



Committee: GO
Committee Review: N/A
Staff: Marlene Michaelson, Executive Director
Purpose: Receive briefing and have discussion – no vote expected
Keywords: #Covid19Recovery

AGENDA ITEM #16
June 23, 2020
Discussion

SUBJECT

COVID-19 Recovery Mission Area Team Status Reports

EXPECTED ATTENDEES

Fariba Kassiri, Deputy Chief Administrative Officer
Jerome Fletcher, Assistant Chief Administrative Officer
Tina Benjamin, Director, Special Projects, Office of the County Executive
Dr. Raymond Crowel, Director, Department of Health & Human Services
Earl Stoddard, Director, Office of Emergency Management & Homeland Security
Aseem Nigam, Director, Department of Housing & Community Affairs

DESCRIPTION/ISSUE

This briefing will provide the Council with a status update on the County's recovery efforts related to COVID-19.

SUMMARY OF KEY DISCUSSION POINTS

- The Recovery Manager will update the Council on recovery efforts related to Racial Equity, Public Health, Economic, and Community Advisory Groups, the Q&A Team, Phase 2 County Reopening, Reconstitution of County Worksites, and Childcare.
- The leaders of the 5 mission area recovery teams (or their designee) will report on the efforts of each team (and their subgroups), including: 1) Government Operations and Services; 2) Economic Revitalization; 3) Health and Human Services; 4) Housing; and 5) Education. Councilmembers who are members of the teams may comment as well.
- The attached status report will be updated each week.

This report contains the following attachment:

COVID-19 – Recovery Situation Report

Alternative format requests for people with disabilities. If you need assistance accessing this report you may [submit alternative format requests](#) to the ADA Compliance Manager. The ADA Compliance Manager can also be reached at 240-777-6197 (TTY 240-777-6196) or at adacompliance@montgomerycountymd.gov



COVID-19 - Recovery Situation Report

Sit Rep #: 5	Date: 6-18-2020	Time: 8:30 am
Recovery Manager: Earl Stoddard		Deputy Recovery Manager: Ryan Miller

Recovery Manager Updates

Racial Equity

- Recovery Manager met with Chief Equity Officer on 6/12
- Follow-up meeting with Chief Equity Officer on 6/17 to review recovery documentation and consider how racial equity principles are reflected in recovery
- Training for Recovery Mission Area leads and workgroup facilitators scheduled for next week
- Chief Equity Officer considering mechanisms within the recovery framework to ensure racial equity is reflected in our discussion & deliverables.

Advisory Groups

- Public Health Advisory Group– Coordinated by Dr. Gayles. Already meeting.
- Economic Advisory Group – Names identified. In the process of standing up. Recovery framework identifying staffing support.
- Community Recovery Advisory Group – 79 applications received. Identifying the specific charge of the group. Meeting with ACAO Hochberg on Thursday, June 17, 2020
- Advisory groups will be assigned a Recovery Support staff member to support, capture outcomes, etc.

Q & A Team

- Jed Millard and Ryan Miller are leading this group working to collect incoming questions, streamline the answer process, and create a repository of FAQs
- Incoming questions that need guidance and answers from public health, emergency management or the County Executive can be forwarded to the Q&A Team

County Reopening Phase 2

- County will move into Phase 2 of reopening beginning Friday, June 19 at 5:00 PM.
- Gyms, Fitness Centers, & Other Indoor Physical Activities are open with requirements; 1 patron per 200 sq. ft. of fitness space
- Houses of worship - Virtual, drive-in, and limited indoor and outdoor services with requirements; 1 congregant/family per 200 sq. ft. of service space
- Indoor and Outdoor gatherings are limited to a maximum of 50 or 1 person/family unit per 200 sq. ft., whichever is lower

- Indoor and Outdoor pools are open with capacity restrictions
- Restaurants - Outdoor/patio seating & limited indoor dining with requirements; 50% capacity maximum indoors
- Retail - Curbside and limited in-store; 1 patron per 200 sq. ft. of sales space
- Information on the reopening phases can be found at:
<http://montgomerycountymd.gov/covid19-reopening>

Reconstitution of County Worksites

- Reconstitution for Phase A functions and services is scheduled to begin July 5
- Joint Letter from County Executive and Union Presidents went out yesterday to County Employees
- Scheduling an MCG Live Event for employees next week

Childcare

- Council has approved \$10 million in [emergency funding for childcare providers](#) to help offset reopening expenses and losses due to COVID-19
- The Childcare recovery workgroup is planning a Childcare Reopening Town Hall with the County Executive and Public Health Officer on 6/22

Recovery Executive Committee Updates

Phase 2 Reopening

- Updated health orders coming out before phase 2 begins
- Guidance for office spaces is available
- Pool guidance link has been updated and shared on the reopening webpage
- Our pools are not opening at the start of Phase 2, but will be ready soon

