

**M E M O R A N D U M**

July 8, 2020

TO: Education and Culture Committee

FROM: Craig Howard, Deputy Director  
Nicole Rodriguez-Hernandez, Legislative Analyst

SUBJECT: **FY21 Savings Plan**

PURPOSE: Make Committee recommendations for Council Consideration

On July 6, the County Executive transmitted an FY21 Recommended Revised Spending Plan (attached at ©3-16) that includes operating budget savings for the Education and Culture Committee agencies and departments as detailed in the table below.

Agency/Department	FY21 Appropriation	CE Recommended Savings	Savings as % of Budget	Council Staff Recommendation
College (County Funding only)	\$265,549,723	<b>\$4,354,491</b>	3.0%	\$4,354,491
MCG: Libraries	42,104,692	<b>\$1,959,655</b>	4.7%	\$1,959,655

The Executive's transmittal notes that there are no recommended savings for Montgomery County Public Schools (MCPS) at this time, stating:

*Working with the school system's leadership, I have determined that it would be premature to identify savings from our public schools. Once MCPS has determined the plan for the next school year, we will work with them to determine what savings might be possible given the operations changes they are making.*

For Montgomery College, unlike County Government departments, any operating budget savings does not fall to the County's General Fund but remains in reserve within the College as a possible resource for reappropriation in FY22.

**Council staff recommends approval of the County Executive's savings plan target amount for Montgomery College, and recommends approval of the savings plan reduction for the Montgomery County Government Department of Public Libraries.**

## 1. Montgomery College

### Attendees:

Dr. DeRionne Pollard, President, Montgomery College  
Rafael Murphy, Office of Management and Budget

The Executive recommends a savings plan target of \$4,354,491 for Montgomery College. This amount represents 3.0% of the College's FY21 county contribution, and 1.6% of the total tax-supported budget. As noted above, any FY21 savings for the College would accrue to its year-end fund balance, a portion of which is typically re-appropriated by the Council as part of the next fiscal year's budget.

The College has always participated in countywide savings plans and has achieved significant savings through hiring freezes and expenditure restrictions. In FY18, the College contributed \$4.4 million to the savings plan. In FY19, the College contributed \$2.8 million.

On July 6, the President of Montgomery College wrote to the County Executive indicating that, after consultation with the Board of Trustees, the College is prepared to save \$4.4 million of the County's contribution to the College in FY21 to be available in FY22 (©1). As noted in the President's letter, the College still faces many revenue uncertainties in FY21 related to enrollment and State Aid.

**Savings Plan Impact.** Depending on what happens with revenues throughout the fiscal year, achieving this level of savings may have an impact on College operations via expenditure restrictions, hiring freezes, etc. As with past savings plans, some of these impacts may not be readily apparent outside of the College while others may be visible to the broader community.

**Council staff recommends that the Committee support the \$4,354,491 million savings target for the Montgomery College FY21 operating budget as agreed to by the College and the Executive.**

## 2. Montgomery County Government: Department of Public Libraries

### Attendees:

Anita Vassallo, Director, Montgomery County Public Libraries (MCPL)  
Deborah Lambert, Office of Management and Budget

The Executive recommends a reduction of \$1,959,655 for Montgomery County Public Libraries, a 4.65% reduction compared to the Council's FY21 appropriation of \$42,104,692. The table on the next page lists the proposed reductions.

### Recommended Reductions for MCPL

Expenditure Items	Expenditure Type	FY21 Approved Budget	CE Recommended Reduction
Reduce Other Professional Services	Operating	\$390,172	-\$31,907
Reduce Furniture Budget	Operating	\$50,000	-\$45,000
Reduce Moving Services Budget	Operating	\$50,000	-\$30,000
Reduce Supplies & Materials and Equipment Costs	Operating	\$178,906	-\$44,900
Reduce Computer Software & Licensing Costs	Operating	\$221,060	-\$21,250
Decrease Staff Training Costs	Operating	\$25,000	-\$15,000
Transfer Division of Facilities Maintenance chargebacks for facility modifications to CARES grant	Operating	\$30,000	-\$25,000
Decrease Book Sorting Contract	Personnel	\$100,800	-\$100,800
Increase Personnel Cost Lapse to the Level of Experience	Personnel	\$3,618,756 <i>(Assumed lapse in approved FY21 budget)</i>	-\$105,098 <i>(Increase in assumed lapse amount)</i>
Reduce Sunday Substitutes Budget	Personnel	\$417,380	-\$417,380
Reduce Weekday and Saturday Substitutes Budget	Personnel	\$506,401	-\$466,401
Transfer Personnel Costs for Acting Deaf Culture Digital Library Program Manager to State Grant	Personnel	\$156,919 <i>(Shift to State Grant from General Fund dollars)</i>	-\$156,919
Reduce Library Pages budget	Personnel	\$1,066,627	-\$500,000
<b>Total</b>		<b>\$6,812,021</b>	<b>-\$1,959,655</b>

**Operating Expenditures.** The Executive's recommended FY21 Savings Plan for MCPL reflects a reduction of several operating cost line items predominantly due to the physical closures of library branches and remote telework policies as a result of the COVID-19 health pandemic. Many services have turned virtual where physical products are not necessary and/or MCPL has decided to delay/postpone the purchase of materials or trainings.

