

ANIMAL SERVICES ADVISORY COMMITTEE (ASAC)

MEETING MINUTES

Thursday, September 28, 2023

Office of Animal Services

7315 Muncaster Mill Road, 2nd Floor Conference Room

Derwood, MD 20855

- I. Call to Order** **7:00 p.m.**
Meeting called to order by Elizabeth Mullen and 2nd by Jan Armstrong.
- Present In-Person:** Melissa Rubin, Chair; Vicki Thomas, Vice Chair; Jan Armstrong; Dr. Roxanne Borrok; Linda McMakin; Elizabeth Mullen; Sandy Yuen; Thomas J. Koenig; Dr. Gregory Lawrence; and Bonnie White.
- Present Virtually via Microsoft Teams:** Kim Haden; Maureen Smith.
- Present In-Person Staff:** Trish Ranshaw.
- Absent:** Jennifer Hughes, Parliamentarian; Stephanie Arrington.
- Handouts:** September 29, 2023 Agenda
- II. Introductions** **7:01 p.m.**
Melissa Rubin provided introductory remarks and introduced Maddie’s Million Pet Challenge, including Shelter Consultants Dr. Sara Pizano and Cameron Moore. Staff and ASAC Members also introduced themselves.
- III. Maddie’s Million Pet Challenge Presentation – Dr. Sara Pizano** **7:05 p.m.**
Dr. Sara Pizano thanked everyone for listening to their presentation on Wednesday, September 28, 2023. Dr. Pizano indicated that their site visit and summary report will be completed next week. They will then schedule a follow-up meeting to review and then discuss next steps and recommendations. Dr. Pizano also indicated that 99% of the report is budget neutral, that they will discuss how to set up pathways for success, and that they will be available to help for the next year. Dr. Pizano then made a few additional remarks.
- IV. Questions and Comments** **7:11 p.m.**
ASAC members, staff, and Maddie’s Million Pet Challenge then engaged in a lively questions and comments session.
- V. Meeting Adjourned** **8:30 p.m.**
Motion by Elizabeth Mullen.
2nd by Dr. Roxanne Borrok.
Unanimous vote: All in favor. Approved.