,290,391	0	-100.0 %
Students With Disabilities	64,098,271	77,447,408	77,447,408	87,435,661	12.9 %
Supplemental Grant	49,094,041	0	0	0	—
Thornton Legislation	210,952,720	94,674,168	94,674,168	104,568,200	10.5 %
Transportation	42,164,380	50,978,010	50,978,010	55,568,313	9.0 %
Blueprint	31,301,475	30,186,595	38,843,931	34,188,924	13.3 %
Compensatory Education	0	133,783,552	133,783,552	200,618,950	50.0 %
Comparable Wage Index	0	0	0	33,818,923	—
<b>Current Fund MCPS Revenues</b>	<b>823,734,572</b>	<b>855,588,717</b>	<b>864,246,053</b>	<b>933,511,257</b>	<b>9.1 %</b>

### GRANT FUND MCPS

#### EXPENDITURES

Salaries and Wages	0	0	0	0	—
Employee Benefits	0	0	0	0	—
<b>Grant Fund MCPS Personnel Costs</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>—</b>
Operating Expenses	94,767,392	108,108,340	99,451,004	124,374,098	15.1 %
<b>Grant Fund MCPS Expenditures</b>	<b>94,767,392</b>	<b>108,108,340</b>	<b>99,451,004</b>	<b>124,374,098</b>	<b>15.0 %</b>

#### PERSONNEL

Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
FTEs	588.70	708.55	708.55	638.70	-9.9 %

#### REVENUES

Federal Grants	83,878,035	88,567,963	88,547,344	111,710,438	26.1 %
Private Grants	10,031,204	10,031,204	10,031,204	11,531,204	15.0 %
State Grants	858,153	9,509,173	872,456	1,132,456	-88.1 %
<b>Grant Fund MCPS Revenues</b>	<b>94,767,392</b>	<b>108,108,340</b>	<b>99,451,004</b>	<b>124,374,098</b>	<b>15.0 %</b>

### FOOD SERVICE FUND

#### EXPENDITURES

Salaries and Wages	0	0	0	0	—
Employee Benefits	0	0	0	0	—
<b>Food Service Fund Personnel Costs</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>—</b>
Operating Expenses	68,848,570	63,411,099	63,411,099	68,092,925	7.4 %
<b>Food Service Fund Expenditures</b>	<b>68,848,570</b>	<b>63,411,099</b>	<b>63,411,099</b>	<b>68,092,925</b>	<b>7.4 %</b>

#### PERSONNEL

Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—

## BUDGET SUMMARY

	Actual FY22	Budget FY23	Estimate FY23	Approved FY24	%Chg Bud/App
FTEs	607.57	604.45	604.45	607.57	0.5 %
REVENUES					
Sale of Meals	1,131,282	19,467,167	19,467,167	24,148,993	24.0 %
Federal Food	94,089,032	41,982,540	41,982,540	41,982,540	—
State Food	1,802,838	1,961,392	1,961,392	1,961,392	—
Miscellaneous: Investment Income	2,376	0	0	0	—
<b>Food Service Fund Revenues</b>	<b>97,025,528</b>	<b>63,411,099</b>	<b>63,411,099</b>	<b>68,092,925</b>	<b>7.4 %</b>

### REAL ESTATE FUND

#### EXPENDITURES

Salaries and Wages	0	0	0	0	—
Employee Benefits	0	0	0	0	—
<b>Real Estate Fund Personnel Costs</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>—</b>
Operating Expenses	4,813,175	4,957,216	4,957,216	4,957,216	—
<b>Real Estate Fund Expenditures</b>	<b>4,813,175</b>	<b>4,957,216</b>	<b>4,957,216</b>	<b>4,957,216</b>	<b>—</b>

#### PERSONNEL

Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
FTEs	11.00	10.00	10.00	10.00	—

#### REVENUES

Real Estate Fund	2,832,976	4,957,216	4,957,216	4,957,216	—
<b>Real Estate Fund Revenues</b>	<b>2,832,976</b>	<b>4,957,216</b>	<b>4,957,216</b>	<b>4,957,216</b>	<b>—</b>

### FIELD TRIP FUND

#### EXPENDITURES

Salaries and Wages	0	0	0	0	—
Employee Benefits	0	0	0	0	—
<b>Field Trip Fund Personnel Costs</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>—</b>
Operating Expenses	1,048,486	3,074,182	3,074,182	2,854,856	-7.1 %
<b>Field Trip Fund Expenditures</b>	<b>1,048,486</b>	<b>3,074,182</b>	<b>3,074,182</b>	<b>2,854,856</b>	<b>-7.1 %</b>

#### PERSONNEL

Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
FTEs	4.50	4.50	4.50	5.00	11.1 %

#### REVENUES

Field Trip Fees	763,806	3,074,182	3,074,182	2,854,856	-7.1 %
<b>Field Trip Fund Revenues</b>	<b>763,806</b>	<b>3,074,182</b>	<b>3,074,182</b>	<b>2,854,856</b>	<b>-7.1 %</b>

### ENTREPRENEURIAL ACTIVITIES FUND

## BUDGET SUMMARY

	Actual FY22	Budget FY23	Estimate FY23	Approved FY24	%Chg Bud/App
EXPENDITURES					
Salaries and Wages	0	0	0	0	—
Employee Benefits	0	0	0	0	—
<b>Entrepreneurial Activities Fund Personnel Costs</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>—</b>
Operating Expenses	8,689,763	9,046,838	9,046,838	9,046,838	—
<b>Entrepreneurial Activities Fund Expenditures</b>	<b>8,689,763</b>	<b>9,046,838</b>	<b>9,046,838</b>	<b>9,046,838</b>	<b>—</b>
PERSONNEL					
Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
FTEs	12.00	12.00	12.00	12.00	—
REVENUES					
Entrepreneurial Activities Fee	1,073,335	2,446,838	2,446,838	2,446,838	—
<b>Entrepreneurial Activities Fund Revenues</b>	<b>1,073,335</b>	<b>2,446,838</b>	<b>2,446,838</b>	<b>2,446,838</b>	<b>—</b>

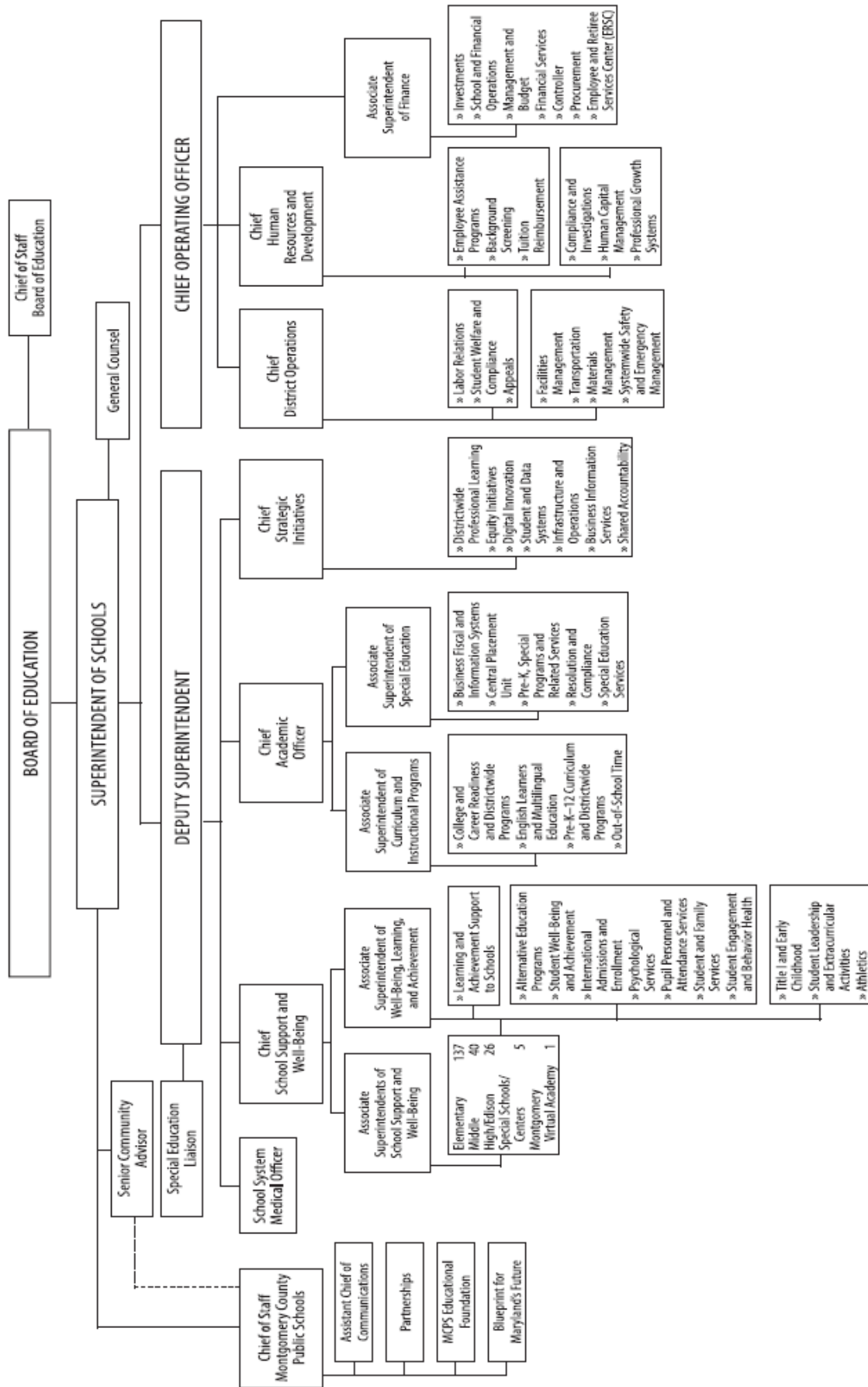
## INSTRUCTIONAL TELEVISION FUND

EXPENDITURES					
Salaries and Wages	0	0	0	0	—
Employee Benefits	0	0	0	0	—
<b>Instructional Television Fund Personnel Costs</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>—</b>
Operating Expenses	1,793,911	1,769,775	1,769,775	1,681,286	-5.0 %
<b>Instructional Television Fund Expenditures</b>	<b>1,793,911</b>	<b>1,769,775</b>	<b>1,769,775</b>	<b>1,681,286</b>	<b>-5.0 %</b>
PERSONNEL					
Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
FTEs	13.50	13.50	13.50	13.50	—
REVENUES					

## DEPARTMENT TOTALS

<b>Total Expenditures</b>	<b>2,754,195,288</b>	<b>2,920,027,627</b>	<b>2,899,265,441</b>	<b>3,165,007,511</b>	<b>8.4 %</b>
<b>Total Full-Time Positions</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>—</b>
<b>Total Part-Time Positions</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>—</b>
<b>Total FTEs</b>	<b>23,636.61</b>	<b>23,976.50</b>	<b>23,976.50</b>	<b>24,529.33</b>	<b>2.3 %</b>
<b>Total Revenues</b>	<b>1,020,197,609</b>	<b>1,037,586,392</b>	<b>1,037,586,392</b>	<b>1,136,237,190</b>	<b>9.5 %</b>

# FY 2024 MONTGOMERY COUNTY PUBLIC SCHOOLS ORGANIZATION



Note: This chart does not include every office, department, division or unit. Refer to the FY 2024 Summary Budget for a comprehensive list.



# MCPs BUDGETS FY85-FY24

County Fiscal Year	Budgeted Enrollment	Total Budget	Per Pupil	County Funding	Per Pupil	County Funding As Percent of Total
85	91,704	\$399,916,181	\$4,361	\$330,035,065	\$3,599	82.5%
86	92,871	\$436,875,791	\$4,704	\$361,788,973	\$3,896	82.8%
87	94,460	\$475,866,930	\$5,038	\$398,053,264	\$4,214	83.6%
88	96,271	\$519,622,140	\$5,397	\$434,582,576	\$4,514	83.6%
89	98,519	\$577,957,669	\$5,866	\$488,062,505	\$4,954	84.4%
90	100,259	\$642,553,932	\$6,409	\$545,768,528	\$5,444	84.9%
91	103,732	\$702,260,084	\$6,770	\$601,407,797	\$5,798	85.6%
92	107,140	\$712,896,646	\$6,654	\$603,939,300	\$5,637	84.7%
93	110,037	\$738,767,864	\$6,714	\$622,732,456	\$5,659	84.3%
94*	113,429	\$793,907,907	\$6,999	\$666,557,884	\$5,876	84.0%
95	117,082	\$830,010,147	\$7,089	\$695,512,609	\$5,940	83.8%
96	120,291	\$878,160,420	\$7,300	\$718,938,647	\$5,977	81.9%
97	122,505	\$915,141,097	\$7,470	\$740,984,871	\$6,049	81.0%
98	125,035	\$958,416,196	\$7,665	\$765,835,476	\$6,125	79.9%
99	127,852	\$1,034,768,530	\$8,093	\$820,833,423	\$6,420	79.3%
00	130,689	\$1,105,644,145	\$8,460	\$870,940,869	\$6,664	78.8%
01	134,180	\$1,216,096,599	\$9,063	\$959,754,838	\$7,153	78.9%
02	136,832	\$1,323,625,477	\$9,673	\$1,029,703,651	\$7,525	77.8%
03	138,891	\$1,412,161,822	\$10,167	\$1,079,188,698	\$7,770	76.4%
04	139,203	\$1,501,381,116	\$10,786	\$1,136,392,169	\$8,164	75.7%
05	139,337	\$1,609,382,533	\$11,550	\$1,217,214,553	\$8,736	75.6%
06	139,387	\$1,713,736,154	\$12,295	\$1,296,325,112	\$9,300	75.6%
07	137,798	\$1,851,496,287	\$13,436	\$1,384,725,787	\$10,049	74.8%
08	137,745	\$1,985,017,619	\$14,411	\$1,456,912,582	\$10,577	73.4%
09	137,763	\$2,066,683,294	\$15,002	\$1,531,482,602	\$11,117	74.1%
10	140,500	\$2,200,577,000	\$15,662	\$1,573,754,447	\$11,201	71.5%
11	143,309	\$2,104,188,040	\$14,683	\$1,425,385,344	\$9,946	67.7%
12	146,497	\$2,086,786,613	\$14,245	\$1,387,101,480	\$9,468	66.5%
13	149,018	\$2,160,029,595	\$14,495	\$1,436,513,701	\$9,640	66.5%
14	151,289	\$2,225,421,052	\$14,710	\$1,475,223,045	\$9,751	66.3%
15	153,852	\$2,276,763,984	\$14,798	\$1,515,027,760	\$9,847	66.5%
16	156,447	\$2,318,388,936	\$14,819	\$1,540,794,230	\$9,849	66.5%
17	159,016	\$2,457,473,761	\$15,454	\$1,650,794,230	\$10,381	67.2%
18	161,470	\$2,528,825,122	\$15,661	\$1,683,943,316	\$10,429	66.6%
19	163,294	\$2,612,644,776	\$16,000	\$1,712,627,645	\$10,488	65.6%
20	164,477	\$2,680,574,773	\$16,298	\$1,726,807,241	\$10,499	64.4%
21	166,317	\$2,756,257,059	\$16,572	\$1,752,612,120	\$10,538	63.6%
22	164,175	\$2,782,097,823	\$16,946	\$1,754,247,868	\$10,685	63.1%
23	160,627	\$2,920,027,627	\$18,179	\$1,839,071,460	\$11,449	63.0%
24	161,831	\$3,165,007,511	\$19,557	\$1,995,489,035	\$12,331	63.0%

Sources: Approved Operating Budgets

Note: Budgeted enrollment is the enrollment figure used during development of that year's budget.

---

THIS PAGE INTENTIONALLY LEFT BLANK



# Montgomery College

## APPROVED FY24 BUDGET

\$345,165,058

## FULL TIME EQUIVALENTS

1,922.35

## MISSION STATEMENT

Montgomery College provides postsecondary educational programs from campuses located in Takoma Park/Silver Spring, Rockville, and Germantown. It serves four broad groups of students:

- those who want the first two years of a university education, either for an associate's degree or preparation for another program;
- those who want to prepare for a career that does not require a bachelor's degree;
- highly capable high school juniors and seniors who participate in special programs; and
- adults who want to continue their education, either to improve job skills or for personal enrichment.

## BUDGET OVERVIEW

The total approved FY24 Operating Budget for Montgomery College is \$345,165,058, an increase of \$23,414,309 or 7.28 percent from the FY23 Approved Budget of \$321,750,749. Personnel Costs comprise 0.00 percent of the budget for no full-time position(s) and no part-time position(s), and a total of 1,922.35 FTEs. Total FTEs may include seasonal or temporary positions and may also reflect workforce charged to or from other departments or funds. Operating Expenses account for the remaining 100.00 percent of the FY24 budget.

Montgomery College's approved budget is not detailed in this document. That budget may be found on the College's web site at [www.montgomerycollege.edu/Departments/budget](http://www.montgomerycollege.edu/Departments/budget) or obtained by contacting the Office of Management and Budget, Montgomery College, 9221 Corporate Boulevard, Rockville, Maryland 20850, phone 240.567.7292.

## COUNTY PRIORITY OUTCOMES

While this program area supports all seven of the County Executive's Priority Outcomes, the following are emphasized:

◆ **Thriving Youth and Families**

◆ **A Growing Economy**

## PROGRAM CONTACTS

Contact Linda Hickey of the Montgomery College at 240.567.7292 or Julie Knight of the Office of Management and Budget at

## BUDGET SUMMARY

	Actual FY22	Budget FY23	Estimate FY23	Approved FY24	%Chg Bud/App
<b>CURRENT FUND MC</b>					
<b>EXPENDITURES</b>					
Salaries and Wages	0	0	0	0	—
Employee Benefits	0	0	0	0	—
<b>Current Fund MC Personnel Costs</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>—</b>
Operating Expenses	242,792,291	274,509,984	256,340,637	280,235,062	2.1 %
<b>Current Fund MC Expenditures</b>	<b>242,792,291</b>	<b>274,509,984</b>	<b>256,340,637</b>	<b>280,235,062</b>	<b>2.1 %</b>
<b>PERSONNEL</b>					
Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
FTEs	1,803.35	1,813.85	1,813.85	1,813.85	—
<b>REVENUES</b>					
Other Student Fees: Current Fund	2,734,049	2,280,208	2,280,208	2,698,136	18.3 %
Tuition and Fees: Current Fund	58,434,636	56,126,488	56,126,488	58,997,700	5.1 %
Fed. State & Priv. Gifts & Grants	202,664	300,000	198,000	500,000	66.7 %
State Aid	42,720,779	55,636,880	55,636,880	57,514,404	3.4 %
Current Fund: Other Revenue	901,093	1,256,949	799,931	1,256,949	—
Current Fund: Performing Arts Center	0	115,000	0	115,000	—
Current Fund: Interest	36,693	250,000	789,434	1,000,000	300.0 %
<b>Current Fund MC Revenues</b>	<b>105,029,914</b>	<b>115,965,525</b>	<b>115,830,941</b>	<b>122,082,189</b>	<b>5.3 %</b>
<b>EMERGENCY REPAIR FUND</b>					
<b>EXPENDITURES</b>					
Salaries and Wages	0	0	0	0	—
Employee Benefits	0	0	0	0	—
<b>Emergency Repair Fund Personnel Costs</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>—</b>
Operating Expenses	49,920	350,000	330,500	350,000	—
<b>Emergency Repair Fund Expenditures</b>	<b>49,920</b>	<b>350,000</b>	<b>330,500</b>	<b>350,000</b>	<b>—</b>
<b>PERSONNEL</b>					
Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
FTEs	0.00	0.00	0.00	0.00	—
<b>REVENUES</b>					
EPMRP: Investment Income Non-Pooled	399	10,000	500	10,000	—
<b>Emergency Repair Fund Revenues</b>	<b>399</b>	<b>10,000</b>	<b>500</b>	<b>10,000</b>	<b>—</b>

## GRANT FUND MC

## BUDGET SUMMARY

	Actual FY22	Budget FY23	Estimate FY23	Approved FY24	%Chg Bud/App
EXPENDITURES					
Salaries and Wages	0	0	0	0	—
Employee Benefits	0	0	0	0	—
<b>Grant Fund MC Personnel Costs</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>—</b>
Operating Expenses	32,537,229	16,324,000	24,690,000	18,995,000	16.4 %
<b>Grant Fund MC Expenditures</b>	<b>32,537,229</b>	<b>16,324,000</b>	<b>24,690,000</b>	<b>18,995,000</b>	<b>16.4 %</b>
PERSONNEL					
Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
FTEs	0.00	0.00	0.00	0.00	—
REVENUES					
Federal/State/Private Grants	32,537,229	16,324,000	24,690,000	18,995,000	16.4 %
<b>Grant Fund MC Revenues</b>	<b>32,537,229</b>	<b>16,324,000</b>	<b>24,690,000</b>	<b>18,995,000</b>	<b>16.4 %</b>

## AUXILIARY FUND

### EXPENDITURES

Salaries and Wages	0	0	0	0	—
Employee Benefits	0	0	0	0	—
<b>Auxiliary Fund Personnel Costs</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>—</b>
Operating Expenses	1,017,875	1,823,008	1,021,135	1,959,598	7.5 %
<b>Auxiliary Fund Expenditures</b>	<b>1,017,875</b>	<b>1,823,008</b>	<b>1,021,135</b>	<b>1,959,598</b>	<b>7.5 %</b>

### PERSONNEL

Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
FTEs	2.00	2.00	2.00	3.00	50.0 %

### REVENUES

Sales	375,177	914,220	305,586	896,000	-2.0 %
Auxiliary Fund: Interest Income	2,164	10,500	80,000	10,500	—
Other Revenues: Miscellaneous	532,929	431,550	529,973	369,050	-14.5 %
<b>Auxiliary Fund Revenues</b>	<b>910,270</b>	<b>1,356,270</b>	<b>915,559</b>	<b>1,275,550</b>	<b>-6.0 %</b>

## WORKFORCE DEVELOPMENT & CONTINUING ED

### EXPENDITURES

Salaries and Wages	0	0	0	0	—
Employee Benefits	0	0	0	0	—
<b>Workforce Development &amp; Continuing Ed Personnel Costs</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>—</b>
Operating Expenses	14,623,118	20,286,957	15,310,070	22,748,598	12.1 %
<b>Workforce Development &amp; Continuing Ed Expenditures</b>	<b>14,623,118</b>	<b>20,286,957</b>	<b>15,310,070</b>	<b>22,748,598</b>	<b>12.1 %</b>

### PERSONNEL

## BUDGET SUMMARY

	Actual FY22	Budget FY23	Estimate FY23	Approved FY24	%Chg Bud/App
Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
FTEs	93.50	93.50	93.50	93.50	—
REVENUES					
Tuition and Fees: Continuing Education	6,621,223	8,851,352	7,351,352	8,724,406	-1.4 %
State Aid	9,785,671	10,422,943	10,422,943	13,578,568	30.3 %
Other Revenues; Miscellaneous	30,386	50,000	10,000	75,000	50.0 %
<b>Workforce Development &amp; Continuing Ed Revenues</b>	<b>16,437,280</b>	<b>19,324,295</b>	<b>17,784,295</b>	<b>22,377,974</b>	<b>15.8 %</b>

### CABLE TELEVISION FUND

#### EXPENDITURES

Salaries and Wages	0	0	0	0	—
Employee Benefits	0	0	0	0	—
<b>Cable Television Fund Personnel Costs</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>—</b>
Operating Expenses	1,648,601	1,856,800	1,715,517	1,976,800	6.5 %
<b>Cable Television Fund Expenditures</b>	<b>1,648,601</b>	<b>1,856,800</b>	<b>1,715,517</b>	<b>1,976,800</b>	<b>6.5 %</b>

#### PERSONNEL

Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
FTEs	11.00	11.00	11.00	11.00	—

#### REVENUES

Cable: Other Revenue	349	0	786	269,840	—
<b>Cable Television Fund Revenues</b>	<b>349</b>	<b>0</b>	<b>786</b>	<b>269,840</b>	<b>—</b>

### ENDOWMENT FUND

#### EXPENDITURES

Salaries and Wages	0	0	0	0	—
Employee Benefits	0	0	0	0	—
<b>Endowment Fund Personnel Costs</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>—</b>
<b>Endowment Fund Expenditures</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>—</b>

#### PERSONNEL

Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
FTEs	0.00	0.00	0.00	0.00	—

#### REVENUES

Interest	459	1,000	1,000	1,000	—
<b>Endowment Fund Revenues</b>	<b>459</b>	<b>1,000</b>	<b>1,000</b>	<b>1,000</b>	<b>—</b>

### MAJOR FACILITIES RESERVE FUND



## BUDGET SUMMARY

	Actual FY22	Budget FY23	Estimate FY23	Approved FY24	%Chg Bud/App
EXPENDITURES					
Salaries and Wages	0	0	0	0	—
Employee Benefits	0	0	0	0	—
<b>Major Facilities Reserve Fund Personnel Costs</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>—</b>
Operating Expenses	1,943,606	2,000,000	1,840,000	14,300,000	615.0 %
<b>Major Facilities Reserve Fund Expenditures</b>	<b>1,943,606</b>	<b>2,000,000</b>	<b>1,840,000</b>	<b>14,300,000</b>	<b>615.0 %</b>
PERSONNEL					
Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
FTEs	0.00	0.00	0.00	0.00	—
REVENUES					
Student Fees	2,812,159	2,553,789	2,080,032	3,062,329	19.9 %
Interest Income	11,554	5,000	10,000	10,000	100.0 %
<b>Major Facilities Reserve Fund Revenues</b>	<b>2,823,713</b>	<b>2,558,789</b>	<b>2,090,032</b>	<b>3,072,329</b>	<b>20.1 %</b>

### MC GRANTS TAX SUPPORTED FUND

EXPENDITURES					
Salaries and Wages	0	0	0	0	—
Employee Benefits	0	0	0	0	—
<b>MC Grants Tax Supported Fund Personnel Costs</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>—</b>
Operating Expenses	400,000	400,000	400,000	400,000	—
<b>MC Grants Tax Supported Fund Expenditures</b>	<b>400,000</b>	<b>400,000</b>	<b>400,000</b>	<b>400,000</b>	<b>—</b>
PERSONNEL					
Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
FTEs	0.00	0.00	0.00	0.00	—
REVENUES					

### TRANSPORTATION FUND

EXPENDITURES					
Salaries and Wages	0	0	0	0	—
Employee Benefits	0	0	0	0	—
<b>Transportation Fund Personnel Costs</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>—</b>
Operating Expenses	2,278,346	4,200,000	2,402,236	4,200,000	—
<b>Transportation Fund Expenditures</b>	<b>2,278,346</b>	<b>4,200,000</b>	<b>2,402,236</b>	<b>4,200,000</b>	<b>—</b>
PERSONNEL					
Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
FTEs	1.00	1.00	1.00	1.00	—

## BUDGET SUMMARY

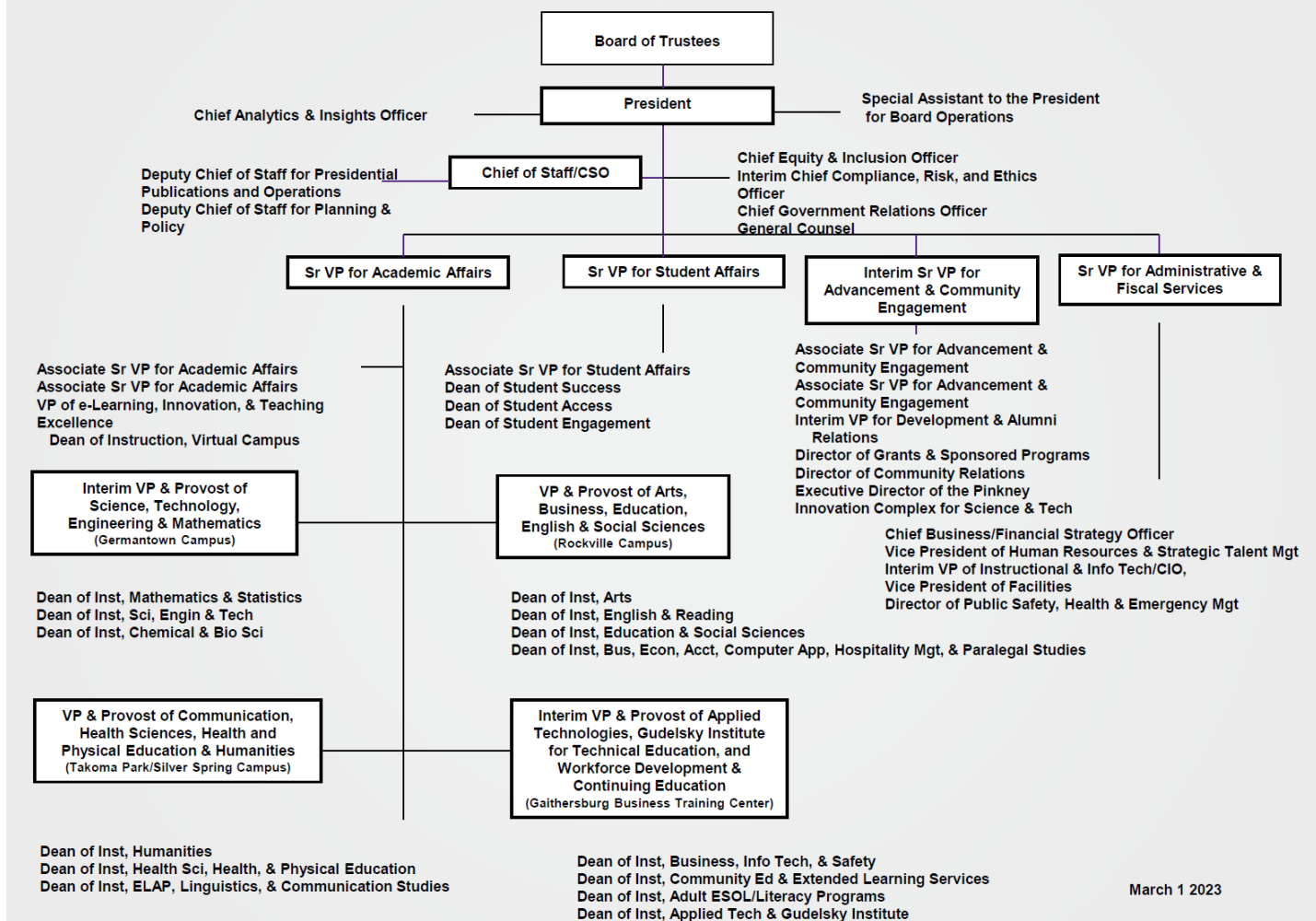
	Actual FY22	Budget FY23	Estimate FY23	Approved FY24	%Chg Bud/App
REVENUES					
Miscellaneous Other	1,715	165,000	37,837	50,000	-69.7 %
Student Fees	2,977,980	2,853,789	2,767,163	3,212,329	12.6 %
Interest	46,765	0	0	15,000	—
<b>Transportation Fund Revenues</b>	<b>3,026,460</b>	<b>3,018,789</b>	<b>2,805,000</b>	<b>3,277,329</b>	<b>8.6 %</b>

## DEPARTMENT TOTALS

<b>Total Expenditures</b>	<b>297,290,986</b>	<b>321,750,749</b>	<b>304,050,095</b>	<b>345,165,058</b>	<b>7.3 %</b>
<b>Total Full-Time Positions</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>—</b>
<b>Total Part-Time Positions</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>—</b>
<b>Total FTEs</b>	<b>1,910.85</b>	<b>1,921.35</b>	<b>1,921.35</b>	<b>1,922.35</b>	<b>0.1 %</b>
<b>Total Revenues</b>	<b>160,766,073</b>	<b>158,558,668</b>	<b>164,118,113</b>	<b>171,361,211</b>	<b>8.1 %</b>



## Montgomery College Organizational Chart



March 1 2023

## PERFORMANCE MEASURES FOR MONTGOMERY COLLEGE

Montgomery College collects and reports a range of data to comply with State and Federal requirements, to assess and improve the effectiveness of the College's programs, and to inform the community and local policymakers of progress in meeting performance goals. The following selection of data and performance indicators are provided to assist the County Executive and County Council with their annual review of the College's operating budget.

INPUT INDICATORS	YR 1	YR 2	YR 3	YR 4	YR 5	CHANGE ^	
FISCAL YEAR STUDENTS	FY18	FY19	FY20	FY21	FY22	YR 5 VS YR 1	YR 5 VS YR 4
Fiscal Year Unduplicated Credit Students	31,342	29,961	28,945	27,840	24,085	-23.2%	-13.5%
Fiscal Year Unduplicated Students in WD&CE	24,609	24,890	21,598	15,944	16,644	-32.4%	4.4%
FY Unduplicated Credit + WD&CE Students at MC	54,335	52,732	49,168	42,915	39,757	-26.8%	-7.4%
Fiscal Year FTEs for Credit Students	14,686	14,040	13,495	13,021	10,939	-25.5%	-16.0%
Fiscal Year FTEs for WD&CE Students	4,365	4,307	4,093	3,432	3,507	-19.6%	2.2%
FALL SEMESTER CREDIT STUDENTS	FALL 2018	FALL 2019	FALL 2020	FALL 2021	FALL 2022	YR 5 VS YR 1	YR 5 VS YR 4
Total fall semester enrollment	21,720	21,260	20,037	17,284	17,137	-21.1%	-0.9%
New to College	4,034	3,931	3,588	2,958	3,260	-19.2%	10.2%
Recent MCPS Graduates	2,446	2,484	2,490	2,047	2,160	-11.7%	5.5%
REASON FOR ATTENDING	FALL 2018	FALL 2019	FALL 2020	FALL 2021	FALL 2022	YR 5 VS YR 1	YR 5 VS YR 4
Degree Seeking	1,724	1,813	1,726	1,451	1,619	-6.1%	11.6%
Transfer	239	199	134	96	114	-52.3%	18.8%
Early Placement	296	279	417	347	321	8.4%	-7.5%
Certificate Seeking	64	40	27	0	0	-100.0%	#DIV/0!
Continuing Education	21	62	113	103	57	171.4%	-44.7%
Personal Interest	1	2	2	2	5	400.0%	150.0%
MD Dream Act	96	87	63	30	32	-66.7%	6.7%
Other	5	2	8	18	12	140.0%	-33.3%
Continuing/Returning	15,798	15,187	14,009	12,158	11,459	-27.5%	-5.7%
Transfer-In or "Visiting"	1,178	1,171	908	696	912	-22.6%	31.0%
Dual Enrollment - MC and High School	710	971	1,532	1,472	1,506	112.1%	2.3%
Attending Full-Time	7,571	7,305	6,902	5,801	5,620	-25.8%	-3.1%
Average Hours Enrolled	9.06	9.01	8.94	8.85	8.77	-3.2%	-0.9%
Receiving Pell Grants	6,595	6,101	5,016	4,304	3,753*	-43.1%	-12.8%
Receiving any Financial Aid	10,265	9,994	8,754	8,348	6,792*	-33.8%	-18.6%
New-Needing "Preparatory" Coursework	1,897	2,023	1,231	1,000	1,217	-35.8%	21.7%
"Foreign" by NCES definitions	2,121	2,190	1,800	1,668	1,799	-15.2%	7.9%
Asian	3,105	3,086	3,020	2,694	2,652	-14.6%	-1.6%
Black	6,693	6,405	6,033	5,238	5,038	-24.7%	-3.8%
Hispanic	6,389	6,350	5,971	5,245	5,539	-13.3%	5.6%
White	5,077	4,863	4,540	3,725	3,529	-30.5%	-5.3%
Multi-Race, Other, Unknown	456	556	473	382	379	-16.9%	-0.8%

\* Figures are Preliminary

## PERFORMANCE MEASURES FOR MONTGOMERY COLLEGE

	YR 1	YR 2	YR 3	YR 4	YR 5	CHANGE ^	
CREDIT COURSES AND ENROLLMENTS	FALL 2018	FALL 2019	FALL 2020	FALL 2021	FALL 2022	YR 5 VS YR 1	YR 5 VS YR 4
Fall Semester Course Enrollments	60,249	58,228	56,044	48,187	47,571	-21.0%	-1.3%
Fall - Number of Separate Courses	671	656	682	663	634	-5.5%	-4.4%
Fall - Number of Course Sections	3,173	3,164	3,011	2,850	2,798	-11.8%	-1.8%
EMPLOYEES	FALL 2018	FALL 2019	FALL 2020	FALL 2021	FALL 2022	YR 5 VS YR 1	YR 5 VS YR 4
Administrators	83	89	80	83	86	3.6%	3.6%
Instructional Faculty	1,324	1,321	1,375	1,211	1,362	2.9%	12.5%
Non-Instructional Faculty	84	86	82	78	161	91.7%	106.4%
Professional, Technical, and Support Staff	1,339	1,303	1,240	1,139	1,287	-3.9%	13.0%
<b>TOTAL</b>	<b>2,830</b>	<b>2,799</b>	<b>2,777</b>	<b>2,511</b>	<b>2,896</b>	<b>2.3%</b>	<b>15.3%</b>

	YR 1	YR 2	YR 3	YR 4	YR 5	CHANGE ^	
WORKFORCE DEVELOPMENT & CONTINUING EDUCATION	FY18	FY19	FY20	FY21	FY22	YR 5 VS YR 1	YR 5 VS YR 4
FY Unduplicated Students							
Workforce Development courses	10,943	11,455	9,822	5,712	5,938	-45.7%	4.0%
Contract Training courses	5,045	5,099	4,398	3,075	3,212	-36.3%	4.5%
Industry-Based Certification courses	5,270	5,531	4,566	3,115	3,396	-35.6%	9.0%
Adult Basic Educ., ESOL, Literacy courses	5,942	5,798	5,027	4,673	4,384	-26.2%	-6.2%
All Specifically Grant-Funded programs/courses	6467	NA	5,867	5,046	4,788	-26.0%	-5.1%
Apprenticeship Programs	991	1027	1,087	737	884	-10.8%	19.9%
Allied Health/Health Careers courses	1,099	1,072	868	683	804	-26.8%	17.7%

OUTPUT INDICATORS (CREDIT PROGRAMS)	YR 1	YR 2	YR 3	YR 4	YR 5	CHANGE ^	
FALL-TO-FALL NEW STUDENT RETENTION RATES	FALL 2017	FALL 2018	FALL 2019	FALL 2020	FALL 2021	YR 5 VS YR 1	YR 5 VS YR 4
All New Students	64.7%	65.6%	64.3%	61.5%	65.9%	1.2%	4.4%
Developmental Students	63.7%	62.2%	58.4%	55.6%	54.7%	-8.9%	-0.9%
College-Ready Students	66.4%	70.4%	70.5%	63.2%	68.9%	2.6%	5.7%
Pell Grant Recipients	66.7%	67.7%	68.7%	69.6%	71.3%	4.6%	1.7%
Began as Full-Time	74.8%	74.2%	74.2%	71.6%	74.6%	-0.2%	3.0%
Began as Part-Time	51.4%	54.8%	50.5%	45.8%	54.1%	2.7%	8.3%
Asian	74.9%	78.1%	74.4%	72.2%	73.9%	-1.0%	1.7%
Black	62.8%	62.7%	63.6%	59.2%	65.6%	2.8%	6.4%
Hispanic	63.8%	65.4%	63.6%	61.3%	66.5%	2.7%	5.2%
White	62.1%	62.1%	57.1%	57.3%	59.9%	-2.2%	2.6%
Multi-Race, Other, Unknown	53.6%	60.0%	65.6%	56.8%	52.2%	-1.4%	-4.6%

## PERFORMANCE MEASURES FOR MONTGOMERY COLLEGE

	YR 1	YR 2	YR 3	YR 4	YR 5	CHANGE ^	
FOUR-YEAR GRADUATION-TRANSFER RATES	ENTER FALL 2013	ENTER FALL 2014	ENTER FALL 2015	ENTER FALL 2016	ENTER FALL 2017	YR 5 VS YR 1	YR 5 VS YR 4
All New Students	48.2%	50.2%	50.7%	49.5%	52.8%	4.6%	3.3%
College-Ready	67.7%	69.8%	70.3%	70.0%	68.0%	0.3%	-2.0%
Developmental Completers	54.6%	51.8%	52.7%	49.1%	51.7%	-2.9%	2.6%
Developmental Non-Completers	23.3%	21.4%	21.6%	17.4%	15.3%	-8.0%	-2.1%
Pell Grant Recipients	42.1%	44.7%	48.2%	44.7%	52.3%	10.2%	7.6%
Asian	59.9%	63.3%	60.4%	62.9%	64.3%	4.4%	1.4%
Black	45.3%	46.2%	48.5%	45.3%	51.7%	6.4%	6.4%
Hispanic	38.0%	41.7%	43.7%	41.7%	46.3%	8.3%	4.6%
White	58.4%	59.3%	59.0%	60.9%	57.8%	-0.6%	-3.1%

	YR 1	YR 2	YR 3	YR 4	YR 5	CHANGE ^	
GRADUATION / AWARDS / TRANSFERS	FY18	FY19	FY20	FY21	FY22	YR 5 VS YR 1	YR 5 VS YR 4
Fiscal Year Graduates	2,723	2,922	2,900	3,018	2,877	5.7%	-4.7%
Fiscal Year Awards	2,885	3,082	3,033	3,136	2,992	3.7%	-4.6%
Associate Degrees	2,576	2,763	2,804	2,937	2,790	8.3%	-5.0%
Certificates	303	312	224	198	202	-33.3%	2.0%
TRANSFER TO FOUR-YEAR INSTITUTIONS							
MC Graduate	2,015	2,086	2,290	2,222	1,913	-5.1%	-13.9%
12+ Credits, but not Graduate	2,299	2,112	1,967	2,013	1,657	-27.9%	-17.7%

	YR 1	YR 2	YR 3	YR 4	YR 5	CHANGE ^	
DEVELOPMENTAL METRICS	FALL 2013	FALL 2014	FALL 2015	FALL 2016	FALL 2017	YR 5 VS YR 1	YR 5 VS YR 4
New Students Needing Developmental	2,922	2,746	2,823	2,477	2,165	-25.9%	-12.6%
Asian	235	233	276	198	177	-24.7%	-10.6%
Black	1,007	842	872	811	690	-31.5%	-14.9%
Hispanic	896	996	1,068	1,005	856	-4.5%	-14.8%
White	728	602	526	407	386	-47.0%	-5.2%
Completed Developmental in Four Years	1,867	1,677	1,694	1,525	1,284	-31.2%	-15.8%
New Students Needing Developmental Math	2,964	2,665	2,760	2,422	2,044	-31.0%	-15.6%
New Students Completing Developmental Math in Year 1	1,064	1,179	1,150	1,043	851	-20.0%	-18.4%

## PERFORMANCE MEASURES FOR MONTGOMERY COLLEGE

OUTPUT INDICATORS - WORKFORCE DEVELOPMENT & CONTINUING EDUCATION	YR 1	YR 2	YR 3	YR 4	YR 5	CHANGE ^	
COURSE / STUDENT SUCCESS RATES	FY18	FY19	FY20	FY21	FY22	YR 5 VS YR 1	YR 5 VS YR 4
Workforce Development Certificate Completers Students	3,378	2,623	2,515	2,041	2,076	-38.5%	1.7%
Course enrollments	4,908	3,924	5,185	3,095	3,276	-33.3%	5.8%
Selected Health Career Program Students Obtaining Certification-Percent Successful	92.0%	93.5%	96.8%	97.8%	99.0%	7.0%	1.2%
Percent Selected [ Other Programs ] Students Obtaining Certification	83.8%	87.2%	79.5%	91.6%	89.0%	5.2%	-2.6%
Number of WD&CE Students Subsequently Enrolled in Credit Courses	3,210	3,159	2,928	2,482	1,615	-49.7%	-34.9%
Percent Grant-funded Programs/Courses Students that Complete	70.5%	68.8%	63.8%	70.4%	72.1%	1.7%	1.7%
Percent Apprenticeship Program Completers within 4 Years	99.1%	98.7%	100.0%	100.0%	100.0%	0.9%	0.0%
Number of Apprenticeship Program Graduates	159	163	173	160	156	-1.9%	-2.5%

^Not on "Change" Columns

For whole numbers, change =((current-previous)/previous))

For percentages, change = (Year 5 - Year 1; Year 5 - Year 4)

## PERFORMANCE MEASURES FOR MONTGOMERY COLLEGE

### DEFINITIONS AND DESCRIPTIONS OF PERFORMANCE MEASURES

FISCAL YEAR ENROLLMENTS	
Fiscal Year Unduplicated Credit Students	Counting all credit students during a fiscal year (July 1 to June 30) but only counting each student one time regardless of how many terms/semesters she attends
Fiscal Year Unduplicated Students in WD&CE	Counting all students enrolled in Workforce Development courses during a fiscal year, but only counting each student one time regardless of how many courses she takes.
Fiscal Year Unduplicated Credit + WD&CE Students	Counting all students enrolled during the year but only counting each student one time even if she took credit and WD&CE courses and is included in their totals.
Fiscal Year FTEs for Credit Students	FTEs (*full-time equivalent students*) are computed by dividing hours of enrollment by 30-the rationale being that a full-time student would take 30 credits (credit hours) in a year
Fiscal Year FTEs for WD&CE Students	

FALL SEMESTER CREDIT STUDENTS	
Students enrolled in *for-college-credit* courses, including *preparatory or developmental* courses designed to bring students up to college-level	
New to College	Students who are new to any college
Recent MCPS Graduates	Students who graduates from an MCPS high school in the latest spring or summer
Reason for Attending	On the application for admission, students are asked their *primary reason for attending*
	Degree Seeking
	Transfer
	Early Placement
	Certificate Seeking
	Continuing Education
	Personal Interest
	MD Dream Act
	Other
Continuing/Returning	Students who have attended MC previously - last semester/term or several terms ago.
Transfer-In or "Visiting"	Students transferring-in or just taking one or two courses to transfer-back to their home college
Dual Enrollment - MC and High School	Students still attending high school who take one or more courses at MC
Attending Full-Time	Students paying for 12 hours or more (not necessarily *credits*) in the semester
Average Hours Enrolled	
Receiving Pell Grants	Pell Grants are provided to students who complete the financial aid application process and qualify for need-based Pell Grants; this program is for financially very needy students.
Receiving any Financial Aid	



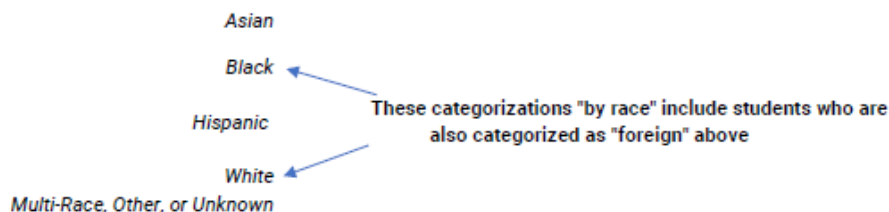
## PERFORMANCE MEASURES FOR MONTGOMERY COLLEGE

### New-Needing "Preparatory" Coursework

*These are students who are new-to-any-college and need developmental coursework in reading, English, or mathematics, or English for non-native speakers of English.*

### "Foreign" by NCES definitions

*The federal government considers "Foreign" as a Race/Ethnicity category, but it is removed from the list below. These are students not eligible for federal financial aid because their visa status does not make them eligible for permanent or long-term residence in the U.S.*



## GRADUATION / AWARDS / TRANSFERS

### Fiscal Year Graduates

*The number of students earning an Associate Degree or a Certificate in a fiscal year are reported here but only counted once, regardless of how many "Awards" they received*

### Fiscal Year Awards

*The total number of Degrees and Certificates issued during a fiscal year - some graduates received multiple awards*

#### Associates Degrees

#### Certificates

*The number of students who attended MC during the fiscal year and transferred during that year or the following fall semester*

### Transfer to 4-Year Institutions

#### MC Graduate

#### 12+ Credits, but not Graduate

*The number of new-to-college students in a particular fall semester assessed as needing developmental coursework*

## DEVELOPMENTAL METRICS

### New Students Needing Developmental

*The number of new-to-college students in a particular fall semester assessed as needing developmental coursework*

### Completed Developmental in Four Years

*The number of those (above) who completed their developmental courses within four years*

### New Students Needing Developmental Math

*The number of new-to-college students in a particular fall semester assessed as needing developmental mathematics courses*

### New Students Completing Developmental Math in Year 1

*The number of those (mathematics) students who completed developmental mathematics within one year of entry to the College*

---

## PERFORMANCE MEASURES FOR MONTGOMERY COLLEGE

### OUTPUT INDICATORS - WORKFORCE DEVELOPMENT & CONTINUING EDUCATION

#### COURSE / STUDENT SUCCESS RATES

Workforce Developmenta Certificate Completers - Students Courses	<i>The number of students and number of courses completed by students in workforce developmental courses. Only FY16 data are currently available.</i>
Selected Health Career Program Students Obtaining Certification-Percent Successful	<i>The percent of students who pass certification or licensure exams in health career programs</i>
Percent Selected (Other Programs) Students Obtaining Certification	<i>The percent of students who pass certification or licensure exams in other programs for which examinations are available</i>
Number of WD&CE Students Subsequently Enrolled in Credit Courses	<i>The number of WD&amp;CE studnets in a two-year period who subsequently enroll in credit courses within the next two-year period</i>
Percent Grant-funded Programs/Courses Students that Complete	<i>The percent of students who successfully complete specific grant-funded programs and the number of courses they took</i>
Percent Apprenticeship Program Completers within 4 years	<i>The percent of students who successfully completed an apprenticeship program within four years of initial enrollment</i>
Number of Apprenticeship Program Graduates	<i>The number of graduates of apprenticeship programs in a fiscal year</i>

#### NOTES ON PERFORMANCE MEASURES FOR THE 2018 ACADEMIC YEAR

*This is the first year of an expanded set of Performance Measures. The intent was to utilize data that were previously compiled for existing accountability reporting, e.g., in the Performance Accountability Report for the Maryland Higher Education Commission. However, the College became aware that some of these measures were not disaggregated as finitely as was thought, and recreating those data sets to obtain the additional detail was not possible or will require additional time. Additionally, the construction of some measures for the College's WD&CE unit require data not previously systematically collected, so some "redesign" of a few measures is being provided here and more data collection will occur for future years' reporting.*





# Maryland-National Capital Park and Planning Commission

## APPROVED FY24 BUDGET

\$191,760,197

## FULL TIME EQUIVALENTS

1,135.13

## MISSION STATEMENT

The Maryland-National Capital Park and Planning Commission (M-NCPPC) in Montgomery County manages physical growth and plans communities; protects and stewards natural, cultural, and historical resources; and provides leisure and recreational experiences.

## BUDGET OVERVIEW

### Park Fund

The FY24 Approved Budget is \$130,531,368 including debt service of \$7,165,062, with an associated real property tax rate of \$0.0650 per \$100 of assessed value and a personal property tax rate of \$0.1625 per \$100 of assessed value for the Park Fund.

### Administration Fund

The FY24 Approved Budget is \$40,023,436, with an associated real property tax rate of \$0.0206 per \$100 of assessed value and a personal property tax rate of \$0.0515 per \$100 of assessed value for the Administration Fund.

### Advance Land Acquisition (ALA) Debt Service

The FY24 Approved Budget is \$123,600, with an associated real property tax rate of \$0.0010 per \$100 of assessed value and a personal property tax rate of \$0.0025 per \$100 of assessed value for ALA debt service.

### Grant Fund

The FY24 Approved Budget is \$550,000; \$400,000 of which is associated with the Park Fund and \$150,000 of which is associated with the Administration Fund.

### Enterprise Fund

---

The FY24 Approved Budget is \$10,833,205.

## Property Management Fund

The FY24 Approved Budget is \$1,757,600.

## Special Revenue Funds

The FY24 Approved Budget is \$7,940,988.

## CIP Current Revenue

In addition, this department's Capital Improvements Program (CIP) requires Current Revenue Funding.

## COUNTY PRIORITY OUTCOMES

While this program area supports all seven of the County Executive's Priority Outcomes, the following are emphasized:

- ◆ Thriving Youth and Families
- ◆ A Growing Economy
- ◆ A Greener County
- ◆ Easier Commutes
- ◆ An Affordable, Welcoming County for a Lifetime
- ◆ Safe Neighborhoods
- ◆ Effective, Sustainable Government

## PROGRAM CONTACTS

Contact Katie Knaupe of the Maryland-National Capital Park and Planning Commission at 301.454.1742 or Katherine Bryant-Higgins of the Office of Management and Budget at 240.777.2764 for more information regarding this agency's operating budget.

## BUDGET SUMMARY

	Actual FY22	Budget FY23	Estimate FY23	Approved FY24	%Chg Bud/App
ADMINISTRATION FUND					
EXPENDITURES					
Salaries and Wages	0	0	0	0	—
Employee Benefits	0	0	0	0	—
<b>Administration Fund Personnel Costs</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>—</b>
Operating Expenses	32,895,164	36,847,696	36,847,696	40,023,436	8.6 %

## BUDGET SUMMARY

	Actual FY22	Budget FY23	Estimate FY23	Approved FY24	%Chg Bud/App
<b>Administration Fund Expenditures</b>	<b>32,895,164</b>	<b>36,847,696</b>	<b>36,847,696</b>	<b>40,023,436</b>	<b>8.6 %</b>
PERSONNEL					
Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
FTEs	191.10	190.48	190.48	191.23	0.4 %
REVENUES					
Property Tax	31,698,307	36,126,506	35,711,427	39,760,684	10.1 %
User Fees	355,382	204,700	204,700	212,200	3.7 %
Intergovernmental	442,766	428,100	428,100	449,505	5.0 %
Investment Income	(78,593)	10,000	10,000	10,000	—
Miscellaneous	865	0	0	0	—
<b>Administration Fund Revenues</b>	<b>32,418,727</b>	<b>36,769,306</b>	<b>36,354,227</b>	<b>40,432,389</b>	<b>10.0 %</b>

### PARK FUND

#### EXPENDITURES

Salaries and Wages	0	0	0	0	—
Employee Benefits	0	0	0	0	—
<b>Park Fund Personnel Costs</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>—</b>
Operating Expenses	108,694,292	117,024,459	117,024,459	123,366,306	5.4 %
Debt Service Other	6,033,558	6,572,019	6,572,019	7,165,062	9.0 %
<b>Park Fund Expenditures</b>	<b>114,727,850</b>	<b>123,596,478</b>	<b>123,596,478</b>	<b>130,531,368</b>	<b>5.6 %</b>

#### PERSONNEL

Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
FTEs	766.80	779.20	779.20	783.20	0.5 %

#### REVENUES

Property Tax	101,285,886	115,985,098	114,652,474	125,458,469	8.2 %
Facility User Fees	3,454,686	3,163,663	3,163,663	3,549,101	12.2 %
Intergovernmental	3,808,475	3,897,355	3,897,355	4,138,538	6.2 %
Miscellaneous	53,259	55,500	55,500	55,500	—
Investment Income	(151,489)	5,000	5,000	10,000	100.0 %
Investment Income: CIP	802	10,000	10,000	10,000	—
<b>Park Fund Revenues</b>	<b>108,451,619</b>	<b>123,116,616</b>	<b>121,783,992</b>	<b>133,221,608</b>	<b>8.2 %</b>

### ALA DEBT SERVICE FUND

#### EXPENDITURES

Salaries and Wages	0	0	0	0	—
Employee Benefits	0	0	0	0	—
<b>ALA Debt Service Fund Personnel Costs</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>—</b>

## BUDGET SUMMARY

	Actual FY22	Budget FY23	Estimate FY23	Approved FY24	%Chg Bud/App
Debt Service Other	133,550	132,550	132,550	123,600	-6.8 %
<b>ALA Debt Service Fund Expenditures</b>	<b>133,550</b>	<b>132,550</b>	<b>132,550</b>	<b>123,600</b>	<b>-6.8 %</b>
PERSONNEL					
Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
FTEs	0.00	0.00	0.00	0.00	—
REVENUES					
Property Tax	2,109,635	2,197,763	2,174,927	2,233,122	1.6 %
<b>ALA Debt Service Fund Revenues</b>	<b>2,109,635</b>	<b>2,197,763</b>	<b>2,174,927</b>	<b>2,233,122</b>	<b>1.6 %</b>
<b>GRANT FUND M-NCPPC</b>					
EXPENDITURES					
Salaries and Wages	0	0	0	0	—
Employee Benefits	0	0	0	0	—
<b>Grant Fund M-NCPPC Personnel Costs</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>—</b>
Operating Expenses	121,823	550,000	550,000	550,000	—
<b>Grant Fund M-NCPPC Expenditures</b>	<b>121,823</b>	<b>550,000</b>	<b>550,000</b>	<b>550,000</b>	<b>—</b>
PERSONNEL					
Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
FTEs	0.00	0.00	0.00	0.00	—
REVENUES					
Administration Fund Grants	25,961	150,000	150,000	150,000	—
Park Fund Grants	95,862	400,000	400,000	400,000	—
<b>Grant Fund M-NCPPC Revenues</b>	<b>121,823</b>	<b>550,000</b>	<b>550,000</b>	<b>550,000</b>	<b>—</b>
<b>ENTERPRISE FUND</b>					
EXPENDITURES					
Salaries and Wages	0	0	0	0	—
Employee Benefits	0	0	0	0	—
<b>Enterprise Fund Personnel Costs</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>—</b>
Operating Expenses	8,739,209	10,613,078	10,268,688	10,833,205	2.1 %
<b>Enterprise Fund Expenditures</b>	<b>8,739,209</b>	<b>10,613,078</b>	<b>10,268,688</b>	<b>10,833,205</b>	<b>2.1 %</b>
PERSONNEL					
Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
FTEs	121.30	121.10	121.10	117.10	-3.3 %
REVENUES					
Fees and Charges	7,196,344	7,165,394	6,920,492	7,154,258	-0.2 %

## BUDGET SUMMARY

	Actual FY22	Budget FY23	Estimate FY23	Approved FY24	%Chg Bud/App
Merchandise Sales	589,719	870,750	759,300	776,150	-10.9 %
Rentals	4,069,040	3,692,046	3,742,802	3,784,128	2.5 %
Intergovernmental	842	0	0	0	—
Non-Operating Revenues/Interest	(173,850)	15,000	15,000	15,000	—
Miscellaneous	803,247	800,496	839,297	829,616	3.6 %
<b>Enterprise Fund Revenues</b>	<b>12,485,342</b>	<b>12,543,686</b>	<b>12,276,891</b>	<b>12,559,152</b>	<b>0.1 %</b>

### PROP MGMT M-NCPPC

#### EXPENDITURES

Salaries and Wages	0	0	0	0	—
Employee Benefits	0	0	0	0	—
<b>Prop Mgmt M-NCPPC Personnel Costs</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>—</b>
Operating Expenses	1,648,804	1,737,800	1,737,800	1,757,600	1.1 %
<b>Prop Mgmt M-NCPPC Expenditures</b>	<b>1,648,804</b>	<b>1,737,800</b>	<b>1,737,800</b>	<b>1,757,600</b>	<b>1.1 %</b>

#### PERSONNEL

Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
FTEs	5.80	5.80	5.80	5.80	—

#### REVENUES

Miscellaneous	12,515	0	0	0	—
Rental Income	1,737,876	1,736,800	1,736,800	1,556,600	-10.4 %
Investment Income	(12,183)	1,000	1,000	1,000	—
Other Intergovernmental	911	0	0	0	—
<b>Prop Mgmt M-NCPPC Revenues</b>	<b>1,739,119</b>	<b>1,737,800</b>	<b>1,737,800</b>	<b>1,557,600</b>	<b>-10.4 %</b>

### SPECIAL REVENUE FUNDS

#### EXPENDITURES

Salaries and Wages	0	0	0	0	—
Employee Benefits	0	0	0	0	—
<b>Special Revenue Funds Personnel Costs</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>—</b>
Operating Expenses	6,106,316	7,330,040	7,262,273	7,940,988	8.3 %
<b>Special Revenue Funds Expenditures</b>	<b>6,106,316</b>	<b>7,330,040</b>	<b>7,262,273</b>	<b>7,940,988</b>	<b>8.3 %</b>

#### PERSONNEL

Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
FTEs	38.25	37.80	37.80	37.80	—

#### REVENUES

Service Charges	3,727,406	3,244,989	3,038,400	3,352,200	3.3 %
Intergovernmental	376,791	229,960	269,630	426,998	85.7 %

## BUDGET SUMMARY

	Actual FY22	Budget FY23	Estimate FY23	Approved FY24	%Chg Bud/App
Miscellaneous	617,295	325,407	583,040	562,600	72.9 %
Investment Income	(60,196)	3,400	3,193	6,000	76.5 %
<b>Special Revenue Funds Revenues</b>	<b>4,661,296</b>	<b>3,803,756</b>	<b>3,894,263</b>	<b>4,347,798</b>	<b>14.3 %</b>

## DEPARTMENT TOTALS

<b>Total Expenditures</b>	<b>164,372,716</b>	<b>180,807,642</b>	<b>180,395,485</b>	<b>191,760,197</b>	<b>6.1 %</b>
<b>Total Full-Time Positions</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>—</b>
<b>Total Part-Time Positions</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>—</b>
<b>Total FTEs</b>	<b>1,123.25</b>	<b>1,134.38</b>	<b>1,134.38</b>	<b>1,135.13</b>	<b>0.1 %</b>
<b>Total Revenues</b>	<b>161,987,561</b>	<b>180,718,927</b>	<b>178,772,100</b>	<b>194,901,669</b>	<b>7.8 %</b>



# Housing Opportunities Commission

## MISSION STATEMENT

The mission of the Housing Opportunities Commission (HOC) is to provide affordable and supportive housing services that enhance the lives of low- and moderate-income families and individuals throughout Montgomery County, Maryland, so that:

- no one in the County lives in substandard housing;
- families and communities are strengthened;
- an efficient and productive environment that fosters trust, open communication, and mutual respect is established; and
- advocates, providers, and community members can collaborate to maintain support for all the work of the Commission.

## BUDGET OVERVIEW

Complete information regarding the budget of the HOC is available by contacting the Legislative and Public Affairs Division of the Commission at 240.627.9400. Copies of the budget are available online at [www.hocmc.org](http://www.hocmc.org).

The FY24 Approved appropriation in the Non-Departmental Account for services to be provided by the HOC is \$7,972,501. The Department of Finance reflects the amount as a transfer in the County's financial statements. This amount represents an increase of \$339,333 from the FY23 Approved budget of \$7,633,168.

In addition, this department's Capital Improvements Program (CIP) requires Current Revenue funding.

## PROGRAM CONTACTS

Contact Terri Fowler of the Housing Opportunities Commission at 240.627.9507 or Anita Aryeetey of the Office of Management and Budget at 240.777.2784 for more information regarding this agency's operating budget.

---

THIS PAGE INTENTIONALLY LEFT BLANK





# Revenue Authority

## MISSION STATEMENT

The purpose of the Montgomery County Revenue Authority is to own and operate self-sustaining projects to support the County's education, economic development, human services, recreation, and transportation needs through enterprises conducted within its authority as a public corporation. To accomplish its goals, the Revenue Authority engages in activities to:

- construct, improve, equip, furnish, and maintain projects devoted wholly or partially for the public good, use, or general welfare;
- initiate public projects designed to stimulate employment or economic growth;
- develop and operate recreational facilities in the County; and
- assist in financing County government projects through the issuance of Revenue Authority bonds or other debt.

## Agency Description

The Revenue Authority is an instrumentality of Montgomery County and a public corporation created in accordance with State law in 1957 to construct and operate a variety of self-supporting projects. In 1992, State legislation authorized Montgomery County to establish the Revenue Authority in local law. In December 1992, the County Council enacted legislation that recreated the Revenue Authority in local law (Montgomery County Code, Chapter 42), and the operations of the existing Authority were assumed. The Revenue Authority Board of Directors consists of six members, five of whom serve five-year staggered terms, and are appointed by the County Executive, subject to confirmation by the County Council. In 1998, the County Council amended County Code, Chapter 42 to add the Chief Administrative Officer (CAO) to the Board as a non-voting member. The Revenue Authority is authorized to issue its own revenue bonds which are repaid solely from funds of, and revenues received by, the Authority. General tax receipts are not used for either the retirement of debt for projects developed and operated by the Authority or for the Authority's operating costs. Authority projects and debt are tax-exempt under State law unless declared taxable by the Authority. The Revenue Authority publishes an annual report, and is required to publish its annual budget by May 1st of each year.

## Budgetary Requirements

The six-year Capital Improvements Program (CIP) of the Revenue Authority is subject to Executive review and Council approval, with further Executive approval required prior to the start of any specific project. Operating costs of maintaining, preparing, and operating Revenue Authority projects, including payment of principal and interest on bonds issued, are funded from rates, tolls, rents, and charges to users of its projects, such as golf course fees. The Revenue Authority Board of Directors reviews Operating Budget recommendations of its staff during April, publishes its budget by May 1st, and adopts an Operating Budget for the forthcoming fiscal year by July 1st.

## PROGRAM CONTACTS

---

Contact Keith Miller, Chief Executive Officer of the Revenue Authority at 301.762.9080 or Abdul Rauf of the Office of Management and Budget at 240.777.2766 for more information regarding this agency's operating budget.



# WSSC Water

## MISSION STATEMENT

The Washington Suburban Sanitary Commission (WSSC Water) is a bi-county governmental agency established in 1918 by an Act of the Maryland General Assembly. It is charged with the responsibility of providing water and sanitary sewer service within the Washington Suburban Sanitary District, which includes most of Montgomery and Prince George's Counties. In Montgomery County, only the Town of Poolesville and portions of the City of Rockville are outside of the District.

## WSSC WATER'S PROPOSED BUDGET

The total approved FY24 Operating Budget for the Washington Suburban Sanitary Commission is \$931,182,000, an increase of \$66,576,000, or 7.7 percent from the FY23 approved budget of \$864,606,000. The total approved FY24 Capital Budget is \$683,069,000, an increase of \$78,287,000, or 12.9 percent, from the FY23 approved budget of \$604,782,000.

WSSC Water's approved budget is not detailed in this document. The Commission's budget can be obtained from WSSC's Budget Group at the WSSC Headquarters Building, 14501 Sweitzer Lane, Laurel, Maryland 20707 (phone 301.206.8110) or from their website at <https://www.wsscwater.com/fin>.

## PROGRAM CONTACTS

Contact Letitia Carolina-Powell of the WSSC Water at 301.206.8379 or Richard H. Harris of the Office of Management and Budget at 240.777.2795 for more information regarding this agency's operating budget.

---

THIS PAGE INTENTIONALLY LEFT BLANK



# County Council

## APPROVED FY24 BUDGET

\$16,778,016

## FULL TIME EQUIVALENTS

106.55

 MARLENE MICHAELSON, EXECUTIVE DIRECTOR

## MISSION STATEMENT

The mission of the County Council is to legislate for the peace, good government, health, safety, and welfare of Montgomery County and establish policies under which a system of public administration and finance provides services effectively, efficiently, and equitably.

## BUDGET OVERVIEW

The total approved FY24 Operating Budget for the County Council is \$16,778,016, an increase of \$1,105,765 or 7.06 percent from the FY23 Approved Budget of \$15,672,251. Personnel Costs comprise 90.54 percent of the budget for 124 full-time position(s) and one part-time position(s), and a total of 106.55 FTEs. Total FTEs may include seasonal or temporary positions and may also reflect workforce charged to or from other departments or funds. Operating Expenses account for the remaining 9.46 percent of the FY24 budget.

Consistent with the County Charter, the County Executive makes recommendations on the operating budget for all County departments, offices, and agencies. However, recognizing the Charter-defined roles, the County Executive defers significantly to Legislative and Judicial Branch agencies. Questions regarding the approved budgets for Legislative Branch departments should be directed to Sandra Marin, 240-777-7923.

## PROGRAM CONTACTS

Contact Sandra Marin of the County Council at 240.777.7923 or Grace Pedersen of the Office of Management and Budget at 240.773.1088 for more information regarding this department's operating budget.

## PROGRAM DESCRIPTIONS

### Council Staff Operations

Council Staff Operations is responsible for four activities in support of the Council: Legislative Program, Planning, and Budget; Legislative Information Services and Council Communications Office; Office of the Clerk of the Council; and Administration.

Legislative Program, Planning, and Budget staff perform research and analysis on issues before the Council and prepare written reports and recommendations for all agenda items at Council sessions and Committee meetings. Staff also respond to requests

from individual Councilmembers for research, legal advice, and data relevant to their work program. Staff draft legislation and resolutions for Council action; analyze reports, bills, plans, and budgets forwarded to the Council by the County Executive and County agencies; and advise Councilmembers on issues related to the Council work program. Personnel in this unit provide staffing for the Charter Review Commission and other groups created by the Council and represent the Council at meetings held on issues before the Council.

Legislative Information Services and Council Communications Office staff perform the public relations function of the Council. In order to facilitate two-way communication between the Council and County residents, staff prepare informational materials, serve as first-line telephone contact with the public, provide information about the legislative process, update the Council's website, and produce programs for the County's cable channel. Staff inform Councilmembers of the views of citizens through a correspondence control system, telephone tabulation system, and documentation of petitions. Legislative Information Services arranges for and provides notice of public hearings, and assembles packets of background material for Councilmembers, the press, and the public.

The Office of the Clerk of the Council prepares and maintains all official records of the Council; attends meetings of the Council; writes minutes; processes resolutions and legislation; prepares Council and Committee agendas; arranges for both regular and special meetings; and tracks sunset, expiration, and deadline dates of legislation and regulations.

Administration performs the Council's personnel, procurement, payroll, and budgetary functions; provides supervision; manages the automation system for the legislative branch; monitors inventory and office space; coordinates program issues; and serves as the liaison between Councilmembers and program staff. The staff in this unit contribute to the Legislative Program, Planning, and Budget work program. The administrative staff also provide staff orientation, training for the automation and telephone systems, backup support for all programs, volunteer coordination, and receptionist coverage for Councilmember offices.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>6,589,983</b>	<b>44.55</b>
Shift: Personnel Costs from Cable Fund to General Fund	110,270	1.00
Shift: Cable Fund Adjustment to the General Fund	42,341	0.00
Increase Cost: Advertising Expenditures	368	0.00
Re-align: One-time Budget Adjustment to Reflect Higher than Expected Vacant Positions	(280,000)	0.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	853,054	0.00
<b>FY24 Approved</b>	<b>7,316,016</b>	<b>45.55</b>

## Councilmember Offices

The eleven elected County Councilmembers enact all local laws, oversee zoning and planning, appropriate funding for the budgets of public agencies, establish spending affordability guidelines, set property tax rates, and meet as the County Board of Health. The Council holds regular weekly sessions, and conducts public hearings and work sessions throughout the year. Each Councilmember serves on two of the following seven Council Committees: Education and Culture; Economic Development; Government Operations and Fiscal Policy; Health and Human Services; Planning, Housing, and Parks; Public Safety; and Transportation and Environment. Seven Councilmembers are elected by district, and four are elected Countywide. Councilmembers have staffs which are responsible for carrying out their work programs. The County Charter provides for a Confidential Aide for each Councilmember. Staff may consist of interns, analysts, legislative services coordinators, legislative senior aides, and other

administrative personnel.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>9,082,268</b>	<b>65.50</b>
Decrease Cost: Remove 4.5 FTE that are Inactive due to Councilmember Office Transitions	(150,201)	(4.50)
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	529,933	0.00
<b>FY24 Approved</b>	<b>9,462,000</b>	<b>61.00</b>

## BUDGET SUMMARY

	Actual FY22	Budget FY23	Estimate FY23	Approved FY24	%Chg Bud/App
COUNTY GENERAL FUND					
EXPENDITURES					
Salaries and Wages	8,628,225	11,200,486	11,250,107	11,968,411	6.9 %
Employee Benefits	2,302,206	2,951,437	2,951,437	3,222,274	9.2 %
<b>County General Fund Personnel Costs</b>	<b>10,930,431</b>	<b>14,151,923</b>	<b>14,201,544</b>	<b>15,190,685</b>	<b>7.3 %</b>
Operating Expenses	1,025,674	1,520,328	1,520,328	1,587,331	4.4 %
Capital Outlay	3,008	0	0	0	—
<b>County General Fund Expenditures</b>	<b>11,959,113</b>	<b>15,672,251</b>	<b>15,721,872</b>	<b>16,778,016</b>	<b>7.1 %</b>
PERSONNEL					
Full-Time	94	127	127	124	-2.4 %
Part-Time	9	2	2	1	-50.0 %
FTEs	87.83	110.05	110.05	106.55	-3.2 %
<b>County General Fund Revenues</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>—</b>

## FY24 APPROVED CHANGES

	Expenditures	FTEs
COUNTY GENERAL FUND		
<b>FY23 ORIGINAL APPROPRIATION</b>	<b>15,672,251</b>	<b>110.05</b>
<b><u>Other Adjustments (with no service impacts)</u></b>		
Increase Cost: Annualization of FY23 Lapsed Positions	859,502	0.00
Increase Cost: Annualization of FY23 Compensation Increases	549,564	0.00
Increase Cost: FY24 Compensation Adjustment	356,551	0.00
Shift: Personnel Costs from Cable Fund to General Fund [Council Staff Operations]	110,270	1.00
Shift: Cable Fund Adjustment to the General Fund [Council Staff Operations]	42,341	0.00
Increase Cost: Printing and Mail	24,294	0.00
Increase Cost: Advertising Expenditures [Council Staff Operations]	368	0.00
Decrease Cost: Retirement Adjustment	(6,924)	0.00
Decrease Cost: Remove 4.5 FTE that are Inactive due to Councilmember Office Transitions [Councilmember Offices]	(150,201)	(4.50)

## FY24 APPROVED CHANGES

	Expenditures	FTEs
Re-align: One-time Budget Adjustment to Reflect Higher than Expected Vacant Positions [Council Staff Operations]	(280,000)	0.00
Decrease Cost: Elimination of One-Time Items Approved in FY23	(400,000)	0.00
<b>FY24 APPROVED</b>	<b>16,778,016</b>	<b>106.55</b>

## PROGRAM SUMMARY

Program Name	FY23 APPR Expenditures	FY23 APPR FTEs	FY24 APPR Expenditures	FY24 APPR FTEs
Council Staff Operations	6,589,983	44.55	7,316,016	45.55
Councilmember Offices	9,082,268	65.50	9,462,000	61.00
<b>Total</b>	<b>15,672,251</b>	<b>110.05</b>	<b>16,778,016</b>	<b>106.55</b>

## CHARGES TO OTHER DEPARTMENTS

Charged Department	Charged Fund	FY23 Total\$	FY23 FTEs	FY24 Total\$	FY24 FTEs
<b>COUNTY GENERAL FUND</b>					
NDA - Legislative Branch Communications Outreach	General Fund	1,438,270	13.00	1,662,044	13.00
Cable Television Communications Plan	Cable TV	655,672	5.00	596,997	4.00
<b>Total</b>		<b>2,093,942</b>	<b>18.00</b>	<b>2,259,041</b>	<b>17.00</b>

## FUNDING PARAMETER ITEMS

CC APPROVED (\$000S)

Title	FY24	FY25	FY26	FY27	FY28	FY29
<b>COUNTY GENERAL FUND</b>						
<b>EXPENDITURES</b>						
<b>FY24 Approved</b>	<b>16,778</b>	<b>16,778</b>	<b>16,778</b>	<b>16,778</b>	<b>16,778</b>	<b>16,778</b>
No inflation or compensation change is included in outyear projections.						
<b>Restore One-Time Lapse Increase</b>	<b>0</b>	<b>280</b>	<b>280</b>	<b>280</b>	<b>280</b>	<b>280</b>
Restore One-Time Lapse Adjustment.						
<b>Labor Contracts</b>	<b>0</b>	<b>361</b>	<b>361</b>	<b>361</b>	<b>361</b>	<b>361</b>
These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items.						
<b>Subtotal Expenditures</b>	<b>16,778</b>	<b>17,419</b>	<b>17,419</b>	<b>17,419</b>	<b>17,419</b>	<b>17,419</b>





# Board of Appeals

## APPROVED FY24 BUDGET

\$644,915

## FULL TIME EQUIVALENTS

3.50

 BARBARA JAY, EXECUTIVE DIRECTOR

## MISSION STATEMENT

The mission of the Board of Appeals is to implement the flexibility provided by the Zoning Ordinance, as approved by the County Council, in a fair and equitable manner, and to assist County residents, irrespective of race, ethnicity, nativity, gender, disability, or other relevant demographic or socioeconomic characteristics, in understanding and participating in the variance, administrative appeal, special exception modification, and conditional use appeal processes.

## BUDGET OVERVIEW

The total approved FY24 Operating Budget for the Board of Appeals is \$644,915, an increase of \$40,106 or 6.63 percent from the FY23 Approved Budget of \$604,809. Personnel Costs comprise 94.36 percent of the budget for three full-time position(s) and no part-time position(s), and a total of 3.50 FTEs. Total FTEs may include seasonal or temporary positions and may also reflect workforce charged to or from other departments or funds. Operating Expenses account for the remaining 5.64 percent of the FY24 budget.

Consistent with the County Charter, the County Executive makes recommendations on the operating budget for all County departments, offices and agencies. However, recognizing the Charter-designed roles, the Executive defers significantly to the Legislative and Judicial Branch agencies. Questions regarding the approved budgets for Legislative Branch departments should be directed to Sandra Marin, 240-777-7923.

## COUNTY PRIORITY OUTCOMES

While this program area supports all seven of the County Executive's Priority Outcomes, the following is emphasized:



**Effective, Sustainable Government**

## PROGRAM CONTACTS

Contact Barbara Jay of the Board of Appeals at 240.777.6604 or Katherine Bryant-Higgins of the Office of Management and Budget at 240.777.2764 for more information regarding this department's operating budget.

## PROGRAM PERFORMANCE MEASURES

Performance measures for this department are included below (where applicable). The FY23 estimates reflect funding based on the FY23 Approved Budget. The FY24 and FY25 figures are performance targets based on the FY24 Approved Budget and funding for comparable service levels in FY25.

Measure	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
<b>Program Measures</b>					
Number of Administrative Appeals decided	6	1	5	5	5
Average days to issue written Administrative Appeals decisions (within 45 days of close of record unless extended) <sup>1</sup>	20	21	21	21	21
Number of Variances decided <sup>2</sup>	43	42	42	42	42
Average days to issue Variance decision (within 30 days of close of record unless extended) <sup>3</sup>	10	11	11	11	11
Number of Conditional Use cases decided <sup>4</sup>	0	2	2	2	2
Average days to issue Conditional Use decision (must issue within 30 days of voting on the matter unless extended)	n/a	17	17	17	17
Number of Circuit Court appeals processed	2	2	2	2	2
Number of Administrative Actions taken <sup>5</sup>	91	90	90	90	90

<sup>1</sup> Board of Appeals Rule 9.1 requires issuance of administrative appeal opinions within 45 days of close of record.

<sup>2</sup> The Board continues to see a large number of variances relative to past years.

<sup>3</sup> Board of Appeals Rule 9.1 requires issuance of variance opinions within 30 days of close of record.

<sup>4</sup> Outyear projections are based on YTD FY23 filings.

<sup>5</sup> Matters considered and/or decided at worksessions include, but are not limited to: preliminary motions in Administrative Appeals, requests for major modifications (following the issuance of a report and recommendation by the Office of Zoning and Administrative Hearings) and administrative modifications of existing special exceptions, requests for by-right hearings, requests for oral argument regarding appeals of conditional use decisions, requests for the revocation of special exceptions, requests for the reconsideration of earlier Board decisions, requests for show cause hearings, complaints regarding the operation of special exceptions, inspection reports from the Department of Permitting Services and the Department of Housing and Community Affairs regarding such complaints, and the submission of documents fulfilling various Board-imposed reporting requirements.

## PROGRAM DESCRIPTIONS

### ☀ Zoning Related Hearings and Administrative Appeals

The Board of Appeals hears requests for variances as provided in the Zoning Ordinance. Development standards for each zone are set by the Zoning Ordinance. Variances from these standards require approval by the Board. In addition, the Board hears appeals of conditional uses decided by the Hearing Examiner, as provided in the Zoning Ordinance. The Board of Appeals also holds hearings and rules on appeals from administrative actions of certain governmental departments and agencies, as provided in the County Code. Finally, the Board considers modifications to those special exceptions that were filed or approved before the October 30, 2014 changes to the Zoning Ordinance.

## BUDGET SUMMARY

	Actual FY22	Budget FY23	Estimate FY23	Approved FY24	%Chg Bud/App
--	----------------	----------------	------------------	------------------	-----------------

### COUNTY GENERAL FUND

## BUDGET SUMMARY

	Actual FY22	Budget FY23	Estimate FY23	Approved FY24	%Chg Bud/App
EXPENDITURES					
Salaries and Wages	443,036	454,250	454,056	491,301	8.2 %
Employee Benefits	105,401	109,269	109,032	117,267	7.3 %
<b>County General Fund Personnel Costs</b>	<b>548,437</b>	<b>563,519</b>	<b>563,088</b>	<b>608,568</b>	<b>8.0 %</b>
Operating Expenses	24,735	41,290	31,666	36,347	-12.0 %
<b>County General Fund Expenditures</b>	<b>573,172</b>	<b>604,809</b>	<b>594,754</b>	<b>644,915</b>	<b>6.6 %</b>
PERSONNEL					
Full-Time	3	3	3	3	—
Part-Time	0	0	0	0	—
FTEs	3.50	3.50	3.50	3.50	—
REVENUES					
Board of Appeals Fees	182,620	158,064	158,064	158,064	—
Other Charges/Fees	10,340	0	0	0	—
<b>County General Fund Revenues</b>	<b>192,960</b>	<b>158,064</b>	<b>158,064</b>	<b>158,064</b>	<b>—</b>

## FY24 APPROVED CHANGES

	Expenditures	FTEs
<b>COUNTY GENERAL FUND</b>		
<b>FY23 ORIGINAL APPROPRIATION</b>	<b>604,809</b>	<b>3.50</b>
<b><u>Other Adjustments (with no service impacts)</u></b>		
Increase Cost: FY24 Compensation Adjustment	23,204	0.00
Increase Cost: Annualization of FY23 Compensation Increases	15,087	0.00
Increase Cost: Annualization of FY23 Personnel Costs	7,606	0.00
Increase Cost: Printing and Mail	57	0.00
Decrease Cost: Retirement Adjustment	(848)	0.00
Decrease Cost: Elimination of One-Time Items Approved in FY23	(5,000)	0.00
<b>FY24 APPROVED</b>	<b>644,915</b>	<b>3.50</b>

## FUNDING PARAMETER ITEMS

CC APPROVED (\$000S)

Title	FY24	FY25	FY26	FY27	FY28	FY29
<b>COUNTY GENERAL FUND</b>						
<b>EXPENDITURES</b>						
<b>FY24 Approved</b>	<b>645</b>	<b>645</b>	<b>645</b>	<b>645</b>	<b>645</b>	<b>645</b>
No inflation or compensation change is included in outyear projections.						
<b>Labor Contracts</b>	<b>0</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>

---

## FUNDING PARAMETER ITEMS

CC APPROVED (\$000S)

Title	FY24	FY25	FY26	FY27	FY28	FY29
These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items.						
<b>Subtotal Expenditures</b>	<b>645</b>	<b>654</b>	<b>654</b>	<b>654</b>	<b>654</b>	<b>654</b>



# Inspector General

## APPROVED FY24 BUDGET

\$2,917,321

## FULL TIME EQUIVALENTS

19.00

 MEGAN DAVEY LIMARZI, INSPECTOR GENERAL

## MISSION STATEMENT

The mission of the Office of the Inspector General (OIG) is to promote the effectiveness and efficiency of programs and operations of County government and independent County agencies, prevent and detect fraud, waste, and abuse in government activities, and propose ways to increase the legal, fiscal, and ethical accountability of County government and County-funded agencies.

## BUDGET OVERVIEW

The total approved FY24 Operating Budget for the Office of Inspector General is \$2,917,321, an increase of \$404,921 or 16.12 percent from the FY23 Approved Budget of \$2,512,400. Personnel Costs comprise 95.30 percent of the budget for 19 full-time position(s) and no part-time position(s), and a total of 19.00 FTEs. Total FTEs may include seasonal or temporary positions and may also reflect workforce charged to or from other departments or funds. Operating Expenses account for the remaining 4.70 percent of the FY24 budget.


Consistent with the County Charter, the County Executive makes recommendations on the operating budget for all County departments, offices, and agencies. However, recognizing the Charter-defined roles, the County Executive defers significantly to Legislative and Judicial Branch agencies. Questions regarding the approved budgets for Legislative Branch departments should be directed to Sandra Marin, 240-777-7923.

## COUNTY PRIORITY OUTCOMES

While this program area supports all seven of the County Executive's Priority Outcomes, the following are emphasized:

-  **A Growing Economy**
-  **Effective, Sustainable Government**

## INITIATIVES

-  Continue to expand investigation capacity to allow the OIG to manage the requests for review of Montgomery County Public Schools in accordance with State legislation (Chapter 329 of 2020). Per Bill 11-19, the OIG will also leverage the new auditor positions added in FY23 to implement a systematic risk-based rotating group-by-group review of the internal accounting and contracting processes and controls used by each Department and principal office in the Executive Branch, as well as audit high-risk County contracts and agreements. Auditing the County's accounting and contracting processes on a recurring basis ensures that accounting/contracting programs are running effectively and efficiently.

## INNOVATIONS AND PRODUCTIVITY IMPROVEMENTS

- ★ Continued development of a mechanism to track savings and improvements identified through OIG audits, investigations, and referrals. Instituted a follow-up system for management to report on actual savings and improvements.
- ★ Implemented outreach programs to help educate County employees on how they can help the OIG to fight fraud, waste and abuse, and improve the effectiveness and efficiency of the programs and operations of the County government and independent County agencies.
- ★ Created a user-friendly online complaint submission form in English and Spanish to increase accessibility to the OIG for County employees and residents.
- ★ Implemented a case management system, automated complaint processing, audit program management, and investigatory engagements.
- ★ Implemented an internship program for both college students and people with disabilities to increase the impact of the OIG in the workplace. In partnership with the University of Maryland Shady Grove, the OIG hosted a student intern for 10 weeks in the summer of 2022. In the fall of 2022, the OIG began hosting an adult with disabilities as part of the County's Project Search program for another 10 weeks. Both interns contributed to the work of the office to a significant degree.

## PROGRAM CONTACTS

Contact Becky Bolat of the Office of Inspector General at 240.777.8243 or Grace Pedersen of the Office of Management and Budget at 240.773.1088 for more information regarding this department's operating budget.

## PROGRAM PERFORMANCE MEASURES

Performance measures for this department are included below (where applicable). The FY23 estimates reflect funding based on the FY23 Approved Budget. The FY24 and FY25 figures are performance targets based on the FY24 Approved Budget and funding for comparable service levels in FY25.

Measure	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
<b>Program Measures</b>					
Percent of initial inquiries (with no reports or memo) completed within 20 business days <sup>1</sup>	100%	100%	95%	95%	95%
Percent of audit/inspection/investigation reports completed within 8 months	71%	77%	75%	80%	80%
Percent of complaints reviewed and action initiated within 5 business days	97%	97%	95%	95%	95%
Number of audits or reviews of Principal Departments completed in current cycle (24 total to be completed in FY21-FY24 cycle)	0	2	3	4	5
Number of evaluations, inspections, or reviews of County programs and operations completed annually (the goal is two per year)	6	2	2	2	2

<sup>1</sup> The Office of Inspector General (OIG) either completed preliminary inquiry work without further comment, or reclassified the item for continuation as an audit, inspection, investigation, evaluation, or review.

## PROGRAM DESCRIPTIONS

### ★ Inspector General

The Inspector General conducts independent audits, reviews, and investigations; receives and investigates credible complaints; reports possible violations of the law to law enforcement or another appropriate organization; notifies the County Council and

County Executive of serious problems in programs; reviews legislation and regulations to strengthen controls and increase accountability; and submits reports with recommendations to appropriate officials. The Inspector General periodically conducts projects jointly with other government agencies and contractors.

## BUDGET SUMMARY

	Actual FY22	Budget FY23	Estimate FY23	Approved FY24	%Chg Bud/App
COUNTY GENERAL FUND					
EXPENDITURES					
Salaries and Wages	1,442,527	1,902,262	1,689,163	2,174,860	14.3 %
Employee Benefits	363,637	486,377	422,257	605,323	24.5 %
<b>County General Fund Personnel Costs</b>	<b>1,806,164</b>	<b>2,388,639</b>	<b>2,111,420</b>	<b>2,780,183</b>	<b>16.4 %</b>
Operating Expenses	76,144	123,761	362,624	137,138	10.8 %
<b>County General Fund Expenditures</b>	<b>1,882,308</b>	<b>2,512,400</b>	<b>2,474,044</b>	<b>2,917,321</b>	<b>16.1 %</b>
PERSONNEL					
Full-Time	13	17	17	19	11.8 %
Part-Time	0	0	0	0	—
FTEs	14.00	17.00	17.00	19.00	11.8 %

## FY24 APPROVED CHANGES

	Expenditures	FTEs
COUNTY GENERAL FUND		
	<b>FY23 ORIGINAL APPROPRIATION</b>	<b>2,512,400 17.00</b>
<b><u>Changes (with service impacts)</u></b>		
Enhance: Add staff to support MCPS Investigations, per Bill 11-19 [Inspector General]	214,017	2.00
<b><u>Other Adjustments (with no service impacts)</u></b>		
Increase Cost: Annualization of FY23 Lapsed Positions	94,860	0.00
Increase Cost: FY24 Compensation Adjustment	93,500	0.00
Increase Cost: Annualization of FY23 Compensation Increases	91,099	0.00
Increase Cost: Annualization of FY23 Personnel Costs	46,630	0.00
Increase Cost: Printing and Mail	2,975	0.00
Decrease Cost: Retirement Adjustment	(2,400)	0.00
Decrease Cost: Elimination of One-Time Items Approved in FY23	(5,760)	0.00
Re-align: One-time Budget Adjustment to Reflect Higher than Expected Vacant Positions [Inspector General]	(130,000)	0.00
	<b>FY24 APPROVED</b>	<b>2,917,321 19.00</b>

## FUNDING PARAMETER ITEMS

CC APPROVED (\$000S)

Title	FY24	FY25	FY26	FY27	FY28	FY29
-------	------	------	------	------	------	------

## FUNDING PARAMETER ITEMS

CC APPROVED (\$000S)

Title	FY24	FY25	FY26	FY27	FY28	FY29
<b>COUNTY GENERAL FUND</b>						
<b>EXPENDITURES</b>						
<b>FY24 Approved</b>	<b>2,917</b>	<b>2,917</b>	<b>2,917</b>	<b>2,917</b>	<b>2,917</b>	<b>2,917</b>
No inflation or compensation change is included in outyear projections.						
<b>Annualization of Positions Approved in FY24</b>	<b>0</b>	<b>89</b>	<b>89</b>	<b>89</b>	<b>89</b>	<b>89</b>
New positions in the FY24 budget are generally assumed to be filled at least two months after the fiscal year begins. Therefore, the above amounts reflect annualization of these positions in the outyears.						
<b>Elimination of One-Time Items Approved in FY24</b>	<b>0</b>	<b>(9)</b>	<b>(9)</b>	<b>(9)</b>	<b>(9)</b>	<b>(9)</b>
Items recommended for one-time funding in FY24, including new position's computer and furniture costs, will be eliminated from the base in the outyears.						
<b>Restore One-Time Lapse Adjustment</b>	<b>0</b>	<b>130</b>	<b>130</b>	<b>130</b>	<b>130</b>	<b>130</b>
Restore One-Time Lapse Adjustment.						
<b>Labor Contracts</b>	<b>0</b>	<b>60</b>	<b>60</b>	<b>60</b>	<b>60</b>	<b>60</b>
These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items.						
<b>Subtotal Expenditures</b>	<b>2,917</b>	<b>3,186</b>	<b>3,186</b>	<b>3,186</b>	<b>3,186</b>	<b>3,186</b>

## ANNUALIZATION OF FULL PERSONNEL COSTS

	FY24 Approved		FY25 Annualized	
	Expenditures	FTEs	Expenditures	FTEs
Add staff to support MCPS Investigations, per Bill 11-19	197,855	2.00	286,864	2.00
<b>Total</b>	<b>197,855</b>	<b>2.00</b>	<b>286,864</b>	<b>2.00</b>





# Legislative Oversight

## APPROVED FY24 BUDGET

\$2,366,474

## FULL TIME EQUIVALENTS

13.85

 CHRIS CIHLAR, DIRECTOR

## MISSION STATEMENT

The mission of the Office of Legislative Oversight (OLO) is to determine the effectiveness of legislation enacted by the County Council and to make findings and recommendations concerning the performance, management, and operation of programs and functions for which funds are appropriated or approved by the Council.

## BUDGET OVERVIEW

The total approved FY24 Operating Budget for the Office of Legislative Oversight is \$2,366,474, an increase of \$151,440 or 6.84 percent from the FY23 Approved Budget of \$2,215,034. Personnel Costs comprise 95.55 percent of the budget for 14 full-time position(s) and no part-time position(s), and a total of 13.85 FTEs. Total FTEs may include seasonal or temporary positions and may also reflect workforce charged to or from other departments or funds. Operating Expenses account for the remaining 4.45 percent of the FY24 budget.

Consistent with the County Charter, the County Executive makes recommendations on the operating budget for all County departments, offices, and agencies. However, recognizing the Charter-defined roles, the County Executive defers significantly to Legislative and Judicial Branch agencies. Questions regarding the approved budgets for Legislative Branch departments should be directed to Mary Jane Berry, 240-777-7930.

## COUNTY PRIORITY OUTCOMES

While this program area supports all seven of the County Executive's Priority Outcomes, the following is emphasized:

 **Effective, Sustainable Government**

## PROGRAM CONTACTS

Contact Blaise DeFazio of the Office of Legislative Oversight at 240.777.7983 or Grace Pedersen of the Office of Management and Budget at 240.773.1088 for more information regarding this department's operating budget.

## PROGRAM DESCRIPTIONS

## Legislative Oversight

The Office of Legislative Oversight (OLO) conducts program evaluations, base budget reviews, and other special studies in accordance with a Council-approved work program. OLO studies the effectiveness of legislation enacted by the Council and makes findings and recommendations concerning the performance, management, and operation of programs and functions for which funds are approved or appropriated by the Council. In addition, OLO is the designated administrator for the Council's audit contracts, as required under Section 315 of the County Charter, and is responsible for preparing economic, racial equity and social justice, and climate impact statements for all proposed County legislation. Also, OLO is responsible for preparing racial equity and social justice impact statements for zoning text amendments.

### BUDGET SUMMARY

	Actual FY22	Budget FY23	Estimate FY23	Approved FY24	%Chg Bud/App
<b>COUNTY GENERAL FUND</b>					
<b>EXPENDITURES</b>					
Salaries and Wages	1,576,247	1,715,354	1,736,336	1,816,250	5.9 %
Employee Benefits	419,666	408,240	413,048	444,883	9.0 %
<b>County General Fund Personnel Costs</b>	<b>1,995,913</b>	<b>2,123,594</b>	<b>2,149,384</b>	<b>2,261,133</b>	<b>6.5 %</b>
Operating Expenses	18,337	91,440	91,440	105,341	15.2 %
Capital Outlay	9,940	0	0	0	—
<b>County General Fund Expenditures</b>	<b>2,024,190</b>	<b>2,215,034</b>	<b>2,240,824</b>	<b>2,366,474</b>	<b>6.8 %</b>
<b>PERSONNEL</b>					
Full-Time	14	14	14	14	—
Part-Time	0	0	0	0	—
FTEs	13.67	13.85	13.85	13.85	—

### FY24 APPROVED CHANGES

	Expenditures	FTEs
<b>COUNTY GENERAL FUND</b>		
<b>FY23 ORIGINAL APPROPRIATION</b>	<b>2,215,034</b>	<b>13.85</b>
<b><u>Other Adjustments (with no service impacts)</u></b>		
Increase Cost: Annualization of FY23 Compensation Increases	89,691	0.00
Increase Cost: FY24 Compensation Adjustment	60,857	0.00
Increase Cost: Annualization of FY23 Operating Expenses	13,637	0.00
Increase Cost: Retirement Adjustment	628	0.00
Increase Cost: Printing and Mail	264	0.00
Decrease Cost: Annualization of FY23 Personnel Costs	(13,637)	0.00
<b>FY24 APPROVED</b>	<b>2,366,474</b>	<b>13.85</b>

## CHARGES TO OTHER DEPARTMENTS

Charged Department	Charged Fund	FY23 Total\$	FY23 FTEs	FY24 Total\$	FY24 FTEs
<b>COUNTY GENERAL FUND</b>					
NDA - Independent Audit	General Fund	28,012	0.15	30,222	0.15

## FUNDING PARAMETER ITEMS

CC APPROVED (\$000S)

Title	FY24	FY25	FY26	FY27	FY28	FY29
<b>COUNTY GENERAL FUND</b>						
<b>EXPENDITURES</b>						
<b>FY24 Approved</b>	<b>2,366</b>	<b>2,366</b>	<b>2,366</b>	<b>2,366</b>	<b>2,366</b>	<b>2,366</b>
No inflation or compensation change is included in outyear projections.						
<b>Labor Contracts</b>	<b>0</b>	<b>56</b>	<b>56</b>	<b>56</b>	<b>56</b>	<b>56</b>
These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items.						
<b>Subtotal Expenditures</b>	<b>2,366</b>	<b>2,422</b>	<b>2,422</b>	<b>2,422</b>	<b>2,422</b>	<b>2,422</b>

---

THIS PAGE INTENTIONALLY LEFT BLANK



# Merit System Protection Board

## APPROVED FY24 BUDGET

\$688,031

## FULL TIME EQUIVALENTS

1.50

 BRUCE MARTIN, EXECUTIVE DIRECTOR

## MISSION STATEMENT

The mission of the Merit System Protection Board is to oversee the merit system and protect employee and job applicant rights guaranteed under the merit system law.

## BUDGET OVERVIEW

The total approved FY24 Operating Budget for the Merit System Protection Board is \$688,031, an increase of \$15,479 or 2.30 percent from the FY23 Approved Budget of \$672,552. Personnel Costs comprise 39.76 percent of the budget for no full-time position(s) and two part-time position(s), and a total of 1.50 FTEs. Total FTEs may include seasonal or temporary positions and may also reflect workforce charged to or from other departments or funds. Operating Expenses account for the remaining 60.24 percent of the FY24 budget.

Consistent with the County Charter, the County Executive makes recommendations on the operating budget for all County departments, offices, and agencies. However, recognizing the Charter-defined roles, the Executive defers significantly to Legislative and Judicial Branch agencies. Questions regarding the approved budgets for Legislative Branch departments should be directed to Mary Jane Berry, 240-777-7930.

## COUNTY PRIORITY OUTCOMES

While this program area supports all seven of the County Executive's Priority Outcomes, the following is emphasized:

 **Effective, Sustainable Government**

## PROGRAM CONTACTS

Contact Bruce Martin of the County Council at 240.777.6622 or Shantee Jackson of the Office of Management and Budget at 240.777.2760 for more information regarding this department's operating budget.

## PROGRAM DESCRIPTIONS

## Merit System Oversight

The Merit System Protection Board oversees the merit system and protects employee and job applicant rights guaranteed under the merit system; conducts or authorizes periodic audits of the classification system; comments on any proposed changes in the merit system law or regulations; reviews the need to amend laws or regulations, and adjudicates appeals from grievances, removals, demotions, and suspensions upon request of the employee. Personnel Management Oversight includes investigations, audits, or special studies of all aspects of the merit system. The Board also publishes an annual report.

### BUDGET SUMMARY

	Actual FY22	Budget FY23	Estimate FY23	Approved FY24	%Chg Bud/App
COUNTY GENERAL FUND					
EXPENDITURES					
Salaries and Wages	206,836	204,329	211,699	216,219	5.8 %
Employee Benefits	52,333	53,719	53,980	57,308	6.7 %
<b>County General Fund Personnel Costs</b>	<b>259,169</b>	<b>258,048</b>	<b>265,679</b>	<b>273,527</b>	<b>6.0 %</b>
Operating Expenses	5,360	414,504	4,297	414,504	—
<b>County General Fund Expenditures</b>	<b>264,529</b>	<b>672,552</b>	<b>269,976</b>	<b>688,031</b>	<b>2.3 %</b>
PERSONNEL					
Full-Time	0	0	0	0	—
Part-Time	2	2	2	2	—
FTEs	1.50	1.50	1.50	1.50	—

### FY24 APPROVED CHANGES

	Expenditures	FTEs
COUNTY GENERAL FUND		
<b>FY23 ORIGINAL APPROPRIATION</b>	<b>672,552</b>	<b>1.50</b>
<b><u>Other Adjustments (with no service impacts)</u></b>		
Increase Cost: FY24 Compensation Adjustment	8,458	0.00
Increase Cost: Annualization of FY23 Compensation Increases	7,031	0.00
Decrease Cost: Annualization of FY23 Personnel Costs	(10)	0.00
<b>FY24 APPROVED</b>	<b>688,031</b>	<b>1.50</b>

### FUNDING PARAMETER ITEMS

CC APPROVED (\$000S)

Title	FY24	FY25	FY26	FY27	FY28	FY29
-------	------	------	------	------	------	------

## FUNDING PARAMETER ITEMS

CC APPROVED (\$000S)

Title	FY24	FY25	FY26	FY27	FY28	FY29
<b>COUNTY GENERAL FUND</b>						
<b>EXPENDITURES</b>						
<b>FY24 Approved</b>	<b>688</b>	<b>688</b>	<b>688</b>	<b>688</b>	<b>688</b>	<b>688</b>
No inflation or compensation change is included in outyear projections.						
<b>Classification and Compensation Independent Audit</b>	<b>0</b>	<b>0</b>	<b>(400)</b>	<b>(400)</b>	<b>(400)</b>	<b>(400)</b>
At least once every five years, the Merit System Protection Board must have an independent consultant conduct an objective audit of the County's entire classification and compensation plan and procedures.						
<b>Labor Contracts</b>	<b>0</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>
These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items.						
<b>Subtotal Expenditures</b>	<b>688</b>	<b>692</b>	<b>292</b>	<b>292</b>	<b>292</b>	<b>292</b>

---

THIS PAGE INTENTIONALLY LEFT BLANK



---

# Peoples' Counsel

**THIS PAGE INTENTIONALLY LEFT BLANK**



# Zoning and Administrative Hearings

## APPROVED FY24 BUDGET

\$755,988

## FULL TIME EQUIVALENTS

4.00

 LYNN R. HANNAN, DIRECTOR

## MISSION STATEMENT

The mission of the Office of Zoning and Administrative Hearings (OZAH) is to conduct quasi-judicial trial-type hearings that are fair, understandable, and accessible to all participants regardless of race, ethnicity, disability, and financial income. OZAH is committed to establishing policies, processes, and internal training to minimize unconscious bias, remove barriers for non-English speaking or disabled participants, and mitigate barriers for those without financial resources to expend on the hearing process.

## BUDGET OVERVIEW

The total approved FY24 Operating Budget for the Office of Zoning and Administrative Hearings is \$755,988, an increase of \$50,987 or 7.23 percent from the FY23 Approved Budget of \$705,001. Personnel Costs comprise 90.62 percent of the budget for four full-time position(s) and no part-time position(s), and a total of 4.00 FTEs. Total FTEs may include seasonal or temporary positions and may also reflect workforce charged to or from other departments or funds. Operating Expenses account for the remaining 9.38 percent of the FY24 budget.

Consistent with the County Charter, the County Executive makes recommendations on the operating budget for all County departments, offices, and agencies. However, recognizing the Charter-defined roles, the Executive defers significantly to Legislative and Judicial Branch agencies. Questions regarding the approved budgets for Legislative Branch departments should be directed to Sandra Marin, 240-777-7923.

## COUNTY PRIORITY OUTCOMES

While this program area supports all seven of the County Executive's Priority Outcomes, the following is emphasized:

 **Effective, Sustainable Government**

## PROGRAM CONTACTS

Contact Lynn R. Hannan of the Office of Zoning and Administrative Hearings at 240.777.6664 or Katherine Bryant-Higgins of the Office of Management and Budget at 240.777.2764 for more information regarding this department's operating budget.

## PROGRAM DESCRIPTIONS

### ☼ Zoning and Administrative Hearings

The Hearing Examiner receives applications for certain zoning matters decided by the County Council; schedules and conducts public hearings; prepares and issues reports and recommendations for County Council action; receives applications, hears and decides conditional use cases; schedules and conducts hearings in contested cases referred by other departments, such as the Commission on Human Rights; adjudicates objections and waivers associated with accessory apartment license applications; maintains administrative records for public inspection; collects application fees; responds to public inquiries on zoning and conditional use cases; and works with other County agencies in the preparation, revision, and review of procedural rules, fee schedules, and zoning text amendments.

### BUDGET SUMMARY

	Actual FY22	Budget FY23	Estimate FY23	Approved FY24	%Chg Bud/App
COUNTY GENERAL FUND					
EXPENDITURES					
Salaries and Wages	479,457	497,132	515,132	546,941	10.0 %
Employee Benefits	115,524	127,044	121,092	138,147	8.7 %
<b>County General Fund Personnel Costs</b>	<b>594,981</b>	<b>624,176</b>	<b>636,224</b>	<b>685,088</b>	<b>9.8 %</b>
Operating Expenses	41,971	80,825	67,602	70,900	-12.3 %
<b>County General Fund Expenditures</b>	<b>636,952</b>	<b>705,001</b>	<b>703,826</b>	<b>755,988</b>	<b>7.2 %</b>
PERSONNEL					
Full-Time	4	4	4	4	—
Part-Time	0	0	0	0	—
FTEs	4.00	4.00	4.00	4.00	—
REVENUES					
Other Charges/Fees	1,100	0	0	0	—
Zoning Fees	74,357	65,000	65,000	65,000	—
<b>County General Fund Revenues</b>	<b>75,457</b>	<b>65,000</b>	<b>65,000</b>	<b>65,000</b>	<b>—</b>

### FY24 APPROVED CHANGES

	Expenditures	FTEs
COUNTY GENERAL FUND		
<b>FY23 ORIGINAL APPROPRIATION</b>	<b>705,001</b>	<b>4.00</b>
<b>Other Adjustments (with no service impacts)</b>		
Increase Cost: Annualization of FY23 Personnel Costs	28,352	0.00
Increase Cost: FY24 Compensation Adjustment	18,751	0.00
Increase Cost: Annualization of FY23 Compensation Increases	14,816	0.00

## FY24 APPROVED CHANGES

	Expenditures	FTEs
Increase Cost: Printing and Mail	75	0.00
Decrease Cost: Retirement Adjustment	(1,007)	0.00
Decrease Cost: Elimination of One-Time Items Approved in FY23	(10,000)	0.00
<b>FY24 APPROVED</b>	<b>755,988</b>	<b>4.00</b>

## FUNDING PARAMETER ITEMS

CC APPROVED (\$000S)

Title	FY24	FY25	FY26	FY27	FY28	FY29
<b>COUNTY GENERAL FUND</b>						
<b>EXPENDITURES</b>						
<b>FY24 Approved</b>	<b>756</b>	<b>756</b>	<b>756</b>	<b>756</b>	<b>756</b>	<b>756</b>
No inflation or compensation change is included in outyear projections.						
<b>Labor Contracts</b>	<b>0</b>	<b>18</b>	<b>18</b>	<b>18</b>	<b>18</b>	<b>18</b>
These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items.						
<b>Subtotal Expenditures</b>	<b>756</b>	<b>774</b>	<b>774</b>	<b>774</b>	<b>774</b>	<b>774</b>

---

THIS PAGE INTENTIONALLY LEFT BLANK




# Circuit Court

## APPROVED FY24 BUDGET

\$17,166,245

## FULL TIME EQUIVALENTS

126.50

 JAMES A. BONIFANT, ADMINISTRATIVE JUDGE

## MISSION STATEMENT




The mission of the Circuit Court is to serve Sixth Judicial Circuit residents in the determination of litigation in serious criminal matters, substantive civil cases, domestic cases, and child support cases in accordance with the United States and Maryland Constitutions while administering justice in an honest, fair, and efficient manner.

## BUDGET OVERVIEW

The total approved FY24 Operating Budget for the Circuit Court is \$17,166,245, an increase of \$640,373 or 3.87 percent from the FY23 Approved Budget of \$16,525,872. Personnel Costs comprise 83.42 percent of the budget for 124 full-time position(s) and five part-time position(s), and a total of 126.50 FTEs. Total FTEs may include seasonal or temporary positions and may also reflect workforce charged to or from other departments or funds. Operating Expenses account for the remaining 16.58 percent of the FY24 budget.

## COUNTY PRIORITY OUTCOMES

While this program area supports all seven of the County Executive's Priority Outcomes, the following are emphasized:

-  **Thriving Youth and Families**
-  **Safe Neighborhoods**
-  **Effective, Sustainable Government**

## PROGRAM CONTACTS

Contact Timothy Sheridan of the Circuit Court at 240.777.9103 or Derrick Harrigan of the Office of Management and Budget at 240.777.2759 for more information regarding this department's operating budget.

## PROGRAM PERFORMANCE MEASURES

Performance measures for this department are included below (where applicable), with multi-program measures displayed at the front of this section and program-specific measures shown with the relevant program. The FY23 estimates reflect funding based on the FY23 Approved Budget. The FY24 and FY25 figures are performance targets based on the FY24 Approved Budget and funding for comparable service levels in FY25.

## PROGRAM DESCRIPTIONS

### ✴ Adjudication

Adjudication encompasses support staff for the Judiciary, Differentiated Case Management (DCM), and Quality Control. Conceptually, this division monitors case assignments (criminal, civil, and family cases), provides expedited case disposition for incarcerated offenders, and provides supervision consistent with the complexity of each case filed. Adjudication and DCM improve the efficiency of case processing and reduce the demand for judicial intervention at various stages of litigation. To minimize case delay, each case is assigned to an appropriate track that allows for the performance of pre-trial tasks and allocates the appropriate level of judicial intervention. Tracks are monitored for performance and are evaluated based on established performance measures. Quality Control maintains the integrity of the information the Court generates and improves the quality of the data the Court collects.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>3,957,175</b>	<b>33.50</b>
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	233,969	2.00
<b>FY24 Approved</b>	<b>4,191,144</b>	<b>35.50</b>

### ✴ Administration

The Administrative Office of the Circuit Court serves as a conduit for many operations of the Court. The Court Administrator's role is to facilitate the administrative functions of the Court and to develop policies to enhance systems performance, while maintaining the independence of the Judiciary. Basic functions performed by the Court Administrator and staff include the following: fiscal administration of the budget, human resources, case flow management and statistics, technology management, information management, jury management, space management, intergovernmental liaison, and public information.

The Trial Court Researchers, funded in part by the Trial Court Research Partnership Grant, provide research and statistical support for judiciary-wide research projects; prepare reports based on statistics and other data collected from the Montgomery County Circuit Court; establish links to national research/statistical sources relative to courts; and analyze court-wide programs, functions, and organizations to determine whether current management systems accomplish objectives efficiently.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Case Clearance Rate (includes re-opened cases) - Civil	98.78%	99.8%	89.4%	90.8%	92.4%
Case Filings (includes re-opened cases) - Civil	5,813	5,794	7,244	7,490	7,697
Case Terminations (includes re-opened cases) - Civil (including District Court appeals)	6,155	5,781	6,475	6,800	7,109
Case Clearance Rate (includes re-opened cases) - Criminal	100.26%	99.8%	100.3%	105.3%	113.3%
Case Filings (includes re-opened cases) - Criminal	4,566	3,735	3,355	3,190	3,009
Case Terminations (includes re-opened cases) - Criminal (including District Court appeals)	4,578	3,729	3,366	3,359	3,409
Case Clearance Rate (includes re-opened cases) - Domestic Relations	103.14%	91.8%	83.3%	82.8%	81.7%
Case Filings (includes re-opened cases) - Domestic Relations	11,354	10,649	10,701	11,048	11,350
Case Terminations (includes re-opened cases) - Domestic Relations	11,710	9,777	8,908	9,151	9,275
Case Clearance Rate (includes re-opened cases) - Juvenile	112.66%	107.3%	107.3%	107.3%	107.3%
Case Filings (includes re-opened cases) - Juvenile	1,895	1,010	1,010	1,010	1,010

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Case Terminations (includes re-opened cases) - Juvenile (including Delinquency, CINA, and TPR)	2,135	1,084	1,084	1,084	1,084
Case Clearance Rate	101.75%	96.1%	88.9%	89.7%	90.5%
Number Case Filings	27,822	21,188	22,310	22,738	23,066
Number of Case Terminations	28,308	20,371	19,834	20,393	20,877
Number of Trials	922	1,183	1,196	1,201	1,195
<b>FY24 Approved Changes</b>			<b>Expenditures</b>		<b>FTEs</b>
<b>FY23 Approved</b>			<b>3,268,329</b>		<b>10.23</b>
Increase Cost: Increase in Jury Service Reimbursement Fee			200,000		0.00
Re-align: One-time Budget Adjustment to Reflect Higher than Expected Vacant Positions			(489,000)		0.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.			(671,971)		(2.00)
<b>FY24 Approved</b>			<b>2,307,358</b>		<b>8.23</b>

## Case Assignment

The Assignment Office schedules and maintains all hearings, trials, and motion dates as well as special event dates for Judges and Family Magistrates of the Court, and ensures that these events are scheduled in accordance with the Court's DCM plans. The Assignment Office maintains all scheduling information related to criminal indictments and information; criminal jury demands and appeals; civil, juvenile, and family trial assignments; civil, family, and juvenile motions; and bench warrants. The Assignment Office also manages all courtroom information sheets, locates all files for assigned calendars, reviews each file, and delivers files.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>1,438,819</b>	<b>15.00</b>
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	(22,859)	(1.00)
<b>FY24 Approved</b>	<b>1,415,960</b>	<b>14.00</b>

## Family Division Services

This program provides a variety of services for children and families, most of them funded by the Family Law Grant. Services include case managers that provide day-to-day management of cases supported by Family Magistrates, Judges, counsel, and litigants; custody mediation involving litigants in an effort to obtain a settlement of custody issues prior to litigation; the Family Law Self Help Center staffed by attorneys to help individuals representing themselves in uncomplicated family law cases involving divorce, custody, and child support; psychological evaluations when psychological testing is necessary as an adjunct to arriving at a decision in the best interest of the children; best interest attorney appointments to specifically represent the interests of children; and operating expenses associated with managing the division.

Family Division Services also handles adoption investigations, as well as child custody and visitation evaluations. After the establishment of a Court Order, independent evaluations for child custody and visitation and adoption investigations are conducted by Court staff possessing substantial experience in social science or suitable credentials in the field of social work. The evaluator meets with the litigants and children and interviews professionals and collateral references to ascertain the appropriate custodial situation for the children.



The Court has an initiative that is allowing litigants to meet with a courthouse appointed mediator at no cost to the community. This is a response to the pandemic to allow litigants to have a licensed mediator to help them reach an agreement before going to trial.

The Juvenile Division is also a part of Family Division Services and is responsible for oversight of delinquency petitions, Child in Need of Assistance (CINA) petitions, Termination of Parental Rights (TPR) petitions, Voluntary Placement petitions, and Petitions for Peace Orders. These matters, which are governed by strict statutory timeframes, require a high degree of judicial oversight by the Court on a long term basis.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>1,503,488</b>	<b>15.00</b>
Re-align: Adjustment to Family Division Services	185,309	0.37
Technical Adj: Family Grant and Juvenile Program Personal Adjustment	45,617	0.63
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	115,225	(0.73)
<b>FY24 Approved</b>	<b>1,849,639</b>	<b>15.27</b>

## Family Magistrates

Family Magistrates are qualified individuals appointed by the Judges of the Circuit Court to hear family matters and make reports and recommendations based on testimony and analysis of the testimony received at hearings. Family Division Judges continue to review the recommendations, make rulings, and issue orders based on the recommendations of the Family Magistrates and any exceptions filed. The Juvenile Magistrate is an officer of the Court assigned to conduct proceedings on matters within the Juvenile Court of the Circuit Court for Montgomery County, pursuant to the Annotated Code of Maryland and the Maryland Rules, and in accordance with the Juvenile Differentiated Case Management plan, procedures, and policies. Juvenile Judges continue to review the recommendations and hear immediate reviews and exceptions in addition to other juvenile and CINA matters.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>627,147</b>	<b>6.00</b>
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	142,806	1.00
<b>FY24 Approved</b>	<b>769,953</b>	<b>7.00</b>

## Grants

The Family Law Grant is funded by the State Judiciary and provides services to families to reduce conflict and introduce the parties involved in litigation to problem-solving techniques to help reduce future litigation. See the Family Division Services Program for a description of the services supported by this grant.

The Trial Court Research Partnership Grant supports one Trial Court Researcher assigned to the Administration Program. This individual provides research, analysis, statistical support, and related reports on County and judiciary-wide research projects.

The Montgomery County Adult Drug Court is funded by the State Judiciary through a grant from the Office of Problem Solving Courts. The mission of the Adult Drug Court is to eliminate drug abuse, crime, and their consequences by forging continuing

partnerships with the Court, health treatment providers, concerned community organizations, and law enforcement. By leveraging its partnerships and its authority, the Court directs substance-abusing offenders into evaluation and treatment to achieve personal responsibility and productive citizenship.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>2,727,985</b>	<b>23.27</b>
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	589,656	1.73
<b>FY24 Approved</b>	<b>3,317,641</b>	<b>25.00</b>

## Jury

The Jury Office manages prospective and active jurors for civil and criminal proceedings. In accordance with Maryland Courts and Judicial Proceedings, Title 8, every citizen may serve as a juror and must serve when summoned. The Jury Commissioner and staff dispatch questionnaires to prospective jurors using information gathered from voter registration and Motor Vehicle Administration listings. The Jury Commissioner maintains a qualified jury pool from the individuals who are determined to be qualified as jurors under Maryland Courts and Judicial Proceedings § 8-207.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>726,901</b>	<b>4.00</b>
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	231,472	0.00
<b>FY24 Approved</b>	<b>958,373</b>	<b>4.00</b>

## Law Library

The Law Library supports the research activities of the Court, the Bar, and the public, and is the only law library open to the public in Montgomery County. The Library has a comprehensive collection of law, including U.S. statutes and the codes of Maryland, Washington D.C., Virginia, and local ordinances. It has a complete collection of judicial opinions and a variety of subject treatises and reference materials. The Law Library also offers free access to the major online legal databases. Library staff are available to answer questions regarding the library and its collection but cannot give legal opinions or advice. The staff will provide limited assistance over the telephone and by e-mail.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>467,953</b>	<b>3.00</b>
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	32,571	0.00
<b>FY24 Approved</b>	<b>500,524</b>	<b>3.00</b>

## Technical Services

Technical Services is responsible for every aspect of the Court's information systems. The duties of, and services performed, range from installing and maintaining server/PC hardware and software applications to designing and troubleshooting complex computer networks and information databases. The department manages the electronic recording of all courtroom and hearing room proceedings. All video conferencing between the Circuit Court, District Court, Montgomery County Detention Center, and

Montgomery County Correctional Facility is handled through this division. This equipment is used on a daily basis in order to conduct bond hearings via a video connection. Copies of court transcripts are purchased through this division. The Court's website and internal servers for the Court and Clerk's Office are administered by Technical Services.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>1,539,032</b>	<b>13.00</b>
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	21,164	(1.00)
<b>FY24 Approved</b>	<b>1,560,196</b>	<b>12.00</b>

## ☼ Trust and Guardianships

The Trust Office administers the case files for fiduciary entities (primarily guardianships) who are required to comply with the reporting requirements set forth in the Maryland Court Rules, Title 10, Guardians and Other Fiduciaries. The reports required to be filed include the Inventory and Information Report and Annual Fiduciary Report for guardianships of the property of a minor or disabled person and the Annual Report of the guardianship of the person. The Trust Clerk examines the Annual Fiduciary Reports filed and prepares the Report of Trust Clerk for the Court.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>269,043</b>	<b>2.50</b>
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	26,414	0.00
<b>FY24 Approved</b>	<b>295,457</b>	<b>2.50</b>

## BUDGET SUMMARY

	Actual FY22	Budget FY23	Estimate FY23	Approved FY24	%Chg Bud/App
<b>COUNTY GENERAL FUND</b>					
<b>EXPENDITURES</b>					
Salaries and Wages	7,644,893	8,494,116	7,812,947	8,452,132	-0.5 %
Employee Benefits	2,454,402	2,587,156	2,509,719	2,864,456	10.7 %
<b>County General Fund Personnel Costs</b>	<b>10,099,295</b>	<b>11,081,272</b>	<b>10,322,666</b>	<b>11,316,588</b>	<b>2.1 %</b>
Operating Expenses	2,572,174	2,601,965	2,704,850	2,549,879	-2.0 %
<b>County General Fund Expenditures</b>	<b>12,671,469</b>	<b>13,683,237</b>	<b>13,027,516</b>	<b>13,866,467</b>	<b>1.3 %</b>
<b>PERSONNEL</b>					
Full-Time	95	99	99	99	—
Part-Time	4	4	4	4	—
FTEs	97.29	101.23	101.23	101.60	0.4 %
<b>REVENUES</b>					
State Jury Fee Reimbursement	219,360	482,785	482,785	1,165,570	141.4 %
Miscellaneous Revenues	54,291	55,230	55,230	55,230	—
<b>County General Fund Revenues</b>	<b>273,651</b>	<b>538,015</b>	<b>538,015</b>	<b>1,220,800</b>	<b>126.9 %</b>

## GRANT FUND - MCG

## BUDGET SUMMARY

	Actual FY22	Budget FY23	Estimate FY23	Approved FY24	%Chg Bud/App
EXPENDITURES					
Salaries and Wages	2,154,612	1,884,882	1,884,882	2,306,629	22.4 %
Employee Benefits	744,345	660,694	660,694	696,090	5.4 %
<b>Grant Fund - MCG Personnel Costs</b>	<b>2,898,957</b>	<b>2,545,576</b>	<b>2,545,576</b>	<b>3,002,719</b>	<b>18.0 %</b>
Operating Expenses	209,426	297,059	297,059	297,059	—
<b>Grant Fund - MCG Expenditures</b>	<b>3,108,383</b>	<b>2,842,635</b>	<b>2,842,635</b>	<b>3,299,778</b>	<b>16.1 %</b>
PERSONNEL					
Full-Time	28	24	24	25	4.2 %
Part-Time	1	1	1	1	—
FTEs	28.21	24.27	24.27	24.90	2.6 %
REVENUES					
State Grants	2,869,626	2,842,635	2,842,635	3,299,778	16.1 %
Federal Grants	241,837	0	0	0	—
<b>Grant Fund - MCG Revenues</b>	<b>3,111,463</b>	<b>2,842,635</b>	<b>2,842,635</b>	<b>3,299,778</b>	<b>16.1 %</b>

## DEPARTMENT TOTALS

<b>Total Expenditures</b>	<b>15,779,852</b>	<b>16,525,872</b>	<b>15,870,151</b>	<b>17,166,245</b>	<b>3.9 %</b>
<b>Total Full-Time Positions</b>	<b>123</b>	<b>123</b>	<b>123</b>	<b>124</b>	<b>0.8 %</b>
<b>Total Part-Time Positions</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>—</b>
<b>Total FTEs</b>	<b>125.50</b>	<b>125.50</b>	<b>125.50</b>	<b>126.50</b>	<b>0.8 %</b>
<b>Total Revenues</b>	<b>3,385,114</b>	<b>3,380,650</b>	<b>3,380,650</b>	<b>4,520,578</b>	<b>33.7 %</b>

## FY24 APPROVED CHANGES

	Expenditures	FTEs
<b>COUNTY GENERAL FUND</b>		
	<b>FY23 ORIGINAL APPROPRIATION</b>	<b>13,683,237 101.23</b>
<b><u>Other Adjustments (with no service impacts)</u></b>		
Increase Cost: Annualization of FY23 Compensation Increases	565,772	0.00
Increase Cost: FY24 Compensation Adjustment	480,523	0.00
Increase Cost: Increase in Jury Service Reimbursement Fee [Administration]	200,000	0.00
Re-align: Adjustment to Family Division Services [Family Division Services]	185,309	0.37
Increase Cost: Printing and Mail	2,318	0.00
Decrease Cost: Motor Pool Adjustment	(2,271)	0.00
Decrease Cost: Retirement Adjustment	(4,956)	0.00
Decrease Cost: Elimination of One-Time Items Approved in FY23	(252,133)	0.00
Re-align: One-time Budget Adjustment to Reflect Higher than Expected Vacant Positions [Administration]	(489,000)	0.00
Decrease Cost: Annualization of FY23 Personnel Costs	(502,332)	0.00

## FY24 APPROVED CHANGES

	Expenditures	FTEs
<b>FY24 APPROVED</b>	<b>13,866,467</b>	<b>101.60</b>
<b>GRANT FUND - MCG</b>		
<b>FY23 ORIGINAL APPROPRIATION</b>	<b>2,842,635</b>	<b>24.27</b>
<b><u>Other Adjustments (with no service impacts)</u></b>		
Increase Cost: Annualization of FY23 Personnel Costs	411,526	0.00
Technical Adj: Family Grant and Juvenile Program Personal Adjustment [Family Division Services]	45,617	0.63
<b>FY24 APPROVED</b>	<b>3,299,778</b>	<b>24.90</b>

## PROGRAM SUMMARY

Program Name	FY23 APPR Expenditures	FY23 APPR FTEs	FY24 APPR Expenditures	FY24 APPR FTEs
Adjudication	3,957,175	33.50	4,191,144	35.50
Administration	3,268,329	10.23	2,307,358	8.23
Case Assignment	1,438,819	15.00	1,415,960	14.00
Family Division Services	1,503,488	15.00	1,849,639	15.27
Family Magistrates	627,147	6.00	769,953	7.00
Grants	2,727,985	23.27	3,317,641	25.00
Jury	726,901	4.00	958,373	4.00
Law Library	467,953	3.00	500,524	3.00
Technical Services	1,539,032	13.00	1,560,196	12.00
Trust and Guardianships	269,043	2.50	295,457	2.50
<b>Total</b>	<b>16,525,872</b>	<b>125.50</b>	<b>17,166,245</b>	<b>126.50</b>

## FUNDING PARAMETER ITEMS

CC APPROVED (\$000S)

Title	FY24	FY25	FY26	FY27	FY28	FY29
<b>COUNTY GENERAL FUND</b>						
<b>EXPENDITURES</b>						
<b>FY24 Approved</b>	<b>13,866</b>	<b>13,866</b>	<b>13,866</b>	<b>13,866</b>	<b>13,866</b>	<b>13,866</b>
No inflation or compensation change is included in outyear projections.						
<b>Restore One-Time Lapse Increase</b>	<b>489</b>	<b>489</b>	<b>489</b>	<b>489</b>	<b>489</b>	<b>489</b>
One-time budget adjustment to reflect higher-than-expected vacant positions.						
<b>Labor Contracts</b>	<b>0</b>	<b>355</b>	<b>355</b>	<b>355</b>	<b>355</b>	<b>355</b>
These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items.						

## FUNDING PARAMETER ITEMS

CC APPROVED (\$000S)

Title	FY24	FY25	FY26	FY27	FY28	FY29
<b>Subtotal Expenditures</b>	<b>14,355</b>	<b>14,710</b>	<b>14,710</b>	<b>14,710</b>	<b>14,710</b>	<b>14,710</b>

## ANNUALIZATION OF FULL PERSONNEL COSTS

	FY24 Approved		FY25 Annualized	
	Expenditures	FTEs	Expenditures	FTEs
Family Grant and Juvenile Program Personal Adjustment	45,617	0.63	136,881	0.63
<b>Total</b>	<b>45,617</b>	<b>0.63</b>	<b>136,881</b>	<b>0.63</b>

---

THIS PAGE INTENTIONALLY LEFT BLANK



# State's Attorney

## APPROVED FY24 BUDGET

\$22,123,582

## FULL TIME EQUIVALENTS

156.25

 JOHN MCCARTHY, STATE'S ATTORNEY

## MISSION STATEMENT

The State's Attorney's Office is a constitutionally-created independent agency. The mission of the State's Attorney's Office is to serve the public interest through the fair and honest administration of justice by exercising its responsibilities to: prosecute criminal violations in Montgomery County, educate the public with regard to criminal justice issues, provide training to lawyers for future service, address inequality and promote fairness in the criminal justice system, ensure access to the criminal justice system, promote professional relations with judges and attorneys, and further the efficient use of criminal justice resources.

## BUDGET OVERVIEW

The total approved FY24 Operating Budget for the State's Attorney's Office is \$22,123,582, an increase of \$1,061,300 or 5.04 percent from the FY23 Approved Budget of \$21,062,282. Personnel Costs comprise 94.72 percent of the budget for 151 full-time position(s) and eight part-time position(s), and a total of 156.25 FTEs. Total FTEs may include seasonal or temporary positions and may also reflect workforce charged to or from other departments or funds. Operating Expenses account for the remaining 5.28 percent of the FY24 budget.



Consistent with the County Charter, the County Executive makes recommendations on the operating budget for all County departments, offices, and agencies. However, recognizing the Charter-defined roles, the County Executive defers significantly to Legislative and Judicial Branch agencies. Questions regarding the approved budgets for Judicial Branch departments should be directed to Lisa Russo, 240-777-7407.

## COUNTY PRIORITY OUTCOMES

While this program area supports all seven of the County Executive's Priority Outcomes, the following is emphasized:

### Safe Neighborhoods

## INNOVATIONS AND PRODUCTIVITY IMPROVEMENTS

-  Interns and volunteers donated a total of 19,332 hours to the State's Attorney's Office in calendar year 2022, which equates to 9.29 full time equivalents. The volunteers and interns provide invaluable service and support to the State's Attorney's Office.
-  In partnership with Montgomery County Public Schools (MCPS), the State's Attorney's Office presented "Keeping Schools Safe and Gun Free" educational assemblies to over 50,000 MCPS students during the fall of 2022. Students received



information about the consequences of violating gun laws, nonviolent conflict resolution, and warning signs that someone may want to harm themselves or others.

## PROGRAM CONTACTS

Contact Lisa Russo of the State's Attorney's Office at 240.777.7407 or Eva Acevedo of the Office of Management and Budget at 240.777.2763 for more information regarding this department's operating budget.

## PROGRAM PERFORMANCE MEASURES

Performance measures for this department are included below (where applicable), with multi-program measures displayed at the front of this section and program-specific measures shown with the relevant program. The FY23 estimates reflect funding based on the FY23 Approved Budget. The FY24 and FY25 figures are performance targets based on the FY24 Approved Budget and funding for comparable service levels in FY25.

## PROGRAM DESCRIPTIONS

### ✧ Administration

Staff provides central services in areas of budget, personnel, automated systems management, general office management, and public information. In addition, staff coordinates efforts and initiatives with other criminal justice agencies.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>2,834,047</b>	<b>13.06</b>
Increase Cost: Case Management System Maintenance	357,850	0.00
Increase Cost: Mandated Salary Adjustment, Section 2-123A(b)	6,716	0.00
Technical Adj: Shift FTEs from Grant Fund to General Fund- Victims of Crime Act Grant	0	(0.06)
Technical Adj: Shift FTEs from Grant Fund to General Fund- Gun Violence Reduction Grant	0	(0.03)
Technical Adj: Shift FTEs to General Fund from Grant Fund- Victims Of Crime Act & Gun Violence Reduction Grants	0	0.09
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	(1,015,140)	(0.09)
<b>FY24 Approved</b>	<b>2,183,473</b>	<b>12.97</b>

### ✧ Circuit Court Prosecution

The Circuit Court Prosecution program reviews cases for possible filing in the Circuit Court by presenting these cases to the Grand Jury for indictment or filing a Circuit Court information (charging document). After charges are filed, the State's Attorney's Office litigates these cases to disposition. Senior Assistant State's Attorneys provide support and guidance to ongoing police investigations and conduct Grand Jury investigations of major felony, drug distribution, gang crimes, Internet crimes, and environmental cases. The Family Violence Unit prosecutes crimes of domestic violence, child abuse, and elder abuse. Appeals and demands for jury trials in the District Court cases are litigated in the Circuit Court.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>9,123,096</b>	<b>64.75</b>

<b>FY24 Approved Changes</b>	<b>Expenditures</b>	<b>FTEs</b>
Increase Cost: Salary Plan	95,613	0.00
Technical Adj: Shift FTEs to General Fund from Grant Fund- Drug Court Grant	0	0.03
Re-align: Shift FTEs from Grant Fund to General Fund- Drug Court Grant	(4,000)	(0.03)
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	632,899	0.00
<b>FY24 Approved</b>	<b>9,847,608</b>	<b>64.75</b>

## District Court Prosecution

The District Court Prosecution program prosecutes criminal cases including misdemeanor arrests, citizen complaints, and serious or incarcerable traffic offenses. The State's Attorney's Office has also implemented a Domestic Violence docket in District Court to ensure that assault cases of a domestic nature and violations of protective orders are given special attention.

<b>FY24 Approved Changes</b>	<b>Expenditures</b>	<b>FTEs</b>
<b>FY23 Approved</b>	<b>3,043,486</b>	<b>27.13</b>
Technical Adj: Shift FTEs to Grant Fund from General Fund- Violence Against Women Act Grant	0	0.20
Technical Adj: Shift FTEs from General Fund to Grant Fund- Violence Against Women Act Grant	0	(0.20)
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	264,527	0.03
<b>FY24 Approved</b>	<b>3,308,013</b>	<b>27.16</b>

## District Court Screening and Mediation

The District Court Screening program resolves cases before the trial date by contacting victims and witnesses to determine what outcome they would like to obtain from the criminal justice system. This program relies on volunteers and is supervised by permanent staff. It provides victim/witness assistance by delivering information about the criminal justice system to victims and witnesses whose cases are expected to go to trial. The Pre-Trial Mediation program is designed to resolve non-violent disputes between individuals. Trained volunteers and a mediation specialist work to resolve issues and reduce to writing an agreement by which all sides will abide.

<b>FY24 Approved Changes</b>	<b>Expenditures</b>	<b>FTEs</b>
<b>FY23 Approved</b>	<b>1,532,285</b>	<b>13.50</b>
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	215,783	0.00
<b>FY24 Approved</b>	<b>1,748,068</b>	<b>13.50</b>

## Juvenile Court Prosecution

The Juvenile Court Prosecution program prosecutes criminal violations committed by juvenile offenders in Montgomery County and performs a preliminary review of all cases in which a juvenile is charged with a violent crime. This includes cases which have been reviewed by the Juvenile Services Administration and then referred to the State's Attorney's Office. In such cases, formal charges are filed where appropriate, and litigated to disposition in the Juvenile Court, attempting to obtain restitution for victims when possible. This program also provides administrative support to Teen Court, a Countywide peer adjudication initiative for non-violent juvenile offenses.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>2,238,107</b>	<b>17.50</b>
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	246,375	0.00
<b>FY24 Approved</b>	<b>2,484,482</b>	<b>17.50</b>

## Major Fraud and Special Investigations

The Major Fraud and Special Investigations Division investigates allegations of complex financial crimes such as real estate and other business investment fraud schemes for which the Police Department is unable to provide investigative resources. The division also investigates allegations of thefts involving attorneys stealing from clients, financial exploitation of elderly victims, and misconduct by public officials. When these investigations support criminal charges, the cases are charged, generally in the Circuit Court, and litigated to disposition by Senior Assistant State's Attorneys. A significant part of this program is attempting to obtain restitution for victims and businesses that have lost money in these complex cases. Program staff also provides guidance to police officers and investigators from other agencies in situations where financial crimes may be suspected.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>571,588</b>	<b>5.00</b>
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	(25,710)	0.00
<b>FY24 Approved</b>	<b>545,878</b>	<b>5.00</b>

## Prosecution Management

Prosecution Management staff coordinate case loads, schedule docket assignments, receive visitors, direct phone calls, and enter and audit data in the Criminal Justice Information System (CJIS) for the Circuit, District, and Juvenile Courts.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>1,134,909</b>	<b>10.00</b>
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	269,726	0.00
<b>FY24 Approved</b>	<b>1,404,635</b>	<b>10.00</b>

## Victim/Witness Court Assistance

This program assists victims in criminal cases that have been designated as "victim-intensive" by virtue of the vulnerability of the victim or the type of crime. Victims receive direct court assistance from a Victim/Witness Coordinator. The coordinator guides the victim through the judicial process, provides assistance where necessary, and makes referrals to other County agencies as needed. In all other cases, Assistant State's Attorneys provide information and assistance to victims and witnesses. This program is staffed with permanent and volunteer personnel.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>584,764</b>	<b>5.31</b>
Technical Adj: Shift FTEs to Grant Fund from General Fund- Victims of Crime Act Grant	0	0.07
Technical Adj: Shift FTEs from General Fund to Grant Fund- Victims of Crime Act Grant	0	(0.07)

FY24 Approved Changes	Expenditures	FTEs
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	16,661	0.06
<b>FY24 Approved</b>	<b>601,425</b>	<b>5.37</b>

## BUDGET SUMMARY

	Actual FY22	Budget FY23	Estimate FY23	Approved FY24	%Chg Bud/App
COUNTY GENERAL FUND					
EXPENDITURES					
Salaries and Wages	14,445,165	14,693,376	15,266,371	16,078,297	9.4 %
Employee Benefits	4,081,304	4,223,237	3,886,377	4,620,111	9.4 %
<b>County General Fund Personnel Costs</b>	<b>18,526,469</b>	<b>18,916,613</b>	<b>19,152,748</b>	<b>20,698,408</b>	<b>9.4 %</b>
Operating Expenses	746,476	1,884,663	1,622,908	1,168,168	-38.0 %
Capital Outlay	7,155	0	0	0	—
<b>County General Fund Expenditures</b>	<b>19,280,100</b>	<b>20,801,276</b>	<b>20,775,656</b>	<b>21,866,576</b>	<b>5.1 %</b>
PERSONNEL					
Full-Time	144	147	147	147	—
Part-Time	8	7	7	7	—
FTEs	151.15	153.85	153.85	153.70	-0.1 %
REVENUES					
Other Charges/Fees	0	2,500	0	0	-100.0 %
Miscellaneous Revenues	356	0	0	0	—
<b>County General Fund Revenues</b>	<b>356</b>	<b>2,500</b>	<b>0</b>	<b>0</b>	<b>-100.0 %</b>
GRANT FUND - MCG					
EXPENDITURES					
Salaries and Wages	194,779	192,871	192,871	184,736	-4.2 %
Employee Benefits	52,264	68,135	68,135	72,270	6.1 %
<b>Grant Fund - MCG Personnel Costs</b>	<b>247,043</b>	<b>261,006</b>	<b>261,006</b>	<b>257,006</b>	<b>-1.5 %</b>
<b>Grant Fund - MCG Expenditures</b>	<b>247,043</b>	<b>261,006</b>	<b>261,006</b>	<b>257,006</b>	<b>-1.5 %</b>
PERSONNEL					
Full-Time	4	4	4	4	—
Part-Time	1	1	1	1	—
FTEs	2.70	2.40	2.40	2.55	6.3 %
REVENUES					
Federal Grants	(48,862)	0	0	0	—
State Grants	295,923	261,006	261,006	257,006	-1.5 %
<b>Grant Fund - MCG Revenues</b>	<b>247,061</b>	<b>261,006</b>	<b>261,006</b>	<b>257,006</b>	<b>-1.5 %</b>
DEPARTMENT TOTALS					
<b>Total Expenditures</b>	<b>19,527,143</b>	<b>21,062,282</b>	<b>21,036,662</b>	<b>22,123,582</b>	<b>5.0 %</b>

## BUDGET SUMMARY

	Actual FY22	Budget FY23	Estimate FY23	Approved FY24	%Chg Bud/App
<b>Total Full-Time Positions</b>	<b>148</b>	<b>151</b>	<b>151</b>	<b>151</b>	<b>—</b>
<b>Total Part-Time Positions</b>	<b>9</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>—</b>
<b>Total FTEs</b>	<b>153.85</b>	<b>156.25</b>	<b>156.25</b>	<b>156.25</b>	<b>—</b>
<b>Total Revenues</b>	<b>247,417</b>	<b>263,506</b>	<b>261,006</b>	<b>257,006</b>	<b>-2.5 %</b>

## FY24 APPROVED CHANGES

	Expenditures	FTEs
<b>COUNTY GENERAL FUND</b>		
	<b>FY23 ORIGINAL APPROPRIATION</b>	<b>20,801,276 153.85</b>
<b><u>Other Adjustments (with no service impacts)</u></b>		
Increase Cost: FY24 Compensation Adjustment	941,470	0.00
Increase Cost: Annualization of FY23 Compensation Increases	884,719	0.00
Increase Cost: Case Management System Maintenance [Administration]	357,850	0.00
Increase Cost: Salary Plan [Circuit Court Prosecution]	95,613	0.00
Increase Cost: Motor Pool Adjustment	20,819	0.00
Increase Cost: Retirement Adjustment	14,319	0.00
Increase Cost: Mandated Salary Adjustment, Section 2-123A(b) [Administration]	6,716	0.00
Increase Cost: Printing and Mail	4,836	0.00
Technical Adj: Shift FTEs to General Fund from Grant Fund- Victims Of Crime Act & Gun Violence Reduction Grants [Administration]	0	0.09
Technical Adj: Shift FTEs to General Fund from Grant Fund- Drug Court Grant [Circuit Court Prosecution]	0	0.03
Technical Adj: Shift FTEs from General Fund to Grant Fund- Victims of Crime Act Grant [Victim/Witness Court Assistance]	0	(0.07)
Technical Adj: Shift FTEs from General Fund to Grant Fund- Violence Against Women Act Grant [District Court Prosecution]	0	(0.20)
Decrease Cost: Annualization of FY23 Personnel Costs	(161,042)	0.00
Decrease Cost: Elimination of One-Time Items Approved in FY23	(1,100,000)	0.00
	<b>FY24 APPROVED</b>	<b>21,866,576 153.70</b>

### GRANT FUND - MCG

	<b>FY23 ORIGINAL APPROPRIATION</b>	<b>261,006 2.40</b>
<b><u>Other Adjustments (with no service impacts)</u></b>		
Technical Adj: Shift FTEs from Grant Fund to General Fund- Victims of Crime Act Grant [Administration]	0	(0.06)
Technical Adj: Shift FTEs from Grant Fund to General Fund- Gun Violence Reduction Grant [Administration]	0	(0.03)
Technical Adj: Shift FTEs to Grant Fund from General Fund- Victims of Crime Act Grant [Victim/Witness Court Assistance]	0	0.07
Technical Adj: Shift FTEs to Grant Fund from General Fund- Violence Against Women Act Grant [District Court Prosecution]	0	0.20

## FY24 APPROVED CHANGES

	Expenditures	FTEs
Re-align: Shift FTEs from Grant Fund to General Fund- Drug Court Grant [Circuit Court Prosecution]	(4,000)	(0.03)
<b>FY24 APPROVED</b>	<b>257,006</b>	<b>2.55</b>

## PROGRAM SUMMARY

Program Name	FY23 APPR Expenditures	FY23 APPR FTEs	FY24 APPR Expenditures	FY24 APPR FTEs
Administration	2,834,047	13.06	2,183,473	12.97
Circuit Court Prosecution	9,123,096	64.75	9,847,608	64.75
District Court Prosecution	3,043,486	27.13	3,308,013	27.16
District Court Screening and Mediation	1,532,285	13.50	1,748,068	13.50
Juvenile Court Prosecution	2,238,107	17.50	2,484,482	17.50
Major Fraud and Special Investigations	571,588	5.00	545,878	5.00
Prosecution Management	1,134,909	10.00	1,404,635	10.00
Victim/Witness Court Assistance	584,764	5.31	601,425	5.37
<b>Total</b>	<b>21,062,282</b>	<b>156.25</b>	<b>22,123,582</b>	<b>156.25</b>

## CHARGES TO OTHER DEPARTMENTS

Charged Department	Charged Fund	FY23 Total\$	FY23 FTEs	FY24 Total\$	FY24 FTEs
<b>COUNTY GENERAL FUND</b>					
Police	General Fund	168,990	1.00	188,428	1.00

## FUNDING PARAMETER ITEMS

CC APPROVED (\$000S)

Title	FY24	FY25	FY26	FY27	FY28	FY29
<b>COUNTY GENERAL FUND</b>						
<b>EXPENDITURES</b>						
<b>FY24 Approved</b>	<b>21,867</b>	<b>21,867</b>	<b>21,867</b>	<b>21,867</b>	<b>21,867</b>	<b>21,867</b>
No inflation or compensation change is included in outyear projections.						
<b>Labor Contracts</b>	<b>0</b>	<b>514</b>	<b>514</b>	<b>514</b>	<b>514</b>	<b>514</b>
These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items.						
<b>Subtotal Expenditures</b>	<b>21,867</b>	<b>22,381</b>	<b>22,381</b>	<b>22,381</b>	<b>22,381</b>	<b>22,381</b>

---

THIS PAGE INTENTIONALLY LEFT BLANK




# County Executive

## APPROVED FY24 BUDGET

\$7,070,523

## FULL TIME EQUIVALENTS

36.33

 MARC ELRICH, COUNTY EXECUTIVE

## MISSION STATEMENT








The Office of the County Executive provides leadership to the community and administrative direction to the County's departments and offices. The Office is committed to providing accurate, timely, and effective support to the County Executive and the Chief Administrative Officer (CAO) as they carry out their responsibilities to residents and employees of Montgomery County in an atmosphere that is characterized by excellence, efficiency, openness, equity, and integrity.

## BUDGET OVERVIEW


The total approved FY24 Operating Budget for the Office of the County Executive is \$7,070,523, a decrease of \$613,155 or 7.98 percent from the FY23 Approved Budget of \$7,683,678. Personnel Costs comprise 80.96 percent of the budget for 44 full-time position(s) and six part-time position(s), and a total of 36.33 FTEs. Total FTEs may include seasonal or temporary positions and may also reflect workforce charged to or from other departments or funds. Operating Expenses account for the remaining 19.04 percent of the FY24 budget.

## COUNTY PRIORITY OUTCOMES

While this program area supports all seven of the County Executive's Priority Outcomes, the following are emphasized:

-  **Thriving Youth and Families**
-  **A Growing Economy**
-  **A Greener County**
-  **Easier Commutes**
-  **An Affordable, Welcoming County for a Lifetime**
-  **Safe Neighborhoods**
-  **Effective, Sustainable Government**

## INITIATIVES

-  Attract businesses to the White Oak Science Gateway by developing a marketing plan for a new website, pamphlets, brochures, and branding for the White Oak Science Gateway.



- 
- ★ Track the County's interactions with the business community through a Customer Relationship Management System. This will ensure faster, more reliable customer service.
  - ★ Increase capacity to proactively assist and engage small businesses throughout the County, resulting in more businesses that start, grow, and stay in the County.

## INNOVATIONS AND PRODUCTIVITY IMPROVEMENTS

---

- ★ The Office of Internal Audit worked with departments to ensure that corrective actions required to address recommendations from the Office of The Inspector General, the Office of Legislative Oversight, and Internal Audit reports were implemented in a timely manner, with 90 percent of recommendations being implemented.
- ★ The Office of Internal Audit conducted four internal control reviews and three information technology audits, including risk analyses integral to the County's disaster recovery and business continuity of operations to strengthen the County's Information Technology enterprise environment.
- ★ The Business Advancement Team was rebranded as The Business Center Team with a redesigned website that helps answer local business questions quickly and has a greater focus on proactive outreach and engagement with the County's small businesses.
- ★ The Business Center staff assisted more than 440 businesses by helping them access capital, navigate the County processes for licenses and permits, and connect with the County's resource partners.
- ★ The Business Center Team provided more than \$5.1 million in direct business grants and loans. Several of these business grants, like the Small Business Rental Assistance Program, provided critical funding for businesses still negatively impacted by the pandemic.
- ★ The Business Center Team staff managed multiple business resource contracts, connecting more than 5,550 County business owners to expert coaching and technical assistance that allows them to sustain and grow their businesses.
- ★ The Accelerator Program returned to in-person interaction with cohorts. Cohort participants from across County Government drove improvements ranging from improvement of intake for the Department of Housing and Community Affairs to improve the vendor experience for Alcohol Beverage Services stores.
- ★ The Innovation Team co-designed the content of the new Hiring Process Playbook, which guides hiring teams across Montgomery County Government through the hiring process with required steps, best practices, and tools and templates they can adapt and use. As a result, recruiters have reported a decrease in time spent responding to hiring questions, saving recruiters valuable time.
- ★ The Civic Design and Montgomery County Police Department (MCPD) partnership has increased the percentage of women in the Academy class, a reduced application process, and increased personalized applicant engagement throughout the process, which candidates state sets MCPD apart from competitors.
- ★ The Innovation Team developed standards that describe the ideal customer experience. These standards will be used as a benchmark to improve how a customer requests and receives county services.
- ★ The Civic Design team worked with teams across Health and Human Services (HHS) to understand the experience and needs of clients who contact HHS by phone, and the needs and experiences of the staff who serve them. Through this process, the Crisis Center and the Office of Eligibility and Support Services (OESS) Customer Service and Assistance Center identified urgent needs for updated phone technology to serve their clients. The Civic Design team worked with frontline staff in both offices to map the client journey and understand system requirements from the client and staff perspective before engaging with the vendor. The journey maps were used by the vendor to understand the needs of each team and kept the client perspective centered in the development of a new technology system, which will be tested with staff and clients before

roll-out.

## PROGRAM CONTACTS

Contact Taleah Parker of the Office of the County Executive at 240.777.2516 or Abdul Rauf of the Office of Management and Budget at 240.777.2766 for more information regarding this department's operating budget.

## PROGRAM DESCRIPTIONS

### Administration

The Administration Program provides budget development and analysis, fiscal and inventory control, personnel and payroll management, training and supervision, procurement, and contract administration.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>115,193</b>	<b>1.00</b>
Shift: Community Grants Moved From the Community Grants Non-Departmental Account to County Executive's Base Budget	161,298	0.00
Increase Cost: Three Percent Inflationary Adjustment to Non-Profit Service Provider Contracts	64,921	0.00
Shift: Climate Change Coordinator Funding to CEX from Climate Change Planning NDA	20,139	0.05
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	1,641	0.00
<b>FY24 Approved</b>	<b>363,192</b>	<b>1.05</b>

### Business Center Team

The Business Center Team program serves as a visible point of entry for the business community by coordinating the delivery of County services and projects related to business development. The Business Center Team guides business clients in identifying where to go for assistance and ensures results-driven relationships and projects with related business development organizations outside the realm of County government.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>1,119,399</b>	<b>6.00</b>
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	(30,855)	0.00
<b>FY24 Approved</b>	<b>1,088,544</b>	<b>6.00</b>

### CAO - Supervision & Management of Executive Branch Departments

The Chief Administrative Officer (CAO) oversees the operations and services of all departments and offices of the Executive Branch. The CAO also advises the County Executive on all administrative and government operations/service-related matters and coordinates final review and decision-making on policies, programs, service delivery, budgets, legislation, regulations, and related matters. The CAO uses the following to carry out responsibilities: 1) The Constituent Services section coordinates responses to correspondence and electronic mail from our residents and identifies community/residents' concerns that require special attention/response; 2) The Innovation Program provides space and support for workers to collaborate cross-departmentally as

they improve processes, reduce costs and errors, and improve constituent service; 3) The Business Advancement Team administers programs to support the growth and expansion of businesses in the County and serves as the business community's point of entry into the County government, providing direct services such as training and technical assistance through Business Connect, assistance with County processes and procedures, and economic development project incentives. The Business Advancement Team also manages the County's incubator network system and coordinates the implementation of the White Oak and White Flint Master Plans; and 4) The Criminal Justice Coordinating Commission (CJCC) seeks to enhance cooperation among the agencies involved in the criminal justice system in Montgomery County and to ensure that they address the issues facing the system.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>3,146,853</b>	<b>19.78</b>
Shift: White Oak Planning Coordinator Salary from Capital Fund	91,382	0.50
Increase Cost: Boards, Committees, and Commissions Customer Relationship Management Software Contract	2,048	0.00
Shift: Climate Funding and Performance Specialist to DEP	(75,782)	(1.00)
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	128,139	0.00
<b>FY24 Approved</b>	<b>3,292,640</b>	<b>19.28</b>

## County Executive - Policy Planning and Development

The County Executive oversees the enforcement of the laws of Montgomery County and provides executive direction to all departments and offices of the County government. The County Executive develops policies; proposes services, programs, budgets, and legislation to the County Council; adopts Executive Orders and Regulations; and appoints citizens to boards, committees, and commissions.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>1,129,748</b>	<b>6.00</b>
Add: Indigov Contract for New Customer Relationship Management system	42,880	0.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	21,705	0.00
<b>FY24 Approved</b>	<b>1,194,333</b>	<b>6.00</b>

## Innovation

The Innovation Team Program supports colleagues across the Montgomery County government to more deeply understand challenges and redesign how government serves people. The Accelerator course guides employees through a structured problem-solving approach to make tangible improvements to their processes and systems. The Civic Design Team facilitates progress on cross-departmental challenges, such as improving hiring and the customer experience. The InnovationTeam uses a human-centered design approach to build a government where those closest to the challenges shape the solutions leading to services that seamlessly meet user needs. The Innovation Team anticipates the future needs of the County and proactively builds the capacity to deliver better services internally and externally.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>537,170</b>	<b>3.00</b>

FY24 Approved Changes	Expenditures	FTEs
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	22,662	0.00
<b>FY24 Approved</b>	<b>559,832</b>	<b>3.00</b>

## ☀ Internal Audit

The Internal Audit program provides independent strategic risk-based auditing services. The core functions of this program are to: improve internal controls and provide reasonable assurance of reliable financial reporting; ensure effective and efficient operations; meet legal and regulatory compliance requirements; conduct fraud investigations and inform deterrence; and safeguard County assets.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>547,461</b>	<b>1.00</b>
Increase Cost: Contractual Services	15,093	0.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	9,428	0.00
<b>FY24 Approved</b>	<b>571,982</b>	<b>1.00</b>

## REALIGNED PROGRAMS

Funding in the following programs has been realigned to other programs within this department.

## ☀ Food Resilience

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>1,087,854</b>	<b>3.00</b>
Shift: Office of Food Resilience to Non-Principal Office	(1,087,854)	(3.00)
<b>FY24 Approved</b>	<b>0</b>	<b>0.00</b>

## BUDGET SUMMARY

	Actual FY22	Budget FY23	Estimate FY23	Approved FY24	%Chg Bud/App
<b>COUNTY GENERAL FUND</b>					
<b>EXPENDITURES</b>					
Salaries and Wages	4,173,636	4,721,083	4,456,036	4,541,440	-3.8 %
Employee Benefits	995,448	1,176,467	1,091,030	1,182,919	0.6 %
<b>County General Fund Personnel Costs</b>	<b>5,169,084</b>	<b>5,897,550</b>	<b>5,547,066</b>	<b>5,724,359</b>	<b>-2.9 %</b>
Operating Expenses	1,018,574	1,786,128	2,072,285	1,346,164	-24.6 %
<b>County General Fund Expenditures</b>	<b>6,187,658</b>	<b>7,683,678</b>	<b>7,619,351</b>	<b>7,070,523</b>	<b>-8.0 %</b>
<b>PERSONNEL</b>					
Full-Time	35	48	48	44	-8.3 %
Part-Time	6	6	6	6	—

## BUDGET SUMMARY

	Actual FY22	Budget FY23	Estimate FY23	Approved FY24	%Chg Bud/App
FTEs	32.70	39.78	39.78	36.33	-8.7 %
<b>County General Fund Revenues</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>—</b>
<b>GRANT FUND - MCG</b>					
EXPENDITURES					
Salaries and Wages	0	0	0	0	—
Employee Benefits	0	0	0	0	—
<b>Grant Fund - MCG Personnel Costs</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>—</b>
Operating Expenses	9,730,405	0	0	0	—
<b>Grant Fund - MCG Expenditures</b>	<b>9,730,405</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>—</b>
PERSONNEL					
Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
FTEs	0.00	0.00	0.00	0.00	—
REVENUES					
State Grants	894,643	0	0	0	—
<b>Grant Fund - MCG Revenues</b>	<b>894,643</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>—</b>

### DEPARTMENT TOTALS

<b>Total Expenditures</b>	<b>15,918,063</b>	<b>7,683,678</b>	<b>7,619,351</b>	<b>7,070,523</b>	<b>-8.0 %</b>
<b>Total Full-Time Positions</b>	<b>35</b>	<b>48</b>	<b>48</b>	<b>44</b>	<b>-8.3 %</b>
<b>Total Part-Time Positions</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>—</b>
<b>Total FTEs</b>	<b>32.70</b>	<b>39.78</b>	<b>39.78</b>	<b>36.33</b>	<b>-8.7 %</b>
<b>Total Revenues</b>	<b>894,643</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>—</b>

## FY24 APPROVED CHANGES

	Expenditures	FTEs
<b>COUNTY GENERAL FUND</b>		
<b>FY23 ORIGINAL APPROPRIATION</b>	<b>7,683,678</b>	<b>39.78</b>
<b><u>Changes (with service impacts)</u></b>		
Add: Indigov Contract for New Customer Relationship Management system [County Executive - Policy Planning and Development]	42,880	0.00
<b><u>Other Adjustments (with no service impacts)</u></b>		
Shift: Community Grants Moved From the Community Grants Non-Departmental Account to County Executive's Base Budget [Administration]	161,298	0.00
Increase Cost: Annualization of FY23 Compensation Increases	155,085	0.00
Increase Cost: FY24 Compensation Adjustment	137,055	0.00
Shift: White Oak Planning Coordinator Salary from Capital Fund [CAO - Supervision & Management of Executive Branch Departments]	91,382	0.50

## FY24 APPROVED CHANGES

	Expenditures	FTEs
Increase Cost: Three Percent Inflationary Adjustment to Non-Profit Service Provider Contracts [Administration]	64,921	0.00
Increase Cost: Annualization of FY23 Lapsed Positions	28,404	0.00
Shift: Climate Change Coordinator Funding to CEX from Climate Change Planning NDA [Administration]	20,139	0.05
Increase Cost: Contractual Services [Internal Audit]	15,093	0.00
Increase Cost: Printing and Mail	9,532	0.00
Increase Cost: Motor Pool Adjustment	3,393	0.00
Increase Cost: Boards, Committees, and Commissions Customer Relationship Management Software Contract [CAO - Supervision & Management of Executive Branch Departments]	2,048	0.00
Increase Cost: Retirement Adjustment	798	0.00
Decrease Cost: Elimination of One-Time Items Approved in FY23	(6,129)	0.00
Re-align: One-time Budget Adjustment to Reflect Higher Than Expected Vacant Positions	(74,758)	0.00
Shift: Climate Funding and Performance Specialist to DEP [CAO - Supervision & Management of Executive Branch Departments]	(75,782)	(1.00)
Decrease Cost: Annualization of FY23 Personnel Costs	(100,660)	0.00
Shift: Office of Food Resilience to Non-Principal Office [Food Resilience]	(1,087,854)	(3.00)
<b>FY24 APPROVED</b>	<b>7,070,523</b>	<b>36.33</b>

## PROGRAM SUMMARY

Program Name	FY23 APPR Expenditures	FY23 APPR FTEs	FY24 APPR Expenditures	FY24 APPR FTEs
Administration	115,193	1.00	363,192	1.05
Business Center Team	1,119,399	6.00	1,088,544	6.00
CAO - Supervision & Management of Executive Branch Departments	3,146,853	19.78	3,292,640	19.28
County Executive - Policy Planning and Development	1,129,748	6.00	1,194,333	6.00
Food Resilience	1,087,854	3.00	0	0.00
Innovation	537,170	3.00	559,832	3.00
Internal Audit	547,461	1.00	571,982	1.00
<b>Total</b>	<b>7,683,678</b>	<b>39.78</b>	<b>7,070,523</b>	<b>36.33</b>

## CHARGES TO OTHER DEPARTMENTS

Charged Department	Charged Fund	FY23 Total\$	FY23 FTEs	FY24 Total\$	FY24 FTEs
<b>COUNTY GENERAL FUND</b>					
Transit Services	Mass Transit	151,323	0.74	171,018	0.74
Permitting Services	Permitting Services	214,749	1.03	219,992	1.03
CIP	Capital Fund	73,507	0.50	0	0.00
NDA - Conference Center	General Fund	110,155	1.00	136,458	1.00
NDA - Incubator Programs	General Fund	0	0.00	677,737	5.00

## CHARGES TO OTHER DEPARTMENTS

Charged Department	Charged Fund	FY23 Total\$	FY23 FTEs	FY24 Total\$	FY24 FTEs
NDA - Incubator Programs - Economic Development Partnership	General Fund	542,794	5.00	0	0.00
NDA - Vision Zero	General Fund	140,020	1.00	152,475	1.00
NDA - Climate Change Planning	General Fund	10,225	0.05	0	0.00
NDA - Police Accountability Board	General Fund	181,029	2.00	258,732	2.00
<b>Total</b>		<b>1,423,802</b>	<b>11.32</b>	<b>1,616,412</b>	<b>10.77</b>

## FUNDING PARAMETER ITEMS

CC APPROVED (\$000S)

Title	FY24	FY25	FY26	FY27	FY28	FY29
<b>COUNTY GENERAL FUND</b>						
<b>EXPENDITURES</b>						
<b>FY24 Approved</b>	<b>7,071</b>	<b>7,071</b>	<b>7,071</b>	<b>7,071</b>	<b>7,071</b>	<b>7,071</b>
No inflation or compensation change is included in outyear projections.						
<b>Restore One-Time Lapse Increase</b>	<b>0</b>	<b>75</b>	<b>75</b>	<b>75</b>	<b>75</b>	<b>75</b>
<b>Labor Contracts</b>	<b>0</b>	<b>146</b>	<b>146</b>	<b>146</b>	<b>146</b>	<b>146</b>
These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items.						
<b>Subtotal Expenditures</b>	<b>7,071</b>	<b>7,292</b>	<b>7,292</b>	<b>7,292</b>	<b>7,292</b>	<b>7,292</b>




# Board of Elections

## APPROVED FY24 BUDGET

\$12,661,461

## FULL TIME EQUIVALENTS

56.35

 BORIS BRAJKOVIC, ELECTIONS DIRECTOR

## MISSION STATEMENT


The mission of the Board of Elections is to register voters, conduct elections, assist persons seeking elective office with candidate filings and campaign fund reports, assist citizens seeking to place questions on the ballot, and preserve election data.

## BUDGET OVERVIEW



The total approved FY24 Operating Budget for the Montgomery County Board of Elections is \$12,661,461, an increase of \$2,031,134 or 19.11 percent from the FY23 Approved Budget of \$10,630,327. Personnel Costs comprise 38.68 percent of the budget for 32 full-time position(s) and two part-time position(s), and a total of 56.35 FTEs. Total FTEs may include seasonal or temporary positions and may also reflect workforce charged to or from other departments or funds. Operating Expenses account for the remaining 61.32 percent of the FY24 budget.

## COUNTY PRIORITY OUTCOMES



While this program area supports all seven of the County Executive's Priority Outcomes, the following are emphasized:

-  **Thriving Youth and Families**
-  **Effective, Sustainable Government**

## INITIATIVES

-  Continue to expand opportunities for voters to request and cast their ballot, including permanent vote by mail, early voting options, and ballot drop boxes.
-  Increase temporary staffing levels during the peak election season to ensure quality customer service and improve resiliency and scalability of election operations.

## INNOVATIONS AND PRODUCTIVITY IMPROVEMENTS

-  Reconfigured facility to accommodate expanded vote by mail along with a return to traditional polling places on Election Day.
-  Expanded use of Short Message Service (SMS) texting application to allow voters to register to vote, find their nearest early voting center or drop box, or sign up to be an Election Judge.



- ☀ Continued to invest in ballot sorting and imaging technology to improve the efficiency of vote-by-mail ballot handling and results reporting.
- ☀ Identified need to upgrade legacy technology to modernize the methods of communicating with Election Judges and make it easier for voters to sign up and serve during early voting and on Election Day.
- ☀ Streamed live video of election procedures to bolster public confidence.

## PROGRAM CONTACTS

Contact Boris Brajkovic of the Montgomery County Board of Elections at 240.777.8523 or Katherine Bryant-Higgins of the Office of Management and Budget at 240.777.2764 for more information regarding this department's operating budget.

## PROGRAM PERFORMANCE MEASURES

Performance measures for this department are included below (where applicable), with multi-program measures displayed at the front of this section and program-specific measures shown with the relevant program. The FY23 estimates reflect funding based on the FY23 Approved Budget. The FY24 and FY25 figures are performance targets based on the FY24 Approved Budget and funding for comparable service levels in FY25.

## PROGRAM DESCRIPTIONS

### ☀ Administration

The Administration program of the Board of Elections is responsible for delivering a fundamental and legally mandated public good by ensuring that all eligible citizens have the right to vote, and that elections are accurate, fair, and equitable. This requires effective management of resources from the State Board of Elections and County Government, as well as adherence to all Federal, State, and local laws and regulations. This is accomplished through the following activities: public records management, including the certification of election results with the Board of Canvassers; support to the County Board of Elections and its attorney; compliance with Montgomery County Government policies and regulations related to human resources, procurement, budget, etc.; liaising with the Maryland State Board of Elections; compliance with Federal and State statutory and regulatory requirements; and the effective coordination of public information. These combined activities are essential to ensure the accuracy and integrity of the election process and to instill public confidence in election results.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Percent of precincts reporting election results by 11:00 p.m. <sup>1</sup>	8.00%	93.75%	96.50%	96.50%	96.50%
Average voter wait time on election day (minutes)	3	0	3	5	8
Total ballots cast (000s)	537	181	346	306	510

<sup>1</sup> For the 2020 Presidential General Election, all sites returned their results to the Board of Elections in a timely manner but a technical issue in State software prevented the reporting of full results that night.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>4,478,387</b>	<b>4.00</b>
Increase Cost: State Board of Elections Expenses	2,262,255	0.00
Increase Cost: Additional Postage Required for Mail-in Ballots	280,000	0.00

<b>FY24 Approved Changes</b>	<b>Expenditures</b>	<b>FTEs</b>
Increase Cost: Lease Payments for Ballot Sorting Equipment	181,729	0.00
Increase Cost: Three Percent Inflationary Adjustment to Non-Profit Service Provider Contracts	146	0.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	(2,173,223)	0.00
<b>FY24 Approved</b>	<b>5,029,294</b>	<b>4.00</b>

## Election Operations

The Election Operations program consists of three independent sections that ensure Early Voting and Election Day is successful. These sections are Polling Place Management, Election Judge Recruitment and Training, and Outreach.

The Polling Place Management section is responsible for leasing Early Voting locations and Election Day polling places, assigning all Montgomery County voters to Election Day polling places that are in the same or an adjacent precinct to the voter's home address, ensuring each polling place complies with the Americans with Disabilities Act and other State and Federal requirements, ensuring all polling places have adequate ballots and supplies, and providing the Board of Elections with information about the cost of facilities, the accessibility of voting sites, and other criteria.

The timeline of Montgomery County's election process is dictated by the Maryland State Election Calendar, and begins with the establishment of Early Voting Centers and Election Day polling places. As Polling Place Management is preparing the supplies and equipment necessary to facilitate an election, other sections within Election Operations are preparing Election Judges, and providing voter outreach to the public.

Election Judge Recruitment and Training is responsible for the recruitment of registered Maryland voters to serve as Election Judges during Early Voting and Election Day. This section also provides training, assigns Election Judges to sites, and provides payment to each volunteer. Recruitment of volunteers is done year-round utilizing a variety of methods, with increased effort and focus in the six months preceding an election. A database of interested volunteers is managed by the section to maintain the efficiency of the selection process.

Training for all election workers is required by State law and is necessary for successful operations on Election Day. The training program includes both on-line and in-person class instruction throughout the County over a period of approximately 12 weeks. Each precinct team includes volunteers that are registered in different political parties, have various levels of experience, and have bilingual language capabilities. Following each election, the Election Judge Recruitment and Training staff completes payroll processing and conducts a thorough precinct performance review and audit.

Montgomery County is required under Section 203 of the Voting Rights Act to provide voting information in Spanish as well as English, and the Outreach section is responsible for meeting the cultural and linguistic needs of Montgomery County voters. This section is responsible for working with community groups and providing direct assistance to eligible residents, including those who are unregistered, for whom English is a second language, who have special needs or disabilities, who are homeless, or who live in underserved communities. With over 170 recognized languages, Montgomery County is a nationally recognized leader in providing effective voter outreach through voter-focused planning and community engagement. A key asset for the Outreach section is its national award-winning Future Vote Initiative that has recruited over 48,000 students to participate in elections since

2004. The Initiative has also recruited nearly 11,000 students that are at least 16 years old to serve as Election Judges.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Percent of voters rating Election Day polling place as "well run"	97%	95%	95%	97%	97%
Percent of no-show Election Judges on Election Day	5%	4%	3%	3%	3%
Number of election judges recruited, trained, and placed per election	3,353	2,504	2,905	4,200	4,200
Percent of polling places opening on time	100%	100%	100%	100%	100%
Tax dollars saved by leveraging Future Vote students earning Student Learning (SSL) hours <sup>1</sup>	\$13,413	\$18,206	\$29,072	\$23,000	\$32,000

<sup>1</sup> The reduced figure for FY21 reflects restriction of the program only to those age 16 or older due to the pandemic.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>3,360,781</b>	<b>21.53</b>
Increase Cost: Election Judge Stipend Required Increase - HB1200 Impact	831,580	0.00
Enhance: Election Judges - Expand Days/Hours of Early Voting and Canvassing	253,000	0.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	(354,618)	(1.00)
<b>FY24 Approved</b>	<b>4,090,743</b>	<b>20.53</b>

## Information Technology

The Information and Technology (IT) program supports the year-round security of all data and the efficient performance of voting equipment for thousands of voters during an election cycle. The IT program is responsible for network infrastructure; the production of data reports; the maintenance of systems related to election operations; the maintenance, storage and security of equipment; and the maintenance of website and database applications mandated for use by the State Board of Elections. The program coordinates with the Maryland State Board of Elections to organize and integrate voter registration information, to modify polling place precincts and district boundaries, and to transport voting equipment.

The IT program collaborates with Montgomery County's Department of Technology and Enterprise Business Solutions (TEBS) to implement enhancements to the Election Management System. The Election Management System is used to manage election workers, Future Vote students, and polling places. The program also coordinates with TEBS to implement technology that provides valuable information and resources to voters such as the display of wait times on the department website, and allowing voters to request and receive voting information by text message.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Number of electronic poll books prepared and used on election days <sup>1</sup>	581	1,134	903	910	910
Percent of required voting units per precinct that were operable on election day	100%	100%	100%	100%	100%
Average response time to resolve equipment and/or maintenance concerns during voting hours (hours)	1.0	0	1.0	1.0	1.0
Incidents of emergency bin use during voting hours	0	0	0	0	0

<sup>1</sup> Less equipment was used in FY21 due to restrictions in the number of in-person voting sites and an increase in the footprint required for each check-in station due to the restrictions presented by the COVID-19 virus. FY22 data and projections for future years reflect acquisition of additional equipment due to expansion of early voting.

FY24 Approved Changes	Expenditures	FTEs
-----------------------	--------------	------

<b>FY24 Approved Changes</b>	<b>Expenditures</b>	<b>FTEs</b>
<b>FY23 Approved</b>	<b>897,141</b>	<b>12.45</b>
Enhance: Rebuild Election Worker Management System	163,000	0.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	68,678	0.00
<b>FY24 Approved</b>	<b>1,128,819</b>	<b>12.45</b>

## Voter Services

Accurate voter registration records are the foundation for fair and equitable elections, and accurate voter registration records are the basis of effective election planning. The Voter Services program administers voter registration and mail-in voting under procedures established by the State Administrator of Elections and is consistent with election law. Voter Services is also responsible for answering voters' questions, and ensures compliance with Federal and State confidentiality requirements. In addition, the Voter Services program coordinates the counting of mail-in and provisional ballots, and ensures that each ballot for an election corresponds to a single eligible voter who has not cast more than one ballot.

Voter Services is a deadline-driven program that diligently processes a constant stream of incoming data. The program processes all changes to name, address, and party affiliation, and maintains a database of citizens that may not vote for reasons of death, felony conviction, ineligibility for jury duty, residency outside of the jurisdiction, or other valid legal reasons.

The program provides legally-required training for volunteer registrars; responds to various voter and candidate requests for voter registration applications, listings, and data regarding registered voters; files candidates for office; verifies nominating and referenda petitions; and issues and canvasses mail-in and provisional ballots. The program also tracks returned mail and sends multiple mailings to voters for whom new eligibility information is obtained in order to comply with State and Federal requirements.

The program also provides voter registration data to municipalities within Montgomery County, and is responsible for researching provisional ballots, verifying same-day registration, performing monthly peer audits of other jurisdictions within the state, assisting military and overseas voters, administering voting for residents of nursing homes and assisted living facilities, receiving and staging ballots, conducting the post-election canvassing, counting and auditing of ballots cast, and reconciling and auditing mail-in and provisional voter credit.

<b>Program Performance Measures</b>	<b>Actual FY21</b>	<b>Actual FY22</b>	<b>Estimated FY23</b>	<b>Target FY24</b>	<b>Target FY25</b>
Number of registered voters served per program FTE	35,932	36,699	33,121	32,000	32,000
Number of absentee ballots requested (000s)	378	114	142	165	200
Number of active registered voters (000s)	673	676	679	682	685
Number of provisional ballots issued on election day(s)	19,117	8,366	13,879	10,000	17,000

<b>FY24 Approved Changes</b>	<b>Expenditures</b>	<b>FTEs</b>
<b>FY23 Approved</b>	<b>1,894,018</b>	<b>18.37</b>
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	518,587	1.00
<b>FY24 Approved</b>	<b>2,412,605</b>	<b>19.37</b>

## BUDGET SUMMARY

	Actual FY22	Budget FY23	Estimate FY23	Approved FY24	%Chg Bud/App
<b>COUNTY GENERAL FUND</b>					
<b>EXPENDITURES</b>					
Salaries and Wages	3,495,344	3,696,686	4,769,986	3,922,385	6.1 %
Employee Benefits	763,572	936,061	949,999	975,543	4.2 %
<b>County General Fund Personnel Costs</b>	<b>4,258,916</b>	<b>4,632,747</b>	<b>5,719,985</b>	<b>4,897,928</b>	<b>5.7 %</b>
Operating Expenses	4,249,209	5,997,580	8,856,446	7,763,533	29.4 %
<b>County General Fund Expenditures</b>	<b>8,508,125</b>	<b>10,630,327</b>	<b>14,576,431</b>	<b>12,661,461</b>	<b>19.1 %</b>
<b>PERSONNEL</b>					
Full-Time	29	32	32	32	—
Part-Time	2	2	2	2	—
FTEs	56.35	56.35	56.35	56.35	—
<b>REVENUES</b>					
Other Charges/Fees	2,023	1,300	1,300	1,300	—
Miscellaneous Revenues	2	0	0	0	—
<b>County General Fund Revenues</b>	<b>2,025</b>	<b>1,300</b>	<b>1,300</b>	<b>1,300</b>	<b>—</b>

## FY24 APPROVED CHANGES

	Expenditures	FTEs
<b>COUNTY GENERAL FUND</b>		
	<b>FY23 ORIGINAL APPROPRIATION</b>	<b>10,630,327 56.35</b>
<b><u>Changes (with service impacts)</u></b>		
Enhance: Election Judges - Expand Days/Hours of Early Voting and Canvassing [Election Operations]	253,000	0.00
Enhance: Rebuild Election Worker Management System [Information Technology ]	163,000	0.00
<b><u>Other Adjustments (with no service impacts)</u></b>		
Increase Cost: State Board of Elections Expenses [Administration]	2,262,255	0.00
Increase Cost: Election Judge Stipend Required Increase - HB1200 Impact [Election Operations]	831,580	0.00
Increase Cost: Additional Postage Required for Mail-in Ballots [Administration]	280,000	0.00
Restore: Prior-Year Reductions to Seasonal Temps	220,115	0.00
Increase Cost: Lease Payments for Ballot Sorting Equipment [Administration]	181,729	0.00
Increase Cost: Annualization of FY23 Compensation Increases	168,863	0.00
Increase Cost: FY24 Compensation Adjustment	140,074	0.00
Increase Cost: Overtime Expenses	109,970	0.00
Increase Cost: Motor Pool Adjustment	15,433	0.00
Decrease Cost: Annualization of FY23 Personnel Costs	14,957	0.00
Increase Cost: Printing and Mail	2,594	0.00
Increase Cost: Three Percent Inflationary Adjustment to Non-Profit Service Provider Contracts [Administration]	146	0.00
Decrease Cost: Retirement Adjustment	(2,931)	0.00

## FY24 APPROVED CHANGES

	Expenditures	FTEs
Re-align: One-time Budget Adjustment to Reflect Higher Than Expected Vacant Positions	(55,782)	0.00
Increase Cost: Overtime Expenses	(109,970)	0.00
Restore: Prior-Year Reductions to Seasonal Temps	(220,115)	0.00
Decrease Cost: Elimination of One-Time Items Approved in FY23	(2,223,784)	0.00
<b>FY24 APPROVED</b>	<b>12,661,461</b>	<b>56.35</b>

## PROGRAM SUMMARY

Program Name	FY23 APPR Expenditures	FY23 APPR FTEs	FY24 APPR Expenditures	FY24 APPR FTEs
Administration	4,478,387	4.00	5,029,294	4.00
Election Operations	3,360,781	21.53	4,090,743	20.53
Information Technology	897,141	12.45	1,128,819	12.45
Voter Services	1,894,018	18.37	2,412,605	19.37
<b>Total</b>	<b>10,630,327</b>	<b>56.35</b>	<b>12,661,461</b>	<b>56.35</b>

## FUNDING PARAMETER ITEMS

CC APPROVED (\$000S)

Title	FY24	FY25	FY26	FY27	FY28	FY29
<b>COUNTY GENERAL FUND</b>						
<b>EXPENDITURES</b>						
<b>FY24 Approved</b>	<b>12,661</b>	<b>12,661</b>	<b>12,661</b>	<b>12,661</b>	<b>12,661</b>	<b>12,661</b>
No inflation or compensation change is included in outyear projections.						
<b>Elimination of One-Time Items Approved in FY24</b>	<b>0</b>	<b>(2,425)</b>	<b>(2,425)</b>	<b>(2,425)</b>	<b>(2,425)</b>	<b>(2,425)</b>
Items recommended for one-time funding in FY24, including Rebuild Election Worker Management System and State Board of Elections Expenses, will be eliminated from the base in the outyears.						
<b>Restore One-Time Lapse Increase</b>	<b>0</b>	<b>101</b>	<b>101</b>	<b>101</b>	<b>101</b>	<b>101</b>
<b>Labor Contracts</b>	<b>0</b>	<b>107</b>	<b>107</b>	<b>107</b>	<b>107</b>	<b>107</b>
These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items.						
<b>Subtotal Expenditures</b>	<b>12,661</b>	<b>10,444</b>	<b>10,444</b>	<b>10,444</b>	<b>10,444</b>	<b>10,444</b>

---

THIS PAGE INTENTIONALLY LEFT BLANK



# Community Engagement Cluster

## APPROVED FY24 BUDGET

\$8,742,913

## FULL TIME EQUIVALENTS

46.25



FARIBA KASSIRI, DEPUTY CHIEF ADMINISTRATIVE OFFICER

## MISSION STATEMENT

The Community Engagement Cluster (CEC) builds stronger, informed, and inclusive communities. The Cluster strengthens Montgomery County's commitment to civic engagement and community service by engaging residents, organizations, businesses, and other community groups. The Cluster maximizes communities' assets - time, talents, and other resources - working collaboratively to address and resolve community issues.

Established in 2011, CEC is a combination of five Regional Services Centers, the Commission for Women, and the Office of Community Partnerships, including the Gilchrist Center and the Volunteer Center. As a cluster, these offices/functions have combined resources and support staff while retaining staff expertise and experience, as well as the objectives of the partner entities involved.

## BUDGET OVERVIEW

The total approved FY24 Operating Budget for the Community Engagement Cluster is \$8,742,913, an increase of \$1,186,419 or 15.70 percent from the FY23 Approved Budget of \$7,556,494. Personnel Costs comprise 68.15 percent of the budget for 36 full-time position(s) and 21 part-time position(s), and a total of 46.25 FTEs. Total FTEs may include seasonal or temporary positions and may also reflect workforce charged to or from other departments or funds. Operating Expenses account for the remaining 31.85 percent of the FY24 budget.

## COUNTY PRIORITY OUTCOMES

While this program area supports all seven of the County Executive's Priority Outcomes, the following are emphasized:

- ◆ **Thriving Youth and Families**
- ◆ **An Affordable, Welcoming County for a Lifetime**
- ◆ **Effective, Sustainable Government**

## INITIATIVES

- ★ Implement a robust legal immigration service referral and data collection system housed at the Gilchrist Immigrant Resource



---

Center.

- ★ Increase engagement with multilingual communities through in-language community forums and meetings and in-language social media platforms including the County's Spanish Facebook and Spanish WhatsApp group.
- ★ All executive branch departments will develop and implement language access plans, centered around providing high-quality services to the County's multicultural and multilingual communities. Department action plans will include development of materials in simplified language and training to front-line staff regarding interpretation and translation standards.

## INNOVATIONS AND PRODUCTIVITY IMPROVEMENTS

---

- ★ The Commission for Women provided over 30 seminars to several hundred residents in 2022. The focus of the seminars is to enrich the lives of women and families by informing, educating, empowering, and supporting residents of the County.
- ★ The Commission for Women supported and provided leadership to the Montgomery County Human Trafficking Prevention Committee. During 2022, the Committee trained members of the community about human trafficking, including members of the Montgomery County Public School (MCPS) system, faith groups, and non-profit organizations; supported statewide legislation providing additional protections to human trafficking victims; and assisted MCPS with updating their countywide human trafficking prevention curriculum.
- ★ The Commission for Women organized the 42nd Annual Women's Legislative Briefing in January 2022, with over 400 participants online.
- ★ The Office of Community Partnerships increased engagement with multilingual communities through in-language community forums and meetings, including the County's first Operating Budget forum in Chinese and the second budget forum in Spanish with simultaneous interpretation.
- ★ The Translation Unit completed translation requests from 17 County agencies in Amharic, Chinese, French, Korean, Spanish, and Vietnamese.
- ★ The Office of Community Partnerships collaborated with the Department of Health and Human Services and Regional Services Centers to provide targeted, multilingual information and outreach on COVID-19 information and resources (vaccinations, testing, rent-relief), leading to Montgomery County being #1 in vaccination rates in the country for eligible residents in jurisdictions with more than 300,000 residents.
- ★ The Legal Services Coordinator supported the "Bienvenidos: Aqui para Ti" initiative led by the Department of Health and Human Services to coordinate legal education, screenings, consultations, wraparound services, and representation for unaccompanied migrant children, asylum seekers and/or families/sponsors. The weekly partnership established with MCPS' International Admissions and Enrollment Office provided legal resources to immigrant families.

## PROGRAM CONTACTS

---

Contact Yvette Torres of the Community Engagement Cluster at 240.777.8044 or Eva Acevedo of the Office of Management and Budget at 240.777.2763 for more information regarding this department's operating budget.

## PROGRAM PERFORMANCE MEASURES

---

Performance measures for this department are included below (where applicable), with multi-program measures displayed at the front of this section and program-specific measures shown with the relevant program. The FY23 estimates reflect funding based on the FY23 Approved Budget. The FY24 and FY25 figures are performance targets based on the FY24 Approved Budget and funding for comparable service levels in FY25.

---

## PROGRAM DESCRIPTIONS

---

### Administration

The Administration for the Community Engagement Cluster (CEC) manages all aspects of the budget, procurement, financials, contracts/grants, personnel, information technology, daily operations, office space management, fleet management, historic file maintenance, and all administrative matters of the CEC units (Regional Services Centers; Commission for Women; Office of Community Partnerships, including the Gilchrist Center, Volunteer Center, and Translations Unit; and the Urban Districts). In addition, the responsibilities of this unit include implementing the CEC's shared-resource model related to various duties pertaining to the advisory boards, committees and commissions, community outreach, community events, database, webpage development and maintenance, newsletters, and many other vital community-related functions.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>830,386</b>	<b>5.00</b>
Shift: Emerging Business District Grants From the Community Grants Non-Departmental Account to the Community Engagement Cluster's Base Budget	600,000	0.00
Increase Cost: Three Percent Inflationary Adjustment to Non-Profit Service Provider Contracts	35,665	0.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	(555,624)	0.00
<b>FY24 Approved</b>	<b>910,427</b>	<b>5.00</b>

### Commission for Women

The Commission for Women's mission is to identify gender-based inequities in laws, policies, practices, procedures, and to advocate remedies by advising the public and local, state, and federal agencies on issues of concern to women, including organizing events relating to these issues. In addition, the Commission is responsible for providing support, guidance, and leadership to the Montgomery County Human Trafficking Prevention Committee. The purpose of the Committee is to to reduce and prevent human trafficking in Montgomery County by increasing understanding of the issue and developing interagency coordination of strategies for response and prevention.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>296,360</b>	<b>2.00</b>
Increase Cost: Human Trafficking Prevention Committee	25,000	0.00
Increase Cost: Commission for Women Internship Stipends	10,000	0.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	31,622	0.00
<b>FY24 Approved</b>	<b>362,982</b>	<b>2.00</b>

### Community Partnership

The Office of Community Partnerships (OCP) is a bridge builder between the County's diverse communities and County government. Due to OCP's deep reach into communities, OCP worked closely with the Regional Service Center Directors to lead the County's 2020 Census Campaign. "Everyone Counts in Montgomery County" was a multifaceted campaign targeted toward historically undercounted communities (communities of color, multilingual communities, LGBTQ, children under 5, and seniors)

and specific census tracts. Strategies included materials in the top six spoken languages in the county (Spanish, Chinese, Korean, French, Amharic, and Vietnamese), multilingual and multicultural media, use of social media, and strong nonprofit partners. OCP realized early on there was significant overlap between targeted communities/census tracts and communities most impacted by COVID-19 and therefore tied COVID information (rental assistance, food resources, etc.) to Census outreach. As a result of Montgomery County's successful 2020 Census campaign efforts, OCP will continue to serve point on the county's multilingual and multicultural communication outreach efforts. This includes an internal Translations Unit.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>3,835,891</b>	<b>20.00</b>
Shift: Community Grants From the Community Grants Non-Departmental Account to the Community Engagement Cluster's Base Budget	144,612	0.00
Enhance: Language Access Policy Consultant	50,000	0.00
Enhance: One Part-Time Spanish Translation Specialist	49,613	0.50
Increase Cost: Interpreters and Interpretation Equipment	30,000	0.00
Enhance: Language Access Training	20,000	0.00
Technical Adj: Shift FTEs from General Fund to Grant Fund	0	(0.02)
Technical Adj: Shift FTEs to Grant Fund from General Fund	0	0.02
Technical Adj: Conversion of Contractual Support	0	1.00
Reduce: Other Professional Services Cost	(84,636)	0.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	673,530	0.25
<b>FY24 Approved</b>	<b>4,719,010</b>	<b>21.75</b>

## Gilchrist Center

The Charles W. Gilchrist Center for Cultural Diversity is the County's Welcome Center for newcomers and builds the network of immigrant service providers in the County. The Center offers various immigrant integration services at multiple locations throughout the County that prepare residents to contribute to our economy and our community.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>827,998</b>	<b>7.75</b>
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	13,148	(0.25)
<b>FY24 Approved</b>	<b>841,146</b>	<b>7.50</b>

## Regional Services Centers

The County has five Regional Services Centers: Bethesda-Chevy Chase, East County, Mid-County, Silver Spring, and Upcounty. The Regional Directors in each of the County's five regions work with their respective regional citizens advisory boards, residents, community groups, businesses, and other public agencies to proactively seek and gather information and assess community needs, problems, and issues in order to provide effective and timely input representing their regions in policy discussions and collaborations with departments on service offerings and delivery systems, and in liaising between Montgomery County and its residents. The Regional Directors of the Silver Spring, Wheaton, and Bethesda/Chevy Chase regions provide oversight of the operations of their respective Urban Districts.

FY24 Approved Changes	Expenditures	FTEs
-----------------------	--------------	------

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>1,765,859</b>	<b>10.00</b>
Enhance: Neighborhood Events Matching Funds Grant Program	25,000	0.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	118,489	0.00
<b>FY24 Approved</b>	<b>1,909,348</b>	<b>10.00</b>

## BUDGET SUMMARY

	Actual FY22	Budget FY23	Estimate FY23	Approved FY24	%Chg Bud/App
<b>COUNTY GENERAL FUND</b>					
<b>EXPENDITURES</b>					
Salaries and Wages	3,461,481	4,273,470	3,723,825	4,452,242	4.2 %
Employee Benefits	947,982	1,290,256	1,083,658	1,441,456	11.7 %
<b>County General Fund Personnel Costs</b>	<b>4,409,463</b>	<b>5,563,726</b>	<b>4,807,483</b>	<b>5,893,698</b>	<b>5.9 %</b>
Operating Expenses	590,616	1,919,323	2,031,328	2,774,215	44.5 %
<b>County General Fund Expenditures</b>	<b>5,000,079</b>	<b>7,483,049</b>	<b>6,838,811</b>	<b>8,667,913</b>	<b>15.8 %</b>
<b>PERSONNEL</b>					
Full-Time	31	34	34	35	2.9 %
Part-Time	20	20	20	21	5.0 %
FTEs	41.10	44.27	44.27	45.75	3.3 %
<b>REVENUES</b>					
Commission for Women Fees	1,026	0	0	0	—
Facility Rental Fees	3,563	10,500	10,500	10,500	—
Parking Fees	(8,280)	0	0	0	—
<b>County General Fund Revenues</b>	<b>(3,691)</b>	<b>10,500</b>	<b>10,500</b>	<b>10,500</b>	<b>—</b>
<b>GRANT FUND - MCG</b>					
<b>EXPENDITURES</b>					
Salaries and Wages	66,599	49,536	49,536	51,886	4.7 %
Employee Benefits	15,165	13,296	13,296	12,501	-6.0 %
<b>Grant Fund - MCG Personnel Costs</b>	<b>81,764</b>	<b>62,832</b>	<b>62,832</b>	<b>64,387</b>	<b>2.5 %</b>
Operating Expenses	996,505	10,613	10,613	10,613	—
<b>Grant Fund - MCG Expenditures</b>	<b>1,078,269</b>	<b>73,445</b>	<b>73,445</b>	<b>75,000</b>	<b>2.1 %</b>
<b>PERSONNEL</b>					
Full-Time	1	1	1	1	—
Part-Time	0	0	0	0	—
FTEs	0.65	0.48	0.48	0.50	4.2 %
<b>REVENUES</b>					
Federal Grants	1,097,666	73,445	73,445	75,000	2.1 %
State Grants	59,598	0	0	0	—
<b>Grant Fund - MCG Revenues</b>	<b>1,157,264</b>	<b>73,445</b>	<b>73,445</b>	<b>75,000</b>	<b>2.1 %</b>

## BUDGET SUMMARY

	Actual FY22	Budget FY23	Estimate FY23	Approved FY24	%Chg Bud/App
<b>DEPARTMENT TOTALS</b>					
<b>Total Expenditures</b>	<b>6,078,348</b>	<b>7,556,494</b>	<b>6,912,256</b>	<b>8,742,913</b>	<b>15.7 %</b>
<b>Total Full-Time Positions</b>	<b>32</b>	<b>35</b>	<b>35</b>	<b>36</b>	<b>2.9 %</b>
<b>Total Part-Time Positions</b>	<b>20</b>	<b>20</b>	<b>20</b>	<b>21</b>	<b>5.0 %</b>
<b>Total FTEs</b>	<b>41.75</b>	<b>44.75</b>	<b>44.75</b>	<b>46.25</b>	<b>3.4 %</b>
<b>Total Revenues</b>	<b>1,153,573</b>	<b>83,945</b>	<b>83,945</b>	<b>85,500</b>	<b>1.9 %</b>

## FY24 APPROVED CHANGES

	Expenditures	FTEs
<b>COUNTY GENERAL FUND</b>		
	<b>FY23 ORIGINAL APPROPRIATION</b>	<b>7,483,049 44.27</b>
<b><u>Changes (with service impacts)</u></b>		
Enhance: Language Access Policy Consultant [Community Partnership]	50,000	0.00
Enhance: One Part-Time Spanish Translation Specialist [Community Partnership]	49,613	0.50
Enhance: Neighborhood Events Matching Funds Grant Program [Regional Services Centers]	25,000	0.00
Enhance: Language Access Training [Community Partnership]	20,000	0.00
Reduce: Other Professional Services Cost [Community Partnership]	(84,636)	0.00
<b><u>Other Adjustments (with no service impacts)</u></b>		
Shift: Emerging Business District Grants From the Community Grants Non-Departmental Account to the Community Engagement Cluster's Base Budget [Administration]	600,000	0.00
Increase Cost: Annualization of FY23 Compensation Increases	202,172	0.00
Increase Cost: FY24 Compensation Adjustment	197,480	0.00
Shift: Community Grants From the Community Grants Non-Departmental Account to the Community Engagement Cluster's Base Budget [Community Partnership]	144,612	0.00
Increase Cost: Annualization of FY23 Lapsed Positions	110,048	0.00
Increase Cost: Three Percent Inflationary Adjustment to Non-Profit Service Provider Contracts [Administration]	35,665	0.00
Increase Cost: Interpreters and Interpretation Equipment [Community Partnership]	30,000	0.00
Increase Cost: Human Trafficking Prevention Committee [Commission for Women]	25,000	0.00
Increase Cost: Commission for Women Internship Stipends [Commission for Women]	10,000	0.00
Increase Cost: Printing and Mail	2,651	0.00
Technical Adj: Shift FTEs from General Fund to Grant Fund [Community Partnership]	0	(0.02)
Technical Adj: Conversion of Contractual Support [Community Partnership]	0	1.00
Decrease Cost: Elimination of One-Time Items Approved in FY23	(3,400)	0.00
Decrease Cost: Retirement Adjustment	(6,520)	0.00
Decrease Cost: Annualization of FY23 Personnel Costs	(72,756)	0.00
Re-align: One-time Budget Adjustment to Reflect Higher Than Expected Vacant Positions	(150,065)	0.00
	<b>FY24 APPROVED</b>	<b>8,667,913 45.75</b>

## FY24 APPROVED CHANGES

	Expenditures	FTEs
<b>GRANT FUND - MCG</b>		
<b>FY23 ORIGINAL APPROPRIATION</b>	<b>73,445</b>	<b>0.48</b>
<b><u>Other Adjustments (with no service impacts)</u></b>		
Increase Cost: Annualization of FY23 Personnel Costs	1,555	0.00
Technical Adj: Shift FTEs to Grant Fund from General Fund [Community Partnership]	0	0.02
<b>FY24 APPROVED</b>	<b>75,000</b>	<b>0.50</b>

## PROGRAM SUMMARY

Program Name	FY23 APPR Expenditures	FY23 APPR FTEs	FY24 APPR Expenditures	FY24 APPR FTEs
Administration	830,386	5.00	910,427	5.00
Commission for Women	296,360	2.00	362,982	2.00
Community Partnership	3,835,891	20.00	4,719,010	21.75
Gilchrist Center	827,998	7.75	841,146	7.50
Regional Services Centers	1,765,859	10.00	1,909,348	10.00
<b>Total</b>	<b>7,556,494</b>	<b>44.75</b>	<b>8,742,913</b>	<b>46.25</b>

## FUNDING PARAMETER ITEMS

CC APPROVED (\$000S)

Title	FY24	FY25	FY26	FY27	FY28	FY29
<b>COUNTY GENERAL FUND</b>						
<b>EXPENDITURES</b>						
<b>FY24 Approved</b>	<b>8,668</b>	<b>8,668</b>	<b>8,668</b>	<b>8,668</b>	<b>8,668</b>	<b>8,668</b>
No inflation or compensation change is included in outyear projections.						
<b>Annualization of Positions Approved in FY24</b>	<b>0</b>	<b>14</b>	<b>14</b>	<b>14</b>	<b>14</b>	<b>14</b>
New positions in the FY24 budget are generally assumed to be filled at least two months after the fiscal year begins. Therefore, the above amounts reflect annualization of these positions in the outyears.						
<b>Elimination of One-Time Items Approved in FY24</b>	<b>0</b>	<b>(79)</b>	<b>(79)</b>	<b>(79)</b>	<b>(79)</b>	<b>(79)</b>
Items recommended for one-time funding in FY24, including interpretation equipment and funding for a language access policy consultant and training, will be eliminated from the base in the outyears.						
<b>Restore One-Time Lapse Increase</b>	<b>0</b>	<b>150</b>	<b>150</b>	<b>150</b>	<b>150</b>	<b>150</b>
Restores in FY25 the one-time lapse increase made in the FY24 budget.						
<b>Labor Contracts</b>	<b>0</b>	<b>196</b>	<b>196</b>	<b>196</b>	<b>196</b>	<b>196</b>
These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items.						
<b>Subtotal Expenditures</b>	<b>8,668</b>	<b>8,950</b>	<b>8,950</b>	<b>8,950</b>	<b>8,950</b>	<b>8,950</b>

## ANNUALIZATION OF FULL PERSONNEL COSTS

	FY24 Approved		FY25 Annualized	
	Expenditures	FTEs	Expenditures	FTEs
One Part-Time Spanish Translation Specialist	49,613	0.50	63,648	0.50
<b>Total</b>	<b>49,613</b>	<b>0.50</b>	<b>63,648</b>	<b>0.50</b>



# County Attorney

## APPROVED FY24 BUDGET

\$7,623,648

## FULL TIME EQUIVALENTS

43.60

 JOHN MARKOV, COUNTY ATTORNEY

## MISSION STATEMENT

The mission of the Office of the County Attorney (OCA) is to act as the Chief Legal Officer of Montgomery County Government and to conduct all its legal business.

## BUDGET OVERVIEW




The total approved FY24 Operating Budget for the Office of the County Attorney is \$7,623,648, an increase of \$861,797 or 12.74 percent from the FY23 Approved Budget of \$6,761,851. Personnel Costs comprise 89.01 percent of the budget for 78 full-time position(s) and one part-time position(s), and a total of 43.60 FTEs. Total FTEs may include seasonal or temporary positions and may also reflect workforce charged to or from other departments or funds. Operating Expenses account for the remaining 10.99 percent of the FY24 budget.

## COUNTY PRIORITY OUTCOMES

While this program area supports all seven of the County Executive's Priority Outcomes, the following is emphasized:

### **Effective, Sustainable Government**

## INNOVATIONS AND PRODUCTIVITY IMPROVEMENTS

-  OCA is updating its contracting resources for departments by providing standardized contracting forms as well as developing specialized terms and conditions for certain contract types. Such forms will include contract templates and standardized language for use in both contracts and amendments. OCA is also standardizing bond forms for non-construction contracts in which bonding may be required. This will enable departments to process their contracts and amendments more efficiently and ensure compliance with relevant County law.
-  OCA successfully secured copyrights for comic scripts, jingles, and animated characters developed for the County's "Salud y Bienestar" (For Our Health and Wellbeing) media campaign, spearheaded by HHS' Latino Health Initiative to bring COVID and general health awareness and information to the County's Latino communities.
-  OCA developed and implemented a new online portal application to manage workflow and tracking progress of Memoranda of Understanding (MOU) legal reviews requested by the client. Previously, OCA handled MOUs through an ad-hoc system of emails and spreadsheets with no central management system. The new system allows OCA to be more efficient and streamlined in providing this service and provides the client with up-to-date information on progress and outcomes.



- ☀ OCA has led the County's effort to retain and manage a consultant to perform the required disparity study for the County's Minority, Female and Disabled-Owned Businesses (MFD) program. This effort includes working with the Office of Procurement and other departments in County government to obtain relevant data for all County contracts and to liaise with local businesses to ensure opportunities to obtain County contracts are made available to all County businesses.
- ☀ In August 2022, OCA, in collaboration with TEBS and DGS, launched the electronic archiving application. OCA played a key part in the design, development, and testing processes. The new application improves the archiving process and eliminates mundane paper processes.
- ☀ OCA launched the subpoena review application in August 2022-an online application designed to centralize all routing and responses to subpoenas issued to HHS for summons of records and witness testimony. This application enables OCA to manage, sort, and track all pending subpoenas for appropriate responses.

## PROGRAM CONTACTS

Contact Carolyn Kilgariff of the Office of the County Attorney at 240.777.6766 or Eva Acevedo of the Office of Management and Budget at 240.777.2763 for more information regarding this department's operating budget.

## PROGRAM PERFORMANCE MEASURES

Performance measures for this department are included below (where applicable), with multi-program measures displayed at the front of this section and program-specific measures shown with the relevant program. The FY23 estimates reflect funding based on the FY23 Approved Budget. The FY24 and FY25 figures are performance targets based on the FY24 Approved Budget and funding for comparable service levels in FY25.

## PROGRAM DESCRIPTIONS

### ☀ Administration

Under this program, administrative support, financial and operational management, and oversight is provided in support of the Litigation Program and the General Counsel Program. This program also provides administrative, research, and technical guidance and support to divisions within the Department, allowing for an equitable distribution of work assignments, cross-training of staff, and fair evaluations of staff performance. The program provides administrative support to the Risk Management Fund, Revenue Authority, and Solid Waste Fund.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Average quality of service rating from department customers responding to Internal Customer Satisfaction Survey (1-4 scale) <sup>1</sup>	3.55	3.55	3.55	3.55	3.55

<sup>1</sup> OCA has the highest ratings of all internal service departments both for quality of service and COVID-19 response.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>2,074,093</b>	<b>12.00</b>
Re-align: One-time Budget Adjustment to Reflect Higher Than Expected Vacant Positions	(23,423)	0.00
Decrease Cost: Elimination of Long-Term Vacancy	(108,864)	(1.00)
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	317,841	1.00

FY24 Approved Changes	Expenditures	FTEs
<b>FY24 Approved</b>	<b>2,259,647</b>	<b>12.00</b>

## General Counsel

This program provides general counsel services to the agencies and instrumentalities of the County government. These general counsel services include providing legal advice to the Executive and Legislative Branches of County government; review of legislation and transactions for legal sufficiency; collection of debts owed to the County; representation of the County in child welfare cases; representation of the County in appellate cases; and representation of the County before administrative agencies.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Number of new adoption petitions filed	22	20	18	18	18
Number of new termination of parental rights (TPR) petitions filed	45	38	35	35	35
Number of new children in need of assistance (CINA) petitions filed <sup>1</sup>	116	99	124	124	124
Number of children in need of assistance (CINA) or guardianship hearings	2,373	2,210	2,240	2,240	2,240
Number of adoptions granted	22	20	19	19	19
Number of termination of parental rights (TPR) granted	38	33	31	31	31
Ratio of total number of Termination of Parental Rights (TPR) filed and Adoption petitions filed and total granted	89.6%	91.4%	96.0%	96.0%	96.0%
Number of children in need of assistance (CINA) cases closed <sup>2</sup>	171	100	135	135	135
Percent of appeals in the Appellate Court won	25%	80%	60%	60%	60%

<sup>1</sup> Following the enactment of the Federal Families First Prevention Services Act of 2018, Child Welfare Services (CWS) is mandated to provide further enhanced efforts to maintain children and families in the home and avoid removal and placement in foster care. As a result and due to other external factors, CWS removed fewer children from the home in FY22, resulting in 14.7% fewer Child In Need of Assistance (CINA) petitions being filed.

<sup>2</sup> The number of CINA cases closed is outside the exclusive control of OCA or CWS. Once a CINA petition is filed with the Juvenile Court, the Court reviews the administrative actions of CWS in the context of active contested litigation and only closes a CINA case when permanency for the child (reunification, adoption, custody & guardianship, Another Planned Permanent Living Arrangement) is achieved.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>4,687,758</b>	<b>30.80</b>
Re-align: Shift Capital Fund Chargeback to General Fund	354,192	1.80
Re-align: Reconfigure Staffing to Address Service Needs	6,266	0.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	315,785	(1.00)
<b>FY24 Approved</b>	<b>5,364,001</b>	<b>31.60</b>

## Litigation

Through this program, OCA represents the County (and other members of the Self-Insurance Fund) before all courts and administrative agencies in which claims for relief are sought in connection with alleged wrong-doing by members of the Self-Insurance Fund and their employees. The Litigation program also provides the County with legal representation in State and Federal courts in connection with legal actions brought by the County to enforce County law. For FY24, all attorneys and staff in this program are fully charged to the Self-Insurance Fund (SIF).

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Number of workers' compensation hearings	1,717	1,956	1,795	1,795	1,795
Code citations processed <sup>1</sup>	3,374	4,927	5,125	5,125	5,125

County Attorney

General Government 28-3

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Total prayer amount demanded by plaintiff (Self-Insurance Fund only) (\$000) <sup>2</sup>	\$188,912	\$128,419	\$250,000	\$250,000	\$250,000
Total number of settlements (Self-Insurance Fund only)	18	22	23	23	23
Total judgment amount paid to plaintiff by the County (Self-Insurance Fund only) (\$000)	\$41.91	\$47.46	\$37.45	\$37.45	\$37.45
Percent of wins in Self-Insurance Fund litigation <sup>3</sup>	100%	100%	100%	100%	100%
Number of judgments in the County's favor (Self-Insurance Fund only)	34	29	35	35	35
Number of judgments against the County (Self-Insurance Fund only) <sup>4</sup>	1	4	2	2	2
Ratio of debt collected to amount referred to the department for collection <sup>5</sup>	51.0%	71.6%	80.0%	80.0%	80.0%
Ratio of cost of debt collection to revenue	10%	5%	7%	7%	7%
Code enforcement collected (\$000) <sup>6</sup>	\$392	\$491	\$440	\$440	\$440
Ratio of wins to total code enforcement cases	97.6%	99.8%	99.0%	99.0%	99.0%
Debt collection (\$000)	\$5,346	\$11,076	\$7,945	\$7,945	\$7,945
Forfeitures collected (\$000) <sup>7</sup>	\$552.5	\$34.7	\$297.0	\$297.0	\$297.0
Total net gain to the County in worker's compensation cases (\$000) <sup>8</sup>	\$5,656	\$5,737	\$5,007	\$5,007	\$5,007

<sup>1</sup> Due to pandemic, the District Court still has a lot of backlogs.

<sup>2</sup> Amount prayed is the amount sought by the plaintiff at the start of the lawsuit.

<sup>3</sup> "Win" includes verdicts in favor of the plaintiff where the County pays a judgment below last demands.

<sup>4</sup> All four judgments paid in FY22 were below last demand, which is still in the County's favor.

<sup>5</sup> Due to the COVID-19 pandemic, mailing of debt collection letters was paused and the court was temporarily closed.

<sup>6</sup> Due to pandemic, the District Court stopped processing code enforcement cases until October 2020 and the Court experienced resulting backlogs.

<sup>7</sup> The lower number in FY22 is due to the court closure and backlog from COVID-19: both the delay in filing them due to the court closure for the corresponding criminal cases and the delay in getting them set in for hearings.

<sup>8</sup> The Maryland Workers' Compensation Commission issues awards on the nature and extent of an employee's job related injuries. Independent medical evaluations are performed by the injured worker's physician and the employer/insurer's physician. The Commission's award is typically a number between the employee's and employer/insurer's evaluation. If the amount the Commission determines that the County must pay is below the average of the two evaluations, that is considered a net gain to the County.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>0</b>	<b>0.00</b>
<b>FY24 Approved</b>	<b>0</b>	<b>0.00</b>

## BUDGET SUMMARY

	Actual FY22	Budget FY23	Estimate FY23	Approved FY24	%Chg Bud/App
<b>COUNTY GENERAL FUND</b>					
<b>EXPENDITURES</b>					
Salaries and Wages	4,640,389	4,783,377	5,278,256	5,439,162	13.7 %
Employee Benefits	1,213,246	1,143,635	1,291,898	1,346,831	17.8 %
<b>County General Fund Personnel Costs</b>	<b>5,853,635</b>	<b>5,927,012</b>	<b>6,570,154</b>	<b>6,785,993</b>	<b>14.5 %</b>
Operating Expenses	1,334,914	834,839	673,358	837,655	0.3 %
<b>County General Fund Expenditures</b>	<b>7,188,549</b>	<b>6,761,851</b>	<b>7,243,512</b>	<b>7,623,648</b>	<b>12.7 %</b>
<b>PERSONNEL</b>					
Full-Time	77	79	79	78	-1.3 %

## BUDGET SUMMARY

	Actual FY22	Budget FY23	Estimate FY23	Approved FY24	%Chg Bud/App
Part-Time	1	1	1	1	—
FTEs	41.70	42.80	42.80	43.60	1.9 %
REVENUES					
Other Charges/Fees	57	0	0	0	—
Federal Financial Participation Reimbursements	251,339	250,000	250,000	250,000	—
Other Intergovernmental	45,630	45,630	45,630	45,630	—
Miscellaneous Revenues	215,000	0	0	0	—
<b>County General Fund Revenues</b>	<b>512,026</b>	<b>295,630</b>	<b>295,630</b>	<b>295,630</b>	<b>—</b>

## FY24 APPROVED CHANGES

	Expenditures	FTEs
<b>COUNTY GENERAL FUND</b>		
<b>FY23 ORIGINAL APPROPRIATION</b>	<b>6,761,851</b>	<b>42.80</b>
<b><u>Other Adjustments (with no service impacts)</u></b>		
Re-align: Shift Capital Fund Chargeback to General Fund [General Counsel]	354,192	1.80
Increase Cost: FY24 Compensation Adjustment	273,139	0.00
Increase Cost: Annualization of FY23 Compensation Increases	252,194	0.00
Increase Cost: Annualization of FY23 Personnel Costs	71,302	0.00
Increase Cost: Annualization of FY23 Lapsed Positions	30,640	0.00
Re-align: Reconfigure Staffing to Address Service Needs [General Counsel]	6,266	0.00
Increase Cost: Retirement Adjustment	3,535	0.00
Increase Cost: Printing and Mail	2,816	0.00
Re-align: One-time Budget Adjustment to Reflect Higher Than Expected Vacant Positions [Administration]	(23,423)	0.00
Decrease Cost: Elimination of Long-Term Vacancy [Administration]	(108,864)	(1.00)
<b>FY24 APPROVED</b>	<b>7,623,648</b>	<b>43.60</b>

## PROGRAM SUMMARY

Program Name	FY23 APPR Expenditures	FY23 APPR FTEs	FY24 APPR Expenditures	FY24 APPR FTEs
Administration	2,074,093	12.00	2,259,647	12.00
General Counsel	4,687,758	30.80	5,364,001	31.60
Litigation	0	0.00	0	0.00
<b>Total</b>	<b>6,761,851</b>	<b>42.80</b>	<b>7,623,648</b>	<b>43.60</b>

## CHARGES TO OTHER DEPARTMENTS

Charged Department	Charged Fund	FY23 Total\$	FY23 FTEs	FY24 Total\$	FY24 FTEs
<b>COUNTY GENERAL FUND</b>					
Board of Appeals	General Fund	86,016	0.50	95,439	0.50
Finance	General Fund	192,478	1.05	162,058	1.05
Finance	Risk Management (Self Insurance - ISF)	3,180,654	21.00	3,393,487	21.00
Human Resources	Employee Health Self Insurance	12,773	0.10	16,228	0.10
Correction and Rehabilitation	General Fund	172,679	1.00	192,439	1.00
Police	General Fund	191,130	1.00	201,405	1.00
Parking District Services	Bethesda Parking	41,456	0.30	51,783	0.30
Parking District Services	Silver Spring Parking	32,914	0.20	35,653	0.20
Health and Human Services	General Fund	150,325	1.50	157,122	1.50
Health and Human Services	Grant Fund	194,294	2.40	194,294	2.40
Permitting Services	Permitting Services	182,985	1.00	153,944	1.00
Housing and Community Affairs	General Fund	96,010	0.50	104,059	0.50
Housing and Community Affairs	Montgomery Housing Initiative	192,021	1.00	208,118	1.00
Recycling and Resource Management	Solid Waste Disposal	144,192	0.75	155,354	0.75
Recycling and Resource Management	Solid Waste Collection	48,064	0.25	51,785	0.25
CIP	Capital Fund	508,698	2.80	185,214	1.00
NDA - Montgomery County Employee Retirement Plans	General Fund	18,945	0.10	16,228	0.10
NDA - Montgomery County Employee Retirement Plans	Employees Retirement Savings Plan (RSP)	12,773	0.10	16,228	0.10
NDA - Montgomery County Employee Retirement Plans	Retirement Fund (ERS)	53,648	0.42	68,159	0.42
NDA - Retiree Health Benefits Trust	Retiree Health Benefits Trust Fund	32,207	0.17	27,588	0.17
NDA - Retiree Health Benefits Trust	RSP-Disability Benefits (LTD2)	11,367	0.06	9,737	0.06
Cable Television Communications Plan	Cable TV	98,602	0.50	104,970	0.50
<b>Total</b>		<b>5,654,231</b>	<b>36.70</b>	<b>5,601,292</b>	<b>34.90</b>

## FUNDING PARAMETER ITEMS

CC APPROVED (\$000S)

Title	FY24	FY25	FY26	FY27	FY28	FY29
<b>COUNTY GENERAL FUND</b>						
<b>EXPENDITURES</b>						
<b>FY24 Approved</b>	<b>7,624</b>	<b>7,624</b>	<b>7,624</b>	<b>7,624</b>	<b>7,624</b>	<b>7,624</b>
No inflation or compensation change is included in outyear projections.						
<b>Restore One-Time Lapse Increase</b>	<b>0</b>	<b>23</b>	<b>23</b>	<b>23</b>	<b>23</b>	<b>23</b>
Restores in FY25 the one-time lapse increase made in the FY24 budget.						
<b>Labor Contracts</b>	<b>0</b>	<b>206</b>	<b>206</b>	<b>206</b>	<b>206</b>	<b>206</b>
These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items.						

---

## FUNDING PARAMETER ITEMS

CC APPROVED (\$000S)

Title	FY24	FY25	FY26	FY27	FY28	FY29
Subtotal Expenditures	7,624	7,853	7,853	7,853	7,853	7,853

---

THIS PAGE INTENTIONALLY LEFT BLANK



# Ethics Commission

## APPROVED FY24 BUDGET

\$391,253

## FULL TIME EQUIVALENTS

2.00

 ROBERT W. COBB, DIRECTOR

## MISSION STATEMENT

The Ethics Commission exercises authorities granted to it under the Public Ethics Law to promote the public's trust of County government and to ensure the impartiality of County employees, including elected officials, in the execution of their responsibilities.

## BUDGET OVERVIEW




The total approved FY24 Operating Budget for the Ethics Commission is \$391,253, an increase of \$15,497 or 4.12 percent from the FY23 Approved Budget of \$375,756. Personnel Costs comprise 90.20 percent of the budget for two full-time position(s) and no part-time position(s), and a total of 2.00 FTEs. Total FTEs may include seasonal or temporary positions and may also reflect workforce charged to or from other departments or funds. Operating Expenses account for the remaining 9.80 percent of the FY24 budget.

## COUNTY PRIORITY OUTCOMES

While this program area supports all seven of the County Executive's Priority Outcomes, the following is emphasized:

 **Effective, Sustainable Government**

## INNOVATIONS AND PRODUCTIVITY IMPROVEMENTS

-  To ensure new employees are aware of ethics requirements, the Commission implemented a system requiring new County employees to sign and submit an acknowledgement form regarding ethics obligations, in collaboration with the Office of Human Resources. In addition, the Department of Technology Enterprise Business Solutions (TEBS) built a system to enroll new County employees in a mandatory one-hour online ethics training program, conducted monthly by Commission staff.
-  In coordination with the Boards, Committees and Commissions (BCC) office in the County Executive's office, a new mandatory training module was created for all BCC members. Commission staff engaged TEBS staff to build a framework for BCC members to take the training, with certificates of completion issued for compliance purposes.
-  Implemented new program requirements, including making changes to the financial disclosure system's reporting requirements, as a result of ethics law changes in Bill 17-22.

## PROGRAM CONTACTS

Contact Erin Chu of the Ethics Commission at 240.777.6676 or Eva Acevedo of the Office of Management and Budget at



## PROGRAM PERFORMANCE MEASURES

Performance measures for this department are included below (where applicable). The FY23 estimates reflect funding based on the FY23 Approved Budget. The FY24 and FY25 figures are performance targets based on the FY24 Approved Budget and funding for comparable service levels in FY25.

Measure	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
<b>Program Measures</b>					
Number of financial disclosure statements required (calendar year)	1,463	1,872	1,872	1,872	1,872
Number of formal opinions, waivers, and guidance (calendar year)	13	21	21	21	21
Number of lobbyist activity reports (calendar year)	222	287	287	287	287
Number of lobbyists registered (calendar year)	130	184	184	184	184
Number of outside employment requests processed (calendar year)	768	2,042	2,042	2,042	2,042
Percentage of Executive Branch public financial disclosure filers in compliance with ethics training requirement	99%	99%	99%	99%	99%

## PROGRAM DESCRIPTIONS

### Ethics Program Compliance

**Financial Disclosure:** The Public Ethics Law requires filing of financial disclosure reports by certain County employees. The Ethics Commission administers the electronic filing system for reporting and coordinates with the Office of Human Resources and all County agencies regarding the status of filers. It resolves all anomalous circumstances and questions from filers that routinely arise associated with the filing of financial disclosure reports and the system designed for that purpose.

**Outside Employment:** The Public Ethics Law requires that County employees obtain approval from the Ethics Commission prior to engaging in any employment other than County employment. The Ethics Commission administers an online process pursuant to which requests are made and reviewed by the employee's agency. The Ethics Commission staff prepares all requests for consideration by the Ethics Commission, including obtaining additional information from requestors and County agencies and conducting preliminary legal analysis of requests. The Ethics Commission approves requests, as appropriate, setting conditions on approval as necessary to ensure compliance with ethics requirements, and staff notifies requestors by letter of the disposition of requests. The Ethics Commission publishes and updates approved outside employment information required to be made public by the Public Ethics Law.

**Lobbying:** The Public Ethics Law requires certain persons who spend or receive over \$500 to communicate with County officials and employees to register as lobbyists and to file semi-annual activity reports with the Ethics Commission. Annual registration fees are required and are paid to the Ethics Commission and processed and deposited in the General Fund. The Ethics Commission publishes and updates information required to be made public by the Public Ethics Law.

**Complaints, Investigations, and Hearings:** Pursuant to the Public Ethics Laws, the Ethics Commission receives complaints and, as appropriate, conducts investigations, and/or hearings; makes findings; and imposes sanctions and penalties, if warranted.

Advisory Opinions, Waivers, and Advice: In accordance with the Public Ethics Law, the Ethics Commission answers inquiries on the application of the Public Ethics Law, publishes opinions, and grants waivers of Ethics Law requirements, as appropriate.

Education: The Ethics Commission conducts public education and other information programs regarding the Public Ethics Law.

Legislative and Regulatory: The Ethics Commission recommends and prepares new ethics legislation and regulations.

Coordination and Outreach: The Staff of the Ethics Commission coordinates with the Office of the County Attorney and the Office of the Inspector General as necessary on legal and investigative matters. The staff also serves as the principal public resource on the County's Ethics Laws, including managing a website that reflects Ethics Commission programs, activities, and publications such as annual reports, approvals of outside employment requests, lobbying data, and waivers and opinions.

Administration: The staff of the Ethics Commission is responsible for ensuring that Ethics Commission meetings are conducted in accordance with the Open Meetings Act and other applicable law. The Ethics Commission members are informed and advised as to all material matters under their jurisdiction.

## BUDGET SUMMARY

	Actual FY22	Budget FY23	Estimate FY23	Approved FY24	%Chg Bud/App
<b>COUNTY GENERAL FUND</b>					
<b>EXPENDITURES</b>					
Salaries and Wages	275,643	274,459	282,977	287,019	4.6 %
Employee Benefits	62,530	63,003	63,799	65,902	4.6 %
<b>County General Fund Personnel Costs</b>	<b>338,173</b>	<b>337,462</b>	<b>346,776</b>	<b>352,921</b>	<b>4.6 %</b>
Operating Expenses	19,545	38,294	33,499	38,332	0.1 %
<b>County General Fund Expenditures</b>	<b>357,718</b>	<b>375,756</b>	<b>380,275</b>	<b>391,253</b>	<b>4.1 %</b>
<b>PERSONNEL</b>					
Full-Time	2	2	2	2	—
Part-Time	0	0	0	0	—
FTEs	2.00	2.00	2.00	2.00	—
<b>REVENUES</b>					
Miscellaneous Revenues	27,375	20,000	20,000	20,000	—
<b>County General Fund Revenues</b>	<b>27,375</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>—</b>

## FY24 APPROVED CHANGES

	Expenditures	FTEs
<b>COUNTY GENERAL FUND</b>		
<b>FY23 ORIGINAL APPROPRIATION</b>	<b>375,756</b>	<b>2.00</b>
<b><u>Other Adjustments (with no service impacts)</u></b>		

## FY24 APPROVED CHANGES

	Expenditures	FTEs
Increase Cost: Annualization of FY23 Compensation Increases	9,189	0.00
Increase Cost: FY24 Compensation Adjustment	7,783	0.00
Increase Cost: Printing and Mail	38	0.00
Decrease Cost: Annualization of FY23 Personnel Costs	(14)	0.00
Decrease Cost: Retirement Adjustment	(1,499)	0.00
<b>FY24 APPROVED</b>	<b>391,253</b>	<b>2.00</b>

## FUNDING PARAMETER ITEMS

CC APPROVED (\$000S)

Title	FY24	FY25	FY26	FY27	FY28	FY29
<b>COUNTY GENERAL FUND</b>						
<b>EXPENDITURES</b>						
<b>FY24 Approved</b>	<b>391</b>	<b>391</b>	<b>391</b>	<b>391</b>	<b>391</b>	<b>391</b>
No inflation or compensation change is included in outyear projections.						
<b>Labor Contracts</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>
These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items.						
<b>Subtotal Expenditures</b>	<b>391</b>	<b>392</b>	<b>392</b>	<b>392</b>	<b>392</b>	<b>392</b>



# Finance

## APPROVED FY24 BUDGET

\$112,142,753

## FULL TIME EQUIVALENTS

132.29

 MICHAEL COVEYOU, DIRECTOR

## MISSION STATEMENT

The mission of the Department of Finance is to prudently manage financial operations, recommend and implement sound fiscal policies, safeguard public assets, and encourage a safe environment on public property.

