



Office of
Procurement
MONTGOMERY COUNTY, MD

A Guide to Montgomery County Contracts

Are you ready?

- **Register as a vendor with MCG:**

www.montgomerycountymd.gov/VendorRegistration

1. Tax ID Number matching Business Name
2. W-9 form
3. Get certified as Local or MFD business
4. Tax Return, Lease, MDOT certificates

- **Good Standing with the MD SDAT**

<https://dat.maryland.gov/businesses>

- **Respond to Solicitations**

<https://www.montgomerycountymd.gov/PRO/solicitations>

1. 3 references, insurance, bonding requirements
2. May require sample projects, reports for similar scope
3. Check Formal, Informal and Open solicitations

OTHER TIPS:

- Sign up for newsletters
- Attend outreach events
- Attend pre-bid conferences
- Prepare elevator speech
- Watch How-to videos
- Check dept websites
- Check OMB budget

Formal and Informal Solicitations

- **Formal Solicitations (>\$100K)**
 - Invitation for Bids (IFB)
 - Request for Proposals (RFP)
 - Request for Express of Interest (REOI)
- **Informal Solicitations (< \$100K, > \$10K)**
 - Follows a streamlined procurement process
 - All reserved under the LSBRP
- **Direct Purchase (< \$10K)**

Departments procure directly
- **Open Solicitations**

Fixed pricing, “open until filled”

Purchasing Categories

- Goods
- Services
- Construction
- Other

BEST VALUE (RFP)
VS
LOW PRICE (IFB)

County Procurement Projections

<https://www.montgomerycountymd.gov/PRO/solicitations/projections.html>

Department		Solicitation Description	LSBRP	MFD Participation Goals	Estimated Date of Issuance	Commodity Code
Community Engagement Cluster		Landscape Management Services for Urban Districts and Parking Management Districts	Yes		Winter 2025	
Community Engagement Cluster		Arts and Entertainment District Management and Programming Services	Yes			
Department of Recreation	★	Fireworks Display	No	24%		
Department of Recreation	★	Inspection, Repairs and Maintenance of Diving Board	No			
Department of Recreation		Awards, Trophies, Ribbons, Plaques and Engravings	Yes	10%		
Department of Environmental Protection	★	Property Maintenance & Mowing at Gude & Oaks Landfills	Yes	24%		910-52,913-84,988.36, 988-75
Department of Environmental Protection	★	Property Security at Gude and Oaks Landfills	No	24%		990-46-990-78
Department of General Services		Construction Original Equipment Manufacturer Repair Service and Replacement Parts	No			
Department of General Services		Montgomery Village Recreation Needs Assessment	No	25%		
Department of General Services		Purchase, Installation, Parts, Service, and Maintenance of Compressor Systems and Associated Equipment	No	24%		
Department of General Services	★	Window and Glass Surface Cleaning on an as needed basis	Yes	24%		
Department of Housing and Community Affairs	★	Residential Landscaping, Board-up, and Solid Waste Services for Cleaning Lien Program	Yes	24%	Spring 2026	
Department of Correction & Rehabilitation		Refrigeration Maintenance & Repair Services	No	24%	Spring 2026	
Department of Transportation		Snow Removal Services at County Parking Facilities	Yes	24%		
Department of Transportation	★	Bus Simulator for Operating Training	No	24%	Winter 2025	206-55
Department of Transportation	★	Installation of Pedestrian Hybrid Beacons	No	22%		
Department of Transportation		Replacement of Bridge No. M-0194 on Dennis Avenue over Sligo Creek Tributary	No	22%		913-13/27/60/45
Department of Transportation	★	Premixed Concrete Delivered	No	10%		

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Department	Solicitation Description	LSBRP	MFD Participation Goals	Estimated Date of Issuance	Commodity Code
Office of Animal Services	Emergency and Non-Emergency Canine and Feline Veterinary Services with Exotic Optional for Multiple Departments	Yes		Winter 2025	
Police	Prefabricated Lithium-Ion Battery Charging and Storage Building	No			
Police	Glock Model Handguns, Glock Model Handgun Parts, Glock Model Training (SIM) Guns and Glock Model Training Gun Part	No			
Sheriff's Office	★ Wellness and Healing: Clinical Services for Victims of Domestic Violence	Yes			
Sheriff's Office	★ Justice and Empowerment: Civil Legal Services for Victims of Domestic Violence	No		Winter 2025	
Technology and Enterprise Business Solutions	Support and Migration of Montgomery County's Telephony Systems	No		Winter 2025	
Office of Human Resources	★ Flexible Spending Accounts (Health Care FSA, Child Care FSA, and Commuter/Mass Transit FSA) and Health Saving Account (HSA) Benefit Administration	No	25%	Winter 2025	
State's Attorney	★ State's Attorney's Office Digital Evidence Management System	No	24%	Winter 2025	

