

Resolution No: 16-1215
Introduced: November 24, 2009
Adopted: December 8, 2009

**COUNTY COUNCIL
FOR MONTGOMERY COUNTY, MARYLAND**

By: County Council

SUBJECT: Transfers of Appropriation for the Year-End Close Out of the FY09 Operating Budget #09-291

Background

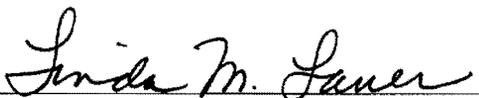
1. Section 309 of the Charter of Montgomery County, Maryland provides that transfers of appropriations between departments, boards, and commissions, or to any new account shall be made only by the County Council upon recommendation of the County Executive.
2. The County Executive recommends the attached transfers of appropriation for the year- end close out of the FY09 Operating Budget as necessary and desirable. The justifications for the recommended transfers, entitled "Justifications for Recommended Transfers of Appropriation", are also attached.

Action

The County Council for Montgomery County, Maryland approves the following resolution:

The County Council approves the Transfers of Appropriation for the Year-End Close Out of the FY09 Operating Budget as recommended by the County Executive.

This is a correct copy of Council Action.


Linda M. Lauer, Clerk of the Council

FY 09 YEAR-END TRANSFERS OF APPROPRIATION

FUND, FUNCTION, DEPARTMENT	TO	FROM
I. TRANSFERS TO:		
GENERAL FUND:		
Legislative and Judicial Branch Departments		
Sheriff		
Personnel Costs	194,930	
State's Attorney		
Operating Expense	88,270	
283,200		
Executive Branch Departments		
Ethics Commission		
Personnel Costs	10,060	
Operating Expense	<u>4,890</u>	
	14,950	
Intergovernmental Relations		
Personnel Costs	29,200	
Public Information		
Personnel Costs	18,400	
Operating Expense	<u>1,860</u>	
	20,260	
Board of Elections		
Personnel Costs	692,350	
County Attorney		
Operating Expense	198,110	

	TO	FROM
General Services		
Personnel Costs	162,690	
Operating Expense	1,307,530	
Capital Outlay	<u>48,500</u>	
	1,518,720	
Correction and Rehabilitation		
Personnel Costs	557,830	
Operating Expense	<u>487,110</u>	
	1,044,940	
Economic Development		
Operating Expense	381,830	
Subtotal Executive Branch Departments	3,900,360	
GENERAL FUND:		
Non- Departmental Accounts		
Boards, Committees & Commissions		
Operating Expense	2,960	
Metropolitan Washington Council of Governments		
Operating Expense	650	
Prisoner Medical Services		
Operating Expense	17,320	
Takoma Park Police Rebate		
Operating Expense	11,020	
Rockville Parking District		
Operating Expense	107,610	
Judges Retirement Contribution		
Personnel Costs	10	

	TO	FROM
Subtotal Non- Departmental Accounts	139,570	
Total General Funds	4,323,130	
 SPECIAL FUNDS: Tax Supported		
TOTAL SPECIAL FUNDS: Tax Supported	0	
Total Tax Supported	4,323,130	
 SPECIAL FUNDS: Non-Tax Supported		
Cable Television		
Operating Expense	36,930	
TOTAL SPECIAL FUNDS: Non-Tax Supported	36,930	
 TOTAL TRANSFERS TO	 4,360,060	

	TO	FROM
II. TRANSFERS FROM:		
GENERAL FUND:		
Non- Departmental Accounts		
NDA - Working Families Income Supplement		
Operating Expense		(4,360,060)
Subtotal Non- Departmental Accounts		(4,360,060)
Subtotal General Fund		(4,360,060)
SPECIAL FUNDS: Tax Supported		
TOTAL SPECIAL FUNDS: Tax Supported		0
Total Tax Supported		(4,360,060)
SPECIAL FUNDS: Non-Tax Supported		
TOTAL SPECIAL FUNDS: Non-Tax Supported		0
TOTAL TRANSFERS FROM		(4,360,060)

FY 09

JUSTIFICATIONS FOR RECOMMENDED TRANSFERS OF APPROPRIATION

1. Sheriff \$194,930

Personnel Costs exceeded the appropriation by \$194,930 because lapse did not occur as assumed in the budget and because of a loss in grant funds.

2. State's Attorney \$88,270

Operating Expenses exceeded the appropriation by \$88,270 due to higher than anticipated costs for transcription, translation, printing, central duplicating, books and reference materials. These trial-related costs are due to an increased work and case load.

