Introductions

- **CAC Facilitator & Scribe**
  - Mary Raulerson & Liz Gordon, Study Team
  - Andrew Bing, Study Team

- **Project Team Members**
  - Jamaica Arnold, Kenya Lucas, Joe Harrison, Jr., Barry Kiedrowski, SHA
  - Kyle Nembhard, MTA
  - Joana Conklin, Tom Pogue, Montgomery County DOT
  - Alvaro Sifuentes, Study Team

- **CAC Members**
CAC member opening session debrief

- Take two minutes to write one observation per sticky note
  - Write something you heard that was noteworthy, interesting or important from this morning’s presentations

- Building on one another's observations
  - Share an observation with the large group that has not been previously mentioned
Map Exercise

- Please answer the following questions and indicate locations where possible on the map:
  - How do you/people you know use transit?
    - Your/their bus stop, metro station, route to get there, etc.
  - For what purpose do you use the corridor?
    - Commute to your job, shop, recreate, build your vision, etc.
  - What would make taking transit more attractive?
    - Locations of issues, opportunities
  - How do you see BRT on 355 making the corridor more attractive?
    - Increasing travel choice, economic development, beautification, etc.
  - What concerns do you have?
    - Locations of impact

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Mission Statement

• Give community participants the opportunity to provide input to all planning and design.
• Provide the opportunity to discuss study assumptions and methodologies.
• Fulfill County Council requirements for transparency and community involvement.
• Provide the opportunity for interaction and information-sharing among impacted residents/communities, property owners of businesses/institutions, transportation agency representatives, and transportation system users.
• Study and discuss potential community impacts in a comprehensive manner that supports cost-effective and context- and community-sensitive implementation outcomes.
• Serve as a clearinghouse for sharing of timely and accurate information on the studies and plans in each corridor.
• Share information from the CAC meetings with the community groups that you represent and share input received from them during subsequent CAC meetings; and
• Provide leadership and build consensus within the community to coalesce diverse interests and address stakeholder issues.
Ground Rules:
How we treat one another

• Each member has an equal right to speak and ask questions.
• All concerns and issues should be raised during the CAC meetings.
• Each member is encouraged to share individual viewpoints. Individual opinions are valid whether others agree with them or not.
• We will listen to, respect and seek to understand the views of others, particularly those perspectives that differ from our own.
• Disagreements will be explored not suppressed. In some instances, however, disagreements may be discussed outside of meetings so that we are not distracted from achieving the purpose of the meetings.
• We will be courteous when addressing other members, staff and consultants.
• We will refrain from interrupting each other, staff or consultants.
• We will keep our comments relevant to the topic under discussion.
• The CAC facilitator is responsible for running the meeting and covering each agenda item; please respect her approach and partner with her to ensure the best and most productive meeting environment.
Ground Rules:
How we provide feedback and how it will be used

- The CAC is an advisory group; not a decision-making group.
- The CAC will not take votes; but rather provide input/feedback.
- Information will be presented to the CAC and the project team will seek input/feedback from the CAC members.
- The project team will summarize the input/feedback provided by the CAC and publish the meeting summary on the project website.
- Information will not be repeated from one meeting to the next; if a CAC member misses a meeting it is his/her responsibility to review information from that meeting and/or speak with the CAC facilitator to stay up to date.
- Members may designate an alternate to attend and participate in discussions in his or her absence.
- Non-members may attend meetings as observers. However, non-members will not participate in the meetings. If there is time available at the end of meetings the facilitator may allow comments from members of the public in attendance.
Ground Rules:
How we communicate with those outside the CAC

• It is expected that CAC members will share information with other stakeholders and be a liaison between the CAC and the constituency they represent.
• When speaking about the work of the CAC outside of meetings, CAC members are speaking for themselves only.
• Draft materials shared by and among members, staff and consultants shall be treated as working papers.
Logistics

- **How to communicate with your facilitator**
  
  - mraulerson@kittelson.com
  
  - 410-347-9610

- **Upcoming meeting dates**
  
  - Next Meeting: April 14 6:30-8:30pm
  
    Executive Office Building Lobby Level Auditorium
    
    101 Monroe Street, Rockville

  - Spring Meeting: TBD

  - Public Meeting: TBD
Homework preparation for next meeting

- Please identify up to three locations along the MD 355 corridor that you think of as “strengths”
  - These are ways in which the corridor works well, and plays a positive role in the life of the community

- Please identify up to three locations along the MD 355 corridor that you think of as “opportunities”
  - These are ways in which the corridor could work better, and has opportunities for improvement

- Please complete the exercise by 3/10/2015 and submit it via US Postal Service or e-mail
QUESTIONS