


GO/HHS Committee #1
May 11, 2022
Worksession

MEMORANDUM

May 10, 2022

TO: Government Operations & Fiscal Policy [GO] Committee

FROM: Carolyn Chen, Legislative Analyst 

SUBJECT: **FY23 Recommended Operating Budget Worksession:
Office of Grants Management [OGM]**

PURPOSE: Review and make recommendations for Council consideration – vote expected.

Expected Participants:

- Rafael Murphy, Fiscal & Policy Analyst, Office of Management and Budget [OMB]

SYNOPSIS: [FY23 Recommended Operating Budget: OGM](#)

About OGM. On [February 9, 2019](#), the GO/HHS Committee held a worksession on [the vision and strategy of the Community Grants process](#) following the release of the Office of Legislative Oversight OLO Report 2018-9 on the Montgomery County Council Community Grants on September 25, 2018. On [October 24, 2019](#), the [GO/HHS Committee received an update on the community grants process from OMB](#) on framework options and proposed implementation timelines.

On June 21, 2021, the [GO/HHS Committee recommended](#) legislation to the [Council to establish the Office of Grants Management](#) to be launched on July 1, 2022¹. [Bill 36-19 outlines the functions of the OGM:](#)

1. Provide a central point of contact regarding grants that the County receives or awards.
2. Disseminate to Executive Branch departments and principal offices information regarding federal and State grant opportunities.
3. Maintain a central database of grants that the County receives or awards.

¹ Source reports for legislation: [Office of Legislative Oversight OLO Report 2019-12: Strathmore and the Arts in Montgomery County](#), September 10, 2019; [Office of Legislative Oversight OLO Report 2017-12: Federal Grant Administration in Montgomery County](#), July 27, 2017; [Office of Legislative Oversight OLO Report 2005-1: A Study of the County Government's Selection and Funding Practices for Human and Human Services and Community Development Grant Awards](#), February 1, 2005.

4. Provide training and technical assistance regarding grants management to Executive Branch departments and principal offices.
5. In coordination with the Office of Procurement, develop countywide policies and procedures regarding grants management.
6. In coordination with the Office of Procurement, develop practices to ensure that grants management in the County is consistent with racial equity and social justice goals.
7. Perform public outreach regarding grants offered by the County.
8. Perform any other grants function assigned by the Chief Administrative Officer.

Summary analysis of FY23 changes. In its inaugural year to begin July 1, 2022, the Office of Grants Management’s recommended FY23 budget includes funding 3 FTEs and office operating expenses totaling \$341,309. Recruitment for the Director position for the Office of Grants Management began in FY22 Q4². Plans to recruit and hire a Grants Seeking Program Manager, and a Grants Distribution Program Manager will begin in FY23. This recommended budget provides for one less personnel as estimated in OMB’s fiscal impact statement submitted during the introduction of Bill 36-19.

| Office of Grants Management FY23 Recommended Operating Budget | FY23 Rec Operating Budget | Annualized Costs |
|--|------------------------------|------------------|
| Director, Office of Grants Management | \$152,117 | \$152,117 |
| Grants Seeking Program Manager II (Grade 25) | \$89,596 | \$112,813 |
| Grant Distribution Program Manager II (Grade 25) | \$89,596 | \$112,813 |
| Office Operating Expenses | \$10,000 | \$10,000 |
| TOTAL | \$341,309 | \$387,743 |

Pilot Phase. Due to the pandemic, the launch of the Office of Grants Management was delayed one year to July 1, 2022. In 2021, pilot grant applications were submitted with select departments to make preliminary observations on process improvements to increase capacity in County departments. To date, \$925,913 of Federal and State funds were successfully secured for three departments (see page 4 for listing).

Council staff recommends approval of the Office of Grants Management [OGM] FY23 Operating Budget as submitted by the County Executive.

