



**Introduction**

OFFICE OF THE COUNTY EXECUTIVE  
ROCKVILLE, MARYLAND 20850

Isiah Leggett  
County Executive

MEMORANDUM

May 19, 2009

TO: Phil Andrews, President, County Council

FROM: Isiah Leggett, County Executive 

SUBJECT: Supplemental Appropriation #09-266 to the FY09 Operating Budget  
Snow Removal/Wind and Rain Storm Cleanup  
Department of Transportation - \$6,645,090  
Department of General Services - \$2,611,450

I am recommending a supplemental appropriation to the FY09 Operating Budget of the Departments of Transportation and General Services in the total amount of \$9,256,540 for snow removal and wind and rain storm cleanup. This appropriation funds snow removal and wind and rain storm clean up during FY09.

This increase is needed because expenditures for snow removal and wind and rain storm cleanup exceed the FY09 appropriation by \$9,256,540. As in previous years, due to the unpredictability of snow events, as a matter of practice, only a minimal amount is budgeted for snow removal operations. After review of actual expenses related to staff overtime, contractual services, and materials usage, a supplemental appropriation is requested.

- a. During the winter of 2008-2009, Montgomery County experienced 21 snow/ice events with total accumulation of approximately 14 inches. While some of the events did not result in plowing, both County and contractual personnel were required to report and/or be on standby and equipment was ready and made available based on weather forecasts. The total cost associated with snow removal operations was \$10,636,301, of which \$2,939,370 was budgeted.
- b. Wind and rain storm cleanup expenditures to date are \$1,548,864, of which \$589,260 was budgeted.

Phil Andrews, President, County Council  
May 19, 2009  
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- c. In addition to expenditures incurred to date, this supplemental appropriation provides \$600,000 to cover wind and rain storm cleanup costs that we expect to incur in April, May, and June of 2009. Damage from wind and rain storms is unpredictable, with the bulk of the cleanup historically required from April through September.

I recommend that the County Council approve this supplemental appropriation in the amount of \$9,256,540 and specify the source of funds as General Fund Undesignated Reserves. This supplemental will reduce County General Government Fund Reserves by \$9,256,540 and is consistent with our assumptions in the Recommended Budget and the fund balance policy for tax supported reserves.

I appreciate your prompt consideration of this action.

IL:bm

Attachment: Supplemental Appropriation #09-266

- c: Arthur Holmes, Director, Department of Transportation  
David Dise, Director, Department of General Services  
Joseph F. Beach, Director, Office of Management and Budget

Resolution No: \_\_\_\_\_  
 Introduced: \_\_\_\_\_  
 Adopted: \_\_\_\_\_

COUNTY COUNCIL  
 FOR MONTGOMERY COUNTY, MARYLAND

By: Council President at the Request of the County Executive

SUBJECT: Supplemental Appropriation #09-266 to the FY09 Operating Budget  
 Montgomery County Government  
 Snow Removal/Wind and Rain Storm Cleanup  
 Department of Transportation - \$6,645,090  
 Department of General Services - \$2,611,450

Background

- Section 307 of the Montgomery County Charter provides that any supplemental appropriation shall be recommended by the County Executive who shall specify the source of funds to finance it. The Council shall hold a public hearing on each proposed supplemental appropriation after at least one week's notice. A supplemental appropriation that would comply with, avail the County of, or put into effect a grant or a Federal, State or County law or regulation, or one that is approved after January 1 of any fiscal year, requires an affirmative vote of five Councilmembers. A supplemental appropriation for any other purpose that is approved before January 1 of any fiscal year requires an affirmative vote of six Councilmembers. The Council may, in a single action, approve more than one supplemental appropriation. The Executive may disapprove or reduce a supplemental appropriation, and the Council may reapprove the appropriation, as if it were an item in the annual budget.
- The County Executive has requested the following FY09 Operating Budget appropriation increases for the Department of Transportation and the Department of General Services:

