



MONTGOMERY COUNTY

Isiah Leggett, County Executive

Department of General Services
Office of Procurement

Procurement of Recycled Paper and Other Recycled Materials

Fiscal Year 2012
July 1, 2011 – June 30, 2012

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Director, Department of General Services

Overview

This report describes Montgomery County's efforts to purchase goods containing recycled materials during Fiscal Year 2012. The report includes a summary of the required County Code submissions and charts representing purchases of recycled paper, paper products and recycled materials.

The summary includes the following information:

- (1) The dollar value of recycled products purchased,
- (2) The dollar value of recycled and non-recycled paper purchased,
- (3) A review of the variation, if any, between estimates and certifications concerning the recycled content of goods supplied to the County under this Section,
- (4) Suggested legislative or administrative changes,
- (5) Any other relevant information.

The charts present the following information on the County's recycled paper efforts:

- (A) Purchase of recycled paper by recycle content,
- (B) Recycled paper purchases vs. Non-recycled paper purchases.

Summary

The County Code Chapter 11B-56(e) requires the Director of the Department of General Services, Office of Procurement, in consultation with the Director of the Department of Environmental Protection, Division of Solid Waste, to submit a report to the County Executive and to the County Council each year which describes the County's efforts to purchase materials with recycle content. This report describes the County's recycled effort for Fiscal Year 2012:

- (1) The total dollar value of identified recycled products purchased during FY12 was \$10,140,445.90 and included:
 - (A) \$9,689,999.54 for bituminous concrete; bituminous concrete may consist of up to 17.5% recycled material,
 - (B) \$366,989.36 for recycled paper including those office supplies purchased through the County's contract with Office Depot,
 - (C) \$72,551 for plastic recycling bins, and having a recycled content from 25% up to 50%,
 - (D) \$10,906 for record storage boxes having a recycled content from 10% up to 26%.

- (2) The dollar value of recycled paper and paper products purchased in FY12 was \$366,989.36. The dollar value of recycled paper purchased with:
 - (A) more than 75% or more recycle content was \$645.68
 - (B) between 51% and 75% recycle content was \$0
 - (C) between 25% and 50% recycle content was \$312,528.10
 - (D) less than 25% recycle content was \$53,815.58

Recycled paper products purchased consisted of items such as forms, envelopes, tabloids, brochures, tickets, parking stickers, mailers, bond paper, boxes, computer paper, maps, business cards, and various printing papers.

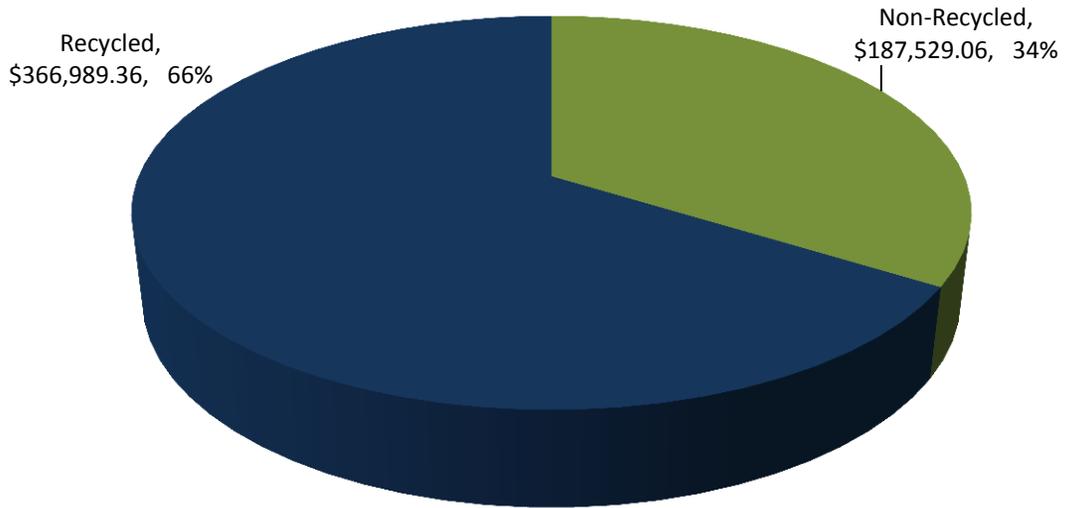
The dollar value of non-recycled paper and paper products purchased in FY12 was \$187,529.06.