Business Ambassador Program

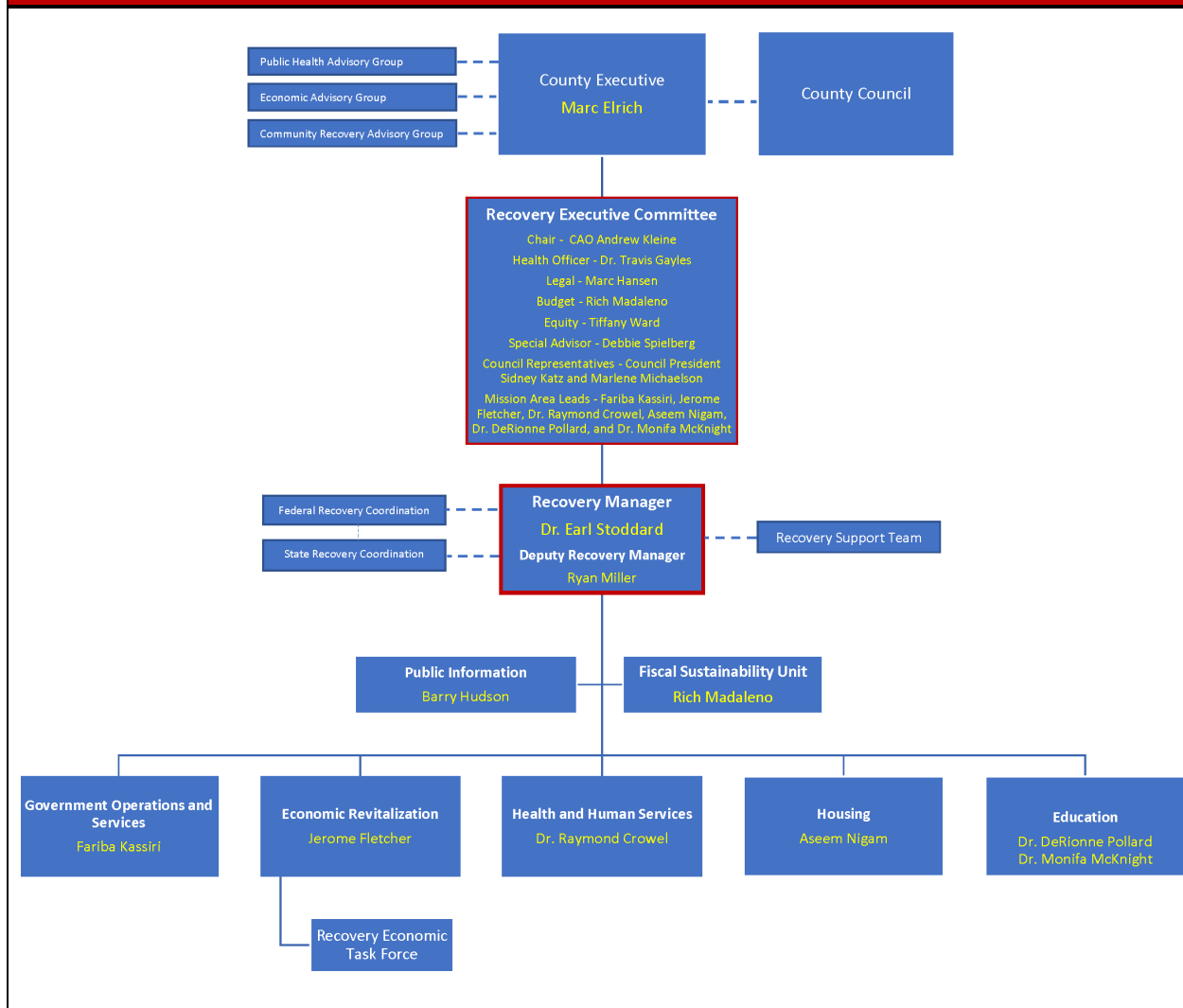
- Dan McHugh will be speaking to WTOP & FOX 5 about the ambassador program
 - FOX 5 has also requested to conduct a site visit with an ambassador
- Ambassadors have been well received thus far by the business community
- The system is working well with concerns being addressed in a timely manor
- We've found many businesses are doing well with updated health guidance
- So far, over 1300 businesses have been reached
- Focusing on education rather than enforcement, but businesses are referred to HHS for repeat or egregious violations
- Staff are being trained on phase 2 guidance and will be redeployed into the field for Phase 2
- The program is currently scheduled to run through July 2nd
 - Based on data after we begin phase 2, we will evaluate whether the program needs to continue

Housing

- Montgomery County will be joining the City of Gaithersburg and Anne Arundel County to speak to the Maryland House's Environment & Education Committee to discuss programs available to tenants
- A survey will be going out soon to gauge the extent of rent delinquencies in the County

- Housing Mission Area will be doing outreach to provide information on resources to tenants
- Looking at both legislative and financial options to provide relief to tenants and property managers
- Researching the domino effect of what businesses are impacted when tenants cannot pay and businesses temporarily close (i.e. janitorial services, landscaping, security, etc...)

