

MEMORANDUM

April 27, 2022

TO: Planning, Housing, and Economic Development Committee

FROM: Gene Smith, Legislative Analyst

SUBJECT: **FY23 Operating Budget: Urban Districts**

PURPOSE: Review and make recommendation to the Council

Those expected for this worksession:

Ken Hartman, Director of Strategic Partnerships, Office of the County Executive
Luisa Cardona, Wheaton Regional Services Center Director
Pete Fosselman, Bethesda Regional Services Center Director
Jacob Newman, Silver Spring Regional Services Center Director
Rafael Murphy, Fiscal and Policy Analyst, Office of Management and Budget

Summary of FY23 Recommended Budget – Urban Districts

	FY22 Approved	FY23 CE Recommended	Change from FY22 Approved
Urban Districts - Total	\$9,946,344	\$10,364,612	4.6%
Personnel Costs	\$4,455,710 58.70 FTEs	\$5,767,927 60.70 FTEs	7.0% 2.00 FTEs
Operating Costs	\$5,490,634	\$5,596,685	1.9%
Total Expenditures (All Funds)	\$9,946,344 58.70 FTEs	\$10,364,612 60.70 FTEs	4.2% 3.4%

I. Budget Overview

See the Executive's recommendation for the Urban Districts budget on ©1-8. Urban districts are special taxing districts that provide an administrative and financial framework to maintain and enhance

the County's downtowns as prosperous, livable urban centers.¹ **These districts levy an additional tax on property within the district so that the County may provide services in addition to those that it generally provides all residents.** These additional services include: 1) increasing the maintenance of the streetscape and its amenities; 2) providing additional public amenities such as plantings, seating, shelters, and works of art; 3) promoting the commercial and residential interest of the district; and 4) programming cultural and community activities.

The County has established three Urban Districts: 1) Bethesda; 2) Silver Spring; and 3) Wheaton. The Bethesda Urban District's efforts are implemented through the Bethesda Urban Partnership (BUP). Silver Spring and Wheaton Urban Districts' efforts are implemented through the respective Regional Service Center district.

Tables 1 and 2 below compare FY22-FY23 expenditures and FTEs for the urban districts. Table 1 compares the difference by program area for all three urban districts, and Table 2 compares the difference within each urban district. Of note is the programmatic shift of expenditures between Streetscape Maintenance and Promotion of Community and Business Activities. These programmatic shifts do not impact total expenditures or change service delivery within the districts. The shift was recommended to align these expenditures with the intended purpose and track future performance.

Table 1: Comparison of FY22-FY23 by Program Area for All Urban Districts

Program Area	FY22 Expenditures	FY23 Expenditures	FY22-23 Change	FY22 FTEs	FY23 FTEs	FY22-23 Change
Administration	\$2,457,294	\$1,943,958	(\$513,336)	8.30	8.00	(0.30)
Enhanced Security	\$1,120,131	\$1,394,735	\$274,604	14.35	14.00	(0.35)
Promotion of Act.	\$1,287,306	\$4,645,866	\$3,358,560	0.00	38.70	38.70
Streetscape Maint.	\$5,081,613	\$2,380,053	(\$2,701,560)	36.05	0.00	(36.05)
Total	\$9,946,344	\$10,364,612	\$418,268	58.70	60.70	2.00

Note: Two of the program area titles were shortened compared to the budget narrative – Enhanced Security and Ambassadorship (Enhanced Security) and Promotion of Community and Business Activities (Promotion of Act.).

Table 2: Comparison of FY22-FY23 Expenditures by Urban District

Program Area	FY22 Expenditures	FY23 Expenditures	FY22-23 Change	FY22 FTEs	FY23 FTEs	FY22-23 Change
Bethesda	\$3,276,193	\$3,416,615	\$140,422	1.00	1.00	0.00
Silver Spring	\$3,914,111	\$3,915,565	\$1,454	35.00	35.00	0.00
Wheaton	\$2,756,040	\$3,032,432	\$276,392	22.70	24.70	2.00
Total	\$9,946,344	\$10,364,612	\$418,268	58.70	60.70	2.00

¹ Sections 68A-2 through 3 of the County Code describes the intent and purpose of urban districts.

A. Expenditure Overview by District

1. *Bethesda Urban District*

The Executive recommends an increase of \$140,422 for the Bethesda Urban District. Table 3 below summarizes the recommended FY23 changes. The increase to this budget is mostly from the Executive's recommended inflationary adjustments to the BUP contract. **None of the recommended changes are expected to impact services.** Operating expenses account for 96.5% of the district's expenditures because BUP manages this district through a contract with the County.

Table 3: Summary of the Bethesda Urban District FY23 Recommended Changes

Description	Expenditures	FTEs
<i>Changes with no service impacts</i>		
Realign – Shift between program areas of this budget	\$221,331	0.00
Increase: Inflationary adjustment to BUP contract [Streetscape Maint.]	\$109,581	0.00
Increase: Inflationary adjustment to BUP contract [Administration]	\$31,980	
Increase: Inflationary adjustment to BUP contract [Promotion of Act.]	\$21,250	0.00
Increase: Streetlight replacement	\$12,524	0.00
Increase: Inflationary adjustment to BUP contract [Enhanced Security]	\$11,750	0.00
Increase: FY23 compensation adjustments	\$4,020	0.00
Increase: FY22 annualization adjustments	\$1,880	0.00
Increase: Printing and mail	\$1,077	0.00
Decrease: FY22 annualization adjustments	(\$7,078)	0.00
Decrease: Risk management adjustment	(\$46,562)	0.00
Realign- Shift between program areas of this budget	(\$221,331)	0.00
Total	\$140,422	0.00

2. *Silver Spring Urban District*

The Executive recommends an increase of \$1,454 to the Silver Spring Urban District. Table 4 below summarizes the recommended FY23 changes. All changes to the recommended FY23 Silver Spring Urban District budget are due to annualized changes to compensation and other internal funds. **None of the recommended changes are expected to have a service impact.** Personnel costs account for 69.4% of this district's expenditures in FY23.

Table 4: Summary of the Silver Spring Urban District FY23 Recommended Changes

Description	Expenditures	FTEs
<i>Changes with no service impacts</i>		
Increase: FY22 annualization adjustments	\$57,862	0.00
Increase: FY23 compensation adjustments	\$46,709	0.00
Decrease: Motor pool adjustment	(\$1,547)	0.00
Decrease: FY22 annualization adjustments	(\$23,435)	0.00
Decrease: Retirement adjustments	(\$29,916)	0.00
Decrease: Risk management adjustment	(\$48,219)	0.00
Total	\$1,454	0.00

3. Wheaton Urban District

The Executive recommends an increase of \$276,392 for the Wheaton Urban District. Table 5 below summarizes the recommended FY23 changes. The increase to this budget is due to the Executive's recommendation to increase services in the district through added personnel and operating expenses. **These recommendation changes are anticipated to provide a higher level of service than FY22.** Personnel costs account for 59.0% of the district's expenditures in FY23.

Table 5: Summary of the Wheaton Urban District FY23 Recommended Changes

Description	Expenditures	FTEs
<i>Changes with service impacts</i>		
Add: 1.00 FTE to support programming of public spaces in Wheaton	\$112,814	1.00
Add: Facility fee assistance program	\$75,000	0.00
Add: 1.00 FTE to support programming of public spaces in Wheaton	\$69,022	1.00
<i>Changes with no service impacts</i>		
Increase: FY22 annualization adjustments	\$38,764	0.00
Increase: FY23 compensation adjustments	\$38,603	0.00
Increase: Retirement adjustment	\$2,972	0.00
Increase: Risk management adjustment	(\$20,272)	0.00
Decrease: Motor pool adjustment	(\$40,511)	0.00
Total	\$276,392	2.00

B. Funding Sources Overview

See ©9-11 for the recommended FY23-28 fiscal plan of each urban district and ©12-14 for the recommended FY23-28 fiscal plan of each urban district's respective parking lot district (PLD). Urban districts are funded through a variety of sources. The major funding sources include taxes and transfers from each district's respective PLD. **The Executive did not recommend any changes to the property tax rates for each urban district in FY23.** In addition, all urban districts receive a baseline transfer from the general fund to support a level of service that the County would have otherwise provided to the area without the urban district. See an example of baseline services from the [Office of Legislative Oversight's 97-1 Report](#) on ©15.

The Transportation and Environment (T&E) Committee met on April 21, 2022 to review the recommended FY23 budgets for the PLDs. The T&E Committee recommended no changes that would impact the transfers to the respective urban districts. Tables 6-8 below detail the funding sources for each urban district for the current estimate in FY22 and the recommended FY23 budgets.

