

Subject: FY20 Operating Budget: Parking District Services; Amendments FY19-24 Capital Improvements Program (CIP): Parking projects	
Analyst: Gene Smith, Legislative Analyst	Committee: T&E
Keywords: #FY20Budget	

Parking District Services		
FY20 CE REC:	\$28,289,292	48.53 FTE
Increase/Decrease from FY19	\$460,026 (1.7%)	0.00 FTE (0.0%)

COMMITTEE RECOMMENDED CHANGES

- Recommended that the FY20 Operating Budget resolution include language that states the Bethesda Parking Lot District (PLD) must repay the FY18 \$3.0 million loan from the Silver Spring PLD.
- Recommended that the FY20 Operating Budget resolution include language that state the Silver Spring PLD must loan \$3.0 million to the Bethesda PLD with a repayment year of FY21.
- Recommended that the FY20 Operating Budget resolution include language that state the Bethesda PLD must loan \$220,000 to the Wheaton PLD with a repayment year of FY24.

KEY CE CHANGES FROM FY19

- Added funding to open Garage 3 in Silver Spring and Garage 13 in Wheaton during FY20.

OTHER ISSUES

None.

This report contains:

Staff Report to the Committee

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MEMORANDUM

April 30, 2019

TO: Transportation and Environment (T&E) Committee

FROM: Gene Smith, Legislative Analyst *GS*

SUBJECT: FY20 Operating Budget: Parking District Services;
Amendments to FY19-24 Capital Improvements Program (CIP): Parking projects

PURPOSE: Review and make recommendations to the Council

Those expected for this worksession:

Al Roshdieh, Director, Department of Transportation (DOT)
Jose Thommana, Division of Parking Management Chief, DOT
Lindsay Lucas, Office of Management and Budget (OMB)

Budget Summary

The Executive recommends \$28,289,292 for the FY20 Parking District Services budget, an increase of \$460,026 or 1.7% from FY19.

Council Staff Recommendation

Approve the Executive's FY20 recommendation of \$28,289,295 for the Parking District Services and the Executive's amendments to the FY19-24 CIP for Parking projects.

I. Operating Budget Overview

See the Executive's recommendation for the FY20 Parking District Services budget on ©1-7. Parking Lot Districts (PLDs) are special taxing districts that support economic development and effective transportation in commercial areas throughout the County. The mission of the Parking District Services is to: 1) support the role of public parking in commercial areas throughout the County; 2) support the comprehensive development of Bethesda, Silver Spring, and Wheaton central districts; 3) promote and complement a total transportation system; and 4) develop and implement parking management strategies.

PLDs are a taxing district, and therefore, the Council can set an ad valorem rate for them. However, the Council set the value to \$0 per \$100 in FY16 based on the Office of Legislative Oversight Report 2015-5.¹ Including the new tax rate, the Council adopted several other changes to structurally change the funding of PLDs. The result is that the operations of PLDs are now fully supported through parking fees and fines of spaces within each PLD.

The tables below compare FY19-FY20 expenditures and FTEs for the PLDs. The first table compares the differences by budget program area for all three districts, and the second table compares the differences within each district.

Comparison of FY19-FY20 Expenditures by Program Area for All PLDs

Program Area	FY19 Expenditures	FY20 Expenditures	FY19-20 Change	FY19 FTEs	FY20 FTEs	FY19-20 Change
Administration	\$1,086,220	\$891,626	(\$194,594)	8.70	6.42	(2.28)
Fin. Management	\$9,044,512	\$9,481,120	\$436,608	5.10	5.48	0.38
Eng. and Cap. Mgt.	\$6,674,809	\$7,214,112	\$539,303	19.50	21.40	1.90
Parking Operations	\$11,023,725	\$10,702,434	(\$321,291)	15.23	15.23	0.00
Total	\$27,829,266	\$28,289,292	\$460,026	48.53	48.53	0.00

Comparison of FY19-FY20 Expenditures by Each PLD

Program Area	FY19 Expenditures	FY20 Expenditures	FY19-20 Change	FY19 FTEs	FY20 FTEs	FY19-20 Change
Bethesda	\$14,916,028	\$15,015,262	\$99,234	19.88	20.39	0.51
Silver Spring	\$11,507,531	\$11,672,697	\$165,166	25.23	24.72	(0.51)
Wheaton	\$1,405,707	\$1,601,333	\$195,626	3.42	3.42	0.00
Total	\$27,829,266	\$28,289,292	\$460,026	48.53	48.53	0.00

The Executive's recommended increase of \$460,026 in FY20 is divided into three main components: 1) **Placing new assets into service** at \$239,568 or 52.1% of the total recommended increase; 2) **Personnel** at \$180,996 or 39.3% of the total recommended increase; and 3) **Other** at \$39,462 or 8.6% of the total recommended increase.

A. Expenditure Overview by District

1. *Bethesda PLD*

The Executive recommends an increase of \$99,234 for the Bethesda PLD. The table below summarizes the recommended changes. The recommended increase is from several adjustments, including adjustments to compensation and benefits and to debt service. **None of the recommended changes are expected to have a service impact.** Operating expenses account for 53.1% and debt service expenditures account for 30.9% of the recommended FY20 expenditures for the Bethesda PLD. The remaining 16.0% of expenditures are for personnel.

¹ <https://www.montgomerycountymd.gov/OLO/Resources/Files/OLO%20Report%202015-5%20Parking%20Lot%20District%20Fiscal%20Management%20and%20Budgeting.pdf>.

Summary of the Bethesda PLD FY20 Recommended Changes

Description	Expenditures	FTEs
<i>Changes with no service impacts</i>		
Adjustments to compensation and benefits	\$55,948	0.00
Reallocation of personnel to reflect actual work demand	\$40,224	0.51
Motor pool adjustment	\$15,856	0.00
Debt service adjustment	(\$12,794)	0.00
Total	\$99,234	0.51

2. Silver Spring PLD

The Executive recommends an increase of \$165,166 to the Silver Spring PLD. The table below summarizes the recommended changes. Adjustments to compensation and benefits and placing Garage 3 into service account for most of the recommended increases in FY20. **None of the recommended changes are expected to have a service impact.** Operating expenses account for 77.0% of the recommended expenditures for the Silver Spring PLD; personnel expenses are the remaining 23.0%.

Summary of the Silver Spring PLD FY20 Recommended Changes

Description	Expenditures	FTEs
<i>Changes with no service impacts</i>		
Adjustments to compensation and benefits	\$111,422	0.00
Placing Garage 3 into service	\$65,968	0.00
Multi-spaces meters service and maintenance	\$28,000	0.00
Reallocation of personnel to reflect actual work demand	(\$40,224)	(0.51)
Total	\$165,166	(0.51)

The Council received comments about the Silver Spring PLD during the public hearings (see ©8-11, the PLDs are discussed on ©9 and 10).

3. Wheaton PLD

The Executive recommends an increase of \$195,626 for the Wheaton PLD. The table below summarizes the recommended changes. More than 88% of the increase in FY20 is from placing Garage 13 into service. **None of the recommended changes are expected to have a service impact.** Operating expenses account for 74.8% of the recommended FY20 expenditures for this district.

Summary of the Wheaton PLD FY20 Recommended Changes

Description	Expenditures	FTEs
<i>Changes with no service impacts</i>		
Adjustments to compensation and benefits	\$13,626	0.00
Placing Garage 13 into service	\$173,600	0.00
Multi-spaces meters service and maintenance	\$8,400	0.00
Total	\$195,626	0.00

B. Fiscal Plan Overview

See ©12-14. for the FY20-25 fiscal plan of each PLD. Revenues are flat for the Bethesda PLD, with a modest increase estimated in FY24 from the opening of Marriott's new headquarters. Both Silver Spring and Wheaton revenues are projected to increase in FY20 and FY21 due to the phased increases recommended by the Executive. Below are tables that detail the total resource available and use of resources for each district for the estimate in FY19 and the recommended FY20 budget.

Bethesda PLD Total Resources and Use of Resources FY19-20

	FY19 Estimate	FY20 Recommended
<i>Beginning Fund Balance</i>	\$17,600,624	\$16,057,015
Revenues		
Fees	\$15,555,081	\$15,555,081
Other	\$4,011,090	\$4,037,310
Interfund Transfers		
To: General Fund (e.g., indirect costs)	(\$427,128)	(\$491,273)
To: Bethesda Urban District	(\$1,532,530)	(\$1,619,864)
To: Wheaton PLD	(\$400,000)	(\$220,000)
Total Resources	\$34,807,137	\$33,318,269
Operating Budget Expenditures	(\$10,291,366)	(\$10,398,431)
CIP Current Revenue Expenditures	(\$3,805,562)	(\$5,906,400)
Debt Service	(\$4,653,194)	(\$4,640,400)
Bond Restricted Reserve	(\$7,947,468)	(\$8,571,342)
<i>Projected Year-End Fund Balance</i>	\$8,109,547	\$3,801,696
Year-End Fund Balance as % next year's Operating Expenses	54.0%	24.8%

Silver Spring PLD Total Resources and Use of Resources FY19-20

	FY19 Estimate	FY20 Recommended
<i>Beginning Fund Balance</i>	\$16,891,415	\$8,777,412
Revenues		
Fees	\$10,663,333	\$13,440,413
Other	\$2,332,809	\$2,124,146
Interfund Transfers		
To: General Fund (e.g., indirect costs)	(\$559,420)	(\$553,157)
To: Silver Spring Urban District	(\$2,780,710)	(\$2,529,843)
Total Resources	\$26,547,427	\$21,258,971
Operating Budget Expenditures	(\$11,374,422)	(\$11,691,552)
CIP Current Revenue Expenditures	(\$6,395,593)	(\$3,800,000)
<i>Projected Year-End Fund Balance</i>	\$8,777,412	\$5,767,419
Year-End Fund Balance as % next year's Operating Expenses	75.2%	47.0%

Wheaton PLD Total Resources and Use of Resources FY19-20

	FY19 Estimate	FY20 Recommended
<i>Beginning Fund Balance</i>	\$973,824	\$917,617
Revenues		
Fees	\$725,000	\$850,000
Other	\$495,440	\$497,885
Interfund Transfers		
To: General Fund (e.g., indirect costs)	(\$74,611)	(\$80,618)
To: Wheaton Urban District	(\$36,537)	(\$36,537)
From: Bethesda PLD	\$400,000	\$220,000
Total Resources	\$2,483,116	\$2,368,401
Operating Budget Expenditures	(\$1,409,445)	(\$1,604,869)
CIP Current Revenue Expenditures	(\$156,000)	(\$157,000)
<i>Projected Year-End Fund Balance</i>	\$917,671	\$606,532
Year-End Fund Balance as % next year's Operating Expenses	57.1%	33.3%

One change from the FY19-24 approved fiscal plan and the recommended FY20-25 fiscal plan that impacts all PLDs is the indirect cost rate is increasing to 20.45% from 18.23%. This increase reflects changes in the group insurance costs, and it impacts all County special funds.

