

MEMORANDUM

February 8, 2021

TO: Public Safety Committee

FROM: Susan J. Farag, Legislative Analyst
 Craig Howard, Deputy Director
 Carlos Camacho, Legislative Analyst
 Naeem Mia, Legislative Analyst

SUBJECT: **FY21 Savings Plan: Round 2**

PURPOSE: Make Committee recommendations for Council Consideration

On January 15, the County Executive transmitted an FY21 Recommended Revised Spending Plan – Second Submission (attached at ©1-36). The Public Safety Committee will consider the Executive’s recommended savings for the departments listed in the table below.

Department	FY21 Approved Appropriation	Round 1 Savings Plan: Approved Reduction	% of Original Budget	Round 2 Savings Plan: Recommended Reduction	% of Original Budget	Council Staff Recommendation
Animal Services	\$7,753,529	(\$205,354)	-2.60%	(\$150,000)	-1.93%	(\$150,000)
Consumer Protection	\$2,196,727	(\$67,729)	-3.88%	(\$64,144)	-2.92%	(\$64,144)
Correction and Rehabilitation	\$70,996,074	(\$926,181)	-1.30%	(\$1,203,000)	-1.69%	(\$1,203,000)
Emergency Management and Homeland Security	\$2,140,317	\$0	-	(\$128,419)	-6.00%	(\$128,419)
Fire and Rescue	\$224,869,427	(\$1,091,338)	0.49%	(\$1,200,000)	-0.53%	(\$1,200,000)
Police	\$281,281,640	(\$8,547,218)	-3.04%	(\$5,014,984)	-1.78%	(\$5,014,984)
State's Attorney's Office	\$18,521,033	(\$568,944)	-3.07%	(\$68,265)	-0.37%	(\$68,265)
Total:	\$607,758,747	(\$11,406,764)	-1.88%	(\$7,828,812)	-1.29%	(\$7,828,812)

Summary of Recommended Reductions

Council staff is not recommending any changes to the Executive’s Recommended Savings Plan – Second Submission. The recommended reductions generally reflect the impact of COVID-19 on departmental operations.

1. Office of Animal Services (Analyst Camacho)

Attendees:

Tom Koenig, Director, OAS
Alexandra "Lex" Lepiarz, Deputy Executive Director, OAS
Bonnie White, Business Operation Manager, OAS
Brett Magellan, Fiscal and Policy Analyst, OMB

The County Executive is recommending a reduction of \$150,000 for OAS in the form of hiring deferrals/lapse planning savings.

Savings Plan Impact. OAS will achieve the reduction in lapse planning savings based on current vacancies and projected turnover. The majority of these savings are achieved through maintaining the vacancy of the Shelter Operations Manager. OAS would still like to hire this position in the future to relieve some supervisory responsibility from the Deputy Director and other supervisory managers. The service impact related to this reduction is likely to be minimal.

Council staff recommends approval as submitted.

2. Office of Consumer Protection (Analyst Mia)

Attendees:

Eric Friedman, Director, Office of Consumer Protection
Brett Magellan, Office of Management and Budget

The department proposes to lapse a vacant position for an additional six months (January-June) for FY21 (the position was lapsed from July-December as part of the Round 1 savings plan approved by the Council in July 2020). The position has remained vacant since January 2020 (FY20) when the incumbent retired. The duties of the position (focused on addressing complaints related to automotive repair shops/dealerships) were filled by other staff since January 2020 or being covered by contractor resources.

Savings Plan Impact. The office does not expect a service impact for the remainder of FY21. Contractual resources may be utilized on an as-needed basis. The office expects to underfill this position in FY22.

Council staff recommends approval as submitted.

3. Correction and Rehabilitation (Analyst Farag)

Attendees:

Angela Talley, Director, DOCR
Rachel Silberman, OMB

The department has two proposed reductions: the first reflects the continued lapse of the Alternative Community Services Work Crew, for a savings of \$53,000. This service performs

work in the community and has not been active since COVID-19 health restrictions were put in place last year.

The second proposed reduction reflects lapse due to the temporary closure of the Pre-Release and Reentry Services Facility, for a savings of \$1,150,000.

Savings Plan Impact. These service impacts are due to operational changes required by COVID-19 public health restrictions. Council staff advises that these are one-time reductions and services will need to be restored once public health restrictions are lifted.

Council staff recommends approval as submitted.

4. Office of Emergency Management and Homeland Security (Deputy Director Howard)

Attendees:

Dr. Earl Stoddard, Director, OEMHS
Taman Morris, Office of Management and Budget

The savings plan includes a total of \$128,419 of reductions from OEMHS, representing 6.0% of the original approved FY21 budget. The proposed reductions are summarized below:

- Computer Equipment and Repair, -\$10,000. Since OEMHS received new computers in the final quarter of FY20, they believe that they can reduce this line item in FY21 without a significant impact. OEMHS will still retain some funding in this line-item for any unexpected repairs.
- EOC Equipment Purchase and Repair, -\$18,419. OEMHS has been operating its Emergency Operations Center virtually during the COVID-19 disaster and anticipates this will continue as much as possible in FY 21 to maintain social distancing. The reduction in use for this fiscal year will reduce the need for equipment upgrades and repair. As a result, OEMHS indicates that this reduction can be taken with no service impact.
- Faith-Based Security Grants, -\$100,000. OEMHS received \$700,000 to provide as grants for Faith-Based organizations to improve their security capabilities in FY21. OEMHS reports that given the COVID-19 pandemic and associated restrictions, fewer in-person religious events have taken place to date, and few events are likely to take place through the remainder of this fiscal year. As a result, OEMHS does not anticipate that the funds can be spent this year in their entirety. To date, no funding has been awarded in FY21 through these grants.

Council staff recommends approval of the \$128,419 in reductions for OEMHS as recommended by the County Executive.

5. Fire and Rescue Service (Analyst Farag)

Attendees:

Chief Scott Goldstein, MCFRS
Charles Bailey, Deputy Chief, Human Resources, MCFRS
Dominic Del Pozzo, Budget Manager, MCFRS
Rachel Silberman, OMB

The department has one proposed reduction: reducing the February recruit class from 57 to 37 recruits. This proposal was included in the first savings plan but was rejected by Council because of its potentially adverse impact on cost overruns for overtime. However, MCFRS is not able to accommodate more than 37 recruits in the FY21 recruit class beginning in February due to COVID-19 public health restrictions.

Savings Plan Impact. The reduced recruit class size will impact FY22 staffing and overtime.

Council staff recommends approval as submitted.

6. Police Department (Analyst Farag)

Attendees:

Chief Marcus Jones, MCPD
Assistant Chief Dinesh Patil, MCPD
Neil Shorb, Budget Director, MCPD

The department has three recommended reductions:

- Reduce winter recruit class size from 22 to 14 for a savings of \$461,539. Council staff advises that a class size reduction may impair the department's ability to keep up with attrition. The Committee will explore staffing needs in more depth (tentatively scheduled for February 25), and can better assess future recruiting and retention needs.
- Reduce overtime by \$1.75 million. This reduction reflects reduced court-related overtime while COVID-19 public health restrictions reduce caseloads.
- Reduce operating expenses by \$2,803,445. This reduction reflects COVID-19 related reductions such as lower motor pool expenditures (less fuel and well as less maintenance and repair on vehicles), and suspended travel and training.

Savings Plan Impact. The winter class reduction may have a service impact on staffing levels beginning in FY22. The other reductions reflect COVID-19 related impacts and likely will have to be restored once COVID-19 restrictions end.

Council staff recommends approval as submitted by the Executive.

7. State’s Attorney’s Office (Analyst Farag)

Attendees:

John McCarthy, State’s Attorney
Lisa Russo, Budget Manager, SAO

The office has one proposed reduction, keeping three vacant contractual Assistant State’s Attorney positions unfilled for the remainder of FY21, for a total savings of \$68,265.

Savings Plan Impact. The office has a reduced caseload due to COVID-19 related on arrests and court closures/delays.

Council staff recommends approval as submitted.

<u>This staff report contains the following:</u>	©
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OFFICE OF THE COUNTY EXECUTIVE
ROCKVILLE, MARYLAND 20850

Marc Elrich
County Executive

MEMORANDUM

January 15, 2021

TO: Tom Hucker, President, County Council

FROM: Marc Elrich, County Executive 

SUBJECT: FY21 Recommended Revised Spending Plan – Second Submission

The purpose of this memorandum is to transmit my second Recommended Fiscal Year 2021 Revised Spending Plan for Montgomery County Government departments and other tax-supported agencies. The attached plan identifies savings of approximately \$16.4 million from the County Government's Operating Budget and \$8.6 million in savings from the County's Capital Budget, for a total of \$25.0 million. When combined with the first approved revised spending plan, FY21 County government operations will be reduced by \$48.3 million and the tax-supported Current Revenue/PAYGO portions of the Capital Budget will be reduced by almost \$50.0 million.

As I indicated to the Council when I transmitted my initial FY21 Revised Spending Plan, the ongoing and unpredictable impacts of COVID-19 on the public health and economic vitality of our community would likely necessitate identifying additional savings to maintain the County's fiscal health. As we discussed with the Council in December, when compared to the FY21 approved budget and fiscal plan, FY21 tax supported revenues are projected to be \$101.5 million less than initially projected and FY22 tax supported revenues are projected to be \$163.9 million lower. At the same time, our first quarter spending analysis for FY21 projects, that spending will be \$194 million above the FY21 approved budget – much of this is due to the County's response to the COVID-19 pandemic. The December Fiscal Plan update estimated that without action, the County's reserves will be 7.6 percent of adjusted governmental revenues at the end of FY21 compared to the 10.2 percent estimated in the FY21 approved budget. Most of this increased spending is directly related to the County's response to the pandemic, and we anticipate that much of it will be covered through reimbursements from either the Federal Emergency Management Agency (FEMA) or the Federal Coronavirus Relief Fund.