In addition, MCPL has received \$34,825 from the Maryland State Library's disbursements of their Coronavirus Aid, Relief, and Economic Security (CARES) Act funding to be used for COVID-19 related facility modifications (e.g. plexiglass shields, self-checkout machines, WiFi hotspots, etc.). The CARES Act funding significantly reduces the need for general fund dollars towards facility modifications as originally appropriated in the FY21 approved budget.

**Council staff concurs with the Executive's recommended operating expenditure reductions.**

**Personnel Expenditures.** The Executive's recommended FY21 Savings Plan for MCPL significantly affects several personnel expenditure line items including the book sorting contract with Community Services for Autistic Adults and Children (CSAAC); the Library Pages budget; substitutes budgets; and personnel lapses. The Executive also recommends a shift in the funding source within the Deaf Culture Digital Library (DCDL) program state grant.

Book Sorting Contract (-\$100,800): The book sorting contract with CSAAC is recommended for a complete reduction in FY21. Executive staff notes that they do not plan to renew the contract with CSAAC for the remainder of the fiscal year. The six employees, each partnered with a job coach (12 people total), have not worked at the MCPL warehouse since the mid-March stay-at-home order and closure of nonessential businesses. In addition, the total number of workers/job coaches and the size of the warehouse does not allow for the recommended physical distance between persons. MCPL notes that there will be no service impacts as two merit staff members (separate shifts) have been assigned to perform the duties of the CSAAC workers for the fiscal year.

As the COVID-19 health pandemic is ongoing and the warehouse does not allow for appropriate physical distancing, **Council staff concurs with the Executive's recommended reduction.** Council staff recommends the Committee request a written follow-up from MCPL on future opportunities to continue the partnership with CSAAC, when appropriate.

Library Pages (-\$500,000): The library pages budget funds non-merit seasonal part-time positions that provide routine manual and clerical library work. Similar to the CSAAC workers, the pages have been on "Leave-Without-Pay" status since mid-March. Executive staff notes that several pre-existing merit staff positions include the duties of a page within their job description. These positions will continue to fulfill the role of the pages until appropriate (this reduction does not completely eliminate FY21 funding for these positions at this time).

Lapses (-\$105,098): The Council approved \$3,618,756 in assumed position lapses for FY21. The Executive is recommending an additional \$105,098 in increased lapses. According to Executive staff, there are 62 vacant positions (as of June 2) that will not be filled for the remainder of the fiscal year.

Substitute Budgets (-\$883,781): Executive staff notes there is no longer a need for the majority of the substitutes budget due to modified service hours and the modified service model. The Sunday substitutes budget has been completely reduced. The remaining \$40,000 in their weekday and Saturday substitutes budget will be used for Collection Management drivers to deliver materials between branches.

DCDL (-\$156,919): The Deaf Culture Digital Library state grant includes personnel funding for two positions: a filled program specialist position and a vacant coordinator position. The salary for the existing staffer for this program, currently funded by general fund dollars, will now be funded through the state grant and fill the vacant position.

**Council staff concurs with the Executive's recommended personnel expenditure reductions.**



OFFICE OF THE PRESIDENT

July 6, 2020

Mr. Marc Elrich  
County Executive  
Montgomery County  
101 Monroe Street  
Rockville, MD 20850

Dear Mr. Elrich:

I am writing in response to your recent letter requesting Montgomery College's participation in a savings plan for FY21. We will join in the effort to conserve resources during this fiscal year. As you know, the College faces many uncertainties with respect to revenues. The Maryland Board of Public Works took action last week to reduce our state aid by \$6.3 million. Additionally, the enrollment picture is unclear. Enrollment for the first session of summer classes is 11 percent lower in credit hours than last year. While we will offer more courses during the second summer session set to begin later in July, no clarity exists as to how students and residents will continue to respond to the pandemic this summer or come the fall.

With respect to federal funds, the Governor recently issued a notice that he will disburse to the College a \$1.4 million grant under the Governor's Emergency Education Relief Fund section of the Coronavirus Aid, Relief, and Economic Security (CARES) Act. Per the Governor, these funds must be used to address workforce needs in the County. You also know that the College received \$10.9 million in funds directly from the United States Department of Education resulting from the CARES Act. Students must receive no less than 50 percent of these funds as emergency aid. So far, almost \$3 million has been provided to students. The remaining funds are available for both students and the institution. Some of these funds are underwriting technology costs in the Raptor Ready Program for recent high school graduates. That said, these funds will help primarily with expenditures related to conversion to remote teaching resulting from the public health crisis.

We expect to continue to deliver online teaching and learning for the second summer session and through the start of the fall. In addition to teaching this summer, many of the faculty and staff are engaging in professional development activities to ensure the College can continue to deliver high quality instruction. Additionally, the College's Coronavirus Advisory Team (CAT) led by Dr. Monique Davis, dean of health science and director of nursing, and Adam Reid, interim director of public safety and emergency management, are devising detailed plans to reclaim our classrooms and workspaces. Guided by the *MC COVID-19 Health and Safety Plan* and the *Resilient MC, A Roadmap to Operations Post COVID-19*, the CAT, along with other key staff, will continue to work this summer to detail specific tactical plans to enable the College to operate safely when it is appropriate to return to our campuses. The expenses related to a safe return to our campuses have yet to be calculated.