² [Supplemental Appropriation #22-44 to FY22 Operating Budget, Montgomery County Government, Office of the County Executive - \\$45,528 for FY22 Q4 Office of Grants Management Director](#)

Fiscal Impact Statement as submitted by OMB on January 10, 2020.....3

Office of Grants Management: Pilot Phase.....4

[FY23 Recommended Operating Budget: Office of Grants Management](#).....©1-3

[Racial Equity Impact Assessment \(REIA\) for Supplemental Appropriation: #22-44 Office of Grants Management](#).....© 4-6

[Bill 36-19 Contracts and Procurement - Office of Grants Management - Established](#).....©7-14

| Fiscal Impact Statement (As submitted January 10, 2020) Bill 36-19 Contracts and Procurement - Office of Grants Management - Established | |
|---|-------------------------------|
| Office Director | \$203,380 |
| External Grants Program Manager (Grade 25) | \$108,654 |
| Community Grants Program Manager (Grade 25) | \$108,654 |
| Administrative Specialist II (Grade 21) | \$92,439 |
| One-Time Expenses | \$15,452 |
| Misc Operating Expenses | \$10,000 |
| TOTAL | \$538,579 ³ |

³ [June 16, 2021 GO/HHS Committee, pg. 8-11.](#)

Office of Grants Management - Pilot Phase

| Granting Entity | Grant Name | Purpose | County Dept | Grant Amount Applied | Grant Award |
|---|---|--|-----------------------|----------------------|--------------------------|
| Center for Tech and Civic Life | COVID-19 Response Grant | Ensure local election jurisdictions have staffing, training, and equipment necessary for November 2020 General Election. | Board of Elections | \$600,034 | \$801,913 |
| Institute of Museum and Library Services | Library and Service Technology Act (LSTA) | Improve access to information for library users. | Public Libraries | \$275,000 | \$100,000 |
| Maryland Historical Trust | Underrepresented communities grants to prepare National Register nominations. | Asian American and Pacific Islander (AAPI) Heritage Project | Historic Preservation | \$24,000 | \$24,000 |
| American Express & National Trust for Historic Preservation | Backing Historic Small Restaurants Grant Program | Aid restaurant recovery to improve, upgrade, and preserve exterior physical spaces and online operations. | Historic Preservation | \$40,000 | Decision on June 1, 2022 |
| TOTAL | | | | \$939,034 | \$925,913 |



Grants Management

RECOMMENDED FY23 BUDGET

\$341,309

FULL TIME EQUIVALENTS

3.00

 FARIBA KASSIRI, ASSISTANT CHIEF ADMINISTRATIVE OFFICER

MISSION STATEMENT

The mission of the Office of Grants Management is to develop and support best practices for grants management throughout Montgomery County Government that are consistent with racial equity and social justice goals. In addition, the Office serves as a central point of contact regarding grants that the County receives or awards; provides technical assistance regarding grants management to Executive Branch departments and principal offices; and searches out and identifies Federal and State grant opportunities to Executive Branch departments and principal offices.

BUDGET OVERVIEW

The total recommended FY23 Operating Budget for the Office of Grants Management is \$341,309, an increase of \$341,309 or 100.00 percent from the FY22 Approved Budget of \$0. Personnel Costs comprise 93.82 percent of the budget for three full-time position(s) and no part-time position(s), and a total of 3.00 FTEs. Total FTEs may include seasonal or temporary positions and may also reflect workforce charged to or from other departments or funds. Operating Expenses account for the remaining 6.18 percent of the FY23 budget.

COUNTY PRIORITY OUTCOMES

While this program area supports all seven of the County Executive's Priority Outcomes, the following is emphasized:

 **Effective, Sustainable Government**

PROGRAM CONTACTS

Contact Assistant Chief Administrative Officer Fariba Kassiri at 240.777.2511 or Rafael Pumarejo Murphy of the Office of Management and Budget at 240.777.2775 for more information regarding this department's operating budget.