In June, most County Government departments participated in the initial FY21 revised spending plan and identified savings while minimizing adverse impacts on service delivery to the residents of Montgomery County. Departments that achieved six percent in savings as a result of the approved July 2020 Savings Plan were not asked to identify additional savings. Because of pandemic response efforts and public safety concerns, the Department of Health and Human Services, Department of Correction and Rehabilitation, Fire and Rescue Service, and the Police Department were asked to identify only an additional two percent in savings. The Office of Management and Budget performed an impact analysis on items identified by the departments and proposed additional actions where savings could be achieved.

We are currently in active negotiations with our labor partners with regard to the continuation of the hazard pay differential. I am unable to share details of this negotiation at this time; however, a finalized agreement between my Administration and the County's labor representatives will be completed on this subject imminently. Providing this incentive to County employees who deliver vital services to our community, at great risk to their health, has been an important tool. However, the structure of the hazard pay differential is not currently fiscally sustainable. Moving forward, with the availability of vaccines and plentiful personal protective equipment, the need for the differential could be mitigated. The fiscal update provided to Council in December included an assumption that the differential payments would continue through the remainder of the fiscal year. Thus, any cost avoided by early termination of the differential or by decreasing the differential amount would revise our fiscal assumptions accordingly. I will transmit the details of any revised agreement along with an analysis of how it impacts the County's fiscal outlook to the Council as soon as it is finalized.

Capital budget amendments were developed to reduce PAYGO and Current Revenue funding in the CIP. The initial savings plan reduced all PAYGO funding but \$23.4 million. In order to support the FY21 operating budget, the CIP amendments sent under separate cover today include project savings, deferrals, and other adjustments that will make it possible to eliminate the remaining \$8.6 million in FY21 PAYGO. FY21 reductions and delays in current revenue spending, as well as FY22 adjustments, will be recognized in the FY22 CIP appropriation requests. All agencies are recommended to participate in these reductions.

While not reflected in the attached reports, Montgomery County Public Schools (MCPS) will participate in the FY21 Savings Plan by reverting to fund balance \$25 million of current-year appropriation and re-appropriate it in FY22. This provides General Fund relief by reducing the amount of County support needed in FY22 by \$25 million. The State's education maintenance of effort law precludes the County from recognizing this savings in FY21.

The hiring freeze and procurement freeze exemption process that I instituted on March 18, 2020 will continue for the duration of this crisis and will provide us with additional fiscal oversight.

In addition, work continues on the cost efficiency study to broadly evaluate the service delivery model of each department. Among the several goals of the study is to identify a minimum of 100 vacant positions across the Executive Branch that can be eliminated over the next one to two years. The impacts of the initial implementation will be included in my FY22 Recommended Budget.

As we move forward, we must recognize there are still several unknown variables that will impact County government finances, including the lasting impact of COVID-19 on the County's economy and our tax revenues, the need to maintain funds in reserve to continue to provide enhanced services to those most impacted by the pandemic, and whether there will be additional relief from the Federal government. While the incoming Federal administration has signaled its support for providing additional resources to states and local governments, that plan is not yet final. We will continue to monitor developments on that front and will work with Council to ensure that whatever funds we may receive are used to bolster vital services we must provide to County residents. I am greatly appreciative of our State's Congressional delegation for their continued assistance and leadership.

In the meantime, I urge the Council to work with the Executive Branch to ensure that our spending remains equitable, prudent, and socially responsible. I look forward to working with you and your colleagues as we strive to help County residents and businesses navigate these unprecedented times.

ME;jw

Attachments

c: County Council Members
Marlene Michaelson, Executive Director, Montgomery County Council
Richard S. Madaleno, Chief Administrative Officer
Michael Coveyou, Director, Department of Finance
Jennifer R. Bryant, Acting Director, Office of Management and Budget

FY21 Revised Spending Plan Analysis

Round - 2

Department/Fund	FY21 Original Budget	CE Recommended	Revenue	Savings as % of Orig. Bud
Tax-Supported				
<u>General Fund</u>				
Agriculture	991,853	-25,292	0	-2.55
Animal Services	7,753,529	-150,000	0	-1.93
Community Engagement Cluster	4,237,109	-127,114	0	-3.00
Consumer Protection	2,196,727	-64,144	0	-2.92
Correction and Rehabilitation	70,996,074	-1,203,000	0	-1.69
County Attorney	6,361,363	-188,296	0	-2.96
County Council	12,612,090	-201,095	0	-1.59
Emergency Management and Homeland Security	2,140,317	-128,419	0	-6.00
Health and Human Services	251,454,732	-2,590,143	0	-1.03
Housing and Community Affairs	8,640,221	-14,720	0	-0.17
Human Resources	7,842,794	-385,000	0	-4.91
Human Rights	1,384,692	-48,049	0	-3.47
Inspector General	1,835,612	-171,000	0	-9.32
Intergovernmental Relations	1,136,428	-40,002	0	-3.52
NDA - Legislative Branch Communications Outreach	1,060,250	-189,881	0	-17.91
Police	281,281,640	-5,014,984	0	-1.78
Public Libraries	42,104,692	-993,403	0	-2.36
State's Attorney	18,521,033	-68,265	0	-0.37
Technology Services	43,328,778	-515,612	0	-1.19
General Fund Total:	765,879,934	-12,118,419	0	-1.58
<u>Special Funds</u>				
Fire	224,869,427	-1,200,000	0	-0.53
Recreation	43,116,097	-754,532	0	-1.75
Mass Transit	149,364,876	-1,384,008	0	-0.93
Special Funds Total:	417,350,400	-3,338,540	0	-0.80
Tax-Supported Total:	1,183,230,334	-15,456,959	0	-1.31
Non-Tax Supported				
<u>Enterprise Funds</u>				
Bethesda Parking	14,883,816	-854,411	0	-5.74
Wheaton Parking	1,577,461	-128,734	0	-8.16
Enterprise Funds Total:	16,461,277	-983,145	0	-5.97
Non-Tax Supported Total:	16,461,277	-983,145	0	-5.97
MCG Total:	1,199,691,611	-16,440,104	0	-1.37

FY21 Revised Spending Plan Round - 2

Ref. No	Title	Total \$	Revenue
<u>Tax-Supported</u>			
General Fund			
Agriculture			
1	Suspend Services due to COVID - Maryland Agriculture Education Foundation and MCPS Contracts	-25,292	0
Agriculture Total:		-25,292	0
Animal Services			
2	Hiring Deferral After 12-16 Weeks Vacant	-150,000	0
Animal Services Total:		-150,000	0
Community Engagement Cluster			
3	Lapse/Turnover Savings	-127,114	0
Community Engagement Cluster Total:		-127,114	0
Consumer Protection			
4	Investigator III Position 6-Month Lapse	-64,144	0
Consumer Protection Total:		-64,144	0
Correction and Rehabilitation			
5	Lapse Community Services Work Crew for Second Half of Year	-53,000	0
6	Adjust Lapse to Reflect Temporarily Closure of Pre-Release and Reentry Services Facility and Lapse Trends	-1,150,000	0
Correction and Rehabilitation Total:		-1,203,000	0
County Attorney			
7	Administrative Operating Expenses Reduction	-139,439	0
8	Lapse Administrative Aide Position	-48,857	0
County Attorney Total:		-188,296	0
County Council			
9	Reduce Operating Expenses for Round II Savings Plan	-142,224	0
10	Lapse Positions	-58,871	0
County Council Total:		-201,095	0
Emergency Management and Homeland Security			
11	Faith-Based Security Grants Reduction	-100,000	0
12	Computer Equipment and Repair	-10,000	0
13	EOC Equipment Purchase and Repair	-18,419	0
Emergency Management and Homeland Security Total:		-128,419	0
Health and Human Services			
14	Realign of Developmental Disability Supplement Budget to Reflect Decrease in Participation	-46,312	0
15	Realign Inter-Generational Volunteer Program (Interages) Budget to Reflect Projected Expenditures	-15,000	0

FY21 Revised Spending Plan

Round - 2

Ref. No	Title	Total \$	Revenue
16	Reduce Supports Planning Agency Broker Position	-97,400	0
17	Reduce Street Outreach Network Operating Expenses	-25,000	0
18	Reduce Early Childhood Service (ECS) Child Link PT Counselor Contractor Not Needed Due to COVID-Related Closures	-31,107	0
19	Reduce Child Care Subsidies Because of Lower Utilization Due to COVID	-600,000	0
20	Reduce Temporary Manpower for Child Welfare Services	-5,067	0
21	Reduce Operating Expenses in Child Welfare Services	-5,300	0
22	Reduce Budget for Residential Rehab Supplemental Contracts	-307,060	0
23	Realign Budget for Local Behavioral Health Authority to Reflect Fee for Service Contracts	-200,000	0
24	Delay Alignment of Local Behavioral Health Authority - Substance Abuse Projects	-100,000	0
25	Reduce Brokers and Temporary Staff in the Office of the Chief Operating Officer	-186,831	0
26	Reduce General Fund Budget for Preventive Services for Mammograms and Colonoscopies that Can Be Provided Through the County Cancer Control Program	-98,527	0
27	Realign Maternity Partnership Program Budget to Reflect Updated Enrollment Projections	-120,000	0
28	Reduce In Person Translation Services Due to COVID	-80,000	0
29	Asian American Health Initiative, Reduction Due to Delayed Hiring of Community Health Worker Contractors	-54,891	0
30	Latino Health Initiative, Health Promoters Program Funded by Por Nuestra Salud y Bienestar Initiative	-7,628	0
31	Latino Health Initiative, Reduce "Ama tu Vida" Annual Health Fair Campaign and Newsletters Due to COVID	-10,000	0
32	Latino Health Initiative, Reduce Environmental Intervention Program Due to COVID	-15,000	0
33	Latino Health Initiative, Reduce Miscellaneous Operating Expenses Due to COVID	-54,543	0
34	African American Health Program, Reduce Funding for Data Services No Longer Needed	-47,750	0
35	African American Health Program, Reduce Miscellaneous Operating Expenses Due to COVID	-19,949	0
36	Suspend Adult Evaluation and Review Service PT Broker due to COVID	-20,307	0
37	Realign Home Care Services Budget to Reflect Projected Expenditures	-119,550	0
38	Realign Assisted Living Services Budget to Reflect Projected Expenditures	-158,921	0
39	Reduce Linkages to Learning (LTL) and School and Community Youth Services (SCYS) Contracts Due to Contractor Vacancies	-160,000	0
40	African American Health Program, Reduce Facility Space Funding Due to COVID	-4,000	0
Health and Human Services Total:		-2,590,143	0
Housing and Community Affairs			
41	Increase Lapse	-14,720	0
Housing and Community Affairs Total:		-14,720	0
Human Resources			
42	Lapse Savings	-310,000	0
43	Operating Savings - OMS	-75,000	0
Human Resources Total:		-385,000	0
Human Rights			
44	Lapse Vacant Investigator II Position & Reduce Operating Expenses	-48,049	0
Human Rights Total:		-48,049	0

