



ROBERT A. GREENBERG  
ADMINISTRATIVE JUDGE

SIXTH JUDICIAL CIRCUIT  
OF MARYLAND  
50 MARYLAND AVENUE  
ROCKVILLE, MARYLAND 20850

September 10, 2020

Dear Prospective Juror,

You have been summoned for jury service during a most extraordinary time. Jury trials are essential to our system of justice. The Court relies on civic-minded jurors like you to ensure justice under the law. Maryland Courts have been reopening gradually since being shut down in March, 2020, due to the COVID-19 pandemic. Jurisdictions throughout the state, including Montgomery County, are scheduled to begin hearing jury trials on October 5.

The COVID-19 virus has affected all of us. For many Maryland citizens, the virus has drastically changed how we live and work. Operating a judicial system in the wake of a worldwide pandemic requires careful planning, collaboration, and the ability to adapt. Maryland courts have been operating under Centers for Disease Control and Prevention (CDC) guidelines for many months. As a result, all entrants to the courthouse, including attorneys, employees, and jurors, are now screened before admittance.

First, entrants must answer questions regarding their health, and submit to a non-touch temperature screen. Any persons with a temperature of 100 degrees Fahrenheit or greater are not admitted. Second, all persons must wear a mask covering their nose and mouth throughout their stay in the building, including judges and attorneys.

Finally, all persons in the building are required whenever possible to maintain social distancing of at least six feet. Stairwells are marked for “up” or “down” traffic only, and elevators may contain a maximum of four persons. Hand-sanitizing stations are located throughout the courthouse.

We have a spacious jury assembly room, which seats approximately 400 persons, but has been reconfigured to seat no more than 75. Floor and seat markings help to ensure social distancing among potential jurors. You are invited to visit the court’s website at [montgomerycountymd.gov/cct](http://montgomerycountymd.gov/cct) to view a short video that permits you to see the precautions taken to make your stay as a juror as comfortable as possible. You may also wish to review this court’s Third Amended Administrative Order Regarding Wearing of Face Masks and Social Distancing in Montgomery County Circuit Court, which is posted on the website, as well.

Should you be selected as a juror, you will be assigned a seat in the courtroom gallery, socially distant from other jurors. You will be provided with a note pad and pencil which will be personal to you throughout the trial. The touching or handling of exhibits will be minimized, and disposable latex gloves will be available upon request.

Prospective Juror  
Page Two

During your stay, the number of people in the courthouse and courtroom will be restricted. No one who has tested positive for coronavirus, or exhibits symptoms, will be permitted in the courthouse. We take the health and safety of our jurors very seriously. If during your jury service you become ill or experience symptoms such as fever, cough or shortness of breath, or related problems, or if you have been exposed to someone who is diagnosed with COVID-19, you should contact the Jury Office or judge, if applicable, immediately.

On behalf of the 24 judges of the Circuit Court for Montgomery County, thank you for your service and we hope your visit to our court will be an enjoyable experience.

Very truly,



Robert A. Greenberg