Recovery Information Coordination Flow Chart



Government Operations and Services Mission Area

1. Reconstitution of County Worksites (Mary Beck)

Mission

To address the re-activation of certain County offices and functions currently on administrative leave or teleworking. The key areas of focus will include, employee and client safety, employee spacing, personal protective equipment, office cleaning, and staff/client screening requirements recognizing that different services will have very different operational environments and require certain unique strategies.

Short-term Objectives:

- Evaluate which functions and services have been reduced/suspended and prioritize when they should return

Mid-term Objectives:

- Maximize extended situational telework in all reconstitution phases
- Maintain social distancing and all other recommended measures
- Provide guidance to departments on reconstitution of County services and communications with employees

Long-term Objectives:

- Continue to provide guidance to departments on reconstitution of County services and communications with employees

Upcoming Workgroup Meetings:

- Standing meeting, Tuesdays at 3:30 PM
- Standing meeting, Fridays at 3:30 PM

Deliverables

Deliverable	Estimated Timeline	Progress/Updates
Develop draft guidebook regarding protocols for reopening County worksites	6/19/2020	Given to departments (6/5) and unions (6/7) for review; met with IAFF/FOP on 6/13; MCGEO feedback due back by 6/16
Develop phasing recommendations for reduced and suspended operations	6/19/2020	Given to departments (6/5) and unions (6/7) for review; met with IAFF/FOP on 6/13; MCGEO feedback due back by 6/16
Develop recommendations for timeline to be ready to reopen Phase A services	6/19/2020	Given to departments (6/5) and unions (6/7) for review; met with IAFF/FOP on 6/13; MCGEO feedback due back by 6/16
Develop Return-to-Work checklist for departments	6/15/2020	draft completed, under review. Distributed by 6/16.
Develop contact list resource for depts	6/12/2020	Completed by 6/16
Training materials developed	6/16/2020	In process- will be completed by 6/16
Communications approach developed	6/15/2020	In process- will be completed 6/15

Send out memo from CE/unions to all employees with report link	6/17/2020	Nearly completed
Support departments with Phase A rollout	Ongoing	
Monitor rollout of phases to make improvements for future phases	Ongoing	
Continue high level dialogue with unions to support reconstitution efforts	Ongoing	

2. Space Planning & Design (Greg Ossont)

Mission

Evaluating and preparing County physical spaces and facilities for the phased reconstituting of County worksites. Initially focused on large administrative or office locations and identifying specific strategies for de-densification.

Short-term Objectives:

- Maximize extended situational telework
- Maintain social distancing and all other recommended measures
- Reduce the number of staff physically in the office on any given day

Mid-term Objectives:

- Evaluate the entire employee workday, identify gathering points where measures should be implemented
- Repurposing meeting rooms, common areas for additional workstations to de-densify

Long-term Objectives:

- Plan, design and construct floors to facilitate elements of hoteling, free address, satellite and multiple meeting rooms
- Redrawing floor plans and reconfiguring furniture. Incorporating more touchless technologies

Upcoming Workgroup Meetings:

- TBD and as needed

Deliverables

Deliverable	Estimated Timeline	Progress/Updates
Outreach to individual departments and divisions to determine 'order of magnitude' personnel returning in phases A or B	6/15/2020	COMPLETE
Complete County office worksite space evaluations and inspections	COMPLETE	COMPLETE

Develop guidance document for County office worksites	6/15/2020	COMPLETE
Coordinate with departments to inspect spaces and make recommendations specific to individual needs	TBD	
Inventory County spaces that cannot be modify, reconfigured or repurposed in short or midterm stages. Develop 'long term' database	TBD	

3. Telework (Jenny Bryant)

Mission

Short-term – To stabilize the workforce in a telework situation for the duration of social distancing period and solve all technical/procedural problems so the max number of employees continue to do situational telework.

Long-term – To develop a more progressive telework policy for County employees that speaks to a telework-first organization with a focus on sustained productivity while continuing to deliver high level and quality services to the residents.

Short-term Objectives:

- Identify technology needs and accommodation needs to maximize extended situational telework for the County's reconstitution plan

Mid-term Objectives:

- Communicate with MLS and employees to understand the telework needs and challenges

Long-term Objectives:

- Define measures for productivity for all employees
- Develop a telework policy that drives MCG to a telework-first organization

Upcoming Workgroup Meetings:

- Long-term meetings;** Standing meeting, Mondays at 2:00 PM

Deliverables

Deliverable	Estimated Timeline	Progress/Updates
Short-term:		
<ul style="list-style-type: none"> Identify technology needs 	7/10/2020	In progress/ Analysis being conducted
<ul style="list-style-type: none"> Develop plan for accommodation needs 	7/10/2020	In progress
<ul style="list-style-type: none"> Identify cell phone and other resource needs 	7/10/2020	In progress /Soft phones via teams Other resources/Analysis being conducted
Long-term :		

