

Resolution No.: 16-260  
Introduced: July 24, 2007  
Adopted: July 31, 2007

**COUNTY COUNCIL  
FOR MONTGOMERY COUNTY, MARYLAND**

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By: County Council

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**SUBJECT:** Fiscal Year 2008 Work Program of the Office of Legislative Oversight

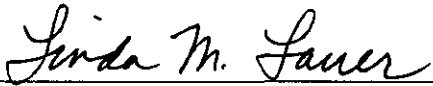
**Background**

1. Chapter 29A, Montgomery County Code, establishes the Office of Legislative Oversight (OLO) with the responsibility to serve as the principal means through which the County Council exercises its legislative oversight functions. This includes the responsibility to provide the Council with information and recommendations concerning the performance and operations of public and private agencies, programs, and functions for which funds are appropriated or approved by the Council.
2. Section 29A-6 provides that the Director, Office of Legislative Oversight, shall prepare an annual Work Program, which shall be submitted to the Council for approval.
3. The Director, Office of Legislative Oversight, submitted a proposed Work Program for Fiscal Year 2008. The Council's Management and Fiscal Policy Committee reviewed the proposed Work Program on July 9, 2007. The Council introduced this amended resolution on July 24, 2007.

**Action**

The County Council for Montgomery County, Maryland, approves the attached Fiscal Year 2008 Work Program for the Office of Legislative Oversight:

This is a correct copy of Council action.

  
Linda M. Lauer, Clerk of the Council

<b>Project Number</b>	<b>Title</b>	<b>Resolution Page Number</b>
1	Audit Contract Management: FY07 Financial Statements	3
2	Selection of Auditors for FY08-FY11 Audits	4
3	Completion of FY07 Work Program Assignments	4
4	Report on the Achievement Gap	5
5	Class Size in Montgomery County Public Schools	7
6	Recycling in Montgomery County Public Schools	8
7	Municipal Revenues and Expenditures	9
8	Staffing of Behavioral Health and Crisis Services' Programs	10
9	Road Constructions Projects: Costs and Schedules	12
10	County Government Internal Service Functions – Phase 2	13
11	Local Government Strategies for Reducing Carbon Emissions	14
12	Persons with Disabilities: County Government's Hiring and Procurement Practices	15
13	Office of the People's Counsel	17
14	Tracking Implementation of Council Recommendations on a Previously Completed OLO Report	18
15	Planning for FY09 Report to General Assembly on Speed Cameras	18
16	Follow-up to OLO Reports Completed during FY07	19

**PROJECT #1**  
**AUDIT CONTRACT MANAGEMENT: FY07 FINANCIAL STATEMENTS**

**Principal agency:** County Government

**Origin of project:** County Charter and Council Resolution 12-154

Section 315 of the County Charter requires the Council to contract with a certified public accountant to perform an annual independent audit of the County Government's financial statements. The Council also contracts for the annual audit of the financial statements of the employee retirement plans and the local fire and rescue departments.

Council Resolution 12-154, adopted in April 1991, assigns OLO the responsibility to provide support to the Council during the period of audit engagement and to act as the Council's contract administrator. OLO carries out these responsibilities with oversight and guidance from the Council's Management and Fiscal Policy Committee.

During FY08, OLO will continue to serve as contract administrator for the Council's two audit contracts. Both contracts will be in the final year of four-year engagements with the Council. Rager, Lehman & Houck P.C. will conduct the audits of the local fire and rescue departments' FY07 financial statements. KPMG LLP will conduct the audit of the FY07 financial statements of the County Government and employee retirement plans; in addition, KPMG LLP will complete:

- A review of the Maryland State Uniform Financial Report,
- An audit of the Emergency 9-1-1 System,
- Reviews and examinations related to the Single Audit of Federal Grants,
- Agreed upon procedures reports for the National Transit Database Report, and
- The Annual Certification of Financial Assurance Mechanisms for Landfill Facilities.

