



# MONTGOMERY COUNTY EXECUTIVE ORDER

Offices of the County Executive • 101 Monroe Street • Rockville, Maryland 20850

Subject Public Safety Appreciation Day	Executive Order No. 017-23	Subject Suffix
Department Office of the Chief. Department of Police	Department No.	Effective Date 2/23/2023

Pursuant to Section 19A-16(b) (3) of the Montgomery County Public Ethics Law, the County Executive authorizes public employees of the Montgomery County Department of Police (MCPD) to solicit gifts for the benefit of Public Safety Appreciation Day. This event is a celebration of the community in partnership with the Montgomery County Department of Police, Montgomery County Fire and Rescue Services and our municipal law enforcement partner agencies in accordance with the requirements established in this Executive Order.

**A. Individuals authorized to solicit gifts:**

The Chief of Police or Designee must authorize all solicitations. Public employees of the Department of Police, who are authorized by the Chief of Police or Designee, may contact potential donors directly. All public employees of MCPD may participate in solicitations made by general mailing or other general public appeal for the purposes of Public Safety Appreciation Day. Any direct contact of a potential donor, however, must be made by rank of a Captain.

**B. Purpose of the gifts:**

The purposes for which the gift will be solicited are to be utilized to finance services and equipment to celebrate the Public Safety Appreciation Day. All gifts solicited will be paid directly to the Montgomery County Police Foundation (MCPF) for use during the Public Safety Appreciation Day. The MCPF will manage all funds solicited in accordance with this Executive Order. MCPF and MCPD will coordinate to utilize funds raised for payment of expenses related to the Public Safety Appreciation Day. If there are any surplus gifts at the conclusion of the Public Safety Appreciation Day, said surplus will be utilized by the MCPF for use in furtherance of MCPD programs or objectives.

**C. Manner of solicitation:**

The Chief of Police or Designee must authorize all solicitations. Solicitation may be made, without prior approval by the Chief of Police or Designee, by general mailings or general public appeals such as in a newsletter. If a specific donation cannot be obtained by a general appeal, the MCPD may contact other potential sources for the donation. Any direct contact of a potential donor must be made by the rank of a Captain. All solicitations will be on behalf of the MCPF and conducted in accordance with the MCPF.



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D. Source of gifts:

Donations and/or gifts may be solicited from businesses, corporations, foundations, service organizations, chambers of commerce, community or civic groups, religious organizations, trade associations, and individuals.

E. Types of gifts:

The type of gifts that may be solicited are monetary contributions or in-kind donations to be used for services and equipment in the Public Safety Appreciation Day activities.

Gifts may be in the form of equipment, supplies, professional, technical, or clerical services, transportation, vehicles, materials, other goods, or money.

F. Manner of acceptance of gifts:

All gifts must be publicly acknowledged unless the donor requests in writing that no public acknowledgement be made. Public acknowledgment must be made by at least the placement of a notice in the Montgomery County Register. Such notice should include the donation made, the source of the donation, the name of the Department receiving the donation, and the purpose for which the donation will be used. At the discretion of the Chief of Police additional public acknowledgment may be provided including the use of a press release.

G. Valuation of gifts/donations

If the gift/donation is other than monetary, an approximation of value will be decided jointly by the County and the donor.

If the gift/donation is money, the money will be deposited in an MCPF account specifically designated for the Public Safety Appreciation Day and shall be used only for the purposes of supporting this event. Excess funds will be used by the MCPF to support the MCPD.

The Office of the County Executive will be notified of all gifts received. This request may be generally fulfilled by submission of a request for placement of the notice in the Montgomery County Register as outlined above. A full account of all gifts/donations received will be maintained by the MCPF and MCPD and made available upon request of the County Executive.



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This Executive Order is issued under the authority of Section 19A-16(b) (3) of the Montgomery County Public Ethics Law and Ethics Commission waiver dated April 6, 1990

APPROVED:

Marc Elrich, County Executive

APPROVED:

Marcus Jones, Chief of Police

Date: 2-16-23

Approved as to form and legality:

By: Haley M. Roberts  
Office of the County Attorney

Date: 2/16/23