## BUDGET OVERVIEW

The total approved FY24 Operating Budget for the Department of Finance is \$112,142,753, an increase of \$8,605,237 or 8.31 percent from the FY23 Approved Budget of \$103,537,516. Personnel Costs comprise 17.26 percent of the budget for 126 full-time position(s) and no part-time position(s), and a total of 132.29 FTEs. Total FTEs may include seasonal or temporary positions and may also reflect workforce charged to or from other departments or funds. Operating Expenses account for the remaining 82.74 percent of the FY24 budget.

The Finance Operating Budget is comprised of a General Fund component (the Director's Office and the Divisions of Fiscal Management, Treasury, Information Technology, and Controller) and the Division of Risk Management, which is funded by the Liability and Property Coverage Self-Insurance Fund. The total FY24 Operating Budget for the General Fund component is \$16,825,918, an increase of \$722,341 or 4.5 percent over the FY23 approved budget of \$16,103,577. Personnel Costs comprise approximately 84 percent of the General Fund budget for 115 full-time positions. A total of 99.92 FTEs include these positions as well as any seasonal or temporary positions and positions charged to or from other departments or funds. Operating Expenses account for the remaining 16 percent of the budget.

The total FY24 Operating Budget for the Self-Insurance Fund component of Finance (Risk Management) is \$95,316,835, an increase of \$7,872,896, or 9.0 percent over the FY23 approved budget of \$87,433,939. Personnel Costs comprise approximately 5.4 percent of the Self-Insurance Fund budget for 11 full-time positions. A total of 32.37 FTEs includes these positions as well as any seasonal or temporary positions and positions charged to or from other departments or funds. Operating Expenses account for the remaining 94.6 percent of the budget. Included in the total FTEs are 21 FTEs charged to the Self-Insurance Fund by the Office of the County Attorney and 0.37 FTEs charged by the General Fund component of Finance (Controller Division) for services provided in support of Risk Management.




## COUNTY PRIORITY OUTCOMES

---




While this program area supports all seven of the County Executive's Priority Outcomes, the following are emphasized:

-  **A Growing Economy**
-  **Effective, Sustainable Government**

## INITIATIVES

-  Solicit a Request for Proposals and select a vendor for Banking and Merchant Card services.
-  Upgrade of the County's enterprise timekeeping system and migration of this platform to the vendor's Software as a Service cloud environment.
-  Upgrade of the Payment in Lieu of Taxes (PILOT) system that is utilized for property tax billing for certain accounts.

## INNOVATIONS AND PRODUCTIVITY IMPROVEMENTS

-  Updated the Robotic Process Automation platform for greater integration capability with the County's existing information technology investments.
-  Revised eligibility requirements for the Small Business Innovation Research (SBIR) and Small Business Technology Transfer (STTR) Matching Grant Programs. The programs now include financial incentives to assist Research and Development (R&D)-oriented small businesses that are preparing to apply for their first SBIR or STTR Phase I award.
-  Authorized and distributed 131 matching fund contributions in the amount of \$3,693,456 to 20 certified candidates during the 2022 Election Cycle by the Public Election Fund.

## PROGRAM CONTACTS

Contact Jedediah Millard of the Department of Finance at 240.777.8855 or Abdul Rauf of the Office of Management and Budget at 240.777.2766 for more information regarding this department's operating budget.

## PROGRAM PERFORMANCE MEASURES

Performance measures for this department are included below (where applicable), with multi-program measures displayed at the front of this section and program-specific measures shown with the relevant program. The FY23 estimates reflect funding based on the FY23 Approved Budget. The FY24 and FY25 figures are performance targets based on the FY24 Approved Budget and funding for comparable service levels in FY25.

## PROGRAM DESCRIPTIONS

### **Controller**

This program provides effective management and support to the operations of Accounts Payable and Receivable; General and Grant Accounting; Financial Analysis, Audit and Compliance; and Timekeeping and Payroll. This program, through its operations, is responsible for overseeing expenditures and cash flow management; preparing timely and accurate annual financial statements and other standardized reports; complying with Federal, State, and County mandates; and developing standardized County policies and procedures.

The Accounts Payable (AP) section is responsible for timely and accurate payments to vendors for goods and services provided to the County; complying with County policies and procedures; and carrying out State and Federal reporting requirements.

The Accounts Receivable (AR) section is responsible for the timely receipt and accounting for monies due to the County from residents, businesses, and government agencies. In conjunction with the implementation of the Enterprise Resource Planning (ERP) system and associated best practices, it also provides services including invoicing/billing, collection, accounting, reconciliation, and reporting reconciliation of monies due.

The General and Grant Accounting sections are responsible for the analysis, interpretation, and presentation of the County's financial position and results of operations through timely, accurate, and professional financial reports. These reports provide public assurance as to the accountability and integrity of the use of Federal, State, County, and other outside resources; adherence to budgetary policies established by management; and compliance with Federal, State, and County mandates. The program prepares the Annual Comprehensive Financial Report, Debt Service Booklet, the Single Audit Report on Expenditures of Federal Awards, and the State Uniform Financial Report, as well as numerous other standardized and specialized reports. This program also provides high-quality, timely service to County departments through analysis and technical assistance and through preparation, review, and approval of financial transactions, including grants.

The Financial Analysis, Audit, and Compliance (FAAC) section is responsible for performing extensive financial analysis to improve financial reporting, coordinate controls and requirements over enhancements to functions in Oracle EBS financial modules, perform audits of financial transactions, and ensure compliance with Department and Countywide policies.

The Timekeeping and Payroll section is responsible for managing and maintaining the County's payroll system and functions as prescribed by Federal, State, County laws, and local regulations. It provides timely and accurate payroll disbursements to County employees, accounts for payroll deductions, issues W-2 statements to account for pre-tax and post-tax benefits, maintains official payroll and leave records, and responds to internal and external inquiries. Timekeeping and Payroll proactively operates in conjunction with other County Departments to maintain and develop efficient and effective improvements to personnel/payroll by providing timekeeping and creating reporting tools available within the Oracle Business Intelligence Tool (BI).

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Procurement Card transactions processed	22,542	30,701	28,000	28,000	28,000
Vendor payments issued <sup>1</sup>	202,889	128,656	130,000	220,000	220,000
Journal entries prepared	2,000	1,700	1,800	1,800	1,800
Journal entries reviewed and posted	4,000	3,500	3,700	3,700	3,600
Grant reports produced	738	933	933	933	933
Paychecks and payroll advices issued for employees <sup>2</sup>	275,991	282,720	285,000	285,000	285,000
Pension and long-term disability (LTD2) payroll payments processed	76,625	78,452	79,000	79,000	79,000
Procurement Card rebate revenue generated	\$553,034	\$741,803	\$500,000	\$500,000	\$500,000
Receive the Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting <sup>3</sup>	Received	Expected	Expected	Expected	Expected
Percent of non-compliant payments - Direct purchase orders created the same day as invoice date and duplicate dollars per total invoices	0.05%	0.05%	0.05%	0.06%	0.06%
Percent of payroll errors per sum of dollars under and overpaid	0.26%	0.16%	0.20%	0.20%	0.20%

<sup>1</sup> Vendor payments (checks, ACH's, wires, SUA) represent checks disbursed; each check may represent multiple invoice vouchers.

<sup>2</sup> Number of employees varies by month due to seasonal and temporary staff. Count reflects number of employees, not number of transactions (a person can have multiple transactions with one check).

<sup>3</sup> The County has been awarded this certificate more times than any other county in the nation (FY21 = 52 times).

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>6,405,468</b>	<b>51.87</b>
Increase Cost: Kronos Annual Maintenance and License Contractual Obligation	8,290	0.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	307,559	(1.00)
<b>FY24 Approved</b>	<b>6,721,317</b>	<b>50.87</b>

## Fiscal Management

This program provides effective management of County capital and operating fund; and the fiscal analysis and issue management associated with master plan development, economic development, and legislative issues. It is also responsible for issuing and managing the County's financial obligations to fund the capital improvement program and manage cash flow; provide accurate revenue and economic forecasting and publishing reports on economic and revenue analysis on a quarterly basis for dissemination to the County Council, County Executive, and the public. One of the program's primary goals is to maintain the County's AAA General Obligation Bond debt rating and to actively invest the County's working capital to safely preserve principal, provide sufficient liquidity to meet cash flow requirements, and maximize investment returns while conforming to all State of Maryland laws and County statutes governing the investment of public funds.

Program objectives related to debt and cash management include: managing the timely and economic issuance of short and long-term financial obligations; developing and maintaining strong rating agency and investors relations; preparing accurate and timely financing documents, including the County's Annual Information Statement; ensuring strict compliance with disclosure requirements; coordinating bond counsel review; providing high-quality consulting services for County agencies, managers, staff, elected officials, and residents on issues related to debt and cash management and investing the County's working capital and managing the County's relationship with the banking and investment community.

Program objectives related to policy and fiscal projects include the proactive development of intergovernmental policy alternatives and recommendations including: necessary local and State legislation and regulations; fiscal impact analysis for local and State legislation; fiscal impact analysis and effective management associated with the financing and implementation aspects of Master and Sector Plans; implementing and managing County initiatives such as the Public Election Fund and Commercial Property Assessed Clean Energy (C-PACE) programs; managing the administration of economic development initiatives that support growth and/or expansion of economic opportunities in the County; and high-quality financial consulting services for County agencies, managers, staff, elected officials, and residents.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Make Office Vacancies Extinct (MOVE) Program: Square feet of office space leased <sup>1</sup>	55,446	108,188	81,799	81,811	90,599
Interest Rate Benchmarking - County General Obligation (GO) vs. Municipal Market Data Index (basis point spread)	3.00	0.00	0.00	0.00	0.00
Investment Return Benchmarking - County Return vs. S&P Local Government Investment Pool Index (basis point spread)	11	21	10	10	10
Revenue Forecasting - Percent variance between actual revenue and projected revenue	2.41%	7.57%	0%	0%	0%
Interest Rate - True Interest Cost for Montgomery County General Obligation Bonds (the most common debt instrument used by the County)	1.42%	1.48%	3.14%	4.00%	4.50%
Investment Return - Rate of return on Montgomery County's investments	0.18%	0.33%	2.50%	3.50%	3.50%



Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Bond Rating - Rating given to Montgomery County by Fitch, Moody's, and Standard and Poor's (Bond ratings are a measure of the quality and safety of a bond and are based on the issuer's financial condition)	AAA	AAA	AAA	AAA	AAA

<sup>1</sup> FY22 performance is attributable to a moderation in pandemic related effects in the commercial real estate market.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>2,109,194</b>	<b>11.00</b>
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	91,364	0.00
<b>FY24 Approved</b>	<b>2,200,558</b>	<b>11.00</b>

## Information Technology

This program provides planning, direction, and support for finance and core business systems, technology, and business processes to support effective and efficient achievement of the Department's mission. Activities are proactively coordinated with the Department of Technology and Enterprise Business Solutions, other County Departments, vendors, and Department staff to ensure consistency of Department systems and financial controls with countywide policies and standards and with appropriate financial control standards. Major programs that are supported include: Property Tax Billing and Collection; Time and Attendance; Electronic Payment Implementation and Compliance; joint ownership of the County's Enterprise Resource Planning system; software development of customized applications; robotic process automation; business process re-engineering; Disaster Recovery; Continuity of Operations Planning (COOP); and special projects.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Electronic payments (credit card and ACH) transactions processed by the County's credit card processor and bank (000's)	4,282	5,143	5,246	5,351	5,458
Workflows, tasks, and processes streamlined utilizing existing or new technologies	24	49	40	40	40

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>1,694,028</b>	<b>4.00</b>
Increase Cost: Annual PCI and ACH Industry Compliance	6,630	0.00
Decrease Cost: IT Financial Systems Applications - Ongoing Software Maintenance	(151,680)	0.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	197,010	(0.02)
<b>FY24 Approved</b>	<b>1,745,988</b>	<b>3.98</b>

## Operations and Administration

This program includes operational support for the Department as well as the administrative portions of the Director's Office, the Division of the Controller, the Treasury Division, and the Division of Risk Management. The program provides support for efficient, effective, and timely accomplishment of the Department's mission, including budget development and oversight, personnel administration, strategic planning, and contract administration. The program provides high quality consulting services for County agencies, managers, staff, elected officials, and residents.

FY24 Approved Changes	Expenditures	FTEs
-----------------------	--------------	------



<b>FY24 Approved Changes</b>	<b>Expenditures</b>	<b>FTEs</b>
<b>FY23 Approved</b>	<b>4,135,854</b>	<b>14.37</b>
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	47,562	1.00
<b>FY24 Approved</b>	<b>4,183,416</b>	<b>15.37</b>

## Risk Management

The Montgomery County Self-Insurance Program, established under County Code 20-37, provides comprehensive property and casualty insurance for the County and participating agencies. The program pays all claims for Self Insured Workers' Compensation, General and Auto Liability, Auto Physical Damage, and Property matters. The program is funded through contributions from the agencies, which are based upon an annual actuarial analysis of their exposures and outstanding and projected future claims. The program provides accurate and timely insurance and risk management advice to County Departments and participating agencies and reduces County and participating agency exposure to risk by: comparing the cost of commercially available coverage to evaluate the best method of funding exposure to loss; transferring contractual risk under indemnification/hold harmless agreements; and recommending and reviewing contractual insurance requirements for County agreements. The Program also purchases commercial insurance policies. The Program maintains a contract agreement with a Third Party Claims administrator to handle all claims submitted to the County and agencies - including Workers' Compensation, General Liability, Automobile Liability, Auto Physical Damage, and Property damage.

<b>Program Performance Measures</b>	<b>Actual FY21</b>	<b>Actual FY22</b>	<b>Estimated FY23</b>	<b>Target FY24</b>	<b>Target FY25</b>
Computer based/onsite training classes provided by the Safety Section	3,085	1,978	2,500	2,500	2,500
Workers Compensation - Cost per \$100 of payroll	\$3.37	\$2.96	\$2.99	\$2.99	\$2.99
Workers Compensation - Number of Montgomery County Government cases resulting in lost work time	340	318	320	320	320

<b>FY24 Approved Changes</b>	<b>Expenditures</b>	<b>FTEs</b>
<b>FY23 Approved</b>	<b>86,564,962</b>	<b>28.00</b>
Increase Cost: Claims Expense Change	5,279,996	0.00
Increase Cost: Commercial Insurance Premiums	1,746,332	0.00
Increase Cost: Claims Service Contract Administrative costs	501,695	0.00
Increase Cost: Rent increase	3,956	0.00
Decrease Cost: Other Insurance Costs	(65,111)	0.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	384,923	0.00
<b>FY24 Approved</b>	<b>94,416,753</b>	<b>28.00</b>

## Treasury

This program is responsible for providing coordination and oversight of treasury operations and customer services through the cashiering function. All money received by the County--directly through the Treasury cashiering operation, from other County agencies, or through the internet and bank lockbox operation-is processed, administered, and recorded in a timely fashion in the County's accounting system. This program handles property, transfer and recordation, excise taxes, fines, and fees. It also offers specific employee services, such as the fare media pass. Functioning as a banking operation, the tellers are the primary provider of

person-to-person contact with County residents.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Tax related number of service request tickets transferred from MC311 Call Center to Treasury	5,245	4,820	5,000	5,250	5,250
Property tax accounts billed	376,557	375,990	375,000	377,000	377,000
Transfer tax transactions processed <sup>1</sup>	21,620	20,333	21,000	23,000	23,500
Cashier transactions processed	64,734	64,276	67,000	68,000	68,500

<sup>1</sup> Transfer Tax transactions includes taxable and non-taxable transactions.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>2,628,010</b>	<b>23.05</b>
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	246,711	0.02
<b>FY24 Approved</b>	<b>2,874,721</b>	<b>23.07</b>

## BUDGET SUMMARY

	Actual FY22	Budget FY23	Estimate FY23	Approved FY24	%Chg Bud/App
<b>COUNTY GENERAL FUND</b>					
<b>EXPENDITURES</b>					
Salaries and Wages	9,088,636	10,615,199	9,412,860	11,165,473	5.2 %
Employee Benefits	2,941,185	2,798,829	2,980,334	2,967,364	6.0 %
<b>County General Fund Personnel Costs</b>	<b>12,029,821</b>	<b>13,414,028</b>	<b>12,393,194</b>	<b>14,132,837</b>	<b>5.4 %</b>
Operating Expenses	2,557,365	2,689,549	3,179,543	2,693,081	0.1 %
<b>County General Fund Expenditures</b>	<b>14,587,186</b>	<b>16,103,577</b>	<b>15,572,737</b>	<b>16,825,918</b>	<b>4.5 %</b>
<b>PERSONNEL</b>					
Full-Time	115	115	115	115	—
Part-Time	0	0	0	0	—
FTEs	99.67	99.92	99.92	99.92	—
<b>REVENUES</b>					
Other Charges/Fees	517,471	535,500	517,200	523,900	-2.2 %
Other Fines/Forfeitures	6,217	0	0	0	—
Other Intergovernmental	510,751	515,820	513,820	476,460	-7.6 %
Miscellaneous Revenues	741,803	500,000	500,000	500,000	—
<b>County General Fund Revenues</b>	<b>1,776,242</b>	<b>1,551,320</b>	<b>1,531,020</b>	<b>1,500,360</b>	<b>-3.3 %</b>

## SELF INSURANCE INTERNAL SERVICE FUND

<b>EXPENDITURES</b>					
Salaries and Wages	3,672,127	3,842,799	3,593,633	4,182,423	8.8 %
Employee Benefits	945,807	965,097	889,646	1,038,875	7.6 %
<b>Self Insurance Internal Service Fund Personnel Costs</b>	<b>4,617,934</b>	<b>4,807,896</b>	<b>4,483,279</b>	<b>5,221,298</b>	<b>8.6 %</b>
Operating Expenses	74,720,975	82,626,043	82,626,043	90,095,537	9.0 %

## BUDGET SUMMARY

	Actual FY22	Budget FY23	Estimate FY23	Approved FY24	%Chg Bud/App
<b>Self Insurance Internal Service Fund Expenditures</b>	<b>79,338,909</b>	<b>87,433,939</b>	<b>87,109,322</b>	<b>95,316,835</b>	<b>9.0 %</b>
PERSONNEL					
Full-Time	11	11	11	11	—
Part-Time	0	0	0	0	—
FTEs	32.37	32.37	32.37	32.37	—
REVENUES					
Self Insurance Revenues	78,162,278	89,979,623	89,979,623	92,796,252	3.1 %
Miscellaneous Revenues	771,491	1,000,000	1,000,000	1,000,000	—
Investment Income	379,294	1,767,200	7,000,000	8,100,000	358.4 %
<b>Self Insurance Internal Service Fund Revenues</b>	<b>79,313,063</b>	<b>92,746,823</b>	<b>97,979,623</b>	<b>101,896,252</b>	<b>9.9 %</b>

### GRANT FUND - MCG

#### EXPENDITURES

Salaries and Wages	0	0	0	0	—
Employee Benefits	0	0	0	0	—
<b>Grant Fund - MCG Personnel Costs</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>—</b>
Operating Expenses	1,245,594	0	0	0	—
<b>Grant Fund - MCG Expenditures</b>	<b>1,245,594</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>—</b>

#### PERSONNEL

Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
FTEs	0.00	0.00	0.00	0.00	—

#### REVENUES

Federal Grants	1,192,761	0	0	0	—
<b>Grant Fund - MCG Revenues</b>	<b>1,192,761</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>—</b>

### DEPARTMENT TOTALS

<b>Total Expenditures</b>	<b>95,171,689</b>	<b>103,537,516</b>	<b>102,682,059</b>	<b>112,142,753</b>	<b>8.3 %</b>
<b>Total Full-Time Positions</b>	<b>126</b>	<b>126</b>	<b>126</b>	<b>126</b>	<b>—</b>
<b>Total Part-Time Positions</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>—</b>
<b>Total FTEs</b>	<b>132.04</b>	<b>132.29</b>	<b>132.29</b>	<b>132.29</b>	<b>—</b>
<b>Total Revenues</b>	<b>82,282,066</b>	<b>94,298,143</b>	<b>99,510,643</b>	<b>103,396,612</b>	<b>9.6 %</b>

## FY24 APPROVED CHANGES

	Expenditures	FTEs
<b>COUNTY GENERAL FUND</b>		
	<b>FY23 ORIGINAL APPROPRIATION</b>	<b>16,103,577 99.92</b>
<b><u>Other Adjustments (with no service impacts)</u></b>		

## FY24 APPROVED CHANGES

	Expenditures	FTEs
Increase Cost: Annualization of FY23 Compensation Increases	597,567	0.00
Increase Cost: FY24 Compensation Adjustment	514,957	0.00
Increase Cost: Kronos Annual Maintenance and License Contractual Obligation [Controller]	8,290	0.00
Increase Cost: Annualization of FY23 Personnel Costs	8,173	0.00
Increase Cost: Annual PCI and ACH Industry Compliance [Information Technology]	6,630	0.00
Increase Cost: Printing and Mail	3,532	0.00
Decrease Cost: Retirement Adjustment	(21,202)	0.00
Decrease Cost: IT Financial Systems Applications - Ongoing Software Maintenance [Information Technology]	(151,680)	0.00
Decrease Cost: One-time Budget Adjustment to Reflect Higher than Expected Vacant Positions	(243,926)	0.00
<b>FY24 APPROVED</b>	<b>16,825,918</b>	<b>99.92</b>

### SELF INSURANCE INTERNAL SERVICE FUND

	<b>FY23 ORIGINAL APPROPRIATION</b>	<b>87,433,939</b>	<b>32.37</b>
<b><u>Other Adjustments (with no service impacts)</u></b>			
Increase Cost: Claims Expense Change [Risk Management ]	5,279,996	0.00	
Increase Cost: Commercial Insurance Premiums [Risk Management ]	1,746,332	0.00	
Increase Cost: Claims Service Contract Administrative costs [Risk Management ]	501,695	0.00	
Increase Cost: Annualization of FY23 Compensation Increases	188,728	0.00	
Increase Cost: FY24 Compensation Adjustment	173,859	0.00	
Increase Cost: Annualization of FY23 Personnel Costs	58,933	0.00	
Increase Cost: Rent increase [Risk Management ]	3,956	0.00	
Increase Cost: Motor Pool Adjustment	2,419	0.00	
Increase Cost: Printing and Mail	207	0.00	
Decrease Cost: Retirement Adjustment	(8,118)	0.00	
Decrease Cost: Other Insurance Costs [Risk Management ]	(65,111)	0.00	
<b>FY24 APPROVED</b>	<b>95,316,835</b>	<b>32.37</b>	

## PROGRAM SUMMARY

Program Name	FY23 APPR Expenditures	FY23 APPR FTEs	FY24 APPR Expenditures	FY24 APPR FTEs
Controller	6,405,468	51.87	6,721,317	50.87
Fiscal Management	2,109,194	11.00	2,200,558	11.00
Information Technology	1,694,028	4.00	1,745,988	3.98
Operations and Administration	4,135,854	14.37	4,183,416	15.37
Risk Management	86,564,962	28.00	94,416,753	28.00
Treasury	2,628,010	23.05	2,874,721	23.07
<b>Total</b>	<b>103,537,516</b>	<b>132.29</b>	<b>112,142,753</b>	<b>132.29</b>

## CHARGES TO OTHER DEPARTMENTS

Charged Department	Charged Fund	FY23 Total\$	FY23 FTEs	FY24 Total\$	FY24 FTEs
<b>COUNTY GENERAL FUND</b>					
Human Resources	Employee Health Self Insurance	103,860	0.75	110,110	0.75
Human Resources	Retiree Health Benefits Trust Fund	43,334	0.30	44,118	0.30
General Services	Central Duplicating (Printing & Mail)	6,960	0.05	7,380	0.05
Transportation	Leaf Vacuuming	257,810	0.43	246,560	0.43
Parking District Services	Bethesda Parking	33,450	0.24	35,440	0.24
Parking District Services	Silver Spring Parking	37,870	0.27	40,130	0.27
Parking District Services	Wheaton Parking	12,750	0.09	13,500	0.09
Community Use of Public Facilities	Community Use of Public Facilities	51,360	0.37	54,450	0.37
Recreation	Recreation	45,210	0.33	47,970	0.33
Permitting Services	Permitting Services	13,560	0.10	14,390	0.10
Environmental Protection	Water Quality Protection	961,505	6.00	901,108	6.00
Recycling and Resource Management	Solid Waste Disposal	618,950	4.38	597,440	4.38
Recycling and Resource Management	Solid Waste Collection	284,800	0.64	232,110	0.64
Alcohol Beverage Services	Liquor	76,820	0.50	80,980	0.50
CIP	Capital Fund	0	0.00	0	0.00
Non-Departmental Accounts	Retirement Fund (ERS)	42,716	0.30	44,822	0.30
Non-Departmental Accounts	RSP-Disability Benefits (LTD2)	1,530	0.01	1,560	0.01
Economic Development Fund	Economic Development Fund	167,596	1.00	183,262	1.00
<b>Total</b>		<b>2,760,081</b>	<b>15.76</b>	<b>2,655,330</b>	<b>15.76</b>

## FUNDING PARAMETER ITEMS

CC APPROVED (\$000S)

Title	FY24	FY25	FY26	FY27	FY28	FY29
<b>COUNTY GENERAL FUND</b>						
<b>EXPENDITURES</b>						
<b>FY24 Approved</b>	<b>16,826</b>	<b>16,826</b>	<b>16,826</b>	<b>16,826</b>	<b>16,826</b>	<b>16,826</b>
No inflation or compensation change is included in outyear projections.						
<b>Restore One-Time Lapse Increase</b>	<b>0</b>	<b>244</b>	<b>244</b>	<b>244</b>	<b>244</b>	<b>244</b>
Restoration of one-time lapse adjustment						
<b>Labor Contracts</b>	<b>0</b>	<b>305</b>	<b>305</b>	<b>305</b>	<b>305</b>	<b>305</b>
These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items.						
<b>Subtotal Expenditures</b>	<b>16,826</b>	<b>17,375</b>	<b>17,375</b>	<b>17,375</b>	<b>17,375</b>	<b>17,375</b>
<b>SELF INSURANCE INTERNAL SERVICE FUND</b>						
<b>EXPENDITURES</b>						

## FUNDING PARAMETER ITEMS

CC APPROVED (\$000S)

Title	FY24	FY25	FY26	FY27	FY28	FY29
<b>FY24 Approved</b>	<b>95,317</b>	<b>95,317</b>	<b>95,317</b>	<b>95,317</b>	<b>95,317</b>	<b>95,317</b>
No inflation or compensation change is included in outyear projections.						
<b>Labor Contracts</b>	<b>0</b>	<b>122</b>	<b>122</b>	<b>122</b>	<b>122</b>	<b>122</b>
These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items.						
<b>Subtotal Expenditures</b>	<b>95,317</b>	<b>95,439</b>	<b>95,439</b>	<b>95,439</b>	<b>95,439</b>	<b>95,439</b>

---

THIS PAGE INTENTIONALLY LEFT BLANK



# Fleet Management Services

## APPROVED FY24 BUDGET

\$88,296,952

## FULL TIME EQUIVALENTS

211.10

 DAVID DISE, DIRECTOR

## MISSION STATEMENT




The mission of the Department of General Services Division of Fleet Management Services (DFMS) is to plan for, acquire, maintain, fuel, and dispose of the County's fleet of motor vehicles, buses, heavy equipment, and other vehicular equipment in support of the transportation and service delivery needs of all County departments. The Division maintains its four shop locations and thirteen fuel sites, and operates out of six depots Countywide.

## BUDGET OVERVIEW



The total approved FY24 Operating Budget for the Division of Fleet Management Services is \$88,296,952, a decrease of \$776,230 or 0.87 percent from the FY23 Approved Budget of \$89,073,182. Personnel Costs comprise 30.50 percent of the budget for 206 full-time position(s) and no part-time position(s), and a total of 211.10 FTEs. Total FTEs may include seasonal or temporary positions and may also reflect workforce charged to or from other departments or funds. Operating Expenses account for the remaining 69.50 percent of the FY24 budget.

## COUNTY PRIORITY OUTCOMES

While this program area supports all seven of the County Executive's Priority Outcomes, the following are emphasized:

-  **A Greener County**
-  **Easier Commutes**
-  **Effective, Sustainable Government**

## INITIATIVES

-  The Division of Fleet Management Services is working with the DGS Office of Energy and Sustainability to plan a solar microgrid project to support zero emission bus fueling at the Gaithersburg bus depot. The microgrid will provide clean energy to charge electric buses or to generate green hydrogen for use in hydrogen fuel cell buses.
-  Work with MCDOT to procure electric buses as part of a Federal Transit Administration (FTA) Bus and Facilities Grant. Buses will operate out of the Brookville Depot in Silver Spring to fully utilize the solar microgrid at that location. DGS has developed a technical specification and a request for proposals to procure at least 100 electric buses with capital funding programmed in FY23-FY26.



- 
- ★ Pilot a program with Montgomery County Fire and Rescue Services using a Ford F150 Lightning as a Battalion Chief Vehicle, including on-site charging, to explore the suitability of electric vehicles for this role.

## INNOVATIONS AND PRODUCTIVITY IMPROVEMENTS

---

- ★ In conjunction with the Office of Energy and Sustainability, completed the construction of the solar microgrid at the Brookville bus depot in Silver Spring with a ribbon cutting in October 2022. The facility will support electric buses to be acquired and put into service at this depot.
- ★ Worked in partnership with Montgomery County Department of Transportation to successfully apply for an FTA Low or No Emissions Bus Grant to build a green hydrogen fuel station to support fuel cell electric buses at the Gaithersburg depot. Hydrogen fuel cell buses can provide service on routes that exceed the range capacity of battery electric buses.
- ★ Developed an apprentice program in response to hiring challenges and the need to develop a workforce capable of supporting zero-emission technologies. After completing a 2-year training program, new technicians will be capable of performing skilled maintenance work on the County's fleet of transit buses and heavy equipment. DFMS is also working with Montgomery College and the State of Maryland to develop a hiring pipeline and enhance the apprentice training experience.
- ★ Provided a Ford Mach-E electric vehicle for Montgomery County Police Department as a pilot to explore the suitability of electric vehicles for police patrol use. Wide-scale availability of zero-emissions patrol vehicles is expected by 2025.
- ★ Trained staff on the maintenance and repair of electric propulsion and high-voltage systems, including training for first responders in coordination with Montgomery County Fire and Rescue Service to ensure safe responses to fires and other potential emergencies involving electric buses.

## PROGRAM CONTACTS

---

Contact Peggy Lynch of the Division of Fleet Management Services at 240.777.5759 or Gary Nalven of the Office of Management and Budget at 240.777.2779 for more information regarding this department's operating budget.

## PROGRAM PERFORMANCE MEASURES

---

Performance measures for this department are included below (where applicable), with multi-program measures displayed at the front of this section and program-specific measures shown with the relevant program. The FY23 estimates reflect funding based on the FY23 Approved Budget. The FY24 and FY25 figures are performance targets based on the FY24 Approved Budget and funding for comparable service levels in FY25.

## PROGRAM DESCRIPTIONS

---

### ★ Administrative Automotive Services

Administrative Automotive Services maintains and repairs the automotive light fleet for all administrative vehicles including automobiles, vans, and light trucks. Maintenance and repair of the automotive and light truck fleet are provided through contractual services at the Seven Locks maintenance facility. DFMS serves the transportation needs of 30 individual County departments and provides maintenance and repair services to several other agencies and governments in the area including fire departments and local municipalities. Without properly maintained vehicles, County services to residents would be severely impacted.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Number of administrative vehicle work orders completed <sup>1</sup>	2,535	2,584	4,471	3,528	3,999
Fleet Maintenance and Operations: Mean distance between failure: Administrative light equipment (in miles) <sup>2</sup>	21,774	42,701	26,533	30,336	33,190
Turnaround Time: Average amount of time equipment is unavailable for operations during each shop visit: Administrative Vehicles (in days) <sup>3</sup>	0.52	0.98	0.63	0.71	0.77

<sup>1</sup> FY21 and FY22 represent an anomaly due to reductions in vehicle utilization due to the COVID-19 pandemic.

<sup>2</sup> FY21 and FY22 data represents an anomaly based on low utilization as a result of the COVID-19 pandemic.

<sup>3</sup> FY22 represents an anomaly due to logistics challenges for parts due to the COVID-19 pandemic.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>5,057,031</b>	<b>1.50</b>
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	(842,687)	0.00
<b>FY24 Approved</b>	<b>4,214,344</b>	<b>1.50</b>

## Business Support Services

Business Support Services prepares and monitors the budget, oversees financial management of the Motor Pool (MP) Internal Service Fund, and processes payments, solicitations, requisitions, and purchase orders. Fleet prepares MP Fund financial statements for the Annual Comprehensive Financial Report (ACFR) including Balance Sheet, Statement of Revenues, Expenses, Changes in Fund Equity, and Statement of Cash Flow. Fleet's Parts Team provides tools, equipment, and parts for the repair and maintenance of the Fleet via an end-to-end process flow including trained supervisors and technicians, stockroom policies and procedures, safety regulations, contracts, and a computerized inventory system that drives receiving, stocking, issuing, forecasting, reporting, and accountability.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Amount spent on parts (in dollars) <sup>1</sup>	\$5,519,218	\$11,453,432	\$10,228,838	\$10,841,135	\$10,534,986
Fiscal inventory parts turn rate <sup>2</sup>	1.72	1.13	1.90	1.90	1.81
Percent of work orders completed without delay for parts <sup>3</sup>	73%	79%	82%	80%	81%

<sup>1</sup> FY21 and FY22 represent an anomaly due to reductions in vehicle utilization and subsequent reductions in parts issuances due to the COVID-19 pandemic.

<sup>2</sup> Due to part availability associated with COVID-19 and the fact that disruptions in the supply chain are expected to go into late 2024, the Division of Fleet Management Services has made adjustments to its internal parts inventory.

<sup>3</sup> FY21 and FY22 decrease due to part availability associated with COVID-19 and the fact that disruptions in the supply chain are expected to go into late 2024.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>15,823,767</b>	<b>36.00</b>
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	148,668	0.00
<b>FY24 Approved</b>	<b>15,972,435</b>	<b>36.00</b>

## Heavy Equipment Services

Heavy Equipment Services (HES) maintains and repairs heavy equipment, including heavy dump trucks, straight trucks, construction equipment, snow plows, leafers, mowers, backhoes, hydraulic excavators, and other specialized pieces of equipment. HES provides maintenance support for public safety and other County vehicles that support services to County residents, without which such services would be severely impacted. HES maintains the County's dump trucks before, during, and after a storm, ensuring high availability of equipment to provide safe travel routes for emergency vehicles and County residents. HES provides direct vehicle maintenance support at the Gaithersburg, Poolesville, Damascus, Bethesda, Colesville, and Silver Spring depots.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Number of heavy equipment work orders completed <sup>1</sup>	1,478	1,328	3,153	2,240	2,696
Turnaround Time: Average amount of time equipment is unavailable for operations during each shop visit: Heavy Equipment (in days) <sup>2</sup>	1.74	1.13	1.90	1.90	1.81
Fleet Maintenance and Operations: Mean distance between failure: Heavy equipment (in miles) <sup>3</sup>	17,963	14,159	15,562	15,895	15,205
Heavy equipment fleet availability <sup>4</sup>	92.8%	93.4%	92.0%	93.0%	93.0%

<sup>1</sup> FY21 and FY22 represent an anomaly due to reductions in vehicle utilization due to the COVID-19 pandemic.

<sup>2</sup> 3 year rolling average

<sup>3</sup> FY21 and FY22 data is an anomaly based on low utilization as a result of the COVID-19 pandemic.

<sup>4</sup> 3 year rolling average

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>6,022,892</b>	<b>37.50</b>
Increase Cost: Vehicle Maintenance Contracts	500,000	0.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	563,574	3.00
<b>FY24 Approved</b>	<b>7,086,466</b>	<b>40.50</b>

## Operational Management

Operational Management provides policy development and planning; operational, personnel, and management oversight; and support for division activities. The focus is to become the benchmarked leader of innovative fleet operations, maintenance excellence, and exceptional teamwork by leveraging technology to maximize operational efficiencies, fleet accountability, and customer service. Performance metrics illustrate trends, the results of work efforts, and the effects of policies. Fleet's zero-emission transition strategy combines sound management, fleet rightsizing, alternative fuel infrastructure, innovative technology to reduce fuel consumption, and acquisition of lower emissions vehicles, with zero-emission vehicles required in feasible use cases.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Number of fleet work orders completed <sup>1</sup>	19,404	45,451	45,451	45,451	45,451
Fleet Maintenance and Operations: Internal customer survey satisfaction rating (scale of 1-4)	3.34	3.20	3.50	3.50	3.50
Clean Air Commitment - Gallons of diesel/unleaded used	4,411,535	4,548,540	4,339,006	4,210,062	4,082,570
Clean Air Commitment - Gallons of alternative fuels used <sup>2</sup>	1,267,407	1,512,826	1,722,360	1,851,304	1,990,151

<sup>1</sup> FY21 and FY22 represent an anomaly due to reductions in vehicle utilization due to the COVID-19 pandemic.

<sup>2</sup> The measurement for gallons of alternative fuels used is in Gasoline Gallon Equivalents. Four electric buses were added into service in FY21, but the increase in electricity was offset by the reduction in transit service in FY21. In FY23 an additional 10 electric buses will be going into service and 41 electric buses are projected for FY24.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>33,500,168</b>	<b>14.10</b>
Increase Cost: Service fees for electric vehicle chargers	172,500	0.00
Re-align: Adjust utilities budget to reflect actuals	(400,000)	0.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	(75,044)	0.00
<b>FY24 Approved</b>	<b>33,197,624</b>	<b>14.10</b>

## ☀ Public Safety Automotive Services

This program is responsible for the maintenance, repair, and upfitting of the light automotive fleet supporting Police, Fire, Sheriff, and other public safety services. Maintenance and repair service for the public safety light fleet is provided through contractual services at the Seven Locks maintenance facility. Without properly maintained Public Safety vehicles, protective services to residents, neighborhoods, and the community would be severely impacted.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Number of public safety vehicle work orders completed <sup>1</sup>	7,229	7,533	13,114	10,324	11,719
Fleet Maintenance and Operations: Mean distance between failure: Public Safety light equipment (in miles) <sup>2</sup>	35,434	49,681	38,248	41,121	43,017
Turnaround Time: Average amount of time equipment is unavailable for operations during each shop visit: Public Safety light equipment (in days) <sup>3</sup>	1.38	2.28	1.74	2.01	1.88
Police vehicle fleet availability <sup>4</sup>	97%	96%	97%	97%	97%

<sup>1</sup> FY21 and FY22 represent an anomaly due to reductions in vehicle utilization due to the COVID-19 pandemic.

<sup>2</sup> FY21 and FY22 represent an anomaly due to reductions in vehicle utilization due to the COVID-19 pandemic.

<sup>3</sup> FY21 and FY22 represent an anomaly due to logistic challenges for parts due to the COVID-19 pandemic.

<sup>4</sup> 3 year rolling average

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>6,867,839</b>	<b>3.00</b>
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	(1,108,840)	0.00
<b>FY24 Approved</b>	<b>5,758,999</b>	<b>3.00</b>

## ☀ Transit Equipment Services

Transit Equipment Services (TES) provides scheduled and non-scheduled maintenance and repair of the Ride On Bus fleet at three locations: Brookville Maintenance Facility (BMF), Equipment Maintenance and Transit Operation Center (EMTOC), and Small Transit Shop (STS). TES supports FLASH, the County's bus rapid transit system with features that improve reliability and capacity; FLEX, an on-demand transit service that helps residents get around in defined Rockville and Glenmont/Wheaton zones; and the County's ongoing transition to a zero-emission bus fleet. TES implemented a contractor-based preventive maintenance business model which supplemented operations and increased capacity to meet federally mandated maintenance requirements. The transit technician onboarding and training program has contributed to improved equipment availability and injury reduction.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Number of transit work orders completed <sup>1</sup>	8,162	8,225	11,823	10,024	10,924
Percent of transit preventive maintenance completed within 6,000 miles of previous PM	98%	99%	98%	98%	98%
Fleet Maintenance and Operations: Mean distance between failure: Transit equipment (in miles) <sup>2</sup>	24,536	17,019	19,619	22,077	20,848
Turnaround Time: Average amount of time equipment is unavailable for operations during each shop visit: Transit equipment (in days) <sup>3</sup>	2.64	2.18	1.94	2.06	2.00
Average days out of service per bus for parts <sup>4</sup>	5.75	10.79	7.45	9.12	13.00

<sup>1</sup> FY21 and FY22 represent an anomaly due to reductions in vehicle utilization due to the COVID-19 pandemic.

<sup>2</sup> The Federal Transit Administration requirement is 12,000 miles. FY21 and FY22 data is an anomaly based on low utilization as a result of COVID-19. Ride On added a new bus service with 16 new buses. It is expected that the reliability will be more in line with the fleet average as the vehicles age.

<sup>3</sup> FY21 and FY22 represent an anomaly due to logistic challenges for parts due to the COVID-19 pandemic.

<sup>4</sup> FY21 and FY22 represent an anomaly due to logistic challenges for parts due to the COVID-19 pandemic.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>21,801,485</b>	<b>119.00</b>
Re-align: One-time Budget Adjustment to Reflect Higher than Expected Vacant Positions	(52,666)	0.00
Re-align: Lapse 4 Mechanic Technician Positions to Reflect Reduced Ride-On service	(377,761)	0.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	696,026	(3.00)
<b>FY24 Approved</b>	<b>22,067,084</b>	<b>116.00</b>

## BUDGET SUMMARY

	Actual FY22	Budget FY23	Estimate FY23	Approved FY24	%Chg Bud/App
<b>MOTOR POOL INTERNAL SERVICE FUND</b>					
<b>EXPENDITURES</b>					
Salaries and Wages	18,772,056	20,039,669	18,786,585	20,962,630	4.6 %
Employee Benefits	5,280,295	5,632,494	5,314,728	5,967,845	6.0 %
<b>Motor Pool Internal Service Fund Personnel Costs</b>	<b>24,052,351</b>	<b>25,672,163</b>	<b>24,101,313</b>	<b>26,930,475</b>	<b>4.9 %</b>
Operating Expenses	51,248,505	51,678,392	61,419,951	51,443,850	-0.5 %
Capital Outlay	5,964,069	11,722,627	11,722,627	9,922,627	-15.4 %
<b>Motor Pool Internal Service Fund Expenditures</b>	<b>81,264,925</b>	<b>89,073,182</b>	<b>97,243,891</b>	<b>88,296,952</b>	<b>-0.9 %</b>
<b>PERSONNEL</b>					
Full-Time	207	206	206	206	—
Part-Time	0	0	0	0	—
FTEs	211.10	211.10	211.10	211.10	—
<b>REVENUES</b>					
Motor Pool Charges/Fees	86,763,535	86,718,985	99,219,787	89,317,061	3.0 %
Other Charges/Fees	0	69,000	0	69,000	—
Miscellaneous Revenues	505,887	203,000	609,113	203,000	—
Investment Income	35,938	144,870	844,780	1,334,790	821.4 %
Insurance Recoveries	1,617,092	1,844,868	1,844,868	2,238,070	21.3 %

## BUDGET SUMMARY

	Actual FY22	Budget FY23	Estimate FY23	Approved FY24	%Chg Bud/App
<b>Motor Pool Internal Service Fund Revenues</b>	<b>88,922,452</b>	<b>88,980,723</b>	<b>102,518,548</b>	<b>93,161,921</b>	<b>4.7 %</b>

## FY24 APPROVED CHANGES

	Expenditures	FTEs
<b>MOTOR POOL INTERNAL SERVICE FUND</b>		
<b>FY23 ORIGINAL APPROPRIATION</b>	<b>89,073,182</b>	<b>211.10</b>
<b><u>Other Adjustments (with no service impacts)</u></b>		
Increase Cost: Annualization of FY23 Compensation Increases	1,033,652	0.00
Increase Cost: FY24 Compensation Adjustment	983,431	0.00
Increase Cost: Vehicle Maintenance Contracts [Heavy Equipment Services]	500,000	0.00
Increase Cost: Risk Management Adjustment	446,888	0.00
Increase Cost: Service fees for electric vehicle chargers [Operational Management]	172,500	0.00
Increase Cost: Printing and Mail	3,218	0.00
Decrease Cost: Retirement Adjustment	(25,126)	0.00
Re-align: One-time Budget Adjustment to Reflect Higher than Expected Vacant Positions [Transit Equipment Services]	(52,666)	0.00
Decrease Cost: Annualization of FY23 Personnel Costs	(303,218)	0.00
Re-align: Lapse 4 Mechanic Technician Positions to Reflect Reduced Ride-On service [Transit Equipment Services]	(377,761)	0.00
Re-align: Adjust utilities budget to reflect actuals [Operational Management]	(400,000)	0.00
Decrease Cost: Motor Pool Adjustment	(435,148)	0.00
Decrease Cost: Elimination of One-Time Items Approved in FY23	(2,322,000)	0.00
<b>FY24 APPROVED</b>	<b>88,296,952</b>	<b>211.10</b>

## PROGRAM SUMMARY

Program Name	FY23 APPR Expenditures	FY23 APPR FTEs	FY24 APPR Expenditures	FY24 APPR FTEs
Administrative Automotive Services	5,057,031	1.50	4,214,344	1.50
Business Support Services	15,823,767	36.00	15,972,435	36.00
Heavy Equipment Services	6,022,892	37.50	7,086,466	40.50
Operational Management	33,500,168	14.10	33,197,624	14.10
Public Safety Automotive Services	6,867,839	3.00	5,758,999	3.00
Transit Equipment Services	21,801,485	119.00	22,067,084	116.00
<b>Total</b>	<b>89,073,182</b>	<b>211.10</b>	<b>88,296,952</b>	<b>211.10</b>

## FUNDING PARAMETER ITEMS

Title	FY24	FY25	FY26	FY27	FY28	FY29
<b>MOTOR POOL INTERNAL SERVICE FUND</b>						
<b>EXPENDITURES</b>						
<b>FY24 Approved</b>	<b>88,297</b>	<b>88,297</b>	<b>88,297</b>	<b>88,297</b>	<b>88,297</b>	<b>88,297</b>
No inflation or compensation change is included in outyear projections.						
<b>Restore One-Time Lapse Increase</b>	<b>0</b>	<b>53</b>	<b>53</b>	<b>53</b>	<b>53</b>	<b>53</b>
<b>Labor Contracts</b>	<b>0</b>	<b>723</b>	<b>723</b>	<b>723</b>	<b>723</b>	<b>723</b>
These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items.						
<b>Subtotal Expenditures</b>	<b>88,297</b>	<b>89,072</b>	<b>89,072</b>	<b>89,072</b>	<b>89,072</b>	<b>89,072</b>





# General Services

## APPROVED FY24 BUDGET

\$47,441,484

## FULL TIME EQUIVALENTS

174.30

 DAVID DISE, DIRECTOR

## MISSION STATEMENT

The Department of General Services (DGS) proactively serves the diverse business and service requirements of all County departments, providing a single point of government-to-government service, enabling departments to successfully complete their respective missions, and thereby, adding value to the services performed by Montgomery County to County residents.

## BUDGET OVERVIEW

The total approved FY24 Operating Budget for the Department of General Services is \$47,441,484, an increase of \$5,522,359 or 13.17 percent from the FY23 Approved Budget of \$41,919,125. Personnel Costs comprise 41.46 percent of the budget for 239 full-time position(s) and no part-time position(s), and a total of 174.30 FTEs. Total FTEs may include seasonal or temporary positions and may also reflect workforce charged to or from other departments or funds. Operating Expenses account for the remaining 58.54 percent of the FY24 budget.



In addition, this department's Capital Improvements Program (CIP) requires Current Revenue funding.

## COUNTY PRIORITY OUTCOMES

While this program area supports all seven of the County Executive's Priority Outcomes, the following are emphasized:

-  **A Growing Economy**
-  **A Greener County**
-  **Effective, Sustainable Government**

## INITIATIVES

-  Enhance facility maintenance at volunteer-owned fire stations by transferring maintenance from MCFRS to the Department of General Services. This shift adds a professional maintenance team including a Property Manager, HVAC Technician, Plumber, Electrician, and a Craftworker to oversee these fire stations in the Department of General Services. This allows a uniform Captain to return to the field and will be funded in part by Emergency Service Transporter Supplemental Payment Program funds. This shift ensures that volunteer-owned stations receive the same expert facilities maintenance service as County-owned fire stations.
-  Add funds to support facilities maintenance at the Nebel Street Emergency Shelter.



---

## INNOVATIONS AND PRODUCTIVITY IMPROVEMENTS

---

- ★ Installed sustainability related lighting and lighting controls upgrades and additional Building Automation System upgrades throughout County facilities.
- ★ Developed the Scotland Neighborhood Recreation Center into a Resiliency Hub where residents can take refuge from the heat of summer or the cold of winter when their residences lose power. Moreover, residents will be able to refrigerate critical medicines, charge electronic devices, and safely gather with neighbors. The Scotland Resiliency Hub is the first of several that DGS plans to develop in Low-to-Moderate Income communities.
- ★ Implemented a Monitoring Based Commissioning Program across Rockville Co buildings (Executive Office Building, Judicial Center, and Judicial Center). This initial three-building pilot has established best practices that will expand the program across the County's largest energy-consuming buildings.
- ★ Initiated work needed to repair and stabilize the historic Lincoln Park High School in Rockville. Work includes a complete interior teardown, replacing of rotted floor and ceiling joists, as well as rotted interior walls. Removing antiquated electrical and plumbing systems, and the removal of hazardous materials.
- ★ Improved sustainability and resiliency through power redundancy systems at the County's Clarksburg correctional facility and installed combined heat/power systems at several locations, including power redundancy improvements at Strathmore.
- ★ Building on the County Executive's commitment to expand affordable housing in the county, solicited proposals to construct affordable housing at 18 County-owned properties, to include for-sale and rental housing. Proposals have been received and awards will take place in FY24.
- ★ Continuing the affordable housing initiative, AHC Inc. and Habitat for Humanity were selected as partners to redevelop the former Department of Recreation headquarters (the former Bushey Drive Elementary School). The partners will redevelop the site into rental apartments, for-sale condominiums, and single-family homes affordable to very low and low households earning between 30% and 70% of the area medium income.

## PROGRAM CONTACTS

---

Contact Angela Dizelos of the Department of General Services at 240.777.6028 or Rachel Silberman of the Office of Management and Budget at 240.777.2770 for more information regarding this department's operating budget.

## PROGRAM PERFORMANCE MEASURES

---

Performance measures for this department are included below (where applicable), with multi-program measures displayed at the front of this section and program-specific measures shown with the relevant program. The FY23 estimates reflect funding based on the FY23 Approved Budget. The FY24 and FY25 figures are performance targets based on the FY24 Approved Budget and funding for comparable service levels in FY25.

## PROGRAM DESCRIPTIONS

---

### ★ Administration

The Administration program provides services in three key areas: 1) The Director's Office provides overall leadership for the Department including policy development, strategic planning, emergency preparedness and operations, accountability, service

integration, performance measures, and customer service; 2) The Office of Planning and Development in the Director's Office supports the County Executive's redevelopment and other key strategic capital initiatives; 3) The Division of Central Services provides oversight and direction for the preparation and monitoring of the Operating and Capital Improvements Program (CIP) budgets for the Department; payment processing; management and administration of information technology; oversight of all personnel activities; and oversight and management for compliance with the Americans with Disabilities Act (ADA), and increasing access to County facilities for residents and employees with disabilities. The Division of Central Services also handles administration of the day-to-day operations of the Department including direct service delivery, training, and oversight of procurements and contract management for the Department.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>3,599,492</b>	<b>16.86</b>
Increase Cost: Three Percent Inflationary Adjustment to Non-Profit Service Provider Contracts	26,483	0.00
Re-align: Personnel Cost Transfer	0	1.17
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	327,139	0.00
<b>FY24 Approved</b>	<b>3,953,114</b>	<b>18.03</b>

## Building Design and Construction

This program provides for the overall management of the Department's Capital Improvements Program (CIP) for facilities. This program includes the comprehensive, timely, economic, and environmentally efficient planning, design, and construction of buildings for County use, as well as public venues owned by the County. This program also provides comprehensive architectural and engineering services from planning through design. Functional elements include programming, contract administration, planning management, design management, and project management. Each County project includes an array of sustainable features to reduce the impact of the facility on the environment and lifecycle costs. These features are derived from an integrated design process that evaluates each measure, such as energy efficiency, onsite renewables environmental site design, and enhanced monitoring, collectively reducing utility and other costs. The planning and design of facilities follows best practices in project design and construction estimating and the timely delivery of facilities based on project schedules in the County CIP. This program is fully charged to the CIP.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>0</b>	<b>0.00</b>
<b>FY24 Approved</b>	<b>0</b>	<b>0.00</b>

## Central Duplicating, Imaging, Archiving, & Mail Services

This is an Internal Service fund program that provides timely and efficient document management to County Government through high-speed digital printing services, graphic design, electronic publishing, high-speed color digital printing, full-service bindery, large format and banner printing, digital imaging, electronic and physical archiving of County records. The program administers and manages the countywide paper and multi-functional printer contracts, as well as a full-service mail operation that processes and scans all classes of incoming/interoffice mail. Mail operations also processes outgoing mail to the U.S. Postal Service and delivers mail/partial packages to all County departments and agencies.

Program Performance Measures	Actual	Actual	Estimated	Target	Target
------------------------------	--------	--------	-----------	--------	--------

	FY21	FY22	FY23	FY24	FY25
Number of printing orders completed <sup>1</sup>	5,090	6,265	6,265	6,265	6,265
Print/Mail/Archives: Internal customer survey satisfaction rating (scale of 1-4)	3.49	3.48	3.49	3.49	3.49
Print/Mail/Archives: Internal customer survey responsiveness rating (scale of 1-4)	3.49	3.48	3.49	3.49	3.49

<sup>1</sup> The Digital Storefront (DSF) records one requisition. However, a customer may have multiple requests within one requisition.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>8,369,856</b>	<b>34.57</b>
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	330,488	0.00
<b>FY24 Approved</b>	<b>8,700,344</b>	<b>34.57</b>

## Energy and Sustainability

The Energy and Sustainability (ES) program is responsible for facilitating comprehensive energy and sustainability strategies across County operations. It leads the County's green government programs which crosscuts County Departments and DGS Divisions. Specifically, ES supports, implements, or facilitates programs to improve energy efficiency, expand clean energy use, promote sustainable sites, enable clean transportation, encourage environmentally preferable purchasing, and foster resource saving behaviors by County employees. These initiatives foster collaboration, leadership, innovation, and performance measurement to ensure the County delivers the highest quality services at the lowest environmental impact.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Amount of grants and incentives received for Energy and Sustainability initiatives (in dollars)	\$1,895,581	\$1,171,679	\$1,390,892	\$1,100,000	\$1,100,000
Utility savings delivered by Energy and Sustainability initiatives (in dollars)	\$1,846,856	\$1,018,515	\$1,579,394	\$1,579,394	\$1,579,394
Reduction in greenhouse gas emissions delivered by Energy and Sustainability initiatives (metric tons of carbon dioxide equivalent)	5,943	5,074	5,509	5,509	5,509
County facility, fleet, and streetlight greenhouse gas emissions (metric tons of carbon dioxide equivalent)	107,740	117,149	114,100	110,902	107,801

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>825,414</b>	<b>4.50</b>
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	25,402	0.00
<b>FY24 Approved</b>	<b>850,816</b>	<b>4.50</b>

## Facilities Management

The Division of Facilities Management's mission is to provide the comprehensive planning and delivery of maintenance services and oversight of building-related operations at County facilities used by County staff and residents. Components of these programs are:

- routine, preventive, and corrective maintenance;
- custodial and housekeeping, grounds maintenance, recycling, and trash removal services;
- building structure and building envelope maintenance;
- engineering support services and various project management services;

- electrical/mechanical systems operations and maintenance;
- small to mid-sized building remodeling projects;
- snow removal and storm damage repair from snow, wind, rain, and storm events; and
- internal customer services.

Through Building Automation Systems (BAS), technicians implement an energy management program to monitor and maintain heating and cooling systems, ensuring the most efficient use of these services.

In addition, Facilities Management oversees moving services and several comprehensive Capital Improvements Program (CIP) projects aimed at sustaining efficient and reliable facility operations to protect and extend the life of the County's investment in facilities and equipment.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Condition of non-critical building systems and aesthetics: Dollars of custodial and ground maintenance on all County properties (\$000) <sup>1</sup>	\$7,597	\$7,907	\$8,073	\$10,158	\$10,158
Average percent of work orders completed in quarter	71.2%	80.4%	85.0%	85.0%	85.0%
Facilities Maintenance: Internal customer survey satisfaction rating (scale of 1-4)	3.15	3.12	3.15	3.15	3.15

<sup>1</sup> FY24 and FY25 include contract increases and additional funds for grounds maintenance and custodial for fire stations.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>28,200,612</b>	<b>106.70</b>
Shift: Enhance Facilities Maintenance Support of Volunteer-owned Fire Stations by Shifting Facilities Maintenance to the Department of General Services	2,000,000	0.00
Increase Cost: Custodial Services Contractual Cost Increases	1,265,875	0.00
Increase Cost: Contractual Cost Increase for Grounds and Mowing Services; Electrical Controls; and Fire Suppression System Inspection Services	134,778	0.00
Increase Cost: Nebel Street Emergency Shelter Maintenance	123,000	0.00
Technical Adj: Personnel Cost Alignment	0	0.50
Add: Enhance Facilities Maintenance Support of Volunteer owned Fire Stations	0	5.00
Re-align: One-time Budget Adjustment to Reflect Higher than Expected Vacant Positions	(31,668)	0.00
Reduce: Abolish Two Vacant Building Services Worker Positions	(136,616)	(2.00)
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	1,391,301	0.00
<b>FY24 Approved</b>	<b>32,947,282</b>	<b>110.20</b>

## Real Estate Program

This program provides for leasing, site acquisition/disposition, space management, and site evaluation. The leasing function recommends, plans, coordinates, implements, and administers the leasing of real property for both revenue and expense leases, including closed school facilities, at the best economic and operational value to the County. Site acquisition is the purchase of property for County use and disposition is the sale or lease of surplus property. The space management function provides for the efficient and aesthetic utilization of space in County-owned and leased facilities. The site evaluation function provides technical support to site evaluation committees for Capital Improvements Program (CIP) projects.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
------------------------------	----------------	----------------	-------------------	----------------	----------------

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Number of square feet of leased space managed	816,008	903,023	940,957	940,957	940,057
Average amount Montgomery County pays in rent (in dollars per square foot)	\$30.43	\$21.62	\$16.65	\$19.37	\$19.96
Leased Space Needs: Internal customer survey responsiveness rating (scale of 1-4)	3.33	3.29	3.30	3.30	3.30
Leased Space Needs: Internal customer survey satisfaction rating (scale of 1-4)	3.32	3.26	3.30	3.30	3.30
FY24 Approved Changes			Expenditures	FTEs	
FY23 Approved			923,751	7.00	
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.			66,177	0.00	
FY24 Approved			989,928	7.00	

## BUDGET SUMMARY

	Actual FY22	Budget FY23	Estimate FY23	Approved FY24	%Chg Bud/App
COUNTY GENERAL FUND					
EXPENDITURES					
Salaries and Wages	12,292,148	11,648,690	12,476,351	12,520,901	7.5 %
Employee Benefits	3,566,500	3,342,887	3,382,654	3,639,310	8.9 %
<b>County General Fund Personnel Costs</b>	<b>15,858,648</b>	<b>14,991,577</b>	<b>15,859,005</b>	<b>16,160,211</b>	<b>7.8 %</b>
Operating Expenses	22,581,053	18,557,692	21,216,619	22,580,929	21.7 %
Capital Outlay	79,538	0	0	0	—
<b>County General Fund Expenditures</b>	<b>38,519,239</b>	<b>33,549,269</b>	<b>37,075,624</b>	<b>38,741,140</b>	<b>15.5 %</b>
PERSONNEL					
Full-Time	200	201	201	205	2.0 %
Part-Time	1	1	1	0	-100.0 %
FTEs	134.73	135.06	135.06	139.73	3.5 %
REVENUES					
Miscellaneous Revenues	202,771	60,000	60,000	60,000	—
FEMA Reimbursement	4,181,981	0	0	0	—
<b>County General Fund Revenues</b>	<b>4,384,752</b>	<b>60,000</b>	<b>60,000</b>	<b>60,000</b>	<b>—</b>
PRINTING & MAIL INTERNAL SERVICE FUND					
EXPENDITURES					
Salaries and Wages	2,352,451	2,423,227	2,389,745	2,650,735	9.4 %
Employee Benefits	772,630	790,739	781,859	857,474	8.4 %
<b>Printing &amp; Mail Internal Service Fund Personnel Costs</b>	<b>3,125,081</b>	<b>3,213,966</b>	<b>3,171,604</b>	<b>3,508,209</b>	<b>9.2 %</b>
Operating Expenses	5,449,180	4,796,480	6,146,480	4,832,725	0.8 %
Capital Outlay	19,699	359,410	359,410	359,410	—
<b>Printing &amp; Mail Internal Service Fund Expenditures</b>	<b>8,593,960</b>	<b>8,369,856</b>	<b>9,677,494</b>	<b>8,700,344</b>	<b>3.9 %</b>
PERSONNEL					
Full-Time	34	34	34	34	—
Part-Time	0	0	0	0	—

## BUDGET SUMMARY

	Actual FY22	Budget FY23	Estimate FY23	Approved FY24	%Chg Bud/App
FTEs	34.57	34.57	34.57	34.57	—
REVENUES					
Imaging/Archiving Revenues	1,583,046	1,599,725	1,775,917	1,748,557	9.3 %
Mail Revenues	2,584,692	2,296,374	2,583,593	2,416,714	5.2 %
Print Revenues	2,184,118	2,632,335	3,241,025	2,722,562	3.4 %
Investment Income	2,381	9,670	55,960	88,420	814.4 %
Other Charges/Fees	1,901,952	1,869,320	2,119,320	1,869,320	—
<b>Printing &amp; Mail Internal Service Fund Revenues</b>	<b>8,256,189</b>	<b>8,407,424</b>	<b>9,775,815</b>	<b>8,845,573</b>	<b>5.2 %</b>

### GRANT FUND - MCG

#### EXPENDITURES

Salaries and Wages	377	0	0	0	—
Employee Benefits	95	0	0	0	—
<b>Grant Fund - MCG Personnel Costs</b>	<b>472</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>—</b>
Operating Expenses	883	0	0	0	—
<b>Grant Fund - MCG Expenditures</b>	<b>1,355</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>—</b>

#### PERSONNEL

Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
FTEs	0.00	0.00	0.00	0.00	—
<b>Grant Fund - MCG Revenues</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>—</b>

### DEPARTMENT TOTALS

<b>Total Expenditures</b>	<b>47,114,554</b>	<b>41,919,125</b>	<b>46,753,118</b>	<b>47,441,484</b>	<b>13.2 %</b>
<b>Total Full-Time Positions</b>	<b>234</b>	<b>235</b>	<b>235</b>	<b>239</b>	<b>1.7 %</b>
<b>Total Part-Time Positions</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>-100.0 %</b>
<b>Total FTEs</b>	<b>169.30</b>	<b>169.63</b>	<b>169.63</b>	<b>174.30</b>	<b>2.8 %</b>
<b>Total Revenues</b>	<b>12,640,941</b>	<b>8,467,424</b>	<b>9,835,815</b>	<b>8,905,573</b>	<b>5.2 %</b>

## FY24 APPROVED CHANGES

	Expenditures	FTEs
<b>COUNTY GENERAL FUND</b>		
	<b>FY23 ORIGINAL APPROPRIATION</b>	<b>33,549,269 135.06</b>
<b><u>Changes (with service impacts)</u></b>		
Add: Enhance Facilities Maintenance Support of Volunteer owned Fire Stations [Facilities Management]	0	5.00
Reduce: Abolish Two Vacant Building Services Worker Positions [Facilities Management]	(136,616)	(2.00)
<b><u>Other Adjustments (with no service impacts)</u></b>		

## FY24 APPROVED CHANGES

	Expenditures	FTEs
Shift: Enhance Facilities Maintenance Support of Volunteer-owned Fire Stations by Shifting Facilities Maintenance to the Department of General Services [Facilities Management]	2,000,000	0.00
Increase Cost: Custodial Services Contractual Cost Increases [Facilities Management]	1,265,875	0.00
Increase Cost: FY24 Compensation Adjustment	661,287	0.00
Increase Cost: Annualization of FY23 Compensation Increases	656,022	0.00
Increase Cost: Motor Pool Adjustment	468,650	0.00
Increase Cost: Contractual Cost Increase for Grounds and Mowing Services; Electrical Controls; and Fire Suppression System Inspection Services [Facilities Management]	134,778	0.00
Increase Cost: Nebel Street Emergency Shelter Maintenance [Facilities Management]	123,000	0.00
Increase Cost: Annualization of FY23 Personnel Costs	32,001	0.00
Increase Cost: Three Percent Inflationary Adjustment to Non-Profit Service Provider Contracts [Administration]	26,483	0.00
Increase Cost: Printing and Mail	4,451	0.00
Technical Adj: Personnel Cost Alignment [Facilities Management]	0	0.50
Re-align: Personnel Cost Transfer [Administration]	0	1.17
Decrease Cost: Retirement Adjustment	(12,392)	0.00
Re-align: One-time Budget Adjustment to Reflect Higher than Expected Vacant Positions [Facilities Management]	(31,668)	0.00
<b>FY24 APPROVED</b>	<b>38,741,140</b>	<b>139.73</b>

### PRINTING & MAIL INTERNAL SERVICE FUND

	FY23 ORIGINAL APPROPRIATION	8,369,856	34.57
<b>Other Adjustments (with no service impacts)</b>			
Increase Cost: Annualization of FY23 Compensation Increases	181,021	0.00	
Increase Cost: FY24 Compensation Adjustment	120,178	0.00	
Increase Cost: Annualization of FY23 Operating Expenses	30,000	0.00	
Increase Cost: Motor Pool Adjustment	5,604	0.00	
Increase Cost: Printing and Mail	641	0.00	
Decrease Cost: Retirement Adjustment	(6,956)	0.00	
<b>FY24 APPROVED</b>	<b>8,700,344</b>	<b>34.57</b>	

## PROGRAM SUMMARY

Program Name	FY23 APPR Expenditures	FY23 APPR FTEs	FY24 APPR Expenditures	FY24 APPR FTEs
Administration	3,599,492	16.86	3,953,114	18.03
Building Design and Construction	0	0.00	0	0.00
Central Duplicating, Imaging, Archiving, & Mail Services	8,369,856	34.57	8,700,344	34.57
Energy and Sustainability	825,414	4.50	850,816	4.50
Facilities Management	28,200,612	106.70	32,947,282	110.20



## PROGRAM SUMMARY

Program Name	FY23 APPR Expenditures	FY23 APPR FTEs	FY24 APPR Expenditures	FY24 APPR FTEs
Real Estate Program	923,751	7.00	989,928	7.00
<b>Total</b>	<b>41,919,125</b>	<b>169.63</b>	<b>47,441,484</b>	<b>174.30</b>

## CHARGES TO OTHER DEPARTMENTS

Charged Department	Charged Fund	FY23 Total\$	FY23 FTEs	FY24 Total\$	FY24 FTEs
<b>COUNTY GENERAL FUND</b>					
Recycling and Resource Management	Solid Waste Disposal	54,624	0.10	42,162	0.10
Alcohol Beverage Services	Liquor	663,553	1.20	954,976	1.20
CIP	Capital Fund	8,381,039	56.32	8,764,621	55.15
Administration and Support	General Fund	749,029	3.50	749,029	3.50
<b>Total</b>		<b>9,848,245</b>	<b>61.12</b>	<b>10,510,788</b>	<b>59.95</b>

## FUNDING PARAMETER ITEMS

CC APPROVED (\$000S)

Title	FY24	FY25	FY26	FY27	FY28	FY29
<b>COUNTY GENERAL FUND</b>						
<b>EXPENDITURES</b>						
<b>FY24 Approved</b>	<b>38,741</b>	<b>38,741</b>	<b>38,741</b>	<b>38,741</b>	<b>38,741</b>	<b>38,741</b>
No inflation or compensation change is included in outyear projections.						
<b>Restore One-Time Lapse Increase</b>	<b>0</b>	<b>32</b>	<b>32</b>	<b>32</b>	<b>32</b>	<b>32</b>
Restores one-time lapse adjustment due to higher-than average vacancies.						
<b>Labor Contracts</b>	<b>0</b>	<b>365</b>	<b>365</b>	<b>365</b>	<b>365</b>	<b>365</b>
These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items.						
<b>Subtotal Expenditures</b>	<b>38,741</b>	<b>39,138</b>	<b>39,138</b>	<b>39,138</b>	<b>39,138</b>	<b>39,138</b>
<b>PRINTING &amp; MAIL INTERNAL SERVICE FUND</b>						
<b>EXPENDITURES</b>						
<b>FY24 Approved</b>	<b>8,700</b>	<b>8,700</b>	<b>8,700</b>	<b>8,700</b>	<b>8,700</b>	<b>8,700</b>
No inflation or compensation change is included in outyear projections.						
<b>Labor Contracts</b>	<b>0</b>	<b>105</b>	<b>105</b>	<b>105</b>	<b>105</b>	<b>105</b>
These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items.						
<b>Subtotal Expenditures</b>	<b>8,700</b>	<b>8,805</b>	<b>8,805</b>	<b>8,805</b>	<b>8,805</b>	<b>8,805</b>



---

THIS PAGE INTENTIONALLY LEFT BLANK



# Food Systems Resilience

## APPROVED FY24 BUDGET

\$1,118,131

## FULL TIME EQUIVALENTS

3.00

 HEATHER BOIS BRUSKIN, DIRECTOR

## MISSION STATEMENT





The mission of the Office of Food Systems Resilience is to develop and implement interagency budgetary, regulatory, and operational strategies to build a more equitable, efficient, resilient, and sustainable food system in Montgomery County.

## BUDGET OVERVIEW



The total approved FY24 Operating Budget for the Office of Food Systems Resilience is \$1,118,131, an increase of \$1,118,131 or 0.00 percent from the FY23 Approved Budget of \$0. Personnel Costs comprise 34.44 percent of the budget for three full-time position(s) and no part-time position(s), and a total of 3.00 FTEs. Total FTEs may include seasonal or temporary positions and may also reflect workforce charged to or from other departments or funds. Operating Expenses account for the remaining 65.56 percent of the FY24 budget.

## COUNTY PRIORITY OUTCOMES

While this program area supports all seven of the County Executive's Priority Outcomes, the following are emphasized:

-  **Thriving Youth and Families**
-  **A Growing Economy**
-  **An Affordable, Welcoming County for a Lifetime**
-  **Effective, Sustainable Government**

## INITIATIVES

-  Establish interagency coordination mechanisms within County government, including the formal creation of a Food Systems Leadership Committee and a Food Systems Workgroup with participation from key partner agencies including the Departments of Health and Human Services, Environmental Protection, General Services, and the Offices of Agriculture, Community Partnerships, Procurement, and Emergency Management and Homeland Security, as well as Montgomery County Public Schools, Maryland-National Capital Park and Planning Commission, and Montgomery County Economic Development Corporation.
-  In coordination with the Office of Racial Equity and Social Justice, address the racial inequities and disparities present in all aspects of the food system.

- ★ Serve as a liaison between government and food system partners, including residents, businesses, and non-profit organizations. Establish communications, survey mechanisms, and feedback loops to ensure policy development and implementation is directly informed by the insight and expertise of the community.
- ★ In collaboration with partner agencies, launch government planning processes to establish long-term priorities and strategies for building food system resilience, including increased local food production and enhanced food-based economic opportunity.
- ★ Develop a long-term county government framework for financial sustainability and strategic investment in food security programs and partnerships that center equity, efficiency, and effectiveness in enhancing resident access to nutritious and culturally diverse food.
- ★ Conduct landscape assessments and gap analyses of County food system financial investments and assets, County food systems policy, and currently available food systems data collected both internally and externally, including mechanisms for communication and analysis of data.
- ★ Establish baseline metrics for key food systems data points and create a dashboard mechanism for tracking longitudinal data. Enhance and refine community service provider partner data collection, reporting, and analysis processes.
- ★ Engage and coordinate with statewide, regional, and national partners to share best practices, maximize external resources, and implement collaborative strategies for policymaking that strengthens equity and food system resilience both in our County and beyond our borders.

## PROGRAM CONTACTS

Contact Heather Bois Bruskin of the Office of Food Systems Resilience at 240.773.3349 or Eva Acevedo of the Office of Management and Budget at 240.777.2763 for more information regarding this department's operating budget.

## PROGRAM DESCRIPTIONS

### ☀ Food Systems Resilience

The Office of Food Systems Resilience (OFSR) is charged with developing and maintaining a strategy for improving the efficiency, equity, sustainability, and resilience of the food systems in Montgomery County. Through fostering public-private partnerships with the community toward systems change, OFSR will expand upon the County Government's investments in ensuring equitable and dignified access to nutritious, culturally diverse foods for all residents and harness the unique strengths of business, nonprofit, and government partners to enhance the health of our people, economy, and natural resources. Ensuring greater County government focus on food systems data collection, monitoring, and reporting (including food access and security data) is a priority of OFSR.

## BUDGET SUMMARY

	Actual FY22	Budget FY23	Estimate FY23	Approved FY24	%Chg Bud/App
COUNTY GENERAL FUND					
EXPENDITURES					
Salaries and Wages	0	0	0	304,455	—

## BUDGET SUMMARY

	Actual FY22	Budget FY23	Estimate FY23	Approved FY24	%Chg Bud/App
Employee Benefits	0	0	0	80,676	—
<b>County General Fund Personnel Costs</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>385,131</b>	<b>—</b>
Operating Expenses	0	0	0	733,000	—
<b>County General Fund Expenditures</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,118,131</b>	<b>—</b>
PERSONNEL					
Full-Time	0	0	0	3	—
Part-Time	0	0	0	0	—
FTEs	0.00	0.00	0.00	3.00	—

## FY24 APPROVED CHANGES

	Expenditures	FTEs
<b>COUNTY GENERAL FUND</b>		
	<b>FY23 ORIGINAL APPROPRIATION</b>	<b>0 0.00</b>
<b><u>Other Adjustments (with no service impacts)</u></b>		
Shift: Food Resilience Budget from County Executive Office to Office of Food Systems Resilience [Food Systems Resilience]	1,087,854	3.00
Increase Cost: Annualization of FY23 Personnel Costs	21,725	0.00
Increase Cost: FY24 Compensation Adjustment	8,552	0.00
	<b>FY24 APPROVED</b>	<b>1,118,131 3.00</b>

## FUNDING PARAMETER ITEMS

CC APPROVED (\$000S)

Title	FY24	FY25	FY26	FY27	FY28	FY29
<b>COUNTY GENERAL FUND</b>						
<b>EXPENDITURES</b>						
<b>FY24 Approved</b>	<b>1,118</b>	<b>1,118</b>	<b>1,118</b>	<b>1,118</b>	<b>1,118</b>	<b>1,118</b>
No inflation or compensation change is included in outyear projections.						
<b>Labor Contracts</b>	<b>0</b>	<b>10</b>	<b>10</b>	<b>10</b>	<b>10</b>	<b>10</b>
These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items.						
<b>Subtotal Expenditures</b>	<b>1,118</b>	<b>1,128</b>	<b>1,128</b>	<b>1,128</b>	<b>1,128</b>	<b>1,128</b>

---

THIS PAGE INTENTIONALLY LEFT BLANK



# Grants Management

## APPROVED FY24 BUDGET

\$609,378

## FULL TIME EQUIVALENTS

5.00

 RAFAEL PUMAREJO MURPHY, DIRECTOR

## MISSION STATEMENT

The mission of the Office of Grants Management is to develop and support best practices for grants management throughout Montgomery County Government that are consistent with racial equity and social justice goals. In addition, the Office serves as a central point of contact regarding grants that the County receives or awards; provides technical assistance regarding grants management to Executive Branch departments and principal offices; and searches out and identifies Federal and State grant opportunities to Executive Branch departments and principal offices.

## BUDGET OVERVIEW

The total approved FY24 Operating Budget for the Office of Grants Management is \$609,378, an increase of \$268,069 or 78.54 percent from the FY23 Approved Budget of \$341,309. Personnel Costs comprise 93.09 percent of the budget for five full-time position(s) and no part-time position(s), and a total of 5.00 FTEs. Total FTEs may include seasonal or temporary positions and may also reflect workforce charged to or from other departments or funds. Operating Expenses account for the remaining 6.91 percent of the FY24 budget.


The total approved FY23 Operating Budget for the Office of Grants Management is \$341,309, an increase of \$341,309 or 100.00 percent from the FY22 Approved Budget of \$0. Personnel Costs comprise 93.82 percent of the budget for three full-time position(s) and no part-time position(s), and a total of 3.00 FTEs. Total FTEs may include seasonal or temporary positions and may also reflect workforce charged to or from other departments or funds. Operating Expenses account for the remaining 6.18 percent of the FY23 budget.

## COUNTY PRIORITY OUTCOMES

While this program area supports all seven of the County Executive's Priority Outcomes, the following is emphasized:

 **Effective, Sustainable Government**

## INITIATIVES

-  Add an Outgoing Grants Program Manager II and an Administrative Specialist III to manage the expected increased volume of competitive grant programs and grant agreements, support an intensive outgoing grants management training curriculum with a

---

focus on monitoring and oversight, and provide equitable training and support to emerging organizations applying for County grants as part of the County's Racial Equity and Social Justice goals.

- ★ Consolidate all County grant seeking information and support resources onto an OGM intranet site, including basic grant documentation and information about grants.gov, and to streamline and expedite County applications for outside grant opportunities. As part of this consolidation, OGM will conduct annual audits to ensure that all departments are applying for federal grants under the MCG umbrella account.
- ★ Streamline competitive grant agreements, development, approvals, and implementation regulations, policies, guidelines, workflows, and support resources to make grant procedures more accessible to departments.
- ★ Continue to leverage data and feedback collected through the FY23 Nonprofit Community Grants and Grants Management Reform Survey to inform the development of grant agreements and competitive programs while continuing to engage with a broad range of nonprofit stakeholders.
- ★ Establish an OGM Liaison in all departments and offices who can evaluate and potentially apply for related outside grant opportunities identified by OGM.

## INNOVATIONS AND PRODUCTIVITY IMPROVEMENTS

---

- ★ Develop a "Grants Ready" training curriculum and other support resources to help departments and their applicable staff more quickly and effectively respond to outside grant opportunities and successfully manage awards received.
- ★ Consolidate all County competitive grants programs into OGM's online grants application platform to streamline application efficiency, give applicants a single reference point for all County grant opportunities, and ensure compliance with all County grants related legislation and policies.
- ★ Establish and advertise weekly "office hours" to departments considering, pursuing, or currently managing outside grants. Departments will be able to book a 15-minute consultation/clarification as problems and questions arise either about a specific grant application, becoming "Grant Ready," or as an introduction to an issue that requires a longer meeting. As planned, office hours will be coordinated via staff's email signature and the intranet.

## PROGRAM CONTACTS

---

Contact Rafael Pumarejo Murphy of the Office of Grants Management at 240.777.2775 or Taman Morris of the Office of Management and Budget at 240.777.2771 for more information regarding this department's operating budget.

## PROGRAM DESCRIPTIONS

---

### ★ Grants Management

The Office of Grants Management leads countywide grants policy and planning by developing countywide policies and procedures to implement best practices regarding grants management; maximizes the County's use of Federal, State, and non-governmental grant opportunities; maximizes the efficiency and effectiveness of grants awarded by the County; ensures public transparency and ethical practice in grants management; and ensures that grants management in the County is consistent with the County's racial equity and social justice goals. The Office of Grants Management's three core functions in County government are to assist departments with winning and complying with outside grant awards, organizing equitable and inclusive competitive grant programs, and issuing County awards as grant agreements.

The Office also maintains a grants database that includes current information regarding each grant opportunity offered by the County as well as each grant received or awarded by the County. The Director submits quarterly reports on the activities of the Office to the County Executive and the County Council that include an overview of the grants process and awards; data regarding grants received or awarded by the County; public outreach activities and outcomes; progress in racial equity and social justice goals; and any recommendations to improve policies and procedures regarding grants management in the County.

The Office of Grants Management will develop and oversee a grant funding mechanism for departments to use for implementing programs and initiatives; instead of the reimbursable non-competitive contracts the County traditionally calls grants. The Office is also responsible for developing, managing, advertising, and integrating racial equity and social justice considerations into the application and awarding processes for grant programs offered by Montgomery County Government, while training departments in grants management and outcomes focused grants oversight best practices.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>89,596</b>	<b>1.00</b>
Shift: From Director's Office to Grant's Management - OGM Budget Consolidation	251,713	2.00
Add: Outgoing Grants Compliance Program Manager II	115,601	1.00
Add: Grants Management Administrative Specialist III	76,591	1.00
Shift: From OMB to Office of Grants Management for Software and Database Subscriptions	9,020	0.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	66,857	0.00
<b>FY24 Approved</b>	<b>609,378</b>	<b>5.00</b>

## REALIGNED PROGRAMS

Funding in the following programs has been realigned to other programs within this department.

### Director's Office

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>251,713</b>	<b>2.00</b>
Shift: From Director's Office to Grant's Management - OGM Budget Consolidation	(251,713)	(2.00)
<b>FY24 Approved</b>	<b>0</b>	<b>0.00</b>

## BUDGET SUMMARY

	Actual FY22	Budget FY23	Estimate FY23	Approved FY24	%Chg Bud/App
<b>COUNTY GENERAL FUND</b>					
<b>EXPENDITURES</b>					
Salaries and Wages	0	256,511	197,637	445,594	73.7 %
Employee Benefits	0	63,703	41,242	121,649	91.0 %
<b>County General Fund Personnel Costs</b>	<b>0</b>	<b>320,214</b>	<b>238,879</b>	<b>567,243</b>	<b>77.1 %</b>
Operating Expenses	0	21,095	20,595	42,135	99.7 %
<b>County General Fund Expenditures</b>	<b>0</b>	<b>341,309</b>	<b>259,474</b>	<b>609,378</b>	<b>78.5 %</b>



## BUDGET SUMMARY

	Actual FY22	Budget FY23	Estimate FY23	Approved FY24	%Chg Bud/App
PERSONNEL					
Full-Time	0	3	3	5	66.7 %
Part-Time	0	0	0	0	—
FTEs	0.00	3.00	3.00	5.00	66.7 %

## FY24 APPROVED CHANGES

	Expenditures	FTEs
COUNTY GENERAL FUND		
	FY23 ORIGINAL APPROPRIATION	341,309 3.00
<b>Changes (with service impacts)</b>		
Add: Outgoing Grants Compliance Program Manager II [Grants Management]	115,601	1.00
Add: Grants Management Administrative Specialist III [Grants Management]	76,591	1.00
<b>Other Adjustments (with no service impacts)</b>		
Shift: From Director's Office to Grant's Management - OGM Budget Consolidation [Grants Management]	251,713	2.00
Increase Cost: Annualization of FY23 Lapsed Positions	56,406	0.00
Increase Cost: FY24 Compensation Adjustment	9,189	0.00
Shift: From OMB to Office of Grants Management for Software and Database Subscriptions [Grants Management]	9,020	0.00
Increase Cost: Printing and Mail	2,048	0.00
Decrease Cost: Retirement Adjustment	(786)	0.00
Shift: From Director's Office to Grant's Management - OGM Budget Consolidation [Director's Office]	(251,713)	(2.00)
	<b>FY24 APPROVED</b>	<b>609,378 5.00</b>

## PROGRAM SUMMARY

Program Name	FY23 APPR Expenditures	FY23 APPR FTEs	FY24 APPR Expenditures	FY24 APPR FTEs
Director's Office	251,713	2.00	0	0.00
Grants Management	89,596	1.00	609,378	5.00
<b>Total</b>	<b>341,309</b>	<b>3.00</b>	<b>609,378</b>	<b>5.00</b>

## FUNDING PARAMETER ITEMS

CC APPROVED (\$000S)

Title	FY24	FY25	FY26	FY27	FY28	FY29
COUNTY GENERAL FUND						
EXPENDITURES						

## FUNDING PARAMETER ITEMS

CC APPROVED (\$000S)

Title	FY24	FY25	FY26	FY27	FY28	FY29
<b>FY24 Approved</b>	<b>609</b>	<b>609</b>	<b>609</b>	<b>609</b>	<b>609</b>	<b>609</b>
No inflation or compensation change is included in outyear projections.						
<b>Annualization of Positions Approved in FY24</b>	<b>0</b>	<b>24</b>	<b>24</b>	<b>24</b>	<b>24</b>	<b>24</b>
New positions in the FY24 budget are generally assumed to be filled at least two months after the fiscal year begins. Therefore, the above amounts reflect annualization of these positions in the outyears.						
<b>Elimination of One-Time Items Approved in FY24</b>	<b>0</b>	<b>(8)</b>	<b>(8)</b>	<b>(8)</b>	<b>(8)</b>	<b>(8)</b>
Items recommended for one-time funding in FY24, including certain equipment for new positions, will be eliminated from the base in the outyears.						
<b>Labor Contracts</b>	<b>0</b>	<b>10</b>	<b>10</b>	<b>10</b>	<b>10</b>	<b>10</b>
These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items.						
<b>Subtotal Expenditures</b>	<b>609</b>	<b>635</b>	<b>635</b>	<b>635</b>	<b>635</b>	<b>635</b>

## ANNUALIZATION OF FULL PERSONNEL COSTS

	FY24 Approved		FY25 Annualized	
	Expenditures	FTEs	Expenditures	FTEs
Grants Management Administrative Specialist III	71,605	1.00	95,473	1.00
<b>Total</b>	<b>71,605</b>	<b>1.00</b>	<b>95,473</b>	<b>1.00</b>

---

THIS PAGE INTENTIONALLY LEFT BLANK



# Human Resources

## APPROVED FY24 BUDGET

\$342,846,575

## FULL TIME EQUIVALENTS

82.50

 TRACI L. ANDERSON, DIRECTOR

## MISSION STATEMENT

To foster excellence in people by providing quality human resources services to our employees, partners, and the community.

## BUDGET OVERVIEW

The total approved FY24 Operating Budget for the Office of Human Resources is \$342,846,575, an increase of \$18,496,054 or 5.70 percent from the FY23 Approved Budget of \$324,350,521. Personnel Costs comprise 3.36 percent of the budget for 81 full-time position(s) and one part-time position(s), and a total of 82.50 FTEs. Total FTEs may include seasonal or temporary positions and may also reflect workforce charged to or from other departments or funds. Operating Expenses account for the remaining 96.64 percent of the FY24 budget.


The Office of Human Resources Budget is comprised of a General Fund component of \$11,358,254 and a Employee Health Benefit Self Insurance Fund component of \$331,488,321.

## COUNTY PRIORITY OUTCOMES



While this program area supports all seven of the County Executive's Priority Outcomes, the following is emphasized:

 **Effective, Sustainable Government**

## INITIATIVES

-  Complete implementation of the new Applicant Tracking System, which includes a cross departmental collaboration to improve the recruitment process and end user experience while addressing the need to reduce the time to hire and enhance the qualified candidate pool.

## INNOVATIONS AND PRODUCTIVITY IMPROVEMENTS

-  Streamlined the eTelework appeals process and reduced Telework appeals with the cooperation of managers, employees, and the unions.
-  Updating of Assignment Transaction User Productivity Kits to increase HR Liaison accuracy and productivity that will flow through and increase productivity for Records Management.

- 
- ✦ Transitioning Leave Without Pay cases and documentation from paper to electronic format.
  - ✦ Created procedure to improve process for the collection of unpaid premiums from leave balances as employees leave County service.
  - ✦ Implemented the Department of Transportation Transit Bus Operators and Coordinators Salary Step form and process to ensure newly hired Bus Operators are hired at the correct step and properly progress through their steps to ensure proper pay equity.
  - ✦ Develop candidate leads and connections, coordinating with the Office's Senior Leadership and Community Outreach Manager to build candidate networks and actively develop, participate in, and host community events and outreach activities; and work non-traditional hours to be accessible to candidates and relevant organizations in support of the County's recruitment goals.

## PROGRAM CONTACTS

Contact Jennifer Shovlin of the Office of Human Resources at 240.777.5039 or Shantee Jackson of the Office of Management and Budget at 240.777.2762 for more information regarding this department's operating budget.

## PROGRAM PERFORMANCE MEASURES

Performance measures for this department are included below (where applicable), with multi-program measures displayed at the front of this section and program-specific measures shown with the relevant program. The FY23 estimates reflect funding based on the FY23 Approved Budget. The FY24 and FY25 figures are performance targets based on the FY24 Approved Budget and funding for comparable service levels in FY25.

## PROGRAM DESCRIPTIONS

### ✦ Business Operations and Performance

The Business Operations and Performance Division is comprised of the Classification, Compensation, Workforce Performance, and Strategy and Innovation teams. The Classification and Compensation team reviews and evaluates the duties and responsibilities of individual positions and occupational classes in response to employee, department, and union requests to assure that positions are correctly assigned at comparable grade levels. This team also ensures that employees are accurately and appropriately compensated through technical analysis and equitable application of compensation systems and procedures. The team designs compensation plans and provides leadership to departments on performance-based pay. The Classification and Compensation team is also responsible for oversight and administration of the County's compensation policies.

Workforce Performance consists of the Performance Management team. Performance management is a continuous process, which includes creating performance appraisals, observing and documenting performance and behavior, providing feedback, coaching, mentoring, and evaluating employees. The goal is to help employees and supervisors achieve Montgomery County's overall vision of efficient, effective, innovative, and responsive delivery of quality services.

Strategy and Innovation is designed to assess, define, and execute an HR governance and service delivery model that focuses on the creation of a more streamlined, synergistic, consistent, and cost-effective execution of HR policies, collective bargaining

agreements, services, programs, and other human capital related initiatives. In addition, the problem solver positions are dedicated to the development and management of process improvement initiatives, data analytics, and OHR performance goals and objectives while serving as a ready resource to support OHR divisions on solving complex business and operational issues.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Job classification activities completed	103	187	200	188	178
Average workdays to complete non-study job classifications related to hires	10	13	15	14	14
Percent of job classifications reviewed/studied within the past 10 years	28%	22%	27%	30%	32%

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>1,859,982</b>	<b>14.00</b>
Enhance: FY23 Repurpose Department of Transportation Position for Classification and Compensation Program Support	110,155	1.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	381,592	0.00
<b>FY24 Approved</b>	<b>2,351,729</b>	<b>15.00</b>

## Director's Office

The Director's Office provides services to the department: Executive management and recruitment, policy direction; strategic and financial planning, communications and public relations, and resources management. In addition, the Office provides consultation services on human resources matters to the County Executive and other department Directors. The Director's Office is responsible for human resources policy development and planning, the administration of human resources programs, ensuring the integrity of the merit system, and directing the design and implementation of new initiatives to better serve customers and improve organizational performance.

The Director's Office is comprised of the following.

- Information Technology - provides management and oversight of the Department's information technology initiatives.
- Administrative Services - provides management and oversight of the Office's procurement of goods and services, budget preparation, administration, and financial management of the Employee Health Benefits Fund, and management over the Records Management Section. The team also remits payments to benefit program carriers and third party administrators, approves invoices, and remits bills to employees and retirees as necessary.
- Communications and Strategic Planning - provides management and coordination of communications strategies, and website content management.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>3,220,760</b>	<b>20.75</b>
Enhance: FY23 Director's Office Support	303,777	2.00
Re-align: One-time Budget Adjustment to Reflect Higher than Expected Vacant Positions	(20,340)	0.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	95,077	(1.00)
<b>FY24 Approved</b>	<b>3,599,274</b>	<b>21.75</b>

## EEO Compliance and Diversity Management

The Equal Employment Opportunity (EEO) and Diversity Management team ensures compliance with local, State, and Federal discrimination laws, as well as Montgomery County Personnel Regulations Section 5, related to EEO. The Division provides mandatory and customized training to employees and managers concerning equal employment and diversity management. The training also extends to civilian and public safety employees. The Division is responsible for mandated Federal and State EEO-related reporting requirements, EEO certifications, data/statistical analyses, and other EEO related reporting compliance associated with grant funding. The Division's primary responsibility is EEO compliance as it relates to the investigation of EEO complaints, monitoring departmental investigations, providing guidance and assistance to managers/supervisors related to EEO matters and resolution of EEO issues/complaints including mediation and reaching amicable resolution of EEO complaints.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Number of cases/inquiries received by EEO <sup>1</sup>	172	122	150	170	150
Percent of EEO cases/inquiries resolved within 180 days	65%	79%	70%	80%	90%
Percent of employees in compliance with mandatory workplace harassment training schedule	52%	38%	40%	50%	60%

<sup>1</sup> For FY23 and beyond, this measure includes investigations.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>444,307</b>	<b>3.00</b>
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	13,933	0.00
<b>FY24 Approved</b>	<b>458,240</b>	<b>3.00</b>

## Health & Employee Welfare

The Health Insurance team manages and administers the County's health and welfare plans in accordance with County policy and local, State, and Federal laws. In addition to maintaining operations associated with annual open enrollment and program eligibility, the team provides customer service, communications, education, and counseling to County employees, participating County agency employees, retirees, and their dependents (over 45,000 total people) in a manner that ensures an understanding of program provisions and their value as part of total compensation.

The Wellness Program uses a dynamic, comprehensive, and data-driven strategy to promote employee engagement in health and well-being. The Wellness Program provides employee wellness activities such as health screenings, educational seminars, wellness and fitness classes, and incentive programs, and utilizes communication channels such as web, social media, and a monthly newsletter.

The Stress Management team promotes the emotional, mental, and physical well-being of Montgomery County Police Department employees and their family members through counseling, training, consultation services, and peer support.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Number of employees enrolled in Virgin Pulse wellness program	6,324	6,151	6,200	6,250	6,300
Percent of employees actively engaged in Virgin Pulse wellness program	47%	45%	45%	47%	50%
Percent of Virgin Pulse wellness program participants who report that Virgin Pulse makes their company a better place to work <sup>1</sup>	73%	N/A	75%	75%	75%

<sup>1</sup> Data is reported by Virgin Pulse and is not yet available for 2022.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>313,195,533</b>	<b>15.85</b>
Increase Cost: Claims Expenditures Adjustment	16,304,712	0.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	58,361	0.00
<b>FY24 Approved</b>	<b>329,558,606</b>	<b>15.85</b>

## Occupational Medical Services

The Occupational Medical Services team (OMS) (including Fire and Rescue Occupational Medical Services) provides multi-disciplinary occupational medical services, such as work-related medical and safety-hazard assessments to promote the health, wellness, and productivity of the County workforce. OMS also administers the County's drug and alcohol testing and centralized Family and Medical Leave programs. OMS also includes the County's Disability Program Manager who administers the County's Americans with Disabilities Act (ADA) program.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Number of mandatory incumbent physical exams performed by Occupational Medical Services	1,348	2,603	2,733	2,733	2,733
Number of candidates processed for medical clearances	1,305	2,041	2,143	2,250	2,362
Average appointment length from sign in to discharge (minutes)	67.5	65.8	65.0	65.0	65.0

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>2,404,757</b>	<b>3.00</b>
Increase Cost: FY23 New OMS/FROMS Clinic Contract	608,235	2.00
Enhance: FY23 Paid Parental Leave Program Support	101,302	1.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	186,339	0.00
<b>FY24 Approved</b>	<b>3,300,633</b>	<b>6.00</b>

## Recruitment and Selection

The Recruitment and Selection team is responsible for attracting, hiring, promoting, and retaining candidates for County departments and agencies that result in a highly skilled, competent, and diverse workforce. The Team engages in a wide variety of outreach activities designed to ensure quality and diversity in the candidate population to include recruitment planning, guidance, and advisory services to departments and agencies on selection and hiring. In addition, the Team conducts new employee orientation; administers reductions-in-force; designs and administers public safety promotional examinations and other employment tests; administers the County's Internship, Senior Fellow program, Position and Career Education program (PACE), Job Fairs; coordinates County transfers, demotions, promotions, noncompetitive reappointments, and retiree rehiring; manages the County's Disability and Veteran Employment Initiatives; provides selection guidelines training on interviewing and selecting employees; community and employee briefing trainings on the County's employment process and interview/resume preparation; reviews and validates all County compensation (wage equity, within grade salary requests, temporary promotion, promotion, and demotion salary requests), develops candidate qualification templates (minimum qualifications/preferred criteria), and validates candidate qualifications; and facilitates priority consideration placements.



Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Number of people hired	816	1,364	1,450	1,750	2,050
Average number of days to fill a vacant County position	90	102	70	65	60
Percent of vacancies filled within target duration	60%	33%	50%	52%	54%
Percent of new hires who are racial minorities (compared to County labor force: 57%)	50%	56%	56%	60%	60%
<b>FY24 Approved Changes</b>			<b>Expenditures</b>	<b>FTEs</b>	
<b>FY23 Approved</b>			<b>2,329,902</b>	<b>13.40</b>	
Enhance: FY23 Repurpose Department of Health and Human Services Positions for Recruitment and Selection Program Support			211,784	2.00	
Technical Adj: FTE Reconciliation			0	0.50	
Eliminate: Assessment Tool Contractual Funding			(47,000)	0.00	
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.			213,318	1.00	
<b>FY24 Approved</b>			<b>2,708,004</b>	<b>16.90</b>	

## Training and Organizational Development

The Training and Organizational Development team provides training, workforce planning, and organizational effectiveness programs and activities that increase the knowledge, skills, and abilities of the County's workforce. The Team offers professional development opportunities to employees and managers through online learning and instructor-led classes, and designs performance improvement strategies and specialized training to meet specific departmental needs. The Team also designs short- and long-term business strategies to create required professional competencies, enhance organizational performance and effectiveness, and champions organizational change efforts to support the County's objectives.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Number of training classes offered	1,039	1,124	1,150	1,200	1,250
Percent of employees who participate in at least two non-mandatory training/development programs	14%	9%	11%	13%	15%
Percent of training courses geared toward leadership development	11%	15%	20%	25%	30%
Percentage of training attendees who report that training was helpful to their job	97%	97%	95%	95%	95%
Percent of computer skills trainees who report applying skills to current position	92%	97%	97%	97%	97%
<b>FY24 Approved Changes</b>			<b>Expenditures</b>	<b>FTEs</b>	
<b>FY23 Approved</b>			<b>895,280</b>	<b>4.50</b>	
Enhance: Tuition Assistance Allocation for International Association of Fire Fighters Members, Per Collective Bargaining Agreement			65,000	0.00	
Decrease Cost: Miscellaneous Exp			(681)	0.00	
Re-align: Tuition Assistance Budget with Historical Usage			(25,000)	0.00	
Decrease Cost: Contractual Technology Training			(27,250)	0.00	
Decrease Cost: OHR Senior Fellows			(45,217)	(0.50)	
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.			7,957	0.00	
<b>FY24 Approved</b>			<b>870,089</b>	<b>4.00</b>	

## BUDGET SUMMARY

	Actual FY22	Budget FY23	Estimate FY23	Approved FY24	%Chg Bud/App
<b>COUNTY GENERAL FUND</b>					
<b>EXPENDITURES</b>					
Salaries and Wages	4,300,334	5,151,039	4,862,482	6,311,075	22.5 %
Employee Benefits	1,117,456	1,293,081	1,216,762	1,613,777	24.8 %
<b>County General Fund Personnel Costs</b>	<b>5,417,790</b>	<b>6,444,120</b>	<b>6,079,244</b>	<b>7,924,852</b>	<b>23.0 %</b>
Operating Expenses	2,484,013	2,979,348	3,620,116	3,433,402	15.2 %
<b>County General Fund Expenditures</b>	<b>7,901,803</b>	<b>9,423,468</b>	<b>9,699,360</b>	<b>11,358,254</b>	<b>20.5 %</b>
<b>PERSONNEL</b>					
Full-Time	65	72	72	81	12.5 %
Part-Time	2	2	2	1	-50.0 %
FTEs	43.80	49.25	49.25	57.25	16.2 %
<b>County General Fund Revenues</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>—</b>
<b>EMPLOYEE HEALTH SELF INSURANCE</b>					
<b>EXPENDITURES</b>					
Salaries and Wages	2,359,376	2,599,532	2,302,868	2,789,564	7.3 %
Employee Benefits	576,827	723,174	614,937	789,698	9.2 %
<b>Employee Health Self Insurance Personnel Costs</b>	<b>2,936,203</b>	<b>3,322,706</b>	<b>2,917,805</b>	<b>3,579,262</b>	<b>7.7 %</b>
Operating Expenses	285,906,173	311,604,347	314,289,420	327,909,059	5.2 %
<b>Employee Health Self Insurance Expenditures</b>	<b>288,842,376</b>	<b>314,927,053</b>	<b>317,207,225</b>	<b>331,488,321</b>	<b>5.3 %</b>
<b>PERSONNEL</b>					
Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
FTEs	23.85	25.25	25.25	25.25	—
<b>REVENUES</b>					
Other Charges/Fees	18,107,294	0	0	0	—
Self Insurance Employee Health Income	65,811,308	269,562,262	266,305,356	289,389,223	7.4 %
Investment Income	(1,323)	81,000	(31,100)	(49,140)	-160.7 %
Other Intergovernmental	0	8,622,394	8,243,664	0	-100.0 %
Medicaid/Medicare Reimbursement	17,898,804	36,674,630	39,485,632	43,213,464	17.8 %
<b>Employee Health Self Insurance Revenues</b>	<b>101,816,083</b>	<b>314,940,286</b>	<b>314,003,552</b>	<b>332,553,547</b>	<b>5.6 %</b>
<b>DEPARTMENT TOTALS</b>					
<b>Total Expenditures</b>	<b>296,744,179</b>	<b>324,350,521</b>	<b>326,906,585</b>	<b>342,846,575</b>	<b>5.7 %</b>
<b>Total Full-Time Positions</b>	<b>65</b>	<b>72</b>	<b>72</b>	<b>81</b>	<b>12.5 %</b>
<b>Total Part-Time Positions</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>1</b>	<b>-50.0 %</b>
<b>Total FTEs</b>	<b>67.65</b>	<b>74.50</b>	<b>74.50</b>	<b>82.50</b>	<b>10.7 %</b>
<b>Total Revenues</b>	<b>101,816,083</b>	<b>314,940,286</b>	<b>314,003,552</b>	<b>332,553,547</b>	<b>5.6 %</b>

## FY24 APPROVED CHANGES

	Expenditures	FTEs
<b>COUNTY GENERAL FUND</b>		
	<b>FY23 ORIGINAL APPROPRIATION</b>	<b>9,423,468 49.25</b>
<b><u>Changes (with service impacts)</u></b>		
Enhance: FY23 Director's Office Support [Director's Office]	303,777	2.00
Enhance: FY23 Repurpose Department of Health and Human Services Positions for Recruitment and Selection Program Support [Recruitment and Selection]	211,784	2.00
Enhance: FY23 Repurpose Department of Transportation Position for Classification and Compensation Program Support [Business Operations and Performance]	110,155	1.00
Enhance: FY23 Paid Parental Leave Program Support [Occupational Medical Services]	101,302	1.00
Enhance: Tuition Assistance Allocation for International Association of Fire Fighters Members, Per Collective Bargaining Agreement [Training and Organizational Development]	65,000	0.00
Eliminate: Assessment Tool Contractual Funding [Recruitment and Selection]	(47,000)	0.00
<b><u>Other Adjustments (with no service impacts)</u></b>		
Increase Cost: FY23 New OMS/FROMS Clinic Contract [Occupational Medical Services]	608,235	2.00
Increase Cost: FY24 Compensation Adjustment	575,977	0.00
Increase Cost: Annualization of FY23 Compensation Increases	230,664	0.00
Increase Cost: Annualization of FY23 Lapsed Positions	149,313	0.00
Increase Cost: Annualization of FY23 Personnel Costs	143,705	0.00
Increase Cost: Printing and Mail	6,002	0.00
Technical Adj: FTE Reconciliation [Recruitment and Selection]	0	0.50
Decrease Cost: Miscellaneous Exp [Training and Organizational Development]	(681)	0.00
Decrease Cost: Retirement Adjustment	(5,644)	0.00
Re-align: One-time Budget Adjustment to Reflect Higher than Expected Vacant Positions [Director's Office]	(20,340)	0.00
Re-align: Tuition Assistance Budget with Historical Usage [Training and Organizational Development]	(25,000)	0.00
Decrease Cost: Contractual Technology Training [Training and Organizational Development]	(27,250)	0.00
Decrease Cost: OHR Senior Fellows [Training and Organizational Development]	(45,217)	(0.50)
Re-align: One-time Budget Adjustment to Reflect Higher Than Expected Vacant Positions	(169,996)	0.00
Decrease Cost: Elimination of One-Time Items Approved in FY23	(230,000)	0.00
	<b>FY24 APPROVED</b>	<b>11,358,254 57.25</b>
<b>EMPLOYEE HEALTH SELF INSURANCE</b>		
	<b>FY23 ORIGINAL APPROPRIATION</b>	<b>314,927,053 25.25</b>
<b><u>Other Adjustments (with no service impacts)</u></b>		
Increase Cost: Claims Expenditures Adjustment [Health & Employee Welfare]	16,304,712	0.00
Increase Cost: Annualization of FY23 Compensation Increases	121,133	0.00
Increase Cost: FY24 Compensation Adjustment	116,686	0.00
Increase Cost: Annualization of FY23 Lapsed Positions	24,311	0.00
Decrease Cost: Retirement Adjustment	(5,574)	0.00

## FY24 APPROVED CHANGES

	Expenditures	FTEs
<b>FY24 APPROVED</b>	<b>331,488,321</b>	<b>25.25</b>

## PROGRAM SUMMARY

Program Name	FY23 APPR Expenditures	FY23 APPR FTEs	FY24 APPR Expenditures	FY24 APPR FTEs
Business Operations and Performance	1,859,982	14.00	2,351,729	15.00
Director's Office	3,220,760	20.75	3,599,274	21.75
EEO Compliance and Diversity Management	444,307	3.00	458,240	3.00
Health & Employee Welfare	313,195,533	15.85	329,558,606	15.85
Occupational Medical Services	2,404,757	3.00	3,300,633	6.00
Recruitment and Selection	2,329,902	13.40	2,708,004	16.90
Training and Organizational Development	895,280	4.50	870,089	4.00
<b>Total</b>	<b>324,350,521</b>	<b>74.50</b>	<b>342,846,575</b>	<b>82.50</b>

## CHARGES TO OTHER DEPARTMENTS

Charged Department	Charged Fund	FY23 Total\$	FY23 FTEs	FY24 Total\$	FY24 FTEs
<b>COUNTY GENERAL FUND</b>					
Fire and Rescue Service	Fire	1,761,689	0.00	2,235,768	0.00
NDA - Montgomery County Employee Retirement Plans	Employees Retirement Savings Plan (RSP)	28,014	0.20	30,280	0.20
NDA - Montgomery County Employee Retirement Plans	Retirement Fund (ERS)	176,944	0.55	186,834	0.55
NDA - Montgomery County Employee Retirement Plans	Non-Appropriated Funds	10,404	0.00	10,404	0.00
<b>Total</b>		<b>1,977,051</b>	<b>0.75</b>	<b>2,463,286</b>	<b>0.75</b>

## FUNDING PARAMETER ITEMS

CC APPROVED (\$000S)

Title	FY24	FY25	FY26	FY27	FY28	FY29
<b>COUNTY GENERAL FUND</b>						
<b>EXPENDITURES</b>						
<b>FY24 Approved</b>	<b>11,358</b>	<b>11,358</b>	<b>11,358</b>	<b>11,358</b>	<b>11,358</b>	<b>11,358</b>
No inflation or compensation change is included in outyear projections.						
<b>Restore One-Time Lapse Increase</b>	<b>0</b>	<b>190</b>	<b>190</b>	<b>190</b>	<b>190</b>	<b>190</b>
Restoration of one-time lapse adjustment in the budget development year						
<b>Labor Contracts</b>	<b>0</b>	<b>(100)</b>	<b>(100)</b>	<b>(100)</b>	<b>(100)</b>	<b>(100)</b>

## FUNDING PARAMETER ITEMS

CC APPROVED (\$000S)

Title	FY24	FY25	FY26	FY27	FY28	FY29
-------	------	------	------	------	------	------

These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items.

<b>Subtotal Expenditures</b>	<b>11,358</b>	<b>11,448</b>	<b>11,448</b>	<b>11,448</b>	<b>11,448</b>	<b>11,448</b>
------------------------------	---------------	---------------	---------------	---------------	---------------	---------------

### EMPLOYEE HEALTH SELF INSURANCE

#### EXPENDITURES

<b>FY24 Approved</b>	<b>331,488</b>	<b>331,488</b>	<b>331,488</b>	<b>331,488</b>	<b>331,488</b>	<b>331,488</b>
----------------------	----------------	----------------	----------------	----------------	----------------	----------------

No inflation or compensation change is included in outyear projections.

<b>Labor Contracts</b>	<b>0</b>	<b>84</b>	<b>84</b>	<b>84</b>	<b>84</b>	<b>84</b>
------------------------	----------	-----------	-----------	-----------	-----------	-----------

These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items.

<b>Subtotal Expenditures</b>	<b>331,488</b>	<b>331,572</b>	<b>331,572</b>	<b>331,572</b>	<b>331,572</b>	<b>331,572</b>
------------------------------	----------------	----------------	----------------	----------------	----------------	----------------



# Human Rights

## APPROVED FY24 BUDGET

\$1,963,795

## FULL TIME EQUIVALENTS

11.60

 JAMES STOWE, DIRECTOR

## MISSION STATEMENT


The Mission of the Office of Human Rights is to enforce the County's anti-discrimination laws in housing, commercial real estate, employment, public accommodations, and intimidation. The Office also provides training, public education programs, and promotes the increased understanding and tolerance among diverse groups.

## BUDGET OVERVIEW



The total approved FY24 Operating Budget for the Office of Human Rights is \$1,963,795, an increase of \$327,889 or 20.04 percent from the FY23 Approved Budget of \$1,635,906. Personnel Costs comprise 81.04 percent of the budget for 11 full-time position(s) and no part-time position(s), and a total of 11.60 FTEs. Total FTEs may include seasonal or temporary positions and may also reflect workforce charged to or from other departments or funds. Operating Expenses account for the remaining 18.96 percent of the FY24 budget.

## COUNTY PRIORITY OUTCOMES


While this program area supports all seven of the County Executive's Priority Outcomes, the following are emphasized:

-  **Thriving Youth and Families**
-  **Effective, Sustainable Government**

## INITIATIVES

-  Continue implementation and outreach efforts of Ban-the-Box laws that prohibits employers and housing providers from asking applicants about criminal history on job or housing applications.
-  Planning and coordination for the County's Juneteenth Celebration, the observance of November as the month of Remembrance and Reconciliation, and other activities focused on mitigating the incidents of hate violence in the County.

## INNOVATIONS AND PRODUCTIVITY IMPROVEMENTS

-  Planned and coordinated the first two-day Juneteenth event as the County celebrated its first official holiday observance with an estimated 4,000 people in attendance.

- ☀ Coordinated with the Remembrance and Reconciliation Commission the observance of November as the month of Remembrance and Reconciliation in the County. Activities focus on the recognition of three men lynched in Montgomery County in the late 1800s: George Peck, John Diggs Dorsey, and Sidney Randolph.
- ☀ In accordance with the Community Reinvestment Act (CRA) created a minority business training and development program in conjunction with the Human Rights Commission and a private bank. The ten-week intensive program has had 70 small businesses successfully complete the program.
- ☀ Held the second in a three-part series in partnership with the US Equal Employment Opportunity Commission, "A Virtual Employer Summit", focused on age discrimination and the multigenerational workplace, including corporate, academic, and federal enforcement officials as presenters.

## PROGRAM CONTACTS

Contact James Stowe of the Office of Human Rights at 240.777.8490 or Alicia Singh of the Office of Management and Budget at 240.777.2780 for more information regarding this department's operating budget.

## PROGRAM PERFORMANCE MEASURES

Performance measures for this department are included below (where applicable), with multi-program measures displayed at the front of this section and program-specific measures shown with the relevant program. The FY23 estimates reflect funding based on the FY23 Approved Budget. The FY24 and FY25 figures are performance targets based on the FY24 Approved Budget and funding for comparable service levels in FY25.

## PROGRAM DESCRIPTIONS

### ☀ Administration

This program provides overall direction of the Office, administration of the budget, personnel, procurement, automation, and support services. Also provided in this program is funding for human relations awards and programs.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>307,822</b>	<b>1.00</b>
Add: Funding for Juneteenth and MLK Celebrations	70,000	0.00
Add: Funding for the Remembrance and Reconciliation Commission	56,000	0.00
Add: Funding for the Community Reinvestment Act Initiative	40,000	0.00
Restore: Funding for Ban-the-Box Campaign	40,000	0.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	6,242	0.00
<b>FY24 Approved</b>	<b>520,064</b>	<b>1.00</b>

### ☀ Community Mediation and Public Affairs

This program supports and promotes the Human Rights Commission and Committee Against Hate Violence, Interagency Fair Housing Coordinating Group, and the Commission on Reconciliation and Remembrance in their outreach and education efforts; partners with other local, State, and Federal offices; and conducts various forums to promote increased understanding and

tolerance among diverse groups.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Number of Human Rights Commission meetings facilitated	10	10	10	10	10
Overall satisfaction of Commissioners with the HRC's advocacy for human and civil rights issues (scale of 1-5)	4.9	5.0	4.9	4.9	4.9
<b>FY24 Approved Changes</b>			<b>Expenditures</b>		<b>FTEs</b>
<b>FY23 Approved</b>				<b>50,261</b>	<b>0.50</b>
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.				6,636	0.00
<b>FY24 Approved</b>				<b>56,897</b>	<b>0.50</b>

## Compliance

This program investigates and resolves formal complaints of worker protection violations and discrimination in employment, housing, commercial and residential real estate transactions, public accommodations, and intimidations through a formal complaint process or mediation.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Number of human rights compliance cases processed	179	149	180	180	180
Percent of cases that have completed their investigation within 15 months	94%	93%	94%	94%	94%
Percent of cases that have a Letter of Determination issued within 30 days of completed investigation by investigator	95.0%	97.0%	97.0%	97.0%	97.0%
Percent of cases in backlog status (cases not closed within 15 months)	6%	7%	6%	6%	6%
Percent of referred cases that are mediated successfully <sup>1</sup>	N/A	N/A	65%	65%	65%

<sup>1</sup> Mediations were halted during COVID lockdown. Attempts to resume mediations virtually in 2020 and 2021 were unsuccessful.

<b>FY24 Approved Changes</b>			<b>Expenditures</b>		<b>FTEs</b>
<b>FY23 Approved</b>				<b>1,075,550</b>	<b>8.00</b>
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.				205,252	1.00
<b>FY24 Approved</b>				<b>1,280,802</b>	<b>9.00</b>

## Fair Housing

This program monitors the County's Fair Housing Ordinance through the Interagency Fair Housing Work Group in order to coordinate the activity of County departments, offices, and agencies to prevent housing discrimination; and to perform testing of housing providers. The Office investigates and seeks to resolve housing discrimination complaints.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Number of fair housing workshops and public education programs hosted	1	2	2	2	2
Number of fair housing education ads on Ride On Buses	50	50	50	50	50
Number of human rights and fair housing program ads played in movie theater previews	269,553	340,000	300,000	300,000	300,000
<b>FY24 Approved Changes</b>			<b>Expenditures</b>		<b>FTEs</b>
<b>FY23 Approved</b>				<b>202,273</b>	<b>2.10</b>



FY24 Approved Changes	Expenditures	FTEs
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	(96,241)	(1.00)
<b>FY24 Approved</b>	<b>106,032</b>	<b>1.10</b>

## BUDGET SUMMARY

	Actual FY22	Budget FY23	Estimate FY23	Approved FY24	%Chg Bud/App
<b>COUNTY GENERAL FUND</b>					
<b>EXPENDITURES</b>					
Salaries and Wages	786,322	1,162,017	984,040	1,259,744	8.4 %
Employee Benefits	203,978	305,403	256,653	331,618	8.6 %
<b>County General Fund Personnel Costs</b>	<b>990,300</b>	<b>1,467,420</b>	<b>1,240,693</b>	<b>1,591,362</b>	<b>8.4 %</b>
Operating Expenses	309,070	168,486	243,486	372,433	121.1 %
<b>County General Fund Expenditures</b>	<b>1,299,370</b>	<b>1,635,906</b>	<b>1,484,179</b>	<b>1,963,795</b>	<b>20.0 %</b>
<b>PERSONNEL</b>					
Full-Time	11	11	11	11	—
Part-Time	0	0	0	0	—
FTEs	11.60	11.60	11.60	11.60	—
<b>REVENUES</b>					
EEOC Reimbursement	0	32,000	32,000	32,000	—
<b>County General Fund Revenues</b>	<b>0</b>	<b>32,000</b>	<b>32,000</b>	<b>32,000</b>	<b>—</b>

## FY24 APPROVED CHANGES

	Expenditures	FTEs
<b>COUNTY GENERAL FUND</b>		
<b>FY23 ORIGINAL APPROPRIATION</b>	<b>1,635,906</b>	<b>11.60</b>
<b><u>Changes (with service impacts)</u></b>		
Add: Funding for Juneteenth and MLK Celebrations [Administration]	70,000	0.00
Add: Funding for the Remembrance and Reconciliation Commission [Administration]	56,000	0.00
Add: Funding for the Community Reinvestment Act Initiative [Administration]	40,000	0.00
<b><u>Other Adjustments (with no service impacts)</u></b>		
Increase Cost: Annualization of FY23 Compensation Increases	54,945	0.00
Increase Cost: FY24 Compensation Adjustment	53,822	0.00
Restore: Funding for Ban-the-Box Campaign [Administration]	40,000	0.00
Increase Cost: Annualization of FY23 Personnel Costs	17,951	0.00
Increase Cost: Printing and Mail	207	0.00
Decrease Cost: Motor Pool Adjustment	(2,260)	0.00
Decrease Cost: Retirement Adjustment	(2,776)	0.00
<b>FY24 APPROVED</b>	<b>1,963,795</b>	<b>11.60</b>

## PROGRAM SUMMARY

Program Name	FY23 APPR Expenditures	FY23 APPR FTEs	FY24 APPR Expenditures	FY24 APPR FTEs
Administration	307,822	1.00	520,064	1.00
Community Mediation and Public Affairs	50,261	0.50	56,897	0.50
Compliance	1,075,550	8.00	1,280,802	9.00
Fair Housing	202,273	2.10	106,032	1.10
<b>Total</b>	<b>1,635,906</b>	<b>11.60</b>	<b>1,963,795</b>	<b>11.60</b>

## FUNDING PARAMETER ITEMS

CC APPROVED (\$000S)

Title	FY24	FY25	FY26	FY27	FY28	FY29
<b>COUNTY GENERAL FUND</b>						
<b>EXPENDITURES</b>						
<b>FY24 Approved</b>	<b>1,964</b>	<b>1,964</b>	<b>1,964</b>	<b>1,964</b>	<b>1,964</b>	<b>1,964</b>
No inflation or compensation change is included in outyear projections.						
<b>Labor Contracts</b>	<b>0</b>	<b>72</b>	<b>72</b>	<b>72</b>	<b>72</b>	<b>72</b>
These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items.						
<b>Subtotal Expenditures</b>	<b>1,964</b>	<b>2,036</b>	<b>2,036</b>	<b>2,036</b>	<b>2,036</b>	<b>2,036</b>

---

THIS PAGE INTENTIONALLY LEFT BLANK



# Intergovernmental Relations

## APPROVED FY24 BUDGET

\$956,388

## FULL TIME EQUIVALENTS

5.30

 MELANIE WENGER, DIRECTOR

## MISSION STATEMENT








The mission of the Office of Intergovernmental Relations is to represent County interests at the regional, state, and federal levels to: prepare the annual State Legislative Program; prepare the annual federal priorities request; and to be the liaison with State Government, and State and Congressional delegations. The Office of Intergovernmental Relations is the lead Executive Branch agency representing the County in the Maryland Association of Counties and the National Association of Counties.

## BUDGET OVERVIEW

The total approved FY24 Operating Budget for the Office of Intergovernmental Relations is \$956,388, a decrease of \$119,299 or 11.09 percent from the FY23 Approved Budget of \$1,075,687. Personnel Costs comprise 87.77 percent of the budget for five full-time position(s) and one part-time position(s), and a total of 5.30 FTEs. Total FTEs may include seasonal or temporary positions and may also reflect workforce charged to or from other departments or funds. Operating Expenses account for the remaining 12.23 percent of the FY24 budget.

## COUNTY PRIORITY OUTCOMES

While this program area supports all seven of the County Executive's Priority Outcomes, the following are emphasized:

-  **Thriving Youth and Families**
-  **A Growing Economy**
-  **A Greener County**
-  **Easier Commutes**
-  **An Affordable, Welcoming County for a Lifetime**
-  **Safe Neighborhoods**
-  **Effective, Sustainable Government**

## PROGRAM CONTACTS

Contact Wanda Wells of the Office of Intergovernmental Relations at 240.777.6550 or Katherine Bryant-Higgins of the Office of Management and Budget at 240.777.2764 for more information regarding this department's operating budget.

## PROGRAM PERFORMANCE MEASURES

Performance measures for this department are included below (where applicable). The FY23 estimates reflect funding based on the FY23 Approved Budget. The FY24 and FY25 figures are performance targets based on the FY24 Approved Budget and funding for comparable service levels in FY25.

Measure	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
<b>Program Measures</b>					
Number of bills for which a County fiscal estimate was requested by the State Department of Legislative Services <sup>1</sup>	555	476	526	526	526
Number of formal position statements prepared	146	207	176	176	176
Percent of State legislative package where Intergovernmental Relations position prevailed	100%	100%	100%	100%	100%
Percent of State priorities fully realized	100%	80%	100%	100%	100%
Total direct State aid (\$ millions) <sup>2</sup>	\$901	\$931	\$985	\$985	\$985
Total State retirement payments (\$ millions)	\$171	\$175	\$166	\$166	\$166

<sup>1</sup> Projections are based on the mathematical average of the last three years' actual figures.

<sup>2</sup> Flat projections

## PROGRAM DESCRIPTIONS

### Intergovernmental Relations

The Office of Intergovernmental Relations (IGR) advocates on behalf of the County before the Maryland General Assembly, Governor, and State administrative agencies, task forces, and committees. It responds to legislation, regulations, or other policy issues involving nearby counties and states, municipalities within the County, regional agencies, the District of Columbia, and the federal government. Staff analyzes and evaluates legislation before the Maryland General Assembly and prepares written comments and testimony. Staff also analyzes County department requests for legislation and participates in the drafting of legislation or amendments. IGR serves as the liaison to the County's Congressional delegation which is represented by three House members and two Senators serving on key authorization and appropriations committees. Staff works collaboratively with County departments and Council on developing policy priorities and project requests for federal discretionary funding that could be advanced as earmarks by the Congressional delegation in annual appropriations bills. IGR also advocates on federal policies and legislation of interest to the County and pursues opportunities for Congressional delegation support for federal grant funding sought by County departments.

## BUDGET SUMMARY

	Actual FY22	Budget FY23	Estimate FY23	Approved FY24	%Chg Bud/App
<b>COUNTY GENERAL FUND</b>					
<b>EXPENDITURES</b>					
Salaries and Wages	718,835	783,390	684,117	658,243	-16.0 %
Employee Benefits	155,898	175,396	135,213	181,150	3.3 %
<b>County General Fund Personnel Costs</b>	<b>874,733</b>	<b>958,786</b>	<b>819,330</b>	<b>839,393</b>	<b>-12.5 %</b>

## BUDGET SUMMARY

	Actual FY22	Budget FY23	Estimate FY23	Approved FY24	%Chg Bud/App
Operating Expenses	44,711	116,901	(65,775)	116,995	0.1 %
<b>County General Fund Expenditures</b>	<b>919,444</b>	<b>1,075,687</b>	<b>753,555</b>	<b>956,388</b>	<b>-11.1 %</b>
PERSONNEL					
Full-Time	5	5	5	5	—
Part-Time	0	1	1	1	—
FTEs	5.30	5.30	5.30	5.30	—
<b>County General Fund Revenues</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>—</b>

### GRANT FUND - MCG

#### EXPENDITURES

Salaries and Wages	0	0	0	0	—
Employee Benefits	0	0	0	0	—
<b>Grant Fund - MCG Personnel Costs</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>—</b>
Operating Expenses	3,833	0	0	0	-100.0 %
<b>Grant Fund - MCG Expenditures</b>	<b>3,833</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>—</b>

#### PERSONNEL

Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
FTEs	0.00	0.00	0.00	0.00	—

#### REVENUES

State Grants	3,833	0	0	0	—
<b>Grant Fund - MCG Revenues</b>	<b>3,833</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>—</b>

### DEPARTMENT TOTALS

<b>Total Expenditures</b>	<b>923,277</b>	<b>1,075,687</b>	<b>753,555</b>	<b>956,388</b>	<b>-11.1 %</b>
<b>Total Full-Time Positions</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>—</b>
<b>Total Part-Time Positions</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>—</b>
<b>Total FTEs</b>	<b>5.30</b>	<b>5.30</b>	<b>5.30</b>	<b>5.30</b>	<b>—</b>
<b>Total Revenues</b>	<b>3,833</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>—</b>

## FY24 APPROVED CHANGES

	Expenditures	FTEs
<b>COUNTY GENERAL FUND</b>		
<b>FY23 ORIGINAL APPROPRIATION</b>	<b>1,075,687</b>	<b>5.30</b>
<b><u>Other Adjustments (with no service impacts)</u></b>		
Increase Cost: FY24 Compensation Adjustment	29,707	0.00
Increase Cost: Annualization of FY23 Compensation Increases	19,794	0.00
Increase Cost: Printing and Mail	94	0.00

## FY24 APPROVED CHANGES

	Expenditures	FTEs
Decrease Cost: Retirement Adjustment	(777)	0.00
Decrease Cost: Annualization of FY23 Personnel Costs	(35,409)	0.00
Re-align: Increase FY24 Lapse Based on Vacancies [Intergovernmental Relations]	(132,708)	0.00
<b>FY24 APPROVED</b>	<b>956,388</b>	<b>5.30</b>

## FUNDING PARAMETER ITEMS

CC APPROVED (\$000S)

Title	FY24	FY25	FY26	FY27	FY28	FY29
<b>COUNTY GENERAL FUND</b>						
<b>EXPENDITURES</b>						
<b>FY24 Approved</b>	<b>956</b>	<b>956</b>	<b>956</b>	<b>956</b>	<b>956</b>	<b>956</b>
No inflation or compensation change is included in outyear projections.						
<b>Restore One-Time Lapse Increase</b>	<b>0</b>	<b>133</b>	<b>133</b>	<b>133</b>	<b>133</b>	<b>133</b>
<b>Labor Contracts</b>	<b>0</b>	<b>19</b>	<b>19</b>	<b>19</b>	<b>19</b>	<b>19</b>
These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items.						
<b>Subtotal Expenditures</b>	<b>956</b>	<b>1,108</b>	<b>1,108</b>	<b>1,108</b>	<b>1,108</b>	<b>1,108</b>



# Labor Relations

## APPROVED FY24 BUDGET

\$1,621,170

## FULL TIME EQUIVALENTS

8.00

 JENNIFER HARLING, CHIEF LABOR RELATIONS OFFICER

## MISSION STATEMENT

Fostering high-performing labor-management relationships through the use of collaborative and interest-based methods that demonstrate the possibilities of effective labor-management partnership and confirm the value of the County's workforce.

## BUDGET OVERVIEW








The total approved FY24 Operating Budget for the Office of Labor Relations is \$1,621,170, a decrease of \$4,661 or 0.29 percent from the FY23 Approved Budget of \$1,625,831. Personnel Costs comprise 76.34 percent of the budget for eight full-time position(s) and no part-time position(s), and a total of 8.00 FTEs. Total FTEs may include seasonal or temporary positions and may also reflect workforce charged to or from other departments or funds. Operating Expenses account for the remaining 23.66 percent of the FY24 budget.

## COUNTY PRIORITY OUTCOMES

While this program area supports all seven of the County Executive's Priority Outcomes, the following is emphasized:

### **Effective, Sustainable Government**

## INNOVATIONS AND PRODUCTIVITY IMPROVEMENTS

-  Negotiated new Collective Bargaining Agreements (CBA) with International Association of Fire Fighters, Fraternal Order of Police, and Municipal and County Government Employees Organization labor unions.
-  Negotiated a new Direct Bargaining Agreement (DBA) with Montgomery County Volunteer Fire-Rescue Association.
-  Created interim Administrative Procedure 1-17 that establishes OLR's role in the County with respect to labor and employee relations practices and policies.
-  Created guidance/training documents related to OLR's mission and purpose.
-  Launched a SharePoint survey to gather department feedback on changes to the CBAs ahead of term bargaining.
-  Modified the County's Collective Bargaining Issues Development and Strategy Process for Term Bargaining in order to streamline and expedite the process.
-  Established a Collective Bargaining Policy Committee to set County priorities ahead of term bargaining.



- ✦ Created training materials for new CBAs and DBA to ensure timely and accurate implementation of negotiated provisions.
- ✦ Launched a new grievance tracker that is more user friendly and effective at tracking grievances internally.

## PROGRAM CONTACTS

Contact Jennifer Harling of the Office of Labor Relations at 240.777.5073 or Shantee Jackson of the Office of Management and Budget at 240.777.2762 for more information regarding this department's operating budget.

## PROGRAM PERFORMANCE MEASURES

Performance measures for this department are included below (where applicable). The FY23 estimates reflect funding based on the FY23 Approved Budget. The FY24 and FY25 figures are performance targets based on the FY24 Approved Budget and funding for comparable service levels in FY25.

Measure	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
<b>Program Measures</b>					
Number of trainings on labor relations offered to County employees	11	18	22	26	31
Number of County employees that attended trainings on labor relations	295	142	170	204	245
Total number of Labor Management Relations Committee (LMRC) meetings held with the three County employee unions (MCGEO, FOP, and IAFF)	34	17	20	24	29
Percent of LMRC meetings attended by an Office of Labor Relations representative	71%	88%	95%	90%	90%
Percent of grievances by a bargaining unit resolved without the intervention of a third party	96%	98%	90%	90%	90%

## PROGRAM DESCRIPTIONS

### ✦ Labor Relations

The Office of Labor Relations (OLR) administers the County's labor and employee relations programs. These include conducting collective bargaining with the three County unions and volunteer Firefighters; administering and ensuring compliance with collective bargaining agreements (CBAs) and other labor-management agreements and personnel regulations; managing collaborative labor-management programs and joint initiatives, including Labor-Management Relations Committees (LMRCs) and other joint committees; administering grievance and dispute procedures, including both negotiated and regulatory, including the Alternative Dispute Resolution and Conflict Facilitation processes, and facilitating the timely resolution of workplace disputes; advising County managers on CBA issues, personnel policies and procedures, and employee relations matters; conducting training for County managers and employees on labor-management and employee relations topics.

## BUDGET SUMMARY

	Actual FY22	Budget FY23	Estimate FY23	Approved FY24	%Chg Bud/App
--	----------------	----------------	------------------	------------------	-----------------

### COUNTY GENERAL FUND

## BUDGET SUMMARY

	Actual FY22	Budget FY23	Estimate FY23	Approved FY24	%Chg Bud/App
EXPENDITURES					
Salaries and Wages	852,128	1,002,146	674,558	985,868	-1.6 %
Employee Benefits	207,459	240,346	192,357	251,812	4.8 %
<b>County General Fund Personnel Costs</b>	<b>1,059,587</b>	<b>1,242,492</b>	<b>866,915</b>	<b>1,237,680</b>	<b>-0.4 %</b>
Operating Expenses	361,535	383,339	507,339	383,490	—
<b>County General Fund Expenditures</b>	<b>1,421,122</b>	<b>1,625,831</b>	<b>1,374,254</b>	<b>1,621,170</b>	<b>-0.3 %</b>
PERSONNEL					
Full-Time	8	8	8	8	—
Part-Time	0	0	0	0	—
FTEs	8.00	8.00	8.00	8.00	—

## FY24 APPROVED CHANGES

	Expenditures	FTEs
<b>COUNTY GENERAL FUND</b>		
	<b>FY23 ORIGINAL APPROPRIATION</b>	<b>1,625,831 8.00</b>
<b>Other Adjustments (with no service impacts)</b>		
Increase Cost: Annualization of FY23 Compensation Increases	34,486	0.00
Increase Cost: FY24 Compensation Adjustment	28,727	0.00
Increase Cost: Printing and Mail	151	0.00
Decrease Cost: Retirement Adjustment	(1,403)	0.00
Re-align: One-time Budget Adjustment to Reflect Higher than Expected Vacant Positions [Labor Relations]	(2,550)	0.00
Decrease Cost: Annualization of FY23 Personnel Costs	(64,072)	0.00
	<b>FY24 APPROVED</b>	<b>1,621,170 8.00</b>

## FUNDING PARAMETER ITEMS

CC APPROVED (\$000S)

Title	FY24	FY25	FY26	FY27	FY28	FY29
<b>COUNTY GENERAL FUND</b>						
<b>EXPENDITURES</b>						
<b>FY24 Approved</b>	<b>1,621</b>	<b>1,621</b>	<b>1,621</b>	<b>1,621</b>	<b>1,621</b>	<b>1,621</b>
No inflation or compensation change is included in outyear projections.						
<b>Restore One-Time Lapse Increase</b>	<b>0</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>
Restoration of one-time lapse adjustment in the budget development year						
<b>Labor Contracts</b>	<b>0</b>	<b>24</b>	<b>24</b>	<b>24</b>	<b>24</b>	<b>24</b>
These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items.						

---

## FUNDING PARAMETER ITEMS

CC APPROVED (\$000S)

Title	FY24	FY25	FY26	FY27	FY28	FY29
Subtotal Expenditures	1,621	1,648	1,648	1,648	1,648	1,648



# Management and Budget

## APPROVED FY24 BUDGET

\$7,243,698

## FULL TIME EQUIVALENTS

42.25

 JENNIFER R. BRYANT, DIRECTOR

## MISSION STATEMENT

The Office of Management and Budget (OMB) offers a broad-based, objective perspective on public policies, fiscal policies, and performance management to the County Executive, County Council, and other County partners. The analytical work performed in OMB provides policymakers with data and options to make informed decisions, and supports the goals of advancing racial equity and social justice as well as addressing climate change. The Office supports and enhances the effective operation of County government, ensuring funds are spent in the most fiscally prudent and socially responsible way and that performance objectives are achieved. OMB also ensures that County expenditures are made in accordance with Executive policies and Council appropriations, consistent with the County Charter.

## BUDGET OVERVIEW

The total approved FY24 Operating Budget for the Office of Management and Budget is \$7,243,698, an increase of \$362,998 or 5.28 percent from the FY23 Approved Budget of \$6,880,700. Personnel Costs comprise 93.37 percent of the budget for 42 full-time position(s) and one part-time position(s), and a total of 42.25 FTEs. Total FTEs may include seasonal or temporary positions and may also reflect workforce charged to or from other departments or funds. Operating Expenses account for the remaining 6.63 percent of the FY24 budget.

## COUNTY PRIORITY OUTCOMES

While this program area supports all seven of the County Executive's Priority Outcomes, the following is emphasized:

 **Effective, Sustainable Government**

## INITIATIVES

- ★ During development of the FY24 County Executive's Recommended Budget, the Office of Management and Budget planned and executed eight operating budget forums to provide residents an opportunity to have their voices heard. Two of the budget forums were conducted in a language other than English (Spanish and Chinese).
- ★ Along with the Office of Racial Equity and Social Justice (ORESJ), implemented the Operating Budget Equity Tool. The FY24 Operating Budget is the first one that fully integrates the use of this tool by departments, ORESJ, and OMB.

- ★ Worked with the Department of Finance and departments managing capital projects to improve management of capital project advances involving non-County funding.
- ★ Performed a survey of Executive Branch departments and offices to compile a comprehensive record of every resident and customer touchpoint, including incoming communication through digital platforms, paper documents and mail, calls, and walk-ins, as well as outgoing communication. This inventory will inform the work of the Customer Service Initiative in implementing organization-wide customer service standards.

## INNOVATIONS AND PRODUCTIVITY IMPROVEMENTS

- ★ Along with ORESJ, refined the Capital Budget Equity Tool, coordinated racial equity training for department staff, and incorporated ORESJ analysis into capital budget recommendations.

## PROGRAM CONTACTS

Contact Chris Mullin of the Office of Management and Budget at 240.777.2772 for more information regarding this department's operating budget.

## PROGRAM PERFORMANCE MEASURES

Performance measures for this department are included below (where applicable). The FY23 estimates reflect funding based on the FY23 Approved Budget. The FY24 and FY25 figures are performance targets based on the FY24 Approved Budget and funding for comparable service levels in FY25.

Measure	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
<b>Program Measures</b>					
Overall Government Finance Officers Association (GFOA) Distinguished Budget Presentation Award ratings: Percent rated outstanding or proficient <sup>1</sup>	97.7%	97.5%	96.8%	96.8%	96.8%
Percent of the County Executive's Recommended Budget that is included in the Adopted Budget	99.6%	99.7%	99.0%	99.0%	99.0%

<sup>1</sup> The fiscal year shown for GFOA rating corresponds to the fiscal year during which the budget was prepared (e.g., FY20 GFOA ratings apply to FY21 budget document, which was prepared during FY20).

## PROGRAM DESCRIPTIONS

### ★ Fiscal, Policy, and Performance Analysis

The Fiscal, Policy, and Performance Analysis Program is comprised of three teams: the Fiscal and Policy Analysis Team, the Performance Analysis Team (CountyStat), and the Shared Services Team. Together, these teams ensure prudent management of County resources and services to achieve desired outcomes. Staff on the Fiscal and Policy Analysis Team prepare the County's Operating and Capital Budgets, Public Services Program, and Capital Improvement Program ensuring compliance with the County Charter and the decisions of elected officials. The Performance Analysis Team provides data analytics services to improve performance and support for ongoing monitoring the effectiveness of County government services to improve performance, reinforce accountability, and focus on results. The Shared Services Team promotes the efficient use of County resources by providing core administrative and business functions to smaller County departments and offices, thereby allowing those

departments and offices to focus their duties directly on their core missions and functions.

## BUDGET SUMMARY

	Actual FY22	Budget FY23	Estimate FY23	Approved FY24	%Chg Bud/App
COUNTY GENERAL FUND					
EXPENDITURES					
Salaries and Wages	4,408,206	5,362,025	4,806,380	5,477,343	2.2 %
Employee Benefits	1,111,708	1,236,645	1,132,772	1,286,218	4.0 %
<b>County General Fund Personnel Costs</b>	<b>5,519,914</b>	<b>6,598,670</b>	<b>5,939,152</b>	<b>6,763,561</b>	<b>2.5 %</b>
Operating Expenses	114,798	282,030	227,687	480,137	70.2 %
<b>County General Fund Expenditures</b>	<b>5,634,712</b>	<b>6,880,700</b>	<b>6,166,839</b>	<b>7,243,698</b>	<b>5.3 %</b>
PERSONNEL					
Full-Time	41	43	43	42	-2.3 %
Part-Time	1	1	1	1	—
FTEs	41.25	43.25	43.25	42.25	-2.3 %

## FY24 APPROVED CHANGES

	Expenditures	FTEs
COUNTY GENERAL FUND		
<b>FY23 ORIGINAL APPROPRIATION</b>	<b>6,880,700</b>	<b>43.25</b>
<b>Other Adjustments (with no service impacts)</b>		
Shift: Contractual IT Support from Technology and Enterprise Business Solutions [Fiscal, Policy, and Performance Analysis]	220,000	0.00
Increase Cost: Annualization of FY23 Compensation Increases	213,298	0.00
Increase Cost: FY24 Compensation Adjustment	198,787	0.00
Increase Cost: Annualization of FY23 Lapsed Positions	16,200	0.00
Increase Cost: Printing and Mail	2,138	0.00
Decrease Cost: Retirement Adjustment	(8,479)	0.00
Decrease Cost: Reduction of Other Professional Services [Fiscal, Policy, and Performance Analysis]	(24,031)	0.00
Decrease Cost: Shift One Administrative Specialist II Position to Department of Recreation [Fiscal, Policy, and Performance Analysis]	(122,483)	(1.00)
Re-align: One-time Budget Adjustment to Reflect Higher Than Expected Vacant Positions	(132,432)	0.00
<b>FY24 APPROVED</b>	<b>7,243,698</b>	<b>42.25</b>

## CHARGES TO OTHER DEPARTMENTS

Charged Department	Charged Fund	FY23 Total\$	FY23 FTEs	FY24 Total\$	FY24 FTEs
COUNTY GENERAL FUND					
Human Resources	Employee Health Self Insurance	99,619	0.50	99,619	0.50

## FUNDING PARAMETER ITEMS

CC APPROVED (\$000S)

Title	FY24	FY25	FY26	FY27	FY28	FY29
<b>COUNTY GENERAL FUND</b>						
<b>EXPENDITURES</b>						
<b>FY24 Approved</b>	<b>7,244</b>	<b>7,244</b>	<b>7,244</b>	<b>7,244</b>	<b>7,244</b>	<b>7,244</b>
No inflation or compensation change is included in outyear projections.						
<b>Restore One-Time Lapse Increase</b>	<b>0</b>	<b>132</b>	<b>132</b>	<b>132</b>	<b>132</b>	<b>132</b>
Restoration of one-time lapse adjustment in the budget development year						
<b>Labor Contracts</b>	<b>0</b>	<b>114</b>	<b>114</b>	<b>114</b>	<b>114</b>	<b>114</b>
These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items.						
<b>Subtotal Expenditures</b>	<b>7,244</b>	<b>7,490</b>	<b>7,490</b>	<b>7,490</b>	<b>7,490</b>	<b>7,490</b>



# Procurement

## APPROVED FY24 BUDGET

\$5,068,606

## FULL TIME EQUIVALENTS

38.90

 AVINASH G. SHETTY, DIRECTOR

## MISSION STATEMENT

The mission of the Office of Procurement is to facilitate the use of public funds in partnership with County departments to effectively procure goods, services, and construction in an inclusive, transparent, and equitable manner that best serves County residents, businesses, and the public interest.

The Office of Procurement is a cabinet-level department tasked with preserving the public trust and ensuring the integrity of the County's procurement process. The Office of Procurement ensures compliance with all related laws, regulations, and policies. The Office of Procurement focuses on identifying opportunities for improvement of inter-and intra-departmental purchasing processes and implementation of recognized best practices to increase organizational efficacy, promote transparency, improve accountability, and facilitate compliance. In its interactions with all County departments and agencies, external governmental agencies, members of the business community, and the general public, the Office of Procurement serves as a resource for policy and program initiatives involving public contracting.

## BUDGET OVERVIEW

The total approved FY24 Operating Budget for the Office of Procurement is \$5,068,606, an increase of \$64,098 or 1.28 percent from the FY23 Approved Budget of \$5,004,508. Personnel Costs comprise 92.26 percent of the budget for 39 full-time position(s) and two part-time position(s), and a total of 38.90 FTEs. Total FTEs may include seasonal or temporary positions and may also reflect workforce charged to or from other departments or funds. Operating Expenses account for the remaining 7.74 percent of the FY24 budget.

## COUNTY PRIORITY OUTCOMES

While this program area supports all seven of the County Executive's Priority Outcomes, the following are emphasized:

-  **A Growing Economy**
-  **Effective, Sustainable Government**

## INNOVATIONS AND PRODUCTIVITY IMPROVEMENTS

-  The Office of Procurement has recently implemented a number of initiatives to improve efficiency as it pertains to contract



---

management and related purchasing activities. The most notable has been the introduction of PRO Direct, a web-based application that allows departments to connect with Procurement to request and complete purchasing actions. This feature was created to centralize and track requests submitted by departments to assist with timely processing and increase transparency. The central point of entry was required to eliminate access issues for requests sent directly to individuals via traditional methods, (i.e., email, chat, inter-office mail). With the implementation of this application, the Office of Procurement has enforced a commitment to acknowledge and/or respond to all requests within four business hours with the embedded PRO411 option. The application proved highly successful, garnering significant utilization from County departments, facilitating streamlined tracking and ensuring prompt completion of procurement actions.

- ✦ The Office of Procurement has automated the workflow process County employees use to dispose of surplus items with the introduction of the surplus request application. Initially, this process was manual, timely, and difficult to track. For example, requests to dispose of surplus items were sent to Procurement management via email which required significant coordination to retrieve information on the outcomes of the requests. The new application incorporates an approval workflow and guides the end user on all required information prior to submission. Results are readily available for all County employees to aid in our mission to improve transparency.
- ✦ The Office of Procurement has improved efficiency and transparency with the introduction of the Emergency Procurement request application. This web-based tool is used by County departments to request the approval of urgent and unexpected informal purchases where the health and safety of the public, or the conservation of public resources, are at risk. This application assists with the required documentation of the facts that constitute the emergency. Procurements under this section are limited to those goods, construction, or services required to meet the emergency and must be made with competition to the extent practical under the circumstances.
- ✦ Procurement received five distinguished awards for efforts to improve efficiency from the National Association of Counties and the National Procurement Institute for Excellence in Public Procurement.

## PROGRAM CONTACTS

Contact Sarah Giambra of the Office of Procurement at 240.777.9951 or Natasha Joseph-Wilkerson of the Office of Management and Budget at 240.773.0052 for more information regarding this department's operating budget.

## PROGRAM PERFORMANCE MEASURES

Performance measures for this department are included below (where applicable), with multi-program measures displayed at the front of this section and program-specific measures shown with the relevant program. The FY23 estimates reflect funding based on the FY23 Approved Budget. The FY24 and FY25 figures are performance targets based on the FY24 Approved Budget and funding for comparable service levels in FY25.

## PROGRAM DESCRIPTIONS

### ✦ Business Relations and Compliance

The mission of the Division of Business Relations and Compliance (DBRC) is to plan and implement programmatic strategies to expand business opportunities for minority, female, and disabled business owners as well as Montgomery County small businesses. The Office administers the County's Wage Requirements and Prevailing Wage programs for service and construction contracts. The DBRC is responsible for ensuring County government contracting compliance with the socioeconomic laws, programs, and policies of the County.

- **Minority, Female, and Disabled Persons (MFD):** The MFD program objectives focus on ensuring that contracts awarded by the County include equitable participation by certified minority, female, or disabled-owned businesses. The program identifies MFD firms, encourages and coordinates their participation in the procurement process through community outreach and internal seminars, and monitors contracts subject to MFD participation to ensure compliance.
- **Local Small Business Reserve Program (LSBRP):** The Local Small Business Reserve Program ensures that County departments award a minimum of 20 percent of total eligible contract dollars for goods, services, or construction to registered local small businesses. The program certifies local small businesses that meet the requirements set by law, assists County departments in identifying contracting opportunities and solicitations appropriate for LSBRP competition, and provides training and networking to help local small businesses compete with businesses of similar size and resources for County contracts to strengthen the local small business sector.
- **Wage Requirements Law (WRL):** The Wage Requirements Law program ensures that County contractors and subcontractors pay employees a "living wage" in compliance with the annually adjusted rate established by the Maryland State Commissioner of Labor and Industry for the Montgomery County region.
- **Prevailing Wage Law (PWL):** The Prevailing Wage Law is patterned after the Federal Davis-Bacon and State of Maryland's prevailing wage laws. It requires the local prevailing wage be paid to workers on County-financed construction contracts. The prevailing wage rate is a rate paid for comparable work in the private sector within the County. The rates are calculated by the State, based on surveys of construction company employers.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Percent of County contract dollars that are awarded to certified MFD vendors (measured against County goals for each category)	26.8%	26.0%	25.0%	25.0%	25.0%
Business Relations and Compliance: Percent of contract dollars awarded to LSBs	27.2%	26.2%	26.0%	27.0%	27.0%
Enforcement: Dollars returned to workers as result of enforcement actions taken by Procurement	\$104,780	\$116,087	\$100,000	\$100,000	\$100,000

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>1,486,419</b>	<b>9.50</b>
Re-align: One-time Budget Adjustment to Reflect Higher than Expected Vacant Positions (A/C 50099)	(36,168)	0.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	(216,908)	(3.00)
<b>FY24 Approved</b>	<b>1,233,343</b>	<b>6.50</b>

## Procurement Operations

The core components of this program are to purchase goods, services, and construction required by County departments in the most timely and cost-effective manner possible. Program staff assist departments in the development of procurement strategies and documents to ensure a competitive, transparent, and fair procurement process in accordance with the County Code and the Procurement Regulations. Program staff also educate vendors about the County's procurement process and procedures.

Procurement staff also provides County departments with training, assistance, and guidance of department contract administrators. Procurement Specialists develop contract administration procedures, research vendors, review contracts, and recommend revisions to County procurement policies and regulations to streamline the procurement process. In addition, testimony and other evidence regarding claims and contract disputes with contractors are reviewed to resolve issues.

Procurement staff participates with local, State, and national procurement purchasing associations to promote and teach continuing procurement education and learning credits, latest industry trends, latest source selection methods, and cooperative purchases. Staff also participates in recognized professional purchasing organizations at the local, State, and national levels.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Percent of procurements completed in agreed upon time <sup>1</sup>	73%	74%	78%	80%	80%

<sup>1</sup> This figure represents the average for the following: Invitation For Bid - 70%; Request For Proposals - 79%; and Construction - 75% for FY22.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>3,327,532</b>	<b>24.40</b>
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	(228,303)	0.00
<b>FY24 Approved</b>	<b>3,099,229</b>	<b>24.40</b>

## Procurement Services

The Procurement Services section provides for departmental direction, oversight, and support for the Contract Review Committee, analysis, budget preparation, and monitoring. This section also manages contract scanning activities for documents, contracts, and subsequent contract actions, manages archiving standards, and provides departmental customer service assistance. Additionally, it centrally coordinates departmental training and tracking including national certifications and re-certifications, expenditure control, escrow management, human resources activities, management of departmental Knowledge Base Articles and MC311 service requests, and coordination of interpreter services for departmental activities or customer needs.

The Information Technology (IT) staff provides support to develop and maintain information systems for the department's business operations. This includes purchase and maintenance of IT equipment, service and support for major end-user systems on a Countywide basis. IT management of applications, databases, systems, and department website design and maintenance is included in this program as well as coordination with the County's Department of Technology and Enterprise Business Solutions (TEBS).

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>190,557</b>	<b>4.00</b>
Increase Cost: Mid Year Creation of MIII Position	174,644	1.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	370,833	3.00
<b>FY24 Approved</b>	<b>736,034</b>	<b>8.00</b>

## BUDGET SUMMARY

	Actual FY22	Budget FY23	Estimate FY23	Approved FY24	%Chg Bud/App
COUNTY GENERAL FUND					
EXPENDITURES					
Salaries and Wages	2,736,194	3,622,776	3,160,161	3,687,029	1.8 %
Employee Benefits	741,214	989,886	862,812	989,015	-0.1 %

## BUDGET SUMMARY

	Actual FY22	Budget FY23	Estimate FY23	Approved FY24	%Chg Bud/App
<b>County General Fund Personnel Costs</b>	<b>3,477,408</b>	<b>4,612,662</b>	<b>4,022,973</b>	<b>4,676,044</b>	<b>1.4 %</b>
Operating Expenses	445,903	391,846	392,346	392,562	0.2 %
<b>County General Fund Expenditures</b>	<b>3,923,311</b>	<b>5,004,508</b>	<b>4,415,319</b>	<b>5,068,606</b>	<b>1.3 %</b>
PERSONNEL					
Full-Time	38	38	38	39	2.6 %
Part-Time	2	2	2	2	—
FTEs	37.90	37.90	37.90	38.90	2.6 %
REVENUES					
Miscellaneous Revenues	3,007	0	0	0	—
<b>County General Fund Revenues</b>	<b>3,007</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>—</b>

## FY24 APPROVED CHANGES

	Expenditures	FTEs
<b>COUNTY GENERAL FUND</b>		
	<b>FY23 ORIGINAL APPROPRIATION</b>	<b>5,004,508 37.90</b>
<b><u>Other Adjustments (with no service impacts)</u></b>		
Increase Cost: Annualization of FY23 Compensation Increases	197,806	0.00
Increase Cost: Mid Year Creation of MIII Position [Procurement Services]	174,644	1.00
Increase Cost: FY24 Compensation Adjustment	155,817	0.00
Increase Cost: Printing and Mail	716	0.00
Decrease Cost: Retirement Adjustment	(7,337)	0.00
Decrease Cost: Annualization of FY23 Personnel Costs	(11,327)	0.00
Re-align: One-time Budget Adjustment to Reflect Higher than Expected Vacant Positions (A/C 50099) [Business Relations and Compliance]	(36,168)	0.00
Re-align: One-time Budget Adjustment to Reflect Higher Than Expected Vacant Positions	(410,053)	0.00
	<b>FY24 APPROVED</b>	<b>5,068,606 38.90</b>

## PROGRAM SUMMARY

Program Name	FY23 APPR Expenditures	FY23 APPR FTEs	FY24 APPR Expenditures	FY24 APPR FTEs
Business Relations and Compliance	1,486,419	9.50	1,233,343	6.50
Procurement Operations	3,327,532	24.40	3,099,229	24.40
Procurement Services	190,557	4.00	736,034	8.00
<b>Total</b>	<b>5,004,508</b>	<b>37.90</b>	<b>5,068,606</b>	<b>38.90</b>

## CHARGES TO OTHER DEPARTMENTS

Charged Department	Charged Fund	FY23 Total\$	FY23 FTEs	FY24 Total\$	FY24 FTEs
<b>COUNTY GENERAL FUND</b>					
Fleet Management Services	Motor Pool	48,591	0.30	24,464	0.30
Parking District Services	Bethesda Parking	4,108	0.05	4,932	0.05
Parking District Services	Silver Spring Parking	4,108	0.05	4,932	0.05
Transit Services	Mass Transit	32,394	0.20	16,309	0.20
Recycling and Resource Management	Solid Waste Disposal	80,986	0.50	40,773	0.50
<b>Total</b>		<b>170,187</b>	<b>1.10</b>	<b>91,410</b>	<b>1.10</b>

## FUNDING PARAMETER ITEMS

CC APPROVED (\$000S)

Title	FY24	FY25	FY26	FY27	FY28	FY29
<b>COUNTY GENERAL FUND</b>						
<b>EXPENDITURES</b>						
<b>FY24 Approved</b>	<b>5,069</b>	<b>5,069</b>	<b>5,069</b>	<b>5,069</b>	<b>5,069</b>	<b>5,069</b>
No inflation or compensation change is included in outyear projections.						
<b>One-time Budget Adjustment to Reflect Higher than Expected Vacant Positions</b>	<b>0</b>	<b>36</b>	<b>36</b>	<b>36</b>	<b>36</b>	<b>36</b>
<b>Restore One-Time Lapse Increase</b>	<b>0</b>	<b>410</b>	<b>410</b>	<b>410</b>	<b>410</b>	<b>410</b>
<b>Labor Contracts</b>	<b>0</b>	<b>120</b>	<b>120</b>	<b>120</b>	<b>120</b>	<b>120</b>
These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items.						
<b>Subtotal Expenditures</b>	<b>5,069</b>	<b>5,635</b>	<b>5,635</b>	<b>5,635</b>	<b>5,635</b>	<b>5,635</b>



# Public Information

## APPROVED FY24 BUDGET

\$7,146,709

## FULL TIME EQUIVALENTS

60.11

 BARRY HUDSON, DIRECTOR

## MISSION STATEMENT

The mission of the Office of Public Information (PIO) is to provide timely, accurate, and effective communication to the public. PIO works with the County Executive, departments and agencies, media, County employees, the County Council and other elected officials, businesses, civic groups, and every other segment of the Montgomery County community. PIO provides information through the mass media, social media, internet, presentations, publications and graphics, cable television programming, and telephone and electronic requests for information and assistance via the MC311 Customer Service Center.

## BUDGET OVERVIEW





The total approved FY24 Operating Budget for the Office of Public Information is \$7,146,709, an increase of \$411,010 or 6.10 percent from the FY23 Approved Budget of \$6,735,699. Personnel Costs comprise 96.48 percent of the budget for 75 full-time position(s) and one part-time position(s), and a total of 60.11 FTEs. Total FTEs may include seasonal or temporary positions and may also reflect workforce charged to or from other departments or funds. Operating Expenses account for the remaining 3.52 percent of the FY24 budget.

## COUNTY PRIORITY OUTCOMES

While this program area supports all seven of the County Executive's Priority Outcomes, the following is emphasized:

### **Effective, Sustainable Government**

## INNOVATIONS AND PRODUCTIVITY IMPROVEMENTS

-  Collaborated with TEBS, the Office of Community Partnerships, Regional Service Offices, and OMB to expand non-English speaking hybrid budget forums to improve community engagement.
-  Streamlined the process for requesting graphic and website support by introducing an online work request form.
-  Implemented bi-weekly meetings for Executive Branch public information officers and outreach staff to update department communicators on communication trends as well as ensure consistent messaging.
-  During the past year, MC311 reduced customer pain points by changing policies in partnership with the Departments of Environmental Protection, Finance, Health and Human Services, Housing and Community Affairs, and Permitting Services and the Office of Human Resources.

- ☀ Simplified and streamlined how MC311 staff answer questions on the phone and online, with the cooperation and support of many department operations, which reduced the time customers spent on the phone getting the information they requested.
- ☀ Eliminated or minimized the need to transfer MC311 callers to internal experts in property taxes, permitting services, and trash and recycling leading to more callers who received the information they needed in one call.
- ☀ Callers to MC311 wait an average of 26 seconds, down from 36 seconds in FY22, over 60 seconds in FY21, and over 4 minutes in FY20.
- ☀ Average handle time for callers to MC311 is just under 4 minutes, down from 4.5 minutes in FY22, and down from over 5 minutes during FY21 and FY20.
- ☀ Customer satisfaction for callers to MC311 continues to hover near 90% so far in FY23.

## PROGRAM CONTACTS

Contact Barry Hudson of the Office of Public Information at 240.777.6507 or Eva Acevedo of the Office of Management and Budget at 240.777.2763 for more information regarding this department's operating budget.

## PROGRAM PERFORMANCE MEASURES

Performance measures for this department are included below (where applicable), with multi-program measures displayed at the front of this section and program-specific measures shown with the relevant program. The FY23 estimates reflect funding based on the FY23 Approved Budget. The FY24 and FY25 figures are performance targets based on the FY24 Approved Budget and funding for comparable service levels in FY25.

## PROGRAM DESCRIPTIONS

### ☀ MC311 Customer Service Center

MC311 is a key strategic, enterprise-wide initiative that provides the public with a single three-digit number (311) to call for County information and service from anywhere within Montgomery County. In addition, MC311 provides the County with a sophisticated ability to count, track, and respond to resident requests. MC311 is the County's main hub for customer service and provides the general public with a higher quality of service delivery and accountability while helping the government achieve operational efficiencies. MC311 actively partners with other County departments and offices to discover process improvement opportunities that will benefit the customers' experience while simultaneously increasing operational efficiencies within the County. The County's Siebel users receive their training through MC311, as the Siebel system tracks the status of service requests throughout the County.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Total number of General Information Service Requests created <sup>1</sup>	338,329	328,869	330,000	332,000	334,000
Total number of Fulfillment Service Requests created <sup>2</sup>	272,507	270,751	220,000	220,000	220,000
Percent of calls classified as General Information	70.41%	68.38%	60.00%	60.00%	60.00%
Average rate of Fulfillment Service Requests created on the MC311 website and the mobile enabled portal	41.61%	39.44%	40.00%	40.00%	40.00%
Average percent of callers requesting to speak Spanish	8.38%	6.15%	6.00%	6.00%	6.00%



Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Average amount of time it takes to reach an MC311 Customer Service Representative after welcome announcement (in seconds)	241	37	30	28	26
Average rate of calls that come into 311 but are not answered by a Customer Service Representative (CSR) <sup>3</sup>	15.05%	4.15%	3.50%	3.20%	3.00%
Cost per customer contact (in dollars) (salary expenditures divided by the total number of customer contacts by phone, web portal, mobile-enabled portal, Twitter)	\$5.00	\$5.31	\$5.25	\$5.25	\$5.25
Percent of MC311 survey respondents reporting satisfaction	86%	88%	88%	88%	88%

<sup>1</sup> General Information Service Requests are those created, handled and closed within the MC311 Customer Service Center on behalf of other County departments.

<sup>2</sup> Fulfillment Service Requests are those that are forwarded to departments for handling and completion. The numbers and types of service requests are driven by many factors including seasonal events such as tax notices, mass mailings, weather events, and global pandemics.

<sup>3</sup> The industry standard target is 5%.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>4,546,738</b>	<b>46.70</b>
Re-align: One-time Budget Adjustment to Reflect Higher Than Expected Vacant Positions	(12,000)	0.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	399,173	0.00
<b>FY24 Approved</b>	<b>4,933,911</b>	<b>46.70</b>

## Public Relations

Under this program, the Public Information Office:

- Educates and informs residents about County issues, programs, and services through press releases, media advisories, news, public events, the County website, online newsletters, YouTube, Facebook, Twitter, and podcasts.
- Works directly with media organizations to ensure that reporters and editors have accurate and timely information about County issues, programs, and services.
- Develops promotional campaigns to increase awareness of critical issues such as public health and emergency preparedness.
- Develops culturally competent outreach (radio programming) to inform and engage the County's Spanish speaking constituency.
- Provides television and video direction/production services at no cost to the County Executive's Office, and any additional County department requesting assistance.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Number of press events	90	110	100	75	75
Internal County staff satisfaction with PIO services (scale of 1-4)	3.27	3.13	3.15	3.15	3.15
Total attendance at press conferences and press events <sup>1</sup>	3,150	3,338	3,338	3,200	3,200
Total utilization of direct resident communication systems - web, YouTube, video, podcasts, Facebook, Twitter (in millions) <sup>2</sup>	155.2	93.9	100.0	100.0	100.0

<sup>1</sup> Virtual attendance is tallied from logged-in accounts, so this total is much lower than actual participants and views.

<sup>2</sup> COVID-19 pandemic level communications were continued into FY22.



FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>1,909,097</b>	<b>12.20</b>
Eliminate: Reduction of a Vacant Position No Longer Needed	(133,614)	(1.00)
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	105,196	0.00
<b>FY24 Approved</b>	<b>1,880,679</b>	<b>11.20</b>

## Web Content and Graphic Management

The Web Content and Graphic Development Program has four major functions:

- Providing creative and technical support to Public Relations, Cable Programming, MC311, and County departments.
- Developing and overseeing the County's graphic identity program to ensure consistency in the County's printed communication for the public. The program develops printing guidelines for departments in accordance with Administrative Procedure 1-7, Use of the Montgomery County Coat of Arms, Logotype and Emblem, and Public Communication Guide.
- Managing the growth and activity on the County's website and the MC311 web portal, which involves the development of policies and procedures for adding information to the website, as well as providing a leadership role in internet management.
- Producing artwork and design services for publications, fliers, decals, exhibits, charts, maps, and other promotional and educational products. Graphic artists provide advice to departments in cost-effective and attractive ways to meet project requirements and objectives.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Number of press releases and media advisories posted on website	1,114	1,154	1,185	1,215	1,245
Number of subscribers to county communications <sup>1</sup>	1,187,120	1,672,510	1,750,000	1,850,000	1,950,000
Average open rate for email communications sent via the Office of Public Information	66%	32%	30%	32%	34%

<sup>1</sup> This number reflects the total number of subscribers to the County email distribution system.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>279,864</b>	<b>2.00</b>
Shift: Personnel Costs from Cable Fund to General Fund	26,254	0.21
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	26,001	0.00
<b>FY24 Approved</b>	<b>332,119</b>	<b>2.21</b>

## BUDGET SUMMARY

	Actual FY22	Budget FY23	Estimate FY23	Approved FY24	%Chg Bud/App
<b>COUNTY GENERAL FUND</b>					
<b>EXPENDITURES</b>					
Salaries and Wages	4,320,706	4,982,220	4,556,486	5,272,519	5.8 %

## BUDGET SUMMARY

	Actual FY22	Budget FY23	Estimate FY23	Approved FY24	%Chg Bud/App
Employee Benefits	1,344,012	1,507,958	1,420,965	1,622,282	7.6 %
<b>County General Fund Personnel Costs</b>	<b>5,664,718</b>	<b>6,490,178</b>	<b>5,977,451</b>	<b>6,894,801</b>	<b>6.2 %</b>
Operating Expenses	499,740	245,521	245,477	251,908	2.6 %
<b>County General Fund Expenditures</b>	<b>6,164,458</b>	<b>6,735,699</b>	<b>6,222,928</b>	<b>7,146,709</b>	<b>6.1 %</b>
PERSONNEL					
Full-Time	71	76	76	75	-1.3 %
Part-Time	1	1	1	1	—
FTEs	53.70	60.90	60.90	60.11	-1.3 %
<b>County General Fund Revenues</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>—</b>

## FY24 APPROVED CHANGES

	Expenditures	FTEs
<b>COUNTY GENERAL FUND</b>		
<b>FY23 ORIGINAL APPROPRIATION</b>	<b>6,735,699</b>	<b>60.90</b>
<b><u>Changes (with service impacts)</u></b>		
Eliminate: Reduction of a Vacant Position No Longer Needed [Public Relations]	(133,614)	(1.00)
<b><u>Other Adjustments (with no service impacts)</u></b>		
Increase Cost: Annualization of FY23 Compensation Increases	311,940	0.00
Increase Cost: FY24 Compensation Adjustment	232,493	0.00
Shift: Personnel Costs from Cable Fund to General Fund [Web Content and Graphic Management]	26,254	0.21
Increase Cost: Annualization of FY23 Lapsed Positions	24,475	0.00
Increase Cost: Printing and Mail	4,750	0.00
Increase Cost: Motor Pool Adjustment	1,637	0.00
Decrease Cost: Retirement Adjustment	(7,876)	0.00
Re-align: One-time Budget Adjustment to Reflect Higher Than Expected Vacant Positions [MC311 Customer Service Center]	(12,000)	0.00
Decrease Cost: Annualization of FY23 Personnel Costs	(37,049)	0.00
<b>FY24 APPROVED</b>	<b>7,146,709</b>	<b>60.11</b>

## PROGRAM SUMMARY

Program Name	FY23 APPR Expenditures	FY23 APPR FTEs	FY24 APPR Expenditures	FY24 APPR FTEs
MC311 Customer Service Center	4,546,738	46.70	4,933,911	46.70
Public Relations	1,909,097	12.20	1,880,679	11.20
Web Content and Graphic Management	279,864	2.00	332,119	2.21
<b>Total</b>	<b>6,735,699</b>	<b>60.90</b>	<b>7,146,709</b>	<b>60.11</b>

## CHARGES TO OTHER DEPARTMENTS

Charged Department	Charged Fund	FY23 Total\$	FY23 FTEs	FY24 Total\$	FY24 FTEs
<b>COUNTY GENERAL FUND</b>					
Human Resources	Employee Health Self Insurance	0	0.00	0	0.00
Health and Human Services	General Fund	153,719	1.50	165,325	1.50
Permitting Services	Permitting Services	305,352	2.90	322,686	2.90
Housing and Community Affairs	Montgomery Housing Initiative	75,942	0.90	84,688	0.90
Recycling and Resource Management	Solid Waste Disposal	445,804	4.75	468,907	4.75
Recycling and Resource Management	Solid Waste Collection	115,708	1.25	121,137	1.25
Cable Television Communications Plan	Cable TV	554,040	4.30	546,809	4.09
<b>Total</b>		<b>1,650,565</b>	<b>15.60</b>	<b>1,709,552</b>	<b>15.39</b>

## FUNDING PARAMETER ITEMS

CC APPROVED (\$000S)

Title	FY24	FY25	FY26	FY27	FY28	FY29
<b>COUNTY GENERAL FUND</b>						
<b>EXPENDITURES</b>						
<b>FY24 Approved</b>	<b>7,147</b>	<b>7,147</b>	<b>7,147</b>	<b>7,147</b>	<b>7,147</b>	<b>7,147</b>
No inflation or compensation change is included in outyear projections.						
<b>Restore One-Time Lapse Increase</b>	<b>0</b>	<b>12</b>	<b>12</b>	<b>12</b>	<b>12</b>	<b>12</b>
Restores in FY25 the one-time lapse increase made in the FY24 budget.						
<b>Labor Contracts</b>	<b>0</b>	<b>214</b>	<b>214</b>	<b>214</b>	<b>214</b>	<b>214</b>
These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items.						
<b>Subtotal Expenditures</b>	<b>7,147</b>	<b>7,373</b>	<b>7,373</b>	<b>7,373</b>	<b>7,373</b>	<b>7,373</b>



# Racial Equity and Social Justice

## APPROVED FY24 BUDGET

\$1,398,979

## FULL TIME EQUIVALENTS

8.50

 TIFFANY WARD, CHIEF EQUITY OFFICER

## MISSION STATEMENT

The mission of the Office of Racial Equity and Social Justice is to establish Racial Equity and Social Justice (RESJ) as a core principle in all County decision making. The Office of Racial Equity and Social Justice will work with all County departments to ensure race is not a predictor of outcomes for Montgomery County residents. The office will assist departments to examine their own policies, procedures, and practices as well as to develop their community engagement plans to determine if they are creating or exacerbating current racial disparities in the County. The office will also assist departments in developing more equitable practices and policies by examining and developing data and creating racial equity assessments and racial equity action plans.

## BUDGET OVERVIEW


The total approved FY24 Operating Budget for the Office of Racial Equity and Social Justice is \$1,398,979, an increase of \$122,539 or 9.60 percent from the FY23 Approved Budget of \$1,276,440. Personnel Costs comprise 82.82 percent of the budget for eight full-time position(s) and one part-time position(s), and a total of 8.50 FTEs. Total FTEs may include seasonal or temporary positions and may also reflect workforce charged to or from other departments or funds. Operating Expenses account for the remaining 17.18 percent of the FY24 budget.

## COUNTY PRIORITY OUTCOMES

While this program area supports all seven of the County Executive's Priority Outcomes, the following is emphasized:

 **Effective, Sustainable Government**

## INITIATIVES

-  Create a data analyst position to help implement the Racial Equity and Social Justice (RESJ) Act requirement to produce a Racial Equity dashboard, establish metrics, and work with departments and the community to determine which metrics should be measured. The data analyst will work with the director as well as internal departments, to determine what data should be disaggregated and reported to the County and the Office of Racial Equity and Social Justice (ORESJ).

## INNOVATIONS AND PRODUCTIVITY IMPROVEMENTS

- ★ ORESJ continues to train and partner with employees on implementing racial equity initiatives and offers a class, "Advancing Racial Equity in Government", twice a month, using employee facilitators who participated in the "train the trainer" cohort delivered by the Government Alliance on Race and Equity (GARE) and ORESJ.
- ★ The department continues to improve its evaluation of the Capital Improvements Program (CIP) and Operating budget analysis process by adding and improving Racial Equity tools every budget cycle. The department is also improving the racial equity tool used to help analyze supplemental appropriations.
- ★ The ORESJ is currently working in conjunction with the Office of Human Resources (OHR) to imbed racial equity and social justice principles into the evaluation and performance management process.
- ★ Starting in FY23, the department is creating self-guided trainings that will allow employees to access trainings at their convenience.

## PROGRAM CONTACTS

Contact Tiffany Ward of the Office of Racial Equity and Social Justice at 240.777.5334 or Anita Aryeetey of the Office of Management and Budget at 240.777.2784 for more information regarding this department's operating budget.

## PROGRAM PERFORMANCE MEASURES

Performance measures for this department are included below (where applicable). The FY23 estimates reflect funding based on the FY23 Approved Budget. The FY24 and FY25 figures are performance targets based on the FY24 Approved Budget and funding for comparable service levels in FY25.

Measure	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
<b>Program Measures</b>					
Number of County employees who have completed Racial Equity Training (not cumulative)	430	754	1,100	1,600	2,100
Percent of County departments with a Racial Equity and Social Justice Lead established	85%	85%	90%	90%	90%
Number of Racial Equity Impact Assessments completed	20	73	50	50	50
Percent of County departments with a Racial Equity Action Plan completed	0%	0%	5%	10%	15%

## PROGRAM DESCRIPTIONS

### ★ Office of Racial Equity and Social Justice

After many years of spending on programs and initiatives to close racial disparities in Montgomery County, the Montgomery County Council decided it was time to take an approach that looked at race as the primary determinant of disparities. In April 2018, the County Council passed Resolution # 18-1095 to establish an equity framework for policy and decision making. The resolution required the County to perform a baseline study by the Montgomery County Office of Legislative Oversight (OLO) to describe current racial disparities in education, employment, housing, health, land use, and others. Following the completion of the study, the County Council passed Bill 27-19 to adopt a Racial Equity and Social Justice law. The law mandates 1) the creation of an Office of Racial Equity and Social Justice, 2) that all County employees receive racial equity training, and 3) that all departments examine their policies, procedures, and protocols for racial inequities. In December 2020, the County Council passed Bill 44-20 that requires the Office of RESJ to provide racial equity impact assessments (REIA) on supplemental appropriations. The Office of RESJ will also provide a racial equity analysis of the Montgomery County Public Schools operating and capital

budgets.

The Office of Racial Equity and Social Justice will partner with Montgomery County departments and regional and national non-profit organizations to accomplish the following actions mandated by law:

- perform an equity assessment to identify the County policies and practices that do not advance racial equity and that must be modified to address racial disparities;
- develop metrics to measure the progress in redressing disparate outcomes based on race and social justice;
- work diligently with each Montgomery County department to develop racial equity and social justice action plans to remedy issues adversely impacting County residents that include community engagement;
- provide training to County employees on racial equity and social justice; and develop long- and short-term goals for success in redressing disparate outcomes based on race and social justice as well as their own metrics to measure their success and progress.

## BUDGET SUMMARY

	Actual FY22	Budget FY23	Estimate FY23	Approved FY24	%Chg Bud/App
COUNTY GENERAL FUND					
EXPENDITURES					
Salaries and Wages	418,169	825,461	653,231	912,812	10.6 %
Employee Benefits	103,176	203,583	163,289	245,871	20.8 %
<b>County General Fund Personnel Costs</b>	<b>521,345</b>	<b>1,029,044</b>	<b>816,520</b>	<b>1,158,683</b>	<b>12.6 %</b>
Operating Expenses	114,830	247,396	247,396	240,296	-2.9 %
<b>County General Fund Expenditures</b>	<b>636,175</b>	<b>1,276,440</b>	<b>1,063,916</b>	<b>1,398,979</b>	<b>9.6 %</b>
PERSONNEL					
Full-Time	6	7	7	8	14.3 %
Part-Time	0	1	1	1	—
FTEs	6.00	7.50	7.50	8.50	13.3 %

## FY24 APPROVED CHANGES

	Expenditures	FTEs
COUNTY GENERAL FUND		
	<b>FY23 ORIGINAL APPROPRIATION</b>	<b>1,276,440 7.50</b>
<b><u>Changes (with service impacts)</u></b>		
Add: Data Analyst position (Grade 25) for data management and implementation of a Racial Equity dashboard as required by the Racial Equity and Social Justice (RESJ) Act. [Office of Racial Equity and Social Justice]	96,069	1.00
<b><u>Other Adjustments (with no service impacts)</u></b>		
Increase Cost: Annualization of FY23 Lapsed Positions	47,965	0.00
Increase Cost: Annualization of FY23 Compensation Increases	35,967	0.00
Increase Cost: FY24 Compensation Adjustment	26,274	0.00

## FY24 APPROVED CHANGES

	Expenditures	FTEs
Increase Cost: Printing and Mail	796	0.00
Decrease Cost: Retirement Adjustment	(1,471)	0.00
Decrease Cost: Elimination of One-Time Items Approved in FY23	(12,396)	0.00
Decrease Cost: Annualization of FY23 Personnel Costs	(70,665)	0.00
<b>FY24 APPROVED</b>	<b>1,398,979</b>	<b>8.50</b>

## FUNDING PARAMETER ITEMS

CC APPROVED (\$000S)

Title	FY24	FY25	FY26	FY27	FY28	FY29
<b>COUNTY GENERAL FUND</b>						
<b>EXPENDITURES</b>						
<b>FY24 Approved</b>	<b>1,399</b>	<b>1,399</b>	<b>1,399</b>	<b>1,399</b>	<b>1,399</b>	<b>1,399</b>
No inflation or compensation change is included in outyear projections.						
<b>Annualization of Positions Approved in FY24</b>	<b>0</b>	<b>24</b>	<b>24</b>	<b>24</b>	<b>24</b>	<b>24</b>
New positions in the FY24 budget are generally assumed to be filled at least two months after the fiscal year begins. Therefore, the above amounts reflect annualization of these positions in the outyears.						
<b>Elimination of One-Time Items Approved in FY24</b>	<b>0</b>	<b>(5)</b>	<b>(5)</b>	<b>(5)</b>	<b>(5)</b>	<b>(5)</b>
Items recommended for one-time funding in FY24, including office equipment, will be eliminated from the base in the outyears.						
<b>Labor Contracts</b>	<b>0</b>	<b>35</b>	<b>35</b>	<b>35</b>	<b>35</b>	<b>35</b>
These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items.						
<b>Subtotal Expenditures</b>	<b>1,399</b>	<b>1,453</b>	<b>1,453</b>	<b>1,453</b>	<b>1,453</b>	<b>1,453</b>

## ANNUALIZATION OF FULL PERSONNEL COSTS

	FY24 Approved Expenditures	FY24 Approved FTEs	FY25 Annualized Expenditures	FY25 Annualized FTEs
Data Analyst position (Grade 25) for data management and implementation of a Racial Equity dashboard as required by the Racial Equity and Social Justice (RESJ) Act.	91,569	1.00	115,394	1.00
<b>Total</b>	<b>91,569</b>	<b>1.00</b>	<b>115,394</b>	<b>1.00</b>



# Technology and Enterprise Business Solutions

## APPROVED FY24 BUDGET

\$52,213,636

## FULL TIME EQUIVALENTS

172.75



GAIL M. ROPER, CHIEF INFORMATION OFFICER/DIRECTOR

## MISSION STATEMENT

The mission of the Department of Technology and Enterprise Business Solutions (TEBS) is to be responsive, collaborative, and innovative in providing technology solutions and services to facilitate the delivery of a wide range of services in all branches of government. The Department strives to provide its solutions and consultative services in a cost-effective, timely, and high-quality fashion to reduce service times, avoid inflated costs, reduce information security risk, and improve the quality of County services through automation-assisted process improvement. The Department facilitates business and reengineering processes to improve legacy workflow and streamline services to our customers.

TEBS is responsive by providing measurable solutions and services to internal and external partners, customers, and constituents, when and where they are needed; securely enabling County employees to provide quality services and information to internal entities, residents, and businesses; and enhancing project management to improve contract management and overall performance.

TEBS is collaborative as it provides expert consultative service to partners including internal customers, external agencies, and the public and private sectors to increase the productivity of County government, businesses, and residents; and to assist with technology enabled economic, workforce development, and community digital equity initiatives.

TEBS is innovative as it identifies and implements technology solutions to address business needs that enhance value and enable continuous measurable improvement.

## BUDGET OVERVIEW

The total approved FY24 Operating Budget for the Department of Technology and Enterprise Business Solutions is \$52,213,636, an increase of \$1,221,489 or 2.40 percent from the FY23 Approved Budget of \$50,992,147. Personnel Costs comprise 46.81 percent of the budget for 172 full-time position(s) and one part-time position(s), and a total of 172.75 FTEs. Total FTEs may include seasonal or temporary positions and may also reflect workforce charged to or from other departments or funds. Operating Expenses account for the remaining 53.19 percent of the FY24 budget.

Additional support for TEBS programs are provided and detailed in the Cable Television Communications Fund.



---

In addition, this department's Capital Improvements Program (CIP) requires Current Revenue funding.

## COUNTY PRIORITY OUTCOMES

---

While this program area supports all seven of the County Executive's Priority Outcomes, the following are emphasized:

- ◆ **Thriving Youth and Families**
- ◆ **An Affordable, Welcoming County for a Lifetime**
- ◆ **Effective, Sustainable Government**

## INITIATIVES

---

- ★ Continue to implement an enterprise driven IT governance model that is focused on responsiveness, collaboration, and innovation by centralizing the adoption of a more agile approach to technology initiatives, expanding the use of low to no-code technologies, and developing and staffing an enterprise IT project development governance model that emphasizes a solid business strategy.
- ★ Continue to modernize the technology and centralize the information across Montgomery County Government, resulting in improved efficiencies, and a unified infrastructure to drive data driven decision making. This modernization is the foundation to continuously improve the overall experience for stakeholders and citizens.
- ★ Examine and envision how an investment in Artificial Intelligence (AI) can bring efficiency in decision making and problem solving, enhanced security, and foster effective decision making across the enterprise, by funding AI solutions that boost customer service, resident expectations, and their experiences with government services.

## INNOVATIONS AND PRODUCTIVITY IMPROVEMENTS

---

- ★ Established a governance structure and procedures within the Enterprise Office of Project Management that enabled the organization to successfully manage and deliver enterprise projects that significantly impact the organization, are highly complex, and subject to significant risks.
- ★ Created a new Office of Public Safety Programs and Regional Interoperability (OFPS) to assist in the strategic planning, consultative designing, implementation, operations, and maintenance of mission-critical county-wide and regionally integrated public safety systems and services.
- ★ Published the first-ever Enterprise Information Technology (IT) Service Catalog, providing departments with ongoing references to the technology services available, which will provide a simple and standardized way for departments to submit requests for new engagements. Requesters will experience a consultative and inclusive process by which their needs are discussed, solutions are evaluated, and plans are enacted to resolve the business needs. The online catalog will improve service delivery to the departments while providing TEBS with useful data for strategic planning and continuous improvement.
- ★ Expanded cybersecurity capabilities to combat today's and tomorrow's increased information security threats by implementing next-generation Endpoint Detection and Response capabilities to further protect desktops and servers from advanced attackers and malicious software, and by implementing an Enterprise Mobile Application Management (MAM) solution, which enhances the County's data security and mobile threat protection by standardizing the list of supported applications ("apps"), instituting a required access code, and restricting the copying and saving of County data to personal mobile devices and accounts.

## PROGRAM CONTACTS

---

Contact Leny Bautista of the Department of Technology and Enterprise Business Solutions at 240.777.2865 or Seamus McNamara of the Office of Management and Budget at 240.277.2755 for more information regarding this department's operating budget.

## PROGRAM PERFORMANCE MEASURES

Performance measures for this department are included below (where applicable), with multi-program measures displayed at the front of this section and program-specific measures shown with the relevant program. The FY23 estimates reflect funding based on the FY23 Approved Budget. The FY24 and FY25 figures are performance targets based on the FY24 Approved Budget and funding for comparable service levels in FY25.

## PROGRAM DESCRIPTIONS

### Digital Transformation

The Office of Digital Transformation provides a digital vision for the County to meet the County's priority objectives, enhance the value of services provided to stakeholders, and lower the overall cost of service delivery. The Office of Digital Transformation is responsible for ensuring that the enterprise's business strategy is optimal, given the current and evolving digital realities, opportunities, and threats. The Chief Digital Officer leads the Office of Digital Transformation and champions the use of information, data, and technology in improving the business model of County stakeholders, innovating upon all aspects of the business, and creating business success for Montgomery County.

The Office of Digital Transformation is responsible for Geographic Information System (GIS), Web Solutions, Data Services, Technical Support and Enterprise Resource Planning (ERP) which includes Human Capital Management, Payroll/Comp/BI, Security and System Administration, and Financials.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Number of enterprise resource planning (ERP) work orders completed	1,023	673	700	700	700
Number of websites and web applications supported	397	264	279	294	309
Number of Open Data datasets published	22	30	30	25	25
Enterprise resource system availability	99.93%	99.98%	99.98%	99.98%	99.98%
Success rate for business intelligence data refreshes	99.00%	99.90%	99.90%	99.90%	99.90%
Number of business intelligence data models published	114	118	120	122	125

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>13,374,669</b>	<b>36.75</b>
Technical Adj: Mid-year reorganization position shifts and adjustments	1,264,544	5.00
Increase Cost: Oracle Licenses Based on Updated County Usage	610,354	0.00
Increase Cost: Oracle Software Maintenance	49,200	0.00
Decrease Cost: Contract Support Service in ERP-Payroll, Compensation, and Business Intelligence	(210,000)	0.00
Shift: Transfer One Contractual IT Support Resource to OMB	(220,000)	0.00
Decrease Cost: Contract Support Services in ERP-Security	(270,000)	0.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	(204,749)	0.00
<b>FY24 Approved</b>	<b>14,394,018</b>	<b>41.75</b>

## Office of Broadband Programs and Infrastructure Modernization

The Office of Broadband Programs (OBP) is responsible for Countywide broadband governance, planning, implementation, and operations; encouraging broadband related economic development; and enabling digital equity initiatives. This Office leads the County Executive's digital equity programs; manages the County's cable television and telecommunications franchise agreements and the Cable Revenue Fund; ensures that consumer cable and broadband services are of high quality and that communications providers comply with safety and construction codes; enforces cable and broadband customer service requirements; promotes community and civic engagement through Public, Educational, and Government (PEG) programming utilizing multi-media platforms; and manages the County's FiberNet fiber optic network and related broadband services. FiberNet is the County's critical infrastructure communications network that enables all email, video, Internet access, and Cloud services, and supports County voice telephony, broadband, and networking for MCPS, MC, HOC, M-NCPPC, and WSSC Water.

Infrastructure Modernization: OBP is responsible for modernizing and maintaining the County's infrastructure supporting FiberNet, voice, and broadband services as well as the County's data center infrastructure.

Telecommunication Solutions: The Enterprise Telecommunications and Services Division (ETSD) provides integrated communications services and solutions for County government departments and agencies, including MC311. ETSD is responsible for the programming, operation, and maintenance of the County's telephone system and related services, e.g., voicemail and automatic call distribution (ACD).

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Number of telecom service requests <sup>1</sup>	1,500	N/A	1,496	TBD	TBD
Average number of workdays to complete telecom service requests <sup>2</sup>	0.8	N/A	7.0	TBD	TBD

<sup>1</sup> Effective FY22, intake is being handled by ServiceNow and data is not available prior to July 1, 2022 to provide FY22 actuals. Projected FY24 and FY25 will be determined once Service Level Agreements (SLAs) have been established.

<sup>2</sup> Effective FY22, intake is being handled by ServiceNow and data is not available prior to July 1, 2022 to provide FY22 actuals. Projected FY24 and FY25 will be determined once Service Level Agreements (SLAs) have been established.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>18,759,595</b>	<b>57.50</b>
Shift: Senior IT Specialist to TEBS General Fund from Cable Fund	172,951	1.00
Shift: Cable Positions to General Fund	0	2.00
Decrease Cost: NOC Contractor to FTE Conversion	(551,655)	0.00
Technical Adj: Mid-year reorganization position shifts and adjustments	(10,047,684)	(27.50)
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	740,117	0.00
<b>FY24 Approved</b>	<b>9,073,324</b>	<b>33.00</b>

## Office of the Chief Information Officer

The Office of the Chief Information Officer (OCIO) prioritizes the enterprise agenda for technology strategy. The OCIO focuses on strategic business outcomes which include alignment with the business goals of the organization, IT Strategy and Planning, the IT project portfolio, IT Project Management Office (PMO), IT performance measurement, IT organizational change management, One Face Forward initiative, IT methodologies and trend decisions, IT vendor management, finance, and budgeting. The OCIO remains focused on dealing with vendor relationships, and identifying and introducing new ways of doing business including the

emphasis on consultative services to departments. The OCIO is strategic in engaging with business executives and the political body. The OCIO defines policy development that protects and defines data security by working closely with the Chief Information Security Officer.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Number of IT help desk requests	69,732	84,584	87,122	89,735	92,427
Percent of customers satisfied with the IT help desk	98%	99%	98%	98%	98%
Percent of IT help desk requests resolved on the first call	97%	97%	90%	90%	90%
<b>FY24 Approved Changes</b>			<b>Expenditures</b>		<b>FTEs</b>
<b>FY23 Approved</b>			<b>12,095,096</b>		<b>51.00</b>
Technical Adj: Mid-year reorganization position shifts and adjustments			884,189		4.00
Shift: MIII to TEBS General Fund from Cable Fund			174,149		1.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.			397,106		0.00
<b>FY24 Approved</b>			<b>13,550,540</b>		<b>56.00</b>

## Public Safety Programs and Regional Interoperability

The newly created Office of Public Safety Programs and Regional Interoperability (OFPS) is responsible for the strategic planning and consultative design, implementation, operation, and maintenance of mission-critical county-wide and regionally integrated public safety systems and services. OFPS will assist in the identification and adoption of emerging public safety technologies. OFPS will look to leverage new and existing public safety programs within the National Capital Region (NCR).

Radio Communications Services (RCS) is responsible for (24-hour) operations and maintenance of the County's 800 MHZ radio and mobile communications systems and infrastructures that supports public safety and public service departments/agencies. RCS manages the newly created radio life-cycle replacement program.

The Public Safety Data System (PSDS) is responsible for (24-hour) operations and maintenance of the 9-1-1 Computer Aided Dispatch (CAD) system and processes working collaboratively with the Emergency Communications Center (ECC) senior management. PSDS manages the CAD system upgrade program and integration of the advance messaging and responder location program.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Percent of time public safety radio system is fully operational	98.90%	100.00%	100.00%	100.00%	100.00%
<b>FY24 Approved Changes</b>			<b>Expenditures</b>		<b>FTEs</b>
<b>FY23 Approved</b>			<b>0</b>		<b>0.00</b>
Technical Adj: Mid-year reorganization position shifts and adjustments			6,992,337		14.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.			(196,448)		0.00
<b>FY24 Approved</b>			<b>6,795,889</b>		<b>14.00</b>

## Strategic Partnerships

The Office of Strategic Partnerships (OSP) supports innovation by bridging the gap between County departmental business

partners and technology solution providers to accomplish quick and agile solutions that address longstanding technological or work challenges facing departments. The Chief Technology Officer oversees this office and manages business process reengineering and maintains a consulting relationship with all department partners. OSP directs the planning to ensure alignment of required goals to support enterprise business demands. OSP focuses on envisioning how departmental technology and business needs can be better supported to improve service to our customers. OSP establishes cloud governance, architecture, and best practices, and implements cloud solutions. This office pushes technology services from an administrative, back-office function to a strategic partner for departments in innovating service to residents.

OSP manages DevOps & Server Support, Employee Productivity Services, Enterprise Cloud Solutions, Enterprise Services, Infrastructure & Cloud Services, and Low Code Governance and Administration, which manages the deployment and governance of low code platforms to meet aggressive delivery timetables of applications and for faster iterative updates, while deploying to the customer or public end-users.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Average monthly Enterprise Service Bus data transfers <sup>1</sup>	256,873	251,824	260,000	265,000	270,000

<sup>1</sup> In FY22, although the number of interfaces increased to 550 from 500, the monthly average statistics decreased because several high frequency run jobs were retired.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>6,762,787</b>	<b>23.00</b>
Technical Adj: Mid-year reorganization position shifts and adjustments	906,612	5.00
Enhance: Multifactor Authentication/Customer Identify & Access Management	200,000	0.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	530,466	0.00
<b>FY24 Approved</b>	<b>8,399,865</b>	<b>28.00</b>

## BUDGET SUMMARY

	Actual FY22	Budget FY23	Estimate FY23	Approved FY24	%Chg Bud/App
<b>COUNTY GENERAL FUND</b>					
<b>EXPENDITURES</b>					
Salaries and Wages	16,589,417	19,064,962	17,218,911	19,738,197	3.5 %
Employee Benefits	4,163,291	4,455,668	4,006,850	4,700,726	5.5 %
<b>County General Fund Personnel Costs</b>	<b>20,752,708</b>	<b>23,520,630</b>	<b>21,225,761</b>	<b>24,438,923</b>	<b>3.9 %</b>
Operating Expenses	22,589,384	27,431,217	28,303,065	27,734,413	1.1 %
Capital Outlay	0	40,300	40,300	40,300	—
<b>County General Fund Expenditures</b>	<b>43,342,092</b>	<b>50,992,147</b>	<b>49,569,126</b>	<b>52,213,636</b>	<b>2.4 %</b>
<b>PERSONNEL</b>					
Full-Time	168	167	167	172	3.0 %
Part-Time	2	2	2	1	-50.0 %
FTEs	166.25	168.25	168.25	172.75	2.7 %
<b>REVENUES</b>					
Other Licenses/Permits	(20)	0	0	0	—

## BUDGET SUMMARY

	Actual FY22	Budget FY23	Estimate FY23	Approved FY24	%Chg Bud/App
<b>County General Fund Revenues</b>	<b>(20)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>—</b>
<b>GRANT FUND - MCG</b>					
<b>EXPENDITURES</b>					
Salaries and Wages	0	0	0	0	—
Employee Benefits	0	0	0	0	—
<b>Grant Fund - MCG Personnel Costs</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>—</b>
Operating Expenses	5,209,911	0	0	0	—
<b>Grant Fund - MCG Expenditures</b>	<b>5,209,911</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>—</b>
<b>PERSONNEL</b>					
Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
FTEs	0.00	0.00	0.00	0.00	—
<b>REVENUES</b>					
Federal Grants	805,544	0	0	0	—
Other Intergovernmental	4,009,755	0	0	0	—
<b>Grant Fund - MCG Revenues</b>	<b>4,815,299</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>—</b>

## DEPARTMENT TOTALS

<b>Total Expenditures</b>	<b>48,552,003</b>	<b>50,992,147</b>	<b>49,569,126</b>	<b>52,213,636</b>	<b>2.4 %</b>
<b>Total Full-Time Positions</b>	<b>168</b>	<b>167</b>	<b>167</b>	<b>172</b>	<b>3.0 %</b>
<b>Total Part-Time Positions</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>1</b>	<b>-50.0 %</b>
<b>Total FTEs</b>	<b>166.25</b>	<b>168.25</b>	<b>168.25</b>	<b>172.75</b>	<b>2.7 %</b>
<b>Total Revenues</b>	<b>4,815,279</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>—</b>

## FY24 APPROVED CHANGES

	Expenditures	FTEs
<b>COUNTY GENERAL FUND</b>		
<b>FY23 ORIGINAL APPROPRIATION</b>	<b>50,992,147</b>	<b>168.25</b>
<b><u>Changes (with service impacts)</u></b>		
Enhance: Multifactor Authentication/Customer Identify & Access Management [Strategic Partnerships]	200,000	0.00
Reduce: One-time Budget Adjustment to Reflect Higher Than Expected Vacant Positions	(1,412,061)	0.00
<b><u>Other Adjustments (with no service impacts)</u></b>		
Technical Adj: Mid-year reorganization position shifts and adjustments [Public Safety Programs and Regional Interoperability]	6,992,337	14.00
Technical Adj: Mid-year reorganization position shifts and adjustments [Digital Transformation]	1,264,544	5.00
Technical Adj: Mid-year reorganization position shifts and adjustments [Strategic Partnerships]	906,612	5.00
Technical Adj: Mid-year reorganization position shifts and adjustments [Office of the Chief Information Officer]	884,189	4.00

## FY24 APPROVED CHANGES

	Expenditures	FTEs
Increase Cost: FY24 Compensation Adjustment	874,355	0.00
Increase Cost: MCCATS3 Contract Increase	869,000	0.00
Increase Cost: Annualization of FY23 Compensation Increases	796,984	0.00
Increase Cost: Oracle Licenses Based on Updated County Usage [Digital Transformation]	610,354	0.00
Increase Cost: Annualization of FY23 Personnel Costs	313,635	0.00
Shift: MIII to TEBS General Fund from Cable Fund [Office of the Chief Information Officer]	174,149	1.00
Shift: Senior IT Specialist to TEBS General Fund from Cable Fund [Office of Broadband Programs and Infrastructure Modernization]	172,951	1.00
Increase Cost: Oracle Software Maintenance [Digital Transformation]	49,200	0.00
Increase Cost: Printing and Mail	2,483	0.00
Shift: Cable Positions to General Fund [Office of Broadband Programs and Infrastructure Modernization]	0	2.00
Decrease Cost: Retirement Adjustment	(1,718)	0.00
Decrease Cost: Elimination of One-Time Items Approved in FY23	(35,600)	0.00
Decrease Cost: Motor Pool Adjustment	(140,586)	0.00
Decrease Cost: Contract Support Service in ERP-Payroll, Compensation, and Business Intelligence [Digital Transformation]	(210,000)	0.00
Shift: Transfer One Contractual IT Support Resource to OMB [Digital Transformation]	(220,000)	0.00
Decrease Cost: Contract Support Services in ERP-Security [Digital Transformation]	(270,000)	0.00
Decrease Cost: NOC Contractor to FTE Conversion [Office of Broadband Programs and Infrastructure Modernization]	(551,655)	0.00
Technical Adj: Mid-year reorganization position shifts and adjustments [Office of Broadband Programs and Infrastructure Modernization]	(10,047,684)	(27.50)
<b>FY24 APPROVED</b>		<b>52,213,636 172.75</b>

## PROGRAM SUMMARY

Program Name	FY23 APPR Expenditures	FY23 APPR FTEs	FY24 APPR Expenditures	FY24 APPR FTEs
Digital Transformation	13,374,669	36.75	14,394,018	41.75
Office of Broadband Programs and Infrastructure Modernization	18,759,595	57.50	9,073,324	33.00
Office of the Chief Information Officer	12,095,096	51.00	13,550,540	56.00
Public Safety Programs and Regional Interoperability	0	0.00	6,795,889	14.00
Strategic Partnerships	6,762,787	23.00	8,399,865	28.00
<b>Total</b>	<b>50,992,147</b>	<b>168.25</b>	<b>52,213,636</b>	<b>172.75</b>

## CHARGES TO OTHER DEPARTMENTS

Charged Department	Charged Fund	FY23 Total\$	FY23 FTEs	FY24 Total\$	FY24 FTEs
<b>COUNTY GENERAL FUND</b>					
Human Resources	Employee Health Self Insurance	322,400	0.00	322,400	0.00



## CHARGES TO OTHER DEPARTMENTS

Charged Department	Charged Fund	FY23 Total\$	FY23 FTEs	FY24 Total\$	FY24 FTEs
Alcohol Beverage Services	Liquor	1,154,777	0.00	1,183,897	0.00
CIP	Capital Fund	228,658	1.00	237,203	1.00
NDA - Montgomery County Employee Retirement Plans	Retirement Fund (ERS)	0	0.00	46,080	0.00
NDA - Retiree Health Benefits Trust	Retirement Fund (ERS)	46,080	0.00	0	0.00
<b>Total</b>		<b>1,751,915</b>	<b>1.00</b>	<b>1,789,580</b>	<b>1.00</b>

## FUNDING PARAMETER ITEMS

CC APPROVED (\$000S)

Title	FY24	FY25	FY26	FY27	FY28	FY29
<b>COUNTY GENERAL FUND</b>						
<b>EXPENDITURES</b>						
<b>FY24 Approved</b>	<b>52,214</b>	<b>52,214</b>	<b>52,214</b>	<b>52,214</b>	<b>52,214</b>	<b>52,214</b>
No inflation or compensation change is included in outyear projections.						
<b>Elimination of One-Time Items Approved in FY24</b>	<b>0</b>	<b>(150)</b>	<b>(150)</b>	<b>(150)</b>	<b>(150)</b>	<b>(150)</b>
Item recommended for one-time funding in FY24 (MFA replacement), will be eliminated from the base in the outyears.						
<b>Restore One-Time Lapse Increase</b>	<b>0</b>	<b>1,430</b>	<b>1,430</b>	<b>1,430</b>	<b>1,430</b>	<b>1,430</b>
<b>Labor Contracts</b>	<b>0</b>	<b>468</b>	<b>468</b>	<b>468</b>	<b>468</b>	<b>468</b>
These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items.						
<b>Subtotal Expenditures</b>	<b>52,214</b>	<b>53,962</b>	<b>53,962</b>	<b>53,962</b>	<b>53,962</b>	<b>53,962</b>



---

THIS PAGE INTENTIONALLY LEFT BLANK



# Urban Districts

## APPROVED FY24 BUDGET

\$11,547,185

## FULL TIME EQUIVALENTS

60.70



FARIBA KASSIRI, DEPUTY CHIEF ADMINISTRATIVE OFFICER

## MISSION STATEMENT

Urban Districts support and enhance the County's unincorporated downtowns (Bethesda, Silver Spring, and Wheaton) as prosperous, livable urban centers by maintaining streetscape and its investments; providing additional public amenities such as plantings, seating, shelters, and works of art; promoting the commercial and residential interests of these areas; and programming cultural and community activities.

## BUDGET OVERVIEW

The total approved FY24 Operating Budget for the Urban Districts is \$11,547,185, an increase of \$1,152,573 or 11.09 percent from the FY23 Approved Budget of \$10,394,612. Personnel Costs comprise 43.55 percent of the budget for 62 full-time position(s) and one part-time position(s), and a total of 60.70 FTEs. Total FTEs may include seasonal or temporary positions and may also reflect workforce charged to or from other departments or funds. Operating Expenses account for the remaining 56.45 percent of the FY24 budget.

## COUNTY PRIORITY OUTCOMES

While this program area supports all seven of the County Executive's Priority Outcomes, the following are emphasized:

- ❖ **Thriving Youth and Families**
- ❖ **A Growing Economy**
- ❖ **A Greener County**
- ❖ **Safe Neighborhoods**
- ❖ **Effective, Sustainable Government**

## INITIATIVES

- ★ The Bethesda Urban District is the first area in Montgomery County to provide street level recycling education signs. Bethesda Green designed the signs in collaboration with the Bethesda Urban Partnership (BUP) and the Montgomery County Department of Environmental Protection. Four signs will be installed at recycling bins in high traffic areas.

- 
- ★ The Bethesda Urban District, at the request of constituents, re-introduced a Veterans Day celebration at Veterans Park in partnership with the Daughters of the American Revolution and the Bethesda Urban Partnership.
  - ★ The Silver Spring Urban District worked closely with contractors to enhance tree beds southbound on Georgia Ave using feature beds for each block. Working with local ecologists and contractors, the District has developed a Spring 2023 planting that further enhances these planting areas using native plants that should improve the local ecosystem for native wildlife and insects. The effort is also intended to aid in the management and reduction of pest and invasive species.
  - ★ The Silver Spring Urban District transformed Ellsworth Place into a community gathering spot that featured Silver Spring's breweries. The initiative created a welcoming environment for families, local businesses, and visitors to mix and mingle while enjoying and bolstering the flagship live concert on Veterans Plaza.
  - ★ The Silver Spring Urban District reinitiated its Safe Escort program as a service to the community. This service, and several specialized trainings for District staff on de-escalation, affords the Safe Team of the Urban District the opportunity to serve as a vital resource and to assuage local concerns around safety and crime.
  - ★ The Wheaton Urban District worked to repair 250 square feet of curb and gutter, 2,400 square feet of sidewalk, and made repairs to the Marian Fryer Stage. Sidewalk improvements will continue into 2023 to promote greater pedestrian accessibility within the Wheaton Urban District.
  - ★ The Wheaton Urban District hosted eleven (11) events to promote local businesses through art and entertainment. FY2023 Summer Concerts Series will also feature the specially curated concerts by Chuck Levin in honor of the music store's 65<sup>th</sup> anniversary.

## INNOVATIONS AND PRODUCTIVITY IMPROVEMENTS

---

- ★ The Bethesda Urban District re-designed the Woodmont Streeterly as a shared space for bike lanes, vehicular traffic, and public activity. The re-design solves multiple problems by using input from local residents and businesses to improve the use of space around community goals
- ★ In an effort to reduce paper waste and increase staff productivity, the Silver Spring Urban District implemented a tablet-based technology service to track and enter the information exchanged for lockout and jumpstart services. The technology also allows staff the ability to handle, process, and create 311 calls for service in-real time.
- ★ The Wheaton Urban District successfully implemented a one to one recycling receptacle ratio to improve recycling rates in Wheaton.
- ★ The Wheaton Urban District converted fifty (50) percent of fleet vehicles from gas-powered to fully electric and will complete transition from gas-powered equipment to electric-powered equipment in FY24.
- ★ The Wheaton Urban District partnered with One Montgomery Green in support of the Wheaton Sustainability Innovation Zone to build and maintain sustainable innovation ecosystems for climate and energy technologies.

## PROGRAM CONTACTS

---

Contact Yvette Torres of the Urban Districts at 240.777.8044 or Seamus McNamara of the Office of Management and Budget at 240.777.2755 for more information regarding this department's operating budget.

## PROGRAM PERFORMANCE MEASURES

---

Performance measures for this department are included below (where applicable), with multi-program measures displayed at the front

of this section and program-specific measures shown with the relevant program. The FY23 estimates reflect funding based on the FY23 Approved Budget. The FY24 and FY25 figures are performance targets based on the FY24 Approved Budget and funding for comparable service levels in FY25.

## PROGRAM DESCRIPTIONS

### ☀ Administration

This program provides staff support for contract administration, the Urban District Advisory Committees, and for the administration of Urban District corporations. This program also provides for budget preparation and monitoring, payment authorization, records maintenance, and the Bethesda Circulator contract.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>1,943,958</b>	<b>8.00</b>
Add: Friendship Heights Urban District	617,518	0.00
Enhance: Bethesda Urban Partnership Contract Adjustment	127,435	0.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	(63,822)	(2.00)
<b>FY24 Approved</b>	<b>2,625,089</b>	<b>6.00</b>

### ☀ Enhanced Security and Ambassadorship

This program promotes clean, safe, and welcoming Urban Districts through uniformed aides. The program provides visual deterrents and/or trained observer documentation for theft, vandalism, and violations in the Silver Spring and Wheaton Urban Districts. Aides also act as ambassadors by providing information, directions, first aid and CPR, and roadside assistance to residents, visitors, and the business.

The goal of the program is to provide an enhanced physical presence and reduce the likelihood of crime. The Safe Team serves as an uniformed visual presence that promotes a safer environment and supports residents and visitors.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>1,394,735</b>	<b>14.00</b>
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	644,957	5.50
<b>FY24 Approved</b>	<b>2,039,692</b>	<b>19.50</b>

### ☀ Promotion of Community and Business Activities

This program enhances the quality of life in the Urban Districts and surrounding communities; fosters a strong, vibrant business climate within each Urban District; and creates a positive image and a sense of identity for the Districts. These goals are accomplished through sponsorship of community events that may include festivals, concerts, and parades; the installation of seasonal banners, unique signs, holiday decorations, and other amenities to give each District a sense of place; and the development and distribution of newsletters, brochures, and other promotional material highlighting the Districts. Each Urban District develops its programs with the active participation of its advisory committee or Urban District Corporation.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>4,675,866</b>	<b>38.70</b>
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	(212,496)	(3.50)
<b>FY24 Approved</b>	<b>4,463,370</b>	<b>35.20</b>

## Streetscape Maintenance

This program provides maintenance of, and improvement to, the streetscape amenities within each Urban District. Various service levels include litter collection, sidewalk maintenance, trash receptacle service at least three times a week, mowing and snow removal as needed, lighting maintenance, maintenance of planted/landscaped areas, and street sweeping.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>2,380,053</b>	<b>0.00</b>
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	38,981	0.00
<b>FY24 Approved</b>	<b>2,419,034</b>	<b>0.00</b>

## BUDGET SUMMARY

	Actual FY22	Budget FY23	Estimate FY23	Approved FY24	%Chg Bud/App
<b>URBAN DISTRICT - BETHESDA</b>					
<b>EXPENDITURES</b>					
Salaries and Wages	72,045	84,673	73,456	93,047	9.9 %
Employee Benefits	19,906	27,110	22,840	29,631	9.3 %
<b>Urban District - Bethesda Personnel Costs</b>	<b>91,951</b>	<b>111,783</b>	<b>96,296</b>	<b>122,678</b>	<b>9.7 %</b>
Operating Expenses	3,126,319	3,304,832	3,277,902	3,456,822	4.6 %
<b>Urban District - Bethesda Expenditures</b>	<b>3,218,270</b>	<b>3,416,615</b>	<b>3,374,198</b>	<b>3,579,500</b>	<b>4.8 %</b>
<b>PERSONNEL</b>					
Full-Time	1	1	1	1	—
Part-Time	0	0	0	0	—
FTEs	1.00	1.00	1.00	1.00	—
<b>REVENUES</b>					
Property Tax	735,784	813,096	816,079	836,546	2.9 %
Optional Method Development	234,133	183,975	183,975	183,975	—
<b>Urban District - Bethesda Revenues</b>	<b>969,917</b>	<b>997,071</b>	<b>1,000,054</b>	<b>1,020,521</b>	<b>2.4 %</b>

## URBAN DISTRICT - SILVER SPRING

<b>EXPENDITURES</b>					
Salaries and Wages	1,825,992	2,016,981	1,914,966	2,205,270	9.3 %
Employee Benefits	614,946	750,552	637,686	786,280	4.8 %
<b>Urban District - Silver Spring Personnel Costs</b>	<b>2,440,938</b>	<b>2,767,533</b>	<b>2,552,652</b>	<b>2,991,550</b>	<b>8.1 %</b>
Operating Expenses	1,297,844	1,148,032	1,348,032	1,271,735	10.8 %

## BUDGET SUMMARY

	Actual FY22	Budget FY23	Estimate FY23	Approved FY24	%Chg Bud/App
<b>Urban District - Silver Spring Expenditures</b>	<b>3,738,782</b>	<b>3,915,565</b>	<b>3,900,684</b>	<b>4,263,285</b>	<b>8.9 %</b>
PERSONNEL					
Full-Time	38	38	38	38	—
Part-Time	0	0	0	0	—
FTEs	35.00	35.00	35.00	35.00	—
REVENUES					
Property Tax	944,293	1,058,586	1,022,997	1,049,134	-0.9 %
Optional Method Development	179,061	120,000	120,000	120,000	—
Facility Rental Fees	(750)	0	0	0	—
<b>Urban District - Silver Spring Revenues</b>	<b>1,122,604</b>	<b>1,178,586</b>	<b>1,142,997</b>	<b>1,169,134</b>	<b>-0.8 %</b>

### URBAN DISTRICT - WHEATON

#### EXPENDITURES

Salaries and Wages	1,290,288	1,384,792	1,330,014	1,408,224	1.7 %
Employee Benefits	475,818	503,819	473,143	506,523	0.5 %
<b>Urban District - Wheaton Personnel Costs</b>	<b>1,766,106</b>	<b>1,888,611</b>	<b>1,803,157</b>	<b>1,914,747</b>	<b>1.4 %</b>
Operating Expenses	1,069,268	1,173,821	1,227,155	1,172,135	-0.1 %
<b>Urban District - Wheaton Expenditures</b>	<b>2,835,374</b>	<b>3,062,432</b>	<b>3,030,312</b>	<b>3,086,882</b>	<b>0.8 %</b>

#### PERSONNEL

Full-Time	22	22	22	23	4.6 %
Part-Time	1	1	1	1	—
FTEs	22.70	24.70	24.70	24.70	—

#### REVENUES

Property Tax	236,556	293,914	264,315	270,858	-7.8 %
<b>Urban District - Wheaton Revenues</b>	<b>236,556</b>	<b>293,914</b>	<b>264,315</b>	<b>270,858</b>	<b>-7.8 %</b>

### FRIENDSHIP HEIGHTS URBAN DISTRICT

#### EXPENDITURES

Salaries and Wages	0	0	0	0	—
Employee Benefits	0	0	0	0	—
<b>Friendship Heights Urban District Personnel Costs</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>—</b>
Operating Expenses	0	0	0	617,518	—
<b>Friendship Heights Urban District Expenditures</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>617,518</b>	<b>—</b>

#### PERSONNEL

Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
FTEs	0.00	0.00	0.00	0.00	—

#### REVENUES

Commercial District Charge	0	0	0	617,518	%
----------------------------	---	---	---	---------	---

## BUDGET SUMMARY

	Actual FY22	Budget FY23	Estimate FY23	Approved FY24	%Chg Bud/App
<b>Friendship Heights Urban District Revenues</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>617,518</b>	<b>—</b>
<b>DEPARTMENT TOTALS</b>					
<b>Total Expenditures</b>	<b>9,792,426</b>	<b>10,394,612</b>	<b>10,305,194</b>	<b>11,547,185</b>	<b>11.1 %</b>
<b>Total Full-Time Positions</b>	<b>61</b>	<b>61</b>	<b>61</b>	<b>62</b>	<b>1.6 %</b>
<b>Total Part-Time Positions</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>—</b>
<b>Total FTEs</b>	<b>58.70</b>	<b>60.70</b>	<b>60.70</b>	<b>60.70</b>	<b>—</b>
<b>Total Revenues</b>	<b>2,329,077</b>	<b>2,469,571</b>	<b>2,407,366</b>	<b>3,078,031</b>	<b>24.6 %</b>

## FY24 APPROVED CHANGES

	Expenditures	FTEs
<b>URBAN DISTRICT - BETHESDA</b>		
<b>FY23 ORIGINAL APPROPRIATION</b>	<b>3,416,615</b>	<b>1.00</b>
<b><u>Changes (with service impacts)</u></b>		
Enhance: Bethesda Urban Partnership Contract Adjustment [Administration]	127,435	0.00
<b><u>Other Adjustments (with no service impacts)</u></b>		
Increase Cost: Risk Management Adjustment	23,406	0.00
Increase Cost: FY24 Compensation Adjustment	6,000	0.00
Increase Cost: Annualization of FY23 Compensation Increases	5,117	0.00
Increase Cost: Printing and Mail	1,149	0.00
Decrease Cost: Annualization of FY23 Personnel Costs	(222)	0.00
<b>FY24 APPROVED</b>	<b>3,579,500</b>	<b>1.00</b>
<b>URBAN DISTRICT - SILVER SPRING</b>		
<b>FY23 ORIGINAL APPROPRIATION</b>	<b>3,915,565</b>	<b>35.00</b>
<b><u>Changes (with service impacts)</u></b>		
Reduce: Increase FY24 lapse based on vacancies	(15,603)	0.00
<b><u>Other Adjustments (with no service impacts)</u></b>		
Increase Cost: Annualization of FY23 Compensation Increases	200,743	0.00
Increase Cost: FY24 Compensation Adjustment	109,013	0.00
Increase Cost: Motor Pool Adjustment	100,137	0.00
Increase Cost: Annualization of FY23 Personnel Costs	98,680	0.00
Increase Cost: Risk Management Adjustment	23,566	0.00
Decrease Cost: Retirement Adjustment	(4,476)	0.00
Re-align: One-time Budget Adjustment to Reflect Higher Than Expected Vacant Positions	(164,340)	0.00
<b>FY24 APPROVED</b>	<b>4,263,285</b>	<b>35.00</b>

## FY24 APPROVED CHANGES

	Expenditures	FTEs
<b>URBAN DISTRICT - WHEATON</b>		
<b>FY23 ORIGINAL APPROPRIATION</b>	<b>3,062,432</b>	<b>24.70</b>
<b><u>Changes (with service impacts)</u></b>		
Reduce: Increase FY24 lapse based on vacancies	(15,603)	0.00
<b><u>Other Adjustments (with no service impacts)</u></b>		
Increase Cost: Annualization of FY23 Compensation Increases	124,114	0.00
Increase Cost: FY24 Compensation Adjustment	87,638	0.00
Increase Cost: Risk Management Adjustment	29,707	0.00
Decrease Cost: Retirement Adjustment	(2,104)	0.00
Decrease Cost: Annualization of FY23 Personnel Costs	(3,569)	0.00
Decrease Cost: Motor Pool Adjustment	(31,393)	0.00
Re-align: One-time Budget Adjustment to Reflect Higher Than Expected Vacant Positions	(164,340)	0.00
<b>FY24 APPROVED</b>	<b>3,086,882</b>	<b>24.70</b>
<b>FRIENDSHIP HEIGHTS URBAN DISTRICT</b>		
<b><u>Changes (with service impacts)</u></b>		
Add: Friendship Heights Urban District [Administration]	617,518	0.00
<b>FY24 APPROVED</b>	<b>617,518</b>	<b>0.00</b>

## PROGRAM SUMMARY

Program Name	FY23 APPR Expenditures	FY23 APPR FTEs	FY24 APPR Expenditures	FY24 APPR FTEs
Administration	1,943,958	8.00	2,625,089	6.00
Enhanced Security and Ambassadorship	1,394,735	14.00	2,039,692	19.50
Promotion of Community and Business Activities	4,675,866	38.70	4,463,370	35.20
Streetscape Maintenance	2,380,053	0.00	2,419,034	0.00
<b>Total</b>	<b>10,394,612</b>	<b>60.70</b>	<b>11,547,185</b>	<b>60.70</b>

## CHARGES TO OTHER DEPARTMENTS

Charged Department	Charged Fund	FY23 Total\$	FY23 FTEs	FY24 Total\$	FY24 FTEs
<b>URBAN DISTRICT - SILVER SPRING</b>					
Parking District Services	Silver Spring Parking	165,230	3.00	165,230	3.00

## FUNDING PARAMETER ITEMS



Title	FY24	FY25	FY26	FY27	FY28	FY29
<b>URBAN DISTRICT - BETHESDA</b>						
<b>EXPENDITURES</b>						
<b>FY24 Approved</b>	<b>3,580</b>	<b>3,580</b>	<b>3,580</b>	<b>3,580</b>	<b>3,580</b>	<b>3,580</b>
No inflation or compensation change is included in outyear projections.						
<b>Labor Contracts</b>	<b>0</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>
These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items.						
<b>Subtotal Expenditures</b>	<b>3,580</b>	<b>3,582</b>	<b>3,582</b>	<b>3,582</b>	<b>3,582</b>	<b>3,582</b>
<b>URBAN DISTRICT - SILVER SPRING</b>						
<b>EXPENDITURES</b>						
<b>FY24 Approved</b>	<b>4,263</b>	<b>4,263</b>	<b>4,263</b>	<b>4,263</b>	<b>4,263</b>	<b>4,263</b>
No inflation or compensation change is included in outyear projections.						
<b>Restore One-Time Lapse Increase</b>	<b>0</b>	<b>180</b>	<b>180</b>	<b>180</b>	<b>180</b>	<b>180</b>
<b>Labor Contracts</b>	<b>0</b>	<b>98</b>	<b>98</b>	<b>98</b>	<b>98</b>	<b>98</b>
These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items.						
<b>Subtotal Expenditures</b>	<b>4,263</b>	<b>4,541</b>	<b>4,541</b>	<b>4,541</b>	<b>4,541</b>	<b>4,541</b>
<b>URBAN DISTRICT - WHEATON</b>						
<b>EXPENDITURES</b>						
<b>FY24 Approved</b>	<b>3,087</b>	<b>3,087</b>	<b>3,087</b>	<b>3,087</b>	<b>3,087</b>	<b>3,087</b>
No inflation or compensation change is included in outyear projections.						
<b>Restore One-Time Lapse Increase</b>	<b>0</b>	<b>180</b>	<b>180</b>	<b>180</b>	<b>180</b>	<b>180</b>
<b>Labor Contracts</b>	<b>0</b>	<b>72</b>	<b>72</b>	<b>72</b>	<b>72</b>	<b>72</b>
These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items.						
<b>Subtotal Expenditures</b>	<b>3,087</b>	<b>3,339</b>	<b>3,339</b>	<b>3,339</b>	<b>3,339</b>	<b>3,339</b>



# Animal Services

## APPROVED FY24 BUDGET

\$9,397,446

## FULL TIME EQUIVALENTS

77.00

 THOMAS J. KOENIG, DIRECTOR

## MISSION STATEMENT

The mission of the Montgomery County Office of Animal Services (OAS) is to serve and protect the animals and residents in our community with a high level of competency and compassion. The OAS strengthens the human-animal bond through education, humane law enforcement, and the promotion of responsible guardianship.

## BUDGET OVERVIEW




The total approved FY24 Operating Budget for the Office of Animal Services is \$9,397,446, an increase of \$683,249 or 7.84 percent from the FY23 Approved Budget of \$8,714,197. Personnel Costs comprise 81.91 percent of the budget for 76 full-time position(s) and no part-time position(s), and a total of 77.00 FTEs. Total FTEs may include seasonal or temporary positions and may also reflect workforce charged to or from other departments or funds. Operating Expenses account for the remaining 18.09 percent of the FY24 budget.

## COUNTY PRIORITY OUTCOMES


While this program area supports all seven of the County Executive's Priority Outcomes, the following is emphasized:

### Safe Neighborhoods

## INITIATIVES

-  Provide administrative support for the newly formed Animal Service Advisory Committee ensuring committee meetings and sub-committee working groups are supported in their preparations and fact-gathering efforts.
-  Create new foster program opportunities including short-term foster programs for dogs, establishing a foster-to-adopt program, and developing a "finders" as fosters program.
-  Create opportunities for positive community interactions through expanded participation in community and school events, and visiting dog parks and veterinary offices.

## INNOVATIONS AND PRODUCTIVITY IMPROVEMENTS

-  Continue to reduce barriers to adoption and create additional pathways for under-served areas in the County, reducing an animals' length of stay at the shelter facility. This includes adoption events throughout the year that dramatically increase the

number of animals adopted.

- ☀ Restart the Volunteer and Staff Alliance Council (VaSAC) and Quarterly Volunteer forums to enhance the volunteer experience and increase participation within the Department.
- ☀ Implement tools for identifying barriers and bottlenecks that increase animal length of stay in the shelter. Efforts include finding foster opportunities for animals subject to enforcement activities and for those housed at the shelter under the "Safekeep" program.
- ☀ Implement new processes for pet licensing compliance and enforcement that improve both the sale of new and renewal of pet licenses by current pet owners.

## PROGRAM CONTACTS

Contact Bonnie White of the Office of Animal Services at 240.773.5641 or Derrick Harrigan of the Office of Management and Budget at 240.777.2759 for more information regarding this department's operating budget.

## PROGRAM PERFORMANCE MEASURES

Performance measures for this department are included below (where applicable), with multi-program measures displayed at the front of this section and program-specific measures shown with the relevant program. The FY23 estimates reflect funding based on the FY23 Approved Budget. The FY24 and FY25 figures are performance targets based on the FY24 Approved Budget and funding for comparable service levels in FY25.

