



**Committee:** Directly to Council  
**Committee Review:** N/A  
**Staff:** Naeem Mia, Legislative Analyst  
**Purpose:** To receive testimony/final action - vote expected  
**Keywords:** HHS, Food Security, COVID-19

AGENDA ITEM #10.7  
December 8, 2020  
**Introduction/Public  
Hearing/Action**

## SUBJECT

Special Appropriation to the Fiscal Year 21 Operating Budget Montgomery County Government COVID-19 Human Services and Community Assistance Non-Departmental Account (NDA), COVID-19 Response: Montgomery County Food Security Fund \$12,803,250 (Source of Funds: General Fund Reserves), and Amendment to the Fiscal Year Operating Budget Resolution 19-472, Section G, Designation of Entities for Non-Competitive Contract Award Status

## EXPECTED ATTENDEES

Mark Hodge, Department of Health & Human Services  
Netta Squires, Office of Emergency Management & Homeland Security

## COUNCIL DECISION POINTS & COMMITTEE RECOMMENDATION

The Council will review and consider action on a special appropriation to the COVID-19 Human Services and Community Assistance NDA.

## DESCRIPTION/ISSUE

On June 23, 2020, the Council approved Resolution 19-506, Support for COVID-19 Response – Montgomery County Food Security Fund, authorizing \$10,300,000 of special appropriations to implement and support the implementation of the COVID-19 Pandemic Food Security Response Strategy ("Strategy"). \$300,000 was designated to the Greater Washington Community Foundation to support fundraising activities while the remaining \$10.0M was allocated to the County-administered COVID-19 Human Services and Community Assistance Non-Departmental Account (NDA).

The FSTF has now prepared a budget request of \$12.8M to support operations through the remainder of FY20 (January – June 2020). Funds are allocated to purchase bulk foods, including fresh produce, and support logistical and marketing operations, including call center support, online platforms, and communications/direct outreach to vulnerable populations.

## SUMMARY OF KEY DISCUSSION POINTS

- The initial funding of \$10.3M has been fully expended or encumbered as of December 1, 2020. The Food Security Task Force (FSTF) indicated a need for additional funding beyond December 2020 to continue food security operations.

- The appropriation request of \$12.8M is primarily a continuation of existing food security efforts, including bulk food purchases. No additional funding is requested for new grant programs.
- Funding for Community Hubs, which was originally included in Salud y Bienestar, will now be funded through this Food Security effort.
- This request includes funding for the Consolidation Hubs totaling \$1.2M, to be administered directly by the hubs as non-competitive grants as follows:

The Department of Health and Human Services (DHHS) will establish a contract with each of the eight established consolidation hubs in the amount of \$150,000 each: Germantown Cultural Arts Center; Seneca Creek Church; Hughes United Methodist; Bethel World Outreach; Clifton Park Baptist; Kingdom Fellowship; Oak Chapel United Methodist; and Interfaith Works, Inc.. The purpose of each of these contracts will read: "To oversee coordination of organizations in the County to provide comprehensive services to residents."

- The Executive branch intends to seek reimbursement from the Federal Emergency Management Agency (FEMA) for all pandemic-related food assistance purchases.

**This report contains:**

Draft Special Appropriation Resolution	© 1-2
County Executive Transmittal Memo	© 3-4
CAO Transmittal Memo re: Non-Competitive Grants	© 5-6

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Resolution No: \_\_\_\_\_  
Introduced: \_\_\_\_\_  
Adopted: \_\_\_\_\_

COUNTY COUNCIL  
FOR MONTGOMERY COUNTY, MARYLAND

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By: Council President at the Request of the County Executive

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SUBJECT: Special Appropriation to the Fiscal Year 21 Operating Budget  
Montgomery County Government  
COVID-19 Human Services and Community Assistance Non-Departmental Account  
(NDA), COVID-19 Response: Montgomery County Food Security Fund  
\$12,803,250 (Source of Funds: General Fund Reserves), and  
Amendment to the Fiscal Year Operating Budget Resolution 19-472, Section G,  
Designation of Entities for Non-Competitive Contract Award Status

**Background**

1. Section 308 of the Montgomery County Charter provides that a special appropriation is an appropriation which states that it is necessary to meet an unforeseen disaster or other emergency, or to act without delay in the public interest. Each special appropriation shall be approved by not less than six Councilmembers. The Council may approve a special appropriation at any time after public notice by news release. Each special appropriation shall specify the source of funds to finance it.
2. The County Executive has requested the following FY21 Operating Budget appropriation increases for the COVID-19 Human Services and Community Assistance Non-Departmental Account (NDA):

<u>Personnel</u> <u>Services</u>	<u>Operating</u> <u>Expenses</u>	<u>Capital</u> <u>Outlay</u>	<u>Total</u>	<u>Source</u> <u>of Funds</u>
\$0	\$12,803,250	\$0	\$12,803,250	General Fund Reserves

3. On March 11, 2020 the World Health Organization declared coronavirus COVID-19 a pandemic, and it has spread rapidly throughout the world. To slow the spread of the disease, Maryland Governor Hogan declared a State of Emergency on March 5, 2020 and issued Executive Orders that have closed schools, closed non-essential business, and required Maryland residents to shelter at home.
4. The Food Security Task Force has executed several efforts including; providing financial assistance to Food Assistance Providers, increasing the amount of available fresh food from local sources, enhancing community engagement, and increasing access to existing benefit programs, through leveraging interdisciplinary coordination and innovative technology.
5. The Task Force has developed the “COVID-19 Pandemic Food Security Strategic Plan,” which identifies actionable strategies to address critical needs to increase the volume of food in the food assistance system; improve the food delivery system; communicate to and connect residents with resources; and ultimately foster a permanently resilient and equitable food system in Montgomery County. The Task Force estimates that an additional \$12.8 million will be needed to continue providing services from January 2021 to June 2021.