Mr. Marc Elrich  
July 6, 2020  
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With all these factors in mind and after consulting with the Board of Trustees, the College is prepared to save \$4.4 million or three percent of the County's contribution to the College in FY21 to be available in FY22.

We look forward to our continued partnership during these trying times.

Sincerely,

A handwritten signature in dark ink, reading "DeRionne P. Pollard". The signature is fluid and cursive, with the first name "DeRionne" being more prominent and the last name "Pollard" following in a similar style. The signature is positioned above the printed name and title.

DeRionne P. Pollard, Ph.D.  
President

cc: The Honorable Sidney Katz




OFFICE OF THE COUNTY EXECUTIVE  
ROCKVILLE, MARYLAND 20850

Marc Elrich  
County Executive

**MEMORANDUM**

July 6, 2020

TO: Sidney Katz, President, County Council

FROM: Marc Elrich, County Executive 

SUBJECT: FY21 Recommended Revised Spending Plan

The purpose of this memorandum is to transmit my initial Recommended Fiscal Year 2021 Revised Spending Plan for Montgomery County Government departments and other tax-supported agencies. The attached plan identifies savings of approximately \$33.5 million from the County Government's Operating Budget. When the outside agencies are included, the savings total increases to \$38.3 million. In addition, \$27.7 million in savings from the County's Capital Budget have also been identified. Given the ongoing and unpredictable impacts of COVID-19 on the public health and economic vitality of our community, it is likely that we will need to enact additional spending revisions throughout the fiscal year in response to these challenges.

As you will notice, there are proposed savings for both Montgomery College and the Housing Opportunities Commission. However, there are no reductions included for the Montgomery County Public Schools or the Maryland-National Park and Planning Commission (MNCPPC) at this time. Working with the school system's leadership, I have determined that it would be premature to identify savings from our public schools. Once MCPS has determined the plan for the next school year, we will work with them to determine what savings might be possible given the operational changes they are making. The MNCPPC will be forwarding possible reductions later this week upon the Commission's review of their staff's recommendations.

In addition to these reductions, I will be transmitting to the Council under a separate memorandum a supplemental appropriation to support our joint efforts to reimagine public safety and advance racial justice in Montgomery County. These new expenditures will allow us to facilitate community engagement in this critical work.

As we move forward, we must recognize there are still several unknown variables that will impact County government finances, including the lasting impact of COVID-19 on the County's economy and our tax revenues, the need to maintain funds in reserve to address another potential wave of COVID-19, and whether there will be additional relief from the Federal government. This fiscal uncertainty has been exacerbated by the failure of President Trump and his Republican allies in the U.S. Senate to pass additional relief for state and local governments or extending unemployment benefits for those most impacted by this crisis.

Across the country, states and local governments are struggling to deliver vital services to residents and help communities recover, while adjusting to a significant decline in revenues. Unlike other recessions, however, it is unlikely we will be able to climb our way out of this fiscal crisis without additional Federal aid, unless we decimate the services that are so desperately needed by County residents. Do not get me wrong, we are grateful for the aid that the Federal government has already provided to Maryland and Montgomery County to help us navigate these uncertain times, and I am greatly appreciative of our State's Congressional delegation for their continued assistance and leadership. Simply put, however, without additional aid from the Federal government, deep and draconian spending reductions may well be needed in order for us to balance our budget. These reductions will have lasting and significant impacts on County residents, businesses, and employees.

At the July 1st Board of Public Works (BPW) meeting, the Governor proposed \$672 million in FY21 reductions to the State budget – of these, the BPW approved \$413 million in reductions. The Governor also presented an additional \$844.9 million in reductions for future spending, including \$724.6 million that will require the approval of the General Assembly. Many of these reductions carry significant service impacts and impact aid to local governments, community colleges, and school systems. In response to the proposed reductions, Senators Ben Cardin and Chris Van Hollen wrote to the Governor, Comptroller, and Treasurer to urge caution in adopting the cuts as the Senators are hopeful additional aid will pass the U.S. Senate. Additionally, the further cuts proposed by Gov. Hogan should not be considered absent a broader financial plan that includes consideration of how the State's reserves/rainy day funds can be used to offset cuts that would seriously impact services. Reserves have been set aside for exactly this kind of fiscal crisis, and they need to be part of a solution – preservation of reserve levels while cutting important services would be counter-productive.

As I informed the Council in mid-June, I directed all County departments to identify savings of six percent against their approved FY21 tax-supported operating budget, and we have examined capital projects to determine if any savings can be realized. I also requested that outside agencies identify tax-supported savings that could be used to help us navigate these fiscally uncertain times.