Table 6: Bethesda Urban District Funding Sources FY22-23

	FY22 Estimate	FY23 Recommended
<i>Beginning Fund Balance</i>	\$356,309	\$514,390
Revenues		
Taxes	\$793,270	\$813,096
Charges for services	\$183,975	\$183,975
Interfund Transfers		
Indirect Costs	(\$21,666)	(\$20,512)
Parking Lot District	\$2,408,612	\$2,352,550
Total Resources	\$3,720,500	\$3,843,499
Operating Budget Expenditures	(\$3,206,110)	(\$3,416,615)
Projected Year-End Fund Balance	\$514,390	\$426,884
Year-End Fund Balance as % of Resources	13.83%	11.11%

Table 7: Silver Spring Urban District Funding Sources FY22-23

	FY22 Estimate	FY23 Recommended
<i>Beginning Fund Balance</i>	\$109,962	(\$219,147)
Revenues		
Taxes	\$1,033,015	\$1,058,586
Charges for services	\$120,000	\$120,000
Interfund Transfers		
Indirect Costs	(\$520,989)	(\$507,842)
Baseline Services	\$174,403	\$761,789
Parking Lot District	\$2,704,922	\$2,804,101
Total Resources	\$3,621,313	\$4,017,487
Operating Budget Expenditures	(\$3,840,460)	(\$3,915,565)
Projected Year-End Fund Balance	(\$219,147)	\$101,922
Year-End Fund Balance as % of Resources	- 6.05%	2.54%

Table 8: Wheaton Urban District Funding Sources FY22-23

	FY22 Estimate	FY23 Recommended
<i>Beginning Fund Balance</i>	<i>(\$46,304)</i>	<i>(\$38,849)</i>
Revenues		
Taxes	\$286,663	\$293,914
Interfund Transfers		
Indirect Costs	<i>(\$311,950)</i>	<i>(\$346,560)</i>
Baseline Services	\$76,090	\$76,090
Non-Baseline Services	\$2,661,080	\$2,824,420
Parking Lot District	\$200,000	\$300,000
Total Resources	\$2,865,579	\$3,109,015
Operating Budget Expenditures	<i>(\$2,904,428)</i>	<i>(\$3,032,432)</i>
Projected Year-End Fund Balance	<i>(\$38,849)</i>	\$76,583
Year-End Fund Balance as % of Resources	- 1.36%	2.46%

C. Performance Measures

The Executive's recommended FY23 Operating Budget does not include any performance measures for the Urban Districts. As noted by Executive staff, CountyStat is in the process of updating the metrics in partnership with the districts. No data was collected in FY22 due to this update.

II. **FY23 Budget Discussions**

A. Bethesda Urban District

The Executive made no recommendations that impact service to the Bethesda Urban District. Most of the recommended expenditures for the Bethesda Urban District is for the County's contract with BUP, which implements the County's efforts in this urban district. Below are highlights related to the recommended expenditures in FY23 for this urban district.

Inflationary adjustment for the BUP Contract. The Executive recommends an increase of \$174,561 to BUP's contract in FY23. This increase is offset by some modest savings due to compensation adjustments with the 1.00 FTE in the Bethesda Urban District Budget. **BUP's contract is estimated to increase about 4.76% from the FY22 contract, and the increases are divided amongst the different program areas tracked within this budget** (e.g., Administration, Promotion, etc.). Per the recommended budget, the increase in contract costs is not expected to add or enhance the current level of services from BUP. The County has not increased the expenditures for the BUP contract in many years where the County increased expenditures in other urban districts due to negotiated compensation adjustments for County staff.

Related to the urban district's fiscal plan. The approved FY22-27 Fiscal Plan removed the general fund baseline transfer for the Bethesda Urban District. The Council supported a general fund transfer in FY21 to the Bethesda PLD to maintain an appropriate fund balance for the bond series supported by that district's PLD fees. The collection of fees was reduced due to the pandemic.

The Executive recommended and the Council supported that the Bethesda PLD, instead of repaying the general fund at a later date, would repay the general fund through additional baseline transfers to the Bethesda Urban District. In addition, the Bethesda Urban District was anticipated to have a fund balance greater than the 2.5% policy level as the Bethesda PLD repaid its general fund subsidy. The recommended FY23-28 Fiscal Plan reflects this decision.

B. Silver Spring Urban District

The Executive made no recommendations that impact service to the Silver Spring Urban District. Most of this district's funding supports the personnel complement, including the clean and safe team. Below are highlights related to the recommended expenditures in FY23 for this urban district.

Position vacancies. This urban district had ten vacancies as of February 28, 2022, about 25% of the total personnel complement for the Silver Spring Urban District. Executive staff notes that no lapse is budgeted in FY23. The County will continue to recruit and move candidates through the placement process as quickly as possible. Council staff notes that actual FY23 personnel expenditures for this district will be dependent on overall job market and the efficiency of the County's placement process.

Business Improvement District (BID). The Council approved Bill 3-21 in 2021 that created a Silver Spring Business Improvement District at the request of some of the property owners in the district. During the Council's discussion of Bill 3-21, the Council considered its options related to the relationship between the BID and the existing Silver Spring Urban District. As noted in the [September 28, 2021 Council report](#), **the Council made several amendments to the bill during its review, including the board composition and limiting the BID's efforts only to marketing and promotions for the BID.**

The Council indicated that most of the Urban District's budget would remain to continue to provide clean and safe services by limiting the BID's role through the amendments to Bill 3-21. Executive staff notes that the recommended FY23 general marketing expenditures for the Silver Spring Urban District is about \$18,000.

Related to the urban district's fiscal plan. This district's FY21-end fund balance was less than expected when the Council approved the FY22 Operating Budget. As a result, the recommended FY23-28 Fiscal Plan for this district displays a negative fund balance at the end of FY22. The Executive has recommended an additional general fund transfer in FY23 to replenish the fund balance to the 2.5% policy level. Council staff confirmed with Executive staff that this is a non-baseline transfer, despite the recommended FY23-28 Fiscal Plan displaying it as part of the baseline. **Council staff recommends that the Council include a note in the assumptions to accurately account for this additional general fund transfer in FY23.**

C. Wheaton Urban District

The Executive made several recommendations that have service-level impacts to the Wheaton Urban District. Most of the recommended FY23 expenditures support personnel complement. Below are highlights related to the recommended expenditures in FY23 for this urban district.

Addition of 2.00 FTEs in FY23. The Executive recommends adding 2.00 FTEs to support the use of public spaces in the district. A total of three positions will be created to support this work – a program manager and two seasonal positions. The program manager will be responsible for the two seasonal staff and will function as an event planner for the public facilities. The two seasonal positions will assist during events as event monitors. See ©16 for a more detailed description of the responsibilities for these new positions.

Facility Fee Assistance Program. This is a subsidy program managed by the Office of Community Use of Public Facilities.² This program provides financial assistance to individuals and groups requesting use of public facilities when the event provides community services that directly benefit vulnerable or at-risk youth or individuals and/or families with limited income. The additional funding recommended in this district's FY23 budget supports this program based on the anticipated usage of the public facilities in the district.

Related to the urban district's fiscal plan. This district's ending fund balance for FY21 and FY22 are negative. An additional general fund non-baseline transfer is recommended in FY23 to restore the fiscal health of this district. Unlike the other two urban districts, the respective PLD and property tax account for less than 10% of the total revenues for this district's budget. This district has received an additional non-baseline transfer to supplement these resources and maintain this district's fiscal health for many years.

Council staff concurs with the Executive's recommendation for these budgets.

<u>This packet contains:</u>	<u>Circle #</u>
Executive's recommended FY23 budget for urban districts	1
FY23-28 Urban District's Fiscal Plans	9
FY23-28 PLD's Fiscal Plans	12
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² <https://www.montgomerycountymd.gov/CUPF/info-other/Subsidy.html>



Urban Districts

RECOMMENDED FY23 BUDGET

\$10,364,612

FULL TIME EQUIVALENTS

60.70



FARIBA KASSIRI, DEPUTY CHIEF ADMINISTRATIVE OFFICER

MISSION STATEMENT

Urban Districts support and enhance the County's unincorporated downtowns (Bethesda, Silver Spring, and Wheaton) as prosperous, livable urban centers by maintaining streetscape and its investments; providing additional public amenities such as plantings, seating, shelters, and works of art; promoting the commercial and residential interests of these areas; and programming cultural and community activities.

BUDGET OVERVIEW

The total recommended FY23 Operating Budget for the Urban Districts is \$10,364,612, an increase of \$418,268 or 4.21 percent from the FY22 Approved Budget of \$9,946,344. Personnel Costs comprise 46.00 percent of the budget for 61 full-time position(s) and one part-time position(s), and a total of 60.70 FTEs. Total FTEs may include seasonal or temporary positions and may also reflect workforce charged to or from other departments or funds. Operating Expenses account for the remaining 54.00 percent of the FY23 budget.