**FY21 Revised Spending Plan
Round - 2**

Ref. No	Title	Total \$	Revenue
Inspector General			
45	Lapse Savings due to delayed Hiring	-171,000	0
Inspector General Total:		-171,000	0
Intergovernmental Relations			
46	Eliminate Professional Services Contract Related to Federal Real Estate Services	-40,002	0
Intergovernmental Relations Total:		-40,002	0
NDA - Legislative Branch Communications Outreach			
47	Operating Expenses	-10,000	0
48	Lapse Positions	-179,881	0
NDA - Legislative Branch Communications Outreach Total:		-189,881	0
Police			
49	Reduce the POC class scheduled in the winter of 2021 from 22 to 14	-461,539	0
50	Reduce overtime	-1,750,000	0
51	Reduce operating expenses department-wide	-2,803,445	0
Police Total:		-5,014,984	0
Public Libraries			
52	Reduce Library Pages Budget Because Activities Can Be Performed by MCPL Staff While Branches are Closed to the Public	-172,050	0
53	Reduce Contractual Services to Reflect Services Being Provided Virtually at a Lower Cost	-251,640	0
54	Reduce Office Equipment Repair/Maintenance Costs	-5,000	0
55	Reduce Office Supplies, Materials, and Equipment Costs Because of Branch Facility Closures	-63,600	0
56	Reduce Office Furniture Budget	-5,000	0
57	Reduce Central Duplicating (Printing and Bulk Postage) Costs	-27,773	0
58	Reduce Staff Training Costs	-8,900	0
59	Reduce Travel, Advertising, and Miscellaneous Costs	-34,450	0
60	Increase Library Lapse Savings to Reflect Projections	-174,990	0
61	Reduce Library Materials Budget by \$250,000	-250,000	0
Public Libraries Total:		-993,403	0
State's Attorney			
62	Hold Three Contractual Assistant State's Attorney Positions Vacant	-68,265	0
State's Attorney Total:		-68,265	0
Technology Services			
63	Lapse Sr Info Technology Spec	-118,930	0
64	Lapse Program Specialist II	-39,894	0
65	Lapse Sr Info Technology Spec (New Unclassified Position)	-89,197	0
66	Lapse Sr Info Technology Spec (New Unclassified Position)	-89,197	0
67	Lapse Sr Info Technology Spec (New Unclassified Position)	-89,197	0

FY21 Revised Spending Plan Round - 2

Ref. No	Title	Total \$	Revenue
68	Lapse Sr. Info Technology Spec	-89,197	0
Technology Services Total:		-515,612	0
General Fund Total:		-12,118,419	0
Fire			
Fire and Rescue Service			
69	Reduce FY21 Recruit Class from 57 to 37 to Reflect COVID-19 Capacity	-1,200,000	0
Fire and Rescue Service Total:		-1,200,000	0
Fire Total:		-1,200,000	0
Recreation			
Recreation			
70	Provide Same Level Service (FY20) for Youth Development Programming and Delay Launch of New Excel Beyond the Bell Sites.	-651,767	0
71	Department Wide Seasonal Funding Savings	-102,765	0
Recreation Total:		-754,532	0
Recreation Total:		-754,532	0
Mass Transit			
Transit Services			
72	Motorpool Reduction Due to Less Service in Operation	-1,384,008	0
Transit Services Total:		-1,384,008	0
Mass Transit Total:		-1,384,008	0
Tax-Supported Total:		-15,456,959	0

Non-Tax Supported

Bethesda Parking

Parking District Services

73	Personnel Adjustment: Bethesda PLD from CIP Amendment	-56,373	0
74	Operating Expenses Adjustment: Bethesda PLD from CIP Amendment	-798,038	0
Parking District Services Total:		-854,411	0
Bethesda Parking Total:		-854,411	0

Wheaton Parking

Parking District Services

75	Personnel Adjustment: Wheaton PLD from CIP Amendment	-8,734	0
76	Operating Adjustment: Wheaton PLD from CIP Amendment	-120,000	0

FY21 Revised Spending Plan Round - 2

Ref. No	Title	Total \$	Revenue
	Parking District Services Total:	-128,734	0
	Wheaton Parking Total:	-128,734	0
Non-Tax Supported Total:		-983,145	0
MCG Total:		-16,440,104	0

FY21 REVISED SPENDING PLAN DESCRIPTION/JUSTIFICATION OF CHANGES

Round - 2 (CE Recommended)

**Agriculture
General Fund**

Title: Suspend Services due to COVID - Maryland Agriculture Education Foundation and MCPS Contracts				Ref ID: S2	
Personnel Costs:	0	FT Positions:	0		
Operating Expenses:	-25,292	PT Positions:	0		
Capital Outlay:	0	FTEs:	0.00		
Total Expenditure:	-25,292	Revenues:	0		

Justification for one-time reduction:

Impact:

To meet the round 2 savings plan, the OAG would like to reduce its MAEF contract by \$16,800 and its MCPS contract by \$8,492 for total reduction amount of \$25,292. There will not be any service impact because these programs have been suspended for FY21 due to the pandemic and distance learning. The OAG would like to request that this be a one time reduction.

Expenditure Breakout:
001-78410-60158

**Animal Services
General Fund**

Title: Hiring Deferral After 12-16 Weeks Vacant				Ref ID: S4	
Personnel Costs:	-150,000	FT Positions:	0		
Operating Expenses:	0	PT Positions:	0		
Capital Outlay:	0	FTEs:	0.00		
Total Expenditure:	-150,000	Revenues:	0		

Justification for one-time reduction:

Impact:

Expenditure Breakout:

Workforce Changes:

Action	CY/NY	POS#	JobClass	Position Descr	BargUnit	Vac	Fill	PC	FT	PT	FTE
Other PC	CY					0	0	-150,000	0	0	0.00
Change											
Totals:								-150,000	0	0	0.00

**Community Engagement Cluster
General Fund**

Title: Lapse/Turnover Savings				Ref ID: S1	
Personnel Costs:	-127,114	FT Positions:	0		
Operating Expenses:	0	PT Positions:	0		
Capital Outlay:	0	FTEs:	0.00		
Total Expenditure:	-127,114	Revenues:	0		

FY21 REVISED SPENDING PLAN DESCRIPTION/JUSTIFICATION OF CHANGES

Round - 2 (CE Recommended)

Justification for one-time reduction:

Impact:

The primary impact is on reduced capacity for administrative support. This is a long-standing issue, and the current vacancies are exacerbating the situation. The Shared Services model is intended to step in and fill this gap, but that is currently an in-development solution. This reduction will be realized as a result of existing vacancies and the likelihood of getting them filled by the end of the fiscal year.

The impact of accepting this item will affect the ability of other items for CEC to be implemented, including any multicultural communication interpretation unit.

Expenditure Breakout:

position 006005 - FY21 budget \$119,945

position 016620 - FY21 budget \$73,430

position 014976 - FY21 budget \$90,389

Total lapse potential - \$283,764. If necessary, there is flexibility to fill one of the positions at approximately mid-year while meeting the revised spending plan target of approximately \$255,000.

Workforce Changes:

Action	CY/NY	POS#	JobClass	Position Descr	BargUnit	Vac	Fill	PC	FT	PT	FTE
Misc.	CY	006005	ADMINISTRATIVE SPECIALIST II*	Permanent	Non-Represented	1	0	-59,973	0	0	0.00
Misc.	CY	016620	PROGRAM MANAGER I	Permanent	Non-Represented	1	0	-36,715	0	0	0.00
Misc.	CY	014976	PROGRAM SPECIALIST II	Permanent	Non-Represented	1	0	-30,426	0	0	0.00
Totals:								-127,114	0	0	0.00

Consumer Protection

General Fund

Title: Investigator III Position 6-Month Lapse				Ref ID: S1			
Personnel Costs:		0	FT Positions:		0		
Operating Expenses:		-64,144	PT Positions:		0		
Capital Outlay:		0	FTEs:		0.00		
Total Expenditure:		-64,144	Revenues:		0		

Justification for one-time reduction:

Impact:

Expenditure Breakout:

Correction and Rehabilitation

General Fund

Title: Lapse Community Services Work Crew for Second Half of Year				Ref ID: S1			
Personnel Costs:		-53,000	FT Positions:		0		
Operating Expenses:		0	PT Positions:		0		
Capital Outlay:		0	FTEs:		0.00		
Total Expenditure:		-53,000	Revenues:		0		

Justification for one-time reduction:

FY21 REVISED SPENDING PLAN DESCRIPTION/JUSTIFICATION OF CHANGES

Round - 2 (CE Recommended)

Impact:

Suspends Alternative Community Services Work Crew for the remainder of FY21 until activity can safely resume.

Expenditure Breakout:

Workforce Changes:

Action	CY/NY	POS#	JobClass	Position Descr	BargUnit	Vac	Fill	PC	FT	PT	FTE
Misc.	CY					0	0	-53,000	0	0	0.00
Totals:								-53,000	0	0	0.00

Title: Adjust Lapse to Reflect Temporarily Closure of Pre-Release and Reentry Services Facility and Lapse Trends				Ref ID: S1			
Personnel Costs:	-1,150,000	FT Positions:	0				
Operating Expenses:	0	PT Positions:	0				
Capital Outlay:	0	FTEs:	0.00				
Total Expenditure:	-1,150,000	Revenues:	0				

Justification for one-time reduction:

Impact:

Increases lapse through the end of FY21 to reflect the temporary closure of the Pre-Release and Reentry Services Facility and lapse trends.