II. Budget Issues

Each PLD is discussed in detail below, but there are a couple of budget issues that impact all three.

- 1) Flat revenues vs. growing expenditures. The revenues are projected to remain flat without a change to the parking fees. At the same time, personnel costs and operating expenses increase each year for the PLDs and for their respective urban district. The Executive proposed adjusting parking fees in two PLDs to address this issue in FY20.
- 2) Transfers. A PLD may loan funds to another PLD so long as that loan is repaid at a future date. This mechanism can help offset current funding shortfalls and maintain fiscal health across all three PLDs but a PLD must become fiscally healthy to repay the loan.
- 3) Security. The total hours for security will increase in FY20 for the Bethesda and Silver Spring PLD. Most of the hours for security is funded through a contract with DOT. Three County positions in the Silver Spring Urban District are also funded by the PLD to provide additional security for Silver Spring. Finally, the County Police provide additional security as needed based on the incident and location.

A. Bethesda PLD

1. Fiscal Health

The fiscal health for this district is acceptable during the recommended six-year fiscal plan.² The Bethesda PLD fluctuates near the 25% policy target and only falls below it in FY23. The table below details the fiscal health for this district during the six-year plan.

² Fiscal health is based on percent of the year-end fund balance compared to the following year's operating budget expenditures. The policy target is 25%.

Bethesda PLD FY20-FY25 Fund Balance Percent

FY20	FY21	FY22	FY23	FY24	FY25
24.8%	32.4%	26.2%	18.6%	24.4%	27.7%

The Bethesda PLD is also the only PLD that includes debt service. These revenue bonds allowed for certain capital projects to enhance operations in the Bethesda PLD; however, the on-going expenditures and reserve requirements continue to impact the long-term fund balance of the PLD. The bonds will be fully paid off in FY32. In addition, the committee should be aware of the assumptions included for this PLD in the six-year fiscal plan.

Closing date for Lot 43. The Council is currently considering the disposition of Lot 43, and DOT assumes that the PLD will realize these resources in FY21. This assumption delays this realization one more year when compared to last year’s fiscal plan. **The current revenue anticipated from this land sale is \$5.625 million which excludes 25% provided for affordable housing.** Most of this revenue will allow the Bethesda PLD to repay the Silver Spring PLD for its prior loans, as discussed in the Transfers Section below.

Marriott headquarters. The County negotiated the use of Garage 11 (the Woodmont Corner Garage) in Bethesda as part of its deal with Marriott. DOT assumes an \$800,000 per year decrease in revenue beginning in FY24 from closing this garage most of the day for the exclusive use by Marriott. Likewise, DOT includes an additional \$2.0 million in revenue from Marriott for exclusive use of Garage 11. The additional revenue offsets the decrease in revenue from closing Garage 11 and enables the PLD to return and maintain adequate fiscal health in FY24 and FY25.

2. Transfers

There are numerous transfers proposed for the Bethesda PLD in the six-year fiscal plan. The Council only needs to act on those for the next fiscal year, FY20 this year.

Silver Spring PLD repayment. Per provision 72 of the Council’s Resolution 18-823, the Silver Spring PLD provided a \$3.0 million loan to the Bethesda PLD in FY18. **The resolution requires that the Bethesda PLD repay this loan in FY20; however, the Bethesda PLD will not have enough funds to repay the loan in FY20 and maintain its fiscal health.** The Bethesda PLD will be able to repay the \$3.0 million loan once Lot 43 proceeds are realized.

Council staff recommends that the Council’s resolution for the FY20 Operating Budget include a provision that states the Bethesda PLD will repay the \$3.0 million loan to the Silver Spring PLD, and another provision that requires that the Silver Spring PLD will make another \$3.0 million loan to the Bethesda PLD that will be repaid in FY21. The net result of this provision is no change to the fund balance for either PLD, but it satisfies the Council’s requirements from FY18 repayment.

Wheaton loans. The Council authorized a \$400,000 transfer from the Bethesda PLD to the Wheaton PLD in FY19. This loan was scheduled for repayment in FY22. The Executive is recommending another \$220,000 transfer in FY20 from the Bethesda PLD to the Wheaton PLD

to maintain the Wheaton PLD fiscal health until the completion of the redevelopment project. In addition, the Executive is recommending a different repayment schedule for the Wheaton PLD: 1) \$100,000 in FY21; 2) \$200,000 in FY22; 3) \$200,000 in FY23; and 4) \$120,000 in FY24. **Given that PLDs may repay the loan on or before the fiscal year stipulated in the Council’s resolution, Council staff recommends that the Council authorize the \$220,000 loan in FY20 with a repayment of \$220,000 in FY24.** This allows the Council flexibility in monitoring the fiscal health for both PLDs when scheduling the repayments.

PLD Service Facility. The Bethesda PLD is recommended to transfer funds to the Silver Spring PLD in FY22 and FY23 for the PLD Service Facility that is being constructed in the Silver Spring PLD but will be used by all PLDs. The total transfer is \$2.2 million and is this district’s portion of the facility’s capital costs based on its portion of off-street parking spaces. The Council does not need to act on this recommendation in FY20.

Bethesda Urban District. The Bethesda PLD will continue to make its annual transfers to support the operations of its respective urban district.

B. Silver Spring PLD

The fiscal health for this district is good for the near-term, more concerning in the long-term. The Silver Spring PLD will remain well above the 25% reserve policy level from FY19-FY24. There is concern, however, for this PLD in FY25 when it is anticipated to fall to 13% reserves, well below the policy level. Like the Bethesda PLD, there are several assumptions that impact this PLD’s fiscal health.

Increases to rates in FY20 and enforcement hours in FY21. As discussed in the proposed FY20 rates report (Item #1 for today’s T&E Committee), the Executive is proposing a phased approach for the Silver Spring PLD parking fees. The table below compares the Silver Spring PLD’s fund balance as a percent of next year’s operating expenditures with and without the Executive’s recommended increases to fees. Without increases to both rates and hours, the PLD is projected to fall below the 25% policy level in FY21 and will not recover without reducing services or increasing the resources available.

Silver Spring PLD Fund Balance Percent Comparison

	FY20	FY21	FY22	FY23	FY24	FY25
With Increase to fees	47.0%	58.6%	54.8%	48.4%	31.6%	12.9%
Without Increase to fees	25.8%	4.7%	-29.9%	-65.5%	-109.8%	-160.7%

Note: The PLD cannot carry a negative fund balance; these percentages are illustrative of the gap required through either increasing revenues or decreasing expenditures to maintain fiscal health.

Bethesda PLD transfers. These are the corresponding transfers discussed by Council staff on page 6 of this report and will aid the Silver Spring PLD in maintaining its fiscal health from FY21-FY23. Unfortunately, the Bethesda PLD does not have enough funds to provide these transfers any earlier than FY21.

Silver Spring Urban District. The Silver Spring PLD will continue to make its annual transfer to support the operations of its respective urban district.

C. Wheaton PLD

The fiscal health for this district continues to be marginal. The Wheaton PLD fluctuates around the 25% reserve policy level and will be near or below the policy level five of the six years during the fiscal plan. The table below compares the Wheaton PLD’s fund balance as a percent of next year’s operating expenditures with and without the Executive’s recommended increases to fees.

Wheaton PLD Fund Balance Percent Comparison

	FY20	FY21	FY22	FY23	FY24	FY25
With Increase to fees	33.3%	22.4%	27.1%	24.5%	23.3%	25.8%
Without Increase to fees	26.4%	-5.7%	-33.9%	-67.6%	-98.2%	-127.6%

Note: The PLD cannot carry a negative fund balance; these percentages are illustrative of the gap required through either increasing revenues or decreasing expenditures to maintain fiscal health.

This district will maintain its fiscal health through several factors – transfers from the Bethesda PLD and the Executive’s proposed phased increases to parking enforcement hours and fees. **The long-term fiscal health for the Wheaton PLD assumes revenue growth due to the completion of the new office building.** This revenue growth will support the long-term fiscal health of the PLD, but it will not impact the long-term fiscal health of the respective urban district.

Council staff recommends approval the Executive’s recommendation for this budget.

III. Amendments to FY19-24 CIP: Parking Projects

The Executive recommends amending two parking projects in the CIP – the Bethesda and Silver Spring Facility Renovation projects. See the Executive’s recommended project description forms (PDF) on ©15-20. The total expenditures for both projects remain unchanged; the recommended amendments are to provide enough appropriation to encumber funds for the proposed contracts. In addition, the Silver Spring project is accelerated \$614,000 of expenditures from FY20 to FY18 with no impact to the expenditure schedule of project scope.

Council staff recommends approval of both amended PDFs.