**PROJECT #2  
SELECTION OF AUDITORS FOR FY08-FY11 AUDITS**

**Principal agency:** County Government

**Origin of project:** County Charter and Council Resolution 12-154

Council Resolution 12-154 indicates that the selection process for the independent auditor will occur at least every four years. The audit of the FY07 financial statements (that occurs during FY08) is the fourth and final year of the Council's two audit contracts

During FY08, OLO will staff the Council's selection of auditors for the next four-year engagement, which begins with the audit of the FY08 financial statements. The request for proposal (RFP) will be issued in the fall. The Council's Management and Fiscal Policy Committee, which serves as the Council's Audit Committee, will conduct interviews with the top-rated firms and recommend final selection decisions to the Council.

The Council's selection of new auditors, contract negotiation, and final contract signature by the Council President is targeted for completion in early Calendar Year 2008.

**PROJECT #3  
COMPLETION OF FY07 WORK PROGRAM ASSIGNMENTS**

**Principal agencies:** County Government  
Montgomery County Public Schools

**Origin of project:** Council Resolution 15-1554, FY07 OLO Work Program

This project represents OLO staff time allocated for completion of FY07 Work Program assignments. The following four reports will be completed in the first quarter of FY08 and scheduled for Council release and Committee worksession after the Council returns from summer recess.

- Base budget review of Montgomery County Public Schools' Division of School Plant Operations;
- Review of roles, responsibilities, and staffing of groups established in Chapter 27, Human Rights;
- Compliance of Montgomery County Public Schools' facilities with environmental laws and regulations; and
- Tracking implementation of Council actions on landlord/tenant complaint handling.

**PROJECT #4  
REPORT ON THE ACHIEVEMENT GAP**

**Principal agency:** Montgomery County Public Schools

**Origin of project:** Councilmember Knapp's recommendation

During Council worksessions on the MCPS budget, closing the "achievement gap" emerged as a common rationale for MCPS' initiatives. The achievement gap refers to the imbalance in one or more measures of education success (e.g. test scores, rates of graduation, suspension rates, disability classification, honors/AP participation) among students of different races, ethnicities, and incomes. The achievement gap can also refer to differences in student performance by disability status and English language proficiency.

The purpose of this OLO project is to further the Council's understanding of the achievement gap, and as a result, enhance the Education Committee's and Council's review of MCPS budget requests targeted at closing the achievement gap. OLO's work will consist of compiling information on how the term "achievement gap" is defined, compiling data on the different measures of the achievement gap; and summarizing the literature on practices being used across the country to close the achievement gap.

The approved FY08 budgets for MCPS and the Department of Health and Human Services include funding for the Disparities and Performance Project, also known as the Kennedy Cluster Project; the purpose of this project is to identify certain best practices for improving the school performance of African American students, which may be scaled up across the County to close the black/white achievement gap. This OLO project will provide background on the achievement gap that should help inform the MCPS and Department of Health and Human Services efforts to address the needs of children both inside and outside of the classroom.

OLO's project will proceed in two parts. The associated reports will be used to facilitate an informed Education Committee and/or full Council worksession on this critical issue. In reviewing the information compiled by OLO, there is no intent for the Education Committee or Council to begin advising the Board of Education, or to recommend the adoption of specific practices for closing the achievement gap.

Part A: OLO's first report to the Council will compile information on:

1. Federal, state and local mandates for closing the achievement gap;
2. The different ways that the term achievement gap is defined and used both in Montgomery County and in other jurisdictions; and
3. A summary of the relevant data that document the magnitude and nature of the achievement gap in Montgomery County.

Part B: Building on the work accomplished in Part A, OLO's second report will offer a comparative perspective on Montgomery County data and provide a summary of the literature on relevant practices being employed in other jurisdictions. Specifically, the second report will consist of:

1. A comparison of data on the achievement gap in Montgomery County to comparable data compiled by a sample of peer school systems; and
2. A summary of the literature on practices being employed across the country to close the achievement gap.