Expenditure Breakout:

Workforce Changes:

Action	CY/NY	POS#	JobClass	Position Descr	BargUnit	Vac	Fill	PC	FT	PT	FTE
Misc.	CY					0	0	-1,150,000	0	0	0.00
Totals:								-1,150,000	0	0	0.00

County Attorney General Fund

Title: Administrative Operating Expenses Reduction				Ref ID: S1			
Personnel Costs:	0	FT Positions:	0				
Operating Expenses:	-139,439	PT Positions:	0				
Capital Outlay:	0	FTEs:	0.00				
Total Expenditure:	-139,439	Revenues:	0				

Justification for one-time reduction:

Impact:

Reductions feasible in the context of telework.

Expenditure Breakout:

Reductions include Office supplies (\$10,000), Other professional services, (\$10,000), Miscellaneous (\$5,000), Computer equipment repairs (\$15,000), Books (\$5,000) and Metropolitan Travel (\$4,000) with the remaining allocations determined by OCA.

Title: Lapse Administrative Aide Position				Ref ID: S1			
Personnel Costs:	-48,857	FT Positions:	1				
Operating Expenses:	0	PT Positions:	0				
Capital Outlay:	0	FTEs:	1.00				
Total Expenditure:	-48,857	Revenues:	0				

FY21 REVISED SPENDING PLAN DESCRIPTION/JUSTIFICATION OF CHANGES

Round - 2 (CE Recommended)

Justification for one-time reduction:

Impact:

Reductions feasible in the context of telework, position currently vacant.

Expenditure Breakout:

\$48,856 total annual Personnel Cost for position.

Workforce Changes:

Action	CY/NY	POS#	JobClass	Position Descr	BargUnit	Vac	Fill	PC	FT	PT	FTE
Other PC Change	CY	015761	ADMINISTRATIVE AIDE	Permanent	MCGEO - Office, Professional, and Technical (OPT)	1	0	-48,857	1	0	1.00
Totals:								-48,857	1	0	1.00

County Council General Fund

Title: Reduce Operating Expenses for Round II Savings Plan		Ref ID: S1
Personnel Costs:	0	FT Positions: 0
Operating Expenses:	-142,224	PT Positions: 0
Capital Outlay:	0	FTEs: 0.00
Total Expenditure:	-142,224	Revenues: 0

Justification for one-time reduction:

Impact:

Expenditure Breakout:

\$15,000 in other central duplicating expenses.

Title: Lapse Positions		Ref ID: S1
Personnel Costs:	-58,871	FT Positions: 0
Operating Expenses:	0	PT Positions: 0
Capital Outlay:	0	FTEs: 0.00
Total Expenditure:	-58,871	Revenues: 0

Justification for one-time reduction:

Impact:

Expenditure Breakout:

Workforce Changes:

Action	CY/NY	POS#	JobClass	Position Descr	BargUnit	Vac	Fill	PC	FT	PT	FTE
Misc.	CY	017867	ADMINISTRATIVE SPECIALIST II*	Permanent	Non-Represented	0	0	-52,727	0	0	0.00
Misc.	CY	000128	LEGISLATIVE SERVICES COORDINATOR	Permanent	Non-Represented	0	0	-6,144	0	0	0.00
Totals:								-58,871	0	0	0.00

FY21 REVISED SPENDING PLAN DESCRIPTION/JUSTIFICATION OF CHANGES

Round - 2 (CE Recommended)

Emergency Management and Homeland Security

General Fund

Title: Faith-Based Security Grants Reduction		Ref ID: S1
Personnel Costs:	0	FT Positions: 0
Operating Expenses:	-100,000	PT Positions: 0
Capital Outlay:	0	FTEs: 0.00
Total Expenditure:	-100,000	Revenues: 0

Justification for one-time reduction:

Impact:

OEMHS received \$700,000 to provide as grants for Faith-Based organizations to improve their security capabilities. These funds added more than 33% to our General Fund budget. To take all of the savings from the remaining operating expenses (\$261,908) would greatly inhibit the office's ability to conduct its normal operations. Given that the county will be spending a majority of the next fiscal year responding to and recovering from COVID-19, we feel this solution keeps a large majority of the Faith-Based grants intact while not overly impacting OEMHS operations.

Expenditure Breakout:

\$100,000 in Operating Funds appropriated for Faith-Based Security grants

Title: Computer Equipment and Repair		Ref ID: S2
Personnel Costs:	0	FT Positions: 0
Operating Expenses:	-10,000	PT Positions: 0
Capital Outlay:	0	FTEs: 0.00
Total Expenditure:	-10,000	Revenues: 0

Justification for one-time reduction:

Impact:

OEMHS maintains a budget item for computer equipment repair. Emergency planning and operations activities often take place out of the office, and the computers are subject to more wear and tear. OEMHS received new computers in the final quarter of FY 20. We anticipate that we can reduce this item for FY 21, given that the computers will be less than a year old during the majority of the fiscal year. OEMHS will maintain \$5,000 in this line item for any unexpected repairs.

Expenditure Breakout:

Original budget amount - \$15,000.
 Reduction - \$10,000
 Amount remaining in budget - \$5,000

Title: EOC Equipment Purchase and Repair		Ref ID: S3
Personnel Costs:	0	FT Positions: 0
Operating Expenses:	-18,419	PT Positions: 0
Capital Outlay:	0	FTEs: 0.00
Total Expenditure:	-18,419	Revenues: 0

Justification for one-time reduction:

Impact:

OEMHS has been operating its Emergency Operations Center virtually during the COVID-19 disaster. We anticipate this will continue as much as possible in FY 21 to maintain social distancing. The reduction in use for this fiscal year will reduce the need for equipment upgrades and repair. We believe a reduction in this budget item can be taken, in FY 21, with no service impact.

Expenditure Breakout:

EOC Equipment and Repair - \$28,000
 Reduction - \$18,419
 Remaining in the budget - \$9,581

FY21 REVISED SPENDING PLAN DESCRIPTION/JUSTIFICATION OF CHANGES

Round - 2 (CE Recommended)

Fire and Rescue Service

Fire

Title: Reduce FY21 Recruit Class from 57 to 37 to Reflect COVID-19 Capacity		Ref ID: S1a
Personnel Costs:	-1,200,000	FT Positions: 0
Operating Expenses:	0	PT Positions: 0
Capital Outlay:	0	FTEs: 0.00
Total Expenditure:	-1,200,000	Revenues: 0

Justification for one-time reduction:

Impact:

Reduces 20 recruit class slots, leaving 37 recruits. MCFRS is not able to accommodate more than 37 recruits in the FY21 recruit class beginning in February due to COVID precautions.

Expenditure Breakout:

Salary and Benefits: 57 x \$46,362 = \$2,642,634
 Operating costs: 57 x 11,000 = \$627,000
 Instructor Overtime: 57 x \$15,700 = \$894,900

Workforce Changes:

Action	CY/NY	POS#	JobClass	Position Descr	BargUnit	Vac	Fill	PC	FT	PT	FTE
Misc.	CY					0	0	-1,200,000	0	0	0.00
Totals:								-1,200,000	0	0	0.00

Health and Human Services

General Fund

Title: Realign of Developmental Disability Supplement Budget to Reflect Decrease in Participation		Ref ID: S2
Personnel Costs:	0	FT Positions: 0
Operating Expenses:	-46,312	PT Positions: 0
Capital Outlay:	0	FTEs: 0.00
Total Expenditure:	-46,312	Revenues: 0

Justification for one-time reduction:

Impact:

The number of providers participating in the Supplement decreased in July 2020 by one. This action would align the budget to reflect actual costs and not impact other providers.

Expenditure Breakout:

001.65054.60022

Title: Suspend Adult Evaluation and Review Service PT Broker due to COVID		Ref ID: S5
Personnel Costs:	0	FT Positions: 0
Operating Expenses:	-20,307	PT Positions: 0
Capital Outlay:	0	FTEs: 0.00
Total Expenditure:	-20,307	Revenues: 0

Justification for one-time reduction:

Impact:

FY21 REVISED SPENDING PLAN DESCRIPTION/JUSTIFICATION OF CHANGES

Round - 2 (CE Recommended)

Suspend Program Specialist Broker Position. During COVID, the broker has been on leave and the remaining staff have been able to handle the workload. Unclear if there will be a service impact from this reduction.

Expenditure Breakout:

Title: Realign Inter-Generational Volunteer Program (Interages) Budget to Reflect Projected Expenditures		Ref ID: S7	
Personnel Costs:	0	FT Positions:	0
Operating Expenses:	-15,000	PT Positions:	0
Capital Outlay:	0	FTEs:	0.00
Total Expenditure:	-15,000	Revenues:	0

Justification for one-time reduction:

Impact:

The program, run by the Jewish Council for the Aging, provides coordination and volunteer management for inter-generational volunteer programs in Montgomery County. Naturally occurring savings based on updated expenditure projections.

Expenditure Breakout:

001.65150.60530

Title: Reduce Supports Planning Agency Broker Position		Ref ID: S8	
Personnel Costs:	0	FT Positions:	0
Operating Expenses:	-97,400	PT Positions:	0
Capital Outlay:	0	FTEs:	0.00
Total Expenditure:	-97,400	Revenues:	0

Justification for one-time reduction:

Impact:

Service impact would be minimal. Caseload capacity would be reduced by 40 (320 to 280). The current caseload is 300.

Expenditure Breakout:

001.65225.60062

Title: Realign Home Care Services Budget to Reflect Projected Expenditures		Ref ID: S10	
Personnel Costs:	0	FT Positions:	0
Operating Expenses:	-119,550	PT Positions:	0
Capital Outlay:	0	FTEs:	0.00
Total Expenditure:	-119,550	Revenues:	0

Justification for one-time reduction:

Impact:

Naturally occurring savings based on updated projections.