COUNTY PRIORITY OUTCOMES

While this program area supports all seven of the County Executive's Priority Outcomes, the following are emphasized:

- ◆ **A Greener County**
- ◆ **Effective, Sustainable Government**
- ◆ **Safe Neighborhoods**
- ◆ **A Growing Economy**
- ◆ **Thriving Youth and Families**

INITIATIVES

- ★ The Bethesda Urban Partnership (BUP), in collaboration with the Montgomery County Department of Transportation (MCDOT), the Department of Permitting Services, and the Maryland-National Capital Park and Planning Commission developed a plan for permanent use of the Norfolk Ave Steetery. The design proposes creating a "public activity corridor" with distinct areas for special use such as a children's play area, live music, dining, and special events which will improve the use of this public space and increase economic development.

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- ★ The Bethesda Arts and Entertainment Board will complete a large public art mural in Spring 2022 on the face of the public parking Garage 11 on Old Georgetown Rd in partnership with MCDOT. The mural will continue the Board's goal of beautifying downtown Bethesda with public art.
 - ★ The Silver Spring Urban District (SSUD) continued to work closely with MCDOT, the State, and local businesses to minimize business and quality of life disruptions from the Purple Line construction project. The district works closely to support business operations and to provide substantive information that guides pedestrian and vehicular safety efforts.
 - ★ To promote partnership opportunities for local businesses, SSUD has resumed efforts for the Silver Spring Summer Concerts, the Silver Spring Jazz Festival, Taste the World Fenton Village, and the Montgomery County Thanksgiving Day Parade. Additionally, the SSUD is pursuing promotional events including collaborating with the District of Columbia on the National Cherry Blossom Festival.
 - ★ The Wheaton Urban District working in partnership with the Community Use of Public Facilities will open the Marian Fryar Performing Arts Plaza for programming to provide additional increased opportunities for community events and outdoor recreation as well as increased economic development in Downtown Wheaton

INNOVATIONS AND PRODUCTIVITY IMPROVEMENTS

- ★ The Bethesda Urban District held two "Savor Bethesda" restaurant weeks in July 2021 and February 2022 to support and promote local restaurants.
- ★ The Bethesda Urban District is applying for re-designation as a state arts and entertainment district to continue efforts in promoting downtown Bethesda as a destination for the arts. To support establishing Bethesda as a destination for the arts events such as the Local Writer Showcase, Bernard/Ebb Songwriting Awards, Bethesda Fine Arts Festival, and the Summer Concert Series have been programmed.
- ★ The Silver Spring Urban District worked closely with the Department of Environmental Protection (DEP) to initiate a flame weeding program. This natural and effective weed management program drastically reduced the staff time associated with weed control without risk of harmful pesticide runoff into the local ecosystem.
- ★ Silver Spring Urban District has piloted the use of technology products, at no additional expense, to enhance communication, data processing, and deployment of staff. New technology practices increased response time to community concerns, added a repository of active projects to guide strategy, and enhanced data collection and reporting for the district.
- ★ The Wheaton Urban District, in collaboration with DEP, has begun providing additional recycling cans to increase recycling capacity.

PROGRAM CONTACTS

Contact Jacob Newman of the Urban Districts at 240.777.8206 or Lindsay Lucas of the Office of Management and Budget at 240.777.2776 for more information regarding this department's operating budget.

PROGRAM PERFORMANCE MEASURES

Performance measures for this department are included below (where applicable), with multi-program measures displayed at the front of this section and program-specific measures shown with the relevant program. The FY22 estimates reflect funding based on the FY22 Approved Budget. The FY23 and FY24 figures are performance targets based on the FY23 Recommended Budget and funding for comparable service levels in FY24.

PROGRAM DESCRIPTIONS

Administration

This program provides staff support for contract administration, the Urban District Advisory Committees, and for the administration of Urban District corporations. This program also provides for budget preparation and monitoring, payment authorization, records maintenance, and the Bethesda Circulator contract.

FY23 Recommended Changes	Expenditures	FTEs
FY22 Approved	2,457,294	8.30
Increase Cost: Inflationary Adjustment to the Bethesda Urban Partnership Contract	31,980	0.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	(545,316)	(0.30)
FY23 Recommended	1,943,958	8.00

Enhanced Security and Ambassadorship

This program promotes clean, safe, and welcoming Urban Districts through uniformed aides. The program provides visual deterrents and/or trained observer documentation for theft, vandalism, and violations in the Silver Spring and Wheaton Urban Districts. Aides also act as ambassadors by providing information, directions, first aid and CPR, and roadside assistance to residents, visitors, and the business.

The goal of the program is to provide an enhanced physical presence and reduce the likelihood of crime. The Safe Team serves as an uniformed visual presence that promotes a safer environment and supports residents and visitors.

FY23 Recommended Changes	Expenditures	FTEs
FY22 Approved	1,120,131	14.35
Re-align: Shift of Ambassador Program to Enhanced Security Ambassadorship Program	221,331	0.00
Increase Cost: Inflationary Adjustment to the Bethesda Urban Partnership Contract	11,750	0.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	41,523	(0.35)
FY23 Recommended	1,394,735	14.00

Promotion of Community and Business Activities

This program enhances the quality of life in the Urban Districts and surrounding communities; fosters a strong, vibrant business climate within each Urban District; and creates a positive image and a sense of identity for the Districts. These goals are accomplished through sponsorship of community events that may include festivals, concerts, and parades; the installation of seasonal banners, unique signs, holiday decorations, and other amenities to give each District a sense of place; and the development and distribution of newsletters, brochures, and other promotional material highlighting the Districts. Each Urban District develops its programs with the active participation of its advisory committee or Urban District Corporation.

FY23 Recommended Changes	Expenditures	FTEs
FY22 Approved	1,287,306	0.00

FY23 Recommended Changes	Expenditures	FTEs
Add: One New Position to Support Programming of Public Spaces in Wheaton Urban District	112,814	1.00
Add: Facility Fee Assistance Program in Wheaton Urban District	75,000	0.00
Add: Two Part-Time Positions to Support Programming of Public Spaces in Wheaton Urban District	69,022	1.00
Increase Cost: Inflationary Adjustment to the Bethesda Urban Partnership Contract	21,250	0.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	3,080,474	36.70
FY23 Recommended	4,645,866	38.70

Streetscape Maintenance

This program provides maintenance of, and improvement to, the streetscape amenities within each Urban District. Various service levels include litter collection, sidewalk maintenance, trash receptacle service at least three times a week, mowing and snow removal as needed, lighting maintenance, maintenance of planted/landscaped areas, and street sweeping.

FY23 Recommended Changes	Expenditures	FTEs
FY22 Approved	5,081,613	36.05
Increase Cost: Inflationary Adjustment to the Bethesda Urban Partnership Contract	109,581	0.00
Increase Cost: Funding to Support Streetlight Replacement in Bethesda Urban District	12,524	0.00
Re-align: Shift of Ambassador Program to Enhanced Security Ambassadorship Program	(221,331)	0.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	(2,602,334)	(36.05)
FY23 Recommended	2,380,053	0.00

BUDGET SUMMARY

	Actual FY21	Budget FY22	Estimate FY22	Recommended FY23	%Chg Bud/Rec
URBAN DISTRICT - BETHESDA					
EXPENDITURES					
Salaries and Wages	67,117	86,305	72,230	84,673	-1.9 %
Employee Benefits	19,777	26,656	17,257	27,110	1.7 %
Urban District - Bethesda Personnel Costs	86,894	112,961	89,487	111,783	-1.0 %
Operating Expenses	3,092,458	3,163,232	3,116,623	3,304,832	4.5 %
Urban District - Bethesda Expenditures	3,179,352	3,276,193	3,206,110	3,416,615	4.3 %
PERSONNEL					
Full-Time	1	1	1	1	—
Part-Time	0	0	0	0	—
FTEs	1.00	1.00	1.00	1.00	—
REVENUES					
Optional Method Development	241,889	183,975	183,975	183,975	—
Property Tax	740,294	778,423	793,270	813,096	4.5 %
Urban District - Bethesda Revenues	982,183	962,398	977,245	997,071	3.6 %

