

AGENDA

CHARTER REVIEW COMMISSION

Wednesday, March 13, 2024, 8:00 a.m.

Council Office Building, 4th Floor, Capital Crescent Trail Conference Room
100 Maryland Ave., Rockville, MD

[Virtual Zoom Link](#)

Meeting ID: 868 8793 8767; Passcode: 569560; Dial-in: +1 301 715 8592

(All times are approximate)

8:00 a.m. – ADMINISTRATIVE MATTERS

- Acknowledgment of a Quorum
- Approval of Agenda
- Approval of minutes of February 14, 2024, meeting

8:05 a.m. PUBLIC LISTENING SESSIONS

- Commissioners may comment on and discuss their takeaways from the public listening sessions

8:15 a.m. ESTABLISHING MAJORITY POSITIONS on RECOMMENDATIONS

8:15 - 8:30 a.m.– Group 1: Voter Direct Election of Council President; Term of the President

8:30 - 8:45 a.m. – Group 3: Requirements for Approval by Super Majority on Budget & Revenue Matters under Charter Sect. 305

8:45 - 9:00 a.m. – Group 4: Executive Appointments to “Non-merit” Positions, Charter Sect. 215

9:00 a.m. PLANS and ASSIGNMENTS for DRAFTING MAJORITY POSITIONS in the FIRST REPORT

- Included in the Report, for each issue being covered:
 - Background facts and research findings
 - Summary of options and proposals considered
 - Summary of public input (including government officials)
 - Recommendations approved by a majority with rationale
 - Write-ups by individuals or minority view (if there is any)
 - Status report on topics still being studied (with projected date for follow-up report with recommendations).

9:25 a.m. – REPORT FROM STAFF

- Making all written submissions by the public available to the Commissioners

ADJOURN**REMINDER OF APRIL MEETINGS**

- April 10, 2024, at 8:00 a.m. – DISCUSSION OF REPORT FIRST DRAFT
- April 24, 2024 at 8:00 a.m. – ADOPTION OF FINAL REPORT

PROPOSED SCHEDULE FOR PREPARING REPORT FOLLOWING MARCH 13 MEETING

- Drafters to circulate their first drafts by March 25 to all Commissioners and Staff.
 - Members who elect to write an individual opinion can choose whether to circulate their draft and seek concurrence from other members.
 - Commissioners and Staff should provide written comments on each section to its drafter by April 1.
- First drafts to be combined with introductory matter into a single master document during March 26 – March 31.
 - The master document would also include any individual or dissenting opinions that were submitted by March 25.
 - The master document comprised of all first drafts could be circulated by April 1 to all Commissioners and Staff.
- Drafters to review any comments from April 2 – April 9.
- April 10 Regular meeting. Based on discussion and comment at the April 10 meeting, authors to submit revised draft (second draft) by April 15 for incorporation into the master document. (This includes any revised individual opinions or dissenting opinions).
- Revised drafts incorporated into a new master document between April 16 - 19, and then circulated to all on or before April 20.
- **SEPCIAL MEETING** of the Commission on Wed. April 24 for Commission's final vote on issuing a final Report. Staff submits Final Report to the Council April 25-30, 2024
- Press release announcing Commission Report and posting on public website, but not until a week following its transmission to the Council.