

**MEMORANDUM**

February 10, 2015

TO: Health and Human Services Committee  
Education Committee

FROM: Vivian Yao, Legislative Analyst *ry*

SUBJECT: **Worksession – Recommended FY15-20 Capital Improvements Program (CIP) Amendment for School Based Health and Linkages to Learning Centers, Department of Health and Human Services**

The Health and Human Services (HHS) Committee will review an amendment to the School Based Health and Linkages to Learning Centers CIP project recommended by the Executive and receive updates for other school-related CIP projects.

Representatives from the Department of Health and Human Services (DHHS), Montgomery County Public Schools (MCPS), and the Office of Management and Budget (OMB) are expected to participate in the worksession.

**EXECUTIVE RECOMMENDED AMENDMENT**

The Department's FY15-20 CIP includes four active projects that are reviewed by the Joint Committee. One of these projects, School Based Health and Linkages to Learning Centers, has been recommended by the County Executive for amendment.

**School Based Health and Linkages to Learning Centers (©1-2)**

	Total	Total 6 years	FY15	FY16	FY17	FY18	FY19	FY20
<i>FY15-20 Approved</i>	9,710	1,313	0	546	144	502	121	0
<i>Recommended Amendment</i>	9,775	1,378	65	546	144	502	121	0

*Recommended funding source for 6 year period: \$1.313 million in G.O. Bonds and \$65,000 in Recordation Tax Premium*  
*No requested FY16 appropriation*

The Executive is recommending adding \$65,000 in FY15 for the purchase and installation of a relocatable classroom to support Linkages to Learning operations at South Lake

Elementary School. The funding reflects a transfer of \$65,000 in GO Bonds from the High School Wellness Center project and a subsequent funding switch from GO Bonds to Recordation Tax Premium. MCPS has moved forward with planning and design for the relocatable classroom, and has the goal of installing the relocatable during spring break—the week of April 3.

Executive staff report that the Linkages to Learning program at South Lake is already operational, and services are being provided in shared space at the school when available and in the neighborhood. Administrative work is being done off-site in temporary shared space at the contractor's office. Given the mid-school-year start up, Linkages staff are engaged in outreach/education in the school community, establishing school-specific processes and pre-case work. Lack of program space limits overall capacity of the program.

Council staff notes that MCPS is planning a revitalization/expansion project for South Lakes with planning and design work to begin in FY17. If funding to add a Linkages space at South Lake is recommended by the Executive and approved by the Council as a part of the school's rev/ex project, then the Linkages program would move from the relocatable classroom to newly constructed space around the summer of 2019. **Because the MCPS feasibility study on South Lake will be completed by summer 2015, the Joint Committee may be interested in understanding whether MCPS is including the Linkages program in the feasibility study.**

**Council staff recommendation: Recommend approval as proposed by the County Executive.** The delivery of effective, school-based services requires access to space at the school. **The Joint Committee may want to express support for developing a long-term plan for integrated Linkages space in the school building as a part of the school's rev/ex project.**

## **FY15-20 CIP AND FY16 CAPITAL BUDGET UPDATES**

The Executive does not recommend any appropriation in FY16 for DHHS CIP projects. Executive staff has provided the following updates on DHHS CIP projects involving MCPS:

- **High School Wellness Centers:** Design is in progress for the Seneca Valley and Wheaton High School Wellness Centers. A feasibility study for the Kennedy High School Wellness Center was scheduled for FY15, but the Executive reports that it would be ideal to conduct the study in conjunction with the Board of Education's requested capacity study for the Down-county Consortium scheduled for FY16.
- **Children's Resource Center (CRC):** DHHS and DGS are working to find lease space that meets programmatic and client needs, e.g., access to public transportation, training space, parking for employees and clients, for the CRC and other HHS programs. The Department is seeking to consolidate a number of program in expensive leased space to reduce the overall cost to the County. The programs have recently toured four potential locations in Rockville.

