



**Committee:** Joint  
**Committee Review:** At a future date  
**Staff:** Carolyn Chen, Legislative Analyst *CJC*  
**Purpose:** To receive testimony – no vote expected  
**Keywords:** #CASA #grants #costsharing #capitalgrants

AGENDA ITEM #6  
 September 13, 2022  
**Public Hearing**

**SUBJECT**

Amendment to the FY23-28 Capital Improvements Program and Supplemental Appropriation #23-13 to the FY23 Capital Budget, including an amendment to Section G, FY23 Designation of Entities for Non-Competitive Contract Award, Montgomery County Government Department of Recreation, Cost Sharing: MCG (CIP No. 720601), \$5,000,000

**COUNCIL DECISION POINTS**

[Introduction occurred July 26, 2022](#). Notice of Public Hearing for a capital budget amendment was received and published by *The Daily Record* on July 29, 2022; at least 15 days before the public hearing scheduled date. (See page ©8)

**DESCRIPTION/ISSUE**

- On July 21, 2022, the County Executive transmitted a request for an Amendment to the FY23-28 Capital Improvements Program (CIP) and a Supplemental Appropriation to the FY23 Capital Budget for the Montgomery County Government Cost Sharing CIP project, in the amount of \$5,000,000.
- The Chief Administrative Officer recommends an amendment to Resolution 19-1285, Section G, for a Non-Competitive Award for CASA, Inc.

**SUMMARY OF KEY DISCUSSION POINTS**

- Department of General Services (DGS) will enter into a new contract with CASA, Inc. in the amount of \$5,000,000 for the purpose: “Provide capital support for the renovation of 14645 Rothgeb Drive, Rockville, MD<sup>1</sup> for use as a workforce development and training center.” (See page ©3)
- The [Office of Racial Equity and Social Justice’s](#) (ORESJ) racial equity impact assessment of Supplemental Appropriation #23-13 will be included in a revised staff packet when received.

**This report contains:**

County Executive July 21, 2022 Transmittal Memorandum..... ©1  
 Chief Administrative Officer July 21, 2022 Transmittal Memorandum..... ©3  
 Draft Supplemental Appropriation Resolution..... ©5  
*The Daily Record* Public Hearing Notice Affidavit..... ©8

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<sup>1</sup> The premises at 14645 Rothgeb Drive, Rockville, Maryland is the former location of the Montgomery County Animal Shelter.




OFFICE OF THE COUNTY EXECUTIVE

Marc Elrich  
County Executive

MEMORANDUM

July 21, 2022

TO: Gabe Albornoz, President  
Montgomery County Council

FROM: Marc Elrich, County Executive 

SUBJECT: Amendment to the FY23-28 Capital Improvements Program and Supplemental Appropriation #23-13 to the FY23 Capital Budget, including an amendment to Section G, FY23 Designation of Entities for Non-Competitive Contract Award Montgomery County Government  
Department of Recreation  
Cost Sharing: MCG (CIP No. 720601), \$5,000,000

I am recommending a supplemental appropriation to the FY23 Capital Budget and amendment to the FY23-28 Capital Improvement Program in the amount of \$5,000,000 for Cost Sharing: MCG (CIP No. 720601), including a request to amend the Fiscal Year (FY) 2023 Operating Budget Resolution 19-1285, Section G, and the FY23 Designation of Entities for Non-Competitive Contract Award Status, for the Department of General Services (DGS). Appropriation for this project will fund the renovation of the former Montgomery County Animal Shelter and CASA, Inc. offices at 14645 Rothgeb Drive, Rockville, MD.

The County will lease the premises at 14645 Rothgeb Drive, Rockville, MD to CASA, Inc. for the purpose of developing a workforce development and training center. This increase is needed to allow CASA, Inc. to renovate this location as a workforce development and training center to provide employment and training services to low-income residents so they can access meaningful long-term employment. The recommended amendment is consistent with the criteria for amendment to the CIP because it presents a significant opportunity for enhancing workforce development, training, and small business support and leverages private funds.

DGS will enter into a new contract with CASA, Inc. in the amount of \$5,000,000 for the purpose “Provide capital support for the renovation of 14645 Rothgeb Drive, Rockville, MD for use as a workforce development and training center.”