## PROGRAM DESCRIPTIONS

### ☀ Animal Shelter

The Animal Shelter program maintains and operates the only open-admission shelter in Montgomery County, and provides a high standard of care for lost, abandoned, abused, and unwanted animals, as well as the County's wildlife. Dogs and cats make up the largest populations at the shelter, but many other animals also come through the shelter doors. Rabbits, guinea pigs, and mice are the most common, though it is not unusual to find turtles, lizards, and birds. The Animal Shelter offers a variety of programs and customer services to support the animals housed at the shelter and the community including the Adoptions Program, Volunteer Program, Foster and Rescue Programs, Community Outreach Program, and the Pet Licensing Program. The shelter communicates to the public through a dedicated website and various social media outlets used to advertise and promote the Department's services and promote animals available for adoption. The shelter also conducts tours, participates in promotional events, and provides outreach to student groups and housing/community organizations about responsible pet ownership and animal laws and regulations.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Number of animals vaccinated at Rabies Clinics	988	1,577	1,600	1,600	1,600
Average Daily Population for the Fiscal Year	239	273	270	270	270
Percent of animals that exit the facility alive (live release rate)	92.0%	91.2%	91.0%	91.0%	91.0%
Total number of unique volunteers	50	350	350	400	400
Total number of unique Foster Care volunteers	184	177	200	220	220

<b>FY24 Approved Changes</b>	<b>Expenditures</b>	<b>FTEs</b>
<b>FY23 Approved</b>	<b>2,760,009</b>	<b>28.00</b>
Re-align: Shift Positions from the Director's Office to Shelter Services	924,208	10.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	315,070	0.00
<b>FY24 Approved</b>	<b>3,999,287</b>	<b>38.00</b>

## Director's Office

The Director's Office provides central services in areas of budget, procurement, automated systems management, general office management, and public information. In addition, staff coordinates efforts and initiatives with other departments and agencies.

<b>Program Performance Measures</b>	<b>Actual FY21</b>	<b>Actual FY22</b>	<b>Estimated FY23</b>	<b>Target FY24</b>	<b>Target FY25</b>
Number of pet licenses issued	14,515	18,045	18,045	18,500	18,500
Pet license revenue	\$283,533	\$394,665	\$380,000	\$400,000	\$400,000
Percent of dogs and cats in the County that are licensed	10.4%	10.1%	10.5%	11.0%	11.0%

<b>FY24 Approved Changes</b>	<b>Expenditures</b>	<b>FTEs</b>
<b>FY23 Approved</b>	<b>2,673,083</b>	<b>20.00</b>
Increase Cost: Three Percent Inflationary Adjustment to Non-Profit Service Provider Contracts	3,051	0.00
Re-align: One-time Budget Adjustment to Reflect Higher Than Expected Vacant Positions	(78,513)	0.00
Re-align: Shift Positions from the Director's Office to Field Services	(262,180)	(3.00)
Re-align: Shift Positions from the Director's Office to Shelter Services	(924,208)	(10.00)
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	35,569	(1.00)
<b>FY24 Approved</b>	<b>1,446,802</b>	<b>6.00</b>

## Field Services

Field Services is responsible for enforcing State and County animal laws and regulations to include investigating citizen complaints and responding to animal emergencies 24 hours-a-day, 7-days-a-week. In addition to enforcement efforts, Animal Services Officers distribute humane education informational brochures and materials on a variety of topics to include animal ownership requirements, reporting suspected violations, pet licensing and rabies vaccinations, wildlife mitigation, appropriate housing and restraint techniques, and livestock and poultry care standards. The Animal Services Dispatch/Call-Taking Operation is responsible for answering and dispatching animal related calls and complaints from citizens, identifying problems, and making appropriate referrals. This operation provides citizens with information regarding State and County laws and regulations, Department policies and procedures, and presents basic information regarding animal care and welfare for both domestic animals and wildlife. The operation is also responsible for administering the rabies prevention program.

<b>Program Performance Measures</b>	<b>Actual FY21</b>	<b>Actual FY22</b>	<b>Estimated FY23</b>	<b>Target FY24</b>	<b>Target FY25</b>
Total number of calls received by the Animal Services Call Center	18,515	17,781	18,000	18,000	18,000
Percent of Communications Center calls dispatched	65%	60%	60%	60%	60%
Resource Responses: percent of calls resolved without the physical dispatch of an Animal Services Officer	35%	40%	40%	40%	40%
Number of investigations into alleged cruelty, abuse, neglect, or abandonment	686	674	650	650	650

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>2,313,085</b>	<b>23.00</b>
Re-align: Shift Positions from the Director's Office to Field Services	262,180	3.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	240,089	0.00
<b>FY24 Approved</b>	<b>2,815,354</b>	<b>26.00</b>

## Veterinary Services

Veterinary Services provides medical care and support to shelter animals, particularly animals that are sick and/or injured. Shelter animals are vaccinated, provided with flea treatment and de-wormer, and are tested for highly contagious diseases, as needed.

Veterinary Services performs spay/neuter surgeries on intact animals in the shelter's surgical suite prior to adoption, and works closely with other veterinary clinics and hospitals in the County with specialized treatments and surgeries beyond the scope of services provided by the shelter's highly professional veterinary staff. Veterinary staff also assist on Animal Services investigations involving inadequate care, abuse or cruelty, and neglect by performing medical exams, treatment, necropsies, and testifying, as needed.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Number of surgeries	1,320	1,736	1,500	1,500	1,350
Percent of surgeries performed that were a spay or neuter	93.2%	92.9%	92.0%	92.0%	92.0%
Amount of vaccines and other preventative care administered	11,647	9,337	11,000	11,000	11,000

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>968,020</b>	<b>6.00</b>
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	167,983	1.00
<b>FY24 Approved</b>	<b>1,136,003</b>	<b>7.00</b>

## BUDGET SUMMARY

	Actual FY22	Budget FY23	Estimate FY23	Approved FY24	%Chg Bud/App
<b>COUNTY GENERAL FUND</b>					
<b>EXPENDITURES</b>					
Salaries and Wages	4,765,038	5,343,030	5,345,107	5,839,720	9.3 %
Employee Benefits	1,541,597	1,708,937	1,712,461	1,857,637	8.7 %
<b>County General Fund Personnel Costs</b>	<b>6,306,635</b>	<b>7,051,967</b>	<b>7,057,568</b>	<b>7,697,357</b>	<b>9.2 %</b>
Operating Expenses	1,418,441	1,662,230	1,699,064	1,700,089	2.3 %
<b>County General Fund Expenditures</b>	<b>7,725,076</b>	<b>8,714,197</b>	<b>8,756,632</b>	<b>9,397,446</b>	<b>7.8 %</b>
<b>PERSONNEL</b>					
Full-Time	74	76	76	76	—
Part-Time	0	0	0	0	—
FTEs	75.00	77.00	77.00	77.00	—
<b>REVENUES</b>					

## BUDGET SUMMARY

	Actual FY22	Budget FY23	Estimate FY23	Approved FY24	%Chg Bud/App
Other Licenses/Permits	7,023	6,300	6,300	6,300	—
Pet Licenses	394,665	325,000	325,000	400,000	23.1 %
Other Charges/Fees	224,395	69,240	69,240	38,700	-44.1 %
Other Fines/Forfeitures	26,195	65,000	65,000	30,000	-53.8 %
Parking Fees	(7)	0	0	0	—
Miscellaneous Revenues	1,222	0	0	0	—
<b>County General Fund Revenues</b>	<b>653,493</b>	<b>465,540</b>	<b>465,540</b>	<b>475,000</b>	<b>2.0 %</b>

## FY24 APPROVED CHANGES

	Expenditures	FTEs
<b>COUNTY GENERAL FUND</b>		
<b>FY23 ORIGINAL APPROPRIATION</b>	<b>8,714,197</b>	<b>77.00</b>
<b><u>Other Adjustments (with no service impacts)</u></b>		
Re-align: Shift Positions from the Director's Office to Shelter Services [Animal Shelter]	924,208	10.00
Increase Cost: Annualization of FY23 Compensation Increases	441,570	0.00
Increase Cost: FY24 Compensation Adjustment	292,086	0.00
Re-align: Shift Positions from the Director's Office to Field Services [Field Services]	262,180	3.00
Increase Cost: Annualization of FY23 Lapsed Positions	52,689	0.00
Increase Cost: Annualization of FY23 Operating Expenses	26,041	0.00
Increase Cost: Motor Pool Adjustment	6,008	0.00
Increase Cost: Three Percent Inflationary Adjustment to Non-Profit Service Provider Contracts [Director's Office]	3,051	0.00
Increase Cost: Printing and Mail	2,759	0.00
Decrease Cost: Retirement Adjustment	(20,038)	0.00
Decrease Cost: Annualization of FY23 Personnel Costs	(42,404)	0.00
Re-align: One-time Budget Adjustment to Reflect Higher Than Expected Vacant Positions [Director's Office]	(78,513)	0.00
Re-align: Shift Positions from the Director's Office to Field Services [Director's Office]	(262,180)	(3.00)
Re-align: Shift Positions from the Director's Office to Shelter Services [Director's Office]	(924,208)	(10.00)
<b>FY24 APPROVED</b>	<b>9,397,446</b>	<b>77.00</b>

## PROGRAM SUMMARY

Program Name	FY23 APPR Expenditures	FY23 APPR FTEs	FY24 APPR Expenditures	FY24 APPR FTEs
Animal Shelter	2,760,009	28.00	3,999,287	38.00
Director's Office	2,673,083	20.00	1,446,802	6.00
Field Services	2,313,085	23.00	2,815,354	26.00
Veterinary Services	968,020	6.00	1,136,003	7.00

## PROGRAM SUMMARY

Program Name	FY23 APPR Expenditures	FY23 APPR FTEs	FY24 APPR Expenditures	FY24 APPR FTEs
<b>Total</b>	<b>8,714,197</b>	<b>77.00</b>	<b>9,397,446</b>	<b>77.00</b>

## CHARGES TO OTHER DEPARTMENTS

Charged Department	Charged Fund	FY23 Total\$	FY23 FTEs	FY24 Total\$	FY24 FTEs
<b>COUNTY GENERAL FUND</b>					
Administration and Support	General Fund	0	0.00	111,725	1.00

## FUNDING PARAMETER ITEMS

CC APPROVED (\$000S)

Title	FY24	FY25	FY26	FY27	FY28	FY29
<b>COUNTY GENERAL FUND</b>						
<b>EXPENDITURES</b>						
<b>FY24 Approved</b>	<b>9,397</b>	<b>9,397</b>	<b>9,397</b>	<b>9,397</b>	<b>9,397</b>	<b>9,397</b>
No inflation or compensation change is included in outyear projections.						
<b>Restore One-Time Lapse Increase</b>	<b>0</b>	<b>79</b>	<b>79</b>	<b>79</b>	<b>79</b>	<b>79</b>
Restoration of one-time lapse adjustment in the budget development year.						
<b>Labor Contracts</b>	<b>0</b>	<b>172</b>	<b>172</b>	<b>172</b>	<b>172</b>	<b>172</b>
These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items.						
<b>Subtotal Expenditures</b>	<b>9,397</b>	<b>9,648</b>	<b>9,648</b>	<b>9,648</b>	<b>9,648</b>	<b>9,648</b>



# Consumer Protection

## APPROVED FY24 BUDGET

\$2,566,794

## FULL TIME EQUIVALENTS

18.00

 ERIC FRIEDMAN, DIRECTOR

## MISSION STATEMENT




The mission of the Office of Consumer Protection (OCP) is to enforce consumer protection laws prohibiting unfair and deceptive business acts or practices to ensure a fair marketplace for consumers and businesses. Activities include complaint resolution, business registration, law enforcement, education, legislation, advocacy, and outreach to vulnerable consumers.

## BUDGET OVERVIEW


The total approved FY24 Operating Budget for the Office of Consumer Protection is \$2,566,794, an increase of \$89,351 or 3.61 percent from the FY23 Approved Budget of \$2,477,443. Personnel Costs comprise 94.90 percent of the budget for 19 full-time position(s) and no part-time position(s), and a total of 18.00 FTEs. Total FTEs may include seasonal or temporary positions and may also reflect workforce charged to or from other departments or funds. Operating Expenses account for the remaining 5.10 percent of the FY24 budget.

## COUNTY PRIORITY OUTCOMES

While this program area supports all seven of the County Executive's Priority Outcomes, the following are emphasized:

-  **Thriving Youth and Families**
-  **A Growing Economy**
-  **Effective, Sustainable Government**

## INITIATIVES

-  Enhance business education and outreach services in the Business Education and Registration Unit to perform business education presentations and provide subject matter expertise to help businesses follow consumer protection laws.

## PROGRAM CONTACTS

Contact K. Samuel Buo of the Office of Consumer Protection at 240.777.3760 or Eva Acevedo of the Office of Management and Budget at 240.777.2763 for more information regarding this department's operating budget.



## PROGRAM PERFORMANCE MEASURES

Performance measures for this department are included below (where applicable). The FY23 estimates reflect funding based on the FY23 Approved Budget. The FY24 and FY25 figures are performance targets based on the FY24 Approved Budget and funding for comparable service levels in FY25.

Measure	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
<b>Program Measures</b>					
Number of business registrations received <sup>1</sup>	707	707	750	805	825
Number of complaint cases received	1,040	1,047	1,050	1,065	1,100
Percent of consumer protection cases closed that are resolved by OCP	63.4%	59.1%	60.0%	62.0%	65.0%
Average number of calendar days to issue a business license / certificate of registration (excluding new home builder registrations)	9.94	6.85	6.00	5.75	5.00
Average number of workdays to investigate and close a written complaint (all complaints)	38.26	43.63	40.00	38.26	38.00
Average OCP customer satisfaction rating - Outcome of the customer's case (5-point scale) based on customer satisfaction survey	3.54	4.60	4.50	4.50	4.50

<sup>1</sup> Actual FY22 amount includes registrations received for new home builders, new home sellers, motor vehicle repair and towing operators, secondhand personal property dealers, and small electrical repair dealers.

## PROGRAM DESCRIPTIONS

### Consumer Protection

The Consumer Protection program is a law enforcement function established in 1971 responsible for enforcing consumer protection laws to prohibit unfair and deceptive business acts to ensure fairness and integrity in the marketplace for consumers and businesses. The program is responsible for receiving, investigating, and resolving complaints, educating consumers and merchants, and registering and licensing certain businesses. The program has the authority to issue civil citations for violations of law, issue subpoenas to compel testimony and documents, and collaborate with other agencies to advocate for legislation. The program also staffs the Patient Advocate, administers the Domestic Worker law, and beginning in May 2021, the program now provides the County's Public Election Fund Liaison Service.

## BUDGET SUMMARY

	Actual FY22	Budget FY23	Estimate FY23	Approved FY24	%Chg Bud/App
<b>COUNTY GENERAL FUND</b>					
<b>EXPENDITURES</b>					
Salaries and Wages	1,580,003	1,869,261	1,742,018	1,924,008	2.9 %
Employee Benefits	452,883	476,209	427,392	511,905	7.5 %
<b>County General Fund Personnel Costs</b>	<b>2,032,886</b>	<b>2,345,470</b>	<b>2,169,410</b>	<b>2,435,913</b>	<b>3.9 %</b>
Operating Expenses	68,295	131,973	125,503	130,881	-0.8 %
<b>County General Fund Expenditures</b>	<b>2,101,181</b>	<b>2,477,443</b>	<b>2,294,913</b>	<b>2,566,794</b>	<b>3.6 %</b>
<b>PERSONNEL</b>					

## BUDGET SUMMARY

	Actual FY22	Budget FY23	Estimate FY23	Approved FY24	%Chg Bud/App
Full-Time	19	19	19	19	—
Part-Time	0	0	0	0	—
FTEs	18.00	18.00	18.00	18.00	—
REVENUES					
New Home Builder's License	146,170	153,000	153,000	153,000	—
Other Licenses/Permits	55,445	51,000	51,000	51,000	—
Other Fines/Forfeitures	3,100	5,000	5,000	3,000	-40.0 %
Miscellaneous Revenues	25	0	0	0	—
<b>County General Fund Revenues</b>	<b>204,740</b>	<b>209,000</b>	<b>209,000</b>	<b>207,000</b>	<b>-1.0 %</b>

## FY24 APPROVED CHANGES

	Expenditures	FTEs
<b>COUNTY GENERAL FUND</b>		
	<b>FY23 ORIGINAL APPROPRIATION</b>	<b>2,477,443 18.00</b>
<b><u>Other Adjustments (with no service impacts)</u></b>		
Increase Cost: FY24 Compensation Adjustment	99,471	0.00
Increase Cost: Annualization of FY23 Compensation Increases	89,650	0.00
Increase Cost: Printing and Mail	358	0.00
Decrease Cost: Retirement Adjustment	(458)	0.00
Decrease Cost: Motor Pool Adjustment	(1,450)	0.00
Re-align: One-time Budget Adjustment to Reflect Higher Than Expected Vacant Positions [Consumer Protection]	(3,525)	0.00
Decrease Cost: Annualization of FY23 Personnel Costs	(94,695)	0.00
	<b>FY24 APPROVED</b>	<b>2,566,794 18.00</b>

## CHARGES TO OTHER DEPARTMENTS

Charged Department	Charged Fund	FY23 Total\$	FY23 FTEs	FY24 Total\$	FY24 FTEs
<b>COUNTY GENERAL FUND</b>					
Fire and Rescue Service	Fire	95,778	1.00	89,372	1.00

## FUNDING PARAMETER ITEMS

CC APPROVED (\$000S)

Title	FY24	FY25	FY26	FY27	FY28	FY29
<b>COUNTY GENERAL FUND</b>						
<b>EXPENDITURES</b>						

## FUNDING PARAMETER ITEMS

CC APPROVED (\$000S)

Title	FY24	FY25	FY26	FY27	FY28	FY29
<b>FY24 Approved</b>	<b>2,567</b>	<b>2,567</b>	<b>2,567</b>	<b>2,567</b>	<b>2,567</b>	<b>2,567</b>
No inflation or compensation change is included in outyear projections.						
<b>Restore One-Time Lapse Increase</b>	<b>0</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>
Restores in FY25 the one-time lapse increase made in the FY24 budget.						
<b>Labor Contracts</b>	<b>0</b>	<b>40</b>	<b>40</b>	<b>40</b>	<b>40</b>	<b>40</b>
These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items.						
<b>Subtotal Expenditures</b>	<b>2,567</b>	<b>2,611</b>	<b>2,611</b>	<b>2,611</b>	<b>2,611</b>	<b>2,611</b>



# Correction and Rehabilitation

## APPROVED FY24 BUDGET

\$76,857,241

## FULL TIME EQUIVALENTS

545.57

 BEN STEVENSON , ACTING DIRECTOR

## MISSION STATEMENT

The mission of the Department of Correction and Rehabilitation (DOCR) is to protect and serve the residents of Montgomery County and the general public by providing progressive and comprehensive correctional, rehabilitative, and community re-entry services. These functions are achieved through the operation of well-managed and effective correctional programs, including: the use of pre-trial supervision; secure incarceration; community treatment; reintegration programs; highly accountable security methods and procedures in each operating unit and program; and effective, progressive administration and management oversight.

## BUDGET OVERVIEW





The total approved FY24 Operating Budget for the Department of Correction and Rehabilitation is \$76,857,241, an increase of \$3,485,506 or 4.75 percent from the FY23 Approved Budget of \$73,371,735. Personnel Costs comprise 87.54 percent of the budget for 536 full-time position(s) and no part-time position(s), and a total of 545.57 FTEs. Total FTEs may include seasonal or temporary positions and may also reflect workforce charged to or from other departments or funds. Operating Expenses account for the remaining 12.46 percent of the FY24 budget.

## COUNTY PRIORITY OUTCOMES

While this program area supports all seven of the County Executive's Priority Outcomes, the following is emphasized:

### Safe Neighborhoods

## INITIATIVES

-  Reopen the Pre Release and Reentry Services Center in the Spring of 2023 to provide community-based residential and non-residential alternatives to secure confinement for sentenced adult offenders where they engage in work, treatment, education, family involvement, and other services to prepare them for release.
-  Add a full-time therapist to provide behavioral health support to employees including Critical Incident Stress Management, peer support, and direct clinical services such as crisis intervention psychological assessment, testing, evaluation, diagnosis, and therapeutic treatment. Funds to support crisis intervention peer support stipends are also added.
-  Correct structural budget deficiencies in food and pharmacy services due to high inflation.
-  Add funds to support nurse retention bonuses for difficult to hire and retain positions.

---

## INNOVATIONS AND PRODUCTIVITY IMPROVEMENTS

---

- ✦ Continue to partner with the Department of Technology and Enterprise Business Solutions to initiate Wi-Fi infrastructure at DOCR facilities to enhance implementation of the new electronic health records system, delivery of programs and services, training opportunities, and work productivity.

## PROGRAM CONTACTS

---

Contact Kaye Beckley of the Department of Correction and Rehabilitation at 240.773.9908 or Rachel Silberman of the Office of Management and Budget at 240.777.2770 for more information regarding this department's operating budget.

## PROGRAM PERFORMANCE MEASURES

---

Performance measures for this department are included below (where applicable), with multi-program measures displayed at the front of this section and program-specific measures shown with the relevant program. The FY23 estimates reflect funding based on the FY23 Approved Budget. The FY24 and FY25 figures are performance targets based on the FY24 Approved Budget and funding for comparable service levels in FY25.

## PROGRAM DESCRIPTIONS

---

### ✦ Administration and Support (42P01)

Management Services and the Director's Office serve an advisory function to Department of Correction and Rehabilitation (DOCR) and implement performance accountability programs and general management practices. The program is comprised of the Director's Office; Accreditations and Professional Standards; Human Resources; Training; Procurement; Employee Health, Welfare and Safety; Fiscal Management; Information Technology; Capital Improvement Projects (CIP); and Special Projects.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>4,711,490</b>	<b>32.00</b>
Shift: Community Grants Moved From the Community Grants Non-Departmental Account to Department of Correction and Rehabilitations' Base Budget	16,686	0.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	194,487	(2.00)
<b>FY24 Approved</b>	<b>4,922,663</b>	<b>30.00</b>

### ✦ Detention Services

Under the supervision of the Warden, Detention Services is responsible for the operation of two detention facilities, the Montgomery County Detention Center (MCDC) located in Rockville, and the Montgomery County Correctional Facility (MCCF) located in Clarksburg.

MCDC is responsible for the intake, reception, and diagnostic functions of the Department including law enforcement processing of adult offenders arrested in Montgomery County. The facility has the capacity to accommodate approximately 200 inmates.

Over 11,000 offenders annually arrive at MCDC's Central Processing Unit (CPU) for arrest processing.

MCDC conducts psychological screening, medical screening, and risk assessment to determine the appropriate classification level of inmates and provides for the initial care, custody, and security of inmates for up to 72 hours prior to transfer to MCCF. At MCDC, bond hearings are conducted by the Maryland District Court Commissioners. They also determine eligibility of offenders for legal representation by the Public Defender's Office.

Following an initial intake at MCDC, inmates may transfer to the 1,029-bed Montgomery County Correctional Facility (MCCF), normally within 72 hours. MCCF is responsible for the custody and care of male and female offenders who are either in a pre-trial status or serving sentences of up to 18 months. Progressive and comprehensive correctional services and programs are provided to all inmates covering substance abuse treatment, mental health issues, cognitive behavioral modification programs, education, life skills, and workforce development.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Detention Services average daily population	563	642	598	598	598
Percent of Mandatory trainings completed by December 31	33%	53%	75%	75%	75%
Accreditation standards met from the Maryland Commission on Correctional Standards and the American Correctional Association	100%	100%	100%	100%	100%
Zero tolerance security incidents - Number of inappropriate releases of an inmate	4	4	0	0	0
Zero tolerance security incidents - Number of inappropriate inmate releases remedied	4	4	0	0	0
Zero tolerance security incidents - Number of inmate suicides	2	0	0	0	0
Zero Tolerance security incidents - Number of jail escapes	0	0	0	0	0
Zero tolerance security incidents - Number of substantiated sexual misconduct or Prison Rape Elimination Act (PREA) incidents	0	0	0	0	0
Recidivism: Former individuals committed and sentenced back to DOC's custody within 3 years of release	38%	34%	40%	40%	40%
Portion of population participating in core curriculum programs at Correctional Facility <sup>1</sup>	N/A	N/A	40%	43%	50%

<sup>1</sup> Operations were modified due to COVID-19 which limited program participation.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>49,879,083</b>	<b>383.70</b>
Increase Cost: Address Structural Food Services Deficit due to Significant Inflation	630,000	0.00
Increase Cost: Replace Inoperative Body Alarms for Custody and Security Staff	33,000	0.00
Add: Employee Support Unit CISM Peer Support Stipend	16,800	0.00
Technical Adj: Eight Percent Inflationary Adjustment to Non-Profit Service Provider Contracts Inadvertently Excluded from FY23 Council Action	9,692	0.00
Increase Cost: Three Percent Inflationary Adjustment to Non-Profit Service Provider Contracts	6,774	0.00
Increase Cost: Contractual Increase for Inmate Coveralls	5,000	0.00
Decrease Cost: Phased Pre Release and Reentry Services Center Reopening to Match Projected Service Demand	(451,733)	0.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	2,191,408	(1.00)
<b>FY24 Approved</b>	<b>52,320,024</b>	<b>382.70</b>

## Medical and Behavioral Health Services

Medical and Behavioral Health Services provides medical and behavioral health care to all incarcerated inmates in compliance with recognized health care, legal, and correctional standards. The facilities are accredited by the Maryland Commission on Correctional Standards (MCCS) and the American Correctional Association (ACA).

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Number of referrals to mental health providers	3,952	4,954	4,296	4,296	4,296
Number of inmates receiving sick-call services	9,695	11,610	9,671	9,671	9,671
Number of initial nursing intakes	2,745	3,230	3,414	3,414	3,414

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>7,251,029</b>	<b>37.69</b>
Increase Cost: Address Structural Pharmacy Deficit due to Significant Inflation	200,000	0.00
Add: Therapist to Provide Behavioral Health Supports for Public Safety Employees	88,000	1.00
Increase Cost: Nurse Retention Bonus to Support Critical Department Operations	34,100	0.00
Increase Cost: Contractual Increase for Medical Services	29,774	0.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	163,759	1.00
<b>FY24 Approved</b>	<b>7,766,662</b>	<b>39.69</b>

## Pre-Release and Re-entry Services

The Pre-Release and Re-entry Services (PRRS) is a correctional program that provides community-based residential and non-residential alternatives to secure confinement for sentenced adult offenders in which they engage in work, treatment, education, family involvement, and other services as they transition back into the community. The program primarily serves inmates who are within one year of release and are sentenced to Department of Correction and Rehabilitation (DOCR). In addition, the program provides re-entry services to federal- and state-sentenced inmates and federal probationers who are within one year of release and who are returning to Montgomery County and the greater Washington Metro area upon release.

The residential program, located in Rockville, is a 144-bed 24/7 community corrections facility that houses female and male offenders. The non-residential Home Confinement program allows individuals to live in their homes, although they are required to report to Community Corrections several times a week for drug testing and other required programming. The program provides for all aspects of care, custody, and security of all offenders on the program. Staff provide rehabilitative and case management services, as well as perform security responsibilities to maintain operations, offender accountability, and to ensure safe clean and orderly program operations.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Pre-Release and Re-entry Services average daily population <sup>1</sup>	0	0	25	90	120
Security incidents - Number of residents absconded from custody returned to Community Corrections	0	0	0	0	0
Security incidents - Number of residents absconded from Community Corrections custody	0	0	0	0	0
Percent of offenders from Pre-Release and Re-Entry Services employed at time served	0%	0%	75%	75%	75%

<sup>1</sup> Due to COVID-19, effective March 2020 to-date programs have been suspended at Pre-Release and Re-entry Services (PRRS). PRRS programs are scheduled to resume in Spring of calendar year 2023.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>6,535,133</b>	<b>54.18</b>
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	77,842	1.00
<b>FY24 Approved</b>	<b>6,612,975</b>	<b>55.18</b>

## Pre-Trial Services

There are four independent programs within Pre-Trial Services (PTS): Pre-Trial Assessment Unit, Pre-Trial Supervision Unit, Alternative Community Service Program (ACS), and Intervention Program for Substance Abusers (IPSA).

The Pre-Trial Assessment Unit is housed at the Montgomery County Detention Center and is responsible for assessing those who have been newly arrested and have been unable to make bond. Staff verifies personal information, analyzes criminal histories, and formulates recommendations to the Court to enable the Judge to make informed bond decisions. Recommendations are made with public safety as the main priority following the national models of assessment for pre-trial programs.

The Pre-Trial Supervision Unit provides monitoring of court-ordered conditions to offenders released to the community while awaiting trial. Advanced technology, such as GPS tracking and Radio Frequency Curfew equipment, are used to monitor offenders' movements in the community. Drug testing is also performed. Violations of release conditions are immediately reported to the Court for possible re-incarceration.

The diversion programs, ACS and IPSA, are predominantly for first-time misdemeanor offenders who will ultimately have their charges expunged following successful completion of one of these programs. Community service, drug education, and treatment are core functions of these programs.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Average daily caseload under Pre-Trial supervision	920	860	960	980	1,000

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>4,995,000</b>	<b>37.00</b>
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	239,917	1.00
<b>FY24 Approved</b>	<b>5,234,917</b>	<b>38.00</b>

## BUDGET SUMMARY

	Actual FY22	Budget FY23	Estimate FY23	Approved FY24	%Chg Bud/App
<b>COUNTY GENERAL FUND</b>					
<b>EXPENDITURES</b>					
Salaries and Wages	49,305,551	50,476,736	49,810,696	52,816,362	4.6 %
Employee Benefits	14,196,221	14,360,402	14,159,163	14,465,302	0.7 %
<b>County General Fund Personnel Costs</b>	<b>63,501,772</b>	<b>64,837,138</b>	<b>63,969,859</b>	<b>67,281,664</b>	<b>3.8 %</b>
Operating Expenses	7,940,548	7,991,597	9,001,615	9,032,577	13.0 %



## BUDGET SUMMARY

	Actual FY22	Budget FY23	Estimate FY23	Approved FY24	%Chg Bud/App
<b>County General Fund Expenditures</b>	<b>71,442,320</b>	<b>72,828,735</b>	<b>72,971,474</b>	<b>76,314,241</b>	<b>4.8 %</b>
PERSONNEL					
Full-Time	534	535	535	536	0.2 %
Part-Time	0	0	0	0	—
FTEs	541.57	544.57	544.57	545.57	0.2 %
REVENUES					
Alternative Community Services	175	0	0	0	—
Care of Federal/State Prisoners	552,435	667,580	667,580	667,580	—
Home Confinement Fees	0	30,000	30,000	30,000	—
Other Charges/Fees	0	22,590	22,590	22,590	—
Other Intergovernmental	(364,534)	60,000	60,000	60,000	—
Miscellaneous Revenues	427	0	0	0	—
<b>County General Fund Revenues</b>	<b>188,503</b>	<b>780,170</b>	<b>780,170</b>	<b>780,170</b>	<b>—</b>

## DETENTION CENTER NON-TAX

EXPENDITURES					
Salaries and Wages	0	0	0	0	—
Employee Benefits	0	0	0	0	—
<b>Detention Center Non-Tax Personnel Costs</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>—</b>
Operating Expenses	219,651	543,000	359,343	543,000	—
<b>Detention Center Non-Tax Expenditures</b>	<b>219,651</b>	<b>543,000</b>	<b>359,343</b>	<b>543,000</b>	<b>—</b>
PERSONNEL					
Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
FTEs	0.00	0.00	0.00	0.00	—
REVENUES					
Canteen Profits	294,505	245,065	245,065	245,065	—
Investment Income	981	4,180	23,070	36,450	772.0 %
<b>Detention Center Non-Tax Revenues</b>	<b>295,486</b>	<b>249,245</b>	<b>268,135</b>	<b>281,515</b>	<b>12.9 %</b>

## GRANT FUND - MCG

EXPENDITURES					
Salaries and Wages	0	0	0	0	—
Employee Benefits	0	0	0	0	—
<b>Grant Fund - MCG Personnel Costs</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>—</b>
Operating Expenses	18,877	0	0	0	—
<b>Grant Fund - MCG Expenditures</b>	<b>18,877</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>—</b>
PERSONNEL					
Full-Time	0	0	0	0	—

## BUDGET SUMMARY

	Actual FY22	Budget FY23	Estimate FY23	Approved FY24	%Chg Bud/App
Part-Time	0	0	0	0	—
FTEs	0.00	0.00	0.00	0.00	—
<b>Grant Fund - MCG Revenues</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>—</b>

### DEPARTMENT TOTALS

<b>Total Expenditures</b>	<b>71,680,848</b>	<b>73,371,735</b>	<b>73,330,817</b>	<b>76,857,241</b>	<b>4.8 %</b>
<b>Total Full-Time Positions</b>	<b>534</b>	<b>535</b>	<b>535</b>	<b>536</b>	<b>0.2 %</b>
<b>Total Part-Time Positions</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>—</b>
<b>Total FTEs</b>	<b>541.57</b>	<b>544.57</b>	<b>544.57</b>	<b>545.57</b>	<b>0.2 %</b>
<b>Total Revenues</b>	<b>483,989</b>	<b>1,029,415</b>	<b>1,048,305</b>	<b>1,061,685</b>	<b>3.1 %</b>

## FY24 APPROVED CHANGES

	Expenditures	FTEs
<b>COUNTY GENERAL FUND</b>		
<b>FY23 ORIGINAL APPROPRIATION</b>	<b>72,828,735</b>	<b>544.57</b>
<b><u>Changes (with service impacts)</u></b>		
Add: Therapist to Provide Behavioral Health Supports for Public Safety Employees [Medical and Behavioral Health Services]	88,000	1.00
Add: Employee Support Unit CISM Peer Support Stipend [Detention Services]	16,800	0.00
<b><u>Other Adjustments (with no service impacts)</u></b>		
Increase Cost: FY24 Compensation Adjustment	2,838,392	0.00
Increase Cost: Annualization of FY23 Compensation Increases	2,712,693	0.00
Increase Cost: Address Structural Food Services Deficit due to Significant Inflation [Detention Services]	630,000	0.00
Increase Cost: Address Structural Pharmacy Deficit due to Significant Inflation [Medical and Behavioral Health Services]	200,000	0.00
Increase Cost: Motor Pool Adjustment	99,309	0.00
Increase Cost: Annualization of FY23 Lapsed Positions	52,500	0.00
Increase Cost: Nurse Retention Bonus to Support Critical Department Operations [Medical and Behavioral Health Services]	34,100	0.00
Increase Cost: Replace Inoperative Body Alarms for Custody and Security Staff [Detention Services]	33,000	0.00
Increase Cost: Contractual Increase for Medical Services [Medical and Behavioral Health Services]	29,774	0.00
Shift: Community Grants Moved From the Community Grants Non-Departmental Account to Department of Correction and Rehabilitations' Base Budget [Administration and Support (42P01)]	16,686	0.00
Increase Cost: Printing and Mail	10,745	0.00
Technical Adj: Eight Percent Inflationary Adjustment to Non-Profit Service Provider Contracts Inadvertently Excluded from FY23 Council Action [Detention Services]	9,692	0.00
Increase Cost: Three Percent Inflationary Adjustment to Non-Profit Service Provider Contracts [Detention Services]	6,774	0.00
Increase Cost: Contractual Increase for Inmate Coveralls [Detention Services]	5,000	0.00

## FY24 APPROVED CHANGES

	Expenditures	FTEs
Decrease Cost: Phased Pre Release and Reentry Services Center Reopening to Match Projected Service Demand [Detention Services]	(451,733)	0.00
Decrease Cost: Retirement Adjustment	(585,832)	0.00
Decrease Cost: Annualization of FY23 Personnel Costs	(1,062,031)	0.00
Re-align: One-time Budget Adjustment to Reflect Higher Than Expected Vacant Positions	(1,198,363)	0.00
<b>FY24 APPROVED</b>	<b>76,314,241</b>	<b>545.57</b>

### DETENTION CENTER NON-TAX

<b>FY23 ORIGINAL APPROPRIATION</b>	<b>543,000</b>	<b>0.00</b>
<b>FY24 APPROVED</b>	<b>543,000</b>	<b>0.00</b>

## PROGRAM SUMMARY

Program Name	FY23 APPR Expenditures	FY23 APPR FTEs	FY24 APPR Expenditures	FY24 APPR FTEs
Administration and Support (42P01)	4,711,490	32.00	4,922,663	30.00
Detention Services	49,879,083	383.70	52,320,024	382.70
Medical and Behavioral Health Services	7,251,029	37.69	7,766,662	39.69
Pre-Release and Re-entry Services	6,535,133	54.18	6,612,975	55.18
Pre-Trial Services	4,995,000	37.00	5,234,917	38.00
<b>Total</b>	<b>73,371,735</b>	<b>544.57</b>	<b>76,857,241</b>	<b>545.57</b>

## FUNDING PARAMETER ITEMS

CC APPROVED (\$000S)

Title	FY24	FY25	FY26	FY27	FY28	FY29
<b>COUNTY GENERAL FUND</b>						
<b>EXPENDITURES</b>						
<b>FY24 Approved</b>	<b>76,314</b>	<b>76,314</b>	<b>76,314</b>	<b>76,314</b>	<b>76,314</b>	<b>76,314</b>
No inflation or compensation change is included in outyear projections.						
<b>Annualization of Positions Approved in FY24</b>	<b>0</b>	<b>29</b>	<b>29</b>	<b>29</b>	<b>29</b>	<b>29</b>
New positions in the FY24 budget are generally assumed to be filled at least two months after the fiscal year begins. Therefore, the above amounts reflect annualization of these positions in the outyears.						
<b>Elimination of One-Time Items Approved in FY24</b>	<b>0</b>	<b>(67)</b>	<b>(67)</b>	<b>(67)</b>	<b>(67)</b>	<b>(67)</b>
Items recommended for one-time funding in FY24, including body alarms and nurse retention bonuses, will be eliminated from the base in the outyears.						
<b>Restore One-Time Lapse Increase</b>	<b>0</b>	<b>1,650</b>	<b>1,650</b>	<b>1,650</b>	<b>1,650</b>	<b>1,650</b>
Restores one-time lapse adjustment due to higher-than-average vacancies and phased reopening of the Pre Release and Reentry Services Center.						

## FUNDING PARAMETER ITEMS

CC APPROVED (\$000S)

Title	FY24	FY25	FY26	FY27	FY28	FY29
<b>Labor Contracts</b>	<b>0</b>	<b>1,913</b>	<b>1,913</b>	<b>1,913</b>	<b>1,913</b>	<b>1,913</b>
These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items.						
<b>Subtotal Expenditures</b>	<b>76,314</b>	<b>79,839</b>	<b>79,839</b>	<b>79,839</b>	<b>79,839</b>	<b>79,839</b>

### DETENTION CENTER NON-TAX

#### EXPENDITURES

<b>FY24 Approved</b>	<b>543</b>	<b>543</b>	<b>543</b>	<b>543</b>	<b>543</b>	<b>543</b>
No inflation or compensation change is included in outyear projections.						
<b>Subtotal Expenditures</b>	<b>543</b>	<b>543</b>	<b>543</b>	<b>543</b>	<b>543</b>	<b>543</b>

## ANNUALIZATION OF FULL PERSONNEL COSTS

	FY24 Approved		FY25 Annualized	
	Expenditures	FTEs	Expenditures	FTEs
Therapist to Provide Behavioral Health Supports for Public Safety Employees	88,000	1.00	117,000	1.00
<b>Total</b>	<b>88,000</b>	<b>1.00</b>	<b>117,000</b>	<b>1.00</b>

---

THIS PAGE INTENTIONALLY LEFT BLANK



# Emergency Management and Homeland Security

## APPROVED FY24 BUDGET

\$4,121,050

## FULL TIME EQUIVALENTS

18.70

 LUKE HODGSON, DIRECTOR

## MISSION STATEMENT

It is the mission of the Office of Emergency Management and Homeland Security (OEMHS) to plan, coordinate, prevent, prepare for, and protect against major threats that may harm, disrupt, or destroy our communities, commerce, and institutions; and to effectively manage and coordinate the County's unified response, mitigation, and recovery from the consequences of such disasters or events should they occur. Key objectives are to:

- Coordinate County plans and actions to minimize harm to residents, employees, and visitors in Montgomery County before, during, and after emergencies.
- Coordinate the services, protection, and contingency plans for sustained operations of County facilities.
- Coordinate and provide public education to ensure the resilience of our communities during disasters.
- Coordinate Homeland Security policies and priorities such as for grant-seeking, management, and reporting.

## BUDGET OVERVIEW

The total approved FY24 Operating Budget for the Office of Emergency Management and Homeland Security is \$4,121,050, an increase of \$337,737 or 8.93 percent from the FY23 Approved Budget of \$3,783,313. Personnel Costs comprise 69.71 percent of the budget for 18 full-time position(s) and no part-time position(s), and a total of 18.70 FTEs. Total FTEs may include seasonal, temporary, and grant-funded and may also reflect workforce charged to or from other departments or funds. Operating Expenses account for the remaining 30.29 percent of the FY24 budget.

## COUNTY PRIORITY OUTCOMES

While this program area supports all seven of the County Executive's Priority Outcomes, the following are emphasized:



**Safe Neighborhoods**



**Effective, Sustainable Government**

---

## INITIATIVES

- ★ Expansion of the Non-Profit Security grants from \$800,000 to \$900,000 for non-profit and faith-based organizations to augment costs for security personnel or other security planning measures for nonprofit organizations located in Montgomery County.
- ★ Awarded the Urban Areas Heat Mapping Project grant from the National Oceanic and Atmospheric Administration (NOAA) Climate Program to map heat inequities and support decision making in neighborhoods grappling with inequitably distributed impacts from the deadliest weather-related risk in the United States.
- ★ Delivered a National Preparedness Month Campaign with social media messaging, County newsletter messaging, virtual and in-person outreach events, and a County Executive and Council Joint Proclamation.
- ★ Coordinated the receipt and installation of Bleeding Control Kits throughout all County buildings and on all three Montgomery College campuses.
- ★ Managed the distribution of \$5 million in Homeland Security grants which benefited several public safety agencies in the County.
- ★ Supported numerous COVID-19 response initiatives including:
  - Collaboration with the Food Security Task Force in the creation of a strategy document for the new Office of Food Systems Resilience.
  - Distribution events of COVID-19 rapid tests for the public, childcare providers, and other advocacy groups.
  - Developed the annual US Treasury COVID-19 Recovery Report in coordination with the Office of Management and Budget.
  - In coordination with the Department of Health and Human Services (DHHS) and Montgomery County Public Schools (MCPS), developed the MCPS and nonpublic school COVID-19 Test to Stay Plan.

## INNOVATIONS AND PRODUCTIVITY IMPROVEMENTS

- ★ Coordination of funding for Non-Profit Security grants to augment costs for security personnel or other security planning measures for nonprofit organizations located in Montgomery County.
- ★ The Office of Emergency Management and Homeland Security developed a private school resource website in coordination with Montgomery County Police Department (MCPD).
- ★ Coordinated with the Department of Environmental Protection (DEP) and the U.S. Department of Homeland Security the receipt and installation of flood sensors at dams throughout the County.
- ★ Conducted first unmanned aerial system damage assessment. National Weather Service used the footage to classify an F-0 tornado.
- ★ Completed the Spring 2022 and Fall 2022 updates to the Extreme Temperature Plan and provided extreme heat safety information via TV media interviews.

## PROGRAM CONTACTS

Contact Michael Goldfarb of the Office of Emergency Management and Homeland Security at 240.777.2333 or Alicia Singh of the Office of Management and Budget at 240.777.2780 for more information regarding this department's operating budget.

## PROGRAM PERFORMANCE MEASURES

Performance measures for this department are included below (where applicable), with multi-program measures displayed at the front of this section and program-specific measures shown with the relevant program. The FY23 estimates reflect funding based on the FY23 Approved Budget. The FY24 and FY25 figures are performance targets based on the FY24 Approved Budget and funding for comparable service levels in FY25.

## PROGRAM DESCRIPTIONS

### ☀ Administration

The Emergency Management Administration program handles grant and financial management, office administration, budget management, procurement, and human resources. This program also includes overall policy development for the office, as well as the administration of the county's Hazardous Materials Permitting Program.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>1,762,795</b>	<b>5.52</b>
Restore: Non-Profit Security Grants for Organizations and Facilities At High Risk of Hate Crimes	800,000	0.00
Enhance: Additional Funding for Non-Profit Security Grants for Organizations and Facilities at High Risk of Hate Crimes	100,000	0.00
Shift: Personnel Costs from Urban Area Security Initiative (UASI) Grant to General Fund	27,801	0.24
Re-align: One-time Adjustment - Urban Area Security Initiative (UASI) Grant	0	(0.24)
Technical Adj: Elimination of Long-Term Vacancy	0	(0.60)
Re-align: One-time Budget Adjustment to Reflect Higher than Expected Vacant Positions	(1,500)	0.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	(778,888)	0.24
<b>FY24 Approved</b>	<b>1,910,208</b>	<b>5.16</b>

### ☀ Emergency Management Planning, Response, and Recovery

The Emergency Management Planning, Response, and Recovery program represents the core programmatic activities of OEMHS. This program includes the planning, training, and exercising activities aimed at preparing the County departments, non-profit partners, critical infrastructure, and the County residents for large-scale emergencies. Major threats that this program addresses include, but are not limited to, cybersecurity, impacts from climate change, terrorism and other acts of violence, major storms, pandemics, and other large scale events such as building fires. This program also includes the County Facility Emergency Action Plan and Continuity of Operations planning, employee training for emergency events, and other activities aimed at ensuring an effective countywide response to events impacting County government and our residents. It also supports the Alert Montgomery system and associated emergency alerting, preparing, and operating the Emergency Operations Center (EOC), and administration of the Hazard Materials Permitting process.

Program Performance Measures	Actual	Actual	Estimated	Target	Target
------------------------------	--------	--------	-----------	--------	--------



	FY21	FY22	FY23	FY24	FY25
Percent of County Facility Emergency Action Plans reviewed within 90 days of submission/contract	100%	100%	100%	100%	100%
Percent of employees who have completed Employee Emergency Training or Workplace Violence Level	17.8%	20.0%	22.0%	23.0%	24.0%
Percent of principal County departments and offices with a COOP plan score of 2.5 or higher	91.4%	61.0%	75.0%	85.0%	90.0%
Percent of County residents subscribed to Alert Montgomery (by device) based on 2012 U.S. Census population of 1,004,709 <sup>1</sup>	21.9%	22.9%	23.0%	24.0%	25.0%
Percent of Emergency Management Accreditation standards met by the County	100%	100%	100%	100%	100%

<sup>1</sup> The population of the County continues to grow, and number of opt-in contacts changes daily as people move into and out of the County.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>2,020,518</b>	<b>13.78</b>
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	190,324	(0.24)
<b>FY24 Approved</b>	<b>2,210,842</b>	<b>13.54</b>

## BUDGET SUMMARY

	Actual FY22	Budget FY23	Estimate FY23	Approved FY24	%Chg Bud/App
<b>COUNTY GENERAL FUND</b>					
<b>EXPENDITURES</b>					
Salaries and Wages	883,831	1,311,501	1,102,984	1,413,070	7.7 %
Employee Benefits	211,689	336,218	266,038	361,701	7.6 %
<b>County General Fund Personnel Costs</b>	<b>1,095,520</b>	<b>1,647,719</b>	<b>1,369,022</b>	<b>1,774,771</b>	<b>7.7 %</b>
Operating Expenses	1,315,353	1,082,115	1,582,439	1,248,433	15.4 %
<b>County General Fund Expenditures</b>	<b>2,410,873</b>	<b>2,729,834</b>	<b>2,951,461</b>	<b>3,023,204</b>	<b>10.7 %</b>
<b>PERSONNEL</b>					
Full-Time	11	12	12	12	—
Part-Time	1	1	1	0	-100.0 %
FTEs	10.82	11.82	11.82	11.46	-3.1 %
<b>REVENUES</b>					
Hazardous Materials Permits	748,125	865,000	865,000	865,000	—
Other Charges/Fees	90,910	0	0	0	—
<b>County General Fund Revenues</b>	<b>839,035</b>	<b>865,000</b>	<b>865,000</b>	<b>865,000</b>	<b>—</b>
<b>GRANT FUND - MCG</b>					
<b>EXPENDITURES</b>					
Salaries and Wages	888,763	812,559	812,559	848,628	4.4 %
Employee Benefits	221,978	240,920	240,920	249,218	3.4 %
<b>Grant Fund - MCG Personnel Costs</b>	<b>1,110,741</b>	<b>1,053,479</b>	<b>1,053,479</b>	<b>1,097,846</b>	<b>4.2 %</b>
Operating Expenses	4,393,966	0	0	0	—
<b>Grant Fund - MCG Expenditures</b>	<b>5,504,707</b>	<b>1,053,479</b>	<b>1,053,479</b>	<b>1,097,846</b>	<b>4.2 %</b>
<b>PERSONNEL</b>					

## BUDGET SUMMARY

	Actual FY22	Budget FY23	Estimate FY23	Approved FY24	%Chg Bud/App
Full-Time	6	6	6	6	—
Part-Time	0	0	0	0	—
FTEs	7.48	7.48	7.48	7.24	-3.2 %
REVENUES					
Federal Grants	3,620,472	1,053,479	1,053,479	1,097,846	4.2 %
<b>Grant Fund - MCG Revenues</b>	<b>3,620,472</b>	<b>1,053,479</b>	<b>1,053,479</b>	<b>1,097,846</b>	<b>4.2 %</b>
DEPARTMENT TOTALS					
<b>Total Expenditures</b>	<b>7,915,580</b>	<b>3,783,313</b>	<b>4,004,940</b>	<b>4,121,050</b>	<b>8.9 %</b>
<b>Total Full-Time Positions</b>	<b>17</b>	<b>18</b>	<b>18</b>	<b>18</b>	<b>—</b>
<b>Total Part-Time Positions</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>-100.0 %</b>
<b>Total FTEs</b>	<b>18.30</b>	<b>19.30</b>	<b>19.30</b>	<b>18.70</b>	<b>-3.1 %</b>
<b>Total Revenues</b>	<b>4,459,507</b>	<b>1,918,479</b>	<b>1,918,479</b>	<b>1,962,846</b>	<b>2.3 %</b>

## FY24 APPROVED CHANGES

	Expenditures	FTEs
<b>COUNTY GENERAL FUND</b>		
<b>FY23 ORIGINAL APPROPRIATION</b>	<b>2,729,834</b>	<b>11.82</b>
<b><u>Changes (with service impacts)</u></b>		
Enhance: Additional Funding for Non-Profit Security Grants for Organizations and Facilities at High Risk of Hate Crimes [Administration]	100,000	0.00
<b><u>Other Adjustments (with no service impacts)</u></b>		
Restore: Non-Profit Security Grants for Organizations and Facilities At High Risk of Hate Crimes [Administration]	800,000	0.00
Increase Cost: Annualization of FY23 Compensation Increases	67,129	0.00
Increase Cost: FY24 Compensation Adjustment	56,991	0.00
Increase Cost: Annualization of FY23 Personnel Costs	44,138	0.00
Shift: Personnel Costs from Urban Area Security Initiative (UASI) Grant to General Fund [Administration]	27,801	0.24
Increase Cost: Motor Pool Adjustment	2,682	0.00
Increase Cost: Printing and Mail	1,003	0.00
Technical Adj: Elimination of Long-Term Vacancy [Administration]	0	(0.60)
Re-align: One-time Budget Adjustment to Reflect Higher than Expected Vacant Positions [Administration]	(1,500)	0.00
Decrease Cost: Retirement Adjustment	(1,874)	0.00
Decrease Cost: Elimination of One-Time Items Approved in FY23	(803,000)	0.00
<b>FY24 APPROVED</b>	<b>3,023,204</b>	<b>11.46</b>
<b>GRANT FUND - MCG</b>		
<b>FY23 ORIGINAL APPROPRIATION</b>	<b>1,053,479</b>	<b>7.48</b>

## FY24 APPROVED CHANGES

	Expenditures	FTEs
<b>Other Adjustments (with no service impacts)</b>		
Increase Cost: Annualization of FY23 Personnel Costs	44,367	0.00
Re-align: One-time Adjustment - Urban Area Security Initiative (UASI) Grant [Administration]	0	(0.24)
<b>FY24 APPROVED</b>	<b>1,097,846</b>	<b>7.24</b>

## PROGRAM SUMMARY

Program Name	FY23 APPR Expenditures	FY23 APPR FTEs	FY24 APPR Expenditures	FY24 APPR FTEs
Administration	1,762,795	5.52	1,910,208	5.16
Emergency Management Planning, Response, and Recovery	2,020,518	13.78	2,210,842	13.54
<b>Total</b>	<b>3,783,313</b>	<b>19.30</b>	<b>4,121,050</b>	<b>18.70</b>

## FUNDING PARAMETER ITEMS

CC APPROVED (\$000S)

Title	FY24	FY25	FY26	FY27	FY28	FY29
<b>COUNTY GENERAL FUND</b>						
<b>EXPENDITURES</b>						
<b>FY24 Approved</b>	<b>3,023</b>	<b>3,023</b>	<b>3,023</b>	<b>3,023</b>	<b>3,023</b>	<b>3,023</b>
No inflation or compensation change is included in outyear projections.						
<b>Elimination of One-Time Items Approved in FY24</b>	<b>0</b>	<b>(928)</b>	<b>(928)</b>	<b>(928)</b>	<b>(928)</b>	<b>(928)</b>
Items recommended for one-time funding in FY24, including Non-Profit Security grants and FTE Adjustment to Administration, will be eliminated from the base in the outyears.						
<b>Restore One-Time Lapse Increase</b>	<b>0</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>
<b>Labor Contracts</b>	<b>0</b>	<b>36</b>	<b>36</b>	<b>36</b>	<b>36</b>	<b>36</b>
These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items.						
<b>Subtotal Expenditures</b>	<b>3,023</b>	<b>2,133</b>	<b>2,133</b>	<b>2,133</b>	<b>2,133</b>	<b>2,133</b>



# Fire and Rescue Service

## APPROVED FY24 BUDGET

\$266,795,154

## FULL TIME EQUIVALENTS

1,363.01

 SCOTT GOLDSTEIN, FIRE CHIEF

## MISSION STATEMENT

The mission of the Montgomery County Fire and Rescue Service (MCFRS) is to provide maximum protection of lives, property, and the environment with comprehensive risk reduction programs and safe and effective emergency response provided by highly skilled career and volunteer service providers representing the County's diverse population.

MCFRS consists of the Office of the Fire Chief; Division of Operations; Division of Human Resources; Division of Fiscal Management; Division of Support Services; Division of Volunteer Services; the Fire and Emergency Services Commission; and 19 Local Fire and Rescue Departments (LFRD). MCFRS operates 37 fire and rescue stations and several satellite offices.

## BUDGET OVERVIEW

The total approved FY24 Operating Budget for the Montgomery County Fire and Rescue Service is \$266,795,154, an increase of \$14,129,533 or 5.59 percent from the FY23 Approved Budget of \$252,665,621. Personnel Costs comprise 83.43 percent of the budget for 1,361 full-time position(s) and one part-time position(s), and a total of 1,363.01 FTEs. Total FTEs may include seasonal or temporary positions and may also reflect workforce charged to or from other departments or funds. Operating Expenses account for the remaining 16.57 percent of the FY24 budget.

The Debt Service for the Fire Tax District Fund is appropriated in the Debt Service Fund and is, therefore, not displayed in this section. To pay for the Debt Service, a transfer of funds from the Fire Tax District Fund to the Debt Service Fund of \$9,311,730 for General Obligation debt and \$6,511,050 for other debt is required.

In addition, this department's Capital Improvements Program (CIP) requires Current Revenue funding.

## COUNTY PRIORITY OUTCOMES

While this program area supports all seven of the County Executive's Priority Outcomes, the following is emphasized:

 **Safe Neighborhoods**

---

## INITIATIVES

- ★ Add an Administrative Specialist III and a Program Manager II to provide administrative contract and human resources support to this department of more than 1,300 employees.
- ★ Add a civilian Diversity Equity and Inclusion Officer to support efforts to normalize conversations on equity and operationalize new equity centered practices, policies, and procedures in the Fire and Rescue Service. This enhancement implements a recommendation of the recently completed MCFRS equity assessment.
- ★ Add a uniformed Community Action Coordinator and two civilian Community Risk Reduction specialists to deliver targeted prevention and education services including bystander CPR, opiate overdoses, and bleeding control in vulnerable communities. These positions will also ensure communities are connected to sustained services to address their needs in the aftermath of traumatic events.
- ★ Add a civilian Investigator III to expedite internal affairs investigations and reduce unnecessary overtime associated with administrative leave.
- ★ Enhance the Division of Support Services by adding an Information Technology Specialist III to manage the Public Safety Land Mobile Radio System and a Fleet Road Technician to service apparatus in our fire stations to reduce the amount of time units are kept out of service.
- ★ Add a uniformed Critical Incident Stress Management manager and a supervisory psychologist to enhance mental health supports for first responders.
- ★ Enhance facility maintenance at volunteer-owned fire stations by transferring maintenance from MCFRS to the Department of General Services. This shift allows a uniform Captain to return to the field and adds a professional maintenance team to oversee these fire stations in the Department of General Services and will be funded in part by Emergency Service Transporter Supplemental Payment Program funds. This shift ensures that volunteer-owned stations receive the same expert facilities maintenance service as County-owned fire stations.

---

## INNOVATIONS AND PRODUCTIVITY IMPROVEMENTS

- ★ A Fire Chief's General Order was issued and ordered that low-priority fire incident call types be dispatched as routine responses. This order alters the common practice of responding in "emergency" with lights and sirens, to responding with no lights and sirens to these less serious fire alarms, minor hazards, and service calls, thereby reducing the risk of injury to our personnel and the general public.
- ★ The Emergency Medical and Integrated Healthcare Services (EMIHS) expanded the Leave-Behind Narcan program to minimize opioid overdose deaths. Pre-assembled Narcan kits were placed on every frontline apparatus, department vehicle, and are kept at every station. Along with Narcan, these kits include additional information on County resources for those suffering from addiction.
- ★ The Safety and Logistics Sections were merged to create the MCFRS Safety & Supply Section to bring enhanced efficiency to the department.
- ★ The Division of Support Services completed a multi-year project that placed five new Pierce Enforcer 107' tractor-drawn aerials and three rescue squads in service.
- ★ The Technology Services Section transitioned chief officers away from a desktop environment to a combined mobile data environment, allowing for enhanced portability and functionality, as well as creating cost savings through consolidation into a single machine.

- ✦ The Self-Contained Breathing Apparatus (SCBA) shop completed a 2-year project to perform hydrostatic testing on all MCFRS cylinders. The shop simultaneously completed more than 8,000 work orders that included SCBA repairs, maintaining meters, docking stations, and breathing air compressors.
- ✦ In 2022, Montgomery County retained its current Public Protection Classification Review rating of two for Urban (hydranted areas) and four for rural (non-hydranted areas) Public Protection Classification Review by the Insurance Services Office (ISO). ISO analyzes data and information pertaining to fire protection efforts using their Fire Suppression Rating Schedule, which classifies jurisdictions with a rating between one and ten.

## PROGRAM CONTACTS

Contact Dominic Del Pozzo of the Montgomery County Fire and Rescue Service at 240.777.2236 or Thomas Tippet of the Office of Management and Budget at 240.777.2628 for more information regarding this department's operating budget.

## PROGRAM PERFORMANCE MEASURES

Performance measures for this department are included below (where applicable), with multi-program measures displayed at the front of this section and program-specific measures shown with the relevant program. The FY23 estimates reflect funding based on the FY23 Approved Budget. The FY24 and FY25 figures are performance targets based on the FY24 Approved Budget and funding for comparable service levels in FY25.

## PROGRAM DESCRIPTIONS

### ✦ Fiscal Management

The Division of Fiscal Management is responsible for the overall management of the MCFRS operating budget; the management and administration of State and Federal funding; management oversight of the EMS reimbursement program; accounts payable and receivable; and contract management and development.

The Budget and Grants Section handles budget development; grant coordination, administration and close-out; expenditure and revenue analysis and tracking; ordering and payment for office and station supplies; and department-wide financial procedures.

The Emergency Medical Services Transport (EMST) Reimbursement Section manages the department's ambulance transport reimbursement program. The section reviews patient care reports, ensures compliance with various local and federal regulations, manages the contract with the billing company, reconciles revenues, distributes and tracks EMST revenues that are sent to the 19 volunteer departments and monitors the expenditure of EMST reimbursement funds by MCFRS.

The Procurement Section advises and assists in the acquisition of all goods and services for the department. The expertise on procurement procedures and regulations resides in this section, which develops and administers contracts throughout MCFRS. All payments and purchase orders are entered and approved by the Procurement Section, and the section coordinates and oversees the department's purchasing card accounts.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Number of invoices	11,957	11,144	12,000	12,000	12,000

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
EMST revenue collected (in millions)	\$18.59	\$19.92	\$20.00	\$20.00	\$20.00
EMST reimbursement recovery rate	53.8%	53.6%	54%	54%	54%
Percent of contracting dollars awarded to minority, female, or disabled (MFD) firms	8.2%	8.9%	8.5%	8.5%	9.0%
<b>FY24 Approved Changes</b>			<b>Expenditures</b>	<b>FTEs</b>	
<b>FY23 Approved</b>			<b>6,190,373</b>	<b>16.00</b>	
Increase Cost: Insurance Premium Increase			421,459	0.00	
Enhance: Contract Specialist to Support Administrative Workload			95,000	1.00	
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.			72,299	(1.00)	
<b>FY24 Approved</b>			<b>6,779,131</b>	<b>16.00</b>	

## Human Resources Division

The Division of Human Resources is a comprehensive support function of MCFRS focused on the management and maximization of potential for human capital. The Division is comprised of various sub-functions.

The Administrative Services Section is responsible for personnel and labor related issues, including coordination with County OHR, recruiting and hiring, promotional exams, discipline, and the collective bargaining process. Further, they represent MCFRS, in cooperation with the County Attorney, in mediation, arbitration, alternative dispute resolution, and at the Merit System Protection Board.

Fire Rescue Occupational Medical Services provides focus on MCFRS health needs. Services provided include entry level physicals, annual physicals, injury care, return to work exams, fitness for duty exams, and vaccinations. This team also monitors employees injured on the job to ensure appropriate care and timely return to work.

The behavioral and mental health component of MCFRS is addressed by the Behavioral Health Section. Staff professionals provide direct clinical services to MCFRS personnel and assist with the Critical Incident Stress Management Team. The staff psychologist also trains and educates personnel.

The Training Academy is responsible for all job-related training for MCFRS personnel. The Training Academy is an accredited institution that provides multi-level training, education, and certification that is compliant with applicable regulations.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Training academy accreditation (three accreditations)	3	3	3	3	3
Percentage of non-white male recruit applications	45.0%	48.5%	50.0%	50.0%	50.0%
<b>FY24 Approved Changes</b>			<b>Expenditures</b>	<b>FTEs</b>	
<b>FY23 Approved</b>			<b>28,106,470</b>	<b>31.01</b>	
Increase Cost: FROMS Contract Adjustment			475,000	0.00	
Enhance: Add a Uniformed Peer Support & Critical Incident Stress Management (CISM) Manager and Civilian Psychologist Supervisor to Expand Available Mental Health Resources for First Responders			245,000	2.00	
Add: FY23 Supplemental - Emergency Medical Technician Cadet Program in partnership with Montgomery County Public Schools			116,000	0.00	
Enhance: Add an Administrative Specialist to Support Administrative Workload in Human Resources			89,000	1.00	



<b>FY24 Approved Changes</b>	<b>Expenditures</b>	<b>FTEs</b>
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	(982,408)	1.00
<b>FY24 Approved</b>	<b>28,049,062</b>	<b>35.01</b>

## Office of the Fire Chief

The Office of the Fire Chief (OFC) has the ultimate responsibility for the overall management, direction, planning, and coordination of all MCFRS programs and operations. The OFC manages the overall service needs and delivery requirements of MCFRS, including fire and rescue master planning and resource deployment plans; oversees community risk reduction programs and community outreach; develops and recommends capital improvement projects; manages and integrates information technology into the MCFRS' business processes; and recommends policy initiatives and programs to the County Executive.

The Office of the Fire Chief includes the Internal Affairs Section, Community Risk Reduction Section, the Planning Section, and the Public Information Office.

The Internal Affairs Section investigates complaints and serious violations of the personnel regulations and department policy and conducts procedural background investigations of applicants for firefighter/rescuer positions.

The Community Risk Reduction Section identifies and mitigates certain risks to the community in an effort to reduce the number of 911 calls. Initiatives include smoke alarm distribution, home safety visits for seniors, child safety seat installation and bicycle safety education.

The Planning Section is primarily responsible for the development of the Fire, Rescue, Emergency Medical Services, and Community Risk Reduction Master Plan and oversees the department's accreditation program. Among the tasks assigned to this office are the analyses of risk and historical emergency incident activity; monitoring development and growth to project strategic resource needs, facility placement, special operational requirements, and future workforce levels; performance measurement; and geographical incident data analyses and technical support.

The Public Information Office facilitates media relations, messages, and imaging/brand management and is responsible for disseminating information to the public on departmental programs and services; conducting outreach and fire safety education; and ensuring high quality customer service.

<b>Program Performance Measures</b>	<b>Actual FY21</b>	<b>Actual FY22</b>	<b>Estimated FY23</b>	<b>Target FY24</b>	<b>Target FY25</b>
Child safety seat inspections survey - percent of respondents who were overall satisfied	100%	99%	100%	100%	100%

<b>FY24 Approved Changes</b>	<b>Expenditures</b>	<b>FTEs</b>
<b>FY23 Approved</b>	<b>6,100,022</b>	<b>15.00</b>
Enhance: Add a Uniformed Community Action Coordinator and Two Civilian Community Risk Reduction Specialists to Expand Prevention and Education Services	408,000	3.00
Enhance: Add an Investigator III to Reduce Time Required to Complete Internal Affairs Investigations	132,000	1.00
Add: Civilian Diversity Equity and Inclusion Officer to Expand Equity-Centered Practices	95,000	1.00



FY24 Approved Changes	Expenditures	FTEs
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	(2,896,248)	(1.00)
<b>FY24 Approved</b>	<b>3,838,774</b>	<b>19.00</b>

## Operations

The Operations Division is the organizational component of the MCFRS that is responsible for the day-to-day delivery of critical emergency medical services (EMS), fire suppression, hazardous materials, and technical rescue mitigation to the residents and visitors of Montgomery County.

The overall responsibility for Fire and Rescue Service operations lies directly with the Fire Chief. The Division Chief of Operations is assigned by the Fire Chief to manage the Division. The career and volunteer components of the combined service work in an "Integrated Emergency Command Structure" that defines the authority and responsibility for all members of the service. MCFRS responds to approximately 120,000 emergency incidents annually. Requests for emergency medical assistance comprise the majority of those incidents; approximately 95,000 calls resulting in the transport of 70,000 people to local hospitals. There are approximately 26,000 fire incidents, technical rescue, and hazardous materials incidents annually.

The Operations Division is organized into four major sections, including Field Operations, Emergency Communications Center (ECC), Special Operations (SOPs), and Emergency Medical and Integrated Healthcare Services (EMIHS). MCFRS personnel operate from 37 Fire and Rescue stations. Thirty-five paramedic engines, 15 aerial units, six heavy rescue squads, 11 ALS medic units, three paramedic chase cars, and 32 Basic Life Support (BLS) ambulances make up the primary fleet of first response apparatus. There are additional units that can be placed in service with available volunteer or recalled career personnel to increase the MCFRS capability.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Number of fire incidents	16,831	18,867	17,500	17,500	17,500
Number of EMIHS (medical services) incidents	88,942	100,419	94,300	95,000	95,000
90th percentile arrival time for first Advanced Life Support (ALS) unit in urban areas of the County	11:30	11:44	11:30	11:15	10:15
90th percentile arrival time for first engine to structure fire in urban areas of the County	9:22	9:53	9:20	9:20	9:15
EMS cardiac care: Percentage of cardiac arrest patients with return of spontaneous circulation (ROSC)	24.8%	33.7%	29.0%	30.0%	30.0%

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>181,235,860</b>	<b>1,225.40</b>
Increase Cost: Increase Overtime Allocation to Reflect Past General Wage Adjustments	1,629,541	0.00
Increase Cost: FY23 Supplemental - Staffing Support for Sandy Spring Fire Station 40	100,000	0.00
Increase Cost: Medical Director Contract CPI Adjustment	42,000	0.00
Decrease Cost: Holiday Pay - Number of Holidays	(367,000)	0.00
Shift: Flexible EMS Resources to Reduce Overtime	(650,000)	0.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	15,626,810	(1.00)
<b>FY24 Approved</b>	<b>197,617,211</b>	<b>1,224.40</b>

## Support Services

The Division of Support Services provides central administrative and management service and direction for support functions across the department. Core services include the Capital Improvement Program, logistics, fleet services, facilities, technology services, and safety.

The logistics function consists of Fleet Support, Fleet Maintenance, Property and Supply, Emergency Medical Service Logistics, and Self-Contained Breathing Apparatus & Meters. The Property and Supply Section maintains and distributes uniforms, apparel and firefighting personal protective equipment needs for career and volunteer fire and rescue personnel. This includes the procurement, order placement, receipt, storage, inventory, and distribution of a wide array of items, as well as related contract and budget administration and invoice processing. The section coordinates special services such as uniform tailoring and alterations, shoe repair, and protective clothing inspection, cleaning, and repair.

Maintenance of MCFRS heavy apparatus is performed and managed by Fleet Maintenance. The section ensures compliance with State and Federal regulations pertaining to emissions, inspections, and safe vehicle operation.

The Fleet Support Section handles the acquisition and disposal of County-owned apparatus as well as assisting LFRD's with acquisition of apparatus. The section selects, acquires, maintains and repairs tools, equipment, hose, and appliances used by fire and rescue personnel. Fleet support also purchases and manages fuel for the department.

The Facilities Section is responsible for providing fire and rescue facilities that are properly maintained to enable all elements of the MCFRS to meet their mission. This includes monitoring, management and maintenance of the department's infrastructure.

The Capital Improvement Program manages the construction of new facilities and capital improvements to existing facilities.

The Technology Services Section is responsible for development, implementation, and ongoing support of all information technology needs for the department. This section ensures compliance with all Department of Technology and Enterprise Business Solutions' requirements; is responsible for radio and telecom infrastructure; manages Computer Aided Dispatch; maintains the Data Warehouse; oversees station alerting, and maintains desktops, firehouse reporting, and inventory control software.

The Safety Section ensures the occupational health and safety of personnel through management of safety capacity. The program develops and promotes proactive prevention initiatives to reduce injuries to personnel and damage to property through compliance monitoring, investigations and follow up.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Number of COMAR-mandated vehicle inspections performed	215	227	245	245	245
Number of safety inspections (PPE) performed <sup>1</sup>	6,017	6,500	6,050	6,050	6,050
Uptime for MCFRS-maintained IT systems	99.94%	99.93%	99.94%	99.94%	99.94%
Number of times MCFRS went below its minimum complement of apparatus <sup>2</sup>	98	120	50	50	50

<sup>1</sup> Does not include Volunteer inspections.

<sup>2</sup> FY21-FY22 performance is driven by the lack of available reserve tanker apparatus. A reserve tanker apparatus was placed back into operation in the Spring of calendar year 2022.

FY24 Approved Changes	Expenditures	FTEs
-----------------------	--------------	------

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>23,195,692</b>	<b>58.60</b>
Add: Information Technology Specialist to Manage the Public Safety Land Mobile Radio Systems	99,000	1.00
Add: Fleet Road Technician to Support the Timely Maintenance of Fire Apparatus	95,000	1.00
Shift: Local Fire and Rescue Departments Facilities Maintenance to DGS to Enhance Support	(2,000,000)	0.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	782,805	2.00
<b>FY24 Approved</b>	<b>22,172,497</b>	<b>62.60</b>

## Volunteer Services

The Division of Volunteer Services (DVS) manages and provides support and volunteer advocacy, oversight, mediation, and enforcement of MCFRS policies, coordination and technical assistance, incentives, and administrative services to support the Local Fire and Rescue Departments (LFRD) within MCFRS.

This program promotes consistent and balanced integration of the activities of volunteer and career firefighters and rescuers; promotes recruitment and retention of volunteers, assists LFRDs in training, risk management, the formulation and standardization of LFRD/MCFRS business plans, use and maintenance of fire and rescue apparatus, budget preparation, and formulating department-wide policy.

The program makes recommendations to the Fire Chief, monitors legislative and regulatory actions involving volunteer activities, and informs the affected groups.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Number of volunteer stand-by hours	502,924	463,754	500,000	505,000	510,000
Number of volunteer in-station drill hours	15,122	11,923	14,000	15,000	16,000
Percent of total volunteers that are female	37.2%	37.4%	38.0%	39.0%	40.0%
Percent of volunteers from a racial or ethnic minority group	20.8%	21.3%	22.0%	24.0%	25.0%
Number of trained volunteers hired by MCFRS	10	12	15	15	15

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>7,837,204</b>	<b>6.00</b>
Enhance: Distribution of Intergovernmental Funding to Support Volunteers	450,000	0.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	51,275	0.00
<b>FY24 Approved</b>	<b>8,338,479</b>	<b>6.00</b>

## BUDGET SUMMARY

	Actual FY22	Budget FY23	Estimate FY23	Approved FY24	%Chg Bud/App
<b>FIRE</b>					
<b>EXPENDITURES</b>					
Salaries and Wages	150,176,164	154,206,201	163,791,559	164,726,845	6.8 %

## BUDGET SUMMARY

	Actual FY22	Budget FY23	Estimate FY23	Approved FY24	%Chg Bud/App
Employee Benefits	53,962,984	53,362,301	52,734,238	57,859,480	8.4 %
<b>Fire Personnel Costs</b>	<b>204,139,148</b>	<b>207,568,502</b>	<b>216,525,797</b>	<b>222,586,325</b>	<b>7.2 %</b>
Operating Expenses	46,312,023	45,097,119	51,309,912	44,131,829	-2.1 %
Capital Outlay	351,941	0	0	77,000	—
<b>Fire Expenditures</b>	<b>250,803,112</b>	<b>252,665,621</b>	<b>267,835,709</b>	<b>266,795,154</b>	<b>5.6 %</b>

### PERSONNEL

Full-Time	1,332	1,350	1,350	1,361	0.8 %
Part-Time	0	1	1	1	—
FTEs	1,333.26	1,352.01	1,352.01	1,363.01	0.8 %

### REVENUES

Property Tax	253,000,761	236,039,696	233,587,215	264,401,586	12.0 %
Other Intergovernmental	3,677,615	11,013,162	13,000,000	13,000,000	18.0 %
State Fire/Rescue 508 Funds	1,935,478	0	1,937,314	0	—
Miscellaneous Revenues	285,369	244,882	244,882	244,882	—
EMS Reimbursement-Ambulance Fee	19,916,930	20,000,000	20,000,000	20,000,000	—
Federal Reimbursement	9,346,086	0	0	0	—
<b>Fire Revenues</b>	<b>288,162,239</b>	<b>267,297,740</b>	<b>268,769,411</b>	<b>297,646,468</b>	<b>11.4 %</b>

## GRANT FUND - MCG

### EXPENDITURES

Salaries and Wages	3,708,666	0	0	0	—
Employee Benefits	133,042	0	0	0	—
<b>Grant Fund - MCG Personnel Costs</b>	<b>3,841,708</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>—</b>
Operating Expenses	1,132,952	0	0	0	—
Capital Outlay	134,793	0	0	0	—
<b>Grant Fund - MCG Expenditures</b>	<b>5,109,453</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>—</b>

### PERSONNEL

Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
FTEs	0.00	0.00	0.00	0.00	—

### REVENUES

Federal Grants	4,770,310	0	0	0	—
State Grants	17,807	0	0	0	—
<b>Grant Fund - MCG Revenues</b>	<b>4,788,117</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>—</b>

## DEPARTMENT TOTALS

<b>Total Expenditures</b>	<b>255,912,565</b>	<b>252,665,621</b>	<b>267,835,709</b>	<b>266,795,154</b>	<b>5.6 %</b>
<b>Total Full-Time Positions</b>	<b>1,332</b>	<b>1,350</b>	<b>1,350</b>	<b>1,361</b>	<b>0.8 %</b>
<b>Total Part-Time Positions</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>—</b>

## BUDGET SUMMARY

	Actual FY22	Budget FY23	Estimate FY23	Approved FY24	%Chg Bud/App
<b>Total FTEs</b>	<b>1,333.26</b>	<b>1,352.01</b>	<b>1,352.01</b>	<b>1,363.01</b>	<b>0.8 %</b>
<b>Total Revenues</b>	<b>292,950,356</b>	<b>267,297,740</b>	<b>268,769,411</b>	<b>297,646,468</b>	<b>11.4 %</b>

## FY24 APPROVED CHANGES

	Expenditures	FTEs
--	--------------	------

### FIRE

**FY23 ORIGINAL APPROPRIATION 252,665,621 1,352.01**

#### Changes (with service impacts)

Enhance: Distribution of Intergovernmental Funding to Support Volunteers [Volunteer Services]	450,000	0.00
Enhance: Add a Uniformed Community Action Coordinator and Two Civilian Community Risk Reduction Specialists to Expand Prevention and Education Services [Office of the Fire Chief]	408,000	3.00
Enhance: Add a Uniformed Peer Support & Critical Incident Stress Management (CISM) Manager and Civilian Psychologist Supervisor to Expand Available Mental Health Resources for First Responders [Human Resources Division]	245,000	2.00
Enhance: Add an Investigator III to Reduce Time Required to Complete Internal Affairs Investigations [Office of the Fire Chief]	132,000	1.00
Add: FY23 Supplemental - Emergency Medical Technician Cadet Program in partnership with Montgomery County Public Schools [Human Resources Division]	116,000	0.00
Add: Information Technology Specialist to Manage the Public Safety Land Mobile Radio Systems [Support Services]	99,000	1.00
Add: Fleet Road Technician to Support the Timely Maintenance of Fire Apparatus [Support Services]	95,000	1.00
Enhance: Contract Specialist to Support Administrative Workload [Fiscal Management]	95,000	1.00
Add: Civilian Diversity Equity and Inclusion Officer to Expand Equity-Centered Practices [Office of the Fire Chief]	95,000	1.00
Enhance: Add an Administrative Specialist to Support Administrative Workload in Human Resources [Human Resources Division]	89,000	1.00

#### Other Adjustments (with no service impacts)

Increase Cost: FY24 Compensation Adjustment	11,586,415	0.00
Increase Cost: Annualization of FY23 Compensation Increases	3,608,920	0.00
Increase Cost: Increase Overtime Allocation to Reflect Past General Wage Adjustments [Operations]	1,629,541	0.00
Increase Cost: Annualization of FY23 Lapsed Positions	521,000	0.00
Increase Cost: Retirement Adjustment	476,126	0.00
Increase Cost: FROMS Contract Adjustment [Human Resources Division]	475,000	0.00
Increase Cost: Insurance Premium Increase [Fiscal Management]	421,459	0.00
Increase Cost: Risk Management Adjustment	131,849	0.00
Increase Cost: FY23 Supplemental - Staffing Support for Sandy Spring Fire Station 40 [Operations]	100,000	0.00
Increase Cost: Medical Director Contract CPI Adjustment [Operations]	42,000	0.00
Increase Cost: Printing and Mail	37,384	0.00
Decrease Cost: Motor Pool Adjustment	(261,982)	0.00
Decrease Cost: Holiday Pay - Number of Holidays [Operations]	(367,000)	0.00

## FY24 APPROVED CHANGES

	Expenditures	FTEs
Shift: Flexible EMS Resources to Reduce Overtime [Operations]	(650,000)	0.00
Decrease Cost: Annualization of FY23 Personnel Costs	(803,133)	0.00
Re-align: One-time Budget Adjustment to Reflect Higher Than Expected Vacant Positions	(816,046)	0.00
Decrease Cost: Elimination of One-Time Items Approved in FY23	(1,826,000)	0.00
Shift: Local Fire and Rescue Departments Facilities Maintenance to DGS to Enhance Support [Support Services]	(2,000,000)	0.00
<b>FY24 APPROVED</b>		<b>266,795,154 1,363.01</b>

## PROGRAM SUMMARY

Program Name	FY23 APPR Expenditures	FY23 APPR FTEs	FY24 APPR Expenditures	FY24 APPR FTEs
Fiscal Management	6,190,373	16.00	6,779,131	16.00
Human Resources Division	28,106,470	31.01	28,049,062	35.01
Office of the Fire Chief	6,100,022	15.00	3,838,774	19.00
Operations	181,235,860	1,225.40	197,617,211	1,224.40
Support Services	23,195,692	58.60	22,172,497	62.60
Volunteer Services	7,837,204	6.00	8,338,479	6.00
<b>Total</b>	<b>252,665,621</b>	<b>1,352.01</b>	<b>266,795,154</b>	<b>1,363.01</b>

## FUNDING PARAMETER ITEMS

CC APPROVED (\$000S)

Title	FY24	FY25	FY26	FY27	FY28	FY29
<b>FIRE</b>						
<b>EXPENDITURES</b>						
<b>FY24 Approved</b>	<b>266,795</b>	<b>266,795</b>	<b>266,795</b>	<b>266,795</b>	<b>266,795</b>	<b>266,795</b>
No inflation or compensation change is included in outyear projections.						
<b>Annualization of Positions Approved in FY24</b>	<b>0</b>	<b>328</b>	<b>328</b>	<b>328</b>	<b>328</b>	<b>328</b>
New positions in the FY24 budget are generally assumed to be filled at least two months after the fiscal year begins. Therefore, the above amounts reflect annualization of these positions in the outyears.						
<b>Elimination of One-Time Items Approved in FY24</b>	<b>0</b>	<b>(354)</b>	<b>(354)</b>	<b>(354)</b>	<b>(354)</b>	<b>(354)</b>
Items recommended for one-time funding in FY24, including vehicles, onboarding expenditures, and recruit class expenses, will be eliminated from the base in the outyears.						
<b>Restore One-Time Lapse Increase</b>	<b>0</b>	<b>816</b>	<b>816</b>	<b>816</b>	<b>816</b>	<b>816</b>
<b>Labor Contracts</b>	<b>0</b>	<b>3,326</b>	<b>3,326</b>	<b>3,326</b>	<b>3,326</b>	<b>3,326</b>
These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items.						
<b>White Flint Fire Station 23 (P451502)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>98</b>	<b>258</b>	<b>258</b>

## FUNDING PARAMETER ITEMS

CC APPROVED (\$000S)

Title	FY24	FY25	FY26	FY27	FY28	FY29
<b>Subtotal Expenditures</b>	<b>266,795</b>	<b>270,911</b>	<b>270,911</b>	<b>271,009</b>	<b>271,169</b>	<b>271,169</b>

## ANNUALIZATION OF FULL PERSONNEL COSTS

	FY24 Approved		FY25 Annualized	
	Expenditures	FTEs	Expenditures	FTEs
Add an Investigator III to Reduce Time Required to Complete Internal Affairs Investigations	90,000	1.00	119,918	1.00
Civilian Diversity Equity and Inclusion Officer to Expand Equity-Centered Practices	90,000	1.00	119,918	1.00
Add an Administrative Specialist to Support Administrative Workload in Human Resources	84,000	1.00	110,196	1.00
Information Technology Specialist to Manage the Public Safety Land Mobile Radio Systems	94,000	1.00	125,083	1.00
Fleet Road Technician to Support the Timely Maintenance of Fire Apparatus	75,000	1.00	99,742	1.00
Contract Specialist to Support Administrative Workload	90,000	1.00	119,918	1.00
Add a Uniformed Community Action Coordinator and Two Civilian Community Risk Reduction Specialists to Expand Prevention and Education Services	347,000	3.00	423,021	3.00
Add a Uniformed Peer Support & Critical Incident Stress Management (CISM) Manager and Civilian Psychologist Supervisor to Expand Available Mental Health Resources for First Responders	235,000	2.00	315,495	2.00
<b>Total</b>	<b>1,105,000</b>	<b>11.00</b>	<b>1,433,291</b>	<b>11.00</b>



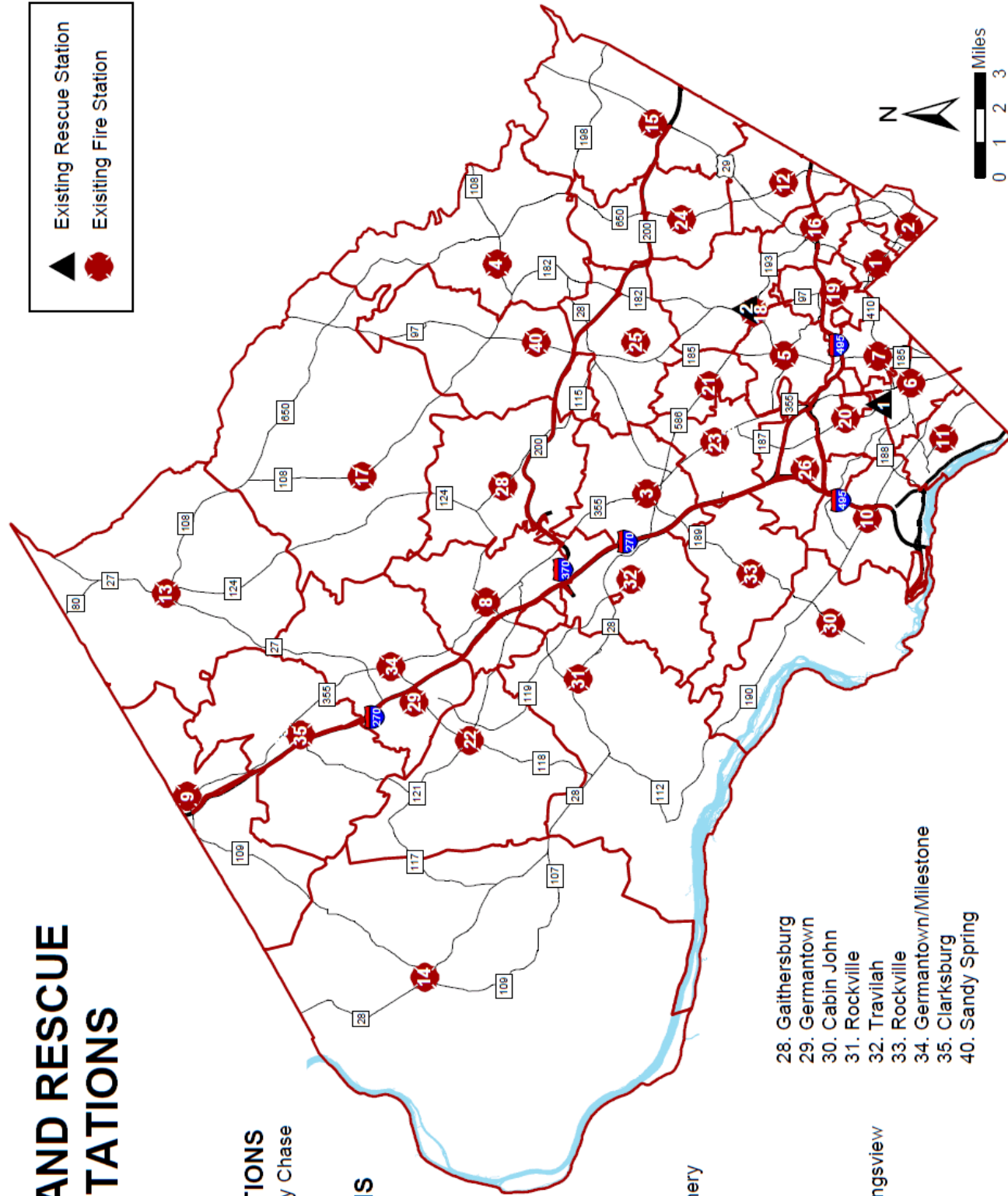
# FIRE AND RESCUE STATIONS

## RESCUE STATIONS

1. Bethesda- Chevy Chase
2. Wheaton

## FIRE STATIONS

1. Silver Spring
2. Takoma Park
3. Rockville
4. Sandy Spring
5. Kensington
6. Bethesda
7. Chevy Chase
8. Gaithersburg
9. Hyattstown
10. Cabin John
11. Glen Echo
12. Hillandale
13. Damascus
14. Upper Montgomery
15. Burtonsville
16. Silver Spring
17. Laytonsville
18. Kensington
19. Silver Spring
20. Bethesda
21. Kensington
22. Germantown/Kingsview
23. Rockville
24. Hillandale
25. Kensington
26. Bethesda
28. Gaithersburg
29. Germantown
30. Cabin John
31. Rockville
32. Travilah
33. Rockville
34. Germantown/Milestone
35. Clarksburg
40. Sandy Spring





---

THIS PAGE INTENTIONALLY LEFT BLANK



# Police

## APPROVED FY24 BUDGET

\$312,520,754

## FULL TIME EQUIVALENTS

1,903.10

 **MARCUS G. JONES, CHIEF OF POLICE**

## MISSION STATEMENT

The mission of the Montgomery County Police Department (MCPD) is to safeguard life and property, preserve the peace, prevent and detect crime, enforce the law, and protect the rights of all citizens. The Department is committed to working in partnership with the community to identify and resolve issues that impact public safety.

### Community Policing Philosophy

The Montgomery County Police Department embraces the concept of community policing as a philosophy and an organizational strategy. This approach allows the police and the community to work closely together in creative ways to solve the problems of crime or fear of crime, address physical and social disorder, and advance the overall quality of life in the community. This philosophy rests on the belief that the community deserves input into the process and that solutions to today's community problems require both the public and the police to address neighborhood concerns beyond a narrow focus on individual crime incidents. These partnerships and strategies have allowed the Department to address community concerns quickly, to improve the Department's ability to communicate with and better serve the community, and to enhance the Department's ability to accomplish its mission.

## BUDGET OVERVIEW

The total approved FY24 Operating Budget for the Department of Police is \$312,520,754, an increase of \$16,019,176 or 5.40 percent from the FY23 Approved Budget of \$296,501,578. Personnel Costs comprise 85.05 percent of the budget for 1,817 full-time position(s) and 224 part-time position(s), and a total of 1,903.10 FTEs. Total FTEs may include seasonal or temporary positions and may also reflect workforce charged to or from other departments or funds. Operating Expenses account for the remaining 14.95 percent of the FY24 budget.

## COUNTY PRIORITY OUTCOMES

While this program area supports all seven of the County Executive's Priority Outcomes, the following are emphasized:

-  **Safe Neighborhoods**
-  **Effective, Sustainable Government**

---

## INITIATIVES

- ★ Implement recommendations made by the Effective Law Enforcement for All (ELE4A) Final Report to include adding three Public Safety Instructors at the Police Safety Training Academy to improve officer firearms training and a Program Manager II dedicated to health and wellness.
- ★ Add funding for a Violent Crime Information Center to provide real-time tactical information to officers in the field and command staff.
- ★ Add funds for security camera rebates in support of Bill 14-22, Private Security Camera Incentive Program to enhance crime prevention and offender identification.
- ★ Add four school crossing guards to enhance student and pedestrian safety.

## INNOVATIONS AND PRODUCTIVITY IMPROVEMENTS

- ★ MCPD relaunched basketball tournaments to engage hard-to-reach communities. This was a youth-related violence prevention community engagement effort.

## PROGRAM CONTACTS

Contact Assistant Chief Darren Francke of the Department of Police at 240.773.5041 or Derrick Harrigan of the Office of Management and Budget at 240.777.2759 for more information regarding this department's operating budget.

## PROGRAM PERFORMANCE MEASURES

Performance measures for this department are included below (where applicable), with multi-program measures displayed at the front of this section and program-specific measures shown with the relevant program. The FY23 estimates reflect funding based on the FY23 Approved Budget. The FY24 and FY25 figures are performance targets based on the FY24 Approved Budget and funding for comparable service levels in FY25.

## PROGRAM DESCRIPTIONS

### ★ Community Resources

The Community Resources Bureau embraces the philosophy of community policing which highlights the importance of working in partnership with our communities to identify and resolve public safety issues. MCPD acknowledges and fully supports the use of this philosophy regarding the department's interaction with Montgomery County Public Schools and the Maryland Center for School Safety. This bureau coordinates the operations of the Community Engagement Division and the Policy and Planning Division.

The Community Engagement Division (CED) directs the Community Engagement Officers, Community Outreach, the Crisis Response Support Section, and Peer Support. Together these operations provide positive outreach encounters and confidential support to community members by:

- Delivering high-quality customer service.
- Providing effective and accurate communication with Department and community members while being both responsive and transparent.
- Helping to build trust and establish legitimacy of the police department within our communities.
- Encouraging community engagement and outreach.
- Serving as a liaison between the MCPD and Federal, State, and local government agencies.

The Policy and Planning Division is responsible for policy development, planning and research activities, and ensuring compliance with department policies, procedures, and standards.

- The Policy Development Section develops and updates Departmental directives, forms, and other policy documents for Department-wide distribution and may assist with inspections and audits of Departmental units to ensure proper administrative and operational controls are being followed.
- The Planning and Research Section coordinates long-term strategic planning, research, and analysis in addition to various special projects for the Department and for public and private partners.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Community engagement events	321	530	750	900	1,100
Number of Use of Force incidents	451	982	1,200	1,100	1,000

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>5,503,554</b>	<b>39.00</b>
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	2,020,456	9.00
<b>FY24 Approved</b>	<b>7,524,010</b>	<b>48.00</b>

## Field Services

The mission of the Field Services Bureau (FSB) is to provide specialized police services in support of other divisions within the MCPD and the residents of Montgomery County. These services are coordinated through the Special Operations Division (SOD), Traffic Operations Division (TOD), and the Security Services Division (SSD).

FSB accomplishes its purpose by partnering with other divisions and the community to enhance and further the overall mission of the Montgomery County Police Department. This is accomplished through:

- Traffic safety education, engineering, and enforcement which addresses both vehicle and pedestrian safety.
- Safety and security of County employees, visitors, facilities, and property utilizing physical security measures, policies that incorporate the industry's best practices, and education.
- Participating in community engagement activities designed to educate, build trust, and sustain relationships with those we serve.
- The use of units that have specialized equipment and/or training that enables them to provide unique support and functions to the department and community.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Managed Search Operations Team (MSOT) responses to missing-at-risk calls	1,068	1,012	1,200	1,250	1,300
Average Citations per Automated Speed and Red Light Cameras <sup>1</sup>	3,220	4,280	3,650	4,000	4,000
Number of traffic collisions in Montgomery County	7,931	10,058	15,252	10,000	10,000

<sup>1</sup> FY23-FY25 projections reflect projected averages based on an increase of 50 speed cameras and 25 red light cameras over the next two years. Any change in the number of cameras deployed will affect the targets.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>43,425,842</b>	<b>240.90</b>
Add: Two Additional School Crossing Guards for New School and Two Crossing Guards to Support Enhanced Student Crossing Needs at Existing School	82,054	1.20
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	3,454,420	(4.00)
<b>FY24 Approved</b>	<b>46,962,316</b>	<b>238.10</b>

## Investigative Services

The mission of the Investigative Services Bureau (ISB) is to provide specialized investigative services in support of felony and misdemeanor offenses that occur in Montgomery County. These investigations are coordinated through the MCPD Major Crimes Division (MCD), Special Victims Investigations Division (SVID), Special Investigations Division (SID), Criminal Investigations Division (CID), and the Crime Laboratory.

The Investigative Services Bureau is responsible for providing investigative and forensic services directed at preventing and deterring future victimization of those that reside, work, or travel in Montgomery County. This is accomplished through:

- Conducting investigations and forensic examinations aimed at identifying suspect(s) responsible for perpetrating crime with the goal of successfully prosecuting them.
- Providing victim assistance and services to help limit the negative consequences of being a crime victim.
- Developing positive relationships with the residents and the business community in Montgomery County by conducting proactive and follow-up investigations which helps reduce victimization, helps victims recover property, prevents future crimes from reoccurring, and helps build a level of trust and cooperation with the community.
- Sharing information and working cooperatively with Federal, State and local law enforcement partners to address ongoing crime problems in the County.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Lab examinations completed by the Montgomery County Police Crime Lab	7,974	7,725	8,500	9,200	10,000
Crime investigation and closure rate: Violent crime	45.5%	38.0%	50.0%	65.0%	65.0%
Crime investigation and closure rate: Property crime <sup>1</sup>	9.6%	11%	18%	30%	35%
Fatal overdoses from opioids <sup>2</sup>	103	82	80	50	50

<sup>1</sup> These numbers are in a constant state of change as officers and detectives continue to work on cases.

<sup>2</sup> This number represents only those fatal overdoses that the MCPD responded to or was otherwise notified of.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>45,194,234</b>	<b>312.50</b>

FY24 Approved Changes	Expenditures	FTEs
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	4,815,368	4.50
<b>FY24 Approved</b>	<b>50,009,602</b>	<b>317.00</b>

## Management Services

The Management Services Bureau (MSB) is responsible for providing fiscal, personnel, and technological resources and services to all bureaus and programs within the MCPD in the following ways:

- Provide the safe and secure storage and preservation of evidence, property, and currency taken into custody by department personnel or authorized allied agencies.
- Receive and process all 911 and other emergency and non-emergency calls, dispatch public safety units within the County, and keep status on public safety units.
- Maintain personnel files on all employees, process pay and personnel actions, maintain the department complement/assignment roster, conduct background investigations on all potential employees, and recruit qualified employees.
- Manage budget, financial, facilities, and fleet administration, procurement/logistics, and other varied programs that support field functions.
- Provide entry-level and in-service training to all police officers, firearms-related training/records, Field Training Officer selection/training, and conduct specialized training for department employees, as well as outside agencies.
- Manage the Department's CIP projects/renovations, and coordinate of building and property maintenance services.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Total emergency 911 calls received by Police Emergency Communication Center (ECC)	482,348	550,564	515,000	520,000	525,000
Total non-emergency calls received by Police Emergency Communication Center (ECC)	228,927	250,126	260,000	273,000	280,000
Total calls for service (dispatched and self-initiated)	242,155	255,967	260,000	265,000	265,000
Average emergency 911 call processing time (minutes)	2:33	2:27	2:15	2:00	2:00
Average time to answer 911 calls (seconds)	3	7	5	3	3
Average emergency 911 call travel time (minutes)	5:09	5:47	5:15	5:00	5:00

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>79,522,532</b>	<b>398.00</b>
Add: ELE4A Audit Recommendation - MSB - Public Safety Training Academy - Public Safety Instructors	233,573	3.00
Enhance: One-Time Replacement of 100 In-car Printing Devices	200,000	0.00
Add: Program Manager II to Support Officer Wellness as Recommended by ELE4A Report	92,939	1.00
Reduce: One-Time Adjustment to Reflect Higher than Average Vacancies and to Accommodate Radio Lifecycle Replacement	(3,628,000)	0.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	1,950,718	(1.00)
<b>FY24 Approved</b>	<b>78,371,762</b>	<b>401.00</b>

## Office of the Chief

The Office of the Chief has responsibility for the overall management, direction, planning, and coordination of all MCPD programs and operations. The Chief is responsible for administering the Department in accordance with applicable laws and regulations and ensuring that organizational objectives are met.

The mission of the Internal Affairs Division (IAD) is to conduct fair, unbiased, and timely investigations into allegations of misconduct on the part of officers and professional staff employees of the Police Department. IAD strives to maintain an environment of unparalleled integrity and accountability through comprehensive proactive and reactive investigations, inspections, and adjudication of misconduct so that the Department's internal and external stakeholders have confidence and trust in the ability of the MCPD to execute its mission with the highest possible standards of impartiality, fairness, mutual trust, respect, and accountability. IAD also collects extensive statistical data for review, assessment, and trends on an ongoing basis to provide advice and recommendations to the Chief of Police.

The Professional Accountability Division (PAD) ensures compliance with established policies, procedures, and legislative mandates through internal inspections and audits of all bureaus, divisions, and sections. Section 35-3(i) of the Montgomery County Code mandates that the Chief of Police establish an internal inspections program to ensure that the Department is operating within established policies, procedures, and legislative mandates. This Division will assist the Chief of Police in ensuring that the department is operating within established parameters. PAD is comprised of 3 sections: Accreditation, Staff Inspections and Audits, and Quality Assurance.

The Public Information Office (PIO) disseminates information to the public on matters of interest and safety through both traditional media routes and current social media outlets.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Twitter followers for Montgomery County Police	96,400	104,078	116,644	128,308	141,138
Average number of days for formal investigation to be completed	221	180	200	180	180
External complaints against police	175	206	192	175	175

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>3,841,826</b>	<b>23.00</b>
Add: Bill 14-22 - Private Security Camera Incentive Program	256,000	0.00
Add: Funding to Provide Real Time Data to officers and Command Staff	200,000	0.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	(2,535,312)	0.00
<b>FY24 Approved</b>	<b>1,762,514</b>	<b>23.00</b>

## Patrol Services

The Patrol Services Bureau (PSB) is the largest bureau within the Montgomery County Police Department. It operates 24 hours-a-day, seven (7) days-a-week and is responsible for the most contacts with those that reside, work and travel within Montgomery County. The PSB currently consists of six (6) districts - Rockville (1D), Bethesda (2D), Silver Spring (3D), Wheaton (4D), Germantown (5D), and Gaithersburg (6D).

PSB consists of several specially trained units, including the District Traffic Officers, Special Assignment Teams (SAT), District

Community Action Teams (DCAT), Patrol Investigations Unit (PIU), and Community Services Officers (CSOs). PSB is responsible for providing priority and routine services to the public, directed at preventing, deterring and responding to crime throughout Montgomery County with the primary goal of building trust, and developing and maintaining strong relationships between the Department and the communities we serve, as part of the Department's community policing philosophy. This is accomplished through:

- Enforcing proactively, by recognizing problems and preventing criminal activity, to prevent victimization.
- Responding to calls for service regarding criminal situations and providing general (non-emergency/non-enforcement) public assistance.
- Identifying victims of crimes and providing victim assistance.
- Enforcing traffic laws with the specific goal of reducing traffic collisions while promoting traffic and pedestrian safety and education.
- Educating the public in crime prevention methods.
- Protecting students and facilities within Montgomery County Public Schools.
- Participating in community engagement efforts with the residents and business communities of Montgomery County to promote cooperative, transparent, and trusting partnerships.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Percent of County residents satisfied with police services <sup>1</sup>	N/A	76%	90%	90%	90%

<sup>1</sup> Satisfaction scores from biannual countywide resident survey.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>119,013,590</b>	<b>884.50</b>
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	8,876,960	(8.50)
<b>FY24 Approved</b>	<b>127,890,550</b>	<b>876.00</b>

## BUDGET SUMMARY

	Actual FY22	Budget FY23	Estimate FY23	Approved FY24	%Chg Bud/App
<b>COUNTY GENERAL FUND</b>					
<b>EXPENDITURES</b>					
Salaries and Wages	175,636,079	196,865,038	186,694,430	208,613,161	6.0 %
Employee Benefits	54,299,842	54,185,557	52,948,783	57,183,263	5.5 %
<b>County General Fund Personnel Costs</b>	<b>229,935,921</b>	<b>251,050,595</b>	<b>239,643,213</b>	<b>265,796,424</b>	<b>5.9 %</b>
Operating Expenses	48,016,403	45,450,983	55,896,248	46,724,330	2.8 %
Capital Outlay	578,102	0	0	0	—
<b>County General Fund Expenditures</b>	<b>278,530,426</b>	<b>296,501,578</b>	<b>295,539,461</b>	<b>312,520,754</b>	<b>5.4 %</b>
<b>PERSONNEL</b>					
Full-Time	1,803	1,826	1,826	1,830	0.2 %
Part-Time	205	220	220	224	1.8 %



## BUDGET SUMMARY

	Actual FY22	Budget FY23	Estimate FY23	Approved FY24	%Chg Bud/App
FTEs	1,869.36	1,897.90	1,897.90	1,903.10	0.3 %
REVENUES					
Other Licenses/Permits	58,005	70,000	70,000	70,000	—
Other Charges/Fees	1,845,966	1,811,110	1,811,110	1,811,110	—
Other Fines/Forfeitures	12,020,053	11,244,500	11,244,500	11,244,500	—
Photo Red Light Citations	1,845,211	3,365,000	3,365,000	3,365,000	—
Speed Camera Citations	10,616,808	13,500,000	13,500,000	13,500,000	—
Emergency 911	6,186,518	12,000,000	12,000,000	12,000,000	—
Other Intergovernmental	0	250,000	250,000	250,000	—
State Aid: Police Protection	10,516,688	17,194,527	20,844,800	17,194,527	—
Miscellaneous Revenues	1,392,609	750,000	750,000	750,000	—
Vehicle/Bike Auction Proceeds	2,217,954	1,150,000	1,150,000	1,150,000	—
<b>County General Fund Revenues</b>	<b>46,699,812</b>	<b>61,335,137</b>	<b>64,985,410</b>	<b>61,335,137</b>	<b>—</b>
GRANT FUND - MCG					
EXPENDITURES					
Salaries and Wages	344,999	0	0	0	—
Employee Benefits	1,411	0	0	0	—
<b>Grant Fund - MCG Personnel Costs</b>	<b>346,410</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>—</b>
Operating Expenses	1,576,172	0	0	0	—
Capital Outlay	10,225	0	0	0	—
<b>Grant Fund - MCG Expenditures</b>	<b>1,932,807</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>—</b>
PERSONNEL					
Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
FTEs	0.00	0.00	0.00	0.00	—
REVENUES					
Federal Grants	961,910	0	0	0	—
State Grants	873,726	0	0	0	—
<b>Grant Fund - MCG Revenues</b>	<b>1,835,636</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>—</b>
DEPARTMENT TOTALS					
<b>Total Expenditures</b>	<b>280,463,233</b>	<b>296,501,578</b>	<b>295,539,461</b>	<b>312,520,754</b>	<b>5.4 %</b>
<b>Total Full-Time Positions</b>	<b>1,803</b>	<b>1,826</b>	<b>1,826</b>	<b>1,830</b>	<b>0.2 %</b>
<b>Total Part-Time Positions</b>	<b>205</b>	<b>220</b>	<b>220</b>	<b>224</b>	<b>1.8 %</b>
<b>Total FTEs</b>	<b>1,869.36</b>	<b>1,897.90</b>	<b>1,897.90</b>	<b>1,903.10</b>	<b>0.3 %</b>
<b>Total Revenues</b>	<b>48,535,448</b>	<b>61,335,137</b>	<b>64,985,410</b>	<b>61,335,137</b>	<b>—</b>

## FY24 APPROVED CHANGES

	Expenditures	FTEs
<b>COUNTY GENERAL FUND</b>		
<b>FY23 ORIGINAL APPROPRIATION 296,501,578 1,897.90</b>		
<b><u>Changes (with service impacts)</u></b>		
Add: Bill 14-22 - Private Security Camera Incentive Program [Office of the Chief]	256,000	0.00
Add: ELE4A Audit Recommendation - MSB - Public Safety Training Academy - Public Safety Instructors [Management Services]	233,573	3.00
Enhance: One-Time Replacement of 100 In-car Printing Devices [Management Services]	200,000	0.00
Add: Funding to Provide Real Time Data to officers and Command Staff [Office of the Chief]	200,000	0.00
Add: Program Manager II to Support Officer Wellness as Recommended by ELE4A Report [Management Services]	92,939	1.00
Add: Two Additional School Crossing Guards for New School and Two Crossing Guards to Support Enhanced Student Crossing Needs at Existing School [Field Services]	82,054	1.20
Reduce: One-Time Adjustment to Reflect Higher than Average Vacancies and to Accommodate Radio Lifecycle Replacement [Management Services]	(3,628,000)	0.00
<b><u>Other Adjustments (with no service impacts)</u></b>		
Increase Cost: FY24 Compensation Adjustment	18,079,162	0.00
Increase Cost: Annualization of FY23 Compensation Increases	6,297,178	0.00
Increase Cost: Annualization of FY23 Lapsed Positions	1,093,161	0.00
Increase Cost: Retirement Adjustment	315,366	0.00
Increase Cost: Printing and Mail	49,672	0.00
Increase Cost: Motor Pool Adjustment	46,027	0.00
Decrease Cost: Elimination of One-Time Items Approved in FY23	(600,956)	0.00
Decrease Cost: Annualization of FY23 Personnel Costs	(2,007,555)	0.00
Re-align: One-Time Budget Adjustment to Reflect Higher Than Expected Vacant Positions	(4,689,445)	0.00
<b>FY24 APPROVED 312,520,754 1,903.10</b>		

## PROGRAM SUMMARY

Program Name	FY23 APPR Expenditures	FY23 APPR FTEs	FY24 APPR Expenditures	FY24 APPR FTEs
Community Resources	5,503,554	39.00	7,524,010	48.00
Field Services	43,425,842	240.90	46,962,316	238.10
Investigative Services	45,194,234	312.50	50,009,602	317.00
Management Services	79,522,532	398.00	78,371,762	401.00
Office of the Chief	3,841,826	23.00	1,762,514	23.00
Patrol Services	119,013,590	884.50	127,890,550	876.00
<b>Total</b>	<b>296,501,578</b>	<b>1,897.90</b>	<b>312,520,754</b>	<b>1,903.10</b>

## CHARGES TO OTHER DEPARTMENTS

Charged Department	Charged Fund	FY23 Total\$	FY23 FTEs	FY24 Total\$	FY24 FTEs
<b>COUNTY GENERAL FUND</b>					
Animal Services	General Fund	111,725	1.00	0	0.00
Emergency Management and Homeland Security	Grant Fund	120,000	0.70	0	0.00
<b>Total</b>		<b>231,725</b>	<b>1.70</b>	<b>0</b>	<b>0.00</b>

## FUNDING PARAMETER ITEMS

CC APPROVED (\$000S)

Title	FY24	FY25	FY26	FY27	FY28	FY29
<b>COUNTY GENERAL FUND</b>						
<b>EXPENDITURES</b>						
<b>FY24 Approved</b>	<b>312,521</b>	<b>312,521</b>	<b>312,521</b>	<b>312,521</b>	<b>312,521</b>	<b>312,521</b>
No inflation or compensation change is included in outyear projections.						
<b>Annualization of Positions Approved in FY24</b>	<b>0</b>	<b>154</b>	<b>154</b>	<b>154</b>	<b>154</b>	<b>154</b>
New positions in the FY24 budget are generally assumed to be filled at least two months after the fiscal year begins. Therefore, the above amounts reflect annualization of these positions in the outyears.						
<b>Elimination of One-Time Items Approved in FY24</b>	<b>0</b>	<b>(888)</b>	<b>(888)</b>	<b>(888)</b>	<b>(888)</b>	<b>(888)</b>
Items recommended for one-time funding in FY24, including in-car printing devices will be eliminated from the base in the outyears.						
<b>Restore One-Time Lapse Increase</b>	<b>0</b>	<b>8,317</b>	<b>8,317</b>	<b>8,317</b>	<b>8,317</b>	<b>8,317</b>
Restores one-time lapse adjustment due to higher-than-average vacancies.						
<b>Labor Contracts</b>	<b>0</b>	<b>3,250</b>	<b>3,250</b>	<b>3,250</b>	<b>3,250</b>	<b>3,250</b>
These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items.						
<b>Subtotal Expenditures</b>	<b>312,521</b>	<b>323,354</b>	<b>323,354</b>	<b>323,354</b>	<b>323,354</b>	<b>323,354</b>

## ANNUALIZATION OF FULL PERSONNEL COSTS

	FY24 Approved		FY25 Annualized	
	Expenditures	FTEs	Expenditures	FTEs
Program Manager II to Support Officer Wellness as Recommended by ELE4A Report	85,939	1.00	114,585	1.00
Two Additional School Crossing Guards for New School and Two Crossing Guards to Support Enhanced Student Crossing Needs at Existing School	69,612	1.20	76,758	1.20
ELE4A Audit Recommendation - MSB - Public Safety Training Academy - Public Safety Instructors	191,573	3.00	380,528	3.00
<b>Total</b>	<b>347,124</b>	<b>5.20</b>	<b>571,871</b>	<b>5.20</b>



# Sheriff

## APPROVED FY24 BUDGET

\$28,959,650

## FULL TIME EQUIVALENTS

191.76

 MAXWELL UY, SHERIFF

## MISSION STATEMENT

The mission of the Sheriff's Office is to provide general law enforcement, judicial enforcement, and specialized public safety services to the residents of Montgomery County in a lawful, fair, impartial, and non-discriminatory manner; and to ensure that Court mandates are carried out with respect for individual rights and freedoms. The Sheriff's Office is committed to establishing and maintaining cooperative working relationships with all other law enforcement, governmental, and criminal justice agencies, and the Courts to ensure that the residents of Montgomery County receive the full range of law enforcement services required for a safe and orderly society.

## BUDGET OVERVIEW

The total approved FY24 Operating Budget for the Sheriff's Office is \$28,959,650, an increase of \$2,019,438 or 7.50 percent from the FY23 Approved Budget of \$26,940,212. Personnel Costs comprise 80.18 percent of the budget for 189 full-time position(s) and five part-time position(s), and a total of 191.76 FTEs. Total FTEs may include seasonal or temporary positions and may also reflect workforce charged to or from other departments or funds. Operating Expenses account for the remaining 19.82 percent of the FY24 budget.

## COUNTY PRIORITY OUTCOMES


While this program area supports all seven of the County Executive's Priority Outcomes, the following are emphasized:

-  **Safe Neighborhoods**
-  **Effective, Sustainable Government**

## INITIATIVES

-  Implement a new paperless Intake and Record-Keeping system for the Family Justice Center.

## INNOVATIONS AND PRODUCTIVITY IMPROVEMENTS

-  The Sheriff's Office welcomed the DC Volunteer Lawyers Project (DCVLP), a new on-site legal services partner at the Family Justice Center. DCVLP provides pro bono legal representation and advice to victims of domestic violence in Protective Order cases as well as family law proceedings.

- ✦ In partnership with the Domestic Violence Coordinating Council and many other County and community partners, hosted RespectFest 2022 to raise awareness about teen dating violence and educate teens about where they can get help and how to help a friend. More than 2,000 people participated across the virtual and in-person offerings.
- ✦ The Family Justice Center in partnership with the Domestic Violence Coordinating Council, created the "Walk in Their Shoes" exhibition in recognition of October as Domestic Violence Awareness Month.
- ✦ Nearly 2,000 victims of domestic violence in Montgomery County received services through the Family Justice Center.

## PROGRAM CONTACTS

Contact Mary Lou Wirdzek of the Sheriff's Office at 240.777.7078 or Derrick Harrigan of the Office of Management and Budget at 240.777.2759 for more information regarding this department's operating budget.

## PROGRAM PERFORMANCE MEASURES

Performance measures for this department are included below (where applicable), with multi-program measures displayed at the front of this section and program-specific measures shown with the relevant program. The FY23 estimates reflect funding based on the FY23 Approved Budget. The FY24 and FY25 figures are performance targets based on the FY24 Approved Budget and funding for comparable service levels in FY25.

## PROGRAM DESCRIPTIONS

### ✦ Administration

This division provides general administrative support to the Sheriff's Office including personnel and labor relation matters, planning and policy, training, background investigations, payroll, purchasing, internal investigations, automation, grants, and budget-related functions. The Administrative Division provides technical support for the Sheriff's Records Management System (E\*Justice). The Administrative Division also oversees the Sheriff's compliance with recognized accreditation standards. The Assistant Sheriffs direct research and development of policies, procedures, and regulations to meet professional standards developed for law enforcement agencies.

The Assistant Sheriffs also oversee internal investigations, represent the Sheriff's Office in legislative matters, and provide legal direction. The Sheriff's Office participates in school functions, civic association meetings, and serves on commissions and committees. The Sheriff's Office serves on applicant, promotional, and disciplinary boards of other public safety agencies. Administrative personnel organize and teach in-service and specialized deputy training and periodic weapons qualification, as required by the Maryland Police Training Commission. The Sheriff's Office also participates in law enforcement task forces and units such as the Special Response Team, Special Events Response Team, and Hostage Negotiation Team in cooperation with the Montgomery County Police Department, Montgomery County Fire and Rescue Services, and other law enforcement agencies; and in response to mutual-aid calls as necessary.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Number of Interim and Temporary Peace Orders received <sup>1</sup>	2,815	2,677	2,677	2,677	2,677
Number of Interim and Temporary Protective Orders received	5,343	5,333	5,333	5,333	5,333

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Number of safety check violations resulting in arrest <sup>2</sup>	0	1	0	0	0
Number of weapons seized as a result of Protective Orders	160	304	304	304	304

<sup>1</sup> The Sheriff's Office is required to immediately serve Court issued Peace and Protective orders in cases where petitioners seek protection from abuse. Each year, a higher number of Interim and Temporary Orders are received that require full processing through State and Federal law enforcement databases prior to physical service of the orders on the respondent.

<sup>2</sup> Safety checks involve efforts by Sheriff's deputies to ensure that victims are safe and court orders are being obeyed after the issuance of an Interim or Temporary Order. Safety checks are conducted by site visit or phone.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>6,491,549</b>	<b>26.48</b>
Increase Cost: Three Percent Inflationary Adjustment to Non-Profit Service Provider Contracts	18,937	0.00
Re-align: One-time Budget Adjustment to Reflect Higher than Expected Vacant Positions	(771,123)	0.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	(649,905)	(2.12)
<b>FY24 Approved</b>	<b>5,089,458</b>	<b>24.36</b>

## Civil Process

The Sheriff's Office is mandated to serve all civil processes as directed by the Courts or private litigants and file returns to the Court. These papers include summons, subpoenas, failure-to-pay rent notices, and other court documents. The Civil Process function is supported by deputies, who research and serve papers, and by administrative staff, who maintain the tracking process. The Sheriff's Office also executes court-ordered attachments, personal and real property seizures, and replevins (a civil action to recover property wrongfully held). As a final step in resolution of a court judgment, the Sheriff's Office conducts sales of seized or attached property. In the case of evictions, the Sheriff's Office restores real property to property owners by evicting tenants and their possessions as directed by the Court. When appropriate, tenants are referred to human service agencies.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>2,729,645</b>	<b>23.54</b>
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	119,657	0.10
<b>FY24 Approved</b>	<b>2,849,302</b>	<b>23.64</b>

## Courtroom/Courthouse Security and Transport

The Sheriff's Office is responsible for transporting inmates between the Montgomery County Correctional Facility (MCCF), Montgomery County Detention Center (MCDC), and various jails and court-holding facilities, as well as to and from healthcare facilities. The Sheriff's Office also guards inmates while at these facilities. When a writ is received from other counties, deputies are required to transport MCDC and MCCF inmates to other Maryland District and Circuit Courts. The Sheriff's Office administers temporary detention facilities in the Silver Spring and Rockville District Courts, the Circuit Court for adult inmates as well as the Juvenile Court holding facility located in the South Tower of the Circuit Court complex.

The Sheriff's Office provides security for the County's Circuit Court and operates X-ray machines and magnetometers to screen visitors entering the buildings at three public entrances. The Sheriff's Office uses trained canines to detect explosives, weapons, and to serve as a general crime deterrent within the courthouses.

The Sheriff's Office Canine Section is also the primary responder for explosive device detection calls, Monday through Friday, and responds to mutual-aid calls from the Montgomery County Police Department, Montgomery County Fire and Rescue Services, and other law enforcement agencies as necessary.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>10,725,497</b>	<b>86.00</b>
Increase Cost: Body Worn Cameras and Tasers Contract Adjustment	60,161	0.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	2,603,085	0.50
<b>FY24 Approved</b>	<b>13,388,743</b>	<b>86.50</b>

## Criminal Process/Warrants and Extraditions

The Sheriff's Office is responsible for serving District Court civil warrants, District Court criminal warrants associated with domestic violence, all Circuit Court warrants, both adult and juvenile, and Child Support Enforcement warrants. The Warrant Section maintains on-line warrants in the following systems: Maryland Electronic Telecommunications Enforcement Resource System (METERS), National Crime Information Center (NCIC), and E\*Justice. METERS and NCIC are used to share data with other State and Federal systems. E\*Justice is a local database used by Montgomery County law enforcement agencies to track warrants. It also interfaces with the Law Enforcement Information Exchange to enable data sharing with law enforcement agencies in the National Capital Region. The Sheriff's Office also conducts investigations to locate and apprehend those fugitives for whom the Sheriff's Office holds a warrant. In addition, the Sheriff's Office is responsible for returning fugitives to Montgomery County from other jurisdictions for outstanding Circuit Court warrants and processing those fugitives when returned.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>2,418,724</b>	<b>20.44</b>
Increase Cost: Child Support Grant Match	34,599	0.19
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	67,639	(0.13)
<b>FY24 Approved</b>	<b>2,520,962</b>	<b>20.50</b>

## Domestic Violence

The Sheriff's Office is the lead agency in Montgomery County for serving court orders related to domestic violence, including Protective and Peace Orders. The Office is also responsible for serving Child Custody Orders. The Domestic Violence Section serves domestic violence court orders 24 hours a day, seven days a week. The Section works collectively with other County agencies to ensure that the petitioners are referred to essential County services available to them and their families. In an effort to enhance protection for the victims of domestic violence, the Sheriff's Office offers cellular phones to domestic violence victims. The Sheriff's Office also serves Emergency Evaluation Petitions that include obtaining custody and transporting residents to the hospital for court ordered mental evaluation.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>4,574,797</b>	<b>35.30</b>
Increase Cost: Shift Compensation Cost Increases from the Grant Fund to the General Fund	30,313	0.19
Increase Cost: Replacement of Ballistic Vests	26,600	0.00

FY24 Approved Changes	Expenditures	FTEs
Reduce: Shift Compensation Cost Increases from the Grant Fund to the General Fund	(30,313)	(0.38)
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	509,788	1.65
<b>FY24 Approved</b>	<b>5,111,185</b>	<b>36.76</b>

## BUDGET SUMMARY

	Actual FY22	Budget FY23	Estimate FY23	Approved FY24	%Chg Bud/App
<b>COUNTY GENERAL FUND</b>					
<b>EXPENDITURES</b>					
Salaries and Wages	16,848,847	17,100,545	16,235,970	17,584,225	2.8 %
Employee Benefits	5,155,457	4,839,550	4,414,931	5,048,092	4.3 %
<b>County General Fund Personnel Costs</b>	<b>22,004,304</b>	<b>21,940,095</b>	<b>20,650,901</b>	<b>22,632,317</b>	<b>3.2 %</b>
Operating Expenses	4,131,698	4,066,580	4,407,929	5,424,109	33.4 %
<b>County General Fund Expenditures</b>	<b>26,136,002</b>	<b>26,006,675</b>	<b>25,058,830</b>	<b>28,056,426</b>	<b>7.9 %</b>
<b>PERSONNEL</b>					
Full-Time	182	181	181	181	—
Part-Time	5	5	5	5	—
FTEs	187.62	186.62	186.62	187.00	0.2 %
<b>REVENUES</b>					
Other Charges/Fees	1,034	20,000	20,000	20,000	—
Sheriff Fees	444,497	800,000	800,000	800,000	—
Other Intergovernmental	127,713	0	0	0	—
Miscellaneous Revenues	(2,213)	4,000	4,000	4,000	—
<b>County General Fund Revenues</b>	<b>571,031</b>	<b>824,000</b>	<b>824,000</b>	<b>824,000</b>	<b>—</b>
<b>GRANT FUND - MCG</b>					
<b>EXPENDITURES</b>					
Salaries and Wages	407,321	486,088	486,088	462,002	-5.0 %
Employee Benefits	117,549	130,324	130,324	124,097	-4.8 %
<b>Grant Fund - MCG Personnel Costs</b>	<b>524,870</b>	<b>616,412</b>	<b>616,412</b>	<b>586,099</b>	<b>-4.9 %</b>
Operating Expenses	371,391	317,125	317,125	317,125	—
<b>Grant Fund - MCG Expenditures</b>	<b>896,261</b>	<b>933,537</b>	<b>933,537</b>	<b>903,224</b>	<b>-3.2 %</b>
<b>PERSONNEL</b>					
Full-Time	8	8	8	8	—
Part-Time	0	0	0	0	—
FTEs	5.18	5.14	5.14	4.76	-7.4 %
<b>REVENUES</b>					
Miscellaneous Revenues	11,747	0	0	0	—
Federal Grants	785,396	933,537	933,537	903,224	-3.2 %
State Grants	22,872	0	0	0	—



## BUDGET SUMMARY

	Actual FY22	Budget FY23	Estimate FY23	Approved FY24	%Chg Bud/App
<b>Grant Fund - MCG Revenues</b>	<b>820,015</b>	<b>933,537</b>	<b>933,537</b>	<b>903,224</b>	<b>-3.2 %</b>
<b>DEPARTMENT TOTALS</b>					
<b>Total Expenditures</b>	<b>27,032,263</b>	<b>26,940,212</b>	<b>25,992,367</b>	<b>28,959,650</b>	<b>7.5 %</b>
<b>Total Full-Time Positions</b>	<b>190</b>	<b>189</b>	<b>189</b>	<b>189</b>	<b>—</b>
<b>Total Part-Time Positions</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>—</b>
<b>Total FTEs</b>	<b>192.80</b>	<b>191.76</b>	<b>191.76</b>	<b>191.76</b>	<b>—</b>
<b>Total Revenues</b>	<b>1,391,046</b>	<b>1,757,537</b>	<b>1,757,537</b>	<b>1,727,224</b>	<b>-1.7 %</b>

## FY24 APPROVED CHANGES

	Expenditures	FTEs
<b>COUNTY GENERAL FUND</b>		
	<b>FY23 ORIGINAL APPROPRIATION</b>	<b>26,006,675 186.62</b>
<b><u>Other Adjustments (with no service impacts)</u></b>		
Increase Cost: FY24 Compensation Adjustment	2,289,923	0.00
Increase Cost: Annualization of FY23 Compensation Increases	936,416	0.00
Increase Cost: Body Worn Cameras and Tasers Contract Adjustment [Courtroom/Courthouse Security and Transport]	60,161	0.00
Increase Cost: Motor Pool Adjustment	57,695	0.00
Increase Cost: Retirement Adjustment	35,502	0.00
Increase Cost: Child Support Grant Match [Criminal Process/Warrants and Extraditions]	34,599	0.19
Increase Cost: Shift Compensation Cost Increases from the Grant Fund to the General Fund [Domestic Violence]	30,313	0.19
Increase Cost: Replacement of Ballistic Vests [Domestic Violence]	26,600	0.00
Increase Cost: Three Percent Inflationary Adjustment to Non-Profit Service Provider Contracts [Administration]	18,937	0.00
Increase Cost: Printing and Mail	2,898	0.00
Decrease Cost: Elimination of One-Time Items Approved in FY23	(12,985)	0.00
Decrease Cost: Annualization of FY23 Personnel Costs	(659,185)	0.00
Re-align: One-time Budget Adjustment to Reflect Higher than Expected Vacant Positions [Administration]	(771,123)	0.00
	<b>FY24 APPROVED</b>	<b>28,056,426 187.00</b>
<b>GRANT FUND - MCG</b>		
	<b>FY23 ORIGINAL APPROPRIATION</b>	<b>933,537 5.14</b>
<b><u>Federal/State Programs</u></b>		
Reduce: Shift Compensation Cost Increases from the Grant Fund to the General Fund	(30,313)	(0.38)
	<b>FY24 APPROVED</b>	<b>903,224 4.76</b>

## PROGRAM SUMMARY

Program Name	FY23 APPR Expenditures	FY23 APPR FTEs	FY24 APPR Expenditures	FY24 APPR FTEs
Administration	6,491,549	26.48	5,089,458	24.36
Civil Process	2,729,645	23.54	2,849,302	23.64
Courtroom/Courthouse Security and Transport	10,725,497	86.00	13,388,743	86.50
Criminal Process/Warrants and Extraditions	2,418,724	20.44	2,520,962	20.50
Domestic Violence	4,574,797	35.30	5,111,185	36.76
<b>Total</b>	<b>26,940,212</b>	<b>191.76</b>	<b>28,959,650</b>	<b>191.76</b>

## FUNDING PARAMETER ITEMS

CC APPROVED (\$000S)

Title	FY24	FY25	FY26	FY27	FY28	FY29
<b>COUNTY GENERAL FUND</b>						
<b>EXPENDITURES</b>						
<b>FY24 Approved</b>	<b>28,056</b>	<b>28,056</b>	<b>28,056</b>	<b>28,056</b>	<b>28,056</b>	<b>28,056</b>
No inflation or compensation change is included in outyear projections.						
<b>Elimination of One-Time Items Approved in FY24</b>	<b>0</b>	<b>(175)</b>	<b>(175)</b>	<b>(175)</b>	<b>(175)</b>	<b>(175)</b>
The Child Support Grant Position and the replacement of ballistic vests will be eliminated from the base in the out-years.						
<b>Restore One-Time Lapse Increase</b>	<b>771</b>	<b>771</b>	<b>771</b>	<b>771</b>	<b>771</b>	<b>771</b>
Restores one-time lapse adjustment due to higher-than-average vacancies.						
<b>Labor Contracts</b>	<b>0</b>	<b>652</b>	<b>652</b>	<b>652</b>	<b>652</b>	<b>652</b>
These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items.						
<b>Subtotal Expenditures</b>	<b>28,827</b>	<b>29,304</b>	<b>29,304</b>	<b>29,304</b>	<b>29,304</b>	<b>29,304</b>

---

THIS PAGE INTENTIONALLY LEFT BLANK



# Transportation

## APPROVED FY24 BUDGET

\$59,613,100

## FULL TIME EQUIVALENTS

283.78

 CHRISTOPHER CONKLIN, DIRECTOR

## MISSION STATEMENT

The mission of the Department of Transportation's (DOT) General Fund supported programs is to provide an effective and efficient transportation system to ensure the safe and convenient movement of persons and vehicles on County roads; to plan, design, and coordinate development and construction of transportation and pedestrian routes; to operate and maintain the traffic signal system and road network in a safe and efficient manner; and to develop and implement transportation policies to maximize efficient service delivery. The General Fund supports programs in the Division of Traffic Engineering and Operations, the Division of Parking Management, the Division of Highway Maintenance, the Division of Transportation Engineering, the Division of Transit Services, and the Director's Office.






## BUDGET OVERVIEW

The total approved FY24 Operating Budget for the Department of Transportation is \$59,613,100, an increase of \$3,466,372 or 6.17 percent from the FY23 Approved Budget of \$56,146,728. Personnel Costs comprise 48.22 percent of the budget for 461 full-time position(s) and four part-time position(s), and a total of 283.78 FTEs. Total FTEs may include seasonal or temporary positions and may also reflect workforce charged to or from other departments or funds. Operating Expenses account for the remaining 51.78 percent of the FY24 budget.

In addition, this department's Capital Improvements Program (CIP) requires Current Revenue funding.

## COUNTY PRIORITY OUTCOMES

While this program area supports all seven of the County Executive's Priority Outcomes, the following are emphasized:

-  **Thriving Youth and Families**
-  **A Greener County**
-  **Easier Commutes**
-  **Safe Neighborhoods**
-  **Effective, Sustainable Government**

## INITIATIVES

- 
- ★ Plant 1,200 street trees along roads and sidewalks that are adjacent to private residences and other locations to increase canopy coverage. The Chesapeake Bay Trust (CBT) Urban Trees Grant Program awarded the Department of Transportation (MCDOT) a grant for \$362,740 to increase tree canopy in urban and underserved areas of the County. An initial amount of \$148,233 was received in FY23 and a second installment for \$148,233 will be received in FY24.
  - ★ Increase the number of condition inspections of short span highway bridge/culvert and pedestrian structures in Montgomery County. The condition inspection provides information on the current condition of the bridge structures and is fundamental in establishing the structural integrity and serviceability of a bridge. Deterioration of components or the adequacy of the structure, including the approaches and traffic safety features, can only be determined by a thorough condition inspection. The inspection program of short span structures enables the Department to be proactive in repairing or replacing smaller structures before they result in more costly repairs and public safety issues.

## INNOVATIONS AND PRODUCTIVITY IMPROVEMENTS

---

- ★ Completed Infrastructure Safety Analysis and developed recommendations for infrastructure/roadway improvements at ten (10) locations where the highest number of school bus monitoring program citations were issued. The analysis would determine if infrastructure improvements that address pedestrian and operational safety, while enhancing or maintaining the safety of children who are boarding and disembarking school buses are necessary or appropriate. These improvements may include additional or modified signage and pavement markings, geometric modifications such as curb realignments and median installations, or the need to add traffic signals or pedestrian hybrid beacons.
- ★ Increase the number of traffic signals evaluated per year in the Traffic Signal Optimization Program to reduce vehicle delays and traffic congestion resulting from inadequate signal timing. This will enable the County to advance a four to six-year traffic signal review cycle, which is near the industry standard of three to five years, and move away from a 12 to 14-year review cycle. MCDOT is on target to review and replace 50 traffic signals this fiscal year.
- ★ Increase Bikeshare maintenance to extend the life of stations by replacing obsolete ecoboards. Ecoboards serve as the operational intelligence of each Bikeshare station.

## PROGRAM CONTACTS

---

Contact Brady Goldsmith of the Department of Transportation at 240.777.2793 or Gregory Bruno of the Office of Management and Budget at 240.777.2773 for more information regarding this department's operating budget.

## PROGRAM PERFORMANCE MEASURES

---

Performance measures for this department are included below (where applicable), with multi-program measures displayed at the front of this section and program-specific measures shown with the relevant program. The FY23 estimates reflect funding based on the FY23 Approved Budget. The FY24 and FY25 figures are performance targets based on the FY24 Approved Budget and funding for comparable service levels in FY25.

## PROGRAM DESCRIPTIONS

---

### ★ Community/Transportation Safety

This program provides engineering studies and investigations that evaluate pedestrian and traffic operations and safety deficiencies, and includes the need for alternative pedestrian crossing signalization or beaconing; parking conflicts; streetlighting

conditions, upgrades, and maintenance; traffic signing and pavement marking needs; and sight distance deficiencies on neighborhood streets, arterial roads, and major roadways. The program also provides for the installation and maintenance of traffic control devices along County roadways and includes activities directed at the elimination of graffiti vandalism in the County through GRAB (Graffiti Abatement Partners), a not-for-profit private-public partnership.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Number of traffic studies completed <sup>1</sup>	300	963	1,000	1,050	1,100
Percent of traffic studies completed within scheduled timeframe	90%	94%	95%	95%	95%
Number of serious and fatal crashes on Montgomery County maintained roads	69	79	70	65	60

<sup>1</sup> DOT received a significant increase in the number of traffic studies requested in FY22. Traffic study activity was reduced in FY21 due to atypical traffic patterns during the pandemic.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>5,511,220</b>	<b>22.90</b>
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	316,569	0.00
<b>FY24 Approved</b>	<b>5,827,789</b>	<b>22.90</b>

## Non-Roadway Right of Way Maintenance

Elements supported under this program provide positive value to the quality of life for residents and visitors through 'green infrastructure' maintenance activities located in the County right-of-way.

Through scheduled maintenance and emergency response to hazardous conditions, priority activities associated with non-roadway maintenance include efforts to ensure the safety of all pedestrians, bicyclists, and motorists travelling within the County. Some examples include hazardous tree removal, tree pruning, traffic barrier repair, shoulder mowing, and foliage removal to provide adequate road clearance and sign, signal, and streetlight visibility. Many tree maintenance activities also contribute to the County's efforts to mitigate damage to public and private property due to severe weather events and unanticipated environmental risks.

In addition to the elements of safety, this program also offers positive environmental impacts and contributes to aesthetically mindful maintenance operations that help the County create and maintain a healthy and thriving environment. Some examples relative to environmentally conscious activities include street tree preservation and planting, tree stump removal for the establishment of new planting sites, vacuum leaf collections through the Annual Leaf Collection Program within the established leafing districts, street sweeping operations which contribute to the County's MS4 environmental permit, maintenance of a dedicated trail and bike network, beauty spot improvements, and shoulder litter removal.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Number of Trees Planted (includes Tree Replacement Fund)	1,611	1,668	2,600	2,050	2,050
Backlog of 311 requests for Tree Maintenance	861	711	700	700	700
Number of verified missed streets for leaf collections	249	120	100	90	80
Survival rate of street trees planted	88%	90%	90%	90%	90%

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>15,512,821</b>	<b>71.88</b>

<b>FY24 Approved Changes</b>	<b>Expenditures</b>	<b>FTEs</b>
Enhance: Chesapeake Bay Trust (CBT) Grant to Enhance the Tree Canopy	148,233	0.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	852,544	(0.44)
<b>FY24 Approved</b>	<b>16,513,598</b>	<b>71.44</b>

## Parking Outside the Parking Districts

This program administers, operates, and maintains the parking program outside the Parking Districts. Included in this program are residential permit parking and peak hour traffic enforcement. The residential permit parking program is responsible for the sale of parking permits and parking enforcement in these areas. Participation in the program is requested through a petition of the majority of the citizens who live in that area. The program is designed to mitigate the adverse impact of commuters parking in residential areas. Peak hour traffic enforcement in the Bethesda and Silver Spring Central Business Districts assures the availability of travel lanes during peak traffic periods. The program is also responsible for the management of the Council Office Building (COB) garage and County employee parking in the Rockville core area.

<b>FY24 Approved Changes</b>	<b>Expenditures</b>	<b>FTEs</b>
<b>FY23 Approved</b>	<b>936,700</b>	<b>1.60</b>
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	23,584	0.00
<b>FY24 Approved</b>	<b>960,284</b>	<b>1.60</b>

## Transportation Infrastructure Construction & Maintenance

This program provides an effective and efficient transportation system, ensuring the safe and convenient movement of persons, bicycles, and vehicles throughout Montgomery County. The primary focus of this program is to proactively identify and address infrastructure within the County right-of-way that is in need of maintenance and to utilize industry standard best practices to determine the highest quality and most cost-effective method of repair. Infrastructure elements within this program include 5,200 lane miles of roadway; 1,665 miles of sidewalk, curb, and gutter; bridges; culverts; and an extensive storm drain system. Work performed under this program ranges from extensive redesign with reconstruction, to preventative maintenance measures that extend the longevity of existing infrastructure in good condition at a lower cost of repair. In addition to scheduled construction and maintenance, this program also supports reactive measures to address unanticipated emergencies within the County right-of-way that must be expeditiously addressed to ensure the safety of the travelling public and clear passage of the extensive transportation network.

Since 2005 the Montgomery County Department of Transportation has been a member of the Montgomery County Infrastructure Maintenance Task Force whose mission is focused on operating programs engaged in preventative maintenance that preserves the quality of capital assets so that they can be functional throughout their usual life. Currently the way this program is utilized, and the continuous efforts made to improve maintenance operations, provides the opportunity to make repairs with a more proactive and affordable strategy. Through routine and emergency maintenance operations, existing infrastructure is monitored and appropriate repairs are made as necessary to ensure the County can obtain and keep roads in good or better condition.

Common activities associated with this program include, but are not limited to: pavement surface treatment of residential and rural

roadways; hot mix asphalt road patching (temporary and permanent repairs, crack sealing); concrete sidewalk, curb, and gutter repair; storm drain maintenance including repair and/or replacement of failed storm drain pipes; basic maintenance of bridges and box culverts; construction administration and management; and inspection and testing of materials. The surface treatment activity within this program represents only the preventative maintenance measures for roadway condition repairs, and is supplemental to the more extensive, and costly, repair strategies utilized under the roadway maintenance Capital Improvement Programs (CIP). Projects and repair strategies under this program are often identified through condition assessments and collaborative efforts between department staff, County agencies, local utilities, municipalities, and local community leaders/HOAs.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Number of lane miles rehabilitated	183	139	145	150	150
Average Pavement Condition Index (PCI) of roadway network	65.6	67.3	65.7	63.6	61.5
Percent of primary/arterial road quality rated good or better	44%	40%	34%	30%	29%
Percent of rural/residential road quality rated good or better	40%	51%	43%	37%	31%

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>17,090,527</b>	<b>101.48</b>
Enhance: Maintenance of Newly Accepted Subdivision Roads	33,078	0.00
Enhance: Short Span Bridge Inspection	30,000	0.00
Enhance: Prior Year Operating Budget Impact (OBI)	11,000	0.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	2,123,370	(0.26)
<b>FY24 Approved</b>	<b>19,287,975</b>	<b>101.22</b>

## Transportation Management, Operations and Emergency/Storm Response

This program supports the Department's mission to provide an effective and efficient transportation system to ensure the safe and convenient movement of persons, bicycles, and vehicles throughout the County through daily traffic management operations and response to emergency events such as winter snow storms, severe wind/rain storms, natural disasters, and man-made emergency incidents.

Elements associated with the daily traffic management of this program focus on the general engineering and maintenance activities relative to the design, construction, and maintenance of traffic signals, the Advanced Transportation Management System (ATMS), and communication infrastructure that includes the County's fiber optic network. For real-time management of the traffic signal infrastructure this program also provides for the daily operations of the County's Transportation Management Center (TMC) to monitor the computerized traffic signal system, assist with multi-agency incident management response activities, and coordinate special event traffic management. Daily operations relative to the traffic signal system management account for approximately 50 percent of the program's proposed budget.

In addition to the daily traffic management of signal functionality, this program is also an integral part of coordinating the response to emergencies and severe weather events through the preparation, active response, and post-storm/emergency cleanup. Tasks performed during these operations include snow pretreatment, roadway snow removal, sidewalk snow removal, salt application, post-snow storm street sweeping, wind and rain storm debris removal, and immediate emergency repairs to damaged and unsafe infrastructure. Emergency operations often require rapid deployment of resources to clear debris/snow to ensure all transportation systems are passable for emergency first responders and the travelling public. During emergency events, this program operates the



Storm Operations Center which monitors and coordinates real-time activities countywide with Fire and Rescue, Police, Emergency Management and Homeland Security, local utility companies, and other County agencies and local jurisdictions as needed. The primary goal for the emergency response component of this program is to keep County residents and the traveling public safe, while providing reliable access to the extensive transportation network. Emergency operations under this program are funded by approximately 50 percent of the program's proposed budget. Actual annual costs associated with the emergency response activities regularly exceed the approved budget by over 900 percent, therefore expenditures over the budgeted program amount are covered by the Climate Response Non-Departmental Account.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Number of snow and rain storms addressed	13	13	12	14	14
Number of verified reports of unplowed or missed streets	172	122	150	125	100
Percent of Traffic Signals with fully functioning equipment	85%	85%	87%	90%	93%

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>7,523,184</b>	<b>43.35</b>
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	406,878	(1.11)
<b>FY24 Approved</b>	<b>7,930,062</b>	<b>42.24</b>

## Transportation Policy, Planning, and Project Development

This program formulates transportation and related environmental policy and provides leadership in developing a capital improvements program that achieves policy goals. In addition, this program provides coordination with regional entities to ensure compliance with environmental requirements and reviews developer plans to ensure that transportation infrastructure constructed by the private sector also achieves these policy goals.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Linear feet of sidewalk construction completed (000s) <sup>1</sup>	27	30	30	25	25
Number of development applications reviewed <sup>2</sup>	321	274	300	300	300

<sup>1</sup> The cost per linear foot of sidewalk can increase dramatically if retaining walls or the acquisition of right-of-way is required. This significantly impacts the linear feet constructed per year. The Sidewalk Program also helped manage the construction of CIP, Traffic Calming, Pedestrian Safety, Safe Routes to Schools, and Bicycle and Pedestrian Priority Area (BIPPA) projects.

<sup>2</sup> FY24 and FY25 figures are projected. The Department has no control over the number of plans reviewed.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>3,438,760</b>	<b>11.69</b>
Decrease Cost: Position Exchange with Mass Transit	(40,512)	0.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	2,017	(1.00)
<b>FY24 Approved</b>	<b>3,400,265</b>	<b>10.69</b>

## Transportation Services General Administration

The Director's Office provides overall leadership for the Department, including policy development, planning, accountability, service integration, customer service, and the formation of partnerships. It also handles administration of the day-to-day

operations of the Department, including direct service delivery, budget and fiscal management oversight (capital and operating), training, contract management, logistics and facilities support, human resources management, and information technology. In addition, administration staff coordinates the Departmental review of proposed State legislation and provides a liaison between the County and WMATA. As previously mentioned, the Department consists of five divisions: the Division of Traffic Engineering and Operations, the Division of Parking Management, the Division of Highway Maintenance, the Division of Transportation Planning, and the Division of Transit Services.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>6,133,516</b>	<b>33.19</b>
Increase Cost: Three Percent Inflationary Adjustment to Non-Profit Service Provider Contracts	1,410	0.00
Technical Adj: Workforce Reconciliation - Adjustment	0	(0.50)
Shift: Position Transfer to OHR	(110,155)	(1.81)
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	(331,644)	2.81
<b>FY24 Approved</b>	<b>5,693,127</b>	<b>33.69</b>

## BUDGET SUMMARY

	Actual FY22	Budget FY23	Estimate FY23	Approved FY24	%Chg Bud/App
<b>COUNTY GENERAL FUND</b>					
<b>EXPENDITURES</b>					
Salaries and Wages	18,386,220	18,520,954	17,409,291	19,328,681	4.4 %
Employee Benefits	5,401,049	5,320,514	5,181,709	5,819,707	9.4 %
<b>County General Fund Personnel Costs</b>	<b>23,787,269</b>	<b>23,841,468</b>	<b>22,591,000</b>	<b>25,148,388</b>	<b>5.5 %</b>
Operating Expenses	38,029,081	25,389,673	29,543,449	27,042,556	6.5 %
Capital Outlay	287,871	0	0	0	—
<b>County General Fund Expenditures</b>	<b>62,104,221</b>	<b>49,231,141</b>	<b>52,134,449</b>	<b>52,190,944</b>	<b>6.0 %</b>
<b>PERSONNEL</b>					
Full-Time	456	460	460	461	0.2 %
Part-Time	7	4	4	4	—
FTEs	252.52	255.06	255.06	252.75	-0.9 %
<b>REVENUES</b>					
State Grants	0	650,000	650,000	650,000	—
Street Tree Planting	135,750	75,000	75,000	75,000	—
Residential Parking Permits	112,910	12,000	115,086	115,000	858.3 %
Motor Pool Charges/Fees	13,569	0	0	0	—
Parking Fees	78,169	105,000	122,918	120,000	14.3 %
Subdivision Plan Review	412,544	225,000	225,000	225,000	—
Other Fines/Forfeitures	450	0	0	0	—
Parking Fines	1,167,989	1,044,330	1,215,851	1,200,000	14.9 %
Federal Grants	1,006,000	0	0	0	—
State Aid: Highway User	8,816,137	8,797,624	8,744,531	10,573,697	20.2 %
Traffic Signals Maintenance	0	994,000	994,000	994,000	—

## BUDGET SUMMARY

	Actual FY22	Budget FY23	Estimate FY23	Approved FY24	%Chg Bud/App
Miscellaneous Revenues	123,543	0	0	0	—
Other Charges/Fees	528,108	435,000	435,000	435,000	—
Bus Advertising	47,946	0	0	0	—
<b>County General Fund Revenues</b>	<b>12,443,115</b>	<b>12,337,954</b>	<b>12,577,386</b>	<b>14,387,697</b>	<b>16.6 %</b>

### LEAF VACUUMING

#### EXPENDITURES

Salaries and Wages	2,361,926	2,616,104	2,266,056	2,821,598	7.9 %
Employee Benefits	611,763	726,132	555,062	778,323	7.2 %
<b>Leaf Vacuuming Personnel Costs</b>	<b>2,973,689</b>	<b>3,342,236</b>	<b>2,821,118</b>	<b>3,599,921</b>	<b>7.7 %</b>
Operating Expenses	3,523,788	3,573,351	3,530,223	3,674,002	2.8 %
<b>Leaf Vacuuming Expenditures</b>	<b>6,497,477</b>	<b>6,915,587</b>	<b>6,351,341</b>	<b>7,273,923</b>	<b>5.2 %</b>

#### PERSONNEL

Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
FTEs	31.03	31.03	31.03	31.03	—

#### REVENUES

Leaf Vacuum Collection Fees	8,552,231	8,739,229	8,739,229	9,112,500	4.3 %
Other Charges/Fees	14,271	0	8,275	0	—
Systems Benefit Charge	(14)	0	0	0	—
Investment Income	4,811	20,950	113,080	178,670	752.8 %
<b>Leaf Vacuuming Revenues</b>	<b>8,571,299</b>	<b>8,760,179</b>	<b>8,860,584</b>	<b>9,291,170</b>	<b>6.1 %</b>

### GRANT FUND - MCG

#### EXPENDITURES

Salaries and Wages	188,441	0	0	0	—
Employee Benefits	54,489	0	0	0	—
<b>Grant Fund - MCG Personnel Costs</b>	<b>242,930</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>—</b>
Operating Expenses	410,866	0	0	148,233	—
<b>Grant Fund - MCG Expenditures</b>	<b>653,796</b>	<b>0</b>	<b>0</b>	<b>148,233</b>	<b>—</b>

#### PERSONNEL

Full-Time	1	0	0	0	—
Part-Time	0	0	0	0	—
FTEs	0.75	0.00	0.00	0.00	—

#### REVENUES

Federal Grants	2,543,738	0	0	0	—
State Grants	1,229,083	0	0	0	—
Miscellaneous Revenues	0	0	0	148,233	—
<b>Grant Fund - MCG Revenues</b>	<b>3,772,821</b>	<b>0</b>	<b>0</b>	<b>148,233</b>	<b>—</b>

## BUDGET SUMMARY

	Actual FY22	Budget FY23	Estimate FY23	Approved FY24	%Chg Bud/App
DEPARTMENT TOTALS					
Total Expenditures	69,255,494	56,146,728	58,485,790	59,613,100	6.2 %
Total Full-Time Positions	457	460	460	461	0.2 %
Total Part-Time Positions	7	4	4	4	—
Total FTEs	284.30	286.09	286.09	283.78	-0.8 %
Total Revenues	24,787,235	21,098,133	21,437,970	23,827,100	12.9 %

## FY24 APPROVED CHANGES

	Expenditures	FTEs
COUNTY GENERAL FUND		
	FY23 ORIGINAL APPROPRIATION	49,231,141 255.06
<b><u>Changes (with service impacts)</u></b>		
Enhance: Maintenance of Newly Accepted Subdivision Roads [Transportation Infrastructure Construction & Maintenance]	33,078	0.00
Enhance: Short Span Bridge Inspection [Transportation Infrastructure Construction & Maintenance]	30,000	0.00
Enhance: Prior Year Operating Budget Impact (OBI) [Transportation Infrastructure Construction & Maintenance]	11,000	0.00
<b><u>Other Adjustments (with no service impacts)</u></b>		
Increase Cost: Motor Pool Adjustment	1,540,736	0.00
Increase Cost: Annualization of FY23 Compensation Increases	1,387,291	0.00
Increase Cost: FY24 Compensation Adjustment	1,382,849	0.00
Technical Adj: Annualization of FY23 Personnel Costs	20,798	0.00
Increase Cost: Printing and Mail	10,659	0.00
Increase Cost: Three Percent Inflationary Adjustment to Non-Profit Service Provider Contracts [Transportation Services General Administration]	1,410	0.00
Increase Cost: Retirement Adjustment	1,221	0.00
Technical Adj: Workforce Reconciliation - Adjustment [Transportation Services General Administration]	0	(0.50)
Decrease Cost: Position Exchange with Mass Transit [Transportation Policy, Planning, and Project Development]	(40,512)	0.00
Shift: Position Transfer to OHR [Transportation Services General Administration]	(110,155)	(1.81)
Re-align: One-time Budget Adjustment to Reflect Higher Than Expected Vacant Positions	(1,308,572)	0.00
	<b>FY24 APPROVED</b>	<b>52,190,944 252.75</b>

## LEAF VACUUMING

	FY23 ORIGINAL APPROPRIATION	6,915,587 31.03
<b><u>Other Adjustments (with no service impacts)</u></b>		
Increase Cost: Annualization of FY23 Compensation Increases	149,252	0.00
Increase Cost: FY24 Compensation Adjustment	110,067	0.00

## FY24 APPROVED CHANGES

	Expenditures	FTEs
Increase Cost: Motor Pool Adjustment	100,651	0.00
Decrease Cost: Retirement Adjustment	(1,634)	0.00
<b>FY24 APPROVED</b>	<b>7,273,923</b>	<b>31.03</b>

### GRANT FUND - MCG

<b>FY23 ORIGINAL APPROPRIATION</b>	<b>0</b>	<b>0.00</b>
<b>Federal/State Programs</b>		
Enhance: Chesapeake Bay Trust (CBT) Grant to Enhance the Tree Canopy	148,233	0.00
<b>FY24 APPROVED</b>	<b>148,233</b>	<b>0.00</b>

## PROGRAM SUMMARY

Program Name	FY23 APPR Expenditures	FY23 APPR FTEs	FY24 APPR Expenditures	FY24 APPR FTEs
Community/Transportation Safety	5,511,220	22.90	5,827,789	22.90
Non-Roadway Right of Way Maintenance	15,512,821	71.88	16,513,598	71.44
Parking Outside the Parking Districts	936,700	1.60	960,284	1.60
Transportation Infrastructure Construction & Maintenance	17,090,527	101.48	19,287,975	101.22
Transportation Management, Operations and Emergency/Storm Response	7,523,184	43.35	7,930,062	42.24
Transportation Policy, Planning, and Project Development	3,438,760	11.69	3,400,265	10.69
Transportation Services General Administration	6,133,516	33.19	5,693,127	33.69
<b>Total</b>	<b>56,146,728</b>	<b>286.09</b>	<b>59,613,100</b>	<b>283.78</b>

## CHARGES TO OTHER DEPARTMENTS

Charged Department	Charged Fund	FY23 Total\$	FY23 FTEs	FY24 Total\$	FY24 FTEs
<b>COUNTY GENERAL FUND</b>					
Urban Districts	Bethesda Urban District	30,000	0.00	30,000	0.00
Urban Districts	Silver Spring Urban District	25,000	0.00	30,000	0.00
Urban Districts	Wheaton Urban District	12,900	0.00	25,000	0.00
Transit Services	Mass Transit	208,058	1.00	208,058	1.00
Environmental Protection	Water Quality Protection	4,230,171	32.97	4,441,328	32.97
Recycling and Resource Management	Solid Waste Disposal	275,949	2.90	336,894	2.90
CIP	Capital Fund	15,320,738	146.03	16,790,897	145.35
Cable Television Communications Plan	Cable TV	865,935	0.75	874,117	0.75
<b>Total</b>		<b>20,968,751</b>	<b>183.65</b>	<b>22,736,294</b>	<b>182.97</b>

## FUNDING PARAMETER ITEMS

CC APPROVED (\$000S)

Title	FY24	FY25	FY26	FY27	FY28	FY29
<b>COUNTY GENERAL FUND</b>						
<b>EXPENDITURES</b>						
<b>FY24 Approved</b>	<b>52,191</b>	<b>52,191</b>	<b>52,191</b>	<b>52,191</b>	<b>52,191</b>	<b>52,191</b>
No inflation or compensation change is included in outyear projections.						
<b>Restore One-Time Lapse Increase</b>	<b>0</b>	<b>1,309</b>	<b>1,309</b>	<b>1,309</b>	<b>1,309</b>	<b>1,309</b>
<b>Labor Contracts</b>	<b>0</b>	<b>7,186</b>	<b>7,186</b>	<b>7,186</b>	<b>7,186</b>	<b>7,186</b>
These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items.						
<b>Subtotal Expenditures</b>	<b>52,191</b>	<b>60,686</b>	<b>60,686</b>	<b>60,686</b>	<b>60,686</b>	<b>60,686</b>
<b>LEAF VACUUMING</b>						
<b>EXPENDITURES</b>						
<b>FY24 Approved</b>	<b>7,274</b>	<b>7,274</b>	<b>7,274</b>	<b>7,274</b>	<b>7,274</b>	<b>7,274</b>
No inflation or compensation change is included in outyear projections.						
<b>Labor Contracts</b>	<b>0</b>	<b>746</b>	<b>746</b>	<b>746</b>	<b>746</b>	<b>746</b>
These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items.						
<b>Subtotal Expenditures</b>	<b>7,274</b>	<b>8,020</b>	<b>8,020</b>	<b>8,020</b>	<b>8,020</b>	<b>8,020</b>

---

THIS PAGE INTENTIONALLY LEFT BLANK



# Parking District Services

## APPROVED FY24 BUDGET

\$27,264,977

## FULL TIME EQUIVALENTS

48.73

 CHRIS CONKLIN, DIRECTOR

## MISSION STATEMENT

The mission of Parking District Services is to:

- Support the role of public parking in commercial areas throughout the County, as parking management is an important tool for achieving public objectives of economic development and transportation management;
- Support the comprehensive development of the Silver Spring, Bethesda, and Wheaton central business districts and promote their economic growth and stability by supplying a sufficient number of parking spaces to accommodate that segment of the public demand, which is neither provided for by development nor served by alternative travel modes;
- Promote and complement a total transportation system through the careful balance of rates and parking supply to encourage the use of the most efficient and economical transportation modes available; and
- Develop and implement parking management strategies designed to maximize the usage of the available parking supply in order to enhance the economic development of specific central business districts.

## BUDGET OVERVIEW

The total approved FY24 Operating Budget for the Parking Districts is \$27,264,977, an increase of \$1,273,423 or 4.90 percent from the FY23 Approved Budget of \$25,991,554. Personnel Costs comprise 21.49 percent of the budget for 49 full-time position(s) and no part-time position(s), and a total of 48.73 FTEs. Total FTEs may include seasonal or temporary positions and may also reflect workforce charged to or from other departments or funds. Operating Expenses account for the remaining 78.51 percent of the FY24 budget.

In addition, this department's Capital Improvements Program (CIP) requires Current Revenue funding.

## COUNTY PRIORITY OUTCOMES

While this program area supports all seven of the County Executive's Priority Outcomes, the following are emphasized:

- ◆ **A Growing Economy**
- ◆ **Easier Commutes**
- ◆ **Effective, Sustainable Government**



---

## INITIATIVES

- ★ Convert garages in Silver Spring to modern Master Meter systems that can use Pay-by-Cell apps and Pay-by-Plate options. This includes conversion of Garages 4, 5/55, and 60/61.
- ★ Introduce new vehicle occupancy and counting systems in various high-demand parking garages in Bethesda and Silver Spring and upgrade outdated vehicle counting systems.
- ★ Install new LED light fixtures in additional parking garages to improve lighting and energy efficiency.
- ★ Implement garage automation systems to effectively monitor electrical and mechanical systems to enhance service delivery.
- ★ Upgrade and consolidate control and monitoring systems for electrical, elevators, communications, and ventilation systems for improved public safety and access.
- ★ Upgrade air quality in Garage 31 to support public safety and improve garage ventilation.
- ★ Explore opportunities to install solar photovoltaic systems on garage rooftops within the PLDs that can provide discounted electricity to low- and moderate-income (LMI) communities in the County as well as county owned facilities.
- ★ Expand the EV Charging Station program (including Pepco supported stations) in existing and additional facilities.
- ★ Pilot a hybrid curb management solution with single-space meters and Pay-by-Cell only zones.
- ★ Install a public safety fence atop the Wayne Avenue Garage in Silver Spring to restrict access to rooftops of nearby businesses.

## INNOVATIONS AND PRODUCTIVITY IMPROVEMENTS

- ★ Upgraded Garage 11 in Bethesda to use a Pay-by-Plate payment system which included a machine location plan and sign replacements.
- ★ Converted Garage 49 in Bethesda from Cashier to a Pay-by-Plate system to enhance operational efficiency.

## PROGRAM CONTACTS

Contact Jose Thommana of the Parking Districts at 240.777.8732 or Gregory Bruno of the Office of Management and Budget at 240.777.2773 for more information regarding this department's operating budget.

## PROGRAM PERFORMANCE MEASURES

Performance measures for this department are included below (where applicable), with multi-program measures displayed at the front of this section and program-specific measures shown with the relevant program. The FY23 estimates reflect funding based on the FY23 Approved Budget. The FY24 and FY25 figures are performance targets based on the FY24 Approved Budget and funding for comparable service levels in FY25.

## PROGRAM DESCRIPTIONS

## Parking Enforcement

The Parking Enforcement program provides for the enforcement of parking laws within the Parking Lot Districts (PLDs) and Transportation Management Districts (TMDs) primarily to promote business activity, ensure public safety, and ensure the smooth flow of traffic. The program also conducts Residential Permit Parking (RPP) enforcement in all RPP zones within the County. In addition to citation issuance, the program is also responsible for the processing and management of citation payments.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Number of DOT issued parking citations	102,400	138,493	139,800	141,300	142,800
Percent of DOT issued parking citations contested	1.15%	3.09%	5.50%	5.50%	5.50%
Number of Americans with Disabilities Act (ADA) citations issued	31	39	61	62	63

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>3,489,553</b>	<b>4.24</b>
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	183,101	0.00
<b>FY24 Approved</b>	<b>3,672,654</b>	<b>4.24</b>

## Parking Fixed Costs

The Parking Fixed Costs program primarily funds the debt service payments and the lease payments.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>3,329,284</b>	<b>0.00</b>
<b>FY24 Approved</b>	<b>3,329,284</b>	<b>0.00</b>

## Parking Operations

The Parking Operations program has overall responsibility for the management of County-owned garages and lots with over 20,000 parking spaces, which represent at least a fifty percent market share of available parking spaces. This program has overall responsibility for the collection and processing of all parking revenue, including revenue from individual meters, automated pay stations, cashiered facilities, parking permits, and parking fines. The program also includes renovating and improving existing parking facilities to ensure the preservation and integrity of the parking system and its continued service to the public. Moreover, the program is responsible for the maintenance of parking facilities that includes: snow and ice removal; janitorial services; equipment maintenance for elevators, electrical systems, heating, ventilation, and air conditioning systems (HVAC); facility repairs for maintenance of damaged glass, asphalt, concrete, plumbing, painting, and space stripes; and grounds-keeping services. Furthermore, this program provides a comprehensive meter maintenance program to ensure all meter devices function properly. Augmenting the public safety mission of the Montgomery County Police Department, this program also provides contract security guard services for parking facilities to detect and report theft, vandalism, and threats to personal security.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Parking Management revenue generated (\$ millions)	\$16.5	\$29.7	\$33.0	\$36.3	\$38.8
Parking Management operating expenditures (\$ millions)	\$19.5	\$19.5	\$26.0	\$25.9	\$26.5
Parking Management cost efficiency (ratio of expenses to revenues)	118%	66%	79%	71%	68%

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Customer satisfaction rate for Parking Lot Districts (PLDs) (scale of 1-5) <sup>1</sup>	N/A	N/A	4.7	N/A	4.7
Number of electric vehicle charging sessions at County parking facilities	15,291	24,692	25,450	26,610	27,760

<sup>1</sup> Rating on a scale of 1 to 5 with the number 5 representing highest score. The Parking Lot Districts survey is conducted every other year. The FY22 survey was delayed until FY23 due to the pandemic.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>18,402,625</b>	<b>39.59</b>
Add: Public Safety Fence on the Wayne Avenue Garage	300,000	0.00
Increase Cost: Battery Inverter Back Up Replacements - Silver Spring	82,000	0.00
Enhance: Saturday Parking Enforcement - Silver Spring	64,000	0.00
Enhance: Saturday Parking Enforcement - Bethesda	64,000	0.00
Increase Cost: Battery Inverter Back Up Replacements - Bethesda	49,000	0.00
Increase Cost: Elevator Inspection Costs - Bethesda	17,700	0.00
Increase Cost: Elevator Inspection Costs - Silver Spring	15,930	0.00
Increase Cost: Battery Inverter Back Up Replacements - Wheaton	5,000	0.00
Increase Cost: Elevator Inspection Costs - Wheaton	1,770	0.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	461,232	0.00
<b>FY24 Approved</b>	<b>19,463,257</b>	<b>39.59</b>

## Parking Services General Administration

The General Administration program provides executive direction and support functions for parking programs that include human resources, information technology, fiscal/procurement services, and the redevelopment of real property to promote the economic growth and stability of associated urban districts. The program's responsibilities are for drafting and releasing Requests for Development Proposals; generating property appraisals; negotiating and overseeing the execution of General Development Agreements and Purchase Sales Agreements, including related development documents. The program also leads project management efforts including design and construction of PLD real property as part of mixed-use redevelopment projects.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>770,092</b>	<b>4.90</b>
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	29,690	0.00
<b>FY24 Approved</b>	<b>799,782</b>	<b>4.90</b>

## BUDGET SUMMARY

	Actual FY22	Budget FY23	Estimate FY23	Approved FY24	%Chg Bud/App
PARKING DISTRICT - BETHESDA					
EXPENDITURES					
Salaries and Wages	1,593,345	1,852,010	1,677,065	2,009,720	8.5 %
Employee Benefits	467,624	523,373	457,869	569,716	8.9 %
<b>Parking District - Bethesda Personnel Costs</b>	<b>2,060,969</b>	<b>2,375,383</b>	<b>2,134,934</b>	<b>2,579,436</b>	<b>8.6 %</b>

## BUDGET SUMMARY

	Actual FY22	Budget FY23	Estimate FY23	Approved FY24	%Chg Bud/App
Operating Expenses	7,183,530	9,229,315	9,069,222	9,513,644	3.1 %
Debt Service Other	2,388,460	2,301,000	2,300,700	2,301,000	—
<b>Parking District - Bethesda Expenditures</b>	<b>11,632,959</b>	<b>13,905,698</b>	<b>13,504,856</b>	<b>14,394,080</b>	<b>3.5 %</b>

### PERSONNEL

Full-Time	29	29	29	25	-13.8 %
Part-Time	0	0	0	0	—
FTEs	20.39	20.59	20.59	20.59	—

### REVENUES

Property Tax	(456)	0	0	0	—
Parking Fees	10,750,639	16,699,827	11,342,990	14,406,851	-13.7 %
Parking Fines	3,266,128	3,087,500	3,299,109	3,314,500	7.4 %
Miscellaneous Revenues	(37,333)	6,615,120	1,087,741	284,120	-95.7 %
Property Rentals	426,449	75,000	2,075,000	2,075,000	2666.7 %
Investment Income	19,692	75,930	285,443	231,931	205.5 %
<b>Parking District - Bethesda Revenues</b>	<b>14,425,119</b>	<b>26,553,377</b>	<b>18,090,283</b>	<b>20,312,402</b>	<b>-23.5 %</b>

## PARKING DISTRICT - SILVER SPRING

### EXPENDITURES

Salaries and Wages	1,660,525	2,021,555	1,776,670	2,189,500	8.3 %
Employee Benefits	487,418	613,344	493,327	662,062	7.9 %
<b>Parking District - Silver Spring Personnel Costs</b>	<b>2,147,943</b>	<b>2,634,899</b>	<b>2,269,997</b>	<b>2,851,562</b>	<b>8.2 %</b>
Operating Expenses	7,676,096	7,856,988	8,211,867	8,376,285	6.6 %
<b>Parking District - Silver Spring Expenditures</b>	<b>9,824,039</b>	<b>10,491,887</b>	<b>10,481,864</b>	<b>11,227,847</b>	<b>7.0 %</b>

### PERSONNEL

Full-Time	21	21	21	21	—
Part-Time	0	0	0	0	—
FTEs	24.72	24.72	24.72	24.72	—

### REVENUES

Property Tax	(6,433)	0	0	0	—
Parking Fees	8,129,060	13,743,892	9,749,937	12,353,153	-10.1 %
Parking Fines	3,474,769	1,808,036	3,215,514	2,662,189	47.2 %
Miscellaneous Revenues	(628,742)	20,000	324,854	20,000	—
Investment Income	8,131	73,960	143,739	150,926	104.1 %
Property Rentals	51,285	0	0	0	—
<b>Parking District - Silver Spring Revenues</b>	<b>11,028,070</b>	<b>15,645,888</b>	<b>13,434,044</b>	<b>15,186,268</b>	<b>-2.9 %</b>

## PARKING DISTRICT - WHEATON

### EXPENDITURES

Salaries and Wages	272,362	306,848	289,048	333,293	8.6 %
--------------------	---------	---------	---------	---------	-------

## BUDGET SUMMARY

	Actual FY22	Budget FY23	Estimate FY23	Approved FY24	%Chg Bud/App
Employee Benefits	77,372	88,308	78,993	95,794	8.5 %
<b>Parking District - Wheaton Personnel Costs</b>	<b>349,734</b>	<b>395,156</b>	<b>368,041</b>	<b>429,087</b>	<b>8.6 %</b>
Operating Expenses	1,055,611	1,198,813	1,224,627	1,213,963	1.3 %
<b>Parking District - Wheaton Expenditures</b>	<b>1,405,345</b>	<b>1,593,969</b>	<b>1,592,668</b>	<b>1,643,050</b>	<b>3.1 %</b>
PERSONNEL					
Full-Time	3	3	3	3	—
Part-Time	0	0	0	0	—
FTEs	3.42	3.42	3.42	3.42	—
REVENUES					
Property Tax	(251)	0	0	0	—
Parking Fees	1,480,176	1,876,250	1,907,320	1,787,597	-4.7 %
Parking Fines	730,298	452,200	865,567	426,000	-5.8 %
Miscellaneous Revenues	(191,341)	0	(1,687)	0	—
Investment Income	1,345	4,890	35,563	37,341	663.6 %
<b>Parking District - Wheaton Revenues</b>	<b>2,020,227</b>	<b>2,333,340</b>	<b>2,806,763</b>	<b>2,250,938</b>	<b>-3.5 %</b>
DEPARTMENT TOTALS					
<b>Total Expenditures</b>	<b>22,862,343</b>	<b>25,991,554</b>	<b>25,579,388</b>	<b>27,264,977</b>	<b>4.9 %</b>
<b>Total Full-Time Positions</b>	<b>53</b>	<b>53</b>	<b>53</b>	<b>49</b>	<b>-7.5 %</b>
<b>Total Part-Time Positions</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>—</b>
<b>Total FTEs</b>	<b>48.53</b>	<b>48.73</b>	<b>48.73</b>	<b>48.73</b>	<b>—</b>
<b>Total Revenues</b>	<b>27,473,416</b>	<b>44,532,605</b>	<b>34,331,090</b>	<b>37,749,608</b>	<b>-15.2 %</b>

## FY24 APPROVED CHANGES

	Expenditures	FTEs
<b>PARKING DISTRICT - BETHESDA</b>		
<b>FY23 ORIGINAL APPROPRIATION</b>	<b>13,905,698</b>	<b>20.59</b>
<b><u>Changes (with service impacts)</u></b>		
Enhance: Saturday Parking Enforcement - Bethesda [Parking Operations]	64,000	0.00
<b><u>Other Adjustments (with no service impacts)</u></b>		
Increase Cost: Motor Pool Adjustment	145,744	0.00
Increase Cost: Annualization of FY23 Compensation Increases	107,363	0.00
Increase Cost: FY24 Compensation Adjustment	97,120	0.00
Increase Cost: Battery Inverter Back Up Replacements - Bethesda [Parking Operations]	49,000	0.00
Increase Cost: Elevator Inspection Costs - Bethesda [Parking Operations]	17,700	0.00
Increase Cost: Risk Management Adjustment	6,886	0.00
Increase Cost: Printing and Mail	999	0.00
Decrease Cost: Retirement Adjustment	(430)	0.00

## FY24 APPROVED CHANGES

	Expenditures	FTEs
<b>FY24 APPROVED</b>	<b>14,394,080</b>	<b>20.59</b>

### PARKING DISTRICT - SILVER SPRING

<b>FY23 ORIGINAL APPROPRIATION</b>	<b>10,491,887</b>	<b>24.72</b>
<b><u>Changes (with service impacts)</u></b>		
Add: Public Safety Fence on the Wayne Avenue Garage [Parking Operations]	300,000	0.00
Enhance: Saturday Parking Enforcement - Silver Spring [Parking Operations]	64,000	0.00
<b><u>Other Adjustments (with no service impacts)</u></b>		
Increase Cost: Annualization of FY23 Compensation Increases	114,766	0.00
Increase Cost: FY24 Compensation Adjustment	102,750	0.00
Increase Cost: Battery Inverter Back Up Replacements - Silver Spring [Parking Operations]	82,000	0.00
Increase Cost: Motor Pool Adjustment	46,485	0.00
Increase Cost: Elevator Inspection Costs - Silver Spring [Parking Operations]	15,930	0.00
Increase Cost: Risk Management Adjustment	10,882	0.00
Decrease Cost: Retirement Adjustment	(853)	0.00
<b>FY24 APPROVED</b>	<b>11,227,847</b>	<b>24.72</b>

### PARKING DISTRICT - WHEATON

<b>FY23 ORIGINAL APPROPRIATION</b>	<b>1,593,969</b>	<b>3.42</b>
<b><u>Other Adjustments (with no service impacts)</u></b>		
Increase Cost: Annualization of FY23 Compensation Increases	18,281	0.00
Increase Cost: FY24 Compensation Adjustment	15,897	0.00
Increase Cost: Motor Pool Adjustment	6,670	0.00
Increase Cost: Battery Inverter Back Up Replacements - Wheaton [Parking Operations]	5,000	0.00
Increase Cost: Elevator Inspection Costs - Wheaton [Parking Operations]	1,770	0.00
Increase Cost: Risk Management Adjustment	1,710	0.00
Decrease Cost: Retirement Adjustment	(247)	0.00
<b>FY24 APPROVED</b>	<b>1,643,050</b>	<b>3.42</b>

## PROGRAM SUMMARY

Program Name	FY23 APPR Expenditures	FY23 APPR FTEs	FY24 APPR Expenditures	FY24 APPR FTEs
Parking Enforcement	3,489,553	4.24	3,672,654	4.24
Parking Fixed Costs	3,329,284	0.00	3,329,284	0.00
Parking Operations	18,402,625	39.59	19,463,257	39.59
Parking Services General Administration	770,092	4.90	799,782	4.90

## PROGRAM SUMMARY

Program Name	FY23 APPR Expenditures	FY23 APPR FTEs	FY24 APPR Expenditures	FY24 APPR FTEs
<b>Total</b>	<b>25,991,554</b>	<b>48.73</b>	<b>27,264,977</b>	<b>48.73</b>

## FUNDING PARAMETER ITEMS

CC APPROVED (\$000S)

Title	FY24	FY25	FY26	FY27	FY28	FY29
<b>PARKING DISTRICT - BETHESDA</b>						
<b>EXPENDITURES</b>						
<b>FY24 Approved</b>	<b>14,394</b>	<b>14,394</b>	<b>14,394</b>	<b>14,394</b>	<b>14,394</b>	<b>14,394</b>
No inflation or compensation change is included in outyear projections.						
<b>Labor Contracts</b>	<b>0</b>	<b>183</b>	<b>183</b>	<b>183</b>	<b>183</b>	<b>183</b>
These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items.						
<b>Subtotal Expenditures</b>	<b>14,394</b>	<b>14,577</b>	<b>14,577</b>	<b>14,577</b>	<b>14,577</b>	<b>14,577</b>
<b>PARKING DISTRICT - SILVER SPRING</b>						
<b>EXPENDITURES</b>						
<b>FY24 Approved</b>	<b>11,228</b>	<b>11,228</b>	<b>11,228</b>	<b>11,228</b>	<b>11,228</b>	<b>11,228</b>
No inflation or compensation change is included in outyear projections.						
<b>Elimination of One-Time Items Approved in FY24</b>	<b>0</b>	<b>(300)</b>	<b>(300)</b>	<b>(300)</b>	<b>(300)</b>	<b>(300)</b>
Items recommended for one-time funding in FY24, including the Public Safety Fence on the Wayne Avenue Garage, will be eliminated from the base in the outyears.						
<b>Labor Contracts</b>	<b>0</b>	<b>192</b>	<b>192</b>	<b>192</b>	<b>192</b>	<b>192</b>
These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items.						
<b>Subtotal Expenditures</b>	<b>11,228</b>	<b>11,120</b>	<b>11,120</b>	<b>11,120</b>	<b>11,120</b>	<b>11,120</b>
<b>PARKING DISTRICT - WHEATON</b>						
<b>EXPENDITURES</b>						
<b>FY24 Approved</b>	<b>1,643</b>	<b>1,643</b>	<b>1,643</b>	<b>1,643</b>	<b>1,643</b>	<b>1,643</b>
No inflation or compensation change is included in outyear projections.						
<b>Labor Contracts</b>	<b>0</b>	<b>154</b>	<b>154</b>	<b>154</b>	<b>154</b>	<b>154</b>
These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items.						
<b>Subtotal Expenditures</b>	<b>1,643</b>	<b>1,797</b>	<b>1,797</b>	<b>1,797</b>	<b>1,797</b>	<b>1,797</b>




# Transit Services

## APPROVED FY24 BUDGET

\$179,732,547

## FULL TIME EQUIVALENTS

898.61

 CHRISTOPHER CONKLIN, DIRECTOR

## MISSION STATEMENT

The mission of the Division of Transit Services is to provide an effective mix of public transportation services in Montgomery County.

## BUDGET OVERVIEW




The total approved FY24 Operating Budget for the Division of Transit Services is \$179,732,547, an increase of \$6,782,226 or 3.92 percent from the FY23 Approved Budget of \$172,950,321. Personnel Costs comprise 57.07 percent of the budget for 868 full-time position(s) and 16 part-time position(s), and a total of 898.61 FTEs. Total FTEs may include seasonal or temporary positions and may also reflect workforce charged to or from other departments or funds. Operating Expenses account for the remaining 42.93 percent of the FY24 budget.

The general obligation bond Debt Service for the Mass Transit Fund is appropriated in the Debt Service Fund and is not displayed in this section. To pay for the Debt Service, a transfer of funds from the Mass Transit Fund to the Debt Service Fund of \$22,146,340 is required.


In addition, this department's Capital Improvements Program (CIP) requires Current Revenue funding.

## COUNTY PRIORITY OUTCOMES

While this program area supports all seven of the County Executive's Priority Outcomes, the following are emphasized:

-  **Thriving Youth and Families**
-  **A Greener County**
-  **Easier Commutes**

## INITIATIVES

-  Conduct a comprehensive study, Ride On Reimagined, to guide the future direction of the County's transit system through data analysis and community engagement. Work has been completed toward establishing goals, outcomes, and measures with a focus on three priority areas: Safety and Vision Zero; Environment and Climate Resiliency; and Economic Development and Equitable Access. Outreach events are occurring throughout the study's development. Beginning in 2023, Phase 2 of the project will focus on service concepts. County residents, transit passengers, advocacy groups, and other stakeholders will



---

participate in the development of policy recommendations and implementation strategies by 2024.

- ★ Complete a zero-emission bus fleet transition study by summer 2023 to develop concrete strategies to reach zero-emissions by 2035. The study supports greenhouse gas reduction goals outlined in the County's Climate Action Plan and includes an evaluation of existing and future facilities and their relationship to the technology transition; the impact of the transition on the current workforce; and the availability of current and future resources to meet the costs for transition and implementation. The study will also develop a program of requirements for a new zero-emission bus operations and maintenance facility.
- ★ Maintain a reduction in every Call-n-Ride participant's monthly co-payment by \$5.25 through financial support from the Transportation Services Improvement Fund. This co-pay subsidy has been supported in the past four years by a grant from the Metropolitan Washington Council of Governments which is expiring in February 2024. New funding for this benefit will continue to provide affordable transportation for the lowest income residents.

## INNOVATIONS AND PRODUCTIVITY IMPROVEMENTS

---

- ★ Successfully competed and obtained a Federal Lo/No emission grant to support the purchase of hydrogen fuel cell buses and the construction of a green hydrogen fueling site at the David F. Bone Equipment Maintenance Transit Operations Center in Gaithersburg. The Federal grant award will enable the replacement of 13 diesel-fueled buses in the Ride On fleet with zero-emission, hydrogen powered buses.

## PROGRAM CONTACTS

---

Contact Ken Sloate of the Division of Transit Services at 240.777.5808 or Gary Nalven of the Office of Management and Budget at 240.777.2779 for more information regarding this department's operating budget.

## PROGRAM PERFORMANCE MEASURES

---

Performance measures for this department are included below (where applicable), with multi-program measures displayed at the front of this section and program-specific measures shown with the relevant program. The FY23 estimates reflect funding based on the FY23 Approved Budget. The FY24 and FY25 figures are performance targets based on the FY24 Approved Budget and funding for comparable service levels in FY25.

## PROGRAM DESCRIPTIONS

---

### ★ Community Mobility Services

The Community Mobility Services program provides a wide range of transportation-related services and options for County residents and commuters. The program includes components to inform people about services available, enabling them to make the best choices for their needs; programs to reduce the cost of using those options; and programs to increase the array of choices. Those components include the following units:

- Commuter Services: Working with the business and residential community, this program unit promotes alternatives to single occupant vehicles (including transit, car/vanpooling, biking, bikesharing, micromobility services, walking, and telework) in order to reduce traffic congestion, improve air quality and other environmental factors, and address climate change. Outreach and services are targeted to employers, employees, and residents of multi-unit buildings within the

County's six Transportation Management Districts (TMDs): Silver Spring, Friendship Heights, Bethesda, North Bethesda, Greater Shady Grove, and White Oak, and in the Wheaton Transportation Planning and Policy area. Large employers and residential complexes outside the TMDs are also serviced on a more limited basis as resources permit. The unit coordinates with other agencies in the development approval process and works with developers within TMDs to incorporate supportive measures into their projects through implementation of Transportation Demand Management (TDM) Plans. The unit also coordinates with Parking Management to provide parking opportunities within the TMDs but outside Parking Lot Districts (PLDs). Revenues from these non-PLD parking areas help support the unit's services. The unit supports and helps coordinate actions to reduce greenhouse gas emissions from the transportation sector in order to meet the County's climate change goals, consistent with actions identified in the Climate Action Plan. These include programs promoting use of electric vehicles by residents, businesses and their employees, developers, and the community at large.

- **Senior & Special Transportation:** This unit provides travel options for seniors and residents with disabilities who have low incomes, under a user-side subsidy program (Call-n-Ride); transportation to and from medical appointments for participants with low incomes (Medicaid); and outreach and information on public and private transportation programs for populations with special needs (Senior and Special Transportation Services). It ensures these populations have transportation options to meet their unique needs, provides access to necessary services, promotes independence, and prevents social isolation.
- **Taxi Services:** This unit administers taxicab regulation, licensing, and permit activities of Chapter 53 of the Montgomery County Code (Taxi).
- **Cross-Coordination of Services:** The Community Mobility Program coordinates implementation of programs and grants to support a broad range of mobility options with community groups, County departments, and other local, state, and regional agencies.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Number of employer contacts	8,885	11,537	12,172	12,840	13,482
Number of Call-n-Ride participants	5,617	5,610	5,670	5,680	5,690
Percent of Employer Transportation Demand Management Plans Filed <sup>1</sup>	85%	82%	85%	88%	91%
Non-auto driver mode share in Silver Spring Transportation Management District <sup>2</sup>	53.6%*	53.6%	58.0%	58.0%	61.0%

<sup>1</sup> Due to Covid-19, following up with employers in FY21 regarding filings for transportation demand management plans was more challenging than usual. Commuter Services worked with employers to complete as many of their FY21 filings as possible, but it was not possible to reach many employers. In FY22 as some businesses reopened, many have had staffing shortages and other priorities, making it difficult to have staff available to assist with completion of TDM Plans.

<sup>2</sup> Surveys are now conducted every other year. Figures for intervening years carry forward the results for the prior survey year. The most recent survey was conducted in fall 2022 (FY23) with the final analysis to be completed in 2023.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>17,062,505</b>	<b>34.83</b>
Enhance: Transportation Services Improvement Fund Expenditures to continue Call-N-Ride copay program and increase subsidies for wheelchair-accessible taxicabs	294,795	0.00
Increase Cost: Marketing Services Contracts Escalation	26,000	0.00
Increase Cost: TRiPS Commuter Stores Contract Escalation	7,000	0.00
Increase Cost: Three Percent Inflationary Adjustment to Non-Profit Service Provider Contracts	4,985	0.00
Increase Cost: COG Grant Increase	2,090	0.00
Re-align: Adjust Call-N-Ride Budget to Reflect Actual Expenditures	(500,000)	0.00

FY24 Approved Changes	Expenditures	FTEs
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	312,447	0.00
<b>FY24 Approved</b>	<b>17,209,822</b>	<b>34.83</b>

## Transit Services

Public transit plays a vital role in maintaining the livability of Montgomery County's growing communities, easing commutes for County residents, and reducing emissions of greenhouse gases. The Transit Services program provides Ride On fixed-route bus service, the FLASH limited stop transit service, and the FLEX on demand zone-based service in the County. The program plans and schedules all transit service, evaluates and develops routes and zones, and adjusts bus schedules three times a year.

Ride On bus service provides critical mobility options for County residents. Ride On operates fixed route service primarily in neighborhoods and provides a collector and distributor service to the major transfer points and transit centers in the County. Ride On bus service coverage extends to many residents and employers in the County and provides vital service to low-income households and households without cars.

The FLEX bus provides on demand service in several community zones. The FLASH Transit service operates on Route 29 from Briggs Chaney and Burtonsville to the Paul S. Sarbanes Transit Center in the Silver Spring business district. Transit Services supplements and coordinates the County's mass transit services with Metrobus and Metrorail service, which are provided by the Washington Metropolitan Area Transit Authority (WMATA).

Ride On bus service is provided with a fleet of more than 350 buses. Transit Services is committed to transitioning to a zero-emission bus fleet. Ride On will have fourteen zero-emission electric buses in service in 2023, and a procurement is underway for additional zero-emission buses.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Passengers transported (millions)	10.078	14.094	14.750	15.502	15.984
Scheduled Ride On roundtrip circuits missed, in whole or in part, per 1,000 roundtrip circuits	3.1	12.8	9.0	8.0	7.0
On time performance for Ride On buses	86.4%	85.1%	87.1%	87.8%	88.5%

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>153,884,527</b>	<b>869.78</b>
Increase Cost: Transit System Radio Equipment Maintenance	32,155	0.00
Increase Cost: Routes & Scheduling Software Contract Escalation	7,118	0.00
Re-align: Adjust Ride On Budget to Reflect Anticipated Staffing Requirement	(2,558,086)	(12.00)
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	9,157,516	0.00
<b>FY24 Approved</b>	<b>160,523,230</b>	<b>857.78</b>

## Transit Services General Administration

The General Administration program provides executive direction and support functions for Transit Services programs that include Ride On operations and planning, human resources, information technology, budget/grant/fiscal management/procurement

services, and special transportation programs to increase mobility and promote the economic growth and stability of the County.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>2,003,289</b>	<b>6.00</b>
Increase Cost: FY23 Mid-Year Position Changes	100,090	0.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	(103,884)	0.00
<b>FY24 Approved</b>	<b>1,999,495</b>	<b>6.00</b>

## BUDGET SUMMARY

	Actual FY22	Budget FY23	Estimate FY23	Approved FY24	%Chg Bud/App
<b>MASS TRANSIT</b>					
<b>EXPENDITURES</b>					
Salaries and Wages	62,841,984	76,346,505	83,940,602	78,020,272	2.2 %
Employee Benefits	18,833,631	21,198,741	22,038,431	22,925,248	8.1 %
<b>Mass Transit Personnel Costs</b>	<b>81,675,615</b>	<b>97,545,246</b>	<b>105,979,033</b>	<b>100,945,520</b>	<b>3.5 %</b>
Operating Expenses	67,779,258	70,178,731	77,311,668	73,558,593	4.8 %
Capital Outlay	0	111,500	111,500	111,500	—
<b>Mass Transit Expenditures</b>	<b>149,454,873</b>	<b>167,835,477</b>	<b>183,402,201</b>	<b>174,615,613</b>	<b>4.0 %</b>
<b>PERSONNEL</b>					
Full-Time	863	854	854	853	-0.1 %
Part-Time	16	32	32	16	-50.0 %
FTEs	895.77	897.51	897.51	885.51	-1.3 %
<b>REVENUES</b>					
Property Tax	110,724,175	182,853,842	180,953,969	190,261,951	4.1 %
Taxi Licensing Fees	59,915	80,000	45,520	80,000	—
Bus Advertising	795,506	700,000	1,660,000	1,710,000	144.3 %
Motor Pool Charges/Fees	575,064	0	1,703,135	0	—
Other Charges/Fees	2,623,469	2,738,805	3,018,826	2,848,906	4.0 %
Parking Fees	886,849	828,704	838,534	828,704	—
Ride On Fare Revenue	37,899	9,825,033	4,195,734	8,571,130	-12.8 %
Other Fines/Forfeitures	700	0	275	0	—
Parking Fines	859,023	566,335	797,876	800,000	41.3 %
State Aid: Call N' Ride	383,414	379,107	379,107	379,107	—
State Aid: Damascus Fixed Route	309,678	303,733	303,733	303,733	—
State Aid: Ride On	95,482,611	33,360,000	40,589,000	40,589,000	21.7 %
Miscellaneous Revenues	23,307	0	28,769	0	—
Recreation Fees	965	0	0	0	—
<b>Mass Transit Revenues</b>	<b>212,762,575</b>	<b>231,635,559</b>	<b>234,514,478</b>	<b>246,372,531</b>	<b>6.4 %</b>

## BUDGET SUMMARY

	Actual FY22	Budget FY23	Estimate FY23	Approved FY24	%Chg Bud/App
GRANT FUND - MCG					
EXPENDITURES					
Salaries and Wages	395,909	1,328,631	1,328,631	1,304,609	-1.8 %
Employee Benefits	129,801	298,468	298,468	324,580	8.8 %
<b>Grant Fund - MCG Personnel Costs</b>	<b>525,710</b>	<b>1,627,099</b>	<b>1,627,099</b>	<b>1,629,189</b>	<b>0.1 %</b>
Operating Expenses	2,939,090	3,487,745	3,487,745	3,487,745	—
<b>Grant Fund - MCG Expenditures</b>	<b>3,464,800</b>	<b>5,114,844</b>	<b>5,114,844</b>	<b>5,116,934</b>	<b>—</b>
PERSONNEL					
Full-Time	15	15	15	15	—
Part-Time	0	0	0	0	—
FTEs	13.10	13.10	13.10	13.10	—
REVENUES					
Federal Grants	0	1,939,693	1,939,693	1,939,694	—
State Grants	0	3,175,151	3,175,151	3,177,240	0.1 %
<b>Grant Fund - MCG Revenues</b>	<b>0</b>	<b>5,114,844</b>	<b>5,114,844</b>	<b>5,116,934</b>	<b>—</b>
DEPARTMENT TOTALS					
<b>Total Expenditures</b>	<b>152,919,673</b>	<b>172,950,321</b>	<b>188,517,045</b>	<b>179,732,547</b>	<b>3.9 %</b>
<b>Total Full-Time Positions</b>	<b>878</b>	<b>869</b>	<b>869</b>	<b>868</b>	<b>-0.1 %</b>
<b>Total Part-Time Positions</b>	<b>16</b>	<b>32</b>	<b>32</b>	<b>16</b>	<b>-50.0 %</b>
<b>Total FTEs</b>	<b>908.87</b>	<b>910.61</b>	<b>910.61</b>	<b>898.61</b>	<b>-1.3 %</b>
<b>Total Revenues</b>	<b>212,762,575</b>	<b>236,750,403</b>	<b>239,629,322</b>	<b>251,489,465</b>	<b>6.2 %</b>

## FY24 APPROVED CHANGES

	Expenditures	FTEs
MASS TRANSIT		
<b>FY23 ORIGINAL APPROPRIATION</b>	<b>167,835,477</b>	<b>897.51</b>
<b>Changes (with service impacts)</b>		
Enhance: Transportation Services Improvement Fund Expenditures to continue Call-N-Ride copay program and increase subsidies for wheelchair-accessible taxicabs [Community Mobility Services]	294,795	0.00
<b>Other Adjustments (with no service impacts)</b>		
Increase Cost: Annualization of FY23 Compensation Increases	4,777,201	0.00
Increase Cost: FY24 Compensation Adjustment	3,900,779	0.00
Increase Cost: Motor Pool Adjustment	2,915,869	0.00
Increase Cost: Risk Management Adjustment	581,538	0.00
Increase Cost: FY23 Mid-Year Position Changes [Transit Services General Administration]	100,090	0.00
Increase Cost: Annualization of FY23 Lapsed Positions	79,370	0.00
Increase Cost: Transit System Radio Equipment Maintenance [Transit Services]	32,155	0.00

## FY24 APPROVED CHANGES

	Expenditures	FTEs
Increase Cost: Marketing Services Contracts Escalation [Community Mobility Services]	26,000	0.00
Increase Cost: Printing and Mail	10,402	0.00
Increase Cost: Routes & Scheduling Software Contract Escalation [Transit Services]	7,118	0.00
Increase Cost: TRiPS Commuter Stores Contract Escalation [Community Mobility Services]	7,000	0.00
Increase Cost: Three Percent Inflationary Adjustment to Non-Profit Service Provider Contracts [Community Mobility Services]	4,985	0.00
Decrease Cost: Retirement Adjustment	(137,959)	0.00
Re-align: Adjust Call-N-Ride Budget to Reflect Actual Expenditures [Community Mobility Services]	(500,000)	0.00
Re-align: One-time Budget Adjustment to Reflect Higher Than Expected Vacant Positions	(1,121,335)	0.00
Decrease Cost: Annualization of FY23 Personnel Costs	(1,639,786)	0.00
Re-align: Adjust Ride On Budget to Reflect Anticipated Staffing Requirement [Transit Services]	(2,558,086)	(12.00)
<b>FY24 APPROVED</b>	<b>174,615,613</b>	<b>885.51</b>

### GRANT FUND - MCG

<b>FY23 ORIGINAL APPROPRIATION</b>	<b>5,114,844</b>	<b>13.10</b>
<b>Other Adjustments (with no service impacts)</b>		
Increase Cost: COG Grant Increase [Community Mobility Services]	2,090	0.00
<b>FY24 APPROVED</b>	<b>5,116,934</b>	<b>13.10</b>

## PROGRAM SUMMARY

Program Name	FY23 APPR Expenditures	FY23 APPR FTEs	FY24 APPR Expenditures	FY24 APPR FTEs
Community Mobility Services	17,062,505	34.83	17,209,822	34.83
Transit Services	153,884,527	869.78	160,523,230	857.78
Transit Services General Administration	2,003,289	6.00	1,999,495	6.00
<b>Total</b>	<b>172,950,321</b>	<b>910.61</b>	<b>179,732,547</b>	<b>898.61</b>

## CHARGES TO OTHER DEPARTMENTS

Charged Department	Charged Fund	FY23 Total\$	FY23 FTEs	FY24 Total\$	FY24 FTEs
<b>MASS TRANSIT</b>					
Health and Human Services	General Fund	282,694	0.00	273,694	0.00

## FUNDING PARAMETER ITEMS

CC APPROVED (\$000S)

Title	FY24	FY25	FY26	FY27	FY28	FY29
-------	------	------	------	------	------	------

## FUNDING PARAMETER ITEMS

CC APPROVED (\$000S)

Title	FY24	FY25	FY26	FY27	FY28	FY29
<b>MASS TRANSIT</b>						
<b>EXPENDITURES</b>						
<b>FY24 Approved</b>	<b>174,616</b>	<b>174,616</b>	<b>174,616</b>	<b>174,616</b>	<b>174,616</b>	<b>174,616</b>
No inflation or compensation change is included in outyear projections.						
<b>Commuter Survey for Employees &amp; Residents</b>	<b>0</b>	<b>150</b>	<b>20</b>	<b>180</b>	<b>30</b>	<b>180</b>
The Commuter Survey is conducted biennially to determine the commuting patterns of employees and residents of TMDs and other geographic areas of the County. This data is used to evaluate commuting patterns and to assess progress toward commuting goals as well as County and regional environmental and climate change goals.						
<b>Restore One-Time Lapse Increase</b>	<b>0</b>	<b>1,121</b>	<b>1,121</b>	<b>1,121</b>	<b>1,121</b>	<b>1,121</b>
Restore funding for positions expected to be vacant in FY24						
<b>Transportation Services Improvement Fund Expenditures</b>	<b>0</b>	<b>(481)</b>	<b>(311)</b>	<b>(124)</b>	<b>81</b>	<b>81</b>
Expenditures from the Transportation Services Improvement Fund, restricted to programs that improve transportation service for residents who are disabled, seniors, and individuals with limited incomes, will vary from year to year based on projected fund resources.						
<b>Labor Contracts</b>	<b>0</b>	<b>2,957</b>	<b>2,957</b>	<b>2,957</b>	<b>2,957</b>	<b>2,957</b>
These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items.						
<b>Subtotal Expenditures</b>	<b>174,616</b>	<b>178,363</b>	<b>178,403</b>	<b>178,750</b>	<b>178,805</b>	<b>178,955</b>



# Health and Human Services

## APPROVED FY24 BUDGET

\$476,410,072

## FULL TIME EQUIVALENTS

1,948.48

 JAMES BRIDGERS PH.D., MBA, DIRECTOR

## MISSION STATEMENT






The Department of Health and Human Services (DHHS) assures delivery of a full array of services to address the somatic and behavioral health, economic and housing security, and other emergent needs of Montgomery County residents. To achieve this, the Department (directly and/or via a network of community partners) develops and implements policies, procedures, programs, and services that: 1) offer customer-focused direct care and supports; 2) maximize financial and staffing resources to deliver services through effective management, coordination, and pursuit of strategic funding opportunities; 3) pilot and evaluate innovative approaches to service delivery and systems integration; and 4) develop, enhance, and maintain a broad network of community-based organizations, public agencies, and private entities to promote and sustain partnerships which increase the availability of needed services.

## BUDGET OVERVIEW


The total approved FY24 Operating Budget for the Department of Health and Human Services is \$476,410,072, an increase of \$41,284,406 or 9.49 percent from the FY23 Approved Budget of \$435,125,666. Personnel Costs comprise 46.89 percent of the budget for 1,722 full-time position(s) and 319 part-time position(s), and a total of 1,948.48 FTEs. Total FTEs may include seasonal or temporary positions and may also reflect workforce charged to or from other departments or funds. Operating Expenses account for the remaining 53.11 percent of the FY24 budget.

## COUNTY PRIORITY OUTCOMES

While this program area supports all seven of the County Executive's Priority Outcomes, the following are emphasized:

-  **Thriving Youth and Families**
-  **A Greener County**
-  **An Affordable, Welcoming County for a Lifetime**
-  **Safe Neighborhoods**
-  **Effective, Sustainable Government**

## INITIATIVES

-  Provide American Rescue Plan Act (ARPA) funding of \$6,450,000 to continue the Food Staples Program, as needed, in FY24.



- ★ Provide one-time funding of \$1,730,000 for COVID response readiness and \$770,000 for COVID sheltering in hotels for isolation of COVID positive or exposed people who are experiencing homelessness.
- ★ Increase support for the minority health programs that provide effective, culturally and linguistically appropriate services to improve health outcomes and alleviate health disparities. Increases are \$800,000 for the African American Health Program, \$1,000,000 for the Black Physicians Health Network, \$952,545 for the Latino Health Initiative, and \$775,000 for the Asian American Health Initiative.
- ★ Provide \$570,575 in funding to expand the State's Autism Waiver Program in the County and to meet increased demands for the program.
- ★ Add \$595,069 in funding for a Linkages to Learning and School Based Health Center at Southlake Elementary School.
- ★ Add \$1,700,000 to the Housing Initiative Program and \$300,000 to the Permanent Supportive Housing Program to avoid reduction in service due to increasing rental prices throughout the County.
- ★ Continue services previously funded by Federal funds, including \$3,000,000 for the Service Consolidation Hubs, \$1,719,438 in Eviction Prevention, and \$711,891 for a Mobile Health Clinic.
- ★ Commit \$2,000,000 to enhance the Montgomery Cares clinic reimbursement rate. This enhancement is expected to cover a greater share of the cost of care than in recent years. Upon Council approval of this enhanced funding amount, DHHS will analyze post-pandemic encounter projections to identify a sustainable per-encounter reimbursement rate within fiscal constraints.
- ★ Support individuals with developmental disabilities by creating a Developmental Disability Advisory Council and increasing the Developmental Disability Supplement Program by 4%.

## INNOVATIONS AND PRODUCTIVITY IMPROVEMENTS

- ★ The Services to End and Prevent Homelessness (SEPH) Service Area utilized an online application system for its COVID Rental Relief and emergency Rental Assistance Program (CRR/eRAP). Subsequent to retiring the existing UNQORK application, which was being used for the Rental Assistance Program, the Department of Health and Human Services (DHHS) adopted the Prince Georges County application, modified it to suit Montgomery County's business flow, and integrated it into existing DHHS and County Information Technology (IT) systems. Supplemental processes were also developed to facilitate:
  - Funds being provided to WSSC Water for the delinquent accounts of County residents based on information provided from WSSC; and
  - Batch e-mail notification of County residents about the status of their applications, and/or the need to complete and submit their applications before the deadline expires.
- ★ In response to stakeholder requests, DHHS' IT team entered into a contract to provide electronic Fax (eFax) services. Now that Technology and Enterprise Business Solutions (TEBS) has completed the transition of County phone service to Verizon, DHHS is planning the next step of implementing the service throughout the Department.
- ★ DHHS' Behavioral Health Crisis Center's antiquated phone system was negatively impacting its ability to handle community calls. DHHS' IT is working closely with TEBS and the County Executive's Office to transition the Crisis Center and other DHHS Call Centers to the new Avaya Cloud Hosted phone system.
- ★ QLESS is a lobby management system that was implemented in DHHS' heavily trafficked locations in 2017. The initial implementation focused on only serving some programs at some locations. Based on the success of this system in helping programs manage their lobbies, the Department has been expanding to additional locations and programs with the

Takoma-East Silver Spring (TESS) Community Action Center being DHHS' recent implementation in FY23. The Department also implemented the virtual queuing feature of the system to expand the way the Department triages clients since the COVID pandemic where customers are no longer physically entering DHHS' space but still need the Department's services. The Department is looking to expand to other locations in FY24 as learning from product implementation has revolutionized how it serves customers, including: tracking service request volumes; helping supervisors manage resources to meet demand; enabling individuals to view their place in a queue for services; and working with MC311 to queue individuals requesting Office of Eligibility and Support Services (OESS) assistance.

- ★ The DHHS Community Connect Application works to improve the client experience and increase Case Worker efficiency. The Community Connect Application reduces the number of clients that need to physically enter DHHS offices by moving many client transactions to a digital portal. The Community Connect Application allows a client to access the portal 24/7; electronically update their records; track the status of their applications; and easily apply and screen for DHHS services they may be eligible for. With the Community Connect Application, Case Workers can upload documents directly from a client's application to the case management portal. Case Workers will be able to spend less time gathering application data through back-and-forth communication and manually entering information into the application. In the second phase of this project, DHHS is implementing additional features that will allow residents to apply for major County programs, including Working Parents Assistance, County Health Programs such as Montgomery Cares, Care for Kids, Senior Dental, and the Rental Assistance Program. Phase II will also provide Bilingual Spanish access, visible status updates to customers on their application processing, and virtual assistance while the customer is using the portal.

## PROGRAM CONTACTS

Contact Jason Rundell of the Department of Health and Human Services at 240.777.1685 or Deborah Lambert of the Office of Management and Budget at 240.777.2794 for more information regarding this department's operating budget.

## PROGRAM PERFORMANCE MEASURES

Performance measures for this department are included below (where applicable), with multi-program measures displayed at the front of this section and program-specific measures shown with the relevant program. The FY23 estimates reflect funding based on the FY23 Approved Budget. The FY24 and FY25 figures are performance targets based on the FY24 Approved Budget and funding for comparable service levels in FY25.

### BUDGET SUMMARY

	Actual FY22	Budget FY23	Estimate FY23	Approved FY24	%Chg Bud/App
<b>COUNTY GENERAL FUND</b>					
<b>EXPENDITURES</b>					
Salaries and Wages	101,702,705	119,114,512	109,230,887	127,560,972	7.1 %
Employee Benefits	31,440,721	34,440,739	31,894,295	38,029,293	10.4 %
<b>County General Fund Personnel Costs</b>	<b>133,143,426</b>	<b>153,555,251</b>	<b>141,125,182</b>	<b>165,590,265</b>	<b>7.8 %</b>
Operating Expenses	217,601,938	178,552,199	216,748,409	191,492,843	7.3 %
<b>County General Fund Expenditures</b>	<b>350,745,364</b>	<b>332,107,450</b>	<b>357,873,591</b>	<b>357,083,108</b>	<b>7.5 %</b>
<b>PERSONNEL</b>					
Full-Time	977	1,043	1,043	1,108	6.2 %

## BUDGET SUMMARY

	Actual FY22	Budget FY23	Estimate FY23	Approved FY24	%Chg Bud/App
Part-Time	303	305	305	289	-5.3 %
FTEs	1,305.53	1,390.25	1,390.25	1,449.94	4.3 %
REVENUES					
Health Inspection: Restaurants	1,856,650	1,870,520	1,870,520	1,870,520	—
Health Inspections: Living Facilities	267,831	236,815	236,815	236,815	—
Health Inspections: Swimming Pools	582,845	577,400	577,400	577,400	—
Marriage Licenses	228,915	246,960	246,960	246,960	—
Other Licenses/Permits	117,783	111,360	111,360	111,360	—
Health and Human Services Fees	1,521,232	1,265,497	1,327,628	1,647,119	30.2 %
Core Health Services Funding	2,850,513	4,842,257	5,171,831	5,171,831	6.8 %
Federal Financial Participation Reimbursements	17,614,935	16,188,044	16,744,288	16,727,916	3.3 %
Medicaid/Medicare Reimbursement	1,393,286	1,296,401	1,310,723	2,336,505	80.2 %
Other Intergovernmental	5,360,334	5,205,004	5,677,080	5,752,410	10.5 %
Nursing Home Reimbursement	55,236	0	0	0	—
Other Charges/Fees	1,528,999	2,377,100	2,377,100	2,377,100	—
Other Fines/Forfeitures	14,625	10,450	10,450	10,450	—
<b>County General Fund Revenues</b>	<b>33,393,184</b>	<b>34,227,808</b>	<b>35,662,155</b>	<b>37,066,386</b>	<b>8.3 %</b>

### GRANT FUND - MCG

#### EXPENDITURES

Salaries and Wages	40,108,534	39,667,328	39,667,328	43,512,004	9.7 %
Employee Benefits	12,448,865	12,675,122	12,675,122	14,295,317	12.8 %
<b>Grant Fund - MCG Personnel Costs</b>	<b>52,557,399</b>	<b>52,342,450</b>	<b>52,342,450</b>	<b>57,807,321</b>	<b>10.4 %</b>
Operating Expenses	120,809,085	50,675,766	50,675,766	61,519,643	21.4 %
<b>Grant Fund - MCG Expenditures</b>	<b>173,366,484</b>	<b>103,018,216</b>	<b>103,018,216</b>	<b>119,326,964</b>	<b>15.8 %</b>

#### PERSONNEL

Full-Time	570	580	580	614	5.9 %
Part-Time	30	30	30	30	—
FTEs	465.09	466.41	466.41	498.54	6.9 %

#### REVENUES

Other Charges/Fees	434,952	462,574	462,574	0	-100.0 %
Federal Grants	110,802,692	32,942,382	32,942,382	34,153,544	3.7 %
HB669 Social Services State Reimbursement	41,297,564	41,271,837	41,271,837	42,188,713	2.2 %
State Grants	21,390,403	21,102,548	21,102,548	22,517,875	6.7 %
Miscellaneous Revenues	835,910	0	0	0	—
American Rescue Plan Act	0	7,238,875	7,238,875	20,466,832	182.7 %
<b>Grant Fund - MCG Revenues</b>	<b>174,761,521</b>	<b>103,018,216</b>	<b>103,018,216</b>	<b>119,326,964</b>	<b>15.8 %</b>

### DEPARTMENT TOTALS

## BUDGET SUMMARY

	Actual FY22	Budget FY23	Estimate FY23	Approved FY24	%Chg Bud/App
<b>Total Expenditures</b>	<b>524,111,848</b>	<b>435,125,666</b>	<b>460,891,807</b>	<b>476,410,072</b>	<b>9.5 %</b>
<b>Total Full-Time Positions</b>	<b>1,547</b>	<b>1,623</b>	<b>1,623</b>	<b>1,722</b>	<b>6.1 %</b>
<b>Total Part-Time Positions</b>	<b>333</b>	<b>335</b>	<b>335</b>	<b>319</b>	<b>-4.8 %</b>
<b>Total FTEs</b>	<b>1,770.62</b>	<b>1,856.66</b>	<b>1,856.66</b>	<b>1,948.48</b>	<b>4.9 %</b>
<b>Total Revenues</b>	<b>208,154,705</b>	<b>137,246,024</b>	<b>138,680,371</b>	<b>156,393,350</b>	<b>14.0 %</b>

## FY24 APPROVED CHANGES

	Expenditures	FTEs
<b>COUNTY GENERAL FUND</b>		
<b>FY23 ORIGINAL APPROPRIATION</b>	<b>332,107,450</b>	<b>1,390.25</b>
<b><u>Changes (with service impacts)</u></b>		
Add: One-Time Funding for COVID Response Readiness [Public Health Emergency Preparedness & Response Program]	1,730,000	0.00
Enhance: Black Physicians Health Network [Minority Programs]	1,000,000	0.00
Enhance: Latino Health Initiative Steering Committee Request for Non-clinical Emotional Support Groups and Additional Community Health Promotion Services [Minority Programs]	952,545	0.00
Enhance: African American Health Program to Increase Community Outreach, Support Maternal and Child Health, and Seniors [Minority Programs]	800,000	0.00
Enhance: Asian American Health Initiative Request for Increased Healthy Community Grants and Center of Excellence Micro-grants [Minority Programs]	775,000	0.00
Add: COVID Sheltering in Hotels for Isolation of COVID Positive or Exposed People who are Experiencing Homelessness (one-time) [Homeless Services for Families]	770,000	0.00
Add: Youth Harm Initiative [Admin - Children, Youth & Families]	673,699	0.00
Enhance: Operating Expenses for New Linkages to Learning and School Based Health Center at Southlake Elementary School	409,713	0.00
Enhance: Security Funding for Interfaith Works Emergency Shelters [Homeless Services for Single Adults]	388,702	0.00
Enhance: Office of the Chief Administrative Officer Administrative Staff Including Coding Unit (Revenue Offset) [Admin - Office of the Chief Operating Officer]	375,507	7.00
Enhance: New Team of Adult Evaluation and Review Services to Accommodate Increased Demand and State Legislation Chapter 738 of 2022 (Revenue Offset) [Medicaid Funded Long-Term Care Services]	374,591	6.00
Enhance: Community First Choice Nurse Monitoring Program Funding Due to Increased Demand (Revenue Offset) [Medicaid Funded Long-Term Care Services]	297,071	0.00
Enhance: Operating Budget Impact for Nurses to Staff New Linkages to Learning and School Based Health Center at Southlake Elementary School	185,356	1.88
Enhance: Continue the Farm to Food Bank Program as Needed in FY24 (one-time) [Admin - Public Health]	150,000	0.00
Enhance: Add Staff to Meet Increased Demand for the Autism Waiver Program (Revenue Offset) [Medicaid Funded Long-Term Care Services]	112,526	2.00
Add: Implement a Developmental Disability Advisory Council [Community Support Network for People with Disabilities]	36,866	0.50
Eliminate: Remove long term vacant position [Admin - Public Health]	(53,729)	(0.50)
Reduce: One-time Budget Adjustment to Reflect Higher Than Expected Vacant Positions	(3,801,437)	0.00

## FY24 APPROVED CHANGES

	Expenditures	FTEs
<b><u>Other Adjustments (with no service impacts)</u></b>		
Increase Cost: Annualization of FY23 Compensation Increases	7,075,781	0.00
Increase Cost: FY24 Compensation Adjustment	6,835,832	0.00
Increase Cost: Newcomer's Enhancements and Assistance	6,436,122	14.00
Increase Cost: Three Percent Inflationary Adjustment to Non-Profit Service Provider Contracts	3,074,436	0.00
Replace: Service Consolidation Hubs Previously Funded by ARPA with General Funds [Admin - Office of the Director]	3,000,000	1.00
Increase Cost: Support an Increased Montgomery Cares Clinic Reimbursement Rate [Health Care for the Uninsured]	2,000,000	0.00
Replace: Eviction Prevention Previously Funded by ARPA Continued with General Funds [Prevention]	1,719,438	0.00
Increase Cost: Rent Subsidy Funding to Keep Up with Rent Increases for Housing Initiative Program [Housing Initiative Program]	1,700,000	0.00
Increase Cost: Overflow Sheltering in Hotels [Homeless Services for Families]	1,511,606	0.00
Increase Cost: Four Percent Increase to the Developmental Disability Supplement Program [Community Provider Support]	810,084	0.00
Replace: Funding for Mobile Health Clinic from ARPA to DHHS General Fund [Admin - Public Health]	711,891	5.00
Increase Cost: Upgrade Existing Enterprise Integrated Case Management System That is Past End of Technical Support [Admin - Office of the Chief Operating Officer]	600,000	0.00
Increase Cost: Risk Management Adjustment	521,113	0.00
Increase Cost: Add Positions to Facilitate the Expansion of the Autism Waiver Program, per State Legislation Chapter 464 of 2022 (Partial Revenue Offset) [Medicaid Funded Long-Term Care Services]	458,049	8.00
Increase Cost: Annualization of FY23 Lapsed Positions	457,541	0.00
Shift: Community Grants Moved From the Community Grants Non-Departmental Account to Health and Human Services' Base Budget	326,284	0.00
Increase Cost: Rent Subsidy Funding to Keep Up with Rent Increases for Permanent Supportive Housing Program [Permanent Supportive Housing]	300,000	0.00
Increase Cost: Convert Contractual Dental Hygienist and Dental Assistant Positions to Merit Staff Positions [Dental Services]	181,982	9.00
Increase Cost: Care for Kids Medical Services [Health Care for the Uninsured]	100,682	0.00
Increase Cost: Printing and Mail	81,021	0.00
Increase Cost: Two Percent Increase to the Adult Medical Day Care Supplement [Assessment & Continuing Care Management Services]	42,315	0.00
Increase Cost: Anticipated Rate Increase for the Behavioral Health Psychiatric Consultation Vendor [Health Care for the Uninsured]	30,000	0.00
Increase Cost: Kronos Annual Maintenance and License Contractual Obligations [Admin - Office of the Director]	3,938	0.00
Technical Adj: Technical Adjustment for Various FTE Changes [Admin - Office of the Director]	0	12.81
Shift: Transfer One Position from DHHS to OHR [Admin - Office of the Director]	(105,892)	(1.00)
Decrease Cost: Motor Pool Adjustment	(117,656)	0.00
Shift: Partial Reduction from Prior Year to Recognize Manna Food Center's Reduced Participation in Community Service Hubs from Pandemic Levels [Admin - Public Health]	(150,000)	0.00
Re-align: Rightsize the George B. Thomas Sr. Learning Academy Contract With the Number of Students Served [Child & Adolescent School & Community Based Services]	(260,337)	0.00
Decrease Cost: Retirement Adjustment	(274,437)	0.00

## FY24 APPROVED CHANGES

	Expenditures	FTEs
Shift: Cost from DHHS Children's Opportunity Fund Program to Children's Opportunity Alliance NDA [Children's Opportunity Fund]	(290,837)	0.00
Re-align: Adult Substance Use Disorder Services to Match Actual Expenditures [Local Behavioral Health Authority]	(409,910)	0.00
Decrease Cost: Annualization of FY23 Personnel Costs	(1,117,260)	0.00
Replace: Rapid Rehousing Program General Funds with Housing Initiative Funds [Rapid Rehousing]	(1,238,396)	0.00
Re-align: Shift of Working Parents Assistance and State Supplement for Children Ages 0 to 5 From DHHS General Fund to be Funded by the Early Care and Education NDA [Child Care Subsidies]	(1,435,583)	0.00
Replace: Rental Assistance Program General Funds with Housing Initiative Funds [Rental Assistance Program]	(3,761,604)	0.00
Decrease Cost: Elimination of One-Time Items Approved in FY23	(9,016,955)	(6.00)
<b>FY24 APPROVED</b>		<b>357,083,108 1,449.94</b>

### GRANT FUND - MCG

	FY23 ORIGINAL APPROPRIATION	103,018,216	466.41
<b><u>Federal/State Programs</u></b>			
Enhance: Emergency Rental Assistance Grant	14,016,832	28.00	
Enhance: Continue the Food Staples Program in FY24 Using ARPA Funding	6,450,000	0.00	
Enhance: Substance and Mental Health Services Administration Coverage to Care Grant	1,832,794	12.00	
Add: Strengthen Local Health Department Infrastructure Grant	194,504	0.00	
Eliminate: Early Detect and Control Breast and Cervical Cancer	(350,987)	0.00	
Eliminate: State Opioid Response (SOR) II Grant	(678,471)	0.00	
<b><u>Other Adjustments (with no service impacts)</u></b>			
Increase Cost: Housebill 669 Grant	916,876	(7.21)	
Increase Cost: Miscellaneous Grant Changes	811,087	5.84	
Re-align: Implement Ending the HIV Epidemic Grant [Communicable Disease & Epidemiology]	598,985	1.00	
Re-align: Ending the HIV Epidemic in STD Clinics [Communicable Disease & Epidemiology]	450,000	0.65	
Increase Cost: Senior Care Grant [Assessment & Continuing Care Management Services]	273,553	0.00	
Decrease Cost: DHHS Preschool Development Birth to 5 Grant [Early Childhood Services]	(25,000)	0.00	
Re-align: HIV Positive Women Grant [Communicable Disease & Epidemiology]	(126,538)	(0.65)	
Re-align: Ryan White Part A Charges for Services [Communicable Disease & Epidemiology]	(462,574)	(1.50)	
Re-align: Mobile Health Clinic (ARPA) to DHHS General Fund [Admin - Public Health]	(500,000)	(5.00)	
Re-align: CDC Ending the HIV Epidemic Grant [Communicable Disease & Epidemiology]	(653,438)	0.00	
Replace: Funding for Service Consolidation Hubs from ARPA to General Fund [Admin - Office of the Director]	(3,000,000)	(1.00)	
Replace: Funding for Rental Assistance Program from ARPA to DHHS General Fund [Rental Assistance Program]	(3,438,875)	0.00	
<b>FY24 APPROVED</b>		<b>119,326,964</b>	<b>498.54</b>

## FUNCTION SUMMARY



Program Name	FY23 APPR Expenditures	FY23 APPR FTEs	FY24 APPR Expenditures	FY24 APPR FTEs
Aging and Disability Services	62,473,715	184.59	66,882,925	202.25
Behavioral Health and Crisis Services	50,828,662	236.20	53,321,125	249.35
Children, Youth and Family Services	115,473,738	610.53	120,724,974	618.57
Public Health Services	94,468,891	570.84	105,214,148	581.72
Services to End and Prevent Homelessness	45,308,810	87.50	59,372,899	119.40
Administration and Support	66,571,850	167.00	70,894,001	177.19
<b>Total</b>	<b>435,125,666</b>	<b>1,856.66</b>	<b>476,410,072</b>	<b>1,948.48</b>

### CHARGES TO OTHER DEPARTMENTS

Charged Department	Charged Fund	FY23 Total\$	FY23 FTEs	FY24 Total\$	FY24 FTEs
<b>COUNTY GENERAL FUND</b>					
Correction and Rehabilitation	General Fund	108,605	0.75	110,653	0.75
Police	General Fund	136,217	1.00	114,397	1.00
Recreation	Recreation	52,853	0.50	52,853	0.50
Housing and Community Affairs	Montgomery Housing Initiative	19,566,950	0.00	19,566,950	0.00
NDA - Early Care and Education	General Fund	692,273	8.00	1,179,616	12.00
NDA - Guaranteed Income	General Fund	112,030	1.00	112,030	1.00
<b>Total</b>		<b>20,668,928</b>	<b>11.25</b>	<b>21,136,499</b>	<b>15.25</b>

### FUNDING PARAMETER ITEMS

CC APPROVED (\$000S)

Title	FY24	FY25	FY26	FY27	FY28	FY29
<b>COUNTY GENERAL FUND</b>						
<b>EXPENDITURES</b>						
<b>FY24 Approved</b>	<b>357,083</b>	<b>357,083</b>	<b>357,083</b>	<b>357,083</b>	<b>357,083</b>	<b>357,083</b>
No inflation or compensation change is included in outyear projections.						
<b>Annualization of Positions Approved in FY24</b>	<b>0</b>	<b>1,618</b>	<b>1,618</b>	<b>1,618</b>	<b>1,618</b>	<b>1,618</b>
New positions in the FY24 budget are generally assumed to be filled at least two months after the fiscal year begins. Therefore, the above amounts reflect annualization of these positions in the outyears.						
<b>Elimination of One-Time Items Approved in FY24</b>	<b>0</b>	<b>(11,459)</b>	<b>(11,459)</b>	<b>(11,459)</b>	<b>(11,459)</b>	<b>(11,459)</b>
Items recommended for one-time funding in FY24, including Newcomer's Enhancements and Assistance, COVID response readiness, and overflow sheltering in hotels will be eliminated from the base in the outyears.						
<b>Restore One-Time Lapse Increase</b>	<b>0</b>	<b>3,801</b>	<b>3,801</b>	<b>3,801</b>	<b>3,801</b>	<b>3,801</b>
Restores in FY25 the one-time lapse increase made in the FY24 budget.						
<b>Labor Contracts</b>	<b>0</b>	<b>9,852</b>	<b>9,852</b>	<b>9,852</b>	<b>9,852</b>	<b>9,852</b>
These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items.						

## FUNDING PARAMETER ITEMS

CC APPROVED (\$000S)

Title	FY24	FY25	FY26	FY27	FY28	FY29
<b>Convert Greencastle Elementary School to a Full Linkages to Learning Site</b>	<b>0</b>	<b>0</b>	<b>151</b>	<b>151</b>	<b>151</b>	<b>151</b>
Converts a partial Linkages to Learning site at Greencastle Elementary School to a full Linkages to Learning site.						
<b>High School Wellness Centers</b>	<b>0</b>	<b>4,531</b>	<b>4,531</b>	<b>6,827</b>	<b>8,320</b>	<b>8,320</b>
Recognizes personnel costs and operating expenditures for new high school wellness centers in six new high schools. County Council will determine the number and location of new High School Wellness Center sites in September 2023, following revised recommendations from the School Based Health Center Planning Group. Each high school wellness center is staffed with 1.875 FTE. In addition, three infrastructure positions must be added for each additional six high school wellness centers; these positions are expected to be added in FY28.						
<b>Subtotal Expenditures</b>	<b>357,083</b>	<b>365,427</b>	<b>365,578</b>	<b>367,874</b>	<b>369,367</b>	<b>369,367</b>

## ANNUALIZATION OF FULL PERSONNEL COSTS

	FY24 Approved		FY25 Annualized	
	Expenditures	FTEs	Expenditures	FTEs
Implement a Developmental Disability Advisory Council	30,666	0.50	61,332	0.50
Office of the Chief Administrative Officer Administrative Staff Including Coding Unit (Revenue Offset)	332,107	7.00	664,214	7.00
Convert Contractual Dental Hygienist and Dental Assistant Positions to Merit Staff Positions	409,039	9.00	818,078	9.00
Add Positions to Facilitate the Expansion of the Autism Waiver Program, per State Legislation Chapter 464 of 2022 (Partial Revenue Offset)	408,449	8.00	816,900	8.00
New Team of Adult Evaluation and Review Services to Accommodate Increased Demand and State Legislation Chapter 738 of 2022 (Revenue Offset)	337,391	6.00	674,782	6.00
Add Staff to Meet Increased Demand for the Autism Waiver Program (Revenue Offset)	100,126	2.00	200,252	2.00
<b>Total</b>	<b>1,617,778</b>	<b>32.50</b>	<b>3,235,558</b>	<b>32.50</b>



---

THIS PAGE INTENTIONALLY LEFT BLANK



# Aging and Disability Services

## APPROVED FY24 BUDGET

\$66,882,925

## FULL TIME EQUIVALENTS

202.25

☀ JAMES BRIDGERS PH.D., MBA, DIRECTOR

## FUNCTION

The staff of Aging and Disability Services shares the Montgomery County vision where seniors, persons with disabilities, and their families are fully participating members of our community. The mission of this service area is to affirm the dignity and value of seniors, persons with disabilities, and their families by offering a wide range of information, home and community-based support services, protections, and opportunities, which promote choice, independence, and inclusion.

