



COMMITTEE EVALUATION AND REVIEW BOARD (CERB)

Meeting Minutes – Meeting Seven

FINAL

December 18, 2024

Virtually by Microsoft Teams Only

Members Present:

Anthont Buccitelli
Justin Carlson
Jake Didinsky
Muriel Hairston-Cooper

Mary Ann Keeffe
Deeptaanshu Kumar
Sofya Orlosky
Karl Pitt

Catherine Sindos
Clint Sobratti

Members Absent

Rodrigo Figueroa
Jeffrey Slavin

County Staff Present:

Ken Hartman-Espada, Asst. Chief
Administrative Officer
Beth Gochrach, Office of the
County Executive
Eritrea Thomas, Office of the
County Executive

Guests

Richard Hoye

1. Call to Order

Chair Sofya Orlosky called the meeting to order at approximately 7:04 PM.

2. Approval of Minutes

The minutes of the November 20, 2024, minutes were unanimously approved as amended, adding that Ken Hartman-Espada announced that County Executive Elrich had selected Sofya Orlosky as chair and that Jake Didinsky, Muriel Hairston-Cooper, Mary Ann Keeffe, and Karl Pitt had volunteered to serve on a subcommittee to draft an outline of the interim report.

3. Housekeeping

Ken Hartman-Espada announced that CERB member Zanethia Eubanks had resigned.

Beth Gochrach stated that a SharePoint site would be set up for CERB internal draft and informal documents and provided an update on CERB member visits – 34 were completed, and BCC self-evaluation questionnaires – 47 were completed.

4. Interim Report Outline

CERB members reviewed and discussed the Interim Report outline and how to move forward with the draft.

5. Planning Discussion

CERB members discussed plans to complete visits to BCCs, draft the interim report, and decide what to include in the final report. CERB members further discussed ideas for possible next steps in the evaluation process after the interim report is submitted.

Action: A motion was made that a subcommittee should be formed to draft the interim report. The interim report will include: 1) introduction 2) methodology and approach 3) progress to date 4) interim findings 5) next steps and 6) final review.

Moved by Catherine Sindos, seconded by Muriel Hairston-Cooper. CERB members voted, and the motion passed by a unanimous vote.

6. Other Business

It was agreed that the next meeting would be January 15, 2025 as scheduled.

The meeting was adjourned at 8:49 pm.

Respectfully Submitted.
Beth Gochrach