

MEMORANDUM

April 10, 2009

TO: Planning, Housing, and Economic Development Committee

FROM: Vivian Yao, Legislative Analyst *vy*

SUBJECT: FY09 Operating Budget: Montgomery County Recreation Department

Those expected to attend this worksession include:

- Gabriel Albornoz, Director, Montgomery County Recreation Department (MCRD)
- Jeff Bourne, Division Chief, MCRD
- Robin Riley, Division Chief, MCRD
- Jennifer Bryant, Office of Management and Budget

Relevant pages from the Recommended FY10 Operating Budget are attached on ©1-13.

I. Overview

For FY10, the Executive recommended total expenditures of \$30,810,740 for the Montgomery County Recreation Department, a decrease of \$1,646,480 or 5.1 percent from the FY09 approved budget of \$32.46 million.

(in \$000's)	FY08 Actual	FY09 Approved	FY10 CE Recommended	% Change FY09-FY10
Expenditures:				
General Fund	31,314,957	32,457,220	30,810,740	-5.1%
Grant Fund	46,492	-	-	
TOTAL Expenditures	31,361,449	32,457,220	30,810,740	-5.1%
Positions:				
Full-time	152	154	136	-11.7%
Part-time	16	13	3	-76.9%
TOTAL Positions	168	167	139	-16.8%
WORKYEARS	450.2	449.7	421.7	-6.2%

The Executive recommends the abolishment of 32 positions and the creation of 4 positions, for a net decrease of 28 positions. Of the 32 abolished positions, 13 were filled, and 19 were vacant due to hiring freezes in recent years and the FY09 Retirement Incentive Program.

	Full-time	Part-time	Total
New positions for FY10	3	0	3
Positions created during FY09	1	0	1
Abolished positions for FY10	18	9	27
Positions abolished during FY09	4	1	5
Net Change	-18	-10	-28

Same services adjustments, which include increases and reductions to maintain the current level of service, provide for a net increase of \$1.36 million.

SAME SERVICE ADJUSTMENTS	
Increase: Utilities (structural deficit)	\$ 600,000
Increase: Seasonal staff salary adjustment	\$ 173,690
Increase: Seasonal staff personnel costs	\$ 128,500
Increase: Service Increment	\$ 103,070
Increase: CLASS registration system required hardware and software costs	\$ 96,100
Increase: Seasonal staff to handle swimming pool operations at County pools (see related program reduction for five pool manager positions)	\$ 79,530
Increase: Retirement Adjustment	\$ 69,230
Increase: Transportation cost increase for MCPS busing	\$ 47,000
Increase: M-NCPPC changing to hourly facility rental fees	\$ 40,000
Increase: CUPF rate increases	\$ 35,200
Increase: Occupational Medical Services Adjustment	\$ 34,830
Increase: Annualization of FY09 service increments	\$ 34,560
Increase: Risk Management Adjustment	\$ 31,120
Increase: Group Insurance Adjustments	\$ 30,780
Increase: Interpretation/signing services	\$ 11,800
Increase: Motor Pool Rate Adjustments	\$ 5,630
Increase: Gilchrist staff parking costs	\$ 4,600
Increase: Motion picture licensing contract	\$ 4,000
Decrease: Central Duplicating deficit recovery charge	\$ (1,980)
Decrease: Printing and Mail Adjustments	\$ (5,970)
Decrease: Elimination of one-time items approved in FY09	\$ (43,400)
Technical Adjustment: Administrative Specialist assigned to MC311	\$ (119,940)
Subtotal: Same Service Adjustments	1,358,350

The budget also includes \$933,680 in program enhancements that will contribute to increased service to the community in FY10. The following chart shows the program enhancements recommended by the Executive.

PROGRAM ENHANCEMENTS:	
Add: Mid-County Community Recreation Center	\$ 618,180
Increase: Annualize operating expenses for Wisconsin Place Community Center	\$ 175,000
Increase: Annualize FY09 Lapsed Positions for Wisconsin Place Community Center	\$ 104,500
Add: Operating budget for the Randolph Road Theater	\$ 36,000
Subtotal Program Enhancements	\$ 933,680

The recommended budget includes reduction adjustments, which total \$4.1 million, and more than offset all increases related to same service adjustments and program enhancements. Same service reductions total \$171,290, reductions related to mid-FY09 savings total \$1.006 million, and program reductions total \$2.932 million.

The following chart shows the \$1 million of reductions that are continuations of savings taken in mid-FY09 that the Committee reviewed previously.

CONTINUATION OF SAVINGS PLAN REDUCTIONS:	
Decrease: Contract for the Einstein Sports Academy	\$ (147,290)
Decrease: Seasonal staff costs for teen programs	\$ (137,020)
Decrease: Operating expenses for aquatic facilities	\$ (128,500)
Decrease: Operating expenses for Planned Lifecycle Asset Replacement	\$ (113,810)
Decrease: Operating expenses for academic support for the Springbrook and Paint Branch Sports Academies	\$ (79,240)
Shift: Healthy Choice program to another team within the Department	\$ (67,940)
Decrease: Operating expense for Teen Club programs	\$ (50,000)
Decrease: Operating expenses for summer camp programs	\$ (37,000)
Decrease: Operating expenses in the Office of the Director	\$ (28,400)
Decrease: Operating expenses for background investigations	\$ (28,160)
Decrease: Operating expenses for special events	\$ (27,270)
Decrease: Personnel costs for Montgomery County Police Department at the Blair Sports Academy	\$ (24,400)
Decrease: Operating expenses for youth sports programs	\$ (22,000)
Decrease: Operating expenses for Sports Academies	\$ (20,000)
Decrease: Operating expenses for aquatic programs	\$ (19,000)
Decrease: Operating expenses for revenue-based sports programs	\$ (17,800)
Decrease: Operating expenses for senior adult mini trips	\$ (15,690)
Decrease: Operating expenses for the Camps, Classes, and Sports Team	\$ (6,800)
Decrease: Operating Expenses for management for the Affiliated Services Team	\$ (6,000)
Decrease: Operating budget for therapeutic recreation programs	\$ (500)
Decrease: Operating budget for neighborhood senior adult programs	\$ (1,020)
Decrease: Operating expenses for the management of the Mid County Region	\$ (5,750)
Decrease: Operating budget for the management of the Down County Region	\$ (3,250)
Decrease: Operating budget for the management of the Upcounty Region	\$ (8,400)
Decrease: Operating budget for SOAR senior trip program	\$ (11,000)
Subtotal: Continuation of Savings Plan Reductions	\$ (1,006,240)

The last chart shows reductions that will reduce services to residents. These program reductions are made to personnel (filled and vacant positions) and operating expense categories. There are \$2.932 million in recommended program reductions.

PROGRAM REDUCTIONS	
Reduce: Teen Club programs (activities and trips for middle and high school students)	\$ (595,240)
Decrease: Retirement Incentive Program savings	\$ (587,790)
Reduce: Abolish five senior pool manager positions who coordinate day to day operations of the swimming pools and swim instruction (see offset for increased seasonal staff funding in same service adjustments) (FILLED)	\$ (279,530)
Reduce: RecExtra after school sites from 38 to 25 middle schools	\$ (205,870)
Eliminate: All part-time principal administrative aides on aquatics, teens and senior adult teams (FILLED)	\$ (151,180)
Reduce: Abolish division chief position in the Office of the Director (VACANT)	\$ (95,430)
Reduce: Abolish all part-time career program aides who handle registration and customer service for aquatics and senior adult teams (FILLED)	\$ (93,780)
Reduce: Manager of senior adult team (VACANT)	\$ (83,270)
Reduce: Manager of management services team (budget, finance, personnel, payroll, contract, customer service) (VACANT)	\$ (83,270)
Decrease: Police Officers at Sports Academies to one day per week	\$ (77,180)
Reduce: Abolish office services coordinator in the upcounty region office (day-to-day office operations) (VACANT)	\$ (77,150)
Reduce: Abolish program manager (marketing and communications) on affiliated services team (VACANT)	\$ (75,820)
Reduce: Abolish recreation specialist on the Teen Team (coordinate and oversee RecExtra after school programs) (VACANT)	\$ (74,880)
Eliminate: Graphic artist (management services) (FILLED)	\$ (70,000)
Reduce: Recreation specialist (camps, classes, and sports) (VACANT)	\$ (62,460)
Decrease: Administrative specialist position (hiring and payroll) in management services*	\$ (58,580)
Reduce: Recreation coordinator position (assistant to the Community Center Director) (FILLED)	\$ (58,160)
Reduce: Abolish recreation coordinator at Schweinhaut Senior Center (assistant to the senior center director) (VACANT)	\$ (57,490)
Reduce: Abolish recreation coordinator at Bauer Drive Community Center (VACANT)	\$ (57,490)
Reduce: Abolish program aide in management services (registrations and customer service) (VACANT)	\$ (48,100)
Reduce: Abolish office services coordinator in the Office of the Director (day-to-day office management for the division chiefs) (VACANT)	\$ (39,600)
Subtotal Program Reductions	\$ (2,932,270)

* Due to a technical error, this savings was inadvertently taken. Given the fiscal climate, the expectation is that the Department will absorb this savings in other areas of its budget.

II. UPDATE

A. REORGANIZATION

The 28 current positions being proposed for elimination, when added to the positions lost to the FY'09 retirement incentive program and the positions abolished going into FY09, represent a loss of over 20% to the Department's career workforce since FY08. A higher percentage (27%) of positions eliminated was to management level positions.

Because of this loss in workforce, the Department has determined that it must reorganize its operation "to ensure that the Department continues to achieve its revenue mark, retains its core programming, offers those programs at a high and safe level, and has the appropriate administrative and management support."

The Department is consolidating from three divisions (Operations, Community Services, and Revenue) to two divisions (Facilities and Programming/Administrative Services). The Department is also decentralizing its camps, teen programming, and youth sports programs into its recreation regions and will follow a regional service delivery approach.

A chart reflecting the new structure of the Department is attached at ©14-15, and an organization chart reflecting FY08 career staffing levels is attached at © 16.

III. FY10 EXPENDITURE ISSUES

A. GRANT REQUEST TO OPERATE THE PINEY BRANCH ELEMENTARY SCHOOL SWIMMING POOL

Adventist Community Services of Greater Washington (ACS-GW) submitted a community grant for \$206,750 to continue to manage the operations of the Piney Branch Elementary School (PBES) swimming pool from September 2009 through June 2010. ACS-GW proposes to provide community swimming, group/club swimming, opportunities for students to have swimming lessons during the school day, and other specialized pool programs. **The County Executive's FY10 budget does not include any funding to continue the operations of the PBES pool.**

Representatives of ACS-GW are expected to attend today's Committee session and be available to field questions from Committee members.

Background

The PBES pool is a six-lane, 25-yard pool, ranging in depth from 3½ to 10 feet. For FY09, ACS-GW was awarded a community grant in the amount of \$206,750 to operate the PBES swimming pool during the 2008-2009 school year. The pool was originally anticipated to open in September of 2008. However, because of the level of remediation required to bring the facility up to code, the opening was delayed. ACS-GW held an opening ceremony on January 6, 2009, and the pool was officially opened to the public on February 11, 2009.

ACS-GW receives approximately \$23,000 per month for operating the pool. Approximately, \$49,000 in savings that accrued under the contract while the pool was being repaired were used towards repairs, which were more extensive and costly than originally projected.

FY09 Operations

ACS-GW is responsible for providing a licensed pool manager and lifeguards for its operations and has contracted with Winkler Pools to operate the PBES pool during school and non-school hours. The PBES pool is open for community use according to the following schedule in March:

PBES March 2009 Community Use Hours		
Sunday	8:00 a.m.	– 8:00 p.m.
Monday – Friday	6:30 a.m.	– 8:30 a.m.
Monday – Thursday	4:00 p.m.	– 10:00 p.m. (adult swim after 8pm)

The pool is also scheduled to be used for physical education classes for students in one initial four-week session and in a second six-week session.

The pool is not open for use on Saturdays.

Usage and Comparison Information

During the first 30 full days of operation, 1137 people visited the pool during community use hours. The attendance tally for the first 30 full days of community use is attached at ©17. As of April 9, ACS-GW reports that the pool generated \$9,051 in revenue. A cost break down based on approximate numbers for community use is attached at ©18. This document states that approximately 450 students use the pool as a part of physical education class per week.