## PROGRAM CONTACTS

Contact Odile Brunetto, Ed. D. of the HHS - Aging and Disability Services at 240.777.4577 or Grace Pedersen of the Office of Management and Budget at 240.773.1088 for more information regarding this department's operating budget.

## PROGRAM DESCRIPTIONS

### ☀ Admin - Aging & Disability Services

This program provides leadership and direction for the administration of Aging and Disability Services.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>457,578</b>	<b>3.00</b>
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	(361,449)	0.00
<b>FY24 Approved</b>	<b>96,129</b>	<b>3.00</b>

### ☀ Adult Foster Care

This program provides subsidies and case management for low-income seniors who live in group homes for the frail elderly, and adult foster care homes for frail seniors and adults with disabilities.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Number of ongoing clients in Adult Foster Care - unduplicated annual count <sup>1</sup>	105	92	97	101	106
Assisted Living Services - Percent of clients remaining in community placement (i.e., not entering institutional setting) <sup>2</sup>	93%	95%	95%	95%	95%

<sup>1</sup> Count reflects total unique cases in FY22 as of June 2022.

<sup>2</sup> Adult Foster Care Services has continued to be successful in helping client's avoid institutionalization.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>2,282,564</b>	<b>7.00</b>
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	73,942	0.00
<b>FY24 Approved</b>	<b>2,356,506</b>	<b>7.00</b>

## Aging & Disability Resource Unit

This program assists seniors, persons with disabilities, and their families, in defining their needs, locating required services, and facilitating the application process to access services.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Number of incoming calls - monthly average	1,352	1,464	1,500	1,500	1,500
Percent of ongoing clients satisfied with the Aging and Disability Resource Unit <sup>1</sup>	N/A	100%	95%	95%	95%
Percent of ongoing clients to the Aging and Disability Resource Unit who said they were better able to make decisions about options after talking with staff <sup>2</sup>	N/A	94%	95%	95%	95%

<sup>1</sup> Surveys not collected in FY21 due to COVID-19.

<sup>2</sup> Surveys not collected in FY21 due to COVID-19.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>1,091,377</b>	<b>8.84</b>
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	77,177	0.16
<b>FY24 Approved</b>	<b>1,168,554</b>	<b>9.00</b>

## Area Agency on Aging

The Area Agency on Aging provides programs and services to help seniors remain independent in the community including: nutritious senior meals; assisted living subsidies; technical assistance to community "villages"; support to caregivers; legal, representative payee and health promotion services; health insurance counseling; visits to isolated seniors; grocery shopping; transportation and mobility management; subsidized employment; and problem resolution for residents of nursing home and assisted living facilities.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Number of unduplicated customers served in the Senior Nutrition Program	3,000	4,468	4,422	4,500	4,500
Percent of Congregate Meal clients who agree or strongly agree that they would recommend the service to a friend <sup>1</sup>	N/A	N/A	98%	98%	98%
Percent of Representative Payee clients who report that they are satisfied with volunteers' management of their money, enabling them to have adequate funds for shelter, food, medical care, and clothes <sup>2</sup>	100%	100%	100%	100%	100%
Ombudsman Services - Percent of complaints resolved and partially resolved	93%	89%	90%	90%	90%

<sup>1</sup> Service quality data was not been collected for FY21 or FY22 due to limitations in service from COVID-19.

<sup>2</sup> Percentage represents the total number of clients reporting "agree" and "strongly agree." Results are reported for clients who participated in the program for more than 12 months.

FY24 Approved Changes	Expenditures	FTEs
-----------------------	--------------	------

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>8,895,723</b>	<b>22.95</b>
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	403,800	0.55
<b>FY24 Approved</b>	<b>9,299,523</b>	<b>23.50</b>

## Assessment & Continuing Care Management Services

This program provides multi-disciplinary assessments, care planning, and case management services to frail seniors and adults with disabilities to remedy and prevent abuse, neglect, self-neglect, financial exploitation, or inappropriate institutionalization.

Services include Adult Protective Services, Social Services to Adults, and the Public Guardianship Program.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
New Adult Protective Services Investigations	889	1,052	1,100	1,150	1,200
Number of clients receiving case management services	1,236	1,421	1,450	1,500	1,550
Percent of SSTA Case Management clients who report being satisfied or very satisfied	93%	88%	89%	90%	91%
Percent of seniors and adults with disabilities that avoid institutional placement while receiving case management services	88%	94%	94%	95%	95%
Percent of APS Clients with another investigation within six months (recidivism)	5%	8%	7.0%	6.5%	6.0%

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>10,761,394</b>	<b>57.55</b>
Increase Cost: Senior Care Grant	273,553	0.00
Increase Cost: Two Percent Increase to the Adult Medical Day Care Supplement	42,315	0.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	800,313	0.62
<b>FY24 Approved</b>	<b>11,877,575</b>	<b>58.17</b>

## Community Provider Support

This program provides financial support to the providers and agencies in the community that work with the entire spectrum of clients served by the Department through Aging and Disability Services.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Turnover rate for direct service professionals for developmental disabilities providers	30.5%	32.9%	32.8%	32.8%	32.8%
Number of Clients served by Developmental Disability and Medical Adult Day Care Providers	5,166	5,106	5,170	5,248	5,301

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>20,585,492</b>	<b>0.50</b>
Increase Cost: Four Percent Increase to the Developmental Disability Supplement Program	810,084	0.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	4,158	0.00
<b>FY24 Approved</b>	<b>21,399,734</b>	<b>0.50</b>

## Community Support Network for People with Disabilities

Community Support Network for People with Disabilities (CSN) provides services that enable individuals to remain in their

home or in the least restrictive environment and provides general support, guidance, and assistance to clients with developmental disabilities and their families. The My Turn program provides summer camp placements, support, and programmatic/financial assistance to families with children with developmental disabilities ages 3 to 13 years old. CSN also conducts site visits to group homes that serve clients with developmental disabilities in the County and monitors contracts that provide services to people with various disabilities including visual and hearing impairments.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Placements in Summer Camp Programs	29	32	42	50	55
Percent of customers satisfied with the My Turn Program	92%	93%	95%	95%	95%
Percent of customers who report that the My Turn Program is helpful	88%	100%	94%	94%	94%
<b>FY24 Approved Changes</b>			<b>Expenditures</b>		<b>FTEs</b>
<b>FY23 Approved</b>			<b>2,990,358</b>		<b>9.75</b>
Add: Implement a Developmental Disability Advisory Council			36,866		0.50
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.			136,972		(0.75)
<b>FY24 Approved</b>			<b>3,164,196</b>		<b>9.50</b>

## Home Care Services

This program provides personal care assistance to seniors and eligible adults with disabilities who are unable to manage independently due to physical and/or mental impairments. Home Care Services prevent abuse, neglect, and exploitation of vulnerable adults, and enhance overall quality of life by providing personal care, chore assistance, therapeutic support, self-care education, and escorted transportation.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Home Care Services - Number of clients served annually	308	350	368	386	405
Percent of customers satisfied with Home Care Services	86%	83%	88%	93%	98%
Home Care Services - Percentage of clients with no unmet personal care needs	100%	98.3%	98.8%	99.3%	99.8%
<b>FY24 Approved Changes</b>			<b>Expenditures</b>		<b>FTEs</b>
<b>FY23 Approved</b>			<b>4,993,515</b>		<b>15.00</b>
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.			154,935		(0.42)
<b>FY24 Approved</b>			<b>5,148,450</b>		<b>14.58</b>

## Medicaid Funded Long-Term Care Services

This program administers and operates Maryland's Long-Term Care Medicaid program, Coordination of Community Services, and Community First Choice (CFC). CFC Supports Planners and Nurse Monitors provide a continuum of services designed to allow people of all ages and in need of long-term care to live in the community, rather than in institutions. Adult Evaluation and Review Services (AERS) provides mandatory medical evaluations for clients seeking these services and for those referred by Adult Protective Services. In addition, this program area provides service coordination to eligible young people funded under the Maryland Home and Community Based Services Waiver for Children with Autism Spectrum Disorder (Autism Waiver Program).

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
------------------------------	----------------	----------------	-------------------	----------------	----------------

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Total number of clients currently served by Nurse Monitoring	2,621	2,714	2,800	2,900	3,000
Average number of Adult Evaluation and Review Service (AERS) assessments assigned per month <sup>1</sup>	248	273	280	280	280
Percent of clients satisfied with the Autism Waiver Program	95%	97%	97%	97%	97%
Percent of clients satisfied with Coordination of Community Supports	91%	95%	95%	95%	95%
Percent of person-centered plans in the Coordination of Community Services (CCS) program that are reviewed and updated within 365 days of the anniversary date <sup>2</sup>	N/A	71%	75%	80%	85%

<sup>1</sup> Measure tracks the cases assigned to the Community Health Nurse (CHN) to assess clients for Home and Community Based Services (HCBS) programs, Preadmission Screening and Resident Review (PASRR), and the Senior Assisted Living Subsidy (SALS).

<sup>2</sup> This is a newly defined measure for FY22.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>8,964,232</b>	<b>60.00</b>
Increase Cost: Add Positions to Facilitate the Expansion of the Autism Waiver Program, per State Legislation Chapter 464 of 2022 (Partial Revenue Offset)	458,049	8.00
Enhance: New Team of Adult Evaluation and Review Services to Accommodate Increased Demand and State Legislation Chapter 738 of 2022 (Revenue Offset)	374,591	6.00
Enhance: Community First Choice Nurse Monitoring Program Funding Due to Increased Demand (Revenue Offset)	297,071	0.00
Enhance: Add Staff to Meet Increased Demand for the Autism Waiver Program (Revenue Offset)	112,526	2.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	652,331	1.00
<b>FY24 Approved</b>	<b>10,858,800</b>	<b>77.00</b>

## Respite Care

This program area provides temporary occasional care of frail seniors, adults and children with disabilities, and children with severe behavioral and/or medical issues to give relief to families and other primary caregivers.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Number of clients served in respite	389	372	372	372	372
Percent of customers satisfied with Respite Services	93%	92%	92%	92%	92%
Percent of customers that report a reduction in stress/caregiver burden as a result of receiving respite services	96%	94%	94%	94%	94%

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>1,451,482</b>	<b>0.00</b>
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	61,976	0.00
<b>FY24 Approved</b>	<b>1,513,458</b>	<b>0.00</b>

## PROGRAM SUMMARY

Program Name	FY23 APPR Expenditures	FY23 APPR FTEs	FY24 APPR Expenditures	FY24 APPR FTEs
Admin - Aging & Disability Services	457,578	3.00	96,129	3.00
Adult Foster Care	2,282,564	7.00	2,356,506	7.00

## PROGRAM SUMMARY

Program Name	FY23 APPR Expenditures	FY23 APPR FTEs	FY24 APPR Expenditures	FY24 APPR FTEs
Aging & Disability Resource Unit	1,091,377	8.84	1,168,554	9.00
Area Agency on Aging	8,895,723	22.95	9,299,523	23.50
Assessment & Continuing Care Management Services	10,761,394	57.55	11,877,575	58.17
Community Provider Support	20,585,492	0.50	21,399,734	0.50
Community Support Network for People with Disabilities	2,990,358	9.75	3,164,196	9.50
Home Care Services	4,993,515	15.00	5,148,450	14.58
Medicaid Funded Long-Term Care Services	8,964,232	60.00	10,858,800	77.00
Respite Care	1,451,482	0.00	1,513,458	0.00
<b>Total</b>	<b>62,473,715</b>	<b>184.59</b>	<b>66,882,925</b>	<b>202.25</b>



# Behavioral Health and Crisis Services

## APPROVED FY24 BUDGET

\$53,321,125

## FULL TIME EQUIVALENTS

249.35

 JAMES BRIDGERS PH.D., MBA, DIRECTOR

## FUNCTION

The mission of Behavioral Health and Crisis Services (BHCS) is to promote the behavioral health and well being of Montgomery County residents. BHCS works to promote mental wellness, prevent substance abuse and suicide, and to ensure access to a comprehensive treatment and recovery system of effective services and support for children, youth and families, adults, and seniors in crisis or with behavioral health needs. BHCS is committed to ensuring culturally and linguistically competent care and the use of evidence-based or best practices along a continuum of care. BHCS works with the State's Behavioral Health Administration, Health and Human Services service areas, County agencies, and the community to provide strength-based and integrated services to persons in need.

## PROGRAM CONTACTS

Contact Rolando L. Santiago, PhD of the HHS - Behavioral Health and Crisis Services at 240.777.7000 or Taman Morris of the Office of Management and Budget at 240.777.2771 for more information regarding this department's operating budget.

## PROGRAM DESCRIPTIONS

### 24-Hours Crisis Center

This program provides telephone, walk-in, mobile crisis outreach, single adult shelter system screening and referrals, and crisis residential services to persons experiencing situational, emotional, or mental health crises. The Crisis Center provides all services, twenty-four hours/day seven days/week. Much of the work of the Crisis Center focuses on providing the least restrictive community-based service appropriate to the client's situation. The Crisis Center coordinates the mental health response during disasters and community critical incidents, and serves as the afterhours contact for Public Health, STEER (Stop, Triage, Engage, Educate, Rehabilitate), APS (Adult Protective Services), APP (Abused Person Program), and CWS (Child Welfare Services).

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Number of students identified by schools to be at risk who were referred to the Crisis Center <sup>1</sup>	294	1,684	1,800	1,850	1,850
Number of walk-in contacts <sup>2</sup>	3,730	5,869	6,000	6,200	7,000



Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Percent of students identified by schools to be at risk that are stabilized utilizing community resources without hospital intervention <sup>3</sup>	84%	89%	85%	85%	85%
Percent of customers satisfied with Crisis Center services (Crisis Intervention, RCS, Transitional Psychiatry) <sup>4</sup>	92%	66%	85%	85%	85%

<sup>1</sup> FY22 statistics are slightly lower than pre-Covid numbers because services started slowly in the beginning of FY22.

<sup>2</sup> FY22 statistics have increased because services opening back up as protective measures for Covid are dissipating and because telehealth options have been added.

<sup>3</sup> While the pandemic impacted children's mental health between FY20 and FY21, the upward trend between FY21 and FY22 may indicate the start of a recovery from isolation from friends and activities resulting from the Covid shutdown and virtual schooling. The program will continue to set its performance metrics lower, as it anticipates full recovery from the pandemic will be slow.

<sup>4</sup> The surveys used to capture this measure were first implemented in FY21. There is no discernable trend to decipher based on historical data, but the variability in the number of clients surveyed likely contributed to the drastic change in results from FY21 to FY22. The number of clients in FY21 was much smaller than in FY22 due to COVID challenges.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>9,436,639</b>	<b>54.40</b>
Enhance: Substance and Mental Health Services Administration Coverage to Care Grant	1,832,794	12.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	997,187	2.00
<b>FY24 Approved</b>	<b>12,266,620</b>	<b>68.40</b>

## Access To Behavioral Health Services

Access to Behavioral Health Services connects uninsured and low-income consumers with mental health and/or substance abuse problems to the appropriate community services by providing information and referral, and behavioral health screenings and assessments. To provide effective engagement in needed services, program staff also provide short-term case management and psychiatric services to vulnerable clients, such as those recently discharged from a psychiatric hospital or jail until they can be linked to a community outpatient mental health program. More intensive social work services are provided to individuals with serious mental illness to ensure effective engagement in needed services and sufficient community supports to reduce negative outcomes and foster the wellness and recovery of the consumer. The Urine Monitoring Program serves clients referred by the courts, social service agencies, or behavioral health providers, and others required to submit to breathalyzer and urine surveillance or who require or request such screening and testing to support recovery from substance abuse.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Total number of unduplicated clients served <sup>1</sup>	2,369	2,576	2,704	2,758	2,840
Percent of customers satisfied with Access staff services <sup>2</sup>	100%	N/A	80%	82%	85%
Percent of clients referred keeping first appointment with community provider <sup>3</sup>	70%	77%	77%	80%	82%

<sup>1</sup> Clients from Transitional Behavioral Health (Bridge Psychiatry) were absorbed and served by the Access to Behavioral Health program in FY22, which resulted in an increase in the number of clients served.

<sup>2</sup> In FY22, the program did not implement the survey due to COVID and a change in how the team provided services.

<sup>3</sup> Program's primary service is connecting individuals with mental health and addiction needs to appropriate services. As closures due to the Covid pandemic are slowing, community providers are starting to open up services for referrals initiated by Access to Behavioral Health Services. Wait lists and wait times have decreased and clients are more likely to show up for their first appointment.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>3,332,814</b>	<b>28.00</b>

FY24 Approved Changes	Expenditures	FTEs
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	337,526	1.00
<b>FY24 Approved</b>	<b>3,670,340</b>	<b>29.00</b>

## ☼ Admin - Behavioral Health & Crisis Services

This program leads, oversees, and guides the administration of Behavioral Health and Crisis Services (BHCS). It coordinates the implementation of the strategic alignment plan, and the development of the County behavioral health continuum.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>961,140</b>	<b>5.00</b>
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	(758,977)	(1.00)
<b>FY24 Approved</b>	<b>202,163</b>	<b>4.00</b>

## ☼ Adult Behavioral Health Services

Adult Behavioral Health Services is an Outpatient Mental Health Center (OMHC) that serves a primarily immigrant population with severe and persistent mental illness. Services are site based and include psychiatric evaluation and medication management, individual, group and family therapy, as well as office-based management services. Collaboration with family members, collateral treatment providers, and formal and informal community supports is an integral part of the treatment process and is highly encouraged. The program accepts public benefits such as Medicare and Medical Assistance but also utilizes the annual Department of Health-Behavioral Health Administration sliding fee scale. Most of the clinical staff is bilingual in English and either Spanish, Vietnamese, or French, and clients speaking other languages are assisted using the Language Line, a telephone translation service.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Number of clients served <sup>1</sup>	247	264	300	350	350
Percent of customers satisfied with Adult Behavioral Health Services (ABH) <sup>2</sup>	95%	83%	87%	90%	90%
Percent of clients showing improvement in functioning and decreased symptoms - BASIS 24 Scale <sup>3</sup>	71%	60%	65%	65%	65%

<sup>1</sup> In FY22, Adult Behavioral Health Services hired a new part-time psychiatrist which resulted in an increase in caseload.

<sup>2</sup> The ongoing COVID-19 pandemic and lack of resources impacted the program's ability to connect clients to resources. In addition, more individuals completed the survey in FY22, which impacted the reported percent of clients satisfied with the program.

<sup>3</sup> There was a large increase in the number of completed surveys among respondents that have severe mental illness. Because these respondents may not have completed the survey in the past, their involvement may affect performance results in FY22 more than in the previous year. FY22 will be used as the new baseline for analyzing future results.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>1,667,924</b>	<b>10.50</b>
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	134,082	0.50
<b>FY24 Approved</b>	<b>1,802,006</b>	<b>11.00</b>

## Adult Forensic Services

Adult Forensic Services is comprised of four programs: 1) Clinical Assessment and Transition Services (CATS) provides assessment and post-booking diversion services to newly booked inmates with behavioral health issues, and discharge planning for those being released to the community. The Forensic Liaison supports the Competency Docket with reentry recommendations for those returning from State Hospitals; 2) Jail Addiction Services (JAS) is an ASAM II.5 level jail-based residential addiction treatment program for inmates with Substance Use Disorders at the Montgomery County Correctional Facility; 3) The Justice Clinical Assessment and Planning (JCAP) Team provides clinical assessment, care planning, and care-coordination to the clients of Mental Health Court; and 4) Stop, Triage, Engage, Educate, Rehabilitate (STEER) is a team of peer specialists who respond 24/7/365 to opioid overdoses and provider referrals for high risk Substance Use Disorder clients.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Total number of unduplicated clients served <sup>1</sup>	1,258	1,704	1,800	1,800	1,800
Percent of customers satisfied with Adult Forensic services <sup>2</sup>	70%	70%	80%	80%	80%
STEER - Percent of individuals who engage in treatment as evidenced by attending the first treatment appointment <sup>3</sup>	48%	53%	50%	50%	50%
Percent of successful Jail Addiction Services clients that were not reincarcerated in the Montgomery County Correctional Facility within the next fiscal year following program completion <sup>4</sup>	79%	88%	80%	80%	80%
Percent of clients who successfully graduate from Mental Health Court <sup>5</sup>	84%	85%	75%	75%	75%

<sup>1</sup> COVID greatly impacted the number of clients served in FY21 due to programs shut down, lack of vaccine availability, and lower arrest rates. Programming resumed in full capacity in FY22, and the number of clients served by Adult Forensic Services returned to pre-COVID levels.

<sup>2</sup> The number of clients served by Jail Addiction Services Program during FY23 decreased due to COVID. This led to significant reductions in admission of new inmates and staffing vacancies. As the pandemic shows signs of stabilizing and operations are starting to return to pre-COVID level, the agency expects an increase in admissions, and improved satisfaction in future years.

<sup>3</sup> The number of STEER referrals that engage in treatment has been fairly consistent over time and actually exceeds national trends for this type of program. Through increased efforts of peer support specialists, FY22 saw improved outcomes for STEER clients served who are connected to the appropriate level of treatment.

<sup>4</sup> Adult arrests in Montgomery County significantly decreased during Covid, from over 5,000 in FY19 to 2,000-3,000 arrests annually in the last two fiscal years. As such, the number of clients decreased and contributed to a higher success rate. Adult Forensic Services will continue to track whether this year is an outlier or the beginning of a trend and adjust projections as needed in FY24.

<sup>5</sup> The number of clients referred to the program decreased significantly during COVID, and client acuity (e.g., services needed) changed in the pandemic context. Both of these factors contributed to notable differences in performance of the program in FY21 and FY22 versus FY20, but the program expects that success rate may decline as an increase and more diverse set of clients enters the program post-COVID.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>3,671,246</b>	<b>28.00</b>
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	100,834	0.00
<b>FY24 Approved</b>	<b>3,772,080</b>	<b>28.00</b>

## Local Behavioral Health Authority

As the State mandated Local Behavioral Health Authority (LBHA), this program is responsible for system planning, management, and oversight of the Montgomery County behavioral health system across the lifespan (behavioral health, mental health, and substance use disorders). The LBHA manages State and Federal grants as well as County-funded programs and ensures quality of care, quality improvement, and access to behavioral health fee-for-service programs. The LBHA has the responsibility of system planning, which involves assessing and determining gaps in behavioral health treatment and rehabilitation and working closely with community service providers and partners, forensic services, and public safety. The LBHA ensures for

the ongoing development of a resiliency and recovery-oriented continuum of services that provide for consumer choice and empowerment. This program manages all BHCS service area contracts.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Number of grants managed and contracts monitored <sup>1</sup>	103	101	103	103	103
Percent of contracts meeting LBHA contract monitoring requirements as it relates to invoices processed on a timely basis <sup>2</sup>	97%	98%	99%	99%	99%
Number of Rx drug pounds collected at drug take back events <sup>3</sup>	1,189	2,054	2,281		

<sup>1</sup> The number of grants managed and contracts monitored by the Local Behavioral Health Authority has remained as expected since FY20.

<sup>2</sup> To improve this measure's accuracy, this performance measure has been updated from the FY21 phrasing of, "Percentage of contracts meeting county and state timeliness requirements." As such, results from FY20 and FY21 are not directly comparable to FY22 but signify a stable trend in timely contract processing. FY22 will serve as the new baseline.

<sup>3</sup> For FY23, this measure moved from Outpatient Behavioral Health Services-Child Program to Local Behavioral Health Authority (LBHA) due to transition of prevention programs into LBHA budget. The performance measure is based on the pounds of pill form medications/drugs that local law enforcement collects throughout the year and during the bi-annual National Drug Takeback Days. The increase reported for FY22 is associated with the marketing promotion for the events by Health and Human Services, law enforcement, and other community partners.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>14,078,810</b>	<b>24.50</b>
Re-align: Adult Substance Use Disorder Services to Match Actual Expenditures	(409,910)	0.00
Eliminate: State Opioid Response (SOR) II Grant	(678,471)	0.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	335,029	(0.85)
<b>FY24 Approved</b>	<b>13,325,458</b>	<b>23.65</b>

## Outpatient Behavioral Health Services - Child

Adolescent Outpatient Behavioral Health Services - Child offers comprehensive substance use prevention, substance use and mental health screenings, mental health treatment, and care coordination services for Montgomery County youth and their families, particularly for the most vulnerable. Services are individualized, child-focused, family-driven, culturally and linguistically appropriate, and accessible via office, school, and community-based settings. The program strives to serve the behavioral health needs of youth and families along a continuum of care from prevention to treatment

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Number of unduplicated clients served <sup>1</sup>	609	592	600	650	650
Percent of customers satisfied with Child and Adolescent Behavioral Health <sup>2</sup>	98%	98%	98%	98%	98%
Percent of clients who showed symptom reduction at post-test or upon discharge <sup>3</sup>	70%	72%	75%	75%	75%

<sup>1</sup> Therapist vacancies at the Rockville Clinic and within the Home-based Team caused the reduction in clients served during FY22. Despite those staff vacancies and approved extended medical leave by multiple staff, the agency projects to maintain that level of service during FY23.

<sup>2</sup> Customer satisfaction has been stable across fiscal years.

<sup>3</sup> The percent of clients showing symptom reduction has been relatively stable across fiscal years and we will continue to expect these results among 75% of clients.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>7,224,693</b>	<b>29.25</b>
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	383,390	0.50
<b>FY24 Approved</b>	<b>7,608,083</b>	<b>29.75</b>

## Specialty Behavioral Health Services

Specialty Behavioral Health Services is comprised of the Adult Drug Court Treatment Program, the Medication Assisted Treatment Program (MAT), and the Urine Monitoring Program. The Drug Court program delivers Outpatient and Intensive Outpatient levels of care, in addition to psychiatric interventions and medication assisted treatment. The MAT program works with opioid use disorders and alcohol disorders and delivers methadone, buprenorphine, and naltrexone therapies. The urine monitoring program is an onsite Urinalysis Collection Program which monitors for substance use within these programs, the Mental Health Court program, Child Welfare, and Probation and Parole.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Number of Specialty Behavioral Health Services clients discharged (Medication Assisted Treatment Program and Adult Drug Court) <sup>1</sup>	211	96	100	100	100
Percent of clients receiving opioid treatment or court mandated addiction services who were successfully discharged <sup>2</sup>	55%	56%	50%	50%	50%
Number of Specialty Behavioral health Services clients served (Outpatient, Intensive Outpatient Program, Medication Assisted treatment Program, and Adult Drug Court) <sup>3</sup>	N/A	211	220	220	220
Percent of customers satisfied with Medication Assisted Treatment <sup>4</sup>	94%	90%	90%	90%	90%
Percent of customers satisfied with Drug Court <sup>5</sup>	95%	93%	90%	90%	90%

<sup>1</sup> COVID restrictions for new client intakes and movement at the jail caused the decline in clients during FY22.

<sup>2</sup> Percent of clients discharged has remained stable.

<sup>3</sup> This is a new measure for FY22.

<sup>4</sup> In FY22, Specialty Behavioral Health Services moved from Rollins Avenue to Gude Drive. Clients were not happy with the move initially, and there was an interruption in services while licensure was acquired at the new location.

<sup>5</sup> Customer satisfaction has been stable across fiscal years.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>3,500,143</b>	<b>24.00</b>
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	88,494	0.00
<b>FY24 Approved</b>	<b>3,588,637</b>	<b>24.00</b>

## Trauma Services

Trauma Services (TS) includes the Abused Persons Program (APP) for partner violence and the Victim Assistance and Sexual Assault Program (VASAP) for sexual assaults and general/violent crimes, including services to surviving family members of homicide and tragic/traumatic deaths. Trauma Services provides comprehensive, individualized, and culturally appropriate clinical and victim assistance services to domestic violence victims and offenders, sexual assault victims, and victims of general crime of all ages. Programming for domestic violence, sexual violence, and human trafficking victims also includes information and referral, lethality assessments, crisis intervention, safety planning, outreach to hospitals/police stations for victims of sexual assault, and placement in emergency shelters.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Number of new Partner Abuse victims served <sup>1</sup>	1,721	1,258	1,463	1,463	1,463
Number of Partner Abuse victim clients waiting for counseling service (monthly average) <sup>2</sup>	31	37	35	35	35
Percent of clients receiving therapy that demonstrate improvement on a domestic violence rating scale <sup>3</sup>	98%	97%	90%	90%	90%

<sup>1</sup> The program served 1,335 clients in FY2018 and 1,330 in FY2019. In Fiscal Year 2021, there was an increased need for victim services in the context of the pandemic (e.g., people confined together at home) and the program adjusted service delivery to accommodate the surge. The impact of the pandemic eased in Fiscal Year 2022 as more people left their homes and returned to school or work which contributing to a decrease in demand. Projected clients are based on a 10% increase to 2019, pre-COVID data.

<sup>2</sup> The number of clients on the waitlist has been challenging to predict, with 22 in FY18 and 44 in FY19 as context to the numbers provided for Fiscal Years 2020-2022. Numbers the past three years have been relatively steady, and as such, projections have been readjusted down to match actuals from these years.

<sup>3</sup> Rating scale developed in March 1999 by Jacqueline Dienemann and Jacquelyn Campbell of the Johns Hopkins University, School of Nursing. The program continues to see improved symptom reduction in FY22 due to operating more domestic violence groups and offering services in person and via Zoom to meet the client's needs.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>6,619,254</b>	<b>30.55</b>
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	102,317	(1.00)
<b>FY24 Approved</b>	<b>6,721,571</b>	<b>29.55</b>

## Treatment Services

This program provides overall management of the County Operated Publicly Funded Behavioral Health Continuum of Care and provides administrative support for the managerial duties of the Treatment Services Administrator.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>335,999</b>	<b>2.00</b>
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	28,168	0.00
<b>FY24 Approved</b>	<b>364,167</b>	<b>2.00</b>

## PROGRAM SUMMARY

Program Name	FY23 APPR Expenditures	FY23 APPR FTEs	FY24 APPR Expenditures	FY24 APPR FTEs
24-Hours Crisis Center	9,436,639	54.40	12,266,620	68.40
Access To Behavioral Health Services	3,332,814	28.00	3,670,340	29.00
Admin - Behavioral Health & Crisis Services	961,140	5.00	202,163	4.00
Adult Behavioral Health Services	1,667,924	10.50	1,802,006	11.00
Adult Forensic Services	3,671,246	28.00	3,772,080	28.00
Local Behavioral Health Authority	14,078,810	24.50	13,325,458	23.65
Outpatient Behavioral Health Services - Child	7,224,693	29.25	7,608,083	29.75
Specialty Behavioral Health Services	3,500,143	24.00	3,588,637	24.00
Trauma Services	6,619,254	30.55	6,721,571	29.55
Treatment Services	335,999	2.00	364,167	2.00
<b>Total</b>	<b>50,828,662</b>	<b>236.20</b>	<b>53,321,125</b>	<b>249.35</b>

---

THIS PAGE INTENTIONALLY LEFT BLANK





# Children, Youth and Family Services

## APPROVED FY24 BUDGET

\$120,724,974

## FULL TIME EQUIVALENTS

618.57

☼ JAMES BRIDGERS PH.D., MBA, DIRECTOR

## FUNCTION

The mission of Children, Youth and Family Services is to promote opportunities for children to grow up safe, healthy, ready for school, and for families and individuals to achieve well being and self sufficiency. This mission is realized through the provision of protection, prevention, intervention, and treatment services for children and their families, and through educational, support, and financial assistance for parents, caretakers, and individuals. These services work to build on the strengths of both the individual and the community in addressing issues of child development, abuse, neglect, health, and economic security.

## PROGRAM CONTACTS

Contact Dira Treadvance of the HHS - Children, Youth and Family Services at 240.777.1223 or Deborah Lambert of the Office of Management and Budget at 240.777.2794 for more information regarding this department's operating budget.

## PROGRAM DESCRIPTIONS

### ☼ Admin - Children, Youth & Families

This program provides leadership and direction for the administration of Children, Youth and Family Services.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>5,698,632</b>	<b>14.30</b>
Add: Youth Harm Initiative	673,699	0.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	1,119,610	8.00
<b>FY24 Approved</b>	<b>7,491,941</b>	<b>22.30</b>

### ☼ Child & Adolescent School & Community Based Services

This program provides for the coordination, planning, and implementation of key interagency initiatives among public and private agencies in the community to meet the needs of the children, youth, and their families. The Cluster Projects utilize cross-sector multi-agency teams and care coordination services to rapidly connect families from large school catchment areas to needed social and mental health supports to improve family stability. The East County Initiative provides care coordination services to East



County residents and integrates project management of a Kresge Foundation Opportunity Ecosystem grant to advance human services, employment coaching, and other needed supports. Other services provided through this program are delivered through contracts with community-based partners and include youth academic, mentoring, skill building and mental health services, family services, and community empowerment efforts.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Number of families served by Cluster Projects <sup>1</sup>	364	401	450	375	375
Number of families receiving ongoing services in East County Opportunity Zone (ECOZ) <sup>2</sup>	332	437	105	105	105
Percent of families completing surveys that are satisfied with services	70%	84%	85%	85%	85%

<sup>1</sup> FY21 actual figures impacted due to: 1) Initial slow-down in referrals from MCPS school closure, and then virtual classes; and 2) intensity of needs (& related amount of staff time per case) increasing during pandemic. Projections reflect potential changes in service capacity in different years.

<sup>2</sup> FY21 and FY22 figures include all households that received "ongoing" services or one-time service requests/referrals. 82 households received ongoing services at some point during FY22. The drop in the FY23-FY25 projections is due to the exclusion of one-time service requests/referrals, as the program will focus just on households receiving ongoing Care Coordination services.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>6,690,002</b>	<b>15.00</b>
Re-align: Rightsize the George B. Thomas Sr. Learning Academy Contract With the Number of Students Served	(260,337)	0.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	411,653	(1.00)
<b>FY24 Approved</b>	<b>6,841,318</b>	<b>14.00</b>

## Child Care Subsidies

The Child Care Subsidies program administers the County's Working Parents Assistance (WPA) program which provides child care subsidies for County residents who are over the income eligibility for the Maryland Child Care-Subsidy Program (CCSP) as well as supplemental payments for those in CCSP.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Number of families authorized to receive a childcare subsidy <sup>1</sup>	1,590	1,518	1,900	1,900	1,900
Percent of invoices received over vouchers issued	82%	79%	80%	80%	80%

<sup>1</sup> This measure includes families approved for the State of Maryland's Child Care Scholarship (CCS) and/or Montgomery County's Working Parents Assistance (WPA) program. Projected increases due to: (1) expanded income thresholds that will allow more families to participate in both subsidy programs and (2) WPA's eligibility criteria expanding to all children regardless of immigration status in FY23.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>3,331,508</b>	<b>6.00</b>
Re-align: Shift of Working Parents Assistance and State Supplement for Children Ages 0 to 5 From DHHS General Fund to be Funded by the Early Care and Education NDA	(1,435,583)	0.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	37,786	0.00
<b>FY24 Approved</b>	<b>1,933,711</b>	<b>6.00</b>

## Child Welfare Services

This program provides protective, rehabilitative, and supportive services for children who are maltreated and for their families.

This program also provides supportive and financial help to relatives, foster parents, and adoptive parents. Investigations,

protective services, kinship care, foster care, adoption, and in-home services are also provided through this program.

In-Home/Family Preservation Services provide social services to families with children who are at risk of removal from home due to neglect or abuse. These services are provided by the County on behalf of the State of Maryland Department of Human Services.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Number of children served in foster care <sup>1</sup>	547	484	568	565	558
Number of families receiving in-home services <sup>2</sup>	280	267	258	253	255
Number of newly accepted cases (IR, AR and Non-CPS) <sup>3</sup>	2,241	2,736	2,835	2,771	2,734
Percent of children living in family settings <sup>4</sup>	76%	77%	76%	76%	75%
Percent of families receiving in-home services that do not have a child protective service investigation with an abuse or neglect finding within one year after receiving services <sup>5</sup>	96%	100%	96%	96%	96%

<sup>1</sup> Not all newly accepted Child Welfare Services cases result in placing children in foster care or families receiving in-home services. Therefore, the trend in the number of newly accepted cases may not align with the trends in the number of children being served in foster care or the number of families receiving in-home services.

<sup>2</sup> Not all newly accepted Child Welfare Services cases result in placing children in foster care or families receiving in-home services. Therefore, the trend in the number of newly accepted cases may not align with the trends in the number of children being served in foster care or the number of families receiving in-home services.

<sup>3</sup> Not all newly accepted Child Welfare Services cases result in placing children in foster care or families receiving in-home services. Therefore, the trend in the number of newly accepted cases may not align with the trends in the number of children being served in foster care or the number of families receiving in-home services.

<sup>4</sup> Percentage reflects annual average of children placed in a family setting while in care. Family setting is defined as: family foster, relative foster, formal kinship, treatment foster care-public & private, pre-adoptive, emergency home.

<sup>5</sup> FY22 data only reflects data received up to December 2021 from the state.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>27,581,188</b>	<b>209.30</b>
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	1,695,646	0.35
<b>FY24 Approved</b>	<b>29,276,834</b>	<b>209.65</b>

## Early Childhood Services

Early Childhood Services (ECS) serves children from birth to age five with services that support families, early care and education programs, and the community. The program administers the Federally mandated Infants and Toddlers Program (ITP) in collaboration with Montgomery County Public Schools (MCPS), the County's Resource and Referral Center (R&R) as part of the statewide R&R Network for support of high-quality child care and the early education workforce, the State Infant & Early Childhood Mental Health Project (IECMH), and the County Child Care in Public Space Program (CCIPS). ECS staffs the Commission on Child Care and Early Childhood Coordinating Council (ECCC). ECS oversees several contractual services including community-based Pre-Kindergarten, home visiting, and family support.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Number of children served by the Infants and Toddlers program <sup>1</sup>	4,004	5,416	5,500	5,600	5,700
Percent of customers satisfied with Early Childhood Mental Health <sup>2</sup>	100%	89%	95%	97%	100%
Percent of regulated center-based child care programs that hold a quality of care rating of at least 3 out of 5 in Maryland EXCELS <sup>3</sup>	23%	19%	25%	40%	50%
Percent of regulated family child care programs that hold a quality of care rating of at least 3 out of 5 in Maryland EXCELS <sup>4</sup>	15%	10%	25%	40%	50%

<sup>1</sup> The number of children served in FY22 also shows a total caseload – cases may be new or have continued from previous years. The causes of the 35% increase between FY21-FY22 are not known, but may relate to parents bringing their children back to the pediatrician and/or re-entering social situations where they could observe their child's behavior in relation to other children.

<sup>2</sup> A total of 39 individuals received surveys. FY22 percentage is based on the 11 survey responses received.

<sup>3</sup> In FY22 this measure decreased due to COVID closures. FY23-25 projections are based on the anticipated influence of additional funds being made available for increasing capacity to achieve higher EXCELS levels, state requirements for participation in EXCELS for universal pre-K, and state incentives on reimbursement for higher EXCELS levels.

<sup>4</sup> In FY22 this measure decreased due to COVID closures.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>12,293,572</b>	<b>45.83</b>
Decrease Cost: DHHS Preschool Development Birth to 5 Grant	(25,000)	0.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	525,514	1.00
<b>FY24 Approved</b>	<b>12,794,086</b>	<b>46.83</b>

## ☀ Linkages To Learning

Linkages to Learning is a community-school partnership with an integrated focus on health, social services, community engagement, and leadership to support student learning, strong families, and healthy communities. Linkages to Learning services include mental health and social wraparound services to mitigate the effects of poverty and reduce non-academic barriers to learning. This program is a partnership with Montgomery County Public Schools and local public and private non-profit agencies. Services are provided in elementary and middle school communities with high indicators of poverty.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Percent of clients completing surveys reporting satisfaction with services received <sup>1</sup>	97%	96%	95%	95%	95%
Percent of students receiving mental health services through Linkages to Learning that experience maintained or improved psychosocial functioning after 6 months, as assessed via validated measure <sup>2</sup>	N/A	95%	70%	70%	70%

<sup>1</sup> FY22 percentages based on 612 responses.

<sup>2</sup> Linkages adopted a new system for outcome measure collection during FY22, so compared to previous years fewer clients who have received services for 6 months have measured outcomes. Using the new measurement system, 52% showed significant improvement and 43% showed no significant reduction or increase in symptoms (maintained). The data reflect 21 people for FY 22.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>13,477,821</b>	<b>9.00</b>
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	827,666	0.00
<b>FY24 Approved</b>	<b>14,305,487</b>	<b>9.00</b>

## ☀ Office of Eligibility and Support Services

The Office of Eligibility and Support Services (OESS) serves low-income families and individuals facing significant challenges in meeting basic needs including food, medical coverage, and childcare. OESS determines eligibility for Temporary Cash Assistance (TCA); Temporary Disability Assistance Program (TDAP); Refugee Cash Assistance; Supplemental Nutrition Assistance Program (SNAP- formerly known as Food Stamps); Medical Assistance for the Aged, Blind, and Disabled (including long-term care); and the Affordable Care Act which includes Community Medical Assistance, Maryland Children's Health Program, Medical Assistance for Families and Children, and Refugee Medical Assistance. OESS provides these services on behalf of the

State of Maryland Department of Health and Human Services. In addition, OESS determines eligibility for the County's healthcare for the uninsured services (Maternity Partnership, Care for Kids, Senior Dental Program, and Montgomery Cares).

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Percent increase in families accessing Food Stamps as a support to self sufficiency measured as the number of families applying for Food Stamp assistance (compared to FY05 as the base year) <sup>1</sup>	183%	201%	210%	210%	210%
Number of SNAP Applications Approved <sup>2</sup>	18,310	20,589	22,648	22,648	22,648
Number of Temporary Cash Assistance (TCA) job seekers that entered unsubsidized employment YTD	542	429	699	699	699
Twelve month work participation rate for work-eligible Temporary Cash Assistance (TCA) recipients in federally defined work activities <sup>3</sup>	42%	29%	50%	50%	50%
Temporary Cash Assistance (TCA) job retention rate 90 days	95%	96%	95%	95%	95%

<sup>1</sup>

<sup>2</sup> Due to the challenges in the economy, refugee and asylee impact (from Afghanistan and Ukraine), inflation and the ongoing impact COVID-19 pandemic has resulted in a downturn in the job market, we anticipate a projected increase of 10% over the few years.

<sup>3</sup> Please note that the State of Maryland indicated in the multi-year (SFY 2022-2024) Partnership Agreement for Self-Sufficiency Plan (PASS Plan) guidelines a reduction in the workforce participation rate (WPR) from 50% to 30%.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>32,097,348</b>	<b>274.10</b>
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	1,345,251	(0.31)
<b>FY24 Approved</b>	<b>33,442,599</b>	<b>273.79</b>

## Positive Youth Development

This program focuses on providing culturally-based and healing-informed positive youth development and family strengthening services, including violence prevention; gang prevention; intervention and support for youth and families who are at-risk of gang involvement and those already involved in gang activity; and youth and their families who may have been involved in or exposed to violence and complex trauma. The key elements include a Program Administrator who manages and monitors the Up-County and Down-County Youth Opportunity Centers, High School Wellness Centers, the Safe Space Program, and the Street Outreach Network. Services and supports are provided through community-based work, community education, and partnerships. This program works closely with multiple County agencies as part of the Positive Youth Development Initiative (PYDI) and other community groups to address gang, youth, and community violence issues throughout the County.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Number of youth in safe, supervised PYDI programming <sup>1</sup>	2,675	3,519	4,539	4,839	4,839
Percent of clients who are satisfied with the Youth Opportunity Centers and Wellness Centers and would recommend to others <sup>2</sup>	N/A	98%	98%	98%	98%

<sup>1</sup> The increased projection for FY23 is based on both a full year of the implementation of the Seneca Valley High School Wellness Center, half-year implementation of John F. Kennedy High School Wellness Center, increase in youth served through Non-High School Wellness Center through Youth Opportunity Centers and 18 New Full-time School Outreach Staff.

<sup>2</sup> FY22 actual is based on 129 survey responses to youth and customer satisfaction surveys obtained from the Youth Opportunity Centers and the Wellness Centers. A total of 189 individuals were provided a survey.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>14,019,216</b>	<b>37.00</b>

FY24 Approved Changes	Expenditures	FTEs
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	619,782	0.00
<b>FY24 Approved</b>	<b>14,638,998</b>	<b>37.00</b>

## REALIGNED PROGRAMS

Funding in the following programs has been realigned to other programs within this department.

### Children's Opportunity Fund

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>284,451</b>	<b>0.00</b>
Shift: Cost from DHHS Children's Opportunity Fund Program to Children's Opportunity Alliance NDA	(290,837)	0.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	6,386	0.00
<b>FY24 Approved</b>	<b>0</b>	<b>0.00</b>

## PROGRAM SUMMARY

Program Name	FY23 APPR Expenditures	FY23 APPR FTEs	FY24 APPR Expenditures	FY24 APPR FTEs
Admin - Children, Youth & Families	5,698,632	14.30	7,491,941	22.30
Child & Adolescent School & Community Based Services	6,690,002	15.00	6,841,318	14.00
Child Care Subsidies	3,331,508	6.00	1,933,711	6.00
Child Welfare Services	27,581,188	209.30	29,276,834	209.65
Children's Opportunity Fund	284,451	0.00	0	0.00
Early Childhood Services	12,293,572	45.83	12,794,086	46.83
Linkages To Learning	13,477,821	9.00	14,305,487	9.00
Office of Eligibility and Support Services	32,097,348	274.10	33,442,599	273.79
Positive Youth Development	14,019,216	37.00	14,638,998	37.00
<b>Total</b>	<b>115,473,738</b>	<b>610.53</b>	<b>120,724,974</b>	<b>618.57</b>



# Public Health Services

## APPROVED FY24 BUDGET

\$105,214,148

## FULL TIME EQUIVALENTS

581.72

 JAMES BRIDGERS PH.D., MBA, DIRECTOR

## FUNCTION

The functions of the Public Health Services programs are to protect and promote the health and safety of County residents. This is accomplished by monitoring health status and implementing intervention strategies to contain or prevent disease (including bio-terrorism and emerging diseases); fostering public-private partnerships, which increase access to health services; developing and implementing programs and strategies to address health needs; providing individual and community level health education; evaluating the effectiveness of select programs and strategies; and licensing and inspecting facilities and institutions affecting public health and safety.

## PROGRAM CONTACTS

Contact Christopher Rogers Ph.D., MPH of the HHS - Public Health Services at 240.777.4422 or Grace Pedersen of the Office of Management and Budget at 240.773.1088 for more information regarding this department's operating budget.

## PROGRAM DESCRIPTIONS

### Admin - Public Health

This program provides leadership and direction for the administration of Public Health Services. Service area administration also includes Health Promotion and Prevention, the Community Health Improvement Process (Healthy Montgomery) and Special Projects, as well as oversight for medical clinical volunteers, the Commission on Health, contracts, grants, budget oversight, and partnership development.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>7,099,527</b>	<b>12.50</b>
Enhance: Continue the Food Staples Program in FY24 Using ARPA Funding	6,450,000	0.00
Replace: Funding for Mobile Health Clinic from ARPA to DHHS General Fund	711,891	5.00
Enhance: Continue the Farm to Food Bank Program as Needed in FY24 (one-time)	150,000	0.00
Eliminate: Remove long term vacant position	(53,729)	(0.50)
Shift: Partial Reduction from Prior Year to Recognize Manna Food Center's Reduced Participation in Community Service Hubs from Pandemic Levels	(150,000)	0.00
Re-align: Mobile Health Clinic (ARPA) to DHHS General Fund	(500,000)	(5.00)
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	(4,220,303)	1.00



FY24 Approved Changes	Expenditures	FTEs
<b>FY24 Approved</b>	<b>9,487,386</b>	<b>13.00</b>

## ☀ Cancer & Tobacco Prevention

The Tobacco Use Prevention and Cessation Program and the Cancer Prevention, Education, Screening, and Treatment Program are two programs funded through the State Cigarette Restitution Fund. State funding supports coordination activities among community groups for outreach, screenings, education, and treatment. Each program has established coalitions consisting of public health partners, community-based organizations, hospitals, and other existing resources that work collaboratively to implement either tobacco-control programs or the statewide goal of early detection and elimination of cancer disparities.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Total number of new and repeat clients who undergo colonoscopies (CRF-Funded)	55	172	220	220	220
Total number of people encountered at outreach events <sup>1</sup>	1,460	1,645	1,300	1,300	1,300
Number of participants in smoking cessation program	424	596	450	450	450
Percent of new clients who undergo colonoscopies	20%	75%	75%	75%	75%
Percent of clients reached who completed smoking cessation program	28%	43%	35%	35%	35%

<sup>1</sup> Due to COVID restrictions, community outreach events were cancelled limiting our ability for expanded outreach. This will start to recover once the pandemic stabilizes and people feel more comfortable attending in-person outreach events.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>1,167,887</b>	<b>5.30</b>
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	23,880	(0.30)
<b>FY24 Approved</b>	<b>1,191,767</b>	<b>5.00</b>

## ☀ Communicable Disease & Epidemiology

Communicable Disease and Epidemiology has the mission of investigation, surveillance, diagnosis, and in some cases, treatment of individuals living in Montgomery County. Tuberculosis Control and Sexually Transmitted Infections programs will test, diagnose, and treat. HIV Medical and Dental Services will case manage and provide medical care for individuals who are HIV+ and have limited insurance coverage. The Maryland Department of Health mandates that each county does surveillance of certain communicable diseases. The Disease Control Program case manages rabies exposures in Montgomery County residents.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Number of rabies investigations that occur in Montgomery County monthly by Disease Control Program	923	693	600	600	600
Percent of babies born to Hepatitis B infected mothers who complete the recommended protocol	80%	99%	99%	99%	99%
Percent of contacts of smear positive clients diagnosed with latent TB who start preventative treatment	90%	98%	90%	90%	90%
Percent of customers satisfied with STD Services <sup>1</sup>	N/A	N/A	95%	95%	95%

<sup>1</sup> No data were collected during FY21-FY22. Survey will be reinstated in FY23. Target baselines may be reestablished after first year of data collection.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>15,435,821</b>	<b>83.80</b>

FY24 Approved Changes	Expenditures	FTEs
Re-align: Implement Ending the HIV Epidemic Grant	598,985	1.00
Re-align: Ending the HIV Epidemic in STD Clinics	450,000	0.65
Re-align: HIV Positive Women Grant	(126,538)	(0.65)
Re-align: Ryan White Part A Charges for Services	(462,574)	(1.50)
Re-align: CDC Ending the HIV Epidemic Grant	(653,438)	0.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	745,591	2.50
<b>FY24 Approved</b>	<b>15,987,847</b>	<b>85.80</b>

## Community Health Services

Maternal and Child Health Services provides preventive health access services to uninsured and underinsured populations. Services include Women Health Services, Maternity Partnership Program, nurse case management, and home visits to targeted populations such as pregnant women, pregnant and parenting teens, children up to one year of age, and at-risk infants. Other services include staffing support for immunization clinics, STD services, pregnancy testing in regional health centers, and care coordination services for women and children in the Medical Assistance-managed care program. Referral services are provided for individuals with specific health issues (i.e., sexually transmitted diseases).

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Number of pregnant women screened and enrolled in a Managed Care Organization (MCO) for prenatal services <sup>1</sup>	1,808	1,197	2,500	2,500	2,500
Percent of repeat Maternity Partnership patients who do not delay subsequent pregnancy by 18 months or more (Close Child Spacing) <sup>2</sup>	N/A	2%	5%	5%	5%
Percent of healthy birth weight babies (greater than or equal to 2,500 grams) born to pregnant women in the Maternity Partnership Program	96%	98%	96%	96%	96%
Percent of Infant at Risk referrals that receive a contact by the Area Health Center staff within 10 days <sup>3</sup>	96%	77%	95%	95%	95%

<sup>1</sup> The FY22 number was lower because of the State data breach and, thus, the State could not make the usual volume of referrals to the program. Referral volume should return to normal in FY23.

<sup>2</sup> Due to changes in procedures due to COVID, data was unable to be collected during FY21.

<sup>3</sup> The program aims for a 90% contact rate as the service standard, which is used to set the projections.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>9,238,647</b>	<b>63.45</b>
Eliminate: Early Detect and Control Breast and Cervical Cancer	(350,987)	0.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	947,913	0.30
<b>FY24 Approved</b>	<b>9,835,573</b>	<b>63.75</b>

## Dental Services

This program provides dental services in five clinics to promote oral health. Services include instruction in preventive health practices, primary assessments, targeted dental services, and emergency services. Services are provided to income-eligible Montgomery County children, pregnant women, adults, and seniors.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
------------------------------	----------------	----------------	-------------------	----------------	----------------



Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Number of pediatric dental referrals to outside pediatric specialist <sup>1</sup>	137	25	50	50	50
Percent of appointments that are missed/cancelled	11%	23%	30%	30%	30%
Dental Services - Percent of children that complete their dental treatment plan <sup>2</sup>	16%	30%	30%	30%	30%

<sup>1</sup> Since beginning to provide in-house pediatric services, there has been a dramatic reduction in the need to refer patients to outside specialists. For FY23, Dental Services has added a third pediatric dentist from University of Maryland to provide in-house pediatric dentistry services. This should cause a further reduction in the number of pediatric patients referred to outside specialists from FY22 - FY24.

<sup>2</sup> The percentage increased due to adding an additional day of pediatric dentistry services. Other factors affecting this metric include the following: (1) There was a 1-2 month waitlist to get a dental appointment; (2) Parents cancel appointments or do not show for a variety of reasons; (3) Caries in our child population often necessitate 6 or 7 appointments to complete treatment (the average number of visits to complete treatment is three); and (4) A small number are completed at a specialist's office and are not reflected in the statistic.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>3,652,335</b>	<b>16.00</b>
Increase Cost: Convert Contractual Dental Hygienist and Dental Assistant Positions to Merit Staff Positions	181,982	9.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	244,821	1.00
<b>FY24 Approved</b>	<b>4,079,138</b>	<b>26.00</b>

## Health Care for the Uninsured

This program includes Montgomery Cares and Care for Kids. Through public-private partnerships, these programs provide primary health care services for low-income uninsured children and adults, using private pediatricians, a network of safety net clinics, and other health care providers. This program area also provides care coordination to uninsured children and adolescents with chronic or handicapping conditions needing specialty diagnostic, medical, and surgical treatment.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Number of low income uninsured County adults who received primary care at one of the participating clinics	19,777	21,940	23,500	25,000	26,500
Number of encounters - Montgomery Cares	53,336	52,261	52,261	66,000	72,000
Percent of Care for Kids clients who access Oral Health Services	25%	28%	40%	40%	40%
Percent of vulnerable populations that have a primary care visit - Adults <sup>1</sup>	35%	35%	50%	50%	50%
Percent of vulnerable populations that have a primary care visit - Children <sup>2</sup>	80%	99%	100%	100%	100%

<sup>1</sup> This measure is defined as the percentage of actual clients served (new and returning) over census data.

<sup>2</sup> This measure is defined as the percentage of actual clients served (new and returning) over census data. It is not the best representation of vulnerable children served in the County because of the annual frequency of census reporting.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>14,890,095</b>	<b>4.00</b>
Increase Cost: Support an Increased Montgomery Cares Clinic Reimbursement Rate	2,000,000	0.00
Increase Cost: Care for Kids Medical Services	100,682	0.00
Increase Cost: Anticipated Rate Increase for the Behavioral Health Psychiatric Consultation Vendor	30,000	0.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	383,352	0.00
<b>FY24 Approved</b>	<b>17,404,129</b>	<b>4.00</b>

## Health Planning and Epidemiology

The Health Planning and Epidemiology program serves as the expert in planning and analytic epidemiology within HHS and is responsible for community health needs assessment, program evaluations, disease surveillance and outbreak investigations, health statistics and data management, epidemiology and biostatistics, ongoing development and maintenance of a population data warehouse, and special research projects in collaboration with internal and external partners and academic institutions. The program coordinates and assists with annual performance measure reporting and is responsible for coordinating the students' internship and practicum within Public Health Services. The program provides data and epidemiology support to programs within Public Health Services and DHHS, internal/external partners, as well as support to the Health Officer and the DHHS Director's Office.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Number of community health outcome and social determinants of health indicators tracked	250	250	250	250	250
Number of presentations accepted or invited to conferences/meetings to communicate health statistics and research findings	2	1	1	1	1
Expansion of the knowledge base on community health outcomes for improved decision making as measured by the number of foundational public health surveillance/research reports/publications released <sup>1</sup>	0	3	2	2	2

<sup>1</sup> This was a new measure for FY21.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>549,107</b>	<b>4.00</b>
Add: Strengthen Local Health Department Infrastructure Grant	194,504	0.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	36,095	0.00
<b>FY24 Approved</b>	<b>779,706</b>	<b>4.00</b>

## Licensure and Regulatory Services

This program inspects and licenses nursing homes, domiciliary homes (large assisted living facilities with less intensive care than nursing homes), and group homes serving children, the elderly, and mentally ill to ensure compliance with County, State, and Federal laws and regulations. Staff respond to complaints and provide advice and consultations to licensees to maintain high standards of care. This program also enforces State and local laws related to food service facilities, smoking in public places, nursing homes, group homes, swimming pools, camps, vermin control, private educational institutions, short-term residential rentals, hotels, and other various business licenses including those required for raffles, bingo, tanning salons, massage, body works, enterprises, and video games.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Number of routine inspections of food service facilities <sup>1</sup>	4,365	5,720	6,600	7,000	7,000
Percent of mandated inspections completed	50%	65%	75%	80%	80%
Percent of swimming pools found to be in compliance upon regular inspection	94%	92%	90%	90%	90%
Percent of food service facilities not having a critical violation upon routine inspection	76%	74%	75%	75%	75%

<sup>1</sup> Due to the impact of COVID, fewer routine inspections of food service facilities occurred in FY21.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>5,108,400</b>	<b>42.50</b>

FY24 Approved Changes	Expenditures	FTEs
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	(131,292)	(3.50)
<b>FY24 Approved</b>	<b>4,977,108</b>	<b>39.00</b>

## Public Health Emergency Preparedness & Response Program

This program is responsible for the planning, readiness, and response activities of a public health emergency or bio-terrorism threat. Planning efforts are made in collaboration with the County Emergency Management Group; the Office of Emergency Management and Homeland Security; the Department of Fire and Rescue Service; the Police Department; hospitals; and a variety of other County, State, regional, and Federal agencies. Efforts are targeted at training and staff development, communication strategies, emergency response drills, partnerships, resources and equipment, the establishment of disease surveillance systems, mass immunization clinics, medication dispensing sites, and readiness.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Number of individuals who participated in a Public Health Emergency Preparedness trainings and exercises <sup>1</sup>	2,872	850	850	850	850

<sup>1</sup> FY20-FY21 numbers influenced by COVID-19 activities.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>1,210,703</b>	<b>7.80</b>
Add: One-Time Funding for COVID Response Readiness	1,730,000	0.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	86,273	0.00
<b>FY24 Approved</b>	<b>3,026,976</b>	<b>7.80</b>

## School Health Services

This program provides health services to students in Montgomery County Public Schools (MCPS). These services include: first aid and emergency care; health appraisal; medication and treatment administration; health counseling, consultation, and education; referral for medical, psychological, and behavioral problems; case management for students with acute and chronic health conditions, and pregnant and parenting teens; and hearing, vision, and lead certification screenings. Immunizations and tuberculosis screenings are administered at School Health Services Immunization Centers, primarily to international students enrolling in MCPS. Primary health care, provided by nurse practitioners and physicians, is provided to students enrolled at one of the County's School Based Health and Wellness Centers (SBHWC) or High School Wellness Centers. Head Start/Pre-K provides federally mandated health services to eligible three and four-year old children and is a collaborative effort of HHS, Office of Community Affairs, School Health Services, and MCPS.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Immunizations administered to students at SHS Immunization Center and SBHWCs <sup>1</sup>	3,586	19,342	19,000	19,000	19,000
Percent of students that return to class and are ready to learn after a health room visit <sup>2</sup>	84%	87%	91%	91%	91%

<sup>1</sup> MCPS school closures disrupted the measurement of school-based health services metrics. Measurement resumed in FY22.

<sup>2</sup> During FY20-FY22, any child with a COVID-like illness was sent home and, thus, more children who visited a health room at school were sent home.

<b>FY24 Approved Changes</b>	<b>Expenditures</b>	<b>FTEs</b>
<b>FY23 Approved</b>	<b>36,116,369</b>	<b>331.49</b>
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	2,328,149	1.88
<b>FY24 Approved</b>	<b>38,444,518</b>	<b>333.37</b>

## PROGRAM SUMMARY

<b>Program Name</b>	<b>FY23 APPR Expenditures</b>	<b>FY23 APPR FTEs</b>	<b>FY24 APPR Expenditures</b>	<b>FY24 APPR FTEs</b>
Admin - Public Health	7,099,527	12.50	9,487,386	13.00
Cancer & Tobacco Prevention	1,167,887	5.30	1,191,767	5.00
Communicable Disease & Epidemiology	15,435,821	83.80	15,987,847	85.80
Community Health Services	9,238,647	63.45	9,835,573	63.75
Dental Services	3,652,335	16.00	4,079,138	26.00
Health Care for the Uninsured	14,890,095	4.00	17,404,129	4.00
Health Planning and Epidemiology	549,107	4.00	779,706	4.00
Licensure and Regulatory Services	5,108,400	42.50	4,977,108	39.00
Public Health Emergency Preparedness & Response Program	1,210,703	7.80	3,026,976	7.80
School Health Services	36,116,369	331.49	38,444,518	333.37
<b>Total</b>	<b>94,468,891</b>	<b>570.84</b>	<b>105,214,148</b>	<b>581.72</b>

---

THIS PAGE INTENTIONALLY LEFT BLANK



# Services to End and Prevent Homelessness

## APPROVED FY24 BUDGET

\$59,372,899

## FULL TIME EQUIVALENTS

119.40

☀ JAMES BRIDGERS PH.D., MBA, DIRECTOR

## FUNCTION

The programs of Services to End and Prevent Homelessness (SEPH) have a common vision: access by all people to safe, affordable housing, and opportunities to improve quality of life. The mission of SEPH is to make homelessness a rare, brief, and non-recurring event by operating from a Housing First philosophy. Housing First recognizes that people are most successful when they have a choice in housing and seeks to eliminate barriers such as sobriety requirements or treatment compliance. SEPH provides a full continuum of services including housing stabilization, homeless diversion, and permanent housing; and employs evidence-based and promising practices. SEPH programs collaborate with public and private partners through the Interagency Commission on Homelessness. Special needs populations include: veterans; both individuals and families; persons with behavioral health challenges; individuals with developmental disabilities; transitioning youth; and seniors with disabilities experiencing or at risk of homelessness.

## PROGRAM CONTACTS

Contact Christine Hong of the HHS - Services to End and Prevent Homelessness at 240.777.1179 or Deborah Lambert of the Office of Management and Budget at 240.777.2794 for more information regarding this department's operating budget.

## PROGRAM DESCRIPTIONS

### ☀ Admin - Services to End and Prevent Homelessness

This program provides leadership and direction for the administration of Services to End and Prevent Homelessness and advises the Interagency Commission on Homelessness (ICH) and Montgomery County Continuum of Care (CoC).

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>860,872</b>	<b>6.00</b>
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	101,466	0.00
<b>FY24 Approved</b>	<b>962,338</b>	<b>6.00</b>

### ☀ Coordinated Entry

Coordinated entry is a process developed to ensure that all people experiencing a housing crisis have fair and equal access to

remedies and are quickly identified, assessed for, referred, and connected to housing and assistance based on their strengths and needs. Within a Coordinated Entry System, each person is prioritized for housing based on vulnerability using a data-driven, real-time process. Montgomery County's Coordinated Entry System embraces Housing First principles of low barrier access, consumer choice, community integration, and housing orientation.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Number of homeless individuals with a completed vulnerability assessment (Using the VI-SPDAT) to determine housing placement <sup>1</sup>	1,061	1,222	1,300	1,300	1,300
Coordinated Entry - Days from housing program assignment to housed <sup>2</sup>	33	116	90	75	60
Percent of homeless individuals with a completed vulnerability assessment (using the VI-SPDAT) to determine housing placement	89%	86%	91%	93%	95%

<sup>1</sup> Projected goals for FY23 onward are impacted by previous years' actual values, so projected values are based on pre-FY20 values. In FY20-FY21, the COVID pandemic limited contact between case managers and clients resulting in an abnormally low number of clients with a completed VI-SPDAT.

<sup>2</sup> Changes in housing inventory have caused longer than average wait times to move clients into housing.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>1,268,743</b>	<b>6.90</b>
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	403,059	2.00
<b>FY24 Approved</b>	<b>1,671,802</b>	<b>8.90</b>

## Healthcare for the Homeless

Healthcare for the Homeless provides medical and dental services to individuals experiencing homelessness in emergency shelters, street outreach, and transitional housing. Medical services are also provided to individuals and families served in permanent supportive housing programs. Healthcare for the Homeless is committed to reducing the health disparities for people experiencing homelessness by providing low barrier access to services and reducing re-admissions to hospitals.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Number of individuals receiving primary care services through Healthcare 4 the Homeless (Mobile Med) <sup>1</sup>	180	202	220	240	260
Number of hospital transfers from year-round shelters (based on 911 emergency calls) <sup>2</sup>	427	395	350	300	250

<sup>1</sup> This measure tracks new patients served.

<sup>2</sup> FY21-FY22 actual numbers show a decrease in the number of hospital transfers. With the implementation of medical respite and improvements in service coordination, SEPH anticipates hospital transfers to continue to decrease.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>1,983,566</b>	<b>5.00</b>
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	75,510	0.00
<b>FY24 Approved</b>	<b>2,059,076</b>	<b>5.00</b>

## Homeless Services for Families

Homeless Services for Families provides emergency shelter and transitional housing to families with children. Services include intake and assessment, case management, and housing location to link families experiencing homelessness to housing, behavioral health, financial, and legal programs. All services are housing focused with a goal of connecting families with permanent housing as

quickly as possible and removing systemic barriers to accessing housing and services.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Number of individuals as part of a family unit experiencing homelessness for the first time	426	304	300	300	300
Average length of stay in days by homeless families in emergency shelter <sup>1</sup>	54	75	60	50	40
Percent of households returning to homelessness	10%	5%	5%	5%	5%

<sup>1</sup> During FY21 and through FY22, the Continuum of Care (CoC) saw an increase in the number of Households with minor children as well as an increase in household size. This created difficulties in getting families housed and out of shelter, resulting in an increase in length-of-time (LOT) in shelter for families.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>3,341,888</b>	<b>3.00</b>
Increase Cost: Overflow Sheltering in Hotels	1,511,606	0.00
Add: COVID Sheltering in Hotels for Isolation of COVID Positive or Exposed People who are Experiencing Homelessness (one-time)	770,000	0.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	130,213	0.00
<b>FY24 Approved</b>	<b>5,753,707</b>	<b>3.00</b>

## ☀ Homeless Services for Single Adults

Homeless Services for Single Adults provides emergency shelter, street outreach, and transitional housing to adults experiencing homelessness. All services are housing focused with a goal of connecting adults with permanent housing as quickly as possible by removing barriers such as poor credit, criminal history, limited or no access to behavioral and somatic healthcare, and low or no income. Homeless services include centralized shelter intake and diversion, comprehensive case management, assertive engagement, housing location, employment training and job development, legal services, and assistance with entitlements like Food Stamps and Medicaid.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Number of homeless single adults counted during Annual Point in Time Count	480	478	470	465	460
Length of time homeless in days for adults in emergency shelter, outreach, or transitional housing <sup>1</sup>	119	84	75	60	45
Percent of positive exits to permanent housing from street outreach, emergency shelter, or transitional shelter	41%	38%	40%	40%	40%

<sup>1</sup> In FY22, length-of-time (LOT) in shelter, outreach, or transitional housing has returned to pre-FY21 levels and, with more widespread implementation of diversion and rapid exit programs, SEPH expects the trend to continue towards our Built for Zero goal of 45 days.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>12,549,040</b>	<b>2.00</b>
Enhance: Security Funding for Interfaith Works Emergency Shelters	388,702	0.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	447,095	0.00
<b>FY24 Approved</b>	<b>13,384,837</b>	<b>2.00</b>

## ☀ Housing Initiative Program

The Housing Initiative Program is a Housing First permanent supportive housing program serving individuals and families with disabilities. Program participants are quickly connected to permanent scattered site units without any preconditions and offered



intensive wraparound support services. The rental assistance is provided by the Department of Health and Human Services staff and services are offered via contracts with non-profit partners. This program also acts as the lead entity for the 1115 Medicaid Waiver Assistance in Community Integration Services through the State Department of Health.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Housing Initiative Program: Number of clients served	902	927	1,000	1,100	1,200
Housing Initiative Program: Days from housing program assignment (to accepted) to housed <sup>1</sup>	192	406	365	180	90
Percent of households who retain permanent housing after 12 months	95%	99%	99%	99%	99%
Percent decrease in acuity score, measuring the severity of presenting issues impacting housing stability	36%	36%	45%	55%	60%

<sup>1</sup> Projected values are based on desired improvements using a baseline of 406 from FY22. The goal is to bring the number of days from assigned to housed closer to 45, but previous years' values will impact future projections.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>297,441</b>	<b>2.00</b>
Increase Cost: Rent Subsidy Funding to Keep Up with Rent Increases for Housing Initiative Program	1,700,000	0.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	121,285	0.00
<b>FY24 Approved</b>	<b>2,118,726</b>	<b>2.00</b>

## Interagency Commission on Homelessness

The Montgomery County Continuum of Care (CoC) coordinates the community's policies, strategies, and implementation of a housing and services system to prevent and end homelessness through a collaboration of public and private sector groups. Responsibilities include promoting a community-wide commitment to ending homelessness, providing funding for efforts to promote community-wide planning and strategic use of resources to address homelessness, and improving coordination and integration with mainstream resources and other programs targeted to people experiencing homelessness. The Interagency Commission on Homelessness is a group of appointed leaders of the CoC who have authority to make decisions on behalf of the CoC.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Dollars brought into the continuum from non-County funds <sup>1</sup>	\$106,316,327	\$8,747,358	\$6,321,446	\$2,882,571	\$2,882,571
Number of individuals with lived experience participating as ICH Commissioner or on committees	15	8	15	16	17
Number of total homeless individuals counted during the Annual Point in Time Count	577	581	525	473	425

<sup>1</sup> The increase in grants in FY21 is due to COVID-19, with \$105,501,792.90 being specifically for COVID-19. These grants have been extended and cover multiple fiscal years to spend down. Funding received during COVID was not renewable, resulting in a decrease in non-county funds brought into the county. Projected values reflect renewable funding with one-time funding amounts (i.e., COVID grants) omitted.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>4,000</b>	<b>0.00</b>
<b>FY24 Approved</b>	<b>4,000</b>	<b>0.00</b>

## Permanent Supportive Housing

Permanent Supportive Housing is an evidence-based practice that provides immediate access to a permanent housing subsidy and

long-term, wraparound support services to households with disabilities. All programs use a Housing First approach that offers housing without preconditions such as sobriety, treatment compliance, or participation in services.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Permanent Supportive Housing: Number of clients served <sup>1</sup>	2,153	2,177	2,200	2,250	2,300
Permanent Supportive Housing: Days from housing program assignment (to accepted) to housed <sup>2</sup>	154	266	200	150	100
Percent of households who retain permanent housing after 12 months	92%	99%	99%	99%	99%
Percent of clients retaining permanent housing	97%	98%	99%	99%	99%
Percent of people that graduate from the program	7%	13%	15%	17%	19%

<sup>1</sup> Many permanent supportive housing options were available to clients beginning in FY21 due to the increase in COVID funding and other related legislation changes. Additionally, SEPH aims to increase the number of individuals served in Permanent Supportive Housing (PSH) each year by utilizing state-funded programs such as the Housing Initiative Program's Assistance in Community Integration Services Pilot (HIP ACIS) and filling additional PSH slots made available as a result of move-ups via the Emergency Housing Voucher Program (EHV).

<sup>2</sup> Lack of affordable and available housing units within the County and the court process for landlords have slowed down unit availability (COVID-related from FY21 to FY22). Additionally, many of our providers and the County have experienced staff turnover, which has impacted services and resulted in an increase in days from housing assignment to housed from FY21 to FY22. Using FY22 as the new baseline, FY23-FY25 projections reflect continued challenges in housing clients. SEPH will work to reduce the backlog and decrease the length of time from assigned to housed through FY23-FY25.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>5,426,912</b>	<b>2.00</b>
Increase Cost: Rent Subsidy Funding to Keep Up with Rent Increases for Permanent Supportive Housing Program	300,000	0.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	(6,943)	0.00
<b>FY24 Approved</b>	<b>5,719,969</b>	<b>2.00</b>

## Prevention

Prevention provides conflict resolution, mediation, financial assistance, housing location, and case management to County residents at risk of or experiencing homelessness. The program's focus is to partner with families and individuals to resolve their housing emergency through creative problem-solving. State and County grants are provided to prevent evictions and utility cut offs or secure new housing. Short-term case management services are provided to help at-risk households develop and implement plans to prevent a future housing crisis.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Households receiving emergency grants to prevent eviction/homelessness (County and State funds) <sup>1</sup>	5,127	10,247	11,000	11,000	11,000
Percent of households who received prevention assistance and within 12 months enter the homeless continuum <sup>2</sup>	5%	2%	5%	5%	5%

<sup>1</sup> The increase from FY21 to FY22 was due to COVID funding, on which SEPH received an extension, so prevention clients are still being served from funds issued in FY21. SEPH can spend down these grants over multiple fiscal years and, thus, projections for FY23-FY25 are higher than the FY21 actual.

<sup>2</sup> This measure, by definition, has a one-year lag. FY22 is therefore based on cases initiated in FY21.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>8,441,630</b>	<b>55.10</b>
Replace: Eviction Prevention Previously Funded by ARPA Continued with General Funds	1,719,438	0.00

FY24 Approved Changes	Expenditures	FTEs
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	720,861	1.90
<b>FY24 Approved</b>	<b>10,881,929</b>	<b>57.00</b>

## Rapid Rehousing

Rapid Rehousing (RRH) is an intervention program designed to help individuals and families to quickly exit homelessness, return to housing in the community, and not become homeless again in the near term. The core components of a rapid rehousing program are housing identification, move-in and rent assistance, and rapid rehousing case management and services. The goal of the program is to help people quickly obtain housing, increase income, and support self-sufficiency to stay housed. Rapid re-housing is offered without any preconditions, such as employment, income, absence of criminal record, or sobriety.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Rapid Rehousing - Number of clients served <sup>1</sup>	812	964	1,000	1,100	1,200
Cost per positive exit <sup>2</sup>	\$8,680	\$18,480	\$15,000	\$13,000	\$11,000
Percent of households with increased income since entering rapid rehousing <sup>3</sup>	32%	24%	30%	35%	40%
Percent of exits to permanent housing	78%	83%	85%	85%	90%

<sup>1</sup> COVID-related funds increased the number served.

<sup>2</sup> Increase in cost per positive exit from FY21 to FY22 can be attributed to property owners increasingly requiring double security deposits to lease to higher risk Rapid Rehousing (RRH) clients as well as a shortage of housing options making it take longer to house clients, which has resulted in a lower rate of housing in RRH.

<sup>3</sup> Households have experienced challenges in increasing their income due to changes in the work environment, including not returning to work due to lack of telework options because of the nature of their jobs and the inability to obtain increased compensation in existing employment.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>3,142,840</b>	<b>0.00</b>
Replace: Rapid Rehousing Program General Funds with Housing Initiative Funds	(1,238,396)	0.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	14,548	0.00
<b>FY24 Approved</b>	<b>1,918,992</b>	<b>0.00</b>

## Rental Assistance Program

The Rental Assistance Program (RAP) provides a shallow subsidy to individuals and families at risk of or currently experiencing homelessness. The target populations for this program are seniors, people with disabilities, and others on a fixed income.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Number of unique households with an active rental subsidy during the year <sup>1</sup>	882	900	950	1000	1050
Percent of clients who utilized housing stabilization services (HSS) within a year after receiving rental assistance (RAP) <sup>2</sup>	18%	35%	25%	20%	15%

<sup>1</sup> Despite increased funding from the Recordation Tax Premium (RTP) of approximately \$1,000,000, Rental Assistance Program (RAP) enrollment has slowed due to clients no longer being able to self-refer and the narrowed pool of eligible clients due to the updated eligibility criteria at the beginning of FY22.

<sup>2</sup> This measure, by definition, has a one year lag. FY22 is therefore based on cases initiated in FY21. RAP was expanded to allow residents exiting from the Sustainable Housing Rental Assistance Program (SHARP), Exit Bonus, or RRH qualify for the benefit. Many of these clients exited with minimal or no supportive services with the aforementioned programs, which lasted 12 months at most. This likely impacted the percent of clients who needed support after one year in the FY22 reporting period.

<b>FY24 Approved Changes</b>	<b>Expenditures</b>	<b>FTEs</b>
<b>FY23 Approved</b>	<b>7,991,878</b>	<b>5.50</b>
Enhance: Emergency Rental Assistance Grant	14,016,832	28.00
Replace: Funding for Rental Assistance Program from ARPA to DHHS General Fund	(3,438,875)	0.00
Replace: Rental Assistance Program General Funds with Housing Initiative Funds	(3,761,604)	0.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	89,292	0.00
<b>FY24 Approved</b>	<b>14,897,523</b>	<b>33.50</b>

## PROGRAM SUMMARY

<b>Program Name</b>	<b>FY23 APPR Expenditures</b>	<b>FY23 APPR FTEs</b>	<b>FY24 APPR Expenditures</b>	<b>FY24 APPR FTEs</b>
Admin - Services to End and Prevent Homelessness	860,872	6.00	962,338	6.00
Coordinated Entry	1,268,743	6.90	1,671,802	8.90
Healthcare for the Homeless	1,983,566	5.00	2,059,076	5.00
Homeless Services for Families	3,341,888	3.00	5,753,707	3.00
Homeless Services for Single Adults	12,549,040	2.00	13,384,837	2.00
Housing Initiative Program	297,441	2.00	2,118,726	2.00
Interagency Commission on Homelessness	4,000	0.00	4,000	0.00
Permanent Supportive Housing	5,426,912	2.00	5,719,969	2.00
Prevention	8,441,630	55.10	10,881,929	57.00
Rapid Rehousing	3,142,840	0.00	1,918,992	0.00
Rental Assistance Program	7,991,878	5.50	14,897,523	33.50
<b>Total</b>	<b>45,308,810</b>	<b>87.50</b>	<b>59,372,899</b>	<b>119.40</b>

---

THIS PAGE INTENTIONALLY LEFT BLANK



# Administration and Support

**APPROVED FY24 BUDGET**  
**\$70,894,001**

**FULL TIME EQUIVALENTS**  
**177.19**

 JAMES BRIDGERS PH.D., MBA, DIRECTOR

## FUNCTION

The function of Administration and Support Services is to provide overall leadership, administration, and direction to the Department of Health and Human Services (DHHS), while providing an efficient system of support services to ensure effective management and delivery of services.

## PROGRAM CONTACTS

Contact Jason Rundell of the HHS - Administration and Support at 240.777.1685 or Deborah Lambert of the Office of Management and Budget at 240.777.2794 for more information regarding this department's operating budget.

## PROGRAM DESCRIPTIONS

### Admin - Office of Community Affairs

This program oversees, supports, and implements the mission of the Office of Community Affairs, which is to lead the development of equitable and inclusive health and human services systems that are responsive to racial/ethnic and economically disinvested communities. This Office takes a global view of equity and inclusion that transcends the mandate of individual service units and offices to ultimately drive for systems change.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>384,052</b>	<b>3.00</b>
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	(66,916)	0.00
<b>FY24 Approved</b>	<b>317,136</b>	<b>3.00</b>

### Admin - Office of the Chief Operating Officer

This Office oversees the administrative services that support direct service delivery and the day-to-day operations of the Department: including budget development and expenditure analysis; management of the Department's fiscal operations including payments, medical billing, Federal claiming, and State financial reporting; contract management; logistics and facilities support; information technology support and development; grant acquisition; and oversight of compliance activities such as internal audits and coordination of external audits. The Office also oversees the implementation of Department-wide policies and procedures for

administrative functions and coordinates and facilitates service delivery practices to promote consistency across programs and to further the goal of integrated practice across the Department.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>30,443,541</b>	<b>92.00</b>
Increase Cost: Upgrade Existing Enterprise Integrated Case Management System That is Past End of Technical Support	600,000	0.00
Enhance: Office of the Chief Administrative Officer Administrative Staff Including Coding Unit (Revenue Offset)	375,507	7.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	(159,326)	(2.19)
<b>FY24 Approved</b>	<b>31,259,722</b>	<b>96.81</b>

## ☀ Admin - Office of the Director

The Office of the Director provides comprehensive leadership and direction for the Department: including budget and policy development and implementation; planning and accountability; service integration; customer service; the formation and maintenance of partnerships with non-governmental service providers; and human resource management. Further, the Office of the Director facilitates relationships and communications with external partners, provides overall guidance and leadership for health and social service initiatives, and ensures compliance with relevant laws and regulations including the Americans with Disabilities Act (ADA) and the Health Insurance Portability and Accountability Act (HIPAA).

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>11,194,497</b>	<b>27.00</b>
Replace: Service Consolidation Hubs Previously Funded by ARPA with General Funds	3,000,000	1.00
Increase Cost: Kronos Annual Maintenance and License Contractual Obligations	3,938	0.00
Technical Adj: Technical Adjustment for Various FTE Changes	0	12.81
Shift: Transfer One Position from DHHS to OHR	(105,892)	(1.00)
Replace: Funding for Service Consolidation Hubs from ARPA to General Fund	(3,000,000)	(1.00)
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	(926,751)	(7.43)
<b>FY24 Approved</b>	<b>10,165,792</b>	<b>31.38</b>

## ☀ Community Action Agency

The mission of the Community Action Agency (CAA) is to use an equity lens to advance social and economic mobility among communities and neighbors through services, partnerships, and advocacy. Responsibilities include administration of Federal and State Head Start and Community Services Block Grant (CSBG) funding. In addition to Head Start, programs include the Takoma-East Silver Spring (TESS) Community Action Center, Volunteer Income Tax Assistance (VITA), the Community Action Board, and its Community Advocacy Institute. CAA staff and volunteers join with 30+ partners to deliver critical services that strengthen the social and economic assets of low-income communities.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
The number of residents who receive free tax preparation services through the CAA VITA program <sup>1</sup>	1,025	1,463	1,800	2,000	2,200

<sup>1</sup> The number of residents served annually by VITA is highly dependent upon the number and expertise of volunteers recruited and trained, funding of VITA staff, as well as the capacity of partnership sites. Due to COVID, a virtual model (Zoom-based) was initiated in FY21, which



greatly reduced efficiency in Maryland by an average of 40%. In FY22, Omicron required the continuation of virtual services, with in-person services initiated in the final weeks of the season. Increased projections assume level staffing, restoring in-person services, and increasing volunteer levels in FY23, FY24, and FY25.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>5,511,985</b>	<b>14.20</b>
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	466,610	1.00
<b>FY24 Approved</b>	<b>5,978,595</b>	<b>15.20</b>

## ☀ Equity and Language Access

Limited English Proficiency (LEP) is a barrier between customers, colleagues, and the community and equitable access to services designed to promote their health, safety, and self-sufficiency. The focus of the Equity and Language Access Program is to use principles of equitable access to guide how staff plans, implements, and evaluates activities that provide access to language. This program is charged with delivering an LEP Policy and Implementation Plan, Department-wide, to fulfill an essential systemic strategy to create equitable access to services by mitigating language barriers and to comply with a Federal mandate for language access.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Number of referrals made for Multilingual Health Navigation Line/Interpretation Services <sup>1</sup>	24,462	35,895	25,000	26,000	26,000
Total number of interpretations provided over the phone by our phone interpretation vendor to DHHS staff in order to serve LEP clients <sup>2</sup>	28,814	23,400	23,000	23,000	23,000
Percent of clients satisfied with services for Multilingual Health Navigation Line/interpretation services <sup>3</sup>	98%	98%	90%	90%	90%
Percent of clients able to access services upon referral <sup>4</sup>	90%	94%	90%	90%	90%
Percent of participants of Equity Workshop who will be able to apply behaviors learned <sup>5</sup>	94%	97%	95%	95%	95%

<sup>1</sup> The uptick in FY22 in the number of referrals for multilingual/interpretation services is attributable to the following: 1) HHS moving much of its operation virtual instead of using in-person interpretation services, which is not part of this count; and 2) COVID relief programs, such as Emergency Assistance Relief (EARP) and Rental Assistance (ERAP), which increased demand from the community. Projected numbers for upcoming fiscal years reflect the trend of returning to normalcy. The large number of referrals for services in FY22 reflect the height of the COVID health crisis outreach efforts when the navigation line had considerably more staff than it expects to have in FY23-FY25.

<sup>2</sup> The high number in FY21 reflects the height of the COVID health emergency, before vaccines were available, and when all in-person interpretations halted and moved to telephonic interpretations. The decreased number in FY22 reflects the return to normalcy.

<sup>3</sup> This data currently reflects the performance of one contract. Other contracts will be updated to include this data. FY23-FY25 projections are based on percentages of satisfied clients from FY18-FY22.

<sup>4</sup> FY23-FY25 projections are based on percentages of clients who were able to access services upon referral from FY18-FY22.

<sup>5</sup> Represents participants who marked "agreed" or "strongly agreed" on this question.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>1,219,101</b>	<b>2.00</b>
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	41,201	0.00
<b>FY24 Approved</b>	<b>1,260,302</b>	<b>2.00</b>

## ☀ Head Start

This program oversees the Federal Head Start funding that the County receives to provide a comprehensive child development program for income-eligible families with young children ages three through five. Montgomery County Public Schools serves as



the Head Start delegate agency and the Department of Health and Human Services provides health services to eligible Head Start children through the School Health Service program.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Number of children in full-day program	540	540	540	540	540
Percent of children in full-day program	83%	83%	83%	83%	83%
Percent of Head Start eligible children served by the Montgomery County Head Start Program	41%	41%	41%	41%	41%
Percent of 3-year olds with demonstrated school readiness <sup>1</sup>	71%	75%	75%	75%	75%
Percent of 4-year olds with demonstrated school readiness <sup>2</sup>	81%	84%	85%	85%	85%

<sup>1</sup> The FY21 program year began as a virtual learning platform. The child assessment--reduced from 16 early learning Skills, Knowledge, and Behaviors (SKBs) indicators--was modified to focus on four indicators of learning under the math and language and literacy domains. The increase in percentage points from FY21 to FY22 was due to returning to in-person instruction where all domains of learning were assessed. In FY23, FY24, and FY25, projections for children demonstrating school readiness skills remain consistent as the delegate agency, MCPS, transitions to a new curriculum with increased rigor for children's learning.

<sup>2</sup> The FY21 program year began as a virtual learning platform. The child assessment--reduced from 16 early learning Skills, Knowledge, and Behaviors (SKBs) indicators--was modified to focus on four indicators of learning under the math and language and literacy domains. The increase in percentage points from FY21 to FY22 was due to returning to in-person instruction where all domains of learning were assessed. The increase in percentage points from FY21 to FY22 was due to returning to in-person instruction where all domains of learning were assessed. In FY23, FY24, and FY25, projections for children demonstrating school readiness skills remain consistent as the delegate agency, MCPS, transitions to a new curriculum with increased rigor for children's learning.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>4,766,440</b>	<b>2.80</b>
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	129,621	0.00
<b>FY24 Approved</b>	<b>4,896,061</b>	<b>2.80</b>

## Minority Programs

The three minority programs - the African American Health Program (AAHP), the Latino Health Initiative (LHI), and the Asian American Health Initiative (AAHI) - support Department-wide efforts to eliminate disparities in delivery of health services and others and continue to achieve equitable delivery of population-targeted programs and services. The knowledge, expertise, and experiences of incumbent personnel in racially, ethnically, and linguistically diverse communities informs Department-wide program, policy, and budget decisions.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Number of individuals served by the Minority Health Initiatives & Program <sup>1</sup>	28,920	65,983	81,400	81,400	81,400
Percent of clients satisfied with services provided by the Minority Health Initiatives & Program <sup>2</sup>	97%	96%	95%	95%	95%
Average percent of respondents who expressed increased confidence due to community capacity building activities <sup>3</sup>	N/A	90%	90%	90%	90%
Average percent increase in wages from time participants entered program until hired as health professionals	169%	134%	150%	150%	150%
Percent of clients who improved A1C blood sugar level test at 3-month follow up (diabetes management/prevention) <sup>4</sup>	96%	97%	85%	85%	85%

<sup>1</sup> The FY22 actual figure is higher than FY21 because FY21 reflects activities conducted under full COVID restrictions. During the pandemic, in-person outreach events were limited and only some of them transitioned to virtual events. In addition, some regular activities of the minority programs were put on hold since most of their staff were deployed to support the County COVID-19 response. During FY22, regular activities/events began to be reactivated. The FY23 projection is higher because the minority programs are currently conducting outreach events at the level and manner as they were pre-COVID.

<sup>2</sup> With the transition of some in-person outreach events to virtual, some changes occurred in the process to collect data related to client satisfaction. Surveys are now collected electronically, and the decrease can be related to this new process. The target level of satisfaction is 95%, and the programs always surpass this target.

<sup>3</sup> This is a measure tracked by the Asian American Health Initiative (AAHI). Historically, AAHI had set the projection at 85% for the past fiscal years. For FY23, department staff worked with the AAHI to align prior data with projections. Respondents are Asian American community members from community- and faith-based organizations who attended an AAHI community capacity building activity and responded to the evaluation question about increased confidence.

<sup>4</sup> The above measures and standards are set in accordance with those determined by the Association of Diabetes Care and Education Specialists (ADCES), Diabetes Self-Management Education (DSME), and the Centers for Disease Control Prediabetes Prevention Program (CDC DPP) to maintain the African American Health Program's (AAHP) accreditations and to achieve the outcomes set within the guidelines/requirements by the governing organizations for a qualified diabetes prevention education and management program. AAHP will continue to aim to achieve higher percentages internally than the projected and raise its internal projected targets.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>13,052,234</b>	<b>26.00</b>
Enhance: Black Physicians Health Network	1,000,000	0.00
Enhance: Latino Health Initiative Steering Committee Request for Non-clinical Emotional Support Groups and Additional Community Health Promotion Services	952,545	0.00
Enhance: African American Health Program to Increase Community Outreach, Support Maternal and Child Health, and Seniors	800,000	0.00
Enhance: Asian American Health Initiative Request for Increased Healthy Community Grants and Center of Excellence Micro-grants	775,000	0.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	436,614	0.00
<b>FY24 Approved</b>	<b>17,016,393</b>	<b>26.00</b>

## PROGRAM SUMMARY

Program Name	FY23 APPR Expenditures	FY23 APPR FTEs	FY24 APPR Expenditures	FY24 APPR FTEs
Admin - Office of Community Affairs	384,052	3.00	317,136	3.00
Admin - Office of the Chief Operating Officer	30,443,541	92.00	31,259,722	96.81
Admin - Office of the Director	11,194,497	27.00	10,165,792	31.38
Community Action Agency	5,511,985	14.20	5,978,595	15.20
Equity and Language Access	1,219,101	2.00	1,260,302	2.00
Head Start	4,766,440	2.80	4,896,061	2.80
Minority Programs	13,052,234	26.00	17,016,393	26.00
<b>Total</b>	<b>66,571,850</b>	<b>167.00</b>	<b>70,894,001</b>	<b>177.19</b>

---

THIS PAGE INTENTIONALLY LEFT BLANK



# Community Use of Public Facilities

## APPROVED FY24 BUDGET

\$11,139,336

## FULL TIME EQUIVALENTS

30.27

 RAMONA BELL-PEARSON, DIRECTOR

## MISSION STATEMENT




The mission of the Office of Community Use of Public Facilities (CUPF) is to maximize the community's use of schools and other public facilities and to identify and facilitate activities and programs that respond to the community's needs without disrupting the instructional program of the Montgomery County Public Schools (MCPS) or County operations.

## BUDGET OVERVIEW



The total approved FY24 Operating Budget for the Office of Community Use of Public Facilities is \$11,139,336, an increase of \$216,100 or 1.98 percent from the FY23 Approved Budget of \$10,923,236. Personnel Costs comprise 33.82 percent of the budget for 29 full-time position(s) and one part-time position(s), and a total of 30.27 FTEs. Total FTEs may include seasonal or temporary positions and may also reflect workforce charged to or from other departments or funds. Operating Expenses account for the remaining 66.18 percent of the FY24 budget.

## COUNTY PRIORITY OUTCOMES

While this program area supports all seven of the County Executive's Priority Outcomes, the following are emphasized:

-  **Thriving Youth and Families**
-  **A Greener County**
-  **Effective, Sustainable Government**

## INITIATIVES

-  Create and produce a public educational video to showcase the services and resources Community Use of Public Facilities (CUPF) provides to the public.
-  Continue efforts to increase the number of groups awarded a subsidy for facility fees through either the Facility Fee Assistance Program (FFAP) or the Community Access Program (CAP).

## INNOVATIONS AND PRODUCTIVITY IMPROVEMENTS

- Enhance and expand outreach efforts and marketing strategies to inform the public about the permitting process by incorporating media campaigns, workshops, CUPF newsletters and website content.
- Continued implementation of the new, fully integrated management software solution in partnership with Recreation and Montgomery Parks. This new platform is designed to increase efficiency and productivity while providing extensive reporting and statistical data and an interactive experience for customers.

## PROGRAM CONTACTS

Contact Ramona Bell-Pearson of the Office of Community Use of Public Facilities at 240.777.2722 or Alicia Singh of the Office of Management and Budget at 240.777.2780 for more information regarding this department's operating budget.

## PROGRAM PERFORMANCE MEASURES

Performance measures for this department are included below (where applicable). The FY23 estimates reflect funding based on the FY23 Approved Budget. The FY24 and FY25 figures are performance targets based on the FY24 Approved Budget and funding for comparable service levels in FY25.

Measure	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
<b>Program Measures</b>					
Hours of paid school use <sup>1</sup>	200,665	335,637	369,200	406,120	446,732
Percent of school, field, and government building users satisfied with the reservation process <sup>2</sup>	92.8%	95.2%	92.0%	93.0%	94.0%
Number of groups awarded a subsidy for facility fees through either the Facility Fee Assistance Program (FFAP) or the Community Access Program (CAP) <sup>3</sup>	52	122	85	75	75
Percent of groups awarded a subsidy for facility fees through either the Facility Fee Assistance Program (FFAP) or the Community Access Program (CAP) <sup>4</sup>	100.0%	100.0%	100.0%	100.0%	100.0%
Hours of paid school field use <sup>5</sup>	64,891	55,880	58,674	61,608	64,688
Hours of paid use for government buildings <sup>6</sup>	806	1,632	1,795	1,974	2,172
Hours of paid community use in Silver Spring Civic Building at Veterans Plaza	5,763	11,629	12,210	12,821	13,462
Hours of free use for government buildings <sup>7</sup>	17,864	40,644	44,708	45,155	45,607

<sup>1</sup> Community use of schools has resumed in FY22 but is lower than in pre-pandemic years. CUPF hopes to return to early FY20 pandemic hours of use in FY23, and then hopefully increase at a rate of 10% in both FY24 and FY25.

<sup>2</sup> In FY22, 1,165 customers responded to CUPF's 5-Star Survey. Of those 1,165 respondents, 95.2% rated the reservation process with 3, 4, or 5 out of 5 stars (859 gave 5 stars, 194 gave 4 stars, and 56 gave 3 stars).

<sup>3</sup> In FY22, 61 groups were awarded FFAP through the special appropriation through CARES funding and 22 groups were awarded through traditional funding. There were 38 groups awarded through CAP funding. The County Council has appropriated \$125,000 in additional FFAP funding specifically for youth sports, enabling increased use of fields and facilities.

<sup>4</sup> CUPF is able to report that all FY22 applicants for Fee Facility Award Program and Community Access Program were able to be granted subsidy awards. For FY23 and beyond, CUPF is projecting to remain with an 100% applicant approval rate.

<sup>5</sup> In FY21 & FY22 the County Council appropriated \$500,000 to the FFAP to cover the facility fees for youth sports and organizations to make field use more available to them. For FY23, the County Council has appropriated an additional \$125,000 for FFAP funding. For FY23 and beyond, CUPF is projecting a gradual 5% increase in use.

<sup>6</sup> CUPF saw an increase in government building paid use in FY22 and is estimating an increase of 10% each year moving forward.

<sup>7</sup> Departments of County government are the users of free space in government buildings. In FY22, as the County reopened and staff started

## PROGRAM DESCRIPTIONS

### Community Access to Public Space

This program provides community organizations and public agencies with access to public schools and government facilities for community services, programs, and events. Services performed by staff in support of this function include: user education training; centralized scheduling of schools, M-NCPPC fields, libraries, regional service centers, County government meeting rooms, and the Silver Spring Civic Building; managing on-line customer facility requests; administering connectivity access to the facility database for school and County staff; providing information and referrals; and problem and conflict resolution.

Additionally, working with MCPS staff, Parent Teacher Associations, and community-based groups in the implementation and review of facility use policies and procedures is an integral component of this program. This program also provides: general management and staff support to the Interagency Coordinating Board (CUPF's policy-making authority) and administration for community use operations, including financial processes and budgeting for the Community Use Enterprise Fund.

### BUDGET SUMMARY

	Actual FY22	Budget FY23	Estimate FY23	Approved FY24	%Chg Bud/App
<b>COMMUNITY USE OF PUBLIC FACILITIES</b>					
<b>EXPENDITURES</b>					
Salaries and Wages	2,419,158	2,723,279	2,300,008	2,931,903	7.7 %
Employee Benefits	668,909	827,138	633,380	835,714	1.0 %
<b>Community Use of Public Facilities Personnel Costs</b>	<b>3,088,067</b>	<b>3,550,417</b>	<b>2,933,388</b>	<b>3,767,617</b>	<b>6.1 %</b>
Operating Expenses	4,867,226	7,372,819	5,190,401	7,371,719	—
<b>Community Use of Public Facilities Expenditures</b>	<b>7,955,293</b>	<b>10,923,236</b>	<b>8,123,789</b>	<b>11,139,336</b>	<b>2.0 %</b>
<b>PERSONNEL</b>					
Full-Time	30	29	29	29	—
Part-Time	1	1	1	1	—
FTEs	31.27	30.27	30.27	30.27	—
<b>REVENUES</b>					
Facility Rental Fees	7,368,333	11,435,470	9,167,009	11,900,248	4.1 %
Recreation Fees	12,120	0	0	0	—
Investment Income	11,122	46,260	75,713	46,260	—
Miscellaneous Revenues	5,207	0	0	0	—
<b>Community Use of Public Facilities Revenues</b>	<b>7,396,782</b>	<b>11,481,730</b>	<b>9,242,722</b>	<b>11,946,508</b>	<b>4.0 %</b>

### FY24 APPROVED CHANGES

	Expenditures	FTEs
<b>COMMUNITY USE OF PUBLIC FACILITIES</b>		

## FY24 APPROVED CHANGES

	Expenditures	FTEs
<b>FY23 ORIGINAL APPROPRIATION</b>	<b>10,923,236</b>	<b>30.27</b>
<b>Other Adjustments (with no service impacts)</b>		
Increase Cost: Annualization of FY23 Compensation Increases	154,264	0.00
Increase Cost: FY24 Compensation Adjustment	117,219	0.00
Decrease Cost: Printing and Mail	(117)	0.00
Decrease Cost: Motor Pool Adjustment	(983)	0.00
Decrease Cost: Retirement Adjustment	(1,886)	0.00
Technical Adj: Budgeted Lapse Adjustment [Community Access to Public Space]	(52,397)	0.00
<b>FY24 APPROVED</b>	<b>11,139,336</b>	<b>30.27</b>

## FUNDING PARAMETER ITEMS

CC APPROVED (\$000S)

Title	FY24	FY25	FY26	FY27	FY28	FY29
<b>COMMUNITY USE OF PUBLIC FACILITIES</b>						
<b>EXPENDITURES</b>						
<b>FY24 Approved</b>	<b>11,139</b>	<b>11,139</b>	<b>11,139</b>	<b>11,139</b>	<b>11,139</b>	<b>11,139</b>
No inflation or compensation change is included in outyear projections.						
<b>Elimination of One-Time Items Approved in FY24</b>	<b>0</b>	<b>(86)</b>	<b>(86)</b>	<b>(86)</b>	<b>(86)</b>	<b>(86)</b>
Items recommended for one-time funding in FY24, including a budgeted lapse adjustment, will be eliminated from the base in the outyears.						
<b>Labor Contracts</b>	<b>0</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>
These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items.						
<b>Subtotal Expenditures</b>	<b>11,139</b>	<b>11,054</b>	<b>11,054</b>	<b>11,054</b>	<b>11,054</b>	<b>11,054</b>



# Public Libraries

## APPROVED FY24 BUDGET

\$49,684,329

## FULL TIME EQUIVALENTS

385.11

 ANITA VASSALLO, DIRECTOR

## MISSION STATEMENT

Montgomery County Public Libraries (MCPL) provide equitable access to information, ideas, and experiences that spark imagination and expand possibilities for all. The Department's libraries are an essential component of a just and equitable community, where all can thrive and grow.

### MCPL'S VALUES

**Discovery** - MCPL is a champion of curiosity, exploration, and growth. MCPL supports members of the community to expand their knowledge, learn new skills, spark ideas, and make connections.

**Intellectual Freedom** - MCPL believes in free, open, and confidential access to ideas and information for all as a cornerstone of a thriving democratic society.

**Equity** - MCPL believes all residents of Montgomery County deserve equal and inclusive access to all the library's resources, regardless of race, age, gender, religion, sexual orientation, income, education, language, disability, and/or immigration status.

**Respect** - MCPL strives to treat everyone with kindness, provide a safe and welcoming environment for all, and honor the knowledge and lived experience of all members of the community.

**Service** - MCPL connects members of the community with the information they want and need, as efficiently as possible. MCPL anticipates and adapts to the changing needs, desires, and expectations of community members.

**Community** - MCPL is the backbone of the community, a place to connect with each other. MCPL forges strong, reciprocal relationships with residents, community organizations, and other county departments in service of our shared goals.

## BUDGET OVERVIEW

The total approved FY24 Operating Budget for the Department of Public Libraries is \$49,684,329, an increase of \$3,797,288 or 8.28 percent from the FY23 Approved Budget of \$45,887,041. Personnel Costs comprise 80.30 percent of the budget for 241 full-time position(s) and 199 part-time position(s), and a total of 385.11 FTEs. Total FTEs may include seasonal or temporary positions and may also reflect workforce charged to or from other departments or funds. Operating Expenses account for the remaining 19.70 percent of the FY24 budget.



---

In addition, this department's Capital Improvements Program (CIP) requires Current Revenue funding.

## COUNTY PRIORITY OUTCOMES

---

While this program area supports all seven of the County Executive's Priority Outcomes, the following are emphasized:

- ◆ **Thriving Youth and Families**
- ◆ **A Growing Economy**
- ◆ **A Greener County**
- ◆ **Effective, Sustainable Government**

## INITIATIVES

---

- ★ FY24 funding provided to reduce Montgomery County Public Libraries' (MCPLs') lapse from 5.9% to 3.3% to allow MCPL to fill more positions and enable the Department to provide better customer service to residents.
- ★ The Early Care and Education Non-Departmental Account will provide \$75,000 in FY24 funding to expand Montgomery County Public Libraries' early childhood literacy programs and outreach for children from 0 to 5.
- ★ In partnership with the Department of General Services, completing a FY23 to FY26 MCPL Facilities Master Plan that sets priorities, goals, and objectives in keeping with MCPL's Community Centered Vision for the "Increasing Equity in Access and Opportunity" Strategic Plan. In addition, the Master Plan will enable the Department to apply for future Library State Aid as they rethink and reimagine their interior spaces to meet the needs of residents.
- ★ Developing partnerships with Montgomery County Animal Services and Adoption Services, Manna Food Center, and Montgomery Parks Foundation in support of the "All Together Now" Summer Reading Challenge 2023.
- ★ Pilot programs for young children, including a Hatchlings Program for expectant parents/parents of newborns and a LaunchPad tablet collection to encourage early digital literacy and Kindergarten readiness.
- ★ Partner with NBA team Washington Wizards to launch Winter Reading Challenge program for PreKindergarten to High School students.

## INNOVATIONS AND PRODUCTIVITY IMPROVEMENTS

---

- ★ Created new Strategic Plan for FY23-FY26 in collaboration with County Innovation Team, staff, residents, and stakeholders.
- ★ Switched to the Koha Integrated Library System (ILS). The ILS is Libraries' core software product, which is responsible for its database of users, the collection, lending rules, and its public catalog interface. The Koha ILS is open source software and saves the Department a significant amount of money across the life of the contract. MCPL was the highest circulating public library in the United States to switch to Koha, and the open source nature of the product provides it with unprecedented ability to customize and improve the product in order to improve staff workflows and customer experience on an ongoing basis.
- ★ Restructured MCPL branch library administration to create six administrative groups of three to four branches, each under the oversight of one Regional Manager, resulting in more cohesive, effective, and targeted administration of branch libraries across the County.
- ★ Implemented the Coral Electronic Resource Management (ERM) system. ERMs are primarily used by academic libraries to manage their databases and other electronic resources. MCPL has adapted this best practice from academic libraries to a public

library environment in order to improve the acquisition, management, and monitoring of its electronic resources. The open source nature of this software will allow MCPL to influence and improve upon it on an ongoing basis.

## PROGRAM CONTACTS

Contact Steve Kapani of the Department of Public Libraries at 240.777.0045 or Deborah Lambert of the Office of Management and Budget at 240.777.2794 for more information regarding this department's operating budget.

## PROGRAM PERFORMANCE MEASURES

Performance measures for this department are included below (where applicable), with multi-program measures displayed at the front of this section and program-specific measures shown with the relevant program. The FY23 estimates reflect funding based on the FY23 Approved Budget. The FY24 and FY25 figures are performance targets based on the FY24 Approved Budget and funding for comparable service levels in FY25.

## PROGRAM DESCRIPTIONS

### Administration

The Office of the Director has the responsibility for the overall management and leadership of the Department. The Director's Office also oversees strategic planning and evaluation of services, public relations with the community, marketing the department's services, partnerships, Memoranda of Understanding (MOUs), and the Library Board. The Director's Office directly manages the Human Resources Unit, the Business Office, and three Assistant Directors.

The Human Resources Unit oversees human resources, staff development and training, customer accounts, workplace competency, Equal Employment Opportunity (EEO) issues, recruitment and training, and labor/management relations.

The Business Office oversees preparation and management of the Department's budget, contracts and procurement, revenue, grants, equipment management, and Council liaison.

The Assistant Directors are responsible for programming, outreach, community partnerships, facilities maintenance, ADA compliance/oversight, emergency management/COOP, workplace safety, technology management, data & performance analytics, collection management, and digital strategies.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>2,008,742</b>	<b>22.00</b>
Enhance: Funding to Recruit Currently Unfunded Vacant Positions to Improve Customer Service	825,000	0.00
Increase Cost: Three Percent Inflationary Adjustment to Non-Profit Service Provider Contracts	4,484	0.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	398,987	1.00
<b>FY24 Approved</b>	<b>3,237,213</b>	<b>23.00</b>

### Library Services to the Public

MCPL consists of 23 library sites including the Noyes Library for Young Children, the Montgomery County Correctional Facility Library, and the Collection Management Center.

Library services are available to all County residents, Maryland residents, and those working or attending school in Montgomery County, free of charge. Library customers use MCPL services including information services for children and adults delivered in person, over the telephone, and outside the walls; a Public Access Catalog for access to indices and full text materials; downloadable content and streaming services; automated renewal, online catalog, and customer account access (24 hours, 7 days a week); programming for children, teens, seniors, and adults; technologies such as Launchpads, Science, Technology, Engineering, and Mathematics (STEM) kits, wireless hotspots; in-house laptops and meeting rooms and collaboration spaces for public use. MCPL is a fine free library system.

The Collection Development Unit provides for the selection, acquisition, cataloging, processing, and delivery of library content and materials, including electronic resources, eBooks, eAudio-books, and streaming services. It is responsible for planning and inclusion of new formats and the evaluation of collections in relation to community information needs. Collections are purchased for English learners, as well as collections in world languages.

The materials delivery service delivers new materials, customer requested items, and returned materials among MCPL branches.

The cataloging and processing unit prepares all library materials for use in the branches.

The inter-library loan service provides opportunities for Montgomery County cardholders to use materials from public library systems throughout Maryland, from out-of-state public libraries, and from academic and special libraries throughout the world.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Total library collection use <sup>1</sup>	9,184,309	11,616, 463	11,906,029	12,500,536	13,095,043
Library electronic database usage	1,382,395	1,065,725	899,754	712,335	524,916
Number of library visits <sup>2</sup>	198,100	2,540,098	2,830,211	2,623,002	2,415,794
Number of public computer sessions <sup>3</sup>	5,757	112,731	99,600	86,472	73,344
Attendance at library programs <sup>4</sup>	113,047	73,677	115,000	156,323	197,646
Active library users <sup>5</sup>	143,016	184,560	226,104	267,648	309,192
Number of participants in early literacy programming <sup>6</sup>	53,281	22,763	108,394	113,796	119,198

<sup>1</sup> This performance measure includes the number of physical items checked out from the library, plus the items used in-house by customers, and the checkouts of ebooks, e-audiobooks, and similar electronic materials.

<sup>2</sup> "Library visits" represent customer branch access to services and resources inside the facility. Facilities closure for COVID affected in-person visits by the public. Branches re-opened for public access in three "rolling" phases, beginning June 1, 2021, and ending July 6, 2021. Library public service hours were 48 hours per week per location when they reopened. These public service hours were expanded to 64 hours per branch per week February 27, 2022.

<sup>3</sup> Libraries were closed to the public for the majority of FY21. Six branches reopened on June 1, 2021, eight additional branches reopened on June 14, 2021, and all remaining branches reopened on July 6, 2021.

<sup>4</sup> Numbers represent onsite and virtual program attendees.

<sup>5</sup> "Active user" is a registered MCPL borrower who has used their library card at least once within the 12 month period from current date of data search. These users are associated with a Montgomery County ZIP code.

<sup>6</sup> "Early Literacy Programming" comprises the number of attendees at Storytimes. Facilities closure for COVID affected this metric as there was no longer in-person programming. Branches re-opened for public access in three phases, beginning June 1, 2021 and ending July 6, 2021. Library public service hours were 48 hours per week per location when they reopened. These public service hours were expanded to 64 hours per week February 27, 2022. Programs continued to be held virtually through FY21, and in-person early literacy program resumed May 1, 2022.

<b>FY24 Approved Changes</b>	<b>Expenditures</b>	<b>FTEs</b>
<b>FY23 Approved</b>	<b>43,696,755</b>	<b>380.60</b>
Shift: Annual Costs for Software License Renewals and Maintenance Agreements from FY24 Capital Improvements Program to FY24 Operating Budget	164,169	0.00
Increase Cost: Operating Expenses to Align with Actual Spending on Security Services and Moving Expenses	105,019	0.00
Increase Cost: Mid-Year Creation of Driver/Clerk (grade 12) Position	74,915	1.00
Increase Cost: Mid-Year Increase of IT Technician III (Grade 19) and IT Technician I (Grade 14) from Part-Time to Full-Time	70,897	1.00
Shift: Transfer of Project Search (Grade 5) from Department of Permitting Services to MCPL	33,000	0.50
Increase Cost: Mid-Year Increase of FTEs for Library Technicians in Collection Management Unit	23,276	0.36
Reduce: Collection Materials Budget to Discontinue Database Subscriptions With a High Cost Per Use	(66,058)	0.00
Reduce: Library Pages Budget	(308,159)	(11.06)
Reduce: Library Substitute Budget	(503,412)	(10.29)
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	2,965,606	(1.00)
<b>FY24 Approved</b>	<b>46,256,008</b>	<b>361.11</b>

## Workforce and Business Development

Montgomery County Public Libraries has a special emphasis on developing and supporting workforce and business development in the County. The area of the Department's service falls under the Assistant Director for Programs and Outreach and is headed by a full-time Program Specialist for Workforce and Business Development.

Within this program, MCPL:

- Develops a comprehensive annual plan for systemwide offering of workforce, business, digital, and financial literacy programs within the 22 branch MCPL system. Defines scope of all programs offered to ensure consistency with MCPL customer needs.
- Initiates and maintains multiple collaborative relationships and partnerships with key workforce, business, digital, and financial literacy contacts.
- Provides resources and materials to support the County's Business Connect program, which is a business assistance hub where small business owners can get information, support, and training to start or grow their companies.
- In addition, the Department recruits, screens, interviews candidates, and awards seats for MCPL's Career Online High School program. Career Online High School is an AdvancED/SACS/NCA/NWAC-accredited program that enables students to earn their high school diplomas while gaining real-world career skills.

<b>Program Performance Measures</b>	<b>Actual FY21</b>	<b>Actual FY22</b>	<b>Estimated FY23</b>	<b>Target FY24</b>	<b>Target FY25</b>
Attendees at business and workforce development programs	1,343	1,436	1,529	1,622	1,715
Active partnerships with workforce and business development organizations	18	15	12	9	6

<b>FY24 Approved Changes</b>	<b>Expenditures</b>	<b>FTEs</b>
<b>FY23 Approved</b>	<b>181,544</b>	<b>1.00</b>

FY24 Approved Changes	Expenditures	FTEs
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	9,564	0.00
<b>FY24 Approved</b>	<b>191,108</b>	<b>1.00</b>

## BUDGET SUMMARY

	Actual FY22	Budget FY23	Estimate FY23	Approved FY24	%Chg Bud/App
<b>COUNTY GENERAL FUND</b>					
<b>EXPENDITURES</b>					
Salaries and Wages	22,467,376	27,054,880	25,174,015	29,588,774	9.4 %
Employee Benefits	7,996,760	9,043,476	8,223,910	10,079,873	11.5 %
<b>County General Fund Personnel Costs</b>	<b>30,464,136</b>	<b>36,098,356</b>	<b>33,397,925</b>	<b>39,668,647</b>	<b>9.9 %</b>
Operating Expenses	8,437,042	9,523,085	9,489,585	9,750,082	2.4 %
<b>County General Fund Expenditures</b>	<b>38,901,178</b>	<b>45,621,441</b>	<b>42,887,510</b>	<b>49,418,729</b>	<b>8.3 %</b>
<b>PERSONNEL</b>					
Full-Time	232	231	231	239	3.5 %
Part-Time	208	207	207	199	-3.9 %
FTEs	401.86	401.40	401.40	382.91	-4.6 %
<b>REVENUES</b>					
Library Fees	286	400	400	400	—
Library Fines	6,757	90,000	0	0	-100.0 %
State Reimbursement: Library Operations	3,509,298	3,632,000	3,632,000	3,776,281	4.0 %
State Reimbursement: Library Staff Retirement	1,772,312	2,120,000	1,344,000	1,344,000	-36.6 %
Miscellaneous Revenues	211,120	145,000	325,000	325,000	124.1 %
Parking Fees	36,674	35,000	50,400	50,400	44.0 %
<b>County General Fund Revenues</b>	<b>5,536,447</b>	<b>6,022,400</b>	<b>5,351,800</b>	<b>5,496,081</b>	<b>-8.7 %</b>
<b>GRANT FUND - MCG</b>					
<b>EXPENDITURES</b>					
Salaries and Wages	92,031	163,048	163,048	176,287	8.1 %
Employee Benefits	27,278	48,445	48,445	51,834	7.0 %
<b>Grant Fund - MCG Personnel Costs</b>	<b>119,309</b>	<b>211,493</b>	<b>211,493</b>	<b>228,121</b>	<b>7.9 %</b>
Operating Expenses	82,746	54,107	54,107	37,479	-30.7 %
<b>Grant Fund - MCG Expenditures</b>	<b>202,055</b>	<b>265,600</b>	<b>265,600</b>	<b>265,600</b>	<b>—</b>
<b>PERSONNEL</b>					
Full-Time	2	2	2	2	—
Part-Time	0	0	0	0	—
FTEs	2.20	2.20	2.20	2.20	—
<b>REVENUES</b>					
Federal Grants	29,401	0	0	0	—
State Grants	159,178	265,600	265,600	265,600	—

## BUDGET SUMMARY

	Actual FY22	Budget FY23	Estimate FY23	Approved FY24	%Chg Bud/App
Grant Fund - MCG Revenues	188,579	265,600	265,600	265,600	—

### DEPARTMENT TOTALS

Total Expenditures	39,103,233	45,887,041	43,153,110	49,684,329	8.3 %
Total Full-Time Positions	234	233	233	241	3.4 %
Total Part-Time Positions	208	207	207	199	-3.9 %
Total FTEs	404.06	403.60	403.60	385.11	-4.6 %
Total Revenues	5,725,026	6,288,000	5,617,400	5,761,681	-8.4 %

### FY24 APPROVED CHANGES

	Expenditures	FTEs
<b>COUNTY GENERAL FUND</b>		
<b>FY23 ORIGINAL APPROPRIATION</b>	<b>45,621,441</b>	<b>401.40</b>
<b><u>Changes (with service impacts)</u></b>		
Enhance: Funding to Recruit Currently Unfunded Vacant Positions to Improve Customer Service [Administration]	825,000	0.00
Reduce: Collection Materials Budget to Discontinue Database Subscriptions With a High Cost Per Use [Library Services to the Public]	(66,058)	0.00
Reduce: Library Pages Budget [Library Services to the Public]	(308,159)	(11.06)
Reduce: Library Substitute Budget [Library Services to the Public]	(503,412)	(10.29)
<b><u>Other Adjustments (with no service impacts)</u></b>		
Increase Cost: Annualization of FY23 Compensation Increases	1,806,545	0.00
Increase Cost: FY24 Compensation Adjustment	1,766,738	0.00
Shift: Annual Costs for Software License Renewals and Maintenance Agreements from FY24 Capital Improvements Program to FY24 Operating Budget [Library Services to the Public]	164,169	0.00
Increase Cost: Operating Expenses to Align with Actual Spending on Security Services and Moving Expenses [Library Services to the Public]	105,019	0.00
Increase Cost: Mid-Year Creation of Driver/Clerk (grade 12) Position [Library Services to the Public]	74,915	1.00
Increase Cost: Mid-Year Increase of IT Technician III (Grade 19) and IT Technician I (Grade 14) from Part-Time to Full-Time [Library Services to the Public]	70,897	1.00
Shift: Transfer of Project Search (Grade 5) from Department of Permitting Services to MCPL [Library Services to the Public]	33,000	0.50
Increase Cost: Mid-Year Increase of FTEs for Library Technicians in Collection Management Unit [Library Services to the Public]	23,276	0.36
Increase Cost: Motor Pool Adjustment	15,656	0.00
Increase Cost: Three Percent Inflationary Adjustment to Non-Profit Service Provider Contracts [Administration]	4,484	0.00
Increase Cost: Printing and Mail	3,727	0.00
Decrease Cost: Retirement Adjustment	(10,460)	0.00
Decrease Cost: Annualization of FY23 Personnel Costs	(208,049)	0.00
<b>FY24 APPROVED</b>	<b>49,418,729</b>	<b>382.91</b>

## FY24 APPROVED CHANGES

	Expenditures	FTEs
<b>GRANT FUND - MCG</b>		
<b>FY23 ORIGINAL APPROPRIATION</b>	<b>265,600</b>	<b>2.20</b>
<b>FY24 APPROVED</b>	<b>265,600</b>	<b>2.20</b>

## PROGRAM SUMMARY

Program Name	FY23 APPR Expenditures	FY23 APPR FTEs	FY24 APPR Expenditures	FY24 APPR FTEs
Administration	2,008,742	22.00	3,237,213	23.00
Library Services to the Public	43,696,755	380.60	46,256,008	361.11
Workforce and Business Development	181,544	1.00	191,108	1.00
<b>Total</b>	<b>45,887,041</b>	<b>403.60</b>	<b>49,684,329</b>	<b>385.11</b>

## CHARGES TO OTHER DEPARTMENTS

Charged Department	Charged Fund	FY23 Total\$	FY23 FTEs	FY24 Total\$	FY24 FTEs
<b>COUNTY GENERAL FUND</b>					
Correction and Rehabilitation	General Fund	226,800	1.70	233,893	1.70

## FUNDING PARAMETER ITEMS

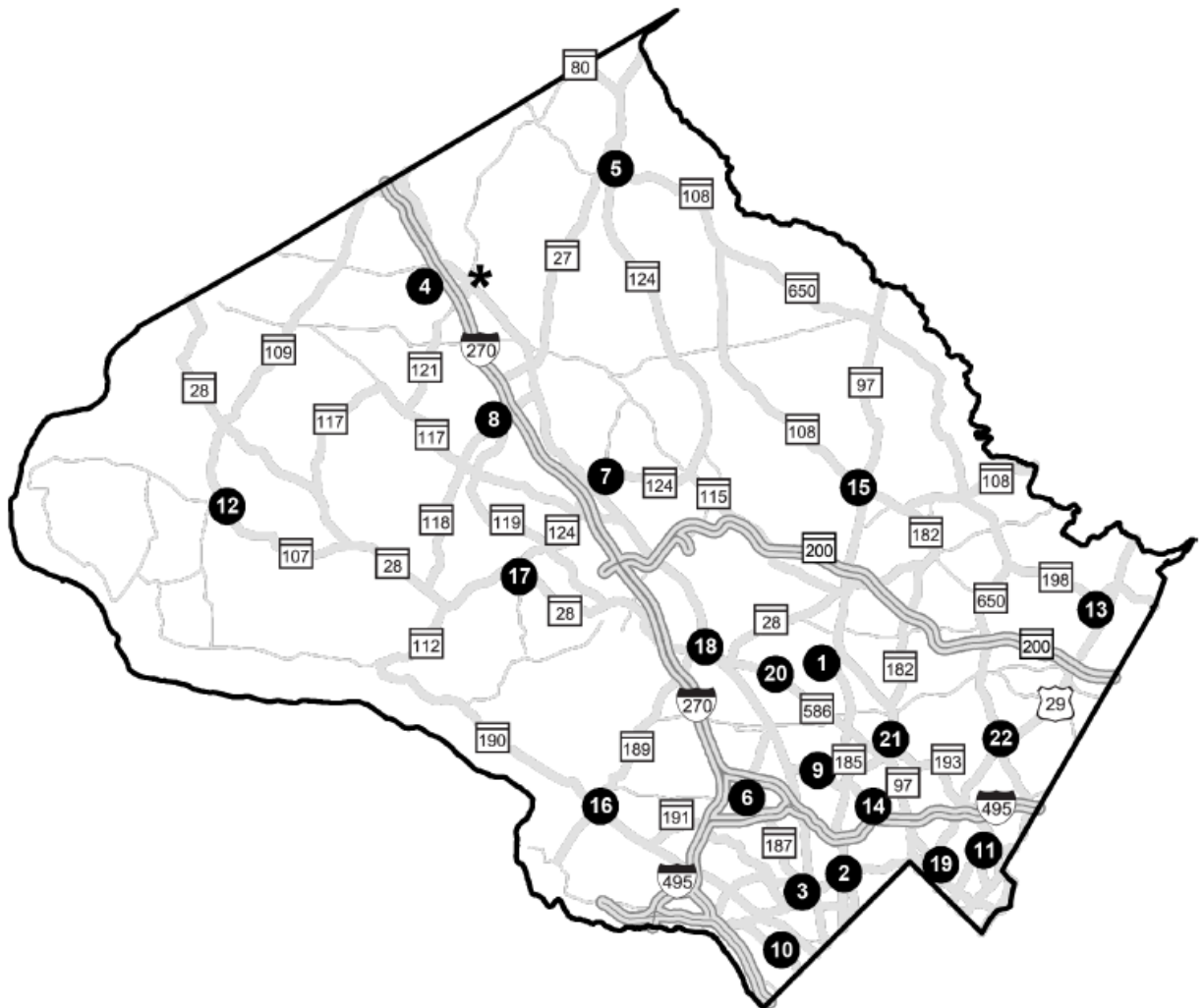
CC APPROVED (\$000S)

Title	FY24	FY25	FY26	FY27	FY28	FY29
<b>COUNTY GENERAL FUND</b>						
<b>EXPENDITURES</b>						
<b>FY24 Approved</b>	<b>49,419</b>	<b>49,419</b>	<b>49,419</b>	<b>49,419</b>	<b>49,419</b>	<b>49,419</b>
No inflation or compensation change is included in outyear projections.						
<b>Labor Contracts</b>	<b>0</b>	<b>2,034</b>	<b>2,034</b>	<b>2,034</b>	<b>2,034</b>	<b>2,034</b>
These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items.						
<b>Subtotal Expenditures</b>	<b>49,419</b>	<b>51,454</b>	<b>51,454</b>	<b>51,454</b>	<b>51,454</b>	<b>51,454</b>



# Montgomery County, Maryland

## Public Libraries



- |                         |                       |                                     |                                       |
|-------------------------|-----------------------|-------------------------------------|---------------------------------------|
| 1 Aspen Hill            | 7 Gaithersburg        | 13 Marilyn J Praisner               | 18 Rockville Memorial                 |
| 2 Chevy Chase           | 8 Germantown          | 14 Noyes Library for Young Children | 19 Brigadier General Charles E. McGee |
| 3 Connie Morella        | 9 Kensington Park     | 15 Olney                            | 20 Twinbrook                          |
| 4 Correctional Facility | 10 Little Falls       | 16 Potomac                          | 21 Wheaton                            |
| 5 Damascus              | 11 Long Branch        | 17 Quince Orchard                   | 22 White Oak                          |
| 6 Davis                 | 12 Maggie Nightingale |                                     | * Clarksburg (Proposed)               |

See <https://www.montgomerycountymd.gov/library> for a full listing of Library Hours and Holidays, Services, and Policies.



---

THIS PAGE INTENTIONALLY LEFT BLANK



# Recreation

## APPROVED FY24 BUDGET

\$59,709,661

## FULL TIME EQUIVALENTS

591.77

 ROBIN RILEY, DIRECTOR

## MISSION STATEMENT

The mission of the Department of Recreation is to provide high quality, diverse, and accessible programs, services, and facilities that enhance the quality of life for all ages, cultures, and abilities.

## BUDGET OVERVIEW

The total approved FY24 Operating Budget for the Department of Recreation is \$59,709,661, an increase of \$4,511,854 or 8.17 percent from the FY23 Approved Budget of \$55,197,807. Personnel Costs comprise 60.72 percent of the budget for 189 full-time position(s) and no part-time position(s), and a total of 591.77 FTEs. Total FTEs may include seasonal or temporary positions and may also reflect workforce charged to or from other departments or funds. Operating Expenses account for the remaining 39.28 percent of the FY24 budget.

The Debt Service for the Recreation Fund is appropriated in the Debt Service Fund and is, therefore, not displayed in this section. To pay for the Debt Service, a transfer of funds from the Recreation fund to the Debt Service Fund of \$10,653,890 is required to cover General Obligation Bond costs.

In addition, this department's Capital Improvements Program (CIP) requires Current Revenue funding.



## COUNTY PRIORITY OUTCOMES

While this program area supports all seven of the County Executive's Priority Outcomes, the following are emphasized:

 **Thriving Youth and Families**

 **A Greener County**

## INITIATIVES

-  Increase Excel Beyond the Bell Elementary (EEBE) services and expand existing out of school time programming with the addition of two new sites: Harriet Tubman and Watkins Mills Elementary School.
-  Expansion of TeenWorks youth development program, which provides job readiness training and skill building workshops.

---

## INNOVATIONS AND PRODUCTIVITY IMPROVEMENTS

---

- ☀ Starting January 3, 2023, Montgomery County Recreation fitness passes are free for Montgomery County residents. Free passes provide access to fully equipped fitness rooms, open gym (drop-in) activities, and game rooms at any recreation center during regularly scheduled hours.
- ☀ Continue implementation of REC ZIP, an improvement strategy designed to digitize and automate several business processes allowing internal and external customers to interact virtually with Recreation's administrative team without delay. Customer refunds, contractor and vendor invoices, and bank deposits are examples of improvements which allowed for seamless continuation of financial services throughout the pandemic.
- ☀ Enhance and expand outreach efforts through the weekly Recreation newsletter to provide information about program and services, as well as health and wellness information.
- ☀ Continued implementation of the new, fully integrated recreation and parks management software solution in partnership with Community Use of Public Facilities and Montgomery Parks. This new platform is designed to increase efficiency and productivity while providing extensive reporting and statistical data and a more intuitive and interactive experience for customers.

## PROGRAM CONTACTS

---

Contact Michelle Williams of the Department of Recreation at 240.777.6858 or Alicia Singh of the Office of Management and Budget at 240.777.2780 for more information regarding this department's operating budget.

## PROGRAM PERFORMANCE MEASURES

---

Performance measures for this department are included below (where applicable), with multi-program measures displayed at the front of this section and program-specific measures shown with the relevant program. The FY23 estimates reflect funding based on the FY23 Approved Budget. The FY24 and FY25 figures are performance targets based on the FY24 Approved Budget and funding for comparable service levels in FY25.

## PROGRAM DESCRIPTIONS

---

### ☀ Administration

The Administration Program provides oversight, leadership, management, and supervision to accomplish the Department's mission. The Administration Program includes the Department's senior management, the Director's Office and staff, as well as business and information technology services, communications and outreach, facility planning, asset replacement, and fixed-cost management.

The Business Services and Information Technology Teams provide key infrastructure and support to the Department's operations. The Business Services Team provides human resource management, procurement and contracting services, budget and financial administration, and customer services. The Information Technology Team ensures availability and efficiency of technical tools, equipment and interfaces, responds to help tickets from the Department's centers and other satellite locations, and delivers training related to the Department's business operations software. Both teams collaborate with agencies of County government, community, and other partners to address the needs of internal and external constituencies.

The Administration Program includes development and management of the Department's capital improvement projects and plans and implements the lifecycle asset replacement activities to protect the Department's investments and efficient-reliable operations of all facilities and equipment in service to County residents. The Program also includes fixed costs associated with utilities, property insurance, Workers' Compensation Insurance, and community grants. This Program also includes Communications and Public Outreach, which supports marketing of, and media relations concerning, all recreation and leisure activities in collaboration with the County's Public Information Office (PIO), Maryland-National Capital Park and Planning Commission (M-NCPPC), and Community Use of Public Facilities (CUPF). Outreach activities include summer camps and employment fairs, holiday events and commemorations, and coordination of visits from local, State, and Federal dignitaries and agencies as requested.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Number of administrative services transactions <sup>1</sup>	9,135	22,000	25,000	25,000	25,000
Number of human resources transactions <sup>2</sup>	760	2,272	2,726	2,780	2,836
Number of seasonal employees	1,988	2,000	2,160	2,200	2,200
Percent of allocated recreation financial assistance dollars used <sup>3</sup>	30%	46%	60%	70%	80%

<sup>1</sup> The Department continues to be a vital quality of life service and expects to see moderate program growth as it rebounds from the pandemic and demand for programs and services which improve overall health and quality of life continues to rise. The reduced volume of FY21 transactions was related to limitations on the numbers of recreation-specific activities, programs, and services provided due to COVID-19 restrictions.

<sup>2</sup> In addition to hiring a high volume of seasonal staff, as part of the Department's safety plan, REC conducts background checks for staff, volunteers, coaches, youth services providers, non-profit partners, and contractors. The reduced volume of FY21 transactions reflect limitations on Departmental operations due to COVID-19. The Department expects to see moderate program growth as it rebounds from the pandemic, and therefore moderate increases in HR transactions.

<sup>3</sup> The Department allowed RecAssist funds to be carried over from FY21 into FY22 due to limited program availability in FY21 as result of the pandemic and a software migration. As result, the percent of funds utilized for FY22 is likely to be an underrepresentation of public utilization.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>11,060,086</b>	<b>45.43</b>
Technical Adj: Budgeted Lapse Adjustment	391,128	0.00
Shift: Community Grants Moved From the Community Grants Non-Departmental Account to the Department of Recreation's Base Budget	244,728	0.00
Shift: One Administrative Specialist II Position from OMB	122,483	1.00
Increase Cost: Three Percent Inflationary Adjustment to Non-Profit Service Provider Contracts	99,195	0.00
Technical Adj: FTE from Part-time to Full-time position	0	0.50
Re-align: One-time Budget Adjustment to Reflect Higher than Expected Vacant Positions	(241,000)	0.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	990,090	3.00
<b>FY24 Approved</b>	<b>12,666,710</b>	<b>49.93</b>

## Aquatics

The Aquatics programs provide recreational, fitness, instructional, competitive, therapeutic, and rehabilitative water activities that serve all residents. The broad ranges of programming include lessons, instructional wellness classes, and competitive programming such as dive and swim teams. Facilities also host a wide variety of local, regional, and national events and competitions each year. The Department operates seven regional outdoor pools, four indoor aquatics facilities, and partners with Adventist Community Services to operate the Piney Branch Elementary School pool.

Program Performance Measures	Actual	Actual	Estimated	Target	Target
------------------------------	--------	--------	-----------	--------	--------

Recreation

Libraries, Culture, and Recreation 64-3

	FY21	FY22	FY23	FY24	FY25
Revenue generated by aquatics programs <sup>1</sup>	\$1,865,440	\$4,884,155	\$4,981,838	\$5,081,474	\$5,081,474
Percent of total aquatics programs capacity enrolled <sup>2</sup>	34.3%	63.2%	64.5%	65.8%	67.1%

<sup>1</sup> The Department anticipates increased use of aquatics facilities, however, it's important to note that this measure may be influenced by future expanded subsidies and price adjustments.

<sup>2</sup> The Department continues to be a vital quality of life service and expects to see moderate program growth as it rebounds from the pandemic, and demand for programs and services which improve overall health and quality of life continues to rise. It's important to note swim lessons demand exceeds availability.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>9,577,678</b>	<b>126.18</b>
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	1,343,966	18.21
<b>FY24 Approved</b>	<b>10,921,644</b>	<b>144.39</b>

## Countywide Programs

Countywide Programs offers essential and universally accessible recreation and leisure services to all residents across the region--an indicator of a healthy, affordable, and welcoming community. Program staff generates partnerships with local small businesses and non-profit organizations to activate key public and private spaces and to offer culturally responsive programs, activities, and services such as classes, performing arts, camps, sports, workshops, therapeutic recreation, inclusion services, trips and tours, and special events which provide a wide range of economic, health, and social benefits. Additionally, community outreach such as events and festivals provide a wide platform to bridge diverse groups of people, generate social networks, and create community cohesion. Countywide Programs promote positive social capital through the provision of equal access to programs, which cultivates community ties through programs and services for all produces public benefits by connecting people more deeply to the fabric of the community. The benefits include public enjoyment and engagement; improved perception of community performance; economic well-being; quality recreation time with family and friends; strengthening social and familial bonds; improvement of mental and physical health thus reducing the impacts of chronic diseases; and measurable decreases in rates of crime and other detrimental activities making our communities safer.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Number of participants registered in countywide recreation programs <sup>1</sup>	12,122	N/A	15,000	15,300	15,600
Percent of recreation customers who report having a disability <sup>2</sup>	0.99%	0.81%	0.83%	0.84%	0.86%
Percent of planned countywide recreation programs completed <sup>3</sup>	44.7%	77.6%	78.0%	79.0%	80.0%

<sup>1</sup> The Department was unable to establish this information for FY22 due to challenges in software migration.

<sup>2</sup> Individuals with disabilities faced significantly greater challenges as result of the pandemic. During FY22, programs and services were still being delayed and/or cancelled, and many restrictions were still in place for vulnerable populations, due to the COVID-19 pandemic and the emergence of new variants. Reconnecting with vulnerable populations continues to be a top priority for the Department. It's important to note the percentage reported is largely based on those who choose to self-report during registration as having a disability and/or those who request an accommodation. Additionally, the Department faced challenges in reporting due to migration into a new software system.

<sup>3</sup> Recreation programs are critical indicators of quality of life in a community. The Department expects demand to continue to increase particularly as it examines ways to remove barriers to participation by reducing fees, improving accessibility, and offering more culturally diverse program offerings.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>8,629,588</b>	<b>82.57</b>

FY24 Approved Changes	Expenditures	FTEs
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	69,980	(2.00)
<b>FY24 Approved</b>	<b>8,699,568</b>	<b>80.57</b>

## Recreation Community & Neighborhood Centers

The Department of Recreation has 23 recreation centers throughout the County. These facilities provide affordable programs featuring leisure activities, social interaction, family participation, and community civic involvement, as well as promote community cohesion and identity for all ages.

Centers are designed to support sports, fitness, dance, community/social activities, and art programs. Activities include instructional programs, organized competitions, performances and exhibitions, recreational clubs and hobby groups, and accessibility initiatives for special populations. Center spaces are available for community activities, party rentals, receptions, and civic group meetings. Designated sites offer afterschool programs for children and youth, such as Club Adventure and Club Friday, at affordable pricing. The centers are a place where individuals, families, communities, and government are connected, as well as a thriving hub of activities.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Number of recreation facility bookings <sup>1</sup>	38,409*	2,557	2,608	2,660	2,713
Percent of planned programs in recreation centers completed <sup>2</sup>	48.9%	72.2%	73.6%	75.1%	76.6%

<sup>1</sup> The variance in FY21 and FY22 is due to individual pool reservations established for safe social distancing. This practice was discontinued as restrictions lifted. Additionally, general facility bookings were suspended during COVID and continued to be suspended briefly during software migration. \*38,409 total. 37,700 were pool reservations (for laps) and 709 were facility usage (fields and rooms).

<sup>2</sup> The Department continues to be a vital quality of life service and expects to see moderate program growth as it rebounds from the pandemic and demand for programs and services which improve overall health and quality of life continues to rise.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>9,870,302</b>	<b>146.89</b>
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	(287,041)	(20.21)
<b>FY24 Approved</b>	<b>9,583,261</b>	<b>126.68</b>

## Senior Adult Programs

The Senior Programs Team offers a wide range of supports, opportunities, programs, services, and facilities, which are designed to enhance the quality of life and help community members 55 and over remain active, engaged, and independent in their communities. Lifestyle and leisure program offerings such as fitness & wellness, sports, arts and culture, social clubs, trips, and special events help to attract and retain active retirees while providing critical tools and resources to improve and maintain the health span and independence of those who are isolated or more vulnerable.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Number of senior meals served <sup>1</sup>	194,736	51,826	52,862	53,919	54,998
Number of senior program registrants 55 or older <sup>2</sup>	8,535	15,006	15,306	15,612	15.924

<sup>1</sup> In FY21, the Department continued widespread meal distribution to vulnerable citizens 55 years of age or older. When the state of emergency was lifted, the Department discontinued its emergency response and restored congregate meals, which by State requirement, must be consumed on-site.

<sup>2</sup> Recreation programs for 55+ play a critical role in recovery from COVID-19, and are critical for an increased health span. Physical activity, social connections and life-long learning are effective strategies to improve mobility, combat depression, and slow cognitive decline. Reconnecting with vulnerable populations continues to be a top priority for the Department. FY21 number does not include senior meal delivery programs.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>3,394,712</b>	<b>33.39</b>
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	359,264	1.00
<b>FY24 Approved</b>	<b>3,753,976</b>	<b>34.39</b>

## Youth Development

The Youth Development team uses recreation to ensure young people are healthy, connected, and productive during out-of-school time. Program staff work to change the landscape of communities by tackling pressing and diverse issues, reducing barriers to participation, and improving equitable access to high quality out-of-school time opportunities which improve outcomes for young people. Positive youth development strategies are used to meet youth where they are and include opportunities, programs, and services which emphasize active and healthy living, youth leadership and social equity, engagement in learning, workforce readiness, and connection to caring adult role models.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Number of participants registered in youth development programs <sup>1</sup>	1,171	8,300	10,990	11,209	11,433
Average daily attendance in youth development programs <sup>2</sup>	66.9%	58.7%	70.0%	73.0%	74.5%
Percent of youth development program participants who attend 11 or more sessions <sup>3</sup>	81.13%	56.74%	57.87%	59.02%	60.20%

<sup>1</sup> Our youth programs play a critical role in recovery because they are the environmental container where young people acquire developmental assets necessary for resilience. Therefore, restoring connections with youth is among our top priorities.

<sup>2</sup> Our youth programs play a critical role in recovery because they are the environmental container where young people acquire developmental assets necessary for resilience. Therefore, restoring connections with youth is among our top priorities.

<sup>3</sup> Many youth development programs were unable to complete 11 or more sessions in FY22 due to periodic COVID related closures. The Department is working hard to reconnect with youth and expects opportunities to continue to rise.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>12,665,441</b>	<b>139.93</b>
Enhance: Excel Beyond the Bell - Expansion to Two New Sites	549,261	7.20
Enhance: Expansion of TeenWorks Programming	444,411	8.68
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	425,389	0.00
<b>FY24 Approved</b>	<b>14,084,502</b>	<b>155.81</b>

## BUDGET SUMMARY

	Actual FY22	Budget FY23	Estimate FY23	Approved FY24	%Chg Bud/App
RECREATION					
EXPENDITURES					



## BUDGET SUMMARY

	Actual FY22	Budget FY23	Estimate FY23	Approved FY24	%Chg Bud/App
Salaries and Wages	20,010,569	27,239,926	24,650,876	30,221,446	11.0 %
Employee Benefits	4,261,473	5,073,213	4,803,580	5,881,507	15.9 %
<b>Recreation Personnel Costs</b>	<b>24,272,042</b>	<b>32,313,139</b>	<b>29,454,456</b>	<b>36,102,953</b>	<b>11.7 %</b>
Operating Expenses	16,927,089	19,130,572	19,173,905	19,852,612	3.8 %
<b>Recreation Expenditures</b>	<b>41,199,131</b>	<b>51,443,711</b>	<b>48,628,361</b>	<b>55,955,565</b>	<b>8.8 %</b>
PERSONNEL					
Full-Time	148	182	182	189	3.9 %
Part-Time	11	1	1	0	-100.0 %
FTEs	496.33	569.98	569.98	587.36	3.1 %
REVENUES					
Property Tax	47,774,140	49,559,780	48,999,380	64,112,132	29.4 %
Facility Rental Fees	294,593	120,000	295,000	120,000	—
Recreation Fees	4,512,785	5,800,000	4,500,000	4,500,000	-22.4 %
Miscellaneous Revenues	37,103	129,597	75,000	75,000	-42.1 %
Miscellaneous Revenues - Parks ActiveNet	0	45,232	45,232	45,232	—
Recreation Fee Subsidy	0	(800,000)	(800,000)	(800,000)	—
<b>Recreation Revenues</b>	<b>52,618,621</b>	<b>54,854,609</b>	<b>53,114,612</b>	<b>68,052,364</b>	<b>24.1 %</b>

## RECREATION NON-TAX SUPPORTED

### EXPENDITURES

Salaries and Wages	0	0	0	0	—
Employee Benefits	0	0	0	0	—
<b>Recreation Non-Tax Supported Personnel Costs</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>—</b>
Operating Expenses	3,480,141	3,600,000	3,521,422	3,600,000	—
<b>Recreation Non-Tax Supported Expenditures</b>	<b>3,480,141</b>	<b>3,600,000</b>	<b>3,521,422</b>	<b>3,600,000</b>	<b>—</b>

### PERSONNEL

Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
FTEs	0.00	0.00	0.00	0.00	—

### REVENUES

Recreation Fees	6,433,522	8,100,000	8,100,000	8,100,000	—
Investment Income	1,402	3,100	0	3,100	—
<b>Recreation Non-Tax Supported Revenues</b>	<b>6,434,924</b>	<b>8,103,100</b>	<b>8,100,000</b>	<b>8,103,100</b>	<b>—</b>

## GRANT FUND - MCG

### EXPENDITURES

Salaries and Wages	109,721	143,145	143,145	143,145	—
Employee Benefits	11,637	10,951	10,951	10,951	—
<b>Grant Fund - MCG Personnel Costs</b>	<b>121,358</b>	<b>154,096</b>	<b>154,096</b>	<b>154,096</b>	<b>—</b>



## BUDGET SUMMARY

	Actual FY22	Budget FY23	Estimate FY23	Approved FY24	%Chg Bud/App
Operating Expenses	250,000	0	0	0	—
<b>Grant Fund - MCG Expenditures</b>	<b>371,358</b>	<b>154,096</b>	<b>154,096</b>	<b>154,096</b>	<b>—</b>
PERSONNEL					
Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
FTEs	2.71	4.41	4.41	4.41	—
REVENUES					
Federal Grants	121,358	154,096	154,096	154,096	—
<b>Grant Fund - MCG Revenues</b>	<b>121,358</b>	<b>154,096</b>	<b>154,096</b>	<b>154,096</b>	<b>—</b>
DEPARTMENT TOTALS					
<b>Total Expenditures</b>	<b>45,050,630</b>	<b>55,197,807</b>	<b>52,303,879</b>	<b>59,709,661</b>	<b>8.2 %</b>
<b>Total Full-Time Positions</b>	<b>148</b>	<b>182</b>	<b>182</b>	<b>189</b>	<b>3.8 %</b>
<b>Total Part-Time Positions</b>	<b>11</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>-100.0 %</b>
<b>Total FTEs</b>	<b>499.04</b>	<b>574.39</b>	<b>574.39</b>	<b>591.77</b>	<b>3.0 %</b>
<b>Total Revenues</b>	<b>59,174,903</b>	<b>63,111,805</b>	<b>61,368,708</b>	<b>76,309,560</b>	<b>20.9 %</b>

## FY24 APPROVED CHANGES

	Expenditures	FTEs
<b>RECREATION</b>		
	<b>FY23 ORIGINAL APPROPRIATION</b>	<b>51,443,711 569.98</b>
<b><u>Changes (with service impacts)</u></b>		
Enhance: Excel Beyond the Bell - Expansion to Two New Sites [Youth Development]	549,261	7.20
Enhance: Expansion of TeenWorks Programming [Youth Development]	444,411	8.68
<b><u>Other Adjustments (with no service impacts)</u></b>		
Increase Cost: FY24 Compensation Adjustment	1,713,666	0.00
Increase Cost: Annualization of FY23 Compensation Increases	881,119	0.00
Increase Cost: Annualization of FY23 Lapsed Positions	463,400	0.00
Technical Adj: Budgeted Lapse Adjustment [Administration]	391,128	0.00
Shift: Community Grants Moved From the Community Grants Non-Departmental Account to the Department of Recreation's Base Budget [Administration]	244,728	0.00
Shift: One Administrative Specialist II Position from OMB [Administration]	122,483	1.00
Increase Cost: Motor Pool Adjustment	103,471	0.00
Increase Cost: Three Percent Inflationary Adjustment to Non-Profit Service Provider Contracts [Administration]	99,195	0.00
Increase Cost: Risk Management Adjustment	88,338	0.00
Increase Cost: Printing and Mail	25,994	0.00
Technical Adj: FTE from Part-time to Full-time position [Administration]	0	0.50
Decrease Cost: Retirement Adjustment	(14,278)	0.00

## FY24 APPROVED CHANGES

	Expenditures	FTEs
Decrease Cost: Elimination of One-Time Items Approved in FY23	(43,836)	0.00
Re-align: One-time Budget Adjustment to Reflect Higher than Expected Vacant Positions [Administration]	(241,000)	0.00
Decrease Cost: Annualization of FY23 Personnel Costs	(316,226)	0.00
<b>FY24 APPROVED</b>	<b>55,955,565</b>	<b>587.36</b>

### RECREATION NON-TAX SUPPORTED

<b>FY23 ORIGINAL APPROPRIATION</b>	<b>3,600,000</b>	<b>0.00</b>
<b>FY24 APPROVED</b>	<b>3,600,000</b>	<b>0.00</b>

### GRANT FUND - MCG

<b>FY23 ORIGINAL APPROPRIATION</b>	<b>154,096</b>	<b>4.41</b>
<b>FY24 APPROVED</b>	<b>154,096</b>	<b>4.41</b>

## PROGRAM SUMMARY

Program Name	FY23 APPR Expenditures	FY23 APPR FTEs	FY24 APPR Expenditures	FY24 APPR FTEs
Administration	11,060,086	45.43	12,666,710	49.93
Aquatics	9,577,678	126.18	10,921,644	144.39
Countywide Programs	8,629,588	82.57	8,699,568	80.57
Recreation Community & Neighborhood Centers	9,870,302	146.89	9,583,261	126.68
Senior Adult Programs	3,394,712	33.39	3,753,976	34.39
Youth Development	12,665,441	139.93	14,084,502	155.81
<b>Total</b>	<b>55,197,807</b>	<b>574.39</b>	<b>59,709,661</b>	<b>591.77</b>

## CHARGES TO OTHER DEPARTMENTS

Charged Department	Charged Fund	FY23 Total\$	FY23 FTEs	FY24 Total\$	FY24 FTEs
<b>RECREATION</b>					
Community Use of Public Facilities	Community Use of Public Facilities	32,212	0.20	33,826	0.20
CIP	Capital Fund	71,152	0.50	76,971	0.50
<b>Total</b>		<b>103,364</b>	<b>0.70</b>	<b>110,797</b>	<b>0.70</b>

## FUNDING PARAMETER ITEMS

CC APPROVED (\$000S)

Title	FY24	FY25	FY26	FY27	FY28	FY29
-------	------	------	------	------	------	------

## FUNDING PARAMETER ITEMS

CC APPROVED (\$000S)

Title	FY24	FY25	FY26	FY27	FY28	FY29
-------	------	------	------	------	------	------

### RECREATION

#### EXPENDITURES

<b>FY24 Approved</b>	<b>55,956</b>	<b>55,956</b>	<b>55,956</b>	<b>55,956</b>	<b>55,956</b>	<b>55,956</b>
----------------------	---------------	---------------	---------------	---------------	---------------	---------------

No inflation or compensation change is included in outyear projections.

<b>Annualization of Positions Approved in FY24</b>	<b>0</b>	<b>124</b>	<b>124</b>	<b>124</b>	<b>124</b>	<b>124</b>
--	----------	------------	------------	------------	------------	------------

New positions in the FY24 budget are generally assumed to be filled at least two months after the fiscal year begins. Therefore, the above amounts reflect annualization of these positions in the outyears.

<b>Restore One-Time Lapse Increase</b>	<b>0</b>	<b>241</b>	<b>241</b>	<b>241</b>	<b>241</b>	<b>241</b>
--	----------	------------	------------	------------	------------	------------

<b>Labor Contracts</b>	<b>0</b>	<b>605</b>	<b>605</b>	<b>605</b>	<b>605</b>	<b>605</b>
------------------------	----------	------------	------------	------------	------------	------------

These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items.

<b>Subtotal Expenditures</b>	<b>55,956</b>	<b>56,926</b>	<b>56,926</b>	<b>56,926</b>	<b>56,926</b>	<b>56,926</b>
------------------------------	---------------	---------------	---------------	---------------	---------------	---------------

### RECREATION NON-TAX SUPPORTED

#### EXPENDITURES

<b>FY24 Approved</b>	<b>3,600</b>	<b>3,600</b>	<b>3,600</b>	<b>3,600</b>	<b>3,600</b>	<b>3,600</b>
----------------------	--------------	--------------	--------------	--------------	--------------	--------------

No inflation or compensation change is included in outyear projections.

<b>Subtotal Expenditures</b>	<b>3,600</b>	<b>3,600</b>	<b>3,600</b>	<b>3,600</b>	<b>3,600</b>	<b>3,600</b>
------------------------------	--------------	--------------	--------------	--------------	--------------	--------------

## ANNUALIZATION OF FULL PERSONNEL COSTS

	FY24 Approved		FY25 Annualized	
	Expenditures	FTEs	Expenditures	FTEs
Excel Beyond the Bell - Expansion to Two New Sites	356,111	7.20	408,065	7.20
Expansion of TeenWorks Programming	433,411	8.68	504,957	8.68
<b>Total</b>	<b>789,522</b>	<b>15.88</b>	<b>913,022</b>	<b>15.88</b>



# Agriculture

## APPROVED FY24 BUDGET

\$1,360,342

## FULL TIME EQUIVALENTS

5.90

 JEREMY V. CRISS, DIRECTOR

## MISSION STATEMENT




The Office of Agriculture (OAG) was created in July 2016 and exists to promote agriculture as a viable component of the County's economic sector, as well as to preserve farmland as a resource for future agricultural production. The goal of the OAG is to promote Montgomery County as a leader in the agricultural industry by providing support to our farm community and working to educate our residents.

## BUDGET OVERVIEW



The total approved FY24 Operating Budget for the Office of Agriculture is \$1,360,342, an increase of \$293,566 or 27.52 percent from the FY23 Approved Budget of \$1,066,776. Personnel Costs comprise 63.65 percent of the budget for ten full-time position(s) and no part-time position(s), and a total of 5.90 FTEs. Total FTEs may include seasonal or temporary positions and may also reflect workforce charged to or from other departments or funds. Operating Expenses account for the remaining 36.35 percent of the FY24 budget.

## COUNTY PRIORITY OUTCOMES

While this program area supports all seven of the County Executive's Priority Outcomes, the following are emphasized:

-  **Thriving Youth and Families**
-  **A Growing Economy**
-  **A Greener County**

## INITIATIVES

-  Partnered with the Department of Environmental Protection, the Maryland Environmental Service, and the Sugarloaf Citizen Association to allow 20 cubic yard deliveries of Leafgro® to small food producing farms.
-  Partnered with the Montgomery Countryside Alliance to develop a resource guide for Black, Indigenous, and People of Color (BIPOC) farmers and with the County's Technology and Business Enterprise Solutions group to incorporate the guide into web pages on the Office of Agriculture website which will provide farmers an opportunity to use the translation services that are built into the website.

- ★ Engaged with the Maryland-National Capital Park & Planning Commission (M-NCPPC) to request approval to establish a shared-use kitchen space and cold storage facility at the Montgomery County Agricultural History Farm Park as an essential strategy to enable capacity-building within the agricultural community in alignment with County values, to enhance our nutrition and food access efforts serving Montgomery County children and families, and to keep local dollars in our local economy by supporting the expansion of farm-to-school and farm-to-table initiatives. Note: this initiative is dependent upon M-NCPPC approval of this request.

## INNOVATIONS AND PRODUCTIVITY IMPROVEMENTS

- ★ Created a monthly inter-agency coordination meeting between the OAG, Department of Permitting Services (DPS), and M-NCPPC representatives to review all pending requests surrounding agricultural buildings, agritourism venues, farm alcohol production businesses, agricultural zoning compliance, and all things agriculture to make sure all agencies are sharing information for consensus building on the direction forward.

## PROGRAM CONTACTS

Contact Jacqueline Arnold of the Office of Agriculture at 301.590.2859 or Katherine Bryant-Higgins of the Office of Management and Budget at 240.777.2764 for more information regarding this department's operating budget.

## PROGRAM DESCRIPTIONS

### ★ Agricultural Services

The Office of Agriculture (OAG) serves in a variety of capacities to provide the following services: implement agricultural policies and programs; provide financial and technical assistance to farmers; manage agricultural education programs; provide financial and staff support to its partner agencies; serve as a liaison between the Executive Branch and the agricultural community via the Agricultural Advisory, Agricultural Preservation, and Montgomery County Farm Bureau Boards; oversee the various land preservation programs; co-sponsor farmers' markets, an annual farm tour, and other activities that promote agricultural businesses and products; and provide mentoring and specialized business training programs. Additionally, the OAG is responsible for the coordination of programs offered by its partner agencies, which are all co-located at the Agricultural History Farm Park in Derwood. These Federal, State, and local partners include the University of Maryland-Extension, the Montgomery Soil Conservation District, the Natural Resource Conservation Service, and the Farm Service Agency.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Technical assistance contacts with farmers <sup>1</sup>	1,241	2,117	1,900	1,900	2,100
Acres of land under easements inspected by Agricultural Services	1,032	5,292	5,292	5,292	5,292
Percent of easement acres under most restrictive easement disallowing development	32%	32%	32%	32%	32%
Percent of participants who learned or benefitted from Agricultural Services event, training, or farm tour <sup>2</sup>	N/A	100%	100%	100%	100%

<sup>1</sup> FY22 is higher than the FY23-FY24 projections because the fuel energy tax relief program applications are administered every two years. There are typically 200+ businesses.

<sup>2</sup> Suspended in FY21 due to COVID-19.

FY24 Approved Changes	Expenditures	FTEs
-----------------------	--------------	------

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>651,346</b>	<b>3.25</b>
Shift: Migration of Expenses from the Capital Budget to the Operating Budget	40,000	0.00
Increase Cost: Three Percent Inflationary Adjustment to Non-Profit Service Provider Contracts	3,394	0.00
Decrease Cost: Eliminate Part-Time Principle Administrative Aide Position	(22,744)	(0.25)
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	259,654	2.00
<b>FY24 Approved</b>	<b>931,650</b>	<b>5.00</b>

## Soil Conservation

This program is comprised of staff and other resources from federal, state, and local agricultural agencies. It provides technical and outreach educational assistance to farmers/rural landowners for implementing best management and conservation practices. The Montgomery Soil Conservation District (MSCD) assists the County to achieve the nationally mandated, state-assigned, Rural MS4 Permit - Chesapeake Bay Nutrient Diet - Watershed Implementation Program (WIP-III) goals. Failure to achieve the WIP-III goals will likely result in the Federal Environmental Protection Agency (EPA) instituting the backstop measure which will negatively impact the County and the agricultural community by denying all permits moving forward, and harming the County's rural economy/infrastructure with increased regulatory requirements.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Soil conservation contacts with farmers and landowners to provide technical assistance	800	1,283	1,283	1,283	1,283
Water quality plans completed	72	43	45	50	55
Percent of interagency site visits coordinated within one business day of agricultural complaint	100%	100%	100%	100%	100%
Pounds of nitrogen reduced through conservation and best management practices	20,000	31,784	23,213	23,213	23,213

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>258,709</b>	<b>1.90</b>
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	(85,906)	(1.00)
<b>FY24 Approved</b>	<b>172,803</b>	<b>0.90</b>

## University of Maryland-Extension (UMD-Extension)

The Montgomery County Extension Office serves as the agricultural outreach and education component of the University of Maryland. This agency is funded cooperatively through local, State, and Federal governments. Farmers, families, and youth are the primary audiences of the Extension Office. Educational programs for farmers include raising crops and livestock, protecting the environment, farm and business management, marketing commodities, and pest management. Programs for families and youth include home horticulture, family budgeting, and consumer education, with a focus on promoting positive parenting, nutrition education and healthy lifestyles, leadership development, and traditional 4-H youth development programs. The Extension Office's professional staff has an extensive network of volunteers to assist them in program delivery. Extension Office staff manage a diverse group of over 3,000 volunteers to respond to over 100,000 information requests each year. Outreach education programs are delivered informally through one-on-one contacts, telephone assistance, the internet, classes and workshops, field days, radio, television, and print media.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Nutrient management plans completed	89	84	75	0	0
4-H youth development program participants	319	311	311	311	311
Average pre- to post-test score increase of Close Encounters with Agriculture participants on agriculture, nutrition, and the environment <sup>1</sup>	N/A	50%	50%	50%	50%
Percent of Food Supplement Nutrition Education youth participants who try new healthy food	42%	93%	93%	93%	93%
Percent of participants who purchase produce they learn about from Food Supplement Nutrition Education farmers market programming	92%	92%	92%	92%	92%

<sup>1</sup> Suspended in FY21 due to COVID-19.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>156,721</b>	<b>0.00</b>
Shift: Migration of Expenses from the Capital Budget to the Operating Budget	199,294	1.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	(100,126)	(1.00)
<b>FY24 Approved</b>	<b>255,889</b>	<b>0.00</b>

## BUDGET SUMMARY

	Actual FY22	Budget FY23	Estimate FY23	Approved FY24	%Chg Bud/App
<b>COUNTY GENERAL FUND</b>					
<b>EXPENDITURES</b>					
Salaries and Wages	477,025	574,703	562,985	688,198	19.8 %
Employee Benefits	134,968	141,145	134,767	177,676	25.9 %
<b>County General Fund Personnel Costs</b>	<b>611,993</b>	<b>715,848</b>	<b>697,752</b>	<b>865,874</b>	<b>21.0 %</b>
Operating Expenses	408,546	350,928	378,922	494,468	40.9 %
<b>County General Fund Expenditures</b>	<b>1,020,539</b>	<b>1,066,776</b>	<b>1,076,674</b>	<b>1,360,342</b>	<b>27.5 %</b>
<b>PERSONNEL</b>					
Full-Time	8	10	10	10	—
Part-Time	1	1	1	0	-100.0 %
FTEs	4.15	5.15	5.15	5.90	14.6 %
<b>REVENUES</b>					
Other Intergovernmental	67,219	63,064	63,064	63,064	—
Miscellaneous Revenues	20,038	0	0	0	—
<b>County General Fund Revenues</b>	<b>87,257</b>	<b>63,064</b>	<b>63,064</b>	<b>63,064</b>	<b>—</b>

## FY24 APPROVED CHANGES

	Expenditures	FTEs
<b>COUNTY GENERAL FUND</b>		
<b>FY23 ORIGINAL APPROPRIATION</b>	<b>1,066,776</b>	<b>5.15</b>
<b><u>Other Adjustments (with no service impacts)</u></b>		

## FY24 APPROVED CHANGES

	Expenditures	FTEs
Shift: Migration of Expenses from the Capital Budget to the Operating Budget [University of Maryland-Extension (UMD-Extension)]	199,294	1.00
Shift: Migration of Expenses from the Capital Budget to the Operating Budget [Agricultural Services]	40,000	0.00
Increase Cost: FY24 Compensation Adjustment	30,756	0.00
Increase Cost: Annualization of FY23 Lapsed Positions	24,475	0.00
Increase Cost: Annualization of FY23 Compensation Increases	21,415	0.00
Increase Cost: Three Percent Inflationary Adjustment to Non-Profit Service Provider Contracts [Agricultural Services]	3,394	0.00
Increase Cost: Retirement Adjustment	3,331	0.00
Increase Cost: Printing and Mail	1,516	0.00
Decrease Cost: Motor Pool Adjustment	(538)	0.00
Decrease Cost: Annualization of FY23 Personnel Costs	(7,333)	0.00
Decrease Cost: Eliminate Part-Time Principle Administrative Aide Position [Agricultural Services]	(22,744)	(0.25)
<b>FY24 APPROVED</b>	<b>1,360,342</b>	<b>5.90</b>

## PROGRAM SUMMARY

Program Name	FY23 APPR Expenditures	FY23 APPR FTEs	FY24 APPR Expenditures	FY24 APPR FTEs
Agricultural Services	651,346	3.25	931,650	5.00
Soil Conservation	258,709	1.90	172,803	0.90
University of Maryland-Extension (UMD-Extension)	156,721	0.00	255,889	0.00
<b>Total</b>	<b>1,066,776</b>	<b>5.15</b>	<b>1,360,342</b>	<b>5.90</b>

## CHARGES TO OTHER DEPARTMENTS

Charged Department	Charged Fund	FY23 Total\$	FY23 FTEs	FY24 Total\$	FY24 FTEs
<b>COUNTY GENERAL FUND</b>					
Environmental Protection	Water Quality Protection	449,240	3.10	507,482	3.10
CIP	Capital Fund	240,403	2.25	128,397	1.00
<b>Total</b>		<b>689,643</b>	<b>5.35</b>	<b>635,879</b>	<b>4.10</b>

## FUNDING PARAMETER ITEMS

CC APPROVED (\$000S)

Title	FY24	FY25	FY26	FY27	FY28	FY29
<b>COUNTY GENERAL FUND</b>						
<b>EXPENDITURES</b>						



---

## FUNDING PARAMETER ITEMS

CC APPROVED (\$000S)

Title	FY24	FY25	FY26	FY27	FY28	FY29
<b>FY24 Approved</b>	<b>1,360</b>	<b>1,360</b>	<b>1,360</b>	<b>1,360</b>	<b>1,360</b>	<b>1,360</b>
No inflation or compensation change is included in outyear projections.						
<b>Labor Contracts</b>	<b>0</b>	<b>16</b>	<b>16</b>	<b>16</b>	<b>16</b>	<b>16</b>
These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items.						
<b>Subtotal Expenditures</b>	<b>1,360</b>	<b>1,376</b>	<b>1,376</b>	<b>1,376</b>	<b>1,376</b>	<b>1,376</b>



# Economic Development Fund

## APPROVED FY24 BUDGET

\$3,455,739

## FULL TIME EQUIVALENTS

1.00

 MICHAEL COVEYOU, DIRECTOR

## MISSION STATEMENT

The mission of the Economic Development Fund (EDF) is to assist private employers who are located, plan to locate, or substantially expand operations in the County. Each program under the EDF is administered by the Department of Finance. EDF staff work in conjunction with the Montgomery County Economic Development Corporation (MCEDC), a nonprofit economic development organization created by the County in 2015, to identify prospects for many of these programs.

## BUDGET OVERVIEW

The total approved FY24 Operating Budget for the Economic Development Fund is \$3,455,739, a decrease of \$540,586 or 13.53 percent from the FY23 Approved Budget of \$3,996,325. Personnel Costs comprise 5.30 percent of the budget for no full-time position(s) and no part-time position(s), and a total of 1.00 FTEs. Total FTEs may include seasonal or temporary positions and may also reflect workforce charged to or from other departments or funds. Operating Expenses account for the remaining 94.70 percent of the FY24 budget.

## COUNTY PRIORITY OUTCOMES

While this program area supports all seven of the County Executive's Priority Outcomes, the following is emphasized:

### A Growing Economy

## PROGRAM CONTACTS

Contact Pete McGinnity of the Department of Finance at 240.777.2011 or Julie Knight of the Office of Management and Budget at 240.777.2800 for more information regarding this fund.

## PROGRAM DESCRIPTIONS

### Economic Development Fund

The Economic Development Fund consolidates all economic development programs into one program providing effective management and support. The consolidated programs are: Economic Development Grant and Loan Program, Biotechnology Credit Supplement, MOVE Program, the Small Business Innovation Research and Small Business Technology Transfer Matching

- The Economic Development Grant and Loan Program was established in FY96 to assist private employers who will either retain jobs already in the County or create additional jobs in the County through the expansion of current operations or relocation of new operations in the County. This program is administered by the Department of Finance through its Fiscal Management Division. The Montgomery County Economic Development Corporation (MCEDC) identifies and develops prospects that meet the criteria for a grant or loan from the Economic Development Fund (EDF) and works with Finance to develop an assistance package. Frequently, MCEDC and Finance work in close cooperation and coordination with the State of Maryland to enhance financial incentives being offered. The County Executive submits an annual report by March 15 on the status and use of the EDF as required by Chapter 20-76 (b) of the Montgomery County Code.
- The Biotech Credit Supplement authorizes the County to provide a local supplement to the State of Maryland's Biotechnology Investment Tax Credit Program. Investors in Montgomery County-based biotechnology companies that are certified to receive biotechnology tax credits under the State program are eligible for a supplemental monetary match from the County of up to 50 percent of the State tax credit, with the final amount dependent and subject to the annual appropriations by the County Council.
- The MOVE Program is designed to accelerate business attraction, thereby reducing vacant office spaces in the County. It provides a one-time grant for the initial lease of up to 20,000 square feet of class A and B vacant office space. The program is limited to businesses that are new to the County, including craft breweries, cideries, wineries, and distilleries.
- The Small Business Innovation Research and Small Business Technology Transfer (SBIR/STTR) Matching Grant Program allows Montgomery County companies that have been awarded a SBIR or STTR Phase I or Phase II grant from a federal agency and that conducts at least 51 percent of their research & development operations in Montgomery County to apply for a local Montgomery County match.
- The Impact Assistance Fund (IAF) is a program that provides financial assistance and/or technical assistance to financially healthy small businesses in designated areas of the County that are adversely impacted by a redevelopment project initiated by the County, on County-owned property, or of a County facility. Currently, there are designated geographic areas in Silver Spring, Bethesda, and Clarksburg.

## BUDGET SUMMARY

	Actual FY22	Budget FY23	Estimate FY23	Approved FY24	%Chg Bud/App
<b>ECONOMIC DEVELOPMENT FUND</b>					
<b>EXPENDITURES</b>					
Salaries and Wages	131,451	132,915	133,343	145,434	9.4 %
Employee Benefits	33,117	34,692	34,245	37,830	9.1 %
<b>Economic Development Fund Personnel Costs</b>	<b>164,568</b>	<b>167,607</b>	<b>167,588</b>	<b>183,264</b>	<b>9.3 %</b>
Operating Expenses	4,240,531	3,828,718	3,722,344	3,272,475	-14.5 %
<b>Economic Development Fund Expenditures</b>	<b>4,405,099</b>	<b>3,996,325</b>	<b>3,889,932</b>	<b>3,455,739</b>	<b>-13.5 %</b>
<b>PERSONNEL</b>					
Full-Time	0	0	0	0	—

## BUDGET SUMMARY

	Actual FY22	Budget FY23	Estimate FY23	Approved FY24	%Chg Bud/App
Part-Time	0	0	0	0	—
FTEs	1.00	1.00	1.00	1.00	—
REVENUES					
Loan Payments	161,146	375,000	375,000	375,000	—
Investment Income	24,941	55,000	55,000	55,000	—
<b>Economic Development Fund Revenues</b>	<b>186,087</b>	<b>430,000</b>	<b>430,000</b>	<b>430,000</b>	<b>—</b>

## FY24 APPROVED CHANGES

	Expenditures	FTEs
<b>ECONOMIC DEVELOPMENT FUND</b>		
	<b>FY23 ORIGINAL APPROPRIATION</b>	<b>3,996,325 1.00</b>
<b><u>Other Adjustments (with no service impacts)</u></b>		
Increase Cost: FY24 Compensation Adjustment	10,811	0.00
Increase Cost: Annualization of FY23 Compensation Increases	4,818	0.00
Increase Cost: Annualization of FY23 Personnel Costs	28	0.00
Decrease Cost: Reduce Biohealth Investor Incentive Program [Economic Development Fund]	(150,000)	0.00
Decrease Cost: Reduce FY23 Projected [Economic Development Fund]	(406,243)	0.00
	<b>FY24 APPROVED</b>	<b>3,455,739 1.00</b>

## FUNDING PARAMETER ITEMS

CC APPROVED (\$000S)

Title	FY24	FY25	FY26	FY27	FY28	FY29
<b>ECONOMIC DEVELOPMENT FUND</b>						
<b>EXPENDITURES</b>						
<b>FY24 Approved</b>	<b>3,456</b>	<b>3,456</b>	<b>3,456</b>	<b>3,456</b>	<b>3,456</b>	<b>3,456</b>
No inflation or compensation change is included in outyear projections.						
<b>Labor Contracts</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items.						
<b>Subtotal Expenditures</b>	<b>3,456</b>	<b>3,456</b>	<b>3,456</b>	<b>3,456</b>	<b>3,456</b>	<b>3,456</b>

---

THIS PAGE INTENTIONALLY LEFT BLANK



# Housing and Community Affairs

## APPROVED FY24 BUDGET

\$76,759,542

## FULL TIME EQUIVALENTS

106.20

 SCOTT BRUTON, DIRECTOR

## MISSION STATEMENT

The Department of Housing and Community Affairs (DHCA) works to preserve and increase the supply of affordable housing; maintain existing housing in a safe and sanitary condition; preserve the safety and quality of residential and commercial areas; ensure fair and equitable relations between landlords and tenants; and support the success of common ownership communities - all with a focus on reducing racial inequities and climate change impacts.

## BUDGET OVERVIEW

The total approved FY24 Operating Budget for the Department of Housing and Community Affairs is \$76,759,542, an increase of \$8,311,057 or 12.14 percent from the FY23 Approved Budget of \$68,448,485. Personnel Costs comprise 18.42 percent of the budget for 112 full-time position(s) and no part-time position(s), and a total of 106.20 FTEs. Total FTEs may include seasonal or temporary positions and may also reflect workforce charged to or from other departments or funds. Operating Expenses and Debt Service account for the remaining 81.58 percent of the FY24 budget.


In addition, this department's Capital Improvements Program (CIP) requires Current Revenue funding.

## COUNTY PRIORITY OUTCOMES

While this program area supports all seven of the County Executive's Priority Outcomes, the following are emphasized:

-  **A Greener County**
-  **An Affordable, Welcoming County for a Lifetime**
-  **Effective, Sustainable Government**

## INITIATIVES

-  Provide \$97.2 million for affordable housing, including \$65.2 million in the Montgomery Housing Initiative (MHI) Fund and \$32 million in the Affordable Housing Acquisition and Preservation CIP project. This dedicated funding provides for the renovation of distressed housing, the acquisition and preservation of affordable housing units, creation of housing units for special needs residents, rental assistance and rapid rehousing, homeowner downpayment assistance, services to the "Building

---

Neighborhoods to Call Home", "Design for Life", and "Housing First" programs, and the creation of mixed-income housing.

- ★ Add one Housing Code Inspector and one Investigator to enhance DHCA's operations and service delivery related to housing code enforcement and landlord-tenant mediation to support increasing demand and provide more effective services.
- ★ Allocate \$30.2 million from loan repayments to the Preservation of Naturally Occurring Affordable Housing Fund to continue housing preservation efforts in areas at risk of rent escalation to higher market rents, including the Purple Line Corridor and other County transit corridors.
- ★ Continue to actively underwrite affordable housing loans to preserve and produce affordable housing. Three developments for multi-family projects have already been identified for potential funding in FY24. These developments would preserve or produce a total of 590 units, including 412 affordable units.
- ★ Provide additional resources to support rental assistance and rental agreements implemented by the Department of Health and Human Services and DHCA with the estimated \$7.6 million in recordation tax premium generated from Bill 17-23.
- ★ Collaborate with the Department of Health and Human Services (HHS), and the Housing Opportunities Commission (HOC) to provide rental assistance programs to the County's most vulnerable residents. Funding supports lower-income residents by offsetting rent increases and preserving affordable rents.
- ★ Continue funding the "Design for Life" Program to provide for accessibility upgrades in single-family residences.
- ★ Provide additional resources to offset discontinued Federal funds for tenants to access legal assistance, counseling, and education services.
- ★ Provide funding to develop a "Faith-Based Housing Development Initiative" pilot project by working with mission-aligned houses of worship to increase the supply of affordable housing for low- and moderate-income households and advance racial equity in the County.
- ★ Continue funding support in the Homeowner Assistance Program for downpayment assistance to first-time homebuyers, including full-time career employees of Montgomery County and Montgomery County Public Schools, to help make homebuying more affordable in the County.
- ★ Continue to apply for and receive Federal grants, including the Community Development Block Grant (CDBG), the HOME Investment Partnership Grant, and the Emergency Solutions Grant, which provide funding for affordable housing, housing rehabilitation, commercial revitalization, focused neighborhood assistance, public services, and preventing homelessness.

## INNOVATIONS AND PRODUCTIVITY IMPROVEMENTS

- ★ DHCA's Moderately Priced Dwelling Unit (MPDU) program is the first mandatory inclusionary zoning law program in the United States. As of FY22, there are approximately 4,000 units under control in the MPDU program, split between rental and individually owned homeownership MPDUs. During FY22, the MPDU program oversaw the construction of 249 new MPDUs built and offered either for sale (122 units) or for rent (127 units) in Montgomery County.
- ★ DHCA's Multifamily Housing Development Team successfully closed eight residential real estate transactions in FY22. Montgomery County provided more than \$22 million towards these developments. Across Montgomery County, these real estate projects preserved, rehabilitated and/or produced 516 units of affordable rental housing, at an average cost of \$42,800 per unit.
- ★ The Code Enforcement team completes an average of 28,000 site visits and 10,000 service requests annually. Due to departmental COVID-19 protocols and other complications associated with the pandemic, site visits and service requests declined in FY21. During FY22, when nearly all COVID-19 protocols were lifted, the Division returned to its pre-pandemic productivity where 28,185 site visits and 10,221 service requests were completed.

- Historically, DHCA has maintained a contract with the City of Takoma Park to inspect the City's residential rental facilities and units. This agreement, which began in 2003, was put in place to ensure the protection of the health, welfare and safety of persons residing in over six hundred rental facilities and 3,700 rental units within the City of Takoma Park. A new contract was ratified in early FY23.
- The Focused Neighborhood Assistance (FNA) program provides financial and technical assistance to select neighborhoods to improve the quality of life, safety, and welfare of their residents. Construction is currently underway for the Grover's Forge, Center Stage, Walker's Choice and The Hamptons neighborhoods of Montgomery Village. Construction activities are also underway for the Montclair Manor community of Silver Spring and the Wedgewood drainage and site improvement project. All of these communities will benefit from site improvements and new lighting throughout their neighborhoods.

## PROGRAM CONTACTS

Contact Pofen Salem of the Department of Housing and Community Affairs at 240.777.3728 or Anita Aryeetey of the Office of Management and Budget at 240.777.2784 for more information regarding this department's operating budget.

## PROGRAM PERFORMANCE MEASURES

Performance measures for this department are included below (where applicable), with multi-program measures displayed at the front of this section and program-specific measures shown with the relevant program. The FY23 estimates reflect funding based on the FY23 Approved Budget. The FY24 and FY25 figures are performance targets based on the FY24 Approved Budget and funding for comparable service levels in FY25.

## PROGRAM DESCRIPTIONS

### Administration

This program provides overall direction, administration, and managerial support to the Department. Activities include budgeting, financial management, asset management, personnel management and administration, program oversight, training, automated systems management, and policy/program development and implementation.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Asset Management - Loan repayments billed / received	\$16,761,478	\$47,141,999	\$48,556,259	\$50,012,947	\$51,513,335
Department MC311 Service Requests (SR)	19,328	22,909	23,596	24,304	25,033
Department MC311 Service Request success rate	91.2%	89.8%	92.5%	95.3%	98.2%
NACo Awards earned	2	1	1	1	1

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>2,331,339</b>	<b>13.80</b>
Add: Recordation Tax Premium Generated from Bill 17-23	7,606,000	0.00
Replace: Grant Funded Positions to Be Funded with County Resources to Meet Federal Requirements	118,321	0.90
Technical Adj: Realign Budget by Shifting Expenditures between Personnel Costs and Operating Expenses	115,155	0.00
Increase Cost: Three Percent Inflationary Adjustment to Non-Profit Service Provider Contracts	48,242	0.00
Add: Ayuda - Domestic Violence & Family Law Survivors Program	45,000	0.00
Add: Community Clinic, Inc. - Increasing Breastfeeding Access for Low-Income Women	45,000	0.00



FY24 Approved Changes	Expenditures	FTEs
Add: Collegiate Directions - Career Mentoring Initiative	45,000	0.00
Add: Community Bridges - College Access and Success Program for Girls	45,000	0.00
Add: EveryMind - Friendly Visitor and Rep Payee Case Management Services	45,000	0.00
Add: Foods and Friends - Improving the Lives and Health of the Most Vulnerable by Improving Food Delivery and Reducing Food Insecurity	45,000	0.00
Add: Montgomery County Coalition for the Homeless, Inc. - Rapid Exit Specialist	45,000	0.00
Add: Community Reach of Montgomery County - Rockville Emergency Assistance Program (REAP)	44,963	0.00
Add: Community Clinic, Inc. - Food as Medicine: CCI's Teaching Kitchen	40,928	0.00
Add: Community FarmShare - Expanding Culturally Valued Fresh Produce Access to at Risk Residents	37,000	0.00
Add: Horizon Greater Washington Inc. Summer Program	35,000	0.00
Add: Digital Bridge USA - Technology Training Community	34,109	0.00
Add: Arts for the Aging - Health Equity Through the Participatory Arts	30,000	0.00
Add: Ethiopian Community Center - Education and Youth Development	25,572	0.00
Add: Mobile Medical Care - Keeping Focused on Diabetic Eye Health	24,065	0.00
Add: Germantown Cultural Arts Center, Inc. - Beyond BlackRock: Positive Youth Development Arts Outreach Programming	22,428	0.00
Add: Community Reach of Montgomery County - Cancer Prevention and Screening and Hypertension Management in the Mansfield Kaseman Health Clinic	20,935	0.00
Increase Cost: Three Percent Inflationary Adjustment to Non-Profit Service Provider Contracts	16,981	0.00
Replace: Shift Grant Funded Positions to Be Funded with County Resources to Meet Federal Requirements	0	(0.90)
Re-align: One-time Budget Adjustment to Reflect Higher than Expected Vacant Positions	(5,486)	0.00
Decrease Cost: Miscellaneous Operating Expenses	(14,941)	0.00
Decrease Cost: Community Development Block Grant (CDBG) Adjustments	(630,000)	0.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	(7,680,059)	(0.10)
<b>FY24 Approved</b>	<b>2,535,552</b>	<b>13.70</b>

## Affordable Housing Programs

This program creates and preserves affordable single-family housing units. It enforces Chapter 25A of the County Code to ensure that Moderately Priced Dwelling Units (MPDUs) are provided and monitored for resale control. The Code requires that 12.5 percent to 15.0 percent of an approved development of 20 dwelling units or more be MPDUs, depending on the amount of density bonus achieved. The housing units produced are marketed at controlled prices, which makes them affordable to moderate-income households. Additional single-family housing programs provide funding to replace and rehabilitate single-family housing units, and provide energy efficiency solutions and savings. Also, this program is responsible for the Work Force Housing Program.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Affordable Housing Program - Number of MC311 Service Requests	1,170	1,780	1,500	1,200	1,236
Affordable Housing Program - Percent of MC311 Service Requests meeting service length agreement	99.3%	97.0%	100.0%	100.0%	100.0%
Number of affordable housing units produced and available for occupancy (at no cost to the County)	264	249	300	300	300
Number of housing units improved/rehabilitated <sup>1</sup>	118	24	28	0	0

<sup>1</sup> The single-family housing units improved or rehabilitated are implemented through the Weatherization Program, funded by the Merger Funds which is limited and expected to be exhausted by the end of FY23. DHCA does not expect any funding to be remaining in FY24.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>925,856</b>	<b>7.50</b>
Enhance: Design for Life Program	300,000	0.00
Replace: Grant Funded Positions to Be Funded with County Resources to Meet Federal Requirements	170,825	1.50
Replace: Shift Grant Funded Positions to Be Funded with County Resources to Meet Federal Requirements	0	(1.50)
Decrease Cost: Miscellaneous Operating Expenses	(1,000)	0.00
Shift: Senior Planning Specialist Position from the Affordable Housing Program to the Multi-family Program to Support Operational Needs	(110,155)	(1.00)
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	(147,507)	0.00
<b>FY24 Approved</b>	<b>1,138,019</b>	<b>6.50</b>

## Common Ownership Community Program

The Common Ownership Community (COC) program ensures fair and equitable relations between the governing bodies of homeowner associations, condominium associations, and cooperatives, and the individuals living within these common ownership communities, and encourages the maintenance and improvement of housing. Activities include mediating and arbitrating disputes; providing information and technical assistance to all parties; and taking legal action as necessary, including referring unresolved complaints to the Montgomery County Commission on Common Ownership Communities.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
COC Program Customer Service - Number of MC311 Service Requests	675	802	745	750	773
COC Program Customer Service - Percent of MC311 Service Requests meeting service length agreement	99.7%	99.5%	99.0%	99.0%	100.0%
Percent of Commission on Common Ownership Communities (CCOC) cases resolved prior to a hearing	42.0%	58.0%	40.0%	45.0%	46.4%

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>905,190</b>	<b>6.15</b>
Decrease Cost: Miscellaneous Operating Expenses and Professional Education/Training	(23,500)	0.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	129,642	0.00
<b>FY24 Approved</b>	<b>1,011,332</b>	<b>6.15</b>

## Grants Administration - Federal Programs

Staff provides management and oversight to ensure compliance with all regulatory requirements for Federal funding awarded to Montgomery County by the U.S. Department of Housing and Urban Development (HUD) for the Community Development Block Grant, the HOME Investment Partnership Grant, and the Emergency Solutions Grant programs. Funds from these programs support both operating activities and capital projects. Activities funded may include property acquisition, new construction, housing rehabilitation, commercial area revitalization, and handicapped accessibility improvements. Staff administers contracts with the cities of Rockville and Takoma Park, as well as nonprofit organizations awarded funding to provide a variety of public services involving assistance to low-income persons.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
------------------------------	----------------	----------------	-------------------	----------------	----------------

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Number of contracts awarded and monitored	25	22	23	24	25
Funding awarded to CDBG public service contracts	\$591,067	\$630,000	\$625,000	\$630,000	\$648,900
CDBG public service contract compliance rate	100%	100%	100%	100%	100%
CDBG public service contract non-housing beneficiaries <sup>1</sup>	\$8,250	\$23,220	\$6,277	\$6,000	\$6,180

<sup>1</sup> DHCA partners with the Community Development Advisory Committee, which provides funding recommendations for public service contracts. The beneficiaries of these contracts fluctuate annually based on the type of services provided.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>8,741,200</b>	<b>6.70</b>
Technical Adj: Realign Budget Allocation Between PC and OE to Meet the Estimated Grant Amount	178,282	0.00
Increase Cost: Emergency Solutions Grant Operating Expenses	4,119	0.00
Increase Cost: Takoma Park Code Enforcement Contract	3,569	0.00
Decrease Cost: Miscellaneous Operating Expenses	(1,000)	0.00
Decrease Cost: Home Investment Partnership Program (HOME) Grant Operating Expenses	(282,255)	0.00
Decrease Cost: Community Development Block Grant (CDBG) Operating Expenses	(732,797)	0.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	1,435,859	0.00
<b>FY24 Approved</b>	<b>9,346,977</b>	<b>6.70</b>

## Housing Administration

This program provides management and oversight to support activities within the housing division including single and multi-family housing programs, and landlord tenant mediation. This program was formerly included as part of Housing Development and Loan Programs.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Affordable housing units produced in the production pipeline	313	961	793	817	841
Number of affordable housing units in the preservation pipeline	558	521	849	903	930
Cost per unit of affordable housing units preserved	\$8,623	\$10,050	\$13,516	\$9,194	\$9,470
Cost per unit of affordable housing units produced <sup>1</sup>	\$56,284	\$45,744	\$87,804	\$89,522	\$92,208
Percent of affordable units created or preserved serving households under 50% AMI <sup>2</sup>	30.0%	33.0%	25.0%	25.0%	25.0%

<sup>1</sup> Average cost per unit fluctuates with the type of project financed.

<sup>2</sup> DHCA's underwriting criteria was recently updated to reflect a goal of providing a certain attainable and consistent level of affordable housing for very low income households.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>399,229</b>	<b>3.95</b>
Replace: Grant Funded Positions to Be Funded with County Resources to Meet Federal Requirements	61,621	0.40
Replace: Shift Grant Funded Positions to Be Funded with County Resources to Meet Federal Requirements	0	(0.40)
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	(17,359)	0.00
<b>FY24 Approved</b>	<b>443,491</b>	<b>3.95</b>

## Housing Code Enforcement

This program enforces Chapter 26 of the County Code, *Housing Maintenance*, by inspecting rental condominiums, multi-family

apartments, and single-family housing to ensure safe and sanitary conditions; Chapter 48, *Solid Wastes*; and Chapter 58, *Weeds*, the County's residential weeds and rubbish codes. Approximately 80 percent of the single-family inspections result from tenant and/or neighbor complaints; other inspections are the result of concentrated code enforcement efforts in specific areas. The multi-family inspections are based on a requirement for triennial inspections and in response to tenant and/or neighbor complaints. This program is supported by the collection of single-family and apartment/condominium licensing fees.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Number of Housing Code Enforcement inspections	27,031	28,185	29,000	30,000	30,900
Housing Code Enforcement Program Customer Service - Number of MC311 Service Requests	6,428	10,220	10,000	10,000	10,300
Housing Code Enforcement Program Customer Service - Percent of MC311 Service Requests meeting service length agreement	74.3%	76.4%	77.0%	78.0%	79.31%
Code Enforcement - Number of violations per unit	1.67	2.12	2.12	2.12	2.18
Code Enforcement - Average severity of violations per unit	1.5	2.6	2.6	2.6	2.7

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>4,768,248</b>	<b>38.50</b>
Shift: Grant Funded Positions to Be Funded with County Resources to Meet Federal Requirements	99,058	1.00
Replace: Shift Grant Funded Positions to Be Funded with County Resources to Meet Federal Requirements	0	(1.00)
Decrease Cost: Miscellaneous Operating Expenses	(9,500)	0.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	596,392	1.00
<b>FY24 Approved</b>	<b>5,454,198</b>	<b>39.50</b>

## Landlord-Tenant Mediation

This program ensures fair and equitable relations between landlords and tenants and encourages the maintenance and improvement of housing. Activities including mediating and arbitrating disputes; providing information and technical assistance to all parties; and taking legal action as necessary, including referring unresolved complaints to the Montgomery County Commission on Landlord-Tenant Affairs.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Number of Landlord Tenant mediations	610	845	900	925	953
Landlord Tenant Affairs Program - Number of MC311 Service Requests	7,049	7,783	7,800	8,000	8,240
Landlord Tenant Affairs Program - Percent of MC311 Service Requests meeting service length agreement	99.7%	99.7%	99.7%	99.7%	99.7%
Percent of landlord/tenant cases mediated successfully (not referred to the Commission)	97.2%	97.0%	97.0%	97.0%	97.0%
Number of evictions prevented due to Landlord & Tenant Affairs' intervention	450	153	250	290	299

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>1,487,910</b>	<b>9.00</b>
Replace: Discounted Federal Funding to Continue Service Delivery for Tenant Outreach, Education, and Counseling	389,400	0.00
Add: One Investigator III Position to Comply with County Mandates	92,200	1.00
Increase Cost: Implement Bill 26-22 for Radon Testing and Mitigation	58,940	0.00
Decrease Cost: Miscellaneous Operating Expenses	(1,500)	0.00

FY24 Approved Changes	Expenditures	FTEs
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	(16,664)	0.00
<b>FY24 Approved</b>	<b>2,010,286</b>	<b>10.00</b>

## Licensing and Registration

This program issues licenses to all rental housing (apartments, condominiums, and single-family) and registers all housing units within common ownership communities.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Licensing and Registration Program - Number of MC311 Service Requests	3,426	4,211	4,337	4,467	4,601
Licensing and Registration Program - Percent of MC311 Service Requests meeting service length agreement	99.9%	99.9%	99.0%	100.0%	100.0%
Number of rental licenses issued	107,626	110,421	113,733	117,145	120,659

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>470,853</b>	<b>3.20</b>
Add: One Program Specialist II Position (Licensing and Registration) to Increase Outreach and Revenue Collections	80,280	1.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	(64,208)	(1.00)
<b>FY24 Approved</b>	<b>486,925</b>	<b>3.20</b>

## Multi-Family Housing Programs

This program creates and preserves affordable multi-family housing units. Loans are made to the HOC, nonprofit organizations, property owners, and for-profit developers. This program provides funding to:

- preserve existing affordable housing units;
- construct and acquire affordable housing units;
- rehabilitate existing rental housing stock;
- participate in housing or mixed-use developments that will include affordable housing;
- acquire land to produce affordable housing; and
- provide low-income rental housing assistance.

Major funding for these projects is provided from the Montgomery Housing Initiative Fund, the Federal HOME Grant, the Federal Community Development Block Grant, and State grants. The program emphasizes the leveraging of County funds with other public and private funds in undertaking these activities.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Number of affordable housing units preserved and available for occupancy (County funded)	6,197	6,454	6,003	6,256	6,444
Number of affordable housing units produced and available for occupancy (County funded) <sup>1</sup>	650	379	299	327	955

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Ratio of non-County dollars leveraged to County dollars in affordable housing projects	4.38	7.05	5.18	5.18	5.34
Total affordable housing units produced	1,640	1,654	1,405	1,249	1,286
Total affordable housing units preserved	7,129	6,755	6,852	7,159	7,374

<sup>1</sup> Out year projections may fluctuate based on current pipeline activity and certain assumptions on preservation / production strategies.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>46,541,710</b>	<b>7.90</b>
Increase Cost: Operating Expenses to Reflect Adjustments to the General Fund Transfer to Housing Initiative Fund (HIF)	3,525,389	0.00
Increase Cost: Housing Opportunities Commission (HOC) Production Fund Contribution to the Housing Initiative Fund (HIF)	2,131,875	0.00
Increase Cost: Operating Expenses to Reflect Adjusted Investment Income Estimates	590,300	0.00
Increase Cost: Realign Budget by Shifting Expenditures between Personnel Costs and Operating Expenses	394,524	0.00
Shift: Senior Planning Specialist Position to Support Multifamily Housing Program Operations	110,155	1.00
Increase Cost: Adjustment Other Revenue Sources in the Housing Initiative Fund (HIF)	7,280	0.00
Decrease Cost: Miscellaneous Operating Expenses	(1,000)	0.00
Decrease Cost: Operating Expenses for Affordable Housing Projects Based on Reduced Land Sale Proceeds Contributions to the Housing Initiative Fund (HIF)	(1,500,000)	0.00
Decrease Cost: Operating Expenses to Reflect the Debt Service Transfer for the Housing Capital Improvements Program (CIP) and the Housing Opportunities (HOC) Production Fund	(2,644,600)	0.00
Decrease Cost: Rental Assistance Program Due to Decreased Recordation Tax Premium Estimates	(3,236,787)	0.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	7,014,990	0.00
<b>FY24 Approved</b>	<b>52,933,836</b>	<b>8.90</b>

## Neighborhood Revitalization

This program provides planning and implementation for neighborhood revitalization in targeted areas. Activities include commercial revitalization (physical and economic) in both local retail centers and central business districts as well as assistance to address other community concerns, including issues related to housing and public services. Primary funding for these activities is provided from the County's Capital Improvements Program and from other Federal and State funds, including Community Development Block Grants and State Community Legacy Grants.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Focused Neighborhood Assistance Activity (expenditures) <sup>1</sup>	\$335,287	\$198,276	\$962,039	\$100,000	\$800,000
Facade Program - Private dollars leveraged	\$0	\$0	\$150,000	\$719,000	\$792,000
Focused Neighborhood Assistance Active projects	3	3	1	3	4
Focused Neighborhood Assistance beneficiaries <sup>2</sup>	1,400	1,565	1,500	11,892	11,892
Facade Program - Number of businesses benefited	0	0	6	12	12

<sup>1</sup> FY23 activities include three active projects (Montclair Manor, Montgomery Village, and Wedgewood Projects). FY24-25 assumes construction activity for the two phased Long Branch Streetscape and Pedestrian Linkages Projects.

<sup>2</sup> FY23 activities include three active projects (Montclair Manor, Montgomery Village, and Wedgewood Projects). FY24-25 assumes construction activity for the two phased Long Branch Streetscape and Pedestrian Linkages Projects.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>1,876,950</b>	<b>7.50</b>



<b>FY24 Approved Changes</b>	<b>Expenditures</b>	<b>FTEs</b>
Shift: Grant Funded Positions to Be Funded with County Resources to Meet Federal Requirements	153,337	1.30
Shift: Grant Funded Positions to Be Funded with County Resources to Meet Federal Requirements	92,431	0.60
Replace: Shift Grant Funded Positions to Be Funded with County Resources to Meet Federal Requirements	0	(1.90)
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	(723,792)	0.10
<b>FY24 Approved</b>	<b>1,398,926</b>	<b>7.60</b>

## BUDGET SUMMARY

	<b>Actual FY22</b>	<b>Budget FY23</b>	<b>Estimate FY23</b>	<b>Approved FY24</b>	<b>%Chg Bud/App</b>
<b>COUNTY GENERAL FUND</b>					
<b>EXPENDITURES</b>					
Salaries and Wages	5,673,863	6,072,291	5,899,589	6,858,762	13.0 %
Employee Benefits	1,688,269	1,680,888	1,631,498	1,935,550	15.2 %
<b>County General Fund Personnel Costs</b>	<b>7,362,132</b>	<b>7,753,179</b>	<b>7,531,087</b>	<b>8,794,312</b>	<b>13.4 %</b>
Operating Expenses	1,999,377	1,751,387	1,750,958	1,831,406	4.6 %
<b>County General Fund Expenditures</b>	<b>9,361,509</b>	<b>9,504,566</b>	<b>9,282,045</b>	<b>10,625,718</b>	<b>11.8 %</b>
<b>PERSONNEL</b>					
Full-Time	107	110	110	112	1.8 %
Part-Time	0	0	0	0	—
FTEs	62.65	65.65	65.65	69.25	5.5 %
<b>REVENUES</b>					
Landlord-Tenant Fees	7,328,326	7,592,500	7,240,000	7,487,350	-1.4 %
Common Ownership Community Fees	717,625	792,500	802,850	1,024,705	29.3 %
Other Charges/Fees	(12,265)	74,350	64,000	41,500	-44.2 %
Other Fines/Forfeitures	78,376	40,000	40,000	9,000	-77.5 %
Miscellaneous Revenues	(19,872)	6,500	6,500	6,500	—
Board of Appeals Fees	(3,544)	8,000	8,000	0	-100.0 %
Other Licenses/Permits	0	492,000	2,000	3,000	-99.4 %
Fire Code Enforcement Permits	0	60,000	60,000	0	-100.0 %
<b>County General Fund Revenues</b>	<b>8,088,646</b>	<b>9,065,850</b>	<b>8,223,350</b>	<b>8,572,055</b>	<b>-5.4 %</b>

## MONTGOMERY HOUSING INITIATIVE

<b>EXPENDITURES</b>					
Salaries and Wages	1,318,473	1,988,499	1,477,406	2,455,037	23.5 %
Employee Benefits	369,471	507,794	361,688	626,902	23.5 %
<b>Montgomery Housing Initiative Personnel Costs</b>	<b>1,687,944</b>	<b>2,496,293</b>	<b>1,839,094</b>	<b>3,081,939</b>	<b>23.5 %</b>
Operating Expenses	40,195,853	46,594,130	45,218,077	54,205,753	16.3 %
<b>Montgomery Housing Initiative Expenditures</b>	<b>41,883,797</b>	<b>49,090,423</b>	<b>47,057,171</b>	<b>57,287,692</b>	<b>16.7 %</b>
<b>PERSONNEL</b>					

## BUDGET SUMMARY

	Actual FY22	Budget FY23	Estimate FY23	Approved FY24	%Chg Bud/App
Full-Time	0	1	1	1	—
Part-Time	0	0	0	0	—
FTEs	17.05	18.05	18.05	22.15	22.7 %
REVENUES					
Land Sale Proceeds	0	1,500,000	9,839,671	0	-100.0 %
Commitment Fee	0	200,000	200,000	200,000	—
Asset Management Fee	0	70,200	70,200	70,200	—
MHI Transfer Tax	0	100,000	120,689	100,000	—
Recordation Tax	27,898,441	19,510,377	18,014,231	23,879,590	22.4 %
Loan Payments	574,252	3,300,000	2,784,476	3,300,000	—
Miscellaneous Revenues	661,242	75,006	94,708	75,006	—
MPDU Revenues	2,797,573	1,970,000	1,000,000	1,970,000	—
Other Financing Sources	6,643	47,230	47,230	54,510	15.4 %
Investment Income	5,009,877	3,453,280	1,227,134	4,043,580	17.1 %
Other Charges and Fees	95,100	0	7,290	0	—
MPDU Alternative Payments	0	360,000	360,000	360,000	—
HOC Contributions	0	2,846,875	2,846,875	4,978,750	74.9 %
<b>Montgomery Housing Initiative Revenues</b>	<b>37,043,128</b>	<b>33,432,968</b>	<b>36,612,504</b>	<b>39,031,636</b>	<b>16.7 %</b>

### GRANT FUND - MCG

#### EXPENDITURES

Salaries and Wages	1,262,949	1,932,732	1,932,732	1,869,393	-3.3 %
Employee Benefits	187,937	507,051	507,051	392,108	-22.7 %
<b>Grant Fund - MCG Personnel Costs</b>	<b>1,450,886</b>	<b>2,439,783</b>	<b>2,439,783</b>	<b>2,261,501</b>	<b>-7.3 %</b>
Operating Expenses	15,127,964	7,413,713	7,413,713	6,584,631	-11.2 %
Capital Outlay	5,544,089	0	0	0	—
<b>Grant Fund - MCG Expenditures</b>	<b>22,122,939</b>	<b>9,853,496</b>	<b>9,853,496</b>	<b>8,846,132</b>	<b>-10.2 %</b>

#### PERSONNEL

Full-Time	0	(1)	(1)	(1)	—
Part-Time	0	0	0	0	—
FTEs	21.50	20.50	20.50	14.80	-27.8 %

#### REVENUES

Miscellaneous Revenues	172,954	0	0	0	—
Federal Grants	19,449,342	7,571,762	7,571,762	6,930,829	-8.5 %
Other Intergovernmental	58,755	281,734	281,734	285,303	1.3 %
State Grants	471	0	0	630,000	—
Loan Payments	0	2,000,000	2,000,000	1,000,000	-50.0 %
Investment Income	19,634	0	0	0	—
<b>Grant Fund - MCG Revenues</b>	<b>19,701,156</b>	<b>9,853,496</b>	<b>9,853,496</b>	<b>8,846,132</b>	<b>-10.2 %</b>



## BUDGET SUMMARY

	Actual FY22	Budget FY23	Estimate FY23	Approved FY24	%Chg Bud/App
DEPARTMENT TOTALS					
Total Expenditures	73,368,245	68,448,485	66,192,712	76,759,542	12.1 %
Total Full-Time Positions	107	110	110	112	1.8 %
Total Part-Time Positions	0	0	0	0	—
Total FTEs	101.20	104.20	104.20	106.20	1.9 %
Total Revenues	64,832,930	52,352,314	54,689,350	56,449,823	7.8 %

## FY24 APPROVED CHANGES

	Expenditures	FTEs
COUNTY GENERAL FUND		
	FY23 ORIGINAL APPROPRIATION	9,504,566 65.65
<b><u>Changes (with service impacts)</u></b>		
Add: One Investigator III Position to Comply with County Mandates [Landlord-Tenant Mediation]	92,200	1.00
Add: One Program Specialist II Position (Licensing and Registration) to Increase Outreach and Revenue Collections [Licensing and Registration]	80,280	1.00
<b><u>Other Adjustments (with no service impacts)</u></b>		
Increase Cost: FY24 Compensation Adjustment	335,391	0.00
Increase Cost: Annualization of FY23 Compensation Increases	319,817	0.00
Increase Cost: Annualization of FY23 Lapsed Positions	219,337	0.00
Technical Adj: Realign Budget by Shifting Expenditures between Personnel Costs and Operating Expenses [Administration]	115,155	0.00
Shift: Senior Planning Specialist Position to Support Multifamily Housing Program Operations [Multi-Family Housing Programs]	110,155	1.00
Shift: Grant Funded Positions to Be Funded with County Resources to Meet Federal Requirements [Housing Code Enforcement]	99,058	1.00
Shift: Grant Funded Positions to Be Funded with County Resources to Meet Federal Requirements [Neighborhood Revitalization]	92,431	0.60
Increase Cost: Implement Bill 26-22 for Radon Testing and Mitigation [Landlord-Tenant Mediation]	58,940	0.00
Increase Cost: Three Percent Inflationary Adjustment to Non-Profit Service Provider Contracts [Administration]	16,981	0.00
Increase Cost: Printing and Mail	4,064	0.00
Decrease Cost: Miscellaneous Operating Expenses [Grants Administration - Federal Programs]	(1,000)	0.00
Decrease Cost: Miscellaneous Operating Expenses [Affordable Housing Programs]	(1,000)	0.00
Decrease Cost: Miscellaneous Operating Expenses [Multi-Family Housing Programs]	(1,000)	0.00
Decrease Cost: Miscellaneous Operating Expenses [Landlord-Tenant Mediation]	(1,500)	0.00
Re-align: One-time Budget Adjustment to Reflect Higher than Expected Vacant Positions [Administration]	(5,486)	0.00
Decrease Cost: Retirement Adjustment	(7,440)	0.00
Decrease Cost: Miscellaneous Operating Expenses [Housing Code Enforcement]	(9,500)	0.00
Decrease Cost: Miscellaneous Operating Expenses [Administration]	(14,941)	0.00

## FY24 APPROVED CHANGES

	Expenditures	FTEs
Decrease Cost: Miscellaneous Operating Expenses and Professional Education/Training [Common Ownership Community Program]	(23,500)	0.00
Decrease Cost: Motor Pool Adjustment	(73,040)	0.00
Shift: Senior Planning Specialist Position from the Affordable Housing Program to the Multi-family Program to Support Operational Needs [Affordable Housing Programs]	(110,155)	(1.00)
Decrease Cost: Annualization of FY23 Personnel Costs	(174,095)	0.00
<b>FY24 APPROVED</b>	<b>10,625,718</b>	<b>69.25</b>

### MONTGOMERY HOUSING INITIATIVE

<b>FY23 ORIGINAL APPROPRIATION</b>	<b>49,090,423</b>	<b>18.05</b>
------------------------------------	-------------------	--------------

#### Changes (with service impacts)

Add: Recordation Tax Premium Generated from Bill 17-23 [Administration]	7,606,000	0.00
Enhance: Design for Life Program [Affordable Housing Programs]	300,000	0.00

#### Other Adjustments (with no service impacts)

Increase Cost: Operating Expenses to Reflect Adjustments to the General Fund Transfer to Housing Initiative Fund (HIF) [Multi-Family Housing Programs]	3,525,389	0.00
Increase Cost: Housing Opportunities Commission (HOC) Production Fund Contribution to the Housing Initiative Fund (HIF) [Multi-Family Housing Programs]	2,131,875	0.00
Increase Cost: Operating Expenses to Reflect Adjusted Investment Income Estimates [Multi-Family Housing Programs]	590,300	0.00
Increase Cost: Realign Budget by Shifting Expenditures between Personnel Costs and Operating Expenses [Multi-Family Housing Programs]	394,524	0.00
Replace: Discounted Federal Funding to Continue Service Delivery for Tenant Outreach, Education, and Counseling [Landlord-Tenant Mediation]	389,400	0.00
Replace: Grant Funded Positions to Be Funded with County Resources to Meet Federal Requirements [Affordable Housing Programs]	170,825	1.50
Shift: Grant Funded Positions to Be Funded with County Resources to Meet Federal Requirements [Neighborhood Revitalization]	153,337	1.30
Replace: Grant Funded Positions to Be Funded with County Resources to Meet Federal Requirements [Administration]	118,321	0.90
Increase Cost: Annualization of FY23 Lapsed Positions	101,042	0.00
Increase Cost: FY24 Compensation Adjustment	84,095	0.00
Increase Cost: Annualization of FY23 Compensation Increases	83,894	0.00
Replace: Grant Funded Positions to Be Funded with County Resources to Meet Federal Requirements [Housing Administration]	61,621	0.40
Increase Cost: Three Percent Inflationary Adjustment to Non-Profit Service Provider Contracts [Administration]	48,242	0.00
Increase Cost: Adjustment Other Revenue Sources in the Housing Initiative Fund (HIF) [Multi-Family Housing Programs]	7,280	0.00
Decrease Cost: Retirement Adjustment	(2,965)	0.00
Decrease Cost: Annualization of FY23 Personnel Costs	(184,524)	0.00
Decrease Cost: Operating Expenses for Affordable Housing Projects Based on Reduced Land Sale Proceeds Contributions to the Housing Initiative Fund (HIF) [Multi-Family Housing Programs]	(1,500,000)	0.00

## FY24 APPROVED CHANGES

	Expenditures	FTEs
Decrease Cost: Operating Expenses to Reflect the Debt Service Transfer for the Housing Capital Improvements Program (CIP) and the Housing Opportunities (HOC) Production Fund [Multi-Family Housing Programs]	(2,644,600)	0.00
Decrease Cost: Rental Assistance Program Due to Decreased Recordation Tax Premium Estimates [Multi-Family Housing Programs]	(3,236,787)	0.00
<b>FY24 APPROVED</b>	<b>57,287,692</b>	<b>22.15</b>
<b>GRANT FUND - MCG</b>		
	<b>FY23 ORIGINAL APPROPRIATION</b>	<b>9,853,496 20.50</b>
<b><u>Federal/State Programs</u></b>		
Add: Ayuda - Domestic Violence & Family Law Survivors Program	45,000	0.00
Add: Community Clinic, Inc. - Increasing Breastfeeding Access for Low-Income Women	45,000	0.00
Add: Collegiate Directions - Career Mentoring Initiative	45,000	0.00
Add: Community Bridges - College Access and Success Program for Girls	45,000	0.00
Add: EveryMind - Friendly Visitor and Rep Payee Case Management Services	45,000	0.00
Add: Foods and Friends - Improving the Lives and Health of the Most Vulnerable by Improving Food Delivery and Reducing Food Insecurity	45,000	0.00
Add: Montgomery County Coalition for the Homeless, Inc. - Rapid Exit Specialist	45,000	0.00
Add: Community Reach of Montgomery County - Rockville Emergency Assistance Program (REAP)	44,963	0.00
Add: Community Clinic, Inc. - Food as Medicine: CCI's Teaching Kitchen	40,928	0.00
Add: Community FarmShare - Expanding Culturally Valued Fresh Produce Access to at Risk Residents	37,000	0.00
Add: Horizon Greater Washington Inc. Summer Program	35,000	0.00
Add: Digital Bridge USA - Technology Training Community	34,109	0.00
Add: Arts for the Aging - Health Equity Through the Participatory Arts	30,000	0.00
Add: Ethiopian Community Center - Education and Youth Development	25,572	0.00
Add: Mobile Medical Care - Keeping Focused on Diabetic Eye Health	24,065	0.00
Add: Germantown Cultural Arts Center, Inc. - Beyond BlackRock: Positive Youth Development Arts Outreach Programming	22,428	0.00
Add: Community Reach of Montgomery County - Cancer Prevention and Screening and Hypertension Management in the Mansfield Kaseman Health Clinic	20,935	0.00
<b><u>Other Adjustments (with no service impacts)</u></b>		
Technical Adj: Realign Budget Allocation Between PC and OE to Meet the Estimated Grant Amount [Grants Administration - Federal Programs]	178,282	0.00
Increase Cost: Emergency Solutions Grant Operating Expenses [Grants Administration - Federal Programs]	4,119	0.00
Increase Cost: Takoma Park Code Enforcement Contract [Grants Administration - Federal Programs]	3,569	0.00
Replace: Shift Grant Funded Positions to Be Funded with County Resources to Meet Federal Requirements [Affordable Housing Programs]	0	(1.50)
Replace: Shift Grant Funded Positions to Be Funded with County Resources to Meet Federal Requirements [Housing Code Enforcement]	0	(1.00)
Replace: Shift Grant Funded Positions to Be Funded with County Resources to Meet Federal Requirements [Neighborhood Revitalization]	0	(1.90)

## FY24 APPROVED CHANGES

	Expenditures	FTEs
Replace: Shift Grant Funded Positions to Be Funded with County Resources to Meet Federal Requirements [Housing Administration]	0	(0.40)
Replace: Shift Grant Funded Positions to Be Funded with County Resources to Meet Federal Requirements [Administration]	0	(0.90)
Decrease Cost: Annualization of FY23 Personnel Costs	(178,282)	0.00
Decrease Cost: Home Investment Partnership Program (HOME) Grant Operating Expenses [Grants Administration - Federal Programs]	(282,255)	0.00
Decrease Cost: Community Development Block Grant (CDBG) Adjustments [Administration]	(630,000)	0.00
Decrease Cost: Community Development Block Grant (CDBG) Operating Expenses [Grants Administration - Federal Programs]	(732,797)	0.00
<b>FY24 APPROVED</b>	<b>8,846,132</b>	<b>14.80</b>

## PROGRAM SUMMARY

Program Name	FY23 APPR Expenditures	FY23 APPR FTEs	FY24 APPR Expenditures	FY24 APPR FTEs
Administration	2,331,339	13.80	2,535,552	13.70
Affordable Housing Programs	925,856	7.50	1,138,019	6.50
Common Ownership Community Program	905,190	6.15	1,011,332	6.15
Grants Administration - Federal Programs	8,741,200	6.70	9,346,977	6.70
Housing Administration	399,229	3.95	443,491	3.95
Housing Code Enforcement	4,768,248	38.50	5,454,198	39.50
Landlord-Tenant Mediation	1,487,910	9.00	2,010,286	10.00
Licensing and Registration	470,853	3.20	486,925	3.20
Multi-Family Housing Programs	46,541,710	7.90	52,933,836	8.90
Neighborhood Revitalization	1,876,950	7.50	1,398,926	7.60
<b>Total</b>	<b>68,448,485</b>	<b>104.20</b>	<b>76,759,542</b>	<b>106.20</b>

## CHARGES TO OTHER DEPARTMENTS

Charged Department	Charged Fund	FY23 Total\$	FY23 FTEs	FY24 Total\$	FY24 FTEs
<b>COUNTY GENERAL FUND</b>					
Permitting Services	Permitting Services	108,638	1.00	118,842	1.00
Recycling and Resource Management	Solid Waste Disposal	707,264	5.50	776,562	5.50
CIP	Capital Fund	165,915	1.70	179,460	1.70
<b>Total</b>		<b>981,817</b>	<b>8.20</b>	<b>1,074,864</b>	<b>8.20</b>

## FUNDING PARAMETER ITEMS

CC APPROVED (\$000S)

Title	FY24	FY25	FY26	FY27	FY28	FY29
<b>COUNTY GENERAL FUND</b>						
<b>EXPENDITURES</b>						
<b>FY24 Approved</b>	<b>10,626</b>	<b>10,626</b>	<b>10,626</b>	<b>10,626</b>	<b>10,626</b>	<b>10,626</b>
No inflation or compensation change is included in outyear projections.						
<b>Annualization of Positions Approved in FY24</b>	<b>0</b>	<b>212</b>	<b>212</b>	<b>212</b>	<b>212</b>	<b>212</b>
New positions in the FY24 budget are generally assumed to be filled at least two months after the fiscal year begins. Therefore, the above amounts reflect annualization of these positions in the outyears.						
<b>Elimination of One-Time Items Approved in FY24</b>	<b>0</b>	<b>(43)</b>	<b>(43)</b>	<b>(43)</b>	<b>(43)</b>	<b>(43)</b>
Items recommended for one-time funding in FY24, including (operating budget expenses associated with new hires, including office equipment and vehicles, and a one-time lapse reduction), will be eliminated from the base in the outyears.						
<b>Labor Contracts</b>	<b>0</b>	<b>312</b>	<b>312</b>	<b>312</b>	<b>312</b>	<b>312</b>
These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items.						
<b>Restoration of One-Time Items Approved in FY24</b>	<b>0</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>
Restoration of one-time budget adjustment to reflect higher than expected vacant positions.						
<b>Subtotal Expenditures</b>	<b>10,626</b>	<b>11,112</b>	<b>11,112</b>	<b>11,112</b>	<b>11,112</b>	<b>11,112</b>
<b>MONTGOMERY HOUSING INITIATIVE</b>						
<b>EXPENDITURES</b>						
<b>FY24 Approved</b>	<b>57,288</b>	<b>57,288</b>	<b>57,288</b>	<b>57,288</b>	<b>57,288</b>	<b>57,288</b>
No inflation or compensation change is included in outyear projections.						
<b>Labor Contracts</b>	<b>0</b>	<b>86</b>	<b>86</b>	<b>86</b>	<b>86</b>	<b>86</b>
These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items.						
<b>Subtotal Expenditures</b>	<b>57,288</b>	<b>57,374</b>	<b>57,374</b>	<b>57,374</b>	<b>57,374</b>	<b>57,374</b>
<b>ANNUALIZATION OF FULL PERSONNEL COSTS</b>						
	FY24 Approved		FY25 Annualized			
	Expenditures	FTEs	Expenditures	FTEs		
One Program Specialist II Position (Licensing and Registration) to Increase Outreach and Revenue Collections	75,100	1.00	175,226	1.00		
One Investigator III Position to Comply with County Mandates	87,020	1.00	198,844	1.00		
<b>Total</b>	<b>162,120</b>	<b>2.00</b>	<b>374,070</b>	<b>2.00</b>		

FY24-29 PUBLIC SERVICES PROGRAM: FISCAL PLAN			Montgomery Housing Initiative					
FISCAL PROJECTIONS	FY23 APPROVED	FY23 ESTIMATE	FY24 CC APPROVED	FY25 PROJECTION	FY26 PROJECTION	FY27 PROJECTION	FY28 PROJECTION	FY29 PROJECTION
<b>ASSUMPTIONS</b>								
Indirect Cost Rate	18.35%	18.35%	17.96%	17.96%	17.96%	17.96%	17.96%	17.96%
CPI (Fiscal Year)	3.0%	6.8%	2.11%	1.8%	2.2%	2.3%	2.4%	2.5%
Investment Income Yield	1.2%	3.0%	4.25%	3.0%	3.0%	3.0%	2.5%	2.5%
<b>BEGINNING FUND BALANCE</b>	12,747,400	47,422,860	15,555,321	2,910,300	2,134,300	1,334,899	511,298	164,697
<b>REVENUES</b>								
Taxes	19,610,377	18,134,920	23,979,590	17,035,642	17,134,946	18,032,213	18,945,292	20,165,327
Charges For Services	70,200	77,490	70,200	71,443	73,008	74,709	76,472	78,346
Miscellaneous	13,752,391	18,400,094	14,981,846	13,738,046	13,738,046	13,738,046	13,278,246	13,294,256
<b>Subtotal Revenues</b>	33,432,968	36,612,504	39,031,636	30,845,131	30,946,000	31,844,968	32,300,010	33,537,929
<b>INTERFUND TRANSFERS (Net Non-CIP)</b>	10,462,879	10,462,879	13,548,323	10,213,203	6,010,333	2,961,523	2,962,423	2,960,523
Transfers To Debt Service Fund	(19,262,000)	(19,262,000)	(19,155,600)	(22,490,720)	(26,693,590)	(29,742,400)	(29,741,500)	(29,743,400)
MHI HOC Housing Opportunity Fund	(7,073,200)	(7,073,200)	(5,771,000)	(7,069,500)	(7,072,100)	(7,070,300)	(7,068,800)	(7,072,900)
MHI Property Acquisition	(12,188,800)	(12,188,800)	(13,384,600)	(15,421,220)	(19,621,490)	(22,672,100)	(22,672,700)	(22,670,500)
Transfers To The General Fund	(458,070)	(458,070)	(553,516)	(553,516)	(553,516)	(553,516)	(553,516)	(553,516)
Indirect Costs	(458,070)	(458,070)	(553,516)	(553,516)	(553,516)	(553,516)	(553,516)	(553,516)
Transfers From The General Fund	30,182,949	30,182,949	33,257,439	33,257,439	33,257,439	33,257,439	33,257,439	33,257,439
General Fund	30,182,949	30,182,949	33,257,439	33,257,439	33,257,439	33,257,439	33,257,439	33,257,439
<b>TOTAL RESOURCES</b>	56,643,247	94,498,243	68,135,280	43,968,634	39,090,633	36,141,390	35,773,731	36,663,149
<b>PSP OPER. BUDGET APPROP/ EXP'S.</b>								
Operating Budget	(2,939,743)	(34,389,941)	(3,525,389)	(3,525,389)	(3,525,389)	(3,525,389)	(3,525,389)	(3,525,389)
CPI-Fiscal Year for OE (= OE w/o FC x CPI)	n/a	n/a	0	(7,850)	(17,730)	(28,480)	(39,620)	(51,460)
Compensation Adjustment	n/a	n/a	0	(116,189)	(250,191)	(394,472)	(546,044)	(707,489)
Debt Service: Other (Non-Tax Funds only)	(47,230)	(47,230)	(54,510)	0	0	0	0	0
Rental Assistance Program (RAP)	(19,510,377)	0	(23,879,590)	(17,035,642)	(17,134,946)	(18,032,213)	(18,945,292)	(20,165,327)
Affordable Housing Loans	(12,472,750)	(12,620,000)	(13,946,104)	(5,567,164)	(1,245,378)	1,932,562	3,029,411	3,452,212
HHS Housing Programs	(9,706,200)	n/a	(9,706,200)	(9,706,200)	(9,706,200)	(9,706,200)	(9,706,200)	(9,706,200)
Neighborhoods to Call Home	(1,414,123)	n/a	(1,875,900)	(1,875,900)	(1,875,900)	(1,875,900)	(1,875,900)	(1,875,900)
Design for Life	n/a	n/a	(300,000)	0	0	0	0	0
Homeownership Assistance Program	(3,000,000)	0	(4,000,000)	(4,000,000)	(4,000,000)	(4,000,000)	(4,000,000)	(4,000,000)
<b>Subtotal PSP Oper Budget Approp / Exp's</b>	(49,090,423)	(47,057,171)	(57,287,693)	(41,834,334)	(37,755,734)	(35,630,092)	(35,609,034)	(36,579,553)
<b>OTHER CLAIMS ON FUND BALANCE</b>	(4,276,224)	(31,885,751)	(7,937,287)	0	0	0	0	0
<b>TOTAL USE OF RESOURCES</b>	(53,366,647)	(78,942,922)	(65,224,980)	(41,834,334)	(37,755,734)	(35,630,092)	(35,609,034)	(36,579,553)
<b>YEAR END FUND BALANCE</b>	3,276,600	15,555,321	2,910,300	2,134,300	1,334,899	511,298	164,697	83,596
<b>END-OF-YEAR RESERVES AS A PERCENT OF RESOURCES</b>	5.8%	16.5%	4.3%	4.9%	3.4%	1.4%	0.5%	0.2%
<p><b>Assumptions:</b></p> <p>1. Approximately \$97.2 million will be allocated in affordable housing, including expenditures of \$65.2 million reflected in this fund and \$32 million for the Affordable Housing Acquisition and Preservation CIP Project #760100. The CIP fund assumes the issuance of \$19.28 million of debt, \$2.72 million in estimated loan repayments, and \$10 million funded with Recordation Tax Premium in FY24. The funding provides a continued high level of support for renovation of distressed housing, the acquisition and preservation of affordable housing units, creation of housing units for special needs residents and mixed-income housing and a variety of services for permanent supportive housing and community development.</p> <p>2. A supplemental request totaling \$30.2 million in Loan Repayments for the Preservation of Naturally Occurring Affordable Housing Fund CIP Project #762201 was submitted to the Council in January 2023 for approval. The funding will be used to preserve current naturally occurring affordable housing in areas at risk of rent escalation to higher market rents, including the Purple Line Corridor and other County transit corridors.</p> <p>3. Montgomery County Council Resolution #15-110 provides for an allocation from the General Fund to the Montgomery Housing Initiative fund (MHI) of the equivalent to 2.5% of actual General Fund property taxes from two years prior to the upcoming fiscal year for the purpose of maintaining and expanding the supply of affordable housing. However, the actual transfer from the General Fund will be determined each year based on the availability of resources.</p> <p><b>Notes:</b></p> <p>1. These projections are based on the County Council's Approved budget and include the revenue and resource assumptions of that budget. The projected future expenditures, revenues, and fund balances may vary based on changes not assumed here to fee or tax rates.</p> <p>2. The Council approves an additional \$3.07 million to be transferred from the General Fund to the MHI fund, compared to \$30.18 million approved for FY23. A combination totaling \$33.26 million transferred from the General Fund and the projected \$4.98 million contributed by the interest payments generated from HOC Housing Production Fund will reach beyond the 2.5% policy goal.</p>								

---

THIS PAGE INTENTIONALLY LEFT BLANK





# Permitting Services

## APPROVED FY24 BUDGET

\$41,662,896

## FULL TIME EQUIVALENTS

249.03

 RABBIAH SABBAKHAN, DIRECTOR

## MISSION STATEMENT

The Department of Permitting Services' (DPS) primary mission is to promote the health, safety, welfare, and economic well-being of residents, businesses, and communities in Montgomery County. The Department provides timely, professional, transparent, and consistent review and processing of plans and permits and inspections of structures, rights-of-way, and development. DPS protects the public through application and enforcement of national, State, and local codes for fire and life safety, electrical, mechanical, energy, accessibility, building, and other public safety and zoning codes. DPS protects residential and business communities and users of public rights-of-way through inspections of work within public rights-of-way to assure adherence to approved site plans and special exceptions. DPS strives to promote economic well-being and customer service through ongoing process improvements, timely response, and service, while ensuring that structures are safe for occupants and visitors, sustainable for future generations, and that development is consistent with requirements to protect the environment.