PROGRAM DESCRIPTIONS

Director's Office

The Director's Office leads countywide grants policy and planning by developing countywide policies and procedures to implement best practices regarding grants management; maximize the County's use of Federal, State, and non-governmental grant

opportunities; maximize the efficiency and effectiveness of grants awarded by the County; ensure public transparency and ethical practice in grants management; and ensure that grants management in the County is consistent with the County's racial equity and social justice goals. The Office also maintains a grants database that includes current information regarding each grant opportunity offered by the County as well as each grant received or awarded by the County. The Director submits quarterly reports on the activities of the Office to the Executive and the Council that includes an overview of the grants process and awards; data regarding grants received or awarded by the County; public outreach activities and outcomes; progress in racial equity and social justice goals; and any recommendations to improve policies and procedures regarding grants management in the County.

| FY23 Recommended Changes | Expenditures | FTEs |
|--|----------------|-------------|
| FY22 Approved | 0 | 0.00 |
| Add: Director of the Office of Grants Management | 152,117 | 1.00 |
| Add: Grants Seeking Program Manager II | 89,596 | 1.00 |
| Add: Office Operating Expenses | 10,000 | 0.00 |
| FY23 Recommended | 251,713 | 2.00 |

Grants Management

The Office of Grants Management will develop and oversee a grant funding mechanism for departments to use for implementing programs and initiatives; instead of the reimbursable non-competitive contracts the County traditionally calls grants. The Office is also responsible for developing, managing, advertising, and integrating Racial Equity and Social Justice considerations into the application and awarding processes for grant programs offered by Montgomery County Government while training departments in grants management and outcomes focused grants oversight best practices.

| FY23 Recommended Changes | Expenditures | FTEs |
|--|---------------|-------------|
| FY22 Approved | 0 | 0.00 |
| Add: Grant Distribution Program Manager II | 89,596 | 1.00 |
| FY23 Recommended | 89,596 | 1.00 |

BUDGET SUMMARY

| | Actual FY21 | Budget FY22 | Estimate FY22 | Recommended FY23 | %Chg Bud/Rec |
|--|----------------|----------------|------------------|---------------------|-----------------|
| COUNTY GENERAL FUND | | | | | |
| EXPENDITURES | | | | | |
| Salaries and Wages | 0 | 0 | 0 | 256,511 | — |
| Employee Benefits | 0 | 0 | 0 | 63,703 | — |
| County General Fund Personnel Costs | 0 | 0 | 0 | 320,214 | — |
| Operating Expenses | 0 | 0 | 0 | 21,095 | — |
| County General Fund Expenditures | 0 | 0 | 0 | 341,309 | — |
| PERSONNEL | | | | | |
| Full-Time | 0 | 0 | 0 | 3 | — |
| Part-Time | 0 | 0 | 0 | 0 | — |
| FTEs | 0.00 | 0.00 | 0.00 | 3.00 | — |

FY23 RECOMMENDED CHANGES

| | Expenditures | FTEs |
|--|----------------|-------------|
| COUNTY GENERAL FUND | | |
| Changes (with service impacts) | | |
| Add: Director of the Office of Grants Management [Director's Office] | 152,117 | 1.00 |
| Add: Grant Distribution Program Manager II [Grants Management] | 89,596 | 1.00 |
| Add: Grants Seeking Program Manager II [Director's Office] | 89,596 | 1.00 |
| Add: Office Operating Expenses [Director's Office] | 10,000 | 0.00 |
| FY23 RECOMMENDED | 341,309 | 3.00 |

PROGRAM SUMMARY

| Program Name | FY22 APPR Expenditures | FY22 APPR FTEs | FY23 REC Expenditures | FY23 REC FTEs |
|-------------------|---------------------------|-------------------|--------------------------|------------------|
| Director's Office | 0 | 0.00 | 251,713 | 2.00 |
| Grants Management | 0 | 0.00 | 89,596 | 1.00 |
| Total | 0 | 0.00 | 341,309 | 3.00 |