Council staff reviewed cost, revenue, and usage data for other aquatic facilities operated by the Recreation Department to compare against data provided by ACS-GW for the PBES pool. As a result, Council staff makes the following observations:

- County-run aquatic facilities are typically much larger in size and amenities than the PBES pool.
- County-run aquatic facilities serve a significantly larger population than the PBES pool. For example, Martin Luther King, Jr. Swim Center (indoor) and Long Branch Pool (outdoor) are of the smallest facilities in their respective categories. They serve on average 25,730 and 7,160 per month¹, compared to about 3005 users (1,025 community and 1,980 students) of the PBES pool.
- County-run aquatic facilities vary to the extent that revenues sustain the operations of the facility or subsidize operations at other pools. For some facilities like the Long Branch Outdoor Pool, the revenues generated by the facility support only a portion (~28%) of its operating costs.

¹ The average monthly usage figures for the two County facilities include August data which are significantly lower than other months because the facilities are only open on a daily basis for the first two weeks.

- PBES has been open for a short period of time, and usage data has only been available for the first 30 full days of operation. There is the possibility that usage will increase over time.

Issues for consideration:

Use: Does the current use of the pool support the costs to operate it? Should the County subsidize pool use to the extent that revenues do not support the operation of the pool? Is the operation of this smaller neighborhood pool consistent with the County's priorities/policies in delivering recreation services?

Operation during School Hours: Because school use accounts for almost 2/3 of the total use of the facility, would MCPS be the appropriate entity to support operations of the pool as part of the school program?

Costs: Should County support the whole amount (\$206,750) requested by ACS-GW or reduce the request by the revenues that the organization is projected to generate in FY09?

The Council must add funds to the County Executive's FY10 budget if it is interested in continuing the operations of the PBES pool. If the Committee recommends funding the operating of the PBES pool in FY10, Council staff recommends placing the funding into the Recreation Department's base budget in order to recognize the PBES pool as an ongoing program. Council staff also recommends reducing the total appropriation by the amount of revenues that ACS-GW is projected to generate in FY09.

If fiscal constraints do not allow for continued support for the PBES pool in FY10, the Committee could recommend suspending operations for one year and reconsidering whether to support operations of the pool in FY11.

B. PROGRAM REDUCTIONS

1. Teen Club programs-activities and trips for middle and high school students (-595,240)

The Teen Club program will be eliminated in the FY10 budget. The Recreation Department sponsors Teen Clubs at most public middle school and high schools. These clubs offer organized trips and special outings for club members. Activities are often held on nights and weekends.

The savings plan initiated a \$50,000 reduction to the program that required less expensive or closer options for Teen Club activities. The additional \$595,240 reduction will eliminate the program altogether. Both amounts are included as separate line item reductions in the Executive FY10 budget. Although the FY10 budget reflects savings of \$645,240 for eliminating the Teen

Club program, lost revenues for Teen Club activities are estimated at \$461,000, resulting in a net savings of \$184,240.

Currently, activity fees cover most of the cost for the program. Some clubs, especially the high school clubs, will continue to operate. However, their costs may go up because they will be negotiating rates for smaller groups. Other groups, especially east and down county, will have limited capacity to continue. They rely heavily on the Recreation Department for logistics and staff support. The Recreation Department suggests that students may be able to experience similar opportunities through faith based organizations, school trips, friends, or family.

Council staff concurs with the Executive's recommendation given current fiscal constraints and notes that middle students in the high needs east and down county areas will continue to have access to after school programs like RecExtra.

2. RECEXTRA PROGRAM REDUCTIONS

- **Reduction of RecExtra programs from 38 to 25 schools (-\$205,870)**

The Executive proposes for elimination 13 RecExtra programs for a cost savings of \$205,870. The total budget for the RecExtra in FY10 is \$312,500, a reduction of \$535,880 or 63% from the FY09 budget. In addition to reducing the number of programs, the Department is abolishing a career recreation specialist position in the program, increasing staffing to participant ratios, and reconfiguring the workload of existing staff as a part of decentralizing teen programming and providing a regional service delivery approach.

Currently, RecExtra provides a variety of recreation and leisure activities at all 38 MCPS middle schools. The Recreation Department hires After School Activities Coordinators (ASAC), typically school employees identified by principals, to oversee the implementation of all programs that take place in the building after school. Recreation Specialists work with ASACs to identify programming needs; plan, promote and implement programs; and build relationships with key stakeholders.

The 13 middle schools which are slated to be eliminated are:

- Cabin John
- Forest Oak
- Robert Frost
- Hoover
- Key
- Lakeland Parks
- Montgomery Village
- North Bethesda
- Pyle
- Redland
- Shady Grove
- Tilden
- Julius West

The Department explains that these schools were selected based on the following criteria: (1) having a strong PTA or other school programs; (2) having the possibility of being served by another Recreation Department (i.e., City of Gaithersburg, City of Rockville, Montgomery

Village); (3) lacking school staff interested in becoming sponsors; (4) having poorly registered programs; and (5) lacking supportive school administration or ASACs.

A chart listing middle schools, school enrollment (2007-2008), FARMS rate (2007-2008), and providing updated attendance data for the RecExtra program in FY2009 is attached at ©19.

The Committee may want to better understand how the Department balanced these various factors in coming to this final list of schools and whether the Department applied the criteria in a consistent manner, as follows:

- **Service by other jurisdictions:** By suggesting that particular programs having the possibility of being served by another Recreation Department in particular jurisdictions (i.e., City of Gaithersburg, City of Rockville, Montgomery Village), has the Department communicated with these other jurisdiction to determine whether they have the capacity to serve these schools? Why are only some schools within these jurisdictions targeted but not others (e.g., Forest Oak vs. Gaithersburg)?
- **FARMS rate:** Why were some schools with significant FARMS rates selected (e.g., Forest Oak-40%, Key-49.6 %, and Montgomery Village-42.9%), and some schools with relatively low FARMS rates were not (e.g., Rosa Parks-7.3%, Westland-11.8%, Poole-8.8%, Farquhar-11.3%, and Baker-11.6%).

Council staff notes that the significant reductions to the program change the nature of the program as envisioned by the Council when it expanded services to all middle schools and recognized the need for and importance of prevention programs for all youth. Given the budget constraints, however, Council staff concurs with the recommendation to reduce the number of RecExtra programs from 38 to 25 schools if the Department has applied the selection criteria in a consistent manner and if high needs schools that may be served by another Recreation Department will have access to services.

3. Sports Academy Reductions

a. Reduction of police officers at Sports Academies to 1 day per week (-\$77,180)

The Executive has recommended decreasing coverage of police officers at all Sports Academy programs from daily contact to 1 day per week. The Department has suggested that reducing the police coverage at the Sports Academies will limit the opportunities for students and officers to communicate, share information, and get to know each other. The Department has also stated that there have not been major incidents affecting the safety at sports academies because “the Police have been on site acting as a deterrent.”

This decrease in police coverage further reduces the police presence at **the Blair Sports Academy which decreased from 2 police officers to one officer as a mid-year savings (-\$24,400).**

The Department reports that there have not been any major incidents at the Blair Sports Academy that have required additional police coverage. However, the Department may increase officer coverage during the Futsal championships, which combines heated competition with a large number of spectators.

The Committee may want to know whether the Department anticipates having major incidents affecting the safety of Sports Academy participants as a result of the reduced police presence. If there is a greater chance that a major incident will occur, then Council staff would not recommend the full decrease but retain some portion that would allow the Department to provide targeted police coverage to minimize the chance of having a major incident.

b. Other mid-year savings related to Sports Academies

A number of other reductions were taken as mid-year savings to the Sports Academy program:

- **Savings plan continuation of decrease to Einstein Sports Academy (-\$147,290)**
- **Savings plan continuation of decrease to academic support for Springbrook and Paint Branch Sports Academies through George B. Thomas Learning Academy (-\$79,240)**
- **Savings plan continuation of decrease to operating expenses for Sports Academies (-\$20,000)**

The Committee may want to hear an update on from the Department and its community partners on what impact the reductions have had on student participation and the program generally.

For purposes of comparison, the following chart breaks out for each Sports Academy school enrollment, average daily program attendance, number of students attending the program 25% or more days, average attendance for academic support, FY09 costs, and FY10 costs.

Sports Academy	*School Enroll.	Av. Daily Atten.	# attending >25%	Av. Atten. Academic Supp.	FY09 Costs	FY10 Costs
Einstein	1,569	76	132	7	348,110	\$200,820
Paint Branch	1,784	96	96	40	332,570	\$216,890
Springbrook	1,877	116	114	59	332,570	\$216,890
Blair	2,764	134	121	15	332,320	\$225,800
Wheaton	1,312	106	96	67	284,820	\$215,660
Seneca Valley	1,349	88	70	46	286,760	\$203,720

* School enrollment data is taken from Schools at a Glance 2007-2008

Council recommends approval of the continuation of these mid-year savings reductions to Sports Academies.

4. Staffing Reductions

a. Abolishment of Filled Positions

- **All five swimming pool managers (-\$279,530):** There is a corresponding \$79,530 increase in seasonal staff costs to handle swimming pool operations at County pools.
- **All part time career principal administrative assistants (4 positions) (-\$151,180)**
- **All part time program aides who handle registration and customer service for aquatics and senior adult teams (2 positions) (-\$93,780)**
- **Graphic artist in management services (-\$70,000)**
- **Recreation coordinator: assistant to community center director (-\$58,160)**

b. Retirement Incentive Program (-\$587,790)

- **2 full time recreation supervisor positions in Classes, Camps and Sports and Seniors/Therapeutic Recreation**
- **1 full time program aide in management services**
- **1 part time office services coordinator in the Director's office**

c. Abolishment of Vacant Positions

- **Division chief position in the Office of the Director (-\$95,430)**
- **Manager of senior adult team (-\$83,270)**
- **Manager of management services team (budget, finance, personnel, payroll, contract, customer service) (-\$83,270)**
- **Office services coordinator in the upcounty region office (day-to-day office operations) (-\$77,150)**
- **Program manager on affiliated services team (marketing and communications) (-\$75,820)**
- **Recreation specialist on the Teen Team (coordinate and oversee RecExtra afterschool programs) (-\$74,880)**
- **Recreation specialist in camps, classes, and sports (-\$62,460)**
- **Recreation coordinator at Schweinhaut Senior Center (assistant to the senior center director) (-\$57,490)**
- **Recreation coordinator at Bauer Drive Community Center (\$-57,490)**
- **Program aide in management services (registrations and customer service) (\$48,100)**
- **Office Services coordinator in the Office of the Director (day-to-day office management for the division chiefs (-\$39,600)**

The numerous personnel reductions for the Department cut across its divisions and functions, prompting it to engage in a comprehensive restructuring to retain core programming. In order to absorb these reductions, existing staff will be required to take on different responsibilities, as suggested in the RecExtra discussion above. **Although the reduction in the**

Recreation Department workforce is far less than ideal, Council staff concurs with the Executive's recommendations for staffing reductions given the current fiscal climate.

5. Decrease operating expenses for aquatic facilities (-128,500)

This adjustment is a continuation of a mid-year FY09 savings reduction. In addition to providing fewer services to swim team participants, reductions in this area include reducing expenses for spray ground, less special repairs to pools and equipment, and less special cleaning will be done including post swim meet special cleaning.

In response to Council staff questions related to the impact of the reduction on cleanliness and safety of aquatic facilities, the Department responded that the reduction "will increase the concerns from the public that the facility is not being maintained and there will be an increased risk of communicable diseases." The Department also suggested that failed health inspections and the potential for water borne illness may increase.

Council staff recommends approval of all reductions in operating expenses that do not increase the risk to the health and safety of patrons. Council staff does not recommend the reduction of expenses related to the contract for cleaning aquatic facilities.

C. Randolph Road Theater

• Operating budget for the Randolph Road Theater 36,000

The Department's FY10 Operating Budget includes an increase in seasonal staff funding to operate the Randolph Road theater. The theater is to be available for rentals after 6:00 p.m. on Fridays and all day on Saturday and Sunday.

The Department has been operating the theater after the Round House Theater left this location; however, there was no funding associated with this function in the Department's budget. Costs to run the theater came out of the Affiliated Services team budget, which costs were targeted for other functions.

The costs to run the theater in FY08 were \$17,380, and the theater brought in \$8,000 in revenue that year. The costs to run the theater in FY09 (\$10,840) and revenues (\$5,200) were less than the previous year because the rentals were stopped because of fiscal constraints.

The Department has suggested that the operating expenses to run the theater can be recovered completely by charging a \$60 per hour fee. The Department has concluded that statistics over the past three years support the rental of the facility for a minimum of 600 hours. The Department performed a cost comparison with existing agencies and facilities available to art organizations for similar use.

