



Committee Evaluation and Review Board (CERB)
Meeting 21
November 19, 2025, Meeting Minutes

Meeting Location – Virtual Only
[Microsoft Teams Meeting Link](#)

Attendance

Members Present (Remote)

- Justin Carlson
- Jake Didinsky
- Muriel Hairston-Cooper, Co-Chair
- Sofya Orlosky, Co-Chair
- Karl Pitt
- Catherine Sindos
- Clint Sobratti

Members Not Present

- Mary Ann Keefe
- Deeptaanshu Kumar
- Jeffrey Slavin

Proof of Quorum

The required six members required for a quorum were present.

Staff Present

- Ken Hartman, Assistant Chief Administrative Officer
- Beth Gochrach, Office of the County Executive
- Eritrea Thomas, Office of the County Executive

Guests Present

- Richard Hoyer

Handouts

- November 19, 2025, Agenda
- November 5, 2025, Draft Minutes

Meeting Minutes Agenda Items

1. Call to Order

The meeting was called to order at 7:17 PM after a quorum was obtained.

2. Group Discussion Data Review

It was suggested that it was best to continue the review before approving the minutes which had been delayed due to the earlier lack of quorum. **Motion** – Karl Pitt made a motion to suspend the orders of the day and for CERB members to continue review of the individual BCCs. Justin Carlson seconded the motion, which was unanimously approved.

While waiting for a quorum to be obtained, CERB members reviewed the recommendations for individual boards, committees, and commissions to align the summary comments and recommendations with the following rubrics:

- Eliminate
- Continue – No Change
- Continue – Re-Categorize
- Continue – Modify
- Continue – Merge

After finishing review of the designated BCCs, co-chair Sofya Orlosky suggested that the board vote on what had been reviewed so far. **Motion** – Karl Pitt made a motion that the BCCs that are marked okay are to be approved and included in the final report. Justin Carlson seconded the motion, which was unanimously approved

Twenty-six boards, committees, and commissions were reviewed, and seven were assigned for follow up by CERB members and staff.

3. Approval of Minutes

Motion – Karl Pitt made a motion to approve the minutes of the November 5, 2025, meeting. Justin Carlson seconded the motion. The minutes were unanimously approved as amended.

4. New Business

Co-chair Sofya Orlosky stated that at the last meeting in December the board will work on the full draft of the final report. It is likely that the board will need to have an additional meeting the first week of January to approve the final report.

5. Next Meeting

The next meeting will be December 10, 2025, at 6:00 pm.

6. Adjournment

Motion – Cathy Sindos made a motion to adjourn. Justin Carlson seconded the motion. The meeting was adjourned at 8:55 PM.