FUNDING PARAMETER ITEMS

CE RECOMMENDED (\$000S)

| Title | FY23 | FY24 | FY25 | FY26 | FY27 | FY28 |
|---|------------|------------|------------|------------|------------|------------|
| COUNTY GENERAL FUND | | | | | | |
| EXPENDITURES | | | | | | |
| FY23 Recommended | 341 | 341 | 341 | 341 | 341 | 341 |
| Annualization of Positions Recommended in FY23 | 0 | 56 | 0 | 0 | 0 | 0 |
| Subtotal Expenditures | 341 | 397 | 341 | 341 | 341 | 341 |

ANNUALIZATION OF FULL PERSONNEL COSTS

| | FY23 Recommended | | FY24 Annualized | |
|---------------------------------------|------------------|-------------|-----------------|-------------|
| | Expenditures | FTEs | Expenditures | FTEs |
| Grant Distribution Program Manager II | 84,610 | 1.00 | 112,813 | 1.00 |
| Grants Seeking Program Manager II | 84,610 | 1.00 | 112,813 | 1.00 |
| Total | 169,220 | 2.00 | 225,626 | 2.00 |



OFFICE OF RACIAL EQUITY AND SOCIAL JUSTICE

Marc Elrich
County Executive

Tiffany Ward
Director and Chief Equity Officer

MEMORANDUM

March 2, 2022

To: Jennifer Bryant, Director
Office of Management and Budget

cc: Gabe Albornoz, President
Montgomery County Council

From: Tiffany Ward, Director
Office of Racial Equity and Social Justice

Re: Racial Equity Impact Assessment (REIA) for Supplemental Appropriation: #22-44
Office of Grants Management

- I. **FINDING:** The Office of Racial Equity and Social Justice (ORESJ) assessment findings regarding Supplemental Appropriation #22-44 Office of Grants Management are inconclusive. Available information does not indicate to what extent a racial equity lens has been applied to the development of the Director position or how the organizational change required to optimize this office's efforts will be realized to advance racial equity and social justice in the county. While ORESJ recognizes the frontend effort to include racial equity and social justice in the establishment of the Office of Grants Management (OGM) as a strength, there are simply too many unknowns (at this point) regarding implementation that impede our ability to definitively determine whether the Director position and the Office more generally are likely to advance racial equity and social justice in the County.

- II. **BACKGROUND:** The purpose of Supplemental Appropriation #22-44 is providing funding to hire the Director of the Office of Grants Management to prepare for the Office's creation at the start of FY23. ORESJ's assessment therefore focuses on the extent to which the recruitment, hiring, and success of the Office of Grants Management (OGM) Director advances the County's commitment to racial equity and social justice. Available information does not explicitly address the specific details around the recruitment or hiring of this position. In the absence of more specific information, ORESJ offers guidance on

what applying a racial equity lens to the director position and recruitment process could look like. At a minimum, to advance racial equity and social justice the incumbent must recognize and attend to:

- The systemic nature of racial inequities in non-profit leadership and the connection to non-profit financing, see “Money Matters” in *Race to Lead Revisited: Obstacles and Opportunities in Addressing the Nonprofit Racial Leadership Gap*¹.
- Racial and ethnic disparities in the County, including but not limited to employment, housing, transportation, education, and healthcare. See Montgomery County Racial Equity Profile² and National Equity Atlas³.
- Historical housing and development patterns across the County and how these patterns have exacerbated the racial wealth gap, disproportionately harmed communities of color, spurring residential displacement and inequitable distribution of resources and opportunities.
- Complex relationships with communities and non-profit and their experiences engaging with County.