This packet contains:

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Amended FY19-24 CIP: Silver Spring Facility Renovations	18



Parking District Services

RECOMMENDED FY20 BUDGET
\$28,289,292

FULL TIME EQUIVALENTS
48.53

✱ **AL ROSHDIEH, DIRECTOR**

MISSION STATEMENT

The mission of Parking District Services is to:

- Support the role of public parking in commercial areas throughout the County, as parking management is an important tool for achieving public objectives of economic development and transportation management;
- Support the comprehensive development of the Silver Spring, Bethesda, and Wheaton central business districts and promote their economic growth and stability by supplying a sufficient number of parking spaces to accommodate that segment of the public demand which is neither provided for by development nor served by alternative travel modes;
- Promote and complement a total transportation system through the careful balance of rates and parking supply to encourage the use of the most efficient and economical transportation modes available; and
- Develop and implement parking management strategies designed to maximize the usage of the available parking supply in order to enhance the economic development of specific central business districts.

BUDGET OVERVIEW

The total recommended FY20 Operating Budget for the Parking Districts is \$28,289,292, an increase of \$460,026 or 1.65 percent from the FY19 Approved Budget of \$27,829,266. Personnel Costs comprise 19.40 percent of the budget for 53 full-time position(s) and no part-time position(s), and a total of 48.53 FTEs. Total FTEs may include seasonal or temporary positions and may also reflect workforce charged to or from other departments or funds. Operating Expenses account for the remaining 80.60 percent of the FY20 budget.

In addition, this department's Capital Improvements Program (CIP) requires Current Revenue funding.

COUNTY PRIORITY OUTCOMES

While this program area supports all seven of the County Executive's Priority Outcomes, the following are emphasized:

- ◆ **Easier Commutes**
- ◆ **Effective, Sustainable Government**
- ◆ **A Growing Economy**

DEPARTMENT PERFORMANCE MEASURES

Performance measures for this department are included below (where applicable), with multi-program measures displayed at the front of this section and program-specific measures shown with the relevant program. The FY19 estimates reflect funding based on the FY19 Approved Budget. The FY20 and FY21 figures are performance targets based on the FY20 Recommended Budget and funding for comparable service levels in FY21.

INITIATIVES

- ★ Upgrade and consolidate control and monitoring systems for electrical, elevators, communications, and ventilation systems.
- ★ Management of the Bethesda facility improvements including payment system upgrades, machine location plan, and sign replacements.
- ★ Conversion of parking cashier system to pay-on-foot system in all Parking Lot Districts (PLDs).
- ★ Joint development partnership with Fairfield Residential Company, LLC to redevelop Fenton Village Public Parking (Lot 3) into a vibrant mixed-use development at Studio Plaza with public parking spaces.
- ★ Implement installation of new LED light fixtures in parking garages to improve lighting and energy efficiency.
- ★ Implementing garage automation systems to effectively monitor electrical and mechanical systems to enhance service delivery.
- ★ Improve customer service experience based on increased staffing hours in gated facilities.
- ★ Improvements in the Residential Permit Parking program to offer both digital and paper-based options to improve service delivery to customers.

ACCOMPLISHMENTS

- ☑ Managed the Wheaton Redevelopment program in through supporting of construction throughout the slab waterproofing and slab concrete construction phases; contract administration and oversight; employee parking plan; parking and construction mitigation and closure activities including community outreach and communication.
- ☑ Initiated the design and procurement of LED light fixtures to improve garage lighting and promote energy efficiency. LED lights are environmentally friendly, operate on low voltage, and improve the safety of our facilities.
- ☑ Installation of new multi-space meters in Parking Lot Districts that provide customers multiple and convenient payment options (coins, bills, credit card, and pay-by-cell) and a customer friendly parking experience.
- ☑ Executed Memorandum of Agreement for on-street parking in the Pike and Rose Development. Successful installation of multi-space meters and parking signage in readiness for collection of parking fees and enforcement of parking regulations.
- ☑ Managed the relocation of the historic building to a lot in Bethesda to facilitate development of residential units and construction of the Purple Line.
- ☑ Completed the Bethesda Parking Demand Study to assess current and future public parking supply and demand conditions.

INNOVATIONS AND PRODUCTIVITY IMPROVEMENTS

- ★ Upgraded payment systems and introducing vehicle occupancy and counting systems in various high-demand parking garages in Bethesda and Silver Spring.
- ★ Began Wheaton Core Employee Parking Management Initiative in preparation of County Departments and functions move to Downtown Wheaton.
- ★ Started the development of the parking inventory database, website improvements, work order and customer services process improvements.
- ★ Converted all gated facilities in Silver Spring and Bethesda to 24/7 garage management access.
- ★ Converted single space metered garages in Silver Spring to new multi-space machines with pay by space payment option.

PROGRAM CONTACTS

Contact Jose Thommana of the Parking Districts at 240.777.8732 or Lindsay Lucas of the Office of Management and Budget at 240.777.2766 for more information regarding this department's operating budget.

PROGRAM DESCRIPTIONS

☀ Administration

This program supports the Parking Services Program objectives through the management of Information Technology and customer service to optimize organizational effectiveness and the delivery of services to the public. Additionally, the program strategically plans for all components of the redevelopment of Parking Lot District (PLD) real property to promote the economic growth and stability of associated urban districts. The program's responsibilities are for drafting and releasing Requests for Development Proposals; generating property appraisals; negotiations and overseeing the execution of General Development Agreements; and Purchase Sales Agreements, including related development documents. The program also leads project management efforts including design and construction of PLD real property as part of mixed-use redevelopment projects.

FY20 Recommended Changes	Expenditures	FTEs
FY19 Approved	1,086,220	8.70
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	(194,594)	(2.28)
FY20 Recommended	891,626	6.42

☀ Financial Management

The Financial Management Program has overall responsibility for the recordation, reconciliation, and audit of all parking district revenue. In addition, this program has primary responsibility for the development and execution of the Division Budget and Capital Improvements Program in coordination with other programs and the associated Six-Year Fiscal Cash Flows for the Parking Lot District enterprise funds. Also included are Accounts Payable and procurement actions. It is also responsible for revenue bond debt, fixed assets, and utilities programs. This program serves as the primary point of contact for the Department of Finance in the preparation of the annual financial statements of the three Parking Lot District enterprise funds and in responding to any inquiries from the auditors of those statements.

Program Performance Measures	Actual FY17	Actual FY18	Estimated FY19	Target FY20	Target FY21
Customer satisfaction rate for Parking Lot Districts (PLDs) ¹	N/A	4.7	N/A	4.7	N/A
Parking Management cost efficiency (ratio of expenses to revenues)	70	66	69	69	69
Parking Management revenue generated (\$ millions)	37.7	36.7	36.7	36.7	36.7
Parking Management operating expenditures (\$ millions)	26.4	24.2	25.7	25.7	25.7

¹ Rating on a scale of 1 to 5 with the number 5 representing highest score. Scores from prior years are not shown due to a significant change in survey methodology in FY18.

FY20 Recommended Changes	Expenditures	FTEs
FY19 Approved	9,044,512	5.10
Re-align: Debt Service Adjustment	(12,794)	0.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	462,196	0.38
FY20 Recommended	9,493,914	5.48

☀ Engineering and Capital Management

The Capital Projects Team provides engineering and project management for the design and construction of new parking facilities, including mixed-use projects. The program also includes renovating and improving existing parking facilities to ensure the preservation and integrity of the parking system and its continued service to the public. This program also evaluates energy usage and recommends and implements improvements that reduce the amount of energy used by off-street facilities. The Planning Team administers advertising in PLD garages, outreach to users, and the Division's innovation initiatives. Additionally, the program participates in planning for all components of the growth and redevelopment of PLD properties to promote economic growth and stability of associated urban districts. This is done using

short-term demand studies and long-term strategic plans and usage projections.

The Maintenance Team provides the maintenance of all parking lots, garages, and surrounding grounds. Facilities maintenance is programmed at a level which is designed to ensure the operational integrity of the facilities and the safety of parking patrons. Maintenance of parking facilities includes: snow and ice removal; housekeeping services; equipment maintenance for elevators, electrical systems, and heating, ventilation, and air conditioning systems (HVAC); facility repairs for maintenance of damaged glass, asphalt, concrete, plumbing, painting, space stripes, graffiti, doorframes, brick and block, meter posts, and woodwork due to vandalism, use, and age; and grounds-keeping services.

FY20 Recommended Changes	Expenditures	FTEs
FY19 Approved	6,674,809	19.50
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	539,303	1.90
FY20 Recommended	7,214,112	21.40

☼ Parking Operations

This unit has overall responsibility for the collection and processing of all parking revenue, including revenue from individual meters, automated pay stations, cashiered facilities, parking permits, and parking fines. Additionally, it provides support to the Mass Transit Fund in the processing of bus revenue for deposit. The program is also responsible for the management of the parking citation database and provides management of the appeal process for all parking tickets written within the County. Parking Operations maintains regularly scheduled parking enforcement patrols in all PLDs, residential permit areas outside the PLDs, and other designated County facilities. In addition, this program provides a comprehensive meter maintenance program to ensure all meter devices function properly. Augmenting the public safety mission of the Montgomery County Police Department, this unit also provides contract security guard services for parking facilities to detect and report theft, vandalism, and threats to personal security. Security support is also provided by the Silver Spring Clean and Safe Team. Parking Operations also manages and executes the Parking Outside the Parking Districts Program funded by the County's General Fund.