The Department partners with the Arts and Humanities Council of Montgomery County (AHCMC) in renting the theater. AHCMC co-wrote the Department's latest theater proposal that will be sent to interested organizations and agreed to participate on a panel with the

Department to determine appropriate theater users based on jointly developed criteria. **AHCMC supports making additional funding available to support the operations of the theater. Given that the theater has been closed for some time, AHCMC staff that has worked with the Department on theater-related issues believes that it may take some time to ramp up operations and recommends a more conservative approach to calculating theater use hours.**

Council staff recommends providing funding to support the Randolph Road Theater at a reduced amount of \$24,000 instead of the Executive's recommendation of \$36,000. The amount would provide for approximately 40 weeks of use at 10 hours per week.

IV. POSSIBLE REDUCTIONS IF NEEDED TO MEET FISCAL CONSTRAINTS

The Executive has recommended a Recreation Department budget with significant cuts to personnel (both filled and vacant positions) and programs, and the Department is undergoing reorganization to mitigate the impact of these reductions. At this time, Council staff does not recommend making additional cuts to the Recreation Department that would further reduce the level and quality of services provided. However, Council staff raises these possible areas for further reduction if fiscal constraints require more drastic cost saving measures.

A. Service Enhancements

1. Opening of Recreation Facilities in FY10

Two MCRD facilities are scheduled to open to the public in FY10: Wisconsin Place Community Center and Mid-County Community Recreation Center. Due to the need to realize lapse savings, the positions for the Wisconsin Place center have not yet been filled but are scheduled to be filled four to six weeks prior to the opening in July 2009. The total cost of operating Wisconsin Place in FY10 is \$471,000, which includes increased costs of \$279,500 to annualize operating and personnel costs.

The Mid-County Center is projected to be completed in the Fall of 2009. Staff will be hired 4-6 weeks prior to the opening of the facility. The \$618,180 increase in the FY10 budget is based on an opening in September 2009. **The County Executive is considering an amendment that would delay the opening of the Center until January, which could provide additional savings of approximately \$100,000. The latest CIP update made to the Council in March 2009 suggested that the center was on schedule to be completed in October 2009 and opened in November 2009.**

The Mid-County Center will require \$665,760 to support operations in FY11.

At this time, Council staff does not recommend that the Council delay the openings of these facilities beyond their latest projected opening dates. **The budget figure for the Mid-**

County Center is based on an opening in September 2009 and should be amended to account for an opening date of, at the earliest, November 2009.

If dire fiscal circumstances require drastic cuts to services, delaying the opening of these centers may be potential areas of cost savings. Precedent supports delaying the openings of County facilities; the opening of the Bethesda Library was delayed for approximately six months because of fiscal constraints.

Because the Executive's budget recommends the abolishment of a number of filled Recreation positions and reductions to program operating expenses, Council staff recommends delaying the opening of facilities, which would not result in a decrease in existing service, before further reducing program-related costs and thereby diminishing the availability and quality of existing services.

B. Vacancies

Of the 28 MCRD positions recommended for elimination, 15 are vacant positions. There are only two additional vacancies that were not proposed for elimination:

- **Information Technology Technician III:** This is one of only three automation staff that support phones, PC, and printers for 39 facilities, as well as 15 computer labs within the community recreation and senior centers. This position is currently in the hiring process.
- **Recreation Specialist:** This position is referenced in the discussion on opening of recreation facility in FY10. It will be tasked with opening and operating the Wisconsin Place Community Center. The Department anticipates hiring for the position in 4 to 6 weeks prior to the opening of the facility in July 2009.

The information technology technician III position may be a candidate for elimination if dire fiscal circumstances warrant this action. Presumably, there would be a service impact to this cut, which would impact the functioning of the recreation facilities across the board.

C. Mid-Year Savings Not Continued in the FY10 Budget

Council staff highlights the following mid-year FY09 savings that were either not continued in the FY10 budget or continued at a reduced amount:

- Decrease operating expenses for summer fun centers (-\$9,800)
- Decrease operating expenses for senior and therapeutic recreation programs—a difference of (-\$8,450)

The Department has suggested that these particular items were taken as one time savings, and the programs will not be able to take similar reductions in FY10 without a greater impact to programs.

D. Special Events

In the past, the Recreation Department has sponsored or participated in numerous special events in the County. As a part of mid-year savings and the FY10 operating budget, the Department has reduced or eliminated its involvement with a number of these special events. The following chart shows, to the extent that information has been made available, these events, their FY10 status, their budget, and the number of participants.

Event	FY10 Status	Costs	# of Participants
Holiday Concert at AFI	eliminated	n/a	400
Countywide Youth Art Show	eliminated	n/a	800
September 11 Concert	eliminated	n/a	100
Silver Spring Holiday Parade Floats (2)	n/a	n/a	
St. Patrick's Day Parade Support	n/a	n/a	n/a
Summer Concert Series (22)	eliminated	n/a	2500
Family Fun Nights (3)	eliminated	n/a	900
Scotland Community Day	reduced	\$500	200
Aquatics Zone Meets	reduced	n/a	2,000
MCRD Aquatics Metro Swim Meet	reduced	\$500	2,000
St. Patty's Day Family Fun Walks (2)	reduced	\$500	500
Battle of the Bands	reduced	n/a	500
Aquatics Sectionals	reduced	\$500	3,000
KidsFest	reduced	\$13,000	7,000
Long Branch Community Day	reduced	\$500	500
Pooch Pool Party	reduced	n/a	600
Celebrate Damascus	n/a	\$1,000	n/a
National Night Out-Germantown	n/a	\$500	n/a
National Night Out-Olney	n/a	\$1,500	n/a
National Night Out-Wheaton	n/a	n/a	n/a
Marathon in the Park (½ marathon)	n/a	\$1,000	n/a
Burtonsville Day	n/a	\$1,500	n/a
Magical Montgomery	n/a	\$500	n/a
Kensington Parade	n/a	\$500	n/a
Poolesville Day	n/a	\$500	n/a
Germantown Oktoberfest	n/a	\$5,000	n/a
World of Montgomery Festival	n/a	\$4,000	n/a
Poolesville Holiday	n/a	\$500	n/a
Pikes Peek	n/a	\$1,000	n/a
Colesville Strawberry Festival	n/a	\$500	n/a
Clarksburg Day	n/a	\$500	n/a
Taste of Wheaton	n/a	n/a	n/a
Relay for Life	n/a	\$500	n/a
Executive's Town Hall meetings	n/a	\$500	n/a
Groundbreakings	n/a	\$500	n/a
Opening Ceremonies	n/a	\$500	n/a

If budget constraints require additional reductions to the Department, the Committee may want to consider (1) reducing or eliminating funding to support these events in whole or in part for one year, (2) directing the Department to seek partnerships and sponsorships to support continuation of the events, and (3) reexamining whether fiscal conditions allow support for these events in FY11. If the Committee is interested in pursuing these options, it may want additional information that the completes the chart above before making a final recommendation.

III. FY10 Revenues

(in \$000's)	FY08 Actual	FY09 Approved	Estimated FY09	FY10 CE Recommended	% Change FY09-FY10
Revenues:					
City of Takoma Park-Piney Branch Pool	0	50,000	50,000	0	
Property Tax	31,746,644	31,979,460	31,914,610	29,384,640	-8.1%
Activity Fees	10,330,477	10,903,980	10,776,380	10,381,760	-4.8%
Other	-27,924	-105,360	-105,360	-105,360	0.0%
Investment Income	517,377	380,000	130,000	110,000	-71.1%
TOTAL Revenues	42,566,574	43,208,080	42,765,630	39,771,040	-8.0%

Revenues for the Recreation Department are expected to decrease across the board in FY10 from FY09 levels. Property tax revenues are expected to decrease by approximately \$2.6 million, investment income by \$270,000, and revenue from activity fees by \$522,220.

The County Executive has included approximately \$10.4 million in revenues generated from activity. The revenue from activity is projected to decrease despite some modest increases to activity fees that are recommended for FY10. This decrease is projected because the Montgomery Aquatic Center will be closed for construction and the elimination of Teen Club revenues.

In addition, the Department will be discontinuing in FY10 its policy to allow nonprofits six free facility bookings. Council staff notes that this change is consistent with CUPF policy related to charging for nonprofit use of public facilities. It is unclear at this time how this change will affect use of recreation facilities and revenues.

The chart on ©20 summarizes the proposed fees for FY10. The Department does not anticipate a drop in participation as a result of fee increases and will continue to offer the same level of financial assistance to families.

OLO is performing an analysis of the fee structures and policies of the Recreation Department to determine whether additional revenues may be generated by increased fees. This analysis will be presented to the Committee in the Recreation Department Operating Budget follow-up session scheduled for April 27, 2009.

Recreation

MISSION STATEMENT

The mission of the Department of Recreation is to provide high quality, diverse, and accessible programs, services, and facilities that enhance the quality of life for all ages, cultures, and abilities.

Consolidation of Recreation Programs

The Montgomery County Department of Recreation and the Maryland-National Park and Planning Commission (M-NCPPC) Department of Parks offer recreation programming to the residents of Montgomery County. The recent Office of Legislative Oversight report, "Organization of Recreation Programs across the Department of Parks and Department of Recreation," looked at recreation programming across both Departments and recommended that the County consider consolidation of recreation programming into one department.

The County Executive strongly supports consolidation of the recreation programs in the M-NCPPC Parks Department into the County Government Department of Recreation. There would be many benefits to this consolidation including:

- Improved customer service;
- Elimination of duplicative functions;
- Improved utilization of capital and operating assets with fewer conflicts on space and time; and
- Generation of savings based on the economies of scale realized through consolidation.

In addition, recreation programming is tied directly to four of the County's priority objectives: preparing children to live and learn, safe streets and secure neighborhoods, healthy and sustainable communities, and ensuring vital living for all. Consolidation in the direction of the Recreation Department would more effectively support attainment of these objectives, since the Recreation Department is one of the lead agencies within the County's social service network by participation in positive youth development initiative, senior services initiative, the Cultural Diversity Center, the sports council, the Maryland Senior Olympics, and extended learning opportunities with MCPS.

Further, having these programs under the same County leadership allows the Department of Recreation to more easily collaborate and coordinate their efforts with other County departments, such as the Department of Health and Human Services, the Police Department, and Public Libraries. Accountability will also be improved because the County Council and the County Executive will be more directly responsible for the operations and management of the County's recreation activities and facilities. Also, short-term and long-term planning, budgeting, and resource allocation for recreation programming will be improved as the focus will be on a single entity, the County Department of Recreation.

There are significant logistical issues to be worked through in the consolidation of recreation programming, including human resources, financial, information technology, and budget and management issues. While all of these complex matters need to be addressed in detail, this is the appropriate time to begin this process. As a first step, the County Council, the County Executive, and the Park Commission should jointly name a Work Group to identify, evaluate, and resolve transition issues with the goal of consolidating all recreation programming in the Department of Recreation during FY10. This work group should be charged with:

- Identifying all action items required to complete the consolidation;
- Determining the precise strategy and methodology to complete each action item;
- Proposing a specific timeline for all action items; and
- Completing assigned work within six months.

Because of the significant issues involved in implementing this consolidation, the FY10 Budget does not include any budgetary or organizational changes in anticipation of this consolidation.

BUDGET OVERVIEW

The total recommended FY10 Operating Budget for the Department of Recreation is \$30,810,740, a decrease of \$1,646,480 or 5.1 percent from the FY09 Approved Budget of \$32,457,220. Personnel Costs comprise 64.3 percent of the budget for 136 full-time positions and three part-time positions for 421.7 workyears. Operating Expenses account for the remaining 35.7 percent of the FY10 budget.

The Debt Service for the Recreation Fund is appropriated in the Debt Service Fund and is; therefore, not displayed in this section. To

pay for the Debt Service, a transfer of funds from the Recreation Fund to the Debt Service Fund of \$7,670,590 is required to cover general obligation bond and long-term lease costs.

Additionally, it should be noted that the Department manages an estimated \$8,151,000 Agency Fund. This Fund is designated for handling contracted programs and services and is entirely revenue supported. The net proceeds of these activities are accounted for the Recreation Fund.

In addition, this department's Capital Improvements Program (CIP) requires Current Revenue funding.

LINKAGE TO COUNTY RESULT AREAS

While this program area supports all eight of the County Result Areas, the following are emphasized:

- ❖ **Children Prepared to Live and Learn**
- ❖ **Vital Living for All of Our Residents**

DEPARTMENT PERFORMANCE MEASURES

This table presents the department's headline measures or submeasures that relate to multiple programs including projections from FY09 through FY11. These estimates reflect funding based on the FY09 savings plan, the FY10 budget, and funding for comparable service levels in FY11.