In terms of process, recruitment for this position must be expansive and reflect the range of competencies and experiences both technical and social that would allow the Director to leverage the opportunity this office creates to deepen relationships with communities most impacted by racial and ethnic disparities. In addition, the recruitment process should lead to a pool of candidates capable of building the legal and policy infrastructure necessary to equitably and transparently distribute, monitor, and evaluate the effectiveness of grant funding.

Given that the hiring of the director position is the first step in the implementation of Bill 36-19, ORESJ also offers reflections on the extent to which OGM is positioned to advance racial equity and social justice in the County based on practices related to the establishment of similar offices and racial equity and social justice initiatives in other jurisdictions:

Strengths

- **The establishment of a grant mechanism:** The County currently does not have an established grant mechanism for distributing funds to nonprofit organizations and instead largely utilizes reimbursable non-competitive contracts. Reimbursable non-competitive contracts are first and foremost non-competitive, reducing the fairness of availing the opportunity to other qualified entities. These types of contracts also require a nonprofit to have significant cash reserves to implement a program and then be

¹ https://buildingmovement.org/wp-content/uploads/2020/07/RTL_Revisited_National-Report_Final.pdf

² Users can search community-level indicators and racial and ethnic disparities at the County level. Jupiter Independent Research Group. Montgomery County Office of Legislative Oversight. Report Number 2019-7. Racial Equity Profile Montgomery County. July 15, 2019. Available at: <https://www.montgomerycountymd.gov/OLO/Resources/Files/2019%20Reports/RevisedOLO2019-7.pdf>

³ Users can search a number of indicators at the County-level. National Equity Atlas. Policy Link. Available at: <https://nationalequityatlas.org/indicators>

reimbursed receipt by receipt. Reliance on this mechanism essentially “prices out” from County support small, start-up nonprofits that represent diverse immigrant, communities of color, or low-income communities and organizations that can often provide more effective community level solutions, but do not have the financial position to do so. More generally, the lack of a grant mechanism stunts the growth of smaller nonprofits as they are unable to receive the base funding and experience needed to implement successful programs at a larger scale and compete for larger resources from within and beyond the county. This inevitably leads to resources continuing to be concentrated in financially established nonprofits outside of the communities most impacted by the very challenges nonprofits are intended to address. The result is a diminished number and quality of opportunities for the best-positioned organizations to develop effective solutions with and from within communities.

Unknowns

- **Efficacy of reporting requirements:** Bill 36-19 requires quarterly reporting on a number of metrics including progress towards RESJ goals. While this requirement boosts transparency and accountability—racial equity enablers—the result of reporting can only be as strong as the goals, metrics created, data collection, and analysis performed. At this stage, it is premature for ORESJ to determine the extent to which this reporting requirement will in fact support the reduction of racial and ethnic disparities in the County while improving outcomes for all residents.
- **Readiness for change:** The success of any new organizational initiative, particularly those involving the application of a racial equity lens, hinges upon a number of factors, ranging from how the change was initiated, the organization’s readiness for change, the rigidity or flexibility of existing infrastructure, and the capacity and partnerships to sustain change⁴. In the case of the OGM, the director’s strategic vision and theory of change, institutional support for OGM’s independence, the centrality of a racial equity and social justice lens, and the extent to which OGM’s work complements existing and planned grant-making across the County will shape OGM’s overall impact and its ability to advance racial equity and social justice in the process.

cc: Ken Hartman, Director, Office of Strategic Partnership, Office of the County Executive

⁴ Benoy Jacob, Ph.D. International City/County Management Association (ICMA). *Governing for Equity: Implementing an Equity Lens in Local Government*. December 2020. Available at: <https://icma.org/governing-equity-implementing-equity-lens-local-government>

Clerk's Note: To conform with current article and section numbering of the County Code, renumbered Article XXI to Article XXII; and renumbered Sections 11B-92 through 11B-96 to 11B-99 through 11B-103.