FY20 Recommended Changes	Expenditures	FTEs
FY19 Approved	11,023,725	15.23
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	(321,291)	0.00
FY20 Recommended	10,702,434	15.23

BUDGET SUMMARY

	Actual FY18	Budget FY19	Estimate FY19	Recommended FY20	% Chg Bud/Rec
PARKING DISTRICT - BETHESDA					
EXPENDITURES					
Salaries and Wages	1,563,873	1,681,710	1,611,044	1,765,694	5.0 %
Employee Benefits	579,694	591,079	567,066	636,618	7.7 %
Parking District - Bethesda Personnel Costs	2,143,567	2,272,789	2,178,110	2,402,312	5.7 %
Operating Expenses	7,480,563	7,990,045	8,089,687	7,972,550	-0.2 %
Capital Outlay	22,884	0	0	0	—
Debt Service Other	4,654,646	4,653,194	4,653,194	4,640,400	-0.3 %
Parking District - Bethesda Expenditures	14,301,660	14,916,028	14,920,991	15,015,262	0.7 %
PERSONNEL					
Full-Time	29	29	29	29	—
Part-Time	0	0	0	0	—
FTEs	19.88	19.88	19.88	20.39	2.6 %
REVENUES					
Investment Income	203,887	173,490	401,970	428,190	146.8 %
Miscellaneous Revenues	173,796	284,120	284,120	284,120	—
Parking Fees	15,191,580	15,555,081	15,555,081	15,555,081	—
Parking Fines	4,052,617	3,250,000	3,250,000	3,250,000	—

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BUDGET SUMMARY

	Actual FY18	Budget FY19	Estimate FY19	Recommended FY20	% Chg Bud/Rec
Property Rentals	1,191,278	75,000	75,000	75,000	—
Property Tax	(9,483)	0	0	0	—
Parking District - Bethesda Revenues	20,803,675	19,337,691	19,566,171	19,592,391	1.3 %

PARKING DISTRICT - SILVER SPRING

EXPENDITURES

Salaries and Wages	1,603,731	1,897,809	1,780,193	1,968,926	3.8 %
Employee Benefits	584,955	692,583	639,362	711,549	2.7 %
Parking District - Silver Spring Personnel Costs	2,188,686	2,590,392	2,419,555	2,680,475	3.5 %
Operating Expenses	8,134,454	8,917,139	8,936,012	8,992,222	0.8 %
Capital Outlay	32,541	0	0	0	—
Parking District - Silver Spring Expenditures	10,355,681	11,507,531	11,355,567	11,672,697	1.4 %

PERSONNEL

Full-Time	21	21	21	21	—
Part-Time	0	0	0	0	—
FTEs	25.23	25.23	25.23	24.72	-2.0 %

REVENUES

Investment Income	220,702	282,980	435,120	226,457	-20.0 %
Miscellaneous Revenues	221,146	0	0	0	—
Parking Fees	11,985,981	10,663,333	10,663,333	13,440,413	26.0 %
Parking Fines	2,087,849	1,897,689	1,897,689	1,897,689	—
Property Rentals	21,045	0	0	0	—
Property Tax	(7,696)	0	0	0	—
Parking District - Silver Spring Revenues	14,529,027	12,844,002	12,996,142	15,564,559	21.2 %

PARKING DISTRICT - WHEATON

EXPENDITURES

Salaries and Wages	266,778	284,682	272,319	295,644	3.9 %
Employee Benefits	98,121	102,302	97,905	108,431	6.0 %
Parking District - Wheaton Personnel Costs	364,899	386,984	370,224	404,075	4.4 %
Operating Expenses	714,381	1,018,723	1,035,685	1,197,258	17.5 %
Capital Outlay	4,818	0	0	0	—
Parking District - Wheaton Expenditures	1,084,098	1,405,707	1,405,909	1,601,333	13.9 %

PERSONNEL

Full-Time	3	3	3	3	—
Part-Time	0	0	0	0	—
FTEs	3.42	3.42	3.42	3.42	—

REVENUES

Investment Income	9,858	13,980	19,440	21,885	56.5 %
Miscellaneous Revenues	15,027	0	0	0	—
Parking Fees	811,227	725,000	725,000	850,000	17.2 %
Parking Fines	429,421	476,000	476,000	476,000	—
Property Tax	(388)	0	0	0	—
Parking District - Wheaton Revenues	1,265,145	1,214,980	1,220,440	1,347,885	10.9 %

DEPARTMENT TOTALS

Total Expenditures	25,741,439	27,829,266	27,682,467	28,289,292	1.7 %
Total Full-Time Positions	53	53	53	53	—
Total Part-Time Positions	0	0	0	0	—
Total FTEs	48.53	48.53	48.53	48.53	—
Total Revenues	36,597,847	33,396,673	33,782,753	36,504,835	9.3 %

FY20 RECOMMENDED CHANGES

PARKING DISTRICT - BETHESDA	Expenditures	FTEs
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Parking District Services

Transportation

FY20 RECOMMENDED CHANGES

	Expenditures	FTEs
FY19 ORIGINAL APPROPRIATION	14,916,028	19.88
<u>Other Adjustments (with no service impacts)</u>		
Increase Cost: FY20 Compensation Adjustment	79,751	0.00
Re-align: Reallocation of Personnel to Reflect Actual Work Demand	40,224	0.51
Increase Cost: Motor Pool Adjustment	15,856	0.00
Increase Cost: Annualization of FY19 Personnel Costs	6,242	0.00
Increase Cost: Retirement Adjustment	3,306	0.00
Increase Cost: Risk Management Adjustment	919	0.00
Re-align: Debt Service Adjustment [Financial Management]	(12,794)	0.00
Decrease Cost: OPEB Adjustment	(34,270)	0.00
FY20 RECOMMENDED	15,015,262	20.39

PARKING DISTRICT - SILVER SPRING

FY19 ORIGINAL APPROPRIATION	11,507,531	25.23
<u>Other Adjustments (with no service impacts)</u>		
Increase Cost: FY20 Compensation Adjustment	83,879	0.00
Increase Cost: Garage 3: Asset placed in service	65,968	0.00
Increase Cost: Annualization of FY19 Personnel Costs	43,029	0.00
Increase Cost: Multi-spaces Meters Service and Maintenance	28,000	0.00
Increase Cost: Retirement Adjustment	3,399	0.00
Increase Cost: Risk Management Adjustment	785	0.00
Decrease Cost: OPEB Adjustment	(19,670)	0.00
Re-align: Reallocation of Personnel to Reflect Actual Work Demand	(40,224)	(0.51)
FY20 RECOMMENDED	11,672,697	24.72

PARKING DISTRICT - MONTGOMERY HILLS

FY19 ORIGINAL APPROPRIATION	0	0.00
FY20 RECOMMENDED	0	0.00

PARKING DISTRICT - WHEATON

FY19 ORIGINAL APPROPRIATION	1,405,707	3.42
<u>Other Adjustments (with no service impacts)</u>		
Increase Cost: Garage 13: Asset placed in service	173,600	0.00
Increase Cost: FY20 Compensation Adjustment	13,031	0.00
Increase Cost: Multi-space Meters Service and Maintenance	8,400	0.00
Increase Cost: Annualization of FY19 Personnel Costs	3,580	0.00
Increase Cost: Retirement Adjustment	480	0.00
Increase Cost: Risk Management Adjustment	85	0.00
Decrease Cost: OPEB Adjustment	(3,550)	0.00
FY20 RECOMMENDED	1,601,333	3.42

PROGRAM SUMMARY

Program Name	FY19 APPR Expenditures	FY19 APPR FTEs	FY20 REC Expenditures	FY20 REC FTEs
Administration	1,086,220	8.70	891,626	6.42
Financial Management	9,044,512	5.10	9,493,914	5.4E
Engineering and Capital Management	6,674,809	19.50	7,214,112	21.40
Parking Operations	11,023,725	15.23	10,702,434	15.23

PROGRAM SUMMARY

Program Name	FY19 APPR Expenditures	FY19 APPR FTEs	FY20 REC Expenditures	FY20 REC FTEs
Total	27,829,266	48.53	28,302,086	48.53

FUTURE FISCAL IMPACTS

CE RECOMMENDED (\$000S)

Title	FY20	FY21	FY22	FY23	FY24	FY25
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PARKING DISTRICT - BETHESDA

EXPENDITURES

FY20 Recommended	15,015	15,015	15,015	15,015	15,015	15,015
No inflation or compensation change is included in outyear projections.						
Retiree Health Insurance Pre-funding	0	0	(1)	(10)	(16)	(20)
Labor Contracts	0	25	25	25	25	25
These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items.						
Subtotal Expenditures	15,015	15,040	15,039	15,030	15,024	15,020

PARKING DISTRICT - SILVER SPRING

EXPENDITURES

FY20 Recommended	11,673	11,673	11,673	11,673	11,673	11,673
No inflation or compensation change is included in outyear projections.						
Retiree Health Insurance Pre-funding	0	0	(1)	(7)	(11)	(15)
Labor Contracts	0	26	26	26	26	26
These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items.						
Subtotal Expenditures	11,673	11,699	11,698	11,692	11,688	11,684
Subtotal Expenditures	0	0	0	0	0	0

PARKING DISTRICT - WHEATON

EXPENDITURES

FY20 Recommended	1,601	1,601	1,601	1,601	1,601	1,601
No inflation or compensation change is included in outyear projections.						
Retiree Health Insurance Pre-funding	0	0	0	(1)	(2)	(2)
Labor Contracts	0	4	4	4	4	4
These figures represent the estimated annualized cost of general wage adjustments, service increments, and other negotiated items.						
Subtotal Expenditures	1,601	1,605	1,605	1,604	1,603	1,603



OUR MISSION:

Working to enhance the economic prosperity of greater Silver Spring through robust promotion of our member businesses and unrelenting advocacy on their behalf.

**Montgomery County FY20 Operating Budget
Monday, April 8, 2019**

Council President Navarro, members of the Council: Jane Redicker, President of the Greater Silver Spring Chamber of Commerce. Our Chamber represents more than 440 employers, mostly small businesses, and several non-profit organizations, that provide more than 17,000 jobs in greater Silver Spring and surrounding areas in Montgomery County. Thank you for the opportunity to comment on the proposed FY20 Operating Budget.