	<u>Personnel Services</u>	<u>Operating Expenses</u>	<u>Capital Outlay</u>	<u>Total</u>	<u>Source of Funds</u>
Department of Transportation	\$1,412,370	\$5,232,720	\$0	\$6,645,090	General Fund Undesignated Reserves
Department of General Services	\$128,590	\$2,482,860	\$0	\$2,611,450	General Fund Undesignated Reserves

3. This increase is needed because expenditures for snow removal and wind and rain storm cleanup exceed the FY09 appropriation by \$6,645,090 in the Department of Transportation and \$2,611,450 in the Department of General Services. As in previous years, due to the unpredictability of snow events, as a matter of practice, only a minimal amount is budgeted for snow removal operations. After review of actual expenses related to staff overtime, contractual services, and materials usage, a supplemental appropriation is requested.
  - a. During the winter of 2008-2009, Montgomery County experienced 21 snow/ice events with total accumulation of approximately 14 inches. While some of the events did not result in plowing, both County and contractual personnel were required to report and/or be on standby and equipment was ready and made available based on weather forecasts. The total cost associated with snow removal operations was \$10,636,301, of which \$2,939,370 was budgeted.
  - b. Wind and rain storm cleanup expenditures to date are \$1,548,864, of which \$589,260 was budgeted.
  - c. In addition, this supplemental appropriation provides \$600,000 for clean-up that the Departments of Transportation and General Services anticipate incurring in April, May, and June of 2009.
4. The County Executive recommends a supplemental appropriation to the FY09 Operating Budget in the amount of \$6,645,090 for the Department of Transportation and \$2,611,450 for the Department of General Services for snow removal and wind and rain storm cleanup and specifies that the source of funds will be General Fund Undesignated Reserves.
5. Notice of public hearing was given, and a public hearing was held.

Action

The County Council for Montgomery County, Maryland, approves the following action:

A supplemental appropriation to the FY09 Operating Budget of the Department of Transportation and the Department of General Services is approved as follows:

	<u>Personnel Services</u>	<u>Operating Expenses</u>	<u>Capital Outlay</u>	<u>Total</u>	<u>Source of Funds</u>
Department of Transportation	\$1,412,370	\$5,232,720	\$0	\$6,645,090	General Fund Undesignated Reserves
Department of General Services	\$128,590	\$2,482,860	\$0	\$2,611,450	General Fund Undesignated Reserves

This is a correct copy of Council action.

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Linda M. Lauer, Clerk of the Council

**OPERATING BUDGET**

**SUPPLEMENTAL OR SPECIAL APPROPRIATION REQUEST SUMMARY**

1. Please fill in the following table:

Agency	County Government
Department	Department of Transportation and Department of General Services
Fund (County Government only)	General Fund Undesignated Reserves
Fiscal year	FY09
Supplemental or Special	Supplemental
Operating or Capital budget	Operating

2. What is the amount and source of funding?

Source of funding (Please list sources)	Amount
Undesignated Reserves	\$9,256,540
Total request	\$9,256,540

3. Is the request one-time or continuing? If continuing and funded by a grant, what will you do when the grant ends? One time

4. Please provide a brief description, justification, expected outcomes, and how the outcomes will be measured. This supplemental is for snow and wind and rain storm clean up.

5. Please explain why you did not request this during the annual budget process.

Snow removal and storm damage clean up costs are funded with a supplemental appropriation every year.