<ul style="list-style-type: none"> Determine criteria for deciding eligibility for telework 	8/10/2020	In progress/Developing
<ul style="list-style-type: none"> Define productivity measures 	8/10/2020	In progress/Developing
<ul style="list-style-type: none"> Identify all other resource needs 	8/10/2020	In progress/Discussed and compiled a list of Equipment (IT/Connectivity and other office Equip.), Home office liability?
<ul style="list-style-type: none"> Develop training and rules for telework 	Training – 7/10/2020 Rules – 8/10/2020	Training options are currently being explored and finalized by 7/10; Rules for telework 8/10

4. Summer Programs & Out of School-time Programs in County Facilities (Robin Riley)

Mission

To address summer programs, activities and out of school-time programs in County. Key areas of focus will include timeline, program capacity, spacing, employee and client's safety and protocols.

Short-term Objectives:

- Provide guidance for summer programs and activities

Mid-term Objectives:

- Prepare staff and buildings for summer programs and activities

Long-term Objectives:

- Coordinate with internal and external partners to develop out of school-time programs

Upcoming Workgroup Meetings:

- Standing meeting, Fridays at 1:00 PM

Deliverables

Deliverable	Estimated Timeline	Progress/Updates
Provide summer programs/camps – for max 700 using only county recreation/parks sites	7/6/2020	Guidance document completed; anticipated opening date 7/6; Modified start date to 7/13 due to return to work benchmarks missed
Reopen summer outdoor pools with limited access numbers, safety protocols in place for passholders/residents only	7/6/2020	Guidance document completed; anticipated opening date 7/6; modifications to Phase 2 by County Executive may modify operations and start date.
Coordinate and share safety protocols for reopening with childcare centers operating in county facilities	ongoing	

Provide summer outdoor activities for residents in small group settings	7/6/2020	Guidance document completed; anticipated opening date 7/6; Modified start date to 7/13 due return to work benchmarks missed
Develop and implement virtual classes and recreation opportunities for all residents	ongoing	

5. Process Improvement & Digital Service Delivery (Gail Roper)

Mission

To coordinate process improvements and digital services needs identified by the Recovery Mission Areas and prioritizing user needs and known issues. Help to champion and guide improvements and reduce duplication among Recovery Working Groups during the Recovery efforts, while providing a central point for opportunities for the needed process improvements and digital service delivery needs.

Short-term Objectives:

- Develop a core team of subject matter experts within MCG
- Provide subject matter expertise and solutions for process improvements for the recovery organization

Mid-term Objectives:

- Provide subject matter expertise and solutions for process improvements and digital service delivery for the recovery organization

Long-term Objectives:

- Formalize a core team of subject matter expertise and help to institutionalize continuous process improvement, innovation and resident-centric digital service delivery in Montgomery County.

Upcoming Workgroup Meetings:

- Ongoing on a daily basis

Deliverables

Deliverable (Associated Recovery Workgroup)	Estimated Timeline	Progress/Updates
1) Enhancing paperless automated workflow by providing departments with tools for easily developed web forms and eSignature. This includes implementation of Seamless Docs - A suite of features to help orderly transition of County government towards a paperless environment.	Phase 1 will be completed by 8/1	In progress - eSignatures: <ul style="list-style-type: none"> • User testing with CEX and DTS and OMB • eSignature Policy draft complete • Help Desk preparations for rollout Form Digitization: <ul style="list-style-type: none"> • Initial use case testing complete • Early Adopter Roll Out W/E 5/11 Ongoing rollout for identified processes
2) Data on VPN Access Issues for Telework Committee (Telework)	7/15/2020	In progress
3) Help Desk data on Teleworking (Telework)	7/15/2020	In progress

4) Laptop replacement scenario (Telework)	7/15/2020	In progress; need solid #'s
5) LinkedIn Training Strategy w/OHR	7/9/2020	In progress
6) Solutions for telecommunications to limit the need for cell phone purchases. (A solution is currently available. Teams will be used for forwarding of phones, 1X Mobile (Avaya softphones) will be used for Automated Call Distributor's, if necessary)	Ongoing	In progress - Each person will need to be assessed for specific need.
7) Request from Economic Revitalization Mission Area - WIFI expansion for public use at/near Libraries or public facilities	8/1/2020 2-3 Months Pending Grant Award or \$230,000 (without grant)	2 - 3 months, if prioritized on some basis . We have applied for IMLS CARES grants for each of these sites. https://www.imls.gov/grants/available/imls-cares-act-grants-museums-and-libraries

Economic Revitalization Mission Area

Economic Revitalization Area Team Meetings are Tuesdays at 12:30pm-2PM (Facilitators Join at 1pm)

1. Hospitality, Culture, Entertainment & Recreation (Kelly Groff)

Mission

The Economic Revitalization Mission Area of Hospitality, Culture, Entertainment & Recreation is to maintain Montgomery County's status as a hub for tourism, recreation, sports, culture and the arts by helping businesses adapt to the post-COVID-19 safety regulations and customer preferences while supporting the local economy and workforce by providing new opportunities for employment and commerce.