## BUDGET OVERVIEW

The total approved FY24 Operating Budget for the Department of Permitting Services is \$41,662,896, an increase of \$595,847 or 1.45 percent from the FY23 Approved Budget of \$41,067,049. Personnel Costs comprise 79.50 percent of the budget for 243 full-time position(s) and no part-time position(s), and a total of 249.03 FTEs. Total FTEs may include seasonal or temporary positions and may also reflect workforce charged to or from other departments or funds. Operating Expenses account for the remaining 20.50 percent of the FY24 budget.

## COUNTY PRIORITY OUTCOMES

While this program area supports all seven of the County Executive's Priority Outcomes, the following are emphasized:

-  **A Growing Economy**
-  **A Greener County**
-  **Easier Commutes**
-  **Effective, Sustainable Government**

## INITIATIVES



- 
- ★ The Executive Regulations for the adoption of the Fire and Life Safety codes are in progress.
  - ★ Working on the adoption of the 2021 International Residential Building, Mechanical, and Fuel Gas codes.
  - ★ DPS is exploring a new software product that will enable users to upload legal documents that are recorded in the Land Records. This will reduce time for approval and recordation and give the County better oversight and control of the documents.
  - ★ DPS is currently changing the method in which Use and Occupancy certificates are provided to customers. The Department will allow anyone with an online account and the application number to access the certificate and print it themselves. This will save staff time and provide improved customer service.
  - ★ In FY24, DPS will seek an independent financial advisor to conduct a comprehensive rate study to determine appropriate rate levels and fund balance target range. The advisor will have proven experience in establishing fee structures and a background in building and land development services in connection with licensing and permitting of development, construction, and related activities.

## INNOVATIONS AND PRODUCTIVITY IMPROVEMENTS

---

- ★ DPS developed Power BI dashboards tailored to division needs. The dashboards are connected directly to DPS servers and provide close to real-time updates on the status of transactions. Managers use the dashboards to monitor and assign tasks to their team members and to obtain monthly productivity data. In FY24, the department will maintain the existing dashboards and develop additional dashboards to provide DPS leadership daily visibility into DPS overall performance.
- ★ DPS is proactively processing fire code compliance permit renewals for permits to better prioritize inspections.
- ★ Land Development continues cross-training plan review and inspection staff to be multifunctional, saving the customer time and effort. For inspections, this effort will reduce the number of trips to a single site, helping to save time and protect valuable environmental resources.
- ★ DPS provides in-person and virtual training of commercial plan review and inspections staff with respect to changes in International Building Code, proposed new permitting system database, "wireless" permit applications, and updates to Department Policies and Procedures.
- ★ DPS will upgrade the current ePlan system which will facilitate process improvements and modifications to ePlan processes. The system will integrate service needs developed over time to accommodate changes in the industry and departmental needs.

## PROGRAM CONTACTS

---

Contact Barbara Suter of the Department of Permitting Services at 240.777.6244 or Katherine Bryant-Higgins of the Office of Management and Budget at 240.777.2764 for more information regarding this department's operating budget.

## PROGRAM PERFORMANCE MEASURES

---

Performance measures for this department are included below (where applicable), with multi-program measures displayed at the front of this section and program-specific measures shown with the relevant program. The FY23 estimates reflect funding based on the FY23 Approved Budget. The FY24 and FY25 figures are performance targets based on the FY24 Approved Budget and funding for comparable service levels in FY25.

The department combines department and applicant time components when measuring "total time to issue a permit." These times may

## PROGRAM DESCRIPTIONS

### Administration

#### Central Services Unit

The Administration program provides policy development and leadership for all programs within the Department.

The administrative staff are specialists responsible for a full range of administrative, financial, and budgetary tasks, including daily operations, revenue collection (fees and development taxes and charges), reporting and management, automation, human resources, fleet management, training, safety, quality assurance, legislative coordination, space management, historic files maintenance, and management services.

#### Information Technology

DPS' Office of Information Technology (DPS-IT) leverages technology to deliver better services to the department that enables staff and the public to access their resources at their convenience anywhere at any time. The IT unit's mission is to provide a robust and secure IT infrastructure to support mission-critical applications, mobile computing, and desktop support employing industry best practices. The IT unit has embarked on an IT modernization project to enhance multimedia improvement by enabling Microsoft Teams telephony and conference rooms. The IT unit will incorporate teamwork and technology enhancement with TEBS to access their services and provide IT services to help DPS achieve its mission. IT services will include, but will not be limited to, IT desktop and server support, land use, and cloud application.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Percent of screenings passed with fewer than 2 returns to the customer	94%	98%	95%	95%	95%
Percent of inspections passed - all divisions	87%	85%	85%	85%	85%
Percent of customers satisfied with DPS services	98%	91%	92%	93%	94%

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>11,764,741</b>	<b>24.13</b>
Increase Cost: Avolve Maintenance	285,540	0.00
Add: Comprehensive Rate Study	150,000	0.00
Increase Cost: Increase Maintenance Cost for INfor, Avolve and Opentext	8,986	0.00
Decrease Cost: Back Out One-Time IT Expense	(2,000,000)	0.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	549,217	1.00
<b>FY24 Approved</b>	<b>10,758,484</b>	<b>25.13</b>

### Commercial Building Construction

The Commercial Construction program is responsible for ensuring public safety through the effective application of commercial building, structural, electrical, mechanical, fire-safety, accessibility, and sustainability construction codes and standards. As the "First Preventers," this is accomplished through plan review and construction site inspections to facilitate compliance with

approved plans and regulations. This program processes applications for and issues building, mechanical, fire protection, and electrical permits. The program also handles construction complaints during natural and other disasters and assists in disaster recovery.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Number of permits receiving final approvals	10,720	10,868	10,870	10,900	10,930
Commercial Permits - Percent of inspections completed on the scheduled day	98.7%	98.2%	98%	98%	98%
Percent of plans receiving a complete first review within 30 days	98.8%	89.5%	90%	91%	92%
<b>FY24 Approved Changes</b>			<b>Expenditures</b>		<b>FTEs</b>
<b>FY23 Approved</b>			<b>6,923,581</b>		<b>52.00</b>
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.			493,017		0.00
<b>FY24 Approved</b>			<b>7,416,598</b>		<b>52.00</b>

## Customer Support & Outreach

The Customer Support and Outreach Division is responsible for all administration and issuance of building, land development, and zoning-related permits, applications and licenses, information requests, pre-design consultations, and other specialty services. This Division was formed to provide a multi-prong approach to enhance the methods in which our services are delivered and to provide enhanced communication for our clients. This heightened focus on service will include empowerment of staff to act as facilitators rather than regulators.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Number of applications processed (at intake) by permit technicians <sup>1</sup>	61,293	51,124	51,500	51,800	52,000
Percent of screenings completed (plans ready for review) within 2 business days	60.0%	73.0%	75.0%	78.0%	80.0%
Percent of customers satisfied with DPS Customer Service Division	94.5%	97.0%	97.0%	98.0%	98.0%
<b>FY24 Approved Changes</b>			<b>Expenditures</b>		<b>FTEs</b>
<b>FY23 Approved</b>			<b>4,708,983</b>		<b>43.90</b>
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.			241,544		0.00
<b>FY24 Approved</b>			<b>4,950,527</b>		<b>43.90</b>

<sup>1</sup> Starting in FY22, the data parameters have been corrected to include only permits processed by permit technicians (as opposed to all). That explains the decrease in FY22 compared to previous years.

## Land Development

The Land Development Division is responsible for ensuring the protection of the County's land and water resources, the protection of the environment, and the safety of residents and businesses through its engineering and inspection functions related to storm water management; sediment control; floodplain management; special protection areas; storm drain design and construction; roadside tree protection; tree canopy enhancement; well and septic system reviews and approvals; record plat approval; and work in the public right-of-way.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
------------------------------	----------------	----------------	-------------------	----------------	----------------

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Total number of public right of way permits issued (roadside trees, driveways, plats, et al.)	3,488	3,478	3,480	3,500	3,520
Number of Sediment Control inspections completed	15,239	18,959	19,000	19,250	19,500
Number of roadside tree plan reviews	1,354	1,796	1,800	1,850	1,900
Percent of Sediment Control inspections that pass inspection indicating a compliant site	95.5%	95.6%	95.0%	95.0%	95.0%
Successful Maryland Department of the Environment (MDE) Delegation of Review of Sediment Control and Storm-Water Management <sup>1</sup>	N/A	Yes	N/A	Yes	N/A

<sup>1</sup> Sediment Control Delegation reviews are performed biennially.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>6,524,110</b>	<b>48.00</b>
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	1,095,105	5.00
<b>FY24 Approved</b>	<b>7,619,215</b>	<b>53.00</b>

## Residential Construction & Fire Code Compliance

The Residential Construction staff is responsible for ensuring public safety through the effective application of residential building, structural, electrical, mechanical, and energy conservation codes. This is accomplished through technical plan review and inspection processes.

The Fire Code Compliance staff is responsible for ensuring compliance with adopted National Fire Codes and Standards, the Montgomery County Fire Code, and the Maryland State Fire Prevention Codes in existing buildings. This is accomplished through reviews and preventive inspection processes for businesses, schools, multi-family buildings, healthcare facilities, places of worship, and all other commercial buildings or occupancies.

The Division staff respond to and investigate code violations and aid in recovery during disasters and other incidents.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Percent of service requests completed within 3 business days	99.0%	92.1%	93.0%	94.0%	95.0%
Percent of commercial establishments in compliance with the Fire Code	61.3%	78.5%	79%	80%	81%
Number of inspections performed by Residential and Fire Code Compliance FCC inspectors	49,599	69,820	69,900	70,000	70,100
Number of residential plan reviews performed	9,657	9,491	9,500	9,550	9,600
Residential Permits - Percent of inspections completed on the scheduled day	99.0%	99.4%	99%	99%	99%

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>6,173,208</b>	<b>46.00</b>
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	373,980	0.00
<b>FY24 Approved</b>	<b>6,547,188</b>	<b>46.00</b>

## Zoning and Code Compliance

The Zoning and Code Compliance Division protects the quality of life, public health, safety, and welfare of Montgomery County. This is accomplished through the effective application and enforcement of the Montgomery County Zoning Ordinance

development and use standards; Maryland-National Capital Park and Planning Commission (M-NCPPC) certified site plan requirements; and emergency vehicle access review and approvals. Division Staff perform zoning reviews of plan applications prior to permit issuance, conduct inspections and investigations while ensuring compliance of M-NCPPC certified site plan projects and responding to service requests across multiple disciplines within its authority.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Number of zoning, well and septic, and fire department access reviews	33,090	32,427	31,000	31,200	31,500
Percent of MNCPPC active site plans in compliance every 10 days	92%	94%	95%	96%	97%
Percent of Zoning service requests started and responded to the customer within 48 hours	96%	87%	95%	96%	97%
<b>FY24 Approved Changes</b>			<b>Expenditures</b>		<b>FTEs</b>
<b>FY23 Approved</b>			<b>4,972,426</b>		<b>35.00</b>
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.			(601,542)		(6.00)
<b>FY24 Approved</b>			<b>4,370,884</b>		<b>29.00</b>

## BUDGET SUMMARY

	Actual FY22	Budget FY23	Estimate FY23	Approved FY24	%Chg Bud/App
<b>PERMITTING SERVICES</b>					
<b>EXPENDITURES</b>					
Salaries and Wages	22,650,667	24,436,707	23,958,882	26,110,430	6.9 %
Employee Benefits	6,330,604	6,454,742	6,366,793	7,009,753	8.6 %
<b>Permitting Services Personnel Costs</b>	<b>28,981,271</b>	<b>30,891,449</b>	<b>30,325,675</b>	<b>33,120,183</b>	<b>7.2 %</b>
Operating Expenses	4,515,018	10,175,600	9,262,596	8,542,713	-16.1 %
<b>Permitting Services Expenditures</b>	<b>33,496,289</b>	<b>41,067,049</b>	<b>39,588,271</b>	<b>41,662,896</b>	<b>1.5 %</b>
<b>PERSONNEL</b>					
Full-Time	240	243	243	243	—
Part-Time	0	0	0	0	—
FTEs	245.90	249.03	249.03	249.03	—
<b>REVENUES</b>					
Building Permits	29,976,294	28,742,198	26,292,133	25,865,408	-10.0 %
Electrical Permits and Licenses	5,129,813	5,130,914	4,914,973	4,907,130	-4.4 %
Fire Code Enforcement Permits	2,226,560	3,101,062	2,509,934	2,548,228	-17.8 %
Grading/Storm Drains/Paving/Driveway Permits	4,591,291	3,431,353	4,369,966	4,075,018	18.8 %
Occupancy Permits	619,573	583,903	559,650	498,435	-14.6 %
Other Licenses/Permits	402,080	300,225	422,959	314,662	4.8 %
Sediment Control Permits	3,681,565	3,083,491	3,481,155	2,798,592	-9.2 %
Sign Permits	238,260	237,701	176,933	197,600	-16.9 %
Special Exception Fee	188,845	206,228	206,229	189,052	-8.3 %
Stormwater Mgmt and Water Quality Plan Fee	237,476	270,483	255,227	248,396	-8.2 %
Well and Septic	479,923	415,414	473,041	315,194	-24.1 %

## BUDGET SUMMARY

	Actual FY22	Budget FY23	Estimate FY23	Approved FY24	%Chg Bud/App
Automation Enhancement Fee	159	0	0	0	—
Other Charges/Fees	1,847,764	870,994	2,050,022	1,600,479	83.8 %
Other Fines/Forfeitures	71,075	40,264	57,713	27,543	-31.6 %
Miscellaneous Revenues	20,235	0	0	0	—
Investment Income	69,879	288,370	1,642,610	2,595,390	800.0 %
Mechanical Construction Permit	1,992,263	1,829,425	1,925,645	1,680,824	-8.1 %
Information Requests	0	165,558	95,870	136,533	-17.5 %
<b>Permitting Services Revenues</b>	<b>51,773,055</b>	<b>48,697,583</b>	<b>49,434,060</b>	<b>47,998,484</b>	<b>-1.4 %</b>

### GRANT FUND - MCG

#### EXPENDITURES

Salaries and Wages	0	0	0	0	—
Employee Benefits	0	0	0	0	—
<b>Grant Fund - MCG Personnel Costs</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>—</b>
Operating Expenses	2,960	0	0	0	—
<b>Grant Fund - MCG Expenditures</b>	<b>2,960</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>—</b>

#### PERSONNEL

Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
FTEs	0.00	0.00	0.00	0.00	—

#### REVENUES

State Grants	32,839	0	0	0	—
<b>Grant Fund - MCG Revenues</b>	<b>32,839</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>—</b>

### DEPARTMENT TOTALS

<b>Total Expenditures</b>	<b>33,499,249</b>	<b>41,067,049</b>	<b>39,588,271</b>	<b>41,662,896</b>	<b>1.5 %</b>
<b>Total Full-Time Positions</b>	<b>240</b>	<b>243</b>	<b>243</b>	<b>243</b>	<b>—</b>
<b>Total Part-Time Positions</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>—</b>
<b>Total FTEs</b>	<b>245.90</b>	<b>249.03</b>	<b>249.03</b>	<b>249.03</b>	<b>—</b>
<b>Total Revenues</b>	<b>51,805,894</b>	<b>48,697,583</b>	<b>49,434,060</b>	<b>47,998,484</b>	<b>-1.4 %</b>

## FY24 APPROVED CHANGES

	Expenditures	FTEs
<b>PERMITTING SERVICES</b>		
<b>FY23 ORIGINAL APPROPRIATION</b>	<b>41,067,049</b>	<b>249.03</b>
<b><u>Changes (with service impacts)</u></b>		
Add: Comprehensive Rate Study [Administration]	150,000	0.00
<b><u>Other Adjustments (with no service impacts)</u></b>		

## FY24 APPROVED CHANGES

	Expenditures	FTEs
Increase Cost: Annualization of FY23 Compensation Increases	1,272,153	0.00
Increase Cost: FY24 Compensation Adjustment	1,140,824	0.00
Increase Cost: Avolve Maintenance [Administration]	285,540	0.00
Increase Cost: Risk Management Adjustment	82,151	0.00
Increase Cost: Annualization of FY23 Lapsed Positions	52,982	0.00
Increase Cost: Increase Maintenance Cost for INfor, Avolve and Opentext [Administration]	8,986	0.00
Increase Cost: Printing and Mail	6,570	0.00
Decrease Cost: Retirement Adjustment	(49,448)	0.00
Decrease Cost: Motor Pool Adjustment	(166,134)	0.00
Decrease Cost: Annualization of FY23 Personnel Costs	(187,777)	0.00
Decrease Cost: Back Out One-Time IT Expense [Administration]	(2,000,000)	0.00
<b>FY24 APPROVED</b>	<b>41,662,896</b>	<b>249.03</b>

## PROGRAM SUMMARY

Program Name	FY23 APPR Expenditures	FY23 APPR FTEs	FY24 APPR Expenditures	FY24 APPR FTEs
Administration	11,764,741	24.13	10,758,484	25.13
Commercial Building Construction	6,923,581	52.00	7,416,598	52.00
Customer Support & Outreach	4,708,983	43.90	4,950,527	43.90
Land Development	6,524,110	48.00	7,619,215	53.00
Residential Construction & Fire Code Compliance	6,173,208	46.00	6,547,188	46.00
Zoning and Code Compliance	4,972,426	35.00	4,370,884	29.00
<b>Total</b>	<b>41,067,049</b>	<b>249.03</b>	<b>41,662,896</b>	<b>249.03</b>

## FUNDING PARAMETER ITEMS

CC APPROVED (\$000S)

Title	FY24	FY25	FY26	FY27	FY28	FY29
<b>PERMITTING SERVICES</b>						
<b>EXPENDITURES</b>						
<b>FY24 Approved</b>	<b>41,663</b>	<b>41,663</b>	<b>41,663</b>	<b>41,663</b>	<b>41,663</b>	<b>41,663</b>
No inflation or compensation change is included in outyear projections.						
<b>Elimination of One-Time Items Approved in FY24</b>	<b>0</b>	<b>(150)</b>	<b>(150)</b>	<b>(150)</b>	<b>(150)</b>	<b>(150)</b>
Items recommended for one-time funding in FY24, including the Comprehensive Rate Study, will be eliminated from the base in the outyears.						
<b>Labor Contracts</b>	<b>0</b>	<b>735</b>	<b>735</b>	<b>735</b>	<b>735</b>	<b>735</b>
These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items.						
<b>Subtotal Expenditures</b>	<b>41,663</b>	<b>42,248</b>	<b>42,248</b>	<b>42,248</b>	<b>42,248</b>	<b>42,248</b>





# Environmental Protection

## APPROVED FY24 BUDGET

\$43,013,822

## FULL TIME EQUIVALENTS

133.49

 GUILLERMO WAINER, ACTING DIRECTOR

## MISSION STATEMENT

The mission of the Department of Environmental Protection (DEP) is to enhance the quality of life in our community by protecting and improving Montgomery County's air, water, and land in a sustainable, innovative, inclusive, and industry-leading way while fostering smart growth, a thriving more sustainable economy, and healthy communities.

## BUDGET OVERVIEW

The total approved FY24 Operating Budget for the Department of Environmental Protection is \$43,013,822, an increase of \$4,454,274 or 11.55 percent from the FY23 Approved Budget of \$38,559,548. Personnel Costs comprise 35.90 percent of the budget for 129 full-time position(s) and one part-time position(s), and a total of 133.49 FTEs. Total FTEs may include seasonal or temporary positions and may also reflect workforce charged to or from other departments or funds. Operating Expenses account for the remaining 64.10 percent of the FY24 budget.

The debt service for the Water Quality Protection Fund is appropriated in the Debt Service Fund and is, therefore, not displayed in this section. To pay for the debt service, a transfer of funds from the Water Quality Protection Fund to the Debt Service Fund of \$10,716,140 for Water Quality Protection bonds is required in FY24.


In addition, this department's Capital Improvements Program (CIP) requires Current Revenue funding.

## COUNTY PRIORITY OUTCOMES

While this program area supports all seven of the County Executive's Priority Outcomes, the following are emphasized:

-  **A Greener County**
-  **Effective, Sustainable Government**

## INITIATIVES

-  Expand the County's climate change efforts, including new positions to manage County-based grant and incentive programs and new operating support to advance Community Choice Energy. In addition, new funding is provided to enhance the Tree Montgomery program, and a new position is added to help manage the increased rate of tree plantings.



- 
- ★ Add new funding and a new position to identify and address illegal discharge of pollutants throughout the County. New positions are also added to reduce pollutant runoff from County properties and to expand monitoring efforts ensure the County's stormwater management structures are inspected and maintained.
  - ★ Partner with the United States Army Corps of Engineers to conduct flood risk management studies in four priority watersheds to provide the County with plans for reducing the risk of flooding to property owners and critical roadways. This study will occur under the Planning Assistance to States (PAS) program, which is designed to provide planning-level assistance to communities and partners for water resource related issues.
  - ★ Enter Phase II of the development of Watershed Assessments for the County to better understand changes over time to our watershed, determine current conditions, adapt our management strategies, and help clearly guide DEP and the County's actions moving forward to improve water quality and watershed health.

## INNOVATIONS AND PRODUCTIVITY IMPROVEMENTS

---

- ★ Coordinate the efforts of Tree Montgomery Program and the Stormwater Best Management Practice (BMP) Inspection and Maintenance Program to identify BMPs on public and private properties where trees can be planted, enhancing the stormwater treatment function and habitat.
- ★ Partner with the Federal Department of Homeland Security, Department of Transportation, and the Office of Emergency Management and Homeland Security to install flood sensors that will detect rising flood water levels during storm events and send early flood warnings to officials based on real-time monitoring
- ★ Transition Municipal Separate Storm Sewer System (MS4) geodata to the Maryland Department of the Environment-required MS4 geodatabase, which ensures that the County is compliant with the data submitted for the MS4 permit.

## PROGRAM CONTACTS

---

Contact Vicky Wan of the Department of Environmental Protection at 240.777.7722 or Richard H. Harris of the Office of Management and Budget at 240.777.2795 for more information regarding this department's operating budget.

## PROGRAM PERFORMANCE MEASURES

---

Performance measures for this department are included below (where applicable), with multi-program measures displayed at the front of this section and program-specific measures shown with the relevant program. The FY23 estimates reflect funding based on the FY23 Approved Budget. The FY24 and FY25 figures are performance targets based on the FY24 Approved Budget and funding for comparable service levels in FY25.

## PROGRAM DESCRIPTIONS

---

### ★ Administration

The Office of the Director provides for overall management of departmental programs to ensure safe and efficient operations, including contract administration management for the department, continuity of operations, oversight of operational programs at the County's Integrated Solid Waste Management System (ISWMS), and communications and public engagement.

The Office provides strategic direction and support on IT systems and infrastructure for departmental operations and programs,

oversees the human resources, contract management, and communication and engagement activities. The Office provides for management of partnerships with multiple County departments with which the department cooperates, including Permitting Services, Transportation, and General Services, as well as external groups including faith-based institutions, the Maryland National Capital Park and Planning Commission, and the Washington Suburban Sanitary.

The Office is responsible for operating and capital budget development, revenue generation from the Water Quality Protection Charge and Solid Waste Fees and overall financial management. DEP's programs and operations are funded through the General Fund, the Water Quality Protection Fund and the Solid Waste Enterprise Funds.

The work includes the following focus areas:

- Maintain all funds in a financially prudent manner and maintain structural stability given the responsibilities and risks associated with all programs and operations.
- Develop and evaluate capital and operating budgets in a strategic and economically responsible manner.
- Perform detailed financial analysis during the annual rate calculation process for a more equitable rate structure, structural stability, budget flexibility, and financial risk mitigation.
- Review and develop policies and procedures that strengthen internal controls.
- Collaborate with organization stakeholders using metrics that assess the strategic health of the business, the alignment of programs with the business strategy, and the balance of the program relative to business needs.
- Use quantitative and financial models and forecasting tools to analyze the fiscal impact of proposed strategic changes. Assist with execution of procurement actions on a timely basis and at the best possible value.
- Facilitate funding for the maintenance of computer/automation equipment, and related technologies in a cost-effective and efficient manner.
- The DEP Communications team is responsible for increasing media hits, growing our social media audience, improving the DEP web experience, and reaching new and diverse audiences through public engagement.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>1,664,132</b>	<b>9.70</b>
Increase Cost: Three Percent Inflationary Adjustment to Non-Profit Service Provider Contracts	9,302	0.00
Increase Cost: Communications & Public Engagement	4,421	0.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	257,838	0.00
<b>FY24 Approved</b>	<b>1,935,693</b>	<b>9.70</b>

## Energy, Climate and Compliance

The Energy, Climate, and Compliance Division develops and implements policies and programs focused on reducing greenhouse gas emissions and enhancing the resilience of the County in the face of a changing climate, and enforces County laws and regulations related to air and water pollution, illegal dumping, noise control, and other environmental laws. The Division engages with, and provides programs for, residential and commercial properties related to energy efficiency and the use of renewable energy, including the Benchmarking Law and Building Energy Performance Standards; engages with County residents through Montgomery Energy Connection to provide customized education on the benefits of energy efficiency, availability of energy-

related programs, and opportunities for energy assistance; promotes the adoption of electric and other low-emission vehicles; advocates for energy policies at the State and Federal level that support the County's climate goals; and works to ensure that the needs of underserved communities that will feel the impacts of climate change more acutely are considered in all aspects of the Division's work. In addition, the Division works with other County departments and agencies, community-based organizations, and others to increase their capacity to develop and implement climate solutions as part of their operations.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Percent of commercial buildings in compliance with the building benchmarking law	93%	86%	88%	88%	88%
Average days to close environmental cases	28	34	34	34	34
Percent of customers rating themselves as satisfied with DEP's response to environmental complaints	81%	82%	80%	80%	80%

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>5,026,457</b>	<b>15.00</b>
Shift: Reassign Three Positions from Climate Change Planning NDA to DEP	397,632	3.00
Add: Community Choice Energy Consultant Support	250,000	0.00
Add: New Positions to Manage County Grant and Incentive Programs (Program Manager I & Program Manager II)	174,924	2.00
Shift: Transfer of Climate Funding and Data Analyst from CEX to DEP	80,765	1.00
Increase Cost: Environmental Compliance Efforts	12,069	0.00
Increase Cost: FTE Allocation Adjustment	1,059	0.01
Decrease Cost: Reduction in High Road Economic Development	(32,653)	0.00
Shift: Funding for Climate Fellows and Interns to Climate Change Planning NDA	(85,000)	0.00
Decrease Cost: Adjust Lapse to Better Reflect Vacancy Rate	(162,608)	0.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	(84,397)	0.00
<b>FY24 Approved</b>	<b>5,578,248</b>	<b>21.01</b>

## Watershed Restoration

The Watershed Restoration Division leads the County's efforts to improve stream health and water quality through the targeted planning, design, construction, inspection, and maintenance of best management practices (BMP) built to manage stormwater runoff. The Watershed Restoration Division supports watershed-based monitoring and reporting to achieve County stream protection goals (Montgomery County Code Chapter 19, Article IV) and comply with the Federal Clean Water Act NPDES Municipal Separate Storm Sewer System (MS4) permit. Staff conduct baseline stream monitoring, storm drain discharge monitoring, and public outreach activities that increase awareness and promote citizen involvement in stream stewardship. The program also assesses land development impacts on water resources and the effectiveness of BMPs that mitigate those impacts within the County's designated "Special Protection Areas." The Division implements programs to extend stewardship and BMPs beyond streams and facilities by targeting private property owners. These programs include Tree Montgomery (Chapter 55, Article 3), RainScapes, and pet waste. The Division oversees the carry out bag tax program, which helps address issues with litter in streams.

The Watershed Restoration Division successfully implements these programs through extensive partnerships with the Maryland Department of Natural Resources; Maryland Department of the Environment; Maryland Department of Agriculture; Montgomery County Public Schools; Montgomery County Departments of Transportation and General Services; Maryland-

National Capital Park and Planning Commission; the Towns of Chevy Chase, Kensington, Somerset and Poolesville; the Villages of Chevy Chase and Friendship Heights; watershed organizations; homeowner associations; businesses; and private property owners. The long-term goal is to protect and improve water resources for Montgomery County residents and the Chesapeake Bay.

Revenue for this program is generated by the Water Quality Protection Charge, applied to all residential and non-residential properties except for those owned by the State and County government and those in the cities of Gaithersburg, Rockville, and Takoma Park. Revenue from the carry out bag tax is also provided to support these programs.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Percent of stormwater management triennial inspections completed <sup>1</sup>	94%	94%	90%	95%	100%
Percent of stormwater management facility maintenance work orders completed	82%	82%	89%	90%	100%
Percent of the impervious acreage control goal met	56%	59%	62%	74%	81%

<sup>1</sup> Does not include triennial inspections of BMPs on Single Family Residential (SFR) properties, which are covered under a separate inspection program.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>31,868,959</b>	<b>97.78</b>
Increase Cost: Prevailing Wage for Above Ground Maintenance	1,039,738	0.00
Enhance: Tree Canopy Conservation	750,000	0.00
Add: New Position and Operating Support for Illicit Discharge Detection and Elimination (Program Manager I)	369,206	1.00
Add: Maintenance of Above- and Below-ground Stormwater Management Structures	262,867	0.00
Increase Cost: M-NCPPC Support for Water Quality Efforts	262,588	0.00
Add: RainScapes Program Funding	200,000	0.00
Add: New Position for Above Ground Maintenance (Planning Specialist III)	119,206	1.00
Increase Cost: Inspection Services	111,407	0.00
Add: Additional Miles for Street Sweeping	92,049	0.00
Add: New Position for Pollutants Reductions on County Properties (Program Manager I)	84,206	1.00
Add: New Position for Tree and Forest Programs (Program Manager I)	84,206	1.00
Add: New Position for Water Quality and Monitoring (Water Quality Specialist I)	72,929	1.00
Increase Cost: Department of Transportation Chargeback -- Street Sweeping	37,660	0.00
Increase Cost: Three Percent Inflationary Adjustment to Non-Profit Service Provider Contracts	33,390	0.00
Increase Cost: Tree Montgomery Program	26,300	0.00
Increase Cost: PRISM Anti-invasive Species Program Funding	20,000	0.00
Increase Cost: Water Quality Planning & Monitoring	13,617	0.00
Increase Cost: Stream Gauges Cost Share	9,431	0.00
Increase Cost: Stream Restoration Maintenance	8,197	0.00
Increase Cost: Special Protection Area Best Management Practice Monitoring	6,890	0.00
Decrease Cost: Finance Chargeback	(111,220)	0.00
Shift: Monitoring and Gauge Expenditures to Current Revenue: WQP	(778,000)	0.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	916,255	0.00
<b>FY24 Approved</b>	<b>35,499,881</b>	<b>102.78</b>

## BUDGET SUMMARY

	Actual FY22	Budget FY23	Estimate FY23	Approved FY24	%Chg Bud/App
<b>COUNTY GENERAL FUND</b>					
<b>EXPENDITURES</b>					
Salaries and Wages	1,701,811	2,395,047	1,767,819	2,981,983	24.5 %
Employee Benefits	445,957	630,306	425,881	792,133	25.7 %
<b>County General Fund Personnel Costs</b>	<b>2,147,768</b>	<b>3,025,353</b>	<b>2,193,700</b>	<b>3,774,116</b>	<b>24.7 %</b>
Operating Expenses	1,342,484	4,543,695	5,293,695	5,309,731	16.9 %
<b>County General Fund Expenditures</b>	<b>3,490,252</b>	<b>7,569,048</b>	<b>7,487,395</b>	<b>9,083,847</b>	<b>20.0 %</b>
<b>PERSONNEL</b>					
Full-Time	49	61	61	64	4.9 %
Part-Time	0	0	0	0	—
FTEs	16.29	25.64	25.64	31.65	23.4 %
<b>REVENUES</b>					
Other Licenses/Permits	15,125	20,000	20,000	20,000	—
Other Charges/Fees	348,889	60,400	60,400	60,400	—
Other Fines/Forfeitures	18,450	15,000	15,000	15,000	—
Tree Canopy	807,250	750,000	750,000	1,500,000	100.0 %
<b>County General Fund Revenues</b>	<b>1,189,714</b>	<b>845,400</b>	<b>845,400</b>	<b>1,595,400</b>	<b>88.7 %</b>
<b>WATER QUALITY PROTECTION FUND</b>					
<b>EXPENDITURES</b>					
Salaries and Wages	7,555,622	7,816,284	7,136,350	8,884,109	13.7 %
Employee Benefits	2,047,700	2,504,815	2,281,150	2,785,666	11.2 %
<b>Water Quality Protection Fund Personnel Costs</b>	<b>9,603,322</b>	<b>10,321,099</b>	<b>9,417,500</b>	<b>11,669,775</b>	<b>13.1 %</b>
Operating Expenses	19,299,006	20,669,401	20,669,401	22,260,200	7.7 %
<b>Water Quality Protection Fund Expenditures</b>	<b>28,902,328</b>	<b>30,990,500</b>	<b>30,086,901</b>	<b>33,929,975</b>	<b>9.5 %</b>
<b>PERSONNEL</b>					
Full-Time	48	60	60	65	8.3 %
Part-Time	1	1	1	1	—
FTEs	93.61	96.84	96.84	101.84	5.2 %
<b>REVENUES</b>					
Bag Tax	2,993,028	2,500,000	2,500,000	2,500,000	—
Water Quality Protection Charge	42,454,564	43,414,720	43,414,720	45,794,760	5.5 %
Investment Income	58,383	500,000	1,266,820	1,266,820	153.4 %
Other Charges/Fees	357,702	47,500	47,500	47,500	—
<b>Water Quality Protection Fund Revenues</b>	<b>45,863,677</b>	<b>46,462,220</b>	<b>47,229,040</b>	<b>49,609,080</b>	<b>6.8 %</b>
<b>GRANT FUND - MCG</b>					
<b>EXPENDITURES</b>					

## BUDGET SUMMARY

	Actual FY22	Budget FY23	Estimate FY23	Approved FY24	%Chg Bud/App
Salaries and Wages	0	0	0	0	—
Employee Benefits	0	0	0	0	—
<b>Grant Fund - MCG Personnel Costs</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>—</b>
Operating Expenses	350,998	0	0	0	—
<b>Grant Fund - MCG Expenditures</b>	<b>350,998</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>—</b>
PERSONNEL					
Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
FTEs	0.00	0.00	0.00	0.00	—
REVENUES					
Federal Grants	198,282	0	0	0	—
<b>Grant Fund - MCG Revenues</b>	<b>198,282</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>—</b>
DEPARTMENT TOTALS					
<b>Total Expenditures</b>	<b>32,743,578</b>	<b>38,559,548</b>	<b>37,574,296</b>	<b>43,013,822</b>	<b>11.6 %</b>
<b>Total Full-Time Positions</b>	<b>97</b>	<b>121</b>	<b>121</b>	<b>129</b>	<b>6.6 %</b>
<b>Total Part-Time Positions</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>—</b>
<b>Total FTEs</b>	<b>109.90</b>	<b>122.48</b>	<b>122.48</b>	<b>133.49</b>	<b>9.0 %</b>
<b>Total Revenues</b>	<b>47,251,673</b>	<b>47,307,620</b>	<b>48,074,440</b>	<b>51,204,480</b>	<b>8.2 %</b>

## FY24 APPROVED CHANGES

	Expenditures	FTEs
<b>COUNTY GENERAL FUND</b>		
	<b>FY23 ORIGINAL APPROPRIATION</b>	<b>7,569,048 25.64</b>
<b><u>Changes (with service impacts)</u></b>		
Enhance: Tree Canopy Conservation [Watershed Restoration]	750,000	0.00
Add: Community Choice Energy Consultant Support [Energy, Climate and Compliance]	250,000	0.00
Add: New Positions to Manage County Grant and Incentive Programs (Program Manager I & Program Manager II) [Energy, Climate and Compliance]	174,924	2.00
<b><u>Other Adjustments (with no service impacts)</u></b>		
Shift: Reassign Three Positions from Climate Change Planning NDA to DEP [Energy, Climate and Compliance]	397,632	3.00
Increase Cost: Annualization of FY23 Lapsed Positions	235,729	0.00
Increase Cost: FY24 Compensation Adjustment	120,581	0.00
Increase Cost: Annualization of FY23 Compensation Increases	101,104	0.00
Shift: Transfer of Climate Funding and Data Analyst from CEX to DEP [Energy, Climate and Compliance]	80,765	1.00
Increase Cost: Three Percent Inflationary Adjustment to Non-Profit Service Provider Contracts [Watershed Restoration]	33,390	0.00
Increase Cost: Printing and Mail	17,303	0.00

## FY24 APPROVED CHANGES

	Expenditures	FTEs
Increase Cost: Environmental Compliance Efforts [Energy, Climate and Compliance]	12,069	0.00
Increase Cost: Motor Pool Adjustment	11,625	0.00
Increase Cost: Three Percent Inflationary Adjustment to Non-Profit Service Provider Contracts [Administration]	9,302	0.00
Increase Cost: FTE Allocation Adjustment [Energy, Climate and Compliance]	1,059	0.01
Decrease Cost: Retirement Adjustment	(245)	0.00
Decrease Cost: Reduction in High Road Economic Development [Energy, Climate and Compliance]	(32,653)	0.00
Shift: Funding for Climate Fellows and Interns to Climate Change Planning NDA [Energy, Climate and Compliance]	(85,000)	0.00
Decrease Cost: Adjust Lapse to Better Reflect Vacancy Rate [Energy, Climate and Compliance]	(162,608)	0.00
Decrease Cost: Elimination of One-Time Items Approved in FY23	(200,000)	0.00
Decrease Cost: Annualization of FY23 Personnel Costs	(200,178)	0.00
<b>FY24 APPROVED</b>	<b>9,083,847</b>	<b>31.65</b>

## WATER QUALITY PROTECTION FUND

<b>FY23 ORIGINAL APPROPRIATION</b>	<b>30,990,500</b>	<b>96.84</b>
------------------------------------	-------------------	--------------

### Changes (with service impacts)

Add: New Position and Operating Support for Illicit Discharge Detection and Elimination (Program Manager I) [Watershed Restoration]	369,206	1.00
Add: Maintenance of Above- and Below-ground Stormwater Management Structures [Watershed Restoration]	262,867	0.00
Add: RainScapes Program Funding [Watershed Restoration]	200,000	0.00
Add: New Position for Above Ground Maintenance (Planning Specialist III) [Watershed Restoration]	119,206	1.00
Add: Additional Miles for Street Sweeping [Watershed Restoration]	92,049	0.00
Add: New Position for Pollutants Reductions on County Properties (Program Manager I) [Watershed Restoration]	84,206	1.00
Add: New Position for Tree and Forest Programs (Program Manager I) [Watershed Restoration]	84,206	1.00
Add: New Position for Water Quality and Monitoring (Water Quality Specialist I) [Watershed Restoration]	72,929	1.00

### Other Adjustments (with no service impacts)

Increase Cost: Prevailing Wage for Above Ground Maintenance [Watershed Restoration]	1,039,738	0.00
Increase Cost: Annualization of FY23 Personnel Costs	328,874	0.00
Increase Cost: Annualization of FY23 Compensation Increases	282,335	0.00
Increase Cost: M-NCPPC Support for Water Quality Efforts [Watershed Restoration]	262,588	0.00
Increase Cost: FY24 Compensation Adjustment	262,190	0.00
Increase Cost: Inspection Services [Watershed Restoration]	111,407	0.00
Increase Cost: Annualization of FY23 Lapsed Positions	70,096	0.00
Increase Cost: Motor Pool Adjustment	63,950	0.00
Increase Cost: Department of Transportation Chargeback -- Street Sweeping [Watershed Restoration]	37,660	0.00
Increase Cost: Tree Montgomery Program [Watershed Restoration]	26,300	0.00
Increase Cost: PRISM Anti-invasive Species Program Funding [Watershed Restoration]	20,000	0.00
Increase Cost: Water Quality Planning & Monitoring [Watershed Restoration]	13,617	0.00
Increase Cost: Stream Gauges Cost Share [Watershed Restoration]	9,431	0.00



## FY24 APPROVED CHANGES

	Expenditures	FTEs
Increase Cost: Stream Restoration Maintenance [Watershed Restoration]	8,197	0.00
Increase Cost: Special Protection Area Best Management Practice Monitoring [Watershed Restoration]	6,890	0.00
Increase Cost: Communications & Public Engagement [Administration]	4,421	0.00
Increase Cost: Printing and Mail	904	0.00
Decrease Cost: Retirement Adjustment	(4,572)	0.00
Decrease Cost: Finance Chargeback [Watershed Restoration]	(111,220)	0.00
Shift: Monitoring and Gauge Expenditures to Current Revenue: WQP [Watershed Restoration]	(778,000)	0.00
<b>FY24 APPROVED</b>	<b>33,929,975</b>	<b>101.84</b>

## PROGRAM SUMMARY

Program Name	FY23 APPR Expenditures	FY23 APPR FTEs	FY24 APPR Expenditures	FY24 APPR FTEs
Administration	1,664,132	9.70	1,935,693	9.70
Energy, Climate and Compliance	5,026,457	15.00	5,578,248	21.01
Watershed Restoration	31,868,959	97.78	35,499,881	102.78
<b>Total</b>	<b>38,559,548</b>	<b>122.48</b>	<b>43,013,822</b>	<b>133.49</b>

## CHARGES TO OTHER DEPARTMENTS

Charged Department	Charged Fund	FY23 Total\$	FY23 FTEs	FY24 Total\$	FY24 FTEs
<b>COUNTY GENERAL FUND</b>					
NDA - Climate Change Planning	General Fund	283,021	3.00	0	0.00
<b>WATER QUALITY PROTECTION FUND</b>					
CIP	Capital Fund	2,489,857	18.40	2,627,566	18.40
<b>Total</b>		<b>2,772,878</b>	<b>21.40</b>	<b>2,627,566</b>	<b>18.40</b>

## FUNDING PARAMETER ITEMS

CC APPROVED (\$000S)

Title	FY24	FY25	FY26	FY27	FY28	FY29
<b>COUNTY GENERAL FUND</b>						
<b>EXPENDITURES</b>						
<b>FY24 Approved</b>	<b>9,084</b>	<b>9,084</b>	<b>9,084</b>	<b>9,084</b>	<b>9,084</b>	<b>9,084</b>
No inflation or compensation change is included in outyear projections.						
<b>Annualization of Positions Approved in FY24</b>	<b>0</b>	<b>58</b>	<b>58</b>	<b>58</b>	<b>58</b>	<b>58</b>



## FUNDING PARAMETER ITEMS

CC APPROVED (\$000S)

Title	FY24	FY25	FY26	FY27	FY28	FY29
New positions in the FY24 budget are generally assumed to be filled at least two months after the fiscal year begins. Therefore, the above amounts reflect annualization of these positions in the outyears.						
<b>Labor Contracts</b>	<b>0</b>	<b>141</b>	<b>141</b>	<b>141</b>	<b>141</b>	<b>141</b>
These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items.						
<b>Restore One-time Budget Adjustment to Reflect Higher than Expected Vacant Positions</b>	<b>0</b>	<b>20</b>	<b>20</b>	<b>20</b>	<b>20</b>	<b>20</b>
<b>Subtotal Expenditures</b>	<b>9,084</b>	<b>9,302</b>	<b>9,302</b>	<b>9,302</b>	<b>9,302</b>	<b>9,302</b>

### WATER QUALITY PROTECTION FUND

#### EXPENDITURES

<b>FY24 Approved</b>	<b>33,930</b>	<b>33,930</b>	<b>33,930</b>	<b>33,930</b>	<b>33,930</b>	<b>33,930</b>
No inflation or compensation change is included in outyear projections.						
<b>Annualization of Positions Approved in FY24</b>	<b>0</b>	<b>134</b>	<b>134</b>	<b>134</b>	<b>134</b>	<b>134</b>
New positions in the FY24 budget are generally assumed to be filled at least two months after the fiscal year begins. Therefore, the above amounts reflect annualization of these positions in the outyears.						
<b>Elimination of One-Time Items Approved in FY24</b>	<b>0</b>	<b>(70)</b>	<b>(70)</b>	<b>(70)</b>	<b>(70)</b>	<b>(70)</b>
Items recommended for one-time funding in FY24, including vehicles for new positions, will be eliminated from the base in the outyears.						
<b>Labor Contracts</b>	<b>0</b>	<b>240</b>	<b>240</b>	<b>240</b>	<b>240</b>	<b>240</b>
These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items.						
<b>Subtotal Expenditures</b>	<b>33,930</b>	<b>34,233</b>	<b>34,233</b>	<b>34,233</b>	<b>34,233</b>	<b>34,233</b>

### ANNUALIZATION OF FULL PERSONNEL COSTS

	FY24 Approved		FY25 Annualized	
	Expenditures	FTEs	Expenditures	FTEs
New Position for Tree and Forest Programs (Program Manager I)	84,206	1.00	111,855	1.00
New Position for Water Quality and Monitoring (Water Quality Specialist I)	72,929	1.00	96,326	1.00
New Position for Above Ground Maintenance (Planning Specialist III)	84,206	1.00	111,855	1.00
New Position for Pollutants Reductions on County Properties (Program Manager I)	84,206	1.00	111,855	1.00
New Position and Operating Support for Illicit Discharge Detection and Elimination (Program Manager I)	84,206	1.00	111,855	1.00
New Positions to Manage County Grant and Incentive Programs (Program Manager I & Program Manager II)	174,924	2.00	232,677	2.00
<b>Total</b>	<b>584,677</b>	<b>7.00</b>	<b>776,423</b>	<b>7.00</b>



# Recycling and Resource Management

## APPROVED FY24 BUDGET

\$142,650,993

## FULL TIME EQUIVALENTS

116.60

 GUILLERMO WAINER, ACTING DIRECTOR

## MISSION STATEMENT

The mission of the Department of Environmental Protection (DEP) is to enhance the quality of life in our community by protecting and improving Montgomery County's air, water, and land in a sustainable, innovative, inclusive, and industry-leading way while fostering smart growth, a thriving more sustainable economy, and healthy communities.

## BUDGET OVERVIEW

The total approved FY24 Operating Budget for the Recycling and Resource Management is \$142,650,993, an increase of \$13,098 or 0.01 percent from the FY23 Approved Budget of \$142,637,895. Personnel Costs comprise 10.34 percent of the budget for 80 full-time position(s) and one part-time position(s), and a total of 116.60 FTEs. Total FTEs may include seasonal or temporary positions and may also reflect workforce charged to or from other departments or funds. Operating Expenses account for the remaining 89.66 percent of the FY24 budget.



In addition, this department's Capital Improvements Program (CIP) requires current revenue funding.

## COUNTY PRIORITY OUTCOMES

While this program area supports all seven of the County Executive's Priority Outcomes, the following are emphasized:

-  **A Greener County**
-  **Effective, Sustainable Government**

## INITIATIVES

-  Add new positions to accelerate the County's waste reduction efforts, including new reuse initiatives, adding to the kinds of materials that can be recycled, and increasing recycling at multi-family properties.
-  Expand the residential curbside food scraps collection pilot project with additional homes in the Potomac and Montgomery Village areas, and expand the residential backyard and commercial food scraps recycling programs by adding more partners. Continue to increase edible food donations and channel edible food to residents with needs via a food recovery organization.

- 
- ★ Finalize the Save as You Throw program feasibility study for a Unit-based pricing for County-Provided Residential Solid Waste Collection Services, and analyze a unit-based pricing structure for a Save-as-You-Throw pilot program (charge customers based on the amount of waste they generate) for single-family homes in subdistricts A and B).
  - ★ Develop and issue a Request for Proposal (RFP) for the Development of a Plan for Organics Management, including siting, technology, and capacity planning.

## INNOVATIONS AND PRODUCTIVITY IMPROVEMENTS

---

- ★ Develop RFP for solid waste collection contracts for areas 6 and 8 to incorporate e-waste (electronics) in the new curbside collection contract, incorporate the replacement of the small blue bins with 32-gallon wheeled carts, and study the possibility of using smaller non-CDL vehicles to collect commingled materials.
- ★ Continue the Recycle Right program to reduce contamination in the recycling bins and show a reduction of rejected bins between the start of enforcement in an area until its completion.

## PROGRAM CONTACTS

---

Contact Vicky Wan of the Recycling and Resource Management at 240.777.7722 or Richard H. Harris of the Office of Management and Budget at 240.777.2795 for more information regarding this department's operating budget.

## PROGRAM PERFORMANCE MEASURES

---

Performance measures for this department are included below (where applicable), with multi-program measures displayed at the front of this section and program-specific measures shown with the relevant program. The FY23 estimates reflect funding based on the FY23 Approved Budget. The FY24 and FY25 figures are performance targets based on the FY24 Approved Budget and funding for comparable service levels in FY25.

## PROGRAM DESCRIPTIONS

---

### ★ Administration and Support

The Office of the Director provides for overall management of departmental programs to ensure safe and efficient operations, including contract administration management for the department, continuity of operations, oversight of operational programs at the County's Integrated Solid Waste Management System (ISWMS), and communications and public engagement.

The Office provides strategic direction and support on IT systems and infrastructure for departmental operations and programs, oversees the human resources, contract management, and communication and engagement activities. The Office provides for management of partnerships with multiple County departments with which the department cooperates, including Permitting Services, Transportation, and General Services, as well as external groups including faith-based institutions, the Maryland National Capital Park and Planning Commission, and the Washington Suburban Sanitary.

The Office is responsible for operating and capital budget development, revenue generation from the Water Quality Protection Charge and Solid Waste Fees and overall financial management. DEP's programs and operations are funded through the General Fund, the Water Quality Protection Fund and the Solid Waste Enterprise Funds.

The work includes the following focus areas:

- Maintain all funds in a financially prudent manner and maintain structural stability given the responsibilities and risks associated with all programs and operations.
- Develop and evaluate capital and operating budgets in a strategic and economically responsible manner.
- Perform detailed financial analysis during the annual rate calculation process for a more equitable rate structure, structural stability, budget flexibility, and financial risk mitigation.
- Review and develop policies and procedures that strengthen internal controls.
- Collaborate with organization stakeholders using metrics that assess the strategic health of the business, the alignment of programs with the business strategy, and the balance of the program relative to business needs.
- Use quantitative and financial models and forecasting tools to analyze the fiscal impact of proposed strategic changes. Assist with execution of procurement actions on a timely basis and at the best possible value.
- Facilitate funding for the maintenance of computer/automation equipment, and related technologies in a cost-effective and efficient manner.
- The DEP Communications team is responsible for increasing media hits, growing our social media audience, improving the DEP web experience, and reaching new and diverse audiences through public engagement.

The Department of Housing and Community Affairs provides staff to respond to resident complaints dealing with: storage and removal of solid waste; illegal solid waste dumping activities in the County; storage of unregistered vehicles on private property throughout the County; storage of inoperable vehicles on private property; improper screening of dumpsters, particularly those in shopping areas; and control and regulation of weeds throughout the County.

"Clean or Lien" provides for the removal of dangerous or unsightly trash, perimeter grass, and weeds on properties which the owners have failed to maintain as required.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>9,668,524</b>	<b>40.81</b>
Increase Cost: Automation Efforts	118,945	0.00
Increase Cost: Adjustment of Position Salaries	37,529	0.00
Decrease Cost: Reallocation of Position Based on Actual Work Activities	(1,059)	(0.01)
Decrease Cost: Turnover of Positions	(6,725)	0.00
Decrease Cost: Decrease in Administrative Costs	(8,456)	0.00
Decrease Cost: Finance Chargeback (Collection Fund)	(40,680)	0.00
Decrease Cost: Finance Chargeback (Disposal Fund)	(67,420)	0.00
Decrease Cost: Revenue Analysis and System Evaluation	(416,910)	0.00
Decrease Cost: Debt Service Payment Delay	(1,629,474)	0.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	759,465	0.00
<b>FY24 Approved</b>	<b>8,413,739</b>	<b>40.80</b>

## Disposal

This program provides for the operation of the Montgomery County Resource Recovery Facility (RRF). The RRF serves as the

primary disposal facility for non-recycled waste generated in the County. Renewable energy in the form of electricity is generated and sold into the competitive energy market. This program also includes costs for related operations at the Transfer Station and for the transportation of waste from the Transfer Station to the RRF. Also, it provides for the operation of the receiving, processing, and for the shipping facility for municipal solid waste generated within the County.

In addition, the program provides for the rail shipment of ash residue from the RRF to Fulton Rail Yard near Richmond, Virginia, where it is unloaded and transported by truck to the Old Dominion Landfill, a contracted landfill where the ash is processed for further metals removal and recycling. Ash is beneficially reused as alternate daily cover and road base within the lined areas of the Old Dominion Landfill. This program also provides for the shipment of non-processible waste, such as construction material and, if necessary, bypass waste, from the Transfer Station to either recycling facilities, rubble landfills, or other contracted landfills. It provides for the operation of a satellite drop-off site at the Poolesville Highway Services Depot and funds the proper disposal of household hazardous waste such as flammable products, insecticides, mercury, and reactive and corrosive chemicals. The materials are handled through the County's hazardous waste contractor and permitted hazardous waste management facilities.

The program maintains the closed Oaks Landfill in an environmentally sound and cost-effective manner in accordance with applicable State and Federal regulations. Mandated duties under this program include managing landfill gas through collection and flaring, and maintaining leachate storage and pre-treatment facilities. This program also provides for the acceptance and treatment of waste generated by the cleanout of stormwater oil/grit separators. Finally, the program maintains the closed Gude Landfill, including monitoring of air and water quality around the landfill. In addition, manage remediation mandated by the Maryland Department of the Environment to minimize potentially adverse environmental impacts implement post-completion uses for the site that serve the community are part of this program.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Number of tons of County-wide yard trim and leaves collected	175,821	155,966	179,622	181,419	183,233
Number of tons of County-wide Commingled Recycling collected	40,136	33,821	34,049	34,390	34,734
Number of tons of County-wide Mixed Paper collected	98,788	107,310	106,879	107,947	109,027
Number of tons of County-wide Food Waste collected	3,269	4,386	8,400	14,200	20,000
Number of tons of County-wide Household Hazardous Waste collected	3,083	3,598	2,942	2,972	3,002
Number of tons of Municipal Solid Waste accepted at the Transfer Station: Residential, single family, and townhouse communities	208,462	210,791	213,606	215,742	217,899

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>63,307,875</b>	<b>21.65</b>
Increase Cost: Out-of-County Haul	1,723,463	0.00
Increase Cost: Oaks Landfill Improvements	887,316	0.00
Increase Cost: Transfer Station Operations	743,918	0.00
Increase Cost: Dickerson Master Plan Environmental Assessments	333,802	0.00
Increase Cost: Household Hazardous Waste	152,758	0.00
Increase Cost: Site 2 Building Maintenance and Facilities Costs	56,010	0.00
Increase Cost: Gude Landfill	34,122	0.00
Increase Cost: Adjustment of Position Salaries	15,029	0.00
Increase Cost: Three Percent Inflationary Adjustment to Non-Profit Service Provider Contracts	4,997	0.00
Decrease Cost: Resource Recovery Facility Revenue Operating Offset	(1,846,591)	0.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	(3,227,420)	0.00

FY24 Approved Changes	Expenditures	FTEs
<b>FY24 Approved</b>	<b>62,185,279</b>	<b>21.65</b>

## Materials and Collection

This program provides for collection of refuse from single family residences in the southern parts of the County (Subdistrict A) and the funds to secure, administer, monitor, and enforce contracts with private collectors for collection of residential recyclables for the entire County. It also responds to the residents' service needs.

In addition, the program enforces the County's recycling regulations as they apply to single-family residences and other waste generators, and the enforcement of requirements of Chapter 48 of the County Code. It also supports solid waste program goals and ensures the success of recycling initiatives and progress to achieve the County's recycling goal. Also, the program provides for mandatory recycling and waste reduction for multi-family properties, for all businesses, and for broadly educating everyone living, visiting, and working in the County. Program efforts include technical support, assistance, education, outreach, and training.

It provides for the separation, processing, and marketing of recyclable materials at the Materials Recovery Facility (MRF, aka the Recycling Center). The MRF receives recyclable material collected under the County curbside collection program from all single-family residences as well as some materials from municipalities, multi-family properties, and non-residential properties that have established recycling programs. The materials are then sorted, baled, and shipped to markets for recycling. The program also provides for the processing, baling, and shipping of the County's residential and some non-residential mixed paper and corrugated paper (cardboard) as well.

The processing, transporting, composting, and marketing of yard trim received by the County is also included in this program, including leaves received from the County's Leaf Vacuuming program. Processing includes grinding brush to produce mulch at the Transfer Station and composting of all leaves and grass, sold wholesale as Leafgro in bulk and bagged forms.

The program promotes recycling of food scraps as part of the County's overall effort to increase recycling and to reduce the amount of food waste within the County. The program includes initiatives to recycle food scraps and other acceptable organic materials generated by the single-family residential, multi-family residential, and commercial sectors, through composting and/or other technologies.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Number of tons of Municipal Solid Waste accepted at the Transfer Station: Commercial and multi-family buildings	202,671	257,706	221,224	223,436	225,670
Number of business site visits to provide guidance and recycling support	413	3,144	5,000	10,000	10,000
Number of Multi-Family Building site visits to provide guidance and recycling support	461	1,038	1,700	2,500	2,500
Recycling Reports compliance rate for businesses: % of businesses required to submit a report and plan that have done so	100%	100%	100%	100%	100%
Recycling Reports compliance rate for multi-family buildings: % of buildings required to submit a report and plan that have done so	100%	100%	100%	100%	100%
Average number of refuse collections missed per week, not picked up within 24 hours	9	13	10	10	10
Average number of recycling collections missed per week, not picked up within 24 hours <sup>1</sup>	51	58	15	15	15

<sup>1</sup> Recycling misses were higher in FY22 because a new contractor took over five areas, resulting in a temporary spike in misses.

FY24 Approved Changes	Expenditures	FTEs
-----------------------	--------------	------

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>69,661,496</b>	<b>51.15</b>
Increase Cost: Yard Trim Program	1,156,084	0.00
Increase Cost: Residential, Commercial, and Multi-family Recycling Programs	539,767	0.00
Add: New Positions for Waste Reduction Efforts (Environmental Planning Policy Analyst & Senior Planning Specialist)	258,606	2.00
Increase Cost: Residential Refuse Collection Program	180,614	0.00
Increase Cost: Paper Recycling	175,537	0.00
Add: New Position for Multi-family Recycling (Program Specialist II)	128,293	1.00
Increase Cost: Food Waste Organics Program	97,062	0.00
Increase Cost: Adjustment of Position Salaries	37,238	0.00
Increase Cost: Waste System Program Development	479	0.00
Decrease Cost: Turnover of Positions	(14,367)	0.00
Decrease Cost: Recycling Outreach, Education, and Volunteers	(14,770)	0.00
Decrease Cost: Recycling Center Bypass Reduction	(650,069)	0.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	496,005	0.00
<b>FY24 Approved</b>	<b>72,051,975</b>	<b>54.15</b>

## BUDGET SUMMARY

	Actual FY22	Budget FY23	Estimate FY23	Approved FY24	%Chg Bud/App
<b>SOLID WASTE DISPOSAL</b>					
<b>EXPENDITURES</b>					
Salaries and Wages	8,807,400	9,104,945	8,599,461	10,089,242	10.8 %
Employee Benefits	2,355,292	2,601,275	2,457,119	2,881,410	10.8 %
<b>Solid Waste Disposal Personnel Costs</b>	<b>11,162,692</b>	<b>11,706,220</b>	<b>11,056,580</b>	<b>12,970,652</b>	<b>10.8 %</b>
Operating Expenses	120,776,205	115,721,813	112,621,813	115,628,349	-0.1 %
Capital Outlay	1,834,512	2,315,605	2,315,605	2,685,199	16.0 %
Debt Service Other	0	1,629,474	1,629,474	0	-100.0 %
<b>Solid Waste Disposal Expenditures</b>	<b>133,773,409</b>	<b>131,373,112</b>	<b>127,623,472</b>	<b>131,284,200</b>	<b>-0.1 %</b>
<b>PERSONNEL</b>					
Full-Time	79	73	73	76	4.1 %
Part-Time	2	1	1	1	—
FTEs	100.28	101.53	101.53	104.52	2.9 %
<b>REVENUES</b>					
Other Licenses/Permits	14,129	10,111	14,129	14,129	39.7 %
Other Charges/Fees	155,994	209,242	155,994	155,994	-25.4 %
Sale of Recycled Materials	10,764,407	4,961,166	7,238,624	6,566,067	32.3 %
Solid Waste Disposal Fees/Operating Revenues	26,742,456	30,497,324	27,819,471	34,454,679	13.0 %
Systems Benefit Charge	77,478,925	89,053,430	88,359,985	88,528,968	-0.6 %
Other Fines/Forfeitures	43,195	30,090	43,195	43,195	43.6 %
Miscellaneous Revenues	6,016,715	55,000	103,913	103,913	88.9 %



## BUDGET SUMMARY

	Actual FY22	Budget FY23	Estimate FY23	Approved FY24	%Chg Bud/App
Property Rentals	1,128	10,198	1,128	1,128	-88.9 %
Investment Income	135,850	592,670	3,193,360	5,045,640	751.3 %
<b>Solid Waste Disposal Revenues</b>	<b>121,352,799</b>	<b>125,419,231</b>	<b>126,929,799</b>	<b>134,913,713</b>	<b>7.6 %</b>

### SOLID WASTE COLLECTION

#### EXPENDITURES

Salaries and Wages	1,286,067	1,329,210	1,227,013	1,405,341	5.7 %
Employee Benefits	291,903	358,168	333,117	378,476	5.7 %
<b>Solid Waste Collection Personnel Costs</b>	<b>1,577,970</b>	<b>1,687,378</b>	<b>1,560,130</b>	<b>1,783,817</b>	<b>5.7 %</b>
Operating Expenses	8,719,422	9,577,405	9,467,405	9,582,976	0.1 %
<b>Solid Waste Collection Expenditures</b>	<b>10,297,392</b>	<b>11,264,783</b>	<b>11,027,535</b>	<b>11,366,793</b>	<b>0.9 %</b>

#### PERSONNEL

Full-Time	4	4	4	4	—
Part-Time	0	0	0	0	—
FTEs	11.78	12.08	12.08	12.08	—

#### REVENUES

Other Charges/Fees	17,708	0	0	0	—
Systems Benefit Charge	10,778,699	11,890,756	11,719,814	14,882,400	25.2 %
Investment Income	(2,772)	24,770	65,160	102,960	315.7 %
Miscellaneous Revenues	0	0	15,000	0	—
<b>Solid Waste Collection Revenues</b>	<b>10,793,635</b>	<b>11,915,526</b>	<b>11,799,974</b>	<b>14,985,360</b>	<b>25.8 %</b>

### DEPARTMENT TOTALS

<b>Total Expenditures</b>	<b>144,070,801</b>	<b>142,637,895</b>	<b>138,651,007</b>	<b>142,650,993</b>	<b>—</b>
<b>Total Full-Time Positions</b>	<b>83</b>	<b>77</b>	<b>77</b>	<b>80</b>	<b>3.9 %</b>
<b>Total Part-Time Positions</b>	<b>2</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>—</b>
<b>Total FTEs</b>	<b>112.06</b>	<b>113.61</b>	<b>113.61</b>	<b>116.60</b>	<b>2.6 %</b>
<b>Total Revenues</b>	<b>132,146,434</b>	<b>137,334,757</b>	<b>138,729,773</b>	<b>149,899,073</b>	<b>9.1 %</b>

## FY24 APPROVED CHANGES

	Expenditures	FTEs
<b>SOLID WASTE DISPOSAL</b>		
	<b>FY23 ORIGINAL APPROPRIATION</b>	<b>131,373,112 101.53</b>
<b><u>Changes (with service impacts)</u></b>		
Add: New Positions for Waste Reduction Efforts (Environmental Planning Policy Analyst & Senior Planning Specialist) [Materials and Collection]	258,606	2.00
Add: New Position for Multi-family Recycling (Program Specialist II) [Materials and Collection]	128,293	1.00
<b><u>Other Adjustments (with no service impacts)</u></b>		



## FY24 APPROVED CHANGES

	Expenditures	FTEs
Increase Cost: Out-of-County Haul [Disposal]	1,723,463	0.00
Increase Cost: Yard Trim Program [Materials and Collection]	1,156,084	0.00
Increase Cost: Oaks Landfill Improvements [Disposal]	887,316	0.00
Increase Cost: Transfer Station Operations [Disposal]	743,918	0.00
Increase Cost: Residential, Commercial, and Multi-family Recycling Programs [Materials and Collection]	539,767	0.00
Increase Cost: Annualization of FY23 Compensation Increases	470,626	0.00
Increase Cost: FY24 Compensation Adjustment	455,142	0.00
Increase Cost: Risk Management Adjustment	407,825	0.00
Increase Cost: Dickerson Master Plan Environmental Assessments [Disposal]	333,802	0.00
Increase Cost: Paper Recycling [Materials and Collection]	175,537	0.00
Increase Cost: Motor Pool Adjustment	172,411	0.00
Increase Cost: Household Hazardous Waste [Disposal]	152,758	0.00
Increase Cost: Automation Efforts [Administration and Support]	118,945	0.00
Increase Cost: Food Waste Organics Program [Materials and Collection]	97,062	0.00
Increase Cost: Site 2 Building Maintenance and Facilities Costs [Disposal]	56,010	0.00
Increase Cost: Adjustment of Position Salaries [Administration and Support]	37,529	0.00
Increase Cost: Adjustment of Position Salaries [Materials and Collection]	37,238	0.00
Increase Cost: Gude Landfill [Disposal]	34,122	0.00
Increase Cost: Adjustment of Position Salaries [Disposal]	15,029	0.00
Increase Cost: Three Percent Inflationary Adjustment to Non-Profit Service Provider Contracts [Disposal]	4,997	0.00
Increase Cost: Waste System Program Development [Materials and Collection]	479	0.00
Increase Cost: Annualization of FY23 Personnel Costs	50	0.00
Decrease Cost: Reallocation of Position Based on Actual Work Activities [Administration and Support]	(1,059)	(0.01)
Decrease Cost: Printing and Mail	(2,606)	0.00
Decrease Cost: Recycling Outreach, Education, and Volunteers [Materials and Collection]	(14,770)	0.00
Decrease Cost: Retirement Adjustment	(17,022)	0.00
Decrease Cost: Finance Chargeback (Disposal Fund) [Administration and Support]	(67,420)	0.00
Decrease Cost: Revenue Analysis and System Evaluation [Administration and Support]	(416,910)	0.00
Decrease Cost: Recycling Center Bypass Reduction [Materials and Collection]	(650,069)	0.00
Decrease Cost: Debt Service Payment Delay [Administration and Support]	(1,629,474)	0.00
Decrease Cost: Resource Recovery Facility Revenue Operating Offset [Disposal]	(1,846,591)	0.00
Decrease Cost: Elimination of One-Time Items Approved in FY23	(3,450,000)	0.00
<b>FY24 APPROVED</b>	<b>131,284,200</b>	<b>104.52</b>

### SOLID WASTE COLLECTION

<b>FY23 ORIGINAL APPROPRIATION</b>	<b>11,264,783</b>	<b>12.08</b>
<b>Other Adjustments (with no service impacts)</b>		
Increase Cost: Residential Refuse Collection Program [Materials and Collection]	180,614	0.00

## FY24 APPROVED CHANGES

	Expenditures	FTEs
Increase Cost: FY24 Compensation Adjustment	62,114	0.00
Increase Cost: Annualization of FY23 Compensation Increases	56,324	0.00
Increase Cost: Annualization of FY23 Personnel Costs	659	0.00
Increase Cost: Printing and Mail	75	0.00
Decrease Cost: Retirement Adjustment	(1,566)	0.00
Decrease Cost: Turnover of Positions [Administration and Support]	(6,725)	0.00
Decrease Cost: Decrease in Administrative Costs [Administration and Support]	(8,456)	0.00
Decrease Cost: Turnover of Positions [Materials and Collection]	(14,367)	0.00
Decrease Cost: Finance Chargeback (Collection Fund) [Administration and Support]	(40,680)	0.00
Decrease Cost: Risk Management Adjustment	(58,907)	0.00
Decrease Cost: Motor Pool Adjustment	(67,075)	0.00
<b>FY24 APPROVED</b>	<b>11,366,793</b>	<b>12.08</b>

## PROGRAM SUMMARY

Program Name	FY23 APPR Expenditures	FY23 APPR FTEs	FY24 APPR Expenditures	FY24 APPR FTEs
Administration and Support	9,668,524	40.81	8,413,739	40.80
Disposal	63,307,875	21.65	62,185,279	21.65
Materials and Collection	69,661,496	51.15	72,051,975	54.15
<b>Total</b>	<b>142,637,895</b>	<b>113.61</b>	<b>142,650,993</b>	<b>116.60</b>

## CHARGES TO OTHER DEPARTMENTS

Charged Department	Charged Fund	FY23 Total\$	FY23 FTEs	FY24 Total\$	FY24 FTEs
<b>SOLID WASTE DISPOSAL</b>					
General Services	General Fund	322,697	0.00	389,899	0.00
Parking District Services	Bethesda Parking	70,046	0.00	75,299	0.00
Parking District Services	Silver Spring Parking	135,714	0.00	145,893	0.00
Parking District Services	Wheaton Parking	13,134	0.00	14,119	0.00
Alcohol Beverage Services	Liquor	17,800	0.00	20,210	0.00
<b>Total</b>		<b>559,391</b>	<b>0.00</b>	<b>645,420</b>	<b>0.00</b>

## FUNDING PARAMETER ITEMS

CC APPROVED (\$000S)

Title	FY24	FY25	FY26	FY27	FY28	FY29
<b>SOLID WASTE DISPOSAL</b>						

## FUNDING PARAMETER ITEMS

CC APPROVED (\$000S)

Title	FY24	FY25	FY26	FY27	FY28	FY29
<b>EXPENDITURES</b>						
<b>FY24 Approved</b>	<b>131,284</b>	<b>131,284</b>	<b>131,284</b>	<b>131,284</b>	<b>131,284</b>	<b>131,284</b>
No inflation or compensation change is included in outyear projections.						
<b>Annualization of Positions Approved in FY24</b>	<b>0</b>	<b>88</b>	<b>88</b>	<b>88</b>	<b>88</b>	<b>88</b>
New positions in the FY24 budget are generally assumed to be filled at least two months after the fiscal year begins. Therefore, the above amounts reflect annualization of these positions in the outyears.						
<b>Elimination of One-Time Items Approved in FY24</b>	<b>0</b>	<b>(120)</b>	<b>(120)</b>	<b>(120)</b>	<b>(120)</b>	<b>(120)</b>
Items recommended for one-time funding in FY24, including vehicles for new positions, will be eliminated from the base in the outyears.						
<b>Labor Contracts</b>	<b>0</b>	<b>426</b>	<b>426</b>	<b>426</b>	<b>426</b>	<b>426</b>
These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items.						
<b>Subtotal Expenditures</b>	<b>131,284</b>	<b>131,679</b>	<b>131,679</b>	<b>131,679</b>	<b>131,679</b>	<b>131,679</b>

### SOLID WASTE COLLECTION

#### EXPENDITURES

<b>FY24 Approved</b>	<b>11,367</b>	<b>11,367</b>	<b>11,367</b>	<b>11,367</b>	<b>11,367</b>	<b>11,367</b>
No inflation or compensation change is included in outyear projections.						
<b>Labor Contracts</b>	<b>0</b>	<b>108</b>	<b>108</b>	<b>108</b>	<b>108</b>	<b>108</b>
These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items.						
<b>Subtotal Expenditures</b>	<b>11,367</b>	<b>11,475</b>	<b>11,475</b>	<b>11,475</b>	<b>11,475</b>	<b>11,475</b>

## ANNUALIZATION OF FULL PERSONNEL COSTS

	FY24 Approved		FY25 Annualized	
	Expenditures	FTEs	Expenditures	FTEs
New Position for Multi-family Recycling (Program Specialist II)	78,293	1.00	103,713	1.00
New Positions for Waste Reduction Efforts (Environmental Planning Policy Analyst & Senior Planning Specialist)	188,606	2.00	251,517	2.00
<b>Total</b>	<b>266,899</b>	<b>3.00</b>	<b>355,230</b>	<b>3.00</b>



# Alcohol Beverage Services

**APPROVED FY24 BUDGET**  
**\$70,739,577**

**FULL TIME EQUIVALENTS**  
**428.70**

 **KATHIE DURBIN, DIRECTOR**

## MISSION STATEMENT

The mission of Alcohol Beverage Services (ABS) is to provide licensing, wholesale and retail sales of beverage alcohol products, enforcement, and effective education and training programs, while promoting moderation and responsible behavior in all phases of distribution and consumption. The Department diligently promotes, enforces, and obeys all laws and regulations governing beverage alcohol while generating revenue for the benefit of Montgomery County's General Fund. The Department strives to provide its customers with the added benefits inherent in the oversight provided by the Montgomery County Government.

## BUDGET OVERVIEW

The total approved FY24 Operating Budget for the Alcohol Beverage Services is \$70,739,577, an increase of \$2,473,709 or 3.62 percent from the FY23 Approved Budget of \$68,265,868. Personnel Costs comprise 61.20 percent of the budget for 341 full-time position(s) and 130 part-time position(s), and a total of 428.70 FTEs. Total FTEs may include seasonal or temporary positions and may also reflect workforce charged to or from other departments or funds. Operating Expenses account for the remaining 38.80 percent of the FY24 budget.

In FY24, Alcohol Beverage Services will transfer \$34.6 million to the General Fund and make \$8.7 million in debt service payments on Liquor Control Revenue Bonds for a total contribution of \$43.3 million. The above projections and proposed expenditures form the basis for working capital decisions concerning the ABS Enterprise Fund.

The following information is provided to facilitate County Council and public input for final County Executive decisions on the determination of adequate working capital within, and use of resources in, the Liquor Enterprise Fund and net proceeds to be deposited to the General Fund. Consistent with Article 2B, Section 15-207, the County Executive must make resource allocation decisions for the Fund.

In addition, this department's Capital Improvements Program (CIP) requires Current Revenue funding.

## COUNTY PRIORITY OUTCOMES

While this program area supports all seven of the County Executive's Priority Outcomes, the following are emphasized:

 **A Growing Economy**

- 
- ◆ **A Greener County**
  - ◆ **Safe Neighborhoods**
  - ◆ **Effective, Sustainable Government**

## INITIATIVES

- ★ ABS will update all store point of sale register systems to remove technology barriers and enable ABS to expand its potential by adding services such as curbside pickup, buy online and pick up in store, and queue line checkout.
- ★ ABS will participate in and support the Maryland Local Program, targeted towards helping small Maryland distilleries, wineries, and breweries build distribution and sales and partnering with them to ensure long term success.

## INNOVATIONS AND PRODUCTIVITY IMPROVEMENTS

- ★ Expanded business education through virtual trainings.
- ★ Initiated business outreach to assist with restaurant recovery.
- ★ ABS partnered with multiple brands to introduce and support minority- and female-owned products.
- ★ As supply chain disruptions and product shortages plagued the alcohol industry, ABS introduced a "similar products" feature on iStore to help licensed retailers find suitable alternatives, which resulted in many customers discovering new favorites.
- ★ ABS trained license holders and their employees in the safe sale and service of alcohol through its Alcohol Law Education Regulatory Training program.
- ★ ABS helped local businesses get a foothold in the market through its 26 retail stores. By dramatically increasing the locally produced beer, wine, and spirits in its inventory, ABS helped small businesses thrive during a difficult time.
- ★ Residents and license holders gained equitable and transparent access to highly allocated products (HAL) through the Department's updated HAL program.

## PROGRAM CONTACTS

Contact Courtney Orsini of the Alcohol Beverage Services at 240.777.1921 or Abdul Rauf of the Office of Management and Budget at 240.777.2766 for more information regarding this department's operating budget.

## PROGRAM PERFORMANCE MEASURES

Performance measures for this department are included below (where applicable), with multi-program measures displayed at the front of this section and program-specific measures shown with the relevant program. The FY23 estimates reflect funding based on the FY23 Approved Budget. The FY24 and FY25 figures are performance targets based on the FY24 Approved Budget and funding for comparable service levels in FY25.

## PROGRAM DESCRIPTIONS

## Administration

The Administration Program provides comprehensive leadership for the department including strategic planning, policy development and implementation, accountability, maintenance of partnerships with non-governmental service providers, and human resource management. This program also provides all accounting, financial, procurement, and information technology services for the department. Finance and accounting staff perform special analyses, reporting, and preparation and monitoring of the department's budget, as well as oversight of procurement, and contract management. Information and technology staff provide the design, operation, maintenance, and protection of all information technology initiatives for the department.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Total sales overall	\$303,901,776	\$317,986,604	\$312,852,531	\$314,416,794	\$315,988,878
Gross profit	\$93,186,736	\$99,972,839	\$99,320,520	\$101,306,930	\$102,066,732
Transfer to General Fund	\$27,926,172	\$35,501,037	\$34,917,233	\$35,142,142	\$35,142,142

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>14,518,428</b>	<b>24.20</b>
Increase Cost: IT and Point-Of-Sale System	291,795	0.00
Technical Adj: IT contracts	243,178	0.00
Decrease Cost: Debt Service	(207,350)	0.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	1,092,630	5.00
<b>FY24 Approved</b>	<b>15,938,681</b>	<b>29.20</b>

## Delivery Operations

This program includes the distribution of distilled spirits, wine, and beer to licensed establishments and County retail stores.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Number of unique licensees that ordered items (monthly average)	699	811	810	810	810
Number of items shipped to customers - licensees only	4,192,681	3,997,126	4,000,000	4,000,000	4,000,000
Percent of items shipped on time and intact - licensees only	96.1%	95.0%	96.0%	96.0%	97.0%

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>6,937,093</b>	<b>76.23</b>
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	791,498	(2.23)
<b>FY24 Approved</b>	<b>7,728,591</b>	<b>74.00</b>

## Licensure, Regulation and Education

This program includes issuance of beverage alcohol licenses; inspecting and investigating licensed facilities to ensure compliance with all applicable laws, rules, and regulations; and serving as support staff and providing expert testimony at hearings for issuance, fining, suspension, or revocation of licenses. This program also encompasses community partnerships by defining issues and strategies, and monitoring efforts with various agencies, departments, civic organizations, businesses, and individuals to provide and coordinate innovative programs and measures to ensure safe and vibrant communities relative to the service and consumption of beverage alcohol.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Number of valid licensed businesses registered with ABS	1,033	1,036	1,045	1,045	1,045
Number of annual alcohol compliance checks to minors (under 21) <sup>1</sup>	0	149	400	400	400
Number of licensed business inspections	3,707	3,645	4,000	4,000	4,000
Percent of licensees that fail compliance checks (Number of establishments that fail / Number of total compliance checks)	0.0%	33.0%	20.0%	20.0%	20.0%

<sup>1</sup> Decreases in FY20-21 are due to the limited in-person dining and on-premise alcohol sales caused by the COVID-19 virus.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>1,899,726</b>	<b>10.39</b>
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	332,892	2.00
<b>FY24 Approved</b>	<b>2,232,618</b>	<b>12.39</b>

## Retail Sales Operations

This program oversees sales of distilled spirits, wine, and beer to retail customers and licensees through the operation of retail stores that are located throughout Montgomery County.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Same store sales year over year	\$137,680,088	\$139,955,596	\$138,002,004	\$139,382,024	\$140,775,844
Average licensee satisfaction score from annual survey - Retail Operations (scale of 1-5) <sup>1</sup>	3.7	3.6	3.7	3.8	3.9

<sup>1</sup> The Annual Licensee Customer Satisfaction Survey (FY20-FY22 ) has had a response rate of 8-11%. The Department has committed to increasing the response rate through active outreach to licensees in FY23-FY25.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>33,132,402</b>	<b>216.98</b>
Increase Cost: Credit Card Fees	950,000	0.00
Enhance: New Gaithersburg Store	671,687	8.50
Increase Cost: Retail Store Leases	483,331	0.00
Increase Cost: Position Reclassification	57,489	1.00
Decrease Cost: Conversion of Clerks Positions from Part-Time to Flex-Time	0	(9.60)
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	(1,558,565)	(5.10)
<b>FY24 Approved</b>	<b>33,736,344</b>	<b>211.78</b>

## Warehouse Operations

This program involves management of the County's beverage alcohol warehouse and includes the purchase, receipt, and storage of different stock and special order items.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Percent of shipped items returned	0.5%	0.4%	0.4%	0.4%	0.4%
Percent of items shipped on time and intact - stock products - licensees only	96.1%	94.9%	96.0%	96.0%	96.5%
Percent of items shipped on time and intact - special order products - licensees only	96.7%	96.9%	97.0%	97.0%	97.5%

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Average licensee satisfaction score from annual survey - Wholesale Operations (scale of 1-5) <sup>1</sup>	3.8	3.5	3.7	3.8	3.9

<sup>1</sup> The Annual Licensee Customer Satisfaction Survey (FY20-FY22 ) has had a response rate of 8-11%. The Department has committed to increasing the response rate through active outreach to licensees in FY23-FY25.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>11,107,352</b>	<b>99.00</b>
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	(4,009)	2.33
<b>FY24 Approved</b>	<b>11,103,343</b>	<b>101.33</b>

## REALIGNED PROGRAMS

Funding in the following programs has been realigned to other programs within this department.

### Marketing

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>670,867</b>	<b>2.00</b>
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	(670,867)	(2.00)
<b>FY24 Approved</b>	<b>0</b>	<b>0.00</b>

## BUDGET SUMMARY

	Actual FY22	Budget FY23	Estimate FY23	Approved FY24	%Chg Bud/App
<b>LIQUOR CONTROL</b>					
<b>EXPENDITURES</b>					
Salaries and Wages	27,607,187	29,147,659	27,773,849	32,200,207	10.5 %
Employee Benefits	9,204,211	10,023,992	9,218,992	11,094,710	10.7 %
<b>Liquor Control Personnel Costs</b>	<b>36,811,398</b>	<b>39,171,651</b>	<b>36,992,841</b>	<b>43,294,917</b>	<b>10.5 %</b>
Operating Expenses	21,060,727	19,112,477	21,064,457	18,690,270	-2.2 %
Capital Outlay	354,282	1,120,800	1,120,800	100,800	-91.0 %
Debt Service Other	8,235,358	8,860,940	8,860,940	8,653,590	-2.3 %
<b>Liquor Control Expenditures</b>	<b>66,461,765</b>	<b>68,265,868</b>	<b>68,039,038</b>	<b>70,739,577</b>	<b>3.6 %</b>
<b>PERSONNEL</b>					
Full-Time	332	334	334	341	2.1 %
Part-Time	130	127	127	130	2.4 %
FTEs	443.80	428.80	428.80	428.70	—
<b>REVENUES</b>					
Liquor Licenses	3,311,039	1,206,955	1,206,955	1,206,955	—
Other Licenses/Permits	77,825	117,600	117,600	117,600	—
Other Charges/Fees	17,161	23,887	23,887	23,887	—



## BUDGET SUMMARY

	Actual FY22	Budget FY23	Estimate FY23	Approved FY24	%Chg Bud/App
Other Fines/Forfeitures	140,100	63,383	63,383	63,383	—
Liquor Sales	99,972,839	99,051,469	99,320,520	101,306,930	2.3 %
Miscellaneous Revenues	336,209	0	0	809,235	—
Investment Income	16,596	70,380	390,110	616,390	775.8 %
Bag Tax	7,245	0	0	0	—
<b>Liquor Control Revenues</b>	<b>103,879,014</b>	<b>100,533,674</b>	<b>101,122,455</b>	<b>104,144,380</b>	<b>3.6 %</b>

### GRANT FUND - MCG

#### EXPENDITURES

Salaries and Wages	72	0	0	0	—
Employee Benefits	5	0	0	0	—
<b>Grant Fund - MCG Personnel Costs</b>	<b>77</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>—</b>
<b>Grant Fund - MCG Expenditures</b>	<b>77</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>—</b>

#### PERSONNEL

Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
FTEs	0.00	0.00	0.00	0.00	—
<b>Grant Fund - MCG Revenues</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>—</b>

### DEPARTMENT TOTALS

<b>Total Expenditures</b>	<b>66,461,842</b>	<b>68,265,868</b>	<b>68,039,038</b>	<b>70,739,577</b>	<b>3.6 %</b>
<b>Total Full-Time Positions</b>	<b>332</b>	<b>334</b>	<b>334</b>	<b>341</b>	<b>2.1 %</b>
<b>Total Part-Time Positions</b>	<b>130</b>	<b>127</b>	<b>127</b>	<b>130</b>	<b>2.4 %</b>
<b>Total FTEs</b>	<b>443.80</b>	<b>428.80</b>	<b>428.80</b>	<b>428.70</b>	<b>—</b>
<b>Total Revenues</b>	<b>103,879,014</b>	<b>100,533,674</b>	<b>101,122,455</b>	<b>104,144,380</b>	<b>3.6 %</b>

## FY24 APPROVED CHANGES

	Expenditures	FTEs
<b>LIQUOR CONTROL</b>		
	<b>FY23 ORIGINAL APPROPRIATION</b>	<b>68,265,868 428.80</b>
<b><u>Changes (with service impacts)</u></b>		
Enhance: New Gaithersburg Store [Retail Sales Operations]	671,687	8.50
<b><u>Other Adjustments (with no service impacts)</u></b>		
Increase Cost: Annualization of FY23 Compensation Increases	2,274,100	0.00
Increase Cost: FY24 Compensation Adjustment	1,859,655	0.00
Increase Cost: Credit Card Fees [Retail Sales Operations]	950,000	0.00
Increase Cost: Retail Store Leases [Retail Sales Operations]	483,331	0.00
Increase Cost: Motor Pool Adjustment	326,500	0.00

## FY24 APPROVED CHANGES

	Expenditures	FTEs
Increase Cost: IT and Point-Of-Sale System [Administration]	291,795	0.00
Technical Adj: IT contracts [Administration]	243,178	0.00
Increase Cost: Risk Management Adjustment	70,148	0.00
Increase Cost: Position Reclassification [Retail Sales Operations]	57,489	1.00
Increase Cost: Printing and Mail	7,621	0.00
Decrease Cost: Conversion of Clerks Positions from Part-Time to Flex-Time [Retail Sales Operations]	0	(9.60)
Decrease Cost: Retirement Adjustment	(46,906)	0.00
Decrease Cost: Debt Service [Administration]	(207,350)	0.00
Decrease Cost: Annualization of FY23 Personnel Costs	(692,759)	0.00
Decrease Cost: Elimination of One-Time Items Approved in FY23	(3,814,780)	0.00
<b>FY24 APPROVED</b>	<b>70,739,577</b>	<b>428.70</b>

## PROGRAM SUMMARY

Program Name	FY23 APPR Expenditures	FY23 APPR FTEs	FY24 APPR Expenditures	FY24 APPR FTEs
Administration	14,518,428	24.20	15,938,681	29.20
Delivery Operations	6,937,093	76.23	7,728,591	74.00
Licensure, Regulation and Education	1,899,726	10.39	2,232,618	12.39
Marketing	670,867	2.00	0	0.00
Retail Sales Operations	33,132,402	216.98	33,736,344	211.78
Warehouse Operations	11,107,352	99.00	11,103,343	101.33
<b>Total</b>	<b>68,265,868</b>	<b>428.80</b>	<b>70,739,577</b>	<b>428.70</b>

## FUNDING PARAMETER ITEMS

CC APPROVED (\$000S)

Title	FY24	FY25	FY26	FY27	FY28	FY29
<b>LIQUOR CONTROL</b>						
<b>EXPENDITURES</b>						
<b>FY24 Approved</b>	<b>70,740</b>	<b>70,740</b>	<b>70,740</b>	<b>70,740</b>	<b>70,740</b>	<b>70,740</b>
No inflation or compensation change is included in outyear projections.						
<b>Annualization of Positions Approved in FY24</b>	<b>0</b>	<b>53</b>	<b>53</b>	<b>53</b>	<b>53</b>	<b>53</b>
New positions in the FY24 budget are generally assumed to be filled at least two months after the fiscal year begins. Therefore, the above amounts reflect annualization of these positions in the outyears.						
<b>Debt Service</b>	<b>0</b>	<b>(62)</b>	<b>(352)</b>	<b>1,587</b>	<b>(2)</b>	<b>(5)</b>
Debt service estimates include Liquor Control Revenue Bonds, Master Lease Agreements for Forklifts, Delivery Trucks, and ERP system.						
<b>Labor Contracts</b>	<b>0</b>	<b>1,267</b>	<b>1,267</b>	<b>1,267</b>	<b>1,267</b>	<b>1,267</b>
These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items.						

## FUNDING PARAMETER ITEMS

CC APPROVED (\$000S)

Title	FY24	FY25	FY26	FY27	FY28	FY29
Subtotal Expenditures	70,740	71,998	71,708	73,647	72,058	72,055

## ANNUALIZATION OF FULL PERSONNEL COSTS

	FY24 Approved Expenditures	FTEs	FY25 Annualized Expenditures	FTEs
Position Reclassification	57,489	1.00	110,754	1.00
<b>Total</b>	<b>57,489</b>	<b>1.00</b>	<b>110,754</b>	<b>1.00</b>



# Cable Television Communications Plan

## APPROVED FY24 BUDGET

\$14,062,013

## FULL TIME EQUIVALENTS

24.34

 GAIL M. ROPER, CHIEF INFORMATION OFFICER/DIRECTOR

## MISSION STATEMENT

The Cable Television Communication Plan is a special revenue fund. Revenue is provided by cable franchise agreements and fees from the Transmission Facility Coordinating Group. Funding is passed through for: the operation of the Office of Broadband Program's (OBP); FiberNet programs; Community Technology; Community Engagement; Digital Equity; Public, Educational, and Government (PEG) programming by the Office of Public Information (PIO); the County Council; the Maryland-National Capital Park and Planning Commission (M-NCPPC); Montgomery College; Montgomery County Public Schools (MCPS); Montgomery Community Media; PEG equipment; and municipal franchises administered by the County. The mission of the Cable Television Communications Plan is to provide effective management of the Fund; the County's cable franchise agreement; quality PEG programming; broadband governance; planning, execution, and operation of FiberNet; the County's communications network; and effective management of the deployment of wireless facilities throughout Montgomery County. Additional funding for OBP is provided and described in the Department of Technology and Enterprise Business Solutions' (TEBS) budget. Digital Equity initiatives are supported by the TEBS and Cable Fund budgets.




## BUDGET OVERVIEW

The total approved FY24 Operating Budget for the Office of Broadband Programs is \$14,062,013, a decrease of \$1,165,422 or 7.65 percent from the FY23 Approved Budget of \$15,227,435. Personnel Costs comprise 27.67 percent of the budget for 14 full-time position(s) and no part-time position(s), and a total of 24.34 FTEs. Total FTEs may include seasonal or temporary positions and may also reflect workforce charged to or from other departments or funds. Operating Expenses account for the remaining 72.33 percent of the FY24 budget.

In addition, this department's Capital Improvements Program (CIP) requires Current Revenue funding.

## COUNTY PRIORITY OUTCOMES

While this program area supports all seven of the County Executive's Priority Outcomes, the following are emphasized:

-  **Thriving Youth and Families**
-  **A Growing Economy**
-  **A Greener County**

## INITIATIVES

---

- ★ Expand community partnerships to deploy an additional 32,000 free laptop computers to low-income seniors and families living in affordable housing developments, enroll 20,000 families in the Affordable Connectivity broadband subsidy program (ACP), and seek additional Maryland and Federal broadband grant funding to expand MoCoNet, the County's residential broadband network at affordable housing developments.
- ★ Expand corporate digital equity partnerships to grow youth STEAM programs and internships, enhance digital media and cyber awareness skills, and expand intergenerational digital equity programs.
- ★ Enhance proactive maintenance of FiberNet to improve system reliability and reduce system outages; implement process changes to improve cost recovery, reduce inefficiencies, and improve public transparency for the deployment of telecommunications infrastructure throughout the County.
- ★ Promote and publicize the upgrade of FiberNet to a "Carrier Class" network, which supports and enables efforts to develop revenue streams from this critical asset. FiberNet's diverse connectivity to a world class data center in Ashburn, Virginia provides all FiberNet users with virtually unlimited access to premier service providers.

## INNOVATIONS AND PRODUCTIVITY IMPROVEMENTS

---

- ★ Winner of three Alliance for Community Media awards for Black History, African Heritage, and Public Meeting programming, recognizing County Cable Montgomery's achievements to highlight the rich cultural heritage and diversity of Montgomery County.
- ★ Implemented process efficiencies in equipment provisioning to simplify MoCoNet high speed broadband installations for consumers. As a result, staff productivity improved by 50 percent and enhanced digital equity access for seniors, immigrants, and low-income families was delivered.
- ★ Offering livestream support to departments for hybrid and online public meetings to improve production quality, expand interactive capabilities for public participation, and simultaneously live stream to up to eight social media platforms.
- ★ Built community partnerships and leveraged open-source tools to target distribution of 50,000 free laptop computers to low-income residents.

## PROGRAM CONTACTS

---

Contact Leny Bautista of the Department of Technology and Enterprise Business Solutions at 240.777.2865 or Seamus McNamara of the Office of Management and Budget at 240.777.2755 for more information regarding this department's operating budget.

## PROGRAM PERFORMANCE MEASURES

---

Performance measures for this department are included below (where applicable), with multi-program measures displayed at the front of this section and program-specific measures shown with the relevant program. The FY23 estimates reflect funding based on the FY23 Approved Budget. The FY24 and FY25 figures are performance targets based on the FY24 Approved Budget and funding for comparable service levels in FY25.

## PROGRAM DESCRIPTIONS

### Connect Montgomery Alliance

The Montgomery County Public, Education, and Government (PEG) Governance Board facilitates collaboration among the local PEG stations to promote meaningful and relevant PEG programming and media services to the Montgomery County community using current and emerging technologies. The PEG Governance Board (PGB) collaboratively works to expand community engagement, Spanish language programming, and access to digital media content featuring County residents, organizations, and institutions. The budget for PEG includes funds for the purchase of equipment, promotion and outreach support to increase channel awareness and viewership, and strategic planning.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>1,053,454</b>	<b>0.00</b>
Increase Cost: Three Percent Inflationary Adjustment to Non-Profit Service Provider Contracts	72,971	0.00
Increase Cost: MCTV Warranties	10,000	0.00
Reduce: Connect Montgomery Alliance Due to a Decline in Cable Fund Revenues	(12,983)	0.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	(118,221)	0.00
<b>FY24 Approved</b>	<b>1,005,221</b>	<b>0.00</b>

### Media - Montgomery College

Montgomery College Television creates videos for Montgomery College educational cable channels, website, and social media. Funds are used for staff, equipment, operating expenses, and training student interns using hands on, real life production techniques and facilities. Videos educate, inform, and support student success (i.e. closing the achievement gap, dual enrollment, retention, completion, transfer, and academic excellence.) MCTV produces videos in Spanish, Amharic, Vietnamese, French, and Korean, and provides outreach to targeted underserved populations, engaging first generation college students, non-native English speakers, immigrants, veterans, single parents, and those who are food insecure. Videos explore careers, economic development, and workforce preparedness. Additional funds are provided through the Montgomery College operating budget.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Hours of first-run locally produced and acquired Montgomery College MC-ITV programming <sup>1</sup>	278	314	335	375	425
Hours of Montgomery College student-assisted original programming <sup>2</sup>	84	94	130	185	215

<sup>1</sup> In FY21, original first-run and student-assisted programming declined due to reduction of in-person events (including sports), and faculty and students not having access to facilities. Also, short-form programming took priority over long-form. However, we were able to acquire more programming than we normally would outside of the pandemic.

<sup>2</sup> In FY21, student-assisted hours of original programs declined due to both the pandemic's impact on in-person events, as well as the need for short-form promos and PSAs.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>0</b>	<b>0.00</b>
<b>FY24 Approved</b>	<b>0</b>	<b>0.00</b>

Note(s): Funding for MCPS-TV and Montgomery College Television is provided as a fund transfer to the MCPS and Montgomery College budgets.

## Media - Montgomery County Public Schools

Montgomery County Public Schools Television (MCPS-TV) is a full-service television and multimedia facility that produces TV programs for students, staff, parents, and the general community produced in multiple languages to reach the district's growing multicultural community. MCPS-TV regular programming includes live Board of Education meetings, live webstreaming events from schools, new curriculum training and staff development, live call-in and interactive programs on topical issues, student-produced in class programs, technology training, and televised instruction in a variety of academic content areas.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Hours of first run locally produced, block, and acquired Montgomery County Public Schools (MCPS) ITV programming <sup>1</sup>	362	242	254	267	280

<sup>1</sup> In-person production stories were reduced due to covid restrictions.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>0</b>	<b>0.00</b>
<b>FY24 Approved</b>	<b>0</b>	<b>0.00</b>

Note(s): Funding for MCPS-TV and Montgomery College Television is provided as a fund transfer to the MCPS and Montgomery College budgets.

## Media - PIO, Council, M-NCPPC

This program provides funding for the Office of Public Information, the County Council, and the Maryland-National Capital Park and Planning Commission to create content for the County's cable channel CCM, social media, and live Internet streaming, including County Council and Planning Board meetings, press conferences, town hall meetings, special events, feature programs, and video on demand. Each entity has separate production staff and controls content produced, and all are supported by the Office of Broadband Programs Community Engagement program. This program was formerly part of County Cable Montgomery.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Hours of first run locally produced, block, and acquired County Cable Montgomery (CCM) programming <sup>1</sup>	2,257	1,703	2,000	2,103	2,150
Video communications produced for social media and cable	1,443	2,123	1,107	1,200	1,250
Percent of productions completed within agreed-upon timeline	100%	100%	100%	100%	100%
Engagements with video communications	2,202,734	876,286	674,286	887,286	887,286

<sup>1</sup> Production of feature stories and Council hearings were significantly reduced in FY21 because of COVID-19 and did not return to pre-pandemic levels in FY22. Production of live meeting via Zoom significantly increased.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>1,607,549</b>	<b>9.30</b>
Reduce: M-NCPPC Due to Decline in Cable Fund Revenues	(6,145)	0.00
Shift: PIO Expenses From the Cable Fund to the General Fund Due to a Decline in Cable Fund Revenues	(26,254)	(0.21)
Shift: Council Expenses From the Cable Fund to the General Fund Due to a Decline in Cable Fund Revenues	(42,341)	0.00
Shift: Audio Visual Specialist to Council General Fund Due to a Decline in Cable Fund Revenues	(110,271)	(1.00)
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	70,056	0.00
<b>FY24 Approved</b>	<b>1,492,594</b>	<b>8.09</b>

## Montgomery Community Media

Montgomery County supports community media and digital equity training through a contract with Montgomery Community Television, doing business as Montgomery Community Media (MCM). MCM operates two community media cable television channels, provides media technology training to County residents and community organizations, and produces independent, diverse, and informative cable programming for County residents. MCM's mission is to provide media, television production, technology training that empowers residents and organizations and provides them with the opportunity to interact, engage, and influence the County government and the community by using the powerful media of television and the Internet.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Hours of Montgomery Community Media (MCM) volunteer effort in creating public access programming <sup>1</sup>	1,510	1,312	1,469	1,469	1,854

<sup>1</sup> MCM facilities were closed to volunteers in FY21 and part of FY22 due to COVID-19.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>2,973,859</b>	<b>0.00</b>
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	71,603	0.00
<b>FY24 Approved</b>	<b>3,045,462</b>	<b>0.00</b>

## Municipal Support

Cable operator franchise fees and PEG support obligations to participating municipalities within Montgomery County are paid by cable operators to the County for administrative efficiency and auditing effectiveness and then redistributed by the County to the City of Rockville, the City of Takoma Park, and the Montgomery County Chapter of the Maryland Municipal League (MML). The County has a contractual obligation to pass through fees owed to municipalities and no discretion to alter these payments. Municipalities may use franchise fees for any purpose. Under the terms of the franchise agreements, participating municipalities must use PEG Access Operating Support funding to support PEG programming operations, and PEG capital support must be used for PEG and institutional network equipment, facilities, and related capital expenditures.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>3,624,888</b>	<b>0.00</b>
Reduce: Municipal Operating Support Due to Decline in Cable Fund Revenues	(49,806)	0.00
Reduce: Municipal Franchise Fee Distribution Due to a Decline in Cable Fund Revenues	(124,902)	0.00
Reduce: Municipal Capital Support Due to Decline in Cable Fund Revenues	(153,362)	0.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	1	0.00
<b>FY24 Approved</b>	<b>3,296,819</b>	<b>0.00</b>

## OBP Community Engagement

OBP Community Engagement provides channel management for the County's cable television station (CCM) and its three cable channels, and a Technical Operations Center to support transmission of 13 local PEG channels over three cable systems. CCM program content is created by the County Council, Public Information Office (PIO), and Maryland-National Capital Park and Planning Commission (M-NCPPC). Community Engagement provides production services to record and transmit programming from the Council Office Building, production support for offsite Council Town Halls and County Executive Forums, closed



captioning of programs, dynamic promotion of channel and video programming across multiple media platforms, engineering staff for the Technical Operations Center to monitor the audio and video signals provided to the Comcast, RCN and Verizon cable systems, contract administration, liaison and support services for other municipal and community media channels' PEG Channels in the County. This program was formerly part of the County Cable Montgomery and Public Educational Government (PEG) Operations programs.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Percent of fresh County Cable Montgomery content (less than one month old) during peak viewing hours	8%	5%	6%	7%	7%
Percent of English and Spanish language first-run programs closed captioned in English	100%	100%	100%	100%	100%
Percent of English language first-run programs closed captioned in Spanish	75%	0%	0%	0%	0%

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>1,224,189</b>	<b>5.00</b>
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	(17,822)	0.00
<b>FY24 Approved</b>	<b>1,206,367</b>	<b>5.00</b>

## OBP Community Technology

OBP Community Technology manages use of public rights-of-way in Montgomery County by cable television providers, negotiates and enforces obligations in cable franchise agreements, provides consumer assistance with cable issues and complaints, and supports County policies addressing compensation for use of public rights-of-way by communications providers. Community Technology manages the Transmission Facility Coordinating Group to provide engineering review of applications to deploy towers and antennas for wireless services in Montgomery County, and coordination for deployment of wireless facilities among department and agencies.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Transmission facility applications processed	350	264	350	350	350
Average number of days to process applications for siting wireless towers	35	32	35	35	35
Percent of customers satisfied with Community Technology complaint handling	95.1%	95.8%	95.0%	95.0%	95.0%

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>1,635,549</b>	<b>5.50</b>
Increase Cost: Columbia Telecommunications Corporation (CTC) Engineering Support for TFCG Reviews	24,380	0.00
Reduce: Community Technology Legal and Professional Services Due to a Decline in Cable Fund Revenues	(100,213)	0.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	45,564	0.00
<b>FY24 Approved</b>	<b>1,605,280</b>	<b>5.50</b>

## OBP Digital Equity (Cable Fund)

Digital Equity is necessary for civic and cultural participation, employment, lifelong learning, and access to essential services. OBP Digital Equity works to ensure individuals and communities have the information technology knowledge and confidence needed for full participation in our society, democracy, and economy. It supports providing technology training for older adults, and

youth media programs to empower young people to engage with the community through digital media. See the TEBS budget for additional funding provided by TEBS to support digital equity as part of the ultraMontgomery program. This program was formerly part of the County Cable Montgomery program.

Program Performance Measures	Actual FY21	Actual FY22	Estimated FY23	Target FY24	Target FY25
Total Senior Planet Montgomery participants <sup>1</sup>	10,354	5,253	4,000	5,000	5,000
Percent of Senior Planet Montgomery participants who rated the quality of their instruction "high" or "very high"	94%	89%	90%	90%	90%
Percent of Senior Planet Montgomery participants whose quality of life improved	83%	82%	82%	82%	82%
Number of affordable housing communities receiving high-speed broadband through MoCoNet	1	2	5	7	9
Number of subscribers to free high-speed broadband through MoCoNet	33	96	275	391	638

<sup>1</sup> Senior Planet Montgomery switched from in-person to online digital equity programs in response to COVID-19 on March 23, 2020. FY21 and FY22 figures include all virtual participants, including duplicates, as unique participant data is not available via Zoom.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>686,131</b>	<b>1.00</b>
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	11,357	0.00
<b>FY24 Approved</b>	<b>697,488</b>	<b>1.00</b>

## OBP FiberNet (CF)

Funding from the Cable Special Revenue Fund is used to support Montgomery County's private communications network - FiberNet. FiberNet is a critical infrastructure asset that provides carrier-class voice, video, Internet access, and data network services for Montgomery County Government, Montgomery County Public Schools (MCPS), Montgomery College, Housing Opportunities Commission (HOC), the Maryland-National Park and Planning Commission (M-NCPPC), and the WSSC Water. The County's public safety communications are also provided via FiberNet infrastructure. Additionally, FiberNet provides private network access to the State of Maryland and all of the local counties, municipalities, and the District of Columbia. Expenditures cover the cost of network expansion, monitoring, management, and maintenance services. FiberNet is a Countywide multi-million dollar investment that is crucial to the daily operation of local government within the County and with its citizens, neighboring governments, and business partners.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>2,421,816</b>	<b>8.75</b>
Reduce: DOT Miss Utility Due to a Decline in Cable Fund Revenues	(14,534)	0.00
Shift: IT Supervisor to TEBS General Fund Due to a Decline in Cable Fund Revenues	(169,501)	(1.00)
Shift: Senior IT Specialist to TEBS General Fund Due to a Decline in Cable Fund Revenues	(172,951)	(1.00)
Shift: Manager III to TEBS General Fund Due to a Decline in Cable Fund Revenues	(174,149)	(1.00)
Shift: Manager I to TEBS General Fund Due to a Decline in Cable Fund Revenues	(242,794)	(1.00)
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	64,895	0.00
<b>FY24 Approved</b>	<b>1,712,782</b>	<b>4.75</b>

## BUDGET SUMMARY

	Actual FY22	Budget FY23	Estimate FY23	Approved FY24	%Chg Bud/App
<b>CABLE TELEVISION</b>					
<b>EXPENDITURES</b>					
Salaries and Wages	3,201,722	3,731,616	2,796,644	3,146,520	-15.7 %
Employee Benefits	820,939	855,374	642,346	744,711	-12.9 %
<b>Cable Television Personnel Costs</b>	<b>4,022,661</b>	<b>4,586,990</b>	<b>3,438,990</b>	<b>3,891,231</b>	<b>-15.2 %</b>
Operating Expenses	12,845,682	10,640,445	10,425,322	10,170,782	-4.4 %
<b>Cable Television Expenditures</b>	<b>16,868,343</b>	<b>15,227,435</b>	<b>13,864,312</b>	<b>14,062,013</b>	<b>-7.7 %</b>
<b>PERSONNEL</b>					
Full-Time	18	19	19	14	-26.3 %
Part-Time	0	0	0	0	—
FTEs	30.75	29.55	29.55	24.34	-17.6 %
<b>REVENUES</b>					
Franchise Fees	14,594,858	14,358,470	13,342,919	12,704,332	-11.5 %
Other Charges/Fees	2,680,217	0	0	0	—
PEG Capital Revenue	2,686,333	5,302,621	4,784,207	4,484,207	-15.4 %
PEG Operating Revenue	3,375,595	3,312,461	3,237,712	3,138,392	-5.3 %
Tower Application Fees	202,500	250,000	250,000	250,000	—
Miscellaneous Revenues	136,786	1,000,000	1,000,000	1,000,000	—
Investment Income	7,125	76,760	167,490	167,490	118.2 %
<b>Cable Television Revenues</b>	<b>23,683,414</b>	<b>24,300,312</b>	<b>22,782,328</b>	<b>21,744,421</b>	<b>-10.5 %</b>

## FY24 APPROVED CHANGES

	Expenditures	FTEs
<b>CABLE TELEVISION</b>		
	<b>FY23 ORIGINAL APPROPRIATION</b>	<b>15,227,435 29.55</b>
<b><u>Changes (with service impacts)</u></b>		
Reduce: M-NCPPC Due to Decline in Cable Fund Revenues [Media - PIO, Council, M-NCPPC]	(6,145)	0.00
Reduce: Connect Montgomery Alliance Due to a Decline in Cable Fund Revenues [Connect Montgomery Alliance]	(12,983)	0.00
Reduce: DOT Miss Utility Due to a Decline in Cable Fund Revenues [OBP Fibernet (CF)]	(14,534)	0.00
Reduce: Municipal Operating Support Due to Decline in Cable Fund Revenues [Municipal Support]	(49,806)	0.00
Reduce: Community Technology Legal and Professional Services Due to a Decline in Cable Fund Revenues [OBP Community Technology]	(100,213)	0.00
Reduce: Municipal Franchise Fee Distribution Due to a Decline in Cable Fund Revenues [Municipal Support]	(124,902)	0.00
Reduce: Municipal Capital Support Due to Decline in Cable Fund Revenues [Municipal Support]	(153,362)	0.00
<b><u>Other Adjustments (with no service impacts)</u></b>		
Increase Cost: Annualization of FY23 Compensation Increases	152,279	0.00
Increase Cost: FY24 Compensation Adjustment	115,096	0.00

## FY24 APPROVED CHANGES

	Expenditures	FTEs
Increase Cost: Three Percent Inflationary Adjustment to Non-Profit Service Provider Contracts [Connect Montgomery Alliance]	72,971	0.00
Increase Cost: Columbia Telecommunications Corporation (CTC) Engineering Support for TFCG Reviews [OBP Community Technology]	24,380	0.00
Increase Cost: MCTV Warranties [Connect Montgomery Alliance]	10,000	0.00
Increase Cost: Printing and Mail	1,022	0.00
Decrease Cost: Retirement Adjustment	(2,946)	0.00
Shift: PIO Expenses From the Cable Fund to the General Fund Due to a Decline in Cable Fund Revenues [Media - PIO, Council, M-NCPPC]	(26,254)	(0.21)
Shift: Council Expenses From the Cable Fund to the General Fund Due to a Decline in Cable Fund Revenues [Media - PIO, Council, M-NCPPC]	(42,341)	0.00
Increase Cost: Annualization of FY23 Personnel Costs	(64,268)	0.00
Decrease Cost: Elimination of One-Time Items Approved in FY23	(73,750)	0.00
Shift: Audio Visual Specialist to Council General Fund Due to a Decline in Cable Fund Revenues [Media - PIO, Council, M-NCPPC]	(110,271)	(1.00)
Shift: IT Supervisor to TEBS General Fund Due to a Decline in Cable Fund Revenues [OBP Fibernet (CF)]	(169,501)	(1.00)
Shift: Senior IT Specialist to TEBS General Fund Due to a Decline in Cable Fund Revenues [OBP Fibernet (CF)]	(172,951)	(1.00)
Shift: Manager III to TEBS General Fund Due to a Decline in Cable Fund Revenues [OBP Fibernet (CF)]	(174,149)	(1.00)
Shift: Manager I to TEBS General Fund Due to a Decline in Cable Fund Revenues [OBP Fibernet (CF)]	(242,794)	(1.00)
<b>FY24 APPROVED</b>	<b>14,062,013</b>	<b>24.34</b>

## PROGRAM SUMMARY

Program Name	FY23 APPR Expenditures	FY23 APPR FTEs	FY24 APPR Expenditures	FY24 APPR FTEs
Connect Montgomery Alliance	1,053,454	0.00	1,005,221	0.00
Media - Montgomery College	0	0.00	0	0.00
Media - Montgomery County Public Schools	0	0.00	0	0.00
Media - PIO, Council, M-NCPPC	1,607,549	9.30	1,492,594	8.09
Montgomery Community Media	2,973,859	0.00	3,045,462	0.00
Municipal Support	3,624,888	0.00	3,296,819	0.00
OBP Community Engagement	1,224,189	5.00	1,206,367	5.00
OBP Community Technology	1,635,549	5.50	1,605,280	5.50
OBP Digital Equity (Cable Fund)	686,131	1.00	697,488	1.00
OBP Fibernet (CF)	2,421,816	8.75	1,712,782	4.75
<b>Total</b>	<b>15,227,435</b>	<b>29.55</b>	<b>14,062,013</b>	<b>24.34</b>

## FUNDING PARAMETER ITEMS

CC APPROVED (\$000S)

Title	FY24	FY25	FY26	FY27	FY28	FY29
-------	------	------	------	------	------	------

---

## FUNDING PARAMETER ITEMS

CC APPROVED (\$000S)

Title	FY24	FY25	FY26	FY27	FY28	FY29
<b>CABLE TELEVISION</b>						
<b>EXPENDITURES</b>						
<b>FY24 Approved</b>	<b>14,062</b>	<b>14,062</b>	<b>14,062</b>	<b>14,062</b>	<b>14,062</b>	<b>14,062</b>
No inflation or compensation change is included in outyear projections.						
<b>Labor Contracts</b>	<b>0</b>	<b>56</b>	<b>56</b>	<b>56</b>	<b>56</b>	<b>56</b>
These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items.						
<b>Subtotal Expenditures</b>	<b>14,062</b>	<b>14,118</b>	<b>14,118</b>	<b>14,118</b>	<b>14,118</b>	<b>14,118</b>



# Non-Departmental Accounts

## APPROVED FY24 BUDGET

\$350,104,252

## FULL TIME EQUIVALENTS

36.27

## MISSION STATEMENT

Non-Departmental Accounts (NDAs) contain expenditure items essential to the operation of the County government which do not fall within the functional assignment of any department or agency, or which provide for expenditures related to more than one department or agency. In FY24, 50 NDAs are funded. Three new NDAs are established: the Children's Opportunity Alliance, Small Business Support Services, and UM 3 - Institute for Health Computing.

## BUDGET OVERVIEW

The total approved FY24 Operating Budget for the Non-Departmental Accounts is \$350,104,252, a decrease of \$3,132,874 or 0.89 percent from the FY23 Approved Budget of \$353,237,126. Personnel Costs comprise 3.81 percent of the budget for 23 full-time position(s) and no part-time position(s), and a total of 36.27 FTEs. Total FTEs may include seasonal or temporary positions and may also reflect workforce charged to or from other departments or funds. Operating Expenses account for the remaining 96.19 percent of the FY24 budget.

## PROGRAM CONTACTS

Contact Eva Acevedo of the Office of Management and Budget at 240.777.2763 for more information regarding the operating budget for the Non-Departmental Accounts.

## PROGRAM DESCRIPTIONS

### ☀ Arts and Humanities Council

This NDA provides funding for the Arts and Humanities Council of Montgomery County (AHCMC), the County's designated local arts agency. Taxpayer support of the AHCMC includes general operating grants to arts and humanities organizations; program grants to arts and humanities organizations not receiving general operating support; project grants to individuals, scholars, groups, or small organizations; technical assistance and other support services for individuals and other organizations in the County; matching funds for awardees designated to match private donations; and operating expenses for AHCMC. The County's contribution is implemented by a contract between the Department of Recreation and AHCMC.

Since 1976, AHCMC has been the County's designated local arts agency. The AHCMC, in partnership with the community, cultivates and supports excellence in the arts and humanities, expands access to cultural expression, and contributes to economic

vitality in the region. AHCMC provides leadership that sustains arts and humanities organizations, artists and scholars, and inspires participation in our County's cultural assets. Through its programs and services, AHCMC provides the infrastructure and support necessary to maintain a robust creative community that includes over 500 cultural organizations and 2,000 artists and scholars. AHCMC annually distributes grants to organizations and individuals to help fund enriching cultural activities in our County ([www.creativemoco.com/grants/grants-awarded](http://www.creativemoco.com/grants/grants-awarded)). AHCMC is headquartered in Silver Spring and receives support from the Maryland State Arts Council, corporations, organizations and individuals.

Funding for maintenance of public art is allocated in the Public Arts Trust Capital Improvements Program (CIP) project.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>6,339,106</b>	<b>0.00</b>
Add: Funds for FY23 & FY24 Re-Granting	300,000	0.00
Increase Cost: Three Percent Inflationary Adjustment to Non-Profit Service Provider Contracts	184,923	0.00
Eliminate: Elimination of One-Time FY23 Enhancement	(175,000)	0.00
<b>FY24 Approved</b>	<b>6,649,029</b>	<b>0.00</b>

## Boards, Committees and Commissions

The following budget supports boards, committees, and commissions, created by law or resolution, which serve the County for a variety of purposes. These funds provide for the reimbursement of certain expenses incurred by eligible members of boards, committees, or commissions while on official business and/or for expenses related to the establishment of any new boards, committees, or commissions.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>47,750</b>	<b>0.00</b>
Increase Cost: Increase in the Number of Projected Board Member Reimbursements	1,915	0.00
<b>FY24 Approved</b>	<b>49,665</b>	<b>0.00</b>

## Charter Review Commission

Section 509 of the County Charter requires that a Charter Review Commission be appointed by the County Council every four years, within six months of the Council assuming office, for the purpose of reviewing the Charter for potential amendments. The Commission shall report at least once to the Council on the Commission's activities within one year after appointment. Commission reports shall be submitted no later than May 1 of every even-numbered year. The reports shall contain recommendations concerning proposed Charter amendments, if any. This NDA provides for the expenses of the Commission.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>150</b>	<b>0.00</b>
Technical Adj: Workload Adjustment to Support the Commission's Preparation of its Biennial Report	1,000	0.00
<b>FY24 Approved</b>	<b>1,150</b>	<b>0.00</b>

## Children's Opportunity Alliance (COA)

Designated as Montgomery County's Early Care and Education Coordinating Entity on July 12, 2022 under Bill #42-21, the



Children's Opportunity Alliance (COA), formerly the Children's Opportunity Fund (COF), under the auspice of the Greater Washington Community Foundation (GWCF), was charged with building an equitable, high-quality, accessible, and sustainable early childhood system to support the well-being of children and families in the County. The COA is also charged with identifying and impacting systemic inequities and structurally violent practices, and structures that create access barriers for vulnerable, racially, and ethnically diverse populations. The COA's charge is supported and directed by a 21 voting member board comprised of parents/guardians, center-based providers, family childcare providers, employers, philanthropy, non-profit organizations, Montgomery College, Universities at Shady Grove, and ex officio appointees from Montgomery County Public Schools, Department of Health and Human Services, Office of Management and Budget, and County Council.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>0</b>	<b>0.00</b>
Shift: Cost from Children's Opportunity Fund NDA to Children's Opportunity Alliance NDA	425,000	0.00
Shift: Cost from Children's Opportunity Fund program in HHS General Fund to Children's Opportunity Alliance NDA	290,637	0.00
Increase Cost: Equivalent to a Three Percent Inflationary Adjustment to Non-Profit Service Provider Contracts	12,750	0.00
<b>FY24 Approved</b>	<b>728,387</b>	<b>0.00</b>

## Climate Change Planning

This NDA provides funding for the prioritization of greenhouse gas reduction strategies and the development of an implementation plan to meet the County's goal of an 80 percent reduction in greenhouse gas emissions by 2027 and a 100 percent reduction by 2035. Funding in this NDA can also be used to develop climate change adaptation strategies. Any excess appropriation available after the above work is completed may be used to fund other climate change-related initiatives.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>691,677</b>	<b>3.05</b>
Shift: Funding for Climate Fellows and Interns from Department of Environmental Protection	85,000	0.00
Increase Cost: FY24 Compensation Adjustment	12,363	0.00
Increase Cost: Three Percent Inflationary Adjustment to Non-Profit Service Provider Contracts	1,500	0.00
Shift: Climate Change Coordinator Funding to CEX	(20,139)	(0.05)
Shift: Reassign Three Positions from NDA to Department of Environmental Protection	(397,632)	(3.00)
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	113,731	0.00
<b>FY24 Approved</b>	<b>486,500</b>	<b>0.00</b>

## Climate Response

This program supports the County's mission to provide an effective and efficient transportation system to ensure the safe and convenient movement of persons, bicycles and vehicles throughout the County in response to winter snow storms and severe wind/rain events.

Budgeted funds for this program support the costs for the Department of Transportation and Department of General Services when actual expenditures exceed their individual snow removal and storm cleanup budgeted amounts, which is a circumstance that occurs every year.



The snow removal and storm cleanup program is an integral part of coordinating the response to emergencies and severe weather events through the preparation, active response, and post storm/emergency cleanup. Tasks performed during these operations include snow pretreatment, roadway snow removal, sidewalk snow removal, salt application, post snow storm street sweeping, wind and rain storm debris removal, and immediate emergency repairs to damaged and unsafe infrastructure. Emergency operations often require rapid deployment of resources to clear debris/snow to ensure all transportation systems are passable for emergency first responders and the travelling public. During emergency events, this program operates the Storm Operations Center which monitors and coordinates real-time activities County-wide with Fire and Rescue, Police, Emergency Management and Homeland Security, local utility companies, and other County agencies and local jurisdictions as needed. The primary goal for the emergency response component of this program is to keep the County residents and traveling public safe, while providing reliable access to the extensive transportation network. Emergency operations under this program are funded by approximately 50 percent of the programs proposed budget. Actual annual costs associated to the emergency response activities regularly exceed the approved budget by over 900 percent, therefore expenditures over the budgeted program amount are covered by the Climate Response Non-Departmental Account.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>2,884,990</b>	<b>0.00</b>
<b>FY24 Approved</b>	<b>2,884,990</b>	<b>0.00</b>

## Community Grants

This NDA targets needs not directly addressed by other departmental efforts, provides a space for innovative and experimental programs, addresses critical gaps in specific communities or sectors, and provides resources to support nonprofit partners that cut across County government. Community needs do not always fit neatly into a single department's mission, have often complex multifaceted root causes, and require innovative and flexible solutions. Nonprofit community organizations are critical to an effective network of services and are often able to provide these services in a more cost-effective, culturally appropriate, and flexible way than County Government. Community partners are also able to leverage community resources that may be unavailable to the County Government.

Prior to FY21, County Executive and County Council community grants were listed in separate NDAs. During the pandemic the County froze community grants funding as a way to provide continuity of funding to community grants recipients. Except for those community grants that are moving to a departmental base budget, no FY23 Community Grants program recipient will automatically receive funding in FY24. Instead, the Office of Grants Management will manage the application and awarding processes for the eight competitive grant programs within the NDA. The competitions will be launched immediately after the County Council passes an FY24 Approved Budget in May of 2023 with new grant awards announced in early July and new program funding beginning on October 1, 2023. To avoid a service gap between old and new funding for continuing programs, the NDA includes \$2,898,833 in Bridge Funding for all FY23 Community Grant programs whose current contracts expire before December 31, 2023. Organizations who do not receive renewed funding will still receive these Bridge Funds to appropriately wind down their operations. These reforms are the culmination of years of engagement between the nonprofit community and County government. Re-competing programs within the Community Grants budget is an important step in reforming our grants process to be fairer, more equitable, and to address new and evolving community needs.

In addition, 28 community grants programs previously funded through the Community Grants' budget will be shifted into

---

departmental base budgets (\$1.7 million). Shifting programs will receive a 3% inflationary increase over their FY23 Approved funding level. The list of the programs and funding amounts shifting into department base budgets can be found on page 80-1 of this publication.

The overall \$11,617,948 within the Community Grants NDA includes:

- Underserved Communities Project Grants: \$1,258,128 will be available to nonprofit organizations from underserved communities who have unique insights into their local challenges and can develop the best programmatic solutions address them.
- Nonprofit Technical Assistance and Management Support Grants: \$1 million will be available to strengthen County nonprofit organizations with a prioritization of organizations based in underserved communities.
- Nonprofit Incubators: \$560,987 will be available to pilot sustained, innovative, accessible, and community-based support for emerging nonprofit organizations with potential to serve the County's most hard-to-reach and underserved communities.
- Community Projects Fund Grants: \$1 million in one-time funding will be available for small, emerging, and volunteer led organizations to implement small, community focused projects, initiatives, and events with a quarterly application cycle.
- Youth Support Grants: \$1.5 million will be available for programs targeting the needs of the County's youth community.
- Senior Support Grants: \$1.5 million will be available for programs targeting the needs of the County's senior community.
- Grants for Organizations Supporting Individuals with Disabilities: \$1.5 million will be available for programs targeting the needs of County residents who have disabilities.
- Place Based Management Grants: \$400,000 will be available to continue support for Place Based Management activities in the County using on the Main Streets USA model.
- FY23 Community Grant Bridge Funding: \$2,898,833 will be available for FY23 Community Grants who are not shifting into department base budgets and whose current contracts expire before December 31, 2023.

Recommended for Community Grants but included as part of the Capital Budget within the Cost Sharing: MCG Project (CIP#720601) are the following that total \$3,000,000:

- Arts Facility Capital Grants - Major Projects/State Match Fund: \$750,000 will be available to maximize leverage of State matches for major (over \$100,000) County arts related capital projects. The County Council may match State Bond Bills in their FY24 Approved Budget. Any remaining resources not matched by State Bond Bills will be competed by the County through OGM and promoted matches within the FY25 State Bond Bill cycle.
- Arts Facility Capital Grants - Small Projects Fund: \$250,000 will be available to support small (\$100,000 and below) County arts related capital projects in underserved communities.
- Cost Sharing Capital Grants - Major Projects/State Match Fund: \$1.25 million will be available to maximize leverage of State matches for major (over \$100,000) County non-arts related capital projects. The County Council may match State Bond Bills in their FY24 Approved Budget. Any remaining resources not matched by State Bond Bills will be competed by the County through the Office of Grants Management (OGM) and promoted matches within the FY25 State Bond Bill cycle.
- Cost Sharing Capital Grants - Small Projects Fund: \$750,000 will be available to support small (\$100,000 and below)

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>10,998,473</b>	<b>0.00</b>
Decrease Cost: Eliminating One-Time Items Approved as Part of the FY23 Budget	(10,398,473)	0.00
Enhance: Community Projects Fund	1,000,000	0.00
Enhance: Grants for Organizations Supporting Individuals with Disabilities	1,500,000	0.00
Enhance: Nonprofit Business Incubator for Underserved Communities	560,987	0.00
Enhance: Nonprofit Technical Assistance and Management Support (NTAMS) Grants	1,000,000	0.00
Enhance: Place-based Management Grants	400,000	0.00
Enhance: Senior Support Programs	1,500,000	0.00
Enhance: Underserved Communities Projects (UCP) Grants	1,258,128	0.00
Enhance: Youth Support Programs	1,500,000	0.00
Shift: Emerging Business District Grants to the Community Engagement Cluster Budget	(600,000)	0.00
Technical Adj: FY23 Community Grants Bridge Funding Through December 31, 2023	2,898,833	0.00
<b>FY24 Approved</b>	<b>11,617,948</b>	<b>0.00</b>

## Compensation and Employee Benefit Adjustments

This NDA contains a General Fund appropriation and a non-tax appropriation, and provides funding for certain personnel costs related to adjustments in employee and retiree benefits; pay-for-performance awards for employees in the Management Leadership Service, Police Leadership Service, and non-represented employees; deferred compensation management; and unemployment insurance.

**Non-Qualified Retirement Plan:** This provides funding for that portion of a retiree's benefit payment that exceeds the Internal Revenue Code's §415 limits on payments from a qualified retirement plan. Payment of these benefits from the County's Employees' Retirement System (ERS) would jeopardize the qualified nature of the County's ERS. The amount in this NDA will vary based on future changes in the Consumer Price Index (CPI) affecting benefit payments, new retirees with a non-qualified level of benefits, and changes in Federal law governing the level of qualified benefits.

**Deferred Compensation Management:** These costs are for management expenses required for administration of the County's Deferred Compensation program. Management expenses include legal and consulting fees, office supplies, printing and postage, and County staff support.

**Management Leadership Service Performance-Based Pay Awards:** In FY99, the County implemented the Management Leadership Service (MLS), which includes high-level County employees with responsibility for developing and implementing policy and managing County programs and services. The MLS was formed for a number of reasons, including improving the quality and effectiveness of service delivery through management training, performance accountability, and appropriate compensation; providing organizational flexibility to respond to organizational needs; allowing managers to seek new challenges; and developing and encouraging a government-wide perspective among the County's managers. In FY19, the County implemented the Police Leadership Service (PLS) to include lieutenants and captains in the Department of Police. MLS and PLS employees are not eligible for service increments. Performance-Based awards for MLS employees are funded in FY24, as well as a one-time lump-sum award for PLS employees.

Unemployment Insurance: The County is self-insured for unemployment claims resulting from separations of service.

Unemployment insurance is managed by the Office of Human Resources through a third party administrator who advises the County and monitors claims experience.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>9,863,865</b>	<b>1.18</b>
Increase Cost: FY24 Compensation Adjustment	6,090,442	0.00
Increase Cost: MLS/PLS Pay for Performance	500,000	0.00
Increase Cost: Annualization of FY23 Compensation Increases	3,880	0.00
Decrease Cost: Elimination of One-Time Cost Increase for Health Insurance Cost Share	(6,682,265)	0.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	5,251	(0.06)
<b>FY24 Approved</b>	<b>9,781,173</b>	<b>1.12</b>

## Conference and Visitors Bureau

The Conference and Visitors Bureau (CVB) promotes Montgomery County as a destination for meetings/conferences, student group travel, group tours, leisure travel, and amateur sports events. The CVB develops and distributes publications on points of interest to tourists, implements public information campaigns promoting tourism and event facilitation in Montgomery County, and attends trade shows and sales missions in target markets. The CVB also serves as a resource center assisting small and large hospitality businesses considering new product development and/or expansions. The CVB coordinates with the Maryland Office of Tourism Development (Visit Maryland), Maryland Film Office, Capital Region USA (CRUSA), TEAM Maryland, and national and regional events to promote tourism growth, increased visitor spending, and visitation in Montgomery County. The CVB manages the tourism marketing grant provided annually by the Maryland Tourism Development Board. The CVB operates on contract with the Department of Finance. Funding is based on seven percent of the total hotel/motel tax revenues.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>2,132,834</b>	<b>0.00</b>
Increase Cost: Three Percent Inflationary Adjustment for Conference and Visitors Bureau	63,985	0.00
<b>FY24 Approved</b>	<b>2,196,819</b>	<b>0.00</b>

## Conference Center

Prior to FY06, the Conference Center NDA primarily provided for pre-opening expenses. Since the Conference Center opened in November 2004, the NDA has expanded its scope to fund:

- a full-time position to manage the operational and fiscal oversight of the Conference Center complex;
- non-routine repairs, alterations, improvements, renewals, and replacements; and
- the designated reserve required by the management agreement with Marriott International, Inc.

Funding is also included to reimburse the contractor for costs not covered by operations during accounting periods when losses occur. These costs will be offset by contractor payments to the County during accounting periods with operating gains. To ensure fiscal and operational accountability, a management audit is conducted every two years and the program budget is increased by \$50,000 during the year such audit is scheduled. Revenues consisting of net operating income from the Conference Center and land

rent from the hotel are deposited into the general fund. Twenty percent of the County's net proceeds from Conference Center operations is retained for investment in marketing and facility improvements to increase Conference Center usage. All proposed investment expenditures are reviewed and approved by the Conference Center Management Committee.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>525,895</b>	<b>1.00</b>
Increase Cost: Conference Center - Biannual Management Audit	50,000	0.00
Increase Cost: FY24 Compensation Adjustment	5,416	0.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	20,884	0.00
<b>FY24 Approved</b>	<b>602,195</b>	<b>1.00</b>

## Consolidated Retiree Health Benefit Trust - College

This NDA provides consolidated funding for Montgomery College's contribution to the Retiree Health Benefits Trust.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>1,704,000</b>	<b>0.00</b>
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	(1,704,000)	0.00
<b>FY24 Approved</b>	<b>0</b>	<b>0.00</b>

## Consolidated Retiree Health Benefit Trust - MCPS

This NDA provides consolidated funding for Montgomery County Public Schools' contribution to the Retiree Health Benefits Trust.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>57,424,677</b>	<b>0.00</b>
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	4,826,795	0.00
<b>FY24 Approved</b>	<b>62,251,472</b>	<b>0.00</b>

## County Associations

This NDA funds Montgomery County membership dues to the National Association of Counties (NACo) and the Maryland Association of Counties (MACo).

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>74,728</b>	<b>0.00</b>
<b>FY24 Approved</b>	<b>74,728</b>	<b>0.00</b>

## Device Client Management

The Device Client Management (DCM) program oversees the annual replacement of personal computers (PCs); manages software patching, distribution and enterprise anti-malware systems which collectively help to secure the County's technology infrastructure; and, includes funding for Enterprise office productivity software. The program provides general IT support directly

to departments and employees through the County's IT Help Desk, which receives over 70,000 requests for service annually. DCM is based on a best-practices approach to maintaining a modern and cost-effective computing environment.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>12,999,985</b>	<b>0.00</b>
Increase Cost: Microsoft Enterprise Agreement Renewal	525,210	0.00
Increase Cost: DCM Seat Service Contract	276,000	0.00
<b>FY24 Approved</b>	<b>13,801,195</b>	<b>0.00</b>

## Early Care and Education

In March 2019, the County Executive and County Council launched the Early Care and Education Initiative, an interagency and stakeholder group with representatives from the Montgomery County Department of Health and Human Services (DHHS), Montgomery County Public Schools (MCPS), and Montgomery College to address the need for comprehensive support of quality early care and education opportunities in Montgomery County with a targeted and strategic focus on:

- Sustainability: provide new and ongoing resources to sustain partnerships and high-quality early childhood education across types of child care providers;
- Access & Affordability: provide ease of access and affordable options for families with children ages 0-5;
- Alignment: create partnerships and alignment of services for ease and access for families of young children, early educators, and the public; and
- Expansion: expand the supply and options for high quality early education programs in multiple settings.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>10,992,589</b>	<b>17.96</b>
Increase Cost: FY24 Compensation Adjustment	2,838	0.00
Eliminate: FY23 One-Time Funding for Recreation Summer School Wrap Around Program	0	(9.96)
Shift: Existing Expense from Operating Expense to Personnel Cost to Reflect Addition of Four Merit Staff Positions That Will Support the Early Care and Education Initiative	0	4.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	183,099	0.00
<b>FY24 Approved</b>	<b>11,178,526</b>	<b>12.00</b>

## Future Federal/State/Other Grants

This NDA enables the County to implement new grant-funded programs up to \$200,000 each and provides funds for grant continuations and enhancements without having to process individual supplemental appropriations through the County Council. Upon approval by the County Executive, funds in this program are transferred to the receiving department's grant account.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>20,000,000</b>	<b>0.00</b>
<b>FY24 Approved</b>	<b>20,000,000</b>	<b>0.00</b>

## ☼ Grants To Municipalities in Lieu Of Shares Tax

This NDA funds payments required in accordance with State law. The 1968 Session of the General Assembly revised the tax structure to include a County income tax. As part of this restructuring, the shared tax on banks and financial institutions was eliminated, and a provision was adopted which requires counties to pay annually to municipalities the amount (\$28,020) that had been received by the municipalities in FY68.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>28,020</b>	<b>0.00</b>
<b>FY24 Approved</b>	<b>28,020</b>	<b>0.00</b>

## ☼ Group Insurance Retirees

Group insurance is provided to retired County employees and survivors, as well as retirees of participating outside agencies. Employees hired before January 1, 1987, are eligible upon retirement to pay 20 percent of the premium for health and life insurance for the same number of years (after retirement) that they were eligible to participate in the group insurance plan as an active employee. The County government pays the remaining 80 percent of the premium. Thereafter, these retirees pay 100 percent of the premium. Employees hired before January 1, 1987, are also offered the option at retirement to convert from the 20/80 arrangement to a lifetime cost sharing option.

Employees hired after January 1, 1987, are eligible upon retirement for a lifetime cost sharing option under which the County pays 70 percent of the premium and the retiree pays 30 percent of the premium for life for retirees who were eligible to participate in the County group insurance plan for 15 or more years as active employees. Minimum participation eligibility of five years as an active employee is necessary to be eligible for the lifetime plan. The County will pay 50 percent of the premium for retirees with five years of participation as an active employee. The County contribution to the payment of the premium increases by two percent for each additional year of participation up to the 70 percent maximum.

On March 5, 2002, the County Council approved a one-time opportunity for retirees still under the 20/80 arrangement with an expiration date to elect the lifetime cost sharing arrangement. The new percentage paid by the County for those electing this arrangement ranges from 50 percent to 68 percent, depending upon years of active eligibility under the plan and years since retirement. The cost sharing election process has been completed. The budget does not include employer contributions from participating outside agencies.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>48,928,437</b>	<b>0.00</b>
Increase Cost: Additional Cost for Increased Claims Expense	2,510,066	0.00
<b>FY24 Approved</b>	<b>51,438,503</b>	<b>0.00</b>

## ☼ Guaranteed Income

The Guaranteed Income Non-Departmental Account will fund a three-year pilot of the Guaranteed Income program, whose purpose is to provide direct, recurring cash payments to targeted groups of people without strings attached. The goals of the program are to alleviate poverty, provide a form of financial stability, and give people the ability to make their own choices to improve their economic position. Guaranteed Income is seen as one strategy to address income and wealth inequality.



FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>2,563,502</b>	<b>1.00</b>
Enhance: Guaranteed Income Pilot Expenses	734,843	0.00
<b>FY24 Approved</b>	<b>3,298,345</b>	<b>1.00</b>

## Historical Activities

This NDA provides funding for the Historical Society to support the Society's Education Program staff, educational and outreach programs for County residents, and to maintain the Historical Society's research library and museums.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>162,000</b>	<b>0.00</b>
Increase Cost: Three Percent Inflationary Adjustment to Non-Profit Service Provider Contracts	4,860	0.00
<b>FY24 Approved</b>	<b>166,860</b>	<b>0.00</b>

## Homeowners' Association Road Maintenance Reimburse

This NDA provides a partial reimbursement to homeowners' associations (HOAs) for their maintenance of certain privately-owned roadways. The payment is currently restricted to through roadways, accessible to the public, which are one-quarter mile or longer and which provide vehicular access to more than four dwelling units. In FY97, an Executive Regulation was enacted allowing homeowners' associations to request that their roadways be deemed "private maintenance roads." This designation qualifies the HOAs for State reimbursement of their roadway maintenance costs. The County annually submits to the State its estimate of reimbursable miles, including those accepted as private maintenance roads. The State then reimburses the County and, subsequently, the County forwards the funds to HOAs.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>62,089</b>	<b>0.00</b>
<b>FY24 Approved</b>	<b>62,089</b>	<b>0.00</b>

## Housing Opportunities Commission

The Housing Opportunities Commission of Montgomery County (HOC) is a public body corporate and politic duly organized under Division II of the Housing and Community Development Article of the Annotated Code of Maryland, commonly known as the Housing Authorities Law. The Commission acts as a builder, developer, financier, owner, and manager of housing for people of low- and moderate- (eligible) income. The Commission also provides eligible families and individuals with affordable housing and supportive services.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>7,633,168</b>	<b>0.00</b>
Increase Cost: Incremental FY24 Compensation	282,566	0.00
Increase Cost: FY24 Rental License Fee Increase (\$5 per unit) plus additional 112 Units at Battery Lane	56,767	0.00
<b>FY24 Approved</b>	<b>7,972,501</b>	<b>0.00</b>

## Inauguration and Transition



The Montgomery County Charter provides for the quadrennial election of a County Executive and County Council. This NDA provides for a ceremony and smooth transition of the County Executive and County Council every four years.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>50,000</b>	<b>0.00</b>
Decrease Cost: Quadrennial Funding for Inauguration and Transition Expenses Removed for FY24	(50,000)	0.00
<b>FY24 Approved</b>	<b>0</b>	<b>0.00</b>

## Incubator Programs

This NDA provides for facility lease payments, portfolio management services, and program funding for the County's Business Innovation Network (BIN) facilities. The BIN consists of three physical locations: the Silver Spring Innovation Center on Georgia Avenue (owned by the County), the Rockville Innovation Center in Rockville Town Square (owned by the County), and the Germantown Innovation Center on the campus of Montgomery College (under lease from the College Foundation until 2036). This NDA also supports the National Cybersecurity of Excellence in Shady Grove, a partnership between the National Institutes of Technology, the State of Maryland, and Montgomery County.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>4,288,971</b>	<b>5.00</b>
Increase Cost: FY24 Compensation Adjustment	23,050	0.00
Increase Cost: Annualization of FY23 Compensation Increases	12	0.00
Shift: Funding to Small Business Support Services NDA	(1,675,000)	0.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	22,841	0.00
<b>FY24 Approved</b>	<b>2,659,874</b>	<b>5.00</b>

## Independent Audit

Section 315 of the County Charter requires the County Council to contract with a Certified Public Accountant for an independent post audit of all financial records and actions of the County government, its officials, and employees. By County Resolution, the Office of Legislative Oversight is the designated administrator for this contract, which also includes an independent audit of the basic financial statement of the Employee Retirement Plans; an independent audit of the Consolidated Retiree Health Benefits Trust; an independent audit of the basic financial statements of the Montgomery County Union Employees Deferred Compensation Plan; and additional services related to reviews, tests, and certifications.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>427,882</b>	<b>0.15</b>
Increase Cost: Annualization of FY23 Compensation Increases	3,069	0.00
Increase Cost: FY24 Compensation Adjustment	689	0.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	(130)	0.00
<b>FY24 Approved</b>	<b>431,510</b>	<b>0.15</b>

## Interagency Technology, Policy, and Coordination Commission

This NDA supports the operation of the Interagency Technology Policy and Coordination Committee (ITPCC). The ITPCC was chartered by the Montgomery County Council to promote strategic planning and coordination in the use of information technology across County agencies. The ITPCC reports biannually to the County Council. By regularly convening the agencies' chief executive and chief information officers, the ITPCC provides an effective forum for the coordinated implementation of technology policies and guidelines. Additionally, the ITPCC facilitates interagency communication, the evaluation and sharing of new technologies, and advises policy makers on the strategic uses of technology.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>3,000</b>	<b>0.00</b>
<b>FY24 Approved</b>	<b>3,000</b>	<b>0.00</b>

## KID Museum

KID Museum is a Montgomery County-based non-profit organization that provides experiential Science, Technology, Engineering, and Mathematics (STEM), and cultural learning for children and families in the region. In close collaboration with Montgomery County Public Schools (MCPS) and local youth development organizations, KID Museum has developed an innovative and highly effective array of educational programs to support youth of diverse backgrounds to gain critical academic and social-emotional skills, with a focus on STEM, multiculturalism, and the future of work. KID Museum's team of professional educators deliver programs directly to youth, and supports classroom teachers with curriculum and professional development to bring innovative approaches to teaching and learning into the classroom and out-of-school time settings.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>1,596,000</b>	<b>0.00</b>
Shift: Community Grants Moved From the Community Grants Non-Departmental Account to the KID Museum Non-Departmental Account	216,918	0.00
Increase Cost: Three Percent Inflationary Adjustment to Non-Profit Service Provider Contracts	47,880	0.00
<b>FY24 Approved</b>	<b>1,860,798</b>	<b>0.00</b>

## Labor Management Relations Committee

The Labor Management Relations Committee (LMRC) was established to foster cooperative labor relations between the County and employees in the Municipal and County Government Employees Organization (MCGEO) union. The committee attempts to resolve matters that affect bargaining unit employees, both County-wide and department-specific. This NDA provides funds to implement the recommendations of the LMRC.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>100,000</b>	<b>0.00</b>
Decrease Cost: Funding Adjustment Due to Sufficient Rollover of Funds from FY23	(100,000)	0.00
<b>FY24 Approved</b>	<b>0</b>	<b>0.00</b>

## Leases

This NDA provides the funds necessary to lease privately owned real estate to accommodate County programs. Real property leased by the County includes office, warehouse, and retail space; childcare space in schools; parking spaces; and space for

communication antennas. Leasing property allows the County the flexibility to locate programs in the communities they serve and provides space for programs to operate when there is no County-owned space available. Further, it is an economical way to procure highly specialized, location-sensitive, and/or temporary space. For FY24, approximately 73 leased facilities are budgeted. The inventory of leases is constantly shifting as new leases are added and existing leases are terminated.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>15,671,334</b>	<b>0.00</b>
Increase Cost: Net Chargebacks of Facility Leases	1,195,569	0.00
Increase Cost: Net Change in Lease Costs	1,081,583	0.00
Increase Cost: New Leases	108,120	0.00
<b>FY24 Approved</b>	<b>18,056,606</b>	<b>0.00</b>

## Legislative Branch Communications Outreach

This NDA provides funds to strengthen the capacity of five Legislative Branch offices (the Council Office, the Office of Legislative Oversight, the Board of Appeals, the Office of Zoning and Administrative Hearings, and the Office of the Inspector General) to inform constituent communities of issues that directly affect them and to ensure that these communities' concerns are effectively taken into account. Communications efforts supported by this NDA include expanded outreach in Spanish and other languages, greater use of web and social media resources, Open Government initiatives, and improved management of constituent requests.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>2,142,152</b>	<b>13.00</b>
Increase Cost: FY24 Compensation Adjustment	45,862	0.00
Increase Cost: Annualization of FY23 Compensation Increases	12	0.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	194,028	0.00
<b>FY24 Approved</b>	<b>2,382,054</b>	<b>13.00</b>

## Metro Washington Council of Governments

The Metropolitan Washington Council of Governments (COG) is a voluntary association of major local governments in the Washington Metropolitan Area. COG seeks to provide regional answers to, and coordination of, area-wide issues such as air and water pollution, day care, housing, crime, water supply, land use, and transportation. This NDA reflects Montgomery County's share of the organization's operation plus special COG initiatives. Additionally, the contribution supports the Cooperative Purchasing Program and the Regional Environmental Fund. As in previous years, the Washington Suburban Sanitary Commission will provide Montgomery County's contribution to support the Water Resources Management Planning Program and the Blue Plains Users Program.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>1,684,519</b>	<b>0.00</b>
Increase Cost: Increase Membership Dues	273,014	0.00
<b>FY24 Approved</b>	<b>1,957,533</b>	<b>0.00</b>

## ☀️ Montgomery Coalition for Adult English Literacy

This NDA provides funding for the Montgomery Coalition for Adult English Literacy (MCAEL). MCAEL's mission is to strengthen and build adult English language learning programs and instruction to further individual and family success at work, school, and in the community. Funding for MCAEL supports grants to approximately 20 community organizations for 27 programs that provide adult English classes. Additionally, MCAEL receives operating funding to fully support the network by: providing technical assistance, coordinating new program initiatives, and developing training and networking opportunities for over 60 community organizations. MCAEL convenes the ESOL community, connects with businesses and other organizations, and leverages funding to improve program quality and coordination. MCAEL also provides critical information for the community to educate and engage them about the need for and benefits from adult English classes. The County's contribution is implemented by a contract between the Department of Public Libraries and MCAEL.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>2,113,623</b>	<b>0.00</b>
Increase Cost: MCAEL Operating and Grant Expenses	163,409	0.00
<b>FY24 Approved</b>	<b>2,277,032</b>	<b>0.00</b>

## ☀️ Montgomery County Economic Development Corporation

This is the private non-profit corporation established by Council Bill 25-15 that serves as Montgomery County's lead economic development organization. The Economic Development Corporation is responsible for implementing the County's economic development strategic plan and related programs that include marketing, business retention and attraction, entrepreneurship, and promoting the development of the County's economic base.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>6,200,000</b>	<b>0.00</b>
Decrease Cost: Adjust Funds to Reflect Undesignated Fund Balance	(250,000)	0.00
<b>FY24 Approved</b>	<b>5,950,000</b>	<b>0.00</b>

## ☀️ Montgomery County Employee Retirement Plans

The mission of this NDA is to manage prudent investment programs for the members of the Employee Retirement Plans and their beneficiaries. Expenditures associated with this program are funded from the Employees' Retirement System (ERS), Retirement Savings Plan (RSP), and the General Fund on behalf of the Montgomery County Deferred Compensation Plan (DCP) trust funds and are, therefore, not appropriated here. This NDA manages the assets of the ERS through its investment managers in accordance with the Board's asset allocation strategy and investment guidelines. The Board also administers the investment programs for the RSP and DCP. The Board consists of 13 trustees including the Directors of Human Resources, Finance, and Management and Budget; the County Council Executive Director; one member recommended by each employee organization; one active employee not represented by an employee organization; one retired employee; two members of the public recommended by the County Council; and two members of the general public.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>0</b>	<b>0.00</b>
<b>FY24 Approved</b>	<b>0</b>	<b>0.00</b>

## Montgomery County Green Bank

The Montgomery County Green Bank seeks to leverage public and private investments to reduce greenhouse gas emissions and is funded with both County and private money. Residents and businesses can obtain financing for things like weatherization, high efficiency HVAC systems, and renewable and clean energy projects. Bill 44-21 requires the County to appropriate 10 percent of the revenue received by the County from the fuel energy tax each year to the Montgomery County Green Bank, although the final appropriation is subject to Council approval.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>18,647,957</b>	<b>0.00</b>
<b>FY24 Approved</b>	<b>18,647,957</b>	<b>0.00</b>

## Motor Pool Fund Contribution

This NDA funds the acquisition of new, additional Motor Pool fleet vehicles, as opposed to replacement vehicles, which are financed through an established chargeback mechanism.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>66,490</b>	<b>0.00</b>
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	(66,490)	0.00
<b>FY24 Approved</b>	<b>0</b>	<b>0.00</b>

## Payments to Municipalities

The Montgomery County Municipal Revenue Program, authorized by Chapter 30A of the Montgomery County Code, reimburses municipalities for those public services they provide that would otherwise be provided by the County. The current reimbursement policy goes beyond State law, Section 6-305 of the Tax-Property Article, which requires the County to provide to municipalities only the Property Tax-funded portion of those costs. The County Executive negotiated a new formula with the County's municipal partners over the course of 2021. Changes to the calculation formula were adopted by the County Council on March 1, 2022, with the enactment of Expedited Bill 2-22.

Under Expedited Bill 2-22, a municipality would be reimbursed by the County based upon the County Executive's approximation of the costs that the County would incur if it were to provide the municipality with transportation, police, crossing guards, and park maintenance services. Specifically, as the exact payment amount for the current year cannot be determined until both municipal and County books are closed, reimbursements are based on the final audited cost of performing eligible services during the fiscal year two years prior to the budget year. The new law also provides for a phased-in implementation of the new formula calculation for FY24 (90 percent of the calculation), and FY25 (100 percent of the calculation). The amounts included in the FY24 budget for this program reflect the required 90 percent phased-in payment.

## Payments to Municipalities - FY24 Approved

Municipality	FY24 Payment
Brookeville	16,359
Chevy Chase, Sec. III	59,835
Chevy Chase View	83,516
Chevy Chase Village	310,085
Town of Chevy Chase	255,739
Drummond	9,334
Friendship Heights	114,884
Gaithersburg	3,936,730
Garrett Park	98,083
Glen Echo	42,004
Kensington	282,334
Laytonsville	47,801
Martin's Additions	54,285
North Chevy Chase	51,092
Oakmont	6,632
Poolesville	570,761
Rockville	7,382,680
Somerset	112,394
Takoma Park	5,239,704
Washington Grove	90,886
<b>Total</b>	<b>18,765,138</b>

This does not include the estimated Municipalities Speed Camera Allocation of \$129,344

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>17,269,690</b>	<b>0.00</b>
Increase Cost: FY24 Required Increase	1,495,448	0.00
Increase Cost: Estimated FY24 Speed Camera Payment to Municipalities	129,344	0.00
<b>FY24 Approved</b>	<b>18,894,482</b>	<b>0.00</b>

## ☀ Police Accountability Board

This NDA provides funding for the Police Accountability Board (PAB) and the Administrative Charging Committee (ACC) in accordance with the Maryland Police Accountability Act of 2021, and pursuant to Montgomery County Bill 49-21. The purpose of the PAB and the ACC is to review police data, and adjudicate on law enforcement officers being investigated or charged for disciplinary infractions. Funding in the NDA would accommodate the projected administrative needs of the anticipated nine PAB members and five ACC members. Administrative and operating costs incurred by those bodies include expenses for annual meetings, staffing support, salary compensation for PAB and ACC members, office supplies, printing, interpreter services, legal advice, and dependent care for board and committee members. The NDA will also accommodate training costs for board and committee members, however until those costs can be finalized by the Maryland Police Training and Standards Commission (MPTSC) an estimate consistent with other certifications provided by MPTSC was used. The operations of the Police Accountability Board and the Administrative Charging Committee are independent of all Montgomery County law enforcement agencies and leadership.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>436,541</b>	<b>2.00</b>
Increase Cost: Annualization of Positions	55,007	0.00

FY24 Approved Changes	Expenditures	FTEs
Increase Cost: Police Accountability Board and Administrative Charging Committee Salary Increase	12,560	0.00
Increase Cost: FY24 Compensation Adjustment	5,114	0.00
<b>FY24 Approved</b>	<b>509,222</b>	<b>2.00</b>

## Prisoner Medical Services

This NDA provides reimbursements to physicians and hospitals for medical care provided to individuals in the custody of any Montgomery County law enforcement agency, with the following exceptions:

- Offenders committed to the custody of the Department of Correction and Rehabilitation (DOCR) and receiving medical treatment paid for by the budget of that department;
- Medical treatment expenses covered by Workers' Compensation;
- Medical treatment expenses covered by personal medical insurance;
- Medical treatment expenses covered by the Federal Government; and
- Medical treatment expenses covered by other appropriate and available outside resources.

The Department of Police manages this account with the assistance of the County Attorney. All bills are reviewed to determine the appropriateness of the medical expense reimbursement and to assess the responsible party for the medical expense.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>20,000</b>	<b>0.00</b>
<b>FY24 Approved</b>	<b>20,000</b>	<b>0.00</b>

## Public Elections Fund

Article IV of Chapter 16 of the County Code requires the Director of Finance to create a Public Election Fund to provide public campaign financing for qualified candidates for County Executive or County Council. The law is intended to encourage more candidates who do not have access to large contributions from interest groups or individuals to run for County elective offices.

This NDA provides for the distribution of public contributions to qualified candidates in a contested election. This funding level was recommended by the Public Election Fund Committee.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>2,500,000</b>	<b>0.00</b>
Reduce: One-Time FY23 Enhancement for Public Elections Fund	(2,500,000)	0.00
<b>FY24 Approved</b>	<b>0</b>	<b>0.00</b>

## Public Technology, Inc.

The Public Technology Institute (PTI) actively supports local government executives and elected officials through research, education, executive-level consulting services, and national recognition programs. As the only technology organization created by and for cities and counties, PTI works with a core network of leading local officials - the PTI membership - to identify research opportunities, provide thought leadership and professional development opportunities, share solutions, provide technology



support services, recognize member achievements and address the many technology issues that impact local government.

Funds are budgeted each year to continue membership in PTL.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>5,000</b>	<b>0.00</b>
<b>FY24 Approved</b>	<b>5,000</b>	<b>0.00</b>

## Retiree Health Benefits Trust

Beginning in FY08, the County implemented a plan to set aside funds for retiree health benefits, similar to the County's 50-year-old practice of pre-funding for retiree pension benefits. Due to exponential growth in expected retiree health costs, the County had determined the cost of funding these benefits, which were being paid out as the bills came due, would become unaffordable. Setting aside money now and investing it in a Trust Fund, which is invested in a similar manner as the pension fund, is a prudent and responsible approach that will result in significant savings over the long-term.

The County's approach to address retiree health benefits funding has been to determine an amount which, if set aside on an annual basis and actively invested through a trust vehicle, will build up over time and provide sufficient funds to pay future retiree health benefits and any accrued interest on unfunded liability. This amount, known as an Actuarially Determined Contribution or "ADC", is estimated at \$66.8 million. This amount normally consists of two pieces - the annual amount the County would usually pay out for health benefits for current retirees (the pay as you go amount), plus the additional amount estimated to fund retirees' future health benefits (the pre-funding portion). The pay as you go amount can be reasonably projected based on known facts about current retirees, and the pre-funding portion is estimated on an actuarial basis.

The County's policy has been to pay the full amount of ADC each year. In FY11, the County Council enacted Bill 17-11 which established the Consolidated Retiree Health Benefits Trust. The Bill amended existing law and provided a funding mechanism to pay for other post employment benefits (OPEB) for employees of MCPS and MC. In FY15, the County and all other agencies implemented the Medicare Part D Employer Group Waiver Program for Medicare eligible retirees/survivors effective January 1, 2015. This has reduced retiree drug insurance costs and the County's OPEB liability. The County achieved full pre-funding in FY15, consistent with Council resolution No. 16-555. In FY23, the County General Fund contributed funding in excess of the ADC by \$12.6 million (County General Fund), and the prefunding contributions were budgeted at \$57.4 million for the MCPS Consolidated Trust and \$1.7 million for the MC Consolidated Trust.

In planning for FY24, actuarial analysis assumed a utilization of \$17.4 million in Trust assets as the pay-as-you-go amount was determined to be higher than the ADC. The County Executive has determined that the magnitude of the assets in the OPEB Trust requires a shift from the policy of paying the full amount of the ADC each year, to a policy that utilizes the Trust in a fiscally responsible and sustainable manner to pay a portion of the retiree health benefits while maintaining the assets necessary to support continued growth and long-term fulfillment of its purpose through sustained investment growth and contributions as required.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>0</b>	<b>0.00</b>
<b>FY24 Approved</b>	<b>0</b>	<b>0.00</b>



## ☀ Risk Management (General Fund)

This NDA funds the General Fund contribution to the Liability and Property Coverage Self-Insurance Fund. The Self-Insurance Fund, managed by the Division of Risk Management in the Department of Finance, provides comprehensive insurance coverage to contributing agencies. Contribution levels are based on the results of an annual actuarial study. Special and Enterprise Funds, as well as outside agencies and other jurisdictions, contribute to the Self-Insurance Fund directly.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>25,737,987</b>	<b>0.00</b>
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	731,826	0.00
<b>FY24 Approved</b>	<b>26,469,813</b>	<b>0.00</b>

## ☀ Rockville Parking District

This NDA provides funding towards the redevelopment of the City of Rockville Town Center and the establishment of a parking district. The funding reflects a payment from the County to the City of Rockville for County buildings in the Town Center development and is based on the commercial square footage of County buildings.

Also included are funds for the cost of library employee parking and the County's capital cost contribution for the garage facility as agreed in the General Development Agreement.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>419,900</b>	<b>0.00</b>
Increase Cost: Contribution to City of Rockville	2,400	0.00
<b>FY24 Approved</b>	<b>422,300</b>	<b>0.00</b>

## ☀ Skills for the Future

The Skills for the Future Non-Departmental Account was established in May 2019 to provide funding for high-quality Science, Technology, Engineering, Arts, and Mathematics (STEAM) programming in both academic and recreational settings to low-income youth. The intent of this funding is to build a pipeline of technical talent that will ensure equitable access to high-paying jobs and allow Montgomery County to continue to offer one of the best educated work forces in the world. The Department of Recreation administers these funds that will provide experiential learning engagement opportunities that give low-income youth access to STEAM programming.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>276,480</b>	<b>0.00</b>
Increase Cost: Three Percent Inflationary Adjustment to Non-Profit Service Provider Contracts	8,294	0.00
<b>FY24 Approved</b>	<b>284,774</b>	<b>0.00</b>

## ☀ Small Business Support Services

This NDA provides funding to support and augment the County Business Center's efforts through the County's resource partners that provide specialized assistance and programs for small businesses and entrepreneurs. Support includes technical

assistance and coaching for business owners interested in starting and growing their business in the County. This NDA also supports the County's Minority, Female, and Disabled-Owned initiative that provides targeted programs and support for those businesses. For FY24, this funding was shifted from the Incubator Programs NDA to delineate better the small business support services that are not specifically performed by the County's Business Innovation Network.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>0</b>	<b>0.00</b>
Shift: Small Business Support Services from the Incubator Programs NDA	1,485,000	0.00
<b>FY24 Approved</b>	<b>1,485,000</b>	<b>0.00</b>

## State Positions Supplement

This NDA provides for the County supplement to State salaries and fringe benefits for secretarial assistance for the resident judges of the Maryland Appellate Courts.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>60,756</b>	<b>0.00</b>
<b>FY24 Approved</b>	<b>60,756</b>	<b>0.00</b>

## State Property Tax Services

This NDA funds the reimbursement to the State for three programs that support the property tax billing administration conducted by the Department of Finance: the Montgomery County Homeowners Credit Supplement, the Homestead Credit Certification Program, and the County's share of the cost of conducting property tax assessments by the State Department of Assessments and Taxation. This NDA also funds the County Renters' Property Tax Relief Supplement (Bill 21-15) enacted in 2016 and administered by the Department of Finance.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>3,565,615</b>	<b>0.00</b>
<b>FY24 Approved</b>	<b>3,565,615</b>	<b>0.00</b>

## State Retirement Contribution

This NDA provides for the County's payment of two items to the State Retirement System:

- Maryland State Retirement System: Unfunded accrued liability, as established by the Maryland State Retirement System (MSRS), for employees hired prior to July 1, 1984, who are members of the MSRS (including former Department of Social Services employees hired prior to July 1, 1984), and for those who have retired (all County employees participated in the State Retirement System until 1965.) The County's contribution for this account is determined by State actuaries. Beginning in FY81, the amount due was placed on a 40-year amortization schedule. The funding of the 40-year amortization schedule was completed in FY20.
- State Library Retirement: Accrued liability for retirement costs for three Montgomery County Public Library retirees who are receiving a State retirement benefit. These were County employees prior to 1966 who opted to stay in the State plan. The County no longer receives bills for these costs.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>3,754</b>	<b>0.00</b>
Decrease Cost: Funding Adjustment Due to End of Accrued Liability	(3,754)	0.00
<b>FY24 Approved</b>	<b>0</b>	<b>0.00</b>

## Takoma Park Library Annual Payments

The annual amount provided in this NDA is a function of County expenditures for the Montgomery County Public Libraries (as a share of property tax-funded spending) and the City of Takoma Park's assessable base. The payment is authorized by Section 2-53 of the Montgomery County Code.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>167,911</b>	<b>0.00</b>
Increase Cost: FY24 Reimbursement Calculation Increase	4,505	0.00
<b>FY24 Approved</b>	<b>172,416</b>	<b>0.00</b>

## Telecommunications

This NDA provides the operating expenses appropriations for telecommunication charges incurred by departments, including land-line charges and Private Branch Exchange System (PBX) maintenance and support charges. Prior to FY17, the Department of Technology Services charged individual departments and funds for expenses incurred.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>5,356,382</b>	<b>0.00</b>
Add: Cloud Subscription	200,000	0.00
Reduce: Verizon Disconnects	(200,000)	0.00
Decrease Cost: Transition to Hybrid Phone System	(270,256)	0.00
<b>FY24 Approved</b>	<b>5,086,126</b>	<b>0.00</b>

## UM 3 - Institute for Health Computing

In cooperation with partners in the University of Maryland System, including the University of Maryland College Park, University of Maryland, Baltimore, University of Maryland Medical Center, Universities at Shady Grove, and others, the Institute for Health Computing (UM-IHC) is a planned research facility and academic presence at the North Bethesda Metro Station in the Pike District that will serve as an anchor and attraction to developers and businesses. The Institute will include research in Artificial Intelligence (AI), Machine Learning and Virtual and Augmented Reality (VR/AR). The new facility will bring together world-class researchers from the University System of Maryland's partner institutions prominent in artificial intelligence, machine learning, and the virtual/augmented reality fields with researchers and clinicians at the UMMS. The Institute is expected to open in leased space in early 2023, with final completion of laboratory and office space at the North Bethesda Metro location in 2028.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>0</b>	<b>0.00</b>
Enhance: Operating Expenditures by the Universities for Ongoing Space, Staffing, Electrical and Infrastructure Costs of the Center	5,000,000	0.00

FY24 Approved Changes	Expenditures	FTEs
Decrease Cost: Reduce FY24 Appropriation based on Unused Lease Payment Appropriation from FY23	(1,300,000)	0.00
<b>FY24 Approved</b>	<b>3,700,000</b>	<b>0.00</b>

## Universities at Shady Grove

This NDA provides for the services of the Resilient Education for All, Designed for You (READY) Institute at the Universities of Shady Grove (USG). The school-based and out-of-school time programs will drive impactful change on the County's talent pipeline efforts and educational ecosystem by focusing on the changing workforce demands of biotechnology, healthcare, construction, hospitality, cybersecurity, data analytics, and entrepreneurship.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>475,000</b>	<b>0.00</b>
Decrease Cost: Reduce FY24 Funding Based on FY23 Carryover Amounts	(250,000)	0.00
<b>FY24 Approved</b>	<b>225,000</b>	<b>0.00</b>

## Vision Zero

This NDA funds the County Executive's oversight and coordination of the Vision Zero Initiative to end traffic related serious injuries and fatalities through a full-time Vision Zero Coordinator and supporting operational funds. The operational funds assist the Coordinator in implementing and updating the Vision Zero Action Plan.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>189,563</b>	<b>1.00</b>
Increase Cost: FY24 Compensation Adjustment	4,160	0.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	8,221	0.00
<b>FY24 Approved</b>	<b>201,944</b>	<b>1.00</b>

## Working Families Income Supplement

This NDA provides funds to supplement the State's Refundable Earned Income Tax Credit (EITC). The intent of the Working Families Income Supplement is to provide financial assistance to low-income working families in Montgomery County. The County, through the NDA, reimburses the State for the cost of the refund and related administrative expenses.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>45,105,090</b>	<b>0.00</b>
Increase Cost: Additional General Funds Needed to Provide a 70 Percent Match of Federal EITC When Combined with State Match	7,385,661	0.00
Eliminate: Reduction in ARPA Funding for Working Families Income Supplement	(25,000,000)	0.00
<b>FY24 Approved</b>	<b>27,490,751</b>	<b>0.00</b>

## WorkSource Montgomery, Inc

WorkSource Montgomery (WSM) is the private non-profit corporation authorized by Council Resolution 18-295 as the

County's designated workforce development corporation. WorkSource Montgomery has been designated to implement the County's workforce development policies established by the Workforce Development Board to promote job growth and talent attraction.

The Employment and Training Services for Immigrants program is designed to offer employment and training services directly to immigrant and refugee residents in Montgomery County. Specifically, the program will promote entrepreneurship and occupational skills to refugee and immigrant adults to help them secure employment as quickly as possible. The program will assist our clients to find employment through employment professional development, vocational training, support services, barrier remediation, and entrepreneurial and occupational skills training.

Summer RISE is an initiative led by the Montgomery County Public Schools' (MCPS) Partnerships Unit in collaboration with corporate and private businesses, educational institutions, faith-based institutions, government agencies, and non-profit organizations. Summer RISE is a four week, 40-hour program for rising MCPS juniors and seniors to participate in a live, virtual, or hybrid career-based learning opportunity during the summer. With a hybrid model, MCPS and WSM saw an increase in student program participation as well as an expanded host/employer network with the ability to host multiple students each.

Coding Our Way Home is a training component of the DOCR Montgomery County Correctional Facility Job Center program, which also includes community-based services offered at the American Job Centers and Ignite Hub. As clients participate in the Individual Service Planning processes, those with an interest in software coding will be appropriately assessed (i.e., aptitude and interests) and offered an opportunity to participate in the Coding Our Way Home program.

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>2,172,594</b>	<b>0.00</b>
Decrease Cost: Reduce FY24 Appropriation for Coding Our Way Home Program	(158,000)	0.00
<b>FY24 Approved</b>	<b>2,014,594</b>	<b>0.00</b>

## REALIGNED PROGRAMS

Funding in the following programs has been realigned to other programs within this department.

### Children's Opportunity Fund

FY24 Approved Changes	Expenditures	FTEs
<b>FY23 Approved</b>	<b>425,000</b>	<b>0.00</b>
Shift: Cost from Children's Opportunity Fund NDA to Children's Opportunity Alliance NDA	(425,000)	0.00
<b>FY24 Approved</b>	<b>0</b>	<b>0.00</b>

## BUDGET SUMMARY

	Actual FY22	Budget FY23	Estimate FY23	Approved FY24	%Chg Bud/App
COUNTY GENERAL FUND					
EXPENDITURES					
Salaries and Wages	1,596,968	11,053,539	9,360,980	11,287,818	2.1 %

## BUDGET SUMMARY

	Actual FY22	Budget FY23	Estimate FY23	Approved FY24	%Chg Bud/App
Employee Benefits	408,003	895,161	648,850	1,059,711	18.4 %
<b>County General Fund Personnel Costs</b>	<b>2,004,971</b>	<b>11,948,700</b>	<b>10,009,830</b>	<b>12,347,529</b>	<b>3.3 %</b>
Operating Expenses	299,394,928	295,288,426	307,697,493	316,756,723	7.3 %
<b>County General Fund Expenditures</b>	<b>301,399,899</b>	<b>307,237,126</b>	<b>317,707,323</b>	<b>329,104,252</b>	<b>7.1 %</b>
PERSONNEL					
Full-Time	21	23	23	23	—
Part-Time	1	0	0	0	—
FTEs	23.46	45.34	45.34	36.27	-20.0 %
REVENUES					
Conference Center - Rental Income	345,692	319,100	319,100	319,100	—
Miscellaneous Revenues	851,277	431,171	431,171	431,171	—
Property Rentals	2,714,638	3,900,000	3,900,000	3,900,000	—
Conference Center - Net Proceeds	282,350	1,000,000	1,750,000	1,750,000	75.0 %
<b>County General Fund Revenues</b>	<b>4,193,957</b>	<b>5,650,271</b>	<b>6,400,271</b>	<b>6,400,271</b>	<b>13.3 %</b>
GRANT FUND - MCG					
EXPENDITURES					
Salaries and Wages	0	1,000,000	1,000,000	1,000,000	—
Employee Benefits	0	0	0	0	—
<b>Grant Fund - MCG Personnel Costs</b>	<b>0</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>—</b>
Operating Expenses	43,763,837	45,000,000	45,000,000	20,000,000	-55.6 %
<b>Grant Fund - MCG Expenditures</b>	<b>43,763,837</b>	<b>46,000,000</b>	<b>46,000,000</b>	<b>21,000,000</b>	<b>-54.3 %</b>
PERSONNEL					
Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
FTEs	0.00	0.00	0.00	0.00	—
REVENUES					
State Grants	0	20,000,000	20,000,000	20,000,000	—
American Rescue Plan Act	0	25,000,000	25,000,000	0	-100.0 %
Federal Grants	32,180,602	0	0	0	—
<b>Grant Fund - MCG Revenues</b>	<b>32,180,602</b>	<b>45,000,000</b>	<b>45,000,000</b>	<b>20,000,000</b>	<b>-55.6 %</b>
DEPARTMENT TOTALS					
<b>Total Expenditures</b>	<b>345,163,736</b>	<b>353,237,126</b>	<b>363,707,323</b>	<b>350,104,252</b>	<b>-0.9 %</b>
<b>Total Full-Time Positions</b>	<b>21</b>	<b>23</b>	<b>23</b>	<b>23</b>	<b>—</b>
<b>Total Part-Time Positions</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>—</b>
<b>Total FTEs</b>	<b>23.46</b>	<b>45.34</b>	<b>45.34</b>	<b>36.27</b>	<b>-20.0 %</b>
<b>Total Revenues</b>	<b>36,374,559</b>	<b>50,650,271</b>	<b>51,400,271</b>	<b>26,400,271</b>	<b>-47.9 %</b>

## PROGRAM SUMMARY

Program Name	FY23 APPR Expenditures	FY23 APPR FTEs	FY24 APPR Expenditures	FY24 APPR FTEs
Arts and Humanities Council	6,339,106	0.00	6,649,029	0.00
Boards, Committees and Commissions	47,750	0.00	49,665	0.00
Charter Review Commission	150	0.00	1,150	0.00
Children's Opportunity Alliance (COA)	0	0.00	728,387	0.00
Children's Opportunity Fund	425,000	0.00	0	0.00
Climate Change Planning	691,677	3.05	486,500	0.00
Community Grants	10,998,473	0.00	11,617,948	0.00
Compensation and Employee Benefit Adjustments	9,863,865	1.18	9,781,173	1.12
Conference and Visitors Bureau	2,132,834	0.00	2,196,819	0.00
Conference Center	525,895	1.00	602,195	1.00
Consolidated Retiree Health Benefit Trust - College	1,704,000	0.00	0	0.00
Consolidated Retiree Health Benefit Trust - MCPS	57,424,677	0.00	62,251,472	0.00
County Associations	74,728	0.00	74,728	0.00
Device Client Management	12,999,985	0.00	13,801,195	0.00
Early Care and Education	10,992,589	17.96	11,178,526	12.00
Future Federal/State/Other Grants	20,000,000	0.00	20,000,000	0.00
Grants To Municipalities in Lieu Of Shares Tax	28,020	0.00	28,020	0.00
Group Insurance Retirees	48,928,437	0.00	51,438,503	0.00
Guaranteed Income	2,563,502	1.00	3,298,345	1.00
Historical Activities	162,000	0.00	166,860	0.00
Homeowners' Association Road Maintenance Reimburse	62,089	0.00	62,089	0.00
Housing Opportunities Commission	7,633,168	0.00	7,972,501	0.00
Inauguration and Transition	50,000	0.00	0	0.00
Incubator Programs	4,288,971	5.00	2,659,874	5.00
Independent Audit	427,882	0.15	431,510	0.15
Interagency Technology, Policy, and Coordination Commission	3,000	0.00	3,000	0.00
KID Museum	1,596,000	0.00	1,860,798	0.00
Labor Management Relations Committee	100,000	0.00	0	0.00
Leases	15,671,334	0.00	18,056,606	0.00
Legislative Branch Communications Outreach	2,142,152	13.00	2,382,054	13.00
Metro Washington Council of Governments	1,684,519	0.00	1,957,533	0.00
Montgomery Coalition for Adult English Literacy	2,113,623	0.00	2,277,032	0.00
Montgomery County Economic Development Corporation	6,200,000	0.00	5,950,000	0.00
Montgomery County Employee Retirement Plans	0	0.00	0	0.00
Montgomery County Green Bank	18,647,957	0.00	18,647,957	0.00
Motor Pool Fund Contribution	66,490	0.00	0	0.00
Payments to Municipalities	17,269,690	0.00	18,894,482	0.00
Police Accountability Board	436,541	2.00	509,222	2.00

## PROGRAM SUMMARY

Program Name	FY23 APPR Expenditures	FY23 APPR FTEs	FY24 APPR Expenditures	FY24 APPR FTEs
Prisoner Medical Services	20,000	0.00	20,000	0.00
Public Elections Fund	2,500,000	0.00	0	0.00
Public Technology, Inc.	5,000	0.00	5,000	0.00
UM 3 - Institute for Health Computing	0	0.00	3,700,000	0.00
Universities at Shady Grove	475,000	0.00	225,000	0.00
Retiree Health Benefits Trust	0	0.00	0	0.00
Risk Management (General Fund)	25,737,987	0.00	26,469,813	0.00
Rockville Parking District	419,900	0.00	422,300	0.00
Skills for the Future	276,480	0.00	284,774	0.00
Climate Response	2,884,990	0.00	2,884,990	0.00
Small Business Support Services	0	0.00	1,485,000	0.00
State Positions Supplement	60,756	0.00	60,756	0.00
State Property Tax Services	3,565,615	0.00	3,565,615	0.00
State Retirement Contribution	3,754	0.00	0	0.00
Takoma Park Library Annual Payments	167,911	0.00	172,416	0.00
Telecommunications	5,356,382	0.00	5,086,126	0.00
Vision Zero	189,563	1.00	201,944	1.00
Working Families Income Supplement	45,105,090	0.00	27,490,751	0.00
WorkSource Montgomery, Inc	2,172,594	0.00	2,014,594	0.00
<b>Total</b>	<b>353,237,126</b>	<b>45.34</b>	<b>350,104,252</b>	<b>36.27</b>



---

THIS PAGE INTENTIONALLY LEFT BLANK



# Utilities

## APPROVED FY24 BUDGET

\$24,276,203

## FULL TIME EQUIVALENTS

0.00

 DAVID DISE, DIRECTOR

## MISSION STATEMENT

The goals of the County Government relating to utility consumption are to:

- achieve energy savings by the elimination of wasteful or inefficient operation of building systems;
- continue improvements in energy efficiency in all County operations; and
- obtain required energy fuels at the most favorable cost to the County.

The Department of General Services manages the payment for over 1,500 separately metered utility accounts for these County facilities, streetlights, and traffic control signalized intersections.

## BUDGET OVERVIEW

The total approved FY24 Operating Budget for the Utilities Non-Departmental Account is \$24,276,203, an increase of \$1,539,866 or 6.77 percent from the FY23 Approved Budget of \$22,736,337. Allocation of these utilities expenditures is approximately: electricity, 65 percent; natural gas, 10 percent; water and sewer, 9 percent. Renewable energy and other expenses total 16 percent.

The FY24 Approved Budget includes County government utilities expenditures for both tax and non-tax supported operations. Tax supported utilities expenditures related to the General Fund departments are budgeted in the Utilities NDA, while utilities expenditures related to special fund departments are budgeted in those funds. Some of these special funds, such as Recreation and portions of the Department of Transportation, are tax supported. Other special funds, such as Solid Waste, are not supported by taxes, but through user fees or charges for services.

Utilities expenditures are also found in the budgets of other County agencies: Montgomery County Public Schools (MCPS), Montgomery College, Washington Suburban Sanitary Commission (WSSC) Water, and the Maryland-National Capital Park and Planning Commission (M-NCPPC). The total utilities budget request for these "outside" agencies is \$83,661,976 which includes the entire bi-county area of WSSC.

The FY24 Approved tax supported budget for Utilities Management, including both the General Fund NDA (\$24,276,203) and the other tax supported funds (\$4,604,165), is \$28,880,368, an increase of \$1,539,866 or approximately 5.63 percent above the FY23 Approved utilities budget of \$27,340,502. The FY24 Approved Budget for non-tax supported utilities expenditures is \$4,006,114, a decrease of \$399,997 from the FY23 Approved Budget of \$4,406,111.

Increases in utilities expenditures result primarily from greater consumption due to new facilities or services, increased rates, and in some cases a more precise alignment of budgeted costs with actual prior year expenditures by utility type. Energy conservation and cost-saving measures (e.g., new building design, lighting technology, energy, and HVAC management systems) help offset increased utility consumption and higher unit costs. Renewable energy includes solar power generation and storage as well as the purchase of credits to offset fossil fuel purchases.

## COUNTY PRIORITY OUTCOMES

While this program area supports all seven of the County Executive's Priority Outcomes, the following are emphasized:

- ◆ **A Greener County**
- ◆ **Easier Commutes**

## PROGRAM CONTACTS

Contact Angela Dizelos of the Department of General Services/Utilities Management at 240.777.6028 or Gary Nalven of the Office of Management and Budget at 240.777.2779 for more information regarding this department's operating budget.

### BUDGET SUMMARY

	Actual FY22	Budget FY23	Estimate FY23	Approved FY24	%Chg Bud/App
<b>COUNTY GENERAL FUND</b>					
<b>EXPENDITURES</b>					
Salaries and Wages	0	0	0	0	—
Employee Benefits	0	0	0	0	—
<b>County General Fund Personnel Costs</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>—</b>
Operating Expenses	26,190,844	22,736,337	31,454,747	24,276,203	6.8 %
<b>County General Fund Expenditures</b>	<b>26,190,844</b>	<b>22,736,337</b>	<b>31,454,747</b>	<b>24,276,203</b>	<b>6.8 %</b>
<b>PERSONNEL</b>					
Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
FTEs	0.00	0.00	0.00	0.00	—

### FY24 APPROVED CHANGES

	Expenditures	FTEs
<b>COUNTY GENERAL FUND</b>		
<b>FY23 ORIGINAL APPROPRIATION</b>	<b>22,736,337</b>	<b>0.00</b>
<b><u>Changes (with service impacts)</u></b>		
Enhance: Brookville Bus Depot Microgrid Payment [Utilities]	1,539,866	0.00
<b>FY24 APPROVED</b>	<b>24,276,203</b>	<b>0.00</b>

## FUNDING PARAMETER ITEMS

CC APPROVED (\$000S)

Title	FY24	FY25	FY26	FY27	FY28	FY29
<b>COUNTY GENERAL FUND</b>						
<b>EXPENDITURES</b>						
<b>FY24 Approved</b>	<b>24,276</b>	<b>24,276</b>	<b>24,276</b>	<b>24,276</b>	<b>24,276</b>	<b>24,276</b>
No inflation or compensation change is included in outyear projections.						
<b>Brookville Microgrid Payments</b>	<b>0</b>	<b>776</b>	<b>966</b>	<b>636</b>	<b>298</b>	<b>298</b>
These payments fund the solar microgrid installation at the Brookville Bus Depot in Silver Spring. In the future, a portion of these costs will be charged to the Transit budget where there will also be offsetting fuel cost savings. The exact cost allocations will vary based on the pace and scope of bus fleet electrification.						
<b>Subtotal Expenditures</b>	<b>24,276</b>	<b>25,052</b>	<b>25,242</b>	<b>24,912</b>	<b>24,574</b>	<b>24,574</b>

---

THIS PAGE INTENTIONALLY LEFT BLANK



# Climate Change

## LINKAGE TO COUNTY RESULTS AREAS

- A Greener County
- A Growing Economy
- Thriving Youth and Families
- Effective, Sustainable Government

## PROGRAM CONTACTS

Contact Bill Broglie, Acting Deputy Director of the Department of Environmental Protection, at 240-777,8883; Vicky Wan, Chief, Strategic Services Division of the Department of Environmental Protection at 240.777.7722; or Richard H. Harris, Office of Management and Budget at 240.777.2795 for more information.

### **What's New for FY24:**

The County's FY24 budget for climate initiatives provides new resources that supplement the climate resources provided in the FY23 budget. (To review the FY23 climate budget, visit: <https://apps.montgomerycountymd.gov/basisoperating/Common/Chapter.aspx?ID=CC> ).

### **Accelerate Nature-based Carbon Sequestration**

- DEP's Tree Montgomery program is expanding to plant additional shade trees and increase the County's tree canopy. The Tree Montgomery program provides free shade trees for planting on private properties across the County.
- DEP will add a new Program Manager position for Tree and Forest programs in FY24. This position will enhance the Tree Montgomery program, expand efforts in equity areas, and expend grant funds awarded to the County.
- DEP will receive funding to expand the RainScapes Rewards rebates to properties. RainScapes are green infrastructure techniques that help reduce stormwater runoff from individual properties and sequester carbon by improving soil health. Projects include rain gardens, conservation landscapes, green roofs, water harvesting, permeable pavement, and pavement removal. Demand for the program continues to exceed its budget, and the program provides MS4 (Municipal Separate Stormwater Sewer System) credits on privately-owned land.

### **Support Clean Energy Efforts**

- DEP receives funding for the continued use of technical consultants to assist staff with developing and implementing a Community Choice Energy program for Montgomery County. A Community Choice Energy program would enable the County to become the electricity supplier to residential and small commercial electricity customers in the County, with a goal of providing electricity at a price that is competitive with the electricity offered through the three utilities serving the County and that has a higher percentage of the supply produced by renewable energy sources. The County is working with a variety of stakeholders through a Maryland Public Service Commission Work Group to develop regulations governing the program.

### **Enhance the County's Climate Governance Capacity**

- 
- DEP is gaining two new Grants & Incentives Program Managers to identify programs and activities in need of grant funding, develop and submit grant proposals, execute grant-related documents and report on grants, as well as develop and monitor the distribution of County funds and incentives to residents and businesses associated with various climate programs. Recently adopted federal legislation, including the Inflation Reduction Act and Infrastructure Investment and Jobs Act, promise to provide opportunities for a wide variety of funding opportunities from federal and state agencies. In addition, many climate programs under development or proposed for future implementation will involve the distribution of County funds and/or incentives to residents and businesses.

### **Support Zero Waste Efforts**

- DEP is gaining two new Zero Waste Planner positions to establish a unit focused on Countywide zero waste efforts. Zero waste initiatives include waste reduction, reuse, and recycling efforts, adding to the kinds of materials that can be recycled, drafting legislation and regulations, conducting research and data analysis, and evaluating the effectiveness of the new efforts.

### **Climate Change Non-departmental Account (NDA)**

- Funds in this NDA are used to implement the Climate Action Plan. In FY24, the Climate Change NDA will support studies and programmatic efforts related to clean energy, electric vehicle charging, zero emissions fleet transition, building codes, climate finance, residential home labeling, climate communications and engagement, and climate resilience. The NDA will also be used to support paid climate fellows and interns.

### **Ongoing Work of County Departments**

#### **Community Use of Public Facilities (CUPF)**

CUPF covers the personnel cost of an energy management position in Montgomery County Public Schools (MCPS) to monitor community use of school buildings and control the HVAC settings in each school based on the weekly schedule. CUPF continuously fine tunes the MCPS' weekly energy management schedule to reduce unneeded energy use. CUPF makes every possible effort to consolidate community use into buildings by not placing groups in an empty building when a building nearby already has scheduled use.

#### **Department of Correction and Rehabilitation (DOCR)**

The Department's diversion community service work crews remove debris/waste, and work crews paint electric car ports at County facilities and use green chemicals to remove graffiti. The department has recently implemented a Food Waste Composting initiative within its Kitchen/Dietary Services.

#### **Department of Environmental Protection (DEP)**

DEP provides leadership for the County's actions on reducing greenhouse gas emissions and adapting to a changing climate. DEP administers the County's Benchmarking Law, whereby commercial and multifamily building owners with properties greater than 25,000 square feet use a standard metric to measure energy usage, identifying energy savings opportunities. DEP manages a new zero-emissions vehicle outreach and engagement program to help residents and businesses electrify their ride and continues to provide residential energy programs to assist County residents with energy efficiency opportunities. DEP also administers the Montgomery Energy Connection, a merger-funded program whose goal is to be a trusted source of information about home energy efficiency and renewable energy options for residents.

DEP administers the Tree Montgomery program, a program that plants shade trees for property owners, free of charge. Additional programs for tree planting are implemented in partnership with MCDOT. DEP also administers the RainScapes program which provides rebates to properties to install green infrastructure.

---

DEP provides curbside collection services to all single-family residences for recyclables including cardboard and paper, and commingled material such as plastics, glass, and yard trim. These materials are then sorted and marketed to recycling processors or turned into compost material and sold to customers, keeping large volumes of material out of the waste stream.

DEP is supporting the development of a Flood Management program for the County, including development of comprehensive strategies for planning for, responding to, and communicating about flooding issues; and the identification of areas at high risk of flooding due to the built environment. Phase II of the plan is funded in the Council Approved FY23-28 Amended CIP.

### **Department of General Services (DGS)**

DGS' Office of Energy and Sustainability ensures County operations are environmentally sensitive and integrates sustainability into County decision making. Over 7.6 megawatts (MW) of electricity are generated from solar panels on County facilities. A 6.0 MW installation is underway at the decommissioned Oaks Landfill and in FY23 DGS has completed Phase I of the Brookville Bus Depot electric bus charging station installation which will include a 2.0 MW solar installation and microgrid. DGS also leads the initiative to transition to a zero emissions fleet of County vehicles and buses.

### **Department of Health and Human Services (DHHS)**

The various public-facing HUBs within the County are building community resiliency. Through its focus on the social determinants of health, the DHHS Office of Community Affairs which include the three minority health programs and Community Action Agency are keenly aware of the impact of climate change on low-income communities and communities of color. Programs have incorporated climate action messages into their community engagement efforts and offer educational opportunities to staff on the intersections of climate and public health. A Climate Action Team within the Office of Community Affairs has developed a Climate and Health Lunch & Learn series training for staff and will continue to develop capacity building opportunities for department stakeholders.

The Latino Health Initiative (LHI) has conducted a series of Latino community conversations to assess the knowledge, attitudes, and practices of a sample of Latino community members regarding environment-related practices associated to consumer waste and recycling and will continue to incorporate climate into health promotion activities. LHI will develop a Climate and Health education workshop series in coordination with climate focused community partners.

The Community Action Agency's Community Advocacy Institute (CAI) has also been successful in recruiting graduates from the CAI to be trained as climate ambassadors.

HHS is committed to continue to thoughtfully and meaningfully design activities around education and outreach on climate action for both staff and communities.

### **Department of Housing and Community Affairs (DHCA)**

The Energy Efficiency program assists homeowners and low-income residents in reducing home energy use by providing energy inspections, air leak identification, insulation, and energy efficient lighting.

### **Office of Human Resources**

The Office of Human Resources has rolled out the County's Telework Policy to encourage MCG staff to reduce vehicle miles traveled. The Office conducts virtual trainings related to climate change and works to build awareness among all County staff about climate change.

### **Department of Permitting Services (DPS)**

Through the Sustainability, Energy, and Mechanical program reviews, DPS enforces the County's requirement for new construction, additions, and alterations to conform to the State-adopted International Energy Construction Code. New



---

commercial construction and additions of 5,000 square feet or greater must conform to the State-adopted International Green Construction Code.

### **Department of Transportation (MCDOT)**

MCDOT continues to build an extensive network of bikeway facilities including protected bike lanes, particularly in areas associated with the Purple Line and Bethesda Metro Station projects, and those in BiPPA and master plan areas. Capital Bikeshare offers stations throughout the County, providing a low-carbon alternative for short trips. The shared E-bike and E-scooter pilot program provides additional low-carbon, low-cost options for residents, employees, and visitors for short trips and to connect with transit.

Ride On, the County's public bus system, provides an affordable alternative to driving. MCDOT is conducting a comprehensive study, "Ride On Reimagined," to guide the future direction of the County's transit system with a focus on three priority areas: Safety and Vision Zero, Environment and Climate Resiliency, and Economic Development and Equitable Access. The goal is to recommend system-wide changes to address the current and future needs of the community for both Ride On and Metrobus services.

Meanwhile, diesel buses in the Ride On fleet are being replaced with zero-emission buses according to an ongoing replacement schedule. MCDOT facilitates and encourages the use of public transportation with programs like FareShare, which works through employers to assist employees with their commuting costs, and the Commuter Choice Tax Credit available to businesses. These programs provide incentives for employers to buy-down the cost of transit and vanpooling for their employees while benefiting from tax credits. Express bus programs including FLASH on US 29 and Ride On extRa on MD 355 provide fast, reliable bus service along major County corridors.

### **Office of Agriculture (OAG)**

OAG supports the farm community in its utilization of renewable energy through accessory solar and regenerative agricultural practices such as no till farming, crop rotation, and others. OAG promotes Best Management Practices (BMP) such as cover cropping to help sequester carbon. The Soil Conservation District works with local farmers in promoting conservation practices that help to reduce greenhouse gases such as conservation tillage. Conservation tillage reduces trips across fields by use of equipment that produces greenhouse gases. In addition, the OAG Soil Amendment program offers free deliveries of Leafgro to farmers to increase the organic material in the soil, retain moisture, and promote soil health. By supporting County table food and beverage producers and helping expand their markets, OAG is encouraging local purchasing of food and beverages, which reduces the amount of fossil fuel energy needed to transport these products. Finally, OAG encourages farmers to have nutrient management plans, which help make sure that farmers do not use more fossil fuel-derived fertilizers than necessary.

### **Office of the County Executive**

The Climate Change Officer leads the County-wide implementation of the Climate Action Plan.

### **Office of Emergency Management and Homeland Security (OEMHS)**

OEMHS is working closely with County departments to prepare for the current and future impacts climate change will have on weather-related disasters. OEMHS has a Climate Adaptation Program Manager who collaborates with DEP and other County agencies to pursue State and Federal grants to prepare for the effects of climate change. OEMHS works with County departments and community partners to identify areas at high risk for urban heat island effect and helps guide the County's mitigation and response efforts, including the development of resiliency hubs. The Office also works to educate the community about the impacts of climate change, such as flooding, and how to prepare and respond to it.

As climate change increases the intensity of rain events, OEMHS has a hydrologist position to help identify areas that will become prone to flooding and help the County prepare for, mitigate, and respond to the impacts. The office also identifies

---

critical infrastructure that may be vulnerable to climate change, such as dams, roads, and structures, and works with owners of the infrastructure to prepare for and mitigate those vulnerabilities. Early in 2023, OEMHS staff completed installation of 35 flood sensors at the most frequently flooded sites around the County to provide early warning about flooded roadways or infrastructure. OEMHS is updating the County's Hazard Mitigation Plan, which will incorporate how climate change affects the County's natural hazards and vulnerabilities.

### **Office of Procurement**

The Office of Procurement works with other County departments to employ sustainable procurement practices and specifications to help reduce environmental impacts and total cost of ownership. Examples include: (1) language incenting meatless menu options as well as local produce sourcing in cafeteria solicitation, and (2) responsible disposal or donation of County surplus to maximize return and reduce waste for the County.

### **Public Libraries (MCPL)**

MCPL partners with other County and community partners, including DEP, DHHS, and Pepco to place informational and resource tables at libraries to inform residents about access to energy assistance and energy conservation programs. MCPL also partners with DEP to make items such as compost bins, thermal cameras, reusable and recyclable bags available to residents. MCPL offers climate change educational programs and workshops for residents of all ages. For adults and seniors, these include workshops to help residents manage energy usage and explore energy efficient technology. Programs are planned for large audiences to disseminate the information in a wider manner as well as for small groups, where conversations about the personal impact on climate change and energy saving of individual residents can be explored. One example is a May 2023 program with Urban Gardener Karen Washington. For children, teens, and families, MCPL offers STEM educational programs about the environment and climate change. The 2023 Summer Reading Challenge includes a partnership with the Montgomery Parks Foundation that will provide funds to power local parks with solar energy. In addition, the Department refurbishes furniture when possible to prevent old furniture from winding up in the landfill.

### **Climate Change Efforts in the Council Approved FY24 Budget**

The chart below details the budget numbers associated with the initiatives and programs discussed in this chapter. The Council Approved FY24 Operation Budget dedicates \$268.7 million to climate change efforts.

Department	Program	FY24 CC Approved				
		GF	CIP	Other Operating Funds	RideOn	Non-County
Office of Agriculture	Agricultural Business Development Specialist Position	\$128,029				
	Cover Crop Program			\$70,000		
	Soil Amendment Program	\$14,000				
	<b>Subtotal Office of Agriculture</b>	<b>\$142,029</b>		<b>\$70,000</b>		
	<b>Total Office of Agriculture</b>	<b>\$212,029</b>				
County Executive's Office	Climate Change Officer	\$30,043		\$201,062		
	<b>Subtotal County Executive's Office</b>	<b>\$30,043</b>		<b>\$201,062</b>		
	<b>Total County Executive's Office</b>	<b>\$231,105</b>				
Climate Change Planning NDA	Climate Action Plan Implementation	\$486,500				
	<b>Total Climate Change Planning NDA</b>	<b>\$486,500</b>				
Department of Environmental Protection	Increase Tree Canopy Conservation Appropriation -- New FY24	\$750,000				
	Community Choice Energy Consultant -- New FY24	\$250,000				
	Grants and Incentive Program Managers -- New FY24	\$174,924				
	Community Justice Academy	\$300,000				
	Efficiency and Climate Resiliency for Low- and Moderate-Income Housing	\$675,000				
	BEPS Program Operating Funding	\$700,000				
	High Road Economic Development Implementation	\$127,725				
	Project Equity Worker Coop Implementation	\$50,000				
	Sustainability Zoning and Code Review	\$150,000				
	The County's Benchmarking Law: DEP offers assistance to building owners with compliance	\$39,999				
	Decision Support Tool License	\$20,000				
	Electrification Incentive Program	\$1,000,000				
	Broadscale Climate - Alert Montgomery Communications Campaign	\$150,000				
	Agrivoltaic Tech Assistance	\$50,000				
	Tree Montgomery Program	\$1,199,408				
	Staff focused on climate efforts	\$2,990,006				
	Staff support for climate-focused programs	\$703,139				
	County Recycling Programs			\$64,412,777		
	Energy Connection					\$423,483
	<b>Subtotal Environmental Protection</b>	<b>\$9,330,201</b>		<b>\$64,412,777</b>		<b>\$423,483</b>
	<b>Total Environmental Protection</b>	<b>\$74,166,461</b>				
Department of General Services	Office of Energy and Sustainability: Ensures County operations are environmentally sensitive and integrates sustainability into County decision making.	\$841,422	\$150,000			
	Brookville Bus Depot Microgrid	\$2,247,307				
	Green Fleet: DGS is pursuing an all-electric fleet of County vehicles and buses.			\$3,200,000		
	Increase the availability of electric vehicle charging stations at public parking facilities and other County locations.			\$277,000		
	<b>Subtotal General Services</b>	<b>\$3,088,729</b>	<b>\$150,000</b>	<b>\$3,477,000</b>		
	<b>Total General Services</b>	<b>\$6,715,729</b>				
Department of Housing and Community Affairs	Program Energy Efficiency Program: Assists homeowners and low-income residents in reducing home energy use by providing energy inspections, air leak identification, insulation, and energy efficient lighting. <sup>1</sup>					\$295,685
	<b>Total Housing and Community Affairs</b>					<b>\$295,685</b>
Department of Permitting Services	The Commercial Sustainability, Energy Section and Green Building Program Review: Enforces the County's requirement for new construction, additions, and alterations to conform to the International Energy Construction Code. New commercial construction and additions of 5,000 square feet or greater must conform to the International Green Construction Code.			\$1,187,496		
	<b>Total Permitting Services</b>			<b>\$1,187,496</b>		
Department of Transportation	Chesapeake Bay Trust Urban Street Trees Grant					\$148,233
	Ongoing Urban Forest Efforts	\$5,707,834	\$3,100,000			
	Capital Bikeshare, e-scooters, and e-bikes: Capital Bikeshare offers stations throughout the County, providing a low-carbon alternative for short trips. The E-bike and E-scooter Pilot Program are another option for residents and visitors.	\$1,650,604				
	Green Fleet: Electric bus replacements.		\$17,040,000			
	Commuter Services: Facilitate and encourage the use of public transportation through Transportation Demand Management and programs like FareShare, the Commuter Choice Tax Credit, and Get In.			\$5,097,025		
	RideOn Bus service, including express bus programs.					\$152,442,981
	<b>Subtotal Transportation</b>	<b>\$7,358,438</b>	<b>\$20,140,000</b>	<b>\$5,097,025</b>	<b>\$152,442,981</b>	<b>\$148,233</b>
	<b>Total Transportation</b>	<b>\$185,186,677</b>				

Department	Program	FY24 CC Approved				
		GF	CIP	Other Operating Funds	RideOn	Non-County
OEMHS	Staff and programs on hazard mitigation and climate adaptation planning.	\$263,602				
	<b>Total Emergency Management and Homeland Security</b>	<b>\$263,602</b>				
Countywide	<b>Subtotal Montgomery County</b>	<b>\$20,699,542</b>	<b>\$20,290,000</b>	<b>\$74,445,360</b>	<b>\$152,442,981</b>	<b>\$867,401</b>
<b>Total</b>	<b>Total Montgomery County (CIP and PSP)</b>	<b>\$268,745,284</b>				

---

THIS PAGE INTENTIONALLY LEFT BLANK



# Services for Seniors

---

## LINKAGE TO COUNTY RESULTS AREAS

- Thriving Youth and Families
- A More Affordable and Welcoming County for a Lifetime

## PROGRAM CONTACTS

Contact James Bridgers, Ph.D., M.B.A. of the Department of Health and Human Services at 240.777.4253 or Grace Pedersen of the Office of Management and Budget at 240.773.1088 for more information.

### **FY24 COUNTY EXECUTIVE RECOMMENDED BUDGET**

The FY24 Approved Budget includes approximately \$50.7 million in tax-supported resources identified for seniors, including funds for community organizations that augment County services for seniors. In addition, the approved budget includes \$21.0 million in non-tax supported resources for older adults and seniors. While fiscal constraints have limited the potential for significant program expansions in FY24, this budget prioritizes maintaining prior-year progress toward a more affordable and welcoming county for a lifetime.

### **Non-Departmental Account Community Grants**

- The FY24 Approved Budget provides grants to community partners of \$1.5 million for services benefiting seniors. These community organizations are critical to an effective network of services and are sometimes able to provide these services in a more cost-effective, culturally appropriate, and flexible way. Community organizations are also able to leverage community resources that may be unavailable to County Government.

---

## DEPARTMENTAL PROGRAMS

Services benefiting seniors are incorporated in the general department program offerings, as well as targeted services. Below are some of the major County government programs currently supporting County seniors.

### Department of Recreation

- Operate a Senior Transportation Service providing limited-range age-friendly access to eight Senior Centers.
- Operate Active Adult Centers for those 55 and older, where seniors gather for educational programs, friendship, entertainment, sports, and other activities.
- Continue to operate Senior Nutrition Programs across multiple facilities in cooperation with HHS.
- Add one Senior Center with the opening of the Silver Spring Regional Recreation and Aquatic Center in FY24.
- Offer Senior Outdoor Adventure Recreation day-trip programs for active adults over age 55.
- Continue the popular senior mini-trip program. Each senior center and Active Adult Program now receives three trips per-year to take seniors to local destinations of interest.
- Work with other agencies, departments, hospitals, and nonprofits to provide a variety of programs, classes, and

---

services identified as community needs to County residents age 55 and older. This includes such programs as World Elder Abuse Awareness Day, Tech Fairs, Health and Wellness Expos, Bone Builders, Senior Fit classes, and a huge variety of ongoing classes and programs.

- Offer a Summer Social re-engagement event for those ages 55 and older where older adults can gather for friendship, entertainment, sports, and other activities.
- Offer Centenarian Celebration Event to honor those residents who have reached the age of 100 or older.
- Operate an award-winning outdoor exercise fitness area at Holiday Park Senior Center for individual ages 55 and older to be able to get a full body exercise through a variety of equipment pieces located outside and socially distant.
- Continue to offer programs and classes in other languages to ensure residents can participate comfortably and follow instruction without language barriers.

## Department of Health and Human Services

---

- Prevent or reverse nursing home placement for Medicaid-eligible persons of all ages by providing planning, nurse monitoring, and community-based services.
- Transport seniors to County Recreation centers and, for residents of a limited number of senior apartment buildings, to grocery stores using Transit Services Ride On buses during off peak hours.
- Provide supportive services to seniors through contracts with nonprofits, including: "friendly visitors," grocery shopping, legal assistance, and Alzheimer's support.
- Continue the Escorted Transportation Program with the Jewish Council for the Aging.
- Promote and expand transportation options available to seniors and people with disabilities throughout the County.
- Support a Mobility and Transportation Manager to work with advocates and public and private service providers.
- Offer one-stop, hands-on assistance and outreach to County residents regarding services for seniors, persons with disabilities, and their families and caregivers to clarify their needs and to identify and access resources.
- Help protect more than 9,555 County residents in 245 assisted living facilities and 34 nursing homes by maintaining a regular presence, investigating complaints, and advocating for seniors' rights.
- Offer adults over age 60 access to meals, nutrition education, and the opportunity for socialization at community and senior centers and senior apartment buildings.
- Provide home delivered meals to address the nutritional needs of seniors who are home-bound due to illness or disability and cannot get out or prepare healthful meals on their own. Special consideration is given to low-income individuals, minority individuals, those in rural communities, those with limited English proficiency, and those at risk of institutional care.
- Investigate complaints of maltreatment for abuse and neglect against seniors, secure resources, and provide surrogate decision-making for adults adjudicated through the courts.
- Provide in-home support services to help vulnerable seniors remain safe and cared for in the community and to prevent premature and/or inappropriate institutionalization.
- Offer the Home Care Chore Services Program, which is targeted to low-income, frail, elderly, and people with disabilities who need help with light cleaning, vacuuming, laundry, and/or meal preparation in order to remain in their own homes and in the community.
- Maintain funding for respite care services for older adults, persons with disabilities, and caregivers.
- Continue to support the Adult Protective Services/ Social Services to Adults Program which addresses an increase in investigations of financial exploitations resulting from new mandatory reporting requirements for banks.
- Provide Heavy Chore Services to serve seniors with hoarding behaviors to prevent evictions, condemnations, or to correct health and safety conditions. Services include heavy commercial cleaning and pest fumigation.



- 
- Provide Senior Mental Health Services for home-bound seniors and coordinate medication with medical providers.
  - Help meet older adult challenges of remaining independent in their homes as they age in their communities through the "Village" model, a grassroots, consumer-driven, and volunteer-first model. The Village Coordinator assists 28 current and 3 emerging "Villages" and promotes the creation of new ones.
  - Continue Senior Home Sharing program that matches senior home providers who have a spare room with home seekers interested in a long-term housing option.

## Department of Transportation - Transit Services

---

- Subsidize taxi service for low-income seniors, age 63 and older, to allow for greater mobility and quality of life.
- Provide information and linkage to transportation resources to senior citizens, maintain a database of resources, help callers fill out forms for transportation programs, and link callers with transportation providers.
- Provide free public transit travel training classes for seniors, increasing their travel options and comfort level with public transportation.
- Continue ongoing advertising campaigns and distribution of senior transportation services.
- Conduct on-site outreach events and presentations about senior transportation options and resources at locations where seniors frequent or reside.
- Provide fixed route service (Ride On) to many senior centers and make Senior SmarTrip cards available through multiple channels.
- Transport seniors to senior centers and grocery shopping trips from 12 residential facilities during Ride On's off-peak period.
- Provide free bus service on all Ride On and select Metro buses in the County each day.
- Improve bus stops as part of Ride On's safety, ADA compliance, and accessibility program.
- Improve pedestrian crossings by re-timing all traffic signals to extend pedestrian crossing times to accommodate slower walking speeds, upgrade some traffic signals to include accessible/countdown pedestrian signals.
- Continue to improve pedestrian access by using high visibility ladder bar style at crosswalks, focus on pedestrian access safety in work zones, and continue converting street lights to LED.
- Improve transportation services and address barriers for residents who have disabilities, are seniors, and have limited incomes. Supported by dedicated revenues from Transportation Network Company fees, Transit Services has increased subsidies for wheelchair accessible taxicabs, continued Call-N-Ride co-pay assistance for low-income residents, and implemented new grants to nonprofit transportation service partners.

## Department of Public Libraries (MCPL)

---

- Provide programs specifically designed to engage patrons over 50 years of age that promote creativity, learning, education, healthy living, and social interaction. These activities are essential to vital living, and are provided in partnership with Federal, State, and County agencies and departments, non-profits, and local community organizations.
- Provide diverse programs relevant to the County's population over age 50. Topics include book discussions, intergenerational opportunities, financial security, professional development, business, retirement, taxes, health, employment, technology, consumer issues, English language learning, and others. All these programs have the goal of combating and alleviating social isolation.
- Provide online lifelong learning services and materials, including our seniors-focused web page, and training on how to use e-books and computers.
- Offer large print library materials and other accessibility equipment and services for seniors - assistive technology



---

workstations with desktop magnifiers and computers with screen reading and magnifying software (JAWS, NVDA, and Magic software), adjustable tables, audio induction loop system in meeting rooms (selected branches), and Communication Access Real-Time Translation Services (CART).

- Provide Metro Senior SmarTrip cards for purchase at all library branches.
- Provide Books@Home service, delivering library materials to Montgomery County residents who cannot visit the library because of physical disability, health issue, or frailty.
- Provide volunteer opportunities utilized by older adults at every branch through the Montgomery County Volunteer Center.
- Participate/exhibit in Fairs and Expos and schedule regular appearances in radio and television shows geared to 50+ to promote MCPL services, resources, and programming.

## Department of Technology Services

---

- Senior Planet Montgomery provides technology training for older adults to enable them to use the Internet for daily living, extend their ability to live independently, and to find employment and be entrepreneurs in the digital economy. In response to COVID-19, lectures and workshops were converted to be delivered online via Zoom. Ten times as many seniors have participated in the Senior Planet Montgomery At Home Edition versus in person, but providing multi-week Internet basics courses online to older adults who do not have devices, home Internet, or technology experience has proved challenging.
- The Department of Environmental Protection partners with Senior Planet Montgomery to offer workshops and information to seniors about energy efficiency and ways to reduce energy expenses. Classes have expanded in partnership with the Chinese Culture and Community Service Center and the Gilchrist Immigration Resource Center and are now offered in English, Spanish, and Chinese Mandarin. Program outcomes demonstrate that seniors participating in the program feel more connected to their families, friends, and communities, feel more optimistic about their future, and have better access to health information.

## Fire and Rescue Service (MCFRS)

---

- To address the disproportionate increase in the number of repeat low-acuity 911 calls by seniors, MCFRS implemented the Mobile Integrated Healthcare Program. This collaborative initiative of HHS and MCFRS holistically incorporates the skills of fire/rescue personnel, clinical social workers, and community health nurses to better meet the needs of patients who utilize EMS services frequently and reduces the burden on 911, emergency medical personnel, and emergency rooms while still providing superior care.
- Increase the number and diversity of programs to educate older adults about the benefits of smoke and carbon monoxide alarms, escape planning, general fire safety and injury prevention both in-person and virtually.
- Increase the number of residents reached by the department's Senior Outreach program and services.
- Identify strategies to reduce fire risk among older adults.
- Identify homebound seniors and those with disabilities to provide information on fire safety and risk reduction including the installation of approved smoke alarms appropriate and aligned with their needs.
- Continue to increase collaborative partnerships with County agencies and departments, non-profits, faith-based organizations, hospitals, and professional organizations providing services to seniors and other organizations.
- Continue to provide public education and awareness campaigns to educate and inform residents regarding legislative changes to Maryland's Smoke Alarm Law and County requirements for carbon monoxide alarms.
- Continue to provide door-to-door safety awareness campaigns offering department services including the evaluation of existing residential smoke alarm equipment, replacement of smoke alarms, and general injury prevention information and education.

- 
- Continue to offer appointment-based fire safety evaluations and smoke alarm checks, both in-person and virtual, for older adults, high risk and low-income residents.
  - Assist and partner with communities, HOAs and neighborhood organizations regarding fire safety, the importance of home fire evacuation and escape plans, general injury prevention and emergency preparedness information.
  - Continue to support the County's "Villages" model designed to assist residents who are "aging in place" with fire safety, injury prevention and safety strategies to reduce risk and smoke alarm checks/installs.
  - Provide education and training to recruit classes and first responders to increase awareness of the needs, health issues, and risks faced by older adults.

## Department of Housing and Community Affairs

---

- Allocate additional resources from Federal grants to enhance the "Design for Life" Program through continuous partnering with Rebuilding Together and Habitat for Humanity to support a program that provides accessibility renovations for low-income disabled homeowners, most of whom are seniors and unable to undertake home repairs on their own.
- Continue partnering with Habitat for Humanity and Efficient Home to support a program that provides energy efficiency appliance upgrades to low-income homeowners, many of which are seniors.
- Continue partnering with the Housing Opportunities Commission of Montgomery County to provide rental assistance to low-income seniors.

## Office of the State's Attorney

---

- Aggressively prosecute crimes against seniors and vulnerable adults through the Crimes Against Seniors and Vulnerable Adults Unit of the Office of the State's Attorney.
- Continue to collaborate closely with Adult Protective Services and the Police Department to address crimes against seniors in an efficient and timely manner that holds offenders accountable for their criminal activity.
- Continue to chair the Montgomery County Elder/Vulnerable Adult Abuse Task Force, which brings together representatives from County Agencies to discuss cases of concern and hosts an annual event on World Elder Abuse Awareness Day to promote education/prevention of senior abuse.
- Collect data and metrics that include the number of investigations opened, inter-agency collaborations, and prosecutions.

## Community Engagement Cluster

---

- Partner with community organizations to provide free tax preparation assistance to low-to-moderate income Montgomery County residents with special attention to seniors.
- Support opportunities for seniors to increase access to community activities, socialization, and lifelong learning.
- Provide individual and couples senior counseling services.
- Recognize senior volunteer contributions annually by honoring two seniors with the Neal Potter Path of Achievement Award.
- Continue the Senior Fellows program which taps the experience and skills of retired seniors across a range of issues from affordable housing to transportation options.

## Office of Consumer Protection

---

- Continue to recruit seniors and retired professionals to work at Office of Consumer Protection as volunteers providing administrative and investigative assistance.

- 
- Conduct outreach initiatives to provide consumer education regarding consumer scams that target seniors and vulnerable adults.
  - Collaborate with legislators and consumer organizations to enact and enhance laws designed to protect seniors from deceptive trade practices.

## Department of Environmental Protection

---

- Seniors are able to apply for an exemption for curbside refuse and recycling services that are available to any individual who because of physical limitations (disability or age) is unable to bring containers to the curb.

## Office of Public Information

---

- Produce in partnership with the Commission on Aging "50+ in Montgomery County" a monthly cable television show highlighting services and programs of interest to seniors.
- Manage the County's seniors website, a central portal offering timely information to seniors and caregivers about County services and programs: <http://www.montgomerycountymd.gov/senior/>.
- Produce monthly full-page communications in The Beacon newspaper (in focus for people over 50) to deliver County messaging campaigns to its over 355,000 monthly readers.
- Support the Commission on Aging (COA) by using established social media platforms to get their messaging out to the community.
- MC311 provides access to local government services for seniors that cover a broad range of topics including: nutritional assistance programs, property tax deferral information, and health care resources.

## Montgomery County Police Department (MCPD)

---

- Maintain "Keeping Seniors Safe" crime prevention outreach program, which addresses financial and other frauds and scams; identity theft; shopping safety; and emergency preparedness through presentations from Community Outreach Officers and command staff, and brochures distributed widely.
- Conduct home security surveys in seniors' homes.
- Manage Project Lifesaver to help locate seniors with dementia/Alzheimer's Disease.

<b>Services for Seniors</b> <b>FY24 CC Approved Operating Budget</b> <b>Tax-Supported</b>		
<b>Department</b>	<b>Project/Program</b>	<b>FY24 CC Approved</b>
Health and Human Services	Adult Foster Care	842,669
	Adult Protective Services/SSTA/Public Guardianship	7,416,680
	Aging and Disability Services Resource Unit	274,661
	CFC Nurse Monitoring	2,417,936
	CFC Supports Planning	1,097,631
	Mental Health Services for Seniors and Persons with Disabilities	85,353
	Ombudsman Services	844,685
	Respite Services	578,538
	Senior Community Programs	2,365,984
	Senior Dental Services	268,861
	Senior Food Program	1,203,753
	Senior Group Homes	21,958
	The Adult Day Care Subsidies Initiative	321,565
	The Home Care Services program	2,538,241
	The Medical Assistance Eligibility Services	352,189
<b>Sub-total, Health and Human Services</b>		<b>20,630,705</b>
Recreation	Damascus Senior Center	179,766
	Holiday Park Senior Center	383,856
	JCA Senior Transportation	658,555
	Long Branch Senior Center	208,826
	Senior Services	497,759
	North Potomac Senior Center	342,926
	Schweinhaut Senior Center	347,026
	Senior Mini Trips	52,867
	Senior Neighborhood Programs	175,728
	Senior Outdoor Adventure Recreation	386,119
	South County Regional Center: Senior Center (OBI)	110,271
	Wheaton Senior Center	412,618
	White Oak Community Recreation Center Senior Programs	249,249
<b>Sub-total, Recreation</b>		<b>4,005,566</b>
Transportation	Call N Ride Program	3,523,009
	Jewish Council on Aging/Connect A Ride	171,154
	Special Transportation	236,075
	Seniors/Disabled Ride Free Program	567,300
<b>Sub-total, Transportation</b>		<b>4,497,538</b>
Other Departments	Community Engagement Cluster - Senior Corps RSVP	139,166
	Community Engagement Cluster - Senior Volunteer Network	162,691
	Community Grants NDA - Grants for Senior Services	1,500,000
	Department of Housing and Community Affairs - HOC Hillandale Senior	10,000,000
	Department of Housing and Community Affairs - Randolph Road Senior Housing	8,000,000
	Fire and Rescue - Mobile Integrated Health for Seniors	572,064
	Police - Project Lifesaver Program	12,500
	Public Information - Senior Beacon & Advertising	28,000
	State's Attorney - Crimes Against Seniors and Vulnerable Adults Unit	944,420
	Technology Services - Senior Planet Montgomery	250,000
<b>Sub-total, Other Departments</b>		<b>21,608,841</b>
<b>Total Tax-Supported</b>		<b>50,742,650</b>
<b>Total Non-Tax Supported</b>		<b>21,034,485</b>
<b>Grand Total</b>		<b>71,777,135</b>

Note: Appropriations reported for programs in the Department of Transportation and Community Grants include funds supporting both seniors and the disabled, except Jewish Council on Aging/Connect-A Ride which serves older adults (50+). All other appropriations reflect only funds attributed to senior services.

<b>Non-Tax Supported</b>		
<b>Department</b>	<b>Project/Program</b>	<b>FY24 CC Approved</b>
Health and Human Services	Adult Foster Care	359,149
	Adult Protective Services/SSTA/ Public Guardianship	3,213,853
	Aging and Disability Services Resource Unit	683,553
	Ombudsman Services	278,435
	Respite Services	87,384
	Senior Community Programs	1,161,615
	Senior Food Program	2,346,459
	Senior Group Homes	460,266
	The Home Care Services program	859,736
	The Medical Assistance Long Term Care program	3,988,149
<b><i>Sub-total, Health and Human Services</i></b>		<b>13,438,598</b>
Other Departments	Department of Transportation - Call N Ride Program	379,107
	Department of Technology Services – Chinese Culture and Community Service Center	10,000
	Department of Transportation - Medicaid Special Transportation	3,879,386
	Department of Transportation - Transportation Service Improvement Fund Initiatives	3,327,394
<b><i>Sub-total, Other Departments</i></b>		<b>7,595,887</b>
<b>Total Non-Tax Supported</b>		<b>21,034,485</b>

Note: Appropriations reported for programs in the Department of Transportation include funds supporting both seniors and the disabled.  
All other appropriations reflect only funds attributed to senior services.



# Affordable Housing

---

## AFFORDABLE HOUSING AND RELATED SERVICES

---

### LINKAGE TO COUNTY RESULTS AREAS

- A More Affordable and Welcoming County for a Lifetime

---

### PROGRAM CONTACTS

Contact Scott Bruton of the Department of Housing and Community Affairs at 240.777.3619 or Anita Aryeetey of the Office of Management and Budget at 240.777.2784 for more information.

#### **FY24 APPROVED BUDGET**

The FY24 Approved Budget includes approximately \$144.0 million in tax-supported resources and \$29.0 million in non-tax supported resources to support Affordable Housing and other Housing-related services, including funds for community organizations that augment County services.

---

#### Department of Housing and Community Affairs

The Department of Housing and Community Affairs (DHCA), in collaboration with other County departments and agencies and non-profit partners and developers, improves housing affordability, livability, and compliance with housing requirements across the full continuum of housing in the County.

DHCA provides support and services to residents and businesses which include the following programs:

- Multifamily Housing Program to create, preserve, and rehabilitate affordable housing units and provide low-income rental housing assistance.
- Affordable Housing Program to support first-time homebuyers, preserve affordable single-family housing units, and ensure that Moderately Priced Dwelling Units (MPDUs) are provided and monitored for rental and resale control.
- Landlord Tenant Mediation Program to adjudicate compliance with landlord-tenant law, assisting landlords and tenants through mediation and arbitration to understand requirements and improve their relationships.
- Common Ownership Community Program to support associations and homeowner members in mediating and adjudicating disputes concerning compliance with regulations and association rules and provides technical assistance to the governing bodies of homeowner/condominium units.
- Licensing and Registration Program to issue licenses to all rental housing and register all housing units within common ownership communities to improve support and compliance efforts.
- Housing Code Enforcement Program to respond to complaints and to regularly inspect rental housing to meet the County's safety and sanitary requirements.
- Neighborhood Revitalization Program to plan and implement housing revitalization in targeted areas and to revitalize commercial areas throughout the County to support small businesses and encourage private investment.

---

DHCA also receives Federal Grants (i.e., Community Development Block Grant, HOME Investment Partnership Grant, Emergency Solution Grant) annually to support housing acquisition and preservation; assist nonprofit providers in rehabilitating group homes for low-income, special needs persons; provide financial and technical assistance for selected affordable neighborhoods to improve their quality of life and safety; support fair-housing activities; provide community grants to nonprofit organizations and local municipalities for housing-related activities and services; and partner with Department of Health and Human Services to assist residents with housing stabilization and relocation services to prevent eviction and homelessness.