Expenditure Breakout:

Title: Realign Assisted Living Services Budget to Reflect Projected Expenditures		Ref ID: S11	
Personnel Costs:	0	FT Positions:	0
Operating Expenses:	-158,921	PT Positions:	0
Capital Outlay:	0	FTEs:	0.00
Total Expenditure:	-158,921	Revenues:	0

FY21 REVISED SPENDING PLAN DESCRIPTION/JUSTIFICATION OF CHANGES

Round - 2 (CE Recommended)

Justification for one-time reduction:

Impact:

Naturally occurring savings based on updated projections.

Expenditure Breakout:

Title: Reduce Street Outreach Network Operating Expenses		Ref ID: S14
Personnel Costs:	0	FT Positions: 0
Operating Expenses:	-25,000	PT Positions: 0
Capital Outlay:	0	FTEs: 0.00
Total Expenditure:	-25,000	Revenues: 0

Justification for one-time reduction:

Impact:

Reduces Street Outreach Network operating expense. Will reduce the annual Healing Informed and Trauma training for Positive Youth Development (PYD) and Street Outreach Network (SON) staff usually held in the Spring.

Expenditure Breakout:

001.64310.60076

Title: Reduce Early Childhood Service (ECS) Child Link PT Counselor Contractor Not Needed Due to COVID-Related Closures		Ref ID: S22
Personnel Costs:	0	FT Positions: 0
Operating Expenses:	-31,107	PT Positions: 0
Capital Outlay:	0	FTEs: 0.00
Total Expenditure:	-31,107	Revenues: 0

Justification for one-time reduction:

Impact:

ChildLink as a phone line for resources for families with children birth to five has become obsolete since its inception on 2001. Recently ChildLink has been providing family engagement activities in the Kennedy Cluster area and ECS outreach across the county. While the work for families is helpful, the work does not Turn the Curve for those we support. Currently, Child Link work is primarily in schools and in the community, all of which have ceased since March. It is unclear due to COVID-19 when those activities will resume. Reduction would be effective Feb 1, 2021.

Expenditure Breakout:

001.64350.60036

Title: Reduce Child Care Subsidies Because of Lower Utilization Due to COVID		Ref ID: S29
Personnel Costs:	0	FT Positions: 0
Operating Expenses:	-600,000	PT Positions: 0
Capital Outlay:	0	FTEs: 0.00
Total Expenditure:	-600,000	Revenues: 0

Justification for one-time reduction:

Impact:

These are naturally occurring savings due to parents' reluctance to send children to child care.

Expenditure Breakout:

001.64510.60016 and 60036

FY21 REVISED SPENDING PLAN DESCRIPTION/JUSTIFICATION OF CHANGES

Round - 2 (CE Recommended)

Title: Reduce Temporary Manpower for Child Welfare Services		Ref ID: S36
Personnel Costs:	0	FT Positions: 0
Operating Expenses:	-5,067	PT Positions: 0
Capital Outlay:	0	FTEs: 0.00
Total Expenditure:	-5,067	Revenues: 0

Justification for one-time reduction:

Impact:

These funds are typically used to provide clerical staff support during periods of extended absence due to FMLA and/or delayed HR recruitment. Funds have also been used to provide short-term, special project support via letter contracts. Need is possibly lessened during COVID. Impact: CWS will no longer be able to provide clerical support to units, when extended vacancies occur. A number of CWS clerical positions support 2-3 units. In addition, consultants can no longer be hired for short-term, critical projects such as case management/review, training, research, etc.

Expenditure Breakout:

005.64050.60168 and 60164

Title: Reduce Operating Expenses in Child Welfare Services		Ref ID: S37
Personnel Costs:	0	FT Positions: 0
Operating Expenses:	-5,300	PT Positions: 0
Capital Outlay:	0	FTEs: 0.00
Total Expenditure:	-5,300	Revenues: 0

Justification for one-time reduction:

Impact:

These funds are used to purchase medical supplies that support first aid/CPR certification and training, first aid kits, hand sanitizer, feminine hygiene products for client emergencies, educational materials/resources, etc.

Expenditure Breakout:

005.64050.60048

Title: Reduce Budget for Residential Rehab Supplemental Contracts		Ref ID: S39
Personnel Costs:	0	FT Positions: 0
Operating Expenses:	-307,060	PT Positions: 0
Capital Outlay:	0	FTEs: 0.00
Total Expenditure:	-307,060	Revenues: 0

Justification for one-time reduction:

Impact:

Realign Residential Rehab Supplemental Contracts for Family Services, Cornerstone Montgomery Inc and Rock Creek Foundation for Mental Health Inc. The County fund supplement subsidy was for administrative support for the programs dating back at least as decade. This level of service is billable through the fee for service system at rates which should be adequate to continue operations.

Expenditure Breakout:

003.62065.60198 \$736,945
003.62065.60190 \$63,489

FY21 REVISED SPENDING PLAN DESCRIPTION/JUSTIFICATION OF CHANGES

Round - 2 (CE Recommended)

Title: Realign Budget for Local Behavioral Health Authority to Reflect Fee for Service Contracts		Ref ID: S44
Personnel Costs:	0	FT Positions: 0
Operating Expenses:	-200,000	PT Positions: 0
Capital Outlay:	0	FTEs: 0.00
Total Expenditure:	-200,000	Revenues: 0

Justification for one-time reduction:

Impact:

Realign budget for Local Behavioral Health Authority contracts for services that are billable through the fee for services system.

Expenditure Breakout:

003.62310.60076 \$200,000

Title: Delay Alignment of Local Behavioral Health Authority - Substance Abuse Projects		Ref ID: S46
Personnel Costs:	0	FT Positions: 0
Operating Expenses:	-100,000	PT Positions: 0
Capital Outlay:	0	FTEs: 0.00
Total Expenditure:	-100,000	Revenues: 0

Justification for one-time reduction:

Impact:

Delay alignment of substance abuse projects.

Expenditure Breakout:

001.62602.60086 \$100,000

Title: Reduce Brokers and Temporary Staff in the Office of the Chief Operating Officer		Ref ID: S51
Personnel Costs:	0	FT Positions: 0
Operating Expenses:	-186,831	PT Positions: 0
Capital Outlay:	0	FTEs: 0.00
Total Expenditure:	-186,831	Revenues: 0

Justification for one-time reduction:

Impact:

Reduce broker and temps budget in Fiscal and Chief's Office.

Expenditure Breakout:

001.60670.60062 \$95,141
 001,60670,60168 \$23,020
 001.60500.60062 \$68,670

Title: Realign Maternity Partnership Program Budget to Reflect Updated Enrollment Projections		Ref ID: S62
Personnel Costs:	0	FT Positions: 0
Operating Expenses:	-120,000	PT Positions: 0
Capital Outlay:	0	FTEs: 0.00
Total Expenditure:	-120,000	Revenues: 0

Justification for one-time reduction:

Impact:

FY21 REVISED SPENDING PLAN DESCRIPTION/JUSTIFICATION OF CHANGES

Round - 2 (CE Recommended)

The total projected enrollment for FY21 is around 1,500. This reductions assumes 152 less enrollees than currently budgeted for at a cost/savings of \$785 each. The impact from a reduction will not be felt, unless the trend changes and we see an increased number of women.

Expenditure Breakout:

Title: Reduce In Person Translation Services Due to COVID		Ref ID: S68
Personnel Costs:	0	FT Positions: 0
Operating Expenses:	-80,000	PT Positions: 0
Capital Outlay:	0	FTEs: 0.00
Total Expenditure:	-80,000	Revenues: 0

Justification for one-time reduction:

Impact:

The contract provides in-person interpreters and translation services. The use of in-person interpretation has reduced drastically due to closure/limitations of services such as Dental, School Based Wellness Centers, and in-home visits. This item represents the current projected savings in the contract.

Expenditure Breakout:

004.61400.60534

Title: Asian American Health Initiative, Reduction Due to Delayed Hiring of Community Health Worker Contractors		Ref ID: S75
Personnel Costs:	0	FT Positions: 0
Operating Expenses:	-54,891	PT Positions: 0
Capital Outlay:	0	FTEs: 0.00
Total Expenditure:	-54,891	Revenues: 0

Justification for one-time reduction:

Impact:

Savings from delays in hiring contractors.

Expenditure Breakout:

004.61330.60054

Title: Latino Health Initiative, Health Promoters Program Funded by Por Nuestra Salud y Bienestar Initiative		Ref ID: S79
Personnel Costs:	0	FT Positions: 0
Operating Expenses:	-7,628	PT Positions: 0
Capital Outlay:	0	FTEs: 0.00
Total Expenditure:	-7,628	Revenues: 0

Justification for one-time reduction:

Impact:

Funds allocated for promotional items to support health promoters' efforts to address health disparities via health promotion and community education activities will be eliminated because they are already being provided by the Por Nuestra Salud y Bienestar initiative.

Expenditure Breakout:

004.61320.60054

FY21 REVISED SPENDING PLAN DESCRIPTION/JUSTIFICATION OF CHANGES

Round - 2 (CE Recommended)

Title: Latino Health Initiative, Reduce "Ama tu Vida" Annual Health Fair Campaign and Newsletters Due to COVID				Ref ID: S80	
Personnel Costs:	0	FT Positions:	0		
Operating Expenses:	-10,000	PT Positions:	0		
Capital Outlay:	0	FTEs:	0.00		
Total Expenditure:	-10,000	Revenues:	0		

Justification for one-time reduction:

Impact:

Annual health fair, serving approximately 2500 community members, will be cancelled due to COVID. In addition, promotion of Ama Tu Vida campaign through newsletters and other promotional efforts will be eliminated.

Expenditure Breakout:

004.61320.60190

Title: Latino Health Initiative, Reduce Environmental Intervention Program Due to COVID				Ref ID: S81	
Personnel Costs:	0	FT Positions:	0		
Operating Expenses:	-15,000	PT Positions:	0		
Capital Outlay:	0	FTEs:	0.00		
Total Expenditure:	-15,000	Revenues:	0		

Justification for one-time reduction:

Impact:

Breadth of environment / climate related intervention targeting Latino communities will be reduced due to COVID. Initial intervention plans including the development of culturally competent educational and promotional materials, and other large scale group educational activities will be replaced by lower cost interventions such as social media.

