



DEPARTMENT OF HOUSING AND COMMUNITY AFFAIRS

Marc Elrich
County Executive

Scott Bruton
Director

MEMORANDUM

TO: Tom Howley
Code Enforcement

FROM: Clifton Bouma
Licensing and Registration Unit

DATE: December 29, 2025

SUBJECT: 322 Woonsocket Ln, Silver Spring, MD 20905 - # 158270
Proposed Class 3 Accessory Dwelling Unit Application

The Licensing and Registration Unit accepted a Class 3 Accessory Dwelling Unit application for the above-referenced property on December 29, 2025. The homeowner is Tibebu M. Degu.

Please conduct a preliminary and final inspection of the ADU and advise the Licensing Unit when the report is completed for review.

The ADU is existing in the basement. It is not within a mile of any public transit stations, so additional off-street parking is required. The application indicates only 360 square feet of off-street parking. If this is correct, the applicant will be referred to OZAH to apply for parking waiver. There is not a current special exception for an ADU on this property.

Find enclosed a copy of the application, stamped drawing with dimensions of the accessory dwelling unit and driveway.

If you have any questions, please contact me at 240-777-3617 or at Clifton.Bouma@montgomerycountymd.gov.

Thank you.

Division of Finance and Administration

Asset Management Grants Administration Licensing and Registration Management Services

1401 Rockville Pike, 4th Floor • Rockville, Maryland 20852 • 240-777-0311 • 240-777-3699 FAX • www.montgomerycountymd.gov/dhca





MONTGOMERY COUNTY, MARYLAND
DEPARTMENT OF HOUSING AND COMMUNITY AFFAIRS
LICENSING AND REGISTRATION UNIT

CLASS 3
Accessory Dwelling Unit Rental License Application

(Please Read All Instructions on Back Prior to Submitting Application)

Fees Required at Application Submission:
Application Fee: \$260.00
Annual License Fee (7/1 - 6/30): \$125.00
Sign Fee: \$230.00
Total: \$615.00

Mail Application with Payments to:
DHCA/Licensing and Registration Unit
1401 Rockville Pike, 4th Floor
Rockville, Maryland 20852

Checks Payable to: Montgomery County, MD

Official Use Only: License No.

158270

Received Date 12/23/25

Evidence of OPR DL

Apt/Driveway Sketch XX

Residential Zone R-200

Meets requirements: Y

PART A ACCESSORY DWELLING UNIT(ADU):

Address: 322 Woonsocket Ln Silver Spring 20905
Street Address City Zip

Is ADU under construction or will it be? Y/N

*See #1 (a) ii on back

Obtained Building Permit? Y / N

*See #1 (a) iii on back

Start Date of Rental: NA

Number of Occupants: 1

Number of Kitchens: 2

(This includes main house kitchen)

ADU Detached? Y/N

(18 years of age or older)

Location of ADU on property: Basement

Lot Acreage: 0.15 acres (6,566 SqFt)

Location of Entrance Door to ADU: Rear Yard

Square footage of driveway: 360 sqft

Change to Original Floor Plan? Y/N

(If Yes, explain on separate paper)

*See 3 on back

Sq. ft. of principal dwelling: 1079

Sq. ft. of ADU: 520

Date of Purchase: Sep 16, 2024 (If within 6 months, include HUD-1/Closing form)

Year ADU Built: 1984

*See #7 on back

Is ADU approved by Homeowners Association? Yes / No /N/A

*See #8 on back

Is there an active special exception (SE) for your ADU? Y/N If so, SE #: I want SE revoked: Yes / No

PART B OWNER INFORMATION:

*See 1 (b) on back

Tibebu Mekuria Degu
First Owner's Name

NA
Second Owner's Name

322 Woonsocket Ln, Silver Spring, MD, 20905
Full Street Address/State/Zip

NA
Full Street Address /State/Zip

929-928-6734
Primary Phone Cellular Phone

NA
Primary Phone Cellular Phone

tibebu.m@protonmail.com
Email Address

NA
Email Address

I affirm under penalty of perjury that the above information is true to the best of my knowledge and belief. I also understand that if there are any changes in property ownership, owner address, or agent/contact information that I must notify Montgomery County Department of Housing and Community Affairs (DHCA), Licensing & Registration within 10 days of the change.

12/11/2025
Owner's Signature Date

NA
Second Owner's Signature Date



Existing Property Driveway
(Two (2) Off-Street Parking Spaces)

12'

30'



DHCA/Licensing and Registration Unit
Class 3 Accessory Dwelling Unit (ADU)
Submitted drawing for ADU

158270 CB

Modified drawings for ADUs must be approved by DHCA/Licensing Office before DPS can issue a permit.

Public sidewalk (Pedestrian Walkway)
(No Parking on Sidewalk or Public Right-of-Way)