Measure	Actual FY07	Actual FY08	Estimated FY09	Projected FY10	Projected FY11
Headline Measures					
Percentage of participants who reported or demonstrated improved well being based on the Recreation customer survey results (median satisfaction rating of individual survey questions)	NA	NA	96	96	96
Percent of customers who report that they are satisfied based on the Recreation customer survey results (median percent that meet or exceed expectations)	NA	NA	87	87	87
Total number of repeat participants in recreation programming	NA	61,616	61,500	61,500	61,500
Number of people with disabilities served by Department of Recreation Programs	3,138	3,277	3,300	3,300	3,300
Percentage of youth registered in positive youth development programs	NA	NA	TBD	TBD	TBD
Multi-Program Measures					
Percentage of County residents registered through the Department of Recreation by age group (under 5 years)	24	14	14	14	14
Percentage of County residents registered through the Department of Recreation by age group (5-19 years)	22	23	23	23	23
Percentage of County residents registered through the Department of Recreation by age group (20-54 years)	5	6	6	6	6
Percentage of County residents registered through the Department of Recreation by age group (55+ years)	3.0	4.0	4.2	4.2	4.2

ACCOMPLISHMENTS AND INITIATIVES

- ❖ **Fully annualize Wisconsin Place Community Center and open Mid-County Community Recreation Center.**
- ❖ **Based on requests from Inwood House and recommendations by the County Council, in FY08 the Therapeutic Recreation Team initiated recreation programs at Inwood House for the residents with disabilities and the Community. Programs include game nights, arts and crafts workshops, dance, and exercise activities. Programming expanded in FY09 to include cooking and wellness activities.**
- ❖ **Productivity Improvements**
 - **A recent public-private partnerships with the Eagle Scouts troop helped to build an 'Out to Lunch' ten foot patio at the Holiday Park Senior Center.**
 - **A collaborative effort with Montgomery College produced an entirely new web page for the Holiday Park Senior Center. This will enrich the visibility and activity detail of the senior center offerings at the new site www.holidaypark.us**

PROGRAM CONTACTS

Contact Jeffery Bourne of the Department of Recreation at 240.777.6814 or Jennifer R. Bryant of the Office of Management and Budget at 240.777.2761 for more information regarding this department's operating budget.

PROGRAM DESCRIPTIONS

Aquatics

The Aquatics programs provide recreational, fitness, instructional, competitive, therapeutic, and rehabilitative water activities that serve all residents. The Department operates seven regional outdoor pools, as well as four indoor aquatics facilities, and a neighborhood spray park. The indoor pools serve the public 17 hours each day, 7 days a week, approximately 340 days a year. The outdoor pools and the spray park operate from Memorial Day through Labor Day weekend.

FY10 Recommended Changes	Expenditures	WYs
FY09 Approved	5,937,660	140.4
Increase Cost: Seasonal staff to handle swimming pool operations at the County pools	79,530	3.0
Decrease Cost: Operating expenses for aquatic programs	-19,000	0.0
Decrease Cost: Operating expenses for aquatic facilities	-128,500	0.0
Reduce: Abolish five senior pool manager positions (coordinate the day to day operations of the swimming pools as well as swim instruction)	-279,530	-5.0
Miscellaneous adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting more than one program	-6,910	-0.3
FY10 CE Recommended	5,583,250	138.1

Camps, Classes, and Sports

Over 50 camps are provided in Montgomery County for children ages 4-13 that are fun, safe, convenient, and affordable. Little People Centers offer an exciting first taste of summer camps; art camps provide opportunities to develop children's creativity; sports camps energize children with sports and sports skills activities; Camp Imagination and Summer Ventures provide a mix of activities that include crafts, games, sports, and special events; and outdoor/nature camps combine nature with a variety of outdoor games and activities, including canoeing. There are also a number of one-of-a-kind camps, including Explorations in Science and On-the-Go and Creative Theatre gives campers a taste of producing a real musical. Extended hours provide parents with opportunities to have children cared for both before and after camp. Holiday camps are offered during the winter and spring school breaks.

The Classes program offers recreational and skill development classes to young people and adults. Leisure classes are scheduled and advertised four times each year in arts, crafts, exercise, music, performing and social dance, and special interest areas. Sports instruction is offered in fencing, golf, tennis, skateboarding, and martial arts. Special intensive schools and clinics are also offered during school vacation times. The Classes program also provides recreational, social, and early childhood development activities for children ages one to five years, incorporating child-parent interaction, creativity, independence, fitness, and wholesome fun. The preschool activities consist of Tiny Tot classes that are established by age groups and subject matter.

The Sports program administers and delivers extensive programs in adult sports and select youth leagues throughout the County. For adults, competitive leagues and tournaments are offered seasonally in tennis, soccer, flag and touch football, volleyball, basketball, and softball.

Also included within this team are staff trained to plan and provide accessible leisure, educational, and personal skill development activities for individuals with disabilities through mainstreaming/community integration and adaptive programs. Therapeutic Recreation classes, camps, and activities provide support for the families of participants, ages pre-school through adult. The activities available to residents with disabilities through the Department are often the only opportunities these individuals have for leisure activities.

FY10 Recommended Changes	Expenditures	WYs
FY09 Approved	5,004,160	72.9
Increase Cost: Transportation cost increase for MCPS busing	47,000	0.0
Increase Cost: M-NCPPC changing to hourly facility rental fees	40,000	0.0
Increase Cost: Community Use of Public Facilities rate increases	35,200	0.0
Increase Cost: Interpretation/signing services	11,800	0.0
Decrease Cost: Operating budget for therapeutic recreation programs	-500	0.0
Decrease Cost: Operating expenses for the Camps, Classes, and Sports Team	-6,800	0.0
Decrease Cost: Operating expenses for the revenue based sports programs	-17,800	0.0
Decrease Cost: Operating expenses for summer camps program	-37,000	0.0

	Expenditures	WYs
Reduce: Recreation Specialist	-62,460	-1.0
Miscellaneous adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting more than one program	-2,400,510	-27.8
FY10 CE Recommended	2,613,090	44.

Recreation Regions and Community Centers

The Department's 18 community recreation centers, located throughout the County, host programs for the Department, other agencies, and community organizations. Community recreation centers provide leisure activities, social interaction, family participation, and neighborhood civic involvement, and promote community cohesion and identity.

Programs for all ages are available in community recreation centers. These facilities are designed to support sports, fitness, dance, social activities, and arts programs. Activities include instructional programs, organized competitions, performances and exhibitions, recreational clubs and hobby groups, and accessibility initiatives for special populations. In addition, community recreation centers offer important community meeting space. Center spaces are available for party rentals, receptions, and civic group meetings. User fees are charged for room rentals, special programs, and services offered at each facility.

The Recreation Regions program provides community liaison, volunteer services support, and customer needs assessments in the four community recreation service regions of the County. Regional staff advocate for and coordinate all recreation services and coordinate long-range facility planning in their region, assist with the delivery of services, perform customer assessments of programs, provide staff support to Regional Advisory Boards, and serve as liaisons with schools and community groups in the region. Program staff also manage local community-based activities, such as community days, festivals, and other special events.

Certain types of programs are managed regionally to best serve the unique needs in their community including Youth Sports, Teen Programming, and Summer Fun Centers. Youth Sports programs include instructional sports for K-2nd grade in youth soccer, basketball, and T-ball; competitive leagues for grades 3-12 in field hockey, basketball, baseball, softball, flag football, and in-line hockey. Teen Programs include a variety of positive social, educational, and skill based alternatives to alcohol and drug use. In addition to facility based activities, there are two programs offered after school on school grounds: RecExtra offered in most County middle schools and Sports Academies offered in several high schools within three target areas of the County. Regions also offer a six-week program in the summer for youth ages 5 to 12 years called Summer Fun Centers. This program serves as a neighborhood drop-in program where children may come for the entire six-weeks or they may choose the days they would like to participate activities like arts and crafts, sports, nature activities, and games.

FY10 Recommended Changes	Expenditures	WYs
FY09 Approved	10,516,780	162.9
Add: Mid-County Community Recreation Center	618,180	5.5
Increase Cost: Annualize operating expenses for Wisconsin Place Community Center	175,000	0.0
Increase Cost: Annualization of FY09 Lapsed Positions	104,500	2.6
Decrease Cost: Operating budget for the management of the Down County Region	-3,250	0.0
Decrease Cost: Operating expenses for the management of the Mid County Region	-5,750	0.0
Decrease Cost: Operating expenses for the management of the UpCounty Region	-8,400	0.0
Decrease Cost: Operating expenses for the Sports Academies	-20,000	0.0
Decrease Cost: Operating expenses for youth sports programs	-22,000	0.0
Decrease Cost: Personnel costs for Montgomery County Police Department at the Blair Sports Academy	-24,400	0.0
Decrease Cost: Operating expenses for the Teen Clubs program	-50,000	0.0
Reduce: Abolish Recreation Coordinator (assistant to the community center director) at the Bauer Drive Community Center	-57,490	-1.0
Reduce: One recreation coordinator position (assistants to the community center director)	-58,160	-1.0
Reduce: Abolish Recreation Specialist on the Teen Team (coordinate and oversee Rec Extra after school programs)	-74,880	-1.0
Reduce: Abolish Offices Services Coordinator in the UpCounty Region office (day-to-day office operations for the Up County Recreation Region)	-77,150	-1.0
Decrease Cost: Police Officers at Sports Academies to one day per week	-77,180	0.0
Decrease Cost: Operating expenses for academic support for the Springbrook and Paint Branch Sports Academies	-79,240	0.0
Decrease Cost: Seasonal staff costs for teen programs	-137,020	-4.5
Decrease Cost: Contract for the Einstein Sports Academy	-147,290	0.0
Reduce: Reduce Rec Extra after school sites from 38 to 25 middle schools.	-205,870	-2.7
Reduce: Teen Club Program (activities and trips for middle and high school students)	-595,240	-5.1
Miscellaneous adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting more than one program	1,203,780	9.6
FY10 CE Recommended	10,974,920	164.1

Senior Adult Programs

The seniors' program offers services for adults age 55 and above which include senior centers, neighborhood programs, classes, sports and fitness, trips, and special programs for frail and isolated seniors. Senior centers are open five to six days per week and provide social, physical, recreational, educational, and community oriented activities. Recreation opportunities range from organized classes such as fitness, art, and computer skills to more informal activities such as billiards, discussion groups, and guest speakers. These centers are focal points for the delivery of recreation, community, and health-related services to senior adults.

Senior neighborhood programs serve groups of 20-70 individuals who meet in recreation centers near their homes one to three days each week. These programs offer special interest classes, trips, social activities, and food services at selected sites.

FY10 Recommended Changes	Expenditures	WYs
FY09 Approved	1,665,710	27.4
Decrease Cost: Operating budget for neighborhood senior adult programs	-1,020	0.0
Decrease Cost: Operating expenses for SOAR senior trip program	-11,000	0.0
Decrease Cost: Operating expenses for senior adult mini trips	-15,690	0.0
Reduce: Abolish Recreation Coordinator at the Schweinhaut Senior Center (assistant to the senior center director)	-57,490	-1.0
Reduce: Manager of Senior Adult Team (senior adult recreation programs and facilities)	-83,270	-1.0
Miscellaneous adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting more than one program	230,520	4.9
FY10 CE Recommended	1,727,760	30.3

Recreation Outreach Services

The Recreation Outreach Services Team is responsible for coordinating special events and other activities which offer a variety of benefits including enhancing a sense of community, encouraging family participation, and providing a positive image for the County. These special events offer opportunities for interaction among the various segments of our multi-cultural community and provide a chance to celebrate our rich cultural diversity. Furthermore, this team partners with many County and outside agencies and organizations to provide various leisure opportunities for the residents of the County. More formal partnerships include the Friends of Recreation, Arts and Humanities Council, Public Arts Trust, and BlackRock Center for the Arts.

The Charles W. Gilchrist Center for Cultural Diversity is a cultural and community focal point. The Center strengthens community viability by promoting an environment in which differences are celebrated and viewed as an asset. The Center includes an Educational and Technology Lab and involves the collaboration of the Department of Recreation, Community Use of Public Facilities, the Department of Health and Human Services, the Department of Housing and Community Affairs, and other departments. In addition, the Center is a "one stop shop" for services, community contacts, cultural events, small business opportunities, and meeting and working space for established ethnic, nonprofit organizations. This center also includes information and referral services to Montgomery County newcomers. A "satellite" Diversity Center serves the Upcounty area in the Upcounty Regional Services Center.

