Commission Chair Paul M. Bessel called the meeting to order at 8:00 a.m.

I. Administrative items:

- The agenda was adopted without objection.
- The minutes for the October 5, 2016 meeting were approved without objection.
- The Commission decided unanimously to cancel the scheduled December meeting.

II. Comments by any members of the public about anything within the jurisdiction of the CRC:

None.

III. Discussion and decisions on how the CRC will handle the items listed for future consideration in our 2016 report:

IV. Discussion and decision on how the CRC will handle other items in preparation for our next report, which is due by May 2018:

The Commission discussed the possibility of an amendment eliminating at-large Council seats and redrawing the district map to include nine districts.

The Chair invited any members to draft and circulate a plan to address all considerations for the 2018 report.
V. Reports from Research Groups:
   a) Financial
   b) Government Structure
   c) Personnel

None.

VI. Proposal for staggered terms for Council Members - How and when to handle it?

The Commission discussed the issue and determined that, because of the timeline for necessary changes to the State law and constitution, a Charter amendment to provide for staggered terms could probably not be approved until after the 2018 election.

VII. Other business:

Joshua Lipsky asked to be added to the research group looking into personnel matters. Membership in the research groups is now as follows:

- Financial: Paul M. Bessel, Wendy Cohen, Angela Rey, Aryeh Shudofsky, Ed Wisneski
- Government Structure: Paul M. Bessel, Wendy Cohen, Sharon Freeman, Larry Lauer, Timothy Lighter, Jonelle Williams
- Personnel: Aryeh Shudofsky, Joshua Lipsky

VIII. Adjourn.

The meeting adjourned at 8:35 a.m.