



# MONTGOMERY COUNTY EXECUTIVE ORDER

Offices of the County Executive • 101 Monroe Street • Rockville, Maryland 20850

Subject Solicitation of Gifts/Donations	Executive Order No. 147-17	Subject Suffix
Department Department of Recreation	Department No.	Effective Date 9/12/17

Pursuant to Section 19A-16(b)(3) of the Montgomery County Public Ethics Law, the County Executive authorizes the Director of the Department of Recreation to designate employees to solicit gifts for the benefit of the Houston Parks Board Foundation (HPB Foundation) and the Florida Recreation and Park Association Foundation (FRPA Foundation) to support efforts in Houston, Texas and Florida to help communities impacted by Hurricane Harvey and Irma.

Strathmore will host "Rock N Relief" – a youth powered hurricane relief concert ("the Event") at the AMP by Strathmore on September 17, 2017. Local youth artists will come together and provide a talent show to benefit the hurricane relief efforts. All ticket sales and donations will benefit the HPB Foundation and the FRPA Foundation via the Maryland Recreation and Parks Association, which will serve as the trustee.

### Employees authorized to solicit gifts

Any employee designated by the Director of Recreation may contact potential donors directly about ticket sales for the Event and associated donations.

### Purpose of the gifts

The purpose of the gifts is to benefit the HPB Foundation and the FRPA Foundation in the states of Texas and Florida impacted by Hurricanes Harvey and Irma.

### Manner of Solicitations

The Director of Recreation, or designee must authorize all solicitations of gifts or donations. A public employee authorized to solicit a gift under this Order may participate in presentations, conduct general solicitations through mailings, participate in media activities or meet personally with donors. An authorized public employee may solicit gifts, during official work hours while identifiable as a public employee, but must not solicit any individual or entity that has a procurement contract with the Recreation Department, or any other County agency with which the employee is affiliated.

### Source

Designated employees may solicit gifts from any individual entity, including associations, businesses, corporations, foundations, service organizations, chambers of commerce, community groups, religious organizations or individuals.



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### Types of Gifts

Cash, check via ticket sales or donations that will be evenly distributed to the two beneficiaries of the Event.

### Manner of Acceptance of Gifts

Unless the donor makes a written request that there be no public acknowledgement of the gift, the Director of Recreation may publicly acknowledge each gift by placing a notice in the Montgomery County Register indicating the gift donated, the identity of the donor, the identity of the recipient of the gift, and the purpose for which the gift will be used. The Director of Recreation may issue a press release, if desired.

The Director of Recreation must notify the Office of the County Executive of the funds collected. The Director Recreation may fulfill this requirement by submitting a request for placement of a notice in the Montgomery County Register as outlined above.

### Term

This Executive Order expires on December 6, 2018.

This Executive Order is issued under the Authority of § 19A-16(b)(3) of the Montgomery County Public Ethics Law and Ethics Commission waiver dated April, 6, 1990.

Approved:

Isiah Leggett, County Executive

9-12-2017

Date

Recommended by:

Gabriel Albornoz  
Director, Department of Recreation

9/15/17

Date

APPROVED AS TO FORM AND LEGALITY  
OFFICE OF THE COUNTY ATTORNEY

BY:

DATE: 9/12/17