FY10 Recommended Changes	Expenditures	WYs
FY09 Approved	956,550	16.9
Increase Cost: Gilchrist Diversity staff parking costs	4,600	0.0
Decrease Cost: Operating expenses for the management of the Affiliated Services Team	-6,000	0.0
Decrease Cost: Operating expenses for special events	-27,270	0.0
Reduce: Abolish Program Manager (marketing and communications manager) on Affiliated Services Team	-75,820	-1.0
Miscellaneous adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting more than one program	220,210	1.9
FY10 CE Recommended	1,072,270	17.8

Management Services

The Management Services Team provides administrative support functions such as finance, budgeting, personnel, contracting, and information technology. Personnel actions such as hiring, criminal background investigations, and payroll are handled for thousands of seasonal staff through this team. Other functions of this Team include maintenance of photocopy machines, refund processing, financial aide, and registrations that are mailed or faxed to the department. Management Services staff the main customer service window and phone line for the department. They also handle the production of the quarterly Leisure Guide and other marketing materials such as flyers and the Department's website. Automation staff support phones, PCs, and printers for 39 facilities, as well as 15 computer labs within the community recreation and senior centers.

FY10 Recommended Changes	Expenditures	WYs
FY09 Approved	2,650,120	18.8
Increase Cost: CLASS registration system required hardware and software costs	96,100	0.0
Add: operating budget for the Randolph Road Theater	36,000	0.0
Increase Cost: Motion picture licensing contract	4,000	0.0
Decrease Cost: Operating expenses for background investigations	-28,160	0.0
Reduce: Abolish Program Aide in Management Services (registrations and customer service)	-48,100	-1.0
Decrease Cost: Administrative specialist position (hiring and payroll) in Management Services	-58,580	0.0
Shift: Healthy Choice program to another team within the Department	-67,940	-1.0
Eliminate: Graphic Artist	-70,000	-1.0
Reduce: Manager of Management Services Team (budget, finance, personnel, payroll, contracts, customer service)	-83,270	-1.0
Technical Adj: Administrative Specialist III assigned to MC311 (CIP)	-119,940	-1.0
Miscellaneous adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting more than one program	255,330	1.1
FY10 CE Recommended	2,565,560	15.7

Planned Lifecycle Asset Replacement (PLAR)

PLAR provides funding for a lifecycle replacement program to protect the Department's investment in facilities and equipment and to sustain efficient and reliable facility operations. The program is targeted at slowing the deterioration of the equipment and structures in Department facilities. Specifically, the program includes interior space modifications, security system enhancements, refinishing gymnasium floors and bleachers, and the repair/replacement of furniture, fixtures, and equipment in the Department's facilities.

FY10 Recommended Changes	Expenditures	WYs
FY09 Approved	769,810	1.4
Decrease Cost: Operating expenses for Planned Lifecycle Asset Replacement (PLAR)	-113,810	0.0
Miscellaneous adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting more than one program	179,880	0.0
FY10 CE Recommended	835,880	1.4

Fixed Costs

Fixed Costs include costs associated with utilities, property insurance, workers' compensation insurance, and grants to the cities of Gaithersburg and Takoma Park.

FY10 Recommended Changes	Expenditures	WYs
FY09 Approved	3,345,790	0.0
Increase Cost: Utilities (structural deficit)	600,000	0.0
Increase Cost: Occupational Medical Services Adjustment	34,830	0.0
Increase Cost: Risk Management Adjustment	31,120	0.0
Miscellaneous adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting more than one program	-183,180	0.0
FY10 CE Recommended	3,828,560	0.0

Administration/Policy Management

The Department's Administration/Policy Management staff provides the management and supervisory oversight for direction, policy development, accountability, evaluation, planning, training, personnel/payroll, budget and fiscal matters, the capital improvements projects, and technology improvements. Administration/Policy Management includes the Department's senior managers who also support the work of the Advisory Boards.

FY10 Recommended Changes	Expenditures	WYs
FY09 Approved	1,610,640	9.0
Increase Cost: Seasonal staff personnel costs	128,500	0.0
Increase Cost: Motor Pool Rate Adjustment	5,630	0.0
Decrease Cost: Central duplicating deficit recovery charge	-1,980	0.0
Decrease Cost: Printing and Mail Adjustments	-5,970	0.0
Decrease Cost: Operating expenses in the Office of the Director	-28,400	0.0
Reduce: Abolish Office Services Coordinator in the Office of the Director (day-to-day office management for the Division Chiefs)	-39,600	-0.8

	Expenditures	WYs
Reduce: Abolish Division Chief position (Chief of Programs) in the Office of the Director	-95,430	-1.0
Miscellaneous adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting more than one program	36,060	3.0
FY10 CE Recommended	1,609,450	10.2

BUDGET SUMMARY

	Actual FY08	Budget FY09	Estimated FY09	Recommended FY10	% Chg Bud/Rec
RECREATION					
EXPENDITURES					
Salaries and Wages	17,126,599	17,143,840	16,416,360	15,980,400	-6.8%
Employee Benefits	4,128,293	4,427,950	4,102,640	3,821,300	-13.7%
Recreation Personnel Costs	21,254,892	21,571,790	20,519,000	19,801,700	-8.2%
Operating Expenses	10,060,065	10,885,430	10,968,320	11,009,040	1.1%
Capital Outlay	0	0	0	0	—
Recreation Expenditures	31,314,957	32,457,220	31,487,320	30,810,740	-5.1%
PERSONNEL					
Full-Time	152	154	154	136	-11.7%
Part-Time	16	13	13	3	-76.9%
Workyears	450.2	449.7	449.7	421.7	-6.2%
REVENUES					
City of Takoma Park - Piney Branch Pool	0	50,000	50,000	0	—
Property Tax	31,746,644	31,979,460	31,914,610	29,384,640	-8.1%
Activity Fees	10,330,477	10,903,980	10,776,380	10,381,760	-4.8%
Other	-27,924	-105,360	-105,360	-105,360	—
Investment Income	517,377	380,000	130,000	110,000	-71.1%
Recreation Revenues	42,566,574	43,208,080	42,765,630	39,771,040	-8.0%
GRANT FUND MCG					
EXPENDITURES					
Salaries and Wages	19,931	0	22,510	0	—
Employee Benefits	1,412	0	1,610	0	—
Grant Fund MCG Personnel Costs	21,343	0	24,120	0	—
Operating Expenses	25,149	0	109,000	0	—
Capital Outlay	0	0	0	0	—
Grant Fund MCG Expenditures	46,492	0	133,120	0	—
PERSONNEL					
Full-Time	0	0	0	0	—
Part-Time	0	0	0	0	—
Workyears	0.0	0.0	0.0	0.0	—
REVENUES					
Germantown Teen Travel Program	0	0	15,000	0	—
Community Based Collaboration Grant	0	0	81,740	0	—
Summer Companion Program	18,603	0	18,880	0	—
Tanglewood Homework Club	17,500	0	17,500	0	—
Tobytown Community Grant	10,389	0	0	0	—
Grant Fund MCG Revenues	46,492	0	133,120	0	—
DEPARTMENT TOTALS					
Total Expenditures	31,361,449	32,457,220	31,620,440	30,810,740	-5.1%
Total Full-Time Positions	152	154	154	136	-11.7%
Total Part-Time Positions	16	13	13	3	-76.9%
Total Workyears	450.2	449.7	449.7	421.7	-6.2%
Total Revenues	42,613,066	43,208,080	42,898,750	39,771,040	-8.0%

FY10 RECOMMENDED CHANGES

	Expenditures	WYs
RECREATION		
FY09 ORIGINAL APPROPRIATION	32,457,220	449.7
<u>Changes (with service impacts)</u>		
Add: Mid-County Community Recreation Center [Recreation Regions and Community Centers]	618,180	5.5
Add: operating budget for the Randolph Road Theater [Management Services]	36,000	0.8
Reduce: Abolish Office Services Coordinator in the Office of the Director (day-to-day office management for the Division Chiefs) [Administration/Policy Management]	-39,600	-0.8
Reduce: Abolish Program Aide in Management Services (registrations and customer service) [Management Services]	-48,100	-1.0
Reduce: Abolish Recreation Coordinator (assistant to the community center director) at the Bauer Drive Community Center [Recreation Regions and Community Centers]	-57,490	-1.0
Reduce: Abolish Recreation Coordinator at the Schweinhaut Senior Center (assistant to the senior center director) [Senior Adult Programs]	-57,490	-1.0
Reduce: One recreation coordinator position (assistants to the community center director) [Recreation Regions and Community Centers]	-58,160	-1.0
Reduce: Recreation Specialist [Camps, Classes, and Sports]	-62,460	-1.0
Eliminate: Graphic Artist [Management Services]	-70,000	-1.0
Reduce: Abolish Recreation Specialist on the Teen Team (coordinate and oversee Rec Extra after school programs) [Recreation Regions and Community Centers]	-74,880	-1.0
Reduce: Abolish Program Manager (marketing and communications manager) on Affiliated Services Team [Recreation Outreach Services]	-75,820	-1.0
Reduce: Abolish Offices Services Coordinator in the UpCounty Region office (day-to-day office operations for the Up County Recreation Region) [Recreation Regions and Community Centers]	-77,150	-1.0
Reduce: Manager of Management Services Team (budget, finance, personnel, payroll, contracts, customer service) [Management Services]	-83,270	-1.0
Reduce: Manager of Senior Adult Team (senior adult recreation programs and facilities) [Senior Adult Programs]	-83,270	-1.0
Reduce: Abolish all part-time career program aides (handle registrations and customer service for aquatics and senior adults teams)	-93,780	-1.3
Reduce: Abolish Division Chief position (Chief of Programs) in the Office of the Director [Administration/Policy Management]	-95,430	-1.0
Eliminate: All part-time principal administrative aides (aquatics, teens, and senior adult teams)	-151,180	-2.3
Reduce: Reduce Rec Extra after school sites from 38 to 25 middle schools. [Recreation Regions and Community Centers]	-205,870	-2.7
Reduce: Abolish five senior pool manager positions (coordinate the day to day operations of the swimming pools as well as swim instruction) [Aquatics]	-279,530	-5.0
Reduce: Teen Club Program (activities and trips for middle and high school students) [Recreation Regions and Community Centers]	-595,240	-5.3
<u>Other Adjustments (with no service impacts)</u>		
Increase Cost: Utilities (structural deficit) [Fixed Costs]	600,000	0.0
Increase Cost: Annualize operating expenses for Wisconsin Place Community Center [Recreation Regions and Community Centers]	175,000	0.0
Increase Cost: Seasonal Staff Salary Adjustment	173,690	0.0
Increase Cost: Seasonal staff personnel costs [Administration/Policy Management]	128,500	0.0
Increase Cost: Annualization of FY09 Lapsed Positions [Recreation Regions and Community Centers]	104,500	2.6
Increase Cost: Service Increment	103,070	0.0
Increase Cost: CLASS registration system required hardware and software costs [Management Services]	96,100	0.0
Increase Cost: Seasonal staff to handle swimming pool operations at the County pools [Aquatics]	79,530	3.0
Increase Cost: Retirement Adjustment	69,230	0.0
Increase Cost: Transportation cost increase for MCPS busing [Camps, Classes, and Sports]	47,000	0.0
Increase Cost: M-NCPPC changing to hourly facility rental fees [Camps, Classes, and Sports]	40,000	0.0
Increase Cost: Community Use of Public Facilities rate increases [Camps, Classes, and Sports]	35,200	0.0
Increase Cost: Occupational Medical Services Adjustment [Fixed Costs]	34,830	0.0
Increase Cost: Annualization of FY 09 service increments	34,560	0.0
Increase Cost: Risk Management Adjustment [Fixed Costs]	31,120	0.0
Increase Cost: Group Insurance Adjustment	30,780	0.0
Increase Cost: Interpretation/signing services [Camps, Classes, and Sports]	11,800	0.0
Increase Cost: Motor Pool Rate Adjustment [Administration/Policy Management]	5,630	0.0
Increase Cost: Gilchrist Diversity staff parking costs [Recreation Outreach Services]	4,600	0.0
Increase Cost: Motion picture licensing contract [Management Services]	4,000	0.0
Decrease Cost: Operating budget for therapeutic recreation programs [Camps, Classes, and Sports]	-500	0.0
Decrease Cost: Operating budget for neighborhood senior adult programs [Senior Adult Programs]	-1,020	0.0
Decrease Cost: Central duplicating deficit recovery charge [Administration/Policy Management]	-1,980	0.0
Decrease Cost: Operating budget for the management of the Down County Region [Recreation Regions and Community Centers]	-3,250	0.0

