



**Committee:** Joint  
**Committee Review:** At a future date  
**Staff:** Christine Wellons, Senior Legislative Attorney  
**Purpose:** To introduce agenda item – no vote expected  
**Keywords:** #FoodSecurity #FoodSystemsResilience

AGENDA ITEM #4C  
June 21, 2022  
**Introduction**

## **SUBJECT**

Expedited Bill 20-22, Office of Food Systems Resilience - Established

Lead Sponsors: Council President at the Request of the County Executive

## **EXPECTED ATTENDEES**

None

## **COUNCIL DECISION POINTS & COMMITTEE RECOMMENDATION**

- N/A

## **DESCRIPTION/ISSUE**

Expedited Bill 20-22 would:

- (1) establish an Office of Food Systems Resilience as a non-principal office of the Executive Branch; and
- (2) prescribe the authorities and responsibilities of the Office of Food Systems Resilience.

## **SUMMARY OF KEY DISCUSSION POINTS**

- N/A

### **This report contains:**

Staff Report	Pages 1-2
Expedited Bill 20-22	© 1
County Executive Memo	© 5
Legislative Request Report	© 11
Fiscal Impact Statement	© 12

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**MEMORANDUM**

June 16, 2022

TO: County Council

FROM: Christine Wellons, Senior Legislative Attorney

SUBJECT: Bill 20-22, Office of Food Systems Resilience - Established

PURPOSE: Introduction – no Council votes required

Bill 20-22, Office of Food Systems Resilience - Established, sponsored by Council President Albornoz at the request of the County Executive, is scheduled for introduction on June 21, 2022. A public hearing is tentatively scheduled for July 12, 2022 at 1:30 p.m.<sup>1</sup>

Expedited Bill 20-22 would:

- (1) establish an Office of Food Systems Resilience as a non-principal office of the Executive Branch; and
- (2) prescribe the authorities and responsibilities of the Office of Food Systems Resilience.

**BACKGROUND**

The County Executive requested the introduction of Bill 20-22 to establish a new non-principal office, the Office of Food Systems Resilience. The County Council appropriated funding for the new office as part of the FY23 operating budget.

**BILL SPECIFICS**

The duties of the new office of Food Systems Resilience would be to:

- in coordination with the Maryland Food Council, serve as a liaison between government and food systems stakeholders, including residents, businesses, farms, food assistance providers, charities, and educational institutions;
- in coordination with the Department of Environmental Protection, the Office of Agriculture, the Department of Planning, the Department of Health and Human Services, and the Office of Community Partnerships, serve as a central liaison and coordinator for County government food systems initiatives and projects;

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<sup>1</sup> #FoodSystemsResilience #FoodSecurity

- develop and maintain a strategy for improving the efficiency, equity, sustainability, and resilience of the food systems in Montgomery County;
- advise the County Executive and County Council on food systems related policy issues, as well as deliver a report on the state of the local food systems with recommended policy, budgetary, and regulatory changes to the County Executive and County Council no less than annually;
- develop and maintain a system to collect and process local food systems data to support accurate and timely monitoring of the state of the local food systems, and analyze such data to support decision making and strategic planning;
- in coordination with the Office of Grants Management and the Office of Procurement, set policies and procedures for grants impacting the local food systems that are consistent with the aforementioned food systems strategy and work to leverage County resources to pursue state, federal, and private sector resources to support local food system initiatives;
- in coordination with the Office of Emergency Management and Homeland Security, the Department of Health and Human Services, and local food assistance providers, support disaster response feeding planning and operations;
- in coordination with the Office of Racial Equity, work to address racial inequities and develop practices to ensure social justice and address disparities in the local food systems; and
- represent the interests of Montgomery County in regional, national, and international food systems coordination efforts.

