

Resolution No: 17-765

Introduced: May 23, 2013

Adopted: May 23, 2013

**COUNTY COUNCIL  
FOR MONTGOMERY COUNTY, MARYLAND**

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By: County Council

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**SUBJECT:** Approval of the Montgomery County Portion of the FY 2014 Maryland-National Capital Park and Planning Commission Operating Budget and Approval of the FY 2014 Planning Activities Workprogram

**Background**

1. As required by the Land Use Article, Section 18-105 of the Maryland Code, the Maryland-National Capital Park and Planning Commission (M-NCPPC) sent to the County Executive the Montgomery County portion of the FY 2014 Operating Budget. The Planning Board also submitted to the Council the Semi-Annual Report, which includes the workprogram for Planning Activities in the Montgomery County Park and Planning Departments.
2. The Executive sent to the County Council the proposed budget with his recommendations.
3. As required by Section 304 of the County Charter, the County Council held public hearings on the Operating Budget and the Executive's recommendations on April 9, 10, and 11, 2013.

**Action**

The County Council for Montgomery County, Maryland approves the following resolution for the Maryland-National Capital Park and Planning Commission:

1. The Council approves the FY 2014 Operating Budget in the amounts shown below.

## Part I. Administration Fund

	M-NCPPC Jan 2013 Request	Council Changes		Distribution of Non- Departmental Labor Costs (Note 1)	Compensation Adjustments	Council Approved Expenditures
		Additions	Subtractions			
Commissioner's Office	1,108,700			28,116	5,785	1,142,601
<b>Planning Department</b>						
Planning Director's Office	1,042,154			23,387	6,263	1,071,804
Management & Technology Services	3,663,116			63,068	30,798	3,756,982
Functional Planning & Policy (Note 2)	2,514,902	254,840	(100,000)	49,518	27,187	2,746,447
Area 1 (Note 2)	1,519,697	100,000		47,230	23,190	1,690,117
Area 2	1,912,061			53,263	32,277	1,997,601
Area 3	1,879,859			56,959	32,064	1,968,882
Regulatory Coordination & Dev Application Mgmt	745,611			54,244	22,229	822,084
Center for Research & Information Systems (Note 3)	1,970,047		(50,000)	48,408	8,533	1,976,988
Support Services	1,852,700			-	-	1,852,700
<b>Subtotal Planning</b>	<b>17,100,147</b>	<b>354,840</b>	<b>(150,000)</b>	<b>396,077</b>	<b>182,541</b>	<b>17,883,605</b>
<b>Central Administrative Services</b>						
Department of Human Resources and Management	1,864,052			35,130	12,249	1,911,431
Department of Finance	2,817,215			71,673	29,471	2,918,359
Legal Department	1,405,919			39,022	21,275	1,466,216
Merit System Board	77,201			4,270	(2,075)	79,396
Internal Audit Division	151,113			4,332	394	155,839
Support Services	559,550			-		559,550
<b>Subtotal Central Administrative Services</b>	<b>6,875,050</b>	<b>-</b>		<b>154,427</b>	<b>61,314</b>	<b>7,090,791</b>
<b>Nondepartmental (OPEB)</b>	<b>2,142,617</b>			<b>(578,620)</b>		<b>1,563,997</b>
<b>Total Admin Fund</b>	<b>27,226,514</b>	<b>354,840</b>	<b>(150,000)</b>	<b>-</b>	<b>249,640</b>	<b>27,680,994</b>

**Note 1:** Labor costs are redistributed from the Non-Departmental Account to the appropriate division for tax supported funds.

**Note 2:** \$100,000 budgeted for BRT Implementation in FPP was removed from FPP and redirected to Area 1 to fund resources necessary to expedite the Bethesda Minor Master Plan Amendment.

**Note 3:** \$50,000 budgeted in Center For Research and Information Systems division for Garden Apartment Lifecycle and Redevelopment study was not approved.