	Expenditures	WYs
Decrease Cost: Operating expenses for the management of the Mid County Region [Recreation Regions and Community Centers]	-5,750	0.0
Decrease Cost: Printing and Mail Adjustments [Administration/Policy Management]	-5,970	0.0
Decrease Cost: Operating expenses for the management of the Affiliated Services Team [Recreation Outreach Services]	-6,000	0.0
Decrease Cost: Operating expenses for the Camps, Classes, and Sports Team [Camps, Classes, and Sports]	-6,800	0.0
Decrease Cost: Operating expenses for the management of the UpCounty Region [Recreation Regions and Community Centers]	-8,400	0.0
Decrease Cost: Operating expenses for SOAR senior trip program [Senior Adult Programs]	-11,000	0.0
Decrease Cost: Operating expenses for senior adult mini trips [Senior Adult Programs]	-15,690	0.0
Decrease Cost: Operating expenses for the revenue based sports programs [Camps, Classes, and Sports]	-17,800	0.0
Decrease Cost: Operating expenses for aquatic programs [Aquatics]	-19,000	0.0
Decrease Cost: Operating expenses for the Sports Academies [Recreation Regions and Community Centers]	-20,000	0.0
Decrease Cost: Operating expenses for youth sports programs [Recreation Regions and Community Centers]	-22,000	0.0
Decrease Cost: Personnel costs for Montgomery County Police Department at the Blair Sports Academy [Recreation Regions and Community Centers]	-24,400	0.0
Decrease Cost: Operating expenses for special events [Recreation Outreach Services]	-27,270	0.0
Decrease Cost: Operating expenses for background investigations [Management Services]	-28,160	0.0
Decrease Cost: Operating expenses in the Office of the Director [Administration/Policy Management]	-28,400	0.0
Decrease Cost: Operating expenses for summer camps program [Camps, Classes, and Sports]	-37,000	0.0
Decrease Cost: Elimination of One-Time Items Approved in FY09	-43,400	0.0
Decrease Cost: Operating expenses for the Teen Clubs program [Recreation Regions and Community Centers]	-50,000	0.0
Decrease Cost: Administrative specialist position (hiring and payroll) in Management Services [Management Services]	-58,580	0.0
Shift: Healthy Choice program to another team within the Department [Management Services]	-67,940	-1.0
Decrease Cost: Police Officers at Sports Academies to one day per week [Recreation Regions and Community Centers]	-77,180	0.0
Decrease Cost: Operating expenses for academic support for the Springbrook and Paint Branch Sports Academies [Recreation Regions and Community Centers]	-79,240	0.0
Decrease Cost: Operating expenses for Planned Lifecycle Asset Replacement (PLAR) [Planned Lifecycle Asset Replacement (PLAR)]	-113,810	0.0
Technical Adj: Administrative Specialist III assigned to MC311 (CIP) [Management Services]	-119,940	-1.0
Decrease Cost: Operating expenses for aquatic facilities [Aquatics]	-128,500	0.0
Decrease Cost: Seasonal staff costs for teen programs [Recreation Regions and Community Centers]	-137,020	-4.5
Decrease Cost: Contract for the Einstein Sports Academy [Recreation Regions and Community Centers]	-147,290	0.0
Decrease Cost: Retirement Incentive Program (RIP) Savings	-587,790	-4.0
FY10 RECOMMENDED:	30,810,740	421.7

PROGRAM SUMMARY

Program Name	FY09 Approved		FY10 Recommended	
	Expenditures	WYs	Expenditures	WYs
Aquatics	5,937,660	140.4	5,583,250	138.1
Camps, Classes, and Sports	5,004,160	72.9	2,613,090	44.1
Recreation Regions and Community Centers	10,516,780	162.9	10,974,920	164.1
Senior Adult Programs	1,665,710	27.4	1,727,760	30.3
Recreation Outreach Services	956,550	16.9	1,072,270	17.8
Management Services	2,650,120	18.8	2,565,560	15.7
Planned Lifecycle Asset Replacement (PLAR)	769,810	1.4	835,880	1.4
Fixed Costs	3,345,790	0.0	3,828,560	0.0
Administration/Policy Management	1,610,640	9.0	1,609,450	10.2
Total	32,457,220	449.7	30,810,740	421.7

CHARGES TO OTHER DEPARTMENTS

Charged Department	Charged Fund	FY09		FY10	
		Totals	WYs	Totals	WYs
RECREATION					
Health and Human Services	Grant Fund MCG	0	0.0	64,010	1.5

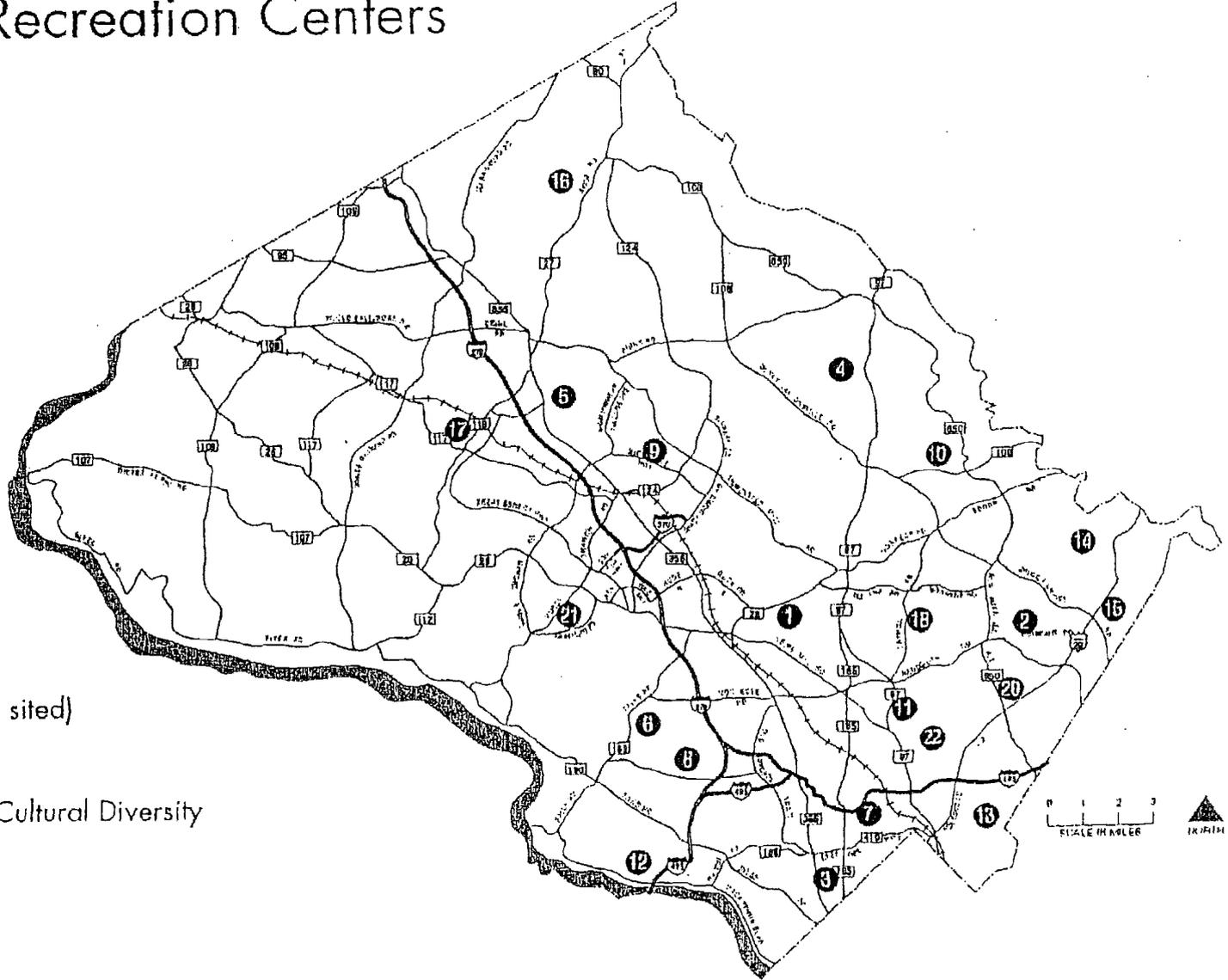
FUTURE FISCAL IMPACTS

Title	CE REC.					
	FY10	FY11	FY12	(\$000's)		
	FY13	FY14	FY15			
This table is intended to present significant future fiscal impacts of the department's programs.						
RECREATION						
Expenditures						
FY10 Recommended	30,811	30,811	30,811	30,811	30,811	30,811
No inflation or compensation change is included in outyear projections.						
Elimination of One-Time Items Recommended in FY10	0	-43	-43	-43	-43	-43
Items recommended for one-time funding in FY10, including the CLASS system for the Mid-County Community Recreation center, will be eliminated from the base in the outyears.						
Labor Contracts	0	51	51	51	51	51
These figures represent the estimated cost of service increments and associated benefits.						
Mid-County Community Recreation Center	0	48	48	48	48	48
These figures represent the impacts on the Operating Budget (maintenance and utilities) of projects included in the FY09-14 Recommended Capital Improvements Program.						
North Potomac Community Recreation Center	0	0	533	782	782	782
These figures represent the impacts on the Operating Budget (maintenance, utilities, staff) of projects included in the FY09-14 Recommended Capital Improvements Program.						
White Oak Community Recreation Center	0	0	616	782	782	782
These figures represent the impacts on the Operating Budget (maintenance, utilities, staff) of projects included in the FY09-14 Recommended Capital Improvements Program.						
Subtotal Expenditures	30,811	30,866	32,015	32,430	32,430	32,430

RECREATION

Community Recreation Centers

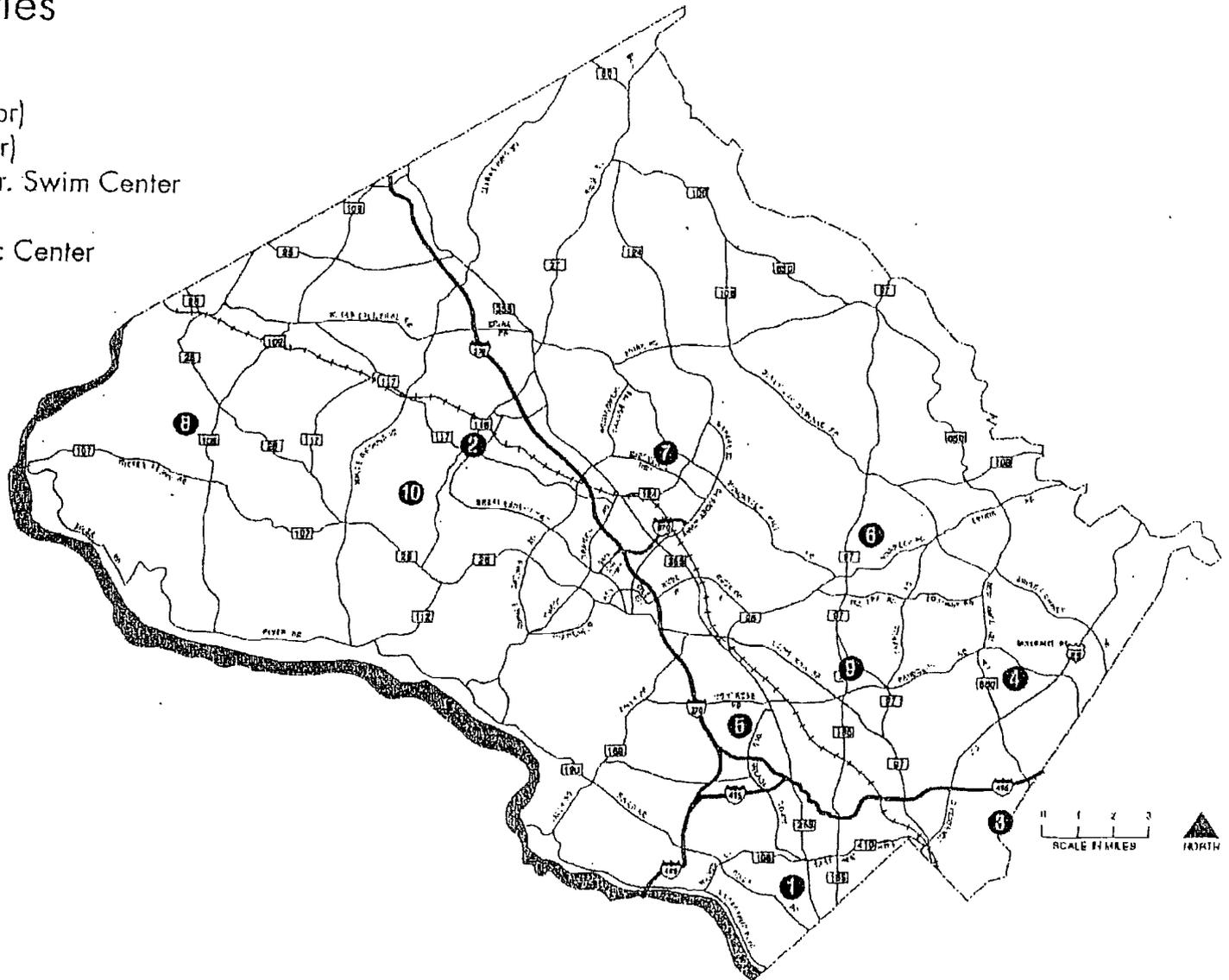
1. Bauer Drive
2. Good Hope
3. Leland
4. Longwood
5. Plum Gar
6. Potomac
7. Coffield
8. Scotland
9. Upper County
10. Ross Boddy
11. Wheaton
12. Clara Barton
13. Long Branch
14. Fairland
15. East County
16. Damascus
17. Germantown
18. Mid-County
19. North Bethesda (not sited)
20. White Oak
21. North Potomac
22. Gilchrist Center for Cultural Diversity