As the County becomes more diverse and seeks to sustain and increase high levels of student performance, closing the achievement gap will continue to emerge as a rationale in future MCPS budget requests. Improving the Council's understanding of the achievement gap is a critical step for enhancing the Council's oversight of MCPS and consideration of future budget requests.

**PROJECT #5**  
**CLASS SIZE IN MONTGOMERY COUNTY PUBLIC SCHOOLS**

**Principal agency:** Montgomery County Public Schools

**Origin of project:** Councilmember Elrich's recommendation

Since FY01, the County Council has funded a significant investment to reduce class sizes for elementary and secondary schools overall, particularly in the early grades (K-2) and special education. According to MCPS, between FY01 and FY07, the class size reduction initiative added 523 teaching positions for a cumulative cost of nearly \$100 million.<sup>1</sup>

This project will examine MCPS' Class Size Reduction guidelines and the alignment of these guidelines with current practice. OLO will begin with a focused review in a single cluster.

Specifically, OLO will select a single high school cluster within which to examine actual class sizes in the high school, one middle school, and several elementary schools. The purpose would be to study how the Council's appropriation of funds targeted for reducing class size translates, in practice, into the allocation of teachers to individual schools, and how this allocation in turn, affects actual class sizes during the 2007-2008 school year.

OLO's methodology will include a review of how MCPS staffing guidelines are applied and a synthesis of class size data based on class rosters. This document review will be supplemented by interviews with school-based staff and selected on-site observations to compare how class size guidelines align with classroom rosters and actual attendance.

The data collection will focus on class sizes in core academic areas (i.e., math, English language arts, science, and social science), and class size data from a sampling of: regular classes; advanced placement classes; special education classes; English for speakers of other languages classes; early grades (K-2); elementary grades; middle grades; and high grades.

Following this initial review, OLO will return to the Council with recommendations for a potential second phase of this project to examine the alignment between class size policies and actual class sizes in a broader sample of MCPS schools.

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<sup>1</sup> See OLO Report 2007-5, *Key Fiscal Indicators for Montgomery County Public Schools*, pages 46-7.

**PROJECT #6  
RECYCLING IN MONTGOMERY COUNTY PUBLIC SCHOOLS**

**Principal agency:** Montgomery County Public Schools

**Origin of project:** Councilmember Leventhal's recommendation

This project is a comprehensive review of MCPS' recycling practices. It will serve as a logical follow-up and companion study to OLO's FY07 project to assess the compliance of MCPS facilities with environmental laws and regulations. OLO's final report on this FY07 assignment (which excluded recycling) will be completed and provided to the Council in early fall.

MCPS buildings are covered by the County's recycling policy that establishes a goal of recycling 50 percent of all solid waste. MCPS' most recently published recycling data (for the period of September 2006 to January 2007) show a high variability in recycling rates for MCPS facilities, including ranges of:

- 9% to 43% for elementary schools;
- 11% to 25% for middle schools;
- 8% to 18% for high schools; and
- 26% to 91% for other MCPS facilities, centers, and special schools.

The scope of OLO's review of MCPS recycling practices will include the following components:

1. A review and summary of the literature on current "best practices" for recycling in schools.
2. Analysis of data on MCPS' waste stream and current/historical recycling rates, both overall and by school/facility.
3. A description and evaluation of MCPS' recycling program, including: regulations/requirements, recycling procedures, education and other outreach efforts, funding and costs, and a comparative review of the different practices/efforts in a sample of schools representative of the different recycling rates.

In July 2007, the Council's Education and Transportation and Environment Committees are scheduled to receive an update from MCPS on its recycling efforts. A similar briefing has been provided periodically in the past. The information provided to the Council in July will assist OLO staff to further refine the issues to examine within the context of the broader study undertaken later in the fiscal year.



**PROJECT #7  
MUNICIPAL REVENUES AND EXPENDITURES**

**Principal agencies:** County Government, Municipalities, Special Taxing Districts

**Origin of project:** Councilmember Praisner's recommendation

The purpose of this project is to provide the Council with a comprehensive overview of revenues and other financial data for municipalities and special taxing districts in Montgomery County. OLO's report is scheduled to be done by December, when the County Executive's task force that is examining the municipal tax revenue sharing formula is scheduled to complete its work.

