



**Committee:** None

**Staff:** Susan J. Farag, Legislative Analyst

**Purpose:** To receive testimony/final action - vote expected

**Keywords:** #MCFRS; #Fire; #SupplementalAppropriation; #GudeDrive

AGENDA ITEM #12

June 14, 2022

**Public Hearing/Action**

## SUBJECT

**Public Hearing/Action:** Supplemental Appropriation #22-88 to the FY22 Capital Budget and Amendment to the FY21-26 Capital Improvements Program  
Montgomery County Fire and Rescue Service  
MCFRS Gude Drive Community Services Building (No. 452202), \$500,000

## EXPECTED ATTENDEES

None.

## DESCRIPTION/ISSUE

This supplemental appropriation for this Project will fund the planning, design, and construction of improvements to the County-owned space at 600 East Gude Drive to accommodate Montgomery County Fire and Rescue Service programs. These programs include Community Risk Reduction, the Community Emergency Response Team, Technical Operations, and Facilities satellite workspace and storage.

This increase is needed to relocate programs from the Montgomery County Fire and Rescue Service Community Services Building at 14111 Georgia Avenue, deemed uninhabitable due to building deficiencies. This Project allows the Department to relocate the Technical Operations Section from Southlawn Lane for additionally needed workspace and warehouse space for Emergency Medical Service Logistics and Property and Supply. The Recommended Amendment is consistent with the criteria for amending the CIP because it leverages significant non-County sources of funds provided through the Emergency Service Transporter Supplemental Payment Program.

### **This Staff Report Contains:**

|                  |      |
|------------------|------|
| Transmittal Memo | ©1-2 |
| Draft Resolution | ©3-4 |
| Gude Project PDF | ©5   |

**Alternative format requests for people with disabilities.** If you need assistance accessing this report you may [submit alternative format requests](#) to the ADA Compliance Manager. The ADA Compliance Manager can also be reached at 240-777-6197 (TTY 240-777-6196) or at [adacompliance@montgomerycountymd.gov](mailto:adacompliance@montgomerycountymd.gov)




OFFICE OF THE COUNTY EXECUTIVE

Marc Elrich  
*County Executive*

M E M O R A N D U M

May 4, 2022

TO: Gabe Albornoz, President  
Montgomery County Council

FROM: Marc Elrich, County Executive 

SUBJECT: Amendment to the FY21-26 Capital Improvements Program and  
Supplemental Appropriation #22-88 to the FY22 Capital Budget  
Montgomery County Government  
Montgomery County Fire and Rescue Service  
MCFRS Gude Drive Community Services Building (No. 452202), \$500,000

I am recommending a Supplemental Appropriation to the FY22 Capital Budget and Amendment to the FY21-26 Capital Improvements Program (CIP) in the amount of \$500,000 for the MCFRS Gude Drive Community Services Building (No. 452202). Appropriation for this Project will fund the planning, design, and construction of improvements to the County-owned space at 600 East Gude Drive to accommodate Montgomery County Fire and Rescue Service programs. These programs include Community Risk Reduction, the Community Emergency Response Team, Technical Operations, and Facilities satellite workspace and storage.

This increase is needed to relocate programs from the Montgomery County Fire and Rescue Service Community Services Building at 14111 Georgia Avenue, deemed uninhabitable due to building deficiencies. This Project allows the Department to relocate the Technical Operations Section from Southlawn Lane for additionally needed workspace and warehouse space for Emergency Medical Service Logistics and Property and Supply. The Recommended Amendment is consistent with the criteria for amending the CIP because it leverages significant non-County sources of funds provided through the Emergency Service Transporter Supplemental Payment Program.

I recommend that the County Council approve this Supplemental Appropriation and Amendment to the FY21-26 Capital Improvements Program in the amount of \$500,000 and specify the source of funds as Current Revenue: Fire.

I appreciate your prompt consideration of this action.

Amendment to the FY21-26 Capital Improvements Program and Supplemental Appropriation #22-88 to  
the FY22 Capital Budget  
May 4, 2022  
Page 2 of 2

ME:rs

cc: Jennifer R. Bryant, Director, Office of Management and Budget  
Scott Goldstein, Chief, Montgomery County Fire and Rescue Service  
Kenneth Hartman, Director of Strategic Partnerships

Resolution: \_\_\_\_\_  
Introduced: \_\_\_\_\_  
Adopted: \_\_\_\_\_

COUNTY COUNCIL  
FOR MONTGOMERY COUNTY, MARYLAND

---

By: Council President at the Request of the County Executive

---

SUBJECT: Amendment to the FY21-26 Capital Improvements Program and  
Supplemental Appropriation #22-88 to the FY22 Capital Budget  
Montgomery County Government  
Montgomery County Fire and Rescue Service  
MCFRS Gude Drive Community Services Building (No. 452202), \$500,000

**Background**

1. Section 307 of the Montgomery County Charter provides that any supplemental appropriation shall be recommended by the County Executive who shall specify the source of funds to finance it. The Council shall hold a public hearing on each proposed supplemental appropriation after at least one week's notice. A supplemental appropriation that would comply with, avail the County of, or put into effect a grant or a Federal, State or County law or regulation, or one that is approved after January 1 of any fiscal year, requires an affirmative vote of five Councilmembers. A supplemental appropriation for any other purpose that is approved before January 1 of any fiscal year requires an affirmative vote of six Councilmembers. The Council may, in a single action, approve more than one supplemental appropriation. The Executive may disapprove or reduce a supplemental appropriation, and the Council may reapprove the appropriation, as if it were an item in the annual budget.
2. Section 302 of the Montgomery County Charter provides that the Council may amend an approved capital improvements program at any time by an affirmative vote of no fewer than six members of the Council.
3. The County Executive recommends the following capital project appropriation increases:

| <u>Project<br/>Name</u>                            | <u>Project<br/>Number</u> | <u>Cost<br/>Element</u> | <u>Amount</u> | <u>Source<br/>of Funds</u> |
|--|---------------------------|-------------------------|---------------|----------------------------|
| MCFRS Gude Drive<br>Community Services<br>Building | 452202                    | Construction            | \$500,000     | Current<br>Revenue: Fire   |