**Part II. Park Fund**

	<b>M-NCPPC Jan 2013 Request</b>	<b>Council Changes</b>	<b>Distribution of Non- Departmental Labor Costs (Note 1)</b>	<b>Compensation Adjustments</b>	<b>Council Approved Expenditures</b>
Director of Parks	1,080,061		24,510	8,855	1,113,426
Public Affairs & Community Partnerships	2,036,219		49,254	15,826	2,101,299
Management Services	3,439,154		60,870	26,580	3,526,604
Park Planning and Stewardship (Note 4)	3,108,444	28,000	79,062	33,365	3,248,871
Park Development	2,830,240		119,607	50,137	2,999,984
Park Police	13,014,318		256,610	102,532	13,373,460
Horticulture, Forestry & Environmental Education	7,242,286		185,499	56,082	7,483,867
Facilities Management (Note 4)	10,332,045	15,000	243,644	75,433	10,666,122
Northern Parks	8,537,348		220,281	31,030	8,788,659
Southern Parks	12,009,807		320,992	30,698	12,361,497
Support Services	9,426,980		-	-	9,426,980
<b>Subtotal Park Operations</b>	<b>73,056,902</b>	<b>43,000</b>	<b>1,560,329</b>	<b>430,538</b>	<b>75,090,769</b>
Nondepartmental	6,571,027		(1,560,329)		5,010,698
Debt Service	3,887,100		-		3,887,100
<b>Total Expenditures</b>	<b>83,515,029</b>	<b>43,000</b>	<b>-</b>	<b>430,538</b>	<b>83,988,567</b>

**Note 1:** Labor costs are redistributed from the Non-Departmental Account to the appropriate division for tax supported funds.

**Note 4:** \$43,000 addition is to expand deer management by one additional site.

**Part III. Grants**

	<b>M-NCPPC Jan 2013 Request</b>	<b>Council Changes</b>	<b>Distribution of Non- Departmental Labor Costs (Note 1)</b>	<b>Compensation Adjustments</b>	<b>Council Approved Expenditures</b>
Admin Fund Future Grants	150,000	-			150,000
Park Fund Future Grants	400,000	-			400,000
<b>Total Expenditures</b>	<b>550,000</b>	<b>-</b>			<b>550,000</b>

**Part IV. Self Supporting Funds**

	M-NCPPC Jan 2013 Request	Council Changes			Compensation Adjustments	Council Approved Expenditures
Enterprise Fund	9,371,767	-			66,459	9,438,226
Property Management Fund	905,600	-			858	906,458
<b>Total Expenditures</b>	<b>10,277,367</b>	<b>-</b>		<b>-</b>	<b>67,317</b>	<b>10,344,684</b>

**Part V. Advanced Land Acquisition Debt Service Fund**

	M-NCPPC Jan 2013 Request	Council Changes			Compensation Adjustments	Council Approved Expenditures
Debt Service	297,600	-				297,600
<b>Total Expenditures</b>	<b>297,600</b>	<b>-</b>		<b>-</b>	<b>-</b>	<b>297,600</b>

**Part VI. Internal Service Fund**

	M-NCPPC Jan 2013 Request	Council Changes			Compensation Adjustments	Council Approved Expenditures
Risk Management Fund	2,988,393	-			2,249	2,990,642
Capital Equipment Fund	1,016,994	-				1,016,994
<b>Total Expenditures</b>	<b>4,005,387</b>	<b>-</b>		<b>-</b>	<b>2,249</b>	<b>4,007,636</b>

**Part VII. Special Revenue Fund**

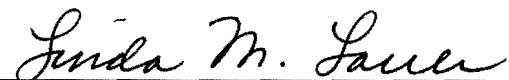
	M-NCPPC Jan 2013 Request	Council Changes	Additions	Subtractions	Compensation Adjustments	Council Approved Expenditures
Park Activities (Note 5)	1,671,872	-	81,000		7,218	1,760,090
Planning Activities	4,249,421	-		(254,840)		3,994,581
<b>Total Expenditures</b>	<b>5,921,293</b>	<b>-</b>	<b>81,000</b>	<b>(254,840)</b>	<b>7,218</b>	<b>5,754,671</b>