6. For your agency, what is the current fiscal year budget for the relevant fund and what is the latest estimate? (do not fill out if the appropriation is funded entirely by a non-County grant)

Budget for current fiscal year for the relevant fund	0
+ Supplemental/special appropriations already approved	0
= Revised budget for current fiscal year	0
Latest estimate of spending for current year	0

7. County Government only: For your department or fund, whichever is applicable, what is the current fiscal year budget and what is the latest estimate? (do not fill out if the appropriation is funded entirely by a non-County grant)

Department of Transportation

Budget for current fiscal year for the department:	48,747,030
+ Supplemental/special appropriations already approved	0
= Revised budget for current fiscal year (Includes transfers from Comp. NDA and other transfers)	47,831,840
Latest estimate of spending for current year	53,325,160

Department of General Services

Budget for current fiscal year for the department:	28,321,280
+ Supplemental/special appropriations already approved	100,000
= Revised budget for current fiscal year (Includes transfers from Comp. NDA and other transfers)	28,431,490
Latest estimate of spending for current year	30,333,460

**FY09 STORM SUPPLEMENTAL**

(Department of Transportation)

FY09 SNOW				FY09 WIND AND RAIN			
	Budget	Expended	Difference		Budget	Expended	Difference
<b>Salaries:</b>				<b>Salaries:</b>			
Regular	1,008,113	993,644	14,469	Regular	239,933	308,324	(68,391)
Overtime	-	1,007,243	(1,007,243)	Overtime	-	245,899	(245,899)
	<u>1,008,113</u>	<u>2,000,887</u>	<u>(992,774)</u>		<u>239,933</u>	<u>554,223</u>	<u>(314,290)</u>
<b>Fringe Benefits:</b>				<b>Fringe Benefits:</b>			
Social Security	77,115	146,756	(69,641)	Social Security	18,350	40,783	(22,433)
Insurance	222,641	179,815	42,826	Insurance	53,769	56,507	(2,738)
Retirement	174,673	146,267	28,406	Retirement	42,217	43,203	(986)
	<u>474,429</u>	<u>472,838</u>	<u>1,591</u>		<u>114,336</u>	<u>140,493</u>	<u>(26,157)</u>
<b>TOTAL PERSONNEL</b>	<b>1,482,542</b>	<b>2,473,725</b>	<b>(991,183)</b>	<b>TOTAL PERSONNEL</b>	<b>354,269</b>	<b>694,716</b>	<b>(340,447)</b>
<b>Operating:</b>				<b>Operating:</b>			
Contractual	1,900	2,530,564	(2,528,664)	Contractual	-	532,185	(532,185)
Charges From Others	-	-	-	Charges to Others	-	-	-
Phones/Advertising/Training	-	8,826	(8,826)	Telephone	3,305	2,394	911
Duplicating	-	-	-	Other Central Supl	4,439	-	4,439
Motor Pool	893,683	945,506	(51,823)	Motor Pool	224,611	253,313	(28,702)
Safety	-	1,217	(1,217)	Public Safety	-	1,951	(1,951)
Salt/Sand	479,852	2,063,178	(1,583,326)	Traffic Control Supplies	-	5,903	(5,903)
Snow Chains	-	6,795	(6,795)	Other Supplies & Materials	2,640	39,482	(36,842)
Kitchen Supplies/Meals	-	50,889	(50,889)		<u>234,995</u>	<u>835,228</u>	<u>(600,233)</u>
Miscellaneous	57,310	38,998	18,312				
	<u>1,432,745</u>	<u>5,645,973</u>	<u>(4,213,228)</u>	<b>TOTAL OPERATING</b>	<b>234,995</b>	<b>835,228</b>	<b>(600,233)</b>
<b>TOTAL OPERATING</b>	<b>1,432,745</b>	<b>5,645,973</b>	<b>(4,213,228)</b>	<b>TOTAL OPERATING</b>	<b>234,995</b>	<b>835,228</b>	<b>(600,233)</b>
<b>PROGRAM TOTAL</b>	<b>2,915,287</b>	<b>8,119,698</b>	<b>(5,204,411)</b>	<b>PROGRAM TOTAL</b>	<b>589,264</b>	<b>1,529,944</b>	<b>(940,680)</b>

	Budgeted	Actual Expenditures	Supplemental
Snow	2,915,290	8,119,700	5,204,410
Wind & Rain	589,260	1,529,940	940,680
	<u>3,504,550</u>	<u>9,649,640</u>	<u>6,145,090</u>
Add'l Wind & Rain			500,000
			<u>6,645,090</u>

