



Committee: E&C
Committee Review: Completed
Staff: Carolyn Chen, Legislative Analyst
Purpose: To make preliminary decisions – straw vote expected
Keywords: #libraries #mcpl

AGENDA ITEM #13
 April 5, 2022
Worksession

SUBJECT

FY23-28 Capital Improvements Program (CIP): Culture and Recreation - Libraries

EXPECTED ATTENDEES

- Anita Vassallo, Director, Montgomery County Public Libraries (MCPL)
- James Donaldson, Assistant Director, MCPL
- Steve Kapani, Business Office Manager, MCPL
- Greg Ossont, Deputy Director, Department of General Services (DGS)
- Deborah Lambert, Senior Fiscal and Policy Analyst, Office of Management and Budget (OMB)

FISCAL SUMMARY

- 21st Century Library Enhancements Level of Effort ([P711503](#))

FY23-28 Rec. vs. FY21-26 Latest Approved Expenditures (in 000's)

	Six-Year Total	FY21	FY22	FY23	FY24	FY25	FY26	FY27	FY28	Beyond 6 Years
FY21-26 Latest Approved	6,136	726	1,082	1,082	1,082	1,082	1,082			0
FY23-28 CE Rec	5,934			989	989	989	989	989	989	0
change from approved (\$,%)	(202) -3.3%			(93)	(93)	(93)	(93)			-
Committee Rec	5,934			989	989	989	989	989	989	0
change from approved (\$,%)	(202) -3.3%			(93)	(93)	(93)	(93)			-
change from CE Rec (\$,%)	- 0.0%			-	-	-	-	-	-	-

- Clarksburg Library ([P710500](#))

FY23-28 Rec. vs. FY21-26 Latest Approved Expenditures (in 000's)

	Six-Year Total	FY21	FY22	FY23	FY24	FY25	FY26	FY27	FY28	Beyond 6 Years
FY21-26 Latest Approved	14,732	-	-	453	500	2,221	11,558			631
FY23-28 CE Rec	15,363			453	500	2,221	11,558	631	-	0
change from approved (\$,%)	631 4.3%			-	-	-	-			(631)
Committee Rec	15,363			453	500	2,221	11,558	631	-	0
change from approved (\$,%)	631 4.3%			-	-	-	-			(631)
change from CE Rec (\$,%)	- 0.0%			-	-	-	-	-	-	-

- Library Refurbishment Level of Effort ([P711502](#))

FY23-28 Rec. vs. FY21-26 Latest Approved Expenditures (in 000's)

	Six-Year Total	FY21	FY22	FY23	FY24	FY25	FY26	FY27	FY28	Beyond 6 Years
FY21-26 Latest Approved	22,410	2,455	3,612	3,614	4,260	4,065	4,404			1,000
FY23-28 CE Rec	23,879			3,159	3,947	4,015	4,563	5,524	2,671	0
change from approved (\$,%)	1,469 6.6%			(455)	(313)	(50)	159			(1,000)
Committee Rec	23,879			3,159	3,947	4,015	4,563	5,524	2,671	0
change from approved (\$,%)	1,469 6.6%			(455)	(313)	(50)	159			(1,000)
change from CE Rec (\$,%)	- 0.0%			-	-	-	-	-	-	-

- Noyes Library for Young Children Rehabilitation and Renovation ([P711704](#))

FY23-28 Rec. vs. FY21-26 Latest Approved Expenditures (in 000's)

	Six-Year Total	FY21	FY22	FY23	FY24	FY25	FY26	FY27	FY28	Beyond 6 Years
FY21-26 Latest Approved	3,475	85	-	3,061	329	-	-			0
FY23-28 CE Rec	3,941			-	3,849	92	-	-	-	0
change from approved (\$,%)	466 13.4%			(3,061)	3,520	92	-			-
Committee Rec	3,941			-	3,849	92	-	-	-	0
change from approved (\$,%)	466 13.4%			(3,061)	3,520	92	-			-
change from CE Rec (\$,%)	- 0.0%			-	-	-	-	-	-	-

- Wheaton Library and Community Recreation Center ([P361202](#))

FY23-28 Rec. vs. FY21-26 Latest Approved Expenditures (in 000's)

	Six-Year Total	FY21	FY22	FY23	FY24	FY25	FY26	FY27	FY28	Beyond 6 Years
FY21-26 Latest Approved	-	-	-	-	-	-	-			0
FY23-28 CE Rec	-			-	-	-	-	-	-	0
change from approved (\$,%)	- n/a			-	-	-	-			-
Committee Rec	-			-	-	-	-	-	-	0
change from approved (\$,%)	- n/a			-	-	-	-			-
change from CE Rec (\$,%)	- n/a			-	-	-	-	-	-	-

- Five library projects totaling \$49.1 million comprise the recommended FY23-28 CIP for Public Libraries. Represents an increase of \$2.4 million, or 5.1 percent, from the amended FY21-26 total six-year cost of \$46.8 million.
- Cost increase results from completion of Clarksburg Library during the six-year planning period, increase in construction costs in the Noyes Library project, and inclusion of the Chevy Chase Library refurbishment in the FY23-28 CIP.

COMMITTEE RECOMMENDATIONS (BY PROJECT)

1. 21st Century Library Enhancements Level of Effort (P711503)
 - Approve as recommended by the County Executive.
2. Clarksburg Library (P710500)
 - Approve as recommended by the County Executive.
3. Library Refurbishment Level of Effort (P711502)
 - Approve as recommended by the County Executive.
4. Noyes Library for Young Children Rehabilitation and Renovation (P711704)
 - Approve as recommended by the County Executive.
 - Monitor Noyes Children’s Library Foundation fundraising efforts and State of Maryland bond bill funding.
5. Wheaton Library and Community Recreation Center (P361202)
 - Monitor progress through operating budget.