*CE Recommended Amendment 1/15/2015*  
**School Based Health & Linkages to Learning Centers (P640400)**

Category Health and Human Services  
 Sub Category Health and Human Services  
 Administering Agency General Services (AAGE29)  
 Planning Area Countywide

Date Last Modified 11/17/14  
 Required Adequate Public Facility No  
 Relocation Impact None  
 Status Ongoing

	Total	Thru FY14	Rem FY14	Total 6 Years	FY 15	FY 16	FY 17	FY 18	FY 19	FY 20	Beyond 6 Yrs
<b>EXPENDITURE SCHEDULE (\$000s)</b>											
Planning, Design and Supervision	1,423	1,358	17	48	0	23	16	8	1	0	0
Land	0	0	0	0	0	0	0	0	0	0	0
Site Improvements and Utilities	0	0	0	0	0	0	0	0	0	0	0
Construction	6,838	5,113	486	1,239	0	510	128	481	120	0	0
Other	1,514	1,423	0	91	65	13	0	13	0	0	0
<b>Total</b>	<b>9,775</b>	<b>7,894</b>	<b>503</b>	<b>1,378</b>	<b>65</b>	<b>546</b>	<b>144</b>	<b>502</b>	<b>121</b>	<b>0</b>	<b>0</b>

<b>FUNDING SCHEDULE (\$000s)</b>											
Current Revenue: General	140	140	0	0	0	0	0	0	0	0	0
Federal Aid	659	494	165	0	0	0	0	0	0	0	0
G.O. Bonds	8,911	7,260	338	1,313	0	546	144	502	121	0	0
Recordation Tax Premium	65	0	0	65	65	0	0	0	0	0	0
<b>Total</b>	<b>9,775</b>	<b>7,894</b>	<b>503</b>	<b>1,378</b>	<b>65</b>	<b>546</b>	<b>144</b>	<b>502</b>	<b>121</b>	<b>0</b>	<b>0</b>

<b>OPERATING BUDGET IMPACT (\$000s)</b>											
Program-Staff				344	0	0	69	92	92	92	
Program-Other				203	0	0	39	39	63	63	
<b>Net Impact</b>				<b>548</b>	<b>0</b>	<b>0</b>	<b>108</b>	<b>131</b>	<b>154</b>	<b>154</b>	
Full Time Equivalent (FTE)					0.0	0.0	0.8	1.0	1.0	1.0	

**APPROPRIATION AND EXPENDITURE DATA (000s)**

Appropriation Request	FY 16	0
Supplemental Appropriation Request		0
Transfer		0
Cumulative Appropriation		9,775
Expenditure / Encumbrances		7,897
Unencumbered Balance		1,878

Date First Appropriation	FY 04	
First Cost Estimate		
Current Scope	FY 16	9,775
Last FY's Cost Estimate		9,710

**Description**

This project provides for the placement of School Based Health Centers (SBHC) and Linkages to Learning (LTL) sites at public schools. SBHCs provide primary health, social services, mental health, and youth development services. The LTL program provides accessible services to at-risk children and their families to improve adjustment to and performance in school, home, and community; services include health, mental health, social services, and educational support. Host schools are selected based on criteria recommended by the SBHC Interagency Planning Group and the LTL Advisory Group. Montgomery County Public Schools (MCPS) will oversee the construction of SBHC and LTL sites. The County will occupy the space with School Health Services and LTL personnel and contractors.

**Estimated Schedule**

Planning for Wheaton Woods will be completed in FY16. Planning and design for Maryvale will be programmed for FY16-18. Construction for Wheaton Woods and Maryvale LTL projects have been delayed one year to align with the revised MCPS construction schedule. Construction of Wheaton Woods LTL is expected to be completed in FY17; Maryvale LTL is expected to be completed in FY19. The installation of relocatable classrooms for South Lakes LTL is expected to be completed in three months once the purchase order is placed.

**Cost Change**

Increased cost includes the purchase/installation of relocatable classrooms for the LTL operation at South Lake Elementary School

**Justification**

This project is part of the recommendations of the Department of Health and Human Services and MCPS.

**Other**

Cost estimates are based on per square foot costs for school construction, adjusted by additional health care facility requirements such as examination rooms, a laboratory and medical equipment. MCPS will provide maintenance and utilities by a Memorandum of Understanding. Site specific factors are to be determined, and will be provided during construction.