**FY09 SNOW REMOVAL (Contractual)**  
(Department of Transportation)

PO Number	Vendor	PO Amount	Expended	Work Performed
DV9506020298	Greg Shipley	-	15.94	Broken Water Pipe
DV9506020451	AWS Convergence	-	2,083.33	Weather Service
DV9506020464	Environmental Recycling	-	4,967.23	Domar Conveyor Repairs
DV9506020498	Environmental Recycling	-	4,538.78	Domar Conveyor Repairs
DV9506020503	AccuWeather	-	474.00	Weather Service
DV9506020529	Chris Benson	-	1,339.65	Contracted Snow Patrol
DV9506020562	James Hawkes	-	424.08	Contracted Snow Patrol
DV9506020570	Environmental Recycling	-	2,055.75	Domar Conveyor Repairs
PO8506020397	East Coast Sweeping	73,769.25	73,769.25	Sweeping
PO9506020107	AWS Convergence	2,083.33	2,083.33	Weather Service
PO9506020108	AccuWeather	500.00	474.00	Weather Service
PO9506020138	Joshua Nicodemus	35,000.00	35,000.00	Plowing & Spreading Material
PO9506020140	Ross Contracting	100,000.00	100,000.00	Plowing & Spreading Material
PO9506020141	Laytonsville Landscaping	40,000.00	22,540.95	Plowing & Spreading Material; Loader Service
PO9506020142	Matthew B. Hungerford	55,000.00	20,952.26	Plowing & Spreading Material
PO9506020144	Olney Gardens	225,000.00	172,784.76	Plowing & Spreading Material
PO9506020145	HJ Shoemaker	75,000.00	74,954.72	Plowing & Spreading Material; Mixing Material
PO9506020146	M. R. Hopkins, Inc	35,000.00	20,150.00	Plowing & Spreading Material
PO9506020147	Gary Warthen	55,000.00	54,632.34	Plowing & Spreading Material
PO9506020148	D&F Construction	70,000.00	56,848.65	Plowing & Spreading Material; Loader Service
PO9506020149	New Lawns	45,000.00	45,000.00	Plowing & Spreading Material
PO9506020150	Damascus Enterprises	45,000.00	42,998.17	Plowing & Spreading Material
PO9506020151	Butler Tree Service	95,000.00	95,000.00	Plowing & Spreading Material; Loader Service
PO9506020152	Lapinski's Landscaping	80,000.00	80,000.00	Plowing & Spreading Material
PO9506020153	Sivert Enterprises	75,000.00	53,776.00	Plowing & Spreading Material
PO9506020154	Montgomery Village	60,000.00	24,886.25	Plowing & Spreading Material
PO9506020155	Ronald C. Wallace	35,000.00	25,929.89	Plowing & Spreading Material
PO9506020156	Kuhlman Lawn Service	50,000.00	49,675.00	Plowing & Spreading Material
PO9506020159	LH Musser & Sons	25,000.00	10,402.75	Plowing & Spreading Material
PO9506020160	Ted Gilmore	45,000.00	35,290.00	Plowing & Spreading Material
PO9506020161	ASM Paving	40,000.00	35,731.14	Plowing & Spreading Material
PO9506020162	DA Laster	30,000.00	14,747.50	Plowing & Spreading Material
PO9506020163	C&C Custom Lawn care	30,000.00	16,808.60	Plowing & Spreading Material
PO9506020164	R.B. Burroughs Backhoe	55,000.00	23,875.00	Plowing & Spreading Material
PO9506020165	Tri-Con USA	65,000.00	26,797.19	Plowing & Spreading Material
PO9506020166	Big T. Lawn & Landscaping	30,000.00	30,000.00	Plowing & Spreading Material
PO9506020167	Leonel Hernandez	35,000.00	14,895.00	Plowing & Spreading Material
PO9506020168	William Nelson	65,000.00	56,819.20	Plowing & Spreading Material
PO9506020169	M. Luis Construction	65,000.00	35,583.02	Plowing & Spreading Material
PO9506020170	Mead Tree	35,000.00	10,790.00	Plowing & Spreading Material
PO9506020172	Londell Luther	15,000.00	14,525.22	Plowing & Spreading Material
PO9506020173	Contech Pro LLC	30,000.00	10,355.62	Plowing & Spreading Material
PO9506020174	Danial R. Moxley	30,000.00	300.00	Plowing & Spreading Material
PO9506020175	Dellabrook Nursery	30,000.00	19,667.99	Plowing & Spreading Material
PO9506020176	Divine Landscaping	35,000.00	30,710.34	Plowing & Spreading Material
PO9506020177	Vacation Landscaping	50,000.00	34,550.00	Plowing & Spreading Material
PO9506020178	Brian Fisher	25,000.00	21,741.22	Plowing & Spreading Material
PO9506020179	Jack R. Hall	25,000.00	6,588.01	Plowing & Spreading Material
PO9506020180	JR Trawick Landscaping	15,000.00	7,920.00	Plowing & Spreading Material
PO9506020181	Landscape Enterprise	25,000.00	4,840.00	Plowing & Spreading Material
PO9506020182	Evaristo Hernandez	30,000.00	24,285.00	Plowing & Spreading Material
PO9506020183	Bradley Baker	30,000.00	25,504.66	Plowing & Spreading Material
PO9506020184	Leter Omar Ceron Caldero	35,000.00	35,000.00	Plowing & Spreading Material
PO9506020186	Phillip's Landscape	25,000.00	8,636.50	Plowing & Spreading Material
PO9506020187	Roche Brothers	55,000.00	55,000.00	Plowing & Spreading Material
PO9506020188	Rels LLC	30,000.00	26,616.21	Loader Service
PO9506020195	Anderson Tree	35,400.00	35,400.00	Plowing & Spreading Material
PO9506020196	Harwood Construction	35,000.00	29,205.00	Plowing & Spreading Material
PO9506020210	James Walker	30,000.00	2,400.00	Plowing & Spreading Material
PO9506020216	Mannix Trucking	20,000.00	20,000.00	Plowing & Spreading Material
PO9506020230	Double K Contractors	35,000.00	28,253.91	Plowing & Spreading Material

