

MEMORANDUM

April 18, 2019

TO: Government Operations and Fiscal Policy Committee

FROM: Dr. Costis Toregas, Council IT Adviser *CTM*

SUBJECT: FY20 Recommended Operating Budget NDA for Interagency Technology Policy and Coordination Committee (ITPCC)

PURPOSE: Review and recommend action on the FY20 ITPCC Operating Budget

Expected to attend:

Sonny Segal, Chief Information Officer, Department of Technology Services
Dieter Klinger, Chief Operating Officer, Department of Technology Services
Jennifer Nordin, Analyst, Office of Management and Budget (OMB)

Staff recommendation: Accept the Executive's recommended budget of \$3,000.

Discussion

The relevant page from the Executive's recommended FY20 operating budget is on ©1.

For FY20, the Executive recommends a budget of \$3,000 to support the important work of the ITPCC. Indeed, much more is contributed to this work effort by each of the six constituent agencies of the ITPCC—Montgomery County Government, Montgomery County Public Schools, Montgomery College, Maryland-National Capital Park and Planning Commission, Washington Suburban Sanitary Commission, and Housing Opportunities Commission—an organizational resource base that underlines the tremendous potential arising from their collaborative efforts in the IT arena.

The work program for the ITPCC is currently funded through allocations for projects in the various member agencies. A work program is approved by the CIO subcommittee and the full group of Principals. Current ITPCC chair Andrew Kleine provided a written report of the expectations for the work program of the ITPCC at the March 25, 2019 Committee worksession (a copy of the report is on ©2-3).

Council Staff recommends support for the \$3,000 budget amount that shows a decrease from FY19 of \$2,850; no explanation is given for this decrease, but the impact is minimal given the size of the budget. This sum is intended to cover miscellaneous expenses associated with administrative support for ITPCC activities. The salary for the ITPCC program manager is provided in the Council Office budget but is currently lapsed, and this lapse is included in the recommended Council Office budget for FY20. Once the policy leadership is reassembled and a new work program is defined in the summer of 2019, it will be easier to determine what additional investments should be made for staff support and where this support should reside. In the meantime, basic organizational support will be provided by the Department of Technology Services, as seen in their answer to a question posed by Council Staff:

Please discuss plans and costs related to supporting ITPCC under the chairmanship of the County CAO in FY20.

The DTS Project Management Office is expected to provide support to the CAO and CIO during their roles in FY20 as chairs of the ITPCC Committees using existing resources and staff.

When the biannual FY20-21 work program is developed later in the summer of 2019, the ITPCC Principals are expected to brief the Committee about desired and supported directions for cross-agency IT collaboration. At that time, additional decisions can be made, including consideration of using this small ITPCC NDA to provide project implementation support through possible supplemental adjustments.

administered by the Office of Performance and Innovation (formerly CountyStat), which will coordinate a rigorous application, review and approval process. A committee made up of community members, administration officials, and County Council representatives will review loan applications and advise the Chief Administrative Officer.

The Innovation Fund will complement the County's new "Lean" business process improvement initiative. Lean reviews bring front-line workers and supervisors to the table to find efficiencies and improve customer service in pursuit of continuous improvement. While the goal of Lean is to achieve as much improvement as possible at little or no cost, reaching peak performance may require investment in technology, equipment, training, etc.

	Expenditures	FTEs
FY19 Approved	0	0.00
Add: Innovation Fund	2,000,000	0.00
FY20 Recommended	2,000,000	0.00

Interagency Technology, Policy, and Coordination Commission

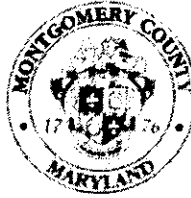
This NDA supports the operation of the Interagency Technology Policy and Coordination Committee (ITPCC). The ITPCC was chartered by the Montgomery County Council to promote strategic planning and coordination in the use of information technology across County agencies. The ITPCC reports biannually to the County Council. By regularly convening the agencies' chief executive and chief information officers, the ITPCC provides an effective forum for the coordinated implementation of technology policies and guidelines. Additionally, the ITPCC facilitates interagency communication, the evaluation and sharing of new technologies, and advises policy makers on the strategic uses of technology.