My comments this afternoon focus on one critical need: the continued investment in assuring a clean and safe Silver Spring. This can be accomplished by addressing four specific budget areas – the Silver Spring Urban District, the Silver Spring Parking Lot District, Health & Human Services budget for Progress Place and Homeless Services, and the Montgomery County Police.

Silver Spring Urban District

We believe that Silver Spring is at a tipping point. The overall population of Central Business District has grown by 23% since 2010, and more rental apartments are about to come on line. The number of people on our streets during the day has grown by some 1,000 employees, guests, and others in that same time. Happily, our nighttime economy continues to grow, bringing more and more customers to our restaurants and entertainment venues. Unfortunately, in the past year, we have also experienced a growth in the number of homeless and other vulnerable individuals in our community, in part as a result of the closure of a number of facilities in the District of Columbia. Even more unfortunate, the increase in our homeless population has been accompanied by an increasing number of individuals having mental health issues, who are impacting the quality of life on our sidewalks, in our businesses, in the library and other public places. Yet, the budget for the services that keep our community clean and safe has not kept pace with this growth. In fact, it has remained flat, at best.

For these reasons we join the Silver Spring Urban District Advisory Committee (SSUDAC) in asking the County give priority to bringing the FY20 Urban District operating budget in line with current needs and future growth. Now is NOT the time to reduce investment in assuring a “Clean and Safe” Silver Spring. As our population continues to grow, as we welcome potential businesses and investors to consider moving into what will soon be the former Discovery Building, presenting a “Clean and Safe” community will become even more critical.

With the SSUDAC, we recommend a budget that addresses the following:

1. Clean – Trash and litter removal
2. Clean – Replacing damaged trash cans
3. Clean – Painting damaged streetlight pole bases
4. Clean – providing public toilets and expand Urban District crew work hours to clean up after those who are using our public spaces for personal hygiene and toileting
5. Safe – Repairing broken and damaged pedestrian sidewalks
6. Safe – Expanding night and weekend presence of Urban District “Red Shirts”
7. Safe – Increasing police presence, especially during the late evening hours, to assure a safe nighttime economy
8. Safe – Increasing security in parking garages, by adding nighttime security coverage at least until patrons have gotten back to their cars

Workers, shoppers, visitors, and residents walk the sidewalks throughout the day and into the night. They see the broken sidewalks, the bases of the street light poles where the paint has been etched away by road-treatment chemicals, litter on the sidewalk, rusty, battered, and broken, and often-overflowing trash cans (especially on weekend nights) waiting to be emptied. We often hear the words shabby or scuffed when people talk about Silver Spring. We hear people wonder where the “Red Shirts” are when they were detailed to work on something else.

Our “Red Shirts” do an excellent job of with the resources currently available, but there are not enough work hours in their days to keep up with the jobs that need to be done.

The personnel budget for the Urban District needs to be increased by an additional shift, in order to:

- **Devote extra work hours to picking up litter and collecting trash** – Last year the Urban District terminated a contract for another group to empty trash and recycling cans throughout the Central Business District. Now, to save money, the Urban District staff handles the collection. That takes work hours and a vehicle away from other Urban District work and out of Silver Spring to the Transfer Station.
- **Address the challenges brought by an increased presence of homeless individuals in our community** – While the County has done much to address the problems of many of our homeless residents, Silver Spring has seen an increase in their numbers in the past year. Our Urban District folks have developed good working relationships with the agencies that provide shelter and other services and often make referrals. Nevertheless, Urban District staff, every day, deal with people sleeping in a business entrance in the morning or on the sidewalk in mid-day, collecting the cardboard they leave behind, and **six times a day** power-wash urine pools from pedestrian tunnels that connect north and south Silver Spring under the railroad overpass. Keeping up with the workload requires extra work hours.
- **Keep Veterans Plaza clean and attractive for the many users, events and activities both day and night throughout the week** – It’s worth noting that keeping the area around the Civic Building and Veterans Plaza clean and safe will assure that it continues to attract these activities and events that bring revenue into the County’s coffers.
- **Be “on duty” later into the evening to support the Nighttime Economy** – Urban District “Red Shirts” are less expensive than police and can be deployed to be a comforting presence as customers and workers are going home and back to their cars at the end of a night out in Silver Spring.
- **Repair and paint the damaged light poles** – Because the County’s Department of Transportation was not able to address this last year, the Urban District sought and received permission to repaint them. Additional work hours are needed to paint and control traffic; doing so will reassert the message that the government cares and is in control.
- **Repair broken sidewalks** – A multi- year sidewalk repair project began in FY19 at \$300,000.00 per year. This project is not yet completed and will need to continue to be a part of general maintenance in order to keep up with future inevitable damage to sidewalks.

Further, **the Urban District operating budget needs additional revenue to replace broken, rusty, damaged trash cans.** The Urban District budget for FY19 had included an allocation to replace 50 trash cans in that year, and 50 more the following year, but that plan was shifted to FY20 and FY21. It’s time to invest in replacing those cans, which, at a cost of approximately \$1,000 per trash can, will require an additional \$50,000 for FY20.

Parking Lot District Budget

While the proposed budget for the Silver Spring Parking Lot District might work for DOT’s financials, it does not work for Silver Spring. It reflects a \$2.6 million increase in fee revenue, including a hike in the cost of the Parking Convenience Sticker used for garage parking and a more than 100% (possibly as much as 300%)

increase in the cost of parking on the street. However, these price increases are not accompanied by an increase in services that would justify such steep rate hikes. That's just wrong.

Silver Spring's nighttime economy has attracted an increasing number of patrons for our restaurants and our entertainment venues. Our leadership feels strongly that any increase in fees within the PLD must be accompanied by increased security in County garages late into the evening when patrons and employees are returning to their vehicles. The current situation where one security person travels between all the garages through the early evening hours is not sufficient. Having security personnel in the garages late at night not only gives a sense of safety but can also serve to prevent criminal and other activity. We are asking that any increase in parking fees go to cover the cost of additional security in all the garages late into the evening. Further, we recognize that the increases proposed for the PLD will not be sufficient to support this request.

Second, while the per-hour increases in the garages and on the lots is probably not out of line and will not cause patrons to stay away from Silver Spring, the proposal to increase on-street parking rates by a potential 300% is cause for alarm. We cannot support that steep an increase, even with the understanding that the goal is to encourage turnover by making it more expensive to park in certain places. Likewise, the proposed 125% increase for parking at meters on most streets is even cause for concern. We have members that rely on on-street parking for their customers and some of these members have customers that will need to park for longer than one hour and are not in a position to use one of the less expensive lots or garages.

Third, while some Silver Spring residents and employees of our businesses will not be happy about it, we support the proposal to keep the gates down in County garages 24/7. Allowing some to take advantage of "free" parking by exiting the garages only when the gates are up robs the Silver Spring PLD, and the County, of needed revenue. Unfortunately, DOT does not know just how much revenue is being lost through this practice. We wonder whether that amount would be sufficient to provide at least some of the funds needed for additional security, or at least slow down the rate of increase in parking charges. We strongly suggest that DOT institute this practice sooner rather than later and determine just how much new revenue would be realized before implementing rate increases or any extension of enforcement hours and days, as is proposed for future years.

In 2015 and 2016, the Silver Spring PLD made loans totaling \$3 million to the Bethesda PLD. The original \$1.5 million was supposed to be repaid in 2016, but instead, an additional \$1.5 million was loaned. Per the six-year fiscal plan, that was supposed to be returned in 2018. Repayment has now been delayed until 2021. The return of even part of that loan could either reduce the necessary fee increases, or go a long way to provide security for our nighttime economy.

In summary, we asked DOT for the following in the coming year:

- Institute a policy where gates in all the garages remain down 24/7.
- Delay any fee increases until learning how much revenue will be generated from leaving the gates down 24/7.
- Provide detailed information on the cost of extending security into the nighttime hours.
- Assure that any recommendations for fee increases be used only to expand security.
- Support Silver Spring's nighttime economy, and bringing more dollars into the County's income stream, by allocating additional DOT funds to support our security needs.
- Schedule repayment of all or part of the \$3 million that was loaned to the Bethesda PLD.

Montgomery County Police

While understand that police resources are stretched thin throughout the County, and the number of new recruits is less than in previous years, we ask that you support bringing additional officers to Silver Spring. As we have noted, our day and nighttime population is growing, coupled with an increase in the number of individuals who threaten the safety and security of our residents, businesses and customers, but the number of officers per person has not kept pace. We need dollars for additional law enforcement to assure that those who prey on the staff and clients of Progress Place, the staff and patrons of our wonderful Silver Spring Library, and those who visit,

work, and make their homes in Silver Spring do not become victim to those who are violent and disruptive whether due to mental health issues or substance abuse.

Progress Place and other Homeless Services

We support programs that support our the homeless among us, especially programs that help to place these individuals into permanent housing. Progress Place is a wonderful asset in our community. However, when it was planned, there was no thought given to the need for security inside and in the surrounding area.

Silver Spring needs to be a safe, secure, and welcoming place for **all**. Unfortunately, we seem to be experiencing a noticeable increase in the number of individuals are disruptive and even dangerous – either because of substance abuse, mental health challenges, or other issues. This is increasing and is unsafe for employees, patrons, business owners, and many of those who our wonderful services like Shepherd’s Table and Progress Place seek to help. We don’t have all the answers. We have been working with a group of residents, non-profit service providers, and county representatives to find solutions that work for everyone. You will hear more testimony this week from others who will outline specific requests. We support those requests for increased funding to secure Progress Place and to create a safe place where those who have no place to go between meals can spend the day.