While many of the items put forward by the departments would result in significant service impacts, I am heeding the caution voiced by our U.S. Senators. This initial revised spending plan that I am recommending recognizes savings in the operating and capital



budgets that will not drastically impact services at this time and focus on cuts that are justified by changes in the scope of our operations due to COVID, as well as opportunities to achieve more efficient use of resources. The County will also use Federal coronavirus aid as much as permissible to offset the fiscal impact of this recession to continue to deliver vital services to our County's residents and help our economy recover.

At this time, I am recommending only minor reductions to the Department of Health and Human Services. This Department is on the front lines in responding to the health crisis, and it will need as much flexibility as possible to respond to this public health emergency. Again, our residents should be advised that unless more aid comes from the Federal government in the near future, deep and draconian reductions may become necessary for many County government functions, including health and human services.

Capital budget amendments were developed to reduce the need for PAYGO and Current Revenue funding in the CIP. The attached amendments acknowledge County project savings of \$3,061,000, delays in Purple Line related projects yielding a \$19,723,000 net reduction of FY20 and FY21 funding requirements, and a deferral of replacement bus purchases totaling \$4,770,000. The Housing Opportunities Commission has approved a \$125,000 reduction in their Supplemental Funds for Deeply Subsidized HOC Owned Units project. The Maryland National Capital Park and Planning Commission appears to be ready to contribute \$628,000 to these efforts. Commission staff recommended recognizing a \$100,000 implementation delay in the Ovid Hazen Wells project and recommended \$528,000 in reductions in a number of level of effort projects that were increased in the May approved CIP with Board action scheduled for July 9th. If the level of effort reductions are taken, the FY21 budgets will still be significantly above prior approved levels. Montgomery County Public Schools and Montgomery College will evaluate potential contributions for later consideration.

The hiring freeze and procurement freeze exemption process that I instituted on March 18th will continue for the duration of this crisis and will provide us with additional fiscal oversight. I will provide the Council with additional revised spending plans in the future, as our fiscal situation necessitates.

In addition, the Chief Administrative Officer has begun work on a cost efficiency study to broadly evaluate the service delivery model of each department. Among the several goals of the study is to identify a minimum of 100 vacant positions across the Executive Branch that can be eliminated during the first quarter of the fiscal year. We are finalizing the selection of a consultant to work with a study group of six county government leaders. More details about the study will be shared with the Council later this month.

Sidney Katz, President, County Council  
July 6, 2020  
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In the meantime, I urge the Council to work with the Executive Branch to ensure that our spending remains equitable, prudent, and socially responsible. I look forward to working with you and your colleagues as we navigate this unparalleled and turbulent period in our County's history.

ME:rsm

#### Attachments

c: County Council Members  
Marlene Michaelson, Executive Director, Montgomery County Council  
Andrew Kleine, Chief Administrative Officer  
Richard S. Madaleno, Director, Office of Management and Budget  
Michael Coveyou, Director, Department of Finance

# FY21 Revised Spending Plan Analysis

Department/Fund	FY21 Original Budget	CE Recommended	Revenue	Savings as % of Orig. Bud
<b>Tax-Supported</b>				
<b><u>General Fund</u></b>				
Agriculture	991,853	-34,200	0	-3.45
Animal Services	7,753,529	-205,354	0	-2.65
Circuit Court	12,548,380	-501,935	-91,135	-4.00
Community Engagement Cluster	4,237,109	-127,113	0	-3.00
Consumer Protection	2,196,727	-67,729	0	-3.08
Correction and Rehabilitation	70,996,074	-926,181	0	-1.30
County Attorney	6,361,363	-193,395	0	-3.04
County Council	12,612,090	-365,976	0	-2.90
County Executive	5,683,707	-341,162	0	-6.00
Environmental Protection	3,358,531	-173,553	0	-5.17
Ethics Commission	365,266	-21,916	0	-6.00
Finance	15,305,580	-918,335	0	-6.00
General Services	31,862,836	-1,911,617	0	-6.00
Health and Human Services	251,454,732	-2,901,035	0	-1.15
Housing and Community Affairs	8,640,221	-98,531	0	-1.14
Human Resources	7,842,794	-85,568	0	-1.09
Human Rights	1,384,692	-35,000	0	-2.53
Inspector General	1,835,612	-87,655	0	-4.78
Intergovernmental Relations	1,136,428	-68,186	0	-6.00
Legislative Oversight	2,032,256	-139,505	0	-6.86
Management and Budget	6,380,762	-382,846	0	-6.00
Police	281,281,640	-8,547,218	0	-3.04
Procurement	4,801,074	-288,100	0	-6.00
Public Information	5,464,768	-234,822	0	-4.30
Public Libraries	42,104,692	-1,959,655	0	-4.65
Sheriff	24,657,675	-275,294	0	-1.12
State's Attorney	18,521,033	-568,944	0	-3.07
Technology Services	43,328,778	-2,086,048	0	-4.81
Transportation	46,518,227	-2,047,479	0	-4.40
<b>General Fund Total:</b>	<b>921,658,429</b>	<b>-25,594,352</b>	<b>-91,135</b>	<b>-2.78</b>
<b><u>Special Funds</u></b>				
Fire	224,869,427	-2,291,338	0	-1.02
Recreation	43,116,097	-1,833,625	0	-4.25
Mass Transit	149,364,876	-4,191,893	0	-2.81
<b>Special Funds Total:</b>	<b>417,350,400</b>	<b>-8,316,856</b>	<b>0</b>	<b>-1.99</b>
<b>Tax-Supported Total:</b>	<b>1,339,008,829</b>	<b>-33,911,208</b>	<b>-91,135</b>	<b>-2.53</b>
<b>MCG Total:</b>	<b>1,339,008,829</b>	<b>-33,911,208</b>	<b>-91,135</b>	<b>-2.53</b>

