



Staff: Craig Howard, Deputy Director
Purpose: Review – straw vote expected
Keywords: FY21 Operating Budget

AGENDA ITEM #29
 April 28, 2020
Worksession

SUBJECT

FY21 Operating Budget Non-Departmental Accounts: Boards, Committees and Commissions; Metropolitan Washington Council of Governments; County Associations; Public Technology, Inc.

EXPECTED ATTENDEES

- Jane Mukira, Office of Management and Budget
- Alison Dollar, Office of Management and Budget

EXECUTIVE RECOMMENDATION

NDA	FY21 Executive Recommendation	
Boards, Committees and Commissions	\$72,950	0 FTE
Increase (Decrease) from FY20	\$50,000 217%	--
Council of Governments	\$1,684,519	0 FTE
Increase (Decrease) from FY20	\$0	
County Associations	\$74,728	0 FTE
Increase (Decrease) from FY20	\$0	--
Public Technology, Inc.	\$20,000	0 FTE
Increase (Decrease) from FY20	\$0	--

COUNCIL STAFF RECOMMENDATION – CONTINUITY OF SERVICES BUDGET

NDA	FY21 Council Staff Recommendation	
Boards, Committees and Commissions	\$22,950	0 FTE
Increase (Decrease) from CE Rec	(\$50,000) (217%)	--
Council of Governments	\$1,684,519	0 FTE
Increase (Decrease) from CE Rec	\$0	
County Associations	\$74,728	0 FTE
Increase (Decrease) from CE Rec	\$0	--
Public Technology, Inc.	\$20,000	0 FTE
Increase (Decrease) from CE Rec	\$0	--

EXECUTIVE RECOMMENDED ITEMS NOT INCLUDED IN CONTINUITY OF SERVICES

- **Boards, Committees and Commissions NDA.** The Executive recommended increasing this NDA by \$50,000. OMB reports that funding in this NDA has been budgeted between \$22,000-25,000 for several years for reimbursement to Boards, Committees and Commission (BCCs) for travel and dependent care. This funding was enhanced for FY21 in anticipation of the Council requiring stipends for all BCC members under proposed Bill 3-20. Since the Council has not taken any action on this proposed bill, there is no policy or legal requirement to increase funding for the NDA at this time. Removing this increase would keep FY21 funding at the same level as FY20.

CONTINUITY OF SERVICES FROM FY20

- The other three NDAs are funded at the same level as FY20.

POTENTIAL REDUCTIONS

- None identified.

POTENTIAL ITEMS RELATED TO COVID-19

- None identified.

This report contains:

Executive's FY21 Operating Budget Recommendation for each NDA

©1-4

Alternative format requests for people with disabilities. If you need assistance accessing this report you may [submit alternative format requests](#) to the ADA Compliance Manager. The ADA Compliance Manager can also be reached at 240-777-6197 (TTY 240-777-6196) or at adacompliance@montgomerycountymd.gov

Since 1976, AHCMC has been the County's designated local arts agency. The AHCMC, in partnership with the community, cultivates and supports excellence in the arts and humanities, expands access to cultural expression, and contributes to economic vitality in the region. AHCMC provides leadership that sustains arts and humanities organizations, artists and scholars, and inspires participation in our County's cultural assets. Through its programs and services, AHCMC provides the infrastructure and support necessary to maintain a robust creative community that includes over 500 cultural organizations and 2,000 artists and scholars. AHCMC annually distributes grants to organizations and individuals to help fund enriching cultural activities in our County (www.creativemoco.com/grants/grants-awarded).

AHCMC is headquartered in Silver Spring and receives support from the Maryland State Arts Council, corporations, organizations and individuals.

Funding for maintenance of public art is allocated in the Public Arts Trust Capital Improvements Program (CIP) project.

FY21 Recommended Changes	Expenditures	FTEs
FY20 Approved	5,623,159	0.00
FY21 Recommended	5,623,159	0.00

Boards, Committees and Commissions

There are approximately 75 boards, committees, and commissions, created by law or resolution, which serve the County for a variety of purposes. These funds provide for the reimbursement of certain expenses incurred by eligible members of boards, committees, or commissions while on official business and/or for expenses related to the establishment of any new boards, committees, or commissions.

