AGENDA
Greater Shady Grove Transportation Management District
Advisory Committee Meeting
May 1, 2019
8:30 – 10:00 a.m.
Johns Hopkins University / Gilchrist Hall Room 134
9601 Medical Center Drive, Rockville MD 20850
Staff Contact: Jim Carlson / (240) 777-8382; (301) 318-0328
james.carlson@montgomerycountymd.gov

8:30  1. Welcome & Introductions (please sign in)

2. Review of Minutes
   March (©2)  All

8:35  3. Dockless Bike and e-Scooter Pilot Expansion

   Gary Erenrich
   MCDOT-Special Assistant to the Director

9:10  4. Employer Traffic Mitigation Plans

   Jim Carlson/All
   Summary (©4)

9:30  5. Marketing Outreach Update

   Van Eperen & Co.
   TMD staff for Shady Grove

9:40  6. Updates: Police/TMD/DOT/Other County Updates

   Sande Brecher
   Capt. Tom Didone
   Catherine Matthews
   Jim Carlson

9:50  7. New Business / Around the Room

   All

10:00 8. Adjourn
   Next meeting date: July 3, 2019
Item 1 & 2 – Introductions/Minutes: Members and guests introduced themselves. January minutes were approved.

Item 3 – Approved Bicycle Master Plan: David Anspacher, M-NCPPC briefed the Committee on the final version of the Plan, unanimously approved by Council on November 27, 2018.

The Bicycle Master Plan vision is to provide access to a comfortable, safe and connected bicycle network by achieving four goals:

1. Increase bicycling rates in Montgomery County.
2. Create a highly connected, convenient and low-stress bicycling network.
3. Provide equal access to low-stress bicycling for all members of the community.
4. Improve bicycle safety.
**Item 4 – Employer Traffic Mitigation Plans/Annual Reports:** The Committee reviewed 11 TMP annual reports; 10 reports were recommended for approval, with one returned to the employer for more information.

**Marketing Outreach:** Zach Deshaies of Van Eperen announced:
- Continuing outreach to employers regarding traffic mitigation plans and reports completion
- Setting up commuter outreach events with companies
- Planning and outreach for Bike To Work Day, May 17th

**Item 6 – Updates:**
- Live online discussion with County Executive **Marc Elrich** March 14th / 1-2 PM
- Montgomery County to expand the pilot area for testing of dockless bikes and adding e-scooters
- Metro to perform summer platform reconstruction at six Yellow/Blue Line stations

**Item 7 – Adjourn:** Next meeting date – May 1, 2019
Greater Shady Grove TMD
Employer Traffic Mitigation Plan Summary
May 2019

TMP Code Requirements:
1. Contact person designated to receive and distribute commuter information to employees
2. Information on transit and other commute alternatives distributed/ posted regularly (furnished by Commuter Services/CSS)
3. Facilitate CSS/TMD staff presentations and commuter information events for employees and HR/administrative staff. This could include benefits fares and other employer-sponsored events
4. Guaranteed Ride Home Promotion (free regional program offering emergency rides)
5. Annual Commuter Survey distributed to employees (short survey of transportation – supplied by CSS/TMD)
6. ADA information provided (transportation services for people with disabilities)
7. Permanent display area for bus schedules and other transportation information
8. Compile information on yearly TMP activities and submit Annual Report

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<tr>
<th>Employer</th>
<th>Status</th>
<th>Recommend Approval</th>
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| New Plan: Potomac Pediatrics | Meets all requirements and has voluntary measures:  
  - New hire commute info  
  - Showers & lockers  
  
  *Campus community on Omega Dr. so most drive. Company doesn’t provide transit benefit for now – free parking and employees eligible for $750 yearly E-ZPass allowance. Opportunity to get them to provide at least equal transit benefit. Served by Ride On 66, 74.* | Yes                |
| New Plan: MacroGenics | Meets all requirements and has voluntary measures:  
  - New hire commute info  
  - Bike racks & lockers. Access to a gym in the office park  
  
  *Medical Center Dr. – No transit benefits, free parking. Served by Ride On 43, 66. Opportunity for telework, alternative schedules – none presently.* | Yes                |
| New Plan: Cellphire | Meets all requirements and has voluntary measures:  
  - Telework & flexible schedules  
  - Transit & parking benefit through flex spending account | Yes                |
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<th>Company</th>
<th>Requirements and Voluntary Measures</th>
<th>Meets All Requirements and Has Voluntary Measures</th>
<th>Yes/no</th>
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| **New Plan: Intelligent Automation** | - Pre-tax deduction for FSA <br> - Meets all requirements and has voluntary measures:  
  - New hire commute info  
  - Bike racks, lockers & showers  
  - Flex schedules on a case basis |                                                                                     | Yes    |
| **Westat**                    | - Meets all requirements and has voluntary measures:  
  - New hire commute info  
  - Bike racks, lockers & showers  
  - EV charging stations  
  - Company carpool matching  
  - Telework – 43 participating  
  - Flexible schedules  
  - Company match for transit benefits  
  - Pre-tax deduction |                                                                                     | Yes    |
| **GlycoMimetics**             | - Meets all requirements and has voluntary measures:  
  - New hire commute info  
  - Employees store bikes in the office / showers  
  - Telework |                                                                                     | Yes    |
| **Greater Capital Area Assn. of Realtors** | - Meets all requirements and has voluntary measures:  
  - Monthly transit benefit ($100)  
  - Telework – restricted at present to 5 employees |                                                                                     | Yes    |
| **Exeter Government Services** | - Meets all requirements and has voluntary measures:  
  - New hire commute info  
  - Telework & flexible schedules |                                                                                     | Yes    |
| **Johns Hopkins University**  | - Meets all requirements and has voluntary measures:  
  - New hire commute info  
  - Bike racks, showers  
  - Telework, flexible and compressed schedules  
  - Pre-tax deduction |                                                                                     | Yes    |
| **Matthews Media Group**      | - Meets all requirements and has voluntary measures:  
  - New hire commute info  
  - Bike racks, showers  
  - Telework, flexible and compressed schedules  
  - Transit benefit ($60)  
  - Pre-tax deduction |                                                                                     | Yes    |
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<th>Company</th>
<th>Requirements and Measures</th>
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<td>Advanced BioScience Laboratories</td>
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<td>• New hire commute info</td>
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<td>Bright MLS</td>
<td>Meets all requirements and has voluntary measures:</td>
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<td>AUI Fine Foods</td>
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<td>• Telework</td>
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<td>Jewish Social Services Agency</td>
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<td>• Bike racks</td>
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<td>• Flexible schedules, occasional telework</td>
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<td>Millipore Sigma (formerly BioReliance)</td>
<td>Meets all requirements and has voluntary measures:</td>
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<td>• Bike racks, showers &amp; lockers</td>
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<td>• Reserved carpool spaces</td>
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<td>• Piloting a flex schedule program – rollout Q3 2019</td>
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