# FY21 Revised Spending Plan

Ref. No	Title	Total \$	Revenue
<b><u>Tax-Supported</u></b>			
<b>General Fund</b>			
<b>Agriculture</b>			
1	Maryland Ag Education Foundation Contract	-34,200	0
<b>Agriculture Total:</b>		<b>-34,200</b>	<b>0</b>
<b>Animal Services</b>			
2	Lapse Adoptions Supervisor Position	-90,354	0
3	Reduce Overtime	-30,000	0
4	Reduce Operating Expenses Across All Programs	-85,000	0
<b>Animal Services Total:</b>		<b>-205,354</b>	<b>0</b>
<b>Circuit Court</b>			
5	Reduce Operating Expenses- Child Care Services	-13,616	0
6	Reduce Operating Expenses- Books/Reference Materials	-29,803	0
7	Reduce Operating Expenses- Imaging	-13,630	0
8	Reduce Operating Expenses Central Duplicating Services - Printing	-12,000	0
9	Reduce Operating Expenses- Other Outside Printing/Copying	-4,655	0
10	Reduce Operating Expenses- Metropolitan Area Travel	-3,000	0
11	Reduce Operating Expenses Non-Metropolitan Area Travel	-14,400	0
12	Reduce Operating Expenses- Meetings: Meals/Snacks/Refreshments	-2,200	0
13	Reduce Operating Expenses- Juror Stipends	-91,135	-91,135
14	Lapse Sr Information Technology Specialist	-176,812	0
15	Lapse Business Analyst/IT Project Manager	-140,684	0
<b>Circuit Court Total:</b>		<b>-501,935</b>	<b>-91,135</b>
<b>Community Engagement Cluster</b>			
16	Additional Lapse - 3 positions	-127,113	0
<b>Community Engagement Cluster Total:</b>		<b>-127,113</b>	<b>0</b>
<b>Consumer Protection</b>			
17	6 Month Lapse Vacant Investigator III (Automotive Expert) Position	-67,729	0
<b>Consumer Protection Total:</b>		<b>-67,729</b>	<b>0</b>
<b>Correction and Rehabilitation</b>			
18	Increase Lapse	-393,821	0
19	Temporary Office Clerical	-18,000	0
20	Re-assign Security Officer Post at Pre-Trial Services	-114,360	0
21	Reduce Office Supplies, Film, Books, Taxi and Travel	-120,000	0
22	Lapse Alternative Community Services Work Crew for Half Year	-53,000	0
23	Reduce Electronic Monitoring Services Due to Reduced Pre-Release Center Population	-75,000	0
24	Reduce Drug Screen and Lab Due to Reduced Pre-Release Center Population	-85,000	0

## FY21 Revised Spending Plan

Ref. No	Title	Total \$	Revenue
25	Temporarily Suspend Pre-Release Center Internship Program	-67,000	0
<b>Correction and Rehabilitation Total:</b>		<b>-926,181</b>	<b>0</b>
<b>County Attorney</b>			
26	Lapse Vacant Paralegal Specialist Position	-97,906	0
27	Lapse Vacant Administrative Specialist II Position	-90,389	0
28	Reduce Operating Expenses – Office Supplies	-5,100	0
<b>County Attorney Total:</b>		<b>-193,395</b>	<b>0</b>
<b>County Council</b>			
29	Lapse Positions due to Delayed Hiring	-43,870	0
30	Lapse Positions for Full-Year	-322,106	0
<b>County Council Total:</b>		<b>-365,976</b>	<b>0</b>
<b>County Executive</b>			
31	Reduce Operating Expenses - Internal Audit Program: Accounting/Auditing	-33,646	0
32	Reduce Operating Expenses - CAO: Other Professional Services	-46,500	0
33	Reduce Operating Expenses - Business Advancement Team	-10,890	0
34	Reduce Operating Expenses - CAO: Management Leadership Training	-2,000	0
35	Turnover Savings	-58,306	0
36	Turnover Savings	-20,143	0
37	Lapse Vacant Performance Management and Data Analyst Position	-57,253	0
38	Lapse Vacant Public Administration Associate Position	-74,069	0
39	Lapse Vacant Program Manager II Position	-38,355	0
<b>County Executive Total:</b>		<b>-341,162</b>	<b>0</b>
<b>Environmental Protection</b>			
40	Lapse Vacant Information Technology Specialist I Position for 6 Months	-10,861	0
41	Lapse Vacant Program Manager II Position for 3 Months	-10,619	0
42	Lapse Vacant Planning Specialist III Position for 6 Months	-19,582	0
43	Lapse Vacant Information Technology Specialist III Position Lapse for 8 Months	-18,443	0
44	Lapse Vacant Program Manager I Position for 6 Months	-12,239	0
45	Lapse Vacant Program Manager II Position for 9 Months	-79,640	0
46	Lapse Vacant Senior Financial Specialist Position for 6 Months	-22,169	0
<b>Environmental Protection Total:</b>		<b>-173,553</b>	<b>0</b>
<b>Ethics Commission</b>			
47	Reduce Operating Expenses - IT Systems	-21,916	0
<b>Ethics Commission Total:</b>		<b>-21,916</b>	<b>0</b>
<b>Finance</b>			
48	Lapse Savings from Vacant Positions - Treasury Program	-148,270	0
49	Lapse Savings from Vacant Positions - Controller Program	-511,482	0