FY21 Recommended Changes	Expenditures	FTEs
FY20 Approved	22,950	0.00
Increase Cost: Operating Expenses	50,000	0.00
FY21 Recommended	72,950	0.00

Charter Review Commission

Section 509 of the County Charter requires that a Charter Review Commission be appointed by the County Council every four years, within six months of the Council assuming office, for the purpose of reviewing the Charter for notetial amendments. The Commission shall report at least once to the Council on the Commission's activities within one year after appointment. Commission reports shall be submitted no later than May 1 of every even-numbered year. The reports shall contain recommendations concerning proposed Charter amendments, if any. This NDA provides for the expenses of the Commission.

FY21 Recommended Changes	Expenditures	FTEs
FY20 Approved	1,150	0.00
FY21 Recommended	1,150	0.00

Children's Opportunity Fund

The Children's Opportunity Fund (COF) NDA was established in partnership with the Greater Washington Community

occur. These costs will be offset by contractor payments to the County during accounting periods with operating gains. To ensure fiscal and operational accountability, a management audit is conducted every two years and the program budget is increased by \$50,000 during the year such audit is scheduled. Revenues consisting of net operating income from the Conference Center and land rent from the hotel are deposited into the general fund. Twenty percent of the County's net proceeds from Conference Center operations is retained for investment in marketing and facility improvements to increase Conference Center usage. All proposed investment expenditures are reviewed and approved by the Conference Center Management Committee.

FY21 Recommended Changes	Expenditures	FTEs
FY20 Approved	661,531	1.00
Shift: Partial Funding from Business Advancement Team to Support Conversion of a Term-to-Merit Position for Managing the Conference Center NDA	76,908	1.00
Re-align: Partial Funding for Conversion of a Term-to-Merit Position	42,649	0.00
Increase Cost: FY21 Compensation Adjustment	4,130	0.00
Re-align: Operating Expenses to Offset Personnel Cost Increase	(42,649)	0.00
Decrease Cost: Conference Center - Management Audit	(50,000)	0.00
Shift: Staff Reassigned from Finance to the County Executive Office to Manage Incubator Programs	(159,085)	(1.00)
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	6,227	0.00
FY21 Recommended	539,711	1.00

Consolidated Retiree Health Benefit Trust - College

This NDA provides consolidated funding for Montgomery College's contribution to the Retiree Health Benefits Trust.

FY21 Recommended Changes	Expenditures	FTEs
FY20 Approved	5,391,000	0.00
Increase Cost: County Contribution Based on Actuarial Valuation	132,000	0.00
FY21 Recommended	5,523,000	0.00

Consolidated Retiree Health Benefit Trust - MCPS

This NDA provides consolidated funding for Montgomery County Public Schools' contribution to the Retiree Health Benefits Trust.

FY21 Recommended Changes	Expenditures	FTEs
FY20 Approved	78,533,000	0.00
Decrease Cost: County Contribution Based on Actuarial Valuation	(9,174,121)	0.00
FY21 Recommended	69,358,879	0.00

County Associations

This NDA funds Montgomery County membership dues to the National Association of Counties (NACo) and the Maryland Association of Counties (MACo).

FY21 Recommended Changes	Expenditures	FTEs
FY20 Approved	74,728	0.00
FY21 Recommended	74,728	0.00

FY21 Recommended Changes	Expenditures	FTEs
Increase Cost: Maintenance Cost Increases	79,695	0.00
FY21 Recommended	22,706,895	0.00

☀ Legislative Branch Communications Outreach

This NDA provides funds to strengthen the capacity of five Legislative Branch offices (the Council Office, the Office of Legislative Oversight, the Board of Appeals, the Office of Zoning and Administrative Hearings, and the Office of the Inspector General) to inform constituent communities of issues that directly affect them and to ensure that these communities' concerns are effectively taken into account. Communications efforts supported by this NDA include expanded outreach in Spanish and other languages, greater use of web and social media resources, Open Government initiatives, and improved management of constituent requests.