BUDGET SUMMARY

	Actual FY21	Budget FY22	Estimate FY22	Recommended FY23	%Chg Bud/Rec
URBAN DISTRICT - SILVER SPRING					
EXPENDITURES					
Salaries and Wages	1,792,471	1,945,230	1,777,796	2,016,981	3.7 %
Employee Benefits	633,240	771,083	635,136	750,552	-2.7 %
Urban District - Silver Spring Personnel Costs	2,425,711	2,716,313	2,412,932	2,767,533	1.9 %
Operating Expenses	1,182,072	1,197,798	1,427,528	1,148,032	-4.2 %
Urban District - Silver Spring Expenditures	3,607,783	3,914,111	3,840,460	3,915,565	—
PERSONNEL					
Full-Time	38	38	38	38	—
Part-Time	0	0	0	0	—
FTEs	35.00	35.00	35.00	35.00	—
REVENUES					
Miscellaneous Revenues	145	0	0	0	—
Optional Method Development	109,186	120,000	120,000	120,000	—
Property Tax	954,044	1,037,864	1,033,015	1,058,586	2.0 %
Urban District - Silver Spring Revenues	1,063,375	1,157,864	1,153,015	1,178,586	1.8 %
URBAN DISTRICT - WHEATON					
EXPENDITURES					
Salaries and Wages	1,174,505	1,170,858	1,286,609	1,384,792	18.3 %
Employee Benefits	431,797	455,578	488,215	503,819	10.6 %
Urban District - Wheaton Personnel Costs	1,606,302	1,626,436	1,774,824	1,888,611	16.1 %
Operating Expenses	677,228	1,129,604	1,129,604	1,143,821	1.3 %
Urban District - Wheaton Expenditures	2,283,530	2,756,040	2,904,428	3,032,432	10.0 %
PERSONNEL					
Full-Time	22	22	22	22	—
Part-Time	1	1	1	1	—
FTEs	22.70	22.70	22.70	24.70	8.8 %
REVENUES					
Property Tax	247,050	281,689	286,663	293,914	4.3 %
Urban District - Wheaton Revenues	247,050	281,689	286,663	293,914	4.3 %
DEPARTMENT TOTALS					
Total Expenditures	9,070,665	9,946,344	9,950,998	10,364,612	4.2 %
Total Full-Time Positions	61	61	61	61	—
Total Part-Time Positions	1	1	1	1	—
Total FTEs	58.70	58.70	58.70	60.70	3.4 %
Total Revenues	2,292,608	2,401,951	2,416,923	2,469,571	2.8 %

FY23 RECOMMENDED CHANGES

	Expenditures	FTEs
URBAN DISTRICT - BETHESDA		
FY22 ORIGINAL APPROPRIATION	3,276,193	1.00
<u>Other Adjustments (with no service impacts)</u>		
Re-align: Shift of Ambassador Program to Enhanced Security Ambassadorship Program [Enhanced Security and Ambassadorship]	221,331	0.00
Increase Cost: Inflationary Adjustment to the Bethesda Urban Partnership Contract [Streetscape Maintenance]	109,581	0.00
Increase Cost: Inflationary Adjustment to the Bethesda Urban Partnership Contract [Administration]	31,980	0.00
Increase Cost: Inflationary Adjustment to the Bethesda Urban Partnership Contract [Promotion of Community and Business Activities]	21,250	0.00
Increase Cost: Funding to Support Streetlight Replacement in Bethesda Urban District [Streetscape Maintenance]	12,524	0.00
Increase Cost: Inflationary Adjustment to the Bethesda Urban Partnership Contract [Enhanced Security and Ambassadorship]	11,750	0.00
Increase Cost: FY23 Compensation Adjustment	4,020	0.00
Increase Cost: Annualization of FY22 Compensation Increases	1,880	0.00
Increase Cost: Printing and Mail Adjustment	1,077	0.00
Decrease Cost: Annualization of FY22 Personnel Costs	(7,078)	0.00
Decrease Cost: Risk Management Adjustment	(46,562)	0.00
Re-align: Shift of Ambassador Program to Enhanced Security Ambassadorship Program [Streetscape Maintenance]	(221,331)	0.00
FY23 RECOMMENDED	3,416,615	1.00
URBAN DISTRICT - SILVER SPRING		
FY22 ORIGINAL APPROPRIATION	3,914,111	35.00
<u>Other Adjustments (with no service impacts)</u>		
Increase Cost: Annualization of FY22 Compensation Increases	57,862	0.00
Increase Cost: FY23 Compensation Adjustment	46,709	0.00
Decrease Cost: Motor Pool Adjustment	(1,547)	0.00
Decrease Cost: Annualization of FY22 Personnel Costs	(23,435)	0.00
Decrease Cost: Retirement Adjustment	(29,916)	0.00
Decrease Cost: Risk Management Adjustment	(48,219)	0.00
FY23 RECOMMENDED	3,915,565	35.00
URBAN DISTRICT - WHEATON		
FY22 ORIGINAL APPROPRIATION	2,756,040	22.70
<u>Changes (with service impacts)</u>		
Add: One New Position to Support Programming of Public Spaces in Wheaton Urban District [Promotion of Community and Business Activities]	112,814	1.00
Add: Facility Fee Assistance Program in Wheaton Urban District [Promotion of Community and Business Activities]	75,000	0.00

FY23 RECOMMENDED CHANGES

	Expenditures	FTEs
Add: Two Part-Time Positions to Support Programming of Public Spaces in Wheaton Urban District [Promotion of Community and Business Activities]	69,022	1.00
Other Adjustments (with no service impacts)		
Increase Cost: Annualization of FY22 Compensation Increases	38,764	0.00
Increase Cost: FY23 Compensation Adjustment	38,603	0.00
Increase Cost: Retirement Adjustment	2,972	0.00
Decrease Cost: Risk Management Adjustment	(20,272)	0.00
Decrease Cost: Motor Pool Adjustment	(40,511)	0.00
FY23 RECOMMENDED	3,032,432	24.70

PROGRAM SUMMARY

Program Name	FY22 APPR Expenditures	FY22 APPR FTEs	FY23 REC Expenditures	FY23 REC FTEs
Administration	2,457,294	8.30	1,943,958	8.00
Enhanced Security and Ambassadorship	1,120,131	14.35	1,394,735	14.00
Promotion of Community and Business Activities	1,287,306	0.00	4,645,866	38.70
Streetscape Maintenance	5,081,613	36.05	2,380,053	0.00
Total	9,946,344	58.70	10,364,612	60.70

CHARGES TO OTHER DEPARTMENTS

Charged Department	Charged Fund	FY22 Total\$	FY22 FTEs	FY23 Total\$	FY23 FTEs
URBAN DISTRICT - SILVER SPRING					
Parking District Services	Silver Spring Parking	165,230	3.00	165,230	3.00

FUNDING PARAMETER ITEMS

CE RECOMMENDED (\$000S)

Title	FY23	FY24	FY25	FY26	FY27	FY28
URBAN DISTRICT - BETHESDA						
EXPENDITURES						
FY23 Recommended	3,417	3,417	3,417	3,417	3,417	3,417
No inflation or compensation change is included in outyear projections.						
Labor Contracts	0	5	5	5	5	5
These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items.						
Subtotal Expenditures	3,417	3,422	3,422	3,422	3,422	3,422

URBAN DISTRICT - SILVER SPRING

FUNDING PARAMETER ITEMS

CE RECOMMENDED (\$000S)

Title	FY23	FY24	FY25	FY26	FY27	FY28
EXPENDITURES						
FY23 Recommended	3,916	3,916	3,916	3,916	3,916	3,916
No inflation or compensation change is included in outyear projections.						
Labor Contracts	0	201	201	201	201	201
These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items.						
Subtotal Expenditures	3,916	4,116	4,116	4,116	4,116	4,116

URBAN DISTRICT - WHEATON

EXPENDITURES

FY23 Recommended	3,032	3,032	3,032	3,032	3,032	3,032
No inflation or compensation change is included in outyear projections.						
Labor Contracts	0	124	124	124	124	124
These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items.						
Subtotal Expenditures	3,032	3,156	3,156	3,156	3,156	3,156



