

# ANIMAL SERVICES ADVISORY COMMITTEE (ASAC)

## MEETING MINUTES Thursday, February 12, 2024 Virtual Meeting

**Meeting Called to Order by Jennifer Hughes, Chair**

**7:02 p.m.**

**Present Virtually via Microsoft Teams:** Jennifer Hughes, Chair, Vicki Thomas, Vice Chair, Kim Haden; Sandy Yuen, Maureen Smith, Dr. Gregory Lawrence, and Bonnie White.

**Facilitator:** Ken Hartman, Director of Strategic Partnerships for Montgomery County Government.

**Absent:** Beth Mullen, Melissa Rubin, and Jan Armstrong.

**Staff:** Trish Ranshaw.

**Vacant Positions:** Person representing non-profit organization providing animal foster care operating in the County; one licensed veterinarian; and one person representing Friends of Montgomery County Animals (FMCA) or similar organization operating in the County.

**Handout:** Draft letter by Kim Haden addressed to CE and CC. (See attached).

Kim Haden moves to adopt her drafted letter she prepared on behalf of ASAC addressed to the CE and CC President in support of OAS's FY25 Budget position requests (foster/rescue coordinator and two reg. vet techs) adding ASAC's additional budget item requesting funding for a community based spay/neuter non-profit program that targets the socioeconomically disadvantaged within the County.

Jennifer Hughes made a Motion to amend K. Haden's draft letter with changes to the third and fourth paragraphs.

K. Haden accepted J. Hughes motion as a friendly amendment.

All members voted to approve the draft letter including friendly amendments.  
Motion approved unanimously.

J. Hughes makes Motion that all edits are to be submitted by 12:00 p.m. on 02/13/24.  
All in favor.

K. Haden will make final edits once she hears from B. Mullen for her edits, will then forward to T. Ranshaw for formatting who will forward to Dr. Lawrence who will email said letter to the CE and CC president.  
All in favor.

**Meeting Adjourned**

**7:12 p.m.**

Motion by J. Hughes  
All in favor.

Attachment: Letter sent to the CE & CC President