Expenditure Breakout:

004.61320.60054

Title: Latino Health Initiative, Reduce Miscellaneous Operating Expenses Due to COVID				Ref ID: S84	
Personnel Costs:	0	FT Positions:	0		
Operating Expenses:	-54,543	PT Positions:	0		
Capital Outlay:	0	FTEs:	0.00		
Total Expenditure:	-54,543	Revenues:	0		

Justification for one-time reduction:

Impact:

Reduction in miscellaneous operating expenses due to COVID including meals, conferences, office supplies, postage.

Expenditure Breakout:

- 004.61320.69016 \$4,182
- 004.61320.60158 \$12,500
- 004.61320.64408 \$2,500
- 004.61320.62946 \$6,000
- 004.61320.62010 \$4,000
- 004.61320.64102 \$800
- 004.61320.6999 \$5,200

FY21 REVISED SPENDING PLAN DESCRIPTION/JUSTIFICATION OF CHANGES

Round - 2 (CE Recommended)

Title: African American Health Program, Reduce Funding for Data Services No Longer Needed		Ref ID: S85
Personnel Costs:	0	FT Positions: 0
Operating Expenses:	-47,750	PT Positions: 0
Capital Outlay:	0	FTEs: 0.00
Total Expenditure:	-47,750	Revenues: 0

Justification for one-time reduction:

Impact:

The elimination of the data services does not impede the data collection tool, persons served nor outcomes of each program. The data collection tool is operational and data is being entered with no issues at this time.

Expenditure Breakout:

004.61310.60076

Title: African American Health Program, Reduce Facility Space Funding Due to COVID		Ref ID: S87
Personnel Costs:	0	FT Positions: 0
Operating Expenses:	-4,000	PT Positions: 0
Capital Outlay:	0	FTEs: 0.00
Total Expenditure:	-4,000	Revenues: 0

Justification for one-time reduction:

Impact:

Funds are used to address the use of facility space for community meetings for Data Summit, World AIDS Day, Expert Speakers, light refreshments & promotional items. Inability to hold these events due to COVID.

Expenditure Breakout:

Title: Reduce General Fund Budget for Preventive Services for Mammograms and Colonoscopies that Can Be Provided Through the County Cancer Control Program		Ref ID: S91
Personnel Costs:	0	FT Positions: 0
Operating Expenses:	-98,527	PT Positions: 0
Capital Outlay:	0	FTEs: 0.00
Total Expenditure:	-98,527	Revenues: 0

Justification for one-time reduction:

Impact:

Reduce the preventative services budget and transition patients to receive these services through the County's Cancer Control programs.

Expenditure Breakout:

Title: African American Health Program, Reduce Miscellaneous Operating Expenses Due to COVID		Ref ID: S94
Personnel Costs:	0	FT Positions: 0
Operating Expenses:	-19,949	PT Positions: 0
Capital Outlay:	0	FTEs: 0.00
Total Expenditure:	-19,949	Revenues: 0

Justification for one-time reduction:

Impact:

FY21 REVISED SPENDING PLAN DESCRIPTION/JUSTIFICATION OF CHANGES

Round - 2 (CE Recommended)

Reduce budget for miscellaneous operating expenses including travel, meetings, parking, rentals. Reductions are anticipated savings due to COVID.

Expenditure Breakout:

Title: Reduce Linkages to Learning (LTL) and School and Community Youth Services (SCYS) Contracts Due to Contractor Vacancies		Ref ID: S100	
Personnel Costs:	0	FT Positions:	0
Operating Expenses:	-160,000	PT Positions:	0
Capital Outlay:	0	FTEs:	0.00
Total Expenditure:	-160,000	Revenues:	0

Justification for one-time reduction:

Impact:

Projected savings in various Linkages to learning and SCYS contracts for FY21 due to contractor vacancies.

Expenditure Breakout:

Housing and Community Affairs General Fund

Title: Increase Lapse of Vacant Position		Ref ID: S1	
Personnel Costs:	-14,720	FT Positions:	0
Operating Expenses:	0	PT Positions:	0
Capital Outlay:	0	FTEs:	0.00
Total Expenditure:	-14,720	Revenues:	0

Justification for one-time reduction:

Impact:

No service impact.

Expenditure Breakout:

Workforce Changes:

Action	CY/NY	POS#	JobClass	Position Descr	BargUnit	Vac	Fill	PC	FT	PT	FTE
Misc.	CY	015277	SENIOR PLANNING SPECIALIST	Permanent	MCGEO - Office, Professional, and Technical (OPT)	0	0	-14,720	0	0	0.00
Totals:								-14,720	0	0	0.00

Human Resources General Fund

Title: Lapse Savings		Ref ID: S1	
Personnel Costs:	-310,000	FT Positions:	0
Operating Expenses:	0	PT Positions:	0
Capital Outlay:	0	FTEs:	0.00
Total Expenditure:	-310,000	Revenues:	0

FY21 REVISED SPENDING PLAN DESCRIPTION/JUSTIFICATION OF CHANGES

Round - 2 (CE Recommended)

Justification for one-time reduction:

Impact:

Existing vacancies will remain unfilled to recover stated lapse savings.

Expenditure Breakout:

Workforce Changes:

Action	CY/NY	POS#	JobClass	Position Descr	BargUnit	Vac	Fill	PC	FT	PT	FTE
Misc.	CY					0	0	-310,000	0	0	0.00
Totals:								-310,000	0	0	0.00

Title: Lab Services - OMS				Ref ID: S1			
Personnel Costs:		0		FT Positions:		0	
Operating Expenses:		-75,000		PT Positions:		0	
Capital Outlay:		0		FTEs:		0.00	
Total Expenditure:		-75,000		Revenues:		0	

Justification for one-time reduction:

Impact:

No impact on services, as this utilizes a carryover purchase order.

Expenditure Breakout:

**Human Rights
General Fund**

Title: Lapse Vacant Investigator II Position & Reduce Operating Expenses				Ref ID: S1			
Personnel Costs:		-33,049		FT Positions:		1	
Operating Expenses:		-15,000		PT Positions:		0	
Capital Outlay:		0		FTEs:		1.00	
Total Expenditure:		-48,049		Revenues:		0	

Justification for one-time reduction:

Impact:

This newly created position (during FY21 operating budget development) is vital to support and meet the demands of various legislation enacted by Council . The position is currently vacant, therefore, four months of lapse savings can be achieved. The Commission is starting the recruitment process.

Expenditure Breakout:

- \$33,049 - Lapse Savings
- \$15,000 - Operating Expenses

Workforce Changes:

Action	CY/NY	POS#	JobClass	Position Descr	BargUnit	Vac	Fill	PC	FT	PT	FTE
Misc.	CY		INVESTIGATOR II		MCGEO - Office, Professional, and Technical (OPT)	1	0	-33,049	1	0	1.00
Totals:								-33,049	1	0	1.00

FY21 REVISED SPENDING PLAN DESCRIPTION/JUSTIFICATION OF CHANGES

Round - 2 (CE Recommended)

**Inspector General
General Fund**

Title: Lapse Savings due to delayed Hiring			Ref ID: S1		
Personnel Costs:	-171,000	FT Positions:	0		
Operating Expenses:	0	PT Positions:	0		
Capital Outlay:	0	FTEs:	0.00		
Total Expenditure:	-171,000	Revenues:	0		

Justification for one-time reduction:

Impact:

The OIG will contribute \$171,000 in anticipated lapse from the delay of hiring. Delaying hiring has impacted the OIG's capacity to perform audits and inspections of principal departments as required by Bill 11-19 in this year. While this is a major concern, once the OIG is fully staffed in January, the work will continue, with a goal of completing two to three new inspections or audits by year end.

Expenditure Breakout:

Lapse is achieved by vacancy savings in position numbers: #18794 (started 12/6/20), #18795 (started 12/20/20), #015756 (start date 1/3/21) and #012073 (no start date established yet)

Workforce Changes:

Action	CY/NY	POS#	JobClass	Position Descr	BargUnit	Vac	Fill	PC	FT	PT	FTE
Misc.	CY	15756	MANAGER III		Management	1	0	-60,100	0	0	0.00
					Leadership Services (MLS)						
Misc.	CY	12073	ASSISTANT INSPECTOR GENERAL III*		Non-Represented	1	0	-40,000	0	0	0.00
Misc.	CY	18794	ASSISTANT INSPECTOR GENERAL II		Non-Represented	0	1	-27,000	0	0	0.00
Misc.	CY	18795	ASSISTANT INSPECTOR GENERAL I		Non-Represented	0	1	-43,900	0	0	0.00
Totals:								-171,000	0	0	0.00

**Intergovernmental Relations
General Fund**

Title: Eliminate Professional Services Contract Related to Federal Real Estate Services			Ref ID: S1		
Personnel Costs:	0	FT Positions:	0		
Operating Expenses:	-40,002	PT Positions:	0		
Capital Outlay:	0	FTEs:	0.00		
Total Expenditure:	-40,002	Revenues:	0		

Justification for one-time reduction:

Impact:

The decrease in Professional Services will eliminate the federal real estate contract for services related to attracting and retaining federal facilities and jobs in Montgomery County. The Office of Intergovernmental Relations will attempt to absorb as many of the contract services as possible; however, there will be a service impact because of the loss of specialty expertise that is provided by the contractor. (Note: The Office of Intergovernmental Relations has limited ability to decrease or reduce costs other than the professional services account, as other accounts cover the general day-to-day operating expenses of the office.)

Expenditure Breakout:

FY21 REVISED SPENDING PLAN DESCRIPTION/JUSTIFICATION OF CHANGES

Round - 2 (CE Recommended)

Decrease Professional Services Account 60530 by \$40,002.