This report contains:

E&C Committee Staff Report – February 28, 2022	Online
Staff Report.....	©A-D
FY23-28 Recommended Capital Improvements Program (CIP): Public Libraries	Online
Program Description and Objectives	©1-3
21st Century Library Enhancements Level of Effort (P711503)	©4-5
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Library Refurbishment Level of Effort (P711502).....	©8-9
Noyes Library for Young Children Rehabilitation and Renovation (P711704).....	©10-12
Wheaton Library and Community Recreation Center (P361202).....	©13-15

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MEMORANDUM

February 24, 2022

TO: Education and Culture Committee

FROM: Carolyn Chen, Legislative Analyst *CJC*

SUBJECT: **FY23-28 Recommended Capital Improvements Program (CIP)
 Public Libraries**

PURPOSE: Worksession; Committee Recommendations

Expected Participants:

- Anita Vassallo, Director, Montgomery County Public Libraries (MCPL)
- James Donaldson, Assistant Director, MCPL
- Steve Kapani, Business Office Manager, MCPL
- Greg Ossont, Deputy Director, Department of General Services (DGS)
- Deborah Lambert, Senior Fiscal and Policy Analyst, Office of Management and Budget (OMB)

SYNOPSIS: FY23-28 Recommended CIP: Public Libraries

➤ Five library projects totaling \$49.1 million comprise the recommended FY23-28 CIP for Public Libraries. Represents an increase of \$2.4 million, or 5.1 percent, from the amended FY21-26 total six-year cost of \$46.8 million.

➤ Cost increase results from completion of Clarksburg Library during the six-year planning period, increase in construction costs in the Noyes Library project, and inclusion of the Chevy Chase Library refurbishment in the FY23-28 CIP.

Public Libraries CIP Project Name	FY23-28 CE Rec Budget	FY21-26 Approved Budget	% Change
21st Century Library Enhancements Level of Effort	\$ 5,934,000	\$ 6,136,000	-3.3%
Clarksburg Library	\$ 15,363,000	\$ 14,732,000	4.3%
Library Refurbishment Level of Effort	\$ 23,879,000	\$ 22,410,000	6.6%
Noyes Library for Young Children Rehabilitation and Renovation	\$ 3,941,000	\$ 3,475,000	13.4%
Wheaton Library and Community Recreation Center	Completed*		
FY23-28 Recommended CIP: Public Libraries	\$ 49,117,000	\$ 46,753,000	5.1%

*Completed in FY19; shifted funding to operating budget.

Council staff recommendation: Approve as recommended by Executive.

SUMMARY ANALYSIS BY PUBLIC BENEFIT

❖ Construction of new libraries in racially and ethnically diverse communities.

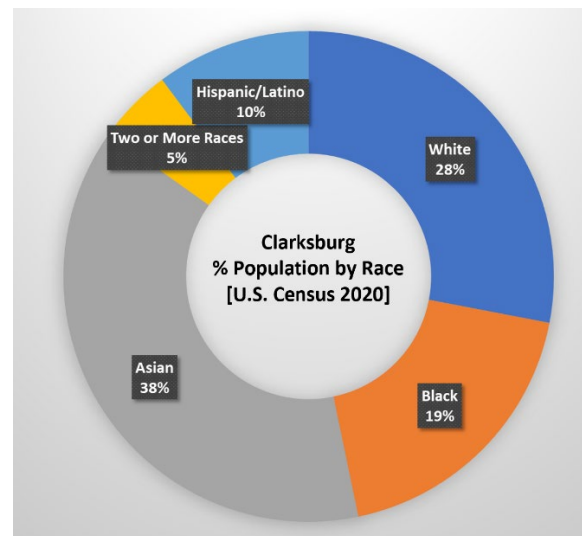
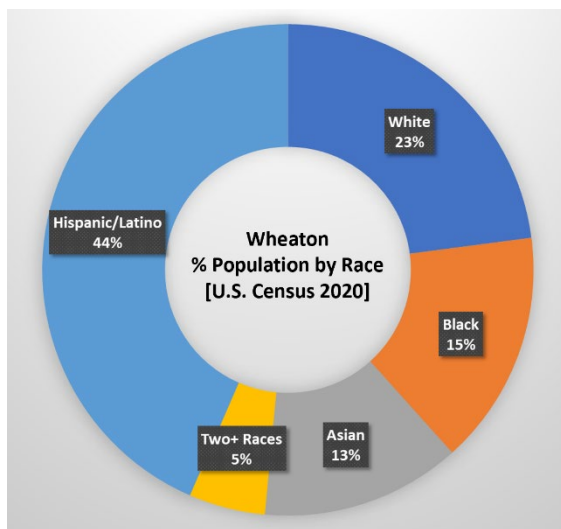
- Wheaton Library and Community Recreation Center ([P361202](#)) ©13-15
- Clarksburg Library ([P710500](#)) ©6-7

The County's newest libraries include Wheaton Library, completed in FY19 and Clarksburg Library, slated to be completed in FY27. Both library locations, Clarksburg in the upcounty regional service area and Wheaton in mid-county, serve majority communities of color that are racially and ethnically diverse.

Trends to monitor to keep pace with changing community needs includes a projected majority Hispanic/Latino tract in Wheaton, Aspen Hill and Glenmont¹ and a projected 38% population growth in Clarksburg from 2020 to 2025 with one of the highest increases of children under the age of 18 in the County².

Wheaton Library and Community Recreation Center's total capital expenditures through FY22 totaled \$68 million with ongoing operating budget expenditures for maintenance, energy and staff budgeted for \$954,000 annually from FY23-FY28.

Clarksburg Library is on schedule to begin design development in FY23, start construction in FY25 with a completion in FY27. Operating budget expenditures are projected to begin in FY27 (\$2.672 million) and decrease in FY28 (\$1.772 million) and employ sixteen full-time equivalent staff.



¹ Research and Special Projects, Montgomery County Planning Department. [Montgomery County Trends: A Look at People, Housing and Jobs since 1990](#). January 2019, p. 21.

² Research and Special Projects, Montgomery County Planning Department. [Montgomery County Trends: A Look at People, Housing and Jobs since 1990](#). January 2019, p. 30.