Bill No. 36-19
Concerning: Contracts and Procurement
- Office of Grants Management -
Established
Revised: 7/13/2021 Draft No. 5
Introduced: November 26, 2019
Enacted: July 13, 2021
Executive: July 19, 2021
Effective: July 1, 2022
Sunset Date: None
Ch. 20, Laws of Mont. Co. 2021

**COUNTY COUNCIL
FOR MONTGOMERY COUNTY, MARYLAND**

Lead Sponsor: then-Council President Navarro
Co-Sponsors: Councilmembers Huckler, Rice, Albornoz, then-Council Vice-President Katz and
Councilmember Riemer

AN ACT to:

- (1) establish an Office of Grants Management as a ~~[[principal]]~~ non-principal office of the Executive Branch;
- (2) alter the circumstances in which a contract may be awarded without competition;
- (3) prescribe the authorities and responsibilities of the Office of Grants Management; and
- (4) generally amend the law regarding grants and related functions.

By amending

Montgomery County Code
Chapter IA, Structure of County Government
Section ~~[[1A-201]]~~ 1A-203

Chapter 11B, Contracts and Procurement
Section 11B-14

By adding

Chapter 2, Administration
Section 2-64P

Chapter 11B, Contracts and Procurement
Article XXI, Office of Grants Management
Sections 11B-92, 11B-93, 11B-94, 11B-95, and 11B-96

| | |
|------------------------------|--|
| Boldface | <i>Heading or defined term.</i> |
| <u>Underlining</u> | <i>Added to existing law by original bill.</i> |
| [Single boldface brackets] | <i>Deleted from existing law by original bill.</i> |
| <u>Double underlining</u> | <i>Added by amendment.</i> |
| [[Double boldface brackets]] | <i>Deleted from existing law or the bill by amendment.</i> |
| * * * | <i>Existing law unaffected by bill.</i> |

The County Council for Montgomery County, Maryland approves the following Act:

1 **Sec. 1. Sections ~~[[1A-201]] 1A-203~~ and 11B-14 are amended, and Sections**
2 **2-64P, 11B-92, 11B-93, 11B-94, 11B-95, and 11B-96 are added, as follows:**

3 **1A-201. Establishing departments and principal offices.**

4 (a) *Executive Branch.*

5 (1) These are the departments and principal offices of the Executive
6 Branch.

7 * * *

8 General Services (Section 2-30)

9 [[Grants Management (Section 2-64P)]]

10 Health and Human Services (Section 2-42A)

11 * * *

12 **1A-203. Establishing other offices.**

13 (a) *Executive Branch.* These are the offices of the Executive Branch that are
14 not part of a department or principal office:

15 Office of Agriculture (section 2B-1A)

16 Office of Animal Services (section 2-58C)

17 Office of the Commission for Women (section 27-28 et seq.)

18 Office of Community Use of Public Facilities (2-64M)

19 Office of Emergency Management and Homeland Security (section 2-
20 64O)

21 Office of Grants Management (Section 2-64P)

22 Office of Human Rights (section 27-4)

23 * * *

24 **DIVISION 22. OFFICE OF GRANTS MANAGEMENT**

25 **2-64P. Office of Grants Management – Functions.**

26 In accordance with chapter 11B, the Office of Grants Management must:

- 27 (a) provide a central point of contact regarding grants that the County
 28 receives or awards;
- 29 (b) disseminate to Executive Branch departments and principal offices
 30 information regarding federal and State grant opportunities;
- 31 (c) maintain a central database of grants that the County receives or awards;
- 32 (d) provide training and technical assistance regarding grants management to
 33 Executive Branch departments and principal offices;
- 34 (e) in coordination with the Office of Procurement, develop countywide
 35 policies and procedures regarding grants management;
- 36 (f) in coordination with the Office of Procurement, develop practices to
 37 ensure that grants management in the County is consistent with racial
 38 equity and social justice goals;
- 39 (g) perform public outreach regarding grants offered by the County; and
- 40 (h) perform any other grants function assigned by the Chief Administrative
 41 Officer.