This packet contains:

	<u>Circle #</u>
Expedited Bill 20-22	1
County Executive Memo	5
Legislative Request Report	11
Fiscal Impact Statement	12

Expedited Bill No. 20-22  
Concerning: Office of Food Systems  
Resilience - Established  
Revised: 6/16/2022 Draft No. 1  
Introduced: June 21, 2022  
Expires: December 21, 2023  
Enacted: \_\_\_\_\_  
Executive: \_\_\_\_\_  
Effective: \_\_\_\_\_  
Sunset Date: \_\_\_\_\_  
Ch. \_\_\_\_\_, Laws of Mont. Co. \_\_\_\_\_

## COUNTY COUNCIL FOR MONTGOMERY COUNTY, MARYLAND

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By: Council President at the Request of the County Executive

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**AN EXPEDITED ACT** to:

- (1) establish an Office of Food Systems Resilience as a non-principal office of the Executive Branch;
- (2) prescribe the authorities and responsibilities of the Office of Food Systems Resilience; and
- (3) generally amend the law regarding offices of the Executive Branch.

By amending

Montgomery County Code  
Chapter 1A, Structure of County Government  
Section 1A-203

By adding

Montgomery County Code  
Chapter 2, Administration  
Section 2-64Q

<b>Boldface</b>	<i>Heading or defined term.</i>
<u>Underlining</u>	<i>Added to existing law by original bill.</i>
[Single boldface brackets]	<i>Deleted from existing law by original bill.</i>
<u>Double underlining</u>	<i>Added by amendment.</i>
[[Double boldface brackets]]	<i>Deleted from existing law or the bill by amendment.</i>
* * *	<i>Existing law unaffected by bill.</i>

*The County Council for Montgomery County, Maryland approves the following Act:*



- 22           (b) in coordination with the Department of Environmental Protection, the  
23           Office of Agriculture, the Department of Planning, the Department of  
24           Health and Human Services, and the Office of Community Partnerships,  
25           serve as a central liaison and coordinator for County government food  
26           systems initiatives and projects;
- 27           (c) develop and maintain a strategy for improving the efficiency, equity,  
28           sustainability, and resilience of the food systems in Montgomery County;
- 29           (d) advise the County Executive and County Council on food systems related  
30           policy issues, as well as deliver a report on the state of the local food  
31           systems with recommended policy, budgetary, and regulatory changes to  
32           the County Executive and County Council no less than annually;
- 33           (e) develop and maintain a system to collect and process local food systems  
34           data to support accurate and timely monitoring of the state of the local  
35           food systems, and analyze such data to support decision making and  
36           strategic planning;
- 37           (f) in coordination with the Office of Grants Management and the Office of  
38           Procurement, set policies and procedures for grants impacting the local  
39           food systems that are consistent with the aforementioned food systems  
40           strategy and work to leverage County resources to pursue state, federal,  
41           and private sector resources to support local food system initiatives;
- 42           (g) in coordination with the Office of Emergency Management and  
43           Homeland Security, the Department of Health and Human Services, and  
44           local food assistance providers, support disaster response feeding  
45           planning and operations;

46           (h) in coordination with the Office of Racial Equity, work to address racial  
47           inequities and develop practices to ensure social justice and address  
48           disparities in the local food systems; and

49           (i) represent the interests of Montgomery County in regional, national, and  
50           international food systems coordination efforts.

51           **Sec. 2. Expedited Effective Date.** The Council declares that this legislation  
52 is necessary for the immediate protection of the public interest. This Act takes effect  
53 on the date on which it becomes law.



OFFICE OF THE COUNTY EXECUTIVE

Marc Elrich  
County Executive

MEMORANDUM

June 14, 2022

TO: Gabe Albornoz, President  
Montgomery County Council

FROM: Marc Elrich, County Executive 

SUBJECT: Introduction of Bill XX-22E, Establishment of The Office of Food Systems Resilience for the County

In the attached Bill XX-22, I propose creation of an Office of Food Systems Resilience as a non-principal office in the County Government and to establish the duties of the Office. As you know, the funding for this office was approved during your deliberations on the FY23 operating budget.