- (3) Suggested legislative or administrative changes are submitted as follows:
- (A) The County Code, as it is currently written, requires that the Director of the Department of General Services submit simultaneously to the Council and to the Executive a report which shows the implementation of this section for the prior fiscal year.

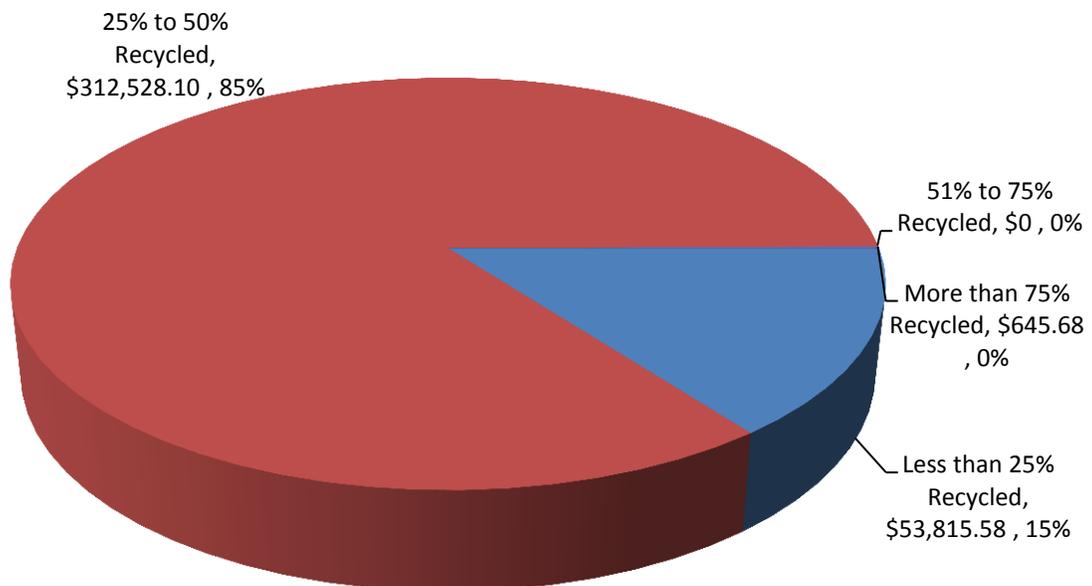
Recommendation: The County Code should be amended to read that the report be submitted by the Executive to the Council. The report would still be prepared by the DGS but would be sent through the proper channels (including the Chief Administrative Officer) to the Council.

- (4) Any other relevant information
- (A) Participate in the Council of Governments (COG), Interagency Procurement Coordinating Committee (IPCC), Maryland Public Purchasing Association (MPPA) and the State of Maryland and work with other regional jurisdictions on trends and best practices related to recycling and environmentally friendly products; the County's DGS, Office of Procurement and the College's Office of Procurement are active members of the State's Green Purchasing Strategic Subcommittee.
- (B) Continue efforts with the IPCC to update environmentally friendly purchasing guidelines to ensure consistency where possible. County hosted a Contract Administrator Forum "Sustainable Procurement: Your Green Tool Kit", which included participation from some IPCC agencies. Subject Matter Experts presented various topics and a showcase of "green" products available under existing contracts was displayed for departmental viewing.
- (C) Include in future contracts, where appropriate, environmentally friendly specifications/services as the County did for its Parking Garage Light Fixture Replacement Program where the County is expected to receive rebates from PEPCO valued around \$100,000.

Paper Purchases in FY12 - Recycled vs. Non-Recycled Paper



Purchases in FY12 by Recycle Content



FY12 Report on the Procurement of Recycled Paper and Other Recycled Materials



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