



COMMITTEE EVALUATION AND REVIEW BOARD (CERB)

Meeting Minutes – Meeting 12

March 19, 2025

Virtually by Microsoft Teams

Members Present:

Justin Carlson
Jake Didinsky
Muriel Hairston-Cooper, Co-Chair
Mary Ann Keeffe

Deeptaanshu Kumar
Sofya Orlosky, Co-Chair
Karl Pitt

Jeffrey Slavin
Catherine Sindos
Clint Sobratti

Members Absent

Anthony Buccitelli

County Staff Present:

Ken Hartman-Espada, Asst. Chief
Administrative Officer
Beth Gochrach, Office of the
County Executive
Eritrea Thomas, Office of the
County Executive

Guests

Richard Hoyer

1. **Call to Order – Open Session**

Co-chair Muriel Hairston-Cooper called the meeting to order at 7:01 PM.

- **Approval of Minutes**

Mary Ann Keeffe moved to approve the minutes of the open and closed February 19, 2025, meetings and the special March 5, meeting, and Cathy Sindos seconded the motion. The minutes were unanimously approved.

- **Housekeeping**

Remaining CERB member visits: Beth Gochrach stated that there were two CERB member visits remaining: Friendship Heights Urban District Advisory Committee and Water Quality Advisory Group. The Workforce Development Board is considered Tier 5 so will not need to be visited.

2. **Final Approval of Department Head Questionnaire**

There was discussion about the questionnaire to be used in the CERB member interviews with department directors. There will be a block of time per director, and CERB members will sign up. Questions will get the directors' perspective about department resources for the "care and feeding of BCCs."

MOTION – Justin Carlson moved to approve the department head questionnaire. Muriel Hairston-Cooper seconded the motion, which was unanimously approved.

3. **Planning Discussion – Next Steps**

There was discussion about the next steps for completing the final report after completing the director visits and evaluating the data. The County Council received the Interim Report. Council President Kate Stewart expects CERB members to meet with the Government Operations (GO) Committee, but a date has not been set.

There was discussion of the timeline. Co-chair Sofya Orlosky created a workplan and mentioned September 30 as a possible deadline to submit the final report, taking into account potential summer vacation schedules. The CERB in 2012 got an extension.

There was discussion about the data analysis approach. CERB member Deep Kumar is a data engineer and offered to use ChatGPT to analyze the data CERB has collected.

MOTION – Jake Didinsky made a motion to allow CERB member Deep Kumar to go forward with an AI test with sanitized data from BCC evaluations and surveys after speaking with Ken Hartman-Espada. Ken Hartman-

Espada will check with the County's Technology Enterprise Business Systems (TEBS) and the County Attorney's Office. Mary Ann Keeffe seconded the motion, which was unanimously approved.

4. **Miscellaneous**

Ken Hartman-Espada recognized guest Richard Hoye. Mr. Hoye noted that he was impressed with the work of the CERB.

5. **New Business**

There was no new business.

6. **Next Meeting:**

It was agreed that the next meeting would be April 9, 2025, changed from April 16 to accommodate members' spring break schedules.

The meeting was adjourned at 8:34 pm.