Montgomery County has 19 incorporated municipalities and four special taxing districts that have taxing and regulatory powers. For revenue purposes, the State and County treat municipal governments and three of the four special taxing districts as one group. Municipalities and these three special taxing districts levy property taxes, receive "piggyback" income taxes, receive State and County grants, and collect user charges.

Additionally, Chapter 30A of the Montgomery County Code establishes the Montgomery County Municipal Revenue Program to reimburse municipalities for public services provided by municipalities that would otherwise be provided by the County Government.

For each of the municipalities and special district governments that receive "piggyback" income tax revenue from the State and/or receive municipal revenue sharing from the County, OLO's report will provide a summary of the municipalities/special district governments':

- Revenue by amount and source;
- Budgeted expenditures by major category and amount;
- Reserve levels;
- Debt levels;
- Information on bond funding practices for capital projects;
- Tax rates; and
- Status of implementing GASB requirements on post-employment benefits reporting.

Finally, OLO's report will include a comparative component that provides information about how other counties in Maryland distribute tax revenue to their municipalities.

**PROJECT #8**  
**STAFFING OF BEHAVIORAL HEALTH AND CRISIS SERVICES' PROGRAMS**

**Principal agency:** County Government

**Origin of project:** Councilmember Trachtenberg's recommendation

This project will provide the Council with a staffing profile of programs funded (during FY07) in the Behavioral Health and Crisis Services area of the Department of Health and Human Services. If the format and substance of the data compiled proves helpful, then the Council may consider requesting comparable information for other DHHS service areas.

The FY07 budget for Behavioral Health and Crisis Services was \$54.1 million. This funding supported approximately 270 County Government workyears and \$21.3 million in contractual services across 135 contracts. Major programs in Behavioral Health and Crisis Services include: Outpatient Addiction Services; the 24-Hour Crisis Center; Victims Assistance and Sexual Assault Services; Partner Abuse Services; Child and Adolescent Mental Health Services; System Planning and Management (the planning, management, and monitoring of Public Mental Health Services); and a number of programs related to housing assistance and services to the homeless. (In FY08, DHHS' housing-related programs are being reorganized out of the Behavioral Health and Crisis Services area.)

OLO's report, based on FY07 data (actuals not budgeted), will aim to provide the following staffing information for each of the major programs in Behavioral Health and Crisis Services:

- Number of County Government employees (workyears and positions);
- Number/hours of individual "broker contract" staff;<sup>2</sup> and
- Number/hours of personnel working on Behavioral Health and Crisis Service programs through either a competitively bid or non-competitively awarded contract.

Within each of these three major categories, OLO will further sort staff by their primary function. OLO will work with DHHS to develop a relatively small number (e.g., three or four) of major function categories, such as: program administrators/managers; front-line staff who provide direct services to clients; and support staff.

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<sup>2</sup> "Broker contract" staff are contract employees (as opposed to merit County Government employees) hired via DHHS' contract with Family Services, Inc. DHHS entered into a contract with Family Services, Inc. to perform this hiring service as the result of a competitive RFP process that occurred during FY07.

As part of this functional breakdown, OLO will also identify which positions require the employee to be a licensed clinician in their profession, e.g. licensed graduate social worker; licensed certified social worker; licensed certified social worker-clinical.

OLO's product from this assignment will be a set of data that provides a profile, as described above, of how the major Behavioral Health and Crisis Services area programs were staffed during FY07. When examined in concert with other relevant information, potential uses of these staffing data include:

- Analysis of the adequacy of staffing at each of the major programs and initiatives;
- A better understanding of the impact of Council funding on these programs;
- Development of baseline information with which to assess outcomes for each program when that data becomes available; and
- A determination of the efficiency of staffing in terms of productivity and cost.