### **Affordable Housing Program**

- Administer the Moderately Priced Dwelling Unit (MPDU) program to ensure that for sale and rental units are developed, maintained, and offered to households at 70% AMI or less in accordance with Chapter 25A of the Code and related regulations.
- Administer the Workforce Housing Unit program to ensure that for sale and rental units are developed, maintained, and offered to households between 120% AMI and 70% AMI per Chapter 25B and related regulations.
- Initiate the "Design for Life" program by partnering with Rebuilding Together and Habitat for Humanity to install accessibility improvements for senior homeowners to make their homes more accessible, visitable, or livable.
- Continue to partner with the Maryland State Department of Housing and Community Development and the Housing Opportunities Commission to provide down payment assistance to Montgomery County first time homebuyers.
- Partner with the Maryland State Department of Housing and Community Development to provide down payment assistance to full-time Montgomery County Government employees and MCPS union employees who are first time homebuyers.
- Coordinate with rental developments where the MPDU control period is expiring, to provide extension of MPDU rent rates for tenants by supplementing market rate rents with County funds.
- Continue energy efficiency upgrades by partnering with Habitat for Humanity and Efficient Homes to install household appliances for low-income households, a significant share of which are senior homeowners.

### **Multi-Family Housing**

- Provide gap financing through the Montgomery Housing Initiative Fund (HIF) and the Affordable Housing Opportunity Fund (AHOF) by leveraging private capital, as well as Federal and State resources, to create new rent-regulated housing units or preserve existing affordable units to reduce housing burdens for lower-income households.
- Provide capital funding to support acquisitions and preservation of those current naturally occurring affordable housing (NOAH) to ensure continued affordability for County residents, especially those areas at risk in areas of rent escalation to higher market rents, including the Purple Line Corridor and other County transit corridors.
- Exercise the County's Right of First Refusal (ROFR) by partnering with nonprofit providers to purchase any rental housing property with four or more units when available for sale to protect and preserve affordable units.
- Provide funding to affordable housing developers for the construction of new rent restricted housing units, including on County-owned land, with funding from the HIF.
- Provide funding for acquisition and preservation of existing affordable housing units with funding from the Affordable Housing Opportunity Fund and Naturally Occurring Affordable Housing Fund.
- Protect lower-income residents by working with property owners through County-supported rental agreements to preserve affordable rents.
- Use the Rental Assistance Program to extend expiring MPDUs for additional years of rent protection.
- Provide acquisition and renovation financing to support organizations serving special needs populations with housing and supportive services.



---

## **Code Enforcement**

- Perform technical inspection and enforcement to administer Chapter 26 of the County Code, Housing and Building Maintenance standards by inspecting condominiums, multifamily apartments, single-family housing, including Accessory Dwelling Units (ADU) to ensure safe and sanitary conditions.
- Conduct inspections of concentrated code enforcement efforts in specific areas to include multi-family inspection based on requirements for annual troubled properties, more frequent inspections for at-risk properties and triennial inspections for compliant properties.
- Perform inspections and enforcement to administer Chapter 48 of the County Code, Solid Waste and Chapter 58 of the County Code, Residential Weeds and Rubbish.

## **Licensing and Regulation**

- Conduct court ordered inspections for enforcement and adoption and foster care home inspections.
- Issue annual rental license to condominiums, single-family homes, multi-family units and accessory dwelling units to ensure rental properties comply with County regulations and requirements.
- Conduct an annual rental housing survey to collect housing data related to area rents, vacancies, turnover, utilities, and amenities to inform decision-makers about the County's rental market conditions.

## **Landlord-Tenant Mediation**

- Ensure fair and equitable relations between landlords and tenants by proactively communicating their legal rights and responsibilities through educational resources and publications, enforcing pertinent regulations and County codes, conducting investigations and mediating complaints and avoid disputes between landlords and tenants.
- Facilitate a complaint process where landlords and tenants can file complaints and have access to mediations and a hearing with the Commission on Landlord Tenant and Affairs (COLTA), as an alternative to the judicial process in District Court.
- Oversee the COLTA, a quasi-judicial body that hears disputes between landlords and tenants when mediations are not fruitful. Issue citations when necessary and pursue citation enforcement via the Montgomery County District Court to ensure compliance with consent agreements, COLTA Decisions and Orders and the Montgomery County Code.
- Provide annual voluntary rent guidelines per County Code to help both public agencies and the real estate industry correlate inflationary pressures to rent increase in the Washington D.C. Metropolitan Region.

## **Common Ownership Communities (COC)**

- Promote knowledgeable and responsible management of common ownership communities, by developing and providing training programs for common ownership community board members and residents per Montgomery County Bill 45-14.
- Promote public awareness of the legal rights and obligations of common ownership community board members and COC owners as stipulated in County Code along with pertinent regulations.
- Facilitate a complaint process where owners and board members can file complaints and have access to mediations and a hearing with the Commission on Common Ownership Communities (CCOC), as an alternative to the judicial process in District Court.
- Work with the CCOC to advise the County Executive and the County Council on issues affecting COCs and suggesting legislative solutions.

## **Rental Assistance Program - HPR (Homeless Prevention and Relocations Assistance)**



- 
- Provide financial assistance and supportive service referrals to eligible individuals and families who are at imminent risk of homelessness and that have exhausted benefits available from the Department of Health and Human Services (DHHS), the Housing Opportunities Commission (HOC), and other community partners.
  - Provide support on disaster efforts, recovery teams, and relocation efforts.
  - Collaborate with HHS, HOC, and community partners to provide intervention and solution-focused housing services to prevent tenant evictions and locate affordable housing for displaced homeless individuals and families.
  - Develop and maintain working relationships with the Sheriff's department and HOC to assist in tenant issues.
  - Collaborate with Code Enforcement on specific cases involving the condemnation of properties that involve the temporary relocation of families.
  - Ensure that multifamily buildings that opt to convert into condominiums abide by relevant Montgomery County Code laws and regulations.
  - Ensure that tenant's rights and tenant's associations rights are upheld when landlords decide to demolish at least one-third of the units in a rental property, rehabilitate the rental housing, or take any other action that would displace at least one-third of the tenants at a rental property.
  - Provide rental subsidies that compensate owners for reducing rent levels below the market rate.

### **Grant Management**

- Allocate the Community Development Block Grant (CDBG) awarded by the U.S. Department of Housing and Urban Development to support the acquisition, preservation, and rehabilitation of affordable housing units for low- and moderate-income residents.
- Assist nonprofit providers in rehabilitating group homes occupied by lower-income, special needs persons with CDBG funds to eliminate code violations and make needed improvements, including accessibility and energy conservation improvements.
- Provide CDBG funds to support the county's low-income population through partnerships with community public services providers in areas such as health care, education, employment, and emergency relief in their communities.
- Advocate fair housing through public outreach, education, and awareness campaigns, including movie theater and bus ads.
- Implement affordable housing and community development projects within the city limits of Rockville and Takoma Park with federal pass-through funds
- Provide HOME funds and operating support to the County's Community Housing Development Organizations (CHDOs), including Montgomery Housing Partnership, Inc. and Housing Unlimited, Inc. (HUI), for acquisition, construction, or renovation of rental housing for persons with low incomes.
- Provide the Emergency Solutions Grant (ESG) to HHS to support programs that prevent and end homelessness by providing housing stabilization, relocation services, rental assistance, and shelter services.
- Preserve housing in Takoma Park through inspection and enforcement of safety and habitability of regulated units. Housing Code Enforcement proactively inspects all properties and responds to individual complaints to address code compliance.

### **Neighborhood Revitalization and Community Development**

- Provide financial and technical assistance through the Focused Neighborhood Assistance Program (FNA) to create safe, secure, and appealing neighborhoods.
- Address the physical decline in racially diverse, low-to-moderate income neighborhoods and the prevention of blight, slums and threats to life and safety.
- Provide financial and technical assistance through the Facade Easement Program to private property and business

---

owners who desire to improve older commercial properties to meet today's commercial demands. Improvements include installing new facade treatments, site improvements, gateway signage, lighting, streetscape elements, plant material installation, and the acquisition of an easement term to control facade improvements.

- Rehabilitate group homes with Federal CDBG grants for older and disabled persons with incomes up to 30% AMI. Improvements often address required home inspections, ADA accessibility, and health and safety issues such as updating smoke detectors, providing adequate egress, updating bathrooms and kitchens, and including energy star refrigerators, HVAC systems, and water heaters.

## Department of Health and Human Services

---

The Department of Health and Human Services (HHS) Services to End and Prevent Homelessness (SEPH), in collaboration with the Interagency Commission on Homelessness (ICH), provides a full continuum of housing services including housing stabilization, homeless diversion, shelter and street outreach, rental assistance, rapid rehousing, and permanent supportive housing; and employs evidence-based and promising practices. HHS provides housing-related services through the following programs:

### **Interagency Commission on Homelessness**

ICH promotes a community-wide commitment to ending homelessness, providing funding for efforts to promote community-wide planning and strategic use of resources to address homelessness (most notably in submitting the coordinated funding requests to the federal Housing and Urban Development (HUD) that funds programs across the provider community), improving coordination and integration with mainstream resources, and other programs targeted to people experiencing homelessness.

### **Coordinated Entry**

The Coordinated Entry process ensures that all people experiencing homelessness have fair and equal access to available housing matches. Households are quickly identified, assessed for, referred, and connected to housing and assistance based on their assessed needs.

### **Homeless Services for Families**

Homeless Services for Families provides emergency shelter to families with children including intake and assessment, case management, and housing location to link families experiencing homelessness to housing, behavioral health, financial, and legal programs. All services are housing focused with a goal of connecting families with permanent housing as quickly as possible and removing systemic barriers to accessing housing and services.

### **Homeless Services for Single Adults**

Homeless Services for Single Adults provides emergency shelter and street outreach to adults experiencing homelessness. All services are housing focused with a goal of connecting adults with permanent housing as quickly as possible by removing barriers such as poor credit, criminal history, limited or no access to behavioral and somatic healthcare, and low or no income. Homeless services include centralized shelter intake and diversion, comprehensive case management, assertive engagement, housing location, employment training and job development, legal services, and assistance with entitlements like Food Stamps and Medicaid.

### **Housing Initiative Program**

The Housing Initiative Program is a Housing First permanent supportive housing program serving individuals and families with disabilities. Program participants are quickly connected to permanent scattered site units without any preconditions and offered intensive wraparound support services. The rental assistance is provided by HHS staff and services are offered

---

via contracts with non-profit partners. This program also acts as the lead entity for the 1115 Medicaid Waiver Assistance in Community Integration Services through the state Department of Health.

### **Permanent Supportive Housing**

Permanent Supportive Housing is an evidence-based practice that provides immediate access to a permanent housing subsidy and long-term, wraparound support services to households with disabilities. All programs use a Housing First approach that offers housing without preconditions such as sobriety, treatment compliance, or participation in services.

### **Prevention**

Prevention provides conflict resolution, mediation, financial assistance, housing location, and case management to County residents at risk of or experiencing homelessness. The program's focus is to partner with families and individuals to resolve their housing emergency through creative problem-solving. State and County grants are provided to prevent evictions and utility cut offs or to secure new housing. Short-term case management services are provided to help at-risk households develop and implement plans to prevent a future housing crisis.

### **Rapid Rehousing (RRH)**

Rapid Rehousing (RRH) is an intervention designed to help individuals and families to quickly exit homelessness, return to housing in the community, and not become homeless again in the near term. The core components of a rapid rehousing program are housing identification, move-in and rent assistance, and rapid rehousing case management and services. The goal of the program is to help people quickly obtain housing, increase income, and support self-sufficiency to stay housed. Rapid re-housing is offered without any preconditions, such as employment, income, absence of criminal record, or sobriety.

### **Rental Assistance Program (RAP)**

The Rental Assistance Program (RAP) provides a subsidy to individuals and families at risk of or currently experiencing homelessness. The target population for this program are seniors, people with disabilities, and others on a fixed income. Monthly assistance is provided, and renewable every 12 months to bridge the gap between income and housing costs.

### **Healthcare for the Homeless**

Healthcare for the Homeless provides medical, psychiatric, and dental services to individuals experiencing homelessness in emergency shelters and street outreach in the shelters and also through the Medical Respite Program which provides transitional housing for individuals discharged from care centers, but needing a higher level of medical care than shelter or permanent supportive housing provides. Medical services are also provided to individuals and families served in permanent supportive housing programs. Healthcare for the Homeless is committed to reducing the health disparities for people experiencing homelessness by providing low barrier access to services and reducing re-admissions to hospitals.

### **Office of Home Energy Programs (OHEP)**

The Office of Home Energy Programs (OHEP) provides households with limited income annual credits towards their electric and gas/fuel bills to ensure the lights stay on. Additional grants are available to assist households with a utility disconnect notice. OHEP is also currently administering the Low-Income Household Water Assistance Program (LIHWAP) - a time limited water assistance program funded through federal COVID relief funds.

### **Housing Opportunities Commission (HOC)**

---

#### **Rental Assistance Program**

Provide financial assistance to eligible individuals and families who are at imminent risk of homelessness.

---

## **Housing Production Fund (HPF)**

The HPF is utilized in conjunction with additional HOC investment, private investment, and conventional construction debt to finance construction and lease-up phases for new-construction developments. Developments funded by the HPF are "30/70" new construction developments, so that no less than thirty percent of a project's total units are affordable to low- and moderate-income residents and no more than seventy percent are market-rate units. The affordable units are set at two affordability levels. Ten percent of a project's units are at Moderately Priced Dwelling Unit ("MPDU") rents, which are affordable to a family of four making approximately \$85,000 or less, and twenty percent of project's units are at 50% of the AMI.

The goal of the HPF is to produce 2,500-3,000 newly constructed units over a twenty-year period. With \$100 million available, it is anticipated that two or more development projects can be undertaken at any given time. On average, each transaction will yield at least 150-180 affordable units and approximately 500-600 total units. At the end of five years, HPF financing is repaid at the permanent financing of the development back to the HPF.

## **County-supported Capital Improvements Program**

HOC has four active projects in the Amended FY23-28 CIP including the following:

- HOC County Guaranteed Bond Project that serves to identify the uses of County guaranteed HOC bonds for housing construction and permanent mortgage financing as well as coinsurance with appropriate Federal, State, and private insurers on HOC revenue bonds and notes issued to finance new or existing residential units.
- The HOC MPDU/Property Acquisition Fund is a revolving loan fund which authorizes HOC to utilize up to \$12.5 million at any one time for: (a) interim financing, including cost of acquisition and finishing by HOC, of MPDUs as permitted in Chapter 25A of the Montgomery County Code, provided that the unit is used in tandem with a Federal, State, or local subsidy program and is developed to provide housing to low- and-moderate-income households; and (b) planning, acquisition, and improvement of sites and/or existing properties for low and-moderate-income, single, or multifamily housing facilities, which are to be owned and operated by HOC or its designee.
- The HOC Opportunity Housing Development Fund is a revolving loan fund from which HOC is authorized to use up to \$4.5 million at any one time to temporarily cover project planning, site improvements, building construction loan guarantees, construction financing, short-term financing (including second trusts), insurance for permanent financing, notes and bonds, and associated professional and financing fees for housing developments undertaken by HOC or its designees.
- The Supplemental Funds for Deeply Subsidized or Affordable HOC Owned Units project provides funding for capital improvements for deeply subsidized and affordable HOC owned units to for activities including replacement of roofs, windows and doors; improvements to unit interiors such as kitchen and bathroom modernization; replacement of major mechanical, electrical, and plumbing systems and equipment; appliance replacement; life-safety improvements; site improvements such as fencing, site lighting, landscaping, and sidewalk and parking lot replacement.

## **Payment in Lieu of Taxes program**

The County provides a payment in lieu of taxes ("PILOT") to HOC owned and controlled properties in furtherance of HOC's mission to preserve and expand the County's inventory of affordable housing. It also allows HOC to provide increased affordability on a permanent basis on newly acquired and newly constructed communities, which is a major annual source of net new affordable housing units in the County.

The PILOT also allows HOC to ensure its properties receive sufficient reinvestment to eliminate deferred maintenance and have adequate operating budgets to properly maintain the communities.

**Affordable Housing Services  
FY24 Approved Operating Budget  
Tax-Supported**

Department	Project/Program	FY24 Approved
<b>Housing and Community Affairs</b>		
	Housing Code Enforcement	4,410,026
	Affordable Housing - MPDU	399,489
	Multifamily Housing Program	201,678
	Tenant and Landlord Mediation	1,558,767
	Licensing and Regulations	486,925
	Common Ownership Communities	1,011,332
	Administration	1,467,111
	Multi-family Housing Program - Housing Production & Preservation	13,946,104
	Affordable Housing - Homeowner Downpayment Assistance	4,000,000
	Affordable Housing - Design for Life	300,000
	Housing First (HHS)	9,706,200
	<i>HHS Permanent Supportive Housing - \$2,000,000</i>	
	<i>HHS Prevention - \$1,000,000</i>	
	<i>HHS Rapid Rehousing - \$1,310,985</i>	
	<i>HHS Housing Initiative Program - Rental Subsidies, Client Costs, and Administration - \$5,395,215</i>	
	Rental Assistance Program (RAP)	23,879,590
	<i>DHCA RAP - \$7,179,778</i>	
	<i>DHCA Homeless Prevention and Relocation Assistance (HPRA) - \$445,025</i>	
	<i>HHS RAP - \$5,226,942</i>	
	<i>HHS Housing Initiative Program - Rental Subsidies - \$7,859,330</i>	
	<i>HOC RAP - \$3,168,515</i>	
	Neighborhood Revitalization - Neighborhood to Call Home	1,875,899
	Affordable Housing Acquisition and Preservation CIP	32,000,000
	Countywide Façade Easement Program CIP	719,000
	Community Development Facility Planning CIP	125,000
<b>Sub-total, Housing and Community Affairs</b>		<b>96,087,121</b>
<b>Health and Human Services</b>		
	Admin - Services to End and Prevent Homelessness	962,344
	Coordinated Entry	1,634,153
	Healthcare for the Homeless	2,059,076
	Homeless Services for Families	9,008,593
	Homeless Services for Single Adults	10,410,821
	Housing Initiative Program	3,907,959
	Interagency Commission on Homelessness	4,000
	Permanent Supportive Housing	5,748,357
	Prevention	2,598,085
	Rapid Rehousing	1,599,174
	Rental Assistance Program	842,868
<b>Sub-total, Health and Human Services</b>		<b>38,775,430</b>
<b>Housing Opportunities Commission</b>		
	Supplemental Funds for Deeply Subsidized HOC Owned Units Improvements	
	CIP Project	1,250,000
	NDA - Housing Opportunities Commission	7,972,501
<b>Sub-total, Housing Opportunities Commission</b>		<b>9,222,501</b>
<b>Total Tax-Supported</b>		<b>144,085,052</b>
<b>Total Non-Tax Supported</b>		<b>29,004,304</b>
<b>Grand Total</b>		<b>173,089,356</b>

**Affordable Housing Services  
FY24 Approved Operating Budget  
Non-Tax-Supported**

Department	Project/Program	FY24 Approved
<b>Housing and Community Affairs</b>		
	CDBG - Housing Acquisition and Preservation	1,989,353
	CDBG - Community Public Services with Nonprofit Organizations	630,000
	CDBG - Group Home Rehabilitation	600,000
	CDBG - Facility Planning/Administration	1,050,000
	CDBG - Focused Neighborhood Assistance	500,000
	CDBG - Code Enforcement	250,000
	CDBG - Fair Housing Activities	20,000
	CDBG - Municipality Housing Projects	354,000
	HOME - Housing Production and Preservation	2,289,948
	HOME - Community Housing Development Organizations Program	445,000
	ESG - Rapid-Rehousing (HHS)	432,528
	<i>HHS Rapid Rehousing - \$326,400</i>	
	<i>HHS Homeless Services for Families - \$106,128</i>	
	Takoma Park Grant - Code Enforcement	285,303
	Weatherization/Energy Efficiency Program	295,685
<b>Sub-total, Housing and Community Affairs</b>		<b>9,141,817</b>
<b>Health and Human Services</b>		
	Homeless Services for Single Adults	3,027,860
	Permanent Supportive Housing	271,612
	Prevention	2,301,683
	Rapid Rehousing	244,500
	Rental Assistance Program	14,016,832
<b>Sub-total, Health and Human Services</b>		<b>19,862,487</b>
<b>Total Non-Tax Supported</b>		<b>29,004,304</b>

---

THIS PAGE INTENTIONALLY LEFT BLANK



# Vision Zero

## MISSION STATEMENT

Through the use of data-informed and equitable approaches, Montgomery County will systematically update the roadway network and build a culture of safety through purposeful education and enforcement campaigns to eliminate serious and fatal collisions from Montgomery County roadways by 2030.

## LINKAGE TO COUNTY RESULT AREAS

- **Safe Neighborhoods**
- **Easier Commutes**

## PROGRAM CONTACTS

Contact Wade Holland, Vision Zero Coordinator at 240.777.2623; Michael Paylor of the Department of Transportation at 240.777.2190; Capt. Brian Dillman of the Department of Police at 240.773.6600; Neil Greenberger of the Public Information Office at 240.777.6532; or Gregory Bruno of the Office of Management and Budget at 240.777.2773 for more information regarding this initiative's operating budget.

## PROGRAM DESCRIPTION

Vision Zero is an international movement that relies on data-informed and equitable approaches to improve the design of roads, conduct targeted education and enforcement, and change policies to end serious and fatal traffic crashes. Montgomery County adopted Vision Zero as the successor to the successful Pedestrian Safety Initiative in 2016. The County's Action Plan recommits the County to improving pedestrian safety and expands the collaborative effort to improving safety for drivers and cyclists. The goal of the 2030 Action Plan is to eliminate serious and fatal collisions by 2030. The target will be achieved by completing 45 action items in the areas of complete streets, a multi-modal future, and a culture of safety. To learn more about Vision Zero and to read the 2030 Action Plan, visit <https://montgomerycountymd.gov/visionzero/>.

## RESULTS

Preliminary 2022 data show 245 serious and fatal collisions, a 34 percent reduction compared to the pre-Vision Zero five-year average (2012-2016). To continue moving towards the County's long-term goal of zero serious and fatal crashes, the Montgomery County Department of Transportation (MCDOT) continued reviews of roadway segments along the High Injury Network (HIN) including Bel Pre Road between Georgia Avenue and Layhill Road, Crabbs Branch Way, and Shady Grove Road. MCDOT is partnering with the State Highway Administration (SHA) to make Georgia Avenue and Connecticut Avenue in Aspen Hill safer for people walking and biking. MCDOT continued installing protected bicycle lanes across the County. In the past year, MCDOT opened its second and third protected intersections in Downtown Bethesda and Silver Spring. During FY22, MCDOT constructed four bikeway projects; nine were ready for or under construction, and over a dozen projects were being designed. Educational efforts have been conducted in HINs, pedestrian collision hot spots, as well as targeted to high-risk groups. These efforts were conducted in coordination with enforcement efforts and have been used to change unsafe pedestrian and driver behaviors. Engineering improvements, along with education and enforcement, have modified perceptions of risk and responsibility on the roads and sidewalks. For a full update, see the FY22 Vision Zero Annual Report available on the Vision Zero website.

County Council approved \$130.0 million in FY24 expenditures in support of Vision Zero. The FY24 Approved Operating Budget includes \$61.2 million for Vision Zero initiatives. In addition, the Capital Improvements Program (CIP) includes \$68.8 million in expenditures for FY24.

Services dedicated to improving traffic safety include general program offerings as well as targeted services. These services address current critical needs and the desired outcome of reducing serious and fatal collisions. Below are some of the major County



### **Department of Transportation**

- Continued expansion of pedestrian signals to increase visibility and safety - Pedestrian Hybrid Beacons (PHBs) and traffic signals. Over 40 new beacons and signals have been installed by the County and State since Vision Zero began in 2018.
- Conducted bus stop safety audits along corridors throughout the County focused on HIN corridors and areas with high transit volume to improve safety and accessibility for transit users.
- Increased the ability of students to walk or bike to school safely through improved facilities as part of the Safe Routes to Schools program. Also, evaluated and assessed traffic and operational safety issues at County schools.
- Participated in regional Street Smart pedestrian safety education campaigns. The campaigns use transit shelters and bus advertising throughout the County to promote safe behaviors and raise awareness about the importance of bicycle and pedestrian safety. The twice yearly, four-week media campaigns are also coordinated with targeted enforcement actions. Since FY16, this campaign was modified and broadened to a countywide, year-round effort to also reach the teen and senior populations.
- Implemented traffic calming improvements by installing pedestrian refuge islands, curb extensions, speed humps, and improved signage and markings. Where traffic calming has been employed in areas with collisions, there has been a measurable reduction in speeding and a 44 percent reduction in pedestrian collisions.
- Modified traffic signals along major highways such as Shady Grove Road to eliminate left turns when oncoming traffic can also go through the intersection to reduce left-turn crashes.
- Improved sidewalk connectivity to transportation, commercial and employment areas, and medical facilities throughout the County. New funding is focused on accelerating sidewalk construction near schools.
- Provided curb ramps for sidewalks and other accessibility barriers on County roadways through the ADA compliance program.
- Completed construction of the Capital Crescent Surface Trail Phase I, Woodmont Avenue Phase I, and Montgomery Avenue Phase 2B with additional Bethesda bikeways under design. The Montgomery Lane/Avenue Cycletrack Phases 1 and 2A are under construction.
- Education and outreach efforts continued during the COVID-19 pandemic. MCDOT hosted a Vision Zero Youth Ambassador program with over 30 high school students to create the next generation of traffic safety leaders and develop projects that impacted safety in their communities.
- Continued conducting evaluations of pedestrian and bicycle facilities in eight of the County's twenty-eight Bicycle and Pedestrian Priority Areas (BiPPAs) and constructing improvements to pedestrian and bicycle connectivity and safety in these BiPPAs. Design is on-going for pedestrian and bike facilities along Veirs Mill Road, which will be implemented along with bus rapid transit.
- Updated lighting, signage, marking, and signals standards and investigated complete street guidelines that seek to address crucial Vision Zero core concepts.
- Coordinated with M-NCPPC to review and approve trail crossings and intersections, and projects that enhance safety at many mid-block crossings throughout the County.
- Coordinated with the State Highway Administration (SHA) to implement many safety improvements throughout important High Injury Network corridors in Wheaton and Aspen Hill. The improvements involve many of Vision Zero's core principles of a safe and forgiving infrastructure that accommodates and protects all users.

### **Department of Police**

- Managed and analyzed a database of collision data used to inform policy and program decisions through the Police Traffic Operations Division, such as the identification of high crash locations, locations for traffic calming improvements, and groups and areas at high risk of being involved in serious and fatal collisions.
- Prioritized enforcement of pedestrian safety and traffic safety laws in the High Injury Network and areas around elementary, middle, and high schools in coordination with MCDOT's pedestrian safety education activities. Overall,

---

enhanced enforcement of pedestrian and traffic safety laws helps modify perceptions of risk and responsibility on the road, can change behavior, and contribute to building a culture of safety.

- Ran a successful Holiday Alcohol Task Force from November 2022 to January 2023 with 291 arrests for driving under the influence (DUI) of alcohol and/or drugs. During the task force, MCPD partnered with MCDOT and Alcohol Beverage Services (ABS) for a safety campaign providing safe alternatives to driving impaired.
- Coordinated with municipal, Maryland Transportation Authority, and State Police agencies for joint efforts to address excess speed and car races.
- Continued to implement countywide speed, red-light, and school bus camera enforcement to slow traffic to posted speed limits. MCPD initiated a new contract that will expand the fleet of red-light and speed cameras available at approved locations across the County.
- Montgomery County Police continued to be instrumental in helping reduce the number of pedestrian collisions by:
  - administering special pedestrian crosswalks;
  - operating safe streets corridors;
  - conducting holiday and school enforcements; and
  - dedicating regular on-duty police enforcement in HINs to issue warnings to pedestrians and motorists.

#### **Public Information Office**

- Elevated Vision Zero events, campaigns, and safety messaging through timely press releases, media advisories, and posts on social media.
- Continued the bilingual education of the public, in cooperation with Montgomery County Police Department and all departments represented on the Vision Zero Steering Committee regarding the three main causes of fatal and serious-injury crashes:
  - Distracted drivers;
  - Impaired drivers, cyclists, and pedestrians; and
  - Crosswalk issues, i.e.; drivers turning right (or left) into pedestrians, and pedestrians crossing mid-block on major roadways.

County Executive's Vision Zero Initiative - All Funding Sources FY24 CC Approved Capital Improvements Program and Operating Budget		
Department	Project/Program	FY24 Approved
<i>Capital Improvements Program (CIP)</i>		
Maryland-National Capital Park and Planning Commission	Trails: Hard Surface Design and Construction	\$ 550,000
	Trails: Natural Surface & Resource-based Recreation	\$ 500,000
	Trails: Hard Surface Renovation	\$ 1,450,000
	Vision Zero	\$ 500,000
	<b>Total M-NCPPC</b>	<b>\$ 3,000,000</b>
Department of Transportation	Pedestrian Facilities/Bikeways	50,960,000
	Intersection and Spot Improvements	2,410,000
	Pedestrian Safety Program	4,600,000
	Traffic Signals	5,495,000
	Guardrail Projects	315,000
	Neighborhood Traffic Calming	310,000
	Streetlighting	1,370,000
	Streetlight Enhancements CBD/Town Center	250,000
	US29 Streetlighting	100,000
	<b>Total Department of Transportation</b>	<b>\$ 65,810,000</b>
	<b>Total FY24 CIP</b>	<b>\$ 68,810,000</b>
<i>Operating Budget (PSP)</i>		
Department of Transportation	Community/Transportation Safety	5,827,789
	Transportation Infrastructure Construction & Maintenance	19,287,975
	Transportation Policy, Planning, and Project Development	3,400,265
	Transportation Management, Operations and Emergency/Storm Response	7,930,062
	<b>Total Department of Transportation</b>	<b>\$ 36,446,091</b>
Department of Police	Police Enforcement for HIAs - Overtime	334,617
	Police Enforcement for HIAs - Data Analyst	135,611
	School Safety Program/General Fund	8,165,773
	Automated Traffic Enforcement	15,927,211
	<b>Total Department of Police</b>	<b>\$ 24,563,212</b>
NDA-Vision Zero	Vision Zero Oversight and Outreach	201,944
	<b>Total FY24 PSP</b>	<b>\$ 61,211,247</b>
	<b>TOTAL FY24 APPROVED EXPENDITURES (CIP &amp; PSP)</b>	<b>\$ 130,021,247</b>
Source: CC Approved FY24 Operating and Capital Budgets		
<b>Note:</b> Safety is a central element of the mission of these departments and nearly all of their programs contribute to achieving Vision Zero. The programs with a significant emphasis on safety are listed above. It should be noted that these programs are also addressing other needs as well.		



# Community Grants to Base Budget

Community Grants Shifts to Departments' Base Budgets Including a 3% Nonprofit Increase		
Organization	Purpose	FY24 CE REC
<b>Community Engagement Cluster (CEC)*</b>		<b>\$ 144,612</b>
Asian Pacific American Legal Resource Center	Provide legal assistance to low-income immigrants in the Asian American community who are seeking immigration relief.	\$ 33,372
CASA, Inc.	Provide financial assistance to support citizenship-eligible legal permanent residents in attaining citizenship.	\$ 55,620
KIND, Inc. d/b/a Kids in Need of Defense	Provide pro-bono legal services for unaccompanied immigrant and refugee minors.	\$ 55,620
<b>Corrections and Rehabilitation (COR)</b>		<b>\$ 16,686</b>
Conflict Resolution Center of Montgomery County	Provides for an increase in conflict resolution services to inmates and their families.	\$ 16,686
<b>Health and Human Services (HHS)</b>		<b>\$ 326,284</b>
American Diversity Group, Inc.	Provide oral health treatment and education for elementary school students and the parents.	\$ 28,228
Circle of Rights, Inc.	Provide stroke prevention information to low-income County residents.	\$ 20,023
Jewish Council for the Aging of Greater Washington	Provide support for JCA's early memory loss program, Kensington Club.	\$ 44,496
Jewish Council for the Aging of Greater Washington	Provide support for the 50+ Employment Expo.	\$ 83,430
Muslim Community Center, Inc.	Provide for increased access to quality eye care services for uninsured and underinsured Montgomery County residents.	\$ 27,743
YMCA of Metropolitan Washington, Inc.	Provide case management and training for volunteers in intensive one-on-one mentoring program for court-involved male and female youth of color.	\$ 44,496
YMCA of Metropolitan Washington, Inc.	Provides at-risk youth with trauma-informed, academic-focused, out-of-school-time enrichment services, intensive homework help and mentoring, and other services for adults.	\$ 77,868
<b>KID Museum NDA</b>		<b>\$ 216,918</b>
MOCO KIDSCO, Inc. dba KID Museum	Provide operating support for the KID Museum.	\$ 216,918
<b>Office of the County Executive (CEX)</b>		<b>\$ 161,298</b>
Crossroads Community Food Network, Inc.	Expand an economic development program to support low-resource residents of the Takoma/Langley Crossroads in building successful local food businesses.	\$ 33,372
Latino Economic Development Corporation	Provide entrepreneurship, workforce training and support services to promote self-sufficiency of immigrant, refugee, and low-income residents.	\$ 27,810
Life Asset, Inc.	Provide a microloan and training program that helps low-income entrepreneurs start or expand microbusinesses, promoting job creation and financial self-sufficiency.	\$ 11,124
Maryland/Israel Development Center, Inc.	Provide support for promoting economic development between Montgomery County and Israel and attract Israeli high-tech, cyber security and bio-health companies to the County.	\$ 44,496
University of Maryland	Provide support for the Purple Line Corridor Coalition to lead the implementation of the Purple Line Community Development Agreement through a collective impact approach.	\$ 44,496
<b>Recreation (REC)</b>		<b>\$ 244,728</b>
Create Calm, Inc.	Provide enhanced education and leadership skills for socially disconnected young people through yoga and mindfulness classes and activities.	\$ 11,124
Elite Soccer Youth Development Academy, Inc.	Provide support to youth participating in a Soccer Academy, Health Programs, and a Educational/Leadership Youth Development Program.	\$ 111,240
Finding Your FootPrint Foundation, Inc.	Provide yoga, meditation, and self-care practices for youth dealing with day to day social and behavioral issues.	\$ 5,562
Girls on the Run of Montgomery County, MD	Provide financial aid and shoes to under served girls in order for them participate in a positive youth development program.	\$ 16,686
Maryland Senior Olympics Commission, LTD	Provide for operating support.	\$ 27,810
Queens Royal Priest Hood, Inc.	Provide tutoring, homework assistance, intro to robotics, games, and group activities to help students improve social skills while encouraging team work.	\$ 11,124
Retouch International Ministries, Inc.	Provide an enrichment After School Program for girls in Montgomery County who are at risk of underachievement.	\$ 11,124
The First Tee of Greater Washington, DC Corridor	Provide social, fun, healthy, and life enhancing opportunities for girls to keep them engaged and enjoying golf in Montgomery County.	\$ 11,124
Village Youth & Family Center, Inc.	Provide afterschool programming for young women to build a healthy sense of self, community and belonging through yoga and art.	\$ 5,562
Washington Area Bicyclist Association, Inc.	Provide a youth bicycle safety program to Montgomery County's public school youth through the Excel Beyond the Bell after-school program.	\$ 33,372
		<b>\$ 1,110,526</b>

\*An additional \$600,000 has been shifted from the Community Grants-NDA to the Community Engagement Cluster (CEC) for the Emerging Business District Grant Program.

---

THIS PAGE INTENTIONALLY LEFT BLANK



# Multi-Agency Summary Schedules

The multi-agency summary schedules include data for Montgomery County Government (MCG), Montgomery County Public Schools (MCPS), Montgomery College, Maryland-National Capital Park and Planning Commission (M-NCPPC), and for Debt Service. Not included are: the Washington Suburban Sanitary Commission (WSSC), the Housing Opportunities Commission (HOC), and the Montgomery County Revenue Authority.

## SCHEDULE A, FISCAL SUMMARY BY FUND

This schedule presents information organized by tax supported funds, special funds, and enterprise (self-supporting) funds. More detail is shown for Montgomery County Government, which has more special funds, than is shown for the other agencies. Fund balances expected to be available to fund the coming budget are shown, along with the new revenues estimated for that year, the inter-fund transfers that affect the net revenue available, the County Council's approved appropriations, and the fund balances projected to be on hand at the end of the coming year.

## SCHEDULE A-1, BUDGET SUMMARY BY AGENCY

This schedule displays a summary by agency, separating tax supported, grant supported, and self-supported fund appropriations for the coming fiscal year, and comparing them to the current fiscal year.

## SCHEDULE A-2, TAX SUPPORTED FUND BALANCES

This schedule summarizes the estimated fund balances for the end of the current fiscal year and the next fiscal year for all tax supported funds.

## SCHEDULE A-3, CAPITAL IMPROVEMENTS PROGRAM CURRENT REVENUE REQUIREMENTS

This schedule displays the current revenue requirements of County agencies, by fund, across the years of the Capital Improvements Program (CIP). Each year, specific CIP projects are funded with current revenues rather than with general obligation bonds or other revenue sources. The current revenue amount also includes pay as you go (PAYGO) contributions made as direct offsets to debt obligations to maintain the County's debt within safe boundaries. Inflation is an unallocated amount to cover increased costs due to inflation.

## SCHEDULE A-4, FISCAL SUMMARY BY FUND

This schedule displays resources and use of resources data for all funds, including beginning and ending fund balance,

---

revenues, transfers, expenditures, appropriations, and claims on fund.

## SCHEDULE A-5, INTER-FUND TRANSFERS

This schedule shows more detailed information concerning transfers to and from each fund by agency and fund type (tax or non-tax supported).

## SCHEDULE A-6, CONTRIBUTIONS TO/FROM OTHER FUNDS

This schedule displays necessary movements of funds between agencies to support appropriations.



# Schedule A

## FY24 APPROVED FISCAL SUMMARY BY FUND (\$000)

(A)	(B)	(C)	(D)	(E)	(F)	FY24 Operating Budget			(J)	(K)	(L)
						GO & LTL Debt Service	Agy/Fund Approp.	Total Approp.			
Agencies By Fund	FY23 Est Fund Bal	FY24 Est Revenue	Net Inter-Fund Transfers	FY24 Total Resources	CIP Current Revenue & PAYGO				Total Use of Approp.	Designated Fund Balance	FY24 Projected Fund Bal.
<b>GENERAL FUND: TAX SUPPORTED</b>											
County Government	244,714	3,950,377	(351,303)	3,843,788	60,949	248,393	1,507,586	1,755,979	1,816,928	0	0
Debt Service: Non-Agency	0	1,954	437,438	439,391	0	10,820	0	10,820	10,820	0	0
Montgomery County Public Schools	25,000	933,511	0	958,511	29,123	149,964	2,954,000	3,103,964	3,133,087	0	0
Montgomery College	48,408	122,092	(10,795)	159,706	17,034	30,215	280,985	311,200	328,234	0	0
<b>SUBTOTAL GENERAL FUND</b>	<b>318,122</b>	<b>5,007,935</b>	<b>75,340</b>	<b>5,401,397</b>	<b>107,106</b>	<b>439,391</b>	<b>4,742,572</b>	<b>5,181,963</b>	<b>5,289,069</b>	<b>0</b>	<b>112,328</b>
<b>OTHER FUNDS: TAX SUPPORTED</b>											
County Government											
Urban Districts	527	3,078	8,223	11,827	0	0	11,547	11,547	11,547	0	280
Fire	(8,268)	297,646	(16,094)	273,284	6,380	0	266,795	266,795	273,175	0	109
Mass Transit	(4,768)	246,373	(48,153)	193,451	20,215	0	174,616	174,616	194,831	(1,727)	348
Recreation	2,174	68,052	(14,171)	56,055	0	0	55,956	55,956	55,956	0	100
Economic Development	0	430	3,026	3,456	0	0	3,456	3,456	3,456	0	0
M-NCPPC	4,163	175,887	(2,560)	177,491	450	7,289	163,390	170,678	171,128	0	6,362
<b>SUBTOTAL OTHER TAX SUPPORTED</b>	<b>(6,173)</b>	<b>791,467</b>	<b>(69,728)</b>	<b>715,565</b>	<b>27,045</b>	<b>7,289</b>	<b>675,759</b>	<b>683,048</b>	<b>710,093</b>	<b>(1,727)</b>	<b>7,200</b>
<b>TOTAL AVAIL TAX SUPPORTED</b>	<b>311,949</b>	<b>5,799,401</b>	<b>5,612</b>	<b>6,116,962</b>	<b>134,151</b>	<b>446,680</b>	<b>5,418,331</b>	<b>5,865,011</b>	<b>5,999,162</b>	<b>(1,727)</b>	<b>119,527</b>
Revenue Stabilization (Designated)	603,960	26,196	0	630,156	0	0	0	0	0	630,156	0
<b>TOTAL TAX SUPPORTED (W RSF)</b>	<b>915,908</b>	<b>5,825,598</b>	<b>5,612</b>	<b>6,747,118</b>	<b>134,151</b>	<b>446,680</b>	<b>5,418,331</b>	<b>5,865,011</b>	<b>5,999,162</b>	<b>628,429</b>	<b>119,527</b>
<b>ENTERPRISE FUNDS</b>											
County Government											
Community Use of Public Facilities	1,805	11,947	(1,054)	12,698	0	0	11,139	11,139	11,139	0	1,559
Parking Districts	10,282	37,750	(6,175)	41,857	5,473	0	27,265	27,265	32,738	0	9,119
Permitting Services	40,237	47,998	(6,821)	81,414	0	0	41,663	41,663	41,663	0	39,751
Solid Waste Collection	(2,445)	14,985	(325)	12,215	0	0	11,367	11,367	11,367	0	848
Solid Waste Disposal	0	134,914	(121)	134,792	805	0	131,284	131,284	132,090	(24,037)	26,740
Vacuum Leaf Collection	1,614	9,291	(2,355)	8,549	0	0	7,274	7,274	7,274	0	1,276
Liquor Control	8,069	104,144	(34,629)	77,584	2,720	0	70,740	70,740	73,460	0	4,125
Non-Tax Supported Debt Service	0	0	28,929	28,929	0	28,929	0	28,929	28,929	0	0
Montgomery County Public Schools	9,970	78,352	8,281	96,603	0	0	86,633	86,633	86,633	0	9,970
Montgomery College	33,613	30,274	11,002	74,888	0	0	45,185	45,185	45,185	0	29,703
M-NCPPC	19,160	18,465	2,463	40,088	0	0	20,532	20,532	20,532	0	19,556
<b>FEE SUPPORTED FUNDS</b>											
Cable TV	(98)	21,744	(4,137)	17,509	3,330	0	14,062	14,062	17,392	0	117
Montgomery Housing Initiative	15,555	39,032	13,548	68,135	0	0	57,288	57,288	57,288	7,937	2,910
Water Quality Protection Fund	10,989	49,609	(12,812)	47,786	6,941	0	33,930	33,930	40,871	0	6,915
Recreation-NonTax Supported	467	8,103	(4,500)	4,071	0	0	3,600	3,600	3,600	0	471
Detention Center Non-Tax Supported	528	282	0	809	0	0	543	543	543	0	266
<b>GRANT FUNDS</b>											
County Government	0	159,491	0	159,491	0	0	160,491	160,491	160,491	0	(1,000)
Montgomery County Public Schools	0	124,374	0	124,374	0	0	124,374	124,374	124,374	0	0
Montgomery College	0	18,995	0	18,995	0	0	18,995	18,995	18,995	0	0
M-NCPPC	0	550	0	550	0	0	550	550	550	0	0
<b>SUBTOTAL NON-TAX SUPPORTED</b>	<b>149,747</b>	<b>910,299</b>	<b>(8,707)</b>	<b>1,051,339</b>	<b>19,269</b>	<b>28,929</b>	<b>866,914</b>	<b>895,843</b>	<b>915,112</b>	<b>(16,099)</b>	<b>152,326</b>



**FY24 APPROVED FISCAL SUMMARY BY FUND (\$000)**

TOTAL BUDGET (with Revenue Stabilization)	1,065,655	6,735,897	(3,095)	7,798,457	153,420	475,609	6,285,245	6,760,854	6,914,274	612,329	271,853
---	-----------	-----------	---------	-----------	---------	---------	-----------	-----------	-----------	---------	---------



# Schedule A-a

SPENDING AFFORDABILITY COMPARISON					
(Dollars in Millions)					
A CATEGORY	B FY23 CC Approved 6-26-22	C FY23 Estimate	D FY24 CC SAG 2-14-23	E FY24 CC Approved 6-26-23	F FY24 % Chg App / App
1 Property Tax	1,951.4	1,931.7		2,107.0	8.0%
2 Income Tax	1,870.5	2,044.4		1,925.1	2.9%
3 Transfer/Recordation Tax	228.9	175.1		174.6	-23.7%
4 Other Tax	266.6	268.6		275.8	3.4%
5 General State/Fed/Other Aid	1,039.1	1,077.6		1,131.1	8.9%
6 All Other Revenue	175.0	190.6		212.0	21.1%
7 Revenues	5,531.5	5,688.0		5,825.6	5.3%
8 Net Transfers In (Out)	18.8	19.3		5.6	-70.2%
9 Set Aside: Potential Supplementals	-	-		-	n/a
10 Set Aside: Other Claims	1.6	1.6		1.7	6.5%
11 Beginning Reserve: Total	698.1	887.9		915.9	31.2%
11a Revenue Stabilization Fund	518.5	587.4		604.0	16.5%
11b Reserve: Undesignated	179.5	300.5		311.9	73.8%
12 TOTAL RESOURCES	6,250.1	6,596.7		6,748.8	8.0%
13 APPROPRIATIONS					
14 Capital Budget:					
15 CIP Current Revenue	(92.4)	(112.5)	(98.3)	(101.4)	9.7%
16 CIP PAYGO	(33.9)	(33.9)	(112.8)	(32.8)	-3.2%
17 Operating Budget:					
18 MCPS	(2,729.7)	(2,717.6)	(2,720.8)	(2,954.0)	8.2%
19 College, Total	(275.3)	(257.1)		(281.0)	2.1%
20 Less College Tuition	56.1	56.1		59.0	5.1%
21 College, Net	(219.1)	(200.9)	(208.8)	(222.0)	1.3%
22 County Government	(1,836.0)	(1,908.5)	(1,882.6)	(1,957.7)	6.6%
23 M-NCPPC	(150.2)	(150.2)	(154.0)	(160.1)	6.6%
24 Retiree Health Insurance Prefunding	(62.8)	(62.8)	(62.6)	(65.6)	4.4%
24 Other: (Unallocated) / GAP	-	-	-	-	n/a
25 Total Operating Budget:	(5,053.9)	(5,096.2)		(5,418.3)	7.2%
26 Debt Service:					
27 All County Debt Service	(400.7)	(400.0)	(446.2)	(411.9)	2.8%
28 M-NCPPC Debt Service	(6.7)	(6.7)	-	(7.3)	8.7%
29 MCG Long Term Leases (b)	(34.5)	(31.5)	-	(27.5)	-20.5%
30 TOTAL APPROPRIATIONS	(5,622.1)	(5,680.8)	(5,686.1)	(5,999.2)	6.7%
31 (incl. Capital, Operating & Debt Service)					
32 Aggregate Operating Budget	(5,566.0)	(5,624.7)	(5,686.1)	(5,940.2)	6.7%
33 (excludes College tuition)					
34 Revenue Stabilization Fund (new \$s)	(3.0)	(16.6)		(26.2)	784.6%
35 Ending Reserve: Total	628.0	915.9		749.7	19.4%
36a Revenue Stabilization Fund	521.3	604.0		630.2	20.8%
36b Ending Reserve: Designated	-	-		-	n/a
36c Ending Reserve: Undesignated	106.5	311.9		119.5	12.3%
37 Maximum AOB without 6 votes	(5,355.8)			(5,964.5)	
38 (Prior Year AOB + Inflation as shown)	4.16%			7.16%	
a) Based on latest revenue and expenditure estimates as prepared by Department of Finance and OMB. b) Long term leases of Montgomery County Government are considered equivalent to debt service.					

---

THIS PAGE INTENTIONALLY LEFT BLANK



# Schedule A-1

## BUDGET SUMMARY BY AGENCY

(in millions)

(A) Fiscal Year	(B) Tax Supported	(C) Grant Supported	(D) Self Supported	(E) Grand Total
<b>MONTGOMERY COUNTY GOVERNMENT</b>				
FY23 Approved	1,895.1	169.6	395.3	2,459.9
FY24 Approved	2,020.0	160.5	410.2	2,590.6
Percent Change From FY23	6.6%	-5.4%	3.8%	5.3%
<b>MONTGOMERY COUNTY PUBLIC SCHOOLS</b>				
FY23 Approved	2,729.7	108.1	82.3	2,920.0
FY24 Approved	2,954.0	124.4	86.6	3,165.0
Percent Change From FY23	8.2%	15.0%	5.3%	8.4%
<b>MONTGOMERY COLLEGE</b>				
FY23 Approved	275.3	16.3	30.2	321.8
FY24 Approved	281.0	19.0	45.2	345.2
Percent Change From FY23	2.1%	16.4%	49.8%	7.3%
<b>MARYLAND-NATIONAL CAPITAL PARK AND PLANNING COMMISSION</b>				
FY23 Approved	153.9	0.6	19.7	174.1
FY24 Approved	163.4	0.6	20.5	184.5
Percent Change From FY23	6.2%	----	4.3%	6.0%
<b>ALL AGENCIES WITHOUT DEBT SERVICE</b>				
FY23 Approved	5,053.9	294.6	527.4	5,875.8
FY24 Approved	5,418.3	304.4	562.5	6,285.2
Percent Change From FY23	7.2%	3.3%	6.7%	7.0%
<b>DEBT SERVICE: GENERAL OBLIGATION &amp; LONG TERM LEASES</b>				
FY23 Approved	441.9		28.7	470.6
FY24 Approved	446.7		28.9	475.6
Percent Change From FY23	1.1%	----	0.8%	1.1%
<b>TOTAL BUDGETS</b>				
FY23 Approved	5,495.8	294.6	556.1	6,346.4
FY24 Approved	5,865.0	304.4	591.4	6,760.9
Percent Change From FY23	6.7%	3.3%	6.4%	6.5%

---

THIS PAGE INTENTIONALLY LEFT BLANK



# Schedule A-2

## SCHEDULE A-2: TAX SUPPORTED FUND BALANCES Fiscal Year FY23

	General Fund	Bethesda Urban	Sil Spr Urban	Wheaton Urban	FrndShip Heights	Mass Transit	Fire
<b>Beginning Fund Balance</b>	188,531,200	278,143	(124,473)	(3,210)	0	4,329,483	8,465,449
Revenues	3,968,085,193	1,000,054	1,142,997	264,315	0	234,514,478	268,769,411
Net Transfers	(344,299,049)	2,332,038	3,058,048	2,883,950	0	(46,191,918)	(13,203,602)
<b>TOTAL RESOURCES</b>	<b>3,812,317,344</b>	<b>3,610,235</b>	<b>4,076,572</b>	<b>3,145,055</b>	<b>0</b>	<b>192,652,043</b>	<b>264,031,258</b>
Contributions	(1,988,131,156)	0	0	0	0	0	0
To CIP: Current Revenue	(125,872,000)	0	0	0	0	(15,640,000)	(4,464,000)
Expenditures	(1,453,600,664)	(3,374,198)	(3,900,684)	(3,030,312)	0	(183,402,201)	(267,835,709)
<b>TOTAL USE OF RESOURCES</b>	<b>(3,567,603,820)</b>	<b>(3,374,198)</b>	<b>(3,900,684)</b>	<b>(3,030,312)</b>	<b>0</b>	<b>(199,042,201)</b>	<b>(272,299,709)</b>
<b>ESTIMATED FY23 ENDING FUND BALANCE</b>	<b>244,713,524</b>	<b>236,037</b>	<b>175,888</b>	<b>114,743</b>	<b>0</b>	<b>(6,390,158)</b>	<b>(8,268,451)</b>
Less Designated Fund Balance	0	0	0	0	0	0	0
Less Change in Designated Fund Balance	0	0	0	0	0	1,621,710	0
Less Claims on Fund Balance	0	0	0	0	0	0	0
<b>Projected Undesignated Fund Balance To Fund FY24</b>	<b>244,713,524</b>	<b>236,037</b>	<b>175,888</b>	<b>114,743</b>	<b>0</b>	<b>(4,768,448)</b>	<b>(8,268,451)</b>

## SCHEDULE A-2: TAX SUPPORTED FUND BALANCES Fiscal Year FY24

	General Fund	Bethesda Urban	Sil Spr Urban	Wheaton Urban	FrndShip Heights	Mass Transit	Fire
<b>Beginning Fund Balance</b>	244,713,524	236,037	175,888	114,743	0	(4,768,448)	(8,268,451)
Revenues	3,950,377,334	1,020,521	1,169,134	270,858	617,518	246,372,531	297,646,468
Net Transfers	(351,302,590)	2,414,724	3,027,578	2,780,432	0	(48,152,625)	(16,093,530)
<b>TOTAL RESOURCES</b>	<b>3,843,788,268</b>	<b>3,671,282</b>	<b>4,372,600</b>	<b>3,166,033</b>	<b>617,518</b>	<b>193,451,458</b>	<b>273,284,487</b>
Contributions	(2,144,548,731)	0	0	0	0	0	0
To CIP: Current Revenue	(107,106,000)	0	0	0	0	(20,215,000)	(6,380,000)
Expenditures	(1,507,586,396)	(3,579,500)	(4,263,285)	(3,086,882)	(617,518)	(174,615,613)	(266,795,154)
<b>TOTAL USE OF RESOURCES</b>	<b>(3,759,241,127)</b>	<b>(3,579,500)</b>	<b>(4,263,285)</b>	<b>(3,086,882)</b>	<b>(617,518)</b>	<b>(194,830,613)</b>	<b>(273,175,154)</b>
<b>ESTIMATED FY24 ENDING FUND BALANCE</b>	<b>84,547,141</b>	<b>91,782</b>	<b>109,315</b>	<b>79,151</b>	<b>0</b>	<b>(1,379,155)</b>	<b>109,333</b>
Less Designated Fund Balance	0	0	0	0	0	0	0
Less Change in Designated Fund Balance	0	0	0	0	0	1,727,394	0
Less Claims on Fund Balance	0	0	0	0	0	0	0
<b>Projected Undesignated Fund Balance To Fund FY25</b>	<b>84,547,141</b>	<b>91,782</b>	<b>109,315</b>	<b>79,151</b>	<b>0</b>	<b>348,239</b>	<b>109,333</b>



# Schedule A-2

## SCHEDULE A-2: TAX SUPPORTED FUND BALANCES Fiscal Year FY23

Recreation	Economic Development	Revenue Stabilization	Total MCG Tax Supported	Debt Service	MCPS	Montgomery College	M-NCPPC	Total All Tax Supported
10,604,113	843,607	587,380,077	800,304,389	0	39,237,814	40,988,387	7,329,668	887,860,258
53,114,612	430,000	16,579,620	4,543,900,680	3,693,141	864,246,053	115,831,441	160,313,146	5,687,984,461
(12,916,378)	2,616,325	0	(405,720,586)	427,832,144	0	(400,000)	(2,453,003)	19,258,555
50,802,347	3,889,932	603,959,697	4,938,484,483	431,525,285	903,483,867	156,419,828	165,189,811	6,595,103,274
0	0	0	(1,988,131,156)	0	1,839,071,460	149,059,696	0	0
0	0	0	(145,976,000)	0	0	0	(450,000)	(146,426,000)
(48,628,361)	(3,889,932)	0	(1,967,662,061)	(431,525,285)	(2,717,555,327)	(257,071,137)	(160,576,724)	(5,534,390,534)
(48,628,361)	(3,889,932)	0	(4,101,769,217)	(431,525,285)	(878,483,867)	(108,011,441)	(161,026,724)	(5,680,816,534)
2,173,986	0	603,959,697	836,715,266	0	25,000,000	48,408,387	4,163,087	914,286,740
0	0	(603,959,697)	(603,959,697)	0	0	0	0	(603,959,697)
0	0	0	1,621,710	0	0	0	0	1,621,710
0	0	0	0	0	0	0	0	0
2,173,986	0	0	234,377,279	0	25,000,000	48,408,387	4,163,087	311,948,753

## SCHEDULE A-2: TAX SUPPORTED FUND BALANCES Fiscal Year FY24

Recreation	Economic Development	Revenue Stabilization	Total MCG Tax Supported	Debt Service	MCPS	Montgomery College	M-NCPPC	Total All Tax Supported
2,173,986	0	603,959,697	838,336,976	0	25,000,000	48,408,387	4,163,087	915,908,450
68,052,364	430,000	26,196,490	4,592,153,218	1,953,785	933,511,257	122,092,189	175,887,119	5,825,597,568
(14,171,200)	3,025,739	0	(418,471,472)	437,437,655	0	(10,794,749)	(2,559,522)	5,611,912
56,055,150	3,455,739	630,156,187	5,012,018,722	439,391,440	958,511,257	159,705,827	177,490,684	6,747,117,930
0	0	0	(2,144,548,731)	0	1,995,489,035	149,059,696	0	0
0	0	0	(133,701,000)	0	0	0	(450,000)	(134,151,000)
(55,955,565)	(3,455,739)	0	(2,019,955,652)	(439,391,440)	(2,954,000,292)	(280,985,062)	(170,678,404)	(5,865,010,850)
(55,955,565)	(3,455,739)	0	(4,298,205,383)	(439,391,440)	(958,511,257)	(131,925,366)	(171,128,404)	(5,999,161,850)
99,585	0	630,156,187	713,813,339	0	0	27,780,461	6,362,280	747,956,080
0	0	(630,156,187)	(630,156,187)	0	0	0	0	(630,156,187)
0	0	0	1,727,394	0	0	0	0	1,727,394
0	0	0	0	0	0	0	0	0
99,585	0	0	85,384,546	0	0	27,780,461	6,362,280	119,527,287



# Schedule A-3

CURRENT REVENUE REQUIREMENTS FOR THE CAPITAL IMPROVEMENTS PROGRAM									
May 25, 2023									
TAX SUPPORTED APPROPRIATIONS (\$000s)	ACTUAL FY22 EXP	APPROVED FY23 APPROP	APPROVED 6 YR	LATEST FY23 APPROP	APPROVED FY24 APPROP	APPROVED FY25	APPROVED FY26	APPROVED FY27	APPROVED FY28
GENERAL REVENUE SUPPORTED									
MCG	14,784	27,310	119,296	37,927	21,870	15,074	15,138	14,466	14,821
M-NCPPC PARKS	5,091	4,751	30,083	4,751	5,029	4,985	5,141	5,129	5,048
PUBLIC SCHOOLS (MCPS)	14,905	21,385	150,076	28,885	29,123	28,331	21,644	22,501	19,592
MONTGOMERY COLLEGE	14,022	16,434	93,804	16,434	17,034	15,084	15,084	15,084	15,084
HOC	-	1,955	10,225	3,975	1,250	1,250	1,250	1,250	1,250
CIP PAYGO - REGULAR	15,500	33,900	185,100	33,900	32,800	31,200	29,200	29,000	29,000
CIP PAYGO - RSF CONTRIBUTION	-	-	-	-	-	-	-	-	-
TOTAL CIP PAYGO	15,500	33,900	185,100	33,900	32,800	31,200	29,200	29,000	29,000
SUBTOTAL	64,302	105,735	588,584	125,872	107,106	95,924	87,457	87,430	84,795
OTHER TAX SUPPORTED									
MASS TRANSIT	2,504	15,640	117,045	15,640	20,215	17,680	18,070	25,085	20,355
FIRE CONSOLIDATED	3,447	4,464	36,839	4,464	6,380	6,496	5,593	6,927	6,979
M-NCPPC PARKS	450	450	2,700	450	450	450	450	450	450
ECONOMIC DEVELOPMENT FUND	-	-	-	-	-	-	-	-	-
SUBTOTAL	6,401	20,554	156,584	20,554	27,045	24,626	24,113	32,462	27,784
SUBTOTAL TAX SUPPORTED CURRENT REVENUE APPROPRIATION:	70,703	126,289	745,168	146,426	134,151	120,550	111,570	119,892	112,579
INFLATION	-	-	19,484	-	-	1,949	3,653	6,144	7,737
SUBTOTAL ALLOCATION:	-	-	19,484	-	-	1,949	3,653	6,144	7,737
TOTAL TAX SUPPORTED CURRENT REVENUE REQUIREMENT:	70,703	126,289	764,652	146,426	134,151	122,499	115,223	126,036	120,316
NON-TAX SUPPORTED APPROPRIATIONS (\$000s)	ACTUAL FY22 EXP	APPROVED FY23 APPROP	APPROVED 6 YR	LATEST FY23 APPROP	APPROVED FY24 APPROP	APPROVED FY25	APPROVED FY26	APPROVED FY27	APPROVED FY28
NON-TAX SUPPORTED									
PARKING DISTRICTS	2,616	5,679	41,862	5,679	1,389	7,375	9,536	8,562	9,321
SOLID WASTE DISPOSAL	5,199	1,845	1,668	1,845	(177)	-	-	-	-
HOUSING INITIATIVE FUND	2,275	-	-	0	-	-	-	-	-
M-NCPPC ENTERPRISE FUND	253	-	3,215	0	-	750	2,465	-	-
CABLE TV FUND	4,691	4,398	17,458	4,398	1,868	3,310	3,534	2,299	2,049
CURRENT REVENUE: MCPS	-	-	-	0	-	-	-	-	-
WATER QUALITY PROTECTION CHARGE	3,811	3,138	28,075	3,138	6,941	4,905	4,302	4,303	4,486
LIQUOR CONTROL	1,179	522	10,582	522	2,720	1,783	1,213	2,144	2,200
CUPF	23	300	300	300	-	-	-	-	-
SUBTOTAL EXPENDITURES:	20,047	15,882	103,160	15,882	12,741	18,123	21,050	17,308	18,056
TOTAL CURRENT REVENUE REQUIREMENTS	90,750	142,171	867,812	162,308	146,892	140,622	136,273	143,344	138,372



---

THIS PAGE INTENTIONALLY LEFT BLANK



# Schedule A-4

## Fiscal Summary By Fund

	ACTUAL FY22	BUDGET FY23	EST FY23	APPR FY24	% CHG BUD/APPR
TAX SUPPORTED					
MONTGOMERY COUNTY GOVERNMENT					
County General Fund					
BEGINNING FUND BALANCE	169,417,634	90,864,668	188,531,200	244,713,524	169.3%
REVENUES					
Taxes	3,751,004,610	3,692,468,489	3,801,533,795	3,794,090,699	2.8%
Licenses & Permits	12,414,383	13,739,855	12,365,441	12,628,705	-8.1%
Charges for Services	10,121,654	10,441,631	10,491,280	11,725,368	12.3%
Fines & Forfeitures	25,804,992	29,381,280	29,465,801	29,378,950	----
Intergovernmental	65,428,772	75,769,156	94,578,905	80,013,891	5.6%
Investment Income	(3,425,470)	366,980	5,843,970	9,233,720	2416.1%
Miscellaneous	12,426,188	12,376,001	13,806,001	13,306,001	7.5%
Total REVENUES	3,873,775,129	3,834,543,392	3,968,085,193	3,950,377,334	3.0%
NET INTER-FUND TRANSFERS					
From Non-Tax Supported Funds	49,646,750	52,628,668	52,628,668	52,814,597	0.4%
To Non-Tax Supported Funds	(30,054,574)	(31,625,439)	(31,066,439)	(34,153,239)	8.0%
From Tax Supported Funds	24,183,352	26,782,941	26,782,941	28,484,269	6.4%
To Tax Supported Funds	(371,159,845)	(383,491,841)	(380,574,344)	(386,446,506)	0.8%
To Revenue Stabilization Fund	(142,061,171)	0	0	0	----
To Component Units/Agencies	(12,684,617)	(12,069,875)	(12,069,875)	(12,001,711)	-0.6%
Total NET INTER-FUND TRANSFERS	(482,130,105)	(347,775,546)	(344,299,049)	(351,302,590)	1.0%
CONTRIBUTIONS TO/FROM OTHER FUNDS					
To Tax Supported Funds	(1,900,547,564)	(1,987,871,156)	(1,988,131,156)	(2,144,548,731)	7.9%
County Contribution to CIP Fund	(64,301,845)	(105,735,000)	(125,872,000)	(107,106,000)	1.3%
Total CONTRIBUTIONS TO/FROM OTHER FUNDS	(1,964,849,409)	(2,093,606,156)	(2,114,003,156)	(2,251,654,731)	7.5%
<b>Total Resources</b>	<b>1,596,213,249</b>	<b>1,484,026,358</b>	<b>1,698,314,188</b>	<b>1,592,133,537</b>	<b>7.3%</b>
APPROPRIATION/EXPENDITURE					
Appropriation/Expenditure	(1,382,442,558)	(1,408,778,109)	(1,453,600,664)	(1,507,586,396)	7.0%
Adjustment for Prior Year Encumbrances/Reserves	(25,239,491)	0	0	0	----
Total APPROPRIATION/EXPENDITURE	(1,407,682,049)	(1,408,778,109)	(1,453,600,664)	(1,507,586,396)	7.0%
<b>Total Use of Resources</b>	<b>(1,407,682,049)</b>	<b>(1,408,778,109)</b>	<b>(1,453,600,664)</b>	<b>(1,507,586,396)</b>	<b>7.0%</b>
PROJECTED FUND BALANCE	188,531,200	75,248,249	244,713,524	84,547,141	12.4%
Bethesda Urban District					
BEGINNING FUND BALANCE	356,309	489,955	278,143	236,037	-51.8%
REVENUES					
Taxes	735,784	813,096	816,079	836,546	2.9%
Charges for Services	234,133	183,975	183,975	183,975	----
Total REVENUES	969,917	997,071	1,000,054	1,020,521	2.4%
NET INTER-FUND TRANSFERS					
From Non-Tax Supported Funds	2,408,612	2,352,550	2,352,550	2,003,834	-14.8%
From Tax Supported Funds	0	0	0	432,923	----
To Tax Supported Funds	(21,666)	(20,512)	(20,512)	(22,033)	7.4%
Total NET INTER-FUND TRANSFERS	2,386,946	2,332,038	2,332,038	2,414,724	3.5%

## Fiscal Summary By Fund

	ACTUAL FY22	BUDGET FY23	EST FY23	APPR FY24	% CHG BUD/APPR
<b>Total Resources</b>	<b>3,713,172</b>	<b>3,819,064</b>	<b>3,610,235</b>	<b>3,671,282</b>	<b>-3.9%</b>
<b>CIP CURRENT REVENUE</b>	<b>(191,733)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>----</b>
APPROPRIATION/EXPENDITURE					
Appropriation/Expenditure	(3,218,270)	(3,416,615)	(3,374,198)	(3,579,500)	4.8%
Adjustment for Prior Year Encumbrances/Reserves	(25,026)	0	0	0	----
Total APPROPRIATION/EXPENDITURE	(3,243,296)	(3,416,615)	(3,374,198)	(3,579,500)	4.8%
<b>Total Use of Resources</b>	<b>(3,435,029)</b>	<b>(3,416,615)</b>	<b>(3,374,198)</b>	<b>(3,579,500)</b>	<b>4.8%</b>
<b>PROJECTED FUND BALANCE</b>	<b>278,143</b>	<b>402,449</b>	<b>236,037</b>	<b>91,782</b>	<b>-77.2%</b>
Friendship Heights Urban District					
<b>BEGINNING FUND BALANCE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>----</b>
REVENUES					
Charges for Services	0	0	0	617,518	----
Total REVENUES	0	0	0	617,518	----
<b>Total Resources</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>617,518</b>	<b>----</b>
APPROPRIATION/EXPENDITURE					
Appropriation/Expenditure	0	0	0	(617,518)	----
Total APPROPRIATION/EXPENDITURE	0	0	0	(617,518)	----
<b>Total Use of Resources</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(617,518)</b>	<b>----</b>
<b>PROJECTED FUND BALANCE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>----</b>
Silver Spring Urban District					
<b>BEGINNING FUND BALANCE</b>	<b>109,962</b>	<b>(219,308)</b>	<b>(124,473)</b>	<b>175,888</b>	<b>-180.2%</b>
REVENUES					
Taxes	944,293	1,058,586	1,022,997	1,049,134	-0.9%
Charges for Services	178,311	120,000	120,000	120,000	----
Total REVENUES	1,122,604	1,178,586	1,142,997	1,169,134	-0.8%
NET INTER-FUND TRANSFERS					
From Non-Tax Supported Funds	2,704,922	2,804,101	2,804,101	2,642,581	-5.8%
From Tax Supported Funds	174,403	761,789	761,789	922,279	21.1%
To Tax Supported Funds	(520,989)	(507,842)	(507,842)	(537,282)	5.8%
Total NET INTER-FUND TRANSFERS	2,358,336	3,058,048	3,058,048	3,027,578	-1.0%
<b>Total Resources</b>	<b>3,590,902</b>	<b>4,017,326</b>	<b>4,076,572</b>	<b>4,372,600</b>	<b>8.8%</b>
APPROPRIATION/EXPENDITURE					
Appropriation/Expenditure	(3,738,782)	(3,915,565)	(3,900,684)	(4,263,285)	8.9%
Adjustment for Prior Year Encumbrances/Reserves	23,407	0	0	0	----
Total APPROPRIATION/EXPENDITURE	(3,715,375)	(3,915,565)	(3,900,684)	(4,263,285)	8.9%
<b>Total Use of Resources</b>	<b>(3,715,375)</b>	<b>(3,915,565)</b>	<b>(3,900,684)</b>	<b>(4,263,285)</b>	<b>8.9%</b>
<b>PROJECTED FUND BALANCE</b>	<b>(124,473)</b>	<b>101,761</b>	<b>175,888</b>	<b>109,315</b>	<b>7.4%</b>
Wheaton Urban District					
<b>BEGINNING FUND BALANCE</b>	<b>(46,304)</b>	<b>(38,849)</b>	<b>(3,210)</b>	<b>114,743</b>	<b>-395.4%</b>
REVENUES					
Taxes	236,556	293,914	264,315	270,858	-7.8%
Total REVENUES	236,556	293,914	264,315	270,858	-7.8%
NET INTER-FUND TRANSFERS					
From Non-Tax Supported Funds	200,000	300,000	300,000	500,000	66.7%
From Tax Supported Funds	2,737,170	2,930,510	2,930,510	2,624,321	-10.4%
To Tax Supported Funds	(311,950)	(346,560)	(346,560)	(343,889)	-0.8%
Total NET INTER-FUND TRANSFERS	2,625,220	2,883,950	2,883,950	2,780,432	-3.6%
<b>Total Resources</b>	<b>2,815,472</b>	<b>3,139,015</b>	<b>3,145,055</b>	<b>3,166,033</b>	<b>0.9%</b>

## Fiscal Summary By Fund

	ACTUAL FY22	BUDGET FY23	EST FY23	APPR FY24	% CHG BUD/APPR
APPROPRIATION/EXPENDITURE					
Appropriation/Expenditure	(2,835,374)	(3,062,432)	(3,030,312)	(3,086,882)	0.8%
Adjustment for Prior Year Encumbrances/Reserves	16,692	0	0	0	----
Total APPROPRIATION/EXPENDITURE	(2,818,682)	(3,062,432)	(3,030,312)	(3,086,882)	0.8%
<b>Total Use of Resources</b>	<b>(2,818,682)</b>	<b>(3,062,432)</b>	<b>(3,030,312)</b>	<b>(3,086,882)</b>	<b>0.8%</b>
<b>PROJECTED FUND BALANCE</b>	<b>(3,210)</b>	<b>76,583</b>	<b>114,743</b>	<b>79,151</b>	<b>3.4%</b>
Mass Transit					
<b>BEGINNING FUND BALANCE</b>	<b>7,926,689</b>	<b>(1,996,087)</b>	<b>4,329,483</b>	<b>(4,768,448)</b>	<b>138.9%</b>
REVENUES					
Taxes	110,724,175	182,853,842	180,953,969	190,261,951	4.1%
Licenses & Permits	59,915	80,000	45,520	80,000	----
Charges for Services	4,919,752	14,092,542	11,416,229	13,958,740	-0.9%
Fines & Forfeitures	859,723	566,335	798,151	800,000	41.3%
Intergovernmental	96,175,703	34,042,840	41,271,840	41,271,840	21.2%
Miscellaneous	23,307	0	28,769	0	----
Total REVENUES	212,762,575	231,635,559	234,514,478	246,372,531	6.4%
NET INTER-FUND TRANSFERS					
From Tax Supported Funds	7,831,310	531,310	531,310	531,310	----
To Tax Supported Funds	(43,968,256)	(48,130,782)	(46,723,228)	(48,683,935)	1.1%
Total NET INTER-FUND TRANSFERS	(36,136,946)	(47,599,472)	(46,191,918)	(48,152,625)	1.2%
<b>Total Resources</b>	<b>184,552,318</b>	<b>182,040,000</b>	<b>192,652,043</b>	<b>193,451,458</b>	<b>6.3%</b>
<b>CIP CURRENT REVENUE</b>	<b>(2,503,710)</b>	<b>(15,640,000)</b>	<b>(15,640,000)</b>	<b>(20,215,000)</b>	<b>29.3%</b>
APPROPRIATION/EXPENDITURE					
Appropriation/Expenditure	(149,454,873)	(167,835,477)	(183,402,201)	(174,615,613)	4.0%
Debt Service - Other	0	0	0	0	----
Adjustment for Prior Year Encumbrances/Reserves	(28,264,252)	0	0	0	----
Total APPROPRIATION/EXPENDITURE	(177,719,125)	(167,835,477)	(183,402,201)	(174,615,613)	4.0%
CLAIMS ON FUND					
Designated Reserves	0	1,621,710	1,621,710	1,727,394	6.5%
Total CLAIMS ON FUND	0	1,621,710	1,621,710	1,727,394	6.5%
<b>Total Use of Resources</b>	<b>(180,222,835)</b>	<b>(181,853,767)</b>	<b>(197,420,491)</b>	<b>(193,103,219)</b>	<b>6.2%</b>
<b>PROJECTED FUND BALANCE</b>	<b>4,329,483</b>	<b>186,233</b>	<b>(4,768,448)</b>	<b>348,239</b>	<b>87.0%</b>
Fire					
<b>BEGINNING FUND BALANCE</b>	<b>(14,366,057)</b>	<b>3,638,127</b>	<b>8,465,449</b>	<b>(8,268,451)</b>	<b>-327.3%</b>
REVENUES					
Taxes	253,000,761	236,039,696	233,587,215	264,401,586	12.0%
Charges for Services	19,916,930	20,000,000	20,000,000	20,000,000	----
Intergovernmental	14,959,179	11,013,162	14,937,314	13,000,000	18.0%
Miscellaneous	285,369	244,882	244,882	244,882	----
Total REVENUES	288,162,239	267,297,740	268,769,411	297,646,468	11.4%
NET INTER-FUND TRANSFERS					
From Tax Supported Funds	250,000	250,000	250,000	250,000	----
To Tax Supported Funds	(12,020,004)	(13,634,740)	(13,453,602)	(16,343,530)	19.9%
Total NET INTER-FUND TRANSFERS	(11,770,004)	(13,384,740)	(13,203,602)	(16,093,530)	20.2%
<b>Total Resources</b>	<b>262,026,178</b>	<b>257,551,127</b>	<b>264,031,258</b>	<b>273,284,487</b>	<b>6.1%</b>
<b>CIP CURRENT REVENUE</b>	<b>(3,447,026)</b>	<b>(4,464,000)</b>	<b>(4,464,000)</b>	<b>(6,380,000)</b>	<b>42.9%</b>
APPROPRIATION/EXPENDITURE					
Appropriation/Expenditure	(250,803,112)	(252,665,621)	(267,835,709)	(266,795,154)	5.6%
Adjustment for Prior Year Encumbrances/Reserves	689,409	0	0	0	----
Total APPROPRIATION/EXPENDITURE	(250,113,703)	(252,665,621)	(267,835,709)	(266,795,154)	5.6%

## Fiscal Summary By Fund

	ACTUAL FY22	BUDGET FY23	EST FY23	APPR FY24	% CHG BUD/APPR
<b>Total Use of Resources</b>	<b>(253,560,729)</b>	<b>(257,129,621)</b>	<b>(272,299,709)</b>	<b>(273,175,154)</b>	<b>6.2%</b>
<b>PROJECTED FUND BALANCE</b>	<b>8,465,449</b>	<b>421,506</b>	<b>(8,268,451)</b>	<b>109,333</b>	<b>-74.1%</b>
Recreation					
<b>BEGINNING FUND BALANCE</b>	<b>11,173,500</b>	<b>9,855,374</b>	<b>10,604,113</b>	<b>2,173,986</b>	<b>-77.9%</b>
REVENUES					
Taxes	47,774,140	49,559,780	48,999,380	64,112,132	29.4%
Charges for Services	4,807,378	5,120,000	3,995,000	3,820,000	-25.4%
Miscellaneous	37,103	174,829	120,232	120,232	-31.2%
Total REVENUES	52,618,621	54,854,609	53,114,612	68,052,364	24.1%
NET INTER-FUND TRANSFERS					
From Non-Tax Supported Funds	3,400,000	4,500,000	4,500,000	4,500,000	----
From Tax Supported Funds	1,522,200	1,009,700	1,009,700	1,009,700	----
To Tax Supported Funds	(17,221,211)	(18,527,050)	(18,426,078)	(19,680,900)	6.2%
Total NET INTER-FUND TRANSFERS	(12,299,011)	(13,017,350)	(12,916,378)	(14,171,200)	8.9%
<b>Total Resources</b>	<b>51,493,110</b>	<b>51,692,633</b>	<b>50,802,347</b>	<b>56,055,150</b>	<b>8.4%</b>
APPROPRIATION/EXPENDITURE					
Appropriation/Expenditure	(41,199,131)	(51,443,711)	(48,628,361)	(55,955,565)	8.8%
Adjustment for Prior Year Encumbrances/Reserves	310,134	0	0	0	----
Total APPROPRIATION/EXPENDITURE	(40,888,997)	(51,443,711)	(48,628,361)	(55,955,565)	8.8%
<b>Total Use of Resources</b>	<b>(40,888,997)</b>	<b>(51,443,711)</b>	<b>(48,628,361)</b>	<b>(55,955,565)</b>	<b>8.8%</b>
<b>PROJECTED FUND BALANCE</b>	<b>10,604,113</b>	<b>248,922</b>	<b>2,173,986</b>	<b>99,585</b>	<b>-60.0%</b>
Economic Development Fund					
<b>BEGINNING FUND BALANCE</b>	<b>7,829,908</b>	<b>0</b>	<b>843,607</b>	<b>0</b>	<b>----</b>
REVENUES					
Investment Income	24,941	55,000	55,000	55,000	----
Miscellaneous	161,146	375,000	375,000	375,000	----
Total REVENUES	186,087	430,000	430,000	430,000	----
NET INTER-FUND TRANSFERS					
From Tax Supported Funds	2,696,115	3,566,325	2,616,325	3,025,739	-15.2%
Total NET INTER-FUND TRANSFERS	2,696,115	3,566,325	2,616,325	3,025,739	-15.2%
<b>Total Resources</b>	<b>10,712,110</b>	<b>3,996,325</b>	<b>3,889,932</b>	<b>3,455,739</b>	<b>-13.5%</b>
<b>CIP CURRENT REVENUE</b>	<b>(5,500,000)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>----</b>
APPROPRIATION/EXPENDITURE					
Appropriation/Expenditure	(4,405,099)	(3,996,325)	(3,889,932)	(3,455,739)	-13.5%
Adjustment for Prior Year Encumbrances/Reserves	36,596	0	0	0	----
Total APPROPRIATION/EXPENDITURE	(4,368,503)	(3,996,325)	(3,889,932)	(3,455,739)	-13.5%
<b>Total Use of Resources</b>	<b>(9,868,503)</b>	<b>(3,996,325)</b>	<b>(3,889,932)</b>	<b>(3,455,739)</b>	<b>-13.5%</b>
<b>PROJECTED FUND BALANCE</b>	<b>843,607</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>----</b>
Revenue Stabilization Fund					
<b>BEGINNING FUND BALANCE</b>	<b>444,613,587</b>	<b>518,534,938</b>	<b>587,380,077</b>	<b>603,959,697</b>	<b>16.5%</b>
REVENUES					
Investment Income	705,319	2,961,490	16,579,620	26,196,490	784.6%
Total REVENUES	705,319	2,961,490	16,579,620	26,196,490	784.6%
NET INTER-FUND TRANSFERS					
From Tax Supported Funds	142,061,171	0	0	0	----
Total NET INTER-FUND TRANSFERS	142,061,171	0	0	0	----
<b>Total Resources</b>	<b>587,380,077</b>	<b>521,496,428</b>	<b>603,959,697</b>	<b>630,156,187</b>	<b>20.8%</b>
<b>DESIGNATED FUND BALANCE</b>	<b>587,380,077</b>	<b>521,496,428</b>	<b>603,959,697</b>	<b>630,156,187</b>	<b>20.8%</b>

## Fiscal Summary By Fund

	ACTUAL FY22	BUDGET FY23	EST FY23	APPR FY24	% CHG BUD/APPR
<b>DEBT SERVICE</b>					
Debt Service					
<b>BEGINNING FUND BALANCE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>----</b>
REVENUES					
Intergovernmental	3,873,186	3,705,860	3,693,141	1,953,785	-47.3%
Total REVENUES	3,873,186	3,705,860	3,693,141	1,953,785	-47.3%
NET INTER-FUND TRANSFERS					
From Non-Tax Supported Funds	2,143,545	2,146,053	2,146,053	2,145,871	----
From Tax Supported Funds	405,829,372	428,826,752	425,169,591	434,777,534	1.4%
From Internal Service Funds	518,050	516,500	516,500	514,250	-0.4%
Total NET INTER-FUND TRANSFERS	408,490,967	431,489,305	427,832,144	437,437,655	1.4%
<b>Total Resources</b>	<b>412,364,153</b>	<b>435,195,165</b>	<b>431,525,285</b>	<b>439,391,440</b>	<b>1.0%</b>
APPROPRIATION/EXPENDITURE					
Debt Service - GO Bonds	(384,850,193)	(400,658,260)	(400,025,680)	(411,931,880)	2.8%
Debt Service - Other	(27,513,960)	(34,536,905)	(31,499,605)	(27,459,560)	-20.5%
Total APPROPRIATION/EXPENDITURE	(412,364,153)	(435,195,165)	(431,525,285)	(439,391,440)	1.0%
<b>Total Use of Resources</b>	<b>(412,364,153)</b>	<b>(435,195,165)</b>	<b>(431,525,285)</b>	<b>(439,391,440)</b>	<b>1.0%</b>
<b>PROJECTED FUND BALANCE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>----</b>

## MONTGOMERY COUNTY PUBLIC SCHOOLS

### Current Fund MCPS

<b>BEGINNING FUND BALANCE</b>	<b>31,281,287</b>	<b>35,000,000</b>	<b>39,237,814</b>	<b>25,000,000</b>	<b>-28.6%</b>
REVENUES					
Charges for Services	2,259,933	1,259,933	1,259,933	1,259,933	----
Intergovernmental	821,474,639	854,328,784	862,986,120	932,251,324	9.1%
Total REVENUES	823,734,572	855,588,717	864,246,053	933,511,257	9.1%
CONTRIBUTIONS TO/FROM OTHER FUNDS					
County Contribution to Current/Other Fund	1,754,247,868	1,839,071,460	1,839,071,460	1,995,489,035	8.5%
County Contribution to CIP Fund	14,905,000	21,385,000	28,885,000	29,123,000	36.2%
Total CONTRIBUTIONS TO/FROM OTHER FUNDS	1,769,152,868	1,860,456,460	1,867,956,460	2,024,612,035	8.8%
<b>Total Resources</b>	<b>2,624,168,727</b>	<b>2,751,045,177</b>	<b>2,771,440,327</b>	<b>2,983,123,292</b>	<b>8.4%</b>
<b>CIP CURRENT REVENUE</b>	<b>(14,905,000)</b>	<b>(21,385,000)</b>	<b>(28,885,000)</b>	<b>(29,123,000)</b>	<b>36.2%</b>
APPROPRIATION/EXPENDITURE					
Appropriation/Expenditure	(2,574,233,991)	(2,729,660,177)	(2,717,555,327)	(2,954,000,292)	8.2%
Adjustment for Prior Year Encumbrances/Reserves	4,208,078	0	0	0	----
Total APPROPRIATION/EXPENDITURE	(2,570,025,913)	(2,729,660,177)	(2,717,555,327)	(2,954,000,292)	8.2%
<b>Total Use of Resources</b>	<b>(2,584,930,913)</b>	<b>(2,751,045,177)</b>	<b>(2,746,440,327)</b>	<b>(2,983,123,292)</b>	<b>8.4%</b>
<b>PROJECTED FUND BALANCE</b>	<b>39,237,814</b>	<b>0</b>	<b>25,000,000</b>	<b>0</b>	<b>----</b>

## MONTGOMERY COLLEGE

### Current Fund MC

<b>BEGINNING FUND BALANCE</b>	<b>31,097,435</b>	<b>34,097,435</b>	<b>40,283,309</b>	<b>47,783,309</b>	<b>40.1%</b>
REVENUES					
Charges for Services	61,168,685	58,406,696	58,406,696	61,695,836	5.6%
Intergovernmental	42,923,443	55,936,880	55,834,880	58,014,404	3.7%
Investment Income	36,693	250,000	789,434	1,000,000	300.0%
Miscellaneous	901,093	1,371,949	799,931	1,371,949	----
Total REVENUES	105,029,914	115,965,525	115,830,941	122,082,189	5.3%

## Fiscal Summary By Fund

	ACTUAL FY22	BUDGET FY23	EST FY23	APPR FY24	% CHG BUD/APPR
NET INTER-FUND TRANSFERS					
To Non-Tax Supported Funds	(1,573,106)	(250,000)	(400,000)	(10,794,749)	4217.9%
Total NET INTER-FUND TRANSFERS	(1,573,106)	(250,000)	(400,000)	(10,794,749)	4217.9%
CONTRIBUTIONS TO/FROM OTHER FUNDS					
County Contribution to Current/Other Fund	145,649,696	148,149,696	148,409,696	148,409,696	0.2%
County Contribution to CIP Fund	14,022,065	16,434,000	16,434,000	17,034,000	3.7%
Total CONTRIBUTIONS TO/FROM OTHER FUNDS	159,671,761	164,583,696	164,843,696	165,443,696	0.5%
<b>Total Resources</b>	<b>294,226,004</b>	<b>314,396,656</b>	<b>320,557,946</b>	<b>324,514,445</b>	<b>3.2%</b>
<b>CIP CURRENT REVENUE</b>	<b>(14,022,065)</b>	<b>(16,434,000)</b>	<b>(16,434,000)</b>	<b>(17,034,000)</b>	<b>3.7%</b>
APPROPRIATION/EXPENDITURE					
Appropriation/Expenditure	(242,792,291)	(274,509,984)	(256,340,637)	(280,235,062)	2.1%
Adjustment for Prior Year Encumbrances/Reserves	2,871,661	0	0	0	----
Total APPROPRIATION/EXPENDITURE	(239,920,630)	(274,509,984)	(256,340,637)	(280,235,062)	2.1%
<b>Total Use of Resources</b>	<b>(253,942,695)</b>	<b>(290,943,984)</b>	<b>(272,774,637)</b>	<b>(297,269,062)</b>	<b>2.2%</b>
<b>PROJECTED FUND BALANCE</b>	<b>40,283,309</b>	<b>23,452,672</b>	<b>47,783,309</b>	<b>27,245,383</b>	<b>16.2%</b>
Emergency Repair Fund					
<b>BEGINNING FUND BALANCE</b>	<b>504,599</b>	<b>534,599</b>	<b>705,078</b>	<b>625,078</b>	<b>16.9%</b>
REVENUES					
Investment Income	399	10,000	500	10,000	----
Total REVENUES	399	10,000	500	10,000	----
CONTRIBUTIONS TO/FROM OTHER FUNDS					
County Contribution to Current/Other Fund	250,000	250,000	250,000	250,000	----
Total CONTRIBUTIONS TO/FROM OTHER FUNDS	250,000	250,000	250,000	250,000	----
<b>Total Resources</b>	<b>754,998</b>	<b>794,599</b>	<b>955,578</b>	<b>885,078</b>	<b>11.4%</b>
APPROPRIATION/EXPENDITURE					
Appropriation/Expenditure	(49,920)	(350,000)	(330,500)	(350,000)	----
Total APPROPRIATION/EXPENDITURE	(49,920)	(350,000)	(330,500)	(350,000)	----
<b>Total Use of Resources</b>	<b>(49,920)</b>	<b>(350,000)</b>	<b>(330,500)</b>	<b>(350,000)</b>	<b>----</b>
<b>PROJECTED FUND BALANCE</b>	<b>705,078</b>	<b>444,599</b>	<b>625,078</b>	<b>535,078</b>	<b>20.4%</b>
MC Grants Tax Supported Fund					
<b>BEGINNING FUND BALANCE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>----</b>
CONTRIBUTIONS TO/FROM OTHER FUNDS					
County Contribution to Current/Other Fund	400,000	400,000	400,000	400,000	----
Total CONTRIBUTIONS TO/FROM OTHER FUNDS	400,000	400,000	400,000	400,000	----
<b>Total Resources</b>	<b>400,000</b>	<b>400,000</b>	<b>400,000</b>	<b>400,000</b>	<b>----</b>
APPROPRIATION/EXPENDITURE					
Appropriation/Expenditure	(400,000)	(400,000)	(400,000)	(400,000)	----
Total APPROPRIATION/EXPENDITURE	(400,000)	(400,000)	(400,000)	(400,000)	----
<b>Total Use of Resources</b>	<b>(400,000)</b>	<b>(400,000)</b>	<b>(400,000)</b>	<b>(400,000)</b>	<b>----</b>
<b>PROJECTED FUND BALANCE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>----</b>
MARYLAND-NATIONAL CAPITAL PARK AND PLANNING COMMISSION					
Administration Fund					
<b>BEGINNING FUND BALANCE</b>	<b>3,551,206</b>	<b>1,783,208</b>	<b>2,349,769</b>	<b>1,356,300</b>	<b>-23.9%</b>
REVENUES					
Taxes	31,698,307	36,126,506	35,711,427	39,760,684	10.1%
Charges for Services	355,382	204,700	204,700	212,200	3.7%
Intergovernmental	442,766	428,100	428,100	449,505	5.0%



## Fiscal Summary By Fund

	ACTUAL FY22	BUDGET FY23	EST FY23	APPR FY24	% CHG BUD/APPR
Investment Income	(78,593)	10,000	10,000	10,000	----
Miscellaneous	865	0	0	0	----
<b>Total REVENUES</b>	<b>32,418,727</b>	<b>36,769,306</b>	<b>36,354,227</b>	<b>40,432,389</b>	<b>10.0%</b>
NET INTER-FUND TRANSFERS					
To Non-Tax Supported Funds	(500,000)	(500,000)	(500,000)	(500,000)	----
To Tax Supported Funds	(225,000)	0	0	0	----
<b>Total NET INTER-FUND TRANSFERS</b>	<b>(725,000)</b>	<b>(500,000)</b>	<b>(500,000)</b>	<b>(500,000)</b>	<b>----</b>
<b>Total Resources</b>	<b>35,244,933</b>	<b>38,052,514</b>	<b>38,203,996</b>	<b>41,288,689</b>	<b>8.5%</b>
APPROPRIATION/EXPENDITURE					
Appropriation/Expenditure	(32,895,164)	(36,847,696)	(36,847,696)	(40,023,436)	8.6%
Adjustment for Prior Year Encumbrances/Reserves	0	0	0	0	----
<b>Total APPROPRIATION/EXPENDITURE</b>	<b>(32,895,164)</b>	<b>(36,847,696)</b>	<b>(36,847,696)</b>	<b>(40,023,436)</b>	<b>8.6%</b>
<b>Total Use of Resources</b>	<b>(32,895,164)</b>	<b>(36,847,696)</b>	<b>(36,847,696)</b>	<b>(40,023,436)</b>	<b>8.6%</b>
<b>PROJECTED FUND BALANCE</b>	<b>2,349,769</b>	<b>1,204,818</b>	<b>1,356,300</b>	<b>1,265,253</b>	<b>5.0%</b>
Park Fund					
<b>BEGINNING FUND BALANCE</b>	<b>11,370,504</b>	<b>5,498,873</b>	<b>4,969,273</b>	<b>2,806,787</b>	<b>-49.0%</b>
REVENUES					
Taxes	101,285,886	115,985,098	114,652,474	125,458,469	8.2%
Charges for Services	3,454,686	3,163,663	3,163,663	3,549,101	12.2%
Intergovernmental	3,808,475	3,897,355	3,897,355	4,138,538	6.2%
Investment Income	(150,687)	15,000	15,000	20,000	33.3%
Miscellaneous	53,259	55,500	55,500	55,500	----
<b>Total REVENUES</b>	<b>108,451,619</b>	<b>123,116,616</b>	<b>121,783,992</b>	<b>133,221,608</b>	<b>8.2%</b>
NET INTER-FUND TRANSFERS					
From Tax Supported Funds	325,000	100,000	100,000	50,000	-50.0%
<b>Total NET INTER-FUND TRANSFERS</b>	<b>325,000</b>	<b>100,000</b>	<b>100,000</b>	<b>50,000</b>	<b>-50.0%</b>
<b>Total Resources</b>	<b>120,147,123</b>	<b>128,715,489</b>	<b>126,853,265</b>	<b>136,078,395</b>	<b>5.7%</b>
<b>CIP CURRENT REVENUE</b>	<b>(450,000)</b>	<b>(450,000)</b>	<b>(450,000)</b>	<b>(450,000)</b>	<b>----</b>
APPROPRIATION/EXPENDITURE					
Appropriation/Expenditure	(108,694,292)	(117,024,459)	(117,024,459)	(123,366,306)	5.4%
Debt Service - Other	(6,033,558)	(6,572,019)	(6,572,019)	(7,165,062)	9.0%
Adjustment for Prior Year Encumbrances/Reserves	0	0	0	0	----
<b>Total APPROPRIATION/EXPENDITURE</b>	<b>(114,727,850)</b>	<b>(123,596,478)</b>	<b>(123,596,478)</b>	<b>(130,531,368)</b>	<b>5.6%</b>
<b>Total Use of Resources</b>	<b>(115,177,850)</b>	<b>(124,046,478)</b>	<b>(124,046,478)</b>	<b>(130,981,368)</b>	<b>5.6%</b>
<b>PROJECTED FUND BALANCE</b>	<b>4,969,273</b>	<b>4,669,011</b>	<b>2,806,787</b>	<b>5,097,027</b>	<b>9.2%</b>
ALA Debt Service Fund					
<b>BEGINNING FUND BALANCE</b>	<b>12,750</b>	<b>19,728</b>	<b>10,626</b>	<b>0</b>	<b>-100.0%</b>
REVENUES					
Taxes	2,109,635	2,197,763	2,174,927	2,233,122	1.6%
<b>Total REVENUES</b>	<b>2,109,635</b>	<b>2,197,763</b>	<b>2,174,927</b>	<b>2,233,122</b>	<b>1.6%</b>
NET INTER-FUND TRANSFERS					
To Internal Service Funds	(1,978,209)	(2,060,550)	(2,053,003)	(2,109,522)	2.4%
<b>Total NET INTER-FUND TRANSFERS</b>	<b>(1,978,209)</b>	<b>(2,060,550)</b>	<b>(2,053,003)</b>	<b>(2,109,522)</b>	<b>2.4%</b>
<b>Total Resources</b>	<b>144,176</b>	<b>156,941</b>	<b>132,550</b>	<b>123,600</b>	<b>-21.2%</b>
APPROPRIATION/EXPENDITURE					
Appropriation/Expenditure	(133,550)	(132,550)	(132,550)	(123,600)	-6.8%
<b>Total APPROPRIATION/EXPENDITURE</b>	<b>(133,550)</b>	<b>(132,550)</b>	<b>(132,550)</b>	<b>(123,600)</b>	<b>-6.8%</b>
<b>Total Use of Resources</b>	<b>(133,550)</b>	<b>(132,550)</b>	<b>(132,550)</b>	<b>(123,600)</b>	<b>-6.8%</b>
<b>PROJECTED FUND BALANCE</b>	<b>10,626</b>	<b>24,391</b>	<b>0</b>	<b>0</b>	<b>-100.0%</b>



## Fiscal Summary By Fund

	ACTUAL FY22	BUDGET FY23	EST FY23	APPR FY24	% CHG BUD/APPR
NON-TAX SUPPORTED					
MONTGOMERY COUNTY GOVERNMENT					
Grant Fund MCG					
<b>BEGINNING FUND BALANCE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>----</b>
REVENUES					
Charges for Services	434,952	462,574	462,574	0	-100.0%
Intergovernmental	277,335,936	166,107,780	166,107,780	158,342,580	-4.7%
Investment Income	19,634	0	0	0	----
Miscellaneous	1,020,611	2,000,000	2,000,000	1,148,233	-42.6%
Total REVENUES	278,811,133	168,570,354	168,570,354	159,490,813	-5.4%
<b>Total Resources</b>	<b>278,811,133</b>	<b>168,570,354</b>	<b>168,570,354</b>	<b>159,490,813</b>	<b>-5.4%</b>
APPROPRIATION/EXPENDITURE					
Appropriation/Expenditure	(278,811,133)	(169,570,354)	(169,570,354)	(160,490,813)	-5.4%
Total APPROPRIATION/EXPENDITURE	(278,811,133)	(169,570,354)	(169,570,354)	(160,490,813)	-5.4%
<b>Total Use of Resources</b>	<b>(278,811,133)</b>	<b>(169,570,354)</b>	<b>(169,570,354)</b>	<b>(160,490,813)</b>	<b>-5.4%</b>
<b>PROJECTED FUND BALANCE</b>	<b>0</b>	<b>(1,000,000)</b>	<b>(1,000,000)</b>	<b>(1,000,000)</b>	<b>----</b>
Water Quality Protection Fund					
<b>BEGINNING FUND BALANCE</b>	<b>7,820,252</b>	<b>6,656,514</b>	<b>8,666,696</b>	<b>10,988,995</b>	<b>65.1%</b>
REVENUES					
Taxes	45,447,592	45,914,720	45,914,720	48,294,760	5.2%
Charges for Services	357,702	47,500	47,500	47,500	----
Investment Income	58,383	500,000	1,266,820	1,266,820	153.4%
Total REVENUES	45,863,677	46,462,220	47,229,040	49,609,080	6.8%
NET INTER-FUND TRANSFERS					
To Non-Tax Supported Funds	(8,455,856)	(9,450,600)	(8,844,600)	(9,772,900)	3.4%
To Tax Supported Funds	(2,819,028)	(2,837,240)	(2,837,240)	(3,039,131)	7.1%
Total NET INTER-FUND TRANSFERS	(11,274,884)	(12,287,840)	(11,681,840)	(12,812,031)	4.3%
<b>Total Resources</b>	<b>42,409,045</b>	<b>40,830,894</b>	<b>44,213,896</b>	<b>47,786,044</b>	<b>17.0%</b>
<b>CIP CURRENT REVENUE</b>	<b>(3,810,827)</b>	<b>(3,138,000)</b>	<b>(3,138,000)</b>	<b>(6,941,000)</b>	<b>121.2%</b>
APPROPRIATION/EXPENDITURE					
Appropriation/Expenditure	(28,902,328)	(30,990,500)	(30,086,901)	(33,929,975)	9.5%
Adjustment for Prior Year Encumbrances/Reserves	(1,029,194)	0	0	0	----
Total APPROPRIATION/EXPENDITURE	(29,931,522)	(30,990,500)	(30,086,901)	(33,929,975)	9.5%
<b>Total Use of Resources</b>	<b>(33,742,349)</b>	<b>(34,128,500)</b>	<b>(33,224,901)</b>	<b>(40,870,975)</b>	<b>19.8%</b>
<b>PROJECTED FUND BALANCE</b>	<b>8,666,696</b>	<b>6,702,394</b>	<b>10,988,995</b>	<b>6,915,069</b>	<b>3.2%</b>
Cable Television					
<b>BEGINNING FUND BALANCE</b>	<b>1,456,198</b>	<b>11,445</b>	<b>(95,605)</b>	<b>(97,996)</b>	<b>-956.2%</b>
REVENUES					
Charges for Services	23,539,503	23,223,552	21,614,838	20,576,931	-11.4%
Investment Income	7,125	76,760	167,490	167,490	118.2%
Miscellaneous	136,786	1,000,000	1,000,000	1,000,000	----
Total REVENUES	23,683,414	24,300,312	22,782,328	21,744,421	-10.5%
NET INTER-FUND TRANSFERS					
To Tax Supported Funds	(4,497,479)	(4,522,407)	(4,522,407)	(4,137,111)	-8.5%
Total NET INTER-FUND TRANSFERS	(4,497,479)	(4,522,407)	(4,522,407)	(4,137,111)	-8.5%
<b>Total Resources</b>	<b>20,642,133</b>	<b>19,789,350</b>	<b>18,164,316</b>	<b>17,509,314</b>	<b>-11.5%</b>
<b>CIP CURRENT REVENUE</b>	<b>(4,691,249)</b>	<b>(4,398,000)</b>	<b>(4,398,000)</b>	<b>(3,330,000)</b>	<b>-24.3%</b>

## Fiscal Summary By Fund

	ACTUAL FY22	BUDGET FY23	EST FY23	APPR FY24	% CHG BUD/APPR
APPROPRIATION/EXPENDITURE					
Appropriation/Expenditure	(16,868,343)	(15,227,435)	(13,864,312)	(14,062,013)	-7.7%
Adjustment for Prior Year Encumbrances/Reserves	821,854	0	0	0	----
Total APPROPRIATION/EXPENDITURE	(16,046,489)	(15,227,435)	(13,864,312)	(14,062,013)	-7.7%
<b>Total Use of Resources</b>	<b>(20,737,738)</b>	<b>(19,625,435)</b>	<b>(18,262,312)</b>	<b>(17,392,013)</b>	<b>-11.4%</b>
<b>PROJECTED FUND BALANCE</b>	<b>(95,605)</b>	<b>163,915</b>	<b>(97,996)</b>	<b>117,301</b>	<b>-28.4%</b>
Recreation Non-Tax Supported					
<b>BEGINNING FUND BALANCE</b>	<b>834,108</b>	<b>1,664,146</b>	<b>388,891</b>	<b>467,469</b>	<b>-71.9%</b>
REVENUES					
Charges for Services	6,433,522	8,100,000	8,100,000	8,100,000	----
Investment Income	1,402	3,100	0	3,100	----
Total REVENUES	6,434,924	8,103,100	8,100,000	8,103,100	----
NET INTER-FUND TRANSFERS					
To Tax Supported Funds	(3,400,000)	(4,500,000)	(4,500,000)	(4,500,000)	----
Total NET INTER-FUND TRANSFERS	(3,400,000)	(4,500,000)	(4,500,000)	(4,500,000)	----
<b>Total Resources</b>	<b>3,869,032</b>	<b>5,267,246</b>	<b>3,988,891</b>	<b>4,070,569</b>	<b>-22.7%</b>
APPROPRIATION/EXPENDITURE					
Appropriation/Expenditure	(3,480,141)	(3,600,000)	(3,521,422)	(3,600,000)	----
Total APPROPRIATION/EXPENDITURE	(3,480,141)	(3,600,000)	(3,521,422)	(3,600,000)	----
<b>Total Use of Resources</b>	<b>(3,480,141)</b>	<b>(3,600,000)</b>	<b>(3,521,422)</b>	<b>(3,600,000)</b>	<b>----</b>
<b>PROJECTED FUND BALANCE</b>	<b>388,891</b>	<b>1,667,246</b>	<b>467,469</b>	<b>470,569</b>	<b>-71.8%</b>
Detention Center Non-Tax Supported					
<b>BEGINNING FUND BALANCE</b>	<b>543,054</b>	<b>528,519</b>	<b>618,889</b>	<b>527,681</b>	<b>-0.2%</b>
REVENUES					
Investment Income	981	4,180	23,070	36,450	772.0%
Miscellaneous	294,505	245,065	245,065	245,065	----
Total REVENUES	295,486	249,245	268,135	281,515	12.9%
<b>Total Resources</b>	<b>838,540</b>	<b>777,764</b>	<b>887,024</b>	<b>809,196</b>	<b>4.0%</b>
APPROPRIATION/EXPENDITURE					
Appropriation/Expenditure	(219,651)	(543,000)	(359,343)	(543,000)	----
Total APPROPRIATION/EXPENDITURE	(219,651)	(543,000)	(359,343)	(543,000)	----
<b>Total Use of Resources</b>	<b>(219,651)</b>	<b>(543,000)</b>	<b>(359,343)</b>	<b>(543,000)</b>	<b>----</b>
<b>PROJECTED FUND BALANCE</b>	<b>618,889</b>	<b>234,764</b>	<b>527,681</b>	<b>266,196</b>	<b>13.4%</b>
Montgomery Housing Initiative					
<b>BEGINNING FUND BALANCE</b>	<b>47,597,551</b>	<b>12,747,400</b>	<b>47,422,860</b>	<b>15,555,321</b>	<b>22.0%</b>
REVENUES					
Taxes	27,898,441	19,610,377	18,134,920	23,979,590	22.3%
Charges for Services	95,100	2,917,075	2,924,365	5,048,950	73.1%
Investment Income	5,009,877	3,453,280	1,227,134	4,043,580	17.1%
Miscellaneous	4,039,710	7,452,236	14,326,085	5,959,516	-20.0%
Total REVENUES	37,043,128	33,432,968	36,612,504	39,031,636	16.7%
NET INTER-FUND TRANSFERS					
To Non-Tax Supported Funds	(11,669,577)	(19,262,000)	(15,262,000)	(19,155,600)	-0.6%
From Tax Supported Funds	28,740,829	30,182,949	30,182,949	33,257,439	10.2%
To Tax Supported Funds	(453,967)	(458,070)	(458,070)	(553,516)	20.8%
Total NET INTER-FUND TRANSFERS	16,617,285	10,462,879	14,462,879	13,548,323	29.5%
<b>Total Resources</b>	<b>101,257,964</b>	<b>56,643,247</b>	<b>98,498,243</b>	<b>68,135,280</b>	<b>20.3%</b>
<b>CIP CURRENT REVENUE</b>	<b>(2,275,000)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>----</b>

## Fiscal Summary By Fund

	ACTUAL FY22	BUDGET FY23	EST FY23	APPR FY24	% CHG BUD/APPR
APPROPRIATION/EXPENDITURE					
Appropriation/Expenditure	(41,883,797)	(49,043,193)	(47,009,941)	(57,233,182)	16.7%
Debt Service - Other	0	(47,230)	(47,230)	(54,510)	15.4%
Adjustment for Prior Year Encumbrances/Reserves	(9,676,307)	0	0	0	----
Total APPROPRIATION/EXPENDITURE	(51,560,104)	(49,090,423)	(47,057,171)	(57,287,692)	16.7%
CLAIMS ON FUND					
Set Aside: Future Needs	0	(4,276,224)	(35,885,751)	(7,937,288)	85.6%
Total CLAIMS ON FUND	0	(4,276,224)	(35,885,751)	(7,937,288)	85.6%
<b>Total Use of Resources</b>	<b>(53,835,104)</b>	<b>(53,366,647)</b>	<b>(82,942,922)</b>	<b>(65,224,980)</b>	<b>22.2%</b>
<b>PROJECTED FUND BALANCE</b>	<b>47,422,860</b>	<b>3,276,600</b>	<b>15,555,321</b>	<b>2,910,300</b>	<b>-11.2%</b>
Community Use of Public Facilities					
<b>BEGINNING UNRESTRICTED NET ASSETS</b>	<b>3,263,259</b>	<b>1,927,829</b>	<b>2,047,694</b>	<b>1,805,482</b>	<b>-6.3%</b>
REVENUES					
Charges for Services	7,380,453	11,435,470	9,167,009	11,900,248	4.1%
Investment Income	11,122	46,260	75,713	46,260	----
Miscellaneous	5,207	0	0	0	----
Total REVENUES	7,396,782	11,481,730	9,242,722	11,946,508	4.0%
NET INTER-FUND TRANSFERS					
From Tax Supported Funds	160,000	160,000	160,000	160,000	----
To Tax Supported Funds	(1,097,346)	(1,189,329)	(1,189,329)	(1,214,128)	2.1%
Total NET INTER-FUND TRANSFERS	(937,346)	(1,029,329)	(1,029,329)	(1,054,128)	2.4%
<b>Total Resources</b>	<b>9,722,695</b>	<b>12,380,230</b>	<b>10,261,087</b>	<b>12,697,862</b>	<b>2.6%</b>
<b>CIP CURRENT REVENUE</b>	<b>(22,994)</b>	<b>(300,000)</b>	<b>(300,000)</b>	<b>0</b>	<b>-100.0%</b>
APPROPRIATION/EXPENDITURE					
Appropriation/Expenditure	(7,955,293)	(10,923,236)	(8,123,789)	(11,139,336)	2.0%
Adjustment for Prior Year Encumbrances/Reserves	303,286	0	0	0	----
Pension Liability Restatement (GASB 68)	0	0	0	0	----
Total APPROPRIATION/EXPENDITURE	(7,652,007)	(10,923,236)	(8,123,789)	(11,139,336)	2.0%
CLAIMS ON FUND					
Set Aside: Future Needs	0	(31,816)	(31,816)	0	-100.0%
Total CLAIMS ON FUND	0	(31,816)	(31,816)	0	-100.0%
<b>Total Use of Resources</b>	<b>(7,675,001)</b>	<b>(11,255,052)</b>	<b>(8,455,605)</b>	<b>(11,139,336)</b>	<b>-1.0%</b>
<b>PROJECTED UNRESTRICTED NET ASSETS</b>	<b>2,047,694</b>	<b>1,125,178</b>	<b>1,805,482</b>	<b>1,558,526</b>	<b>38.5%</b>
Bethesda Parking District					
<b>BEGINNING CASH BALANCE</b>	<b>15,775,322</b>	<b>10,146,007</b>	<b>16,230,126</b>	<b>6,698,551</b>	<b>-34.0%</b>
REVENUES					
Taxes	(456)	0	0	0	----
Charges for Services	10,750,639	16,699,827	11,342,990	14,406,851	-13.7%
Fines & Forfeitures	3,266,128	3,087,500	3,299,109	3,314,500	7.4%
Investment Income	19,692	75,930	285,443	231,931	205.5%
Miscellaneous	389,116	6,690,120	3,162,741	2,359,120	-64.7%
Total REVENUES	14,425,119	26,553,377	18,090,283	20,312,402	-23.5%
NET INTER-FUND TRANSFERS					
To Non-Tax Supported Funds	0	(3,000,000)	(3,000,000)	(1,800,000)	-40.0%
From Tax Supported Funds	0	559,000	0	0	-100.0%
To Tax Supported Funds	(2,857,734)	(2,788,433)	(2,788,433)	(2,454,025)	-12.0%
Total NET INTER-FUND TRANSFERS	(2,857,734)	(5,229,433)	(5,788,433)	(4,254,025)	-18.7%
<b>Total Resources</b>	<b>27,342,707</b>	<b>31,469,951</b>	<b>28,531,976</b>	<b>22,756,928</b>	<b>-27.7%</b>
<b>CIP CURRENT REVENUE</b>	<b>(2,446,220)</b>	<b>(8,805,000)</b>	<b>(5,305,000)</b>	<b>(2,092,000)</b>	<b>-76.2%</b>

## Fiscal Summary By Fund

	ACTUAL FY22	BUDGET FY23	EST FY23	APPR FY24	% CHG BUD/APPR
APPROPRIATION/EXPENDITURE					
Appropriation/Expenditure	(9,244,499)	(11,604,698)	(11,204,156)	(12,093,080)	4.2%
Debt Service - Other	(2,388,460)	(2,301,000)	(2,300,700)	(2,301,000)	----
Adjustment for Prior Year Encumbrances/Reserves	2,966,598	0	0	0	----
Total APPROPRIATION/EXPENDITURE	(8,666,361)	(13,905,698)	(13,504,856)	(14,394,080)	3.5%
CLAIMS ON FUND					
Set Aside: Future Needs	0	(23,569)	(3,023,569)	0	-100.0%
Total CLAIMS ON FUND	0	(23,569)	(3,023,569)	0	-100.0%
<b>Total Use of Resources</b>	<b>(11,112,581)</b>	<b>(22,734,267)</b>	<b>(21,833,425)</b>	<b>(16,486,080)</b>	<b>-27.5%</b>
<b>PROJECTED CASH BALANCE</b>	<b>16,230,126</b>	<b>8,735,684</b>	<b>6,698,551</b>	<b>6,270,848</b>	<b>-28.2%</b>
Silver Spring Parking District					
<b>BEGINNING CASH BALANCE</b>	<b>5,122,798</b>	<b>272,623</b>	<b>16,455</b>	<b>2,192,175</b>	<b>704.1%</b>
REVENUES					
Taxes	(6,433)	0	0	0	----
Charges for Services	8,129,060	13,743,892	9,749,937	12,353,153	-10.1%
Fines & Forfeitures	3,474,769	1,808,036	3,215,514	2,662,189	47.2%
Investment Income	8,131	73,960	143,739	150,926	104.1%
Miscellaneous	(577,457)	20,000	324,854	20,000	----
Total REVENUES	11,028,070	15,645,888	13,434,044	15,186,268	-2.9%
NET INTER-FUND TRANSFERS					
From Non-Tax Supported Funds	0	3,000,000	3,000,000	1,800,000	-40.0%
To Tax Supported Funds	(3,212,200)	(3,292,605)	(3,292,605)	(3,145,862)	-4.5%
Total NET INTER-FUND TRANSFERS	(3,212,200)	(292,605)	(292,605)	(1,345,862)	360.0%
<b>Total Resources</b>	<b>12,938,668</b>	<b>15,625,906</b>	<b>13,157,894</b>	<b>16,032,581</b>	<b>2.6%</b>
<b>CIP CURRENT REVENUE</b>	<b>(163,535)</b>	<b>(3,715,000)</b>	<b>(3,465,000)</b>	<b>(3,234,000)</b>	<b>-12.9%</b>
APPROPRIATION/EXPENDITURE					
Appropriation/Expenditure	(9,824,039)	(10,491,887)	(10,481,864)	(11,227,847)	7.0%
Debt Service - Other	0	0	0	0	----
Adjustment for Prior Year Encumbrances/Reserves	(2,934,639)	0	0	0	----
Total APPROPRIATION/EXPENDITURE	(12,758,678)	(10,491,887)	(10,481,864)	(11,227,847)	7.0%
CLAIMS ON FUND					
Set Aside: Future Needs	0	(18,855)	2,981,145	0	-100.0%
Total CLAIMS ON FUND	0	(18,855)	2,981,145	0	-100.0%
<b>Total Use of Resources</b>	<b>(12,922,213)</b>	<b>(14,225,742)</b>	<b>(10,965,719)</b>	<b>(14,461,847)</b>	<b>1.7%</b>
<b>PROJECTED CASH BALANCE</b>	<b>16,455</b>	<b>1,400,164</b>	<b>2,192,175</b>	<b>1,570,734</b>	<b>12.2%</b>
Wheaton Parking District					
<b>BEGINNING CASH BALANCE</b>	<b>591,312</b>	<b>623,908</b>	<b>1,070,658</b>	<b>1,391,706</b>	<b>123.1%</b>
REVENUES					
Taxes	(251)	0	0	0	----
Charges for Services	1,480,176	1,876,250	1,907,320	1,787,597	-4.7%
Fines & Forfeitures	730,298	452,200	865,567	426,000	-5.8%
Investment Income	1,345	4,890	35,563	37,341	663.6%
Miscellaneous	(191,341)	0	(1,687)	0	----
Total REVENUES	2,020,227	2,333,340	2,806,763	2,250,938	-3.5%
NET INTER-FUND TRANSFERS					
From Tax Supported Funds	115,325	0	0	0	----
To Tax Supported Funds	(274,802)	(372,511)	(372,511)	(574,920)	54.3%
Total NET INTER-FUND TRANSFERS	(159,477)	(372,511)	(372,511)	(574,920)	54.3%
<b>Total Resources</b>	<b>2,452,062</b>	<b>2,584,737</b>	<b>3,504,910</b>	<b>3,067,724</b>	<b>18.7%</b>
<b>CIP CURRENT REVENUE</b>	<b>(6,689)</b>	<b>(517,000)</b>	<b>(517,000)</b>	<b>(147,000)</b>	<b>-71.6%</b>

## Fiscal Summary By Fund

	ACTUAL FY22	BUDGET FY23	EST FY23	APPR FY24	% CHG BUD/APPR
APPROPRIATION/EXPENDITURE					
Appropriation/Expenditure	(1,405,345)	(1,593,969)	(1,592,668)	(1,643,050)	3.1%
Adjustment for Prior Year Encumbrances/Reserves	30,630	0	0	0	----
Total APPROPRIATION/EXPENDITURE	(1,374,715)	(1,593,969)	(1,592,668)	(1,643,050)	3.1%
CLAIMS ON FUND					
Set Aside: Future Needs	0	(3,536)	(3,536)	0	-100.0%
Total CLAIMS ON FUND	0	(3,536)	(3,536)	0	-100.0%
<b>Total Use of Resources</b>	<b>(1,381,404)</b>	<b>(2,114,505)</b>	<b>(2,113,204)</b>	<b>(1,790,050)</b>	<b>-15.3%</b>
<b>PROJECTED CASH BALANCE</b>	<b>1,070,658</b>	<b>470,232</b>	<b>1,391,706</b>	<b>1,277,674</b>	<b>171.7%</b>
Permitting Services					
<b>BEGINNING UNRESTRICTED NET ASSETS</b>	<b>20,758,919</b>	<b>30,600,466</b>	<b>37,184,303</b>	<b>40,236,770</b>	<b>31.5%</b>
REVENUES					
Licenses & Permits	49,763,943	47,332,397	45,587,845	43,638,539	-7.8%
Charges for Services	1,847,923	1,036,552	2,145,892	1,737,012	67.6%
Fines & Forfeitures	71,075	40,264	57,713	27,543	-31.6%
Investment Income	69,879	288,370	1,642,610	2,595,390	800.0%
Miscellaneous	20,235	0	0	0	----
Total REVENUES	51,773,055	48,697,583	49,434,060	47,998,484	-1.4%
NET INTER-FUND TRANSFERS					
To Tax Supported Funds	(6,740,400)	(6,541,152)	(6,541,152)	(6,820,882)	4.3%
Total NET INTER-FUND TRANSFERS	(6,740,400)	(6,541,152)	(6,541,152)	(6,820,882)	4.3%
<b>Total Resources</b>	<b>65,791,574</b>	<b>72,756,897</b>	<b>80,077,211</b>	<b>81,414,372</b>	<b>11.9%</b>
APPROPRIATION/EXPENDITURE					
Appropriation/Expenditure	(33,496,289)	(41,067,049)	(39,588,271)	(41,662,896)	1.5%
Adjustment for Prior Year Encumbrances/Reserves	4,889,018	0	0	0	----
Pension Liability Restatement (GASB 68)	0	0	0	0	----
Total APPROPRIATION/EXPENDITURE	(28,607,271)	(41,067,049)	(39,588,271)	(41,662,896)	1.5%
CLAIMS ON FUND					
Set Aside: Future Needs	0	(252,170)	(252,170)	0	-100.0%
Total CLAIMS ON FUND	0	(252,170)	(252,170)	0	-100.0%
<b>Total Use of Resources</b>	<b>(28,607,271)</b>	<b>(41,319,219)</b>	<b>(39,840,441)</b>	<b>(41,662,896)</b>	<b>0.8%</b>
<b>PROJECTED UNRESTRICTED NET ASSETS</b>	<b>37,184,303</b>	<b>31,437,678</b>	<b>40,236,770</b>	<b>39,751,476</b>	<b>26.4%</b>
Solid Waste Collection					
<b>BEGINNING RETAINED EARNINGS</b>	<b>(3,325,005)</b>	<b>(3,100,187)</b>	<b>(2,892,579)</b>	<b>(2,445,379)</b>	<b>-21.1%</b>
REVENUES					
Charges for Services	10,796,407	11,890,756	11,719,814	14,882,400	25.2%
Investment Income	(2,772)	24,770	65,160	102,960	315.7%
Miscellaneous	0	0	15,000	0	----
Total REVENUES	10,793,635	11,915,526	11,799,974	14,985,360	25.8%
NET INTER-FUND TRANSFERS					
To Tax Supported Funds	(313,484)	(314,634)	(314,634)	(325,374)	3.4%
Total NET INTER-FUND TRANSFERS	(313,484)	(314,634)	(314,634)	(325,374)	3.4%
<b>Total Resources</b>	<b>7,155,146</b>	<b>8,500,705</b>	<b>8,592,761</b>	<b>12,214,607</b>	<b>43.7%</b>
APPROPRIATION/EXPENDITURE					
Appropriation/Expenditure	(10,297,392)	(11,264,783)	(11,027,535)	(11,366,793)	0.9%
Budget to GAAP Reconciliation	232,492	0	0	0	----
Pension Liability Restatement (GASB 68)	0	0	0	0	----
Current Year Encumbrances	17,175	0	0	0	----
Total APPROPRIATION/EXPENDITURE	(10,047,725)	(11,264,783)	(11,027,535)	(11,366,793)	0.9%

## Fiscal Summary By Fund

	ACTUAL FY22	BUDGET FY23	EST FY23	APPR FY24	% CHG BUD/APPR
CLAIMS ON FUND					
Set Aside: Future Needs	0	(10,605)	(10,605)	0	-100.0%
Total CLAIMS ON FUND	0	(10,605)	(10,605)	0	-100.0%
<b>Total Use of Resources</b>	<b>(10,047,725)</b>	<b>(11,275,388)</b>	<b>(11,038,140)</b>	<b>(11,366,793)</b>	<b>0.8%</b>
<b>ENDING RETAINED EARNINGS</b>	<b>(2,892,579)</b>	<b>(2,774,683)</b>	<b>(2,445,379)</b>	<b>847,814</b>	<b>-130.6%</b>
Solid Waste Disposal					
	0	0	0	0	----
REVENUES					
Licenses & Permits	14,129	10,111	14,129	14,129	39.7%
Charges for Services	115,141,782	124,721,162	123,574,074	129,705,708	4.0%
Fines & Forfeitures	43,195	30,090	43,195	43,195	43.6%
Investment Income	135,850	592,670	3,193,360	5,045,640	751.3%
Miscellaneous	6,017,843	65,198	105,041	105,041	61.1%
Total REVENUES	121,352,799	125,419,231	126,929,799	134,913,713	7.6%
NET INTER-FUND TRANSFERS					
From Non-Tax Supported Funds	1,599,058	1,387,842	1,387,842	1,708,880	23.1%
From Tax Supported Funds	1,038,420	723,490	723,490	735,800	1.7%
To Tax Supported Funds	(2,421,882)	(2,384,458)	(2,384,458)	(2,565,896)	7.6%
Total NET INTER-FUND TRANSFERS	215,596	(273,126)	(273,126)	(121,216)	-55.6%
<b>Total Resources</b>	<b>121,568,395</b>	<b>125,146,105</b>	<b>126,656,673</b>	<b>134,792,497</b>	<b>7.7%</b>
<b>CIP CURRENT REVENUE</b>	<b>(5,198,625)</b>	<b>(1,845,000)</b>	<b>(21,300,907)</b>	<b>(805,460)</b>	<b>-56.3%</b>
APPROPRIATION/EXPENDITURE					
Appropriation/Expenditure	(133,773,409)	(131,373,112)	(127,623,472)	(131,284,200)	-0.1%
Debt Service - Other	0	0	0	0	----
Less CY Accrued Closure Costs	1,908,391	1,518,866	19,654,071	21,702,418	1328.9%
Plus Payout of Appropriated Closure Costs	1,450,247	2,290,056	2,290,056	2,334,284	1.9%
Pension Liability Restatement (GASB 68)	0	0	0	0	----
Total APPROPRIATION/EXPENDITURE	(130,414,771)	(127,564,190)	(105,679,345)	(107,247,498)	-15.9%
CLAIMS ON FUND					
Set Aside: Future Needs	0	(84,842)	(84,842)	0	-100.0%
Total CLAIMS ON FUND	0	(84,842)	(84,842)	0	-100.0%
<b>Total Use of Resources</b>	<b>(135,613,396)</b>	<b>(129,494,032)</b>	<b>(127,065,094)</b>	<b>(108,052,958)</b>	<b>-16.6%</b>
<b>NET CHANGE</b>	<b>(14,045,001)</b>	<b>(4,347,927)</b>	<b>(408,421)</b>	<b>26,739,539</b>	<b>-715.0%</b>
Vacuum Leaf Collection					
<b>BEGINNING FUND BALANCE</b>	<b>937,775</b>	<b>867,936</b>	<b>1,105,605</b>	<b>1,613,706</b>	<b>85.9%</b>
REVENUES					
Charges for Services	8,566,488	8,739,229	8,747,504	9,112,500	4.3%
Investment Income	4,811	20,950	113,080	178,670	752.8%
Total REVENUES	8,571,299	8,760,179	8,860,584	9,291,170	6.1%
NET INTER-FUND TRANSFERS					
To Non-Tax Supported Funds	(1,599,058)	(1,387,842)	(1,387,842)	(1,708,880)	23.1%
To Tax Supported Funds	(636,264)	(613,300)	(613,300)	(646,546)	5.4%
Total NET INTER-FUND TRANSFERS	(2,235,322)	(2,001,142)	(2,001,142)	(2,355,426)	17.7%
<b>Total Resources</b>	<b>7,273,752</b>	<b>7,626,973</b>	<b>7,965,047</b>	<b>8,549,450</b>	<b>12.1%</b>
APPROPRIATION/EXPENDITURE					
Appropriation/Expenditure	(6,497,477)	(6,915,587)	(6,351,341)	(7,273,923)	5.2%
Adjustment for Prior Year Encumbrances/Reserves	329,330	0	0	0	----
Pension Liability Restatement (GASB 68)	0	0	0	0	----
Total APPROPRIATION/EXPENDITURE	(6,168,147)	(6,915,587)	(6,351,341)	(7,273,923)	5.2%
<b>Total Use of Resources</b>	<b>(6,168,147)</b>	<b>(6,915,587)</b>	<b>(6,351,341)</b>	<b>(7,273,923)</b>	<b>5.2%</b>



## Fiscal Summary By Fund

	ACTUAL FY22	BUDGET FY23	EST FY23	APPR FY24	% CHG BUD/APPR
<b>PROJECTED FUND BALANCE</b>	<b>1,105,605</b>	<b>711,386</b>	<b>1,613,706</b>	<b>1,275,527</b>	<b>79.3%</b>
Liquor Control					
<b>BEGINNING CASH BALANCE</b>	<b>18,614,396</b>	<b>19,474,451</b>	<b>11,270,749</b>	<b>8,069,280</b>	<b>-58.6%</b>
REVENUES					
Taxes	7,245	0	0	0	----
Licenses & Permits	3,388,864	1,324,555	1,324,555	1,324,555	----
Charges for Services	17,161	23,887	23,887	23,887	----
Fines & Forfeitures	140,100	63,383	63,383	63,383	----
Investment Income	16,596	70,380	390,110	616,390	775.8%
Miscellaneous	100,309,048	99,051,469	99,320,520	102,116,165	3.1%
<b>Total REVENUES</b>	<b>103,879,014</b>	<b>100,533,674</b>	<b>101,122,455</b>	<b>104,144,380</b>	<b>3.6%</b>
NET INTER-FUND TRANSFERS					
To Tax Supported Funds	(31,779,243)	(34,917,233)	(34,917,233)	(34,629,492)	-0.8%
<b>Total NET INTER-FUND TRANSFERS</b>	<b>(31,779,243)</b>	<b>(34,917,233)</b>	<b>(34,917,233)</b>	<b>(34,629,492)</b>	<b>-0.8%</b>
<b>Total Resources</b>	<b>90,714,167</b>	<b>85,090,892</b>	<b>77,475,971</b>	<b>77,584,168</b>	<b>-8.8%</b>
<b>CIP CURRENT REVENUE</b>	<b>(1,179,123)</b>	<b>(522,000)</b>	<b>(1,000,000)</b>	<b>(2,720,000)</b>	<b>421.1%</b>
APPROPRIATION/EXPENDITURE					
Appropriation/Expenditure	(58,226,407)	(59,404,928)	(59,178,098)	(62,085,987)	4.5%
Debt Service - Other	(8,235,358)	(8,860,940)	(8,860,940)	(8,653,590)	-2.3%
Adjustment for Prior Year Encumbrances/Reserves	(11,802,530)	0	0	0	----
Future Expenditure Requirements	0	0	0	0	----
Bond Proceeds Applied to Debt Service	0	0	0	0	----
Master Lease Proceeds	0	0	0	0	----
<b>Total APPROPRIATION/EXPENDITURE</b>	<b>(78,264,295)</b>	<b>(68,265,868)</b>	<b>(68,039,038)</b>	<b>(70,739,577)</b>	<b>3.6%</b>
CLAIMS ON FUND					
Set Aside: Future Needs	0	(367,653)	(367,653)	0	-100.0%
<b>Total CLAIMS ON FUND</b>	<b>0</b>	<b>(367,653)</b>	<b>(367,653)</b>	<b>0</b>	<b>-100.0%</b>
<b>Total Use of Resources</b>	<b>(79,443,418)</b>	<b>(69,155,521)</b>	<b>(69,406,691)</b>	<b>(73,459,577)</b>	<b>6.2%</b>
<b>PROJECTED CASH BALANCE</b>	<b>11,270,749</b>	<b>15,935,371</b>	<b>8,069,280</b>	<b>4,124,591</b>	<b>-74.1%</b>

## DEBT SERVICE

### Debt Service - Non-Tax Supported

<b>BEGINNING FUND BALANCE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>----</b>
REVENUES					
Total REVENUES	0	0	0	0	----
NET INTER-FUND TRANSFERS					
From Non-Tax Supported Funds	20,024,523	28,712,600	24,106,600	28,928,500	0.8%
<b>Total NET INTER-FUND TRANSFERS</b>	<b>20,024,523</b>	<b>28,712,600</b>	<b>24,106,600</b>	<b>28,928,500</b>	<b>0.8%</b>
<b>Total Resources</b>	<b>20,024,523</b>	<b>28,712,600</b>	<b>24,106,600</b>	<b>28,928,500</b>	<b>0.8%</b>
APPROPRIATION/EXPENDITURE					
Debt Service - Other	(20,024,523)	(28,712,600)	(24,106,600)	(28,928,500)	0.8%
<b>Total APPROPRIATION/EXPENDITURE</b>	<b>(20,024,523)</b>	<b>(28,712,600)</b>	<b>(24,106,600)</b>	<b>(28,928,500)</b>	<b>0.8%</b>
<b>Total Use of Resources</b>	<b>(20,024,523)</b>	<b>(28,712,600)</b>	<b>(24,106,600)</b>	<b>(28,928,500)</b>	<b>0.8%</b>
<b>PROJECTED FUND BALANCE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>----</b>

## MONTGOMERY COUNTY PUBLIC SCHOOLS

### Grant Fund MCPS

<b>BEGINNING FUND BALANCE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>----</b>
REVENUES					

## Fiscal Summary By Fund

	ACTUAL FY22	BUDGET FY23	EST FY23	APPR FY24	% CHG BUD/APPR
Intergovernmental	94,767,392	108,108,340	99,451,004	124,374,098	15.0%
Total REVENUES	94,767,392	108,108,340	99,451,004	124,374,098	15.0%
<b>Total Resources</b>	<b>94,767,392</b>	<b>108,108,340</b>	<b>99,451,004</b>	<b>124,374,098</b>	<b>15.0%</b>
APPROPRIATION/EXPENDITURE					
Appropriation/Expenditure	(94,767,392)	(108,108,340)	(99,451,004)	(124,374,098)	15.0%
Total APPROPRIATION/EXPENDITURE	(94,767,392)	(108,108,340)	(99,451,004)	(124,374,098)	15.0%
<b>Total Use of Resources</b>	<b>(94,767,392)</b>	<b>(108,108,340)</b>	<b>(99,451,004)</b>	<b>(124,374,098)</b>	<b>15.0%</b>
<b>PROJECTED FUND BALANCE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>----</b>
Food Service Fund					
<b>BEGINNING CASH BALANCE</b>	<b>6,109,043</b>	<b>6,109,043</b>	<b>9,451,142</b>	<b>9,451,142</b>	<b>54.7%</b>
REVENUES					
Charges for Services	1,131,282	19,467,167	19,467,167	24,148,993	24.0%
Intergovernmental	95,891,870	43,943,932	43,943,932	43,943,932	----
Miscellaneous	2,376	0	0	0	----
Total REVENUES	97,025,528	63,411,099	63,411,099	68,092,925	7.4%
<b>Total Resources</b>	<b>103,134,571</b>	<b>69,520,142</b>	<b>72,862,241</b>	<b>77,544,067</b>	<b>11.5%</b>
APPROPRIATION/EXPENDITURE					
Appropriation/Expenditure	(68,848,570)	(63,411,099)	(63,411,099)	(68,092,925)	7.4%
Adjustment for Prior Year Encumbrances/Reserves	(24,834,859)	0	0	0	----
Total APPROPRIATION/EXPENDITURE	(93,683,429)	(63,411,099)	(63,411,099)	(68,092,925)	7.4%
<b>Total Use of Resources</b>	<b>(93,683,429)</b>	<b>(63,411,099)</b>	<b>(63,411,099)</b>	<b>(68,092,925)</b>	<b>7.4%</b>
<b>PROJECTED CASH BALANCE</b>	<b>9,451,142</b>	<b>6,109,043</b>	<b>9,451,142</b>	<b>9,451,142</b>	<b>54.7%</b>
Real Estate Fund					
<b>BEGINNING CASH BALANCE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>----</b>
REVENUES					
Miscellaneous	2,832,976	4,957,216	4,957,216	4,957,216	----
Total REVENUES	2,832,976	4,957,216	4,957,216	4,957,216	----
<b>Total Resources</b>	<b>2,832,976</b>	<b>4,957,216</b>	<b>4,957,216</b>	<b>4,957,216</b>	<b>----</b>
APPROPRIATION/EXPENDITURE					
Appropriation/Expenditure	(4,813,175)	(4,957,216)	(4,957,216)	(4,957,216)	----
Adjustment for Prior Year Encumbrances/Reserves	1,980,199	0	0	0	----
Total APPROPRIATION/EXPENDITURE	(2,832,976)	(4,957,216)	(4,957,216)	(4,957,216)	----
<b>Total Use of Resources</b>	<b>(2,832,976)</b>	<b>(4,957,216)</b>	<b>(4,957,216)</b>	<b>(4,957,216)</b>	<b>----</b>
<b>PROJECTED CASH BALANCE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>----</b>
Field Trip Fund					
<b>BEGINNING CASH BALANCE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>----</b>
REVENUES					
Charges for Services	763,806	3,074,182	3,074,182	2,854,856	-7.1%
Total REVENUES	763,806	3,074,182	3,074,182	2,854,856	-7.1%
<b>Total Resources</b>	<b>763,806</b>	<b>3,074,182</b>	<b>3,074,182</b>	<b>2,854,856</b>	<b>-7.1%</b>
APPROPRIATION/EXPENDITURE					
Appropriation/Expenditure	(1,048,486)	(3,074,182)	(3,074,182)	(2,854,856)	-7.1%
Adjustment for Prior Year Encumbrances/Reserves	284,680	0	0	0	----
Total APPROPRIATION/EXPENDITURE	(763,806)	(3,074,182)	(3,074,182)	(2,854,856)	-7.1%
<b>Total Use of Resources</b>	<b>(763,806)</b>	<b>(3,074,182)</b>	<b>(3,074,182)</b>	<b>(2,854,856)</b>	<b>-7.1%</b>
<b>PROJECTED CASH BALANCE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>----</b>
Entrepreneurial Activities Fund					
<b>BEGINNING CASH BALANCE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>----</b>



## Fiscal Summary By Fund

	ACTUAL FY22	BUDGET FY23	EST FY23	APPR FY24	% CHG BUD/APPR
REVENUES					
Charges for Services	1,073,335	2,446,838	2,446,838	2,446,838	----
Total REVENUES	1,073,335	2,446,838	2,446,838	2,446,838	----
NET INTER-FUND TRANSFERS					
From Tax Supported Funds	7,281,519	6,600,000	6,600,000	6,600,000	----
Total NET INTER-FUND TRANSFERS	7,281,519	6,600,000	6,600,000	6,600,000	----
<b>Total Resources</b>	<b>8,354,854</b>	<b>9,046,838</b>	<b>9,046,838</b>	<b>9,046,838</b>	----
APPROPRIATION/EXPENDITURE					
Appropriation/Expenditure	(8,689,763)	(9,046,838)	(9,046,838)	(9,046,838)	----
Adjustment for Prior Year Encumbrances/Reserves	334,909	0	0	0	----
Total APPROPRIATION/EXPENDITURE	(8,354,854)	(9,046,838)	(9,046,838)	(9,046,838)	----
<b>Total Use of Resources</b>	<b>(8,354,854)</b>	<b>(9,046,838)</b>	<b>(9,046,838)</b>	<b>(9,046,838)</b>	----
<b>PROJECTED CASH BALANCE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	----
Instructional Television Fund					
<b>BEGINNING CASH BALANCE</b>	<b>480,338</b>	<b>480,338</b>	<b>518,935</b>	<b>518,935</b>	<b>8.0%</b>
NET INTER-FUND TRANSFERS					
From Tax Supported Funds	1,769,775	1,769,775	1,769,775	1,681,286	-5.0%
Total NET INTER-FUND TRANSFERS	1,769,775	1,769,775	1,769,775	1,681,286	-5.0%
<b>Total Resources</b>	<b>2,250,113</b>	<b>2,250,113</b>	<b>2,288,710</b>	<b>2,200,221</b>	<b>-2.2%</b>
APPROPRIATION/EXPENDITURE					
Appropriation/Expenditure	(1,793,911)	(1,769,775)	(1,769,775)	(1,681,286)	-5.0%
Adjustment for Prior Year Encumbrances/Reserves	62,733	0	0	0	----
Total APPROPRIATION/EXPENDITURE	(1,731,178)	(1,769,775)	(1,769,775)	(1,681,286)	-5.0%
<b>Total Use of Resources</b>	<b>(1,731,178)</b>	<b>(1,769,775)</b>	<b>(1,769,775)</b>	<b>(1,681,286)</b>	<b>-5.0%</b>
<b>PROJECTED CASH BALANCE</b>	<b>518,935</b>	<b>480,338</b>	<b>518,935</b>	<b>518,935</b>	<b>8.0%</b>
MONTGOMERY COLLEGE					
Grant Fund MC					
<b>BEGINNING FUND BALANCE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>----</b>
REVENUES					
Intergovernmental	32,537,229	16,324,000	24,690,000	18,995,000	16.4%
Total REVENUES	32,537,229	16,324,000	24,690,000	18,995,000	16.4%
<b>Total Resources</b>	<b>32,537,229</b>	<b>16,324,000</b>	<b>24,690,000</b>	<b>18,995,000</b>	<b>16.4%</b>
APPROPRIATION/EXPENDITURE					
Appropriation/Expenditure	(32,537,229)	(16,324,000)	(24,690,000)	(18,995,000)	16.4%
Total APPROPRIATION/EXPENDITURE	(32,537,229)	(16,324,000)	(24,690,000)	(18,995,000)	16.4%
<b>Total Use of Resources</b>	<b>(32,537,229)</b>	<b>(16,324,000)</b>	<b>(24,690,000)</b>	<b>(18,995,000)</b>	<b>16.4%</b>
<b>PROJECTED FUND BALANCE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>----</b>
Endowment Fund					
<b>BEGINNING FUND BALANCE</b>	<b>580,902</b>	<b>581,202</b>	<b>581,361</b>	<b>582,361</b>	<b>0.2%</b>
REVENUES					
Miscellaneous	459	1,000	1,000	1,000	----
Total REVENUES	459	1,000	1,000	1,000	----
<b>Total Resources</b>	<b>581,361</b>	<b>582,202</b>	<b>582,361</b>	<b>583,361</b>	<b>0.2%</b>
APPROPRIATION/EXPENDITURE					
Appropriation/Expenditure	0	0	0	0	----
Adjustment for Prior Year Encumbrances/Reserves	0	0	0	0	----
Total APPROPRIATION/EXPENDITURE	0	0	0	0	----
<b>Total Use of Resources</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>----</b>

## Fiscal Summary By Fund

	ACTUAL FY22	BUDGET FY23	EST FY23	APPR FY24	% CHG BUD/APPR
<b>PROJECTED FUND BALANCE</b>	<b>581,361</b>	<b>582,202</b>	<b>582,361</b>	<b>583,361</b>	<b>0.2%</b>
Workforce Development & Continuing Ed					
<b>BEGINNING FUND BALANCE</b>	<b>4,589,593</b>	<b>4,601,681</b>	<b>6,691,216</b>	<b>9,565,441</b>	<b>107.9%</b>
REVENUES					
Charges for Services	6,621,223	8,851,352	7,351,352	8,724,406	-1.4%
Intergovernmental	9,785,671	10,422,943	10,422,943	13,578,568	30.3%
Miscellaneous	30,386	50,000	10,000	75,000	50.0%
Total REVENUES	16,437,280	19,324,295	17,784,295	22,377,974	15.8%
NET INTER-FUND TRANSFERS					
From Non-Tax Supported Funds	0	250,000	0	0	-100.0%
To Non-Tax Supported Funds	0	0	0	(1,434,307)	----
From Tax Supported Funds	140,106	250,000	400,000	0	-100.0%
Total NET INTER-FUND TRANSFERS	140,106	500,000	400,000	(1,434,307)	-386.9%
<b>Total Resources</b>	<b>21,166,979</b>	<b>24,425,976</b>	<b>24,875,511</b>	<b>30,509,108</b>	<b>24.9%</b>
APPROPRIATION/EXPENDITURE					
Appropriation/Expenditure	(14,623,118)	(20,286,957)	(15,310,070)	(22,748,598)	12.1%
Adjustment for Prior Year Encumbrances/Reserves	147,355	0	0	0	----
Total APPROPRIATION/EXPENDITURE	(14,475,763)	(20,286,957)	(15,310,070)	(22,748,598)	12.1%
<b>Total Use of Resources</b>	<b>(14,475,763)</b>	<b>(20,286,957)</b>	<b>(15,310,070)</b>	<b>(22,748,598)</b>	<b>12.1%</b>
<b>PROJECTED FUND BALANCE</b>	<b>6,691,216</b>	<b>4,139,019</b>	<b>9,565,441</b>	<b>7,760,510</b>	<b>87.5%</b>
Auxiliary Fund					
<b>BEGINNING FUND BALANCE</b>	<b>2,994,208</b>	<b>3,593,901</b>	<b>2,893,004</b>	<b>2,787,428</b>	<b>-22.4%</b>
REVENUES					
Charges for Services	375,177	914,220	305,586	896,000	-2.0%
Miscellaneous	535,093	442,050	609,973	379,550	-14.1%
Total REVENUES	910,270	1,356,270	915,559	1,275,550	-6.0%
NET INTER-FUND TRANSFERS					
To Internal Service Funds	0	(250,000)	0	0	-100.0%
Total NET INTER-FUND TRANSFERS	0	(250,000)	0	0	-100.0%
<b>Total Resources</b>	<b>3,904,478</b>	<b>4,700,171</b>	<b>3,808,563</b>	<b>4,062,978</b>	<b>-13.6%</b>
APPROPRIATION/EXPENDITURE					
Appropriation/Expenditure	(1,017,875)	(1,823,008)	(1,021,135)	(1,959,598)	7.5%
Adjustment for Prior Year Encumbrances/Reserves	6,401	0	0	0	----
Total APPROPRIATION/EXPENDITURE	(1,011,474)	(1,823,008)	(1,021,135)	(1,959,598)	7.5%
<b>Total Use of Resources</b>	<b>(1,011,474)</b>	<b>(1,823,008)</b>	<b>(1,021,135)</b>	<b>(1,959,598)</b>	<b>7.5%</b>
<b>PROJECTED FUND BALANCE</b>	<b>2,893,004</b>	<b>2,877,163</b>	<b>2,787,428</b>	<b>2,103,380</b>	<b>-26.9%</b>
Cable Television Fund					
<b>BEGINNING FUND BALANCE</b>	<b>239,576</b>	<b>289,576</b>	<b>388,304</b>	<b>470,373</b>	<b>62.4%</b>
REVENUES					
Miscellaneous	349	0	786	269,840	----
Total REVENUES	349	0	786	269,840	----
NET INTER-FUND TRANSFERS					
From Tax Supported Funds	1,796,800	1,796,800	1,796,800	1,706,960	-5.0%
Total NET INTER-FUND TRANSFERS	1,796,800	1,796,800	1,796,800	1,706,960	-5.0%
<b>Total Resources</b>	<b>2,036,725</b>	<b>2,086,376</b>	<b>2,185,890</b>	<b>2,447,173</b>	<b>17.3%</b>
APPROPRIATION/EXPENDITURE					
Appropriation/Expenditure	(1,648,601)	(1,856,800)	(1,715,517)	(1,976,800)	6.5%
Adjustment for Prior Year Encumbrances/Reserves	180	0	0	(170,000)	----

## Fiscal Summary By Fund

	ACTUAL FY22	BUDGET FY23	EST FY23	APPR FY24	% CHG BUD/APPR
Total APPROPRIATION/EXPENDITURE	(1,648,421)	(1,856,800)	(1,715,517)	(2,146,800)	15.6%
<b>Total Use of Resources</b>	<b>(1,648,421)</b>	<b>(1,856,800)</b>	<b>(1,715,517)</b>	<b>(2,146,800)</b>	<b>15.6%</b>
<b>PROJECTED FUND BALANCE</b>	<b>388,304</b>	<b>229,576</b>	<b>470,373</b>	<b>300,373</b>	<b>30.8%</b>
Major Facilities Reserve Fund					
<b>BEGINNING FUND BALANCE</b>	<b>8,790,662</b>	<b>9,527,894</b>	<b>9,458,839</b>	<b>9,708,871</b>	<b>1.9%</b>
REVENUES					
Charges for Services	2,812,159	2,553,789	2,080,032	3,062,329	19.9%
Investment Income	11,554	5,000	10,000	10,000	100.0%
Total REVENUES	2,823,713	2,558,789	2,090,032	3,072,329	20.1%
NET INTER-FUND TRANSFERS					
From Non-Tax Supported Funds	0	0	0	1,434,307	----
To Non-Tax Supported Funds	(211,930)	(1,500,000)	0	(1,500,000)	----
From Tax Supported Funds	0	0	0	10,794,749	----
Total NET INTER-FUND TRANSFERS	(211,930)	(1,500,000)	0	10,729,056	-815.3%
<b>Total Resources</b>	<b>11,402,445</b>	<b>10,586,683</b>	<b>11,548,871</b>	<b>23,510,256</b>	<b>122.1%</b>
APPROPRIATION/EXPENDITURE					
Appropriation/Expenditure	(1,943,606)	(2,000,000)	(1,840,000)	(14,300,000)	615.0%
Adjustment for Prior Year Encumbrances/Reserves	0	0	0	0	----
Total APPROPRIATION/EXPENDITURE	(1,943,606)	(2,000,000)	(1,840,000)	(14,300,000)	615.0%
<b>Total Use of Resources</b>	<b>(1,943,606)</b>	<b>(2,000,000)</b>	<b>(1,840,000)</b>	<b>(14,300,000)</b>	<b>615.0%</b>
<b>PROJECTED FUND BALANCE</b>	<b>9,458,839</b>	<b>8,586,683</b>	<b>9,708,871</b>	<b>9,210,256</b>	<b>7.3%</b>
Transportation Fund					
<b>BEGINNING FUND BALANCE</b>	<b>9,347,261</b>	<b>10,019,405</b>	<b>10,095,375</b>	<b>10,498,139</b>	<b>4.8%</b>
REVENUES					
Charges for Services	2,977,980	2,853,789	2,767,163	3,212,329	12.6%
Investment Income	46,765	0	0	15,000	----
Miscellaneous	1,715	165,000	37,837	50,000	-69.7%
Total REVENUES	3,026,460	3,018,789	2,805,000	3,277,329	8.6%
<b>Total Resources</b>	<b>12,373,721</b>	<b>13,038,194</b>	<b>12,900,375</b>	<b>13,775,468</b>	<b>5.7%</b>
APPROPRIATION/EXPENDITURE					
Appropriation/Expenditure	(2,278,346)	(4,200,000)	(2,402,236)	(4,200,000)	----
Adjustment for Prior Year Encumbrances/Reserves	0	0	0	0	----
Total APPROPRIATION/EXPENDITURE	(2,278,346)	(4,200,000)	(2,402,236)	(4,200,000)	----
<b>Total Use of Resources</b>	<b>(2,278,346)</b>	<b>(4,200,000)</b>	<b>(2,402,236)</b>	<b>(4,200,000)</b>	<b>----</b>
<b>PROJECTED FUND BALANCE</b>	<b>10,095,375</b>	<b>8,838,194</b>	<b>10,498,139</b>	<b>9,575,468</b>	<b>8.3%</b>
MARYLAND-NATIONAL CAPITAL PARK AND PLANNING COMMISSION					
Grant Fund MNCPPC					
<b>BEGINNING FUND BALANCE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>----</b>
REVENUES					
Intergovernmental	121,823	550,000	550,000	550,000	----
Total REVENUES	121,823	550,000	550,000	550,000	----
<b>Total Resources</b>	<b>121,823</b>	<b>550,000</b>	<b>550,000</b>	<b>550,000</b>	<b>----</b>
APPROPRIATION/EXPENDITURE					
Appropriation/Expenditure	(121,823)	(550,000)	(550,000)	(550,000)	----
Total APPROPRIATION/EXPENDITURE	(121,823)	(550,000)	(550,000)	(550,000)	----
<b>Total Use of Resources</b>	<b>(121,823)</b>	<b>(550,000)</b>	<b>(550,000)</b>	<b>(550,000)</b>	<b>----</b>
<b>PROJECTED FUND BALANCE</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>----</b>
Special Revenue Funds					

## Fiscal Summary By Fund

	ACTUAL FY22	BUDGET FY23	EST FY23	APPR FY24	% CHG BUD/APPR
<b>BEGINNING FUND BALANCE</b>	<b>4,843,450</b>	<b>3,753,303</b>	<b>5,728,953</b>	<b>4,664,243</b>	<b>24.3%</b>
REVENUES					
Charges for Services	3,727,406	3,244,989	3,038,400	3,352,200	3.3%
Intergovernmental	376,791	229,960	269,630	426,998	85.7%
Investment Income	(60,196)	3,400	3,193	6,000	76.5%
Miscellaneous	617,295	325,407	583,040	562,600	72.9%
<b>Total REVENUES</b>	<b>4,661,296</b>	<b>3,803,756</b>	<b>3,894,263</b>	<b>4,347,798</b>	<b>14.3%</b>
NET INTER-FUND TRANSFERS					
From Non-Tax Supported Funds	94,000	0	0	0	----
From Tax Supported Funds	500,000	500,000	500,000	500,000	----
From Component Units/Agencies	1,736,523	1,803,300	1,803,300	1,963,465	8.9%
<b>Total NET INTER-FUND TRANSFERS</b>	<b>2,330,523</b>	<b>2,303,300</b>	<b>2,303,300</b>	<b>2,463,465</b>	<b>7.0%</b>
<b>Total Resources</b>	<b>11,835,269</b>	<b>9,860,359</b>	<b>11,926,516</b>	<b>11,475,506</b>	<b>16.4%</b>
APPROPRIATION/EXPENDITURE					
Appropriation/Expenditure	(6,106,316)	(7,330,040)	(7,262,273)	(7,940,988)	8.3%
<b>Total APPROPRIATION/EXPENDITURE</b>	<b>(6,106,316)</b>	<b>(7,330,040)</b>	<b>(7,262,273)</b>	<b>(7,940,988)</b>	<b>8.3%</b>
<b>Total Use of Resources</b>	<b>(6,106,316)</b>	<b>(7,330,040)</b>	<b>(7,262,273)</b>	<b>(7,940,988)</b>	<b>8.3%</b>
<b>PROJECTED FUND BALANCE</b>	<b>5,728,953</b>	<b>2,530,319</b>	<b>4,664,243</b>	<b>3,534,518</b>	<b>39.7%</b>
Enterprise Fund					
<b>BEGINNING CASH BALANCE</b>	<b>7,922,740</b>	<b>9,388,142</b>	<b>11,798,404</b>	<b>13,806,607</b>	<b>47.1%</b>
REVENUES					
Charges for Services	11,855,103	11,728,190	11,422,594	11,714,536	-0.1%
Intergovernmental	842	0	0	0	----
Miscellaneous	629,397	815,496	854,297	844,616	3.6%
<b>Total REVENUES</b>	<b>12,485,342</b>	<b>12,543,686</b>	<b>12,276,891</b>	<b>12,559,152</b>	<b>0.1%</b>
<b>Total Resources</b>	<b>20,408,082</b>	<b>21,931,828</b>	<b>24,075,295</b>	<b>26,365,759</b>	<b>20.2%</b>
<b>CIP CURRENT REVENUE</b>	<b>(252,879)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>----</b>
APPROPRIATION/EXPENDITURE					
Appropriation/Expenditure	(8,739,209)	(10,613,078)	(10,268,688)	(10,833,205)	2.1%
Debt Service - Other	0	0	0	0	----
Changes In Working Capital	382,410	0	0	0	----
<b>Total APPROPRIATION/EXPENDITURE</b>	<b>(8,356,799)</b>	<b>(10,613,078)</b>	<b>(10,268,688)</b>	<b>(10,833,205)</b>	<b>2.1%</b>
<b>Total Use of Resources</b>	<b>(8,609,678)</b>	<b>(10,613,078)</b>	<b>(10,268,688)</b>	<b>(10,833,205)</b>	<b>2.1%</b>
<b>PROJECTED CASH BALANCE</b>	<b>11,798,404</b>	<b>11,318,750</b>	<b>13,806,607</b>	<b>15,532,554</b>	<b>37.2%</b>
Prop Mgmt MNCPPC					
<b>BEGINNING FUND BALANCE</b>	<b>693,038</b>	<b>693,038</b>	<b>689,353</b>	<b>689,353</b>	<b>-0.5%</b>
REVENUES					
Charges for Services	1,737,876	1,736,800	1,736,800	1,556,600	-10.4%
Intergovernmental	911	0	0	0	----
Investment Income	(12,183)	1,000	1,000	1,000	----
Miscellaneous	12,515	0	0	0	----
<b>Total REVENUES</b>	<b>1,739,119</b>	<b>1,737,800</b>	<b>1,737,800</b>	<b>1,557,600</b>	<b>-10.4%</b>
NET INTER-FUND TRANSFERS					
To Non-Tax Supported Funds	(94,000)	0	0	0	----
<b>Total NET INTER-FUND TRANSFERS</b>	<b>(94,000)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>----</b>
<b>Total Resources</b>	<b>2,338,157</b>	<b>2,430,838</b>	<b>2,427,153</b>	<b>2,246,953</b>	<b>-7.6%</b>
APPROPRIATION/EXPENDITURE					
Appropriation/Expenditure	(1,648,804)	(1,737,800)	(1,737,800)	(1,757,600)	1.1%
Adjustment for Prior Year Encumbrances/Reserves	0	0	0	0	----

## Fiscal Summary By Fund

	ACTUAL FY22	BUDGET FY23	EST FY23	APPR FY24	%CHG BUD/APPR
Total APPROPRIATION/EXPENDITURE	(1,648,804)	(1,737,800)	(1,737,800)	(1,757,600)	1.1%
<b>Total Use of Resources</b>	<b>(1,648,804)</b>	<b>(1,737,800)</b>	<b>(1,737,800)</b>	<b>(1,757,600)</b>	<b>1.1%</b>
PROJECTED FUND BALANCE	689,353	693,038	689,353	489,353	-29.4%



# Schedule A-5

## Inter-Fund Transfers

	ACTUAL FY22	BUDGET FY23	EST FY23	APPR FY24	% CHG BUD/APPR
<b>TAX SUPPORTED</b>					
<b>MONTGOMERY COUNTY GOVERNMENT</b>					
<b>COUNTY GENERAL FUND</b>					
From Non-Tax Supported Funds					
From Bethesda Parking District: Overhead	449,122	435,883	435,883	450,191	3.3%
From Cable TV: MC Cable Fund	1,796,800	1,796,800	1,796,800	1,706,960	-5.0%
From Cable TV: MCPS Instructional TV Fund	1,769,775	1,769,775	1,769,775	1,681,286	-5.0%
From Cable TV: Overhead	830,904	855,832	855,832	698,865	-18.3%
From Community Use of Public Facilities: Other DCM	7,330	7,330	7,330	7,330	----
From Community Use of Public Facilities: Overhead	610,240	651,837	651,837	676,664	3.8%
From Liquor: Earnings Transfer	27,926,172	31,000,000	31,000,000	30,300,000	-2.3%
From Liquor: Overhead	3,853,071	3,917,233	3,917,233	4,329,492	10.5%
From Montgomery Housing Initiative: Overhead	453,967	458,070	458,070	553,516	20.8%
From Permitting Services: Overhead	5,868,849	5,668,581	5,668,581	5,948,385	4.9%
From Silver Spring Parking District: Other	5,000	5,000	5,000	5,000	----
From Silver Spring Parking District: Overhead	502,278	483,504	483,504	498,281	3.1%
From Solid Waste Collection: DCM	5,000	5,000	5,000	5,000	----
From Solid Waste Collection: Overhead	308,484	309,634	309,634	320,374	3.5%
From Solid Waste Disposal: DCM	23,380	23,380	23,380	23,380	----
From Solid Waste Disposal: Overhead	2,185,515	2,148,091	2,148,091	2,329,529	8.4%
From Vacuum Leaf Collection: Overhead	636,264	613,300	613,300	646,546	5.4%
From Water Quality Protection Fund: Overhead	1,876,810	1,893,920	1,893,920	2,095,891	10.7%
From Wheaton Parking District: Overhead	74,802	72,511	72,511	74,920	3.3%
From Community Use of Public Facilities: CAPP	150,000	200,000	200,000	200,000	----
From Cable TV: M-NCPPC Park Fund	100,000	100,000	100,000	50,000	-50.0%
From Solid Waste Disposal: Wheaton	212,987	212,987	212,987	212,987	----
<b>TOTAL From Non-Tax Supported Funds</b>	<b>49,646,750</b>	<b>52,628,668</b>	<b>52,628,668</b>	<b>52,814,597</b>	<b>0.4%</b>
From Tax Supported Funds					
From Bethesda Urban District: Overhead	21,666	20,512	20,512	22,033	7.4%
From Fire District: DCM	120,750	120,750	120,750	120,750	----
From Fire District: Fund Balance Transfer	0	0	0	400,000	----
From Mass Transit: Fund Balance Transfer	0	0	0	600,000	----
From Mass Transit: Overhead	16,000,694	17,914,117	17,914,117	18,129,815	1.2%
From Recreation: Facility Maintenance Cost	1,151,850	1,151,850	1,151,850	1,151,850	----
From Recreation: Other - DCM	83,200	83,200	83,200	83,200	----
From Recreation: Overhead	5,360,893	6,026,750	6,026,750	6,484,090	7.6%
From Recreation: Custodial Cleaning Costs	611,360	611,360	611,360	611,360	----
From Silver Spring Urban District: Overhead	520,989	507,842	507,842	537,282	5.8%
From Wheaton Urban District: Overhead	311,950	346,560	346,560	343,889	-0.8%
<b>TOTAL From Tax Supported Funds</b>	<b>24,183,352</b>	<b>26,782,941</b>	<b>26,782,941</b>	<b>28,484,269</b>	<b>6.4%</b>
To Non-Tax Supported Funds					
To Community Use of Public Facilities: Elections	(135,000)	(135,000)	(135,000)	(135,000)	----
To Community Use of Public Facilities: After School	(25,000)	(25,000)	(25,000)	(25,000)	----
To Montgomery Housing Initiative	(28,740,829)	(30,182,949)	(30,182,949)	(33,257,439)	10.2%
To Solid Waste Disposal Fund	(1,038,420)	(723,490)	(723,490)	(735,800)	1.7%
To Bethesda PD	0	(559,000)	0	0	-100.0%
To Wheaton Parking Lot District	(115,325)	0	0	0	----

## Inter-Fund Transfers

	ACTUAL FY22	BUDGET FY23	EST FY23	APPR FY24	% CHG BUD/APPR
<b>TOTAL To Non-Tax Supported Funds</b>	<b>(30,054,574)</b>	<b>(31,625,439)</b>	<b>(31,066,439)</b>	<b>(34,153,239)</b>	<b>8.0%</b>
To Tax Supported Funds					
To Silver Spring Urban District: Baseline Services	(174,403)	(761,789)	(761,789)	(922,279)	21.1%
To Debt Service: GO Bonds	(343,525,028)	(356,141,680)	(355,727,763)	(366,978,345)	3.0%
To Debt Service: Short and Long Term Leases	(12,423,619)	(18,300,527)	(16,746,947)	(10,671,889)	-41.7%
To Economic Development Fund	(2,696,115)	(3,566,325)	(2,616,325)	(3,025,739)	-15.2%
To Fire: EMST Fee Payment for Uninsured Residents	(250,000)	(250,000)	(250,000)	(250,000)	----
To Mass Transit: Parking Tickets	(531,310)	(531,310)	(531,310)	(531,310)	----
To Recreation: ASACs	(120,990)	(120,990)	(120,990)	(120,990)	----
To Recreation: Countywide Services	(888,710)	(888,710)	(888,710)	(888,710)	----
To Wheaton Urban District: Baseline Services	(76,090)	(76,090)	(76,090)	(76,090)	----
To Wheaton Urban District: Non-Baseline Services	(2,661,080)	(2,854,420)	(2,854,420)	(2,548,231)	-10.7%
To Mass Transit	(7,300,000)	0	0	0	----
To Recreation: Fund Balance Transfer	(512,500)	0	0	0	----
To Bethesda Urban District	0	0	0	(432,923)	----
<b>TOTAL To Tax Supported Funds</b>	<b>(371,159,845)</b>	<b>(383,491,841)</b>	<b>(380,574,344)</b>	<b>(386,446,506)</b>	<b>0.8%</b>
To Component Units/Agencies					
To MC: Cable TV Fund (Non-Tax)	(1,796,800)	(1,796,800)	(1,796,800)	(1,706,960)	-5.0%
To MCPS: Instructional Television Fund (Non-Tax)	(1,769,775)	(1,769,775)	(1,769,775)	(1,681,286)	-5.0%
To MNCPPC: Special Revenue Fund	(1,736,523)	(1,803,300)	(1,803,300)	(1,963,465)	8.9%
To MCPS Entrepreneurial Activities Fund	(7,281,519)	(6,600,000)	(6,600,000)	(6,600,000)	----
To M-NCPPC Park Fund	(100,000)	(100,000)	(100,000)	(50,000)	-50.0%
<b>TOTAL To Component Units/Agencies</b>	<b>(12,684,617)</b>	<b>(12,069,875)</b>	<b>(12,069,875)</b>	<b>(12,001,711)</b>	<b>-0.6%</b>
To Revenue Stabilization Fund					
To Revenue Stabilization Fund	(142,061,171)	0	0	0	----
<b>TOTAL To Revenue Stabilization Fund</b>	<b>(142,061,171)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>----</b>
<b>TOTAL COUNTY GENERAL FUND</b>	<b>(482,130,105)</b>	<b>(347,775,546)</b>	<b>(344,299,049)</b>	<b>(351,302,590)</b>	<b>1.0%</b>
<b>BETHESDA URBAN DISTRICT</b>					
From Non-Tax Supported Funds					
From Parking District Fees	2,408,612	2,352,550	2,352,550	2,003,834	-14.8%
<b>TOTAL From Non-Tax Supported Funds</b>	<b>2,408,612</b>	<b>2,352,550</b>	<b>2,352,550</b>	<b>2,003,834</b>	<b>-14.8%</b>
From Tax Supported Funds					
From General Fund	0	0	0	432,923	----
<b>TOTAL From Tax Supported Funds</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>432,923</b>	<b>----</b>
To Tax Supported Funds					
To General Fund: Overhead	(21,666)	(20,512)	(20,512)	(22,033)	7.4%
<b>TOTAL To Tax Supported Funds</b>	<b>(21,666)</b>	<b>(20,512)</b>	<b>(20,512)</b>	<b>(22,033)</b>	<b>7.4%</b>
<b>TOTAL BETHESDA URBAN DISTRICT</b>	<b>2,386,946</b>	<b>2,332,038</b>	<b>2,332,038</b>	<b>2,414,724</b>	<b>3.5%</b>
<b>SILVER SPRING URBAN DISTRICT</b>					
From Non-Tax Supported Funds					
From Parking District Fees	2,704,922	2,804,101	2,804,101	2,642,581	-5.8%
<b>TOTAL From Non-Tax Supported Funds</b>	<b>2,704,922</b>	<b>2,804,101</b>	<b>2,804,101</b>	<b>2,642,581</b>	<b>-5.8%</b>
From Tax Supported Funds					
From General Fund: Baseline Services	174,403	761,789	761,789	922,279	21.1%
<b>TOTAL From Tax Supported Funds</b>	<b>174,403</b>	<b>761,789</b>	<b>761,789</b>	<b>922,279</b>	<b>21.1%</b>
To Tax Supported Funds					
To General Fund: Overhead	(520,989)	(507,842)	(507,842)	(537,282)	5.8%
<b>TOTAL To Tax Supported Funds</b>	<b>(520,989)</b>	<b>(507,842)</b>	<b>(507,842)</b>	<b>(537,282)</b>	<b>5.8%</b>



## Inter-Fund Transfers

	ACTUAL FY22	BUDGET FY23	EST FY23	APPR FY24	% CHG BUD/APPR
<b>TOTAL SILVER SPRING URBAN DISTRICT</b>	<b>2,358,336</b>	<b>3,058,048</b>	<b>3,058,048</b>	<b>3,027,578</b>	<b>-1.0%</b>
<b>WHEATON URBAN DISTRICT</b>					
From Non-Tax Supported Funds					
From Parking District Fees	200,000	300,000	300,000	500,000	66.7%
<b>TOTAL From Non-Tax Supported Funds</b>	<b>200,000</b>	<b>300,000</b>	<b>300,000</b>	<b>500,000</b>	<b>66.7%</b>
From Tax Supported Funds					
From General Fund: Baseline Services	76,090	76,090	76,090	76,090	----
From General Fund: Non-Baseline Services	2,661,080	2,854,420	2,854,420	2,548,231	-10.7%
<b>TOTAL From Tax Supported Funds</b>	<b>2,737,170</b>	<b>2,930,510</b>	<b>2,930,510</b>	<b>2,624,321</b>	<b>-10.4%</b>
To Tax Supported Funds					
To General Fund: Overhead	(311,950)	(346,560)	(346,560)	(343,889)	-0.8%
<b>TOTAL To Tax Supported Funds</b>	<b>(311,950)</b>	<b>(346,560)</b>	<b>(346,560)</b>	<b>(343,889)</b>	<b>-0.8%</b>
<b>TOTAL WHEATON URBAN DISTRICT</b>	<b>2,625,220</b>	<b>2,883,950</b>	<b>2,883,950</b>	<b>2,780,432</b>	<b>-3.6%</b>
<b>MASS TRANSIT</b>					
From Tax Supported Funds					
From General Fund: Parking Fines	531,310	531,310	531,310	531,310	----
From General Fund	7,300,000	0	0	0	----
<b>TOTAL From Tax Supported Funds</b>	<b>7,831,310</b>	<b>531,310</b>	<b>531,310</b>	<b>531,310</b>	<b>----</b>
To Tax Supported Funds					
To Debt Service: GO Bonds	(20,196,230)	(22,146,340)	(22,073,786)	(22,579,220)	2.0%
To Debt Service: Long Term Lease	(7,771,332)	(8,070,325)	(6,735,325)	(7,374,900)	-8.6%
To General Fund: Fund Balance Transfer	0	0	0	(600,000)	----
To General Fund: Overhead	(16,000,694)	(17,914,117)	(17,914,117)	(18,129,815)	1.2%
<b>TOTAL To Tax Supported Funds</b>	<b>(43,968,256)</b>	<b>(48,130,782)</b>	<b>(46,723,228)</b>	<b>(48,683,935)</b>	<b>1.1%</b>
<b>TOTAL MASS TRANSIT</b>	<b>(36,136,946)</b>	<b>(47,599,472)</b>	<b>(46,191,918)</b>	<b>(48,152,625)</b>	<b>1.2%</b>
<b>FIRE</b>					
From Tax Supported Funds					
Tran Fr GF: EMST Fee Payment for Unisire Residents	250,000	250,000	250,000	250,000	----
<b>TOTAL From Tax Supported Funds</b>	<b>250,000</b>	<b>250,000</b>	<b>250,000</b>	<b>250,000</b>	<b>----</b>
To Tax Supported Funds					
To Debt Service: Fire & Rescue Equipment	(4,422,571)	(5,260,150)	(5,124,150)	(6,511,050)	23.8%
To Debt Service: GO Bonds	(7,476,683)	(8,253,840)	(8,208,702)	(9,311,730)	12.8%
To General Fund: DCM	(120,750)	(120,750)	(120,750)	(120,750)	----
To General Fund: Fund Balance Transfer	0	0	0	(400,000)	----
<b>TOTAL To Tax Supported Funds</b>	<b>(12,020,004)</b>	<b>(13,634,740)</b>	<b>(13,453,602)</b>	<b>(16,343,530)</b>	<b>19.9%</b>
<b>TOTAL FIRE</b>	<b>(11,770,004)</b>	<b>(13,384,740)</b>	<b>(13,203,602)</b>	<b>(16,093,530)</b>	<b>20.2%</b>
<b>RECREATION</b>					
From Non-Tax Supported Funds					
From Recreation Non Tax Fund	3,400,000	4,500,000	4,500,000	4,500,000	----
<b>TOTAL From Non-Tax Supported Funds</b>	<b>3,400,000</b>	<b>4,500,000</b>	<b>4,500,000</b>	<b>4,500,000</b>	<b>----</b>
From Tax Supported Funds					
From General Fund: ASACs	120,990	120,990	120,990	120,990	----
From General Fund: Countywide Services	888,710	888,710	888,710	888,710	----
From General Fund: Fund Balance Transfer	512,500	0	0	0	----
<b>TOTAL From Tax Supported Funds</b>	<b>1,522,200</b>	<b>1,009,700</b>	<b>1,009,700</b>	<b>1,009,700</b>	<b>----</b>
To Tax Supported Funds					



## Inter-Fund Transfers

	ACTUAL FY22	BUDGET FY23	EST FY23	APPR FY24	% CHG BUD/APPR
To Debt Service: GO Bonds	(10,013,908)	(10,653,890)	(10,552,918)	(11,350,400)	6.5%
To General Fund: Custodial Cleaning Costs	(611,360)	(611,360)	(611,360)	(611,360)	----
To General Fund: Facility Maintenance Costs	(1,151,850)	(1,151,850)	(1,151,850)	(1,151,850)	----
To General Fund: Other - DCM	(83,200)	(83,200)	(83,200)	(83,200)	----
To General Fund: Overhead	(5,360,893)	(6,026,750)	(6,026,750)	(6,484,090)	7.6%
<b>TOTAL To Tax Supported Funds</b>	<b>(17,221,211)</b>	<b>(18,527,050)</b>	<b>(18,426,078)</b>	<b>(19,680,900)</b>	<b>6.2%</b>
<b>TOTAL RECREATION</b>	<b>(12,299,011)</b>	<b>(13,017,350)</b>	<b>(12,916,378)</b>	<b>(14,171,200)</b>	<b>8.9%</b>

## ECONOMIC DEVELOPMENT FUND

From Tax Supported Funds					
Transfer from General Fund	2,696,115	3,566,325	2,616,325	3,025,739	-15.2%
<b>TOTAL From Tax Supported Funds</b>	<b>2,696,115</b>	<b>3,566,325</b>	<b>2,616,325</b>	<b>3,025,739</b>	<b>-15.2%</b>
<b>TOTAL ECONOMIC DEVELOPMENT FUND</b>	<b>2,696,115</b>	<b>3,566,325</b>	<b>2,616,325</b>	<b>3,025,739</b>	<b>-15.2%</b>

## REVENUE STABILIZATION FUND

<b>TOTAL REVENUE STABILIZATION FUND</b>	<b>142,061,171</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>----</b>
---	--------------------	----------	----------	----------	-------------

## DEBT SERVICE

### DEBT SERVICE

From Non-Tax Supported Funds					
From CUPF - Wheaton Redevelopment	329,776	330,162	330,162	330,134	----
From WQPF - Wheaton Redevelopment	942,218	943,320	943,320	943,240	----
From Permitting Services - Wheaton Redevelopment	871,551	872,571	872,571	872,497	----
<b>TOTAL From Non-Tax Supported Funds</b>	<b>2,143,545</b>	<b>2,146,053</b>	<b>2,146,053</b>	<b>2,145,871</b>	<b>----</b>
From Tax Supported Funds					
From Fire Fund (LTL)	4,422,571	5,260,150	5,124,150	6,511,050	23.8%
From Fire Tax District	7,476,684	8,253,840	8,208,702	9,311,730	12.8%
From General Fund: GO Bonds	343,525,028	356,141,680	355,727,763	366,978,345	3.0%
From General Fund: Long Term Lease	12,423,619	18,300,527	16,746,947	10,671,889	-41.7%
From Mass Transit	20,196,230	22,146,340	22,073,786	22,579,220	2.0%
From Mass Transit (LTL)	7,771,332	8,070,325	6,735,325	7,374,900	-8.6%
From Recreation	10,013,908	10,653,890	10,552,918	11,350,400	6.5%
<b>TOTAL From Tax Supported Funds</b>	<b>405,829,372</b>	<b>428,826,752</b>	<b>425,169,591</b>	<b>434,777,534</b>	<b>1.4%</b>
From Internal Service Funds					
From Motor Pool Fund	518,050	516,500	516,500	514,250	-0.4%
<b>TOTAL From Internal Service Funds</b>	<b>518,050</b>	<b>516,500</b>	<b>516,500</b>	<b>514,250</b>	<b>-0.4%</b>
<b>TOTAL DEBT SERVICE</b>	<b>408,490,967</b>	<b>431,489,305</b>	<b>427,832,144</b>	<b>437,437,655</b>	<b>1.4%</b>

## MONTGOMERY COLLEGE

### CURRENT FUND MC

To Non-Tax Supported Funds					
Non Mandatory Transfer (To Capital Projects Fund)	(1,433,000)	0	0	0	----
Nonmandatory Transfer College To WDCE	(140,106)	(250,000)	(400,000)	0	-100.0%
Non Mandatory Transfer (to Major Facilities Reserve Fund)	0	0	0	(10,794,749)	----
<b>TOTAL To Non-Tax Supported Funds</b>	<b>(1,573,106)</b>	<b>(250,000)</b>	<b>(400,000)</b>	<b>(10,794,749)</b>	<b>4217.9%</b>
<b>TOTAL CURRENT FUND MC</b>	<b>(1,573,106)</b>	<b>(250,000)</b>	<b>(400,000)</b>	<b>(10,794,749)</b>	<b>4217.9%</b>

## MARYLAND-NATIONAL CAPITAL PARK AND PLANNING COMMISSION

### ADMINISTRATION FUND

To Non-Tax Supported Funds					
Transfer to Special Revenue Fund	(500,000)	(500,000)	(500,000)	(500,000)	----

## Inter-Fund Transfers

	ACTUAL FY22	BUDGET FY23	EST FY23	APPR FY24	% CHG BUD/APPR
<b>TOTAL To Non-Tax Supported Funds</b>	<b>(500,000)</b>	<b>(500,000)</b>	<b>(500,000)</b>	<b>(500,000)</b>	<b>----</b>
To Tax Supported Funds					
Transfer To Park Fund	(225,000)	0	0	0	----
<b>TOTAL To Tax Supported Funds</b>	<b>(225,000)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>----</b>
<b>TOTAL ADMINISTRATION FUND</b>	<b>(725,000)</b>	<b>(500,000)</b>	<b>(500,000)</b>	<b>(500,000)</b>	<b>----</b>
<b>PARK FUND</b>					
From Tax Supported Funds					
Transfer From Admin Fund	225,000	0	0	0	----
Transfer from General Fund	100,000	100,000	100,000	50,000	-50.0%
<b>TOTAL From Tax Supported Funds</b>	<b>325,000</b>	<b>100,000</b>	<b>100,000</b>	<b>50,000</b>	<b>-50.0%</b>
<b>TOTAL PARK FUND</b>	<b>325,000</b>	<b>100,000</b>	<b>100,000</b>	<b>50,000</b>	<b>-50.0%</b>
<b>ALA DEBT SERVICE FUND</b>					
To Internal Service Funds					
Transfer To/From ALARF Revolving Fund	(1,978,209)	(2,060,550)	(2,053,003)	(2,109,522)	2.4%
<b>TOTAL To Internal Service Funds</b>	<b>(1,978,209)</b>	<b>(2,060,550)</b>	<b>(2,053,003)</b>	<b>(2,109,522)</b>	<b>2.4%</b>
<b>TOTAL ALA DEBT SERVICE FUND</b>	<b>(1,978,209)</b>	<b>(2,060,550)</b>	<b>(2,053,003)</b>	<b>(2,109,522)</b>	<b>2.4%</b>
<b>TOTAL TAX SUPPORTED</b>	<b>14,331,374</b>	<b>18,842,008</b>	<b>19,258,555</b>	<b>5,611,912</b>	<b>-70.2%</b>

## NON-TAX SUPPORTED

### MONTGOMERY COUNTY GOVERNMENT

#### WATER QUALITY PROTECTION FUND

To Non-Tax Supported Funds					
To Debt Service - Non-Tax	(8,455,856)	(9,450,600)	(8,844,600)	(9,772,900)	3.4%
<b>TOTAL To Non-Tax Supported Funds</b>	<b>(8,455,856)</b>	<b>(9,450,600)</b>	<b>(8,844,600)</b>	<b>(9,772,900)</b>	<b>3.4%</b>
To Tax Supported Funds					
To General Fund: Overhead	(1,876,810)	(1,893,920)	(1,893,920)	(2,095,891)	10.7%
To Debt Service - Wheaton Redevelopment	(942,218)	(943,320)	(943,320)	(943,240)	----
<b>TOTAL To Tax Supported Funds</b>	<b>(2,819,028)</b>	<b>(2,837,240)</b>	<b>(2,837,240)</b>	<b>(3,039,131)</b>	<b>7.1%</b>
<b>TOTAL WATER QUALITY PROTECTION FUND</b>	<b>(11,274,884)</b>	<b>(12,287,840)</b>	<b>(11,681,840)</b>	<b>(12,812,031)</b>	<b>4.3%</b>

#### CABLE TELEVISION

To Tax Supported Funds					
To General Fund: MC Cable Fund	(1,796,800)	(1,796,800)	(1,796,800)	(1,706,960)	-5.0%
To General Fund: MCPS Instructional TV Fund	(1,769,775)	(1,769,775)	(1,769,775)	(1,681,286)	-5.0%
To General Fund: Overhead	(830,904)	(855,832)	(855,832)	(698,865)	-18.3%
Transfer to General Fund	(100,000)	(100,000)	(100,000)	(50,000)	-50.0%
<b>TOTAL To Tax Supported Funds</b>	<b>(4,497,479)</b>	<b>(4,522,407)</b>	<b>(4,522,407)</b>	<b>(4,137,111)</b>	<b>-8.5%</b>
<b>TOTAL CABLE TELEVISION</b>	<b>(4,497,479)</b>	<b>(4,522,407)</b>	<b>(4,522,407)</b>	<b>(4,137,111)</b>	<b>-8.5%</b>

#### RECREATION NON-TAX SUPPORTED

To Tax Supported Funds					
To Recreation Tax Supported Fund	(3,400,000)	(4,500,000)	(4,500,000)	(4,500,000)	----
<b>TOTAL To Tax Supported Funds</b>	<b>(3,400,000)</b>	<b>(4,500,000)</b>	<b>(4,500,000)</b>	<b>(4,500,000)</b>	<b>----</b>
<b>TOTAL RECREATION NON-TAX SUPPORTED</b>	<b>(3,400,000)</b>	<b>(4,500,000)</b>	<b>(4,500,000)</b>	<b>(4,500,000)</b>	<b>----</b>

#### MONTGOMERY HOUSING INITIATIVE

From Tax Supported Funds					
From General Fund	28,740,829	30,182,949	30,182,949	33,257,439	10.2%

## Inter-Fund Transfers

	ACTUAL FY22	BUDGET FY23	EST FY23	APPR FY24	% CHG BUD/APPR
<b>TOTAL From Tax Supported Funds</b>	<b>28,740,829</b>	<b>30,182,949</b>	<b>30,182,949</b>	<b>33,257,439</b>	<b>10.2%</b>
To Non-Tax Supported Funds					
To Non-Tax Supported Debt Service - Other	(11,669,577)	(19,262,000)	(15,262,000)	(19,155,600)	-0.6%
<b>TOTAL To Non-Tax Supported Funds</b>	<b>(11,669,577)</b>	<b>(19,262,000)</b>	<b>(15,262,000)</b>	<b>(19,155,600)</b>	<b>-0.6%</b>
To Tax Supported Funds					
To General Fund: Overhead	(453,967)	(458,070)	(458,070)	(553,516)	20.8%
<b>TOTAL To Tax Supported Funds</b>	<b>(453,967)</b>	<b>(458,070)</b>	<b>(458,070)</b>	<b>(553,516)</b>	<b>20.8%</b>
<b>TOTAL MONTGOMERY HOUSING INITIATIVE</b>	<b>16,617,285</b>	<b>10,462,879</b>	<b>14,462,879</b>	<b>13,548,323</b>	<b>29.5%</b>
<b>COMMUNITY USE OF PUBLIC FACILITIES</b>					
From Tax Supported Funds					
From General Fund: After School	25,000	25,000	25,000	25,000	----
From General Fund: Elections	135,000	135,000	135,000	135,000	----
<b>TOTAL From Tax Supported Funds</b>	<b>160,000</b>	<b>160,000</b>	<b>160,000</b>	<b>160,000</b>	<b>----</b>
To Tax Supported Funds					
To General Fund: DCM	(7,330)	(7,330)	(7,330)	(7,330)	----
To General Fund: Overhead	(610,240)	(651,837)	(651,837)	(676,664)	3.8%
To General Fund: CAPP	(150,000)	(200,000)	(200,000)	(200,000)	----
To Debt Service: Wheaton Redevelopment	(329,776)	(330,162)	(330,162)	(330,134)	----
<b>TOTAL To Tax Supported Funds</b>	<b>(1,097,346)</b>	<b>(1,189,329)</b>	<b>(1,189,329)</b>	<b>(1,214,128)</b>	<b>2.1%</b>
<b>TOTAL COMMUNITY USE OF PUBLIC FACILITIES</b>	<b>(937,346)</b>	<b>(1,029,329)</b>	<b>(1,029,329)</b>	<b>(1,054,128)</b>	<b>2.4%</b>
<b>BETHESDA PARKING DISTRICT</b>					
From Tax Supported Funds					
From General Fund	0	559,000	0	0	-100.0%
<b>TOTAL From Tax Supported Funds</b>	<b>0</b>	<b>559,000</b>	<b>0</b>	<b>0</b>	<b>-100.0%</b>
To Non-Tax Supported Funds					
To Silver Spring PLD (PD Service Facility)	0	(3,000,000)	(3,000,000)	(1,800,000)	-40.0%
<b>TOTAL To Non-Tax Supported Funds</b>	<b>0</b>	<b>(3,000,000)</b>	<b>(3,000,000)</b>	<b>(1,800,000)</b>	<b>-40.0%</b>
To Tax Supported Funds					
To General Fund: Overhead	(449,122)	(435,883)	(435,883)	(450,191)	3.3%
To Urban District: Meter Revenue	(2,408,612)	(2,352,550)	(2,352,550)	(2,003,834)	-14.8%
<b>TOTAL To Tax Supported Funds</b>	<b>(2,857,734)</b>	<b>(2,788,433)</b>	<b>(2,788,433)</b>	<b>(2,454,025)</b>	<b>-12.0%</b>
<b>TOTAL BETHESDA PARKING DISTRICT</b>	<b>(2,857,734)</b>	<b>(5,229,433)</b>	<b>(5,788,433)</b>	<b>(4,254,025)</b>	<b>-18.7%</b>
<b>SILVER SPRING PARKING DISTRICT</b>					
From Non-Tax Supported Funds					
From Bethesda PLD (PLD Service Facility)	0	3,000,000	3,000,000	1,800,000	-40.0%
<b>TOTAL From Non-Tax Supported Funds</b>	<b>0</b>	<b>3,000,000</b>	<b>3,000,000</b>	<b>1,800,000</b>	<b>-40.0%</b>
To Tax Supported Funds					
To General Fund: Other	(5,000)	(5,000)	(5,000)	(5,000)	----
To General Fund: Overhead	(502,278)	(483,504)	(483,504)	(498,281)	3.1%
To Urban District: Meter Revenue	(2,704,922)	(2,804,101)	(2,804,101)	(2,642,581)	-5.8%
<b>TOTAL To Tax Supported Funds</b>	<b>(3,212,200)</b>	<b>(3,292,605)</b>	<b>(3,292,605)</b>	<b>(3,145,862)</b>	<b>-4.5%</b>
<b>TOTAL SILVER SPRING PARKING DISTRICT</b>	<b>(3,212,200)</b>	<b>(292,605)</b>	<b>(292,605)</b>	<b>(1,345,862)</b>	<b>360.0%</b>
<b>WHEATON PARKING DISTRICT</b>					
From Tax Supported Funds					
From General Fund	115,325	0	0	0	----
<b>TOTAL From Tax Supported Funds</b>	<b>115,325</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>----</b>

## Inter-Fund Transfers

	ACTUAL FY22	BUDGET FY23	EST FY23	APPR FY24	% CHG BUD/APPR
To Tax Supported Funds					
To General Fund: Overhead	(74,802)	(72,511)	(72,511)	(74,920)	3.3%
To Urban District: Meter Revenue	(200,000)	(300,000)	(300,000)	(500,000)	66.7%
<b>TOTAL To Tax Supported Funds</b>	<b>(274,802)</b>	<b>(372,511)</b>	<b>(372,511)</b>	<b>(574,920)</b>	<b>54.3%</b>
<b>TOTAL WHEATON PARKING DISTRICT</b>	<b>(159,477)</b>	<b>(372,511)</b>	<b>(372,511)</b>	<b>(574,920)</b>	<b>54.3%</b>
<b>PERMITTING SERVICES</b>					
To Tax Supported Funds					
To General Fund: Overhead	(5,868,849)	(5,668,581)	(5,668,581)	(5,948,385)	4.9%
To Debt Service: Wheaton Redevelopment	(871,551)	(872,571)	(872,571)	(872,497)	----
<b>TOTAL To Tax Supported Funds</b>	<b>(6,740,400)</b>	<b>(6,541,152)</b>	<b>(6,541,152)</b>	<b>(6,820,882)</b>	<b>4.3%</b>
<b>TOTAL PERMITTING SERVICES</b>	<b>(6,740,400)</b>	<b>(6,541,152)</b>	<b>(6,541,152)</b>	<b>(6,820,882)</b>	<b>4.3%</b>
<b>SOLID WASTE COLLECTION</b>					
To Tax Supported Funds					
To General Fund: DCM	(5,000)	(5,000)	(5,000)	(5,000)	----
To General Fund: Overhead	(308,484)	(309,634)	(309,634)	(320,374)	3.5%
<b>TOTAL To Tax Supported Funds</b>	<b>(313,484)</b>	<b>(314,634)</b>	<b>(314,634)</b>	<b>(325,374)</b>	<b>3.4%</b>
<b>TOTAL SOLID WASTE COLLECTION</b>	<b>(313,484)</b>	<b>(314,634)</b>	<b>(314,634)</b>	<b>(325,374)</b>	<b>3.4%</b>
<b>SOLID WASTE DISPOSAL</b>					
From Non-Tax Supported Funds					
From Vacuum Leaf Collection	1,599,058	1,387,842	1,387,842	1,708,880	23.1%
<b>TOTAL From Non-Tax Supported Funds</b>	<b>1,599,058</b>	<b>1,387,842</b>	<b>1,387,842</b>	<b>1,708,880</b>	<b>23.1%</b>
From Tax Supported Funds					
From General Fund: Tip Fee Charges	1,038,420	723,490	723,490	735,800	1.7%
<b>TOTAL From Tax Supported Funds</b>	<b>1,038,420</b>	<b>723,490</b>	<b>723,490</b>	<b>735,800</b>	<b>1.7%</b>
To Tax Supported Funds					
To General Fund: DCM	(23,380)	(23,380)	(23,380)	(23,380)	----
To General Fund: Overhead	(2,185,515)	(2,148,091)	(2,148,091)	(2,329,529)	8.4%
To General Fund: Wheaton	(212,987)	(212,987)	(212,987)	(212,987)	----
<b>TOTAL To Tax Supported Funds</b>	<b>(2,421,882)</b>	<b>(2,384,458)</b>	<b>(2,384,458)</b>	<b>(2,565,896)</b>	<b>7.6%</b>
<b>TOTAL SOLID WASTE DISPOSAL</b>	<b>215,596</b>	<b>(273,126)</b>	<b>(273,126)</b>	<b>(121,216)</b>	<b>-55.6%</b>
<b>VACUUM LEAF COLLECTION</b>					
To Non-Tax Supported Funds					
To Solid Waste Disposal Fund	(1,599,058)	(1,387,842)	(1,387,842)	(1,708,880)	23.1%
<b>TOTAL To Non-Tax Supported Funds</b>	<b>(1,599,058)</b>	<b>(1,387,842)</b>	<b>(1,387,842)</b>	<b>(1,708,880)</b>	<b>23.1%</b>
To Tax Supported Funds					
To General Fund: Overhead	(636,264)	(613,300)	(613,300)	(646,546)	5.4%
<b>TOTAL To Tax Supported Funds</b>	<b>(636,264)</b>	<b>(613,300)</b>	<b>(613,300)</b>	<b>(646,546)</b>	<b>5.4%</b>
<b>TOTAL VACUUM LEAF COLLECTION</b>	<b>(2,235,322)</b>	<b>(2,001,142)</b>	<b>(2,001,142)</b>	<b>(2,355,426)</b>	<b>17.7%</b>
<b>LIQUOR CONTROL</b>					
To Tax Supported Funds					
To General Fund: Earnings Transfer	(27,926,172)	(31,000,000)	(31,000,000)	(30,300,000)	-2.3%
To General Fund: Overhead	(3,853,071)	(3,917,233)	(3,917,233)	(4,329,492)	10.5%
<b>TOTAL To Tax Supported Funds</b>	<b>(31,779,243)</b>	<b>(34,917,233)</b>	<b>(34,917,233)</b>	<b>(34,629,492)</b>	<b>-0.8%</b>
<b>TOTAL LIQUOR CONTROL</b>	<b>(31,779,243)</b>	<b>(34,917,233)</b>	<b>(34,917,233)</b>	<b>(34,629,492)</b>	<b>-0.8%</b>
<b>MOTOR POOL INTERNAL SERVICE FUND</b>					

## Inter-Fund Transfers

	ACTUAL FY22	BUDGET FY23	EST FY23	APPR FY24	% CHG BUD/APPR
To Tax Supported Funds					
To Debt Service	(518,050)	(516,500)	(516,500)	(514,250)	-0.4%
<b>TOTAL To Tax Supported Funds</b>	<b>(518,050)</b>	<b>(516,500)</b>	<b>(516,500)</b>	<b>(514,250)</b>	<b>-0.4%</b>
<b>TOTAL MOTOR POOL INTERNAL SERVICE FUND</b>	<b>(518,050)</b>	<b>(516,500)</b>	<b>(516,500)</b>	<b>(514,250)</b>	<b>-0.4%</b>

## DEBT SERVICE

### DEBT SERVICE - NON-TAX SUPPORTED

From Non-Tax Supported Funds					
From Montgomery Housing Initiative: Other	11,567,884	19,262,000	15,262,000	19,155,600	-0.6%
From Water Quality Protection: Other Debt	8,456,639	9,450,600	8,844,600	9,772,900	3.4%
<b>TOTAL From Non-Tax Supported Funds</b>	<b>20,024,523</b>	<b>28,712,600</b>	<b>24,106,600</b>	<b>28,928,500</b>	<b>0.8%</b>
<b>TOTAL DEBT SERVICE - NON-TAX SUPPORTED</b>	<b>20,024,523</b>	<b>28,712,600</b>	<b>24,106,600</b>	<b>28,928,500</b>	<b>0.8%</b>

## MONTGOMERY COUNTY PUBLIC SCHOOLS

### ENTREPRENEURIAL ACTIVITIES FUND

From Tax Supported Funds					
From General Fund	7,281,519	6,600,000	6,600,000	6,600,000	----
<b>TOTAL From Tax Supported Funds</b>	<b>7,281,519</b>	<b>6,600,000</b>	<b>6,600,000</b>	<b>6,600,000</b>	<b>----</b>
<b>TOTAL ENTREPRENEURIAL ACTIVITIES FUND</b>	<b>7,281,519</b>	<b>6,600,000</b>	<b>6,600,000</b>	<b>6,600,000</b>	<b>----</b>

### INSTRUCTIONAL TELEVISION FUND

From Tax Supported Funds					
From MCG General Fund	1,769,775	1,769,775	1,769,775	1,681,286	-5.0%
<b>TOTAL From Tax Supported Funds</b>	<b>1,769,775</b>	<b>1,769,775</b>	<b>1,769,775</b>	<b>1,681,286</b>	<b>-5.0%</b>
<b>TOTAL INSTRUCTIONAL TELEVISION FUND</b>	<b>1,769,775</b>	<b>1,769,775</b>	<b>1,769,775</b>	<b>1,681,286</b>	<b>-5.0%</b>

## MONTGOMERY COLLEGE

### WORKFORCE DEVELOPMENT & CONTINUING ED

From Non-Tax Supported Funds					
Transfer from College Auxiliary Fund	0	250,000	0	0	-100.0%
<b>TOTAL From Non-Tax Supported Funds</b>	<b>0</b>	<b>250,000</b>	<b>0</b>	<b>0</b>	<b>-100.0%</b>
From Tax Supported Funds					
Nonmandatory Transfer From Current Fund	140,106	250,000	400,000	0	-100.0%
<b>TOTAL From Tax Supported Funds</b>	<b>140,106</b>	<b>250,000</b>	<b>400,000</b>	<b>0</b>	<b>-100.0%</b>
To Non-Tax Supported Funds					
Non Mandatory Transfer (to Major Facilities Reserve Fund)	0	0	0	(1,434,307)	----
<b>TOTAL To Non-Tax Supported Funds</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(1,434,307)</b>	<b>----</b>
<b>TOTAL WORKFORCE DEVELOPMENT &amp; CONTINUING ED</b>	<b>140,106</b>	<b>500,000</b>	<b>400,000</b>	<b>(1,434,307)</b>	<b>-386.9%</b>

### AUXILIARY FUND

To Internal Service Funds					
Nonmandatory Transfer College Workforce Development	0	(250,000)	0	0	-100.0%
<b>TOTAL To Internal Service Funds</b>	<b>0</b>	<b>(250,000)</b>	<b>0</b>	<b>0</b>	<b>-100.0%</b>
<b>TOTAL AUXILIARY FUND</b>	<b>0</b>	<b>(250,000)</b>	<b>0</b>	<b>0</b>	<b>-100.0%</b>

### CABLE TELEVISION FUND

From Tax Supported Funds					
From MCG: County Cable Plan	1,796,800	1,796,800	1,796,800	1,706,960	-5.0%
<b>TOTAL From Tax Supported Funds</b>	<b>1,796,800</b>	<b>1,796,800</b>	<b>1,796,800</b>	<b>1,706,960</b>	<b>-5.0%</b>

## Inter-Fund Transfers

	ACTUAL FY22	BUDGET FY23	EST FY23	APPR FY24	% CHG BUD/APPR
<b>TOTAL CABLE TELEVISION FUND</b>	<b>1,796,800</b>	<b>1,796,800</b>	<b>1,796,800</b>	<b>1,706,960</b>	<b>-5.0%</b>
<b>MAJOR FACILITIES RESERVE FUND</b>					
From Non-Tax Supported Funds					
Non Mandatory Transfer (from WDCE)	0	0	0	1,434,307	----
<b>TOTAL From Non-Tax Supported Funds</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,434,307</b>	<b>----</b>
From Tax Supported Funds					
Non Mandatory Transfer (from Current Fund)	0	0	0	10,794,749	----
<b>TOTAL From Tax Supported Funds</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>10,794,749</b>	<b>----</b>
To Non-Tax Supported Funds					
Non-Mandatory Transfer	(211,930)	(1,500,000)	0	(1,500,000)	----
<b>TOTAL To Non-Tax Supported Funds</b>	<b>(211,930)</b>	<b>(1,500,000)</b>	<b>0</b>	<b>(1,500,000)</b>	<b>----</b>
<b>TOTAL MAJOR FACILITIES RESERVE FUND</b>	<b>(211,930)</b>	<b>(1,500,000)</b>	<b>0</b>	<b>10,729,056</b>	<b>-815.3%</b>
<b>MARYLAND-NATIONAL CAPITAL PARK AND PLANNING COMMISSION</b>					
<b>SPECIAL REVENUE FUNDS</b>					
From Non-Tax Supported Funds					
From M-NCPPC Property Mgt Fund	94,000	0	0	0	----
<b>TOTAL From Non-Tax Supported Funds</b>	<b>94,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>----</b>
From Tax Supported Funds					
Transfer From Administration Fund	500,000	500,000	500,000	500,000	----
<b>TOTAL From Tax Supported Funds</b>	<b>500,000</b>	<b>500,000</b>	<b>500,000</b>	<b>500,000</b>	<b>----</b>
From Component Units/Agencies					
From County GF (Ballfields)	1,736,523	1,803,300	1,803,300	1,963,465	8.9%
<b>TOTAL From Component Units/Agencies</b>	<b>1,736,523</b>	<b>1,803,300</b>	<b>1,803,300</b>	<b>1,963,465</b>	<b>8.9%</b>
<b>TOTAL SPECIAL REVENUE FUNDS</b>	<b>2,330,523</b>	<b>2,303,300</b>	<b>2,303,300</b>	<b>2,463,465</b>	<b>7.0%</b>
<b>PROP MGMT MNCPPC</b>					
To Non-Tax Supported Funds					
To M-NCPPC Special Revenue Fund	(94,000)	0	0	0	----
<b>TOTAL To Non-Tax Supported Funds</b>	<b>(94,000)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>----</b>
<b>TOTAL PROP MGMT MNCPPC</b>	<b>(94,000)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>----</b>
<b>TOTAL NON-TAX SUPPORTED</b>	<b>(18,055,422)</b>	<b>(22,402,558)</b>	<b>(21,311,558)</b>	<b>(9,221,434)</b>	<b>-58.8%</b>
<b>SUMMARY</b>					
<b>GRAND TOTAL ALL FUNDS/AGENCIES</b>	<b>(3,724,048)</b>	<b>(3,560,550)</b>	<b>(2,053,003)</b>	<b>(3,609,522)</b>	<b>1.4%</b>

---

THIS PAGE INTENTIONALLY LEFT BLANK



# Schedule A-6

## Contribution To/From Other Funds

	ACTUAL FY22	BUDGET FY23	EST FY23	APPR FY24	%CHG BUD/APPR
TAX SUPPORTED					
MONTGOMERY COUNTY GOVERNMENT					
COUNTY GENERAL FUND					
To Tax Supported Funds					
Contribution To MC: Current Fund	(145,649,696)	(148,149,696)	(148,409,696)	(148,409,696)	0.2%
Contribution To MC: Emergency Plant Maint.	(250,000)	(250,000)	(250,000)	(250,000)	----
Contribution To MC: Grant Tax Supported Fund	(400,000)	(400,000)	(400,000)	(400,000)	----
Contribution To MCPS: Current Fund	(1,754,247,868)	(1,839,071,460)	(1,839,071,460)	(1,995,489,035)	8.5%
<b>TOTAL To Tax Supported Funds</b>	<b>(1,900,547,564)</b>	<b>(1,987,871,156)</b>	<b>(1,988,131,156)</b>	<b>(2,144,548,731)</b>	<b>7.9%</b>
County Contribution to CIP Fund					
Contribution To CIP: PAYGO	(15,500,000)	(33,900,000)	(33,900,000)	(32,800,000)	-3.2%
Contribution To HOC: CIP	0	(1,955,000)	(3,975,000)	(1,250,000)	-36.1%
Contribution To MC: CIP	(14,022,065)	(16,434,000)	(16,434,000)	(17,034,000)	3.7%
Contribution To MCG: CIP	(14,784,149)	(27,310,000)	(37,927,000)	(21,870,000)	-19.9%
Contribution To MCPS: CIP	(14,905,000)	(21,385,000)	(28,885,000)	(29,123,000)	36.2%
Contribution To MNCPPC: Regional Parks CIP	(5,090,631)	(4,751,000)	(4,751,000)	(5,029,000)	5.9%
<b>TOTAL County Contribution to CIP Fund</b>	<b>(64,301,845)</b>	<b>(105,735,000)</b>	<b>(125,872,000)</b>	<b>(107,106,000)</b>	<b>1.3%</b>
<b>TOTAL COUNTY GENERAL FUND</b>	<b>(1,964,849,409)</b>	<b>(2,093,606,156)</b>	<b>(2,114,003,156)</b>	<b>(2,251,654,731)</b>	<b>7.5%</b>
<b>TOTAL MONTGOMERY COUNTY GOVERNMENT</b>	<b>(1,964,849,409)</b>	<b>(2,093,606,156)</b>	<b>(2,114,003,156)</b>	<b>(2,251,654,731)</b>	<b>7.5%</b>
MONTGOMERY COUNTY PUBLIC SCHOOLS					
CURRENT FUND MCPS					
County Contribution to Current/Other Fund					
County Contribution to Current Fund	1,754,247,868	1,839,071,460	1,839,071,460	1,995,489,035	8.5%
<b>TOTAL County Contribution to Current/Other Fund</b>	<b>1,754,247,868</b>	<b>1,839,071,460</b>	<b>1,839,071,460</b>	<b>1,995,489,035</b>	<b>8.5%</b>
County Contribution to CIP Fund					
County Contribution to CIP	14,905,000	21,385,000	28,885,000	29,123,000	36.2%
<b>TOTAL County Contribution to CIP Fund</b>	<b>14,905,000</b>	<b>21,385,000</b>	<b>28,885,000</b>	<b>29,123,000</b>	<b>36.2%</b>
<b>TOTAL CURRENT FUND MCPS</b>	<b>1,769,152,868</b>	<b>1,860,456,460</b>	<b>1,867,956,460</b>	<b>2,024,612,035</b>	<b>8.8%</b>
<b>TOTAL MONTGOMERY COUNTY PUBLIC SCHOOLS</b>	<b>1,769,152,868</b>	<b>1,860,456,460</b>	<b>1,867,956,460</b>	<b>2,024,612,035</b>	<b>8.8%</b>
MONTGOMERY COLLEGE					
CURRENT FUND MC					
County Contribution to Current/Other Fund					
County Contribution to Current Fund	145,649,696	148,149,696	148,409,696	148,409,696	0.2%
<b>TOTAL County Contribution to Current/Other Fund</b>	<b>145,649,696</b>	<b>148,149,696</b>	<b>148,409,696</b>	<b>148,409,696</b>	<b>0.2%</b>
County Contribution to CIP Fund					
County Contribution to CIP	14,022,065	16,434,000	16,434,000	17,034,000	3.7%
<b>TOTAL County Contribution to CIP Fund</b>	<b>14,022,065</b>	<b>16,434,000</b>	<b>16,434,000</b>	<b>17,034,000</b>	<b>3.7%</b>



## Contribution To/From Other Funds

	ACTUAL FY22	BUDGET FY23	EST FY23	APPR FY24	%CHG BUD/APPR
<b>TOTAL CURRENT FUND MC</b>	<b>159,671,761</b>	<b>164,583,696</b>	<b>164,843,696</b>	<b>165,443,696</b>	<b>0.5%</b>
<b>EMERGENCY REPAIR FUND</b>					
County Contribution to Current/Other Fund					
EPMRF: County Contribution	250,000	250,000	250,000	250,000	----
<b>TOTAL County Contribution to Current/Other Fund</b>	<b>250,000</b>	<b>250,000</b>	<b>250,000</b>	<b>250,000</b>	<b>----</b>
<b>TOTAL EMERGENCY REPAIR FUND</b>	<b>250,000</b>	<b>250,000</b>	<b>250,000</b>	<b>250,000</b>	<b>----</b>
<b>MC GRANTS TAX SUPPORTED FUND</b>					
County Contribution to Current/Other Fund					
MC Grants Tax Supported: County Contribution	400,000	400,000	400,000	400,000	----
<b>TOTAL County Contribution to Current/Other Fund</b>	<b>400,000</b>	<b>400,000</b>	<b>400,000</b>	<b>400,000</b>	<b>----</b>
<b>TOTAL MC GRANTS TAX SUPPORTED FUND</b>	<b>400,000</b>	<b>400,000</b>	<b>400,000</b>	<b>400,000</b>	<b>----</b>
<b>TOTAL MONTGOMERY COLLEGE</b>	<b>160,321,761</b>	<b>165,233,696</b>	<b>165,493,696</b>	<b>166,093,696</b>	<b>0.5%</b>
<b>TOTAL TAX SUPPORTED</b>	<b>(35,374,780)</b>	<b>(67,916,000)</b>	<b>(80,553,000)</b>	<b>(60,949,000)</b>	<b>-10.3%</b>
<b>SUMMARY</b>					
<b>GRAND TOTAL ALL FUNDS/AGENCIES</b>	<b>(35,374,780)</b>	<b>(67,916,000)</b>	<b>(80,553,000)</b>	<b>(60,949,000)</b>	<b>-10.3%</b>



# Expenditure Schedules

---

The expenditure schedules include data for the following County agencies: MCG, Debt Service, MCPS, Montgomery College, and M-NCPPC. Not included are: WSSC, HOC, and the Montgomery County Revenue Authority.

## SCHEDULE B-1, EXPENDITURES DETAILED BY TYPE

This schedule reports by fund type (tax or non-tax supported) for all agencies all expenditures for the operating budgets of MCG, Debt Service on County bonds issued for capital projects, MCPS, Montgomery College, and M NCPPC. The purpose of Schedule B 1 is to display the total cost of the government functions.

## SCHEDULE B-2, EXPENDITURES DETAILED BY AGENCY, GOVERNMENT FUNCTION, AND DEPARTMENT

This schedule gives an overview of the allocation of resources by agency and by function within MCG. The purpose of Schedule B-2 is to display the cost of government and the expenditures and budgets of the departments included in those functions regardless of fund type. This schedule reflects a categorization of functions that corresponds to department appropriations and is not intended to match the categorization of functions in the County's Comprehensive Annual Financial Report, which is reported at a more detailed program level.

## SCHEDULE B-3, EXPENDITURES DETAILED BY AGENCY, FUND TYPE, GOVERNMENT FUNCTION, AND DEPARTMENT

This schedule presents the total expenditures for all agencies and each department of MCG according to fund type. Because this schedule is organized by fund, there is no total expenditure figure for those departments whose activities appear in more than one fund (e.g., DHHS, DHCA). Consult Schedule B 2 for the total expenditures of these departments. This schedule reflects a categorization of functions that corresponds to department and fund appropriations and is not intended to match the categorization of functions in the County's Comprehensive Annual Financial Report, which is reported at a more detailed program level.

## SCHEDULE B-4, EXPENDITURES BY APPROPRIATION CATEGORY

This schedule summarizes MCG expenditures into the four appropriation categories presented on departmental Budget Summary pages: Personnel Costs, Operating Expenses, Debt Service (G.O. bonds and other), and Capital Outlay. The Internal Service Fund appropriations are included in the individual departments and, therefore, are not displayed.

## SCHEDULE B-5, MONTGOMERY COUNTY GOVERNMENT INTERNAL SERVICE FUNDS

---

Internal Service Funds record the financing of goods or services provided by one department to other departments on a cost reimbursement basis. The Internal Service Fund units charge back their costs to the users, so that the costs of these services are found in the appropriations of all departments. Because each department includes the Internal Service Funds' appropriations in its individual budget, these accounts are displayed separately to ensure that they are not double counted in the "Total Montgomery County Government" expenditures.