NDA - Legislative Branch Communications Outreach
General Fund

Title: Reduce Operating Expenses		Ref ID: S1	
Personnel Costs:	0	FT Positions:	0
Operating Expenses:	-10,000	PT Positions:	0
Capital Outlay:	0	FTEs:	0.00
Total Expenditure:	<u>-10,000</u>	Revenues:	0

Justification for one-time reduction:

Impact:

Expenditure Breakout:

Title: Lapse Positions		Ref ID: S1	
Personnel Costs:	-179,881	FT Positions:	0
Operating Expenses:	0	PT Positions:	0
Capital Outlay:	0	FTEs:	0.00
Total Expenditure:	<u>-179,881</u>	Revenues:	0

Justification for one-time reduction:

Impact:

Expenditure Breakout:

Workforce Changes:

Action	CY/NY	POS#	JobClass	Position Descr	BargUnit	Vac	Fill	PC	FT	PT	FTE
Misc.	CY	018862		Permanent		0	0	-48,914	0	0	0.00
Misc.	CY	000835	PUBLIC INFORMATION OFFICER II*		Non-Represented	0	0	-51,989	0	0	0.00
Misc.	CY		PUBLIC INFORMATION OFFICER II*		Non-Represented	0	0	-78,978	0	0	0.00
Totals:								-179,881	0	0	0.00

Parking District Services
Bethesda Parking

Title: Planned Reduction to Personnel: Bethesda PLD		Ref ID: S1	
Personnel Costs:	-56,373	FT Positions:	0
Operating Expenses:	0	PT Positions:	0
Capital Outlay:	0	FTEs:	0.00
Total Expenditure:	<u>-56,373</u>	Revenues:	0

FY21 REVISED SPENDING PLAN DESCRIPTION/JUSTIFICATION OF CHANGES

Round - 2 (CE Recommended)

Justification for one-time reduction:

Impact:

PDS does not anticipate an service impact to this reduction in FY21.

Expenditure Breakout:

Workforce Changes:

Action	CY/NY	POS#	JobClass	Position Descr	BargUnit	Vac	Fill	PC	FT	PT	FTE
Other PC Change	CY					0	0	-56,373	0	0	0.00
Totals:								-56,373	0	0	0.00

Title: Planned Reduction in Operating Expenses: Bethesda PLD				Ref ID: S1			
Personnel Costs:	0	FT Positions:	0				
Operating Expenses:	-798,038	PT Positions:	0				
Capital Outlay:	0	FTEs:	0.00				
Total Expenditure:	-798,038	Revenues:	0				

Justification for one-time reduction:

Impact:

Expenditure Breakout:

- Reductions to:
- Maintenance (-164,000)
- Cashier Services (-4,000)
- Parking Enforcement (-81,000)
- Ticket/Meter Collection (-147,000)
- Utilities (-292,038)
- Garage Management (-110,000)

Wheaton Parking

Title: Planned Reduction to Personnel: Wheaton PLD				Ref ID: S1			
Personnel Costs:	-8,734	FT Positions:	0				
Operating Expenses:	0	PT Positions:	0				
Capital Outlay:	0	FTEs:	0.00				
Total Expenditure:	-8,734	Revenues:	0				

Justification for one-time reduction:

Impact:

PDS does not anticipate a service impact to this reduction in FY21.

Expenditure Breakout:

Workforce Changes:

Action	CY/NY	POS#	JobClass	Position Descr	BargUnit	Vac	Fill	PC	FT	PT	FTE
Other PC Change	CY					0	0	-8,734	0	0	0.00
Totals:								-8,734	0	0	0.00

FY21 REVISED SPENDING PLAN DESCRIPTION/JUSTIFICATION OF CHANGES

Round - 2 (CE Recommended)

Title: Planned Reduction to Operating: Wheaton PLD		Ref ID: S1	
Personnel Costs:	0	FT Positions:	0
Operating Expenses:	-120,000	PT Positions:	0
Capital Outlay:	0	FTEs:	0.00
Total Expenditure:	-120,000	Revenues:	0

Justification for one-time reduction:

Impact:

PDS does not anticipate a service impact to this reduction in FY21.

Expenditure Breakout:

- Reductions to:
- Maintenance (-73,000)
- Cashier Services (-1,000)
- Parking Enforcement (-12,000)
- Ticket/Meter Collection (-13,000)
- Utilities (-10,000)
- Garage Management (-2,000)
- Supplies and Equipment (-9,000)

Police General Fund

Title: Reduce the Police Officer Candidate Class scheduled in the winter of 2021 from 22 to 14		Ref ID: S1	
Personnel Costs:	-295,131	FT Positions:	0
Operating Expenses:	-166,408	PT Positions:	0
Capital Outlay:	0	FTEs:	0.00
Total Expenditure:	-461,539	Revenues:	0

Justification for one-time reduction:

Impact:

This will reduce the POC class currently scheduled for the winter of 2021 to 14 POCs, which is budgeted at 22 POCs. This will cause the department to fall 8 POCs behind in keeping up with attrition. While this is not ideal, it is necessary to achieve the cost savings to meet the round 2 FY21 savings plan target.

Expenditure Breakout:

Workforce Changes:

Action	CY/NY	POS#	JobClass	Position Descr	BargUnit	Vac	Fill	PC	FT	PT	FTE
Other PC	CY					0	0	-295,131	0	0	0.00
Change											
						Totals:		-295,131	0	0	0.00

Title: Reduce overtime		Ref ID: S3	
Personnel Costs:	-1,750,000	FT Positions:	0
Operating Expenses:	0	PT Positions:	0
Capital Outlay:	0	FTEs:	0.00
Total Expenditure:	-1,750,000	Revenues:	0

Justification for one-time reduction:

Impact:

FY21 REVISED SPENDING PLAN DESCRIPTION/JUSTIFICATION OF CHANGES

Round - 2 (CE Recommended)

We do not anticipate an adverse impact on service by achieving the savings in overtime because we anticipate the court system to be shut down and/or operate at a reduced level until the pandemic vaccines significantly reduce the impact of the pandemic.

Expenditure Breakout:

Workforce Changes:

Action	CY/NY	POS#	JobClass	Position Descr	BargUnit	Vac	Fill	PC	FT	PT	FTE
Misc.	CY			Temporary		0	0	-1,750,000	0	0	0.00
Totals:								-1,750,000	0	0	0.00

Title: Reduce operating expenses department-wide				Ref ID: S4			
Personnel Costs:	0	FT Positions:	0				
Operating Expenses:	-2,803,445	PT Positions:	0				
Capital Outlay:	0	FTEs:	0.00				
Total Expenditure:	-2,803,445	Revenues:	0				

Justification for one-time reduction:

Impact:

Expenditure Breakout:

Public Libraries

General Fund

Title: Reduce Contractual Services to Reflect Services Being Provided Virtually at a Lower Cost				Ref ID: S1			
Personnel Costs:	0	FT Positions:	0				
Operating Expenses:	-251,640	PT Positions:	0				
Capital Outlay:	0	FTEs:	0.00				
Total Expenditure:	-251,640	Revenues:	0				

Justification for one-time reduction:

Impact:

There is no service impact due to these contractual cost reductions because MCPL is providing services virtually at a lower cost and not undertaking any new programs.

Expenditure Breakout:

Title: Reduce Office Equipment Repair/Maintenance Costs				Ref ID: S1			
Personnel Costs:	0	FT Positions:	0				
Operating Expenses:	-5,000	PT Positions:	0				
Capital Outlay:	0	FTEs:	0.00				
Total Expenditure:	-5,000	Revenues:	0				

Justification for one-time reduction:

Impact:

There is no service impact due to the reduction of the repair/maintenance budget.

Expenditure Breakout:

FY21 REVISED SPENDING PLAN DESCRIPTION/JUSTIFICATION OF CHANGES

Round - 2 (CE Recommended)

Title: Reduce Office Supplies, Materials, and Equipment Costs Because of Branch Facility Closures		Ref ID: S1
Personnel Costs:	0	FT Positions: 0
Operating Expenses:	-63,600	PT Positions: 0
Capital Outlay:	0	FTEs: 0.00
Total Expenditure:	-63,600	Revenues: 0

Justification for one-time reduction:

Impact:

There is no service impact to the cost reductions for office supplies, materials & equipment because the current branch closures and virtual programming lessen the need for these items.

Expenditure Breakout:

Title: Reduce Office Furniture Budget		Ref ID: S1
Personnel Costs:	0	FT Positions: 0
Operating Expenses:	-5,000	PT Positions: 0
Capital Outlay:	0	FTEs: 0.00
Total Expenditure:	-5,000	Revenues: 0

Justification for one-time reduction:

Impact:

There is no service impact to the reduction of the office furniture budget.

Expenditure Breakout:

Title: Reduce Central Duplicating (Printing and Bulk Postage) Costs		Ref ID: S1
Personnel Costs:	0	FT Positions: 0
Operating Expenses:	-27,773	PT Positions: 0
Capital Outlay:	0	FTEs: 0.00
Total Expenditure:	-27,773	Revenues: 0

Justification for one-time reduction:

Impact:

There is no service impact to these central duplication (printing & bulk postage) budget reductions.

Expenditure Breakout:

Title: Reduce Staff Training Costs		Ref ID: S1
Personnel Costs:	0	FT Positions: 0
Operating Expenses:	-8,900	PT Positions: 0
Capital Outlay:	0	FTEs: 0.00
Total Expenditure:	-8,900	Revenues: 0

Justification for one-time reduction:

Impact:

There is no service impact with this reduction.

Expenditure Breakout:

FY21 REVISED SPENDING PLAN DESCRIPTION/JUSTIFICATION OF CHANGES

Round - 2 (CE Recommended)

Title: Reduce Travel, Advertising, and Miscellaneous Costs			Ref ID: S1	
Personnel Costs:	0	FT Positions:	0	
Operating Expenses:	-34,450	PT Positions:	0	
Capital Outlay:	0	FTEs:	0.00	
Total Expenditure:	<u>-34,450</u>	Revenues:	0	

Justification for one-time reduction:

Impact:

There is no service impact to these one-time budget reductions.