County Procurement Solicitations

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Solicitation #	Solicitation Description	Scope Summary	Bid Opening RFP/IFB Closing	Solicitation #	Solicitation Description	Scope Summary	Bid Opening RFP/IFB Closing
IFB # 1190998	Premixed Concrete Delivered This solicitation is hosted on BidNet*	View Scope	Dec 18 2025 11:00AM	RFP # 1180028	New Installation of LED Lights and Controls in MCDOT Transportation Facilities This solicitation is hosted on BidNet* [Amendments #1, #2, #3 and #4 have been issued] Pre-Submission Conference:(Oct 23 2025 11:00AM) Microsoft Teams Meeting (See Solicitation for Details)	View Scope	Dec 30 2025 3:00PM
RFP # 1172758	Flexible Spending Accounts (Health Care FSA, Child Care FSA, and Commuter/Mass Transit FSA) and Health Saving Account (HSA) Benefit Administration This solicitation is hosted on BidNet* [Amendment #1 has been issued]	View Scope	Dec 19 2025 3:00PM	IFB # 1188842	Inspection, Repairs and Maintenance of Diving Boards This solicitation is hosted on BidNet*	View Scope	Jan 5 2026 11:00AM
IFB # 1188813	Recreation Policy and Analyst Services This solicitation is hosted on BidNet* Reserved for the Local Small Business Reserve Program	View Scope	Dec 22 2025 11:00AM	IFB # 1189717	Window and Glass Surface Cleaning and Power Washing on an as needed basis This solicitation is hosted on BidNet* Reserved for the Local Small Business Reserve Program Pre-Bid Meeting:(Dec 15 2025 11:00AM) Microsoft Teams Meeting (See Solicitation for Details)	View Scope	Jan 5 2026 11:00AM
IFB # 1189486	Purchase, Installation, Parts, Service, and Maintenance of Compressor Systems and Associated Equipment This solicitation is hosted on BidNet* Pre-Bid Meeting:(Dec 4 2025 12:00PM) Microsoft Teams Meeting (See Solicitation for Details)	View Scope	Dec 22 2025 11:00AM	RFP # 1178521	Fireworks Displays This solicitation is hosted on BidNet*	View Scope	Jan 5 2026 3:00PM
IFB # 1181364	Property Maintenance & Mowing at Gude & Oaks Landfills This solicitation is hosted on BidNet* [Amendment #1 has been issued] Reserved for the Local Small Business Reserve Program	View Scope	Dec 22 2025 3:00PM	RFP # 1190697	Justice and Empowerment: Civil Legal Services for Victims of Domestic Violence This solicitation is hosted on BidNet*	View Scope	Jan 5 2026 3:00PM
RFP # 1186248	Parking Access and Revenue Control System (PARCS) This solicitation is hosted on BidNet* [Amendments #1 and #2 have been issued] Pre-Submission Conference:(Nov 19 2025 1:00PM) Microsoft Teams Meeting (See Solicitation for Details)	View Scope	Dec 22 2025 3:00PM	RFP # 1190055	State's Attorney's Office Digital Evidence Management System This solicitation is hosted on BidNet* [Amendment #1 has been issued] Pre-Submission Conference:(Dec 5 2025 1:00PM) Microsoft Teams Meeting (See Solicitation for Details)	View Scope	Jan 8 2026 3:00PM
IFB # 1181365	Property Security at Gude and Oaks Landfills This solicitation is hosted on BidNet* [Amendments #1 and #2 have been issued] Pre-Bid Meeting:(Dec 17 2025 2:00PM) Location: Gude Landfill Administrative Offices – 600 E Gude Drive Rockville, MD 20850	View Scope	Dec 23 2025 3:00PM	IFB # 1151701	Installation of Pedestrian Hybrid Beacons This solicitation is hosted on BidNet* [Amendment #1 has been issued]	View Scope	Jan 9 2026 11:00AM
RFP # 1188305	Support and Migration of Montgomery County's Telephony Systems This solicitation is hosted on BidNet* Pre-Submission Conference:(Dec 2 2025 1:00PM) Microsoft Teams Meeting (See the Scope for the link)	View Scope	Dec 29 2025 11:00AM	IFB # 1190293	Furnish Turfgrass Sod This solicitation is hosted on BidNet*	View Scope	Jan 12 2026 11:00AM

County Procurement Solicitations

<https://www.montgomerycountymd.gov/PRO/solicitations/index.html>

Informal Solicitations

Please click the solicitation number for scope of services and download instructions.