PO9506020233	F and K Trucking	35,000.00	19,537.36	Plowing & Spreading Material
PO9506020258	MNCPPC	20,000.00	20,000.00	Plowing & Spreading Material
PO9506020262	Roche Brothers	100,000.00	72,231.32	Plowing & Spreading Material
PO9506020267	New Lawns	45,000.00	8,347.22	Plowing & Spreading Material
PO9506020269	Joshua Nicodemus	40,000.00	4,818.59	Plowing & Spreading Material
PO9506020270	Mannix Trucking	30,000.00	2,574.78	Plowing & Spreading Material
PO9506020273	Leter Omar Ceron Caldero	35,000.00	35,000.00	Plowing & Spreading Material
PO9506020280	Sivert Enterprises	45,000.00	44,895.00	Plowing & Spreading Material
PO9506020281	Hughes Landscaping	45,000.00	44,895.00	Plowing & Spreading Material
PO9506020284	Anderson Tree	20,000.00	14,471.23	Plowing & Spreading Material
PO9506020285	Lapinski's Landscaping	20,000.00	16,051.34	Plowing & Spreading Material
PO9506020286	Ross Contracting	40,000.00	38,955.69	Plowing & Spreading Material
PO9506020293	HJ Shoemaker	25,000.00	17,325.00	Plowing & Spreading Material; Loader Service
PO9506020310	East Coast Sweeping	265,000.00	265,000.00	Sweeping
PO9506020312	Butler Tree Service	30,000.00	13,682.50	Plowing & Spreading Material; Loader Service
PO9506020313	Leter Omar Ceron Caldero	10,000.00	9,634.44	Plowing & Spreading Material
PO9506020316	Mead Tree	45,000.00	44,895.00	Plowing & Spreading Material
PO9506020322	Big T. Lawn & Landscaping	7,500.00	7,500.00	Plowing & Spreading Material
PO9506020323	Big T. Lawn & Landscaping	15,000.00	14,655.63	Plowing & Spreading Material
RQ9506020315	Accuweather	7,200.00	7,200.00	Weather Service
RQ9506020317	AWS Convergence	8,300.00	8,300.00	Weather Service
		<b>3,299,752.58</b>	<b>2,530,563.51</b>	

