Item 1 & 2 – Introductions/Minutes Review: Members and guests introduced themselves. February meeting minutes approved.
Item 3 – Great Seneca/Life Sciences Corridor Master Plan: Steve Findley, Maryland-National Capital Park and Planning Commission (M-NCPPC) provided an overview of the LSC Master Plan. The Plan was adopted in June, 2010, with the purpose of redeveloping the Life Sciences Center as a pedestrian and bicycle friendly community.

Discussion:
- Development is based on four staging triggers with a cap on residential and commercial capacity.
- Future construction of the Corridor City Transit way must be funded to complete Stage 1.
- Residential construction is being introduced with the Public Safety Training Academy; to continue commercial space build up the plan needs to move to Stage 2.
- Non-Auto Driver Mode Share (NADMS) staging triggers:
  - Stage 1 – 18 percent
  - Stage 2 – 23 percent
  - Stage 3 – 28 percent
- NADMS is measured using the commuter survey – current NADMS is 16 percent.
- The 3½ mile Life Sciences Corridor Loop Trail will link communities together and provide ped/bike access in the area. The design guidelines were approved and funded by a Metropolitan Washington Council of Governments (MWCOG) grant.
- The layout of redevelopment can be found online at [www.montgomeryplanning.org](http://www.montgomeryplanning.org) along with urban design guidelines.
- The Master Plan cannot be changed without Council approval – LSC Loop is an amendment to the Plan.
- The Bicycle Master Plan is being done concurrently with the LSC Loop, resulting in modification in LSC design.
- The Bicycle MP requires the establishment of an advisory committee comprised of landowners, Gaithersburg & Rockville residents, government officials – meets the fourth Tuesday every other month.
- Creative means used to finance the project via grants, development contributions and Capital Improvement Program (CIP) line items – must be ‘shovel ready’ first to compete for grants.
- The timing of completion for the LSC Loop depends on development build out.

Item 4 – WMATA SafeTrack update: Mr. Carlson gave a brief update regarding surges:
- Surge 16 – between Shady Grove and Twinbrook stations, June 17-25. Extra buses will be available.
- Surge 14 – College Park / Greenbelt done in two phases from April 15th to May 14th.

Item 4 – Employer Traffic Mitigation Plans: Mr. Carlson went over requirements for companies that submit TMPs and TMP annual reports – providing a contact person, posting transit information, allowing staff presentation and Commuter Information Days from CSS staff and contractors, Commuter Survey and providing ADA & Guaranteed Ride Home information to employees. The Committee recommended approval for three of the four plans under consideration:
- The Insurance Exchange
- Johns Hopkins University
- Tetracore, Inc.
- American Red Cross is pending follow-up from TMD staff.
Item 5 – Marketing Outreach:
- City Cycling Training Classes by WABA coming up, sponsored by Montgomery County
- Bike to Work Day May 19th

Item 6 – Updates: Capt. Didone reported:
- Vision Zero – obtaining a GIS map layer for the TMD to easily produce bike & pedestrian data.
- Due to the warm weather, pedestrian and bicyclist collisions are on the increase.
- Discussion regarding the failure to pass the HAWK signal bill in the State Legislature. However, a modified pedestrian signal beacon at Veirs Mill and Turkey Branch crossing was installed in response to recent pedestrian fatalities.

Item 7 – Around the Room: Jordan Snow presented the Committee’s FY18 budget recommendations at the County Executive’s annual meeting. Mr. Snow said it was a positive experience and provided an opportunity to learn about the County’s other boards and committees.

Adjourn: Next meeting date: May 3, 2017