

*Committee attendance:* Garry Burnett, Yen-Ju Chen, Jon Eisenberg, Ted M Ewanciw, Richard Freedman, Paul Goldberg, Delaney Higgs, Oneal Puri, Richard Wells, Pamela C. Wilkins

*Absent:* None

*Cable Office staff:* Keith Watkins, Marjorie Williams

### **Call to Order**

- Richard Freedman called the meeting to order at 7:00

### **Approval of Agenda/Minutes**

- Minutes from Oct 23, 2013 and all outstanding meetings approved.

### **Cable Office Report**

- Overall complaint numbers are down but seeing some increase in “repeat complaints,” primarily regarding past billing for equipment and additional outlets.
- Comcast to encrypt broadcast channels in 2014.
- Comcast franchise discussions continue.
- Discussed potential impacts of a shift to IP-delivered video.
- Comcast and RCN to add surcharge for broadcast TV.
- Search for new cable administrator continues.

### **Old Business**

- New members
  - Garry Burnett has moved to Rockville, cable office to explore converting to Rockville representative.
  - No progress with MML slot.
  - Richard Wells and Paul Goldberg up for reappointment.
  - 3 additional vacancies to be filled.
  - Keith has new applicants to be interviewed. Interview to be held 6 pm on 1/22/2013.
- Meeting schedule
  - Motion approved (with 2 opposed) to change meeting schedule to 5 meetings per year: January, March, May, September, and November. 4<sup>th</sup> Wednesday unless holidays require shifting otherwise.
    - For 2014: 1/22, 3/26, 5/28, 9/24, 11/19

### **New Business**

- Potential 2014 issues/activities
  - Outreach/connection to civic/community associations
  - Hear from cable providers, e.g., on future services
  - Supporting PEG HD upgrade
  - County television, MCM contracts

**Public Comment**

- None.

***REMINDER:***

- Next CCAC meeting will be held on Wednesday, January 22 at 7pm

**Adjourn**

- Meeting adjourned at 8:40 pm.