**DGS - FY09 STORM SUPPLEMENTAL**

**FY09 SNOW**

**FY09 WIND AND RAIN**

	Budget	Facilities	Difference		Budget	Facilities	Difference
<b>Salaries:</b>				<b>Salaries:</b>			
Regular	-	6,184	(6,184)	Regular	-	1,125	(1,125)
Charges From Others	-	-	-	Charges From Others	-	51	(51)
Overtime	-	101,579	(101,579)	Overtime	-	8,938	(8,938)
	-	107,763	(107,763)		-	10,114	(10,114)
<b>Fringe Benefits:</b>				<b>Fringe Benefits:</b>			
Social Security	-	7,995	(7,995)	Social Security	-	749	(749)
Insurance	-	977	(977)	Insurance	-	-	-
Retirement	-	991	(991)	Retirement	-	-	-
	-	9,963	(9,963)		-	749	(749)
<b>TOTAL PERSONNEL</b>	-	117,726	(117,726)	<b>TOTAL PERSONNEL</b>	-	10,863	(10,863)
<b>Operating:</b>				<b>Operating:</b>			
Contractual	24,080	2,398,875	(2,374,795)	Contractual	-	6,440	(6,440)
Charges From Others	-	-	-	Charges from Others	-	1,621	(1,621)
Phones	-	-	-	Telephone	-	-	-
Duplicating	-	-	-	Other Communication	-	-	-
Motor Pool	-	-	-	Other Central Dupl	-	-	-
Safety	-	-	-	Motor Pool	-	-	-
Salt/Sand	-	-	-	Public Safety	-	-	-
Snow Chains	-	-	-	Traffic Control Supplies	-	-	-
Kitchen Supplies/Meals	-	-	-	Other Supplies & Mat.	-	-	-
Miscellaneous	-	-	-		-	8,061	(8,061)
	24,080	2,398,875	(2,374,795)		-	8,061	(8,061)
<b>TOTAL OPERATING</b>	24,080	2,398,875	(2,374,795)	<b>TOTAL OPERATING</b>	-	8,061	(8,061)
<b>PROGRAM TOTAL</b>	24,080	2,516,601	(2,492,521)	<b>PROGRAM TOTAL</b>	-	18,924	(18,924)

Actual Expenditures	Supplemental
2,516,601	2,492,521
<u>18,924</u>	<u>18,924</u>
2,535,525	2,511,445

Add'l Wind & rain 100,000

2,611,445

<b>PO Number</b>	<b>Vendor</b>	<b>PO Amount</b>	<b>Expended</b>	<b>Work Performed</b>
		-	-	
PO9366100150	TITO	700,000.00	680,222.00	Plowing & Spreading Material
PO9366300001	STANLEY	600,000.00	599,986.71	Plowing & Spreading Material
PO9366100032	COLOSSAL CONTR.	250,000.00	231,977.00	Plowing & Spreading Material
PO9363200072	HWY SAFETY SVCS	100,000.00	70,889.64	Plowing & Spreading Material
PO9366100161	STANLEY	755,000.00	755,000.00	Plowing & Spreading Material
PO9366100166	TITO	66,000.00	60,800.00	Plowing & Spreading Material
<b>TOTAL</b>		<b>2,471,000.00</b>	<b>2,398,875.35</b>	