❖ **Modernization of library infrastructure, services, and technology.**

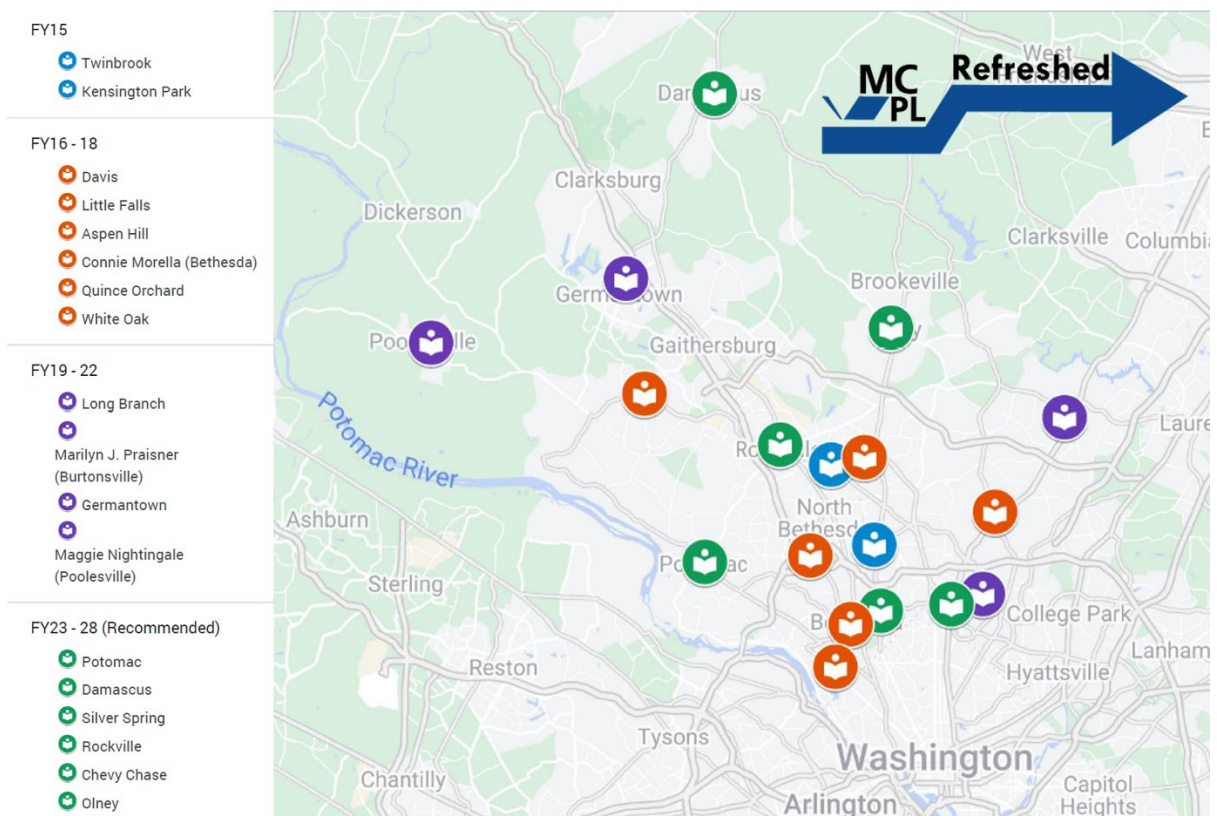
- 21st Century Library Enhancements Level of Effort ([P711503](#)) ©4-5
- Library Refurbishment Level of Effort ([P711502](#)) ©8-9

Launched in FY15, “MCPL Refreshed” is a capital improvement program initiative that funds programmatic, cosmetic, and service impact updates to two to three libraries every year when previously, library buildings were renovated once every 25+ years. Under a “refresh” project, a community will experience a 6–8-month temporary closure instead of 12+ months during a full renovation. This accelerated timeline allows for modernization of infrastructure, services, and technology in libraries to keep pace with the fast pace of technology innovations.

Funds for “MCPL Refreshed” are coordinated between the 21st Century Library Enhancements Level of Effort CIP, funded by current revenue, and the Library Refurbishment Level of Effort CIP, funded by G.O. Bonds. The 21st Century Library Enhancements CIP generally funds updates in technology and support systems and the Library Refurbishment CIP general funds restroom renovations, construction of collaboration rooms, water fountains and refurbishment of paint, carpet, and flooring.

The refurbishment of the Chevy Chase Library is included in the FY23-28 CIP pending community input solicited in November 2021 through an online form on a Public Private Partnership replacement project.

Below is a map of library refresh projects by fiscal year since FY15 with suggested projects for FY23-28.



❖ **Operations support and preservation of the oldest library in the regional area.**

→ Noyes Library for Young Children Rehabilitation and Renovation ([P711704](#)) ©10-12

Built in 1893, the Noyes Library is a small, historically designated library with services focused on pre-kindergarten education and is one of only a few dedicated, free-standing children’s libraries in the nation focusing on early learning and literacy through books. The County has partnered with the Noyes Children’s Library Foundation to fundraise private funds to provide for a rehabilitation and renovation of the building to be Americans for Disabilities Act (ADA) compliant and to accommodate more attendees and programming.

The FY23-28 CIP includes an increase of \$466,000 due to increase in construction costs; which represents a 13% increase from the FY21-26 CIP. Through a Memorandum of Understanding (MOU) between the County and the Noyes Children’s Library Foundation, \$1.8 million is required to be fundraised by the Noyes Children’s Library Foundation to begin construction.



The Noyes Children’s Library Foundation has raised \$885,000 to date, which includes State of Maryland bond bills for \$50,000 (2011) and \$100,000 (2016) and is pursuing a bond bill for \$900,000 from the Maryland General Assembly for FY23.

This packet contains: _____ © Page #

[FY23-28 Recommended Capital Improvements Program: Public Libraries](#).....©1-12

21st Century Library Enhancements Level of Effort ([P711503](#)) ©4-5
 Clarksburg Library ([P710500](#)).....©6-7
 Library Refurbishment Level of Effort ([P711502](#)).....©8-9
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 Wheaton Library and Community Recreation Center ([P361202](#)).....©13-15



Public Libraries

PROGRAM DESCRIPTION AND OBJECTIVES

Montgomery County Public Libraries (MCPL) offers free and equal access to services and resources to assist the people of Montgomery County in finding ideas and information to sustain and enrich their lives.

