

Greetings from Planet Depos!

Attached please find your Acknowledgment of Scheduling. Please carefully review the details (Date/Time/Location/Additional Services) to ensure our information is correct. We will contact you the business day before the assignment to re-confirm the details.

***If this is a remote proceeding please provide us with the full distribution list for the participants who will need the meeting link.**

***Click [here](#) for disclaimers related to remote proceedings and oath stipulation language.**

If not already provided, please attach a notice if applicable

Caption	Abandonment of a Right of Way on Hyannis Drive, in re:		
Witness(es)	Public Hearing		
Assignment Date	1/22/2025	Time	1:00PM - 2:00PM Eastern Standard Time
Location	*ALL PARTIES WILL ATTEND REMOTELY* , Phone: Detail: Link: Link to Zoom: https://us02web.zoom.us/j/83408591785 Meeting ID: 834 0859 1785		
Remarks	Special Services: Mobile Videoconference (Zoom - Non-PD) *Start time is 1PM ET*		

Job No.	560292	Scheduled Date	11/4/2024
Ordered By	Ronnie Tutt	Attorney	Ronnie Tutt
Firm	Montgomery County Department of Transportation (1100167) Division of Traffic Engineering and Operations 100 Edison Park Drive, 4th Floor Gaithersburg, MD 20878 Phone: 240.777.2190 Fax:		

Planet Depos: (888) 433-3767

Confirmation: We will confirm this assignment 2 (two) business days prior to the scheduled date.

Reporter Cancellation Policy: A cancellation fee may apply if the cancellation occurs after 5PM the business day before the assignment.

***Interpreter/Videoconference Cancellation Policy:** If either of the aforementioned services is cancelled after 5pm, two (2) business days before the scheduled assignment, requestor is responsible for 100% of the reserved time. For example, if an assignment is scheduled to take place on a Wednesday, Planet Depos would need to be notified of the cancellation by 5pm on Monday to avoid the above-referenced charges. To help avoid cancellation fees, we will confirm with you two (2) full business days before the assignment.

*Cancellation deadline is based on the time zone of the requested service.

**If assignment proceeds as scheduled, the requestor is responsible for the reserved time or the actual time, whichever is greater.

Mobile Videoconference Cancellation Policy: A \$175 non-refundable setup fee applies for all mobile videoconference reservations.

Streaming Realtime/Video Cancellation Policy: A Fee will be charged if requested but not utilized.

Payment Terms : Scheduling party is responsible for full payment, unless otherwise agreed to in writing with Planet Depos. Payment is due upon receipt of invoice. Payment should be sent to: Planet Depos, LLC, P.O. Box 791571, Baltimore, MD 21279-1571.

Please note that if a rough draft or Realtime is ordered, the reporter will also write-up the final transcript for regular delivery for your firm, unless you would like to expedite your final transcript order for a faster turn-around.

By scheduling this job, your firm is responsible for charges and not contingent on client payment. Please note, in the event Planet Depos engages outside Counsel, client is responsible for any and all charges associated with these services and all costs of collection for said services, including reasonable attorney fees.

Disclaimer: Nothing contained in this e-mail should be construed as legal advice.

As you may be aware, there is a shortage of stenographers nationwide. As such, Planet Depos reserves the right to use any technology to create a verbatim transcript and the below applies to proceedings taking place in the following states:

CA: If a proceeding is taking place in California and pending in a California State Court, we suggest that you inform opposing counsel that the proceeding may be taken by audio recording, with the use of a digital reporter, in the event a California Certified Shorthand Reporter is not available. If the legal proceeding is taken by audio recording, the recording will be transcribed by a stenographer as required by CA CCP 2025.340 and delivered to you as a certified transcript. We also suggest updating the language on your deposition notices going forward. Additionally, Planet Depos engages the services of independent contractor court reporters throughout the State. In the instance of a court reporter electing to "follow the Code," Title 16 of the California Code of Regulations, 2403, Scope of Practice (b)(9), as it relates to the "SoCal Stip," Planet Depos has the responsibility to safeguard the integrity of the original transcript and exhibits in accordance with the court reporter's adherence to the Code of Civil Procedure.

IL/TX: If this is a matter pending in an Illinois or Texas State Court, we suggest informing the parties that you may take this legal proceeding by audio recording, with the use of a digital reporter, in the event a stenographer is not available. If the proceeding is taken by audio recording, the recording will be transcribed and delivered to you as a certified transcript. We also suggest updating the language on your deposition notices going forward.

Nevada Firm License Number: #089F
CA CRB Registered Firm #34

If you have any questions or concerns, please contact us or visit <https://planetdepos.com/court-reporting/digital/> to learn more about digital reporting and to download a sample deposition notice.