|  |  |  |
| --- | --- | --- |
| **Attending** | **Not Attending** | **Guests**  |
| Donna Rojas – PresidentDiana Rubin - 2nd Vice PresidentPatti Maclay -  SecretaryIsabel ArgotiTonia Bui    Arlinda ClarkNicole DrewIjeoma EnenduJan MolinoBetty RomeroChai ShenoyTricia SwansonMeredith WeiselAngela Whitehead Quigley**Staff**Jodi FinkelsteinOyin ThompsonEthan Schenker -  Intern |  | Rebecca BaldwinTondalayo Royster |

**MINUTES**

**I.       WELCOME AND INTRODUCTIONS**  **Secretary Maclay**

* Meeting to order at 7:00pm by Commissioner Maclay.
* Two guests introduced themselves: Rebecca Baldwin and Tondalayo Royster.
* Commissioners and staff introduced themselves.

**II. APPROVAL OF MINUTES AND AGENDA Secretary Maclay**

* Add Public Relations Report back to agenda (Commissioner Argoti)
* Add Budget Report back to agenda from (Commissioner Drew)
* Agenda approved as amended by unanimous consent.
* Minutes approved by unanimous consent.

**III.       EXECUTIVE COMMITTEE REPORT Secretary Maclay**

* National Night Out - a great success at White Oak Gardens! Support came from Commissioner Argoti, Executive Director Finkelstein, and our Interns. Main topics from the public were around rent and job security. Additionally, PR will be exploring updating our brochures and translating our materials into the top languages in our County.

**IV. EXECUTIVE DIRECTOR REPORT Executive Director Finkelstein**

* **Selections Committee** - We need one more Commissioner who is not up for reappointment to serve on the Selections Committee. The selection interview process will span 2 – 3 days at the end of August.
* **Interns** – Their work and current projects include watching county executive briefings and publishing a synopsis in our newsletter, compiling survey data, creating Commission social media including content for HTTP. They may continue to help us past their intern terms!
* **CFW Team** - Oyin is focusing on programming including Financial Health & Wellness, Separation & Divorce, our new programs on Car Care and Women’s Sexual Health and Wellness, WLB, and our 50th Anniversary planning.

**V.        COMMITTEE REPORTS**

**a. Budget Commissioner Drew**

* We need one more person to serve on this committee. Currently, it is only Commissioners Drew and Weisel. Commissioner Romero volunteered to serve on the committee. Commissioner Drew requested an updated budget by the next Budget meeting. Executive Director Finkelstein has requested the most recent budget and in lieu of that report will forward the previous report.

**b. Public Relations Commissioner Argoti**

* Commissioners were asked to share their LinkedIn links in the chat or with Oyin so the “Meet the Commissioners” campaign can be posted on LinkedIn and tag commissioners there.
* Commissioners were requested to sign up to table/participate at the Wheaton Arts Parade on September 19 (Sunday) from 10:00 AM – 5:00 PM.
* Our brochure is being revised as well as translated into multiple languages.

**VI.       LIAISON REPORTS**

1. **MLAW Commissioner Rubin**
* Will report at the next meeting.

**VII.    AD HOC COMMITTEE REPORT(S)**

**a. Social Committee** **Chair Rojas**

* Originally, we wanted to do something in person, but given the rising COVID surge, we are being cautious and will be following county guidance. Since most are vaccinated, we are exploring the idea of doing something outdoors. Please share any ideas or thoughts with

**b. Ad Hoc Committee on Hate Violence Commissioner Shenoy/Rubin**

* No report.

**VIII. Old Business Secretary Maclay**

* **CFW face masks Commissioner Swanson**
	+ All the Commissioners approved a design but we did not move forward with them because it seemed that we would not need them, but now we do. Commissioner Maclay offered to upfront the cost. This initiative would not be paid through CFW funds but be purchased privately by each Commissioner from a small, veteran, woman-owned, business.
	+ Commissioner Clark asked for clarification as to why we are using a non-county vendor and if they could be encouraged to become a vendor. Executive Director Finkelstein stated that right now the county has a very limited list of vendors. A question was raised as to whether a waiver would allow this purchase?
	+ Commissioner Argoti reminded everyone that these were for our own individual use, not promotions.
	+ Commissioner Drew thought that we could use the programming budget and give them out at events.
	+ Commissioner Whitehead Quigley pointed out that we should check on any limitations for us using the CFW logo and getting something printed with a non-vendor.
* **T-Shirts Commissioner Enendu**
	+ Commissioner Enendu and the programming committee will be revisiting the initiative. They are waiting to hear back from vendors.
	+ If we want to order any more tabling items, Executive Director Finkelstein would prefer to do one single order. Commissioners were asked to send her their desired chosen items.
	+ Commissioner Clark suggested finding items for the WLB swag bags.

**IX. New Business/Announcements**

* Commissioner Maclay shared a Maryland mobile application that would carry virtual proof of an individual’s vaccination status. <https://myirmobile.com/>

**X.       2021 – 2022 CFW Executive Officers Elections Commissioner Enendu**

 Slate of Officers for the 2021 – 2022 CFW year:

* Chair: Donna Rojas
* 1st Vice Chair: Patricia Maclay and Arlinda Clark
* 2nd Vice Chair: Tonia Bui and Arlinda Clark
* Secretary: Isabel Argoti
* ED Finkelstein reviewed voting rules and procedures. Candidates will have 1-1.5 minutes for their speeches. Votes will be handled via polling. Anyone on the phone will text Commissioner Enendu their vote. Commissioner Weisel will act as timekeeper.
* Election results were visible on the polls and officially announced by Secretary Maclay. The results were as follows:

* + Chair: Donna Rojas
		- 92% yes, 8% Abstain (missing text votes).
		- **Commissioner Rojas is CFW Chair.**
	+ 1st Vice Chair: Arlinda Clark vs. Patricia Maclay
		- Clark 2/13 (15%), Maclay 11/13 (85%)
		- **Commissioner Maclay is 1st Vice Chair.**
	+ 2nd Vice Chair: Tonia Bui vs. Arlinda Clark
		- Bui 10/13 (77%), Clark 3/13 (13%)
		- **Commissioner Bui is 2nd Vice Chair.**
	+ Secretary: Isabel Argoti
		- 12/13 (92%) yes, 1/13 (8%) no
		- **Commissioner Argoti is Secretary.**

**XI.      Adjourn**

                Meeting adjourned at 8:08pm by Vice Chair Maclay.