## FY21 Revised Spending Plan

Ref. No	Title	Total \$	Revenue
50	Lapse Saving from Vacant Position - Information Technology Program	-140,684	0
51	Lapse Savings from Vacant Positions - Fiscal Management Program	-117,899	0
<b>Finance Total:</b>		<b>-918,335</b>	<b>0</b>
<b>General Services</b>			
52	Utilities Savings due to Continued Telework	-1,911,617	0
<b>General Services Total:</b>		<b>-1,911,617</b>	<b>0</b>
<b>Health and Human Services</b>			
53	House Bill 699 Savings due to County Compensation Changes	-589,058	0
54	Decrease Cost without service impact to Respite	-123,937	0
55	Decrease cost to Adult Evaluation and Review Service	-20,000	0
56	Decrease Cost to Escorted Transportation	-43,286	0
57	OCA--Latino Health Initiative, Miscellaneous Operating	-44,659	0
58	OCA--AAHP, Data Services	-93,000	0
59	OCA--AAHP, Services to Improve Health	-9,000	0
60	OCA-AAHP Miscellaneous Operating	-19,949	0
61	OCA--Latino Health Initiative "Ama tu Vida" campaign	-10,000	0
62	OCA--Latino Health Initiative, Environmental Intervention	-15,000	0
63	OCA--Asian American Health Initiative, Health Events	-1,615	0
64	Reduction of Operating Funds	-2,955	0
65	OCA--In Person Translation Services	-40,000	0
66	Reduce Professional Education and Training	-27,715	0
67	OCA--Miscellaneous Operating	-7,600	0
68	OCOO--Operating Costs	-386,225	0
69	OCOO--IT	-450,000	0
70	Reduce Local Behavioral Health Authority - Halfway House Contracts	-302,000	0
71	Reduction of Operating Funds	-18,000	0
72	DO - Miscellaneous Operating	-33,660	0
73	Decrease Cost of Shared Psychiatrists	-220,000	0
74	Reduce Accreditation Costs	-20,000	0
75	Reduce ACCESS Broker Contract	-32,000	0
76	CYF--ECS - Child Care in Public Space	-27,033	0
77	CYF--Early Childhood Services Community Events	-10,343	0
78	CYF--Early Childhood Services- MCCRRC conferences	-20,000	0
79	CYF--Child/Adolescent School and Community Based Services, Don Bosco Cristo Rey	-55,000	0
80	Decrease Cost for Home Care Services	-120,000	0
81	Decrease Cost to Assisted Living Services	-159,000	0
<b>Health and Human Services Total:</b>		<b>-2,901,035</b>	<b>0</b>
<b>Housing and Community Affairs</b>			
82	Lapse Vacant Senior Planning Specialist Position	-98,531	0

# FY21 Revised Spending Plan

Ref. No	Title	Total \$	Revenue
<b>Housing and Community Affairs Total:</b>		<b>-98,531</b>	<b>0</b>
<b>Human Resources</b>			
83	Reduce Operating Expenses - Occupational Classification Studies	-85,568	0
<b>Human Resources Total:</b>		<b>-85,568</b>	<b>0</b>
<b>Human Rights</b>			
84	Lapse Vacant Investigator II Position	-25,000	0
85	Reduce Operating Expenses	-10,000	0
<b>Human Rights Total:</b>		<b>-35,000</b>	<b>0</b>
<b>Inspector General</b>			
86	Reduce Operating Expenses - Consulting Services	-10,000	0
87	Reduce Operating Expenses - Other Consulting Services	-10,000	0
88	Reduce Operating Expenses - General Office Supplies	-10,000	0
89	Reduce Operating Expenses - Books	-200	0
90	Lapse Savings due to Reclassifications and Hiring	-57,455	0
<b>Inspector General Total:</b>		<b>-87,655</b>	<b>0</b>
<b>Intergovernmental Relations</b>			
91	Reduce Operating Expenses - Professional Services	-68,186	0
<b>Intergovernmental Relations Total:</b>		<b>-68,186</b>	<b>0</b>
<b>Legislative Oversight</b>			
92	Lapse Vacant Positions	-139,505	0
<b>Legislative Oversight Total:</b>		<b>-139,505</b>	<b>0</b>
<b>Management and Budget</b>			
93	Reduce Operating Expenses	-65,000	0
94	Increase lapse	-317,846	0
<b>Management and Budget Total:</b>		<b>-382,846</b>	<b>0</b>
<b>NDA - Housing Opportunities Commission</b>			
95	Personnel Lapse Savings	-409,482	0
<b>NDA - Housing Opportunities Commission Total:</b>		<b>-409,482</b>	<b>0</b>
<b>Police</b>			
96	Abolish 5 school resource officers (SROs) at MCPS middle schools	-626,408	0
97	Abolish 1 police officer (traffic complaint officer) from all 6 Districts	-751,689	0
98	Abolish 1 police officer from the patrol investigations unit (PIU) in 5 Districts	-626,408	0
99	Abolish 1 police officer from the Collision Reconstruction Unit (CRU) in the Traffic Division (TD)	-125,282	0
100	Abolish 1 abandoned vehicle code enforcement specialist from the Vehicle Recovery Section	-65,881	0
101	Reduce funding for Next Gen 911 in anticipation of State Aid	-2,906,367	0