4. This increase is needed to relocate programs from the Montgomery County Fire and Rescue Service Community Services Building at 14111 Georgia Avenue, deemed uninhabitable due to building deficiencies. This project allows the Department to relocate the Technical Operations Section from Southlawn Lane for additionally needed workspace and warehouse space for Emergency Medical Service Logistics and Property and Supply. The recommended amendment is consistent with the criteria for amending the CIP because it leverages significant non-County sources of funds provided through the Emergency Service Transporter Supplemental Payment Program.
5. The County Executive recommends an amendment to the FY21-26 Capital Improvements Program and a supplemental appropriation in the amount of \$500,000 for MCFRS Gude Drive Community Services Building (No. 452202) and specifies that the source of funds will be Current Revenue: Fire.
6. Notice of public hearing was given and a public hearing was held.

**Action**

The County Council for Montgomery County, Maryland, approves the following action:

The FY21-26 Capital Improvements Program of the Montgomery County Government is amended as reflected on the attached project description form and a supplemental appropriation is approved as follows:

|  |                          |                        |               |                           |
|--|--------------------------|------------------------|---------------|---------------------------|
| Project<br><u>Name</u>                             | Project<br><u>Number</u> | Cost<br><u>Element</u> | <u>Amount</u> | Source<br><u>of Funds</u> |
| MCFRS Gude Drive<br>Community Services<br>Building | 452202                   | Construction           | \$500,000     | Current<br>Revenue: Fire  |

This is a correct copy of Council action.

---

Judy Rupp  
Clerk of the Council



# MCFRS Gude Drive Community Services Building

(P452202)

|               |                     |                      |                  |
|---------------|---------------------|----------------------|------------------|
| Category      | Public Safety       | Date Last Modified   | 04/28/22         |
| SubCategory   | Fire/Rescue Service | Administering Agency | General Services |
| Planning Area | Rockville           | Status               | Planning Stage   |

| Total | Thru FY20 | Rem FY20 | Total 6 Years | FY 21 | FY 22 | FY 23 | FY 24 | FY 25 | FY 26 | Beyond 6 Years |
|-------|-----------|----------|---------------|-------|-------|-------|-------|-------|-------|----------------|
|-------|-----------|----------|---------------|-------|-------|-------|-------|-------|-------|----------------|

## EXPENDITURE SCHEDULE (\$000s)

|                    |     |   |   |     |   |     |     |   |   |   |   |
|--------------------|-----|---|---|-----|---|-----|-----|---|---|---|---|
| Construction       | 500 | - | - | 500 | - | 100 | 400 | - | - | - | - |
| TOTAL EXPENDITURES | 500 | - | - | 500 | - | 100 | 400 | - | - | - | - |

## FUNDING SCHEDULE (\$000s)

|                       |     |   |   |     |   |     |     |   |   |   |   |
|-----------------------|-----|---|---|-----|---|-----|-----|---|---|---|---|
| Current Revenue: Fire | 500 | - | - | 500 | - | 100 | 400 | - | - | - | - |
| TOTAL FUNDING SOURCES | 500 | - | - | 500 | - | 100 | 400 | - | - | - | - |

## APPROPRIATION AND EXPENDITURE DATA (\$000s)

|                                    |     |                          |   |
|------------------------------------|-----|--------------------------|---|
| Appropriation FY 22 Request        | -   | Year First Appropriation | - |
| Supplemental Appropriation Request | 500 | Last FY's Cost Estimate  | - |
| Cumulative Appropriation           | -   |                          |   |
| Expenditure / Encumbrances         | -   |                          |   |
| Unencumbered Balance               | -   |                          |   |

## PROJECT DESCRIPTION

This project provides for the planning, design, and construction of improvements to County-owned space at 600 East Gude Drive to accommodate MCFRS programs including Community Risk Reduction, the Community Emergency Response Team, Technical Operations, and Facilities satellite workspace and storage. The scope of work includes fencing around the perimeter, security and key card upgrades, electrical improvements, and interior modifications and improvements to flooring, drywall and doorway changes, paint, and bathroom facilities.

## LOCATION

600 East Gude Drive, Rockville, MD 20805

## ESTIMATED SCHEDULE

Construction is expected to begin in the Summer of 2022 and to be completed in FY23.

## PROJECT JUSTIFICATION

This project is needed to relocate programs from the Fire and Rescue Service Community Services Building (CSB) located at 14111 Georgia Avenue, which has been deemed uninhabitable due to building deficiencies including mold and structural instability. Corrective renovations to this space were not deemed to be cost effective. The existing facility houses Community Emergency Response Team (CERT) headquarters, Facilities Section satellite workspace and storage area and a satellite workspace and storage area, for the Community Outreach/Car Seat Program. The CERT and car seat programs are community-based programs serving County residents and are vital for advancing equity and inclusion by ensuring child vehicle safety and safe spaces for the community. In addition, repurposing this existing County-owned resource allows the department to relocate the Technical Operations Section from Southlawn Lane to achieve additional needed workspace, while also adding needed warehouse space for EMS Logistics and FRS Property and Supply.

## FISCAL NOTE

FY22 supplemental in Current Revenue: Fire for the amount of \$500,000.

## COORDINATION

Montgomery County Fire and Rescue Service, Department of General Services, Department of Technology and Enterprise and Business Solutions, Local Volunteer Fire and Rescue Departments