Montgomery County Government

FY23-28 PUBLIC SERVICES PROGRAM: FISCAL PLAN			Bethesda Urban District				
FISCAL PROJECTIONS	FY22 ESTIMATE	FY23 REC	FY24 PROJECTION	FY25 PROJECTION	FY26 PROJECTION	FY27 PROJECTION	FY28 PROJECTION
ASSUMPTIONS							
Property Tax Rate: Real Property	0.0120	0.0120	0.0120	0.0120	0.0120	0.0120	0.0120
Assessable Base: Real Property (000)	6,113,600	6,259,500	6,412,100	6,603,400	6,781,300	6,953,400	7,132,300
Property Tax Collection Factor: Real Property	99.4%	99.4%	99.4%	99.4%	99.4%	99.4%	99.4%
Property Tax Rate: Personal Property	0.0300	0.0300	0.0300	0.0300	0.0300	0.0300	0.0300
Assessable Base: Personal Property (000)	214,000	222,100	230,500	239,200	248,200	257,500	267,200
Property Tax Collection Factor: Personal Property	99.8%	99.8%	99.8%	99.8%	99.8%	99.8%	99.8%
Indirect Cost Rate	19.18%	18.35%	18.35%	18.35%	18.35%	18.35%	18.35%
CPI (Fiscal Year)	5.4%	3.0%	2.3%	2.4%	2.4%	2.3%	2.2%
Investment Income Yield	0.2%	1.2%	1.5%	1.5%	1.5%	1.5%	1.5%
BEGINNING FUND BALANCE	356,309	514,390	426,884	234,790	91,382	93,526	95,001
REVENUES							
Taxes	793,270	813,096	833,812	859,235	883,147	906,459	930,701
Charges For Services	183,975	183,975	188,133	192,592	197,156	201,651	206,007
Subtotal Revenues	977,245	997,071	1,021,945	1,051,827	1,080,303	1,108,110	1,136,708
INTERFUND TRANSFERS (Net Non-CIP)							
Transfers To The General Fund	(21,666)	(20,512)	(21,451)	(21,451)	(21,451)	(21,451)	(21,451)
Indirect Costs	(21,666)	(20,512)	(21,451)	(21,451)	(21,451)	(21,451)	(21,451)
Transfers From Special Fds: Non-Tax + ISF	2,408,612	2,352,550	2,303,834	2,281,122	2,262,345	2,240,932	2,260,208
Bethesda PLD	2,408,612	2,352,550	2,303,834	2,281,122	2,262,345	2,240,932	2,260,208
TOTAL RESOURCES	3,720,500	3,843,499	3,731,212	3,667,894	3,752,028	3,834,253	3,913,846
PSP OPER. BUDGET APPROP/ EXP'S.							
Operating Budget	(3,206,110)	(3,416,615)	(3,491,305)	(3,571,395)	(3,653,385)	(3,734,135)	(3,812,375)
Labor Agreement	n/a	0	(5,117)	(5,117)	(5,117)	(5,117)	(5,117)
Subtotal PSP Oper Budget Approp / Exp's	(3,206,110)	(3,416,615)	(3,496,422)	(3,576,512)	(3,658,502)	(3,739,252)	(3,817,492)
TOTAL USE OF RESOURCES	(3,206,110)	(3,416,615)	(3,496,422)	(3,576,512)	(3,658,502)	(3,739,252)	(3,817,492)
YEAR END FUND BALANCE	514,390	426,884	234,790	91,382	93,526	95,001	96,354
END-OF-YEAR RESERVES AS A							
PERCENT OF RESOURCES	13.8%	11.1%	6.3%	2.5%	2.5%	2.5%	2.5%

Assumptions:

- Transfers from the Bethesda Parking District are adjusted annually to fund the approved service program and to maintain an ending fund balance of approximately 2.5 percent of resources.
- Property tax revenue is assumed to increase during the six years based on an improved assessable base.
- Large assessable base increases are due to economic growth and new projects coming online.
- These projections are based on the Executive's Recommended Budget and include the revenue and resource assumptions of that budget. FY24-28 expenditures are based on the "major known commitments" of elected officials and include negotiated labor agreements, estimates of compensation and inflation cost increases, the operating costs of capital facilities, the fiscal impact of approved legislation or regulations, and other programmatic commitments. They do not include unapproved service improvements. The projected future expenditures, revenues, and fund balance may vary based on changes to fee or tax rates, usage inflation, future labor agreements, and other factors not assumed here.
- Section 68A-4 of the County Code requires: a) that the proceeds from either the Urban District tax or parking fee transfer must not be greater than 90 percent of their combined total; and b) that the transfer from the Parking District not exceed the number of spaces in the Urban District times the number of enforcement hours per year times 20 cents.

FY23-28 PUBLIC SERVICES PROGRAM: FISCAL PLAN				Silver Spring Urban District			
FISCAL PROJECTIONS	FY22 ESTIMATE	FY23 REC	FY24 PROJECTION	FY25 PROJECTION	FY26 PROJECTION	FY27 PROJECTION	FY28 PROJECTION
ASSUMPTIONS							
Property Tax Rate: Real Property	0.0240	0.0240	0.0240	0.0240	0.0240	0.0240	0.0240
Assessable Base: Real Property (000)	4,042,700	4,139,100	4,240,000	4,366,500	4,484,200	4,598,000	4,716,300
Property Tax Collection Factor: Real Property	99.4%	99.4%	99.4%	99.4%	99.4%	99.4%	99.4%
Property Tax Rate: Personal Property	0.0600	0.0600	0.0600	0.0600	0.0600	0.0600	0.0600
Assessable Base: Personal Property (000)	114,600	118,900	123,400	128,000	132,900	137,900	143,100
Property Tax Collection Factor: Personal Property	99.8%	99.8%	99.8%	99.8%	99.8%	99.8%	99.8%
Indirect Cost Rate	19.18%	18.35%	18.35%	18.35%	18.35%	18.35%	18.35%
CPI (Fiscal Year)	5.4%	3.0%	2.3%	2.4%	2.4%	2.3%	2.2%
Investment Income Yield	0.2%	1.2%	1.5%	1.5%	1.5%	1.5%	1.5%
BEGINNING FUND BALANCE	109,962	(219,147)	101,922	104,128	106,911	105,467	106,349
REVENUES							
Taxes	1,033,015	1,058,586	1,085,349	1,118,280	1,149,292	1,179,432	1,210,766
Charges For Services	120,000	120,000	122,712	125,620	128,597	131,529	134,370
Subtotal Revenues	1,153,015	1,178,586	1,208,061	1,243,900	1,277,889	1,310,961	1,345,136
INTERFUND TRANSFERS (Net Non-CIP)							
Transfers To The General Fund	2,358,336	3,058,048	2,936,402	2,928,961	2,918,725	2,915,728	2,913,182
Indirect Costs	(520,989)	(507,842)	(544,679)	(544,679)	(544,679)	(544,679)	(544,679)
Transfers From The General Fund	(520,989)	(507,842)	(544,679)	(544,679)	(544,679)	(544,679)	(544,679)
Baseline Services	174,403	761,789	588,500	479,176	368,614	365,617	363,071
Transfers From Special Fds: Non-Tax + ISF	174,403	761,789	588,500	479,176	368,614	365,617	363,071
Silver Spring PLD	2,704,922	2,804,101	2,892,581	2,994,464	3,094,790	3,094,790	3,094,790
	2,704,922	2,804,101	2,892,581	2,994,464	3,094,790	3,094,790	3,094,790
TOTAL RESOURCES	3,621,313	4,017,487	4,246,386	4,276,989	4,303,525	4,332,157	4,364,667
PSP OPER. BUDGET APPROP/ EXP'S.							
Operating Budget	(3,840,460)	(3,915,565)	(3,941,515)	(3,969,335)	(3,997,315)	(4,025,065)	(4,053,045)
Labor Agreement	n/a	0	(200,743)	(200,743)	(200,743)	(200,743)	(200,743)
Subtotal PSP Oper Budget Approp / Exp's	(3,840,460)	(3,915,565)	(4,142,258)	(4,170,078)	(4,198,058)	(4,225,808)	(4,253,788)
TOTAL USE OF RESOURCES	(3,840,460)	(3,915,565)	(4,142,258)	(4,170,078)	(4,198,058)	(4,225,808)	(4,253,788)
YEAR END FUND BALANCE	(219,147)	101,922	104,128	106,911	105,467	106,349	110,879
END-OF-YEAR RESERVES AS A PERCENT OF RESOURCES	-6.1%	2.5%	2.5%	2.5%	2.5%	2.5%	2.5%
Assumptions: 1. Transfers from the Silver Spring District are adjusted annually to fund the approved service program and to maintain an ending fund balance of approximately 2.5 percent of resources. 2. Property tax revenue is assumed to increase during the six years based on an improved assessable base. 3. Large assessable base increases are due to economic growth and new projects coming online. 4. The Baseline Services transfer provides basic right-of-way maintenance comparable to services provided countywide. 5. The Non-Baseline Services transfer is necessary to maintain fund balance policy. 6. These projections are based on the Executive's Recommended Budget and include the revenue and resource assumptions of that budget. FY24-28 expenditures are based on the "major, known commitments" of elected officials and include negotiated labor agreements, estimates of compensation and inflation cost increases, the operating costs of capital facilities, the fiscal impact of approved legislation or regulations, and other programmatic commitments. They do not include unapproved service improvements. The projected future expenditures, revenues, and fund balance may vary based on changes to fee or tax rates, usage inflation, future labor agreements, and other factors not assumed here. 7. Section 68A-4 of the County Code requires: a) that the proceeds from either the Urban District tax or parking fee transfer must not be greater than 90 percent of their combined total; and b) that the transfer from the Parking District not exceed the number of spaces in the Urban District times the number of enforcement hours per year times 20 cents.							