In my proposed County legislation, the Office of Food Systems Resilience would:

- (1) in coordination with the Maryland Food Council, serve as a liaison between the government and food systems stakeholders, including residents, businesses, farms, food assistance providers, charities, and educational institutions;
- (2) in coordination with the Department of Environmental Protection, the Office of Agriculture, the Department of Planning, the Department of Health and Human Services, and the Office of Community Partnerships, serve as a central liaison and coordinator for County government food systems initiatives and projects;
- (3) develop and maintain a strategy for improving the efficiency, equity, sustainability, and resilience of the food systems in Montgomery County;
- (4) advise the County Executive and County Council on food systems related policy issues, as well as deliver a report on the state of the local food systems with recommended policy, budgetary, and regulatory changes to the County Executive and County Council no less than annually;

- (5) develop and maintain a system to collect and process local food systems data to support accurate and timely monitoring of the state of the local food systems, and analyze such data to support decision making and strategic planning;
- (6) in coordination with the Office of Grants Management and the Office of Procurement, set policies and procedures for grants impacting the local food systems that are consistent with the aforementioned food systems strategy and work to leverage County resources to pursue State, Federal, and private sector resources to support local food system initiatives;
- (7) in coordination with the Office of Emergency Management and Homeland Security, the Department of Health and Human Services, and local food assistance providers, support disaster response feeding planning and operations;
- (8) in coordination with the Office of Racial Equity, work to address racial inequities and develop practices to ensure social justice and address disparities in the local food systems; and
- (9) represent the interests of Montgomery County in regional, national, and international food systems coordination efforts.

I appreciate the work of the Food Security Task Force, in the development of this proposed Bill. Staff from my office and from the FSTF are available to answer your questions.

Thank you.

ME:lb

Enclosures: Legislation  
Legislative Request Report  
Fiscal Impact Statement

cc: Richard Madaleno, Chief Administrative Officer  
Earl Stoddard, PhD, MPH, CEM, Assistant Chief Administrative Officer  
Raymond Crowel, Psy.D., Director, Department of Health and Human Services  
Mark Hodge, Senior Administrator, School Health Services, Department of Health and Human Services  
Netta Squires, Senior Law & Policy Analyst/NCR Emergency Preparedness Specialist, Montgomery County Office of Emergency Management and Homeland Security  
Patrick M. Campbell, Senior Planning Manager, Office of Emergency Preparedness, Response and Mass Care, Department of Health and Human Services  
Heather Bruskin, Executive Director, Montgomery County Food Council

Expedited Bill No.  [Click - type number]   
 Concerning:  [short title]   
 Revised:  [date]  Draft No.  [#]   
 Introduced:  [date]   
 Expires:  [18 mos. after intro]   
 Enacted:  [date]   
 Executive:  [date signed]   
 Effective:  [date takes effect]   
 Sunset Date:  [date expires]   
 Ch.  [#] , Laws of Mont. Co.  [year]

## COUNTY COUNCIL FOR MONTGOMERY COUNTY, MARYLAND

By: Council President at the Request of the County Executive

**AN EXPEDITED ACT to:**

- (1) establish an Office of Food Systems Resilience as a non-principal office of the Executive Branch; and
- (2) prescribe the authorities and responsibilities of Food Systems Resilience.

By amending

Montgomery County Code  
 Chapter 1A, Structure of County Government  
 Section 1A-203

By adding

Montgomery County Code  
 Chapter 2, Administration  
 Section 2-64Q

<b>Boldface</b>	<i>Heading or defined term.</i>
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* * *	<i>Existing law unaffected by bill.</i>

*The County Council for Montgomery County, Maryland approves the following Act:*



- 22           **(b)**   in coordination with the Department of Environmental Protection, the  
23                   Office of Agriculture, the Department of Planning, the Department of  
24                   Health and Human Services, and the Office of Community Partnerships,  
25                   serve as a central liaison and coordinator for County government food  
26                   systems initiatives and projects;
- 27           **(c)**   develop and maintain a strategy for improving the efficiency, equity,  
28                   sustainability, and resilience of the food systems in Montgomery County;
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38                   Procurement, set policies and procedures for grants impacting the local  
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43                   Homeland Security, the Department of Health and Human Services, and  
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45                   planning and operations;

46 (h) in coordination with the Office of Racial Equity, work to address racial  
47 inequities and develop practices to ensure social justice and address  
48 disparities in the local food systems; and

49 (i) represent the interests of Montgomery County in regional, national, and  
50 international food systems coordination efforts.

51 \* \* \*

52 **Sec. 2. Expedited Effective Date.** The Council declares that this legislation  
53 is necessary for the immediate protection of the public interest. This Act takes effect  
54 on the date on which it becomes law.