MCPL provides library services throughout the County in 21 branch libraries and one Montgomery County Correctional Facility Library. MCPL's branches provide over 540,000 square feet of space for services, in branches that range in size from 925 to over 82,000 square feet. MCPL provides service in a historic building at the Noyes Library for Young Children.

The 21 Library branches provide access to library services, including 740 public access computers, meeting rooms, individual and group study rooms, seating, Wi-Fi Internet access, and other service features. Some branches include features such as Assistive Technology Workstations, Discovery Rooms (reservable rooms for children to learn through play), Digital Media Labs, and collaborative learning spaces managed by MCPL partners such as KIDMuseum (a makerspace experience for children) and the Gilchrist Center that serves new Americans.

MCPL offers a collection of over 2 million physical books and media, and 1.2 million electronic books, audiobooks, music, magazines, and other viewable or downloadable materials. MCPL also creates useful content and provides services via its Web Page and social media platforms.

Branch-specific materials collections, technology, service delivery models, and interior geography are reviewed, modernized, and realigned via the Library Refurbishment project or during new building construction projects, such as the Clarksburg Library project in this Capital Improvements Program (CIP). In addition, system-wide technology and other service features are modernized via the 21st Century Library Enhancement project. The mix of books, media, physical features, and technologies used for each branch is determined by analysis of the needs of each community via demographic analysis, the physical characteristics of the buildings and sites, and resource constraints.

MCPL recognizes the need to more responsively adapt library services to rapid changes in technology and the increasing diversity of its customers and their needs. This CIP continues the strategic approach to modernizing library branches, investing in system-wide technology and services infrastructure, and developing a faster, more targeted approach to physical and programmatic changes to libraries.

HIGHLIGHTS

- Fund construction of a new library in Clarksburg.
- Plan and construct six refresh projects over the FY23-28 CIP cycle.
- Continue implementation of a 21st Century Library Enhancements project that will allow Public Libraries to respond to customer demands and library trends that require changes in the equipment and related furnishings of library buildings.

PROGRAM CONTACTS

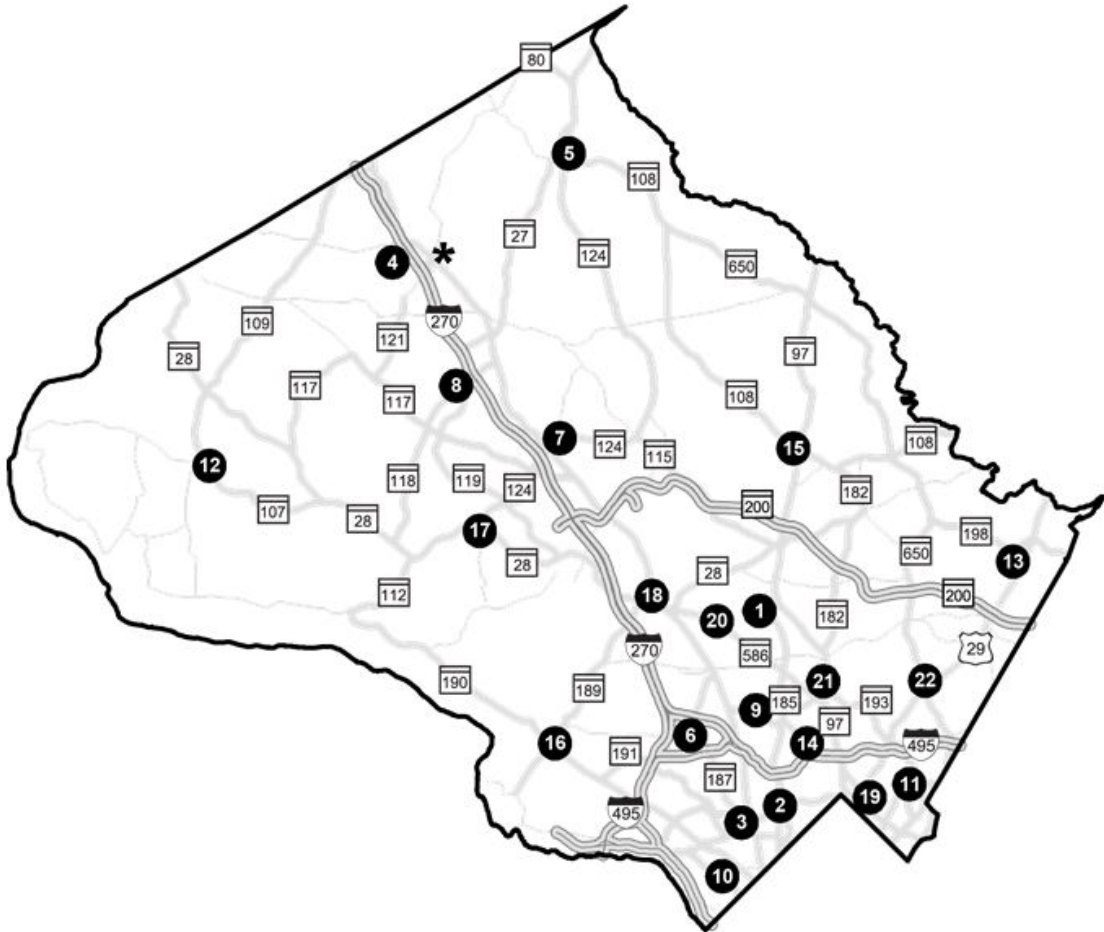
Contact Angelisa Hawes of the Department of Public Libraries at 240.777.0022 or Deborah Lambert of the Office of Management and Budget at 240.777.2794 for more information regarding this department's capital budget.

CAPITAL PROGRAM REVIEW

Five projects totaling \$49.1 million comprise the recommended FY23-28 CIP for Public Libraries. This represents an increase of \$2.4 million, or 5.1 percent, from the amended FY21-26 total six-year cost of \$46.8 million. The cost increase results primarily from the completion of the Clarksburg Library during the six-year planning period, a cost increase in the Noyes Library project, and inclusion of the Chevy Chase Library refurbishment in the FY23-28 CIP pending community input on a Public Private Partnership replacement project. The Public Libraries FY23-28 CIP is funded primarily by general obligation bonds. Current revenue is generally used for the acquisition of library materials at new and expanded libraries and technology and minor building modifications that do not qualify for bond funding. The Department of Public Libraries also actively pursues State Aid for its capital projects.