FY23-28 PUBLIC SERVICES PROGRAM: FISCAL PLAN			Wheaton Urban District				
FISCAL PROJECTIONS	FY22 ESTIMATE	FY23 REC	FY24 PROJECTION	FY25 PROJECTION	FY26 PROJECTION	FY27 PROJECTION	FY28 PROJECTION
ASSUMPTIONS							
Property Tax Rate: Real Property	0.0300	0.0300	0.0300	0.0300	0.0300	0.0300	0.0300
Assessable Base: Real Property (000)	872,000	892,800	914,600	941,900	967,300	991,800	1,017,300
Property Tax Collection Factor: Real Property	99.4%	99.4%	99.4%	99.4%	99.4%	99.4%	99.4%
Property Tax Rate: Personal Property	0.0750	0.0750	0.0750	0.0750	0.0750	0.0750	0.0750
Assessable Base: Personal Property (000)	35,600	37,000	38,400	39,800	41,300	42,900	44,500
Property Tax Collection Factor: Personal Property	99.8%	99.8%	99.8%	99.8%	99.8%	99.8%	99.8%
Indirect Cost Rate	19.18%	18.35%	18.35%	18.35%	18.35%	18.35%	18.35%
CPI (Fiscal Year)	5.4%	3.0%	2.3%	2.4%	2.4%	2.3%	2.2%
Investment Income Yield	0.2%	1.2%	1.5%	1.5%	1.5%	1.5%	1.5%
BEGINNING FUND BALANCE	(46,304)	(38,849)	76,583	81,661	82,372	83,100	84,917
REVENUES							
Taxes	286,663	293,914	301,462	310,650	319,347	327,850	336,651
Subtotal Revenues	286,663	293,914	301,462	310,650	319,347	327,850	336,651
INTERFUND TRANSFERS (Net Non-CIP)							
Transfers To The General Fund	(311,950)	(346,560)	(369,335)	(369,335)	(369,335)	(369,335)	(369,335)
Indirect Costs	(311,950)	(346,560)	(369,335)	(369,335)	(369,335)	(369,335)	(369,335)
Transfers From The General Fund	2,737,170	2,900,510	2,955,347	2,969,512	2,989,212	3,009,748	3,024,286
Baseline Services	76,090	76,090	76,090	76,090	76,090	76,090	76,090
Non-Baseline Services	2,661,080	2,824,420	2,879,257	2,893,422	2,913,122	2,933,658	2,948,196
Transfers From Special Fds: Non-Tax + ISF	200,000	300,000	300,000	300,000	300,000	300,000	300,000
Wheaton PLD	200,000	300,000	300,000	300,000	300,000	300,000	300,000
TOTAL RESOURCES	2,865,579	3,109,015	3,264,057	3,292,488	3,321,596	3,351,363	3,376,519
PSP OPER. BUDGET APPROP/ EXP'S.							
Operating Budget	(2,904,428)	(3,032,432)	(3,058,282)	(3,086,002)	(3,114,382)	(3,142,332)	(3,169,412)
Labor Agreement	n/a	0	(124,114)	(124,114)	(124,114)	(124,114)	(124,114)
Subtotal PSP Oper Budget Approp / Exp's	(2,904,428)	(3,032,432)	(3,182,396)	(3,210,116)	(3,238,496)	(3,266,446)	(3,293,526)
TOTAL USE OF RESOURCES	(2,904,428)	(3,032,432)	(3,182,396)	(3,210,116)	(3,238,496)	(3,266,446)	(3,293,526)
YEAR END FUND BALANCE	(38,849)	76,583	81,661	82,372	83,100	84,917	82,993
END-OF-YEAR RESERVES AS A							
PERCENT OF RESOURCES	-1.4%	2.5%	2.5%	2.5%	2.5%	2.5%	2.5%
Assumptions: 1. Transfers from the Wheaton Parking District are adjusted annually to fund the approved service program and to maintain an ending fund balance of approximately 2.5 percent of resources. 2. Property tax revenue is assumed to increase during the the six years based on an improved assessable base. 3. Large assessable base increases are due to economic growth and new projects coming online. 4. The Baseline Services transfer provides basic right-of-way maintenance comparable to services provided countywide. 5. The Non-Baseline Services transfer is necessary to maintain fund balance policy. 6. These projections are based on the Executive's Recommended Budget and include the revenue and resource assumptions of that budget. FY24-28 expenditures are based on the "major, known commitments" of elected officials and include negotiated labor agreements, estimates of compensation and inflation cost increases, the operating costs of capital facilities, the fiscal impact of approved legislation or regulations, and other programmatic commitments. They do not include unapproved service improvements. The projected future expenditures, revenues, and fund balance may vary based on changes to fee or tax rates, usage inflation, future labor agreements, and other factors not assumed here. 7. Section 68A-4 of the County Code requires: a) that the proceeds from either the Urban District tax or parking fee transfer must not be greater than 90 percent of their combined total; and b) that the transfer from the Parking District not exceed the number of spaces in the Urban District times the number of enforcement hours per year times 20 cents.							

Bethesda PLD

FY23-28 Public Services Program: Fiscal Plan Bethesda Parking Lot District	Estimated 2022	Recommended 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028
Assumptions							
Indirect Cost Rate	19.18%	18.35%	18.35%	18.35%	18.35%	18.35%	18.35%
CPI (Fiscal Year)	5.37%	3.04%	2.26%	2.37%	2.37%	2.28%	2.16%
Investment Income Yield	0.20%	1.15%	1.45%	1.45%	1.45%	1.45%	1.45%
Beginning Fund Balance	15,775,322	10,240,181	8,829,858	5,562,143	6,844,475	7,987,985	8,670,736
Revenues							
Charges for Services	10,921,136	16,699,827	16,237,327	16,237,327	16,237,327	16,237,327	16,237,327
Fines & Forfeits	3,027,897	3,087,500	3,087,500	3,087,500	3,087,500	3,087,500	3,087,500
Miscellaneous	386,381	6,766,050	2,458,500	2,462,280	2,466,210	2,470,290	2,474,520
Subtotal Revenues	14,335,414	26,553,377	21,783,327	21,787,107	21,791,037	21,795,117	21,799,347
Transfers							
Transfers to/from General Fund	(449,122)	123,117	(464,231)	(475,234)	(486,497)	(497,589)	(508,337)
Indirect Costs	(449,122)	(435,883)	(464,231)	(475,234)	(486,497)	(497,589)	(508,337)
Lot 43 Current Appraisal Delta	-	559,000	-	-	-	-	-
Transfers to/from Special Funds : Tax Supported	(2,408,612)	(2,352,550)	(2,303,834)	(2,281,122)	(2,262,345)	(2,240,932)	(2,260,208)
Bethesda Urban District	(2,408,612)	(2,352,550)	(2,303,834)	(2,281,122)	(2,262,345)	(2,240,932)	(2,260,208)
Transfers to/from Other Funds	-	(3,000,000)	(2,400,000)	-	110,000	110,000	-
Wheaton PLD Transfers	-	-	-	-	110,000	110,000	-
Silver Spring PLD Transfers	-	(3,000,000)	(2,400,000)	-	-	-	-
Subtotal Transfers	(2,857,734)	(5,229,433)	(5,168,065)	(2,756,356)	(2,638,842)	(2,628,521)	(2,768,545)
Total Resources	27,253,002	31,564,125	25,445,119	24,592,894	25,996,670	27,154,581	27,701,539
CIP Current Revenue Appropriation Expenditure							
Facilities Planning Parking: Bethesda PLD	(243,000)	(30,000)	(190,000)	(130,000)	(100,000)	(90,000)	(90,000)
Parking Bethesda Facilities Renovations	(4,430,000)	(8,775,000)	(5,424,000)	(3,065,000)	(3,065,000)	(3,065,000)	(3,065,000)
Subtotal CIP Current Revenue Appropriation Expenditure	(4,673,000)	(8,805,000)	(5,614,000)	(3,195,000)	(3,165,000)	(3,155,000)	(3,155,000)
Appropriations/Expenditures							
Operating Budget	(10,045,312)	(11,604,998)	(11,968,076)	(12,251,719)	(12,542,085)	(13,028,045)	(13,309,450)
Personnel Costs	(2,061,479)	(2,375,383)	(2,529,872)	(2,589,830)	(2,651,209)	(2,711,656)	(2,770,228)
Operating Expenses	(7,983,833)	(9,229,615)	(9,438,204)	(9,661,890)	(9,890,876)	(10,316,388)	(10,539,222)
Existing Debt Service	(2,301,400)	(2,300,700)	(2,300,900)	(2,301,700)	(2,301,600)	(2,300,800)	(2,301,400)
Subtotal PSP Operating Budget Appropriation	(12,346,712)	(13,905,698)	(14,268,976)	(14,553,419)	(14,843,685)	(15,328,845)	(15,610,850)
Other Claims on Fund Balance	6,891	(23,569)	-	-	-	-	-
Transfers OPEB	(23,569)	(23,569)	-	-	-	-	-
Claim on Fund Balance – Prepays Retiree Health Insurance	30,460	-	-	-	-	-	-
Total Use of Resources	(17,012,821)	(22,734,267)	(19,882,976)	(17,748,419)	(18,008,685)	(18,483,845)	(18,765,850)
Revenue vs Outflows (Transfer+Total Use of Resources) Gap	(5,535,141)	(1,410,323)	(3,267,715)	1,282,332	1,143,510	682,751	264,952
Year End Fund Balance	10,240,181	8,829,858	5,562,143	6,844,475	7,987,985	8,670,736	8,935,688
Bond Restricted Reserve	(5,052,954)	(5,079,479)	(5,107,511)	(5,135,509)	(5,165,037)	(5,193,732)	(5,222,870)
Year End Available Fund Balance	5,187,226	3,750,379	454,633	1,708,966	2,822,948	3,477,005	3,712,819
Available Fund Balance as a % of Next Year's PSP							
Expenses	37%	26%	3%	12%	18%	22%	23%
Target Balance	3,476,425	3,567,244	3,638,355	3,710,921	3,832,211	3,902,713	3,958,061