FY21 Recommended Changes	Expenditures	FTEs
FY20 Approved	888,007	3.00
Enhance: Charge Three New Council Staff Positions to NDA	230,853	3.00
Increase Cost: Charge One Existing Councilmember Staff Position to Legislative Branch Communications NDA	94,591	1.00
Increase Cost: FY21 Compensation Adjustment	9,041	0.00
Decrease Cost: Reduce Operating Expenses	(219,845)	0.00
Multi-program adjustments, including negotiated compensation changes, employee benefit changes, changes due to staff turnover, reorganizations, and other budget changes affecting multiple programs.	67,533	0.00
FY21 Recommended	1,070,180	7.00

☀ Metro Washington Council of Governments

The Metropolitan Washington Council of Governments (COG) is a voluntary association of major local governments in the Washington Metropolitan Area. COG seeks to provide regional answers to, and coordination of, area-wide issues such as air and water pollution, day care, housing, crime, water supply, land use, and transportation.

This NDA reflects Montgomery County's share of the organization's operation plus special COG initiatives. Additionally, the contribution supports the Cooperative Purchasing Program; the Anacostia Restoration Fund; and the Regional Environmental Fund.

As in previous years, the Washington Suburban Sanitary Commission will provide Montgomery County's contribution to support the Water Resources Management Planning Program and the Blue Plains Users Program.

FY21 Recommended Changes	Expenditures	FTEs
FY20 Approved	1,684,519	0.00
Increase Cost: Increase Dues	88,046	0.00
Shift: Anacostia Restoration Fund	(88,046)	0.00
FY21 Recommended	1,684,519	0.00

☀ Productivity Improvements

This NDA recognizes cost efficiencies identified by Montgomery County Government staff through the evaluation of service delivery models, supervisory/management and workforce structures, relevant tools, equipment, and technologies, operating budgets, and contracts with outside vendors. The critical assessment of these factors and formulation of strategies to maintain, increase, or improve service delivery at a lower cost is a pillar of good government, especially in a fiscally challenging environment. The productivity and performance improvement effort is a collaborative initiative that involves County leadership, management, and represented employees.

FY21 Recommended Changes	Expenditures	FTEs
FY20 Approved	0	0.00
Decrease Cost: Productivity Improvements	(10,000,000)	0.00
FY21 Recommended	(10,000,000)	0.00

☀ Public Elections Fund

Article IV of Chapter 16 of the County Code requires the Director of Finance to create a Public Election Fund to provide public campaign financing for qualified candidates for County Executive or County Council. The law is intended to encourage more candidates who do not have access to large contributions from interest groups or individuals to run for County elective offices. This NDA provides for the distribution of public contributions to qualified candidates in a contested election. This funding level was recommended by the Committee to Recommend Funding for Public Election Fund.

FY21 Recommended Changes	Expenditures	FTEs
FY20 Approved	0	0.00
Increase Cost: Public Election Fund (2022 Elections)	1,500,000	0.00
FY21 Recommended	1,500,000	0.00

☀ Public Technology, Inc.

The Public Technology Institute (PTI) actively supports local government executives and elected officials through research, education, executive-level consulting services, and national recognition programs. As the only technology organization created by and for cities and counties, PTI works with a core network of leading local officials - the PTI membership - to identify research opportunities, provide thought leadership and professional development opportunities, share solutions, provide technology support services, recognize member achievements and address the many technology issues that impact local government.

Funds are budgeted each year to continue membership in PTI.

FY21 Recommended Changes	Expenditures	FTEs
FY20 Approved	20,000	0.00
FY21 Recommended	20,000	0.00

☀ Retiree Health Benefits Trust

Consolidated Retiree Health Benefits Trust: Beginning in FY08, the County implemented a plan to set aside funds for retiree health benefits, similar to the County's 50 year-old practice of prefunding for retiree pension benefits. Due to exponential growth