# Schedule B-1

## Expenditures Detailed By Type

	ACTUAL FY22	BUDGET FY23	EST FY23	APPR FY24	%CHG BUD/APPR
<b>TAX SUPPORTED</b>					
Montgomery County Government General Fund	1,382,442,558	1,408,778,109	1,453,600,664	1,507,586,396	7.0%
Montgomery County Government Special Funds	455,654,641	486,335,746	514,061,397	512,369,256	5.4%
Debt Service Special Funds	412,364,153	435,195,165	431,525,285	439,391,440	1.0%
Montgomery County Public Schools Current Fund	2,574,233,991	2,729,660,177	2,717,555,327	2,954,000,292	8.2%
Montgomery College Current Fund	242,792,291	274,509,984	256,340,637	280,235,062	2.1%
Montgomery College Special Funds	449,920	750,000	730,500	750,000	----
M-NCPPC Special Funds	147,756,564	160,576,724	160,576,724	170,678,404	6.3%
TOTAL TAX SUPPORTED	5,215,694,118	5,495,805,905	5,534,390,534	5,865,010,850	6.7%
<b>NON-TAX SUPPORTED</b>					
Montgomery County Government Enterprise Funds	281,343,968	295,801,189	286,332,834	300,731,702	1.7%
Montgomery County Government Special Funds	369,740,462	269,021,712	264,459,503	269,913,493	0.3%
Debt Service Special Funds	20,449,454	28,712,600	24,106,600	28,928,500	0.8%
Montgomery County Public Schools Enterprise Funds	85,193,905	82,259,110	82,259,110	86,633,121	5.3%
Montgomery County Public Schools Special Funds	94,767,392	108,108,340	99,451,004	124,374,098	15.0%
Montgomery College Enterprise Funds	21,511,546	30,166,765	22,288,958	45,184,996	49.8%
Montgomery College Special Funds	32,537,229	16,324,000	24,690,000	18,995,000	16.4%
M-NCPPC Enterprise Funds	16,494,329	19,680,918	19,268,761	20,531,793	4.3%
M-NCPPC Special Funds	121,823	550,000	550,000	550,000	----
TOTAL NON-TAX SUPPORTED	922,160,108	850,624,634	823,406,770	895,842,703	5.3%
<b>SUMMARY</b>					
GRAND TOTAL ALL FUNDS/AGENCIES	6,137,854,226	6,346,430,539	6,357,797,304	6,760,853,553	6.5%

---

THIS PAGE INTENTIONALLY LEFT BLANK



# Schedule B-2

## Expenditures Detailed By Agency, Government Function and Department

	ACTUAL FY22	BUDGET FY23	EST FY23	APPR FY24	%CHG BUD/APPR
MONTGOMERY COUNTY GOVERNMENT					
General Government					
Board of Appeals	573,172	604,809	594,754	644,915	6.6%
Board of Elections	8,508,125	10,630,327	14,576,431	12,661,461	19.1%
Circuit Court	15,779,852	16,525,872	15,870,151	17,166,245	3.9%
Community Engagement Cluster	6,078,348	7,556,494	6,912,256	8,742,913	15.7%
County Attorney	7,188,549	6,761,851	7,243,512	7,623,648	12.7%
County Council	11,959,113	15,672,251	15,721,872	16,778,016	7.1%
County Executive	15,918,063	7,683,678	7,619,351	7,070,523	-8.0%
Ethics Commission	357,718	375,756	380,275	391,253	4.1%
Finance	15,832,780	16,103,577	15,572,737	16,825,918	4.5%
Food Systems Resilience	0	0	0	1,118,131	----
General Services	38,520,594	33,549,269	37,075,624	38,741,140	15.5%
Grants Management	0	341,309	259,474	609,378	78.5%
Human Resources	7,901,803	9,423,468	9,699,360	11,358,254	20.5%
Human Rights	1,299,370	1,635,906	1,484,179	1,963,795	20.0%
Inspector General	1,882,308	2,512,400	2,474,044	2,917,321	16.1%
Intergovernmental Relations	923,277	1,075,687	753,555	956,388	-11.1%
Labor Relations	1,421,122	1,625,831	1,374,254	1,621,170	-0.3%
Legislative Oversight	2,024,190	2,215,034	2,240,824	2,366,474	6.8%
Management and Budget	5,634,712	6,880,700	6,166,839	7,243,698	5.3%
Merit System Protection Board	264,529	672,552	269,976	688,031	2.3%
Peoples' Counsel	0	0	0	0	----
Procurement	3,923,311	5,004,508	4,415,319	5,068,606	1.3%
Public Information	6,164,458	6,735,699	6,222,928	7,146,709	6.1%
Racial Equity and Social Justice	636,175	1,276,440	1,063,916	1,398,979	9.6%
State's Attorney	19,527,143	21,062,282	21,036,662	22,123,582	5.0%
Technology and Enterprise Business Solutions	48,552,003	50,992,147	49,569,126	52,213,636	2.4%
Urban Districts	9,792,426	10,394,612	10,305,194	11,547,185	11.1%
Zoning and Administrative Hearings	636,952	705,001	703,826	755,988	7.2%
Total General Government	231,300,093	238,017,460	239,606,439	257,743,357	8.3%
Public Safety					
Animal Services	7,725,076	8,714,197	8,756,632	9,397,446	7.8%
Consumer Protection	2,101,181	2,477,443	2,294,913	2,566,794	3.6%
Correction and Rehabilitation	71,680,848	73,371,735	73,330,817	76,857,241	4.8%
Emergency Management and Homeland Security	7,915,580	3,783,313	4,004,940	4,121,050	8.9%
Fire and Rescue Service	255,912,565	252,665,621	267,835,709	266,795,154	5.6%
Police	280,463,233	296,501,578	295,539,461	312,520,754	5.4%
Sheriff	27,032,263	26,940,212	25,992,367	28,959,650	7.5%
Total Public Safety	652,830,746	664,454,099	677,754,839	701,218,089	5.5%
Transportation					
Parking District Services	22,862,343	25,991,554	25,579,388	27,264,977	4.9%
Transit Services	152,919,673	172,950,321	188,517,045	179,732,547	3.9%
Transportation	69,255,494	56,146,728	58,485,790	59,613,100	6.2%
Total Transportation	245,037,510	255,088,603	272,582,223	266,610,624	4.5%
Health and Human Services					
Health and Human Services	524,111,848	435,125,666	460,891,807	476,410,072	9.5%

## Expenditures Detailed By Agency, Government Function and Department

	ACTUAL FY22	BUDGET FY23	EST FY23	APPR FY24	% CHG BUD/APPR
<b>Libraries, Culture, and Recreation</b>					
Community Use of Public Facilities	7,955,293	10,923,236	8,123,789	11,139,336	2.0%
Public Libraries	39,103,233	45,887,041	43,153,110	49,684,329	8.3%
Recreation	45,050,630	55,197,807	52,303,879	59,709,661	8.2%
Total Libraries, Culture, and Recreation	92,109,156	112,008,084	103,580,778	120,533,326	7.6%
<b>Community Development and Housing</b>					
Agriculture	1,020,539	1,066,776	1,076,674	1,360,342	27.5%
Economic Development Fund	4,405,099	3,996,325	3,889,932	3,455,739	-13.5%
Housing and Community Affairs	73,368,245	68,448,485	66,192,712	76,759,542	12.1%
Permitting Services	33,499,249	41,067,049	39,588,271	41,662,896	1.5%
Total Community Development and Housing	112,293,132	114,578,635	110,747,589	123,238,519	7.6%
<b>Environment</b>					
Environmental Protection	32,743,578	38,559,548	37,574,296	43,013,822	11.6%
Recycling and Resource Management	144,070,801	142,637,895	138,651,007	142,650,993	----
Total Environment	176,814,379	181,197,443	176,225,303	185,664,815	2.5%
<b>Other County Government Functions</b>					
Alcohol Beverage Services	66,461,842	68,265,868	68,039,038	70,739,577	3.6%
Cable Television Communications Plan	16,868,343	15,227,435	13,864,312	14,062,013	-7.7%
Non-Departmental Accounts	345,163,736	353,237,126	363,707,323	350,104,252	-0.9%
Utilities	26,190,844	22,736,337	31,454,747	24,276,203	6.8%
Total Other County Government Functions	454,684,765	459,466,766	477,065,420	459,182,045	-0.1%
TOTAL MONTGOMERY COUNTY GOVERNMENT	2,489,181,629	2,459,936,756	2,518,454,398	2,590,600,847	5.3%
<b>DEBT SERVICE</b>					
Debt Service	432,813,607	463,907,765	455,631,885	468,319,940	1.0%
<b>MARYLAND-NATIONAL CAPITAL PARK AND PLANNING COMMISSION</b>					
Maryland-National Capital Park and Planning Commission	164,372,716	180,807,642	180,395,485	191,760,197	6.1%
<b>MONTGOMERY COLLEGE</b>					
Montgomery College	297,290,986	321,750,749	304,050,095	345,165,058	7.3%
<b>MONTGOMERY COUNTY PUBLIC SCHOOLS</b>					
Montgomery County Public Schools	2,754,195,288	2,920,027,627	2,899,265,441	3,165,007,511	8.4%
<b>SUMMARY</b>					
TOTAL EXPENDITURES ALL AGENCIES	6,137,854,226	6,346,430,539	6,357,797,304	6,760,853,553	6.5%



# Schedule B-3

## Expenditures Detailed By Agency, Fund Type, Government Function and Department

	ACTUAL FY22	BUDGET FY23	EST FY23	APPR FY24	%CHG BUD/APPR
MONTGOMERY COUNTY GOVERNMENT					
GENERAL FUND TAX SUPPORTED					
General Government					
Board of Appeals	573,172	604,809	594,754	644,915	6.6%
Board of Elections	8,508,125	10,630,327	14,576,431	12,661,461	19.1%
Circuit Court	12,671,469	13,683,237	13,027,516	13,866,467	1.3%
Community Engagement Cluster	5,000,079	7,483,049	6,838,811	8,667,913	15.8%
County Attorney	7,188,549	6,761,851	7,243,512	7,623,648	12.7%
County Council	11,959,113	15,672,251	15,721,872	16,778,016	7.1%
County Executive	6,187,658	7,683,678	7,619,351	7,070,523	-8.0%
Ethics Commission	357,718	375,756	380,275	391,253	4.1%
Finance	14,587,186	16,103,577	15,572,737	16,825,918	4.5%
Food Systems Resilience	0	0	0	1,118,131	----
General Services	38,519,239	33,549,269	37,075,624	38,741,140	15.5%
Grants Management	0	341,309	259,474	609,378	78.5%
Human Resources	7,901,803	9,423,468	9,699,360	11,358,254	20.5%
Human Rights	1,299,370	1,635,906	1,484,179	1,963,795	20.0%
Inspector General	1,882,308	2,512,400	2,474,044	2,917,321	16.1%
Intergovernmental Relations	919,444	1,075,687	753,555	956,388	-11.1%
Labor Relations	1,421,122	1,625,831	1,374,254	1,621,170	-0.3%
Legislative Oversight	2,024,190	2,215,034	2,240,824	2,366,474	6.8%
Management and Budget	5,634,712	6,880,700	6,166,839	7,243,698	5.3%
Merit System Protection Board	264,529	672,552	269,976	688,031	2.3%
Procurement	3,923,311	5,004,508	4,415,319	5,068,606	1.3%
Public Information	6,164,458	6,735,699	6,222,928	7,146,709	6.1%
Racial Equity and Social Justice	636,175	1,276,440	1,063,916	1,398,979	9.6%
State's Attorney	19,280,100	20,801,276	20,775,656	21,866,576	5.1%
Technology and Enterprise Business Solutions	43,342,092	50,992,147	49,569,126	52,213,636	2.4%
Zoning and Administrative Hearings	636,952	705,001	703,826	755,988	7.2%
Total General Government	200,882,874	224,445,762	226,124,159	242,564,388	8.1%
Public Safety					
Animal Services	7,725,076	8,714,197	8,756,632	9,397,446	7.8%
Consumer Protection	2,101,181	2,477,443	2,294,913	2,566,794	3.6%
Correction and Rehabilitation	71,442,320	72,828,735	72,971,474	76,314,241	4.8%
Emergency Management and Homeland Security	2,410,873	2,729,834	2,951,461	3,023,204	10.7%
Police	278,530,426	296,501,578	295,539,461	312,520,754	5.4%
Sheriff	26,136,002	26,006,675	25,058,830	28,056,426	7.9%
Total Public Safety	388,345,878	409,258,462	407,572,771	431,878,865	5.5%
Transportation					
Transportation	62,104,221	49,231,141	52,134,449	52,190,944	6.0%
Health and Human Services					
Health and Human Services	350,745,364	332,107,450	357,873,591	357,083,108	7.5%
Libraries, Culture, and Recreation					
Public Libraries	38,901,178	45,621,441	42,887,510	49,418,729	8.3%
Community Development and Housing					
Agriculture	1,020,539	1,066,776	1,076,674	1,360,342	27.5%
Housing and Community Affairs	9,361,509	9,504,566	9,282,045	10,625,718	11.8%
Total Community Development and Housing	10,382,048	10,571,342	10,358,719	11,986,060	13.4%



**Expenditures Detailed By Agency, Fund Type, Government Function and Department**

	ACTUAL FY22	BUDGET FY23	EST FY23	APPR FY24	% CHG BUD/APPR
Environment					
Environmental Protection	3,490,252	7,569,048	7,487,395	9,083,847	20.0%
Other County Government Functions					
Non-Departmental Accounts	301,399,899	307,237,126	317,707,323	329,104,252	7.1%
Utilities	26,190,844	22,736,337	31,454,747	24,276,203	6.8%
Total Other County Government Functions	327,590,743	329,973,463	349,162,070	353,380,455	7.1%
TOTAL GENERAL FUND TAX SUPPORTED	1,382,442,558	1,408,778,109	1,453,600,664	1,507,586,396	7.0%
SPECIAL FUNDS TAX SUPPORTED					
General Government					
Urban Districts	9,792,426	10,394,612	10,305,194	11,547,185	11.1%
Public Safety					
Fire and Rescue Service	250,803,112	252,665,621	267,835,709	266,795,154	5.6%
Transportation					
Transit Services	149,454,873	167,835,477	183,402,201	174,615,613	4.0%
Libraries, Culture, and Recreation					
Recreation	41,199,131	51,443,711	48,628,361	55,955,565	8.8%
Community Development and Housing					
Economic Development Fund	4,405,099	3,996,325	3,889,932	3,455,739	-13.5%
ENTERPRISE FUNDS NON-TAX SUPPORTED					
Transportation					
Parking District Services	22,862,343	25,991,554	25,579,388	27,264,977	4.9%
Transportation	6,497,477	6,915,587	6,351,341	7,273,923	5.2%
Total Transportation	29,359,820	32,907,141	31,930,729	34,538,900	5.0%
Libraries, Culture, and Recreation					
Community Use of Public Facilities	7,955,293	10,923,236	8,123,789	11,139,336	2.0%
Community Development and Housing					
Permitting Services	33,496,289	41,067,049	39,588,271	41,662,896	1.5%
Environment					
Recycling and Resource Management	144,070,801	142,637,895	138,651,007	142,650,993	----
Other County Government Functions					
Alcohol Beverage Services	66,461,765	68,265,868	68,039,038	70,739,577	3.6%
SPECIAL FUNDS NON-TAX SUPPORTED					
General Government					
Circuit Court	3,108,383	2,842,635	2,842,635	3,299,778	16.1%
Community Engagement Cluster	1,078,269	73,445	73,445	75,000	2.1%
County Executive	9,730,405	0	0	0	----
Finance	1,245,594	0	0	0	----
General Services	1,355	0	0	0	----
Intergovernmental Relations	3,833	0	0	0	----
State's Attorney	247,043	261,006	261,006	257,006	-1.5%
Technology and Enterprise Business Solutions	5,209,911	0	0	0	----
Total General Government	20,624,793	3,177,086	3,177,086	3,631,784	14.3%
Public Safety					
Correction and Rehabilitation	238,528	543,000	359,343	543,000	----
Emergency Management and Homeland Security	5,504,707	1,053,479	1,053,479	1,097,846	4.2%
Fire and Rescue Service	5,109,453	0	0	0	----
Police	1,932,807	0	0	0	----

## Expenditures Detailed By Agency, Fund Type, Government Function and Department

	ACTUAL FY22	BUDGET FY23	EST FY23	APPR FY24	% CHG BUD/APPR
Sheriff	896,261	933,537	933,537	903,224	-3.2%
Total Public Safety	13,681,756	2,530,016	2,346,359	2,544,070	0.6%
Transportation					
Transit Services	3,464,800	5,114,844	5,114,844	5,116,934	----
Transportation	653,796	0	0	148,233	----
Total Transportation	4,118,596	5,114,844	5,114,844	5,265,167	2.9%
Health and Human Services					
Health and Human Services	173,366,484	103,018,216	103,018,216	119,326,964	15.8%
Libraries, Culture, and Recreation					
Public Libraries	202,055	265,600	265,600	265,600	----
Recreation	3,851,499	3,754,096	3,675,518	3,754,096	----
Total Libraries, Culture, and Recreation	4,053,554	4,019,696	3,941,118	4,019,696	----
Community Development and Housing					
Housing and Community Affairs	64,006,736	58,943,919	56,910,667	66,133,824	12.2%
Permitting Services	2,960	0	0	0	----
Total Community Development and Housing	64,009,696	58,943,919	56,910,667	66,133,824	12.2%
Environment					
Environmental Protection	29,253,326	30,990,500	30,086,901	33,929,975	9.5%
Other County Government Functions					
Alcohol Beverage Services	77	0	0	0	----
Cable Television Communications Plan	16,868,343	15,227,435	13,864,312	14,062,013	-7.7%
Non-Departmental Accounts	43,763,837	46,000,000	46,000,000	21,000,000	-54.3%
Total Other County Government Functions	60,632,257	61,227,435	59,864,312	35,062,013	-42.7%
TOTAL SPECIAL FUNDS NON-TAX SUPPORTED	369,740,462	269,021,712	264,459,503	269,913,493	0.3%
TOTAL MONTGOMERY COUNTY GOVERNMENT	2,489,181,629	2,459,936,756	2,518,454,398	2,590,600,847	5.3%

## DEBT SERVICE

DEBT SERVICE FUND TAX SUPPORTED					
Debt Service	412,364,153	435,195,165	431,525,285	439,391,440	1.0%
SPECIAL FUNDS NON-TAX SUPPORTED					
Debt Service	20,449,454	28,712,600	24,106,600	28,928,500	0.8%
TOTAL SPECIAL FUNDS NON-TAX SUPPORTED	20,449,454	28,712,600	24,106,600	28,928,500	0.8%
TOTAL DEBT SERVICE	432,813,607	463,907,765	455,631,885	468,319,940	1.0%

## MONTGOMERY COUNTY PUBLIC SCHOOLS

CURRENT FUND MCPS TAX SUPPORTED					
Montgomery County Public Schools	2,574,233,991	2,729,660,177	2,717,555,327	2,954,000,292	8.2%
ENTREPRENEURIAL ACTIVITIES FUND NON-TAX SUPPORTED					
Montgomery County Public Schools	8,689,763	9,046,838	9,046,838	9,046,838	----
FIELD TRIP FUND NON-TAX SUPPORTED					
Montgomery County Public Schools	1,048,486	3,074,182	3,074,182	2,854,856	-7.1%
FOOD SERVICE FUND NON-TAX SUPPORTED					
Montgomery County Public Schools	68,848,570	63,411,099	63,411,099	68,092,925	7.4%
INSTRUCTIONAL TELEVISION FUND NON-TAX SUPPORTED					
Montgomery County Public Schools	1,793,911	1,769,775	1,769,775	1,681,286	-5.0%
REAL ESTATE FUND NON-TAX SUPPORTED					

**Expenditures Detailed By Agency, Fund Type, Government Function and Department**

	ACTUAL FY22	BUDGET FY23	EST FY23	APPR FY24	% CHG BUD/APPR
Montgomery County Public Schools	4,813,175	4,957,216	4,957,216	4,957,216	----
SPECIAL FUNDS NON-TAX SUPPORTED					
Montgomery County Public Schools	94,767,392	108,108,340	99,451,004	124,374,098	15.0%
TOTAL MONTGOMERY COUNTY PUBLIC SCHOOLS	2,754,195,288	2,920,027,627	2,899,265,441	3,165,007,511	8.4%

**MONTGOMERY COLLEGE**

CURRENT FUND MC TAX SUPPORTED					
Montgomery College	242,792,291	274,509,984	256,340,637	280,235,062	2.1%
SPECIAL FUNDS TAX SUPPORTED					
Montgomery College	449,920	750,000	730,500	750,000	----
TOTAL SPECIAL FUNDS TAX SUPPORTED	449,920	750,000	730,500	750,000	----
AUXILIARY FUND NON-TAX SUPPORTED					
Montgomery College	1,017,875	1,823,008	1,021,135	1,959,598	7.5%
CABLE TELEVISION FUND NON-TAX SUPPORTED					
Montgomery College	1,648,601	1,856,800	1,715,517	1,976,800	6.5%
MAJOR FACILITIES RESERVE FUND NON-TAX SUPPORTED					
Montgomery College	1,943,606	2,000,000	1,840,000	14,300,000	615.0%
SPECIAL FUNDS NON-TAX SUPPORTED					
Montgomery College	32,537,229	16,324,000	24,690,000	18,995,000	16.4%
TRANSPORTATION FUND NON-TAX SUPPORTED					
Montgomery College	2,278,346	4,200,000	2,402,236	4,200,000	----
WORKFORCE DEVELOPMENT & CONTINUING ED NON-TAX SUPPORTED					
Montgomery College	14,623,118	20,286,957	15,310,070	22,748,598	12.1%
TOTAL MONTGOMERY COLLEGE	297,290,986	321,750,749	304,050,095	345,165,058	7.3%

**MARYLAND-NATIONAL CAPITAL PARK AND PLANNING COMMISSION**

SPECIAL FUNDS TAX SUPPORTED					
Maryland-National Capital Park and Planning Commission	147,756,564	160,576,724	160,576,724	170,678,404	6.3%
TOTAL SPECIAL FUNDS TAX SUPPORTED	147,756,564	160,576,724	160,576,724	170,678,404	6.3%
ENTERPRISE FUND NON-TAX SUPPORTED					
Maryland-National Capital Park and Planning Commission	8,739,209	10,613,078	10,268,688	10,833,205	2.1%
PROP MGMT MNCPPC NON-TAX SUPPORTED					
Maryland-National Capital Park and Planning Commission	1,648,804	1,737,800	1,737,800	1,757,600	1.1%
SPECIAL FUNDS NON-TAX SUPPORTED					
Maryland-National Capital Park and Planning Commission	121,823	550,000	550,000	550,000	----
SPECIAL REVENUE FUNDS NON-TAX SUPPORTED					
Maryland-National Capital Park and Planning Commission	6,106,316	7,330,040	7,262,273	7,940,988	8.3%
TOTAL M-NCPPC	164,372,716	180,807,642	180,395,485	191,760,197	6.1%

**SUMMARY**

TOTAL EXPENDITURES ALL AGENCIES	6,137,854,226	6,346,430,539	6,357,797,304	6,760,853,553	6.5%
---------------------------------	---------------	---------------	---------------	---------------	------



# Schedule B-4

## Expenditures By Appropriation Category

	ACTUAL FY22	BUDGET FY23	EST FY23	APPR FY24	% CHG BUD/APPR
MONTGOMERY COUNTY GOVERNMENT					
GENERAL FUND TAX SUPPORTED					
Capital Outlay	965,614	40,300	40,300	40,300	----
Debt Service G.O. Bonds	0	0	0	0	----
Debt Service Other	0	0	0	0	----
Operating Expenses	720,121,109	669,370,568	753,280,581	719,498,719	7.5%
Personnel Costs	661,355,835	739,367,241	700,279,783	788,047,377	6.6%
Total GENERAL FUND TAX SUPPORTED	1,382,442,558	1,408,778,109	1,453,600,664	1,507,586,396	7.0%
SPECIAL FUNDS TAX SUPPORTED					
Capital Outlay	351,941	111,500	111,500	188,500	69.1%
Debt Service G.O. Bonds	0	0	0	0	----
Debt Service Other	0	0	0	0	----
Operating Expenses	140,752,332	143,861,825	157,370,918	147,333,719	2.4%
Personnel Costs	314,550,368	342,362,421	356,578,979	364,847,037	6.6%
Total SPECIAL FUNDS TAX SUPPORTED	455,654,641	486,335,746	514,061,397	512,369,256	5.4%
GRANT FUND - MCG NON-TAX SUPPORTED					
Capital Outlay	5,689,107	0	0	0	----
Debt Service G.O. Bonds	0	0	0	0	----
Debt Service Other	0	0	0	0	----
Operating Expenses	208,627,461	107,256,128	107,256,128	92,402,528	-13.8%
Personnel Costs	64,069,634	62,314,226	62,314,226	68,088,285	9.3%
Total GRANT FUND - MCG NON-TAX SUPPORTED	278,386,202	169,570,354	169,570,354	160,490,813	-5.4%
SPECIAL FUNDS NON-TAX SUPPORTED					
Capital Outlay	0	0	0	0	----
Debt Service G.O. Bonds	0	0	0	0	----
Debt Service Other	0	0	0	0	----
Operating Expenses	76,040,333	82,046,976	80,193,565	90,779,735	10.6%
Personnel Costs	15,313,927	17,404,382	14,695,584	18,642,945	7.1%
Total SPECIAL FUNDS NON-TAX SUPPORTED	91,354,260	99,451,358	94,889,149	109,422,680	10.0%
ENTERPRISE FUNDS NON-TAX SUPPORTED					
Capital Outlay	2,188,794	3,436,405	3,436,405	2,785,999	-18.9%
Debt Service G.O. Bonds	0	0	0	0	----
Debt Service Other	10,623,818	12,791,414	12,791,114	10,954,590	-14.4%
Operating Expenses	179,377,623	183,818,581	179,642,611	182,593,921	-0.7%
Personnel Costs	89,153,733	95,754,789	90,462,704	104,397,192	9.0%

**Expenditures By Appropriation Category**

	ACTUAL FY22	BUDGET FY23	EST FY23	APPR FY24	%CHG BUD/APPR
Total ENTERPRISE FUNDS NON-TAX SUPPORTED	281,343,968	295,801,189	286,332,834	300,731,702	1.7%

**SUMMARY**

Total PERSONNEL COSTS	1,144,443,497	1,257,203,059	1,224,331,276	1,344,022,836	6.9%
Total OPERATING EXPENSES	1,324,918,858	1,186,354,078	1,277,743,803	1,232,608,622	3.9%
Total DEBT SERVICE G.O. BONDS	0	0	0	0	----
Total DEBT SERVICE OTHER	10,623,818	12,791,414	12,791,114	10,954,590	-14.4%
Total CAPITAL OUTLAY	9,195,456	3,588,205	3,588,205	3,014,799	-16.0%
Total MONTGOMERY COUNTY GOVERNMENT	2,489,181,629	2,459,936,756	2,518,454,398	2,590,600,847	5.3%

**PERCENT OF TOTAL BUDGET**

PERSONNEL COSTS	46.0%	51.1%	48.6%	51.9%	----
OPERATING EXPENSES	53.2%	48.2%	50.7%	47.6%	----
DEBT SERVICE G.O. BONDS	----	----	----	----	----
DEBT SERVICE OTHER	0.4%	0.5%	0.5%	0.4%	----
CAPITAL OUTLAY	0.4%	0.1%	0.1%	0.1%	----



# Schedule B-5

## Montgomery County Government Internal Service Funds

	ACTUAL FY22	BUDGET FY23	EST FY23	APPR FY24	%CHG BUD/APPR
INTERNAL SERVICE FUNDS					
Employee Health Self Insurance	288,842,376	314,927,053	317,207,225	331,488,321	5.3%
Motor Pool Internal Service Fund	81,264,925	89,073,182	97,243,891	88,296,952	-0.9%
Printing & Mail Internal Service Fund	8,593,960	8,369,856	9,677,494	8,700,344	3.9%
Self Insurance Internal Service Fund	79,338,909	87,433,939	87,109,322	95,316,835	9.0%
TOTAL INTERNAL SERVICE FUNDS	458,040,170	499,804,030	511,237,932	523,802,452	4.8%

---

THIS PAGE INTENTIONALLY LEFT BLANK



# Revenue Schedules

---

The revenue schedules include data for the following County agencies: MCG, Debt Service, MCPS, Montgomery College, and M-NCPPC. Not included are: WSSC, HOC, and the Montgomery County Revenue Authority. Note that the General Fund revenues contributed to capital projects (PAYGO) for several agencies are not reported on these schedules. State or Federal aid for capital projects is shown only in the CIP.

## SCHEDULE C-1, REVENUES DETAILED BY FUND

This schedule reports by tax supported and non-tax supported fund type, for all agencies, all revenues received and used to fund the operating budgets of MCG, Debt Service on County bonds issued for capital projects, MCPS, Montgomery College, and M-NCPPC.

## SCHEDULE C-2, REVENUES DETAILED BY AGENCY

This schedule reports revenue by agency, including debt service on County bonds, and separates revenues by General Fund, special tax supported funds, special non-tax supported funds, and enterprise funds.

## SCHEDULE C-3, REVENUES DETAILED BY AGENCY AND TYPE

This schedule details all revenue by agency, fund type, and fund.



---

THIS PAGE INTENTIONALLY LEFT BLANK



# Schedule C-a

REVENUE SUMMARY TAX SUPPORTED BUDGETS (\$ Millions)													
KEY REVENUE CATEGORIES	App. FY23	Est. FY23	% Chg. FY23-24 App/Est	App. FY24	% Chg. FY24-25	Projected FY25	% Chg. FY25-26	Projected FY26	% Chg. FY26-27	Projected FY27	% Chg. FY27-28	Projected FY28	% Chg. FY28-29
<b>TAXES</b>	<b>5-26-22</b>			<b>5-25-23</b>									
1 Property Tax	1,951.4	1,931.7	8.0%	2,107.0	2.5%	2,180.2	2.7%	2,219.4	1.7%	2,258.2	0.8%	2,276.3	0.6%
2 Income Tax	1,870.5	2,044.4	2.9%	1,925.1	5.1%	2,023.6	5.2%	2,128.0	5.3%	2,241.2	7.1%	2,401.1	5.3%
3 Transfer Tax	154.7	118.4	-23.7%	118.1	4.7%	123.6	0.6%	124.3	5.2%	130.8	5.1%	137.4	6.4%
4 Recordation Tax	74.2	56.7	-23.8%	56.5	0.1%	59.1	0.6%	59.5	5.2%	62.6	5.1%	65.8	6.4%
5 Energy Tax	186.5	186.5	0.0%	183.2	0.1%	183.3	0.1%	193.4	0.1%	193.5	0.1%	193.7	0.1%
6 Telephone Tax	54.6	55.6	1.9%	56.6	0.1%	55.7	0.0%	55.7	0.0%	55.7	0.0%	55.7	0.0%
7 Hotel/Motel Tax	21.7	18.6	-16.6%	22.1	1.7%	22.4	1.7%	22.8	0.8%	23.0	0.0%	23.0	0.0%
8 Admissions Tax	2.7	3.8	40.8%	3.9	3.1%	4.0	3.2%	4.2	3.6%	4.3	3.3%	4.4	3.3%
9 E-Opagate Tax	1.1	1.0	-8.6%	1.0	3.7%	1.1	3.6%	1.1	3.6%	1.2	3.6%	1.2	3.5%
10 Total Taxes	4,317.4	4,418.7	3.3%	4,482.5	3.6%	4,643.0	3.6%	4,808.4	3.4%	4,970.5	3.8%	5,157.6	3.9%
<b>INTERGOVERNMENTAL AID</b>													
11 Highway User	8.8	8.7	-0.2%	10.6	0.0%	10.6	0.0%	10.6	0.0%	10.6	0.0%	10.6	0.0%
12 Police Protection	17.2	20.8	0.0%	17.2	0.0%	17.2	0.0%	17.2	0.0%	17.2	0.0%	17.2	0.0%
13 Libraries	5.8	5.0	-11.0%	5.1	0.0%	5.1	0.0%	5.1	0.0%	5.1	0.0%	5.1	0.0%
14 Health Services Case Formula	4.8	5.2	8.8%	5.2	0.0%	5.2	0.0%	5.2	0.0%	5.2	0.0%	5.2	0.0%
15 Mass Transit	34.0	41.3	21.2%	41.3	0.0%	41.3	0.0%	41.3	0.0%	41.3	0.0%	41.3	0.0%
16 Public Schools	864.2	862.9	-0.1%	932.2	0.0%	932.2	0.0%	932.2	0.0%	932.2	0.0%	932.2	0.0%
17 Community College	55.6	55.6	0.0%	57.5	0.0%	57.5	0.0%	57.5	0.0%	57.5	0.0%	57.5	0.0%
18 Other	59.6	78.1	31.9%	62.1	-2.8%	60.4	0.0%	60.4	0.0%	60.4	0.0%	60.4	0.0%
19 Total Intergovernmental Aid	1,039.1	1,077.6	8.9%	1,131.1	-0.2%	1,129.4	0.0%	1,129.4	0.0%	1,129.4	0.0%	1,129.4	0.0%
<b>FEES AND FINES</b>													
20 Licenses & Permits	13.8	12.4	-8.0%	12.7	1.5%	12.9	1.5%	13.1	1.5%	13.3	1.5%	13.5	1.5%
21 Charges for Services	54.6	50.8	-6.9%	55.4	1.7%	56.4	1.8%	57.4	1.8%	58.4	1.9%	59.5	1.9%
22 Fines & Forfeitures	29.9	30.3	0.8%	30.2	1.6%	30.7	1.6%	31.2	1.6%	31.7	1.6%	32.2	1.6%
23 Montgomery College Tuition	58.4	58.4	0.0%	61.7	1.7%	62.8	1.8%	63.9	1.8%	65.0	1.9%	66.2	1.9%
24 Total Fees and Fines	156.8	151.9	-3.1%	160.0	1.7%	162.7	1.7%	165.5	1.7%	168.4	1.8%	171.4	1.8%
<b>MISCELLANEOUS</b>													
25 Investment Income	3.7	23.3	895.7%	36.5	-19.4%	29.4	-1.8%	28.9	-22.6%	22.4	-15.3%	18.9	0.0%
26 Other Miscellaneous	14.6	15.4	5.0%	15.5	2.2%	15.8	2.2%	16.2	2.2%	16.5	2.3%	16.8	2.3%
27 Total Miscellaneous	18.3	38.7	184.7%	52.0	-13.0%	45.2	-0.4%	45.1	-13.7%	38.9	-7.8%	35.8	1.4%
28 TOTAL REVENUES	5,531.5	5,688.0	5.3%	5,825.6	2.7%	5,980.4	2.6%	6,148.4	2.6%	6,307.1	3.0%	6,484.2	2.4%
Calculation for Adjusted Governmental Revenues*													
29 Total Tax Supported Revenues	5,531.5	5,688.0	5.3%	5,825.6	2.7%	5,980.4	2.6%	6,148.4	2.6%	6,307.1	3.0%	6,484.2	2.4%
30 Capital Projects Fund	154.3	207.5	27.4%	196.6	8.3%	212.8	25.5%	257.0	-6.4%	250.0	-28.6%	178.5	0.0%
31 Grants	136.3	136.3	0.0%	159.5	2.2%	163.0	2.2%	166.6	2.2%	170.3	2.3%	174.3	2.3%
32 MCO-Adjusted Governmental Revenues	5,822.1	6,031.9	6.2%	6,181.7	2.8%	6,366.2	3.6%	6,581.9	2.2%	6,727.4	1.8%	6,846.9	2.4%
*The calculation for AGR in FY23 excludes the County's allocation of Federal Emergency Grants received through the Coronavirus Relief Fund and the American Rescue Plan Act.													

---

THIS PAGE INTENTIONALLY LEFT BLANK



# Schedule C-1

## Revenues Detailed By Fund

	ACTUAL FY22	BUDGET FY23	EST FY23	APPR FY24	%CHG BUD/APPR
TAX SUPPORTED					
Montgomery County Government General Fund	3,873,775,129	3,834,543,392	3,968,085,193	3,950,377,334	3.0%
Montgomery County Government Special Funds	556,763,918	559,648,969	575,815,487	641,775,884	14.7%
Debt Service Special Funds	3,873,186	3,705,860	3,693,141	1,953,785	-47.3%
Montgomery County Public Schools Current Fund	823,734,572	855,588,717	864,246,053	933,511,257	9.1%
Montgomery College Current Fund	105,029,914	115,965,525	115,830,941	122,082,189	5.3%
Montgomery College Special Funds	399	10,000	500	10,000	----
M-NCPPC Special Funds	142,979,981	162,083,685	160,313,146	175,887,119	8.5%
TOTAL TAX SUPPORTED	5,506,157,099	5,531,546,148	5,687,984,461	5,825,597,568	5.3%
NON-TAX SUPPORTED					
Montgomery County Government Enterprise Funds	331,240,000	351,340,528	341,720,684	361,029,223	2.8%
Montgomery County Government Special Funds	391,706,831	281,118,199	283,562,361	278,260,565	-1.0%
Debt Service Special Funds	424,931	0	0	0	----
Montgomery County Public Schools Enterprise Funds	101,695,645	73,889,335	73,889,335	78,351,835	6.0%
Montgomery County Public Schools Special Funds	94,767,392	108,108,340	99,451,004	124,374,098	15.0%
Montgomery College Enterprise Funds	23,198,072	26,258,143	23,595,672	30,273,022	15.3%
Montgomery College Special Funds	32,537,688	16,325,000	24,691,000	18,996,000	16.4%
M-NCPPC Enterprise Funds	18,885,757	18,085,242	17,908,954	18,464,550	2.1%
M-NCPPC Special Funds	121,823	550,000	550,000	550,000	----
TOTAL NON-TAX SUPPORTED	994,578,139	875,674,787	865,369,010	910,299,293	4.0%
SUMMARY					
GRAND TOTAL ALL FUNDS/AGENCIES	6,500,735,238	6,407,220,935	6,553,353,471	6,735,896,861	5.1%

---

THIS PAGE INTENTIONALLY LEFT BLANK



# Schedule C-2

## Revenues Detailed By Agency

	ACTUAL FY22	BUDGET FY23	EST FY23	APPR FY24	% CHG BUD/APPR
<b>MONTGOMERY COUNTY GOVERNMENT</b>					
Enterprise Funds Non-Tax Supported	331,240,000	351,340,528	341,720,684	361,029,223	----
Special Funds Non-Tax Supported	391,706,831	281,118,199	283,562,361	278,260,565	----
General Fund Tax Supported	3,873,775,129	3,834,543,392	3,968,085,193	3,950,377,334	----
Special Funds Tax Supported	556,763,918	559,648,969	575,815,487	641,775,884	10.0%
TOTAL MONTGOMERY COUNTY GOVERNMENT	5,153,485,878	5,026,651,088	5,169,183,725	5,231,443,006	----
<b>DEBT SERVICE</b>					
Special Funds Non-Tax Supported	424,931	0	0	0	----
Debt Service Fund Tax Supported	3,873,186	3,705,860	3,693,141	1,953,785	-50.0%
TOTAL DEBT SERVICE	4,298,117	3,705,860	3,693,141	1,953,785	-50.0%
<b>MONTGOMERY COUNTY PUBLIC SCHOOLS</b>					
Enterprise Funds Non-Tax Supported	101,695,645	73,889,335	73,889,335	78,351,835	10.0%
Special Funds Non-Tax Supported	94,767,392	108,108,340	99,451,004	124,374,098	20.0%
Current Fund Tax Supported	823,734,572	855,588,717	864,246,053	933,511,257	10.0%
TOTAL MONTGOMERY COUNTY PUBLIC SCHOOLS	1,020,197,609	1,037,586,392	1,037,586,392	1,136,237,190	10.0%
<b>MONTGOMERY COLLEGE</b>					
Enterprise Funds Non-Tax Supported	23,198,072	26,258,143	23,595,672	30,273,022	20.0%
Special Funds Non-Tax Supported	32,537,688	16,325,000	24,691,000	18,996,000	20.0%
Current Fund Tax Supported	105,029,914	115,965,525	115,830,941	122,082,189	10.0%
Special Funds Tax Supported	399	10,000	500	10,000	----
TOTAL MONTGOMERY COLLEGE	160,766,073	158,558,668	164,118,113	171,361,211	10.0%
<b>MARYLAND-NATIONAL CAPITAL PARK AND PLANNING COMMISSION</b>					
Enterprise Funds Non-Tax Supported	18,885,757	18,085,242	17,908,954	18,464,550	----
Special Funds Non-Tax Supported	121,823	550,000	550,000	550,000	----
Special Funds Tax Supported	142,979,981	162,083,685	160,313,146	175,887,119	10.0%
TOTAL M-NCPPC	161,987,561	180,718,927	178,772,100	194,901,669	10.0%
<b>SUMMARY</b>					
GRAND TOTAL ALL FUNDS/AGENCIES	6,500,735,238	6,407,220,935	6,553,353,471	6,735,896,861	10.0%

---

THIS PAGE INTENTIONALLY LEFT BLANK



# Schedule C-3

## Revenues Detailed By Agency, Fund and Type

	ACTUAL FY22	BUDGET FY23	EST FY23	APPR FY24	%CHG BUD/APPR
TAX SUPPORTED					
MONTGOMERY COUNTY GOVERNMENT					
County General Fund					
Taxes					
Admissions Tax	2,875,167	2,677,768	3,791,198	3,904,620	45.8%
County Income Tax	1,895,810,690	1,870,513,719	2,044,356,944	1,925,076,241	2.9%
E-Cigarette Tax	1,115,107	1,147,657	986,928	1,048,651	-8.6%
Energy Tax	184,651,863	186,479,565	189,541,336	193,151,409	3.6%
Hotel/Motel Tax	14,405,669	21,725,087	18,617,272	22,067,616	1.6%
Property Tax	1,330,659,682	1,326,425,725	1,313,495,988	1,418,649,383	7.0%
Real Property Transfer Tax	180,217,441	154,749,748	118,432,408	118,050,247	-23.7%
Recordation Tax	85,819,161	74,157,991	56,684,146	56,501,236	-23.8%
Telephone Tax	55,449,830	54,591,229	55,627,575	55,641,296	1.9%
TOTAL TAXES	3,751,004,610	3,692,468,489	3,801,533,795	3,794,090,699	2.8%
Licenses & Permits					
Clerk of the Court Business Licenses	80,594	100,000	80,000	80,000	-20.0%
Fire Code Enforcement Permits	0	60,000	60,000	0	-100.0%
Hazardous Materials Permits	748,125	865,000	865,000	865,000	----
Health Inspection: Restaurants	1,856,650	1,870,520	1,870,520	1,870,520	----
Health Inspections: Living Facilities	267,831	236,815	236,815	236,815	----
Health Inspections: Swimming Pools	582,845	577,400	577,400	577,400	----
Landlord-Tennant Fees	7,328,326	7,592,500	7,240,000	7,487,350	-1.4%
Marriage Licenses	254,350	276,960	271,960	271,960	-1.8%
New Home Builder's License	146,170	153,000	153,000	153,000	----
Other Licenses/Permits	265,001	760,660	270,660	271,660	-64.3%
Pet Licenses	394,665	325,000	325,000	400,000	23.1%
Residential Parking Permits	112,910	12,000	115,086	115,000	858.3%
Trader's License	376,916	910,000	300,000	300,000	-67.0%
TOTAL LICENSES & PERMITS	12,414,383	13,739,855	12,365,441	12,628,705	-8.1%
Charges for Services					
Alternative Community Services	175	0	0	0	----
Board of Appeals Fees	179,076	166,064	166,064	158,064	-4.8%
Bus Advertising	47,946	0	0	0	----
Care of Federal/State Prisoners	552,435	667,580	667,580	667,580	----
Commission for Women Fees	1,026	0	0	0	----
Common Ownership Community Fees	717,625	792,500	802,850	1,024,705	29.3%
Facility Rental Fees	3,563	10,500	10,500	10,500	----
Health and Human Services Fees	1,521,232	1,265,497	1,327,628	1,647,119	30.2%
Home Confinement Fees	0	30,000	30,000	30,000	----
Library Fees	286	400	400	400	----
Motor Pool Charges/Fees	13,569	0	0	0	----
Other Charges/Fees	5,098,087	5,434,090	5,392,940	5,346,600	-1.6%
Parking Fees	111,556	160,000	178,318	175,400	9.6%
Recreation Fees	680	0	0	0	----
Sheriff Fees	444,497	800,000	800,000	800,000	----
Street Tree Planting	135,750	75,000	75,000	75,000	----
Subdivision Plan Review	412,544	225,000	225,000	225,000	----



## Revenues Detailed By Agency, Fund and Type

	ACTUAL FY22	BUDGET FY23	EST FY23	APPR FY24	% CHG BUD/APPR
Tree Canopy	807,250	750,000	750,000	1,500,000	100.0%
Zoning Fees	74,357	65,000	65,000	65,000	----
TOTAL CHARGES FOR SERVICES	10,121,654	10,441,631	10,491,280	11,725,368	12.3%
Fines & Forfeitures					
Library Fines	6,757	90,000	0	0	-100.0%
Other Fines/Forfeitures	12,168,227	11,381,950	11,384,950	11,313,950	-0.6%
Parking Fines	1,167,989	1,044,330	1,215,851	1,200,000	14.9%
Photo Red Light Citations	1,845,211	3,365,000	3,365,000	3,365,000	----
Speed Camera Citations	10,616,808	13,500,000	13,500,000	13,500,000	----
TOTAL FINES & FORFEITURES	25,804,992	29,381,280	29,465,801	29,378,950	----
Intergovernmental					
Core Health Services Funding	2,850,513	4,842,257	5,171,831	5,171,831	6.8%
EEOC Reimbursement	0	32,000	32,000	32,000	----
Emergency 911	6,186,518	12,000,000	12,000,000	12,000,000	----
Federal Financial Participation Reimbursements	17,866,274	16,438,044	16,994,288	16,977,916	3.3%
Federal Grants	1,006,000	0	0	0	----
FEMA Reimbursement	4,181,981	0	14,618,353	0	----
Indirect Costs: Grants	1,163,645	950,000	950,000	950,000	----
Medicaid/Medicare Reimbursement	1,393,286	1,296,401	1,310,723	2,336,505	80.2%
Nursing Home Reimbursement	55,236	0	0	0	----
Other Intergovernmental	5,891,524	6,339,518	6,809,594	6,847,564	8.0%
State Aid: Highway User	8,816,137	8,797,624	8,744,531	10,573,697	20.2%
State Aid: Police Protection	10,516,688	17,194,527	20,844,800	17,194,527	----
State Grants	0	650,000	650,000	650,000	----
State Jury Fee Reimbursement	219,360	482,785	482,785	1,165,570	141.4%
State Reimbursement: Library Operations	3,509,298	3,632,000	3,632,000	3,776,281	4.0%
State Reimbursement: Library Staff Retirement	1,772,312	2,120,000	1,344,000	1,344,000	-36.6%
Traffic Signals Maintenance	0	994,000	994,000	994,000	----
TOTAL INTERGOVERNMENTAL	65,428,772	75,769,156	94,578,905	80,013,891	5.6%
Investment Income					
Investment Income	(3,425,470)	366,980	5,843,970	9,233,720	2416.1%
Miscellaneous					
Conference Center - Net Proceeds	282,350	1,000,000	1,750,000	1,750,000	75.0%
Conference Center - Rental Income	345,692	319,100	319,100	319,100	----
Loan Payments	75,584	35,000	35,000	35,000	----
Miscellaneous Revenues	6,789,970	5,971,901	6,651,901	6,151,901	3.0%
Property Rentals	2,714,638	3,900,000	3,900,000	3,900,000	----
Vehicle/Bike Auction Proceeds	2,217,954	1,150,000	1,150,000	1,150,000	----
TOTAL MISCELLANEOUS	12,426,188	12,376,001	13,806,001	13,306,001	7.5%
TOTAL COUNTY GENERAL FUND	3,873,775,129	3,834,543,392	3,968,085,193	3,950,377,334	3.0%
Special Funds					
Friendship Heights Urban District					
Charges for Services					
Commercial District Charge	0	0	0	617,518	----
TOTAL FRIENDSHIP HEIGHTS URBAN DISTRICT	0	0	0	617,518	----
Bethesda Urban District					
Taxes					

## Revenues Detailed By Agency, Fund and Type

	ACTUAL FY22	BUDGET FY23	EST FY23	APPR FY24	%CHG BUD/APPR
Property Tax	735,784	813,096	816,079	836,546	2.9%
Charges for Services					
Optional Method Development	234,133	183,975	183,975	183,975	----
TOTAL BETHESDA URBAN DISTRICT	969,917	997,071	1,000,054	1,020,521	2.4%
Silver Spring Urban District					
Taxes					
Property Tax	944,293	1,058,586	1,022,997	1,049,134	-0.9%
Charges for Services					
Facility Rental Fees	(750)	0	0	0	----
Optional Method Development	179,061	120,000	120,000	120,000	----
TOTAL CHARGES FOR SERVICES	178,311	120,000	120,000	120,000	----
TOTAL SILVER SPRING URBAN DISTRICT	1,122,604	1,178,586	1,142,997	1,169,134	-0.8%
Wheaton Urban District					
Taxes					
Property Tax	236,556	293,914	264,315	270,858	-7.8%
TOTAL WHEATON URBAN DISTRICT	236,556	293,914	264,315	270,858	-7.8%
Mass Transit					
Taxes					
Property Tax	110,724,175	182,853,842	180,953,969	190,261,951	4.1%
Licenses & Permits					
Taxi Licensing Fees	59,915	80,000	45,520	80,000	----
Charges for Services					
Bus Advertising	795,506	700,000	1,660,000	1,710,000	144.3%
Motor Pool Charges/Fees	575,064	0	1,703,135	0	----
Other Charges/Fees	2,623,469	2,738,805	3,018,826	2,848,906	4.0%
Parking Fees	886,849	828,704	838,534	828,704	----
Recreation Fees	965	0	0	0	----
Ride On Fare Revenue	37,899	9,825,033	4,195,734	8,571,130	-12.8%
TOTAL CHARGES FOR SERVICES	4,919,752	14,092,542	11,416,229	13,958,740	-0.9%
Fines & Forfeitures					
Other Fines/Forfeitures	700	0	275	0	----
Parking Fines	859,023	566,335	797,876	800,000	41.3%
TOTAL FINES & FORFEITURES	859,723	566,335	798,151	800,000	41.3%
Intergovernmental					
State Aid: Call N' Ride	383,414	379,107	379,107	379,107	----
State Aid: Damascus Fixed Route	309,678	303,733	303,733	303,733	----
State Aid: Ride On	95,482,611	33,360,000	40,589,000	40,589,000	21.7%
TOTAL INTERGOVERNMENTAL	96,175,703	34,042,840	41,271,840	41,271,840	21.2%
Miscellaneous					
Miscellaneous Revenues	23,307	0	28,769	0	----
TOTAL MASS TRANSIT	212,762,575	231,635,559	234,514,478	246,372,531	6.4%
Fire					
Taxes					

## Revenues Detailed By Agency, Fund and Type

	ACTUAL FY22	BUDGET FY23	EST FY23	APPR FY24	%CHG BUD/APPR
Property Tax	253,000,761	236,039,696	233,587,215	264,401,586	12.0%
Charges for Services					
EMS Reimbursement-Ambulance Fee	19,916,930	20,000,000	20,000,000	20,000,000	----
Intergovernmental					
Federal Reimbursement	9,346,086	0	0	0	----
Other Intergovernmental	3,677,615	11,013,162	13,000,000	13,000,000	18.0%
State Fire/Rescue 508 Funds	1,935,478	0	1,937,314	0	----
TOTAL INTERGOVERNMENTAL	14,959,179	11,013,162	14,937,314	13,000,000	18.0%
Miscellaneous					
Miscellaneous Revenues	285,369	244,882	244,882	244,882	----
TOTAL FIRE	288,162,239	267,297,740	268,769,411	297,646,468	11.4%
Recreation					
Taxes					
Property Tax	47,774,140	49,559,780	48,999,380	64,112,132	29.4%
Charges for Services					
Facility Rental Fees	294,593	120,000	295,000	120,000	----
Recreation Fee Subsidy	0	(800,000)	(800,000)	(800,000)	----
Recreation Fees	4,512,785	5,800,000	4,500,000	4,500,000	-22.4%
TOTAL CHARGES FOR SERVICES	4,807,378	5,120,000	3,995,000	3,820,000	-25.4%
Miscellaneous					
Miscellaneous Revenues	37,103	129,597	75,000	75,000	-42.1%
Miscellaneous Revenues - Parks ActiveNet	0	45,232	45,232	45,232	----
TOTAL MISCELLANEOUS	37,103	174,829	120,232	120,232	-31.2%
TOTAL RECREATION	52,618,621	54,854,609	53,114,612	68,052,364	24.1%
Economic Development Fund					
Investment Income					
Investment Income	24,941	55,000	55,000	55,000	----
Miscellaneous					
Loan Payments	161,146	375,000	375,000	375,000	----
TOTAL ECONOMIC DEVELOPMENT FUND	186,087	430,000	430,000	430,000	----
Revenue Stabilization					
Investment Income					
Investment Income	705,319	2,961,490	16,579,620	26,196,490	784.6%
TOTAL REVENUE STABILIZATION	705,319	2,961,490	16,579,620	26,196,490	784.6%
TOTAL MONTGOMERY COUNTY GOVERNMENT	4,430,539,047	4,394,192,361	4,543,900,680	4,592,153,218	4.5%
DEBT SERVICE					
Debt Service Fund					
Debt Service					
Intergovernmental					
Federal Grants	234,843	243,350	230,630	241,600	-0.7%
Premium on General Obligation Bonds	3,638,343	3,462,510	3,462,511	1,712,185	-50.6%

## Revenues Detailed By Agency, Fund and Type

	ACTUAL FY22	BUDGET FY23	EST FY23	APPR FY24	%CHG BUD/APPR
TOTAL INTERGOVERNMENTAL	3,873,186	3,705,860	3,693,141	1,953,785	-47.3%
TOTAL DEBT SERVICE	3,873,186	3,705,860	3,693,141	1,953,785	-47.3%
TOTAL DEBT SERVICE	3,873,186	3,705,860	3,693,141	1,953,785	-47.3%

## MONTGOMERY COUNTY PUBLIC SCHOOLS

### Current Fund MCPS

#### Charges for Services

Tuition-Other Sources	2,259,933	1,259,933	1,259,933	1,259,933	----
-----------------------	-----------	-----------	-----------	-----------	------

#### Intergovernmental

Basic State Aid	384,201,699	424,688,660	424,688,660	415,772,353	-2.1%
Blueprint	31,301,475	30,186,595	38,843,931	34,188,924	13.3%
Comparable Wage Index	0	0	0	33,818,923	----
Compensatory Education	0	133,783,552	133,783,552	200,618,950	50.0%
Federal Revenues	100,000	100,000	100,000	100,000	----
Foster Care/Miscellaneous	180,000	180,000	180,000	180,000	----
GCEI - Geographic Cost of Education Index	39,382,053	42,290,391	42,290,391	0	-100.0%
Students With Disabilities	64,098,271	77,447,408	77,447,408	87,435,661	12.9%
Supplemental Grant	49,094,041	0	0	0	----
Thornton Legislation	210,952,720	94,674,168	94,674,168	104,568,200	10.5%
Transportation	42,164,380	50,978,010	50,978,010	55,568,313	9.0%

TOTAL INTERGOVERNMENTAL	821,474,639	854,328,784	862,986,120	932,251,324	9.1%
TOTAL CURRENT FUND MCPS	823,734,572	855,588,717	864,246,053	933,511,257	9.1%
TOTAL MONTGOMERY COUNTY PUBLIC SCHOOLS	823,734,572	855,588,717	864,246,053	933,511,257	9.1%

## MONTGOMERY COLLEGE

### Current Fund MC

#### Charges for Services

Other Student Fees: Current Fund	2,734,049	2,280,208	2,280,208	2,698,136	18.3%
Tuition and Fees: Current Fund	58,434,636	56,126,488	56,126,488	58,997,700	5.1%

TOTAL CHARGES FOR SERVICES	61,168,685	58,406,696	58,406,696	61,695,836	5.6%
----------------------------	------------	------------	------------	------------	------

#### Intergovernmental

Fed. State & Priv. Gifts & Grants	202,664	300,000	198,000	500,000	66.7%
State Aid	42,720,779	55,636,880	55,636,880	57,514,404	3.4%

TOTAL INTERGOVERNMENTAL	42,923,443	55,936,880	55,834,880	58,014,404	3.7%
-------------------------	------------	------------	------------	------------	------

#### Investment Income

Current Fund: Interest	36,693	250,000	789,434	1,000,000	300.0%
------------------------	--------	---------	---------	-----------	--------

#### Miscellaneous

Current Fund: Other Revenue	901,093	1,256,949	799,931	1,256,949	----
Current Fund: Performing Arts Center	0	115,000	0	115,000	----

TOTAL MISCELLANEOUS	901,093	1,371,949	799,931	1,371,949	----
---------------------	---------	-----------	---------	-----------	------

TOTAL CURRENT FUND MC	105,029,914	115,965,525	115,830,941	122,082,189	5.3%
-----------------------	-------------	-------------	-------------	-------------	------

### Special Funds

#### Emergency Repair Fund

#### Investment Income

## Revenues Detailed By Agency, Fund and Type

	ACTUAL FY22	BUDGET FY23	EST FY23	APPR FY24	% CHG BUD/APPR
EPMRF: Investment Income Non-Pooled	399	10,000	500	10,000	----
TOTAL EMERGENCY REPAIR FUND	399	10,000	500	10,000	----
TOTAL MONTGOMERY COLLEGE	105,030,313	115,975,525	115,831,441	122,092,189	5.3%

## M-NCPPC

### Special Funds

#### Administration Fund

##### Taxes

Property Tax	31,698,307	36,126,506	35,711,427	39,760,684	10.1%
--------------	------------	------------	------------	------------	-------

##### Charges for Services

User Fees	355,382	204,700	204,700	212,200	3.7%
-----------	---------	---------	---------	---------	------

##### Intergovernmental

Intergovernmental	442,766	428,100	428,100	449,505	5.0%
-------------------	---------	---------	---------	---------	------

##### Investment Income

Investment Income	(78,593)	10,000	10,000	10,000	----
-------------------	----------	--------	--------	--------	------

##### Miscellaneous

Miscellaneous	865	0	0	0	----
---------------	-----	---	---	---	------

TOTAL ADMINISTRATION FUND	32,418,727	36,769,306	36,354,227	40,432,389	10.0%
---------------------------	------------	------------	------------	------------	-------

#### Park Fund

##### Taxes

Property Tax	101,285,886	115,985,098	114,652,474	125,458,469	8.2%
--------------	-------------	-------------	-------------	-------------	------

##### Charges for Services

Facility User Fees	3,454,686	3,163,663	3,163,663	3,549,101	12.2%
--------------------	-----------	-----------	-----------	-----------	-------

##### Intergovernmental

Intergovernmental	3,808,475	3,897,355	3,897,355	4,138,538	6.2%
-------------------	-----------	-----------	-----------	-----------	------

##### Investment Income

Investment Income	(151,489)	5,000	5,000	10,000	100.0%
-------------------	-----------	-------	-------	--------	--------

Investment Income: CIP	802	10,000	10,000	10,000	----
------------------------	-----	--------	--------	--------	------

TOTAL INVESTMENT INCOME	(150,687)	15,000	15,000	20,000	33.3%
-------------------------	-----------	--------	--------	--------	-------

##### Miscellaneous

Miscellaneous	53,259	55,500	55,500	55,500	----
---------------	--------	--------	--------	--------	------

TOTAL PARK FUND	108,451,619	123,116,616	121,783,992	133,221,608	8.2%
-----------------	-------------	-------------	-------------	-------------	------

#### ALA Debt Service Fund

##### Taxes

Property Tax	2,109,635	2,197,763	2,174,927	2,233,122	1.6%
--------------	-----------	-----------	-----------	-----------	------

TOTAL ALA DEBT SERVICE FUND	2,109,635	2,197,763	2,174,927	2,233,122	1.6%
-----------------------------	-----------	-----------	-----------	-----------	------

TOTAL M-NCPPC	142,979,981	162,083,685	160,313,146	175,887,119	8.5%
---------------	-------------	-------------	-------------	-------------	------

TOTAL TAX SUPPORTED	5,506,157,099	5,531,546,148	5,687,984,461	5,825,597,568	5.3%
---------------------	---------------	---------------	---------------	---------------	------

## NON-TAX SUPPORTED

## MONTGOMERY COUNTY GOVERNMENT

### Special Funds

## Revenues Detailed By Agency, Fund and Type

	ACTUAL FY22	BUDGET FY23	EST FY23	APPR FY24	% CHG BUD/APPR
Detention Center Non-Tax					
Investment Income					
Investment Income	981	4,180	23,070	36,450	772.0%
Miscellaneous					
Canteen Profits	294,505	245,065	245,065	245,065	----
TOTAL DETENTION CENTER NON-TAX	295,486	249,245	268,135	281,515	12.9%
Grant Fund					
Charges for Services					
Other Charges/Fees	434,952	462,574	462,574	0	-100.0%
Intergovernmental					
American Rescue Plan Act	0	32,238,875	32,238,875	20,466,832	-36.5%
Federal Grants	203,694,929	44,668,394	44,668,394	45,254,233	1.3%
HB669 Social Services State Reimbursement	41,297,564	41,271,837	41,271,837	42,188,713	2.2%
Other Intergovernmental	4,068,510	281,734	281,734	285,303	1.3%
State Grants	27,850,002	47,646,940	47,646,940	50,147,499	5.2%
TOTAL INTERGOVERNMENTAL	276,911,005	166,107,780	166,107,780	158,342,580	-4.7%
Investment Income					
Investment Income	19,634	0	0	0	----
Miscellaneous					
Loan Payments	0	2,000,000	2,000,000	1,000,000	-50.0%
Miscellaneous Revenues	1,020,611	0	0	148,233	----
TOTAL MISCELLANEOUS	1,020,611	2,000,000	2,000,000	1,148,233	-42.6%
TOTAL GRANT FUND	278,386,202	168,570,354	168,570,354	159,490,813	-5.4%
Cable TV					
Charges for Services					
Franchise Fees	14,594,858	14,358,470	13,342,919	12,704,332	-11.5%
Other Charges/Fees	2,680,217	0	0	0	----
PEG Capital Revenue	2,686,333	5,302,621	4,784,207	4,484,207	-15.4%
PEG Operating Revenue	3,375,595	3,312,461	3,237,712	3,138,392	-5.3%
Tower Application Fees	202,500	250,000	250,000	250,000	----
TOTAL CHARGES FOR SERVICES	23,539,503	23,223,552	21,614,838	20,576,931	-11.4%
Investment Income					
Investment Income	7,125	76,760	167,490	167,490	118.2%
Miscellaneous					
Miscellaneous Revenues	136,786	1,000,000	1,000,000	1,000,000	----
TOTAL CABLE TV	23,683,414	24,300,312	22,782,328	21,744,421	-10.5%
Water Quality Protection					
Taxes					
Bag Tax	2,993,028	2,500,000	2,500,000	2,500,000	----
Water Quality Protection Charge	42,454,564	43,414,720	43,414,720	45,794,760	5.5%
TOTAL TAXES	45,447,592	45,914,720	45,914,720	48,294,760	5.2%
Charges for Services					
Other Charges/Fees	357,702	47,500	47,500	47,500	----

## Revenues Detailed By Agency, Fund and Type

	ACTUAL FY22	BUDGET FY23	EST FY23	APPR FY24	%CHG BUD/APPR
Investment Income					
Investment Income	58,383	500,000	1,266,820	1,266,820	153.4%
TOTAL WATER QUALITY PROTECTION	45,863,677	46,462,220	47,229,040	49,609,080	6.8%
Recreation Non-Tax Supported					
Charges for Services					
Recreation Fees	6,433,522	8,100,000	8,100,000	8,100,000	----
Investment Income					
Investment Income	1,402	3,100	0	3,100	----
TOTAL RECREATION NON-TAX SUPPORTED	6,434,924	8,103,100	8,100,000	8,103,100	----
Montgomery Housing Initiative					
Taxes					
MHI Transfer Tax	0	100,000	120,689	100,000	----
Recordation Tax	27,898,441	19,510,377	18,014,231	23,879,590	22.4%
TOTAL TAXES	27,898,441	19,610,377	18,134,920	23,979,590	22.3%
Charges for Services					
Asset Management Fee	0	70,200	70,200	70,200	----
HOC Contributions	0	2,846,875	2,846,875	4,978,750	74.9%
Other Charges and Fees	95,100	0	7,290	0	----
TOTAL CHARGES FOR SERVICES	95,100	2,917,075	2,924,365	5,048,950	73.1%
Investment Income					
Investment Income	5,009,877	3,453,280	1,227,134	4,043,580	17.1%
Miscellaneous					
Commitment Fee	0	200,000	200,000	200,000	----
Land Sale Proceeds	0	1,500,000	9,839,671	0	-100.0%
Loan Payments	574,252	3,300,000	2,784,476	3,300,000	----
Miscellaneous Revenues	661,242	75,006	94,708	75,006	----
MPDU Alternative Payments	0	360,000	360,000	360,000	----
MPDU Revenues	2,797,573	1,970,000	1,000,000	1,970,000	----
Other Financing Sources	6,643	47,230	47,230	54,510	15.4%
TOTAL MISCELLANEOUS	4,039,710	7,452,236	14,326,085	5,959,516	-20.0%
TOTAL MONTGOMERY HOUSING INITIATIVE	37,043,128	33,432,968	36,612,504	39,031,636	16.7%
Enterprise Funds					
Community Use of Public Facilities					
Charges for Services					
Facility Rental Fees	7,368,333	11,435,470	9,167,009	11,900,248	4.1%
Recreation Fees	12,120	0	0	0	----
TOTAL CHARGES FOR SERVICES	7,380,453	11,435,470	9,167,009	11,900,248	4.1%
Investment Income					
Investment Income	11,122	46,260	75,713	46,260	----
Miscellaneous					
Miscellaneous Revenues	5,207	0	0	0	----
TOTAL COMMUNITY USE OF PUBLIC FACILITIES	7,396,782	11,481,730	9,242,722	11,946,508	4.0%

**Revenues Detailed By Agency, Fund and Type**

	ACTUAL FY22	BUDGET FY23	EST FY23	APPR FY24	% CHG BUD/APPR
Bethesda Parking					
Taxes					
Property Tax	(456)	0	0	0	----
Charges for Services					
Parking Fees	10,750,639	16,699,827	11,342,990	14,406,851	-13.7%
Fines & Forfeitures					
Parking Fines	3,266,128	3,087,500	3,299,109	3,314,500	7.4%
Investment Income					
Investment Income	19,692	75,930	285,443	231,931	205.5%
Miscellaneous					
Miscellaneous Revenues	(37,333)	6,615,120	1,087,741	284,120	-95.7%
Property Rentals	426,449	75,000	2,075,000	2,075,000	2666.7%
TOTAL MISCELLANEOUS	389,116	6,690,120	3,162,741	2,359,120	-64.7%
TOTAL BETHESDA PARKING	14,425,119	26,553,377	18,090,283	20,312,402	-23.5%
Silver Spring Parking					
Taxes					
Property Tax	(6,433)	0	0	0	----
Charges for Services					
Parking Fees	8,129,060	13,743,892	9,749,937	12,353,153	-10.1%
Fines & Forfeitures					
Parking Fines	3,474,769	1,808,036	3,215,514	2,662,189	47.2%
Investment Income					
Investment Income	8,131	73,960	143,739	150,926	104.1%
Miscellaneous					
Miscellaneous Revenues	(628,742)	20,000	324,854	20,000	----
Property Rentals	51,285	0	0	0	----
TOTAL MISCELLANEOUS	(577,457)	20,000	324,854	20,000	----
TOTAL SILVER SPRING PARKING	11,028,070	15,645,888	13,434,044	15,186,268	-2.9%
Wheaton Parking					
Taxes					
Property Tax	(251)	0	0	0	----
Charges for Services					
Parking Fees	1,480,176	1,876,250	1,907,320	1,787,597	-4.7%
Fines & Forfeitures					
Parking Fines	730,298	452,200	865,567	426,000	-5.8%
Investment Income					
Investment Income	1,345	4,890	35,563	37,341	663.6%
Miscellaneous					
Miscellaneous Revenues	(191,341)	0	(1,687)	0	----
TOTAL WHEATON PARKING	2,020,227	2,333,340	2,806,763	2,250,938	-3.5%
Permitting Services					



## Revenues Detailed By Agency, Fund and Type

	ACTUAL FY22	BUDGET FY23	EST FY23	APPR FY24	% CHG BUD/APPR
<b>Licenses &amp; Permits</b>					
Building Permits	29,976,294	28,742,198	26,292,133	25,865,408	-10.0%
Electrical Permits and Licenses	5,129,813	5,130,914	4,914,973	4,907,130	-4.4%
Fire Code Enforcement Permits	2,226,560	3,101,062	2,509,934	2,548,228	-17.8%
Grading/Storm Drains/Paving/Driveway Permits	4,591,291	3,431,353	4,369,966	4,075,018	18.8%
Mechanical Construction Permit	1,992,263	1,829,425	1,925,645	1,680,824	-8.1%
Occupancy Permits	619,573	583,903	559,650	498,435	-14.6%
Other Licenses/Permits	402,080	300,225	422,959	314,662	4.8%
Sediment Control Permits	3,681,565	3,083,491	3,481,155	2,798,592	-9.2%
Sign Permits	238,260	237,701	176,933	197,600	-16.9%
Special Exception Fee	188,845	206,228	206,229	189,052	-8.3%
Stormwater Mgmt and Water Quality Plan Fee	237,476	270,483	255,227	248,396	-8.2%
Well and Septic	479,923	415,414	473,041	315,194	-24.1%
<b>TOTAL LICENSES &amp; PERMITS</b>	<b>49,763,943</b>	<b>47,332,397</b>	<b>45,587,845</b>	<b>43,638,539</b>	<b>-7.8%</b>
<b>Charges for Services</b>					
Automation Enhancement Fee	159	0	0	0	----
Information Requests	0	165,558	95,870	136,533	-17.5%
Other Charges/Fees	1,847,764	870,994	2,050,022	1,600,479	83.8%
<b>TOTAL CHARGES FOR SERVICES</b>	<b>1,847,923</b>	<b>1,036,552</b>	<b>2,145,892</b>	<b>1,737,012</b>	<b>67.6%</b>
<b>Fines &amp; Forfeitures</b>					
Other Fines/Forfeitures	71,075	40,264	57,713	27,543	-31.6%
<b>Investment Income</b>					
Investment Income	69,879	288,370	1,642,610	2,595,390	800.0%
<b>Miscellaneous</b>					
Miscellaneous Revenues	20,235	0	0	0	----
<b>TOTAL PERMITTING SERVICES</b>	<b>51,773,055</b>	<b>48,697,583</b>	<b>49,434,060</b>	<b>47,998,484</b>	<b>-1.4%</b>
<b>Solid Waste Collection</b>					
<b>Charges for Services</b>					
Other Charges/Fees	17,708	0	0	0	----
Systems Benefit Charge	10,778,699	11,890,756	11,719,814	14,882,400	25.2%
<b>TOTAL CHARGES FOR SERVICES</b>	<b>10,796,407</b>	<b>11,890,756</b>	<b>11,719,814</b>	<b>14,882,400</b>	<b>25.2%</b>
<b>Investment Income</b>					
Investment Income	(2,772)	24,770	65,160	102,960	315.7%
<b>Miscellaneous</b>					
Miscellaneous Revenues	0	0	15,000	0	----
<b>TOTAL SOLID WASTE COLLECTION</b>	<b>10,793,635</b>	<b>11,915,526</b>	<b>11,799,974</b>	<b>14,985,360</b>	<b>25.8%</b>
<b>Solid Waste Disposal</b>					
<b>Licenses &amp; Permits</b>					
Other Licenses/Permits	14,129	10,111	14,129	14,129	39.7%
<b>Charges for Services</b>					
Other Charges/Fees	155,994	209,242	155,994	155,994	-25.4%
Sale of Recycled Materials	10,764,407	4,961,166	7,238,624	6,566,067	32.3%
Solid Waste Disposal Fees/Operating Revenues	26,742,456	30,497,324	27,819,471	34,454,679	13.0%
Systems Benefit Charge	77,478,925	89,053,430	88,359,985	88,528,968	-0.6%
<b>TOTAL CHARGES FOR SERVICES</b>	<b>115,141,782</b>	<b>124,721,162</b>	<b>123,574,074</b>	<b>129,705,708</b>	<b>4.0%</b>
<b>Fines &amp; Forfeitures</b>					

## Revenues Detailed By Agency, Fund and Type

	ACTUAL FY22	BUDGET FY23	EST FY23	APPR FY24	% CHG BUD/APPR
Other Fines/Forfeitures	43,195	30,090	43,195	43,195	43.6%
Investment Income					
Investment Income	135,850	592,670	3,193,360	5,045,640	751.3%
Miscellaneous					
Miscellaneous Revenues	6,016,715	55,000	103,913	103,913	88.9%
Property Rentals	1,128	10,198	1,128	1,128	-88.9%
TOTAL MISCELLANEOUS	6,017,843	65,198	105,041	105,041	61.1%
TOTAL SOLID WASTE DISPOSAL	121,352,799	125,419,231	126,929,799	134,913,713	7.6%
Leaf Vacuuming					
Charges for Services					
Leaf Vacuum Collection Fees	8,552,231	8,739,229	8,739,229	9,112,500	4.3%
Other Charges/Fees	14,271	0	8,275	0	----
Systems Benefit Charge	(14)	0	0	0	----
TOTAL CHARGES FOR SERVICES	8,566,488	8,739,229	8,747,504	9,112,500	4.3%
Investment Income					
Investment Income	4,811	20,950	113,080	178,670	752.8%
TOTAL LEAF VACUUMING	8,571,299	8,760,179	8,860,584	9,291,170	6.1%
Liquor					
Taxes					
Bag Tax	7,245	0	0	0	----
Licenses & Permits					
Liquor Licenses	3,311,039	1,206,955	1,206,955	1,206,955	----
Other Licenses/Permits	77,825	117,600	117,600	117,600	----
TOTAL LICENSES & PERMITS	3,388,864	1,324,555	1,324,555	1,324,555	----
Charges for Services					
Other Charges/Fees	17,161	23,887	23,887	23,887	----
Fines & Forfeitures					
Other Fines/Forfeitures	140,100	63,383	63,383	63,383	----
Investment Income					
Investment Income	16,596	70,380	390,110	616,390	775.8%
Miscellaneous					
Liquor Sales	99,972,839	99,051,469	99,320,520	101,306,930	2.3%
Miscellaneous Revenues	336,209	0	0	809,235	----
TOTAL MISCELLANEOUS	100,309,048	99,051,469	99,320,520	102,116,165	3.1%
TOTAL LIQUOR	103,879,014	100,533,674	101,122,455	104,144,380	3.6%
TOTAL MONTGOMERY COUNTY GOVERNMENT	722,946,831	632,458,727	625,283,045	639,289,788	1.1%
DEBT SERVICE					
Special Funds					
Grant Fund					
Intergovernmental					
Federal Grants	424,931	0	0	0	----

**Revenues Detailed By Agency, Fund and Type**

	ACTUAL FY22	BUDGET FY23	EST FY23	APPR FY24	%CHG BUD/APPR
TOTAL GRANT FUND	424,931	0	0	0	----
TOTAL DEBT SERVICE	424,931	0	0	0	----

**MONTGOMERY COUNTY PUBLIC SCHOOLS**

## Special Funds

## Grant Fund MCPS

## Intergovernmental

Federal Grants	83,878,035	88,567,963	88,547,344	111,710,438	26.1%
Private Grants	10,031,204	10,031,204	10,031,204	11,531,204	15.0%
State Grants	858,153	9,509,173	872,456	1,132,456	-88.1%
TOTAL INTERGOVERNMENTAL	94,767,392	108,108,340	99,451,004	124,374,098	15.0%
TOTAL GRANT FUND MCPS	94,767,392	108,108,340	99,451,004	124,374,098	15.0%

## Enterprise Funds

## Food Service Fund

## Charges for Services

Sale of Meals	1,131,282	19,467,167	19,467,167	24,148,993	24.0%
Intergovernmental					
Federal Food	94,089,032	41,982,540	41,982,540	41,982,540	----
State Food	1,802,838	1,961,392	1,961,392	1,961,392	----
TOTAL INTERGOVERNMENTAL	95,891,870	43,943,932	43,943,932	43,943,932	----

## Miscellaneous

Miscellaneous: Investment Income	2,376	0	0	0	----
TOTAL FOOD SERVICE FUND	97,025,528	63,411,099	63,411,099	68,092,925	7.4%

## Real Estate Fund

## Miscellaneous

Real Estate Fund	2,832,976	4,957,216	4,957,216	4,957,216	----
TOTAL REAL ESTATE FUND	2,832,976	4,957,216	4,957,216	4,957,216	----

## Field Trip Fund

## Charges for Services

Field Trip Fees	763,806	3,074,182	3,074,182	2,854,856	-7.1%
TOTAL FIELD TRIP FUND	763,806	3,074,182	3,074,182	2,854,856	-7.1%

## Entrepreneurial Activities Fund

## Charges for Services

Entrepreneurial Activities Fee	1,073,335	2,446,838	2,446,838	2,446,838	----
TOTAL ENTREPRENEURIAL ACTIVITIES FUND	1,073,335	2,446,838	2,446,838	2,446,838	----
TOTAL MONTGOMERY COUNTY PUBLIC SCHOOLS	196,463,037	181,997,675	173,340,339	202,725,933	11.4%

**MONTGOMERY COLLEGE**

## Special Funds

## Grant Fund MC

## Revenues Detailed By Agency, Fund and Type

	ACTUAL FY22	BUDGET FY23	EST FY23	APPR FY24	% CHG BUD/APPR
Intergovernmental					
Federal/State/Private Grants	32,537,229	16,324,000	24,690,000	18,995,000	16.4%
TOTAL GRANT FUND MC	32,537,229	16,324,000	24,690,000	18,995,000	16.4%
Endowment Fund					
Miscellaneous					
Interest	459	1,000	1,000	1,000	----
TOTAL ENDOWMENT FUND	459	1,000	1,000	1,000	----
Enterprise Funds					
Workforce Development & Continuing Ed					
Charges for Services					
Tuition and Fees: Continuing Education	6,621,223	8,851,352	7,351,352	8,724,406	-1.4%
Intergovernmental					
State Aid	9,785,671	10,422,943	10,422,943	13,578,568	30.3%
Miscellaneous					
Other Revenues; Miscellaneous	30,386	50,000	10,000	75,000	50.0%
TOTAL WORKFORCE DEVELOPMENT & CONTINUING ED	16,437,280	19,324,295	17,784,295	22,377,974	15.8%
Auxiliary Fund					
Charges for Services					
Sales	375,177	914,220	305,586	896,000	-2.0%
Miscellaneous					
Auxiliary Fund: Interest Income	2,164	10,500	80,000	10,500	----
Other Revenues: Miscellaneous	532,929	431,550	529,973	369,050	-14.5%
TOTAL MISCELLANEOUS	535,093	442,050	609,973	379,550	-14.1%
TOTAL AUXILIARY FUND	910,270	1,356,270	915,559	1,275,550	-6.0%
Cable Television Fund					
Miscellaneous					
Cable: Other Revenue	349	0	786	269,840	----
TOTAL CABLE TELEVISION FUND	349	0	786	269,840	----
Major Facilities Reserve Fund					
Charges for Services					
Student Fees	2,812,159	2,553,789	2,080,032	3,062,329	19.9%
Investment Income					
Interest Income	11,554	5,000	10,000	10,000	100.0%
TOTAL MAJOR FACILITIES RESERVE FUND	2,823,713	2,558,789	2,090,032	3,072,329	20.1%
Transportation Fund					
Charges for Services					
Student Fees	2,977,980	2,853,789	2,767,163	3,212,329	12.6%
Investment Income					
Interest	46,765	0	0	15,000	----

## Revenues Detailed By Agency, Fund and Type

	ACTUAL FY22	BUDGET FY23	EST FY23	APPR FY24	% CHG BUD/APPR
Miscellaneous					
Miscellaneous Other	1,715	165,000	37,837	50,000	-69.7%
TOTAL TRANSPORTATION FUND	3,026,460	3,018,789	2,805,000	3,277,329	8.6%
TOTAL MONTGOMERY COLLEGE	55,735,760	42,583,143	48,286,672	49,269,022	15.7%

## M-NCPPC

### Special Funds

#### Grant Fund M-NCPPC

#### Intergovernmental

Administration Fund Grants	25,961	150,000	150,000	150,000	----
Park Fund Grants	95,862	400,000	400,000	400,000	----
TOTAL INTERGOVERNMENTAL	121,823	550,000	550,000	550,000	----
TOTAL GRANT FUND M-NCPPC	121,823	550,000	550,000	550,000	----

### Enterprise Funds

#### Special Revenue Funds

#### Charges for Services

Service Charges	3,727,406	3,244,989	3,038,400	3,352,200	3.3%
Intergovernmental					
Intergovernmental	376,791	229,960	269,630	426,998	85.7%
Investment Income					
Investment Income	(60,196)	3,400	3,193	6,000	76.5%
Miscellaneous					
Miscellaneous	617,295	325,407	583,040	562,600	72.9%
TOTAL SPECIAL REVENUE FUNDS	4,661,296	3,803,756	3,894,263	4,347,798	14.3%

### Enterprise Fund

#### Charges for Services

Fees and Charges	7,196,344	7,165,394	6,920,492	7,154,258	-0.2%
Merchandise Sales	589,719	870,750	759,300	776,150	-10.9%
Rentals	4,069,040	3,692,046	3,742,802	3,784,128	2.5%
TOTAL CHARGES FOR SERVICES	11,855,103	11,728,190	11,422,594	11,714,536	-0.1%

#### Intergovernmental

Intergovernmental	842	0	0	0	----
Miscellaneous					
Miscellaneous	803,247	800,496	839,297	829,616	3.6%
Non-Operating Revenues/Interest	(173,850)	15,000	15,000	15,000	----
TOTAL MISCELLANEOUS	629,397	815,496	854,297	844,616	3.6%
TOTAL ENTERPRISE FUND	12,485,342	12,543,686	12,276,891	12,559,152	0.1%

### Prop Mgmt M-NCPPC

#### Charges for Services

Rental Income	1,737,876	1,736,800	1,736,800	1,556,600	-10.4%
Intergovernmental					
Other Intergovernmental	911	0	0	0	----

## Revenues Detailed By Agency, Fund and Type

	ACTUAL FY22	BUDGET FY23	EST FY23	APPR FY24	%CHG BUD/APPR
Investment Income					
Investment Income	(12,183)	1,000	1,000	1,000	----
Miscellaneous					
Miscellaneous	12,515	0	0	0	----
TOTAL PROP MGMT M-NCPPC	1,739,119	1,737,800	1,737,800	1,557,600	-10.4%
TOTAL M-NCPPC	19,007,580	18,635,242	18,458,954	19,014,550	2.0%
TOTAL NON-TAX SUPPORTED	994,578,139	875,674,787	865,369,010	910,299,293	4.0%

## SUMMARY

GRAND TOTAL ALL FUNDS/AGENCIES	6,500,735,238	6,407,220,935	6,553,353,471	6,735,896,861	5.1%
--------------------------------	---------------	---------------	---------------	---------------	------

---

THIS PAGE INTENTIONALLY LEFT BLANK



# Workforce Schedules

The workforce schedules include data for the following County agencies: MCG, MCPS, Montgomery College, and M NCPPC. Not included are: WSSC, HOC, and the Montgomery County Revenue Authority.

## SCHEDULE D-1, WORKFORCE DETAILED BY TYPE

This schedule reports by fund type, for all agencies, all positions and workyears attributed to the operating budgets of MCG, MCPS, Montgomery College, and M-NCPPC.

## SCHEDULE D-2, WORKFORCE DETAILED BY AGENCY, GOVERNMENT FUNCTION, AND DEPARTMENT

This schedule gives an overview of the allocation of staff by agency for all County agencies and by function within MCG. One workyear is the time that one full time employee will regularly work during an entire fiscal year. Part time employees are represented by fractions of a workyear. This schedule takes the functions displayed in Schedule D 1 and shows the positions and workyears of the departments by function. This table is useful for tracking the workyear history by government function.

## SCHEDULE D-3, WORKFORCE DETAILED BY AGENCY, FUND TYPE, GOVERNMENT FUNCTION, AND DEPARTMENT

This schedule presents the total positions and workyears for all agencies and each department of MCG according to function and fund type. Because this schedule is organized by fund type, there are no total position and workyear figures for those agencies whose activities are funded from multiple revenue sources (e.g., DHHS, DHCA). Consult Schedule D 2 for the total personnel of these departments.

*The Workyears (WYs) employment indicator changed to Full-Time Equivalents (FTEs). Tables throughout the book showing FTEs in prior years have not been converted to FTEs; they still reflect WYs and maintain the integrity of the previously approved budgets.*



---

THIS PAGE INTENTIONALLY LEFT BLANK



# Schedule D-1

## Workforce Detailed By Type

	ACTUAL FY22	BUDGET FY23	EST FY23	APPR FY24	%CHG BUD/APPR
--	----------------	----------------	-------------	--------------	------------------

### TAX SUPPORTED

#### Montgomery County Government General Fund

Full-Time Positions	5,742	5,939	5,939	6,041	1.7%
Part-Time Positions	792	798	798	773	-3.1%
FTEs	5,923.82	6,144.51	6,144.51	6,210.84	1.1%

#### Montgomery County Government Special Funds

Full-Time Positions	2,404	2,447	2,447	2,465	0.7%
Part-Time Positions	28	35	35	18	-48.6%
FTEs	2,785.06	2,881.20	2,881.20	2,897.58	0.6%

#### Montgomery County Public Schools Current Fund

Full-Time Positions	0	0	0	0	----
Part-Time Positions	0	0	0	0	----
FTEs	22,399.34	22,623.50	22,623.50	23,242.56	2.7%

#### Montgomery College Current Fund

Full-Time Positions	0	0	0	0	----
Part-Time Positions	0	0	0	0	----
FTEs	1,803.35	1,813.85	1,813.85	1,813.85	----

#### Montgomery College Special Funds

Full-Time Positions	0	0	0	0	----
Part-Time Positions	0	0	0	0	----
FTEs	0.00	0.00	0.00	0.00	----

#### M-NCPPC Special Funds

Full-Time Positions	0	0	0	0	----
Part-Time Positions	0	0	0	0	----
FTEs	957.90	969.68	969.68	974.43	0.5%

Total Full-Time Positions	8,146	8,386	8,386	8,506	1.4%
---------------------------	-------	-------	-------	-------	------

Total Part-Time Positions	820	833	833	791	-5.0%
---------------------------	-----	-----	-----	-----	-------

Total FTEs	33,869.47	34,432.74	34,432.74	35,139.26	2.1%
------------	-----------	-----------	-----------	-----------	------

### NON-TAX SUPPORTED

#### Montgomery County Government Enterprise Funds

Full-Time Positions	738	736	736	742	0.8%
Part-Time Positions	133	129	129	132	2.3%
FTEs	912.59	901.47	901.47	904.36	0.3%

#### Montgomery County Government Internal Service Funds

Full-Time Positions	252	251	251	251	----
Part-Time Positions	0	0	0	0	----
FTEs	301.89	303.29	303.29	303.29	----

#### Montgomery County Government Special Funds

Full-Time Positions	701	719	719	754	4.9%
Part-Time Positions	33	33	33	33	----
FTEs	690.98	690.83	690.83	721.33	4.4%

#### Montgomery County Public Schools Enterprise Funds

Full-Time Positions	0	0	0	0	----
Part-Time Positions	0	0	0	0	----

## Workforce Detailed By Type

	ACTUAL FY22	BUDGET FY23	EST FY23	APPR FY24	%CHG BUD/APPR
FTEs	648.57	644.45	644.45	648.07	0.6%
<b>Montgomery County Public Schools Special Funds</b>					
Full-Time Positions	0	0	0	0	----
Part-Time Positions	0	0	0	0	----
FTEs	588.70	708.55	708.55	638.70	-9.9%
<b>Montgomery College Enterprise Funds</b>					
Full-Time Positions	0	0	0	0	----
Part-Time Positions	0	0	0	0	----
FTEs	107.50	107.50	107.50	108.50	0.9%
<b>Montgomery College Special Funds</b>					
Full-Time Positions	0	0	0	0	----
Part-Time Positions	0	0	0	0	----
FTEs	0.00	0.00	0.00	0.00	----
<b>M-NCPPC Enterprise Funds</b>					
Full-Time Positions	0	0	0	0	----
Part-Time Positions	0	0	0	0	----
FTEs	165.35	164.70	164.70	160.70	-2.4%
<b>M-NCPPC Special Funds</b>					
Full-Time Positions	0	0	0	0	----
Part-Time Positions	0	0	0	0	----
FTEs	0.00	0.00	0.00	0.00	----
Total Full-Time Positions	1,691	1,706	1,706	1,747	2.4%
Total Part-Time Positions	166	162	162	165	1.9%
Total FTEs	3,415.58	3,520.79	3,520.79	3,484.95	-1.0%

## SUMMARY

Total Full-Time Positions	9,837	10,092	10,092	10,253	1.6%
Total Part-Time Positions	986	995	995	956	-3.9%
Total FTEs	37,285.05	37,953.53	37,953.53	38,624.21	1.8%



# Schedule D-2

## Workforce Detailed By Agency, Government Function and Department

	ACTUAL FY22	BUDGET FY23	EST FY23	APPR FY24	%CHG BUD/APPR
MONTGOMERY COUNTY GOVERNMENT					
General Government					
Board of Appeals					
Full-Time Positions	3	3	3	3	----
Part-Time Positions	0	0	0	0	----
FTEs	3.50	3.50	3.50	3.50	----
Board of Elections					
Full-Time Positions	29	32	32	32	----
Part-Time Positions	2	2	2	2	----
FTEs	56.35	56.35	56.35	56.35	----
Circuit Court					
Full-Time Positions	123	123	123	124	0.8%
Part-Time Positions	5	5	5	5	----
FTEs	125.50	125.50	125.50	126.50	0.8%
Community Engagement Cluster					
Full-Time Positions	32	35	35	36	2.9%
Part-Time Positions	20	20	20	21	5.0%
FTEs	41.75	44.75	44.75	46.25	3.4%
County Attorney					
Full-Time Positions	77	79	79	78	-1.3%
Part-Time Positions	1	1	1	1	----
FTEs	41.70	42.80	42.80	43.60	1.9%
County Council					
Full-Time Positions	94	127	127	124	-2.4%
Part-Time Positions	9	2	2	1	-50.0%
FTEs	87.83	110.05	110.05	106.55	-3.2%
County Executive					
Full-Time Positions	35	48	48	44	-8.3%
Part-Time Positions	6	6	6	6	----
FTEs	32.70	39.78	39.78	36.33	-8.7%
Ethics Commission					
Full-Time Positions	2	2	2	2	----
Part-Time Positions	0	0	0	0	----
FTEs	2.00	2.00	2.00	2.00	----
Finance					
Full-Time Positions	126	126	126	126	----
Part-Time Positions	0	0	0	0	----
FTEs	132.04	132.29	132.29	132.29	----
Fleet Management Services					
Full-Time Positions	207	206	206	206	----
Part-Time Positions	0	0	0	0	----
FTEs	211.10	211.10	211.10	211.10	----
Food Systems Resilience					
Full-Time Positions	0	0	0	3	----

## Workforce Detailed By Agency, Government Function and Department

	ACTUAL FY22	BUDGET FY23	EST FY23	APPR FY24	%CHG BUD/APPR
Part-Time Positions	0	0	0	0	----
FTEs	0.00	0.00	0.00	3.00	----
General Services					
Full-Time Positions	234	235	235	239	1.7%
Part-Time Positions	1	1	1	0	-100.0%
FTEs	169.30	169.63	169.63	174.30	2.8%
Grants Management					
Full-Time Positions	0	3	3	5	66.7%
Part-Time Positions	0	0	0	0	----
FTEs	0.00	3.00	3.00	5.00	66.7%
Human Resources					
Full-Time Positions	65	72	72	81	12.5%
Part-Time Positions	2	2	2	1	-50.0%
FTEs	67.65	74.50	74.50	82.50	10.7%
Human Rights					
Full-Time Positions	11	11	11	11	----
Part-Time Positions	0	0	0	0	----
FTEs	11.60	11.60	11.60	11.60	----
Inspector General					
Full-Time Positions	13	17	17	19	11.8%
Part-Time Positions	0	0	0	0	----
FTEs	14.00	17.00	17.00	19.00	11.8%
Intergovernmental Relations					
Full-Time Positions	5	5	5	5	----
Part-Time Positions	0	1	1	1	----
FTEs	5.30	5.30	5.30	5.30	----
Labor Relations					
Full-Time Positions	8	8	8	8	----
Part-Time Positions	0	0	0	0	----
FTEs	8.00	8.00	8.00	8.00	----
Legislative Oversight					
Full-Time Positions	14	14	14	14	----
Part-Time Positions	0	0	0	0	----
FTEs	13.67	13.85	13.85	13.85	----
Management and Budget					
Full-Time Positions	41	43	43	42	-2.3%
Part-Time Positions	1	1	1	1	----
FTEs	41.25	43.25	43.25	42.25	-2.3%
Merit System Protection Board					
Full-Time Positions	0	0	0	0	----
Part-Time Positions	2	2	2	2	----
FTEs	1.50	1.50	1.50	1.50	----
Peoples' Counsel					
Full-Time Positions	0	0	0	0	----
Part-Time Positions	0	0	0	0	----
FTEs	0.00	0.00	0.00	0.00	----
Procurement					
Full-Time Positions	38	38	38	39	2.6%
Part-Time Positions	2	2	2	2	----
FTEs	37.90	37.90	37.90	38.90	2.6%
Public Information					

## Workforce Detailed By Agency, Government Function and Department

	ACTUAL FY22	BUDGET FY23	EST FY23	APPR FY24	%CHG BUD/APPR
Full-Time Positions	71	76	76	75	-1.3%
Part-Time Positions	1	1	1	1	----
FTEs	53.70	60.90	60.90	60.11	-1.3%
Racial Equity and Social Justice					
Full-Time Positions	6	7	7	8	14.3%
Part-Time Positions	0	1	1	1	----
FTEs	6.00	7.50	7.50	8.50	13.3%
State's Attorney					
Full-Time Positions	148	151	151	151	----
Part-Time Positions	9	8	8	8	----
FTEs	153.85	156.25	156.25	156.25	----
Technology and Enterprise Business Solutions					
Full-Time Positions	168	167	167	172	3.0%
Part-Time Positions	2	2	2	1	-50.0%
FTEs	166.25	168.25	168.25	172.75	2.7%
Urban Districts					
Full-Time Positions	61	61	61	62	1.6%
Part-Time Positions	1	1	1	1	----
FTEs	58.70	60.70	60.70	60.70	----
Zoning and Administrative Hearings					
Full-Time Positions	4	4	4	4	----
Part-Time Positions	0	0	0	0	----
FTEs	4.00	4.00	4.00	4.00	----
Total Full-Time Positions	1,615	1,693	1,693	1,713	1.2%
Total Part-Time Positions	64	58	58	55	-5.2%
Total FTEs	1,547.14	1,611.25	1,611.25	1,631.98	1.3%

## Public Safety

### Animal Services

Full-Time Positions	74	76	76	76	----
Part-Time Positions	0	0	0	0	----
FTEs	75.00	77.00	77.00	77.00	----

### Consumer Protection

Full-Time Positions	19	19	19	19	----
Part-Time Positions	0	0	0	0	----
FTEs	18.00	18.00	18.00	18.00	----

### Correction and Rehabilitation

Full-Time Positions	534	535	535	536	0.2%
Part-Time Positions	0	0	0	0	----
FTEs	541.57	544.57	544.57	545.57	0.2%

### Emergency Management and Homeland Security

Full-Time Positions	17	18	18	18	----
Part-Time Positions	1	1	1	0	-100.0%
FTEs	18.30	19.30	19.30	18.70	-3.1%

### Fire and Rescue Service

Full-Time Positions	1,332	1,350	1,350	1,361	0.8%
Part-Time Positions	0	1	1	1	----
FTEs	1,333.26	1,352.01	1,352.01	1,363.01	0.8%

### Police

Full-Time Positions	1,803	1,826	1,826	1,830	0.2%
---------------------	-------	-------	-------	-------	------

## Workforce Detailed By Agency, Government Function and Department

	ACTUAL FY22	BUDGET FY23	EST FY23	APPR FY24	%CHG BUD/APPR
Part-Time Positions	205	220	220	224	1.8%
FTEs	1,869.36	1,897.90	1,897.90	1,903.10	0.3%
Sheriff					
Full-Time Positions	190	189	189	189	----
Part-Time Positions	5	5	5	5	----
FTEs	192.80	191.76	191.76	191.76	----
Total Full-Time Positions	3,969	4,013	4,013	4,029	0.4%
Total Part-Time Positions	211	227	227	230	1.3%
Total FTEs	4,048.29	4,100.54	4,100.54	4,117.14	0.4%

### Transportation

Parking District Services					
Full-Time Positions	53	53	53	49	-7.5%
Part-Time Positions	0	0	0	0	----
FTEs	48.53	48.73	48.73	48.73	----
Transit Services					
Full-Time Positions	878	869	869	868	-0.1%
Part-Time Positions	16	32	32	16	-50.0%
FTEs	908.87	910.61	910.61	898.61	-1.3%
Transportation					
Full-Time Positions	457	460	460	461	0.2%
Part-Time Positions	7	4	4	4	----
FTEs	284.30	286.09	286.09	283.78	-0.8%
Total Full-Time Positions	1,388	1,382	1,382	1,378	-0.3%
Total Part-Time Positions	23	36	36	20	-44.4%
Total FTEs	1,241.70	1,245.43	1,245.43	1,231.12	-1.1%

### Health and Human Services

Health and Human Services					
Full-Time Positions	1,547	1,623	1,623	1,722	6.1%
Part-Time Positions	333	335	335	319	-4.8%
FTEs	1,770.62	1,856.66	1,856.66	1,948.48	4.9%

### Libraries, Culture, and Recreation

Community Use of Public Facilities					
Full-Time Positions	30	29	29	29	----
Part-Time Positions	1	1	1	1	----
FTEs	31.27	30.27	30.27	30.27	----
Public Libraries					
Full-Time Positions	234	233	233	241	3.4%
Part-Time Positions	208	207	207	199	-3.9%
FTEs	404.06	403.60	403.60	385.11	-4.6%
Recreation					
Full-Time Positions	148	182	182	189	3.8%
Part-Time Positions	11	1	1	0	-100.0%
FTEs	499.04	574.39	574.39	591.77	3.0%
Total Full-Time Positions	412	444	444	459	3.4%
Total Part-Time Positions	220	209	209	200	-4.3%
Total FTEs	934.37	1,008.26	1,008.26	1,007.15	-0.1%

## Workforce Detailed By Agency, Government Function and Department

	ACTUAL FY22	BUDGET FY23	EST FY23	APPR FY24	%CHG BUD/APPR
Community Development and Housing					
Agriculture					
Full-Time Positions	8	10	10	10	----
Part-Time Positions	1	1	1	0	-100.0%
FTEs	4.15	5.15	5.15	5.90	14.6%
Economic Development Fund					
Full-Time Positions	0	0	0	0	----
Part-Time Positions	0	0	0	0	----
FTEs	1.00	1.00	1.00	1.00	----
Housing and Community Affairs					
Full-Time Positions	107	110	110	112	1.8%
Part-Time Positions	0	0	0	0	----
FTEs	101.20	104.20	104.20	106.20	1.9%
Permitting Services					
Full-Time Positions	240	243	243	243	----
Part-Time Positions	0	0	0	0	----
FTEs	245.90	249.03	249.03	249.03	----
Total Full-Time Positions	355	363	363	365	0.6%
Total Part-Time Positions	1	1	1	0	-100.0%
Total FTEs	352.25	359.38	359.38	362.13	0.8%

## Environment

Environmental Protection					
Full-Time Positions	97	121	121	129	6.6%
Part-Time Positions	1	1	1	1	----
FTEs	109.90	122.48	122.48	133.49	9.0%
Recycling and Resource Management					
Full-Time Positions	83	77	77	80	3.9%
Part-Time Positions	2	1	1	1	----
FTEs	112.06	113.61	113.61	116.60	2.6%
Total Full-Time Positions	180	198	198	209	5.6%
Total Part-Time Positions	3	2	2	2	----
Total FTEs	221.96	236.09	236.09	250.09	5.9%

## Other County Government Functions

Alcohol Beverage Services					
Full-Time Positions	332	334	334	341	2.1%
Part-Time Positions	130	127	127	130	2.4%
FTEs	443.80	428.80	428.80	428.70	----
Cable Television Communications Plan					
Full-Time Positions	18	19	19	14	-26.3%
Part-Time Positions	0	0	0	0	----
FTEs	30.75	29.55	29.55	24.34	-17.6%
Non-Departmental Accounts					
Full-Time Positions	21	23	23	23	----
Part-Time Positions	1	0	0	0	----
FTEs	23.46	45.34	45.34	36.27	-20.0%
Utilities					
Full-Time Positions	0	0	0	0	----



## Workforce Detailed By Agency, Government Function and Department

	ACTUAL FY22	BUDGET FY23	EST FY23	APPR FY24	%CHG BUD/APPR
Part-Time Positions	0	0	0	0	----
FTEs	0.00	0.00	0.00	0.00	----
Total Full-Time Positions	371	376	376	378	0.5%
Total Part-Time Positions	131	127	127	130	2.4%
Total FTEs	498.01	503.69	503.69	489.31	-2.9%
Total Full-Time Positions	9,837	10,092	10,092	10,253	1.6%
Total Part-Time Positions	986	995	995	956	-3.9%
Total FTEs	10,614.34	10,921.30	10,921.30	11,037.40	1.1%

## MONTGOMERY COUNTY PUBLIC SCHOOLS

Montgomery County Public Schools

Full-Time Positions	0	0	0	0	----
Part-Time Positions	0	0	0	0	----
FTEs	23,636.61	23,976.50	23,976.50	24,529.33	2.3%

## MONTGOMERY COLLEGE

Montgomery College

Full-Time Positions	0	0	0	0	----
Part-Time Positions	0	0	0	0	----
FTEs	1,910.85	1,921.35	1,921.35	1,922.35	0.1%

## M-NCPPC

Maryland-National Capital Park and Planning Commission

Full-Time Positions	0	0	0	0	----
Part-Time Positions	0	0	0	0	----
FTEs	1,123.25	1,134.38	1,134.38	1,135.13	0.1%

## SUMMARY

Total Full-Time Positions	9,837	10,092	10,092	10,253	1.6%
Total Part-Time Positions	986	995	995	956	-3.9%
Total FTEs	37,285.05	37,953.53	37,953.53	38,624.21	1.8%



# Schedule D-3

## Workforce Detailed By Agency, Fund Type, Government Function and Department

	ACTUAL FY22	BUDGET FY23	EST FY23	APPR FY24	%CHG BUD/APPR
MONTGOMERY COUNTY GOVERNMENT					
GENERAL FUND TAX SUPPORTED					
General Government					
Board of Appeals					
Full-Time Positions	3	3	3	3	----
Part-Time Positions	0	0	0	0	----
FTEs	3.50	3.50	3.50	3.50	----
Board of Elections					
Full-Time Positions	29	32	32	32	----
Part-Time Positions	2	2	2	2	----
FTEs	56.35	56.35	56.35	56.35	----
Circuit Court					
Full-Time Positions	95	99	99	99	----
Part-Time Positions	4	4	4	4	----
FTEs	97.29	101.23	101.23	101.60	0.4%
Community Engagement Cluster					
Full-Time Positions	31	34	34	35	2.9%
Part-Time Positions	20	20	20	21	5.0%
FTEs	41.10	44.27	44.27	45.75	3.3%
County Attorney					
Full-Time Positions	77	79	79	78	-1.3%
Part-Time Positions	1	1	1	1	----
FTEs	41.70	42.80	42.80	43.60	1.9%
County Council					
Full-Time Positions	94	127	127	124	-2.4%
Part-Time Positions	9	2	2	1	-50.0%
FTEs	87.83	110.05	110.05	106.55	-3.2%
County Executive					
Full-Time Positions	35	48	48	44	-8.3%
Part-Time Positions	6	6	6	6	----
FTEs	32.70	39.78	39.78	36.33	-8.7%
Ethics Commission					
Full-Time Positions	2	2	2	2	----
Part-Time Positions	0	0	0	0	----
FTEs	2.00	2.00	2.00	2.00	----
Finance					
Full-Time Positions	115	115	115	115	----
Part-Time Positions	0	0	0	0	----
FTEs	99.67	99.92	99.92	99.92	----
Food Systems Resilience					
Full-Time Positions	0	0	0	3	----
Part-Time Positions	0	0	0	0	----
FTEs	0.00	0.00	0.00	3.00	----
General Services					
Full-Time Positions	200	201	201	205	2.0%
Part-Time Positions	1	1	1	0	-100.0%
FTEs	134.73	135.06	135.06	139.73	3.5%
Grants Management					
Full-Time Positions	0	3	3	5	66.7%

## Workforce Detailed By Agency, Fund Type, Government Function and Department

	ACTUAL FY22	BUDGET FY23	EST FY23	APPR FY24	%CHG BUD/APPR
Part-Time Positions	0	0	0	0	----
FTEs	0.00	3.00	3.00	5.00	66.7%
Human Resources					
Full-Time Positions	65	72	72	81	12.5%
Part-Time Positions	2	2	2	1	-50.0%
FTEs	43.80	49.25	49.25	57.25	16.2%
Human Rights					
Full-Time Positions	11	11	11	11	----
Part-Time Positions	0	0	0	0	----
FTEs	11.60	11.60	11.60	11.60	----
Inspector General					
Full-Time Positions	13	17	17	19	11.8%
Part-Time Positions	0	0	0	0	----
FTEs	14.00	17.00	17.00	19.00	11.8%
Intergovernmental Relations					
Full-Time Positions	5	5	5	5	----
Part-Time Positions	0	1	1	1	----
FTEs	5.30	5.30	5.30	5.30	----
Labor Relations					
Full-Time Positions	8	8	8	8	----
Part-Time Positions	0	0	0	0	----
FTEs	8.00	8.00	8.00	8.00	----
Legislative Oversight					
Full-Time Positions	14	14	14	14	----
Part-Time Positions	0	0	0	0	----
FTEs	13.67	13.85	13.85	13.85	----
Management and Budget					
Full-Time Positions	41	43	43	42	-2.3%
Part-Time Positions	1	1	1	1	----
FTEs	41.25	43.25	43.25	42.25	-2.3%
Merit System Protection Board					
Full-Time Positions	0	0	0	0	----
Part-Time Positions	2	2	2	2	----
FTEs	1.50	1.50	1.50	1.50	----
Peoples' Counsel					
Full-Time Positions	0	0	0	0	----
Part-Time Positions	0	0	0	0	----
FTEs	0.00	0.00	0.00	0.00	----
Procurement					
Full-Time Positions	38	38	38	39	2.6%
Part-Time Positions	2	2	2	2	----
FTEs	37.90	37.90	37.90	38.90	2.6%
Public Information					
Full-Time Positions	71	76	76	75	-1.3%
Part-Time Positions	1	1	1	1	----
FTEs	53.70	60.90	60.90	60.11	-1.3%
Racial Equity and Social Justice					
Full-Time Positions	6	7	7	8	14.3%
Part-Time Positions	0	1	1	1	----
FTEs	6.00	7.50	7.50	8.50	13.3%
State's Attorney					
Full-Time Positions	144	147	147	147	----
Part-Time Positions	8	7	7	7	----
FTEs	151.15	153.85	153.85	153.70	-0.1%
Technology and Enterprise Business Solutions					
Full-Time Positions	168	167	167	172	3.0%
Part-Time Positions	2	2	2	1	-50.0%
FTEs	166.25	168.25	168.25	172.75	2.7%

## Workforce Detailed By Agency, Fund Type, Government Function and Department

	ACTUAL FY22	BUDGET FY23	EST FY23	APPR FY24	%CHG BUD/APPR
Zoning and Administrative Hearings					
Full-Time Positions	4	4	4	4	----
Part-Time Positions	0	0	0	0	----
FTEs	4.00	4.00	4.00	4.00	----
<b>Total Full-Time Positions</b>	<b>1,269</b>	<b>1,352</b>	<b>1,352</b>	<b>1,370</b>	<b>1.3%</b>
<b>Total Part-Time Positions</b>	<b>61</b>	<b>55</b>	<b>55</b>	<b>52</b>	<b>-5.5%</b>
<b>Total FTEs</b>	<b>1,154.99</b>	<b>1,220.11</b>	<b>1,220.11</b>	<b>1,240.04</b>	<b>1.6%</b>
Public Safety					
Animal Services					
Full-Time Positions	74	76	76	76	----
Part-Time Positions	0	0	0	0	----
FTEs	75.00	77.00	77.00	77.00	----
Consumer Protection					
Full-Time Positions	19	19	19	19	----
Part-Time Positions	0	0	0	0	----
FTEs	18.00	18.00	18.00	18.00	----
Correction and Rehabilitation					
Full-Time Positions	534	535	535	536	0.2%
Part-Time Positions	0	0	0	0	----
FTEs	541.57	544.57	544.57	545.57	0.2%
Emergency Management and Homeland Security					
Full-Time Positions	11	12	12	12	----
Part-Time Positions	1	1	1	0	-100.0%
FTEs	10.82	11.82	11.82	11.46	-3.0%
Police					
Full-Time Positions	1,803	1,826	1,826	1,830	0.2%
Part-Time Positions	205	220	220	224	1.8%
FTEs	1,869.36	1,897.90	1,897.90	1,903.10	0.3%
Sheriff					
Full-Time Positions	182	181	181	181	----
Part-Time Positions	5	5	5	5	----
FTEs	187.62	186.62	186.62	187.00	0.2%
<b>Total Full-Time Positions</b>	<b>2,623</b>	<b>2,649</b>	<b>2,649</b>	<b>2,654</b>	<b>0.2%</b>
<b>Total Part-Time Positions</b>	<b>211</b>	<b>226</b>	<b>226</b>	<b>229</b>	<b>1.3%</b>
<b>Total FTEs</b>	<b>2,702.37</b>	<b>2,735.91</b>	<b>2,735.91</b>	<b>2,742.13</b>	<b>0.2%</b>
Transportation					
Transportation					
Full-Time Positions	456	460	460	461	0.2%
Part-Time Positions	7	4	4	4	----
FTEs	252.52	255.06	255.06	252.75	-0.9%
<b>Total Full-Time Positions</b>	<b>456</b>	<b>460</b>	<b>460</b>	<b>461</b>	<b>0.2%</b>
<b>Total Part-Time Positions</b>	<b>7</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>----</b>
<b>Total FTEs</b>	<b>252.52</b>	<b>255.06</b>	<b>255.06</b>	<b>252.75</b>	<b>-0.9%</b>
Health and Human Services					
Health and Human Services					
Full-Time Positions	977	1,043	1,043	1,108	6.2%
Part-Time Positions	303	305	305	289	-5.2%
FTEs	1,305.53	1,390.25	1,390.25	1,449.94	4.3%
Libraries, Culture, and Recreation					
Public Libraries					
Full-Time Positions	232	231	231	239	3.5%
Part-Time Positions	208	207	207	199	-3.9%
FTEs	401.86	401.40	401.40	382.91	-4.6%
<b>Total Full-Time Positions</b>	<b>232</b>	<b>231</b>	<b>231</b>	<b>239</b>	<b>3.5%</b>
<b>Total Part-Time Positions</b>	<b>208</b>	<b>207</b>	<b>207</b>	<b>199</b>	<b>-3.9%</b>

## Workforce Detailed By Agency, Fund Type, Government Function and Department

	ACTUAL FY22	BUDGET FY23	EST FY23	APPR FY24	%CHG BUD/APPR
<b>Total FTEs</b>	<b>401.86</b>	<b>401.40</b>	<b>401.40</b>	<b>382.91</b>	<b>-4.6%</b>
Community Development and Housing					
Agriculture					
Full-Time Positions	8	10	10	10	----
Part-Time Positions	1	1	1	0	-100.0%
FTEs	4.15	5.15	5.15	5.90	14.6%
Housing and Community Affairs					
Full-Time Positions	107	110	110	112	1.8%
Part-Time Positions	0	0	0	0	----
FTEs	62.65	65.65	65.65	69.25	5.5%
<b>Total Full-Time Positions</b>	<b>115</b>	<b>120</b>	<b>120</b>	<b>122</b>	<b>1.7%</b>
<b>Total Part-Time Positions</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>-100.0%</b>
<b>Total FTEs</b>	<b>66.80</b>	<b>70.80</b>	<b>70.80</b>	<b>75.15</b>	<b>6.1%</b>
Environment					
Environmental Protection					
Full-Time Positions	49	61	61	64	4.9%
Part-Time Positions	0	0	0	0	----
FTEs	16.29	25.64	25.64	31.65	23.4%
<b>Total Full-Time Positions</b>	<b>49</b>	<b>61</b>	<b>61</b>	<b>64</b>	<b>4.9%</b>
<b>Total Part-Time Positions</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>----</b>
<b>Total FTEs</b>	<b>16.29</b>	<b>25.64</b>	<b>25.64</b>	<b>31.65</b>	<b>23.4%</b>
Other County Government Functions					
Non-Departmental Accounts					
Full-Time Positions	21	23	23	23	----
Part-Time Positions	1	0	0	0	----
FTEs	23.46	45.34	45.34	36.27	-20.0%
Utilities					
Full-Time Positions	0	0	0	0	----
Part-Time Positions	0	0	0	0	----
FTEs	0.00	0.00	0.00	0.00	----
<b>Total Full-Time Positions</b>	<b>21</b>	<b>23</b>	<b>23</b>	<b>23</b>	<b>----</b>
<b>Total Part-Time Positions</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>----</b>
<b>Total FTEs</b>	<b>23.46</b>	<b>45.34</b>	<b>45.34</b>	<b>36.27</b>	<b>-20.0%</b>
Total Full-Time Positions	5,742	5,939	5,939	6,041	1.7%
Total Part-Time Positions	792	798	798	773	-3.1%
Total FTEs	5,923.82	6,144.51	6,144.51	6,210.84	1.1%
SPECIAL FUNDS TAX SUPPORTED					
General Government					
Urban Districts					
Full-Time Positions	61	61	61	62	1.6%
Part-Time Positions	1	1	1	1	----
FTEs	58.70	60.70	60.70	60.70	----
<b>Total Full-Time Positions</b>	<b>61</b>	<b>61</b>	<b>61</b>	<b>62</b>	<b>1.6%</b>
<b>Total Part-Time Positions</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>----</b>
<b>Total FTEs</b>	<b>58.70</b>	<b>60.70</b>	<b>60.70</b>	<b>60.70</b>	<b>----</b>
Public Safety					
Fire and Rescue Service					
Full-Time Positions	1,332	1,350	1,350	1,361	0.8%
Part-Time Positions	0	1	1	1	----
FTEs	1,333.26	1,352.01	1,352.01	1,363.01	0.8%
<b>Total Full-Time Positions</b>	<b>1,332</b>	<b>1,350</b>	<b>1,350</b>	<b>1,361</b>	<b>0.8%</b>
<b>Total Part-Time Positions</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>----</b>

## Workforce Detailed By Agency, Fund Type, Government Function and Department

	ACTUAL FY22	BUDGET FY23	EST FY23	APPR FY24	%CHG BUD/APPR
<b>Total FTEs</b>	<b>1,333.26</b>	<b>1,352.01</b>	<b>1,352.01</b>	<b>1,363.01</b>	<b>0.8%</b>
Transportation					
Transit Services					
Full-Time Positions	863	854	854	853	-0.1%
Part-Time Positions	16	32	32	16	-50.0%
FTEs	895.77	897.51	897.51	885.51	-1.3%
Transportation					
Full-Time Positions	0	0	0	0	----
Part-Time Positions	0	0	0	0	----
FTEs	0.00	0.00	0.00	0.00	----
<b>Total Full-Time Positions</b>	<b>863</b>	<b>854</b>	<b>854</b>	<b>853</b>	<b>-0.1%</b>
<b>Total Part-Time Positions</b>	<b>16</b>	<b>32</b>	<b>32</b>	<b>16</b>	<b>-50.0%</b>
<b>Total FTEs</b>	<b>895.77</b>	<b>897.51</b>	<b>897.51</b>	<b>885.51</b>	<b>-1.3%</b>
Libraries, Culture, and Recreation					
Recreation					
Full-Time Positions	148	182	182	189	3.8%
Part-Time Positions	11	1	1	0	-100.0%
FTEs	496.33	569.98	569.98	587.36	3.0%
<b>Total Full-Time Positions</b>	<b>148</b>	<b>182</b>	<b>182</b>	<b>189</b>	<b>3.8%</b>
<b>Total Part-Time Positions</b>	<b>11</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>-100.0%</b>
<b>Total FTEs</b>	<b>496.33</b>	<b>569.98</b>	<b>569.98</b>	<b>587.36</b>	<b>3.0%</b>
Community Development and Housing					
Economic Development Fund					
Full-Time Positions	0	0	0	0	----
Part-Time Positions	0	0	0	0	----
FTEs	1.00	1.00	1.00	1.00	----
<b>Total Full-Time Positions</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>----</b>
<b>Total Part-Time Positions</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>----</b>
<b>Total FTEs</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>----</b>
Total Full-Time Positions	2,404	2,447	2,447	2,465	0.7%
Total Part-Time Positions	28	35	35	18	-48.6%
Total FTEs	2,785.06	2,881.20	2,881.20	2,897.58	0.6%

## SPECIAL FUNDS NON-TAX SUPPORTED

### General Government

#### Board of Appeals

Full-Time Positions	0	0	0	0	----
Part-Time Positions	0	0	0	0	----
FTEs	0.00	0.00	0.00	0.00	----

#### Board of Elections

Full-Time Positions	0	0	0	0	----
Part-Time Positions	0	0	0	0	----
FTEs	0.00	0.00	0.00	0.00	----

#### Circuit Court

Full-Time Positions	28	24	24	25	4.2%
Part-Time Positions	1	1	1	1	----
FTEs	28.21	24.27	24.27	24.90	2.6%

#### Community Engagement Cluster

Full-Time Positions	1	1	1	1	----
Part-Time Positions	0	0	0	0	----
FTEs	0.65	0.48	0.48	0.50	4.2%

#### County Attorney

Full-Time Positions	0	0	0	0	----
Part-Time Positions	0	0	0	0	----

## Workforce Detailed By Agency, Fund Type, Government Function and Department

	ACTUAL FY22	BUDGET FY23	EST FY23	APPR FY24	%CHG BUD/APPR
FTEs	0.00	0.00	0.00	0.00	----
County Council					
Full-Time Positions	0	0	0	0	----
Part-Time Positions	0	0	0	0	----
FTEs	0.00	0.00	0.00	0.00	----
County Executive					
Full-Time Positions	0	0	0	0	----
Part-Time Positions	0	0	0	0	----
FTEs	0.00	0.00	0.00	0.00	----
Finance					
Full-Time Positions	0	0	0	0	----
Part-Time Positions	0	0	0	0	----
FTEs	0.00	0.00	0.00	0.00	----
General Services					
Full-Time Positions	0	0	0	0	----
Part-Time Positions	0	0	0	0	----
FTEs	0.00	0.00	0.00	0.00	----
Human Resources					
Full-Time Positions	0	0	0	0	----
Part-Time Positions	0	0	0	0	----
FTEs	0.00	0.00	0.00	0.00	----
Human Rights					
Full-Time Positions	0	0	0	0	----
Part-Time Positions	0	0	0	0	----
FTEs	0.00	0.00	0.00	0.00	----
Inspector General					
Full-Time Positions	0	0	0	0	----
Part-Time Positions	0	0	0	0	----
FTEs	0.00	0.00	0.00	0.00	----
Intergovernmental Relations					
Full-Time Positions	0	0	0	0	----
Part-Time Positions	0	0	0	0	----
FTEs	0.00	0.00	0.00	0.00	----
Labor Relations					
Full-Time Positions	0	0	0	0	----
Part-Time Positions	0	0	0	0	----
FTEs	0.00	0.00	0.00	0.00	----
Legislative Oversight					
Full-Time Positions	0	0	0	0	----
Part-Time Positions	0	0	0	0	----
FTEs	0.00	0.00	0.00	0.00	----
Merit System Protection Board					
Full-Time Positions	0	0	0	0	----
Part-Time Positions	0	0	0	0	----
FTEs	0.00	0.00	0.00	0.00	----
Procurement					
Full-Time Positions	0	0	0	0	----
Part-Time Positions	0	0	0	0	----
FTEs	0.00	0.00	0.00	0.00	----
Public Information					
Full-Time Positions	0	0	0	0	----
Part-Time Positions	0	0	0	0	----
FTEs	0.00	0.00	0.00	0.00	----
Racial Equity and Social Justice					
Full-Time Positions	0	0	0	0	----
Part-Time Positions	0	0	0	0	----
FTEs	0.00	0.00	0.00	0.00	----
State's Attorney					

## Workforce Detailed By Agency, Fund Type, Government Function and Department

	ACTUAL FY22	BUDGET FY23	EST FY23	APPR FY24	%CHG BUD/APPR
Full-Time Positions	4	4	4	4	----
Part-Time Positions	1	1	1	1	----
FTEs	2.70	2.40	2.40	2.55	6.3%
Technology and Enterprise Business Solutions					
Full-Time Positions	0	0	0	0	----
Part-Time Positions	0	0	0	0	----
FTEs	0.00	0.00	0.00	0.00	----
Urban Districts					
Full-Time Positions	0	0	0	0	----
Part-Time Positions	0	0	0	0	----
FTEs	0.00	0.00	0.00	0.00	----
Zoning and Administrative Hearings					
Full-Time Positions	0	0	0	0	----
Part-Time Positions	0	0	0	0	----
FTEs	0.00	0.00	0.00	0.00	----
<b>Total Full-Time Positions</b>	<b>33</b>	<b>29</b>	<b>29</b>	<b>30</b>	<b>3.4%</b>
<b>Total Part-Time Positions</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>----</b>
<b>Total FTEs</b>	<b>31.56</b>	<b>27.15</b>	<b>27.15</b>	<b>27.95</b>	<b>2.9%</b>
<b>Public Safety</b>					
Animal Services					
Full-Time Positions	0	0	0	0	----
Part-Time Positions	0	0	0	0	----
FTEs	0.00	0.00	0.00	0.00	----
Consumer Protection					
Full-Time Positions	0	0	0	0	----
Part-Time Positions	0	0	0	0	----
FTEs	0.00	0.00	0.00	0.00	----
Correction and Rehabilitation					
Full-Time Positions	0	0	0	0	----
Part-Time Positions	0	0	0	0	----
FTEs	0.00	0.00	0.00	0.00	----
Emergency Management and Homeland Security					
Full-Time Positions	6	6	6	6	----
Part-Time Positions	0	0	0	0	----
FTEs	7.48	7.48	7.48	7.24	-3.2%
Fire and Rescue Service					
Full-Time Positions	0	0	0	0	----
Part-Time Positions	0	0	0	0	----
FTEs	0.00	0.00	0.00	0.00	----
Police					
Full-Time Positions	0	0	0	0	----
Part-Time Positions	0	0	0	0	----
FTEs	0.00	0.00	0.00	0.00	----
Sheriff					
Full-Time Positions	8	8	8	8	----
Part-Time Positions	0	0	0	0	----
FTEs	5.18	5.14	5.14	4.76	-7.4%
<b>Total Full-Time Positions</b>	<b>14</b>	<b>14</b>	<b>14</b>	<b>14</b>	<b>----</b>
<b>Total Part-Time Positions</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>----</b>
<b>Total FTEs</b>	<b>12.66</b>	<b>12.62</b>	<b>12.62</b>	<b>12.00</b>	<b>-4.9%</b>
<b>Transportation</b>					
Transit Services					
Full-Time Positions	15	15	15	15	----
Part-Time Positions	0	0	0	0	----
FTEs	13.10	13.10	13.10	13.10	----
Transportation					



## Workforce Detailed By Agency, Fund Type, Government Function and Department

	ACTUAL FY22	BUDGET FY23	EST FY23	APPR FY24	%CHG BUD/APPR
Full-Time Positions	1	0	0	0	----
Part-Time Positions	0	0	0	0	----
FTEs	0.75	0.00	0.00	0.00	----
<b>Total Full-Time Positions</b>	<b>16</b>	<b>15</b>	<b>15</b>	<b>15</b>	----
<b>Total Part-Time Positions</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	----
<b>Total FTEs</b>	<b>13.85</b>	<b>13.10</b>	<b>13.10</b>	<b>13.10</b>	----
Health and Human Services					
Health and Human Services					
Full-Time Positions	570	580	580	614	5.9%
Part-Time Positions	30	30	30	30	----
FTEs	465.09	466.41	466.41	498.54	6.9%
Libraries, Culture, and Recreation					
Community Use of Public Facilities					
Full-Time Positions	0	0	0	0	----
Part-Time Positions	0	0	0	0	----
FTEs	0.00	0.00	0.00	0.00	----
Public Libraries					
Full-Time Positions	2	2	2	2	----
Part-Time Positions	0	0	0	0	----
FTEs	2.20	2.20	2.20	2.20	----
Recreation					
Full-Time Positions	0	0	0	0	----
Part-Time Positions	0	0	0	0	----
FTEs	2.71	4.41	4.41	4.41	----
<b>Total Full-Time Positions</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	----
<b>Total Part-Time Positions</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	----
<b>Total FTEs</b>	<b>4.91</b>	<b>6.61</b>	<b>6.61</b>	<b>6.61</b>	----
Community Development and Housing					
Agriculture					
Full-Time Positions	0	0	0	0	----
Part-Time Positions	0	0	0	0	----
FTEs	0.00	0.00	0.00	0.00	----
Economic Development Fund					
Full-Time Positions	0	0	0	0	----
Part-Time Positions	0	0	0	0	----
FTEs	0.00	0.00	0.00	0.00	----
Housing and Community Affairs					
Full-Time Positions	0	0	0	0	----
Part-Time Positions	0	0	0	0	----
FTEs	38.55	38.55	38.55	36.95	-4.2%
Permitting Services					
Full-Time Positions	0	0	0	0	----
Part-Time Positions	0	0	0	0	----
FTEs	0.00	0.00	0.00	0.00	----
<b>Total Full-Time Positions</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	----
<b>Total Part-Time Positions</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	----
<b>Total FTEs</b>	<b>38.55</b>	<b>38.55</b>	<b>38.55</b>	<b>36.95</b>	<b>-4.2%</b>
Environment					
Environmental Protection					
Full-Time Positions	48	60	60	65	8.3%
Part-Time Positions	1	1	1	1	----
FTEs	93.61	96.84	96.84	101.84	5.2%
<b>Total Full-Time Positions</b>	<b>48</b>	<b>60</b>	<b>60</b>	<b>65</b>	<b>8.3%</b>
<b>Total Part-Time Positions</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	----
<b>Total FTEs</b>	<b>93.61</b>	<b>96.84</b>	<b>96.84</b>	<b>101.84</b>	<b>5.2%</b>

## Workforce Detailed By Agency, Fund Type, Government Function and Department

	ACTUAL FY22	BUDGET FY23	EST FY23	APPR FY24	%CHG BUD/APPR
Other County Government Functions					
Alcohol Beverage Services					
Full-Time Positions	0	0	0	0	----
Part-Time Positions	0	0	0	0	----
FTEs	0.00	0.00	0.00	0.00	----
Cable Television Communications Plan					
Full-Time Positions	18	19	19	14	-26.3%
Part-Time Positions	0	0	0	0	----
FTEs	30.75	29.55	29.55	24.34	-17.6%
Non-Departmental Accounts					
Full-Time Positions	0	0	0	0	----
Part-Time Positions	0	0	0	0	----
FTEs	0.00	0.00	0.00	0.00	----
Utilities					
Full-Time Positions	0	0	0	0	----
Part-Time Positions	0	0	0	0	----
FTEs	0.00	0.00	0.00	0.00	----
<b>Total Full-Time Positions</b>	<b>18</b>	<b>19</b>	<b>19</b>	<b>14</b>	<b>-26.3%</b>
<b>Total Part-Time Positions</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>----</b>
<b>Total FTEs</b>	<b>30.75</b>	<b>29.55</b>	<b>29.55</b>	<b>24.34</b>	<b>-17.6%</b>
Total Full-Time Positions	701	719	719	754	4.9%
Total Part-Time Positions	33	33	33	33	----
Total FTEs	690.98	690.83	690.83	721.33	4.4%

## ENTERPRISE FUNDS NON-TAX SUPPORTED

### Transportation

#### Parking District Services

Full-Time Positions	53	53	53	49	-7.5%
Part-Time Positions	0	0	0	0	----
FTEs	48.53	48.73	48.73	48.73	----

#### Transportation

Full-Time Positions	0	0	0	0	----
Part-Time Positions	0	0	0	0	----
FTEs	31.03	31.03	31.03	31.03	----

### Libraries, Culture, and Recreation

#### Community Use of Public Facilities

Full-Time Positions	30	29	29	29	----
Part-Time Positions	1	1	1	1	----
FTEs	31.27	30.27	30.27	30.27	----

### Community Development and Housing

#### Permitting Services

Full-Time Positions	240	243	243	243	----
Part-Time Positions	0	0	0	0	----
FTEs	245.90	249.03	249.03	249.03	----

### Environment

#### Recycling and Resource Management

Full-Time Positions	83	77	77	80	3.9%
Part-Time Positions	2	1	1	1	----
FTEs	112.06	113.61	113.61	116.60	2.6%

### Other County Government Functions

#### Alcohol Beverage Services

Full-Time Positions	332	334	334	341	2.1%
---------------------	-----	-----	-----	-----	------

**Workforce Detailed By Agency, Fund Type, Government Function and Department**

	ACTUAL FY22	BUDGET FY23	EST FY23	APPR FY24	%CHG BUD/APPR
Part-Time Positions	130	127	127	130	2.4%
FTEs	443.80	428.80	428.80	428.70	----
Total Full-Time Positions	738	736	736	742	0.8%
Total Part-Time Positions	133	129	129	132	2.3%
Total FTEs	912.59	901.47	901.47	904.36	0.3%

**INTERNAL SERVICE FUNDS NON-TAX SUPPORTED**

Finance					
Full-Time Positions	11	11	11	11	----
Part-Time Positions	0	0	0	0	----
FTEs	32.37	32.37	32.37	32.37	----
Fleet Management Services					
Full-Time Positions	207	206	206	206	----
Part-Time Positions	0	0	0	0	----
FTEs	211.10	211.10	211.10	211.10	----
General Services					
Full-Time Positions	34	34	34	34	----
Part-Time Positions	0	0	0	0	----
FTEs	34.57	34.57	34.57	34.57	----
Human Resources					
Full-Time Positions	0	0	0	0	----
Part-Time Positions	0	0	0	0	----
FTEs	23.85	25.25	25.25	25.25	----
Total Full-Time Positions	252	251	251	251	----
Total Part-Time Positions	0	0	0	0	----
Total FTEs	301.89	303.29	303.29	303.29	----
Total Full-Time Positions	9,837	10,092	10,092	10,253	1.6%
Total Part-Time Positions	986	995	995	956	-3.9%
Total FTEs	10,614.34	10,921.30	10,921.30	11,037.40	1.1%

**MONTGOMERY COUNTY PUBLIC SCHOOLS****CURRENT FUND TAX SUPPORTED**

Montgomery County Public Schools					
Full-Time Positions	0	0	0	0	----
Part-Time Positions	0	0	0	0	----
FTEs	22,399.34	22,623.50	22,623.50	23,242.56	2.7%

**SPECIAL FUNDS NON-TAX SUPPORTED**

Montgomery County Public Schools					
Full-Time Positions	0	0	0	0	----
Part-Time Positions	0	0	0	0	----
FTEs	588.70	708.55	708.55	638.70	-9.9%

**ENTERPRISE FUNDS NON-TAX SUPPORTED**

Montgomery County Public Schools					
Full-Time Positions	0	0	0	0	----
Part-Time Positions	0	0	0	0	----
FTEs	648.57	644.45	644.45	648.07	0.6%
Total Full-Time Positions	0	0	0	0	----
Total Part-Time Positions	0	0	0	0	----
Total FTEs	23,636.61	23,976.50	23,976.50	24,529.33	2.3%

## Workforce Detailed By Agency, Fund Type, Government Function and Department

	ACTUAL FY22	BUDGET FY23	EST FY23	APPR FY24	%CHG BUD/APPR
--	----------------	----------------	-------------	--------------	------------------

### MONTGOMERY COLLEGE

#### SPECIAL FUNDS TAX SUPPORTED

Montgomery College

Full-Time Positions	0	0	0	0	----
Part-Time Positions	0	0	0	0	----
FTEs	0.00	0.00	0.00	0.00	----

#### CURRENT FUND TAX SUPPORTED

Montgomery College

Full-Time Positions	0	0	0	0	----
Part-Time Positions	0	0	0	0	----
FTEs	1,803.35	1,813.85	1,813.85	1,813.85	----

#### SPECIAL FUNDS NON-TAX SUPPORTED

Montgomery College

Full-Time Positions	0	0	0	0	----
Part-Time Positions	0	0	0	0	----
FTEs	0.00	0.00	0.00	0.00	----

#### ENTERPRISE FUNDS NON-TAX SUPPORTED

Montgomery College

Full-Time Positions	0	0	0	0	----
Part-Time Positions	0	0	0	0	----
FTEs	107.50	107.50	107.50	108.50	0.9%

Total Full-Time Positions	0	0	0	0	----
Total Part-Time Positions	0	0	0	0	----
Total FTEs	1,910.85	1,921.35	1,921.35	1,922.35	0.1%

### M-NCPPC

#### SPECIAL FUNDS TAX SUPPORTED

Maryland-National Capital Park and Planning Commission

Full-Time Positions	0	0	0	0	----
Part-Time Positions	0	0	0	0	----
FTEs	957.90	969.68	969.68	974.43	0.5%

#### SPECIAL FUNDS NON-TAX SUPPORTED

Maryland-National Capital Park and Planning Commission

Full-Time Positions	0	0	0	0	----
Part-Time Positions	0	0	0	0	----
FTEs	0.00	0.00	0.00	0.00	----

#### ENTERPRISE FUNDS NON-TAX SUPPORTED

Maryland-National Capital Park and Planning Commission

Full-Time Positions	0	0	0	0	----
Part-Time Positions	0	0	0	0	----
FTEs	165.35	164.70	164.70	160.70	-2.4%

Total Full-Time Positions	0	0	0	0	----
Total Part-Time Positions	0	0	0	0	----
Total FTEs	1,123.25	1,134.38	1,134.38	1,135.13	0.1%

### SUMMARY

Total Full-Time Positions	9,837	10,092	10,092	10,253	1.6%
Total Part-Time Positions	986	995	995	956	-3.9%

---

**Workforce Detailed By Agency, Fund Type, Government Function and Department**

	ACTUAL FY22	BUDGET FY23	EST FY23	APPR FY24	%CHG BUD/APPR
Total FTEs	37,285.05	37,953.53	37,953.53	38,624.21	1.8%

---



# Property Tax Schedules

## SCHEDULE E-1, ASSESSABLE TAX BASES

This schedule shows the value of property subject to the various property taxes levied in the County.

Special Districts have boundaries defined in law, and the taxes collected within them are dedicated to specific purposes. With three exceptions, the Special Districts apply to areas smaller than the entire County. The exceptions are the Mass Transit tax, Fire tax, and the Advance Land Acquisition Fund tax administered by M NCPPC, under the direction of the County Council. These three taxes are levied Countywide, just like the general County property tax and the State property tax.

Property taxes are collected by the County for the 23 municipalities and special taxing areas in the County. Municipal property taxes are levied by the municipalities, not the County, and are not included in this schedule.

Property owners pay taxes for several different Special Districts in addition to Countywide taxes. Schedule F-5 contains tax rates for the different Special Districts and Countywide taxes. Schedule E-1 shows the growth in the property bases in recent years. Increases in total property taxes paid by individual property owners result from changes in both property assessment and tax rates. Also shown are projections by the County Finance Department of the different tax bases.

Since FY01, the assessment of real property changed from 40 percent to 100 percent of full cash value as a result of the enactment of SB626, Chapter 80 of the Laws of 2000 "Truth in Taxation – Real Property Tax Assessments" by the Maryland Legislature.

## SCHEDULE E-2, PROPERTY TAX RATES

This schedule shows the current and historical tax rates applied to the tax bases described in Schedule E-1.

---

THIS PAGE INTENTIONALLY LEFT BLANK



# Schedule E

## FY23 and FY24 Taxes & User Charges for Average Household In Montgomery County (1)

	FY23	FY24	\$ CHG	% CHG
Property (2,3)	\$ 4,900	\$ 5,310	\$ 410	8.4%
Income (3)	\$ 5,190	\$ 4,850	\$ (340)	-6.6%
Other (4)	\$ 1,190	\$ 1,190	\$ -	0.0%
<b>Total Taxes</b>	<b>\$ 11,280</b>	<b>\$ 11,350</b>	<b>\$ 70</b>	<b>0.6%</b>
Water & Sewer (5)	\$ 940	\$ 1,006	\$ 66	7.0%
Solid Waste/Leaf Collection (6)	\$ 407	\$ 417	\$ 10	2.5%
<b>Total Charges</b>	<b>\$ 1,347</b>	<b>\$ 1,422</b>	<b>\$ 76</b>	<b>5.6%</b>
<b>Total Taxes &amp; Charges (7,8)</b>	<b>\$ 12,627</b>	<b>\$ 12,772</b>	<b>\$ 146</b>	<b>1.2%</b>

Note (1): Average household tax burden computed as total estimated revenue divided by number of households.

Note (2): Property taxes for FY23 and FY24 are at adopted rates effective July 1, 2022 and July 1, 2023, respectively and incorporate an income-tax offset credit for an owner-occupied home of \$692 in FY23 and \$692 in FY24.

Note (3): The weighted real property tax rate is \$0.9785 per \$100 assessed value for FY23 but is \$1.0255 per \$100 assessed value for FY24. The FY24 weighted rate includes a \$0.047 tax rate that is authorized by Maryland Code, Education § 5-104 (d)(1) to be used exclusively for MCPS. The increase in the average household property tax is attributed to the increase in the total real property taxable assessments and the \$0.047 tax rate. The income tax rate of 3.2 percent has not changed. The decrease in the income tax is due to projection of a mild recession in late CY23.

Note (4): Other taxes include transfer, recordation (General Fund only), fuel/energy, telephone, admissions, e-cigarettes, and the water quality protection charge. The water quality protection charge is specified per equivalent residential unit and increases from \$119.50 in FY23 to \$126.00 in FY24.

Note (5): Water & Sewer bill included a 7.0% water and sewer rate increase, a 7.0% increase in the Infrastructure Investment Fee, and a 7.0% increase in the Account Maintenance Fee. The amount assumes 150 gallons average daily consumption. Source: Fiscal Year 2024 *Adopted* Budget (p. 2-3), Washington Suburban Sanitary Commission.

Note (6): Solid Waste charges for single-family households increase from \$288.20 in FY23 to \$293.26 in FY24. Leaf Collection charges for single-family households increase from \$118.67 in FY23 to \$123.67 in FY24.

Note (7): Tax & User Charges are not adjusted for inflation.

Note (8): Totals may not add due to rounding

Source: Montgomery County Department of Finance and Office of Management and Budget

June 2023



---

THIS PAGE INTENTIONALLY LEFT BLANK



# Schedule E-1

## ASSESSABLE TAX BASES - REAL and PERSONAL PROPERTY

ASSESSABLE BASE (in billion \$)	ACTUAL FY22	BUDGET FY23	PROJ. FY23	BUDGET FY24	PROJ. FY25	PROJ. FY26	PROJ. FY27	PROJ. FY28	PROJ. FY29
COUNTYWIDE									
Countywide: Real	202.557	208.454	207.564	213.770	220.591	226.427	230.351	232.212	233.574
Countywide: Personal	4.243	5.042	4.481	4.341	4.243	4.174	4.126	4.093	4.069
SPECIAL DISTRICTS									
Mass Transit: Real	202.557	208.454	207.564	213.770	220.591	226.427	230.351	232.212	233.574
Mass Transit: Personal	4.243	5.042	4.481	4.341	4.243	4.174	4.126	4.093	4.069
Fire: Real	202.557	208.454	207.564	213.770	220.591	226.427	230.351	232.212	233.574
Fire: Personal	4.243	5.042	4.481	4.341	4.243	4.174	4.126	4.093	4.069
Recreation: Real	176.680	181.794	181.047	186.460	192.409	197.500	200.922	202.546	203.734
Recreation: Personal	3.503	4.270	3.700	3.584	3.503	3.446	3.407	3.379	3.360
Storm Drainage: Real	170.504	175.426	174.719	179.943	185.684	190.597	193.900	195.466	196.613
Storm Drainage: Personal	3.354	4.111	3.542	3.431	3.354	3.300	3.262	3.235	3.217
M-NCPPC - Regional: Real	175.514	180.620	179.852	185.230	191.140	196.197	199.596	201.209	202.389
M-NCPPC - Regional: Personal	3.486	4.252	3.682	3.567	3.486	3.430	3.390	3.363	3.344
M-NCPPC - Metropolitan: Real	175.514	180.620	179.852	185.230	191.140	196.197	199.596	201.209	202.389
M-NCPPC - Metropolitan: Personal	3.486	4.252	3.682	3.567	3.486	3.430	3.390	3.363	3.344
M-NCPPC - Land Acquisition: Real	202.557	208.454	207.564	213.770	220.591	226.427	230.351	232.212	233.574
M-NCPPC - Land Acquisition: Personal	4.243	5.042	4.481	4.341	4.243	4.174	4.126	4.093	4.069
URBAN DISTRICTS									
Bethesda: Real	6.147	6.260	6.299	6.488	6.695	6.872	6.991	7.047	7.089
Bethesda: Personal	0.205	0.222	0.216	0.209	0.205	0.201	0.199	0.198	0.196
Silver Spring: Real	3.889	4.139	3.985	4.104	4.235	4.347	4.422	4.458	4.484
Silver Spring: Personal	0.114	0.119	0.121	0.117	0.114	0.113	0.111	0.110	0.110
Wheaton: Real	0.791	0.893	0.810	0.834	0.861	0.884	0.899	0.906	0.912
Wheaton: Personal	0.029	0.037	0.030	0.029	0.029	0.028	0.028	0.028	0.028
NOISE ABATEMENT DISTRICTS									
Bradley: Real	0.045	0.047	0.046	0.047	0.049	0.050	0.051	0.051	0.052
Bradley: Personal	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Cabin John: Real	0.012	0.015	0.012	0.012	0.013	0.013	0.013	0.013	0.013
Cabin John: Personal	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
PARKING DISTRICTS									
Bethesda - Commercial: Real	5.342	5.401	5.474	5.637	5.817	5.971	6.074	6.123	6.160

# ASSESSABLE TAX BASES - REAL and PERSONAL PROPERTY

Bethesda - Commercial: Personal	0.165	0.182	0.174	0.169	0.165	0.162	0.161	0.159	0.158
Bethesda - Unimproved: Real	0.521	0.557	0.534	0.550	0.568	0.583	0.593	0.598	0.601
Bethesda - Unimproved: Personal	0.033	0.033	0.035	0.034	0.033	0.032	0.032	0.032	0.032
Montgomery Hills - Commercial: Real	0.054	0.054	0.056	0.057	0.059	0.060	0.062	0.062	0.063
Montgomery Hills - Commercial: Personal	0.002	0.002	0.002	0.002	0.002	0.002	0.002	0.001	0.001
Montgomery Hills - Unimproved: Real	0.001	0.001	0.001	0.001	0.001	0.001	0.001	0.001	0.001
Montgomery Hills - Unimproved: Personal	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Silver Spring - Commercial: Real	3.278	3.505	3.360	3.460	3.570	3.665	3.728	3.759	3.780
Silver Spring - Commercial: Personal	0.114	0.118	0.120	0.116	0.114	0.112	0.111	0.110	0.109
Silver Spring - Unimproved: Real	0.457	0.462	0.468	0.482	0.497	0.510	0.519	0.523	0.526
Silver Spring - Unimproved: Personal	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000
Wheaton - Commercial: Real	0.479	0.516	0.490	0.505	0.521	0.535	0.544	0.549	0.552
Wheaton - Commercial: Personal	0.010	0.012	0.011	0.010	0.010	0.010	0.010	0.010	0.009
Wheaton - Unimproved: Real	0.005	0.005	0.005	0.005	0.006	0.006	0.006	0.006	0.006
Wheaton - Unimproved: Personal	0.004	0.006	0.005	0.005	0.005	0.005	0.005	0.005	0.005



# Schedule E-2

PROPERTY TAX RATES				
(dollars per \$100 assessed value)	ACTUAL FY21	ACTUAL FY22	ACTUAL FY23	APPR FY24
COUNTYWIDE				
General Fund: Real	0.6948	0.7178	0.6940	0.7170
General Fund: Personal	1.7370	1.7945	1.7350	1.7925
State of Maryland: Real	0.1120	0.1120	0.1120	0.1120
State of Maryland: Personal	0.0000	0.0000	0.0000	0.0000
Countywide: Real	0.8068	0.8298	0.8060	0.8290
Countywide: Personal	1.7370	1.7945	1.7350	1.7925
SPECIAL DISTRICTS				
Storm Drainage: Real	0.0000	0.0000	0.0000	0.0000
Storm Drainage: Personal	0.0000	0.0000	0.0000	0.0000
Mass Transit: Real	0.0736	0.0524	0.0832	0.0852
Mass Transit: Personal	0.1840	0.1310	0.2080	0.2130
Recreation: Real	0.0260	0.0261	0.0259	0.0330
Recreation: Personal	0.0650	0.0653	0.0648	0.0825
Fire: Real	0.1182	0.1202	0.1074	0.1184
Fire: Personal	0.2955	0.3005	0.2685	0.2960
URBAN DISTRICTS				
Bethesda: Real	0.0120	0.0120	0.0120	0.0120
Bethesda: Personal	0.0300	0.0300	0.0300	0.0300
Silver Spring: Real	0.0240	0.0240	0.0240	0.0240
Silver Spring: Personal	0.0600	0.0600	0.0600	0.0600
Wheaton: Real	0.0300	0.0300	0.0300	0.0300
Wheaton: Personal	0.0750	0.0750	0.0750	0.0750
M-NCPPC				
Advanced Land Acquisition: Real **	0.0010	0.0010	0.0010	0.0010
Advanced Land Acquisition: Personal **	0.0025	0.0025	0.0025	0.0025
Metro (Parks)				
Mandatory: Real	0.0360	0.0360	0.0360	0.0360
Mandatory: Personal	0.0900	0.0900	0.0900	0.0900
Maintenance: Real	0.0080	0.0080	0.0080	0.0080
Maintenance: Personal	0.0200	0.0200	0.0200	0.0200
Discretionary: Real	0.0160	0.0116	0.0170	0.0210
Discretionary: Personal	0.0400	0.0290	0.0425	0.0525
Regional (Administration)				

PROPERTY TAX RATES				
(dollars per \$100 assessed value)	ACTUAL FY21	ACTUAL FY22	ACTUAL FY23	APPR FY24
Mandatory: Real	0.0120	0.0120	0.0120	0.0120
Mandatory: Personal	0.0300	0.0300	0.0300	0.0300
Discretionary: Real	0.0056	0.0054	0.0070	0.0086
Discretionary: Personal	0.0140	0.0135	0.0175	0.0215
PARKING DISTRICTS				
Bethesda - Commercial: Real	0.0000	0.0000	0.0000	0.0000
Bethesda - Commercial: Personal	0.0000	0.0000	0.0000	0.0000
Bethesda - Unimproved: Real	0.0000	0.0000	0.0000	0.0000
Bethesda - Unimproved: Personal	0.0000	0.0000	0.0000	0.0000
Silver Spring - Commercial: Real	0.0000	0.0000	0.0000	0.0000
Silver Spring - Commercial: Personal	0.0000	0.0000	0.0000	0.0000
Silver Spring - Unimproved: Real	0.0000	0.0000	0.0000	0.0000
Silver Spring - Unimproved: Personal	0.0000	0.0000	0.0000	0.0000
Montgomery Hills - Commercial: Real	0.0000	0.0000	0.0000	0.0000
Montgomery Hills - Commercial: Personal	0.0000	0.0000	0.0000	0.0000
Montgomery Hills - Unimproved: Real	0.0000	0.0000	0.0000	0.0000
Montgomery Hills - Unimproved: Personal	0.0000	0.0000	0.0000	0.0000
Wheaton - Commercial: Real	0.0000	0.0000	0.0000	0.0000
Wheaton - Commercial: Personal	0.0000	0.0000	0.0000	0.0000
Wheaton - Unimproved: Real	0.0000	0.0000	0.0000	0.0000
Wheaton - Unimproved: Personal	0.0000	0.0000	0.0000	0.0000

\*\* On Countywide basis



# History Schedules

---

## SCHEDULE F-1, TEN YEAR HISTORY OF EXPENDITURES IN CURRENT AND DEFLATED DOLLARS

---

This schedule shows the growth in expenditures for four major agencies: MCG, MCPS, Montgomery College, and M-NCPPC, in both current dollars and deflated to Fiscal Year 08. The purpose is to give a sense of the size of increases in real spending, with inflation removed.

## SCHEDULE F-2, TEN YEAR HISTORY OF REVENUE BY MAJOR CATEGORY

---

This schedule reports the revenues received by MCG, Debt Service, MCPS, Montgomery College, and M-NCPPC. The great majority of the revenues are collected by Montgomery County government, but the educational institutions do receive significant State aid plus revenues from tuition, food service, and other charges.

The columns showing the percent of total revenues represented by the major categories give a sense of the relative importance of different types of revenues and show changes over time.

## SCHEDULE F-3, TEN YEAR HISTORY OF COUNTY GOVERNMENT WORKYEARS BY FUNCTION

---

This schedule has two tables that display workforce history in different ways. The first displays MCG FTEs by function. The second table takes the workforce data in the first table and divides it by the estimated population for each year to show the annual change in the number of workers per 1,000 population. The purpose is to show how the size of the MCG workforce, by governmental function, is tracking the growth in population. The data in this table excludes FTEs provided by contract.

## SCHEDULE F-4, TEN YEAR HISTORY OF COUNTY AGENCIES WORKYEARS BY FUND

---

This schedule is similar to F-3 but displays MCG FTEs by fund over the ten years.

## SCHEDULE F-5, TEN YEAR HISTORY OF PROPERTY TAX RATES FOR TYPICAL PROPERTY OWNER

---

This schedule shows the tax rates per 100 dollars of assessed valuation paid by the typical property owner.

---

## SCHEDULE F-6, HISTORICAL ANALYSIS OF PROPERTY TAX RATES

---

This schedule shows the total average weighted property tax rate (i.e., the rate resulting from taking all rates approved by the County Council, all other municipal district tax rates, and the State of Maryland tax rate, and weighing them by their respective assessable bases related to the Countywide base).

*The Workyears (WYs) employment indicator changed to Full-Time Equivalent (FTEs). Tables throughout the book showing FTEs in prior years have not been converted to FTEs; they still reflect WYs and maintain the integrity of the previously approved budgets.*



# Schedule F-1

## TEN YEAR HISTORY OF EXPENDITURES IN CURRENT AND DEFLATED DOLLARS WITH FISCAL YEAR 15 AS BASE

(in millions)

	ACTUAL FY15	ACTUAL FY16	ACTUAL FY17	ACTUAL FY18	ACTUAL FY19	ACTUAL FY20	ACTUAL FY21	ACTUAL FY22	APPR FY23	APPR FY24
<b>COUNTY GOVERNMENT</b>										
General Fund	1,146.6	1,162.0	1,163.6	1,148.0	1,138.9	1,267.3	1,389.4	1,382.4	1,408.8	1,507.6
Expenditures in FY15\$	1,146.6	1,151.6	1,139.7	1,104.9	1,079.5	1,190.0	1,280.6	1,208.4	1,200.0	1,261.6
Special Funds: Tax Supported	388.5	390.6	395.3	406.5	417.9	432.8	410.7	455.7	486.3	512.4
Expenditures in FY15\$	388.5	387.1	387.2	391.2	396.1	406.4	378.5	398.3	414.2	428.8
Grant Fund: Non-Tax Supported	116.7	114.5	111.4	116.6	114.7	147.8	293.4	278.4	169.6	160.5
Expenditures in FY15\$	116.7	113.5	109.1	112.2	108.7	138.8	270.4	243.4	144.5	134.3
Special Funds: Non-Tax Supported	298.8	308.4	306.3	329.0	339.0	354.2	360.8	372.7	395.3	410.2
Expenditures in FY15\$	298.8	305.6	300.0	316.7	321.3	332.6	332.5	325.8	336.7	343.3
<b>TOTAL COUNTY GOVERNMENT</b>	<b>1,950.6</b>	<b>1,975.5</b>	<b>1,976.5</b>	<b>2,000.1</b>	<b>2,010.5</b>	<b>2,202.0</b>	<b>2,454.4</b>	<b>2,489.2</b>	<b>2,459.9</b>	<b>2,590.6</b>
Expenditures in FY15\$	1,950.6	1,957.9	1,935.8	1,925.0	1,905.7	2,067.6	2,262.1	2,175.9	2,095.3	2,167.9
<b>M. C. PUBLIC SCHOOLS(b)</b>	<b>2,283.1</b>	<b>2,321.5</b>	<b>2,456.1</b>	<b>2,524.8</b>	<b>2,612.5</b>	<b>2,674.1</b>	<b>2,714.9</b>	<b>2,754.2</b>	<b>2,920.0</b>	<b>3,165.0</b>
Expenditures in FY15\$	2,283.1	2,300.8	2,405.6	2,430.0	2,476.3	2,510.9	2,502.2	2,407.5	2,487.2	2,648.5
<b>MONTGOMERY COLLEGE(b)</b>	<b>274.7</b>	<b>287.4</b>	<b>293.7</b>	<b>296.5</b>	<b>291.2</b>	<b>292.6</b>	<b>296.0</b>	<b>297.3</b>	<b>321.8</b>	<b>345.2</b>
Expenditures in FY15\$	274.7	284.8	287.7	285.4	276.0	274.7	272.8	259.9	274.1	288.9
<b>M-NCPPC(b)</b>	<b>130.0</b>	<b>133.1</b>	<b>136.7</b>	<b>144.0</b>	<b>148.3</b>	<b>152.0</b>	<b>151.5</b>	<b>164.4</b>	<b>180.8</b>	<b>191.8</b>
Expenditures in FY15\$	130.0	131.9	133.9	138.6	140.6	142.7	139.6	143.7	154.0	160.5
<b>DEBT SERVICE(a)</b>	<b>342.7</b>	<b>348.5</b>	<b>387.5</b>	<b>398.0</b>	<b>422.6</b>	<b>428.5</b>	<b>421.9</b>	<b>432.8</b>	<b>463.9</b>	<b>468.3</b>
Expenditures in FY15\$	342.7	345.4	379.5	383.1	400.6	402.3	388.8	378.3	395.1	391.9
<b>TOTAL ALL AGENCIES</b>	<b>4,981.2</b>	<b>5,066.0</b>	<b>5,250.5</b>	<b>5,363.5</b>	<b>5,485.1</b>	<b>5,749.2</b>	<b>6,038.6</b>	<b>6,137.9</b>	<b>6,346.4</b>	<b>6,760.9</b>
Expenditures in FY15\$	4,981.2	5,020.8	5,142.5	5,162.2	5,199.1	5,398.3	5,565.5	5,365.3	5,405.8	5,657.7
<b>CPI - FISCAL YEAR 15 = 100</b>	<b>100.0</b>	<b>100.9</b>	<b>102.1</b>	<b>103.9</b>	<b>105.5</b>	<b>106.5</b>	<b>108.5</b>	<b>114.4</b>	<b>117.4</b>	<b>119.5</b>
<b>Fiscal Year Percent Change</b>	----	<b>0.9%</b>	<b>1.2%</b>	<b>1.8%</b>	<b>1.6%</b>	<b>1%</b>	<b>2%</b>	<b>5.9%</b>	<b>3%</b>	<b>2.1%</b>

(a) Includes add-back of State closed school revenues.

(b) Includes tax supported and non-tax supported funds



---

THIS PAGE INTENTIONALLY LEFT BLANK



# Schedule F-2

## TEN YEAR HISTORY OF REVENUE BY MAJOR CATEGORY AND AS A PERCENT OF TOTAL REVENUE

(in millions)

FISCAL YEAR	PROPERTY TAX		INCOME TAX		TRANSFER TAX		OTHER TAXES		LICENSES & PERMITS		CHARGES FOR SERVICES		INTERGOV .AID		FINES & MISC REVENUE		TOTAL REVENUE	
	\$	%	\$	%	\$	%	\$	%	\$	%	\$	%	\$	%	\$	%	\$	%
FY24 Approved	2,107.0	31.3	1,925.1	28.6	198.4	2.9	324.2	4.8	57.7	0.9	408.8	6.1	1,491.3	22.1	223.4	3.3	6,735.9	
FY23 Estimate	1,931.7	29.5	2,044.4	31.2	193.1	2.9	314.6	4.8	59.3	0.9	374.5	5.7	1,423.1	21.7	212.7	3.2	6,553.4	
FY23 Approved	1,951.4	30.5	1,870.5	29.2	248.4	3.9	312.6	4.9	62.5	1.0	394.8	6.2	1,384.8	21.6	182.2	2.8	6,407.2	
FY22 Actual	1,879.2	28.9	1,895.8	29.2	293.9	4.5	304.0	4.7	66.6	1.0	335.5	5.2	1,555.9	23.9	166.9	2.6	6,496.7	
FY21 Actual	1,857.6	29.7	1,820.2	29.1	209.2	3.3	288.5	4.6	52.8	0.8	306.3	4.9	1,553.8	24.8	168.3	2.7	6,256.6	
FY20 Actual	1,793.5	30.8	1,700.6	29.2	191.8	3.3	300.0	5.2	53.7	0.9	357.6	6.1	1,234.1	21.2	189.6	3.3	5,820.8	
FY19 Actual	1,763.2	31.6	1,531.2	27.4	184.2	3.3	314.0	5.6	56.9	1.0	393.9	7.1	1,138.0	20.4	205.4	3.7	5,586.7	
FY18 Actual	1,754.3	32.1	1,469.3	26.9	171.5	3.1	314.3	5.8	56.9	1.0	390.2	7.1	1,110.0	20.3	192.2	3.5	5,458.6	
FY17 Actual	1,732.4	32.1	1,466.6	27.2	193.8	3.6	305.7	5.7	52.1	1.0	401.5	7.4	1,075.5	19.9	164.4	3.0	5,392.0	
FY16 Actual	1,595.3	31.2	1,422.4	27.8	171.3	3.3	299.3	5.8	55.7	1.1	385.0	7.5	1,038.7	20.3	152.6	3.0	5,120.3	
FY15 Actual	1,549.2	31.5	1,310.8	26.7	156.2	3.2	308.5	6.3	49.7	1.0	378.9	7.7	1,018.5	20.7	143.2	2.9	4,915.1	

\* Totals do not include uses of prior year reserves or transfers

---

THIS PAGE INTENTIONALLY LEFT BLANK



# Schedule F-3

## TEN YEAR HISTORY OF COUNTY GOVERNMENT FTEs BY FUNCTION

Function	APPR FY15	APPR FY16	APPR FY17	APPR FY18	APPR FY19	APPR FY20	APPR FY21	APPR FY22	APPR FY23	APPR FY24
General Government	1,046.59	1,096.31	1,112.55	1,146.20	1,151.67	1,167.91	1,182.46	1,210.71	1,249.00	1,267.02
Public Safety	3,669.91	3,709.53	3,743.63	3,790.18	3,809.33	3,842.39	3,850.99	3,837.49	3,890.78	3,907.38
Transportation	1,160.51	1,164.52	1,174.30	1,206.20	1,208.20	1,244.20	1,243.20	1,241.70	1,245.43	1,231.12
Health & Human Services	1,588.87	1,593.66	1,619.38	1,648.71	1,670.36	1,683.09	1,714.49	1,770.62	1,856.66	1,948.48
Libraries, Culture & Recreation	824.81	833.59	856.40	890.12	893.52	925.66	928.87	934.37	1,008.26	1,007.15
Community Development & Housing	318.20	326.20	332.75	345.85	346.35	351.85	351.75	352.25	359.38	362.13
Environment	200.49	204.79	210.81	213.11	214.21	216.11	219.96	221.96	236.09	250.09
Non-Departmental Accounts	4.08	4.23	4.18	4.21	4.64	6.38	12.51	23.46	45.34	36.27
Liquor Control	336.82	426.72	432.42	438.20	442.20	427.70	442.50	443.80	428.80	428.70
<b>Subtotal</b>	<b>9,150.28</b>	<b>9,359.55</b>	<b>9,486.42</b>	<b>9,682.78</b>	<b>9,740.48</b>	<b>9,865.29</b>	<b>9,946.73</b>	<b>10,036.36</b>	<b>10,319.74</b>	<b>10,438.34</b>
Plus Council & Judicial Offices *	528.56	535.96	544.86	552.85	560.03	567.93	572.18	577.98	601.56	599.06
<b>TOTAL COUNTY GOVERNMENT</b>	<b>9,678.84</b>	<b>9,895.51</b>	<b>10,031.28</b>	<b>10,235.63</b>	<b>10,300.51</b>	<b>10,433.22</b>	<b>10,518.91</b>	<b>10,614.34</b>	<b>10,921.30</b>	<b>11,037.40</b>
<b>Government FTEs PER 1000 Population</b>										
General Government	1.03	1.07	1.07	1.08	1.08	1.07	1.09	1.12	1.15	1.18
Public Safety	3.60	3.60	3.60	3.57	3.58	3.53	3.57	3.55	3.59	3.63
Transportation	1.14	1.13	1.13	1.14	1.14	1.14	1.15	1.15	1.15	1.14
Health & Human Services	1.56	1.55	1.56	1.55	1.57	1.55	1.59	1.64	1.71	1.81
Libraries, Culture & Recreation	0.81	0.81	0.82	0.84	0.84	0.85	0.86	0.86	0.93	0.94
Community Development & Housing	0.31	0.32	0.32	0.33	0.33	0.32	0.33	0.33	0.33	0.34
Environment	0.20	0.20	0.20	0.20	0.20	0.20	0.20	0.21	0.22	0.23
Non-Departmental Accounts	0.00	0.00	0.00	0.00	0.00	0.01	0.01	0.02	0.04	0.03
Liquor Control	0.33	0.41	0.42	0.41	0.42	0.39	0.41	0.41	0.40	0.40
<b>Total County-Less Elective Offices</b>	<b>8.97</b>	<b>9.10</b>	<b>9.13</b>	<b>9.11</b>	<b>9.16</b>	<b>9.06</b>	<b>9.21</b>	<b>9.28</b>	<b>9.53</b>	<b>9.70</b>
Plus Council & Judicial Offices *	0.52	0.52	0.52	0.52	0.53	0.52	0.53	0.53	0.56	0.56
<b>TOTAL COUNTY GOVERNMENT</b>	<b>9.49</b>	<b>9.62</b>	<b>9.66</b>	<b>9.63</b>	<b>9.69</b>	<b>9.58</b>	<b>9.74</b>	<b>9.81</b>	<b>10.08</b>	<b>10.26</b>
<b>Population</b>	<b>1,020,000</b>	<b>1,029,000</b>	<b>1,038,500</b>	<b>1,062,500</b>	<b>1,063,510</b>	<b>1,088,823</b>	<b>1,079,939</b>	<b>1,081,809</b>	<b>1,083,304</b>	<b>1,075,926</b>

\* Includes official and staff of offices headed by elected officials.  
Effective FY13, Workyears have been converted to Full-Time Equivalents(FTEs) and will no longer measure lapse and overtime.  
Historical Workyears and Populations reflect the Original Approved Budget.

---

THIS PAGE INTENTIONALLY LEFT BLANK



# Schedule F-4

## TEN YEAR HISTORY OF COUNTY AGENCIES FTEs BY FUND

	FY15 FTEs	FY16 FTEs	FY17 FTEs	FY18 FTEs	FY19 FTEs	FY20 FTEs	FY21 FTEs	FY22 FTEs	FY23 FTEs	FY24 FTEs
<b>GENERAL FUND</b>										
General Fund	1,000.38	1,058.35	1,076.64	1,107.01	1,117.56	1,135.80	1,153.90	1,186.55	1,247.26	1,267.99
Public Safety	2,583.25	2,610.17	2,646.27	2,709.82	2,717.47	2,733.53	2,741.13	2,715.03	2,748.53	2,754.13
Transportation	244.17	248.17	252.27	252.27	252.27	255.77	254.77	253.27	255.06	252.75
Health & Human Services	1,588.87	1,593.66	1,619.38	1,648.71	1,670.36	1,683.09	1,714.49	1,770.62	1,856.66	1,948.48
Libraries, Culture & Recreation	384.56	388.56	386.56	395.26	395.51	404.01	404.51	404.06	403.60	385.11
Community Development & Housing	96.00	98.00	73.40	86.40	86.40	87.80	87.80	88.30	91.30	89.95
Environment	13.09	15.09	16.50	16.50	16.50	16.70	16.29	16.29	25.64	31.65
Non-Departmental Accounts	4.08	4.23	4.18	4.21	4.64	6.38	12.51	23.46	45.34	36.27
<b>TOTAL GENERAL FUND **</b>	<b>5,914.40</b>	<b>6,016.23</b>	<b>6,075.20</b>	<b>6,220.18</b>	<b>6,260.71</b>	<b>6,323.08</b>	<b>6,385.40</b>	<b>6,457.58</b>	<b>6,673.39</b>	<b>6,766.33</b>
<b>SPECIAL FUNDS</b>										
Urban Districts	58.30	58.30	58.60	58.60	58.60	58.60	58.70	58.70	60.70	60.70
Mass Transit	835.62	836.19	842.47	874.37	876.37	908.87	908.87	908.87	910.61	898.61
Fire Tax District	1,286.56	1,299.26	1,302.76	1,286.76	1,298.26	1,318.26	1,319.26	1,333.26	1,352.01	1,363.01
Recreation	413.51	417.29	440.77	464.79	466.94	490.38	493.09	499.04	574.39	591.77
Economic Development Fund	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Cable Television	30.50	30.50	31.50	32.50	31.85	30.85	30.75	30.75	29.55	24.34
Montgomery Housing Initiative	14.70	14.70	14.70	14.70	15.20	17.05	17.05	17.05	18.05	22.15
Water Quality Protection	84.39	86.69	88.76	91.47	91.47	93.17	92.11	93.61	96.84	101.84
Community Use of Public Facilities	26.74	27.74	29.07	30.07	31.07	31.07	31.27	30.27	30.27	30.27
Parking Districts	49.89	49.33	48.53	48.53	48.53	48.53	48.53	48.53	48.73	48.73
Permitting Services	206.50	212.50	243.65	243.75	243.75	246.00	245.90	245.90	249.03	249.03
Solid Waste Services	103.01	103.01	105.55	105.14	106.24	106.24	111.56	112.06	113.61	116.60
Vacuum Leaf Collection	30.83	30.83	31.03	31.03	31.03	31.03	31.03	31.03	31.03	31.03
Liquor Control	336.82	426.72	432.42	438.20	442.20	427.70	442.50	443.80	428.80	428.70
<b>TOTAL SPECIAL FUNDS</b>	<b>3,478.37</b>	<b>3,594.06</b>	<b>3,670.81</b>	<b>3,720.91</b>	<b>3,742.51</b>	<b>3,808.95</b>	<b>3,831.62</b>	<b>3,854.87</b>	<b>3,944.62</b>	<b>3,967.78</b>
<b>INTERNAL SERVICE FUNDS</b>										
Employee Health Benefit Self Insurance		21.25	22.30	25.25	25.25	23.65	23.85	23.85	25.25	25.25
Motor Pool	204.10	204.10	204.10	204.10	206.10	211.10	211.10	211.10	211.10	211.10
Printing & Mail	30.75	29.75	28.75	34.07	34.07	34.57	34.57	34.57	34.57	34.57
Self Insurance	30.37	30.12	30.12	31.12	31.87	31.87	32.37	32.37	32.37	32.37
<b>TOTAL INTERNAL SERVICE FUNDS</b>	<b>286.07</b>	<b>285.22</b>	<b>285.27</b>	<b>294.54</b>	<b>297.29</b>	<b>301.19</b>	<b>301.89</b>	<b>301.89</b>	<b>303.29</b>	<b>303.29</b>
<b>TOTAL COUNTY GOVERNMENT</b>	<b>9,678.84</b>	<b>9,895.51</b>	<b>10,031.28</b>	<b>10,235.63</b>	<b>10,300.51</b>	<b>10,433.22</b>	<b>10,518.91</b>	<b>10,614.34</b>	<b>10,921.30</b>	<b>11,037.40</b>
<b>MONT. COUNTY PUBLIC SCHOOLS</b>	<b>21,579.89</b>	<b>21,850.60</b>	<b>22,248.73</b>	<b>22,284.33</b>	<b>22,452.26</b>	<b>22,867.11</b>	<b>23,476.79</b>	<b>23,636.61</b>	<b>23,976.50</b>	<b>24,529.33</b>
<b>MONTGOMERY COLLEGE</b>	<b>1,940.60</b>	<b>1,948.60</b>	<b>1,920.60</b>	<b>1,917.60</b>	<b>1,925.60</b>	<b>1,910.85</b>	<b>1,910.85</b>	<b>1,910.85</b>	<b>1,921.35</b>	<b>1,922.35</b>
<b>M-NCPPC</b>	<b>978.60</b>	<b>1,015.09</b>	<b>1,045.19</b>	<b>1,080.64</b>	<b>1,089.66</b>	<b>1,102.41</b>	<b>1,111.94</b>	<b>1,136.95</b>	<b>1,134.38</b>	<b>1,135.13</b>
<b>GRAND TOTAL</b>	<b>34,177.93</b>	<b>34,709.80</b>	<b>35,245.80</b>	<b>35,518.20</b>	<b>35,768.03</b>	<b>36,313.59</b>	<b>37,018.49</b>	<b>37,298.75</b>	<b>37,953.53</b>	<b>38,624.21</b>

\*\*Includes grant FTEs related to General Fund functions.

Prior to FY10 the Leaf Vacuum Fund was included in Solid Waste Services

Effective FY13, Workyears have been converted to Full-Time Equivalents (FTEs) and will no longer lapse and overtime. Historical Workyears reflect the Original Approved Budget

---

THIS PAGE INTENTIONALLY LEFT BLANK



# Schedule F-5

## TEN YEAR HISTORY OF PROPERTY TAX RATES FOR TYPICAL PROPERTY OWNER

Tax Rate Per \$100 Assessed Value

FISCAL YEAR	COUNTY	MASS TRANSIT	FIRE	RECREATION	STORM DRAINAGE	M -NCPPC	TOTAL COUNTY	STATE	TOTAL TAX RATE
FY24 - Real	0.7170	0.0852	0.1184	0.0330	n/a	0.0866	1.0402	0.1120	1.1522
FY24 - Personal	1.7925	0.2130	0.2960	0.0825	n/a	0.2165	2.6005	n/a	2.6005
FY23 - Real	0.6940	0.0832	0.1074	0.0259	n/a	0.0810	0.9915	0.1120	1.1035
FY23 - Personal	1.7350	0.2080	0.2685	0.0648	n/a	0.2025	2.4788	n/a	2.4788
FY22 - Real	0.7178	0.0524	0.1202	0.0261	n/a	0.0740	0.9905	0.1120	1.1025
FY22 - Personal	1.7945	0.1310	0.3005	0.0653	n/a	0.1850	2.4763	n/a	2.4763
FY21 - Real	0.6948	0.0736	0.1182	0.0260	n/a	0.0786	0.9912	0.1120	1.1032
FY21 - Personal	1.7370	0.1840	0.2955	0.0650	n/a	0.1965	2.4780	n/a	2.4780
FY20 - Real	0.7166	0.0672	0.1068	0.0261	n/a	0.0740	0.9907	0.1120	1.1027
FY20 - Personal	1.7915	0.1680	0.2670	0.0653	n/a	0.1850	2.4768	n/a	2.4768
FY19 - Real	0.7414	0.0498	0.1065	0.0254	n/a	0.0696	0.9927	0.1120	1.1047
FY19 - Personal	1.8535	0.1245	0.2663	0.0635	n/a	0.1740	2.4817	n/a	2.4817
FY18 - Real	0.7484	0.0580	0.1089	0.0240	n/a	0.0736	1.0129	0.1120	1.1249
FY18 - Personal	1.8710	0.1450	0.2723	0.0600	n/a	0.1840	2.5323	n/a	2.5323
FY17 - Real	0.7734	0.0520	0.1140	0.0230	0.0030	0.0728	1.0382	0.1120	1.1502
FY17 - Personal	1.9335	0.1300	0.2850	0.0575	0.0075	0.1820	2.5955	n/a	2.5955
FY16 - Real	0.7230	0.0600	0.1160	0.0230	0.0030	0.0742	0.9992	0.1120	1.1112
FY16 - Personal	1.8075	0.1500	0.2900	0.0575	0.0075	0.1855	2.4980	n/a	2.4980
FY15 - Real	0.732	0.040	0.136	0.023	0.003	0.074	1.008	0.112	1.120
FY15 - Personal	1.830	0.100	0.340	0.058	0.008	0.185	2.520	n/a	2.520



---

THIS PAGE INTENTIONALLY LEFT BLANK



# Schedule F-6

HISTORICAL ANALYSIS OF WEIGHTED REAL PROPERTY TAX RATES MONTGOMERY COUNTY Average Weighted Rate Per \$100 of Assessed Value				
Fiscal Year	Total	Maryland	Municipalities	Montgomery County
2024	\$1.1840	\$0.1120	\$0.0465	\$1.0255
2023	\$1.1366	\$0.1120	\$0.0461	\$0.9785
2022	\$1.1364	\$0.1120	\$0.0459	\$0.9785
2021	\$1.1364	\$0.1120	\$0.0459	\$0.9785
2020	\$1.1353	\$0.1120	\$0.0447	\$0.9786
2019	\$1.1372	\$0.1120	\$0.0438	\$0.9814
2018	\$1.1582	\$0.1120	\$0.0450	\$1.0012
2017	\$1.1813	\$0.1120	\$0.0429	\$1.0264
2016	\$1.1420	\$0.1120	\$0.0430	\$0.9870
2015	\$1.152	\$0.112	\$0.044	\$0.996
2014	\$1.167	\$0.112	\$0.045	\$1.010
<p>Notes:</p> <p>"Montgomery County" is the weighted average of the tax rates in the FY24 Approved Budget for the tax-supported property revenues and do not include parking lot districts.</p> <p>"Montgomery County" weighted rate includes a \$0.047 tax rate that is authorized by Maryland Code, Education § 5-104 (d)(1).</p> <p>"Municipalities" are the weighted average of approximately 23 municipal districts and are based on adopted tax rates for FY24 and estimated taxable assessments for levy year 2023.</p>				

MONTGOMERY COUNTY DEPARTMENT OF FINANCE

JUNE 2023

---

THIS PAGE INTENTIONALLY LEFT BLANK

Resolution No.:	<u>20-184</u>
Introduced:	<u>May 25, 2023</u>
Adopted:	<u>May 25, 2023</u>

**COUNTY COUNCIL  
FOR MONTGOMERY COUNTY, MARYLAND**

---

Lead Sponsor: County Council

---

**SUBJECT:** Approval of and Appropriation for the FY 2024 Operating Budget of the Montgomery County Government

**Background**

1. As required by Section 303 of the County Charter, the County Executive sent to the County Council the FY 2024 Operating Budget for the Montgomery County Government.
2. As required by Section 304 of the County Charter, notice of public hearing was given and a public hearing was held.

**Action**

The County Council for Montgomery County, Maryland approves the following resolution:

1. The Council approves the FY 2024 Operating Budget for the Montgomery County Government and appropriates the funds as shown on the attachment to this resolution in the following sections.

Section A: The General Fund Operating Budget contains the tax supported, non-grant-funded appropriations for departmental and non-departmental General Fund accounts.

Section B: The Special Revenue Funds Tax Supported Budget contains the non-grant appropriations associated with all tax supported Special Funds.

Section C: The Debt Service Budget includes all tax supported debt service on General Obligation Bonds for the General Fund and tax supported Special Funds and all tax-supported expenditures for long term leases, short term leases, and other tax supported and non-tax supported debt.

Section D: The Grant Fund Operating Budget contains the grant-funded appropriations for all tax supported General Fund accounts and tax supported Special Fund accounts of County Government. Any appropriation for and spending on any project funded by non-County funds is contingent on notice of receipt of the non-County funds.

Section E: The Special Revenue Funds Self-Supporting Funds Budget contains both grant and non-grant-funded appropriations for self-supporting (non-tax supported) funds.

Section F: The Enterprise Funds Budget contains both grant and non-grant-funded appropriations for enterprise funds and the debt service appropriation for enterprise funds and notes the total appropriations for the County's Risk Management Liability and Property Coverage Self-Insurance Fund and Employees Health Benefits Self-Insurance Fund.

2. This resolution re-appropriates or appropriates revenue received from non-County sources for programs funded in whole or in part from those non-County funds:
  - (a) together with matching County funds, if any; and
  - (b) to the extent that the program period approved by the non-County source requires more than one fiscal year to complete the grant program, under the terms of receipt of the non-County revenues.
3. This resolution re-appropriates the fund balances of the following funds and non-departmental accounts (NDA):
  - Central Duplicating Fund
  - Economic Development Fund
  - Housing Initiative Fund
  - Motor Pool (DGS) Internal Service Fund
  - Rehabilitation Loan Fund
  - Restricted Donation Special Revenue Fund
  - Guaranteed Income NDA
  - Labor Management Relations Committee NDA
4. This resolution re-appropriates the June 30, 2023 fund balance for the Drug Enforcement Forfeiture Fund permitting it to be spent in FY 2024. As required in Section 35-13B of the County Code, the Chief of Police must provide reports to the Executive and the Council on December 15, 2023 and March 15, 2024 regarding the unreserved fund balance, expenditures, and the approved budget for the Drug Enforcement Forfeiture Fund.
5. This resolution re-appropriates encumbered appropriations, permitting them to be spent in FY 2024. Any unencumbered appropriation lapses at the end of FY 2023, except as re-appropriated elsewhere in this resolution.

6. This resolution re-appropriates the unencumbered balance of any special and supplemental appropriations approved as part of the County's response and recovery efforts related to the COVID-19 pandemic for the same purpose(s) and on the same terms as set forth in the initial appropriations.
7. Section G of this resolution lists the entities designated to receive non-competitive contract awards under Section 11B-14(a)(4) of the County Code, which states: "A contract may be awarded without competition if the Chief Administrative Officer makes a written determination that the contract award serves a public purpose" and "a proposed contractor has been identified in an appropriation resolution approved by the Council." Appropriations for these awards are included in the departmental and non-departmental appropriations in Sections A through F. The Chief Administrative Officer has determined that the entities listed in Section G serve a public purpose and contract awards are in the public interest. The appropriated amounts allocated to particular entities listed in Section G are estimates only and may vary among entities due to changed circumstances. The Council in Resolution 14-490 adopted the process to designate entities under this provision.
8. This resolution appropriates \$21,062,172 to the Department of Health and Human Services to provide payments to organizations providing direct services to clients of residential, community supported living arrangements, day habilitation, or supportive employment provided through the Developmental Disabilities Administration. In order to receive this payment, an organization must provide any documentation requested by the Department of Health and Human Services and the organization must be in compliance with the Montgomery County Minimum Wage law. Section G of this resolution includes entities eligible to receive the non-competitive payments.
9. This resolution appropriates \$2,158,105 to the Department of Health and Human Services to provide payments to organizations providing adult medical day care services that accept Medicaid funding. In order to receive this payment, an organization must demonstrate to the Department the organization is licensed and in good standing with the Maryland Department of Health, Office of Healthcare Quality. The organization must provide any documentation requested by the Department to determine the use of the program by Medicaid funded County residents and the organization must be in compliance with the Montgomery County Minimum Wage law. Section G of this resolution includes entities eligible to receive the non-competitive payments.
10. If an error in the name of an entity or the stated purpose for a non-competitive contract identified in Section G does not alter the substance of the Chief Administrative Officer's determination and Council's approval of the award, the Director of the Office of Procurement may proceed with the non-competitive contract without an amendment to Section G. The Director of the Office of Procurement must notify the Council within 7 days after making each determination.
11. In the following agency budgets, the Council appropriates payments to the Risk Management Liability and Property Coverage Self-Insurance Fund. The Director of Finance must transfer the following amounts from the respective appropriations for County Government, the Montgomery County Public Schools, and Montgomery College to the

Risk Management Liability and Property Coverage Self-Insurance Fund on or immediately after July 1, 2023. The Director of Finance must notify the Maryland-National Capital Park and Planning Commission that its contribution to the Fund is due on or immediately after July 1, 2023.

\$26,469,813	County General Fund Risk Management Non-Departmental Account
\$17,466,358	County Special, Enterprise, and Internal Service Funds Contributions
\$14,169,020	Fire and Rescue System – Fire Tax District Funds
\$26,485,613	Montgomery County Public Schools
\$2,387,861	Montgomery College
\$1,846,474	Maryland-National Park and Planning Commission

In addition to contributions from County Government and County and Bi-county agencies, the following contributions and revenues are expected to be realized in FY 2024.

\$2,856,444	Housing Opportunities Commission
\$213,495	Montgomery County Revenue Authority
\$691,579	City of Gaithersburg
\$69,406	City of Rockville Housing Authority/Rockville Housing Enterprises
\$47,431	Bethesda Urban Partnership
\$92,758	Other Municipal Income
\$9,100,000	Other Income (includes investment income and recovered losses)

These contributions and the fund balance are available to support an FY 2024 Risk Management Liability and Property Coverage Self-Insurance Fund appropriation of \$95,316,835.

12. This resolution appropriates \$20,000,000 for the Future Federal, State, or Other Grant Non-Departmental Account (the “Account” for purposes of this Paragraph 12) in the County Government Grant Fund to fund specific programs or activities designated in a grant, donation, contribution, reimbursement, or other non-County funding source received in FY 2024. Subject to the following conditions, when the County receives funds for a program from a non-County source, the County Executive may transfer funds from this Account to the appropriate fund for a department or office to support the program:

- (a) The program must not require any new FY 2024 tax supported appropriation or future tax supported County funds.
- (b) Subject to the balance in the Account, any amount can be transferred in FY 2024 for any program which meets at least one of the following six conditions: (1) the amount is \$200,000 or less; (2) the program was funded in FY 2023; (3) the program was included in the FY 2024 budget; (4) the program was funded by the Council in a supplemental or special appropriation in FY 2024; (5) the amount is funded by an insurance reimbursement that has been received; or (6) the amount is funded by revenues from the State of Maryland Emergency Number Systems Board.
- (c) The Executive must provide the Council with a quarterly report of each transfer made no later than September 30, December 30, March 30, and June 30 each year.

The Department of Finance may transfer funds from the Account to the Restricted Donation Special Revenue Fund on a quarterly basis. The Council must approve a transfer for any individual donation which exceeds \$200,000 unless the donation meets one of the conditions in subparagraph (b) of this paragraph.

The Executive must approve each transfer under this paragraph and must notify the Council within 30 days after each transfer. The Office of Management and Budget must maintain a record to ensure that the total appropriation for the Account is not exceeded.

The Executive may also transfer an appropriation from a specific department or office grant appropriation in the County Government Grant Fund to the Account when a specific grant is less than the amount appropriated. The amount of the transfer must equal the difference between the amount appropriated and the grant award.

For FY 2024, the County Executive may transfer funds from this Account to the Department of Police for expenses incurred as a part of an agreement with another governmental entity to fund law enforcement activities as requested or approved by that entity. The Executive must notify the Council in writing within 10 working days when this method of transfer is used for an amount that exceeds \$200,000. The Executive must provide the notice required in Paragraph 18 in the case of an emergency response.

13. The Executive may transfer County matching funds within a department or office from the appropriate fund to an account for the same department or office in the Grant Fund when the grantor requires a County match.
14. When the County Government receives more non-County funds (excluding FEMA reimbursement) than were budgeted for a program which also receives some County funds:
  - (a) Council approval is not required to substitute the non-County funds for County funds for the same program. In this case, there is no change in the total appropriation.
  - (b) Council approval is required to increase the total appropriation for the program. The Council may decide to substitute non-County funds for County funds instead of increasing the appropriation.
15. When the County Government receives official notice that government aid or grant funds will be less than was budgeted for a program:
  - (a) Council approval is required to substitute County tax supported funds for non-County funds. In this case, there is no change in total appropriation for the program.
  - (b) The Executive must report to the Council any recommendation to reduce expenditures in an affected program to offset any loss of non-County funds. A reduction of 10% or less from the amount estimated in the FY 2024 approved budget for any grant or specific source of government aid may be reported through the report required in Paragraph 12(c) of this resolution. A reduction of greater than 10% from the approved amount estimated in the FY 2024 approved budget for any grant or specific source of government aid must be reported within 15 days.



16. For FY 2024, funds for Federal Emergency Management Agency (FEMA) reimbursements of Urban Search and Rescue Team activities may be appropriated through a transfer from the Future Federal, State, or Other Grant Non-Departmental Account as provided in Paragraph 12. In order to use this method of appropriation, the County Executive or a designee must forward a copy of each FEMA authorization letter to the Council President within 5 working days after the County receives the FEMA authorization.
17. For FY 2024, reimbursement payments from the Federal government for providing security through the Police Department on an overtime basis may be appropriated through a transfer from the Future Federal, State, or Other Grant Non-Departmental Account as provided in Paragraph 12. In order to use this method of appropriation, the Executive must forward to the Council President a copy of a contract, memorandum, or letter from a Federal agency authorizing the County to provide such security. The Department must specify the amount of reimbursement funding, and the contract, letter, or memorandum must be forwarded within 5 working days after the County receives the authorization.
18. For FY 2024, reimbursement payments from Federal, state, or local governments for emergency response or assistance by Montgomery County departments or offices may be appropriated through a transfer from the Future Federal, State, or Other Grant Non-Departmental Account as provided in Paragraph 12. In order to use this method of appropriation, the Executive must forward to the Council President a copy of the contract, memorandum, or letter from the Federal, state, or local agency authorizing the County to provide the requested assistance. The Executive must specify the amount of reimbursement funding and must forward the contract, letter, or memorandum within 5 working days after the County receives the authorization.
19. In Resolution 20-127, adopted April 25, 2023, the Council expressed its intent to appropriate the funds necessary to implement the first year of the collective bargaining agreement (the “FOP Agreement” or “Agreement”) between the County government and the Fraternal Order of Police, Montgomery County Lodge 35, Inc. (“FOP”), for the term July 1, 2023 through June 30, 2025.

For FY 2024, this resolution: (1) appropriates funding for the FOP Agreement at the FY 2023 levels; and (2) appropriates increases in funding under the following provisions of the FOP Agreement:

- a. *Administrative Leave – Bereavement.* The Agreement increases from 3 workdays to 40 hours the amount of administrative leave an eligible employee would receive in the event of the death of an immediate family member.
- b. *Administrative Leave – Pending Investigation or Removal.* The Agreement entitles an eligible employee to administrative leave when the employee is relieved of police powers pending an investigation or removal. Under the prior collective bargaining agreement, the employee would receive administrative leave only if the employee was relieved of police powers in excess of 90 days pending investigation or removal.
- c. *Temporary Duty Pay.* The Agreement provides that an individual temporarily assigned to a higher classified job for more than one week is entitled to higher pay.

This is a change from the prior agreement, which provided that the individual would need to work at the higher classification for more than two weeks to qualify for the higher pay.

- d. *Uniforms*. The Agreement requires the issuance of polo shirts, long sleeve uniform shirts, and high-visibility jackets to eligible employees.
- e. *Personal Patrol Vehicles*. The Agreement expands the use of personal patrol vehicles (“PPVs”) to within 10 miles of the County’s border. The prior collective bargaining agreement provided for the use of PPVs to within 5 miles of the County’s border.
- f. *Centralized Traffic Vehicles*. The Agreement requires the issuance of certain “ghost graphic” centralized traffic vehicles.
- g. *General Wage Adjustments*. The Agreement requires a 4.0% general wage adjustment effective the pay period beginning July 2, 2023 and a 3.0% general wage adjustment effective the pay period beginning January 14, 2024.
- h. *Lump Sum Payments*. Under the Agreement, each eligible employee will receive a lump sum payment of \$1,500 for the first full pay period following January 1, 2024.
- i. *Signing Bonuses*. The Agreement allows for \$20,000 signing bonuses for certain new recruits and lateral candidates.
- j. *Shift Differentials*. The Agreement increases from \$1.42 to \$2.00 the shift differential that applies to work shifts starting on or after 12:00 p.m. and before 7:59 p.m.; and increases from \$1.87 to \$4.25 the shift differential that applies to work shifts starting on or after 8:00 p.m. and before 5:59 a.m.
- k. *Multilingual Pay*. The Agreement requires multilingual pay at \$1.00 per hour for recertified multilingual employees.
- l. *Service Increments*. The Agreement requires 3.5% service increments for eligible members.
- m. *Longevity adjustments*. The Agreement requires a longevity step increment of 3.5% for eligible employees when they are at the maximum of their pay grade and have completed 15, 17, and 20 years of service.

Contingent upon the enactment of Council Bill 19-23, the Council appropriates FY 2024 funding for alterations to retirement eligibility and benefits for Group F under Article 57, Section Y of the FOP Agreement, including: making any Group F member who has reached normal retirement age eligible to participate in the Discontinued Retirement Service Program/Deferred Retirement Option Plan (DRSP/DROP); and effective January 1, 2025, increasing the multiplier to 2.6% of average final earnings up to 25 years and to 2.4% of average final earnings from 25 years to 34 years.

This resolution appropriates funds in FY 2024 for the medical, dental, prescription drug, vision, long-term disability, and life insurance provisions under the FOP Agreement as described in Paragraph 34. This Resolution appropriates funds in FY 2024 for retirement benefits as required by law.

20. In Resolution 20-126, adopted April 25, 2023, the Council expressed its intent to appropriate the funds necessary to implement the second year of the collective bargaining agreement (“IAFF Agreement” or “Agreement”) between the County government and the

Montgomery County Career Firefighters, International Association of Fire Fighters, Local 1664, AFL-CIO (“IAFF”) for the term of July 1, 2022 through June 30, 2024.

For FY 2024, this resolution: (1) appropriates funding for the IAFF Agreement at the FY 2023 levels; and (2) appropriates increases in funding under the following provisions of the IAFF Agreement:

- a. *Salary Schedule Adjustments.* The Agreement adjusts the Fire/Rescue Bargaining Unit Salary Schedule, effective July 2, 2023, resulting in an increase of \$3,412,656 in FY 2024 expenditures. Letters A and B of the salary schedule are being removed, and the remaining positions are being re-lettered.
- b. *General wage adjustment.* The Agreement requires a 3.2% general wage adjustment effective the pay period beginning July 16, 2023.
- c. *Longevity increments.* The Agreement requires a longevity step increment of 3.5% for eligible employees when they are at the maximum of their pay grade and have completed 17, 20, and 24 years of service.
- d. *Retiree Vision Benefits.* Effective January 1, 2024, the Agreement provides eligible retirees with a fully insured vision benefit.
- e. *Service Increments.* The Agreement provides for a 3.5% service increment for eligible bargaining unit members on their anniversary dates.
- f. *Service increments for FY 2013.* Effective July 2, 2023, the Agreement requires a 3.5% service increment for all eligible bargaining unit members who would have been eligible to receive a service increment in FY 2013.
- g. *Tuition assistance.* The Agreement provide a total of \$65,000 annually for tuition assistance.

This resolution appropriates funds in FY 2024 for the medical, dental, prescription drug, vision, long-term disability, and life insurance provisions under the IAFF Agreement as described in Paragraph 34. This resolution appropriates funds in FY 2024 for retirement benefits as required by law.

Contingent upon the enactment of Expedited Council Bill 21-23, the Council appropriates FY 2024 funding for alterations to pension benefits under Article 51 of the IAFF Agreement, including: amending the cost-of-living adjustment (“COLA”) for Group G members; and increasing the pension formula for Group G members.

21. In Resolution 20-128, adopted April 25, 2023, the Council expressed its intent to appropriate the funds necessary to implement the first year of the collective bargaining agreement (the “MCGEO Agreement” or “Agreement”) between the County government and Municipal and County Government Employees Organization, UFCW, Local 1994 (“MCGEO”) for the term July 1, 2023 through June 30, 2026.

For FY 2024, this resolution: (1) appropriates funding for the MCGEO Agreement at the FY 2023 levels; and (2) appropriates increases in funding under the following provisions of the MCGEO Agreement:

- a. *General wage adjustment.* The Agreement requires a 3.0% general wage adjustment effective the pay period beginning January 14, 2024 and a 3.0% general wage adjustment effective the pay period beginning June 16, 2024.
- b. *Service increments.* The Agreement requires a 3.5% service increment for eligible bargaining unit members on their anniversary dates.
- c. *Service increments for FY 2012.* The Agreement requires a 3.5% service increment for all eligible bargaining unit members who would have been eligible to receive a service increment in FY 2012, effective the first full pay period following January 1, 2024.
- d. *Longevity step increments.* The Agreement requires a longevity step increment of 3.25% for eligible employees on the Office, Professional, & Technical and Service, Labor, and Trades (OPT/SLT) salary schedules when they are at the maximum of their pay grade and have completed 16, 20, and 25 years of service. Eligible employees on the Correctional Officers or Deputy Sheriff Uniform Salary Schedule who are at the maximum of their pay grade will be eligible for a longevity step increase of 3.5% when they have completed 16, 20, and 25 years of service.
- e. *Seasonal employees.* For seasonal employees, the Agreement will adjust the salary schedule and require a \$1.05 wage increase in FY 2024.
- f. *Shift Differential.* The Agreement increases the shift differential that applies to work shifts beginning on or after 8:00 p.m. and before 5:59 a.m. from \$1.42 to \$1.55 per hour. The shift differential that applies to work shifts beginning on or after 8:00 p.m. and before 5:59 a.m. increases from \$1.87 to \$2.00 per hour.
- g. *Multilingual Pay.* The Agreement increases multilingual pay by \$1.00 per hour for employees who successfully complete multilingual recertification.
- h. *Training Pay Differential.* The Agreement increase from \$3.25 to \$4.25 per hour the training pay differential for certain employees who are assigned to train other employees.
- i. *Meal Allowance.* The Agreement increases the permissible meal allowance from \$10 to \$17.
- j. *Transit Subsidy.* The Agreement increases from \$265 to \$285 per month the subsidy for public transportation, commuter aid, or van pools through the County Get-In Program.
- k. *Holiday Pay.* The Agreement adjusts holiday pay for eligible part-time employees.
- l. *Retiree Vision Insurance.* Effective January 1, 2024, the Agreement provides eligible retirees with access to a fully insured vision plan.
- m. *Sheriff's Office.* For eligible employees of the Sheriff's Office:
  - i. The Agreement increases the clothing allowance from \$1,388 to \$1,450.
  - ii. The Agreement increases: the shoe allowance for non-uniformed employees from \$105 to \$130; and the shoe allowance for deputies from \$125 to \$150.
  - iii. The Agreement provides lump sum fitness incentive payments ranging between \$350 and \$600.
  - iv. The Agreement requires the County to fund 20 additional vehicles for the Sheriff's Office in FY 2024.
- n. *Department of Health and Human Services.* The Agreement provides eligible Community Service Aides with a \$1,500 yearly stipend.
- o. *Department of Transportation.* The Agreement requires the provision of, or reimbursement for, certain apparel and boots for eligible bus operators, transit

coordinators, motor pool attendants, and other Department of Transportation personnel.

- p. *Police Department.* The Agreement increases the shoe/boot allowance for eligible crossing guards and crime lab employees. The allowance would be \$150 per year.
- q. *Department of Correction and Rehabilitation.* For eligible employees of the Department of Correction and Rehabilitation:
  - i. The Agreement increases the hourly differential for nurses identified as charge nurses from \$1.75 to \$2.75.
  - ii. The Agreement increases from \$1,200 to \$1,800 the annual stipend provided to emergency response team members. The Agreement requires the provision of an annual stipend of \$1,200 to critical incident support members.
  - iii. The Agreement increases shoe reimbursements for resident supervisors from \$145 to \$150.
- r. *Reservation Cost Reimbursements.* The Agreement increases the amount that an employee may be reimbursed if they must cancel travel to meet staffing needs.
- s. *Unscheduled Overtime.* The Agreement provides for overtime pay when an employee is required to work during pre-scheduled leave.

Contingent upon the enactment of Expedited Council Bill 20-23, the Council appropriates FY 2024 funding for alterations to retirement eligibility and benefits under Sections 41 and 44 of the MCGEO Agreement, including: amending Group E and Group J eligibility to include certain public safety emergency communications personnel; providing credited service adjustments for certain military service; adjusting pension multipliers for Group E and Group J; and altering the disability benefits plan.

This resolution appropriates funds in FY 2024 for the medical, dental, prescription drug, vision, long-term disability, and life insurance provisions under the MCGEO Agreement as described in Paragraph 34. This resolution appropriates funds in FY 2024 for retirement benefits as required by law.

- 22. Effective January 1, 2024, eligible retirees who were non-represented employees will receive a fully insured vision benefit. This resolution appropriates funds for this purpose.
- 23. The Council approves a 3.0% general wage adjustment effective the pay period beginning January 14, 2024 and a 3.0% general wage adjustment effective the pay period beginning June 16, 2024 and adjustment to the minimum and maximum of each grade in the Salary Schedules for County Government non-represented employees. This resolution appropriates funds in FY 2024 for this purpose.
- 24. Effective the first full pay period that includes July 1, 2023 the Seasonal Salary Schedule will be adjusted as follows: the minimum and maximum for Grade S1 will be adjusted to equal the County minimum wage for a large employer of \$16.70 per hour that becomes effective July 1, 2023. The minimum and maximum for Grade S2 will be adjusted to \$17.20 per hour. The minimum and maximum for Grade S3 will be adjusted to \$17.70 per hour. The minimum and maximum for Grade S4 will be adjusted to \$18.20 per hour. The minimum and maximum for Grade S5 will be adjusted to \$18.70 per hour. The minimum for Grade S6 will be adjusted to \$19.20 per hour, and the maximum adjusted to \$22.09 per

hour. The minimum for Grade S7 will be adjusted to \$21.01 per hour, and the maximum adjusted to \$25.57 per hour. The minimum for Grade S8 will be adjusted to \$23.77 per hour, and the maximum adjusted to \$29.17 per hour. This resolution appropriates funds in FY 2024 for this purpose.

25. The Council approves a 3.0% general wage adjustment effective the pay period beginning January 14, 2024 and a 3.0% general wage adjustment effective the pay period beginning June 16, 2024 and adjustment to the minimum and maximum of each grade in the Salary Schedules for County Government non-represented employees in the Management Leadership Service (MLS). This resolution appropriates funds in FY 2024 for this purpose.
26. The Council approves a 4.0% general wage adjustment effective the pay period beginning July 2, 2023 and a 3.0% general wage adjustment effective the pay period beginning January 14, 2024 and adjustments to the minimum and maximum of each grade in the Salary Schedules for County Government non-represented employees in the Police Leadership Service (PLS). This resolution appropriates funds in FY 2024 for this purpose.
27. The Council approves a 3.0% general wage adjustment effective the pay period beginning January 14, 2024 and a 3.0% general wage adjustment effective the pay period beginning June 16, 2024 and adjustment to the minimum and maximum of each grade in the Salary Schedules for Sheriff Management. This resolution appropriates funds in FY 2024 for this purpose.
28. The Council approves a 3.0% general wage adjustment effective the pay period beginning January 14, 2024 and a 3.0% general wage adjustment effective the pay period beginning June 16, 2024 and adjustment to the minimum and maximum of each grade in the Salary Schedules for Correctional Management. This resolution appropriates funds in FY 2024 for this purpose.
29. The Council approves a 3.2% general wage adjustment effective the pay period beginning July 16, 2023 and adjustments to the minimum and maximum of each grade in the Salary Schedule for Fire and Rescue Management. This resolution appropriates funds in FY 2024 for this purpose.
30. The Council approves a 3.0% general wage adjustment effective the pay period beginning January 14, 2024 and a 3.0% general wage adjustment effective the pay period beginning June 16, 2024 and adjustment to the minimum and maximum of each grade in the Salary Schedules for Medical Doctors. This resolution appropriates funds in FY 2024 for this purpose.
31. This resolution appropriates \$2,500,000 for performance-based pay increases in lieu of service increments for non-represented employees in the Management Leadership Service (MLS) and for a \$1,500 lump sum payment for non-represented employees in the Police Leadership Service (PLS) in lieu of a pay-for-performance award.
32. This resolution appropriates funding in FY 2024 for a 3.5% service increment effective the first day of the pay period in which an employee's anniversary date falls, and for a 3.25% longevity increment after 16 years of service and a 3.25% longevity increment after 20

years of service for County Government non-represented employees who are not in the Management Leadership Service (MLS) or the Police Leadership Service (PLS).

33. This resolution appropriates funding in FY 2024 for a 3.5% longevity increment after 16 years of service, a 3.5% longevity increment after 20 years of service, and a 3.5% longevity increment after 25 years of service for Correctional Management and Sheriff Management.
34. This resolution appropriates funds for employee group insurance benefits for the fiscal year that begins on July 1, 2023. This appropriation is subject to the following conditions:

The following cost-sharing provisions must apply to each eligible County employee and each eligible employee of a participating agency whose active employees are paid through the County's payroll system. These provisions do not apply to any eligible employee of a participating agency that does not use the County's payroll system for active employees. These provisions do not apply to any eligible retired employee.

Group Insurance Premiums

(medical, prescription drug, dental, vision, life insurance, long-term disability insurance)

The County must pay 80% of the cost of the premiums, and each employee must pay 20% of the cost of the premiums, for each benefit plan listed below:

- Health Maintenance Organization (HMO) medical plan, including any prescription drug plan that is bundled with an HMO medical plan;
- Point-of-Service (POS) medical plan;
- Stand-alone prescription drug plan (Standard Option plan);
- Dental;
- Vision;
- Basic Life insurance;
- Dependent Life insurance \$2,000/\$1,000/\$100 tier; and
- Long-term disability insurance.

Each employee enrolled in the High Option prescription drug plan must also pay the difference between:

- the County contribution toward the cost of the premium for the Standard Option prescription drug plan; and
- the cost of the premium for the High Option prescription drug plan.

The High Option prescription drug plan will be eliminated effective January 1, 2024.

Optional Life insurance and Optional Dependent life insurance (\$4,000/\$2,000/\$100 tier and \$10,000/\$5,000/\$100 tier) remain at 100% paid by each employee.

Prescription Drug Benefits

The County's stand-alone prescription drug plans may also allow each employee to buy up to a 90-day supply of a maintenance medication at any retail pharmacy agreed on by the County and the Pharmacy Benefits Manager (PBM) in addition to using the PBM's mail service pharmacy. An employee must pay a fee if a maintenance prescription is filled at a

retail pharmacy other than a pharmacy agreed on by the County and the PBM. This fee is the difference between the mail order cost and the retail prescription cost. This fee is in addition to the corresponding co-payment.

The County's prescription drug plan must limit coverage for each participant to a maximum of 6 doses each month for any drug specifically approved by the Food and Drug Administration for the treatment of erectile dysfunction. Medications currently approved for this purpose include sildenafil (Viagra), vardenafil (Levitra), and tadalafil (Cialis).

These requirements of the prescription drug benefit must apply to each participant in the County's prescription drug plan, including each eligible retired employee, survivor, dependent, and employee of a participating agency. Each Medicare-eligible retiree or survivor must be in a Medicare Part D Employer Group Waiver Plan (EGWP) plus Wrap prescription drug plan.

#### Basic Life Insurance Benefit

For each full- or part-time employee eligible for life insurance coverage, the County must provide term life insurance coverage equal to the employee's earnings (as defined in the Group Insurance Certificate) rounded up to the nearest thousand dollars. The County will offer each eligible employee the opportunity to buy additional Optional Life Insurance at full cost during Open Enrollment.

For each full- or part-time employee eligible for life insurance coverage, the County must provide an accidental death and dismemberment (AD&D) benefit. The AD&D benefit includes:

- AD&D insurance of 8 times earnings, up to \$600,000, for a loss of life that is a direct result of an accidental injury sustained in the performance of County employment. A lower amount may be payable for certain dismemberments resulting from accidental bodily injury.
- AD&D insurance of 4 times earnings, up to \$300,000, for a loss of life that is not a direct result of an accidental injury sustained in the performance of County employment. A lower amount may be payable for certain dismemberments resulting from accidental bodily injury.

#### Modifications – Council approval

Any material change in any part of this paragraph or its application to any employee or group of employees, including any premium holiday or other waiver of premiums for County-provided health or life insurance, is subject to Council approval.

35. This resolution does not appropriate funds for emergency pay or hazard pay in FY 2024 for more than 10 consecutive days to any employee. Any emergency pay or hazard pay extending for more than 10 consecutive days for any employee must not be paid unless the Council approves a supplemental or special appropriation authorizing the extended payments.



36. This resolution does not appropriate funds for any COVID-19 pay differential to any employee in FY 2024. Any COVID-19 differential pay to any employees must not be paid unless the Council approves a supplemental or special appropriation authorizing the payments.
37. This resolution does not appropriate any funds to the Retiree Health Benefits Trust Non-Departmental Account in FY 2024. The County Executive or Chief Administrative Officer is not authorized to withdraw any funds from the Consolidated Retiree Health Benefits Trust for the payment of Montgomery County Government retiree health insurance benefits, or for any other purpose, during FY 2024.
38. This resolution appropriates \$62,251,472 to the Consolidated Retiree Health Benefits Trust (MCPS) Non-Departmental Account and does not appropriate any funds to the Consolidated Retiree Health Benefits Trust (Montgomery College) Non-Departmental Account. These funds must be deposited into the Trust created under County Code Section 33-159. These funds must be used only for the payment of retiree health insurance benefits. The Chief Administrative Officer is authorized to direct that up to \$27,200,000 from the Consolidated Retiree Health Benefits Trust may be transferred to the Montgomery County Public Schools (MCPS) Other Postemployment Benefits (OPEB) Trust as needed by MCPS for the payment of FY 2024 retiree health insurance benefits.
39. This resolution appropriates \$331,488,321 as the FY 2024 Employee Health Benefit Self Insurance Fund Appropriation.
40. For FY 2024, this resolution appropriates \$9,781,173 to the Compensation and Employee Benefits Adjustment Non-Departmental Account for the following purposes. The County Executive may transfer the entire amount appropriated in this NDA to County departments or offices as needed.

MLS/PLS Pay for Performance Tax Supported	\$1,500,000
MLS/PLS Pay for Performance Non-Tax Supported	\$1,000,000
Unemployment Insurance	\$400,000
Non-qualified Retirement	\$55,500
Deferred Compensation Management	\$283,900
Collective Bargaining Actuarial Services	\$456,000
Group Health Insurance County Contributions	\$6,085,773
<b>TOTAL</b>	<b>\$9,781,173</b>

41. The Council requests that the participating agencies continue the work of the Interagency Technology Policy and Coordination Committee (ITPCC) as described in Resolution 12-1758, adopted on July 26, 1994.
42. The Council requests that the participating agencies continue the work of the Interagency Procurement Coordinating Committee, the Interagency Public Information Working Group, the Interagency Committee on Energy and Utilities Management, and the

Interagency Training Team, in efforts to share information, provide assistance, and cooperate on efficiencies and planning.

43. The Interagency Technology Fund (ITF) will have a balance of \$0 at the beginning of FY 2024. The Council may make contributions to the ITF to support additional investments in technology as described in Council Resolution 16-475.
44. For FY 2024, the FiberNet capital equipment replacement needs for the 630 sites served by FiberNet are calculated to be \$8,063,600.
45. For FY 2024, this resolution appropriates \$70,739,577 to Alcohol Beverage Services. During FY 2024, the Director of Finance must transfer to the General Fund all Liquor Control Fund "Income before Capital Contributions and Transfers" as defined in the Annual Comprehensive Financial Report. The County Council has estimated that this transfer will amount to at least \$30,300,000.
46. For FY 2024 this resolution appropriates funds for the Montgomery County Fire and Rescue Service, which includes funds for the local fire and rescue departments and the Fire and Emergency Services Commission.
47. County tax funds appropriated for use by local fire and rescue departments must not be spent or encumbered, directly or indirectly, for legal fees or expenses related to pursuing any claim against County Government or any County agency, except as permitted under Section 213 of the Charter and expressly agreed to by the Executive with prior advice and review by the Council as part of a settlement of a civil action to which the County is a party. The Fire Chief must adopt a policy to implement this paragraph and assure compliance by local fire and rescue departments through the annual financial audit process.
48. The County Executive or designee must submit a report to the Council not later than January 1, 2024 (covering the period June 1, 2023 through November 30, 2023), and a second report not later than June 30, 2024 (covering the period December 1, 2023, through May 30, 2024) with the following data, which must be collected in collaboration with area hospitals:
  - (a) The number of 911 calls for emergency medical services during the reporting period and a comparison to the number in this reporting period for the prior year;
  - (b) The number and type of emergency medical services provided during the reporting period;
  - (c) The mortality rates for County hospital for ST-elevation myocardial infarction (STEMI) incidents, and a comparison to the rates in this reporting period for the prior year;
  - (d) The number of patients arriving in hospital emergency rooms complaining of heart attack or stroke symptoms who did not arrive by ambulance and a comparison to the number in this reporting period for the prior year;
  - (e) The number of invoices issued to collect revenue under this program and the average amount charged;

- (f) The number of Emergency Medical Services (EMS) transports of out-of-County residents;
  - (g) The number of hardship waivers requested and the number granted; and
  - (h) The number and type of calls received by the Patient Advocate.
49. As required by County Code Section 21-23A(h)(3)(A), the County Fire and Rescue Service (MCFRS) must use the following procedure to allocate for the benefit of local fire and rescue departments (LFRD's) 15% of the net Emergency Medical Services Transport (EMST) Insurance Reimbursement Program revenue (after deducting costs of implementing the Reimbursement Program) appropriated in this resolution for the purposes authorized in Section 21-23A(h)(3)(A):
- (a) Each LFRD may apply for funds under an application process conducted by the Montgomery County Volunteer Fire and Rescue Association (MCVFRA). MCVFRA must forward the results of that process to the Fire Chief by a date set by the Fire Chief. In any disagreement between the MCVFRA and the Fire Chief about LFRD allocations and projects, both the MCVFRA President and the Fire Chief must take reasonable steps to resolve their disagreements before funds are distributed. The Fire Chief must approve the final allocation for each LFRD and project before the distribution may occur.
  - (b) By October 15, 2023, MCFRS must distribute to LFRD's 15% of the actual amount of revenue received in the restricted EMST Reimbursement account attributable to FY 2023 (after deducting EMST Reimbursement Program implementation costs), as calculated by the Department of Finance.
  - (c) By April 15, 2024, MCFRS must distribute 15% of the actual amount of revenue received in the restricted EMST Reimbursement account attributable to FY 2024 from July 1, 2023, to December 31, 2023 (after deducting EMST Reimbursement Program implementation costs), as calculated by the Department of Finance after a mid-year reconciliation of the funds in the account.
  - (d) Any funds distributed under this procedure must be spent or encumbered by each LFRD to which funds are assigned no later than one calendar year after the last date funds are distributed (respectively, October 15, 2024, or April 15, 2025). Any funds that an LFRD does not encumber or spend by these dates automatically revert to MCFRS on October 15, 2024, or April 15, 2025, respectively. The Fire Chief must reallocate any funds reverted under this provision, consistent with this provision, Section 21-23A, and other applicable State and County laws, regulations, policies, and guidelines.
  - (e) The County Executive or designee must report to the Council no later than October 15, 2023, and April 15, 2024: the total amount of funds in the restricted account; the total amount to be distributed to the LFRD's; each project and LFRD allocation; and the amounts distributed to and spent or encumbered by each LFRD to date, by project and fiscal year.
  - (f) Any EMST Reimbursement Revenue attributable to FY 2024 that is not spent or encumbered by MCFRS by June 30, 2024, must remain in the restricted account and must not be spent unless re-appropriated for a use allowed under County Code Section 21-23A.

- (g) For FY 2024, it is expected that \$20,000,000 of the appropriation to the Montgomery County Fire and Rescue Service will be supported by EMST Reimbursement Revenue from the restricted account. The Office of Management and Budget must transmit to the Council no later than March 15, 2024, the amount of revenue received, and amount billed from July 1, 2023, through February 28, 2024.

50. During FY 2024, the Director of Finance must transfer the following amounts from the General Fund to these Non-Tax Supported Funds:

\$735,800	Solid Waste Disposal Fund
\$33,257,439	Montgomery Housing Initiative
\$1,681,286	MCPS Instructional Television Fund
\$1,706,960	Montgomery College: Cable TV Fund
\$160,000	Community Use of Public Facilities Fund

51. For FY 2024, this resolution appropriates \$6,649,029 to the Non-Departmental Account of the Arts and Humanities Council of Montgomery County (AHC MC), the County's designated local arts agency. Taxpayer support of the AHC MC includes general operating grants to arts and humanities organizations; program grants to arts and humanities organizations not receiving general operating support; project grants to individuals, scholars, groups, or small organizations; technical assistance and other support services for individuals and other organizations in the County; matching funds for awardees designated to match private donations; and operating expenses for AHC MC.
52. As required by County Code Section 2-151(f), the Council recommends projected budgets for the Office of Inspector General of \$3,186,321 in FY 2025, \$3,186,321 in FY 2026, and \$3,186,321 in FY 2027. The projected budget recommendations reflect a minimum baseline for the Office of the Inspector General and the Council expects these budgets will increase to reflect the multi-year staffing plan to implement Bill 11-19 as part of the Inspector General's four-year work program. This resolution appropriates funds for the Office of the Inspector General in the amount of \$2,917,321, an increase of \$239,921 over the previous FY 2024 projected budget of \$2,677,400 primarily due to the addition of 2.0 full-time equivalents (FTEs).
53. This resolution appropriates \$33,257,439 from the General Fund as a contribution to the Montgomery Housing Initiative Fund (HIF). The FY 2024 appropriation, combined with the re-appropriation of the FY 2023 fund balance, loan repayments, investment income, and resources available in the capital improvements program, is estimated to provide approximately \$105 million to acquire, rehabilitate, and preserve affordable housing and support programs to end homelessness. Resolution 15-110, *Dedicated Funding for Affordable Housing*, states that the County Executive will recommend, and the Council will approve an allocation from the General Fund to the HIF an amount equivalent of 2.5% of actual General Fund property taxes from 2 years prior to the upcoming fiscal year. Resolution 16-143, *Source of Funding for Annual Appropriation to the HIF*, states that the source of funding for the amount equivalent to 2.5% of the actual property tax from 2 years prior must be from the General Fund and may not include Moderately Priced Dwelling

Units (MPDU) resale recaptures, condominium transfer tax revenues, and end-of-year fund balance.

54. The Department of Housing and Community Affairs may allocate up to \$4,000,000 from the Housing Initiative Fund for closing cost and down payment assistance programs. For FY 2024, no more than \$1,000,000 may be allocated for employees of Montgomery County Government and/or Montgomery County Public Schools.
55. As required by Charter Section 209 and as a condition of spending any funds appropriated in this resolution, the Office of Management and Budget must provide to the Council the second and third quarterly budget analyses of department and office expenditures and revenues no later than 40 days after the end of the respective second and third fiscal quarters.
56. As a condition of spending any funds appropriated in this resolution and not disapproved or reduced under Charter Section 306, the Executive must transmit to the Council any recommended budget savings plan or similar action. This includes any recommendation to spend less than 90% of the funds appropriated for any non-competitive contract award listed in Section G of this resolution. Any budget savings plan or similar action is subject to review and approval by the Council. This paragraph does not apply to any hiring freeze which applies to all or substantially all departments and offices of County Government. The Chief Administrative Officer must also notify the Council within 15 days of a decision to impose a hiring freeze or to “freeze” a proposed procurement that would result in a new program being delayed or eliminated or result in a significant break in the operation of an ongoing program
57. The County Executive must inform the Council within 30 days if the Executive has made any change in the fund balance policy for any non-tax supported fund in County Government or any addition or elimination of any non-tax supported fund in County Government.
58. As a condition of spending any funds appropriated in this resolution, the Chief Administrative Officer must require any contractor that provides health and human services to enter and update appropriate information in the InfoMontgomery system.
59. This resolution appropriates \$2,884,990 to the Climate Response Non-Departmental Account. The County Executive may transfer the entire amount in this NDA to the Department of General Services and Department of Transportation as needed. These funds must be spent only on costs incurred by either Department for snow removal and storm clean-up. Before funds are transferred from this NDA to the Department of Transportation, the Department must spend the \$3,671,954 appropriated to the Department for snow removal and storm clean-up.
60. The Department of Environmental Protection may use Water Quality Protection Funds allocated for residential and non-residential Low Impact Development projects for a rebate program. This rebate program is intended to increase the range of incentives to encourage broader participation among residents and businesses in this component of the County’s Water Quality Protection program.

61. In FY 2024, when the County Government decides that it will apply for a grant or respond to a granting agency on how it would spend a formula-awarded grant, the Chief Administrative Officer or their designee must notify the Executive Director of the Office of the County Council in writing of the name and purpose of the grant, the amount being requested or the formula-driven award amount, the name of the agency the application is directed to, the term of the grant, and the name of the department or departments that seek to receive the grant award. This requirement applies when any of the following conditions are met:

- (a) the application is for a new grant of more than \$200,000 or formula-driven award of more than \$200,000 for a new program;
- (b) the grant or award would require the appropriation of new tax-supported funds in FY 2024 or any future fiscal year; or
- (c) the grant application or proposal to spend formula-driven funds will create a new position in County Government.

Upon request, the Chief Administrative Officer or their designee must send a copy of the grant application or a description of the proposed use of a formula-driven award to the Executive Director of the Office of the County Council within 3 working days after submitting it to the funding agency.

62. In FY 2024, when the County Government decides that it will execute a new real estate lease or lease-purchase agreement that will annually exceed \$500,000 in FY 2024 or any future fiscal year, or increase the cost of an existing lease or lease-purchase agreement annually by more than \$500,000, the Chief Administrative Officer or their designee must notify the Executive Director of the Office of the County Council in writing, at least 14 days before executing the new or modified lease, of the location of the property that will be leased, the County programs that will occupy the leased space, and the cost of the lease in FY 2024 and future fiscal years. For any new lease, the cost must include the estimated cost for build-out and maintenance and utilities if this cost would be paid directly by the County and not the property owner. For any continuing lease, increases in costs for taxes and utilities are not subject to this provision.

63. This resolution appropriates \$1,963,795 to the Office of Human Rights. The Office of Human Rights must continue to process cases alleging a violation of relevant State and Federal anti-discrimination laws in addition to cases alleging a violation of the County Human Rights Law.

64. This resolution appropriates \$900,000 to the Office of Emergency Management and Homeland Security to continue the grant program that provides security enhancements to non-profit organizations with facilities and membership that have experienced or are at higher risk of experiencing hate crimes. The funds appropriated for this purpose must be placed in a General Fund account in which any unspent funds will be re-appropriated every year.

65. As a condition of spending funds appropriated in this resolution, the Office of Human Resources, and each Department and Office of County Government, must provide accurate and timely information to the County Ethics Commission regarding the status of employees in the respective Department or Office that the Commission needs to administer the County Ethics Law, including the law's financial disclosure provisions.
66. This resolution appropriates funds in Sections A-F in the Personnel Cost category for the County Government contribution to employee retirement accounts and funds. These funds must be spent as provided in County Code Chapter 33.
67. The Council appropriates \$4,588,043 from the Water Quality Protection Fund, which consists of \$449,505 to the Maryland-National Capital Park and Planning Commission's Montgomery County Planning Department and \$4,138,538 to the Department of Parks for expenses incurred to perform the following activities:
- (a) Maintenance and management of streams, lakes, ponds, non-tidal wetlands, and stormwater management facilities;
  - (b) Compliance with National Pollutant Discharge Elimination System (NPDES) Permit for Industrial Sites;
  - (c) Compliance with NPDES Municipal Permit for Small, Separate, Storm Sewer Systems;
  - (d) Special Protection area reviews and enforcement (not covered by fees);
  - (e) Developing and monitoring stream buffers;
  - (f) Forest conservation enforcement in and abutting stream buffers;
  - (g) Environmental sections on comprehensive master plans related to water quality; and
  - (h) Review of stormwater management concepts.
68. This resolution appropriates \$24,276,203 to the Utilities Non-Departmental Account (NDA) for the cost of electricity, natural gas, and other energy-related use and operating costs. When the County executes an Energy Services Agreement or manages the project without the assistance of an Energy Services Company for capital renovations to energy related equipment to produce long-term utility savings in County facilities, the County Executive may transfer up to \$5 million from this Account to the Debt Service Fund to pay principal and interest related to the energy-related equipment. The following conditions apply to the use of this transfer authority:
- (a) The program must not require any new FY 2024 tax-supported appropriation or future tax-supported funds;
  - (b) The Department of Finance must evaluate whether annual savings provided under the Energy Services Agreement or other County project should be guaranteed by the County's contracted Energy Services Company or validated by other credible means to ensure that the savings and any additional revenue that result from the Energy Services Agreement are equal to or greater than the debt service costs related to the capital renovations over the life of the project financing; and
  - (c) The Executive must notify the Council in writing within 30 days after each transfer.

69. This resolution appropriates \$41,692,529 to the Department of Permitting Services. The Council's approved Fiscal Plan for the Department of Permitting Services Enterprise Fund estimates that in FY 2024 the County will receive total revenues of \$47,998,484. The end of year FY 2023 fund balance is estimated to be \$39,471,964.
70. In FY 2024, the Director of Finance must transfer \$1,800,000 from fund balance from the Bethesda Parking Lot District to the Silver Spring Parking Lot District to repay a portion of the funds Bethesda Parking Lot District owes for its share of the Service Facility project.
71. No funds appropriated in this resolution may be spent on a sponsorship of \$10,000 or more. Expenditures on a sponsorship must not be divided into amounts less than \$10,000 or funded by multiple departments or offices in order to avoid this requirement. The Chief Administrative Officer must also transmit to the Council quarterly reports within 15 days of the end of each fiscal quarter listing all expenditures on sponsorships.
72. This resolution appropriates \$3,455,739 to the Economic Development Fund that must be allocated as follows:

<b>Existing Programs</b>	<b>Amount</b>
MOVE Program	\$750,000
Biotechnology Investor Incentive Program	\$200,000
SBIR/STTR Program	\$425,000
Microlending	\$150,000
Undesignated Balance	\$200,000
<b>Existing Agreements</b>	<b>Amount</b>
JBG Companies (U.S. HHS property in Rockville)	\$1,300,000
Federal Realty Investment Trust	\$250,000

The remaining appropriation may be allocated to personnel costs or other economic development projects identified by the Executive that does not exceed the threshold established in Section 20-75(c) of the County Code.

73. This resolution appropriates \$200,000 to the Biotechnology Investor Incentive Program for the purposes of the calculation stipulated in Section 20-76A(B) of the County Code.
74. This resolution appropriates \$11,178,526 to the Early Care and Education Non-Departmental Account (NDA). The Executive must report quarterly on the expenditures and/or encumbrances from the NDA and provide notice at least ten (10) days before executing or encumbering any expenditure of \$500,000 or more. The funds appropriated in the NDA must be placed in a General Fund account in which any unspent funds will be re-appropriated every year.
75. This resolution appropriates \$284,774 to the Skills for the Future Non-Departmental Account (NDA) to support programs and services that give low-income youth access to high quality science, technology, engineering, arts, and mathematics (STEAM)



programming. The funds appropriated in the NDA must be placed in a General Fund account in which any unspent funds will be re-appropriated every year.

76. This resolution appropriates \$486,500 to the Climate Change Planning Non-Departmental Account (NDA). Funds in this NDA must be used to implement the County's Climate Action Plan to meet the County's goal of an 80% reduction in greenhouse gas emissions by 2027 and a 100% reduction by 2035, and to implement climate change adaptation strategies. The Executive must transmit within 15 days after the end of each month a report on the previous month's expenditures from this account.
77. Subject to the conditions under this paragraph (77), this resolution appropriates funds for inflation adjustments for eligible tax-supported contracts with funding appropriated to the budgets of all County Government Departments and Offices. Any inflation adjustment awarded under this paragraph must not exceed 3.0% of the total contract price. Any contract funded by a non-County grant is not eligible for an inflation adjustment under this paragraph.
- (a) Each contractor receiving an adjustment under this paragraph (77) must be: (i) a non-profit service provider, (ii) a public entity, or (iii) a contractor that provides meals on wheels, court appointed special advocates, direct mental health services to seniors, and homeless outreach.
  - (b) The adjustment must be from the General Fund value of the contract (Grant Fund value not included).
  - (c) The contract must not be in its first performance period, unless a new contract has been executed as part of an administrative review or has an automatic inflation adjustment built into the contract.
  - (d) This increase does not apply to contracts for Montgomery Cares (except administration) and Care for Kids (except for administration) as their budgets have been adjusted for expected FY 2024 levels of service.
  - (e) This increase does not apply to contracts that are a specific match to a grant.
  - (f) This increase does not apply to any payment to eligible organizations that serve persons with developmental disabilities as provided in Paragraph 8 or eligible providers of Adult Medical Day Care as provided in Paragraph 9.
  - (g) This resolution appropriates \$80,092 to provide up to an 3.0% inflation adjustment to the contract providing African American Health Program services.
78. For FY 2022 and FY 2023, the Director of Finance must exclude from the determination of Adjusted Governmental Revenues any advanced funds received by the County to broadly respond to the COVID-19 pandemic under H.R. 748, the Coronavirus Aid, Relief, and Economic Security Act (\$183,336,953) and H.R. 1319, the American Rescue Plan Act (\$204,083,827), for purposes of calculating the mandatory contribution to the Revenue Stabilization Fund required by County Code Section 20-68.
79. This resolution appropriates \$11,139,336 to the Office of Community Use of Public Facilities. A portion of the appropriation must be used to reimburse Montgomery County Public Schools for community use of school facilities. In the absence of a current agreement between the County and the school system on the amounts owed for community

use, the reimbursement must be based on the terms of the June 2022 Memorandum of Understanding between the agencies

80. The Department of Housing and Community Affairs (DHCA) must transmit to the Council quarterly reports to include information on funding from the Housing Initiative Fund (HIF) and the projects administered by the department in the Capital Improvements Program (CIP). The information must include the amount of funding the department has made commitments for, encumbrances, and expenditures. The reports are due no later than September 30, 2023; December 31, 2023; March 31, 2024; and June 30, 2024.
81. The Council authorized a \$100 million revolving Housing Production Fund through Council Resolutions No. 19-774 and 19-1285.
  - (a) The Executive is authorized to amend the previous agreements or enter into a new agreement to establish a total of \$100 million revolving Housing Production Fund with the terms and provisions deemed appropriate by the County Executive to achieve the purposes set forth in Council Resolutions No. 19-774 (the "HPF Agreement") and No. 19-1285.
  - (b) Under the HPF Agreement, the County may agree to provide the funding necessary for the debt service for additional Housing Opportunities Commission (HOC)-issued bonds in an aggregate par amount not to exceed \$100 million or \$5.771 million in FY 2024 annual gross debt service for use by the HOC Housing Production Fund.
  - (c) The proceeds of the HOC Bonds Tranche 2 including any premium will be made available solely for the uses of the HOC Housing Production Fund and to pay costs of issuance.
  - (d) Funds made available by the County Government for debt service on the HOC Bonds Tranche 2 shall be subject to annual appropriation by the Council.
  - (e) The funds made available from the County Government are not expected to exceed \$7.072 million dollars as appropriated annually after FY 2024 while the HOC Bonds Tranche 2 are outstanding.
  - (f) If the County Executive enters into the HPF Agreement, it must state that the payments from the County Government are subject to annual appropriation, provided however, that the County Government contribution for debt service on the HOC Bonds payable in FY 2024 shall not exceed the \$5.771 million authorized in this resolution.
  - (g) The HPF Agreement will provide that the HOC Bonds Tranche 2 will have a final maturity not to exceed 20 years from the date of issuance.
  - (h) The Executive may transfer the entire or any portion of the FY 2024 appropriation of \$5.771 million to the Montgomery Housing Initiative (Housing Initiative Fund) as needed for the purpose of paying debt service of the total HOC-issued bonds to be used as set forth in this resolution.
  - (i) HOC developments funded using the proceeds of HOC Bonds Tranche 2 and any other funds in or made available for the HOC Housing Production Fund must have at least 20% of total dwelling units priced to be affordable to households earning 50% or less of the area median income (AMI) adjusted for household size and an additional 10% of all units affordable to households with incomes eligible for a Moderately Price Dwelling Unit.

- (j) The HOC Bonds Tranche 2 and related documents shall provide that any earnings on the proceeds of the HOC Bonds Tranche 2 will be used to pay the debt service on the HOC Bonds Tranche 2.
  - (k) Any interest paid by the developments funded through the HOC Housing Production Fund in FY 2024 and in future years, unless and until modified by the Council, must be paid to the County Government and must be deposited by the County into the Montgomery Housing Initiative (Housing Initiative Fund).
82. The Executive must notify the Council within 15 days if the County receives more than \$500,000 of reimbursements from the Federal Emergency Management Agency (FEMA) related to the COVID-19 pandemic. Per the County's fiscal policies, any reimbursements received are one-time resources and should fund one-time expenditures if the Executive or Council propose additional funding in Fiscal Year 2024. Use of FEMA reimbursement revenue requires an appropriation approved by the Council.
83. The Executive must submit to the Council, no later than October 1, 2023, a draft OPEB funding policy developed in collaboration with Council staff and the County's actuarial advisors that is based on the following elements: 1) closed amortization period; 2) an 85% funded ratio target; 3) a maximum 15-year timeframe to reach the target funded ratio; and 4) a 7.5% investment rate of return assumption. The draft policy can include options for decision points on policy components. Alternatives that allow the County to achieve the 85% target funded ratio sooner than 15 years should also be considered.
84. It is the Council's intent to utilize at least \$3.5 million in Federal Emergency Management Agency (FEMA) reimbursement funds, assuming sufficient FEMA reimbursement is received by the County, for additional OPEB pre-funding for County Government in FY 2024 based on the final approved OPEB funding policy. Any additional OPEB pre-funding for County Government in FY 2024 would need to be approved by the Council as a supplemental or special appropriation. Using one-time FEMA reimbursement revenue for OPEB pre-funding is consistent with the County's fiscal policies, which state that using one-time revenue for OPEB pre-funding is a priority use if unfunded liabilities exist.
85. For FY 2023, the Director of Finance must not make the mandatory contribution in the amount of 50% of excess revenue to the Revenue Stabilization Fund under County Code Section 20-68. Such excess revenue, in lieu of the mandatory contribution, must be designated as General Fund unrestricted reserve. This action is a one-time action for FY 2023 only, due to the Revenue Stabilization Fund maintaining a total reserve of 10% of the Adjusted Governmental Revenues.

This is a correct copy of Council action.



Sara R. Tenenbaum  
Clerk of the Council

## FY24 OPERATING BUDGET FOR MONTGOMERY COUNTY GOVERNMENT

The Council approves and appropriates the following amounts.