6. Section 11B-14 (a) (4) of the Montgomery County Code states that “a contract may be awarded without competition if the Chief Administrative Officer makes a written determination that the contract award serves a public purpose and proposed contractor has been identified in a grant or appropriation resolution approved by the Council.” The result of this action is to amend the Fiscal Year (FY) 2021 Designation of Entities for Non Competitive Contract Award status to include a new contract with the eight established consolidation hubs: Up County Consolidation Hub at the Germantown Cultural Arts Center (Black Rock Center for the Arts); Gaithersburg CARES Hub at Seneca Creek Church; Mid County Hub at Hughes United Methodist; Mid County Hub at Bethel World Outreach; Silver Spring Hub at Clifton Park Baptist; East County Hub at Kingdom Fellowship; Oak Chapel Hub at Oak Chapel United Methodist; and Interfaith Works Hub at Brome School to oversee coordination of organizations in the County to provide comprehensive services to residents.
7. The Chief Administrative Officer has determined that funding for the contracts with these entities serves a public purpose and that such expenses would be in the public interest.
8. Up to \$1.2 million of this appropriation will be used to support the eight established consolidation hubs as detailed in paragraph 6.
9. Public notice of this special appropriation was provided, and a public hearing was held.

### **Action**

The County Council for Montgomery County, Maryland, approves the following resolution:

1. A special appropriation to the FY21 Operating Budget of the COVID-19 Human Services and Community Assistance Non-Departmental Account is approved as follows:

<u>Personnel Services</u>	<u>Operating Expenses</u>	<u>Capital Outlay</u>	<u>Total</u>	<u>Source of Funds</u>
\$0	\$12,803,250	\$0	\$12,803,250	General Fund Reserves

2. This resolution amends Resolution 19-472, Section G, FY21 Designation of Entities for Non-Competitive Award Status as follows:

The Department of Health and Human Services (DHHS) will establish a contract with each of the eight established consolidation hubs in the amount of \$150,000 each: Germantown Cultural Arts Center; Seneca Creek Church; Hughes United Methodist; Bethel World Outreach; Clifton Park Baptist; Kingdom Fellowship; Oak Chapel United Methodist; and Interfaith Works, Inc.. The purpose of each of these contracts will read: “To oversee coordination of organizations in the County to provide comprehensive services to residents.”

3. The County Council declares that this action is necessary to act in response to a public health or safety emergency and to act without delay in the public interest.

This is a correct copy of Council action.

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Selena Mendy Singleton, Esq.  
Clerk of the Council




OFFICE OF THE COUNTY EXECUTIVE  
ROCKVILLE, MARYLAND 20850

Marc Elrich  
County Executive

M E M O R A N D U M

December 4, 2020

TO: Tom Hucker, President, County Council

FROM: Marc Elrich, County Executive 

SUBJECT: Special Appropriations for COVID Food Insecurity Efforts, Por Nuestra Salud y Bienestar program, and the African American Health Program COVID Response program

In response to the COVID-19 pandemic, the County has implemented a number of programs to help residents endure the hardships that have occurred. Without additional funding, there could be a lapse in service for three of these vital programs after December 30, 2020. I am recommending a special appropriation to continue to assist County residents facing food insecurity. In addition, I am recommending two appropriations that relate to addressing the impact of COVID on two of the County's racial and ethnic populations that were largely funded using Federal Coronavirus Relief Fund dollars – the Latino Health Initiative's (LHI) Por Nuestra Salud y Bienestar program and the African American Health Program (AAHP) Executive Committee Targeted COVID Response program. The three appropriations are described below, and the source of funding for each of them will be General Fund Reserves.

Special Appropriation	Purpose	Amount
21-503	Food Security	\$12,803,250
21-504	Por Nuestra Salud y Bienestar	\$4,620,997
21-505	AAHP COVID Response	<u>\$3,341,444</u>
<b>Total</b>		<b>\$20,765,691</b>

Food Security

I am recommending a special appropriation to the COVID-19 Human Services and Community Assistance Non-Departmental Account for \$12,803,250 to continue the County's response to the impact of the COVID-19 pandemic on the food security of County residents. This appropriation will allow Montgomery County's Food Security Task Force to continue services through the end of the fiscal year. The funds will support the efforts to connect residents to food assistance in the short term and make investments in systems, programs, and partnerships that will last past the crisis.