In conclusion, we ask you to please support these efforts that will keep Silver Spring attractive, comfortable, “clean and safe.” Revenue shortfalls bring the temptation to constrain budget and effort, but businesses, investors, and residents will be looking at Silver Spring more than ever this year, particularly as we seek to find a new tenant or tenants to fill the former Discovery building. What they see will influence their decisions and the County’s revenue picture for years to come.



FY20-25 Public Services Program: Fiscal Plan Bethesda Parking Lot District		Estimated	Recommended	Projected	Projected	Projected	Projected	Projected
		2019	2020	2021	2022	2023	2024	2025
1	Assumptions							
2	Indirect Cost Rate	18.23%	20.45%	20.45%	20.45%	20.45%	20.45%	20.45%
3	CPI (Fiscal Year)	2.15%	2.32%	2.53%	2.70%	2.70%	2.70%	2.70%
4	Investment Income Yield	2.30%	2.43%	2.43%	2.45%	2.45%	2.45%	2.45%
5	Beginning Fund Balance	\$ 17,600,624	\$ 16,057,015	\$ 12,373,038	\$ 13,387,838	\$ 12,653,759	\$ 11,689,175	\$ 12,678,004
6	Revenues							
8	Charges for Services	\$ 15,555,081	\$ 15,555,081	\$ 15,555,081	\$ 15,555,081	\$ 15,555,081	\$ 14,755,081	\$ 14,755,081
9	Fines & Forfeits	\$ 3,250,000	\$ 3,250,000	\$ 3,250,000	\$ 3,250,000	\$ 3,250,000	\$ 3,250,000	\$ 3,250,000
10	Miscellaneous	\$ 761,090	\$ 787,310	\$ 6,412,310	\$ 787,310	\$ 787,310	\$ 2,787,310	\$ 2,787,310
11	Subtotal Revenues	\$ 19,566,171	\$ 19,592,391	\$ 25,217,391	\$ 19,592,391	\$ 19,592,391	\$ 20,792,391	\$ 20,792,391
12	Transfers							
13	Transfers to General Fund	\$ (2,359,658)	\$ (2,331,137)	\$ (5,031,116)	\$ (3,018,273)	\$ (3,011,743)	\$ (1,979,397)	\$ (2,089,117)
14	Indirect Costs	\$ (414,329)	\$ (491,273)	\$ (503,846)	\$ (518,203)	\$ (532,970)	\$ (548,157)	\$ (563,777)
15	Telecommunications NDA	\$ (12,799)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
16	Transfers to Special Funds : Tax Supported	\$ (1,532,530)	\$ (1,619,864)	\$ (1,627,270)	\$ (1,680,070)	\$ (1,578,773)	\$ (1,551,240)	\$ (1,525,340)
17	Bethesda Urban District	\$ (1,532,530)	\$ (1,619,864)	\$ (1,627,270)	\$ (1,680,070)	\$ (1,578,773)	\$ (1,551,240)	\$ (1,525,340)
18	Transfers to Other Funds	\$ (400,000)	\$ (220,000)	\$ (2,980,000)	\$ (900,000)	\$ (900,000)	\$ 120,000	\$ -
19	Transfer to Wheaton PLD	\$ (400,000)	\$ (220,000)	\$ 100,000	\$ 200,000	\$ 200,000	\$ 120,000	\$ -
20	Transfer to Silver Spring PLD	\$ -	\$ -	\$ (3,000,000)	\$ (1,100,000)	\$ (1,100,000)	\$ -	\$ -
21	Total Resources	\$ 34,807,137	\$ 33,318,269	\$ 32,559,313	\$ 29,961,956	\$ 29,234,407	\$ 30,502,168	\$ 31,381,278
22	CIP Current Revenue Appropriation Expenditure	\$ (3,805,562)	\$ (5,906,400)	\$ (3,843,677)	\$ (3,208,200)	\$ (3,155,000)	\$ (3,155,000)	\$ (3,155,000)
23	Other CIP Revenue Appropriation Expenditure	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
24	Appropriations/Expenditures							
25	Operating Budget	\$ (10,267,797)	\$ (10,374,862)	\$ (10,640,381)	\$ (10,943,588)	\$ (11,255,434)	\$ (11,576,167)	\$ (11,906,039)
26	Existing Debt Service	\$ (4,653,194)	\$ (4,640,400)	\$ (4,634,250)	\$ (3,104,192)	\$ (3,091,012)	\$ (3,078,709)	\$ (3,068,191)
27	Retiree Health Insurance Pre-Funding	\$ -	\$ -	\$ 470	\$ 1,420	\$ 9,850	\$ 15,780	\$ 20,080
28	Labor Agreement	\$ -	\$ -	\$ (30,068)	\$ (30,068)	\$ (30,068)	\$ (30,068)	\$ (30,068)
29	Subtotal PSF Operating Budget Appropriation	\$ (14,920,991)	\$ (15,015,262)	\$ (15,304,229)	\$ (14,076,427)	\$ (14,366,664)	\$ (14,669,164)	\$ (14,984,219)
30	Other Claims on Fund Balance	\$ (23,569)	\$ (23,569)	\$ (23,569)	\$ (23,569)	\$ (23,569)	\$ -	\$ -
31	Total Use of Resources	\$ (18,750,122)	\$ (20,945,231)	\$ (19,171,475)	\$ (17,308,196)	\$ (17,545,233)	\$ (17,824,164)	\$ (18,139,219)
32	Year End Fund Balance	\$ 16,057,015	\$ 12,373,038	\$ 13,387,838	\$ 12,653,759	\$ 11,689,175	\$ 12,678,004	\$ 13,242,059
33	Bond Restricted Reserve	\$ (7,947,468)	\$ (8,571,342)	\$ (8,829,945)	\$ (8,896,610)	\$ (8,961,636)	\$ (9,027,651)	\$ (9,097,409)
34	Year End Available Fund Balance	\$ 8,109,547	\$ 3,801,696	\$ 4,557,893	\$ 3,757,149	\$ 2,727,539	\$ 3,650,353	\$ 4,144,650
35	Available Fund Balance As A Percent of Next Year's							
36	PSF Expenses:	54%	25%	32%	26%	19%	24%	28%
37	Target Balance	\$ 3,753,816	\$ 3,826,057	\$ 3,519,107	\$ 3,591,666	\$ 3,667,291	\$ 3,746,055	\$ 3,746,055

Assumptions:

- The cash balance includes funds required to be held by the District to cover Bond Covenants.
- Bond coverage (annual net revenues over debt service requirements) is maintained at about 226 percent in FY20. The minimum requirement is 125 percent.
- Revenue for the air rights lease for Garage 49 is assumed in FY19 through FY25.
- Revenue growth in FY24 projected as a result of increased occupancy of existing facilities associated with the Marriott development.
- These projections are based on the Executive's Recommended Budget and include the revenue and resource assumptions of that budget. FY21-25 expenditures are based on the "major, known commitments" of elected officials and include negotiated labor agreements, estimates of compensation and inflation cost increases, the operating costs of capital facilities, the fiscal impact of approved legislation or regulations, and other programmatic commitments. They do not include unapproved service improvements. The projected future expenditures, revenues, and fund balance may vary based on changes to fee or tax rates, usage, inflation, future labor agreements, and other factors not assumed here.
- The Parking Lot Districts have a fund balance policy target equal to 25 percent of the following year's projected operating budget expenses.
- The other claims on fund balance represents the OPEB liability five year allocation (GASB 75).

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FY20-25 Public Services Program: Fiscal Plan Silver Spring Parking Lot District							
	Estimated	Recommended	Projected	Projected	Projected	Projected	Projected
	2019	2020	2021	2022	2023	2024	2025
1 Assumptions							
2 Indirect Cost Rate	18.23%	20.45%	20.45%	20.45%	20.45%	20.45%	20.45%
3 CPI (Fiscal Year)	2.15%	2.32%	2.53%	2.70%	2.70%	2.70%	2.70%
4 Investment Income Yield	2.30%	2.45%	2.45%	2.45%	2.45%	2.45%	2.45%
5 Beginning Fund Balance	\$ 16,891,415	\$ 8,777,412	\$ 5,767,419	\$ 7,397,774	\$ 7,117,991	\$ 6,461,696	\$ 4,334,534
6 Revenues							
8 Charges for Services	\$ 10,663,333	\$ 13,440,413	\$ 15,040,413	\$ 15,040,413	\$ 15,040,413	\$ 15,040,413	\$ 15,040,413
9 Fines & Forfeits	\$ 1,897,689	\$ 1,897,689	\$ 1,897,689	\$ 1,897,689	\$ 1,897,689	\$ 1,897,689	\$ 1,897,689
10 Miscellaneous	\$ 435,120	\$ 226,457	\$ 168,799	\$ 210,863	\$ 203,644	\$ 186,712	\$ 131,831
11 Subtotal Revenues	\$ 12,996,142	\$ 15,564,559	\$ 17,106,901	\$ 17,148,965	\$ 17,141,746	\$ 17,124,814	\$ 17,069,933
12 Transfers							
13 Transfers to General Fund	\$ (3,340,130)	\$ (3,083,000)	\$ (178,227)	\$ (2,882,147)	\$ (2,898,623)	\$ (3,206,569)	\$ (3,216,398)
14 Indirect Costs	\$ (559,420)	\$ (553,157)	\$ (567,186)	\$ (583,206)	\$ (599,682)	\$ (616,628)	\$ (634,057)
15 To RSC	\$ (5,000)	\$ (5,000)	\$ (5,000)	\$ (5,000)	\$ (5,000)	\$ (5,000)	\$ (5,000)
Telecommunications NDA	\$ (82,192)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (5,000)
17 Transfers to Special Funds: Tax Supported	\$ (2,780,710)	\$ (2,529,843)	\$ 388,959	\$ (1,498,941)	\$ (1,498,941)	\$ (2,589,941)	\$ (2,582,341)
19 Silver Spring Urban District	\$ (2,780,710)	\$ (2,529,843)	\$ (2,611,041)	\$ (2,598,941)	\$ (2,598,941)	\$ (2,589,941)	\$ (2,582,341)
21 Transfer from Bethesda PLD	\$ -	\$ -	\$ 3,000,000	\$ 1,100,000	\$ 1,100,000	\$ -	\$ -
22 Total Resources	\$ 26,347,427	\$ 21,258,971	\$ 22,696,093	\$ 22,464,592	\$ 22,161,114	\$ 20,379,941	\$ 18,188,069
24 CIP Current Revenue Appropriation Expenditure	\$ (6,395,593)	\$ (3,800,000)	\$ (3,000,000)	\$ (2,700,000)	\$ (2,700,000)	\$ (2,700,000)	\$ (2,700,000)
26 Appropriations/Expenditures							
28 Operating Budget	\$ (11,355,567)	\$ (11,672,697)	\$ (12,246,431)	\$ (12,595,403)	\$ (12,954,320)	\$ (13,323,463)	\$ (13,703,126)
29 Labor Agreement	\$ -	\$ -	\$ (33,373)	\$ (33,373)	\$ (33,373)	\$ (33,373)	\$ (33,373)
Retiree Health Benefits Pre-Funding	\$ -	\$ -	\$ 340	\$ 1,030	\$ 7,130	\$ 11,430	\$ 14,540
29 Subtotal PSP Operating Budget Appropriation	\$ (11,355,567)	\$ (11,672,697)	\$ (12,279,464)	\$ (12,627,746)	\$ (12,980,563)	\$ (13,345,406)	\$ (13,721,959)
30 Other Claims on Fund Balance	\$ (18,855)	\$ (18,855)	\$ (18,855)	\$ (18,855)	\$ (18,855)	\$ -	\$ -
31 Total Use of Resources	\$ (17,770,015)	\$ (15,491,552)	\$ (15,298,319)	\$ (15,346,601)	\$ (15,699,418)	\$ (14,045,406)	\$ (16,421,959)
32 Year End Available Fund Balance	\$ 8,777,412	\$ 5,767,419	\$ 7,397,774	\$ 7,117,991	\$ 6,461,696	\$ 4,334,534	\$ 1,766,110
33 Available Fund Balance As A Percent of Next Year's PSP Expenses	75%	47%	59%	55%	48%	32%	13%
35 Target Balance	\$ 2,918,174	\$ 3,069,866	\$ 3,156,937	\$ 3,245,141	\$ 3,336,352	\$ 3,430,490	\$ 3,430,490

