

*Committee attendance:* Robert Andreoli, Garry Burnett, Ted M Ewanciw, Paul Goldberg, Delaney Higgs, Jose Zegarra Holder, Alphonse MacDonald, Adeyinka Oguniegan, Richard Wells. *Absent:* Yen Ju Chen, Jon Eisenberg, Kirk Holmes, Aniket Patel. *Cable office staff:* Keith Watkins.

### **Call to Order**

- Richard Wells called the meeting to order at 7:10 pm.

### **Approval of Agenda/Minutes**

- The committee approved the agenda and the November, December, and January minutes.

### **Cable Office Report**

- Keith reported that the January report of Cable complaints did not contain anything extraordinary this month, but that there was a higher number of complaints due to an increase in rates by Comcast (now charging \$1.99 per DTA).

### **New Member Recruitment:**

- Two current members just gained approval for re-appointment.
- Three new members have gained approval of new appointment.
- Two slots remain open, including, Rockville member, and MML member, plus there are four other applicants pending.

### **Comcast Metadata IPG listing**

- PEG channels just need to upload their schedule to a folder designated by Comcast. Keith will send an email to the PEGs to update their schedule information and re-upload.

### **Website**

- The CCAC committee was supposed to review the updated website but it is not ready yet. Keith will send an email when the site is ready.

### **Cable Plan Budget**

- Members are encouraged to review the Cable Plan Budget, to be release on March 15th. Look for potential transfers of the Cable fund to other, non-Cable & Communications related projects/line items.

### **REMINDER:**

- Next CCAC meeting will be held on Wednesday, March 27 at 7pm.

### **Adjourn** Meeting adjourned at 8:35 pm

- Submitted by: Jose Zegarra Holder, CCAC member