

BAR ASSOCIATION OF MONTGOMERY COUNTY, MARYLAND

**APPLICATION FOR
MONTGOMERY COUNTY JUDICIAL CENTER
SECURITY PASS**

The Montgomery County Judicial Center Security Pass is available to attorneys who contribute to the Client Security Trust Fund and are duly admitted to practice law before the Maryland Court of Appeals. Passes will be valid until for 5 years from the date of issuance.

The procedure for obtaining a Security Pass is as follows:

1. Complete this form in type or legible print and sign the certification.
2. Forward your application along with one passport-style photograph (approximately 2" x 2").
*** Note:** Members who had their pictures taken for the directory will only need to forward the application. The photos that were taken are now on file in the Bar Association office. **If you are a non-member of this Association, you must submit the application, a photograph and a \$25.00 check.**

Submit all material to: Bar Association of Montgomery County, MD
27 West Jefferson Street
Rockville, MD 20850

3. The Bar staff will prepare your Security Pass and it will be sent to the Sheriff's Office on the Terrace level of the Montgomery County Judicial Center. You should then appear at the Sheriff's Office with photo identification and the Sheriff will issue your Security Pass. Please allow two weeks after receipt of materials at the Bar office. **You will not be notified by the Sheriff's Office.**

Name: _____ Phone #: _____

Office Address: _____

Year Admitted to MD Bar: _____ D.O.B.: _____ Email: _____

Certification of Attorney

I hereby certify the following:

1. I will present my Security Pass for inspection by a Security Officer whenever entering the Montgomery County Judicial Center or any other Court which may choose to accept my Security Pass.
2. I will not give, transfer or loan this pass to any other person.
3. I will not carry or bring any firearm or other dangerous weapon or material of any kind into the Montgomery County Judicial Center or any other Court Buildings.
4. I will not carry property of another through security entrances of the Montgomery County Judicial Center or any other Court Building without submitting it to inspection.
5. I will promptly surrender my Security Pass if I should cease to be duly licensed to practice law before the Maryland Court of Appeals or when requested to do so by the Montgomery County Sheriff's Office.
6. I will notify the Montgomery County Sheriff's Office and the Bar Association of Montgomery County if my Security Pass is lost or stolen.

Signature of Attorney

PLEASE NOTE: Any photo sent in for the Security Pass will be stored in the Bar Association computer and will be used for the Annual Lawyer Directory unless indicated otherwise by your signature below.

DO NOT USE PHOTO FOR DIRECTORY _____