3. Ethics Commission \$14,950

Personnel Costs exceeded the appropriation due to the need for staff to work overtime during the implementation of a new financial disclosure interface with the Office of Human Resources.

Operating Expenses exceeded the appropriation due to expenditures incurred to pay temporary clerical workers to scan documents that were to be archived.

4. Intergovernmental Relations \$29,200

Intergovernmental Relations had an overall budgetary surplus. A County Council Transfer is required because 10% transferability is not available.

Personnel Costs exceeded the appropriation because services provided by a Health and Human Services legislative analyst were budgeted as contractual expenditures. These services were performed by a County employee so were charged as personnel costs instead of contractual expenses.

5. Public Information \$20,260

Personnel Costs exceeded the appropriation due to charges related to a Visual Information Specialist that should have been charged to the Cable TV Fund.

Operating Expenses exceeded the appropriation due to expenditures incurred to promote Montgomery County at the Agricultural Fair.

6. Board of Elections \$692,350

Board of Elections had an overall budgetary surplus. A County Council Transfer is required because 10% transferability is not available.

Personnel Costs exceeded the appropriation due to expenses associated with conducting the Presidential General Election and two unplanned Special Elections to fill a vacant County Council seat.

7. County Attorney \$198,110

Additional Operating Expenses were needed in order to pay for outside contractual services mandated for Child Welfare cases. The Office of the County Attorney also required temporary staffing for the Debt Collection Unit due to work overflow.

8. General Services \$1,518,720

Expenditures exceeded the appropriation for the Department of General Service due to the following reasons:

- The department incurred additional in-house personnel costs related to Project Civic Access (PCA). These costs were not included in the previously approved supplemental appropriation for PCA.
- DGS incurred expenses of \$200,000 related to the relocation to Edison Park that were reimbursed in FY10.
- As a result of deteriorating infrastructure in County buildings customer demands for facilities maintenance increased beyond the estimated levels in FY09.

9. Correction and Rehabilitation \$1,044,940

Personnel Costs exceeded the budget because lapse was not met and increases in other types of premium pay.

Operating Expenses exceeded the budget due to unanticipated medical cost increases as well as higher than expected supply and food costs. SCAAP payment to the vendor handling the State Criminal Alien Assistance Program (SCAAP) submission contributed to the cost overrun.

10. Economic Development \$381,830

Operating Expenses exceeded the budget due to costs associated with the Republic Properties Lawsuit, the Germantown Incubator, the Wheaton Incubator, and the Green Economic Development Plan.

11. NDA: Boards, Committees & Commissions \$2,960

Operating Expenses exceeded the appropriation due to higher than budgeted requests for reimbursements for travel and dependent care expenses.

12. NDA: Metropolitan Washington Council of Governments \$650

Operating Expenses exceeded the appropriation due to a small unbudgeted increase in membership fees.

11. NDA: Prisoner Medical Services \$17,320

Operating Expenses exceeded the appropriation by \$17,320 largely due to higher than expected medical reimbursements.

12. NDA: Takoma Park Police Rebate \$11,020

A transfer in the amount of \$11,020 for this NDA is needed due to actual rebates calculated by formula being higher than budgeted.

13. NDA: Rockville Parking District \$107,610

Operating Expenses exceeded the appropriation due to reimbursements to the City of Rockville for Rockville Library patron parking that were not budgeted.

14. NDA: Judges Retirement Contribution \$10

Actual Personnel Costs were slightly higher than budgeted.

15. Cable Television \$36,930

Cable Television had an overall budgetary surplus. A County Council Transfer is required because 10% transferability is not available.

Operating Expenses exceeded the appropriation due to higher than budgeted contractual payments to Municipalities, mainly capital support required by the Franchise Agreement.

Causes for the projected appropriation surpluses, which are to be transferred, are listed below:

1. NDA: Working Families Income Supplement \$4,360,060

The FY09 budget estimated a 4.7% growth in the number of recipients based on the two prior fiscal years. However, as the result of a new verification system introduced by the administrator of this program – the Maryland State Comptroller – the number of eligible recipients declined in FY09 by 19.7% (from 26,566 to 21,319) compared to FY08. In addition to the decline in recipients, the average amount issued was slightly lower, which, combined with a concomitant drop in mailing costs incurred by the Comptroller, resulted in a surplus.