Expenditure Breakout:

Title: Increase Library Lapse Savings to Reflect Projections			Ref ID: S1	
Personnel Costs:	-174,990	FT Positions:	0	
Operating Expenses:	0	PT Positions:	0	
Capital Outlay:	0	FTEs:	0.00	
Total Expenditure:	<u>-174,990</u>	Revenues:	0	

Justification for one-time reduction:

Impact:

Expenditure Breakout:

Workforce Changes:

Action	CY/NY	POS#	JobClass	Position Descr	BargUnit	Vac	Fill	PC	FT	PT	FTE
Other PC	CY					0	0	-174,990	0	0	0.00
Change											
						Totals:		-174,990	0	0	0.00

Title: Reduce Library Materials Budget by \$250,000			Ref ID: S1	
Personnel Costs:	0	FT Positions:	0	
Operating Expenses:	-250,000	PT Positions:	0	
Capital Outlay:	0	FTEs:	0.00	
Total Expenditure:	<u>-250,000</u>	Revenues:	0	

Justification for one-time reduction:

Impact:

Expenditure Breakout:

Title: Reduce Library Pages Budget Because Activities Can Be Performed by MCPL Staff While Branches are Closed to the Public			Ref ID: S4	
Personnel Costs:	-172,050	FT Positions:	0	
Operating Expenses:	0	PT Positions:	0	
Capital Outlay:	0	FTEs:	0.00	
Total Expenditure:	<u>-172,050</u>	Revenues:	0	

FY21 REVISED SPENDING PLAN DESCRIPTION/JUSTIFICATION OF CHANGES

Round - 2 (CE Recommended)

Justification for one-time reduction:

Impact:

There is no service impact during FY21 because most of the work can be performed by current merit staff while the branches are closed to the public. The need for Library Pages will return once the branches re-open.

Expenditure Breakout:

(\$172,050) PC reduction for Library Pages

Workforce Changes:

Action	CY/NY	POS#	JobClass	Position Descr	BargUnit	Vac	Fill	PC	FT	PT	FTE
Misc.	CY					0	0	-172,050	0	0	0.00
Totals:								-172,050	0	0	0.00

Recreation

Recreation

Title: Provide Same Level Service (FY20) for Youth Development Programming and Delay Launch of New Excel Beyond the Bell Sites.				Ref ID: S1			
Personnel Costs:	-252,047	FT Positions:	0				
Operating Expenses:	-399,720	PT Positions:	0				
Capital Outlay:	0	FTEs:	0.00				
Total Expenditure:	-651,767	Revenues:	0				

Justification for one-time reduction:

Impact:

The impact of this savings is the elimination in FY21 of afterschool programming at four elementary schools and three high schools, along with the career and seasonal staff support due to the COVID19 pandemic. We will provide continued out-of-school time programming for existing sites and locations, but not attempt new programming at proposed additional sites

Expenditure Breakout:

PC (EXP01): \$252,047 seasonal staff; OE (EXP02): \$399,720 Operating Expenses. Partial year funding for 7 afterschool sites.

Workforce Changes:

Action	CY/NY	POS#	JobClass	Position Descr	BargUnit	Vac	Fill	PC	FT	PT	FTE
Other PC Change	CY		RECREATION ASSISTANT V	Temporary	Non-Represented	0	0	-252,047	0	0	0.00
Totals:								-252,047	0	0	0.00

Title: Department Wide Seasonal Funding Savings				Ref ID: S2			
Personnel Costs:	-102,765	FT Positions:	0				
Operating Expenses:	0	PT Positions:	0				
Capital Outlay:	0	FTEs:	0.00				
Total Expenditure:	-102,765	Revenues:	0				

Justification for one-time reduction:

Impact:

There is no impact to services due to mandated closures related to the COVID19 pandemic restrictions.

Expenditure Breakout:

PC (EXP01): \$102,765 seasonal

FY21 REVISED SPENDING PLAN DESCRIPTION/JUSTIFICATION OF CHANGES

Round - 2 (CE Recommended)

Workforce Changes:

Action	CY/NY	POS#	JobClass	Position Descr	BargUnit	Vac	Fill	PC	FT	PT	FTE
Other PC Change	CY		RECREATION ASSISTANT V	Temporary	Non-Represented	0	0	-102,765	0	0	0.00
Totals:								-102,765	0	0	0.00

**State's Attorney
General Fund**

Title: Hold Three Contractual Assistant State's Attorney Positions Vacant				Ref ID: S5			
Personnel Costs:	0	FT Positions:	0				
Operating Expenses:	-68,265	PT Positions:	0				
Capital Outlay:	0	FTEs:	0.00				
Total Expenditure:	-68,265	Revenues:	0				

Justification for one-time reduction:

Impact:

Three contractual Assistant State's Attorney positions will remain unfilled.

Expenditure Breakout:

Cost Center: 11300
OE: -68265

**Technology Services
General Fund**

Title: Lapse Sr Info Technology Spec				Ref ID: S1			
Personnel Costs:	-118,930	FT Positions:	0				
Operating Expenses:	0	PT Positions:	0				
Capital Outlay:	0	FTEs:	0.00				
Total Expenditure:	-118,930	Revenues:	0				

Justification for one-time reduction:

Impact:

No impact. Position is being backfilled by contractor.

Expenditure Breakout:

-118,930

Workforce Changes:

Action	CY/NY	POS#	JobClass	Position Descr	BargUnit	Vac	Fill	PC	FT	PT	FTE
Misc.	CY	000698	SENIOR INFORMATION TECHNOLOGY SPECIALIST*	Permanent	Non-Represented	1	0	-118,930	0	0	0.00
Totals:								-118,930	0	0	0.00

FY21 REVISED SPENDING PLAN DESCRIPTION/JUSTIFICATION OF CHANGES

Round - 2 (CE Recommended)

Title: Lapse Program Specialist II				Ref ID: S1	
Personnel Costs:	-39,894	FT Positions:	0		
Operating Expenses:	0	PT Positions:	0		
Capital Outlay:	0	FTEs:	0.00		
Total Expenditure:	-39,894	Revenues:	0		

Justification for one-time reduction:

Impact:

No impact. Position being backfilled by contractor.

Expenditure Breakout:

-\$39,894 Note: Full cost of position is \$90,389 but will lapse only -\$39,894

Workforce Changes:

Action	CY/NY	POS#	JobClass	Position Descr	BargUnit	Vac	Fill	PC	FT	PT	FTE
Misc.	CY	013858		Permanent		1	0	-39,894	0	0	0.00
Totals:								-39,894	0	0	0.00

Title: Lapse Sr Info Technology Spec (New Unclassified Position)				Ref ID: S1	
Personnel Costs:	-89,197	FT Positions:	0		
Operating Expenses:	0	PT Positions:	0		
Capital Outlay:	0	FTEs:	0.00		
Total Expenditure:	-89,197	Revenues:	0		

Justification for one-time reduction:

Impact:

No impact. Position being backfilled by contractor.

Expenditure Breakout:

-\$89,197

Workforce Changes:

Action	CY/NY	POS#	JobClass	Position Descr	BargUnit	Vac	Fill	PC	FT	PT	FTE
Misc.	CY	NEW Position C	SENIOR INFORMATION TECHNOLOGY SPECIALIST*	Permanent	Non-Represented	1	0	-89,197	0	0	0.00
Totals:								-89,197	0	0	0.00

Title: Lapse Sr Info Technology Spec (New Unclassified Position)				Ref ID: S1	
Personnel Costs:	-89,197	FT Positions:	0		
Operating Expenses:	0	PT Positions:	0		
Capital Outlay:	0	FTEs:	0.00		
Total Expenditure:	-89,197	Revenues:	0		

Justification for one-time reduction:

Impact:

No impact. Position being backfilled by contractors.

Expenditure Breakout:

-\$89,921

FY21 REVISED SPENDING PLAN DESCRIPTION/JUSTIFICATION OF CHANGES

Round - 2 (CE Recommended)

Workforce Changes:

Action	CY/NY	POS#	JobClass	Position Descr	BargUnit	Vac	Fill	PC	FT	PT	FTE
Misc.	CY	NEW Position C	SENIOR INFORMATION TECHNOLOGY SPECIALIST*	Permanent	Non-Represented	1	0	-89,197	0	0	0.00
Totals:								-89,197	0	0	0.00

Title: Lapse Sr Info Technology Spec (New Unclassified Position)				Ref ID: S1			
Personnel Costs:	-89,197	FT Positions:	0				
Operating Expenses:	0	PT Positions:	0				
Capital Outlay:	0	FTEs:	0.00				
Total Expenditure:	-89,197	Revenues:	0				

Justification for one-time reduction:

Impact:

No impact. Position being backfilled by contractor.

Expenditure Breakout:

-\$89,921

Workforce Changes:

Action	CY/NY	POS#	JobClass	Position Descr	BargUnit	Vac	Fill	PC	FT	PT	FTE
Misc.	CY	New Position 0:	SENIOR INFORMATION TECHNOLOGY SPECIALIST*		Non-Represented	1	0	-89,197	0	0	0.00
Totals:								-89,197	0	0	0.00

Title: Lapse Sr. Info Technology Spec				Ref ID: S1			
Personnel Costs:	-89,197	FT Positions:	0				
Operating Expenses:	0	PT Positions:	0				
Capital Outlay:	0	FTEs:	0.00				
Total Expenditure:	-89,197	Revenues:	0				

Justification for one-time reduction:

Impact:

No impact. Contractor backfilling position.

Expenditure Breakout:

-\$89,921

Workforce Changes:

Action	CY/NY	POS#	JobClass	Position Descr	BargUnit	Vac	Fill	PC	FT	PT	FTE
Misc.	CY	New Position 0:	SENIOR INFORMATION TECHNOLOGY SPECIALIST*		Non-Represented	1	0	-89,197	0	0	0.00
Totals:								-89,197	0	0	0.00

Transit Services

Mass Transit

FY21 REVISED SPENDING PLAN DESCRIPTION/JUSTIFICATION OF CHANGES

Round - 2 (CE Recommended)

Title: Motorpool Reduction Due to Less Service in Operation		Ref ID: S1	
Personnel Costs:	0	FT Positions:	0
Operating Expenses:	-1,384,008	PT Positions:	0
Capital Outlay:	0	FTEs:	0.00
Total Expenditure:	<u>-1,384,008</u>	Revenues:	0

Justification for one-time reduction:

Impact:

Transit will be able to continue current level of service with this reduction.

Expenditure Breakout: