

MINUTES OF TTF CG MEETING

To: Distribution

From: Bob Hunnicutt, Tower Coordinator, Columbia Telecommunications

A meeting of the Telecommunications Transmission Facility Coordinating Group (TTF CG) was held on April 16, 2003. The following people were in attendance:

MEMBERS

Amy Wilson OCA (240) 777-3724

Kathy Reilly M-NCPPC (301) 495-4555

Pat Hanehan MCPS (301) 279-3609

Melanie Coffin OMB (240) 777-2763

STAFF

Margie Williams OCA (240) 777-3762

Robert Hunnicutt CTC (410) 964-5700

Kamal Johari CTC (410) 964-5700

OTHER ATTENDEES

Bill O'Brien T-Mobile

Mac McCulloch TRM/AT&T Wireless (410) 653-0627

Tom Carroll for AT&T Wireless

Steve Weber T-Mobile

Mike Budde T-Mobile

Discussion Item: Amy Wilson chaired the meeting in Jane Lawton's absence.

Action Item: Approval of March 12, 2003 minutes: There were no comments on the minutes. Pat Hanehan moved the minutes be approved as written. Kathy Reilly seconded the motion and the minutes were unanimously approved.

Consent Agenda:

1. T-Mobile application to replace 6 existing 54" antennas with 6 new 48" antennas on existing pole mounts, two of which will be relocated to a different location on the penthouse walls of the Claridge House Apartments building located at 2445 Lyttonsville Road in Silver Spring (Application #200303-01).
2. T-Mobile application to replace 6 existing 54" antennas with 6 new 48" antennas at the 111' level of the Cabin John water tank located at 7806-A Tomlinson Terrace in Bethesda (Application #200303-03).
3. T-Mobile application to replace 3 existing 54" antennas at the 286' level with 3 new 48" antennas at the 213' level of the WWDC radio tower located at 8744 Brookville Road in Silver Spring (Application #200303-04).
4. T-Mobile application to replace 6 existing 54" antennas with 6 new 48" antennas at the 87' level of the Writ Building located at 10400 Connecticut Avenue in Kensington (Application #200303-05).
7. T-Mobile application to install 9 antennas on the penthouse walls at the 70' level of the Phillips Building located at 9420 Key West Avenue in Rockville (Application #200303-06).

Amy Wilson stated that it appeared that item #7 on the agenda could also be included as part of the consent agenda, since it was also an attachment to an existing structure. Bob Hunnicutt concurred.

Motion: Melanie Coffin moved the items on the consent agenda, including item #7, be recommended. Pat Hanehan seconded the motion and it was approved with Amy Wilson abstaining.

Action Item: AT&T Wireless application to install 3 panel antennas at the 105' level of a 120' Sprint monopole to be constructed on Goshen Church property located at 7700 Brink Road in Gaithersburg (Application #200303-07).

Bob Hunnicutt explained that this application would normally be part of the consent agenda as well, but there were some site-related issues he wanted to discuss with the group.

He explained that this AT&T attachment is to one of the first monopoles disguised as a flagpole approved by the Board of Appeals. He reminded the group that when they had reviewed the application to construct the monopole, there had been considerable discussion regarding the proper display and handling of the American flag. He said that the group had expressed concern that if the flag was not going to be taken down at night, it would require illumination, which may be objectionable to nearby residences. He explained that the Park and Planning Commission and the Board of Appeals also discussed those issues. He noted that the Special Exception record reflected that the carrier now intended to illuminate the flag at this location, and stated that he believed that all of the "flagpole" design monopoles might be illuminated as well. He stated that in the final order of the Board of Appeals, they added a condition that if there were objections to the nighttime lighting of the flag, a special hearing may be held on the matter at a future date. He said he just wanted to let the group know of the final resolution of those issues since they had expressed concern about them during the TTFCG review of that kind of monopole.

Amy Wilson asked what type of light would be used. Bob Hunnicutt explained that it would be a spotlight on the ground, focused on the flag. Pat Hanehan commented that the copy of the Special Exception in his packet had only even-numbered pages of the Special Exception attached to the Tower Coordinator recommendation. Bob Hunnicutt explained that he must have neglected to copy the other side of the document, and he would be sure to send a complete copy of the Special Exception to the group.

Motion: Kathy Reilly moved the application be recommended. Melanie Coffin seconded the motion and it was approved with Pat Hanehan and Amy Wilson abstaining.

Action Item: T-Mobile application to replace 6 existing 54" antennas with 6 new 56" antennas at the 153' level of an existing 150' monopole at the Colesville Center located at 49 Randolph Road in Colesville (Application #200303-02).

Bob Hunnicutt summarized the application. He explained that this application had first been submitted last summer, but the plan had called for adding a second equipment cabinet on the roof of the existing equipment shelter. He said he had notified T-Mobile that this would exceed the zoning height limitations for the equipment shelter and advised them that he believed that the equipment cabinet that was already on the roof was in violation of the zoning code limitations. In response, T-Mobile asked to have the application tabled. Since then, they have negotiated a lease for equipment space in one of the existing equipment shelters and will be placing both of their equipment cabinets inside the shelter, as required. Mr. Hunnicutt noted that there was still a Nextel equipment cabinet on the roof of one of the equipment shelters.

Kathy Reilly questioned whether the plans for the first T-Mobile application and the Nextel application for this site showed equipment cabinets on the roof of the shelter. Mr. Hunnicutt replied that he checked the prior applications and that both of the prior applications indicated that the equipment was to be placed inside the existing shelters and they were recommended by the TTFCG based on that information.

Amy Wilson asked what action the group should take regarding this matter. Bob Hunnicutt replied that when he has found anomalies at sites in the past, they have been reported to the proper agency, which in this case, is probably Permitting Services. Ms. Wilson asked if Mr. Hunnicutt would notify Dave Niblock of this situation so they may take appropriate action as necessary.

Motion: Pat Hanehan moved the application be recommended. Kathy Reilly seconded the motion and it was approved with Amy Wilson abstaining.

Discussion Item: Margie Williams distributed copies of Executive Regulation #2102, which establishes the categories for fees, and which was passed March 25, 2003. She stated that the Executive had now issued, under Method 3, an Executive Regulation which set the amount of the fees. She stated that this Executive Regulation was required to be available for public comment for a 30-day period, which ends May 31, 2003. She

stated that if there were no further changes, it would take effect on or about June 15, 2003. She said that she had heard one question from the industry regarding the sequence for processing fees and applications. She stated that the fee could be submitted at the same time the application is submitted to the Tower Coordinator for review. She added that the County wanted to ensure that the fee was paid prior to the Tower Coordinator reviewing the application.

Tom Carroll asked where fees were to be submitted. Ms. Williams replied that she would be processing the payments, and that they should be sent to her at Jane Lawton's office.

Ms. Williams noted that any comments regarding the Executive Regulation should be sent to Jane Lawton. Melanie Coffin noted that it might be better to send comments directly to the County Executive with a copy to Ms. Lawton's office.

The next meeting of the TTF CG is scheduled for Wednesday, May 14, 2002 at 10:00 a.m. in the 2nd floor conference room #225 of the COB.