42 * * *

43 **11B-14. Non-competitive contract award.**

- 44 (a) A contract may be awarded without competition if the Chief
 45 Administrative Officer makes a written determination that the contract
 46 award serves a public purpose and:
 - 47 (1) there is only one source for the required goods, service, or
 48 construction which can meet the minimum valid needs of the
 49 County, including timeliness of performance;
 - 50 (2) the contract is in connection with potential or pending litigation,
 51 condemnation, or collective bargaining;

- (3) a proposed contractor or subcontractor has been specifically identified in a grant accepted by the County; or
- (4) a proposed contractor has been identified in [a grant or] an appropriation resolution approved by the Council.

* * *

[[ARTICLE XXI]] ARTICLE XXII. GRANTS MANAGEMENT.

[[11B-92.]] 11B-99. Definitions.

In this Article, the following terms have the meanings indicated:

Director means the director of the Office, or the Director’s designee.

Grant means an agreement in which a grantor transfers money or something of value to a grantee to support a public purpose.

Office means the Office of Grants Management.

Racial equity and social justice means changes in policy, practice and allocation of County resources so that race or social justice constructs do not predict one’s success, while also improving opportunities and outcomes for all people.

[[11B-93.]] 11B-100. Scope.

(a) Except as provided in subsection (b), this Article applies to any grant:

(1) received by the County as a grantee; or

(2) offered by the County as a grantor.

(b) This Article does not apply to any:

(1) purchase of goods or services by the County for the direct use or benefit of the County;

(2) franchise under Sections 8A-9 or 49-20;

(3) license or permit;

(4) conveyance or use of real property;

- 78 (5) bond;
- 79 (6) loan;
- 80 (7) tax credit; or
- 81 (8) individual right or benefit.

82 **[[11B-94.]] 11B-101. Grants database.**

83 (a) The Office must maintain a grants database that includes current
 84 information regarding:

- 85 (1) each grant opportunity offered by the County;
- 86 (2) the purpose, date, amount, and grantor of each grant received by
 87 the County; and
- 88 (3) the purpose, date, amount, and grantee of each grant awarded by
 89 the County.

90 (b) The grants database must be available to the public under Section 2-
 91 154(b).

92 **[[11B-95.]] 11B-102. Countywide grants policy and planning.**

93 (a) The Office, in coordination with the Office of Procurement, must develop
 94 countywide policies and procedures to:

- 95 (1) implement best practices regarding grants management;
- 96 (2) maximize the County's use of federal, State, and non-
 97 governmental grant opportunities;
- 98 (3) maximize the efficiency and effectiveness of grants awarded by
 99 the County;
- 100 (4) ensure public transparency and ethical practice in grants
 101 management; and
- 102 (5) ensure that grants management in the County is consistent with the
 103 County's racial equity and social justice goals.

104 (b) The Executive may adopt method (1) regulations to implement policies
 105 and procedures under subsection (a).


106 **[[11B-96.]] 11B-103. Reporting requirements.**

107 The Director must submit a quarterly report on the activities of the Office
 108 to the Executive and the Council. The report must include:

- 109 (1) an overview of the grants process and awards;
- 110 (2) data regarding grants received by the County;
- 111 (3) data regarding grants awarded by the County;
- 112 (4) public outreach activities of the Office and the outcomes of the
 113 outreach activities;
- 114 (5) progress in racial equity and social justice goals; and
- 115 (6) any recommendations to improve policies and procedures
 116 regarding grants management in the County.

117 **Sec. 2. Transition.** The effective date of this Act is [[July 1, 2021]] July 1,
 118 2022.

Approved:



Tom Hucker, President, County Council 7/14/2021
Date

Approved:



Marc Elrich, County Executive 7/19/21
Date

This is a correct copy of Council action.



Selena Mendy Singleton, Esq., Clerk of the Council 7/19/2021
Date