**PROJECT #9  
ROAD CONSTRUCTION PROJECTS: COSTS AND SCHEDULES**

**Principal agency:** County Government

**Origin of project:** Councilmember Floreen's recommendation

Road construction is one of the County Government's most important, visible, and costly activities. A recurring complaint that the Council hears about road construction projects is that they experience significant cost overruns and schedule delays. The purpose of this OLO project is to provide the Council with a fact base to respond to these concerns.

OLO will review and analyze data on County road projects approved during the past five years to answer the following questions:

- For this set of road projects, how did Executive Branch staff develop initial cost estimates and construction schedules?
- How have actual costs (to date) compared to the initial estimates, and how have actual construction schedules compared to the schedules originally presented in the CIP?
- What are the common characteristics of road projects that were built on time and within budget?
- For a sample of projects that experienced cost overruns, what were the primary factors that caused actual costs to exceed earlier estimates?
- For a sample of projects that experienced construction schedule delays, what were the primary factors that caused the actual schedule of construction to be delayed from the earlier schedule?
- Are there specific practices being employed, either in Montgomery County or other jurisdictions, that are demonstrating success with respect to managing road construction projects that stay within budget and on schedule?

It is anticipated that the Council can use the result of this OLO report to: better evaluate proposed costs and project timetables for road projects; maximize the use of best practices and to avoid practices that have been found to cause overruns or delays; and meet the public's expectation of accurate and reliable cost and time projections.

**PROJECT #10**  
**COUNTY GOVERNMENT INTERNAL SERVICE FUNCTIONS: PHASE 2**

**Principal agency:** County Government

**Origin of project:** Follow-up assignment from FY07 project

OLO's FY07 assignment on County Government internal service functions was to provide an inventory of County Government departments' management of internal service functions in conjunction with centralized internal service departments. The report, scheduled for Council receipt and release in late July, reviews the human resources, information technology and procurement functions in five County Government departments:

- Department of Health and Human Services;
- Montgomery County Fire and Rescue Service;
- Police Department;
- Department of Public Libraries; and
- Department of Public Works and Transportation.

As requested by the Council, this initial report will identify potential follow-up case studies that will provide a more detailed review of one or more of the following:

- A particular internal service function;
- A centralized internal service department;
- Internal management of a function within a department; or
- Coordination across departments.

This project on OLO's FY08 Work Program is the placeholder for the follow-up study, the exact scope of which will be determined as a result of Committee and Council review of the Phase I report this fall.

**PROJECT #11**  
**LOCAL GOVERNMENT STRATEGIES FOR REDUCING CARBON EMISSIONS**

**Principal agencies:** Other jurisdictions

**Origin of project:** Councilmember Ervin's recommendation

In April, eight Councilmembers agreed in principle to support a package of legislative initiatives, proposed by Councilmember Berliner, to address global warming. The package calls on the County to reduce carbon emissions by 25 percent by 2020 and incorporates a range of strategies, including: building code changes; energy consumption reductions; cleaner fuel use; and implementation of a tree canopy preservation program. Introduction of legislation to implement this set of initiatives is expected by early fall.

The purpose of this OLO project is to conduct a review of strategies currently being employed at the local government level to reduce carbon emissions. OLO's product will be a resource document that compiles relevant information on "promising practices" that have been implemented by local governments across the country to reduce carbon emissions.

For each "promising practice" included in the resource document, OLO will aim to provide the following:

- A clear explanation of the method(s) used by the jurisdiction to introduce the practice, i.e., enactment of a law and/or regulation; a resolution or policy statement; appropriation/budget actions;
- A description of steps taken (to date) to implement the practice and current status of that implementation;
- Data on the costs of implementing the practice – both one-time and ongoing;
- Information on the initial and anticipated future sources of funding (if applicable);
- A statement of how the practice is intended to reduce carbon emissions and any data that show the practice has or has not been evaluated as successful. If there is not yet any evidence of success, information on whether, and if so how, the jurisdiction intends to measure whether the practice has accomplished its intended result of reducing carbon emissions.

