



## COMMITTEE EVALUATION AND REVIEW BOARD (CERB)

### Meeting Minutes – Meeting 11 (Special Meeting to Review Questionnaires) **FINAL** March 5, 2025

Virtually by Microsoft Teams

#### **Members Present:**

Anthont Buccitelli  
Jake Didinsky  
Mary Ann Keeffe

Muriel Hairston-Cooper, Co-Chair  
Deeptaanshu Kumar

Sofya Orlosky, Co-Chair  
Clint Sobratti

#### **Members Absent**

Justin Carlson  
Karl Pitt  
Jeffrey Slavin  
Catherine Sindos

#### **County Staff Present:**

Ken Hartman-Espada, Asst. Chief  
Administrative Officer  
Beth Gochrach, Office of the  
County Executive  
Eritrea Thomas, Office of the  
County Executive

#### **Guests**

#### 1. **Call to Order**

Co-Chair Sofya Orlosky called the meeting to order at approximately 6:30 PM.

#### 2. **Review of Questionnaires**

##### • **Non-Advisory BCCs**

CERB members discussed the non-advisory BCC questionnaire.

MOTION – Co-Chair Muriel Hairston moved to approve Tier 2 questions on the non-advisory BCC questionnaire. Clint Sobratti seconded the motion, which passed unanimously.

Revisions were made to Tier 3 based on member suggestions.

MOTION – Clint Sobratti moved to approve Tier 3 questions of the non-advisory BCC questionnaire. Deeptaanshu Kumar seconded the motion, which passed unanimously.

MOTION – Co-Chair Muriel Hairston moved to approve Tier 4 questions of the non-advisory BCC questionnaire. Clint Sobratti seconded the motion, which passed unanimously.

##### • **Department Heads**

CERB members discussed the non-advisory BCC questionnaire. It was agreed that Co-chair Sofya Orlosky would make additional revisions to questionnaire following the meeting.

#### 3. **Next Steps**

CERB members discussed next steps.

#### 4. **Next Regularly Scheduled Meeting**

It was agreed that the next regular meeting would be March 19, 2025, as scheduled.

**The meeting was adjourned at 7:44 pm.**