I recommend that the County Council approve this supplemental appropriation and amendment to the FY23-28 Capital Improvements Program in the amount of \$5,000,000 and specify the source of funds as

Amendment to the FY23-28 Capital Improvement Program and Supplemental Appropriation #23-13

July 21, 2022

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Current Revenue: General. Included with this transmittal packet is a written determination from the Chief Administrative Officer that a non-competitive contract award with CASA, Inc. for the purposes and the amount stated above serves a public purpose and is in the public interest, in accordance with Section 11B-14(a)(4) of the Montgomery County Code.

I appreciate your prompt consideration of this action.

ME:khe

Enclosure: Amendment to the FY23-28 Capital Improvements Program and Supplemental Appropriation #23-13 to the FY23 Capital Budget

cc: Jennifer R. Bryant, Director, Office of Management and Budget  
David Dise, Director, Department of General Services



OFFICE OF THE COUNTY EXECUTIVE

Marc Elrich  
County Executive

Richard S. Madaleno  
Chief Administrative Officer

MEMORANDUM

July 21, 2022

TO: Gabe Albornoz, President  
Montgomery County Council

FROM: Richard S. Madaleno, Chief Administrative Officer *Richard Madaleno*

SUBJECT: Amendment to the Fiscal Year 2023 Operating Budget Resolution 19-1285, Section G, Fiscal Year 2023 Designation of Entities for Non-Competitive Contract Award Status: CASA, Inc.

The Department of General Services (DGS) is requesting to amend the Fiscal Year (FY) 2023 Operating Budget Resolution 19-1285, Section G, and the FY23 Designation of Entities for Non-Competitive Contract Award Status as described below.

DGS will add the following award:

Named Entity	Purpose	Award
CASA, Inc.	Provide capital support for the renovation of 14645 Rothgeb Drive, Rockville, MD for use as a workforce development and training center.	\$5,000,000

Supplemental Appropriation #23-13, as proposed by the County Executive, provides \$5,000,000 in County funds and an amendment for the Cost Sharing: MCG (CIP No. 720601) project, and includes an amendment to Section G of Resolution 19-1285 to allow for the County to enter into a non-competitive contract award with CASA, Inc. to carry out this project. The purpose of this funding provides for the renovation and redevelopment of 14645 Rothgeb Drive, Rockville, MD as a workforce development and training center.

I have determined that this action serves a public purpose and is in the public interest. Therefore, I recommend that the Council amend the Miscellaneous Provision in Section G of Resolution 19-1285 for the FY23 Designation of Entities for Non-Competitive Award.

RSM:rs

Enclosure: Amendment to the FY23-28 Capital Improvements Program and Supplemental Appropriation #23-13 to the FY23 Capital Budget

Amendment to FY23 Operating Budget, Section G, Designation of Entities for Non-Competitive  
Contract Award  
July 21, 2022  
Page 2 of 2

cc: Joy Nurmi, Chief of Staff to Council President  
Fariba Kassiri, Deputy Chief Administrative Officer  
Jennifer R. Bryant, Director, Office of Management and Budget  
Avinash G. Shetty, Director, Office of Procurement

Resolution: \_\_\_\_\_  
Introduced: \_\_\_\_\_  
Adopted: \_\_\_\_\_

COUNTY COUNCIL  
FOR MONTGOMERY COUNTY, MARYLAND

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By: Council President at the Request of the County Executive

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SUBJECT: Amendment to the FY23-28 Capital Improvements Program and Supplemental Appropriation #23-13 to the FY23 Capital Budget  
Montgomery County Government  
Department of Recreation  
Cost Sharing: MCG (No. 720601), \$5,000,000

Background

1. Section 307 of the Montgomery County Charter provides that any supplemental appropriation shall be recommended by the County Executive who shall specify the source of funds to finance it. The Council shall hold a public hearing on each proposed supplemental appropriation after at least one week’s notice. A supplemental appropriation that would comply with, avail the County of, or put into effect a grant or a Federal, State or County law or regulation, or one that is approved after January 1 of any fiscal year, requires an affirmative vote of five Councilmembers. A supplemental appropriation for any other purpose that is approved before January 1 of any fiscal year requires an affirmative vote of six Councilmembers. The Council may, in a single action, approve more than one supplemental appropriation. The Executive may disapprove or reduce a supplemental appropriation, and the Council may reapprove the appropriation, as if it were an item in the annual budget.
2. Section 302 of the Montgomery County Charter provides that the Council may amend an approved capital improvements program at any time by an affirmative vote of no fewer than six members of the Council.