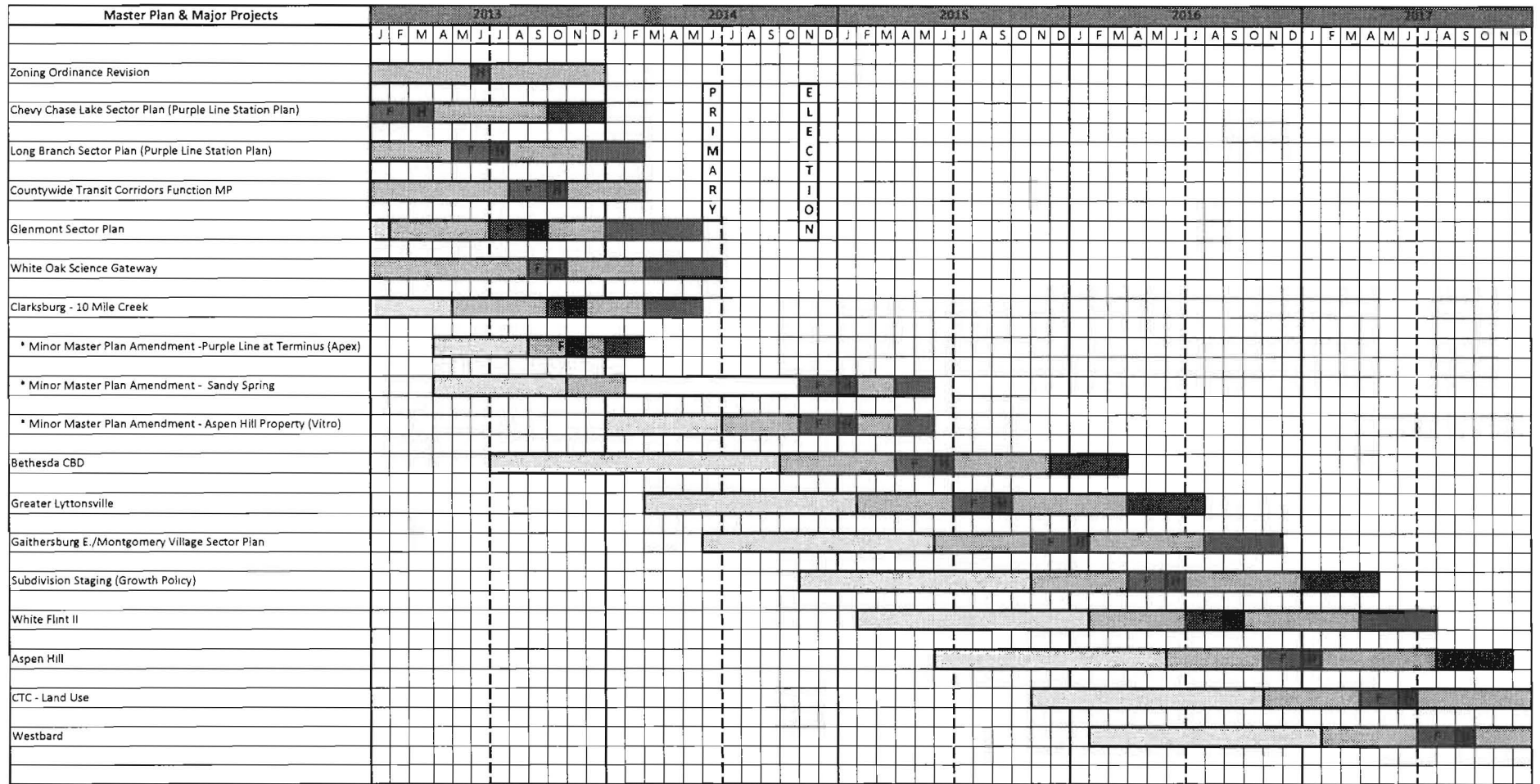
**Note 5:** \$81,000 was added (with offsetting revenue) for the renovation of historic park properties.