ORGANIZATION IDENTIFICATION	PERSONNEL COSTS	OPERATING EXPENSE	TOTAL
<b>SECTION A: GENERAL FUND (Tax Supported)</b>			
<b>GENERAL GOVERNMENT</b>			
COUNTY COUNCIL APPROPRIATION	15,190,685	1,587,331	16,778,016
BOARD OF APPEALS APPROPRIATION	608,568	36,347	644,915
OFFICE OF INSPECTOR GENERAL APPROPRIATION	2,780,183	137,138	2,917,321
OFFICE OF LEGISLATIVE OVERSIGHT APPROPRIATION	2,261,133	105,341	2,366,474
MERIT SYSTEM PROTECTION BOARD APPROPRIATION	273,527	414,504	688,031
OFFICE OF ZONING AND ADMINISTRATIVE HEARINGS APPROPRIATION	685,088	70,900	755,988
CIRCUIT COURT APPROPRIATION	11,316,588	2,549,879	13,866,467
STATE'S ATTORNEY'S OFFICE APPROPRIATION	20,698,408	1,168,168	21,866,576
MONTGOMERY COUNTY BOARD OF ELECTIONS APPROPRIATION	4,897,928	7,763,533	12,661,461
COMMUNITY ENGAGEMENT CLUSTER APPROPRIATION	5,893,698	2,774,215	8,667,913
OFFICE OF THE COUNTY ATTORNEY APPROPRIATION	6,785,993	837,655	7,623,648
OFFICE OF THE COUNTY EXECUTIVE APPROPRIATION	5,724,359	1,346,164	7,070,523
ETHICS COMMISSION APPROPRIATION	352,921	38,332	391,253
DEPARTMENT OF FINANCE APPROPRIATION	14,132,837	2,693,081	16,825,918
OFFICE OF FOOD SYSTEMS RESILIENCE APPROPRIATION	385,131	733,000	1,118,131
DEPARTMENT OF GENERAL SERVICES APPROPRIATION	16,160,211	22,580,929	38,741,140
OFFICE OF GRANTS MANAGEMENT APPROPRIATION	567,243	42,135	609,378
OFFICE OF HUMAN RESOURCES APPROPRIATION	7,924,852	3,433,402	11,358,254
OFFICE OF HUMAN RIGHTS APPROPRIATION	1,591,362	372,433	1,963,795
OFFICE OF INTERGOVERNMENTAL RELATIONS APPROPRIATION	839,393	116,995	956,388
OFFICE OF LABOR RELATIONS APPROPRIATION	1,237,680	383,490	1,621,170
OFFICE OF MANAGEMENT AND BUDGET APPROPRIATION	6,763,561	480,137	7,243,698
OFFICE OF PROCUREMENT APPROPRIATION	4,676,044	392,562	5,068,606
OFFICE OF PUBLIC INFORMATION APPROPRIATION	6,894,801	251,908	7,146,709
OFFICE OF RACIAL EQUITY AND SOCIAL JUSTICE APPROPRIATION	1,158,683	240,296	1,398,979

<b>ORGANIZATION IDENTIFICATION</b>	<b>PERSONNEL COSTS</b>	<b>OPERATING EXPENSE</b>	<b>TOTAL</b>
DEPARTMENT OF TECHNOLOGY AND ENTERPRISE BUSINESS SOLUTIONS APPROPRIATION	24,438,923	27,774,713	52,213,636
OFFICE OF ANIMAL SERVICES APPROPRIATION	7,697,357	1,700,089	9,397,446
OFFICE OF CONSUMER PROTECTION APPROPRIATION	2,435,913	130,881	2,566,794
DEPARTMENT OF CORRECTION AND REHABILITATION APPROPRIATION	67,281,664	9,032,577	76,314,241
OFFICE OF EMERGENCY MANAGEMENT AND HOMELAND SECURITY APPROPRIATION	1,774,771	1,248,433	3,023,204
DEPARTMENT OF POLICE APPROPRIATION	265,796,424	46,724,330	312,520,754
SHERIFF'S OFFICE APPROPRIATION	22,632,317	5,424,109	28,056,426
DEPARTMENT OF TRANSPORTATION APPROPRIATION	25,148,388	27,042,556	52,190,944
DEPARTMENT OF HEALTH AND HUMAN SERVICES APPROPRIATION	165,590,265	191,492,843	357,083,108
DEPARTMENT OF PUBLIC LIBRARIES APPROPRIATION	39,668,647	9,750,082	49,418,729
OFFICE OF AGRICULTURE APPROPRIATION	865,874	494,468	1,360,342
DEPARTMENT OF HOUSING AND COMMUNITY AFFAIRS APPROPRIATION	8,794,312	1,831,406	10,625,718
DEPARTMENT OF ENVIRONMENTAL PROTECTION APPROPRIATION	3,774,116	5,309,731	9,083,847
<b>SUBTOTAL DEPARTMENTAL ACCOUNTS</b>	<b>775,699,848</b>	<b>378,506,093</b>	<b>1,154,205,941</b>

ORGANIZATION IDENTIFICATION	PERSONNEL COSTS	OPERATING EXPENSE	TOTAL
<b>NON-DEPARTMENTAL ACCOUNTS</b>			
ARTS AND HUMANITIES COUNCIL APPROPRIATION	0	6,649,029	6,649,029
BOARDS, COMMITTEES AND COMMISSIONS APPROPRIATION	0	49,665	49,665
CHARTER REVIEW COMMISSION APPROPRIATION	0	1,150	1,150
CHILDREN'S OPPORTUNITY ALLIANCE (COA) APPROPRIATION	0	728,387	728,387
CLIMATE CHANGE PLANNING APPROPRIATION	0	486,500	486,500
CLIMATE RESPONSE APPROPRIATION	0	2,884,990	2,884,990
COMPENSATION AND EMPLOYEE BENEFIT ADJUSTMENTS APPROPRIATION	7,790,773	990,400	8,781,173
CONFERENCE AND VISITORS BUREAU APPROPRIATION	0	2,196,819	2,196,819
CONFERENCE CENTER APPROPRIATION	136,458	465,737	602,195
CONSOLIDATED RETIREE HEALTH BENEFIT TRUST - MCPS APPROPRIATION	0	62,251,472	62,251,472
COUNTY ASSOCIATIONS APPROPRIATION	0	74,728	74,728
DEVICE CLIENT MANAGEMENT APPROPRIATION	0	13,801,195	13,801,195
EARLY CARE AND EDUCATION APPROPRIATION	1,255,763	9,922,763	11,178,526
GRANTS TO MUNICIPALITIES IN LIEU OF SHARES TAX APPROPRIATION	0	28,020	28,020
GROUP INSURANCE RETIREES APPROPRIATION	0	51,438,503	51,438,503
GUARANTEED INCOME APPROPRIATION	111,050	3,187,295	3,298,345
HISTORICAL ACTIVITIES APPROPRIATION	0	166,860	166,860
HOMEOWNERS' ASSOCIATION ROAD MAINTENANCE REIMB. APPROPRIATION	0	62,089	62,089
HOUSING OPPORTUNITIES COMMISSION APPROPRIATION	0	7,972,501	7,972,501
INCUBATOR PROGRAMS APPROPRIATION	588,696	2,071,178	2,659,874
INDEPENDENT AUDIT APPROPRIATION	30,222	401,288	431,510
INTERAGENCY TECHNOLOGY, POLICY, AND COORDINATION COMMISSION APPROPRIATION	0	3,000	3,000
KID MUSEUM APPROPRIATION	0	1,860,798	1,860,798
LEASES APPROPRIATION	100,000	17,956,606	18,056,606
LEGISLATIVE BRANCH COMMUNICATIONS OUTREACH APPROPRIATION	1,672,044	710,010	2,382,054
METRO WASHINGTON COUNCIL OF GOVERNMENTS APPROPRIATION	0	1,957,533	1,957,533
MONTGOMERY COALITION FOR ADULT ENGLISH LITERACY APPROPRIATION	0	2,277,032	2,277,032

ORGANIZATION IDENTIFICATION	PERSONNEL COSTS	OPERATING EXPENSE	TOTAL
MONTGOMERY COUNTY ECONOMIC DEVELOPMENT CORPORATION APPROPRIATION	0	5,950,000	5,950,000
MONTGOMERY COUNTY GREEN BANK APPROPRIATION	0	18,647,957	18,647,957
PAYMENTS TO MUNICIPALITIES APPROPRIATION	0	18,894,482	18,894,482
POLICE ACCOUNTABILITY BOARD APPROPRIATION	437,292	71,930	509,222
PRISONER MEDICAL SERVICES APPROPRIATION	0	20,000	20,000
PUBLIC TECHNOLOGY, INC. APPROPRIATION	0	5,000	5,000
RISK MANAGEMENT (GENERAL FUND) APPROPRIATION	0	26,469,813	26,469,813
ROCKVILLE PARKING DISTRICT APPROPRIATION	0	422,300	422,300
SKILLS FOR THE FUTURE APPROPRIATION	0	284,774	284,774
SMALL BUSINESS SUPPORT SERVICES APPROPRIATION	0	1,485,000	1,485,000
STATE POSITIONS SUPPLEMENT APPROPRIATION	60,756	0	60,756
STATE PROPERTY TAX SERVICES APPROPRIATION	12,000	3,553,615	3,565,615
TAKOMA PARK LIBRARY ANNUAL PAYMENTS APPROPRIATION	0	172,416	172,416
TELECOMMUNICATIONS APPROPRIATION	0	5,086,126	5,086,126
UM 3 - INSTITUTE FOR HEALTH COMPUTING APPROPRIATION	0	3,700,000	3,700,000
UNIVERSITIES AT SHADY GROVE APPROPRIATION	0	225,000	225,000
VISION ZERO APPROPRIATION	152,475	49,469	201,944
WORKING FAMILIES INCOME SUPPLEMENT APPROPRIATION	0	27,490,751	27,490,751
WORKSOURCE MONTGOMERY, INC. APPROPRIATION	0	2,014,594	2,014,594
<b>Community Grants NDA:</b>			
NDA - COMMUNITY GRANTS APPROPRIATION	0	11,617,948	11,617,948
<b>Community Grants NDA Total</b>	<b>0</b>	<b>11,617,948</b>	<b>11,617,948</b>
<b>SUBTOTAL NON-DEPARTMENTAL ACCOUNTS</b>	<b>12,347,529</b>	<b>316,756,723</b>	<b>329,104,252</b>
UTILITIES APPROPRIATION	0	24,276,203	24,276,203
<b>TOTAL NON-DEPARTMENTAL ACCOUNTS</b>	<b>12,347,529</b>	<b>341,032,926</b>	<b>353,380,455</b>
<b>TOTAL COUNTY GOVERNMENT GENERAL FUND TAX SUPPORTED APPROPRIATION</b>	<b>788,047,377</b>	<b>719,539,019</b>	<b>1,507,586,396</b>

ORGANIZATION IDENTIFICATION	PERSONNEL COSTS	OPERATING EXPENSE	TOTAL
<b>SECTION B: SPECIAL FUNDS: TAX SUPPORTED (Tax Supported)</b>			
URBAN DISTRICTS FUNDS			
BETHESDA URBAN DISTRICT APPROPRIATION	122,678	3,456,822	3,579,500
FRIENDSHIP HEIGHTS URBAN DISTRICT APPROPRIATION	0	617,518	617,518
SILVER SPRING URBAN DISTRICT APPROPRIATION	2,991,550	1,271,735	4,263,285
WHEATON URBAN DISTRICT APPROPRIATION	1,914,747	1,172,135	3,086,882
<b>TOTAL URBAN DISTRICTS FUNDS APPROPRIATION</b>	<b>5,028,975</b>	<b>6,518,210</b>	<b>11,547,185</b>
DEPARTMENT OF TRANSPORTATION:			
MASS TRANSIT FUND			
DIVISION OF TRANSIT SERVICES APPROPRIATION	100,945,520	73,522,200	174,467,720
WSTC OPERATING CONTRIBUTION APPROPRIATION	0	147,893	147,893
<b>TOTAL MASS TRANSIT FUND APPROPRIATION</b>	<b>100,945,520</b>	<b>73,670,093</b>	<b>174,615,613</b>
FIRE AND RESCUE SYSTEM			
MONTGOMERY COUNTY FIRE AND RESCUE SERVICE	222,586,325	44,208,829	266,795,154
DEPARTMENT OF RECREATION			
RECREATION APPROPRIATION	36,102,953	19,852,612	55,955,565
DEPARTMENT OF FINANCE			
ECONOMIC DEVELOPMENT FUND APPROPRIATION	183,264	3,272,475	3,455,739
<b>TOTAL SPECIAL FUNDS: TAX SUPPORTED</b>	<b>364,847,037</b>	<b>147,522,219</b>	<b>512,369,256</b>
<b>TOTAL TAX SUPPORTED: GENERAL AND SPECIAL FUNDS</b>	<b>1,152,894,414</b>	<b>867,061,238</b>	<b>2,019,955,652</b>



ORGANIZATION IDENTIFICATION		PERSONNEL COSTS	OPERATING EXPENSE	TOTAL
<b>SECTION C: DEBT SERVICE</b>				
<b>GENERAL OBLIGATION BONDS (Tax Supported)</b>				
<b>GENERAL FUND: GENERAL OBLIGATION BONDS APPROPRIATIONS</b>				
GENERAL COUNTY	0	82,724,440		82,724,440
ROADS & STORM DRAINS	0	84,555,130		84,555,130
PUBLIC HOUSING	0	46,640		46,640
PARKS	0	10,365,560		10,365,560
PUBLIC SCHOOLS	0	149,963,800		149,963,800
MONTGOMERY COLLEGE	0	30,214,960		30,214,960
BOND ANTICIPATION NOTES/COMMERCIAL PAPER	0	7,000,000		7,000,000
BOND ANTICIPATION NOTES/LIQUIDITY & REMARKETING	0	2,900,000		2,900,000
COST OF ISSUANCE	0	920,000		920,000
<b>TOTAL GENERAL FUND: GENERAL OBLIGATION BONDS APPROPRIATION</b>	<b>0</b>	<b>368,690,530</b>		<b>368,690,530</b>
<b>SPECIAL FUNDS: GENERAL OBLIGATION BONDS APPROPRIATIONS</b>				
FIRE AND RESCUE DEBT SERVICE APPROPRIATION	0	9,311,730		9,311,730
MASS TRANSIT DEBT SERVICE APPROPRIATION	0	22,579,220		22,579,220
RECREATION DEBT SERVICE APPROPRIATION	0	11,350,400		11,350,400
<b>TOTAL SPECIAL FUNDS: GENERAL OBLIGATION BONDS APPROPRIATION</b>	<b>0</b>	<b>43,241,350</b>		<b>43,241,350</b>
<b>TOTAL TAX SUPPORTED DEBT SERVICE: GENERAL OBLIGATION BONDS APPROPRIATION</b>	<b>0</b>	<b>411,931,880</b>		<b>411,931,880</b>

ORGANIZATION IDENTIFICATION		PERSONNEL COSTS	OPERATING EXPENSE	TOTAL
<b>LONG &amp; SHORT TERM LEASES AND OTHER DEBT</b> (Tax Supported)				
<b>GENERAL FUND APPROPRIATIONS</b>				
REVENUE AUTHORITY – CROSSVINES PROJECT	0	860,200		860,200
DIGITAL EVIDENCE STORAGE; COUNTY GOVERNMENT	0	247,800		247,800
ROCKVILLE CORE; COUNTY GOVERNMENT	0	1,508,400		1,508,400
CORRECTION SECURITY SYSTEM	0	151,150		151,150
TECHNOLOGY MODERNIZATION PROJECT	0	1,823,500		1,823,500
FLEET EQUIPMENT	0	328,450		328,450
PUBLIC SAFETY SYSTEM MODERNIZATION	0	968,700		968,700
SILVER SPRING MUSIC VENUE	0	214,900		214,900
ENERGY PERFORMANCE	0	2,448,610		2,448,610
WHEATON REDEVELOPMENT	0	2,358,100		2,358,100
POLICE BODY ARMOR	0	240,000		240,000
FIRE AND RESCUE APPARATUS REPLACEMENT	0	2,238,000		2,238,000
FIRE AND RESCUE FUEL MANAGEMENT SYSTEM	0	185,800		185,800
<b>SPECIAL FUNDS APPROPRIATIONS</b>				
MASS TRANSIT				
RIDE ON BUSES	0	6,029,900		6,029,900
INTELLIGENT TRANSIT SYSTEM	0	1,030,000		1,030,000
TRANSIT SYSTEM	0	315,000		315,000
FIRE AND RESCUE				

ORGANIZATION IDENTIFICATION		PERSONNEL COSTS	OPERATING EXPENSE	TOTAL
FIRE AND RESCUE EQUIPMENT	0	1,831,300		1,831,300
FIRE DEFIBRILLATORS	0	290,000		290,000
FIRE SCBA AND APPARATUS	0	4,389,750		4,389,750
<b>TOTAL TAX SUPPORTED DEBT SERVICE: LONG &amp; SHORT TERM LEASES AND OTHER DEBT APPROPRIATION</b>	<b>0</b>	<b>27,459,560</b>		<b>27,459,560</b>
<b>TOTAL TAX SUPPORTED DEBT SERVICE APPROPRIATION</b>	<b>0</b>	<b>439,391,440</b>		<b>439,391,440</b>
<b>OTHER DEBT (Non-Tax Supported)</b>				
MHI - PROPERTY ACQUISITION	0	19,155,600		19,155,600
WATER QUALITY PROTECTION BONDS	0	9,772,900		9,772,900
<b>TOTAL NON-TAX SUPPORTED DEBT SERVICE APPROPRIATION</b>	<b>0</b>	<b>28,928,500</b>		<b>28,928,500</b>
<b>TOTAL DEBT SERVICE APPROPRIATION</b>	<b>0</b>	<b>468,319,940</b>		<b>468,319,940</b>

ORGANIZATION IDENTIFICATION	PERSONNEL COSTS	OPERATING EXPENSE	TOTAL
<b>SECTION D: GRANT FUNDED OPERATING BUDGET (Non-Tax Supported)</b>			
<b>GRANT FUNDED GENERAL GOVERNMENT DEPARTMENTAL APPROPRIATIONS</b>			
CIRCUIT COURT APPROPRIATION	3,002,719	297,059	3,299,778
STATE'S ATTORNEY'S OFFICE APPROPRIATION	257,006	0	257,006
COMMUNITY ENGAGEMENT CLUSTER APPROPRIATION	64,387	10,613	75,000
OFFICE OF EMERGENCY MANAGEMENT AND HOMELAND SECURITY APPROPRIATION	1,097,846	0	1,097,846
SHERIFF'S OFFICE APPROPRIATION	586,099	317,125	903,224
DEPARTMENT OF TRANSPORTATION APPROPRIATION	0	148,233	148,233
DEPARTMENT OF HEALTH AND HUMAN SERVICES APPROPRIATION	57,807,321	61,519,643	119,326,964
DEPARTMENT OF PUBLIC LIBRARIES APPROPRIATION	228,121	37,479	265,600
DEPARTMENT OF RECREATION APPROPRIATION	154,096	0	154,096
DEPARTMENT OF HOUSING AND COMMUNITY AFFAIRS APPROPRIATION	2,261,501	6,584,631	8,846,132
<b>SUBTOTAL DEPARTMENTAL APPROPRIATION</b>	<b>65,459,096</b>	<b>68,914,783</b>	<b>134,373,879</b>
<b>GENERAL GOVERNMENT NON-DEPARTMENTAL ACCOUNTS</b>			
COMPENSATION AND EMPLOYEE BENEFIT ADJUSTMENTS APPROPRIATION	1,000,000	0	1,000,000
FUTURE FEDERAL/STATE/OTHER GRANTS APPROPRIATION	0	20,000,000	20,000,000
<b>SUBTOTAL NON-DEPARTMENTAL ACCOUNT APPROPRIATION</b>	<b>1,000,000</b>	<b>20,000,000</b>	<b>21,000,000</b>
<b>SUBTOTAL GRANT FUND GENERAL GOVERNMENT APPROPRIATION</b>	<b>66,459,096</b>	<b>88,914,783</b>	<b>155,373,879</b>
<b>GRANT FUNDED SPECIAL FUND APPROPRIATIONS</b>			
MASS TRANSIT FUND:			
DIVISION OF TRANSIT SERVICES APPROPRIATION	1,629,189	3,487,745	5,116,934
<b>SUBTOTAL GRANT FUNDED SPECIAL FUND APPROPRIATION</b>	<b>1,629,189</b>	<b>3,487,745</b>	<b>5,116,934</b>

ORGANIZATION IDENTIFICATION	PERSONNEL COSTS	OPERATING EXPENSE	TOTAL
<hr/>			
TOTAL GRANT FUND OPERATING BUDGET APPROPRIATION: GENERAL FUND AND SPECIAL FUND DEPARTMENTAL AND NON-DEPARTMENTAL ACCOUNTS	68,088,285	92,402,528	160,490,813

ORGANIZATION IDENTIFICATION	PERSONNEL COSTS	OPERATING EXPENSE	TOTAL
<b>SECTION E: SPECIAL FUNDS: SELF SUPPORTED FUNDS (Non-Tax Supported)</b>			
DETENTION CENTER NON-TAX FUND APPROPRIATION	0	543,000	543,000
RECREATION NON-TAX SUPPORTED FUND APPROPRIATION	0	3,600,000	3,600,000
WATER QUALITY PROTECTION FUND FUND APPROPRIATION	11,669,775	22,260,200	33,929,975
CABLE TELEVISION FUND APPROPRIATION ** The expenditure of these funds is controlled by the Cable Television Communication Plan	3,891,231	10,170,782	14,062,013
DEPARTMENT OF HOUSING AND COMMUNITY AFFAIRS			
MONTGOMERY HOUSING INITIATIVE FUND APPROPRIATION	3,081,939	54,205,753	57,287,692
<b>MONTGOMERY HOUSING INITIATIVE FUND APPROPRIATION</b>	<b>3,081,939</b>	<b>54,205,753</b>	<b>57,287,692</b>

**SECTION F: ENTERPRISE FUNDS  
(Non-Tax Supported)**

DEPARTMENT OF TRANSPORTATION:

PARKING DISTRICTS FUND:

PARKING DISTRICT - BETHESDA APPROPRIATION	2,579,436	9,513,644	12,093,080
DEBT SERVICE APPROPRIATION	0	2,301,000	2,301,000
<b>BETHESDA PARKING DISTRICT APPROPRIATION</b>	<b>2,579,436</b>	<b>11,814,644</b>	<b>14,394,080</b>
PARKING DISTRICT - SILVER SPRING APPROPRIATION	2,851,562	8,376,285	11,227,847
PARKING DISTRICT - WHEATON APPROPRIATION	429,087	1,213,963	1,643,050
<b>TOTAL PARKING DISTRICTS FUND APPROPRIATION</b>	<b>5,860,085</b>	<b>21,404,892</b>	<b>27,264,977</b>
LEAF VACUUMING APPROPRIATION	3,599,921	3,674,002	7,273,923
COMMUNITY USE OF PUBLIC FACILITIES APPROPRIATION	3,767,617	7,371,719	11,139,336
PERMITTING SERVICES APPROPRIATION	33,120,183	8,542,713	41,662,896
SOLID WASTE DISPOSAL APPROPRIATION	12,970,652	118,313,548	131,284,200
SOLID WASTE COLLECTION APPROPRIATION	1,783,817	9,582,976	11,366,793

ORGANIZATION IDENTIFICATION	PERSONNEL COSTS	OPERATING EXPENSE	TOTAL
LIQUOR CONTROL FUND:			
LIQUOR CONTROL APPROPRIATION	43,294,917	18,791,070	62,085,987
DEBT SERVICE APPROPRIATION	0	8,653,590	8,653,590
<b>LIQUOR CONTROL APPROPRIATION</b>	<b>43,294,917</b>	<b>27,444,660</b>	<b>70,739,577</b>
<b>TOTAL NON-TAX SUPPORTED: SPECIAL AND ENTERPRISE FUNDS</b>	<b>123,040,137</b>	<b>287,114,245</b>	<b>410,154,382</b>
EMPLOYEE HEALTH SELF INSURANCE FUND APPROPRIATION	3,579,262	327,909,059	331,488,321
SELF INSURANCE INTERNAL SERVICE FUND FUND APPROPRIATION	5,221,298	90,095,537	95,316,835

## Section G

# FY24 Non-Competitive Contract Award List

Entity	Purpose	Amount	1st Year on list
<b>Agriculture</b>			
Maryland Agriculture Education Foundation, Inc.	Provides for increased opportunities for students to learn about where food comes from in a unique learning environment where they will hypothesize, experiment, collect data, and draw conclusions from lessons relevant to everyday life.	\$69,000	FY16
Montgomery Weed Control, Inc.	Provides for the control and eradication of noxious weeds on private and public lands as required by State law.	\$15,000	FY02 or before
William F. Willard Farms, LLC	Provides for a program that helps reduce the deer population and facilitate the efficient donation of harvested deer from farmers and hunters to local food banks.	\$25,000	FY02 or before
<b>Subtotal:</b>		<b>\$109,000</b>	
<b>Animal Services</b>			
Animal Welfare League of Montgomery County, Inc.	Provides low-cost spay and neuter support.	\$17,187	FY13
Second Chance Wildlife Center, Inc.	Provides operational support for wildlife.	\$87,550	FY10
<b>Subtotal:</b>		<b>\$104,737</b>	
<b>Board of Elections</b>			
League of Women Voters of Montgomery County	Provides for Polling Place Evaluation and Support for the Montgomery County Elections, and for the Primary and General Elections, to make unannounced visits to early voting centers and/or polling places to evaluate the election judges' compliance with procedures and their general performance on behalf of the Montgomery County Board of Elections (MCBOE).	\$6,000	
Whitaker Brothers Business Machines, Inc.	Provides for maintenance agreements, repair services, replacement parts or materials, and procurement of additional electronics.	\$12,000	FY21
<b>Subtotal:</b>		<b>\$18,000</b>	
<b>Cable Television Communications Plan</b>			
Chinese Culture and Community Services Center	Provides digital equity technology training support services for the Chinese community and Mandarin-speaking residents in Montgomery County.	\$15,420	FY20
Connect For Broadband	Provides digital equity outreach services, project management, and grants consulting.	\$300,000	FY23
Gandhi Brigade, Inc.	Provides youth leadership and economic development through media training, digital equity, community engagement, and community service.	\$75,600	FY21



Entity	Purpose	Amount	1st Year on list
Montgomery Community Television, Inc. (MCT), also known as Montgomery Community Media (MCM))	Provides two community media cable television channels and media technology training to County residents and community organizations.	\$3,046,830	Prior to FY02
My Active Senior Inc	Provides education and outreach services for seniors.	\$150,000	FY23
Older Adults Technology Services, Inc.	Provides for planning, design, and delivery of intensive, high-quality technology training programs for older adults.	\$600,000	FY17
Virtual Apprentice	Provides for virtual reality content, equipment and support for pre-apprenticeship and immersive technology training for older adults.	\$30,000	FY23
<b>Subtotal:</b>		<b>\$4,217,850</b>	

### Community Engagement Cluster

Asian Pacific American Legal Resource Center	Provides for legal assistance to low-income immigrants in the Asian American community who are seeking immigration relief.	\$33,372	FY24
AsylumWorks Inc.	Provides for eligibility screening, legal services, and direct representation in deportation and removal proceedings and in pursuit of alternative resolution of cases including, but not limited to, obtaining U Visas, asylum, and Special Immigrant Juvenile classification.	\$55,620	FY22
Ayuda	Provide and support a program that delivers pro bono legal screening and direct legal representation services to certain eligible low-income residents of Montgomery County who are in non-citizen deportation or removal proceedings.	\$77,868	FY22
Ayuda	Provides for eligibility screening, legal services, and direct representation in deportation and removal proceedings and in pursuit of alternative resolution of cases including, but not limited to, obtaining U Visas, asylum, and Special Immigrant Juvenile classification.	\$170,130	FY22
CASA, INC.	Provides for financial assistance to support citizenship-eligible, legal, and permanent residents in attaining citizenship.	\$55,620	FY24
FIRN INC.	Provides for eligibility screening, legal services, and direct representation in deportation and removal proceedings and in pursuit of alternative resolution of cases including, but not limited to, obtaining U Visas, asylum, and Special Immigrant Juvenile classification.	\$86,787	FY22
HIAS, Inc.	Provide and support a program that delivers pro bono legal screening and direct legal representation services to certain eligible low-income residents of Montgomery County who are in non-citizen deportation or removal proceedings.	\$219,820	FY22

Entity	Purpose	Amount	1st Year on list
HIAS, Inc.	Provide and support a program that delivers pro bono legal screening and direct legal representation services to certain eligible low-income residents of Montgomery County who are in non-citizen deportation or removal proceedings.	\$88,992	FY22
KIND	Provides for eligibility screening, legal services, and direct representation in deportation and removal proceedings and in pursuit of alternative resolution of cases including, but not limited to, obtaining U Visas, asylum, and Special Immigrant Juvenile classification.	\$145,318	FY23
KIND	Provides for pro-bono legal services services for unaccompanied immigrant and refugee minors.	\$55,620	FY22
Luminus Network, Inc.	Provides for eligibility screening, legal services, and direct representation in deportation and removal proceedings and in pursuit of alternative resolution of cases including, but not limited to, obtaining U Visas, asylum, and Special Immigrant Juvenile classification.	\$87,646	FY23
Montgomery County Sister Cities	Provides for operating support.	\$22,273	FY15
Silver Spring Town Center Inc.	Provides for operating support.	\$50,114	FY15
Univer	Provide and support a program that delivers pro bono legal screening and direct legal representation services to certain eligible low-income residents of Montgomery County who are in non-citizen deportation or removal proceedings (clients).	\$55,620	FY22
<b>Subtotal:</b>		<b>\$1,204,800</b>	

## Correction and Rehabilitation

Adventist HealthCare, Inc. d/b/a Adventist HealthCare Shady Grove Medical Center	Provides for hospital treatment of individuals under the custody of the Department of Corrections and Rehabilitation.	\$600,000	FY02 or before
Blackwell Physicians, LLC	Provides radiological and radiological interpretation services for individuals under the custody of the Department of Correction and Rehabilitation.	\$120,000	FY23
Catholic Charities of the Archdiocese of Washington, Inc.	Provides for the Prison Re-Entry Welcome Home Program.	\$54,219	FY10
Holy Cross Health, Inc. d/b/a Holy Cross Germantown Hospital	Provides for hospital treatment of individuals under the custody of the Department of Corrections and Rehabilitation.	\$250,000	FY17
Identity, Inc. a/k/a Identity of Maryland, Inc.	Provides for Spanish language support and community re-entry services.	\$97,361	FY09
The ARC Montgomery County, Inc.	Provides for custodial services to the administrative areas at the Montgomery County Correctional Facility.	\$74,200	FY12
<b>Subtotal:</b>		<b>\$1,195,780</b>	

## County Executive

Entity	Purpose	Amount	1st Year on list
Black Chamber of Commerce of Maryland	Provides technical assistance and training for minority business owners in Montgomery County.	\$877,000	FY23
Conference and Visitor's Bureau of Montgomery County, Maryland, Inc.	Provides for promotion of tourism in Montgomery County.	\$2,196,819	FY02 or before
CoStar Realty Information, Inc.	Provides online real estate information for the business community in Montgomery County.	\$55,000	FY02 or before
Crossroads Community Food Network, Inc.	Provides for an economic development program to support low-resource residents of the Takoma/Langley Crossroads in building successful local food businesses.	\$33,372	FY20
Effective Law Enforcement for All, Inc	Provides for conducting an independent audit of the Montgomery County Department of Police and for organizing the work of the Reimagining Public Safety Task Force.	\$0	FY21
Foundation for the Asian Pacific American Chamber of Commerce, Inc.	Provides for operating support for outreach to businesses in the Asian-Pacific community, to increase awareness of the various business assistance programs available.	\$21,200	FY18
Hispanic Chamber of Commerce Montgomery County, Inc.	Provides for operating support for outreach to businesses in the Hispanic business community to increase awareness of the various business assistance programs available.	\$26,500	FY18
Latino Economic Development Corporation of Washington, D.C.	Provides for entrepreneurship, workforce training and support services to promote self-sufficiency of immigrant, refugee, and low-income women.	\$27,810	FY22
Latino Economic Development Corporation of Washington, D.C.	Provides for training and technical assistance to small businesses and provides for the Wheaton Incubator Without Walls	\$343,000	FY18
Life Asset, Inc.	Provides for a microloan and training program that helps low-income entrepreneurs start or expand microbusinesses, promoting job creation and financial self-sufficiency.	\$11,124	FY21
Maryland/Israel Development Center, Inc.	Provides for support of promoting economic development between Montgomery County and Israel to attract Israeli high-tech, cyber security and bio-health companies to the County.	\$44,496	FY15
Montgomery County Economic Development Corporation	Provides for economic development efforts on behalf of Montgomery County as approved in Council Bill 25-15.	\$5,950,000	FY16
Rockville Economic Development, Inc.	Provides for business counseling, training, and technical assistance to start-up and existing women-owned businesses and entrepreneurs.	\$64,800	FY23
The Nonprofit Village Center, Inc.	Provides for operating support for an incubator for nonprofit organizations including shared office space, back office support, equipment, training, etc.	\$235,000	FY19
University of Maryland - Purple Line	Provides for support of the Purple Line Corridor Coalition to lead the implementation of the Purple Line Community Development Agreement through a collective impact approach.	\$44,496	FY23

Entity	Purpose	Amount	1st Year on list
University of Maryland - Small Business Development Center	Provides for training and technical assistance to small businesses, including a focus on minority, female, and disabled-owned businesses.	\$30,000	FY03
WorkSource Montgomery, Inc.	Provides for workforce development services and the Rx for Employability Program.	\$2,014,594	FY17
<b>Subtotal:</b>		<b>\$11,975,211</b>	

## Environmental Protection

Bethesda Green, Inc.	Provides program funding for the Green Business Certification Program.	\$30,900	FY23
Impact Silver Spring, Inc.	Provides for a community-centered approach to shape, support, and grow a network of micro-businesses and worker-owned cooperatives.	\$51,500	FY23
Montgomery County Collaboration Council for Children, Youth and Families, Inc.	Provides for oversight and management of the Conservation Corps contract.	\$313,442	FY07
Montgomery County Collaboration Council for Children, Youth and Families, Inc.	Provides for oversight and management of the Conservation Corps contract.	\$313,442	FY07
<b>Subtotal:</b>		<b>\$709,284</b>	

## Finance

Bloomberg Finance L.P.	Provides for online investment information.	\$65,000	FY20
Dun & Bradstreet, Inc.	Provides for payee monitoring and verification.	\$120,000	FY20
IHS Global Inc.	Provides for revenue forecasts.	\$40,000	FY23
Moody's Analytics Inc.	Provides for economic forecasts.	\$50,000	FY22
<b>Subtotal:</b>		<b>\$275,000</b>	

## General Services

A Wider Circle, Inc.	Provide capital support for repairs and upgrades for the Don & Ann Brown Center for Community Service (carryover of FY23 \$115,000 encumbrance).	\$0	FY23 Cost Sharing: MCG
Adventist Community Services of Greater Washington, Inc.	Provide capital support for HVAC upgrades to food pantry (carryover of FY23 \$20,500 encumbrance).	\$0	FY23 Cost Sharing: MCG
Adventist Healthcare, Inc.	Provide capital support for medical equipment to support the Women & Babies Improvement Project (carryover of FY23 \$63,000 encumbrance).	\$0	FY23 Cost Sharing: MCG
Aish Center of Greater Washington	Provide capital support for HVAC upgrades to Aish Center (carryover of FY23 \$5,200 encumbrance).	\$0	FY23 Cost Sharing: MCG
American Diversity Group, Inc.	Provide capital support for medical equipment to support the Free Clinic at Calverton (carryover of FY23 \$28,023 encumbrance).	\$0	FY23 Cost Sharing: MCG
Artpreneurs, Inc.	Provide capital support for the Piney Branch Community Arts Corridor (carryover of FY23 \$25,000 encumbrance).	\$0	FY23 Cost Sharing: MCG

Entity	Purpose	Amount	1st Year on list
Audubon Naturalist Society of the Central Atlantic States, Inc.	Provide capital support for the Accessible Nature Play Space (carryover of FY23 \$170,000 encumbrance).	\$0	FY23 Cost Sharing: MCG
Bender JCC of Greater Washington, Inc.	Provide capital support for the Inclusive Sports complex (carryover of FY23 \$100,000 encumbrance).	\$0	FY23 Cost Sharing: MCG
Boyd's Clarksburg Historical Society, Inc.	Provide capital support for replacing the 20-year-old heat pump with a new, energy-efficient unit (carryover of FY23 \$5,000 encumbrance).	\$0	FY23 Cost Sharing: MCG
CASA, Inc.	Provide capital support for the renovation of 14645 Rothgeb Drive, Rockville, MD for use as a workforce development and training center (carryover of FY23 \$5,000,000 encumbrance).	\$0	FY23 Cost Sharing: MCG
CASA, Inc.	Provide for capital improvements at the Rockville Welcome Center (carryover of FY19 \$100,000 encumbrance).	\$0	FY19 Cost Sharing: MCG
CASA, Inc.	Provide for capital improvements at the Rockville Welcome Center (carryover of FY20 \$150,000 encumbrance).	\$0	FY20 Cost Sharing: MCG
CASA, Inc.	Provide funding to support the Rockville Welcome Center Capital Project. (carryover of FY21 \$150,000 encumbrance).	\$0	FY21 Cost Sharing: MCG
Catholic Charities of the Archdiocese of Washington, Inc.	Provide capital support for dental equipment upgrades (carryover of FY23 \$87,537 encumbrance).	\$0	FY23 Cost Sharing: MCG
Chinese Culture and Community Service Center, Inc.	Provide capital support for CCASC Adult Day Healthcare Center Transportation Services (carryover of FY23 \$25,000 encumbrance).	\$0	FY23 Cost Sharing: MCG
Docs In Progress, Incorporated	Provide capital support for completion of Docs in Progress headquarters (carryover of FY23 \$26,000 encumbrance).	\$0	FY23 Cost Sharing: MCG
Easter Seals Serving DC/MD/VA, Inc.	Provide capital support for renovation of the Inter-Generational Center (carryover of FY23 \$175,000 encumbrance).	\$0	FY23 Cost Sharing: MCG
Easter Seals Serving DC MD VA, Inc.	Provide for the capital renovation to the Inter-Generational Center in Silver Spring to repair and prevent flooding and update playground (carryover of FY19 \$50,000 encumbrance).	\$0	FY19 Cost Sharing: MCG
Easter Seals Serving DC MD VA, Inc.	Provide funding to replace HVAC systems at the Harry and Jeanette Weinberg Intergenerational Center in Silver Spring (carryover of FY21 \$50,000 encumbrance).	\$0	FY21 Cost Sharing: MCG
Easter Seals Serving DC MD VA, Inc.	Provides for the capital renovation to the Inter-Generational Center in Silver Spring (carryover of FY22 \$100,000 encumbrance).	\$0	FY22 Cost Sharing: MCG
Friends House Retirement Community, Inc.	Provide capital support for Friends House Retirement Community, Inc. expansion project (carryover of FY23 \$250,000 encumbrance).	\$0	FY23 Cost Sharing: MCG
GapBuster, Inc.	Provide capital support for passenger van (carryover of FY23 \$40,000 encumbrance).	\$0	FY23 Cost Sharing: MCG

Entity	Purpose	Amount	1st Year on list
Germantown Cultural Arts Center, Inc. t/a BlackRock Center for the Arts	Provide capital support for infrastructure upgrades and replacements (carryover of FY23 \$100,000 encumbrance).	\$0	FY23 Cost Sharing: MCG
Glen Echo Park Partnership for Arts and Culture, Inc.	Provide capital support for Glen Echo Park parking lot rehabilitation (carryover of FY23 \$67,276 encumbrance).	\$0	FY23 Cost Sharing: MCG
Glen Echo Park Partnership for Arts and Culture, Inc.	Provides for the restoration of the historic Spanish Ballroom exterior (carryover of FY20 \$88,833 encumbrance).	\$0	FY20 Cost Sharing: MCG
Great and Small, Inc. A/K/A Great and Small	Provide capital support for installation of run-in shelters (carryover of FY23 \$12,000 encumbrance).	\$0	FY23 Cost Sharing: MCG
Hanlon Sculpture Studio, LLC.	Provides for designing, fabricating, and installing a seven-foot-tall bronze sculpture in the likeness of Dominique Dawes, along with a descriptive relief panel, in a location to be determined in the future by the County (carryover of FY22 \$197,500 encumbrance).	\$0	FY22
Hebrew Home of Greater Washington, Inc.	Provide capital funds for security enhancements at the Charles E. Smith Life Communities (carryover of FY21 \$25,000 encumbrance).	\$0	FY21 Cost Sharing: MCG
Hebrew Home of Greater Washington, Inc.	Provide capital funds for support the installation of audio frequency induction loops on the Charles E. Smith Life Communities campus (carryover of FY21 \$49,000 encumbrance).	\$0	FY21 Cost Sharing: MCG
Imagination Stage, Inc.	Provides for repairs of the HVAC control system, adds supplemental duct heaters, and replaces damaged flooring (carryover of FY20 \$41,150 encumbrance).	\$0	FY20 Cost Sharing: MCG
Jewish Foundation for Group Homes, Inc. dba/ Makom	Provide capital support for purchasing property in Upcounty (carryover of FY23 \$75,000 encumbrance).	\$0	FY23 Cost Sharing: MCG
Madison House Autism Foundation, Inc.	Provide capital support for 15-acre paddock construction for therapy horses at Madison Fields (carryover of FY23 \$10,000 encumbrance).	\$0	FY23 Cost Sharing: MCG
Madison House Autism Foundation, Inc.	Provide capital support for Madison Fields garden expansion (carryover of FY23 \$15,000 encumbrance).	\$0	FY23 Cost Sharing: MCG
Montgomery Community Television, Inc.	Provides for replacing studio lighting with LED fixtures (carryover of FY22 \$103,412 encumbrance).	\$0	FY22 Cost Sharing: MCG
Montgomery County Green Bank Corporation	Provides for the Contractor to expand programs using appropriated funds from the mergers of Exelon Corporation and Pepco Holdings and Altgas Ltd and WGL Holdings, Inc. (carryover of FY19 \$21,000,000 encumbrance).	\$0	FY19 or before
Montgomery County Muslim Foundation, Inc.	Provide capital support for purchasing property for a Montgomery County Muslim Foundation headquarters (carryover of FY23 \$400,000 encumbrance).	\$0	FY23 Cost Sharing: MCG
Peerless Rockville Historic Preservation, Ltd.	Provide capital support for Montrose School land acquisition (carryover of FY23 \$100,000 encumbrance).	\$0	FY23 Cost Sharing: MCG

Entity	Purpose	Amount	1st Year on list
Round House Theatre, Inc.	Provides for theatre renovation (carryover of FY22 \$250,000 encumbrance).	\$0	FY22 Cost Sharing: MCG
Sandy Spring Museum, Inc.	Provide capital support for Regional Folklife Center (carryover of FY23 \$250,000 encumbrance).	\$0	FY23 Cost Sharing: MCG
Scotland A.M.E. Zion Church	Provides for capital improvements to preserve the historic Scotland A.M.E. Zion Church (carryover of FY23 \$300,000 encumbrance).	\$0	FY23
Strathmore Hall Foundation, Inc.	Provides matching funds (G.O. Bonds) to a State grant for capital improvements to Strathmore Mansion (carryover of FY17 \$1,398,000 encumbrance).	\$0	FY17 Cost Sharing: MCG
The American Film Institute, Inc., aka The American Film Institute	Provides for operating support for the Silver Theatre.	\$896,885	FY02 or before
The ARC Montgomery County, Inc.	Provides capital support to isolate and/or replace asbestos-containing flooring in a childcare facility (carryover of FY20 \$35,000 encumbrance).	\$0	FY20 Cost Sharing: MCG
The ARC Montgomery County, Inc.	Provides for fuel site cleaning and trash removal.	\$12,360	FY02 or before
The Charles Koiner Center for Urban Farming, Inc. t/a CKC Farming	Provide capital support for establishing Urban Farms in Wheaton (carryover of FY23 \$36,000 encumbrance).	\$0	FY23 Cost Sharing: MCG
The Community Clinic, Inc. t/a CCI Health Services	Provide capital support for CCI Health Services Support Center (carryover of FY23 \$250,000 encumbrance).	\$0	FY23 Cost Sharing: MCG
The Ivymount School, Inc.	Provide capital support for fire system upgrades (carryover of FY23 \$60,000 encumbrance).	\$0	FY23 Cost Sharing: MCG
The Ivymount School, Inc.	Provide capital support for the replacement or installation of handicap accessible doors and related mechanisms (carryover of FY23 \$40,000 encumbrance).	\$0	FY23 Cost Sharing: MCG
The Menare Foundation, Inc.	Provide capital support for Button Farm Operations Design (carryover of FY23 \$20,000 encumbrance).	\$0	FY23 Cost Sharing: MCG
The Menare Foundation, Inc.	Provide for Farmhouse Restoration (carryover of FY19 \$9,958 encumbrance).	\$0	FY19 Cost Sharing: MCG
The Menare Foundation, Inc.	Provides one-time funds to complete historic barn restorations (carryover of FY20 \$19,000 encumbrance).	\$0	FY20 Cost Sharing: MCG
The Muslim Community Center, Inc.	Provide capital support for parking lot resurfacing and repair (carryover of FY23 \$125,000 encumbrance).	\$0	FY23 Cost Sharing: MCG
The Olney Theatre Center for the Arts, Inc.	Provide capital support for Crawford House Renovations and 1938 Original Theatre Design Preparations (carryover of FY23 \$250,000 encumbrance).	\$0	FY23 Cost Sharing: MCG
The Olney Theatre Center for the Arts, Inc.	Provides for upgrades to public and production areas (carryover of FY22 \$250,000 encumbrance).	\$0	FY22 Cost Sharing: MCG
The Writer's Center, Inc.	Provide capital support for facility improvements (carryover of FY23 \$95,000 encumbrance).	\$0	FY23 Cost Sharing: MCG

Entity	Purpose	Amount	1st Year on list
Warrior Canine Connection, Inc.	Provide for repairs/renovations for a new headquarters to continue healing the visible and invisible wounds of combat Veterans (carryover of FY21 \$50,000 encumbrance).	\$0	FY21 Cost Sharing: MCG
WUMCO Help	Provide capital support for an expanded food pantry, office, and meeting space (carryover of FY23 \$12,500 encumbrance).	\$0	FY23 Cost Sharing: MCG
Yad Yehuda of Greater Washington, Inc.	Provide capital support for relocation of the Capital Kosher Food Pantry (carryover of FY23 \$100,000 encumbrance).	\$0	FY23 Cost Sharing: MCG
<b>Subtotal:</b>		<b>\$909,245</b>	

## Health and Human Services

480 Club, LLC	Provides for programming that includes skills and drills training, and physical fitness training to promote and develop healthy living through physical fitness and making healthy choices.	\$187,425	FY22
Access Hears, Inc.	Provides seniors with education about hearing loss and access to affordable hearing devices.	\$250,000	FY23
Adventist HealthCare, Inc. dba Adventist HealthCare Shady Grove Medical Center	Provide assisted living services for mental health consumers who are referred by the County.	\$613,783	FY15
Adventist HealthCare, Inc. dba Adventist HealthCare Shady Grove Medical Center	Provides for implementation of SBIRT (Screening, Brief Intervention, and Referral to Treatment), OSOP (Opioid Survivors Outreach Program), and HBBI (Hospital Based Buprenorphine Induction) programing at Adventist HealthCare Shady Grove Medical Center and Adventist HealthCare White Oak Medical Center Emergency Departments, including training, workflow design, technical support, and start-up funding for the two hospitals that support the hiring of Peer Recovery Specialists for the program.	\$555,400	FY23
Alzheimer's Disease and Related Disorders Association, Inc.	Provides for education and support for Alzheimer's disease sufferers and their caregivers, and resources to help the community better understand the disease.	\$117,509	FY10
American Diversity Group, Inc.	Provide oral health treatment and education for elementary school students and the parents.	\$28,229	FY23
American Diversity Group, Inc.	Provides for integrated mobile health care to Poolesville residents.	\$200,000	FY23
Arts for the Aging, Inc.	Provides participatory arts programming for isolated and disabled older adults.	\$120,000	FY23
Asian American LEAD Leadership, Empowerment and Development for Youth and Family, Inc.	Provides high quality academic enrichment programs including after-school tutoring and mentoring programs, which include parent engagement to 50 low-income students at multiple Montgomery County Public School sites.	\$151,398	FY10



Entity	Purpose	Amount	1st Year on list
Ayuda, Inc.	Provides for legal interpretation and document translation services to ensure equal access to justice for limited-English proficient and deaf community members.	\$75,000	FY22
Bender JCC of Greater Washington, Inc.	Provides education about aging and vision issues to UpCounty residents.	\$5,035	FY02 or Before
Bender JCC of Greater Washington, Inc.	Provides for improvements in the quality of life for individuals living with Parkinson's disease, their families and caregivers.	\$13,500	FY22
Bender JCC of Greater Washington, Inc.	Provides for transportation for the Camp JCC inclusion Program for children and young adults with disabilities.	\$33,372	FY21
Best Buddies International, Inc.	Provides peer-to-peer mentoring activities for individuals with intellectual and developmental disabilities.	\$39,836	FY02 or Before
Bethesda Cares, Inc.	Housing-Rapid Rehousing Program targeting Veterans with and without disabilities and those who need ongoing rental assistance and social services support.	\$698,502	FY16
Bethesda Cares, Inc.	Provides for emergency assistance for rent and utilities.	\$48,600	FY22
Bethesda Cares, Inc.	Provides homeless outreach services, eviction prevention assistance, utilities and daily lunches (Bethesda). Outreach services must be for Bethesda, North Bethesda, Kensington, North Kensington, Wheaton, Friendship Heights, Chevy Chase and Silver Spring.	\$917,028	FY02 or Before
Bethesda Help, Inc.	Provides for emergency assistance for food, rent, utilities and prescriptions to eligible residents of Southern Montgomery County.	\$15,120	FY22
Bethesda Metro Area Village, Inc.	Provides for operating support.	\$16,686	FY21
Bradley Hills Village, Inc.	Provides for operating support.	\$13,906	FY21
Capital Area Food Bank, Inc.	Provide for the Family Market events at seven County approved MCPS schools and delivers 52 Markets to the seven County approved MCPS sites with a minimum of 3,000 pounds of food to low-income families.	\$185,805	FY15
Capital Area Food Bank, Inc.	Provides for food staples to county food providers, to assist communities affected by food insecurity.	\$3,000,000	FY23
Capital Area Food Bank, Inc.	Provides low-income seniors with monthly groceries including shelf-stable items, fresh produce, and nutrition and health resources.	\$43,200	FY21
CaringMatters, Inc.	Provides volunteer visits to terminally ill individuals and their families and supports training of volunteers to help provide hospice caring services.	\$14,160	FY02 or Before
Carribean Help Center, Inc.	Provides for immigration services, public awareness, and elderly assistance program.	\$44,496	FY21
Carribean Help Center, Inc.	Provides for operating support.	\$33,372	FY21

Entity	Purpose	Amount	1st Year on list
Carribean Help Center, Inc.	Provides social service assistance to immigrants from Caribbean and African communities.	\$29,057	FY02 or Before
CASA, Inc.	Provides comprehensive immigration relief screenings, direct representation to DACA and other relief eligible beneficiaries, and direct referrals for complex cases.	\$179,200	FY23
CASA, Inc.	Provides for bilingual, ethnically and culturally relevant health care and social navigation services for recently arrived migrant and asylum-seeking youth and families (Newcomers).	\$450,000	FY23
CASA, Inc.	Provides for public program enrollment assistance and case management leading to improved access to community resources that support wellness and self-sufficiency.	\$132,187	FY21
Catholic Charities of the Archdiocese of Washington, Inc.	Provides a Housing First program of affordable permanent housing in the form of Rapid Rehousing which offers "time limited" rental assistance and social services support.	\$530,750	FY19
Catholic Charities of the Archdiocese of Washington, Inc.	Provides a bilingual office supervisor to support emergency assistance, case management and referral services.	\$63,563	FY23
Catholic Charities of the Archdiocese of Washington, Inc.	Provides administrative support for the successful operations of transitional housing services and a robust network of program volunteers.	\$52,544	FY23
Catholic Charities of the Archdiocese of Washington, Inc.	Provides bilingual case management and outreach in collaboration with the Service Consolidation Hubs.	\$300,000	FY22
Catholic Charities of the Archdiocese of Washington, Inc.	Provides for frozen protein (red meat, chicken, fish) boxes for Service Consolidation HUBS.	\$1,097,100	FY23
Catholic Charities of the Archdiocese of Washington, Inc.	Provides for the Strong Families Initiative to build resilient families and positive youth in communities with high gang involvement.	\$200,511	FY18
Catholic Charities of the Archdiocese of Washington, Inc.	Provides Spanish literacy education for non-literate, Spanish-speaking Montgomery County immigrant residents.	\$17,154	FY23
Catholic Charities of the Archdiocese of Washington, Inc.	To provide for emergency support services, including case managers.	\$233,545	FY02 or Before
Cedar Ridge Community Church, Inc.	Provides a food security and fresh produce program.	\$1,836	FY23
CentroNia, Inc.	Provides services to promote healthy habits in early learners through nutritional education and increased access to nourishing foods to children and adults.	\$14,549	FY23
Circle of Rights, Inc.	Provide stroke prevention information to low-income County residents.	\$20,024	FY23
Clifton Park Baptist Church, Inc	To oversee coordination of organizations in the County to provide comprehensive services to residents.	\$650,000	FY21
Colesville Council of Community Congregations, Inc.	Provides a clothes closet (C-4) to provide clothing and household goods to low income families.	\$0	FY18

Entity	Purpose	Amount	1st Year on list
Community Bridges, Inc.	Provides Community Bridges Girls (CB Girls) program for girls in low income families, grades 4 through 12 with academic enrichment support, leadership development, college & career planning, and mentoring support.	\$292,319	FY02 or Before
Community Farmshare LLC	Provides fresh, culturally appropriate, nutrient-dense produce from local, small-scale farms and orchards on a weekly basis to families in need who attend schools served by Linkages to Learning or who receive state Blueprint Concentration of Poverty funds.	\$132,000	FY23
Community Health and Empowerment through Education and Research, Inc.	Provides for bilingual outreach, referral and case management to facilitate access to health care and health and wellness resources in collaboration with Silver Spring Service Consolidation Hub/Clifton Park Baptist Church.	\$65,000	FY22
Community Reach of Montgomery County, Inc.	Provide permanent supportive housing for formerly homeless individuals at the Jefferson House Personal Living Quarters (men) and Rockland House (women).	\$23,760	FY23
Community Reach of Montgomery County, Inc.	Provide weekly in-home care services, home repairs/maintenance, and case management to enable lower income seniors to age in place.	\$50,760	FY23
Cornerstone Montgomery, Inc.	Housing Support Specialist Services (Housing Coordinator & Housing Facilitator).	\$180,853	FY18
Cornerstone Montgomery, Inc.	Provides case management services to consumers who do not meet the criteria for targeted case management services in the Maryland Public Mental Health System (PMHS).	\$114,766	FY16
Cornerstone Montgomery, Inc.	Provides residential rehabilitation and support services to low income emotionally disturbed young adults (Transition Aged Youth - TAY)	\$140,905	FY21
Cornerstone Montgomery, Inc.	Provides residential rehabilitation services for adults with serious mental illness by providing supervised living units.	\$504,946	FY02 or Before
Corporation for Supportive Housing, Inc.	Provide project evaluation, training and support to align with Housing First principles and best practices.	\$80,000	FY22
Court Appointed Special Advocate Montgomery County, Maryland, Inc.	Provides court related services for at-risk youth referred by the County.	\$132,538	FY02 or Before
Crossroads Community Food Network, Inc.	Provide for the farmers market nutrition incentive program and complementary healthy eating education program.	\$62,640	FY23
DEIscovery Partners Inc.	Provides for support efforts to re-envision and redesign HHS's Newcomers initiative serving immigrants in the County.	\$138,750	FY24
EduCare Support Services, Inc.	Provide supplemental food assistance to low-income families, seniors, persons with disabilities or chronic illness, and in other emergency situations.	\$64,800	FY23
Every Mind, Inc.	Provides for Centralized Intake and Diversion Services	\$700,000	FY23

Entity	Purpose	Amount	1st Year on list
EveryMind, Inc.	Provide Mental Health First Aid trainings to increase understanding of mental illness, addiction, and how to help someone in crisis.	\$86,400	FY23
EveryMind, Inc.	Provides a confidential, supportive mental health/Suicide Prevention hotline/988 lifeline Call, Text and Chat support for County adult and youth residents.	\$3,768,237	FY02 or Before
EveryMind, Inc.	Provides for suicide prevention and crisis intervention services.	\$50,058	FY21
EveryMind, Inc.	Provides for support for the Serving Together program providing coordinated community resources for veterans, active duty service members, and their families.	\$166,860	FY21
EveryMind, Inc.	Provides increased outreach efforts, community education, community connectivity, service provision, and coordination specific to the Montgomery County military related community (Military Outreach Initiative).	\$46,500	FY13
EveryMind, Inc.	Provides multicultural outreach services for Everymind Inc.'s New Capacity & Outreach for Multicultural Mental Health Opportunities Now program (N'Common).	\$249,809	FY07
EveryMind, Inc.	Provides state identification cards and birth certificates for individuals who are homeless and have a mental illness or a co-occurring substance use disorder in order to allow behavioral health, medical, entitlements, and other support services.	\$84,403	FY18
Family Learning Solutions, Inc.	Provide a Youth Self Care program, Student leadership/College Readiness program, and Food Grown Home program to youth in MCPS via group mentoring at selected sites throughout Montgomery County.	\$136,415	FY02 or Before
Family Services, Inc.	Provide academic, social, and emotional support during and after school for at-risk minority males at Gaithersburg Middle School. (Youth Mentoring Program).	\$43,200	FY23
Family Services, Inc.	Provides a consumer-run drop-in center for mentally ill adults.	\$276,185	FY21
Family Services, Inc.	Provides a program of supervised visitation and monitored exchange of children for families with court orders requiring parents visits or exchanges of children to be supervised or monitored at a neutral and accessible location.	\$599,088	FY18
Family Services, Inc.	Provides a substance abuse prevention program to high-risk children, their parents/guardians and siblings - "Dare to be You Program."	\$149,682	FY17
Family Services, Inc.	Provides crisis stabilization and therapeutic services to children and adolescents.	\$972,631	FY23

Entity	Purpose	Amount	1st Year on list
Family Services, Inc.	Provides crisis stabilization and therapeutic services to refugee children and adolescents from international countries as well as those from South American countries crossing our borders.	\$597,165	FY23
Family Services, Inc.	Provides early intervention services, intensive home visitation and home-based family support for first time parents, who are at risk for engaging in child abuse and provides emergency supplies.	\$832,561	FY06
Family Services, Inc.	Provides for free comprehensive services to at-risk parents-to-be and parents with children aged birth to 48 months through the Family Discovery Center.	\$126,154	FY16
Family Services, Inc.	provides for Healthy Families America (HFA) which will provide services to pregnant or expecting parents and children up to 24 months who demonstrate increased risk for maltreatment or other adverse childhood experiences, including the potential for removal of the children. The cases will be referred by Montgomery County Child Welfare Services.	\$109,672	FY23
Family Services, Inc.	Provides residential rehabilitation services and support services for transition aged clients referred by Montgomery County.	\$153,169	FY02 or Before
Family Services, Inc.	Provides residential rehabilitation services for adults with serious and persistent mental illness.	\$152,402	FY02 or Before
Family Services, Inc.	Provides substance abuse prevention and recovery support services to adolescents and their families in Montgomery County.	\$400,295	FY13
Family Services, Inc.	To implement LENA Start, a program to increase language development for children birth to age three.	\$35,823	FY22
Family Services, Inc.	To provide critical case management support to residents in Gaithersburg and East County.	\$111,240	FY22
Farms and Food Access for a Resilient Maryland Foundation, Inc.	Provides for Maryland Market Money program which provides incentives for Supplemental Nutrition Assistance, Farmers Market Nutrition Program and Women, Infants, Children Fruit & Vegetable Benefit clients attending Maryland Farmer's Markets.	\$129,216	FY24
FII-National Corp a/k/a FII-National d/b/a UpTogether	Provides for reoccurring cash payments to identified families as part of the Guaranteed Income (GI) Pilot program.	\$3,003,840	FY22
First African Methodist Episcopal Church of Gaithersburg, Inc.	Provide support for the SHARE food program for low-income families.	\$9,180	FY23
Florence Crittenton Services of Greater Washington	Provide social, emotional and positive youth development program to empower vulnerable teen girls and support academic and personal success.	\$497,200	FY23

Entity	Purpose	Amount	1st Year on list
Florence Crittenton Services of Greater Washington, Inc.	Provides for County Match for Crittenton.	\$166,860	FY19
Florence Crittenton Services of Greater Washington, Inc.	Provides for two best-practice programs: The SNEAKERS program and The PEARLS Program.	\$13,392	FY13
Flores Consulting, Inc.	Provides for the creation of a public service campaign to promote and educate the community on Bienvenidos Initiative's resources and services in Montgomery County.	\$40,000	FY23
GNV Design, LLC	Provides media design services and public awareness campaign services to support the DHHS clients and crime victims.	\$35,500	FY21
Greater DC Diaper Bank, Inc.	Provide support for low-income Montgomery County households impacted by the economic crisis imposed by the COVID-19 pandemic by providing diapers, baby needs and other hygiene items through a network of partner organizations in the County.	\$750,000	FY23
Greater Stonegate Village, Inc.	Provides for operating support.	\$11,124	FY21
Harvest Intercontinental Ministries Unlimited d/b/a Harvest Intercontinental Church	To oversee coordination of organizations in the County to provide comprehensive services to residents.	\$300,000	FY21
Health Management Consultants, LLC	Provides technical assistance to support CARF accreditation process.	\$70,000	FY19
Holler Training	Provide for mobile crisis response training to Montgomery County Mobile Crisis Outreach Team employees to assess and defuse violence risk and read body language including life saving tips for the service provider on how to protect themselves if violence erupts.	\$5,000	FY23
Holy Cross Health, Inc.	Provides cancer and tobacco outreach, education, screening, diagnostic and treatment services for the Cancer & Tobacco Program serving the low-income and minority populations.	\$79,500	FY03
Home Care Partners, Inc.	Provides for light chore services to seniors on a short-term basis.	\$163,000	FY23
House of Divine Guidance, Inc.	Provides for operating support for the Winter Haven Emergency Shelter for women and children.	\$10,800	FY22
Housing Initiative Partnership, Inc.	Provides grants for minor home repairs to senior homeowners participating in the County's Home Sharing program.	\$80,000	FY23
Housing Opportunities Commission	Provides special needs and support services for mentally ill adults.	\$27,717	FY07
Hughes United Methodist Church of Wheaton, Maryland d/b/a Hughes United Methodist Church	To oversee coordination of organizations in the County to provide social services to residents.	\$400,000	FY22
Identity, Inc.	Provide support to the Family Reunification and Strengthening Program to include services for recently arrived migrant and asylum-seeking youth and families (Newcomers).	\$304,050	FY21

Entity	Purpose	Amount	1st Year on list
Identity, Inc.	Provides for case management services to low-income youth and families, primarily within the Latino community, to connect them with resources and safety-net services to include services for recently arrived migrant and asylum-seeking youth and families (Newcomers).	\$683,802	FY21
Identity, Inc.	Provides positive youth development programming.	\$465,317	FY02 or Before
Identity, Inc.	Provides support for the expansion of mental health counseling services to community mental health groups, high need youth, and low-income families in the Latino community who are in the Identity out-of-school-time programs.	\$96,904	FY21
Imagination Stage, Inc.	To provide bilingual and culturally proficient mental health focused recreational activities to include services for recently arrived migrant and asylum-seeking youth and families (Newcomers).	\$135,000	FY22
Impact Silver Spring, Inc.	Provide support for the Neighborhood Opportunity Network Initiative.	\$240,452	FY23
Impact Silver Spring, Inc.	Provides for continued education around Green Space project and Save the Bay Program and administer Youth Sports programs to include Youth Soccer Program.	\$27,000	FY22
Impact Silver Spring, Inc.	Provides for engagement and network building and connecting community services in the East County in collaboration with the East County Service Consolidation Hub/Kingdom Fellowship	\$115,000	FY22
Impact Silver Spring, Inc.	Provides leadership training courses for Silver Spring residents.	\$319,163	FY02 or Before
Interfaith Works, Inc	To oversee coordination of organizations in the County to provide comprehensive services to residents.	\$400,000	FY21
Interfaith Works, Inc	To provide an emergency shelter utilizing a low-barrier and housing-focused approach to providing housing services to men and women experiencing homelessness, who may have a variety of conditions, including mental health, substance dependence, or physical health conditions, but are able to complete their activities of daily living.	\$980,000	FY23
Interfaith Works, Inc.	Provide on-site security at the Day Program, Overflow, and Women's Shelter.	\$59,604	FY17
Interfaith Works, Inc.	Provide operational support for the Interfaith Works Women's Center.	\$55,620	FY21
Interfaith Works, Inc.	Provide Overnight Shelter Services 7 days a week 8:00 PM to 7:00 AM all year round. Management services as needed.	\$797,552	FY06
Interfaith Works, Inc.	Provide support to assist faith communities in meeting social service needs of residents.	\$86,400	FY23

Entity	Purpose	Amount	1st Year on list
Interfaith Works, Inc.	Provides Eviction Prevention & Utility Assistance grants.	\$162,580	FY02 or Before
Interfaith Works, Inc.	Provides for Rapid Rehousing Case Management Services to support households who are rapidly exiting homelessness and maintaining housing stability.	\$1,200,000	FY21
Interfaith Works, Inc.	Provides funding to collect and distribute of clothing to low income individuals.	\$62,400	FY02 or before
Interfaith Works, Inc.	Provides on-site security at Overflow and Women's Shelter and shelter services as cooling or warming centers for Hyperthermia and Hypothermia. Day program provides Vocational Services, Case Management, outreach and in-reach services including security.	\$821,336	FY02 or Before
Interfaith Works, Inc.	Provides permanent supportive housing and supportive services to the most vulnerable and chronically homeless consumers.	\$615,808	FY05
Interfaith Works, Inc.	Provides transitional housing for women with mental health diagnosis; provide permanent supportive group housing for women with medical or psychiatric problems.	\$779,106	FY13
Jewish Council for the Aging of Greater Washington, Inc.	Provide support for JCA's early memory loss program, Kensington Club.	\$83,200	FY23
Jewish Council for the Aging of Greater Washington, Inc.	Provide support for the 50+ Employment Expo.	\$81,000	FY23
Jewish Council for the Aging of Greater Washington, Inc.	Provides in-school and after-school intergenerational mentoring, tutoring and resources for at-risk children and youth (this includes \$100,000 from MCPS).	\$285,222	FY02 or Before
Jewish Council for the Aging of Greater Washington, Inc.	Provides subsidized employment in nonprofit agencies to adults 55 and older.	\$50,587	FY02 or Before
Jewish Council for the Aging of Greater Washington, Inc.	Provides support for the Escorted Transportation Program to meet the transportation needs of low income older adults and residents with disabilities and to fill the gaps not met by other programs and services.	\$139,760	FY14
Jewish Foundation for Group Homes, Inc.	Provides 24-hour supervised, group living for an adult with a serious and persistent mental illness.	\$43,736	FY02 or Before
Jewish Social Service Agency (JSSA)	Provide support for a Child and Adolescent therapist, co-located at community provider sites, who provides assessment, referral, and connection to services.	\$38,934	FY23
Jewish Social Service Agency (JSSA)	Provides mental health and substance abuse prevention services and activities to low-income children and their families including assessment, diagnosis, psychotherapy, medication monitoring, and crisis intervention.	\$60,829	FY02 or Before



Entity	Purpose	Amount	1st Year on list
Kelly Collaborative Medicine	Provides for the establishment and administration of Medical/Clinical activities for the Montgomery County Medical Respite program which will provide acute and post-acute medical care for patients experiencing homelessness.	\$679,670	FY22
Kentlands Community Foundation, Inc.	Provides for operating support.	\$11,124	FY21
Kids In Need Distributors, Inc.	Provide weekend food to grades K-8 students who receive Free And Reduced Meals at MCPS schools.	\$22,248	FY21
Kids in Need Distributors, Inc.	Provides for use of effective models to increase the number of Montgomery County Public School elementary students being served by the Weekend Food bag/ SmartSacks Program and it's expansion.	\$140,954	FY17
Kingdom Fellowship African Methodist Episcopal Church, Inc.	To oversee coordination of organizations in the County to provide comprehensive services to residents.	\$400,000	FY21
Korean Association of the State of Maryland Metropolitan Area, Inc.	Provides social services to Korean speaking people with limited English proficiency who reside in the County.	\$33,553	FY02 or Before
Korean Community Service Center of Greater Washington, Inc.	Provides outreach services to low-income Montgomery County residents with limited English proficiency.	\$57,952	FY07
Korean Community Service Center Of Greater Washington, Inc.	Provides support for the Keystone Project to assist victims of domestic violence in the Korean community.	\$59,400	FY23
Korean Community Service Center Of Greater Washington, Inc.	Provides support for the Strengthening Asian Families through Empowerment and Services (SAFES) program.	\$61,182	FY21
Lachman Consulting, LLC	Provide support for development of a leadership program that is committed to fostering more impactful, adaptable and connected leadership across the Continuum of Care	\$62,000	FY21
Latin American Youth Center, Inc.	Provide individual and family counseling, psychoeducational group sessions, and referrals to other mental health providers.	\$70,200	FY23
Latin American Youth Center, Inc.	Provides for Gang Prevention programs.	\$178,380	FY10
Lead4Life, Inc.	Provide services to disconnected youth in East County to promote positive youth development and self-sufficiency.	\$60,069	FY18
Legal Aid Bureau, Inc.	Provides legal representation and consultation to seniors and focuses on legal issues related to benefits such as Social Security, Medicare, eviction, housing and nursing homes.	\$76,830	FY02 or Before
Little Falls Village Corp.	Provide for operating support.	\$33,372	FY21
Lt. Joseph P. Kennedy Institute, Inc.	Provide nursing services and interest-based, community integration activities for adults with multiple and severe disabilities.	\$48,600	FY23
Lt. Joseph P. Kennedy Institute, Inc.	Provide support for Community Companions after-school, respite, and summer camp program for children and youth with disabilities and their families.	\$256,561	FY02 or Before

Entity	Purpose	Amount	1st Year on list
Lt. Joseph P. Kennedy Institute, Inc.	Provide therapeutic, community-integrated services to children and youth with disabilities.	\$64,800	FY23
Lt. Joseph P. Kennedy Institute, Inc.	Provides an ongoing program of specialized services to adults with multiple disabilities.	\$382,672	FY02 or Before
Lutheran Social Services of the National Capital Area, Inc.	Provides for emergency assistance for rent, utilities, health care for newly arrived refugees.	\$45,360	FY22
Manna Food Center, Inc.	Provide food support and nutrition education to underserved areas via a mobile kitchen and pop up pantry.	\$50,058	FY21
Manna Food Center, Inc.	Provide healthy foods for weekend meals to elementary school students experiencing hunger and food insecurity.	\$60,071	FY21
Manna Food Center, Inc.	Provides distribution of food to hungry and low income residents of Montgomery County.	\$554,322	FY02 or Before
Manna Food Center, Inc.	Provides for use of effective models to increase the number of Montgomery County Public School elementary students being served by the Weekend Food bag/ SmartSacks Program and its expansion.	\$140,954	FY17
Manna Food Center, Inc.	Provides locally grown produce to County residents experiencing food insecurity.	\$44,496	FY21
Maryland Treatment Centers, Inc.	Provides a day treatment program for delinquent youth.	\$428,835	FY10
Maryland Treatment Centers, Inc.	Provides comprehensive after-school substance abuse treatment to adolescents involved with Crossroads Youth Opportunity Center (CYOC) and the Up County Youth Opportunity Center (UCYOC).	\$80,000	FY13
Maryland Vietnamese Mutual Association, Inc.	Provides various support services including tutoring, empowerment and mentoring (TEAM) Program, VPEP, GAPS and NAAS to the immigrant community in Montgomery County.	\$84,778	FY10
Meals On Wheels of Central Maryland, Inc.	Provide for expansion of HDMP program, including personnel expenses for a site coordinator and a driver and food and delivery costs.	\$28,080	FY23
Mid-County United Ministries, Inc.	Provides for emergency assistance for vital utility services for neediest neighbors in the highest poverty area.	\$27,000	FY22
Mid-County United Ministries, Inc.	Provides staffing to assist low-income residents who are experiencing housing related and other emergencies.	\$23,084	FY02 or Before
Ministries United Silver Spring Takoma Park, Inc.	Provides for housing, utilities, prescriptions, food and other types of assistance.	\$32,400	FY22

Entity	Purpose	Amount	1st Year on list
Montgomery County Children's Opportunity Alliance, Inc.	To mobilize key assets within the Early Childhood and Education (ECE) arena to identify and mitigate the structural inequities that plague the ECE system in Montgomery County; ensuring Montgomery County residents have access to an equitable, high-quality, and sustainable early childhood system that adequately support the well-being of children and families.	\$928,387	
Montgomery County Collaboration Council for Children, Youth and Families, Inc.	Provide current information to Montgomery County residents on medical, legal, and behavioral issues and supports related to opioid and substance abuse.	\$87,044	FY17
Montgomery County Collaboration Council for Children, Youth and Families, Inc.	Provides community-based and wrap around services for youth and their families with intensive mental health needs and seeks to identify systemic and structural barriers that perpetuate the growing culture of violence in the County and to prevent youth violence and gang activities.	\$1,019,970	FY07
Montgomery County Collaboration Council for Children, Youth and Families, Inc.	Provides for a Disproportionate Minority Contact Reduction Coordinator.	\$116,870	FY18
Montgomery County Collaboration Council for Children, Youth and Families, Inc.	Provides for a re-engagement and youth drop-in center and Youth Development Program.	\$354,982	FY21
Montgomery County Collaboration Council for Children, Youth and Families, Inc.	Provides for administration and monitoring of funds locally designated for pathway to services; Montgomery County's local access mechanism (LAM), a single point of contact for families and providers to access services for children with severe social, emotional and behavioral problems.	\$59,605	FY18
Montgomery County Collaboration Council for Children, Youth and Families, Inc.	Provides for implementation of Healthy Montgomery Behavioral Health Task Force recommendations.	\$27,244	FY18
Montgomery County Collaboration Council for Children, Youth and Families, Inc.	Provides for InfoMontgomery.	\$119,644	FY14
Montgomery County Collaboration Council for Children, Youth and Families, Inc.	Provides for operating support.	\$51,098	FY14
Montgomery County Collaboration Council for Children, Youth and Families, Inc.	To implement The Basics program to build community partnerships to support families with young children, birth through age five.	\$159,000	FY22
Montgomery County Federation of Families for Children's Mental Health, Inc.	Provides support services to children with mental, emotional, and behavioral disorders and their families.	\$396,087	FY05
Montgomery County Food Council, Inc.	Provide for staff to support and expand Food Council initiatives to foster a healthy and sustainable local food system.	\$266,744	FY21
Montgomery County Food Council, Inc.	Provides for continued planning, implementation and oversight of the "A Food Secure Montgomery" plan.	\$148,940	FY18

Entity	Purpose	Amount	1st Year on list
Montgomery County Language Minority Health Project, Inc.	Provide patient navigation services to facilitate access to age and gender appropriate cancer screenings to Proyecto's patient population.	\$54,000	FY23
Montgomery County Maryland Bar Foundation, Inc.	Provide legal services for pro bono case referrals and brief legal advice clinics to low income residents.	\$54,000	FY23
Montgomery County Maryland Bar Foundation, Inc.	Provides pro bono legal services to low income citizens of the County who have no other means to employ an attorney. Legal Services primarily include: consumer, family, and individual.	\$62,648	FY02 or Before
Montgomery Hospice, Inc.	Provide volunteer and compassionate services to support terminally ill patients. Specializing in emotional and medical care for children with life-limiting illnesses, keeping children in their homes surrounded by family.	\$82,145	FY23
Montgomery Recovery Services, Inc. d/b/a Clinic Web Services	To provide a solution to automate dosing of Methadone to clients in support of the County's Medication Assisted Treatment (MAT) Program.	\$6,500	FY22
Muslim Community Center, Inc.	Provide for increased access to quality eye care services for uninsured and underinsured Montgomery County residents.	\$27,744	FY23
NAMI Montgomery County (MD), Inc.	Provide educational classes, support groups and outreach presentations for caregivers and individuals living with mental illness in Montgomery County.	\$22,248	FY21
NAMI Montgomery County (MD), Inc.	Provides mental health education and support for teachers and youth through presentations and an evidence-based suicide prevention program.	\$16,686	FY21
NAMI Montgomery County (MD), Inc.	Provides training and educational services for families of persons with a serious and persistent mental illness.	\$9,455	FY04
National Capital Bnai Brith Assisted Housing Corporation	Provides for a supplement by the Area Agency on Aging for the cost of one meal per day in Congregate Housing Service Program (CHSP) facilities.	\$57,488	FY18
National Capital Bnai Brith Assisted Housing Corporation	Provides for funding to pay for extremely low income residents who cannot afford the Medication Administration fee and/or overnight security fee.	\$35,640	FY22
National Compadres Network, Inc.	Provides for La Cultura Cura training to HHS SON staff and community leaders to help them implement the needed supports to serve youth who are at the highest risk and gang involved individuals in the community.	\$29,217	FY18
Nonprofit Montgomery, Inc.	Provide training for County nonprofits in program evaluation so they can better measure and assess program impact.	\$55,620	FY21
Nonprofit Montgomery, Inc.	Provides for Operating Support and the Financial Reporting and management Institute (FIRM).	\$194,245	FY15
Nourish Now, Inc.	Provide food donations for at-risk youth.	\$5,400	FY23

Entity	Purpose	Amount	1st Year on list
Nourish Now, Inc.	Provide support for the Family Food Distribution and Food Rescue Program, which provides food assistance to low to moderate income residents in the County.	\$81,000	FY23
Nourish Now, Inc.	Provides for services to increase food recovery in support of the service consolidation HUBS.	\$120,000	FY23
Nourishing Bethesda, Inc.	Provides for food assistance and wraparound services to food insecure residents in the Chevy Chase Bethesda and nearby areas	\$274,000	FY23
Nueva Vida, Inc.	Deliver physical and behavioral health education workshops and events for disadvantaged families in the Latino community.	\$44,280	FY23
Olney Help, Inc.	Provides for emergency assistance for rent, utilities, and prescriptions.	\$10,800	FY22
Olney Help, Inc.	Provides for emergency food assistance delivered to households.	\$16,686	FY22
Olney Home For Life, Inc.	Provide free transportation, friendly daily calls, weekly visits, information events and social contact to seniors in Olney and surrounding areas.	\$14,462	FY21
Parent Encouragement Program, Inc.	Provides parent education programs to low income parents in the Latino community to empower their children to succeed in school and life.	\$21,600	FY23
Partners in Care Foundation, Inc.	Provides for use of and technical support for the Contractor's online risk assessment and alert system for improving medication usage among seniors.	\$10,600	FY18
Pathways to Housing DC Inc. A/K/A Pathways to Housing DC	Provides street outreach team to assess the needs of each person experiencing homelessness in the downtown Silver Spring and Wheaton and connect to Permanent Supportive Housing and Rapid Rehousing through Coordinated Entry, along with medical, behavioral health, entitlement, legal and employment services.	\$256,252	FY23
Pathways to Housing DC, Inc. A/K/A Pathways to Housing DC	Provides for permanent supportive housing for clients with substance dependent disorders or co-occurring disorders.	\$152,968	FY20
Play Ball Academy LLC	Provides for professional coaching to allow for higher levels of sport competitiveness, mental acuity, skill and character development while promoting the benefit of team work while participating in sports.	\$27,000	FY22
Potomac Community Resources, Inc.	Provides funding to facilitate and develop programs for Montgomery County residents living with intellectual and developmental differences.	\$177,523	FY02 or Before
Qiagen, LLC	Provides for Quantiferon-TB Gold Plus Tubes.	\$30,000	FY18
Rainbow Place Shelter for Homeless Women, Inc.	Provide on site case management for people transitioning out of homelessness.	\$50,058	FY21

Entity	Purpose	Amount	1st Year on list
Rainbow Place Shelter for Homeless Women, Inc.	Provides Seasonal Emergency Shelter for women at Rainbow Place.	\$65,632	FY02 or Before
Red Wiggler Foundation, Inc.	Provides for opportunities for people with and without disabilities to come together to work, learn, and grow healthy food.	\$75,600	FY22
Reginald S. Lourie Center for Infants and Young Children, Inc.	Provide for operating support.	\$124,200	FY23
Reginald S. Lourie Center for Infants and Young Children, Inc.	Provides a Therapeutic Nursery Program for children ages three to five who have significant delays in their social and emotional development who cannot be accommodated in a mainstream pre-school setting.	\$181,504	FY03
Reginald S. Lourie Center for Infants and Young Children, Inc.	Provides Court Related Mental Health Services/ Attachment and Bonding Studies, Attachment Centered Evaluation and Treatment Services for Child Welfare Services.	\$132,710	FY03
Reginald S. Lourie Center for Infants and Young Children, Inc.	Provides for a program designed for preschool children and their families ages 3 to 5 who are experiencing social, behavioral, emotional challenges and are not able to learn in a generalized preschool program.	\$213,872	FY23
Reingold LINK d/b/a LINK Strategic Partners	Provide for the development and implementation of strategic communications for Montgomery County's Ending the HIV Epidemic Plan	\$600,000	FY22
Relias, LLC	Provides the Behavioral Health Essential training package to support the Commission on Accreditation of Rehabilitation Facilities (CARF ) accreditation process.	\$29,915	FY18
Rethink Everything	To mobilize key County assets and government partners to develop strategies to address violence as a public health issue; focusing on root causes and the entire family and community ecosystem.	\$180,000	FY24
Rockville Area Village Exchange, Inc.	Provide resources, information and operational financial support to local Montgomery County community groups to establish and build their local Village.	\$11,124	FY21
Rockville Help, Inc.	Provides for emergency assistance with food, rent, security deposits, utilities, and prescriptions to families in need in Rockville, Maryland.	\$10,800	FY22
Seneca Creek Community Church	To oversee coordination of organizations in the County to provide comprehensive services to residents.	\$400,000	FY21
Silver Spring Village, Inc.	Provide for operating support.	\$44,496	FY21
Springvale Terrace, Inc.	Provides for a supplement by the Area Agency on Aging for the cost of one meal per day in Congregate Housing Service Program (CHSP) facilities.	\$54,750	FY18
St. Camillus Catholic Church	Provide nutritionally adequate, culturally appropriate food to be distributed to families in need.	\$27,810	FY21

Entity	Purpose	Amount	1st Year on list
St. Joseph's House, Ltd.	Provide for home-based care provider for students with intellectual and developmental disabilities.	\$22,248	FY21
Stepping Stones Shelter, Inc.	Provide emergency shelter to households with minor children in Montgomery County.	\$39,961	FY21
Stepping Stones Shelter, Inc.	Provide employment counseling to homeless and formerly homeless families.	\$61,182	FY21
Suburban Hospital, Inc.	Provides community cancer and tobacco outreach education, screening, diagnostic, and treatment services for the Cancer & Tobacco Program serving the low-income and minority populations.	\$79,500	FY03
The Affiliated Sante Group, Inc.	Provide a program through operation of a consumer run drop in center, providing recovery-based services and social/recreational activities for adults recovering from the effects of a psychiatric illness at its Silver Spring location.	\$132,794	FY15
The Arc Montgomery County, Inc.	Provide medical child care tuition waivers for low- to moderate-income families experiencing temporary financial crises.	\$33,372	FY21
The Arc Montgomery County, Inc.	Provides recreational services after school, all day during the summer, and on all Montgomery County holidays.	\$68,908	FY02 or Before
The BUILD Program Corporation	Provides for Crisis Intervention and Gang Intervention Training and Certification for gang intervention and youth violence intervention specialists.	\$91,377	FY15
The CareerCatchers, Inc.	Provides for Rapid Rehousing Employment Case Management services to support households in rapidly exiting homelessness and maintaining housing stability.	\$540,000	FY21
The Dwelling Place, Inc.	Provides for leasing cost for permanent housing program for families with children and housing and case management to homeless families with children.	\$42,042	FY18
The George B. Thomas, Sr. Learning Academy, Inc.	Provides a Saturday school tutoring/mentoring and Rising Stars Pre-K program that includes educational and support services to low income student and their families.	\$560,337	FY03
The Metropolitan Washington Ear, Inc.	Provides access to current news and information to people who are blind, visually impaired, or have a physical disability.	\$69,056	FY02 or Before
The Montgomery County Coalition for the Homeless, Inc.	Case Management/support services for formerly homeless families in the Partnership for Permanent Housing	\$293,278	FY17
The Montgomery County Coalition for the Homeless, Inc.	HUD Match (Keys First) provide Permanent Supportive Housing and supports. Includes case management and other supportive services to formerly chronically homeless single adults and families.	\$103,117	FY17

Entity	Purpose	Amount	1st Year on list
The Montgomery County Coalition for the Homeless, Inc.	Provides permanent, and supportive housing for homeless persons.	\$118,480	FY03
The Montgomery County Coalition for the Homeless, Inc.	Provides affordable, permanent, supportive housing to homeless individuals and families.	\$2,537,350	FY07
The Montgomery County Coalition for the Homeless, Inc.	Provides for 24-hour daily emergency shelter coverage, 365 days per year, to a maximum of 200 men experiencing homelessness at the Nebel Street Men's Emergency Shelter.	\$4,324,437	FY02 or Before
The Montgomery County Coalition for the Homeless, Inc.	Provides for permanent supportive housing to most vulnerable and chronically homeless individuals.	\$640,990	FY13
The Montgomery County Coalition for the Homeless, Inc.	Provides for Rapid Rehousing Case Management Services to support households who are rapidly exiting homelessness and maintaining housing stability.	\$979,200	FY21
The Montgomery County Coalition for the Homeless, Inc.	Provides housing and support for chronically homeless persons (Home First Program)	\$130,437	FY07
The Montgomery County Coalition for the Homeless, Inc.	Provides permanent support housing individuals and families (Seneca Heights Apartments).	\$716,830	FY05
The Montgomery County Coalition for the Homeless, Inc.	Provides Permanent Supportive Housing targeting Veterans (Operation Homecoming) with and without disabilities and those who need ongoing rental assistance and social services support.	\$553,382	FY16
The Montgomery County Coalition for the Homeless, Inc.	To provide permanent supportive affordable housing for formerly homeless individuals.	\$634,755	FY13
The National Center for Children and Families Inc.	Provides for culturally tailored services as a one stop referral source, for insured, underinsured and uninsured individuals, connecting residents across the Black Diaspora community to medical and mental health professionals within their diverse communities.	\$3,500,000	FY23
The National Center for Children and Families, Inc.	Provide support for the Futurebound Transitional Housing program.	\$155,741	FY21
The National Center for Children and Families, Inc.	Provides a cash match to Housing and Urban Development (HUD) Continuum of Care grants for supportive services to Permanent Housing.	\$252,401	FY10
The National Center for Children and Families, Inc.	Provides emergency shelter and comprehensive services to homeless families to support their transition to stable housing.	\$310,499	FY21
The National Center for Children and Families, Inc.	Provides for rapid rehousing to survivors of domestic violence.	\$102,665	FY23
The Primary Care Coalition of Montgomery County, Maryland, Inc.	Provide Primary Care Services for Homeless Clients throughout Montgomery County.	\$297,799	FY23
The Primary Care Coalition of Montgomery County, Maryland, Inc.	Provides community-based minority outreach and health education services (LHI).	\$110,118	FY18



Entity	Purpose	Amount	1st Year on list
The Primary Care Coalition of Montgomery County, Maryland, Inc.	Provides for assistance in the development of the Crisis Now model in Montgomery County through partnership and coordination with various County organizations/entities.	\$63,600	FY23
The Primary Care Coalition of Montgomery County, Maryland, Inc.	Provides for Care for Kids health program, plus specialty care coordination.	\$1,729,375	FY02 or Before
The Primary Care Coalition of Montgomery County, Maryland, Inc.	Provides for colorectal cancer screening and treatment to low-income, uninsured adults residents of Montgomery County. The scope of work includes subcontracts with medical care providers and health care facilities which specialize in colorectal cancer.	\$418,011	FY02 or Before
The Primary Care Coalition of Montgomery County, Maryland, Inc.	Provides for community-based minority outreach and health education services to continue making progress in addressing health disparities, reduce or eliminate them, and improve health outcomes (LHI).	\$3,142,641	FY23
The Primary Care Coalition of Montgomery County, Maryland, Inc.	Provides for community-based minority outreach and health education services.	\$320,432	FY02 or Before
The Primary Care Coalition of Montgomery County, Maryland, Inc.	Provides for grant administration and community capacity building services to the Asian American community (AAHI).	\$1,955,263	FY23
The Primary Care Coalition of Montgomery County, Maryland, Inc.	Provides for specialty care coordination for children with chronic and serious medical conditions.	\$82,098	FY18
The Primary Care Coalition of Montgomery County, Maryland, Inc.	Provides health care services for low-income, uninsured adults (Adults Behavior Health).	\$129,094	FY23
The Primary Care Coalition of Montgomery County, Maryland, Inc.	Provides health care services for low-income, uninsured adults (Montgomery Cares).	\$14,836,457	FY02 or Before
The Primary Care Coalition of Montgomery County, Maryland, Inc.	Provides pharmaceutical support services for low-income persons with a mental illness.	\$77,889	FY03
The Primary Care Coalition of Montgomery County, Maryland, Inc.	Provides tailored technical assistance and program management expertise to Asian American community and faith-based organizations through workshops, consultations, and other means, on a recurring basis until June 2024.	\$55,621	FY23
The Rock Creek Foundation for Mental Health, Inc.	Provides a highly supervised residential rehabilitation program for head-injured adults with a serious and persistent mental illness.	\$52,390	FY02 or Before
The Rock Creek Foundation for Mental Health, Inc.	Provides residential rehabilitation services for adults with mental illness.	\$66,170	FY02 or Before
The Senior Connection of Montgomery County, Inc.	Provide for the expansion of a transportation network for seniors in Montgomery County.	\$55,620	FY21
The Senior Connection of Montgomery County, Inc.	Provides supportive services fostering social engagement to seniors in Montgomery County.	\$60,320	FY23
The Senior Connection of Montgomery County, Inc.	Provides supportive services to seniors in Montgomery County.	\$136,101	FY05

Entity	Purpose	Amount	1st Year on list
The Shepherd's Table, Inc.	Provides Homeless In-Reach and Outreach services to homeless individuals at Progress Place.	\$297,054	FY02 or Before
The Tree House Child Advocacy Center of Montgomery County, MD, Inc.	Provides 'one stop' services to sexually and physically abused children.	\$879,851	FY18
The UpCounty Hub, Inc.	To oversee coordination of organizations in the County to provide comprehensive services to residents.	\$650,000	FY21
The Urban Institute, Inc. a/k/a The Urban Institute	Provide evaluation and coordination of data collection, analysis, and reporting for the Guaranteed Income (GI) Pilot Program.	\$100,000	FY23
TransCen, Inc.	Provides support services for people with disabilities.	\$41,405	FY02 or Before
Tree of Hope Association, Inc.	Provides peer services and needed life skills to those new in substance abuse recovery or in need.	\$21,600	FY23
Tree of Hope Association, Inc.	To provide peer support services in the emergency shelters and permanent supportive housing programs.	\$250,000	FY23
Upcounty Community Resources, Inc.	Provide social, respite, therapeutic, fitness and enrichment activities for adults with developmental and intellectual disabilities.	\$79,537	FY21
Upper Montgomery Assistance Network, Inc.	Provides for emergency financial assistance to families facing homelessness or utility loss.	\$54,000	FY22
Urban Behavioral Associates, P.A.	Provide Mental Health services to underserved patients connected to the Montgomery County Shelter System/Healthcare for the Homeless including psychiatric evaluation, medication management, addiction treatment and individual counseling.	\$300,025	FY23
Village of Takoma Park, Inc.	Provide for operating support.	\$11,124	FY21
Villages of Kensington MD, Inc.	Provide for operating support.	\$11,124	FY21
Washington Youth Foundation, Inc.	Provides a mentoring program for youth who are enrolled in secondary schools in Montgomery County.	\$84,778	FY10
Washington Youth Foundation, Inc.	Provides after-school and weekend English and math tutoring program for low income students who have limited English proficiency in Montgomery County.	\$57,275	FY07
WellSky Corporation	Provides for updates, maintenance and enhancements for the Homeless Management Information Systems.	\$140,249	FY20
Women Who Care Ministries, Inc.	Provide operating support for the Kids Weekend Meal Program.	\$211,356	FY21
Women Who Care Ministries, Inc.	Provides for use of effective models to increase the number of Montgomery County Public School elementary students being served by the Weekend Food bag/ SmartSacks and its expansion.	\$140,953	FY17
WorkSource Montgomery, Inc.	Provides the Helping Individuals Reach Employment (HIRE) Program to residents living in the Eastern Region of Montgomery County.	\$171,798	FY18

Entity	Purpose	Amount	1st Year on list
WUMCO Help, Inc.	Provides for emergency assistance for rent/mortgage and utilities.	\$10,812	FY22
YMCA of Metropolitan Washington, Inc.	Provide case management and training for volunteers in intensive one-on-one mentoring program for court-involved youth.	\$44,496	FY24
YMCA of Metropolitan Washington, Inc.	Provides an after-school program for middle school youth in the high-risk community of Rosemary Hills. Program includes mentoring, life-skills training, homework help, and literacy improvement.	\$133,477	FY13
YMCA of Metropolitan Washington, Inc.	Provides at-risk youth with trauma-informed, academic-focused, out-of-school-time enrichment services, intensive homework help and mentoring, and other services for adults.	\$77,868	FY24
YMCA of Metropolitan Washington, Inc.	Provides case management and training for volunteers who mentor to children in foster homes, at-risk of foster home placement, youth of color who are court-involved, and /or are referred by the County.	\$86,265	FY02 or Before
YMCA of Metropolitan Washington, Inc.	To establish a family strengthening and intervention program in the Germantown, Montgomery Village and Wheaton/Silver Spring Area to address service gaps to families participating in the Street Outreach Network of Safe Space Program.	\$324,000	FY22
YMCA of Metropolitan Washington, Inc. (Bethesda-Chevy Chase)	Provides for prevention, early intervention, and community development services to elementary, middle and high school-aged youth.	\$73,213	FY02 or Before
YMCA of Metropolitan Washington, Inc. (Silver Spring)	Provides after school activities and substance abuse prevention and delinquency services for youth in the Carroll Avenue/Quebec Terrace areas of Silver Spring.	\$46,593	FY02 or Before
<b>Subtotal:</b>		<b>\$95,377,548</b>	

## Housing and Community Affairs

A Wider Circle, Inc.	Provide for essential safety net support and workforce development for people living in poverty.	\$103,000	FY23
A Wider Circle, Inc.	Provide support for the Neighborhoods to Call Home program within the Housing Initiative Fund.	\$257,800	FY18
CASA, Inc.	Provide for Housing Initiative Funds (HIF) for tenant counseling and housing initiatives.	\$286,440	FY04
CASA, Inc.	Provide for Housing Initiative Funds (HIF) for the Pine Ridge Community Center.	\$167,670	FY06
CASA, Inc.	Provide tenant outreach and education, legal services, and community-building activities to improve housing conditions, landlord-tenant relations and public safety.	\$17,190	FY21

Entity	Purpose	Amount	1st Year on list
Community Reach of Montgomery County, Inc.	Provide financial assistance to residents facing eviction/utility termination, prescription cost assistance, and referrals for dental/vision services, clothing, and food.	\$22,915	FY21
Eastern Montgomery Emergency Assistance Network, Inc.	Provide emergency housing, utility or prescription assistance to referred customers in Eastern Montgomery County.	\$28,640	FY21
Enterprise Community Partners, Inc.	Provides for a Faith-Based Development Initiative to develop strategies for increasing the supply of affordable housing and advancing racial equity in Montgomery County.	\$384,936	FY24
Habitat for Humanity Metro Maryland, Inc.	Provide improvements and critical repairs of residences of low-income, non-senior households.	\$45,830	FY21
Habitat for Humanity Metro Maryland, Inc.	Provides for accessibility upgrades in single-family residences focusing on the incorporation of design for life features.	\$150,000	FY23
Housing Initiative Partnership, Inc.	Provide for tenant education services and educates tenants on their rights under current laws and regulations and available avenues of assistance.	\$224,210	FY20
Housing Unlimited, Inc.	Provide for Community Housing Development Organization (CHDO) operating support.	\$40,000	FY02 or before
Housing Unlimited, Inc.	Provide funding to expand the organization's permanent affordable housing for persons who are homeless and have psychiatric disabilities.	\$91,660	FY21
Latino Economic Development Corporation of Washington D.C.	Provide for tenant education services about on their rights under current laws, regulations, and available avenues of assistance.	\$119,310	FY20
Legal Aid Bureau, Inc.	Provide for tenant legal support services, including on-site legal assistance at the District Court of Maryland.	\$55,770	FY20
Montgomery County Renters Alliance, Inc.	Provide for tenant education services about their rights under current laws, regulations, and available avenues of assistance.	\$244,290	FY20
Montgomery Housing Partnership, Inc.	Provide for Community Housing Development Organization (CHDO) operating support.	\$60,000	FY02 or before
Montgomery Housing Partnership, Inc.	Provide for the Focused Neighborhood Revitalization Program.	\$137,490	FY06
Montgomery Housing Partnership, Inc.	Provide funding for the Great Achievers Toward Outstanding Results (GATOR) program for children in grades K-5.	\$28,640	FY19
Montgomery Housing Partnership, Inc.	Provide supportive services for owners and managers of multifamily rental properties with 50 or fewer units in Montgomery County.	\$160,400	FY05
Rebuilding Together Montgomery County, Inc.	Provide critical home repairs and accessibility modifications to low-income qualified homeowners throughout Montgomery County.	\$74,475	FY21

Entity	Purpose	Amount	1st Year on list
Rebuilding Together Montgomery County, Inc.	Provide for assistance to low-income homeowners including home repairs, accessibility modifications, and referrals to other community resources.	\$343,730	FY02 or before
Rebuilding Together Montgomery County, Inc.	Provides for accessibility upgrades in single-family residences focusing on the incorporation of design for life features.	\$150,000	FY23
<b>Subtotal:</b>		<b>\$3,194,396</b>	

## Human Resources

The Ivymount School, Inc.	Provides financial support for the Project SEARCH program.	\$75,600	FY14
<b>Subtotal:</b>		<b>\$75,600</b>	

## NDA - Early Care and Education

Cross Community, Inc.	Provides for build-out and Capital equipping of the Quality Childcare Development Center.	\$1,000,000	FY24
<b>Subtotal:</b>		<b>\$1,000,000</b>	

## NDA - Legislative Branch Communications Outreach

Edu-Futuro, Inc.	Provides for production and broadcast of four episodes of Li-nea Directa, the region's longest running television program dedicated to Latino public service.	\$20,000	FY16
<b>Subtotal:</b>		<b>\$20,000</b>	

## Parking District Services

Duncan Parking Technologies Inc.	Provides for parts and service for existing Duncan single space parking meters.	\$10,000	FY15
HUB Parking Technology USA, Inc.	Provides for maintenance services to existing Pay on Foot Equipment (Garage 60, 61).	\$185,000	FY02 and Before
IPS Group, Inc.	Provides for Solar Powered Single Space Credit Card Enabled Meters.	\$400,000	FY14
<b>Subtotal:</b>		<b>\$595,000</b>	

## Public Libraries

Literacy Council of Montgomery County	Provides for adults who live or work in Montgomery County to receive free functional reading and writing lessons, English as a second language to foreign-born adults, and tutor-training for volunteer certification.	\$153,944	FY02 or before
Montgomery County Coalition for Adult English Literacy	Provides for strengthening the countywide adult English literacy network with resources, training, collaborations, and advocacy to support a thriving community and optimal workforce.	\$2,277,032	FY08
Montgomery County Historical Society, Inc	Provides for the Historical Society to support the Society's Education Program staff, educational and outreach programs for County residents, and to maintain the Historical Society's research library and museums.	\$166,860	FY02 or before

Entity	Purpose	Amount	1st Year on list
Subtotal:		\$2,597,836	
<b>Recreation</b>			
Create Calm, Inc.	Provides for enhanced education and leadership skills for socially disconnected young people through yoga and mindfulness classes and training.	\$11,124	FY24
Adventist Community Services of Greater Washington, Inc.	Provides for operating support for the Piney Branch Pool.	\$222,726	FY15
Artpreneurs, Inc.	Provides for Parent Leadership training and workshops for EBB Elementary staff, parents and school administration.	\$169,320	FY22
Elite Soccer Youth Development Academy, Inc.	Provides for support to youth participating in a Soccer Academy, Health Programs, and a Educational/Leadership Youth Development Program.	\$111,240	FY24
Finding Your FootPrint Foundation, Inc.	Provides yoga, meditation, and self-care practices for youth dealing with day to day social and behavioral issues.	\$5,562	FY24
Girls on the Run of Montgomery County, MD, Inc.	Provides financial aid and shoes to under served girls in order for them participate in a positive youth development program.	\$16,686	FY24
Identity, Inc., a District of Columbia Corporation, doing business in Maryland as Identity of Maryland	Provides funding for the Saving Lives Through Soccer Program.	\$177,966	FY21
Jewish Council for the Aging of Greater Washington, Inc.	Provides transportation and other related services for the 55+ population in areas that surround the senior centers/sites.	\$686,880	FY14
Maryland Senior Olympics Commission, LTD	Provides for operating support.	\$27,810	FY24
Moco Kidsco, Inc. dba KID Museum	Provides for Kid Museum.	\$200,000	FY24
Moco Kidsco, Inc. dba KID Museum	Provides for unique interactive experiences for elementary and middle school-aged children that integrate hands-on science, technology, engineering and art & math learning (Skills for the Future).	\$222,726	FY18
Montgomery County Collaboration Council for Children, Youth, and Families, Inc.	Provides for community-based programs serving low-income children and/or deliver programs in Title I communities.	\$540,666	FY22
Montgomery County Collaboration Council for Children, Youth, and Families, Inc.	Provides for Excel Beyond the Bell programs.	\$243,402	FY19
Montgomery County Collaboration Council for Children, Youth, and Families, Inc.	Provides for the Excel Beyond the Bell program.	\$429,720	FY15
Montgomery County Collaboration Council for Children, Youth, and Families, Inc.	Provides reporting for Excel Beyond the Bell programs.	\$5,100	FY17
Queens Royal Priest Hood, Inc.	Provides tutoring, homework assistance, intro to robotics, games, and group activities to help students improve social skills while encouraging team work.	\$11,124	FY24

Entity	Purpose	Amount	1st Year on list
Retouch International Ministries, Inc.	Provides an enrichment After School Program for girls in Montgomery County who are at risk of underachievement.	\$11,124	FY24
The First Tee of Greater Washington, DC Corporation A/K/A First Tee of Washington, DC	Provide social, fun, healthy, and life enhancing opportunities for girls to keep them engaged and enjoying golf in Montgomery County.	\$11,124	FY24
Village Youth & Family Center, Inc.	Provides afterschool programming for young women to build a healthy sense of self, community and belonging through yoga and art.	\$5,562	FY24
Washington Area Bicyclist Association, Inc.	Provides a youth bicycle safety program to Montgomery County's public school youth through the Excel Beyond the Bell after-school program.	\$33,372	FY24

**Subtotal: \$3,143,234**

## Recycling and Resource Management

A Wider Circle	Provides for Waste Reduction through the pick-up of usable furniture and donation to families in need.	\$179,812	FY02 or before
----------------	--	-----------	----------------

**Subtotal: \$179,812**

## Sheriff

Asian/Pacific Islander Domestic Violence Resource Project, Inc.	Provide culturally and linguistically specific services to residents within the AAPI community who are survivors of domestic or sexual violence.	\$27,810	FY21
Catholic Charities of the Archdiocese of Washington, Inc.	Provides pro bono immigration legal services for survivors of violence and abuse through direct services and pro bono training.	\$82,318	FY21
Court Watch Montgomery, Inc.	Provides court protections and services that reduce intimate partner violence.	\$33,372	FY22
DVS Legal Services, Inc.	Provide free legal representation to survivors of domestic violence for protective order and family law cases.	\$22,248	FY21
House of Ruth Maryland, Inc.	Provide for a full-time family/child therapist presence at the Montgomery County Family Justice Center serving victims of intimate partner violence.	\$22,248	FY22
Montgomery County Family Justice Center Foundation, Inc.	Promote respect in teen dating relationships and raise community awareness about the prevalence of teen dating violence.	\$5,562	FY21
Montgomery County Family Justice Center Foundation, Inc.	Provides for operating funds to support community outreach and fundraising for programs at the Montgomery County Family Justice Center directed toward victims of domestic violence and their children.	\$55,620	FY21
Opening New Doors Foundation, Inc.	Provides comprehensive, intensive case management and therapeutic services to victims and survivors of domestic violence and their children.	\$38,934	FY22
The CareerCatchers, Inc.	Provide individualized and sustained career counseling to Domestic Violence victims and their families.	\$66,744	FY21

Entity	Purpose	Amount	1st Year on list
The Greater Washington Jewish Coalition Against Domestic Abuse, Inc.	Provide clinical and legal services to victims of intimate partner violence, sexual assault, stalking, and elder abuse, in Montgomery County.	\$222,480	FY21
The Greater Washington Jewish Coalition Against Domestic Abuse, Inc.	Provides dating violence prevention programming to teens and young adults in Montgomery County.	\$33,372	FY22
The Muslim Community Center, Inc.	Provide culturally and linguistically competent domestic violence awareness, prevention and counseling services.	\$39,451	FY21
<b>Subtotal:</b>		<b>\$650,159</b>	

### Transit Services

Jewish Council for the Aging of Greater Washington, Inc.	Provides for fixed route services for communities in Montgomery County (Tobytown, surrounding area). These areas do not have the density to warrant regular fixed route service.	\$538,969	FY17
Jewish Council for the Aging of Greater Washington, Inc.	Provides for Transportation information referral through Connect-a-Ride connects an individual with services and other programs that are available.	\$171,154	FY02 or before
Transportation Action Partnership	Provides for alternative transportation outreach to alleviate congestion, and thereby meet the Master Plan-stipulated mode share objective. TAP also assists DOT in managing parking needs in the North Bethesda Transportation Management District.	\$630,729	FY02 or before
<b>Subtotal:</b>		<b>\$1,340,852</b>	

### Transportation

Graffiti Abatement Partners, Inc.	Provides for graffiti abatement.	\$15,000	FY02 or before
Montgomery Weed Control, Inc.	Provides for expenses related to control and eradication of noxious weeds on public lands as required by State law.	\$32,000	FY02 or before
<b>Subtotal:</b>		<b>\$47,000</b>	
<b>Total:</b>		<b>\$128,940,344</b>	



Entity	Purpose	Amount	1st Year on list
<b>Developmentally Disabled Providers</b>			
<b>Health and Human Services</b>			
Abilities Network, Inc.	Provides residential, vocational, supported employment, day habilitation, individual and family support services to persons with developmental disabilities.	\$0	FY02 or Before
Ardmore Enterprises, Inc.	Provides residential, vocational, supported employment, day habilitation, individual and family support services to persons with developmental disabilities.	\$0	FY18
CALMRA, Inc.	Provides residential, vocational, supported employment, day habilitation, individual and family support services to persons with developmental disabilities.	\$0	FY02 or Before
Caroline Center, Inc.	Provides residential, vocational, supported employment, day habilitation, individual and family support services to persons with developmental disabilities.	\$0	FY02 or Before
Community Options, Inc.	Provides residential, vocational, supported employment, day habilitation, individual and family support services to persons with developmental disabilities.	\$0	FY16
Community Services for Autistic Adults and Children, Inc. (CSAAC)	Provides residential, vocational, supported employment, day habilitation, individual and family support services to persons with developmental disabilities.	\$0	FY02 or Before
Community Support Services, Inc.	Provides residential, vocational, supported employment, day habilitation, individual and family support services to persons with developmental disabilities.	\$0	FY02 or Before
Compass, Inc.	Provides residential, vocational, supported employment, day habilitation, individual and family support services to persons with developmental disabilities.	\$0	FY02 or Before
Devotion Care, Inc.	Provides residential, vocational, supported employment, day habilitation, individual and family support services to persons with developmental disabilities.	\$0	FY17
Divine Care, Inc.	Provides residential, vocational, supported employment, day habilitation, individual and family support services to persons with developmental disabilities.	\$0	FY22
Divine Connect Care, Inc.	Provides residential, vocational, supported employment, day habilitation, individual and family support services to persons with developmental disabilities.	\$0	FY22
Family Service Foundation, Inc.	Provides residential, vocational, supported employment, day habilitation, individual and family support services to persons with developmental disabilities.	\$0	FY02 or Before

Entity	Purpose	Amount	1st Year on list
Full Citizenship of Maryland, Inc.	Provides residential, vocational, supported employment, day habilitation, individual and family support services to persons with developmental disabilities.	\$0	FY02 or Before
Global Hands, Inc.	Provides residential, vocational, supported employment, day habilitation, individual and family support services to persons with developmental disabilities.	\$0	FY22
Head Injury Rehabilitation and Referral Services, Inc.	Provides residential, vocational, supported employment, day habilitation, individual and family support services to persons with developmental disabilities.	\$0	FY02 or Before
IHCOS Care Associates, Inc.	Provides residential, vocational, supported employment, day habilitation, individual and family support services to persons with developmental disabilities.	\$0	FY16
Inclusion Services, Inc. (formerly known as Sykesville Woods Services, Inc.)	Provides residential, vocational, supported employment, day habilitation, individual and family support services to persons with developmental disabilities.	\$0	FY16
Jewish Foundation for Group Homes, Inc.	Provides residential, vocational, supported employment, day habilitation, individual and family support services to persons with developmental disabilities.	\$0	FY02 or Before
Jewish Social Service Agency (JSSA)	Provides residential, vocational, supported employment, day habilitation, individual and family support services to persons with developmental disabilities.	\$0	FY02 or Before
Latter Rain, Inc.	Provides residential, vocational, supported employment, day habilitation, individual and family support services to persons with developmental disabilities.	\$0	FY21
Living Hope, Inc.	Provides residential, vocational, supported employment, day habilitation, individual and family support services to persons with developmental disabilities.	\$0	FY21
Lt. Joseph P. Kennedy Institute, Inc.	Provides residential, vocational, supported employment, day habilitation, individual and family support services to persons with developmental disabilities.	\$0	FY02 or Before
Medsorce Community Services, Inc.	Provides residential, vocational, supported employment, day habilitation, individual and family support services to persons with developmental disabilities.	\$0	FY02 or Before
Metro Homes Healthcare Maryland, Inc.	Provides residential, vocational, supported employment, day habilitation, individual and family support services to persons with developmental disabilities.	\$0	FY22

Entity	Purpose	Amount	1st Year on list
National Children's Center, Inc.	Provides residential, vocational, supported employment, day habilitation, individual and family support services to persons with developmental disabilities.	\$0	FY02 or Before
Opportunities, Inc.	Provides residential, vocational, supported employment, day habilitation, individual and family support services to persons with developmental disabilities.	\$0	FY02 or Before
Pool of Bethesda Community Services, Inc.	Provides for residential, vocational, supported employment, day habilitation, individual and family support services to persons with developmental disabilities.	\$0	FY21
Q-Care, Inc.	Provides residential, vocational, supported employment, day habilitation, individual and family support services to persons with developmental disabilities.	\$0	FY16
Renoxx Caregivers, Inc.	Provides residential, vocational, supported employment, day habilitation, individual and family support services to persons with developmental disabilities.	\$0	FY21
Saint Coletta of Greater Washington, Inc.	Provides residential, vocational, supported employment, day habilitation, individual and family support services to persons with developmental disabilities.	\$0	FY10
SEEC Corporation (SEEC)	Provides residential, vocational, supported employment, day habilitation, individual and family support services to persons with developmental disabilities.	\$0	FY02 or Before
Target Community & Educational Services, Inc.	Provides residential, vocational, supported employment, day habilitation, individual and family support services to persons with developmental disabilities.	\$0	FY02 or Before
The Arc Montgomery County, Inc.	Provides residential, vocational, supported employment, day habilitation, individual and family support services to persons with developmental disabilities.	\$0	FY02 or Before
The Chimes, Inc.	Provides residential, vocational, supported employment, day habilitation, individual and family support services to persons with developmental disabilities.	\$0	FY02 or Before
The Jubilee Association of Maryland, Inc.	Provides residential, vocational, supported employment, day habilitation, individual and family support services to persons with developmental disabilities.	\$0	FY02 or Before
The Rock Creek Foundation for Mental Health, Inc.	Provides residential, vocational, supported employment, day habilitation, individual and family support services to persons with developmental disabilities.	\$0	FY02 or Before

Entity	Purpose	Amount	1st Year on list
TLC-The Treatment and Learning Centers, Inc.	Provides residential, vocational, supported employment, day habilitation, individual and family support services to persons with developmental disabilities.	\$0	FY02 or Before
Unified Community Connections, Inc.	Provides residential, vocational, supported employment, day habilitation, individual and family support services to persons with developmental disabilities.	\$0	FY21
United Community Supports of Maryland (formerly LaTonya's House, Inc.)	Provides residential, vocational, supported employment, day habilitation, individual and family support services to persons with developmental disabilities.	\$0	FY16
WeAchieve, Inc.	Provides residential, vocational, supported employment, day habilitation, individual and family support services to persons with developmental disabilities.	\$0	FY02 or Before
Work Opportunities Unlimited Contracts, Inc.	Provides residential, vocational, supported employment, day habilitation, individual and family support services to persons with developmental disabilities.	\$0	FY02 or Before
<b>DD Providers Total</b>		<b>\$21,062,172</b>	

Entity	Purpose	Amount	1st Year on list
<b>Adult Medical Day Care Providers</b>			
<b>Health and Human Services</b>			
A-Plus Adult Medical Day Care Center Corporation	Provides for Adult Medical Daycare Services.	\$0	FY19
Adult Day Health, Inc.	Provides for Adult Medical Daycare Services.	\$0	FY19
Chinese Culture and Community Service Center, Inc.	Provides for Adult Medical Daycare Services.	\$0	FY19
Easter Seals Serving DC/MD/VA, Inc.	Provides for Adult Medical Daycare Services.	\$0	FY19
Evergreen Adult Medical Daycare Center, Inc.	Provides for Adult Medical Daycare Services.	\$0	FY19
Holy Cross Health, Inc.	Provides for Adult Medical Daycare Services.	\$0	FY19
Jasmine Medical Daycare Center, Inc.	Provides for Adult Medical Daycare Services.	\$0	FY19
JSK Care Group, LLC t/a Bella's Reserve	Provides for Adult Medical Daycare Services.	\$0	FY19
Loving Care, LLC	Provides for Adult Medical Daycare Services.	\$0	FY19
Montgomery Adult Day Care, Inc.	Provides for Adult Medical Daycare Services.	\$0	FY19
Vietnamese Americans Services Inc.	Provides for Adult Medical Daycare Services.	\$0	FY23
Winter Growth, Inc.	Provides for Adult Medical Daycare Services.	\$0	FY19
Worldshine International, LLC	Provides for Adult Medical Daycare Services.	\$0	FY19
<b>Adult Medical Day Care Providers Total</b>		<b>\$2,158,105</b>	
<b>Grand Total</b>		<b>\$152,160,621</b>	

Resolution No.:	<u>20-185</u>
Introduced:	<u>May 25, 2023</u>
Adopted:	<u>May 25, 2023</u>

**COUNTY COUNCIL  
FOR MONTGOMERY COUNTY, MARYLAND**

---

By: County Council

---

**SUBJECT:** Approval of and Appropriation for the FY 2024 Operating Budget of the Montgomery County Public School System

**Background**

1. As required by the Education Article, Sections 5-101 and 5-102 of the Maryland Code, the Board of Education sent to the County Executive and the County Council the FY 2024 Operating Budget for the Montgomery County Public School (MCPS) system as shown below.
2. The Executive sent to the Council his recommendations regarding this budget on March 15, 2023.
3. As required by Section 304 of the County Charter, the Council held public hearings on the Operating Budget and the Executive's recommendations on April 11 and 13, 2023.
4. The appropriation in this resolution is based on the following projected revenues for FY 2024:

State:	\$ 933,283,780
Federal:	\$ 111,810,438
Other:	\$ 12,791,137
Enterprise:	\$ 84,951,835
Special Revenue:	\$ 1,681,286

5. This appropriation requires a local contribution of \$1,995,489,035 to Montgomery County Public Schools.
6. Of the funds appropriated in this resolution, \$72,106,533 is appropriated to meet the State's FY 2024 requirement for the County to fund the shift of teacher pension costs from the State to the County. The State requires that this payment be included in the calculation of the Maintenance of Effort requirement, and that the Montgomery County Public Schools must reimburse the State for this amount of teacher pension costs.
7. This resolution re-appropriates the full amount of FY 2023 MCPS Current Fund balance or \$25,000,000 from the MCPS Current Fund balance, whichever amount is less.

8. The Superintendent submitted to the Council proposed changes by State category to meet the approved expenditure level as reflected in this appropriation.

**Action**

The County Council for Montgomery County, Maryland approves the following resolution:

1. The Council approves the FY 2024 Operating Budget for the Montgomery County Public School system and appropriates the funds as shown below.

## FY 2023 OPERATING BUDGET FOR MONTGOMERY COUNTY PUBLIC SCHOOLS

The Council approves and appropriates the following amounts:

	BOE Request February 2023	Council (Reduction/ Addition)	Council Approved Budget
<b>I. Current Funds</b>			
<b>Category</b>			
1 Administration	76,945,598	(2,624,884)	74,320,714
2 Mid-level Administration	195,150,469	4,105,008	199,255,477
3 Instructional Salaries	1,247,080,168	(10,843,399)	1,236,236,769
4 Textbooks and Instructional Supplies	46,796,116	(14,730,438)	32,065,678
5 Other Instructional Costs	41,581,970	(12,393,569)	29,188,401
6 Special Education	434,330,852	(8,784,817)	425,546,035
7 Student Personnel Services	18,945,792	354,529	19,300,321
8 Health Services	3,009,169	1,120,793	4,129,962
9 Student Transportation	144,202,681	(1,497,200)	142,705,481
10 Operation of Plant and Equipment	177,150,442	(4,139,059)	173,011,383
11 Maintenance of Plant	48,758,922	(4,228,969)	44,529,953
12 Fixed Charges	694,095,476	2,783,886	696,879,362
14 Community Services	1,217,408	(12,554)	1,204,854
<b>Subtotal, including specific grants</b>	<b>3,129,265,063</b>	<b>(50,890,673)</b>	<b>3,078,374,390</b>
Less Specific Grants	100,956,665	23,417,433	124,374,098
<b>Subtotal, Spending Affordability</b>	<b>3,028,308,398</b>	<b>(74,308,106)</b>	<b>2,954,000,292</b>
<b>II. Enterprise Funds</b>			
5 Instructional Television Fund	1,822,775	(141,489)	1,681,286
11 Food and Nutrition Services Fund	68,092,925	0	68,092,925
12 Real Estate Management Fund	4,957,216	0	4,957,216
13 Field Trip Fund	2,854,856	0	2,854,856
14 Entrepreneurial Fund	9,046,838	0	9,046,838
<b>Subtotal, Enterprise Funds</b>	<b>86,774,610</b>	<b>(141,489)</b>	<b>86,633,121</b>
<b>TOTAL BUDGET for MCPS</b>	<b>3,216,039,673</b>	<b>(51,032,162)</b>	<b>3,165,007,511</b>



2. This resolution appropriates \$11,531,204 for the account titled “Provision for Future Supported Projects”, which provides funds for specific programs designated in a grant, contribution, reimbursement, or other non-County funding source received in FY 2024. When MCPS receives funds for a program from one of these sources, MCPS may transfer funds from this appropriation to the program. The following conditions are established on the use of this transfer authority:
  - a) The program must not require any present or future County funds.
  - b) Subject to the balance in the account, any amount can be transferred in FY 2024 for any program which meets at least one of the following four conditions: (1) the amount is \$200,000 or less; (2) the program was funded in FY 2023; (3) the program was included in the FY 2024 budget; (4) the program was funded by the Council in a supplemental or special appropriation in FY 2024. Any program that does not meet one of these four conditions must be funded by a supplemental or special appropriation.
  - c) MCPS must notify the Executive and the Council within 30 days after each transfer.
3. Any appropriation authorized in this resolution for any expenditure funded by non-County funds is contingent on the receipt of the non-County funds.
4. This resolution re-appropriates or appropriates revenue received from non-County sources for programs funded in whole or in part from those non-County funds:
  - a) together with matching County funds, if any; and
  - b) to the extent that the program period approved by the non-County source encompasses more than one fiscal year, in order to complete the grant program under the terms of receipt of the non-County revenues.
5. This resolution re-appropriates the fund balance of the Warehouse account.
6. The Council continues the procedure for transfers adopted in Resolution 12-889. This procedure applies only to the non-County portion of grant programs, and therefore only applies to those grant programs for which MCPS keeps separate accounts for County and non-County funds.
  - a) The Council will not take action on these transfers, so the transfers will be automatically approved after 30 days, as provided by State law.
  - b) MCPS staff must report each transfer to the Executive and the Council within 30 days after the transfer.

7. The following provision applies when MCPS receives more non-County funds than were budgeted for a project that also receives some County funds:
  - a) Council approval is not required to substitute non-County funds for County funds. In this case, there is no change in the appropriation.
  - b) Council approval is required to increase the appropriation. The Council may decide to substitute non-County funds for the County funds instead of increasing the appropriation.
8. This resolution re-appropriates encumbered appropriations, permitting them to be spent in FY 2024. Unencumbered appropriations lapse at the end of FY 2023 except as re-appropriated elsewhere in this resolution.

This is a correct copy of Council action.



---

Sara R. Tenenbaum  
Clerk of the Council

Resolution No.:	<u>20-186</u>
Introduced:	<u>May 25, 2023</u>
Adopted:	<u>May 25, 2023</u>

**COUNTY COUNCIL  
FOR MONTGOMERY COUNTY, MARYLAND**

---

By: County Council

---

**SUBJECT:** Approval of and Appropriation for the FY 2024 Operating Budget for Montgomery College

**Background**

1. As required by the Education Article, Section 16-301 of the Maryland Code, the Board of Trustees sent to the County Executive and the County Council an FY 2024 Operating Budget for Montgomery College.
2. The Executive sent to the Council his recommendations regarding this budget on March 15, 2023.
3. As required by Section 304 of the County Charter, the Council held public hearings on the Operating Budget and the Executive's recommendations on April 11 and 13, 2023.
4. The appropriation in this resolution is based on the following projected resources for all funds for FY 2024:

Tax Supported:

State Aid:	\$ 57,514,404
Tuition & Tuition Related Charges:	\$ 58,997,700
Other Student Fees:	\$ 2,698,136
Other Tax-supported Revenues:	\$ 12,715,126

Non-Tax Supported:

Enterprise Funds:	\$ 45,184,996
Grants:	\$ 18,995,000

5. This appropriation requires a local contribution of \$149,059,696 to Montgomery College. The tax-supported appropriation is \$280,985,062.
6. This resolution re-appropriates \$20,537,926 of FY 2023 Montgomery College Current Fund Balance. This leaves Montgomery College with a budgeted fund balance total of \$27,245,383 where \$19,291,846 remains in the Current Fund Balance and \$7,953,537 in reserve for FY 2024. The reserve represents 6.0% of budgeted resources in the Current Fund, minus the County contribution, consistent with Council Resolution 19-753, *Reserve and Selected Fiscal Policies*. The total fund balance should also be aligned with this policy.

**Action**

The County Council for Montgomery County, Maryland approves the following resolution:

1. The Council approves the FY 2024 Operating Budget for Montgomery College and appropriates the funds as shown on page 3 of this resolution.
2. Any appropriation for and spending on any project funded by non-County funds is contingent on the receipt of the non-County funds.
3. The Council re-appropriates encumbered appropriations, permitting them to be spent in FY 2024. Any unencumbered appropriation lapses at the end of FY 2023, except as re-appropriated elsewhere in this resolution.

**FY24 Montgomery College Operating Budget**

The Council approves and appropriates the following amounts.

		Tax- Supported Funds				Non Tax- Supported Funds								
	Category	Current Fund	Grants	Maintenance and Repair	Sub-total tax-supported funds	WDCE	Auxiliary Services	Cable TV	Grants	Transportation	50th Anniversary Endowment Fund	Major Facilities Reserve Fund	Sub-total, non-tax supported funds	Grand Total
10	Instruction	90,114,168			90,114,168	13,698,639							13,698,639	103,812,807
40	Academic Support	46,779,803			46,779,803	4,362,406		1,976,800					6,339,206	53,119,009
50	Student Services	36,782,457			36,782,457	3,277,171							3,277,171	40,059,628
60	Operations & Maintenance	49,402,084		350,000	49,752,084	1,360,382						14,300,000	15,660,382	65,412,466
70	Institutional Support	50,677,404			50,677,404								-	50,677,404
80	Scholarships/Fellowships	6,479,146			6,479,146	50,000							50,000	6,529,146
	Auxiliary Services						1,959,598			4,200,000			6,159,598	6,159,598
	50th Anniversary Endowment												-	-
	Grants and Contracts		400,000		400,000				18,995,000				18,995,000	19,395,000
	Total	280,235,062	400,000	350,000	280,985,062	22,748,598	1,959,598	1,976,800	18,995,000	4,200,000	-	14,300,000	64,179,996	345,165,058

4. The Council re-appropriates or appropriates revenue received from non-County sources for any program funded in whole or in part from those non-County funds:
  - a) together with matching County funds, if any; and
  - b) to the extent that the program period approved by the non-County source encompasses more than one fiscal year in order to complete the grant program, under the terms of receipt of non-County revenues.
5. The Council continues the procedure for transfers adopted in Resolution 12-890. This procedure applies only to the non-County portion of grant programs, and it applies only to those grant programs for which the College keeps separate accounts for County and non-County funds.
  - a) The Council will not take action on these transfers, so the transfers will be automatically approved after 30 days, as provided by State law.
  - b) College staff must report each transfer to the Executive and the Council within 30 days.
6. This resolution includes an appropriation of \$1,500,000 for the account titled “Various State, Federal, & Private Grants & Contracts,” which provides funds for specific programs designated in a grant, contribution, reimbursement, or other non-county funding source received in FY 2024. When the College receives funds for a program from one of these sources, the College may transfer funds from this appropriation to the program. The following conditions are established on the use of this transfer authority:
  - a) The program must not require any present or future County funds.
  - b) Subject to the balance in the account, any amount can be transferred in FY 2024 for any program which meets at least one of the following four conditions: (1) the amount is \$200,000 or less; (2) the program was funded in FY 2023; (3) the program was included in the FY 2024 budget; (4) the program was funded by the Council in a supplemental or special appropriation in FY 2024. Any program that does not meet one of these four conditions must be funded by a supplemental or special appropriation.
  - c) The College must notify the Executive and the Council within 30 days after each transfer.

This is a correct copy of Council action.



---

Sara R. Tenenbaum,  
Clerk of the Council

Resolution No: 20-187  
Introduced: May 25, 2023  
Adopted: May 25, 2023

**COUNTY COUNCIL  
FOR MONTGOMERY COUNTY, MARYLAND**

---

By: County Council

---

**SUBJECT:** Approval of the Montgomery County Portion of the FY 2024 Maryland-National Capital Park and Planning Commission Operating Budget and Approval of the FY 2024 Planning Activities Workprogram

**Background**

1. As required by the Maryland Code, Land Use Article, Section 18-104, the Maryland-National Capital Park and Planning Commission (M-NCPPC) sent to the County Executive the Montgomery County portion of the FY 2024 Operating Budget. The Planning Board also submitted to the Council the Semi-Annual Report, which includes the workprogram for Planning Activities in the Montgomery County Park and Planning Departments.
2. The Executive sent to the County Council the proposed budget with his recommendations.
3. As required by Section 304 of the County Charter, notice of a public hearing was given and a public hearing was held on the Operating Budget and the Executive's recommendations.

**Action**

The County Council for Montgomery County, Maryland approves the following resolution for the Maryland-National Capital Park and Planning Commission:

1. The Council approves the FY 2024 Operating Budget in the amounts shown below.

Part I. Administration Fund				
	M-NCPPC Jan 2023 Request	Council Changes		Council Approved Expenditures
		Additions	Subtractions	
Commissioners' Office (Note 1)	1,386,299		(154,135)	1,232,164
<b>Planning Department</b>				
Planning Director's Office (Note 2)	1,709,422		(77,836)	1,631,586
Management Services (Note 2 & 16)	1,260,553		(88,724)	1,171,829
Communications Division (Note 2 & 3 & 16)	1,879,465		(103,080)	1,776,385
Countywide Planning & Policy (Note 2 & 4 & 16)	3,921,013		(374,355)	3,546,658
Downcounty Planning (Note 2 & 5)	1,806,441		(158,443)	1,647,998
Mid-county Planning (Note 2 & 6 & 7)	2,384,801		(97,232)	2,287,569
Upcounty Planning (Note 2 & 8)	2,356,690		(59,176)	2,297,514
Intake & Regulatory Coordination (Note 2 & 9)	1,113,768		(161,359)	952,409
Information Technology and Innovation (Note 2)	4,515,039		(49,660)	4,465,379
Research and Strategic Projects (Note 2 & 10)	1,236,304		(150,917)	1,085,387
Support Services (Note 7 & 8 & 11 & 16)	2,593,419		42,500	2,635,919
<b>Subtotal Planning</b>	<b>24,776,915</b>	<b>-</b>	<b>(1,278,282)</b>	<b>23,498,633</b>
<b>Central Administrative Services</b>				
Department of Human Resources and Management (Notes 12 & 13)	3,519,690		(232,461)	3,287,229
Department of Finance (Note 12)	2,866,765		(127,109)	2,739,656
Legal Department (Note 12)	1,720,898		(44,125)	1,676,773
Merit System Board	84,249			84,249
Office of Inspector General	540,361			540,361
Corporate IT (Notes 12 & 14)	1,975,369		(150,386)	1,824,983
Support Services (Note 15)	728,999		(18,553)	710,446
<b>Subtotal Central Administrative Services</b>	<b>11,436,331</b>	<b>-</b>	<b>(572,634)</b>	<b>10,863,697</b>
Non-Departmental	4,428,942			4,428,942
<b>Total Administration Fund</b>	<b>42,028,487</b>	<b>-</b>	<b>(2,005,051)</b>	<b>40,023,436</b>

Note 1: Elimination of requested Public Affairs position and summer intern; Reduction in supplies/materials, and staff training/conferences

Note 2: Increases to and reallocation of salary lapse

Note 3: Elimination of requested Visual Media & Imaging position

Note 4: Elimination of funding for Burial Sites Context Survey, Curbside Mgmt Project, Regional Travel Demand Model, Redlining/Segregation Mapping Project, requested Adequate Public Facilities position, Transportation Data Mgmt position

Note 5: Elimination of requested Downcounty Planner position

Note 6: Elimination of funding for Great Seneca Plan - Urban Design Guidelines project

Note 7: Reduction of funding for Randolph Road Corridor Study

Note 8: Reduction of funding for Germantown Employment Corridor Check-in project

Note 9: Elimination of requested Forest Conservation Planner position

Note 10: Elimination of funding for Thrive Montgomery 2050 Implementation Metrics project

Note 11: Elimination of CPI increase for Contracts and Supplies

Note 12: Hiring lapse for new position(s)

Note 13: Reduction of funding for Class/Comp Study support, professional services, temporary services, park police testing

Note 14: Reduction of funding for professional services, meeting streaming services, software support

Note 15: Reduction of funding for phone system maintenance

Note 16: Moving funding and positions between divisions for program coverage and better monitoring



Part II. Park Fund				
	M-NCPPC Jan 2023 Request	Council Changes		Council Approved Expenditures
		Additions	Subtractions	
Director of Parks (Note 17)	1,615,686		(25,000)	1,590,686
Public Affairs & Community Partnerships (Note 18 & 19 & 20)	3,501,049		(141,454)	3,359,595
Management Services (Note 17 & 18)	3,412,202		(22,753)	3,389,449
Information Technology & Innovation (Note 17 & 18 & 29)	3,868,998		(112,871)	3,756,127
Park Planning and Stewardship (Note 17 & 18 & 19 & 21)	7,693,485		(182,290)	7,511,195
Park Development (Note 17 & 18 & 22)	4,228,143		(184,890)	4,043,253
Park Police (Note 17 & 18)	18,647,767		(158,855)	18,488,912
Horticulture, Forestry & Environmental Education (Note 17 & 18 & 19 & 23)	13,467,040		(264,745)	13,202,295
Facilities Management (Note 17 & 18 & 24)	14,277,755		(239,673)	14,038,082
Northern Parks (Note 17 & 18 & 25)	12,241,233		(25,785)	12,215,448
Southern Parks (Note 17 & 18 & 24 & 25)	17,300,193		(659,734)	16,640,459
Support Services (Note 18 & 24 & 26 & 27)	13,860,507		(479,679)	13,380,828
<b>Subtotal Park Operations</b>	<b>114,114,058</b>	-	<b>(2,497,729)</b>	<b>111,616,329</b>
Non-Departmental (Note 28)	12,137,704		(387,727)	11,749,977
Debt Service	7,165,062			7,165,062
<b>Total Park Fund</b>	<b>133,416,824</b>	-	<b>(2,885,456)</b>	<b>130,531,368</b>

Note 17: Increase Salary Lapse

Note 18: Reduction in inflationary increases

Note 19: Hiring lapse for new positions

Note 20: Elimination of requested PICS Asst Manager position

Note 21: Elimination of requested Natural Resources Care/Mgmt position

Note 22: Reduction of funding of Construction Inspector position

Note 23: Elimination of requested Parks Activation position and Park Activation Performers and Events

Note 24: Elimination of requested Urban Parks Maintenance Team

Note 25: Transfer funding for Nutrient Management between Northern and Southern Parks Divisions

Note 26: Reduction of Capital Equipment ISF debt service due to pre-payment

Note 27: Reduction of funding for Internships

Note 28: Reduction of the reclassification marker

Note 29: Reduction of Parks Connect funding reflecting reduced funding from Cable Fund

Part III. Grants				
	M-NCPPC Jan 2023 Request	Council Changes		Council Approved Expenditures
		Additions	Subtractions	
Admin Fund Future Grants	150,000	-		150,000
Park Fund Future Grants	400,000	-		400,000
<b>Total Expenditures</b>	<b>550,000</b>	-		<b>550,000</b>

Part IV. Self Supporting Funds				
	M-NCPPC Jan 2023 Request	Council Changes		Council Approved Expenditures
		Additions	Subtractions	
Enterprise Fund	10,833,205	-		10,833,205
Property Management Fund	1,757,600	-		1,757,600
<b>Total Expenditures</b>	<b>12,590,805</b>	<b>-</b>		<b>12,590,805</b>

Part V. Advanced Land Acquisition Debt Service Fund				
	M-NCPPC Jan 2023 Request	Council Changes		Council Approved Expenditures
		Additions	Subtractions	
Debt Service	123,600	-		123,600
<b>Total Expenditures</b>	<b>123,600</b>	<b>-</b>		<b>123,600</b>

Part VI. Internal Service Funds				
	M-NCPPC Jan 2023 Request	Council Changes		Council Approved Expenditures
		Additions	Subtractions	
Risk Management Fund	3,568,420	-		3,568,420
Capital Equipment Fund	4,074,085	-	-	4,074,085
CIO Fund	2,765,306			2,765,306
CWIT Fund	535,666			535,666
Wheaton Headquarters Building Fund	2,937,103	-		2,937,103
<b>Total Expenditures</b>	<b>13,880,580</b>	<b>-</b>		<b>13,880,580</b>

Part VII. Special Revenue Fund				
	M-NCPPC Jan 2023 Request	Council Changes		Council Approved Expenditures
		Additions	Subtractions	
Park Activities	3,598,590	-		3,598,590
Planning Activities	4,342,398	-		4,342,398
<b>Total Expenditures</b>	<b>7,940,988</b>	<b>-</b>	<b>-</b>	<b>7,940,988</b>

2. This resolution includes funds to provide compensation adjustments for merit pay increments, cost of living adjustments, reclassification compensation adjustments, and/or lump sum payments that do not exceed the amount proposed in the Commission's FY 2024 budget.
3. The Commission's labor cost targets are budgeted in the Non-Departmental Account. Following the conclusion of collective bargaining negotiations, the Commission may distribute the non-departmental compensation funding to the applicable departments and divisions provided the total allocation does not exceed the amount proposed in the Commission's FY 2024 budget. This only applies to the tax supported funds.

4. The Council requests that the Planning Board send to the Council and to the Executive, within 20 days after the end of each quarter, a budget report for that quarter.
5. The Council requests that the Planning Board send to the Council and to the Executive, within 20 days after the end of each quarter, a report of authorized positions (career and contractual) and filled versus vacant positions (career and contractual) on the first day of each month.
6. The Council appropriates \$150,000 for Future Grants in the Administration Fund and \$400,000 for Future Grants in the Park Fund, which provide funds for specific programs designated in a grant, contribution, reimbursement, or other non-County funding source received in FY 2024. If the actual amount received exceeds the limit in either the Administration or Park Fund, the Commission may use the total of \$550,000 as the limit for both funds after notifying the Council in writing of this intent (including information on prospective grants). Whenever M-NCPPC receives funds for a program from a grant source, M-NCPPC may transfer funds from these appropriations to the program. The following conditions are established on the use of this transfer authority:
  - a) The program must not require any present or future County funds.
  - b) Subject to the balance in the account, any amount can be transferred in FY 2024 for any program that meets at least one of the following four conditions: (1) the amount is \$200,000 or less; (2) the program was funded in FY 2023; (3) the program was included in the FY 2024 budget; (4) the program was funded by the Council in a supplemental or special appropriation in FY 2024. Any program that does not meet one of these four conditions must be funded in a supplemental or special appropriation.
  - c) M-NCPPC must notify the Executive and the Council after each transfer within one month after the transfer occurs.
7. The Council approves the revenue transfer of \$1,963,465 from the County Government General Fund to the Interagency Agreements Special Revenue Fund for maintenance of Montgomery County Public School fields.
8. The Council appropriates \$4,588,043 from the Water Quality Protection Fund, which consists of \$449,505 to the Planning Department and \$4,138,538 to the Department of Parks, for expenses incurred to perform the following activities:
  - Maintenance and Management of Streams, Lakes, Ponds, Non-tidal Wetlands, and Stormwater Management Facilities;
  - Compliance with NPDES Permit for Industrial Sites;
  - Compliance with NPDES Municipal Permit for Small, Separate, Storm Sewer Systems;
  - Special Protection area reviews and enforcement (not covered by fees);
  - Developing and monitoring stream buffers;
  - Forest conservation reviews and enforcement in and abutting stream buffers;
  - Environmental sections on comprehensive master plans related to water quality; and
  - Review of stormwater management concepts.

9. The Council appropriates \$50,000 from the Cable Fund to the Department of Parks for the Connected Parks initiative in FY 2024.
10. The Council approves the transfer of \$500,000 from the Administration Fund to the Development Review Special Revenue Fund in FY 2024.
11. The Council approves the master plan schedule attached to this resolution. The Thrive Montgomery 2050 Implementation Metrics, Curbside Management Project, Great Seneca Plan – Urban Design Guidelines/Streetscape Standards, Burial Sites Context Study, Regional Travel Demand Model/Transportation Network Database Management Tools, and additional funding for the Redlining/Segregation Mapping Project did not receive funding for professional services.

This is a correct copy of Council action.



---

Sara R. Tenenbaum  
Clerk of the Council

FY24 Adopted Master Plan and Major Projects Schedule  
May 2023

Master Plan & Major Projects	2023												2024												2025											
	FY23						FY24						FY25																							
	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J						
Edward U. Taylor School and Wellers Historic Preservation Master Plan Amendment		F	H																																	
Rustic Roads Functional Master Plan Update		F				H																														
Pedestrian Master Plan						F	H																													
Fairland and Briggs Chaney Master Plan							F	H																												
Takoma Park Minor Master Plan Amendment							F	H																												
Great Seneca Plan: Connecting Life and Science										F	H																									
Friendship Heights Urban Design Study																																				
University Boulevard Corridor Plan																F	H																			
Growth and Infrastructure Policy																	F	H																		
Update Incentive Density Implementation Guidelines - CR & Employment Zones																	F	H																		
Clarksburg Master Plan Amendment																		F	H																	
Silver Spring Communities Master Plan																																				
Redlining/Segregation Mapping Project																																				
Wheaton Downtown Study																																				
Community Equity Index																																				
Innovative Housing Tool Kit																																				
Attainable Housing Strategies Initiative																																				
Countywide Transportation Data Asset Management Strategy																																				
Master Plan of Highways and Transitways Technical Update (in-house only)																F	H																			
Germantown Employment Corridor Check In																																				
Thrive 2050 Plan Implementation Metrics																																				
Randolph Road Corridor Study																																				

Staff  
 Planning Board  
 Planning Board Draft  
 CE Review/Council Noticing Period  
 Hearing  
 Council Review  
 Commission Adoption, SMA  
 Montgomery County Elections

Resolution No.:	<u>20-188</u>
Introduced:	<u>May 25, 2023</u>
Adopted:	<u>May 25, 2023</u>

**COUNTY COUNCIL  
FOR MONTGOMERY COUNTY, MARYLAND**

---

By: County Council

---

**SUBJECT:** Approval of the FY 2024 Administrative Expense Budget of the Washington Suburban Transit Commission

**Background**

1. As required by Section 87-15 of the County Code, the Washington Suburban Transit Commission sent to the County Executive and to the County Council an FY 2024 administrative expense budget.
2. The Executive sent to the Council recommendations regarding this budget.
3. As required by Section 304 of the County Charter, notice of a public hearing was given, and a public hearing was held by the Council.

**Action**

The County Council for Montgomery County, Maryland approves the following resolution for the Washington Suburban Transit Commission:

The Council approves the FY 2024 administrative expense budget in the amount of \$482,081, of which \$147,893 is the Montgomery County share.

This is a correct copy of Council action.



---

Sara R. Tenenbaum  
Clerk of the Council

Resolution No.:	<u>20-189</u>
Introduced:	<u>May 25, 2023</u>
Adopted:	<u>May 25, 2023</u>

**COUNTY COUNCIL  
FOR MONTGOMERY COUNTY, MARYLAND**

---

Lead Sponsor: County Council

---

**SUBJECT:** Approval of the FY 2024 Aggregate Operating Budget

**Background**

1. Section 305 of the County Charter requires the affirmative vote of 8 Councilmembers to approve the aggregate operating budget if that budget exceeds the adopted spending affordability guidelines then in effect. Section 305 excludes from the aggregate operating budget:
  - Specific grants;
  - Enterprise Funds;
  - Tuition and tuition-related charges at Montgomery College;
  - Washington Suburban Sanitary Commission.
2. Section 20-60 of the County Code requires the Council to set spending affordability guidelines by resolution no later than the second Tuesday in February. The guidelines must specify a ceiling on the aggregate operating budget for FY 2024.
3. Section 305 of the Charter requires that at least 7 Councilmembers must approve the aggregate operating budget if that budget exceeds the aggregate operating budget for the preceding year by more than the rate of inflation, as measured by the annual average increase in the Consumer Price Index for all urban consumers in the Washington-Baltimore Metropolitan area for the 12-month period preceding December 1, which was 7.16% percent for the 12-month period preceding December 1, 2022.
4. On May 26, 2022, in Council Resolution No. 19-1290, the Council approved the FY 2023 aggregate operating budget in the amount of \$5,565,968,417. If that aggregate operating budget increased at the 7.16% percent rate of inflation for the 12-month period preceding December 1, 2022, it would be \$5,964,491,756.

5. In Council Resolution No. 20-40, adopted February 14, 2023, the Council adopted the following spending affordability guideline for the Fiscal Year 2024 aggregate operating budget:

- FY 2024 ceiling on the aggregate operating budget \$5,686,152,759

**Action**

The County Council for Montgomery County, Maryland approves the following resolution:

The Council approves the FY 2024 aggregate operating budget in the amount of \$5,940,164,150 as calculated on the attached page. Because the FY 2024 aggregate operating budget exceeds the FY 2024 ceiling on the aggregate operating budget of \$5,686,152,759, 8 affirmative votes are required to adopt this resolution.

This is a correct copy of Council action.



---

Sara R. Tenenbaum  
Clerk of the Council



The FY 2024 aggregate operating budget excludes enterprise funds, specific grants, and tuition and tuition-related charges at the College and is calculated as follows.

<b>Fund or District</b>	<b>Appropriation (\$)</b>
General Fund	1,507,586,396
Fire District	266,795,154
Economic Development Fund	3,455,739
Mass Transit	174,615,613
Recreation District	55,955,565
Urban District	11,547,185
Montgomery County Public Schools	2,954,000,292
Montgomery College	280,985,062
Maryland-National Capital Park and Planning Commission:	
Administration Fund	40,023,436
Park Fund	123,366,306
Debt Service on County Bonds and Leases	439,391,440
Debt Service on Park Bonds	7,288,662
Current Revenue for the Capital Budget	101,351,000
Current Revenue for PAYGO	32,800,000
Total Appropriations	5,999,161,850
Less College Tuition and Tuition-Related Charges	(58,997,700)
<b>FY 2024 AGGREGATE OPERATING BUDGET</b>	<b>5,940,164,150</b>
SUMMARY:	
Montgomery County Public Schools	2,954,000,292
Montgomery College	280,985,062
County Government	1,957,704,180
Maryland-National Capital Park and Planning Commission	160,061,951
Retiree Health Insurance Pre-Funding	65,579,263
Debt Service on County Bonds and Park Bonds	446,680,102
Current Revenue and PAYGO for Capital Budget	134,151,000
Total Appropriations	5,999,161,850
Less College Tuition and Tuition-Related Charges	(58,997,700)
<b>FY 2024 AGGREGATE OPERATING BUDGET</b>	<b>5,940,164,150</b>
Aggregate Operating Budget for FY 2023	5,565,968,417
\$ increase	374,195,733
% change	6.72%

Resolution No.:	<u>20-191</u>
Introduced:	<u>May 25, 2023</u>
Adopted:	<u>May 25, 2023</u>

**COUNTY COUNCIL  
FOR MONTGOMERY COUNTY, MARYLAND**

---

By: County Council

---

**SUBJECT:** Approval of the FY 2024 Capital and Operating Budgets for the Washington Suburban Sanitary Commission

**Background**

1. Section 17-202 of the Public Utilities Article of the Maryland Code requires the Washington Suburban Sanitary Commission (Commission) each year to submit proposed capital and operating budgets to the County Executives of Montgomery and Prince George's Counties for their recommendations. The Executives in turn transmit the budgets to the respective County Councils for amendment and approval. Both Councils may recommend rates for water consumption and sewer use charges and ad valorem tax levies as the Councils deem necessary.

2. The Montgomery County Council on November 1, 2022, by Resolution No. 19-1432 recommended the following spending control limits for the Commission's FY 2024 Water and Sewer Capital and Operating Budgets:

Water and Sewer Rate Increase	7.0%
New Water and Sewer Debt	\$379,960,000
Water and Sewer Debt Service	\$328,467,000
Water and Sewer Operating Fund Expenditures	\$915,245,000

3. The Prince George's County Council on October 25, 2022 by Resolution No. CR-124-2022 recommended the following limits.

Water and Sewer Rate Increase	7.0%
New Water and Sewer Debt	\$379,960,000
Water and Sewer Debt Service	\$328,467,000
Water and Sewer Operating Fund Expenditures	\$915,245,000

4. In accordance with Section 17-202 of the Public Utilities Article of the Maryland Code, on March 1, 2023, the Commission submitted to the Executives of Montgomery and Prince George's Counties its Proposed FY 2024 Budget, which included an FY 2024 Operating Budget totaling \$931,182,000 and an FY 2024 Capital Budget totaling \$683,069,000 as well as the record of the public hearings held by the Commission on the Proposed 2024 Budget.

The Commission's Water and Sewer portions of the FY 2024 Capital and Operating budgets assume the following:

Water and Sewer Rate Increase	7.0%
New Water and Sewer Debt	\$379,960,000
Water and Sewer Debt Service	\$328,467,000
Water and Sewer Operating Fund Expenditures	\$924,352,000

5. The Executives of Montgomery and Prince George's Counties transmitted to the respective Councils their recommendations on the Commission's proposed budgets.
6. The Montgomery County Council advertised and held public hearings on the Commission's proposed Capital Improvements Program on February 7, and 9, 2023 and on the proposed Operating Budget and Capital Budget on April 11 and 13, 2023.
7. The Montgomery County Council recommended approval of the Commission's FY 2024 Operating and Capital Budgets. The Council recommended approval of the Commission's FY 2024 Operating Budget at \$931,182,000 and a combined water/sewer volumetric rate increase of 7.0%. The Council recommended approval of the Commission's FY 2024 Capital Budget at \$683,069,000. This recommendation was transmitted to the Prince George's County Council by letter dated May 8, 2023.
8. The Prince George's County Council advertised and held a public hearing on the Commission's Proposed Operating and Capital Budgets on April 11, 2023.
9. The Prince George's County Council recommended approval of the Commission's FY 2024 Operating and Capital Budgets. The Council recommended approval of the Commission's FY 2024 Operating Budget at \$931,182,000 (the same as the Montgomery County Council recommendation) and a combined water/sewer volumetric rate increase of 7.0% (the same as the Montgomery County Council recommendation). The Council recommended approval of the Commission's FY 2024 Capital Budget at \$683,069,000 (the same as the Montgomery County Council recommendation). This recommendation was transmitted to the Montgomery County Council by letter dated May 9, 2023.
10. On May 11, 2023, the Montgomery County and Prince George's County Councils jointly reviewed the Commission's FY 2024 Operating and Capital Budgets and approved the budgets at the two Councils' recommended levels.

**Action**

The County Council for Montgomery County, Maryland approves the following resolution:

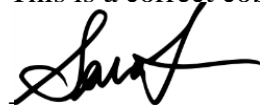
1. The following amounts and workyears are approved for the budget of the Washington Suburban Sanitary Commission for the fiscal year beginning July 1, 2023 and ending June 30, 2024.

	Operating	Capital	
Salaries and Wages	\$ 141,927,100	\$ 28,193,400	\$ 170,120,500
Heat, Light & Power	27,384,300	246,500	27,629,800
Regional Sewage Disposal	64,201,000	--	64,201,000
Contract Work	--	384,209,000	384,209,000
Consulting Engineers	--	84,116,000	84,116,000
All Other Items	364,469,400	186,304,200	550,773,600
Debt Service	333,201,300	--	333,201,300
<b>Total</b>	<b>\$931,182,100</b>	<b>\$683,069,100</b>	<b>\$1,614,251,200</b>
Workyears Authorized:	1,836		

2. The Capital Budget includes the first year of the FY 2024-2029 Capital Improvements Program as detailed in Appendix A (Water) and Appendix B (Sewer), which are attached and incorporated.
3. In adopting the Commission's FY 2024 Operating Budget, the Counties and the Commission recognize that although total operating debt service is \$333,201,000 and equals 35.8% of the total operating budget, water and sewer operating debt service, the portion of debt service supported by water and sewer rate revenues, is \$328,467,000 or 35.5% of the water and sewer operating budget.
4. The Montgomery County Council recommends that the Commission establish water consumption and sewer use rates and charges as detailed in Appendix C, effective July 1, 2023.
5. The Montgomery County Council recommends that the Commission establish the account maintenance fee for all customers as detailed in Appendix D, effective July 1, 2023.
6. The Montgomery County Council recommends that the Commission establish the infrastructure investment fee for all customers as detailed in Appendix E, effective July 1, 2023.

7. The Commission may adopt certain miscellaneous fees and charges as detailed in Appendix F, effective July 1, 2023, and the Commission may delegate to the General Manager the authority to adopt any new fees and charges that may be needed between that date and adoption of the FY 2025 Budget.
8. Any supplement to the Commission's Approved FY 2024 Budget must be submitted in accordance with §17-202 of the Public Utilities Article of the Maryland Code.
9. The Commission must acknowledge the recommendations of the respective County governing bodies regarding certain policies, procedures, and practices, and must:
  - a) obtain the approval of both Councils before increasing operating expenditures above \$931,182,000;
  - b) obtain the approval of both Councils before transferring any funds from any approved expenditure category in the operating or capital budget which exceeds 5% of the approved amount. This transfer authority does not apply to the amount approved for debt service; and
  - c) furnish monthly status reports to each Council and Executive on the fiscal and budgetary activities of the Commission under the approved operating and capital budgets, starting with the end of the first quarter of the fiscal year. These reports must be submitted not later than 45 days after the last day of each month.

This is a correct copy of Council action.



Sara R. Tenenbaum  
Clerk of the Council

**MONTGOMERY COUNTY WATER PROJECTS**

AGENCY NUMBER	PROJECT NAME	YR 1 24 (In Thousands)
W - 000046.26	Pleasant's Property Water Main Extension	1,949
W - 000113.20	White Oak Water Mains Augmentation	400
W - 000113.21	Viva White Oak Water Main	784
	<b>TOTALS</b>	<b>3,133</b>

**PRINCE GEORGE'S COUNTY WATER PROJECTS**

AGENCY NUMBER	PROJECT NAME	YR 1 24 (In Thousands)
W - 000012.02	Prince George's County HG415 Zone Water Main	115
W - 000034.02	Old Branch Avenue Water Main	11,110
W - 000034.04	Branch Avenue Water Transmission Improvements	17,668
W - 000034.05	Marlboro Zone Reinforcement Main	2,140
W - 000062.06	Rosaryville Water Storage Facility	-
W - 000084.03	Smith Home Farms Water Main	515
W - 000084.04	Westphalia Town Center Water Main	408
W - 000084.05	Prince George's County 450A Zone Water Main	5,555
W - 000093.01	Konterra Town Center East Water Main	836
W - 000105.01	Marlton Section 18 Water Main, Lake Marlton Avenue	476
W - 000137.03	South Potomac Supply Improvement, Phase 2	620
	<b>TOTALS</b>	<b>39,443</b>

**BI-COUNTY WATER PROJECTS**

AGENCY NUMBER	PROJECT NAME	YR 1 24 (In Thousands)
W - 000073.30	Potomac WFP Submerged Channel Intake	-
W - 000073.32	Potomac WFP Main Zone Pipeline	4,725
W - 000073.33	Potomac WFP Consent Decree Program	32,550
W - 000161.01	Large Diameter Water Pipe & Large Valve Rehabilitation Program	79,326
W - 000161.02	I-495/I-270 Traffic Relief Plan Pipeline Relocations	19,642
W - 000172.07	Patuxent Raw Water Pipeline	561
W - 000175.05	Regional Water Supply Resiliency	4,542
W - 000202.00	Land & Rights-of-Way Acquisition - Bi-County Water	1,095
	<b>TOTALS</b>	<b>142,441</b>

**GRAND TOTAL WATER PROJECTS                      185,017**

**MONTGOMERY COUNTY SEWER PROJECTS**

AGENCY NUMBER	PROJECT NAME	YR 1 24 (In Thousands)
S - 000036.01	Arcola WWPS & FM	806
S - 000061.02	Reddy Branch WWPS & FM	292
S - 000063.08	Sam Rice Manor WWPS & FM	305
S - 000083.07	Ashford Woods WWPS & FM	1,287
S - 000085.22	Shady Grove Neighborhood Center	698
S - 000085.23	Johns Hopkins Medical Research Park Sewer Main	828
S - 000094.13	Damascus Town Center WWPS Replacement	3,002
S - 000094.14	Spring Gardens WWPS Replacement	385
S - 000103.17	Rose Village Sewer Main	897
S - 000118.09	Viva White Oak Sewer Main	661
S - 000151.02	Erickson Bethesda Sewer Main	945
<b>TOTALS</b>		<b>10,106</b>

**PRINCE GEORGE'S COUNTY SEWER PROJECTS**

AGENCY NUMBER	PROJECT NAME	YR 1 24 (In Thousands)
S - 000027.08	Westphalia Town Center Sewer Main	192
S - 000028.18	Konterra Town Center East Sewer	-
S - 000028.20	Pumpkin Hill WWPS & FM	3,781
S - 000068.01	Landover Mall Redevelopment	668
S - 000068.02	Carsondale WWPS & FM	366
S - 000075.21	Mattawoman WWTP Upgrades	4,207
S - 000075.23	Brandywine Woods WWPS & FM	1,312
S - 000077.21	Parkway WRRF Facility & Electrical Upgrades	2,563
S - 000086.20	National Capital Business Park Sewer	897
S - 000087.19	Horsepen WWPS & FM	4,376
S - 000087.20	Freeway Airport WWPS & FM	1,311
S - 000089.26	Colmar Manor WWPS & FM	305
S - 000096.14	Piscataway WRRF Facility Upgrades	25,085
S - 000113.13	Forest Heights WWPS & FM	183
S - 000118.10	Viva White Oak Sewer Augmentation	475
S - 000131.05	Pleasant Valley Sewer Main, Part 2	478
S - 000131.07	Pleasant Valley Sewer Main, Part 1	1,171
S - 000131.11	Calm Retreat Sewer Main	120
S - 000131.12	Swan Creek WWPS & FM	1,543
S - 000157.02	Western Branch WRRF Process Train Improvements	17,360
<b>TOTALS</b>		<b>66,393</b>

**BI-COUNTY SEWER PROJECTS**

AGENCY NUMBER	PROJECT NAME	YR 1 24 (In Thousands)
S - 000022.06	Blue Plains WWTP: Liquid Train Projects, Part 2	23,800
S - 000022.07	Blue Plains WWTP: Biosolids Management, Part 2	15,521
S - 000022.09	Blue Plains WWTP: Plant-wide Projects	15,214
S - 000022.11	Blue Plains: Pipelines & Appurtenances	16,452
S - 000089.24	Anacostia #2 WWPS Upgrades	24,555
S - 000103.02	Piscataway Bioenergy	29,253
S - 000170.09	Trunk Sewer Reconstruction Program	55,176
S - 000203.00	Land & Rights-of-Way Acquisition - Bi-County Sewer	195
<b>TOTALS</b>		<b>180,166</b>

**GRAND TOTAL SEWER PROJECTS 256,665**

## WATER AND SEWER RATE SCHEDULES

### Approved Rate Schedule Effective July 1, 2023

Average Daily Consumption by Customer Unit During Billing Period (Gallons Per Day)	FY 2024 July 1, 2023 Approved		Total
	Water Rates	Sewer Rates	Combined
	Per 1,000 Gallons		
0 - 80.9999	\$ 6.53	\$ 8.67	\$ 15.20
81 - 165.9999	7.38	9.63	17.01
166 - 275.9999	8.50	12.09	20.59
276 & Greater	9.96	15.97	25.93

Approved Flat Rate Sewer Charge - \$152.00 per quarter



## ACCOUNT MAINTENANCE FEES

**Approved For Implementation July 1, 2023**

Meter Size	FY 2023 Current Quarterly Charges	FY 2024 Approved Quarterly Charges
<u>Small Meters</u>		
5/8" to 1"	\$ 17.04	\$ 18.23
<u>Large Meters</u>		
1-1/2"	17.04	18.23
2"	28.76	30.77
3"	70.29	75.21
4"	151.23	161.82
6"	164.01	175.49
8"	213.00	227.91
10"	261.99	280.33
<u>Detector Check Meters</u>		
2"	35.15	37.61
4"	188.51	201.71
6"	271.58	290.59
8"	490.97	525.34
10"	674.15	721.34
<u>Fire Service Meters</u>		
4"	193.83	207.40
6"	312.05	333.89
8"	481.38	515.08
10"	726.33	777.17
12"	1,053.29	1,127.02

This quarterly fee is prorated based on the number of days in the billing cycle

# INFRASTRUCTURE INVESTMENT FEES

**Approved For Implementation July 1, 2023**

Meter Size	FY 2023 Current Quarterly Charges	FY 2024 Approved Quarterly Charges
<u>Small Meters</u>		
5/8"	\$ 11.72	\$ 12.54
3/4"	12.78	13.67
1"	14.91	15.95
<u>Large Meters</u>		
1-1/2"	95.85	102.56
2"	197.03	210.82
3"	623.03	666.64
4"	865.85	926.46
6"	1,347.23	1,441.54
8"	3,029.93	3,242.03
10"	4,712.63	5,042.51
<u>Fire Service Meters</u>		
4"	531.44	568.64
6"	656.04	701.96
8"	2,688.06	2,876.22
10"	2,890.41	3,092.74
12"	5,552.91	5,941.61

This quarterly fee is prorated based on the number of days in the billing cycle

## MISCELLANEOUS FEES AND CHARGES - APPROVED FOR IMPLEMENTATION JULY 1, 2023

WSSC Water provides a number of services for which separate fees or charges have been established. Recent review of the costs required to provide these services indicates a need to change the amounts charged for some of the services. The fee and charge changes listed below are approved to be effective July 1, 2023.

Fee/Charge Number and Name	FY 2024 Approved
<b>INSPECTIONS, LICENSES AND PERMITS</b>	
<b>I Inspection Fees - Water/Sewer Connection Hookup, Well/Septic Hookup, Plumbing and Gas-fitting Inspections</b>	
<u>Plumbing and Gas-fitting Inspections</u>	
New Single Family Detached Dwellings and Townhouses	\$ 1,350
New Attached Dwellings (townhouses/multiplex excluding apartments)	1,350
<u>All Other Residential</u>	
Water/Well Hookup	150
Meter Yoke Inspection (meter only installation)	150
Water Hookup Converting from Well (includes 2 inspections)	300
Sewer/Septic Hookup	150
First Plumbing Fixture	150
Each Additional Fixture	80
SDC Credit Fixture Inspection (per fixture)	65
Minimum Permit Fee	265
Permit Reprocessing Fee	75
Long Form Permit Refund Fee	265
Long Form Permit Re-Issue Fee	265
<u>All Non-Residential</u>	
<u>Plan Review without Permit Application</u>	
25 Fixtures or Less	590
26-200 Fixtures	2,935
Over 200 Fixtures	6,175
<u>2nd or 3rd Review (with or without permit application)</u>	
25 Fixtures or Less	235
26-200 Fixtures	665
Over 200 Fixtures	1,480
Water/Well Hookup	275
Meter Yoke Inspection (meter only installation)	275
Sewer/Septic Hookup	275
FOG Interceptor	275
First Plumbing Fixture	275
Each Additional Fixture	75
SDC Credit Fixture Inspection (per fixture)	65
Minimum Permit Fee	390
Permit Reprocessing Fee	75
<u>Other Services</u>	
Permit Consultation Fee	150
<b>IB Long Form Permit Refund Fees</b>	
Long Form Permit Refund Fee	390
Long Form Permit Re-Issue Fee	390

Fee/Charge Number and Name	FY 2024 Approved
<b>INSPECTIONS, LICENSES AND PERMITS (Continued)</b>	
<b>2 License Fees for the Regulated Trades</b>	
<u>Reciprocal Master Plumber, Gas-fitter</u>	
Initial Registration per type (for 2 years)	\$ 140
Registration Renewal all types (for 2 years)	115
Late Registration Renewal	70
<u>Examined Master Plumber, Gas-fitter</u>	
Initial Registration per type (for 4 years)	150
Registration Renewal all types (for 4 years)	150
Late Registration Renewal	70
Cross-connection Technician Registration	35
Sewer and Drain Registration and Renewal (for 2 years)	60
Sewer and Drain Late Renewal Fee	30
<u>Journeyman License Registration</u>	
Initial Registration per type (for 2 years)	50
Registration Renewal (for 2 years)	50
Late Registration Renewal	30
License Transfer Fee	30
License Replacement Fee	20
Apprentice License Registration Renewal	15
<b>3 Short Form Permit Fee for Initial, Reinspection, and Reactivation Types (Up to 3 fixtures and Non-Refundable)</b>	
	150
<b>4 Long Form Permit Transfer Fee (with inspection)</b>	
	220
<b>5 Tapper License Fees</b>	
Permit Fee	360
Duplicate	40
<b>6 Watershed Use Permit Fees</b>	
<u>Boat Removal and Impoundment Fees</u>	
Boat/Craft Removal and Impoundment Fee	105
Removed Boat/Craft Storage Fee (Monthly)	80
<u>Watershed Use Permit Fees</u>	
Watershed Use Permit (January 1-December 31)	70
Watershed Use Permit (Single Day)	5
Open Season Boat Mooring (March 15 - November 30)	80
Winter Boat Mooring (December 1 - March 14)	60
Azalea Garden Rental (4 hours)	75
Bio-Brick Pavilion Rental (4 hours)	100
Boarding Stable Entrance Permit (Single Day)	260
Adjacent Landowner Entrance Permit (Single Day)	80
<u>Picnic Permit</u>	
Picnic Permit - Groups of 1-5 Persons (Single Day)	5
Picnic Permit - Groups of 6-10 Persons (Single Day)	10
Picnic Permit - Groups of 11-15 Persons (Single Day)	15
<b>7 Site Utility Inspection Fees (Non-Minor)</b>	
Base Fee	2,795
Pipeline (per foot)	9.40

Fee/Charge Number and Name	FY 2024 Approved
<b>DISCHARGE AND WATER PROTECTION</b>	
<b>8 Septic Hauler Discharge Permit Fees</b>	
<u>Category I - Residential &amp; Septic Waste &amp; Grease</u>	
1-49 gallons (per vehicle)	\$ 255
50-799 gallons (per vehicle)	7,425
800-2,999 gallons (per vehicle)	21,175
3,000 gallons & up (per vehicle)	42,050
January thru June (50% of fee)	50% of fee
Transfer and/or Replacement Permit Sticker	170
Industrial/Special Waste Disposal Fee (per 1,000 gallons)	400
Zero Discharge Permit Fee	170
Temporary Discharge Permit Fee <u>plus</u> sewer rate per 1,000 gallons	220
Sewer Rate - Hauled Waste (1,000 gallons of truck capacity)	50
<b>9 Industrial Discharge Control Program Fees By Category</b>	
<u>Industrial Users Subject to Categorical Pretreatment Standards</u>	
Less than 5,000 gpd (double visit)	7,445
Greater than 5,000 gpd (double visit)	11,405
Non-Discharging Categorical Industries (zero discharge)	2,010
<u>Significant Industrial Users</u>	
Less than 25,000 gpd (single visit - priority pollutant sampling)	7,445
Greater than 25,000 gpd (double visit - priority pollutant sampling)	11,405
Penalty Charge for Late Fee Payment	5% of fee
<b>10 Discharge Authorization Permit Fees</b>	
Significant Industrial User - Initial Permit (for 4 years)	8,855
Significant Industrial User - Renewal (for 4 years)	4,340
Initial Zero-Discharge CIU Permit (for 4 years)	3,360
Reissued Zero-Discharge CIU Permit (for 4 years)	2,240
Temporary Discharge Permit (non-SIU)	8,855
<b>11 Discharge Fees - Food Service Establishment</b>	
Full Permit FSE	590
BMP Permit FSE	170
<b>12 Cross Connection Fees</b>	
Test Report Fee (per report)	55
Base Fee for High Hazard Commercial Water Customer (per month)	25
Base Fee for All Other Commercial Water Customer (per month)	12.50

Fee/Charge Number and Name	FY 2024 Approved
<b>METERS AND RELATED SERVICES</b>	
<b>13 Small Meter Replacement Fee (at Customer Request)</b>	\$ 215
<b>14 Meter Replacement Fees (Damaged or Stolen Meter)</b>	
5/8" w/ touch pad (inside w/remote)	135
5/8" w/ pit pad (outside w/o remote)	140
5/8 Meter - pad encoder	135
5/8" x 3/4" w/ touch pad (inside w/ remote)	135
3/4" w/ touch pad (inside w/ remote)	160
3/4" w/ pit pad (outside w/o remote)	165
1" w/ touch pad (inside w/ remote)	205
1" w/ pit pad (outside w/o remote)	210
1" Kamstrup Meter, UT	370
1 1/2" Badger Flanged Meter	570
1 1/2" Flanged Meter	630
1 1/2" Nipple Meter	740
2" Flanged Meter	960
2" 15 1/4 Flanged Meter	1,210
3" Compound Meter	2,205
4" Compound Meter	3,250
6" Compound Meter	5,225
Turbine, Horizontal 3" Neptune w/ pit pad	1,480
Turbine, Horizontal 4" Neptune w/ pit pad	1,980
2" Hersey MVR Turbine	1,000
3" Hersey MVR Turbine	2,805
4" Hersey MVR Turbine	3,920
6" Hersey MVR Turbine	4,815
2" Detector Check	4,620
4" Detector Check	3,300
6" Detector Check	3,880
8" Detector Check	5,020
10" Detector Check	6,385
12" Detector Check	22,250
4" Fire Service Meter	8,190
6" Fire Service Meter	10,075
8" Fire Service Meter	12,540
10" Fire Service Meter	14,430
12" Fire Service Meter	20,440
3" Octave UT L=24	3,105
4" Octave UT L=29/ L=33	4,110
6" Octave UT L=45	6,040
8" Octave UT L=53	9,710
10" Octave UT L=68	13,115
<b>15 Meter Testing Fees</b>	
5/8" to 1"	260
1-1/2"	420
2" and up	470

Fee/Charge Number and Name	FY 2024 Approved
<b>METERS AND RELATED SERVICES (Continued)</b>	
<b>16 Sub-Meter Installation Fees</b>	
One-time Sub-Meter Charge - Small	\$ 260
One-time Sub-Meter Charge - Large	525
One-time Inspection Fee	100
Minimum Permit Inspection fee	Delete
<b>17 Water Turn-Off, Turn-On Fees</b>	
<b>A. Customer Requested - Water Turn-Off, Turn-On Fees</b>	
Small Meter Turn-Off	60
Small Meter Turn-On	90
Large Meter Turn-Off	200
Large Meter Turn-On	230
<b>B. WSSC Water Scheduled Action - Water Turn-Off, Turn-On Fees</b>	
Small Meter Turn-On	135
Large Meter Turn-On	405
<b>18 Call Back Fee (small meters, plumbers)</b>	90
<b>19 Call Back Fee (large meters, plumbers)</b>	355
<b>20 Missed Appointment Fees</b>	
First Missed Appointment or Restoration of Service Turn-On	95
Each Additional Missed Appointment	110
<b>21 Meter Reinstallation Correction Fee</b>	385
<b>22 Sewer Meter Maintenance Fee (per year)</b>	20,995
Quarterly Calibrations (per quarter)	5,250
<b>23 Property Inspection Fee</b>	120
<b>24 Warehouse Restocking Fee</b>	80

Fee/Charge Number and Name	FY 2024 Approved
<b>FIRE HYDRANT SERVICES</b>	
<b>25 Temporary Fire Hydrant Connection Fees</b>	
<u>3/4" Meter - Deposit</u>	
3/4" Meter Deposit	\$ 380
<u>3" Meter - Deposit</u>	
3" Meter Deposit	2,420
<u>Service Charge</u>	
2 Weeks or Less (3/4" meter)	95
2 Weeks or Less (3" meter)	130
Over 2 Weeks (3/4" and 3" meters)	175
Water Consumption - 3/4" meter	
(Minimum charge or Tier 4 rate per 1,000 gallons flat rate)	35
Water Consumption - 3" meter	
(Minimum charge or Tier 4 rate per 1,000 gallons flat rate)	240
Late Fee for Return of Meter (per day)	10
Fee on Unpaid Temporary Fire Hydrant Billings	1.5% per month
Loss/Destruction of Meter	Replacement cost
Loss/Destruction of Wrench	40
<b>26 Truck Inspection Fee with Attached Fire Hydrant Meter (for 2 years)</b>	50
<b>27 Fire Hydrant Flow Test Fees</b>	
No Current Test	690
Current Test	80



Fee/Charge Number and Name	FY 2024 Approved
<b>DEVELOPMENT SERVICES</b>	
<b>28 Feasibility Review Fees (WSSC Water Built)</b>	
Feasibility Submission Fee (non-refundable)	\$ 1,980
Feasibility Review & Report Fee Deposit (can be deferred as deficit when extension is completed)	17,370
<b>29 Construction Services Fee</b>	9.3% of WSSC Water's unit cost estimate or 12% of contractor's cost estimate
<b>30 Design Review</b>	
Development is More than 10 Residential Units or Commercial	11,500
Development is 10 Residential Units or Less	5,750
<b>31 Hydraulic Planning Analysis and System Planning Forecast</b>	
Modeling and Re-Modeling Fee - Up to 3 parts	Delete
Modeling and Re-Modeling Fee - per part over 3	Delete
Pressure Sewer System Review Fee (per system)	Delete
Basic Project Category (per Development Services Code)	5,430
Moderate Project Category (per Development Services Code)	7,570
Complex Project Category (per Development Services Code)	9,230
<b>32 Extra Review Fees</b>	
<u>Per SEP Plan Review</u>	
Minor Additional Reviews of Unsigned or Signed Plans (per review)	1,705
Major/Splitting Additional Reviews of Unsigned or Signed Plans (per review)	3,410
<u>Per Site Utility/Minor Utility Additional Unsigned or Signed Plan Review</u>	
Site Utility (per review)	2,135
Minor Site Utility (per review)	555
<u>Per Hydraulic Planning Analysis/Systems Planning Forecast</u>	
Additional Review of Required Data - HPA/SPF/Non-DR Developer (per review)	1,315
<b>33 In-House Design Deposit</b>	Deposit
<b>34 Partial Certificate of Substantial Completion Release Fee (up to 50% of construction)</b>	1,640
<b>35 Off-Property Service Connection Reimbursement</b>	Reimbursement
<b>36 Service Connection Application and Inspection Fee (per permit)</b>	2,430 water and/or sewer connection
<b>37 Government Referred Plan Review</b>	
Major Development - Over 10 Units	1,710
Minor Development - 10 or Less Units	790
Re-Review Fee for Major Development	790
Re-Review Fee for Minor Development	395
<b>38 Pre-Screen Fee All Plan Types</b>	410
<b>39 Site Utility (On-site) Review Fees</b>	
Base Fee	4,430
Additional Fee per 100 feet	430
Minor (Waived) Site Utility (On-Site) Fee	1,535
<b>40 Name/Transfer of Ownership Change Fee</b>	325
<b>41 Variance Review Fee</b>	1,500

Fee/Charge Number and Name	FY 2024 Approved
<b>PIPELINE, ENGINEERING AND ENVIRONMENTAL SERVICES</b>	
<b>42 Shutdown/Charge Simple Water Main Fee</b>	\$ 1,180
Shutdown/Charge Complex Water Main Fee	2,145
<b>43 Review and Inspection Fees for Site Work Potentially Impacting WSSC</b>	
<b>Water Pipelines</b>	
Simple Review	400
Complex Review / Non-DR Developer Review	5,425
Inspection for Minor Adjustment / Non-DR Developer (per inspection)	270
<b>44 Relocation Fee</b>	
Inspection for MOU project (minimum charge up to 4 hours)	600
<b>45 Connection Abandonment Fees</b>	
County Roads (except Arterial Roads) - Water	1,470
County Roads (except Arterial Roads) - Sewer	1,870
State Roads and County Arterial Roads - Water	1,770
State Roads and County Arterial Roads- Sewer	2,200
<b>46 Chlorination Confirmation Test Fee (per first test)</b>	245
Re-Test or Additional Tests (per hour)	185
<b>47 Re-Test or Additional Tests Chlorination and Pressure Test (per test)</b>	185
<b>Inspector Overtime (per hour)</b>	205
<b>48 Review Fee for Additional Reviews of Contract Documents As-Builts</b>	206
(per hour)	
<b>49 Residential Outside Meter Housing Upgrade/Pipe Alteration</b>	6,810
<b>50 Utility Erosion and Sediment Control Permit Fees (per linear foot)</b>	
Minor Projects (<125 linear foot OR less than 42 inch deep and 20 inch width)	0.45
Major Projects	0.45
Minimum Charge for Major Projects	120
<b>51 Right-of Way Release (or Subordination) Review Fee (per document)</b>	1,575
<b>52 Right-of Way Acquisition and Condemnation for SEP Projects</b>	Reimbursement
<b>53 Environmental Site Review Fee</b>	
With Database Search Submitted by Applicant	440
<b>54 Feasibility Report and Committee Review Fee for On-Site Takeover</b>	
<b>Projects</b>	1,960

Fee/Charge Number and Name	FY 2024 Approved
<b>PUBLICATIONS AND ADMINISTRATIVE</b>	
<b>55 Plans, Plats and 200' Reference Maps Copies</b>	
Xerographic bond paper copy (per sheet)	\$ 5
<b>56 WSSC Water Plumbing and Fuel Gas Code (Plumbing Code)</b>	
Sale of Plumbing Regulation (per book)	55
<b>57 Contract Specifications, Contract Specification Books, Drawings, Design</b>	
<b>Manuals, Standard Details and General Conditions</b>	
<u>Construction Specifications/Drawings</u>	
Utility Contracts (up to \$20)	11 - 20
Facility Contracts (up to \$450)	40 - 450
Construction Standard Details	80
Construction General Conditions & Standard Specifications	85
SEP Construction General Conditions & Standard Specifications	85
<u>Procurement Specifications/Drawings/General Conditions</u>	
With Routine Specifications	No charge
With Complex/Voluminous Specifications (up to \$200)	40 - 200
<b>58 Photocopies of WSSC Water Documents Charges</b>	
Readily Available Source Material (per single sided page)	0.30
Certified Copy of Readily Available Source Material (per single sided page)	0.60
Scanning Documents (per single sided page)	0.30
(A reasonable fee may be charged for time in excess of two hours expended by	
WSSC Water in searching for requested records or preparing such records for	
inspection and copying)	
<b>59 WSSC Water Pipeline Design Manual Fee</b>	90
<b>60 WSSD Laws</b>	
Bound Volume	85
Supplements	45
<b>61 Transcribed Tape of a Hearing or Meeting Fee</b>	
	Prevailing fee
	charged by
	vendor

Fee/Charge Number and Name	FY 2024 Approved
<b>OTHER FEES AND CHARGES</b>	
<b>62 Patuxent Watershed Civil Citation Fines (State Mandated)</b>	
First Offense	\$ 150
Each Additional Offense within Calendar Year	300
<b>63 Sediment Control, Theft of Service, and Plumbing Civil Citation Fines (State Mandated)</b>	
First Offense	250
Second Offense	500
Third Offense	750
Each Violation in Excess of Three	1,000
<b>64 Lobbyist Registration Fee (Code of Ethics)</b>	125
<b>65 Dishonored Check Fee &amp; Electronic Payment Fee</b>	
(applies to all dishonored checks and dishonored electronic payments)	35
<b>66 Credit Card Surcharge (Applies to customer payment of the Point-of-Sale fee/charge by credit card other than water and sewer billing)</b>	2% of amount charged
<b>67 Protest Filing Fee</b>	857
<b>68 Preparation of Hold Harmless Agreement Fee</b>	1,800
<b>69 Connection Redemption Fee</b>	16
<b>70 Financial Disclosure Filer Late Fee (per day/\$500 max)</b>	5

Resolution No.:	<u>20-192</u>
Introduced:	<u>May 25, 2023</u>
Adopted:	<u>May 25, 2023</u>

**COUNTY COUNCIL  
FOR MONTGOMERY COUNTY, MARYLAND**

---

By: County Council

---

**SUBJECT:** Approval of the FY 2024 Cable Communications Plan

**Background**

1. Section 8A-27(a) of the County Code provides that “All access grants, franchise fees, and other moneys received by the County from any franchisee may be spent only under a budget approved by the Council and in accordance with the County Cable Communications Plan.”
2. Section 8A-27(b) of the County Code provides that “The Cable Communications Plan must be proposed by the County Executive to the Council annually and may be amended at any time.”
3. Section 6.2.2 of the 2016 Cable Franchise Agreement with Comcast of Potomac, LLC provides that Comcast must pay a grant to the County of 3% of Gross Revenues each quarter to be used for Public, Educational, and Governmental (PEG) and institutional network capital expenses. Paragraph 8 of Exhibit D of the Franchise Agreement provides that this grant may be used for capital and non-capital support for PEG purposes, including expenditures on PEG and FiberNet.
4. Section 8(b)(1) of the 2016 Franchise Agreement with Starpower Communications, LLC (doing business as RCN) provides that Starpower must pay a grant to the County of 3% of Gross Revenues to the County to be used for PEG and Institutional Network. Paragraph 3 of Exhibit F of the Franchise Agreement provides that this grant may be used for capital or non-capital support for PEG purposes.
5. Sections 6.2.1 and 6.2.2 of the 2006 Franchise Agreement with Verizon provides that Verizon must pay a grant to the County of 3% of Gross Revenues each quarter to be used for PEG and institutional network purposes.
6. Section 8 of the Franchise Agreement with Starpower (doing business as RCN) and Section 7 of the Franchise Agreements with Verizon and Comcast provides that each franchisee must pay, for the life of the franchise, a franchise fee of 5% of annual gross revenues.

### **General Provisions**

1. **Purpose and Effect:** This Cable Communications Plan constitutes the County's formal direction for the use of resources required to be provided under Sections 7 and 8 of the Franchise Agreements with Comcast and Starpower (doing business as RCN); and Sections 3, 6, and 7 of the Franchise Agreement with Verizon.

In FY 2024, these resources must be deposited by the County in its Cable TV Special Revenue Fund, and this Cable Communications Plan directs the use of the revenues in this Fund.

2. **Spending Authority under the Time Period Governed by This Plan:** This Cable Communications Plan provides spending authority for FY 2024. Resources appropriated in FY 2024 that are not encumbered by the County on or before June 30, 2024, must remain in the Cable TV Special Revenue Fund and be available for spending in future years.
3. **Carryover:** Resources provided to the County as a result of the requirements of the Franchise Agreements with Comcast, Starpower (doing business as RCN), and Verizon, but not specifically allocated in the Cable Communications Plan to the General Fund, must remain in the Cable TV Special Revenue Fund and be available to be allocated in future years.
4. **Future Fiscal Years:** No estimate shown for any fiscal year after FY 2024 reflects any commitment or decision by the Council, and any such estimate should not be taken as prejudging any decision regarding activities or allocations, either in absolute or relative amounts, of expenditures for future years.
5. **Management of Funds:** All equipment, personnel, and other resources approved in the Cable Communications Plan for funding from the Cable TV Special Revenue Fund must be managed so that the resources are reasonably available to all users of the cable system and provide benefits to the subscribing public and the franchisee.
6. **Affirmative Action and MFD Procurement Procedures:** The Board of Directors of Montgomery Community Television, Inc. (MCT), doing business as Montgomery Community Media (MCM), must adopt and follow an Affirmative Action Plan and procedures for procurements from minority, female, and disabled-owned businesses (MFD) that take into account both the requirements of the Franchise Agreements with Comcast, Starpower (doing business as RCN), and Verizon and relevant provisions of the County Code.
7. **Financial Disclosure:** The County must not spend any FY 2024 funds allocated to MCT until all members of the Board of Directors and the Executive Director of MCT have filed a financial disclosure statement with the Ethics Commission for the 2022 calendar year.

8. Future Cable Plan strategy: The Executive must submit to the Government Operations and Fiscal Policy Committee a Connect Montgomery Alliance Strategic Plan that will frame FY 2025 budget allocations no later than January 15, 2024.
9. Reporting Requirements: The Executive must submit a separate quarterly fiscal report to the Council detailing revenues received by source for the Cable Plan and the levels of the Cable Fund Balance no later than 60 days after the end of each quarter.

### **FY 2024 Cable Communications Plan Description**

The FY 2024 Cable Communications Plan provides funding to Community Technology for the Transmission Facility Coordinating Group and to Cable Franchise Administration (Department of Technology and Enterprise Business Solutions), to the County Attorney's Office, and outside professional service providers; for municipal equipment and operating support; for public, educational, and government access programming (Office of Community Engagement, Office of Public Information, Council, Montgomery College, Montgomery County Public Schools, and Montgomery Community Television, Inc.); for Digital Equity; for FiberNet; to the Interagency Technology Fund (ITF); and for other miscellaneous cable, broadband, technology and digital equity-related activities.

The attached table details the approved expenditures from the Cable Television Communications Plan Special Revenue Fund for the following purposes in FY 2024:

#### Community Technology

- A. Funds are allocated to the Department of Technology and Enterprise Business Solutions to administer the Franchise Agreements with Comcast, Starpower (doing business as RCN), and Verizon, including inspecting construction, testing signal quality, responding to residents' complaints, budgeting franchise fee and grant funds received from the cable operator, managing the contract to provide public access services, supporting an advisory committee, administering Federal Communications Commission rules and regulations, preparing for and negotiating franchise agreements, and advising elected officials on related policy matters.
- B. Funds are allocated to the County Attorney's Office to support the in-house staff costs associated with advising the Department of Technology and Enterprise Business Solutions and elected officials on related matters.
- C. Funds are allocated to hire outside professional services, in areas of specialized telecommunications needs, to (1) advise or represent the County and (2) file grant applications on behalf of the County and consumers. Any appointment of special counsel requires the approval of the Council under Charter Section 213.

Municipal Support

- D. Funds are allocated for sharing franchise fee revenue with the municipal co-franchisors in accordance with the formula in Section 8A-29 of the County Code.
- E. Funds are allocated to support the four PEG channels allocated to (1) the City of Rockville; (2) the City of Takoma Park; and (3) the Montgomery County Chapter of the Maryland Municipal League. Funds are allocated from the Capital Equipment Support Grants, according to the requirements of Section 8(b)(1) of the Franchise Agreement with Starpower (doing business as RCN), the requirements of Section 6.2 and Exhibit D Section 8 of the Franchise Agreement with Comcast, the requirements of 6.2 of the Franchise Agreement with Verizon, and from the Municipal Operating Support portion of the Cable Fund. Funds are allocated from the Cable Fund to the extent that the Participating Municipalities meet all applicable matching-fund requirements in the Comcast Settlement Agreement (Exhibit D of the Franchise Agreement).

County Government Access Programming

- F. Funds are allocated to the Office of Community Engagement for managing the Community Cable Montgomery (CCM), maintaining CCM video equipment, closed captioning of PEG programming, and for the operation of the Technical Operations Center to monitor and support technical quality and distribution of PEG Programming.

Funds are allocated to the Office of Public Information for in-house staff and contractors to produce Executive Branch programming for the County Government Channel.

Funds are allocated to the Council for in-house staff and contractors to produce programming for the Council and Legislative Branch agencies.

Funds are allocated to the Montgomery County portion of the Maryland-National Capital Park and Planning Commission for contractors to provide cable-related services, including webcasting and services needed to produce programming for the Planning Board and the Parks Department.

Educational Access Programming

- G. Funds are allocated to Montgomery College to produce educational programs and operate a cable channel with in-house staff.
- H. Funds are allocated to Montgomery County Public Schools to produce educational programs for children, parents, and teachers; carry Board of Education meetings; and run other educational programming of interest to County residents.

Community Media Programming

- I. Funds are allocated for Montgomery Community Television, Inc., to perform services in FY 2024 as specified in its contract with the County or the Cable Communications Plan, including the following:



- (1) produce and schedule three public access channels, including disseminating information on the daily program schedule;
- (2) train community producers and technicians in program production and assist residents and community organizations in developing locally produced or locally sponsored programming;
- (3) provide and maintain a central access studio, field production equipment, and editing facilities for use by community producers in program production;
- (4) maintain all video equipment provided to MCT or purchased by MCT with cable company or County funds;
- (5) produce local interest and public affairs programming;
- (6) promote and encourage programming representing a diversity of community interests and needs; and
- (7) perform outreach and create programming in the down-county area.

#### Connect Montgomery Alliance

- J. For FY 2024, funds are allocated for PEG equipment replacement, for joint PEG programming/promotion, PEG network engineering and administration, closed captioning of select PEG programming, and for PEG programming to provide access to cable by community organizations.

The Council wishes to encourage the most cost-effective operations of the PEG Channels and has directed the Montgomery Alliance to enhance the sharing of equipment, facilities, and personnel, and to jointly support digital equity. All funds appropriated for PEG equipment replacement must be administered by the Office of Broadband Programs and Infrastructure Modernization. Before spending any funds for this purpose, the Connect Montgomery Alliance must report to the Council and the Executive on their plans for the purchase and allocation of replacement equipment. The Council intends that preference be given to purchases of equipment and facilities that can be shared by more than one PEG Channel.

The Council encourages the municipal co-franchisors to develop plans for purchasing equipment, using engineering expertise available from the other PEG Channels and the Office of Community Engagement, and acquiring equipment that facilitates the sharing of resources with other PEG channels.

Before the Connect Montgomery Alliance may spend funds allocated for PEG joint Programming/Promotion, the Alliance must report its Work Plan for FY 2024 to the Council and the Executive.

#### Institutional Telecommunications

- K. The County continues to expand the FiberNet network to meet the telecommunications needs of County agency facilities. The Department of Technology and Enterprise Business Solutions must develop and implement a FiberNet buildout plan that identifies facilities with the greatest need for high-speed voice, data, and video transmissions and for which

FiberNet offers lower cost service than private sector telecommunications providers. User agencies must notify the Council before paying any fee to or entering into any agreement with any private provider, if using FiberNet to serve specific facilities is more advantageous to the County. The Council will then consider if adjustments to the funded FiberNet buildout schedule are warranted to avoid paying excessive fees to private providers for telecommunications service to any specific facility.

Allocation of FiberNet fibers to Montgomery College from the County FiberNet is subject to a construction memorandum of understanding between the College and the County signed on December 26, 2012, as well as approval by the Interagency Technology Policy and Coordination Committee.

FiberNet and ultraMontgomery may be used to support digital equity initiatives under the Cable Communications Plan.

Support of the Interagency Technology Fund (ITF)

- L. In FY 2024, the Interagency Technology Fund will not receive any funding to support priority projects as approved by the ITPCC.

**Action**

The County Council for Montgomery County, Maryland approves the following resolution:

The Council approves the attached Cable Communications Plan for FY 2024, as described in this resolution and detailed in the appended table. The Council appropriates cable communications grant resources and settlement funds as provided in the approved Cable Communications Plan for FY 2024.

This is a correct copy of Council action.



\_\_\_\_\_  
Sara R. Tenenbaum  
Clerk of the Council

**FY24 CC APPROVED CABLE COMMUNICATIONS PLAN (in \$000's)**

	ACT FY20	ACT FY21	ACT FY22	APP FY23	EST FY23	APP FY24
<b>BEGINNING FUND BALANCE</b>	<b>346</b>	<b>1,844</b>	<b>1,456</b>	<b>11</b>	<b>-95</b>	<b>-98</b>
<b>REVENUES</b>						
Franchise Fees	15,880	14,667	14,595	14,358	13,343	12,704
Gaithersburg PEG Contribution						0
PEG Operating Grant	3,692	3,377	3,376	3,312	3,238	3,138
PEG Capital Grant	5,836	5,393	5,367	5,303	4,768	4,484
Interest Earned	222	15	7	77	167	167
TFCG Application Review Fees	96	143	203	250	250	250
Miscellaneous	0	75	137	1,000	1,000	1,000
<b>TOTAL ANNUAL REVENUES</b>	<b>25,725</b>	<b>23,670</b>	<b>23,683</b>	<b>24,300</b>	<b>22,766</b>	<b>21,744</b>
<b>TOTAL RESOURCES-CABLE FUND</b>	<b>26,071</b>	<b>25,514</b>	<b>25,140</b>	<b>24,311</b>	<b>22,672</b>	<b>21,646</b>
<b>MUNICIPAL SUPPORT</b>						
<b>Municipal Franchise Fee Distribution</b>						
City of Rockville	710	656	679	642	597	568
City of Takoma Park	225	208	277	204	189	180
Other Municipalities	263	243	245	238	221	211
<b>SUBTOTAL</b>	<b>1,199</b>	<b>1,108</b>	<b>1,201</b>	<b>1,084</b>	<b>1,008</b>	<b>959</b>
<b>Municipal Capital Support</b>						
Rockville Equipment*	834	788	889	739	663	641
Takoma Park Equipment	195	184	134	177	159	149
Municipal League Equipment	195	183	179	177	159	149
<b>MUNICIPAL PEG/INET CAPITAL SUBTOTAL</b>	<b>1,223</b>	<b>1,155</b>	<b>1,203</b>	<b>1,093</b>	<b>981</b>	<b>940</b>
<b>Municipal Operating Support</b>						
Rockville PEG Support	236	224	213	212	207	201
Takoma Park PEG Support	410	395	420	368	360	349
Muni. League PEG Support	410	395	418	868	860	849
<b>SUBTOTAL</b>	<b>1,056</b>	<b>1,015</b>	<b>1,051</b>	<b>1,448</b>	<b>1,426</b>	<b>1,398</b>
<b>MUNICIPAL SUPPORT SUBTOTAL</b>	<b>3,478</b>	<b>3,278</b>	<b>3,455</b>	<b>3,625</b>	<b>3,415</b>	<b>3,297</b>
<b>OBP FIBERNET OPERATING</b>						
FiberNet - OBP Personnel Charges	627	866	1,229	1,556	237	573
FiberNet - DOT Personnel Charges	112	98	110	87	95	95
FiberNet - DOT Operations & Maintenance	291	854	744	488	488	473
FiberNet - DOT Miss Utility	488	238	32	291	291	291
<b>SUBTOTAL</b>	<b>3,845</b>	<b>5,206</b>	<b>5,534</b>	<b>2,422</b>	<b>1,110</b>	<b>1,432</b>
<b>OBP COMMUNITY TECHNOLOGY</b>						
TFCG Application Review	250	364	230	230	230	254
Personnel Costs - OBP Comm. Tech./Franchise O	804	919	665	687	662	725
Personnel Costs - Charges for County Atty	125	113	115	99	111	105
Operating	145	247	80	145	144	146
Legal and Professional Services	475	776	287	475	470	375
<b>SUBTOTAL</b>	<b>1,799</b>	<b>2,419</b>	<b>1,376</b>	<b>1,636</b>	<b>1,617</b>	<b>1,605</b>
<b>OBP DIGITAL EQUITY-MONTGOMERY CONNECTS</b>						
Personnel Costs	0	177	132	211	211	220
Digital Equity Programs	0	0	0	375	375	375
Youth and Arts Community Media	100	31	83	100	100	100
<b>SUBTOTAL</b>	<b>100</b>	<b>208</b>	<b>215</b>	<b>686</b>	<b>686</b>	<b>696</b>
<b>OBP COMMUNITY ENGAGEMENT</b>						
Personnel Costs	908	655	584	738	746	748
Operating Expenses	31	152	105	178	145	150
Contracts - TV Production	87	100	87	87	87	87
Community Engagement Productions	91	64	61	58	91	58
Closed Captioning	0	283	163	163	163	163
<b>SUBTOTAL</b>	<b>1,118</b>	<b>1,254</b>	<b>1,001</b>	<b>1,224</b>	<b>1,233</b>	<b>1,206</b>
<b>MEDIA - PIO, COUNCIL, M-NCPPC</b>						
Public Information Office						
Personnel Costs	867	629	568	554	541	547
Operating Expenses	11	4	7	11	11	11
<b>SUBTOTAL</b>	<b>879</b>	<b>632</b>	<b>575</b>	<b>565</b>	<b>552</b>	<b>557</b>
County Council						
Personnel Costs	660	666	620	656	669	597
Operating Expenses	124	10	9	11	11	11
Contracts - TV Production	163	385	250	253	253	210
<b>SUBTOTAL</b>	<b>947</b>	<b>1,062</b>	<b>879</b>	<b>919</b>	<b>932</b>	<b>818</b>
Park & Planning						
Operating Expenses	24	24	24	24	24	24
Contracts - TV Production	99	76	70	99	99	92
<b>SUBTOTAL</b>	<b>123</b>	<b>100</b>	<b>94</b>	<b>123</b>	<b>123</b>	<b>117</b>
<b>MEDIA PIO, COUNCIL, M-NCPPC SUBTOTAL</b>	<b>1,949</b>	<b>1,794</b>	<b>1,549</b>	<b>1,608</b>	<b>1,607</b>	<b>1,493</b>

**FY24 CC APPROVED CABLE COMMUNICATIONS PLAN (in \$000's)**

	ACT FY20	ACT FY21	ACT FY22	APP FY23	EST FY23	APP FY24
<b>MEDIA - CONNECT MONTGOMERY ALLIANCE</b>						
PEG Equipment	759	914	718	794	794	784
Operating & Marketing Expenses	181	178	200	260	260	222
<b>SUBTOTAL</b>	<b>940</b>	<b>1,091</b>	<b>918</b>	<b>1,053</b>	<b>1,053</b>	<b>1,005</b>
<b>MEDIA - MONTGOMERY COMMUNITY MEDIA</b>	0					
Personnel Costs	2,231	2,260	2,394	2,537	2,537	2,610
Operating Expenses	32	180	52	54	54	54
Rent & Utilities	473	389	383	383	383	383
<b>SUBTOTAL</b>	<b>2,736</b>	<b>2,829</b>	<b>2,829</b>	<b>2,974</b>	<b>2,974</b>	<b>3,047</b>
<b>ADJUSTMENTS</b>						
Compensation Adjustment	0	0	0	0	153	281
MCG Multi-Program Adjustments	0	472	0	0	0	0
<b>SUBTOTAL</b>	<b>0</b>	<b>472</b>	<b>0</b>	<b>0</b>	<b>153</b>	<b>281</b>
<b>GENERAL FUND TRANSFERS</b>						
<b>MEDIA - MONTGOMERY COLLEGE</b>						
Personnel Costs	1,555	1,588	1,588	1,588	1,588	1,509
Operating Expenses	209	209	209	209	209	198
<b>SUBTOTAL</b>	<b>1,764</b>	<b>1,797</b>	<b>1,797</b>	<b>1,797</b>	<b>1,797</b>	<b>1,707</b>
<b>MEDIA - MONTGOMERY CO PUBLIC SCHOOLS</b>	0					
Personnel Costs	1,678	1,648	1,694	1,694	1,694	1,609
Operating Expenses	121	121	76	76	76	72
<b>SUBTOTAL</b>	<b>1,800</b>	<b>1,770</b>	<b>1,770</b>	<b>1,770</b>	<b>1,770</b>	<b>1,681</b>
<b>ADDITIONAL TRANSFERS</b>						
Indirect Costs Transfer to Gen Fund	880	843	831	856	856	699
Telecom Transfer to Gen Fund	0	0	0	0	0	0
Transfer to the General Fund	0	0	0	0	0	0
Legislative Community Communications NDA	0	0	0	0	0	0
Transfer to the Gen Fund-M-NCPPC	100	0	100	100	100	50
<b>SUBTOTAL</b>	<b>980</b>	<b>843</b>	<b>931</b>	<b>956</b>	<b>956</b>	<b>749</b>
<b>CAPITAL IMPROVEMENT PROJECTS</b>						
FiberNet - CIP	3,750	3,081	4,011	3,718	3,718	2,650
Montgomery Connects - CIP	680	680	680	680	680	680
<b>SUBTOTAL</b>			<b>4,691</b>	<b>4,398</b>	<b>4,398</b>	<b>3,330</b>
<b>EXPENDITURE SUMMARY</b>						
DIRECT BUDGET EXPENDITURES	15,967	16,193	16,877	15,227	13,849	14,062
GENERAL FUND TRANSFERS	4,544	4,410	4,498	4,522	4,522	4,137
CIP TRANSFERS	4,430	3,761	4,691	4,398	4,398	3,330
<b>TOTAL EXPENDITURES</b>	<b>24,941</b>	<b>24,363</b>	<b>26,065</b>	<b>24,148</b>	<b>22,770</b>	<b>21,529</b>
BALANCE RESOURCES MINUS EXPENDITURES	1,130	1,151	-926	164	-98	117
<b>ADJUSTMENTS</b>						
Prior Year Adjustments	-39	-305	-831	0	0	0
Encumbrance Adjustment	0	0	0	0	0	0
CIP - Designated Claim on Fund	0	0	0	0	0	0
<b>TOTAL ADJUSTMENTS</b>	<b>-39</b>	<b>-305</b>	<b>-831</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FUND BALANCE</b>	<b>1,170</b>	<b>1,456</b>	<b>-95</b>	<b>164</b>	<b>-98</b>	<b>117</b>
<b>FUND BALANCE PER POLICY GUIDANCE</b>	<b>1,296</b>	<b>1,186</b>	<b>1,184</b>	<b>1,175</b>	<b>1,101</b>	<b>1,050</b>
Cable Fund Direct Expenditures	15,967	16,193	16,877	15,227	13,849	14,062
Cable Fund Personnel	4,104	4,025	4,023	4,587	3,424	3,892
Cable Fund Operating	11,862	12,168	12,854	10,640	10,425	10,170
Cable Fund Restricted Capital Expenditures	6,412	5,830	6,612	6,285	6,173	5,053
Cable Fund Media Production Expenditures	10,605	10,636	10,196	11,080	11,066	10,754
Annual Impact - Revenue Minus Expenditures	784	-693	-2,382	153	-3	215

**Notes:**

- These revenues and expenditures are based on the Executive's recommended budget. The projected future expenditures, revenues, transfers, and fund balances may vary based on changes not assumed here to fee or tax rates, usage, inflation, future labor agreements and other factors.
- Franchise fees and PEG revenues are subject to municipal pass-through payment. Municipal payments are estimates. Actual payments will be calculated based upon actual revenue received, subscriber numbers and formulas specified within the Municipal MOUs.
- Restricted revenue and expenditures: Certain Cable Fund revenues other than franchise fees, and corresponding expenditures (Municipal Franchise Fees/Pass-throughs, PEG Capital/Equipment Grants, and PEG Operating Revenue) are contractually required by franchise, municipal, and settlement agreements, and by the County Code, and may only be used for permissible federal purposes and in a manner consistent with applicable agreements..
- Montgomery Community Television, Inc., d/b/a Montgomery Community Media, is designated as a sole source contractor to provide community access media services.
- Fund balance per policy guidance is calculated as 8% of total non-restricted revenues (franchise fees, tower fees, and investment income).
- The Cable Television Communications Fund provides a fund transfer to Montgomery County Public Schools and Montgomery College and to support MCPS-TV and Montgomery College Television.
- Subtotals may be adjusted due to rounding.

Resolution No.:	20-193
Introduced:	May 25, 2023
Adopted:	May 25, 2023

**COUNTY COUNCIL  
FOR MONTGOMERY COUNTY, MARYLAND**

---

By: County Council

---

**SUBJECT:** Tax Levy Resolution - Fiscal Year 2024

**Action**

The County Council for Montgomery County, Maryland approves the following resolution:

1. In accordance with Chapters 14 and 52 of the County Code and the Tax-Property Article of the Maryland Code, the Council sets the following tax rates and other charges on all assessable real and personal property for FY 2024. The rates are in dollars per \$100 of assessed value. In accordance with the Tax-Property Article, the tax rate for personal property is 2.5 times the tax rate for real property.

<b><u>DISTRICT or AREA</u></b>	<b><u>FOR THE USE OF:</u></b>	<b>Rate in \$ per \$100</b>	
Montgomery County		<b>Real</b>	<b>Personal</b>
	General County, MCPS, and Montgomery College	0.6700	1.6750
	MCPS Only	0.0470	0.1175
<b><u>Special Districts</u></b>			
Washington Suburban Transit	County - for mass transit facilities and services, including administrative expenses of Washington Suburban Transit Commission	0.0852	0.2130
Fire Tax	County	0.1184	0.2960
Recreation	County	0.0330	0.0825
Storm Drainage	County	0.0000	0.0000
Sanitary	WSSC Front Foot Benefit Charges	WSSC estimate	

**Urban Districts**

		Rate in \$ per \$100	
		Real	Personal
Bethesda	County	0.0120	0.0300
Silver Spring	County	0.0240	0.0600
Wheaton	County	0.0300	0.0750

**Noise Abatement Districts**

Bradley	County	0.0000	0.0000
Cabin John	County	0.0000	0.0000

**Parking Lot Districts****1. On property used for commercial or industrial purposes**

Bethesda	County	0.0000	0.0000
Silver Spring	County	0.0000	0.0000
Wheaton	County	0.0000	0.0000

**2. On property zoned or recommended for commercial or industrial purposes, but not so used**

Bethesda	County	0.0000	0.0000
Silver Spring	County	0.0000	0.0000
Wheaton	County	0.0000	0.0000

**Maryland-National Capital Park & Planning Commission in Montgomery County**

				Rate in \$ per \$100	
				Real	Personal
Montgomery County	I. Advance Land Acquisition Revolving Fund			0.0010	0.0025
Metropolitan District					
	II. Park Fund	Real	Personal		
	Mandatory	0.0360	0.0900		
	Maintenance	0.0080	0.0200		
	Discretionary	0.0210	0.0525		
	Total Metropolitan District Tax Rate			0.0650	0.1625
Regional District	III. Administration Fund				
	Mandatory	0.0120	0.0300		
	Discretionary	0.0086	0.0215		
	Total Regional District Tax Rate			0.0206	0.0515

**Local Special Taxing Districts**

Battery Park	Citizens Association	0.0400	0.1000
Oakmont	Citizens' Committee	0.0400	0.1000
Village of Drummond	Citizens' Committee	0.0050	0.0050
Village of Friendship Heights	Village Council	0.0400	0.0400
Silver Spring Business Improvement District, Inc.	Business Improvement District	0.0000	0.0000

**County Development Districts and Special Taxing Districts**

District	Special tax per \$100 of assessed value	Special benefit assessment per Equivalent Dwelling Unit.
Kingsview Village Center	\$0.0000	\$0.00
West Germantown	\$0.1330	\$0.00
White Flint	\$0.11052	\$0.00

2. Section 305 of the County Charter requires 11 affirmative votes if the weighted tax rate in FY 2024 exceeds the weighted tax rate in FY 2023. The weighted tax rate in FY 2024 does not exceed the weighted rate in FY 2023; therefore, 11 affirmative votes are not required to adopt this resolution.
3. The supplemental tax for Montgomery County Public Schools (MCPS), in the amount of 0.0470 cents for every \$100 of assessed value, is levied pursuant to Section 5-104 of the Education Article of the Maryland Code. Therefore, the supplemental tax is not subject to the 11-vote requirement under Section 305 of the County Charter. The affirmative vote of 6 Councilmembers is required to adopt the supplemental tax for MCPS. All revenues generated from the MCPS supplement must be used solely to fund MCPS. The supplemental tax for MCPS under this resolution must not be used, for FY 2024 or for subsequent years, to calculate the ad valorem weighted tax rate under Section 305 of the County Charter.
4. The State of Maryland adopted the following tax rates on all assessable real property for FY 2024. The rates are expressed in dollars per \$100 of assessed value.

On the real property of public utilities	\$0.280
On all other real property	\$0.112
5. Section 310 of the Charter limits the target reserve in the General Fund planned for the end of FY 2024 to a maximum of 5% of the revenue in the General Fund in FY 2023. The Office of Management and Budget estimates that revenue in the General Fund in FY 2023 will be \$3,968.1 million, and 5% of this is \$198.4 million. The target reserve in the General Fund planned for the end of FY 2024 does not exceed the Charter limit.
6. The constant yield tax rate requirement applies only to the General Fund tax rate for real property. The State calculated this rate to be \$0.6745 per \$100 of assessed value for FY 2024. On April 18, 2023, in Resolution 20-122, the Council stated its intent to consider a General Fund rate of \$0.7700 per \$100 of assessed value that included the proposed supplemental 10 cent rate for MCPS, which exceeds the constant yield tax rate. The Council placed an advertisement of this intent in a newspaper of general circulation, and the Council held the public hearing on May 2, 2023. The Council sets the General Fund rate at \$0.6700 per \$100 of assessed value for FY 2024, excluding the supplemental tax for MCPS.

This is a correct copy of Council action.



---

Sara R. Tenenbaum, Clerk of the Council



Resolution No.: 20-194  
Introduced: May 25, 2023  
Adopted: May 25, 2023

**COUNTY COUNCIL  
FOR MONTGOMERY COUNTY, MARYLAND**

---

Lead Sponsor: County Council

---

**SUBJECT:** Authority to Substitute Current Revenue for General Obligation Bonds in FY 2024

**Background**

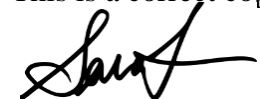
1. On January 17, 2023, the County Executive recommended that the County Council approve the use of \$32.8 million of current revenue to replace general obligation bonds in FY 2024 for projects included in the Capital Improvements Program for FY 2023 through FY 2028.
2. Under Section 302 of the Charter, the Council is authorized to approve, through the vote of at least six Councilmembers, any modification to the Capital Improvements Program for FY 2023 through FY 2028.
3. On May 18, 2023, the Council reviewed the Executive's recommendation to use \$32.8 million in current revenue as a substitution for general obligation bonds in FY 2024 for projects included in the Capital Improvements Program for FY 2023 through FY 2028.

**Action**

The County Council for Montgomery County, Maryland approves the following resolution:

1. The Council authorizes the Executive to substitute \$32.8 million in General Fund current revenue for general obligation bonds in FY 2024 for projects included in the Capital Improvements Program for FY 2023 through FY 2028. The funds can be substituted for general obligation bond funds for a project included in the Capital Improvements Program for FY 2023 through FY 2028 if: the project is funded with County general obligation bonds; and the debt service for the project is appropriated from a tax-supported fund.
2. The Executive must notify the Council not later than 30 days after each substitution.

This is a correct copy of Council action.



---

Sara R. Tenenbaum  
Clerk of the Council

Resolution No.: 20-195  
Introduced: May 25, 2023  
Adopted: May 25, 2023

**COUNTY COUNCIL  
FOR MONTGOMERY COUNTY, MARYLAND**

---

By: County Council

---

**SUBJECT:** Property Tax Credit for Income Tax Offset

**Background**

1. County Code Section 52-86 authorizes the County Council by resolution to set the rate or amount of the property tax credit to offset certain income tax revenues resulting from a County income tax rate higher than 2.6%.
2. The County Executive has recommended the amount of property tax credit under County Code Section 52-86 for the tax year beginning July 1, 2023 to be \$692 for each eligible taxpayer.
3. Notice of public hearing was given, and public hearing was held.

**Action**

The County Council for Montgomery County, Maryland, approves the following action:

The amount of the property tax credit under County Code Section 52-86 for the tax year beginning July 1, 2023 is \$692 for each eligible taxpayer.

This is a correct copy of Council action.



---

Sara R. Tenenbaum  
Clerk of the Council

Resolution No.:	20-216
Introduced:	June 20, 2023
Adopted:	June 27, 2023

**COUNTY COUNCIL  
FOR MONTGOMERY COUNTY, MARYLAND**

---

Lead Sponsor: Government Operations and Fiscal Policy Committee

---

**SUBJECT:** Approval of the County's Tax Supported Fiscal Plan Summary for the FY24-FY29 Public Services Program

**Background**

1. Section 302 of the County Charter states in part: *The County Executive shall submit to the Council, not later than March 15 of each year, comprehensive six-year programs for public services and fiscal policy. The six-year programs shall require a vote of at least six Councilmembers for approval or modification. Final Council approval of the six-year programs shall occur at or about the date of budget approval.*
2. Starting in 1992, the Council's Government Operations and Fiscal Policy Committee (known until December 2010 as the Management and Fiscal Policy Committee) has collaborated with the Office of Management and Budget and the Department of Finance to develop and refine County fiscal projections. The result has been continuous improvement in how best to display such factors as economic and demographic assumptions, individual agency funds, major known commitments, illustrative expenditure pressures, gaps between projected revenues and expenditures, and productivity improvements. This work has also increased the County's ability to harmonize the fiscal planning methodologies of the four tax supported agencies. Each version of the fiscal projections, or six-year fiscal plan, is a snapshot in time that reflects the best estimate of future revenues and expenditures as of that moment, as well as a specific set of fiscal policy assumptions.
3. On June 29, 2010, the Council approved policies on reserve and other fiscal matters in Resolution No. 16-1415. Action clause 5 stated: *The County should adopt a fiscal plan that is structurally balanced, and that limits expenditures and other uses of resources to annually available revenues. The fiscal plan should also separately display reserves at policy levels, including additions to reserves to reach policy level goals.*
4. The Council adopted Resolution No. 17-312 on November 29, 2011, replacing Resolution No. 16-1415, to strengthen the County's fiscal policies while still retaining the fiscal plan language. The Council adopted Resolution No. 19-753 on March 2, 2021, replacing Resolution No. 17-312, to strengthen the County's reserve policy while still retaining the fiscal plan language.

5. Pursuant to these policies, the Council approved a balanced fiscal plan summary in June 2010 and has approved a balanced fiscal plan summary every June thereafter.
6. The Government Operations and Fiscal Policy Committee reviewed the Tax Supported Fiscal Plan Summary for the FY24-FY29 Public Services Program on June 22, 2023.

### **Action**

The County Council for Montgomery County, Maryland approves the Tax Supported Fiscal Plan Summary for the FY24-FY29 Public Services Program, as outlined on the attached pages. This summary reflects:

- (1) current information on projected revenues and non-agency expenditures for the six-year period, which must be updated as conditions change. To keep abreast of changed conditions the Council regularly reviews reports on economic indicators, revenue estimates, and other fiscal data.
- (2) the policy on County reserves as described in Resolution No. 19-753 adopted on March 2, 2021, and the amendments to the Revenue Stabilization Fund law in Bill 36-10 approved by the Council on June 29, 2010.
- (3) other specific fiscal assumptions listed in the summary.

This is a correct copy of Council action.



---

Sara R. Tenenbaum  
Clerk of the Council

## County Council Approved FY24-29 Public Services Program

### Tax Supported Fiscal Plan Summary

(\$ in Millions)

	App. FY23	Est. FY23	% Chg. FY23-24	App. FY24	% Chg. FY24-25	Projected FY25	% Chg. FY25-26	Projected FY26	% Chg. FY26-27	Projected FY27	% Chg. FY27-28	Projected FY28	% Chg. FY28-29	Projected FY29
	5-26-22		App/App	5-25-23										
<b>Total Revenues</b>														
Property Tax	1,951.4	1,931.7	8.0%	2,107.0	2.5%	2,160.2	2.7%	2,219.4	1.7%	2,258.2	0.8%	2,276.3	0.6%	2,289.6
Income Tax	1,870.5	2,044.4	2.9%	1,925.1	5.1%	2,023.6	5.2%	2,128.0	5.3%	2,241.2	7.1%	2,400.1	5.3%	2,526.2
Transfer/Recordation Tax	228.9	175.1	-23.7%	174.6	4.7%	182.7	0.6%	183.8	5.2%	193.4	5.1%	203.2	6.4%	216.3
Other Taxes	266.6	268.6	3.4%	275.8	0.3%	276.5	0.2%	277.2	0.2%	277.7	0.1%	278.0	0.4%	279.1
Other Revenues	1,214.1	1,268.3	10.6%	1,343.1	-0.4%	1,337.4	0.2%	1,340.0	-0.2%	1,336.7	0.0%	1,336.6	0.3%	1,340.2
<b>Total Revenues</b>	<b>5,531.5</b>	<b>5,688.0</b>	<b>5.3%</b>	<b>5,825.6</b>	<b>2.7%</b>	<b>5,980.4</b>	<b>2.8%</b>	<b>6,148.4</b>	<b>2.6%</b>	<b>6,307.1</b>	<b>3.0%</b>	<b>6,494.2</b>	<b>2.4%</b>	<b>6,651.4</b>
<b>Net Transfers In (Out)</b>	<b>18.8</b>	<b>19.3</b>	<b>-70.2%</b>	<b>5.6</b>	<b>2.2%</b>	<b>5.7</b>	<b>2.2%</b>	<b>5.9</b>	<b>2.2%</b>	<b>6.0</b>	<b>2.3%</b>	<b>6.1</b>	<b>2.3%</b>	<b>6.3</b>
<b>Total Revenues and Transfers Available</b>	<b>5,550.4</b>	<b>5,707.2</b>	<b>5.1%</b>	<b>5,831.2</b>	<b>2.7%</b>	<b>5,986.1</b>	<b>2.8%</b>	<b>6,154.2</b>	<b>2.6%</b>	<b>6,313.1</b>	<b>3.0%</b>	<b>6,500.3</b>	<b>2.4%</b>	<b>6,657.7</b>
<b>Non-Operating Budget Use of Revenues</b>														
Debt Service	441.9	438.2	1.1%	446.7	3.8%	463.6	2.2%	473.7	1.6%	481.4	0.9%	485.9	1.8%	494.4
PAYGO	33.9	33.9	-3.2%	32.8	-4.9%	31.2	-6.4%	29.2	-0.7%	29.0	0.0%	29.0	0.0%	29.0
CIP Current Revenue	92.4	112.5	9.7%	101.4	-9.9%	91.3	-5.8%	86.0	12.8%	97.0	-5.9%	91.3	0.0%	91.3
Change in Other Reserves	-57.4	-44.7	43.8%	-32.3	100.5%	0.2	37.2%	0.2	-29.6%	0.1	-36.5%	0.1	-11.8%	0.1
Contribution to General Fund Undesignated Reserves	-15.6	56.2	-925.4%	-160.2	47.7%	-83.8	105.2%	4.3	-9.4%	3.9	47.8%	5.8	20.6%	7.0
Contribution to Revenue Stabilization Reserves	3.0	16.6	784.6%	26.2	-71.5%	7.5	145.9%	18.3	-41.6%	10.7	-42.3%	6.2	49.9%	9.3
Set Aside for other uses (supplemental appropriations)	-1.6	-1.6	-6.5%	-1.7	1257.8%	20.0	0.0%	20.0	0.0%	20.0	0.0%	20.0	0.0%	20.0
<b>Total Other Uses of Resources</b>	<b>496.5</b>	<b>611.1</b>	<b>-16.8%</b>	<b>412.9</b>	<b>28.3%</b>	<b>529.9</b>	<b>19.2%</b>	<b>631.8</b>	<b>1.7%</b>	<b>642.2</b>	<b>-0.6%</b>	<b>638.3</b>	<b>2.0%</b>	<b>651.1</b>
<b>Available to Allocate to Agencies (Total Revenues+Net Transfers-Total Other Uses)</b>	<b>5,053.9</b>	<b>5,096.2</b>	<b>7.2%</b>	<b>5,418.3</b>	<b>0.7%</b>	<b>5,456.3</b>	<b>1.2%</b>	<b>5,522.4</b>	<b>2.7%</b>	<b>5,670.9</b>	<b>3.4%</b>	<b>5,862.1</b>	<b>2.5%</b>	<b>6,006.6</b>
<b>Agency Uses</b>														
Montgomery County Public Schools (MCPS)	2,729.7	2,717.6	8.2%	2,954.0										
Montgomery College (MC)	275.3	257.1	2.1%	281.0										
MNCPPC (w/o Debt Service)	153.9	153.9	6.2%	163.4										
MCG	1,895.1	1,967.7	6.6%	2,020.0										
<b>Agency Uses</b>	<b>5,053.9</b>	<b>5,096.2</b>	<b>7.2%</b>	<b>5,418.3</b>	<b>0.7%</b>	<b>5,456.3</b>	<b>1.2%</b>	<b>5,522.4</b>	<b>2.7%</b>	<b>5,670.9</b>	<b>3.4%</b>	<b>5,862.1</b>	<b>2.5%</b>	<b>6,006.6</b>
<b>Total Uses</b>	<b>5,550.4</b>	<b>5,707.2</b>	<b>5.1%</b>	<b>5,831.2</b>	<b>2.7%</b>	<b>5,986.1</b>	<b>2.8%</b>	<b>6,154.2</b>	<b>2.6%</b>	<b>6,313.1</b>	<b>3.0%</b>	<b>6,500.3</b>	<b>2.4%</b>	<b>6,657.7</b>
<b>(Gap)/Available</b>	<b>0.0</b>	<b>0.0</b>		<b>0.0</b>		<b>0.0</b>		<b>0.0</b>		<b>0.0</b>		<b>0.0</b>		<b>0.0</b>

## Assumptions:

- Property taxes are at the Charter Limit with a \$692 credit. Property tax revenues include a 4.7 cent tax that is authorized by Maryland Code, Education § 5-104 (d)(1) to be used exclusively for MCPS. Other taxes are at current rates.
- Reserve contributions are consistent with legal requirements and the minimum policy target. The calculation for Adjusted Governmental Revenues in FY23 excludes the County's allocation of Federal Emergency Grants received through the Coronavirus Relief Fund and the American Rescue Plan Act. In FY23, the mandatory contribution to the Revenue Stabilization Fund in the amount of 50 percent of excess revenues will not be made. Any excess revenues will be designated as General Fund unrestricted reserves. This is a one-time action for FY23 only.
- PAYGO, debt service, and current revenue reflect the Amended FY23-28 Capital Improvements Program.
- State Aid, including MCPS and Montgomery College, is not projected to increase from FY24-29.

## County Council Approved FY24-29 Public Services Program Tax Supported Fiscal Plan Summary

(\$ in Millions)

	App. FY23	Est. FY23	% Chg. FY23-24	App. FY24	% Chg. FY24-25	Projected FY25	% Chg. FY25-26	Projected FY26	% Chg. FY26-27	Projected FY27	% Chg. FY27-28	Projected FY28	% Chg. FY28-29	Projected FY29
<b>Beginning Reserves</b>														
Unrestricted General Fund	90.9	188.5	169.3%	244.7	-65.5%	84.5	-99.1%	0.7	601.4%	5.0	77.6%	9.0	64.6%	14.7
Revenue Stabilization Fund	518.5	587.4	16.5%	604.0	4.3%	630.2	1.2%	637.6	2.9%	656.0	1.6%	666.7	0.9%	672.9
<b>Total Reserves</b>	<b>609.4</b>	<b>775.9</b>	<b>39.3%</b>	<b>848.7</b>	<b>-15.8%</b>	<b>714.7</b>	<b>-10.7%</b>	<b>638.3</b>	<b>3.6%</b>	<b>661.0</b>	<b>2.2%</b>	<b>675.6</b>	<b>1.8%</b>	<b>687.6</b>
<b>Additions to Reserves</b>														
Unrestricted General Fund	-15.6	56.2	-925.4%	-160.2	47.7%	-83.8	105.2%	4.3	-9.4%	3.9	47.8%	5.8	20.6%	7.0
Revenue Stabilization Fund	3.0	16.6	784.6%	26.2	-71.5%	7.5	145.9%	18.3	-41.6%	10.7	-42.3%	6.2	49.9%	9.3
<b>Total Change in Reserves</b>	<b>-12.7</b>	<b>72.8</b>	<b>-958.3%</b>	<b>-134.0</b>	<b>43.0%</b>	<b>-76.4</b>	<b>129.7%</b>	<b>22.7</b>	<b>-35.4%</b>	<b>14.6</b>	<b>-18.2%</b>	<b>12.0</b>	<b>35.7%</b>	<b>16.2</b>
<b>Ending Reserves</b>														
Unrestricted General Fund	75.2	244.7	12.4%	84.5	-99.1%	0.7	601.4%	5.0	77.6%	9.0	64.6%	14.7	47.3%	21.7
Revenue Stabilization Fund	521.5	604.0	20.8%	630.2	1.2%	637.6	2.9%	656.0	1.6%	666.7	0.9%	672.9	1.4%	682.1
<b>Total Reserves</b>	<b>596.7</b>	<b>848.7</b>	<b>19.8%</b>	<b>714.7</b>	<b>-10.7%</b>	<b>638.3</b>	<b>3.6%</b>	<b>661.0</b>	<b>2.2%</b>	<b>675.6</b>	<b>1.8%</b>	<b>687.6</b>	<b>2.4%</b>	<b>703.8</b>
<b>Reserves as a % of Adjusted Governmental Revenues</b>	<b>10.2%</b>	<b>14.1%</b>		<b>11.6%</b>		<b>10.0%</b>		<b>10.0%</b>		<b>10.0%</b>		<b>10.0%</b>		<b>10.0%</b>
<b>Other Reserves</b>														
Montgomery College	23.9	48.4	16.2%	27.8	0.0%	27.8	0.0%	27.8	0.0%	27.8	0.0%	27.8	0.0%	27.8
M-NCPPC	5.9	4.2	7.9%	6.4	2.5%	6.5	2.7%	6.7	1.7%	6.8	0.9%	6.9	0.6%	6.9
MCPS	0.0	25.0	n/a	0.0	n/a	0.0	n/a	0.0	n/a	0.0	n/a	0.0	n/a	0.0
MCG Special Funds	1.4	-10.3	-41.7%	0.8	-0.4%	0.8	3.6%	0.9	3.6%	0.9	3.5%	0.9	4.1%	1.0
<b>MCG + Agency Reserves as a % of Adjusted Govt Revenues</b>	<b>10.8%</b>	<b>15.2%</b>		<b>12.1%</b>		<b>10.6%</b>		<b>10.6%</b>		<b>10.6%</b>		<b>10.6%</b>		<b>10.6%</b>
<b>Retiree Health Insurance Pre-Funding</b>														
Montgomery County Public Schools (MCPS)	57.4	57.4		62.3		62.3		62.3		62.3		62.3		62.3
Montgomery College (MC)	1.7	1.7		0.0		0.0		0.0		0.0		0.0		0.0
MNCPPC	3.7	3.7		3.3		3.2		3.0		3.1		3.1		3.2
MCG	0.0	0.0		0.0		0.0		0.0		0.0		0.0		0.0
<b>Subtotal Retiree Health Insurance Pre-Funding</b>	<b>62.8</b>	<b>62.8</b>		<b>65.6</b>		<b>65.5</b>		<b>65.3</b>		<b>65.3</b>		<b>65.4</b>		<b>65.5</b>
<b>Adjusted Governmental Revenues</b>														
<b>Total Tax Supported Revenues</b>	<b>5,531.5</b>	<b>5,688.0</b>	<b>5.3%</b>	<b>5,825.6</b>	<b>2.7%</b>	<b>5,980.4</b>	<b>2.8%</b>	<b>6,148.4</b>	<b>2.6%</b>	<b>6,307.1</b>	<b>3.0%</b>	<b>6,494.2</b>	<b>2.4%</b>	<b>6,651.4</b>
<b>Capital Projects Fund</b>	<b>154.3</b>	<b>207.5</b>	<b>27.4%</b>	<b>196.6</b>	<b>8.3%</b>	<b>212.8</b>	<b>25.5%</b>	<b>267.0</b>	<b>-6.4%</b>	<b>250.0</b>	<b>-28.6%</b>	<b>178.5</b>	<b>0.0%</b>	<b>178.5</b>
<b>Grants</b>	<b>136.3</b>	<b>136.3</b>	<b>17.0%</b>	<b>159.5</b>	<b>2.2%</b>	<b>163.0</b>	<b>2.2%</b>	<b>166.6</b>	<b>2.2%</b>	<b>170.3</b>	<b>2.3%</b>	<b>174.3</b>	<b>2.3%</b>	<b>178.3</b>
<b>Total Adjusted Governmental Revenues</b>	<b>5,822.1</b>	<b>6,031.9</b>	<b>6.2%</b>	<b>6,181.7</b>	<b>2.8%</b>	<b>6,356.2</b>	<b>3.6%</b>	<b>6,581.9</b>	<b>2.2%</b>	<b>6,727.4</b>	<b>1.8%</b>	<b>6,846.9</b>	<b>2.4%</b>	<b>7,008.2</b>