The exact scope of OLO's work effort will be designed to complement the work being undertaken to prepare and support the package of above referenced legislation. To avoid duplication of staff effort, OLO will develop a refined project description in early fall, in consultation with Council staff. OLO's work, in turn, will be completed in time for the Committee worksessions on the package of global warming bills.

**PROJECT #12  
PERSONS WITH DISABILITIES: COUNTY'S GOVERNMENT'S HIRING AND  
PROCUREMENT PRACTICES**

**Principal agency:** County Government

**Origin of project:** Councilmember Andrew's recommendation

Congress enacted the Americans with Disabilities Act (ADA) in 1990. Despite progress made since then, persons with disabilities still experience unemployment at a rate far higher than the national average. Recent U. S. Department of Labor data (May 2007) show a general population unemployment rate of 4.6 percent; in comparison, estimates of unemployment rates for persons with disabilities are upwards of 40 percent.

This project is a review of the County Government's policies and practices related to: (1) hiring persons with disabilities as County merit employees; (2) contracting with organizations licensed by the State of Maryland to provide employment training services to persons with disabilities; and (3) procuring goods and services from businesses that are owned by persons with disabilities.

In particular, OLO's review will include the following components:

- A review of the literature on current best practices for employment of persons with disabilities in public sector jobs and contracting with businesses owned by persons with disabilities.
- A summary of the legal framework that governs the County Government's merit hiring of persons with disabilities, contracting with organizations that provide employment training services to persons with disabilities; and procuring goods and services from businesses that are owned by persons with disabilities.
- A description and evaluation of the County Government's policies and practices for hiring persons with disabilities, to include a review of how the County: recruits persons with disabilities for County jobs; provides reasonable accommodation for applicants and employees with disabilities; ensures that job descriptions, rating criteria, and candidate selection procedures comply with the ADA; and is implementing the best practices identified for employing persons with disabilities.
- A description and evaluation of how County Government Administrative Procedure 1-10, *Disability Employment Training/Services Contracting*, works in practice. This Administrative Procedure, issued in 2003, establishes a process that permits County Government departments to procure services by contracting with agencies engaged in providing employment training services to persons with disabilities.

- A description and evaluation of the County Government's policies and practices for the procurement of goods and services from businesses owned by persons with disabilities, to include a review of how the County: conducts outreach to businesses owned by persons with disabilities; ensures that RFPs, rating criteria, and vendor selection procedures comply with the ADA; accomplishes its goal of awarding contracts to businesses owned by persons with disabilities; and implements best practices for procuring goods and services from businesses owned by persons with disabilities.

Based on the information compiled and review conducted, OLO will make findings and recommendations on whether changes are needed to laws, policies, and/or practices to enable the County Government to set the example for the community for providing employment and procurement opportunities for persons with disabilities.



**PROJECT #13  
OFFICE OF THE PEOPLE'S COUNSEL**

**Principal agency:** County Government

**Origin of project:** Councilmember Berliner's recommendation

On February 6, 1990, the Council enacted Bill 11-89, which created the Office of the People's Counsel. As stated in the law, the major purposes of the People's Counsel were: to promote a full and fair presentation of relevant issues in administrative proceedings concerning land use matters; and to provide technical assistance to citizens and citizen organizations in order to encourage effective participation in, and increase public understanding of and confidence in, the County's land use process.

Despite being created in 1990, the Office of the People's Counsel remained unfunded for almost a decade. In fact, the Council did not appoint the first People's Counsel until December 1999. That same year, the Council added a statutory sunset provision to the Office, which was subsequently removed in 2002.

The purpose of this OLO project is to examine the County statute that establishes the Office of the People's Counsel and review how the law has been implemented since the sunset provision was removed in 2002.

By May 2008, OLO will provide a report to the Council that includes the following components.

- A review of the legislative and funding history of the People's Counsel;
- An assessment of how the activities of the Office of the People's Counsel since it began operating in 1999 have aligned with the purpose, authority, and duties outlined in the law;
- A summary of feedback on the current law and work of the Office of the People's Counsel obtained through interviews with Councilmembers, representatives of the Planning Board, the Office of the Hearing Examiner, the Board of Appeals, and a sample of community members who have interacted with the Office of the People's Counsel; and
- A comparative component that provides information about how other local government jurisdictions establish and structure offices that are similar in purpose to the County's Office of the People's Counsel.