**Fiscal Note**

Reflects FY15 transfer of \$65,000 in GO Bonds from the High School Wellness Center (P640902) project and a subsequent funding switch from GO Bonds to Recordation Tax Premium

**Coordination**

Department of Health and Human Services, Department of General Services, Montgomery County Public Schools

## School Based Health &amp; Linkages to Learning Centers (P640400)

Category Health and Human Services  
 Sub Category Health and Human Services  
 Administering Agency General Services (AAGE29)  
 Planning Area Countywide

Date Last Modified 1/6/14  
 Required Adequate Public Facility No  
 Relocation Impact None  
 Status Ongoing

	Total	Thru FY13	Est FY14	Total 6 Years	FY 15	FY 16	FY 17	FY 18	FY 19	FY 20	Beyond 6 Yrs
<b>EXPENDITURE SCHEDULE (\$000s)</b>											
Planning, Design and Supervision	1,423	1,308	67	48	0	23	16	8	1	0	0
Land	0	0	0	0	0	0	0	0	0	0	0
Site Improvements and Utilities	0	0	0	0	0	0	0	0	0	0	0
Construction	6,860	5,112	509	1,239	0	510	128	481	120	0	0
Other	1,427	1,401	0	26	0	13	0	13	0	0	0
<b>Total</b>	<b>9,710</b>	<b>7,821</b>	<b>576</b>	<b>1,313</b>	<b>0</b>	<b>546</b>	<b>144</b>	<b>502</b>	<b>121</b>	<b>0</b>	<b>0</b>

<b>FUNDING SCHEDULE (\$000s)</b>											
Current Revenue: General	140	140	0	0	0	0	0	0	0	0	0
Federal Aid	659	494	165	0	0	0	0	0	0	0	0
G.O. Bonds	8,911	7,187	411	1,313	0	546	144	502	121	0	0
<b>Total</b>	<b>9,710</b>	<b>7,821</b>	<b>576</b>	<b>1,313</b>	<b>0</b>	<b>546</b>	<b>144</b>	<b>502</b>	<b>121</b>	<b>0</b>	<b>0</b>

<b>OPERATING BUDGET IMPACT (\$000s)</b>											
Program-Staff				292	0	0	58	78	78	78	
Program-Other				1,286	0	0	171	236	407	472	
<b>Net Impact</b>				<b>1,578</b>	<b>0</b>	<b>0</b>	<b>229</b>	<b>314</b>	<b>485</b>	<b>550</b>	
Full Time Equivalent (FTE)					0.0	0.0	1.0	1.0	1.0	1.0	

**APPROPRIATION AND EXPENDITURE DATA (\$000s)**

Appropriation Request	FY 15	-248
Appropriation Request Est.	FY 16	0
Supplemental Appropriation Request		0
Transfer		0
Cumulative Appropriation		9,958
Expenditure / Encumbrances		7,834
Unencumbered Balance		2,124

Date First Appropriation	FY 04
First Cost Estimate	
Current Scope	FY 13
Last FY's Cost Estimate	9,958

**Description**

This project provides for the placement of School Based Health Centers (SBHC) and Linkages to Learning (LTL) sites at public schools. SBHCs provide primary health, social services, mental health, and youth development services. The LTL program provides accessible services to at-risk children and their families to improve adjustment to and performance in school, home, and community; services include health, mental health, social services, and educational support. Host schools are selected based on criteria recommended by the SBHC Interagency Planning Group and the LTL Advisory Group. Montgomery County Public Schools (MCPS) will oversee the construction of SBHC and LTL sites. The County will occupy the space with School Health Services and LTL personnel and contractors.

**Estimated Schedule**

Planning for Wheaton Woods will be completed in FY16. Planning and design for Maryvale will be programmed for FY16-18. Construction for Wheaton Woods and Maryvale LTL projects have been delayed one year to align with the revised MCPS construction schedule and are expected to be completed in FY19.

**Cost Change**

Project reflects minor cost savings in FY16 and FY17 as well as cost savings in completed projects.

**Justification**

This project is part of the recommendations of the Department of Health and Human Services and MCPS.

**Other**

Cost estimates are based on per square foot costs for school construction, adjusted by additional health care facility requirements such as examination rooms, a laboratory and medical equipment. MCPS will provide maintenance and utilities by a Memorandum of Understanding. Site specific factors are to be determined, and will be provided during construction.

**Coordination**

Department of Health and Human Services, Department of General Services, Montgomery County Public Schools

## DHHS CIP Update Questions 2-6-15

### SBHC's and Linkages

Please provide the schedule and cost breakout by school/project for the School Based Health and Linkages to Learning Centers CIP Project.