Short-term Objectives:

- Identify issues of concern from businesses as the County continues through its phases of re-opening.
- Provide resources/guidance to business owners and operators to support their re-opening

Mid-term Objectives:

- Create ideas for local and regional marketing initiatives at reopening phases to invite residents and visitors back to our community and support buy local

- Develop universal messaging from all levels to communicate safety measures and precautions in an effort to bring back residents and visitors
- Develop plans and guidance in the event of a potential second wave of COVID-19
- Assist with communicating the needs/interests of small-to-midsized arts organizations – particularly for those groups / artists who do not have their own venues. (Many small arts companies/independent artists make up the majority of art making by Black and Brown artists, and artists of color, in our county, access to “Community Use of Public Facilities” (CUPF) is a real concern).

Long-term Objectives:

- TBD

Upcoming Workgroup Meetings:

- Thursday, June 18 at 3pm

Deliverables

Deliverable	Estimated Timeline	Progress/Updates
Identify and communicate a process for businesses to ask questions regarding the phased re-openings	Within 2 weeks	<ul style="list-style-type: none"> • County has established a daily Q & A session for many questions without clear answers • Businesses can email: bizinfoCovid19@montgomerycountymd.gov with specific questions regarding re-opening

2. Retail & Restaurants (Reemberto Rodriguez)

Mission

Ensure retailers and restauranteurs throughout the county re-open in a manner that is (a) expedient; (b) economically viable; and, (c) safe for workers and customers.

Short-term Objectives:

- Facilitate discussion among workgroup members regarding challenges, concerns, opportunities, and ideas for the industry

Mid-term Objectives:

- Clarify and disseminate the information flow specific to retailers and restaurants to provide timely, accurate, and responsive information to questions regarding re-opening.

Long-term Objectives:

- Establish a clear two-way communication with all retailers and restaurants, not only those represented in chambers and business associations.

Upcoming Workgroup Meetings:

- Thursday, June 18 at 1pm

Deliverables

Deliverable	Estimated Timeline	Progress/Updates
Provide guidance regarding ABS licensing options for restaurants	1 week	Invited ABS to previous week meeting and received clarity on the licensing standards for restaurants to
Coordinate within Mission Area to address landlord concerns	1 week	The Economic Mission Area is going to be considering whether a specific forum to engage landlords of various sizes from the County would help collaboration from other Workgroups to address issues between commercial tenants and landlords

3. Small Business (Judy Stephenson)

Mission

The Small Business Workgroup of the Montgomery County Economic Recovery Task Force will identify issues facing small businesses as the economy reopens in the wake of the COVID-19 public health emergency and make recommendations for immediate actions that will help the small business community get back up and running quickly.

Short-term Objectives:

- Research activities occurring in other jurisdictions
- Research ideas for addressing short-term capital needs

Mid-term Objectives:

- TBD

Long-term Objectives:

- TBD

Upcoming Workgroup Meetings:

- Thursday, June 28 at 11 am

Deliverable	Estimated Timeline	Progress/Updates
List of networking and marketing events/opportunities in other jurisdictions for industries that are B2B and/or Government Contractors	Two weeks	
Research ideas for addressing the short-term capital needs of small businesses during recovery, considering equity and inclusion		

Diagram/Chart delta between State and County phased guidelines		
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4. Life Sciences & Related Technology (Tina Benjamin)

Mission

The mission of the life sciences and related technology subgroup is to identify the issues and challenges facing technology companies through the pandemic and moving forward – recognizing that there are distinct differences among the biotech, IT and cyber sectors -- and to develop recommendations on what the County can do to assist this sector and enhance its growth in the future.

Short-term Objectives:

- Facilitate discussion among workgroup members regarding challenges, concerns, opportunities, and ideas for the industry

Mid-term Objectives:

- Develop recommendations for what the County can do ensure the current and ongoing viability of the technology sectors in the County's economy and the individual businesses within these industry sects.

Long-term Objectives:

- Identify longer-term recommendations for growing technology establishments in the County.

Upcoming Workgroup Meetings:

- Monday June 22, 2020 at 4pm

Deliverable	Estimated Timeline	Progress/Updates
Continue facilitated discussion regarding challenges, concerns, opportunities, and ideas for the industry	3-4 weeks	Robust conversations surrounding: <ul style="list-style-type: none"> Childcare and School Opening support to help employees return to the office Employee Mental and Emotional wellbeing surveys and support Changing business climate in the County Considering best ways to disseminate information to businesses Gauging concerns and planning related to a second wave of the virus Potential concerns around workforce talent pool to meet current hiring within healthcare sector
Develop workgroup report synthesizing information gained through facilitated discussion	2 weeks	

5. Workforce Development (Leonard Howie)

Mission

To identify and prioritize a range of workforce development activities that will connect County residents to employment opportunities in this COVID-19 environment.