RECREATION

Aquatics Facilities

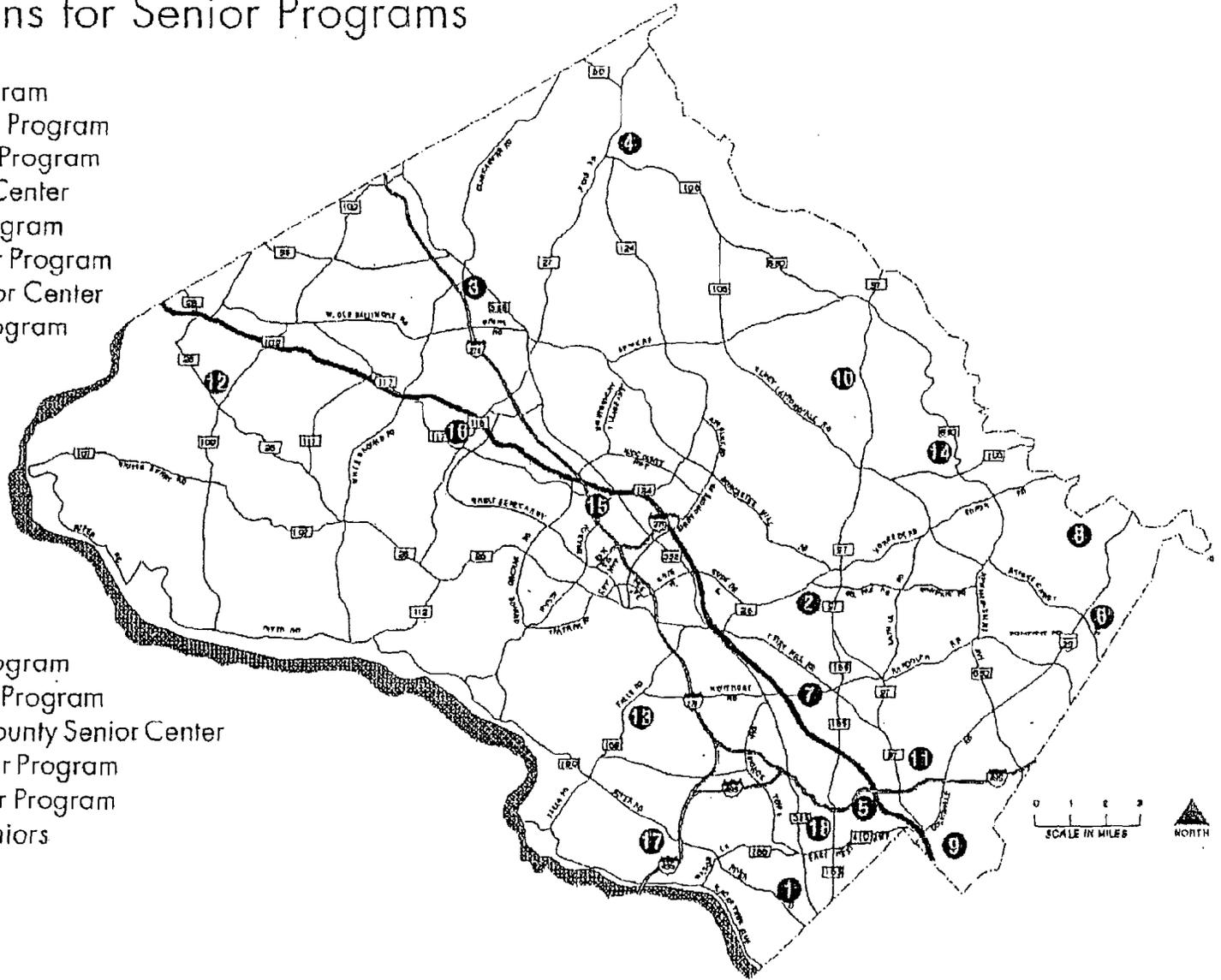
1. Bethesda (outdoor)
2. Germantown (outdoor)
3. Long Branch (outdoor)
4. Martin Luther King, Jr. Swim Center (indoor; outdoor)
5. Montgomery Aquatic Center (indoor)
6. Olney Swim Center (indoor)
7. Upper County (outdoor)
8. Western County (outdoor)
9. Wheaton/Glenmont (outdoor)
10. Germantown (indoor)



RECREATION

Facility Locations for Senior Programs

1. Leland Senior Program
2. Bauer Drive Senior Program
3. Clarksburg Senior Program
4. Damascus Senior Center
5. Coffield Senior Program
6. East County Senior Program
7. Holiday Park Senior Center
8. Fairland Senior Program
9. Long Branch Senior Center
10. Longwood Senior Program
11. Margaret Schweinhaut Senior Center
12. Owen Park Senior Program
13. Polomac Senior Program
14. Ross Boddy Senior Program
15. Gaithersburg UpCounty Senior Center
16. Germantown Senior Program
17. Clara Barton Senior Program
18. Waverly House Seniors



ADMINISTRATION		DIVISION OF FACILITIES		
Director				
Divison Chief		UPPER COUNTY REG.	DOWN COUNTY REGION	EAST COUNTY REGION
Division Chief		Manager	Manager	Manager
Adminstrative Spec III		Supervisor	Supervisor	Supervisor
Adminstrative Spec II		OSC	OSC	OSC
SEAA		PAA	Recreation Specialist (CCS)	Recreation Specialist (CCS)
OSC		Recreation Specialist (CCS)	Recreation Specialist (CCS)	
		Recreation Specialist (CCS)		
AQUATICS		DAMASCUS CC	CLARA BARTON CC	EAST COUNTY CC
Manager		Recreation Specialist	Recreation Specialist	Recreation Specialist
Program Supervisor		Recreation Specialist (T)	SCOTLAND	Recreation Specialist (T) (SA)
OSC		UPPER COUNTY CC	Recreation Specialist	Recreation Coordinator
GERMANTOWN ISC		Recreation Specialist	COFFIELD	PRAISNER CC
Recreation Supervisor		Recreation Specialist (T)	Recreation Specialist	Recreation Specialist
Recreation Specialist		GERMANTOWN	Recreation Specialist (T)	Recreation Specialist (T) (SA)
Recreation Specialist		Recreation Specialist	LELAND CC	Recreation Coordinator
Recreation Specialist		Recreation Coordinator	Recreation Specialist	GOOD HOPE CC
PAA		Recreation Specialist (T) (SA)	Recreation Specialist (T)	Recreation Specialist
MAC		PLUM GAR CC	POTOMAC CC	LONGBRANCH CC
Recreation Supervisor		Recreation Specialist	Recreation Specialist	Recreation Specialist
Recreation Specialist		Recreation Specialist (T)	WISCONSIN PLACE CC	Recreation Coordinator
Recreation Specialist			Recreation Specialist (vacant)	Recreation Specialist (T) (SA)
Recreation Specialist			Recreation Specialist (T)	SKATE PARK
PAA				Recreation Coord.
MLK			MID COUNTY REGION	
Recreation Supervisor			Manager	
Recreation Specialist			Supervisor	
Recreation Specialist			OSC	
PAA (T)			Recreation Specialist (CCS)	WHEATON CC
OLNEY		BAUER DR. CC	Recreation Specialist (CCS)	Recreation Specialist
Recreation Supervisor		Recreation Specialist		Recreation Specialist (T)
Recreation Specialist		Recreation Specialist (T)		MID COUNTY CC
Recreation Specialist		LONGWOOD CC		Recreation Specialist (vacant)
PAA		Recreation Specialist		Recreation Coord. (vacant)
		Recreation Coordinator		
		ROSS BODDY CC		
		Recreation Specialist		

DIVISION OF PROGRAMS AND ADMINISTRATION

CAMPS, CLASSES, SPORTS, TR

MANAGEMENT SERVICES

TEAM OUTREACH

Manager
 Supervisor PAA (T)
 OSC PAA

Manager
 OSC
 Admin. Spec. III
 Admin. Spec. II
 Admin. Spec. I

Manager
 OSC
 Recreation Specialist (Aff)
 Recreation Specialist (CCS)
 Program Manager (Div.)
 Program Specialist (Div.)
 Program Specialist (Div.) PT
 Recreation Coord. (Regions)

SPORTS

CLASSES

Recreation Specialist
 Recreation Specialist
 Recreation Specialist
 Recreation Specialist

Recreation Specialist
 Recreation Specialist
 Recreation Specialist
 Recreation Specialist
 Recreation Specialist PT

IT Spec. III
 IT Spec. II
 IT Tech III
 IT Tech II

Accountant III

TR

Recreation Specialist
 Recreation Specialist
 Recreation Specialist
 Recreation Coordinator (Regions)

Program Aide
 Program Aide
 Fiscal Assistant
 Fiscal Assistant PT
 Senior Supply Clerk

SENIORS

Manager
 Supervisor
 OSC
 Recreation Specialist
 Recreation Specialist
 Recreation Specialist
Damascus Sr. Ctr.
 Recreation Specialist
Schweinhaut Sr. Ctr.
 Recreation Specialist
 Recreation Coord. (Regions)
Holiday Park Sr. Ctr.
 Recreation Specialist
 Recreation Coord.
Long Branch Sr. Ctr.
 Recreation Specialist