- Please explain why the cumulative Appropriation in the amended PDF is \$183,000 less than the cumulative appropriation in the approved PDF?  
The difference of 183,000 is the net of the -248,000 adjustment in FY15 plus the additional 65,000 at South Lakes shifted from HSWC to SBHC/LTL.
- Please provide an estimated schedule for completing the installation of the relocatable classroom at South Lakes ES. When will the purchase order be placed? What is the anticipated cost to provide the relocatable?  
MCPS is moving forward with the planning and design for the relocatable classroom. They expect to complete the design phase in January 2015. MCPS goal is to have the relocatable installed during spring break (week of April 3). This schedule is based on permits being approved on time and good weather. The funding has shifted 65,000 from HSWC pdf to LTL/SBHC pdf. The projected completion date is February 2012.
- How long is it anticipated that the relocatable will be used for the Linkages program at South Lakes? When would the planning and design and construction of a School-based Health Center take place if the project is approved in conjunction with construction of the addition to the school? The planning and design will not begin until FY17.  
Has a feasibility study been completed for the School-based Health Center? No.  
If not, when will the study be completed? The feasibility study for South Lakes will be completed by summer 2015.  
If so, what is a preliminary cost estimate for the project? N/A
- 4. Are services scheduled to begin at South Lakes ES in January 2015 consistent with funding approved for the program in FY15? Yes.  
When is the full complement of services for the site anticipated to be up and running? They are already operational.  
If services will be provided before the installation of the relocatable classroom is complete, where will services be provided? In the school and in the neighborhood, with related administrative work being done off-site in temporary shared space at the contractor's offices. Staff are providing as much service as possible with laptops and cell phones in shared space on-site at the school when available, and providing confidential services in flex space in the school when available. Given the unusual mid-year startup, staff are heavily engaged in outreach/education to the school community, establishing school-specific processes, and pre-case work. While the lack of program space does limit overall capacity, as more referrals for casework and behavioral treatment come in, staff will likely be conducting more work in homes and in the community until the relocatable is complete.

## High School Wellness Center

- Please provide a status and schedule update for the Wheaton HS, Kennedy HS, and Seneca Valley HS Wellness Centers. What is the most recent cost estimate for the projects? Where are the projects in terms of completion of feasibility studies, planning or design phase, or construction?
  - Wheaton High School – design is in progress
  - Seneca Valley High School - design is in progress
  - Kennedy High School – feasibility study was scheduled for FY15, however, the Board of Education has requested a capacity study for the Down-county Consortium high schools (Blair, Einstein, Kennedy, Northwood, and Wheaton) to address overcrowding in these high schools. This study is scheduled for FY 2016. It would be ideal to conduct the feasibility study for the Kennedy HS Wellness center in conjunction with the capacity study so the architect and engineers can study the site and program needs at one time.

## Child Care in Schools

- Please explain why the Executive did not recommend that child care space be added at Resnick, Ashburton, Burtonsville or S. Christa McAuliffe Elementary Schools. What factors or standards were not met?

The Executive branch has not recommended any additional Child Care in Schools sites in the FY15-20 CIP budget. The Department's recommendation is to work in conjunction with OMB, Parks and Planning and MCPS to evaluate potential sites based on population growth MCPS student enrollment projections and inform the CIP processes for both schools and County building projects.

**Resnick** – We have a public space program at Resnick ES

**Ashburton** – Low FARMS rate (12.6%).

20817 zip code: 18 Family Child Care homes; 1 large child care home; 30 center-based programs; 0 public pre-k programs

Child Care Demographics (Maryland Family Network) demand for care **January 1, 2014-October 1, 2014**: 7 callers seeking care; 8 children need care.

**Burtonsville** - FARMS rate 52.2%.

20866 zip code: 28 Family Child Care homes; 5 center-based programs; 0 public pre-k programs

Child Care Demographics demand for care: 6 callers seeking care; 8 children need care. – MCPS has completed a feasibility study.

**S. Christa McAuliffe**- FARMS rate 50.79%.

20874 zip code: 94 Family Child Care homes; 30 center-based programs; 5 public pre-k programs

Child Care Demographics demand for care: 30 callers seeking care; 38 children need care.

The planning has been appropriated for Burtonsville and McAuliffe in FY2017 in the MCPS Capital Budget. Completion date will be in FY2020.

### **Children's Resource Center**

- Please provide a status update on efforts to secure a location for the Children's Resource Center. We are working with DGS to find lease space for CRC as well as other HHS programs. We are looking to consolidate a number of programs that are in expensive leased space to reduce the overall cost to the county. We are looking for space that meets programmatic and client needs. Some of the criteria for selecting a location include easy access to public transportation, adequate space for trainings, and sufficient parking for employees and clients. The programs have recently toured four potential locations in Rockville.