

**OFFICE OF ZONING AND ADMINISTRATIVE HEARINGS
for
MONTGOMERY COUNTY**

**Stella B. Werner Council Office Building
100 Maryland Avenue, Room 200
Rockville, Maryland 20850
<http://www.montgomerycountymd.gov/ozah/index.html>
Phone: (240) 777-6660; Fax (240) 777-6665**

CASE NO. ADW 25-03

**NOTICE OF PUBLIC HEARING ON REQUEST FOR A WAIVER
FROM ON-SITE PARKING REQUIREMENTS FOR
AN ACCESSORY DWELLING UNIT LICENSE
NO. 155686 (Jose R. Menjivar)**

Please take notice that the Office of Zoning and Administrative Hearings (OZAH) for Montgomery County, Maryland, will hold a public hearing on **Tuesday, July 22, 2025, at 9:30 a.m.** or as soon thereafter as this matter can be heard, on the above-captioned request for a waiver of the on-site parking requirements for an accessory dwelling unit on property located at 9638 Cottrell Terr, Silver Spring, MD (DHCA Housing Code Case No. 155686).

This hearing will be held remotely via Microsoft Teams. You do not need to sign up in advance to testify or view the hearing. You do not need a subscription to Microsoft Teams to join the hearing. Instructions to access the public hearing may be found under the link “Public Hearing Remote Access and Exhibits” and the Hearing Calendar on OZAH’s website at least two days before the public hearing. **Exhibits not submitted at least two days before the hearing may not be posted on the website.**

All exhibits filed in the case will be available to view via the link “Public Hearing and Remote Access at least one day before the public hearing. The exhibits are removed immediately after the public hearing. If you wish to download any of the exhibits, you should do so by 5:00 p.m. the day of the public hearing.

The entire file may be reviewed at OZAH by appointment, Monday through Friday, between the hours of 9:00 a.m. and 4:00 p.m., prior to the date of the hearing. If you wish to review the file in person, please contact the office at (240) 777-6660.

In addition to all other requirements, any party submitting documentary evidence for the record must file electronic copies of their submissions. Amended electronic copies must also be submitted of any amended documents. Electronic copies must be submitted on external storage media, including Compact Discs or DVDs, in Microsoft WORD format for text documents, and in PDF format for plans, photos and other non-text documents.

If you need services to participate in a public hearing, please contact us as far in advance as possible by calling 240-777-6660 (TTY 240-777-7914) or emailing us at ozah@montgomerycountymd.gov. This

**Exhibit 4
OZAH Case No: ADW 25-03**

document is available in alternative format such as large print upon request, via the same phone numbers and email address.

Notices forwarded this 1st day of July 2025 to:

Jose R. Menjivar, Applicant
Clifton Bouma, DHCA
David Johnson, Housing Code Inspector III

OFFICE OF ZONING AND ADMINISTRATIVE HEARINGS



Khandikile Mvunga Sokoni
Hearing Examiner