55 *Approved:*

56

57

\_\_\_\_\_  
Gabriel Albornoz, President, County Council Date

58 *Approved:*

59

\_\_\_\_\_  
Marc Elrich, County Executive Date

60 *This is a correct copy of Council action.*

61

\_\_\_\_\_  
Judy Rupp, Clerk of the Council Date

APPROVED AS TO FORM AND LEGALITY  
OFFICE OF THE COUNTY ATTORNEY

BY: *Gd [Signature]*

DATE: *June 14, 2022*

## LEGISLATIVE REQUEST REPORT

Bill XX-22E -  
*Food Systems Resilience*

**DESCRIPTION:** This Bill establishes the Office of Food Systems Resilience as a non-principal office in the County government.

**PROBLEM:**

**GOALS AND OBJECTIVES:** To establish an Office of Food Systems Resilience as a non-principal office in the County government.

**COORDINATION:** Office of the County Executive.

**FISCAL IMPACT:** Office of Management and Budget.

**ECONOMIC IMPACT:** Office of Legislative Oversight.

**RACIAL EQUITY AND SOCIAL JUSTICE IMPACT:** Office of Legislative Oversight

**EVALUATION:** To be done.

**EXPERIENCE ELSEWHERE:** Unknown

**SOURCES OF INFORMATION:** Earl Stoddard, Assistant Chief Administrative Officer

**APPLICATION WITHIN MUNICIPALITIES:**

**PENALTIES:** As provided in Chapters 30C and 31A, Montgomery County Code.

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**Fiscal Impact Statement**  
**Bill XX-22, Office of Food Systems Resilience - Established**

**Legislative Summary**

**1. Bill XX-22 establishes Office of Food Systems Resilience as a non-principal office in the County government.; and establishes the duties of the Office:**

- in coordination with the Maryland Food Council, serve as a liaison between the government and food systems stakeholders, including residents, businesses, farms, food assistance providers, charities, and educational institutions;
- in coordination with the Department of Environmental Protection, the Office of Agriculture, the Department of Planning, the Department of Health and Human Services, and the Office of Community Partnerships, serve as a central liaison and coordinator for County government food systems initiatives and projects;
- develop and maintain a strategy for improving the efficiency, equity, sustainability, and resilience of the food systems in Montgomery County;
- advise the County Executive and County Council on food systems related policy issues, as well as deliver a report on the state of the local food systems with recommended policy, budgetary, and regulatory changes to the County Executive and County Council no less than annually;
- develop and maintain a system to collect and process local food systems data to support accurate and timely monitoring of the state of the local food systems, and analyze such data to support decision making and strategic planning;
- in coordination with the Office of Grants Management and the Office of Procurement, set policies and procedures for grants impacting the local food systems that are consistent with the aforementioned food systems strategy and work to leverage County resources to pursue State, Federal, and private sector resources to support local food system initiatives;
- in coordination with the Office of Emergency Management and Homeland Security, the Department of Health and Human Services, and local food assistance providers, support disaster response feeding planning and operations;
- in coordination with the Office of Racial Equity, work to address racial inequities and develop practices to ensure social justice and address disparities in the local food systems; and
- represent the interests of Montgomery County in regional, national, and international food systems coordination efforts.

**2. An estimate of changes in County revenues and expenditures regardless of whether the revenues or expenditures are assumed in the recommended or approved budget. Includes source of information, assumptions, and methodologies used.**

The funding for the Office of Food Systems Resilience was appropriated as part of the FY23 Approved Operating Budget. Bill XX-22 establishes the office as a non-principal office creating no additional fiscal impacts beyond the programs in the approved operating budget. First year costs (FY23) are expected to total \$1,087,854 as shown in the table below. Of this amount, \$348,725 would be in personnel costs, \$733,000 would be in ongoing operating expenses, and \$6,129 would be required for one-time expenses. The Operating Budget for the first year is anticipated to total up to \$1,087,854 as outlined below:

<b>Operating Budget</b>	<b>FY23</b>
<b>Personnel Cost:</b>	
Food System Resilience Director	\$131,935
Food System Resilience Policy Analyst	\$112,812
Food System Partner Specialist	\$103,978
<b>Sub-Total Personnel Cost</b>	<b>\$348,725</b>
<b>Operating Expenses:</b>	
Farm to Food Bank Program	\$350,000
Montgomery County Food Council	\$200,000
Market Money Grants Program	\$125,000
Community Gardening and Local Resilience Grants Program	\$50,000
Data Collection and Reporting System	\$4,000
Travel and Events	\$4,000
One-Time Expenses: Miscellaneous Operating, Laptops, etc.	\$6,129
<b>Sub-Total Operating Expense</b>	<b>\$739,129</b>
<b>Total Operating Budget</b>	<b>\$1,087,854</b>

**3. Revenue and expenditure estimates covering at least the next 6 fiscal years.**

<b>Operating Budget</b>	<b>FY23</b>	<b>FY24</b>	<b>FY25</b>	<b>FY26</b>	<b>FY27</b>	<b>FY28</b>	<b>Total</b>
<b>Personnel Cost:</b>							
Food System Resilience Director	\$ 131,935	\$ 131,935	\$ 131,935	\$ 131,935	\$ 131,935	\$ 131,935	\$ 791,610
Food System Resilience Policy Analyst	\$ 112,812	\$ 112,812	\$ 112,812	\$ 112,812	\$ 112,812	\$ 112,812	\$ 676,872
Food System Partner Specialist	\$ 103,978	\$ 103,978	\$ 103,978	\$ 103,978	\$ 103,978	\$ 103,978	\$ 623,868
<b>Sub-Total Personnel Cost</b>	<b>\$ 348,725</b>	<b>\$ 2,092,350</b>					
<b>Operating Expenses:</b>							
Farm to Food Bank Program	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000	\$ 2,100,000
Montgomery County Food Council	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 1,200,000
Market Money Grants Program	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 750,000
Community Gardening and Local Resilience Grants Program	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 300,000
Data Collection and Reporting System	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 24,000
Travel and Events	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 24,000
One-Time Expenses	\$ 6,129	-	-	-	-	-	
<b>Sub-Total Operating Expense</b>	<b>\$ 739,129</b>	<b>\$ 733,000</b>	<b>\$ 4,404,129</b>				
<b>Total Operating Budget</b>	<b>\$ 1,087,854</b>	<b>\$ 1,081,725</b>	<b>\$ 6,496,479</b>				

The personnel cost for all positions in the table above have been flatlined in the out-years. These costs would begin in FY23 when the Bill takes effect.

**4. An actuarial analysis through the entire amortization period for each bill that would affect retiree pension or group insurance costs.**

Bill XX-22 is not expected to impact retiree pension or group insurance costs.

**5. An estimate of expenditures related to County’s information technology (IT) systems, including Enterprise Resource Planning (ERP) systems.**

Bill XX-22 is not expected to materially impact the County’s IT or ERP systems.

**6. Later actions that may affect future revenue and expenditures if the bill authorizes future spending.**

If the Office expands its scope of work, additional resources may be required.

**7. An estimate of the staff time needed to implement the bill.**

Staff from the Office of the County Executive and Department of Health and Human Services will be involved in the establishment of the Office. The amount of individual staff time the Office will take to establish cannot be reliably estimated at this time.

**8. An explanation of how the addition of new staff responsibilities would affect other duties.**

Not Applicable.

**9. An estimate of costs when an additional appropriation is needed.**

See the response to Question 2.

**10. A description of any variable that could affect revenue and cost estimates.**

The potential revenue that might be raised by the Office is unknown and difficult to project. Even if the Office can obtain grant funds, the future mitigation of County cost is not likely. If the scope of the Office grows, the fiscal impact on the County could be increased.

**11. Ranges of revenue or expenditures that are uncertain or difficult to project.**

Not Applicable

**12. If a bill is likely to have no fiscal impact, why that is the case.**

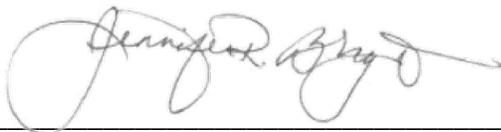
Not Applicable

**13. Other fiscal impacts or comments.**

Not Applicable

**14. The following contributed to and concurred with this analysis:**

- Earl Stoddard, Office of the County Executive
- Thomas Tippett, Office of Management and Budget



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Jennifer R. Bryant, Director  
Office of Management and Budget

6-9-22

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Date