2. This resolution includes funds to provide (a) merit pay increments, (b) cost of living adjustments, and/or (c) lump sum payments that do not exceed 6.0% on a combined basis for any category of employee in FY 2014.
3. The Council finds that seasonal labor is an essential part of staffing the Department of Parks. The Council supports the funding requested in the FY 2014 M-NCPPC budget for seasonal labor. The Department may also spend other funds on seasonal labor, as appropriate. The Council does not intend that seasonal employees be hired to replace existing full time employees or to fill jobs that are appropriately filled by full time employees, but otherwise should be used to the maximum extent possible to implement the Department's workprogram.
4. The Council requests that the Planning Board send to the Council and to the Executive, within 20 days after the end of each quarter, a budget report for that quarter.
5. The Council requests that the Planning Board send to the Council and to the Executive, within 20 days after the end of each quarter, a report of authorized positions (career and contractual) and filled versus vacant positions (career and contractual) on the first day of each month.
6. The Council appropriates \$150,000 for Future Grants in the Administration Fund and \$400,000 for Future Grants in the Park Fund, which provide funds for specific programs designated in a grant, contribution, reimbursement, or other non-county funding source received in FY 2014. If the actual amount received exceeds the limit in either the Administration or Park Fund, the Commission may use the total of \$550,000 as the limit for both funds after notifying the Council in writing of this intent (including information on prospective grants). Whenever M-NCPPC receives funds for a program from a grant source, M-NCPPC may transfer funds from these appropriations to the program. The following conditions are established on the use of this transfer authority:
  - a) The program must not require any present or future County funds.
  - b) Subject to the balance in the account, any amount can be transferred in FY 2014 for any program which meets at least one of the following four conditions: (1) the amount is \$200,000 or less; (2) the program was funded in FY 2013; (3) the program was included in the FY 2014 budget; (4) the program was funded by the Council in a supplemental or special appropriation in FY 2014. Any program that does not meet one of these four conditions must be funded in a supplemental or special appropriation.
  - c) M-NCPPC must notify the Executive and the Council after each transfer within one month after the transfer occurs.
7. The Council approves the revenue transfer of \$879,484 from the County Government General Fund to the Interagency Agreements Special Revenue Fund for maintenance of Montgomery County Public School fields.

8. The Council does not approve the requested transfer from the Administration Fund to the Development Review Special Revenue Fund for FY 2014.
9. The Council appropriates \$2,398,262 from the Water Quality Protection Fund, which consists of \$360,400 to the Planning Department and \$2,037,862 to the Department of Parks for expenses incurred to perform the following activities:
  - Maintenance and Management of Streams, Lakes, Ponds, Non-tidal Wetlands, and Stormwater Management Facilities;
  - Compliance with NPDES Permit for Industrial Sites;
  - Compliance with NPDES Municipal Permit for Small, Separate, Storm Sewer Systems;
  - Special Protection area reviews and enforcement (not covered by fees);
  - Developing and monitoring stream buffers;
  - Forest conservation reviews and enforcement in and abutting stream buffers;
  - Environmental sections on comprehensive master plans related to water quality; and
  - Review of stormwater management concepts.
10. Beginning in FY 2014, staff support to the Montgomery County Historic Preservation Commission, previously funded through a transfer from the County Government Historical Activities Non-Departmental Account (NDA), will instead be funded directly in the Administration Fund.
11. The Council approves the master plan schedule attached to this resolution.

This is a correct copy of Council action.

  
Linda M. Lauer, Clerk of the Council



Staff  
Planning Board  
CE Review & Council Noticing Period



Hearing  
Council Review  
Commission Adoption, SMA



Hold until Election  
Planning Board Draft  
Mid-month delivery, follow by review/noticing  
Designates Fiscal Years (July to June)