Short-term Objectives:

- Identify the employment opportunities that are/will be available for County residents during the COVID-19 pandemic
- Identify the skill sets that are/will be required to obtain and sustain available employment opportunities
- Identify strategies that can be pursued to develop the skill sets of County residents and to prepare them to obtain and sustain available employment opportunities

Mid-term Objectives:

- Identify the industries/occupations that will not fully recover from the COVID-19 Economic losses
- Identify the industries/occupations that are likely to see growth during the COVID-19 pandemic and beyond
- Identify the strategies that can be pursued to prepare County residents for the employment opportunities of the [near] future

Long-term Objectives:

- Develop sustainable career pathway and employment readiness programs that connect youth/students to meaningful economic opportunity (building the internal pipeline)
- Create meaningful entry- and mid-level skills development programs to support emergency preparedness functions (construction, transportation, environment clean-up, etc.)
- Institute the framework necessary to continue the discussion beyond the immediate crisis to address historical, ongoing and projected challenges to the development of the County's workforce

Upcoming Workgroup Meetings:

- Wednesday, June 17 at 3pm

Deliverable	Estimated Timeline	Progress/Updates
Hold first workgroup meeting	June 17	The Workforce Development workgroup will hold its first meeting on Wednesday, June 17. The latest Rebound Montgomery Report from Montgomery College on workforce development will be a basis for their discussion.

Health & Human Services Mission Area

Health and Human Services Mission Area Team Meetings are Wednesdays 2:00 – 3:00 PM

1. Early Childcare & Education (Barbara Andrews)

Mission

Identify and recommend steps and support required for the opening and safe operation of child care programs

Short-term Objectives:

Create small groups: Health and Safety; Communications and Engagement; Financial Support; Child Care in Public Space (CCIPS) and Facilities

- Continue PPE distribution (health and Safety)
- Implement Child Care Recovery Fund (financial support)
- Implement chats with child care weekly for feedback (Communications and engagement)

Mid-term Objectives:

- Develop a vendor and provide funds for PPE (health and safety)
- Determine steps for Working Parents Assistance program (WPA) (financial support)
- Create communication materials for programs and for parents on all topics (across sub groups)
- Coordinate possible surveys for information gathering (across sub groups)
- **Hold a Town Hall meeting with the CE and Public Health Officer (6/22) (Communications and Engagement)**
- Start Child care in Public Space/Facilities small group – focus on opening spaces and coordination of agencies and departments
- Provide additional rent relief for CCIPS July-Sept

Long-term Objectives:

- Provide ongoing communications on early childhood topics during pandemic (across sub groups)
- Support child care opening and health and safety
- Create systems approach to Early Care and Education building on the ECEI and the work of the Early Childhood Coordinating Council (ECCC)
- Create a systemic approach to pandemic response for future emergencies

Upcoming Workgroup Meetings:

- Standing Meetings:
 - Mondays and Wednesdays, 1:00 – 2:00 PM
 - Fridays, 2:00 – 3:00 PM

Deliverables

Deliverable	Estimated Timeline	Progress/Updates
Child Care Recovery Fund	June/July	To be approved by Council tomorrow/other work underway
PPE Vendor	Sept	RESEARCH AND DEVELOPMENT OF PHASES
WPA	Fall	Changing rates based on state changes

CCIPS	July-Aug	Opening all DHHS CCIPS sites
Chats and Town Hall	Underway	4 Chats held, Town hall planned/some specific to Spanish speakers

2. Behavioral Health & Domestic Violence (Teresa Bennet)

Mission

In development

Short-term Objectives:

- Provide support to staff serving seniors in nursing homes and assisted living facilities
- Develop a coalition of faith communities, government and nonprofits for empowering faith leaders to become more effective partners in responding to the current and pending mental health crisis, especially as congregants return to their respective houses of worship with their traumas in mind
 - Create listening sessions or focus groups
 - Identify available online training for faith leaders
- Create the appropriate subgroups to work on specific issue areas

Mid-term Objectives:

- Re-imagine and design the system for school referrals to the Crisis Center (there is no physical location for walk-ins)
- Coordinate the wide variety of relevant workgroups that are operating outside of MCG

Long-term Objectives:

- TBD

Upcoming Workgroup Meetings:

- Tuesdays at 8:00 AM and Thursdays at 4:00 PM **every other week**

Deliverables

Deliverable	Estimated Timeline	Progress/Updates
One-pager with resources to address mental health crises (i.e. who to call)	End of June	
A self-care and support webinar series for nursing home staff	TBD	

3. Public Health (Dr. James Bridgers)

Mission

This is a broad workgroup made up of six subgroups: Immunization, Disease Control, School Health, Licensure & Regulation, Community Partnerships, and Community Health

NOTE: As of 6/16/2020, the PH team has been asked to provide their weekly updates by 4pm each TUESDAY; starting next week we will shift that to 4pm each MONDAY to enable this SitRep document to be fully populated

Short-term Objectives:

- Each subgroup has been assigned the task of documenting the challenges, issues, fiscal impacts, partner agency needs, and picture of what recovery looks like for their particular issue area at 50%, 75%, and 100% levels

Mid-term Objectives:

- TBD

Long-term Objectives:

- TBD

Upcoming Workgroup Meetings:

- Standing Meetings: Mondays and Thursdays, 11:30 AM – 1:00 PM

Deliverable	Estimated Timeline	Progress/Updates
Recovery Plan for School Health Services	Summer 2020	
Immunization Group: All 17 vaccine clinics to reopen	Target: August 2020?	Vaccine distribution comes from the State

4. Housing & Homelessness (Amanda Harris)

Mission

Draft in progress

Short-term Objectives:

- TBD

Mid-term Objectives:

- TBD

Long-term Objectives:

- TBD

Upcoming Workgroup Meetings:

- TBD

Deliverable	Estimated Timeline	Progress/Updates
TBD		

5. Older Adults and Persons with Developmental Disabilities (Odile Brunetto)

Mission

Mission statement being drafted

Short-term Objectives:

- TBD

Mid-term Objectives:

- TBD

Long-term Objectives:

- TBD

Upcoming Workgroup Meetings:

- Every Friday at 9:00 AM for planning advisory group.
- There are 4 subgroups meeting weekly

Deliverable	Estimated Timeline	Progress/Updates
Testing; PPE; Contact tracing and Quarantine	July 15	Discuss access to oral self-administered COVID 19 testing/retesting for providers' clients and staff with priority for residential services Discuss access for PPE in partnership with State agencies and County Emergency Management team Discuss access to State contact tracing with Public Health Planning for access to quarantine hotel for persons with disabilities unable to quarantine at home
Providers Sustainability	July 15	Survey providers/ contractors of A&D regarding financial status
Social Isolation; Access to community services and telehealth, and Volunteerism	July 15	Lack of access to IT equipment, internet; and challenges of hearing loss and accessing zoom meetings
Communication	June 30	Developing speaking points for several audiences: clients/families/ staff and stakeholders
Further topics of focus include: employment, mental health/ suicide prevention, loss of independence, providers' staffing needs, transportation, hearing loss and accessing zoom meetings	August 30	Will work on these after the first four topics above have been addressed

6. Service Access Equity (Betty Lam)

Mission

DRAFT STATEMENT: To eliminate system barriers to HHS and its continuum of services for all residents in the county to help build physical, mental, social and economic health of the county. The workgroup will recommend strategies to address long-standing issues related to access and service quality particularly for communities of color and low-income residents bearing the burden of the pandemic.

Short-term Objectives:

- Collect leading and promising practices from Montgomery County and other jurisdictions
- Interview members of communities disproportionately challenged by the pandemic, particularly those from who we traditionally hear little, to gather perspectives and feedback about access to County services and other COVID-related experiences
- Gather input from HHS service area chiefs and deputy chiefs about service access
- Develop a tool (set of questions) to drive equity into the recovery discussions occurring across HHS
- Coordinate and align efforts with the County's new Chief Equity Officer Tiffany Ward

Mid-term Objectives:

- Assure that all recovery efforts across MCG are designed and implemented with equity in mind

Long-term Objectives:

- Increase equitable access to HHS services and positive health outcomes and decrease health disparities across the County's diverse communities

Upcoming Workgroup Meetings:

- Tuesdays and Thursdays, 3:00 – 4:30 PM

Deliverable	Estimated Timeline	Progress/Updates
Equity Too for all HHS workgroups	Week of June 15	Tool drafted and under final review
Focus group and interview analysis	End of June	Questions completed, Forums are being planned, and interviews are being schedules

Housing Mission Area

Housing Mission Area Team Meetings are Thursday mornings at 10:00 AM

1. Eviction & Homeless Prevention (Frank Demarais)

Mission

Provide estimates of rental evictions based on delinquency distributions and estimates of landlord actions over 3, 6 and 12-month horizons, identifying potential for evictions to result in homelessness. Identify actions and policy options available to mitigate both evictions and events of homelessness, recommending actions and policies.

Short-term Objectives:

- Identify scale of rental delinquencies and estimates of potential evictions
- Develop mitigation options for connecting tenants to resources and landlord negotiation
- Develop recommendations for best use of available and potential stabilization funds.