Montgomery County, Maryland

Public Libraries



- | | | | |
|-------------------------|-----------------------|--|-----------------------|
| 1 Aspen Hill | 7 Gaithersburg | 13 Marilyn J Praisner | 18 Rockville Memorial |
| 2 Chevy Chase | 8 Germantown | 14 Noyes Library for
Young Children | 19 Silver Spring |
| 3 Connie Morella | 9 Kensington Park | 15 Olney | 20 Twinbrook |
| 4 Correctional Facility | 10 Little Falls | 16 Potomac | 21 Wheaton |
| 5 Damascus | 11 Long Branch | 17 Quince Orchard | 22 White Oak |
| 6 Davis | 12 Maggie Nightingale | * Clarksburg (Proposed) | |

See <http://www.montgomerycountymd.gov/library> for a full listing of Library Hours and Holidays, Services, and Policies.



21st Century Library Enhancements Level Of Effort

(P711503)

Category	Culture and Recreation	Date Last Modified	01/09/22
SubCategory	Libraries	Administering Agency	General Services
Planning Area	Countywide	Status	Ongoing

EXPENDITURE SCHEDULE (\$000s)

Cost Elements	Total	Thru FY21	Est FY22	Total 6 Years	FY 23	FY 24	FY 25	FY 26	FY 27	FY 28	Beyond 6 Years
Planning, Design and Supervision	222	8	64	150	25	25	25	25	25	25	-
Construction	3,687	634	1,019	2,034	339	339	339	339	339	339	-
Other	8,368	3,688	930	3,750	625	625	625	625	625	625	-
TOTAL EXPENDITURES	12,277	4,330	2,013	5,934	989	989	989	989	989	989	-

FUNDING SCHEDULE (\$000s)

Funding Source	Total	Thru FY21	Est FY22	Total 6 Years	FY 23	FY 24	FY 25	FY 26	FY 27	FY 28	Beyond 6 Years
Current Revenue: General	12,052	4,105	2,013	5,934	989	989	989	989	989	989	-
G.O. Bonds	225	225	-	-	-	-	-	-	-	-	-
TOTAL FUNDING SOURCES	12,277	4,330	2,013	5,934	989	989	989	989	989	989	-

APPROPRIATION AND EXPENDITURE DATA (\$000s)

Appropriation FY 23 Request	989	Year First Appropriation	FY15
Appropriation FY 24 Request	989	Last FY's Cost Estimate	10,671
Cumulative Appropriation	6,343		
Expenditure / Encumbrances	4,699		
Unencumbered Balance	1,644		

PROJECT DESCRIPTION

This level of effort project is intended to maintain and keep technology current in existing libraries by updating technology and technology support systems. When appropriate, upgrades will be coordinated with Library Refurbishment project work.

ESTIMATED SCHEDULE

Project started in FY15 and work will progress on an as needed basis.

COST CHANGE

Added FY27 and FY28 expenditures. Shifted Current Revenue for FY23 through FY28 to the Library operating budget to recognize ongoing operating budget impacts of this CIP project.

PROJECT JUSTIFICATION

This funding will allow the Department of Public Libraries, Department of General Services, and Department of Technology and Enterprise Business Solutions to respond to customer demands and library trends that require changes in the equipment and related furnishings of library buildings. This includes the provision of new equipment such as loanable laptops, upgraded self-checkout machines, security cameras, badge access doors, and modifying service desks to provide single points of service. It will also provide funding for necessary upgrades of electrical and data connections as improvements are made to the services and programs. This project will improve the level of service to the community by keeping the library system more current and responsive to the needs of the community. Rather than the current 30+ year cycle of renovations, funds will be available to modify technology on a much shorter timeframe.

FISCAL NOTE

Funds have occasionally been moved from this CIP budget to the Library operating budget to accommodate ongoing operating budget impacts from this project. Beginning in FY20, \$118,000 was shifted to the Library operating budget. In FY21, another \$156,000 was shifted to the Library operating budget. For FY23 through FY28, \$93,000 will be shifted to the Library operating budget.

DISCLOSURES

Expenditures will continue indefinitely.

COORDINATION

Department of General Services, Department of Public Libraries, and Department of Technology and Enterprise Business Solutions.



Clarksburg Library

(P710500)

Category	Culture and Recreation	Date Last Modified	01/06/22
SubCategory	Libraries	Administering Agency	General Services
Planning Area	Clarksburg and Vicinity	Status	Planning Stage

EXPENDITURE SCHEDULE (\$000s)

Cost Elements	Total	Thru FY21	Est FY22	Total 6 Years	FY 23	FY 24	FY 25	FY 26	FY 27	FY 28	Beyond 6 Years
Planning, Design and Supervision	2,484	-	-	2,484	453	500	200	700	631	-	-
Site Improvements and Utilities	235	-	-	235	-	-	35	200	-	-	-
Construction	11,444	-	-	11,444	-	-	1,786	9,658	-	-	-
Other	1,200	-	-	1,200	-	-	200	1,000	-	-	-
TOTAL EXPENDITURES	15,363	-	-	15,363	453	500	2,221	11,558	631	-	-

FUNDING SCHEDULE (\$000s)

Funding Source	Total	Thru FY21	Est FY22	Total 6 Years	FY 23	FY 24	FY 25	FY 26	FY 27	FY 28	Beyond 6 Years
G.O. Bonds	15,363	-	-	15,363	453	500	2,221	11,558	631	-	-
TOTAL FUNDING SOURCES	15,363	-	-	15,363	453	500	2,221	11,558	631	-	-

OPERATING BUDGET IMPACT (\$000s)

Impact Type	Total 6 Years	FY 23	FY 24	FY 25	FY 26	FY 27	FY 28
Maintenance	168	-	-	-	-	84	84
Energy	100	-	-	-	-	50	50
Program-Staff	2,672	-	-	-	-	1,336	1,336
Program-Other	1,504	-	-	-	-	1,202	302
NET IMPACT	4,444	-	-	-	-	2,672	1,772
FULL TIME EQUIVALENT (FTE)		-	-	-	-	16	16

APPROPRIATION AND EXPENDITURE DATA (\$000s)

Appropriation FY 23 Request	453	Year First Appropriation	FY23
Appropriation FY 24 Request	500	Last FY's Cost Estimate	15,363
Cumulative Appropriation	-		
Expenditure / Encumbrances	-		
Unencumbered Balance	-		

PROJECT DESCRIPTION

This project provides for the design and construction of a library located in Clarksburg, as outlined in the Clarksburg Master Plan, and appropriate to the needs of the community.