	Expenditures	FTEs
FY19 Approved	5,850	0.00
Reduce: Operating Expenses	(2,850)	0.00
FY20 Recommended	3,000	0.00

Leases

This NDA provides the funds necessary to lease privately owned real estate to accommodate County programs. Real property leased by the County includes office, warehouse, and retail space; child care space in schools; parking spaces; and space for communication antennas. Leasing property allows the County the flexibility to locate programs in the communities they serve and provides space for programs to operate when there is no County-owned space available. Further, it is an economical way to procure highly specialized, location sensitive, and/or temporary space. Currently, there are approximately 69 leased facilities. The inventory of leases is constantly shifting as new leases are added and existing leases are terminated.

	Expenditures	FTEs
FY19 Approved	19,744,573	0.00
Increase Cost: Annualization of 1401 Rockville Pike Lease	1,276,887	0.00
Increase Cost: Existing Rent increases	412,999	0.00
Increase Cost: Leases added in FY20	138,105	0.00
Increase Cost: Wheaton Redevelopment Center operating costs	75,000	0.00



OFFICE OF THE COUNTY EXECUTIVE

Marc Elrich
County Executive

Andrew W. Kleine
Chief Administrative Officer

MEMORANDUM

March 20, 2019

TO: Nancy Navarro, Council President
Chair, Government Operations and Fiscal Policy Committee
Montgomery County Council

FROM: Andrew Kleine, Chief Administrative Officer *AWK*
Chair, Interagency Technology Policy and Coordination Committee

SUBJECT: Interagency Technology Policy and Coordination Committee (ITPCC)
IT Program and Budget Overview

I am pleased to transmit the annual IT Program and Budget Overview to the Government Operations and Fiscal Policy Committee (GO Committee) on behalf of the Interagency Technology Policy and Coordination Committee (ITPCC) member agencies. Included is a status update on the overall ITPCC CIO Subcommittee workplan and an IT program summary from each agency.

The ITPCC SMART Goals Workplan (Attachment 1) is an update to the status of the larger goals enunciated by the ITPCC CIOs in their Workplan dated November 16, 2016 (Attachment 2). The SMART Goals workplan format is conducive to tracking and measuring progress at a glance. It strikes a good balance between output and outcomes-based reporting and, in conjunction with the CIO Workplan, provides a good base for planning the future work of the ITPCC.

Each agency has provided a summary of its IT organization, FY19 actual and FY20 recommended IT budgets, FY19 accomplishments, FY20 priorities and highlights of current initiatives and plans (Attachment 3). This information is contained in Dr. Torgas' packet and provides the GO Committee an opportunity to engage the CIOs collectively and individually in discussion on interagency and intra-agency technology initiatives and investments. Mr. Segal and agency CIOs will be available to brief you on March 25, 2019 on the highlights of the current CIO Work Plan.

Upon my confirmation as CAO, I was briefed by Mr. Sonny Segal, chair, CIO Subcommittee on the ITPCC charter, ITPCC CIO Work Plan, and the Subcommittee's major accomplishments (Attachment 4). I must acknowledge that these deliverables and their work is laudable. I have also met with Dr. Toregas and some of the ITPCC principals and believe that ITPCC holds great potential. In fact, I believe that ITPCC serves as a model among local governments and has not yet reached its full potential. Working together ITPCC members can deliver on the public's expectation to interact with one government "seamlessly" and efficiently; provide continual service improvements where families live, work, learn and play; and, measurably reduce the overall cost of government services.

Even though I am told the ITPCC Principals Committee and CIO Subcommittee chairs rotate every two years by custom and my role as chair of the ITPCC Principals Committee is set to end on June 30, 2019, I would welcome the opportunity to serve another two-year term as chair of the Principals Committee. This will allow me to work in close collaboration with the other ITPCC Principals to develop a shared vision and multi-year plan that is consistent with the County Executive's vision and priority outcomes (Attachment 5) and County Council's vision for ITPCC. I recognize that the larger priority outcomes cannot be achieved by County government alone and that collaboration and steady joint efforts of the ITPCC agencies would act as force multipliers towards achieving a highly desirable and sustainable future. The ITPCC would provide a ready platform for peers to connect periodically to explore and continually envision how to collectively leverage our experiences and ideas, resources, and investments in technology and process improvement as game changers in delivering large-scale population-level outcomes that serve the constituents well. I look forward to discussing a blueprint for the future ITPCC 2.0 with the GO Committee and ITPCC Principals.

Attachments

- c: Sidney Katz, Council Vice President
- Andrew Friedson, Councilmember
- ITPCC Principals
- ITPCC CIO Subcommittee members