Other Assumptions:

1. These projections are based on the Executive's Recommended Budget and include the revenue and resource assumptions for that budget. FY24-28 are based on the "major known commitments" of elected officials and include negotiated labor agreements, estimates of compensation and inflation costs increase, the operating costs of capital facilities, and other programmatic commitments. The projected future expenditures, revenues, and fund balance may vary based on changes to fee or tax rates, usage, inflation, future labor agreements, and other factors not assumed here.

Silver Spring PLD

FY23-28 Public Services Program: Fiscal Plan Silver Spring Parking Lot District							
	Estimated 2022	Recommended 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028
Assumptions							
Indirect Cost Rate	19.18%	18.35%	18.35%	18.35%	18.35%	18.35%	18.35%
CPI (Fiscal Year)	5.37%	3.04%	2.26%	2.37%	2.37%	2.28%	2.16%
Investment Income Yield	0.20%	1.15%	1.45%	1.45%	1.45%	1.45%	1.45%
Beginning Fund Balance							
	5,122,798	221,183	1,348,723	1,538,817	1,682,397	611,669	665,238
Revenues							
Charges for Services	8,158,980	13,743,892	14,253,892	14,943,892	14,943,892	14,943,892	14,943,892
Parking Fees Base	12,920,413	12,920,413	12,920,413	12,920,413	12,920,413	12,920,413	12,920,413
Reduced Fees - COVID	(5,286,433)	(786,521)	(786,521)	(786,521)	(786,521)	(786,521)	(786,521)
Increased Rates	525,000	1,500,000	2,010,000	2,700,000	2,700,000	2,700,000	2,700,000
Discovery G9	-	110,000	110,000	110,000	110,000	110,000	110,000
Fines & Forfeits	1,882,995	1,808,036	1,808,036	1,808,036	1,808,036	1,808,036	1,808,036
Parking Fines	1,897,689	1,897,689	1,897,689	1,897,689	1,897,689	1,897,689	1,897,689
Reduced Fines - COVID	(14,695)	(89,654)	(89,654)	(89,654)	(89,654)	(89,654)	(89,654)
Miscellaneous	54,226	93,960	116,810	120,500	124,330	128,300	132,430
Investment Income	12,390	73,960	96,810	100,500	104,330	108,300	112,430
Miscellaneous Revenues	41,836	20,000	20,000	20,000	20,000	20,000	20,000
Subtotal Revenues	10,096,201	15,645,888	16,178,738	16,872,428	16,876,258	16,880,228	16,884,358
Transfers							
Transfers to/from General Fund	(507,278)	(488,504)	(519,232)	(531,420)	(543,896)	(556,183)	(568,088)
Indirect Costs	(502,278)	(483,504)	(514,232)	(526,420)	(538,896)	(551,183)	(563,088)
General Fund - Other	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)	(5,000)
Transfers to/from Special Funds : Tax Supported	(2,704,922)	(2,804,101)	(2,892,581)	(2,994,464)	(3,094,790)	(3,094,790)	(3,094,790)
Silver Spring Urban District	(2,704,922)	(2,804,101)	(2,892,581)	(2,994,464)	(3,094,790)	(3,094,790)	(3,094,790)
Transfers to/from Other Funds	-	3,000,000	2,400,000	-	-	-	-
Bethesda PLD Transfers	-	3,000,000	2,400,000	-	-	-	-
Wheaton PLD Transfers	-	-	-	-	-	-	-
Subtotal Transfers	(3,212,200)	(292,605)	(1,011,814)	(3,525,883)	(3,638,686)	(3,650,973)	(3,662,878)
Total Resources	12,006,799	15,574,466	16,515,647	14,885,361	14,919,969	13,840,924	13,886,718
CIP Current Revenue Appropriation Expenditure							
Facilities Planning Parking: Silver Spring PLD	(113,000)	(115,000)	(135,000)	(204,000)	(155,000)	(90,000)	(90,000)
Parking Silver Spring Facilities Renovations	(1,733,000)	(3,600,000)	(4,870,000)	(2,800,000)	(3,715,000)	(2,610,000)	(2,610,000)
Subtotal CIP Current Revenue Appropriation Expenditure	(1,846,000)	(3,715,000)	(5,005,000)	(3,004,000)	(3,870,000)	(2,700,000)	(2,700,000)
Appropriations/Expenditures							
Operating Budget	(9,942,821)	(10,491,887)	(9,971,830)	(10,198,964)	(10,438,299)	(10,475,686)	(10,701,387)
Personnel Costs	(2,148,759)	(2,634,899)	(2,802,357)	(2,868,773)	(2,936,763)	(3,003,721)	(3,068,601)
Operating Expenses	(7,794,062)	(7,856,988)	(7,169,473)	(7,330,192)	(7,501,536)	(7,471,965)	(7,632,785)
Subtotal PSP Operating Budget Appropriation	(9,942,821)	(10,491,887)	(9,971,830)	(10,198,964)	(10,438,299)	(10,475,686)	(10,701,387)
Other Claims on Fund Balance	3,205	(18,855)	-	-	-	-	-
Transfers OPEB	(18,855)	(18,855)	-	-	-	-	-
Claim on Fund Balance – Prepaids Retiree Health Insurance	22,060	-	-	-	-	-	-
Total Use of Resources	(11,785,616)	(14,225,742)	(14,976,830)	(13,202,964)	(14,308,299)	(13,175,686)	(13,401,387)
Revenue vs Outflows (Transfer+Total Use of Resources) Gap	(4,901,615)	1,127,540	190,094	143,580	(1,070,727)	53,569	(179,907)
Year End Fund Balance							
	221,183	1,348,723	1,538,817	1,682,397	611,669	665,238	485,331
Available Fund Balance as a % of Next Year's PSP Expenses	2%	14%	15%	16%	6%	6%	4%
Target Balance	2,622,972	2,492,957	2,549,741	2,609,575	2,618,922	2,675,347	2,715,991

Other Assumptions:

1. These projections are based on the Executive's Recommended Budget and include the revenue and resource assumptions for that budget. FY24-28 are based on the "major known commitments" of elected officials and include negotiated labor agreements, estimates of compensation and inflation costs increase, the operating costs of capital facilities, and other programmatic commitments. The projected future expenditures, revenues, and fund balance may vary based on changes to fee or tax rates, usage, inflation, future labor agreements, and other factors not assumed here.