LOCATION

Clarksburg, Maryland

ESTIMATED SCHEDULE

Design development will begin in FY23, and construction will start in FY25.

PROJECT JUSTIFICATION

The Department's Strategic Facilities Plan (1998 - 2003) recognized the need for library services in the Clarksburg area, including a needs assessment completed in 2001. The Department confirms that the Clarksburg area continues to meet the criteria for a new facility, as outlined in the Department's Facilities Plan 2013-2016. The Clarksburg population is expected to increase from 13,766 in 2010 to almost 40,000 by 2025. The closest library is the Germantown branch, which opened in 2007. The library will serve as the community connection hub to ideas, learning, and the exchange of information. It will improve the community through facilitating knowledge creation, informing the community, and inspiring lifelong learning and collaboration.

FISCAL NOTE

Dedication of a 1.1 acre site was approved by the Montgomery County Planning Board on July 23, 2015 as part of the developer Third Try LLC's design for the site plan for the unbuilt portions of the Town Center on the east and west sides of the development. Pending evaluation of a Program of Requirements, a more refined cost estimate will be provided. Associated parking will be provided by the developer.

COORDINATION

Maryland-National Capital Park and Planning Commission, Department of General Services, Department of Technology and Enterprise Business Solutions, Department of Permitting Services, Washington Suburban Sanitary Commission, Clarksburg Town Center Development District, Department of Public Libraries, Upcounty Regional Service Center.



Library Refurbishment Level of Effort (P711502)

Category	Culture and Recreation	Date Last Modified	01/12/22
SubCategory	Libraries	Administering Agency	General Services
Planning Area	Countywide	Status	Ongoing

EXPENDITURE SCHEDULE (\$000s)

Cost Elements	Total	Thru FY21	Est FY22	Total 6 Years	FY 23	FY 24	FY 25	FY 26	FY 27	FY 28	Beyond 6 Years
Planning, Design and Supervision	10,751	4,109	1,042	5,600	706	886	876	1,116	999	1,017	-
Site Improvements and Utilities	67	67	-	-	-	-	-	-	-	-	-
Construction	22,112	6,811	-	15,301	2,112	2,731	2,497	2,782	3,905	1,274	-
Other	5,520	1,469	1,073	2,978	341	330	642	665	620	380	-
TOTAL EXPENDITURES	38,450	12,456	2,115	23,879	3,159	3,947	4,015	4,563	5,524	2,671	-

FUNDING SCHEDULE (\$000s)

Funding Source	Total	Thru FY21	Est FY22	Total 6 Years	FY 23	FY 24	FY 25	FY 26	FY 27	FY 28	Beyond 6 Years
G.O. Bonds	34,528	8,534	2,115	23,879	3,159	3,947	4,015	4,563	5,524	2,671	-
Recordation Tax Premium (MCG)	1,035	1,035	-	-	-	-	-	-	-	-	-
State Aid	2,887	2,887	-	-	-	-	-	-	-	-	-
TOTAL FUNDING SOURCES	38,450	12,456	2,115	23,879	3,159	3,947	4,015	4,563	5,524	2,671	-

APPROPRIATION AND EXPENDITURE DATA (\$000s)

Appropriation FY 23 Request	-	Year First Appropriation	FY15
Appropriation FY 24 Request	2,421	Last FY's Cost Estimate	34,794
Cumulative Appropriation	19,256		
Expenditure / Encumbrances	13,183		
Unencumbered Balance	6,073		

PROJECT DESCRIPTION

The Library Refurbishment level of effort (LOE) project provides a structured process to modernize all 21 library branches over 20 years with new technologies and service delivery improvements which reflect the latest in 21st century library trends at much less costs than renovations. The improvements include renovated restrooms, creating group collaborations rooms, providing new sit / stand ergonomic service desks, prekindergarten early literacy display elements, new water fountains with bottle filling features, and a general refurbishment of new paint, carpet, and other flooring. With the addition of funding from the 21st Century Library Level of Effort project, electric connectivity at many tables and seating groups and loanable laptops are provided. Often other level of effort projects provide funding to address roof, mechanical / Heating, Ventilation, and Air Conditioning (HVAC), Americans with Disabilities Act (ADA), window, and lighting repairs or replacements.

ESTIMATED SCHEDULE

The Library Refurbishment LOE started in FY15 with two refurbishments. In FY16, FY17, and FY18, a total of six libraries were refurbished. In FY19, FY20, FY21, and FY22, a total of three libraries were refurbished and one is under construction and expected to be completed in FY22. In FY23 and FY24, two libraries will be refurbished along with the facility assessment of a third and the design of a fourth. The schedule of refurbishments per fiscal year will then transition to completing the facility assessment of one library, design of one library, and the construction of one library per fiscal year. This will enable all 21 libraries to be refurbished by FY29 where the cycle would start over again. The Library Department identifies the libraries to be refurbished 18 months in advance before the planning and design begins, so that applications for state grant funding can be submitted. Notice identifying the specific library projects for the given fiscal year must be provided to Council at least 60 days before any funding is obligated or spent. The notice to Council includes the scope of work, cost estimate, and expenditure schedule for planning design and supervision, construction, and other costs by fiscal year.

COST CHANGE

FY27 and FY28 libraries have been added.

PROJECT JUSTIFICATION

Until the implementation of these projects, many of the County Libraries have not been updated in 20 years. The Library Refurbishment project will ensure that all libraries are refurbished and updated on a scheduled basis. This will ensure that the libraries continue to meet the community's needs for programs, services, and facilities. The Library Refurbishment projects enable the County to update more libraries over a shorter period of time with less money than under the old approach of renovating only 1 or 2 libraries.

