



COMMITTEE EVALUATION AND REVIEW BOARD (CERB)

Meeting Minutes – Meeting 16

July 16, 2025

Virtually by Microsoft Teams

Members Present:

Justin Carlson
Jake Didinsky
Muriel Hairston-Cooper, Co-Chair

Mary Ann Keeffe
Deeptaanshu Kumar
Sofya Orlosky, Co-Chair

Karl Pitt
Catherine Sindos
Clint Sobratti

Members Absent

Jeffrey Slavin

County Staff Present:

Ken Hartman-Espada, Asst. Chief
Administrative Officer
Beth Gochrach, Office of the
County Executive
Eritrea Thomas, Office of the
County Executive

Guests

NA

1. **Call to Order – Open Session**

Co-chair Sofya Orlosky called the meeting to order at 6:15 pm.

• **Approval of Minutes**

MOTION - Mary Ann Keeffe moved to approve the minutes of the June 18, 2025, meeting. Muriel Hairston-Cooper seconded the motion. The minutes were unanimously approved.

2. **Request for Extension on CERB Final Report**

Ken Hartman shared a draft memo to the County Executive and County Council, requesting an extension of the deadline for the final report. CERB members discussed the memo and the potential timeline.

MOTION - Clint Sobratti moved that CERB should submit the final report to Council on January 9, 2026. Deep Kumar seconded the motion, which was unanimously approved.

3. **Group Discussion Data Review**

CERB members reviewed 15 boards, committees, and commissions (BCCs) and considered the following:

- **Most noteworthy comments or observations (1,2,3)**
- **Should the committee continue. Yes/No. If no, why not?**
- **What changes should be made?**
- **How can the committee strengthen community engagement?**

Eritrea Thomas shared her computer screen to show data about the BCCs being reviewed.

There was a discussion about future assignments and CERB meetings.

MOTION – Cathy Sindos moved that CERB should continue working on BCCs in August and meet twice in September. Justin Carlson seconded the motion, which was unanimously approved.

4. **New Business**

There was no new business.

5. **Next Meeting:**

It was agreed that there would be no meeting in August and there would be the prescheduled meeting September 17, 2025. There would be a poll to determine the date of an additional meeting in September.

MOTION – Justin Carlson made a motion to adjourn. Muriel Hairston-Cooper seconded the motion which was unanimously approved.

The meeting was adjourned at 9:23 PM.