## FY21 Revised Spending Plan

Ref. No	Title	Total \$	Revenue
102	Reduce operating expenses department-wide	-1,750,000	0
103	Civilianize 1 sergeant from the Evidence Unit	-47,092	0
104	Civilianize 1 sergeant (background section supervisor) from the Personnel Division	-47,092	0
105	Reduce the number of PT background specialists in the Personnel Division	-189,178	0
106	Abolish 1 crime analyst from the Information Management and Technology Division (IMTD)	-86,886	0
107	Lapse 1 IT Supervisor from the Information Management and Technology Division (IMTD) for Half of FY21	-70,000	0
108	Abolish/reallocate the Central Auto Theft Section (CATS) in the Criminal Investigations Division (CID)	-514,885	0
109	Abolish 1 Office Services Coordinator from the Major Crimes Division (MCD)	-74,641	0
110	Lapse 1 Information Technology Technician III from the Information Management and Technology Division (IMTD) for Half of FY21	-39,000	0
111	Abolish 1 police officer from the K9 unit in the Special Operations Division (SOD)	-125,282	0
112	Abolish 1 police officer from the Emergency Services Unit (ESU) in the Special Operations Division (SOD)	-125,282	0
113	Abolish 1 police officer from the SWAT Unit in the Special Operations Division (SOD)	-125,282	0
114	Abolish 2 police officers from the Centralized Traffic Section in the Traffic Division (TD)	-250,563	0
<b>Police Total:</b>		<b>-8,547,218</b>	<b>0</b>
<b>Procurement</b>			
115	Lapse Vacant Office Services Coordinator Position	-25,378	0
116	Lapse Vacant Principal Administration Aide Position	-22,944	0
117	Lapse/Underfill Four Procurement Specialist IV Positions	-104,924	0
118	Lapse Three Vacant Program Manager positions	-78,477	0
119	Lapse Vacant Part-Time Procurement Specialist II Position	-27,728	0
120	Lapse Vacant Part-Time Program Speciliast II Position	-28,649	0
<b>Procurement Total:</b>		<b>-288,100</b>	<b>0</b>
<b>Public Information</b>			
121	Lapse Administrative Specialist Position	-93,272	0
122	Lapse Manager II Positon for Three Months	-53,350	0
123	Lapse Anticipated Program Manager II Position for Nine Months	-78,200	0
124	Reduce Operating Expenses - Professional Services Contract	-10,000	0
<b>Public Information Total:</b>		<b>-234,822</b>	<b>0</b>
<b>Public Libraries</b>			
125	Increase PC Lapse to the Level of Experience	-105,098	0
126	Reduce Sunday Substitutes budget	-417,380	0
127	Reduce Weekday & Saturday Substitutes budget	-466,401	0
128	Transfer Personnel Costs for Acting Deaf Culture Digital Library Program Manager to State Grant	-156,919	0
129	Decrease operating costs	-173,057	0
130	Decrease staff training costs	-15,000	0
131	Decrease Book Sorting contract	-100,800	0
132	Transfer Division of Facilities Maintenance chargebacks for facility modifications due to COVID-19 to CARES grant	-25,000	0
133	Reduce Library Pages budget	-500,000	0