FISCAL NOTE

FY15 Supplemental in State Aid for \$387,000 was approved for this project for the refurbishment of Twinbrook (\$128,000) and Kensington Park (\$259,000) branches. FY16 Supplemental in State Aid for \$800,000 was approved for this project for the refurbishment of Davis (\$400,000) and Little Falls (\$400,000) branches. FY17 Supplemental in State Aid for \$1,500,000 was approved for this project for the refurbishment of Bethesda (\$500,000), Quince Orchard (\$500,000) and White Oak (\$500,000) branches. Amended FY18 for State Aid of \$200,000 for the refurbishment of Long Branch (\$100,000) and Marilyn Praisner (\$100,000) branches. Cost estimates will be refined after facility assessments are completed. Recordation Tax Premium will be used to cover costs to renovate the Maggie Nightingale Library.

DISCLOSURES

Expenditures will continue indefinitely. The County Executive asserts that this project conforms to the requirement of relevant local plans, as required by the Maryland Economic Growth, Resource Protection and Planning Act.

COORDINATION

Department of General Services, Department of Public Libraries, Maryland State Department of Education, and Department of Technology & Enterprise Business Solutions.



Noyes Library for Young Children Rehabilitation and Renovation (P711704)

Category	Culture and Recreation	Date Last Modified	12/22/21
SubCategory	Libraries	Administering Agency	Public Libraries
Planning Area	Kensington-Wheaton	Status	Final Design Stage

EXPENDITURE SCHEDULE (\$000s)

Cost Elements	Total	Thru FY21	Est FY22	Total 6 Years	FY 23	FY 24	FY 25	FY 26	FY 27	FY 28	Beyond 6 Years
Planning, Design and Supervision	1,044	654	26	364	-	272	92	-	-	-	-
Site Improvements and Utilities	719	-	-	719	-	719	-	-	-	-	-
Construction	2,763	-	-	2,763	-	2,763	-	-	-	-	-
Other	95	-	-	95	-	95	-	-	-	-	-
TOTAL EXPENDITURES	4,621	654	26	3,941	-	3,849	92	-	-	-	-

FUNDING SCHEDULE (\$000s)

Funding Source	Total	Thru FY21	Est FY22	Total 6 Years	FY 23	FY 24	FY 25	FY 26	FY 27	FY 28	Beyond 6 Years
Contributions	2,360	59	26	2,275	-	2,183	92	-	-	-	-
Current Revenue: General	500	-	-	500	-	500	-	-	-	-	-
G.O. Bonds	1,504	338	-	1,166	-	1,166	-	-	-	-	-
PAYGO	257	257	-	-	-	-	-	-	-	-	-
TOTAL FUNDING SOURCES	4,621	654	26	3,941	-	3,849	92	-	-	-	-

OPERATING BUDGET IMPACT (\$000s)

Impact Type	Total 6 Years	FY 23	FY 24	FY 25	FY 26	FY 27	FY 28
Maintenance	28	-	-	7	7	7	7
Energy	16	-	-	4	4	4	4
Program-Staff	860	-	-	215	215	215	215
Program-Other	554	-	-	251	101	101	101
NET IMPACT	1,458	-	-	477	327	327	327
FULL TIME EQUIVALENT (FTE)		-	-	2.75	2.75	2.75	2.75

APPROPRIATION AND EXPENDITURE DATA (\$000s)

Appropriation FY 23 Request	-	Year First Appropriation	FY17
Appropriation FY 24 Request	1,429	Last FY's Cost Estimate	4,070
Cumulative Appropriation	3,100		
Expenditure / Encumbrances	654		

APPROPRIATION AND EXPENDITURE DATA (\$000s)

Unencumbered Balance

2,446

PROJECT DESCRIPTION

This project will provide for a comprehensive rehabilitation of this historic library to include conversion of the attic into a finished second floor, renovation of the first floor, and the addition of a finished basement, an elevator, Americans with Disabilities Act (ADA) compliant restrooms, and egress stairs. The rehabilitated facility will be able to accommodate more attendees and more types of programming and services than are possible in the current facility.

LOCATION

10237 Carroll Place, Kensington, Maryland 20895.

ESTIMATED SCHEDULE

Design is completed. Due to delays in fundraising by the Noyes Children's Library Foundation, project has been delayed by one year. Estimated start of construction is FY24.

COST CHANGE

Cost increase due to delays in fundraising by the Noyes Children's Library Foundation and final design estimates.

PROJECT JUSTIFICATION

The Noyes Library is a small, historically-designated library with services specifically focused on pre-kindergarten education and early childhood (infants through approximately age 8). The small scale and intimate setting of the library are unique and provide a signature experience for children, but the building is not ADA compliant. In 2010, the County proposed a modest effort that would have addressed the ADA issues in the most basic manner possible, as well as made small changes to the library layout that would have positively impacted programming and service offerings. Since that time, the County and the Foundation discussed a more comprehensive rehabilitation of the Noyes Library for Young Children that preserved the library's unique, small-scale, intimate experience, while making substantial improvements to the building that supported use by persons with disabilities, new space for program preparatory and collection work by staff, and additional space for programs. Via this project, the County Executive is proposing a partnership to support this enhanced vision of the Noyes Library for Young Children.

FISCAL NOTE

The project is to be funded by County General Obligation (GO) Bonds and private funds that will be raised by the Noyes Children's Library Foundation according to the requirements of the Memorandum of Understanding (MOU) between the County and the Noyes Children's Library Foundation which codifies the fundraising and project plan. In addition, Current Revenue funding of \$300,000 in FY17 and \$200,000 in FY18 has been moved from Capital Improvement Grants for the Arts and Humanities from Cost Sharing project P720601. The construction phase will not begin until the Noyes Children's Library Foundation completes its fund raising and provides the construction funding in full to the County. An increased cost share related to the project's cost increase must be negotiated per the terms of the Memorandum of Understanding between the County and the Noyes Children's Library Foundation.

DISCLOSURES

A pedestrian impact analysis will be performed during design or is in progress.

COORDINATION

Department of Public Libraries, Department of General Services, Noyes Children's Library Foundation, Maryland-National Capital Park and Planning Commission, Montgomery County Parks, Mid-County Regional Services Center, Washington Suburban Sanitary Commission, Pepco, Town of Kensington Park, and Maryland Historic Trust.