Assumptions:

1. These projections are based on the Executive's Recommended Budget and include the revenue and resource assumptions of that budget. FY21-25 expenditures are based on the "major, known commitments" of elected officials and include negotiated labor agreements, estimates of compensation and inflation cost increases, the operating costs of capital facilities, the fiscal impact of approved legislation or regulations, and other programmatic commitments. They do not include unapproved service improvements. The projected future expenditures, revenues, and fund balance may vary based on changes to fee or tax rates, usage, inflation, future labor agreements, and other factors not assumed here.
2. Increases to revenue from FY21-25 are based on a combination of increased hours of enforcement in lots and garages and overall rates, with the details to be determined in collaboration with the Silver Spring Chamber of Commerce and the County Council.
3. The Parking Lot Districts have a fund balance policy target equal to 25 percent of the following year's projected operating budget expenses.
4. The other claims on fund balance represents the OPEB liability five year allocation (GASB 75).

FY20-25 Public Services Program: Fiscal Plan Wheaton Parking Lot District							
	Estimated	Recommended	Projected	Projected	Projected	Projected	Projected
	2019	2020	2021	2022	2023	2024	2025
1	Assumptions						
2	Indirect Cost Rate	18.23%	20.45%	20.45%	20.45%	20.45%	20.45%
3	CPI (Fiscal Year)	2.15%	2.32%	2.53%	2.70%	2.70%	2.70%
4	Investment Income Yield	2.30%	2.45%	2.45%	2.45%	2.45%	2.45%
5	Beginning Fund Balance	\$ 973,824	\$ 917,671	\$ 606,532	\$ 419,011	\$ 522,541	\$ 485,877
6							\$ 475,079
7	Revenues						
8	Charges for Services	\$ 725,000	\$ 850,000	\$ 1,525,000	\$ 1,975,000	\$ 1,975,000	\$ 1,975,000
9	Fines & Forfeits	\$ 476,000	\$ 476,000	\$ 476,000	\$ 476,000	\$ 476,000	\$ 476,000
10	Miscellaneous	\$ 19,440	\$ 21,885	\$ 15,649	\$ 10,810	\$ 13,482	\$ 12,536
11	Subtotal Revenues	\$ 1,220,440	\$ 1,347,885	\$ 2,016,649	\$ 2,461,810	\$ 2,464,482	\$ 2,463,536
12							\$ 2,463,257
13	Transfers						
14	Transfers to General Fund	\$ 288,852	\$ 102,845	\$ (221,285)	\$ (323,700)	\$ (326,184)	\$ (248,738)
15	Indirect Costs	\$ (74,611)	\$ (80,618)	\$ (84,748)	\$ (87,163)	\$ (89,647)	\$ (92,201)
16	Telecommunications NDA	\$ (4,064)	\$ -	\$ -	\$ -	\$ -	\$ -
17	Transfers to Special Funds : Tax Supported	\$ 363,463	\$ 183,463	\$ (136,537)	\$ (236,537)	\$ (236,537)	\$ (156,537)
18	Wheaton Urban District	\$ (36,537)	\$ (36,537)	\$ (36,537)	\$ (36,537)	\$ (36,537)	\$ (36,537)
19	Transfer from Bethesda PLD	\$ 400,000	\$ 220,000	\$ (100,000)	\$ (200,000)	\$ (200,000)	\$ (120,000)
20							\$ -
21							
22	Total Resources	\$ 2,483,116	\$ 2,368,401	\$ 2,401,895	\$ 2,557,121	\$ 2,660,839	\$ 2,700,674
23							\$ 2,806,971
24	CIP Current Revenue Appropriation Expenditure	\$ (156,000)	\$ (157,000)	\$ (157,000)	\$ (157,000)	\$ (245,000)	\$ (245,000)
25							\$ (245,000)
26	Appropriations Expenditures						
27	Operating Budget	\$ (1,405,909)	\$ (1,601,333)	\$ (1,817,315)	\$ (1,869,101)	\$ (1,922,363)	\$ (1,977,142)
28	Retiree Health Insurance Pre-Funding	\$ -	\$ -	\$ 50	\$ 140	\$ 1,020	\$ 1,630
29	Labor Agreement	\$ -	\$ -	\$ (5,083)	\$ (5,083)	\$ (5,083)	\$ (5,083)
30	Subtotal PSP Operating Budget Appropriation	\$ (1,405,909)	\$ (1,601,333)	\$ (1,822,348)	\$ (1,874,044)	\$ (1,926,426)	\$ (1,980,595)
31	Other Claims on Fund Balance	\$ (3,536)	\$ (3,536)	\$ (3,536)	\$ (3,536)	\$ (3,536)	\$ -
32	Total Use of Resources	\$ (1,565,445)	\$ (1,761,869)	\$ (1,982,884)	\$ (2,034,580)	\$ (2,174,962)	\$ (2,225,595)
33							\$ (2,281,495)
34	Year End Available Fund Balance	\$ 917,671	\$ 606,532	\$ 419,011	\$ 522,541	\$ 485,877	\$ 475,079
	Available Fund Balance As A Percent of Next Year's						\$ 525,475
	PSP Expenses	57%	33%	22%	27%	25%	23%
	Target Balance	\$ 400,333	\$ 455,587	\$ 468,511	\$ 481,606	\$ 495,149	\$ 509,124

Assumptions:

1. These projections are based on the Executive's Recommended Budget and include the revenue and resource assumptions of that budget. FY21-25 expenditures are based on the "major, known commitments" of elected officials and include negotiated labor agreements, estimates of compensation and inflation cost increases, the operating costs of capital facilities, the fiscal impact of approved legislation or regulations, and other programmatic commitments. They do not include unapproved service improvements. The projected future expenditures, revenues, and fund balance may vary based on changes to fee or tax rates, usage, inflation, future labor agreements, and other factors not assumed here.
2. Increases to revenue from FY21-25 are based on the completion of the Wheaton Revitalization Program in FY20, and a combination of increased hours of enforcement in lots and garages and overall rates starting in FY21, with the details to be determined in collaboration with the Wheaton Chamber of Commerce and the County Council.
3. The Parking Lot Districts have a fund balance policy target equal to 25 percent of the following year's projected operating budget expenses.
4. The other claims on fund balance represents the OPEB liability five year allocation (GASB 75).

