

**AGENDA**  
**CHARTER REVIEW COMMISSION**

**Wednesday, September 9, 2015**  
**8:00 a.m.**  
**Council Office Building**  
**6th Floor Conference Room**

(Times are approximate and do not constitute special rules)

**8:00 a.m. I. OPENING REMARKS**

- Welcoming remarks
- Introduction of CRC members and staff

**8:10 a.m. II. MISSION OF THE CHARTER REVIEW COMMISSION**

- Description of the mission of the CRC and staff's role
- History of the CRC
- What qualifies as Charter material? (presented by Edward Lattner, Office of the County Attorney)
- How issues are selected for CRC review
  - i. Meetings with the County Executive and Councilmembers
  - ii. Public forums
- Timeline for drafting the report
  - i. Draft report due to Council staff: **March, 2016**
  - ii. Final draft approved by the CRC: **April, 2016**
  - iii. Final report due to the Council: **May 1, 2016**
  - iv. Report presented to the Council: **June, 2016**
- Issues for Committee Discussion:
  - i. Filling County Executive vacancy
  - ii. Other potential issues

➤ (Note: This timetable means that preliminary decisions must be made in five months.)

**8:40 a.m. III. ADMINISTRATIVE ITEMS**

- Selection of a regular time for future meetings
- Discussion of agenda for the October meeting
- Confirmation of contact information
- Attendance at Commission meetings
- Reimbursement for travel and child care expenses
- Parking arrangements and badges

**9:00 a.m. IV. ADJOURN**

Additional information can be found on the official CRC website at <http://www.montgomerycountymd.gov/crc/>, and also on an unofficial website at <http://bessel.org/charter/>.