Informal #	Informal Description	Closing Date
1190696	Domestic Violence Prevention and Education <i>Reserved for the Local Small Business Reserve Program</i>	Dec 21 2025 12:00PM
1192176	Shredding and Recycling Services	Dec 19 2025 10:00AM
1181463	Archive Record, and Revit- Autodesk Data Integration Services <i>Reserved for the Local Small Business Reserve Program</i>	Dec 30 2025 6:00PM
1190272	Community Outreach Support Specialist <i>Reserved for the Local Small Business Reserve Program</i>	Dec 26 2025 5:00PM

Open Solicitations

Solicitation #	Solicitation Description
1002038	Clinical Lab Services
1014729	Outpatient Mental Health Services
1018682	CALL-N-Ride Transportation Services (Taxi Cab Only) - Addendum #1 has been issued
1025866	Medical and Dental Specialty Services for Public Health Clients
1027387	Oral Health Services
1029633	Recreation Instructor Services
1035882	Early Childhood Consultants
1065459	Veterinary Services for Police Canines
1073105	Hotel/Motel and Overflow Shelter Accommodations for Health and Human Services Households
1074957	Service Coordination for Housing Initiative Program
1075640	Child Welfare Services Outpatient Behavioral Health and Supportive Services for Children, Adolescents and Families
1082410	Weekend and Holiday Child and Adult Protective Services

Open Solicitations

1083609	Early Intervention Services for Infants and Toddlers Program
1112323	Escorted Transportation Services for Elderly and Disabled Residents
1114856	Maternity Partnership Program
1124815	Heavy Duty Residential Cleaning Services for Seniors and Disabled Adults
1129036	Operation of Full-Service Home-Delivered Meals Program
1129963	Recreation Officiating Services
1129964	Recreation Coach Bus Transportation Services
1134870	Psychiatric Support Services
1137676	Providers of Meals to Seniors in Adult Day Care
1138600	Routines-Based Interview Coaches Trainer for Infants and Toddlers Program Staff
1139405	Provides culturally appropriate meals for seniors
1148878	Photography and Videography Services
1151555	Pre-Admission Screening and Resident Review
1155406	Oral Health Services
1159741	Behavioral Health Services with Language and/or Deaf and Hard of Hearing Interpretation
1160876	Evidence-Based Health Promotion Programming
1163448	Food/Catering Services
1164886	Clinical Lab Services
1165336	Road Equipment Services
1166959	Technical Support for the Latino Health Initiative
1168152	Individualized Supportive Services for Children and Adults with Intellectual or Developmental Disabilities
1171472	Medicaid Transportation Services Contact
1177058	In-Home Health and Wellness Services for Seniors and Adults with Disabilities
1179794	Behavioral Health Outpatient and/or Residential Treatment Services Safety Net
1189912	Veterinary Services
1190949	Early Childhood Consultants: Infant and Early Childhood Mental Health Support Services, Training and Coaching

Contract Compliance Programs

www.montgomerycountymd.gov/PRO

- **Minority, Female and Disabled (MFD) Business Program**
- **Local Small Business Reserve Program (LSBRP)**
- **Local Business Preference Program (LBPP)**
- **Local Business Subcontracting Program (LBSP)**
- **Wage Requirements (Living Wage) Law (WRL)**
- **Prevailing Wage Law (PWL)**

Procurement Website Highlights

- DBRC programs <https://www.montgomerycountymd.gov/PRO/DBRC/index.html>
- Solicitation List <https://www.montgomerycountymd.gov/PRO/solicitations/index.html>
- Contract search https://data.montgomerycountymd.gov/Government/Contracts/vmu2-pnrc/about_data
- Vendor Resources – projection, videos, events
<https://www.montgomerycountymd.gov/PRO/vendor-resources/index.html>
- Vendor Registration <https://www.montgomerycountymd.gov/VendorRegistration>
- Contact us page <https://www.montgomerycountymd.gov/PRO/contact.html>
- Solicitation Tracker <https://www.montgomerycountymd.gov/PRO/>

Q&A