The Task Force has developed the “COVID-19 Pandemic Food Security Strategic Plan,” which identifies actionable strategies to address critical needs to increase the volume of food in the food assistance system; improve the food delivery system; communicate to and connect residents with resources; and ultimately foster a permanently resilient and equitable food system in Montgomery County. The Task Force estimates that the additional funding is needed to continue providing services from January 2021 to June 2021. To date this program has been paid for using General Fund dollars, the Office of Emergency Management and Homeland Security feels very confident that FEMA will accept almost all costs associated with this program.

Minority Health Program COVID Response

I am recommending a special appropriation to the COVID-19 Human Services and Community Assistance Non-Departmental Account for \$4,620,997 to continue LHI’s Por Nuestra Salud y Bienestar program. This program provides a targeted emergency response related to the disparate impact of COVID-19 on Hispanic or Latinx persons who have high COVID positivity rates compared with those of non-Hispanic persons. It has developed a proposal to continue implementing a culturally and linguistically competent health and wellness system that addresses critical needs for outreach, education, clinical follow-up, case management, and coordination of mental health services.

I am also recommending a special appropriation to the COVID-19 Human Services and Community Assistance Non-Departmental Account for \$3,341,444 to continue AAHP executive Committee Targeted COVID Response program. The program provides a targeted emergency response related to the disparate impact of COVID-19 on African American and Black residents because of the underlying conditions that are driving the cases and disparities in death rates. The African American Health Program Executive Committee Targeted COVID Response will continue implementing strategies that address critical needs for community outreach, communications, and education, mental health supports and services, support of a Black Physician Partnership, and funds to address food insecurity for African American and Black residents.

For each of these appropriations, the County will pursue FEMA reimbursement for all costs to the extent that those costs are eligible for reimbursement.

I appreciate your prompt consideration of this action.

ME:jw

Attachments: Special Appropriations 21-503, 21-504, and 21-505  
Certification from the Chief Administrative Officer for amending Section G of Resolution 19-472, FY21 Designation of Entities for Non-Competitive Award Status

c: Raymond L. Crowel, Psy.D., Director, Department of Health and Human Services  
Earl Stoddard, Ph.D., Director, Office of Emergency Management and Homeland Security  
Jennifer Bryant, Acting Director, Office of Management and Budget



**OFFICES OF THE COUNTY EXECUTIVE**

**Marc Elrich**  
*County Executive*

**Richard S. Madaleno**  
*Chief Administrative Officer*

**MEMORANDUM**

December 4, 2020

TO: Tom Hucker, President, County Council

FROM: Richard S. Madaleno, Chief Administrative Officer *RSM*

SUBJECT: Amendment to the Fiscal Year 2021 Operating Budget  
Resolution 19-472, Section G, Fiscal Year 2021 Designation of Entities for  
Non-Competitive Contract Award Status for Consolidation Hubs.

The Department of Health and Human Services (DHHS) is requesting to amend the Fiscal Year (FY) 2021 Operating Budget Resolution 19-472, Section G, and the FY21 Designation of Entities for Non-Competitive Contract Award Status as described below.

The Department of Health and Human Services (DHHS) is requesting to amend the Fiscal Year (FY) 2021 Operating Budget Resolution 19-472, Section G, FY21 Designation of Entities for Non-Competitive Contract Award Status to add a new contract with the eight established consolidation hubs: Up County Consolidation Hub at the Germantown Cultural Arts Center (Black Rock Center for the Arts); Gaithersburg CARES Hub at Seneca Creek Church; Mid County Hub at Hughes United Methodist; Mid County Hub at Bethel World Outreach; Silver Spring Hub at Clifton Park Baptist; East County Hub at Kingdom Fellowship; Oak Chapel Hub at Oak Chapel United Methodist; and Interfaith Works Hub at Brome School to oversee coordination of organizations in the County to provide comprehensive services to residents. Fellowship; Oak Chapel Hub; and Interfaith Works at Brome School Hub to oversee coordination of organizations in the County to provide comprehensive services to residents.

The amended FY21 Operating Budget Resolution 19-472, Section G, FY21 Designation of Entities for Non-Competitive Contract Award Status will read as follows:

The Department of Health and Human Services (DHHS) will establish a contract with each of the eight established consolidation hubs in the amount of \$150,000 each: Germantown Cultural Arts Center; Seneca Creek Church; Hughes United Methodist; Bethel World Outreach; Clifton Park Baptist; Kingdom Fellowship; Oak Chapel United Methodist; and Interfaith Works, Inc.. The purpose of each of these contracts will read: "To oversee coordination of organizations in the County to provide comprehensive services to residents."

I have determined that this action serves a public purpose and is in the public interest. Therefore, I recommend that the Council amend the Miscellaneous Provision in Section G of Resolution 19-472 for the FY21 Designation of Entities for Non-Competitive Award.

RSM:ll

- c: Raymond L. Crowel, Psy.D, Director Department of Health and Human Services  
Fariba Kassiri, Deputy Chief Administrative Officer  
Avinash G. Shetty, Director, Office of Procurement  
Jennifer Bryant, Acting Director, Office of Management and Budget  
Pam Jones, Division Chief, Office of Procurement