3. The County Executive recommends the following capital project appropriation increases:

Project Name	Project Number	Cost Element	Amount	Source of Funds
Cost Sharing: MCG	720601	Construction	\$4,850,000	Current Revenue: General
Cost Sharing: MCG	720601	Other	\$150,000	Current Revenue: General
TOTAL			\$5,000,000	

4. The County will lease the premises at 14645 Rothgeb Drive, Rockville, MD to CASA, Inc. for the purpose of developing a workforce development and training center. This increase is to allow CASA, Inc. to renovate this location as a workforce development and training center to provide employment and training services to low-income residents so they can access long-term meaningful employment. The recommended amendment is consistent with the criteria for amendment to the CIP because it presents a significant opportunity for enhancing workforce development, training, and small business support and leverages private funds.
5. The County Executive recommends an amendment to the FY23-28 Capital Improvements Program and a supplemental appropriation in the amount of \$5,000,000 for Cost Sharing: MCG (No. 720601), and specifies that the source of funds will be Current Revenue: General.
6. Section 11B-14 (a) (4) of the Montgomery County Code states that a contract may be awarded without competition if the Chief Administrative Officer makes a written determination that the contract award serves a public purpose and the proposed contractor has been identified in a grant or appropriation resolution approved by the Council.
7. Notice of public hearing was given and a public hearing was held.

Action

The County Council for Montgomery County, Maryland, approves the following action:

The FY23-28 Capital Improvements Program of the Montgomery County Government is amended as reflected on the attached project description form and a supplemental appropriation is approved as follows:

<u>Project Name</u>	<u>Project Number</u>	<u>Cost Element</u>	<u>Amount</u>	<u>Source of Funds</u>
Cost Sharing: MCG	720601	Construction	\$4,850,000	Current Revenue: General
Cost Sharing: MCG	720601	Other	\$150,000	Current Revenue: General
TOTAL			\$5,000,0000	

The Council approves an amendment to Council Resolution No. 19-1285, Section G, FY23 Designation of Entities for Non-Competitive Award Status. The Chief Administrative Officer has recommended this action and stated that this action serves a public purpose and is in the public interest.

The FY23 Designation of Entities for Non-Competitive Contract Award Status is amended to reflect:

The Department of General Services will enter into a new contract with CASA, Inc. in the amount of \$5,000,000 for the purpose “Provide capital support for the renovation of 14645 Rothgeb Drive, Rockville, MD for use as a workforce development and training center.”

This is a correct copy of Council action.

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Judy Rupp  
 Clerk of the Council



# The Daily Record

200 St. Paul Place Suite 2480  
Baltimore, Maryland 21202  
1 (443) 524-8100  
www.thedailyrecord.com

**Order #:** 12141974  
**Case #:** 5451  
**Description:**

## PUBLISHER'S AFFIDAVIT

We hereby certify that the annexed advertisement was published in **The Daily Record**, a daily newspaper published in the State of Maryland 1 times on the following dates:

7/29/2022

Supplemental Appropriation #23-6 to the County Government's FY23 Capital Budget, Departmen

**Darlene Miller, Public Notice Coordinator**  
(Representative Signature)

**Montgomery County**  
**MONTGOMERY COUNTY COUNCIL PUBLIC HEARINGS**  
**September 13, 2022, at 1:30 P.M.**  
*The deadline to sign up to speak is September 12 at 5 P.M.*

- (1) Supplemental Appropriation #23-6 to the County Government's FY23 Capital Budget, Department of General Services, Energy Conservation (No. P507834), \$975,269 (Source of Funds: Utility Incentives)
- (2) Supplemental Appropriation #23-7 to the County Government's FY23 Capital Budget, Department of General Services, Exelon-Pepco Merger Fund (No. P362105), \$636,971 (Source of Funds: Utility Incentives)
- (3) Amendment to the County Government's FY23-28 Capital Improvements Program (CIP) and Supplemental Appropriation #23-13 to the FY23 Capital Budget Montgomery County Government Department of Recreation Cost Sharing: MCG (No. 720601), \$5,000,000 (Source of Funds: Current Revenue General)

Documents available at [www.montgomerycountymd.gov/council](http://www.montgomerycountymd.gov/council). Residents have the opportunity to testify remotely for public hearings or provide in-person testimony at the Council Office Building in Rockville. Residents can register to speak at a public hearing, provide written testimony, prerecorded audio or video testimony using the online form at <https://www.montgomerycountymd.gov/COUNCIL/PHSignUp.html>; or sent by mail to County Council, 100 Maryland Ave., Rockville, MD 20850; or residents may sign up to testify remotely by phone (call 240-777-7803 for information). To express an opinion call 240-777-7900.

jy29