**PROJECT #14**  
**TRACKING IMPLEMENTATION OF COUNCIL RECOMMENDATIONS ON A**  
**PREVIOUSLY COMPLETED OLO REPORT**

During FY08, OLO will continue its practice of reviewing the implementation status of Council recommendations associated with a previously released OLO report. The project selected for more detailed follow-up during the upcoming year is OLO Report 2003-4, *An Emissions Analysis of the County and bi-County Agency Fleets*.

This OLO report, received and released by the Council on June 23, 2003, used FY02 data to estimate the emissions of the vehicle fleets of the County Government, Montgomery County Public Schools, Maryland-National Capital Park and Planning Commission, Montgomery College, and Washington Suburban Sanitary Commission. As a result of this report, the Council recommended that the agencies pursue a number of follow-up activities related to reducing the emissions of the agencies' fleets.

**PROJECT #15**  
**PLANNING FOR FY09 REPORT TO THE GENERAL ASSEMBLY STATE ON**  
**SPEED CAMERAS**

State legislation (MC 513-05) passed during the 2005 session of the General Assembly authorizes the use of "speed monitoring systems" in Montgomery County to identify and issue citations to persons who are recorded exceeding a posted speed limit. A "speed monitoring system" produces recorded images of motor vehicles traveling at least 10 miles per hour above the posted speed limit. The legislation mandates that the County Council report back to the General Assembly by December 31, 2009 on ". . . the effectiveness of speed monitoring systems in Montgomery County."

This project represents OLO staff time allocated in FY08 to planning for the study that will be conducted next year. OLO will provide a status report back to the Council by the end of Calendar Year 2007 that addresses:

- How "effectiveness" will be defined and measured;
- How the needed data are being collected by the Police Department; and
- A timeline for conducting the evaluation in time for the Council to report to the General Assembly by December 2009.

During FY08 OLO will also gather information about related evaluations of the Montgomery County speed camera implementation that may be undertaken by other agencies and institutions.

**PROJECT #16  
FOLLOW-UP TO REPORTS COMPLETED DURING FY07**

This represents OLO staff time allocated to expect to follow-up activities identified during the Council's review of reports completed during FY07.

Project #16A is follow-up work related to OLO Report 2007-5, *Key Fiscal Indicators for MCPS*. On July 3, 2007, the Council adopted 12 key fiscal indicators and requested additional information from OLO and MCPS. During FY08, OLO will respond to the Council's request to amend two indicators, provide biannual updates for twelve indicators, and provide additional detail for two new proposed indicators. OLO staff will also track MCPS' responses to the Council's requests for additional information.

Project #16B is follow-up work related to OLO Report 2007-9, *A Study of Moderately Priced Dwelling Unit Program Implementation*. This report is being released on July 19, 2007; and a PHED Committee worksession is scheduled for July 23. During FY08, OLO will staff the PHED Committee's report back to the full Council and coordinate any additional follow-up work with Council central staff.

Project #16C is continued follow-up work related to OLO Report 2007-1, *Review of MCPS Serious Incident Reporting*. At a meeting held by the Education and Public Safety Committees in June 2007, the Committees asked for another status report during FY08 on MCPS' School Safety Report Action Plan and implementation of the inter-agency Memorandum of Understanding on the sharing of information related to serious incidents.

Project #16D is follow-up work related to OLO Report 2007-7, *Linking Montgomery County Public Schools Workforce Data to Council Decision-Making*. On June 25, 2007, the MFP Committee developed recommendations for Council action. OLO anticipates that follow-up work during FY08 will include working with Council central staff to track MCPS' responses to Council action; and working with Council and other agency staff to develop joint correspondence to the Council of Governments requesting a project on total compensation by key position for local school systems and another project on total compensation by key position for local governments.