Mid-term Objectives:

- Determine potential for additional funding for housing stabilization and best uses
- Identify actions to prepare for significant increase in evictions and homelessness

Long-term Objectives:

- Determine potential legislative / executive order options to reduce evictions

Upcoming Workgroup Meetings:

- Thursdays at 3:00 pm

Deliverables

Deliverable	Estimated Timeline	Progress/Updates
Survey of County rental delinquencies from representative property managers in a short voluntary survey	Survey return week of June 22	Survey circulated to potential respondents June 15 and 16, Challenge: uncertain response rate, and timeliness
Develop best practices approaches to helping engage delinquent tenants, explore enlistment of community-based organizations.	Early July recommend	Discussions started June 11, needs further definition June 18 and then design effort with HHS, DHCA, landlords and community organizations
Create assessment of current rental assistance programs, for populations served and funding outlook	End of June	HHS SEPH matrix of programs created, needs addition of DHCA funded programs and assessment of funding potential
Estimate (based on survey and additional information) numbers of serious delinquencies by end of July & August; with scenarios for possible numbers of eviction orders	Early July	Survey circulated, depending on results by June 25 can create informed estimates

Assess legislative options to limit evictions; reviewing approaches used in other jurisdictions to limit or manage eviction actions	Early July	Initial discussions only, needs research
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2. Multifamily Default Prevention (Stephanie Killian)

Mission

To work in cooperation with property owners, lenders, regulatory authorities, and interest groups to establish indicators that can identify properties facing financial difficulties because of problems related to the COVID-19 emergency, and to recommend actions that Montgomery County can take to reduce and, if possible, prevent defaults and foreclosures of multifamily rental properties in the county.

Short-term Objectives:

- Identify the scope of the financial problems facing property owners: how many properties are experiencing significant delinquencies, bad debt, and vacancy losses, and how much are these losses
- Identify federal, state, and local policies and programs influencing, assisting, or hurting financially distressed properties

Mid-term Objectives:

- Recommend ways owners can contact County if they are having problems
- Recommend ways the County can get information out to owners
- Identify forbearance programs in place at federal, state, and local level for owners, including banking policies and rules.

Long-term Objectives:

- Identify action the County can take to help owners of financially distressed properties
- Identify new federal, state, and local policies, or revisions to existing policies, needed to assist owners of financially distressed properties; and action the County can take to influence these policies.
- Identify programs or actions Montgomery County can take to help prevent defaults and foreclosures of multifamily properties in Montgomery County.

Upcoming Workgroup Meetings:

- Wednesdays at 3:00 pm

Deliverables

Deliverable	Estimated Timeline	Progress/Updates
Develop Survey	July 2020	
Finalize Research: Lender Requirements, State and Local Requirements, Utility Demands	July 2020	
Identify extent of delinquency issues in the County	July 2020	

Recommend ways owners can contact County if they are having problems	July 2020	
Recommend ways the County can get information out to owners	July 2020	
Identify forbearance programs in place at federal, state, and local level for owners, including banking policies and rules.	July 2020	
Identify action the County can take to help owners of financially distressed properties	July 2020	
Identify new federal, state, and local policies, or revisions to existing policies, needed to assist owners of financially distressed properties; and action the County can take to influence these policies	July 2020	

3. Common Ownership Community Distress (Frank Demarais)

Mission

Identify Common Ownership Community financial distress issues related to the COVID-19 emergency and identify the impact of the emergency on the potential for COCs' ability to operate. Assess and recommend options for supporting COCs with short-, intermediate- and longer-term actions and policy changes related to areas such as support for the financial capacity of homeowners; cashflow issues affecting community management; and the options to assist communities in recovering delinquent fees.

Short-term Objectives:

- Support ongoing workgroup assessing emergency County grant option for COCs facing defaults
- Develop legislative agenda for immediate action

Mid-term Objectives:

- Recommend approaches to support homeowners accessing existing mortgage relief
- Develop data on COVID impact on COC assessment payment delinquency

Long-term Objectives:

- Identify legislative agenda for longer term action

Upcoming Workgroup Meetings:

- Fridays at 4:00 pm

Deliverable	Estimated Timeline	Progress/Updates
Document legislative approach to requiring Reserve Studies on same basis as Pr. George's authorization	End of June	Obtaining Prince George's legislation to assess and recommend

Determine potential financial needs of COCs under potential delinquency scenarios	Mid July	Reviewing work of distressed COC taskforce for indicators of level of financial distress
Recommend actions to support homeowners accessing financial relief (mortgage forbearance, public support)	End of June	Reviewing existing counseling and outreach options, determining approach to providing COCs with information to disseminate
Conduct a survey of COC delinquency status and trends	Early July	Reviewing design of survey and process to get information
Develop list of additional legislative options	Early July	Reviewing previous legislative proposals for recommendation

Education Mission Area

The Education Mission Area is in the process of identifying workgroup facilitators and workgroup mission statements. More information forthcoming when workgroups are established

Deliverables

Deliverable	Estimated Timeline	Progress/Updates
Reviewing recovery plans and governance documents for MCPS, MC, and USG	June	In progress
Developing charge statements and identifying leadership of mission sub-areas	June	In progress
Meeting tomorrow of mission area leadership team to sketch out tactical plan for work	June	In progress
Reviewing Black and Brown Coalition: Recovery of Learning Loss Asks	June	In progress

Next Recovery Update Meeting

Thursday, June 25 at 8:30 AM

Prepared By	Approved By	Time/Date
Tina Laboy Recovery Planning Support	Earl Stoddard Recovery Manager	6/18/2020 8:30 AM