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Pkg Beth Fac Renovations (P508255)

Category	Transportation	Date Last Modified	03/11/19
SubCategory	Parking	Administering Agency	Transportation
Planning Area	Bethesda-Chevy Chase and Vicinity	Status	Ongoing

EXPENDITURE SCHEDULE (\$000s)

Cost Elements	Total	Thru FY18	Rem FY18	Total 6 Years	FY 19	FY 20	FY 21	FY 22	FY 23	FY 24	Beyond 6 Years
Planning, Design and Supervision	3,276	1,476	-	1,800	300	300	300	300	300	300	-
Land	23	23	-	-	-	-	-	-	-	-	-
Site Improvements and Utilities	18	18	-	-	-	-	-	-	-	-	-
Construction	22,666	4,210	416	18,040	4,765	3,400	2,045	2,300	2,765	2,765	-
Other	313	313	-	-	-	-	-	-	-	-	-
TOTAL EXPENDITURES	26,296	6,040	416	19,840	5,065	3,700	2,345	2,600	3,065	3,065	-

FUNDING SCHEDULE (\$000s)

Funding Source	Total	Thru FY18	Rem FY18	Total 6 Years	FY 19	FY 20	FY 21	FY 22	FY 23	FY 24	Beyond 6 Years
Current Revenue: Parking - Bethesda	26,296	6,040	416	19,840	5,065	3,700	2,345	2,600	3,065	3,065	-
TOTAL FUNDING SOURCES	26,296	6,040	416	19,840	5,065	3,700	2,345	2,600	3,065	3,065	-

APPROPRIATION AND EXPENDITURE DATA (\$000s)

Appropriation FY 20 Approp. Request	7,946	Year First Appropriation	FY83
Cumulative Appropriation	14,951	Last FY's Cost Estimate	26,296
Expenditure / Encumbrances	8,005		
Unencumbered Balance	6,946		

PROJECT DESCRIPTION

This project provides for the renovation of or improvements to Bethesda parking facilities. This is a continuing program of contractual improvements or renovations, with changing priorities depending upon the type of deterioration and corrections required, that will protect or improve the physical infrastructure to assure safe and reliable parking facilities and to preserve the County's investment. The scope of this project will vary depending on the results of studies conducted under the Facility Planning Parking project. Included are annual consultant services, if required, to provide investigation, analysis, recommended repair methods, contract documents, inspection, and testing.

LOCATION

Bethesda Parking Lot District

Pkg Beth Fac Renovations

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PROJECT JUSTIFICATION

Staff inspection and condition surveys by County inspectors and consultants indicate that facilities in the Bethesda Parking Lot District (PLD) are in need of rehabilitation and repair work. Not performing this restoration work within the time and scope specified may result in serious structural integrity problems to the subject parking facilities as well as possible public safety hazards.

OTHER

Major sub-projects within this ongoing effort are as follows:

- Garage 47 Waverly Avenue re-decking of entire facility. Major corrosion and deterioration will require closing down this garage if remedial work is not accomplished. This project is estimated to cost \$6 million dollars and work will be performed in FY19-22. It is urgent to have this completed prior to the Marriott and JBG headquarters moves to Bethesda and the major redevelopment of the Bethesda Police District Property with a hotel, office and residential component.
- LED lighting upgrades in most garages in FY18-21.
- Modernization of elevators in Garage 40 St. Elmo in FY18-19.
- Deck repair and waterproofing of underground garage 49 Woodmont Ave.

DISCLOSURES

Expenditures will continue indefinitely.

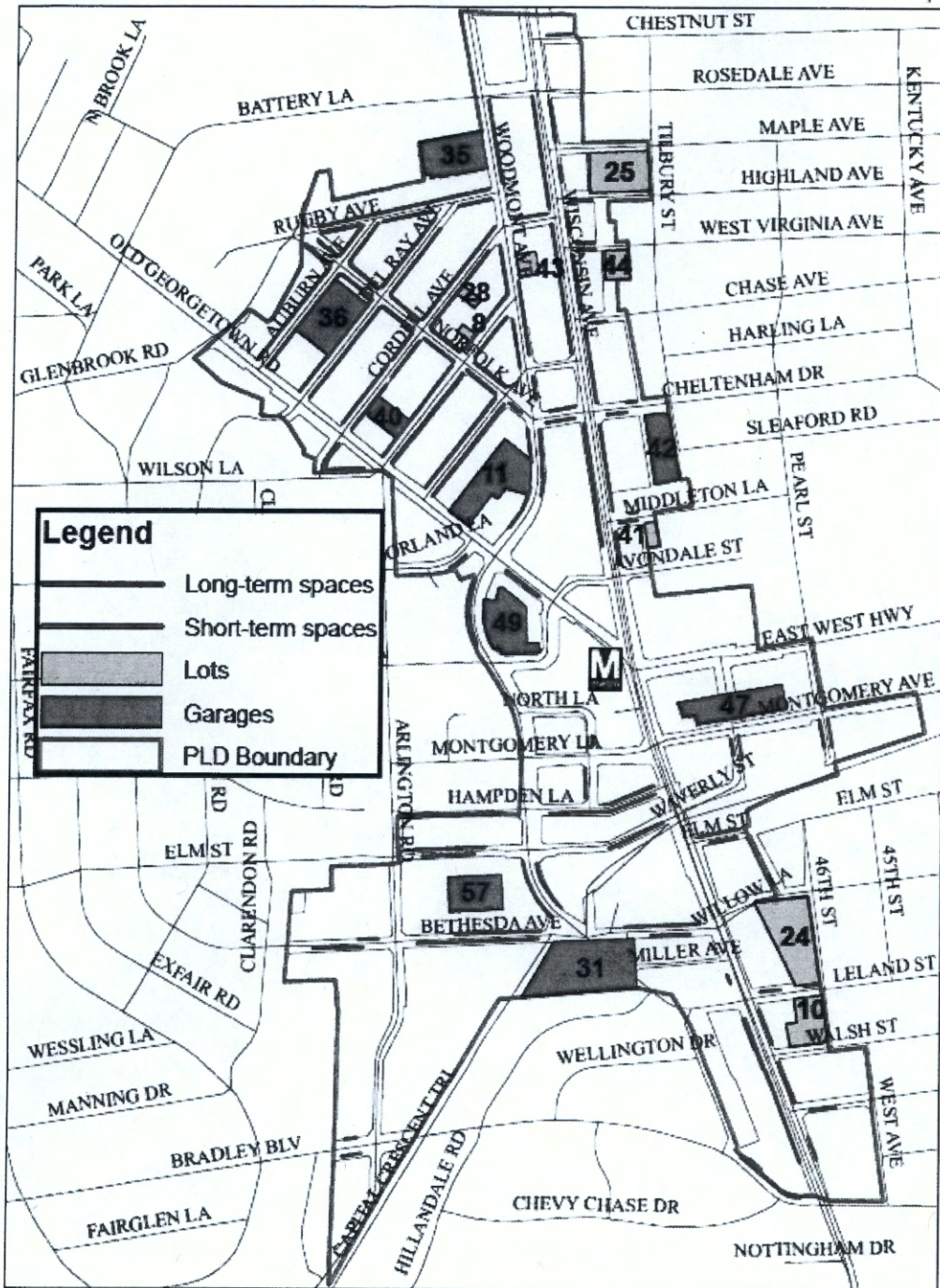
COORDINATION

Facility Planning Parking: Bethesda PLD

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Bethesda Parking Lot District



0 295 590 1,180 Feet

Montgomery County Maryland
Parking Management
Planning & Project Development Section





Pkg Sil Spg Fac Renovations (P508250)

Category	Transportation	Date Last Modified	03/09/19
SubCategory	Parking	Administering Agency	Transportation
Planning Area	Silver Spring and Vicinity	Status	Ongoing

EXPENDITURE SCHEDULE (\$000s)

Cost Elements	Total	Thru FY18	Rem FY18	Total 6 Years	FY 19	FY 20	FY 21	FY 22	FY 23	FY 24	Beyond 6 Years
Planning, Design and Supervision	4,620	2,720	-	1,900	400	300	300	300	300	300	-
Land	33	33	-	-	-	-	-	-	-	-	-
Site Improvements and Utilities	1,148	1,148	-	-	-	-	-	-	-	-	-
Construction	18,232	5,086	-	13,146	2,210	1,696	2,310	2,310	2,310	2,310	-
Other	284	284	-	-	-	-	-	-	-	-	-
TOTAL EXPENDITURES	24,317	9,271	-	15,046	2,610	1,996	2,610	2,610	2,610	2,610	-

FUNDING SCHEDULE (\$000s)

Funding Source	Total	Thru FY18	Rem FY18	Total 6 Years	FY 19	FY 20	FY 21	FY 22	FY 23	FY 24	Beyond 6 Years
Current Revenue: Parking - Silver Spring	24,317	9,271	-	15,046	2,610	1,996	2,610	2,610	2,610	2,610	-
TOTAL FUNDING SOURCES	24,317	9,271	-	15,046	2,610	1,996	2,610	2,610	2,610	2,610	-

APPROPRIATION AND EXPENDITURE DATA (\$000s)

Appropriation FY 20 Approp. Request	7,880	Year First Appropriation	FY83
Cumulative Appropriation	12,913	Last FY's Cost Estimate	24,317
Expenditure / Encumbrances	12,308		
Unencumbered Balance	605		

PROJECT DESCRIPTION

This project provides for the restoration of, or improvements to, Silver Spring parking facilities to address deterioration due to use and age. This is a continuing program of contractual improvements or restorations, with changing priorities depending upon the types of deterioration and corrections required. Corrective measures are required to ensure adequate and proper serviceability over the design life of the facilities and to preserve the County's investment. The scope of this project may vary depending on the results of the studies conducted under Facility Planning: Parking. The project will protect or improve the physical infrastructure to assure continuation of safe and reliable parking facilities. Included are annual consultant services, if required, to provide investigation, analysis, recommend repair methods, contract documents, inspection, and testing.

LOCATION

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PROJECT JUSTIFICATION

Staff inspection and condition surveys by County inspectors and consultants indicate that facilities in the Silver Spring Parking Lot District (PLD) are in need of rehabilitation and repair work. Not performing this restoration work within the time and scope specified may result in serious structural integrity problems to the subject parking facilities as well as possible public safety hazards. A professional engineering assessment of the Silver Spring garages was performed in 2013 and is the basis of the list of near term and long term improvements.

OTHER

Major sub-projects within this ongoing effort include the following:

- Garage 2 Spring and Cameron, Deck, restraint system and facade repair/replacement.
- Garage 9 Kennett, St Elevator Modernization.
- LED Lighting upgrades in most garages.

FISCAL NOTE

Acceleration of \$614,000 in Current Revenue: Parking- Silver Spring from FY20 into FY18.

DISCLOSURES

Expenditures will continue indefinitely.

COORDINATION

Silver Spring PLD Facility Planning



Silver Spring Parking Lot District