Wheaton PLD

FY23-28 Public Services Program: Fiscal Plan Wheaton Parking Lot District							
	Estimated 2022	Recommended 2023	Projected 2024	Projected 2025	Projected 2026	Projected 2027	Projected 2028
Assumptions							
Indirect Cost Rate	19.18%	18.35%	18.35%	18.35%	18.35%	18.35%	18.35%
CPI (Fiscal Year)	5.37%	3.04%	2.26%	2.37%	2.37%	2.28%	2.16%
Investment Income Yield	0.20%	1.15%	1.45%	1.45%	1.45%	1.45%	1.45%
Beginning Fund Balance							
	591,312	549,315	395,639	557,658	582,048	524,804	422,600
Revenues							
Charges for Services	1,446,597	1,876,250	1,876,250	1,876,250	1,876,250	1,876,250	1,876,250
Parking Fees Base	1,375,000	1,375,000	1,375,000	1,375,000	1,375,000	1,375,000	1,375,000
Reduced Fees - COVID	(153,403)	(98,750)	(98,750)	(98,750)	(98,750)	(98,750)	(98,750)
Increased Rates	225,000	600,000	600,000	600,000	600,000	600,000	600,000
Fines & Forfeits	320,238	452,200	452,200	452,200	452,200	452,200	452,200
Parking Fines	476,000	476,000	476,000	476,000	476,000	476,000	476,000
Reduced Fines - COVID	(155,762)	(23,800)	(23,800)	(23,800)	(23,800)	(23,800)	(23,800)
Miscellaneous	948	4,890	6,400	6,640	6,890	7,150	7,420
Investment Income	820	4,890	6,400	6,640	6,890	7,150	7,420
Miscellaneous Revenues	128	-	-	-	-	-	-
Subtotal Revenues	1,767,783	2,333,340	2,334,850	2,335,090	2,335,340	2,335,600	2,335,870
Transfers							
Transfers to/from General Fund	40,523	(72,511)	(77,222)	(79,052)	(80,926)	(82,771)	(84,559)
Indirect Costs	(74,802)	(72,511)	(77,222)	(79,052)	(80,926)	(82,771)	(84,559)
Transfer from General Fund	115,325	-	-	-	-	-	-
Transfers to/from Special Funds : Tax Supported	(200,000)	(300,000)	(300,000)	(300,000)	(300,000)	(300,000)	(300,000)
Wheaton Urban District	(200,000)	(300,000)	(300,000)	(300,000)	(300,000)	(300,000)	(300,000)
Transfers to/from Other Funds	-	-	-	(110,000)	(110,000)	-	-
Bethesda PLD Transfers	-	-	-	(110,000)	(110,000)	-	-
Silver Spring PLD Transfers	-	-	-	-	-	-	-
Subtotal Transfers	(159,477)	(372,511)	(377,222)	(489,052)	(490,926)	(382,771)	(384,559)
Total Resources	2,199,618	2,510,144	2,353,267	2,403,696	2,426,463	2,477,633	2,373,912
CIP Current Revenue Appropriation Expenditure							
Facilities Planning Parking: Wheaton PLD	(75,000)	(155,000)	(35,000)	(20,000)	(58,000)	(45,000)	(165,000)
Parking Wheaton Facilities Renovations	(88,000)	(362,000)	(112,000)	(112,000)	(112,000)	(237,000)	(244,000)
Subtotal CIP Current Revenue Appropriation Expenditure	(163,000)	(517,000)	(147,000)	(132,000)	(170,000)	(282,000)	(409,000)
Appropriations/Expenditures							
Operating Budget	(1,486,917)	(1,593,969)	(1,648,609)	(1,689,648)	(1,731,659)	(1,773,033)	(1,813,123)
Personnel Costs	(350,261)	(395,156)	(420,828)	(430,801)	(441,011)	(451,066)	(460,809)
Operating Expenses	(1,136,656)	(1,198,813)	(1,227,781)	(1,258,846)	(1,290,648)	(1,321,967)	(1,352,314)
Subtotal PSP Operating Budget Appropriation	(1,486,917)	(1,593,969)	(1,648,609)	(1,689,648)	(1,731,659)	(1,773,033)	(1,813,123)
Other Claims on Fund Balance	(386)	(3,536)	-	-	-	-	-
Transfers OPEB	(3,536)	(3,536)	-	-	-	-	-
Claim on Fund Balance – Prepays Retiree Health Insurance	3,150	-	-	-	-	-	-
Total Use of Resources	(1,650,303)	(2,114,505)	(1,795,609)	(1,821,648)	(1,901,659)	(2,055,033)	(2,222,123)
Revenue vs Outflows (Transfer+Total Use of Resources) Gap	(41,997)	(153,676)	162,019	24,390	(57,245)	(102,204)	(270,811)
Year End Fund Balance							
	549,315	395,639	557,658	582,048	524,804	422,600	151,789
Available Fund Balance as a % of Next Year's PSP Expenses							
	34%	24%	33%	34%	30%	23%	8%
Target Balance	398,492	412,152	422,412	432,915	443,258	453,281	461,592

Other Assumptions:

1. These projections are based on the Executive's Recommended Budget and include the revenue and resource assumptions for that budget. FY24-28 are based on the "major known commitments" of elected officials and include negotiated labor agreements, estimates of compensation and inflation costs increase, the operating costs of capital facilities, and other programmatic commitments. The projected future expenditures, revenues, and fund balance may vary based on changes to fee or tax rates, usage, inflation, future labor agreements, and other factors not assumed here.

Recommended Allocation of Baseline and Enhanced Maintenance Services

<u>Countywide Baseline Services¹</u>	<u>Frequency</u>	<u>Enhanced Urban District Services²</u>	<u>Frequency</u>
BETHESDA			
• Litter Collection	5x/week	• Litter Collection	3x/day 5 days/week
• Street Sweeping	3x/week		
• Sidewalk Washing	2x/year		
• Roadside Mowings	12x/year		
• Emptying Trash Receptacles	2x/week	• Empty Trash Receptacles	4x/week
• Street Tree Maintenance	as needed (on an 8 year cycle)	• Inspection, Mulching, Pruning, and Planting	daily inspections and semi-annual maintenance
SILVER SPRING			
• Litter Collection	5x/week	• Litter Collection	2x/day (Mon-Fri) 1x/day Sat.
• Street Sweeping	3x/week		
• Sidewalk Washing	2x/year		
• Roadside Mowings	12x/year		
• Emptying Trash Receptacles	2x/week	• Empty Trash Receptacles	4x/week
• Street Tree Maintenance	as needed (on an 8 year cycle)	• Mulching, Pruning, and Planting	annual maintenance
WHEATON			
• Litter Collection	5x/week		
• Street Sweeping	3x/week		
• Sidewalk Washing	2x/year		
• Roadside Mowings	12x/year		
• Emptying Trash Receptacles	2x/week	• Emptying Trash Receptacles	3x/week
• Street Tree Maintenance	As needed (on an 8 year cycle)	• Mulching, pruning, and planting	annual maintenance

¹ Baseline services are based on urban district services detailed in the FY 89 Recommended Operating Budget. Countywide baseline services should also include snow removal, lighting maintenance, and sidewalk and curb replacement.

² Enhanced services levels are based on urban district contracts and information provided by the Bethesda Urban Partnership.

Additional details, re: Wheaton Urban District recommended FY23 new staff

Program Manager - The functions that a Program Manager will perform include meeting with potential permit holders to perform walk throughs and other on sight introductions to the facilities to be permitted. Program Manager will manage the two part time Event Monitors who will be present during permitted events. The Program Manager will be responsible for the equipment, maintaining the facility in partnership with the Urban District and the County Department of General Services. The Program Manager also will need to provide support to the permit holder to ensure that the proper arrangements are made to utilize the Plaza and Park.

Support of the permit holder will require the Program Manager to perform services similar to those of an event planner. There will be a need to query potential permit holders about the size and nature of their event to determine if additional services are needed to ensure a successful event and ensure that the Plaza and Park have appropriate protections to prevent damage. There may be the need to require extra trash collection services, the presence of security, outdoor restroom facilities may be needed, etc. The Program Manager will need to work with the part time Event Monitors to ensure that they are aware of the type, size and nature of the event permitted as well as assure that any County equipment or other property employed by the permit holder is only operated by county employees.

Seasonal Event Monitors - The Event Monitors will be expected to work events which may include night and weekend work. They are expected to attend all permitted events held on the Plaza as well as in the Park. They will be responsible for working with security, County Police, the Urban District and permit holders. They have responsibility to maintain the property and secure it from damage. They have the ability to interrupt or shut down events that violate the terms or conditions of the permit or break the law. They will be present prior to and beyond the end of events. They will perform set up for events prior to the start and break down at the end of events if the permit so requires.

Event Monitors will need to monitor for compliance with the permit as well as for compliance with the law. They are expected to monitor for noise compliance, for drug and alcohol compliance with county and state law, as well as any other regulation or policy in place under which the facility use license agreement was issued. Event Monitors will also work with traffic control officers when permits allow events to expand onto Reddie Drive which will cause the need for the permit holder to work with the police in advance of finalizing the permit. Any permit conditions that are controlled by laws or regulations will require the permit holder to engage the services of the police or any other regulatory agency to handle traffic control, issue liquor license, noise permits, etc. to ensure compliance with laws and ensure the safety of the event participants and the local community.