Wheaton Library and Community Recreation Center

(P361202)

Category	Culture and Recreation	Date Last Modified	11/30/21
SubCategory	Libraries	Administering Agency	General Services
Planning Area	Kensington-Wheaton	Status	Under Construction
Required Adequate Public Facility	Yes		

EXPENDITURE SCHEDULE (\$000s)

Cost Elements	Total	Thru FY21	Est FY22	Total 6 Years	FY 23	FY 24	FY 25	FY 26	FY 27	FY 28	Beyond 6 Years
Planning, Design and Supervision	12,956	12,956	-	-	-	-	-	-	-	-	-
Site Improvements and Utilities	437	168	269	-	-	-	-	-	-	-	-
Construction	52,188	49,092	3,096	-	-	-	-	-	-	-	-
Other	3,278	3,071	207	-	-	-	-	-	-	-	-
TOTAL EXPENDITURES	68,859	65,287	3,572	-	-	-	-	-	-	-	-

FUNDING SCHEDULE (\$000s)

Funding Source	Total	Thru FY21	Est FY22	Total 6 Years	FY 23	FY 24	FY 25	FY 26	FY 27	FY 28	Beyond 6 Years
Current Revenue: General	677	336	341	-	-	-	-	-	-	-	-
G.O. Bonds	25,759	22,528	3,231	-	-	-	-	-	-	-	-
PAYGO	42,207	42,207	-	-	-	-	-	-	-	-	-
Recordation Tax Premium (MCG)	16	16	-	-	-	-	-	-	-	-	-
State Aid	200	200	-	-	-	-	-	-	-	-	-
TOTAL FUNDING SOURCES	68,859	65,287	3,572	-	-	-	-	-	-	-	-

OPERATING BUDGET IMPACT (\$000s)

Impact Type	Total 6 Years	FY 23	FY 24	FY 25	FY 26	FY 27	FY 28
Maintenance	3,150	525	525	525	525	525	525
Energy	2,274	379	379	379	379	379	379
Program-Staff	186	31	31	31	31	31	31
Program-Other	414	69	69	69	69	69	69
Offset Revenue	(300)	(50)	(50)	(50)	(50)	(50)	(50)
NET IMPACT	5,724	954	954	954	954	954	954
FULL TIME EQUIVALENT (FTE)		0.7	0.7	0.7	0.7	0.7	0.7

APPROPRIATION AND EXPENDITURE DATA (\$000s)

Appropriation FY 23 Request	-	Year First Appropriation	FY12
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APPROPRIATION AND EXPENDITURE DATA (\$000s)

Appropriation FY 24 Request	-	Last FY's Cost Estimate	68,859
Cumulative Appropriation	68,859		
Expenditure / Encumbrances	68,232		
Unencumbered Balance	627		

PROJECT DESCRIPTION

This project provides for a combined facility to include the new Wheaton Library, a used book store run by a non-profit, with proceeds benefiting Montgomery County Public Libraries, and the Wheaton Community Recreation Center. Included in the scope is the development of the Program of Requirements (POR) and conceptual design followed by full design services and construction of the facility. The Library and the Recreation Center are comparable to libraries and recreation centers of similar service needs with efficiencies of area and program made possible due to the shared use of spaces such as lobbies, meeting rooms, restrooms, and parking which reduces the overall space requirements and provides for greater efficiencies and reduced operational costs. The Department of General Services (DGS) and Maryland-National Capital Park and Planning Commission (M-NCPPC) have developed a Memorandum of Understanding (MOU) for the combined use of the Library/Recreation Center building, and the Park. The services formally provided at the existing Wheaton Neighborhood Recreation Youth Center, will be replaced by the new Community Recreation Center. The demolition of the structure allows full use of the Park green space to support the community programs to be offered by the M-NCPPC and the Department of Recreation. The project provides for a new road access from the relocated Hermitage Avenue.

LOCATION

Located at the corner of Georgia and Arcola Avenues, Wheaton, Maryland.

ESTIMATED SCHEDULE

The facility concept study was completed in 2013. Design started in 2013 and completed in Spring of 2016. Construction started in Fall of 2016 and the facility opened to the public in September 2019.

PROJECT JUSTIFICATION

The Wheaton Library is one of the busiest libraries in Montgomery County, with over 490,000 items circulated and more than 381,000 visits by the public in FY13. The used book store, operated by the Friends of the Library, and a satellite office of the Gilchrist Center are located on the lower level. There are serious moisture problems and the building does not meet current mechanical, safety, and building codes. The mechanical, elevator, and HVAC systems are outdated and worn, and they are not energy efficient. The facility was opened in 1960 and was renovated in 1985. It is in need of space reconfiguration to meet current library information needs. The Department of Recreation has operated the existing Wheaton Recreation Center, owned by the M-NCPPC, for many years. As early as 1997, this facility was designated for replacement with a larger full-service facility, originally included in Facility Planning and Site Evaluation projects as the Kemp Mill (later Wheaton/Kemp Mill) Community Recreation Center. In the 2005 update to the Recreation Department's facility plan and in the FY07-12 CIP, a "Wheaton Area Recreation Facilities" study was included in the MCG Facility Planning Project #508768 for this purpose. That study included site and structure, stabilization and design development for future renovation, remodeling, and expansion of the Wheaton Neighborhood Recreation Center - Rafferty to provide an additional recreation facility to complement the existing facility. After review of the Rafferty component, space limitations, utility and plumbing challenges did not make it feasible to complete the project on its current site. A decision was made to pursue an alternative combined facility.

FISCAL NOTE

Other cost includes \$300,000 for the library collection.

DISCLOSURES

A pedestrian impact analysis has been completed for this project. The County Executive asserts that this project conforms to the requirement of relevant local plans, as required by the Maryland Economic Growth, Resource Protection and Planning Act.

COORDINATION

Department of General Services, Department of Libraries, Department of Recreation, Department of Transportation, Maryland-National Capital Park and Planning Commission, State Highways, Mid-County Regional Services Center, Washington Suburban Sanitary Commission, and Pepco. Special Projects Legislation [Bill No. 34-14] was adopted by Council June 17, 2014.