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Director

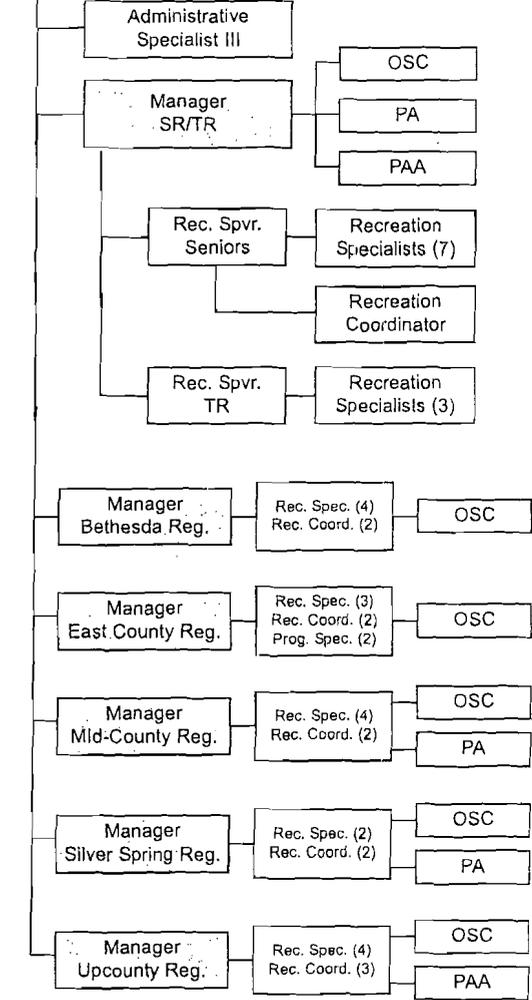
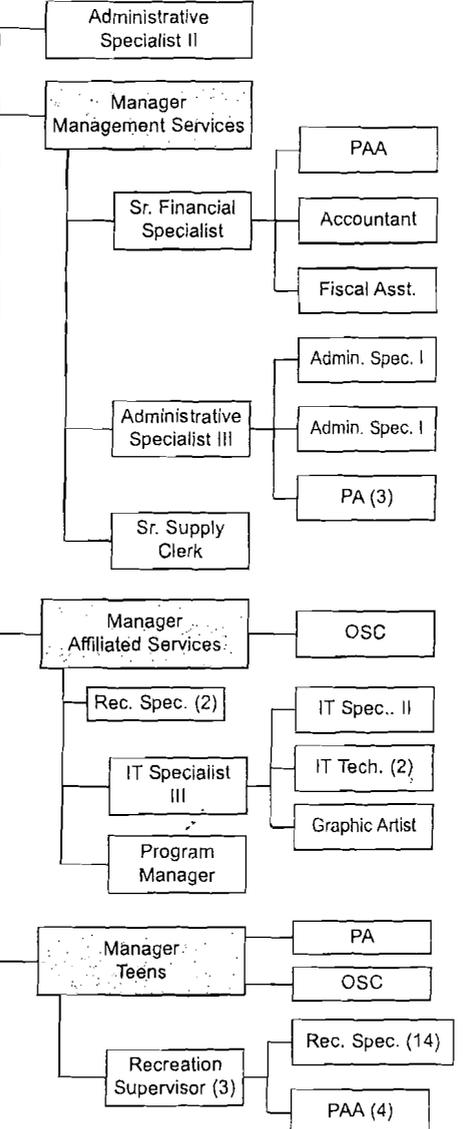
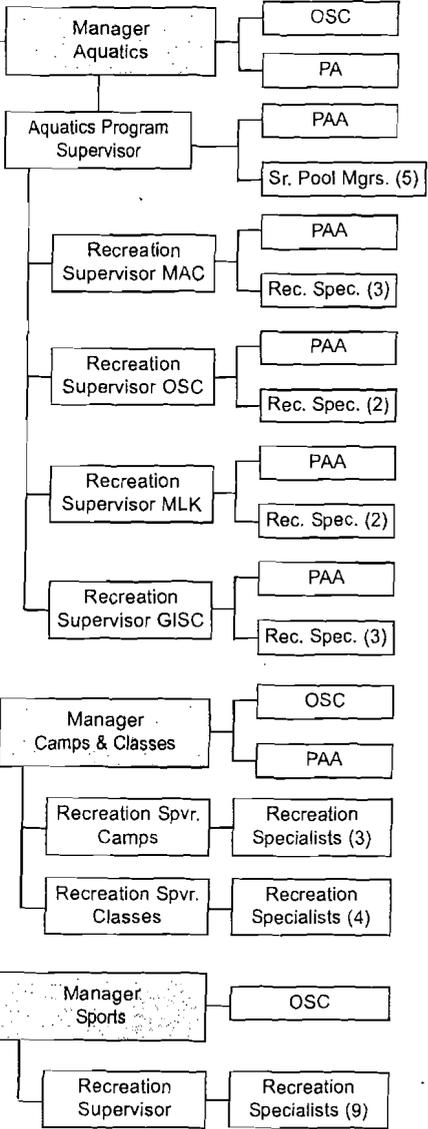
OSC

OSC

Division Chief Revenue

Division Chief Operations

Division Chief Community Services



**Piney Branch Pool
Usage 2/11/09 to 3/20/09**

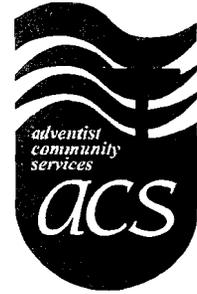
Date	6:30-8:30AM	4:00-10:00PM	8:00-3:00	3:00-5:00	5:00-8:00
2/11	8	4			
2/12	1	15			
2/13 Fri	Didn't Open				
2/15 Sun	-	-	25	162*	3
2/16	3	6			
2/17	3	7			
2/18	8	14			
2/19	6	13			
2/20 Fri	3	-			
2/22 Sun	-	-	52	71*	4
2/23	3	11			
2/24	3	19			
2/25	7	10			
2/26	1	23			
2/27 Fri	6	-			
3/1 Sun	-	-	54	98*	5
3/2	Snow Out				
3/3	Snow Out (delay)				
3/4	6	20			
3/5	3	16			
3/6 Fri	7	-			
3/8 Sun	-	-	39	85*	12
3/9	2	7			
3/10	?	5			
3/11	2	28			
3/12	3	32 (plus 12 and 8 for two daycare groups)			
3/13 Fri	4	--			
3/15 Sun	-	-	52	20	5
3/16	6	24			
3/17	3	19			
3/18	4	25			
3/19	3	32			
3/20 Fri	5				

* = Free Open House

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Adventist Community Services of Greater Washington, Inc.

501 Sligo Avenue
Silver Spring, Maryland 20910



Piney Branch Pool Grant Request Background Information

General Admission: \$1.25 - \$5.00 depending on age, means and county residency
Pool Passes: 12 swims for the price of 10 (160 sold to date)

Approximate Pool Usage and Revenues* To Date as of April 9, 2009	Number of Sessions per Week	Length of Program (Weeks)	Price	Approx. Number of Swimmers per Week	Approx. Rev.
Earlybird Swim	5	on going	General Adm. / Pass	25	700.00
Weekday PM Swim	5	on going	General Adm. / Pass	100	2,400.00
Sunday	1	on going	General Adm. / Pass	50	1,200.00
Water Aerobics (shallow water)	2	9	\$3.50 / session	28	196.00
Water Aerobics (deep water)	2	9	\$3.50 / session	40	280.00
Swim Lessons (6 mos - 4 yr)	1	8	\$8.00 / session	12	384.00
Swim Lessons (4 - 9 yr girls)	1	8	\$8.00 / session	15	480.00
Swim Lessons (5 - 9 yr boys)	1	8	\$8.00 / session	15	480.00
Swim Lessons (9 - adult)	1	8	\$8.00 / session	13	416.00
PTA Morning Swim Club	3	on going	General Admission	75	750.00
Daycare Swim	1	on going	General Admission	18	135.00
TP Recreation Swim	1	on going	General Admission	20	150.00
Kayak Practice	1	on going	\$600 / month	21	600.00
Totals				432	9,051.00
PBES Phys. Ed. Class (Session 1)	1	4	No charge	450	0.00
PBES Phys. Ed. Class (Session 2)	1	6	No charge	450	0.00

* Revenues in the above chart do not include \$3,409 of unused pool pass balances.

Actual Expenses To Date as of April 9, 2009	Expenses To Date
Lifeguards/Operations	11,894.00
Aquatics Director	4,800.00
Equipment and Supplies	2,039.89
Management Fee	3,220.00
Total	21,953.89

Projections for FY10	Annual Expense
Lifeguards/Operations	55,620
Schoolltime lifeguards	7,416
Aquatics Director	22,248
Pool Manager	5,356
Marketing	3,600
General Maintenance	15,000
Chemical Supplies	2,000
Supplies and Equipment	1,300
Liability Insurance	2,000
CUPF Rental	15,000
ACS Management Fee	10,800
Expense Projection	140,340
Revenue Projection	46,780
Total Grant Request	93,560

RECEXTRA ATTENDANCE (Oct. 2008-Feb. 2009)

Middle School	*School Enroll.	*FARMS %	Total Attendance	# Program Days	Daily Av. Attendance
Argyle	779	44	5003	46	109
John T. Baker	689	11.6	2757	46	60
Benjamin Banneker	756	37.4	5838	48	122
Briggs Chaney	885	31.1	9204	49	188
Cabin John	929	4.4	4121	50	82
Roberto Clemente	1,153	28.4	4277	45	95
Eastern	792	41.9	4763	53	90
William H. Farquhar	716	11.3	4781	49	98
Forest Oak	785	40.0	5954	46	129
Frost	1,146	4.6	5740	47	122
Gaithersburg	723	33.6	4735	48	99
Hoover	1,043	2.1	1584	34	47
Francis Scott Key	738	49.6	3832	42	91
Julius West	975	27.9	4316	47	92
Kingsview	861	14.8	3715	44	84
Lakeland Parks	844	15.9	1908	26	73
Col. E. Brooke Lee	465	49.9	5120	50	102
A. Mario Loiederman	924	48.3	3415	49	70
Martin Luther King	635	32.3	3867	40	97
Montgomery Village	655	42.9	635	25	25
North Bethesda	792	5.6	6055	50	121
Neelsville	871	44.0	3836	48	80
Newport Mill	640	50.3	5204	50	104
Parkland	787	44.6	11686	52	225
John Poole	387	8.8	2832	49	58
Pyle	1,303	1.5	6096	46	133
Redland	674	28.5	3599	46	78
Ridgeview	741	18.9	6763	48	141
Rocky Hill	1,063	16.3	4628	51	91
Rosa Parks	921	7.3	6092	53	115
Shady Grove	622	31.2	3315	48	69
Silver Spring Inter.	738	48.0	4999	51	98
Sligo	610	44.3	4662	49	95
Takoma Park	854	25.6	10072	51	197
Tilden	698	11.2	3330	46	72
Westland	1,035	11.8	7464	46	162
White Oak	726	44.8	5217	37	141
Wood	805	28.8	3799	46	83

* School enrollment and FARMS data is taken from Schools at a Glance 2007-2008

Montgomery County Department of Recreation DEPARTMENT OF RECREATION
 FY10 Budget Prep FEE RANGES FOR FACILITIES AND PROGRAMS

Types of Fees and Fee Ranges

These are the fees that are charged to residents of Montgomery County. There is an additional fee of \$15 charged to non-County residents. Since most of the programs and facilities are subsidized by County tax dollars, it was decided many years ago that non-residents should pay an additional nominal fee to participate in County recreation programs. At the time the surcharge was created \$10 was the cost to process the registration. The fee has never increased although the process cost has increased somewhat.

The Department of Recreation awards approximately \$750,000 in financial assistance annually to eligible County residents to be used for County provided recreation programs.

PROGRAM	MINIMUM	MAXIMUM	COMMENTS
Community Center rentals	\$20/hour	\$140/hour	depends on space rented in facility.
Weight room memberships	\$60/3 mos	150/annually	can also purchase for \$90/6 mos
Open Gym Cards		\$25/annually	
Club Friday youth program	\$10 annually	\$50 annually	depends on number of sessions held
Senior Travel Program	\$29 per trip	\$89 per trip	depends on ammenities
Senior Mini trips	\$7 per trip	\$15	
Therapeutic Recreation Programs			
dances	\$5	\$7	
fitness and craft	\$33	\$88	based on no. of sessions
adult social clubs	\$50 annually		
active adults	\$100 annually		or \$40 for spring session only
weekender club	\$100 annually		or \$40 for fall session only
water aerobics	\$48		
Teen programs	free	\$260	varies depending on type and length of program
Aquatics classes	\$53	\$90	based on type of class and no. of sessions
Swim lessons	\$45	\$54	
Aquatic facility passes	\$295	\$500	individual vs. family
Aquatic admission	\$4	\$7.50	based on age
Aquatic programs	\$500	\$725	depends on degree of specialization
Youth sports programs	free	\$900	depends on individual vs. team, type of sport, length of season
Adult sports programs	\$55	\$1,200	depends on individual vs. team, type of sport, length of season
Camps	\$120	\$335	depends on type and length of camp
Little People Centers	\$175		half day camp for young children
Summer Fun Centers	\$135		six week summer program for youth
Arts and Crafts classes for youth and families	\$38	\$124	depends on type of class and duration
Arts and Crafts classes for adults	\$30	\$250	depends on type of class and duration
Dance classes for youth	\$44	\$83	depends on type of class and duration
Dance classes for adults	\$27	\$222	depends on type of class and duration
Music classes	\$28	\$150	depends on type of class and duration
Cooking classes	\$40	\$72	depends on type of class and duration
Exercise and Fitness classes for youth	\$32	\$90	depends on type of class and duration
Exercise and Fitness classes for adults	\$32	\$299	depends on type of class and duration
Wellness classes	\$44	\$133	depends on type of class and duration
Martial Arts classes	\$25	\$97	depends on type of class and duration
Instructional sports	\$42	\$106	depends on type of class and duration
Tiny Tot classes	\$35	\$152	depends on type of class and duration
Specialty classes	\$20	\$180	depends on type of class and duration
Youth sports classes	\$65	\$140	depends on type of class and duration