## FY21 Revised Spending Plan

Ref. No	Title	Total \$	Revenue
<b>Public Libraries Total:</b>		<b>-1,959,655</b>	<b>0</b>
<b>Sheriff</b>			
134	Lapse Client Assistance Specialist Position for FY21	-94,716	0
135	Reduce Recruit Class Budget - January 2021	-88,608	0
136	Reduce Operating Expenses- Contract Security Officers	-91,970	0
<b>Sheriff Total:</b>		<b>-275,294</b>	<b>0</b>
<b>State's Attorney</b>			
137	Lapse Asst State's Attorney III and Program Manager II Positions in FY21	-218,339	0
138	Lapse Office Services Coordinator Position in FY21	-24,539	0
139	Turnover Savings in FY21	-301,066	0
140	Printer Project Savings	-25,000	0
<b>State's Attorney Total:</b>		<b>-568,944</b>	<b>0</b>
<b>Technology Services</b>			
141	Non-Local Travel and Miscellaneous Expenses (CIO)	-20,000	0
142	Motorola SmartZone System Maintenance Credit (ETSD)	-241,755	0
143	Motorola CAD Dispatch 9-1-1 (ESOD)	-281,387	0
144	Contractor Support (ESOD)	-110,515	0
145	Non-Local Travel (OBP-ultraMontgomery)	-2,000	0
146	Non-Local Conference (ERP)	-25,000	0
147	Lapse Sr IT Specialist Position - ESOD	-89,921	0
148	Reduce Operating Expenses - Temporary Clerical Support	-20,955	0
149	Reduce Operating Expenses - Miscellaneous Expenditures	-5,000	0
150	Lapse Sr IT Specialist Position	-162,011	0
151	Lapse Sr IT Specialist Position - COO	-119,894	0
152	Lapse Sr IT Specialist Position - COO	-119,894	0
153	Lapse Sr IT Specialist Position	-119,894	0
154	Lapse Sr IT Specialist Position	-89,921	0
155	New Position 03 - Lapse Sr IT Specialist, Grade 28 (ESOD)	-89,921	0
156	PTI Membership (NDA-PTI)	-15,000	0
157	Lapse Sr IT Specialist Position - ESOD	-119,894	0
158	Lapse Sr IT Specialist Position - ESOD	-119,894	0
159	Lapse Sr IT Specialist Position - ESOD	-119,894	0
160	Lapse Sr IT Specialist Position - ESOD	-119,894	0
161	New Position 01 - Lapse Manager III (ESOD)	-93,404	0
<b>Technology Services Total:</b>		<b>-2,086,048</b>	<b>0</b>
<b>Transportation</b>			
162	Personnel Lapse Savings - No Service Impact	-707,347	0
163	Suspend Bridge Load Bearing Testing for One Year - Safety Inspections Will Continue	-150,000	0
164	Tree Maintenance Reduction - Represents Just 8% of DOT Program	-643,087	0

## FY21 Revised Spending Plan

Ref. No	Title	Total \$	Revenue
165	Patching Reduction - Represents Just 2% of Budget	-232,093	0
166	Sign Materials Budget Reduction - Public Safety Signs Not Affected	-80,000	0
167	Review Fewer Traffic Signals for Timing Optimization (70) - Increase Cycle from Every 8-10 Years to Every 12-14 Years	-70,000	0
168	Suspend Aesthetic Streetlight Maintenance (Painting Poles, Replacing Handhole Covers)	-115,000	0
169	Parking Outside the PLDs - Administrative Cost Reduction Due to Fewer Tickets Issued	-49,952	0
<b>Transportation Total:</b>		<b>-2,047,479</b>	<b>0</b>
<b>General Fund Total:</b>		<b>-26,003,834</b>	<b>-91,135</b>

### Fire

#### Fire and Rescue Service

170	Defer FY21 Recruit Class Start and Reduce Class to 37 Recruits	-1,951,338	0
171	Officer Training Courses	-140,000	0
172	Company Officer Leadership Academy	-80,000	0
173	Restructure IT section	-120,000	0
<b>Fire and Rescue Service Total:</b>		<b>-2,291,338</b>	<b>0</b>
<b>Fire Total:</b>		<b>-2,291,338</b>	<b>0</b>

### Recreation

#### Recreation

174	PLAR Savings Reduction Due to COVID Delayed Openings and Reduced Upkeep	-253,741	0
175	Utilities Savings Due to Delayed Re-opening of Facilities	-355,000	0
176	Administration Savings Reductions	-17,973	0
177	Community Centers Savings Reductions Due to Delayed Opening of Facilities	-411,713	0
178	Countywide Programs Reduction Savings - Eliminates the Annual Independence Day Celebration Event	-135,198	0
179	Youth Development Reductions Savings	-660,000	0
<b>Recreation Total:</b>		<b>-1,833,625</b>	<b>0</b>
<b>Recreation Total:</b>		<b>-1,833,625</b>	<b>0</b>

### Mass Transit

#### Transit Services

180	FLASH Service Deferred to September 2020	-119,245	0
181	Kids Ride Free Program - Lower Payment to WMATA Due to No Fare Collection	-780,673	0
182	Motorpool Reduction Due to Less Service in Operation	-1,938,400	0
183	Call n Ride Program Reduction Due to Decreased Demand	-750,000	0
184	Fare Share Program Reduction Due to Decreased Demand	-250,000	0
185	Personnel Savings Due to Less Service in Operation	-353,575	0
<b>Transit Services Total:</b>		<b>-4,191,893</b>	<b>0</b>
<b>Mass Transit Total:</b>		<b>-4,191,893</b>	<b>0</b>

## FY21 Revised Spending Plan

Ref. No	Title	Total \$	Revenue
	Tax-Supported Total:	-34,320,690	-91,135
	MCG Total:	-34,320,690	-91,135

FY21 Revised Spending Plan

Ref. No	Title	Total \$	Revenue
<b><u>Tax-Supported</u></b>			
<b>Montgomery College</b>			
186	Identified Reversion to Fund Balance	4,354,491	0
Montgomery College Total:		4,354,491	0
Current Fund MC Total:		4,354,491	0